



## AVON PARK/PEACE PARK/MT BROWN CANDICE BATEMAN/MONGERS RESERVE Conditions of Hire

### 1. **BOOKINGS**

The hirer must advise the Shire the purpose for which the park is being hired.

Bookings must be confirmed, and full hire fees and bonds must be paid one month prior to the event. All bookings will be considered tentative until all fees are paid.

### 2. **LIQUOR**

Liquor is not to be consumed in a public area. It is an offence under the Liquor Control Act 1988 to consume alcohol in a park without the permission of the relevant Local Government Authority.

### 3. **GENERAL**

Naked lights are not permissible. Total fire ban area.

Confetti and rice are not allowed, the use of real petals and bubble blowers is recommended instead.

The Shire of York has approximately 200 chairs that can be hired for your event. These are located at the old Scout Hall. The hirer must arrange collection and return of the chairs between Monday to Friday, 8.30am to 4.30pm. Please see our Customer Service Officers to make arrangements, prior to your event.

Decorations may be placed on the Peace Park Gazebo and Avon Park Sound Shell by the hirer and must be removed prior to vacating. The hirer is responsible for ALL damage and losses while the Gazebo and Sound Shell are booked. Noise level of bands is subject to control by authorised Shire staff and/or Police. All use subject to order being maintained to satisfaction of Police and the Shire.

### 4. **CLEANING**

The hirer to be responsible for all areas to be swept clean and chairs etc returned to normal area upon conclusion. (Gazebo and Sound Shell to be left in same condition as found). Basic requirements as follows:

- Clean up all spillages
- Clean and return any chairs hired
- Remove all rubbish

Hirer to arrange for the removal of all excess rubbish from the premises.

Your arrangements for cleaning up after the function must be notified to the Shire at the time of making the booking to avoid clashing with other users. A cleaning checklist is attached to the end of these conditions.

5. **CANCELLATIONS**

- 1 month prior to the event – No Charge
- 2-4 weeks prior to the event – 50%
- Less than 2 weeks – 75%
- Less than one week – No Refund

6. **PUBLIC LIABILITY INSURANCE**

The Shire has a Casual Hirer's Liability Policy which indemnifies casual hires of Shire owned facilities for claims from third parties for bodily injury and/or property damage arising from the activities of casual hirers whilst using the Shire owned facility.

This insurance does not cover personal injury as a result of hirer decorations and does not include incorporated bodies, sporting clubs or associates of any kind who must arrange their own insurance prior to the hire of the facility.

This insurance does not include incorporated bodies, commercial and community events, sporting clubs or associations of any kind who must arrange their own insurance prior to the hire of the facility. These hirers must provide a copy of the Certificate of Currency (\$10 million minimum) and submit with booking forms.

Community groups needing insurance can contact Local Community Insurance Services 1300 853 800.

Non-compliance with any of the above conditions may cause the forfeiture of deposit and may also render the responsible hirer liable for additional costs in the event of damage.

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**Check List for Cleaning the Gazebo and Sound Shell After Use**

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|---|--------------------------|
| <b>Sweep floors of gazebo and Sound Shell</b> | <input type="checkbox"/> |
| <b>Wipe down dirty chairs</b>                 | <input type="checkbox"/> |
| <b>Return any hired chairs</b>                | <input type="checkbox"/> |
| <b>Clean up any decorations used</b>          | <input type="checkbox"/> |

# Fees 2020/21

**All bookings must pay a bond of \$500.**

## **PEACE PARK / AVON PARK / MT BROWN / CANDICE BATEMAN PARK / MONGERS RESERVE**

Private Hire (weddings, etc) per space per hour	\$15.00
Commercial Hire -per event per day	\$560.00
Not-for-Profit / Community Groups	no charge
Commercial/Private Mongers reserve per hr	\$10.00

Electricity for functions and events (not Mt.Brown & Mongers Reserve) <i>If Required:</i>	\$40.00
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Hire of Chairs – pick up and return by hirer from the old Scout Hall (per chair)	\$1.50
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## **LIQUOR – A PERMIT MUST BE OBTAINED**

Refer to conditions of hire. Note that Police approval may also be required.  
The York Police Station are advised of every liquor permit issued by the Shire of York.

Permission for liquor to be served.	\$40.00
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Payments can be made by cash, cheque, EFTPOS or direct bank deposit to:  
Shire of York, BSB: 633-000, Account No.: 118630623.

The bond will be refunded electronically after inspection of the premises. (A new creditors form may be required to be completed to ensure correct banking details for refund)

Commercial users will attract additional fees and are required to complete events documentation.  
Please request an Events application form, if required, from our Customer Service Officers.

The parks are community facilities.  
Please assist the community by taking care of the facilities.

Enjoy your event.