



# **UNCONFIRMED MINUTES**

## **Ordinary Council Meeting Tuesday, 23 July 2024**

**Date: Tuesday, 23 July 2024**

**Time: 5:00pm**

**Location: Council Chambers, York Town Hall, York**

## Order Of Business

<b>1</b>	<b>Opening</b>	<b>4</b>
1.1	Declaration of Opening	4
1.2	Acknowledgement / Disclaimer	4
1.3	Standing Orders	4
1.4	Announcement of Visitors	4
1.5	Declarations of Interest that Might Cause a Conflict	4
1.6	Declaration of Financial Interests	4
1.7	Disclosure of Interests that May Affect Impartiality	4
<b>2</b>	<b>Attendance</b>	<b>4</b>
2.1	Members	4
2.2	Staff	5
2.3	Apologies	5
2.4	Leave of Absence Previously Approved	5
2.5	Number of People in the Gallery at Commencement of Meeting	5
<b>3</b>	<b>Questions From Previous Meetings</b>	<b>5</b>
3.1	Response to Previous Public Questions Taken on Notice	5
3.2	Response to Unasked Questions from the Previous Meeting	5
<b>4</b>	<b>Public Question Time</b>	<b>5</b>
4.1	Written Questions – Current Agenda	6
4.2	Public Question Time	6
<b>5</b>	<b>Applications For Leave of Absence</b>	<b>8</b>
<b>6</b>	<b>Presentations</b>	<b>8</b>
6.1	Petitions	8
6.2	Presentations	8
6.3	Deputations	8
6.4	Delegates' reports	9
<b>7</b>	<b>Confirmation of Minutes of Previous Meetings</b>	<b>9</b>
<b>8</b>	<b>Announcements by Presiding Member without Discussion</b>	<b>9</b>
<b>9</b>	<b>Officer's Reports</b>	<b>11</b>
SY060-07/24	Development Application - Construction of Barn Style Shed House and Ancillary Accommodation with R-Code Variations - Lot 90 (51) Brunswick Road, York	11
SY061-07/24	Development Application - Construction of Barn Style Shed House and Over Height Outbuilding - Lot 77 (78) Newcastle Street, York	30
SY062-07/24	Sponsorship Acquittals - York Golf Club, York RSL and Wheatbelt Arts & Events Inc	46
SY063-07/24	Requests for new Multi-Year Funding Agreements	72

	SY064-07/24 Minutes of the Access and Inclusion Advisory Group Meetings held April - June 2024 .....	73
	SY065-07/24 Report on Training Undertaken by Councillors in 2023/24.....	100
	SY066-07/24 Diploma of Local Government - Status Report - Cr Denese Smythe .....	106
	SY067-07/24 Financial Report - June 2024 .....	113
	SY068-07/24 Investments - June 2024 .....	174
<b>10</b>	<b>Motions of Which Previous Notice Has Been Given .....</b>	<b>179</b>
<b>11</b>	<b>Questions from Members without Notice .....</b>	<b>179</b>
<b>12</b>	<b>Business of an Urgent Nature Introduced by Decision of the Meeting.....</b>	<b>179</b>
<b>13</b>	<b>Meeting Closed to the Public .....</b>	<b>179</b>
	13.1 Matters for which the Meeting may be closed.....	179
	SY069-07/24 - Confidential - Outstanding Rates and Charges - Payment Agreement .....	180
	13.2 Public Reading of resolutions to be made public .....	180
<b>14</b>	<b>Closure .....</b>	<b>180</b>

**MINUTES OF SHIRE OF YORK  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, YORK TOWN HALL, YORK  
ON TUESDAY, 23 JULY 2024 AT 5:00PM**

**1 OPENING**

1.1 Declaration of Opening

*Cr Kevin Trent, Shire President, declared the meeting open at 5.00pm.*

1.2 Acknowledgement / Disclaimer

The Shire President advised the following:

*"The York Shire Council acknowledges the Ballardong people of the Noongar Nation who are the Traditional Owners of this country and recognise their continuing connection to land, water, sky and culture. We pay our respects to all these people and their Elders past, present and emerging.*

*This meeting is being recorded on a digital audio and visual device to assist with minute taking purposes. The public is reminded that in accordance with Section 6.16 of the Shire of York Local Government (Council Meetings) Local Law 2016 that nobody shall use any visual or vocal recording device or instrument to record the proceedings of Council without the written permission of the presiding member.*

*I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995.*

*Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material."*

1.3 Standing Orders

*Nil*

1.4 Announcement of Visitors

*Nil*

1.5 Declarations of Interest that Might Cause a Conflict

*Nil*

1.6 Declaration of Financial Interests

*Cr Trent - SY062-07/24 - Sponsorship Acquittals - York Golf Club, York RSL and Wheatbelt Arts & Events Inc*

1.7 Disclosure of Interests that May Affect Impartiality

*Nil*

**2 ATTENDANCE**

2.1 Members



*Cr Kevin Trent, Shire President; Cr Denis Warnick, Deputy Shire President  
Cr Chris Gibbs; Cr Kevin Pyke; Cr Denese Smythe; Cr Peter Wright*

2.2 Staff

*Chris Linnell, Chief Executive Officer; Alina Behan, Executive Manager Corporate & Community Services; Lindon Mellor, Executive Manager Infrastructure & Development Services; Vanessa Green, Council & Executive Support Officer*

2.3 Apologies

*Cr James Adamini*

2.4 Leave of Absence Previously Approved

*Nil*

2.5 Number of People in the Gallery at Commencement of Meeting

*There were five (5) people in the Gallery at the commencement of the meeting.*

**3 QUESTIONS FROM PREVIOUS MEETINGS**

3.1 Response to Previous Public Questions Taken on Notice

*Nil*

3.2 Response to Unasked Questions from the Previous Meeting

*Nil*

**4 PUBLIC QUESTION TIME**

Public Question Time is conducted in accordance with the *Local Government Act 1995* and Regulations. In addition to this the Shire's *Local Government (Council Meetings) Local Law 2016* states:

**6.7 Other procedures for question time for the public**

- (1) A member of the public who wishes to ask a question during question time must identify themselves and register with a Council Officer immediately prior to the meeting.
- (2) A question may be taken on notice by the Council for later response.
- (3) When a question is taken on notice the CEO is to ensure that—
  - (a) a response is given to the member of the public in writing; and
  - (b) a summary of the response is included in the agenda of the next meeting of the Council.
- (4) Where a question relating to a matter in which a relevant person has an interest is directed to the relevant person, the relevant person is to—
  - (a) declare that he or she has an interest in the matter; and
  - (b) allow another person to respond to the question.
- (5) Each member of the public with a question is entitled to ask up to 2 questions before other members of the public will be invited to ask their questions.

- (6) Where a member of the public provides written questions then the Presiding Member may elect for the questions to be responded to as normal business correspondence.
- (7) The Presiding Member may decide that a public question shall not be responded to where—
  - (a) the same or similar question was asked at a previous meeting, a response was provided and the member of the public is directed to the minutes of the meeting at which the response was provided;
  - (b) the member of the public uses public question time to make a statement, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the statement as a question; or
  - (c) the member of the public asks a question that is offensive or defamatory in nature, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the question in a manner that is not offensive or defamatory.
- (8) A member of the public shall have 2 minutes to submit a question.
- (9) The Council, by resolution, may agree to extend public question time.
- (10) Where any questions remain unasked at the end of public question time they may be submitted to the CEO who will reply in writing and include the questions and answers in the agenda for the next ordinary Council meeting.
- (11) Where an answer to a question is given at a meeting, a summary of the question and the answer is to be included in the minutes.

*Public Question Time commenced at 5.04pm.*

#### 4.1 Written Questions – Current Agenda

*Nil*

#### 4.2 Public Question Time

##### **MR DAVID SPARROW**

##### **Question 1**

*Council, since when is it your role to provide employment on rates payer coin in the form of operating a pub in one of our assets in direct competition with local businesses?*

##### **Response by the Shire President**

*The Shire of York will not commence operating a pub.*

*As detailed in the reports presented to Council's December 2023, March 2024 and June 2024 Ordinary Meetings, rather than return to a full restaurant and bar service at the YRCC, the Shire proposed to focus on the provision of support to clubs, as well as regular and casual users, by transitioning to a Club Development Model (CDM) at the facility. The benefit of the CDM is it allows club usage of the bar and kitchen facilities to support fundraising efforts, re-aligning the service to a clubhouse model, which is the most common structure around Australia.*

*Significant time and effort have been invested in consultation with the key users and sports clubs who utilise the YRCC to progress the CDM, ensuring the proposal achieves the desired outcomes of the users. Their feedback has been incorporated into the proposal considered by Council at its June 2024 OCM. The clubs were unanimous in their support to retain a liquor license at the venue, enabling all patrons to enjoy refreshments and socialise whilst participating in their chosen recreational activity.*

*Through Council, the York Bowling Club sought permission to provide bar and kitchen services at the YRCC to enable YRCC sporting clubs to continue to have a social gathering space after sporting events. The York Bowling Club is responsible for payments to staff,*

suppliers and contractors for this service. The York Bowling Club are responsible for the licence with Racing, Gaming and Liquor. It is York Bowling Club staff and volunteers who will need to have appropriate licencing (Bar Manager, RSA etc). Council has resolved to provide seed funding for one (1) year acknowledging that the York Bowling Club will need early assistance as they move to sustainability.

The Shire is pleased to have reached this outcome with the York Bowling Club and looks forward to the venue being the hub for sport and recreation, and the social interaction associated with it, that the York clubs so desire into the future.

## **Question 2**

When will *\*all\** rates payers in our community get a proper opportunity for us *\*all\** to contribute towards worthwhile (in both the short and long term and in keeping with *\*our\** in common *#visionandvalues*) decisions about the future of *\*our\** "Recreation and Convention Centre" in the context of:

1. The asset is labelled a "Recreation and Convention Centre".
2. Recreation isn't just sports and sports clubs but rather also includes everything from boardgames to language classes, handcraft clubs, fitness sessions, and learning / rehearsing music and musical instruments, etc, etc, etc.
3. Our town is already well catered for in terms of privately owned venues licensed to sell and/or serve alcohol.
4. The presence of a bar along with the sale and service of alcohol in a rates-payer owned asset discriminates against York rates paying families and folk who for a variety of reasons (including religious beliefs) would prefer to neither fund nor be exposed to such an (arguably utterly unnecessary) environment.
5. The inappropriateness of rates-payers being called upon to subsidise the sale and service of alcohol in direct competition with local businesses.

## **Response by the Shire President**

Extensive consultation has been conducted over the past ten (10) years in relation to the use of the YRCC with all the community.

The YRCC is a bookable venue and available for a multitude of uses, including the ones you have suggested. The Shire have already been approached by a range of community members looking to diversify offerings at the Forrest Oval Precinct which has been facilitated by the freeing up of the kitchen and function area for other users.

As per the previous answer, the York Bowling Club are proposing to provide a limited service that supports YRCC club members and their spectators to gather after games to socialise. The Department of Local Government, Sport & Cultural Industry's (DLGSCI) Racing, Gaming and Liquor are considering the licencing arrangements at the YRCC based upon the York Bowling Club's proposal. Initial consultation with DLGSCI has suggested a move to a Club Licence, rather than the current Tavern Licence, in line with the intended service offerings. The York Bowling Club are preparing to transition to a Club Licence for the venue.

The Shire has not been approached by any local businesses voicing concern over the York Bowling Club's proposal.

**MS KAREN THOMAS**

**ON BEHALF OF YORK BUSINESS ASSOCIATION**

## **Question 1**

*My questions relate to signage in town starting with the What's On boards as you come into town, who is responsible to keep these up to date and make sure the appropriate events and dates are promoted?*

**Response by the Shire President**

*Community groups may be able to display signage in the lead up to specific events, subject to payment of the applicable fees and in consultation with relevant Shire staff. The community group is to supply the sign in accordance with the size and Shire's style guide and is responsible for any maintenance and repair of the sign(s).*

**Question 2**

*When the Shire designed and promoted the new logo banners were made and hung on the metal poles along the Terrace and the entries to town. Why are the banners not displayed permanently or at least when there are no other banners available? How do we go about having banners to promote our events?*

**Response by the Shire President**

*Unfortunately the Shire specific banners were damaged during a strong wind weather event and are currently being repaired. The intention is they will be reinstated once repaired.*

*Community groups may be able to display their banners in the lead up to specific events, subject to payment of the applicable fees and in consultation with relevant Shire staff.*

**Question 3**

*Better signage throughout the CBD especially relating to public toilets was mentioned in the 2022 CBD plan and came in under the heading quick wins to be done in 12 months, the town signage is still inadequate and in many cases out of date, can we please have an update on signage? Is it included in the coming year's budget?*

**Response by the Shire President**

*A budget for way-finding signage project was allocated in the 2023/24 budget which is being carried forward to the 2024/25 budget subject to Council approval. A contract has already been awarded for the design and construction of the signage suite, with design work currently underway. Construction is hoped to commence later this year, depending on contractor lead times.*

*As there were no further questions Public Question Time concluded at 5.15pm.*

**5 APPLICATIONS FOR LEAVE OF ABSENCE**

*Nil*

**6 PRESENTATIONS**

**6.1 Petitions**

*Nil*

**6.2 Presentations**

*Nil*

**6.3 Deputations**

*Nil*

#### 6.4 Delegates' reports

##### 6.4.1 Cr Denese Smythe

*Cr Denese Smythe advised she had attended the following meetings and events during June 2024:*

DAY	MEETING/EVENT DESCRIPTION	VENUE
11/06/2024	Concept Forum	Council Chambers
12/06/2024	Meet & Greet	YRCC
17/06/2024	Diploma Training	Zoom
18/06/2024	Agenda Briefing	Council Chambers
21/06/2024	Diploma Training	WALGA Perth
24/06/2024	Diploma Training	WALGA Perth
25/06/2024	Ordinary Council Meeting	Council Chambers
26/06/2024	YDHS Board Photo	YDHS

## 7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

### RESOLUTION 010724

**Moved:** Cr Denese Smythe

**Seconded:** Cr Chris Gibbs

**That the minutes of the Ordinary Council Meeting held on 25 June 2024 be confirmed as a correct record of proceedings.**

**In Favour:** Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright

**Against:** Nil

**CARRIED 6/0**

## 8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

### 8.1 Meetings and Events Attended

*The Shire President advised he had attended the following meetings and events during June 2024:*

DAY	MEETING/EVENT DESCRIPTION	VENUE
04/06/2024	Meeting with CEO	Shire Administration
11/06/2024	Audit & Risk Committee Meeting	Council Chambers
12/06/2024	Meeting with CEO	Shire Administration
12/06/2024	Meeting with Club Development Officer & Sporting Clubs	YRCC
17/06/2024	Meeting with Melissa Price MP & CEO	Shire Administration
17/06/2024	Citizenship Ceremony	Town Hall
18/06/2024	Agenda Briefing	Council Chambers
21/06/2024	Avon-Midland Country Zone of WALGA Meeting	Zoom
25/06/2024	Ordinary Council Meeting	Council Chambers

27/06/2024	Wheatbelt Public Health and Local Government Collaboration	Zoom
------------	---	------

## 8.2 **Agenda Report Withdrawn**

*The Shire President advised that Item SY063-07/24 - Requests for new Multi-Year Funding Agreements has been withdrawn from the Agenda and will be presented to Council's August 2024 Ordinary Meeting.*

## 9 OFFICER'S REPORTS

### SY060-07/24 DEVELOPMENT APPLICATION - CONSTRUCTION OF BARN STYLE SHED HOUSE AND ANCILLARY ACCOMMODATION WITH R-CODE VARIATIONS - LOT 90 (51) BRUNSWICK ROAD, YORK

**File Number:** 4.7544

**Author:** Sharla Simunov, Planner

**Authoriser:** Lindon Mellor, Executive Manager Infrastructure & Development Services

**Previously before Council:** Not Applicable

**Disclosure of Interest:** Nil

**Appendices:**

1. Location Plan
2. Development Application

### NATURE OF COUNCIL'S ROLE IN THE MATTER

Quasi-judicial

### PURPOSE OF REPORT

For Council to determine a development application to construct a single house and ancillary accommodation at Lot 90 (51) Brunswick Road, York. The application proposes a variation to both State Planning Policy 7.3 - Residential Design Codes (R-Codes) and Local Planning Policy P2 – Barn Style Shed Houses (LPP2).

### BACKGROUND

Lot 90 (51) Brunswick Road, York (referred to herein as the property) is 3,440m<sup>2</sup> in area and is currently vacant of development. The property is zoned Residential with a density code of R10 under the Shire of York's Local Planning Scheme No. 3 (Scheme).

A Location Plan is presented in Appendix 1.

A development application was submitted on 5 June 2024 which proposes to construct a single house, ancillary accommodation, outbuilding, carport and swimming pool which will be:

#### Single House

- Based on rectangle shed design/frame.
- Four (4) bedroom, open plan lounge/dining room, kitchen, office, bathroom, laundry and ensuite bathroom with front and rear verandahs.
- 24.09m x 15m (361.35m<sup>2</sup> floor area), internal floor area of 216.81m<sup>2</sup>.
- Setback 12.07m from Brunswick Road, 6m from the western side boundary and 5.32m from the eastern boundary.
- Timber verandah posts with 200mm diameter.
- Wall height of 3m and ridge height of 5.8m with 1.2m of fill above Natural Ground Level (NGL) on eastern elevation.

- Colorbond 'Dune' wall cladding, 'Shale Grey' roof with 'Basalt' trimmings and 'Charcoal Lustre' window frames.
- Gable roof with 30° pitch and 5° pitch on verandahs.
- Three (3) 5,000L rainwater tanks.

#### Ancillary Accommodation (Ancillary Dwelling)

- Based on square shed design/frame
- 8m x 8m (64m<sup>2</sup> floor area), internal floor area of 40m<sup>2</sup>.
- One (1) bedroom, open plan kitchen/dining room and bathroom with front verandah.
- Setback 6.8m from the western side boundary and 8.145m from the rear boundary.
- Timber verandah posts with 200mm diameter.
- Wall height of 3m and ridge height of 4.62m with 350mm of fill above NGL on northeastern elevation.
- Colorbond 'Basalt' wall cladding, 'Shale Grey' roof with 'Basalt' trimmings and 'Charcoal Lustre' window frames.
- Open gable roof with 22° pitch.
- 5,000L rainwater tank.

#### Outbuilding

- 12m x 7.5m (90m<sup>2</sup>) floor area.
- Setback 6.8m from the western side boundary.
- Gable roof with a wall height of 3m and ridge height of 4.005m with a 15° pitch. A maximum of 390mm of fill is proposed to northeastern elevation.
- Two (2) roller doors and one (1) personnel door.
- Colorbond 'Basalt' wall cladding, 'Shale Grey' roof with 'Dune' trimmings.
- For storage of vehicles, machinery, equipment and tools.
- Two (2) 5,000L rainwater tanks.

#### Carport

- 8m x 8m (64m<sup>2</sup>) floor area.
- Setback 6.8m from the western side boundary.
- Open Gable roof with a wall height of 2.6m and ridge height of 3.615m with a 15° pitch. A maximum of 240mm of fill is proposed.
- Colorbond 'Shale Grey' roof with 'Basalt' trimmings.
- 5,000L rainwater tank.

#### Swimming Pool

- Plunge pool with brick paving surrounding.
- 2,600mm diameter, 1,600mm deep.
- Pool barrier fence.
- Located behind single house.

A copy of the Development Application is presented in Appendix 2.



The application requires development approval because the proposed single house and ancillary accommodation is based on a shed design or frame which Local Planning Policy P2 – Barn Style Shed Houses does not permit within the York townsite.

Council is requested to determine either to approve the application with conditions or refuse the application and list reasons why.

## COMMENTS AND DETAILS

The application is required to be assessed in accordance with the Scheme, LPP2, LPP13, R-Codes and the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2 Deemed Provisions.

### Local Planning Scheme No. 3

The property is zoned 'Residential' by the Scheme.

A single house is a 'P' use within the Residential Zone, meaning that the use is permitted if it complies with all relevant development standards and requirements of the Scheme.

An ancillary dwelling is ancillary development to a single house and is an 'I' use within the Residential Zone, meaning that the use is permitted if it is consequent on, or naturally attaching, appertaining or relating to the predominant use of the land and it complies with all relevant development standards and requirements of this Scheme.

As the single house and ancillary accommodation are both based on a shed design/frame, LPP2 applies to this development.

The Scheme Aims include:

- *“Protect and enhance the amenity and health of the York community*
- *Facilitate a diversity of lifestyle and housing opportunities that reflect the rural and historic character of the Shire.”*

Residential Zone Objectives, as set out in Part 3, Section 16:

- *“To provide for a range of housing and a choice of residential densities to meet the needs of the community.*
- *To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.*
- *To provide for a range of non-residential uses, in particular tourism and cultural activities, which are compatible with and complementary to residential development.*
- *To achieve a high standard of development and residential amenity that complements the heritage character of York.”*

### SPP7.3 Residential Design Codes

R10 coding applies.

**TABLE 1.**

<b>R-CODES PROVISION</b>	<b>PROPOSED</b>	<b>COMMENT</b>
5.1.2 Street Setback Primary Street 7.5m	The proposed setback of the single house is 12.07m from Brunswick Road.	Complies.
5.1.3 Lot Boundary Setback 3.1m Side Setbacks required as per Table 2b 6m Rear Setback	The proposed side setbacks for the single house is 6m from the western side boundary and 5.32m from the eastern boundary.  The closest side setback for the ancillary accommodation is 6.8m with a rear setback of 8.145m.	Complies.

5.1.4 Open Space 60% Required	83% open space provided.	Complies.
5.1.6 Building Height	Single Storey Dwelling – complies with maximum height permitted for category B Building	Complies.
5.2.3 Street Surveillance	Street elevation to Brunswick Road includes major openings with front door and multiple windows.	Complies.
5.3.3 Parking, 5.3.4 Design of Car Parking Spaces & 5.3.5 Vehicular Access	Two (2) carparks required for a two (2) + bedroom dwelling located within Location B.  One (1) carpark required for an ancillary dwelling located within Location B.  Ample parking for three (3) vehicles provided with a double carport and outbuilding.  Driveway complies. No street trees are proposed to be removed for driveway.	Complies.
5.3.7 Site Works & 5.3.8 Retaining Walls	FFL is 1.2m above NGL on eastern side, as per table 4 of the R-Codes, the required minimum setback is 1.5m.	Complies.
5.3.9 Stormwater Management	Standard condition on approval for stormwater.	Complies.
5.4.1 Visual Privacy	Privacy screening on eastern elevation condition on approval.	Complies.
5.5.1 Ancillary Dwellings	The maximum internal floor area is less than 70m <sup>2</sup> - proposed size is 40m <sup>2</sup> . Complies with all other R-Code requirements.	Complies.

The proposal complies with the provisions of the R-Codes.

#### Local Planning Policy P2 – Barn Style Shed Houses (LPP2)

The intent of the policy is to ensure that residential development is of a high quality to meet the objectives of the zone. The provisions of the policy state that the development of ‘barn style’ dwellings and any other type of dwelling based on a shed design or frame will not be permitted in the York townsite.

It is considered that the design of the single house and ancillary accommodation has been altered sufficiently to ensure that its appearance does not resemble a shed through the inclusion of verandahs with treated pine posts and numerous double glazed lean windows to the front and rear elevations, and therefore meets the following objectives of the policy:

- *“To achieve a high stand of development and residential amenity.*
- *To protect the natural and historic beauty of the York town site.*
- *To make provisions as to the nature and location of residential buildings.*
- *To ensure infill residential development in heritage precincts and near heritage places to be of a high standard and not to detract from the place or precinct.”*

#### Local Planning Policy P13 – Outbuildings in R-Coded Areas (LPP13)

**TABLE 2.**

DEEMED-TO-COMPLY REQUIREMENTS	COMPLIES
-------------------------------	----------

1.	Not to be attached to a dwelling.	Complies.								
2.	Not to be habitable (i.e. not used for residential purposes).	Complies.								
3.	Not to be used for commercial purposes unless approved otherwise by the local government.	Complies.								
4.	<div>Outbuildings with maximum aggregate outbuilding area as follows:</div> <table><tr><th>Lot Size</th><th>Maximum Aggregate Outbuilding Area</th></tr><tr><td>Lot less than 1,000m<sup>2</sup></td><td>100m<sup>2</sup> or 10% of the site area whichever is lesser</td></tr><tr><td>Lot between 1,000m<sup>2</sup> &amp; 3,000m<sup>2</sup></td><td>150m<sup>2</sup></td></tr><tr><td>Lot greater than 3,000m<sup>2</sup></td><td>200m<sup>2</sup></td></tr></table>	Lot Size	Maximum Aggregate Outbuilding Area	Lot less than 1,000m <sup>2</sup>	100m <sup>2</sup> or 10% of the site area whichever is lesser	Lot between 1,000m <sup>2</sup> & 3,000m <sup>2</sup>	150m <sup>2</sup>	Lot greater than 3,000m <sup>2</sup>	200m <sup>2</sup>	Complies. 200m <sup>2</sup> permitted. Cumulative size of outbuilding and carport is 154m <sup>2</sup> .
Lot Size	Maximum Aggregate Outbuilding Area									
Lot less than 1,000m <sup>2</sup>	100m <sup>2</sup> or 10% of the site area whichever is lesser									
Lot between 1,000m <sup>2</sup> & 3,000m <sup>2</sup>	150m <sup>2</sup>									
Lot greater than 3,000m <sup>2</sup>	200m <sup>2</sup>									
5.	<div>A lean-to may be constructed in addition to the maximum aggregate outbuilding area if it is:</div> <div>(a) 30% or less of the roof cover of the existing or proposed outbuilding;</div> <div>(b) Enclosed only on one side; and</div> <div>(c) Constructed of materials that match or complement the proposed / existing adjoining outbuilding.</div> <div>A 'lean-to' which does not meet the above criteria is considered a part of the outbuilding and is included in the calculation for maximum aggregate outbuilding area.</div>	N/A								
6.	A detached carport or garage up to 10m <sup>2</sup> in addition to the maximum aggregate outbuilding area provided there is no garage incorporated under the main roof of the dwelling.	N/A								
7.	<div>Not to exceed a wall height (measured from NGL) of:</div> <div>(a) 3m where the property is zoned R12.5 or higher; or</div> <div>(b) 4.2m where the property is zoned R10 or less.</div>	Complies. Permitted 4.2m. 2.84m proposed from NGL on carport. 3.39m proposed from NGL on outbuilding.								
8.	<div>Not to exceed a roof ridge height (measured from NGL) of:</div> <div>(a) 4.2m where the property is zoned R12.5 or higher; or</div> <div>(b) 4.8m where the property is zoned R10 or less.</div>	Complies. Permitted 4.8m. 3.855m proposed from NGL on carport. 4.395m proposed from NGL on outbuilding.								
9.	Not located within the primary street or secondary street setback area(s).	Complies.								
10.	Not to reduce the amount of open space required in Table 1 of the R-Codes for the residential density code.	Complies. See R-Code Assessment above in Table 1.								
11.	<div>Setback:</div> <div>(a) Less than 1.0m from a side or rear boundary or on the boundary where; or</div>	Complies. As per the R-Codes Table 2a plus 0.5m = 2m. Closest boundary setback								

	<p>i. the wall height does not exceed 2.7m;</p> <p>ii. roof ridge height does not exceed 3.5m;</p> <p>iii. wall length does not exceed 14.0m; and</p> <p>iv. stormwater is contained on the property.</p> <p>(b) In accordance with table b1 or b2 or b3; and</p> <p>Table b1: for properties with an R-Code of 12.5 or higher*</p> <table border="1"> <thead> <tr> <th>Shed Wall Height</th><th>Shed Ridge Height</th><th>Required Setback</th></tr> </thead> <tbody> <tr> <td>Less than or equal to 2.7m</td><td>Less than or equal to 3.5m</td><td>0.5m</td></tr> <tr> <td>Less than or equal to 3m</td><td>Less than or equal to 4.2m</td><td>1m</td></tr> </tbody> </table> <p>Table b2: for properties with an R-Code of 5 to 10</p> <table border="1"> <thead> <tr> <th>Shed Wall Height</th><th>Shed Ridge Height</th><th>Required Setback</th></tr> </thead> <tbody> <tr> <td>Less than or equal to 3.6m</td><td>Less than or equal to 4.2m</td><td>As per the R-codes Table 2a</td></tr> <tr> <td>Less than or equal to 3.9m</td><td>Less than or equal to 4.5m</td><td>As per the R-codes Table 2a + 0.5m</td></tr> </tbody> </table> <p>Table b3: for properties with an R-Code of 2.5 or lower</p> <table border="1"> <thead> <tr> <th>Shed Wall Height</th><th>Shed Ridge Height</th><th>Required Setback</th></tr> </thead> <tbody> <tr> <td>Less than or equal to 3.6m</td><td>Less than or equal to 4.2m</td><td>As per the R-codes Table 2a</td></tr> <tr> <td>Less than or equal to 3.9m</td><td>Less than or equal to 4.5m</td><td>As per the R-codes Table 2a + 0.5m</td></tr> <tr> <td>Less than or equal to 4.2m</td><td>Less than or equal to 4.8m</td><td>As per the R-Codes Table 2a + 1m</td></tr> </tbody> </table> <p>(c) If the shed wall height is above 3.5m or the ridge height is above 4.2m, provides a justification letter for this.</p>	Shed Wall Height	Shed Ridge Height	Required Setback	Less than or equal to 2.7m	Less than or equal to 3.5m	0.5m	Less than or equal to 3m	Less than or equal to 4.2m	1m	Shed Wall Height	Shed Ridge Height	Required Setback	Less than or equal to 3.6m	Less than or equal to 4.2m	As per the R-codes Table 2a	Less than or equal to 3.9m	Less than or equal to 4.5m	As per the R-codes Table 2a + 0.5m	Shed Wall Height	Shed Ridge Height	Required Setback	Less than or equal to 3.6m	Less than or equal to 4.2m	As per the R-codes Table 2a	Less than or equal to 3.9m	Less than or equal to 4.5m	As per the R-codes Table 2a + 0.5m	Less than or equal to 4.2m	Less than or equal to 4.8m	As per the R-Codes Table 2a + 1m	is 6.8m on western side boundary.
Shed Wall Height	Shed Ridge Height	Required Setback																														
Less than or equal to 2.7m	Less than or equal to 3.5m	0.5m																														
Less than or equal to 3m	Less than or equal to 4.2m	1m																														
Shed Wall Height	Shed Ridge Height	Required Setback																														
Less than or equal to 3.6m	Less than or equal to 4.2m	As per the R-codes Table 2a																														
Less than or equal to 3.9m	Less than or equal to 4.5m	As per the R-codes Table 2a + 0.5m																														
Shed Wall Height	Shed Ridge Height	Required Setback																														
Less than or equal to 3.6m	Less than or equal to 4.2m	As per the R-codes Table 2a																														
Less than or equal to 3.9m	Less than or equal to 4.5m	As per the R-codes Table 2a + 0.5m																														
Less than or equal to 4.2m	Less than or equal to 4.8m	As per the R-Codes Table 2a + 1m																														
12.	Constructed of walls of masonry or non-reflective pre-painted steel cladding that is sympathetic to the surroundings and finish of the existing dwelling on the development site.	Complies.																														
13.	Constructed of <u>new</u> cladding material.	Complies.																														
14.	Located on a property where a dwelling currently exists in a habitable state, or where a dwelling has substantially commenced.	Complies. Proposal is for a single house, ancillary accommodation, carport, outbuilding and swimming pool.																														
15.	Does not require the removal of existing protected Flora.	N/A																														

The proposed outbuilding and carport comply with LPP13.

The existing amenity in the locality consists mainly of single houses with a variety of roof designs including gable, hip and cross-hipped roof construction. The majority of the single houses are brick with zincalume, tile and colorbond roofs. It is noted that Brunswick Road was included in Local Planning Policy – Restriction on Building Materials, which was revoked by Council in May 2012. This policy only allowed for dwellings, extensions or renovations to external walls to be constructed of brick, stone or other like substances and was considered too restrictive and did not reflect current building design.

The proposed single house and ancillary accommodation involves a gable roof design with verandahs and Colorbond roof/wall sheeting. The proposal differs from others on the street in its design and features. However, the proposed development is in harmony with the broader neighbourhood.

The proposal was referred to adjoining neighbours, inviting comment within a period of fourteen (14) days ending on 24 June 2024. No submissions were received.

## **OPTIONS**

Council has the following options:

**Option 1:** Council could choose to approve the application with conditions.

**Option 2:** Council could choose to refuse the application and list the reasons for refusal.

**Option 3:** Council could choose to approve the application and list modified conditions.

Option 1 is the recommended option.

## **IMPLICATIONS TO CONSIDER**

### **Consultative**

The development was referred to all adjoining neighbours for a period of fourteen (14) days ending on 24 June 2024.

No submissions were received prior to the close of the referral period objecting to the proposal.

### **Strategic**

#### Strategic Community Plan 2020-2030

Goal 4: Built for lifestyle and resilience

To have a built environment which supports community, economy and the environment, respects the past and creates a resilient future.

### **Policy Related**

There are no adverse policy implications, as assessed in this report, that will result from the approval of this proposal.

### **Financial**

There are no immediate financial implications for the Shire, aside from the administrative costs associated with processing the application which are provided for in the annual budget and have been offset in part by the development application fee paid by the applicant. All costs associated with the development have and will continue to be met by the landowner.

It is significant to note should the applicant/landowner be aggrieved by Council's final decision in this matter, they have the right seek a formal review of that decision by the State Administrative Tribunal. Should this occur, the Shire would need to respond. The cost to respond to an appeal cannot be determined at this preliminary stage but could be expected, based on the recent experience of other local government authorities in Western Australia, to range anywhere from \$5,000 to \$60,000 excluding GST depending upon how far the matter proceeds through the review process.

### **Legal and Statutory**

Local Planning Scheme No.3

*Planning and Development Act 2005*

*Planning and Development (Local Planning Schemes) Regulations 2015*

*Local Planning Policy P2 – Barn Style Shed Houses*

*Local Planning Policy P13 – Outbuildings in R-Coded Areas*

**Risk Related**

A risk assessment of the proposal has been undertaken, and there was no medium to high risks identified with the proposal. Standard appeal rights to the State Administrative Tribunal are available to the applicant as explained previously above (see Financial Implications).

**Workforce**

The scope of this report is managed within current operational capacity.

**VOTING REQUIREMENTS**

**Absolute Majority: No**

**RESOLUTION  
020724**

**Moved: Cr Chris Gibbs**

**Seconded: Cr Peter Wright**

**That, with regard to the Development Application - Construction of Barn Style Shed House and Ancillary Accommodation with R-Code Variations - Lot 90 (51) Brunswick Road, York, Council:**

- 1. Approves the development application for the construction of a Barn Style Shed House and Ancillary Accommodation at Lot 90 (51) Brunswick Road, York, subject to the following conditions:**
  - a. The development hereby approved shall be substantially commenced within two (2) years of the date of this decision notice unless otherwise approved by the local government.**
  - b. The development hereby approved shall be undertaken in accordance with the signed and stamped approved development plans enclosed, including any notes placed thereon in red by the local government and except as may be modified by the following conditions.**
  - c. Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of the local government.**
  - d. The proposed development shall be connected to reticulated electricity and water supply infrastructure to the specifications and satisfaction of the relevant service providers prior to its occupation and use.**
  - e. An adequate on-site effluent disposal system, as determined by the local government's Environmental Health Officer, shall be installed with all such work to be undertaken to the specifications and satisfaction of the local government's Environmental Health Officer prior to occupation and use of the proposed development.**
  - f. All stormwater drainage from the proposed development shall be managed and disposed on-site to the specifications and satisfaction of the local government unless otherwise approved by the local government.**
  - g. Prior to occupation of the development, a vehicle crossover shall be constructed along the land's primary street frontage to the specifications and satisfaction of the local government.**
  - h. Prior to occupancy of the development, privacy screening shall be installed which is visually impermeable and is to comply in all respects with the requirements of Clause 5.4.1 of the Residential Design Codes (Visual Privacy) deemed-to-comply provisions, to the satisfaction of the local government.**

**Advice Notes**

1. If the development the subject of this approval is not substantially commenced within a period of two (2) years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
2. Where an approval has lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained. Should the approval period lapse, a new planning application with relevant retrospective fees may be required by the Shire of York.
3. This is a development approval of the Shire of York under its Local Planning Scheme No. 3. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.
4. If the applicant or owner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with Part 14 of the *Planning and Development Act 2005*. An application must be made within twenty-eight (28) days of the determination.
5. In accordance with the *Building Act 2011* and *Building Regulations 2012*, a building permit application must be prepared, submitted to and approved by the local government's Building Surveyor prior to the commencement of any demolition, construction or earthworks on the land. Please contact the Shire's Building Surveyor for further information.
6. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of York Local Planning Scheme No. 3 and may result in legal action being initiated by the local government.
7. An 'Application to Construct or Install an Apparatus for the Treatment of Sewage' prepared pursuant to the specific requirements of the *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974* must be prepared and submitted to the local government's Environmental Health Officer for consideration and determination prior to preparation and lodgement of a building permit application.
8. An application to construct a new crossover is required pursuant to Regulation 12 of the *Local Government (Uniform Local Provisions) Regulations 1996*.

**In Favour:** Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright

**Against:** Nil

**CARRIED 6/0**



LOCATION PLAN – LOT 90 (51) BRUNSWICK ROAD, YORK





*Emma Berghuis (owner) and Herika Lourenco  
Email: jberghuis@ymail.com  
Phone: 0853 204 541*

Date: 05/06/2024

#### COVER LETTER for Development Approval

To: York Shire

Attention: Planning Department

Attached is a development application for a New Single House, Shed, Carport, Swimming/splash pool, Granny Flat and ATU septic system which is to be constructed at 51 Brunswick Road, York, WA, 6302. The lot is currently vacant with no existing buildings or structures on it.

Although this property is a R10 Code Residential property, we have no plans to subdivide the property and want to keep it a spacious family residence.

The house comprises of 4 bedrooms, a study and 2 bathrooms and will be a steel structure with Colourbond roof and Colourbond exterior wall cladding. As the structure of the house is a Class A1 building, we are making certain changes to make it less shed-like and more residence-like;

- Roof pitch to be 30°.

- The veranda posts at the back and front will comprise of 200mm diameter timber posts.

- The windows on the west side of the house, the front of the house at the study and the windows at the back of the house at the lounge area, are leaner and taller windows (double glazed) than the rest of the house, allowing natural light in and to give it a beautiful residential look.

- A veranda at the North side (front) of the house and a wider veranda at the South side (back) of the house, allows for sun protection and outdoor living space.

**Proposes and existing access** ways are to be at the Northern front corner of the property and the driveway will run to the South side of the property, allowing access to the rest of the property.

As the property is zoned R10, an **Aerobic Treatment Unit** to be installed. The ATU system will have 200sqm below ground drip irrigation and will be installed as per Shire Regulations.

The property is **not within a bushfire prone area**; therefore, a BAL report has not been completed.

The proposed **colour schedule** is as follows:

**House: Main family home.**

- Roof to be Shale Grey
- Exterior walls to be Dune
- Trimming, including down pipes/gutters, to be Basalt
- Window frames from Janson's Windows, to be Charcoal Lustre
- Veranda timber posts 200mm x 200mm treated pine

**Out building - Granny Flat: For the use of future retirement, visitors.**

- Roof to be Shale Grey
- Exterior walls to be Basalt
- Trimming, including down pipes/gutters, to be Basalt
- Window frames from Janson's Windows, to be Charcoal Lustre
- Veranda timber posts 200mm x 200mm treated pine

**Outbuilding - Shed: For the use of vehicle storage and machinery, equipment, tools.**

- Roof to be Shale Grey
- Exterior walls to be Basalt
- Trimming to be in Dune, including down pipes/gutters

**Carport – For the use of vehicles:**

- Roof to be Shale Grey
- Trimming, including down pipes/gutters to be Basalt

For **Drainage and storm water**; All buildings and carport down pipes/gutters to run into multiple rain water tanks, no tanks exceeding 5000l, to ensure, water runoff from the roofs of all buildings and structures are captured and used in the summer to water the garden and lawn.

**Setbacks:**

- East Side Setback – 6m from house
- West Side Setback – 6.8m from house
- North Side Setback – west corner, 10m and east corner, approximately 17m to front of house.
- South Side Setback – 10 from Granny Flat

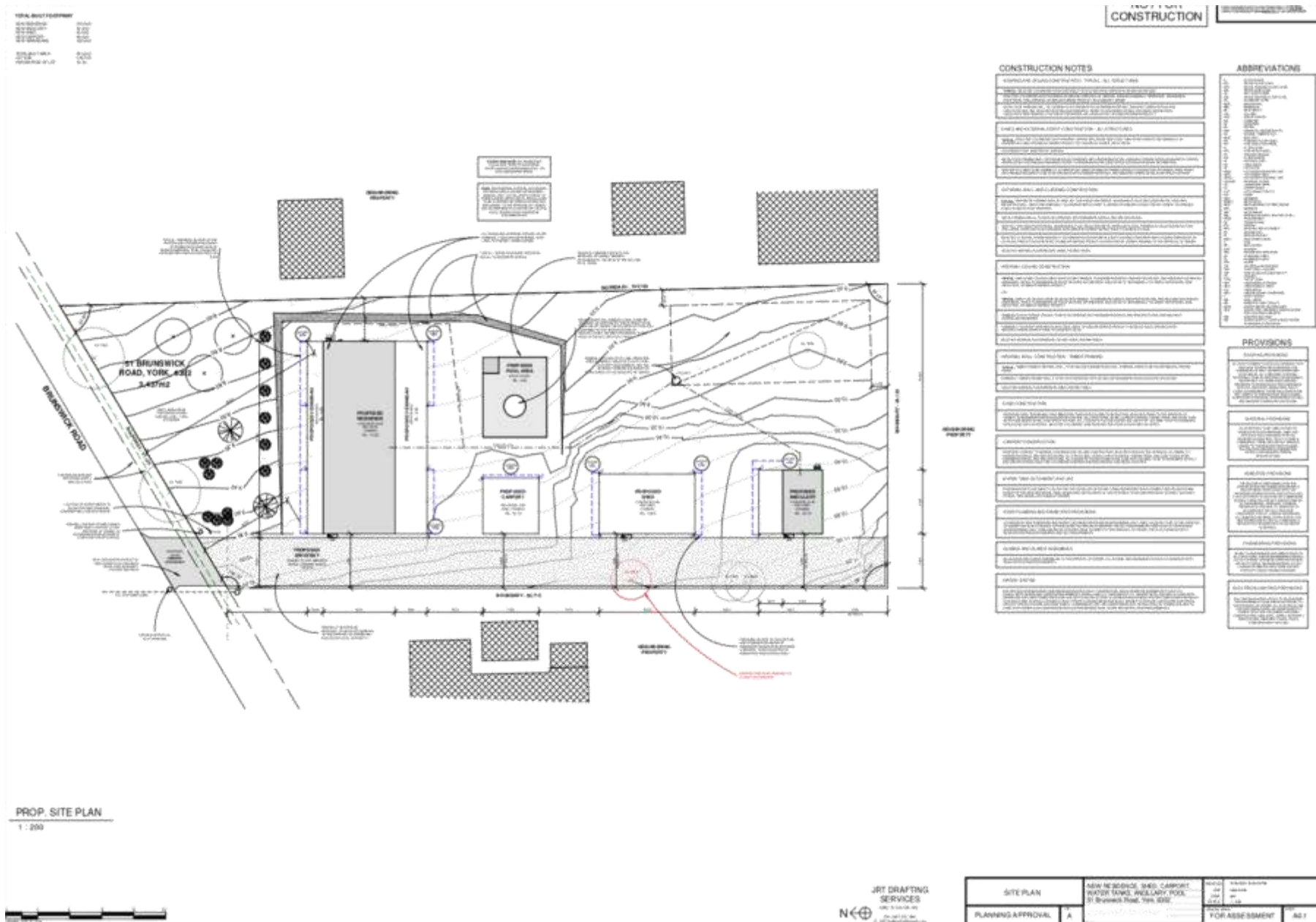
**Justification:**

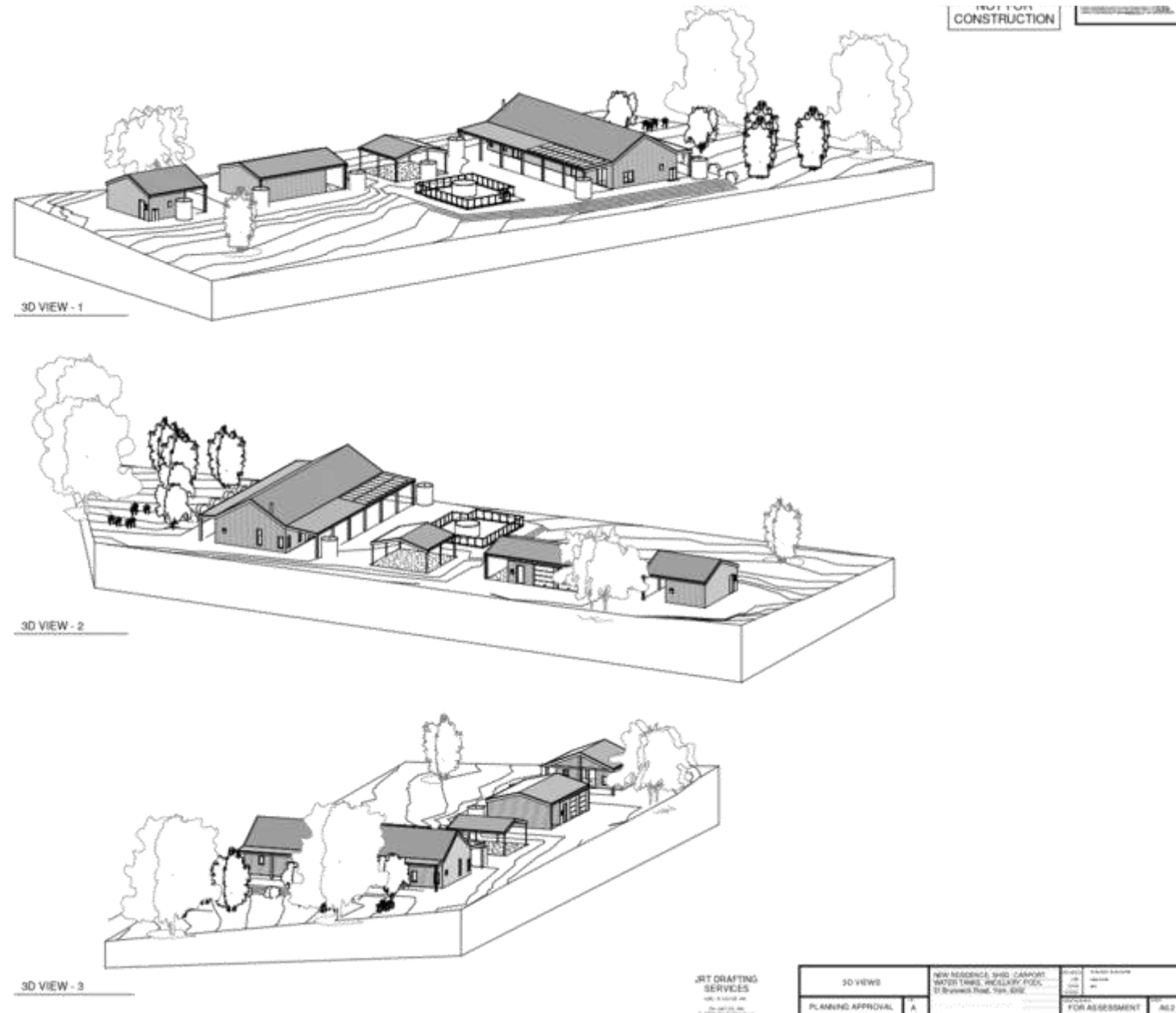
- We've decided on Owner Builder, as the waiting time for Building Companies are too long (two year and more) and the cost is unaffordable.
- We are currently renting at very high cost to our family and the cost of living is constantly rising, as is the rental market, not to mention how difficult it is to find a rental or a suitable rental property.
- Although this is a Class 1A house design and granny flat design, we have incorporated residential windows, both toughened glass and double-glazed windows where applicable and different size windows, and also incorporated back and front verandas for the main house and also a veranda/carport for the granny flat.
- Instead of using the usual steel posts for the house and granny flat, we've opted to use 200mm x 200mm treated timber posts, which will also blend in with the surrounding natural look and beautiful historical buildings of York.
- We could not find a suitable kit home and asked our designer and supplier to assist us on a design that would be suitable for our family.
- This Class 1A buildings will present as a residential building with the higher roof pitch of 30°, colours we've chose to represent a residential home and the different size windows and veranda areas to be supported by timber posts
- We have incorporated a sliding door at the main bedroom and the lounge area and beautiful timber doors with glass insets for the main entrance door and laundry door.
- Splash pool to be stainless steel with beautiful timber decking on the one side and fenced to accordance to pool fencing regulations, with a view toward Mt Brown.
- As the front of the property on the North side, runs at an angle and there will be space ample available, raised garden beds and flower boxes, with trees and a new fence to be erected to hide the residence from the road frontage.

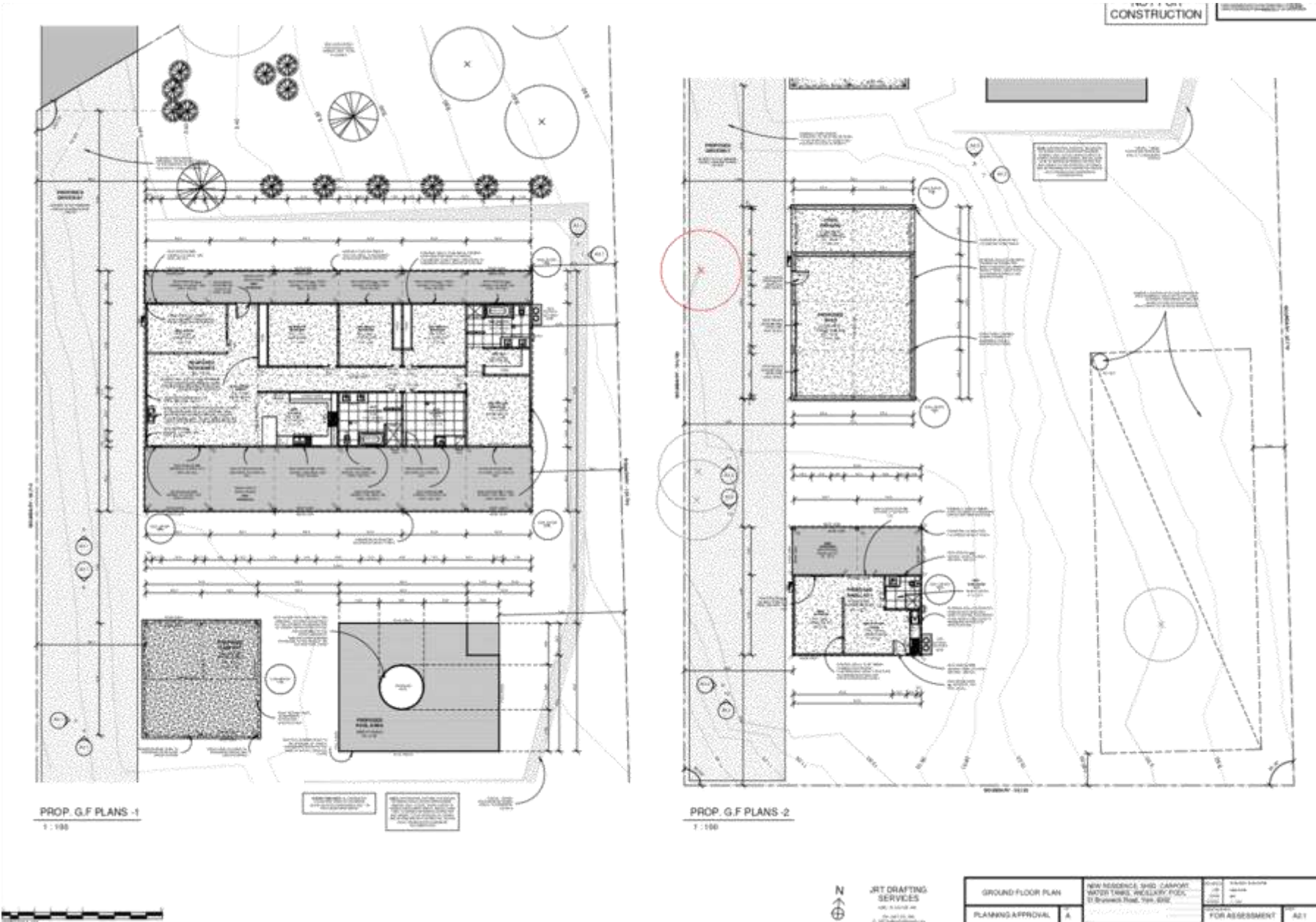
Thank you for your assistance with our application and please let us know if more information is required.

Kind regards

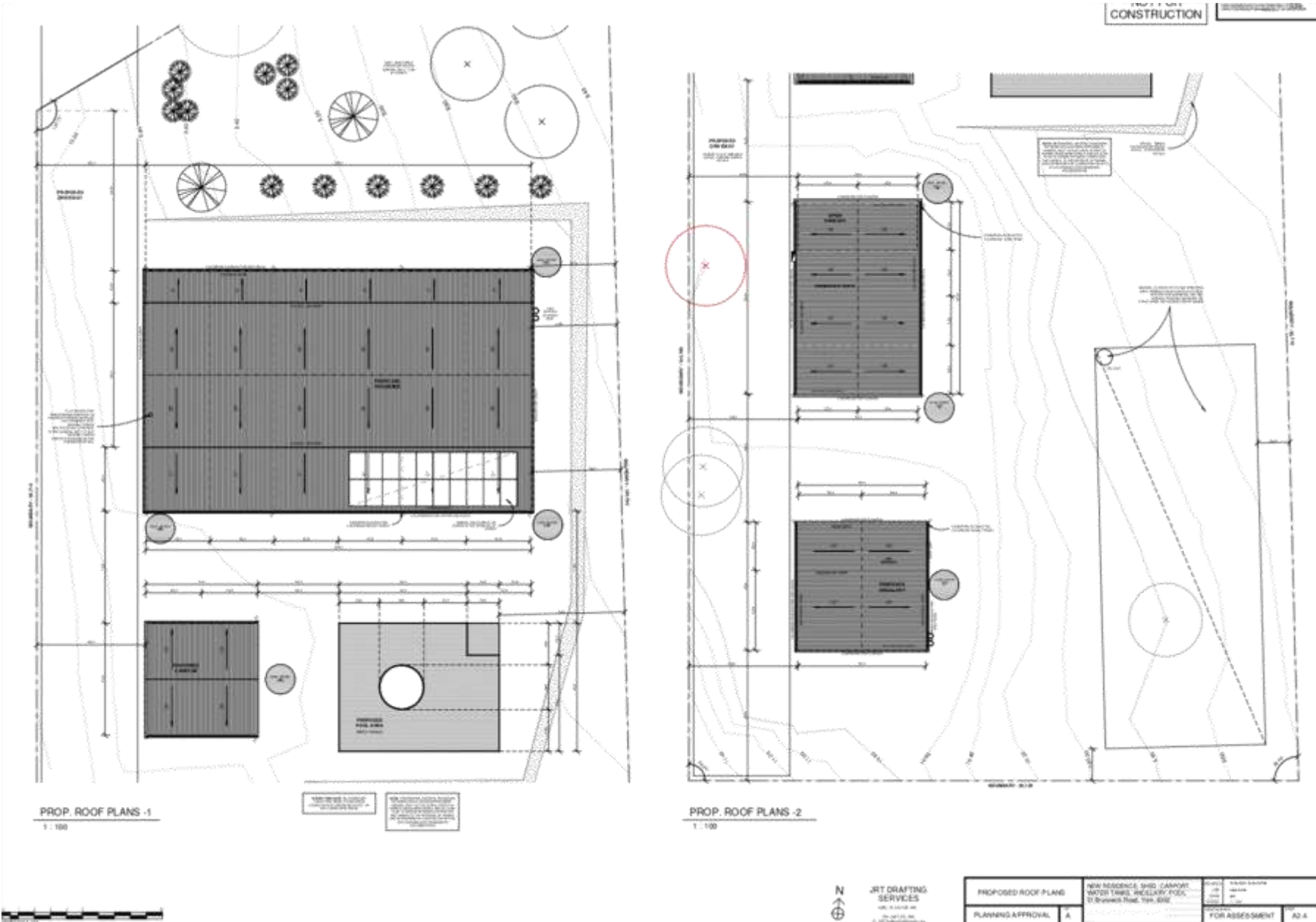
*James and Amanda Brown*





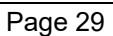












**SY061-07/24 DEVELOPMENT APPLICATION - CONSTRUCTION OF BARN STYLE SHED HOUSE AND OVER HEIGHT OUTBUILDING - LOT 77 (78) NEWCASTLE STREET, YORK****File Number: 4.7544****Author: Sharla Simunov, Planner****Authoriser: Lindon Mellor, Executive Manager Infrastructure & Development Services****Previously before Council: Not Applicable****Disclosure of Interest: Nil****Appendices:**  
1. Location Plan  
2. Development Application**NATURE OF COUNCIL'S ROLE IN THE MATTER**

Quasi-judicial

**PURPOSE OF REPORT**

For Council to determine a development application to construct a single house and over height outbuilding at Lot 77 (78) Newcastle Street, York. The application proposes a variation to both Local Planning Policy P2 – Barn Style Shed Houses (LPP2) and Local Planning Policy P13 – Outbuildings in R-Coded Areas (LPP13).

**BACKGROUND**

Lot 77 (78) Newcastle Street, York (referred to herein as the property) is 2,034m<sup>2</sup> in area and is currently vacant of development. The property is zoned Residential with a density code of R5 under the Shire of York's Local Planning Scheme No. 3 (Scheme).

A Location Plan is presented in Appendix 1.

A development application was submitted on 19 April 2024 which proposes to construct a single house and outbuilding which will be:

Single House

- Based on square shed design/frame.
- Two-bedroom, open plan kitchen/dining/living room, bathroom/laundry and verandah.
- 13m x 13m (169m<sup>2</sup> floor area), internal floor area of 70m<sup>2</sup>.
- Setback 38.6m from Newcastle Street, 4.09m from the northern side boundary and 8.87m from the rear.
- Wall height of 3m and ridge height of 4.1m with 310mm of fill above Natural Ground Level (NGL) on the western elevation.
- Colonial style window design.
- Dark blue corodek walls, silver corodek roof with white trim.
- Open Gable roof with 15° pitch and 6° pitch on verandah.
- 22,000L rainwater tank.

Outbuilding

- 10m x 9m (90m<sup>2</sup>) floor area.
- Setback 3.5m from the southern side boundary and 8m from the rear boundary.

- Gable roof with a wall height of 4m and ridge height of 5.21m with a 15° pitch. A maximum of 100mm of fill is proposed.
- Be constructed of Colourbond steel. Dark blue walls with silver roof and white trim.
- 22,000L rainwater tank.

A copy of the Development Application is presented in Appendix 2.

The application requires development approval because the proposed single house is based on a shed design or frame which Local Planning Policy P2 – Barn Style Shed Houses does not permit within the York town site and the ridge height of the proposed outbuilding exceeds that permitted by Local Planning Policy P13 - Outbuildings in R-Coded Areas. The application has been presented to Council for determination due to the extent of the variations.

Council is requested to determine either to approve the application with conditions or refuse the application and list reasons why.

## COMMENTS AND DETAILS

The application is required to be assessed in accordance with the Scheme, LPP2, LPP13, State Planning Policy 7.3 - Residential Design Codes (R-Codes) and the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2 Deemed Provisions.

### Local Planning Scheme No. 3

The property is zoned 'Residential' by the Scheme.

A single house is a 'P' use within the Residential Zone, meaning that the use is permitted if it complies with all relevant development standards and requirements of the Scheme. As the single house is based on a shed design/frame, LPP2 applies to this development.

An outbuilding is ancillary development to a single house and is permitted development which is exempt from planning consent, except where it requires variation under the Scheme, R-Codes or Local Planning Policy. The proposed outbuilding involves variation to LPP13 because it exceeds the maximum ridge height permitted.

The Scheme Aims include:

- *"Protect and enhance the amenity and health of the York community"*
- *"Facilitate a diversity of lifestyle and housing opportunities that reflect the rural and historic character of the Shire."*

Residential Zone Objectives, as set out in Part 3, Section 16:

- *"To provide for a range of housing and a choice of residential densities to meet the needs of the community."*
- *"To facilitate and encourage high quality design, built form and streetscapes throughout residential areas."*
- *"To provide for a range of non-residential uses, in particular tourism and cultural activities, which are compatible with and complementary to residential development."*
- *"To achieve a high standard of development and residential amenity that complements the heritage character of York."*

### SPP7.3 Residential Design Codes

R5 coding applies.

TABLE 1.

R-CODES PROVISION	PROPOSED	COMMENT
5.1.2 Street Setback Primary Street 12m	The proposed setbacks for the single house and outbuilding are 38.6m and 42.43m respectively.	Complies.

5.1.3 Lot Boundary Setback 1.5m Side Setbacks required 6m Rear Setback	The proposed side setbacks for the single house and outbuilding are 4.09m and 3.5m respectively to their closest side boundary.  8m rear setback proposed for outbuilding, with the single house setback 8.87m.	Complies.
5.1.4 Open Space 70% Required	87% open space provided.	Complies.
5.1.6 Building Height	Single Storey Dwelling – complies with maximum height permitted for category B Building	Complies.
5.2.3 Street Surveillance	Street elevation to Newcastle Street includes major openings with front door and two (2) colonial style windows.	Complies.
5.3.3 Parking, 5.3.4 Design of Car Parking Spaces & 5.3.5 Vehicular Access	Two (2) carparks required for a two (2) + bedroom dwelling located within Location B. Ample parking for two (2) vehicles on driveway or within proposed outbuilding.  Driveway complies. No street trees are proposed to be removed for driveway.	Complies.
5.3.7 Site Works & 5.3.8 Retaining Walls	Minimal site works, proposed FFL of single house is 310mm above NGL on the western elevation. Proposed outbuilding is 100mm above NGL.	Complies.
5.3.9 Stormwater Management	Standard condition on approval for stormwater.	Complies.
5.4.1 Visual Privacy	The FFL on the northern side of the dwelling is less than 0.5m from NGL. There is no overlooking present.	Complies.

The proposal complies with the provisions of the R-Codes.

#### Local Planning Policy P2 – Barn Style Shed Houses (LPP2)

The original plans proposed a square shed design/frame with a dark blue corodek cladding. Through negotiations with the applicant, the cladding of the proposed single house has been amended to hardiplank weatherboards to ensure that it does not appear as a shed or barn.

The intent of the policy is to ensure that residential development is of a high quality to meet the objectives of the zone. The provisions of the policy state that the development of 'barn style' dwellings and any other type of dwelling based on a shed design or frame will not be permitted in the York town site.

It is considered that the design of the dwelling has been altered sufficiently to ensure that its appearance does not resemble a shed through the inclusion of colonial style windows, verandahs and hardiplank weatherboard cladding, and therefore meets the following objectives of the policy:

- *“To achieve a high stand of development and residential amenity.*
- *To protect the natural and historic beauty of the York town site.*
- *To make provisions as to the nature and location of residential buildings.*
- *To ensure infill residential development in heritage precincts and near heritage places to be of a high standard and not to detract from the place or precinct.”*

#### Local Planning Policy P13 – Outbuildings in R-Coded Areas (LPP13)

TABLE 2.

DEEMED-TO-COMPLY REQUIREMENTS		COMPLIES								
1.	Not to be attached to a dwelling.	Complies.								
2.	Not to be habitable (i.e. not used for residential purposes).	Complies.								
3.	Not to be used for commercial purposes unless approved otherwise by the local government.	Complies.								
4.	Outbuildings with maximum aggregate outbuilding area as follows: <table><tr><th>Lot Size</th><th>Maximum Aggregate Outbuilding Area</th></tr><tr><td>Lot less than 1,000m<sup>2</sup></td><td>100m<sup>2</sup> or 10% of the site area whichever is lesser</td></tr><tr><td>Lot between 1,000m<sup>2</sup> &amp; 3,000m<sup>2</sup></td><td>150m<sup>2</sup></td></tr><tr><td>Lot greater than 3,000m<sup>2</sup></td><td>200m<sup>2</sup></td></tr></table>	Lot Size	Maximum Aggregate Outbuilding Area	Lot less than 1,000m <sup>2</sup>	100m <sup>2</sup> or 10% of the site area whichever is lesser	Lot between 1,000m <sup>2</sup> & 3,000m <sup>2</sup>	150m <sup>2</sup>	Lot greater than 3,000m <sup>2</sup>	200m <sup>2</sup>	Complies. 150m <sup>2</sup> permitted. Outbuilding is 90m <sup>2</sup> .
Lot Size	Maximum Aggregate Outbuilding Area									
Lot less than 1,000m <sup>2</sup>	100m <sup>2</sup> or 10% of the site area whichever is lesser									
Lot between 1,000m <sup>2</sup> & 3,000m <sup>2</sup>	150m <sup>2</sup>									
Lot greater than 3,000m <sup>2</sup>	200m <sup>2</sup>									
5.	A lean-to may be constructed in addition to the maximum aggregate outbuilding area if it is: (a) 30% or less of the roof cover of the existing or proposed outbuilding; (b) Enclosed only on one side; and (c) Constructed of materials that match or complement the proposed / existing adjoining outbuilding.  A 'lean-to' which does not meet the above criteria is considered a part of the outbuilding and is included in the calculation for maximum aggregate outbuilding area.	N/A								
6.	A detached carport or garage up to 10m <sup>2</sup> in addition to the maximum aggregate outbuilding area provided there is no garage incorporated under the main roof of the dwelling.	N/A								
7.	Not to exceed a wall height (measured from NGL) of: (a) 3m where the property is zoned R12.5 or higher; or (b) 4.2m where the property is zoned R10 or less.	Complies. Permitted 4.2m, 4.1m proposed from NGL.								
8.	Not to exceed a roof ridge height (measured from NGL) of: (a) 4.2m where the property is zoned R12.5 or higher; or (b) 4.8m where the property is zoned R10 or less.	<b>Variation Required.</b> Permitted 4.8m, 5.31m proposed. A <b>531mm variation</b> is proposed.								
9.	Not located within the primary street or secondary street setback area(s).	Complies.								
10.	Not to reduce the amount of open space required in Table 1 of the R-Codes for the residential density code.	Complies. See R-Code Assessment above in Table 1.								
11.	Setback: (a) Less than 1.0m from a side or rear boundary or on the boundary where; or i. the wall height does not exceed 2.7m;	Complies. As per the R-Codes Table 2a plus 0.5m = 2m. Closest boundary setback								

	<p>ii. roof ridge height does not exceed 3.5m;  iii. wall length does not exceed 14.0m; and  iv. stormwater is contained on the property.</p> <p>(b) In accordance with table b1 or b2 or b3; and  Table b1: for properties with an R-Code of 12.5 or higher*</p> <table border="1"> <thead> <tr> <th>Shed Wall Height</th><th>Shed Ridge Height</th><th>Required Setback</th></tr> </thead> <tbody> <tr> <td>Less than or equal to 2.7m</td><td>Less than or equal to 3.5m</td><td>0.5m</td></tr> <tr> <td>Less than or equal to 3m</td><td>Less than or equal to 4.2m</td><td>1m</td></tr> </tbody> </table> <p>Table b2: for properties with an R-Code of 5 to 10</p> <table border="1"> <thead> <tr> <th>Shed Wall Height</th><th>Shed Ridge Height</th><th>Required Setback</th></tr> </thead> <tbody> <tr> <td>Less than or equal to 3.6m</td><td>Less than or equal to 4.2m</td><td>As per the R-codes Table 2a</td></tr> <tr> <td>Less than or equal to 3.9m</td><td>Less than or equal to 4.5m</td><td>As per the R-codes Table 2a + 0.5m</td></tr> </tbody> </table> <p>Table b3: for properties with an R-Code of 2.5 or lower</p> <table border="1"> <thead> <tr> <th>Shed Wall Height</th><th>Shed Ridge Height</th><th>Required Setback</th></tr> </thead> <tbody> <tr> <td>Less than or equal to 3.6m</td><td>Less than or equal to 4.2m</td><td>As per the R-codes Table 2a</td></tr> <tr> <td>Less than or equal to 3.9m</td><td>Less than or equal to 4.5m</td><td>As per the R-codes Table 2a + 0.5m</td></tr> <tr> <td>Less than or equal to 4.2m</td><td>Less than or equal to 4.8m</td><td>As per the R-Codes Table 2a + 1m</td></tr> </tbody> </table> <p>(c) If the shed wall height is above 3.5m or the ridge height is above 4.2m, provides a justification letter for this.</p>	Shed Wall Height	Shed Ridge Height	Required Setback	Less than or equal to 2.7m	Less than or equal to 3.5m	0.5m	Less than or equal to 3m	Less than or equal to 4.2m	1m	Shed Wall Height	Shed Ridge Height	Required Setback	Less than or equal to 3.6m	Less than or equal to 4.2m	As per the R-codes Table 2a	Less than or equal to 3.9m	Less than or equal to 4.5m	As per the R-codes Table 2a + 0.5m	Shed Wall Height	Shed Ridge Height	Required Setback	Less than or equal to 3.6m	Less than or equal to 4.2m	As per the R-codes Table 2a	Less than or equal to 3.9m	Less than or equal to 4.5m	As per the R-codes Table 2a + 0.5m	Less than or equal to 4.2m	Less than or equal to 4.8m	As per the R-Codes Table 2a + 1m	is 3.5m on southern side boundary.
Shed Wall Height	Shed Ridge Height	Required Setback																														
Less than or equal to 2.7m	Less than or equal to 3.5m	0.5m																														
Less than or equal to 3m	Less than or equal to 4.2m	1m																														
Shed Wall Height	Shed Ridge Height	Required Setback																														
Less than or equal to 3.6m	Less than or equal to 4.2m	As per the R-codes Table 2a																														
Less than or equal to 3.9m	Less than or equal to 4.5m	As per the R-codes Table 2a + 0.5m																														
Shed Wall Height	Shed Ridge Height	Required Setback																														
Less than or equal to 3.6m	Less than or equal to 4.2m	As per the R-codes Table 2a																														
Less than or equal to 3.9m	Less than or equal to 4.5m	As per the R-codes Table 2a + 0.5m																														
Less than or equal to 4.2m	Less than or equal to 4.8m	As per the R-Codes Table 2a + 1m																														
12.	Constructed of walls of masonry or non-reflective pre-painted steel cladding that is sympathetic to the surroundings and finish of the existing dwelling on the development site.	Complies.  Colorbond dark blue walls with silver roof and white trim.																														
13.	Constructed of <u>new</u> cladding material.	Complies.																														
14.	Located on a property where a dwelling currently exists in a habitable state, or where a dwelling has substantially commenced.	Complies. Proposal is for a single house and outbuilding.																														
15.	Does not require the removal of existing protected Flora.	N/A																														

The existing amenity in the locality consists mainly of single houses with a variety of roof designs including gable, hip and cross-hipped roof construction, a variety of materials such as brick, weatherboard, hardiplank and colorbond with zincalume, tile and colorbond roofs. There are also two (2) American barn style shed houses within close proximity to the property that were approved prior to LPP2 being adopted.

The proposed single house involves an open gable roof with verandah on three (3) sides, corodek roof sheeting and colorbond gutters and fascia with hardiplank weatherboard wall cladding.

Overall, the architectural style of the proposed development with the materials and design of the single house and outbuilding is considered compatible with existing development in the locality.

The proposal was referred to adjoining neighbours, inviting comment within a period of fourteen (14) days ending on 20 June 2024. No submissions were received.

## OPTIONS

Council has the following options:

**Option 1:** Council could choose to approve the application with conditions.

**Option 2:** Council could choose to refuse the application and list the reasons for refusal.

**Option 3:** Council could choose to approve the application and list modified conditions.

Option 1 is the recommended option.

## **IMPLICATIONS TO CONSIDER**

### **Consultative**

The development was referred to all adjoining neighbours for a period of fourteen (14) days ending on 20 June 2024.

No submissions were received prior to the close of the referral period objecting to the proposal.

### **Strategic**

#### Strategic Community Plan 2020-2030

Goal 4: Built for lifestyle and resilience

To have a built environment which supports community, economy and the environment, respects the past and creates a resilient future.

### **Policy Related**

There are no adverse policy implications, as assessed in this report, that will result from the approval of this proposal.

### **Financial**

There are no immediate financial implications for the Shire, aside from the administrative costs associated with processing the application which are provided for in the annual budget and have been offset in part by the development application fee paid by the applicant. All costs associated with the development have and will continue to be met by the landowner.

It is significant to note should the applicant/landowner be aggrieved by Council's final decision in this matter, they have the right seek a formal review of that decision by the State Administrative Tribunal. Should this occur, the Shire would need to respond. The cost to respond to an appeal cannot be determined at this preliminary stage but could be expected, based on the recent experience of other local government authorities in Western Australia, to range anywhere from \$5,000 to \$60,000 excluding GST depending upon how far the matter proceeds through the review process.

### **Legal and Statutory**

Local Planning Scheme No.3

*Planning and Development Act 2005*

*Planning and Development (Local Planning Schemes) Regulations 2015*

*Local Planning Policy P2 – Barn Style Shed Houses*

*Local Planning Policy P13 – Outbuildings in R-Coded Areas*

### **Risk Related**

A risk assessment of the proposal has been undertaken, and there was no medium to high risks identified with the proposal. Standard appeal rights to the State Administrative Tribunal are available to the applicant as explained previously above (see Financial Implications).

### **Workforce**

The scope of this report is managed within current operational capacity.

**VOTING REQUIREMENTS****Absolute Majority: No****RESOLUTION****030724****Moved: Cr Denese Smythe****Seconded: Cr Chris Gibbs**

**That, with regard to the Development Application - Construction of Barn Style Shed House and Over Height Outbuilding - Lot 77 (78) Newcastle Street, York, Council:**

- 1. Approves the development application for the construction of a Barn Style Shed House and Over Height Outbuilding at Lot 77 (78) Newcastle Street, York, subject to the following conditions:**
  - a. The development hereby approved shall be substantially commenced within two (2) years of the date of this decision notice unless otherwise approved by the local government.**
  - b. The development hereby approved shall be undertaken in accordance with the signed and stamped approved development plans enclosed, including any notes placed thereon in red by the local government and except as may be modified by the following conditions.**
  - c. Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of the local government.**
  - d. The proposed development shall be connected to reticulated electricity and water supply infrastructure to the specifications and satisfaction of the relevant service providers prior to its occupation and use.**
  - e. An adequate on-site effluent disposal system, as determined by the local government's Environmental Health Officer, shall be installed with all such work to be undertaken to the specifications and satisfaction of the local government's Environmental Health Officer prior to occupation and use of the proposed development.**
  - f. All stormwater drainage from the proposed development shall be managed and disposed on-site to the specifications and satisfaction of the local government unless otherwise approved by the local government.**
  - g. Prior to occupation of the development, a vehicle crossover shall be constructed along the land's primary street frontage to the specifications and satisfaction of the local government.**

**Advice Note**

- 1. If the development the subject of this approval is not substantially commenced within a period of two (2) years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.**
- 2. Where an approval has lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained. Should the approval period lapse, a new planning application with relevant retrospective fees may be required by the Shire of York.**
- 3. This is a development approval of the Shire of York under its Local Planning Scheme No. 3. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.**



4. If the applicant or owner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with Part 14 of the *Planning and Development Act 2005*. An application must be made within twenty-eight (28) days of the determination.
5. In accordance with the *Building Act 2011* and *Building Regulations 2012*, a building permit application must be prepared, submitted to and approved by the local government's Building Surveyor prior to the commencement of any demolition, construction or earthworks on the land. Please contact the Shire's Building Surveyor for further information.
6. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of York Local Planning Scheme No. 3 and may result in legal action being initiated by the local government.
7. An 'Application to Construct or Install an Apparatus for the Treatment of Sewage' prepared pursuant to the specific requirements of the *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974* must be prepared and submitted to the local government's Environmental Health Officer for consideration and determination prior to preparation and lodgement of a building permit application.
8. An application to construct a new crossover is required pursuant to Regulation 12 of the *Local Government (Uniform Local Provisions) Regulations 1996*.

**In Favour:** Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright

**Against:** Nil

**CARRIED 6/0**

LOCATION PLAN – LOT 77 (78) NEWCASTLE STREET, YORK





Shire of YORK

5<sup>th</sup> June 2024

RE: 78 Newcastle Street, YORK 6302

To whom it may concern;

### **Proposed Shed**

The proposed shed, with a ridge height of 5.21m, will not detract from the streetscape or the visual amenity of residents or neighbouring properties as they are located in the rear corner of the property, facing the garage/shed of the adjoining property. The height is required for the overall aesthetics of the property and adjoining property and for ventilation during the summer months.

The shed will be situated at the rear of the block and is proposed to be lower than the barn style dwelling at 76 Newcastle Street. It will also be a similar height to the neighbouring shed at 80 Newcastle Street, please refer to the image below:



### **Proposed colours of ~~the~~ Outbuilding**

Dark Blue walls  
Silver Roof sheets  
White trim

### **Proposed Dwelling**

With regard to the proposed dwelling on site, a barn style dwelling has been built on a neighbouring property at 76 Newcastle Street, York:





As this has been permitted to be built next door to my proposed dwelling, we believe the Shire of York have set a precedent of approving this type of development in the area.

In comparison, the dwelling being proposed at 78 Newcastle Street is a single storey structure, located at the rear of the property, to become an ancillary dwelling once the main residence is built in front of the proposed dwelling. Whereas the barn style dwelling at 78 Newcastle Street is the main residence and is located at the front of the property, therefore being far more prominent and having a higher impact on the streetscape and surrounding areas.

The main residence is planned to be constructed in 2030. At this time the proposed dwelling will go through a change of use with council to become an ancillary structure. This is why the floor area of the proposed dwelling is 70m<sup>2</sup> to ensure compliance with the ancillary dwelling requirements.

The homeowners will be planting a native garden in front of the proposed dwelling to act as screening from the street. This will help to reduce the impact on the streetscape prior to the construction of the main residence. The homeowners have selected colonial style windows to create a dwelling with the look and feel of a single storey colonial miners or agricultural cottage. We believe this fits well with the surrounding area and suits York's colonial heritage.

**Proposed colours of dwelling:**

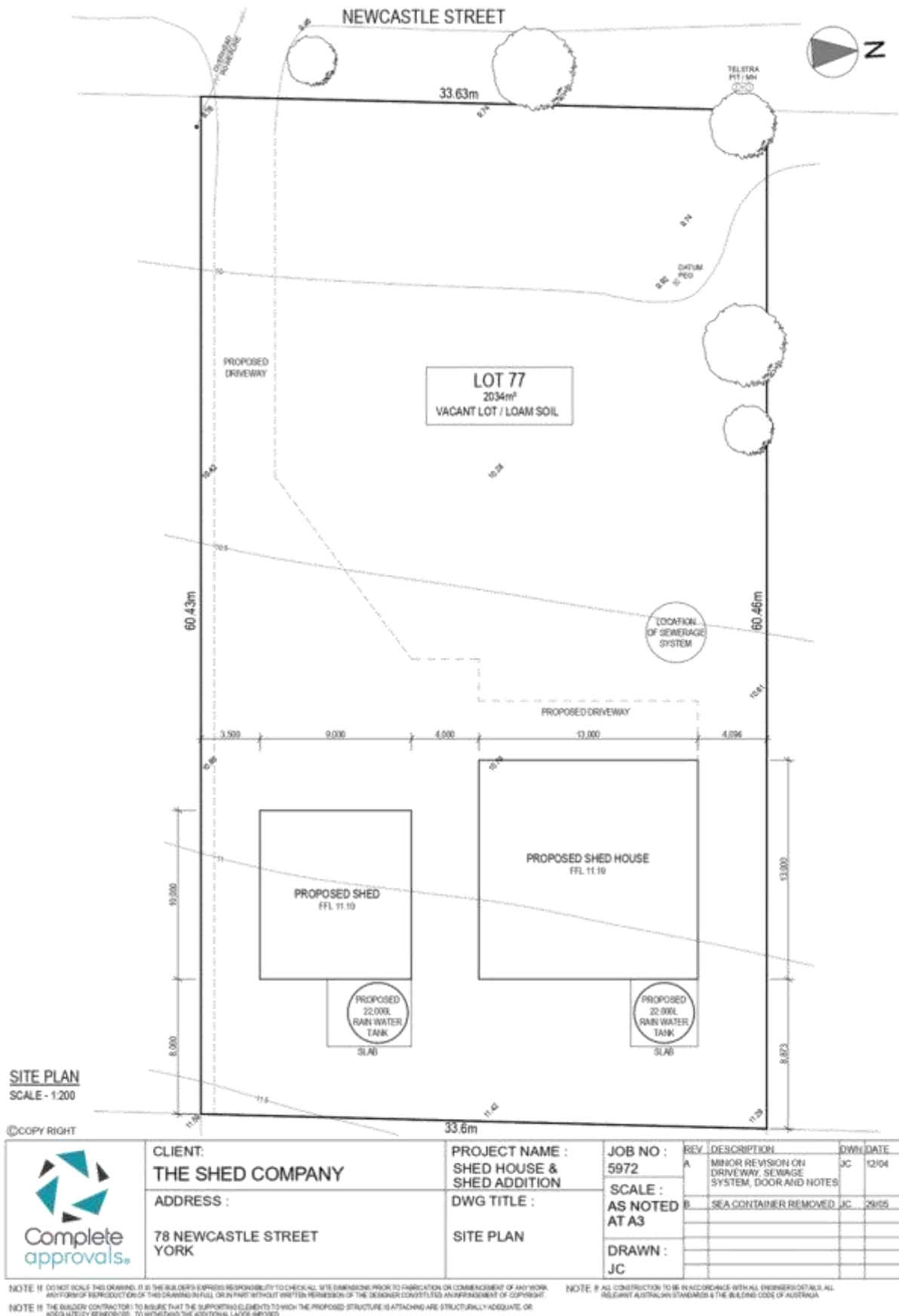
Dark Blue walls  
Silver Roof sheets  
White trim

Should you require any further information, please contact the office on 08 93 9100, or by email at

[shirer@shireofyork.wa.gov.au](mailto:shirer@shireofyork.wa.gov.au)

Regards,

*K. Chapple*  
K. Chapple



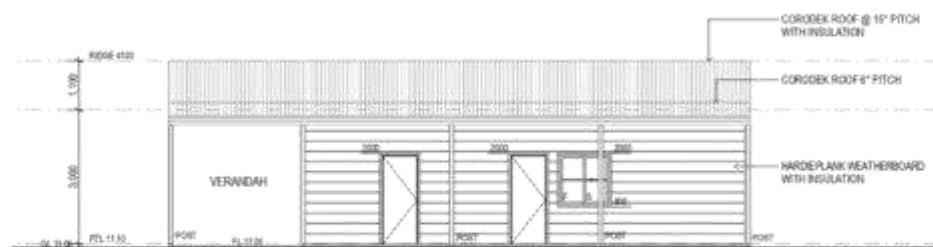
ARCHITECTURAL EDUCATION VERSION



**ELEVATION 1**  
SCALE - 1:100



**ELEVATION 2**  
SCALE - 1:100




**ELEVATION 3**  
SCALE - 1:100



**ELEVATION 4**  
SCALE - 1:100

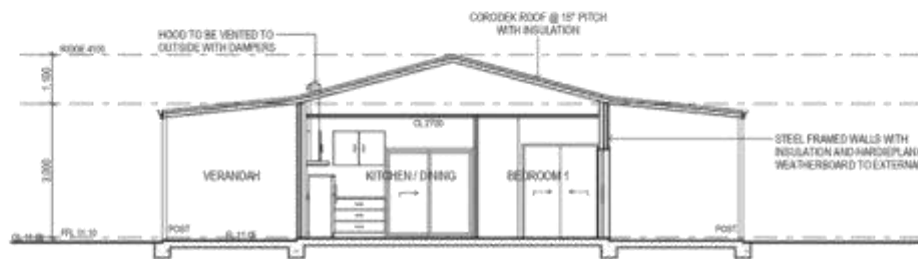
©COPY RIGHT

	CLIENT: <b>THE SHED COMPANY</b>	PROJECT NAME : <b>SHED HOUSE &amp; SHED ADDITION</b>	JOB NO : <b>5972</b>	REV. DESCRIPTION	DWN. DATE
	ADDRESS : <b>78 NEWCASTLE STREET YORK</b>	DWG TITLE : <b>ELEVATIONS</b>	SCALE : <b>AS NOTED AT A3</b>	A MINOR REVISION ON DRIVEWAY, SEWAGE SYSTEM, DOOR AND NOTES	JC 12/04
			DRAWN : <b>JC</b>	B FACADE UPDATED	JC 08/07

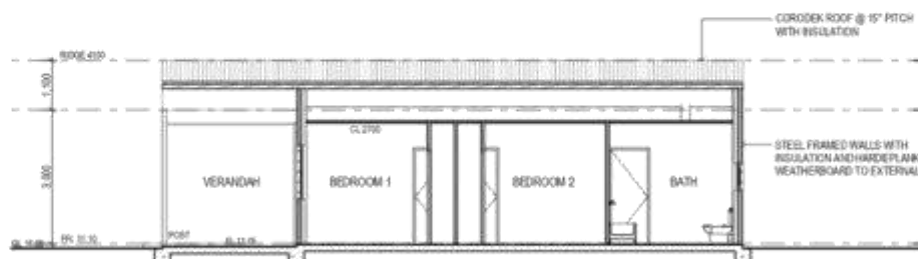
NOTE: IF DO NOT SCALE THIS DRAWING, IT IS THE BUILDERS RESPONSIBILITY TO CHECK ALL SITE DIMENSIONS PRIOR TO CONSTRUCTION OR COMMENCEMENT OF ANY WORK.  
ANY FORM OF REPRODUCTION OF THIS DRAWING IN FULL OR IN PART WITHOUT WRITTEN PERMISSION OF THE DESIGNER CONSTITUTES AN INFRINGEMENT OF COPYRIGHT.  
NOTE: IF THE BUILDING CONTRACTOR IS TO INQUIRE THAT THE SUPPORTING ELEMENTS TO WHICH THE PROPOSED STRUCTURE IS ATTACHING ARE STRUCTURALLY ADEQUATE, OR  
ADEQUATELY REINFORCED, TO WITHSTAND THE ADDITIONAL LOADS IMPOSED.

NOTE: IF ALL CONSTRUCTION TO BE IN ACCORDANCE WITH ALL ENGINEERING STANDARDS, ALL  
RELEVANT AUSTRALIAN STANDARDS & THE BUILDING CODE OF AUSTRALIA.

ARCHIVED EDUCATION VERSION




**SECTION A**  
SCALE - 1:100



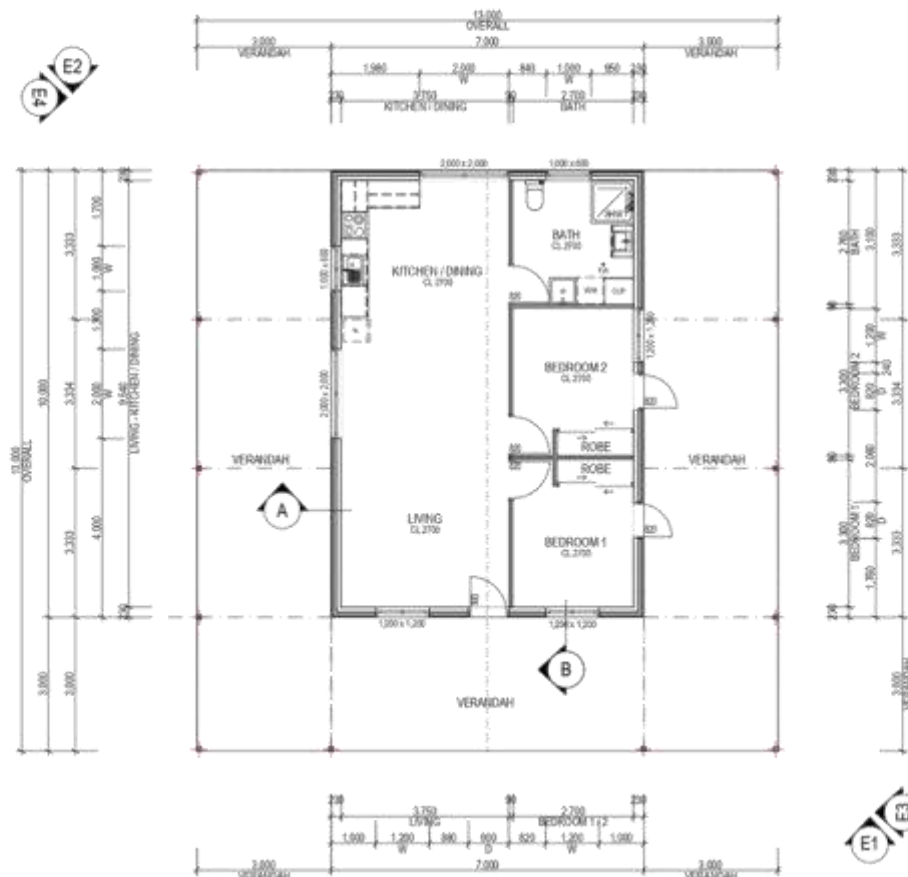
**SECTION B**  
SCALE - 1:100

©COPY RIGHT

	CLIENT: <b>THE SHED COMPANY</b>		PROJECT NAME : <b>SHED HOUSE &amp; SHED ADDITION</b>	JOB NO : <b>5972</b>	REV. DESCRIPTION	DWN. DATE
	ADDRESS : <b>78 NEWCASTLE STREET YORK</b>		DWG TITLE : <b>SECTIONS</b>	SCALE : <b>AS NOTED AT A3</b>	A MINOR REVISION ON DRIVEWAY, SEWAGE SYSTEM, DOOR AND NOTES	JC 12/04
				DRAWN : <b>JC</b>	B FACADE UPDATED	JC 08/07


NOTE 1: DO NOT SCALE THIS DRAWING. IT IS THE BUILDER'S EXPRESS RESPONSIBILITY TO CHECK ALL SITE DIMENSIONS PRIOR TO FABRICATION OR COMMENCEMENT OF ANY WORK.  
ANY FORM OF REPRODUCTION OF THIS DRAWING IN FULL OR IN PART WITHOUT WRITTEN PERMISSION OF THE DESIGNER CONSTITUTES AN INFRINGEMENT OF COPYRIGHT.  
NOTE 2: THE BUILDER/CONTRACTOR IS TO INSURE THAT THE SUPPORTING ELEMENTS TO WHICH THE PROPOSED STRUCTURE IS ATTACHING ARE STRUCTURALLY ADEQUATE, OR  
ADEQUATELY REINFORCED, TO WITHSTAND THE ADDITIONAL LOADS IMPOSED.

NOTE 3: ALL CONSTRUCTION TO BE IN ACCORDANCE WITH ALL RELEVANT AUSTRALIAN STANDARDS & THE BUILDING CODE OF AUSTRALIA.



**SHED HOUSE PLAN**  
SCALE - 1:100

©COPY RIGHT

	CLIENT:	PROJECT NAME :	JOB NO :	REV.	DESCRIPTION	DWN.	DATE
	THE SHED COMPANY	SHED HOUSE & SHED ADDITION	5972	A	MINOR REVISION ON DRIVEWAY, SEWAGE SYSTEM, DOOR AND NOTES	JC	12/04
	ADDRESS :	DWG TITLE :	SCALE :				
	78 NEWCASTLE STREET YORK	PLAN	AS NOTED AT A3				
			DRAWN :				
			JC				

NOTE: IF YOU DO NOT SCALE THIS DRAWING, IT IS THE BUILDERS RESPONSIBILITY TO CHECK ALL SITE DIMENSIONS PRIOR TO ERECTION OR COMMENCEMENT OF ANY WORK. ANY FORM OF REPRODUCTION OF THIS DRAWING IN FULL OR IN PART WITHOUT WRITTEN PERMISSION OF THE DESIGNER CONSTITUTES AN INFRINGEMENT OF COPYRIGHT.

NOTE: IF THE BUILDING CONTRACTOR IS TO INQUIRE THAT THE SUPPORTING ELEMENTS TO WHICH THE PROPOSED STRUCTURE IS ATTACHING ARE STRUCTURALLY ADEQUATE, OR ADEQUATELY REINFORCED, TO WITHSTAND THE ADDITIONAL LOADS IMPOSED.

NOTE: IF ALL CONSTRUCTION TO BE IN ACCORDANCE WITH ALL RELEVANT AUSTRALIAN STANDARDS & THE BUILDING CODE OF AUSTRALIA.



Supplying premium quality BlueScope buildings manufactured locally.

LISA WILLL2402028 | Page 5 of 8

# 10a Shed Structure

15° roof pitch

Purchaser Name: <b>THE SHED COMPANY</b>	<b>Building Layout</b> Ref: LISA WILLL2402028	Seller: THE Shed Company Mandurah Name: Lin Williamson Phone: (08) 6394 5120 Fax: (08) 9295 0725 Email: <a href="mailto:lin.williamson@theshedcompany.com.au">lin.williamson@theshedcompany.com.au</a>	
Site Address:			
Ref: LISA WILLL2402028		Print Date: 21/02/24	

**SY062-07/24 SPONSORSHIP ACQUITTALS - YORK GOLF CLUB, YORK RSL AND WHEATBELT ARTS & EVENTS INC****Disclosure of Interest – Cr Trent – Financial – Sponsorship Acquittals - York Golf Club, York RSL and Wheatbelt Arts & Events Inc**

*Cr Trent read the Financial Declaration - ... With regard to Sponsorship Acquittals - York Golf Club, York RSL and Wheatbelt Arts & Events Inc, the matter in Item SY062-07/24, I disclose that I have an association with the applicant (or person seeking a decision). The association is I am the President of the York Sub Branch of the RSL. As a consequence, I will leave the meeting.*

*At 5:20pm, Cr Kevin Trent left the meeting.*

*Cr Denis Warnick, Deputy Shire President, assumed the Chair.*

<b>File Number:</b>	<b>4.7711; 4.7710</b>
<b>Author:</b>	<b>Sam Good, Manager Community &amp; Place</b>
<b>Authoriser:</b>	<b>Alina Behan, Executive Manager Corporate &amp; Community Services</b>
<b>Previously before Council:</b>	<b>25 May 2021 (080521) 23 May 2023 (090523) 28 November 2023 (111123)</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Appendices:</b>	<b>1. Community Funding Acquittal 2. Multi-Year Agreement Acquittals</b>

**NATURE OF COUNCIL'S ROLE IN THE MATTER**

Executive

**PURPOSE OF REPORT**

This report presents the acquittals received from funded activities and projects delivered between November 2023 – June 2024 for Council's review.

Acquittals include funding provided for stand-alone projects and initiatives as well as organisations who receive recurrent (multiyear) funding from the Shire.

**BACKGROUND**

Policy C3 - Community Funding: Grants and Sponsorship and Policy C4 - Sponsorship of Tourism Events provide the parameters for considering applications for Shire financial and in-kind support. Two (2) rounds of sponsorship are opened to the community each year for a minimum four (4) week period. Applications are considered against the criteria contained in Council policies and guidelines and recommendations approved by Council at its next available meeting.

Historically, the Shire has provided support for activities, infrastructure improvements for facilities and funding for events that contribute to the Shire's community, social and economic objectives.

In certain circumstances, where Council sees significant benefit to the community of maintaining support for a project or activity on an on-going basis it may resolve to consider, via the Integrated Planning and Reporting Framework review cycle or the Annual Budget process, inclusion as a Multiyear Funding Agreement (MFA).

In both instances, acquittal reporting is a requirement of sponsorship. Dependant on the size, scale and frequency of funding, acquittal reporting detail varies. At minimum acquittal reports must include:

1. Key outcomes
2. Lessons learned
3. Community benefits
4. How the Shire was acknowledged
5. Budget detailing how the monies were spent

At its November 2023 Ordinary Meeting Council considered the applications received through the Community Funding program and resolved in part (111123):

***“That, with regard to Community Funding Applications, Council:***

1. ***Approves the following community funding requests totalling \$9,000 to be funded from budget allocations as presented in confidential Appendix 2:***

<b><i>APPLICANT</i></b>	<b><i>PURPOSE OF FUNDING</i></b>	<b><i>REQUEST</i></b>
<b><i>York Golf Club</i></b>	<b><i>To improve the appearance of the club house and amenities facilities</i></b>	<b><i>\$2,000</i></b>

The funding for the RSL MFA was considered by Council at its May 2021 Ordinary Meeting, where it resolved (080521):

***“That Council:***

1. ***Authorises the Chief Executive Officer to renew multi-year funding agreements for the following activities and events that occur on an annual basis to commence following the adoption of the 2021/22 financial budget:***
  - ***York Agricultural Society – York Show (\$11,000)***
  - ***Premiere Events – York Motorcycle Festival (\$22,500)***
2. ***Authorises the Chief Executive Officer to negotiate new funding agreements for the following activities and events that occur on an annual basis to commence following the adoption of the 2021/22 financial budget:***
  - ***York Veteran Car Club – York Motor Show (\$10,000)***
  - ***York RSL – ANZAC day (\$3,000)***
3. ***Authorises the Chief Executive Officer to make any necessary minor typographical and formatting changes to the funding agreements.***
4. ***Approves the Shire President and Chief Executive Officer to engross the final agreements.***
5. ***Requests the Chief Executive Officer to include the above amounts in the 2022/23 and 2023/24 financial years budgeting process.”***

The MFA for Wheatbelt Arts & Events Inc was considered by Council at its May 2023 Ordinary Meeting, where it resolved (090523):

***“That, with regard to the Wheatbelt Arts & Events Inc - Request for a New Multiyear Funding Agreement 2023-2026, Council:***

1. ***Receives the request for multiyear funding from Wheatbelt Arts & Events Inc for the York Festival, as presented in confidential Appendix 1.***
2. ***Requests the Chief Executive Officer to negotiate a multiyear funding agreement with Wheatbelt Arts & Events Inc under the following conditions:***
  - a. ***The Agreement will commence on 1 July 2023 and expire on 30 June 2026.***
  - b. ***The amount of sponsorship will be provided in accordance with the table below:***

<b>FY</b>	<b>ACTIVITY</b>	<b>REQUEST</b>	<b>PROPOSED (PER ANNUM)</b>	<b>MILESTONE PAYMENTS</b>
<b>2023/24</b>	<b>2023 Festival to be held in September 2023</b>	<b>\$55,000</b>	<b>\$28,500</b>	<b>80% July 2023 &amp; 20% October 2023</b>
<b>2024/25</b>	<b>2024 Festival to be held in September 2024</b>	<b>\$55,000</b>	<b>\$28,500</b>	<b>80% July 2024 &amp; 20% October 2024</b>
<b>2025/26</b>	<b>2025 Festival to be held in September 2025</b>	<b>\$55,000</b>	<b>\$28,500</b>	<b>80% July 2025 &amp; 20% October 2025</b>

**c. Payment will be subject to all milestone conditions of the Agreement being met on an annual basis.**

- 3. Authorises the Shire President and the Chief Executive Officer to engross the final agreement.**
- 4. Directs the Chief Executive Officer to include the agreed amounts in the 2023/24 - 2025/26 budget processes."**

#### **COMMENTS AND DETAILS**

The following table summarises the community funding recipient acquittals received.

**TABLE 1.**

<b>ORGANISATION</b>	<b>PURPOSE</b>	<b>PROVISION</b>	<b>ACQUITTAL SUMMARY</b>
York Golf Club	Club House Amenities upgrades	\$2,000	Improvements to men's changerooms and toilets completed, extending the facility's longevity and improving the potential of the club to host tournaments and events, and encourage RV Tours (already booked for September). Family day and Junior Program planned for this season. Shire credited in event posters, speeches and all marketing.

In addition, the following table summarises acquittals received from MFA organisations.

**TABLE 2.**

<b>ORGANISATION</b>	<b>PURPOSE</b>	<b>PROVISION</b>	<b>ACQUITTAL SUMMARY</b>
RSL	ANZAC Day Services (x2) and March	\$3,000	Dawn Service at Wongborel/Mt Brown attended by ~150+; Gunfire Breakfast attended by ~150+, service at War Memorial attended by 250+. In addition a pre-ANZAC Day service was conducted at Ballardong Nursing Home by a member of the RSL and YDHS attended by York Sub Branch President and a wreath laid. Shire acknowledged on service programmes, signage, in speeches and on event flyers and posters.
Wheatbelt Arts & Events Inc	York Festival 2023	\$28,500	A total of approximately twenty-three (23) events with ~1,200 attendees, resulting in total economic benefit of ~\$238,000.

			<p>Revenue from the events is invested back into the delivery of events. Thirteen (13) local volunteers assisted in the delivery of the various activities. Community engagement undertaken: eight (8) x consultations with Bilya Gogulyar Boodja Aboriginal Corp. Shire acknowledged in social media posts, media releases (radio and editorial pieces in the ABC &amp; BBC news), printed event programmes, e-newsletters, roadside banners, website, in opening speeches and on Volunteers T-Shirts.</p>
--	--	--	---

The acquittals are presented in Appendices 1 and 2.

### In Summary:

1. With regards to Community Funding, the \$2,000 provided to the Golf Club for renovations has already increased the capacity of the club to host events and attract more visitors through various competition days and tournaments, including Golf WA RV Tours, which have already booked for September 2024 (i.e approximately thirty (30) RV's)
2. With regards to MFA provided to the RSL York Subbranch, it is noted that:
  - a. This is the final year of funding under the RSL's existing multi-year agreement.
  - b. The rising costs associated with traffic management for these events is presenting a burden for the RSL and there is concern these long-established events may not be able to continue in their present format. Indicative quotes being in the region of \$8,000 - \$11,000 for conforming personnel and equipment in order to comply with Local Area Traffic Management Plans.
  - c. There was an underspend of \$630 on the funding provided by the Shire. Final payment of the 20% allocation will not be made, and an invoice raised to recover funds already sent but not expended.
3. With regards to funding provided through MFA to Wheatbelt Arts & Events Inc it is noted that:
  - a. This is the first year of funding under Wheatbelt Arts & Events Inc current multi-year agreement.
  - b. Much of the funding required to deliver the Festival in September 2023, including the Shire's funding, was not confirmed until August 2023. The consequence being that the September program was delivered over three (3) events in September 2023, January 2024 and April 2024, and resulted in the later acquittal date accordingly.
4. Funded events continue to support delivery of Council's strategic, economic and community objectives.

### OPTIONS

Council has the following options:

**Option 1:** Council could choose not to accept the acquittals as presented.

**Option 2:** Council could choose to seek further details from the funded organisations.

**Option 3:** Council could choose to accept the acquittals as received.

Option 3 is the recommended option.

## IMPLICATIONS TO CONSIDER

### Consultative

In preparation of this report:

1. Debrief communications with each funded organisation.
2. Debrief meetings with the Shire events team.
3. Review of received acquittal documents.

### Strategic

#### Strategic Community Plan 2020-2030

Goal 1: The Place to Be

To be a close-knit community, full of life, in a welcoming and accessible place for all.

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

### Policy Related

C3 Community Funding; Grants & Sponsorship

C4 Sponsorship of Tourism Events

### Financial

The financial implications have been detailed earlier in this report and are included in each acquittal report. Council could request more detailed financial reporting and/or audited financial statements from funded organisations. However, this approach would need to be provided as part of a review of the overall community funding program and engagement options to consult with the community identified as part of this process prior to the inclusions being implemented.

### Legal and Statutory

Nil in relation to the receipt of the acquittals.

### Risk Related

Should Council choose not to accept the acquittals, this poses a reputational and compliance risk which is considered moderate and a potential financial risk which is also rated moderate. Regular reporting in accordance with MFA and policy requirements including acceptance of acquittals through resolution provides acceptable treatment controls to manage the risks identified.

### Workforce

Time to review and monitor the acquittal reporting process is managed within existing resources.

## VOTING REQUIREMENTS

**Absolute Majority: No**

**RESOLUTION  
040724**

**Moved: Cr Denese Smythe**

**Seconded: Cr Chris Gibbs**

**That, with regard to the Sponsorship Acquittals - York Golf Club, York RSL and Wheatbelt Arts & Events Inc, Council:**

- 1. Accepts the following acquittal report for Community Funding:**
  - a. York Golf Club, as presented in Appendix 1.
- 2. Accepts the following acquittal reports for Multi-year Funding Agreements:**
  - a. York RSL
  - b. Wheatbelt Arts & Events Inc., both presented in Appendix 2.
- 3. Notes that Officers will invoice the York Sub-Branch of the RSL for funds unspent in the 2023/24 financial year.**

**In Favour:** Crs Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright

**Against:** Nil

***CARRIED 5/0***

*At 5:21pm, Cr Kevin Trent returned to the meeting and assumed the Chair.*



## ACQUITTAL REPORT

Please complete this form no later than 90 days following the conclusion of your sponsored event / project and return to the Shire.

Please attach expenditure budget if you require more space than provided below and ensure it is signed by a duly authorised officer of your organisation (i.e. Treasurer, Accountant or Executive Office bearer)

Expenditure receipts are not required however Council can request copies of this expenditure at anytime.

Type of Project Funded (Sporting, Tourism Festival, Community based event/workshop):

SPORTING

Organisation Name (name of group funded):

YORK GOLF CLUB INC.

Date funding was granted:

19 JAN 2023

Date project was delivered:

9 APRIL 2024

Describe the key outcomes of your project:

TO IMPROVE APPEARANCE OF CLUB HOUSE & AMMENITIES IN PARTICULAR MENS CHANGEROOMS

What were the key lessons your organisation learned while delivering the project?

WE HAVE AN AGING CLUB HOUSE AND PROJECTS SUCH AS THIS WILL GIVE OUR AMMENITIES ~~WEE~~ ~~THE~~ EXTENDED LONGEVITY.

How many people benefited from your project?

Attendance numbers 70 MEMBERS PLUS OVER 70 PLAYERS FROM OTHER CLUBS ON VARIOUS COMPETITION DAYS

Club / Group membership increases (if applicable)

Community engagement undertaken (school incursions, pre or post event workshops, drop in sessions)

PLANNED FAMILY DAY AND SWIRL PROGRAMME THIS SEASON

Other

R.V TOUR THIS COMING SEPTEMBER SOME 30 R.V'S



How was the Shire of York acknowledged throughout this project?

- ☒ Annual report
 ☒ Social Media
 ☐ Letters to supporters  
☐ Media release
 ☐ Newsletter, flyers, brochures
 ☒ Signage  
☐ Website
 ☒ Speeches  
☐ Other

Please include copies of the relevant promotional material acknowledging the Shire's sponsorship

Did your organisation spend all sponsorship funds granted? If not, why?

YES

Did your club or organisations derive revenue from the sponsorship?

NO

If yes, what is the derived revenue being spent on?

Please list the income and expenditure relating to your project:

INCOME	AMOUNT (\$)
ITEM/PROGRAM/PROJECT COSTS	
WORK TO MALE CHANGE ROOMS	4700
SUBTOTAL	\$ 4700
In Kind Support	
YORK GOLF CLUB	2000
SUBTOTAL	\$ 2000
FUNDING AMOUNT FROM SHIRE OF YORK	\$ 2000
TOTAL INCOME	\$ 2000

EXPENDITURE	
ITEM/PROGRAM/PROJECT COSTS	
UPGRADE MEN'S CHANGE ROOMS	4700
SUBTOTAL	\$ 4700
In Kind Support	
SUBTOTAL	\$
TOTAL EXPENDITURE	\$ 4700

**Declaration**

In affixing my name to this form my organisation is making the following declarations:

- ☐ We declare to the best of our knowledge that the statements made in this report are true.
- ☐ We have recorded and retained original invoices and receipts in accordance with the Funding Agreement. We acknowledge that Shire of York may audit the organisation to verify the accuracy of the information contained in this acquittal.
- ☐ The information contained within the Statement of Expenditure or Explanation is complete and accurate and does not contain any misleading or fraudulent information.
- ☐ Relevant statutes, regulations, by-laws and requirements on any Federal, State or Local Government have been complied with.

Acquittal report duly authorised by:

Name:

David Hunt

Position Held:

PRESIDENT

Date:

11.4.2024

(must be signed by a duly authorised officer i.e. Treasurer, Chief Executive Officer or similar)

# Jordan Nottle's Carpentry

19 Georgiana St, YORK, wa, 6302  
 Phone: 0417242091  
 jordan.nottle@hotmail.com  
 ABN: 95509129639

## Tax invoice

To whom It May concern  
 York Golf Club  
 Great Southern Highway  
 York W.A 6302  
 Australia

Invoice number  
 IV00000000541

Issue date  
 09/04/2024

Due date  
 16/04/2024

Item ID	Description	Units	Unit price (\$) including tax	Tax	Amount (\$) including tax
1	Labour	Hrs 30	90.00	GST	2,700.00
	materials	qty 1	2,000.00	GST	2,000.00

### Notes

Invoice is for work to male change rooms, installing the two vanity's drywalling the brick & undercoating, repairing fallen cornice in kitchen and attempt to seal the roof above.

Tax

\$427.27

Total Amount (inc. tax)

\$4,700.00

Total paid

\$0.00

Balance due

\$4,700.00







IN24/41536B57.

## COMMUNITY FUNDING; GRANTS & SPONSORSHIP ACQUITTAL FORM

Please complete this form no later than 90 days following the conclusion of your sponsored event / project and return to the Shire. Please attach an expenditure budget should you need more space than provided below and ensure it is signed by a duly authorised officer of your organisation (i.e. Treasurer, Accountant or Executive Office bearer)

Expenditure receipts are not required however Council can request copies of this expenditure at anytime.

Type of Project Funded (Sporting, Tourism Festival, Community based event/workshop):

ANZAC DAY 2024 - SERVICES X2 AND MARCH

Organisation Name (name of group funded):

YORK SUB BRANCH RSLWA

Date funding was granted:

MULTI YEAR FUNDING COMMENCED 2022

Date project was delivered:

25<sup>TH</sup> APRIL 2024 (FINAL)

Describe the key outcomes of your project: THE IMPORTANCE OF

ANZAC DAY WAS STRENGTHENED BY THE  
INCLUSION OF MANY COMMUNITY GROUPS PLUS  
VISITORS TO OUR TOWN.

What were the key lessons your organisation learned while delivering the project?

- \* ESTIMATING NUMBERS ATTENDING IS PROBLEMATIC,
- \* MAKING PLANNING SUPPORTING ITEMS REQUIRED DIFFICULT
- \* SOME MINOR ALTERATIONS TO BOTH SERVICES ARE NEEDED
- \* IN CONTENT AND DELIVERY.
- \* SOUND SYSTEM POSITIONING WILL BE IMPROVED.

How many people benefited from your project?

Attendance numbers DAWN SV MT. BROWN 150+, GUNGIRE BREAKFAST 150+  
SERVICE AT WAR MEMORIAL 7250

Club / Group membership increases (if applicable)

N/A

Community engagement undertaken (school incursions, pre or post event workshops, drop in sessions)

Other \* PRE ANZAC DAY SERVICE AT BALLARDONG NH  
CONDUCTED BY MEMBER OF RSL.

\* YORK DIST. HIGH SCHOOL ATTENDED BY YORKSB  
PRESIDENT - WREATH LAID.

How was the Shire of York acknowledged throughout this project?

- ☐ Annual report    ☐ Social Media    ☐ Letters to supporters  
☐ Media release    ☒ Newsletter, flyers, brochures    ☒ Signage  
☐ Website    ☒ Speeches

☒ Other - ON SERVICE PROGRAMMES  
 + ADVISORY NOTICE ON QUILT IN IGA WINDOW

Please include copies of the relevant promotional material acknowledging the Shire's sponsorship

Did your organisation spend all sponsorship funds granted? If not, why? YES

Did your club or organisations derive revenue from the sponsorship? NO

If yes, what is the derived revenue being spent on?

Please list the income and expenditure relating to your project:

INCOME	AMOUNT (\$)
ITEM/PROGRAM/PROJECT COSTS	
SUBTOTAL	\$
In Kind Support	
SUBTOTAL	\$
FUNDING AMOUNT FROM SHIRE OF YORK	\$ 2,400
TOTAL INCOME	\$ 2,400

EXPENDITURE	AMOUNT (\$)
ITEM/PROGRAM/PROJECT COSTS	
QTM TRAFFIC MANAGEMENT PLAN	\$1,320
KALAMUNDA PIPE BAND	\$ 350
YORK SWIMMING CLUB	\$ 500
ADVERTISING YBA NEWSPAPER	\$ 200
SUBTOTAL	\$ 2370
In Kind Support	
FROM SHIRE: LIGHTING (MTBROWN) TENTS x 3	\$ 250
CHAIRS 200	\$ 200
MEN'S SHED (YORK): BBQ & VOLUNTEER COOKS	\$ 200
SUBTOTAL	\$ 450
TOTAL EXPENDITURE	\$ 2820

## Declaration

In affixing my name to this form my organisation is making the following declarations:

- ☒ We declare to the best of our knowledge that the statements made in this report are true.
- ☒ We have recorded and retained original invoices and receipts in accordance with the Funding Agreement. We acknowledge that Shire of York may audit the organisation to verify the accuracy of the information contained in this acquittal.
- ☒ The information contained within the Statement of Expenditure or Explanation is complete and accurate and does not contain any misleading or fraudulent information.
- ☒ Relevant statutes, regulations, by-laws and requirements on any Federal, State or Local Government have been complied with.

## Acquittal report duly authorised by:

Name: M. Young

Position Held: TREASURER

Date: 15/06/2024

(must be signed by a duly authorised officer i.e. Treasurer, Chief Executive Officer or similar)









## ACQUITTAL REPORT

*Please complete this form no later than 90 days following the conclusion of your sponsored event / project and return to the Shire.*

*Please attach expenditure budget if you require more space than provided below and ensure it is signed by a duly authorised officer of your organisation (i.e. Treasurer, Accountant or Executive Office bearer)*

*Expenditure receipts are not required however Council can request copies of this expenditure at any time.*

**Type of Project Funded :** Tourism Festival

**Organisation Name (name of group funded):** Wheatbelt Arts & Events Inc

**Date funding was granted:** 2023

**Date project was delivered:** 2023-24

### **Describe the key outcomes of your project:**

2023 came with significant funding challenges that ultimately produced a total income of \$79,420 compared to \$450,000-\$500,000 in each of 2021 and 2022. In addition, much of the funding required to deliver a festival in September 2023, including the Shire's funding, was not confirmed until August 2023, too late to be able to deliver the September program. The consequence of this meant that the September program was delivered over three events, being Kambarang exhibition of Ballardong Noongar artists (September 2023), Ballardong First (January 2024) and The Autumn Program (April 2024), delivering ~23 events with ~1200 total attendees giving a total economic benefit ~\$238,000.

The Kambarang exhibition exhibited artwork from 5 local artists exhibited in the Sandalwood Yards over a period of 7 days.

Ballardong First was a new event launched in conjunction with the Shire of York's Australia Day commemorations with a program curated and delivered by York's Ballardong Noongar community. The program celebrated Ballardong Noongar culture with a bush tucker picnic, craft workshops, dance performance, music, creation of a community artwork, talks given by local Elders and truth telling sessions. Ballardong First was hailed by Reconciliation WA as offering the way forward for communities to celebrate First Nations culture alongside Australia Day commemorations and attracted media coverage from the BBC and ABC nationally.

The Autumn program saw WAEi collaborating with Writing WA to present the York Regional Writers Weekend, including the 2nd iteration of the Wheatbelt Short Story competition for unpublished writers.

**What were the key lessons your organisation learned while delivering the project?**

Interest in First Nations culture is growing, although it was felt that the location of the Kamabrang exhibitions at the Sandalwood Yards was too far out of town to capture good visitor numbers.

Ballardong First further demonstrated the growing interest in all aspects of First Nations culture. The BushTucker BBQ was extremely well received with an estimated 250 attendees tasting items from the native menu. The venue used for the workshops and talks was unable to accommodate the number of attendees in comfort, but a simple restructure of the daily schedule next year will resolve this. The Truth telling sessions were also extremely well attended with far more than expected turning up, both local and Perth based Noongar and non-Indigenous visitors. Each session had about 50 participants compared to the anticipated 25.

The Autumn program was a consolidation of the remaining elements in our funding that required delivery in 23/24 and as such was not as cohesive as we would normally program. Whilst the Writers program and the York Dark Corners walking tour were well attended and well received, the other activities aimed at children were under attended. We put this down to timing on the last weekend of school holidays, mixed messaging within the program and saturation of other events on that day.

**How many people benefited from your project?**

Total attendees at all events estimated at 1595. Deducting 25% for returning attendees and 26% for local gives estimated nett attendance of 782. In addition, we had 13 local volunteers who helped with various activities across this period.

Club / Group membership increases (if applicable) N/A

Community engagement undertaken (school incursions, pre or post event workshops, drop in sessions)  
In addition to the above, we held 8 x consultations with Bilya Gogulyar Boodja Aboriginal Corp between November and April, which were attended by an average of six at each meeting?

**How was the Shire of York acknowledged throughout this project?**

Annual Report	N/A	
Social Media	Yes	The Shire was thanked in social posts after each event
Letters to Supporters	N/A	
Media Release	Yes	The Shire was acknowledged during more than 10 radio interviews, and 2 editorial pieces in the ABC and BBC news.
Newsletters, Flyers, posters	Yes	The Shire logo was included in the printed program (7000 distributed in Perth) and posters (200 distributed in Perth), and all e-newsletters sent during this period (x7)
Signage	Yes	The Shire logo was included in roadside banners x 7
Website	Yes	The Shire logo is on every page of the festival website.
Speeches	Yes	The Shire of York was thanked in speeches during opening of the Writers Festival, in the Dark Corners walking tour and by Reconciliation WA during the Ballardong First opening.
Other		The Shire logo was printed on the back of the Volunteers T-Shirts

		and included in the advertisement in Community Matters.
--	--	---

Please include copies of the relevant promotional material acknowledging the Shire's sponsorship – see end of document.

**Did your organisation spend all sponsorship funds granted? If not, why?** YES

**Did your club or organisations derive revenue from the sponsorship?** Not directly, but sponsorship from the Shire of York helped to leverage other sponsorship and enabled us to stage events that generated revenue from ticket sales.

If yes, what is the derived revenue being spent on? Revenue is invested back into delivery of events.

Please list the income and expenditure relating to your project.	
INCOME	AMOUNT (\$)
SUBTOTAL	
In Kind Support – Festival Director	\$500
SUBTOTAL	\$5500
FUNDING AMOUNT FROM SHIRE OF YORK	\$28,500
TOTAL INCOME	\$28,500

EXPENDITURE	AMOUNT (\$)
ITEM/PROGRAM/PROJECT COSTS	
Computer and Tech	915
Insurances (volunteer/Public Liability)	3998
Production Co-ordinator	5000
Travel and Accommodation	2100
Artists Fees	14738
Artists Materials	989
Staging/lights	401
Mail/distribution	69
SUBTOTAL	28,500
In Kind Support – Festival Director	\$5500
SUBTOTAL	
TOTAL EXPENDITURE	

### Declaration

In affixing my name to this form my organisation is making the following declarations:

- X We declare to the best of our knowledge that the statements made in this report are true.
- X. We have recorded and retained original invoices and receipts in accordance with the Funding Agreement. We acknowledge that Shire of York may audit the organisation to verify the accuracy of the information contained in this acquittal.
- X The information contained within the Statement of Expenditure or Explanation is complete and accurate and does not contain any misleading or fraudulent information.
- X Relevant statutes, regulations, by-laws and requirements on any Federal, State or Local Government have been complied with.

Acquittal report duly authorised by:

Name: JENNY GARROUN Position Held: PRESIDENT



Date: 26/5/2024

*(must be signed by a duly authorised officer i.e. Treasurer, Chief Executive Officer or similar)*

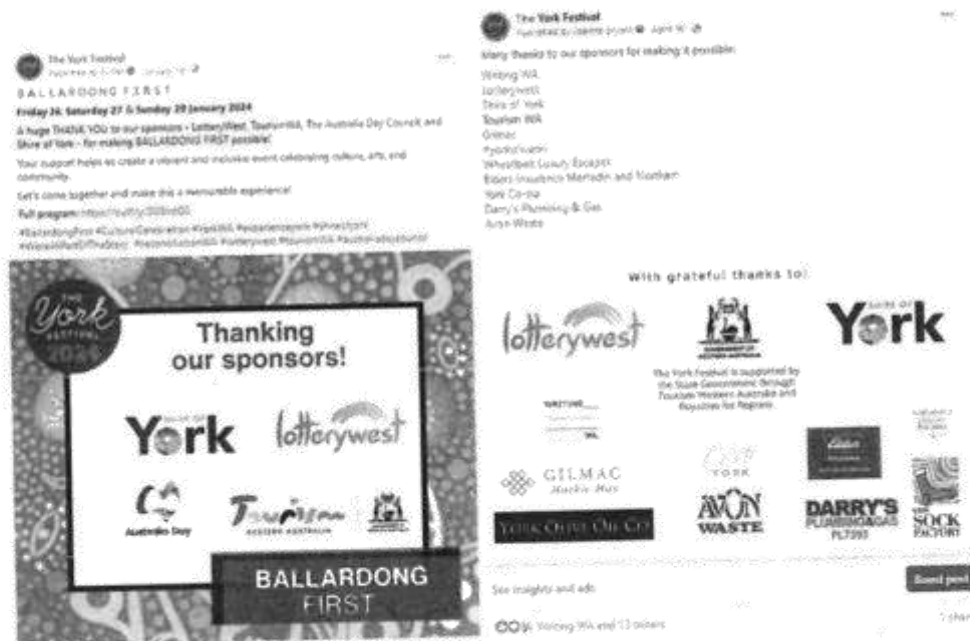
**Copies of the relevant promotional material acknowledging the Shire's sponsorship**

#### Editorial

**Australia Day: The 'quiet rebranding' of a controversial national holiday (bbc.com)**

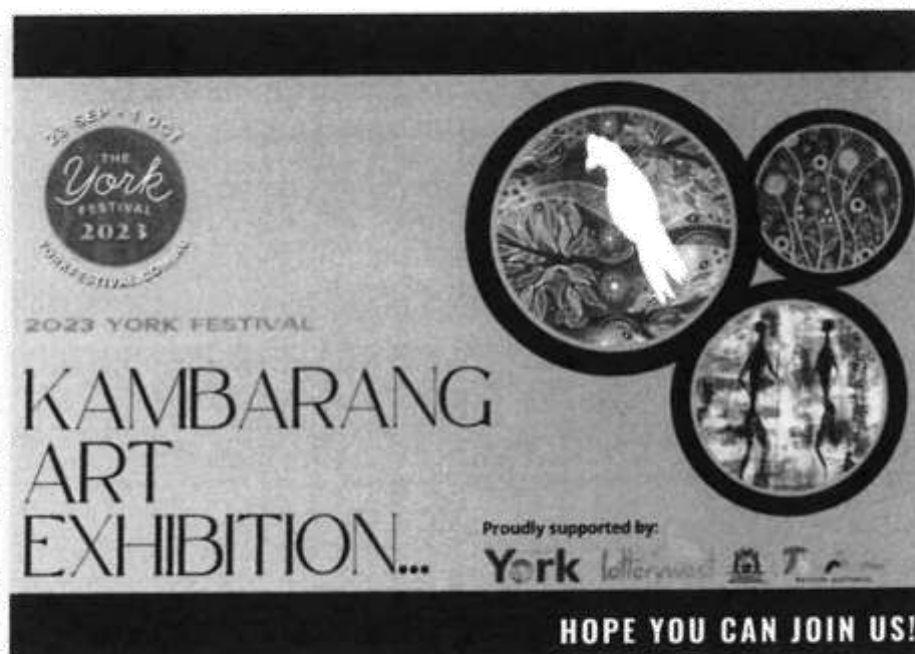
**Ballardong traditional owners back January 26 for cultural festival, Australia Day celebrations - ABC News**

#### Social Media



#### Roadside Banners





Flyers, programs etc





**BALLARDONG FIRST**  
"We are all part of the Story!"

You are invited to join the  
Bilya Gogulyar Boodja  
Aboriginal Corporation for a  
Sundowner picnic with music and  
dance performances and a  
bushtucker tasting box.

**JANUARY**  
**FRIDAY | 26 | 6.00PM**  
**2024**

**AVON PARK, YORK WA**

**TICKETS**

Daily tickets \$25 per adult (plus booking fee)  
Children under 16 free with an accompanying adult

Visit tickets to book - [www.yorkfestival.com.au](http://www.yorkfestival.com.au)



\* Please register your attendance for the following activities to help us manage capacity and include your children

**DAY COMES**  
JAMES BULLITT - CEO of BALLARDONG  
MURRAY OF THE LAKES

**VENUES**

Avon Park, Love Street, York  
OIA, 552 Avon Terrace, York  
Bollery 152, 152 Avon Terrace  
The Bookery, Behind 152 Avon Terrace, York  
Holy Trinity Church, Newcastle Street, York

[www.yorkfestival.com.au](http://www.yorkfestival.com.au)  
[hello@yorkfestival.com.au](mailto:hello@yorkfestival.com.au)




We acknowledge the traditional custodians of the lands on which this event takes place, the Ballardong Noongar people.

We honour and pay our respects to elders past, present and emerging.

Festival team of The York Festival and Writing WA

**MANY THANKS TO OUR MAJOR SPONSORS**





The York Festival is supported by the State Government through Tourism Western Australia and Regional Development

**MANY THANKS TO OUR COMMUNITY SPONSORS**








**Supported by:**










You are invited to a VIP Sundowner during The York Festival and Regional Writers Program in partnership with Writing WA.

APRIL  
SATURDAY | 13 | 5.30PM  
2024

The Hookery, behind 152 Avon Terrace, York.  
RSVP: [jo@yorkfestival.com.au](mailto:jo@yorkfestival.com.au)  
0411 287 944

---

With grateful thanks to:













**BALLARDONG FIRST**

Free drop-in workshops!

SATURDAY 27TH JANUARY  
SUNDAY 28TH JANUARY

VERVE  
RCS ENVIRONMENTAL CENTRE  
CLIFFORD STREET, YORK WA

TIME:  
10 AM UNTIL 3 PM

**COMMUNITY ARTWORK**  
Guided by professional artist, Michelle Wilkes Kickett contribute to our community artwork based on the Survival Day theme REFLECT, RESPECT, CELEBRATE.

**TOOLMAKING WORKSHOP**  
Local Noongar Elder Uncle Cleve and Djendoo player Darryl will assist you to craft hunting tools such as dorraks (clubs), chopping sticks, djendoo, digging sticks and walking sticks.

**JEWELLERY CRAFTING**  
Local Aboriginal jewellery crafter Auntie Marje will demonstrate and assist you to craft your own traditional bracelet or necklace to take away.

**MESSAGE STONE PAINTING**  
Paint your own message stone using traditional Aboriginal symbols based on this year's theme facilitated by renowned Noongar painter Dennis Noongar Kickett and his grandson Reep.

**FREE CHILDRENS ART**  
Ballardong Elder Auntie Julie Holland will facilitate a time for children to work on an individual piece of art on a wooden boomerang that will reflect this year's Australian Survival Day theme.

ALL WORKSHOPS ARE FREE - JUST DROP IN!



Bilya Gogulyar Boodja  
ABORIGINAL CORPORATION

Thanks for  
your support!

FREE EVENT

**BALLARDONG FIRST**

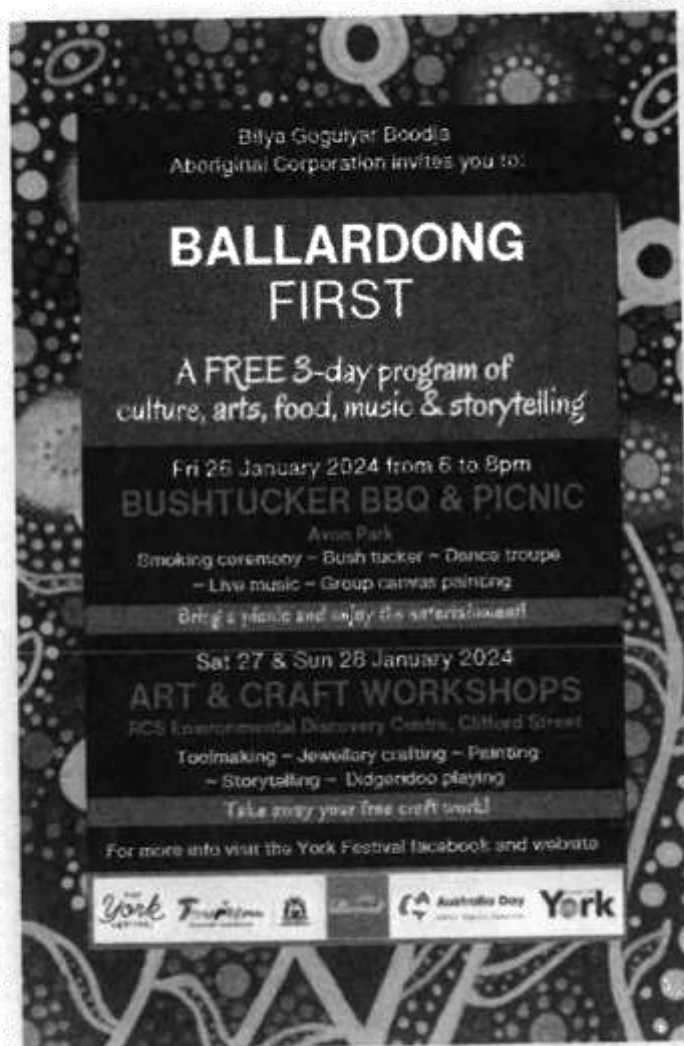
A 3-day program incorporating  
culture, arts, food,  
music & storytelling

FRIDAY 26TH UNTIL  
SUNDAY 28TH JANUARY 2024

For more information:  
[hello@yorkfestival.com.au](mailto:hello@yorkfestival.com.au)  
[www.yorkfestival.com.au](http://www.yorkfestival.com.au)

Artwork: Remapping by Michelle Wilkes Kickett

Community Matters Newspaper ad



**SY063-07/24 REQUESTS FOR NEW MULTI-YEAR FUNDING AGREEMENTS**

*The Shire President confirmed this Item had been withdrawn and will be considered at Council's August 2024 Ordinary Meeting.*

**SY064-07/24 MINUTES OF THE ACCESS AND INCLUSION ADVISORY GROUP MEETINGS  
HELD APRIL - JUNE 2024**

**File Number:** 4.7711

**Author:** Sam Good, Manager Community & Place

**Authoriser:** Alina Behan, Executive Manager Corporate & Community Services

**Previously before Council:** 23 November 2021 (301121)

**Disclosure of Interest:** Nil

**Appendices:**

1. AIAG Meeting Minutes 2 April 2024
2. AIAG Meeting Minutes 23 April 2024
3. AIAG Meeting Minutes 19 June 2024
4. DAIP Progress Report July 2024

**NATURE OF COUNCIL'S ROLE IN THE MATTER**

Executive

**PURPOSE OF REPORT**

This report presents the Confirmed and Unconfirmed Minutes of the Access & Inclusion Advisory Group (the Group) Meetings held between April and June 2024 to Council. Also presented is the Shire of York's Access and Inclusion Plan report for noting.

**BACKGROUND**

At its June 2017 Ordinary Meeting Council resolved in part (120617):

- “3. Establishes an Access and Inclusion Advisory Committee in accordance with the Terms of Reference as attached at Appendix C to this report and requests the Chief Executive Officer to;**
- (a) call for expressions of interest from the community for a period of four weeks for membership of the Access and Inclusion Advisory Committee;**
  - (b) present the nominations received for Council's consideration.**
- 4. Notes that the Access and Inclusion Advisory Committee is a formal committee of Council under Part 5, Division 2 (Sub-division 2) of the Local Government Act 1995.”**

The then Access and Inclusion Advisory Committee (the Committee) held a workshop in August 2021 to discuss amendments to the Committee's Terms of Reference as concerns were raised that the:

1. The Council process was difficult to follow
2. The Terms of Reference were too formal
3. Members had limited input into the agenda
4. There was limited time for discussion
5. The meeting was not a model of accessibility
6. Community members cannot see that members are raising issues

The Committee requested that Council consider a different format for the Committee.

At its November 2021 Ordinary Meeting Council considered the future of the Committee and resolved (301121):

***“That, with regard to the Review of the Access and Inclusion Advisory Committee, Council:***

- 1. Resolves not to reform the Access and Inclusion Advisory Committee of Council.***
- 2. Resolves to form a new Advisory Group that meets a minimum of four (4) times a year and then on an as needs basis to inform Council projects.***
- 3. Requests the Chief Executive Officer to develop a new, more inclusive Terms of Reference that:***
  - a. Allows for flexible meeting times, member input into meeting agendas and adequate time for discussion.***
  - b. Showcases a more inclusive meeting model.***
- 4. Requests the Chief Executive Officer to conduct an expression of interest process for members to the new Advisory Group.***
- 5. Notes the minutes of each new Advisory Group Meeting will be reported to Council at the next available Ordinary Meeting.”***

In April 2022 Officers released RFQ 19-2122 EEO (Equal Employment Opportunity) Engagement seeking a suitably qualified and experienced consultant to prepare the Terms of Reference for the new Access and Inclusion Advisory Group (AIAG).

This work was completed and in December 2022 an Expression for Interest (EOI) was released seeking members for the new AIAG. Due to a lack of responses, the EOI remained open for four (4) months after which time only one (1) response was received.

At its May 2023 Concept Forum Council were presented with the progress to date with Officers seeking direction following the low response rate. It was agreed a more targeted approach would be undertaken in the second call for nominations.

A further call for nominations was undertaken in March 2024 with Officers reaching out to community members, education and service organisations that would be able to provide valid and valuable input into the Shire's plans, programs and projects. The new AIAG was formed and had its inaugural meeting on 2 April 2024. The Group comprises Officers, local community members with lived experience, and service providers.

In accordance with Point 5 above, the Minutes of the Group's Meeting are presented in Appendices 1 to 3.

## **COMMENTS AND DETAILS**

This report presents the Minutes of the first three (3) AIAG meetings held on 2 April 2024, 23 April 2024 and 19 June 2024. The Terms of Reference require the AIAG to meet a minimum of four (4) times per year. However, due to the preparation of the new Access and Inclusion Plan, the AIAG are meeting on a more regular basis to inform this process.

### **AIAG Minutes**

At its Meeting held on 2 April 2024 the Group was presented with information relating to:

1. Terms of Reference

A key activity of the first session was to review the Terms of Reference (TOR) as prepared by the external consultant and determine whether changes were required to assist the Group in optimal functioning. No changes were made to the suggested TOR.

2. Access and Inclusion Plan (AIP)

The AIAG were provided with information relating to the upcoming AIP consultation and their role in the Disability and Access Inclusion Plan (DAIP) process.

3. Code of Conduct

The AIAG were introduced to the Shire's Code of Conduct and expectations around their behaviour as a member of the AIAG.

At its Meeting held on 23 April 2024 the Group was presented with information relating to:

1. Engagement of Equal Disability Consultants to undertake community consultations and prepare the new AIP. AIAG Members were consulted on their ability to participate in the upcoming engagements.

2. Update on progress of Access and Inclusion Works on Avon Terrace

Positive feedback was received from the Group on the delivery of this much needed work which was identified as part of the outgoing AIP.

3. Workshops and Events

- The Community Development Officer (CDO) attended the Digital Accessibility in the Workplace Centre for Accessibility Australia.
- The Community Development Officer (CDO) attended the Social Inclusion and Disability Awareness workshop led by Inclusion Solutions.
- The AIAG were reminded that the Living Well Seniors' Expo and Forum would be held 17 May 2024 and Group members would be assisting with the community consultation and surveys for the AIP.

At its Meeting held on 19 June 2024 the Group was presented with information relating to:

1. AIP – Consultant Progress Report

Equal Access and Inclusion attended the meeting by Zoom and presented the Group with the feedback on engagement activities conducted for comment and discussion.

2. Update on progress of Access and Inclusion Works on Avon Terrace

Conclusion of the Avon Terrace works were confirmed and the AIAG updated on Stage 2 works subject to budget adoption.

Note: The minutes of the AIAG have been prepared in accordance with the Web Content Accessibility Guidelines as a result of the workshop presented by the Centre for Accessibility Australia.

It is proposed that the minutes of the AIAG are presented to Council annually for consideration along with the Disability Access and Inclusion Report.

### **Disability Access and Inclusion Report**

*The Disability Services Act 1993* requires public authorities to report annually on the implementation of its Disability Access and Inclusion Plan (Shire of York AIP). These reports are used by the Minister to compile a progress report to Parliament annually in December.

The Western Australia for Everyone: State Disability Strategy 2020-2030 (the Strategy) sets a foundation for building a more inclusive Western Australia. The Strategy references the role of DIAPs as an important way of ensuring that public authorities continue to improve access and inclusion outcomes for people with disability.

Presented in Appendix 4 is the Shire of York's DAIP Progress Report for the 2023/24 financial year outlining progress against the DAIP Action Plan and outcomes. Key outcomes include:

- The Avon Terrace Access and Inclusion Updates completed June 2024
- The formation of the new AIAG
- Progress towards the establishment of the new AIP

The final report to Department of Communities will also include photographs demonstrating progress associated with the key outcomes listed above.

## OPTIONS

Council has the following options:

**Option 1:** Council could choose to note the minutes of the AIAG and direct the Chief Executive Officer to present minutes annually along with the Disability Access and Inclusion Report prepared for the Department of Communities.

**Option 2:** Council could choose to note the minutes of the AIAG and direct the Chief Executive Officer to present minutes at the next Ordinary Meeting of Council following the AIAG meeting.

Option 1 is the recommended option.

## IMPLICATIONS TO CONSIDER

### Consultative

AIAG Meetings April – June 2024

### Strategic

#### Strategic Community Plan 2020-2030

Goal 1: The Place to Be

To be a close-knit community, full of life, in a welcoming and accessible place for all.

Goal 4: Built for Lifestyle and Resilience

To have a built environment which supports community, economy, and the environment, respects the past, and creates a resilient future.

### Policy Related

G9 Reference Groups

### Financial

The financial impact of the items considered by the Group is detailed within the meeting minutes and the individual appendices to each report.

### Legal and Statutory

*The Disability Services Act 1993* (the Act) requires public authorities to report annually on the implementation of its Disability Access and Inclusion Plan (Shire of York AIP).

### Risk Related

Not completing the reporting obligations under the Act would be a failure of legislative compliance.

### Workforce

The scope of this report is managed within current operational capacity.

## VOTING REQUIREMENTS

**Absolute Majority: No**

### RESOLUTION

**050724**

**Moved: Cr Denis Warnick**

**Seconded: Cr Peter Wright**

**That, with regard to the Minutes of the Access and Inclusion Advisory Group Meetings held April - June 2024, Council:**



1. **Receives the Minutes of the Access and Inclusion Working Group Meeting held on 2 April 2024, as presented in Appendix 1.**
2. **Receives the Minutes of the Access and Inclusion Working Group Meeting held on 23 April 2024, as presented in Appendix 2.**
3. **Receives the Unconfirmed Minutes of the Access and Inclusion Working Group Meeting held on 19 June 2024, as presented in Appendix 3.**
4. **Notes the Disability and Access Inclusion Plan Progress Report, as presented in Appendix 4.**
5. **Directs the Chief Executive Officer to present the Minutes of the Access and Inclusion Advisory Group annually in line with the Disability and Access Inclusion Plan reporting.**

**In Favour:** Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright

**Against:** Nil

***CARRIED 6/0***

# MEETING MINUTES

## ACCESS AND INCLUSION ADVISORY GROUP PRELIMINARY MEETING

---

Date:	2 April 2024
Time:	5.30 PM
Meeting called to order by:	Anneke Birleson

---

### IN ATTENDANCE

Samantha Good  
Anneke Birleson  
Lisa Astle  
Bev Penny  
Liz Christmas  
Marjorie Kirkoff  
Kelly Tenni (Teams)

Apologies – Scott Hollier and Joe Fitch

### APPROVAL OF MINUTES

Preliminary Meeting no past minutes

### MEETING

Acknowledgement of Country – Lisa Astle

Anneke opened the meeting and explained why we are here.

Terms of Reference explained

Round the table introductions and experience with disabilities.

Discussion regarding the purpose of the group and our aspirations.

Thoughts on additional members, these included Father Phillip Raymond, Bernie Finestone, Syd Bignell (or staying in place rep, Angela Ashworth (YDHS Education support) or Emily, the YDHS psychiatrist.

Explanation about how the meetings will run going forward. Less formal than the previous committee and free flow of ideas. Members can bring non-members if they have particular experience to bring to the group.

Discussed what the new priorities are moving forward with the new Disability, Access and Inclusion Plan 2024 – 2030. Liz voiced her dissatisfaction that expectations expressed in the current DAIP were not being met.

Sam explained where we are at with the new the review and update of the existing Access & Inclusion Plan, and the appointment of consultant Leanda Syme to undertake the review. E-Qual have 25 years' experience in the field and lived experience, either with disability themselves or as a carer for a person living with disability. The Shire will support the Consultant with scheduling and provision of meeting facilities.

Review of Terms of Reference – Liz pointed out small grammatical error but otherwise accepted.

Outline the scope of the group and provide clarification:

The Access & Inclusion Advisory Group are to provide advice to council around community need and the implementation and review of the Access & Inclusion Plan. The group's role is NOT to police the community, but to provide "a voice" for the Shire of York's diverse community to guide good governance.

Outline timelines for the DAIP draft which will be expected in June.

Update on the Avon Terrace upgrades starting next month in a reduced scope. Also discussed other works such as the extra drainage at the cemetery making it more accessible.

## **AFTER MEETING**

Send out Minutes, existing DAIP, Code of Conduct and Terms of Reference to be signed.

## **NEXT MEETING**

Next meeting tentatively set for 23 April 2024

**MEETING AGENDA for Tuesday 23 April 2024****5.30pm****Location:** CRC Boardroom or Teams

- 1. Welcome and Introductions:**
  - Acknowledgement of Country.
  - Brief introduction of all attendees, including any new members or guests.
- 2. Review of Previous Meeting Minutes:**
  - Discussion and approval of minutes from the last meeting.
- 3. A&IP Consultant Progress Report:**
  - Community Consultation update.
  - Note that Leanda Syme won't be able to attend this next meeting, but she'll be sending through an outline of her community consultation plan to share with the group.
- 4. Discussion on naming convention:**
  - What to name the DAIP
  - Discussion on any further actions needed based on this feedback.
- 5. Update on Works:**
  - Avon Terrace project update (as per Social Media Post).
  - Any other ongoing or upcoming works related to accessibility.
- 6. Workshops & Events:**
  - Beyond Compliance workshop.
  - Digital Accessibility in the Workplace session.
  - Living Well York Seniors Expo & Forum information.
- 7. Open Floor:**
  - Identify gaps or areas of improvement.
  - Open discussion on current challenges faced in promoting disability, access, and inclusion.
  - Any additional items, concerns or potential opportunities for improvement related to access and inclusion.
  - Opportunity for attendees to share their thoughts and suggestions.
- 8. Next Meeting Date and Adjournment:**
  - Set tentative date for the next meeting.
  - Adjourn the meeting.

## Access & Inclusion Advisory Group

### Meeting Minutes

Date: Tuesday 23 April 2024

Time: 5.30pm

Location: Community Resource Centre, Boardroom

In Attendance: Lisa Astle, Community Development Officer, Shire of York - Chairman  
Samantha Good, Project Officer, Shire of York  
Liz Christmas  
Louise Draper-Sevenson  
Marjorie Kerkhoff  
Bev Penny  
Joseph Fitch, NBN Co (via Teams)  
Kelly Tenni, Wanslea (via Teams)  
Dr. Scott Hollier, Centre for Accessibility Australia (via Teams)  
Monique Hutchinson, HEALthy Self Wellness York (arrived at 6pm)

Apologies: Alina Behan, Sarah Sloss

Meeting started at: 5.32pm

#### 1. Welcome & Introductions

- 1.1 Acknowledgement of Country read by Marjorie
- 1.2 Round table introductions and welcome to new group members
- 1.3 Recap on the purpose and goals of the group for those not at preliminary meeting.

#### 2. Review of Previous Meeting Minutes

- 2.1 Liz and Marjorie advised of spelling corrections required to names for future minutes. These will be noted and updated.
- 2.2 Confirmation for new attendees that they had received and understood the Terms of Reference. Explanation of the less formal structure to enable free flow of ideas and greater input. Advice to new attendees that they may invite non-members to contribute to the group if they feel they have particular access or inclusion experience/s that would be useful to share. Kelly Tenni suggests that her colleague, Bonnie from Wanslea, would be a useful contributor. Bonnie is Wanslea's Early Childhood NDIS Coordinator working with 0-9 year olds and social inclusivity.
- 2.3 All attendees asked to read and sign the Terms of Reference to indicate their agreement and return to Lisa.

#### 3. Access & Inclusion Plan (A&IP) – Consultant Progress Report

- 3.1 New attendees advised that the Shire of York has engaged Leanda Syme of E-QUAL Disability Consultants to undertake a review and update of the existing A&IP.
- 3.2 An initial meeting with Leanda, Alina & Sam took place on the 16/04/2024. A draft consultation plan has been developed outlining each stage of the process. Community Consultations will begin from May, incorporating a range of strategies to collect feedback, including a survey, workshops, meetings and attendance at events such as the

Seniors Forum.; with view to having a DRAFT for review late June/early July and the FINAL A&IP in August

Q: Liz asked if the process would include a review/audit of Actions from the previous plan?

A: Yes

- 3.3 Advertising of the Community Consultation stage is ready in draft form, pending confirmation of dates for meeting with the Access & Inclusion Advisory Group, Shire staff and other groups such as the Aboriginal Advisory Group. Attendees asked to indicate their availability and preference for meeting with Leanda on either the 8<sup>th</sup>, 9<sup>th</sup> or 10<sup>th</sup> of May. Preference is for the afternoon of the 9<sup>th</sup> or morning of the 10<sup>th</sup> – the 8<sup>th</sup> is not suitable. This will be relayed to Leanda and confirmation will be emailed to attendees as soon as possible.

- 3.4 Leanda is currently working on developing the questions for a survey.

Q: Liz asked if the group have the ability to have input into & approve the survey questions before they are published?

A: Sam advised that Leanda will be meeting with the Group on the 9<sup>th</sup> or 10<sup>th</sup> and they will have the opportunity to discuss with her then, and that they may also make contact with Leanda directly to give specific feedback.

A: Scott Hollier advised that he has worked with Leanda Syme & E-equal before and highly rates her expertise and knowledge in this field. He has no doubt that Leanda will do a brilliant job.

- 3.5 Leanda Syme has suggested that members of the A&IAG can assist by attending the Seniors Forum on the 17<sup>th</sup> May. She is unable to attend but is happy to provide some specific questions for them to collect feedback on. Positive response from group with at least 3 stating availability to attend.

Q: Liz asked if a copy of the consultation plan was available.

A: Sam advised that a summary could be emailed.

#### 4. Incoming Correspondence

- 4.1 Positive feedback received regarding the cleanliness and accessibility of York's public toilets. Letter tabled for attendees to read. Liz provided feedback via email to group prior to meeting (Attachment 1). Comments noted. Overall, although it is acknowledged that maintenance, cleaning & facility upgrades are an ongoing concern, it is great to share the positives and pleasing to see the post has received 128 Likes. Discussion amongst group as to whether 'Likes' can be considered an accurate reflection of community perception.

Q: Liz asked if copies of the letter were available.

A: As it was correspondence received by the Shire of York circulation of copies would not be appropriate.

#### 5. Update on Works

- 5.1 Lisa provided an update on the access upgrades on Avon Terrace. i.e. rebuilding of access ramps and improvements to accessible parking. Group feeling is that they have been waiting quite sometime and that this progress is a relief, assuming the Shire get them in the right places.

## 6. Workshops & Events

6.1 Lisa attended Digital Accessibility in the Workplace workshop presented by our own Dr Scott Hollier. Very informative. Scott gave explanation of the "Web Content Accessibility Guidelines (WCAG)". These guidelines provide 13 key points to address accessibility and inclusion obstacles for people with disability, and directly address OUTCOME 3 of our Access & Inclusion Plan – "Access to Information." Scott will be a valuable resource during this process.

6.2 Lisa has also attended the 'Social Inclusion and Disability Awareness' workshop led by Adam Popham and Matt Shaw from Inclusion Solutions. The workshop concentrated on Social Inclusion in sport, events, and community groups. The topics covered were disability awareness, the importance of social inclusion, terminology, and inclusive language, understanding inclusion theories and examining case studies. Comprehensive booklets were provided, covering all the discussed content. Moving forward, Matt and Adam will serve as valuable contacts.

6.3 Living Well York Seniors Expo & Forum. Recap of date – 17 May 2024. Lisa will send around Flyer with meeting minutes. Questions for A&IAG to use to seek feedback will be provided by Leanda prior to the event.

## 7. Open Floor

7.1 Marjorie advised of a safety concern regarding the slide at Avon Park. Shire advised about one month ago. There is a hard clump of dirt at the bottom of the slide; not forgiving for a child or adult landing on it.

7.2 Q: Bev asked if we had received a response from the school as to their representation on the Advisory Group.

A: Lisa advises no response from the school as yet.

7.3 Discussion with Monique from Healthy Self Wellness around the services they provide

## 8. Next Meeting Date & Adjournment

8.1 Next meeting scheduled for **WEDNESDAY 22<sup>nd</sup> MAY @ 5.30pm.**

Changing from Tuesdays to avoid clash with Shire Council Meetings held on Tuesdays and deferring until after meetings with Leanda on 9-10/05/2024 and the Seniors Forum on the 17/05/2024. Lisa will send out minutes, agenda and Calendar Invites.

Meeting closed at: 6.19pm

Minutes recorded by: Sam Good

ATTACHMENT 1: Comments from Liz Christmas regarding 23<sup>rd</sup> April Agenda Item 4, Incoming Correspondence.



*Increasing accessibility for all*

**Liz Christmas's comments on 23rd April Agenda Item 4, Incoming Correspondence:**

- o Positive feedback received regarding the cleanliness and accessibility of our Public Toilets.
- o Discussion on any further actions needed based on this feedback.

**The Shire of York Facebook page** had the following item:

<https://www.facebook.com/photo/?fbid=435469319138515&set=a.249508761067906>

*"Shire of York: Praise for York's Public Toilets!"*

*York boasts three public toilet facilities located at: Johanna Whitely Park, Avon Park, Visitor Centre*

*We recently received fantastic feedback about these facilities! A thrilled tourist sent us a letter expressing gratitude and appreciation for how clean and accessible they are.*

*This feedback is a testament to our commitment to accessibility as outlined in our access and inclusion plan.*

*Big thanks to our amazing cleaning staff at the Shire of York for their hard work and dedication!"*

However, it is the view of myself and several other respondents to the post that we must not sit on our laurels just because someone out of town felt that these toilets (or the ones he or she went to) were better than some they had accessed elsewhere.

- For a start, they only went to those that were male, or female, or disabled, according to who they were.
- There were quite a few comments in response to the post, and I am singling out those that suggest we need to improve the situation.

SYD BIGNELL (Co-ordinator of the group which has set up in town to provide care and assistance locally for local people who are aged or have disabilities):

- Lack of **toilet brushes**;
- In the **Accessible Toilet at Avon Park**: *'the lid serves no purpose other than to limit access to that toilet'*.

MIKE BRYANT:

- **Avon Park Men's toilets** are below average, the urinal dated, and always smelly. (He does remark that their age has something to do with it, saying *"Not through lack of cleaning, just old. So before anyone relaxes that's something for the to do list."*)

LIZ CHRISTMAS: (chief experience being with the Disabled/'Accessible' toilets, due to height and ease of getting up issues in particular, but with other observations)

- The cleanliness of the **Avon Park** toilet room is not particularly admirable; and it seems shabby;
- The lid on the **Avon Park** toilet leans right over the toilet and causes great difficulty with sitting at a comfortable and suitable angle;
- The 'twist to flush' system could be very hard for someone with hand arthritis to use;
- The **Town Hall** Accessible toilet is clean and nicely finished BUT:
- The seat is too low;
- The seat is so close to the rail on the wall, that I have to twist my left hand under it to grasp it useably, while having me right hand down on the toilet seat; I then have to twist my knees and back awkwardly to push myself up; there could be a better arrangement;
- The one I find least awkward is the **Johanna Whitely Park** Accessible Toilet -- by my recall, anyway (I shall go and try it out again if I get time before the meeting).

**THERE NEEDS TO BE AN UNBIASED EXAMINATION OF ALL THE RELEVANT ISSUES:**

Cleanliness	Toilet brushes
Height	Placement of rails
Seat lids	Door handles
Flushing mechanisms	General amenity



## Access & Inclusion Advisory Group Meeting Agenda

**Meeting Date:** WEDNESDAY 19 JUNE at 5.30pm  
**Location:** CRC BOARDROOM (or by TEAMS)

**1. Welcome and Introductions:**

- Acknowledgement of Country.
- Apologies
- Introduction of new attendees or guests.

**2. Review of Previous Meeting Minutes:**

- Discussion and approval of minutes from the last meeting.

**3. A&IP Consultant Progress Report:**

- Community Consultation update from Leanda Syme, E-Qual (Teams)

**4. Review of York Seniors Expo & Forum**

- Thank you to AIAG members that attended.
- What worked? What could have been done better?

**5. Update on Shire Works:**

- Avon Terrace project update.
- Other ongoing or upcoming works related to accessibility and inclusion.

**6. Open Floor:**

(Opportunity for attendees to share their thoughts and suggestions)

- Identify gaps / areas for improvement.
- Open discussion on current challenges faced in promoting disability, access and inclusion.
- Any additional items, concerns or potential opportunities for improvement related to access and inclusion.

**7. Next Meeting Date and Adjournment:**

- Set date for the next meeting.
- Adjourn the meeting.

## Access & Inclusion Advisory Group

### Meeting Minutes

Date: Wednesday 19 June 2024

Time: 5.30pm

Location: Community Resource Centre, Boardroom

In Attendance: Samantha Good, Manager Community and Place, Shire of York - Chairman  
Lisa Astle, Community Development Officer, Shire of York  
Alina Behan, Executive Manager Corporate & Community Services  
Liz Christmas  
Val Mendez  
Marjorie Kerkhoff  
Kelly Tenni, Wanslea  
Holly Parker, Wanslea  
Leanda Syme, Consultant, E-Equal Disability Services (via Teams)  
Bonnie Bellenzier (via Teams)  
Dr. Scott Hollier, Centre for Accessibility Australia (via Teams)

Apologies: Bev Penny, Louise Draper-Sevenson, Monique Hutchinson, Joseph Fitch,  
Sarah Sloss

Meeting started at: 5.31pm

#### 1. Welcome & Introductions

- 1.1 Acknowledgement of Country read by Alina.
- 1.2 Alina introduced herself and introduced Sam in her new role as Manager, Community & Place and Chair for future AIAG meetings.
- 1.3 Sam thanked all members for attendance. Round table introduction of new members and thank you to Kelly Tenni for her contribution to date. Kelly hands over to her York colleague Holly Parker, who is also a York local.
- 1.4 Review of previous minutes – Minutes accepted
- 1.5 Sam introduced and welcomed Leanda, consultant from E-Equal Disability Services.

#### 2. Access & Inclusion Plan (A&IP) – Consultant Progress Report

- 2.1 Leanda provided an update to the group on the current status of the DAIP process.
  - The DAIP is in the beginning of a rough draft
  - The planning and execution of the community consultation have been successfully completed.
  - The feedback has been consolidated.
  - The survey was distributed throughout May in both digital and physical formats
  - Leanda received 75 feedback responses via phone, email, and the survey.
  - When questioned about the low response numbers, Leanda emphasised that the priority was on quality rather than quantity.
  - Leanda explain that an action plan is a living document constantly evolving.

- 2.2 Alina explained that action plans are very dependent on budgets. Action plans identify the priorities then budget is then allocated according to these priorities.
- 2.3 According to the community and staff surveys 67% of community and 68% of staff think that the Shire of York is a welcoming and inclusive community.
- 2.4 The community appreciate the footpath and ramp improvements, the library, the accessibility of documents in different formats and the implementation of a DAIP.
- 2.5 What people want to see;
- More services and activities for all community members
  - Additional parking and increased parking enforcement
  - Improvements to toilets and a new changing places facility.
  - Business encouraged, possibly through incentives, to be more accessible and inclusive.
  - Lots of suggestions for events: designated seating, extra parking, sensory area, increased advertising in all formats.
  - Improvements to Shire facilities such as toilets and lower admin counter.
  - Accessible and Inclusive gyms and playgrounds.
  - Expert advice for the Shire staff.
  - More accessibility and Inclusion training for Shire staff
  - Dedicated support line
  - Live streamed Council meetings with captioning.
  - Understanding of the WWW Consortium (WC3)
  - More ways to complain and feedback returned in a timely manner.
  - Shire of York develop a good relationship with disability job providers.
- 2.6 Liz stated that we should be more accepting of all differences not just disabilities. Discussion about the broader concept of access and inclusion, encompassing aspects such as cultural diversity, socio-economic backgrounds, LGBTQI+ and other dimensions of community diversity. Alina commented on the limited scope of access and inclusion in the survey feedback.
- 2.7 Next steps: Staff workshop 27 June to discuss outcomes, a draft DAIP should be completed in July and then the action plan can be started.
3. Review of York Seniors Expo and Forum
- 3.1 Positive feedback and good numbers, regardless of reports to the contrary in local paper.
- 3.2 Marjorie thanked for her attendance and efforts in getting attendees to complete surveys and for obtaining feedback.
4. Update on Shire Works
- 4.1 Lisa read update provided by Shire Project Officer regarding access upgrades on Avon Terrace. I.e. rebuilding of access ramps and improvements to accessible parking. All works in the current program have been finished.
- 4.2 Budgets currently being allocated, and awaiting approval towards Stage Two of the required works.

## 5. Open Floor

5.1 Liz asked about the language to be used in the updated DAIP. Leanda informed it would be simple, plain language. Liz specifically highlighted the importance of avoiding ambiguity in the document; this was agreed by the group.

5.2 Alina discussed business incentives for improved access and inclusion including the possibility of improvement grants to encourage local businesses to become more accessible and inclusive.

5.3 Majorie suggested the group to look at the City of Mandurah's plan, as a great example.

## 6. Next Meeting Date & Adjournment

6.1 Next meeting scheduled for **WEDNESDAY 24 JULY @ 5.30pm**.  
Lisa will send out minutes, agenda and Calendar Invites.

Meeting closed at: 6.44pm

Minutes recorded by: Lisa Astle



Government of Western Australia  
Department of Communities



## DISABILITY ACCESS AND INCLUSION PLAN PROGRESS REPORT

**Reporting Period: 1 July 2023 – 30 June 2024**

**Report Due Date: 31 July 2024**

### Public Authority's Details

Name: Shire of York

Contact Person: Samantha Good, Manager Community & Place

Phone: 08 9641 0500 or mobile 0409 906 302

Email: [records@york.wa.gov.au](mailto:records@york.wa.gov.au)

Date DAIP Lodged with the Department of Communities: July 2018

Date DAIP published on your  
organisation's website:

19/07/2018

URL Link to published DAIP:

[www.york.wa.gov.au/Profiles/york/Assets/ClientData/Document-Centre/Disability-Access-and-Inclusion-Plan-DAIP/Shire of York DAIP 2018-23 adopted 250618.pdf](http://www.york.wa.gov.au/Profiles/york/Assets/ClientData/Document-Centre/Disability-Access-and-Inclusion-Plan-DAIP/Shire%20of%20York%20DAIP%202018-23%20adopted%20250618.pdf)

<b>DAIP Outcome 1: Services and events</b>			
People with disability have the same opportunities as other people to access the services of, and any events organised by, the department.			
No.#	Your DAIP Action	State Disability Strategy Outcome	Status (please select Completed, In Progress or Not Progressed)
1.1	Access and Inclusion Advisory Committee to provide advice and guide the implementation of the Plan and facilitate advocacy on behalf of people with disability and the community	13	In Progress
1.2	Ensure that people with disability and the community are provided with an opportunity to comment on access and inclusion to services and infrastructure	13	Status
1.3	Develop the links between the Plan and other Shire plans, strategies and policies	12	In Progress
1.4	Ensure that events, both organised and funded, are accessible (as far as practicable)	8	In Progress
1.5	Monitor and improve services to ensure they are accessible and inclusive	15	In Progress
1.6	Develop strategic partnerships with key agencies to maximise access to services for people with disability	10	In Progress

<b>DAIP Outcome 2: Buildings and facilities</b>			
People with disability have the same opportunities as other people to access the buildings and other facilities of the department			
No. #	Your DAIP Action	State Disability Strategy Outcome	Status (please select Completed, In Progress or Not Progressed)
2.1	Ensure new and redevelopment works provide access in accordance with the current access to premises standard requirement in the National Construction Code (NCC), Building Code of Australia (BCA)	5	In Progress
2.2	Improve external infrastructure including pathways, parking, transport, playgrounds, streetscapes and public open spaces.	6	In Progress
2.3	Incorporate accessible design features as part of any new or planned upgrades to facilities and/or public open space.	5	In Progress
2.4	Advocate to local businesses and tourist venues the requirements for and benefits of the provision of accessible venues	7	In Progress

4

DAIP Progress Report 1 July 2023 – 30 June 2024



DAIP Outcome 3: Accessible information			
People with disability receive information from the department in a format that enables them to access the information as readily as other people.			
No.#	Your DAIP Action	State Disability Strategy Outcome	Status (please select Completed, In Progress or Not Progressed)
3.1	Ensure information provided by the Shire of York is available in a range of formats.	15	In Progress
3.2	Provide information for visitors to the town regarding disability services	15	In Progress
3.3	Ensure marketing and promotional materials reflect accessibility standards	15	In Progress

5

DAIP Progress Report 1 July 2023 – 30 June 2024

#### DAIP Outcome 4: Service

People with disability receive the same level and quality of services from the staff of the department as other people receive.

No.#	Your DAIP Action	State Disability Strategy Outcome	Status (please select Completed, In Progress or Not Progressed)
4.1	Ensure staff are aware of access and inclusion requirements and equipped to provide a high level of service to all people.	15	In Progress
4.2	Improve the awareness of new employees and new Councillors about disability access and inclusion issues	15	In Progress
4.3	Ensure customer service areas are accessible	15	Not Progressed

DAIP Outcome 5: Complaints		State Disability Strategy Outcome	Status (please select Completed, In Progress or Not Progressed)
No.#	Your DAIP Action		
5.1	Ensure that grievance mechanisms are accessible for all people.	13	In Progress

DAIP Outcome 6: Consultation		
People with disability have the same opportunities as other people to participate in any public consultation by the department.		
No.#	Your DAIP Action	Status
6.1	Ensure that consultation undertaken by the Shire for any activity meets access and inclusion requirements	In Progress
6.2	Ensure that people with disability and the broader community have the opportunity to provide feedback on the DAIP and any other significant planning processes	In Progress
6.3	Ensure agendas, minutes and other documents are available to people with a disability	In Progress

8

DAIP Progress Report 1 July 2023 – 30 June 2024

DAIP Outcome 7: Employment		
People with disability have the same opportunities as other people to obtain and maintain employment with a public authority.		
No.#	Your DAIP Action	Status
7.1	Provide opportunities for people of all abilities to gain employment with the Shire of York	In Progress
7.2	Facilitate a culture of access and inclusion within the organisation	In Progress

### Achievement 1

Access and Inclusion Upgrades to Avon Terrace. The Shire has recently completed access and inclusion upgrades to Avon Terrace the main shopping and social hub of the Shire of York. Improvements include realignment and the provision of additional access ramps and tactile pavers with an emphasis on ensuring safe and stable travel along both sides of the main street. Four accessible bays have been upgraded to meet current standards and an additional accessible bay created to provide access to the western side of the street.

A further phase of works will be conducted in the 2024/25 financial year to ensure ancillary streets are also brought up to a higher standard to improve safe travel for all.

### Achievement 2 – DAIP Action

New Access and Inclusion Advisory Group. The Access and Inclusion Advisory Committee held a workshop in August 2021 to discuss amendments to the Committee's Terms of Reference as concerns were raised that:

1. The Council process was difficult to follow
2. The Terms of Reference were too formal
3. Members had limited input into the agenda
4. There was limited time for discussion
5. The meeting was not a model of accessibility
6. Community members cannot see that members are raising issues

After reworking the Terms of Reference, expressions of interest were sought from community members with lived experience and service providers to form the new Access and Inclusion Advisory Group. There is now the ability to invite additional members, or contributors as required by the group to ensure the right voices are heard at the right time. This group is now actively supporting the Shire in its projects and programs as well as guiding the formation of the new Access and Inclusion Plan.

### Achievement 3 – DAIP Action

Preparation of the New Access and Inclusion Plan 2024 – 2029. After the formation of the Access and Inclusion Advisory Group consultants E-qual were appointed to prepare the Shire's new Access and Inclusion Plan. There were some delays to commencement but since the start-up meeting on 16 April 2024 a range of engagement and community consultation activities have been conducted including:

- 3 in-person community workshops at the Shire's accessible Community Resource Centre
- Seniors' Expo and Forum engagement conducted by Access and Inclusion Advisory Group members
- Whole of community survey available via website, social media and hard copies
- Staff and elected members survey
- Staff workshop
- Reporting back to the Access and Inclusion Advisory Group

A Draft Access and Inclusion Plan will be presented to community and council for further feedback during July/August of 2024.

Q9. Is your Public Authority due to review its DAIP and amend or develop a new DAIP in the 2024-2025 reporting period?

Yes ☒

No ☐

11

DAIP Progress Report 1 July 2023 – 30 June 2024

## For Local Government Authorities Only

Q10. Q How many elected members does your Council have?

7

Q11. How many elected members identify as having a disability? nil

Please send the completed report to:

[StateDisabilityStrategy@communities.wa.gov.au](mailto:StateDisabilityStrategy@communities.wa.gov.au) by no later than Wednesday 31 July 2024.

12

DAIP Progress Report 1 July 2023 – 30 June 2024



**SY065-07/24 REPORT ON TRAINING UNDERTAKEN BY COUNCILLORS IN 2023/24**

**File Number:** 4.7712

**Author:** Vanessa Green, Council & Executive Support Officer

**Authoriser:** Chris Linnell, Chief Executive Officer

**Previously before Council:** 25 August 2020 (100820)  
24 August 2021 (070821)  
26 July 2022 (060722)  
25 July 2023 (050723)

**Disclosure of Interest:** Nil

**Appendices:** 1. Report on Councillor Training 2023/24

**NATURE OF COUNCIL'S ROLE IN THE MATTER**

Legislative

**PURPOSE OF REPORT**

This report presents the training and professional development undertaken by Councillors during the financial year 1 July 2023 to 30 June 2024.

**BACKGROUND**

With the introduction of provisions contained within the *Local Government Legislation Amendment Act 2019*, from July 2019 newly elected Councillors are required to complete five (5) mandatory modules of training within the first twelve (12) months of being elected to office and all local governments are to prepare a report for each financial year on the training completed by Councillors in that financial year, publishing a copy of the report on its website.

The four (4) Councillors elected at the October 2023 election were:

1. Cr James Adamini (term ends 16 October 2027)
2. Cr Kevin Pyke (term ends 16 October 2027)
3. Cr Denese Smythe (term ends 16 October 2027)
4. Blake Luxford (resigned 1 April 2024)

Following the resignation of Blake Luxford, and in accordance with Schedule 4.1A of the *Local Government Act 1995*, the Shire was able to offer the position to the first unelected candidate from the 2023 ordinary election, Mr Christian Gibbs, without needing to hold an extraordinary election. Mr Gibbs accepted the position and was sworn in at a Special Council Meeting held on Tuesday 9 April 2024. Councillor Gibbs' term ends 16 October 2027.

**COMMENTS AND DETAILS**

Councillors Adamini, Gibbs and Pyke are required to complete the mandatory training by 20 October 2024. Councillor Smythe is exempt from the requirement to complete the mandatory training as she completed the training in September 2020.

Presented in Appendix 1 is the report on Councillor training and professional development completed within the financial year 1 July 2023 to 30 June 2024. The Chief Executive Officer is required to publish the report on the Shire's website within one (1) month after the end of the financial year to which the report relates.

The report highlights that Councillors Adamini and Pyke are yet to commence the training, whereas Councillor Gibbs has completed all five (5) modules within the first few months of being elected.

In addition to the five (5) mandatory modules, several other professional development opportunities were undertaken by Councillors throughout the financial year. These included attendance at the WALGA Local Government Convention, various webinars and courses and a strategic/budget workshop. In addition, Councillor Smythe commenced the Diploma of Local Government (Elected Member) in November 2023, with regular status reports presented to Council. Councillor Smythe is due to complete the Diploma modules in August 2024 with the presentation of Diploma Qualifications to occur at the 2024 WALGA Convention in October.

## OPTIONS

Council has the following options:

**Option 1:** Council can choose to reject the report.

**Option 2:** Council can choose to accept the report.

Option 2 is the recommended option.

## IMPLICATIONS TO CONSIDER

### Consultative

Councillors

Executive Leadership Team

### Strategic

#### Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

### Policy Related

E2 Councillors - Training and Continuing Professional Development

### Financial

In accordance with Policy E2 Councillors - Training and Continuing Professional Development and as part of the annual budget process, an allocation will be made for professional development during the financial year. In the event training costs exceed the budget, these costs will be borne by the individual Councillor.

### Legal and Statutory

Sections 5.126 and 5.127 of the *Local Government Act 1995* (the Act) are applicable and state:

#### ***“5.126. Training for council members***

- (1) *Each council member must complete training in accordance with regulations.*
- (2) *Regulations may —*
  - (a) *prescribe a course of training; and*
  - (b) *prescribe the period within which training must be completed; and*
  - (c) *prescribe circumstances in which a council member is exempt from the requirement in subsection (1); and*
  - (d) *provide that contravention of subsection (1) is an offence and prescribe a fine not exceeding \$5,000 for the offence.*

**5.127. Report on training**

- (1) *A local government must prepare a report for each financial year on the training completed by council members in the financial year.*
- (2) *The CEO must publish the report on the local government's official website within 1 month after the end of the financial year to which the report relates."*

Regulations 35 and 36 of the *Local Government (Administration) Regulations 1996* (the Regulations) are applicable and state:

**"35. Training for council members (Act s. 5.126(1))**

- (1) *A council member completes training for the purposes of section 5.126(1) if the council member passes the course of training specified in subregulation (2) within the period specified in subregulation (3).*
- (2) *The course of training is the course titled Council Member Essentials that —*
  - (a) *consists of the following modules —*
    - (i) *Understanding Local Government;*
    - (ii) *Serving on Council;*
    - (iii) *Meeting Procedures;*
    - (iv) *Conflicts of Interest;*
    - (v) *Understanding Financial Reports and Budgets;**and*
  - (b) *is provided by any of the following bodies —*
    - (i) *North Metropolitan TAFE;*
    - (ii) *South Metropolitan TAFE;*
    - (iii) *WALGA.*
- (3) *The period within which the course of training must be passed is the period of 12 months beginning on the day on which the council member is elected.*

**36. Exemption from Act s. 5.126(1) requirement**

- (1) *A council member is exempt from the requirement in section 5.126(1) if —*
  - (a) *the council member passed either of the following courses within the period of 5 years ending immediately before the day on which the council member is elected —*
    - (i) *the course of training specified in regulation 35(2);*
    - (ii) *the course titled 52756WA — Diploma of Local Government (Elected Member);**or*
  - (b) *the council member passed the course titled LGASS00002 Elected Member Skill Set before 1 July 2019 and within the period of 5 years ending immediately before the day on which the council member is elected.*
- (2) *A person who is a council member on the day on which the Local Government Regulations Amendment (Induction and Training) Regulations 2019 regulation 8 comes into operation is exempt from the requirement in section 5.126(1) until the end of their term of office."*

**Risk Related**

Council would be non-compliant with the Act and the Regulations if the training and professional development of Councillors was not undertaken and reported upon. This report mitigates that risk.

**Workforce**

The scope of this report is managed within current operational capacity.

**VOTING REQUIREMENTS**

**Absolute Majority: No**

**RESOLUTION  
060724**

**Moved: Cr Denis Warnick**

**Seconded: Cr Chris Gibbs**

**That, with regard to the Report on Training Undertaken by Councillors in 2023/24, Council:**

- 1. Notes the report prepared on the training and professional development completed by Councillors in the financial year 2023/24, as presented in Appendix 1.**
- 2. Requests the Chief Executive Officer to publish the report on the local government's website prior to 31 July 2024, which is within one (1) month after the end of the financial year to which the report relates.**
- 3. Encourages Councillors Adamini and Pyke to complete the Council Member Essentials five (5) mandatory modules prior to 20 October 2024.**

**In Favour: Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright**

**Against: Nil**

***CARRIED 6/0***

## REPORT ON COUNCILLOR TRAINING – 2023/24



In accordance with Section 5.127 – Report on Training of the *Local Government Act 1995*, the following training has been undertaken by the Shire of York Councillors during the last financial year.

Council Member Essentials	Cr Trent	Cr Warnick	Cr Adamini	Cr Gibbs^^	Cr Luxford^	Cr Pyke	Cr Smythe*	Cr Wright
Elected to Council:	2021	2021	2023	2024	2023	2023	2023	2021
Cost:	Online Subscription \$6,000 per annum for unlimited users (Band 3)							
Understanding Local Government Provider: WALGA via e-learning	N/A	N/A	Not commenced	Completed 26/04/2024	N/A	Not commenced	N/A	Previously Reported 2021/22
Serving on Council Provider: WALGA via e-learning	N/A	N/A	Not commenced	Completed 04/05/2024	N/A	Not commenced	N/A	Previously Reported 2021/22
Meeting Procedures Provider: WALGA via e-learning	N/A	N/A	Not commenced	Completed 17/05/2024	N/A	Not commenced	N/A	Previously Reported 2021/22
Conflicts of Interest Provider: WALGA via e-learning	N/A	N/A	Not commenced	Completed 30/04/2024	N/A	Not commenced	N/A	Previously Reported 2021/22
Understanding Financial Reports & Budgets Provider: WALGA via e-learning	N/A	N/A	Not commenced	Completed 18/05/2024	N/A	Not commenced	N/A	Previously Reported 2021/22

In accordance with Section 5.126(1) of the *Local Government Act 1995* and Regulation 10 of the *Local Government (Administration) Regulations 1996*, newly elected or re-elected Councillors must complete the above five courses within twelve months of their election. Councillors who have completed any of the above courses within the period of five years ending immediately before the day on which they were elected/re-elected are exempt from the training course and need only to complete the online assessment.

\*Cr Smythe completed the Council Member Essentials training in 2020 and is currently undertaking the Diploma of Local Government (Elected Member) due for completion in August 2024

Other Professional Development	Cr Trent	Cr Warnick	Cr Adamini	Cr Gibbs^^	Cr Luxford^	Cr Pyke	Cr Smythe	Cr Wright
WALGA Annual Conference	N/A	N/A	N/A	N/A	N/A	N/A	✓	✓

## REPORT ON COUNCILLOR TRAINING – 2023/24



Cyber Security Awareness Training (in-house)	✓	N/A	N/A	N/A	✓	✓	✓	✓
Cyber Security Training (Shire of Toodyay)	✓	N/A	N/A	N/A	N/A	N/A	N/A	✓
Supporting recovery following natural disasters webinar	N/A	N/A	N/A	N/A	N/A	N/A	✓	N/A
WALGA New Councillor Seminar	N/A	N/A	N/A	N/A	N/A	N/A	✓	N/A
Role of Mayors & Presidents	✓	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Development Assessment Panel Local Government Members	N/A	N/A	N/A	N/A	N/A	N/A	✓	✓
CEO Performance Review	✓	N/A	N/A	N/A	N/A	N/A	N/A	N/A

^Cr Luxford resigned from Council in April 2024 with Cr Gibbs^^ elected in April 2024

**SY066-07/24 DIPLOMA OF LOCAL GOVERNMENT - STATUS REPORT - CR DENESE SMYTHE**

**File Number:** 4.7712

**Author:** Vanessa Green, Council & Executive Support Officer

**Authoriser:** Chris Linnell, Chief Executive Officer

**Previously before Council:** Not Applicable

**Disclosure of Interest:** Nil

**Appendices:** 1. Cr Smythe's Report

**NATURE OF COUNCIL'S ROLE IN THE MATTER**

Executive

**PURPOSE OF REPORT**

This item presents a report from Cr Denese Smythe on the status towards completion of the Diploma of Local Government – Elected Member (Course Code LGA50220).

**BACKGROUND**

Councillor Denese Smythe is enrolled to complete the Diploma of Local Government (the Diploma). The Diploma program is the highest level of qualification that an Elected Member can obtain through WALGA Training.

The qualification gives individuals the opportunity to expand their skills and knowledge through developing a deeper understanding of legislative and regulatory requirements and how they apply to the roles and responsibilities of an Elected Member.

The Diploma explores a wide range of topics such as financial reports and budgets, dealing with conflict, community leadership and advocacy, strategic decision making, policy development, asset management and understanding land use and local planning schemes. The training program will enable Elected Members to increase their competency in order to be a strong leader for their local community and to confidently contribute to informed decision making.

The qualification has been developed according to the requirements of the Local Government Training Package and has been approved for delivery by the Training Accreditation Council. The Diploma is nationally recognised within the Australian Qualification Framework and consists of ten (10) Units of Competency (UoC), being six (6) core and four (4) elective units.

The training for each UoC includes seven (7) topic specific intensive workshops followed by virtual training sessions to deepen the individual's understanding and to prepare them for each individual assessment task. Each UoC has a set of individual assessment tasks, requiring approximately fifteen (15) hours of reading, research and completing each task.

**COMMENTS AND DETAILS**

In accordance with Clause 7.1 of Policy E2 – Councillors: Training and Continual Professional Development, within thirty (30) days of attending a professional development event of more than one (1) day duration, Councillors must submit an individual or combined report for inclusion on the Council agenda.

The report provided by Councillor Denese Smythe on the successful UoC completion is presented in Appendix 1.

Cr Denese Smythe may wish to make further comment at the Meeting.

## OPTIONS

Council has the following options:

**Option 1:** Council could choose to note the report provided by Cr Denese Smythe.

**Option 2:** Council could choose to reject the report provided by Cr Denese Smythe.

Option 1 is the recommended option.

## IMPLICATIONS TO CONSIDER

### Consultative

Cr Denese Smythe

WALGA

### Strategic

#### Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

### Policy Related

E1 Code of Conduct – Council Members, Committee Members and Candidates

E2 Councillors - Training and Continuing Professional Development

E3 Councillors - Travel - Accommodation

### Financial

The 2023/24 budget includes an allocation for Councillor training and professional development at GL: 041102. Costs of \$5,085 to enrol in the Diploma were attributed to this GL. An allocation of the same amount (\$5,085) will need to be included in the 2024/24 budget as the cost to complete the Diploma is split over two (2) financial years in accordance with Policy E2.

### Legal and Statutory

Section 5.128 of the *Local Government Act 1995* is applicable and states:

#### ***“5.128. Policy for continuing professional development***

- (1) *A local government must prepare and adopt\* a policy in relation to the continuing professional development of council members.*

*\* Absolute majority required.*

- (2) *A local government may amend\* the policy.*

*\* Absolute majority required.*

- (3) *When preparing the policy or an amendment to the policy, the local government must comply with any prescribed requirements relating to the form or content of a policy under this section.*

- (4) *The CEO must publish an up-to-date version of the policy on the local government’s official website.*



(5) *A local government —*

(a) *must review the policy after each ordinary election; and*

(b) *may review the policy at any other time.”*

**Risk Related**

Nil

**Workforce**

The scope of this report is managed within current operational capacity.

**VOTING REQUIREMENTS**

**Absolute Majority: No**

**RESOLUTION****070724****Moved: Cr Denis Warnick****Seconded: Cr Chris Gibbs**

**That, with regard to the Diploma of Local Government - Status Report - Cr Denese Smythe, Council:**

- 1. Notes the report provided by Cr Denese Smythe, as presented in Appendix 1, on the successful completion of the Units of Competency for the Diploma of Local Government – Elected Member (Course Code LGA50220), provided in accordance with Policy E2 – Councillors: Training and Continual Professional Development.**

**In Favour: Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright**

**Against: Nil**

***CARRIED 6/0***

**Cr Denese Smythe report on Diploma training**

I wish to report that I have successfully completed and passed the Strategic Decision Making (IPR) unit LGAMEM003 and the LGAPLA003 Assess Development Applications and Implement Planning Scheme.

**LGAMEM003**

The Strategic Decision Making (IPR) unit provides an introduction about integrating community priorities into the strategic planning and budgeting process.

The course uses existing legislation as the basis to explore the way in which local governments are required to plan for the future.

Links are explored between planning, policy development and major strategy documents such as asset management and infrastructure plans.

Topics covered within the course included putting strategic planning in perspective; the integrated Planning and Reporting (IPR) framework; the analysis and consultation process and formulation; and implementation of a strategic plan.

The unit of competency included:

1. Collaborate with other elected members to identify strategic organisational and community issues.
2. Prioritise organisational and community issues requiring high level strategic decision making within financial and resource limitations.
3. Source, interpret, discuss, analyse and report on information that informs high level strategic decisions.
4. Interpret legislation to identify and comply with mandatory requirements for community consultation.
5. Propose, evaluate and discuss alternative solutions.
6. Analyse the political, social and economic environment and take into account emerging trends and current and possible future goals of the organisation.
7. Review proposed high level strategic decisions to determine implications for implementation.
8. Support high level strategic decisions that represent and promote community interests.
9. Collaborate with other elected members to make informed high level strategic decisions.
10. Interpret, review and participate in endorsement of council plans
11. Monitor, discuss, analyse and report on implementation and outcomes of high level strategic decisions.
12. Collaborate with other elected members to instigate reviews where high level strategic decision outcomes are not met.
13. Identify own contribution to high level strategic decision making to identify and act on opportunities for improvement.

I would like to thank Cr Trent, Shire President for his willingness to collaborate with me on this unit.

**LGAPLA003**

The Assess Development Applications and Implement Planning Scheme unit describes the performance outcomes, skills and knowledge required to deal with and make development applications decisions as an elected member.

The units had three elements which included Prepare for Development Planning Decision Making  
Element 1:

- Read and interpret legislation, schemes and instrument to determine development planning requirements relevant to selected member decision making.
- Collaborate with other elected members identify and prioritise development planning issues.
- Source, interpret, discuss, analyse and report on information that informs development planning decisions.
- Propose, evaluate and discuss alternative development planning solutions
- Review proposed development planning decisions to determine implications for implementation
- Support development planning decisions that represent and promote community interests.
- Collaborate with other elected members to make informed development planning decisions in the public interest
- Set development planning policies to achieve council vision
- Allocate resources to support development planning decisions
- Monitor, discuss analyse and report on implementation and outcome of development planning decisions
- Collaborate with other elected members to instigate review where development planning outcomes are not met
- Reflect on own contribution to development planning making to identify and act on opportunities for improvement.

Denese Smythe

5<sup>th</sup> June 2024



## UNIT ASSESSMENT RESULT RECORD (UARR)

*The Unit Assessment Result Record must be completed by the Trainer/Assessor within 7 days of marking the last assessment of a UoC. All marked assessments must be stored on MOODLE or in the individual student file and made available for quality checks to the compliance team.*

<b>Qualification</b>	LGA50220 - Diploma of Local Government - Elected Member		
<b>Unit(s) of Competency</b>	LGAMEM003 Contribute to high level strategic decision making		
<b>Candidate Name</b>	Denese Eileen Smythe	<b>ID</b>	[REDACTED]
<b>Assessors Name</b>	Mark Chester		
<b>Unit Start Date</b>	31/05/2024	<b>Unit Completion Date</b>	2/07/2024
<i>Result key for individual assessments: S = Satisfactory/ NYS = Not yet satisfactory            Result Key for the UoC: C = Competent/ NYC = Not yet competent</i>			
<b>Unit Information</b>			<b>Assessment Outcome</b>
There are 3 assessment tasks for this unit of competency			
<b>Assessment 1</b>	Project	S	
<b>Assessment 2</b>	Project	S	
<b>Assessment 3</b>	Knowledge	S	
<b>Overall Assessment outcome for this UoC</b>			C
<b>Summary of Assessment Outcome:</b> Denese, you have demonstrated throughout this assessment you're in depth understanding of the required knowledge and practical application of skills demonstrating competency in all aspects of this unit of competency. Your reflection on how the community of the Shire of York is encouraged to be involved in developing the SCP and applying the relevant legislation all confirm your knowledge and commitment to your responsibilities. Your reflection on developing new facilities, finding the funds to cover the gap in grants and price escalation whilst maintaining existing services at a level acceptable to the community is challenging and at the core of strategic decision making. Your revised SWOT analysis confirmed your knowledge of how such an assessment helps the Council consider the future aspirations of the community that are identified in the Strategic Community Plan when you are making long term strategic decisions. Congratulations on successfully completing Contribute to high level strategic decision making.			
If NYC: I have informed the candidate of the outcome and advised to re-enrol for this UoC.			
<b>Assessor Declaration:</b> <i>I declare that I have:</i> <input checked="" type="checkbox"/> Conducted the assessment following the principles of assessment and collected the evidence following the rules of evidence. <input checked="" type="checkbox"/> I have provided feedback of the Unit Assessment Result in writing to the candidate.			
<b>Trainer/Assessor Signature:</b>		[REDACTED]	

Version: V2  
 Date Created: 8 December 2021  
 Last Reviewed: 7 February 2024

Page 1  
 RTO Code 51992



## UNIT ASSESSMENT RESULT RECORD (UARR)

*The Unit Assessment Result Record must be completed by the Trainer/Assessor within 7 days of marking the last assessment of a UoC. All marked assessments must be stored on MOODLE or in the individual student file and made available for quality checks to the compliance team.*

<b>Qualification</b>	LGA50220 - Diploma of Local Government - Elected Member		
<b>Unit(s) of Competency</b>	LGAPLA003 Assess development applications and implement planning scheme		
<b>Candidate Name</b>	Denese Eileen Smythe	<b>ID</b>	[REDACTED]
<b>Assessors Name</b>	Mark Chester		
<b>Unit Start Date</b>	21/06/2024	<b>Unit Completion Date</b>	5/07/2024
<i>Result key for individual assessments: S = Satisfactory/ NYS = Not yet satisfactory            Result Key for the UoC: C = Competent/ NYC = Not yet competent</i>			
<b>Unit Information</b>			<b>Assessment Outcome</b>
There are 2 assessment tasks for this unit of competency			
<b>Assessment 1</b>	Project	S	
<b>Assessment 2</b>	Project	S	
<b>Overall Assessment outcome for this UoC</b>			<b>C</b>
<b>Summary of assessment outcomes:</b> Denese, you have demonstrated throughout this assessment you're in depth understanding of the required knowledge and practical application of skills demonstrating competency in all aspects of this unit of competency. Your provision of the required information confirms your high level research skills, including details relating to the development application, being the heritage building in York. The analysis of the submissions, clarifying the issues that are relevant to the planning scheme, regulations, and policy as opposed to the submitter's personal bias towards the development were all valid. Your knowledge of the process for dealing with scheme amendments, the application of Heritage legislation, including your revised answers on the specific detail required if the management category is to be amended, each confirm your knowledge of these requirements. Your revised answer confirming the resources required in the budget to process planning applications, the more detailed definition of quasi-judicial, the need to consult the community on strategic planning initiatives and policy were all valid and well explained. Your evidence in response to the case study was of a high standard. Congratulations on successfully completing LGAPLA003 Assess development applications and implement planning scheme.			
If NYC: I have informed the candidate of the outcome and advised to re-enrol for this UoC.			
<b>Assessor Declaration:</b> <i>I declare that I have:</i> <input checked="" type="checkbox"/> Conducted the assessment following the principles of assessment and collected the evidence following the rules of evidence. <input checked="" type="checkbox"/> I have provided feedback of the Unit Assessment Result in writing to the candidate.			
<b>Trainer/Assessor Signature:</b>		[REDACTED]	

Version: V2  
 Date Created: 8 December 2021  
 Last Reviewed: 7 February 2024

Page 1  
 RTO Code 51992

**SY067-07/24 FINANCIAL REPORT - JUNE 2024**

<b>File Number:</b>	<b>4.7714</b>
<b>Author:</b>	<b>Codey Redmond, Manager Finance</b>
<b>Authoriser:</b>	<b>Alina Behan, Executive Manager Corporate &amp; Community Services</b>
<b>Previously before Council:</b>	<b>Not Applicable</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Appendices:</b>	<ol style="list-style-type: none"><li><b>1. Financial Report - June 2024</b></li><li><b>2. Creditors Payment Listing - June 2024</b></li><li><b>3. Credit Card Report - May 2024</b></li><li><b>4. Fuel Card Transaction Summary - May 2024</b></li></ol>

**NATURE OF COUNCIL'S ROLE IN THE MATTER**

Legislative

**PURPOSE OF REPORT**

The purpose of financial reporting and the preparation of monthly financial statements is to communicate information about the financial position and operating results of the Shire of York to Council and the community as well as monitor the local government's performance against budgets.

**BACKGROUND**

Local governments are required to prepare general purpose financial reports in accordance with the *Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996* and the *Australian Accounting Standards*.

A statement of financial activity and any accompanying documents are to be presented to the Council at an ordinary meeting of the Council within two (2) months after the end of the month to which the statement relates. The Statement of Financial Activity summarises the Shire's operating activities and non-operating activities.

In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid is to be presented to Council and be recorded in the minutes of the meeting at which the list was presented.

**COMMENTS AND DETAILS**

This report is presented for Council's consideration and provides information for the period ended 30 April 2024 and includes the following:

1. Monthly Statements
2. List of Creditor Payments
3. Business Card Statement and Transaction Summary
4. List of Purchasing Card Transactions

The inclusion of Purchasing Card Transactions is a new requirement following the latest tranche of Local Government Act reform requirements. This includes fuel cards, store cards or similar.

The following information provides balances for key financial areas for the Shire of York's financial position as at 30 June 2024.

List of Payments for June 2024

A list of accounts paid from the Municipal Fund and Trust Fund under the Chief Executive Officer's delegated authority for the month of June 2024 is presented to Council for noting.

Outstanding Rates and Services

The total outstanding rates balance at the end of June 2024 was \$1,807,671 compared to \$1,416,250 at the end of June 2023. Lower levels of collection activity due to staff turnover and non-recoverable debts over 3 years outstanding are leading to an increase in overall debt.

TABLE 1.

Current Year	Properties	30/06/2024	%		Properties	30/06/2023	%
3 years and over	81	\$731,136	40%		97	\$777,357	40%
2 years and over	104	\$204,030	11%		139	\$250,242	10%
1 year and over	165	\$315,920	17%		835	\$374,437	16%
<b>Total Aged</b>		<b>\$1,251,086</b>	69%			<b>\$1,402,035</b>	68%
Current Rates	909	\$556,585	31%		238	\$14,215	32%
<b>Total Rates Outstanding</b>		<b>\$1,807,672</b>				<b>\$1,416,250</b>	

Officers continue to work with the Shire's debt collection agency, CS Legal, to resolve some long outstanding debts in the three (3) years and over categories. In addition, Officers continue to administer payment arrangements outside of the ordinary payment options in line with the current Policy F1 - Revenue Collection.

Outstanding Sundry Debtors

The figure for total outstanding sundry debtors as at 30 June 2024 was \$193,115 compared to \$174,430.87 as at 30 June 2023. The aged debt (90 days and over) is tracking higher than in the previous financial year due to various outstanding debtors.

TABLE 2.

Current Year	30/06/2024	%		30/06/2023	%
90 days and over	\$6,104.97	3%		\$852.42	0%
60 days and over	\$9,873.91	5%		\$415.08	0%
30 days and over	\$7,076.84	4%		\$5,031.51	3%
Current	\$172,054.54	88%		\$168,131.0	96%
<b>Total Debtors Outstanding</b>	<b>\$195,110.26</b>	<b>100%</b>		<b>\$174,430.87</b>	<b>100%</b>
<b>Credits</b>	<b>-\$1995.14</b>				
<b>Total Including Credits</b>	<b>\$193,115.12</b>				

Local Procurement

To support the local economy, Council commits to spending locally where possible and reasonably practicable. For the month of June 2024, Officers report the following in relation to local procurement, noting that 11% of payments were made to local businesses during the month. Officers further report the overall average of reportable local spend for the 2023/24 financial year to date was 18% at the end of June 2024.





The above figures provide an indication of the levels of local procurement as a percentage of reportable payments. It is important to note that in the development of the above tables, several exclusions apply and are not included in the reportable totals. These include, but are not limited to, payments made for the following:

1. Superannuation
2. Goods and Services Tax
3. Department of Fire and Emergency Services
4. Local Government Insurance Services
5. WA Local Government Association
6. WA Treasury Corporation
7. Office of the Auditor General
8. Utilities (Synergy, Telstra, Water Corporation)
9. Placement of Shire term deposits

## OPTIONS

Not applicable

## IMPLICATIONS TO CONSIDER

### Consultative

Not applicable

### Strategic

#### Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

### Policy Related

- F2 Procurement
- F6 Credit Cards
- F5 Authority to make payments from Trust and Municipal Funds
- DL 1.1.17 Payments from the Municipal or Trust Funds



## Financial

This report and its appendices provide a summary of the financial position of the Shire at the end of the reporting period. The figures reported are an estimate only and are subject to adjustments prior to finalisation of the 2023/24 annual financial report.

## Legal and Statutory

Section 6.10 of the *Local Government Act 1995* is applicable and states:

### **“6.10. Financial management regulations**

*Regulations may provide for —*

- (a) the security and banking of money received by a local government; and*
- (b) the keeping of financial records by a local government; and*
- (c) the management by a local government of its assets, liabilities and revenue; and*
- (d) the general management of, and the authorisation of payments out of —*
  - (i) the municipal fund; and*
  - (ii) the trust fund,**of a local government.”*

Regulations 13, 13A, 34 and 35 of the *Local Government (Financial Management) Regulations 1996* are applicable and state:

### **“13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.**

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
  - (a) the payee's name; and*
  - (b) the amount of the payment; and*
  - (c) the date of the payment; and*
  - (d) sufficient information to identify the transaction.*
- (2) A list of accounts for approval to be paid is to be prepared each month showing —*
  - (a) for each account which requires council authorisation in that month —*
    - (i) the payee's name; and*
    - (ii) the amount of the payment; and*
    - (iii) sufficient information to identify the transaction;*
  - and*
  - (b) the date of the meeting of the council to which the list is to be presented.*
- (3) A list prepared under subregulation (1) or (2) is to be —*
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and*
  - (b) recorded in the minutes of that meeting.*

**13A. Payments by employees via purchasing cards**

- (1) *If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —*
  - (a) *the payee's name;*
  - (b) *the amount of the payment;*
  - (c) *the date of the payment;*
  - (d) *sufficient information to identify the payment.*
- (2) *A list prepared under subregulation (1) must be —*
  - (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
  - (b) *recorded in the minutes of that meeting.*

**34. Financial activity statement required each month (Act s. 6.4)**

- (1A) *In this regulation —*

**committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for the previous month (the **relevant month**) in the following detail —*
  - (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
  - (b) *budget estimates to the end of the relevant month; and*
  - (c) *actual amounts of expenditure, revenue and income to the end of the relevant month; and*
  - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) *the net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.*
- (1B) *The detail included under subregulation (1)(e) must be structured in the same way as the detail included in the annual budget under regulation 31(1) and (3)(a).*
- (1C) *Any information relating to exclusions from the calculation of a budget deficiency that is included as part of the budget estimates referred to in subregulation (1)(a) or (b) must be structured in the same way as the corresponding information included in the annual budget.*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*
  - [(a) deleted]*
  - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
  - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity must be shown according to nature classification.*
- (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
  - (a) *presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and*

- (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

### **35. Financial position statement required each month**

- (1) *A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month (the previous month) and —*
- (a) *the financial position of the local government as at the last day of the previous financial year; or*
  - (b) *if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.*
- (2) *A statement of financial position must be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the previous month; and*
  - (b) *recorded in the minutes of the meeting at which it is presented.”*

### **Risk Related**

It is a requirement of the *Local Government (Financial Management) Regulations 1996* that local governments prepare a Statement of Financial Activity within two (2) months after the end of the reporting period. This report mitigates the risk of non-compliance with the Regulations.

### **Workforce**

The scope of this report can be managed within current operational capacity.

### **VOTING REQUIREMENTS**

**Absolute Majority: No**

#### **RESOLUTION 080724**

**Moved: Cr Denese Smythe**

**Seconded: Cr Kevin Pyke**

**That, with regards to the Financial Report - June 2024, Council:**

- 1. Receives the Monthly Financial Report and the list of payments drawn from the Municipal and Trust accounts for the period ending 30 June 2024 as summarised below:**

#### **JUNE 2024**

<b>MUNICIPAL FUND</b>	<b>AMOUNT (\$)</b>
<b>Cheque Payments</b>	<b>\$0</b>
<b>Payroll Debits</b>	<b>\$286,136.30</b>
<b>Electronic Funds Payments</b>	<b>\$1,512,537.76</b>
<b>Payroll Debits - Superannuation</b>	<b>\$59,114.95</b>
<b>Bank Fees</b>	<b>\$950</b>
<b>Corporate Cards</b>	<b>\$8,269.54</b>

<b>Gym Equipment Lease Fees</b>	<b>0</b>
<b>Exetel NBN Fees</b>	<b>\$198</b>
<b>Fuji Xerox Equipment Rental</b>	<b>\$0</b>
<b>Fire Messaging Service</b>	<b>\$82.50</b>
<b>Subtotal - Municipal</b>	<b>\$1,867,289.05</b>

**TRUST FUND**

<b>Electronic Funds Payments</b>	
<b>Cheque Payments</b>	
<b>Direct Debits Licensing</b>	<b>\$105,779.90</b>
<b>Subtotal - Trust</b>	<b>\$105,779.90</b>

<b>TOTAL DISBURSEMENTS</b>	<b>\$1,973,068.95</b>
----------------------------	-----------------------

**In Favour:**    Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright

**Against:**     Nil

***CARRIED 6/0***

**SHIRE OF YORK**  
**MONTHLY FINANCIAL REPORT**  
(Containing the required statement of financial activity and statement of financial position)  
**For the period ended 30 June 2024**

*LOCAL GOVERNMENT ACT 1995*  
*LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

**TABLE OF CONTENTS**

Statement of Financial Activity	2
Statement of Financial Position	3
Note 1     Basis of Preparation	4
Note 2     Statement of Financial Activity Information	5
Note 3     Explanation of Material Variances	6

Please refer to the compilation report

11

**SHIRE OF YORK**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 JUNE 2024**

Note	Amended Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %	Var.
<b>OPERATING ACTIVITIES</b>						
<b>Revenue from operating activities</b>						
General rates	6,662,569	6,662,569	6,642,543	(20,026)	(0.30%)	▼
Rates excluding general rates	978,293	978,293	973,473	(4,820)	(0.49%)	▼
Grants, subsidies and contributions	384,270	384,270	2,145,784	1,761,514	458.41%	▲
Fees and charges	1,287,238	1,287,238	1,375,159	87,921	6.83%	▲
Interest revenue	225,034	225,034	264,839	39,805	17.69%	▲
Other revenue	416,327	416,327	406,255	(10,072)	(2.42%)	▼
Profit on asset disposals	16,900	16,900	15,806	(1,094)	(6.47%)	▼
	<b>9,970,631</b>	<b>9,970,631</b>	<b>11,823,859</b>	<b>1,853,228</b>	<b>18.59%</b>	
<b>Expenditure from operating activities</b>						
Employee costs	(6,025,569)	(6,025,569)	(5,569,712)	455,857	7.57%	▲
Materials and contracts	(4,641,663)	(4,641,663)	(3,456,292)	1,185,371	25.54%	▲
Utility charges	(370,935)	(370,935)	(408,825)	(37,890)	(10.21%)	▼
Depreciation	(7,259,298)	(7,259,298)	(6,249,188)	1,010,110	13.91%	▲
Finance costs	(62,706)	(62,706)	(52,939)	9,767	15.58%	▲
Insurance	(277,447)	(277,447)	(341,071)	(63,624)	(22.93%)	▼
Other expenditure	(972,807)	(972,807)	(766,794)	206,013	21.18%	▲
Loss on asset disposals	(298,898)	(298,898)	(5,181)	293,717	98.27%	▲
	<b>(19,909,323)</b>	<b>(19,909,323)</b>	<b>(16,850,002)</b>	<b>3,059,321</b>	<b>15.37%</b>	
Non-cash amounts excluded from operating activities	2(b) 7,541,296	7,541,296	6,238,563	(1,302,733)	(17.27%)	▼
<b>Amount attributable to operating activities</b>	<b>(2,397,396)</b>	<b>(2,397,396)</b>	<b>1,212,420</b>	<b>3,609,816</b>	<b>150.57%</b>	
<b>INVESTING ACTIVITIES</b>						
<b>Inflows from investing activities</b>						
Proceeds from capital grants, subsidies and contributions	4,023,944	4,023,944	1,606,708	(2,417,236)	(60.07%)	▼
Proceeds from disposal of assets	425,454	425,454	191,183	(234,271)	(55.06%)	▼
	<b>4,449,398</b>	<b>4,449,398</b>	<b>1,797,891</b>	<b>(2,651,507)</b>	<b>(59.59%)</b>	
<b>Outflows from investing activities</b>						
Payments for property, plant and equipment	(1,026,304)	(1,026,304)	(1,120,379)	(94,075)	(9.17%)	▼
Payments for construction of infrastructure	(4,773,739)	(4,773,739)	(2,419,110)	2,354,629	49.32%	▲
	<b>(5,800,043)</b>	<b>(5,800,043)</b>	<b>(3,539,489)</b>	<b>2,260,554</b>	<b>38.97%</b>	
<b>Amount attributable to investing activities</b>	<b>(1,350,645)</b>	<b>(1,350,645)</b>	<b>(1,741,598)</b>	<b>(390,953)</b>	<b>(28.95%)</b>	
<b>FINANCING ACTIVITIES</b>						
<b>Inflows from financing activities</b>						
Transfer from reserves	88,000	88,000	0	(88,000)	(100.00%)	▼
	<b>88,000</b>	<b>88,000</b>	<b>0</b>	<b>(88,000)</b>	<b>(100.00%)</b>	
<b>Outflows from financing activities</b>						
Repayment of borrowings	(207,802)	(207,802)	(315,033)	(107,231)	(51.60%)	▼
Transfer to reserves	(40,000)	(40,000)	0	40,000	100.00%	▲
	<b>(247,802)</b>	<b>(247,802)</b>	<b>(315,033)</b>	<b>(67,231)</b>	<b>(27.13%)</b>	
<b>Amount attributable to financing activities</b>	<b>(159,802)</b>	<b>(159,802)</b>	<b>(315,033)</b>	<b>(155,231)</b>	<b>(97.14%)</b>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>						
Surplus or deficit at the start of the financial year	4,207,426	4,207,426	4,207,426	0	0.00%	
Amount attributable to operating activities	(2,397,396)	(2,397,396)	1,212,420	3,609,816	150.57%	▲
Amount attributable to investing activities	(1,350,645)	(1,350,645)	(1,741,598)	(390,953)	(28.95%)	▼
Amount attributable to financing activities	(159,802)	(159,802)	(315,033)	(155,231)	(97.14%)	▼
<b>Surplus or deficit after imposition of general rates</b>	<b>299,583</b>	<b>299,583</b>	<b>3,363,215</b>	<b>3,063,632</b>	<b>1022.63%</b>	<b>▲</b>

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

\* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**Note: Grants, subsidies and contributions include \$1,777,453 relating to the 2024/2025 Financial Assistance Grant allocation.**

Please refer to the compilation report

12

**SHIRE OF YORK**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 30 JUNE 2024**

	<b>Actual 30 June 2024</b>	<b>Actual as at 30 June 2024</b>
	<b>\$</b>	<b>\$</b>
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	7,390,886	6,169,123
Trade and other receivables	1,261,349	1,625,277
Inventories	46,329	52,481
Other assets	272,727	0
<b>TOTAL CURRENT ASSETS</b>	<b>8,971,291</b>	<b>7,846,881</b>
<b>NON-CURRENT ASSETS</b>		
Trade and other receivables	160,928	160,928
Other financial assets	81,490	81,490
Property, plant and equipment	47,953,673	47,640,017
Infrastructure	141,223,631	138,647,030
Right-of-use assets	1,003,382	1,003,382
<b>TOTAL NON-CURRENT ASSETS</b>	<b>190,423,104</b>	<b>187,532,847</b>
<b>TOTAL ASSETS</b>	<b>199,394,395</b>	<b>195,379,728</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	1,081,457	801,258
Other liabilities	858,734	858,734
Borrowings	207,802	147,320
Employee related provisions	745,328	745,328
<b>TOTAL CURRENT LIABILITIES</b>	<b>2,893,321</b>	<b>2,552,640</b>
<b>NON-CURRENT LIABILITIES</b>		
Borrowings	967,206	712,655
Employee related provisions	146,813	146,813
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>1,114,019</b>	<b>859,468</b>
<b>TOTAL LIABILITIES</b>	<b>4,007,340</b>	<b>3,412,108</b>
<b>NET ASSETS</b>	<b>195,387,055</b>	<b>191,967,620</b>
<b>EQUITY</b>		
Retained surplus	29,060,753	25,641,318
Reserve accounts	2,585,273	2,585,273
Revaluation surplus	163,741,029	163,741,029
<b>TOTAL EQUITY</b>	<b>195,387,055</b>	<b>191,967,620</b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF YORK**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 JUNE 2024**

**1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES**

**BASIS OF PREPARATION**

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 18 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement to those monies appear at Note 15 of the supplementary information.

**Judgements and estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings and infrastructure
- estimated fair value of provisions

**SIGNIFICANT ACCOUNTING POLICIES**

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 09 July 2024



**SHIRE OF YORK**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 JUNE 2024**

**2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

(a) Net current assets used in the Statement of Financial Activity	Note	Amended Budget Opening	Actual as at	Actual as at
		1 July 2023	30 June 2023	30 June 2024
<b>Current assets</b>		\$	\$	\$
Cash and cash equivalents		3,538,743	7,390,886	6,169,123
Trade and other receivables		1,406,168	1,261,349	1,625,277
Inventories		46,329	46,329	52,481
Other assets		0	272,727	0
		4,991,240	8,971,291	7,846,881
<b>Less: current liabilities</b>				
Trade and other payables		(1,145,489)	(1,081,457)	(801,258)
Other liabilities		0	(858,734)	(858,734)
Borrowings		(218,223)	(207,802)	(147,320)
Employee related provisions		(780,260)	(745,328)	(745,328)
Other provisions		(43,605)	0	0
		(2,187,577)	(2,893,321)	(2,552,640)
<b>Net current assets</b>		<b>2,803,663</b>	<b>6,077,970</b>	<b>5,294,241</b>
<b>Less: Total adjustments to net current assets</b>	2(c)	(2,170,080)	(1,870,544)	(1,931,026)
<b>Closing funding surplus / (deficit)</b>		<b>633,583</b>	<b>4,207,426</b>	<b>3,363,215</b>

**(b) Non-cash amounts excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Amended Budget Estimates	YTD Budget Estimates	YTD Actual
	30 June 2024	30 June 2024	30 June 2024
	\$	\$	\$
<b>Adjustments to operating activities</b>			
Less: Profit on asset disposals	(16,900)	(16,900)	(15,806)
Add: Loss on asset disposals	298,898	298,898	5,181
Add: Depreciation	7,259,298	7,259,298	6,249,188
<b>Total non-cash amounts excluded from operating activities</b>	<b>7,541,296</b>	<b>7,541,296</b>	<b>6,238,563</b>

**(c) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Amended Budget Opening	Last Year Closing	Year to Date
	30 June 2023	30 June 2023	30 June 2024
	\$	\$	\$
<b>Adjustments to net current assets</b>			
Less: Reserve accounts	(2,895,230)	(2,585,273)	(2,585,273)
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of borrowings	218,223	207,802	147,320
- Current portion of employee benefit provisions held in reserve	506,927	506,927	506,927
<b>Total adjustments to net current assets</b>	2(a) <b>(2,170,080)</b>	<b>(1,870,544)</b>	<b>(1,931,026)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Please refer to the compilation report

15

**SHIRE OF YORK**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 JUNE 2024**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.  
The material variance adopted by Council for the 2023-24 year is \$10,000 or 10.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
<b>Revenue from operating activities</b>			
<b>General rates</b>	(20,026)	(0.30%)	▼
Interim rate revenue is below budget			
<b>Grants, subsidies and contributions</b>	1,761,514	458.41%	▲
Advance payment 2024/2025 Financial Assistance Grant allocation received.			
<b>Fees and charges</b>	87,921	6.83%	▲
Sale of water and waste fees and charges are higher than annual budget.			
<b>Interest revenue</b>	39,805	17.69%	▲
Rates penalty interest and timing of interest on rates instalments. Interest earned on term deposits higher than annual budget			
<b>Other revenue</b>	(10,072)	(2.42%)	▼
Reimbursements lower than annual budget			
<b>Expenditure from operating activities</b>			
<b>Employee costs</b>	455,857	7.57%	▲
Under budget in Admin salaries due to timing of employment engagement			
<b>Materials and contracts</b>	1,185,371	25.54%	▲
Under budget in maintenance expenditure and consultant fees.			
<b>Utility charges</b>	(37,890)	(10.21%)	▼
Water charges are higher than YTD budget			
<b>Depreciation</b>	1,010,110	13.91%	▲
Depreciation not processed in June.			
<b>Finance costs</b>	9,767	15.58%	▲
Loan settlement for Old Convent.			
<b>Insurance</b>	(63,624)	(22.93%)	▼
Insurance premiums higher than annual budget.			
<b>Other expenditure</b>	206,013	21.18%	▲
Under budget in Community Resource Centre contribution and Rates Write Offs			
<b>Loss on asset disposals</b>	293,717	98.27%	▲
Disposal of plant and fleet vehicles not completed in asset register			
<b>Non-cash amounts excluded from operating activities</b>	(1,302,733)	(17.27%)	▼
Due to variances described above in relation to depreciation and loss on asset disposal			
<b>Inflows from investing activities</b>			
<b>Proceeds from capital grants, subsidies and contributions</b>	(2,417,236)	(60.07%)	▼
LRCIP and Roads funding not yet recognised as revenue.			
<b>Proceeds from disposal of assets</b>	(234,271)	(55.06%)	▼
Proceeds recognised as other revenue pending disposals in asset register			
<b>Outflows from investing activities</b>			
<b>Payments for property, plant and equipment</b>	(94,075)	(9.17%)	▼
Procurement of plant and fleet vehicles not completed			
<b>Payments for construction of infrastructure</b>	2,354,629	49.32%	▲
Capital roads projects not completed per budget			
<b>Inflows from financing activities</b>			
<b>Transfer from reserves</b>	(88,000)	(100.00%)	▼
<b>Outflows from financing activities</b>			
<b>Repayment of borrowings</b>	(107,231)	(51.60%)	▼
Loan settlement for Old Convent.			
<b>Transfer to reserves</b>	40,000	100.00%	▲
Reserve transfers not processed.			
<b>Surplus or deficit after imposition of general rates</b>	3,063,632	1022.63%	▲
Due to variances described above			

Please refer to the compilation report

16

**SHIRE OF YORK**  
**SUPPLEMENTARY INFORMATION**  
**TABLE OF CONTENTS**

1	Key Information	2
2	Key Information - Graphical	3
3	Cash and Financial Assets	4
4	Reserve Accounts	5
5	Capital Acquisitions	6
6	Disposal of Assets	8
7	Receivables	9
8	Other Current Assets	10
9	Payables	11
10	Rate Revenue	12
11	Borrowings	13
12	Other Current Liabilities	14
13	Grants and contributions	15
14	Capital grants and contributions	16
15	Trust Fund	17
16	Budget Amendments	18

**SHIRE OF YORK  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024**

**1 KEY INFORMATION**

**Funding Surplus or Deficit Components**

	<b>Funding surplus / (deficit)</b>			
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$4.21 M	\$4.21 M	\$4.21 M	\$0.00 M
Closing	\$0.30 M	\$0.30 M	\$3.36 M	\$3.06 M

Refer to Statement of Financial Activity

<b>Cash and cash equivalents</b>			<b>Payables</b>			<b>Receivables</b>		
		% of total			% Outstanding			% Collected
Unrestricted Cash	\$6.17 M	58.1%	Trade Payables	\$0.80 M		Rates Receivable	\$0.40 M	79.6%
Restricted Cash	\$3.58 M	41.9%	0 to 30 Days	\$0.05 M	99.6%	Trade Receivable	\$1.22 M	
			Over 30 Days		0.4%	Over 30 Days	\$0.40 M	12.0%
			Over 90 Days		0.0%	Over 90 Days		3.2%

Refer to 3 - Cash and Financial Assets      Refer to 9 - Payables      Refer to 7 - Receivables

**Key Operating Activities**

<b>Amount attributable to operating activities</b>				<b>Rates Revenue</b>			<b>Grants and Contributions</b>			<b>Fees and Charges</b>		
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	YTD Actual	YTD Budget	% Variance	YTD Actual	YTD Budget	% Variance	YTD Actual	YTD Budget	% Variance
(\$2.40 M)	(\$2.40 M)	\$1.21 M	\$3.61 M	\$7.62 M	\$7.64 M	(0.3%)	\$2.15 M	\$0.38 M	458.4%	\$1.38 M	\$1.29 M	6.8%

Refer to Statement of Financial Activity      Refer to 10 - Rate Revenue      Refer to 13 - Grants and Contributions      Refer to Statement of Financial Activity

**Key Investing Activities**

<b>Amount attributable to investing activities</b>				<b>Proceeds on sale</b>			<b>Asset Acquisition</b>			<b>Capital Grants</b>		
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	YTD Actual	Amended Budget	%	YTD Actual	Amended Budget	% Spent	YTD Actual	Amended Budget	% Received
(\$1.35 M)	(\$1.35 M)	(\$1.74 M)	(\$0.39 M)	\$0.19 M	\$0.43 M	(55.1%)	\$2.42 M	\$4.77 M	(49.3%)	\$1.61 M	\$4.02 M	(60.1%)

Refer to Statement of Financial Activity      Refer to 6 - Disposal of Assets      Refer to 5 - Capital Acquisitions      Refer to 5 - Capital Acquisitions

**Key Financing Activities**

<b>Amount attributable to financing activities</b>				<b>Borrowings</b>			<b>Reserves</b>		
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Principal repayments	Interest expense	Principal due	Reserves balance	Interest earned	
(\$0.16 M)	(\$0.16 M)	(\$0.32 M)	(\$0.16 M)	(\$0.32 M)	(\$0.06 M)	\$0.86 M	\$2.59 M	\$0.00 M	

Refer to Statement of Financial Activity      Refer to 11 - Borrowings      Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF YORK**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 30 JUNE 2024**

**2 KEY INFORMATION - GRAPHICAL**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.



SHIRE OF YORK  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Municipal Bank	Cash and cash equivalents	2,708,636	0	2,708,636	0	n/a	Variable	n/a
Cash on Hand	Cash and cash equivalents	1,330	0	1,330	0	n/a	n/a	n/a
Westpac Flexi	Cash and cash equivalents	5,402	0	5,402	0	Westpac	Variable	n/a
AMP at call	Cash and cash equivalents	28,796	0	28,796	0	AMP	Variable	n/a
AMP	Cash and cash equivalents	301,890	0	301,890	0	AMP	Variable	n/a
Municipal Term Deposit	Financial assets at amortised cost	500,312	0	500,312	0	AMP	5.40%	Aug-24
Reserve Bank	Cash and cash equivalents	37,484	501,230	538,714	0	NAB	Variable	n/a
Reserve Term Deposit	Financial assets at amortised cost	0	1,003,685	1,003,685	0	NAB	5.40%	Dec-24
Reserve Term Deposit	Financial assets at amortised cost	0	509,574	509,574	0	Bendigo	5.00%	Feb-25
Reserve Term Deposit	Financial assets at amortised cost	0	570,784	570,784	0	AMP	5.15%	Oct-24
Trust Fund	Cash and cash equivalents	0	0	0	58,422	n/a	n/a	n/a
<b>Total</b>		<b>3,583,850</b>	<b>2,585,273</b>	<b>6,169,123</b>	<b>58,422</b>			
<b>Comprising</b>								
Cash and cash equivalents		3,083,538	501,230	3,584,768	58,422			
Financial assets at amortised cost		500,312	2,084,043	2,584,355	0			
		<b>3,583,850</b>	<b>2,585,273</b>	<b>6,169,123</b>	<b>58,422</b>			

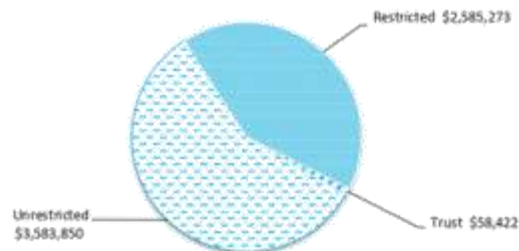
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**SHIRE OF YORK**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 30 JUNE 2024**

**4 RESERVE ACCOUNTS**

Reserve name	Budget Opening Balance	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Council</b>								
Leave Reserve	506,927	0	0	506,927	506,927	0	0	506,927
Plant Reserve	476,688	40,000	0	516,688	476,688	0	0	476,688
Avon River Mtnce Reserve	15,426	0	0	15,426	15,426	0	0	15,426
Industrial Land Reserve	134,010	0	0	134,010	134,010	0	0	134,010
Refuse Site Develop Reserve	75,519	0	0	75,519	75,519	0	0	75,519
Centennial Gardens Reserve	156,162	0	0	156,162	156,162	0	0	156,162
Pioneer Memorial Lodge Reserve	78,533	0	(78,000)	533	78,533	0	0	78,533
Carparking Reserve	18,623	0	0	18,623	18,623	0	0	18,623
Building Reserve	75,380	0	0	75,380	75,380	0	0	75,380
Disaster Reserve	59,281	0	0	59,281	59,281	0	0	59,281
Tied Grant Funds Reserve	19,557	0	0	19,557	19,557	0	0	19,557
R.S.L Memorial Reserve	12,600	0	0	12,600	12,600	0	0	12,600
Greenhills Townsite Development Reserve	11,221	0	0	11,221	11,221	0	0	11,221
Roads Reserve	156,884	0	0	156,884	156,884	0	0	156,884
Land & Infrastructure Reserve	158,104	0	0	158,104	158,104	0	0	158,104
Forrest Oval Lights Reserve	6,161	0	0	6,161	6,161	0	0	6,161
Bowls Synthetic Surface Reserve	20,445	0	0	20,445	20,444	0	0	20,444
Tennis Synthetic Surface Reserve	3,155	0	0	3,155	3,155	0	0	3,155
Recreation Reserve	500,597	0	0	500,597	600,598	0	0	600,598
Swimming Pool Reserve	100,000	0	(10,000)	90,000	0	0	0	0
	<b>2,585,273</b>	<b>40,000</b>	<b>(88,000)</b>	<b>2,537,273</b>	<b>2,585,273</b>	<b>0</b>	<b>0</b>	<b>2,585,273</b>

**SHIRE OF YORK  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024**

**INVESTING ACTIVITIES**

**5 CAPITAL ACQUISITIONS**

	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$
<b>Capital acquisitions</b>				
Land	31,500	31,500	0	(31,500)
Buildings	381,619	381,619	304,820	(76,799)
Furniture & Equipment	78,685	78,685	12,448	(66,237)
Plant & Equipment	534,500	534,500	803,111	268,611
<b>Acquisition of property, plant and equipment</b>	<b>1,026,304</b>	<b>1,026,304</b>	<b>1,120,379</b>	<b>94,075</b>
Infrastructure	4,773,739	4,773,739	2,419,110	(2,354,629)
<b>Acquisition of infrastructure</b>	<b>4,773,739</b>	<b>4,773,739</b>	<b>2,419,110</b>	<b>(2,354,629)</b>
<b>Total capital acquisitions</b>	<b>5,800,043</b>	<b>5,800,043</b>	<b>3,539,489</b>	<b>(2,260,554)</b>
<b>Capital Acquisitions Funded By:</b>				
Capital grants and contributions	4,023,944	4,023,944	1,606,708	(2,417,236)
Other (disposals & C/Fwd)	425,454	425,454	191,183	(234,271)
Reserve accounts				
Pioneer Memorial Lodge Reserve	78,000	78,000	0	(78,000)
Swimming Pool Reserve	10,000	10,000	0	(10,000)
Contribution - operations	1,272,645	1,272,645	1,741,598	468,953
<b>Capital funding total</b>	<b>5,810,043</b>	<b>5,810,043</b>	<b>3,539,489</b>	<b>(2,270,554)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

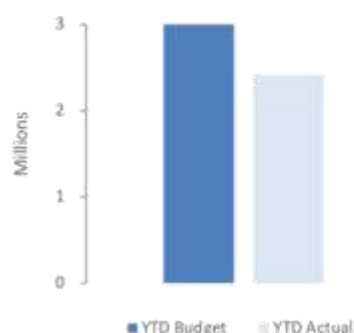
**Initial recognition and measurement for assets held at cost**

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

**Initial recognition and measurement between mandatory revaluation dates for assets held at fair value**

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

**Payments for Capital Acquisitions**





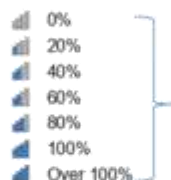
SHIRE OF YORK  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

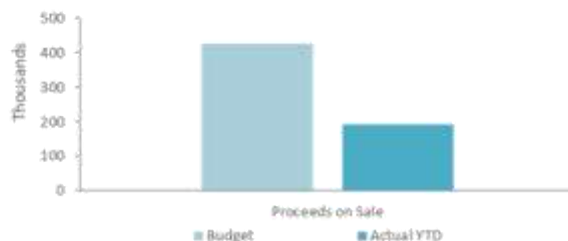
			Amended				
Account Description			Current	Year to Date	Year to Date	Variance	
			Budget	Budget	Actual	(Under)/Over	
<b>Capital Expenditure</b>							
Land							
	146303	LAND PURCHASE AND DEVELOPMENT	31,500	31,500	0	(31,500)	
	<b>Land Total</b>		<b>31,500</b>	<b>31,500</b>	<b>0</b>	<b>(31,500)</b>	
Buildings							
	043141	ADMIN OFFICE CAPITAL - BUILDINGS	10,000	10,000	835	(9,165)	
	067304	CENTENNIAL UNITS - BUILDING	5,500	5,500	7,997	2,497	
	068302	PML BUILDING CAPITAL	229,509	229,509	150,055	(79,454)	
	112302	SWIMMING POOL CAPITAL (STAGE 1) - BUILDINGS	75,000	75,000	80,786	5,786	
	112303	BUILDING POOL	5,500	5,500	4,845	(655)	
	113029	TOWN HALL BUILDING	24,000	24,000	26,532	2,532	
	118300	BUILDING CAPITAL	32,110	32,110	33,770	1,660	
	<b>Buildings Total</b>		<b>381,619</b>	<b>381,619</b>	<b>304,820</b>	<b>(76,800)</b>	
Furniture & Equipment							
	043142	FURNITURE & EQUIPMENT ADMIN	78,685	78,685	12,448	(66,237)	
	<b>Furniture &amp; Equipment Total</b>		<b>78,685</b>	<b>78,685</b>	<b>12,448</b>	<b>(66,237)</b>	
Plant & Equipment							
	042339	ADMINISTRATION VEHICLES	133,500	133,500	117,894	(15,606)	
	053035	RANGER VEHICLE PURCHASE CAPITAL	46,000	46,000	0	(46,000)	
	123804	EV CHARGING STATION	20,000	20,000	0	(20,000)	
	127304	PLANT PURCHASES CAPITAL	335,000	335,000	679,546	344,546	
	139303	PLANT & EQUIPMENT CAPITAL - STANDPIPES	0	0	5,671	5,671	
	<b>Plant &amp; Equipment Total</b>		<b>534,500</b>	<b>534,500</b>	<b>803,111</b>	<b>268,610</b>	
Infrastructure							
	043145	ADMINISTRATION CARPARK INFRASTRUCTURE	37,000	37,000	13,759	(23,241)	
	109383	CEMETERY INFRASTRUCTURE	144,830	144,830	120,474	(24,357)	
	109389	CBD UPGRADE	100,000	100,000	46,149	(53,851)	
	113331	FORREST OVAL INFRASTRUCTURE	32,846	32,846	32,846	0	
	113335	HERITAGE TRAILS INFRASTRUCTURE	21,277	21,277	21,277	0	
	113346	MOTOCROSS TRACK INFRASTRUCTURE	137,000	137,000	134,624	(2,376)	
	122400	ROADS TO RECOVERY PROJECTS	704,926	704,926	418,904	(286,022)	
	122401	REGIONAL ROAD GROUP PROJECTS	1,366,361	1,366,361	141,029	(1,225,332)	
	122402	MUNICIPAL ROAD CONSTRUCTION PROJECTS	62,000	62,000	15,780	(46,220)	
	122404	MUNICIPAL BRIDGE CONSTRUCTION PROJECTS	864,526	864,526	656,490	(208,035)	
	122407	BLACKSPOT PROJECTS	295,650	295,650	49,525	(246,125)	
	122409	LRCIP PROJECTS	499,877	499,877	424,465	(75,412)	
	122411	DRAINAGE CONSTRUCTION PROJECTS	225,403	225,403	271,354	45,951	
	122414	MUNICIPAL ROAD CONSTRUCTION RRSP PROJECTS	212,043	212,043	222	(211,821)	
	112308	INFRASTRUCTURE OTHER - SWIMMING POOL	0	0	12,285	12,285	
	122415	MAINTENANCE OF BRIDGES	70,000	70,000	59,523	(10,477)	
	122300	ROAD INFRASTRUCTURE PROJECTS	0	0	404	404	
	<b>Infrastructure Total</b>		<b>4,773,739</b>	<b>4,773,739</b>	<b>2,419,110</b>	<b>(2,354,628)</b>	
	<b>Grand Total</b>		<b>5,800,043</b>	<b>5,800,043</b>	<b>3,539,489</b>	<b>(2,260,554)</b>	

SHIRE OF YORK  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Land and Buildings</b>								
	Land 25-27 South St	491,227	245,454	0	(245,773)	0	0	0	0
	<b>Plant and equipment</b>								
12239	2022 Ford Everest	45,600	52,000	6,400	0	40,149	45,455	5,306	0
12237	2021 Mazda CX8	32,200	27,000	0	(5,200)	27,950	25,455	0	(2,495)
12224	2021 Mazda 3	23,900	23,000	0	(900)	0	0	0	0
12200	2018 Isuzu Dmax SX	21,200	18,000	0	(3,200)	0	0	0	0
11820	2010 Hino Truck	82,825	39,000	0	(43,825)	0	0	0	0
	John Deere loader (22/23)	10,500	21,000	10,500	0	69,500	80,000	10,500	0
11921	Mitsubishi Canter Truck	0	0	0	0	19,057	17,273	0	(1,784)
11989	2013 Kubota Tractor	0	0	0	0	23,902	23,000	0	(902)
		<b>707,452</b>	<b>425,454</b>	<b>16,900</b>	<b>(298,898)</b>	<b>180,558</b>	<b>191,183</b>	<b>15,806</b>	<b>(5,181)</b>



SHIRE OF YORK  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024

## OPERATING ACTIVITIES

## 7 RECEIVABLES

Rates receivable	30 June 2023	30 Jun 2024
	\$	\$
Opening arrears previous years	690,542	934,701
Levied this year	7,003,151	7,616,016
Less - collections to date	(6,361,500)	(6,809,666)
Gross rates collectable	1,332,193	1,741,051
Allowance for impairment of rates receivable	(397,492)	(518,457)
<b>Net rates collectable</b>	<b>934,701</b>	<b>1,222,594</b>
% Collected	82.7%	79.6%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,995)	172,054	7,077	9,874	6,105	193,115
Percentage	(1.0%)	89.1%	3.7%	5.1%	3.2%	
<b>Balance per trial balance</b>						
Sundry debtors						193,115
Other receivables						103,749
GST receivable						71,391
Receivables for employee related provisions						37,410
Allowance for credit losses of trade receivables						(2,982)
<b>Total receivables general outstanding</b>						<b>402,683</b>

Amounts shown above include GST (where applicable)

## KEY INFORMATION

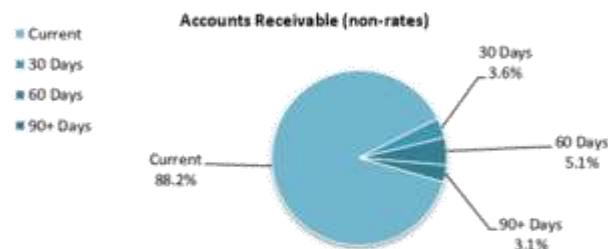
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

## Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF YORK  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024**

**OPERATING ACTIVITIES**

**8 OTHER CURRENT ASSETS**

	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 30 June 2024
	\$	\$	\$	\$
<b>Other current assets</b>				
<b>Inventory</b>				
Fuel	46,329	138,128	(131,976)	52,481
<b>Other assets</b>				
Non-current assets held for sale	272,727	0	(272,727)	0
<b>Total other current assets</b>	<b>319,056</b>	<b>138,128</b>	<b>(404,703)</b>	<b>52,481</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

**Inventory**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**SHIRE OF YORK**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 30 JUNE 2024**

**OPERATING ACTIVITIES**

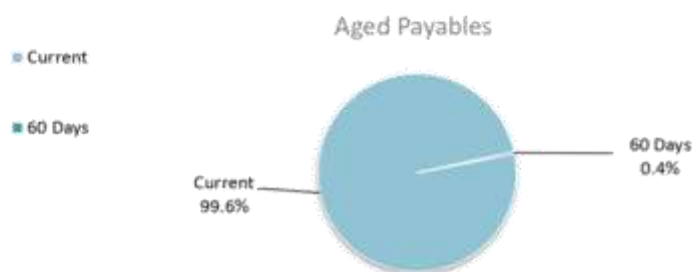
**9 PAYABLES**

<b>Payables - general</b>	<b>Credit</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90+ Days</b>	<b>Total</b>
	\$	\$	\$	\$	\$	\$
Payables - general	(1,457)	53,595	0	190	0	52,328
Percentage	-2.8%	102.4%	0.0%	0.4%	0.0%	
<b>Balance per trial balance</b>						
Sundry creditors						52,328
ATO liabilities						46,739
Prepaid rates						175,755
Bonds and deposits						526,436
<b>Total payables general outstanding</b>						<b>801,258</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF YORK  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024

OPERATING ACTIVITIES

10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue \$	Budget Interim Rate Revenue \$	Total Revenue \$	Rate Revenue \$	YTD Actual Interim Rate Revenue \$	Total Revenue \$
<b>Gross rental value</b>									
GRV General Rate	0.134045	1,493	25,485,881	3,416,255	21,000	3,437,255	3,416,255	3,687	3,419,942
<b>Unimproved value</b>									
UV General Rate	0.008859	407	364,072,031	3,225,314	0	3,225,314	3,225,314	(2,713)	3,222,601
<b>Sub-Total</b>		<b>1,900</b>	<b>389,557,912</b>	<b>6,641,569</b>	<b>21,000</b>	<b>6,662,569</b>	<b>6,641,569</b>	<b>974</b>	<b>6,642,543</b>
<b>Minimum payment</b>									
<b>Minimum Payment \$</b>									
<b>Gross rental value</b>									
GRV General Rate	1,320	477	1,577,413	629,640	0	629,640	629,640	0	629,640
<b>Unimproved value</b>									
UV General Rate	1,320	292	28,348,622	385,440	0	385,440	385,440	0	385,440
<b>Sub-total</b>		<b>769</b>	<b>29,926,035</b>	<b>1,015,080</b>	<b>0</b>	<b>1,015,080</b>	<b>1,015,080</b>	<b>0</b>	<b>1,015,080</b>
Discount						(58,190)			(63,010)
<b>Amount from general rates</b>						<b>7,619,459</b>			<b>7,594,613</b>
Ex-gratia rates						21,403			21,403
<b>Total general rates</b>						<b>7,640,862</b>			<b>7,616,016</b>

SHIRE OF YORK  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024

FINANCING ACTIVITIES

11 BORROWINGS

Repayments - borrowings

Information on borrowings

Particulars	Loan No.	1 July 2023	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Forrest Oval Stage 1	62	732,236	0	0	(72,929)	(72,929)	659,307	659,307	(45,000)	(45,000)
Forrest Oval Stage 2	63	104,269	0	0	(25,879)	(25,879)	78,390	78,390	(4,875)	(4,875)
Forrest Oval Stage 3	64	162,645	0	0	(40,367)	(40,368)	122,278	122,277	(7,606)	(7,605)
Old Convent School	67	175,858	0	0	(175,858)	(68,626)	0	107,232	(5,856)	(5,226)
<b>Total</b>		<b>1,175,008</b>	<b>0</b>	<b>0</b>	<b>(315,033)</b>	<b>(207,802)</b>	<b>859,975</b>	<b>967,206</b>	<b>(63,337)</b>	<b>(62,706)</b>
Current borrowings		207,802					147,320			
Non-current borrowings		967,206					712,655			
		<b>1,175,008</b>					<b>859,975</b>			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.



**SHIRE OF YORK  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024**

**OPERATING ACTIVITIES**

**12 OTHER CURRENT LIABILITIES**

	Note	Opening Balance 1 July 2023 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 30 June 2024 \$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
Capital grant/contributions liabilities		858,734	0	0	0	858,734
<b>Total other liabilities</b>		858,734	0	0	0	858,734
<b>Employee Related Provisions</b>						
Provision for annual leave		461,128	0	0	0	461,128
Provision for long service leave		233,075	0	0	0	233,075
Provision for sick leave		51,125	0	0	0	51,125
<b>Total Provisions</b>		745,328	0	0	0	745,328
<b>Total other current liabilities</b>		1,604,062	0	0	0	1,604,062

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 14

**KEY INFORMATION**

**Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee Related Provisions**

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Contract liabilities**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

**Capital grant/contribution liabilities**

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.



SHIRE OF YORK  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024

OPERATING ACTIVITIES

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Amended	YTD	YTD
	1 July 2023	Liability	Liability	30 Jun 2024	Liability	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$
<b>Grants and subsidies</b>								
Australia Day Council	0	0	0	0	0	15,000	15,000	15,000
Grant Funds (Unfied)	0	0	0	0	0	44,745	44,745	1,077,265
Grant Local Road (Unfied)	0	0	0	0	0	39,160	39,160	784,093
LGGS Grants	0	0	0	0	0	56,990	56,990	56,990
Library Grants	4,556	0	0	4,556	4,556	4,556	4,556	0
GRANT INCOME MUSEUM	0	0	0	0	0	0	0	9,539
OTHER GRANTS	0	0	0	0	0	0	0	8,978
Grant RRG - Direct	0	0	0	0	0	191,441	191,441	191,441
GRANTS - TOURISM & AREA PROMOTION	0	0	0	0	0	0	0	2,478
	4,556	0	0	4,556	4,556	351,892	351,892	2,145,784
<b>Contributions</b>								
Members - Contributions	0	0	0	0	0	200	200	0
Admin - Contributions	0	0	0	0	0	114	114	0
Contributions to Rural Numbers	0	0	0	0	0	342	342	0
Other Recreation - Contributions, Reimbursements	0	0	0	0	0	31,500	31,500	0
Tourism - Contributions & Donations	0	0	0	0	0	222	222	0
<b>Contributions</b>	0	0	0	0	0	32,378	32,378	0
<b>TOTALS</b>	4,556	0	0	4,556	4,556	384,270	384,270	2,145,784

SHIRE OF YORK  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024

INVESTING ACTIVITIES

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability 1 July 2023	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Jun 2024	Current Liability 30 Jun 2024	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Capital grants and subsidies</b>								
Cemetery Grant Income	0	0	0	0	0	9,000	9,000	9,900
Recreation Grants - Taxable	0	0	0	0	0	135,000	135,000	0
Grant Income Museum	6,359	0	0	6,359	6,359	15,899	15,899	0
DLGSC Grant - ORV Facility	40,000	0	0	40,000	40,000	0	0	0
Grants Income	0	0	0	0	0	0	0	2,000
Road to Recovery Grants	0	0	0	0	0	704,926	704,926	794,665
Grant - RRG - Roads	409,357	0	0	409,357	409,357	1,366,360	1,366,360	229,437
Grant Govt-Black Spot Funding	0	0	0	0	0	322,830	322,830	18,200
Grants - LRCIP	363,540	0	0	363,540	363,540	1,257,885	1,257,885	410,306
Grant - RRSP - Roads	0	0	0	0	0	212,044	212,044	142,200
Grants - Main Roads Safety Program	34,922	0	0	34,922	34,922	0	0	0
	<b>854,178</b>	<b>0</b>	<b>0</b>	<b>854,178</b>	<b>854,178</b>	<b>4,023,944</b>	<b>4,023,944</b>	<b>1,606,708</b>

**SHIRE OF YORK  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024**

**15 TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2023	Amount Received	Amount Paid	Closing Balance 30 Jun 2024
	\$	\$	\$	\$
Cash in Lieu - Public Open Space	58,422	0	0	58,422
	58,422	0	0	58,422

SHIRE OF YORK  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 JUNE 2024

16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment \$	Increase in Available Cash \$	Decrease in Available Cash \$	Amended Budget Running Balance \$
<b>Budget adoption</b>						30,000
Cemetery Infrastructure	OCM 26/09/23 Res. 060923	Capital expenses	0	0	(116,830)	(86,830)
Grants LRCI	OCM 26/09/23 Res. 060923	Capital revenue	0	36,237	0	(50,593)
Grants LRCI	OCM 26/09/23 Res. 060923	Capital revenue	0	80,593	0	30,000
Forrest Oval lighting and drainage	OCM 26/09/23 Res. 060923	Capital expenses	0	0	(10,000)	20,000
Bridge Construction Project	OCM 26/09/23 Res. 060923	Capital expenses	0	10,000	0	30,000
York CRC charges other taxable supply	OCM 26/09/23 Res. 150923	Operating revenue	0	171,155	0	201,155
York CRC expenses	OCM 26/09/23 Res. 150923	Operating expenses	0	0	(182,196)	18,069
York CRC Garden/Carpark maintenance	OCM 26/09/23 Res. 150923	Operating expenses	0	0	(2,950)	16,009
Wheatbelt Regional University	OCM 26/09/23 Res. 150923	Operating expenses	0	10,000	0	26,009
Multiyear funding agreements	OCM 26/09/23 Res. 150923	Operating expenses	0	25,000	0	51,009
Contribution to York CRC	OCM 28/11/23 Res. 121123	Operating expenses	0	0	(347,957)	(296,948)
Transfer to reserve - Bridges	OCM 28/11/23 Res. 121123	Capital expenses	0	347,957	0	51,009
Maintenance of Bridges	OCM 27/02/24 Res. 040224	Capital expenses	0	0	(70,000)	(18,991)
Roads to Recovery Project	OCM 27/02/24 Res. 040224	Capital expenses	0	70,000	0	51,009
Opening surplus	OCM 26/03/24 Res. 100324	Opening surplus/(deficit)	0	384,258	0	435,267
Grants, subsidies and contributions	OCM 26/03/24 Res. 100324	Operating revenue	0	0	(2,118)	433,149
Fees and charges	OCM 26/03/24 Res. 100324	Operating revenue	0	15,389	0	448,538
Other revenue	OCM 26/03/24 Res. 100324	Operating revenue	0	9,235	0	457,773
Profit on asset disposals	OCM 26/03/24 Res. 100324	Non cash item	10,500	0	0	457,773
Employee costs	OCM 26/03/24 Res. 100324	Operating expenses	0	0	(63,767)	394,006
Materials and contracts	OCM 26/03/24 Res. 100324	Operating expenses	0	0	(91,129)	302,877
Utility charges	OCM 26/03/24 Res. 100324	Operating expenses	0	0	(60,000)	242,877
Insurance	OCM 26/03/24 Res. 100324	Operating expenses	0	0	(10,000)	232,877
Other expenditure	OCM 26/03/24 Res. 100324	Operating expenses	0	181,252	0	414,129
Loss on asset disposal	OCM 26/03/24 Res. 100324	Non cash item	(43,000)	0	0	414,129
Purchase and construction of infrastructure-other	OCM 26/03/24 Res. 100324	Capital expenses	0	219,454	0	633,583
Transfer from Reserve - Swimming Pool	OCM 23/04/24 Res. 090424	Capital revenue	0	10,000	0	643,583
Roads to Recovery Muni	OCM 28/05/24 Res. 130524	Capital expenses	0	0	(371,609)	271,974
Roads to Recovery	OCM 28/05/24 Res. 130524	Capital revenue	0	27,609	0	299,583
				<b>1,598,139</b>	<b>(1,328,556)</b>	<b>299,583</b>

Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 1

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
1	17/06/2024 JAMES ADAMINI	COUNCILLOR ALLOWANCES - MAY 2024	1		1,315.85
INV CRS PMT	31/05/2024 JAMES ADAMINI	COUNCILLOR ALLOWANCES - MAY 2024	1	1,315.85	
EFT32092	07/06/2024 AFGRI EQUIPMENT AUSTRALIA PTY LTD	SUPPLY REPAIRS TO THE JOHN DEERE GRADER - Y8496 - 23/05/2024	1		198.00
INV 2850771	28/05/2024 AFGRI EQUIPMENT AUSTRALIA PTY LTD	SUPPLY REPAIRS TO THE JOHN DEERE GRADER - Y8496 - 23/05/2024	1	198.00	
EFT32093	07/06/2024 ANGELA PUCHOTA	REIMBURSEMENT FOR STATIONARY - RANGER - 05/06/2024	1		10.01
INV 05062024	05/06/2024 ANGELA PUCHOTA	REIMBURSEMENT FOR STATIONARY - RANGER - 05/06/2024	1	10.01	
EFT32094	07/06/2024 ASH & RAIN PTY LTD THE JAHAYA REIGN FAMILY TRUST (IMPRINT PLASTIC)	SUPPLY AND DELIVER 8X STAFF NAME BADGES - 22/05/2024	1		150.70
INV INV-2576	22/05/2024 ASH & RAIN PTY LTD THE JAHAYA REIGN FAMILY TRUST (IMPRINT PLASTIC)	SUPPLY AND DELIVER 8X STAFF NAME BADGES - 22/05/2024	1	150.70	
EFT32095	07/06/2024 AUSTRALIA DAY COUNCIL OF SA INC	PURCHASE OF GIFTS FOR CITIZENSHIP CEREMONIES X3 - 23/05/2024	1		227.45
INV INV-2943	23/05/2024 AUSTRALIA DAY COUNCIL OF SA INC	PURCHASE OF GIFTS FOR CITIZENSHIP CEREMONIES X3 - 23/05/2024	1	227.45	
EFT32096	07/06/2024 AUSTRALIAN SERVICES UNION	UNION FEES	1		157.00
INV 87	30/05/2024 AUSTRALIAN SERVICES UNION	UNION FEES		26.50	
INV 87	30/05/2024 AUSTRALIAN SERVICES UNION	UNION FEES		26.50	
INV 87	30/05/2024 AUSTRALIAN SERVICES UNION	UNION FEES		26.50	
INV 87	30/05/2024 AUSTRALIAN SERVICES UNION	UNION FEES		26.50	
INV 87	30/05/2024 AUSTRALIAN SERVICES UNION	UNION FEES		26.50	
INV 87	30/05/2024 AUSTRALIAN SERVICES UNION	UNION FEES		24.50	
EFT32097	07/06/2024 AVON VALLEY TYRE SERVICE	MAINTENANCE & REPAIRS TO DEPOT TRAILER - 24/05/2024	1		315.50
INV IV0000000737	24/05/2024 AVON VALLEY TYRE SERVICE	MAINTENANCE & REPAIRS TO DEPOT TRAILER - 24/05/2024	1	315.50	
EFT32098	07/06/2024 BUSH CONTRACTING	PICK UP AND DELIVER BUILDING RUBBLE TO SHIRE DEPOT 29/05/2024	1		3,300.00
INV INV-0358	29/05/2024 BUSH CONTRACTING	PICK UP AND DELIVER BUILDING RUBBLE TO SHIRE DEPOT 29/05/2024	1	3,300.00	
EFT32099	07/06/2024 CAROL LITTLEFAIR	REIMBURSEMENT FOR STAFF UNIFORM (SAFETY BOOTS) - 04/06/2024	1		479.95
INV 04062024	04/06/2024 CAROL LITTLEFAIR	REIMBURSEMENT FOR STAFF UNIFORM (SAFETY BOOTS) - 04/06/2024	1	249.95	

Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 2

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 04062024	04/06/2024 CAROL LITTLEFAIR	REIMBURSEMENTS FOR REFRESHMENTS 13, 21, 22, 29 MAY 2024	1	230.00	
EFT32100	07/06/2024 CHRIS GIBBS	COUNCILLOR ALLOWANCES - JUNE 2024	1		1,315.85
INV CRS PMT	31/05/2024 CHRIS GIBBS	COUNCILLOR ALLOWANCES - JUNE 2024	1	1,315.85	
EFT32101	07/06/2024 CLINIPATH PATHOLOGY	CONDUCT DRUG & ALCOHOL TESTING ONSITE FOR STAFF - 31/05/2024	1		209.00
INV 113760	31/05/2024 CLINIPATH PATHOLOGY	CONDUCT DRUG & ALCOHOL TESTING ONSITE FOR STAFF - 31/05/2024	1	209.00	
EFT32102	07/06/2024 CREDIT MANAGEMENT AUSTRALIA POST	POSTAGE CHARGES - MAY 2024	1		557.75
INV 1013279983	03/06/2024 CREDIT MANAGEMENT AUSTRALIA POST	POSTAGE CHARGES - MAY 2024	1	557.75	
EFT32103	07/06/2024 DANI WHYTE	REFUND PORTION OF LIFETIME REGISTRATION FOR BOB WHYTE LT0391 - 23/05/2024	1		100.00
INV 23052024	23/05/2024 DANI WHYTE	REFUND PORTION OF LIFETIME REGISTRATION FOR BOB WHYTE LT0391 - 23/05/2024	1	100.00	
EFT32104	07/06/2024 DENESE EILEEN SMYTHE	COUNCILLOR ALLOWANCES - JUNE 2024	1		1,315.85
INV CRS PMT	31/05/2024 DENESE EILEEN SMYTHE	COUNCILLOR ALLOWANCES - JUNE 2024	1	1,315.85	
EFT32105	07/06/2024 DENIS CHARLES WARNICK	COUNCILLOR ALLOWANCES - JUNE 2024	1		1,678.61
INV CRS PMT	31/05/2024 DENIS CHARLES WARNICK	COUNCILLOR ALLOWANCES - JUNE 2024	1	1,678.61	
EFT32106	07/06/2024 ENVIRO INFRASTRUCTURE PTY LTD	URGENT REPAIRS TO QUELLINGTON ROAD BRIDGE - CONTRACT WORKS - 20/05/2024	1		63,783.14
INV 12446	20/05/2024 ENVIRO INFRASTRUCTURE PTY LTD	URGENT REPAIRS TO QUELLINGTON ROAD BRIDGE - CONTRACT WORKS - 20/05/2024	1	63,783.14	
EFT32107	07/06/2024 ESAFETY SUPPLIES	SUPPLY AND DELIVER THREE IN GROUND RETRACTIBLE BOLLARDS - 30/05/2024	1		1,743.50
INV SO-00020210	30/05/2024 ESAFETY SUPPLIES	SUPPLY AND DELIVER THREE IN GROUND RETRACTIBLE BOLLARDS - 30/05/2024	1	1,743.50	
EFT32108	07/06/2024 EXURBAN RURAL & REGIONAL PLANNING	PLANNING CONSULTANT SERVICES FOR 2023/2024 - MAY 2024	1		717.55
INV URP-4519	03/06/2024 EXURBAN RURAL & REGIONAL PLANNING	PLANNING CONSULTANT SERVICES FOR 2023/2024 - MAY 2024	1	717.55	
EFT32109	07/06/2024 FOCUS NETWORKS	FOCUS NETWORKS - MONTHLY MPS SUPPORT - 04/06/2024	1		7,194.00
INV MPSD-14004	04/06/2024 FOCUS NETWORKS	FOCUS NETWORKS - MONTHLY MPS SUPPORT - 04/06/2024	1	6,057.70	
INV INV-10694G	04/06/2024 FOCUS NETWORKS	FOCUS NETWORKS ONSITE SUPPORT - 04/06/2024	1	1,136.30	

Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 3

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT32110	07/06/2024 GDR CIVIL CONTRACTING PTY LTD	RESEAL HARVEY STREET INCLUDING TRAFFIC MANAGEMENT AND SETUP - 04/06/2024	1		25,840.65
INV 002378	04/06/2024 GDR CIVIL CONTRACTING PTY LTD	RESEAL HARVEY STREET INCLUDING TRAFFIC MANAGEMENT AND SETUP - 04/06/2024	1	25,840.65	
EFT32111	07/06/2024 J & N VENTURES PTY LTD T/A YORK SINCE 1831 (WHEATBELT LUXURY ESCAPES)	SUPPLY AND DELIVERY OF 'YORK SINCE 1831' HESSIAN BAGS FOR RESALE AT YORK VISITOR CENTRE - 27/05/2024	1		119.50
INV 0033	27/05/2024 J & N VENTURES PTY LTD T/A YORK SINCE 1831 (WHEATBELT LUXURY ESCAPES)	SUPPLY AND DELIVERY OF 'YORK SINCE 1831' HESSIAN BAGS FOR RESALE AT YORK VISITOR CENTRE - 27/05/2024	1	119.50	
EFT32112	07/06/2024 KEN DESIGNS	SUPPLY AND DELIVERY OF TEA TOWELS FOR RESALE AT YORK VISITOR CENTRE - 16/05/2024	1		320.00
INV 100357924	16/05/2024 KEN DESIGNS	SUPPLY AND DELIVERY OF TEA TOWELS FOR RESALE AT YORK VISITOR CENTRE - 16/05/2024	1	320.00	
EFT32113	07/06/2024 KEVIN PYKE	COUNCILLOR ALLOWANCES - JUNE 2024	1		1,315.85
INV CRS PMT	31/05/2024 KEVIN PYKE	COUNCILLOR ALLOWANCES - JUNE 2024	1	1,315.85	
EFT32114	07/06/2024 KEVIN RICHARD TRENT	COUNCILLOR ALLOWANCES - JUNE 2024	1		3,403.76
INV CRS PMT	31/05/2024 KEVIN RICHARD TRENT	COUNCILLOR ALLOWANCES - JUNE 2024	1	3,403.76	
EFT32115	07/06/2024 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1		584.10
INV 00095161	29/05/2024 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1	584.10	
EFT32116	07/06/2024 MCLEODS BARRISTERS AND SOLICITORS	LEGAL EXPENSES	1		8,757.38
INV 135739	28/05/2024 MCLEODS BARRISTERS AND SOLICITORS	LEGAL EXPENSES	1	8,501.90	
INV 135791	30/05/2024 MCLEODS BARRISTERS AND SOLICITORS	LEGAL EXPENSES	1	255.48	
EFT32117	07/06/2024 MOORE AUSTRALIA	FINAL BILLING FOR COMPLIATION OF ANNUAL FINANCIAL REPORT 22/23 - SERVICE AGREEMENT 13 SEPT 2023 - VARIATION APPROVED	1		7,232.50
INV 434927	31/03/2024 MOORE AUSTRALIA	FINANCIAL SERVICES FOR ANNUAL FINANCIAL REPORT - FINAL BILLING TO 31 MARCH 2024 - VARIATION APPROVED	1	1,732.50	
INV 434928	31/03/2024 MOORE AUSTRALIA	FINAL BILLING FOR COMPLIATION OF ANNUAL FINANCIAL REPORT 22/23 - SERVICE AGREEMENT 13 SEPT 2023 - VARIATION APPROVED	1	5,500.00	
EFT32118	07/06/2024 NORM REYNOLDS ELECTRICAL & FURNITURE	SUPPLY AND INSTALL WASHER TO 17 FORBES ST, YORK - 12/04/2024	1		695.00

Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 4

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 52010017953	12/04/2024 NORM REYNOLDS ELECTRICAL & FURNITURE	SUPPLY AND INSTALL WASHER TO 17 FORBES ST, YORK - 12/04/2024	1	695.00	
EFT32119	07/06/2024 OCTAGON LIFTS PTY LTD	SUPPLY CIBES WHEELCHAIR STICKER FOR THE TOWN HALL LIFT - 12/03/2024	1		53.60
INV 64555	12/03/2024 OCTAGON LIFTS PTY LTD	SUPPLY CIBES WHEELCHAIR STICKER FOR THE TOWN HALL LIFT - 12/03/2024	1	53.60	
EFT32120	07/06/2024 OFFICEWORKS	PURCHASE OF OFFICE CHAIR FOR ENGINEERING OFFICE - 23/05/2024	1		308.95
INV 614430830	23/05/2024 OFFICEWORKS	PURCHASE OF OFFICE CHAIR FOR ENGINEERING OFFICE - 23/05/2024	1	308.95	
EFT32121	07/06/2024 OZTROLOGY PTY LTD	SUPPLY OF OZTROLOGY CARDS FOR THE YORK VISITOR CENTRE - 13/03/2023	1		175.00
INV 1275	13/03/2024 OZTROLOGY PTY LTD	SUPPLY OF OZTROLOGY CARDS FOR THE YORK VISITOR CENTRE - 13/03/2023	1	175.00	
EFT32122	07/06/2024 PETER ALLAN WRIGHT	COUNCILLOR ALLOWANCES - JUNE 2024	1		1,315.85
INV CRS PMT	31/05/2024 PETER ALLAN WRIGHT	COUNCILLOR ALLOWANCES - JUNE 2024	1	1,315.85	
EFT32123	07/06/2024 PRABIN POUDEL	REIMBURSEMENT FOR STAFF TRAINING - PARKING FEES, FOOD, ACCOMMODATION - 15/05/24-21/05/24	1		1,160.47
INV 22052024	22/05/2024 PRABIN POUDEL	REIMBURSEMENT FOR STAFF TRAINING - PARKING FEES, FOOD, ACCOMMODATION - 15/05/24-21/05/24	1	1,160.47	
EFT32124	07/06/2024 PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA	TRANSWA BOOKING FARES FOR OCTOBER 2023	1		1,023.91
INV SEPT2023	06/10/2023 PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA	TRANSWA BOOKING FARES FOR SEPTEMBER 2023	1	152.80	
INV OCT2023	21/11/2023 PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA	TRANSWA BOOKING FARES FOR OCTOBER 2023	1	187.10	
INV DEC2023	08/01/2024 PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA	TRANSWA BOOKING FARES FOR DECEMBER 2023	1	89.65	
INV JAN2024	06/02/2024 PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA	TRANSWA BOOKING FARES FOR JANUARY 2024	1	148.86	
INV MAR2023	09/04/2024 PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA	TRANSWA BOOKING FARES FOR MARCH 2024	1	140.43	
INV FEB2024	09/04/2024 PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA	TRANSWA BOOKING FARES FOR FEBRUARY 2024	1	183.51	
INV NOV2023	07/05/2024 PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA	TRANSWA BOOKING FARES FOR NOVEMBER 2023	1	121.56	



Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 5

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT32125	07/06/2024 PURPLE COMMUNICATIONS AUSTRALIA PTY LTD T/A CANNINGS PURPLE	COMMUNICATION SERVICES - AI TRAINING AND POLICY -29/02/2024	1		1,980.00
INV 20987	29/02/2024 PURPLE COMMUNICATIONS AUSTRALIA PTY LTD T/A CANNINGS PURPLE	COMMUNICATION SERVICES - AI TRAINING AND POLICY -29/02/2024	1	1,980.00	
EFT32126	07/06/2024 RICHARD MCDOWELL T/A WHEATBELT NATIVE GARDENS	SUPPLY MATERIALS FOR DRAINAGE PROJECT 29/05/2024	1		834.00
INV 0524008	29/05/2024 RICHARD MCDOWELL T/A WHEATBELT NATIVE GARDENS	SUPPLY MATERIALS FOR DRAINAGE PROJECT 29/05/2024	1	834.00	
EFT32127	07/06/2024 ROUS ELECTRICAL	REPLACE LIGHT SWITCH IN TOWN HALL - 31/05/2024	1		242.00
INV 00003906	31/05/2024 ROUS ELECTRICAL	REPLACE LIGHT SWITCH IN TOWN HALL - 31/05/2024	1	242.00	
EFT32128	07/06/2024 SANOKIL	MONTHLY SUPPLY OF SANITARY WASTE UNITS AND SERVICING FOR VARIOUS SITES - MAY 2024 - VARIATION APPROVED	1		277.20
INV 20155459	01/06/2024 SANOKIL	MONTHLY SUPPLY OF SANITARY WASTE UNITS AND SERVICING FOR VARIOUS SITES - MAY 2024 - VARIATION APPROVED	1	277.20	
EFT32129	07/06/2024 SEASHELLS MANDURAH	WA TOURISM CONFERENCE 2024 ACCOMMODATION - SEASHELLS MANDURAH - 10TH TO 12TH JUNE 2024	1		816.00
INV 2168551	06/06/2024 SEASHELLS MANDURAH	WA TOURISM CONFERENCE 2024 ACCOMMODATION - SEASHELLS MANDURAH - 10TH TO 12TH JUNE 2024	1	816.00	
EFT32130	07/06/2024 SEEK LIMITED	SEEK ADVERT - EXECUTIVE SUPPORT & SAFETY OFFICER - 13/05/2024	1		1,138.50
INV 700549533	13/05/2024 SEEK LIMITED	SEEK ADVERT - EXECUTIVE SUPPORT & SAFETY OFFICER - 13/05/2024	1	401.50	
INV 700549533	13/05/2024 SEEK LIMITED	SEEK ADVERT - MANAGER, COMMUNITY & PLACE - 13/05/2024	1	346.50	
INV 700576842	29/05/2024 SEEK LIMITED	SEEK - ROAD MAINTENANCE SUPERVISOR (RE-ADVERTISED) - 29/05/2024	1	390.50	
EFT32131	07/06/2024 SMITHS SHELL SERVICE	SUPPLY SINGLE SIDED KEYS X3 - 29/05/2024	1		24.00
INV 18268524	29/05/2024 SMITHS SHELL SERVICE	SUPPLY SINGLE SIDED KEYS X3 - 29/05/2024	1	24.00	
EFT32132	07/06/2024 SQUARE PEG COMMUNITY SUPPORT	YORKIDS EVENT 2024 - SQUARE PEG COMMUNITY SUPPORT - SENSORY PLAY AND QUIET ZONE SATURDAY 01/06/2024 AND SUNDAY 02/06/2024 - 50% FIRST INSTALLMENT	1		400.00

Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 6

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 00001	30/05/2024 SQUARE PEG COMMUNITY SUPPORT	YORKIDS EVENT 2024 - SQUARE PEG COMMUNITY SUPPORT - SENSORY PLAY AND QUIET ZONE SATURDAY 01/06/2024 AND SUNDAY 02/06/2024 - 50% FIRST INSTALLMENT	1	400.00	
EFT32133	07/06/2024 STATEWIDE TRAFFIC SERVICES	TRAFFIC MANAGEMENT AND TRAFFIC CONTROL SERVICES AT TENTH ROAD - 16/05/2024	1		1,760.55
INV 00000631	27/05/2024 STATEWIDE TRAFFIC SERVICES	TRAFFIC MANAGEMENT AND TRAFFIC CONTROL SERVICES AT TENTH ROAD - 16/05/2024	1	1,760.55	
EFT32134	07/06/2024 THE FLOUR MILL CAFE YORK	SUPPLY OF CATERING FOR MINISTERIAL VISIT - 29 MAY 2024	1		259.00
INV 15233	24/05/2024 THE FLOUR MILL CAFE YORK	SUPPLY OF CATERING FOR MINISTERIAL VISIT - 29 MAY 2024	1	259.00	
EFT32135	07/06/2024 TITE SECURITY	SECURITY ALARM MONITORING SERVICES - QUARTER 3 - 1 JULY TO 30 SEPTEMBER 2024	1		271.70
INV 617713	03/06/2024 TITE SECURITY	SECURITY ALARM MONITORING SERVICES - QUARTER 3 - 1 JULY TO 30 SEPTEMBER 2024	1	271.70	
EFT32136	07/06/2024 TRANSWEST PTY LTD	SUPPLY AND DELIVER 100 TONNES OF 19MM SCREENED GRAVEL ROADBASE AT SHIRE OF YORK DEPOT - 15/5/24-16/5/24	1		2,764.45
INV INV-4724	31/05/2024 TRANSWEST PTY LTD	SUPPLY AND DELIVER 100 TONNES OF 19MM SCREENED GRAVEL ROADBASE AT SHIRE OF YORK DEPOT - 15/5/24-16/5/24	1	2,764.45	
EFT32137	07/06/2024 VOCUS PTY LTD	VOCUS - MONTHLY LANDLINE SERVICES - JUNE 2024	1		578.21
INV 81021-020624	02/06/2024 VOCUS PTY LTD	VOCUS - MONTHLY LANDLINE SERVICES - JUNE 2024	1	578.21	
EFT32138	07/06/2024 WATERLOGIC AUSTRALIA PTY LTD	WATER FILTRATION UNIT - JUNE 2024	1		78.45
INV CD-3797253	03/06/2024 WATERLOGIC AUSTRALIA PTY LTD	WATER FILTRATION UNIT - JUNE 2024	1	78.45	
EFT32139	07/06/2024 YORK & DISTRICTS COMMUNITY MATTERS	ADVERTISING	1		2,491.00
INV 3593	30/05/2024 YORK & DISTRICTS COMMUNITY MATTERS	ADVERTISING	1	267.00	
INV 3593	30/05/2024 YORK & DISTRICTS COMMUNITY MATTERS	ADVERTISING	1	356.00	
INV 3593	30/05/2024 YORK & DISTRICTS COMMUNITY MATTERS	ADVERTISING	1	294.00	
INV 3593	30/05/2024 YORK & DISTRICTS COMMUNITY MATTERS	ADVERTISING	1	1,574.00	
EFT32140	07/06/2024 YORK BUSINESS ASSOCIATION INC	YORKIDS EVENT 2024 - STAR WARS PERSONNEL APPEARANCE - YORK TOWN HALL AND PEACE PARK - 02/06/2024	1		500.00

Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 7

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 128	29/05/2024 YORK BUSINESS ASSOCIATION INC	YORKIDS EVENT 2024 - STAR WARS PERSONNEL APPEARANCE - YORK TOWN HALL AND PEACE PARK - 02/06/2024	1	500.00	
EFT32141	07/06/2024 YORK DISTRICT HIGH SCHOOL	MULTIYEAR FUNDING AGREEMENT 20% FINAL PAYMENT - 2023 AWARDS CEREMONY	1		220.00
INV 8077	12/03/2024 YORK DISTRICT HIGH SCHOOL	MULTIYEAR FUNDING AGREEMENT 20% FINAL PAYMENT - 2023 AWARDS CEREMONY	1	220.00	
EFT32142	07/06/2024 YORK GENERAL PRACTICE	MEDICAL	1		1,006.50
INV 1696	06/05/2024 YORK GENERAL PRACTICE	MEDICAL	1	148.50	
INV 2266	16/05/2024 YORK GENERAL PRACTICE	MEDICAL	1	148.50	
INV 3017	30/05/2024 YORK GENERAL PRACTICE	MEDICAL	1	132.00	
INV 3016	30/05/2024 YORK GENERAL PRACTICE	MEDICAL	1	577.50	
EFT32143	07/06/2024 YORK NEWSAGENCY	STATIONARY & OFFICE SUPPLIES - MAY 2024	1		118.10
INV 67820	31/05/2024 YORK NEWSAGENCY	STATIONARY & OFFICE SUPPLIES - MAY 2024	1	118.10	
EFT32144	07/06/2024 YORK VOLUNTEER EMERGENCY SERVICES	2 X DAYS FIRE SUPPORT SERVICES FOR CULTURAL BURNING GROUP - 21-22 MAY 2024	1		800.00
INV 2624	04/06/2024 YORK VOLUNTEER EMERGENCY SERVICES	2 X DAYS FIRE SUPPORT SERVICES FOR CULTURAL BURNING GROUP - 21-22 MAY 2024	1	800.00	
EFT32145	14/06/2024 TREE TECH AUSTRALIA	TREE PRUNING - COMPLETE THE PRUNING ON QUELLINGTON RD - 08/06/24	1		9,290.05
INV INV-0172	08/06/2024 TREE TECH AUSTRALIA	TREE PRUNING - COMPLETE THE PRUNING ON QUELLINGTON RD - 08/06/24	1	9,290.05	
EFT32146	17/06/2024 AFGRI EQUIPMENT AUSTRALIA PTY LTD	COMPLETE A 2000 HOUR SERVICE ON THE JOHN DEERE 620G GRADER - 23/05/24	1		5,972.04
INV 2848662	23/05/2024 AFGRI EQUIPMENT AUSTRALIA PTY LTD	COMPLETE A 2000 HOUR SERVICE ON THE JOHN DEERE 620G GRADER - 23/05/24	1	5,595.03	
INV 2852173	31/05/2024 AFGRI EQUIPMENT AUSTRALIA PTY LTD	PROVIDE SERVICES AND REPAIRS ON JOHN DEERE GRADER Y8496 - 31/05/24	1	377.01	
EFT32147	17/06/2024 AUSCO MODULAR PTY LTD	23/24 MONTHLY MULTIPURPOSE TRANSPORTABLE HIRE (LIA) - 01/06/24-30/06/24	1		889.37
INV 7440752	01/06/2024 AUSCO MODULAR PTY LTD	23/24 MONTHLY MULTIPURPOSE TRANSPORTABLE HIRE (LIA) - 01/06/24-30/06/24	1	889.37	
EFT32148	17/06/2024 AUSTRALIAN SERVICES UNION	UNION FEES	1		157.00
INV 88	13/06/2024 AUSTRALIAN SERVICES UNION	UNION FEES		26.50	
INV 88	13/06/2024 AUSTRALIAN SERVICES UNION	UNION FEES		26.50	

Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 8

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 88	13/06/2024 AUSTRALIAN SERVICES UNION	UNION FEES		26.50	
INV 88	13/06/2024 AUSTRALIAN SERVICES UNION	UNION FEES		26.50	
INV 88	13/06/2024 AUSTRALIAN SERVICES UNION	UNION FEES		26.50	
INV 88	13/06/2024 AUSTRALIAN SERVICES UNION	UNION FEES		24.50	
EFT32149	17/06/2024 AVON VALLEY TYRE SERVICE	CARRY OUT SERVICE ON THE 2022 DUAL CAB ISUZU UTE (TOWN SUPERVISOR) Y96 - P166 - THURSDAY 30/05/24	1		436.60
INV IV0000000752	30/05/2024 AVON VALLEY TYRE SERVICE	CARRY OUT SERVICE ON THE 2022 DUAL CAB ISUZU UTE (TOWN SUPERVISOR) Y96 - P166 - THURSDAY 30/05/24	1	436.60	
EFT32150	17/06/2024 AVON WASTE	WASTE/RECYCLING CHARGES - 31/05/24	1		27,188.25
INV 00062811	30/05/2024 AVON WASTE	SUPPLY 4X 4.5M3 BULK BINS FOR ANNUAL WASTE COLLECTION - 15TH, 22ND & 29TH MAY 2024	1	1,540.00	
INV 00062923	31/05/2024 AVON WASTE	WASTE/RECYCLING CHARGES - 31/05/24	1	25,648.25	
EFT32151	17/06/2024 BURKE ELECTRICAL SERVICES PTY LTD	ASSESS AND COMPLETE REPAIRS FOR THE LIGHTS AT THE YRCC BOWLING CLUB LIGHTS - 06/05/24	1		10,109.00
INV 8268	06/05/2024 BURKE ELECTRICAL SERVICES PTY LTD	ASSESS AND COMPLETE REPAIRS FOR THE LIGHTS AT THE YRCC BOWLING CLUB LIGHTS - 06/05/24	1	10,109.00	
EFT32152	17/06/2024 CALTEX AUSTRALIA PTY LTD	FUEL CARDS - MAY 2024	1		2,000.60
INV 116	31/05/2024 CALTEX AUSTRALIA PTY LTD	FUEL CARDS - MAY 2024	1	2,000.60	
EFT32153	17/06/2024 COUNTRY COPIERS	PHOTOCOPIER CHARGES 07/05/24-04/06/24 - CRC	1		223.14
INV 220883	04/06/2024 COUNTRY COPIERS	PHOTOCOPIER CHARGES 07/05/24-04/06/24 - CRC	1	223.14	
EFT32154	17/06/2024 DATA # 3 LIMITED	PROVIDE FOXIT PDF EDITOR 12MTH SUBSCRIPTION TO 15 X ADMIN CONSOLES	1		3,498.00
INV SIN000210737	05/06/2024 DATA # 3 LIMITED	PROVIDE FOXIT PDF EDITOR 12MTH SUBSCRIPTION TO 15 X ADMIN CONSOLES	1	3,498.00	
EFT32155	17/06/2024 E-EQUAL DISABILITY CONSULTANTS	DISABILITY ACCESS AND INCLUSION PLAN 2023-2028 - 04/06/24	1		12,584.00
INV INV-008254	04/06/2024 E-EQUAL DISABILITY CONSULTANTS	DISABILITY ACCESS AND INCLUSION PLAN 2023-2028 - 04/06/24	1	12,584.00	
EFT32156	17/06/2024 FARMARAMA PTY LTD	SUPPLY FOR DELIVERY 32X (1 PALLET) GLYPHOSATE 540 20 LITRE DRUMS - 30/05/24	1		4,316.58
INV 00034271	30/05/2024 FARMARAMA PTY LTD	SUPPLY FOR DELIVERY 32X (1 PALLET) GLYPHOSATE 540 20 LITRE DRUMS - 30/05/24	1	4,316.58	

Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 9

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT32157	17/06/2024 FOCUS NETWORKS	FOCUS NETWORKS ONSITE SUPPORT - 05/06/24	1		160.60
INV INV-10733G	05/06/2024 FOCUS NETWORKS	FOCUS NETWORKS ONSITE SUPPORT - 05/06/24	1	160.60	
EFT32158	17/06/2024 GERALD MCMAHON	PIGEON CULLING - 28TH MAY 2024	1		500.00
INV 41	29/05/2024 GERALD MCMAHON	PIGEON CULLING - 28TH MAY 2024	1	500.00	
EFT32159	17/06/2024 INDUSTRIAL AUTOMATION	BURGES SIDING STANDPIPE RENWAL - 28/05/2024	1		12,156.10
INV SINV-15543	28/05/2024 INDUSTRIAL AUTOMATION	BURGES SIDING STANDPIPE RENWAL - 28/05/2024	1	12,156.10	
EFT32160	17/06/2024 JAMES BENNETT PTY LTD	PURCHASE OF REQUESTED ITEMS NOT ABLE TO SUPPLY THROUGH INTER LIBRARY LOAN - 03/06/24	1		26.60
INV 4825724	03/06/2024 JAMES BENNETT PTY LTD	PURCHASE OF REQUESTED ITEMS NOT ABLE TO SUPPLY THROUGH INTER LIBRARY LOAN - 03/06/24	1	26.60	
EFT32161	17/06/2024 LANDCARE SJ INC	SUPPLY 30 COCKATUBES ARTIFICIAL NEST HOLLOWES - 31/05/24	1		13,800.00
INV 19003278	31/05/2024 LANDCARE SJ INC	SUPPLY 30 COCKATUBES ARTIFICIAL NEST HOLLOWES - 31/05/24	1	13,800.00	
EFT32162	17/06/2024 LYNDLE STOKES DESIGN	GRAPHIC DESIGN - DL BROCHURE FOR AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION NATIONAL GENERAL ASSEMBLY 2024	1		264.00
INV INV-SOY8013	07/06/2024 LYNDLE STOKES DESIGN	GRAPHIC DESIGN - DL BROCHURE FOR AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION NATIONAL GENERAL ASSEMBLY 2024	1	264.00	
EFT32163	17/06/2024 MAL AUTOMOTIVES	COMPLETE A 60,000KM SERVICE ON ISUZU TRUCK Y641 - 31/05/24	1		1,789.16
INV 30741	31/05/2024 MAL AUTOMOTIVES	COMPLETE A 60,000KM SERVICE ON ISUZU TRUCK Y641 - 31/05/24	1	1,789.16	
EFT32164	17/06/2024 MOORE AUSTRALIA	ADDITIONAL FINANCIAL SERVICES - ONSITE SUPPORT - 2, 9, 23 APRIL 2024	1		8,995.71
INV 435338	30/04/2024 MOORE AUSTRALIA	ADDITIONAL FINANCIAL SERVICES - ONSITE SUPPORT - 2, 9, 23 APRIL 2024	1	8,995.71	
EFT32165	17/06/2024 NETLINK GROUP PTY LTD	MITEL ENGINEER & ADDITIONAL MITEL LICENCE FOR YRCC - 05/06/24 - VARIATION APPROVED	1		330.70
INV 65640	31/05/2024 NETLINK GROUP PTY LTD	ORIGINAL INVOICE SHORT PAID ON PAYMENT 29/05/24 - MITEL ENGINEER SUPPORT TO DETERMINE ISSUES WITH SHIRE PHONE RECORDING SYSTEM - 17/05/24	1	28.20	
INV 65976	05/06/2024 NETLINK GROUP PTY LTD	MITEL ENGINEER & ADDITIONAL MITEL LICENCE FOR YRCC - 05/06/24 - VARIATION APPROVED	1	302.50	
EFT32166	17/06/2024 NORTHERN GARAGE DOORS WA	SERVICE GARAGE DOORS AT 75 OSNABURG RD & 51 ROE ST, YORK - 07/06/24	1		550.00

Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 10

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 2602	07/06/2024 NORTHERN GARAGE DOORS WA	SERVICE GARAGE DOORS AT 75 OSNABURG RD & 51 ROE ST, YORK - 07/06/24	1	550.00	
EFT32167	17/06/2024 OFFICEWORKS	PURCHASE OR PRINTER CARTRIDGES AND STATIONERY FOR ADMIN BUILDING - 09/05/24	1		830.57
INV 614222647	09/05/2024 OFFICEWORKS	PURCHASE OR PRINTER CARTRIDGES AND STATIONERY FOR ADMIN BUILDING - 09/05/24	1	729.62	
INV 614340829	16/05/2024 OFFICEWORKS	PURCHASE OF FOOTREST AND WIRELESS MOUSE FOR ENGINEERING OFFICE - 16/05/24 - VARIATION APPROVED	1	100.95	
EFT32168	17/06/2024 SCAVENGER SUPPLIES AND FIRE SAFETY	OLIVER MAGNUM WILDLANDS FIRE BOOTS FOR BFB VOLUNTEER MEMBERS X 11 PAIRS - 06/06/24	1		7,218.76
INV INV-20090	05/06/2024 SCAVENGER SUPPLIES AND FIRE SAFETY	PURCHASE OF HIVIS PPE UNIFORMS FOR VOLUNTEER FIRE CREW - 05/06/24	1	3,573.63	
INV INV-20154	06/06/2024 SCAVENGER SUPPLIES AND FIRE SAFETY	WILDLANDS FIRE BOOTS FOR BFB VOLUNTEER MEMBERS X 11 PAIRS - 06/06/24	1	3,645.13	
EFT32169	17/06/2024 SLIMLINE WAREHOUSE DISPLAY SHOPS	PURCHASE MOBILE DISPLAY TOWERS & BROCHURES FOR YORK COMMUNITY RESOURCE CENTRE - 02/05/2024	1		1,046.30
INV 485120	02/05/2024 SLIMLINE WAREHOUSE DISPLAY SHOPS	PURCHASE MOBILE DISPLAY TOWERS & BROCHURES FOR YORK COMMUNITY RESOURCE CENTRE - 02/05/2024	1	1,046.30	
EFT32170	17/06/2024 SUNNY SIGNS COMPANY PTY LTD	SUPPLY OF TRAFFIC SIGNS AS PER QUOTATION 486736 - 30/05/2024	1		3,925.90
INV 515947	30/05/2024 SUNNY SIGNS COMPANY PTY LTD	SUPPLY OF TRAFFIC SIGNS AS PER QUOTATION 486736 - 30/05/2024	1	3,925.90	
EFT32171	17/06/2024 SYNERGY	ELECTRICITY	1		1,117.29
INV 785488350	31/05/2024 SYNERGY	ELECTRICITY	1	1,117.29	
EFT32172	17/06/2024 T-QUIP	SUPPLY SHARPENING TO THE TORO 3575 - 27TH - 30TH MAY 2024 - VARIATION APPROVED	1		1,891.30
INV 29843	30/05/2024 T-QUIP	SUPPLY SHARPENING TO THE TORO 3575 - 27TH - 30TH MAY 2024 - VARIATION APPROVED	1	1,891.30	
EFT32173	17/06/2024 TARRAN NELSON PTY LTD T/A YORK AUTO ELECTRICS	REPAIR AND SUPPLY PARTS TO THE BEAVER TAIL Y1660 - BEACON LIGHT REPAIRS - 31/05/24	1		509.30
INV INV-2700	31/05/2024 TARRAN NELSON PTY LTD T/A YORK AUTO ELECTRICS	REPAIR AND SUPPLY PARTS TO THE BEAVER TAIL Y1660 - BEACON LIGHT REPAIRS - 31/05/24	1	509.30	
EFT32174	17/06/2024 TREE TECH AUSTRALIA	TREE PRUNING FOR APRIL 2024 - 25/05/2024	1		4,950.00

Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 11

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV-0169	25/05/2024 TREE TECH AUSTRALIA	TREE PRUNING FOR APRIL 2024 - 25/05/2024	1	3,960.00	
INV INV-0168	25/05/2024 TREE TECH AUSTRALIA	TREE PRUNING FOR APRIL 2024 - 25/05/2024	1	990.00	
EFT32175	17/06/2024 VOCUS COMMUNICATIONS	MONTHLY INTERNET CHARGES - JUNE 2024	1		385.00
INV P1160178	01/06/2024 VOCUS COMMUNICATIONS	MONTHLY INTERNET CHARGES - JUNE 2024	1	385.00	
EFT32176	17/06/2024 WATER CORPORATION OF WA	WATER CHARGES	1		3,633.42
INV 9007876065	29/05/2024 WATER CORPORATION OF WA	WATER CHARGES	1	482.61	
INV 9007881841	29/05/2024 WATER CORPORATION OF WA	WATER CHARGES	1	5.73	
INV 9007882561	29/05/2024 WATER CORPORATION OF WA	WATER CHARGES	1	1,650.12	
INV 9007890852	30/05/2024 WATER CORPORATION OF WA	WATER CHARGES	1	915.53	
INV 9007891759	30/05/2024 WATER CORPORATION OF WA	WATER CHARGES	1	143.35	
INV 9007884305	30/05/2024 WATER CORPORATION OF WA	WATER CHARGES	1	47.10	
INV 9007884524	30/05/2024 WATER CORPORATION OF WA	WATER CHARGES	1	47.10	
INV 9007884268	30/05/2024 WATER CORPORATION OF WA	WATER CHARGES	1	47.10	
INV 9016178461	31/05/2024 WATER CORPORATION OF WA	WATER CHARGES	1	50.30	
INV 9007890035	31/05/2024 WATER CORPORATION OF WA	WATER CHARGES	1	197.38	
INV 9016178488	31/05/2024 WATER CORPORATION OF WA	WATER CHARGES	1	47.10	
EFT32177	17/06/2024 WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES 06/05/24-04/06/24 - ADMIN	1		937.02
INV 220748	04/06/2024 WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES 06/05/24-04/06/24 - ADMIN	1	937.02	
EFT32178	17/06/2024 YORK & DISTRICT CO-OPERATIVE LTD	MONTHLY SUPPLIES & REFRESHMENTS FOR ADMIN BUILDING - MAY 2024	1		1,680.35
INV 641207347	31/05/2024 YORK & DISTRICT CO-OPERATIVE LTD	MONTHLY SUPPLIES & REFRESHMENTS FOR DEPOT - MAY 2024	1	173.44	
INV 641207347	31/05/2024 YORK & DISTRICT CO-OPERATIVE LTD	PURCHASE OF SAFETY BONUS VOUCHERS FOR OUTSIDE STAFF - MAY 2024	1	300.00	
INV 641205928	31/05/2024 YORK & DISTRICT CO-OPERATIVE LTD	MONTHLY SUPPLIES & REFRESHMENTS FOR ADMIN BUILDING - MAY 2024	1	697.20	
INV 641207332	31/05/2024 YORK & DISTRICT CO-OPERATIVE LTD	MONTHLY SUPPLIES & REFRESHMENTS FOR CRC BUILDING - MAY 2024	1	472.76	
INV 641207214	31/05/2024 YORK & DISTRICT CO-OPERATIVE LTD	MONTHLY SUPPLIES & REFRESHMENTS FOR RESIDENCY MUSEUM - MAY 2024	1	36.95	
EFT32179	17/06/2024 YORK MITRE 10	MONTHLY MAINTENANCE SUPPLIES FOR DEPOT - MAY 2024	1		1,730.91
INV YSHIRE MAY 2	31/05/2024 YORK MITRE 10	PURCHASE OF SAFETY BONUS VOUCHERS FOR OUTSIDE STAFF - MAY 2024	1	400.00	

Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 12

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV YSHIRE MAY 2	31/05/2024 YORK MITRE 10	PURCHASE OF NATIVE PLANT FOR CITIZENSHIP CEREMONY - MAY 2024	1	24.95	
INV YSHIRE MAY 2	31/05/2024 YORK MITRE 10	MONTHLY MAINTENANCE SUPPLIES FOR DEPOT - MAY 2024	1	1,305.96	
EFT32180	17/06/2024 YORK PHARMACY	PURCHASE OF HOT WATER BOTTLE AND COVER FOR THE DOOR PRIZE FOR SENIORS EXPO AND FORUM - 15/05/24	1		29.95
INV 243	31/05/2024 YORK PHARMACY	PURCHASE OF HOT WATER BOTTLE AND COVER FOR THE DOOR PRIZE FOR SENIORS EXPO AND FORUM - 15/05/24	1	29.95	
EFT32181	21/06/2024 A LADY AND HER BRUSH FACE PAINTING	FACE PAINTING SERVICES SATURDAY 01/06/2024 AND SUNDAY 02/06/2024 - 11AM TO 4PM - 05/06/2024	1		500.00
INV 93	05/06/2024 A LADY AND HER BRUSH FACE PAINTING	FACE PAINTING SERVICES SATURDAY 01/06/2024 AND SUNDAY 02/06/2024 - 11AM TO 4PM - 05/06/2024	1	500.00	
EFT32182	21/06/2024 AFGRI EQUIPMENT AUSTRALIA PTY LTD	COMPLETE A 1000HR SERVICE, PLUS LABOUR, TRAVEL AND PARTS ON JOHN DEERE 620G REGO 243648 - 23/05/2024 - VARIATION APPROVED	1		13,584.81
INV 2847957	22/05/2024 AFGRI EQUIPMENT AUSTRALIA PTY LTD	SUPPLY AND DELIVER PARTS FOR JOHN DEERE EXCAVATOR 2022 Y8769 - 22/05/2024	1	962.50	
INV 2848662	23/05/2024 AFGRI EQUIPMENT AUSTRALIA PTY LTD	COMPLETE A 1000HR SERVICE, PLUS LABOUR, TRAVEL AND PARTS ON JOHN DEERE 620G REGO 243648 - 23/05/2024 - VARIATION APPROVED	1	5,595.03	
INV 2851303	29/05/2024 AFGRI EQUIPMENT AUSTRALIA PTY LTD	SUPPLY AND DELIVER PARTS FOR JOHN DEERE EXCAVATOR 2022 Y8769 - 29/05/2024	1	792.59	
INV 2853873	06/06/2024 AFGRI EQUIPMENT AUSTRALIA PTY LTD	SUPPLY REPAIRS TO THE JOHN DEERE GRADER - WEAR INSERTS & BLADE TEST - 06/06/2024	1	1,268.34	
INV 2853864	06/06/2024 AFGRI EQUIPMENT AUSTRALIA PTY LTD	SUPPLY REPAIRS TO THE JOHN DEERE GRADER (LIFT CYLINDER, CIRCLE CYLINDER, SHIMMING) - 06/06/2024	1	445.50	
INV 2853780	06/06/2024 AFGRI EQUIPMENT AUSTRALIA PTY LTD	SUPPLY AND REPAIR PARTS FOR THE JOHN DEERE 620G GRADER Y8496 - 06/06/2024	1	3,822.69	
INV 2853826	06/06/2024 AFGRI EQUIPMENT AUSTRALIA PTY LTD	SUPPLY AND REPAIR PARTS FOR THE JOHN DEERE 620G GRADER Y8496 - 06/06/24 - VARIATION APPROVED	1	362.60	
INV 2854321	08/06/2024 AFGRI EQUIPMENT AUSTRALIA PTY LTD	SUPPLY REPAIRS TO THE JOHN DEERE GRADER LATCH - 08/06/2024	1	335.56	
EFT32183	21/06/2024 ALGA CONFERENCE CO-ORDINATORS	REGISTRATION FOR CEO TO ATTEND THE AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION'S NATIONAL GENERAL ASSEMBLY - 10/06/2024	1		2,990.00
INV NGA241557	10/06/2024 ALGA CONFERENCE CO-ORDINATORS	REGISTRATION FOR CEO TO ATTEND THE AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION'S NATIONAL GENERAL ASSEMBLY - 10/06/2024	1	1,495.00	
INV NGA241558	10/06/2024 ALGA CONFERENCE CO-ORDINATORS	REGISTRATION FOR SHIRE PRESIDENT TO ATTEND THE AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION'S NATIONAL GENERAL ASSEMBLY - 10/06/2024	1	1,495.00	



Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 13

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT32184	21/06/2024 ARMSIGN PTY LTD	STAGE 1 DEVELOP SIGNAGE AND WAYFINDING DESIGN SUITE AND MANUFACTURE AND INSTALL SIGNAGE AS PER RFQ 20-2324 - 13/06/2024	1		22,381.50
INV 40528	13/06/2024 ARMSIGN PTY LTD	STAGE 1 DEVELOP SIGNAGE AND WAYFINDING DESIGN SUITE AND MANUFACTURE AND INSTALL SIGNAGE AS PER RFQ 20-2324 - 13/06/2024	1	22,381.50	
EFT32185	21/06/2024 ASB MARKETING	STAFF UNIFORM - TAMARA HOOPER - 11/06/2024	1		181.50
INV 37970	11/06/2024 ASB MARKETING	STAFF UNIFORM - TAMARA HOOPER - 11/06/2024	1	181.50	
EFT32186	21/06/2024 ASH & RAIN PTY LTD THE JAHAYA REIGN FAMILY TRUST (IMPRINT PLASTIC)	PURCHASE OF 7X STAFF NAME BADGES - 18/06/24	1		130.90
INV INV-2733	18/06/2024 ASH & RAIN PTY LTD THE JAHAYA REIGN FAMILY TRUST (IMPRINT PLASTIC)	PURCHASE OF 7X STAFF NAME BADGES - 18/06/24	1	130.90	
EFT32187	21/06/2024 AUTOPRO NORTHAM	SUPPLY FOR COLLECTION X1 RC2 STRUT 160NM	1		33.73
INV 1144303	10/06/2024 AUTOPRO NORTHAM	SUPPLY FOR COLLECTION X1 RC2 STRUT 160NM	1	33.73	
EFT32188	21/06/2024 AVON FENZING	SUPPLY AND INSTALL 220M CHAINMESH FENCING AT FORREST OVAL, ADD 2M LEAF GATE AND 3 ROWS OF BARBWIRE ON TOP AS PER QUOTE -17/06/2024	1		17,352.83
INV 1153	17/06/2024 AVON FENZING	SUPPLY AND INSTALL 220M CHAINMESH FENCING AT FORREST OVAL, ADD 2M LEAF GATE AND 3 ROWS OF BARBWIRE ON TOP AS PER QUOTE -17/06/2024	1	17,352.83	
EFT32189	21/06/2024 AVON MIDLAND COUNTRY ZONE WALGA	MEMBERSHIP SUBSCRIPTION 2023	1		2,420.00
INV 00000389	16/11/2023 AVON MIDLAND COUNTRY ZONE WALGA	MEMBERSHIP SUBSCRIPTION 2023	1	2,420.00	
EFT32190	21/06/2024 AVON VALLEY AG	SUPPLY FOR COLLECTION SELECT XTRA 20 LITRE DRUMS - 06/06/2024	1		3,286.73
INV Y133783	06/06/2024 AVON VALLEY AG	SUPPLY FOR COLLECTION SELECT XTRA 20 LITRE DRUMS - 06/06/2024	1	3,102.00	
INV Y133973	12/06/2024 AVON VALLEY AG		1	184.73	
EFT32191	21/06/2024 AVON VALLEY PICTURE FRAMING	PURCHASE OF PUBLICATION - TOLLING THE TIME: FOR RESALE AT THE YORK VISITOR CENTRE - 20/06/24	1		140.00
INV 20062024	20/06/2024 AVON VALLEY PICTURE FRAMING	PURCHASE OF PUBLICATION - TOLLING THE TIME: FOR RESALE AT THE YORK VISITOR CENTRE - 20/06/24	1	140.00	
EFT32192	21/06/2024 AVON WASTE	YORK HERITAGE WEEKEND - ADDITIONAL SERVICE OF STREET AND PARK BINS ON SUNDAY 28/04/2024	1		470.00

Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 14

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 00062767	15/05/2024 AVON WASTE	YORK HERITAGE WEEKEND - ADDITIONAL SERVICE OF STREET AND PARK BINS ON SUNDAY 28/04/2024	1	470.00	
EFT32193	21/06/2024 BAKERS CREEK PTY LTD	SUPPLY AND INSTALL BRIDGE OVER SPOON DRAIN AT YORK CEMETERY & AMENDMENT TO THE BRIDGE IN CEMETERY WITH ADDITIONAL MATERIALS NEEDED - 13/06/2024	1		4,237.00
INV 453	13/06/2024 BAKERS CREEK PTY LTD	SUPPLY AND INSTALL BRIDGE OVER SPOON DRAIN AT YORK CEMETERY & AMENDMENT TO THE BRIDGE IN CEMETERY WITH ADDITIONAL MATERIALS NEEDED - 13/06/2024	1	4,237.00	
EFT32194	21/06/2024 BARLINGS WOODWORKS	SUPPLY DRESSED CYPRESS PINE BOLLARDS WITH CHAMFERED TOP AND COLLAR- 18/06/2024	1		2,445.00
INV 39960	18/06/2024 BARLINGS WOODWORKS	SUPPLY DRESSED CYPRESS PINE BOLLARDS WITH CHAMFERED TOP AND COLLAR- 18/06/2024	1	2,445.00	
EFT32195	21/06/2024 BELLISSIMO YORK	SUPPLY CATERING FOR COUNCIL 26 NOVEMBER 2023	1		220.00
INV 00000219	18/06/2024 BELLISSIMO YORK	SUPPLY CATERING FOR COUNCIL 26 NOVEMBER 2023	1	220.00	
EFT32196	21/06/2024 BGC QUARRIES	SUPPLY AND DELIVER 108 TONNE OF CR001 CRUSHED ROCK - 31/05/2024	1		2,529.37
INV 12042024	12/04/2024 BGC QUARRIES	SUPPLY AND DELIVER CRUSHED ROCK TO THE DEPOT- 12/04/2024	1	99.76	
INV 29052024	29/05/2024 BGC QUARRIES	SUPPLY & DELIVER CRUSHED ROCK TO THE SHIRE OF YORK DEPOT - 29/05/2024	1	118.12	
INV IQ46999	31/05/2024 BGC QUARRIES	SUPPLY AND DELIVER 108 TONNE OF CR001 CRUSHED ROCK - 31/05/2024	1	2,311.49	
EFT32197	21/06/2024 BILL MARWICK	SUPPLY OF HISTORICAL BOOKS FOR RESALE AT THE YORK VISITOR CENTRE - APRIL 2024	1		120.00
INV APRIL2024	18/06/2024 BILL MARWICK	SUPPLY OF HISTORICAL BOOKS FOR RESALE AT THE YORK VISITOR CENTRE - APRIL 2024	1	120.00	
EFT32198	21/06/2024 BLING DESIGN	YORKIDS EVENT 2024 - GRAPHIC DESIGN FEES AS PER QUOTE 1689 - DOUBLE SIDED AS FLYER & SINGLE SIDED 14/A3 POSTER AS PRINT READY - 18/05/2024	1		350.00
INV 1991	18/05/2024 BLING DESIGN	YORKIDS EVENT 2024 - GRAPHIC DESIGN FEES AS PER QUOTE 1689 - DOUBLE SIDED AS FLYER & SINGLE SIDED 14/A3 POSTER AS PRINT READY - 18/05/2024	1	350.00	
EFT32199	21/06/2024 BLUE FORCE PTY LTD	ALARM MONITORING SERVICES FOR YVC - 04/06/2024	1		22.71
INV 205773	04/06/2024 BLUE FORCE PTY LTD	ALARM MONITORING SERVICES FOR YVC - 04/06/2024	1	22.71	
EFT32200	21/06/2024 BRITTANY MOORE - WITH, B	MONTHLY SOCIAL MEDIA MANAGEMENT - MAY & JUNE 2024	1		1,980.00

Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 15

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV-0230	12/06/2024 BRITTANY MOORE - WITH, B	MONTHLY SOCIAL MEDIA MANAGEMENT - MAY & JUNE 2024	1	1,980.00	
EFT32201	21/06/2024 BUSH CONTRACTING	SUPPLY AND DELIVER SOIL MIX TO YORK CEMETERY. -18/06/2024	1		3,696.00
INV INV-0367	18/06/2024 BUSH CONTRACTING	SUPPLY AND DELIVER SOIL MIX TO YORK CEMETERY. -18/06/2024	1	3,300.00	
INV INV-0366	18/06/2024 BUSH CONTRACTING	PROVIDE FLOAT HIRE ROLLER FOR WORKS DEPOT TO RICKEY SIDING RD - 18.06.2024	1	396.00	
EFT32202	21/06/2024 CATHERINE NICOLA MINCHERTON (THE GOOD LIFE STORE)	YORKIDS EVENT 2024 - LIGHTNING CAT 01/06/24 - FINAL PAYMENT	1		150.00
INV INV-1030	05/06/2024 CATHERINE NICOLA MINCHERTON (THE GOOD LIFE STORE)	YORKIDS EVENT 2024 - LIGHTNING CAT 01/06/24 - FINAL PAYMENT	1	150.00	
EFT32203	21/06/2024 CENTRAL DISTRICTS AIRCONDITIONING (CDA)	INVESTIGATE AND REPAIR AIRCONDITIONING UNIT IN ADMIN OFFICE (CEO/CESO/GOVERNANCE OFFICES) - 17/06/2024	1		130.00
INV 00021028	17/06/2024 CENTRAL DISTRICTS AIRCONDITIONING (CDA)	INVESTIGATE AND REPAIR AIRCONDITIONING UNIT IN ADMIN OFFICE (CEO/CESO/GOVERNANCE OFFICES) - 17/06/2024	1	130.00	
EFT32204	21/06/2024 CIRCUITWEST	YORKIDS EVENT 2024 - THE MAGICAL WEEDY SEADRAGON - SATURDAY 01/06/2024 - 07/06/2024	1		1,650.00
INV INV-1100	07/06/2024 CIRCUITWEST	YORKIDS EVENT 2024 - THE MAGICAL WEEDY SEADRAGON - SATURDAY 01/06/2024 - 07/06/2024	1	1,650.00	
EFT32205	21/06/2024 CODEY REDMOND	STAFF REIMBURSEMENT - PARKING COSTS FOR TRAINING AT MOORE - 13/06/2024	1		50.48
INV 13062024	13/06/2024 CODEY REDMOND	STAFF REIMBURSEMENT - PARKING COSTS FOR TRAINING AT MOORE - 13/06/2024	1	50.48	
EFT32206	21/06/2024 CORSIGN WA	SUPPLY SIGNAGE AND DELIVER VIA THEIR TOLL ACCOUNT - CATHOLIC D -13/06/2024	1		170.50
INV 00085885	13/06/2024 CORSIGN WA	SUPPLY SIGNAGE AND DELIVER VIA THEIR TOLL ACCOUNT - CATHOLIC D -13/06/2024	1	170.50	
EFT32207	21/06/2024 COTERRA PTY LTD T/A COTERRA ENVIRONMENT	SUPPORT FOR EPBC ASSESSMENT PROCESS - CLEARING FOR ROAD IMPROVEMENTS (RFQ11-2324)	1		8,635.00
INV 10005296	07/06/2024 COTERRA PTY LTD T/A COTERRA ENVIRONMENT	SUPPORT FOR EPBC ASSESSMENT PROCESS - CLEARING FOR ROAD IMPROVEMENTS (RFQ11-2324)	1	8,635.00	
EFT32208	21/06/2024 COUNTRY COPIERS	PHOTOCOPIER CHARGES 07/05/2024-04/06/2024	1		114.29
INV 220846	04/06/2024 COUNTRY COPIERS	PHOTOCOPIER CHARGES 07/05/2024-04/06/2024	1	114.29	

Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 16

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT32209	21/06/2024 COUNTRY WOMEN'S ASSOCIATION (CWA YORK BRANCH)	YORKIDS EVENT 2024 - CWA - CONTRIBUTION TO YORKIDS PROGRAM - SCONE MAKING AND CRAFT ACTIVITIES - SATURDAY 01/06/2024 AND SUNDAY 02/06/2024	1		200.00
INV 017	08/06/2024 COUNTRY WOMEN'S ASSOCIATION (CWA YORK BRANCH)	YORKIDS EVENT 2024 - CWA - CONTRIBUTION TO YORKIDS PROGRAM - SCONE MAKING AND CRAFT ACTIVITIES - SATURDAY 01/06/2024 AND SUNDAY 02/06/2024	1	200.00	
EFT32210	21/06/2024 CRITTERS UP CLOSE	YORKIDS EVENT 2024 - CRITTERS UP CLOSE WILDLIFE 2 FULL DAYS, GAZEBO DISPLAY 06/06/2024	1		3,000.00
INV INV-0578	06/06/2024 CRITTERS UP CLOSE	YORKIDS EVENT 2024 - CRITTERS UP CLOSE WILDLIFE 2 FULL DAYS, GAZEBO DISPLAY 06/06/2024	1	3,000.00	
EFT32211	21/06/2024 D & A PLUMBING & GAS SERVICES	SUPPLY & INSTALL VALVE TO WATER TANKS AT SHIRE OVAL - 10/06/2024	1		3,598.27
INV 610	10/06/2024 D & A PLUMBING & GAS SERVICES	SUPPLY & INSTALL VALVE TO WATER TANKS AT SHIRE OVAL - 10/06/2024	1	3,180.79	
INV 616	12/06/2024 D & A PLUMBING & GAS SERVICES	PROVIDE AND INSTALL REPLACEMENT GAS COOKTOP AT 51 ROE ST YORK - 12/06/2024	1	241.48	
INV 633	17/06/2024 D & A PLUMBING & GAS SERVICES	CARRY OUT WORKS TO CLEAR BLOCKAGE AT AVON PARK TOILETS - 17/06/2024	1	176.00	
EFT32212	21/06/2024 DARRYS PLUMBING AND GAS	SUPPLY AND INSTALL 1X NORPOLE ICE MACHINE AND REMOVE OLD ONE - 11/06/2024	1		5,197.50
INV IV01682	11/06/2024 DARRYS PLUMBING AND GAS	SUPPLY AND INSTALL 1X NORPOLE ICE MACHINE AND REMOVE OLD ONE - 11/06/2024	1	4,977.50	
INV IV01692	13/06/2024 DARRYS PLUMBING AND GAS	PROVIDE PUMPING OUT OF ELECTRICAL PIT AT THE FORREST OVAL - 13/06/2024	1	220.00	
EFT32213	21/06/2024 DAZZA'S CONCRETE	ADMIN CARPARK- REMOVAL OF EXISTING PAVEMENTS AND KERBS AND POUR & FINISH CONCRETE CROSSOVER 08/06/2024	1		7,874.00
INV 180	08/06/2024 DAZZA'S CONCRETE	ADMIN CARPARK- REMOVAL OF EXISTING PAVEMENTS AND KERBS AND POUR & FINISH CONCRETE CROSSOVER 08/06/2024	1	5,170.00	
INV 181	08/06/2024 DAZZA'S CONCRETE	CONSTRUCTION OF CONCRETE PAD TO INSTALL A NEW STANDPIPE AT BURGESS SIDING - 08/06/2024	1	2,704.00	
EFT32214	21/06/2024 E & M J ROSHER	SUPPLY AND DELIVER TO THE SHIRE OF YORK 1X KUBOTA 24.8HP DIESEL CAB UTILITY VEHICLE - 04/06/2024	1		47,038.72
INV 1476567	04/06/2024 E & M J ROSHER	PURCHASE OF 1X TTI 300L SPRAYER WITH HOSE REEL 4M BOOM ELECT SOLINOID - 04/06/2024	1	5,821.20	
INV 1476569	04/06/2024 E & M J ROSHER	SUPPLY AND DELIVER TO THE SHIRE OF YORK 1X KUBOTA 24.8HP DIESEL CAB UTILITY VEHICLE - 04/06/2024	1	41,217.52	

Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 17

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT32215	21/06/2024 ETC SOLUTIONS	ELECTRICAL LOAD ASSESSMENT - SHIRE OF YORK ADMINISTRATION BUILDING FOR CONNECTING NEW STANDBY GENERATOR - 30/04/2024	1		7,176.40
INV INV14153	30/04/2024 ETC SOLUTIONS	ELECTRICAL LOAD ASSESSMENT - SHIRE OF YORK ADMINISTRATION BUILDING FOR CONNECTING NEW STANDBY GENERATOR - 30/04/2024	1	7,176.40	
EFT32216	21/06/2024 ETHAN DANIEL GORS - EG SERVICING (GORS MECHANICAL)	COMPLETE THE PREVENTATIVE MAINTENANCE AND REPAIRS ON G930 VOLVO GRADER - 18/06/2024	1		5,771.80
INV INV-0043	18/06/2024 ETHAN DANIEL GORS - EG SERVICING (GORS MECHANICAL)	COMPLETE THE PREVENTATIVE MAINTENANCE AND REPAIRS ON G930 VOLVO GRADER - 18/06/2024	1	4,962.40	
INV INV-0042	18/06/2024 ETHAN DANIEL GORS - EG SERVICING (GORS MECHANICAL)	COMPLETE MAINTENANCE & REPAIR ON 930 VOLVO GRADER Y205 - COOLANT TEMP SENSOR, HOSE CLAMP, PRESSURE TEST, TEST - 18/06/2024	1	809.40	
EFT32217	21/06/2024 FEDERATION OF WA PCYC - YORK POLICE BLUE LIGHT UNIT	YORKIDS EVENT 2024 - YORK POLICE BLUE LIGHT UNIT - SILENT DISCO - YORK TOWN HALL - SATURDAY 01/06/2024	1		406.00
INV CINV0001070	23/05/2024 FEDERATION OF WA PCYC - YORK POLICE BLUE LIGHT UNIT	YORKIDS EVENT 2024 - YORK POLICE BLUE LIGHT UNIT - SILENT DISCO - YORK TOWN HALL - SATURDAY 01/06/2024	1	406.00	
EFT32218	21/06/2024 FOCUS NETWORKS	FOCUS NETWORK - MONTHLY SUPPORT FOR JUNE - 10/06/2024	1		7,283.17
INV SAAS-14033	10/06/2024 FOCUS NETWORKS	FOCUS NETWORK - MONTHLY SUPPORT FOR JUNE - 10/06/2024	1	7,283.17	
EFT32219	21/06/2024 FREESTYLE NOW	YORKIDS EVENT 2024 - FREESTYLE NOW - 2 X DAYS OF COACHING AND JAM SESSIONS PLUS PRIZES - 05/06/2024	1		3,498.00
INV 1080	05/06/2024 FREESTYLE NOW	YORKIDS EVENT 2024 - FREESTYLE NOW - 2 X DAYS OF COACHING AND JAM SESSIONS PLUS PRIZES - 05/06/2024	1	3,498.00	
EFT32220	21/06/2024 FUEL DISTRIBUTORS	SUPPLY AND DELIVER TO THE SHIRE OF YORK 4,500L OF DIESEL - 05/06/2024 - VARIATION APPROVED	1		8,216.33
INV 53104265	05/06/2024 FUEL DISTRIBUTORS	SUPPLY AND DELIVER TO THE SHIRE OF YORK 4,500L OF DIESEL - 05/06/2024 - VARIATION APPROVED	1	8,216.33	
EFT32221	21/06/2024 GERALD MCMAHON	PIGEON CULLING IN THE SHIRE OF YORK - 4TH JUNE 2024 - 05/06/2024	1		500.00
INV 42	05/06/2024 GERALD MCMAHON	PIGEON CULLING IN THE SHIRE OF YORK - 4TH JUNE 2024 - 05/06/2024	1	500.00	
EFT32222	21/06/2024 INDUSTRIAL AUTOMATION	CARRY OUT WORKS ON GWAMBYGINE STANDPIPE & RAILWAY RD STANDPIPE - 06/06/2024	1		7,609.80
INV SINV-15547	06/06/2024 INDUSTRIAL AUTOMATION	CARRY OUT WORKS ON GWAMBYGINE STANDPIPE & RAILWAY RD STANDPIPE - 06/06/2024	1	7,609.80	

Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 18

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT32223	21/06/2024 JACOB ALLISON (ALLISON CONTRACTING & BOILERMAKING)	CARRY OUT PLATING AND REPAIRS TO BOBCAT BUCKET & AUGER REPAIRS, INCLUDING TRAVEL COMPLETED AT THE SHIRE OF YORK - 11/06/2024	1		706.00
INV INV-0079	11/06/2024 JACOB ALLISON (ALLISON CONTRACTING & BOILERMAKING)	CARRY OUT PLATING AND REPAIRS TO BOBCAT BUCKET & AUGER REPAIRS, INCLUDING TRAVEL COMPLETED AT THE SHIRE OF YORK - 11/06/2024	1	706.00	
EFT32224	21/06/2024 JLT RISK SOLUTIONS PTY LTD	REGIONAL RISK CO-ORDINATOR FEES JUNE 2024	1		5,646.47
INV 062-216029	11/06/2024 JLT RISK SOLUTIONS PTY LTD	REGIONAL RISK CO-ORDINATOR FEES JUNE 2024	1	5,646.47	
EFT32225	21/06/2024 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1		0.01
INV 00094783	15/05/2024 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1	0.01	
EFT32226	21/06/2024 LANDGATE	ANNUAL GENERAL REVALUATION - RURAL UNIMPROVED VALUE PROPERTIES 23/24	1		13,216.66
INV 393346	16/05/2024 LANDGATE	ANNUAL GENERAL REVALUATION - RURAL UNIMPROVED VALUE PROPERTIES 23/24	1	12,518.94	
INV 393381	21/05/2024 LANDGATE	ANNUAL GENERAL REVALUATION - COUNTRY URBAN UV RURAL UNIMPROVED VALUE PROPERTIES 23/24 - 21/05/2024	1	342.89	
INV 393587	29/05/2024 LANDGATE	ANNUAL GENERAL REVALUATION - RURAL UNIMPROVED VALUE PROPERTIES 23/24	1	219.73	
INV 393619	30/05/2024 LANDGATE	ANNUAL GENERAL REVALUATION - RURAL UNIMPROVED VALUE PROPERTIES 23/24	1	91.60	
INV 394063	06/06/2024 LANDGATE	ANNUAL GENERAL REVALUATION VALUATION SERVICES - 06/06/2024	1	43.50	
EFT32227	21/06/2024 LANDMARK PRODUCTS PTY LTD	SUPPLY AND DELIVER 2.0M STEEL SLATTED SEAT - MANOR RED WITHIN GROUND LEGS 11/06/2024	1		2,387.00
INV 139974	11/06/2024 LANDMARK PRODUCTS PTY LTD	SUPPLY AND DELIVER 2.0M STEEL SLATTED SEAT - MANOR RED WITHIN GROUND LEGS 11/06/2024	1	2,387.00	
EFT32228	21/06/2024 LEANNE PATRICIA LEE	REIMBURSEMENT FOR STAFF UNIFORMS & 1 PAIR OF SHOES - 19/06/24	1		76.52
INV 19062024	19/06/2024 LEANNE PATRICIA LEE	REIMBURSEMENT FOR STAFF UNIFORMS & 1 PAIR OF SHOES - 19/06/24	1	76.52	
EFT32229	21/06/2024 LG BEST PRACTICES PTY LTD	LG BEST PRACTICES PROVIDE RATES SERVICES FOR THE MONTH OF MAY 2024 - 31/05/2024	1		10,422.00
INV 22480	31/05/2024 LG BEST PRACTICES PTY LTD	PROVIDE DEBTORS SERVICES FOR THE MONTH OF MAY 2024 - 31/05/2024	1	3,690.00	
INV 22481	31/05/2024 LG BEST PRACTICES PTY LTD	LG BEST PRACTICES PROVIDE RATES SERVICES FOR THE MONTH OF MAY 2024 - 31/05/2024	1	6,732.00	
EFT32230	21/06/2024 LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	PROVIDE INDUCTION TO LOCAL GOVERNMENT - WORKSHOP JULY 2024 - 17/06/2024	1		545.00

Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 19

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 38779	17/06/2024 LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA		1	545.00	
EFT32231	21/06/2024 LYNDLE STOKES DESIGN	LSO PROVIDE GRAPHIC DESIGN EDITS - 10/06/2024	1		488.40
INV INV-SOY7906	10/06/2024 LYNDLE STOKES DESIGN	LSO PROVIDE GRAPHIC DESIGN EDITS - 10/06/2024	1	396.00	
INV INV-SOY7948	12/06/2024 LYNDLE STOKES DESIGN	PROVISION OF ORGANISATIONAL VALUES ICONS FOR USE IN CORPORATE DOCUMENTATION - 12/06/24	1	92.40	
EFT32232	21/06/2024 MAL AUTOMOTIVES	COMPLETE A SERVICE ON VEHICLE P165 2023 MAZDA CX8 - 13/06/2024	1		325.88
INV 30775	13/06/2024 MAL AUTOMOTIVES	COMPLETE A SERVICE ON VEHICLE P165 2023 MAZDA CX8 - 13/06/2024	1	325.88	
EFT32233	21/06/2024 MINUTEMAN PRESS MIDLAND	SUPPLY BUSINESS CARDS FOR KYLIE-PROJECT MANAGER - 23/05/204	1		339.70
INV 25077	23/05/2024 MINUTEMAN PRESS MIDLAND	SUPPLY BUSINESS CARDS FOR KYLIE-PROJECT MANAGER - 23/05/204	1	179.30	
INV 25122	30/05/2024 MINUTEMAN PRESS MIDLAND	PRINTING SERVICES FOR 100X DL BROCHURE FOR ALGA NATIONAL GENERAL ASSEMBLY - 30/05/24	1	160.40	
EFT32234	21/06/2024 NORM REYNOLDS ELECTRICAL & FURNITURE	PURCHASE OF COOKTOP AND OVEN FOR ROE ST HOUSING - 10/06/2024	1		1,340.00
INV 52010018169	10/06/2024 NORM REYNOLDS ELECTRICAL & FURNITURE	PURCHASE OF COOKTOP AND OVEN FOR ROE ST HOUSING - 10/06/2024	1	1,340.00	
EFT32235	21/06/2024 OZTROLOGY PTY LTD	OZTROLOGY AUSTRALIAN CARDS FOR RETAIL SALE AT YVC PRE-PACKED 60 FIVE OF EACH ANIMAL - 20/11/2023	1		175.00
INV 1219	20/11/2023 OZTROLOGY PTY LTD	OZTROLOGY AUSTRALIAN CARDS FOR RETAIL SALE AT YVC PRE-PACKED 60 FIVE OF EACH ANIMAL - 20/11/2023	1	175.00	
EFT32236	21/06/2024 PATCHWORK ON AVON	YORKIDS EVENT MACRAME ACTIVITY SECOND PAYMENT - 17/05/2024	1		396.00
INV POA001	17/05/2024 PATCHWORK ON AVON	YORKIDS EVENT MACRAME ACTIVITY SECOND PAYMENT - 17/05/2024	1	396.00	
EFT32237	21/06/2024 PHILIPPA GALBRAITH	STAFF REIMBURSEMENT FOR OFFICEWORKS PURCHASE OF STATIONERY ON 10.06.2024 - 14/06/2024	1		205.11
INV 14062024	14/06/2024 PHILIPPA GALBRAITH	STAFF REIMBURSEMENT FOR OFFICEWORKS PURCHASE OF STATIONERY ON 10.06.2024 - 14/06/2024	1	205.11	
EFT32238	21/06/2024 PROTON PROMOTIONAL ADVERTISING PTY LTD	PROTON PROMOTIONAL - PROVIDE SHIRE OF YORK BRANDED USB DRIVES 16GB X100	1		1,204.50
INV 023982	06/06/2024 PROTON PROMOTIONAL ADVERTISING PTY LTD	PROTON PROMOTIONAL - PROVIDE SHIRE OF YORK BRANDED USB DRIVES 16GB. X100	1	1,204.50	

Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 20

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT32239	21/06/2024 PURPLE COMMUNICATIONS AUSTRALIA PTY LTD T/A CANNINGS PURPLE	AI TRAINING AND POLICY FOR LOCAL GOVERNMENT - FIXED FEE 29/02/2024	1		2,750.00
INV 20986	29/02/2024 PURPLE COMMUNICATIONS AUSTRALIA PTY LTD T/A CANNINGS PURPLE	AI TRAINING AND POLICY FOR LOCAL GOVERNMENT - FIXED FEE 29/02/2024	1	2,750.00	
EFT32240	21/06/2024 REBECCA LEE-ANNE ATKINSON	STAFF REIMBURSEMENT FOR MEALS - TOURISM CONFERENCE 3X3 PEOPLE	1		331.13
INV 17062024	17/06/2024 REBECCA LEE-ANNE ATKINSON	STAFF REIMBURSEMENT FOR UNIFORMS - 17/06/2024	1	161.00	
INV 17062024	17/06/2024 REBECCA LEE-ANNE ATKINSON	STAFF REIMBURSEMENT FOR MEALS - TOURISM CONFERENCE 3X3 PEOPLE	1	170.13	
EFT32241	21/06/2024 REGIONAL AUSTRALIA INSTITUTE	CR SMYTHE VIRTUAL ATTENDANCE AT NATIONAL REGIONAL HOUSING SUMMIT - 09/02/24	1		20.00
INV 454	06/02/2024 REGIONAL AUSTRALIA INSTITUTE	CR SMYTHE VIRTUAL ATTENDANCE AT NATIONAL REGIONAL HOUSING SUMMIT - 09/02/24	1	20.00	
EFT32242	21/06/2024 RIVER CONSERVATION SOCIETY INC	STORE AND CARE FOR 50 X NATIVE VERGE TREES - 05/06/24	1		350.00
INV 123	05/06/2024 RIVER CONSERVATION SOCIETY INC	STORE AND CARE FOR 50 X NATIVE VERGE TREES - 05/06/24	1	250.00	
INV 124	18/06/2024 RIVER CONSERVATION SOCIETY INC	HIRE OF ENVIROMENTAL CENTRE FOR TWO SENIORS TECH CLASSES APRIL AND MAY 2024 - 18/06/2024	1	100.00	
EFT32243	21/06/2024 ROUS ELECTRICAL	CARRY OUT REPAIRS TO FORREST O VAL LIGHTING INCLUDING LABOUR - 14/06/2024	1		5,086.18
INV 00003914	13/06/2024 ROUS ELECTRICAL	SUPPLY AND INSTALL NEW LIGTHING TO KITCHEN IN ROE ST HOUSING - 13/06/2024	1	550.00	
INV 00003913	13/06/2024 ROUS ELECTRICAL	INSTALL NEW OVEN ROE ST - 13/06/2024	1	110.00	
INV 00003915	14/06/2024 ROUS ELECTRICAL	CARRY OUT REPAIRS TO FORREST O VAL LIGHTING INCLUDING LABOUR - 14/06/2024	1	4,426.18	
EFT32244	21/06/2024 RURAL TRAFFIC SERVICES	PROVIDE TRAFFIC MANAGEMENT SERVICES TO TENTH ROAD - 31/05/2024	1		1,824.90
INV 00004828	31/05/2024 RURAL TRAFFIC SERVICES	PROVIDE TRAFFIC MANAGEMENT SERVICES TO TENTH ROAD - 31/05/2024	1	1,824.90	
EFT32245	21/06/2024 RURAL WATER COUNCIL OF WA INC	MEMBERSHIP SUBSCRIPTION 2023	1		300.00
INV 00000255	14/11/2024 RURAL WATER COUNCIL OF WA INC	MEMBERSHIP SUBSCRIPTION 2023	1	300.00	
EFT32246	21/06/2024 SANITY MUSIC STORES	PURCHASE OF DVDS FOR LIBRARY - 26/05/24	1		61.97
INV 108548	14/04/2024 SANITY MUSIC STORES	CREDIT NOTE - ORIGINAL INVOICE WAS ENTERED AS A DEBIT AND WAS PAID. PAYMENT HAS BEEN REFUNDED BACK TO BANK ACC - 19/06/24	1	-158.97	
INV 108560	14/04/2024 SANITY MUSIC STORES	PURCHASE OF DVDS FOR LIBRARY - 14/04/24	1	34.99	



Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 21

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 108838	26/05/2024 SANITY MUSIC STORES	PURCHASE OF DVDS FOR LIBRARY - 26/05/24	1	139.07	
INV 108905	09/06/2024 SANITY MUSIC STORES	PURCHASE OF DVDS FOR LIBRARY - 09/06/24	1	22.99	
INV 108924	09/06/2024 SANITY MUSIC STORES	PURCHASE OF DVDS FOR LIBRARY - 09/06/24	1	23.89	
EFT32247	21/06/2024 SEEK LIMITED	SEEK ADVERT - TOWN MAINTENANCE - GENERAL HAND (CASUAL POOL) - 18/06/24	1		803.00
INV 700613160	18/06/2024 SEEK LIMITED	SEEK ADVERT - TOWN MAINTENANCE - GENERAL HAND (CASUAL POOL) - 18/06/24	1	401.50	
INV 700613160	18/06/2024 SEEK LIMITED	SEEK ADVERT - TOWN MAINTENANCE GENERAL HAND (3 MONTH SHORT TERM CONTRACT) - 18/06/24	1	401.50	
EFT32248	21/06/2024 SHARLA SIMUNOV	STAFF REIMBURSEMENT - UNIFORM ALLOWANCE - 17/06/2024	1		500.00
INV 17062024	17/06/2024 SHARLA SIMUNOV	STAFF REIMBURSEMENT - UNIFORM ALLOWANCE - 17/06/2024	1	500.00	
EFT32249	21/06/2024 SHARON LESLIE	STAFF REIMBURSEMENT FOR RAT & MOUSE BLOCKS - 17/06/2024	1		6.65
INV 17062024	17/06/2024 SHARON LESLIE	STAFF REIMBURSEMENT FOR RAT & MOUSE BLOCKS - 17/06/2024	1	6.65	
EFT32250	21/06/2024 SHELLEY HALL	REIMBURSEMENT FOR STAFF UNIFORMS - 17/06/24	1		75.25
INV 17062024	17/06/2024 SHELLEY HALL	REIMBURSEMENT FOR STAFF UNIFORMS - 17/06/24	1	75.25	
EFT32251	21/06/2024 SHIRE OF NORTHAM	OLD QUARRY ROAD TIPPING FEES FOR MAY 2024 - 10/06/2024	1		22,345.55
INV 30382	10/06/2024 SHIRE OF NORTHAM	OLD QUARRY ROAD TIPPING FEES FOR MAY 2024 - 10/06/2024	1	22,345.55	
EFT32252	21/06/2024 SHONA ZULSDORF	AUDIT & RISK COMMITTEE ATTENDANCE FEE MEETING DATE - 11 JUNE 2024 - 13/06/2024	1		172.00
INV 13062024	13/06/2024 SHONA ZULSDORF	AUDIT & RISK COMMITTEE ATTENDANCE FEE MEETING DATE - 11 JUNE 2024 - 13/06/2024	1	172.00	
EFT32253	21/06/2024 STATEWIDE TRAFFIC SERVICES	TRAFFIC MANAGEMENT AND TRAFFIC CONTROL SERVICES AT TENTH ROAD, YORK FOR 20TH OF MAY 2024 - 31/05/2024	1		3,654.20
INV 00000646	31/05/2024 STATEWIDE TRAFFIC SERVICES	TRAFFIC MANAGEMENT AND TRAFFIC CONTROL SERVICES AT TENTH ROAD, YORK FOR 20TH OF MAY 2024 - 31/05/2024	1	1,827.10	
INV 00000647	31/05/2024 STATEWIDE TRAFFIC SERVICES	TRAFFIC MANAGEMENT AND CONTROL SERVICES FOR TENTH ROAD ON 22ND OF MAY - DRAINAGE WORKS PROJECT - 31/05/2024	1	1,827.10	
EFT32254	21/06/2024 SYNERGY	ELECTRICITY	1		9,127.52
INV 467568350	04/06/2024 SYNERGY	ELECTRICITY	1	7,167.40	

Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 22

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 108761310	06/06/2024 SYNERGY	ELECTRICITY	1	-188.03	
INV 335462800	12/06/2024 SYNERGY	ELECTRICITY	1	2,148.15	
EFT32255	21/06/2024 T-QUIP	SUPPLY AND DELIVER PARTS FOR HAKO CITYMASTER 650 4X4 DIESEL RIDE ON SWEEPER Y6742 - 07/06/2024	1		844.80
INV 129930 #32	07/06/2024 T-QUIP	SUPPLY AND DELIVER PARTS FOR HAKO CITYMASTER 650 4X4 DIESEL RIDE ON SWEEPER Y6742 - 07/06/2024	1	844.80	
EFT32256	21/06/2024 TALIS CONSULTANTS	PROJECT WORK YORK QUELLINGTON ROAD - STAGE 2 CONCEPT DESIGN & STAGE 3 DETAILED DESIGN - 31/05/2024	1		22,161.15
INV 31668	31/05/2024 TALIS CONSULTANTS	PROJECT WORK YORK QUELLINGTON ROAD - STAGE 2 CONCEPT DESIGN & STAGE 3 DETAILED DESIGN - 31/05/2024	1	14,734.50	
INV 31851	12/06/2024 TALIS CONSULTANTS	CONSULTANCY SERVICES MAY 2024 - PROJECT WORK STAGE 3 - DETAILED DESIGN - 12/06/2024	1	7,426.65	
EFT32257	21/06/2024 TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES FOR DEPOT - 09/06/2024	1		855.28
INV 0548-5337610	02/06/2024 TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES FOR DEPOT - 28/05/2024	1	115.72	
INV 0548-5337610	02/06/2024 TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES FOR LIBRARY - 21/05/2024	1	90.27	
INV 0549-5337610	09/06/2024 TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES FOR DEPOT - 09/06/2024	1	412.26	
INV 0550-5337610	16/06/2024 TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES FOR LIBRARY - 06/06/2024	1	110.31	
INV 0550-5337610	16/06/2024 TEAM GLOBAL EXPRESS PTY LTD		1	126.72	
EFT32258	21/06/2024 THE FLOUR MILL CAFE YORK	SUPPLY OF CATERING FOR COMMUNITY WORKSHOP AT THE YRCC - 18/06/2024	1		538.50
INV 15234	29/05/2024 THE FLOUR MILL CAFE YORK	SUPPLY CATERING - FAREWELL - 29/05/2024	1	199.00	
INV 15239	18/06/2024 THE FLOUR MILL CAFE YORK	SUPPLY CATERING FOR EMPLOYEES FAREWELL MORNING TEA - 25 JUNE 2024 - 18/06/2024	1	110.00	
INV 15240	18/06/2024 THE FLOUR MILL CAFE YORK	SUPPLY OF CATERING FOR COMMUNITY WORKSHOP AT THE YRCC - 18/06/2024	1	229.50	
EFT32259	21/06/2024 THE GOOD LIFE STORE	PURCHASE OF LOCAL GIFTS FOR CITIZENSHIP CEREMONIES X3 - 12/06/24	1		103.50
INV INV-1031	12/06/2024 THE GOOD LIFE STORE	PURCHASE OF LOCAL GIFTS FOR CITIZENSHIP CEREMONIES X3 - 12/06/24	1	103.50	
EFT32260	21/06/2024 THE WOODVINE TRUST T/A THE BOOKING CREW	YORKIDS EVENT 2024 - CIRCUS CHALLENGE WORKSHOPS - SATURDAY 01/06/2024 AND SUNDAY 02/06/2024	1		2,174.13

Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 23

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV-000405	17/06/2024 THE WODDVINE TRUST T/A THE BOOKING CREW	YORKIDS EVENT 2024 - CIRCUS CHALLENGE WORKSHOPS - SATURDAY 01/06/2024 AND SUNDAY 02/06/2024	1	2,174.13	
EFT32261	21/06/2024 TIMBER INSIGHT PTY LTD	CARRY OUT SWING BRIDGE REPAIR WORK AS PER THE QUOTE PROVIDED ON 27/02/2024 - 13/06/2024	1		18,111.35
INV 00004607	13/06/2024 TIMBER INSIGHT PTY LTD	CARRY OUT SWING BRIDGE REPAIR WORK AS PER THE QUOTE PROVIDED ON 27/02/2024 - 13/06/2024	1	18,111.35	
EFT32262	21/06/2024 TOP NOTCH TREE SURGEONS - BOORN WIRIN	PROVIDING CLEARING OF TREES ALONG TALBOT WEST AND ROAD PREPARATION OF TRAFFIC MANAGEMENT PLAN WITH IMPLEMENTATION AND HIRE COST OF ALL REQUIRED EQUIPMENTS. - 14/06/2024	1		27,500.00
INV INV-600	14/06/2024 TOP NOTCH TREE SURGEONS - BOORN WIRIN	PROVIDING CLEARING OF TREES ALONG TALBOT WEST AND ROAD PREPARATION OF TRAFFIC MANAGEMENT PLAN WITH IMPLEMENTATION AND HIRE COST OF ALL REQUIRED EQUIPMENTS. - 14/06/2024	1	27,500.00	
EFT32263	21/06/2024 TOTALLY WORK WEAR	PPE UNIFORMS FOR DEPOT - 17/06/2024	1		303.04
INV MD45843.D1	17/06/2024 TOTALLY WORK WEAR	PPE UNIFORMS FOR DEPOT - 17/06/2024	1	303.04	
EFT32264	21/06/2024 TREE TECH AUSTRALIA	TREE PRUNING MARWICK ROAD, STATION RD - RFT 05-2324 - 16/06/2024	1		38,580.41
INV INV-0173	16/06/2024 TREE TECH AUSTRALIA	TREE PRUNING MARWICK ROAD, STATION RD - RFT 05-2324 - 16/06/2024	1	38,580.41	
EFT32265	21/06/2024 WATER CORPORATION OF WA	WATER CHARGES	1		938.98
INV 9007882166	29/05/2024 WATER CORPORATION OF WA	WATER CHARGES	1	365.58	
INV 9007882254	29/05/2024 WATER CORPORATION OF WA	WATER CHARGES	1	573.40	
EFT32266	21/06/2024 WCP CIVIL PTY LTD	CONSTRUCTION OF PRAM RAMPS AND OTHER ACCESS WORKS AS PART OF AVON TERRACE IMPROVEMENT WORKS - 27/05/24	1		396,965.31
INV 31341A	27/05/2024 WCP CIVIL PTY LTD	CONSTRUCTION OF PRAM RAMPS AND OTHER ACCESS WORKS AS PART OF AVON TERRACE IMPROVEMENT WORKS - 27/05/24	1	354,420.98	
INV 31341B	27/05/2024 WCP CIVIL PTY LTD	AVON TERRACE IMPROVEMENT WORKS - 27/05/24	1	42,544.33	
EFT32267	21/06/2024 WHEATBELT FACE PAINTING COMPANY	YORKIDS EVENT 2024 - WHEATBELT FACE PAINTING COMPANY - FACE PAINTING SERVICES SATURDAY 01/06/2024 AND SUNDAY 02/06/2024 - 17/05/2024	1		990.00
INV 15358	17/05/2024 WHEATBELT FACE PAINTING COMPANY	YORKIDS EVENT 2024 - WHEATBELT FACE PAINTING COMPANY - FACE PAINTING SERVICES SATURDAY 01/06/2024 AND SUNDAY 02/06/2024 - 17/05/2024	1	990.00	
EFT32268	21/06/2024 WINC.	STATIONARY SUPPLIES FOR ADMIN - 06/06/24	1		464.28

Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 24

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 9045369231	23/05/2024 WINC.	STATIONARY SUPPLIES FOR ADMIN BUILDING - 23/05/24	1	2.74	
INV 9045361801	23/05/2024 WINC.	CREDIT NOTE - STATIONARY SUPPLIES FOR ADMIN BUILDING - 23/05/24	1	-25.80	
INV 9045478501	06/06/2024 WINC.	STATIONARY SUPPLIES FOR ADMIN - 06/06/24	1	424.42	
INV 9045559440	18/06/2024 WINC.	OFFICE STATIONERY SUPPLIES - USB CHARGER, REXEL THIMBLETES, STAPLES - 18/06/2024	1	62.92	
EFT32269	21/06/2024 WOOLWORTHS GROUP LIMITED	PURCHASE OF REQUESTED ITEMS/BOOKS FOR YORK PUBLIC LIBRARY - 14/06/2024	1		216.00
INV T1-018B2-1790	14/06/2024 WOOLWORTHS GROUP LIMITED	PURCHASE OF REQUESTED ITEMS/BOOKS FOR YORK PUBLIC LIBRARY - 14/06/2024	1	216.00	
EFT32270	21/06/2024 YORK BRANCH WILDFLOWER SOCIETY OF WA	PURCHASE OF STOCK - CALICO BAGS YORK WILDFLOWER SOCIETY FOR RESALE - 01/06/2024	1		80.00
INV 01062024	01/06/2024 YORK BRANCH WILDFLOWER SOCIETY OF WA	PURCHASE OF STOCK - CALICO BAGS YORK WILDFLOWER SOCIETY FOR RESALE - 01/06/2024	1	80.00	
EFT32271	21/06/2024 YORK LANDSCAPE SUPPLIES	SUPPLY FOR COLLECTION - 24M3 PINE WOODCHIP SOFTFALL FOR THE AVON PARK - 06/06/2024	1		3,825.00
INV 00009366	28/05/2024 YORK LANDSCAPE SUPPLIES	SUPPLY DELIVERY OF BRICKIES SAND TO DEPOT - 28/05/2024	1	129.00	
INV 00009370	06/06/2024 YORK LANDSCAPE SUPPLIES	SUPPLY FOR COLLECTION - 24M3 PINE WOODCHIP SOFTFALL FOR THE AVON PARK - 06/06/2024	1	3,696.00	
EFT32272	25/06/2024 ARCHIVAL SURVIVAL	SUPPLY OF ARCHIVAL MATERIALS AND SUPPLIES FOR THE YORK RESIDENCY MUSEUM - 13/06/2024	1		2,060.08
INV 00072862	13/06/2024 ARCHIVAL SURVIVAL	SUPPLY OF ARCHIVAL MATERIALS AND SUPPLIES FOR THE YORK RESIDENCY MUSEUM - 13/06/2024	1	2,060.08	
EFT32273	25/06/2024 ASB MARKETING	STAFF UNIFORMS - JUNE 2024	1		4,527.24
INV 37969	11/06/2024 ASB MARKETING	STAFF UNIFORMS - JUNE 2024	1	3,975.59	
INV 38603	19/06/2024 ASB MARKETING	STAFF UNIFORMS - PIP GALBRAITH 19/06/2024	1	551.65	
EFT32274	25/06/2024 AUSTRALIAN TAXATION OFFICE	BAS - MAY 2024	1		48,874.00
INV BAS - MAY 24	19/06/2024 AUSTRALIAN TAXATION OFFICE	BAS - MAY 2024	1	48,874.00	
EFT32275	25/06/2024 BUGMAN PEST SERVICES (GREENPALM HOLDINGS P/L)	PROVIDE MULTIPLE PIGEON BAITING ATTENDANCE WITHIN THE SHIRE OF YORK - VARIATION APPROVED - 20/06/2024	1		605.00

Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 25

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV_20240620	20/06/2024 BUGMAN PEST SERVICES (GREENPALM HOLDINGS P/L)	PROVIDE MULTIPLE PIGEON BAITING ATTENDANCE WITHIN THE SHIRE OF YORK - VARIATION APPROVED - 20/06/2024	1	605.00	
EFT32276	25/06/2024 CENTRAL DISTRICTS AIRCONDITIONING (CDA)	CALL OUT FEE TO INVESTIGATE AND REPAIR LEAK IN AIRCONDITIONER UNIT - WHEATBELT WOMENS HUB (VARIATION APPROVED) - 10/06/2024	1		195.00
INV 00020939	10/06/2024 CENTRAL DISTRICTS AIRCONDITIONING (CDA)	CALL OUT FEE TO INVESTIGATE AND REPAIR LEAK IN AIRCONDITIONER UNIT - WHEATBELT WOMENS HUB (VARIATION APPROVED) - 10/06/2024	1	195.00	
EFT32277	25/06/2024 CTI XPRESS	FREIGHT 2X PACKAGES EXPRESS SERVICE FREIGHT FROM KILSYTH VIC TO CTI HAZELMERE AND GENERAL SERVICE FROM CTI HAZELMERE TO YORK - 21/06/2024	1		1,438.11
INV PO15562	21/06/2024 CTI XPRESS	FREIGHT 2X PACKAGES EXPRESS SERVICE FREIGHT FROM KILSYTH VIC TO CTI HAZELMERE AND GENERAL SERVICE FROM CTI HAZELMERE TO YORK - 21/06/2024	1	1,438.11	
EFT32278	25/06/2024 D & A PLUMBING & GAS SERVICES	REPAIRS TO DISABLED BATHROOM YORK RESIDENCY MUSEUM - CLEAR BLOCKAGE IN THE DISABLED BATHROOM - 19/06/2024	1		121.00
INV 6388	19/06/2024 D & A PLUMBING & GAS SERVICES	REPAIRS TO DISABLED BATHROOM YORK RESIDENCY MUSEUM - CLEAR BLOCKAGE IN THE DISABLED BATHROOM - 19/06/2024	1	121.00	
EFT32279	25/06/2024 DARRYS PLUMBING AND GAS	CARRY OUT REPAIRS ON TOWN HALL TOILETS - UNBLOCK MALE URINAL (VARIATION APPROVED) - 18/06/2024	1		1,020.14
INV INV01697	18/06/2024 DARRYS PLUMBING AND GAS	CARRY OUT REPAIRS ON TOWN HALL TOILETS - UNBLOCK MALE URINAL (VARIATION APPROVED) - 18/06/2024	1	464.64	
INV IV01704	20/06/2024 DARRYS PLUMBING AND GAS	INVESTIGATE SENSOR ISSUE AT THE YRCC - URINAL SENSOR IN MENS TOILET - 20/06/2024	1	132.00	
INV IV01702	20/06/2024 DARRYS PLUMBING AND GAS	CARRY OUT REPAIRS TO HOWICK ST TOILETS FLUSHING SYSTEM - VARIATION INCLUDED - 20/06/2024	1	423.50	
EFT32280	25/06/2024 ENVIRO PIPES PTY LTD	SUPPLY & DELIVER 2X ADAPTORS FOR CORRUGATED PIPE, ENVIRO PIPE COUPLING, 10X CORRUGATED PIPE HSPE 5.815M MAXWELL ST - 09/05/2024	1		12,967.90
INV 63243	09/05/2024 ENVIRO PIPES PTY LTD	SUPPLY & DELIVER 2X ADAPTORS FOR CORRUGATED PIPE, ENVIRO PIPE COUPLING, 10X CORRUGATED PIPE HSPE 5.815M MAXWELL ST - 09/05/2024	1	12,809.50	
INV 63242	09/05/2024 ENVIRO PIPES PTY LTD	SUPPLY & DELIVER CORRUGATED PIPE HDPE 6.165 MTR AS PER QUOTE Q81772 - 09/05/2024	1	158.40	
EFT32281	25/06/2024 GERALD MCMAHON	CORELLA CULLING IN THE SHIRE OF YORK - 18/06/2024	1		500.00
INV 43	19/06/2024 GERALD MCMAHON	CORELLA CULLING IN THE SHIRE OF YORK - 18/06/2024	1	500.00	

Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 26

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT32282	25/06/2024 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1		1,016.84
INV 00095809	12/06/2024 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1	1,016.84	
EFT32283	25/06/2024 KTS - KELYN TRAINING SERVICES	DELIVER BASIC WORKSITE TRAFFIC MANAGEMENT & CONTROL COURSE INCLUDING WHITE CARD TRAINING & TRAVE FEE FOR TUESDAY 25.06.2024 - THURSDAY 27.06.2024 - 19/06/2024	1		5,583.50
INV 33268	19/06/2024 KTS - KELYN TRAINING SERVICES	DELIVER BASIC WORKSITE TRAFFIC MANAGEMENT & CONTROL COURSE INCLUDING WHITE CARD TRAINING & TRAVE FEE FOR TUESDAY 25.06.2024 - THURSDAY 27.06.2024 - 19/06/2024	1	5,583.50	
EFT32284	25/06/2024 MOORE AUSTRALIA	COMPIATION OF FINANCIAL ACTIVITY STATEMENT, END OF MONTH INDEPENDENT REVIEW SERVICE - 11/06/2024	1		2,612.50
INV 436073	11/06/2024 MOORE AUSTRALIA	COMPIATION OF FINANCIAL ACTIVITY STATEMENT, END OF MONTH INDEPENDENT REVIEW SERVICE - 11/06/2024	1	2,612.50	
EFT32285	25/06/2024 OFFICE LINE GROUP PTY LTD	PURCHASE OF FURNITURE FOR THE LIBRARY (INCLUDING FREIGHT) - CHAIRS, MEETING TABLE, SIT STAND DESK - 29/05/2024	1		3,680.60
INV 83927	29/05/2024 OFFICE LINE GROUP PTY LTD	PURCHASE OF FURNITURE FOR THE LIBRARY (INCLUDING FREIGHT) - CHAIRS, MEETING TABLE, SIT STAND DESK - 29/05/2024	1	3,680.60	
EFT32286	25/06/2024 PREMIERE EVENTS	SUPPLY OF YORK MOTORCYCLE MERCAHNDISE - 20 X BLACK TSHIRTS & 17X FESTIVAL HOODIES FOR RESALE AT YORK VISITOR CENTRE - 05/02/2024	1		1,060.95
INV 02023029	05/02/2024 PREMIERE EVENTS	SUPPLY OF YORK MOTORCYCLE MERCAHNDISE - 20 X BLACK TSHIRTS & 17X FESTIVAL HOODIES FOR RESALE AT YORK VISITOR CENTRE - 05/02/2024	1	1,060.95	
EFT32287	25/06/2024 ROUS ELECTRICAL	WIRE IN INSTALLATION OF 2 X PEOPLE COUNTERS AT THE YORK VISITOR CENTRE & YORK TOWN HALL - 20/06/2024	1		968.00
INV 00003921	20/06/2024 ROUS ELECTRICAL	WIRE IN INSTALLATION OF 2 X PEOPLE COUNTERS AT THE YORK VISITOR CENTRE & YORK TOWN HALL - 20/06/2024	1	968.00	
EFT32288	25/06/2024 SHRED-X PTY LTD	240L BIN SHREDDING COLLECTION - 31/05/24	1		39.01
INV 02226310	31/05/2024 SHRED-X PTY LTD	240L BIN SHREDDING COLLECTION - 31/05/24	1	39.01	
EFT32289	25/06/2024 SLIDE & RIDE CONTRACTING - RON DELLA BOSCA	EMERGENCY TRANSPORT TO RETRIEVE AND TRANSPORT TALBOT FIRE TRUCK TO SHIRE DEPOT FOLLOWING INCIDENT - 27/05//2024	1		330.00
INV 894	27/05/2024 SLIDE & RIDE CONTRACTING - RON DELLA BOSCA	EMERGENCY TRANSPORT TO RETRIEVE AND TRANSPORT TALBOT FIRE TRUCK TO SHIRE DEPOT FOLLOWING INCIDENT - 27/05//2024	1	330.00	

Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 27

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT32290	25/06/2024 SQUARE PEG COMMUNITY SUPPORT	YORKIDS EVENT 2024 - SQUARE PEG COMMUNITY SUPPORT - SENSORY PLAY AND QUIET ZONE -SECOND PAYMENT- 24/06/2024	1		400.00
INV 00002	24/06/2018 SQUARE PEG COMMUNITY SUPPORT	YORKIDS EVENT 2024 - SQUARE PEG COMMUNITY SUPPORT - SENSORY PLAY AND QUIET ZONE -SECOND PAYMENT- 24/06/2024	1	400.00	
EFT32291	25/06/2024 SYNERGY	ELECTRICITY	1		2,444.10
INV 254322430	20/06/2024 SYNERGY	ELECTRICITY	1	2,444.10	
EFT32292	25/06/2024 WHEATBELT TECH EDUCATION	WHEATBELT TECH EDUCATION - PROVIDED DELIVERY OF IT LESSONS FOR 2 X SENIOR CITIZENS ON 01/04/24 & 21/05/24 - 19/06/2024	1		600.00
INV 0015	19/06/2024 WHEATBELT TECH EDUCATION	WHEATBELT TECH EDUCATION - PROVIDED DELIVERY OF IT LESSONS FOR 2 X SENIOR CITIZENS ON 01/04/24 & 21/05/24 - 19/06/2024	1	600.00	
EFT32293	25/06/2024 WREN OIL	OIL WASTE DISPOSAL & ADMIN/COMPLIANCE FEES 11/06/2024 - TRANSFER STATION	1		572.00
INV 171893	19/06/2024 WREN OIL	OIL WASTE DISPOSAL & ADMIN/COMPLIANCE FEES 11/06/2024 - TRANSFER STATION	1	572.00	
EFT32294	25/06/2024 ALEISHA BELLUSSI	ALEISHA BELLUSSI REFUND CAT TRAP BOND # 271134	2		100.00
INV T1	20/06/2022 ALEISHA BELLUSSI	ALEISHA BELLUSSI REFUND CAT TRAP BOND # 271134	2	100.00	
EFT32295	25/06/2024 BUILDING AND ENERGY	BSL COLLECTION FOR MAY 2024	2		1,318.97
INV T6	10/06/2024 BUILDING AND ENERGY	BSL COLLECTION FOR MAY 2024	2	1,318.97	
EFT32296	25/06/2024 CONSTRUCTION TRAINING FUND	CTF COLLECTION MAY 2024	2		853.00
INV T9	10/06/2024 CONSTRUCTION TRAINING FUND	CTF COLLECTION MAY 2024	2	853.00	
EFT32297	25/06/2024 KARLY GUADAGNIN	KARLY GUADAGNIN REFUND OVAL BOND # 271375	2		1,060.00
INV T83	24/06/2024 KARLY GUADAGNIN	KARLY GUADAGNIN REFUND OVAL BOND # 271375	2	1,060.00	
EFT32298	25/06/2024 MELISSA DIANNE WELSH	REFUND CRC ROOM BOND # 271335	2		100.00
INV T83	20/06/2024 MELISSA DIANNE WELSH	REFUND CRC ROOM BOND # 271335	2	100.00	
EFT32299	25/06/2024 SHIRE OF YORK	BSL COLLECTION - AGENCY FEE MAY 2024	2		108.00
INV T6	10/06/2024 SHIRE OF YORK	BSL COLLECTION - AGENCY FEE MAY 2024	2	75.00	
INV T9	10/06/2024 SHIRE OF YORK	CTF COLLECTION AGENCY FEE 2024	2	33.00	
EFT32300	25/06/2024 TIM WHITE	TIM WHITE CAT TRAP BOND REFUND # 271196	2		100.00

Date: 16/07/2024  
Time: 1:13:07PM

Shire of York

USER: Iona Sheehan-Lee  
PAGE: 28

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV T1	24/06/2024 TIM WHITE	TIM WHITE CAT TRAPO BOND REFUND # 271196	2	100.00	
EFT32301	25/06/2024 WILLEM SNYMAN	REFUND OF KERB BOND - LOT 145 (68) ANDREWS AVE, YORK - RECEIPT 254862 PAID 10/12/2021	2		500.00
INV T4	19/06/2024 WILLEM SNYMAN	REFUND OF KERB BOND - LOT 145 (68) ANDREWS AVE, YORK - RECEIPT 254862 PAID 10/12/2021	2	500.00	
DD17204.1	13/06/2024 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL 130624	1		29,176.15
INV SUPERANNUA	13/06/2024 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL 130624	1	29,176.15	
DD17242.1	27/06/2024 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL 25 JUNE 2024	1		29,938.80
INV SUPERANNUA	27/06/2024 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL 25 JUNE 2024	1	29,938.80	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL FUND BANK	1,246,367.05
2	TRUST FUND BANK	4,139.97
TOTAL		1,250,507.02





SHIRE OF YORK  
BUSINESS CARD SUMMARY  
May 2024

*BUSINESS CARD 1 (M202) – EXECUTIVE MANAGER INFRASTRUCTURE AND DEVELOPMENT SERVICES*

Total purchases May 2024 \$ 3,425.19

11.05.24 Flight Centre Pa, South Brisbane Aus Retail Purchase 10/05  
23.05.24 Shire Of York Trust, York Aus Retail Purchase 21/05  
25.05.24 Speedy Spares, Kensington Aus Retail Purchase 24/05  
30.05.24 Card Fee

*BUSINESS CARD 2 (M203) – EXECUTIVE MANAGER CORPORATE AND COMMUNITY SERVICES*

Total balance May 2024 \$ 4,844.35

07.05.24 Buffer Plan, San Francisco Us Retail Purchase-International 06/05 49.57 U.S. Dollar  
07.05.24 International Transaction Fee  
07.05.24 Buffer Plan, San Francisco Us Retail Purchase-International 06/05 49.58 U.S. Dollar  
07.05.24 International Transaction Fee  
11.05.24 Flight Centre Pa, South Brisbane Aus Retail Purchase 10/05  
17.05.24 Landgate, Midland Aus Retail Purchase 15/05  
17.05.24 Barclay Books, York Aus Retail Purchase 16/05  
18.05.24 Smp\*Botanicalia, York Aus Retail Purchase 16/05  
25.05.24 Surveymonkeycore,003 5315920752 Aus Retail Purchase-International 24/05  
25.05.24 International Transaction Fee  
26.05.24 Autodesk ADY, North Ryde Aus Retail Purchase 25/05  
30.05.24 Card Fee

[www.bendigobank.com.au](http://www.bendigobank.com.au)





MONTHLY LIST OF FUEL CARD TRANSACTIONS  
31 May 2024

TRANSACTION DATE	SUPPLIER	REGISTRATION	MODEL	TOTAL AMOUNT
7-May	S24 SAWYERS VALLEY	1HS4231	SEDAN 2022 MAZDA CX5 TOURING ACTIVE WAGON WHITE SUV 1HS4231 (EMRDS)	\$ 71.92
13-May	BP THE LAKES 1903	1HS4231	SEDAN 2022 MAZDA CX5 TOURING ACTIVE WAGON WHITE SUV 1HS4231 (EMRDS)	\$ 98.89
13-May	WEX AUSTRALIA	1HS4231	SEDAN 2022 MAZDA CX5 TOURING ACTIVE WAGON WHITE SUV 1HS4231 (EMRDS)	\$ 0.50
20-May	CALTIX GLEN FOREST	1HS4231	SEDAN 2022 MAZDA CX5 TOURING ACTIVE WAGON WHITE SUV 1HS4231 (EMRDS)	\$ 86.52
28-May	S24 SAWYERS VALLEY	1HS4231	SEDAN 2022 MAZDA CX5 TOURING ACTIVE WAGON WHITE SUV 1HS4231 (EMRDS)	\$ 79.75
1-May	PUMA ENERGY YORK ROADHOUSE	1HS2886	SEDAN 2022 HYUNDAI ELITE SUV INTENSE BLUE SUV 1HS2886 (EHO)	\$ 76.83
9-May	BETTER CHOICE STRATTON	1HS2886	SEDAN 2022 HYUNDAI ELITE SUV INTENSE BLUE SUV 1HS2886 (EHO)	\$ 78.00
16-May	BETTER CHOICE STRATTON	1HS2886	SEDAN 2022 HYUNDAI ELITE SUV INTENSE BLUE SUV 1HS2886 (EHO)	\$ 79.68
23-May	BETTER CHOICE STRATTON	1HS2886	SEDAN 2022 HYUNDAI ELITE SUV INTENSE BLUE SUV 1HS2886 (EHO)	\$ 82.23
27-May	CALTIX WOODLOD	1HS2886	SEDAN 2022 HYUNDAI ELITE SUV INTENSE BLUE SUV 1HS2886 (EHO)	\$ 67.59
6-May	PUMA ENERGY YORK ROADHOUSE	1HV884	SUV 2023 MAZDA CX5 MAXX SPORT AUTO AWD WAGON WHITE 1HV884 (LIA)	\$ 83.00
14-May	PUMA ENERGY YORK ROADHOUSE	1HV884	SUV 2023 MAZDA CX5 MAXX SPORT AUTO AWD WAGON WHITE 1HV884 (LIA)	\$ 78.88
22-May	PUMA ENERGY YORK ROADHOUSE	1HV884	SUV 2023 MAZDA CX5 MAXX SPORT AUTO AWD WAGON WHITE 1HV884 (LIA)	\$ 78.48
2-May	CALTIX GLEN FOREST	1BY541	SUBARU OUTBACK TOURING XT A91BY541 (CEO)	\$ 116.14
10-May	S24 SAWYERS VALLEY	1BY541	SUBARU OUTBACK TOURING XT A91BY541 (CEO)	\$ 96.24
13-May	CALTIX GLEN FOREST	1BY541	SUBARU OUTBACK TOURING XT A91BY541 (CEO)	\$ 100.93
1-May	ROUTE 94	1HP924	SEDAN 2021 MAZDA 3 TOURING G20 AUTO MATCH SONIC SILVER/BLACK LEATHER 1HP924 (ADMIN)	\$ 78.78
1-May	WEX AUSTRALIA	1HP924	SEDAN 2021 MAZDA 3 TOURING G20 AUTO MATCH SONIC SILVER/BLACK LEATHER 1HP924 (ADMIN)	\$ 0.50
9-May	BP THE LAKES 1903	1HP924	SEDAN 2021 MAZDA 3 TOURING G20 AUTO MATCH SONIC SILVER/BLACK LEATHER 1HP924 (ADMIN)	\$ 98.88
9-May	WEX AUSTRALIA	1HP924	SEDAN 2021 MAZDA 3 TOURING G20 AUTO MATCH SONIC SILVER/BLACK LEATHER 1HP924 (ADMIN)	\$ 0.50
17-May	BP THE LAKES 1903	1HP924	SEDAN 2021 MAZDA 3 TOURING G20 AUTO MATCH SONIC SILVER/BLACK LEATHER 1HP924 (ADMIN)	\$ 1.24
17-May	BP THE LAKES 1903	1HP924	SEDAN 2021 MAZDA 3 TOURING G20 AUTO MATCH SONIC SILVER/BLACK LEATHER 1HP924 (ADMIN)	\$ 77.86
17-May	WEX AUSTRALIA	1HP924	SEDAN 2021 MAZDA 3 TOURING G20 AUTO MATCH SONIC SILVER/BLACK LEATHER 1HP924 (ADMIN)	\$ 0.50
25-May	BP THE LAKES 1903	1HP924	SEDAN 2021 MAZDA 3 TOURING G20 AUTO MATCH SONIC SILVER/BLACK LEATHER 1HP924 (ADMIN)	\$ 1.07
25-May	BP THE LAKES 1903	1HP924	SEDAN 2021 MAZDA 3 TOURING G20 AUTO MATCH SONIC SILVER/BLACK LEATHER 1HP924 (ADMIN)	\$ 68.88
25-May	WEX AUSTRALIA	1HP924	SEDAN 2021 MAZDA 3 TOURING G20 AUTO MATCH SONIC SILVER/BLACK LEATHER 1HP924 (ADMIN)	\$ 0.50
3-May	S24 SAWYERS VALLEY	1CQ468	MAZDA CX-8 SPORT AUTO APOPTS SOUL RED 1CQ468 (EMCCS)	\$ 89.45
11-May	CALTIX MUNDARING	1CQ468	MAZDA CX-8 SPORT AUTO APOPTS SOUL RED 1CQ468 (EMCCS)	\$ 106.24
19-May	AMPOL MUNDARING	1CQ468	MAZDA CX-8 SPORT AUTO APOPTS SOUL RED 1CQ468 (EMCCS)	\$ 108.95
19-May	WEX AUSTRALIA	1CQ468	MAZDA CX-8 SPORT AUTO APOPTS SOUL RED 1CQ468 (EMCCS)	\$ 0.50
26-May	CALTIX GLEN FOREST	1CQ468	MAZDA CX-8 SPORT AUTO APOPTS SOUL RED 1CQ468 (EMCCS)	\$ 101.28

**SY068-07/24 INVESTMENTS - JUNE 2024**

<b>File Number:</b>	<b>4.7714</b>
<b>Author:</b>	<b>Codey Redmond, Manager Finance</b>
<b>Authoriser:</b>	<b>Alina Behan, Executive Manager Corporate &amp; Community Services</b>
<b>Previously before Council:</b>	<b>Not Applicable</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Appendices:</b>	<b>1. Investment Register June 2024</b>

**NATURE OF COUNCIL'S ROLE IN THE MATTER**

Legislative

**PURPOSE OF REPORT**

This report presents the balance and distribution of investments held by the Shire of York to Council.

**BACKGROUND**

Policy F4 - Investment requires Council to review the performance of its investments monthly. In accordance with the Policy, a report of investments is presented to Council to provide a summary of investments held by the Shire of York.

**COMMENTS AND DETAILS**

The Shire of York Investment Portfolio includes the following items that highlight Council's investment portfolio performance:

1. Council's Investments
2. Application of Investment Funds
3. Investment Performance

2023/24 Year to Date (YTD) Municipal and Trust interest totalling \$72,091.89 as well as Reserve interest totalling \$70,039.54 has been received and receipted as at 30 June 2024.

There was one (1) Maturing Term deposit in June which was returned to Muni operational funds.

Further details of the Shire's current term deposits and bank balances is presented in Appendix 1.

**OPTIONS**

Not applicable

**IMPLICATIONS TO CONSIDER****Consultative**

Standard and Poor's Australia - Global ratings

Financial institutions

**Strategic**

Strategic Community Plan 2020-2030

**Goal 5: Strong Leadership and Governance**

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

The Shire's public finances are sustainable in the short and long-term.

**Policy Related**

F4 Investment

Delegation 1.1.19 - Power to Invest and Manage Investments

**Financial**

Revenue from investments is a funding source for the Shire and assists in maintaining the value of reserve funds. Policies and procedures are in place to ensure appropriate, responsible and accountable measures protect the Shire's funds.

**Legal and Statutory**

Section 6.14 of the *Local Government Act 1995* is applicable and states:

**“6.14. Power to invest**

- (1) *Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the Trustees Act 1962 Part III.*
- (2A) *A local government is to comply with the regulations when investing money referred to in subsection (1).*
- (2) *Regulations in relation to investments by local governments may —*
  - (a) *make provision in respect of the investment of money referred to in subsection (1); and*
  - [(b) deleted]*
  - (c) *prescribe circumstances in which a local government is required to invest money held by it; and*
  - (d) *provide for the application of investment earnings; and*
  - (e) *generally provide for the management of those investments.”*

Regulations 19 and 19C of the *Local Government (Financial Management) Regulations 1996* are applicable and state:

**“19. Investments, control procedures for**

- (1) *A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.*
- (2) *The control procedures are to enable the identification of —*
  - (a) *the nature and location of all investments; and*
  - (b) *the transactions related to each investment.*

**19C. Investment of money, restrictions on (Act s. 6.14(2)(a))**

- (1) *In this regulation —*

**authorised institution means —**

  - (a) *an authorised deposit-taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or*

(b) *the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;*

**foreign currency** means a currency except the currency of Australia.

(2) *When investing money under section 6.14(1), a local government may not do any of the following —*

(a) *deposit with an institution except an authorised institution;*

(b) *deposit for a fixed term of more than 3 years;*

(c) *invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;*

(d) *invest in bonds with a term to maturity of more than 3 years;*

(e) *invest in a foreign currency.”*

### **Risk Related**

Funds are invested with various financial institutions in accordance with the global credit framework outlined in the Shire's investment policy to reduce risk.

### **Workforce**

The scope of this report can be managed within current operational capacity.

### **VOTING REQUIREMENTS**

**Absolute Majority: No**

#### **RESOLUTION 090724**

**Moved: Cr Chris Gibbs**

**Seconded: Cr Denese Smythe**

**That, with regard to Investments - June 2024, Council:**

- 1. Receives and notes the Shire of York Investment Portfolio, as presented in Appendix 1.**

**In Favour: Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright**

**Against: Nil**

**CARRIED 6/0**



## SHIRE OF YORK INVESTMENT PORTFOLIO

30 June 2024

Reference	Deposit Institution	S & P's	Investment Date	Maturity Date		Investment Value	% of total portfolio	Investment Rate	Value at maturity	Total Interest to be paid at maturity
<b>MUNICIPAL - Interest Bearing NCDs/TDs</b>										
Returned to Muni	AMP Banking	BBB	Thursday, 14 December 2023	Friday, 14 June 2024	183	500,000.00	7%	5.25%	513,160.96	13,160.96
	AMP Banking	BBB	Wednesday, 16 August 2023	Friday, 16 August 2024	366	500,311.65	7%	5.40%	520,574.27	27,090.85
<b>MUNICIPAL - Interest Bearing NCDs/TDs</b>						1,000,311.65	14%	5.33%	1,033,735.23	40,251.81
<b>MUNICIPAL - Other funds</b>										
	Municipal Account 118690623	BBB+				2,465,849.43	36%		2,465,849.43	0.00
	Westpac Flex-i	AA-				5,402.13	0%		5,402.13	0.00
	AMP Banking At call	BBB				28,795.86	0%		28,795.86	0.00
	AMP Banking Notice	BBB				301,889.89	4%		301,889.89	0.00
<b>MUNICIPAL - Other</b>						2,801,937.31	41%		2,801,937.31	0.00
<b>RESERVE - Interest Bearing NCDs/TDs</b>										
	AMP Banking	BBB	Tuesday, 12 December 2023	Thursday, 12 December 2024	366	1,003,684.94	15%	5.40%	1,058,032.49	54,347.55
	AMP Banking	BBB	Wednesday, 25 October 2023	Friday, 25 October 2024	366	570,783.67	8%	5.15%	600,259.56	29,475.89
	Bendigo Reserve TD		Friday, 17 May 2024	Monday, 17 February 2025	276	509,573.65	7%	4.00%	524,986.51	15,412.86
<b>RESERVE - Interest Bearing NCDs/TDs</b>						2,084,042.26	30%	5.28%	2,183,278.56	99,236.30
<b>RESERVE - Other funds</b>										
	Reserve Acct 119521748	BBB+				555,759.48	8%		555,759.48	0.00
<b>RESERVE - Other</b>						555,759.48	8%		555,759.48	0.00
<b>TRUST - Interest Bearing NCDs/TDs</b>										
72/SUBDIVISIONS	Bendigo Bank	BBB+	Monday, 29 January 2024	Wednesday, 29 January 2025	366	36,000.36	0.52%	4.75%	37,715.06	1,714.70
742/USCTIONS 2513	Bendigo Bank	BBB+	Monday, 29 January 2024	Wednesday, 29 January 2025	366	33,774.20	0.49%	4.75%	35,382.87	1,608.67
777 C/OVERERS 2514	Bendigo Bank	BBB+	Monday, 29 January 2024	Wednesday, 29 January 2025	366	64,976.56	0.94%	4.75%	68,071.40	3,094.84

TRUST - Interest Bearing NCDs/TDs			134,751.12	2%	4.75%	141,169.33	6,418.21
TRUST - Other funds							
	Trust Acct 118630649	BBB+	340,347.84	5%		340,347.84	0.00
TRUST - Other			340,347.84	5%		340,347.84	0.00
TOTALS			6,917,150	100%	5.12%	7,056,228	145,906
Reconciliation			Summary of Amounts				
by rating			TD's by bank		Bank Accounts - Bendigo Bank		
Value of Investments/Bank accounts							
AA-	5,402.13	0%	Bendigo Bank	134,751.12	5%	Municipal	2,465,849.43
BBB+	3,496,707.87	55%	AMP Banking	2,574,780.26	95%	Reserve	555,759.48
BBB	2,905,466.01	45%	National Australia Bank	0.00	0%	Trust	340,347.84
			Westpac Bank	0.00	0%	AMP At call	28,795.86
						AMP Notice	301,889.89
						Westpac Flex-i	5,402.13
TOTAL				2,709,531.38	100%	30-Jun-24	\$ 3,698,044.63
						Total Cash	6,407,576.01
			Interest Earnings		Total Cash by Fund		
			Fund	Adopted Budget	Year to Date Actual	Fund	
			Municipal	\$ 70,000.00	\$ 58,930.93	Municipal	3,802,248.96
			Reserve	\$ 47,000.00	\$ 70,039.54	Reserve	2,639,801.74
			Trust	\$ -	\$ -	Trust	475,099.00
			Total	\$ 117,000.00	\$ 128,970.47	Total	\$ 6,917,149.66

**10 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN***Nil***11 QUESTIONS FROM MEMBERS WITHOUT NOTICE**

<b>Cr Wright:</b>	<i>Can the Shire allocate in the 2025/26 budget a Reserve account for York's Bicentenary in 2031?</i>
<b>CEO Response:</b>	<i>Yes, in accordance with Section 6.11 of the Local Government Act 1995, the Shire can establish a Reserve account for a particular purpose if Council resolve to do so.</i>
<b>Cr Wright:</b>	<i>As the Bicentenary is only seven (7) years away and the Pool may be coming to fruition around that time, can the Shire provide the pool to the community as a Bicentenary gift?</i>
<b>CEO Response:</b>	<i>It is hoped the pool project will be finished before the Bicentenary in 2031, but it is difficult to answer that with definite certainty at this time as there are many factors still to align.  There will be significant amounts of community engagement to occur, a direction from Council in relation to the location of the new aquatic facility, funding to be sourced and the design of the new facility to be determined, but the Shire is working toward completion of the project.</i>

**12 BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING***Nil***13 MEETING CLOSED TO THE PUBLIC****13.1 Matters for which the Meeting may be closed****RESOLUTION  
100724****Moved: Cr Denese Smythe****Seconded: Cr Peter Wright**

**That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the *Local Government Act 1995*:**

**SY069-07/24 - Confidential - Outstanding Rates and Charges - Payment Agreement**

**This matter is considered to be confidential under Section 5.23(2)e(iii) of the *Local Government Act 1995*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government.**

**In Favour: Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright**

**Against: Nil**



**CARRIED 6/0**

*The Gallery left the meeting at 5.32pm and the doors were closed.*

**SY069-07/24 - CONFIDENTIAL - OUTSTANDING RATES AND CHARGES - PAYMENT AGREEMENT**

**RESOLUTION  
110724**

**Moved: Cr Denese Smythe**

**Seconded: Cr Chris Gibbs**

**That, with regard to Outstanding Rates and Charges – Payment Agreements, Council:**

- 1. Approves the application for a payment agreement, as presented in confidential Appendix 1.**
- 2. Notes that any default on the agreement may result in debt recovery action.**

**In Favour:** Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright

**Against:** Nil

**CARRIED 6/0**

**RESOLUTION  
120724**

**Moved: Cr Denese Smythe**

**Seconded: Cr Chris Gibbs**

**That Council opens the meeting to the public at 5.33pm.**

**In Favour:** Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright

**Against:** Nil

**CARRIED 6/0**

**13.2 Public Reading of resolutions to be made public**

*As no members of the public returned to the Gallery the one (1) Resolution made Behind Closed Doors was not read aloud.*

**14 CLOSURE**

*The Shire President thanked everyone for their attendance and closed the meeting at 5.33pm.*