



NOTICE OF MEETING

Dear Councillors

I respectfully advise that the ORDINARY COUNCIL MEETING will be held in Council Chambers, York Town Hall, York on Tuesday, 22 October 2024, commencing at 5:00pm.

MEETING AGENDA ATTACHED

Chris Linnell

CHRIS LINNELL
CHIEF EXECUTIVE OFFICER
Date: 9 October 2024

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<p>MISSION STATEMENT <i>"Building on our history to create our future"</i></p>

Local Government Act 1995 (as amended)**Part 1 Introductory Matters**

1.3. Content and intent

- (1) This Act provides for a system of local government by —
 - (a) providing for the constitution of elected local governments in the State;
 - (b) describing the functions of local governments;
 - (c) providing for the conduct of elections and other polls; and
 - (d) providing a framework for the administration and financial management of local governments and for the scrutiny of their affairs.
- (2) This Act is intended to result in —
 - (a) better decision making by local governments;
 - (b) greater community participation in the decisions and affairs of local governments;
 - (c) greater accountability of local governments to their communities; and
 - (d) more efficient and effective local government.
- (3) In carrying out its functions a local government is to use its best endeavours to meet the needs of the current and future generations through an integration of environmental protection, social advancement and economic prosperity.

Part 2 Constitution of Local Government**Division 2 Local Governments and Councils of Local Governments**

2.7 The Role of Council

- (1) The Council —
 - (a) directs and controls the Local Government's affairs; and
 - (b) is responsible for the performance of the Local Government's functions.
- (2) Without limiting subsection (1), the Council is to —
 - (a) oversee the allocation of the Local Government's finances and resources; and
 - (b) determine the Local Government's policies.

Meetings generally open to the public

- 5.1.** (1) Subject to subsection (2), the following are to be open to members of the public —
- (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1) (b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
- (a) a matter affecting an employee or employees;
 - (b) the personal affairs of any person;
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) a matter that if disclosed, could be reasonably expected to —

- (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - (g) information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.



G 10 PUBLIC QUESTION TIME

Policy Statement

- 1.0 “Public Question Time” will be limited to 15 minutes*. The Council may exercise a discretion to extend the time by resolution if required. If there are questions remaining unasked at the expiration of the time allotted members of the public will be asked to submit their questions in writing to the Chief Executive Officer who will provide a written reply with the response placed in the Agenda of the next Ordinary Meeting of the Council.

**A minimum of 15 minutes is provided by Regulation 6(1) of the Local Government (Administration) Regulations 1996 (Section 5.24 of the Local Government Act 1995)*

- 2.0 Questions may be asked at the Ordinary Council Meeting and any Committee meeting on any matter affecting the Council and the Shire’s operations. Questions submitted to Special Meetings of the Council will be restricted to the subject matter of the meeting.
- 3.0 Each questioner will be limited to two (2) questions. Statements or long preamble are not permitted.
- 4.0 People wishing to ask questions will be encouraged to put their questions in writing or in a prescribed form and submit them to the Chief Executive Officer prior to 10 am on the day of the meeting. This allows for an informed response to be given at the meeting. Oral questions are permitted.
- 5.0 Priority will be given to questions about matters on the agenda for the meeting and which are submitted in accordance with 4.0 above.
- 6.0 Every person who wishes to ask a question must identify themselves and register with a Council Officer immediately prior to the meeting. Subject to 5.0 above questions will be taken in the order in which people register.
- 7.0 Questions containing offensive remarks, reference to the personal affairs or actions of Elected Members or staff, or which relate to confidential matters or legal action will not be accepted. Questions that the Presiding Member considers have been answered by earlier questions at the meeting or earlier meetings may not be accepted.
- 8.0 On receipt of a question the Presiding Member may answer the question or direct it to the Chief Executive Officer to answer. If the question is of a technical nature the Chief Executive Officer may direct the question to a senior technical officer present. If the question requires research, it will be taken on notice.
- 9.0 There will be no debate on the answers to questions.
- 10.0 A summary of the question and the answer will be recorded in the minutes of the Council meeting at which the question was asked.
- 11.0 Public Question Time guidelines incorporating this policy are being prepared and will include information on the other methods of enquiry that are available to members of the public to obtain information from the Shire.

Adopted 21 October 2013
Amended 17 September 2015
Amended 23 November 2015
Reviewed 24 October 2016
Reviewed 25 November 2019

Question(s)

Name: _____

Organisation Name: _____
(If presenting on behalf of)

Item No. Referred To:
(If Applicable) _____

Note: To provide equal opportunity for all in attendance to ask questions, a limit of two (2) questions at a time from any one person is imposed.

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

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Signature: _____ **Date:** _____

OFFICE USE ONLY

Presented Meeting Date: _____ Item No: _____

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1 OPENING

1.1 Declaration of Opening

1.2 Acknowledgement / Disclaimer

The Shire President advises the following:

“The York Shire Council acknowledges the Ballardong people of the Noongar Nation who are the Traditional Owners of this country and recognise their continuing connection to land, water, sky and culture. We pay our respects to all these people and their Elders past, present and emerging.

This meeting is being recorded on a digital audio and visual device to assist with minute taking purposes. The public is reminded that in accordance with Section 6.16 of the Shire of York Local Government (Council Meetings) Local Law 2016 that nobody shall use any visual or vocal recording device or instrument to record the proceedings of Council without the written permission of the presiding member.

I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995.

Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.”

1.3 Standing Orders

1.4 Announcement of Visitors

1.5 Declarations of Interest that Might Cause a Conflict

Councillors/Staff are reminded of the requirements of s5.65 of the Local Government Act 1995, to disclose any interest during the meeting when the matter is discussed and also of the requirement to disclose an interest affecting impartiality under the Shire of York's Code of Conduct.

Name	Item No & Title	Nature of Interest (and extent, where appropriate)

1.6 Declaration of Financial Interests

A declaration under this section requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision making procedure relating to the matter the subject of the declaration.

Other members may allow participation of the declarant if the member further discloses the extent of the interest and the other members decide that the interest is trivial or insignificant or is common to a significant number of electors or ratepayers.

Name	Item No & Title	Nature of Interest (and extent, where appropriate)

1.7 Disclosure of Interests that May Affect Impartiality

Councillors and staff are required (Code of Conduct), in addition to declaring any financial interest, to declare any interest that might cause a conflict. The member/employee is also encouraged to disclose the nature of the interest. The member/employee must consider the nature and extent of the interest and whether it will affect their impartiality. If the member/employee declares that their impartiality will not be affected then they may participate in the decision making process.

Name	Item No & Title	Nature of Interest (and extent, where appropriate)

2 ATTENDANCE

2.1 Members

2.2 Staff

2.3 Apologies

2.4 Leave of Absence Previously Approved

2.5 Number of People in the Gallery at Commencement of Meeting

3 QUESTIONS FROM PREVIOUS MEETINGS

3.1 Response to Previous Public Questions Taken on Notice

Nil

3.2 Response to Unasked Questions from the Previous Meeting

Nil

4 PUBLIC QUESTION TIME

Public Question Time is conducted in accordance with the Act and Regulations. In addition to this the Shire's *Local Government (Council Meetings) Local Law 2016* states:

6.7 Other procedures for question time for the public

- (1) A member of the public who wishes to ask a question during question time must identify themselves and register with a Council Officer immediately prior to the meeting.
- (2) A question may be taken on notice by the Council for later response.
- (3) When a question is taken on notice the CEO is to ensure that—
 - (a) a response is given to the member of the public in writing; and
 - (b) a summary of the response is included in the agenda of the next meeting of the Council.

- (4) Where a question relating to a matter in which a relevant person has an interest is directed to the relevant person, the relevant person is to—
 - (a) declare that he or she has an interest in the matter; and
 - (b) allow another person to respond to the question.
- (5) Each member of the public with a question is entitled to ask up to 2 questions before other members of the public will be invited to ask their questions.
- (6) Where a member of the public provides written questions then the Presiding Member may elect for the questions to be responded to as normal business correspondence.
- (7) The Presiding Member may decide that a public question shall not be responded to where—
 - (a) the same or similar question was asked at a previous meeting, a response was provided and the member of the public is directed to the minutes of the meeting at which the response was provided;
 - (b) the member of the public uses public question time to make a statement, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the statement as a question; or
 - (c) the member of the public asks a question that is offensive or defamatory in nature, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the question in a manner that is not offensive or defamatory.
- (8) A member of the public shall have 2 minutes to submit a question.
- (9) The Council, by resolution, may agree to extend public question time.
- (10) Where any questions remain unasked at the end of public question time they may be submitted to the CEO who will reply in writing and include the questions and answers in the agenda for the next ordinary Council meeting.
- (11) Where an answer to a question is given at a meeting, a summary of the question and the answer is to be included in the minutes.

4.1 Written Questions – Current Agenda

4.2 Public Question Time

5 APPLICATIONS FOR LEAVE OF ABSENCE

6 PRESENTATIONS

6.1 Petitions

6.2 Presentations

6.3 Deputations

6.4 Delegates' reports

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Ordinary Council Meeting - 24 September 2024

Confirmation

That the minutes of the Ordinary Council Meeting held on 24 September 2024 be confirmed as a correct record of proceedings subject to the correction of additions of Trust Fund Payments and Total Disbursements in Item SY100-09/24, Resolution 150924.

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

8.1 Meetings and Events Attended

The Shire President advised he had attended the following meetings and events during September 2024:

DAY	MEETING/EVENT DESCRIPTION	VENUE
02/09/2024	AROC Governance Meeting	Toodyay
03/09/2024	Meeting with CEO	Shire Administration
06/09/2024	Avon Sub Group Regional Road Group Meeting	Northam Works Depot
09/09/2024	Meeting with CEO	Shire Administration
10/09/2024	Audit & Risk Committee Meeting	Council Chambers
11/09/2024	Employee Recognition Presentation	Town Hall
13/09/2024	Avon Sub Group Regional Road Group Meeting	Northam Works Depot
17/09/2024	Meeting with CEO	Shire Administration
17/09/2024	Agenda Briefing	Council Chambers
20/09/2024	Avon Sub Group Regional Road Group Meeting	Via Zoom
24/09/2024	Meeting with CEO	Shire Administration
24/09/2024	Ordinary Council Meeting	Greenhills Hall
30/09/2024	Wheatbelt North Regional Road Group Meeting	Northam Recreation Centre

9 OFFICER'S REPORTS

SY103-10/24 YORK CHRISTMAS FESTIVAL INC. - SPONSORSHIP ACQUITTAL

File Number:	4.8469
Author:	Sam Good, Manager Community & Place
Authoriser:	Alina Behan, Executive Manager Corporate & Community Services
Previously before Council:	26 May 2020 (050520) 25 August 2020 (080521)
Disclosure of Interest:	Nil
Appendices:	1. Acquittal Report ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This report presents the acquittal received for the York Christmas Festival Inc.'s annual Christmas Festival, held in Peace Park on 2 December 2023, for Council review.

BACKGROUND

Council has historically provided support for activities, organisations and events that contribute to the Shire's community, social and economic objectives through the Community Funding Program.

In certain circumstances, where Council sees significant benefit to the community of maintaining support for a project or activity on an on-going basis it may resolve to consider, via the Integrated Planning and Reporting Framework review cycle or the Annual Budget process, inclusion as a Multiyear Funding Agreement (MFA).

At its 26 May 2020 Ordinary Meeting Council considered the application for multi-year funding and resolved (050520):

"That Council:

- 1. Requests the Chief Executive Officer to negotiate multi-year funding agreements for the following activities and events that occur on an annual basis to commence following the adoption of the 2020/21 annual budget;***
 - York District High School - Book Awards (\$2,000)***
 - York Motor Show (\$3,000)***
 - York Christmas Festival (\$12,000)***
- 2. Authorises the Shire President and Chief Executive Officer to engross the final agreements."***

Due to uncertainties relating to COVID-19 delaying MFAs, the York Christmas Festival wrote to the Shire requesting a one-off arrangement for the 2020 Christmas Festival in accordance with the above allocation with an additional funding of \$750 provided to support the Christmas Lights Competition.

At its 25 August 2020 Ordinary Meeting Council considered the application for one-off funding and resolved (080521):

“That Council;

- 1. Receives the 2019 Christmas Festival Acquittal as attached as Appendix 1 to this report.***
- 2. Approves a cash sponsorship of \$12,750 (ex GST) to support the delivery of the 2020 Christmas Festival as detailed in this report.***
- 3. Requests the applicant to provide an acquittal in accordance with the C1.3 Community Funding Policy, within three months of the event taking place.”***

On 19 November 2021 a MFA was agreed for sponsorship of the York Christmas Festival for an amount of \$12,750 per year for the years dating 2021/22, 2022/23 and 2023/24.

Acquittal reporting is a requirement of sponsorship. Dependant on the size, scale and frequency of funding, acquittal reporting detail varies. At minimum acquittal reports must include:

1. Key outcomes
2. Lessons learned
3. Community benefits
4. How the Shire was acknowledged
5. Budget detailing how the monies were spent

This report provides a summary of the recurrent sponsorship acquittal submitted by YCRI as presented in Appendix 1.

COMMENTS AND DETAILS

Council contributed \$12,750 to support delivery of the 2023 York Christmas Festival and Residential Christmas Lights Competition, as part of the existing MFA with York Christmas Festival Inc with the following outcomes:

1. The York Christmas Festival ran a whole of community event on Saturday 2 December 2023, providing fun and free Christmas entertainment for the community and local businesses in a safe and relaxed family environment.
2. Event organisers estimate attendance being approximately 500 – 750 attendees. However, as this is a free event it has been difficult to provide accurate data.
3. The Shire of York is acknowledged for its contribution in social media, posters/flyers, letters to supporters and in the Annual Report. \$750 of funding from the Shire is allocated specifically for the Christmas Light competition prizes.
4. It is noted that although the original MFA stated milestone payments of 80% up-front and the balance of 20% being payable upon successful acquittal, a subsequent amendment was made on 1 December 2022 for initial payments of 90%, with 10% balance upon acquittal for 2022/23 and 2023/24. This was requested due to the requirement to pay deposits to secure event activities prior to the delivery of the actual event.
5. Shire funding attributed to 74% of the total event budget reported.

Key lessons learnt from the 2023 York Christmas Festival is Peace Park provides the most family friendly venue that has been used to date.

The Christmas Festival Inc. organisers report total income of \$15,403 (excluding the Shire's final 10% contribution) from a combination of Shire funding, donations, and raffle proceeds; and expenditure of \$17,128, leaving a net loss of \$1,725. Council approval of this acquittal and release of the final 10% payment will reduce this deficit to \$450.

It should be noted this acquittal is for the final year of funding under the current MFA. York Christmas Festival Inc. have indicated its intention to reapply and have done so within the specified four (4) months from the expiration of the existing agreement in June 2024. A separate report is presented within this Agenda on that matter.

OPTIONS

Council has the following options:

Option 1: Council could choose not to accept the acquittal as presented.

Option 2: Council could choose to seek further details from the funded organisation.

Option 3: Council could choose to accept the acquittal as received.

Option 3 is the recommended option.

IMPLICATIONS TO CONSIDER**Consultative**

In preparation of this report:

1. Debrief with the funded organisation.
2. Debrief with Shire Officers.
3. Review of received acquittal documents.

StrategicStrategic Community Plan 2020-2030

Goal 1: The Place to Be

To be a close-knit community, full of life, in a welcoming and accessible place for all.

Goal 2: Driving the York Economy Forward

To have a vibrant, diverse and prosperous local economy which creates local jobs, business opportunities and a positive image for the Shire.

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

C3 Community Funding; Grants & Sponsorship

Financial

The financial implications have been detailed earlier in this report and are included in the acquittal report. Council could request more detailed financial reporting and/or audited financial statements from funded organisations. However, this approach would need to be provided as part of a review of the overall community funding program and engagement options to consult with the community identified as part of this process prior to the inclusions being implemented.

The final payment for the 2023 York Christmas Festival will be made from the 2024/25 budget. The impact of this will be assessed at the statutory Mid-Year Review.

Legal and Statutory

Nil in relation to the receipt of the acquittals.

Risk Related

Should Council choose not to accept the acquittals, this poses a reputational and compliance risk which is considered moderate and a potential financial risk which is also rated moderate. Regular reporting in accordance with MFA and policy requirements including acceptance of acquittals through resolution provides acceptable treatment controls to manage the risks identified.

Workforce

Time to review and monitor the acquittal reporting process is managed within existing resources.

VOTING REQUIREMENTS

Absolute Majority: No

RECOMMENDATION

That, with regard to the York Christmas Festival Inc. - Sponsorship Acquittal, Council:

- 1. Accepts the York Christmas Festival Inc acquittal report for Multi-year Funding for 2023/24, as presented in Appendix 1.**



COMMUNITY FUNDING; GRANTS & SPONSORSHIP ACQUITTAL FORM

Please complete this form no later than 90 days following the conclusion of your sponsored event / project and return to the Shire. Please attach an expenditure budget should you need more space than provided below and ensure it is signed by a duly authorised officer of your organisation (i.e. Treasurer, Accountant or Executive Office bearer)

Expenditure receipts are not required however Council can request copies of this expenditure at anytime.

Type of Project Funded (Sporting, Tourism Festival, Community based event/workshop):

Organisation Name (name of group funded): The York Christmas Festival.

Date funding was granted: 2021. (Multi-year funding agreement).

Date project was delivered: 3/12/2023

Describe the key outcomes of your project: To provide a fun and free Christmas festival. To enable families to come together in a relaxed environment.

What were the key lessons your organisation learned while delivering the project?

This event held at peace park is a perfect location as families can enjoy this event.

How many people benefited from your project?

- Attendance numbers 500-750 approx

Club / Group membership increases (if applicable)

Community engagement undertaken (school incursions, pre or post event workshops, drop in sessions)

Other

How was the Shire of York acknowledged throughout this project?

- ☒ Annual report ☒ Social Media ☒ Letters to supporters
☐ Media release ☐ Newsletter, flyers, brochures ☐ Signage
☐ Website ☒ Speeches
☐ Other

Please include copies of the relevant promotional material acknowledging the Shire's sponsorship

Did your organisation spend all sponsorship funds granted? If not, why? *Yes*

Did your club or organisations derive revenue from the sponsorship?

If yes, what is the derived revenue being spent on?

Please list the income and expenditure relating to your project:

INCOME	AMOUNT (\$)
ITEM/PROGRAM/PROJECT COSTS	
<i>As Attached.</i>	
<i>Total inc Shire.</i> SUBTOTAL	\$ 15403.20
In Kind Support	
SUBTOTAL	\$
FUNDING AMOUNT FROM SHIRE OF YORK	\$12750.00
TOTAL INCOME	\$ 15403.20

EXPENDITURE	AMOUNT (\$)
ITEM/PROGRAM/PROJECT COSTS	
AS Attached.	
SUBTOTAL	\$17127.97
In Kind Support	
SUBTOTAL	\$
TOTAL EXPENDITURE	\$17127.97

Declaration

In affixing my name to this form my organisation is making the following declarations:

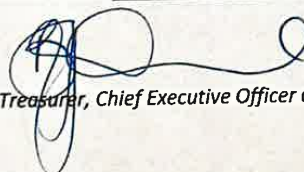
- ☒ We declare to the best of our knowledge that the statements made in this report are true.
- ☒ We have recorded and retained original invoices and receipts in accordance with the Funding Agreement. We acknowledge that Shire of York may audit the organisation to verify the accuracy of the information contained in this acquittal.
- ☒ The information contained within the Statement of Expenditure or Explanation is complete and accurate and does not contain any misleading or fraudulent information.
- ☒ Relevant statutes, regulations, by-laws and requirements on any Federal, State or Local Government have been complied with.

Acquittal report duly authorised by:

Name: Bernadette Finestone

Position Held: President.

Date: 03.10.2024



(must be signed by a duly authorised officer i.e. Treasurer, Chief Executive Officer or similar)

The York Christmas Festival 2023

Expenses			Donations		
Big Sky Entertainment	\$	3,250.50	AVTS	\$	100.00
Lights Comp	\$	750.00	York Vet	\$	100.00
Face Painting	\$	350.00	Shire of York	\$	11,475.00
Stage & Music	\$	750.00	Bendigo Bank	\$	500.00
Incredible Creatures	\$	750.00	Rous Electrical	\$	200.00
Singer NB Tandy	\$	300.00	Rainchaser	\$	500.00
Butchers	\$	1,074.77	WA Recycle	\$	28.20
Lollies, Prizes, Food	\$	1,332.70	York Pharmacy	\$	300.00
Airborn Amusements	\$	6,900.00	D&A Plumbing	\$	300.00
Insurance	\$	1,670.00	Darren West	\$	250.00
			York CWA	\$	200.00
			Ferncourt	\$	300.00
			Raffle Money	\$	800.00
			Avon Chiro	\$	100.00
			Loan Bernie		\$250.00
	\$	17,127.97		\$	15,403.20
Opening Balamce		\$1,760.22			
Closing Balance		\$35.45			

SY104-10/24 YORK CHRISTMAS FESTIVAL INC. - REQUEST FOR NEW MULTIYEAR FUNDING AGREEMENT

File Number: 4.8469

Author: Sam Good, Manager Community & Place

Authoriser: Alina Behan, Executive Manager Corporate & Community Services

Previously before Council: 26 May 2020 (050520)

Disclosure of Interest: Nil

Appendices: 1. Agreement Request - Confidential

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This report presents a request for the renewal of the multiyear funding agreement (MFA) for the York Christmas Festival Inc (YCFI) to Council for consideration.

BACKGROUND

Most local governments in Western Australia provide a mechanism for the support of community, business and economic activities. Policies C3 - Community Funding: Grants and Sponsorship and C4 - Sponsorship of Tourism Events provide the parameters for considering applications for support.

In certain circumstances Council has resolved to provide multi-year funding to organisations and/or events that have a demonstrated capacity to contribute to the Shire's objectives annually, and over an extended period.

In accordance with the above policies, multi-year funding agreements can be offered for a maximum of three (3) years and formalised through a written multi-year funding agreement which outlines the obligations of each of the parties.

Eligible applications are assessed against the following criteria:

1. Compliance with guideline and policy
2. Value for investment
3. Community, social and sporting benefit
4. Alignment to the Strategic Community Plan and Corporate Business Plan aspirations and outcomes
5. Level of dedication and proven commitment demonstrated by the applicant (previous funding acquittals, matched funding contributions, project's reach and participation levels)

At its May 2020 Ordinary Meeting, Council received YCFI's application for MYF and resolved (050520):

"That Council:

1. ***Requests the Chief Executive Officer to negotiate multi-year funding agreements for the following activities and events that occur on an annual basis to commence following the adoption of the 2020/21 annual budget;***
 - ***York District High School - Book Awards (\$2,000)***

- **York Motor Show (\$3,000)**
- **York Christmas Festival (\$12,000)**

2. Authorises the Shire President and Chief Executive Officer to engross the final agreements.”

Due to uncertainties relating to COVID-19 delaying MFAs, the YCFI wrote to Council requesting a one-off arrangement for the 2020 Christmas Festival in accordance with the above allocation with an additional funding of \$750 provided to support the Christmas Lights Competition.

At its 25 August 2020 Ordinary Meeting Council considered the application for one-off funding and resolved (080521):

“That Council;

- 1. Receives the 2019 Christmas Festival Acquittal as attached as Appendix 1 to this report.**
- 2. Approves a cash sponsorship of \$12,750 (ex GST) to support the delivery of the 2020 Christmas Festival as detailed in this report.**
- 3. Requests the applicant to provide an acquittal in accordance with the C1.3 Community Funding Policy, within three months of the event taking place.”**

A separate report that acquits the final year of the expiring MFA is contained within this Agenda.

COMMENTS AND DETAILS

The YCFI's previous agreement, which expired at the end of February 2024, provided funding as outlined below.

TABLE 1.

RECIPIENT	START	EXPIRY	PROVISIONS (All amounts are ex GST)
York Christmas Festival	1 July 2021	5 February 2024	\$12,750 per annum To deliver: a. one (1) Christmas Festival in each year of the agreement b. one (1) Residential Christmas Lights Competition in each year of the agreement

Organisers of the YCFI contacted the Shire to discuss the possibility of a new MFA. Presented in confidential Appendix 1 is the letter of request for Council's review.

The Christmas Festival has been held in December every year since 2007. It is a free, family friendly event, supported by the community and local businesses, but also attracting visitors from out of town.

In 2024, the Christmas Festival is planned to be held in Peace Park on Saturday 7 December 2024. The Christmas Festival will also include the annual Residential Christmas Lights Competition, for which \$750 of the funding received from Shire is specifically allocated for prizes.

Traditionally attendance has varied between 500 to 1,000 attendees.

The YRCI are seeking the following MFA for the next three (3) years, commencing November 2024 and concluding June 2027 upon acquittal as outlined below.

TABLE 2.

YCFI PROPOSED MFA 2024 - 2027			
FINANCIAL YEAR	SPONSORSHIP	FIRST PROGRESS PAYMENT (90%)	FINAL PAYMENT ON ACQUITTAL (10%)
2024/25	\$16,750 ex GST	1 November 2024	1 June 2025 or earlier upon successful acquittal

2025/26	\$16,750 ex GST	1 July 2025	1 June 2026 or earlier upon successful acquittal
2026/27	\$16,750 ex GST	1 July 2026	1 June 2027 or earlier upon successful acquittal

The YCFI has provided a breakdown of expenses from 2023/24 to support its application. It indicates a total income of \$16,678 from combined Shire funding (subject to final acquittal approval), donations and raffle proceeds and an expenditure of \$17,128, resulting in a deficit of \$450. This is an indicator of the rising costs associated with delivering this event, hence the request for an increase in funding to \$16,750 per annum.

The previous MFA set milestone payments as 90% upfront and 10% upon successful acquittal. The usual split for Community Funding and MFAs is 80% upfront and 20% upon successful acquittal. However, as Shire funding made up 74% of the total event budget, this arrangement better assists the event organisers to cover the cost of deposits and fees required to book entertainers and amusements in advance. The event organisers are requesting the same arrangement for the new agreement.

OPTIONS

Council has the following options:

Option 1: Council could choose to support the request for multiyear funding from YCFI and request the Chief Executive Officer to negotiate a MFA with the YCFI.

Option 2: Council could choose to direct the Chief Executive Officer to seek further details from applicant prior to a resolution.

Option 3: Council could choose to reduce the amount of funding provided.

Option 4: Council could choose to reject the application for funding as presented.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Officers have engaged with the applicant and provided opportunity to discuss proposals prior to the application being submitted.

Strategic

Strategic Community Plan 2020-2030

Goal 1: The Place to Be

To be a close-knit community, full of life, in a welcoming and accessible place for all.

Goal 2: Driving the York Economy Forward

To have a vibrant, diverse and prosperous local economy which creates local jobs, business opportunities and a positive image for the Shire.

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

C3 Community Funding; Grants & Sponsorship

C4 Sponsorship of Tourism Events

Financial

An amount of \$15,700 is available in GL: 132150 Festival and Events Funding Pool to support this request in the 2024/25 budget but further funding will need to be sought. Additional funds could be repurposed from GL: 132145 Area Promotion as detailed below.

TABLE 3.

BUDGET ALLOCATION	GL ACCOUNT	AVAILABLE FUNDING
Festivals & Events	132150	\$15,700
Area Promotion	132145	\$14,000
Total Funding Pool Available		\$29,700

Annual acquittal reporting is a mandatory requirement of all multiyear funding agreements in accordance with Policy C3 – Community Funding Grants Sponsorship.

Legal and Statutory

All Council supported events need to comply and be assessed against any statutory policies and legislation. Events funded through the community funding round still require applications and assessment in accordance with the Shire's events approvals process ahead of the event occurring.

Risk Related

Should Council choose not to enter into MFAs for recurring activities and event, this poses a reputational risk which is considered moderate to high in this instance and a potential financial risk which is rated moderate. Entering into MFAs ensures that the expectations on both parties are clear and reduces the risk to ratepayer funds.

Workforce

The scope of this report can be managed utilising existing resources.

VOTING REQUIREMENTS

Absolute Majority: No

RECOMMENDATION

That, with regard to the York Christmas Festival Inc. - Request for new Multiyear Funding Agreement, Council:

- 1. Receives the request for multiyear funding from York Christmas Festival Inc, as presented in confidential Appendix 1.**
- 2. Requests the Chief Executive Officer to negotiate a multi-year funding agreement with the Christmas Festival Inc under the following conditions:**
 - a. The Agreement will commence on 1 November 2024 and expire on 30 June 2027.**
 - b. The amount of sponsorship will be provided in accordance with the table below:**

FINANCIAL YEAR	SPONSORSHIP	FIRST PROGRESS PAYMENT (90%)	FINAL PAYMENT ON ACQUITTAL (10%)
2024/25	\$16,750 ex GST	1 November 2024	1 June 2025
2025/26	\$16,750 ex GST	1 July 2025	1 June 2026
2026/27	\$16,750 ex GST	1 July 2026	1 June 2027

- c. Payment will be subject to all milestone conditions of the Agreement being met on an annual basis.**
- 3. Authorises the Chief Executive Officer to make any necessary minor typographical and formatting changes to the multiyear funding agreement prior to signing.**
- 4. Authorises the Shire President and Chief Executive Officer to endorse the final multiyear funding agreement.**
- 5. Directs the Chief Executive Officer to include the above agreed amounts in the 2025/26 and 2026/27 budgeting process.**

SY105-10/24 YORK COMMUNITY RADIO INC. (VOICE OF THE AVON 101.3FM) - SPONSORSHIP ACQUITTAL

File Number: 4.7711

Author: Sam Good, Manager Community & Place

Authoriser: Alina Behan, Executive Manager Corporate & Community Services

Previously before Council: 6 March 2022 (060322)

Disclosure of Interest: Nil

Appendices: 1. Acquittal Report [↓](#)

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This report presents the acquittal received for the 2023/24 financial year, for funded activities delivered by York Community Radio Inc. (Voice of the Avon 101.3 FM) for Council's review.

BACKGROUND

Council has historically provided support for activities, organisations and events that contribute to the Shire's community, social and economic objectives through the Community Funding Program.

In certain circumstances, where Council sees significant benefit to the community of maintaining support for a project or activity on an on-going basis it may resolve to consider, via the Integrated Planning and Reporting Framework review cycle or the Annual Budget process, inclusion as a Multiyear Funding Agreement (MFA).

At its March 2022 Ordinary Meeting Council considered the application for multi-year funding as requested by the York Community Radio Inc (YCRI) and resolved (060322):

"That, with regard to York Community Radio Inc. (Voice of the Avon 101.3 FM) - Request for Multiyear Funding Agreement, Council:

- 1. Receives the request for a multiyear funding agreement from York Community Radio Inc., as presented in Appendix 1.***
- 2. Authorises the Chief Executive Officer to negotiate a multiyear funding agreement with York Community Radio Inc. subject to the following:***
 - a. The multiyear funding agreement commences in the 2021/22 financial year and expires on 30 June 2024.***
 - b. Key Performance Indicators aligned to both York Community Radio Inc.'s core operations and the Shire of York's Strategic Community Plan are developed and agreed between both parties.***
 - c. The amount of sponsorship is provided as milestone payments in accordance with the following table:***

FY	Per Annum	Milestone Payments
2021/22	\$3,000	90% April & 10% June or on receipt of acquittal

2022/23	\$3,000	90% July & 10% November or on receipt of acquittal
2023/24	\$3,000	90% July & 10% November or on receipt of acquittal

3. ***Approves the payment of \$3,000 from the Community Funding pool to support the 2021/22 financial year of funding.***
4. ***Requests the Chief Executive Officer to include the amounts detailed in the table above in the 2022/23 and 2023/24 budgeting process.***
5. ***Authorises the Chief Executive Officer to make any minor typographical and formatting changes to the multiyear funding agreement prior to signing.***
6. ***Authorises the Shire President and Chief Executive Officer to engross the final multiyear funding agreement.”***

Acquittal reporting is a requirement of sponsorship. Dependant on the size, scale and frequency of funding, acquittal reporting detail varies. At minimum acquittal reports must include:

1. Key outcomes
2. Lessons learned
3. Community benefits
4. How the Shire was acknowledged
5. Budget detailing how the monies were spent

This report provides a summary of the recurrent sponsorship acquittal submitted by YCRI.

COMMENTS AND DETAILS

Council invested a total of \$3,300 (including GST) in 2023/24 to support YCRI in the continued delivery of broadcasting activities, with the specific objectives of promoting York as a positive, active and involved community and assisting the Shire in meeting its community, corporate and business goals.

In the delivery of these outcomes YCRI undertook the following activities:

1. The provision of free daily entertainment and local community information for those living throughout the Shire of York and nearby locations in the Central Wheatbelt.
2. Live outdoor broadcasts at the Australia Day breakfast, York Agricultural Show, Antiques and Collectables Fairs, local markets and RSL services.
3. Promotion of festivals and community events supported by the Shire of York.
4. Provided daily advertising throughout May 2024 of community engagement activities directly related to the update of the Shire's Access and Inclusion Plan.
5. The Shire of York is acknowledged for its contribution to YCRI through social media, media releases, letters to supporters, the Voice of Avon website and Annual Reports, Treasurer's Reports and Chairman's Newsletters.

A key lesson learnt as reported by YCRI is understanding the responsibility in broadcasting timely, accurate and relevant information from other local community groups and not-for-profits to their listeners.

In addition to the Shire contribution, YCRI held its inaugural Radiothon which has increased membership numbers and brought in donations, enabling YCRI to celebrate the Voice of the Avon's 30th Anniversary with a dinner at Faversham House. There are now fifty-eight (58) ordinary members, thirteen (13) not-for-profit community group members and approximately twenty (20) regular local sponsors.

It should be noted that in accordance with prior Council Resolutions, the Shire further supports YCRI with the provision of leased premises at 26 Barker Street, York for a peppercorn rental of \$1 per

annum and annual rates exemption. However, YCRI remain responsible for the Emergency Service Levy, rubbish collection charges and all maintenance costs under the terms of the lease.

YCRI's acquittal, including the Treasurer's report and Financial Statement from its AGM is presented in Appendix 1.

It is noted that this acquittal is for the final year of funding under the current MFA, and it is YCRI's intent to apply for a new MFA with an increase in annual funding. A separate report is presented within this Agenda on that matter.

OPTIONS

Council has the following options:

Option 1: Council could choose not to accept the acquittal as presented.

Option 2: Council could choose to seek further details from the funded organisation.

Option 3: Council could choose to accept the acquittal as received.

Option 3 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

In preparation of this report:

1. Debrief with the funded organisation.
2. Debrief with Shire Officers.
3. Review of received acquittal documents.

Strategic

Strategic Community Plan 2020-2030

Goal 1: The Place to Be

To be a close-knit community, full of life, in a welcoming and accessible place for all.

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

C3 Community Funding; Grants & Sponsorship

Financial

The financial implications have been detailed earlier in this report and are included in the acquittal report. Council could request more detailed financial reporting and/or audited financial statements from funded organisations. However, this approach would need to be provided as part of a review of the overall community funding program and engagement options to consult with the community identified as part of this process prior to the inclusions being implemented.

Legal and Statutory

Nil in relation to the receipt of the acquittal.

Risk Related

Should Council choose not to accept the acquittal, this poses a reputational and compliance risk which is considered moderate and a potential financial risk which is also rated moderate. Regular

reporting in accordance with MFA and policy requirements including acceptance of acquittals through resolution provides acceptable treatment controls to manage the risks identified.

Workforce

Time to review and monitor the acquittal reporting process is managed within existing resources.

VOTING REQUIREMENTS

Absolute Majority: No

RECOMMENDATION

That, with regard to the York Community Radio Inc. (Voice of the Avon 101.3FM) - Sponsorship Acquittal, Council:

- 1. Accepts the York Community Radio Inc. (Voice of the Avon 101.3FM) acquittal report for Multiyear Funding, as presented in Appendix 1.**



COMMUNITY FUNDING; GRANTS & SPONSORSHIP ACQUITTAL FORM

Please complete this form no later than 90 days following the conclusion of your sponsored event / project and return to the Shire. Please attach an expenditure budget should you need more space than provided below and ensure it is signed by a duly authorised officer of your organisation (i.e. Treasurer, Accountant or Executive Office bearer)

Expenditure receipts are not required however Council can request copies of this expenditure at anytime.

Type of Project Funded (Sporting, Tourism Festival, Community based event/workshop):

Community Led Initiative

Organisation Name (name of group funded):

York Community Radio Inc. - Voice of the Avon 101.3 FM

Date funding was granted:

Original Triennial Funding 10.05.22 ; Recent annual grant 09.10.23

Date project was delivered:

Ongoing over 3 years 2022/23/24

Describe the key outcomes of your project: *Providing daily entertainment*

24/07 and local community information for those living in the Shire of York and nearby locations in the Central Wheatbelt of WA

What were the key lessons your organisation learned while delivering the project?

The importance of bringing timely and relevant community information as a valued free service to our listening audience, especially from community group and NFP groups, especially within our local area with the assistance of this funding.

How many people benefited from your project?

Unknown but widespread listening audience

Attendance numbers

N/A

Club / Group membership increases (if applicable)

N/A

Community engagement undertaken (school incursions, pre or post event workshops, drop in sessions) *Local outdoor broadcasts at Australia Day Breakfast, York Agricultural Show, Antiques + Collectables Fairs,*

Other *local markets, RSL services etc.*

We endeavour to promote any community events, especially festivals and events which are supported by the Shire of York.

We seek sponsorship from local businesses so that we can promote local commerce.

How was the Shire of York acknowledged throughout this project?

☒ Annual report ☒ Social Media ☒ Letters to supporters

☒ Media release ☐ Newsletter, flyers, brochures ☐ Signage

☒ Website ☒ Speeches

☒ Other

Treasurer's Reports, Chairman's newsletters

Please include copies of the relevant promotional material acknowledging the Shire's sponsorship

Did your organisation spend all sponsorship funds granted? If not, why?

Yes.

Did your club or organisations derive revenue from the sponsorship? *No*

If yes, what is the derived revenue being spent on?

Please list the income and expenditure relating to your project:

INCOME	AMOUNT (\$)
ITEM/PROGRAM/PROJECT COSTS	
<i>Maintenance & upgrading equipment and studios; Membership of professional bodies</i>	
<i>Payment of mandated licences.</i>	
SUBTOTAL	\$
In Kind Support	
<i>Volunteer workforce - presenters, committee, etc.</i>	
SUBTOTAL	\$
FUNDING AMOUNT FROM SHIRE OF YORK	<i>\$2970 + \$330</i>
TOTAL INCOME	\$

** Please see financial overview/statement*

1 11 17

EXPENDITURE	AMOUNT (\$)
ITEM/PROGRAM/PROJECT COSTS	
Running the radio station and its services - payment of licences	
membership of professional bodies	
Upgrading + maintenance of equipment + studios.	
SUBTOTAL	\$
In Kind Support	
All volunteer presenters and Committee of Management	
SUBTOTAL	\$
TOTAL EXPENDITURE	\$73300

Declaration

In affixing my name to this form my organisation is making the following declarations:

- ☒ We declare to the best of our knowledge that the statements made in this report are true.
- ☒ We have recorded and retained original invoices and receipts in accordance with the Funding Agreement. We acknowledge that Shire of York may audit the organisation to verify the accuracy of the information contained in this acquittal.
- ☒ The information contained within the Statement of Expenditure or Explanation is complete and accurate and does not contain any misleading or fraudulent information.
- ☒ Relevant statutes, regulations, by-laws and requirements on any Federal, State or Local Government have been complied with.

Acquittal report duly authorised by:

Name: Lesley-Ann Hoare Position Held: Treasurer, Voice of the Avon
101.3 FM
 Date: 29.08.24

(must be signed by a duly authorised officer i.e. Treasurer, Chief Executive Officer or similar)

LA Hoare
 29.08.24

YORK COMMUNITY RADIO – VOICE OF THE AVON 101.3FM**TRESURER'S REPORT**

Thank you for taking the time to attend our Annual General Meeting for 2024 – Our 30th AGM!

This year we have been trying to settle down and keep the working of the station stable, on an even keel. Financially it has not been outstanding, but it has been controlled and profitable.

We have not had any major purchases, but we have stayed above our costs and turned a modest profit. This is what we SHOULD do, as a Not For Profit body!

The Voice of the Avon has two accounts with Bendigo Bank – a Not For Profit Statement Account, which is our day-to-day working account, and a Savings Account, into which we put any money we can, given that it pays a far higher interest rate. We started the year with a total of \$23 784.29 in our accounts at the Bendigo Bank. By the end of June this year, we had a total of \$27 852.77. We took approximately \$20 000 (ave \$1 700 p.m.) in income and had an expenditure for the financial year of \$16 855.43, which is approximately \$1 400 average per month. This has led to a moderate profit of \$4 250 for the year. I am tabling all the bank statements since July 2023 for your perusal.

We have paid and received roughly the same in GST during the year. (Rec'd: \$1 553.66 / Paid: \$1 547.29).

Insurance is, as usual, the most expensive cost. You will notice that we paid over \$4 000 for insurance, being coverage of all our equipment, both at the station and at the antenna shed. Not only are we covered for public liability, but we have also ensured that we are covered for professional liability, as recommended by CBAA.

We have been well supported by the Shire of York financially, and for that we are sincerely grateful. The Shire has provided the house in which our studios are located in Barker Street for a peppercorn rent (\$1.10 p.a. incl GST!) which is very good of them. They have also absorbed the cost of the rates – the only rates we pay are for the rubbish collection and of course the Emergency Services. In 2021 we negotiated triennial funding to enable surety in financial planning. The Shire has provided us with Multi-Year Funding of \$3 000 pa. Each year has enabled us to pay for all those repeated costs to be able to broadcast to our communities.

At a recent meeting with the Shire we clarified that we are responsible for all maintenance costs under the terms of the lease. I believe we left the meeting feeling encouraged by the positive reception of our application for a further triennial funding contract. We, as the local communication agent for the region around York, are happy to encourage participation in regular interviews with elected or employed representatives of the Shire of York, as well as other local government authorities in the Avon Region, including parts of the Central Wheatbelt. This, we believe is part of our role.

As a broadcaster in the Avon Valley for the past 30 years it is obvious that we urgently need to upgrade our equipment and even 'go digital'. We are very appreciative of the efforts of David Sparrow for keeping us on air and we are happy to pay him an honorarium for all his technological expertise, which he applies at all hours of the day and night. We plan to apply to CBAA for a grant to subsidise the cost of employing a Station Manager, as we require someone with expert knowledge and experience in this field who can take over many of the responsibilities often absorbed by either the Chairman or our Technical Officer.

In having our streaming problems we discovered that whilst we were paying our annual broadcasting licence, we had not been paying for a Point to Point Licence. This has now been paid for five years into the future.

This year we held our inaugural Radiothon, which brought in donations and an increase in membership numbers. We now have 71 financial memberships – 58 ordinary memberships and 13 NFP community groups.

We have also increased the number of local sponsors this year and now have almost twenty regular sponsors. Thank you to all those business people who are kindly supporting us. It is always good to hear of local businesses here in York and in Northam who tell us that when they ask their customers where they heard about their services, there are always more who say they heard it on Voice of the Avon, rather than on the more expensive commercial broadcaster!

Our increasing membership has encouraged us to hold more social events during the year, some of which we subsidise for our members. It is always valuable to receive feedback from members, both positive and negative, to assist in shaping our service to the community.

Our biggest event was our 30th Anniversary Dinner, which we held at Faversham House. We subsidised the cost of this dinner for everyone, and the cost to us was \$1500. Hopefully over the next twenty years we will be able to save money to pay for the next one, a celebration of providing entertainment to the community for fifty years – half a century! I bet the original presenters and volunteers did not expect that we would still be on air after half a century!

I recommend this report and accompanying spreadsheet of income and expenditure of the last financial year (2023/24) to you.

Lesley-Ann Hoare

Treasurer

Voice of the Avon 101.3FM

12.September 2024

YORK COMMUNITY RADIO INC. - THE VOICE OF THE AVON 101.3FM
INCOME/EXPENDITURE FOR FINANCIAL YEAR 2023/24

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTAL	Ave p.m.
INCOME 2023/24														
Sales - Memberships	\$ 250.00	\$ 970.00	\$ 180.00			\$ 30.00	\$ 60.00						\$ 1,490.00	\$124.17
Sales - sponsorships	\$ 2,647.25	\$ 1,342.60	\$ 789.00	\$ 1,308.98	\$ 580.25	\$ 1,922.00	\$ 492.25	\$ 258.50	\$ 1,078.00	\$ 1,155.00	\$ 1,454.72	\$ 1,420.00	\$ 14,448.55	\$1,204.05
Sales - Other													\$ 577.50	\$48.13
Donations		\$ 30.00			\$ 367.20								\$ 432.20	\$36.02
Grants	\$ 330.00			\$ 2,970.00									\$ 3,330.00	\$277.50
ATO											\$ 45.00		\$ 45.00	\$3.75
Interest received	\$ 20.34	\$ 21.82	\$ 26.56	\$ 27.07	\$ 28.04	\$ 27.16	\$ 32.25	\$ 34.19	\$ 32.02	\$ 34.26	\$ 30.98	\$ 29.08	\$ 343.77	\$26.65
Total Income	\$ 2,997.59	\$ 1,614.42	\$ 1,815.56	\$ 4,486.05	\$ 975.49	\$ 1,979.16	\$ 584.50	\$ 292.69	\$ 1,110.02	\$ 1,189.26	\$ 1,530.70	\$ 2,091.58	\$ 20,667.02	\$1,722.25
GST	\$ 269.66	\$ 122.00	\$ 86.75	\$ 389.00	\$ 52.75	\$ 177.50	\$ 44.75	\$ 23.50	\$ 98.00	\$ 105.00	\$ 132.25	\$ 52.50	\$ 1,553.66	\$125.47
EXPENSES - 2023/24														
ATO								\$ 931.00					\$ 931.00	\$77.58
Advertising & Promotion			\$ 297.00	\$ 582.51									879.51	\$73.29
Bank Fees & Charges													\$ -	\$0.00
Depreciation - Plant									\$ 677.96		\$ 547.50		\$ 2,929.54	\$244.13
Electricity	\$ 256.12		\$ 592.39		\$ 603.95		\$ 251.62	\$ 50.00					\$ 214.45	\$17.87
Function Costs			\$ 164.45										\$ 959.60	\$79.97
Equipment - sundry					\$ 959.60								\$ -	\$0.00
Fuel Subsidy													\$ -	\$0.00
Gardening													\$ -	\$0.00
Health & Safety													\$ -	\$0.00
Internet Phone	\$ 75.51	\$ 72.32	\$ 96.44	\$ 72.62	\$ 71.17	\$ 62.19	\$ 70.29	\$ 69.99	\$ 71.15	\$ -	\$ 762.50		\$ 1,424.18	\$118.68
Insurance										\$ 4,299.00			\$ 4,299.00	\$358.25
Kitchen Amenities		\$ 66.54			\$ 60.20		\$ 45.35	\$ 179.60	\$ 56.20	\$ 121.33	\$ 51.20		\$ 400.82	\$33.40
Postage		\$ 12.00	\$ 24.00										\$ 215.60	\$17.92
Printing & Stationery											\$ 22.50		\$ 22.50	\$1.88
Rates & Land taxes			\$ 244.00	\$ 1.10						\$ 46.00	\$ 650.00		\$ 941.10	\$78.43
Repairs & Maintenance									\$ 186.78	\$ 166.00	\$ 100.00	\$ 434.80	\$ 887.58	\$73.97
Security		\$ 128.70						\$ 128.70					\$ 257.40	\$21.45
Subs & Memb	\$ 30.00	\$ 30.00	\$ 30.00	\$ 1,742.70	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 31.00			\$ 2,013.70	\$167.81
Telephone		\$ 433.00											\$ 433.00	\$36.08
Water		\$ 9.53		\$ 7.81		\$ 9.77		\$ 9.77	\$ 5.86				\$ 46.65	\$3.89
Total Expenses	\$ 361.63	\$ 752.09	\$ 1,448.28	\$ 2,406.74	\$ 1,724.92	\$ 101.96	\$ 997.26	\$ 1,399.06	\$ 1,022.09	\$ 4,669.19	\$ 2,133.70	\$ 438.71	\$ 16,855.63	\$1,404.64
GST PAID	\$ 32.87	\$ 62.93	\$ 107.17	\$ 218.08	\$ 155.35	\$ 8.38	\$ 33.61	\$ 86.02	\$ 91.24	\$ 380.06	\$ 332.05	\$ 39.53	\$ 1,547.29	\$128.94
Profit from ordinary activities														\$0.00
before income tax														\$0.00
Income tax revenue relating														\$0.00
to ordinary activities														\$0.00
Net Profit attributable														\$0.00
to the Association													\$3,811.39	\$317.62

LESLEY-ANN HOARE, TREASURER 31.08.2024



VotA Expenditure of Shire of York Grant during 2023/24

The costs associated with running the station are many and varied. This includes electrical power and Internet supply to broadcast, Broadcasting Licences (2) and Membership of official community broadcasting associations, (CBAA & ACMA), maintenance of all equipment at the studio, Outside Broadcasts and at the antenna. The studios have to be secured and insurance paid to cover the equipment and those who work as presenters and maintaining the service – all of whom are volunteers. This year, in March, we introduced the payment of a \$100/ month Honorarium to a Technical Officer, who donated much of his time, on call day and night, to keep us on air.

EQUIPMENT SUNDRY

November 2023

8.11.23	Payment to Norm Reynolds Electrical – Heller 2 Door Fridge	\$ 680.00
29.11.23	Payment to RG & DL Lear, Reimbursement for replacement Studio Chair (Purchased from OfficeWorks)	\$ 249.00

INTERNET & TELEPHONY

(Service provision from Westnet)

Full Year \$1 424.18 (Less \$762.50 Website renewal – under Repairs & Maintenance)	\$ 661.68
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(Required to broadcast)

ELECTRICITY

Synergy – Whole year, paid Bi-Monthly (To run equipment & broadcast)	\$2 929.54
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REPAIRS & MAINTENANCE

April Servicing printer & IT Honorarium	\$ 166.00
May IT Honorarium & 50% New Website costs	\$ 862.50
June Pest Inspection & Elec Testing & Tagging	\$ 434.80

SECURITY

Smart Security - 2 moieties, August & February @ \$128.70 for 6 months	\$ 257.40
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STATIONERY

May - Paper etc	\$ 22.50
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SUBS & MEMBERSHIPS /LICENCES

July 23 – April 24 Monthly subscription to MYOB @ \$30.00 p.m.	\$ 270.00
October - Comm. B'casting Assn Aust Registration Fees	\$ 1 712.70
April - ACMA Annual B'casting Licence	\$ 46.00
May – Pt to Pt Broadcasting Lic. 5 yrs	\$ 650.00

TELEPHONE

August - Mobile purchased from York Post Office	\$ 59.00
August - Smart Phone - - from Harvey Norman, Midland - Tieline for O/Bs	\$ 374.00
L-A Hoare, Treasurer	October 2024



VotA Expenditure of Shire of York Grant during 2023/24

POSTAGE

August - Postage	\$ 12.00
September – Postage AGM	\$ 24.00
February – Stamps & PO Box renewal	\$ 179.60

INSURANCE

April x 3 policies (Professional Liability/Equipment/Volunteer & Public Liability)	\$ 4 299.00
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TOTAL \$13 889.72

These are essential expenditures to keep York Community Radio Inc. on air and broadcasting as The Voice of the Avon, 101.3FM.

The total expenditure for 2023/24 was **\$16 856**. Against these costs we raised **\$20 667** in the financial year 2023/24, mainly through sponsorship by local businesses, and including the \$3 000 support given per annum by the Shire of York.

Whilst it can be argued that the Shire should not be responsible for many of these costs, they are well above the donation made by the Shire and we consider that they are necessities, all adding to the ability to broadcast through the Avon Valley and into the Central Wheatbelt. These days, with streaming, we have audiences around the globe.

We also greatly appreciate the generosity of the Shire of York in allowing us to use the building at a peppercorn rent and are aware that, under the terms of the lease, we are fully responsible for its maintenance.

Lesley-Ann Hoare

Treasurer

L-A Hoare, Treasurer

October 2024

SY106-10/24 YORK COMMUNITY RADIO INC. (VOICE OF THE AVON 101.3FM) - REQUEST FOR NEW MULTIYEAR FUNDING AGREEMENT

File Number: 4.8471

Author: Sam Good, Manager Community & Place

Authoriser: Alina Behan, Executive Manager Corporate & Community Services

Previously before Council: 22 March 2022 (060322)

Disclosure of Interest: Nil

Appendices: 1. Agreement Request - Confidential

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This report presents a request from York Community Radio Inc. (Voice of the Avon 101.3FM) (YCRI) to enter into a new multiyear funding agreement (MFA) for Council's consideration.

BACKGROUND

Most local governments in Western Australia provide a mechanism for the support of community, business and economic activities. Policies C3 - Community Funding: Grants and Sponsorship and C4 - Sponsorship of Tourism Events provide the parameters for considering applications for support.

In certain circumstances Council has resolved to provide multiyear funding to organisations and/or events that have a demonstrated capacity to contribute to the Shire's objectives annually, and over an extended period.

In accordance with the above policies, multi-year funding agreements can be offered for a maximum of three (3) years and formalised through a written multiyear funding agreement which outlines the obligations of each of the parties.

Eligible applications are assessed against the following criteria:

1. Compliance with guideline and policy
2. Value for investment
3. Community, social and sporting benefit
4. Alignment to the Strategic Community Plan and Corporate Business Plan aspirations and outcomes
5. Level of dedication and proven commitment demonstrated by the applicant (previous funding acquittals, matched funding contributions, project's reach and participation levels)

In May 2017 Council resolved to provide YCRI with a ten (10) year lease for the land and premises at 26 Barker Street, York from 1 July 2017 to 30 June 2027, with option of a further five (5) years with a peppercorn rental of \$1 per annum (Resolution 050517).

In June 2020 Council resolved to provide a rates exemption to YCRI for the life of the lease agreement (Resolution 210620). The estimated value of this exemption is \$1,200. The exemption does not include the Emergency Services Levy and rubbish collection fees and charges for 26 Barker Street, York. These amounts remain payable by YCRI, who are also responsible for all building maintenance of the premises.

At its March 2022 Ordinary Meeting, Council resolved (060322):

“That, with regard to the Voice of the Avon - (York Community Radio Inc.) - Request for Multiyear Funding Agreement, Council:

- 1. Receives the request for a multiyear funding agreement from York Community Radio Inc., as presented in Appendix 1.***
- 2. Authorises the Chief Executive Officer to negotiate a multiyear funding agreement with York Community Radio Inc. subject to the following:***
 - a. The multiyear funding agreement commences in the 2021/22 financial year and expires on 30 June 2024.***
 - b. Key Performance Indicators aligned to both York Community Radio Inc.’s core operations and the Shire of York’s Strategic Community Plan are developed and agreed between both parties.***
 - c. The amount of sponsorship is provided as milestone payments in accordance with the following table:***

<i>FY</i>	<i>Per Annum</i>	<i>Milestone Payments</i>
<i>2021/22</i>	<i>\$3,000</i>	<i>90% April & 10% June or on receipt of acquittal</i>
<i>2022/23</i>	<i>\$3,000</i>	<i>90% July & 10% November or on receipt of acquittal</i>
<i>2023/24</i>	<i>\$3,000</i>	<i>90% July & 10% November or on receipt of acquittal</i>

- 3. Approves the payment of \$3,000 from the Community Funding pool to support the 2021/22 financial year of funding.***
- 4. Requests the Chief Executive Officer to include the amounts detailed in the table above in the 2022/23 and 2023/24 budgeting process.***
- 5. Authorises the Chief Executive Officer to make any minor typographical and formatting changes to the multiyear funding agreement prior to signing.***
- 6. Authorises the Shire President and Chief Executive Officer to engross the final multiyear funding agreement.”***

COMMENTS AND DETAILS

The YRCI’s previous MFA expired in June 2024 and the YRCI’s Management Committee contacted the Shire to discuss the possibility of a new MFA. Presented in confidential Appendix 1 is the letter of request.

YCRI provides 24/7 local news, views and entertainment that are highly valued by the community, as well as free community announcements for all not-for-profit organisations in the Avon Valley and promotion of Shire supported events.

YCRI is managed and operated by volunteer presenters and a management committee.

YCRI relies on advertising, memberships and station sponsors to generate operating costs not covered by the Shire’s sponsorship. Council has supported YCRI over the past six (6) years in recognition of its value to the community and in line with the MFA has received:

1. The provision of free daily entertainment and local community information for those living throughout the Shire of York and nearby locations in the Central Wheatbelt.
2. Live outdoor broadcasts at the Australia Day breakfast, York Agricultural Show, Antiques and Collectables Fairs, local markets and RSL services.
3. Promotion of festivals and community events supported by the Shire of York.
4. Provided daily advertising throughout May 2024 of community engagement activities directly related to the update of the Shire’s Access and Inclusion Plan.

5. The Shire of York is acknowledged for their contribution to YCRI through social media, media releases, letters to supporters, the Voice of Avon website and Annual Reports, Treasurer's Reports and Chairman's Newsletters.

YCRI has provided the Treasurer's report and details of its income and expenditure for 2023/24 to support its application.

The Shire's annual funding of \$3,300 represents 16% of YCRI's total annual income. The Shire has supported YCRI at the same level per annum since 2019. YCRI are seeking an increase to \$4,000 per annum due to large increases in CPI since the initial funding was granted.

The proposed funding agreement for the next three (3) years is outlined below:

TABLE 1.

FY	PER ANNUM	FIRST PROGRESS PAYMENT (90%)	FINAL PAYMENT ON ACQUITTAL (10%)
2024/25	\$4,000 ex GST	1 November 2024	1 June 2025
2025/26	\$4,000 ex GST	1 July 2025	1 June 2026
2026/27	\$4,000 ex GST	1 July 2026	1 June 2027

OPTIONS

Council has the following options:

Option 1: Council could choose to support the request for multi-year funding from YCRI, as presented in confidential Appendix 1 and request the Chief Executive Officer to negotiate a multi-year funding agreement with the YCRI.

Option 2: Council could choose to direct the Chief Executive Officer to seek further details from the applicant prior to a resolution.

Option 3: Council could choose to offer a reduced amount of funding.

Option 4: Council could choose to reject the application for funding.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

YCRI – Officers have met with the applicant and provided opportunity to discuss the proposal prior to the application being submitted.

Strategic

Strategic Community Plan 2020-2030

Goal 1: The Place to Be

To be a close-knit community, full of life, in a welcoming and accessible place for all.

Goal 2: Driving the York Economy Forward

To have a vibrant, diverse and prosperous local economy which creates local jobs, business opportunities and a positive image for the Shire.

Goal 5: Strong Leadership & Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

C3 Community Funding Grant Sponsorship

Financial

As detailed in the table below, there is already an anticipated allocation of \$3,000 in GL: 132145 (57 – Voice of Avon) in the 2024/25 budget. Additional funds to support the increased amount requested per annum could also be allocated from GL: 132145.

TABLE 2.

BUDGET ALLOCATION	GL ACCOUNT	AVAILABLE FUNDING
Area Promotion (57 – Voice of Avon)	132145	\$3,000
Area Promotion (51 - Unallocated)	132145	\$14,000
Total Funding Pool Available		\$17,000

Annual acquittal reporting is a mandatory requirement of all multiyear funding agreements in accordance with Policy C3 – Community Funding Grants Sponsorship.

Legal and Statutory

Not applicable

Risk Related

Should Council not agree with the Officer's recommendation, reputational risk could result if YCRI operations are affected by the decision. This is rated moderate to high in this instance, with the potential financial risk rated as moderate. Entering into an agreement ensures that the expectations on both parties are clear and reduces the risk to ratepayer funds.

Workforce

The scope of this report can be managed utilising existing resources.

VOTING REQUIREMENTS

Absolute Majority: No

RECOMMENDATION

That, with regard to the York Community Radio Inc. (Voice of the Avon 101.3FM) - Request for new Multiyear Funding Agreement, Council:

- 1. Receives the request for a multiyear funding agreement from York Community Radio Inc., as presented in confidential Appendix 1.**
- 2. Authorises the Chief Executive Officer to negotiate a multiyear funding agreement with York Community Radio Inc. subject to the following conditions:**
 - a. The multiyear funding agreement commences in the 2024/25 financial year and expires on 30 June 2027.**
 - b. Key Performance Indicators aligned to both York Community Radio Inc.'s core operations and the Shire of York's Strategic Community Plan are developed and agreed between both parties.**
 - c. The amount of sponsorship is provided as milestone payments in accordance with the following table:**

FY	PER ANNUM	MILESTONE PAYMENTS
2024/25	\$4,000	90% November 2024 10% June 2025 or on receipt of acquittal
2025/26	\$4,000	90% July 2025 10% June 2026 or on receipt of acquittal
2026/27	\$4,000	90% July 2026 10% June 2027 or on receipt of acquittal

- 3. Approves the payment of \$4,000 from the Community Funding pool to support the 2024/25 financial year of funding.**
- 4. Requests the Chief Executive Officer to include the amounts detailed in the table above in the 2025/26 and 2026/27 budgeting process.**
- 5. Authorises the Chief Executive Officer to make any minor typographical and formatting changes to the multiyear funding agreement prior to signing.**
- 6. Authorises the Shire President and Chief Executive Officer to endorse the final multiyear funding agreement.**

SY107-10/24 YORK BUSINESS ASSOCIATION - SPONSORSHIP ACQUITTAL

File Number:	4.8470
Author:	Rebecca Atkinson, Manager Tourism & Economic Development
Authoriser:	Alina Behan, Executive Manager Corporate & Community Services
Previously before Council:	20 December 2022 (121222) 26 September 2023 (090923) 25 June 2024 (060624)
Disclosure of Interest:	Nil
Appendices:	1. YBA Acquittal 2023/24 ↓ 2. Spring into York 2023 ↓ 3. Heritage Weekend 2024 ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This report presents the recurrent sponsorship acquittal received from the York Business Association (YBA) to Council for consideration.

BACKGROUND

Council has historically provided support for activities, organisations and events that contribute to the Shire's community, social and economic objectives through the Community Funding Program.

In certain circumstances, where Council sees significant benefit to the community of maintaining support for a project or activity on an on-going basis it may resolve to consider, via the Integrated Planning and Reporting Framework review cycle or the Annual Budget process, inclusion as a recurrent sponsorship.

At its 20 December 2022 Ordinary Meeting Council resolved to enter into a Multiyear Funding Agreement with the YBA to ensure its activities were supported with recurrent funding, resolving (121222):

"That, with regard to the Request for Multiyear Funding Agreement - York Business Association Inc, Council:

- 1. Receives the request for a multiyear funding agreement from York Business Association Inc, as presented in Appendix 1.***
- 2. Authorises the Chief Executive Officer to finalise the negotiation of a multiyear funding agreement (Appendix 3) with York Business Association Inc subject to the following:***
 - a. The multiyear funding agreement commences in the 2022/23 financial year and expires on 30 June 2025.***
 - b. Key Performance Indicators aligned to both York Business Association Inc's core operations and the Shire of York's Strategic Community Plan are finalised and agreed between both parties.***
 - c. The amount of sponsorship is provided as milestone payments in accordance with the following table:***

Financial Year	Per Annum	Milestone Payments
2022/23	\$5,175	80% January 2023 & 20% April 2023 or on receipt of acquittal
2023/24	\$8,675	80% July 2023 & 20% April 2024 or on receipt of acquittal
2024/25	\$8,675	80% July 2024 & 20% April 2025 or on receipt of acquittal

3. ***Approves the payment of \$5,175 from the Multiyear Funding Agreement line item to support the 2022/23 financial year of funding.***
4. ***Requests the Chief Executive Officer to include the amounts detailed in the table above in the 2023/24 and 2024/25 budgeting process.***
5. ***Authorises the Shire President and Chief Executive Officer to engross the final multiyear funding agreement.***
6. ***Authorises the Chief Executive Officer to make any minor typographical and formatting changes to the multiyear funding agreement prior to signing.”***

Council considered the YBA's request to vary Multiyear Funding Agreement at its June 2024 Ordinary Meeting and resolved (060624):

“That, with regard to the Request to vary Multi-Year Funding Agreement - York Business Association, Council:

1. ***Receives the request from the York Business Association to carryover unused multi-year funding agreement funds from 2023/24 to 2024/25.***
2. ***Authorises the Chief Executive Officer to finalise a variation to the York Business Association's Multi-Year Funding Agreement commencing on 1 July 2024 and expiring 30 June 2025 in line with the requested amounts, noting the multiyear funding agreement commenced in the 2022/23 financial year and expires on 30 June 2025.***
3. ***Authorises the Shire President and Chief Executive Officer to engross the amended multiyear funding agreement.***
4. ***Authorises the Chief Executive Officer to make any minor typographical and formatting changes to the multiyear funding agreement prior to signing.”***

Acquittal reporting is a requirement of sponsorship, to be received no later than ninety (90) days following the delivery of the event. Dependant on the size, scale and frequency of funding, acquittal reporting detail varies.

This report provides a summary of the recurrent sponsorship acquittal submitted by the YBA as presented in Appendix 1.

As a minimum the acquittal report must provide:

1. Scope of activities undertaken
2. Details of advertising undertaken
3. Pre-activity registrations
4. Actual attendance numbers
5. Expenditure detailing how Shire funding was spent

COMMENTS AND DETAILS

In its first year of funding the YBA was required to deliver a minimum of two (2) Business After Hours (BHA) educational/support talks for local businesses and one (1) activation event.

The following table summarises the acquittal detail received:

TABLE 1.

ORGANISATION	PURPOSE	PROVISION	ACQUITTAL SUMMARY
YBA	To engage with local businesses to provide a minimum of four (4) business related workshops or forums prior to 30 June 2024	\$4,000 ex GST	The YBA ran six (6) Business Forums during the 2023/24 on varying topics including, sales techniques, hiring staff, Shire events, motivation etc. Total spend for these events was \$1,850
			This comprised of room hire \$200 Speaker's expenses including fees, dinner and accommodation \$338. Advertising \$236 Refreshments for attendees \$1,077
			This represents an underspend of \$2,151. This amount has been authorised by Council in accordance with Resolution 060624 to be carried forward to assist with the startup costs by the YBA for the 2025 York Business Directory.
YBA	To provide funding for the Spring into York 2023 Heritage Weekend held April 2024	\$4,675 ex GST	Spring into York 2023: Printing of programmes, tickets, and posters \$1,100. Advertising in Echo newspaper \$605. Paid speaker, Tucker Bush \$495. TOTAL \$2,201. Attendees: 500+
			Heritage Weekend 2024 Advertising, comprising display banners, advert in the Have a Go news plus printed programmes for distribution at various locations. TOTAL \$2,587 Attendees: 1,000+

The program for the Spring into York activities is presented in Appendix 2.

The program for the Heritage Festival activities is presented in Appendix 3.

OPTIONS

Council has the following options:

Option 1: Council could choose not to accept the acquittal as presented.

Option 2: Council could choose to accept the acquittal received noting that unspent funds will be used for the York Business Directory in accordance with the variation agreement.

Option 3: Council could choose to seek further details.

Option 2 is the recommended option.

IMPLICATIONS TO CONSIDER**Consultative**

YBA

StrategicStrategic Community Plan 2020-2030

Goal 1: The Place to Be

To be a close-knit community, full of life, in a welcoming and accessible place for all.

Goal 2: Driving the York Economy Forward

To have a vibrant, diverse and prosperous local economy which creates local jobs, business opportunities and a positive image for the Shire.

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

C3 Community Funding Grants Sponsorship

C4 Sponsorship of Tourism Events

Financial

The financial implications have been detailed earlier in this report and are included in the acquittal report presented in Appendix 1. Council could request more detailed financial reporting and/or audited financial statements from funded organisations. However, this approach would need to be provided as part of a review of the overall community funding program and engagement options to consult with the community identified as part of this process prior to the inclusions being implemented. The delayed payment of the final instalment of the 2023/24 funding has been allowed for in the current year's budget.

Legal and Statutory

Nil in relation to the receipt of the acquittal.

Risk Related

Should Council choose not to accept the acquittal, this poses a reputational and compliance risk which is considered moderate (6) and a potential financial risk which is also rated moderate (6). Regular reporting in accordance with multiyear and policy requirements including acceptance of acquittals through resolution provides acceptable treatment controls to manage the risks identified.

Workforce

The scope of this report can be managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

RECOMMENDATION

That, with regard to the York Business Association - Sponsorship Acquittal, Council:

- 1. Accepts the acquittal report received from the York Business Association, as presented in Appendix 1.**

Rebecca Atkinson

From: [REDACTED]
Sent: Tuesday, 20 August 2024 10:24 AM
To: Rebecca Atkinson
Subject: YBA funding

Follow Up Flag: Follow up
Flag Status: Flagged

The York Business Association Inc. are pleased to submit for approval our acquittal for Shire Funding for the 2023-2024 Financial year.

TOTAL AMOUNT OF FUNDING FOR FULL YEAR \$8675.00

Funding is allocated as follows, \$4000.00 to fund a minimum of four business forums each year run by the YBA
Balance of funding \$4675.00 to go towards the Heritage Weekend in April and the Spring into York weekend in October, these events run by the YBA

Funding received to date \$6940.00 Balance yet to be received. \$1735.00

DETAILS OF SPENDING.

The YBA ran 6 Business Forums during the 2023/2024 Financial year on varying topics including, sales techniques, hiring staff, Shire events, motivation etc.

Due to using invaluable contacts and generous donations of time and facilities by members the total spend for these events was \$1849.45

This comprised of Room Hire \$200.00

Speaker's Expenses including fees, dinner and accommodation \$338.00

Advertising \$235.20

Refreshments for attendees \$1076.25

THIS REPRESENTS AN UNDERSPEND OF \$2150.55

This AMOUNT HAS BEEN AUTHORISED BY COUNCIL TO BE CARRIED FORWARD TO ASSIST WITH THE START UP COSTS BY THE YBA FOR THE 2025 YORK BUSINESS DIRECTORY.

The amount of \$4675.00 for the two YBA events is jointly detailed below

Heritage Weekend

Advertising, comprising display banners, advert in the Have a Go news plus printed programmes for distribution at various locations TOTAL \$2586.10

Spring into York

Printing of programmes, tickets and posters \$1,100.00 Advertising, Echo newspaper \$605.00 Paid Speaker, Tucker Bush \$495.00 TOTAL \$2200.50

THIS REPRESENTS A TOTAL SPEND OF THE GRANT FUNDING OF \$4786.60. an overspend of \$111.60

The over spend and the balance of the costs of running these two events were funded from YBA membership fees and other income from ticket sales and donations.

If you have any queries regarding these figures please contact me.

Invoices, receipts and bank statements are available if required.

Karen Thomas
YBA President
[REDACTED]

The York and Wheatbelt Clarion

For all your Heritage News and Events

No. 3

OCTOBER 2023

EDITION 4. 3d.

Welcome to "Spring into York"

A weekend of displays, tours, talks and everything gardens and gardening. Two days that are bound to inspire you.

Saturday 14th

Come to the Environmental Centre at 7 Glebe Street for three informative garden themed events during the day.

10am Damian Green from Bee Central will present 'All you need to know about Bees and why we are dependant on them' Damian has a wealth of knowledge that he is only too willing to pass on and we are fortunate to have this talk included in our programme.

12 midday John Viska, President of the Historical Garden Society will give a talk entitled 'Wilson and John's Nursery, A Potted History' John entranced his audience at the Heritage weekend celebrations earlier this year so this is not to be missed.

2.30pm Mark Tucek from Tucker Bush will present "Designing a family friendly backyard bushfood micro forest with Tucker Bush". A great opportunity to learn about bushfoods and purchase some plants!

This is a ticketed event with the YBA and the River Conservation Society and includes the very informative talk plus a delicious afternoon tea. Tickets \$15.00 each available from <https://events.humanitix.com/design-a-bushfood-micro-forest-in-your-backyard>

11am-1pm There will be a compost making demonstration at 25 Grey Street (next to the Bushland Garden) Wondering how to turn kitchen waste, lawn clippings and prunings into compost? Greg will give you all the answers to help make your home garden more productive than you could imagine!

11 am – 2pm Visit the RSL 160 Avon Terrace, grab lunch from the 'Sausage Sizzle' whilst admiring the beautiful Memorial Rose Garden. The RSL have recently been able to add stunning new plaques to each rose to celebrate the sacrifices made by local service personnel during the Great War.

4.30pm-7pm Twilight Open Garden at Camberley, 71 Ford Street. A chance to explore this unusual Architectural garden, browse interesting craft stalls and enjoy mouth watering refreshments. Tickets \$15 each. Available through the YBA call Karen on 0418936214 or email yorkbusassoc@gmail.com for details. Tickets limited to 100 so bookings are essential.

The following venues are open all Saturday between the times shown

10am-3pm The Residency Museum is hosting 'A Journey into Spring' that includes a Potting Station for children to learn to pot a seedling to take home, a mystery Faery Trail plus a chance to step into the new garden art frame sculpture for a gorgeous family photo to take home, (garden type props available)!

10am-3pm Visit the RSL Memorial Rose Garden 160 Avon Terrace and then check out the Hall and the great collection of Memorabilia with local guides to talk you through the exhibits and the York connections.

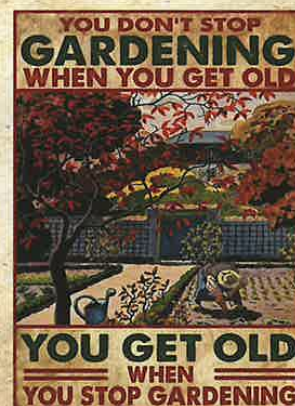
The Bushland Garden in Grey Street is open all day so a chance to wander through this amazing collection of local flora with the odd glimpse of local fauna as well!

10am-3pm The Airing of the Quilts is a chance to see an incredible display of quilts by talented local quilters on show at the Sandalwood Yards. While you are there grab a ticket in the Raffle to win one of these glorious pieces and have a look at the charming Tipperary School building.

This year marks 50 years of the Arts and Craft awards and the Town Hall is the place to see a collection of all the very fine work exhibited. The exhibition closes on Sunday.

Browse Avon Terrace and check out some beautiful hand crafted pottery, metal ornaments and signs for your garden. Choose from a great range of native plants for sale at the Good Life Store plus tasty and nutritious organic fruit and vegetables.

Stop to refuel at one of the many eateries along the way. enjoy a picnic in Peace Park or try and wear the kids out down at Avon park!



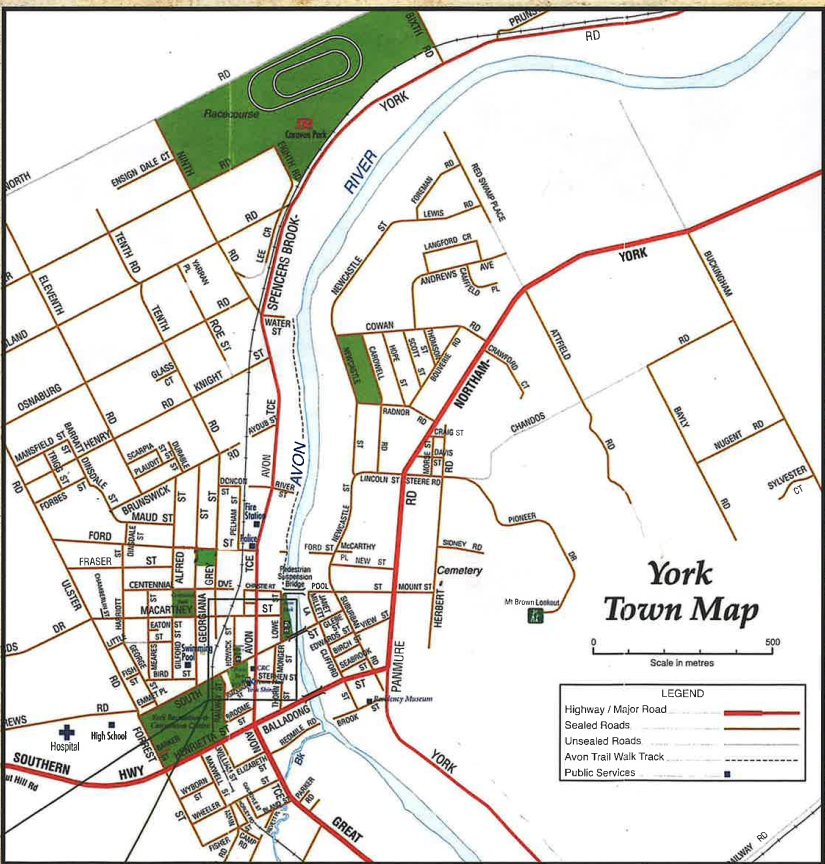
No. 3

EDITION 4. 3d.



Public Toilet Locations:
Howick Street (Cnr South Street)
Town Hall – Joaquina Street
Avon Park – Lowe Street

**THE COMMUNITY BUS WILL BE RUNNING A 'HOP ON HOP OFF'
TOUR OF THE VENUES TODAY.
DETAILS AND TIMETABLE AT THE TOWN HALL.**

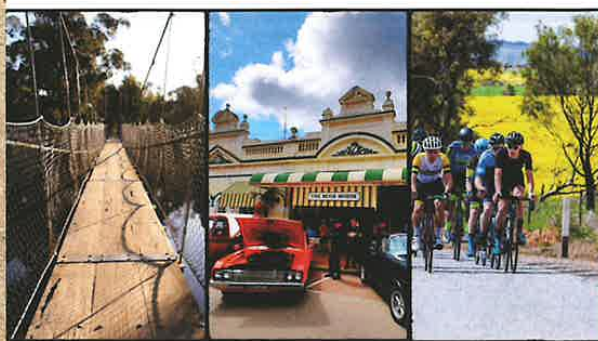


No. 3

OCTOBER 2023

EDITION 4, 3d.

EXPERIENCE ALL THAT YORK HAS TO OFFER!



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Works everywhere you go - even when there's no mobile phone coverage.

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FREE TODAY**



FIND IT ALL HERE

Inside the Experience York App you'll discover information and maps that are easy to find and navigate.

Explore a heritage town with a rich history plus a range of local businesses and events.



- Accommodation
- Activities
- Attractions
- Camping
- Events
- For Kids
- Food & Drink
- Galleries & Antiques
- Shopping
- Tours & Trails
- Heritage
- Parks & nature

AND MUCH MORE!



Spring into York weekend proudly supported by YBA, York Society, Bendigo Bank, Shire of York and Voice of the Avon 101.3



THE YORK AND WHEATBELT CLARION

FOR ALL YOUR HERITAGE NEWS AND EVENTS

No. 5

APRIL 2024

EDITION 5. 3D.

WELCOME TO YORK HERITAGE WEEKEND
FOUR DAYS OF DISPLAYS, TOURS, TALKS AND ALL THINGS HERITAGE
THAT WILL KEEP YOU ENTERTAINED.



A COUNTRY STYLE ANZAC DAY

– LEAVE THE CITY CROWDS BEHIND

**JOIN US ON THURSDAY 25TH APRIL
TO COMMEMORATE ANZAC DAY
IN TRADITIONAL COUNTRY STYLE.**

Dawn Service commences on stunning Mount Brown
@ **0600Hrs**

Followed by the traditional Gunfire breakfast at the RSL
Hall 164 Avon Terrace after the Dawn Service.
All welcome.

Marchers Assemble @ **1015Hrs** at the RSL Hall
Form up and step off @ **1030Hrs**

ANZAC Day commemorative service
commences @ **1100Hrs**

Members of the Public will also be invited to lay wreaths
or floral tributes.

Members of the York RSL will be enjoying a traditional
lunch at Settler's Hotel and there is plenty of room to join
them and exchange stories and tales of days past.

The Residency Museum will be open **11am – 3pm** on
ANZAC Day. Do you have a relative from York who served
in WW1?

The museum Curator will be on site to assist you with
your ANZAC Day enquiries from our extensive research.

Email you.enquiry before ANZAC Day to
museum@york.wa.gov.au
to receive a print copy on the day.

EXPLORE YORK AT YOUR LEISURE

There are great places to stop and rest for a while and enjoy coffee,
lunch or afternoon tea throughout the town. Check out
Bellissimo's, Lavender House or one of our great pubs! Journey a
little bit further and visit the Old Mill and call in to 'Gather at the
Mill' to recharge your batteries.

Perhaps just relax by the river in Avon park, kids will especially
enjoy this space and undoubtedly burn off some energy! For
something quieter try Peace Park opposite the
Shire offices. For something really quiet
why not take a trip to our cemetery! This is a
fascinating source of history and checking
out the names of early settlers is always
interesting, many of the
pioneer families are still in York today and many play important
roles in our Town and various organisations.



Wander along Avon Terrace to see the great Heritage window and
shop displays by our local traders, there are some amazing things
that have been given new life in these fascinating displays.

Check out the Visitor Centre in the Town Hall and pick up a copy of
the Heritage Quiz to keep everyone occupied on your
perambulations! There are some tricky questions so make sure
you pay attention.

FRIDAY 26TH

**THE OPENING EVENT FOR THE HERITAGE
WEEKEND IS AT THE 'STABLES' THEATRE
BEHIND THE COURT HOUSE ON
AVON TERRACE**

Gates open **6pm** to give you a chance to wander the stables
and the Trooper's Cottage and just soak up the atmosphere,
the main concert starts at **7pm** with just some short
formalities and then an evening of music, poetry and good
family fun!

This is a BYO event so a picnic and a bottle or two are the order
of the day.

Check out the food and drink specials at IGA, Settler's Café
and Cellarbrations Bottle Shop then come along and grab
your spot. Entry is by Gold Coin Donation to help with running
costs and future events at this amazing historic building.

SATURDAY 27TH

ALL DAY EVENTS – FREE OR GOLD COIN DONATION

From 9.30am – 4pm The iconic Town hall will be home to Heritage displays, demonstrations and talks throughout the day. Meet proponents of Endangered Skills and see displays of historic furniture and other items of interest. While you are at The Town hall meet the informative team at the Visitor centre and also pick up a copy of the Heritage Quiz to keep everyone on their toes.



St John Ambulance will have their fascinating museum open from **10am – 2pm**. South Street next to Peace Park

9.30am – 4pm WA Historical Cycling club will be available to chat and show off their amazing collection on vintage bicycles and tell tales of two wheeled adventures. They will be at the Avon Terrace Guest House 87 Avon Terrace.

10am – 2pm members of the CWA will be serving Devonshire Teas at their Historic Cottage. There will be displays of CWA achievements and Heritage memorabilia. Test your skills on a treadle sewing machine and have a go at knitting demonstrated by our dedicated members in this 100th Year of CWA in WA.



10am – 3pm We are immensely proud of our newly refurbished Environmental Centre. This building houses a fantastic treasure trove of information about the natural environment around the river and the town of York, it's flora and fauna and is testament to the dedication of the team at the River Conservation Society and the York branch of the WA Wildflower Association. Entry is off Glebe Street, look for the painted kangaroos!!

10am – 4 pm Call in to PANTECHNICA and meet talented local artist Andrea. Andrea has generously offered her gallery for the weekend to house a fascinating collection of York pictures and photos borrowed from local residents of York and surrounding areas.

FREE EVENTS AT SPECIFIC TIMES & LOCATIONS

11am and 2pm WA Historical Cycling Club ride through town including parade of Penny Farthings.



At 10.30am The Sock Factory in Stephen Street will have a demonstration of traditional sock making on the totally mechanical sock making machine used when they started the business over 37 yrs ago B.C. (That's before computers)

11am Story telling at the Tipperary School in the Sandalwood Yards. Tales of Snugglepot, Cuddlepie and Mulga Bill will enthrall!



11.30am Cycling Across Australia on a BMX a fun talk by the WA Historical Cycling Club at the Town Hall.

ERIC HANCOCK will be giving two different talks in the Town Hall at **1pm and 2pm**. The subjects cover his quest to map all the wells between York and Kalgoorlie from when York was the last stop for the miners on the way to the Goldfields.

1.30pm go to the Environmental Centre for the presentation on the History of the Avon River in York by the River Conservation Team including the Aboriginal connections and traditions. Locals used to swim in the river but modern practices and conditions have sadly made this no longer possible.

2pm there will be a tour of the town showcasing York's interesting historical clock collection. The walk conducted by dedicated horologist Ian Phillips starts from the Sandalwood Yards.



**MUCKY DUCK BUSH DANCE
AT FAVERSHAM HOUSE
GATES OPEN 6PM
CONCERT STARTS 7PM
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AVAILABLE TO PURCHASE
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ATTRACTIONS OPEN ALL WEEKEND – ADMISSION PRICES APPLY

RESIDENCY MUSEUM

Brook Street 11am – 3pm

Explore York's Colonial History including that of our all our local Anzac veterans. Explore the Six Season's Garden and the Fairy Trail.

COURT HOUSE CULTURAL CENTRE

Avon Terrace 10am – 4pm

This incredible building houses an amazing selection of Aboriginal Art and Colonial artefacts. Visit the original Court rooms and the gaol cells, explore the Trooper's Cottage and visit the Stables.

Matrons, Nurses, Mothers

Exploring the
presence of women
in the Residency
Museum

Opening April 20
5 Brook Street, York
Fridays 10-3pm
Saturdays 11-3pm
Sundays 11-3pm



York

YORK MOTOR MUSEUM

Avon Terrace 9am – 4pm

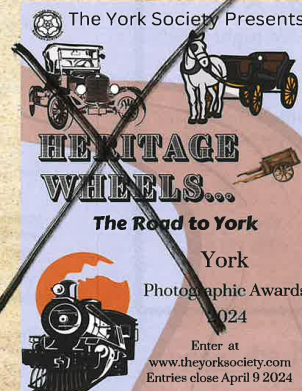
Our world renowned museum is well worth spending some time in. It houses an incredible array of motor vehicles spanning 200 years as well as an amazing range of accessories and memorabilia. You are almost certain to find either your first car there or the one mum and dad had!



YORK SOCIETY PHOTOGRAPHIC EXHIBITION

Sandalwood Yard 10am – 4pm

This Annual event attracts entries from all over West Australia and shows the amazing photographic talent in our state. This year's theme of Heritage Wheels should prove to be a fascinating topic.



Enter at
www.theyorksociety.com
Entries close April 9 2024

SUNDAY 28TH

FAMILY DAY – ALL DAY EVENTS – FREE OR GOLD COIN DONATION

9.30am – 4pm Visit York's iconic Town Hall for a display of Military memorabilia, Antiques, Heritage Skills and demonstration by craftsmen of endangered skills from years gone by. Venture up the magnificent staircase to the upstairs 'boudoir' for a chance to indulge in an old style dress up and a lovely photo opportunity, don't forget to hashtag 'Awesome time in York'



10am – 3pm Get along to the RSL memorial gardens at 169 Avon Terrace for some great traditional children's games, skittles, hopscotch, dominoes and loads more. Check in with Jerry and Marie and test your skills!



Meet the miniature donkeys, explore the Memorial Hall, relax in the Rose garden.

10am – 2pm St John museum will be open again today but with fantastic interactive events especially for the younger family members. Learn bandaging, check out the importance of CPR and much more, you might think about becoming a St John volunteer in the future for your own community.

10am – 3pm The Historic cycling club will again be on hand at the Avon terrace Guest house, get along to chat and check out the bikes, or better, if you have an old bike bring it along.

10am – 2pm Don't leave town without visiting the CWA cottage and meeting our great York ladies and help in the celebrations of a 100yrs of CWA in Australia. Demonstrations of the great old 'Singers' and what would the CWA be without those gorgeous scones cream and jam.



10am – 3pm The Environmental Centre Glebe Street is open showcasing the history of the river and the great diversified flora and fauna in and around York and the Avon Valley. They have their own amazing collection of plant species collected over the years and they have been instrumental in discovering several new species of plants as well as saving many endangered and rare plants. You will be fascinated by this dedicated team more than happy to share their knowledge with you.

FREE EVENTS AT SPECIFIC TIMES & LOCATIONS

11am and 2pm

Historical Cycling Club ride through town an amazing collection of vintage bikes including the impressive collection of Penny Farthings!

10.30am

A demonstration of sock making on one of the oldest fully mechanical machines. The Sock Factory in Stephen street.

12 noon

Cycling, a social History. A different look at cycling by the WA Historical Cycling Club at the Town Hall

11am – 3pm

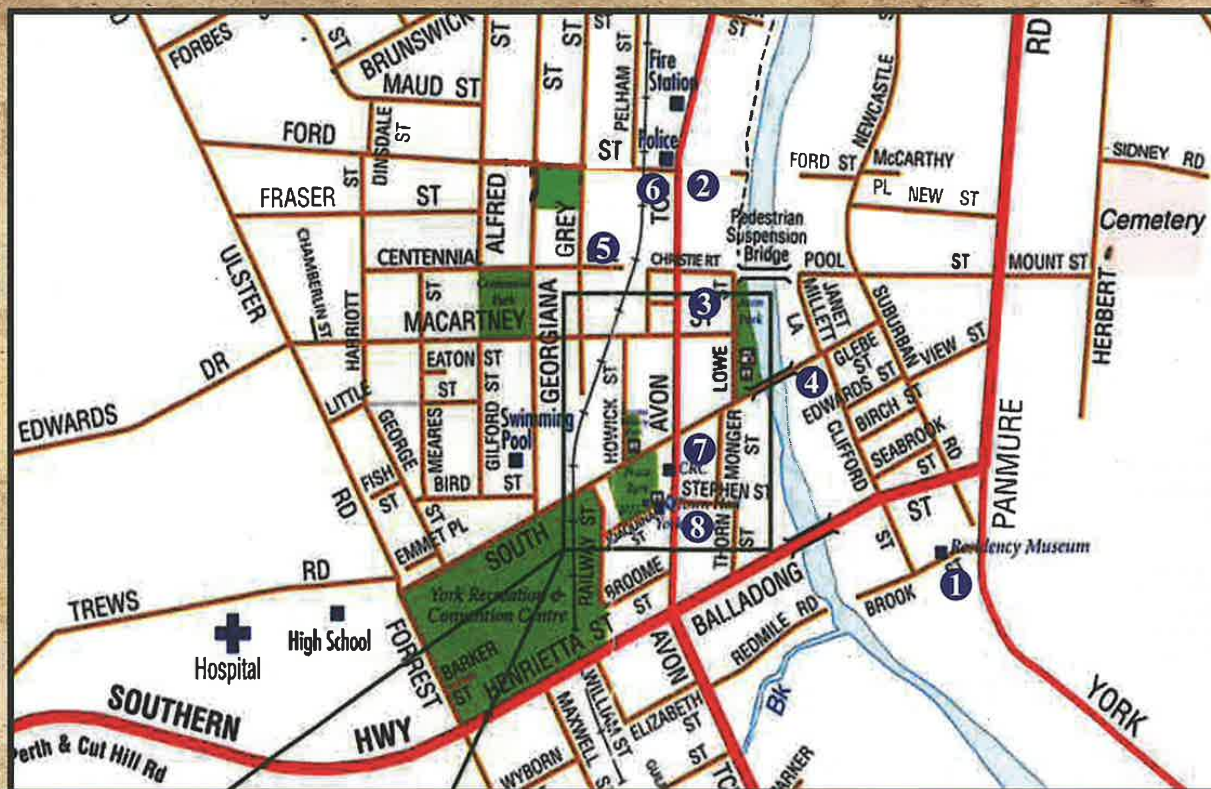
Make your way to the York croquet club opposite Glebe Street one of the oldest in WA still operating. The members are on hand for a 'Come and Try Day' so come and see what croquet is all about, equipment is provided.

11am – 2pm

Feeling a bit peckish? The RSL will be having a sausage sizzle at the memorial gardens where the children's games are being held so if the kid's work up an appetite this is your go to place.

1.30pm

A presentation on the History of the Avon River in York by the River Conservation society at the Environmental Centre, Glebe St. Learn how this hardworking team is restoring the river and also it's surrounds.



1. Residency Museum – 5 Brook Street
2. RSL – 160 Avon Terrace
3. CWA – 154 Avon Terrace
4. Environmental Centre – Glebe Street
5. Faversham House – 24/26 Grey Street
6. Sandalwood Yards – corner Avon Tce & Ford St
7. WA Historical Cycling Club – Avon Terrace
8. Sock Factory – 5 Stephen Street



ATM Locations
 IGA – 138 Avon Terrace
 Motor Museum – 116 Avon Terrace
 Bendigo Bank – 114 Avon Terrace



Public Toilet Locations
 Howick Street (Cnr South Street)
 Town Hall Joaquina Street
 Avon Park Lowe Street

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SHIRE OF York

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SY108-10/24 DRAFT ACCESS AND INCLUSION PLAN 2024 - 2029

File Number:	4.8480
Author:	Alina Behan, Executive Manager Corporate & Community Services
Authoriser:	Chris Linnell, Chief Executive Officer
Previously before Council:	25 June 2018 (060618)
Disclosure of Interest:	Nil
Appendices:	1. Draft Access and Inclusion Plan 2024 - 2029 ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This report provides Council with a draft Shire of York Access and Inclusion Plan 2024 – 2029 for consideration and adoption.

BACKGROUND

In accordance with the *Disability Services Act 1993 (the Act)* public authorities are required to develop and implement a Disabilities Access and Inclusion Plan (DAIP) at least every five (5) years that indicates barriers to access and propose solutions to ensure equitable access to services and facilities for people with disabilities. Council adopted its current Access and Inclusion Plan at its June 2018 Ordinary Meeting where it resolved (060618):

“That Council:

- 1. Adopts the Shire of York DAIP 2018-2023 as attached at Appendix A to this report.***
- 2. Requests the Chief Executive Officer to submit the Shire of York DAIP 2018-20123 to the Department of Communities.***
- 3. Notes that strategies contained in the DAIP will inform the Shire's annual budget process and any reviews of the Shire's Strategic Community Plan and Corporate Business Plan.”***

To ensure good access and inclusion outcomes for all Shire projects and processes the Shire sought to establish an advisory group of community members with lived experience to provide guidance and oversight. In April 2022 Officers released RFQ 19-2122 EEO (Equal Employment Opportunity) Engagement seeking a suitably qualified and experienced consultant to prepare the Terms of Reference for the new Access and Inclusion Advisory Group (AIAG).

This work was completed and in December 2022 an Expression for Interest (EOI) was released seeking members for the new AIAG. Due to a lack of responses, the EOI remained open for four (4) months after which time only one (1) response was received.

At its May 2023 Concept Forum Council were presented with the progress to date with Officers seeking direction following the low response rate. It was agreed a more targeted approach would be undertaken in the second call for nominations.

A further call for nominations was undertaken in March 2024 with Officers reaching out to community members, education and service organisations that would be able to provide valid and valuable input into the Shire's plans, programs and projects. The new AIAG was formed and had its inaugural

meeting on 2 April 2024. The AIAG comprises Officers, local community members with lived experience, and service providers.

COMMENTS AND DETAILS

In accordance with the requirements of the Act, Officers sought a suitably qualified and experienced consultant to prepare the Shire's new Access and Inclusion Plan (AIP) 2024 – 2029. Consultants E-Qual were the successful applicant.

Following extensive community and regular AIAG consultation the draft AIP was developed. The new AIP recognises the initiatives that have already been delivered in addressing access and inclusion challenges in the Shire of York during the term of the expiring AIP and sets out key strategies for the Shire to implement over the next five (5) year period.

In summary the key outcomes and strategies are:

Outcome 1: People with disability have the same opportunities as other people to access the services of, and any event organised by, the Shire of York.

Strategies:

1. Continue to support the Access and Inclusion Advisory Group to provide advice and advocacy for community needs and guide the implementation of the AIP.
2. Continue to improve the accessibility of events, both organised and funded.
3. Continue to monitor and improve services to ensure they are accessible and inclusive.
4. Continue to develop strategic partnerships with key agencies to maximise access to services for people with disability.

Outcome 2: People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of York as other people.

Strategies:

1. Encourage best practice in access and inclusion when planning and approving new and redevelopment works.
2. Consider accessibility requirements and opportunities in maintenance and renewal works.
3. Improve external infrastructure including pathways, parking, transport, playgrounds, streetscapes and public open spaces.
4. Advocate to local businesses and venues the requirements for and benefits of providing accessible and inclusive buildings and facilities.

Outcome 3: People with disability receive information from the Shire of York in a format that will enable them to access the information as readily as other people are able to access it.

Strategies:

1. Ensure information provided by the Shire is accessible and/or available in alternative formats.
2. Ensure marketing and promotional materials reflect York as an accessible and inclusive place to live, work and play.
3. Improve accessibility of the Shire's website for both external and internal users.

Outcome 4: People with disability receive the same level and quality of service from the staff of the Shire of York as other people receive from the staff of the Shire of York.

Strategies:

1. Provide all front facing services staff with training about access and inclusion and services and supports available.
2. Include access and inclusion training in the onboarding of all new staff and councillors.
3. Improve the accessibility of the customer service areas at the Shire Administration.

4. Provide publicly available information about accessibility in the Shire.

Outcome 5: People with disability have the same opportunities as others to provide complaints and feedback and participate in any public consultation by the Shire of York.

Strategies:

1. Ensure that grievance mechanisms are accessible for all people.
2. Ensure that consultations undertaken by the Shire for any activity meet access and inclusion requirements.
3. Provide feedback about the outcomes of complaints and consultations.

Outcome 6: People with disability have the same opportunities as other people to obtain and maintain employment with the Shire of York.

Strategies:

1. Provide opportunities for people of all abilities to gain employment with the Shire.
2. Advocate for procurement from contractors that provide employment opportunities for people with disability.
3. Support a culture of access and inclusion within the organisation.
4. Provide training to hiring managers on accessible and inclusive recruitment practices.

Officers now present the draft AIP 2024-2029 for Council's consideration and adoption.

OPTIONS

Council has the following options:

Option 1: Council could choose to endorse the AIP 2024-2029 as presented in Appendix 1.

Option 2 Council could choose to specify further information to be included in the AIP 2024-2029 and direct the Chief Executive Officer to represent the AIP to Council at a future meeting.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

It is a requirement of the *Disability Services Regulations 2004* (Reg 10 s.28) that local governments undertake public notice by way of a statewide or local newspaper. Due to the timing of the consultation this public notice was unavailable.

Officers instead undertook extensive radio advertising via the Voice of the Avon (York) and Southern Cross Austereo (Triple M Hit FM Northam) in addition to advertising on the Shire's website, and social media. Posters and flyers were distributed throughout York including a letterbox drop to all residents at Ballardong Retirement Village and Residential Aged Care facilities. Direct communication was undertaken to identified stakeholders in the community including York Health Service (hospital), York District High School, support agencies, police, all businesses on the main street, community groups and sporting groups.

The Department of Communities has confirmed that the lack of newspaper advertising is not an impediment to the adoption of the AIP. As the Act and Regulations were developed several years ago, it is considered acceptable for the Shire to use whatever communication mechanisms it has at its disposal to seek feedback from the community and for the Council to consider whether adequate measures have been taken.

Consultation was undertaken via community and staff surveys and workshops as well as the AIAG. Officers and AIAG members canvassed participants at the Seniors Forum. Eighty-six (86) separate submissions were received informing the AIP priorities.

Strategic

Goal 1: The Place to be

To be a close-knit community, full of life, in a welcoming and accessible place for all.

Goal 2: Driving the York Economy Forward

To have a vibrant, diverse and prosperous local economy which creates local jobs, business opportunities and a positive image for the Shire.

Goal 3: A Leader in Sustainable Environment

To be a place which is renowned for the quality of its natural environment, the astounding beauty of the landscape, and the care taken by the community.

Goal 4: Built for Lifestyle and Resilience

To have a built environment which support community, economy and the environment, respects the past and creates a resilient future.

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

G13 Community Engagement and Consultation

O11 Equal Employment Opportunity & Diversity

Financial

The financial implications of the draft AIP 2024-2029 will need to be considered in the annual review of the Long Term Financial Plan and the annual budgeting process. Allocations have already been made in the 2024/25 budget to support some of the outcomes, further work will be subject to the statutory Mid-Year Review.

Legal and Statutory

Part 5 Section 28 of the *Disability Services Act 1993* is applicable and states:

“28. Disability access and inclusion plans

- (1) Each public authority must have a disability access and inclusion plan to ensure that in so far as its functions involve dealings with the general public, the performance of those functions furthers the principles in Schedule 1 and meets the objectives in Schedule 2.*
- (2) A disability access and inclusion plan must meet any prescribed standards.*
- (3) A public authority must lodge its disability access and inclusion plan with the Commission —*
 - (a) if the authority was established before the commencement of the Disability Services Amendment Act 2004, without delay;*
 - (b) if the authority is established after the commencement of the Disability Services Amendment Act 2004, within 12 months after the day on which it is established.*
- (4) A public authority may amend its disability access and inclusion plan at any time.*
- (5) A public authority may review its disability access and inclusion plan at any time.*
- (6) After reviewing its disability access and inclusion plan, a public authority must lodge a report of the review with the Commission in accordance with subsection (7).*
- (7) Not more than 5 years is to elapse —*

- (a) *between the day on which a public authority first lodges its disability access and inclusion plan with the Commission and the day it lodges a report of a review of the plan with the Commission; or*
 - (b) *between the lodgement of the report of one review of a plan and the lodgement of the report of another review of the plan.*
- (8) *After reviewing its disability access and inclusion plan, a public authority may amend the plan or prepare a new plan.*
- (9) *If at any time a public authority amends its disability access and inclusion plan or prepares a new plan, whether after a review or not, it must lodge the amended or new plan with the Commission as soon as practicable after doing so.*
- (10) *A public authority must undertake public consultation in accordance with the procedure specified in the regulations when preparing, reviewing or amending a disability access and inclusion plan.”*

Regulation 10 of the *Disability Services Regulations 2004* is applicable and states:

“10. Procedure for public consultation by authorities (s. 28)

- (1) *For the purposes of section 28(10) of the Act, a public authority is to undertake consultation in relation to its disability access and inclusion plan by calling for submissions either generally or specifically —*
 - (a) *by notice in a newspaper circulating throughout the State or, in the case of a local government, the district of that local government under the Local Government Act 1995; and*
 - (b) *on any website maintained by or on behalf of the public authority.*
- (2) *Nothing in subregulation (1) prevents a public authority from also undertaking any other consultation.”*

Risk Related

Should the Shire fail to develop a new plan or review its current plan, it will be in breach of Section 28(7) of the *Disability Services Act 1993*. The development of a new plan mitigates the risk of legislative non-compliance and the reputational risk of failing to support these community members.

Workforce

The draft AIP 2024-2029 incorporates actions that have been assigned to existing and future staff. Achievement of these actions will be dependent upon the allocation of resources to implement them.

VOTING REQUIREMENTS

Absolute Majority: No

RECOMMENDATION

That, with regard to Draft Access and Inclusion Plan 2024 - 2029, Council:

- 1. Adopts the Shire of York Access and Inclusion Plan 2024 - 2029 as presented in Appendix 1.**
- 2. Directs the Chief Executive Officer to submit the Shire of York Access and Inclusion Plan 2024 - 2029 to the Department of Communities - Disability Services Commission.**
- 3. Directs the Chief Executive Officer to publish the Shire of York Access and Inclusion Plan 2024 - 2029 on the Shire's website.**
- 4. Authorises the Chief Executive Officer to make any minor formatting and typographical changes to the Shire of York Access and Inclusion Plan 2024 - 2029 prior to publication.**
- 5. Notes that the strategies and actions contained in the Shire of York Access and Inclusion Plan 2024 - 2029 will inform the Shire's annual budgeting process and any reviews of the Strategic Community Plan and Corporate Business Plan.**



Access and Inclusion Plan 2024-2029

Adopted xx 2024





Alternative Formats

Electronic copies of Shire of York documents are available for download from the Shire of York website at www.york.wa.gov.au

Copies of all Shire documents are available in alternative formats upon request.

Acknowledgements

Acknowledgement of Country

The Shire of York acknowledges the Ballardong people of the Noongar Nation who are the Traditional Owners of this country and recognise their continuing connection to land, water, sky and culture. We pay our respects to all these people and their Elders past, present and emerging.

Other Acknowledgements

The Shire of York would like to thank all those people who contributed to the development of the Shire of York Access and Inclusion Plan 2024-2029.



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Message from our Shire President

I'm pleased to present the Shire of York's Access and Inclusion Plan (AIP) 2024-2029 which is about making our community a welcoming and inclusive place for people of all abilities to enjoy. It demonstrates that continually improving access to information, providing high quality services, facilities, programs and events for people with disability remains a top priority for us.



Over the past five years, the Shire has improved existing infrastructure and introduced new initiatives which make our Shire more inclusive and welcoming.

Going forward the new AIP will guide capital works and Shire planning to meet the needs and aspirations of people of all abilities. The formation of the Access and Inclusion Advisory Group will pave the way for ongoing feedback and guidance on access and inclusion matters in the Shire.

The development of the AIP has been a collaborative journey. With extensive consultation, the Shire gathered feedback from our local community, service providers, key stakeholders and staff to help identify key priorities and actions for the new AIP 2024-2029.

We would like to express our sincere appreciation to all who participated in these consultations and acknowledge that your involvement has helped play a pivotal role in creating a comprehensive and responsive plan.

We acknowledge there is more work ahead to achieve our vision of building an inclusive community for people of all ages, abilities and backgrounds, and with your ongoing support we can make it happen.

In closing, I would like to thank you for your ongoing contribution to making the Shire of York a welcoming and inclusive place.

Cr Kevin Trent

Shire President



Introduction to our Access and Inclusion Plan

Our Access and Inclusion Plan aims to improve access and inclusion for all people living, working or visiting the Shire of York, including people with disability. By improving **access** we mean making the environments, services and information we provide easy for everyone to understand and use. Improving **inclusion** is about making sure everyone feels valued and respected and has equal access to opportunities and resources.

It is a requirement of the WA Disability Services Act (1993) that all public authorities develop and implement a Disability Access and Inclusion Plan or Access and Inclusion Plan (AIP) that outlines the ways in which the authority will ensure that people with disability have equal access to its facilities and services. The AIP must be lodged with the Department of Communities, reported on annually and reviewed at least every five years.

The 2024-2029 Shire of York AIP has been created with input from Shire staff, elected members, contractors, service providers, community clubs, and community members including people with disability and their families.

The AIP follows on from the 2018-2023 Shire of York Access and Inclusion Plan. The Plan has broad focus of access and inclusion for all including people of all ages, abilities, cultures, genders, religions, beliefs and preferences.





Alignment with Other Strategies

The AIP supports a number of legislative and good practice initiatives that strive for human rights, equity, and accessible and inclusive communities including:

- [United Nations Convention on the Rights of Persons with Disabilities 2006](#)
- [Commonwealth Disability Discrimination Act 1992](#)
- [Western Australian Disability Services Act 1993](#)
- [A Western Australia for Everyone: State Disability Strategy 2020 – 2030](#)

At a local level, the AIP supports our [Strategic Community Plan 2020-2030](#) goals:

1. **The place to be** - To be a close-knit community, full of life, in a welcoming and accessible place for all.
2. **Driving the York Economy Forward** - To have a vibrant, diverse and prosperous local economy which creates local jobs, business opportunities and a positive image for the Shire
3. **A Leader in Sustainable Environment** - To be a place which is renowned for the quality of its natural environment, the astounding beauty of the landscape, and the care taken by the community.
4. **Built for Lifestyle and Resilience** - To have a built environment which supports community, economy and the environment, respects the past and creates a resilient future.
5. **Strong Leadership and Governance** - To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.



Community Snapshot

The Shire of York covers an area of 2,131 square kilometres (213,159 hectares) in the Wheatbelt region, and was the first inland settlement in Western Australia. It is bounded by the Shires of Northam and Cunderdin to the north and north-east respectively, Quairading to the east, Beverley to the south and Mundaring and Kalamunda to the west.

The Shire of York's estimated resident population in the most recent Australian Bureau of Statistics Census was 3,459¹. The average age of residents was 56 years and 91% of the population spoke English only or very well in addition to another language/s. Less than 1% of people spoke English poorly or not at all. Religious affiliation was reported as majority Christianity, with small numbers of others including Hinduism and Islam.

Based on the results from the most recent Australian Bureau of Statistics Survey on Disability, Ageing and Carers² approximately 612 (17.7%) residents will have a disability. Of those approximately 201 (5.8%) are likely to need assistance with core activities such as self-care, mobility or communication³. Whilst some of this assistance will be provided by paid carers and services, approximately 374 (10.8%) residents will be providing unpaid support to a family member or friend⁴.



¹ [2021 York, Census Community Profiles | Australian Bureau of Statistics \(abs.gov.au\)](https://abs.gov.au)

² Survey of Disability, Ageing and Carers, 2018

³ Disability and Carers: Census, 2021

⁴ Survey of Disability, Ageing and Carers, 2018



Access and Inclusion Progress to Date

The Shire of York has implemented a number of initiatives already to improve access and inclusion. Some examples over the past five years include:

Improving access to services and events

- Launch of an online catalogue for the York Library improving access for people with limited mobility or transport.
- Provision of an accessible desk (various height options) in the York Library.
- Increasing the availability of ACROD parking bays for people with disability.
- Installing and upgrading footpath crossovers, access ramps, and pram ramps.
- Slope adjustments and better paving to facilitate easier movement for wheelchairs, prams, and walkers in the town centre and around Avon Park.
- Launch of "Experience York" app which includes interactive maps and information about attractions, activities and services in York. Metrics from the developer show improved access for people of various ages and abilities.
- Inclusion of accessible and inclusive activities and a quiet area for those who need reduced stimulation at YORKids festivals.

Improving access to buildings and facilities

- Installing lifts and ramps in public buildings such as the historic Town Hall and other Shire buildings.
- Improvements to public toilets.

Improving access to information

- Launch of an e-newsletter as another channel to keep community informed.
- Mail out of information relating to Covid – 19 to reach people who are not online or able to access other channels of communication for this information.
- Making documents available in multiple formats on request to cater to different accessibility needs.
- Collaboration with the Centre for Accessibility Australia around improvements to communications and information.

Improving staff skills

- Training in partnership with Holyoake on dealing with disclosure of vulnerability, based on staff concerns about mental health.
- Offering training opportunities for staff as they arise such as the recent "Digital Accessibility" workshop provided in York by the Centre for Accessibility Australia.

Improving access to complaints and consultation mechanisms

- Formation of an Access and Inclusion Advisory Group to provide input on accessibility and inclusion in the Shire.
- Engaging in regular community consultations through a variety of methods to gather feedback and improvement ideas.
- Ensuring venues for consultation are accessible.

Improving access to employment

- Development of an Equal Employment Opportunity and Diversity Policy.
- Partnering with Disability Employment Services to ensure they are aware of Shire employment opportunities.
- Offering flexible working arrangements such as work from home or flexible hours for staff who need this.





Community Suggestions for our new AIP

As part of the review and development of our AIP, a consultation was carried out with Shire of York staff and community members to identify barriers to access and inclusion as well as potential strategies to be incorporated into the new AIP.

The consultation was advertised widely including:

- On the Shire's website over May 2024
- On radio - Triple M and Voice of the Avon, multiple times at different timeslots during May 2024
- Posters and flyers distributed throughout York including a letterbox drop to all residents at Ballardong Retirement Village and Residential Aged Care facilities
- Direct communications to stakeholders in the community including hospital, school, support agencies, police, all businesses on the main street, community groups and sporting groups
- Social media posts

A total of 86 submissions were received during the consultation through surveys, meetings/forums, interviews and emails.

The key suggestions in the consultation included:

- More services and activities that are accessible and inclusive of people of all ages and abilities and promotion of these.
- Improvements to pathways, ramps and crossovers so that navigating around York is easier.
- More accessible and inclusive toilet facilities including good signage to these and specifically including the Town Hall and Shire Administration.
- Information for businesses about being more accessible and inclusive – how to and the benefits.
- Events planned or supported by the Shire to include more accessible and inclusive elements and promotion of these.
- Further improvements to the accessibility of specific buildings such as Shire Administration and public spaces such as Avon Park.
- Involvement of experts for advice on access and inclusion including people with lived experience.
- Improvements to printed and digital information so it is easier to access.
- Regular staff training to understand the diverse needs of community members and how to provide accessible and inclusive services and information.



- More promotion of how the community can provide feedback or make a complaint to the Shire.
- Improvements to the way complaints are managed.
- Incentives for businesses to employ people with disability.
- More opportunities for work experience and skill development with the Shire.

The strategies and actions for our new AIP were developed in collaboration with key staff after reviewing all of the feedback received.





AIP 2024-2029 Outcomes and Strategies

These outcomes reflect the Shire's commitment to access and inclusion and address the seven outcomes mandated in the WA Disability Services Act (1993).

Outcome 1: People with disability have the same opportunities as other people to access the services of, and any event organised by, the Shire of York.

Strategies:

1. Continue to support the Access and Inclusion Advisory Group to provide advice and advocacy for community needs and guide the implementation of the AIP.
2. Continue to improve the accessibility of events, both organised and funded.
3. Continue to monitor and improve services to ensure they are accessible and inclusive.
4. Continue to develop strategic partnerships with key agencies to maximise access to services for people with disability.

Outcome 2: People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of York as other people.

Strategies:

1. Encourage best practice in access and inclusion when planning and approving new and redevelopment works.
2. Consider accessibility requirements and opportunities in maintenance and renewal works.
3. Improve external infrastructure including pathways, parking, transport, playgrounds, streetscapes and public open spaces.
4. Advocate to local businesses and venues the requirements for and benefits of providing accessible and inclusive buildings and facilities.

Outcome 3: People with disability receive information from the Shire of York in a format that will enable them to access the information as readily as other people are able to access it.

Strategies:

1. Ensure information provided by the Shire is accessible and/or available in alternative formats.
2. Ensure marketing and promotional materials reflect York as an accessible and inclusive place to live, work and play.
3. Improve accessibility of the Shire's website for both external and internal users.



Outcome 4: People with disability receive the same level and quality of service from the staff of the Shire of York as other people receive from the staff of the Shire of York.

Strategies:

1. Provide all front facing services staff with training about access and inclusion, and services and supports available.
2. Include access and inclusion training in the onboarding of all new staff and councillors.
3. Improve the accessibility of the customer service areas at the Shire administration.
4. Provide publicly available information about accessibility in the Shire.

Outcome 5: People with disability have the same opportunities as others to provide complaints and feedback, and participate in any public consultation by the Shire of York.

Strategies:

1. Ensure that grievance mechanisms are accessible for all people.
2. Ensure that consultations undertaken by the Shire for any activity meet access and inclusion requirements.
3. Provide feedback about the outcomes of complaints and consultations.

Outcome 6: People with disability have the same opportunities as other people to obtain and maintain employment with the Shire of York.

Strategies:

1. Provide opportunities for people of all abilities to gain employment with the Shire.
2. Advocate for procurement from contractors that provide employment opportunities for people with disability.
3. Support a culture of access and inclusion within the organisation.
4. Provide training to hiring managers on accessible and inclusive recruitment practices.



Implementing our AIP

Implementing the AIP is the responsibility of all Shire staff. An internal action plan has been developed to support the AIP with key deliverables allocated to specific Shire business units. The AIP action plan is a living document that is continually edited and updated as progress is made, or new information is received.

Responsibility for developing, monitoring, implementing, reviewing and amending the AIP is a core function of the Corporate and Community Services business area. This includes responsibility for ensuring that actions are integrated into the service plans of relevant business units.

Our Access and Inclusion Advisory Group (AIAG) also have a key role in monitoring the progress, achievements and updates of the AIP.

Promoting our AIP

The Shire of York will promote the availability of the new AIP by:

- Notice in the Community Matters newspaper
- On the Shire of York website
- Email notification to all staff
- Directly to the Shire's Access and Inclusion Advisory Group
- Hard copies of the AIP available at the York Library and Community Resource Centre

Agents and contractors will be informed about their obligations by referencing the AIP in procurement documents and in the induction checklist.

Reporting on our AIP

The Shire will report annually on its progress in implementing the AIP to the Department of Communities and in the Shire's Annual Report.

Updates on the implementation of the AIP will also be posted on the Shire's website.

Contact Details for More Information or Feedback

Manager Community and Place

Shire of York

Phone: (08) 9641 0500

Email: records@york.wa.gov.au



Glossary and Definitions

AIP – Access and Inclusion Plan.

AIAG – The Shire’s Access and Inclusion Advisory Group, who provide input to the Shire about the AIP and community needs. The AIAG includes community members as well as staff and reflects the diversity of people who may be impacted by the AIP.

Disability – The Disability Services Act 1993 defines ‘disability’ as something:

- Which is attributable to an intellectual, psychiatric, cognitive, neurological, sensory or physical impairment or a combination of those impairments.
- Which is permanent or likely to be permanent.
- Which may or may not be of a chronic or episodic nature.
- Which results in substantially reduced capacity of the person for communication, social interaction, learning or mobility and a need for continuing support service.

References

Demographics:

- Survey of Disability, Ageing and Carers, 2018
[Disability, Ageing and Carers, Australia: Summary of Findings, 2018 | Australian Bureau of Statistics \(abs.gov.au\)](#)
- Disability and Carers: Census, 2021
[Disability and carers: Census, 2021 | Australian Bureau of Statistics \(abs.gov.au\)](#)

Key legislation and supporting initiatives:

- [United Nations Convention on the Rights of Persons with Disabilities 2006](#)
- [Commonwealth Disability Discrimination Act 1992](#)
- [Western Australian Disability Services Act 1993](#)
- [A Western Australia for Everyone: State Disability Strategy 2020 – 2030](#)
- [Shire of York – Strategic Community Plan](#)



SY109-10/24 DRAFT LEASE - COMMUNITY GARDEN - PORTION OF RESERVE 9203, NINTH ROAD, YORK**File Number:** 4.7712**Author:** Anneke Birleson, Manager Governance & People**Authoriser:** Chris Linnell, Chief Executive Officer**Previously before Council:** 25 June 2024 (020624)**Disclosure of Interest:** Nil**Appendices:**
1. Written Submission - York Men's Shed [↓](#)
2. Draft Lease - Community Garden - Ninth Road - Confidential**NATURE OF COUNCIL'S ROLE IN THE MATTER**

Executive

PURPOSE OF REPORT

This report presents a proposed lease between the Shire of York and Health Self Wellness York Inc (HSWY) for the purpose of a community garden on a portion of Reserve 9203, part Lot 85 (26) Ninth Road, York to Council for consideration.

BACKGROUND

Portion of Reserve 9203 and part of Lot 85 is currently leased to the York Men's Shed. The remaining part was originally leased to the York Men's Shed but was surrendered in May 2020, via a Deed of Surrender.

The Reserve is vested via a Management Order to the Shire of York for the purpose of 'Municipal Purposes'. The Management Order includes the Power to Lease in line with the designated purpose for a period not exceeding twenty-one (21) years, subject to the consent of the Minister for Lands.

In April 2024 a request was received from HSWY to utilise the remaining portion of Lot 85 (approximately 1.6 Hectares) to establish a community garden.



At its June 2024 Ordinary Meeting, Council considered the use of the Reserve and resolved (020624):

“That, with regard to the Request for Use - Portion of Reserve 9203 - Community Garden, Council:

- 1. Resolves to provide in principle support for Healthy Self Wellness York Inc to utilise a portion of Reserve 9203 via a lease agreement in consultation with the York Men’s Shed and surrounding property owners.***
- 2. Authorises the Chief Executive Officer to commence negotiations with Healthy Self Wellness York Inc to develop a lease agreement for the use of a portion of Reserve 9203.***
- 3. Requests the Chief Executive Officer to advertise the proposal to dispose of a portion of Reserve 9203, for the purpose of a community garden, for public submissions in accordance with Section 3.58 of the Local Government Act 1995.***
- 4. Authorises the Chief Executive Officer to request approval from the Minister for Lands to enter into a lease agreement with Healthy Self Wellness York Inc for the use of a portion of Reserve 9203, should a lease agreement be negotiated.***
- 5. Notes that the negotiated lease, and any public submissions received, will be presented to Council for consideration and determination.”***

COMMENTS AND DETAILS

Whilst not required under the *Local Government Act 1995* (the Act), to provide transparency and good governance, the Shire locally advertised its intent to enter into a licence agreement with HSWY from 1 July 2024 to 19 July 2024. Two (2) submissions were received, one (1) of which was by telephone. The written submission is presented in Appendix 1.

TABLE 1.

NO.	NAME	COMMENT
1	York Men’s Shed Inc	Supports proposed lease and queried the metering of water to both sites.
2	Neighbouring property owner	Supports proposal but had concerns around parking and reducing the number of cars parking on the verge.

The Shire is not responsible for any service connections or operating expenses for water and therefore these costs must be agreed and organised between York Men’s Shed Inc and HSWY.

To ease concerns around parking a clause within the lease states that adequate parking is to be provided for the expected patrons and there is to be no parking on the road verges.

Officers have drafted a lease which is presented in confidential Appendix 2.

The proposed lease will secure the use of the land for HSWY to realise key outcomes for the community particularly around education and supporting those experiencing hardship.

Proposed Lease Terms

- Purpose**
Community Garden and uses reasonably ancillary thereto.
- Rent**
A Peppercorn rental of \$1 (plus GST) per annum is proposed for the term of the lease.
- Term**
An initial term of five (5) years is proposed commencing 1 November 2024 and expiring 31 October 2029 with the option of a further three (3) five (5) years terms. This is the Shire’s standard lease term, and within the limits of the Management Order.

d. Insurance

The Lessee must effect and maintain the following insurances as a minimum:

- a. Public Liability of not less than twenty million dollars (\$20,000,000)
- b. Contents insurance to cover the Lessee's equipment
- c. Any applicable employer's insurance (for example, workers compensation insurance)
- d. Insurances to cover any damage and/or theft to the Lessee's property

The Shire (Lessor) is not required to take out or maintain any insurance in respect of the land or the improvements.

e. Rates

Includes local government rates, specified area rates, taxes, service and other charges and including charges for rubbish and garbage removal.

It is proposed through Council Resolution that rates be exempt during the term of the lease. However, the Emergency Services Levy and any other applicable charges, such as rubbish collection, are to be paid by the Lessee.

It should be noted that once Shire land is leased, it is no longer not rateable under Section 6.26(2)(b) of the Act. Therefore, unless a concession is granted by Council under Section 6.47 of the Act, rates are payable.

Officers are therefore recommending that HSWY be granted a concession from rates to bring it in line with other Shire of York community leases.

f. Firebreaks

HSWY is responsible for the management of the land including installing and maintaining the firebreaks, in accordance with the *Bush Fires Act 1954* and the Lessor's reasonable requirements.

g. Development

Any development proposals would require a development approval.

h. Casual Hire

The lessee may hire out the Grounds on a casual basis, provided the use is consistent with the permitted purpose and the lessee obtains prior written consent from the Shire.

OPTIONS

Council has the following options:

Option 1: Council could choose not to support the draft lease.

Option 2: Council could choose to agree to the draft lease and rates exemption, and direct the Chief Executive Officer to conclude negotiations.

Option 3: Council could choose to agree to the draft lease and direct the Chief Executive Officer to conclude negotiations but disallow the rates exemption.

Option 2 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Healthy Self Wellness York Inc

York Men's Shed Inc

Neighbouring Property Owners

Strategic

Strategic Community Plan 2020-2030

- Goal 1: The Place to be
To be a close-knit community, full of life, in a welcoming and accessible place for all.
- Goal 2: Driving the York Economy Forward
To have a vibrant, diverse and prosperous local economy which creates local jobs, business opportunities and a positive image for the Shire.
- Goal 3: A Leader in Sustainable Environment
To be a place which is renowned for the quality of its natural environment, the astounding beauty of the landscape, and the care taken by the community.
- Goal 4: Built for Lifestyle and Resilience
To have a built environment which support community, economy and the environment, respects the past and creates a resilient future.
- Goal 5: Strong Leadership and Governance
To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

- G21 Execution of Documents and Execution of the Common Seal
- G19 Risk Assessment and Management
- F8 Rates Exemptions for Charitable Purposes – there is currently no policy in place for Shire owned or managed land leased by community groups

Financial

There are some minor costs associated with registering the lease with Landgate.

The peppercorn rental applicable to the lease between the Shire and the YSFC has been fixed at \$1 (plus GST) per annum.

HSWY is responsible for providing its own Public Liability insurance, insuring any building/structure that is placed on the land and also providing contents insurance.

Legal and Statutory

As a general rule, Shire property is to be disposed of in accordance with Section 3.58 of the Act. However, Regulation 30 of the *Local Government (Functions and General) Regulations 1996* provides an exemption where the intended lessee is a not-for-profit entity.

Section 3.58 of the Act is applicable to the disposal of property and states:

“3.58. Disposing of property

- (1) *In this section —*

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property but does not include money.

- (2) *Except as stated in this section, a local government can only dispose of property to —*

(a) *the highest bidder at public auction; or*

(b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

- (3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*
- (a) *it gives local public notice of the proposed disposition —*
 - (i) *describing the property concerned; and*
 - (ii) *giving details of the proposed disposition; and*
 - (iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*
 - and*
 - (b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*
- (4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*
- (a) *the names of all other parties concerned; and*
 - (b) *the consideration to be received by the local government for the disposition; and*
 - (c) *the market value of the disposition —*
 - (i) *as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*
 - (ii) *as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.*
- (5) *This section does not apply to —*
- (a) *a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or*
 - (b) *a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or*
 - (c) *anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or*
 - (d) *any other disposition that is excluded by regulations from the application of this section.”*

Regulation 30 of the *Local Government (Functions and General) Regulations 1996* is also applicable to property disposals and states:

“30. Dispositions of property excluded from Act s. 3.58

- (1) *A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.*
- (2) *A disposition of land is an exempt disposition if —*
- (a) *the land is disposed of to an owner of adjoining land (in this paragraph called the transferee) and —*
 - (i) *its market value is less than \$5 000; and*
 - (ii) *the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;*
 - or*
 - (b) *the land is disposed of to a body, whether incorporated or not —*

- (i) *the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and*
 - (ii) *the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;*
- or
- (c) *the land is disposed of to —*
 - (i) *the Crown in right of the State or the Commonwealth; or*
 - (ii) *a department, agency, or instrumentality of the Crown in right of the State or the Commonwealth; or*
 - (iii) *another local government or a regional local government;*
- or
- (d) *it is the leasing of land to an employee of the local government for use as the employee's residence; or*
- (e) *it is the leasing of land for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land; or*
- (f) *it is the leasing of land to a person registered under the Health Practitioner Regulation National Law (Western Australia) in the medical profession to be used for carrying on his or her medical practice; or*
- (g) *it is the leasing of residential property to a person.*
- (2a) *A disposition of property is an exempt disposition if the property is disposed of within 6 months after it has been —*
 - (a) *put out to the highest bidder at public auction, in accordance with section 3.58(2)(a) of the Act, but either no bid is made or any bid made does not reach a reserve price fixed by the local government; or*
 - (b) *the subject of a public tender process called by the local government, in accordance with section 3.58(2)(b) of the Act, but either no tender is received or any tender received is unacceptable; or*
 - (c) *the subject of Statewide public notice under section 3.59(4) of the Act, and if the business plan referred to in that notice described the property concerned and gave details of the proposed disposition including —*
 - (i) *the names of all other parties concerned; and*
 - (ii) *the consideration to be received by the local government for the disposition; and*
 - (iii) *the market value of the disposition as ascertained by a valuation carried out not more than 12 months before the proposed disposition.*
- (2b) *Details of a disposition of property under subregulation (2a) must, for a period of 1 year beginning on the day of the initial auction or tender —*
 - (a) *be made available for public inspection; and*
 - (b) *be published on the local government's official website.*
- (3) *A disposition of property other than land is an exempt disposition if —*
 - (a) *its market value is less than \$20 000; or*
 - (b) *the entire consideration received by the local government for the disposition is used to purchase other property, and where the total consideration for the other property is not more, or worth more, than \$75 000."*

Section 6.26 of the Act is applicable to rateable land and states:

“6.26. Rateable land

- (1) *Except as provided in this section all land within a district is rateable land.*
- (2) *The following land is not rateable land —*
 - (a) *land which is the property of the Crown and —*
 - (i) *is being used or held for a public purpose; or*
 - (ii) *is unoccupied, except —*
 - (I) *where any person is, under paragraph (e) of the definition of owner in section 1.4, the owner of the land other than by reason of that person being the holder of a prospecting licence held under the Mining Act 1978 in respect of land the area of which does not exceed 10 ha or a miscellaneous licence held under that Act; or*
 - (II) *where and to the extent and manner in which a person mentioned in paragraph (f) of the definition of owner in section 1.4 occupies or makes use of the land;*
 - and*
 - (b) *land in the district of a local government while it is owned by the local government and is used for the purposes of that local government other than for purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the local government; and*
 - (c) *land in a district while it is owned by a regional local government and is used for the purposes of that regional local government other than for the purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the regional local government; and*
 - (d) *land used or held exclusively by a religious body as a place of public worship or in relation to that worship, a place of residence of a minister of religion, a convent, nunnery or monastery, or occupied exclusively by a religious brotherhood or sisterhood; and*
 - (e) *land used exclusively by a religious body as a school for the religious instruction of children; and*
 - (f) *land used exclusively as a non-government school within the meaning of the School Education Act 1999; and*
 - (g) *land used exclusively for charitable purposes; and*
 - (h) *land vested in trustees for agricultural or horticultural show purposes; and*
 - (i) *land owned by Co-operative Bulk Handling Limited or leased from the Crown or a statutory authority (within the meaning of that term in the Financial Management Act 2006) by that co-operative and used solely for the storage of grain where that co-operative has agreed in writing to make a contribution to the local government; and*
 - (j) *land which is exempt from rates under any other written law; and*
 - (k) *land which is declared by the Minister to be exempt from rates.*
- (3) *If Co-operative Bulk Handling Limited and the relevant local government cannot reach an agreement under subsection (2)(i) either that co-operative or the local government may refer the matter to the Minister for determination of the terms of the agreement and the decision of the Minister is final.*

- (4) *The Minister may from time to time, under subsection (2)(k), declare that any land or part of any land is exempt from rates and by subsequent declaration cancel or vary the declaration.*
- (5) *Notice of any declaration made under subsection (4) is to be published in the Gazette.*
- (6) *Land does not cease to be used exclusively for a purpose mentioned in subsection (2) merely because it is used occasionally for another purpose which is of a charitable, benevolent, religious or public nature.”*

Section 6.47 of the Act is applicable to rates concessions and states:

“6.47. Concessions

Subject to the Rates and Charges (Rebates and Deferments) Act 1992, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.*

** Absolute majority required.”*

Risk Related

There is a low risk to Council if it does not have a lease in place as the land is not currently being used. However, there may be a minor reputational risk should the lease not be approved given the proposed use and its alignment with Council's strategic goals.

The Shire does not have a current plan for the use of this portion of Reserve 9203.

The Shire has the power to lease for a period of up to twenty-one (21) years. The risks associated with entering into a lease for this period is any future uses cannot be considered. In addressing this risk, Officers are proposing a five (5) year lease in the first instance, with the option to renew for a further three (3), five (5) year terms.

Any development proposals will require Council approval.

Workforce

The scope of this report can be managed within current operational capacity.

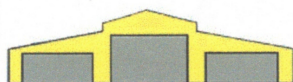
VOTING REQUIREMENTS

Absolute Majority: No

RECOMMENDATION

That, with regard to the Draft Lease - Community Garden - Portion of Reserve 9203, Ninth Road, York, Council:

- 1. Agrees to the lease with Healthy Self Wellness York Inc (the Lessee), as presented in confidential Appendix 1, for the portion of Reserve 9203 (Part Lot 85) Ninth Road, York, in accordance with the following essential lease terms:**
 - a. A term of five (5) years commencing 1 November 2024.**
 - b. Option to renew for a further three (3), five (5) year terms.**
 - c. Peppercorn rental of \$1 per annum (plus GST).**
 - d. Permitted Purpose to be used for community garden and uses reasonably ancillary thereto.**
 - e. Public Liability insurance of not less than twenty million (\$20,000,000) to be the responsibility of the Lessee.**
- 2. Approves the grant of a rates exemption, under Section 6.47 of the *Local Government Act 1995*, for the period of the lease, noting that the Emergency Services Levy and any other applicable charges, such as rubbish collection, are payable by the lessee and incorporates this into the annual budget process.**
- 3. Requests the Chief Executive Officer to seek the consent of the Minister for Lands in accordance with the above terms.**
- 4. Authorises the Shire President and Chief Executive Officer to endorse the lease documentation and apply the common seal, as per the terms and conditions of the lease, subject to receiving the Minister for Land's approval.**
- 5. Requests the Chief Executive Officer to advise Healthy Self Wellness York Inc that the land is provided on an 'as is' basis and does not commit the Shire of York to financial contributions for capital or operating expenditure.**
- 6. Notes any development proposals will require development approval to be in line with the permitted use.**
- 7. Authorises the Chief Executive Officer to make any minor typographical and formatting changes to the lease prior to signing.**

**YORK MEN'S SHED****YORK MEN'S SHED Inc.**

ABN 99 067 900 917

Correspondence: - PO. Box.6, York W.A. 6302.

email: yorkshed@gmail.com

TO PROMOTE MEN'S HEALTH AND WELL BEING.



26 Ninth Rd, York

It is said that every Australian Man needs a shed.

CEO
Shire of York
PO Box 22
YORK WA 6302

Dear Sir

NOTIFICATION OF INTENTION TO LEASE LAND – PART LOT 85 (26) NINTH ROAD


Thank you for your letter of 10 July (Your Ref 4.7495 OUT24/EB48218) and your request for comment.

The York Men's Shed who Lease part of Lot 85 have no objection to your proposal, however it should be noted that the water meter serving the portion of Lot 85 on which the York Men's Shed is located is situated on the portion of Lot 85 to be leased.

The York Men's Shed now require a water meter to be placed on the portion of Lot 85 leased to the York Men's Shed to ensure that the Water Corporation can accurately measure the water consumed by the York Men's Shed.

Should you require any further information please contact the undersigned on Mobile Phone 0417 175 004.

Yours faithfully


Kevin Trent
Secretary
York Men's Shed

17 July 2024

SY110-10/24 FINANCIAL REPORT - SEPTEMBER 2024

File Number:	4.7714
Author:	Codey Redmond, Manager Finance
Authoriser:	Alina Behan, Executive Manager Corporate & Community Services
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	<ol style="list-style-type: none">1. Monthly Financial Statement - September 2024 ↓2. List of Creditors Payments - September 2024 ↓3. Credit Card Report - August 2024 ↓4. Fuel Card Transaction Listing - August 2024 ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative

PURPOSE OF REPORT

The purpose of financial reporting and the preparation of monthly financial statements is to communicate information about the financial position and operating results of the Shire of York to Council and the community as well as monitor the local government's performance against budgets.

BACKGROUND

Local governments are required to prepare general purpose financial reports in accordance with the *Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996* and the *Australian Accounting Standards*.

A statement of financial activity and any accompanying documents are to be presented to the Council at an ordinary meeting of the Council within two (2) months after the end of the month to which the statement relates. The Statement of Financial Activity summarises the Shire's operating activities and non-operating activities.

In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid is to be presented to Council and be recorded in the minutes of the meeting at which the list was presented.

COMMENTS AND DETAILS

This report is presented for Council's consideration and provides information for the period ending 30 September 2024 and includes the following:

1. Monthly Statements
2. List of Creditor Payments
3. Business Card Statement and Transaction Summary
4. List of Purchasing Card Transactions

The following information provides balances for key financial areas for the Shire of York's financial position as at 30 September 2024.

List of Payments for September 2024

A list of accounts paid from the Municipal Fund and Trust Fund under the Chief Executive Officer's delegated authority for the month of September 2024 is presented to Council for noting.

Outstanding Rates and Services

The total outstanding rates balance at the end of September 2024 was \$5,515,743 compared to \$8,349,722 at the end of September 2023. Earlier budget adoption meant rates were levied in August this year compared to September last year resulting in earlier payments. Total aged debt is tracking slightly higher than last year.

TABLE 1.

Current Year	Properties	30/09/2024	%		Properties	30/09/2023	%
3 years and over	105	\$927,381	17%		88	\$755,514	14%
2 years and over	147	\$300,417	5%		123	\$230,402	4%
1 year and over	390	\$541,499	10%		361	\$431,997	8%
Total Aged		\$1,769,298	32%			\$1,417,913	26%
Current Rates	1592	\$3,746,445	68%		2214	\$6,931,809	74%
Total Rates Outstanding		\$5,515,743				\$8,349,722	

Officers will be seeking an appropriately qualified and experienced debt collection contractor to assist in resolving both younger and older outstanding debts in the 2024/25 financial year. In addition, Officers continue to administer payment arrangements outside of the ordinary payment options in line with the current Policy F1 - Revenue Collection.

Outstanding Sundry Debtors

As of 30 September 2024, the total outstanding sundry debtors stood at \$547,790.49, reflecting a significant increase from \$37,013.43 on the same date last year. This rise is primarily due to large grants invoices pending at the end of the month, indicating substantial incoming funds.

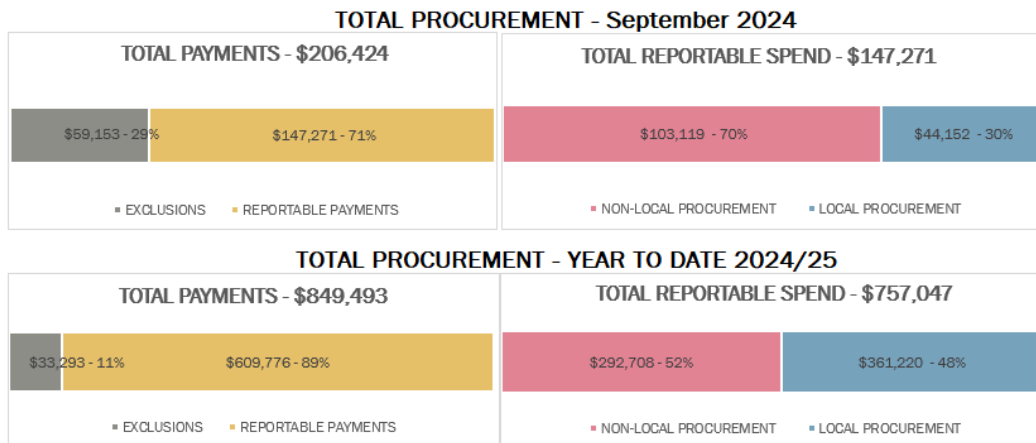
Notably, \$397,661 of the current 60+ day debt is attributed to unpaid or misallocated Main Roads funding, which is expected to be resolved in October.

TABLE 2.

Current Year	30/09/2024	%		30/09/2023	%
90 days and over	\$185,217.41	34%		\$14,883.54	24%
60 days and over	\$254,367.43	46%		\$219.58	0%
30 days and over	\$31,174.00	6%		\$11,581.13	18%
Current	\$81,178.79	15%		\$36,335.42	58%
Total Debtors Outstanding	\$551,937.63	100%		\$63,019.67	100%
Credits	-\$4,147.14				
Total Including Credits	\$547,790.49				

Local Procurement

To support the local economy, Council commits to spending locally where possible and reasonably practicable. For the month of September 2024, Officers report the following in relation to local procurement, noting that 48% of payments were made to local businesses by the end of September.



The above figures provide an indication of the levels of local procurement as a percentage of reportable payments. It is important to note that in the development of the above tables, several exclusions apply and are not included in the reportable totals. These include, but are not limited to, payments made for the following:

1. Superannuation
2. Goods and Services Tax
3. Department of Fire and Emergency Services
4. Local Government Insurance Services
5. WA Local Government Association
6. WA Treasury Corporation
7. Office of the Auditor General
8. Utilities (Synergy, Telstra, Water Corporation)
9. Placement of Shire term deposits

OPTIONS

Not applicable

IMPLICATIONS TO CONSIDER

Consultative

Not applicable

Strategic

Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

- F2 Procurement
- F6 Credit Cards
- F5 Authority to make payments from Trust and Municipal Funds
- DL 1.1.17 Payments from the Municipal or Trust Funds

Financial

This report and its appendices provide a summary of the financial position of the Shire at the end of the reporting period. The figures reported are an estimate only and are subject to adjustments prior to finalisation of the 2024/25 annual financial report.

Legal and Statutory

Section 6.10 of the *Local Government Act 1995* is applicable and states:

“6.10. Financial management regulations

Regulations may provide for —

- (a) the security and banking of money received by a local government; and*
- (b) the keeping of financial records by a local government; and*
- (c) the management by a local government of its assets, liabilities and revenue; and*
- (d) the general management of, and the authorisation of payments out of —*
 - (i) the municipal fund; and*
 - (ii) the trust fund,**of a local government.”*

Regulations 13, 13A, 34 and 35 of the *Local Government (Financial Management) Regulations 1996* are applicable and state:

“13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) the payee's name; and*
 - (b) the amount of the payment; and*
 - (c) the date of the payment; and*
 - (d) sufficient information to identify the transaction.*
- (2) A list of accounts for approval to be paid is to be prepared each month showing —*
 - (a) for each account which requires council authorisation in that month —*
 - (i) the payee's name; and*
 - (ii) the amount of the payment; and*
 - (iii) sufficient information to identify the transaction;*
 - and*
 - (b) the date of the meeting of the council to which the list is to be presented.*
- (3) A list prepared under subregulation (1) or (2) is to be —*
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) recorded in the minutes of that meeting.*

13A. Payments by employees via purchasing cards

- (1) *If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —*
 - (a) *the payee's name;*
 - (b) *the amount of the payment;*
 - (c) *the date of the payment;*
 - (d) *sufficient information to identify the payment.*
- (2) *A list prepared under subregulation (1) must be —*
 - (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

34. Financial activity statement required each month (Act s. 6.4)

- (1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for the previous month (the **relevant month**) in the following detail —*
 - (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
 - (b) *budget estimates to the end of the relevant month; and*
 - (c) *actual amounts of expenditure, revenue and income to the end of the relevant month; and*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.*
- (1B) *The detail included under subregulation (1)(e) must be structured in the same way as the detail included in the annual budget under regulation 31(1) and (3)(a).*
- (1C) *Any information relating to exclusions from the calculation of a budget deficiency that is included as part of the budget estimates referred to in subregulation (1)(a) or (b) must be structured in the same way as the corresponding information included in the annual budget.*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*
 - [(a) deleted]*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity must be shown according to nature classification.*
- (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
 - (a) *presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and*

- (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

35. Financial position statement required each month

- (1) *A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month (the **previous month**) and —*
 - (a) *the financial position of the local government as at the last day of the previous financial year; or*
 - (b) *if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.*
- (2) *A statement of financial position must be —*
 - (a) *presented at an ordinary meeting of the council within 2 months after the end of the previous month; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.”*

Risk Related

It is a requirement of the *Local Government (Financial Management) Regulations 1996* that local governments prepare a Statement of Financial Activity within two (2) months after the end of the reporting period. This report mitigates the risk of non-compliance with the Regulations.

Workforce

The scope of this report can be managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

RECOMMENDATION

That, with regards to the Financial Report - September 2024, Council:

1. **Receives the Monthly Financial Report and the list of payments drawn from the Municipal and Trust accounts for the period ending 30 September 2024 as summarised below:**

September - 2024

MUNICIPAL FUND	AMOUNT (\$)
Cheque Payments	-
Payroll Debits	304,413.61
Electronic Funds Payments	314,265.04
Payroll Debits - Superannuation	69,593.90
Bank Fees	216.15
Corporate Cards	3,327.19
Sub total - Municipal	691,815.89
 TRUST FUND	
Electronic Funds Payments	1,433.00
Cheque Payments	-
Direct Debits Licensing	98,907.29
Sub total - Trust	100,340.29
 TOTAL DISBURSEMENTS	 792,156.18

SHIRE OF YORK
MONTHLY FINANCIAL REPORT
(Containing the required statement of financial activity and statement of financial position)
For the period ended 30 September 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF YORK
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

Note	Amended Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	8,077,313	2,030,286	8,041,687	6,011,401	296.09%	▲
Grants, subsidies and contributions	621,696	155,415	89,701	(65,714)	(42.28%)	▼
Fees and charges	1,915,379	478,794	1,390,231	911,437	190.36%	▲
Interest revenue	301,362	75,333	84,438	9,105	12.09%	▲
Other revenue	272,700	73,299	111,272	37,973	51.81%	▲
Profit on asset disposals	487,397	81,228	0	(81,228)	(100.00%)	▼
	11,675,847	2,894,355	9,717,329	6,822,974	235.73%	
Expenditure from operating activities						
Employee costs	(6,771,772)	(1,692,795)	(1,330,232)	362,563	21.42%	▲
Materials and contracts	(4,533,983)	(1,133,160)	(708,903)	424,257	37.44%	▲
Utility charges	(508,499)	(127,068)	(48,273)	78,795	62.01%	▲
Depreciation	(6,817,295)	(1,704,306)	0	1,704,306	100.00%	▲
Finance costs	(49,335)	(12,333)	(2,584)	9,749	79.05%	▲
Insurance	(324,959)	(162,473)	(201,535)	(39,062)	(24.04%)	▼
Other expenditure	(610,559)	(168,699)	(80,297)	88,402	52.40%	▲
Loss on asset disposals	(4,645)	(1,161)	0	1,161	100.00%	▲
	(19,621,043)	(5,001,995)	(2,371,824)	2,630,171	52.58%	
Non cash amounts excluded from operating activities	2(c) 6,334,543	1,624,239	0	(1,624,239)	(100.00%)	▼
Amount attributable to operating activities	(1,610,653)	(483,401)	7,345,505	7,828,906	1619.55%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	3,652,340	832,431	811,940	(20,491)	(2.46%)	▼
Proceeds from disposal of assets	879,000	0	0	0	0.00%	
	4,531,340	832,431	811,940	(20,491)	(2.46%)	
Outflows from investing activities						
Payments for property, plant and equipment	(1,850,000)	(462,492)	(23,558)	438,934	94.91%	▲
Payments for construction of infrastructure	(3,630,940)	(1,018,350)	(71,824)	946,526	92.95%	▲
	(5,480,940)	(1,480,842)	(95,382)	1,385,460	93.56%	
Amount attributable to investing activities	(949,600)	(648,411)	716,558	1,364,969	210.51%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	75,000	0	0	0	0.00%	
	75,000	0	0	0	0.00%	
Outflows from financing activities						
Repayment of borrowings	(147,320)	(17,098)	(17,098)	0	0.00%	
Transfer to reserves	(560,000)	0	0	0	0.00%	
	(707,320)	(17,098)	(17,098)	0	0.00%	
Amount attributable to financing activities	(632,320)	(17,098)	(17,098)	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 3,652,527	3,652,527	3,501,990	(150,537)	(4.12%)	▼
Amount attributable to operating activities	(1,610,653)	(483,401)	7,345,505	7,828,906	1619.55%	▲
Amount attributable to investing activities	(949,600)	(648,411)	716,558	1,364,969	210.51%	▲
Amount attributable to financing activities	(632,320)	(17,098)	(17,098)	0	0.00%	
Surplus or deficit after imposition of general rates	459,954	2,503,617	11,546,955	9,043,338	361.21%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF YORK
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

	Actual 30 June 2024	Actual as at 30 September 2024
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	5,720,661	10,307,988
Trade and other receivables	1,699,869	5,603,878
Inventories	52,481	59,722
TOTAL CURRENT ASSETS	7,473,011	15,971,588
NON-CURRENT ASSETS		
Trade and other receivables	219,021	219,021
Other financial assets	83,171	83,171
Property, plant and equipment	47,493,206	47,516,764
Infrastructure	138,257,475	138,329,299
Right-of-use assets	1,003,382	1,003,382
TOTAL NON-CURRENT ASSETS	187,056,255	187,151,637
TOTAL ASSETS	194,529,266	203,123,225
CURRENT LIABILITIES		
Trade and other payables	918,301	1,371,913
Other liabilities	267,734	267,734
Borrowings	147,320	130,222
Employee related provisions	754,640	754,640
TOTAL CURRENT LIABILITIES	2,087,995	2,524,509
NON-CURRENT LIABILITIES		
Borrowings	712,655	712,655
Employee related provisions	306,398	306,398
TOTAL NON-CURRENT LIABILITIES	1,019,053	1,019,053
TOTAL LIABILITIES	3,107,048	3,543,562
NET ASSETS	191,422,218	199,579,663
EQUITY		
Retained surplus	25,143,915	33,301,360
Reserve accounts	2,537,273	2,537,273
Revaluation surplus	163,741,030	163,741,030
TOTAL EQUITY	191,422,218	199,579,663

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF YORK
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2024**

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 04 October 2024

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease

SHIRE OF YORK
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents
 Trade and other receivables
 Inventories

Less: current liabilities

Trade and other payables
 Other liabilities
 Borrowings
 Employee related provisions
 Other provisions

Net current assets

Less: Total adjustments to net current assets
Closing funding surplus / (deficit)

Note	Amended Budget Opening 1 July 2024	Actual as at 30 June 2024	Actual as at 30 September 2024
	\$	\$	\$
	5,771,069	5,720,661	10,307,988
	1,722,299	1,699,869	5,603,878
	52,481	52,481	59,722
	7,545,849	7,473,011	15,971,588
	(863,213)	(918,301)	(1,371,913)
	(267,735)	(267,734)	(267,734)
	(147,320)	(147,320)	(130,222)
	(680,904)	(754,640)	(754,640)
	(51,124)	0	0
	(2,010,296)	(2,087,995)	(2,524,509)
	5,535,553	5,385,016	13,447,079
2(b)	(1,883,026)	(1,883,026)	(1,900,124)
	3,652,527	3,501,990	11,546,955

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets

Less: Reserve accounts
 Add: Current liabilities not expected to be cleared at the end of the year
 - Current portion of borrowings
 - Current portion of employee benefit provisions held in reserve
Total adjustments to net current assets

	(2,537,273)	(2,537,273)	(2,537,273)
	147,320	147,320	130,222
	506,927	506,927	506,927
2(a)	(1,883,026)	(1,883,026)	(1,900,124)

(c) Non-cash amounts excluded from operating activities

Adjustments to operating activities

Less: Profit on asset disposals
 Add: Loss on asset disposals
 Add: Depreciation

Total non-cash amounts excluded from operating activities

Amended Budget Estimates 30 June 2025	YTD Budget Estimates 30 September 2024	YTD Actual 30 September 2024
\$	\$	\$
(487,397)	(81,228)	0
4,645	1,161	0
6,817,295	1,704,306	0
6,334,543	1,624,239	0

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

AASB 101.10(e) **SHIRE OF YORK**
AASB 101.51 **NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
AASB 101.112 **FOR THE PERIOD ENDED 30 SEPTEMBER 2024**

FM Reg 34 (2)(b) **3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2024-25 year is \$10,000 or 10.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
General rates	6,011,401	296.09%	▲
Budget apportioned 3/12th		Timing	
Rates Due 18/09/2024			
Grants, subsidies and contributions	(65,714)	(42.28%)	▼
Budget apportioned 3/12th		Timing	
Fees and charges	911,437	190.36%	▲
Budget not adopted until 06/08/2024, yearly and quarterly charges received		Timing	
Interest revenue	9,105	12.09%	▲
Budget apportioned 3/12th - revenue to drop with outstanding balance		Timing	
Profit on asset disposals	(81,228)	(100.00%)	▼
Budget apportioned 3/12th capital acquisitions process timing			
Expenditure from operating activities			
Employee costs	362,563	21.42%	▲
Under budget in Admin salaries due to timing of employment engagement		Permanent	
Materials and contracts	424,257	37.44%	▲
Under budget in maintenance expenditure and consultant fees		Timing	
Utility charges	78,795	62.01%	▲
Budget apportioned 3/12th		Timing	
Depreciation	1,704,306	100.00%	▲
Depreciation not to start until annual report approved		Timing	
Finance costs	9,749	79.05%	▲
Timing of payments		Timing	
Budget apportioned 3/12th			
Insurance	(39,062)	(24.04%)	▼
Insurances paid in August second instalment due October		Timing	
Other expenditure	88,402	52.40%	▲
Under budget in Community Resource Centre contribution and Rates write offs due to timing		Timing	
Loss on asset disposals	1,161	100.00%	▲
Budget apportioned 3/12th			
Non cash amounts excluded from operating activities	(1,624,239)	(100.00%)	▼
Depreciation not to start until annual report approved		Timing	
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(20,491)	(2.46%)	▼
Timing of term deposit maturity		Timing	
Budget apportioned 3/12th			
Outflows from investing activities			
Payments for property, plant and equipment	438,934	94.91%	▲
Budget apportioned 3/12th		Timing	
Payments for construction of infrastructure	946,526	92.95%	▲
Budget apportioned 3/12th capital acquisitions process timing		Timing	
Surplus or deficit at the start of the financial year	(150,537)	(4.12%)	▼
Surplus or deficit after imposition of general rates	9,043,338	361.21%	▲
Budget apportioned 3/12th			
Rates levied in August			

SHIRE OF YORK
SUPPLEMENTARY INFORMATION
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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$3.65 M	\$3.65 M	\$3.50 M	(\$0.15 M)
Closing	\$0.46 M	\$2.50 M	\$11.55 M	\$9.04 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$10.31 M	% of total
Unrestricted Cash	\$7.77 M	75.4%
Restricted Cash	\$2.54 M	24.6%

Refer to 3 - Cash and Financial Assets

Payables		
	\$1.37 M	% Outstanding
Trade Payables	\$0.21 M	
0 to 30 Days		13.2%
Over 30 Days		86.8%
Over 90 Days		21.9%

Refer to 9 - Payables

Receivables		
	\$0.88 M	% Collected
Rates Receivable	\$4.72 M	43.0%
Trade Receivable	\$0.88 M	% Outstanding
Over 30 Days		86.2%
Over 90 Days		35.1%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.61 M)	(\$0.48 M)	\$7.35 M	\$7.83 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$8.04 M	% Variance
YTD Budget	\$2.03 M	296.1%

Grants and Contributions		
YTD Actual	\$0.09 M	% Variance
YTD Budget	\$0.15 M	(40.8%)

Refer to 12 - Grants and Contributions

Fees and Charges		
YTD Actual	\$1.39 M	% Variance
YTD Budget	\$0.48 M	190.4%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.95 M)	(\$0.65 M)	\$0.72 M	\$1.36 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.00 M	%
Amended Budget	\$0.88 M	(100.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$0.07 M	% Spent
Amended Budget	\$3.63 M	(98.0%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$0.81 M	% Received
Amended Budget	\$3.65 M	(77.8%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.63 M)	(\$0.02 M)	(\$0.02 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.02 M)
Interest expense	(\$0.00 M)
Principal due	\$0.84 M

Refer to 10 - Borrowings

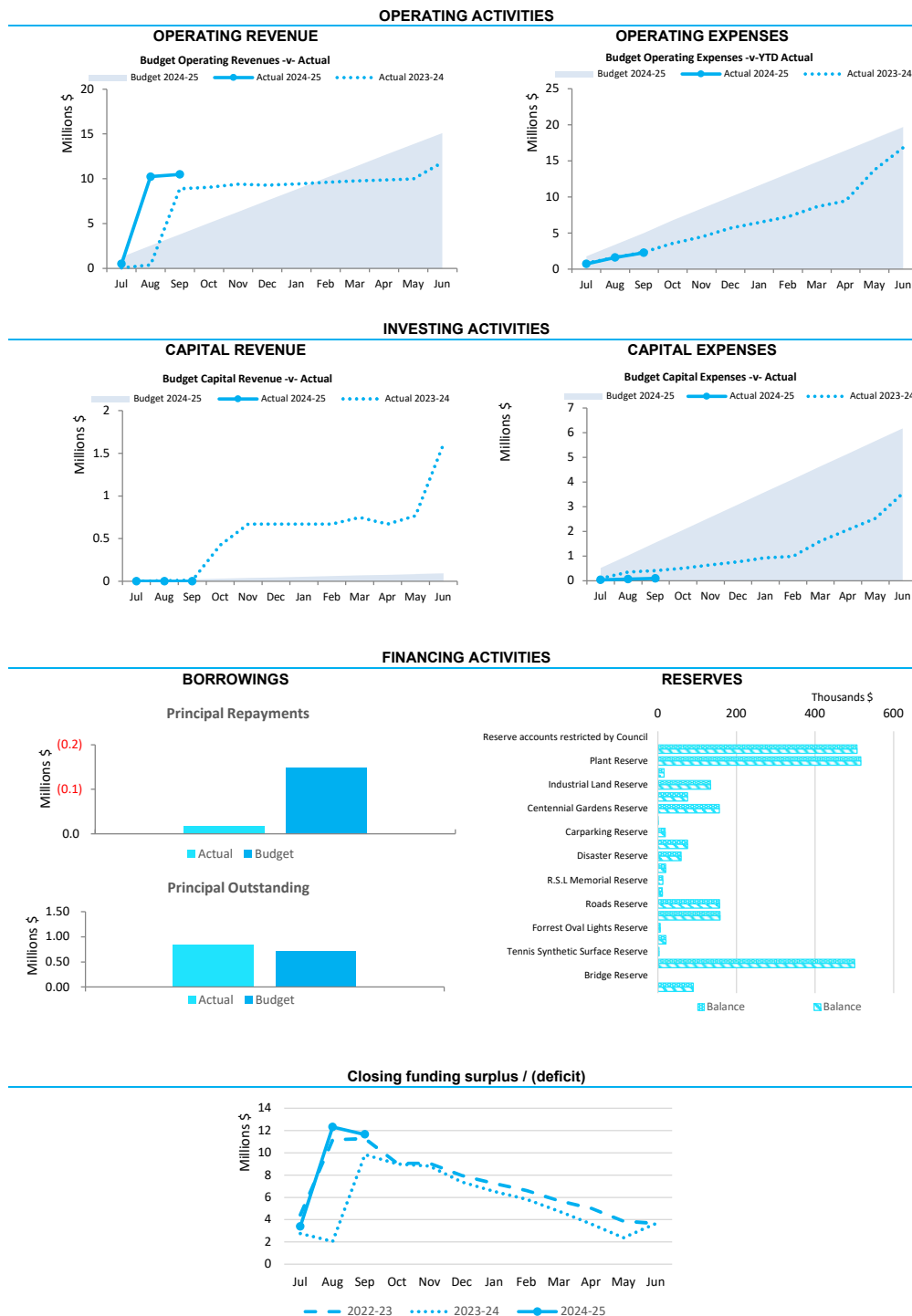
Reserves	
Reserves balance	\$2.54 M
Net Movement	\$0.00 M

Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

2 KEY INFORMATION - GRAPHICAL



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on Hand	Cash and cash equivalents	1,330	0	1,330	0	N/A	N/A	N/A
Muni Bank		6,168,564	0	6,168,564	0	N/A	N/A	N/A
Westpac Flexi	Cash and cash equivalents	5,402	0	5,402	0	Westpac	Variable	N/A
AMP	Cash and cash equivalents	28,796	0	28,796	0	AMP	Variable	N/A
AMP at Call	Cash and cash equivalents	301,890	0	301,890	0	AMP	Variable	N/A
Municipal Term Deposit	Cash and cash equivalents	500,312	0	500,312	0	AMP	5.40%	Aug 24
Reserves Bank	Cash and cash equivalents	37,484	2,537,273	2,574,757	0	NAB	Variable	Dec 24
Trust Bank	Cash and cash equivalents	726,937	0	726,937	58,422	N/A	N/A	N/A
Total		7,770,715	2,537,273	10,307,988	58,422			
Comprising								
Cash and cash equivalents		7,770,715	2,537,273	10,307,988	58,422			
		7,770,715	2,537,273	10,307,988	58,422			

KEY INFORMATION

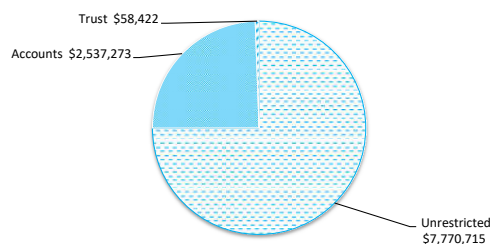
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening	Transfers	Transfers	Closing	Opening	Transfers	Transfers	Closing
	Balance	In (+)	Out (-)	Balance	Balance	In (+)	Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by Council								
Leave Reserve	506,927	0	0	506,927	506,927	0	0	506,927
Plant Reserve	516,688	85,046	0	601,734	516,688			516,688
Avon River Mtce Reserve	15,426	0	0	15,426	15,426			15,426
Industrial Land Reserve	134,010	0	0	134,010	134,010			134,010
Refuse Site Develop Reserve	75,519	0	0	75,519	75,519			75,519
Centennial Gardens Reserve	156,162	0	0	156,162	156,162			156,162
Pioneer Memorial Lodge Reserve	533	60,000	0	60,533	533			533
Carparking Reserve	18,623	0	0	18,623	18,623			18,623
Building Reserve	75,380	100,000	0	175,380	75,380			75,380
Disaster Reserve	59,281	0	0	59,281	59,281			59,281
Tied Grant Funds Reserve	19,557	0	0	19,557	19,557			19,557
R.S.L Memorial Reserve	12,600	0	0	12,600	12,600			12,600
Greenhills Townsite Development Reserve	11,221	0	0	11,221	11,221			11,221
Roads Reserve	156,884	0	0	156,884	156,884			156,884
Land & Infrastructure Reserve	158,104	0	0	158,104	158,104			158,104
Forrest Oval Lights Reserve	6,161	0	0	6,161	6,161			6,161
Bowls Synthetic Surface Reserve	20,444	0	0	20,444	20,445			20,445
Tennis Synthetic Surface Reserve	3,155	0	0	3,155	3,155			3,155
Recreation Reserve	500,598	0	(75,000)	425,598	500,597			500,597
Bridge Reserve	0	100,000	0	100,000	0			0
Swimming Pool Reserve	90,000	214,954	0	304,954	90,000			90,000
	2,537,273	560,000	(75,000)	3,022,273	2,537,273	0	0	2,537,273

SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

Capital acquisitions	Amended		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land - freehold land	31,500	7,875	0	(7,875)
Buildings - specialised	237,500	59,373	17,402	(41,971)
Furniture and equipment	152,000	37,998	0	(37,998)
Plant and equipment	1,429,000	357,246	6,156	(351,090)
Acquisition of property, plant and equipment	1,850,000	462,492	23,558	(438,934)
Infrastructure - Roads	3,139,740	895,554	70,920	(824,634)
Infrastructure - Other	440,000	109,998	904	(109,094)
Infrastructure - Drainage	51,200	12,798	0	(12,798)
Acquisition of infrastructure	3,630,940	1,018,350	71,824	(946,526)
Total of PPE and Infrastructure.	5,480,940	1,480,842	95,382	(1,385,460)
Total capital acquisitions	5,480,940	1,480,842	95,382	(1,385,460)
Capital Acquisitions Funded By:				
Capital grants and contributions	3,652,340	832,431	811,940	(20,491)
Lease liabilities	0	0	(1,364,969)	(1,364,969)
Other (disposals & C/Fwd)	879,000	0	0	0
Reserve accounts				
Recreation Reserve	75,000		0	0
Contribution - operations	874,600	648,411	648,411	0
Capital funding total	5,480,940	1,480,842	95,382	(1,385,460)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

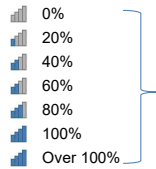
SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

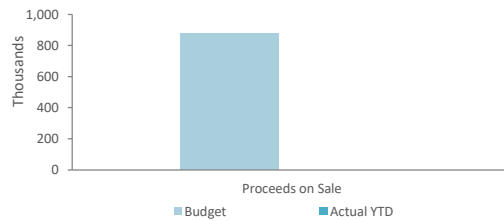
	Account Description	Amended		YTD Actual	Variance (Under)/Over
		Budget	YTD Budget		
068302	PML BUILDING CAPITAL	22,500	1,875	0	1,875
112302	SWIMMING POOL CAPITAL (STAGE 1) - BUILDINGS	200,000	16,666	619	16,047
113029	TOWN HALL BUILDING	0	0	262	(262)
113329	FORREST OVAL REC CENTRE BUILDINGS	15,000	1,250	0	1,250
109383	CEMETRY INFRASTRUCTURE	0	0	17,030	(17,030)
113346	MOTOCROSS TRACK INFRASTRUCTURE	0	0	134	(134)
042339	ADMINISTRATION VEHICLES	52,000	4,333	0	4,333
051339	RANGER VEHICLE FIRE CONTROL	52,000	4,333	6,156	(1,823)
127304	PLANT PURCHASES CAPITAL	1,221,000	101,750	0	101,750
133319	PLANT & EQUIP - VEHICLE (Y000)	52,000	4,333	0	4,333
143301	DEPOT PLANT CAPITAL PURCHASE	52,000	4,333	0	4,333

**SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2024**

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Plant and equipment	396,248	879,000	487,397	(4,645)	0	0	0	0
		396,248	879,000	487,397	(4,645)	0	0	0	0

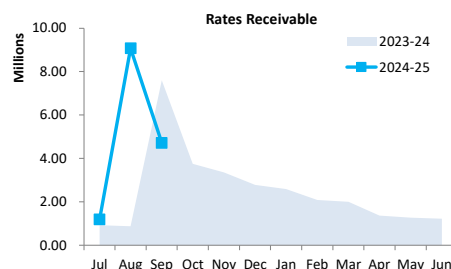


**SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2024**

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable	30 Jun 2024	30 Sep 2024
	\$	\$
Opening arrears previous year	1,057,710	1,169,401
Levied this year	8,100,167	8,041,687
Less - collections to date	(7,467,037)	(3,965,087)
Gross rates collectable	1,690,840	5,246,001
Allowance for impairment of rates receivable	(521,439)	(525,272)
Net rates collectable	1,169,401	4,720,729
% Collected	81.5%	43.0%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(4,147)	81,179	31,174	254,367	195,867	558,440
Percentage	(0.7%)	14.5%	5.6%	45.5%	35.1%	
Balance per trial balance						
Trade receivables						558,440
Other receivables						214,386
GST receivable						68,118
Receivables for employee related provisions						45,187
Allowance for credit losses of trade receivables						(2,982)
Total receivables general outstanding						883,149

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

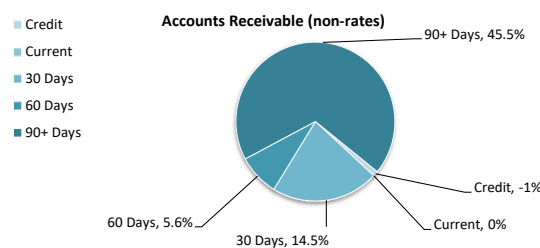
Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment).

The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2024**

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 30 September 20
	\$	\$	\$	\$
Other current assets				
Inventory				
Fuel	52,481	37,721	(30,480)	59,722
Total other current assets	52,481	37,721	(30,480)	59,722
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2024**

OPERATING ACTIVITIES

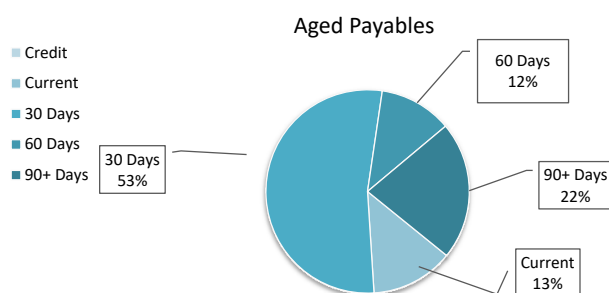
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	27,016	109,374	23,753	44,991	205,134
Percentage	0.0%	13.2%	53.3%	11.6%	21.9%	
Balance per trial balance						
Sundry creditors						205,589
ATO liabilities						216,782
Other payables						135,117
Bonds & Deposits						814,425
Total payables general outstanding						1,371,913

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

FINANCING ACTIVITIES

10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2024	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Forrest Oval Stage 1	62	659,307	0	0	0	(77,596)	659,307	581,711	0	(40,333)
Forrest Oval Stage 2	63	78,390	0	0	(6,679)	(27,237)	71,711	51,153	(1,010)	(3,517)
Forrest Oval Stage 3	64	122,278	0	0	(10,419)	(42,487)	111,859	79,791	(1,574)	(5,485)
Total		859,975	0	0	(17,098)	(147,320)	842,877	712,655	(2,584)	(49,335)
Current borrowings		147,320					130,222			
Non-current borrowings		712,655					712,655			
		859,975					842,877			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2024**

OPERATING ACTIVITIES

11 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 September 2024
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		267,734	0	0	0	267,734
Total other liabilities		267,734	0	0	0	267,734
Employee Related Provisions						
Provision for annual leave		509,194	0	0	0	509,194
Provision for long service leave		201,442	0	0	0	201,442
Other employee leave provisions		44,004	0	0	0	44,004
Total Provisions		754,640	0	0	0	754,640
Total other current liabilities		1,022,374	0	0	0	1,022,374

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

OPERATING ACTIVITIES

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue					YTD
	Liability	Increase in	Decrease in	Liability	Current	Amended	YTD	Annual	Budget	Expected	Revenue
	1 July 2024	Liability	Liability	30 Sep 2024	Liability	Revenue	Budget	Budget	Variations		Actual
	\$	\$	(As revenue)	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies											
GRANT FUNDS (UNTIED)	0	0	0	0	0	182,210	45,552			0	55,767
GRANT LOCAL ROAD (UNTIED)	0	0	0	0	0	131,459	32,862			0	18,774
AUSTRALIA DAY COUNCIL	0	0	0	0	0	15,000	3,750			0	0
LGGS GRANTS	0	0	0	0	0	46,990	7,830			0	15,160
OTHER GRANTS	0	0	0	0	0	8,500	2,124			0	0
GRANT RRG - DIRECT	0	0	0	0	0	237,537	59,382		322,587	322,587	0
	0	0	0	0	0	621,696	151,500	0	322,587	322,587	89,701
Contributions											
Contributions to Rural Numbers				0		500				0	
	0	0	0	0	0	500	0	0	0	0	0
TOTALS	0	0	0	0	0	622,196	151,500	0	322,587	322,587	89,701

SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

INVESTING ACTIVITIES

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities				Capital grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Current Liability	Amended Budget	YTD	YTD Revenue
	1 July 2024		(As revenue)	30 Sep 2024	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies							
CEMETERY GRANT INCOME	0	0	0	0	9,000	2,250	0
RECREATION GRANTS - TAXABLE	0	0	0	0	135,000	33,750	0
ROAD TO RECOVERY GRANTS	0	0	0	0	701,427	175,356	0
GRANT - RRG - ROADS	224,431	0	0	224,431	1,883,783	551,592	142,200
GRANT GOVT-BLACK SPOT FUNDING	0	0	0	0	437,240	109,308	303,167
GRANT - RRSP - ROADS	34,801	0	0	34,801	34,801	8,700	366,573
GRANTS - LRCIP	8,502	0	0	8,502	128,502	32,124	0
	267,734	0	0	267,734	3,329,753	913,080	811,940

**SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2024**

14 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2024	Amount Received	Amount Paid	Closing Balance 30 September 2024
	\$	\$	\$	\$
Cash in Lieu - Public Open Space	58,422	0	0	58,422
	58,422	0	0	58,422

SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

15 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
Budget adoption						459,954
122300 - York Tammin Road	020924	Capital expenses		125,000		584,954
122300 - Quellington Road	020924	Capital expenses		111,294		696,248
122401 - Quellington Road RRG	020924	Operating expenses		322,587		1,018,835
122407 - Spencers Brook Road Black Spot	020924	Capital expenses		16,125		1,034,960
125203 - RRG Grant Income	020924	Capital revenue			322,587	1,357,547
122400 - RTR Road Renewals	020924	Capital expenses			132,511	1,490,058
13350 - Building Reserve	020924	Non cash item			45,000	1,535,058
127308 - Plant Reserve	020924	Non cash item			54,908	1,589,966
122506 - Bridge Reserve	020924	Non cash item			20,000	1,609,966
				575,006	575,006	1,150,012

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EFT32601	06/09/2024 ALL PLANT MECHANICAL	COMPLETE REPAIRS ONSITE AT THE SHIRE OF YORK WORKS DEPOT TO THE COMPACT ROLLER W71A AS PER QUOTE 663	1		327.10
INV INV-0851	19/08/2024 ALL PLANT MECHANICAL	COMPLETE REPAIRS ONSITE AT THE SHIRE OF YORK WORKS DEPOT TO THE COMPACT ROLLER W71A AS PER QUOTE 663	1	327.10	
EFT32602	06/09/2024 AUSTRALASIAN PERFORMING RIGHT ASSOC LTD. (APRA)	COUNCILS MUSIC RURAL - 01/07/2024 - 30/092024	1		135.94
INV 478746	03/07/2024 AUSTRALASIAN PERFORMING RIGHT ASSOC LTD. (APRA)	COUNCILS MUSIC RURAL - 01/07/2024 - 30/092024	1	135.94	
EFT32603	06/09/2024 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS	1		183.50
INV 100	05/09/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000029 NEIL THOMAS		26.50	
INV 100	05/09/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000033 ROBERT WINDSOR		26.50	
INV 100	05/09/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000076 TREVOR BARRATT		26.50	
INV 100	05/09/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000106 LINDY DEWAR		26.50	
INV 100	05/09/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000118 CLINT STRICKLAND		26.50	
INV 100	05/09/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000279 GEORGE JOHNSON		24.50	
INV 100	05/09/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000433 JAYDEN STRAHAN		26.50	
EFT32604	06/09/2024 AVON VALLEY AG	SUPPLY FOR COLLECTION 6X 20LITRE SELECT XTRA - YI35701 19/8/2024	1		1,756.79
INV YI35701	19/08/2024 AVON VALLEY AG	SUPPLY FOR COLLECTION 6X 20LITRE SELECT XTRA - YI35701 19/8/2024	1	1,551.00	
INV YI35828	22/08/2024 AVON VALLEY AG	SUPPLY FOR COLLECTION 1X 94CM DROPPERS - YI35828 22/8/2024	1	184.54	
INV YI35980	28/08/2024 AVON VALLEY AG	SUPPLY FOR COLLECTION 1X 5L JUG - YI35980 28/8/2024	1	21.25	
EFT32605	06/09/2024 BUSH CONTRACTING	CARTAGE OF E WASTE SEACONTAINER TO IRON MOUNTAIN GNANGARA - INV 0382 14/8/2024	1		935.00
INV INV-0382	14/08/2024 BUSH CONTRACTING	CARTAGE OF E WASTE SEACONTAINER TO IRON MOUNTAIN GNANGARA - INV 0382 14/8/2024	1	935.00	
EFT32606	06/09/2024 COVER SYNDICATE PTY LTD	PURCHASE OF LIBRARY ITEMS - 30/06/2024	1		339.27
INV 898NJ15CB	30/06/2024 COVER SYNDICATE PTY LTD	PURCHASE OF LIBRARY ITEMS - 30/06/2024	1	339.27	

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EFT32607	06/09/2024 ETHAN DANIEL GORS - EG SERVICING (GORS MECHANICAL)	COMPLETE THE WORKS AS PART OF THE QUOTATIONS ISSUED ON 0004, 0005, 0003, AND 0006 FOR THE 2013 G930 VOLVO GRADER - DATES OF REPAIR INV 0064 29/7/2024	1		2,643.50
INV INV-0064	29/07/2024 ETHAN DANIEL GORS - EG SERVICING (GORS MECHANICAL)	COMPLETE THE WORKS AS PART OF THE QUOTATIONS ISSUED ON 0004, 0005, 0003, AND 0006 FOR THE 2013 G930 VOLVO GRADER - DATES OF REPAIR INV 0064 29/7/2024	1	2,643.50	
EFT32608	06/09/2024 GAIL CATHERINE D'ARCY	STAFF REIMBURSEMENT - UNIFORMS - CORPORATE AND HEALTH WEAR	1		93.53
INV 03092024	03/09/2024 GAIL CATHERINE D'ARCY	STAFF REIMBURSEMENT - UNIFORMS - CORPORATE AND HEALTH WEAR	1	93.53	
EFT32609	06/09/2024 JUSTIN MARTIN LEE	AUDIT & RISK COMMITTEE ATTENDANCE FEE - MEETING DATE 18/07/2024	1		172.00
INV 22072024	22/07/2024 JUSTIN MARTIN LEE	AUDIT & RISK COMMITTEE ATTENDANCE FEE - MEETING DATE 18/07/2024	1	172.00	
EFT32610	06/09/2024 PHILIPPA GALBRAITH	STAFF REIMBURSEMENT - PHILIPPA GALBRAITH - OFFICEWORKS FOR YRCC	1		983.20
INV 28082024	28/08/2024 PHILIPPA GALBRAITH	STAFF REIMBURSEMENT - PHILIPPA GALBRAITH - OFFICEWORKS FOR YRCC	1	983.20	
EFT32611	06/09/2024 REBECCA LEE-ANNE ATKINSON	STAFF REIMBURSEMENT - GIVAWAYS FOR YORK AG SHOW	1		316.20
INV 29082024	29/08/2024 REBECCA LEE-ANNE ATKINSON	STAFF REIMBURSEMENT - GIVAWAYS FOR YORK AG SHOW	1	316.20	
EFT32612	06/09/2024 RONALD GEOFFREY NOTTLE	REFUND OF MONIES PAID TO THE SHIRE ON 14/8/2024	1		741.40
INV 03092024	03/09/2024 RONALD GEOFFREY NOTTLE	REFUND OF MONIES PAID TO THE SHIRE ON 14/8/2024	1	741.40	
EFT32613	06/09/2024 SAFE AVON VALLEY	REHOMING OF GARFIELD - 72HRS IMPOUND	1		75.00
INV INV-0686	07/08/2024 SAFE AVON VALLEY	REHOMING OF CAT GARFIELD - 72HR IMPOUND	1	75.00	
EFT32614	06/09/2024 SEEK LIMITED	SEEK ADVERT - ROAD MAINTENANCE SUPERVISOR - 700707110 07082024	1		1,831.50
INV 700642717	02/07/2024 SEEK LIMITED	SEEK ADVERT - CONTAINER DEPOSIT SITE SUPERVISOR - INV 700642717 02072024	1	368.50	
INV 700656100	10/07/2024 SEEK LIMITED	SEEK ADVERT - CLUB DEVELOPMENT OFFICER - SEEK ADVERT - CLUB DEVELOPMENT OFFICER - INV 700656100 - 10072024	1	368.50	
INV 700707110	07/08/2024 SEEK LIMITED	SEEK ADVERT - ROAD MAINTENANCE SUPERVISOR - 700707110 07082024	1	412.50	
INV 700707110	07/08/2024 SEEK LIMITED	SEEK ADVERT - SWIMMING POOL LIFEGUARD - SEEK ADVERT - SWIMMING POOL LIFEGUARD - INV 700707110 07082024	1	335.50	
INV 700707110	07/08/2024 SEEK LIMITED	SEEK ADVERT - SWIMMING POOL DUTY MANAGER - 700707110 - 07082024	1	346.50	

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EFT32615	06/09/2024 STATE LIBRARY OF WESTERN AUSTRALIA	BETTER BEGINNINGS ANNUAL SUBSCRIPTION FOR PACKS 24/25 - RI038768 - 03082024	1		192.50
INV RI038768	30/08/2024 STATE LIBRARY OF WESTERN AUSTRALIA	BETTER BEGINNINGS ANNUAL SUBSCRIPTION FOR PACKS 24/25 - RI038768 - 03082024	1	192.50	
EFT32616	06/09/2024 TARRAN NELSON PTY LTD T/A YORK AUTO ELECTRICS	SUPPLY FOR COLLECTION 1X LIGHT FOR THE WATER TRUCK - INV 3062 04092024	1		132.00
INV INV-3062	04/09/2024 TARRAN NELSON PTY LTD T/A YORK AUTO ELECTRICS	SUPPLY FOR COLLECTION 1X LIGHT FOR THE WATER TRUCK - INV 3062 04092024	1	132.00	
EFT32617	06/09/2024 TRISET BOSS BUSINESS FORMS	1000 - RATES NOTICE PAPER - A4 90GSM UNCOATED LASER BOND, PRINTED ON ONE SIDE, PERFORATIONS 80MM FROM BOTTOM OF THE PAGE - INV 192860 31072024	1		396.00
INV 192860	31/07/2024 TRISET BOSS BUSINESS FORMS	1000 - RATES NOTICE PAPER - A4 90GSM UNCOATED LASER BOND, PRINTED ON ONE SIDE, PERFORATIONS 80MM FROM BOTTOM OF THE PAGE - INV 192860 31072024	1	396.00	
EFT32618	06/09/2024 LLOYD FAMILY TRUST - YORK COMMUNITY MATTERS	AUGUST COMMUNITY MATTERS - INV 3694 02082024	1		1,731.40
INV 3630	30/06/2024 LLOYD FAMILY TRUST - YORK COMMUNITY MATTERS	JULY COMMUNITY MATTERS - ADJUSTMENT 04/09/2024	1	78.70	
INV 3694	02/08/2024 LLOYD FAMILY TRUST - YORK COMMUNITY MATTERS	AUGUST COMMUNITY MATTERS - INV 3694 02082024	1	1,652.70	
EFT32619	06/09/2024 BEVERLEY JANE BERKHOUT	BEV BERKHOUT REFUND CAT TRAP # 272087	2		100.00
INV T1	29/08/2024 BEVERLEY JANE BERKHOUT	BO BERKHOUT - CAT TRAP BOND	2	100.00	
EFT32620	06/09/2024 CHEREE KING	CHEREE KING - REFUND TOWN HALL BOND BOOKING 1746 # 272345	2		1,100.00
INV T83	05/09/2024 CHEREE KING	LETS ROCK ON BOOKING 1746 KING	2	1,100.00	
EFT32621	06/09/2024 ERIC JOHN AYLING	ARIC AYLING-YORK WILDFLOWER SOCIETY REFUND BUS BOND # 271423	2		53.00
INV T33	29/08/2024 ERIC JOHN AYLING	YORK WILDFLOWER SOCIETY	2	53.00	
EFT32622	06/09/2024 ERIN MARGARET DEVLIN	ERIN DEVLIN CAT TRAP REFUND # 271427	2		100.00
INV T1	29/08/2024 ERIN MARGARET DEVLIN	ERIN DEVLIN- CAT TRAP BOND	2	100.00	
EFT32623	06/09/2024 KARLY GUADAGNIN	KARLY GUADAGNIN INDOOR STADIUM REFUND # 271604	2		80.00

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INV T83	29/08/2024 KARLY GUADAGNIN	KARLY GUADAGNIN BOOKING 1874	2	80.00	
EFT32624	13/09/2024 WATER CORPORATION OF WA	WATER CHARGES 21/05/2024-16/07/2024 -RAILWAY S/PIPE	1		16,292.99
INV 9007882545	08/07/2024 WATER CORPORATION OF WA	WATER CHARGES - 27/03/2024 - 23/05/2024 - FORREST OVAL WATER TANK	1	3,317.12	
INV 9007951694	11/07/2024 WATER CORPORATION OF WA	WATER CHARGES 14/05/2024-10/07/2024 - MANNAVALE S/PIPE	1	689.61	
INV 9023598405	12/07/2024 WATER CORPORATION OF WA	ANNUAL CHARGE - 01/07/24-30/06/25 - TRADE WASTE PERMIT RV PARK	1	252.32	
INV 9025344492	12/07/2024 WATER CORPORATION OF WA	ANNUAL CHARGE - 11/07/24-30/06/24 TRADE WASTE PERMIT - 51 SOUTH ST	1	477.61	
INV 9007946887	17/07/2024 WATER CORPORATION OF WA	WATER CHARGES 21/05/2024-16/07/2024 -RAILWAY S/PIPE	1	7,866.56	
INV 9007947169	17/07/2024 WATER CORPORATION OF WA	WATER CHARGES 21/05/2024 - 16/07/2024 - GWAMBYGINE TOILETS	1	86.01	
INV 9007946748	18/07/2024 WATER CORPORATION OF WA	WATER CHARGES 22/05/2024-17/07/2024 - GWAMBYGINE S/PIPE	1	2,144.47	
INV 9007965287	18/07/2024 WATER CORPORATION OF WA	WATER CHARGES 21/05/2024-17/07/2024 - TRANSFER STATION	1	48.74	
INV 9007946377	19/07/2024 WATER CORPORATION OF WA	WATER CHARGES - 21/05/2024-18/07/2024 -BURGES SIDING S/PIPE	1	54.47	
INV 9007890502	31/07/2024 WATER CORPORATION OF WA	WATER CHARGES - 21/05/2024-30/07/2024 - LINCOLN ST S/PIPE	1	1,066.52	
INV 9007879100	01/08/2024 WATER CORPORATION OF WA	WATER CHARGES 22/05/24-31/07/24 - CEMETERY	1	149.08	
INV 9007879952	01/08/2024 WATER CORPORATION OF WA	WATER CHARGES - 22/05/24-31/07/24 - RESIDENCY MUSEUM	1	65.94	
INV 9023508713	01/08/2024 WATER CORPORATION OF WA	WATER CHARGES - 22/05/2024-31/07/2024 - RV DUMP POINT	1	74.54	
EFT32625	13/09/2024 ALL PARTS WA PTY LTD	GRAB HOOK 1X AU-203215 G70 RANSPORT CHAIN KIT 8MMX9M GRAB HOOKS 1X WCR-CRC5005 CRC 5.56 1X400G AS PER QUOTE SQ-00001046	1		285.74
INV SI-00021963	03/09/2024 ALL PARTS WA PTY LTD	SUPPLY FOR COLLECTION 4X AU-202208 L/BINDER RATCHET WING GRAB HOOK 1X AU-203215 G70 RANSPORT CHAIN KIT 8MMX9M GRAB HOOKS 1X WCR-CRC5005 CRC 5.56 1X400G AS PER QUOTE SQ-00001046	1	285.74	
EFT32626	13/09/2024 AVON VALLEY TYRE SERVICE	SUPPLY TYRE REPAIR FOR ONE OF THE LAWNMOWERS - INV 7713 2/9/2024	1		245.10
INV INV000000077	02/09/2024 AVON VALLEY TYRE SERVICE	SUPPLY TYRE REPAIR FOR ONE OF THE LAWNMOWERS - INV 7713 2/9/2024	1	245.10	
EFT32627	13/09/2024 BLUE FORCE PTY LTD	ANNUAL ALARM MONITORING SERVICES - YORK VISITOR CENTRE - 1/8/2024-31/8/2024	1		22.71
INV 210150	01/08/2024 BLUE FORCE PTY LTD	ANNUAL ALARM MONITORING SERVICES - YORK VISITOR CENTRE - 1/8/2024-31/8/2024	1	22.71	
EFT32628	13/09/2024 BUGMAN PEST SERVICES (GREENPALM HOLDINGS P/L)	CULLING PIDGEONS - YORK SHIRE OFFICER	1		275.00

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INV INV_20240826	26/08/2024 BUGMAN PEST SERVICES (GREENPALM HOLDINGS P/L)	CULLING PIDGEONS - YORK SHIRE OFFICER	1	275.00	
EFT32629	13/09/2024 BUSH CONTRACTING	FLOAT MULTI TYRE ROLLER BOMAG P179 - FROM DEPOT TO GWAMBYGINE EAST - INV 0387 - 18/8/2024	1		396.00
INV INV-0387	18/08/2024 BUSH CONTRACTING	FLOAT MULTI TYRE ROLLER BOMAG P179 - FROM DEPOT TO GWAMBYGINE EAST - INV 0387 - 18/8/2024	1	396.00	
EFT32630	13/09/2024 CAMERON HEPBURN	STAFF REIMBURSEMENT - NATIONAL POLICE CERTIFICATE - CAMERON HEPBURN - 23/08/2024	1		63.80
INV 26082024	23/08/2024 CAMERON HEPBURN	STAFF REIMBURSEMENT - NATIONAL POLICE CERTIFICATE - CAMERON HEPBURN - 23/08/2024	1	63.80	
EFT32631	13/09/2024 CELLARBRATIONS YORK	GIFT VOUCHERS STAFF RECOGNITION - CLINT STRICKLAND AND CINDY KEEBLE	1		700.00
INV INV-0071	02/09/2024 CELLARBRATIONS YORK	GIFT VOUCHERS STAFF RECOGNITION - CLINT STRICKLAND AND CINDY KEEBLE	1	700.00	
EFT32632	13/09/2024 EUROFINS ARL PTY LTD	ASBESTOS ANALYTICAL TESTING FROM OLD BOWLING CLUB GREEN	1		407.00
INV AU14-886583	05/09/2024 EUROFINS ARL PTY LTD	ASBESTOS ANALYTICAL TESTING FROM OLD BOWLING CLUB GREEN - AU14-886583 05/09/2024	1	407.00	
EFT32633	13/09/2024 EXURBAN RURAL & REGIONAL PLANNING	PLANNING CONSULTANT SERVICES FOR 2024/2025 (RFQ 01-2324) - JULY AND AUGUST 2024	1		763.02
INV URP-4557	03/09/2024 EXURBAN RURAL & REGIONAL PLANNING	PLANNING CONSULTANT SERVICES FOR 2024/2025 (RFQ 01-2324) - JULY AND AUGUST 2024	1	763.02	
EFT32634	13/09/2024 FUEL DISTRIBUTORS	SUPPLY FOR DELIVERY TO THE SHIRE OF YORK 8000LITRES DISTILLATE - INV 59101799 3/9/2024	1		14,671.67
INV 59101799	03/09/2024 FUEL DISTRIBUTORS	SUPPLY FOR DELIVERY TO THE SHIRE OF YORK 8000LITRES DISTILLATE - INV 59101799 3/9/2024	1	14,671.67	
EFT32635	13/09/2024 IT VISION	STAFF TRAINING END OF YEAR TRAINING FOR DEFINITIV	1		247.50
INV INITV41189	29/05/2024 IT VISION	STAFF TRAINING END OF YEAR TRAINING FOR DEFINITIV	1	247.50	
EFT32636	13/09/2024 JULES SHOPPE	CATERING FOR FIRE FIGHTING SKILLS COURSE (LUNCH) 20/08/24 - IV0107 - 20/8/2024	1		73.50
INV IV0107	20/08/2024 JULES SHOPPE	CATERING FOR FIRE FIGHTING SKILLS COURSE (LUNCH) 20/08/24 - IV0107 - 20/8/2024	1	73.50	

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EFT32637	13/09/2024 KEEFRAME CREATIVE PTY LTD	FULL DAY VIDEOGRAPHY FOR WELCOME TO YORK VIDEO - INV-392 - 15/8/2024	1		1,272.57
INV INV-392	15/08/2024 KEEFRAME CREATIVE PTY LTD	FULL DAY VIDEOGRAPHY FOR WELCOME TO YORK VIDEO - INV-392 - 15/8/2024	1	1,272.57	
EFT32638	13/09/2024 KEVIN RICHARD TRENT	COUINCILLOR EXPENSE REIMBURSEMENT MILAGE ATTENDANCE OF AMCZ AND WHEATBELT FORUM AND AROC MEETING - CR K TRENT	1		134.43
INV 05092024	05/09/2024 KEVIN RICHARD TRENT	COUINCILLOR EXPENSE REIMBURSEMENT MILAGE ATTENDANCE OF AMCZ AND WHEATBELT FORUM AND AROC MEETING - CR K TRENT	1	134.43	
EFT32639	13/09/2024 KLEENWEST DISTRIBUTORS	SUPPLY OF CLEANING SUPPLIES FOR VARIOUS SITES: KWD TOILET ROLL X 48, KWD SLIMLING HAND TOWEL X 4000, KWD JUMBO TOILET ROLLS X 8, NEUTRA KLEEN 20LT X 20, KWD BIN LINERS 80LTS X 250, BIN LINERS 36 LTS TAILOREDX 1000 & DUS PAN AND BRUSH SET X 1	1		1,230.79
INV 00098956	04/09/2024 KLEENWEST DISTRIBUTORS	SUPPLY OF CLEANING SUPPLIES FOR VARIOUS SITES: KWD TOILET ROLL X 48, KWD SLIMLING HAND TOWELS X 4000, KWD JUMBO TOILET ROLLS X 8, NEUTRA KLEEN 20LT X 20, KWD BIN LINERS 80LTS X 250, BIN LINERS 36 LTS TAILOREDX 1000 & DUS PAN AND BRUSH SET X 1	1	1,230.79	
EFT32640	13/09/2024 LOCAL GEOTECHNICS	CONDUCT GEOTECHNICAL FIELD INVESTIGATIONS TO ASSESS SUBSURFACE CONDITIONS AT THREE POTENITAL SITES FOR A NEW AQUATIC FACILITY - INV-3773 - 15082024 - SIGNED VARIATION	1		18,568.00
INV INV-3773	15/08/2024 LOCAL GEOTECHNICS	CONDUCT GEOTECHNICAL FIELD INVESTIGATIONS TO ASSESS SUBSURFACE CONDITIONS AT THREE POTENITAL SITES FOR A NEW AQUATIC FACILITY - INV-3773 - 15082024 - SIGNED VARIATIONFOR A NEW AQUATIC FACILITY - INV-3773 - 15082024 - SIGNED VARIATION	1	18,568.00	
EFT32641	13/09/2024 NICOLA GORS	STAFF REIMBURSEMENT - UNIFORM - FINANCE OFFICER RATES - NIKKI GORS	1		211.90
INV 09092024	09/09/2024 NICOLA GORS	STAFF REIMBURSEMENT - UNIFORM - FINANCE OFFICER RATES - NIKKI GORS	1	211.90	
EFT32642	13/09/2024 NUTRIEN AG SOLUTIONS	SUPPLY OF BASF VORAXOR HERBICIDE 10L, GENF IMAZAPIC 240 10L AND SPAA FULLTECMAX 10L - INV 911320778 20082024	1		24,985.40
INV 911320778	20/08/2024 NUTRIEN AG SOLUTIONS	SUPPLY OF BASF VORAXOR HERBICIDE 10L, GENF IMAZAPIC 240 10L AND SPAA FULLTECMAX 10L - INV 911320778 20082024	1	24,805.00	
INV 911330794	22/08/2024 NUTRIEN AG SOLUTIONS	SUPPLY FOR COLLECTION 2X BLUNSTONE SAFETY GUMBOOT SIZE 11 AND SIZE 12 - INV 911330794 22082024	1	180.40	
EFT32643	13/09/2024 OFFICEWORKS	OFFICE DESK AND CHAIR FOR CESO OFFICE& DELIVERY - INV 616092502 - 22/8/2024	1		1,377.85

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INV 616092502	22/08/2024 OFFICEWORKS	OFFICE DESK AND CHAIR FOR CESO OFFICE& DELIVERY - INV 616092502 - 22/8/2024	1	488.95	
INV 616111502	22/08/2024 OFFICEWORKS	VISITORS CENTRE STATIONARY - LEAVER ARCH FILES X 12, A4 DIVIDERS X 8, PK5 LEVER ARCH COMPRESSION BAR X 1, OTTO MAGAZINE FINEL GLOSS & DELIVERY	1	149.15	
INV 616111623	23/08/2024 OFFICEWORKS	JBMOBWB129 WHITEBOARD 1200MM X 900MM & DELIVERY	1	238.95	
INV 616180697	26/08/2024 OFFICEWORKS	JBURROWS ERGO VERTICAL MOUSE X 1, LOGITECH MK850 WIRELESS KEYBOARD COMBO & DELIVERY	1	205.95	
INV 616181413	26/08/2024 OFFICEWORKS	LOGITECH MK 850 WIRELESS KEYBOARD COMBO X 1 & DELIVERY	1	185.95	
INV 616244673	29/08/2024 OFFICEWORKS	OFFICE SUPPLIES - STORAGE TUBS X 9 & VERTICAL MOUSE X 3 AND DELIVERY	1	108.90	
EFT32644	13/09/2024 PHILIPPA GALBRAITH	STAFF REIMBURSTMENT - WWC SCREENINGRECEIPT 1/13914 - 28/8/2024 - PIP GALBRAITH	1		151.12
INV 26082024	26/08/2024 PHILIPPA GALBRAITH	STAFF REIMBURSEMENT- NATIONAL CRIME CHECK - PIP GALBRAITH - 26082024	1	64.12	
INV 28082024	28/08/2024 PHILIPPA GALBRAITH	STAFF REIMBURSTMENT - WWC SCREENINGRECEIPT 1/13914 - 28/8/2024 - PIP GALBRAITH	1	87.00	
EFT32645	13/09/2024 PRESSURE MASTERS	SUPPLY AND DELIVER THROUGH TOLL TO THE SHIRE OF YORK - 1X COIL HOT4018P HYDBC480 FOR OUR HIGH PRESSURE CLEANER ON OUR GRAFITTI TRAILER	1		2,084.50
INV 73274	04/09/2024 PRESSURE MASTERS	SUPPLY AND DELIVER THROUGH TOLL TO THE SHIRE OF YORK - 1X COIL HOT4018P HYDBC480 FOR OUR HIGH PRESSURE CLEANER ON OUR GRAFITTI TRAILER	1	2,084.50	
EFT32646	13/09/2024 REBECCA LOUISE PALUMBO	REGISTRATION FOR TRAINING WEBINAR - PRIORITISATION WITHIN THE LG - REBECCA PALUMBO	1		30.00
INV 03092024	03/09/2024 REBECCA LOUISE PALUMBO	REGISTRATION FOR TRAINING WEBINAR - PRIORITISATION WITHIN THE LG - REBECCA PALUMBO	1	30.00	
EFT32647	13/09/2024 REBECCA MAY REID	STAFF REIMBURSEMENT - TETLIS TRAINING FROM 25-30TH AUGUST 2024 - REBECCA REID	1		459.39
INV 02092024	02/09/2024 REBECCA MAY REID	STAFF REIMBURSEMENT - TETLIS TRAINING FROM 25-30TH AUGUST 2024 - REBECCA REID	1	459.39	
EFT32648	13/09/2024 SAFETYQUIP WA PTY LTD	SUPPLY FOR DELIVERY 100X TCONE450R CONE - TRAFFIC HI VIS PROCHOICE 450MM - ORANGE C/W REFLECTIVE COLLAR - INV 016-202372 05092024	1		2,453.49
INV 061-202341	03/09/2024 SAFETYQUIP WA PTY LTD	SUPPLY AND DELIVER 4X FGB4059 - BRUSH - BOOT CLEANING BRUSH BADGER BL4059 AS PER QUOTE 25 - INV 016-202341 03092024	1	708.18	
INV 016-202372	05/09/2024 SAFETYQUIP WA PTY LTD	SUPPLY FOR DELIVERY 100X TCONE450R CONE - TRAFFIC HI VIS PROCHOICE 450MM - ORANGE C/W REFLECTIVE COLLAR - INV 016-202372 05092024	1	1,745.31	

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EFT32649	13/09/2024 SANOKIL	MONTHLY SUPPLY OF SANITARY WASTE UNITS AND SERVICING FOR AUGUST 2024	1		336.60
INV 20158275	01/08/2024 SANOKIL	MONTHLY SUPPLY OF SANITARY WASTE UNITS AND SERVICING FOR - YORK MUSEUM	1	336.60	
EFT32650	13/09/2024 WA RANGERS ASSOCIATION	STAFF TRAINING 2024 PRE-CONFERENCE BUSHIRE ACT 21-22 SEPTEMBER 2024 - ANGELA PLICHOTA	1		750.00
INV INV-0066	18/08/2024 WA RANGERS ASSOCIATION	STAFF TRAINING 2024 PRE-CONFERENCE BUSHIRE ACT 21-22 SEPTEMBER 2024 - ANGELA PLICHOTA	1	600.00	
INV INV-0067	18/08/2024 WA RANGERS ASSOCIATION	2024 WARA AWARDS DINNER - DARREN CARROLL	1	150.00	
EFT32651	13/09/2024 YORK & DISTRICTS ARCHERY CLUB INC	AS PER COUNCIL RESOLUTION 050624 SUPPORT THE PURCHASE OF CLOSED LOADSTAR BOX TRAILER FOR TRANSPORT AND STORAGE - 1ST INSTALLMENT	1		1,800.00
INV 008	14/08/2024 YORK & DISTRICTS ARCHERY CLUB INC	AS PER COUNCIL RESOLUTION 050624 SUPPORT THE PURCHASE OF CLOSED LOADSTAR BOX TRAILER FOR TRANSPORT AND STORAGE - 1ST INSTALLMENT	1	1,800.00	
EFT32652	13/09/2024 YORK AGRICULTURAL SOCIETY INC.	YORK AGRICULTURAL SOCIETY MULTIYEAR FUNDING 2024 FIRST INSTALMENT 80%	1		14,640.00
INV 0003000	02/09/2024 YORK AGRICULTURAL SOCIETY INC.	YORK AGRICULTURAL SOCIETY MULTIYEAR FUNDING 2024 FIRST INSTALMENT 80%	1	14,640.00	
EFT32653	16/09/2024 CHRIS GIBBS	CR GIBBS - COUNCILLOR PAYMENTS - AUGUST 2024	1		1,329.91
INV AUGUST 2024	16/09/2024 CHRIS GIBBS	ATTENDANCE FEE - AUGUST 2024 - CR GIBBS	1	1,329.91	
EFT32654	16/09/2024 DENESE EILEEN SMYTHE	CR SMYTHE - COUNCILLOR PAYMENTS - AUGUST 2024	1		1,329.91
INV AUGUST 2024	16/09/2024 DENESE EILEEN SMYTHE	ATTENDANCE FEE - AUGUST 2024 - CR SMYTHE	1	1,329.91	
EFT32655	16/09/2024 DENIS CHARLES WARNICK	CR WARNICK - COUNCIL PAYMENTS - AUGUST 2024	1		1,829.76
INV AUGUST 2024	16/09/2024 DENIS CHARLES WARNICK	DEPUTY PRESIDENT ATTENDANCE FEE - AUGUST 2024 - CR WARNICK	1	1,829.76	
EFT32656	16/09/2024 KEVIN PYKE	CR PYKE - COUNCIL PAYMENTS - AUGUST 2024	1		1,329.91
INV AUGUST 2024	16/09/2024 KEVIN PYKE	ATTENDANCE FEE - AUGUST 2024 - CR PYKE	1	1,329.91	
EFT32657	16/09/2024 KEVIN RICHARD TRENT	CR TRENT - COUNCILLOR PAYMENTS - AUGUST 2024	1		3,976.97
INV AUGUST 2024	16/09/2024 KEVIN RICHARD TRENT	PRESIDENT ATTENDANCE FEE - AUGUST 2024 - CR TRENT	1	3,976.97	
EFT32658	16/09/2024 PETER ALLAN WRIGHT	CR WRIGHT - COUNCILLOR PAYMENTS - AUGUST 2024	1		1,329.91
INV AUGUST 2024	16/09/2024 PETER ALLAN WRIGHT	ATTENDANCE FEE - AUGUST 2024 - CR WRIGHT	1	1,329.91	

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EFT32659	17/09/2024 CALTEX AUSTRALIA PTY LTD	STARCARD PURCHASES FOR THE MONTH OF AUGUST 2024	1		4,392.67
INV JULY 2024	31/07/2024 CALTEX AUSTRALIA PTY LTD	FUEL PURCHASES JULY 2024 - 1HSA231 - P173 - LINDON MELLOR	1	2,126.26	
INV AUGUST 2024	31/08/2024 CALTEX AUSTRALIA PTY LTD	FUEL PURCHASES AUGUST 2024 - 1HSA231 - P173 - LINDON MELLOR	1	2,266.41	
EFT32660	18/09/2024 BUILDING AND ENERGY	BSL COLLECTION FOR SEPTEMBER 2024	1		791.54
INV T6	10/09/2024 BUILDING AND ENERGY	BSL COLLECTION FOR SEPTEMBER 2024	2	791.54	
EFT32661	18/09/2024 CONSTRUCTION TRAINING FUND	CTF COLLECTION - AGENCY FEE SEPTEMBER 2024	1		61.15
INV T9	10/09/2024 CONSTRUCTION TRAINING FUND	CTF COLLECTION - AGENCY FEE SEPTEMBER 2024	2	61.15	
EFT32662	18/09/2024 EVOKE LIVING HOMES	REFUND OF KERB BOND 2003928 - LOT 254 (14) TNEHT RD, YORK - REC 271727 PAID 16/07/2024	1		1,500.00
INV T4	13/09/2024 EVOKE LIVING HOMES	APP # 2003928 WBS MODULAR PTY LTD T/A EVOKE LIVING HOMES	2	1,500.00	
EFT32663	18/09/2024 SHARLENE HOGBEN T/A RASH PROPERTIES PTY LTD	CROSSOVERCONTRIBUTION AT LOT 139 (65) ANDREWS AVE, YORK (YORK ESTATE)	1		1,250.00
INV T77	18/09/2024 SHARLENE HOGBEN T/A RASH PROPERTIES PTY LTD	CROSSOVERCONTRIBUTION AT LOT 139 (65) ANDREWS AVE, YORK (YORK ESTATE)	2	1,250.00	
EFT32664	18/09/2024 SHIRE OF YORK	BSL COLLECTION - AGENCY FEE FOR SEPTEMBER 2024	1		48.25
INV T6	10/09/2024 SHIRE OF YORK	BSL COLLECTION - AGENCY FEE FOR SEPTEMBER 2024	2	40.00	
INV T9	10/09/2024 SHIRE OF YORK	CTF COLECTION - AGENCY FEE SEPTEMBER 2024	2	8.25	
EFT32665	20/09/2024 AFGRI EQUIPMENT AUSTRALIA PTY LTD	SUPPLY AND INSTALL A QUICK HITCH RELEASE SWITCH WHICH WAS DAMAGED - P180	1		316.96
INV 2877399	26/08/2024 AFGRI EQUIPMENT AUSTRALIA PTY LTD	SUPPLY AND INSTALL A QUICK HITCH RELEASE SWITCH WHICH WAS DAMAGED - P180	1	316.96	
EFT32666	20/09/2024 ANDREA FLINT	IOTA 24 VISIBLE TRACES EXHIBITION AT PANTECHNICA GALLERY - PURCHASE OF ITEM NO 22 - SILHOUETTES OF SERVICE BY LOUISE WELLS - VINTAGE NURSE'S CAPE STITCHED WITH SILK THREAD	1		1,300.00
INV 022024	06/09/2024 ANDREA FLINT	IOTA 24 VISIBLE TRACES EXHIBITION AT PANTECHNICA GALLERY - PURCHASE OF ITEM NO 22 - SILHOUETTES OF SERVICE BY LOUISE WELLS - VINTAGE NURSE'S CAPE STITCHED WITH SILK THREAD - 022024	1	1,300.00	
EFT32667	20/09/2024 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS	1		204.00

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INV 101	19/09/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000029 NEIL THOMAS		26.50	
INV 101	19/09/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000033 ROBERT WINDSOR		26.50	
INV 101	19/09/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000076 TREVOR BARRATT		26.50	
INV 101	19/09/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000106 LINDY DEWAR		26.50	
INV 101	19/09/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000118 CLINT STRICKLAND		26.50	
INV 101	19/09/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000279 GEORGE JOHNSON		24.50	
INV 101	19/09/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000433 JAYDEN STRAHAN		26.50	
INV 101	19/09/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000442 IAN ROGERS		20.50	
EFT32668	20/09/2024 BLUE FORCE PTY LTD	BLUE FORCE PTY LTD - WORK REQUEST TO FIX ISSUE WITH CTPLUS PROGRAM AT YRCC PANEL 1 CH 1 COMMS WERE OFFLINE. UNABLE TO ACCESS TOGGLES. GAINED REMOTE ACCESS. FOUND THAT PC WASN'T CONNECTED THROUGH ETHERNET. CLIENT RECONNECTED COMPUTER. PROGRAM WAS RE-STARTED AND LOADED CORRECTLY. PANEL BACK ONLINE AND ACTIVE.	1		104.50
INV 209222	19/07/2024 BLUE FORCE PTY LTD	BLUE FORCE PTY LTD - WORK REQUEST TO FIX ISSUE WITH CTPLUS PROGRAM AT YRCC PANEL 1 CH 1 COMMS WERE OFFLINE. UNABLE TO ACCESS TOGGLES. GAINED REMOTE ACCESS. FOUND THAT PC WASN'T CONNECTED THROUGH ETHERNET. CLIENT RECONNECTED COMPUTER. PROGRAM WAS RE-STARTED AND LOADED CORRECTLY. PANEL BACK ONLINE AND ACTIVE.	1	104.50	
EFT32669	20/09/2024 DARRYS PLUMBING AND GAS	PUMP OUT & SERVICE - GREASE ARRESTOR AT YRCC - AUGUST 2024	1		385.00
INV IV01796	02/08/2024 DARRYS PLUMBING AND GAS	PUMP OUT & SERVICE - GREASE ARRESTOR AT YRCC - AUGUST 2024	1	385.00	
EFT32670	20/09/2024 DEPARTMENT OF CLIMATE CHANGE, ENERGY, THE ENVIRONMENT AND WATER	EPBC ACT COST RECOVERY FEES - YORK TAMMIN ROAD WIDENING. EPBC NO 2023/09446	1		2,200.00
INV 18054583	06/09/2024 DEPARTMENT OF CLIMATE CHANGE, ENERGY, THE ENVIRONMENT AND WATER	EPBC ACT COST RECOVERY FEES - YORK TAMMIN ROAD WIDENING. EPBC NO 2023/09446	1	2,200.00	
EFT32671	20/09/2024 DRACO AIR	CLEAN AND REPLACE FAULTY FLURO LIGHTS. FILTERS IN PLANT ROOM, GYM DUCTED AND FILTERS IN COMMITTEE ROOM	1		8,623.15
INV 17268	04/09/2024 DRACO AIR	CLEAN AND REPLACE FAULTY FLURO LIGHTS. FILTERS IN PLANT ROOM, GYM DUCTED AND FILTERS IN COMMITTEE ROOM	1	8,623.15	

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EFT32672	20/09/2024 E-QUAL DISABILITY CONSULTANTS	RFQ23-2324 - DEVELOP AND PRESENT DRAFT DAIP IN AGREED FORMAT	1		7,260.00
INV INV-008264	20/08/2024 E-QUAL DISABILITY CONSULTANTS	DEVELOP AND PRESENT DRAFT DAIP IN AGREED FORMAT	1	7,260.00	
EFT32673	20/09/2024 FOCUS NETWORKS	AGREEMENT MONTHLY SAAS (SOFTWARE AS A SERVICE)	1		12,951.58
INV MP5D-14157	07/08/2024 FOCUS NETWORKS	SCHEDULE 7 AGREEMENT MONTHLY MPS DEVICE	1	5,428.50	
INV SAAS-14179	09/08/2024 FOCUS NETWORKS	AGREEMENT MONTHLY SAAS (SOFTWARE AS A SERVICE)	1	7,523.08	
EFT32674	20/09/2024 GEORGE JOHNSON	STAFF REIMBURSEMENT - PURCHASE OF FUEL ON 18/09/2024 - GEORGE JOHNSON	1		85.97
INV 18092024	18/09/2024 GEORGE JOHNSON	STAFF REIMBURSEMENT - PURCHASE OF FUEL ON 18/09/2024 - GEORGE JOHNSON	1	85.97	
EFT32675	20/09/2024 ILLION TENDERLINK	PUBLIC TENDER ADVERTISING - YORK-1093103 - PRUNING OF THE SHIRE OF YORKS TREES - 18/04/24	1		190.30
INV YORK-609562	23/02/2024 ILLION TENDERLINK	CREDIT NOTE - PUBLIC TENDER ADVERTISING - YORK 1081019 E-TENDERING NOTICE	1	-190.30	
INV YORK-619979	18/04/2024 ILLION TENDERLINK	PUBLIC TENDER ADVERTISING - YORK-1093103 - PRUNING OF THE SHIRE OF YORKS TREES - 18/04/24	1	190.30	
INV YORK-641111	08/08/2024 ILLION TENDERLINK	YORK- 1103467 : RFT 01 2425 ROAD UPGRADES 202425 PUBLIC TENDER ADVERTISING	1	190.30	
EFT32676	20/09/2024 JOHN LESLIE FENN	REFUND PLANNING APPLICATION P1561 FOR LOT 101 (280) AVON TERRACE YORK	1		663.75
INV P1561	09/09/2024 JOHN LESLIE FENN	REFUND PLANNING APPLICATION P1561 FOR LOT 101 (280) AVON TERRACE YORK	1	663.75	
EFT32677	20/09/2024 JTAGZ PTY LTD	GREEN 95MM WRAPSTRAP #27001 - 270400 - DOG/CAT TAGS EXPIRES OCT 2027 & SET UP FEE	1		255.75
INV 00032142	09/09/2024 JTAGZ PTY LTD	GREEN 95MM WRAPSTRAP #27001 - 270400 - DOG/CAT TAGS EXPIRES OCT 2027 & SET UP FEE	1	255.75	
EFT32678	20/09/2024 JUSTIN MARTIN LEE	ATTENDANCE FEE AUDIT AND RISK COMMITTEE MEETING 10/09/2024 - JUSTIN LEE	1		172.00
INV 12092024	12/09/2024 JUSTIN MARTIN LEE	ATTENDANCE FEE AUDIT AND RISK COMMITTEE MEETING 10/09/2024 - JUSTIN LEE	1	172.00	
EFT32679	20/09/2024 LANDGATE	CONSOLIDATED MINING TENEMENT ROLL	1		783.05
INV 393182	03/05/2024 LANDGATE	CONSOLIDATED MINING TENEMENT ROLL	1	340.15	
INV 392674	24/04/2024 LANDGATE	GROSS RENTAL VALUATION CHARGABLE SHEDULE G2024/03 DATED 02/03/2024 TO 15/03/2024 AND SCHEDULE G2024/04 DATED16/3/2024 TO 29/03/2024	1	166.66	
INV 374380	21/06/2024 LANDGATE	GROSS RENTAL VALUATIONS CHARGAEBLE SCHEDULE G2024/07 DATED 11/5/24 TO 24/05/2024 AND SCHEDULE G2024/08 DATED 25/05/2024 TO 07/06/2024	1	276.24	

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EFT32680	20/09/2024 MEAGAN WALKER	STAFF REIMBURSEMENT - POLICE CLEARANCE - MEAGAN WALKER	1		63.90
INV 28082024	28/08/2024 MEAGAN WALKER	STAFF REIMBURSEMENT - POLICE CLEARANCE - MEAGAN WALKER	1	63.90	
EFT32681	20/09/2024 NORTHAM CARPET COURT	REPLACEMENT BEDROOM ROLLER BLINDS IN UNIT 1 (40) MACARTNEY ST, YORK	1		746.80
INV 148408	14/08/2024 NORTHAM CARPET COURT	REPLACEMENT BEDROOM ROLLER BLINDS IN UNIT 1 (40) MACARTNEY ST, YORK	1	746.80	
EFT32682	20/09/2024 PAULA ARMSTRONG	STAFF REIMBURSEMENT - TRAIN FARES FOR ATTEHDING WHS TRAINING IN PERTH - PAULA ARMSTRONG	1		41.60
INV 10092024	10/09/2024 PAULA ARMSTRONG	STAFF REIMBURSEMENT - TRAIN FARES FOR ATTEHDING WHS TRAINING IN PERTH - PAULA ARMSTRONG	1	41.60	
EFT32683	20/09/2024 SHONA ZULSDORF	ATTENDENCE FEE AUDIT RISK COMMITTEE MEETING 10/9/2024 SHONA ZULSDORF	1		172.00
INV 12092024	12/09/2024 SHONA ZULSDORF	ATTENDENCE FEE AUDIT RISK COMMITTEE MEETING 10/9/2024 SHONA ZULSDORF	1	172.00	
EFT32684	20/09/2024 STATS WA PTY LTD	GRAVEL SAMPLE TESTING FOR GOLDFIELDS PIT. TESTING INCLUDES PARTICLE SIZE DISTRIBUTION, PLASTICITY INDEX, MMDD, AND CBR.	1		2,000.00
INV 410L4691	28/08/2024 STATS WA PTY LTD	GRAVEL SAMPLE TESTING FOR GOLDFIELDS PIT. TESTING INCLUDES PARTICLE SIZE DISTRIBUTION, PLASTICITY INDEX, MMDD, AND CBR.	1	2,000.00	
EFT32685	20/09/2024 SYNERGY	ELECTRICITY CHARGES - 25/07/2024 - 24/08/2024 - 404 STREET LIGHTS	1		16,458.83
INV 254322430	19/08/2024 SYNERGY	ELECTRICITY CHARGES - 20/06/2024 - 16/08/2024 - DEPOT - 29 MAXWELL	1	1,392.69	
INV 102393870	22/08/2024 SYNERGY	ELECTRICITY CHARGES - 22/06/2024 - 21/08/2024 - FORREST OVAL - ULSTER ROAD YORKS	1	122.85	
INV 640233070	22/08/2024 SYNERGY	ELECTRICITY CHARGES - 22/06/2024 - 20/08/2024 - WAR MAMORIAL - RAILWAY STREET YORK	1	120.82	
INV 981500720	22/08/2024 SYNERGY	ELECTRICITY CHARGES - 22/06/2024 - 21/08/2024 - CENTENERY UNITS/GARDEN U CS 40 MARCARTNEY STREET YORK	1	90.21	
INV 333626240	23/08/2024 SYNERGY	ELECTRICITY CHARGES - 25/06/2024 - 20/08/2024 - 17 FORBES STREET YORK CEO	1	136.19	
INV 369981610	23/08/2024 SYNERGY	ELECTRICITY CHARGES 26/06/2024 - 22/08/2024 - CANDICE BATEMAN MEMORIAL PARK - 53 CARDWELL ROAD YORK	1	119.70	
INV 512901920	23/08/2024 SYNERGY	ELECTRICITY CHARGES 22/06/2024 - 20/08/2024 - FORREST OVAL BORE - LOT 55 FORREST STREET YORK	1	120.82	
INV 749237470	23/08/2024 SYNERGY	ELECTRICITY CHARGES 25/06/2024 - 20/08/2024 - MT BAKEWELL - 116 MOUNT BAKEWELL ROAD YORK	1	129.68	

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INV 522515390	28/08/2024 SYNERGY	ELECTRICITY CHARGES 29/06/2024 - 26/08/2024 - AVON PARK - LOWE STREET YORK	1	465.69	
INV 573203950	28/08/2024 SYNERGY	ELECTRICITY CHARGES 28/06/2024 - 27/08/2024 - RESIDENCY MUSEUM - 5 BROOKS STREET YORK	1	472.82	
INV 314003710	29/08/2024 SYNERGY	ELECTRICITY CHARGES 28/06/2024 - 27/08/2024 - CEMETERY - 83 HERBERT ROAD YORK	1	123.16	
INV 467568350	02/09/2024 SYNERGY	ELECTRICITY CHARGES - 25/07/2024 - 24/08/2024 - 404 STREET LIGHTS	1	7,765.79	
INV 785488350	02/09/2024 SYNERGY	ELECTRICITY CHARGES - 01/08/2024 - 31/08/2024 - POWER WATCH	1	1,199.39	
INV 108761310	04/09/2024 SYNERGY	ELECTRICITY CHARGES 03/07/2024 - 31/07/2024 - SWIMMING POOL, GST	1	1,556.61	
INV 114094980	10/09/2024 SYNERGY	ELECTRICITY CHARGES - 21/06/2024 - 19/08/2024 - HOWICK ST TOILETS, GST	1	170.69	
INV 696999050	10/09/2024 SYNERGY	ELECTRICITY CHARGES - 21/06/2024 - 19/08/2024 - PEACE PARK, GST	1	147.19	
INV 335462800	12/09/2024 SYNERGY	ELECTRICITY CHARGES 14/08/2024 - 10/09/2024 - ADMIN	1	2,207.49	
INV 430153700	16/09/2024 SYNERGY	ELECTRICITY CHARGES - 27/06/2024 - 23/08/2024 - OLD CEMETERY - LOT 17 BALLADONG STREET YORK	1	117.04	
EFT32686	20/09/2024 WATERLOGIC AUSTRALIA PTY LTD	WATER FILTRATION UNIT ADMINISTRATION BUILDING 1/8/2024-31/8/2024	1		78.45
INV CD-3840166	01/08/2024 WATERLOGIC AUSTRALIA PTY LTD	WATER FILTRATION UNIT ADMINISTRATION BUILDING 1/8/2024-31/8/2024	1	78.45	
EFT32687	20/09/2024 WINC AUSTRALIA PTY LIMITED	SUPPLY STATIONERY FOR YORK COMMUNITY RESOURCE CENTRE	1		286.00
INV 9045655470	02/07/2024 WINC AUSTRALIA PTY LIMITED	STATIONERY SUPPLIES FOR USE AT YORK COMMUNITY RESOURCE CENTRE	1	286.00	
EFT32688	27/09/2024 CHRIS GIBBS	COUNCILLOR PAYMENTS - SEPTEMBER 2024 - CR C GIBBS	1		1,329.91
INV SEPT 2024	26/09/2024 CHRIS GIBBS	ATTENDANCE FEE - SEPTEMBER 2024 - CR C GIBBS	1	1,329.91	
EFT32689	27/09/2024 COUNTRY WOMEN'S ASSOCIATION (CWA YORK BRANCH)	REFUND OF RATES A5845 PAID TWICE ON 06/09/2004 AND 12/09/2024 - CWA YORK	1		483.00
INV 20092024	20/09/2024 COUNTRY WOMEN'S ASSOCIATION (CWA YORK BRANCH)	REFUND RATES FOR A5845 PAID TWICE 09/9/2024 AND 12/09/2024 - CWA YORK	1	483.00	
EFT32690	27/09/2024 CREDIT MANAGEMENT AUSTRALIA POST	POSTAGE CHARGES FOR AUGUST 2024 - ADMIN	1		246.37
INV 1013476567	03/09/2024 CREDIT MANAGEMENT AUSTRALIA POST	POSTAGE CHARGES FOR AUGUST 2024 - ADMIN	1	246.37	
EFT32691	27/09/2024 DARRYS PLUMBING AND GAS	SUPPLY AND INSTALLATION OF NEW INDUCT CISTERN - HOWICK STREET TOILETS	1		1,186.00
INV IV01901	13/09/2024 DARRYS PLUMBING AND GAS	UNBLOCK AMBULANT TOILET IN GYM AT YORK RECREATION CENTRE - 20/8/2024	1	110.00	

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INV IV01942	18/09/2024 DARRYS PLUMBING AND GAS	SUPPLY AND INSTALLATION OF NEW INDUCT CISTERN - HOWICK STREET TOILETS	1	726.00	
INV IV01942	18/09/2024 DARRYS PLUMBING AND GAS	REPLACE MALE TOILETS - FLUSH BUTTON AT HOWICK STREET TOILETS	1	350.00	
EFT32692	27/09/2024 DENESE EILEEN SMYTHE	COUNCILLOR PAYMENT - SEPTEMBER 2024 - CR D SMYTHE	1		1,329.91
INV SEPT 2024	26/09/2024 DENESE EILEEN SMYTHE	ATTENDANCE FEE - SEPTEMBER 2024 - CR D SMYTHE	1	1,329.91	
EFT32693	27/09/2024 DENIS CHARLES WARNICK	COUNCILLOR PAYMENT - SEPTEMBER 2024 - CR D WARNICK	1		1,829.76
INV SEPT 2024	26/09/2024 DENIS CHARLES WARNICK	DEPUTY PRESIDENTS ATTENDANCE FEE - SEPTEMBER 2024 - CR D WARNICK	1	1,829.76	
EFT32694	27/09/2024 KEVIN PYKE	COUNCILLOR PAYMENT - SEPTEMBER 2024 - CR K PIKE	1		1,329.91
INV SEPT 2024	26/08/2024 KEVIN PYKE	ATTENDANCE FEE - SEPTEMBER 2024 - CR K PYKE	1	1,329.91	
EFT32695	27/09/2024 KEVIN RICHARD TRENT	COUNCILLOR PAYMENTS - SEPTEMBER 2024 - CR K TRENT	1		3,976.97
INV SEPT 2024	26/09/2024 KEVIN RICHARD TRENT	PRESIDENTS ATTENDANCE FEE - SEPTEMBER 2024 - CR K TRENT	1	3,976.97	
EFT32696	27/09/2024 PETER ALLAN WRIGHT	COUNCILLOR PAYMENTS - SEPTEMBER 2024 - CR P WRIGHT	1		1,329.91
INV SEPT 2024	26/09/2024 PETER ALLAN WRIGHT	ATTENDANCE FEE - SEPTEMBER 2024 - CR P WRIGHT	1	1,329.91	
EFT32697	27/09/2024 YORK & DISTRICT CO-OPERATIVE LTD	SUPPLY SAFETY BONUS OF \$100 AS PER EBA 2022 - ROB WINDSOR ,TREVOR BARRATT, AND MIKE GLEDHILL	1		477.83
INV 000064120721	31/07/2024 YORK & DISTRICT CO-OPERATIVE LTD	PURCHASE OF MONTHLY SUPPLIES & REFRESHMENTS JULY 2024 - YORK RESIDENCY MUSEUM	1	26.58	
INV 000064120734	02/08/2024 YORK & DISTRICT CO-OPERATIVE LTD	SUPPLY SAFETY BONUS OF \$100 AS PER EBA 2022 - ROB WINDSOR ,TREVOR BARRATT, AND MIKE GLEDHILL	1	300.00	
INV 000064120721	31/08/2024 YORK & DISTRICT CO-OPERATIVE LTD	PURCHASE OF MONTHLY SUPPLIES & REFRESHMENTS AUGUST 2024 - YORK RESIDENCY MUSEUM	1	28.55	
INV 000064120734	31/08/2024 YORK & DISTRICT CO-OPERATIVE LTD	PURCHASE OF MONTHLY SUPPLIES & REFRESHMENTS - AUGUST 2024 - WORKS DEPOT	1	122.70	
EFT32698	27/09/2024 PETTY CASH	PETTY CASH REIMBURSEMENT - FOR 23/24FY	1		462.70
INV 01082023	30/06/2024 PETTY CASH	PETTY CASH REIMBURSEMENT - CHANGE OF PLATE FROM Y4099 TO 1HU0723 - 1/8/2023	1	462.70	
EFT32699	29/09/2024 AUSTRALIAN TAXATION OFFICE	BUSINESS ACTIVITY STATMENT JULY 2024 - GST COLLECTED, GST PAID, PAYG AND FUEL CREDITS	1		39,565.00

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INV BAS - JUNE 202	30/06/2024 AUSTRALIAN TAXATION OFFICE	BUSINESS ACTIVITY STATEMENT APRIL - JUNE 2024 - GST COLLECTED	1	-8,092.00	
INV BAS - JULY 202	26/08/2024 AUSTRALIAN TAXATION OFFICE	BUSINESS ACTIVITY STATMENT JULY 2024 - GST COLLECTED, GST PAID, PAYG AND FUEL CREDITS	1	47,657.00	
EFT32700	30/09/2024 AUSTRALIAN MUSEUMS AND GALLERIES ASSOCIATION WA (AMAGA WA)	AUSTRALIAN MUSEUMS AND GALLERIES ASSOCIATION WA (AMAGA WA) MEMBERSHIP - YORK RESIDENCY MUSEUM 24/25	1		261.00
INV 2851	31/07/2024 AUSTRALIAN MUSEUMS AND GALLERIES ASSOCIATION WA (AMAGA WA)	AUSTRALIAN MUSEUMS AND GALLERIES ASSOCIATION WA (AMAGA WA) MEMBERSHIP - YORK RESIDENCY MUSEUM 24/25	1	261.00	
EFT32701	30/09/2024 AUTOPRO NORTHAM	SUPPLY FOR DELIVERY 1X SWCANV3050BLA - BLACK CANVAS SEAT COVERS TO SUIT 2022 ISUZU UTILITY	1		69.63
INV 1166489	17/09/2024 AUTOPRO NORTHAM	SUPPLY FOR DELIVERY 1X SWCANV3050BLA - BLACK CANVAS SEAT COVERS TO SUIT 2022 ISUZU UTILITY	1	69.63	
EFT32702	30/09/2024 BGC QUARRIES	SUPPLY FOR DELIVERY 4X TRUCK LOADS CR001 AS PER QUOTE B45960	1		2,114.23
INV IQ48849	25/08/2024 BGC QUARRIES	SUPPLY FOR DELIVERY 4X TRUCK LOADS CR001 AS PER QUOTE B45960	1	2,114.23	
EFT32703	30/09/2024 BUGMAN PEST SERVICES (GREENPALM HOLDINGS P/L)	QUARTERLY PEST & RODENT TREAT MENT - YRCC	1		1,441.00
INV INV_20240809	09/08/2024 BUGMAN PEST SERVICES (GREENPALM HOLDINGS P/L)	PEST CONTROL SERVICES AT YRCC MAIN BUILDING AND SPORTS STADIUM BUILDINGS	1	1,441.00	
EFT32704	30/09/2024 BUNNINGS WAREHOUSE	SUPPLY PAINT AND ACCESSORIES FOR THE YORK SWIMMING POOL	1		441.61
INV 2182/0038255	24/07/2024 BUNNINGS WAREHOUSE	PAINTING SUPPLIES - FLEXI SPRAY BURMUDA	1	366.46	
INV 2182/0031988	02/09/2024 BUNNINGS WAREHOUSE	SUPPLIES TO REPAIR DOOR LOCK ON TOILET DOOR - INDICATOR BOLT X 3 & INDICATOR BOLT TOILET LOCKWORK SATIN STAINLESS STEEL X 1	1	75.15	
EFT32705	30/09/2024 BUSH CONTRACTING	SUPPLY 1X WET HIRE WATER CART 14000LITRES COMMENCING THURSDAY 12.09.2024 TO THURSDAY 19.09.2024	1		7,260.00
INV INV-0396	29/09/2024 BUSH CONTRACTING	SUPPLY 1X WET HIRE WATER CART 14000LITRES COMMENCING THURSDAY 12.09.2024 TO THURSDAY 19.09.2024	1	7,260.00	
EFT32706	30/09/2024 CONPLANT PTY LTD	SUPPLY A 18T MULTI TYRE ROLLER - LESS THAN 5 YEARS OLD, 2 WAY RADIO, INDICATORS, SAFETY BEACONS AND SWIVEL SEAT - THE HIRE COMPANY IS TO MOB AND DEMOB THE HIRED ROLLER - FOR THE PERIOD 1/8/2024-31/8/2024	1		6,098.40

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INV 445345	31/08/2024 CONPLANT PTY LTD	SUPPLY A 18T MULTI TYRE ROLLER - LESS THAN 5 YEARS OLD, 2 WAY RADIO, INDICATORS, SAFETY BEACONS AND SWIVEL SEAT - THE HIRE COMPANY IS TO MOB AND DEMOB THE HIRED ROLLER - FOR THE PERIOD 1/8/2024-31/8/2024	1	6,098.40	
EFT32707	30/09/2024 CORSIGN WA	SUPPLY AND DELIVER 500X FGP-PVC-PK PARK PVC FLEXIBLE GUIDE POST WHITE 1400MM WITH RED AND WHITE DELINEATION (MRWA APPROVED)	1		7,287.50
INV 00088330	28/08/2024 CORSIGN WA	SUPPLY AND DELIVER 500X FGP-PVC-PK PARK PVC FLEXIBLE GUIDE POST WHITE 1400MM WITH RED AND WHITE DELINEATION (MRWA APPROVED)	1	7,287.50	
EFT32708	30/09/2024 DAILY LIVING PRODUCTS	ELIVERY OF 2 @ KATIE DAY CHAIR- MULTI ADJUSTBLE HIGH BACK- FOR DISABILITY AND INCLUSION REQUIREMENTS AT YORK CRC INCLUDING DELIVERY	1		908.00
INV 362241	15/07/2024 DAILY LIVING PRODUCTS	PURCHASE OF 2 @ KATIE DAY CHAIR- MULTI ADJUSTBLE HIGH BACK- FOR DISABILITY AND INCLUSION REQUIREMENTS AT YORK CRC	1	908.00	
EFT32709	30/09/2024 FUEL DISTRIBUTORS	SUPPLY 12X 10 LITRE BOTTLES OF ECO BLUE	1		549.72
INV L06092024GA	06/09/2024 FUEL DISTRIBUTORS	SUPPLY FOR DELIVER 24X MULTIS COMPLEX HV2 450GM	1	199.92	
INV L19092024GA	19/09/2024 FUEL DISTRIBUTORS	SUPPLY 12X 10 LITRE BOTTLES OF ECO BLUE	1	349.80	
EFT32710	30/09/2024 GAIL CATHERINE D'ARCY	STAFF REIMBURSEMENT - UNIFORM - GAIL DARCY	1		91.20
INV 10092024	10/09/2024 GAIL CATHERINE D'ARCY	STAFF REIMBURSEMENT - UNIFORM - GAIL DARCY	1	91.20	
EFT32711	30/09/2024 GOVERNMENTFRAMEWORKS COM INC	CASCADE/GOVERNMENT FRAMEWORKS - 2024/25 SUBSCRIPTION CONTRACT 1: CASCADE/LASERFICHE/PROCESSPRO/LOCAL GOVERNMENT FRAMEWORK + T&D CONTRACT 2: FARMER 50 FORMS / WORKFLOWS	1		59,983.00
INV 7072979	30/09/2024 GOVERNMENTFRAMEWORKS COM INC	CASCADE/GOVERNMENT FRAMEWORKS - 2024/25 SUBSCRIPTION CONTRACT 1: CASCADE/LASERFICHE/PROCESSPRO/LOCAL GOVERNMENT FRAMEWORK + T&D CONTRACT 2: FARMER 50 FORMS / WORKFLOWS	1	59,983.00	
EFT32712	30/09/2024 HERSEYS SAFETY PTY LTD	SUPPLY AND DELIVER VIA THE SHIRE OF YORKS TOLL ACCOUNT - 10X DOWPXL COVERALLS	1		126.50
INV INV-3227	13/08/2024 HERSEYS SAFETY PTY LTD	SUPPLY AND DELIVER VIA THE SHIRE OF YORKS TOLL ACCOUNT - 10X DOWPXL COVERALLS	1	126.50	

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EFT32713	30/09/2024 JASON SIGNMAKERS	SUPPLY AND DELIVER TO THE SHIRE OF YORK VIA THE TOLL ACCOUNT 4X CUSTOM SIGN AND MATCHING QUAD SWING STAND 1.6MM ALUMINIUM FITTED TO 600X600 QUAD STAND CLASS 400 CL1 REFLECTIVE VINYL BLACK AND YELLOW AGF OVERLAMINATE - ROAD PLANT AHEAD	1		470.49
INV 40055	07/08/2024 JASON SIGNMAKERS	SUPPLY AND DELIVER TO THE SHIRE OF YORK VIA THE TOLL ACCOUNT 4X CUSTOM SIGN AND MATCHING QUAD SWING STAND 1.6MM ALUMINIUM FITTED TO 600X600 QUAD STAND CLASS 400 CL1 REFLECTIVE VINYL BLACK AND YELLOW AGF OVERLAMINATE - ROAD PLANT AHEAD	1	470.49	
EFT32714	30/09/2024 KLK FARMS PTY LTD	SUPPLY THE SHIRE OF YORK 56M3 OF GRAVEL	1		215.60
INV 15751	02/08/2024 KLK FARMS PTY LTD	SUPPLY THE SHIRE OF YORK 56M3 OF GRAVEL	1	215.60	
EFT32715	30/09/2024 LOUISE WELLS	IOTA24 TEXTILE ARTIST IN RESIDENCE - LOUISE WELLS ARTIST - ACCOMMODATION - SETTLERS HOUSE 2 X NIGHTS	1		240.00
INV 23082024	23/08/2024 LOUISE WELLS	IOTA24 TEXTILE ARTIST IN RESIDENCE - LOUISE WELLS ARTIST - ACCOMMODATION - SETTLERS HOUSE 2 X NIGHTS	1	240.00	
EFT32716	30/09/2024 MINUTEMAN PRESS MIDLAND	SUPPLY 250 BUSINESS CARDS FOR - VISITORS CENTRE, ANNEKE BIRLISON, PIP GABRAITH, REBECCA ATKINSON,, JACK NUNN, REBECCA PLUMBO	1		984.50
INV 25199	21/06/2024 MINUTEMAN PRESS MIDLAND	SUPPLY 250 X WITH COMPLIMENT SLIPS WITH SHIRE OF YORK LOGO	1	117.70	
INV 25198	21/06/2024 MINUTEMAN PRESS MIDLAND	250 X BUSINESS CARDS FOR SAM GOOD	1	159.50	
INV 25268	02/07/2024 MINUTEMAN PRESS MIDLAND	250 X BUSINESS CARDS - ALLAN BRADY	1	159.50	
INV 25681	19/09/2024 MINUTEMAN PRESS MIDLAND	SUPPLY 250 BUSINESS CARDS FOR - VISITORS CENTRE, ANNEKE BIRLISON, PIP GABRAITH, REBECCA ATKINSON,, JACK NUNN, REBECCA PLUMBO	1	547.80	
EFT32717	30/09/2024 MOORE MOWING AND TURF MAINTENANCE	COMPLETE A VERTIMOW AND SWEEP ON THE SHIRE OF YORK FOOTBALL OVAL AND EASTERN HOCKEY FIELD AS PER QUOTE ISSUED - DATES TO BE CONFIRMED FOR BETWEEN SEPTEMBER AND OCTOBER 2024	1		7,260.00
INV INV-4120	18/09/2024 MOORE MOWING AND TURF MAINTENANCE	COMPLETE A VERTIMOW AND SWEEP ON THE SHIRE OF YORK FOOTBALL OVAL AND EASTERN HOCKEY FIELD AS PER QUOTE ISSUED - DATES TO BE CONFIRMED FOR BETWEEN SEPTEMBER AND OCTOBER 2024	1	7,260.00	
EFT32718	30/09/2024 NODE1 INTERNET	N1 BUSINESS FIBRE FOR ADMINISTRATION, MUSEUM AND DEPOT AND 30 IP ADDRESS RANGE - AUGUST 2024	1		4,643.10
INV N633990	09/07/2024 NODE1 INTERNET	N1 BUSINESS FIBRE ADMINISTRATION - AUGUST 2024	1	1,547.70	
INV N635592	13/08/2024 NODE1 INTERNET	N1 BUSINESS FIBRE ADMINISTRATION - SEPTEMBER 2024	1	1,547.70	

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INV N636694	09/09/2024 NODE1 INTERNET	N1 BUSINESS FIBRE ADMINISTRATION - OCTOBER 2024	1	1,547.70	
EFT32719	30/09/2024 SMITHS SHELL SERVICE	TRAILER ADAPTOR FLAT 7 PIN SML ROUND	1		27.99
INV 18276046	18/09/2024 SMITHS SHELL SERVICE	TRAILER ADAPTOR FLAT 7 PIN SML ROUND	1	27.99	
EFT32720	30/09/2024 TALIS CONSULTANTS	VARIATION 3 CONSULTANCY SERVICE PEROD ENDING 13/08/2024 - TC24002 QUELLINGTON ROAD - DETAILED DESIGN AND COST ESTIMATE CHANGES -	1		12,331.00
INV 32411	14/08/2024 TALIS CONSULTANTS	VARIATION 3 CONSULTANCY SERVICE PEROD ENDING 13/08/2024 - TC24002 QUELLINGTON ROAD - DETAILED DESIGN AND COST ESTIMATE CHANGES -	1	12,331.00	
EFT32721	30/09/2024 TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES ON 4/9/2024 FROM PERTH TO YORK - FULTON HOGAN, T-EQUIP, PRESSURE MASTERS	1		1,019.39
INV 0558-S337610	11/08/2024 TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES DEPOT - JASON SIGNMAKERS - WELSHPOOL TO YORK 07/08/2024	1	60.08	
INV 0560-S337610	25/08/2024 TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES DEPOT - 16/08/2024 - CORSIGN (WANGARA) AND HERSEY SAFETY (DWELLINGUP)	1	118.83	
INV 0562-S337610	08/09/2024 TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES FROM YORK TO STATE LIBRARY NORTHBRIDGE - 30/08/2024	1	85.70	
INV 0562-S337610	08/09/2024 TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES ON 4/9/2024 FROM PERTH TO YORK - FULTON HOGAN, T-EQUIP, PRESSURE MASTERS	1	754.78	
EFT32722	30/09/2024 THE FLOUR MILL CAFE YORK	CATERING - EMPLOYEE RECOGNITION PRESENTATION AFTERNOON TEA FOR 11 SEPTEMBER 2024	1		470.60
INV #INV 15263	26/08/2024 THE FLOUR MILL CAFE YORK	SUPPLY FOR COLLECTION QUOTE 30 - MIXED PASTRY FOR 20 AND MIXED SANDWICHES FOR 20 MIXTURES TO INCLUDE VEGETARIAN OPTIONS	1	163.80	
INV #15266	02/09/2024 THE FLOUR MILL CAFE YORK	CATERING - EMPLOYEE RECOGNITION PRESENTATION AFTERNOON TEA FOR 11 SEPTEMBER 2024	1	306.80	
EFT32723	30/09/2024 TOURIST DESIGNS	SUPPLY OF FRIDGE MAGNETS, INCLUDING HANGSELL POUCHES - FOR RESALE AT THE YORK VISITOR CENTRE - VARIOUS DESIGNS - 90 TOTAL - TOWN HALL, YORK ORCHID, SIGNPOST, CANOLA FIELD AND SWING BRIDGE	1		1,235.60
INV TD05964	16/09/2024 TOURIST DESIGNS	GRAPHIC DESIGN FEES FOR VARIOUS ITEMS TO BE SUPPLIED TO THE YORK VISITOR CENTRE FOR RESALE - TOWN HALL	1	1,235.60	
EFT32724	30/09/2024 TOWN TEAM MOVEMENT	TOWN TEAMS CONFERENCE FEES FOR ATTENDANCE: ALINA BEHAN AND SAM GOOD NORTHAM 2024	1		550.00
INV 00000896	05/09/2024 TOWN TEAM MOVEMENT	TOWN TEAMS CONFERENCE FEES FOR ATTENDANCE: SAM GOOD NORTHAM 2024	1	550.00	

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EFT32725	30/09/2024 TREE TECH AUSTRALIA	COMPLETE PRUNING OF 17 TREES ON GREY ST - MEET THE WP TREE PRUNING STANDERD AND PRUNE UNDERNEATH COMPLETE ALL SAFETY CHECKS AND HAZARD ASSESSMENTS PRIOR TO COMMENCING AND ENSURE THE AREA IS CLEAR OF ALL DEBRIS AND PRUNING - AS PER QUOTE 109	1		3,668.00
INV INV-0205	21/08/2024 TREE TECH AUSTRALIA	COMPLETE PRUNING OF 17 TREES ON GREY ST - MEET THE WP TREE PRUNING STANDERD AND PRUNE UNDERNEATH COMPLETE ALL SAFETY CHECKS AND HAZARD ASSESSMENTS PRIOR TO COMMENCING AND ENSURE THE AREA IS CLEAR OF ALL DEBRIS AND PRUNING - AS PER QUOTE 109	1	3,168.00	
INV INV-0207	21/08/2024 TREE TECH AUSTRALIA	REMOVING THE (PLANTED) TREE THAT IS UNSAFE ON DINDSALE ST	1	500.00	
EFT32726	30/09/2024 VOCUS PTY LTD	MONTHLY LANDLINE PHONE SERVICE - SEPTEMBER 2024	1		385.00
INV P1197686	01/09/2024 VOCUS PTY LTD	MONTHLY LANDLINE PHONE SERVICE - SEPTEMBER 2024	1	385.00	
EFT32727	30/09/2024 WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER SERVICE CHARGES (ADMIN) - FROM 08/08/24 - 09/09/2024	1		1,373.24
INV 221842	09/09/2024 WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER SERVICE CHARGES (ADMIN) - FROM 08/08/24 - 09/09/2024	1	1,373.24	
EFT32728	30/09/2024 WINC AUSTRALIA PTY LIMITED	SUPPLY 5 CTNS OF WHITE 80GSM A4 AND 3 CTNS A3 PHOTOCOPYING PAPER AND 100 PK LAMINATING POUCHERS - YCRC	1		836.73
INV 9045955122	13/08/2024 WINC AUSTRALIA PTY LIMITED	SUPPLY HP TONNER CARTRIDGE - CYAN - YRCC	1	194.91	
INV 9046204110	16/09/2024 WINC AUSTRALIA PTY LIMITED	SUPPLY 5 CTNS OF WHITE 80GSM A4 AND 3 CTNS A3 PHOTOCOPYING PAPER AND 100 PK LAMINATING POUCHERS - YCRC	1	641.82	
EFT32729	30/09/2024 YORK & DISTRICT CO-OPERATIVE LTD	MONTHLY SUPPLIES & REFRESHMENTS FOR JULY 2024 (ADMIN)	1		783.09
INV 00064120592	31/07/2024 YORK & DISTRICT CO-OPERATIVE LTD	MONTHLY SUPPLIES & REFRESHMENTS FOR JULY 2024 (ADMIN)	1	373.94	
INV 000064120592	31/08/2024 YORK & DISTRICT CO-OPERATIVE LTD	MONTHLY SUPPLIES & REFRESHMENTS ANDMINISTRATION - AUGUST 2024	1	266.80	
INV 000064120733	31/08/2024 YORK & DISTRICT CO-OPERATIVE LTD	SUPPLIES AND CONSUMABLES FOR AUGUST 2024 YORK CRC	1	31.65	
INV 000064120592	31/08/2024 YORK & DISTRICT CO-OPERATIVE LTD	CLEANING SUPPLIES FOR TOWN HALL CLEANING 28/8/2024 - GEORGE	1	10.70	
INV 000064120592	31/08/2024 YORK & DISTRICT CO-OPERATIVE LTD	GIFT VOUCHER FOR STAFF RECOGNITION - JACK NUNN	1	100.00	
EFT32730	30/09/2024 YORK ELECTRICAL SERVICE	REPLACE TELEVISION ANTENNA, AMPLIFIER, TRIPOD MAST AND COAX SOCKET AND CABLE FOR UNIT 1, 40 MACARTNEY STREET	1		502.08
INV 469	25/08/2024 YORK ELECTRICAL SERVICE	REPLACE TELEVISION ANTENNA, AMPLIFIER, TRIPOD MAST AND COAX SOCKET AND CABLE FOR UNIT 1, 40 MACARTNEY STREET	1	502.08	

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DD17362.1	05/09/2024 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL ENDING 03/09/2024	1		34,477.12
INV SUPERANNUA	05/09/2024 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL ENDING 03/09/2024	1	34,477.12	
DD17385.1	19/09/2024 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL 17/09/2024	1		35,116.78
INV SUPERANNUA	19/09/2024 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL 17/09/2024	1	35,116.78	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL FUND BANK	439,198.84
2	TRUST FUND BANK	1,433.00
TOTAL		440,631.84



SHIRE OF YORK
BUSINESS CREDIT CARD SUMMARY
 September 2024

BUSINESS CARD 1 (M202) – EXECUTIVE MANAGER INFRASTRUCTURE AND DEVELOPMENT SERVICES

Total purchases August 2024 \$882.00

01.08.24	Department of Water & Environmental Regulation – Clearing Permit	\$400.00
14.08.24	Maya Maya at Mandoon Estate – Accommodation Angela Plichota	\$478.00
30.08.24	Monthly Card Fee – Bendigo Bank	\$4.00

BUSINESS CARD 2 (M203) – EXECUTIVE MANAGER CORPORATE AND COMMUNITY SERVICES

Total balance August 2024 \$2,445.19

09.08.24	Adobe Premiere Pro – Video Editing	\$379.10
21.08.24	Mr-QR.COM – Add free QR Codes	\$192.41
21.08.24	International Transaction Fee – Mr QR.com	\$5.77
27.08.24	Quest Innaloo – Accommodation – Nicole Parker	\$1,262.66
27.08.24	Department of Racing and Gaming – Application Protection Order	\$261.50
29.08.24	Monthly Card Fee – Bendigo Bank	\$4.00
31.08.24	Tickets*Futuring – Conference – Annie Q Medley	\$339.75



MONTHLY LIST OF FUEL CARD TRANSACTIONS
31 August 2024

TRANSACTION DATE	SUPPLIER	REGISTRATION	MODEL	TOTAL AMOUNT
31/07/2024	CALTEX WOOROLOO	1HS2886	SEDAN 2022 HYUNDAI ELITE SUV INTENSE BLUE SUV 1HS2886 (EHO) - P133	\$ 88.88
1/08/2024	CALTEX GLEN FORREST	1IBY541	SUBARU OUTBACK TOURING XT A91IBY541 (CEO) - P140	\$ 110.66
1/08/2024	PUMA ENERGY YORK ROADHOUSE	1HVF884	SUV 2023 MAZDA CX5 MAXX SPORT AUTO AWD WAGON WHITE 1HVF884 (LIA) - P178	\$ 90.15
1/08/2024	PUMA ENERGY YORK ROADHOUSE	1HSA231	SEDAN 2022 MAZDA CX5 TOURING ACTIVE WAGON WHITE SUV 1HSA231 (EMIDS) - P173	\$ 85.93
3/08/2024	CALTEX MUNDARING	1ICQ468	MAZDA CX-8 SPORT AUTO APORTS SOUL RED 1ICQ468 (EMCCS) - P165	\$ 98.89
6/08/2024	BP CONNECT WEMBLEY	1IBY541	SUBARU OUTBACK TOURING XT A91IBY541 (CEO) - P140 - SURCHARGE	\$ 1.40
6/08/2024	BP CONNECT WEMBLEY	1IBY541	SUBARU OUTBACK TOURING XT A91IBY541 (CEO) - P140	\$ 87.72
6/08/2024	BP CONNECT WEMBLEY	1IBY541	SUBARU OUTBACK TOURING XT A91IBY541 (CEO) - P140 - WEX AUSTRALIA	\$ 0.50
6/08/2024	PUMA ENERGY YORK ROADHOUSE	1HIF924	SEDAN 2021 MAZDA 3 TOURING G20 AUTO HATCH SONIC SILVER/BLACK LEATHER 1HIF924 (ADMIN) - P171	\$ 70.66
7/08/2024	AMPOL MECKERING	1HSA231	SEDAN 2022 MAZDA CX5 TOURING ACTIVE WAGON WHITE SUV 1HSA231 (EMIDS) - P173	\$ 86.53
7/08/2024	AMPOL MECKERING	1HSA231	SEDAN 2022 MAZDA CX5 TOURING ACTIVE WAGON WHITE SUV 1HSA231 (EMIDS) - P174 - WEX AUSTRALIA	\$ 0.50
9/08/2024	PUMA ENERGY YORK ROADHOUSE	1ICQ468	MAZDA CX-8 SPORT AUTO APORTS SOUL RED 1ICQ468 (EMCCS) - P165	\$ 111.01
10/08/2024	EG FUELCO JOONDALUP	1IBY541	SUBARU OUTBACK TOURING XT A91IBY541 (CEO) - P140	\$ 92.54
10/08/2024	EG FUELCO JOONDALUP	1IBY541	SUBARU OUTBACK TOURING XT A91IBY541 (CEO) - P140 - WEX AUSTRALIA	\$ 0.50
14/08/2024	PUMA ENERGY YORK ROADHOUSE	1HS2886	SEDAN 2022 HYUNDAI ELITE SUV INTENSE BLUE SUV 1HS2886 (EHO) - P133	\$ 75.33
15/08/2024	BP CONNECT WEMBLEY	1IBY541	SUBARU OUTBACK TOURING XT A91IBY541 (CEO) - P140	\$ 1.65
15/08/2024	BP CONNECT WEMBLEY	1IBY541	SUBARU OUTBACK TOURING XT A91IBY541 (CEO) - P140	\$ 103.49
15/08/2024	BP CONNECT WEMBLEY	1IBY541	SUBARU OUTBACK TOURING XT A91IBY541 (CEO) - P140 - WEX AUSTRALIA	\$ 0.50
15/08/2024	PUMA ENERGY YORK ROADHOUSE	1HIF924	SEDAN 2021 MAZDA 3 TOURING G20 AUTO HATCH SONIC SILVER/BLACK LEATHER 1HIF924 (ADMIN) - P171	\$ 84.87
17/08/2024	PUMA ENERGY YORK ROADHOUSE	1ICQ468	MAZDA CX-8 SPORT AUTO APORTS SOUL RED 1ICQ468 (EMCCS) - P165	\$ 105.00
18/08/2024	BP CONNECT WEMBLEY	1IBY541	SUBARU OUTBACK TOURING XT A91IBY541 (CEO) - P140	\$ 1.41
18/08/2024	BP CONNECT WEMBLEY	1IBY541	SUBARU OUTBACK TOURING XT A91IBY541 (CEO) - P140	\$ 88.60
18/08/2024	BP CONNECT WEMBLEY	1IBY541	SUBARU OUTBACK TOURING XT A91IBY541 (CEO) - P140 - WEX AUSTRALIA	\$ 0.50
19/08/2024	PUMA ENERGY YORK ROADHOUSE	1HSA231	SEDAN 2022 MAZDA CX5 TOURING ACTIVE WAGON WHITE SUV 1HSA231 (EMIDS) - P173	\$ 90.05
21/08/2024	CALTEX WOOROLOO	1HS2886	SEDAN 2022 HYUNDAI ELITE SUV INTENSE BLUE SUV 1HS2886 (EHO) - P133	\$ 87.54
22/08/2024	CALTEX GLEN FORREST	1IBY541	SUBARU OUTBACK TOURING XT A91IBY541 (CEO) - P140	\$ 111.20
23/08/2024	CALTEX MUNDARING	1ICQ468	MAZDA CX-8 SPORT AUTO APORTS SOUL RED 1ICQ468 (EMCCS) - P165	\$ 111.77
26/08/2024	S24 SAWYERS VALLEY	1HSA231	SEDAN 2022 MAZDA CX5 TOURING ACTIVE WAGON WHITE SUV 1HSA231 (EMIDS) - P173	\$ 64.12
26/08/2024	CALTEX GLEN FORREST	1IBY541	SUBARU OUTBACK TOURING XT A91IBY541 (CEO) - P140	\$ 97.88
26/08/2024	PUMA ENERGY YORK ROADHOUSE	1HIF924	SEDAN 2021 MAZDA 3 TOURING G20 AUTO HATCH SONIC SILVER/BLACK LEATHER 1HIF924 (ADMIN) - P171	\$ 80.76
28/08/2024	PUMA ENERGY YORK ROADHOUSE	1HS2886	SEDAN 2022 HYUNDAI ELITE SUV INTENSE BLUE SUV 1HS2886 (EHO) - P133	\$ 80.00
29/08/2024	BP THE LAKES 1903	1ICQ468	MAZDA CX-8 SPORT AUTO APORTS SOUL RED 1ICQ468 (EMCCS) - P165	\$ 1.20
29/08/2024	BP THE LAKES 1903	1ICQ468	MAZDA CX-8 SPORT AUTO APORTS SOUL RED 1ICQ468 (EMCCS) - P165	\$ 75.38
29/08/2024	BP THE LAKES 1903	1ICQ468	MAZDA CX-8 SPORT AUTO APORTS SOUL RED 1ICQ468 (EMCCS) - P165 - WEX AUSTRALIA	\$ 0.50
31/08/2024			ADMINISTRATION FEE	\$ 78.79
TOTAL				\$ 2,266.41

SY111-10/24 INVESTMENTS - SEPTEMBER 2024

File Number:	4.7714
Author:	Codey Redmond, Manager Finance
Authoriser:	Alina Behan, Executive Manager Corporate & Community Services
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	1. Investment Register September 2024 ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative

PURPOSE OF REPORT

This report presents the balance and distribution of investments held by the Shire of York to Council.

BACKGROUND

Policy F4 - Investment requires Council to review the performance of its investments monthly. In accordance with the Policy, a report of investments is presented to Council to provide a summary of investments held by the Shire of York.

COMMENTS AND DETAILS

The Shire of York Investment Portfolio includes the following items that highlight Council's investment portfolio performance:

1. Council's Investments
2. Application of Investment Funds
3. Investment Performance

2024/25 Year to Date (YTD) Municipal and Trust interest totalling \$27,090.85 has been received and receipted as at 30 September 2024.

There were no investments maturing in September.

Further details of the Shire's current term deposits and bank balances is presented in Appendix 1.

OPTIONS

Not applicable

IMPLICATIONS TO CONSIDER**Consultative**

Standard and Poor's Australia - Global ratings

Financial institutions

Strategic

Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

The Shire's public finances are sustainable in the short and long-term.

Policy Related

F4 Investment

Delegation 1.1.19 - Power to Invest and Manage Investments

Financial

Revenue from investments is a funding source for the Shire and assists in maintaining the value of reserve funds. Policies and procedures are in place to ensure appropriate, responsible and accountable measures protect the Shire's funds.

Legal and Statutory

Section 6.14 of the *Local Government Act 1995* is applicable and states:

“6.14. Power to invest

- (1) *Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the Trustees Act 1962 Part III.*
- (2A) *A local government is to comply with the regulations when investing money referred to in subsection (1).*
- (2) *Regulations in relation to investments by local governments may —*
 - (a) *make provision in respect of the investment of money referred to in subsection (1); and*
 - [(b) deleted]*
 - (c) *prescribe circumstances in which a local government is required to invest money held by it; and*
 - (d) *provide for the application of investment earnings; and*
 - (e) *generally provide for the management of those investments.”*

Regulations 19 and 19C of the *Local Government (Financial Management) Regulations 1996* are applicable and state:

“19. Investments, control procedures for

- (1) *A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.*
- (2) *The control procedures are to enable the identification of —*
 - (a) *the nature and location of all investments; and*
 - (b) *the transactions related to each investment.*

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

- (1) *In this regulation —*
authorised institution means —
 - (a) *an authorised deposit-taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or*

- (b) *the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;*

foreign currency means a currency except the currency of Australia.

- (2) *When investing money under section 6.14(1), a local government may not do any of the following —*

- (a) *deposit with an institution except an authorised institution;*
- (b) *deposit for a fixed term of more than 3 years;*
- (c) *invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;*
- (d) *invest in bonds with a term to maturity of more than 3 years;*
- (e) *invest in a foreign currency.”*

Risk Related

Funds are invested with various financial institutions in accordance with the global credit framework outlined in the Shire's investment policy to reduce risk.

Workforce

The scope of this report can be managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

RECOMMENDATION

That, with regard to Investments - September 2024, Council:

- 1. Receives and notes the Shire of York Investment Portfolio, as presented in Appendix 1.**



SHIRE OF YORK INVESTMENT PORTFOLIO
30 September 2024

Reference	Deposit Institution	S & P's	Investment Date	Maturity Date		Investment Value	% of total portfolio	Investment Rate	Value at maturity	Total Interest to be paid at maturity
MUNICIPAL - Interest Bearing NCDs/TDs										
	AMP Banking	BBB	Friday, 16 August 2024	Monday, 13 January 2025	150	500,311.65	5%	5.15%	510,900.44	10,588.79
MUNICIPAL - Interest Bearing NCDs/TDs						500,311.65	5%	5.15%	510,900.44	10,588.79
MUNICIPAL - Other funds										
	Municipal Account 118630623	BBB+				6,168,563.67	61%		6,168,563.67	0.00
	Westpac Flex-i	AA-				5,402.13	0%		5,402.13	0.00
	AMP Banking At call	BBB				28,795.86	0%		28,795.86	0.00
	AMP Banking Notice	BBB				301,889.89	3%		301,889.89	0.00
MUNICIPAL - Other						6,504,651.55	64%		6,504,651.55	0.00
RESERVE - Interest Bearing NCDs/TDs										
	AMP Banking	BBB	Tuesday, 12 December 2023	Thursday, 12 December 2024	366	1,003,684.94	10%	5.40%	1,058,032.49	54,347.55
	AMP Banking	BBB	Wednesday, 25 October 2023	Friday, 25 October 2024	366	570,783.67	6%	5.15%	600,259.56	29,475.89
	Bendigo Reserve TD		Friday, 17 May 2024	Monday, 17 February 2025	276	509,573.65	5%	4.00%	524,986.51	15,412.86
RESERVE - Interest Bearing NCDs/TDs						2,084,042.26	21%	5.28%	2,183,278.56	99,236.30
RESERVE - Other funds										
	Reserve Acct 119521748	BBB+				550,116.01	5%		550,116.01	0.00
RESERVE - Other						550,116.01	5%		550,116.01	0.00
TRUST - Interest Bearing NCDs/TDs										
T2/SUBDIVISIONS	Bendigo Bank	BBB+	Monday, 29 January 2024	Wednesday, 29 January 2025	366	36,000.36	0.36%	4.75%	37,715.06	1,714.70
T40 I/SECTIONS 2513	Bendigo Bank	BBB+	Monday, 29 January 2024	Wednesday, 29 January 2025	366	33,774.20	0.33%	4.75%	35,382.87	1,608.67
T77 C/OVERS 2514	Bendigo Bank	BBB+	Monday, 29 January 2024	Wednesday, 29 January 2025	366	64,976.56	0.64%	4.75%	68,071.40	3,094.84

TRUST - Interest Bearing NCDs/TDs			134,751.12	1%	4.75%	141,169.33	6,418.21
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TRUST - Other funds

Trust Acct 118630649	BBB+		330,332.43	3%		330,332.43	0.00
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TRUST - Other			330,332.43	3%		330,332.43	0.00
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TOTALS			10,104,205	100%	5.06%	10,220,448	116,243
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Reconciliation		
by rating	Value of Investments/Bank accounts	
AA-	5,402.13	0%
BBB+	7,183,763.23	75%
BBB	2,405,466.01	25%
TOTAL	9,594,631.37	100%

Summary of Amounts			
TD's by bank		Bank Accounts - Bendigo Bank	
Bendigo Bank	134,751.12	6%	Municipal 2,597,181.77
AMP Banking	2,074,780.26	94%	Reserve 550,116.01
National Australia Banl	0.00	0%	Trust 330,332.43
Westpac Bank	0.00	0%	AMP At call 28,795.86
			AMP Notice 301,889.89
			Westpac Flex-i 5,402.13
	2,209,531.38	100%	30-Sep-24 \$ 3,813,718.09

Total Cash	6,023,249.47
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Interest Earnings			Total Cash by Fund	
Fund	Adopted Budget	Year to Date Actual	Fund	
Municipal \$	70,000.00	\$ -	Municipal	7,004,963.20
Reserve \$	47,000.00	\$ -	Reserve	2,634,158.27
Trust \$	-	\$ -	Trust	465,083.6
Total \$	117,000.00	\$ -	Total \$	10,104,205.02

10 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11 QUESTIONS FROM MEMBERS WITHOUT NOTICE

12 BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

A Late Item will be presented in relation to the Consideration of WALGA Elections Advocacy Positions.

13 MEETING CLOSED TO THE PUBLIC

13.1 Matters for which the Meeting may be closed

Nil

13.2 Public Reading of resolutions to be made public

14 CLOSURE