

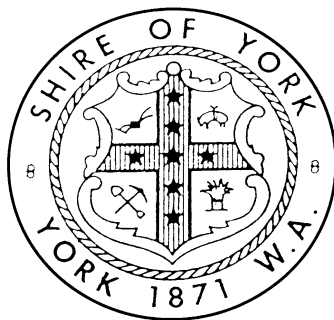
# SHIRE OF YORK

**MINUTES OF THE  
HERITAGE ADVISORY  
COMMITTEE MEETING  
HELD ON 2 SEPTEMBER, 2014  
COMMENCING AT 5.10PM  
IN THE SHIRE OF YORK COUNCIL CHAMBERS**



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## SHIRE OF YORK

### THE HERITAGE ADVISORY COMMITTEE MEETING HELD ON THURSDAY, 2 SEPTEMBER 2014, COMMENCING AT 5.10PM IN THE SHIRE OF YORK COUNCIL CHAMBERS

The York Shire Council acknowledges the traditional owners of the land on which this meeting will be held.

#### 1. OPENING

##### 1.1 Declaration of Opening by the Chief Executive Officer

Prof Duncan Steed, Chairperson, opened the meeting at 5.10pm.

##### 1.2 Disclaimer

The Committee Chairperson advised the following:

*"I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995.*

*Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material."*

##### 1.3 Announcement of Visitors

*Nil*

##### 1.4 Declarations of Interest that Might Cause a Conflict

###### Financial Interests

*Nil*

###### Disclosure of Interest that May Affect Impartiality

*Nil*

#### 2. ATTENDANCE

##### 2.1 Committee Members

Professor Duncan Steed, Simon Neville, Cr Matthew Reid, Cr Denese Smythe, Liz Christmas, Laura Gray, Robin Betjeman.

**2.2 Staff**

Michael Keeble; Chief Executive Officer; Kira Strange; Planning Officer; Carol Littlefair; Curator York Residency Museum, Nicole McNamara; Development Services Officer.

**2.3 Apologies**

Cathy Clarke

**2.4 Leave of Absence Previously Approved**

*Nil*

**2.5 Number of People in Gallery at Commencement of Meeting**

There were nil people in the Galley at the commencement of the meeting.

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

*Nil*

**4. PUBLIC QUESTION TIME**

**4.1 Written Questions – Current Agenda**

*Nil*

**4.2 Public Question Time**

*Nil*

**5. APPLICATIONS FOR LEAVE OF ABSENCE**

*Nil*

**6. PETITIONS / PRESENTATIONS / DEPUTATIONS**

Claire Savage, Savagely Creative– Heritage Interpretation Plan.

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**7.1 Minutes of the Heritage Advisory Committee Meeting held July 31, 2014**

**Corrections**

“The following is to be inserted into 11. Other Business: A discussion was held regarding the Old Stone Convict Road (near St Ronan’s Well), specifically in regards to the area becoming heritage listed.”

**Confirmation**

“That the minutes of the Heritage Advisory Committee Meeting held July 31, 2014 to be confirmed as a correct record of proceedings, with the above corrections to be included.”

**Moved:** L Christmas

**Seconded:** S Neville

**8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

*Nil*

**9. MATTERS FOR DISCUSSION**

*Nil*

## **10. PRESENTATIONS**

Claire Savage, Savagely Creative– Heritage Interpretation Plan – please see attached for Claire’s presentation slides.

Presentation held from 5:20pm – 6:20pm.

Throughout the presentation, various discussions were held regarding the opportunities available for York. Each individual was asked to write down ideas for York in the short term (1 – 3 years), mid-term (3 – 5 years) and long term (5 – 10 years).

Claire explained the process of developing the Interpretation Plan would take a while, with an initial document to be provided in the next few weeks. This document will act as a starting point, with Michael Keeble, Chief Executive Officer, explaining that this will be advertised to the public for their comment and input.

## **11. OTHER BUSINESS**

- 11.1 Michael Keeble, Chief Executive Officer, explained to the Committee that the meeting was being held in the York Council Chambers as Council is currently in talks with Laura Gray, Heritage Advisor, regarding the possibility of undertaking upgrading works to the Chambers. It was explained that the Council Chambers were no longer suitable, and required work in order to make the space more ‘friendly’ for rate payers.

- 11.2 In future, if Committee Members would like something to go into the Agenda, or would like a document tabled, please send it through to the Chief Executive Officer.

- 11.3 Documents tabled by Robin Betjeman

11.3.1 Watering hole paper – Could this be used for the Interpretation Plan for possible inclusion into the heritage register.

11.3.2 Signage – Photographs displayed from Shenton Park, where a brief explanation of street names are included in street signage. This could be a beneficial idea for the Committee to implement for York.

- 11.4 Kira Strange, Planning Officer, presented a number of documents for the Committee including the Municipal Inventory of Heritage Places and the Signage policy – as discussed at the last meeting.

11.4.1 Laura Gray explained that there is currently a review being undertaken for the Municipal Inventory. It is suggested that the Old Convict Road (as discussed by Robin Betjeman), be submitted to the State Heritage Office as part of a pack, rather than individually – this is dependant on the review, as there may be more places suggested for consideration into the inventory.

11.4.2 Kira Strange explained the use of the Heritage Policy, as presented. An Avon Terrace Guide was presented, which was distributed to business owners in 2009. This document is used as a guide only, and does not replace the Heritage Policy, which is used for all planning assessments.

- 11.5 The Committee began discussions regarding Aboriginal heritage, and the importance of respecting privacy while acknowledging the Aboriginal history of York. The York Municipal Inventory features some post-contact Aboriginal history; however the Department of Aboriginal Affairs has a comprehensive list for pre-contact history. There is an intent for the York Municipal Inventory to include relevant information regarding York’s Aboriginal history, however, discussions will need to continue with local Aboriginal elders.

- 11.6 Cr Reid discussed the possibility of using a white board, or similar, at the start of each meeting to list priorities. There seems to be uncertainty in regards to the purpose of the Committee, and it may be beneficial for each individual to list their priorities for the meeting in order for the Committee to actively work towards their objectives.
- 11.7 Michael Keeble, Chief Executive Officer, explained that footpaths were an imperative issue and it would be appreciated if each Committee Member could exercise their minds, in order for a discussion to be held at the next meeting in regards to footpath requirements. A general footpath discussion followed, as well as the need for a Footpath Policy.
- 11.8 Cr Reid explained the importance of policy development, as staff require clear guidance. Where there is little to no guidance, staff are forced to make ideas on the spot. Due to this, Committees such as this one are formed to help write the relevant policies in order to build the community.

## **12. CLOSURE OF MEETING**

### **RECOMMENDATION**

**As the allotted time has expired, the Heritage Advisory Committee will adjourn until:**

**Date of the next meeting: 7<sup>th</sup> October 2014**

**Place: York Recreation & Convention Centre**

**Time: 5.00pm**

**Moved:**

**Seconded:**

**CARRIED**