

SY098-08/18 – Road Naming Request – Unnamed Road - Talbot

FILE REFERENCE:	PS.NAM.2
APPLICANT OR PROPONENT(S):	Shire of York
AUTHORS NAME & POSITION:	Carly Rundle, Senior Planner
RESPONSIBLE OFFICER:	Darren Wallace, Executive Manager Infrastructure & Development Services
PREVIOUSLY BEFORE COUNCIL:	Nil
DISCLOSURE OF INTEREST:	Nil
APPENDICES:	A – Location Plan
	B – Site Plan
	C – Road Name Register

Nature of Council's Role in the Matter:

- Quasi-judicial

Purpose of the Report:

For Council to consider the addition of names to the Road Name Register, and to name an un-named road in Talbot.

Background:

A request has been received to name an 'un-named' road, accessed off Talbot Road, Talbot. A location plan, and site plan showing the subject road is provided at **Appendices A and B** respectively.

The un-named road reserve is 1.3km long, of which only approximately 540m is constructed to a gravel standard.

There are approximately three lots accessing their properties via this road, and three rural street addresses for these properties registered with Landgate on Talbot Road. Rural street numbers indicate the measured distance from a point on Talbot Road. The Shire's records indicate that postal addresses for proprietors of these properties are registered as 'post office boxes', although there is one mailbox located at the intersection of Talbot Road and the un-named road reserve. Should the road be named, lots using this road for access will need to be assigned new rural street numbers.

Landgate has confirmed that this road is currently un-named and should there be a request to name the road, a suitable name would need to be endorsed by Council through the normal road naming process. The naming of roads is generally seen as beneficial as it can allow for improved addressing and easier location of properties by emergency services. Landgate's policy is that all roads shall be named, which are open to public access or for the delivery of services.

The naming of roads requires the approval of Landgate's Geographic Names Committee and names are required to meet criteria as set out in the 'Policies and Standards for Geographical Naming in Western Australia, version 01:2017'. This generally requires the local government to endorse a road name which complies with the criteria of the policies and standards above, consult with the immediate community whose addresses may be altered, and submit the proposal to Landgate for approval.

The Shire of York has an existing approved Road Name Register, which according to the Shire's records is a list of names which were endorsed at Ordinary Council Meetings 27 April 2011 and 15 March 2010. A copy of the resolutions and approved names is provided as the 'Road Name Register' in **Appendix C**. The 2011 resolution authorised the Chief Executive Officer (CEO) to allocate names from the Road Name Register to roads within the Shire of York, as required. It is understood that the Road Name Register consists of names taken from the War Memorial Plaque at that time, and that names not eligible for use were deleted from the list. A road name register and delegation ensures the CEO can authorise a road name and forward through to Landgate in an efficient and timely manner, and any new road names proposed not on this register will require Council approval.

In consulting with the Honour's Reference Group (HRG) regarding suitable names for the subject road and following research being undertaken, four names were recommended by the HRG which were relevant to the Talbot area. Not all names were on the approved Road Name Register and therefore are being presented to Council for addition.

Comments and details:

The approved Road Name Register is made up of names from the War Memorial Plaque, with persons who served in World War 1, although contains limited detail to advise where in the Shire approved names would be suitable for use.

The HRG requested research be undertaken to identify names suitable for use in the Talbot locality. This research included a title search and archival research of a variety of resources. As a result, it was identified that the following names were relevant to the Talbot area and are recommended by the HRG at the meeting dated 6 August 2018 for naming of the subject road:

1. Wiseman

A historical title search indicates the name Wiseman correlates to historical ownership of lots on the subject road dating back to the 1950's. Four 'Wiseman' brothers were enlisted in World War 1 and were linked to a farm called 'Stanhope' in the Talbot area. The Honours Reference Group also advised that the road is commonly referred to as 'Wiseman Road' by locals. The use of Wiseman Road was recommended by the Honours Reference Group as the preferred name for the road.

Generally, more than one name is required to be submitted to Landgate for approval, in the event that the first name does not meet the criteria of the Policies and Standards for Geographical Naming in Western Australia. As such the following names were also endorsed for the subject road in the following order:

2. Pettit.

This name is already on the Road Name Register and relates to Stanley Edward Pettit who served in World War 1 and was the son of Edward and Rachel Pettit of Talbot Brook.

3. Sargent.

Philp Sargent served in World War 1 and is identified as being from the Talbot locality.

4. Maclachlan.

Relates to Roy Maclachlan who served in World War 1 and is identified as being from the Talbot locality.

The above names were checked on Landgate's online form, and received preliminary validation indicating these names may be suitable for use and are likely to comply with the following criteria, where names submitted cannot be:

- homonymous, for example similar in spelling to an existing road name.
- similar in sound to an existing road name.
- in the same locality as an existing road name.
- in an adjoining locality.
- in the same local government area.
- duplicated more than six times in the metropolitan area, three north and three south of the Swan River.
- duplicated more than 15 times within Western Australia.
- less than 10km from the existing duplication in the metropolitan area;
- less than 50km from an existing duplication in rural areas.
- road name duplication should be avoided in adjoining local governments.

The updated Landgate policies include specific criteria for use of personal names, where the approval of names will only be considered:

- Posthumously.
- With permission of the immediate family, or in the case of the person being deceased for more than ten years and the family cannot be contacted, appropriate consultation must be carried out.
- Where a demonstrated record of achievement is shown.
- When there is demonstration of a direct and long-term association with the location, and a significant contribution to the area.
- With evidence of broad community support for the proposal.

All names or persons associated with World War 1 are posthumous, there is a contribution to the community by their serving/enlisting, and there are records linking them to the Talbot locality.

Should Council endorse the addition of the names to the Road Name Register, consultation with immediate family and immediate community will need to be undertaken as outlined below.

All road names are required to include a road type selected from the Australian Standards AS/NZS 4819:2011 Rural and Urban Addressing – Appendix A, Road Types – Australia. The Road Type chosen shall convey the function and characteristics of the road. Landgate has advised that the road type ‘retreat’ would be appropriate for use for the subject road, which is a no-through road, and is suitable for shorter roads where you may wish to discourage general public from entering.

Options:

Should Council disagree with the officer’s recommendation as proposed, the following options are available:

- Refuse to add the names to the Road Name Register and to name the subject road and list reasons why;
- Amend the names and/or order for road naming. Please note that roads names submitted to Landgate are required to meet specific criteria.

Implications to consider:

- **Consultative:**

The recommended road names for the subject road have been endorsed by the HRG at the meeting dated 6 August 2018 in the order as outlined in officers' comments.

Should Council resolve to add the recommended names to the Road Name Register and endorse these names to be used for the subject road as per the officers recommendation, further consultation/permission will need to be undertaken/obtained with immediate family.

Of the names available for use on the subject road, immediate consultation will need to be undertaken regarding the proposed road naming, as set out in the Policies and Standards for Geographical Naming in Western Australia. This requires consultation of any naming proposal which affects addresses to be undertaken with affected residents, businesses and any visitor groups and government or non-government organisations with an interest in the area. Any objections received must be given consideration by the local government, and are to be included in an assessment report, stating the objection and indicating relevance to the guidelines and council's consideration/response to said objection. The policy and standards outline that consideration need only be given to those objections that relate to concerns of non-conformance to the naming. Should an objection to the road naming be received and the objection relate to concerns of non-conformance with the road naming, the road naming will be referred back to Council for consideration.

A consultation period of 30 days is required in the format required by Landgate's Policy and Standards, which also advises that local government is expected to meet costs of consultation.

- **Strategic**

The naming of roads is not specifically provided for in strategic plans for York, although it is beneficial for providing accurate addresses of residents in this area and will provide benefits for emergency services in being able to locate properties better in an emergency. The names recommended recognise world war 1 veterans and are relevant to the locality.

The recommendation is broadly considered consistent with the Shire of York Strategic Community Plan 2018-2028.

- **Policy implication:**

Council Policy G2.5 Reference Groups

The York Honours Reference Group has been appointed in accordance with Council Policy G2.5 Reference Groups to provide advice to Council on matters relating to the community including roads, reserve and place names.

There are no local policies adopted to provide guidance on the road naming process.

- **Financial:**

There are no financial implications associated with the officer's recommendation to add names to the Road Name Register.

The allocation of names from the Road Name Register is anticipated to have associated costs such as:

- New rural street numbers will need to be allocated, a typical application fee of \$101 applies, involving staff time, and erection of a new green number onsite.

- Cost and installation of a new road name sign, and associated signs (i.e no through road) is anticipated to be approximately \$330, including allowance of staff time to install.
- Consultation may involve placing a notice in the local paper, which is anticipated to cost approximately \$330.

The Honours Reference Committee has recommended that the Shire meets the above costs. There may be costs associated with the changing of addresses from the issuing of new rural street addresses, which are expected to be met by affected landowners.

- **Legal and Statutory:**

Land Administration Act 1997

The naming of features, localities and roads is covered under Section 26A of the Act and is supported by mandatory policies and processes which provide necessary information for a person or group in the naming and determination of extents of roads.

Australian Standard AS/NZS 4819:2011 Rural and Urban Addressing

All WA rural and urban address allocations are recorded by Landgate and are in accordance with AS/NZS 4819:2011.

- **Risk related:**

The naming of roads which are accessible is considered beneficial to allow for easier identification of properties by emergency services, and in this sense reduces risk.

The road is only partially constructed. LGIS was consulted in regards to implications of naming a road which is only partially constructed and advised that it is already a responsibility of the Shire to maintain and manage existing gazetted road reserves (noting there is no obligation to construct new roads) and as long as the Shire is adhering to any regulations which may apply, that they did not see any, or if any very limited liability issues associated with the actual naming of the road itself.

- **Workforce Implications:**

Nil. The road naming process and consultation will be undertaken within existing Shire resources.

Voting Requirements:

Absolute Majority Required: No

**RESOLUTION
040818**

Moved: Cr Smythe

Seconded: Cr Trent

That Council:

1. Approves the following names to be added to the Road Name Register:

- ***Maclachlan***
- ***Sargent***
- ***Wiseman***

2. Authorises the Chief Executive Officer to allocate the following name (and road type) to the un-named subject road in Appendix A:

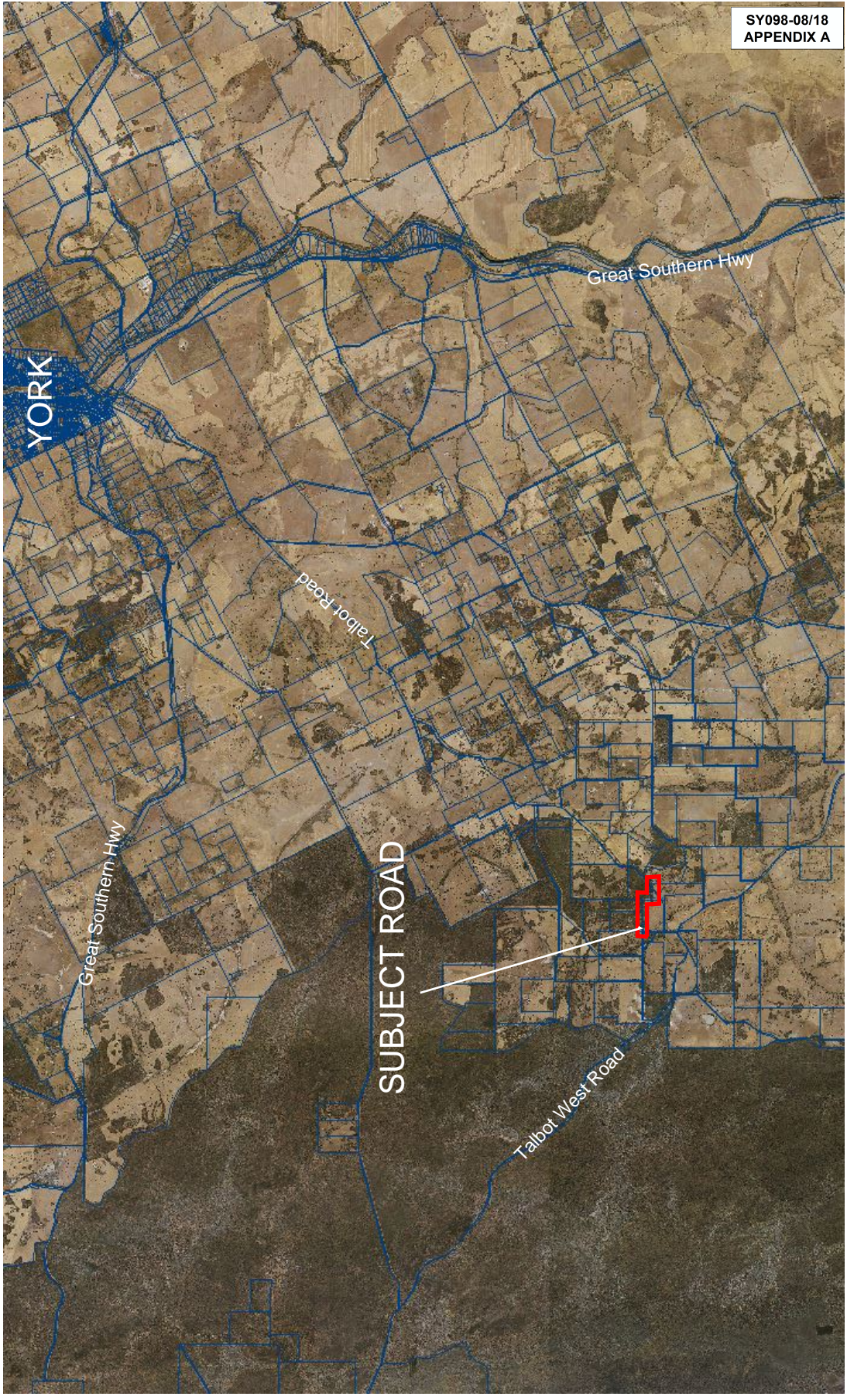
‘Wiseman Retreat’

Subject to point 3 below, should the name ‘Wiseman’ not meet the relevant criteria of Landgate, the following names shall be allocated in the following order: Pettit, Sargent, Maclachlan.

3. The authorisation and use of names referred in 2 above, is subject to:

- a. Permission of the immediate family being obtained, or where the person has been deceased for more than 10 years and contact with the immediate family could not be established appropriate consultation must be carried out.***
- b. Notice of the proposed road naming being given for a period of no less than 30 days from the date of notice/letter and in the event that an objection is received, the matter will be referred back to Council for determination.”***

CARRIED: 7/0



ROAD NAME REGISTER

Note: some of these names have since been used and may not comply with the updated 'Policies and Standards for Geographical Naming in Western Australian: version 01:2017'.

Council Resolution 15 March 2010

Appendix A of this resolution relates to an unnamed road request in Malebelling.

"That Council:

- 1. Advise the landowners within the vicinity of the unnamed roads as per Appendix A that the following names be put forward to the Geographic Names Committee for consideration and use:*

*COLLINS
BELL
BODYCOAT
FUSS
GREEN
HUMPHREY
LINTO
LUDGATE
WALLS
WEDGEWOOD
WEEKS*

- 2. Include those names listed above on the Council's Register of Road Names, should no objections be received by landowners and the Geographic Names Committee.*

Advice Note: It should be noted that the Geographic Names Committee is the decision-making authority and no changes will be made until final approval through a Ministerial Order is issued."

Council Resolution 27 April 2011

"That Council:

- 1. Advise the Geographic Names Committee that it approves the use of the following names to be added to the Road Name Register:*

*AUBREY
BIRELL
BUDGE
DAWKINS
DICKERSON
DOMSELLA
DUCKHAM
EYRE
COLLAN
INGRAM
KETT
LAIDLER
LAMB
LEY*

LINDHAM
LONGBOTTOM
MCGINN
MCINERNEY
MERRICK
RANDELL
RUSH
STANNARD
STOREY
WASHER
WIGHAM
WILKINSON

2. *List the following names on the register, however confirmation to be obtained by the Geographic Names Committee to ensure that the road name has not been used within 50 kilometres of a neighbouring shire:*

CHIPPER
COLE
GREGSON
HAYDEN
LAWSON
OLSEN
PETIT
SERMON
TURVEY
WALLACE

3. *Provide a list of names to The York Society Inc. and request a search of historic records to provide as much information to the Geographic Names Committee as possible.*
4. *Authorise the Chief Executive Officer to allocate the names from the Road Name Register to roads within the Shire of York, as required.*

Advice Note: It should be noted that the Geographic Names Committee is the decision-making authority and no changes will be made until final approval through a Ministerial Order is issued”.