**AVON TERRACE REVITALISATION GRANTS**

**ELECTRONIC APPLICATION FORM**

* Please use this form if you wish to complete your application electronically.
* Please ensure that you have read and understood the ‘Program Guidelines’ (located on the Shire of York website or available at the Shire office) before proceeding with this application.
* Please submit this application via email to records@york.wa.gov.au or by mail to

Shire of York, PO BOX 22, YORK WA 6302.

1. APPLICANT DETAILS

**Business Name:** Click here to enter text.

**Organisation Name:** Click here to enter text.

**Contact Person:** Click here to enter text.

**Position Held:** Click here to enter text.

**Physical address:** Click here to enter text.

**Postal Address:** Click here to enter text.

**Telephone:** Click here to enter text.

**Email:** Click here to enter text.

**Is your group incorporated?** Click here to enter text.

**ABN:** Click here to enter text.

**Funding Requested (excluding GST) :** Click here to enter text.

2. description of revitalisation work

***Please describe how your proposal would improve the appearance of Avon Terrace, outlining:***

2.1 The main type of works that you intend to complete (e.g. painting, signage, cleaning, etc.):
Click here to enter text.

2.2 What are the expected start and finish dates of the project:
Click here to enter text.

2.3 How will the works contribute to improving the appearance of your business?
Click here to enter text.

2.4 How will the works contribute to improving the appearance of the Avon Terrace business precinct?
Click here to enter text.

2.5 How will the works increase foot traffic to your business?
Click here to enter text.

2.6 How will the outcomes of the project be measured?
Click here to enter text.

2.7 What specifically is the funding to be used for (e.g. paint supplies, equipment, etc.)?
Click here to enter text.

3. Approvals

[ ]  Approval from any land or building owners and/or management groups supplied with the application including the Shire of York.

[ ]  Other approvals (please list).

 Click here to enter text.

APPLICATION FORM CONTINUES ON NEXT PAGE

4. FINANCIAL INFORMATION

**Written Quotations**
For ALL projects it is required that you obtain a written quotation PRIOR to submitting your application. The guidelines for written quotations are as follows:

* ($0- $1000) **One (1)** written quotation
* ($1001- $5000) **Two (2)** written quotation

***List the income and expenditure relating to your works, all amounts to be exclusive of GST. Please attach a separate budget if more space is required****.*

|  |
| --- |
| INCOME AMOUNT ($) Ex GST |
| *(Where is the money for the project coming from)* |  |
|  |  |
|  |  |
|  |  |
| SUBTOTAL | $ |
| In Kind/ Contributions Support |  |
|  |  |
|  |  |
| SUBTOTAL | $ |
| AMOUNT SOUGHT FROM SHIRE OF YORK (maximum $2000) | $ |
| TOTAL INCOME | $ |
| EXPENDITURE AMOUNT ($) Ex GST |
| *(What are you spending the money on item/program/project costs)* |  |
|  |  |
|  |  |
|  |  |
|  |  |
| SUBTOTAL | $ |
| TOTAL EXPENDITURE | $ |

5. Application checklist

[ ] ABN has been supplied.

[ ] Written quotations as per guidelines (Section 4)

[ ] Supporting documents (letters of support, plans, photos etc.)

6. DECLARATION

**I, the undersigned, certify that I have read and understood the Avon Terrace Revitalisation Grant Program eligibility criteria, that I have been authorised to submit this application and that the information contained herein and attached is, to the best of my knowledge, true and correct.**

**Name:** Click here to enter text.

**Position:** Click here to enter text.

**Signed:** Click here to enter text.

**Date:** Click here to enter text.

Please submit this application via:

email to records@york.wa.gov.au

mail to SHIRE OF YORK, PO BOX 22, YORK WA 6302

or by hand to Shire of York Front Counter, 1 Joaquina St, York WA 6302

Applications close 4:30pm

5 May 2017