



Shire of York Agenda Briefing Record

18 August 2026

Shire of York

Agenda Briefing Record

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Record from the Agenda Briefing held in the Greenhills Hall, Greenhills Road, Greenhills, on Tuesday 18 August 2026 commencing at 5:00pm.

OFFICIAL OPENING

The Presiding Member welcomed all those in attendance and declared the meeting open at 5:00pm.

Acknowledgement of Country

The York Shire Council acknowledges the Ballardong people of the Noongar Nation who are the Traditional Owners of the country where this meeting is being held and recognise their continuing connection to land, water, sky and culture. We pay our respects to all these people and their Elders past, present and emerging

ATTENDANCE

.Present

Cr Chris Gibbs	Shire President (Presiding Member)
Cr Denese Smythe	Deputy Shire President
Cr Monique Hutchinson	Councillor
Cr Melissa Welsh	Councillor

In Attendance

Anneke Birleson	Acting Chief Executive Officer
Rebecca Atkinson	Acting Executive Manager Corporate & Community Services
Thomas Bruins	Executive Manager Infrastructure & Development Services
Gail D’Arcy	Council Support Officer

Apologies

Alina Behan	Chief Executive Officer
Cr Kevin Pyke	Councillor
Cr Kevin Trent	Councillor
Cr Elaine Ashford	Councillor

Members of the Gallery

There were five (5) members of the public in the gallery at the commencement of the meeting.

ORDINARY COUNCIL MEETING AGENDA FOR MEETING TO BE HELD ON 25 AUGUST 2026

OCM ITEM SY074-08/26 - EXTENSION OF LEASE - YORK RECREATION AND CONVENTION CENTRE BAR AND FUNCTION AREA - YORK BOWLING CLUB INC

Notes from Agenda Briefing

Question Received

Is the shire able to offer the \$60,000 as requested in the extension of the lease?

Will this create a loss in any other services if so?

Does the shire have a plan if the Bowling Club do not wish to extend the lease?

Administration Response

The requested funding is due for consideration at the September Ordinary Council Meeting where options are to be presented to Council. A tentative allocation has been made in the draft 2026/27 budget, pending Council's decision. Should Council decide to support the full amount requested, an additional allocation will be required and Council may need to consider where this deficit would be offset. Should York Bowling Club decide to not renew the lease, Council will need to consider the options available.

Further Information to be Provided

Nil

OCM ITEM SY075-08/26 - PROPOSED SHIRE OF YORK BUSH FIRE BRIGADES AMENDMENT LOCAL LAW 2026

Notes from Agenda Briefing

Nil

Further Information to be Provided

Nil

OCM ITEM SY076-08/26 - COMPLETION OF RECRUITMENT PROCESS FOR APPOINTMENT OF THE CHIEF EXECUTIVE OFFICER

Notes from Agenda Briefing

Nil

Further Information to be Provided

Nil

OCM ITEM SY077-08/26 - MONTHLY FINANCIAL REPORT FOR PERIOD ENDING 30 JUNE 2026

Notes from Agenda Briefing

Nil

Further Information to be Provided

Nil

OCM ITEM SY078-08/26 - LIST OF PAYMENTS MADE FROM THE MUNICIPAL AND TRUST FUNDS FOR THE PERIOD 1 TO 31 JULY 2026

Notes from Agenda Briefing

Questions Received

1. When vehicle registrations are paid, would it be possible to also note, which department the vehicle, (eg Depot,) is for and the duration the payment is made, (eg 6 months)
2. When amounts are paid and if not already included and of course also relate to such payments, could expenses include where the funds have come from, eg Grant, Muni, etc?
3. EFT 36388 - How many of each item is allocated to this amount?
4. I note an EFT payment to Tree Tech for trimming of trees from roads within the shire. Which roads have had trees trimmed from them?
5. Can you please advise why the shire has paid \$2,000 over the last two months to Rebecca Marwick for Yoga sessions?
6. Can I please have a "to date" spend on the Waugal Rising Project and how much we received in funding for the project?
7. The bridge reserve account has a sum of \$120,000. I am assuming this is a small sum to what would be needed in the case of major work to a bridge. So how do we normally fund large bridge works? Is it via grant funding?
8. The fee for the SpacetoCo platform is a lot in my opinion. Is this to be reviewed to ascertain good value for money?

Administration Responses

1. All registrations are paid for a 12-month period except for those included in the budget to be sold as part of the plant replacement program. Officers can investigate if there is a way to automatically add the main department for each vehicle in the description.

2. This would create a significant administrative burden as the expenditure accounts are not directly linked to the associated income stream through our accounting software. In addition, any manual adjustment to the payment listing report after it was generated would need to be reviewed by an officer who had knowledge of all funding sources for each transaction.
3. Two (2) lights, two (2) tripods and one (1) memory card.
4. Please refer to the table below showing the SLKs and total length (in kms) for the scope of works for the tree pruning completed.

No.	Description	SLK	Total Length (km)
1	Quellington Road	7.84–11.04	3.20
2	Talbot Road	0.00–15.93	15.93
3	Mannavale Rd	0.31–12.95	12.64
4	Goldfields Rd/York-Tammin Rd	0.00–11.72	11.72
4	Goldfields Rd/York-Tammin Rd	18.10–21.10	3.00
5	Quonamining Road	2.68–6.32	3.64
6	Bogling Rd	0.20–2.53	2.33
		Total	52.46

5. The yoga sessions are a staff wellbeing initiative. The payments in the report relate to a total of twenty-five (25) sessions held between March and June 2026.
6. To date:

Waugal Rising Phase 1 – DLGS&CI Funding	\$55,200.00
Shire of York - Cash	\$27,252.00
	\$82,452.00
Total Expenses to 17/08/2026	\$68,719.09
Outstanding Funds to be spent	\$13,732.91

Waugal Rising Project Phase 2 – Lotterywest Funding (\$238,002). We have received the first payment of \$77,980. Spent \$43,086.63 to 17/08/2026.

7. \$120,000 is small sum when considering major bridge works and we would normally fund major works via grant funding, primarily through Main Roads WA (MRWA). To be eligible for MRWA funding, the Shire must demonstrate annual maintenance, and five yearly preventative maintenance is being undertaken. If the Shire does not undertake the required maintenance and a bridge fails, the Shire has to self-fund any repairs or reconstruction.
8. The SpacetoCo platform was procured through a competitive Request for Quote process in early 2024, following customer and internal feedback regarding the prior booking system and process. The contract was awarded as a fixed price for three years commencing April 2024 with an option to extend for a further three years. The platform has benefits for the community and the Shire, including improved utilisation of community assets, enhanced customer experience and efficiencies

in administration of bookings and associated payments. The contract will require review this financial year prior to consideration to renew.

Further Information to be Provided

Nil

OCM ITEM SY079-08/26 - LIST OF ACCOUNTS PAID USING TRANSACTION CARDS FOR THE PERIOD 1 TO 31 JULY 2026

Notes from Agenda Briefing

Nil

Further Information to be Provided

Nil

OCM ITEM SY080-08/26 - INVESTMENTS - JULY 2026

Notes from Agenda Briefing

Nil

Further Information to be Provided

Nil

MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Any Questions regarding Confidential Items, to be emailed in by Councillors

CLOSURE

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 5.09pm.