



SHIRE OF YORK

**MINUTES OF THE
HERITAGE ADVISORY
COMMITTEE MEETING
HELD ON 4 NOVEMBER, 2014
COMMENCING AT 5.07PM
IN THE SHIRE OF YORK
COUNCIL CHAMBERS**

Table of Contents

1. OPENING	4
1.1 Declaration of Opening by the Chief Executive Officer	4
1.2 Disclaimer	4
1.3 Announcement of Visitors	4
1.4 Declarations of Interest that Might Cause a Conflict.....	4
2. ATTENDANCE	4
2.1 Committee Members	4
2.2 Staff	5
2.3 Apologies	5
2.4 Leave of Absence Previously Approved	5
2.5 Number of People in Gallery at Commencement of Meeting.....	5
3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	5
4. PUBLIC QUESTION TIME.....	5
4.1 Written Questions – Current Agenda	5
4.2 Public Question Time	5
5. APPLICATIONS FOR LEAVE OF ABSENCE	5
6. PETITIONS / PRESENTATIONS / DEPUTATIONS.....	5
7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING	5
7.1 Minutes of the Heritage Advisory Committee Meeting held September 2, 2014.....	5
8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION.....	5
9. MATTERS FOR DISCUSSION	5
10. PRESENTATIONS.....	6
<i>Draft York Cultural Heritage Interpretation Master Plan 2014 (received via email from Clare Savage, Savagely Creative – presentation attached)</i>	<i>6</i>
11. OTHER BUSINESS	6
12. NEXT MEETING	8
13. CLOSURE OF MEETING	8



SHIRE OF YORK

THE HERITAGE ADVISORY COMMITTEE MEETING
HELD ON TUESDAY, 4TH NOVEMBER 2014, COMMENCING AT
5.07PM IN THE SHIRE OF YORK COUNCIL CHAMBERS

The York Shire Council acknowledges the traditional owners of the land on which this meeting will be held.

1. OPENING

1.1 Declaration of Opening -

Prof Duncan Steed, Chairperson, opened the meeting at 5.07pm.

1.2 Disclaimer

The Committee Chairperson advised the following:

"I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995.

Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material."

1.3 Announcement of Visitors

Nil

1.4 Declarations of Interest that Might Cause a Conflict

Financial Interests

Nil

Disclosure of Interest that May Affect Impartiality

Nil

2. ATTENDANCE

2.1 Committee Members

Professor Duncan Steed, Simon Neville, Cr Matthew Reid, Cr Denese Smythe, Liz Christmas, Cathy Clarke, Frank Ralph, Lois Ralph, Sandra McKenzie

2.2 Staff

Kira Strange, Town Planner; Carol Littlefair, Curator York Residency Museum;
Helen D’Arcy-Walker, Executive Support Officer

2.3 Apologies

Michael Keeble, Chief Executive Officer; Laura Gray, Heritage Advisor

2.4 Leave of Absence Previously Approved

Nil

2.5 Number of People in Gallery at Commencement of Meeting

There were nil people in the Galley at the commencement of the meeting.

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

4.1 Written Questions – Current Agenda

Nil

4.2 Public Question Time

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. PETITIONS / PRESENTATIONS / DEPUTATIONS

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 Minutes of the Heritage Advisory Committee Meeting held September 2, 2014

Corrections

Confirmation

**RESOLUTION
HAC 011114**

Moved: Cr Smythe

Seconded: Liz Christmas

“That the minutes of the Heritage Advisory Committee held September 2, 2014 be confirmed as a correct record of proceedings.”

CARRIED: 9/0

Informal meeting of the Heritage Advisory Committee only held on 7 October, 2014 due to a lack of a quorum.

8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9. MATTERS FOR DISCUSSION

Nil

10. PRESENTATIONS

Draft York Cultural Heritage Interpretation Master Plan 2014 (received via email from Clare Savage, Savagely Creative – presentation attached)

11. OTHER BUSINESS

Prof. Steed spoke regarding the possibility of painting the lift shaft.

It was agreed that Laura Gray, Heritage Advisor would be the best person to advice on this issue.

**RESOLUTION
HAC 021114**

Moved: Cr Matthew Reid

Seconded: Simon Neville

“The Committee Recommends to Council:

To seek the Heritage & Conservation Consultant, Laura Gray’s advice to select a paint colour for the lift shaft.”

CARRIED: 9/0

Kira Strange, Town Planner, explained that the Footpath policy requires reviewing and put into a final draft. Colour and materials needs to be decided.

A Footpath sub-committee was formed to discuss and liaise with Laura Gray, Heritage Advisor and to report back to the full Committee at the December meeting.

Footpath Sub-Committee Members –

Frank & Lois Ralph and Liz Christmas

Lighting-

- Type of lighting, old ‘worldly’ style with LED lights
- Lighting from Henrietta Street to Ford Street would be considered
- Need to determine – how many lights currently exist, calculate how many to be replaced or how many to add to the street
- Source 2-3 suitable designs of lights
- Get three written quotes for each design

Lighting Sub Committee Members –

Cathy Clarke and Prof. Duncan Steed

Street Trees or Planter Boxes

- Street Trees/Planter Boxes from Henrietta Street to Ford Street would be considered
- Need to determine – how many trees are required e.g. one tree every 5 metres
- Source 2-3 suitable planter box designs
- Source 2-3 suitable plant species – maximum foliage, minimum maintenance i.e. water
- Get three written quotes for each
- Carol Littlefair suggested the Committee consult with Ian Crombie on the various issues of street trees/planter boxes

Street Trees/Planter Sub-Committee Members –

Cr Denese Smythe and Simon Neville

Rubbish Bins

- Rubbish bins are essential for main street, however some are located in spots where they potentially ruin photos e.g. the Shell Bowser outside the Motor Museum.
- Need to identify the current locations of bins that may impact on photos
- Need to liaise with the Works Manager to see how they can be moved and what cost would be involved.

Rubbish Bins Sub-Committee Members –
Carol Littlefair and Simon Neville

It was requested that all sub-committees report back to the December meeting.

It was noted that any contact with Laura Gray, Heritage & Conservations Consultant must be made through Kira Strange.

Kira Strange noted that there was no budget allocation for any works and any requests would need to be placed at the next Budget Review meeting.

Funding Grants for any works also requires to be sort.

Trails Master Plan – An expression of interest is to be placed in the November issue of Community Matters for members of the community who wish to be involved in the design and development of the trail along the Avon River. The Shire President stated that a grant had previously been received to undertake the Master Trail Plan.

Discussion was held on York being a listed heritage town and the need to hold onto our heritage and return the town to being a beautiful heritage town. Parks and gardens to incorporate European and Aboriginal heritage.

Carol Littlefair tabled the draft of “York Cultural Heritage Interpretation Master Plan 2014” written by Clare Savage. Carol stressed it was the opportunity for the Committee to have their say. Clare is available to come to York to meet with the Aboriginal Community for discussions. Carol to also organise for Clare to meet with the Heritage Advisory Committee.

As the draft plan requires input from the Committee, it is requested that recommendations are forwarded to Carol who will collate the responses before next meeting.

Discussion was held regarding a change of day for the Heritage Advisory Committee to meet.

RESOLUTION
HAC 031114

Moved: Cathy Clarke

Seconded: Frank Ralph

“The Committee:

To meet on the last Thursday of the month commencing in January 2015. The first meeting being scheduled for Thursday, 29th January, 2015.

CARRIED: 9/0

Simon Neville tabled a concept plan to slow traffic down in the centre of York.

It was agreed that the Concept Plan to be shown to the Strategic Community Plan group.

Cr Smythe stated that there had been talk about holding the markets down the main street by putting bollards in the road and closing Avon Terrace between South Street and Macartney Street one Sunday per month.

It was also suggested that the street could be closed from Saturday afternoon into Sunday for dining, music, theatre, etc.

Kira suggested Simon obtain quotes on speed bumps.

Cr Smythe stated that she will now also be The York Society representative.

The York Society requests that convict road to be protected.

**RESOLUTION
HAC 041114**

Moved: Cr Smythe

Seconded: Frank Ralph

"The Committee Recommends to Council that they:

Request the appropriate member of Council staff to engage Laura Gray, Heritage Advisor, to have the portion of the convict road located at 13 mile point to be suitably heritage listed.

CARRIED: 9/0

**RESOLUTION
HAC 051114**

Moved: Cathy Clarke

Seconded: Cr Reid

"The Committee Recommends to Council that they:

Request the appropriate member of Council staff to engage Laura Gray, Heritage Advisor, to have the old convict depot located at the back of the old hospital and the museum suitably heritage listed."

CARRIED: 9/0

12. NEXT MEETING

To be held Tuesday, 2nd December, 2014 at 5.00pm in Council Chambers.

13. CLOSURE OF MEETING

Prof. Duncan Steed thanked everyone for their attendance and declared the meeting closed at 6.13pm.