



NOTICE OF MEETING

Dear Councillors

I respectfully advise that the ORDINARY COUNCIL MEETING will be held in Council Chambers, York Town Hall, York on Tuesday, 25 October 2022, commencing at 5.00pm.

MEETING AGENDA ATTACHED

Chris Linnell

CHRIS LINNELL
CHIEF EXECUTIVE OFFICER

Date: 14 October 2022

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MISSION STATEMENT
"Building on our history to create our future"

Local Government Act 1995 (as amended)**Part 1 Introductory Matters**

1.3. Content and intent

- (1) This Act provides for a system of local government by —
 - (a) providing for the constitution of elected local governments in the State;
 - (b) describing the functions of local governments;
 - (c) providing for the conduct of elections and other polls; and
 - (d) providing a framework for the administration and financial management of local governments and for the scrutiny of their affairs.
- (2) This Act is intended to result in —
 - (a) better decision making by local governments;
 - (b) greater community participation in the decisions and affairs of local governments;
 - (c) greater accountability of local governments to their communities; and
 - (d) more efficient and effective local government.
- (3) In carrying out its functions a local government is to use its best endeavours to meet the needs of the current and future generations through an integration of environmental protection, social advancement and economic prosperity.

Part 2 Constitution of Local Government**Division 2 Local Governments and Councils of Local Governments**

2.7 The Role of Council

- (1) The Council —
 - (a) directs and controls the Local Government's affairs; and
 - (b) is responsible for the performance of the Local Government's functions.
- (2) Without limiting subsection (1), the Council is to —
 - (a) oversee the allocation of the Local Government's finances and resources; and
 - (b) determine the Local Government's policies.

Meetings generally open to the public

- 5.1.** (1) Subject to subsection (2), the following are to be open to members of the public —
- (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1) (b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
- (a) a matter affecting an employee or employees;
 - (b) the personal affairs of any person;
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) a matter that if disclosed, could be reasonably expected to —

- (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - (g) information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.



G 10 PUBLIC QUESTION TIME

Policy Statement

- 1.0 "Public Question Time" will be limited to 15 minutes*. The Council may exercise a discretion to extend the time by resolution if required. If there are questions remaining unasked at the expiration of the time allotted members of the public will be asked to submit their questions in writing to the Chief Executive Officer who will provide a written reply with the response placed in the Agenda of the next Ordinary Meeting of the Council.

**A minimum of 15 minutes is provided by Regulation 6(1) of the Local Government (Administration) Regulations 1996 (Section 5.24 of the Local Government Act 1995)*

- 2.0 Questions may be asked at the Ordinary Council Meeting and any Committee meeting on any matter affecting the Council and the Shire's operations. Questions submitted to Special Meetings of the Council will be restricted to the subject matter of the meeting.
- 3.0 Each questioner will be limited to two (2) questions. Statements or long preamble are not permitted.
- 4.0 People wishing to ask questions will be encouraged to put their questions in writing or in a prescribed form and submit them to the Chief Executive Officer prior to 10 am on the day of the meeting. This allows for an informed response to be given at the meeting. Oral questions are permitted.
- 5.0 Priority will be given to questions about matters on the agenda for the meeting and which are submitted in accordance with 4.0 above.
- 6.0 Every person who wishes to ask a question must identify themselves and register with a Council Officer immediately prior to the meeting. Subject to 5.0 above questions will be taken in the order in which people register.
- 7.0 Questions containing offensive remarks, reference to the personal affairs or actions of Elected Members or staff, or which relate to confidential matters or legal action will not be accepted. Questions that the Presiding Member considers have been answered by earlier questions at the meeting or earlier meetings may not be accepted.
- 8.0 On receipt of a question the Presiding Member may answer the question or direct it to the Chief Executive Officer to answer. If the question is of a technical nature the Chief Executive Officer may direct the question to a senior technical officer present. If the question requires research, it will be taken on notice.
- 9.0 There will be no debate on the answers to questions.
- 10.0 A summary of the question and the answer will be recorded in the minutes of the Council meeting at which the question was asked.
- 11.0 Public Question Time guidelines incorporating this policy are being prepared and will include information on the other methods of enquiry that are available to members of the public to obtain information from the Shire.

Adopted 21 October 2013
Amended 17 September 2015
Amended 23 November 2015
Reviewed 24 October 2016
Reviewed 25 November 2019

PUBLIC QUESTION TIME PROFORMA
CONTINUED

Question(s)

Please ensure that your question complies with the Public Question Time Policy Statement as published in the Council Agenda and stated as per the attached

Name: _____

Residential Address: _____
(Required if written response requested)

Organisation Name: _____
(If presenting on behalf of)

Council Meeting Date: _____

Item No. Referred To: _____
(If Applicable)

Write your question(s) as clearly and concisely as possible – lengthy questions may be paraphrased.

Note: To provide equal opportunity for all in attendance to ask questions, a limit of two (2) questions at a time from any one person is imposed.

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1 OPENING

1.1 Declaration of Opening

1.2 Acknowledgement / Disclaimer

The Shire President advises the following:

“The York Shire Council acknowledges the Ballardong people of the Noongar Nation who are the Traditional Owners of this country and recognise their continuing connection to land, water, sky and culture. We pay our respects to all these people and their Elders past, present and emerging.

This meeting is being recorded on a digital audio device to assist with minute taking purposes. The public is reminded that in accordance with Section 6.16 of the Shire of York Local Government (Council Meetings) Local Law 2016 that nobody shall use any visual or vocal recording device or instrument to record the proceedings of Council without the written permission of the presiding member.

I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995.

Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.”

1.3 Standing Orders

1.4 Announcement of Visitors

1.5 Declarations of Interest that Might Cause a Conflict

Councillors/Staff are reminded of the requirements of s5.65 of the Local Government Act 1995, to disclose any interest during the meeting when the matter is discussed and also of the requirement to disclose an interest affecting impartiality under the Shire of York’s Code of Conduct.

Name	Item No & Title	Nature of Interest (and extent, where appropriate)

1.6 Declaration of Financial Interests

A declaration under this section requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision making procedure relating to the matter the subject of the declaration.

Other members may allow participation of the declarant if the member further discloses the extent of the interest and the other members decide that the interest is trivial or insignificant or is common to a significant number of electors or ratepayers.

Name	Item No & Title	Nature of Interest (and extent, where appropriate)

1.7 Disclosure of Interests that May Affect Impartiality

Councillors and staff are required (Code of Conduct), in addition to declaring any financial interest, to declare any interest that might cause a conflict. The member/employee is also encouraged to disclose the nature of the interest. The member/employee must consider the nature and extent of the interest and whether it will affect their impartiality. If the member/employee declares that their impartiality will not be affected then they may participate in the decision making process.

Name	Item No & Title	Nature of Interest (and extent, where appropriate)

2 ATTENDANCE

2.1 Members

2.2 Staff

2.3 Apologies

2.4 Leave of Absence Previously Approved

Cr Stephen Muhleisen - 22 August 2022 to 21 December 2022 inclusive (080822)

2.5 Number of People in the Gallery at Commencement of Meeting

3 QUESTIONS FROM PREVIOUS MEETINGS

3.1 Response to Previous Public Questions Taken on Notice

MR KIM MARWICK

Can the people who transport biosolids have permission to travel through the Shire?

Response provided by the Shire President

Operators that transport biosolids (such as sewer waste) are to be licenced through the Department of Water and Environmental Regulation (DWER). These operators do not require any further licence from local governments when the operator passes through different jurisdictions on their way to dumping.

Operators that transport animal waste through various Shires are not required to be registered with those different local governments. They are also not required to be licenced under DWER, provided that the animal materials are to be processed.

Further information on Butchers Waste is covered under Section 4.3.3 of the Shire of York Health Local Laws 2007 and further information on Disposal of Dead Animals is covered under Section 5.2.6 of the Shire of York Health Local Laws 2007, available on the Shire’s website or from the Administration Office.

3.2 Response to Unasked Questions from the Previous Meeting

Nil

4 PUBLIC QUESTION TIME

Public Question Time is conducted in accordance with the Act and Regulations. In addition to this the Shire's *Local Government (Council Meetings) Local Law 2016* states:

6.7 Other procedures for question time for the public

- (1) A member of the public who wishes to ask a question during question time must identify themselves and register with a Council Officer immediately prior to the meeting.
- (2) A question may be taken on notice by the Council for later response.
- (3) When a question is taken on notice the CEO is to ensure that—
 - (a) a response is given to the member of the public in writing; and
 - (b) a summary of the response is included in the agenda of the next meeting of the Council.
- (4) Where a question relating to a matter in which a relevant person has an interest is directed to the relevant person, the relevant person is to—
 - (a) declare that he or she has an interest in the matter; and
 - (b) allow another person to respond to the question.
- (5) Each member of the public with a question is entitled to ask up to 2 questions before other members of the public will be invited to ask their questions.
- (6) Where a member of the public provides written questions then the Presiding Member may elect for the questions to be responded to as normal business correspondence.
- (7) The Presiding Member may decide that a public question shall not be responded to where—
 - (a) the same or similar question was asked at a previous meeting, a response was provided and the member of the public is directed to the minutes of the meeting at which the response was provided;
 - (b) the member of the public uses public question time to make a statement, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the statement as a question; or
 - (c) the member of the public asks a question that is offensive or defamatory in nature, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the question in a manner that is not offensive or defamatory.
- (8) A member of the public shall have 2 minutes to submit a question.
- (9) The Council, by resolution, may agree to extend public question time.
- (10) Where any questions remain unasked at the end of public question time they may be submitted to the CEO who will reply in writing and include the questions and answers in the agenda for the next ordinary Council meeting.
- (11) Where an answer to a question is given at a meeting, a summary of the question and the answer is to be included in the minutes.

4.1 Written Questions – Current Agenda

4.2 Public Question Time

5 APPLICATIONS FOR LEAVE OF ABSENCE

6 PRESENTATIONS

6.1 Petitions

6.2 Presentations

6.3 Deputations

6.4 Delegates' reports

6.4.1 Cr Kevin Trent

Cr Trent advised he had attended the following meetings and events during September 2022:

Day	Meeting/Event Description	Venue
15/09/2022	Heritage Forum	Town Hall
15/09/2022	Special Meeting Avon Regional Road Group	Via Zoom

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Ordinary Council Meeting - 27 September 2022

Confirmation

That the minutes of the Ordinary Council Meeting held on 27 September 2022 be confirmed as a correct record of proceedings.

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

8.1 Meetings and Events Attended

The Shire President advised she had attended the following meetings and events during September 2022:

Day	Meeting/Event Description	Venue
01/09/2022	Avon Emergency Management Day	Northam
02/09/2022	CEO Meeting	Administration Office
03/09/2022	York Show Official Opening	YRCC
05/09/2022	CEO Meeting	Administration Office
05/09/2022	Special Council Meeting	Council Chambers
06/09/2022	WA Opera Meeting	Administration Office
08/09/2022	Radio Interview	York FM
12/09/2022	AROC Meeting	Via Zoom
13/09/2022	Audit & Risk Committee Meeting	Council Chambers
13/09/2022	Concept Forum	Council Chambers
15/09/2022	Heritage Forum	Town Hall/Residency Museum
20/09/2022	CEO Meeting	Administration Office
20/09/2022	Agenda Briefing	Council Chambers
27/09/2022	Video Recording	York Sock Factory
27/09/2022	Ordinary Council Meeting	Greenhills Hall
29/09/2022	Public Health Meeting	Via Teams

9 OFFICER'S REPORTS

SY108-10/22 PROPOSED POLICY - KEEPING OF THREE (3) TO SIX (6) DOGS

- File Number:** 4.3999
- Author:** Shelley Hall, Development Services Officer
- Authoriser:** Sinead McGuire, Executive Manager Infrastructure & Development Services
- Previously before Council:** Not Applicable
- Disclosure of Interest:** Nil
- Appendices:** 1. [Proposed 3-6 Dog Policy](#) ↓

NATURE OF COUNCIL’S ROLE IN THE MATTER

Legislative
Executive

PURPOSE OF REPORT

This report presents a proposed policy relating to three (3) to six (6) dog applications made to the Shire of York.

BACKGROUND

As defined in the Shire of York Dogs Local Law 2012 Amendment Part 3 Clause 3.2 amended:

- “(2) *The limit on the number of dogs which may be kept on any premises is, for the purpose of section 26(4) of the Act –*
 - (a) *on land, within a townsite, or zoned “rural residential” under a local planning scheme, 2 dogs over the age of 3 months and the young of those dogs under that age; and*
 - (b) *on land zoned “rural” under the local planning scheme, 4 dogs over the age of 3 months and the young of those dogs under that age.”*

In some circumstances, residents may wish to keep more than the prescribed number of dogs. The *Dog Act 1976* allows residents to apply to keep up to six (6) dogs on their premises, provided they have the necessary approval of a 3-6 Dog Application from Council.

COMMENTS AND DETAILS

The Shire has seen an increase in 3-6 Dog Applications being received and as a result is proposing a policy to ensure there is a clear, equitable and transparent process for assessing 3-6 Dog Applications. The below table provides more detail.

TABLE 1.

Proposed Policy Objectives	<p>To provide guidance to Council, staff and the public on the circumstances which between three (3) and six (6) dogs may be kept at a property.</p> <p>Provide clarity on when 3-6 Dog Applications are approved under delegation.</p> <p>To promote the responsible ownership of dogs.</p>
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	To ensure the amenity and safety of the community is maintained.
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OPTIONS

Council has the following options:

Option 1: Council could choose not to adopt the proposed policy.

Option 2: Council could choose to adopt the proposed policy with amendments.

Option 3: Council could choose to adopt the proposed policy as presented.

Option 3 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Shire Staff

Executive Leadership Team

Council Concept Forum 10 October 2022

Strategic

Strategic Community Plan 2020-2030

Goal 1: The Place to be

To be a close-knit community, full of life, in a welcoming and accessible place for all.

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

The Shire of York website will be updated if the new Policy is adopted by Council.

Financial

The relevant Application and Inspection fees will be charged in accordance with the Shire of York's adopted Schedule of Fees and Charges, included as part of the Annual Budget. In accordance with the 2022/23 Schedule of Fees and Charges, \$100 is charged for the application and the cost to conduct an annual property check is \$100 each year.

Legal and Statutory

Section 2.7(2)(b) of the *Local Government Act 1995* is applicable to Council's role in relation to policies and states:

"2.7. Role of council

(1) *The council —*

(a) *governs the local government's affairs; and*

(b) *is responsible for the performance of the local government's functions.*

(2) *Without limiting subsection (1), the council is to —*

(a) *oversee the allocation of the local government's finances and resources; and*

(b) *determine the local government's policies."*

Section 26(3) of the *Dog Act 1976* is applicable and states:

“26. Limitation as to numbers

- (1) *A local government may, by a local law under this Act —*
 - (a) *limit the number of dogs that have reached 3 months of age that can be kept in or at premises in the local government’s district; or*
 - (b) *limit the number of dogs of a breed specified in the local law that can be kept in or at premises in the local government’s district.*
- (2) *A local law mentioned in subsection (1) —*
 - (a) *may limit the number of dogs that can be kept in or at premises to 2, 3, 4, 5 or 6 only; and*
 - (b) *cannot prevent the keeping in or at premises of one or 2 dogs that have reached 3 months of age and any pup of either of those dogs under that age; and*
 - (c) *cannot apply to dogs kept at premises that are licensed under section 27 as an approved kennel establishment; and*
 - (d) *cannot apply to dangerous dogs (declared) or dangerous dogs (restricted breed).*
- (3) *Where by a local law under this Act a local government has placed a limit on the keeping of dogs in any specified area but the local government is satisfied in relation to any particular premises that the provisions of this Act relating to approved kennel establishments need not be applied in the circumstances, the local government may grant an exemption in respect of those premises but any such exemption —*
 - (a) *may be made subject to conditions, including a condition that it applies only to the dogs specified in the exemption; and*
 - (b) *cannot authorise the keeping in or at those premises of —*
 - (i) *more than 6 dogs that have reached 3 months of age; or*
 - (ii) *a dog under that age unless it is a pup of a dog whose keeping is authorised by the exemption;*

and
 - (c) *may be revoked or varied at any time.*
- (4) *A person must not keep in or at any premises, not being licensed under section 27 as an approved kennel establishment —*
 - (a) *in the case of dogs that have reached 3 months of age, other than dangerous dogs (declared) or dangerous dogs (restricted breed), more than the number of dogs than the limit imposed under —*
 - (i) *a local law mentioned in subsection (1); or*
 - (ii) *an exemption granted under subsection (3);*

or
 - (b) *more than —*
 - (i) *2 dangerous dogs (declared); or*
 - (ii) *2 dangerous dogs (restricted breed); or*
 - (iii) *one of each of those kinds of dangerous dogs, that have reached 3 months of age; or*
 - (c) *any pup, of a dangerous dog (restricted breed), that is under 3 months of age.*

Penalty:

- (a) *for an offence relating to a dangerous dog —*

- (i) a fine of \$10 000, but the minimum penalty is a fine of \$500;
 - (ii) for each separate and further offence committed by the person under the Interpretation Act 1984 section 71, a fine of \$500;
- (b) for an offence relating to a dog other than a dangerous dog —
 - (i) a fine of \$5 000;
 - (ii) for each separate and further offence committed by the person under the Interpretation Act 1984 section 71, a fine of \$100.
- (5) Any person who is aggrieved —
 - (a) by the conditions imposed in relation to any exemption under subsection (3); or
 - (b) by the refusal of a local government to grant such an exemption, or by the revocation of an exemption,may apply to the State Administrative Tribunal for a review of the decision.
- (6) An application under subsection (5) cannot be made later than the expiry of a period of 28 days after the day on which a notice of the decision is served on the person affected by that decision.”

Clause 3.2 amended of the Shire of York Dogs Local Law 2012 Amendment Part 3 is applicable:

“3.2 Limitation on the number of dogs

- (1) This clause does not apply to premises which have been –
 - (a) licensed under Part 4 as an approved kennel establishment; or
 - (b) granted an exemption under section 26(3) of the Act.
- (2) The limit on the number of dogs which may be kept on any premises is, for the purpose of section 26(4) of the Act –
 - (a) on land, within a townsite, or zoned “rural residential” under a local planning scheme, 2 dogs over the age of 3 months and the young of those dogs under that age; and
 - (b) on land zoned “rural” under the local planning scheme, 4 dogs over the age of 3 months and the young of those dogs under that age.”

Risk Related

There is a moderate risk to Council if it does not regularly review its Policies.

There may be a reputational risk to Council and the Shire if the three (3) to six (6) dog application process is not dealt with in an effective, transparent and fair manner.

Workforce

This policy will allow 3-6 Dog Applications to be dealt with in a more effective manner.

VOTING REQUIREMENTS

Absolute Majority: No

RECOMMENDATION

That, with regard to the Proposed Policy - Keeping of Three (3) to Six (6) Dogs, Council:

- 1. Adopts the proposed Policy – Three (3) to Six (6) Dog Applications, as presented in Appendix 1.**
- 2. Authorises the Chief Executive Officer to make any necessary minor typographical and formatting changes to the policy prior to publication.**

COMMUNITY POLICIES

Keeping of Three to Six Dogs



Policy Number:	C7
Relevant Delegation:	DE6-13
Adoption Details:	
Last Review Details:	Not Applicable

POLICY OBJECTIVE:

To provide guidance to Council, staff and the public on the circumstances which between three (3) and six (6) dogs may be kept at a property.

Provide clarity on when 3-6 Dog Applications are approved under staff and council delegation.

To promote the responsible ownership of dogs.

To ensure the amenity and safety of the community is maintained.

POLICY SCOPE:

This policy relates to all 3-6 Dog Applications submitted to the Shire for consideration.

POLICY STATEMENT:

INTRODUCTION

As defined in the Shire of York Dogs Local Law 2012 Amendment Part 3 Clause 3.2 amended:

- (2) *The limit on the number of dogs which may be kept on any premises is, for the purpose of section 26(4) of the Act –*
- (a) on land, within a townsite, or zoned “rural residential” under a local planning scheme, 2 dogs over the age of 3 months and the young of those dogs under that age; and*
 - (b) on land zoned “rural” under the local planning scheme, 4 dogs over the age of 3 months and the young of those dogs under that age.*

In some circumstances, residents may wish to keep more than the prescribed number. The *Dog Act 1976* allows residents to apply to keep up to six (6) dogs on their premises provided they have the necessary approval of a 3-6 Dog Application from Council.

All dogs residing or staying at the property for longer than eight (8) weeks must be added to an application. An application must be approved by Council prior to the additional dogs being kept at a property.

Once the application is assessed, a Shire representative will contact the applicant to inspect the property. Surrounding neighbours will be engaged in a consultation process to obtain comments on the application based on the zoning areas as defined in the Local Planning Scheme No. 3:

1. A 150-metre radius within the Residential R-Code Zone
2. A 300-metre radius within the Rural Residential Zone
3. A 500-metre radius within the Rural Zone

These areas may be adjusted as deemed appropriate depending on the property location. The radius of consultation is taken from the approximate centre of the lot.

The Shire will also consider any history recorded against the applicant's dogs when reviewing the application.

Animal Establishment (Kennel)

As defined in the Shire of York Local Planning Scheme No. 3, an Animal Establishment "*means premises used for the breeding, boarding, training or caring of animals for commercial purposes but does not include animal husbandry — intensive or veterinary centre.*"

An Animal Establishment is an 'X' use within all Residential, Light Industry, General Industry, Service Commercial and Regional Centre zones. An 'X' use means that the use is not permitted by the Scheme.

An Animal Establishment is an 'A' use within all Rural, Rural Residential and Rural Smallholdings, except in the Rural Residential 1 (RR1) area where it specifically states that 'Dog kennels will not be permitted'. An 'A' use means that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions. If development approval is not obtained this would constitute a breach of the Scheme and would be classed as illegal development.

An Animal Establishment is an 'I' use within the Rural Townsite. An 'I' use means that the use is permitted if it is consequent on, or naturally attaching, appertaining or relating to the predominant use of the land and it complies with all relevant development standards and requirements of the Scheme.

If the dogs listed as part of the 3-6 Dog Application are indicative of an Animal Establishment the applicant must seek the appropriate planning approvals prior to a 3-6 Dog Application being considered by the Shire. As part of this process, community consultation will be undertaken in line with planning requirements for the above areas nominated for each zone. This allows the Shire to only consider applications which are compliant with the Local Planning Scheme No. 3.

MANDATORY REQUIREMENTS FOR KEEPING DOGS

As stated in the *Dog Act 1976*, a dog owner is responsible for ensuring a dog:

1. Wears a collar displaying a current Shire registration tag whilst in public places.
2. Can be confined to the premises where it lives.
3. Is held by a competent person capable of controlling a dog on a maximum two (2) metre fixed lead or eight (8) metre retractable lead when in public places.
4. In designated areas, dogs may be exercised off a leash, but the person in control of the dog must carry a leash in case it is required.
5. Is registered in one (1) person's name who is over the age of 18 years.

Considerations

The following criteria applies for residents seeking approval to keep more than the prescribed dogs allowed as defined in the Shire of York Dogs Local Law 2012 Amendment:

1. Application for an approval to keep between three (3) and six (6) dogs shall be submitted in writing on the prescribed form.
 2. Two dogs must already be registered to the premises and/or owner as applicable to the application.
 3. The existence of a dwelling on the premises, and the applicant to be the occupier of the premises.
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4. The portion of the premises on which the dog is kept must be fenced in a manner capable of confining the dog.
 5. The area where the dogs are confined must have sufficient area for the dogs to use, play and have adequate shelter and must conform with the relevant provisions of Animal Welfare statutes and standards.
 6. The fence, gate or door used to confine the dog is of a type, height and construction which having regard to the breed, age, size and physical condition of the dog is capable of preventing the dog at all times from passing over, under or through it.
 7. Every gate or door in the fence is kept closed at all times when the dog is on the premises and is fitted with a latch with a self-closing mechanism or other means which allows the gate to be locked.
 8. Maintain the fence and all gates and doors in the fence in good order and condition.
 9. Where no part of the premises consists of open space, yard or garden or there is no open space or garden or yard of which the occupier has exclusive use or occupation, ensure that other means exist on the premises (other than the tethering of the dog) for effectively confining the dog within the premises.
 10. All dogs subject of an application are required to be microchipped.
 11. The applicant must disclose if all dogs subject of an application are sterilised.
 12. The owners and dogs subject of the application have had no previous convictions relating to serious *Dog Act 1976* or *Animal Welfare Act 2005* as amended convictions.
 13. Signed disclosure that consent has been obtained from the landowner or managing agent.
 14. The reasons for which the approval is required.
 15. The applicant shall submit plans showing the location of fencing and yards in relation to the boundaries and dwelling.
 16. Applications relating to the introduction of Declared Dangerous Dogs will not be considered.

Standard Conditions

1. The approval being placed on the condition that the dogs do not prove to be a nuisance (to the satisfaction of Council) to adjoining or adjacent neighbours in terms of barking, aggressive behaviours and/or wandering.
2. The exemption applies only to the dogs stated on the application. Once any of the dogs are deceased, sold or otherwise disposed of, the exemption for that particular dog ceases to have effect.
3. The exemption will cease to have effect on the date of any conviction for an offence relating to *The Dog Act 1976* in respect of any of the dogs, or any person in charge of those dogs.
4. The subject property must be kept clear of all animal excreta using proper disposal methods.
5. Adequate cover and protection are always to be available to the dogs.
6. The dogs are to be adequately confined in accordance with *Section 3.1* of the *Shire of York Dogs Local Law 2000* and *Dogs Local Law 2012 Amendment*.
7. Access to the property is to be given to a Shire Officer for an annual inspection, or more regularly if the Shire so determines. Each inspection will be charged in accordance with the adopted Schedule of Fees and Charges.

Supplementary conditions or considerations may also be applied by Council.

Fees

The relevant Application and Inspection fees will be charged in accordance with the Shire of York's adopted Fees and Charges, included as part of the Annual Budget.

PRINCIPLES

That there is a clear, equitable and transparent process for assessing 3-6 Dog Applications.

PROVISIONS

ASSESSMENT PROCESS

Delegation DE6-13 – *Dog Act 1976* – Approval to Keep More Than Two Dogs provides delegated authority from Council to the Chief Executive Officer to grant exemptions for particular premises for the keeping of more dogs than is allowed under the Shire's Dogs Local Law pursuant to Section 26(3) of the *Dog Act 1976*.

DE6-13 also sub-delegates the decision-making authority from the CEO to the Executive Manager Infrastructure & Development Services in consultation with the Shire Ranger, meaning Officers can make determinations on whether, or not, to approve an application for the keeping of more than the prescribed dogs as allowed in the Shire's Dogs Local Law. A condition on the use of delegated authority is that the Ranger must inspect the premises to ensure means exist to effectively confine the dogs within the premises.

Delegation DE6-13 and the associated Sub-delegation to Approve a 3-6 Dog Application will only be actioned when:

1. No substantiated written objections or complaints from occupiers of adjoining premises are received as part of the consultation process.
2. The dogs are not disclosed as being a Restricted Breed.

If the above conditions cannot be satisfied, or there are other extenuating circumstances, the 3-6 Dog Application will be referred to Council for approval.

If Council chooses to reject the application, the applicant has a right to apply to the State Administrative Tribunal (SAT) for a review of the decision under the *Dog Act 1976*. An application must be lodged with SAT within 28 days of the date on which the Shire gives notice of the decision.

Outside of the SAT process, the Shire will not reconsider an application unless there is a change to the dogs listed within the application or there is new relevant information which may impact on the outcome of the assessment, in which case a new 3-6 Dog Application must be re-applied for.

RELEVANT LEGISLATION:

This policy is made pursuant to:

- Section 2.7(2)(b) of the *Local Government Act 1995*
- Shire of York Dogs Local Law 2000
- Dogs Local Law 2012 Amendment
- The *Dog Act 1976*
- Shire of York Local Planning Scheme No. 3

PENALTIES:

Continuing to keep more than prescribed dogs on a property in contravention of Section 26(4) of the *Dog Act 1976* could result in a fine of up to \$5,000.

Operating an Animal Establishment (kennel) without planning approval is considered an offence under the *Planning & Development Act 2005*. This could result in a fine of \$200,000 and a daily penalty of \$25,000 for every day during which the offence continues.

KEY TERMS/DEFINITIONS:

Not applicable.

Responsible Officer: Chief Executive Officer
 Contact Officer: Executive Manager Infrastructure and Development Services
 Relevant Legislation: Section 2.7(2)(b) of the *Local Government Act 1995*
 Shire of York Dogs Local Law 2000
 Dogs Local Law 2012 Amendment
 The *Dog Act 1976*
 Shire of York Local Planning Scheme No. 3

Review History:

Date Review Adopted:	Resolution Number
Former Policy No:	Not Applicable

SY109-10/22 BURGES LEVEL CROSSING - ACCESS TO LOT 103 SPENCERS BROOK-YORK ROAD, BURGES

File Number:	4.4389
Author:	Sharla Simunov, Planner
Authoriser:	Sinead McGuire, Executive Manager Infrastructure & Development Services
Previously before Council:	27 July 2015 (110715)
Disclosure of Interest:	Nil
Appendices:	1. July 2015 Council Report ↓ 2. Arc Infrastructure Advice ↓ 3. Location Map ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Quasi-judicial

PURPOSE OF REPORT

To provide information to Council on the status of Burges Level Crossing and consider whether to progress further with entering into a Safety Interface Agreement (SIA) and licence to use in respect of the private road situated within the railway corridor effecting access to Lot 103 Spencers Brook-York Road, Burges and Condition 6 of Planning Consent P963 (Council Resolution 110715).

BACKGROUND

At its July 2015 Ordinary Meeting Council approved the application for a private recreation (Go Kart) facility at Lot 103 Spencers Brook-York Road, Burges (herein known as Lot 103) and resolved (110715):

“That Council:

Approve the application for a private recreation (Go Kart) facility at Lot 103 Spencers Brook – York Road, Burges, subject to the following conditions:

- 1. Development must substantially commence within two (2) years from the date of this decision.***
- 2. The development shall take place in accordance with the stamped approved plans.***
- 3. No vegetation is to be removed or damaged as part of the approved works.***
- 4. No development is to occur within 30 metres of the bank of the Avon River.***
- 5. Prior to the commencement of development, the applicant is to submit a stormwater and dieback management plan, to be approved by the Shire of York on the advice of the Department of Water, and thereafter implemented (Note 5)***
- 6. Prior to the commencement of development, the applicant is to submit a traffic access and parking management plan, to be approved by the Shire of York on***

- the advice of the Public Transport Authority, and thereafter implemented (Note 6)*
7. *Prior to the commencement of development, the applicant is to submit an acoustic report and management plan, to be approved by the Shire of York on the advice of the Department of Environmental Regulation, and thereafter implemented (Note 7)*
 8. *Evening race events are to cease by 10pm, unless otherwise approved by the Shire of York in writing.*
 9. *Race events are not to commence before 9am and are not to occur on weekdays, unless otherwise approved by the Shire of York in writing.*
 10. *Prior to the commencement of development, the applicant is to submit a dust management plan, to be approved by the Shire of York, and thereafter implemented.*
 11. *Lighting provided on site shall be directional to minimise light spill to surrounding properties.*
 12. *The fire and emergency plan prepared by the applicant shall be kept on the premise and implemented as specified.*

ADVICE NOTES

- Note 1:** *If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval will lapse and be of no further effect.*
- Note 2:** *Where an approval has so lapsed, no development is to be carried out without the further approval of the local government having first been sought and obtained.*
- Note 3:** *If an applicant is aggrieved by this determination there is a right of appeal under the Planning & Development Act 2005. An appeal must be lodged within 28 days of the determination.*
- Note 4:** *This approval is not a building permit. In accordance with the provisions of the Building Act 2011, an application for a building permit must be submitted to, and approval granted by the local government prior to any change of classification or prior to the commencement of any structural works within the development hereby permitted.*
- Note 5:** *The stormwater management plan is to be prepared by a suitably qualified professional, and include:*
- *Management of stormwater quality and quantity from the track, access, parking areas, and structures;*
 - *Implementation of requirements to prevent introduction or spread of *Phytophthora cinnamoni* to the site, including importation of clean fill and vehicle hygiene/wash down requirements.*
- Note 6:** *Deleted*
- Note 7:** *The acoustic report and management plan is to be prepared by a suitably qualified professional, and include:*

- **Noise monitoring or modelling, including go kart and generator noise, to demonstrate compliance with the Environmental Protection (Noise) Regulations 1997 at all surrounding receptors;**
- **Appropriate management techniques to be employed to ensure that noise levels will not exceed the Environmental Protection (Noise) Regulations 1997**

Note 8: *As per the advice of the Water Corporation, a new Special Service Agreement will be required for the additional water demand. This will be done at the building application stage for water supply.*

Note 9: *Approval is required from the Department of Health for the on-site waste water treatment process.*

Note 10: *Irrespective of the approval and implementation of the management plan referred to in Condition 7, the applicant is required to comply at all times with the Environmental Protection (Noise) Regulations 1997.*

Note 11: *The development is to have access to a sufficient supply of potable water that is of the quality specified under the Australian Drinking Water Quality Guidelines 2004.*

Note 12: *All food related aspects to comply with the provisions of the Food Act 2008 and related code, regulations and guidelines.”*

A copy of the July 2015 Council Report is presented in Appendix 1.

As condition 6 has not been met, the private recreation (Go Kart) facility has not been in operation.

An access easement was granted to the owner of Lot 103 in 2011, with the burden to Lot 1 Spencers Brook-York Road, Burges (herein known as Lot 1). No occupational crossing was established over the railway to Lot 103.

Lot 103 is currently accessed via the occupational crossing in place for Lot 1. The owner of Lot 1 is responsible for the private level crossing and the safety and maintenance obligations.

A meeting was held on 27 July 2022 with the Shire, Public Transport Authority (PTA) and Arc Infrastructure Pty Ltd (ARC) to discuss this crossing.

A Location Map is presented in Appendix 3.

COMMENTS AND DETAILS

ARC manages and operates the State's freight rail network. As the railway infrastructure manager, they have specific legal obligations and responsibilities arising from the *Rail Safety National Law (WA) Act 2015*, the Office of the National Rail Safety Regulator (ONRSR), and their agreement with the State Government, to ensure the safe and responsible operation of the rail network. Below is a summary of ARC's position on the crossing, which is presented in full in Appendix 2:

The level crossing near Lot 103 is currently classified as a Private Occupational Level Crossing. This particular level crossing is subject to a number of state planning and rail safety issues.

ARC Infrastructure is not willing to grant an easement to facilitate the increased use of the level crossing for the following reasons:

- *Spencers Brook-York Road is a private road, and there are significant potential safety issues associated with allowing the public access. We have concerns about liability and responsibility for any accidents or injuries that might occur.*
- *The Spencers Brook-York Road level crossing is located on an operational railway line. The most recent ALCAM assessment conducted based on the proposed use, rated the crossing as medium-high risk, due to issues with visibility and grade. An increase in the number of vehicles accessing the level crossing necessarily results in an increase in the risk of collision between car and train.*
- *The private road which forms part of the level crossing is owned by a third party. Arc will not grant an access easement which interferes with a third parties' pre-existing rights of access.*
- *There is a risk to safety in allowing the public to use a level crossing which has not been designed for the proposed purpose, and there are further issues associated with public liability.*
- *Arc's obligations in relation to private level crossings are limited to maintenance, and only where the costs are paid for by the responsible landowner. Currently, there is no agreement in place for Arc to undertake maintenance at the level crossing and obligations to maintain the private road rest with a third party.*
- *Arc is mindful of the significant community campaign to enhance passive level crossing safety in regional areas and remains committed to ensuring the safety of the communities that surround our network. In this context, it would seem counterintuitive to grant an access easement (which essentially provides unfettered access) to a passive level crossing that is not deemed safe for increased use, beyond its current status as a private occupational level crossing.*
- *Arc understands that the owner of the adjacent property (Lot 1), is also the owner of the private road. Arc approached the owner of Lot 1 some years ago to discuss entering into a Safety Interface Agreement in respect of the level crossing. The owner of Lot 1 was not willing to enter into this agreement, as they were concerned about accepting responsibility for all use of the crossing, including by members of the public visiting Lot 103.*

If the Shire of York is minded to progress the request in an alternative way, Arc would consider entering into a Safety Interface Agreement (SIA) and licence to use in respect of the private road situated within the railway corridor with the Shire of York dependant on the following:

- *Shire of York pay for all costs to upgrade any road infrastructure and rail infrastructure necessary to support the proposed change in use at the level crossing.*
- *Shire of York would become responsible for the costs associated with ongoing management and maintenance of the road and level crossing infrastructure.*

This option would require the approval and cooperation of the current owner of the private road and level crossing. The Shire would need to engage with the owner of Lot 1 to progress this option. If the Shire wish to pursue this option, and should the private owner be agreeable, Arc is willing to continue working with the Shire towards this outcome.

In 1987, Lot 103 was created from subdivision out of an existing parcel of land that was traversed by the railway. Brookfield Rail's (previous manager and operator of the State's freight rail network) advice was that during subdivision, the approved process laid out by the WA Planning Commission required that approval of the railway owner be obtained and that ingress/egress on the subdivided land be by way of an occupational crossing to service that

subdivided parcel of land, at the developers cost. The Shire has no records to indicate this was completed.

Due to the estimated initial/ongoing cost to the Shire and requirement to obtain approval from the private owner prior to progressing further, the Officer's recommendation is to not pursue a SIA and licence to use.

OPTIONS

Council has the following options:

Option 1: Council could choose to advise the owner of Lot 103 that the Shire will not enter into a SIA and licence to use in respect of the private road situated within the railway corridor for the following reasons:

1. The cost to ratepayers to upgrade and maintain the road and rail infrastructure to support the proposed change in use.
2. The private road and level crossing is owned by a third party.

Option 2: Council could choose to enter into discussions with the owner of Lot 1 regarding the approval to progress further. Noting that if the owner were to agree, there may be substantial costs to the Shire for the upgrade and maintenance of the road and rail infrastructure to support the proposed change in use.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Consultation with PTA and ARC.

Concept Forum 13 September 2022

Strategic

Strategic Community Plan 2020-2030

Goal 4: Our Built Environment

To have a built environment which support community, economy and the environment, respects the past and creates a resilient future

Policy Related

The recommendation does not result in any policy implications for the Shire.

Financial

There are no financial implications associated with this proposal if Council endorse the Officer's recommendation.

If the Shire were to obtain consent from the owner of Lot 1, there may be substantial costs to the Shire including:

1. Costs to upgrade road infrastructure and rail infrastructure necessary to support the proposed change in use at the level crossing may be in the vicinity of \$250,000 to \$500,000 dependant on the signalling upgrade and road upgrade required.
2. Costs associated with ongoing management and maintenance of the road and level crossing infrastructure is not yet fully understood or quantified. However it is anticipated the Shire would need to seek external support to undertake these specialised services.

Legal and Statutory

The proposal has been assessed in accordance with the statutory framework set by the Scheme and Regulations.

Risk Related

The current risk and liability of the crossing lays with the owner of Lot 1, who provides Lot 103 with access through his property. Obligations to maintain the private road rest with Lot 1. The passive level crossing is not deemed safe for increased use, beyond its current status as a private occupational level crossing.

If Council were to obtain approval from Lot 1 and enter into a SIA and licence to use in respect of the private road situated within the railway corridor, the risk and liability of the crossing and road would then be the responsibility of the Shire.

This may also set a precedence for similar rail crossings throughout the Shire.

Workforce

The scope of this report is managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

RECOMMENDATION

That, with regard to the Burges Level Crossing – Access to Lot 103 Spencers Brook-York Road, Burges, Council:

- 1. Requests the Chief Executive Officer to advise the owner of Lot 103 Spencers Brook-York Road, Burges that the Shire of York will not enter into a Safety Interface Agreement and licence to use in respect of the private road situated within the railway corridor due to the following reasons:**
 - a. The cost to ratepayers to upgrade and maintain the road and rail infrastructure to support the proposed change in use.**
 - b. The private road and level crossing is owned by a third party.**

9.1 Development Services

9. OFFICER'S REPORTS

9.1 DEVELOPMENT REPORTS

9.1.1 Lot 103 Spencers Brook – York Rd, Burges

When acting as a planning authority in accordance with the powers conferred by the Planning and Development Act 2005 and any relevant scheme, the Council of the Shire is entitled to make decisions based only on proper planning considerations.

FILE NO:	SP1.60479
COUNCIL DATE:	27 July 2015
REPORT DATE:	7 July 2015
LOCATION/ADDRESS:	Lot 103 Spencers Brook – York Rd, Burges
APPLICANT:	M. Couzens
SENIOR OFFICER:	G. Simpson, ACEO
REPORTING OFFICER:	C. Thompson, Senior Planner (GHD)
DISCLOSURE OF INTEREST:	Nil
APPENDICES:	Appendix 1 – Site Plan Appendix 2 – Elevations Appendix 3 – Scheme Assessment Appendix 4 – Schedule of Submissions
DOCUMENTS TABLED:	Nil
REPORT APPROVED BY THE A/CEO:	Graeme Simpson

Summary:

An application for a private recreation (Go-Kart) facility has been received and assessed accordingly.

Key planning issues relate to access to the site, impacts on the Avon River and potential impacts on rural amenity. It is recommended that these matters can be effectively managed through conditions on a planning consent.

It is recommended that Council approve the application subject to the conditions listed at the end of this report.

Background:

On 13 February 2015, Council received an application for the development of a private recreation (Go-Kart) facility at Lot 103 Spencers Brook – York Road York.

At the Ordinary Meeting held 16 February 2015, the Commissioner resolved to;

“Determine that the proposed private recreation (Go-Kart) facility at Lot 103 Spencers Brook – York Road, York, may be consistent with the objectives of the General Agriculture zone in accordance with clause 3.2.4 (b) of the Shire of York Town Planning Scheme No. 2 and thereafter follow the advertising procedures of clause 8.3 in considering the application for planning consent”

The proposal was advertised in the local paper as well as referred to surrounding neighbours and relevant agencies for comment. Following a preliminary assessment of the application and the comments that were received, additional information and an amended site plan was requested of the applicant.

This subsequent information was referred to surrounding neighbours and the relevant agencies for further comment.

Consultation:

In accordance with clause 8.3.1 (b) of the Scheme, an application that is made for planning consent that is for a use not listed is to be advertised in accordance with clause 8.3.3.

Therefore, notice was given in accordance with clause 8.3.3 of the Scheme.

The applicant was responsible for the cost associated with the newspaper advertisement in accordance with our current fees and charges.

In accordance with clause 8.4, the local government consulted with other agencies and authorities it considered appropriate.

A summary of the submissions received can be found in Appendix 4

Statutory Environment:

Shire of York Delegation Manual 2012

DE5 Approval of Statutory Planning

The delegation for determining a 'use not listed' is with Council. For the purposes of this meeting, the Commissioner is currently in place of Council and therefore holds all relevant delegations.

Shire of York Town Planning Scheme No. 2

A full assessment against the relevant provisions of the Scheme can be found in Appendix 3.

Policy Implications:

There are no policy implications associated with this proposal.

Financial Implications:

There are no financial implications associated with this proposal.

Strategic Implications:

York Local Planning Strategy (LPS)

The property is identified in the LPS as being within the Western Slopes Precinct (Production) (2a).

The objectives of the precinct are;

- *Protect sustainable agriculture production.*
- *Promote farm diversification.*
- *Preserve and enhance the environment and natural resources.*

It is considered that the proposal is consistent with the intent of the LPS as the proposal has considered the objectives.

Shire of York Community Strategic Plan

The Shire of York's 2012 Strategic Community Plan goals are:

Social

- *Manage population growth, through planned provision of services and infrastructure.*
- *Strengthen community interactions and a sense of a united, cohesive and safe community.*
- *Build and strengthen community, culture, vibrancy and energy.*

Environmental

- *Maintain and preserve the natural environment during growth, enhancing the 'rural' nature of York, and ensuring a sustainable environment for the future.*
- *Support sustainable energy and renewable resource choices.*

Economic

- *Build population base through economic prosperity.*
- *Value, protect and preserve our heritage and past.*
- *Grow the economic base and actively support local businesses and service provision.*

The proposal is consistent with the objectives of the Community Strategic Plan, specifically the social and economic elements.

Voting Requirements:

Absolute Majority Required: No

Site Inspection:

Site Inspection Undertaken: Yes

Triple bottom Line Assessment:**Economic Implications:**

It is expected that the proposal may bring economic benefit to the community of York.

Social Implications:

It is expected that there may be positive social implications to the community of York however proposals of this nature may also mean negative impacts, particularly to surrounding landowners.

It is considered that any negative impacts can be managed through conditions of consent.

Environmental Implications:

The property is partly located within a flood affected area is adjacent to the Avon River.

There are no environmental implications.

Officer Comment:

The application has been considered against the objectives of the General Agriculture Zone. The proposed development does not relate to broad-hectare agriculture; however it does provide a benefit for the district – in accordance with Objective b) - by providing a new facility which does not exist in the locality that could encourage tourists and visitors to the area. On this basis, it is considered capable of approval subject to managing any impacts on amenity or the environment.

Assessment of the application documentation and information provided in submissions received during advertising identified the following key planning issues relevant to the proposal:

Access to the site

Access and egress to the site is across the freight railway line (an occupational crossing) and via an easement on the adjacent lot.

The landowner of 3151 York/Spencers Brook Road, Burges Siding has granted permission for the landowner of Lot 103 York/Spencers Brook Road to have access to his land through their property along the marked track. However the statement does not related to potential patrons of the proposed go kart facility. This permission will need to be provided as part of a traffic management plan to be prepared as condition of planning approval.

Brookfield Rail and the Public Transport Authority raised safety and liability concerns with use of the occupational crossing for public access, and requested additional information regarding the number of vehicles. They advised if large numbers of vehicles would access the property, upgrading the crossing to a public access crossing may be required.

Subsequent advice from the applicant suggests that an officer at Brookfield Rail has agreed that a suitably trained traffic warden will control vehicle entry and exit to the property. The officer is currently on field work and this agreement cannot be confirmed. However, on the basis of such advice it is likely that management practices can be employed to ensure safety can be maintained. A suitable access and egress management plan can be required, to be prepared by a suitably qualified professional, as a condition of approval.

Management of the access and egress will require further detail and consultation with Brookfield Rail and PTA. It is recommended that these agencies be engaged in reviewing the required management plans, to ensure their concerns are alleviated through management practices.

Impacts on the Avon River

There are concerns from the Department of Water (DoW) relating to stormwater runoff and separation distances to the Avon River.

In relation to an appropriate buffer, advice from the Department of Water (DoW) recommended a biophysical assessment be undertaken, or that a minimum 30 metre foreshore reserve be provided. The cost of a biophysical assessment is considered unreasonable for the scale of the development, therefore the applicant was advised to provide a 30 metre setback to the Avon River. The applicant has provided a site plan and advised that the development is set back 76 metres from the centrepoint of the Avon River. This does not confirm that the minimum 30 metre buffer is achieved, however it is likely. A condition of approval specifying that no development is to occur within 30 metres of the Avon River bank will ensure that the minimum buffer distance is retained.

Irrespective of the delineation of a separation distance/buffer to the Avon River, potential impacts are presented through stormwater runoff which may introduce pollutants including nutrients, litter, and other environmental threats including Phytophthora dieback which can be introduced to the site by earthworks, contaminated dirt/fill, and contaminated soil on the tyres of go karts and other vehicles. Phytophthora dieback is a key potential impact of developments of this kind; this soil-borne water mould causes dieback in native trees and plants. It can easily be spread through vehicles, soil disturbance, and stormwater runoff from dirt track motor sport facilities.

The applicant has suggested that stormwater impacts would be negligible as the natural fall of the land is away from the Avon River, and has provided a "Task Based Risk Assessment" to suggest that hydrocarbon contamination is unlikely. However the risk assessment provided does not include any confirmation that it has been prepared by a suitably qualified professional, and the information submitted is insufficient to demonstrate how potential impacts will be managed. Management plans will be necessary to manage potential environmental impacts, and these can be prepared as a condition of approval.

The amended application was referred to the Department of Water, however no further comment was received prior to Council meeting. It is recommended that the Department of Water be engaged in reviewing the required management plans, to ensure their concerns are alleviated through management practices.

Potential impacts on rural amenity

A concern was raised by a submission in relation to the potential noise generated by the development.

Irrespective of any development approval, any development is required to comply with the Environmental Protection (Noise) Regulations 1997. However, potential noise impacts can have a significant impact on the amenity of the locality and are also a planning consideration.

The applicant has provided noise monitoring results; the details of the noise assessment are not clear and does not include information such as the location of adjacent houses, the weather conditions, how the noise was measured if the facility does not currently exist.

Greater information is needed to ensure noise impacts can be managed, and that noise does not impact on the rural amenity experienced by neighbouring properties. Conditions should require an acoustic report prepared by a suitably qualified professional demonstrating that the noise regulations will not be exceeded at any sensitive receptor (i.e. neighbouring houses) that also provides management techniques to manage noise. Additional conditions on the approval should be included to manage the duration and frequency of events that may impact on amenity, including cessation of evening events before 10pm, no commencement of any events prior to 9am, and no events to occur on weekdays.

An advice note should be included on the approval advising the applicant that, irrespective of the development approval or the endorsement of management plans, the applicant is required to comply at all times with the Environmental Protection (Noise) Regulations 1997.

In summary, potential impacts of the proposal are capable of management through detailed management plans, to be prepared in consultation with key agency stakeholders.

ASB Comment

Cr Smythe requested that the mention of the Commissioner under the Statutory Environment requires to be updated. The Acting CEO stated that this will be updated in future reports.

Cr Hooper supports the applicant in principle, however there are many unanswered questions regarding right of way access across a private property and requested that more information be provided.

The Acting CEO stated he has spoken to the applicant and has also written to him suggesting he resolve the right of way issues before the Ordinary Council Meeting. The Acting CEO referred to Item 6 of the Officer Recommendation and also stated that the applicant would require written approval from Brookfield Rail.

Cr Reid requested the Acting CEO to obtain information on what Councils action where with regards to the railway crossing for Skydive Express.

OFFICER RECOMMENDATION

"That Council:

Approve the application for a private recreation (Go Kart) facility at Lot 103 Spencers Brook – York Road, Burges, subject to the following conditions:

- 1. Development must substantially commence within two (2) years from the date of this decision.*
- 2. The development shall take place in accordance with the stamped approved plans.*
- 3. No vegetation is to be removed or damaged as part of the approved works.*
- 4. No development is to occur within 30 metres of the bank of the Avon River.*
- 5. Prior to the commencement of development, the applicant is to submit a stormwater and dieback management plan, to be approved by the Shire of York on the advice of the Department of Water, and thereafter implemented (Note 5)*
- 6. Prior to the commencement of development, the applicant is to submit a traffic access and parking management plan, to be approved by the Shire of York on the advice of the Public Transport Authority, and thereafter implemented (Note 6)*
- 7. Prior to the commencement of development, the applicant is to submit an acoustic report and management plan, to be approved by the Shire of York on the advice of the Department of Environmental Regulation, and thereafter implemented (Note 7)*
- 8. Evening race events are to cease by 10pm, unless otherwise approved by the Shire of York in writing.*
- 9. Race events are not to commence before 9am and are not to occur on weekdays, unless otherwise approved by the Shire of York in writing.*
- 10. Prior to the commencement of development, the applicant is to submit a dust management plan, to be approved by the Shire of York, and thereafter implemented.*
- 11. Lighting provided on site shall be directional to minimise light spill to surrounding properties.*
- 12. The fire and emergency plan prepared by the applicant shall be kept on the premise and implemented as specified.*

ADVICE NOTES

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development is to be carried out without the further approval of the local government having first been sought and obtained.

Note 3: If an applicant is aggrieved by this determination there is a right of appeal under the Planning & Development Act 2005. An appeal must be lodged within 28 days of the determination.

Note 4: This approval is not a building permit. In accordance with the provisions of the Building Act 2011, an application for a building permit must be submitted to, and approval granted by the local government prior to any change of classification or prior to the commencement of any structural works within the development hereby permitted.

Note 5: The stormwater management plan is to be prepared by a suitably qualified professional, and include:

- o Management of stormwater quality and quantity from the track, access, parking areas, and structures;
- o Implementation of requirements to prevent introduction or spread of *Phytophthora cinnamoni* to the site, including importation of clean fill and vehicle hygiene/wash down requirements.

Note 6: The traffic access and parking management plan is to be prepared by a suitably qualified professional, and include:

- o The mechanisms employed to ensure safe railway crossing for all activities on the site attended by the general public;
- o Written permission from the land owner of No.3151 York-Spencers Brook Road, Burges Siding to allow the participants, patrons and spectators of the dirt go-kart track to access the facility via an easement over their land; and
- o Compliance with the Australian Standards 2890 for all car bays and manoeuvring throughout the car park.

Note 7: The acoustic report and management plan is to be prepared by a suitably qualified professional, and include:

- o Noise monitoring or modelling, including go kart and generator noise, to demonstrate compliance with the Environmental Protection (Noise) Regulations 1997 at all surrounding receptors;
- o Appropriate management techniques to be employed to ensure that noise levels will not exceed the Environmental Protection (Noise) Regulations 1997

Note 8: As per the advice of the Water Corporation, a new Special Service Agreement will be required for the additional water demand. This will be done at the building application stage for water supply.

Note 9: Approval is required from the Department of Health for the on-site waste water treatment process.

Note 10: Irrespective of the approval and implementation of the management plan referred to in Condition 7, the applicant is required to comply at all times with the Environmental Protection (Noise) Regulations 1997.

Note 11: The development is to have access to a sufficient supply of potable water that is of the quality specified under the Australian Drinking Water Quality Guidelines 2004.

Note 12: All food related aspects to comply with the provisions of the Food Act 2008 and related code, regulations and guidelines."

The Council Moved the Officer Recommendation:

Motion to Amend:

Delete Advice Note 6 above due to the owner of the property withdrawing his support of access to his property.

RESOLUTION 110715

Moved: Cr Wallace

Seconded: Cr Reid

"That Council:

Approve the application for a private recreation (Go Kart) facility at Lot 103 Spencers Brook – York Road, Burges, subject to the following conditions:

- 1. Development must substantially commence within two (2) years from the date of this decision.***
- 2. The development shall take place in accordance with the stamped approved plans.***
- 3. No vegetation is to be removed or damaged as part of the approved works.***
- 4. No development is to occur within 30 metres of the bank of the Avon River.***
- 5. Prior to the commencement of development, the applicant is to submit a stormwater and dieback management plan, to be approved by the Shire of York on the advice of the Department of Water, and thereafter implemented (Note 5)***

6. *Prior to the commencement of development, the applicant is to submit a traffic access and parking management plan, to be approved by the Shire of York on the advice of the Public Transport Authority, and thereafter implemented (Note 6)*
7. *Prior to the commencement of development, the applicant is to submit an acoustic report and management plan, to be approved by the Shire of York on the advice of the Department of Environmental Regulation, and thereafter implemented (Note 7)*
8. *Evening race events are to cease by 10pm, unless otherwise approved by the Shire of York in writing.*
9. *Race events are not to commence before 9am and are not to occur on weekdays, unless otherwise approved by the Shire of York in writing.*
10. *Prior to the commencement of development, the applicant is to submit a dust management plan, to be approved by the Shire of York, and thereafter implemented.*
11. *Lighting provided on site shall be directional to minimise light spill to surrounding properties.*
12. *The fire and emergency plan prepared by the applicant shall be kept on the premise and implemented as specified.*

ADVICE NOTES

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development is to be carried out without the further approval of the local government having first been sought and obtained.

Note 3: If an applicant is aggrieved by this determination there is a right of appeal under the Planning & Development Act 2005. An appeal must be lodged within 28 days of the determination.

Note 4: This approval is not a building permit. In accordance with the provisions of the Building Act 2011, an application for a building permit must be submitted to, and approval granted by the local government prior to any change of classification or prior to the commencement of any structural works within the development hereby permitted.

Note 5: The stormwater management plan is to be prepared by a suitably qualified professional, and include:

- o *Management of stormwater quality and quantity from the track, access, parking areas, and structures;*
- o *Implementation of requirements to prevent introduction or spread of *Phytophthora cinnamomi* to the site, including importation of clean fill and vehicle hygiene/wash down requirements.*

Note 6: Deleted

Note 7: The acoustic report and management plan is to be prepared by a suitably qualified professional, and include:

- o *Noise monitoring or modelling, including go kart and generator noise, to demonstrate compliance with the Environmental Protection (Noise) Regulations 1997 at all surrounding receptors;*
- o *Appropriate management techniques to be employed to ensure that noise levels will not exceed the Environmental Protection (Noise) Regulations 1997*

Note 8: As per the advice of the Water Corporation, a new Special Service Agreement will be required for the additional water demand. This will be done at the building application stage for water supply.

Note 9: Approval is required from the Department of Health for the on-site waste water treatment process.

Note 10: Irrespective of the approval and implementation of the management plan referred to in Condition 7, the applicant is required to comply at all times with the Environmental Protection (Noise) Regulations 1997.

Note 11: The development is to have access to a sufficient supply of potable water that is of the quality specified under the Australian Drinking Water Quality Guidelines 2004.

Note 12: All food related aspects to comply with the provisions of the Food Act 2008 and related code, regulations and guidelines."

CARRIED: 2/1

Friday 26 August, 2022



Mr Chris Linnell
Chief Executive Officer
Shire of York

By email: [REDACTED]

Burges Level Crossing – Access to Lot 103 York-Spencers Road

Dear Mr Linnell,

Thank you for taking the time to meet with representatives from Arc Infrastructure and the Public Transport Authority (PTA) at your offices on 27 July to discuss this level crossing.

As you know, Arc Infrastructure (Arc) manages and operates the State's freight rail network, which includes around 5,500km of track across the southern half of Western Australia.

As the railway infrastructure manager, Arc has specific legal obligations and responsibilities arising from the Rail Safety National Law (WA) Act 2015, the Office of the National Rail Safety Regulator (ONRSR), and our agreement with the State Government, to ensure the safe and responsible operation of the railway network.

Arc's obligations under the Rail Safety National Law include managing risks to safety at various interfaces, including locations where the railway intersects with public or private roads and pathways. In accordance with the current legislation, Arc is required to identify and assess risks to safety that may arise from rail operations with the private or public road owner. As part of that process, Arc seeks to engage with the owners of those public and private roads which interface with Arc's railway to discuss risks to safety and methods of reducing and managing safety risks. Arc records the outcomes of these discussions in a Safety Interface Agreement.

The level crossing referred to in this enquiry near Lot 103 York-Spencers Road, is currently classified by Arc as a Private Occupational Level Crossing. This particular level crossing is subject to a number of state planning and rail safety issues.

Arc notes the proposal from the owner of Lot 103 York-Spencers Road to operate a go-kart business at the property, and the subsequent proposal for an access easement to facilitate the increased use of the level crossing. We advise that Arc is not willing to grant an easement to facilitate this request for the following reasons:

Bravo Building - Level 3
1 George Wiencke Drive
Perth Airport Western Australia 6105
GPO Box S1411 Perth WA 6845

T - +61 8 9212 2800
E - ask@arcinfra.com

Arc Infrastructure Pty Ltd
ABN 42 094 721 301

arcinfra.com



- York-Spencers Road is a private road, and there are significant potential safety issues associated with allowing the public access. We have concerns about liability and responsibility for any accidents or injuries that might occur.
- The York-Spencers Road level crossing is located on an operational railway line. The most recent ALCAM assessment conducted based on the proposed use, rated the crossing as medium-high risk, due to issues with visibility and grade. An increase in the number of vehicles accessing the level crossing necessarily results in an increase in the risk of collision between car and train.
- The private road which forms part of the level crossing is owned by a third party. Arc will not grant an access easement which interferes with a third parties' pre-existing rights of access.

Further, Arc notes that there is a risk to safety in allowing the public to use a level crossing which has not been designed for the proposed purpose, and there are further issues associated with public liability. Arc's obligations in relation to private level crossings are limited to maintenance, and only where the costs are paid for by the responsible land owner. Currently, there is no agreement in place for Arc to undertake maintenance at the level crossing and obligations to maintain the private road rest with a third party.

Arc is mindful of the significant community campaign to enhance passive level crossing safety in regional areas, and remains committed to ensuring the safety of the communities that surround our network. In this context, it would seem counterintuitive to grant an access easement (which essentially provides unfettered access) to a passive level crossing that is not deemed safe for increased use, beyond its current status as a private occupational level crossing.

Arc understands that the owner of the adjacent property (Lot 1), Mr [REDACTED], is also the owner of the private road. Arc approached Mr [REDACTED] some years ago to discuss entering into a Safety Interface Agreement in respect of the level crossing. Mr [REDACTED] was not willing to enter into this agreement, as he was concerned about accepting responsibility for all use of the crossing, including by members of the public visiting Mr [REDACTED] property.

If the Shire of York is minded to progress the request in an alternative way, Arc would consider entering into a Safety Interface Agreement (SIA) and licence to use in respect of the private road situated within the railway corridor with the Shire of York. Arc would require that the Shire pay for all of the costs to upgrade any road infrastructure and rail infrastructure necessary to support the proposed change in use at the level crossing, and the Shire would become responsible for the costs associated with ongoing management and maintenance of the road and level crossing infrastructure.

Arc notes that this option would require the approval and cooperation of the current owner of the private road and level crossing, Mr [REDACTED]. The Shire of York would need to engage with Mr [REDACTED] to progress this option. Should the Shire of York wish to pursue an alternative, and should Mr [REDACTED] be agreeable, Arc is willing to continue working with the Shire towards this outcome.

We hope this information helps clarify Arc's position. Please do not hesitate to contact me at [REDACTED] if you would like to discuss anything further.



Yours faithfully,



Rochelle Zaknich

Senior Stakeholder Relations Advisor

CC: Ms Sinead McGuire, Executive Manager of Infrastructure and Development Services

arcinfra.com

LOCATION MAP

Map showing property boundary lines



Map showing easement & occupational crossing locations



SY110-10/22 COUNCIL MEETING DATES 2023

File Number:	4.4175
Author:	Vanessa Green, Council & Executive Support Officer
Authoriser:	Chris Linnell, Chief Executive Officer
Previously before Council:	23 November 2021 (381121)
Disclosure of Interest:	Nil
Appendices:	1. Meeting Dates 2023 ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

Legislative

PURPOSE OF REPORT

This report seeks Council approval for advertising the proposed dates and times for Ordinary Council Meetings and Audit & Risk Committee Meetings to be held during 2023.

BACKGROUND

Council has previously held its Ordinary Meetings on the fourth Tuesday of each month with an Agenda Briefing held prior on the third Tuesday of each month. The agenda is generally distributed between ten (10) days but no later than one (1) week prior to the meeting. The dates for the Ordinary Council Meetings are to be advertised in accordance with the requirements for Local Public Notice.

Since May 2016, Council has also conducted a monthly Concept Forum to provide Officers the opportunity to bring to Council's attention any emerging issues and to seek guidance regarding Council's strategic direction in accordance with the Strategic Community Plan and Corporate Business Plan. In 2022 Concept Forums were held on the second Tuesday of the month.

Ordinary Council Meetings are usually held in Council Chambers. However, where an issue or report is likely to attract more than sixteen (16) members in the public gallery, the Shire President may determine to conduct that Ordinary Council Meeting in the Lesser Hall or the Town Hall.

Council has historically held a meeting once a year in Talbot and Greenhills. For the last several years Council has not held an Ordinary Council Meeting in January.

COMMENTS AND DETAILS

Officers propose that Concept Forums, Agenda Briefings and Ordinary Council Meetings are held monthly with the following schedule for 2023:

1. Concept Forum – second Tuesday of every month commencing at 4:00pm
2. Council Agenda Briefing – third Tuesday of every month commencing at 5:00pm
3. Ordinary Meeting of Council – fourth Tuesday of every month commencing at 5:00pm
4. Audit & Risk Committee – quarterly on the second Tuesday of the month commencing March at 3:00pm

The exceptions to this are:

1. January, where no meetings of Council are held to allow Councillors and staff to take annual leave
2. April, where ANZAC Day falls on the fourth Tuesday resulting in the Concept Forum being held on the first Tuesday, Agenda Briefing will be held on the second Tuesday and the Ordinary Council Meeting will be held on the third Tuesday of the month.
3. December, where due to the compressed Christmas timeline, Concept Forum will be held on the first Tuesday, Agenda Briefing will be held on the second Tuesday and the Ordinary Council Meeting will be held on the third Tuesday of the month.

It is again proposed that the Ordinary Council Meeting in Talbot be held in April and the Meeting at Greenhills be held in September.

As has been the case previously it is proposed that, aside from the Ordinary Council Meeting, the following meetings are opened to the public:

1. Agenda Briefing
2. Audit & Risk Committee

Presented in Appendix 1 is a 2023 calendar indicating the proposed dates for:

1. Concept Forums
2. Close and release of agendas for Ordinary Council Meetings
3. Agenda Briefings
4. Ordinary Council Meetings
5. Audit & Risk Committee Meetings

OPTIONS

Council has the following options:

- Option 1:** Council could accept the scheduled dates, times and locations for 2023 as presented in Appendix 1.
- Option 2:** Council could select another day, date and/or time to hold Council meetings. However, the meeting dates and times have been proposed in accordance with what appears to be convenient for the community and Councillors.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

The dates of Council meetings and Committee meetings that are open to the public are required to be advertised publicly in accordance with Regulation 12(2) of the *Local Government (Administration) Regulations 1996*.

Strategic

Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

- E1 Code of Conduct – Council Members, Committee Members and Candidates
- G10 Public Question Time

G11 Conduct of Council Forums

Financial

Funds are included in the 2022/23 Budget to cover the costs of advertising and promoting the Council Meeting dates.

Legal and Statutory

Sections 5.23 and 5.25 of the *Local Government Act 1995* are applicable and state:

“5.23. Meetings generally open to public

- (1) *Subject to subsection (2), the following are to be open to members of the public —*
- (a) *all council meetings; and*
 - (b) *all meetings of any committee to which a local government power or duty has been delegated.*
- (2) *If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —*
- (a) *a matter affecting an employee or employees; and*
 - (b) *the personal affairs of any person; and*
 - (c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and*
 - (d) *legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and*
 - (e) *a matter that if disclosed, would reveal —*
 - (i) *a trade secret; or*
 - (ii) *information that has a commercial value to a person; or*
 - (iii) *information about the business, professional, commercial or financial affairs of a person,*

where the trade secret or information is held by, or is about, a person other than the local government; and
 - (f) *a matter that if disclosed, could be reasonably expected to —*
 - (i) *impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or*
 - (ii) *endanger the security of the local government’s property; or*
 - (iii) *prejudice the maintenance or enforcement of a lawful measure for protecting public safety;*

and
 - (g) *information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and*
 - (h) *such other matters as may be prescribed.*
- (3) *A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.*

5.25. Regulations about council and committee meetings and committees

- (1) *Without limiting the generality of section 9.59, regulations may make provision in relation to —*

- (a) *the matters to be dealt with at ordinary or at special meetings of councils; and*
 - (b) *the functions of committees or types of committee; and*
 - (ba) *the holding of council or committee meetings by telephone, video conference or other electronic means; and*
 - (c) *the procedure to be followed at, and in respect of, council or committee meetings; and*
 - (d) *methods of voting at council or committee meetings; and*
 - (e) *the circumstances and manner in which a decision made at a council or a committee meeting may be revoked or changed (which may differ from the manner in which the decision was made); and*
 - (f) *the content and confirmation of minutes of council or committee meetings and the keeping and preserving of the minutes and any documents relating to meetings; and*
 - (g) *the giving of public notice of the date and agenda for council or committee meetings; and*
 - (h) *the exclusion from meetings of persons whose conduct is not conducive to the proper conduct of the meetings and the steps to be taken in the event of persons refusing to leave meetings; and*
 - (i) *the circumstances and time in which the unconfirmed minutes of council or committee meetings are to be made available for inspection by members of the public; and*
 - (j) *the circumstances and time in which notice papers and agenda relating to any council or committee meeting and reports and other documents which could be —*
 - (i) *tabled at a council or committee meeting; or*
 - (ii) *produced by the local government or a committee for presentation at a council or committee meeting,**are to be made available for inspection by members of the public.*
- (2) *Regulations providing for meetings to be held by telephone, video conference or other electronic means may modify the application of this Act in relation to those meetings to the extent necessary or convenient to facilitate the holding of those meetings in that way.”*

Regulations 12(2) and 14 of the *Local Government (Administration) Regulations 1996* are also applicable and state:

“12. Publication of meeting details (Act s. 5.25(1)(g))

- (1) *In this regulation —*

meeting details, for a meeting, means the date and time when, and the place where, the meeting is to be held.
- (2) *The CEO must publish on the local government’s official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be held —*
 - (a) *ordinary council meetings;*
 - (b) *committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public.*
- (3) *Any change to the meeting details for a meeting referred to in subregulation (2) must be published on the local government’s official website as soon as practicable after the change is made.*
- (4) *If a local government decides that a special meeting of the council is to be open to members of the public, the CEO must publish the meeting details for the meeting and the purpose of*

the meeting on the local government’s official website as soon as practicable after the decision is made.

14. Notice papers, agenda etc., public inspection of (Act s. 5.25(1)(j))

(1) *A local government is to ensure that notice papers and agenda relating to any council or committee meeting and reports and other documents which —*

(a) are to be tabled at the meeting; or

(b) have been produced by the local government or a committee for presentation at the meeting,

and which have been made available to members of the council or committee for the meeting are available for inspection by members of the public and published on the local government’s official website from the time the notice papers, agenda or documents were made available to the members of the council or committee.

(2) *Subregulation (1) does not apply if, in the CEO’s opinion, the meeting or that part of the meeting to which the information refers is likely to be closed to members of the public under section 5.23(2).”*

Risk Related

Outlined below are the identified risks related to the Officer recommendations.

TABLE 1.

Identified Risk	Risk type	Level of Risk	Mitigation
Community criticism regarding transparency	Reputational	Moderate/High	To increase the opportunity for community input, public distribution of meeting agendas is at least seven (7) days prior to Ordinary Council Meetings and at least seventy-two (72) hours prior to meetings of Committees.
Contravention of Department of Local Government Guidelines	Compliance	Low	The Department’s guidelines state that local governments should implement a system that best suits their needs. Policy G11 - Conduct of Council Forums outlines the Shire’s framework for conducting Council Forums.

Workforce

The scope of this report is managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

RECOMMENDATION

That, with regard to Council Meeting Dates 2023, Council:

1. Adopts the following dates for the 2023 Ordinary Council Meetings to be held in Council Chambers commencing at 5.00pm, unless otherwise stated:

Tuesday 28 February 2023	Tuesday 28 March 2023
Tuesday 18 April 2023 (Talbot)	Tuesday 23 May 2023
Tuesday 27 June 2023	Tuesday 25 July 2023
Tuesday 22 August 2023	Tuesday 26 September 2023 (Greenhills)
Tuesday 24 October 2023	Tuesday 28 November 2023
Tuesday 19 December 2023	

2. Opens to the public and adopts the following dates for the 2023 Council Agenda Briefings to be held in Council Chambers commencing at 5.00pm:

Tuesday 21 February 2023	Tuesday 21 March 2023
Tuesday 11 April 2023	Tuesday 16 May 2023
Tuesday 20 June 2023	Tuesday 18 July 2023
Tuesday 15 August 2023	Tuesday 19 September 2023
Tuesday 17 October 2023	Tuesday 21 November 2023
Tuesday 12 December 2023	

3. Opens to the public and adopts the following dates for the 2023 Audit and Risk Committee Meetings to be held in Council Chambers commencing at 3.00pm:

Tuesday 14 March 2023	Tuesday 13 June 2023
Tuesday 12 September 2023	Tuesday 5 December 2023

4. Notes that Agendas for Ordinary Council Meetings will generally be distributed ten (10) days, but no later than one (1) week, prior to the Ordinary Council Meeting.

5. Requests the Chief Executive Officer to advertise the above meeting dates in accordance with Regulation 12(2) of the *Local Government (Administration) Regulations 1996*.

SHIRE OF **York** Meeting Dates 2023

JANUARY

M	T	W	T	F	S	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

FEBRUARY

M	T	W	T	F	S	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	1	2	3	4	5
6	7	8	9	10	11	12

MARCH

M	T	W	T	F	S	S
27	28	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

APRIL OCM Talbot Hall

M	T	W	T	F	S	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	7

MAY

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4
5	6	7	8	9	10	11

JUNE

M	T	W	T	F	S	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2
3	4	5	6	7	8	9

JULY

M	T	W	T	F	S	S
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

AUGUST

M	T	W	T	F	S	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

SEPTEMBER OCM Greenhills Hall

M	T	W	T	F	S	S
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1
2	3	4	5	6	7	8

OCTOBER

M	T	W	T	F	S	S
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

NOVEMBER

M	T	W	T	F	S	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3
4	5	6	7	8	9	10

DECEMBER

M	T	W	T	F	S	S
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

LEGEND

Concept Forum	Ordinary Meeting of Council	Audit & Risk Committee Meeting
Agenda Close - staff	Public Holiday	School Holidays
Agenda Briefing		Agenda Distribution

SY111-10/22 REPORTS ON COUNCILLOR ATTENDANCE AT THE 2022 WALGA LOCAL GOVERNMENT CONVENTION

File Number:	4.4175
Author:	Vanessa Green, Council & Executive Support Officer
Authoriser:	Chris Linnell, Chief Executive Officer
Previously before Council:	28 June 2022 (060622) 23 August 2022 (160822)
Disclosure of Interest:	Nil
Appendices:	1. Councillor Convention Reports ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This item presents the reports from the Shire President, Cr Denese Smythe, and Cr Peter Wright on their attendance at the 2022 WALGA Local Government Convention (the Convention).

BACKGROUND

Council considered attendance and voting delegates for the Convention at its June 2022 Ordinary Meeting and resolved (060622):

“That, with regard to the Delegates to the 2022 WA Local Government Convention, Council:

- 1. Authorises Cr Denese Smythe, Shire President, to attend the 2022 WALGA Local Government Convention as a Full Delegate.***
- 2. Approves the following Elected Members to attend the 2022 WALGA Local Government Convention as Full Delegates, should they choose to do so:***
 - a. Cr Pam Heaton***
 - b. Cr Kevin Trent (WALGA Life Member)***
- 3. Agrees to cover the following costs for each attendee:***
 - a. Full Delegate registration fee***
 - b. Gala Dinner***
 - c. Australian Local Government Women's Association (WA) Breakfast – female Councillors only***
 - d. Convention Breakfast***
 - e. Accommodation including breakfast at the hotel***
 - f. Travel expenses to Perth and return to attend the Convention***
- 4. Will not pay for the following:***
 - a. Alcohol and mini bar expenses***
 - b. Evening meals (not associated with the Convention Program)***
 - c. Partner Activities***

5. Appoints Cr Denese Smythe and the Chief Executive Officer as voting delegates for the Shire of York, with Cr Pam Heaton and Cr Kevin Trent listed as proxy voting delegates, at the WALGA Annual General Meeting.”

Cr Kevin Trent and Cr Pam Heaton subsequently declined the opportunity to attend. However, Cr Peter Wright indicated he would be keen to attend. Council considered his attendance at its August 2022 Ordinary Meeting and resolved (160822):

“That, with regard to the Request to Attend the 2022 WA Local Government Convention, Council:

- 1. Authorises Cr Peter Wright to attend the 2022 WALGA Local Government Convention as a Full Delegate.**
- 2. Agrees to cover the following costs for Cr Peter Wright’s attendance:**
 - a. Full Delegate registration fee**
 - b. Gala Dinner**
 - c. Convention Breakfast**
 - d. Accommodation including breakfast at the hotel**
 - e. Travel expenses to Perth and return to attend the Convention**
- 3. Will not pay for:**
 - a. Alcohol and mini bar expenses**
 - b. Evening meals (not associated with the Convention Program)**
 - c. Partner Activities”**

The necessary registrations and reservations were subsequently made, with the Convention held at Crown Perth from Sunday 2 October 2022 to Tuesday 4 October 2022.

COMMENTS AND DETAILS

In accordance with Clause 7.1 of Policy E2 – Councillors: Training and Continual Professional Development, within thirty (30) days of attending a professional development event of more than one (1) day duration, Councillors must submit an individual or combined report for inclusion on the Council agenda.

The reports received from Cr Denese Smythe and Cr Peter Wright are presented in Appendix 1.

The Councillors may wish to make further comment at the Meeting.

OPTIONS

Council has the following options:

Option 1: Council could choose to note the reports provided by Cr Denese Smythe and Cr Peter Wright.

Option 2: Council could choose to reject the reports provided by Cr Denese Smythe and Cr Peter Wright.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Shire President and Cr Peter Wright

Strategic

Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

- E1 Code of Conduct – Council Members, Committee Members and Candidates
- E2 Councillors - Training and Continuing Professional Development
- E3 Councillors - Travel - Accommodation

Financial

The 2022/23 budget includes an allocation for Councillor training and professional development at GL: 041102. Costs to attend the Convention were attributed to this GL.

Legal and Statutory

Nil

Risk Related

Nil

Workforce

The scope of this report is managed within current operational capacity.

VOTING REQUIREMENTS

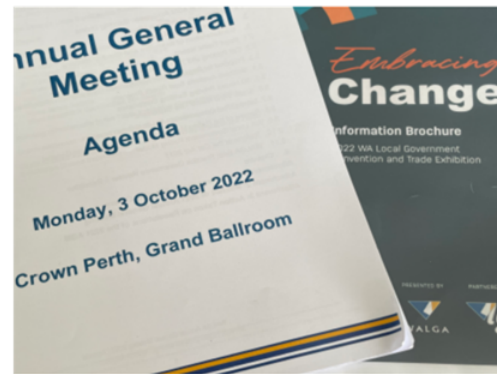
Absolute Majority: No

RECOMMENDATION

That, with regard to the Reports on Councillor Attendance at the 2022 WALGA Local Government Convention, Council:

- 1. Notes the reports provided by Cr Denese Smythe and Cr Peter Wright, as presented in Appendix 1, on their attendance at the 2022 WALGA Local Government Convention in accordance with Policy E2 – Councillors: Training and Continual Professional Development.**

By Cr Denese Smythe



Local Government Week 2022

Embracing Change was the theme for the 2022 WALGA Local Government week and my attendance started with a meeting of the Mayors and Presidents on Sunday 2nd October 2022, where Hon Kristy McBain, Minister for Regional Development and Local Government and Territories was the guest speaker. One of the subjects Ms McBain spoke about was the proposed funding for mitigation against disasters coming through parliament. Ms McBain described the many disasters she was faced with in her role as the Mayor of Bega Valley Shire including fires and flooding. During question time I asked about the BBRF funding and was told that the department is re looking at all the applications before making a decision. Other points of discussion included Social Housing issues, critical worker housing, FAG's grants and CPI. This forum finished at 5pm and then I attended the opening welcome reception.

On Monday 3rd October I attended the Heads of Agencies Breakfast from 7.15am with the Department of Water & Environmental Regulation deputy head. At the breakfast we were allocated 10 minutes one on one discussion and I discussed roadside clearing and provided some written information regarding the issues in the Shire of York. The department will follow up our queries with the CEO.

Next on my agenda was the AGM which commenced at 9am and included the WALGA President, Karen Chappel's annual report, addresses from Hon John Carey BA MLA, minister for Housing, Lands, Homelessness and Local Government and Mr Shane Love MLA. BCom. Deputy Leader of the Opposition; Shadow Minister for Transport; Mines & Petroleum; Climate Action; Local Government Shane Love, Deputy Opposition, the ALGA President, Linda Scott and Jonathan Seth from LGIS.

The next part of the proceedings included recognition of Honour Award recipients and I was very honoured to receive a Merit Award. The AGM included the adoption of the annual report and 11 member motions including a late item regarding Abandoned Shopping Trolleys. The minutes for the AGM are available from WALGA,

Following the AGM the opening keynote speaker was Ms Cecile Thaxter, Vice President Health, Safety & Environment, Iron Ore, Rio Tinto and she spoke about the learnings from the Juukan Gorge disaster and the steps the organisation is taking to ensure this type of event does not happen again.

Bernard Salt AM, futurist, columnist, speaker, business adviser and media commentator and Brad Hyde, Director Client Organisation, Ipsos Australia and New Zealand were our next presenters and both presented on Local Government into the Future. I took some photos of their presentations but believe that the presentations are being made available to attendees and am happy to forward them if requested.

As an award recipient I was a guest for the Cocktail Gala at Optus Stadium, at this function I caught up with many colleagues in local government and some state members.

Tuesday 4th commenced with a Panel Discussion with Federal Members of Parliament, Hon Madeleine King MP Minister for Resources, Northern Australia and Hon Patrick Gorman MP, Assistant Minister to the Prime Minister, moderated by Ben Harvey, Chief Reporter, The West Australian..

Our next address was from Ukraine Ambassador Mr Vasyl Myroshnychenko, this was a very moving presentation and showed the devastation of war in his country.

The final session prior to the concurrent sessions was “Leading the Way for Climate Resilient Regions with Meredith Hammat MLA, Members for Mirrabooka, Dr Brad Pettitt MLC, Member for South Metropolitan Region, Rupert Flury Managing Director Boring Marsh, Mayor Hon Albert Jacob, City of Joondalup and David Fyfe CEO, Synergy.

I attended the “Holistic Wellbeing Measures: A Tool for Better Planning and More Engaged Citizens” with presentations by Dr Fiona Stanley, Mike Salvaria for the ANDI and Beat Huser. The speakers discussed the support and MOU signed by WALGA regarding the Western Australian Development Index (WADI) project which aims to establish a state-wide wellbeing metrics framework into WA using the Australian National Development Index (ANDI) framework. It is proposed that the index will show us how we are really doing as individuals, communities and a nation with our health, education and environment, our democracy, our work, family life and leisure. It will track justice for Indigenous Australians, fairness generally and human rights.

The closing speaker was Dr Craig Challen SC, OAM and he described in detail the rescue of the young football team trapped in the Tham Luang Cave in Thailand.

The 2022 WALA Convention was well attended with 500 delegates from across the state and I was proud to represent the Shire of York thank you.

2022 WA Local Government Convention and Trade Exhibition

Fellow Councillors and Administration Staff, I am pleased to inform you that I attended the 2022 WA Local Government Convention and Trade Exhibition held at the Perth Crown Casino and Convention Centre from the 2nd of October to the 4th of October 2022.

Wow! I have learnt so much about local government through the discussions I had with so many people, regarding why I have chosen a local government path and why I am determined not to take my eye off the ball in working towards having better roads, better facilities that aren't in private hands, and for the residents of York to have a better understanding why councillors make the decisions they make.

Embracing Change was the theme of the conference, which for some can be very daunting but for others, they are resilient and take on the challenge with gusto and determination to get the best for their communities. As for the Shire of York, where do we sit in embracing change?

All the guest speakers, spoke specifically about embracing this change to enable our communities to be resilient and more knowledgeable about the future. Cr Karen Chappel the president of the WALGA stated that we must look at the challenges that local governments face. The Hon. John Carey the Minister for Housing, Lands, Homelessness and Local Government stated that we must not stand still and need to shift the focus to achieve better outcomes. He talked a lot about the proposed new local government act by examining the number of councillors needed to represent each local government authority and what avenues that local government authority can do if a councillor is unable to complete their term in office are just two examples of many that are in the pipeline. No doubt, there will be a future discussion at a shire level to look at the new act and how it will affect the way we do business. Hon. John Carey also talked at length about the housing crisis. He did ask councils if they had any land they wish to donate to public housing. As there is a chronic shortage of housing in York can the Shire of York contribute to this worthy cause? Linda Scott the president of the ALGA gave her thoughts on the state of play talking about country bank closures, the effects of covid and the skills shortage. The highlight of her talk was that the association is working hard to convince the federal government to increase funding for local government to a minimum of 1% of all raised taxation to fund local government activities.

In the State of Play Address on Day 2 The Hon. Madeleine King MP, Minister for Resources, Northern Australia talked about road funding and the problems with building suitable housing in remote and northern parts of Australia stating that there is no quick fix, but the federal government is working hard to address this situation. Hon. Patrick Gorman MP Assistant Minister to the Prime Minister said his government is going to be defined by change through several key legislations from the Parliamentary Corruption Commission, First People's Voice to Parliament and the climate change commitments and others.

In the Topic Local Government into the Future, Bernard Salt AM talked at length on the future of our local community and what it may look like in the future. He stated that Covid has positively changed the working environment by many of us wanting to work from home and to embrace suburbia as a place of work, shop and play with each community having its own epicentre. Australians spend more wealth on their lifestyle choices than any other country. This is important when planning as over time there is this shift to what lifestyle one wants. Moving to the country during covid is one example of this lifestyle change. Another can be the invitation to one's house, like in the design of a 1960's house, the visitor would only visit the lounge room in the front of the house, but today we

invite our visitor passed the bedrooms to the back of the house. What can the Shire of York do, assist in providing more land for development within our township so we can increase our population, town investment and social benefits?

In the session, Leading the Way for Climate Resilient Regions there were four speakers with Mayor Hon. Albert Jacob from the city of Joondalup being the moderator. Meredith Hammat MLA Member for Mirrabooka spoke at length about creating a net Zero environment for the State of WA by establishing E Highways with charging stations strategically placed to lower the mileage stress. Electric vehicles are increasing their share of the new car market and there is more emphasis to promote these vehicles by government subsidies. The government car fleet over time will be E vehicles and the new MTT bus fleet are being manufactured in Malaga will be electric. Solar farms are being encouraged. Many local governments have signed or have made a commitment to improving their environmental footprint. Has the Shire of York made much a commitment and what can our shire do to promote better net zero standards and what are the alternatives? Has the Shire of York planned for solar farms within its boundaries, or will the shire need to change the planning codes to facilitate solar farms? Would the same procedures occur for wind farms?

In the same session, Rupert Flury the Managing Director of Bowring Marsh an international Insurance Firm highlighted that due to Global Warming and the effects of climate change the insurance companies are looking at different alternatives and collecting much more data about our natural perils to make commercial decisions they wouldn't have made previously. Local Government going forward needs to review land use planning and to build resilience into their core business. Like the Shire of York insurance is with an organisation that is supported by the WALGA, as it is a pooled insurance and Rupert Flury noted that organisations need to embrace change and work together smarter regarding insurance. Embedding the Environment Social Governance ESG score in organisations through four key pillars of compliance and regulatory, audit and assurance, financial statement audit and special purpose audit. It would be interesting to find what the Shire of York ESG score would be and how it could be achieved?

David Fyfe Chief Executive Office Synergy stated that his organisation is working hard in embracing change by highlighting the changes made now and into the future. The community power hubs are not new but are more frequently being trailed. One thing both Major Hon. Albert Jacob and Dr Brad Tettitt Member for South Metropolitan stated that regarding LED street lighting as there is red tape about the existing lights which needs to be addressed in the future as this will reduce the power costs by nearly 80%. When are all the streetlights in York be converted to LED lights and when will York be trailing a community power hub?

Along side of the convention, there was a trade exhibition which was very interesting to know what is out there to help local government. There were several highlights which I would like to share with others. I was talking to Boyd from Telstra who recently talked to us at a Concept Meeting. I informed him about why the bike trails couldn't use the higher areas of Mt Bakewell as it has cultural significates to First Nation Peoples and asked him whether the Telstra towers could be removed when the opportunity arises. He did state that when York get G6 the towers will need to be examine about their usefulness. Boyd asked for the documentation on the culturally sensitive report, the councillors received about why the shire couldn't use the upper areas of Mt Bakewell like why females can't go to the top of Mt Bakewell. Can Boyd be able to be sent this information as requested for a future referencing?

There was an interesting conversation with Mr Paul Rosair the principal of Property Optimisation and Evaluation (POEM) who has a contract with the Shire of Merredin to examine the running for their recentre and to give the shire other alternatives than using Belgravia. Paul would like the opportunity to talk to the Shire of York to discuss those other alternatives going forward so we can understand the steps needed that both parties are in a win-win situation. This is not what I see at our recentre. Is the shire interested in relishing the opportunity to fund their community vision and stimulate growth, whilst at the same time keeping rate rises at bay? Will Paul be able to talk to the Shire of York at a future Concept Meeting early next year?

Roads are an important asset for every local government jurisdiction and therefore the cost of plant is extremely high for their use. Talking to Western Stabilisers about their plant and how it is used to make their projects more financially viable. I was thinking whether Beverley and York could share the cost on some of the expensive plant which is not used on a regular basis?

Probably the most interesting conversation was with the Regional Development Australia about the bi-centenary celebrations in the City of Albany. I was told in this year's budget for the City of Albany that they have set aside \$250,000 in a Reserve Account for the Albany Bi-centenary in 2029, so they will have \$1,000,000 in the account by that time to be used on specific projects. They have already established a working group to oversee this celebration. Is the Shire of York going to be proactive in planning for our bicentenary in 2031?

I must thank the Shire of York for the chance to represent our community at such an occasion and would like to opportunity to be able to attend next year's conference.

Cheers

Cr Peter Wright

SY112-10/22 REQUEST FOR BUDGET AMENDMENT - SENIOR PROJECT MANAGER POSITION FOR THE LIGHT INDUSTRIAL AREA PROJECT

File Number:	4.0463 4.3167
Author:	Vanessa Green, Council & Executive Support Officer
Authoriser:	Chris Linnell, Chief Executive Officer
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	Nil

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative

PURPOSE OF REPORT

This report presents a proposal to Council to amend the 2022/23 budget for the appointment of a Senior Project Manager associated with the York Light Industrial Area (LIA) Access Upgrade Project.

BACKGROUND

The LIA Access Upgrade Project has been awarded \$9 million dollars as part of the Federal and State Government's 2022/23 budgets. As part of the project proposal, the Shire nominated to contribute \$1 million dollars bringing the total project budget to \$10 million dollars.

The LIA has faced ongoing challenges with heavy vehicles being unable to access the area safely, as well as localised flooding issues. Local businesses have worked with the Shire to clearly define the access problems faced and the impact on York being able to service the Agricultural sector, the Shire's biggest industry.

The project will see improved road access (RAV 4), improved drainage and service relocation being developed within the LIA. A heavy vehicle rest area has also been considered, with the final location still under investigation.

The multiple benefits include increased safety for road users, drainage upgrades to a mainly underground pipe network and increased economic activity in York's dominant industry. In addition, local businesses anticipate better employment sustainability, and the improved access will open up the possibility of future expansion of the area.

COMMENTS AND DETAILS

The project grant agreement, which articulates the grant funding conditions, is currently being reviewed by the Shire and Main Roads WA representatives. It is anticipated that the agreement will not be finalised until next calendar year.

In the interim, while the grant agreement is being reviewed, the Shire requires a Senior Project Manager to commence development of the project.

Due to the recruitment occurring prior to the grant agreement being signed, a budget adjustment is required to support this request.

The budget adjustment will be sourced from the Shire's \$1 million dollar contribution. An allowance for the Senior Project Manager position was accounted for in the project funding submission request.

OPTIONS

Council has the following options:

Option 1: Council could choose to approve the proposal to withdraw \$70,000 from the Industrial Land Reserve for the purposes of appointing a Senior Project Manager for the LIA project.

Option 2: Council could choose to reject the proposal to withdraw \$70,000 from the Industrial Land Reserve for the purposes of appointing a Senior Project Manager for the LIA project.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Main Roads WA

Department of Transport

Strategic

Strategic Community Plan 2020-2030

Goal 4: Our Built Environment

To have a built environment which support community, economy and the environment, respects the past and creates a resilient future

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

G19 Risk Assessment & Management

Financial

Funds can be taken from the Industrial Land Reserve GL: 002025 which has a current balance of \$134,010. It is proposed that \$70,000 be withdrawn from the Reserve, leaving a balance of \$63,214. The Purpose of the Industrial Land Reserve is '*For the continued development and expansion of an industrial subdivision within the Shire*'.

The funds will be allocated to the LIA Project GL: 122413.

In 2020/21, \$52,000 was spent on design development which, in combination with the proposed Senior Project Manager, will equal an approximate cost of \$122,000. This will be deducted from the Shire's \$1million dollar project contribution.

Legal and Statutory

Section 6.8 of the *Local Government Act 1995* is applicable and states:

“6.8. Expenditure from municipal fund not included in annual budget

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
 - (a) *is incurred in a financial year before the adoption of the annual budget by the local government; or*
 - (b) *is authorised in advance by resolution*;* or
 - (c) *is authorised in advance by the mayor or president in an emergency.*

* *Absolute majority required.*

(1a) *In subsection (1) —*

additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.

(2) *Where expenditure has been incurred by a local government —*

(a) *pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and*

(b) *pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council."*

Section 6.11 of the *Local Government Act 1995* is applicable to Reserve accounts and states:

"6.11. Reserve accounts

(1) *Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.*

(2) *Subject to subsection (3), before a local government —*

(a) *changes* the purpose of a reserve account; or*

(b) *uses* the money in a reserve account for another purpose,*

it must give one month's local public notice of the proposed change of purpose or proposed use.

** Absolute majority required.*

(3) *A local government is not required to give local public notice under subsection (2) —*

(a) *where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or*

(b) *in such other circumstances as are prescribed.*

(4) *A change of purpose of, or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.*

(5) *Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account."*

Risk Related

Hiring the Senior Project Manager in this calendar year allows the Shire to have the adequate resources to continue the project development and inform the finalised grant agreement. By undertaking this recruitment process the Shire is reducing the risk of not having the required information for the grant.

There is a risk that the agreement may not be signed and hence the funding for the project may not eventuate. This risk is considered low given the budget has been allocated and publicly announced by the Federal and State Governments.

Workforce

The Senior Project Manager position is funded through the LIA project grant funds and is expected to continue for the project duration, which is anticipated to be three (3) years.

VOTING REQUIREMENTS

Absolute Majority: Yes

RECOMMENDATION

That, with regard to the Request for Budget Amendment - Senior Project Manager Position for the Light Industrial Area Project, Council:

- 1. Approves a budget amendment to withdraw \$70,000 from the Industrial Land Reserve GL: 002025 and allocate it to the Light Industrial Area Project GL: 122413 for the purpose of appointing a Senior Project Manager for the York Light Industrial Area Access Upgrade Project.**

SY113-10/22 REQUEST FOR BUDGET AMENDMENT - SUPPORT FOR THE WHEATBELT REGIONAL UNIVERSITY CENTRE

File Number:	4.0463 4.0458
Author:	Vanessa Green, Council & Executive Support Officer
Authoriser:	Chris Linnell, Chief Executive Officer
Previously before Council:	27 September 2022 (090922)
Disclosure of Interest:	Nil
Appendices:	Nil

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative

PURPOSE OF REPORT

This report presents a proposal to Council to amend the 2022/23 budget to include a financial contribution towards the development of the Wheatbelt Regional University Centre (RUC).

BACKGROUND

Council considered a request for financial support of the Wheatbelt RUC at its September 2022 Ordinary Meeting where it resolved (090922):

“That, with regard to Support for the Wheatbelt Regional University Centre, Council:

- 1. Provides support for the establishment of a Wheatbelt Regional University Centre (RUC) in York.***
- 2. Requests the Chief Executive Officer to negotiate a funding amount which more accurately reflects current usage of the space proposed for the RUC with the York Community Resource Centre.***
- 3. Requests the Chief Executive Officer to identify possible funding sources within the 2022/23 budget once an amount has been established and present this adjustment to Council for approval by no later than the mid-year budget review.”***

In accordance with point 2 of the resolution, the Chief Executive Officer met with representatives of the York Community Resource Centre (YCRC) on Wednesday 12 October 2022. The meeting was positive and highlighted that all parties are willing to work together to achieve this important outcome for the York community.

COMMENTS AND DETAILS

The YCRC have confirmed that for the period 1 November 2022 to 30 June 2023 a reduced fee of \$8,960 plus GST would be applicable. This amount takes into account the fact the space being offered for the RUC is a commercial hire space and that no allocation for funding support is currently included in the 2022/23 budget.

As mentioned in the September 2022 Council Report, the request for support is for a three (3) year period. In future budgets, the Shire could explore a set amount or a sliding scale over the remaining two (2) years.

As a pleasing side note, the RDA Wheatbelt Regional Development Director, Ms Mandy Walker, recently attended the National RUC symposium where the Wheatbelt RUC proposal was discussed

as an innovative way of reaching regional students. Mandy advises “*Other RUCs are surprised to hear about our existing partners and the contribution you are making. It’s great to see the Wheatbelt doing what it does best in terms of rolling out place-based solutions.*”

OPTIONS

Council has the following options:

- Option 1:** Council could choose to approve the proposal to reallocate \$8,960 for the purpose of providing financial support to the Wheatbelt RUC in York.
- Option 2:** Council could choose to reject the proposal to reallocate \$8,960 for the purpose of providing financial support to the Wheatbelt RUC in York.
- Option 3:** Council could choose to provide a different avenue of support for the RUC, which is yet to be identified.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Council Concept Forum 9 August 2022

Council Meeting 27 September 2022

York CRC

RDA Wheatbelt

Strategic

Strategic Community Plan 2020-2030

Goal 1: The Place to be

To be a close-knit community, full of life, in a welcoming and accessible place for all.

Goal 4: Our Built Environment

To have a built environment which support community, economy and the environment, respects the past and creates a resilient future

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

F11 Financial Planning and Sustainability

Financial

The YCRC have specified an amount of \$8,960 plus GST is applicable to the hire/use of the space for the RUC.

GL:113335 Trails Ranger Program has an allocation of \$10,000 which can be reallocated to accommodate the Shire’s financial support for the RUC, due to the Shire receiving written confirmation that the grant application for the Trails Ranger Program was unsuccessful.

It is proposed a new General Ledger account be created for the RUC to clearly identify the Shire’s contribution in this and future years.

Legal and Statutory

Section 6.8 of the *Local Government Act 1995* is applicable and states:

“6.8. Expenditure from municipal fund not included in annual budget

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
 - (a) *is incurred in a financial year before the adoption of the annual budget by the local government; or*
 - (b) *is authorised in advance by resolution*;* or
 - (c) *is authorised in advance by the mayor or president in an emergency.*

** Absolute majority required.*

(1a) *In subsection (1) —*

additional purpose *means a purpose for which no expenditure estimate is included in the local government’s annual budget.*

(2) *Where expenditure has been incurred by a local government —*

- (a) *pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and*
- (b) *pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.”*

Risk Related

There is a reputational risk to Council should it choose not to provide support for what could be considered an important initiative and service to the community.

There is a financial risk to Council should it choose to provide support for the RUC if the RUC’s objectives and purpose are not fully realised.

Workforce

The scope of this report can be managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: Yes

RECOMMENDATION

That, with regard to the Request for Budget Amendment - Support for the Wheatbelt Regional University Centre, Council:

- 1. Approves a budget amendment of \$8,960 from GL: 113335 Trails Ranger Program and allocates it to the newly created Wheatbelt Regional University Centre GL: 138151 for the purpose of providing financial support to the Wheatbelt Regional University Centre at the York Community Resource Centre.**
- 2. Requests the Chief Executive Officer to include an allocation in the 2023/24 and 2024/25 budgets for the purpose of providing financial support to the Wheatbelt Regional University Centre at the York Community Resource Centre.**

SY114-10/22 FINANCIAL REPORT - SEPTEMBER 2022

File Number:	4.0463
Author:	Kristy Livingstone, Finance Manager
Authoriser:	Mark Dacombe, Acting Executive Manager Corporate & Community Services
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	1. Monthly Financial Statements - September 2022 ↓ 2. Creditor's Payments Listing - September 2022 ↓ 3. Credit Card Transaction Summary - August 2022 ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative
Review

PURPOSE OF REPORT

The purpose of financial reporting and the preparation of monthly financial statements is to communicate information about the financial position and operating results of the Shire of York to Council and the community as well as monitor the local government's performance against budgets.

BACKGROUND

Local governments are required to prepare general purpose financial reports in accordance with the *Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996* and the *Australian Accounting Standards*.

A statement of financial activity and any accompanying documents are to be presented to the Council at an ordinary meeting of the Council within two (2) months after the end of the month to which the statement relates. The Statement of Financial Activity summarises the Shire's operating activities and non-operating activities.

COMMENTS AND DETAILS

This report is presented for Council's consideration and provides information for the period ended 31 August 2022 and includes the following:

1. Monthly Statements
2. List of Creditor Payments
3. Business Card Statement and Transaction Summary

The following information provides balances for key financial areas for the Shire of York's financial position as at 30 September 2022.

Outstanding Rates and Services

The total outstanding rates balance at the end of September 2022 was \$4,221,334 compared to \$3,632,960 at the end of September 2021.

TABLE 1:

Current Year	Properties	30/9/2022	%		Properties	30/9/2021	%
3 years and over	93	\$ 663,196	16%		86	\$ 561,613	15%
2 years and over	103	\$ 177,770	4%		110	\$ 216,498	6%
1 year and over	256	\$ 330,555	8%		229	\$ 314,859	9%
Total Aged		\$1,171,521	28%			\$1,092,970	30%
Current Rates	1485	\$3,049,813	72%		1301	\$2,539,990	70%
Total Rates Outstanding		\$4,221,334				\$3,632,960	

Officers continue to work with the Shire’s debt collection agency, CS Legal, to resolve some long outstanding debts in the two (2) years and over categories. In addition, Officers continue to administer payment arrangements outside of the ordinary payment options in line with the current Policy F1 - Revenue Collection.

Outstanding Sundry Debtors

The figure for total outstanding sundry debtors as at 30 September 2022 was \$34,549 compared to \$53,926 as at 30 September 2021.

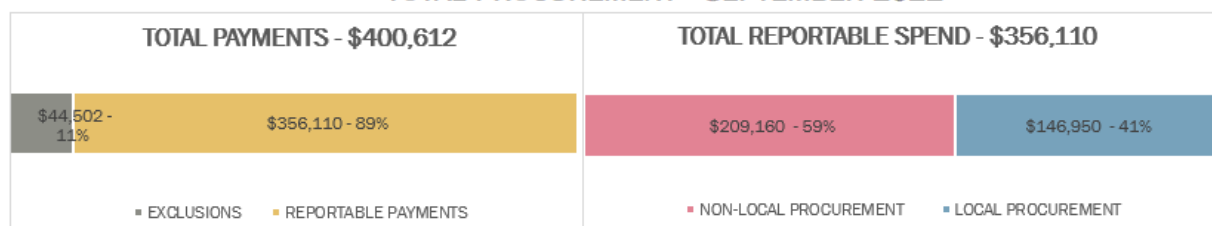
TABLE 2:

Current Year	30/9/2022	%		30/9/2021	%
90 days and over	\$11,282	33%		\$25,813	48%
60 days and over	\$749	2%		\$188	0%
30 days and over	\$7,840	23%		\$10,586	20%
Current	\$14,678	42%		\$17,339	32%
Total Debtors Outstanding	\$34,549			\$53,926	

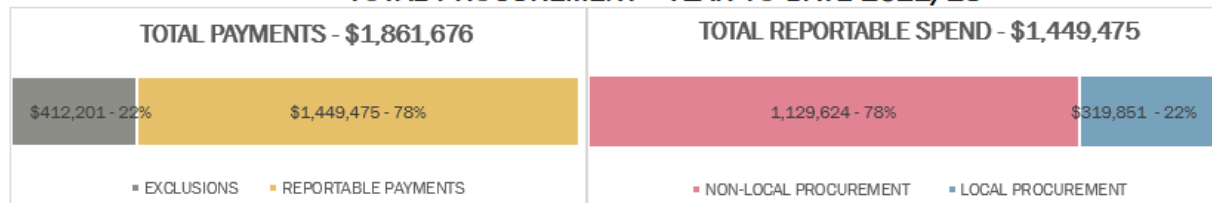
Local procurement

To support the local economy, Council commits to spending locally where possible and reasonably practicable. For the month of September 2022, Officers report the following in relation to local procurement, noting that 41% of payments were made to local businesses during the month. Officers further report the overall average of reportable local spend for the 2022/23 financial year to date was 22% at the end of September 2022.

TOTAL PROCUREMENT - SEPTEMBER 2022



TOTAL PROCUREMENT - YEAR TO DATE 2022/23



The above figures provide an indication of the levels of local procurement as a percentage of reportable payments. It is important to note that in development of the above tables, several exclusions apply and are not included in the reportable totals. These include, but are not limited to, payments made for the following:

1. Superannuation
2. Goods and Services Tax
3. Department of Fire and Emergency Services
4. Local Government Insurance Services
5. WA Local Government Association
6. WA Treasury Corporation
7. Office of the Auditor General
8. Utilities (Synergy, Telstra, Water Corporation)
9. Placement of Shire term deposits

OPTIONS

Not applicable

IMPLICATIONS TO CONSIDER

Consultative

Not applicable

Strategic

Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

- F2 Procurement
- F6 Credit Cards
- F5 Authority to make payments from Trust and Municipal Funds
- Delegation DE3.1 Authority to make Payments from Trust and Municipal Funds

Financial

This report and its appendices provide a summary of the financial position of the Shire at the end of the reporting period. The figures reported are an estimate only and are subject to adjustments prior to finalisation of the 2020/21 annual financial report.

Legal and Statutory

Local Government Act 1995

“6.10. Financial Management Regulations may provide for —

- (a) the security and banking of money received by a local government; and*
- (b) the keeping of financial records by a local government; and*
- (c) the management by a local government of its assets, liabilities and revenue; and*
- (d) the general management of, and the authorisation of payments out of —*
 - (i) the municipal fund; and*
 - (ii) the trust fund, of a local government.*

Local Government (Financial Management) Regulations 1996

13. *Payments from municipal fund or trust fund by CEO (Act s. 6.10)*

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is*

to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name; and*
- (b) the amount of the payment; and*
- (c) the date of the payment; and*
- (d) sufficient information to identify the transaction.*

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
- (b) budget estimates to the end of the month to which the statement relates; and*
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) the net current assets at the end of the month to which the statement relates.*

(2) Each statement of financial activity is to be accompanied by documents containing —

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and*
- (c) such other supporting information as is considered relevant by the local government.*

(3) The information in a statement of financial activity may be shown —

- (a) according to nature and type classification; or*
- (b) by program; or*
- (c) by business unit.*

(4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- (b) recorded in the minutes of the meeting at which it is presented.*

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.”

Risk Related

It is a requirement of the *Local Government (Financial Management) Regulations 1996* that local governments prepare a Statement of Financial Activity within two (2) months after the end of the reporting period. This report mitigates the risk of non-compliance with the Regulations.

Workforce

The scope of this report is managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

RECOMMENDATION

That, with regards to the Financial Report - September 2022, Council:

- 1. Receives the Monthly Financial Report and the list of payments drawn from the Municipal and Trust accounts for the period ending 30 September 2022 as summarised below:**

September 2022

MUNICIPAL FUND	AMOUNT (\$)
Cheque Payments	0.00
Payroll Debits	214,503.24
Electronic Funds Payments	390,089.85
Payroll Debits - Superannuation	47,995.72
Bank Fees	1,761.74
Corporate Cards	775.00
Exetel NBN Fees	198.00
Fuji Xerox Equipment Rental	0.00
Fire Messaging Service	<u>82.50</u>
Subtotal - Municipal	655,406.05
TRUST FUND	
Electronic Funds Payments	8,068.37
Cheque Payments	0.00
Direct Debits Licensing	<u>76,428.55</u>
Subtotal - Trust	84,496.92
TOTAL DISBURSEMENTS	739,902.97

SHIRE OF YORK
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 30 September 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

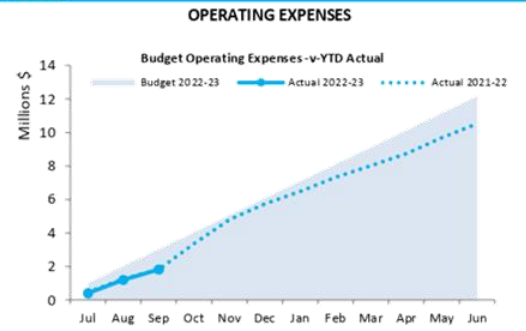
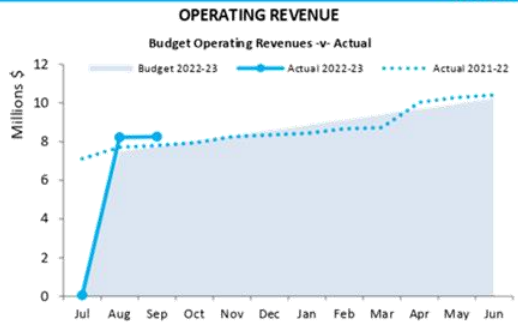
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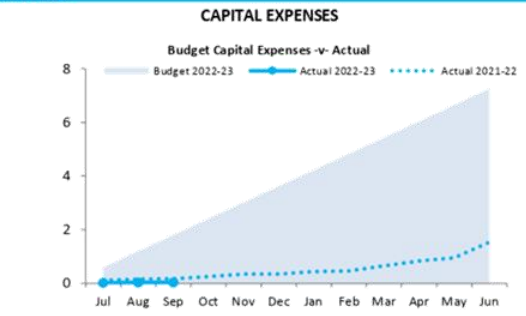
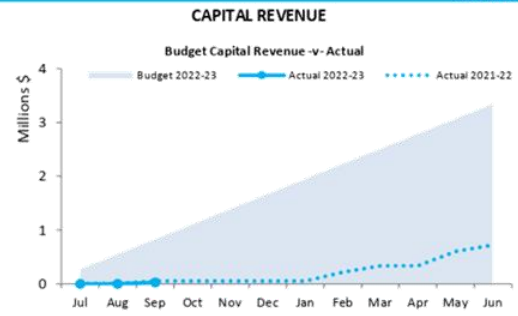
**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

SUMMARY INFORMATION - GRAPHS

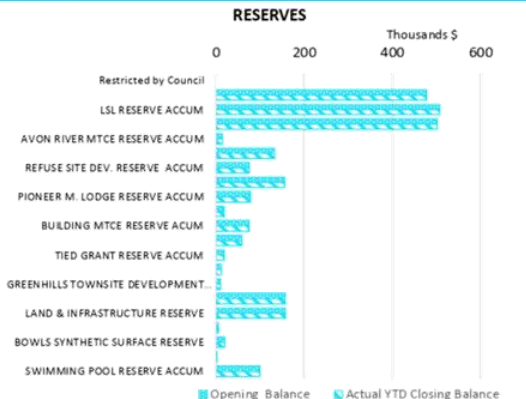
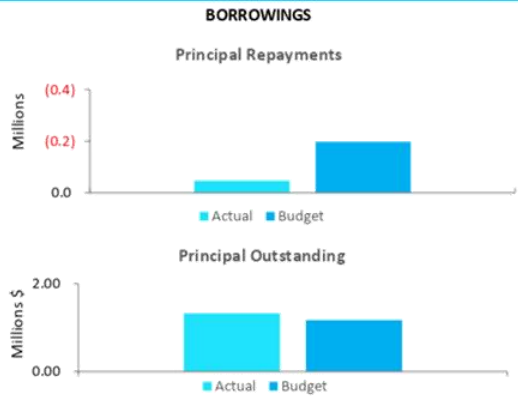
OPERATING ACTIVITIES



INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$4.10 M	\$4.10 M	\$4.88 M	\$0.78 M
Closing	\$0.30 M	\$8.41 M	\$11.26 M	\$2.86 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$8.04 M	75.7%
Restricted Cash	\$2.59 M	24.3%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.00 M	
0 to 30 Days		0.0%
Over 30 Days		100.0%
Over 90 Days		66.9%

Refer to Note 5 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$4.00 M	50.5%
Trade Receivable	\$0.04 M	
Over 30 Days		58.4%
Over 90 Days		33.2%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.97 M	\$5.39 M	\$6.44 M	\$1.04 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$6.99 M	
YTD Budget	\$6.93 M	0.8%

Refer to Statement of Financial Activity

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$0.31 M	
YTD Budget	\$0.46 M	(32.3%)

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.87 M	
YTD Budget	\$0.29 M	203.3%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$3.61 M)	(\$1.04 M)	(\$0.01 M)	\$1.04 M

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.03 M	
Adopted Budget	\$0.63 M	(95.7%)

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$0.04 M	
Adopted Budget	\$6.96 M	(99.5%)

Refer to Note 7 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$0.00 M	
Adopted Budget	\$2.71 M	(100.0%)

Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.16 M)	(\$0.05 M)	(\$0.05 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.05 M
Interest expense	\$0.01 M
Principal due	\$1.32 M

Refer to Note 8 - Borrowings

Reserves	
Reserves balance	\$2.59 M
Interest earned	\$0.00 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 SEPTEMBER 2022

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets. Excluding Land.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

BY NATURE OR TYPE

Ref	Adopted Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.	
Note	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)		
	\$	\$	\$	\$	%		
Opening funding surplus / (deficit)	1(c)	4,104,232	4,104,232	4,880,611	776,379	18.92%	▲
Revenue from operating activities							
Rates		6,932,156	6,932,156	6,985,169	53,013	0.76%	
Operating grants, subsidies and contributions	11	1,896,045	455,589	308,424	(147,165)	(32.30%)	▼
Fees and charges		1,152,656	288,090	873,749	585,659	203.29%	▲
Interest earnings		91,093	22,767	41,939	19,172	84.21%	▲
Other revenue		151,069	56,121	50,378	(5,743)	(10.23%)	
Profit on disposal of assets	6	24,775	0	0	0	0.00%	
		10,247,794	7,754,723	8,259,659	504,936	6.51%	
Expenditure from operating activities							
Employee costs		(4,767,290)	(1,191,651)	(946,962)	244,689	20.53%	▲
Materials and contracts		(3,438,737)	(893,376)	(578,103)	315,273	35.29%	▲
Utility charges		(395,851)	(98,901)	(25,521)	73,380	74.20%	▲
Depreciation on non-current assets		(2,619,336)	(654,795)	0	654,795	100.00%	▲
Interest expenses		(72,601)	(18,144)	(8,766)	9,378	51.69%	
Insurance expenses		(257,424)	(64,269)	(153,917)	(89,648)	(139.49%)	▼
Other expenditure		(324,229)	(94,767)	(108,466)	(13,699)	(14.46%)	▼
Loss on disposal of assets	6	(308,148)	0	0	0	0.00%	
		(12,183,616)	(3,015,903)	(1,821,735)	1,194,168	(39.60%)	
Non-cash amounts excluded from operating activities	1(a)	2,903,493	654,795	0	(654,795)	(100.00%)	▼
Amount attributable to operating activities		967,671	5,393,615	6,437,924	1,044,309	19.36%	
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	12	2,714,448	678,597	0	(678,597)	(100.00%)	▼
Proceeds from disposal of assets	6	633,727	27,273	27,273	0	0.00%	
Payments for property, plant and equipment and infrastructure	7	(6,960,156)	(1,749,567)	(35,240)	1,714,327	97.99%	▲
Amount attributable to investing activities		(3,611,981)	(1,043,697)	(7,967)	1,035,730	(99.24%)	
Financing Activities							
Transfer from reserves	9	185,000	0	0	0	0.00%	
Repayment of debentures	8	(197,907)	(47,842)	(47,842)	0	0.00%	
Transfer to reserves	9	(1,142,788)	0	0	0	0.00%	
Amount attributable to financing activities		(1,155,695)	(47,842)	(47,842)	0	0.00%	
Closing funding surplus / (deficit)	1(c)	304,227	8,406,308	11,262,726	2,856,418	(33.98%)	▲

KEY INFORMATION

pq Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 13 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

BASIS OF PREPARATION

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 07 October 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$
Non-cash items excluded from operating activities				
Adjustments to operating activities				
Less: Profit on asset disposals	6	(24,775)	0	0
Less: Movement in liabilities associated with restricted cash		784	0	0
Add: Loss on asset disposals	6	308,148	0	0
Add: Depreciation on assets		2,619,336	654,795	0
Total non-cash items excluded from operating activities		2,903,493	654,795	0

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Adopted Budget Opening	Last Year Closing	Year to Date	
		30 June 2022	30 June 2022	30 September 2022
Adjustments to net current assets				
Less: Reserves - restricted cash	9	(3,543,061)	(2,585,273)	(2,585,273)
Add: Borrowings	8	(198,440)	197,908	150,066
Add: Provisions employee related provisions	10	507,711	506,927	506,927
Total adjustments to net current assets		(3,233,790)	(1,880,438)	(1,928,280)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	4,466,861	7,611,390	7,569,314
Financial assets at amortised cost	2		0	3,057,509
Rates receivables	3	1,284,943	1,102,061	4,000,693
Receivables	3	0	185,983	37,005
Other current assets	4	81,716	81,716	84,977
Less: Current liabilities				
Payables	5	(893,323)	(953,665)	(339,898)
Borrowings	8	198,440	(197,908)	(150,066)
Contract liabilities	10	(996,572)	(996,572)	(996,572)
Provisions	10	(908,275)	(71,956)	(71,956)
Less: Total adjustments to net current assets	1(b)	(3,233,790)	(1,880,438)	(1,928,280)
Closing funding surplus / (deficit)		0	4,880,611	11,262,726

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

**OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted	Restricted	Total Cash	Institution	Interest Rate	Maturity Date
		\$	\$	\$			
MUNICIPAL FUND BANK	Cash and cash equivalents	6,665,966	0	6,665,966	n/a	Variable	n/a
CASH AT BANK-P/CASH & CHANGE	Cash and cash equivalents	1,250	0	1,250	n/a	n/a	n/a
RESERVE FUND BANK	Cash and cash equivalents	613,077	0	613,077	n/a	variable	n/a
Westpac flex	Cash and cash equivalents	5,361	0	5,361	n/a	variable	n/a
AMP	Cash and cash equivalents	283,660	0	283,660	n/a	variable	n/a
Term Deposits	Financial assets at amortised cost	0	500,000	500,000	AMP	1.10%	14/12/2022
Term Deposits	Financial assets at amortised cost	0	500,312	500,312	AMP	4.05%	16/08/2023
Term Deposits	Financial assets at amortised cost	0	1,003,685	1,003,685	NAB	1.32%	12/12/2022
Term Deposits	Financial assets at amortised cost	0	482,728	482,728	Westpac	0.20%	8/11/2022
Term Deposits	Financial assets at amortised cost	472,236	98,548	570,784	Westpac	0.40%	22/10/2022
Total		8,041,550	2,585,273	10,626,823			
Comprising							
Cash and cash equivalents		7,569,314	0	7,569,314			
Financial assets at amortised cost		472,236	2,585,273	3,057,509			
		8,041,550	2,585,273	10,626,823			

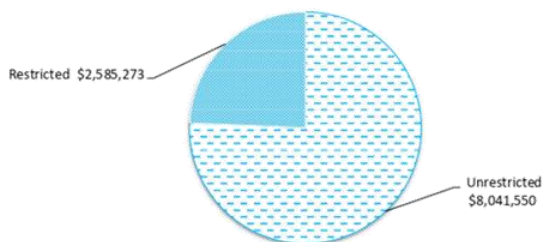
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

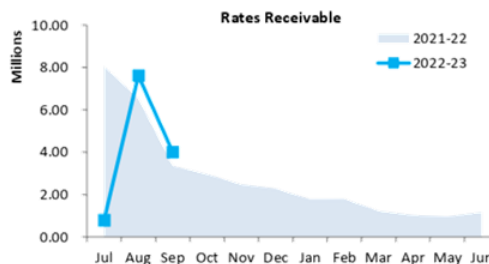
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

Rates receivable	30 Jun 2022	30 Sep 2022
	\$	\$
Opening arrears previous years	1,025,412	1,102,061
Levied this year	6,283,408	6,985,169
Less - collections to date	(6,206,759)	(4,086,537)
Net rates collectable	1,102,061	4,000,693
% Collected	84.9%	50.5%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(529)	14,678	7,840	749	11,282	34,020
Percentage	(1.6%)	43.1%	23%	2.2%	33.2%	
Balance per trial balance						
Sundry debtors						34,020
GST receivable						21,119
Allowance for impairment of receivables from contracts with customers						(290,999)
Other debtors						260,585
Long Service Owed By Other L G						12,280
Total receivables general outstanding						37,005

Amounts shown above include GST (where applicable)

KEY INFORMATION

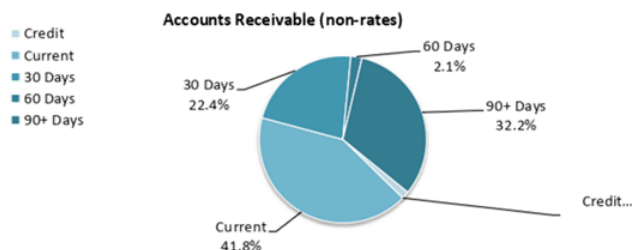
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 30 September 2022
	\$	\$	\$	\$
Other current assets				
Inventory				
Fuel	81,716	36,806	(33,545)	84,977
Total other current assets	81,716	36,806	(33,545)	84,977
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

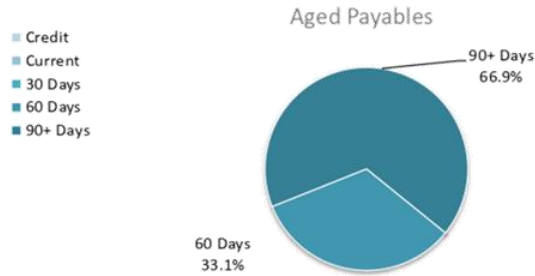
**OPERATING ACTIVITIES
NOTE 5
PAYABLES**

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	0	0	782	1,579	2,361
Percentage	0%	0%	0%	33.1%	66.9%	
Balance per trial balance						
Sundry creditors						2,361
ATO liabilities						67,435
Other payables						218,440
Prepaid rates						51,662
Total payables general outstanding						339,898

Amounts shown above include GST (where applicable)

KEY INFORMATION

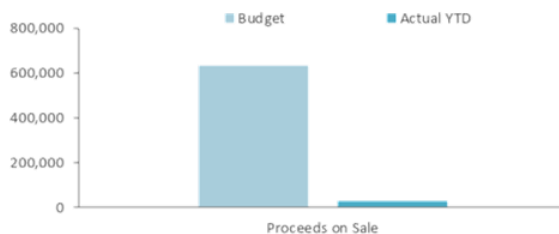
Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Governance								
	EMIDS Vehicle 1HEW489	30,856	23,000	0	(7,856)	0	0	0	0
	Law, order, public safety								
	Ranger Vehicle 1GRZ	21,000	18,000	0	(3,000)	0	0	0	0
	Health								
	Environmental Health Officer Vehicle	18,699	14,000	0	(4,699)	0	0	0	0
	Transport								
	Multi Tyre Roller Y830	57,250	55,000	0	(2,250)	0	0	0	0
	John Deere Loader Y600	73,000	68,000	0	(5,000)	0	0	0	0
	Skid- Multi Tyre 1GJZ237	56,744	54,000	0	(2,744)	0	0	0	0
	Road Main Sup Ford Ranger 1GTN498	26,250	36,000	9,750	0	0	0	0	0
	Parks and Gardens Truck Y3777	14,975	20,000	5,025	0	0	0	0	0
	Mitsubishi Canter Y4099	20,795	15,000	0	(5,795)	0	0	0	0
	Town Crew Utility Y211	10,280	5,000	0	(5,280)	0	0	0	0
	Replace Y6947	1,500	2,000	500	0	0	0	0	0
	Spray Utility Y770	16,095	10,000	0	(6,095)	0	0	0	0
	Grader Utility Y482	8,993	5,000	0	(3,993)	0	0	0	0
	John Deere Mower Y7320	4,500	14,000	9,500	0	0	0	0	0
	Other property and services								
	Construction Leading Hand	37,663	22,000	0	(15,663)	0	0	0	0
	Old Convent School - Building	283,500	272,727	0	(10,773)	0	0	0	0
	Old Convent School - Land	235,000	0	0	(235,000)	27,273	27,273	0	0
		917,100	633,727	24,775	(308,148)	27,273	27,273	0	0



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land	(304,227)	(76,056)	0	76,056
Buildings	506,677	118,779	3,834	(114,945)
Furniture & Equipment	283,053	70,749	8,500	(62,249)
Plant & Equipment	1,197,690	299,397	0	(299,397)
Infrastructure	5,276,963	1,336,698	22,906	(1,313,792)
Payments for Capital Acquisitions	6,960,156	1,749,567	35,240	(1,714,327)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	2,714,448	678,597	0	(678,597)
Other (disposals & C/Fwd)	633,727	27,273	27,273	0
Cash backed reserves				
PIONEER M. LODGE RESERVE ACCUM	60,000	0	0	0
BUILDING MTCE RESERVE ACUM	25,000	0	0	0
ROADS RESERVE	100,000	0	0	0
Contribution - operations	3,426,981	1,043,697	7,967	(1,035,730)
Capital funding total	6,960,156	1,749,567	35,240	(1,714,327)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

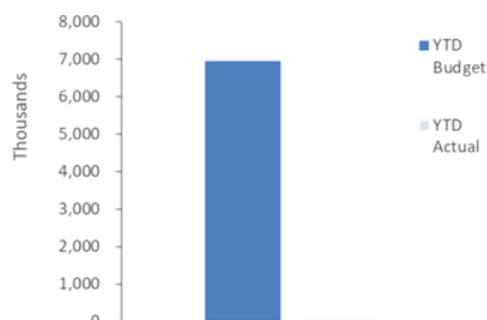
Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between

mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

FINANCING ACTIVITIES
NOTE 8
BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
Recreation and culture										
Forrest Oval Stage 1	62	800,779	0	0	0	(68,543)	800,779	732,236	0	(49,386)
Forrest Oval Stage 2	63	128,857	0	0	(6,029)	(24,588)	122,828	104,269	(1,659)	(6,166)
Forrest Oval Stage 3	64	200,998	0	0	(9,405)	(38,353)	191,593	162,645	(2,588)	(9,619)
Old Convent School	67	241,748	0	0	(32,408)	(66,423)	209,340	175,325	(4,519)	(7,430)
Total		1,372,382	0	0	-47,842	-197,907	1,324,540	1,174,475	(8,766)	(72,601)
Current borrowings		197,907					150,066			
Non-current borrowings		1,174,475					1,174,474			
		1,372,382					1,324,540			

All debenture repayments were financed by general purpose revenue.

The Shire has no unspent debenture funds as at 30th June 2021, nor is it expected to have unspent funds as at 30th June 2022.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

OPERATING ACTIVITIES
NOTE 9
RESERVE ACCOUNTS

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council									
PLANT RESERVE ACCUM	476,688	0	0	300,738	0	0	0	777,426	476,688
LSL RESERVE ACCUM	506,927	0	0	784	0	0	0	507,711	506,927
REC COMPLEX RESERVE ACCUM	500,598	0	0	772	0	0	0	501,370	500,598
AVON RIVER MTCE RESERVE ACCUM	15,426	0	0	24	0	0	0	15,450	15,426
INDUSTRIAL LAND RESERVE ACCUM	134,010	0	0	207	0	0	0	134,217	134,010
REFUSE SITE DEV. RESERVE ACCUM	75,519	0	0	117	0	0	0	75,636	75,519
CENTENNIAL GDNS RESERVE ACCUM	156,162	0	0	242	0	0	0	156,404	156,162
PIONEER M. LODGE RESERVE ACCUM	78,533	0	0	122	0	(60,000)	0	18,655	78,533
CARPARKING RESERVE ACCUMULAT	18,623	0	0	29	0	0	0	18,652	18,623
BUILDING MTCE RESERVE ACUM	75,380	0	0	117	0	(25,000)	0	50,497	75,380
DISASTER RESERVE ACCUMULATION	59,281	0	0	92	0	0	0	59,373	59,281
TIED GRANT RESERVE ACCUM	19,557	0	0	30	0	0	0	19,587	19,557
R.S.L. MEMORIAL RESERVE	12,600	0	0	19	0	0	0	12,619	12,600
GREENHILLS TOWNSITE DEVELOPMENT	11,221	0	0	17	0	0	0	11,238	11,221
ROADS RESERVE	156,884	0	0	100,243	0	(100,000)	0	157,127	156,884
LAND & INFRASTRUCTURE RESERVE	158,104	0	0	300,245	0	0	0	458,349	158,104
FORREST OVAL LIGHTS RESERVE	6,161	0	0	10	0	0	0	6,171	6,161
BOWLS SYNTHETIC SURFACE RESERVE	20,444	0	0	32	0	0	0	20,476	20,444
TENNIS SYNTHETIC SURFACE RESERVE	3,155	0	0	5	0	0	0	3,160	3,155
SWIMMING POOL RESERVE ACCUM	100,000	0	0	388,943	0	0	0	488,943	100,000
BRIDGE RESERVE	0	0	0	50,000	0	0	0	50,000	0
	2,585,273	0	0	1,142,788	0	(185,000)	0	3,543,061	2,585,273

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

OPERATING ACTIVITIES
NOTE 10
OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2022	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 September 2022
		\$		\$	\$	\$
Other current liabilities						
Other liabilities						
- Contract liabilities		996,572	0	0	0	996,572
Total other liabilities		996,572	0	0	0	996,572
Employee Related Provisions						
Annual leave		411,515	0	0	0	411,515
Long service leave		228,078	0	0	0	228,078
Total Employee Related Provisions		639,593	0	0	0	639,593
Other Provisions						
- Provision for sick leave		71,956	0	0	0	71,956
Total Other Provisions		71,956	0	0	0	71,956
Total other current liabilities		1,708,121	0	0	0	1,708,121
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

NOTE 11
OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue			
	Liability 1 July 2022	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Sep 2022	Current Liability 30 Sep 2022	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual	Forecast 30 June Closing
	\$	\$	\$	\$	\$	\$	\$	\$	
Operating grants and subsidies									
Governance									
AUSTRALIA DAY COUNCIL	0	0	0	0	0	10,000	2,499	0	7,501
General purpose funding									
GRANT FUNDS (UNTIED)	0	0	0	0	0	650,205	162,549	125,271	612,927
GRANT LOCAL ROAD (UNTIED)	0	0	0	0	0	569,684	142,419	0	427,265
Law, order, public safety									
ESL GRANTS	0	0	0	0	0	68,000	16,998	5,594	56,596
Community amenities									
GOVERNMENT GRANTS - PLANNING	0	0	0	0	0	135,000	33,750	0	101,250
Transport									
OTHER GRANTS	0	0	0	0	0	90,687	22,671	0	68,016
GRANT RRG - DIRECT	0	0	0	0	0	173,820	43,455	177,559	307,924
Economic services									
EARTHQUAKE BUILDING MITIGATION PROJECT INCOME	0	0	0	0	0	125,000	31,248	0	93,752
	0	0	0	0	0	1,822,396	455,589	308,424	1,675,231

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

NOTE 12
NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Non operating grants, subsidies and contributions revenue			
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Adopted Budget	YTD Budget	YTD Revenue	Forecast 30 June
	1 July 2022			30 Sep 2022	30 Sep 2022	Revenue		Actual	Closing
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies									
Recreation and culture									
RECREATION GRANTS - TAXABLE	0	0	0	0	0	95,000	23,748	0	71,252
GRANT INCOME	0	0	0	0	0	15,899	3,972	0	11,927
Transport									
ROAD TO RECOVERY GRANTS	0	0	0	0	0	396,868	99,216	0	297,652
OTHER GRANTS	0	0	0	0	0	95,000	23,748	0	71,252
GRANT - RRG - ROADS	0	0	0	0	0	1,102,783	275,691	0	827,092
GRANT GOVT-BLACK SPOT FUNDING	0	0	0	0	0	118,260	29,565	0	88,695
GRANTS - R&LCIP	0	0	0	0	0	890,638	222,657	0	667,981
	0	0	0	0	0	2,714,448	678,597	0	2,035,851

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

OPERATING ACTIVITIES
NOTE 13
EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.
The material variance adopted by Council for the 2022-23 year is \$10,000 or 10.00% whichever is the greater.

Nature or type	Var.		Explanation of positive variances		Explanation of negative variances	
	\$	%	Timing	Permanent	Timing	Permanent
Opening funding surplus / (deficit)	776,379	18.92%	▲			
Revenue from operating activities						
Operating grants, subsidies and contributions	(147,165)	(32.30%)	▼		Main Roads Grant received for unspecified road maintenance \$177,559. Budget apportioned over 3/12. No income funding received to date 22/23 for the following – Financial Assistance Grants Local Roads LRCI Funding for Capital Cemetery Earthquake Building Mitigation project Funding as expected. Budget apportioned 3/12	
Fees and charges	585,659	203.29%	▲	Rates billing for 22/23 waste, rubbish services, swimming pool fees as per budget. Billing complete but charges apportioned 3/12 in the budget. Increased fees and charges received due peak event season. York Ag Society (Arts & Crafts Awards) Town Hall hire for 3 x weeks received		
Interest earnings	19,172	84.21%	▲	Interest on rates instalments and non-payment penalties processed in accordance with due date 28 September 2022. Budget apportioned 3/12		
Expenditure from operating activities						
Employee costs	244,689	20.53%	▲		No budget allocation for 22/23 for Works Supervision Salaries. Employee identified for this allocation is Depot Administration Officer and Works Supervisor. This was identified after budget adoption. Discussed with LG Best Practices of error who advised this was included in ABC costings. Funding is available in ABC costings. Budget amendment to be completed at mid year review.	
Materials and contracts	315,273	35.29%	▲	Material and Contract expenses for computer expenses, subscriptions and SOY Rate payments processed. Variance due to apportioned budget 3/12		
Utility charges	73,380	74.20%	▲	Utility charges apportioned 3/12		
Depreciation on non-current assets	654,795	100.00%	▲	Asset depreciation not processed for 22/23 as infra revaluations are to be included in 21/22 balancing once finalised		
Insurance expenses	(89,648)	(139.49%)	▼		22/23 First instalments processed. Second instalment due later in financial year. Budget apportioned 3/12	
Other expenditure	(13,699)	(14.46%)	▼		22/23 MYF and sponsorship payments processed and Sept 22 PBT to be processed with OCT 22 BAS. Budget apportioned 3/12	
Non-cash amounts excluded from operating activities	(654,795)	(100.00%)	▼		Timing - no movements as at 30/9/22	
Investing activities						
Proceeds from non-operating grants, subsidies and contributions	(678,597)	(100.00%)	▼		Timing - no movements as at 30/9/22	
Payments for property, plant and equipment	1,714,327	97.99%	▲	Only minor capital purchases completed as at 30/9/22		
Closing funding surplus / (deficit)	2,856,418	(33.98%)	▲			

Date: 04/10/2022
Time: 4:11:39PM

Shire of York
CREDITOR PAYMENTS LISTING - SEPTEMBER 2022

USER: Lorraine Daly
PAGE: 1

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT28423	01/09/2022 ASHLEY ROBERT GARRATT	COUNCILLOR ALLOWANCES - AUGUST 2022	1		1,312.23
INV CRS PMT	01/09/2022 ASHLEY ROBERT GARRATT	COUNCILLOR ALLOWANCES - AUGUST 2022	1	1,312.23	
EFT28424	01/09/2022 AUDREY NETTLE	HONORARIUM FOR WELCOME TO COUNTRY AT DESTINATION PERTH WILDFLOWER TOUR SATURDAY 20 AUGUST AT WONGBOREL/MT BROWN	1		250.00
INV 3	23/08/2022 AUDREY NETTLE	HONORARIUM FOR WELCOME TO COUNTRY AT DESTINATION PERTH WILDFLOWER TOUR SATURDAY 20 AUGUST AT WONGBOREL/MT BROWN	1	250.00	
EFT28425	01/09/2022 DENESE EILEEN SMYTHE	COUNCILLOR ALLOWANCES - AUGUST 2022	1		3,400.14
INV CRS PMT	01/09/2022 DENESE EILEEN SMYTHE	COUNCILLOR ALLOWANCES - AUGUST 2022	1	3,400.14	
EFT28426	01/09/2022 DENIS CHARLES WARNICK	COUNCILLOR ALLOWANCES - AUGUST 2022	1		1,674.99
INV CRS PMT	01/09/2022 DENIS CHARLES WARNICK	COUNCILLOR ALLOWANCES - AUGUST 2022	1	1,674.99	
EFT28427	01/09/2022 KEVIN RICHARD TRENT	COUNCILLOR ALLOWANCES - AUGUST 2022	1		1,312.23
INV CRS PMT	01/09/2022 KEVIN RICHARD TRENT	COUNCILLOR ALLOWANCES - AUGUST 2022	1	1,312.23	
EFT28428	01/09/2022 PAMELA HELEN HEATON	COUNCILLOR ALLOWANCES - AUGUST 2022	1		1,312.23
INV CRS PMT	01/09/2022 PAMELA HELEN HEATON	COUNCILLOR ALLOWANCES - AUGUST 2022	1	1,312.23	
EFT28429	01/09/2022 PETER ALLAN WRIGHT	COUNCILLOR ALLOWANCES - AUGUST 2022	1		1,312.23
INV CRS PMT	01/09/2022 PETER ALLAN WRIGHT	COUNCILLOR ALLOWANCES - AUGUST 2022	1	1,312.23	
EFT28430	01/09/2022 STEPHEN EDWARD MUHLEISEN	COUNCILLOR ALLOWANCES - AUGUST 2022	1		1,312.23
INV CRS PMT	01/09/2022 STEPHEN EDWARD MUHLEISEN	COUNCILLOR ALLOWANCES - AUGUST 2022	1	1,312.23	
EFT28431	02/09/2022 ADVANCED TRAFFIC MANAGEMENT	INSTALLATION AND HIRE OF TRAFFIC CONTROL SIGNAGE - TALBOT WEST ROAD	1		1,380.50
INV 157412	27/06/2022 ADVANCED TRAFFIC MANAGEMENT	INSTALLATION AND HIRE OF TRAFFIC CONTROL SIGNAGE - TALBOT WEST ROAD	1	1,380.50	
EFT28432	02/09/2022 ALANNA PAMELA CHRISTIANSEN	REIMBURSEMENT OF PRE-EMPLOYMENT POLICE CLEARANCE	1		58.70
INV	18/08/2022 ALANNA PAMELA CHRISTIANSEN	REIMBURSEMENT OF PRE-EMPLOYMENT POLICE CLEARANCE	1	58.70	
EFT28433	02/09/2022 AVON CIVIL ENGINEERING PTY LTD	ENGINEERING CONSULTANCY COMPACTION TESTING & CERTIFICATION - TALBOT ROAD SHOULDERS	1		550.00

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INV 2289	16/05/2022 AVON CIVIL ENGINEERING PTY LTD	ENGINEERING CONSULTANCY COMPACTION TESTING & CERTIFICATION - TALBOT ROAD SHOULDERS	1	550.00	
EFT28434	02/09/2022 BLUE FORCE PTY LTD	ALARM MONITORING 1/8/22-31/10/22 - RESIDENCY MUSEUM	1		121.28
INV 153366	01/08/2022 BLUE FORCE PTY LTD	ALARM MONITORING 1/8/22-31/10/22 - RESIDENCY MUSEUM	1	121.28	
EFT28435	02/09/2022 BROOKS HIRE SERVICE PTY LTD	MULTI TYRE ROLLER HIRE - JULY 22	1		6,799.32
INV 208016	31/07/2022 BROOKS HIRE SERVICE PTY LTD	MULTI TYRE ROLLER HIRE - JULY 22	1	6,799.32	
EFT28436	02/09/2022 BUNNINGS WAREHOUSE	PURCHASE MARKET UMBRELLAS FOR 50TH CELEBRATIONS - RESIDENCY MUSEUM	1		184.50
INV	25/08/2022 BUNNINGS WAREHOUSE	PURCHASE MARKET UMBRELLAS FOR 50TH CELEBRATIONS - RESIDENCY MUSEUM	1	184.50	
EFT28437	02/09/2022 CARL STIRLING SEXTON	REFUND HOME BUSINESS APPLICATION FEE - 3 JOAQUINA STREET	1		222.00
INV REFUND	12/08/2022 CARL STIRLING SEXTON	REFUND HOME BUSINESS APPLICATION FEE - 3 JOAQUINA STREET	1	222.00	
EFT28438	02/09/2022 CLEANFLOW ENVIRONMENTAL SOLUTIONS	PIPE REPAIR & PRESSURE JET CLEAN - QUALEN WEST RD	1		4,173.40
INV 38039	15/08/2022 CLEANFLOW ENVIRONMENTAL SOLUTIONS	PIPE REPAIR & PRESSURE JET CLEAN - QUALEN WEST RD	1	4,173.40	
EFT28439	02/09/2022 CORSIGN WA	SUPPLY AND DELIVER CULVERT MARKER POST	1		3,680.60
INV 67949	22/08/2022 CORSIGN WA	SUPPLY AND DELIVER CULVERT MARKER POST	1	3,680.60	
EFT28440	02/09/2022 DARRYS PLUMBING AND GAS	PLUMBING SERVICES	1		2,122.30
INV IV00055	18/08/2022 DARRYS PLUMBING AND GAS	INVESTIGATE & REPAIR WATER LEAK CENT UNITS - 6/40 MACARTNEY STREET	1	439.07	
INV IV00052	18/08/2022 DARRYS PLUMBING AND GAS	GRAVE EXCAVATION 11/8/22 - UNITING B86	1	398.75	
INV IV00066	23/08/2022 DARRYS PLUMBING AND GAS	DRY HIRE OF DIGGER X 2 DAYS	1	605.00	
INV IV00069	26/08/2022 DARRYS PLUMBING AND GAS	REPLACE TABS - BASIN & SHOWER ROSE - 51 ROE ST	1	679.48	
EFT28441	02/09/2022 DARYL JANE & AND JEANETTE JANE	CROSSOVER SUBSIDY - 20 FORBES STREET	1		575.00
INV	19/08/2022 DARYL JANE & AND JEANETTE JANE	CROSSOVER SUBSIDY - 20 FORBES STREET	1	575.00	
EFT28442	02/09/2022 DIRT TRACK DESIGNS	PURCHASE OF YORK MAGNETS - CANOLA AND WILDFLOWER DESIGN FOR RE-SALE AT YORK VISITOR CENTRE	1		412.50
INV 78	30/08/2022 DIRT TRACK DESIGNS	PURCHASE OF YORK MAGNETS - CANOLA AND WILDFLOWER DESIGN FOR RE-SALE AT YORK VISITOR CENTRE	1	412.50	

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EFT28443	02/09/2022	EASTERN HILLS CHAINSAWS AND MOWERS PTY LTD	SUPPLY VACUUM CLEANER - STIHL SE62 WETVAC	1		322.15
INV 49212#4	24/08/2022	EASTERN HILLS CHAINSAWS AND MOWERS PTY LTD	SUPPLY VACUUM CLEANER - STIHL SE62 WETVAC	1	322.15	
EFT28444	02/09/2022	EXURBAN RURAL & REGIONAL PLANNING	PLANNING CONSULTANCY SERVICES - JULY 22	1		1,249.21
INV URP-4226	02/08/2022	EXURBAN RURAL & REGIONAL PLANNING	PLANNING CONSULTANCY SERVICES - JULY 22	1	1,249.21	
EFT28445	02/09/2022	FOCUS NETWORKS	MONTHLY COMPUTER SUPPORT - AUGUST 22	1		9,823.83
INV	03/08/2022	FOCUS NETWORKS	MONTHLY COMPUTER SUPPORT - MANAGED PROACTIVE SERVICES - AUGUST 2022	1	4,625.50	
INV	08/08/2022	FOCUS NETWORKS	MONTHLY COMPUTER SUPPORT - HOSTED & RECOVERY SERVICES - AUGUST 22	1	4,709.62	
INV 9752G	26/08/2022	FOCUS NETWORKS	SUPPLY ZTE NBN EHOME GATEWAY MODEM - ADMIN INTERNET	1	115.50	
INV INV-9762G	26/08/2022	FOCUS NETWORKS	OFFICE 365 LICENSING X 3 - MOORE AUSTRALIA FINANCIAL CONSULTANCY	1	92.93	
INV 12705	25/09/2022	FOCUS NETWORKS	MONTHLY COMPUTER SUPPORT - SITE VISIT & AFTER-HOURS SUPPORT - AUG 2022	1	280.28	
EFT28446	02/09/2022	FUEL DISTRIBUTORS	SUPPLY & DELIVER UNLEADED X 500 LITRES	1		820.10
INV 38103536	26/08/2022	FUEL DISTRIBUTORS	SUPPLY & DELIVER UNLEADED X 500 LITRES	1	820.10	
EFT28447	02/09/2022	GATHER YORK	CATERING COUNCIL MEETING 23 AUGUST 2022	1		220.00
INV 0184	25/08/2022	GATHER YORK	CATERING COUNCIL MEETING 23 AUGUST 2022	1	220.00	
EFT28448	02/09/2022	HERSEYS SAFETY PTY LTD	SUPPLIES	1		1,208.42
INV 49477	24/08/2022	HERSEYS SAFETY PTY LTD	SUPPLY 1 X DEMO HAMMER 100 X CABLE TIES 1 X MULTI METER 12 X SPRAY TANK WHITE	1	445.74	
INV 49476	24/08/2022	HERSEYS SAFETY PTY LTD	SUPPLY 5 X COVERALLS 12 X TINT GLASS 12 CLEAR GLASS 24 X STINGA GLOVES	1	762.68	
EFT28449	02/09/2022	IMPRINT PLASTIC	SUPPLY NAME BADGES X 15	1		276.10
INV 00028562	22/07/2022	IMPRINT PLASTIC	SUPPLY NAME BADGES X 15	1	276.10	
EFT28450	02/09/2022	JAMES BENNETT PTY LTD	PURCHASE LIBRARY ITEMS	1		89.58
INV 4777821	23/08/2022	JAMES BENNETT PTY LTD	PURCHASE LIBRARY ITEMS	1	51.08	
INV 4778328	26/08/2022	JAMES BENNETT PTY LTD	PURCHASE LIBRARY ITEMS	1	38.50	
EFT28451	02/09/2022	JASON SIGNMAKERS	SUPPLY PEDESTRIAN SIGNS X 6	1		353.23

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INV 229402	16/06/2022 JASON SIGNMAKERS	SUPPLY PEDESTRIAN SIGNS X 6	1	353.23	
EFT28452	02/09/2022 JTAGZ PTY LTD	SET UP TEXT AND PURCHASE OF DOG TAGS X 300 - GREEN EXP 31 OCTOBER 2025	1		203.50
INV 00023354	29/08/2022 JTAGZ PTY LTD	SET UP TEXT AND PURCHASE OF DOG TAGS X 300 - GREEN EXP 31 OCTOBER 2025	1	203.50	
EFT28453	02/09/2022 LANDGATE	VALUATIONS AND CERTIFICATE OF TITLES	1		539.73
INV 1190448	01/06/2022 LANDGATE	CERTIFICATES OF TITLE FOR LOTS 1-3 BARKER ST, YORK FOR AMALGAMATION APPLICATION	1	81.60	
INV 377738	22/08/2022 LANDGATE	GRV INTERIM VALUATIONS COUNTRY FULL VALUE & FESA SCHEDULE G2022/12	1	371.19	
INV 377838	25/08/2022 LANDGATE	RURAL UV INTERIM VALUATION SHARED SCHEDULE R2022/5	1	86.94	
EFT28454	02/09/2022 LG BEST PRACTICES PTY LTD	ACCOUNTING ASSISTANCE WITH FINANCIAL MANAGEMENT - JULY 2022 BUDGET UPLOAD	1		1,320.00
INV 211	23/08/2022 LG BEST PRACTICES PTY LTD	ACCOUNTING ASSISTANCE WITH FINANCIAL MANAGEMENT - JULY 2022 BUDGET UPLOAD	1	1,320.00	
EFT28455	02/09/2022 LGIS WA	WORKERS COMPENSATION INSURANCE - ACTUAL WAGES DECLARATION 2021/2022	1		179.64
INV	25/08/2022 LGIS WA	WORKERS COMPENSATION INSURANCE - ACTUAL WAGES DECLARATION 2021/2022	1	179.64	
EFT28456	02/09/2022 LISA NICOLE IMAGERY	PROFESSIONAL PHOTOGRAPHER TO DOCUMENT THE DAY - MUSEUM 50TH ANNIVERSARY	1		400.00
INV 180	30/08/2022 LISA NICOLE IMAGERY	PROFESSIONAL PHOTOGRAPHER TO DOCUMENT THE DAY - MUSEUM 50TH ANNIVERSARY	1	400.00	
EFT28457	02/09/2022 LOCAL HEALTH AUTHORITIES ANALYTICAL COMM	ANALYTICAL SERVICES 2022/23 - ENVIRONMENTAL HEALTH	1		848.97
INV MA2022	05/08/2022 LOCAL HEALTH AUTHORITIES ANALYTICAL COMM	ANALYTICAL SERVICES 2022/23 - ENVIRONMENTAL HEALTH	1	848.97	
EFT28458	02/09/2022 LORRAINE DALY	REIMBURSE PRE-EMPLOYMENT POLICE CLEARANCE - L DALY	1		58.70
INV	30/08/2022 LORRAINE DALY	REIMBURSE PRE-EMPLOYMENT POLICE CLEARANCE - L DALY	1	58.70	
EFT28459	02/09/2022 MAL AUTOMOTIVES	VEHICLE SERVICES	1		563.40
INV 28304	15/08/2022 MAL AUTOMOTIVES	REPLACE BATTERIES MALEBELLING FIRE UNIT - 1DLX312	1	477.40	
INV 28342	23/08/2022 MAL AUTOMOTIVES	INSPECT LOADER FOR LEAK - Y600	1	86.00	

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EFT28460	02/09/2022 MARION BATEMAN	CONSULTANCY SERVICES	1		1,770.00
INV 4	12/08/2022 MARION BATEMAN	REVIEW OF EQUAL EMPLOYMENT OPPORTUNITY MANAGEMENT PLAN	1	750.00	
INV 5	18/08/2022 MARION BATEMAN	FINALISATION OF EQUAL EMPLOYMENT OPPORTUNITY MANAGEMENT PLAN	1	1,020.00	
EFT28461	02/09/2022 MCLEODS BARRISTERS AND SOLICITORS	LEGAL ADVICE - MATTER 49438	1		1,619.17
INV 125352	29/07/2022 MCLEODS BARRISTERS AND SOLICITORS	LEGAL ADVICE - MATTER 49438	1	1,619.17	
EFT28462	02/09/2022 MO PRODUCTIONS PTY LTD	SUPPLY ENTERTAINMENT - 50TH ANNIVERSARY CELEBRATIONS BY LIBBY HAMMER - MUSEUM	1		3,962.20
INV 1273	16/08/2022 MO PRODUCTIONS PTY LTD	SUPPLY ENTERTAINMENT - 50TH ANNIVERSARY CELEBRATIONS BY LIBBY HAMMER - MUSEUM	1	2,774.20	
INV 1272	16/08/2022 MO PRODUCTIONS PTY LTD	SUPPLY ENTERTAINMENT - 50TH ANNIVERSARY CELEBRATIONS BY LIBBY HAMMER - MUSEUM	1	1,188.00	
EFT28463	02/09/2022 MOORE AUSTRALIA	REGISTRATION 2022 NUTS & BOLTS ACCOUNTING WORKSHOP - 25/11/2022 - A SCHALL & M DAVIES	1		1,672.00
INV 3009	23/08/2022 MOORE AUSTRALIA	REGISTRATION 2022 NUTS & BOLTS ACCOUNTING WORKSHOP - 25/11/2022 - A SCHALL & M DAVIES	1	1,672.00	
EFT28464	02/09/2022 PERTS PANTRY	PURCHASE OF STOCK FOR RESALE - YORK VISITOR CENTRE	1		304.00
INV 23	14/07/2022 PERTS PANTRY	PURCHASE OF STOCK FOR RESALE YORK VISITOR CENTRE - MIXED CHUTNEYS/ GIFT PACKS	1	184.00	
INV 24	14/07/2022 PERTS PANTRY	PURCHASE OF 3 JAR GIFT PACKS FOR RESALE - YORK VISITOR CENTRE	1	120.00	
EFT28465	02/09/2022 RURAL TRAFFIC SERVICES	INSTALLATION AND HIRE OF TRAFFIC CONTROL SIGNAGE - QUALEN WEST ROAD FAILURE	1		937.75
INV 3994	31/08/2022 RURAL TRAFFIC SERVICES	INSTALLATION AND HIRE OF TRAFFIC CONTROL SIGNAGE - QUALEN WEST ROAD FAILURE	1	937.75	
EFT28466	02/09/2022 SEEK LIMITED	SEEK EMPLOYMENT ADVERTISEMENTS	1		1,512.50
INV 502524241	18/08/2022 SEEK LIMITED	SEEK EMPLOYMENT ADVERTISEMENTS - YORK SWIMMING POOL LIFEGUARD & DUTY MANAGER	1	561.00	
INV 502543106	25/08/2022 SEEK LIMITED	SEEK EMPLOYMENT ADVERTISEMENTS - GRADUATE ENGINEERS X 2 COMMUNITY & PLACE COORDINATOR	1	951.50	
EFT28467	02/09/2022 SHIRE OF NORTHAM	TIPPING FEES - JULY 2022	1		10,765.90

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INV 27288	15/08/2022 SHIRE OF NORTHAM	TIPPING FEES - JULY 2022	1	10,765.90	
EFT28468	02/09/2022 SHIRE OF YORK	FOOD BUSINESS ANNUAL FEE 22/23 - YORK VISITOR CENTRE	1		195.00
INV 10743	23/08/2022 SHIRE OF YORK	FOOD BUSINESS ANNUAL FEE 22/23 - YORK VISITOR CENTRE	1	195.00	
EFT28469	02/09/2022 SPECIALISED TREE SERVICE	TREE PRUNING & REMOVAL OF DEBRIS - MONGERS RESERVE	1		4,275.00
INV 3928	30/08/2022 SPECIALISED TREE SERVICE	TREE PRUNING & REMOVAL OF DEBRIS - MONGERS RESERVE	1	4,275.00	
EFT28470	02/09/2022 SYNERGY	ELECTRICITY CHARGES	1		3,098.61
INV 254322430	15/08/2022 SYNERGY	ELECTRICITY 16/06-12/08/22 - DEPOT	1	1,447.04	
INV 108761310	17/08/2022 SYNERGY	ELECTRICITY 19/7/22-16/08/22 - SWIMMING POOL	1	264.27	
INV 981500720	18/08/2022 SYNERGY	ELECTRICITY 18/06-17/08/22 - CENT UNITS	1	101.89	
INV 640233070	18/08/2022 SYNERGY	ELECTRICITY 18/06-17/08/22 - WAR MEMORIAL GARDENS	1	117.94	
INV	18/08/2022 SYNERGY	ELECTRICITY 18/06-17/08/22 - ULSTER RD DAM	1	117.94	
INV 333626240	19/08/2022 SYNERGY	ELECTRICITY 19/6-18/08/22 - 17 FORBES STREET	1	136.63	
INV 749237470	19/08/2022 SYNERGY	ELECTRICITY 19/06-18/08/22 - MT BAKEWELL REPEATER STATION	1	151.35	
INV 468663930	19/08/2022 SYNERGY	ELECTRICITY 202/6-18/08/22 - AVON PARK TOILETS	1	116.76	
INV 512901920	19/08/2022 SYNERGY	ELECTRICITY 18/06-17/08/22 - FORREST OVAL BORE PUMP	1	117.94	
INV 369981610	19/08/2022 SYNERGY	ELECTRICITY 21/06-18/08/22 - CANDICE BATEMAN PARK	1	116.66	
INV 584238150	23/08/2022 SYNERGY	ELECTRICITY 22/6-22/8/22 - AVON PARK RETIC PUMP	1	120.07	
INV 522515390	23/08/2022 SYNERGY	ELECTRICITY 22/6-22/8/22 - AVON PARK	1	290.12	
EFT28471	02/09/2022 THE OLIVE PEOPLE (AUST.) PTY LTD	PURCHASE OF STOCK 250 ML EXTRA VIRGIN OLIVE OIL FOR RESALE AT YORK VISITOR CENTRE	1		220.00
INV 25236	26/08/2022 THE OLIVE PEOPLE (AUST.) PTY LTD	PURCHASE OF STOCK 250 ML EXTRA VIRGIN OLIVE OIL FOR RESALE AT YORK VISITOR CENTRE	1	220.00	
EFT28472	02/09/2022 TOLL IPEC PTY LTD	FREIGHT	1		209.79
INV 16.21	21/08/2022 TOLL IPEC PTY LTD	FREIGHT - 11/08/22	1	16.21	
INV	28/08/2022 TOLL IPEC PTY LTD	FREIGHT - 28/07-19/08/2022	1	193.58	
EFT28473	02/09/2022 WATERLOGIC AUSTRALIA PTY LTD	WATER FILTRATION UNIT (AUGUST 2022) - SHIRE ADMINISTRATION	1		74.09

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INV	15/08/2022 WATERLOGIC AUSTRALIA PTY LTD	WATER FILTRATION UNIT (AUGUST 2022) - SHIRE ADMINISTRATION	1	74.09	
EFT28474	02/09/2022 WHEATBELT ARTS & EVENTS	GRANT FUNDING YORK FESTIVAL 2022 - 50% FIRST INSTALMENT	1		13,750.00
INV 34	11/08/2022 WHEATBELT ARTS & EVENTS	GRANT FUNDING YORK FESTIVAL 2022 - 50% FIRST INSTALMENT	1	13,750.00	
EFT28475	02/09/2022 WINC.	STATIONERY SUPPLIES	1		23.10
INV	29/08/2022 WINC.	STATIONERY SUPPLIES	1	23.10	
EFT28476	02/09/2022 WOODSLANE PTY LTD	GUIDE TO THE WILDFLOWERS OF WA BOOKS X 6 - YORK VISITOR CENTRE	1		125.97
INV 019456	15/08/2022 WOODSLANE PTY LTD	GUIDE TO THE WILDFLOWERS OF WA BOOKS X 6 - YORK VISITOR CENTRE	1	125.97	
EFT28477	02/09/2022 WR WAGNER & BM WAGNER	RATES REFUND A50016 36 FRASER ST YORK 6302	1		1,282.91
INV A50016	29/08/2022 WR WAGNER & BM WAGNER	RATES REFUND A50016 36 FRASER ST YORK 6302		1,282.91	
EFT28478	02/09/2022 YORK COMMUNITY RESOURCE CENTRE INC	COMMUNITY SPONSORSHIP 2022/23 - YORK COMMUNITY RESOURCE CENTRE 50% FIRST INSTALMENT	1		13,200.00
INV 6204	01/07/2022 YORK COMMUNITY RESOURCE CENTRE INC	COMMUNITY SPONSORSHIP 2022/23 - YORK COMMUNITY RESOURCE CENTRE 50% FIRST INSTALMENT	1	13,200.00	
EFT28479	02/09/2022 YORK FRIENDSHIP CLUB	22/23 COMMUNITY SPONSORSHIP - 80% MILESTONE - YORK MEDIEVAL FAYRE	1		4,000.00
INV 300822	30/08/2022 YORK FRIENDSHIP CLUB	22/23 COMMUNITY SPONSORSHIP - 80% MILESTONE - YORK MEDIEVAL FAYRE	1	4,000.00	
EFT28480	02/09/2022 YORK GENERAL PRACTICE	PRE-EMPLOYMENT MEDICALS	1		297.00
INV 212766	17/08/2022 YORK GENERAL PRACTICE	PRE-EMPLOYMENT MEDICAL - ALANNA CHRISTIANSEN	1	148.50	
INV 213284	29/08/2022 YORK GENERAL PRACTICE	PRE-EMPLOYMENT MEDICAL - LORRAINE DALY	1	148.50	
EFT28481	09/09/2022 ARROW BRONZE	NICHE WALL PLAQUES, VASES	1		408.38
INV 725594	14/07/2022 ARROW BRONZE	NICHE WALL PLAQUES, VASES	1	408.38	
EFT28482	09/09/2022 AVON CIVIL ENGINEERING PTY LTD	SITE INSPECTIONS AND PROVISION OF LETTER OF OBSERVATIONS AND RECOMMENDATIONS BOGLING RD & WILBERFORCE CROSSING	1		550.00
INV 2323	05/09/2022 AVON CIVIL ENGINEERING PTY LTD	SITE INSPECTIONS AND PROVISION OF LETTER OF OBSERVATIONS AND RECOMMENDATIONS BOGLING RD & WILBERFORCE CROSSING	1	550.00	

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EFT28483	09/09/2022	CHRISTOPHER HERON ROBINSON T/AS ROBINSON SPORTS LAND	SITE VISIT TO INSPECT DAMAGED TENNIS COURTS SUPPLY AND BRUSH IN 200 KILOS OF SILICON SAND TO DETERMINE BEST ESTIMATE FOR MAINTENANCE OF ALL 8 COURTS	1		770.00
INV 12481	01/09/2022	CHRISTOPHER HERON ROBINSON T/AS ROBINSON SPORTS LAND	SITE VISIT TO INSPECT DAMAGED TENNIS COURTS SUPPLY AND BRUSH IN 200 KILOS OF SILICON SAND TO DETERMINE BEST ESTIMATE FOR MAINTENANCE OF ALL 8 COURTS	1	770.00	
EFT28484	09/09/2022	DESTINATION PERTH	DESTINATION PERTH - ANNUAL SERVICE MEMBERSHIP RENEWAL 22/23 YORK VISITOR CENTRE: PREMIUM/CORPORATE MEMBERSHIP: AVON VALLEY ALLIANCE PARTNERSHIP	1		1,100.00
INV 9034	19/07/2022	DESTINATION PERTH	DESTINATION PERTH - ANNUAL SERVICE MEMBERSHIP RENEWAL 22/23 YORK VISITOR CENTRE: PREMIUM/CORPORATE MEMBERSHIP: AVON VALLEY ALLIANCE PARTNERSHIP	1	1,100.00	
EFT28485	09/09/2022	FUEL DISTRIBUTORS	SUPPLY FOR DELIVERY 7000 LITRES OF DISTILLATE TO THE SHIRE OF YORK	1		14,125.30
INV 63101174	02/09/2022	FUEL DISTRIBUTORS	SUPPLY FOR DELIVERY 7000 LITRES OF DISTILLATE TO THE SHIRE OF YORK	1	14,125.30	
EFT28486	09/09/2022	HALBERT FAMILY FARMING TRUST	COFFEE VAN FOR 50 CELEBRATIONS - RESIDENCY MUSEUM	1		1,500.00
INV 000153	29/08/2022	HALBERT FAMILY FARMING TRUST	COFFEE VAN FOR 50 CELEBRATIONS - RESIDENCY MUSEUM	1	1,500.00	
EFT28487	09/09/2022	HAWKE VIEW KENNELS	IMPOUNDING 1 X DOG #22044 IN-1/8/22 OUT 20/8/22	1		500.00
INV 2943	20/08/2022	HAWKE VIEW KENNELS	IMPOUNDING 1 X DOG #22044 IN-1/8/22 OUT 20/8/22	1	500.00	
EFT28488	09/09/2022	LG BEST PRACTICES PTY LTD	CREDITORS & FINANCIAL ACCOUNTING SERVICES - JULY 2022	1		2,392.50
INV 204	31/07/2022	LG BEST PRACTICES PTY LTD	CREDITORS & FINANCIAL ACCOUNTING SERVICES - JULY 2022	1	2,392.50	
EFT28489	09/09/2022	MARION BATEMAN	BALANCE OF PROFESSIONAL INDEMNITY INSURANCE COVER	1		30.00
INV 6	01/09/2022	MARION BATEMAN	BALANCE OF PROFESSIONAL INDEMNITY INSURANCE COVER	1	30.00	
EFT28490	09/09/2022	SARA WHITE	RATES REFUND A13570 5 PANMURE RD YORK WA 6302	1		637.18
INV A13570	09/09/2022	SARA WHITE	RATES REFUND A13570 5 PANMURE RD YORK WA 6302		637.18	
EFT28491	09/09/2022	VOICE OF THE AVON	MYF SPONSORSHIP	1		3,300.00
INV 220605	13/06/2022	VOICE OF THE AVON	BALANCE PAYMENT OF 10% FOR 2021/22 SPONSORSHIP - VOICE OF AVON AND SHIRE OF YORK MULTIYEAR AGREEMENT	1	330.00	

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INV 220810	31/08/2022 VOICE OF THE AVON	VOICE OF THE AVON MULTIYEAR AGREEMENT COUNCIL RESOLUTION 060322 - 22/23 SPONSORSHIP - MILESTONE PAYMENT IN ACCORDANCE WITH THE AGREEMENT 90%	1	2,970.00	
EFT28492	14/09/2022 BUILDING AND ENERGY	BSL REIMBURSEMENT FOR AUGUST 2022	2		1,814.91
INV T6	07/09/2022 BUILDING AND ENERGY	BSL REIMBURSEMENT FOR AUGUST 2022	2	1,814.91	
EFT28493	14/09/2022 CONSTRUCTION TRAINING FUND	CTF COLLECTION FOR AUGUST 2022	2		1,448.96
INV T9	07/09/2022 CONSTRUCTION TRAINING FUND	CTF COLLECTION FOR AUGUST 2022	2	1,448.96	
EFT28494	14/09/2022 DES BRADLEY	DES BRADLEY CAT TRAP BOND #258230	2		89.00
INV T1	05/09/2022 DES BRADLEY	DES BRADLEY CAT TRAP BOND #258230	2	89.00	
EFT28495	14/09/2022 ROBERT JOHN REID	ROBERT JOHN REID REFUND STANDPIPE CARD BOND	2		50.00
INV T47	09/09/2022 ROBERT JOHN REID	ROBERT JOHN REID REFUND STANDPIPE CARD BOND	2	50.00	
EFT28496	14/09/2022 SHIRE OF YORK	BSL & CTF COLLECTION - AGENCY FEE FOR AUGUST 2022	2		86.50
INV T9	07/09/2022 SHIRE OF YORK	CTF COLLECTION - AGENCY FEE FOR AUGUST 2022	2	16.50	
INV T6	07/09/2022 SHIRE OF YORK	BSL COLLECTION - AGENCY FEE FOR AUGUST 2022	2	70.00	
EFT28497	14/09/2022 TERRY PHILIP CHAMBERLAIN	REFUND KERB BOND - LOT 1 (21) RADNOR RD, YORK. PAID ON 18/07/2017, RECEIPT #217990	2		500.00
INV T4	07/09/2022 TERRY PHILIP CHAMBERLAIN	REFUND KERB BOND - LOT 1 (21) RADNOR RD, YORK. PAID ON 18/07/2017, RECEIPT #217990	2	500.00	
EFT28498	14/09/2022 THE RURAL BUILDING COMPANY	REFUND OF KERB BOND LOT 110 (51) LANGFORD ROAD YORK - RECEIPT #249019 - PAID ON 12/03/2021	2		500.00
INV T4	31/08/2022 THE RURAL BUILDING COMPANY	REFUND OF KERB BOND LOT 110 (51) LANGFORD ROAD YORK - RECEIPT #249019 - PAID ON 12/03/2021	2	500.00	
EFT28499	14/09/2022 TONI JENKINSON	REFUND MT BROWN BOND #258512 PMBC EVENT	2		550.00
INV T36	09/09/2022 TONI JENKINSON	REFUND MT BROWN BOND #258512 PMBC EVENT	2	550.00	
EFT28500	14/09/2022 VICKI NOREEN FORWARD	VICKI FORWARD REFUND CAT TRAP #258391	2		89.00
INV T1	05/09/2022 VICKI NOREEN FORWARD	VICKI FORWARD REFUND CAT TRAP #258391	2	89.00	

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EFT28501	14/09/2022 WHEATBELT NATURAL RESOURCE MANAGEMENT	WHEATBELT NRM REFUND TOWN HALL BOND #258404	2		550.00
INV T83	05/09/2022 WHEATBELT NATURAL RESOURCE MANAGEMENT	WHEATBELT NRM REFUND TOWN HALL BOND #258404	2	550.00	
EFT28502	21/09/2022 AUSTRALIAN GROWN	PURCHASE OF POLO SHIRTS (18 IN VARIOUS SIZES) FOR RESALE STOCK INCLUDING FREIGHT - YORK VISITOR CENTRE	1		260.81
INV SI38919	31/08/2022 AUSTRALIAN GROWN	PURCHASE OF POLO SHIRTS (18 IN VARIOUS SIZES) FOR RESALE STOCK INCLUDING FREIGHT - YORK VISITOR CENTRE	1	260.81	
EFT28503	21/09/2022 AUSTRALIAN INSTITUTE OF MANAGEMENT	CESO PROFESSIONAL DEVELOPMENT - MANAGING PEOPLE WHO DON'T WORK FOR YOU - 19-20 OCTOBER 2022	1		1,316.00
INV 7142091	02/09/2022 AUSTRALIAN INSTITUTE OF MANAGEMENT	CESO PROFESSIONAL DEVELOPMENT - MANAGING PEOPLE WHO DON'T WORK FOR YOU - 19-20 OCTOBER 2022	1	1,316.00	
EFT28504	21/09/2022 AVON WASTE	RUBBISH - RECYCLE COLLECTION	1		66,208.10
INV 00051458	29/07/2022 AVON WASTE	RUBBISH - RECYCLE COLLECTION	1	27,786.35	
INV 00051668	12/08/2022 AVON WASTE	RUBBISH - RECYCLE COLLECTION	1	13,042.59	
INV 00051685	26/08/2022 AVON WASTE	RUBBISH - RECYCLE COLLECTION	1	25,379.16	
EFT28505	21/09/2022 BELGRAVIA HEALTH & LEISURE GROUP PTY LTD	YRCC MANAGEMENT FEES SEPTEMBER 2022	1		29,942.64
INV B034650	01/09/2022 BELGRAVIA HEALTH & LEISURE GROUP PTY LTD	YRCC MANAGEMENT FEES SEPTEMBER 2022	1	29,942.64	
EFT28506	21/09/2022 BELLISSIMO YORK	50TH CELEBRATIONS LUNCHEON FOR VOLUNTEERS AND STAFF - RESIDENCY MUSEUM	1		295.00
INV 00000096	09/09/2022 BELLISSIMO YORK	50TH CELEBRATIONS LUNCHEON FOR VOLUNTEERS AND STAFF - RESIDENCY MUSEUM	1	295.00	
EFT28507	21/09/2022 BLING DESIGN	YORK TRAIL BROCHURES	1		4,527.40
INV 1909	10/08/2022 BLING DESIGN	GRAPHIC DESIGN WORK TO UPDATE TRAIL BROCHURE MARKETING SUITE (4 BROCHURES)	1	200.00	
INV 1908	10/08/2022 BLING DESIGN	REPRINT YORK TRAIL BROCHURES X 3 (WALK, CYCLE, SELF DRIVE) - 1,500 COPIES OF EACH - DELIVERED TO YORK - 4 COLOUR PROCESS THROUGHOUT - 130GSM MATT - PRINT READY PDF SUPPLIED	1	4,327.40	
EFT28508	21/09/2022 BLUE FORCE PTY LTD	ALARM MONITORING (SEPTEMBER 2022) - YVC	1		20.20

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INV 156626	01/09/2022 BLUE FORCE PTY LTD	ALARM MONITORING (SEPTEMBER 2022) - YVC	1	20.20	
EFT28509	21/09/2022 BRITTANY MOORE - WITH, B	MONTHLY SOCIAL MEDIA MANAGEMENT EXPERIENCE YORK - AUGUST 2022	1		990.00
INV INV-0178	13/09/2022 BRITTANY MOORE - WITH, B	MONTHLY SOCIAL MEDIA MANAGEMENT EXPERIENCE YORK - AUGUST 2022	1	990.00	
EFT28510	21/09/2022 BROOKS HIRE SERVICE PTY LTD	MULTI TYRE ROLLER HIRE 1-31/8/22 - VARIOUS SHIRE ROAD FOR GRAVEL RESHEETING	1		6,799.32
INV 210614	31/08/2022 BROOKS HIRE SERVICE PTY LTD	MULTI TYRE ROLLER HIRE 1-31/8/22 - VARIOUS SHIRE ROAD FOR GRAVEL RESHEETING	1	6,799.32	
EFT28511	21/09/2022 BUNNINGS WAREHOUSE	RYOBI 1000W STAINLESS STEEL SUBMERSIBLE PUMP & OZITO 25MM X 10M SUBMERSIBLE PUMP KIT (HOSE) - YORK SWIMMING POOL	1		180.98
INV	14/09/2022 BUNNINGS WAREHOUSE	RYOBI 1000W STAINLESS STEEL SUBMERSIBLE PUMP & OZITO 25MM X 10M SUBMERSIBLE PUMP KIT (HOSE) - YORK SWIMMING POOL	1	180.98	
EFT28512	21/09/2022 CIRCUITWEST	ARTS & PERFORMANCE ANNUAL MEMBERSHIP 2022/23	1		385.00
INV 0794	23/08/2022 CIRCUITWEST	ARTS & PERFORMANCE ANNUAL MEMBERSHIP 2022/23	1	385.00	
EFT28513	21/09/2022 CREDIT MANAGEMENT AUSTRALIA POST	POSTAGE - JULY 2022	1		2,621.33
INV	03/09/2022 CREDIT MANAGEMENT AUSTRALIA POST	POSTAGE - JULY 2022	1	2,621.33	
EFT28514	21/09/2022 CS LEGAL	PROPERTY DISPUTE FEES	1		10,517.62
INV 031254	28/07/2022 CS LEGAL	PROPERTY DISPUTE FEES	1	247.50	
INV 031256	28/07/2022 CS LEGAL	LGA SALE - A770	1	82.50	
INV 031339	31/08/2022 CS LEGAL	LGA SALE - A6001	1	2,868.21	
INV 031336	31/08/2022 CS LEGAL	LGA SALE - A4470	1	2,424.41	
INV 031343	31/08/2022 CS LEGAL	PROPERTY DISPUTE FEES	1	4,895.00	
EFT28515	21/09/2022 DARRYS PLUMBING AND GAS	REPLACEMENT OF DAMAGED LEACH DRAIN LID AT GWAMBYGINE ASCENT PARK	1		314.88
INV 00106	13/09/2022 DARRYS PLUMBING AND GAS	REPLACEMENT OF DAMAGED LEACH DRAIN LID AT GWAMBYGINE ASCENT PARK	1	314.88	
EFT28516	21/09/2022 EXURBAN RURAL & REGIONAL PLANNING	PLANNING CONSULTANCY SERVICES - AUGUST 2022	1		818.37
INV URP-4241	03/09/2022 EXURBAN RURAL & REGIONAL PLANNING	PLANNING CONSULTANCY SERVICES - AUGUST 2022	1	818.37	

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EFT28517	21/09/2022 FLOUR MILL EMPORIUM INC	COMMUNITY FUNDING GRANT PROGRAM - YORK MILL EMPORIUM SPONSORSHIP - COUNCIL RESOLUTION 040522	1		2,000.00
INV 106	06/09/2022 FLOUR MILL EMPORIUM INC	COMMUNITY FUNDING GRANT PROGRAM - YORK MILL EMPORIUM SPONSORSHIP - COUNCIL RESOLUTION 040522	1	2,000.00	
EFT28518	21/09/2022 FOCUS NETWORKS	MONTHLY COMPUTER SUPPORT - SEPTEMBER 2022	1		9,673.77
INV	06/09/2022 FOCUS NETWORKS	MONTHLY COMPUTER SUPPORT - MANAGED PROACTIVE SERVICES - SEPTEMBER 2022	1	4,853.20	
INV	09/09/2022 FOCUS NETWORKS	MONTHLY COMPUTER SUPPORT - HOSTED & RECOVERY SERVICES - 2022/2023	1	4,820.57	
EFT28519	21/09/2022 HAWKE VIEW KENNELS	DOG IMPOUNDING FEES	1		300.00
INV 2946	29/07/2022 HAWKE VIEW KENNELS	DOG IMPOUNDING FEES IN-26/7/22 OUT-29/7/22 IMP#22043	1	100.00	
INV 2945	29/08/2022 HAWKE VIEW KENNELS	DOG IMPOUNDING FEES IN-28/8/22 OUT-28/8/22 IMP#22045	1	200.00	
EFT28520	21/09/2022 HOLMAN PRESS	PRINTING OF 1000 X FLYERS FOR GARDEN CLUB/YORK BUSINESS ASSOCIATION SPRING WEEKEND	1		429.00
INV 11423	06/09/2022 HOLMAN PRESS	PRINTING OF 1000 X FLYERS FOR GARDEN CLUB/YORK BUSINESS ASSOCIATION SPRING WEEKEND	1	429.00	
EFT28521	21/09/2022 IMPRINT PLASTIC	STAFF NAME BADGES X 6	1		117.70
INV 00028868	20/09/2022 IMPRINT PLASTIC	STAFF NAME BADGES X 6	1	117.70	
EFT28522	21/09/2022 INDUSTRIAL AUTOMATION	STANDPIPE REMOTE ACCESS CHARGES - 1/7/2022-30/06/2023	1		3,932.50
INV 07-14880-1	27/07/2022 INDUSTRIAL AUTOMATION	STANDPIPE REMOTE ACCESS CHARGES - 1/7/2022-30/06/2023	1	3,932.50	
EFT28523	21/09/2022 IXOM OPERATIONS PTY LTD	SERVICE FEE CHLORINE BUSINESS 2030 1/8/22 - 31/8/22	1		120.03
INV 6566508	31/08/2022 IXOM OPERATIONS PTY LTD	SERVICE FEE CHLORINE BUSINESS 2030 1/8/22 - 31/8/22	1	120.03	
EFT28524	21/09/2022 JASON SIGNMAKERS	SUPPLY NO THOROUGH ROAD SIGNS X 6	1		221.36
INV 231531	12/09/2022 JASON SIGNMAKERS	SUPPLY NO THOROUGH ROAD SIGNS X 6	1	221.36	
EFT28525	21/09/2022 JOANNA HAZEL BRYANT	REIMBURSEMENTS	1		258.14
INV SHIRE	16/09/2022 JOANNA HAZEL BRYANT	PRIZES FOR SHIRE STAND AT YORK AG SHOW	1	224.44	
INV REIMBURSE	16/09/2022 JOANNA HAZEL BRYANT	REIMBURSE AUDIO CABLE 20M	1	33.70	

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EFT28526	21/09/2022 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1		1,067.77
INV 00072560	14/09/2022 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1	1,067.77	
EFT28527	21/09/2022 KOLOR KODE	SUPPLY 1000 X CUSTOM PRINTED FULLVUE LATERAL FILES CODE 100903 INCLUDING FREIGHT	1		1,205.24
INV 0000206A	03/08/2022 KOLOR KODE	SUPPLY 1000 X CUSTOM PRINTED FULLVUE LATERAL FILES CODE 100903 INCLUDING FREIGHT	1	1,205.24	
EFT28528	21/09/2022 KTS - KELYN TRAINING SERVICES	PROVIDE RISK MANAGEMENT TRAINING ON-SITE FOR STEPHEN AGETT (REF: SAGETT/5964)	1		1,650.00
INV 00031290	09/08/2022 KTS - KELYN TRAINING SERVICES	PROVIDE RISK MANAGEMENT TRAINING ON-SITE FOR STEPHEN AGETT (REF: SAGETT/5964)	1	1,650.00	
EFT28529	21/09/2022 LG BEST PRACTICES PTY LTD	FINANCIAL CONSULTANCY & SUPPORT - END OF FINANCIAL YEAR PAYROLL & LEAVE ENTITLEMENT ACCRUALS	1		2,145.00
INV 205	31/07/2022 LG BEST PRACTICES PTY LTD	FINANCIAL CONSULTANCY & SUPPORT - END OF FINANCIAL YEAR PAYROLL & LEAVE ENTITLEMENT ACCRUALS	1	1,402.50	
INV 22018	31/08/2022 LG BEST PRACTICES PTY LTD	FINANCIAL CONSULTANCY & SUPPORT - END OF FINANCIAL YEAR PAYROLL & LEAVE ENTITLEMENT ACCRUALS	1	742.50	
EFT28530	21/09/2022 MARK DACOMBE	REIMBURSEMENT FOR PRE-EMPLOYMENT POLICE CLEARANCE AND MEDICAL - A/EMIDS	1		162.05
INV	21/09/2022 MARK DACOMBE	REIMBURSEMENT FOR PRE-EMPLOYMENT POLICE CLEARANCE AND MEDICAL - A/EMIDS	1	162.05	
EFT28531	21/09/2022 MATTHEW FRANK DAVIES	2022/23 STAFF UNIFORM ALLOWANCE - MATTHEW DAVIES	1		159.50
INV UNIFORM	16/09/2022 MATTHEW FRANK DAVIES	2022/23 STAFF UNIFORM ALLOWANCE - MATTHEW DAVIES	1	159.50	
EFT28532	21/09/2022 MB TRAFFIC PLANNING & MANAGEMENT PTY LTD	DESIGN GENERIC TRAFFIC MANAGEMENT PLANS WITH THE ASSOCIATED TGS'S FOR THE SHIRE OF YORK	1		1,320.00
INV 00000038	31/07/2022 MB TRAFFIC PLANNING & MANAGEMENT PTY LTD	DESIGN GENERIC TRAFFIC MANAGEMENT PLANS WITH THE ASSOCIATED TGS'S FOR THE SHIRE OF YORK	1	1,320.00	
EFT28533	21/09/2022 NATASHA ANNE BRENNAN	REIMBURSE POLICE CLEARANCE - JAKE BRENNAN (LIFEGUARD)	1		58.70
INV JAKE	16/09/2022 NATASHA ANNE BRENNAN	REIMBURSE POLICE CLEARANCE - JAKE BRENNAN (LIFEGUARD)	1	58.70	
EFT28534	21/09/2022 NUTRIEN AG SOLUTIONS	SUPPLY ELBOW & RED NIPPLE - UTILITY ISUZU 4X4 SPACE CAB WORKS Y770	1		7.28

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INV 907410982	08/08/2022 NUTRIEN AG SOLUTIONS	SUPPLY ELBOW & RED NIPPLE - UTILITY ISUZU 4X4 SPACE CAB WORKS Y770	1	7.28	
EFT28535	21/09/2022 PARKER PRINT	"ROAD TO YORK" HISTORY BOOKS FOR MUSEUM SHOP	1		80.00
INV 418	28/06/2022 PARKER PRINT	"ROAD TO YORK" HISTORY BOOKS FOR MUSEUM SHOP	1	80.00	
EFT28536	21/09/2022 ROUS ELECTRICAL	DECOMMISSION POWER SOURCE TO EXISTING CHLORINATION SYSTEM AND INSTALL TWO POWER POINTS	1		400.00
INV 00003398	12/09/2022 ROUS ELECTRICAL	DECOMMISSION POWER SOURCE TO EXISTING CHLORINATION SYSTEM AND INSTALL TWO POWER POINTS	1	400.00	
EFT28537	21/09/2022 RURAL RANGER SERVICES	CONTRACT RANGER SERVICES 17-31/8/22	1		1,956.90
INV 2248	31/08/2022 RURAL RANGER SERVICES	CONTRACT RANGER SERVICES 17-31/8/22	1	1,956.90	
EFT28538	21/09/2022 SHERYL SAUNDERS	REIMBURSE POLICE CLEARANCE & PRE-EMPLOYMENT MEDICAL - SHERYL SAUNDERS (CLEANER)	1		212.70
INV REIMBURSE	16/09/2022 SHERYL SAUNDERS	REIMBURSE POLICE CLEARANCE & PRE-EMPLOYMENT MEDICAL - SHERYL SAUNDERS (CLEANER)	1	212.70	
EFT28539	21/09/2022 SHIRE OF NORTHAM	2022/23 AVON REGIONAL ORGANISATION OF COUNCILS MEMBERSHIP	1		5,500.00
INV 041	14/09/2022 SHIRE OF NORTHAM	2022/23 AVON REGIONAL ORGANISATION OF COUNCILS MEMBERSHIP	1	5,500.00	
EFT28540	21/09/2022 SHIRE OF YORK	FOOD BUSINESS ANNUAL FEE 2022/23	1		390.00
INV 10761	23/08/2022 SHIRE OF YORK	FOOD BUSINESS ANNUAL FEE 2022/23 - YORK SWIMMING POOL	1	195.00	
INV 10787	01/09/2022 SHIRE OF YORK	FOOD BUSINESS ANNUAL FEE 2022/23 - RESIDENCY MUSEUM	1	195.00	
EFT28541	21/09/2022 SINEAD MCGUIRE	REIMBURSE PURCHASE - IPAD & IPHONE COVERS	1		179.90
INV REIMBURSE	16/09/2022 SINEAD MCGUIRE	REIMBURSE PURCHASE - IPAD & IPHONE COVERS	1	179.90	
EFT28542	21/09/2022 TALBOT BROOK COMMUNITY GROUP INC	TALBOT HALL - ANNUAL SPONSORSHIP 2022/23	1		4,620.00
INV 00000178	01/09/2022 TALBOT BROOK COMMUNITY GROUP INC	TALBOT HALL - ANNUAL SPONSORSHIP 2022/23	1	4,620.00	
EFT28543	21/09/2022 TITE SECURITY	SECURITY ALARM MONITORING - ADMINISTRATION OFFICE - OCTOBER - DECEMBER 2022	1		257.40
INV 616681	05/09/2022 TITE SECURITY	SECURITY ALARM MONITORING - ADMINISTRATION OFFICE - OCTOBER - DECEMBER 2022	1	257.40	

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EFT28544	21/09/2022 TOLL IPEC PTY LTD	FREIGHT 26/8/22	1		22.87
INV 0484	04/09/2022 TOLL IPEC PTY LTD	FREIGHT 26/8/22	1	22.87	
EFT28545	21/09/2022 VOCUS COMMUNICATIONS	MONTHLY INTERNET SERVICES - AUGUST 2022	1		856.90
INV P894072	01/08/2022 VOCUS COMMUNICATIONS	MONTHLY INTERNET SERVICES - AUGUST 2022	1	856.90	
EFT28546	21/09/2022 WATERLOGIC AUSTRALIA PTY LTD	WATER FILTRATION UNIT (SEPTEMBER 2022) - ADMIN	1		74.09
INV	01/09/2022 WATERLOGIC AUSTRALIA PTY LTD	WATER FILTRATION UNIT (SEPTEMBER 2022) - ADMIN	1	74.09	
EFT28547	21/09/2022 WHEATBELT OFFICE & BUSINESS MACHINES	ANNUAL PHOTOCOPIER CHARGES - ADMIN - 4/7/22 - 2/8/22	1		875.97
INV 214358	02/08/2022 WHEATBELT OFFICE & BUSINESS MACHINES	ANNUAL PHOTOCOPIER CHARGES - ADMIN - 4/7/22 - 2/8/22	1	875.97	
EFT28548	21/09/2022 WINC.	SUPPLY OFFICE STATIONERY 2022/23	1		1,000.33
INV	09/09/2022 WINC.	SUPPLY OFFICE STATIONERY 2022/23	1	1,000.33	
EFT28549	21/09/2022 WOODSLANE PTY LTD	PURCHASE OF COMMON WILDFLOWERS OF WA BOOKS FOR RESALE AT YORK VISITOR CENTRE	1		83.97
INV 019456	01/09/2022 WOODSLANE PTY LTD	PURCHASE OF COMMON WILDFLOWERS OF WA BOOKS FOR RESALE AT YORK VISITOR CENTRE	1	83.97	
EFT28550	21/09/2022 WREN OIL	WASTE OIL REMOVAL ADMIN & COMPLIANCE FEE - WASTE MANAGEMENT FACILITY	1		16.50
INV 137387	14/09/2022 WREN OIL	WASTE OIL REMOVAL ADMIN & COMPLIANCE FEE - WASTE MANAGEMENT FACILITY	1	16.50	
EFT28551	21/09/2022 YORK & DISTRICTS COMMUNITY MATTERS	MONTHLY COMMUNITY UPDATE PAGE - SEPTEMBER 2022 & ADVERTISING	1		1,727.80
INV 2774	02/09/2022 YORK & DISTRICTS COMMUNITY MATTERS	ADVERTISING - SEPTEMBER	1	153.80	
INV 2774	02/09/2022 YORK & DISTRICTS COMMUNITY MATTERS	MONTHLY COMMUNITY UPDATE PAGE - SEPTEMBER 2022	1	1,574.00	
EFT28552	21/09/2022 YORK BRANCH RSL	2022/2023 MULTIYEAR FUNDING SPONSORSHIP TO YORK RSL - SUPPORT FOR 2023 ANZAC DAY - COUNCIL RESOLUTION 080521 - TO BE PAID IN MILESTONE PAYMENTS 80% OF \$3,000 IN JULY 2022 - 20% OF \$3,000 IN MAY 2023	1		2,400.00
INV 3592256	12/09/2022 YORK BRANCH RSL	2022/2023 MULTIYEAR FUNDING SPONSORSHIP TO YORK RSL - SUPPORT FOR 2023 ANZAC DAY - COUNCIL RESOLUTION 080521 - TO BE PAID IN MILESTONE PAYMENTS 80% OF \$3,000 IN JULY 2022 - 20% OF \$3,000 IN MAY 2023	1	2,400.00	
EFT28553	21/09/2022 YORK GENERAL PRACTICE	PRE-EMPLOYMENT MEDICAL - JAKE BRENNAN (LIFEGUARD)	1		148.50

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Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 214040	12/09/2022 YORK GENERAL PRACTICE	PRE-EMPLOYMENT MEDICAL - JAKE BRENNAN (LIFEGUARD)	1	148.50	
EFT28554	27/09/2022 AUSTRALIAN TAXATION OFFICE	BAS - AUGUST 2022	1		34,569.00
INV	27/09/2022 AUSTRALIAN TAXATION OFFICE	BAS - AUGUST 2022	1	34,569.00	
EFT28555	30/09/2022 DIANE LAMPERT	DIANE LAMPERT CAT TRAP REFUND	2		95.00
INV T1	27/09/2022 DIANE LAMPERT	DIANE LAMPERT CAT TRAP REFUND	2	95.00	
EFT28556	30/09/2022 MARK PETER PETCHELL	MARK PETCHELL BUS BOND REFUND #258392	2		200.00
INV T33	27/09/2022 MARK PETER PETCHELL	MARK PETCHELL BUS BOND REFUND #258392	2	200.00	
EFT28557	30/09/2022 PEEL DISTRICTS MOUNTAIN BIKE ASSOCIATION (INC)	PEEL DISTRICTS MOUNTAIN BIKE CLUB REFUND MT BROWN BOND #258726	2		500.00
INV T36	28/09/2022 PEEL DISTRICTS MOUNTAIN BIKE ASSOCIATION (INC)	PEEL DISTRICTS MOUNTAIN BIKE CLUB REFUND MT BROWN BOND #258726	2	500.00	
EFT28558	30/09/2022 SELINA CARMICHAEL	SELINA CARMICHAEL REFUND CAT TRAP #259281	2		95.00
INV T1	27/09/2022 SELINA CARMICHAEL	SELINA CARMICHAEL REFUND CAT TRAP #259281	2	95.00	
EFT28559	30/09/2022 WBS GROUP PTY LTD	REFUND OF KERB BOND - LOT 106 (46) BOUVERIE ROAD, YORK - RECEIPT 254955 - PAID ON 17/12/2021	2		500.00
INV T4	23/09/2022 WBS GROUP PTY LTD	REFUND OF KERB BOND - LOT 106 (46) BOUVERIE ROAD, YORK - RECEIPT 254955 - PAID ON 17/12/2021	2	500.00	
EFT28560	30/09/2022 YORK AGRICULTURAL SOCIETY INC.	YORK AGRICULTURAL SOCIETY BOND REFUND #258927	2		1,000.00
INV T36	28/09/2022 YORK AGRICULTURAL SOCIETY INC.	YORK AGRICULTURAL SOCIETY BOND REFUND #258927	2	1,000.00	
EFT28561	30/09/2022 ARROW BRONZE	NICHE WALL PLAQUES, VASES	1		355.33
INV 727529	01/09/2022 ARROW BRONZE	NICHE WALL PLAQUES, VASES	1	355.33	
EFT28562	30/09/2022 AUSTRALIAN GROWN	PURCHASE OF MISCELLANEOUS STOCK FOR RE-SALE - YVC	1		827.75
INV SI39188	20/09/2022 AUSTRALIAN GROWN	PURCHASE OF MISCELLANEOUS STOCK FOR RE-SALE - YVC	1	827.75	
EFT28563	30/09/2022 AUSTRALIAN SERVICES UNION	UNION FEES	1		259.00
INV 19	08/09/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 19	08/09/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	

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Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 19	08/09/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 19	08/09/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 19	08/09/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 20	21/09/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 20	21/09/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 20	21/09/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 20	21/09/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 20	21/09/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
EFT28564	30/09/2022 AVON GLAZING	SUPPLY AND INSTALL GRILL BARRIER SCREENS SWIMMING POOL AND HOCKEY CLUB. REGLAZE WINDOWS SWIMMING POOL, YRCC PAVILION AND MUSEUM	1		2,783.00
INV E0486	01/09/2022 AVON GLAZING	SUPPLY AND INSTALL GRILL BARRIER SCREENS SWIMMING POOL AND HOCKEY CLUB. REGLAZE WINDOWS SWIMMING POOL, YRCC PAVILION AND MUSEUM	1	2,783.00	
EFT28565	30/09/2022 BEN SCHREUDER	BEN SCHREUDER NATIONAL POLICE CLEARANCE CV CHECK LTD 19/09/2022	1		49.90
INV	28/09/2022 BEN SCHREUDER	BEN SCHREUDER NATIONAL POLICE CLEARANCE CV CHECK LTD 19/09/2022	1	49.90	
EFT28566	30/09/2022 BLING DESIGN	SUPPLY OF GRAPHIC DESIGN SERVICES FOR CREATION OF NEW SEPTEMBER BROCHURE FOR THE TINY DOORS TRAIL	1		240.00
INV 1915	20/09/2022 BLING DESIGN	SUPPLY OF GRAPHIC DESIGN SERVICES FOR CREATION OF NEW SEPTEMBER BROCHURE FOR THE TINY DOORS TRAIL	1	240.00	
EFT28567	30/09/2022 DEPARTMENT OF HUMAN SERVICES (CHILD SUPPORT)	SUPPORT PAYMENT	1		601.09
INV 19	08/09/2022 DEPARTMENT OF HUMAN SERVICES (CHILD SUPPORT)	SUPPORT PAYMENT		304.11	
INV 20	21/09/2022 DEPARTMENT OF HUMAN SERVICES (CHILD SUPPORT)	SUPPORT PAYMENT		296.98	
EFT28568	30/09/2022 DUCHESS OF YORK CAKES	CAKES FOR 50TH CELEBRATIONS - RESIDENCY MUSEUM	1		600.00
INV 12797	14/09/2022 DUCHESS OF YORK CAKES	CAKES FOR 50TH CELEBRATIONS - RESIDENCY MUSEUM	1	600.00	
EFT28569	30/09/2022 FOCUS NETWORKS	COMPUTER SUPPORT	1		21,966.60

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CREDITOR PAYMENTS LISTING - SEPTEMBER 2022

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Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV-9769G	01/09/2022 FOCUS NETWORKS	MICROSOFT WINDOWS SERVER 2022 LICENSING - REMOTE DESKTOP SERVICES/ ALTUS APPLICATIONS & SQL	1	12,121.60	
INV INV-9768G	15/09/2022 FOCUS NETWORKS	SUPPLY IT EQUIPMENT - DESKTOP MINI X 1/ MONITORS X 5/ DOCKING STATION X 2 & HP ELITEBOOK 640 X 2	1	9,845.00	
EFT28570	30/09/2022 HEARTLANDS VET HOSPITAL	REFUND DIRECTIONAL SIGNAGE APPLICATION FOR AVON TCE RECEIPT #258045 PAID 4/07/2022	1		458.00
INV REFUND	23/09/2022 HEARTLANDS VET HOSPITAL	REFUND DIRECTIONAL SIGNAGE APPLICATION FOR AVON TCE RECEIPT #258045 PAID 4/07/2022	1	458.00	
EFT28571	30/09/2022 KLEENHEAT GAS	SUPPLY 59.5L GAS - GWAMBYGINE PARK	1		99.02
INV 63551433	31/08/2022 KLEENHEAT GAS	SUPPLY 59.5L GAS - GWAMBYGINE PARK	1	99.02	
EFT28572	30/09/2022 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1		1,232.77
INV 00072121	30/08/2022 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1	1,232.77	
EFT28573	30/09/2022 LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	CONFERENCE & STAFF TRAINING	1		4,110.00
INV 34489	20/09/2022 LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	CEO ATTENDANCE AT ANNUAL STATE CONFERENCE 2022	1	1,320.00	
INV 34497	21/09/2022 LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	IGNITE LEADERSHIP PROGRAM 14-16 NOVEMBER 2022 - ROBERT MACEY	1	2,790.00	
EFT28574	30/09/2022 MARK CHRISTOPHER APPLETON	REFURBISHMENT OF 14 X TABLES AND 28 X BENCHES AT YRCC	1		2,985.00
INV 98	20/09/2022 MARK CHRISTOPHER APPLETON	REFURBISHMENT OF 14 X TABLES AND 28 X BENCHES AT YRCC	1	2,985.00	
EFT28575	30/09/2022 NORM REYNOLDS ELECTRICAL & FURNITURE	SUPPLY TCL 50' TV & BRACKET - EMCCS OFFICE	1		800.00
INV	13/09/2022 NORM REYNOLDS ELECTRICAL & FURNITURE	SUPPLY TCL 50' TV & BRACKET - EMCCS OFFICE	1	800.00	
EFT28576	30/09/2022 OFFICEWORKS	SUPPLY TP LINK 5 PORT NETWORK SWITCH X 2 - ENGINEER OFFICE	1		75.85
INV 602873170	14/09/2022 OFFICEWORKS	SUPPLY TP LINK 5 PORT NETWORK SWITCH X 2 - ENGINEER OFFICE	1	75.85	
EFT28577	30/09/2022 PERTS PANTRY	PURCHASE OF SINGLE JARS OF JAMS AND CHUTNEYS AND GIFT PACKS FOR RESALE AT YORK VISITOR CENTRE	1		332.00
INV 25	18/09/2022 PERTS PANTRY	PURCHASE OF SINGLE JARS OF JAMS AND CHUTNEYS AND GIFT PACKS FOR RESALE AT YORK VISITOR CENTRE	1	332.00	

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Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT28578	30/09/2022 PETTY CASH	PETTY CASH RECOUP - RESIDENCY MUSEUM	1		136.40
INV PETTY	19/09/2022 PETTY CASH	PETTY CASH RECOUP - RESIDENCY MUSEUM	1	136.40	
EFT28579	30/09/2022 PJ & LA ROWE	RATES REFUND A60233 23 PELHAM ST YORK 6302	1		306.35
INV A60233	28/09/2022 PJ & LA ROWE	RATES REFUND A60233 23 PELHAM ST YORK 6302		306.35	
EFT28580	30/09/2022 PUMA ENERGY AUSTRALIA PTY LTD	FUEL CARD - AUGUST 2022	1		2,255.37
INV	24/08/2022 PUMA ENERGY AUSTRALIA PTY LTD	FUEL CARD - AUGUST 2022	1	2,255.37	
EFT28581	30/09/2022 SEEK LIMITED	SEEK ADVERT 21/9/22 - SENIOR PROJECT MANAGER	1		313.50
INV 502623620	21/09/2022 SEEK LIMITED	SEEK ADVERT 21/9/22 - SENIOR PROJECT MANAGER	1	313.50	
EFT28582	30/09/2022 ST JOHN AMBULANCE WESTERN AUSTRALIA LTD (BELMONT)	HLTAID011 FIRST AID TRAINING	1		1,760.00
INV	13/09/2022 ST JOHN AMBULANCE WESTERN AUSTRALIA LTD (BELMONT)	HLTAID011 FIRST AID TRAINING 13/9/22 - SOPHIE FIELDER	1	160.00	
INV	13/09/2022 ST JOHN AMBULANCE WESTERN AUSTRALIA LTD (BELMONT)	HLTAID011 FIRST AID TRAINING 13/9/22 - BREE ROUSE	1	160.00	
INV	13/09/2022 ST JOHN AMBULANCE WESTERN AUSTRALIA LTD (BELMONT)	HLTAID011 FIRST AID TRAINING 13/9/22 - LALIDA UDOMSAK	1	160.00	
INV	13/09/2022 ST JOHN AMBULANCE WESTERN AUSTRALIA LTD (BELMONT)	HLTAID011 FIRST AID TRAINING 13/9/22 - JAMES SCHAUER	1	160.00	
INV	13/09/2022 ST JOHN AMBULANCE WESTERN AUSTRALIA LTD (BELMONT)	HLTAID011 FIRST AID TRAINING 13/9/22 - ANNIE MEDLEY	1	160.00	
INV	13/09/2022 ST JOHN AMBULANCE WESTERN AUSTRALIA LTD (BELMONT)	HLTAID011 FIRST AID TRAINING 13/9/22 - NATASHA BRENNAN	1	160.00	
INV	13/09/2022 ST JOHN AMBULANCE WESTERN AUSTRALIA LTD (BELMONT)	HLTAID011 FIRST AID TRAINING 13/9/22 - WILLIAM NUNN	1	160.00	
INV	13/09/2022 ST JOHN AMBULANCE WESTERN AUSTRALIA LTD (BELMONT)	HLTAID011 FIRST AID TRAINING 13/9/22 - GEOFF HEATON	1	160.00	
INV	13/09/2022 ST JOHN AMBULANCE WESTERN AUSTRALIA LTD (BELMONT)	HLTAID011 FIRST AID TRAINING 13/9/22 - ANNEKE BIRLESON	1	160.00	
INV	13/09/2022 ST JOHN AMBULANCE WESTERN AUSTRALIA LTD (BELMONT)	HLTAID011 FIRST AID TRAINING 13/9/22 - STEPHEN AGETT	1	160.00	

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Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV	13/09/2022 ST JOHN AMBULANCE WESTERN AUSTRALIA LTD (BELMONT)	HLTAID011 FIRST AID TRAINING 13/9/22 - GEORGE JOHNSON	1	160.00	
EFT28583	30/09/2022 THE GOOD LIFE STORE	PICKLES AND PRESERVES FOR THE MUSEUM SHOP - RESIDENCY MUSEUM	1		60.00
INV 1024	21/09/2022 THE GOOD LIFE STORE	PICKLES AND PRESERVES FOR THE MUSEUM SHOP - RESIDENCY MUSEUM	1	60.00	
EFT28584	30/09/2022 VOCUS COMMUNICATIONS	INTERNET SERVICES - AUGUST 2022	1		856.90
INV P905866	22/09/2022 VOCUS COMMUNICATIONS	INTERNET SERVICES - AUGUST 2022	1	856.90	
EFT28585	30/09/2022 VOCUS PTY LTD	SIP VOICE SERVICES - AUGUST & SEPTEMBER 2022	1		1,881.17
INV	25/09/2022 VOCUS PTY LTD	SIP VOICE SERVICES - AUGUST & SEPTEMBER 2022	1	1,881.17	
EFT28586	30/09/2022 WINC.	STATIONERY SUPPLIES - SEPTEMBER 22	1		95.04
INV	23/09/2022 WINC.	STATIONERY SUPPLIES - SEPTEMBER 22	1	95.04	
DD15957.1	02/09/2022 TELSTRA	SHIRE PHONES	1		2,038.91
INV	02/09/2022 TELSTRA	SHIRE MOBILE PHONES 11/7/22-10/8/22	1	913.55	
INV	02/09/2022 TELSTRA	SHIRE PHONES 25/6/22-24/7/22	1	1,125.36	
DD15981.1	06/09/2022 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL	1		23,542.57
INV	06/09/2022 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL 6 SEPTEMBER 2022	1	23,542.57	
DD15983.1	20/09/2022 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL 20 SEPTEMBER 2022	1		24,453.15
INV	20/09/2022 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL 20 SEPTEMBER 2022	1	24,453.15	

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Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
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REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL FUND BANK	440,124.48
2	TRUST FUND BANK	8,068.37
TOTAL		448,192.85



SHIRE OF YORK

BUSINESS CARD SUMMARY

August 2022

BUSINESS CARD 2 – EXECUTIVE MANAGER CORPORATE AND COMMUNITY SERVICES

Total purchases August 2022 \$ 779.00

18.8.22	Trybooking LGIS Risk Management Forum and Breakfast – CEO Chris Linnell
19.8.22	Main Roads WA – Road Safety Engineering training – Stephen Agett
26.8.22	WALGA 2022 Aboriginal Engagement Forum – Kristy Livingstone
26.8.22	WALGA 2022 Aboriginal Engagement Forum – Carol Littlefair
29.8.22	Card fee

www.bendigobank.com.au



Business Credit Card



009670

 SHIRE OF YORK
 PO BOX 22
 YORK WA 6302

Your details at a glance

BSB number	XXXXX
Account number	XXXXXX
Customer number	XXXXXX/M203
Account title	SHIRE OF YORK SHIRE OF YORK

Account summary

Statement period	1 Aug 2022 - 31 Aug 2022
Statement number	171
Opening balance on 1 Aug 2022	\$2,062.44
Payments & credits	\$2,062.44
Withdrawals & debits	\$775.00
Interest charges & fees	\$4.00
Closing Balance on 31 Aug 2022	\$779.00

Account details

Credit limit	\$5,000.00
Available credit	\$4,221.00
Annual purchase rate	13.990%
Annual cash advance rate	13.990%

Payment details

Minimum payment required	\$23.37
Payment due	14 Sep 2022

Any questions?

Contact Graham Edmonds at 114 Avon Tce, York 6302 on **08 9641 2609**, or call **1300 BENDIGO** (1300 236 344).

Home to
 AUSTRALIA'S
MOST SATISFIED
 HOME LOAN
 CUSTOMERS

* Roy Morgan Single Source (Australia), March 2022

752BH103 / E-0 / S-3421 / 13421 / 0013074174001919

Business Credit Card

Minimum Payment Warning. If you make only the minimum payment each month, you will pay more interest and it will take you longer to pay off your balance.

If you make no additional charges using this card and each month you pay the minimum payment	You will pay off the Closing Balance shown on this statement in about 7 years and 5 months	And you will pay an estimated total of interest charges of \$374.50
If you make no additional charges using this card and each month you pay \$37.39	You will pay off the Closing Balance shown on this statement in about 2 years	And you will pay an estimated total of interest charges of \$118.36, a saving of \$256.14

Having trouble making payments?

If you are having trouble making credit card repayments, please contact our Mortgage Help Centre on 1300 652 146.



Account number XXXXX
 Statement period 01/08/2022 to 31/08/2022
 Statement number 171 (page 2 of 6)

Business Credit Card

Date	Transaction	Withdrawals	Payments	Balance
Opening balance				\$2,062.44
14 Aug 22	PERIODIC TFR 00130741741201 00000000000		2,062.44	0.00
18 Aug 22	TRYBOOKING* LGIS, ONL INE PURCHA AUS RETAIL PURCHASE 17/08 CARD NUMBER 552638XXXXXXXX214 1	297.00		297.00
19 Aug 22	MAIN ROADS WA DON A, EAST PERTH AUS RETAIL PURCHASE 17/08 CARD NUMBER 552638XXXXXXXX214 1	198.00		495.00
26 Aug 22	WA LOCAL GOVERN1, WES T LEEDERVI AUS RETAIL PURCHASE 24/08 CARD NUMBER 552638XXXXXXXX214 1	140.00		635.00
26 Aug 22	WA LOCAL GOVERN1, WES T LEEDERVI AUS RETAIL PURCHASE 24/08 CARD NUMBER 552638XXXXXXXX214 1	140.00		775.00
30 Aug 22	CARD FEE 1 @ \$4.00	4.00		779.00
Transaction totals / Closing balance		\$779.00	\$2,062.44	\$779.00

AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED FOR YOUR ACCOUNT.

752BH103 / E-0 / S-3422 / 13422 / 0013074174001919

Date Paid ___ / ___ / ___ Amount \$ _____

Business Credit Card - Payment options



Pay in person: Visit any Bendigo Bank branch to make your payment.



Internet banking: Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au



Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.



Pay by post: Mail this slip with your cheque to -
PO Box 480 Bendigo VIC 3552.
 If paying by cheque please complete the details below.



Biller code: XXXX
Ref: XXXXXXXX

Bank@Post™ Pay at any Post Office by Agency Banking **Bank@Post** using your credit card.



Business Credit Card

BSB number XXXXX
Account number XXXXXX
Customer name SHIRE OF YORK
Minimum payment required \$23.37
Closing Balance on 31 Aug 2022 \$779.00
Payment due 14 Sep 2022
Date _____ **Payment amount** _____

Drawer	Chq No	BSB	Account No	\$	¢

*Fees will apply for payments made using Bank@Post. Refer to Bendigo Bank Schedule of Fees & Charges and Transaction Account Rebates.

Bendigo and Adelaide Bank Limited ABN 11 068 049 178 AFSL/Australian Credit Licence 237879 | bendigobank.com.au

Continued overleaf..



Account number	XXXXXX
Statement period	01/08/2022 to 31/08/2022
Statement number	171 (page 3 of 6)

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit bendigobank.com.au/mycard for all card related information. Business customers visit mybusinesscard.

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

Card Security

For information on how to securely use your card and account please visit bendigobank.com.au/mycard for all card related information. Business customers visit mybusinesscard.

Resolving Complaints

If you have a complaint, please contact us on 1300 361 911 to speak to a member of our staff. If the matter has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers. You can contact AFCA at:

Website: www.afca.org.au
 Telephone: 1800 931 678 (free call)
 Email: info@afca.org.au
 In writing to: Australian Financial Complaints Authority, GPO Box 3, Melbourne VIC 3001

752BH103 / E-0 / S-3423 / 13423 / 0013074174001919

And Australia's most trusted bank*. Try more Bendigo.

* Roy Morgan Risk Monitor, May 2022



009670

 SHIRE OF YORK
 PO BOX 22
 YORK WA 6302

Card summary

Account number XXXXXXXX
Card number XXXXXXXXXXXX214
Customer number XXXXXX/M203
 Statement period 01/08/2022 to 31/08/2022
 Statement number 17.1 (page 4 of 6)

Any questions?

Contact Graham Edmonds at 114 Avon Tce, York 6302 on **08 9641 2609**, or call **1300 BENDIGO** (1300 236 344).

Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments
18 Aug 22	TRYBOOKING* LGIS, ONL INE PURCHA AUS	297.00	
19 Aug 22	MAIN ROADS WA DON A, EAST PERTH AUS	198.00	
26 Aug 22	WA LOCAL GOVERN1, WES T LEEDERVI AUS	140.00	
26 Aug 22	WA LOCAL GOVERN1, WES T LEEDERVI AUS	140.00	
TOTALS		\$775.00	\$0.00

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The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit bendigobank.com.au/mycard for all card related information. Business customers visit mybusinesscard.

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

752BH103 / E-0 / S-3424 / 13424 / 001307474174001919

NOTICE OF CHANGE

Important notice about changes to the terms and conditions and fees and charges that apply in relation to your Business Bendigo Bank credit card

We are amending the existing Bendigo Business Standard Terms that apply in relation to your Bendigo Bank Business credit card.

When the changes take effect

The changes take effect from 4 October 2022

What the changes are

Changes to applicable terms and conditions

From 4 October 2022:

- Our new **Bendigo Business Standard Terms (4 October 2022)** will apply to your Bendigo Bank Business credit card facility in replacement of the current Bendigo Business Standard Terms.

A copy of our new Bendigo Business Standard Terms can be accessed on our website at www.bendigobank.com.au/disclosure-documents under 'Bendigo Business Loans'. Printed copies are also available on request.

Please read the document carefully and contact us if you have any questions.

In addition to changes to the terms and conditions, we have also made changes to the following fees that apply to your Business credit card:

Changes to fees and charges

In addition to changes to the terms and conditions, we have also made the following changes to the fees and charges that apply to your credit card:

- **International Transaction Fee**

The International Transaction Fee will change and will be 3% of the Transaction amount (in AUD) payable for each Transaction which is conducted in a currency other than Australian dollars (AUD) or in Australian dollars (AUD) but with or using a merchant, payment processor, financial institution or other entity (including an online merchant) who is outside of Australia.

Note: It may not always be apparent to you that an online merchant is located outside of Australia.

- **Cash Advance Fee**

The Cash Advance Fee will change and will be \$3.00 or 3% of the Transaction amount (in AUD), whichever is greater. The Cash Advance Fee will be payable each time we provide credit in the form of cash or you perform a Transaction we treat as being equivalent to cash. Cash Advances include:

- Cash withdrawals in-branch or through an ATM (including ATMs provided by other providers);
- Cash withdrawals or 'cash out' at electronic funds transfer point of sale (EFTPOS) terminals, if and where available;
- Pay Anyone Payments and Internal Transfers using Bendigo Phone Banking or Bendigo e-banking (including through the Bendigo Bank app);
- Direct debits you establish using the BSB and Account number for your Account;
- Any other Transaction you perform or authorise using the BSB and Account number for your Account;
- Transactions performed with a merchant or through a payment terminal setup with a merchant category code that relates to gambling or lotteries; and
- Transactions relating to gambling or the purchase of lottery tickets or prepaid cards or money transfers.

- **Foreign Cash Advance**

The existing Foreign Cash Advance fee will be removed and replaced by the standard Cash Advance Fee (see above) which will now apply.

- **Emergency Cash**

Emergency Cash will no longer be offered and the fee will be removed.

- **Replacement Card Fee**

The existing Replacement Card Fee will be replaced with the following replacement fee:

Replacement Card Fee - \$15.00

Payable whenever we issue you a replacement, reissue or redirection card other than by standard post at your request.

- **Emergency Replacement Cards**

Emergency Replacement Cards will no longer be offered and the fee will be removed.

- **Credit Card Default Fee**

The Credit Card Default Fee will be replaced with the following replacement fee:

Late Payment Fee - \$15.00

Payable each time you fail to pay your Minimum Repayment as stated on a Statement of Account by its due date.

More information

More information about these changes can be obtained by contacting us on 1300 236 344.

Bendigo and Adelaide Bank Limited ABN 11 068 049 178, Australian Credit Licence 237879

752BH103 / E-0 / S-3426 / 13426 / 0013074174001919



SY115-10/22 INVESTMENTS - SEPTEMBER 2022

File Number:	4.0463
Author:	Kristy Livingstone, Finance Manager
Authoriser:	Mark Dacombe, Acting Executive Manager Corporate & Community Services
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	1. Investment Register - September 2022 ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative

Review

PURPOSE OF REPORT

This report presents the balance and distribution of investments held by the Shire of York to Council.

BACKGROUND

Policy F4 - Investment requires Council to review the performance of its investments monthly. In accordance with the Policy, a report of investments is presented to Council to provide a summary of investments held by the Shire of York.

COMMENTS AND DETAILS

The Shire of York Investment Portfolio includes the following items that highlight Council's investment portfolio performance:

1. Council's Investments
2. Application of Investment Funds
3. Investment Performance

There were no maturing municipal deposits during the month of September 2022.

Further details of the Shire's current term deposits and bank balances are presented in Appendix 1.

OPTIONS

Not applicable

IMPLICATIONS TO CONSIDER**Consultative**

Standard and Poor's Australia - Global ratings

Financial institutions

Strategic

Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

The Shire's public finances are sustainable in the short and long-term.

Policy Related

F4 Investment

Delegation DE3-2 Invest Money Held in Municipal and Trust Funds

Financial

Revenue from investments is a funding source for the Shire and assists in maintaining the value of reserve funds. Policies and procedures are in place to ensure appropriate, responsible and accountable measures protect the Shire's funds.

Legal and Statutory**Local Government Act 1995****“6.14. Power to invest**

- (1) *Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the Trustees Act 1962 Part III.*
- (2A) *A local government is to comply with the regulations when investing money referred to in subsection (1).*
- (2) *Regulations in relation to investments by local governments may —*
 - (a) *make provision in respect of the investment of money referred to in subsection (1); and*
 - [(b) deleted]*
 - (c) *prescribe circumstances in which a local government is required to invest money held by it; and*
 - (d) *provide for the application of investment earnings; and*
 - (e) *generally provide for the management of those investments.*

Local Government (Financial Management) Regulations 1996**“19. Investments, control procedures for**

- (1) *A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.*
- (2) *The control procedures are to enable the identification of —*
 - (a) *the nature and location of all investments; and*
 - (b) *the transactions related to each investment.*

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

- (1) *In this regulation —*

authorised institution means —

 - (a) *an authorised deposit-taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or*
 - (b) *the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;*

foreign currency means a currency except the currency of Australia.

- (2) When investing money under section 6.14(1), a local government may not do any of the following —
- (a) deposit with an institution except an authorised institution;
 - (b) deposit for a fixed term of more than 3 years;
 - (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
 - (d) invest in bonds with a term to maturity of more than 3 years;
 - (e) invest in a foreign currency.”

Risk Related

Funds are invested with various financial institutions in accordance with the global credit framework outlined in the Shire’s investment policy to reduce risk.

Workforce

The scope of this report is managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

RECOMMENDATION

That, with regards to Investments - September 2022, Council:

- 1. Receives and notes the Shire of York Investment Portfolio, as presented in Appendix 1.**



SHIRE OF YORK INVESTMENT PORTFOLIO

30 September 2022

Reference	Deposit Institution	S & P's	Investment Date	Maturity Date	Investment Value	% of total portfolio	Investment Rate	Value at maturity	Total Interest to be paid at maturity	
MUNICIPAL - Interest Bearing NCDs/TDs										
	AMP Banking	BBB	Tuesday, 14 December 2021	Wednesday, 14 December 2022	365	500,000.00	5%	1.10%	505,500.00	5,500.00
	AMP Banking	BBB	Tuesday, 16 August 2022	Wednesday, 16 August 2023	365	500,311.65	5%	4.05%	520,574.27	20,262.62
MUNICIPAL - Interest Bearing NCDs/TDs						1,000,311.65	9%		1,026,074.27	25,762.62
MUNICIPAL - Other funds										
	Municipal Account 118630623	BBB+				6,622,212.98	60%		6,622,212.98	0.00
	Westpac Flex-i	AA-				5,361.28	0%		5,361.28	0.00
	AMP Banking At call	BBB				1,167.02	0%		1,167.02	0.00
	AMP Banking Notice	BBB				282,493.20	3%		282,493.20	0.00
MUNICIPAL - Other						6,911,234.48	63%		6,911,234.48	0.00
RESERVE - Interest Bearing NCDs/TDs										
	National Australia Bank	AA-	Tuesday, 12 April 2022	Monday, 12 December 2022	244	1,003,684.94	9%	1.32%	1,012,541.64	8,856.70
	Westpac Bank	AA-	Friday, 8 April 2022	Tuesday, 8 November 2022	214	482,727.73	4%	0.20%	483,293.78	566.05
	Westpac Bank	AA-	Wednesday, 22 December 2021	Saturday, 22 October 2022	304	570,783.67	5%	0.40%	572,685.24	1,901.57
RESERVE - Interest Bearing NCDs/TDs						2,057,196.34	19%	0.64%	2,068,520.65	11,324.31
RESERVE - Other funds										
	Reserve Acct 119521748	BBB+				613,076.47	6%		613,076.47	0.00
RESERVE - Other						613,076.47	6%		613,076.47	0.00
TRUST - Interest Bearing NCDs/TDs										
T2/SUBDIVISIONS	Bendigo Bank	BBB+			0	34,447.90	0%	0.30%	34,447.90	0.00
T40 I/SECTIONS 2513	Bendigo Bank	BBB+			0	32,317.74	0%	0.30%	32,317.74	0.00
T77 C/OVERS 2514	Bendigo Bank	BBB+			0	62,174.55	1%	0.30%	62,174.55	0.00
TRUST - Interest Bearing NCDs/TDs						128,940.19	1%	0.30%	128,940.19	0.00

TRUST - Other funds						
	Trust Acct 118630649	BBB+	336,600.41	3%	336,600.41	0.00
TRUST - Other			336,600.41	3%	336,600.41	0.00
TOTALS			11,047,360	100%	11,084,446	37,087

Reconciliation		
by rating	Value of Investments/Bank accounts	
AA-	2,062,557.62	19%
BBB+	7,700,830.05	70%
BBB	1,283,971.87	12%
TOTAL	11,047,359.54	100%

Summary of Amounts					
TD's by bank			Bank Accounts - Bendigo Bank		
Bendigo Bank	128,940.19	4%	Municipal	6,622,212.98	
AMP Banking	1,000,311.65	31%	Reserve	613,076.47	
National Australia Bar	1,003,684.94	31%	Trust	336,600.41	
Westpac Bank	1,053,511.40	33%	AMP At call	1,167.02	
			AMP Notice	282,493.20	
			Wespac Flex-i	5,361.28	
	3,186,448.18	100%	30-Sep-22 \$	7,860,911.36	

Total Cash 11,047,359.54

Interest Earnings			Total Cash by Fund	
Fund	Adopted Budget	Year to Date Actual	Fund	
Municipal	\$ 3,000.00	\$ 7,447.10	Municipal	7,911,546.13
Reserve	\$ 8,000.00	\$ 2,109.36	Reserve	2,670,272.81
Trust	\$ -	\$ -	Trust	465,540.6
Total	\$ 11,000.00	\$ 9,556.46	Total	\$ 11,047,359.54

10 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

12 BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13 MEETING CLOSED TO THE PUBLIC

13.1 Matters for which the Meeting may be closed

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the *Local Government Act 1995*:

SY116-10/22 - Confidential - Sale of Land Under Section 6.64 of the *Local Government Act 1995* - A6654, A60628, A60629, A60644, A60645

This matter is considered to be confidential under Section 5.23(2)d and e(iii) of the *Local Government Act 1995*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting and a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government.

SY117-10/22 - Confidential - Request for Write Off - Outstanding Sundry Debt - Sundry Debtor 1072

This matter is considered to be confidential under Section 5.23(2)e(iii) of the *Local Government Act 1995*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government.

13.2 Public Reading of resolutions to be made public

14 CLOSURE