



Fees and Charges 2023/24

COA/T#	ITEM	Condition/ Frequency	CRC	2023/24	Incl GST
ADMINISTRATION CHARGES					
Administration Charges - Other					
138201	Computer Access	per hour	6.60	7.00	*
138201	Student Computer Access	flat fee	2.50	3.00	*
Poster Printing					
138201	- per single sided A3 page b/w gloss		20.00	20.00	
138201	- per single sided A2 page b/w gloss		25.00	25.00	
138201	- per single sided A1 page b/w gloss		35.00	35.00	
138201	- per single sided A3 page colour gloss		25.00	25.00	
138201	- per single sided A2 page colour gloss		30.00	30.00	
138201	- per single sided A1 page colour gloss		45.00	45.00	
138201	- per single sided A3 page b/w canvas		35.00	35.00	
138201	- per single sided A2 page b/w canvas		50.00	50.00	
138201	- per single sided A1 page b/w canvas		65.00	65.00	
138201	- per single sided A3 page colour canvas		50.00	50.00	
138201	- per single sided A2 page colour canvas		65.00	65.00	
138201	- per single sided A1 page colour canvas		80.00	80.00	
138201	- per single sided A3 page b/w plain		8.00	8.00	
138201	- per single sided A2 page b/w plain		8.00	8.00	
138201	- per single sided A1 page b/w plain		10.00	10.00	
138201	- per single sided A3 page colour plain		10.00	10.00	
138201	- per single sided A2 page colour plain		10.00	10.00	
138201	- per single sided A1 page colour plain		12.00	12.00	
COUNCIL FACILITIES					
Companion Card Holders receive free entry to Shire venues and Shire-run events					
A 20% reduction will apply to all bookings relating primarily to Seniors activities (subject to approval).					



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COMMUNITY RESOURCE CENTRE					
Function Room, Boardroom and Hot Offices					
Function Room					
Hire includes crockery, cutlery, furniture (including trestles) and equipment (including urn). Approx. 70 people					
T83	Bond - Events, Commercial & Private (includes key bond)		-	135.00	
T83	Bond - Not-for-Profit / Community Groups (includes key bond)		-	100.00	
138201	Function Room - Private or Commercial	per day	135.00	135.00	*
138201	Function Room - Private or Commercial	half day (6hrs max.)	85.00	85.00	*
138201	Function Room - Private or Commercial	3 hours (max)	-	50.00	*
138201	Function Room - Not-for-Profit/Community Group	per day	100.00	100.00	*
138201	Function Room - Not-for-Profit/Community Group	half day (6hrs max.)	60.00	60.00	*
138201	Function Room - Not-for-Profit/Community Group	3 hours (max)	-	35.00	*
138201	Function Room - Not-for-Profit/Community Group Setting up/rehearsals, decorating, clean up etc (prior to day of function and day after, if there are not other bookings)	(6hrs max - eg: 3 hrs set up prior & 3 hrs pack up after.)	-	35.00	*
Other Function Room Fees and Charges					
138201	Additional Cleaning charge if required (to be taken from Bond)	per hour	38.00	40.00	*
138201	Permission for liquor to be served	per application	40.00	40.00	*
Damage and Breakages					
138201	Replacement or repair of any item		at cost	at cost	*
138201	Additional loading to cover admin cost of arranging replacement or repair		20%	20%	*
Boardroom					
Hire includes crockery, cutlery, furniture (including trestles) and equipment (including urn). Approx. 10 people					
T83	Bond - Events, Commercial & Private		-	100.00	
T83	Bond - Not-for-Profit / Community Groups		-	70.00	
138201	Boardroom - Private or Commercial	per day	85.00	85.00	*
138201	Boardroom - Private or Commercial	half day (6hrs max.)	55.00	55.00	*
138201	Boardroom - Private or Commercial	3 hours (max)	-	30.00	*
138201	Boardroom - Not-for-Profit/Community Group	per day	70.00	70.00	*
138201	Boardroom - Not-for-Profit/Community Group	half day (6hrs max.)	50.00	50.00	*
138201	Boardroom - Not-for-Profit/Community Group	3 hours (max)	-	25.00	*
138201	Boardroom - Not-for-Profit/Community Group Setting up/rehearsals, decorating, clean up etc (prior to day of function and day after, if there are not other bookings)	(6hrs max - eg: 3 hrs set up prior & 3 hrs pack up after.)	-	25.00	*
Other Boardroom Fees and Charges					
138201	Additional Cleaning charge if required (to be taken from Bond)	per hour		40.00	*
Damage and Breakages					
138201	Replacement or repair of any item		at cost	at cost	*
138201	Additional loading to cover admin cost of arranging replacement or repair		20%	20%	*
Hot Office					
138201	Hot Office - Private or Commercial	per day	85.00	85.00	*
138201	Hot Office - Private or Commercial	half day (6hrs max.)	55.00	55.00	*
138201	Hot Office - Private or Commercial	3 hours (max)	-	30.00	*
138201	Hot Office - Not-for-Profit/Community Group	per day	70.00	70.00	*
138201	Hot Office - Not-for-Profit/Community Group	half day (6hrs max.)	50.00	50.00	*
138201	Hot Office - Not-for-Profit/Community Group	3 hours (max)	-	25.00	*
Other Boardroom Fees and Charges					
138201	Additional cleaning charge if required	per hour		40.00	*
Damage and Breakages					
138201	Replacement or repair of any item		at cost	at cost	*



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138201	Additional loading to cover admin cost of arranging replacement or repair		20%	20%	*