



MINUTES

Access and Inclusion Advisory Committee Meeting Thursday, 6 February 2020

Date: Thursday, 6 February 2020

Time: 10.30am

Location: Council Chambers, York Town Hall, York

Order Of Business

| | | |
|------------|---|-------------------------------------|
| 1 | Opening | 3 |
| 1.1 | Declaration of Opening..... | 3 |
| 1.2 | Election of Chairperson..... | 3 |
| 1.3 | Election of Deputy Chairperson..... | 3 |
| 1.4 | Disclaimer..... | 3 |
| 1.5 | Standing Orders..... | 3 |
| 1.6 | Announcement of Visitors..... | 3 |
| 1.7 | Declarations of Interest that Might Cause a Conflict..... | 3 |
| 1.8 | Declaration of Financial Interests..... | 3 |
| 1.9 | Disclosure of Interests that May Affect Impartiality..... | 4 |
| 2 | Attendance | 4 |
| 2.1 | Members..... | 4 |
| 2.2 | Staff..... | 4 |
| 2.3 | Apologies Nil..... | 4 |
| 2.4 | Leave of Absence Previously Approved..... | 4 |
| 3 | Applications For Leave of Absence | 4 |
| 4 | Presentations | 4 |
| 5 | Confirmation of Minutes of Previous Meetings | 4 |
| 6 | Announcements by Presiding Member Without Discussion | 4 |
| 7.1 | Outcome of the Access and Inclusion Audit - Update | Error! Bookmark not defined. |
| 8 | Questions from Members without Notice | 10 |
| 9 | Business of an Urgent Nature Introduced by Decision of the Meeting | 10 |
| 10 | Next Meeting | 10 |
| 11 | Closure | 10 |

**MINUTES OF SHIRE OF YORK
ACCESS AND INCLUSION ADVISORY COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBERS, YORK TOWN HALL, YORK
ON TUESDAY, 6 FEBRUARY 2020 AT 10.30AM**

The York Shire Council acknowledges the traditional owners of the land on which this meeting will be held.

1 OPENING

1.1 Declaration of Opening

Ms Suzie Haslehurst, Acting CEO, declared the meeting open at 10.30am.

1.2 Election of Chairperson

Nomination: BEV PENNEY

Moved: Cr Denese Smythe Seconded: Liz Christmas

CARRIED: 6/0

1.3 Election of Deputy Chairperson

Nomination: Marie Forster

Moved: Liz Christmas Seconded: Tegan Walsh

CARRIED: 6/0

1.4 Disclaimer

The Presiding Member advised the following:

"I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995.

Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material."

1.5 Standing Orders

The Committee was ask to review the Local Government (Council Meetings) Local Law 2016 <https://www.york.wa.gov.au/documents/1355/council-meeting-local-law-2016>=

1.6 Announcement of Visitors

Joske Van Den Rydt - work placement position at the Shire for 2 weeks. Attending meeting.

1.7 Declarations of Interest that Might Cause a Conflict

Nil

1.8 Declaration of Financial Interests

Nil

1.9 Disclosure of Interests that May Affect Impartiality

Nil

2 ATTENDANCE

2.1 Members

Bev Penny, Chairperson; Marie Forster, Deputy Chair; Cr Denese Smythe; Liz Christmas; Rosemary Parker; Tegan Walsh

2.2 Staff

Suzie Haslehurst, Acting CEO

Jo Bryant, Project Officer

2.3 Apologies

Cr. Stephen Muhleisen

2.4 Leave of Absence Previously Approved

Nil

3 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

4 PRESENTATIONS

Nil

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

COMMITTEE RECOMMENDATION

Moved: Cr Denese Smythe

Seconded: Rosemary Parker

That the minutes of the Access and Inclusion Advisory Committee Meeting held on 4 August 2019 be confirmed.

CARRIED: 6/0

6 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The Chairperson raised the following matters:

1. Welcome to Joske Van Den Rydt.
2. Suzie Haslehurst advised the Agenda will be updated for the next meeting to allow for public question time.

7 OFFICER'S REPORTS

7.1 SOCIALLY INCLUSIVE COMMUNITIES WA - UPDATE ON PROGRAM

File Number: OR.CMA.9

Author: Joanna Bryant, YRCC Project Officer

Authoriser: Suzie Haslehurst, Executive Manager, Corporate & Community Services

Previously before Council: OCM – 23 September 2019

Appendices:

1. **Workshop 1 Attracting Talent - Evaluation Summary**
2. **Building Strong Better Connected Clubs Flyer**
3. **Inclusive Events Training**

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

The Shire of York was successful in winning support to co-deliver the **Socially Inclusive Communities WA** (SICWA) 2019/20 Initiative within the York community. This report details the progress of the initiative.

Background

The SICWA Project supports local government authorities and their staff, as well as clubs and local groups, by building capacity, increasing knowledge and developing skills to ensure that people with disability are valued and included within local activities.

The Shire of York was selected after submitting an expression of interest in this competitive process, resulting in 7 metropolitan and 4 regional local governments being selected in this round of funding.

The support to be provided is in the nature of significant training, mentoring and resources and requires a contribution by the Shire of \$3,200 plus GST.

The Socially Inclusive Communities WA training program is open to any interested community group or club representatives, or other community members including residents and business owners as well as local government staff.

COMMENTS AND DETAILS

The program includes:

- 3 x training workshops as identified by Inclusion Solutions and the Shire of York
- Mentoring for up to 4 x local sporting clubs and/or community groups, as identified by the Shire of York
- Support and mentoring for Shire of York staff in regard to social inclusion as needed
- Advocacy on access and inclusion through committee involvement and support as per the Shire's Access and Inclusion Plan
- 5 x complementary tickets to all Social Inclusion forums, coordinated by Inclusion Solutions during the life of the project
- Provide a reporting template for acquittal of the SICWA 2019/20 Initiative
- Social Inclusion in Sport and Recreation resource to be provided to all mentored clubs, with the option of one workshop to implement practical elements.

Workshops

The first workshop of the program - *Attracting talent & time to your community group or club* – was delivered on Tuesday 10 December 2019 at 12:30 – 2:30pm at the YRCC. There were 13 attendees and feedback was positive (see Appendix 1: Workshop 1 *Attracting Talent* - Evaluation Summary).

Workshop 2: *Building Stronger, Better Connected Clubs* is scheduled for Saturday 14 March, 10am to 12pm. See Appendix 2: *Building Stronger, Better Connected Clubs* Flyer

Workshop 3: *Inclusive Events Training* is scheduled for Thursday 28 May 2020, 12.30pm – 2.30pm
See Appendix 3: *Inclusive Events* Flyer

Mentoring

The mentoring sessions are only between Inclusion Solutions and the club involved. Shire staff do not attend mentoring sessions and information in the sessions are only shared with them if permitted by the club. This is to ensure clubs can have open and honest conversations about their barriers and goals.

The mentoring process starts with a pre-survey for clubs to assess themselves and give a bit of information about who they are and what they hope to achieve. This survey takes 10 to 20 minutes. Then Inclusion Solutions meets with the club for a 2 hour meeting. In this meeting, they will help clubs self-assess some areas of inclusion, and the clubs' ability to handle certain situations. They will then discuss possible goals for the club and how Inclusion Solutions can help the club to achieve those goals. Inclusion Solutions will support the club for as long as the club wishes to continue a relationship with them. The connection to clubs does not end when the funding does.

The mentoring opportunity has been promoted directly to clubs, through Facebook, the Shire website, Community Matters and flyers at the YRCC. In addition, Inclusion Solutions has made contact with State Sporting bodies and clubs direct.

To date, no clubs have taken up the mentoring opportunity. There is another promotional push planned for the mentoring now that the January leave season is over.

OPTIONS

Nil

IMPLICATIONS TO CONSIDER

Consultative

Access & Inclusion Advisory Committee

York Sporting Groups

Strategic

The 2016 – 2026 Strategic Community Plan was adopted by Council on 27 June 2016 and the following outcomes fit with SICWA outcomes to build capacity of LGAs to create more inclusive, better connected communities:

Outcome 1.7 York is known for being a positive, active and involved community

Outcome 3.5 Opportunities exist for skills development and associated education linked to York business and organisations including the shire of York

The Shire of York Access & Inclusion Plan 2018 – 2023 was adopted by Council on 25 June 2018 and the following outcomes fit with SICWA outcomes to make positive, sustainable change:

Outcome 1.6 Develop strategic partnerships with key agencies to maximise access to services for people with disability

Outcome 4.1 Ensure staff are aware of access and inclusion requirements and equipped to provide a high level of service to all people.

Outcome 4.2 Improve the awareness of new employees and new councillors about disability access and inclusion issues

Outcome 7.2 Facilitate a culture of access and inclusion within the organisation

Policy Related

Nil

Financial

The cost of this initiative is \$3,200 + GST

Legal and Statutory

Nil

Risk Related

Nil

Workforce

The Shire assists with the delivery of the Social Inclusion project by providing space for workshops in the York Recreation and Convention Centre. The Shire's Project Officer role includes elements of community engagement and support for this project.

VOTING REQUIREMENTS

Not applicable.

COMMITTEE RECOMMENDATION

Moved: Cr Denese Smythe

Seconded: Liz Christmas

That the Committee recommends:

That Council:

- (a) Notes the information regarding the SICWA initiative, and;
- (b) Requests the Chief Executive Officer to report back to the Access and Inclusion Advisory Committee on the ongoing progress of the initiative.

CARRIED: 6/0

Click or tap here to enter text.

8 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Ms Marie Forster

Can the Shire make a point of getting involved with International Day of People with Disability (Tuesday 3 December), perhaps in a collaborative way with the school, to create a week of awareness?

Response provided by the Acting Executive Manager, Corporate & Community Services:

Noted.

Ms Marie Forster

Could the school be invited to the next meeting?

Response provided by the Acting Executive Manager, Corporate & Community Services:

An invite can be sent to York District High School.

Ms Marie Forster

Could the committee consider inviting a representative from Alzheimers WA to join the AIAC?

Response provided by the Acting Executive Manager, Corporate & Community Services:

An invite can be sent to Alzheimers WA.

9 BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

10 NEXT MEETING

The next Access and Inclusion Advisory Committee Meeting will be held on Tuesday, 5 November 2019 at 10.30am in Council Chambers, York Town Hall, York.

11 CLOSURE

The Chairperson thanked everyone for their attendance and closed the meeting at 11.06am.