



## COMMUNITY FUNDING ELECTRONIC APPLICATION FORM

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- Please read the Community Funding Guidelines before applying
- Applications can only be submitted whilst the funding round is open, generally this is April & November each year for a minimum of four weeks
- Applications cannot be considered through the community funding program application process outside the submission period
- Please provide a response to all questions in the application
- We encourage to you to include additional pages to support your application
- Please submit a copy of your application. Originals will not be returned
- Applications can be submitted by email to [records@york.wa.gov.au](mailto:records@york.wa.gov.au), by mail to Shire of York, PO BOX 22, YORK WA 6302 or by hand to 1 Joaquina St, York

### APPLICANT DETAILS

**Project Title:**

**Organisation Name:**

**Contact Person:**

**Position Held:**

**Postal Address:**

**Telephone:**

**Email:**

**Is your group incorporated?**

**ABN:**

**Funding Requested (excluding GST)**

**Total In kind Requested**

**Total Project Budget (excluding GST)**



## 1. FUNDING LEVEL

***Please tick***

- Minor (including in-kind requests): under \$2,000.
- Major: \$2,001 - \$5,000
- Tourism: \$5,001+

## 2. FUNDING CATEGORY

***Please tick***

- Community & Sport Development
- Tourism
- Environment & Conservation

## 3. PROJECT DESCRIPTION

***Please describe your project in detail, outlining:***

3.1 The project name:

3.2 Expected start and finish dates of the project:

3.3 Describe the project (community, sport, recreation, event):

3.4 Location of your project?

3.5 What are the objectives of your project?

3.6 Who is your target sector of the community  
(e.g. youth, seniors, disadvantaged, visitors, isolated)

3.7 How will the outcomes of the project be measured?

3.8 What specifically is the funding to be used for?



Can the project proceed if partial funding is granted?  Yes  No

Approximately how many members does your club/organisation have? [Click here to enter text.](#)

#### 4. STRATEGIC ALIGNMENT

The Shire of York has a Community Strategic plan that guides its future direction. You can obtain a copy of the Shire's Community Strategic Plan by contacting us on 08 9641 2233 or find it on the Shires website here <http://www.york.wa.gov.au/council-documents.aspx>

There are Five Key Focus Themes (three relevant areas are listed below) in the Shire's Strategic Community Plan. How does your project relate to the Shire's Key Theme Areas?

***Please tick the objective(s) that your project relates to:***

a) Community & Social Wellbeing

- Provide a range of quality leisure, cultural, recreation and sporting facilities and services.
- Provide for the youth, the aged and the disadvantaged.
- Provide for a healthy community.

Please describe below how your project aligns with the selected objective(s):  
[Click here to enter text.](#)

b) Business and Economic Wellbeing

- To assist and provide for the economic development of the district.
- To support business innovation and business growth support networks and systems
- To encourage economic based activity that is flexible, self-supporting, resilient, innovative and growing.

Please describe below how your project aligns with the selected objective(s).  
[Click here to enter text.](#)

c) Natural and Built Environment Wellbeing

- Manage and enhance our heritage and natural environment.
- Responsible management of public infrastructure assets.
- Provide appropriate planning and regulatory measures to ensure orderly and acceptable development of the district.

Please describe below how your project aligns with the selected objective(s).  
[Click here to enter text.](#)

#### 5. APPROVALS

APPROVAL FROM ANY LAND OR BUILDING OWNERS AND/OR MANAGEMENT GROUPS SUPPLIED WITH THE APPLICATION INCLUDING THE SHIRE OF YORK.



APPROVAL IS NEEDED ON TECHNICAL SPECIFICATION OF ANY EQUIPMENT TO BE APPLIED FOR IF USED ON SHIRE OF YORK OWNED OR MANAGED RESERVES. E.G. SPORTING GOAL POSTS, DUG OUTS ETC

## 6. FUNDING HISTORY

PLEASE TICK AND COMPLETE DETAILS AS RELEVANT.

HAS YOUR ORGANISATION PREVIOUSLY RECEIVED COMMUNITY FUNDING OR ANY OTHER FUNDING FROM THE SHIRE OF YORK?     YES     NO

YEAR:	PURPOSE:	AMOUNT: \$
YEAR:	PURPOSE:	AMOUNT: \$
YEAR:	PURPOSE:	AMOUNT: \$
YEAR:	PURPOSE:	AMOUNT: \$

Funding Agency:                      Approved  
 Yes     No     Pending                      Amount: \$

Funding Agency:                      Approved  
 Yes     No     Pending                      Amount: \$

Funding Agency:                      Approved  
 Yes     No     Pending                      Amount: \$



## 7. Final Information

Written Quotations. For all projects it is required that you obtain a written quotation PRIOR to submitting your application. The guidelines for written quotations are as follows:

- (\$0- \$2,000) **One (1)** written quotation
- (\$2,001- \$10,000) **Two (2)** written quotation
- (\$10,001 +) **Two (2)** written quotations and a project plan

For applications, over \$20,000 the Shire of York reserves the right to request three (3) written quotes.

**List the income and expenditure relating to your project, all amounts to be exclusive of GST. Please attach a separate budget if more space is required.**

INCOME		AMOUNT (\$) Ex GST
<i>(Where is the money for the project coming from)</i>		
	SUBTOTAL	\$
In Kind/ Contributions Support		
	SUBTOTAL	\$
COMMUNITY FUNDING SPONSORSHIP AMOUNT REQUESTED		\$
	TOTAL INCOME	\$
EXPENDITURE		AMOUNT (\$) Ex GST
<i>(What are you spending the money on item/program/project costs)</i>		
	SUBTOTAL	\$
In Kind Support Expenditure		
	SUBTOTAL	\$
	TOTAL EXPENDITURE	\$

- Copy of ABN and/or Not for Profit document has been supplied.
- Written quotations included as per guidelines (Section 7)
- Supporting documents (letters of support, detailed budget, program etc)
- Contacted the Shire's Event & Economic Development team to discuss the application.

#### 9. DECLARATION

**I, the undersigned, certify that I have read and understood the Community Funding Guidelines, that I have been authorised to submit this application and that the information contained herein and attached is, to the best of my knowledge, true and correct.**

**Name:**

**Position:**

**Signed:**

**Date:**

Please submit this application via:

Email to **records@york.wa.gov.au**

Mail to SHIRE OF YORK, PO BOX 22 , YORK WA 6302

or by hand to Shire of York Offices, 1 Joaquina St, York WA 6302