



UNCONFIRMED MINUTES

**Ordinary Council Meeting
Tuesday, 26 May 2026**

Date: Tuesday, 26 May 2026

Time: 5:00pm

Location: Council Chambers, York Town Hall, York

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**MINUTES OF SHIRE OF YORK
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, YORK TOWN HALL, YORK
ON TUESDAY, 26 MAY 2026 AT 5:00PM**

1 OPENING

1.1 Declaration of Opening

Cr Chris Gibbs, Shire President, declared the meeting open at 5:00 pm.

1.2 Acknowledgement / Disclaimer

The Shire President advised the following:

“The York Shire Council acknowledges the Ballardong people of the Noongar Nation who are the Traditional Owners of the country where this meeting is being held and recognise their continuing connection to land, water, sky and culture. We pay our respects to all these people and their Elders past, present and emerging.

In accordance with Regulations 14I and 14J of the Local Government (Administration) Regulations 1996, notice is given that this meeting is being video and audio recorded to facilitate community participation and for minute-taking purposes. By being present at a meeting, members of the public consent to the possibility that their image and voice may be recorded. Audio recordings are published on the Shire’s website following the meeting and may be released upon request to third parties.

Members of the public are reminded that, in accordance with Section 6.16 of the Shire of York Local Government (Council Meetings) Local Law 2016, nobody shall use any visual or vocal recording device or instrument to record the proceedings of Council without the written permission of the Presiding Member.

I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that any decisions made at the meeting today can be revoked in accordance with Regulation 10 of the Local Government (Administration) Regulations 1996. Therefore, members of the public should not rely on any decisions until formal notification in writing from the Shire has been received.

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.”

1.3 Standing Orders

Nil

1.4 Announcement of Visitors

Nil

1.5 Declaration of Proximity Interest

1.6 Declaration of Financial Interests

Cr Gibbs – SY035-05/26

T/CEO – SY035-05/26

1.7 Disclosure of Impartiality Interest

Cr Hutchinson – SY035-05/26

Cr Hutchinson – SY038-05/26

Cr Trent – SY035-05/26

Cr Trent – SY036-05/26

2 ATTENDANCE

2.1 Members

Cr Chris Gibbs, Shire President; Cr Denese Smythe, Deputy Shire President; Cr Elaine Ashford; Cr Monique Hutchinson; Cr Kevin Trent; Cr Melissa Welsh

2.2 Staff

Alina Behan, Temporary Chief Executive Officer; Anneke Birleson, Acting Executive Manager Corporate & Community Services; Thomas Bruins, Executive Manager Infrastructure & Development Services; Emma Hannington, Council Support Officer

2.3 Apologies

Cr Kevin Pyke

2.4 Leave of Absence Previously Approved

Nil

2.5 Number of People in the Gallery at Commencement of Meeting

There were 7 people in the Gallery at the commencement of the meeting.

3 QUESTIONS FROM PREVIOUS MEETINGS

3.1 Response to Previous Public Questions Taken on Notice

DARLENE BARRATT

Question 1

Is the Shire going to clean the pavers in the main street? It used to happen 2 times a year previously, because they are filthy?

Response Provided by the Shire President.

The Shire cleans the main street brick pavers with a pressure cleaner 2-3 times annually. The last clean was approximately 6 months ago using hired equipment, as the Shire-owned pressure washer was damaged. New parts for the Shire equipment have been ordered and shipped, and it is anticipated that the pavers will be cleaned again by 30 May 2026.

3.2 Response to Unasked Questions from the Previous Meeting

Nil

4 PUBLIC QUESTION TIME

Public Question Time is conducted in accordance with the *Local Government Act 1995* and Regulations. In addition to this the Shire's *Local Government (Council Meetings) Local Law 2016* states:

6.7 Other procedures for question time for the public

- (1) A member of the public who wishes to ask a question during question time must identify themselves and register with a Council Officer immediately prior to the meeting.
- (2) A question may be taken on notice by the Council for later response.
- (3) When a question is taken on notice the CEO is to ensure that—
 - (a) a response is given to the member of the public in writing; and
 - (b) a summary of the response is included in the agenda of the next meeting of the Council.
- (4) Where a question relating to a matter in which a relevant person has an interest is directed to the relevant person, the relevant person is to—
 - (a) declare that he or she has an interest in the matter; and
 - (b) allow another person to respond to the question.
- (5) Each member of the public with a question is entitled to ask up to 2 questions before other members of the public will be invited to ask their questions.
- (6) Where a member of the public provides written questions then the Presiding Member may elect for the questions to be responded to as normal business correspondence.
- (7) The Presiding Member may decide that a public question shall not be responded to where—
 - (a) the same or similar question was asked at a previous meeting, a response was provided and the member of the public is directed to the minutes of the meeting at which the response was provided;
 - (b) the member of the public uses public question time to make a statement, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the statement as a question; or
 - (c) the member of the public asks a question that is offensive or defamatory in nature, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the question in a manner that is not offensive or defamatory.
- (8) A member of the public shall have 2 minutes to submit a question.
- (9) The Council, by resolution, may agree to extend public question time.
- (10) Where any questions remain unasked at the end of public question time they may be submitted to the CEO who will reply in writing and include the questions and answers in the agenda for the next ordinary Council meeting.
- (11) Where an answer to a question is given at a meeting, a summary of the question and the answer is to be included in the minutes.

Public Question Time commenced at 5:07 pm.

4.1 Written Questions – Current Agenda

4.2 Public Question Time

NATE TEAL

Question 1

Can I put forward the idea of a Ramp for the Swimming Pool at the lower end?

Response Provided by the Shire President

Accessible entry, such as a ramp, is a requirement for swimming pools. A ramp will be included as part of the pool design to ensure the facility is safe, inclusive, and accessible for all members of the community.

TEGAN MONTGOMERY**Question 1**

What will happen to the current residents that are in WACHS Care living at the Lodge?

Question 2

Will there be a Tenders WA Process for the procurement of the property if the Shire of York opts not to renew the arrangement with WACHS?

Response Provided by The T/CEO

The proposal relates only to management of the building and not the service to residential patients. At this stage, ownership and some management of the building facility sits with the Shire of York. This is the only aspect the proponents are seeking to replace. The lease to WACHS for the delivery of patient care would remain, meaning no change to the day to day operation of the service. As a result, there is no need for a tender for services and no change for residents.

DARLENE BARRATT**Question 1**

Several meetings back Cr Smythe asked about overdue accounts fees. Since January, the amount has now been climbing to close to \$800.00 two (2) again in this agenda for the Co-op. What is being done to stop these overdue accounts fees?

Response Provided by The AEMCCS

I will take that question on notice.

Question 2

We rent a building & don't know what for under building hire. Eather for \$946 or \$964 a month since January. I haven't gone back past January 2026 why wouldn't we buy the building instead of renting as at this point a yearly payment close to 12,000 Dollars a year.

Response Provided by The T/CEO

I will take that question on notice.

RON MACKAY**Question 1**

Can the shire grade Ashworth Road more regularly?

Response Provided by The EMIDS

The investigation into the traffic counting on Ashworth Rd is still ongoing once that is complete, I will be able to provide you with a response.

DARLENE BARRATT**Question 1**

Cost to ratepayers for staff turnover the cost are uniforms, induction costs, medicals, and advertising. Staff turnover since Jack Nunn left is twenty-one (21) persons, that's 31% of the shires staff considering 10% to 15% is considered high. What is going to be done about the costs of this with the shire?

Response Provided by The T/CEO

We measure staff turnover annually. The industry average is around 25% which is measured for local governments across WA. The Shire's turnover rate sit just below the industry average. The Shire has undertakes a range of attraction and retention activites.

Further Response by AEMCCS

I will provide you with more details on our attraction and retention activities via email.

As there were no further questions Public Question Time concluded at 5:16 pm.

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 PRESENTATIONS

6.1 Petitions

Nil

6.2 Presentations

Nil

6.3 Deputations

6.3.1 Claire Springbett

Claire Springbett presented a deputation on behalf of York & Districts Community Financial Services Ltd regarding branch activities and structure.

For full details please refer to the audio recording available on the Shire’s website.

6.4 Delegates’ reports

6.4.1 Cr Denese Smythe

Cr Denese Smythe, Deputy Shire President, advised she had attended the following meetings and events during April 2026:

DAY	MEETING/EVENT DESCRIPTION	VENUE
14/04/2026	CEO interviews	Perth
14/04/2026	Concept Forum	Council Chambers
20/04/2026	Audit & Risk Meeting	Council Chambers
21/04/2026	Agenda Briefing	Council Chambers
21/04/2026	WHS Training	Council Chambers
23/04/2026	CEO interviews	Council Chambers
24/04/2026	Avon Midland Zone meeting	Goomalling
28/04/2026	Special Council Meeting	Council Chambers
28/04/2026	Ordinary Council Meeting	Council Chambers
30/04/2026	CEO interviews	Council Chambers

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RESOLUTION	
010526	
Moved: Cr Kevin Trent	Seconded: Cr Denese Smythe
That the minutes of the Ordinary Council Meeting held on 28 April 2026 be confirmed as a correct record of proceedings.	
<u>In Favour:</u>	Crs Chris Gibbs, Denese Smythe, Elaine Ashford, Monique Hutchinson, Kevin Trent and Melissa Welsh
<u>Against:</u>	Nil

CARRIED 6/0

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

8.1 Meetings and Events Attended

The Shire President advised he had attended the following meetings and events during April 2026:

DAY	MEETING/EVENT DESCRIPTION	VENUE
07/04/2026	Temporary CEO Meeting	Shire Administration
14/04/2026	Temporary CEO Meeting	Shire Administration
14/04/2026	Concept Forum	Council Chambers
16/04/2026	Temporary CEO Meeting	Shire Administration
17/04/2026	Citizenship Ceremony	York Town Hall
20/04/2026	Audit Entrance Meeting	Council Chambers
21/04/2026	Temporary CEO Meeting	Shire Administration
21/04/2026	WHS Part B Induction	Council Chambers
21/04/2026	Agenda Briefing	Council Chambers
22/04/2026	WDC Board Meeting	CRC
28/04/2026	Temporary CEO Meeting	Shire Administration
28/04/2026	Ordinary Council Meeting	Council Chambers

9 OFFICER'S REPORTS

SY035-05/26 REVISED TOURISM FUNDING APPLICATION YORK FESTIVAL 2026 - WHEATBELT ARTS AND EVENTS INC

File Number: 4.11124

Author: Rebecca Atkinson, Manager Tourism & Economic Development

Authoriser: Anneke Birleson, Acting Executive Manager Corporate & Community Services

Previously before Council: 19 December 2016 (061216)
26 May 2020 (070520)
23 May 2023 (090523)
28 April 2026 (040426)

Disclosure of Interest: Nil

Appendices:

1. Revised Draft Program - York Festival 2026
2. Funding Application
3. Budget
4. Supporting Documents

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This report presents a revised application from Wheatbelt Arts & Events Inc (WAEi) seeking \$15,000 (ex GST) under a Tourism Funding Agreement for delivery of The York Festival in 2026.

BACKGROUND

The Shire of York provides funding to events and initiatives through Policy C8 – Funding: Grants and Sponsorship.

Funding is assessed against criteria including:

- Alignment with strategic objectives
- Value for money
- Community and economic benefit
- Financial sustainability and justification
- Demonstrated capacity to deliver

The York Festival, organised by WAEi and previously York Arts & Events Inc, has received \$243,042.90 in funding over a 10-year period, reflecting ongoing Council support for arts and cultural programming within the Shire.

Details of the Council resolutions and funding amounts (ex GST) received are provided below:

TABLE 1.

Purpose	Resolution	Total
Cash contribution for York Festival 2016	160616	\$13,542.90

Multiyear Funding Agreement 2016/2017 – 2018/2019	150217	\$66,000.00
Community Funding to support youth activities as part of the 2018 York Festival	080518	\$ 4,500.00
Multiyear Funding Agreement 2020/2021 – 2022/2023	070520	\$63,500.00
Community Funding for two (2) weekend long Festival programs being a Readers/Writers in May 2023 and Classical Music in July 2023	081122	\$10,000.00
Multiyear Funding Agreement 2023/24 – 2025/2026	090523	\$85,500.00
Total		\$243,042.90

WAEi sought a new Multiyear Funding Agreement to support delivery of the York Festival and Ballardong First under the Shire’s Tourism funding stream. The original funding request was for \$41,000 per annum for three (3) years.

At the Ordinary Meeting of Council, held on 28 April 2026, Council considered the application and the Officer’s recommendation. At this meeting, the applicant provided more information regarding their application in a Deputation to Council.

Council determined that further information was needed and resolved the following (040426):

“That, with regard to Request for new Multiyear Tourism Funding Application - Wheatbelt Arts and Events Inc, Council:

- 1. Council defers item SY024-04/26**
- 2. Directs the Temporary Chief Executive Officer to bring back to the May 2026 Council Meeting.”**

On 6 May 2026, Officers met with the applicant to discuss a revised proposal to be presented to Council at the May Ordinary Meeting. A revised proposal for a one (1) year Tourism funding request for the York Festival is detailed below, for Council’s consideration.

COMMENTS AND DETAILS

Revised Proposal

WAEi has requested that the Ballardong First multiyear funding request be considered under Community Funding. This will be presented to Council for consideration at a later meeting.

The applicant has identified a funding preference of \$15,000 to \$20,000. This would ensure they are able to proceed with the event but, with a reduced level of programming.

The proposed event is to be delivered as a multi-day ticketed event from 16 to 18 October 2026. The draft program is presented as Appendix 1.

Historically, the York Festival was delivered as a broader-scale program comprising (2) two separate (2) two-week festival periods annually. The current proposal represents a reduced delivery model, with programming consolidated into a shorter duration event, with a transition from a multi-arts event to a niche music festival.

The revised proposal presents a 40-45% reduction in programming.

The applicant has applied to Lotterywest for funding to contribute to an Outreach Program. If approved, this additional funding is to contribute to artist fees to provide free events, such as children’s activities and workshops, street performances and the TWANG! Sound Trail. Proposed venues for the trail include CWA building, the River Conservation Society Environmental Centre, York bushland gardens and the RSL building.

The revised application includes a change to the location of the main events; this includes the removal of hosting the TWANG! evening events at the York Racecourse and the removal of the use of the Town Hall. The entirety of the program will now be held in the town centre. Proposed locations include:

- Settlers House
- Imperial Homestead
- The Courthouse (if possible, awaiting decision)
- The Castle Hotel and York Recreation and Convention Centre are options if the Courthouse is not available.

WAEi is also in discussions with York Business Association with a plan to activate local business participation.

The applicant acknowledges that with a reduced program and lower budget, the proposed attendance numbers have changed, and are now estimating 3,000 attendees, comprising of 1,110 local attendees and 1,890 visitors.

The proposed revenue from ticket sales and workshop fees is now estimated to be \$51,000, excluding GST.

WAEi have stated that the associated community-wide benefit for providing the funding is:

- Nurture and strengthen connections between York's Ballardong Noongar community and community groups like the York River Conservation Society, York Business Association, York Branches of the Country Women's Association and Retired Services League, and York Wildflower Society
- Grow confidence and community pride
- Encourage greater collaboration between York's community groups
- Create opportunities for community to access diverse arts and cultural experiences
- Help promote York as a thriving, vibrant, resilient community

If approved, the Shire funding will be utilised to assist with marketing costs and artist fees.

The modified original funding application and supporting documents are presented in Appendices 2 to 4.

Based on the transition from a multi-arts event to a niche music festival, the revised programming and level of funding provided to other comparable events, Officers are recommending Council approve \$15,000 for the 2026 York Festival.

If the Officer's recommendation is approved, WAEi will be requested to supply the following as part of the acquittal process:

- Attendance figures and ticketing data
- Information demonstrating the economic and community benefit generated by the event
- Evidence of marketing reach, media exposure and promotional outcomes
- Ticket sale income generated from the event
- Any other additional information relevant to evaluating the success of the event and supporting future funding

In addition, WAEi will be requested to provide information outlining strategies to improve the long-term financial sustainability of the York Festival, including the pursuit of other funding opportunities for example corporate sponsorship, grant funding and other alternative revenue opportunities, with the aim of reducing reliance on Council funding over time.

OPTIONS

Council has the following options:

- Option 1:** Council could choose to not support the application for Tourism Funding for the York Festival 2026.
- Option 2:** Council could choose to support the application for Tourism Funding for the York Festival 2026 with a funding amount of \$15,000 and request the Temporary Chief Executive Officer to negotiate a funding agreement with Wheatbelt Arts & Events Inc.
- Option 3:** Council could choose to support the application for Tourism Funding for the York Festival 2026 with a funding amount of \$20,000 and request the Temporary Chief Executive Officer to negotiate a funding agreement with Wheatbelt Arts & Events Inc.
- Option 4:** Council could choose to propose a different level of Tourism Funding amount for the York Festival 2026 and request the Temporary Chief Executive Officer to negotiate a funding agreement with Wheatbelt Arts & Events Inc.

Option 2 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Manager Tourism and Economic Development has engaged with WAEi during the application process and provided opportunity to discuss the proposals recommendation after the grants panel assessment recommendation was received, before the council report was submitted.

Assessment of the application was undertaken by an internal panel in accordance with policy.

Further consultation with WAEi has taken place with the Acting Executive Manager of Corporate and Community Services and Manager of Tourism and Economic Development.

Strategic

Council Plan 2025-2035

Pillar 1: Community and cultural vitality A strong, inclusive community supporting all cultures and generations.

Pillar 2: Future-ready economy A diverse, resilient economy with employment and investment growth.

Pillar 5: Strong governance, responsive leadership Community-informed, responsive leadership and strong governance.

Policy Related

C8 – Funding: Grants and Sponsorship

Legal and Statutory

All Council supported events need to comply and be assessed against any statutory policies and legislation. Events funded through the tourism or community funding still require applications and assessment in accordance with the Shire's events approvals process ahead of the event occurring.

Financial

Approval of the Officer's recommendation would commit Council to \$15,000 in the 2026/27 financial budget.

This commitment would limit the availability of budget for other funding requests.

If the application is not supported, there are no direct financial implications to Council.

Risk Related

Officers have assessed risk based on the delivery of the York Festival.

Reputational Risk – Not Funding

**RESOLUTION
030526****Moved: Cr Denese Smythe****Seconded: Cr Kevin Trent****That, with regard to Revised Tourism Funding Application York Festival 2026 - Wheatbelt Arts and Events Inc, Council:**

- 1. Receives the request for funding from Wheatbelt Arts and Events Inc, as presented in the report.**
- 2. Approves a funding amount of \$7,880 Comprising of \$2,880 for three (3) days' hire of the York Town Hall and \$5,000 One Time Grant for delivery of the York Festival 2026.**
- 3. Directs the Temporary Chief Executive Officer to include \$7,880 in the 2026/27 budget and negotiate a funding agreement with Wheatbelt Arts and Event Inc.**

In Favour: Crs Denese Smythe, Elaine Ashford, Monique Hutchinson, Kevin Trent and Melissa Welsh**Against: Nil*****CARRIED 5/0***

Cr Gibbs and the Temporary Chief Executive Officer re-enter at at 6:09 pm

2026 York Festival							
Program Plan	16-Oct	17-Oct	18-Oct	Venue	FOH Staff Req'd (y/n)	Sessions	No Artists
	Fri	Sat	Sun				
Music							
Troopers Yard		5-10pm Vdelli / Nathan Gaunt / Blue on Black / Empire Blues / /Lucky Oceans	5-10pm Scarlett's Way /Dave Hole	Rookery / Troopers Yard	y	8	32
Settlers		10-3pm Tribute Strutt'r / Balbreaker / Legacy Zeppelin	11am WAAPA showcase 1-3pm Tribute Proud Mary / Ian Kenny Band / El Nashin	Settlers	y	12	48
Street Performances		11-3pm emerging	11-3pm emerging		N	15	30
Troopers Yard	Opening 6-9pm (Free) Ballardong Moorditj children's choir Andrew Winton / Ian Simpson / Nathan Ward / Sophie Leclair	10-3pm Free Young Guns Youth Guitar Concert (Interflow / Jayden Tatasciore / Jackson Dudek / YDHS	10-3pm Rock Refractory Road / Ragdoll / Triple Engine	Courthosue	y	12	32
CWA			10.30am Sound Trail	CWA		1	2
Bushland Garden			12pm Sound Trail	Bushland Garden		1	2
RCS Evironment Centre			1 pm Sound Trail	RCS Environment Centre		1	2
RSL			2.39pm Sound Trail	RSL Memorial Garden		1	2
Visual Arts							
Guitar Art	All day Guitar Art	All day Guitar Art	All day Guitar Art	Avon Tce	n	2	
Guitar museum		10-4pm Guitar museum	10-4pm Guitar museum	Courthosue		2	
Markets		10-4pm markets	10-4pm markets			2	
Workshops							
Rookery / Courtroom 2 TBC		10.30-1.30pm Leon Todd Masterclass	10.30-1.30pm Paul Davies Intro to Slide Guitar	Courthosue		2	2
Rookery / Courtroom 2 TBC		2-5pm Michael Dolce Masterclass	2-5pm Nathan Ward / Chris Gibbs community guitar circle	Courthosue		2	3
Rookery / Courtroom 2 TBC			Time TBC Rob Pampling / Rob Morley guitar maint	Courthosue		1	1
Songwriting Retreat	4pm	10-4pm	10-4pm	Hillside Retreat	y	4	2
Outreach Program							
Pioneer Lodge		11am Moorditj Koolangahs	2pm musician TBC	Pioneer Lodge			
Baptistcare		2pm musician TBC	11am Moorditj Koolangahs	Baptistcare			
Walks/Talks/Tours							
River Treasures Nature Craft Adventure		11am		Mongers reserve	n	2	2
Bush Skills Adventure with Rangers Mike/Daru			11am	Mongers reserve	y	1	1
Voices from the Past - York Cemetery Walk		2pm		York Cemetry	y	1	1
Junkadelic street parade			1.30pm	TBC		1	1
Visual Arts Workshops							
PaintNSip (Canola Fields e)		TBC		PO	y	1	2
Plastered Wax/encaustic collage			TBC	PO	y	1	2
Free children's Workshops							
Junkadelic workshop			11am			1	8
Children's / quirky characters 8yrs+		TBC		CWA	n	1	2
Children's / Masquerade mask 6yrs+			TBC	CWA	n	1	2
Children's Its Magnetic 8 yrs+			TBC	CWA	n	1	2
ArtyBrellas / paper umbrella painting			all day	Cnr McCartney/AvonTce		2	1

Funding Application Form



Application | Tourism Growth | Financial and Insurance | Declaration and Checklist | Office Use Only

ORGANISATION INFORMATION

Instructions to complete the form:

1. Please answer all questions completely and as accurately as possible.
2. Provide any additional information where required and relevant, which will give a better understanding of your request.
3. Applications that do not include the necessary information may not be considered eligible for assessment.
4. If you cannot complete the form in one sitting, simply click "Save as Draft" and an email link will be sent to your nominated email address from the form. When you are ready to recommence, click the link in the email and continue your application. Once all required information is provided and requested documentation attached, the "SUBMIT" button will become available.
5. For any questions or clarification regarding the form, please send them to [redacted]@york.wa.gov.au or [redacted]@york.wa.gov.au
6. You can view the Funding policy and relevant Guidelines on the Shire of York funding [page](#).

Please select your funding category.*

The following applications accepted all year

- Tourism Outstanding Representation

The following applications accepted in April and September ONLY

- Community (Includes Community, Sport, Environment and Heritage Conservation)
 Economic Development

Project / Event Title *

Wheatbelt Arts & Events annual event program

Please provide the proposed start and finish dates of your whole project

Start Date *

01/07/2026

End Date *

30/06/2029

Funding Amount Requested *

amount excluding GST

\$ 41,000.00

Are you applying for one-off funding or a multi-year funding? *

- One-off Multi-year

Does this include an event? *

- Yes No

Is this event / project targeted at local residents, or to attract visitors from outside the York district? *

- Local Visitor attraction

Organisation Information

Organisation/Non-profit Corporation/Organisation hosting the event

Name of Organisation *

Wheatbelt Arts & Events Inc

Street Address

[Redacted]

Town

[Redacted]

State

[Redacted]

Postcode

[Redacted]

Is the address listed above the same as the mailing address?

Yes No

Postal Address *

[Redacted]

Town *

[Redacted]

State *

[Redacted]

Postcode *

[Redacted]

E-mail (preferred for correspondence) *

[Redacted]

Website (if applicable)

www.yorkfestival.com.au

Are you Incorporated? *

Yes No

Registration Number *

[Redacted]

Please upload Organisation Registration *

File limit has been reached.

Files (1 uploaded)

[Cert of Incorporatin.pdf](#) 439.38KB

Are you a registered charity or not-for-profit? *

Yes No

Registration Number *

n/a

Please upload Organisation Registration *

File limit has been reached.

Files (1 uploaded)

[ACNC RegistrationCertificat...](#) 171.79KB

Do you have an approved committee or Board? *

Yes No

Please upload Committee / Board details and Constitution *

Drag and drop up to 5 files here to upload or [Choose files](#)

Files (2 uploaded)

[WAEI Board of Governance.pdf](#) 2.84MB

[Amended Model Rules 2018 and 2020.pdf](#) 819.21KB

Do you have an ABN? *

Yes No

ABN Number *

25 505 899 542

If yes, are you registered for GST? *

Yes No

AUTHORISED CONTACT PERSON

Title

First Name (?) *

Last Name *

<input type="text" value="Ms"/>	<input type="text" value="Jenny"/>	<input type="text" value="Garroun"/>
Email (preferred for correspondence) * <input type="text" value="REDACTED"/>		Position Held * <input type="text" value="CEO/Chair"/>
Phone Number * <input type="text" value="REDACTED"/>	Mobile Phone Number * <input type="text" value="REDACTED"/>	Preferred? <input type="radio"/> Phone Number <input checked="" type="radio"/> Mobile Number

[Next](#)

Funding Application Form



Application | **Tourism Growth** | Financial and Insurance | Declaration and Checklist | Office Use Only

TOURISM GROWTH

Instructions to complete the form:

1. Please answer all questions completely and as accurately as possible.
2. Providing information in addition to the required fields will assist funding evaluators to have a better understanding of your request and your ability to deliver your stated outcomes.
3. Attach supporting documents as requested. Attaching documents does not remove the need to complete all required fields. Please do both where requested.
4. If you cannot complete the form in one sitting, simply click "Save as Draft" and an email link will be sent to your nominated email address from the form. When you are ready to recommence, click the link in the email and continue your application. Once all required information is provided and requested documentation attached, the "SUBMIT" button will become available.

Select the appropriate category *

- Event Other Tourism Initiative

Project / Event title *

Wheatbelt Arts & Events annual event program

Please provide the date of the event

Event Start Date *

01/07/2026

Event Finish Date *

31/03/2029

Brief Project/ Event Description? *

[Redacted] event [Redacted]

Where will this take place (?) *

Identify the exact location / facility you intend to hold the event or is where the project will be enacted

[Redacted] The York Festival: York Racing Club, Town Hall, Settlers, Imperial Hotel

Who is your target sector of the community? *

- Youth Seniors Disadvantaged Isolated Visitors
 Other

Estimated total attendance *

10,300

Economic Impact

Using the table below, outline your expected attendee numbers and associated local spend.

TOURISM ECONOMIC IMPACT	Intrastate *	Interstate *	International *
Volunteers / Officials / Participants / Competitors / Performers	295	5	0
Visitors / Tourists	5,980	100	0

Average Daily Spend (Accommodation, meals, entertainment etc) *

\$ 197.89

	Intrastate *	Interstate *	International *
Average Length of Stay per person (in days)	2	3	0

Total Intrastate	Total Interstate	Total International
\$ 2,483,519.50	\$ 62,335.35	\$ 0.00

TOTAL Tourism Economic Impact
(does not contribute to tourism economic impact)

\$ 2,545,854.85

Estimated local attendees

3,850

Project/Event Details and Impact

Provide a detailed description of all components of your project, event and/or event programme. *

(If you have a detailed event program to attach, provide an overview here and attach below)

Style - **B** *I* U - Arial - 14 - **A** - [List Icons] [Table Icon] [Link Icon]

The York Festival (25-27th September) 2026
 Fri 25th: Opening: 6-9pm (Free) | Andrew Winton / Ian Simpson / Nathan Ward / Sophie Leclair | Songwriting Retreat (Fri-Monday)
 Sat 26th all day: *Follow the Fret* guitar art walking trail (various locations)
 Sat 26th all day: Songwriting Retreat (Fri-Monday)
 Sat 26th/27th: York Town Hall - All Day *Follow the Fret* Guitar Art | Vintage guitar museum | music themed markets | talks walks and tours | Masterclasses | creative workshops
 Sat 26th 10-3pm: Trinity Church, Imperial, Settlers - Free Young Guns Youth Guitar Concert (Interflow / Jayden Tatasciore / Jackson Dudek / YDHS | WAAPA showcase | jazz | emerging
 Sat 26th 5-9pm: York Racing Club - Vdelli / Nathan Gaunt / Blue on Black / Empire Blues / Dave Hole
 Sun 27th all day: *Follow the Fret* guitar art walking trail (various locations)
 Sun 27th all day: Songwriting Retreat (Fri-Monday)
 Sun 27th: 10-3pm: Trinity Church, Imperial, Settlers - Tribute | Proud Mary / Ian Kenny Band / El Diablo | Rock | Refractory Road / Ragdoll / Triple Engine | Classical | creative workshops
 Sun 5-9pm: York Racing Club - Scarlett's Way / Lucky Oceans / Diesel | emerging
 Mon 28th: Tribute | Strutt'r / Ballbreaker / Legacy Zeppelin | emerging | creative workshops
 Sun 28th final day: Songwriting Retreat
 Mon 28th all day: *Follow the Fret* guitar art walking trail (various locations)

Please outline specifically what the Shire of York funding will be used for. *

(NOTE: You will be asked to provide evidence of this in your funding acquittal report)

Style - **B** *I* U - Arial - 14 - **A** - [List Icons] [Table Icon] [Link Icon]

The York Festival
 Administration \$5,000
 Artist fees \$25,000
 Marketing \$5,000
Total \$35,000

Please outline why your chosen venue/location is the most suitable option for your event and how it will accommodate your attendees *

Style - **B** *I* U - Arial - 14 - **A** - [List Icons] [Grid Icon] [Link Icon]

[Redacted]

The York Festival
Venues for The York Festival's program are selected to suit anticipated size of audience, its accessibility and versatility, ensuring visitors can experience York's diverse heritage buildings and contribute to a festival-like atmosphere. These include the Town Hall, Settlers Tavern, Trinity Church and the York Racing Club and potentially the Troopers Yard at the Courthouse. The 2026 program includes more emerging musicians playing in public spaces adjacent to key venues like the Town Hall. Attractions like Artybrellas will be located at the Children's Hub, in public spaces such as the old Home Hardware site on corner Avon Tce and McCartney St, or between the Post Office and Courthouse buildings with food and coffee vans also located in same area. Entries in the 'Find the Fret' guitar art competition will form a trail located in various venues around the town centre.

The York Town Hall will house music-themed market stalls, vintage guitar museum and display of entries in the guitar art competition. The York Racing Club has been selected for its capacity to contain patrons, provide better security, provide bar facilities, accommodate food vans and from 2026 will provide more overflow camping facilities.

Is your event comparable to other events locally, nationally or internationally?

Yes No

Is your event part of a State, National or International circuit / tour?

Yes No

Does your event coincide with any other events in the area/region?

Yes No

Provide details and impacts *

Style - **B** *I* U - Arial - 14 - **A** - [List Icons] [Grid Icon] [Link Icon]

[Redacted]

The York Festival coincides with the Medieval Fayre which is held on the same September long weekend. The two events are marketed separately.

What are the outcomes of your project / event? What do you hope to achieve? What impact do you believe it will have on your target sector? *

(Provide as much detail as possible, NOTE: You will be asked to provide evidence of this in your funding acquittal report)

Style - **B** *I* U - Arial - 14 - **A** - [List Icons] [Grid Icon] [Link Icon]

[Redacted]

The aims of The York Festival are to:

- Enhance York's reputation as a 'festival town'.
- Build York's reputation for hosting live music events
- Develop an audience around TWANG! - as a niche regional music event akin to Nannup and Bridgetown
- Provide opportunities for new collaborations, eg York Racing Club, Liberty Balloons, West Australia Music Association, and others;
- Support local tourism services, eg York Caravan Park, Hillside Retreat, Settlers House, as well as cafes and restaurants;
- Provide skills development opportunities for local volunteers, artists, musicians, arts workers and others
- Employ hundreds of artists: local, West Australian and National
- Provide professional development opportunities for artists and arts workers.

Please outline how the success of these outcomes will be measured and your project / event deemed successful upon completion *

(NOTE: You will be asked to provide evidence of achieving this in your funding acquittal report)


Style - **B** *I* U - Arial - 14 - **A** - [List Bullets] [List Numbers] [List Discs] [Table] [Link]

For both events:

- Attendance figures at individual events (markets, workshops, performances)
- Box office revenue (where applicable)
- No of volunteers engaged
- Media coverage
- No of artists engaged
- Estimated economic impact
- Feedback from participants including attendees, artists and arts workers
- Funding leveraged from other agencies

How will the project/event showcase aspects of the Shire of York and assists with its competitive positioning as a vibrant tourist destination? *

Style - **B** *I* U - Arial - 14 - **A** - [List Bullets] [List Numbers] [List Discs] [Table] [Link]



The York Festival
Showcase York's beautiful heritage buildings
Present York as a beautiful wheatbelt town located in the Avon Valley
Showcase York's canola fields and wildflowers
Showcase York as a welcoming town, proud to share its natural assets with visitors;

Strategic Alignment

Listed are the Goals and Priorities outlined in the Council Plan (CP) 2025 - 2035, Please select all that are most appropriate to your project / event and describe how it aligns with those selected. [Read the full SCP here](#)

Pillar 1 - Community and Cultural Vitality

A strong, inclusive community supporting all cultures and generations

Pillar 2 - Future-ready economy

A diverse, resilient economy with employment and investment growth

Pillar 3 - Thriving Natural Environment

A climate-resilient, healthy environment


Pillar 4 - Comfortable and Connected Places

Enduring heritage identity, quality infrastructure and built form

Describe how your project aligns with the selected objective(s) *

Style - **B** *I* U - Arial - 14 - **A** - [List Bullets] [List Numbers] [List Discs] [Table] [Link]

The York Festival directly advance **Pillar 1: Community & Cultural Vitality** in the Shire of York's 2025 Council Plan by strengthening community connection, celebrating local identity, and positioning York as a distinctive cultural destination. Together, these events activate York's heritage streetscapes and venues with high-quality arts experiences, inviting both York locals and visitors to gather, participate and share stories that reflect York's character.





Both events support economic development, tourism and area promotion by creating compelling reasons to visit York and spend time in our beautiful town. *The York Festival* draws audiences to a multi-venue program across heritage buildings and public spaces, encouraging movement between local attractions, hospitality and retail. Increased visitation translates into direct economic benefit for accommodation providers, cafés and pubs, local shops, fuel stations, service businesses and create employment opportunities while also building York’s reputation as a welcoming, creative destination within easy reach of Perth.



Importantly, the events deliver social value alongside economic impact. They create opportunities for local volunteers, community groups, artists and young people to participate, building skills and networks and reinforcing community pride. They also enhance York’s liveability by ensuring arts and culture are not occasional, but visible and valued—supporting the Council Plan’s vision of a connected, vibrant community.

In combination, *The York Festival* [redacted] strengthen recognition of Ballardong Noongar cultural identity, broaden participation in cultural life, and promote York as a culturally rich destination—delivering measurable benefits to community vitality and regional prosperity.

Marketing, Media and Promotions

What is your total marketing budget? Please provide a breakdown of this budget, including proposed media promotions before the event, media coverage of the event & how much will be spent on local media. Please detail the reach of your selected media channels (local, state, national, international etc).

(NOTE: You will be asked to provide evidence of this in your funding acquittal report)

Style - **B** *I* U - Arial - 14 - **A** - [icons]



The York Festival
 Graphic design \$4,000
 Advertising (digital) \$8,000 (Spotify, TikTok, PerthsOk, Grey Nomads, HelloPerth)
 Advertising (print) \$8,250 (Have a Go News, Horizons, RIPE, York Community Matters,
 Advertising (radio) \$1000 (RTRFM, Xpress Magazine, TripleM)
 Print collateral. \$8500 (posters / roadside banners / program / flyers)
 EDMs \$720 (2600+ subscriber list)
 Photography \$3000
 Program distribution \$1000
 Publicist \$6,000 (interviews in print West Australian / Have a Go News, radio ABC / 6PR / 6IX, Xpress Magazine, RTRFM, Channel 9 live weather cross, TripleM,)
 Social media \$3900 (TYF Facebook 6.4k followers, WA Tourism)

Total \$44,370
Total marketing costs - \$52,820

How will the Shire of York support be recognised? This can include, but is not limited to, recognition of support, branding opportunities, public announcements, award presentations, event attendance and other promotional strategies

 [2026 BIO OF KEY PARTICIPANTS TWANGI.pdf](#)

136.25KB

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Funding Application Form



Application | Tourism Growth | **Financial and Insurance** | Declaration and Checklist | Office Use Only

FINANCIALS

Instructions to complete the form:

1. Please provide as much detail as possible
2. Attach supporting documents as requested. Attaching documents does not remove the need to complete all required fields. Please do both where requested.
3. If you would like to attach your project/event budget document, simply put the totals in the table below and attached the detailed budget document at the bottom of the page. This MUST be done if applying for over \$10,000.
4. If you cannot complete the form in one sitting, simply click "Save as Draft" and an email link will be sent to the email address provide on the first tab. When you are ready to recommence, click the link in the email and continue your application. Once all required information is provided and requested documentation attached, the "SUBMIT" button will become available.

Please complete the table below outlining your expected income and expenditure

NOTE: Do not include GST in your amounts provided

NOTE: If you are applying for funding over \$10,000, please attach a separate budget with a detailed breakdown, providing only overall totals in the table below.

EXPECTED INCOME

Description	AMOUNT*
Cash	
- Shire of York Funding Requested Amount	\$ 41,000.00
- Other Funding Amounts (includes state/federal funding and corporate sponsors)	\$ 271,425.00
- Applicant Contribution (ticket revenue)	\$ 115,281.00
- Other	\$ 0.00
In-Kind	
- Shire of York In-Kind Requested Amount	\$ 0.00
- Applicant In-Kind Contribution	\$ 10,000.00

[+ Add](#)

TOTAL SHIRE OF YORK SUPPORT REQUESTED

\$ 41,000.00

TOTAL INCOME

\$ 437,706.00

EXPECTED EXPENDITURE

Description	AMOUNT*	
BF 2027 Admin (inc travel & accomm)	\$ 7,615.00	×
BF 2027 Artist Fees	\$ 21,000.00	×
BF 2027 Venue hire / licences	\$ 650.00	×
BF 2027 Hospitality & catering	\$ 1,000.00	×
BF 2027 Marketing & PR	\$ 8,450.00	×
BF 2027 Staging costs (production / audio / lighting)	\$ 2,400.00	×
BF 2027 Staffing	\$ 11,150.00	×
BF 2027 Production crew	\$ 740.00	×
TYF 2026 Admin (inc travel & accomm)	\$ 52,800.00	×
TYF 2026 Venue hire / licences	\$ 6,308.00	×
TYF 2026 Marketing & PR	\$ 45,070.00	×
TYF 2026 Staging costs (production / audio / lighting) inc security	\$ 52,200.00	×
TYF 2026 Staffing	\$ 56,600.00	×
TYF 2026 Production crew	\$ 31,500.00	×
TYF 2026 Contingency	\$ 7,683.00	×
TYF 2026 Artist Fees	\$ 132,440.00	×

[+ Add more rows here](#)

TOTAL EXPENDITURE

\$ 437,606.00

• **Please UPLOAD documentation to help support your above figures**

For all projects it is required that you obtain a written quotation prior to submitting your application. The guidelines for written quotations are as below:




- \$0 - \$2000 Supporting Documents
- \$2000 - \$5000 **One (1)** written quote
- \$5000 - \$10,000 **Two (2)** written quotes

The Shire reserves the right to seek additional quotations and project plans for Funding requests of \$5,000+

Upload Supporting Information *

File limit has been reached.

Files (5 uploaded)

 Quote QU0219.pdf	39.54KB	Remove
 Luck Oceans confirmation.pdf	101.78KB	Remove
 Re Dave Hole at TWANG September 2026.pdf	48.17KB	Remove

- ✔ [RE Diesel in York Western Australia.pdf](#)
93.18KB
Remove
- ✔ [BUDGETS.pdf](#)
212.59KB
Remove

Can the project proceed if partial funding is granted? *

Yes No

Estimate how much of the budget will be spent in the local York economy?

Please adjust the line item descriptions in the table to suit your project/event

	AMOUNT*
Artists fees	\$ 8,000.00
Marketing (advertising /print collateral etc)	\$ 5,000.00
Event crew (Director / Program Co-ordinator / Marketing Management / music curation / FOH & Venue management)	\$ 60,000.00
Accommodation	\$ 32,000.00

[+ Add Other items here](#)

Has your organisation previously received Funding from the Shire of York?

Yes No

Previous Funding

YEAR*	FUNDING PURPOSE*	ACQUITTAL ACCEPTED*	AMOUNT*
2,023	Multiyear funding \$28500/pa - The York Festival / York Regional Writers	<input type="radio"/> Yes <input checked="" type="radio"/> No	\$ 85,500.00
2,025	Ballardong First / Australia Day	<input checked="" type="radio"/> Yes <input type="radio"/> No	\$ 4,500.00
2,026	Ballardong First / Australia Day	<input checked="" type="radio"/> Yes <input type="radio"/> No	\$ 4,500.00

[+ Add](#)

If you have answered NO under "Acquittal Accepted" in the table above, please provide further explanation below. (Enter Not Applicable if you have entered YES in the above table) *


Final component of our multiyear funding (\$14,250) supported Ballardong First in 2026. Acquittal report is being finalised and will be delivered end March.

PUBLIC LIABILITY INSURANCE

INSURANCE PROVIDER	AMOUNT	CERTIFICATE OF CURRENCY	IF NOT PROVIDED, PLEASE GIVE EXPLANATION
Cinesure	\$ 3,600.00	<div style="border: 1px dashed #ccc; padding: 5px; text-align: center; margin-bottom: 5px;"> Drag and drop up to 5 files here to upload or Choose files </div> Files (1 uploaded) <div style="margin-top: 5px;"> ✔ COC PLiabili... 181.95KB Remove </div>	


[+ Add](#)

PERSONAL ACCIDENT (Including Volunteers) INSURANCE

INSURANCE PROVIDER	AMOUNT	CERTIFICATE OF CURRENCY	IF NOT PROVIDED, PLEASE GIVE EXPLANATION
Dual	\$ 1,000.00	Drag and drop up to 5 files here to upload or Choose files Files (1 uploaded)  COC VW Cer... 102.17KB Remove	

[+ Add](#)

WORKERS COMPENSATION

INSURANCE PROVIDER	AMOUNT	CERTIFICATE OF CURRENCY	IF NOT PROVIDED, PLEASE GIVE EXPLANATION
GIC	\$ 2,500.00	Drag and drop up to 5 files here to upload or Choose files Files (1 uploaded)  COC GIO Wo... 93.71KB Remove	

[+ Add](#)

PERSONAL INDEMNITY

INSURANCE PROVIDER	AMOUNT	CERTIFICATE OF CURRENCY	IF NOT PROVIDED, PLEASE GIVE EXPLANATION
	\$	Drag and drop up to 5 files here to upload or Choose files	not required

[+ Add](#)

OTHER INSURANCE

INSURANCE PROVIDER	AMOUNT	CERTIFICATE OF CURRENCY	TYPE OF INSURANCE
	\$	Drag and drop up to 5 files here to upload or Choose files	n/a

[+ Add](#)

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Funding Application Form



- Application
- Tourism Growth
- Financial and Insurance
- Declaration and Checklist
- Office Use Only

Checklist*

- All Supporting documentation as requested (letters of support, detailed budget, program etc)
- Contact made with the relevant Shire of York officer as outlined in the Funding Guidelines prior to submitting application

Declaration and Signature of Principal Applicant

I, the undersigned, certify that I have read and understood the Funding Guidelines, that I have been authorised to submit this application and that the information contained herein and attached is, to the best of my knowledge, true and correct.

Printed Name *	Date Signed	Signature *
Jenny Garroun	10-Mar-26	

By checking the box below and pressing **SUBMIT**, you are confirming you have the authority to act on behalf of your organisation (if applicable) and it will be accepted as a digital signature *

- I acknowledge selecting this box confirms my authority to submit this application on the behalf of myself and/or the organisation identified in this application and will be received as a digital signature.

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		Event Director	Jenny Garroun
		Event Coordinator	Jo Bryant
		Event Producer	
		Production Manager	
		Music Programmer	
		Marketing Manager	
		Website Design	Bonnie
		Publicist	Dixie Battersby
		Accounts	Wendy
Profit / Loss		\$	-
		\$	-

York Festival 2026 FINANCIAL SUMMARY

Invoicing Information for suppliers
Wheatbelt Arts and Events
C/- 152 Avon Tce
York WA 6302
accounts@yorkfestival.com.au
ABN 25 505 899 542
Please ensure suppliers quote sub-category code on invoice

Event Director	Jenny Garroun
Event Coordinator	Jo Bryant
Event Producer	Hayley Ayres
Production Manager	Andrew Portwine
Music Programmer	Gibbs/Craig Skelton
Marketing Manager	
Website Design	Bonnie
Publicist	Dixie Battersby
Accounts	Wendy

2024 EVENT BUDGET	2025 BUDGET	PD TO DATE	FINAL COST
REVENUE			
1 DCIT	\$ 80,000		
2 Shire Of York	\$ 35,000		
3 Lotterywest (free)	\$ 55,270		
4 Regional Arts (RASI)	\$ 20,000		
5 Regional Events Scheme (WA Tourism)	\$ 20,000		
6 Corporate sponsors (note 2024 \$39,500) (Rural Bldg/BGC/Avon Was	\$ 50,000		
7 Market Stalls (25 x \$100/day x 2 days)	\$ 5,000		
8			
9 Ticketing (see Ticket modelling v3 excl gst/camping) based on 50%	\$ 92,270		
Masterclasses (4 x 10pax @ \$120pp x 2 days)	\$ 4,800		
Songwriting retreat	\$ 10,000		
Adult Art Workshops (3 x 15 pax @ \$69pp)	\$ 3,105		
Walking tours (3 x 18pax @ \$18pp)	\$ 972		
Less GST	\$ (1,715)		
in kind	\$ 10,000		\$ -
Total Revenue	\$ 384,701	\$ -	\$ -
EXPENSES			
Admin, Damages & Repairs	\$ 52,800	\$ -	\$ -
Artist Expenses	\$ 132,440	\$ -	\$ -
Authorities and Stakeholders, Venue & Medical	\$ 6,308	\$ -	\$ -
Communications	\$ -		\$ -
Fencing & Barrier & Toilets	\$ -		\$ -
Hospitality & Catering	\$ -		\$ -
Marketing & Promotions	\$ 44,370	\$ -	\$ -
Merchandise	\$ 700	\$ -	\$ -
Production, Audio, Lighting, Staging, Video, Labour	\$ 46,200	\$ -	\$ -
Printing & Signage	\$ -		\$ -
Security	\$ 6,000	\$ -	\$ -
Staffing	\$ 56,650	\$ -	\$ -
Superannuation (incl in Admin)			
Theming, Furniture	\$ -		\$ -
Event Crew	\$ 31,500	\$ -	\$ -
Tools, Hardware & Consumables	\$ -		\$ -
Vehicles & Transportation	\$ -		\$ -
Contingency	\$ 7,733	2%	
Total Expenses	\$ 384,701	\$ 0	\$ -
Profit / Loss	\$ 0	\$ (0)	\$ -

BIOGRAPHIES OF KEY PARTICIPANTS**CHRIS GIBBS / Musician / TWANG! Co-Curator**

Full-time professional musician in 2005, averaging 200 performances per year since.
 First solo album, LITTLE EMPIRES was released in September 2009. BIG APPETITE was released in 2014. NEWS OF THE DAY was released in 2017 and peaked at 28 on the iTunes rock charts.
 Debut single with new band Triple Engine peaked at 3 on the iTunes Rock charts in August 2020.
 Albums also released with Graphic Fiction Heroes (2012, 2017) and Axe Cane (2011).
 Several nominations at the yearly WAMI Awards, including a win for MOST POPULAR GUITARIST in 1997.
 Several nominations at the WAM Song of the Year including wins in the Rock category in 1998 and 2001 and the Country category in 2013.
 Founded Noiseathon Records in 2009.
 Session musician for Soundbaker Studios.
 Extensive teaching experience including music lecturer at NM TAFE, WAAPA, Abmusic, CMIT and Clontarf.
 Shire President at Shire of York

CRAIG SKELTON / Musician / Composer / TWANG! Co-Curator

Craig is an accomplished multifaceted musician with professional experience in composing, arranging, orchestration, song writing, musical direction, conducting and live performance across a wide range of genres.
 He moved to Perth in 1992 and entered the Bachelor of Music course at the University of Western Australia in 1993. Majoring in composition, Craig graduated in 1996 with first class honours.
 He is a multi-instrumentalist (bass, keyboards, voice, guitar, didgeridoo, percussion, drums) and has toured Australia, Asia, North and South America with various artists.
 As a Musical Director, singer and actor, Craig has worked with Theatre 180 (formally Agelink Theatre), Hayman Theatre and the WA Youth Theatre Company. Craig has composed many pieces of music specifically for the various productions he has done with each.
 Craig also currently plays, writes and records with original bands SKELTON, Triple Engine, Dark Universe, and Chris Gibbs & The Transmission. He has been instrumental in 4 distinct recording releases in the last 2 years with these projects one of which garnered a 2019 WAM Song of the Year nomination.
 For Theatre 180, he has been Theme Song Composer for 'A Fortunate Life, Sydney II: Lost and Found, The Lighthouse Girl Saga, Taking Liberty, 21 Hearts: Vivian Bullwinkel and the Nurses of the Vyner Brooke.
 Craig has built a solid reputation around Perth as a soloist, accompanist and with any number of duos, trios and tribute acts as well as establishing himself in the cabaret world in the last two years.
 Craig is a proud member of MEAA, APRA/AMCOS, WAM and PPCA.

JENNY GARROUN / Festival Director

Jenny was Financial Controller and Production Accountant for one of Australia's most successful documentary production companies, overseeing the financial management of more than \$40million worth of television programming for Australian and international broadcasters including ABC, SBS, BBC, Discovery, PBS, OPB, NHK, Granada, ZDF, National Geographic, RTE and Arte. She is skilled in managing large budget productions, cashflows, preparing and acquitting grants and managing a staff of 15 people over three associated entities.

In 2014, Jenny established The York Festival an annual event that is becoming a major force in cultural tourism in the Avon Valley. In 2017 York Arts & Events was incorporated to takeover management of The York Festival. In 2018, The York Festival had its first international artist exchange, introducing Japanese Wara (rice straw) Art to Australia which attracted 50,000+ to the providing an economic benefit to the town of over \$5million. The Festival continues to grow its profile, contributing \$13.6million in the local York economy and attracting 22k/pa. As Director of the 2024 York Festival I look forward to collaborating with Opera WA, Theatre 180, Ross Vegas, WAAPA, Tom Vincent and NFSA and others will help to cement its reputation as the Avon Valley's premier cultural event.

JOANNA BRYANT / Co-Ordinator

Jo Bryant has a 20 year+ proven track record in building highly successful corporate events, exhibitions, conferences and award ceremonies. Her strategic thinking and energy linked with rapport building skills and creativity enables her to work with stakeholders that ensures smooth running of events to achieve very successful outcomes.

Most recently Jo conceived and co-ordinated the York Festival and the Shire of York's Australia Day commemorations for which she conceived the idea of inviting the Ballardong Noongar community to program a range of cultural events over three days from 26-28th January 2024. Naming the event 'Ballardong First', Jo was able to negotiate the challenges of bringing together a sometimes fractured community to deliver an event that got the attention of the ABC, the BBC and Reconciliation WA who cite this event as ground-breaking and the way forward for community's wanting to acknowledge Australia Day in way that respects both the First Nations and the wider Australian community, particularly post the outcome of the Referendum in 2023.

Jo's passions include clear communication, good organisation and fun! She supports these passions with skills in branding and graphic design, social and web management, professional event co-ordination and effective media and engagement. Jo's corporate experience combined with post-graduate training in business leadership and management means her attention is strongly focused on bringing a team together to ensure the organisational objectives are met.

HAYLEY-JANE AYRES / Music Program Producer

Hayley is a highly regarded event programmer / production manager / FOH ticketing manager. Her early career as venue booker for iconic venues including Mojos Bar, the Rosemount Hotel included long stints on events such as Cool Perth Nights and her first hand experience as a sessional violinist provides insight into the life of a working musician on the road. Since launching 360 Artist Logistics with Leon Kneebone in 2014, she has honed her skills as a booker and event manager working on domestic and international events and tours. In 2018, Haley received recognition to Perth's music community when she was nominated WA Music Award for Industry Representative of the Year in 2018 and for the prestigious Golden WAM Award in 2019.

As well as previously co-ordinating FOH for the 2022 York Festival, Hayley's recent experience includes programming live music for WA Leavers 2023 (10,000 people/night over 4 days and 4 stages), co-ordinating Laneway Festival Perth, Event Producer 'Disrupted Festival' at State Library, programming Beiliar Sunsets and FOMO Laneway Sessions and Managing FOH ticketing operations for Oztx.

DIXIE BATTERSBY / PR consultant

Dixie is an experienced publicity manager with a demonstrated history of working successful projects in Western Australia with great working relationships with major media channels. Through her company, DB Publicity, is regarded an industry legend. Her media contacts are extensive and always up to date and testimonials from her clients and media are available upon request. Current and former clients include: Camarvon Visitor Centre, SongStory Project, The Last Great Hunt, The York Festival 2020-2022, 24 Hour Play Generator, Ubud Writers Festival (Sharon Flindell), Rolling Thunder Vietnam, The Indian Ocean Craft Triennial, Plating Up WA, My Fair Lady, The Addams Family Regal Theatre, Chugg Entertainment, various Fringe World artists, Camarvon Visitor Centre, Camarvon Sweeter Banana Co-OP, Mellen Events, WA's Great Graze statewide, Farmer On Your Plate, Perth Trail Series, Chugg Entertainment, Leigh Nash Dingo Sauce, Australian X Trials Championships, Gascoyne Dash, Gascoyne Food Festival, Australian Burlesque Show, Narco's, Manchester United Legends game, Vika and Linda Bull, Margaret River Guitar Festival, Paul Kelly Silverchair, Missy Higgins, EMI Music, Matt Tarrant, The Greatest Magic Show, Ian Moss, Constance Hall, John Williamson, Marina Pryor, Crowded House, Neil and Tim Finn, Kasey Chambers, Busking trial programme for the City Of Perth, The Waifs, Here Comes The Sun festival, Perth Burlesque Festival, Cinderella at Regal Theatre, Sculptures at Bathers Beach, Farming Champions, Children's Leukaemia and Cancer Research Foundation and many more.

DIESEL / Musician

Under the name Diesel, American-born roots rock guitarist/singer Mark Lizotte became one of the biggest-selling and most-awarded Australian recording artists of the late '80s and early '90s. After achieving success with his first band, Johnny Diesel & the Injectors, Lizotte launched a solo career – billed simply as Diesel – in 1992 that yielded a pair of number one albums in *He, Fidelity* and *The Lobbyist*, along with three consecutive ARIA awards. After a brief move back to the US in the late '90s, Lizotte resume his solo success in the 2000s with gritty blues-rock albums like 2006's *Coathanger Angennae* and 2008's *Days Like These*. Diesel remained a reliable chart staple in the 2010s, hitting another career high-watermark with 2016's *Americana*.

DAVE HOLE / Musician

Dave Hole is Australia's premier internationally successful bluesman and a highly acclaimed slide guitar virtuoso. He first burst onto the international scene in 1991 with "Short Fuse Blues", the first of his seven albums released on the prestigious Alligator Records label. He is widely regarded as one of the all time slide guitar greats whose playing is infused with the spirit of such legends as Elmore James, Duane Allman and Johnny Winter.

Nine successful albums and countless tours of the U.S. and Europe have solidified Hole's stature as one of the very best slide guitarists playing today and seen him headlining festivals in America, Germany, Denmark, Holland, France, Poland, Russia and Switzerland. His two performances at the prestigious Leverkusener Blues Festival in Germany were televised nationally. Tours have also included performances in the UK, Brazil, Sweden, Norway, Austria, Luxembourg, Belgium and the Czech Republic.

When pressed for career highlights Hole cites "having the opportunity to jam with some of my heroes such as Buddy Guy and Albert Collins. There's also the night that Otis Rush came to my show outside of Chicago and wound up joining me on stage for the entire second half."

Dave Hole's latest album is *GOIN' BACK DOWN*.

His current band consists of Bob Patient on keyboards, Ric Eastman on drums, Rob Bailey on bass and Glen Whisson on guitar.

LUCKY OCEANS / Musician

Lucky was born into a music-loving family in Philadelphia in 1951. He heard John Coltrane live, chauffeured Big Joe Williams and co-founded the group Asleep at the Wheel with whom he won 2 Grammy Awards and 7 Nominations.

He is a musician with deep roots in many musical styles and a strong desire to communicate with his audience. He hosted the beloved and acclaimed *Daily Planet* on ABC RN for 21 years, is a former Australia Council Music Board Member and has played with Eric Clapton, Willie Nelson, Merle Haggard, Paul Kelly, Archie Roach and Hank Marvin. He writes music for film and television and is committed to pushing his instrument, the Pedal Steel Guitar, into new directions. He has been called 'the most influential steel guitarist of his generation' and was featured in Hugh Gregory's book, '1000 Great Guitarists.'

Lucky plays many styles of music - jazz, blues, country, western swing, folk, bluegrass - but gets truly interested when the boundaries come down and pure music is being made in the moment. He is a proponent of true improvisation and hosted a TedX talk to explain it. Having experienced a stunningly wide range of music as a radio presenter and as a musician, he is involved in music at a high level in many different contexts and styles, but always with warmth, wit and erudition.

2026 York Festival										
Program Plan	Note:									
	25-Sep	26-Sep	27-Sep	28-Sep	29-Sep	30-Sep	1-Oct	2-Oct	3-Oct	4-Oct
	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun
Music										
Race Course		5-10pm \$65 / \$79 Vdell / Nathan Gaunt / Blue on Black / Empire Blues / Dave Hole	5-10pm \$85 / \$99 Scarlett's Way / Lucky Oceans / Diesel							
Settlers		2-3pm \$19/\$25 WAAPA showcase	10-3pm \$29/\$35 Tribute Proud Mary / Ian Kenny Band / El Diablo	10-3pm \$25/29 Tribute Strutty / Ballbreaker / Legacy Zeppelin						
Holy Trinity Church		1-4pm \$19/25 Jazz	1-4pm \$29/35 Classical							
Imperial		11-3pm emerging		11-3pm emerging						
Troopers Yard	Opening 6-9pm (Free) Andrew Winton / Ian Simpson / Nathan Ward / Sophie Leclair	10-3pm Free Young Guns Youth Guitar Concert (Interflow / Jayden Tatasclore / Jackson Dudek / YDHS	10-3pm \$25/29 Rock Refractory Road / Ragdoll / Triple Engine							
Theatre / Dance										
Visual Arts										
Guitar Art	All day Guitar Art	All day Guitar Art	All day Guitar Art	All day Guitar Art	All day Guitar Art	All day Guitar Art	All day Guitar Art	All day Guitar Art	All day Guitar Art	All day Guitar Art
Guitar museum		10-4pm Guitar museum	10-4pm Guitar museum							
Markets		10-4pm markets	10-4pm markets							
Workshops										
Rookery / Courtroom 2 TBC		10.30-1.30pm Leon Todd Masterclas	10.30-1.30pm Paul Davies intro to Slide Guitar							
Rookery / Courtroom 2 TBC		2-5pm Michael Dolke Masterclas	2-5pm Nathan Ward / Chris Gibbs community guitar circle							
Rookery / Courtroom 2 TBC			Time TBC Rob Pampling / Rob Morley guitar maint.							
Songwriting Retreat	4pm	10-4pm	10-4pm	10-12pm						

[Redacted]

[Redacted]

19 February 2026

[Redacted]

From: Craig Skelton [REDACTED]
Subject: LOS for Shire multiyear funding
Date: 16 February 2026 at 5:03 PM
To: Jenny Garroun York Festival [REDACTED]



To whom it may concern,

Please accept this Letter of Support for TWANG! The West Australian National Guitar Festival, to be presented in 2026 as part of The York Festival.

I presented the concept of TWANG! to Jenny Garroun and the WAEi team in 2024 after extensive conversations with my colleague Chris Gibbs. Chris and I had been discussing how York used to host some incredible music festivals, and were wondering what we could do to help bring one back. We talked about the possibilities and benefits of a guitar festival presented in York and came up with the idea for TWANG.

Since then, Chris and I have worked with WAEi to present TWANG! Together, we presented a one-concert feature in 2025 at the York Racecourse which we felt was a great success. We are now actively working towards this year's program to extend out to three days, including multiple performances, workshops, guitar-related photography and art exhibitions, and markets.

Without WAEi, TWANG! may very well have simple remained a good idea; that idea has now become a reality and has excellent prospects to establish York once again as a destination location for guitar and music-related events, akin to the legendary York Jazz Festival of our town's illustrious past.

We look forward to bringing TWANG! to life in conjunction with WAEi.

Craig Skelton
Director
Skelton Music Pty Ltd,
[REDACTED]
<http://www.skeltonmusic.com>

TWANG Guitar Festival
c/o Wheatbelt Arts & Events Inc (WAEi)
[REDACTED]
York, WA

Dear TWANG Team,

I am delighted to offer my enthusiastic support for the TWANG Guitar Festival and excited to be invited to present *Lucky Oceans' New Darling Rangers* at TWANG's launch as part of the 2025 York Festival program.

TWANG is a pioneering event that celebrates Australia's rich guitar heritage across genres, from rock and blues to classical and folk, while elevating York's profile as a regional arts hub. Guitar Festivals are wonderful events where players and enthusiasts can meet each other, share knowledge and become aware of new music. If TWANG aligns itself chronologically with the Adelaide Guitar Festival, they can benefit from shared artist fees to bring great international and interstate artists here. The festival has the potential to enrich the musical community of Western Australia by brokering partnerships and new works from great musicians who haven't previously played together.

York is just one hour from Perth and its location in the Avon Valley and numerous beautiful heritage buildings, make it an ideal location to host a guitar festival. The TWANG program, which comprises multiple venues and three days of outstanding guitar talent, will foster skills development through workshops and masterclasses and attract visitors from across Western Australia. By integrating markets, a vintage guitar museum, and repair stalls, TWANG creates an immersive, accessible platform for audiences of all ages and backgrounds to engage with instrument making, performance, and guitar history.

Beyond entertainment, TWANG generates economic activity, strengthens local partnerships, and nurtures regional pride. It also provides meaningful opportunities for local musicians and volunteers to participate, connect, and grow. I am confident TWANG will be a landmark success that resonates with York's heritage and its bright cultural future.

With warm regards,

[REDACTED]
Lucky Oceans
Grammy Award-winning musician (1978 and 1993)
Asleep at the Wheel (founded 1970)
Dude Ranch (founded 1987)
Zydecats (founded 1993)
Lucky Oceans' New Darling Rangers
Presenter Radio National's *Daily Planet* (1995-2017)
Presenter ABC TV *Daily Planet*, 6 x 1hr (2001)

**Associate Professor Jonathan Paget**

BMusHons *W.Aust.*, MM MA DMA *Roch.*

ASSOCIATE DEAN MUSIC
Western Australian Academy of Performing Arts
Edith Cowan University



waapa
Western Australian
Academy of Performing Arts

Re: TWANG Festival (The West Australian National Guitar Festival)

To whom it may concern,

I was very excited to hear recently about a new proposed initiative to hold a “[The] West Australian National Guitar Festival” in York, in the wheatbelt. This would make a fantastic addition to the York Festival, as it currently stands.

Western Australia has a booming guitar culture, with thousands of children learning guitar in schools, and many young people going on to study guitar (including classical, contemporary, jazz) at the Western Australian Academy of Performing Arts and elsewhere. Such an endeavour would provide an incredible venue for Western Australian guitarists to perform (including professionals, tertiary students, and young rising stars). I believe it would attract significant audience attention and following from the metropolitan area and would also be a strong economic stimulus in the regions.

This initiative for a new festival of “all things guitar-related” (for all guitar styles) in the wheatbelt is highly worthy of government support and is sorely needed to support artists within Western Australia, who don’t have the benefit of the greater diversity of festivals available in other parts of this country. I whole-heartedly support this initiative and trust that it will be given serious consideration.

Kind regards
Jonathan Paget

Sunday, January 11, 2026 at 17:46:28 Australian Western Standard Time

Subject: Re: Thankyou!
Date: Wednesday 1 October 2025 at 1:14:28 PM Australian Western Standard Time
From: Lucky Oceans
To: Jenny Garroun - York Festival

Ah great! I can't really share Hank's number as he gets bothered a lot by fans but I can put your invitation through to him

He'll be playing his Gypsy Jazz set so it's not the Shadows and Cliff Richard stuff.

best,

Lucky

On Wed, 1 Oct 2025 at 11:34, Jenny Garroun - York Festival [REDACTED] wrote:

Oh fantastic! Yes please share contact details for Hank – thanks. Also, for Concerts Australia – lots of fantastic options! Can't wait to see how it all evolves! Thanks again! J

From: Lucky Oceans [REDACTED]
Date: Wednesday, 1 October 2025 at 11:27 AM
To: Jenny Garroun - York Festival [REDACTED]
Cc: Chris Gibbs [REDACTED] Craig Skelton [REDACTED]
Joanna Bryant - York Festival [REDACTED]
Subject: Re: Thankyou!

Hey Jenny (and Chris, Craig and Joanna)

A massive thanks and congratulations for pulling this off so well. We had an absolute ball and would love to pencil it in for those dates next year.

I think Hank Marvin would be great. I can help you get in touch with him when you like.

I also mentioned to Joanna an organisation called 'Concerts Australia' <https://concertsaustralia.com/> run by an Aussie named Michael. The concert lineup at the moment isn't the most inspiring but he has brought in incredible artists like Derek Gripper and Yamandu Costa in the past. These guys are amazing in their fields (African Guitar and South American guitar) and have drawn 500-800 to concerts in Perth. You'd have to strategise how to get people to buy tickets to their concerts but there is a possibility that adding them to a York Guitar Festival bill would bring a whole new crew of ticket buyers to the festival. (might have to have York be their only WA concert to do that.)

1 of 3

A partnership with Adelaide Guitar Festival would be amazing....

great to be with you and thanks for your beautiful hospitality,

cheers,

Lucky

On Tue, 30 Sept 2025 at 15:41, Jenny Garroun - York Festival

██████████ wrote:

Afternoon Lucky

I crashed Sunday morning, my dancing shoes got the better of me – and you too, was great to see you kicking up a storm!

Firstly thankyou and all the Darling Rangers for making TWANG! quite special Trialling a new event at a new venue slightly risky but we're all confident we've got the makings of a spectacular event – at the Race Course and various venues in town. We've reached out to Adelaide and hopefully will be able to collaborate with them in 2026. You mentioned Hank Marvin is still active so fingers crossed we can lock him in too.

We'd be grateful if you would pencil in and confirm availability of yourself and the Darling Rangers for the same long weekend in 2026, ie 26th/27th.

Thanks again!

Jenny Garroun

Chief Executive

The York Festival | Wheatbelt Arts & Events Inc.

██████████



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QUOTE

Wheatbelt Arts and Events Pty Ltd

Date
6 Oct 2025
Expiry
5 Nov 2025
Quote Number
QU-0219
Reference
Twang
ABN
17 807 464 904

APE Productions
[Redacted]
[Redacted]
[Redacted]@apeproductions.co
m.au
www.apeproductions.com.au

Twang Concert '26

Race Track York '26
Production Management
Equipment Hire

Description	GST	Amount AUD
Twang Concert Race Track York '26 Production Management Equipment Hire		
Production Management Twang Concert Race Track York '26	10%	7,500.00
Audio Equipment Concert PA System for Race track Labour to install/operate/remove	10%	12,000.00
Lighting Equipment Concert Lighting System for Race Track Labour to install/operate/remove	10%	12,000.00
Backline Equipment as per spec Labour to install/operate/remove	10%	2,200.00
Staging Equipment Concert Stage & Towers Labour to install/remove	10%	15,000.00
Transport & Power 5t Truck Ute Generator Fuel	10%	5,000.00
	Subtotal	53,700.00
	TOTAL GST 10%	5,370.00
	TOTAL AUD	59,070.00

Terms

50% Confirmation Deposit
Balance due within 72hrs Post Event

This is an Estimate only
Estimate Valid for 30 days

From: Leslie Hinton [REDACTED]
Subject: Re: Dave Hole at TWANG! September 2026
Date: 3 October 2025 at 3:02 PM
To: Jenny Garroun - York Festival [REDACTED]

LH

Hi Jenny thanks or your email,
I have Dave on hold or you for the 26 and 27 September 2026
\$10000.00 plus gst is fine
Obviously the billing is a requirement for Dave to be placed highly as like Hank , they are both
internationally successful artists
Will there be accomadation,hospitality riders on offer
kind regards,
Leslie Hinton
[REDACTED]

On 3 Oct 2025, at 8:51 am, Jenny Garroun - York Festival [REDACTED] wrote:

Hi Les,
We were in touch earlier this year about our new event TWANG! which will be fully
launched in 2026 with a weekend of exceptional guitar music, guitar focussed markets,
a popup vintage guitar museum and workshops and masterclasses.

Artists will hopefully include:

Ian Moss
Hank Marvin
Dave Hole
Lucky Oceans New Darling Rangers
Nathan Gaunt & the Sunset Riders
Scarlett's Way
And others

Could you confirm Dave's availability for 26th or 27th September. I have a budget of
\$10k ex GST – will that be ok?

Would be grateful if you could confirm asap.

thanks

Jenny Garroun

Chief Executive

The York Festival | Wheatbelt Arts & Events Inc.

[REDACTED]
[REDACTED]

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Ballardong boodja and pay respect to elders, past and present and emerging.*

From: Owen Orford [REDACTED]
Subject: RE: Diesel in York Western Australia
Date: 7 October 2025 at 4:39PM
To: Jenny Garroun - York Festival [REDACTED]



Sounds great, thank you!

Best,

O

Owen Orford, Booking Agent, **NEW WORLD ARTISTS**®
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From: Jenny Garroun - York Festival [REDACTED]
Sent: Tuesday, 7 October 2025 6:21 PM
To: Owen Orford [REDACTED]
Subject: Re: Diesel in York Western Australia

That's great news – our main proviso is that the York date be his first show in WA.
 Will revert back with answers to your questions.

From: Owen Orford [REDACTED]
Date: Tuesday, 7 October 2025 at 3:15 PM
To: Jenny Garroun - York Festival [REDACTED]
Subject: RE: Diesel in York Western Australia

Hi Jenny,

Thank you for your email and this invitation for DIESEL to headline.
 The short answer is yes – we can arrange Diesel and band and you are in the ballpark.
 Need to know some more details of course and double check band avails.
 Please fill in the below table as best you can and advise desired announce time and exclusivity.
 (ie can we play Perth ? So I can route his touring dates around your festival?)

Artist:	
Purchaser:	
ABN:	
Street Address:	
Website:	
Signatory Contact:	
Position:	
Mobile:	
Email:	
General Contact:	
Position:	
Mobile:	
Email:	

Event Name:	
Venue:	
Date:	
Street Address:	
Stage:	
Capacity:	
All Ages or Over 18's?	
Ticket Prices:	
Ticket Seller:	
Ticket Seller Website:	
Announce Date and Time:	
Presale to Venue /event database ?	
On Sale Date and Time:	
Access Time on day :	
Soundcheck Time:	
Doors Open:	
Playing Times:	
Playing Order /Other Artists if known (Last to First)	
Billing:	
Production Company:	
Front of House:	
Backline:	
Crowd Barrier:	
Artist Comps:	
Special Conditions:	
Payment Terms :	
Event Council Approval ATA :	

Wait to hear.

Best,

O

Owen Orford, Booking Agent, **NEW WORLD ARTISTS ®**

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From: Jenny Garroun - York Festival [REDACTED]
Sent: Tuesday, 7 October 2025 3:42 PM
To: Julia Davis [REDACTED] Owen Orford [REDACTED]
Subject: Re: Diesel in York Western Australia

Hello,
 Apologies for my silence.

We are now planning a launch of the full TWANG! program over the weekend of

25th-28th September 2026 and hope that our \$40k budget plus GST, travel / accomm / living would secure us Diesel to play on Sunday 27th September.

Could you let me know if this works for him or if in the ballpark?

As this is a new event, we anticipate the majority of other artists will be within WA and have confirmed Dave Hole, Lucky Oceans New Darling Rangers, Scarletts Way. More to come.

Feel free to call on [REDACTED].

Thanks

Jenny Garroun
 Chief Executive
The York Festival | Wheatbelt Arts & Events Inc.

[REDACTED]
 [REDACTED]

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From: Julia Davis [REDACTED]
Date: Wednesday, 18 June 2025 at 6:41 AM
To: Jenny Garroun - York Festival [REDACTED]
Subject: RE: Diesel in York Western Australia

Hi Jenny, yes it was a great chat !!

Owen and I have talked thru and if you can let us know how many artists over how many days and your approx. budget for the acts as ours would all be coming from the east coast and airfares have doubled since covid

Julia, NEW WORLD ARTISTS ®
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From: Jenny Garroun - York Festival [REDACTED]
Sent: Tuesday, 17 June 2025 2:17 PM
To: Julia Davis [REDACTED]

Subject: FW: Diesel in York Western Australia

Thanks Julia (and Owen)

Great to chat just now. I hope this email gets through this time. From our discussion, I'll work on the assumption we can't include Diesel for the pre-launch in September this year.

We will be launching TWANG over the September long weekend in 2026, ie 25-28th September. York is a gorgeous heritage town and was home to the famous York Jazz Festival for decades. Our aim is that it will become equally well-known for The WA National Guitar festival.

Please confirm you have received and look forward to chatting futher.

thanks
 Jenny Garroun
 Chief Executive
The York Festival | Wheatbelt Arts & Events Inc.

[Redacted]
 [Redacted]

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From: Jenny Garroun - York Festival [Redacted]
Date: Thursday, 12 June 2025 at 10:54 AM
To: [Redacted]
Cc: 'Daniel Skelton' [Redacted], 'CHRISTIAN GIBBS' [Redacted]
Subject: Diesel in York Western Australia

Hi there,
 York is a Wheatbelt town 100kms east of Perth and home to the annual York Festival held this year from 26th September – 5th October. This year we will be launching a new event, The WA National Guitar Festival (TWANG) which will get underway in 2026. We plan to 'prelaunch' TWANG during the 2025 York Festival and would like to invite Diesel to be part of this 'pre-launch' on Sunday 26th September.

I see Diesel is scheduled to play at Merredin and hope this could work for him?

I see Diesel is scheduled to play at Merredin so I hope this could work for him?

Could you confirm cost and availability.

With kind regards

Jenny Garroun
Chief Executive
The York Festival | Wheatbelt Arts & Events Inc.

[REDACTED]
[REDACTED]

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SY036-05/26 MULTIYEAR FUNDING ACQUITTAL - YORK DISTRICT HIGH SCHOOL 2024/25

File Number: 4.9687

Author: Anneke Birleson, Acting Executive Manager Corporate & Community Services

Authoriser: Alina Behan, Temporary Chief Executive Officer

Previously before Council: 26 November 2024 (161124)

Disclosure of Interest: Nil

Appendices: 1. Acquittal Report 2024/25

NATURE OF COUNCIL’S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This report presents the acquittal received from York District High School (YDHS) for 2024/25 funded activities delivered in December 2024.

BACKGROUND

Historically, the Shire has provided support for activities, infrastructure improvements for facilities and funding for events that contribute to the Shire’s community, social and economic objectives.

In certain circumstances, where Council sees significant benefit to the community of maintaining support for a project or activity on an on-going basis it may resolve to consider a budget allocation for a Multiyear Funding Agreement (MFA).

Policy C8 - Funding: Grants and Sponsorship requires Multiyear Funding Agreements to be acquitted annually in the same way that one-off funding is. This ensures good governance through accountable distribution of public funds. Dependant on the size, scale and frequency of funding, acquittal reporting detail varies.

At its November 2024 Ordinary Meeting, Council considered YDHS’ application for multi-year funding and resolved (161124):

“That, with regard to the York District High School - Request for new Multiyear Funding Agreement, Council:

- 1. Receives the request for multiyear funding from York District High School as presented in confidential Appendix 1.**
- 2. Requests the Chief Executive Officer to negotiate a multiyear funding agreement with York District High School under the following conditions:**
 - a. The Agreement will commence on 1 December 2024 and expire on 30 June 2027.**
 - b. The amount of sponsorship will be provided in accordance with the table below:**

FINANCIAL YEAR	SPONSORSHIP	FIRST PROGRESS PAYMENT (90%)	FINAL PAYMENT ON ACQUITTAL (10%)
2024/25	\$2,500 ex GST	1 December 2024	1 June 2025

2025/26	\$2,500 ex GST	1 July 2025	1 June 2026
2026/27	\$2,500 ex GST	1 July 2026	1 June 2027

- c. **Payment will be subject to all milestone conditions of the Agreement being met on an annual basis.**
- 3. Authorises the Chief Executive Officer to make any necessary minor typographical and formatting changes to the multiyear funding agreement prior to signing.**
 - 4. Authorises the Shire President and Chief Executive Officer to endorse the final multiyear funding agreement.**
 - 5. Directs the Chief Executive Officer to include the above agreed amounts in the 2025/26 and 2026/27 budgeting process.”**

COMMENTS AND DETAILS

The following table summarises the MFA acquittal received from YDHS.

TABLE 1.

ORGANISATION	PURPOSE	PROVISION	ACQUITTAL SUMMARY
YDHS	End of Year Awards Ceremony & Graduation Ceremonies 2024	\$2,500	<p>YDHS held its annual award ceremonies over three (3) days in December 2024.</p> <p>These events celebrated student success, acknowledged achievements, and marked the completion of the school year for various levels.</p> <p>Attendees: 400</p> <p>Outcomes Delivered:</p> <p>The ceremonies enable students to come together to celebrate achievements and is a vital component in building a positive school culture within the local community.</p> <p>Key Lessons Learned:</p> <p>Family members that attend the ceremonies also benefit.</p> <p>The event promotes both YDHS and the Shire of York as an attractive place for youth.</p>

The acquittal is presented in Appendix 1.

In Summary:

- This event continues to support delivery of Council’s strategic, economic and community objectives by promoting YDHS and the Shire of York as an attractive place for youth as it celebrates the academic and citizenship achievements of our local community.
- The Shire is acknowledged in speeches, in school newsletters, in the event program and on the school graduation sashes.
- Shire funding contributes to award ceremony expenses such as stage, sound system and chairs, the graduation sashes, medallions, engraving and framing of certificates, student awards and refreshments for the graduation morning tea.
- Council committed a total of \$2,500 excluding GST to support delivery of the 2024 YDHS Awards and Graduation ceremonies. To date, YDHS have received the first 90% milestone payment of \$2,250 excluding GST.

- Funding received from other community donations totalled \$2,005.00. Combined with \$600.00 of YDHS funds and \$2,500.00 from the Shire, the total income to support the event was \$4,505.00 ex GST.
- YDHS have reported total expenditure of \$4,164.16 ex GST, resulting in an underspend of \$340.84. A breakdown has been provided with the acquittal report and is presented in Appendix 1.
- The final milestone payment currently withheld is \$250.00. Officers are recommending this is not paid as partial recoup of the underspend. This leaves an underspend balance of \$90.84.
- Council could recoup this balance by reducing the total funding amount for the 2025 event by this amount.
- YDHS have confirmed their preference is for the final payment to be withheld and the remaining balance deducted from the 2025/26 funding total.

OPTIONS

Council has the following options:

Option 1: Council could choose to accept the acquittal as presented in Appendix 1 and direct the Temporary Chief Executive Officer to retain the final 10% milestone payment of \$250.00 as partial recoup of the total underspend of \$340.84 and reduce the 2025 funding amount by the recoup balance of \$90.84.

Option 2: Council could choose not to accept the acquittal as presented.

Option 3: Council could choose to seek further details from the funded organisation.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

YDHS

Strategic

Council Plan 2025-2035

Pillar 1: Community and cultural vitality
A strong, inclusive community supporting all cultures and generations.

Pillar 2: Future-ready economy
A diverse, resilient economy with employment and investment growth.

Pillar 5: Strong governance, responsive leadership
Community-informed, responsive leadership and strong governance.

Policy Related

C8 Funding: Grants & Sponsorship

Financial

The total funding provided to YDHS was \$2,250 ex GST, this was covered in 2024/25 budget allocations.

Upon successful acquittal YDHS will be able to claim the first milestone payment for the 2025/26 financial year, less the balance of the underspend. This is covered in the existing budget allocations for multiyear funding agreements.

Legal and Statutory

Nil in relation to the receipt of the acquittals.

Risk Related

Should Council choose not to accept the acquittals, this poses a minor reputational, compliance and financial risk. Regular reporting in accordance with the relevant agreement and policy requirements, including acceptance of acquittals through resolution, provides acceptable treatment controls to manage the risks identified.

Workforce

Time to review and monitor the acquittal reporting process is managed within existing resources.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION	
040526	
Moved: Cr Melissa Welsh	Seconded: Cr Kevin Trent
That, with regard to the Multiyear Funding Acquittal - York District High School 2024/25, Council:	
<ol style="list-style-type: none"> 1. Accepts the York District High School acquittal report for Multiyear Funding for the 2024/25 financial year, as presented in Appendix 1. 2. Directs the Temporary Chief Executive Officer to retain the final milestone payment of \$250 and reduce the 2025/26 funding by \$90.84 to recoup the underspend. 	
<u>In Favour:</u>	Crs Chris Gibbs, Denese Smythe, Elaine Ashford, Monique Hutchinson, Kevin Trent and Melissa Welsh
<u>Against:</u>	Nil
<i>CARRIED 6/0</i>	

Cr Trent declared an impartiality interest and committed to voting accordingly.



ACQUITTAL REPORT

Please complete this form no later than 90 days following the conclusion of your sponsored event / project and return to the Shire.

Please attach expenditure budget if you require more space than provided below and ensure it is signed by a duly authorised officer of your organisation (i.e. Treasurer, Accountant or Executive Office bearer)

Expenditure receipts are not required however Council can request copies of this expenditure at anytime.

Type of Project Funded (Sporting, Tourism Festival, Community based event/workshop):

Organisation Name (name of group funded): York District High School

Date funding was granted: 1st July, 2024

Date project was delivered: 11 December, 2024

Describe the key outcomes of your project: The Award Ceremonies including the Year 6 and 10 student graduations are the highlight event of the

York DHS calendar year. These ceremonies enable us to come together to celebrate a diversity of student achievement and show case this to the broader members of the school community. The Award Ceremony is a vital component in building a positive school culture within the local community and the event recognised success of local students and acknowledged the high quality teaching in the learning environment.

What were the key lessons your organisation learned while delivering the project?

We learnt that the family members that attended the ceremony benefitted from the project. The event promotes both th York DHS and SoY as a n attractive place for youth in the Shire as it highlights the achievements (academic and citizenship) of our local community as well as the partnership of the York DHS with the SoY which creates positive outcomes for both parties.

How many people benefited from your project?

Attendance numbers 400

Club / Group membership increases (if applicable)

Community engagement undertaken (school incursions, pre or post event workshops, drop in sessions)

Other

Four horizontal lines for additional information.

How was the Shire of York acknowledged throughout this project?

- Annual report
- Social Media
- Letters to supporters
- Media release
- Newsletter, flyers, brochures
- Signage
- Website
- Speeches
- Other in speeches, newsletters

Please include copies of the relevant promotional material acknowledging the Shire's sponsorship

Did your organisation spend all sponsorship funds granted? If not, why?

Yes

Did your club or organisations derive revenue from the sponsorship?

No

If yes, what is the derived revenue being spent on?

Please list the income and expenditure relating to your project:

INCOME	AMOUNT (\$)
ITEM/PROGRAM/PROJECT COSTS	
YDHS	\$600.00
Other Community Donations	\$1405.00
SUBTOTAL	\$2005.00
In Kind Support	
SUBTOTAL	\$2005.00
FUNDING AMOUNT FROM SHIRE OF YORK	\$2250.00
TOTAL INCOME	\$4255.00

EXPENDITURE	AMOUNT (\$)
ITEM/PROGRAM/PROJECT COSTS	
Award Ceremony - stage/sound/chairs f	\$1347.27
Graduation Sashes	\$591.64
Medallions/Engraving/Framing	\$769.09
Student Awards and Graduation Morning Tea	\$1505.28
SUBTOTAL	\$4213.28
In Kind Support	
SUBTOTAL	\$
TOTAL EXPENDITURE	\$4213.28

Declaration

In affixing my name to this form my organisation is making the following declarations:

- We declare to the best of our knowledge that the statements made in this report are true.
- We have recorded and retained original invoices and receipts in accordance with the Funding Agreement. We acknowledge that Shire of York may audit the organisation to verify the accuracy of the information contained in this acquittal.
- The information contained within the Statement of Expenditure or Explanation is complete and accurate and does not contain any misleading or fraudulent information.
- Relevant statutes, regulations, by-laws and requirements on any Federal, State or Local Government have been complied with.

Acquittal report duly authorised by:

Name: Christine Edmonds Position Held: Manager Corporate Services
 Date: 24/07/25

(must be signed by a duly authorised officer i.e. Treasurer, Chief Executive Officer or similar)



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York District High School

2 Trews Rd, York WA 6302

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Email: york.dhs@education.wa.edu.au

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"An Independent Public School"

11th December, 2024

Shire of York
22 Joaquina Street
YORK WA 6302

Dear Mr Kevin Trent-Shire President

Thank you for your generous donation that assisted us in providing various awards of quality books and prizes for students at our annual School Awards Ceremonies. We were able to acknowledge and reward those students from Pre-Primary to Year 10 who have demonstrated a standard of excellence or achievement across a range of skills and learning programs throughout this year.

We appreciate your most generous support of this important event in 2024 and hope that you may elect to continue your support of our Awards Ceremony for years to come.

Yours sincerely

Trent Lockyer
Principal

Enc

Account	Description	Order No	Invoice No	Reference	Date	Nett	Tax	Gross	Voucher
Conor Gregory	Voucher-2023	n/a	N/A	8080224	7-Feb-24	22.73	2.27	25	50771
Northam Senior High Schoo	STEM award-Jacob Theedom 2023	n/a	N/A	20210224	21-Feb-24	300	0	300	50843
Midland Trophies	Engraving extra EOY medallion	300263	23371	38130324	13-Mar-24	16.36	1.64	18	51043
Cathy Clarke	Rm 13 EOY Awards	n/a	N/A	175291024	29-Oct-24	45.45	4.55	50	52581
Wanneroo Uniforms	Sashes x 22	308959	24640	191121124	12-Nov-24	591.64	59.16	650.8	52787
Crackajack Party Hire	Chair Hire - End of Year Award	308932	7421	211051224	4-Dec-24	620	62	682	52933
Kathryn Mews	Class Book Awards	N/A	N/A	211051224	5-Dec-24	67.18	6.72	73.9	52943
Grace Roden	Class Book Awards	N/A	N/A	211051224	5-Dec-24	89.09	8.91	98	52949
NAB	BigW - Book Awards, Room 13	N/A	N/A	C. Edmonds	9-Dec-24	29.09	2.91	32	52972
NAB	Dymocks - Book Awards, Room 24	N/A	20073062	C. Edmonds	9-Dec-24	57.25	5.73	62.98	52973
NAB	QBD Books - Book Awards, Room	N/A	1177921	C. Edmonds	9-Dec-24	24.54	2.45	26.99	52975
NAB	Scholastic - Book Awards, Room	N/A	F114199246	C. Edmonds	9-Dec-24	47.27	4.73	52	52987
NAB	Dymocks - End of Year Book Awa	N/A	4151209	C. MacDonal	9-Dec-24	81.82	8.18	90	52990
The Framing Factory	Framing Student Artwork x 2	308960	496	216111224	11-Dec-24	298.64	29.86	328.5	53026
Live Music Events	Supply Stage, 2024 Awards Cere	308981	3847	216111224	11-Dec-24	727.27	72.73	800	53034
Metal Artwork Creations	Disc Badge, Honour Student x 2	308979	29706	216111224	11-Dec-24	165	16.5	181.5	53035
Midland Trophies	Engraving, Medals x 21 & Perpe	308966	25053	216111224	11-Dec-24	289.09	28.91	318	53036
Sheree Rous	ECE Award Ceremony, Ice & Flow	N/A	N/A	216111224	11-Dec-24	49.06	4.91	53.97	53038
Melinda Whisson	End of Year Book Awards x 3	N/A	N/A	219131224	12-Dec-24	81.82	8.18	90	53048
NAB	Barclay Books, EOY Awards, 21	N/A	2433432	C Edmonds	30-Jan-25	429.55	42.95	472.5	53109
NAB	Barclay Books, EOY Award, Book	N/A	2433535	C Edmonds	30-Jan-25	15.45	1.54	16.99	53111
NAB	York IGA, Flowers, C Clarke	N/A	331607	C Edmonds	30-Jan-25	20.9	2.09	22.99	53113
NAB	Barclay Books, EOY Awards, 3 x	N/A	2433668	C Edmonds	30-Jan-25	61.36	6.14	67.5	53114
NAB	YDHS P&C, Canteen Catering, Se	N/A	68	C Edmonds	30-Jan-25	270	0	270	53117
NAB	York IGA, Award Ceremony, Flow	N/A	331955	C Edmonds	30-Jan-25	57.24	5.72	62.96	53118
NAB	Northam Sports Power,EOY Award	N/A	24-00015101	K Baker	30-Jan-25	45.45	4.55	50	53125
Expenditure		4503.25	393.33	4896.58					

York District High School



Awards Ceremony Year 4 to 6

Tuesday, 10th December 2024
York District High School Undercover Area
9.00am

National Anthem Advance Australia Fair
Welcome to Country Amy Slater
Welcome (Master of Ceremonies)
Principal’s Address Mr Trent Lockyer
Room 29 Christmas Where the Gum Trees Grow

Primary Awards

Room 13 Year 4/5 Class Awards
Room 14 Year 4/5 Class Awards
Room 16 Year 5/6 Class Awards
Room 18 Year 5/6 Class Awards

Room 26 Christmas Kindness

Additional Primary Awards

Awards
York Men’s Shed Award
York & District Co-operative Ltd Award
Health Pharmacy Award
Primary Sports’ Star Award
Woodside/Scitech Science Awards
Visual Arts Award
Technologies Award
Music Award
Mt Walwalling Indigenous Award
Moordijit Boodjar Environmental Award (Strong Land)
Instrumental Music Award

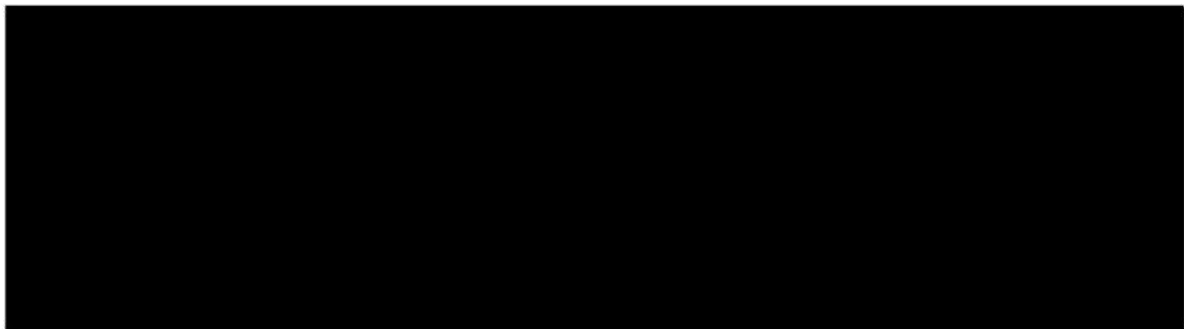
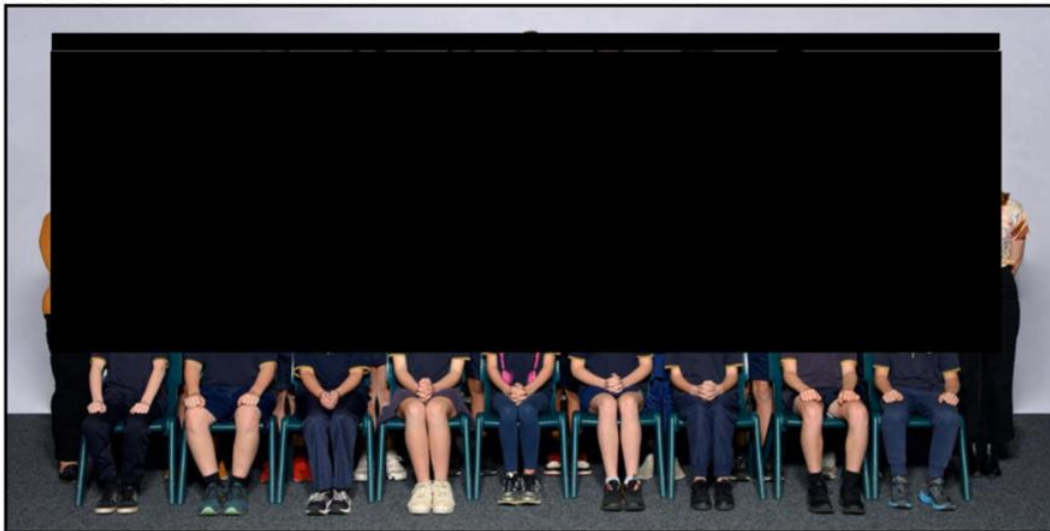
Room 27 Last Christmas

Presentation of Student’s Artwork to school

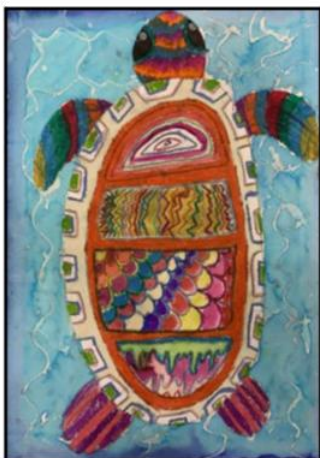
Citizenship Award
Carmichael Family Dux Award

Year 6 Graduation Mrs Giles & Miss Roden

Year 6 Students



2024 Artwork Awards



Lia Reny Year 3
"Sea Turtle"



Mason Mincherton Year 5
"Modigliani Inspired Portrait"



Grace Allen Year 10
Pop Art Inspired
Skate Board Deck



York District High School

Acknowledgements

We sincerely wish to thank and acknowledge the following families, businesses and community groups for their generous contribution towards the success of our Awards Ceremony and support of our school.

Australian Defence Force
 Avon Valley Tyre Service
 Bendigo Bank
 CWA, York Branch
 D & B Draper
 D Gault
 Darren West MLC
 Hooper Family
 Laurie Graham MLC
 Living Farm
 Nutrien Ag
 Mia Davies MLA

Rous Electrical
 York RSL Sub Branch
 Shire of York
 Steve Martin - MLC
 State School Teachers Union
 Sweet Treats on the Terrace
 Wheatbelt Natural Resource
 Management (NRM) Inc
 York and Districts Co-operative Ltd
 York Health Pharmacy
 York Men's Shed
 York Volunteer Firefighters



The York District High School staff, wish everyone a safe and happy Christmas and prosperous New Year.



Kaya wanjia Balladong boodja

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"An Independent Public School"

2024 Awards Ceremony Winners

Congratulations are extended to all students who received an award at the Awards Ceremony for their school work throughout this year. Grateful thanks are extended to all donors of these awards. The York Community have been most generous in this regard.

Primary Class Awards	Awarded To
Room 23	Louie Gregory
Room 24	Edward Kania
Room 21	Piper Fairclough
Room 26	Mackenzie Rous
Room 27	Milena Bovington
Room 29	Alexis Compton
Room 13	Phineas O'Brien
Room 14	Libby Welsh
Room 16	Zac Draper
Room 18	George Severtson

Most Improved Students	Awarded To
Room 23	Annabelle Robinson
Room 24	Ryan Bickley
Room 21	Myles Jackson
Room 26	Ivy Madigan
Room 27	Lia Reny
Room 29	David Ellis
Room 13	Lucinda Sorensen
Room 14	Ella Saunders
Room 16	Napier Madigan
Room 18	Nathan Bickley

ROCKY Award	Awarded To
Room 23	Jhett Evans
Room 24	Georgie Reynolds
Room 21	Alfie Boyle
Room 26	Ruby Finestone
Room 27	Blake Spain
Room 29	James Patrick
Room 13	Zavier Jolley
Room 14	George Boyle
Room 16	Sophie Rous
Room 18	Margaret Olssen



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Additional Primary Awards	Awarded To
Year 6 York & Districts Co-op Award	Marni Wallace
Year 6 Citizenship Award	Trinity Luelf
Year 6 Visual Arts Award	Marni Wallace
Year 6 Design & Technologies Award	Hamish Marwick
Year 6 Science Awards	AJ Lockyer/Lexie Finestone
Instrumental Music Award	Amelia Higgins
Primary Moordijt Boodjar Environmental Award	Mason Mincherton
York Men's Shed Awards	Harliah Thomas
Primary Mt Walwalling Indigenous Awards	Allira Metcalf/Jayden Metcalf
Primary Sports Star Award	Jayden Metcalf
Year 6 Health Pharmacy Award	Jamison Yeing
Year 6 Dux Award	Keira Chitty

Secondary Class Awards	Awarded To
Year 7	Karis Rous
Year 8	Etonche van Emmerloot
Year 9	D'Lanie Mayes

Most Improved Students	Awarded To
Year 7	Jackson Emin
Year 8	Josh Jacobson
Year 9	Baeleigh-Rae Miller

Rocky	Awarded To
Year 7	Karis Rous
Year 8	Zoe Harris
Year 9	John Donovan

Secondary Learning Area & Subject Awards	Awarded To
English	Kaylia Begley
Mathematics	Kaylia Begley
Science	Gabriella Scammell
Humanities	Gabriella Scammell
Health and Physical Education	Grace Allen
Visual Arts	Bonnie Spencer
Design and Technology (Woodwork & Metalwork)	Nathan May
Drama	Gabriella Scammell
Food Technologies	Gabriella Scammell



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Additional Secondary Awards	Awarded To
Instrumental Music Award	Sukey Connor
Sports Star Award	Logan Szymanski
York & Districts Cooperative Ltd Application Award	Kaylia Begley
Secondary Citizenship Award	Angus Jones
STEM Award	Jak Matthews
Moordijt Boodjar Environmental Award	Olive Kainuku
Long Tan ADF Leadership Award	Gabriella Scammell
Mt Walwalling Indigenous Award	John Donovan
YDHS All Rounder Award	Grace Allen
Bendigo Bank Award - Academic Pathway	Gabriella Scammell
Bendigo Bank Award - Alternative Pathway	Grace Allen
Shire of York - Dux	Gabriella Scammell
School Captain (2025)	John Dovovan
School Captain (2025)	Abigail Wok
K-10 Club	Grace Allen
K-10 Club	Indiana Astle
K-10 Club	Angus Jones
K-10 Club	Nathan May
K-10 Club	Blake Pyke
Faction Competition Shield	Mackie

Secondary Honour Roll
Gabriella Scammell
Etonche van Emmerloot
Isabelle Hayes
Karis Rous
Olive Kainuku



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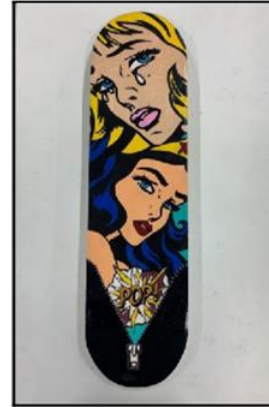
"An Independent Public School"



"Turtle"
By Lia Reny - Year 3



Modigliani Inspired Portrait
By Mason Mincherton Year 5



Pop Art Inspired Skate Board Deck
By Grace Allen Year 10

2024 Sponsors

We sincerely wish to thank and acknowledge the following families, businesses and community groups for their generous contribution towards the success of our Awards Ceremony and support of our school.

Australian Defence Force	Mia Davies MLA
Avon Valley Tyre Service	Rous Electrical
Bendigo Bank	York RSL Sub Branch
CWA, York Branch	Shire of York
D & B Draper	Steve Martin – MLC
D Gault	State School Teachers Union
Darren West MLC	Wheatbelt Natural Resource Management (NRM) Inc
Hooper Family	York and Districts Co-operative Ltd
Laurie Graham MLC	York Health Pharmacy
Living Farm	York Men's Shed
Nutrien	



The York District High School staff, wish everyone a safe and happy Christmas and prosperous New Year



SY037-05/26 PROPOSED SHIRE OF YORK BUSH FIRE BRIGADES AMENDMENT LOCAL LAW 2026

File Number: 4.9680

Author: Abi Parker, Governance Officer

Authoriser: Alina Behan, Temporary Chief Executive Officer

Previously before Council: 22 July 2025 (080725)
25 November 2025 (151125)
16 December 2025 (081225)

Disclosure of Interest: Nil

- Appendices:**
1. Submission - DFES
 2. Submission - BFAC
 3. Consultation - WALGA
 4. Principal Local Law Amendment - Marked Up
 5. Principal Local Law Amendment - Clean
 6. Proposed Shire of York Bush Fire Brigades Amendment Local Law 2026

NATURE OF COUNCIL’S ROLE IN THE MATTER

Legislative

PURPOSE OF REPORT

The purpose of this report is to seek Council’s consideration of the submissions made, and to determine whether to make the proposed Shire of York Bush Fire Brigades Amendment Local Law 2026 in accordance with Section 3.12(4) of the *Local Government Act 1995*.

BACKGROUND

At its December 2025 Ordinary Meeting, Council resolved (081225):

That, with regard to the Proposed Shire of York Bush Fire Brigades Amendment Local Law 2026, Council:

1. Commences the law-making process for the Shire of York Bush Fire Brigades Amendment Local Law 2026. The purpose and effect of the local law being as follows:

Purpose	To make provisions about the organisation, establishment, maintenance and equipment of bush fire brigades.
Effect	To ensure the Shire of York’s Bush Fire Brigades are created in accordance with the <i>Bush Fires Act 1954</i> .

2. Authorises the Temporary Chief Executive Officer to carry out the law-making procedure under Section 3.12(3) of the *Local Government Act 1995*, by:
 - a. Giving local public notice of the proposed Bush Fire Brigades Amendment Local Law 2026.
 - b. Giving a copy of the proposed Bush Fire Brigades Amendment Local Law 2026 and the notice to the Director General of the Department of Local Government, Industry Regulation and Safety and the Commissioner of the Department of Fire and Emergency Services.

3. **Authorises the Temporary Chief Executive Officer to make any minor formatting or typographical changes to the proposed Shire of York Bush Fire Brigades Amendment Local Law 2026 prior to advertising.**
4. **Notes that the Temporary Chief Executive Officer, after the close of the public consultation period, will submit a report to Council on any submissions received on the proposed Bush Fire Brigades Amendment Local Law 2026 to enable Council to consider the submissions and determine whether to make the local law, in accordance with Section 3.12(4) of the *Local Government Act 1995*.**

In accordance with Section 3.12(3) of the *Local Government Act 1995*, local public notice was given, inviting submissions. The submission period ended on 20 February 2026. In accordance with Section 3.12(3C) of the *Local Government Act 1995*, feedback was sought from the Departmental CEOs of the Department of Local Government, Industry Regulation and Safety (LGIRS) and the Department of Fire and Emergency Services (DFES).

Submissions received from DFES and the Bush Fire Advisory Committee (BFAC) are presented in Appendix 1 and 2 respectively. Amendments to the proposed local law were suggested by BFAC. As a result of this submission, Shire of York officers met with members of BFAC to work a suitable proposed amendment local law that is fit for purpose.

COMMENTS AND DETAILS

Consultation with WALGA was sought as a result of this submission, presented in Appendix 3. Legal advice was also sought and the principal local law with tracked changes of the amendments was provided, presented in Appendix 4. A 'clean' copy of the principal local law with amendments is provided in Appendix 5.

A copy of the initially proposed amendment local law is provided in Appendix 6.

The final proposed Shire of York Bush Fire Brigades Amendment Local Law 2026 is presented in Appendix 7. As this document is considered to be significantly different from what was first proposed, the local law-making process must be recommended in accordance with Section 3.13 of the *Local Government Act 1995*.

OPTIONS

Council has the following options:

- Option 1:** Council could choose to make additional changes to the proposed local law prior to making a determination.
- Option 2:** Council could choose to authorise the Temporary Chief Executive Officer to recommence the local law-making process in accordance with Section 3.12 and 3.13 of the *Local Government Act 1995*.
- Option 3:** Council could choose to make the initially proposed Bush Fire Brigades Amendment Local Law and authorise the Temporary Chief Executive Officer to carry out the actions required in accordance with Section 3.12 of the *Local Government Act 1995*.

Option 2 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

CESM – Beverly and York

Shire of York BFCOs

WALGA

If Council chooses to recommence the local law-making process, Officers will publish a local public notice of the proposed local law, inviting submissions.

Strategic

Council Plan 2025 – 2035

Pillar 5: Strong governance, responsive leadership
Community-informed, responsive leadership and strong governance.

Policy Related

There are currently no policies directly related to Bush Fire Brigades. However, at its May 2024 Ordinary Meeting, Council adopted the updated Work Health and Safety Policy (H1), which includes volunteers (Resolution 070524).

Financial

There will be costs associated with the advertising and gazettal of the proposed amendment local law. These costs are unlikely to exceed \$3000.

Legal and Statutory

Sections 3.5, 3.12 and 3.13 of the *Local Government Act 1995* are applicable and state:

“3.5. Legislative power of local governments

- (1) *A local government may make local laws under this Act prescribing all matters that are required or permitted to be prescribed by a local law, or are necessary or convenient to be so prescribed, for it to perform any of its functions under this Act.*
- (2) *A local law made under this Act does not apply outside the local government’s district unless it is made to apply outside the district under section 3.6.*
- (3) *The power conferred on a local government by subsection (1) is in addition to any power to make local laws conferred on it by any other Act.*
- (4A) *Nothing in the Building Act 2011 prevents a local government from making local laws under this Act about building work, demolition work, a standard for the construction or demolition of buildings or incidental structures, or the use and maintenance of, and requirements in relation to, existing buildings or incidental structures, as those terms are defined in section 3 of that Act.*
- (4B) *Nothing in the Health (Miscellaneous Provisions) Act 1911 or the Public Health Act 2016 prevents a local government from making local laws under this Act about matters relating to public health (as defined in the Public Health Act 2016 section 4(1)).*
- (4) *Regulations may set out —*
 - (a) *matters about which, or purposes for which, local laws are not to be made; or*
 - (b) *kinds of local laws that are not to be made,**and a local government cannot make a local law about such a matter, or for such a purpose or of such a kind.*
- (5) *Regulations may set out such transitional arrangements as are necessary or convenient to deal with a local law ceasing to have effect because the power to make it has been removed by regulations under subsection (4).*

3.12. Procedure for making local laws

- (1) *In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.*
- (2A) *Despite subsection (1), a failure to follow the procedure described in this section does not invalidate a local law if there has been substantial compliance with the procedure.*
- (2) *At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.*

- (3) *Subject to subsection (3A), the local government is to —*
 - (a) *give local public notice stating that —*
 - (i) *the local government proposes to make a local law the purpose and effect of which is summarised in the notice; and*
 - (ii) *a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and*
 - (iii) *submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;*

and
 - (b) *as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to —*
 - (i) *the Departmental CEO; and*
 - (ii) *if a department of the Public Service other than the Department assists in the administration of an Act under which the local law is proposed to be made — the chief executive officer of that other department;*

and
 - (c) *provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.*
- (3A) *The local government may, at the council meeting referred to in subsection (2), determine to proceed under subsection (3C) instead of subsection (3) if all the proposed local law would do is adopt, wholly and without modification —*
 - (a) *a model local law; or*
 - (b) *a model local law except certain provisions that the local government determines, at the council meeting referred to in subsection (2), are not relevant to the local government and the district.*
- (3B) *In subsection (3A)(a) and (b), references to a model local law include an amendment of a model local law.*
- (3C) *If the local government determines to proceed under this subsection, the local government must —*
 - (a) *publish a notice on the local government’s official website stating that —*
 - (i) *the local government proposes to make a local law the purpose and effect of which is summarised in the notice; and*
 - (ii) *a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and*
 - (iii) *submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 3 weeks after the notice is published;*

and
 - (b) *as soon as the notice is published, give a copy of the notice to —*
 - (i) *the Departmental CEO; and*
 - (ii) *if a department of the Public Service other than the Department assists in the administration of an Act under which the local law is proposed to be made — the chief executive officer of that other department;*

and

- (c) *provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.*
- (4) *After the last day for submissions under subsection (3) or (3C) (as the case requires), the local government is to consider any submissions made and may make the local law* as proposed or make a local law* that is not significantly different from what was proposed.*
- * Absolute majority required.*
- (5) *After making a local law, the local government must —*
- (a) *publish the local law in the Gazette; and*
 - (b) *give a copy of the local law to —*
 - (i) *the Departmental CEO; and*
 - (ii) *if a department of the Public Service other than the Department assists in the administration of an Act under which the local law is made — the chief executive officer of that other department.*
- (6) *After the local law has been published in the Gazette the local government is to give notice in the required way —*
- (a) *stating the title of the local law; and*
 - (b) *summarising the purpose and effect of the local law (specifying the day on which it comes into operation); and*
 - (c) *advising that the local law is published on the local government’s official website and that copies of the local law may be inspected at or obtained from the local government’s office.*
- (6A) *For the purposes of subsection (6), the **required way** for giving a notice is as follows —*
- (a) *if the local government proceeded under subsection (3) — by local public notice;*
 - (b) *if the local government proceeded under subsection (3C) — by notice published on the local government’s official website.*
- (7) *The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.*
- (8) *In this section —*
- making** *in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.*

3.13. Procedure where significant change in proposal

If during the procedure for making a proposed local law the local government decides to make a local law that would be significantly different from what was first proposed, the local government is to recommence the procedure.”

Risk Related

If the Shire does not continue the local law-making process for the Bush Fire Brigades Amendment Local Law 2026 as per the Joint Standing Committee on Delegated Legislation’s (JSCDL) request, the JSCDL may recommend disallowance of the Principal Local Law to the Legislative Council.

Due to this, the compliance risk is determined to be significant.

Workforce

The scope of this report is managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: Yes

RESOLUTION

050526

Moved: Cr Kevin Trent

Seconded: Cr Elaine Ashford

That, with regard to Proposed Shire of York Bush Fire Brigades Amendment Local Law 2026, Council:

- 1. Recommences the law-making process for the Shire of York Bush Fire Brigades Amendment Local Law 2026. The purpose and effect of the local law being as follows:**

Purpose	To make provisions about the organisation, establishment and equipment of bush fire brigades.
Effect	To ensure the Shire of York Bush Fire Brigades are created in accordance with the Bush Fires Act 1954.

- 2. Authorises the Temporary Chief Executive Officer to carry out the law-making procedure under Section 3.12(3) of the Local Government Act 1995, by:**
 - a. Giving local public notice of the proposed Shire of York Bush Fire Brigades Amendment Local Law 2026.**
 - b. Giving a copy of the proposed local law and notice to the Director General of the Department of Local Government, Industry Regulation and Safety and the Commissioner of the Department of Fire and Emergency Services.**
- 3. Authorises the Temporary Chief Executive Officer to make any minor formatting or typographical changes to the local law prior to advertising.**
- 4. Notes that the Temporary Chief Executive Officer, after the close of the public consultation period, will submit a report to Council on any submissions received on the proposed local law to enable Council to consider the submissions and determine whether to make the local law, in accordance with Section 3.12(4) of the Local Government Act 1995.**

In Favour: Crs Chris Gibbs, Denese Smythe, Elaine Ashford, Monique Hutchinson, Kevin Trent and Melissa Welsh

Against: Nil

CARRIED 6/0 BY ABSOLUTE MAJORITY



Government of **Western Australia**
Department of **Fire & Emergency Services**



Our Ref: D27965; 26/006582

Ms Alina Behan
Acting Chief Executive Officer
Shire of York
PO Box 22
YORK WA 6302

By email: records@york.wa.gov.au

Dear Ms Behan

SHIRE OF YORK BUSH FIRE BRIGADES AMENDMENT LOCAL LAW 2026

I refer to the Shire's correspondence dated 6 January 2026 regarding the Shire's proposed Shire of York *Bush Fire Brigades Amendment Local Law 2026*.

DFES has considered the Shire's Unconfirmed Ordinary Council Meeting minutes of 16 December 2025 and noted that, following the gazettal of the Shire's *Bush Fire Brigades Local Law 2025*, the Joint Standing Committee on Delegated Legislation (JSCDL) requested the Shire to make amendments to clause 2.7, clause 2.10 and clause 2.11

The *Bush Fire Brigades Amendment Local Law 2026* addresses the JSCDL's request, therefore, I have no further comment.

Thank you for your correspondence.

Yours sincerely


DARREN KLEMM AFSM
COMMISSIONER

23 January 2026

Friday, 20th February 2026

Chief Executive Officer
 Shire of York
 PO Box 22
 York WA 6302
 Records@york.wa.gov.au

To the Chief Executive Officer,

Re: Submission for Proposed Shire of York Bush Fire Brigades Amendment Local Law 2026

This submission has been prepared on behalf of the Bush Fire Advisory Committee (BFAC) group within the Shire of York (SoY) in response to the gazetted Shire of York Bush Fire Brigade Local Law 2025 (Local Law). This is the third submission made by the BFAC group in relation to the Local Law and specifically refers to the amendment proposed for the Local Law, defined as the Bush Fire Brigades Amendment Local Law 2026, as provided for public review by SoY via email on the 6th January, 2026. This submission seeks to address a concern that the BFAC has regarding the effect of the proposed amendment on the Local Law.

JSCDL Requirement for Amendment

The Local Law was gazetted on the 26th August, 2025 and is now in effect within the Shire of York. However, the review by the Joint Standing Committee on Delegated Legislation (JSCDL) raised a number of concerns, the most significant being the reference error in Section 2.7(e), relating to the membership termination from a bush fire brigade. This issue was raised to SoY in November 2025, with a 12 month deadline provided to suitably Amend the Local Law to eliminate the error. The issue was outlined by the JSCDL as follows:

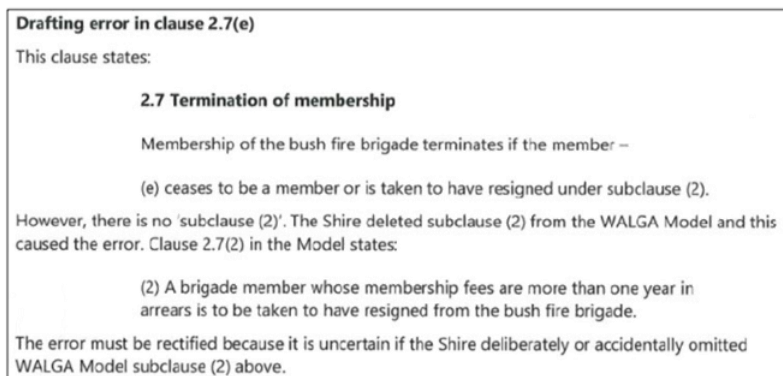


Figure 1: Excerpt from JSCDL Review – Relating to Clause 2.7(e)

The proposed amendment by SoY was to delete clause 2.7(e) entirely from the Local Law; however, this unfortunately provided inadequate justification to remove brigade membership for individuals who are not participating and contributing within our bush fire brigades. This could cause a number of issues within our

Abi Parker

From: [REDACTED]
Sent: Friday, 27 March 2026 5:10 PM
To: Abi Parker
Subject: RE: Shire of York Bush Fire Brigades Amendment Local Law 2026 - Concerns & Queries

Good evening Abi

Thank you for your patience while we prepared a response to your questions. We have been experiencing a high volume of enquiries, and the matters you raised required detailed consideration.

It is important that the Shire notes the following comments are provided for general guidance only to assist its considerations and do not constitute legal advice. WALGA recommends that the Shire seek an independent legal review before proceeding with any new or amended clauses in its Local Law.

- Does reasonable explanation have to be defined in the local law?

"Reasonable" is generally not defined in legislation. Instead, it is interpreted according to the particular facts and circumstances of each situation. The standard is applied considering what a reasonable person would do in similar circumstances.

Determining whether a standard has been met typically requires a decision maker. In this context, that decision-maker could be, for example, the Committee or the Brigade Captain, depending on the authority and processes in place within the Local Government.

- Do minimum training requirements have to be defined in the local law? This was raised to be an issue because the Shire met with the Community Emergency Services Manager (CESM) in which he advised that the Department of Fire and Emergency Services (DFES) has not yet stipulated the exact minimum training requirements, nor is this defined in the *Bush Fires Act 1954*.

Clause 4.2(1) of the Local Law requires that a fire fighting member must have "completed the required training qualifications as determined by the local government". This demonstrates how required training requirements may be defined in the Local Law without listing the specific training i.e. "as determined by the local government". However, cl.4.2(1) does not clearly impose an obligation to undertake ongoing training. If the Shire intends to require ongoing training, this will likely need to be stated in the Local Law. Additional drafting may be necessary to ensure ongoing training requirements. This is also discussed further below.

The Shire may wish to consider and evaluate:

- Ensuring training expectations do not unintentionally discourage volunteering, but also ensuring the CEO complies with WHS Act obligations.
- What minimum training requirements would the LG apply? On what basis?
- How the Shire would support volunteers in meeting requirements e.g. budgeting for brigade training costs.
- If the LG determines minimum training requirements, it must also establish the systems, processes and compliance mechanisms necessary to ensure those requirements are met.

The following articles published by LGIS may be useful to the Shire's considerations:

[Volunteer bushfire fighters: WorkSafe investigations and minimum training standards in WA](#) and [Introduction Minimum Training Standards for Volunteer Bush Fire Fighters in WA](#).

- The referenced clause in the proposal (2.3) defines the Conditions of Membership. Though, the Condition of membership references the application and starting conditions for members, and does not necessarily stipulate the ongoing maintenance requirements for brigade members. Will reference to this clause raise issues?

Referencing cl.2.3 may not be appropriate because it does not include any minimum training requirements. Cl.2.3 deals only with the conditions for applying for membership and provides a broad power for the bush fire brigade to adopt policies relating to applications. It does not address the ongoing obligations of members once they have joined.

Minimum training requirements are generally relevant to decisions about ongoing membership.

The Shire of York is currently in the process of amending its *Shire of York Bush Fire Brigades Local Law 2025* in accordance with the Joint Standing Committee on Delegated Legislations (JSCDL) request.

For context, the Shire used the WALGA model local law for the principal local law named above. In this, we removed Termination of Membership clause 2.7(2) as fees are not relevant to our bush fire brigade. Though, we did not remove 2.7(1)(e) which refers to the previous clause, thus the JSCDL asked us to amend this.

Therefore, in the proposed Amendment local law, the only way that a member of the Bush Fire Brigade can be dismissed is via the remaining clauses, which are as follows:

Termination of membership

Membership of the bush fire brigade terminates if the member –

- (a) *dies;*
- (b) *gives written notice of resignation to the Secretary;*
- (c) *is, in the opinion of the Committee, permanently incapacitated by mental or physical ill-health;*
- (d) *is dismissed by the Committee.*

This caused the bush fire brigade to raise operational concerns. The bush fire brigade submitted the following during public consultation:

(i) *Retain existing section 2.7(e) within the Local Law in its original form:*

2.7(e) ceases to be a member or is taken to have resigned under subclause (2).

(ii) *The provision of subclause (2) under section 2.7:*

2.7 (2) A brigade member who has been absent from normal brigade activities for 30 months without a reasonable explanation or has not completed minimum training requirements as per Clause 2.3 is to be taken to have resigned from the bush fire brigade.

(iii) *Reinstate the notation for subclause (1) to incorporate the existing sections 2.7(a) to (e).*

This submission raised the following questions within the Shire:

- Does reasonable explanation have to be defined in the local law?
- Do minimum training requirements have to be defined in the local law? This was raised to be an issue because the Shire met with the Community Emergency Services Manager (CESM) in which he advised that the Department of Fire and Emergency Services (DFES) has not yet stipulated the exact minimum training requirements, nor is this defined in the *Bush Fires Act 1954*.
- The referenced clause in the proposal (2.3) defines the Conditions of Membership. Though, the Condition of membership references the application and starting conditions for members, and does not necessarily stipulate the ongoing maintenance requirements for brigade members. Will reference to this clause raise issues?
- 2.3 states that the bush fire brigade *may* establish policies pertaining to the qualifications required, but because the word *may* is not very enforcing, does this need to be amended for the brigade to enforce training?

Thank you for your attention to this email and my questions.

Please let me know if you have any questions or require some more context.

Kind regards,

Abi Parker
Governance Officer



PO Box 22, York WA 6302
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T: 9641 0500
D: [REDACTED]
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The Shire of York would like to acknowledge the Traditional Owners of the land, the Ballardong people of the Noongar nation and pay our respects to Elders, past, present and emerging.

Disclaimer

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SHIRE OF YORK
BUSH FIRE BRIGADES LOCAL LAW 2025

BUSH FIRES ACT 1954
LOCAL GOVERNMENT ACT 1995

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**BUSH FIRES ACT 1954
LOCAL GOVERNMENT ACT 1995**

SHIRE OF YORK

BUSH FIRE BRIGADES LOCAL LAW 2025

Under the powers conferred by the *Bush Fires Act 1954* and under all other powers enabling it, the Council of the Shire of York resolved on [insert date] to make the following local law.

PART 1 - PRELIMINARY

1.1 Citation

This local law may be cited as the Shire of York Bush Fire Brigades Local Law 2025.

1.2 Definitions

(1) In this local law unless the context otherwise requires –

“**Act**” means the *Bush Fires Act 1954*;

“**brigade area**” is defined in clause 2.2(1)(b);

“**brigade member**” means any member referred to in clause 4.1;

“**brigade officer**” means a person holding a position referred to in clause 2.2 (1)(c), whether or not he or she was appointed by the local government or elected at an annual general meeting of a bush fire brigade or otherwise appointed to the position;

“**bush fire brigade**” is defined in section 7 of the Act;

“**Bush Fire Operating Procedures**” means the Bush Fire Operating Procedures adopted by the local government as amended from time to time;

“**CEO**” means the Chief Executive Officer of the Shire of York;

“**Council**” means the Council of the local government;

“**Department**” means the Department of Fire and Emergency Services of Western Australia;

“**district**” means the district of the local government;

“**fire fighting member**” means a registered operational member of a brigade and is defined in clause 4.2;

“**local government**” means the Shire of York;

“**normal brigade activities**” is defined by section 35A of the Act“**Regulations**” means Regulations made under the Act, and

“**Rules**” means the Rules Governing the Operation of Bush Fire Brigades set out in the First Schedule.

- (2) In this local law, unless the context otherwise requires, a reference to –
- (a) a Captain;
 - (b) a First Lieutenant;
 - (c) a Second Lieutenant;
 - (d) any additional Lieutenants;

means a person holding that position in a bush fire brigade.

1.3 Repeal

The By-Laws of the Shire of York relating to the establishment, maintenance and equipment of Bush Fire Brigades for the District of York, published in the Government Gazette on 21 March 1941 are repealed.

1.4 Application

This local law applies throughout the district.

1.5 Commencement

This local law comes into operation on the fourteenth (14th) day after the date of its publication in the *Government Gazette*.

PART 2 – ESTABLISHMENT OF BUSH FIRE BRIGADES

Division 1 – Establishment of a bush fire brigade

2.1 Establishment of a bush fire brigade

- (1) The local government may establish a bush fire brigade for the purpose of carrying out normal brigade activities.
- (2) A bush fire brigade is established on the date of the local government's decision under subclause (1).

2.2 Name and officers of bush fire brigade

- (1) On establishing a bush fire brigade under clause 2.1(1) the local government is to –
- (a) give a name to the bush fire brigade;
 - (b) specify the area in which the bush fire brigade is primarily responsible for carrying out the normal brigade activities (the “brigade area”); and
 - (c) appoint –
 - (i) a Captain;
 - (ii) a First Lieutenant;
 - (iii) a Second Lieutenant;
 - (iv) additional Lieutenants if the local government considers it necessary; and
 - (v) any other position deemed necessary for the effective management of brigade activities.
- (2) When considering the appointment of persons to the positions in subclause (1)(c), the local government is to have regard to the qualifications and experience which may be required to fill each position.
- (3) A person appointed to a position in subclause (1)(c) is to be taken to be a brigade member.
- (4) The appointments referred to in subclause (1)(c) expire at the completion of the first annual general meeting of the bush fire brigade.

- (5) An election is to be held at the first annual general meeting by the members of the bush fire brigade for appointments to the positions referred to in clause 2.2(1)(c) and every subsequent annual general meeting.
- (6) If a position referred to in subclause (1)(c) becomes vacant prior to the completion of the first annual general meeting, then the local government is to appoint a person to fill the vacancy in accordance with subclause (2)

Division 2 – Command at a fire

2.3 Ranks within the bush fire brigade

- (1) Where under the Act and Bush Fire Operating Procedures members of the bush fire brigade have command of a fire, unless a bushfire control officer is in attendance at the fire, the Captain has full control over other persons fighting the fire, and is to issue instructions as to the methods to be adopted by the firefighters. In the absence of the Captain, the first Lieutenant, and in the absence of the first, the second Lieutenant and so on, in the order of seniority determined, is to exercise all the powers and duties of the Captain.
- (2) Where a bushfire control officer is in attendance at a fire which the members of the bush fire brigade have command of under the Act and the Bush Fire Operating Procedures, the first arriving bush fire control officer has full control over other persons fighting the fire and is to issue instructions as to the methods to be adopted by the fire fighters. Any change over in control must be mutually agreed upon or be on the instruction of a more senior ranked bush fire control officer. A handover must be completed with any change in command.

Division 3 – Application of Rules to a bush fire brigade

2.4 Rules

- (1) The Rules govern the operation of a bush fire brigade.
- (2) A bush fire brigade and each brigade member is to comply with the Rules as set out in Schedule 1.

Division 4 – Transitional

2.5 Existing Bush Fire Brigades

- (1) Where a local government has established a bush fire brigade prior to the commencement date, then on and from the commencement day –
 - (a) the bush fire brigade is to be taken to be a bush fire brigade established under and in accordance with this local law;
 - (b) the provisions of this local law apply to the bush fire brigade save for clause 2.2; and
 - (c) any rules governing the operation of the bush fire brigade are to be taken to have been repealed and substituted with the Rules.
- (2) In this clause –
 - “**commencement day**” means the day on which this local law comes into operation.

Division 5 – Dissolution of bush fire brigade

2.6 Dissolution of bush fire brigade

In accordance with section 41(3) of the Act, the local government may cancel the registration of a bush fire brigade if it is of the opinion that the bush fire brigade is not complying with the Act, this local law, the Bush Fire Operating Procedures or the Rules, or is not achieving the objectives for which it was established.

2.7 New arrangement after dissolution

If a local government cancels the registration of a bush fire brigade, alternative fire control arrangements are to be made in respect of the brigade area.

PART 3 – ORGANISATION AND MAINTENANCE OF BUSH FIRE BRIGADES

Division 1 – Local government responsibility

3.1 Local government responsible for structure

The local government is to ensure that there is an appropriate structure through which the organisation of bush fire brigades is maintained.

3.2 Officers to be supplied with Act

The local government is to supply each brigade officer with a copy of the Act, the Regulations, the Bush Fire Operating Procedures, this local law and any other written laws which may be relevant to the performance of the brigade officers' functions, and any amendments which are made thereto from time to time.

Division 2 – Chief Bush Fire Control Officer

3.3 Managerial role of Chief Bush Fire Control Officer

Subject to any directions by the local government the Chief Bush Fire Control Officer has primary managerial responsibility for the organisation and maintenance of bush fire brigades.

3.4 Chief Bush Fire Control Officer may attend meetings

The Chief Bush Fire Control Officer or her or his nominee (who is to be a bush fire control officer) may attend as a non-voting representative of the local government at any meeting of a bush fire brigade.

3.5 Duties of Chief Bush Fire Control Officer

The duties of the Chief Bush Fire Control Officer include –

- (a) provide leadership to volunteer bush fire brigades;
- (b) monitor bush fire brigades' resourcing, equipment (including protective clothing) and training levels and report thereon with recommendations at least once a year to the local government;
- (c) liaise with the local government concerning fire prevention / suppression matters generally and directions to be issued by the local government to bush fire control officers (including those who issue permits to burn) bush fire brigades or brigade officers;
- (d) ensure that bush fire brigades are registered with the local government and that lists of brigade members are maintained.

Division 3 – Annual general meetings of bush fire brigades

3.6 Holding of annual general meeting

A bush fire brigade is to hold its annual general meeting prior to 7 October each year.

3.7 Nomination of bush fire control officers to Bush Fire Advisory Committee

At the annual general meeting of a bush fire brigade, at least one brigade member is to be nominated to the Bush Fire Advisory Committee to serve as the bush fire control officer for the brigade area until the next general meeting.

3.8 Nomination of bush fire control officer to the local government

If the local government has not established a Bush Fire Advisory Committee, then at the annual general meeting of a bush fire brigade, the bush fire brigade is to nominate at least one brigade member to the local government to serve as the bush fire control officer for the brigade area until the next annual general meeting.

3.9 Minutes to be tabled before the Bush Fire Advisory Committee

- (1) Each bush fire brigade is to forward a copy of the minutes of its annual general meeting to the Chief Bush Fire Control Officer within one month after the meeting.
- (2) The Chief Bush Fire Control Officer is to table the minutes of a bush fire brigade's annual general meeting at the next meeting of the –
 - (a) Bush Fire Advisory Committee; or
 - (b) Council, if there is no Bush Fire Advisory Committee,following their receipt under subclause (1).

Division 4 – Bush Fire Advisory Committee**3.10 Functions of Advisory Committee**

The Bush Fire Advisory Committee is to have the functions set out in section 67 of the Act and is to typically comprise of all local government appointed bush fire control officers, all bush fire brigade Captains, at least one Elected member of Shire Council and any other member as the local government sees fit.

3.11 Advisory Committee to nominate bush fire control officers

As soon as practicable after the annual general meeting of each bush fire brigade in the district, the Bush Fire Advisory Committee is to nominate to the local government all persons nominated by each bush fire brigade for the position of a bush fire control officer for the brigade area.

3.12 Local government to have regard to nominees

When considering persons for the position of a bush fire control officer, the local government is to have regard to those persons nominated by the Bush Fire Advisory Committee, but is not bound to appoint the persons nominated.

3.13 Advisory Committee to consider bush fire brigade motions

The Bush Fire Advisory Committee is to make recommendations to the local government on all motions received by the Bush Fire Advisory Committee from bush fire brigades.

PART 4 – TYPES OF BUSH FIRE BRIGADE MEMBERSHIP

4.1. Types of membership of bush fire brigade

The membership of a bush fire brigade consists of the following –

- (a) fire fighting members;
- (b) associate members;
- (c) cadet members; and
- (d) honorary life members.

4.2 Fire fighting members

- (1) Fire fighting members are those persons being at least 18 years of age who undertake all normal bush fire brigade activities, and have completed the required training qualifications as determined by the local government.
- (2) A junior member who has reached 16 years of age and is under 18 years of age is eligible to be registered as a fire fighting or associate member if the brigade’s Captain is satisfied that the prospective member is able to perform the requisite duties and if they have parental/guardian consent.

4.3 Associate members

Associate members are those persons who are willing to supply free vehicular transport for fire fighting members or fire fighting equipment, or who are prepared to render other assistance required by the bush fire brigade.

4.4 Cadet members

Cadet members are –

- (a) to be aged 11 to 15 years;
- (b) to be admitted to membership only with the consent of their parent or guardian;
- (c) admitted for the purpose of training and are not to attend or be in attendance at an uncontrolled fire or other emergency incident;
- (d) to be supervised by a fire fighting member when undertaking normal brigade activities as defined by paragraphs (c), (d), (e), (f) and (g) of section 35A of the Act;
- (e) ineligible to vote at bush fire brigade meetings;
- (f) not to be assigned ranks under the Department’s rank structure.

4.5 Honorary life member

- (1) The bush fire brigade may by a simple majority resolution appoint a person as an honorary life member in recognition of services by that person to the bush fire brigade.
- (2) Life members are to have a minimum of ten (10) years of service.
- (3) No membership fees are to be payable by an honorary life member.

4.6 Notification of membership

No later than 14 November in each year, the bush fire brigade is to report to the Chief Fire Control Officer the name, contact details and type of membership of each brigade member.

PART 5 – APPOINTMENT DISMISSAL AND MANAGEMENT OF MEMBERS

5.1 Rules to govern

The appointment, dismissal and management of brigade members by the bush fire brigade are governed by the Rules.

PART 6 – EQUIPMENT OF BUSH FIRES BRIGADES

6.1 Policies of local government

The local government may make policies under which it –

- (a) provides funding to bush fire brigades for the purchase of protective clothing, equipment and appliances and the provision of training; and
- (b) keeps bush fire brigades informed of opportunities for funding from other bodies.

6.2 Funding from local government budget

A request to the local government from the bush fire brigade for funding of protective clothing, equipment or appliance needs is to be received by the local government by 31 March in order to be considered in the next following local government budget.

6.3 Consideration in the local government budget

In addition to funding made available through emergency services grants, the local government may provide further funding depending upon the assessment of budget priorities for the year in question, in accordance with Part 6 of the *Local Government Act 1995*.

FIRST SCHEDULE

RULES GOVERNING THE OPERATION OF BUSH FIRE BRIGADES

PART 1 - PRELIMINARY

1.1 Interpretation

- (1) In these Rules, unless the context otherwise requires, where a term is used in these Rules and is defined in the local law, the Act or the Regulations, then the term is to be taken to have the meaning assigned to it in the local law, the Act or the Regulations, as the case may be.
- (2) In these Rules, unless the context otherwise requires –
 - “**absolute majority**” means a majority of more than 50% of the number of:
 - (a) brigade members of the bush fire brigade, whether in attendance at the meeting or not, if the majority is required at a meeting of the bush fire brigade; or
 - (b) brigade officers of the bush fire brigade, whether in attendance at the meeting or not, if the majority is required at a meeting of the Committee.
 - “**Committee**” means the Committee of the bush fire brigade;
 - “**local law**” means the Shire of York Bush Fire Brigades Local Law 2025; and
 - “**normal brigade activities**” is defined by section 35A of the Act
- (3) Subject to these Rules, where a decision is to be made by the bush fire brigade, then the decision may be made by a resolution passed by a simple majority of the brigade members who are present in person or by proxy at the meeting.
- (4) Subject to these Rules, where a decision is to be made by the Committee, then the decision may be made by a resolution passed by a simple majority of the brigade officers who are present in person or by proxy at the meeting.

PART 2 – OBJECTS AND MEMBERSHIP OF BUSH FIRE BRIGADE

2.1 Objects of bush fire brigade

The objects of the bush fire brigade are to carry out –

- (a) the normal brigade activities; and
- (b) the functions of the bush fire brigade which are specified in the Act, the Regulations and the local law.

2.2 Committee to determine applications

Applications for membership are to be determined by the Committee.

2.3 Conditions of membership

In relation to any type of membership, as described in Part 4 of the local law, the bush fire brigade may establish policies pertaining to –

- (a) the qualifications required;
- (b) a requirement to serve a probationary period;
- (c) procedures to be employed by the Committee prior to approval of an application for membership,

and the Committee is to act within the parameters of any such policy in determining applications for membership.

2.4 Applications for membership

An application for membership must –

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- (a) be in the form determined by the CEO;
- (b) be signed by the applicant;
- (c) provide the information required in the form; and
- (d) be forwarded to the Committee.

2.5 Decision on application for membership

- (1) The Committee may –
 - (a) approve an application for membership unconditionally or subject to any conditions; or
 - (b) refuse to approve an application for membership.
- (2) If the Committee refuses to approve an application for membership, it is to give written reasons for the refusal, as soon as practicable after the decision is made, to the applicant and the advice that the applicant has the right to object to the local government.

2.6 DFES to be notified of registrations

If any application for membership is approved, the Committee of the bush fire brigade is to supply registration details to the Shire of York within 14 days of a person being admitted to membership in the form required by the Shire of York from time to time.

2.7 Termination of membership

- (1) Membership of the bush fire brigade terminates if the member –
 - (a) dies;
 - (b) gives written notice of resignation to the Committee;
 - (c) is, in the opinion of the Committee, permanently incapacitated by mental or physical ill-health;
 - (d) is dismissed by the Committee; or
 - (e) ceases to be a member or is taken to have resigned under subclause (2)
- (2) ~~A brigade member who has been absent from normal brigade activities for 30 months~~
 - (a) ~~in the opinion of the Chief Bush Fire Control Officer, been absent from normal brigade activities for 30 months, or has not completed training qualifications is to be taken to have resigned from the bush fire brigade.~~
 - (b) ~~has not completed training qualifications at or within the time specified by the Committee under clause 2.3 of this Schedule, or otherwise specified by the Chief Bush Fire Control Officer,~~
 - (e) ~~is to be taken to have resigned from the bush fire brigade.~~

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2.8 Suspension of membership

- (1) Membership of the bush fire brigade may be suspended at any time if, in the opinion of the Committee, circumstances warrant suspending the member.
- (2) The period of suspension shall be at the discretion of the Committee.
- (3) Upon the expiry of the period of suspension the Committee may:
 - (a) extend the period of suspension;
 - (b) terminate the membership; or
 - (c) reinstate the membership.

2.9 Existing liabilities to continue

The resignation, or dismissal of a member under clause 2.7 does not affect any liability of the brigade member arising prior to the date of resignation or dismissal.

2.10 Member has right of defence

A brigade member is not to be dismissed under clause 2.7(1)(d) without being given the opportunity to meet with the Committee and answer any charges which might give grounds for dismissal.

2.11 Objection Rights

A person whose -

- (a) application for membership is refused under clause 2.5(1)(b);
- (b) membership is terminated under clause 2.7(1)(c), clause 2.7(1)(d) or clause 2.8(3)(b); or
- (c) membership is suspended under clause 2.8(1) or clause 2.8(3)(a),

has the right of objection to the local government which may dispose of the objection by -

- (a) dismissing the objection;
- (b) varying the decision objected to; or
- (c) revoking the decision objected to, with or without -
 - (i) substituting for it another decision; or
 - (ii) referring the matter, with or without directions, for another decision by the Committee.

PART 3 – FUNCTIONS OF BRIGADE OFFICERS

3.1 Chain of command during fire fighting activities

Subject to the Act and the local law, the command procedures to apply during fire fighting activities are as detailed in the local government's Bush Fire Operating Procedures.

3.2 Duties of Captai

- (1) Responsible for the leadership and management of the Brigade and its activities.
- (2) Act as a role model and mentor for members of the Brigade, acting with integrity and considering each member equally.
- (3) All decisions should be in the interest of the Brigade and its members.
- (4) Conduct Brigade briefings and post incident analysis of any incident involving firefighting or Brigade management matters.
- (5) Subject to subclauses (2) and (3) below, the Captain is to preside at all meetings.
- (6) The Captain may appoint another brigade officer to preside at a meeting.
- (7) In the absence of the Captain, the meeting may elect another person to preside at the meeting.

3.3 Duties of a Lieutenant

- (1) Responsible for the operational management of the Brigade and its activities.
- (2) The position reports to the Captain, providing both operational and administrative support in managing the Brigade.
- (3) In the absence of the Brigade Captain, the Lieutenant assumes all powers, responsibilities and duties of that officer.
- (4) The Brigade must rank all Lieutenants in seniority. This is to be determined by resolution at the Annual General Meeting.

PART 4 – COMMITTEE

4.1 Management of bush fire brigade

- (1) Subject to the provisions of these Rules, the administration and management of the affairs of the bush fire brigade are vested in the Committee.
- (2) Without limiting the generality of subclause (1), the Committee is to have the following functions -
 - (a) to recommend to the local government amendments to these Rules;

- (b) to propose a motion for consideration at any meeting of the bush fire brigade;
- (c) to recommend to the local government equipment which needs to be supplied by the local government to the bush fire brigade;
- (d) to delegate to a person, as from time to time thought fit, any functions (being less than the total functions of the Committee) on any conditions it thinks fit;
- (e) to do all things necessary or convenient in order to perform any of its functions and to secure the performance of the normal brigade activities by the bush fire brigade; and
- (f) deal with membership applications, grievances, disputes and disciplinary matters.

4.2 Constitution of Committee

- (1) The Committee of the bush fire brigade is to consist of the brigade officers being the Captain, the Lieutenants of the bush fire brigade and all formally appointed bush fire control officers representing the brigade area.
- (2) The brigade officers are to -
 - (a) be elected at the annual general meeting of the bush fire brigade;
 - (b) hold office until the next annual general meeting; and
 - (c) be eligible for re-election at the next annual general meeting.
- (3) Any brigade officer may be removed from office by an absolute majority decision of the brigade members present in person or by proxy at a special meeting called for such a purpose.
- (4) The Committee may appoint a brigade member to fill a vacancy in any office arising from a resolution under subclause (3) or which has arisen for any other reason.

PART 5 – MEETINGS OF BUSH FIRE BRIGADE

5.1 A meeting may be held –

- (1) in person;
- (2) via Microsoft Teams (or similar video conferencing solution); or
- (3) via telephone or conference call.

5.2 Ordinary meetings

- (1) Ordinary meetings may be called at any time by any member of the Committee by giving at least 7 days notice to all brigade members and to the Chief Fire Control Officer, for the purpose of –
 - (a) organising and checking equipment;
 - (b) requisitioning new or replacement equipment;
 - (c) organising field excursions, training sessions, hazard reduction programs, and the preparation of fire-breaks;
 - (d) establishing new procedures in respect of any of the normal brigade activities; and
 - (e) dealing with any general business.
- (2) In a notice given under subclause (1), the notice is to specify the business which is to be conducted at the meeting.
- (3) Business may be conducted at an ordinary meeting of the bush fire brigade notwithstanding that it was not specified in a notice given under subclause (1) in relation to that meeting.

5.3 Special meetings

- (1) The Committee is to call a special meeting when five (5) or more brigade members request one in writing.
- (2) At least two (2) days notice of a special meeting is to be given by the Committee, to all brigade members and to the Chief Bush Fire Control Officer.
- (3) In a notice given under subclause (2) the notice is to specify the business which is to be conducted at the meeting.
- (4) No business is to be conducted at a special meeting beyond that specified in a notice given under subclause (2) in relation to that meeting.

5.4 Annual General Meeting

- (1) At least 7 days notice of the annual general meeting is to be given by the Committee to all brigade members and to the Chief Bush Fire Control Officer.
- (2) At the annual general meeting the bush fire brigade is to –
 - (a) elect the brigade officers from among the brigade members;
 - (b) consider the Captain's report on the year's activities;
 - (c) deal with any general business.
- (3) In a notice given under subclause (1), the Committee is to specify the business which is to be conducted at the meeting.
- (4) Business may be conducted at an annual general meeting notwithstanding that it was not specified in a notice given under subclause (1) in relation to that meeting.

5.5 Quorum

- (1) The quorum for a meeting of the bush fire brigade is at least 50% of the number of offices (whether vacant or not) and five (5) additional members of the bush fire brigade.
- (2) No business is to be transacted at a meeting of the bush fire brigade unless a quorum of brigade members is present in person or by proxy.

5.6 Voting

Each brigade member is to have one vote, however in the event of an equality of votes, the Captain (or person presiding) may exercise a casting vote.

PART 6 – MEETINGS OF COMMITTEE

6.1 Meetings Of Committee

- (1) The Committee is to meet for the despatch of business, adjourn and otherwise regulate its meeting as it thinks fit.
- (2) The Captain or a Lieutenant may convene a meeting of the Committee at any time.

6.2 Quorum

No business is to be transacted at a meeting of the Committee unless a quorum of 3 brigade officers are present in person.

6.3 Voting

Each brigade officer is to have one vote, however in the case of an equality of votes, the Captain (or person presiding) may exercise a casting vote.

PART 7 – GENERAL ADMINISTRATION MATTERS

7.1 Disclosure of interests

- (1) A brigade member shall disclose to the bush fire brigade or Committee any financial interest (whether direct or indirect) he or she may have in any matter being considered by the bush fire brigade or Committee, as appropriate.
- (2) If a financial interest has been disclosed under subclause (1), then the bush fire brigade or Committee, as appropriate, is to decide, in the absence of the brigade member who disclosed that interest, whether or not the brigade member is to be permitted to vote on that matter.
- (3) Where the bush fire brigade or Committee, as appropriate, decides under subclause (2), that a brigade member is not to be permitted to vote on a matter, and the brigade member votes on the matter, then her or his vote is to be taken to have no effect and is not to be counted.

7.2 Disagreements

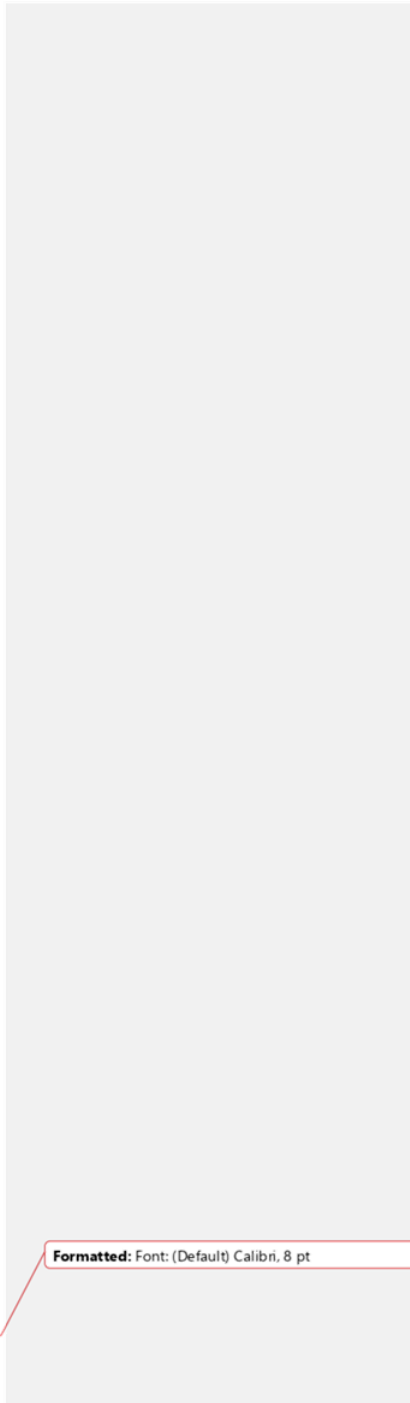
- (1) Any disagreement between brigade members may be referred to either the Captain or to the Committee.
- (2) Where a disagreement in subclause (1) is considered by the Captain or the Committee to be of importance to the interests of the bush fire brigade, then the Captain or the Committee, as the case may be, is to refer the disagreement to the annual general meeting, an ordinary meeting or a special meeting of the bush fire brigade.
- (3) The local government is the final authority on matters affecting the bush fire brigade, and may resolve any disagreement which is not resolved under subclause (1) or (2).

PART 8 – NOTICES AND PROXIES**8.1 Notices**

- (1) Notices of meetings of the bush fire brigade are to be in writing and sent by ordinary post or electronic communication to the registered address of each brigade member.
- (2) Notices of meetings of the Committee may be given in writing in accordance with subclause (1) or by such other means as the Committee may decide (by an absolute majority) at a meeting of the Committee.
- (3) Any accidental omission to give notice of a meeting to, or non-receipt by a person entitled to receive such notice, is not to invalidate the meeting the subject of the notice or any resolutions passed at the meeting.
- (4) Where any notice other than a notice of meeting is to be given under these Rules, the notice is to be –
 - (a) in writing;
 - (b) given by –
 - (i) personal delivery;
 - (ii) electronic communication;
 - (iii) post; or
 - (iv) facsimile transmission;
 - (c) taken to have been received, as the case may be –
 - (i) at the time of personal delivery;
 - (ii) on the following day after sending an electronic communication;
 - (iii) 2 business days after posting; or
 - (iv) on the printing of the sender's transmission report.

8.2 Proxies

- (1) Where under these Rules a brigade member may vote by proxy, in order for the proxy to so vote, the brigade member or the proxy shall give a notice in the form of that appearing in this clause, to the Committee or the person presiding at the meeting before the start of the meeting at which the proxy is to be used.
- (2) A proxy is to be valid for the meeting for which it is given and for any adjournments of that meeting.
- (3) A proxy shall be valid for the number of votes to which the brigade member is entitled.
- (4) If the donor of the proxy does not give any indication of the manner in which the proxy is to vote, the proxy shall be entitled to vote or not vote as he or she thinks fit.
- (5) A proxy shall be entitled to speak on behalf of the donor of the proxy.
- (6) All forms appointing proxies deposited under subclause (1) are to be retained by the Committee for not less than 28 days after the conclusion of the meeting to which they relate but if there is any objection to the validity of any vote at the meeting, they are to be retained until the determination of that objection.
- (7) The form appointing a proxy shall be in writing and signed by the brigade member appointing the proxy and shall be in or substantially in the form set out below -



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"PROXY

**SHIRE OF YORK BUSH FIRE BRIGADE
[INSERT BRIGDE NAME]**

**[ANNUAL] [EXTRAORDINARY] GENERAL MEETING
TO BE HELD ON [DATE]**

I, _____,
Being a brigade member appoint _____ to
be my proxy and vote on my behalf at the meeting of the
bush fire brigade to be held on [insert date] and at any
adjournment of it. The proxy shall vote as follows:

MOTION FOR AGAINST ABSTAIN

- 1.
- 2.

If there is no instruction to the proxy as to the way to vote,
the proxy shall exercise her or his discretion as to how to
vote or whether to vote at all. In respect of any vote taken
at the meeting on a matter which does not appear on the
agenda, the proxy shall exercise her or his discretion as to
the way he or she casts the vote or whether it is cast at all.

Date: _____

Signed: _____

NOTE: To be valid this proxy must be completed and
returned to the Committee of the bush fire brigade (or the
presiding member) prior to the commencement of the
meeting for which the proxy is valid.

Dated this day of 20

SHIRE OF YORK
BUSH FIRE BRIGADES LOCAL LAW 2025

BUSH FIRES ACT 1954
LOCAL GOVERNMENT ACT 1995

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**BUSH FIRES ACT 1954
LOCAL GOVERNMENT ACT 1995**

SHIRE OF YORK

BUSH FIRE BRIGADES LOCAL LAW 2025

Under the powers conferred by the *Bush Fires Act 1954* and under all other powers enabling it, the Council of the Shire of York resolved on [insert date] to make the following local law.

PART 1 - PRELIMINARY

1.1 Citation

This local law may be cited as the Shire of York Bush Fire Brigades Local Law 2025.

1.2 Definitions

(1) In this local law unless the context otherwise requires –

“**Act**” means the *Bush Fires Act 1954*;

“**brigade area**” is defined in clause 2.2(1)(b);

“**brigade member**” means any member referred to in clause 4.1;

“**brigade officer**” means a person holding a position referred to in clause 2.2 (1)(c), whether or not he or she was appointed by the local government or elected at an annual general meeting of a bush fire brigade or otherwise appointed to the position;

“**bush fire brigade**” is defined in section 7 of the Act;

“**Bush Fire Operating Procedures**” means the Bush Fire Operating Procedures adopted by the local government as amended from time to time;

“**CEO**” means the Chief Executive Officer of the Shire of York;

“**Council**” means the Council of the local government;

“**Department**” means the Department of Fire and Emergency Services of Western Australia;

“**district**” means the district of the local government;

“**fire fighting member**” means a registered operational member of a brigade and is defined in clause 4.2;

“**local government**” means the Shire of York;

“**normal brigade activities**” is defined by section 35A of the Act

“**Regulations**” means Regulations made under the Act; and

“**Rules**” means the Rules Governing the Operation of Bush Fire Brigades set out in the First Schedule.

- (2) In this local law, unless the context otherwise requires, a reference to –
- (a) a Captain;
 - (b) a First Lieutenant;
 - (c) a Second Lieutenant;
 - (d) any additional Lieutenants;

means a person holding that position in a bush fire brigade.

1.3 Repeal

The By-Laws of the Shire of York relating to the establishment, maintenance and equipment of Bush Fire Brigades for the District of York, published in the Government Gazette on 21 March 1941 are repealed.

1.4 Application

This local law applies throughout the district.

1.5 Commencement

This local law comes into operation on the fourteenth (14th) day after the date of its publication in the *Government Gazette*.

PART 2 – ESTABLISHMENT OF BUSH FIRE BRIGADES

Division 1 – Establishment of a bush fire brigade

2.1 Establishment of a bush fire brigade

- (1) The local government may establish a bush fire brigade for the purpose of carrying out normal brigade activities.
- (2) A bush fire brigade is established on the date of the local government’s decision under subclause (1).

2.2 Name and officers of bush fire brigade

- (1) On establishing a bush fire brigade under clause 2.1(1) the local government is to –
 - (a) give a name to the bush fire brigade;
 - (b) specify the area in which the bush fire brigade is primarily responsible for carrying out the normal brigade activities (the “**brigade area**”); and
 - (c) appoint –
 - (i) a Captain;
 - (ii) a First Lieutenant;
 - (iii) a Second Lieutenant;
 - (iv) additional Lieutenants if the local government considers it necessary; and
 - (v) any other position deemed necessary for the effective management of brigade activities.
- (2) When considering the appointment of persons to the positions in subclause (1)(c), the local government is to have regard to the qualifications and experience which may be required to fill each position.
- (3) A person appointed to a position in subclause (1)(c) is to be taken to be a brigade member.

- (4) The appointments referred to in subclause (1)(c) expire at the completion of the first annual general meeting of the bush fire brigade.
- (5) An election is to be held at the first annual general meeting by the members of the bush fire brigade for appointments to the positions referred to in clause 2.2(1)(c) and every subsequent annual general meeting.
- (6) If a position referred to in subclause (1)(c) becomes vacant prior to the completion of the first annual general meeting, then the local government is to appoint a person to fill the vacancy in accordance with subclause (2)

Division 2 – Command at a fire

2.3 Ranks within the bush fire brigade

- (1) Where under the Act and Bush Fire Operating Procedures members of the bush fire brigade have command of a fire, unless a bushfire control officer is in attendance at the fire, the Captain has full control over other persons fighting the fire, and is to issue instructions as to the methods to be adopted by the firefighters. In the absence of the Captain, the first Lieutenant, and in the absence of the first, the second Lieutenant and so on, in the order of seniority determined, is to exercise all the powers and duties of the Captain.
- (2) Where a bushfire control officer is in attendance at a fire which the members of the bush fire brigade have command of under the Act and the Bush Fire Operating Procedures, the first arriving bush fire control officer has full control over other persons fighting the fire and is to issue instructions as to the methods to be adopted by the fire fighters. Any change over in control must be mutually agreed upon or be on the instruction of a more senior ranked bush fire control officer. A handover must be completed with any change in command.

Division 3 – Application of Rules to a bush fire brigade

2.4 Rules

- (1) The Rules govern the operation of a bush fire brigade.
- (2) A bush fire brigade and each brigade member is to comply with the Rules as set out in Schedule 1.

Division 4 – Transitional

2.5 Existing Bush Fire Brigades

- (1) Where a local government has established a bush fire brigade prior to the commencement date, then on and from the commencement day –
 - (a) the bush fire brigade is to be taken to be a bush fire brigade established under and in accordance with this local law;
 - (b) the provisions of this local law apply to the bush fire brigade save for clause 2.2; and
 - (c) any rules governing the operation of the bush fire brigade are to be taken to have been repealed and substituted with the Rules.
- (2) In this clause –

“commencement day” means the day on which this local law comes into operation.

Division 5 – Dissolution of bush fire brigade

2.6 Dissolution of bush fire brigade

In accordance with section 41(3) of the Act, the local government may cancel the registration of a bush fire brigade if it is of the opinion that the bush fire brigade is not complying with the Act, this local law, the Bush Fire Operating Procedures or the Rules, or is not achieving the objectives for which it was established.

2.7 New arrangement after dissolution

If a local government cancels the registration of a bush fire brigade, alternative fire control arrangements are to be made in respect of the brigade area.

PART 3 - ORGANISATION AND MAINTENANCE OF BUSH FIRE BRIGADES

Division 1 – Local government responsibility

3.1 Local government responsible for structure

The local government is to ensure that there is an appropriate structure through which the organisation of bush fire brigades is maintained.

3.2 Officers to be supplied with Act

The local government is to supply each brigade officer with a copy of the Act, the Regulations, the Bush Fire Operating Procedures, this local law and any other written laws which may be relevant to the performance of the brigade officers' functions, and any amendments which are made thereto from time to time.

Division 2 – Chief Bush Fire Control Officer

3.3 Managerial role of Chief Bush Fire Control Officer

Subject to any directions by the local government the Chief Bush Fire Control Officer has primary managerial responsibility for the organisation and maintenance of bush fire brigades.

3.4 Chief Bush Fire Control Officer may attend meetings

The Chief Bush Fire Control Officer or her or his nominee (who is to be a bush fire control officer) may attend as a non-voting representative of the local government at any meeting of a bush fire brigade.

3.5 Duties of Chief Bush Fire Control Officer

The duties of the Chief Bush Fire Control Officer include –

- (a) provide leadership to volunteer bush fire brigades;
- (b) monitor bush fire brigades' resourcing, equipment (including protective clothing) and training levels and report thereon with recommendations at least once a year to the local government;
- (c) liaise with the local government concerning fire prevention / suppression matters generally and directions to be issued by the local government to bush fire control officers (including those who issue permits to burn) bush fire brigades or brigade officers;
- (d) ensure that bush fire brigades are registered with the local government and that lists of brigade members are maintained.

Division 3 – Annual general meetings of bush fire brigades

3.6 Holding of annual general meeting

A bush fire brigade is to hold its annual general meeting prior to 7 October each year.

3.7 Nomination of bush fire control officers to Bush Fire Advisory Committee

At the annual general meeting of a bush fire brigade, at least one brigade member is to be nominated to the Bush Fire Advisory Committee to serve as the bush fire control officer for the brigade area until the next general meeting.

3.8 Nomination of bush fire control officer to the local government

If the local government has not established a Bush Fire Advisory Committee, then at the annual general meeting of a bush fire brigade, the bush fire brigade is to nominate at least one brigade member to the local government to serve as the bush fire control officer for the brigade area until the next annual general meeting.

3.9 Minutes to be tabled before the Bush Fire Advisory Committee

- (1) Each bush fire brigade is to forward a copy of the minutes of its annual general meeting to the Chief Bush Fire Control Officer within one month after the meeting.
- (2) The Chief Bush Fire Control Officer is to table the minutes of a bush fire brigade's annual general meeting at the next meeting of the –
 - (a) Bush Fire Advisory Committee; or
 - (b) Council, if there is no Bush Fire Advisory Committee, following their receipt under subclause (1).

Division 4 – Bush Fire Advisory Committee

3.10 Functions of Advisory Committee

The Bush Fire Advisory Committee is to have the functions set out in section 67 of the Act and is to typically comprise of all local government appointed bush fire control officers, all bush fire brigade Captains, at least one Elected member of Shire Council and any other member as the local government sees fit.

3.11 Advisory Committee to nominate bush fire control officers

As soon as practicable after the annual general meeting of each bush fire brigade in the district, the Bush Fire Advisory Committee is to nominate to the local government all persons nominated by each bush fire brigade for the position of a bush fire control officer for the brigade area.

3.12 Local government to have regard to nominees

When considering persons for the position of a bush fire control officer, the local government is to have regard to those persons nominated by the Bush Fire Advisory Committee, but is not bound to appoint the persons nominated.

3.13 Advisory Committee to consider bush fire brigade motions

The Bush Fire Advisory Committee is to make recommendations to the local government on all motions received by the Bush Fire Advisory Committee from bush fire brigades.

PART 4 – TYPES OF BUSH FIRE BRIGADE MEMBERSHIP

4.1. Types of membership of bush fire brigade

The membership of a bush fire brigade consists of the following –

- (a) fire fighting members;
- (b) associate members;
- (c) cadet members; and
- (d) honorary life members.

4.2 Fire fighting members

- (1) Fire fighting members are those persons being at least 18 years of age who undertake all normal bush fire brigade activities, and have completed the required training qualifications as determined by the local government.
- (2) A junior member who has reached 16 years of age and is under 18 years of age is eligible to be registered as a fire fighting or associate member if the brigade's Captain is satisfied that the prospective member is able to perform the requisite duties and if they have parental/guardian consent.

4.3 Associate members

Associate members are those persons who are willing to supply free vehicular transport for fire fighting members or fire fighting equipment, or who are prepared to render other assistance required by the bush fire brigade.

4.4 Cadet members

Cadet members are –

- (a) to be aged 11 to 15 years;
- (b) to be admitted to membership only with the consent of their parent or guardian;
- (c) admitted for the purpose of training and are not to attend or be in attendance at an uncontrolled fire or other emergency incident;
- (d) to be supervised by a fire fighting member when undertaking normal brigade activities as defined by paragraphs (c), (d), (e), (f) and (g) of section 35A of the Act;
- (e) ineligible to vote at bush fire brigade meetings;
- (f) not to be assigned ranks under the Department's rank structure.

4.5 Honorary life member

- (1) The bush fire brigade may by a simple majority resolution appoint a person as an honorary life member in recognition of services by that person to the bush fire brigade.
- (2) Life members are to have a minimum of ten (10) years of service.
- (3) No membership fees are to be payable by an honorary life member.

4.6 Notification of membership

No later than 14 November in each year, the bush fire brigade is to report to the Chief Fire Control Officer the name, contact details and type of membership of each brigade member.

PART 5 – APPOINTMENT DISMISSAL AND MANAGEMENT OF MEMBERS

5.1 Rules to govern

The appointment, dismissal and management of brigade members by the bush fire brigade are governed by the Rules.

PART 6 – EQUIPMENT OF BUSH FIRES BRIGADES

6.1 Policies of local government

The local government may make policies under which it –

- (a) provides funding to bush fire brigades for the purchase of protective clothing, equipment and appliances and the provision of training; and
- (b) keeps bush fire brigades informed of opportunities for funding from other bodies.

6.2 Funding from local government budget

A request to the local government from the bush fire brigade for funding of protective clothing, equipment or appliance needs is to be received by the local government by 31 March in order to be considered in the next following local government budget.

6.3 Consideration in the local government budget

In addition to funding made available through emergency services grants, the local government may provide further funding depending upon the assessment of budget priorities for the year in question, in accordance with Part 6 of the *Local Government Act 1995*.

FIRST SCHEDULE

RULES GOVERNING THE OPERATION OF BUSH FIRE BRIGADES

PART 1 - PRELIMINARY

1.1 Interpretation

- (1) In these Rules, unless the context otherwise requires, where a term is used in these Rules and is defined in the local law, the Act or the Regulations, then the term is to be taken to have the meaning assigned to it in the local law, the Act or the Regulations, as the case may be.
- (2) In these Rules, unless the context otherwise requires –
“**absolute majority**” means a majority of more than 50% of the number of:
 - (a) brigade members of the bush fire brigade, whether in attendance at the meeting or not, if the majority is required at a meeting of the bush fire brigade; or
 - (b) brigade officers of the bush fire brigade, whether in attendance at the meeting or not, if the majority is required at a meeting of the Committee.“**Committee**” means the Committee of the bush fire brigade;
“**local law**” means the Shire of York Bush Fire Brigades Local Law 2025; and
“**normal brigade activities**” is defined by section 35A of the Act
- (3) Subject to these Rules, where a decision is to be made by the bush fire brigade, then the decision may be made by a resolution passed by a simple majority of the brigade members who are present in person or by proxy at the meeting.
- (4) Subject to these Rules, where a decision is to be made by the Committee, then the decision may be made by a resolution passed by a simple majority of the brigade officers who are present in person or by proxy at the meeting.

PART 2 – OBJECTS AND MEMBERSHIP OF BUSH FIRE BRIGADE

2.1 Objects of bush fire brigade

The objects of the bush fire brigade are to carry out –

- (a) the normal brigade activities; and
- (b) the functions of the bush fire brigade which are specified in the Act, the Regulations and the local law.

2.2 Committee to determine applications

Applications for membership are to be determined by the Committee.

2.3 Conditions of membership

In relation to any type of membership, as described in Part 4 of the local law, the bush fire brigade may establish policies pertaining to –

- (a) the qualifications required;
- (b) a requirement to serve a probationary period;
- (c) procedures to be employed by the Committee prior to approval of an application for membership,

and the Committee is to act within the parameters of any such policy in determining applications for membership.

2.4 Applications for membership

An application for membership must –

- (a) be in the form determined by the CEO;
- (b) be signed by the applicant;
- (c) provide the information required in the form; and
- (d) be forwarded to the Committee.

2.5 Decision on application for membership

- (1) The Committee may –
 - (a) approve an application for membership unconditionally or subject to any conditions; or
 - (b) refuse to approve an application for membership.
- (2) If the Committee refuses to approve an application for membership, it is to give written reasons for the refusal, as soon as practicable after the decision is made, to the applicant and the advice that the applicant has the right to object to the local government.

2.6 DFES to be notified of registrations

If any application for membership is approved, the Committee of the bush fire brigade is to supply registration details to the Shire of York within 14 days of a person being admitted to membership in the form required by the Shire of York from time to time.

2.7 Termination of membership

- (1) Membership of the bush fire brigade terminates if the member –
 - (a) dies;
 - (b) gives written notice of resignation to the Committee;
 - (c) is, in the opinion of the Committee, permanently incapacitated by mental or physical ill-health;
 - (d) is dismissed by the Committee; or
 - (e) ceases to be a member or is taken to have resigned under subclause (2)
- (2) A brigade member who has –
 - (a) in the opinion of the Chief Bush Fire Control Officer, been absent from normal brigade activities for 30 months; or
 - (b) has not completed training qualifications at or within the time specified by the Committee under clause 2.3 of this Schedule, or otherwise specified by the Chief Bush Fire Control Officer,is to be taken to have resigned from the bush fire brigade.

2.8 Suspension of membership

- (1) Membership of the bush fire brigade may be suspended at any time if, in the opinion of the Committee, circumstances warrant suspending the member.
- (2) The period of suspension shall be at the discretion of the Committee.
- (3) Upon the expiry of the period of suspension the Committee may:
 - (a) extend the period of suspension;
 - (b) terminate the membership; or
 - (c) reinstate the membership.

2.9 Existing liabilities to continue

The resignation, or dismissal of a member under clause 2.7 does not affect any liability of the brigade member arising prior to the date of resignation or dismissal.

2.10 Member has right of defence

A brigade member is not to be dismissed under clause 2.7(1)(d) without being given the opportunity to meet with the Committee and answer any charges which might give grounds for dismissal.

2.11 Objection Rights

A person whose -

- (a) application for membership is refused under clause 2.5(1)(b);
- (b) membership is terminated under clause 2.7(1)(c), clause 2.7(1)(d) or clause 2.8(3)(b); or
- (c) membership is suspended under clause 2.8(1) or clause 2.8(3)(a),

has the right of objection to the local government which may dispose of the objection by –

- (a) dismissing the objection;
- (b) varying the decision objected to; or
- (c) revoking the decision objected to, with or without –
 - (i) substituting for it another decision; or
 - (ii) referring the matter, with or without directions, for another decision by the Committee.

PART 3 – FUNCTIONS OF BRIGADE OFFICERS

3.1 Chain of command during fire fighting activities

Subject to the Act and the local law, the command procedures to apply during fire fighting activities are as detailed in the local government's Bush Fire Operating Procedures.

3.2 Duties of Captai

- (1) Responsible for the leadership and management of the Brigade and its activities.
- (2) Act as a role model and mentor for members of the Brigade, acting with integrity and considering each member equally.
- (3) All decisions should be in the interest of the Brigade and its members.
- (4) Conduct Brigade briefings and post incident analysis of any incident involving firefighting or Brigade management matters.
- (5) Subject to subclauses (2) and (3) below, the Captain is to preside at all meetings.
- (6) The Captain may appoint another brigade officer to preside at a meeting.
- (7) In the absence of the Captain, the meeting may elect another person to preside at the meeting.

3.3 Duties of a Lieutenant

- (1) Responsible for the operational management of the Brigade and its activities.
- (2) The position reports to the Captain, providing both operational and administrative support in managing the Brigade.
- (3) In the absence of the Brigade Captain, the Lieutenant assumes all powers, responsibilities and duties of that officer.
- (4) The Brigade must rank all Lieutenants in seniority. This is to be determined by resolution at the Annual General Meeting.

PART 4 – COMMITTEE

4.1 Management of bush fire brigade

- (1) Subject to the provisions of these Rules, the administration and management of the affairs of the bush fire brigade are vested in the Committee.
- (2) Without limiting the generality of subclause (1), the Committee is to have the following functions –
 - (a) to recommend to the local government amendments to these Rules;

- (b) to propose a motion for consideration at any meeting of the bush fire brigade;
- (c) to recommend to the local government equipment which needs to be supplied by the local government to the bush fire brigade;
- (d) to delegate to a person, as from time to time thought fit, any functions (being less than the total functions of the Committee) on any conditions it thinks fit;
- (e) to do all things necessary or convenient in order to perform any of its functions and to secure the performance of the normal brigade activities by the bush fire brigade; and
- (f) deal with membership applications, grievances, disputes and disciplinary matters.

4.2 Constitution of Committee

- (1) The Committee of the bush fire brigade is to consist of the brigade officers being the Captain, the Lieutenants of the bush fire brigade and all formally appointed bush fire control officers representing the brigade area.
- (2) The brigade officers are to -
 - (a) be elected at the annual general meeting of the bush fire brigade;
 - (b) hold office until the next annual general meeting; and
 - (c) be eligible for re-election at the next annual general meeting.
- (3) Any brigade officer may be removed from office by an absolute majority decision of the brigade members present in person or by proxy at a special meeting called for such a purpose.
- (4) The Committee may appoint a brigade member to fill a vacancy in any office arising from a resolution under subclause (3) or which has arisen for any other reason.

PART 5 – MEETINGS OF BUSH FIRE BRIGADE

5.1 A meeting may be held –

- (1) in person;
- (2) via Microsoft Teams (or similar video conferencing solution); or
- (3) via telephone or conference call.

5.2 Ordinary meetings

- (1) Ordinary meetings may be called at any time by any member of the Committee by giving at least 7 days notice to all brigade members and to the Chief Fire Control Officer, for the purpose of –
 - (a) organising and checking equipment;
 - (b) requisitioning new or replacement equipment;
 - (c) organising field excursions, training sessions, hazard reduction programs, and the preparation of fire-breaks;
 - (d) establishing new procedures in respect of any of the normal brigade activities; and
 - (e) dealing with any general business.
- (2) In a notice given under subclause (1), the notice is to specify the business which is to be conducted at the meeting.
- (3) Business may be conducted at an ordinary meeting of the bush fire brigade notwithstanding that it was not specified in a notice given under subclause (1) in relation to that meeting.

5.3 Special meetings

- (1) The Committee is to call a special meeting when five (5) or more brigade members request one in writing.
- (2) At least two (2) days notice of a special meeting is to be given by the Committee, to all brigade members and to the Chief Bush Fire Control Officer.
- (3) In a notice given under subclause (2) the notice is to specify the business which is to be conducted at the meeting.
- (4) No business is to be conducted at a special meeting beyond that specified in a notice given under subclause (2) in relation to that meeting.

5.4 Annual General Meeting

- (1) At least 7 days notice of the annual general meeting is to be given by the Committee to all brigade members and to the Chief Bush Fire Control Officer.
- (2) At the annual general meeting the bush fire brigade is to –
 - (a) elect the brigade officers from among the brigade members;
 - (b) consider the Captain's report on the year's activities;
 - (c) deal with any general business.
- (3) In a notice given under subclause (1), the Committee is to specify the business which is to be conducted at the meeting.
- (4) Business may be conducted at an annual general meeting notwithstanding that it was not specified in a notice given under subclause (1) in relation to that meeting.

5.5 Quorum

- (1) The quorum for a meeting of the bush fire brigade is at least 50% of the number of offices (whether vacant or not) and five (5) additional members of the bush fire brigade.
- (2) No business is to be transacted at a meeting of the bush fire brigade unless a quorum of brigade members is present in person or by proxy.

5.6 Voting

Each brigade member is to have one vote, however in the event of an equality of votes, the Captain (or person presiding) may exercise a casting vote.

PART 6 – MEETINGS OF COMMITTEE**6.1 Meetings Of Committee**

- (1) The Committee is to meet for the despatch of business, adjourn and otherwise regulate its meeting as it thinks fit.
- (2) The Captain or a Lieutenant may convene a meeting of the Committee at any time.

6.2 Quorum

No business is to be transacted at a meeting of the Committee unless a quorum of 3 brigade officers are present in person.

6.3 Voting

Each brigade officer is to have one vote, however in the case of an equality of votes, the Captain (or person presiding) may exercise a casting vote.

PART 7 – GENERAL ADMINISTRATION MATTERS**7.1 Disclosure of interests**

- (1) A brigade member shall disclose to the bush fire brigade or Committee any financial interest (whether direct or indirect) he or she may have in any matter being considered by the bush fire brigade or Committee, as appropriate.
- (2) If a financial interest has been disclosed under subclause (1), then the bush fire brigade or Committee, as appropriate, is to decide, in the absence of the brigade member who disclosed that interest, whether or not the brigade member is to be permitted to vote on that matter.
- (3) Where the bush fire brigade or Committee, as appropriate, decides under subclause (2), that a brigade member is not to be permitted to vote on a matter, and the brigade member votes on the matter, then her or his vote is to be taken to have no effect and is not to be counted.

7.2 Disagreements

- (1) Any disagreement between brigade members may be referred to either the Captain or to the Committee.
- (2) Where a disagreement in subclause (1) is considered by the Captain or the Committee to be of importance to the interests of the bush fire brigade, then the Captain or the Committee, as the case may be, is to refer the disagreement to the annual general meeting, an ordinary meeting or a special meeting of the bush fire brigade.
- (3) The local government is the final authority on matters affecting the bush fire brigade, and may resolve any disagreement which is not resolved under subclause (1) or (2).

PART 8 – NOTICES AND PROXIES**8.1 Notices**

- (1) Notices of meetings of the bush fire brigade are to be in writing and sent by ordinary post or electronic communication to the registered address of each brigade member.
- (2) Notices of meetings of the Committee may be given in writing in accordance with subclause (1) or by such other means as the Committee may decide (by an absolute majority) at a meeting of the Committee.
- (3) Any accidental omission to give notice of a meeting to, or non-receipt by a person entitled to receive such notice, is not to invalidate the meeting the subject of the notice or any resolutions passed at the meeting.
- (4) Where any notice other than a notice of meeting is to be given under these Rules, the notice is to be –
 - (a) in writing;
 - (b) given by –
 - (i) personal delivery;
 - (ii) electronic communication;
 - (iii) post; or
 - (iv) facsimile transmission;
 - (c) taken to have been received, as the case may be –
 - (i) at the time of personal delivery;
 - (ii) on the following day after sending an electronic communication;
 - (iii) 2 business days after posting; or
 - (iv) on the printing of the sender's transmission report.

8.2 Proxies

- (1) Where under these Rules a brigade member may vote by proxy, in order for the proxy to so vote, the brigade member or the proxy shall give a notice in the form of that appearing in this clause, to the Committee or the person presiding at the meeting before the start of the meeting at which the proxy is to be used.
- (2) A proxy is to be valid for the meeting for which it is given and for any adjournments of that meeting.
- (3) A proxy shall be valid for the number of votes to which the brigade member is entitled.
- (4) If the donor of the proxy does not give any indication of the manner in which the proxy is to vote, the proxy shall be entitled to vote or not vote as he or she thinks fit.
- (5) A proxy shall be entitled to speak on behalf of the donor of the proxy.
- (6) All forms appointing proxies deposited under subclause (1) are to be retained by the Committee for not less than 28 days after the conclusion of the meeting to which they relate but if there is any objection to the validity of any vote at the meeting, they are to be retained until the determination of that objection.
- (7) The form appointing a proxy shall be in writing and signed by the brigade member appointing the proxy and shall be in or substantially in the form set out below -

“PROXY

**SHIRE OF YORK BUSH FIRE BRIGADE
[INSERT BRIGDE NAME]**

**[ANNUAL] [EXTRAORDINARY] GENERAL MEETING
TO BE HELD ON [DATE]**

I, _____,
Being a brigade member appoint _____ to
be my proxy and vote on my behalf at the meeting of the
bush fire brigade to be held on [insert date] and at any
adjournment of it. The proxy shall vote as follows:

- MOTION FOR AGAINST ABSTAIN
1.
 2.

If there is no instruction to the proxy as to the way to vote,
the proxy shall exercise her or his discretion as to how to
vote or whether to vote at all. In respect of any vote taken
at the meeting on a matter which does not appear on the
agenda, the proxy shall exercise her or his discretion as to
the way he or she casts the vote or whether it is cast at all.

Date: _____

Signed: _____

NOTE: To be valid this proxy must be completed and
returned to the Committee of the bush fire brigade (or the
presiding member) prior to the commencement of the
meeting for which the proxy is valid.

Dated this day of 20

SHIRE OF YORK
BUSH FIRE BRIGADES AMENDMENT LOCAL
LAW 2026

BUSH FIRES ACT 1954
LOCAL GOVERNMENT ACT 1995

**BUSH FIRES ACT 1954
LOCAL GOVERNMENT ACT 1995**

SHIRE OF YORK

BUSH FIRE BRIGADES AMENDMENT LOCAL LAW 2026

Under the powers conferred by the *Bush Fires Act 1954* and under all other powers enabling it, the Council of the Shire of York resolved on [insert date] to make the following local law.

1. Citation

This local law shall be cited as the *Shire of York Bush Fire Brigades Amendment Local Law 2026*.

2. Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

3. Principal local law

The local law amends the *Shire of York Bush Fire Brigades Local Law 2025* as published in the *Government Gazette* on 26 August 2025.

4. Clause 2.7 amended

The creation of subclause (1) and provision of subclause (2) –

2.7 Termination of membership

- (1) Membership of the bush fire brigade terminates if the member –
 - (a) dies;
 - (b) gives written notice of resignation to the Committee;
 - (c) is, in the opinion of the Committee, permanently incapacitated by mental or physical ill-health;
 - (d) is dismissed by the Committee; or
 - (e) ceases to be a member or is taken to have resigned under subclause (2)
- (2) A brigade member who has –
 - (a) in the opinion of the Chief Bush Fire Control Officer, been absent from normal brigade activities for 30 months; or
 - (b) has not completed training qualifications at or within the time specified by the Committee under clause 2.3 of this Schedule, or otherwise specified by the Chief Bush Fire Control Officer,is to be taken to have resigned from the bush fire brigade.

SY038-05/26 REQUEST APPROVAL TO EXPLORE MANAGEMENT PROPOSAL OF PIONEER MEMORIAL LODGE

File Number:	4.9680
Author:	Gemma John, CEO Support & Projects
Authoriser:	Alina Behan, Temporary Chief Executive Officer
Previously before Council:	Nil
Disclosure of Interest:	Nil
Appendices:	1. Options Paper Pioneer Memorial Lodge - 20 August 2. The Plan for Pioneer Memorial Lodge - Final Submission

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative / Strategic

PURPOSE OF REPORT

The purpose of this report is to seek Council approval to proceed with further investigation and due diligence in relation to a proposal received concerning the future management and potential ownership of the Pioneer Memorial Lodge (PML) located at 50 Macartney Street, York.

This report does not seek Council approval to sell, lease, or otherwise dispose of the PML. It seeks Council's consent to explore the proposal further, undertake appropriate investigations, and engage with relevant stakeholders, with any future recommendation to return to Council for consideration once necessary matters have been examined.

BACKGROUND

PML is a Shire-owned building which is currently leased to West Australian Country Health Service (WACHS). PML operates a residential aged care facility with service care provision of residents provided by WACHS. The facility was funded by the local community fundraising and other project contributions from Department of Communities, Grain Pool WA, Shire of York and project support from Homeswest. After completion in 1987 a lease was established with the York Frail and Aged Lodge Committee, with operations later transferred to Shire ownership to provide more secure long-term management. Shire records show PML lease payment transactions from the late 1990's with Avon Health Services. In 2002, Avon Health Services were absorbed under the newly formed Western Australian Country Health Service (WACHS).

At its March 2021 Ordinary Meeting Council considered matters relating to the governance and operation of PML, including the execution of a new lease with WACHS, Council resolved to enter into a lease agreement with WACHS for the use of the PML, noting the importance of clarifying responsibilities for maintenance, capital works, and ongoing operation of the facility. This lease received an extension variation in August 2025, extending the lease to 30 June 2028.

In recent years, questions have arisen regarding the long-term sustainability, governance and funding arrangements for PML. After a direct approach by the York Hospital Advisory Group (YHAG) to consider the transfer of management of the PML facility to an independent board, the Shire prepared an Options Paper in August 2025 (presented at Appendix 1). This Paper reviewed alternative existing operational models that could be considered for the future management and governance of PML.

Following the Options Paper and further discussions with the Shire, YHAG presented their draft 'Plan for the Pioneer Memorial Lodge' to Council at its March 2026 Concept Forum. This Plan was further refined and is now presented to Council at Appendix 2. This plan outlines a preferred future pathway

involving the establishment of a new Incorporated Not-for-Profit (INFP) entity, suggesting changes to management arrangements and potentially ownership, subject to Council approvals and compliance with legislative requirements.

COMMENTS AND DETAILS

The proposal put forward in the Plan for the Pioneer Memorial Lodge requests Council's approval and endorsement to progress further investigation of a preferred future management model. The proposal recommends that an INFP entity to be established for the management of PML and outlines three broad options that align with those previously identified in the Shire's Options Paper. These include:

1. Transfer of ownership of the PML to a new Incorporated INFP entity;
2. Retention of Shire ownership with management via a lease to the new INFP entity and a sub-lease to WACHS; or
3. Retention of the existing ownership and management model

While the proposal expresses a clear preference for a future change of ownership, it is acknowledged that significant further work is required before Council could consider such a decision. This includes, but is not limited to:

- Financial analysis and long-term sustainability assessments;
- Legal and statutory considerations, including compliance with the *Local Government Act 1995* and associated regulations governing the disposal of property;
- Asset condition assessment, valuation, and identification of capital upgrade requirements (if any);
- Governance capability and risk assessment of any proposed INFP entity;
- Operational implications for WACHS and continuity of service provision;

It is therefore proposed that Council's consideration at this stage be limited solely to whether officers should proceed with further investigation and engagement. Approval to progress exploration does not commit Council to any particular model, nor does it imply approval of a sale, lease, or transfer of the Pioneer Memorial Lodge.

Should Council agree to proceed, officers would undertake the necessary investigations, liaise with relevant stakeholders, and develop a detailed analysis of the options. Any future proposal involving a change to management or ownership of the Lodge would be the subject of a separate report to Council, supported by detailed evidence, risk assessment, and compliance with all statutory requirements before Council is asked to make a decision.

OPTIONS

Council has the following options:

- Option 1:** Council could choose to approve Shire officers to commence exploration of potential management and ownership options for Pioneer Memorial Lodge as outlined in the submitted plan in Appendix 2.
- Option 2:** Council could choose not to approve Shire officers to commence exploration of potential management and ownership options for Pioneer Memorial Lodge as outlined in the submitted plan in Appendix 2.
- Option 3:** Council could choose to suggest other options for officers to explore in relation to the management and ownership of Pioneer Memorial Lodge not outlined in this report and outline what those options may be.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Executive Leadership Team

Strategic

Council Plan 2025-2035

Pillar 1: Community and cultural vitality

A strong, inclusive community supporting all cultures and generations

Pillar 5: Strong governance, responsive leadership

Community-informed, responsive leadership and strong governance.

Policy Related

F11 – Financial Planning and Sustainability

G13 – Community Engagement

O5 – Asset Management

Financial

Cost implications of the asset disposal and reduction of the Shire's asset portfolio.

Legal and Statutory

“3.58. Disposing of property

(1) *In this section —*

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) *Except as stated in this section, a local government can only dispose of property to —*

(a) *the highest bidder at public auction; or*

(b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

(3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*

(a) *it gives local public notice of the proposed disposition —*

(i) *describing the property concerned; and*

(ii) *giving details of the proposed disposition; and*

(iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*

and

(b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*

(4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*

(a) *the names of all other parties concerned; and*

- (b) *the consideration to be received by the local government for the disposition; and*
 - (c) *the market value of the disposition —*
 - (i) *as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*
 - (ii) *as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.*
- (5) *This section does not apply to —*
- (a) *a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or*
 - (b) *a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or*
 - (c) *anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or*
 - (d) *any other disposition that is excluded by regulations from the application of this section.”*

Regulation 30 of the Local Government (Functions and General) Regulations 1996 is also applicable to property disposals and states:

“30. Dispositions of property excluded from Act s. 3.58

- (1) *A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.*
- (2) *A disposition of land is an exempt disposition if —*
 - (a) *the land is disposed of to an owner of adjoining land (in this paragraph called the transferee) and —*
 - (i) *its market value is less than \$5 000; and*
 - (ii) *the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;*

or
 - (b) *the land is disposed of to a body, whether incorporated or not —*
 - (i) *the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and*
 - (ii) *the members of which are not entitled or permitted to receive any pecuniary profit from the body’s transactions;*

or
 - (c) *the land is disposed of to —*
 - (i) *the Crown in right of the State or the Commonwealth; or*
 - (ii) *a department, agency, or instrumentality of the Crown in right of the State or the Commonwealth; or*
 - (iii) *another local government or a regional local government;*

or
 - (d) *it is the leasing of land to an employee of the local government for use as the employee’s residence; or*
 - (e) *it is the leasing of land for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land; or*

- (f) *it is the leasing of land to a person registered under the Health Practitioner Regulation National Law (Western Australia) in the dental profession or medical profession to be used for carrying on the person’s dental practice or medical practice; or*
 - (g) *it is the leasing of residential property to a person.*
- (2a) *A disposition of property is an exempt disposition if the property is disposed of within 6 months after it has been —*
- (a) *put out to the highest bidder at public auction, in accordance with section 3.58(2)(a) of the Act, but either no bid is made or any bid made does not reach a reserve price fixed by the local government; or*
 - (b) *the subject of a public tender process called by the local government, in accordance with section 3.58(2)(b) of the Act, but either no tender is received or any tender received is unacceptable; or*
 - (c) *the subject of Statewide public notice under section 3.59(4) of the Act, and if the business plan referred to in that notice described the property concerned and gave details of the proposed disposition including —*
 - (i) *the names of all other parties concerned; and*
 - (ii) *the consideration to be received by the local government for the disposition; and*
 - (iii) *the market value of the disposition as ascertained by a valuation carried out not more than 12 months before the proposed disposition.*
- (2b) *Details of a disposition of property under subregulation (2a) must, for a period of 1 year beginning on the day of the initial auction or tender —*
- (a) *be made available for public inspection; and*
 - (b) *be published on the local government’s official website.*
- (3) *A disposition of property other than land is an exempt disposition if —*
- (a) *its market value is less than \$20 000; or*
 - (b) *the entire consideration received by the local government for the disposition is used to purchase other property, and where the total consideration for the other property is not more, or worth more, than \$75 000.”*

Risk Related

Reputational risk

Workforce

The scope of this report can be managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

**RESOLUTION
060526**

Moved: Cr Monique Hutchinson Seconded: Cr Kevin Trent

That, with regard to Request Approval to Explore Management Proposal of Pioneer Memorial Lodge

1. **Authorises Shire officers to commence exploration of potential management and ownership options as outlined in 'Plan for Pioneer Memorial Lodge - Final Submission' in Appendix 2.**
2. **Directs the Chief Executive Officer to provide a progress report outlining potential management options of Pioneer Memorial Lodge at its September 2026 Ordinary Council Meeting, or earlier.**

In Favour: Crs Chris Gibbs, Denese Smythe, Elaine Ashford, Monique Hutchinson, Kevin Trent and Melissa Welsh

Against: Nil

CARRIED 6/0

Cr Hutchinson declared an impartiality interest and committed to voting accordingly.

Options Paper: Future Management Models for Pioneer Memorial Lodge

Prepared by: Shire of York Date: August 2025

Purpose

This Options Paper has been developed to guide strategic discussions between the Shire of York and a proposed new not-for-profit (NFP) entity regarding the future management and governance of Pioneer Memorial Lodge (PML) – a Shire-owned aged care facility currently operated by WA Country Health Service (WACHS). The aim is to explore governance models that balance community expectations, sustainability, compliance obligations, and funding opportunities. All models outlined are open for consideration. The Shire invites the proponents of the proposed NFP to carefully evaluate the opportunities, risks, and governance implications of each model, and to nominate a preferred option for further discussion with the Shire Administration and Council following the October 2025 Local Government elections.

Background

Pioneer Memorial Lodge is a long-standing residential aged care facility (funded and built by the community) that provides critical services to York's ageing population. The Lodge is owned by the Shire of York but operated by WACHS under a lease agreement.

The future of PML is strategically important because:

- Essential service – The facility ensures older residents can access care within their community, reducing the need for relocation to metropolitan centres.
- Asset management – As owner, the Shire must ensure the facility remains safe, compliant, and structurally fit-for-purpose.
- Governance sustainability – Current arrangements with WACHS have served the community, but questions remain about long-term funding, capital upgrades, and opportunities for innovation.
- Community alignment – A shift toward locally driven governance may increase responsiveness, community trust, and the ability to attract philanthropic and grant funding unavailable to government entities.

The Shire is open to exploring alternative management and governance models that:

1. Strengthen the sustainability and resilience of PML.
2. Unlock new sources of funding (philanthropy, aged care reforms, Federal programs).
3. Enhance local involvement and stewardship of the facility.
4. Ensure compliance with regulatory and accreditation standards.

Management Model Options

Option 1: Vesting the Facility to a New Not-for-Profit (As-Is-Where-Is Transfer)

Description:

The Shire would transfer full ownership and responsibility for PML to the new NFP. This includes the land, buildings, and associated obligations.

Key Features:

- One-time transfer of the entire facility to the NFP. Significant Council decision for a disposal of asset.
- NFP becomes the legal owner, facility manager, and service steward.
- NFP only as good as its board (now and future).
- NFP could sub-contract operations (e.g. to WACHS) while retaining governance and strategic oversight.
- WACHS' lease payments could support NFP operations.
- Independent fundraising and new funding streams become available.

Opportunities:

- Long-term independence and full control for the NFP.
- Eligibility for government aged care capital funding.
- Greater ability to attract philanthropic donations and community fundraising.
- Flexibility to innovate, expand, or repurpose services.

Risks/Considerations:

- NFP assumes all obligations from day one.
- Significant capital may be required for upgrades.
- Strong governance, legal, and financial systems needed.
- Community perception risk if services decline.

Case Example:

Clarence Estate Aged Care (Albany, WA)

In Albany, a former local government-supported aged care facility transitioned into full ownership and operation by Clarence Estate, a community-based NFP provider.

- **Ownership Transfer:** The local government transferred the facility "as-is" to Clarence Estate, along with the responsibility for governance, compliance, and asset management.
- **Independent Growth:** Freed from government ownership constraints, Clarence Estate was able to access Federal aged care capital grants and attract philanthropic contributions.

- **Service Expansion:** Over time, Clarence Estate expanded its services beyond residential care to include independent living, home care, and dementia-specific programs.
- **Outcome:** This model demonstrated how vesting an asset to an NFP can unlock new growth pathways, enhance community alignment, and diversify services, while relieving the local government of long-term compliance and capital burden.

Option 2: Lease the Facility to the New NFP, with Sublease to WACHS**Description:**

The Shire retains ownership but leases the facility to the NFP. The NFP then subleases operational responsibility to WACHS.

Key Features:

- Dual lease arrangement: Shire → NFP, NFP → WACHS.
- NFP acts as governance body.
- NFP only as good as its board (now and future).
- WACHS continues as operator under a service-level agreement.
- NFP could also attract grants/funding.

Opportunities:

- Shared responsibility between parties.
- Shire retains asset ownership.
- Tripartite relationship supports accountability.
- NFP can fundraise while leveraging WACHS expertise.

Risks/Considerations:

- Complex legal and governance arrangements.
- NFP requires resources for compliance oversight.
- Dependency on cooperation between Shire, NFP, WACHS.

Case Example:**Esperance Aged Care Facility (Esperance, WA)**

In Esperance, the local government retained ownership of a residential aged care facility but leased it to a locally established NFP, which in turn partnered with experienced operators for care delivery.

- **Dual Lease Structure:** The Shire entered into a head lease with the NFP, who then subleased operational responsibility to a care provider while maintaining asset stewardship.
- **Governance Role:** The NFP board took on oversight of governance, compliance monitoring, and fundraising, while the provider focused on clinical and day-to-day service delivery.
- **Shared Investment:** Facility upgrades and capital works were coordinated between the NFP (through grant applications and donations) and the Shire (through strategic investment planning).

- **Outcome:** The arrangement allowed the community to retain ownership of the facility while embedding a governance model that balanced accountability, community voice, and professional service delivery.

Option 3: Retain Current Model with Improved Lease and Funding Terms

Description:

The Shire maintains ownership and WACHS continues as operator, but with improved lease and funding terms.

Key Features:

- Shire retains ownership; WACHS remains operator.
- Lease strengthened.
- Shire invests in targeted capital upgrades.
- NFP role limited to advisory.

Opportunities:

- Low disruption.
- Shire retains asset control.
- Potential State/Federal co-funding.

Risks/Considerations:

- Limits innovation.
- Ongoing financial burden on Shire.
- Risk if WACHS priorities change.

Case Example:

Juniper Bethshan Aged Care (Katanning, WA)

The Shire of Katanning retained ownership of the Bethshan Hostel and negotiated refreshed lease and funding arrangements with Juniper, a WA-based NFP aged care provider.

- **Lease Improvements:** The updated lease clarified responsibilities for maintenance, compliance, and capital investment.
- **Capital Support:** The Shire invested in targeted infrastructure upgrades (e.g. kitchen refurbishment, fire safety systems, and compliance works).
- **Operational Responsibility:** Juniper remained responsible for accreditation, workforce management, and delivery of resident care.
- **Outcome:** This approach ensured continuity of services for the local community, retained the facility as a community-owned asset, and aligned compliance/funding responsibilities more effectively.

Summary Comparison

See Attachment 1.

Next Steps

Sept–Oct 2025: Proposed NFP Board reviews Options Paper and considers strengths, risks, and suitability of each model.

Sept–Oct 2025: Proposed NFP nominates a preferred approach, supported by rationale and key questions.

Nov–Dec 2025: Formal discussions with Shire Administration and Council following elections.

Feb–Mar 2026: Council resolution: either endorse preferred model in principle or decline proposal.

- If endorsed: transition planning, governance structures, and agreements developed.
- If declined: project concludes, current model retained.

12–18 months post-resolution – Formal agreements and transition (if supported).

Contact

Chief Executive Officer
Shire of York

Attachment 1: Management Options – Summary Comparison

Option	Ownership	Operator	Role of New NFP	Opportunity for Growth & Funding	Risk to NFP	Governance Complexity	Council Plan Pillars Supported
1. Vesting to NFP	NFP	NFP (or WACHS, via contract)	Full ownership & responsibility	High	High	Moderate	Strong on <i>Community & Cultural Vitality, Comfortable & Connected Places, Future-Ready Economy, Strong Governance</i> ; supports <i>Thriving Natural Environment</i>
2. Lease to NFP (Sublease to WACHS)	Shire	WACHS (via NFP sublease)	Facility governance & oversight	Moderate–High	Moderate	High	Balanced across <i>all five pillars</i> – Community, Economy, Environment, Place, Governance
3. Retain Current Model	Shire	WACHS	Minimal (potential advisory)	Low–Moderate	Low	Low	Mainly <i>Community, Environment, Governance</i> ; limited contribution to <i>Place & Economy</i>

The Future Plan for the Pioneer Memorial Lodge – York.**A request for Approval and Endorsement to Progress.****24th March 2026****PRIVATE and CONFIDENTIAL****Proem.**

In August 2025 a meeting between the then CEO of the York Shire (Chris Linnell), Julian Kreig (Chair of the York Health Advisory Group) and Ken Severson (Pro Bono Consultant) discussed the current and future ownership and management of the Pioneer Memorial Lodge in York (YPML).

The purpose of the meeting was to ascertain whether the York Shire, as owners of the Lodge, would be prepared to consider alternative management models of both ownership and/or management. The Options paper, provided by the York Shire, confirms this assumption. (See attached document.)

Community disquiet about a number of issues to do with the YPML raised concerns about its current and longer-term wellbeing. Could a better outcome be achieved with a new management model?

A report on a preferred future model of ownership for YPML was presented to Council on the 10th February 2026. A number of questions was asked about this report by the Councillors present.

These questions have been considered and **a future plan is presented, in this following report, for the formal approval and endorsement of Council.** This will enable the project to proceed and a detailed strategy and timeline to be developed.

Possible Solutions.

As a result of the initial August 2025 meeting, the Shire of York, provided a feasibility study of possible options to be considered and evaluated by the other parties in the request. Ken Severson has researched the study and discussed with a number of independent parties the potential options for a future direction.

Synopsis of the Options**1. Incorporated Not for Profit (Change of Ownership)**

The ownership of YPML will change from the Shire to a new Incorporated Not for Profit who will assume management of the YPML on behalf of the community. The Board of the INFP would engage directly with WA Country Health Service (WACHS) and develop a new lease. The INFP would engage with the York Community and also undertake fund raising activities.

2. Incorporated Not for Profit (Sub- Lease of Asset)

The Shire will sub-lease the YPML to the new Incorporated Not for Profit who will then assume management and sub-lease the operating to WACHS. This model assumes two leases exist and three entities involved in the management process. The ownership of the asset does not change.

3. Status Quo.

The ownership of YPML does not change. The current lease with WACHS remains in place. Full responsibility for decision making and potential actions remain with the Shire.

Preferred Pathway Forward – The Future Plan.

The best model for managing, caring for and developing the York Pioneer Memorial Lodge (YPML) would be via an Incorporated Not for Profit (INFP) entity.

This structure would achieve the Shire of York aims of seeing the asset retained as an essential service in the York Community. Asset management would pass to a new owning entity so that it is maintained as a safe, compliant and structurally fit for purpose building.

Governance would be enhanced with a new owning entity/manager having a single focus. Key to this governance would be a local voluntary Board of Directors. They would assume the role of asset managers and negotiate directly with WACHS who currently operate the YPML.

WACHS have indicated they would be accepting of the change of management structure and could see benefit from a stronger and ongoing relationship with the new entity. Danny Roberts, the current Regional Director of WACHS, indicated similar structures already exist in the Wheatbelt region.

The change of ownership would insure Community alignment. The new INFP Board would provide local governance that will ensure responsiveness and build community trust. This new entity would not only take on the responsibility care and maintenance of the building but consider capital fund-raising options to better maintain but also improve and possibly expand the asset.

The ability to attract philanthropic and grant funding would be possible as this is unavailable to Government entities.

The New Structure.

The York Pioneer Memorial Lodge would pass from Shire ownership to an Incorporate Not for Profit (INFP) entity. This process of ownership change has occurred numerous times throughout regional Western Australia and usually with a positive outcome. The normal process of exchange of asset ownership is not usually for a significant capital value but as a gift or peppercorn value (one dollar). Most facilities similar to YMPL are built on government land and the capital for the buildings raised by donation or funds raised by the community involved. This is not dissimilar to the YPML which was originally a community project that was completed in 1987. The current insurance value of YPML is estimated at \$3.50 million. A valuation of the asset, which is a requirement for the transfer to take place, may provide a more current market value.

The transfer of the YPML to the Shire of York occurred in the early 1990's. The reason for this transfer was to provide better and more secure management of the facility. The decision was not totally supported by the York Community at that time and was seen by some to lack consultation. Once the York Shire owned the facility they engaged WACHS to operate it.

The Board of Directors.

The new INFP entity would essentially be the manager of the asset on behalf of the York Community.

Its structure would be a Board of Directors (Possible 5 or 7) with two invited non-voting members from WACHS and the York Shire. The Board would initially meet monthly but eventually formally meet four to six times a year.

Daily and monthly management would be completed by an executive group consisting of the Chairperson, Deputy Chairperson, Secretary and Treasurer.

The INFP would hold an Annual Meeting to report to the Community on the function and activities of YPML. This AGM would endorse the directors of the INFP as well as approve financial and statutory requirements.

The Board would authorise the Chairperson and Treasurer to represent the INFP on negotiations with WACHS. A sub committee of the Board would focus on fund raising and philanthropic activities.

A new lease would be signed with WACHS with the INFP as landlord and owner of the asset. WACHS would continue to operate YPML and provide care and services to the residential clients.

It is clear from the above analysis and commentary that an essential component of the success of the proposed new INFP entity would be the quality and competence of the Board members. These people would be responsible for ensuring the future of the York Pioneer Memorial Lodge.

It should be emphasized that the Board members are volunteers. I have provided as an attachment the Curriculum vitae of the both myself and Julian Kreig as examples of the skills and experience that the new Board people would be expected to hold.

Why the other Models are not Preferred.

Status Quo.

This model has not functioned well in the past. Some parties would say it was dysfunctional.

Most of the Community unhappiness with the York Shire stems from a lack of transparency and openness. Matters tend to remain within the Shire and are regarded as Confidential. This restricts Community access and fails to build trust.

The current lessor and lessee seem to have a vexed relationship often with long periods of no communication and lack of action on matters to be resolved.

Any role for improved management and/or governance would be via an Advisory Board appointed by the Shire. This Advisory Board would lack authority to act.

All negotiations would remain with the Lessor (Landlord/Shire) and the Lessee (Manager/WACHS).

One would have little confidence that much would change and any major benefit be forthcoming for the future of York Pioneer Memorial Lodge.

The Sub-leasing Model.

This is a very complicated model. It will involve three parties and two interlinked leases.

The York Shire will retain ownership of the YPML but lease the management to an INFP who will run the asset on behalf of the Shire and the York Community. As part of the lease the INFP will lease the operation of YPML to WACHS. WACHS will provide the daily operation of the facility for the client residents.

Governance under this model is more difficult as the INFP Board has to deal with a landlord/asset owner as well as the lessee (operating manager). It simply makes a clear process, as set out in the preferred model, a very convoluted one in this proposed model.

The INFP Board is responsible to the Shire for the asset and its management. Who is responsible for engaging with the Community. Is it the Shire who owns the YPML on behalf of the Community or the

INFP who provides management and Governance for the Shire as owner of the asset? The role of the INFP is sub-vented in engaging with the Community in this model.

Capital expenditure provided by the Shire to maintain the asset has been limited in the past, would this new model change this in the future? Lack of maintenance is driven by capital availability and has been a key issue under the current ownership, would this change with this new model?

The other important question would concern fund raising and the application of those funds for the asset's improvement. Does the Shire need to approve future plans and will its ownership of the asset prohibit access to philanthropic and community funding options? Because of the lack of change of ownership, it is almost certain access to community funding would not be possible in most cases.

Synopsis.

My recommendation to the Shire of York and other interested parties is as follows:

To enable the York Pioneer Memorial Lodge function correctly and prosper into the future a change of ownership of the asset from the Shire of York to an Incorporated Not for Profit entity would be essential.

This returns the York Pioneer Memorial Lodge back to the York Community which initially developed and funded the facility. Rather than leaving the facility in caretaker mode with the Shire, a single focussed group would manage and develop the Lodge.

The Not-for-Profit entity would have a strong Community focus; utilising community skills to not only manage but raise funds. This should provide a clear strategic pathway and future direction for the Lodge. Lack of capital funds, in the past, to provide maintenance and improvement of the facility has been a key issue as to why change is necessary.

Western Australian Country Health Services are supportive of the planned change, and acknowledge similar entities already exist in the Wheatbelt Region. A new lease between WACHS and the new INFP entity would be an essential requirement to any planned change. This lease could be negotiated once the Shire formally approves the proposed concept.

The option chosen is will require reasonable effort to manage and operate YPML. Considerable input from the Board of the INFP entity and much involvement from the York Community would be essential for the future success of the York Pioneer Memorial Lodge.

The benefits of the proposal are significant, and these benefits alone provide an endorsement for the approval to progress the project.



Ken Severson.

Pro Bono Consultant.

A Future Plan for the Pioneer Memorial Lodge - York.

Footnote:

This project, to complete an evaluation of the future of York Pioneer Memorial Lodge, resulted from an approach to Ken Severson from Julian Kreig, Chair of the York Health Advisory Group.

A subsequent discussion with the then CEO of the York Shire, Chris Linnell, resulted in the Options paper provided by the Shire for consideration.

This Options paper has provided Ken Severson with a basis for further research and discussions with a number of communities as well as the Regional Director of Western Australian Country Health Services.

As part of the research process the current lease between the Shire of York and WA Country Health Services has been reviewed and critiqued.

Further correspondence from the Shire of York concerning the value of YPML and its potential disposition to the new INFP in accordance with Sections 3.58 and 3.59 of the Local Government Act 1995 and Part 3 of the Local Government (Functions & General) Regulations 1996 has been considered. It is my understanding that these criteria and conditions can be met once the Council has endorsed the project to proceed.



Name: Ken Severson **Contact:** +61 427 412200
Role: Director
E-mail: ken@sevensonagriculture.com.au

Qualifications:

- Diploma of Agricultural Science (Dip Ag Sci) Longerenong Agricultural College Horsham, Victoria, Australia.
- Executive Certificate in Agribusiness (Cert. Ag Bus) Monash University Melbourne, Victoria, Australia
- Diploma for Company Directors (FAICD) Australian Institute of Company Directors

Honorifics:

- Fellow of the Australian Association of Agricultural Consultants (WA) Inc. (FAAAC)
- Fellow of the Australian Institute of Company Directors (FAICD)

Selected Key Experience:

Ken is known throughout the industry as one of Australia's leading agricultural consultants. He has consulted on all aspects of farm business management with a diverse multi sector and geographically spread client base.

He is a technical expert on temperate and mediterranean crop production, legume pastures, dairy, beef, sheep and prime lamb production systems. Ken is also an active business consultant to viticultural and winery businesses.

Ken is highly sought to develop and present training programmes in farm management, business planning and agricultural business to the finance, banking and agricultural consulting industries. Ken is actively involved in planning suitable business structures for clients. He is a recognised expert in inter-generational challenges and has strong mediation and negotiation skills.

Ken is now working with new corporate entities to the Agricultural Industry assisting them with investment selection, property aggregation profiles and managed operating and ownership plans. His intimate knowledge of Australian agriculture is proving invaluable to new entrants to the sector in Australia.

Areas of Specialisation:

- Intimate knowledge of the grains industry obtained through 45 years of providing strategic advice to grain producers in Western Australia
- Aware of the many industry trends involved in agricultural production in Western Australia, as well as a good working knowledge of agricultural systems in Eastern Australia.
- Long history of development of new projects from a base zero start
- A good ability to look innovatively and strategically at the issues critical in the success of new projects. Ability to communicate effectively in both verbal and written format.
- Effective team leader with a successful track record
- Specialist in Strategic Planning and Change with a special emphasis on farm family business and corporate Agribusiness
- Specialist skills in Strategic Business Planning with emphasis on financial performance and benchmarking
- Effective facilitator working with groups to achieve outcomes

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Julian Krieg *(Summary version)*

Summary of Qualifications

- 2015 Member Australian Institute of Company Directors (MAICD)
- Bachelor of Education (Secondary)
- Australian Institute of Management, Perth WA (Certificate of Personnel Management)

Professional Experience (Current)

- **2007 – 2024** -Board Chairman Rural West (Financial Counseling Service of WA).
- **2013 – 2021** - Director Keystart Home Loans Ltd.
- **2010 – 2021** - President Australian Men's Health Forum Inc.
- **2002 – 2018** - Community Education on Suicide prevention and financial management support.
- **2005 – 2013** Board Chairperson and CEO Wheatbelt Men's Health Inc.
- **1989 – 2002** Director, Agricultural Education and Camp Schools (WA Department of Education)

Community Activities

Chairman Board of Management 2009 – 2023 Australasian Men's Health Forum (AMHF)

President Management Committee 2002 – 2009 *Men's Advisory Network*

Board Member 1998 - 2006 – *Community member Curtin University Medical Ethics Committee*

Board Member 2003 – 2007 *Suicide Prevention Australia Inc*

SY039-05/26 NEW STRATEGY - AGE FRIENDLY STRATEGY AND ACTION PLAN 2026-2031

File Number:	4.9687
Author:	Gemma John, CEO Support & Projects
Authoriser:	Anneke Birleson, Acting Executive Manager Corporate & Community Services
Previously before Council:	Nil
Disclosure of Interest:	Nil
Appendices:	1. DRAFT - Age Friendly Strategy and Action Plan

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative / Strategic

Council is responsible for determining the policies and strategic direction of the Shire of York in accordance with section 2.7(2)(b) and (c) of the *Local Government Act 1995*. The adoption of the Age Friendly Strategy and Action Plan 2026-2031 is a strategic decision that reflects Council's commitment to planning for and responding to the needs of its ageing community.

PURPOSE OF REPORT

The purpose of this report is to present the Shire of York's draft Age Friendly Strategy and Action Plan 2026-2031 (Appendix 1) to Council for its consideration and adoption.

The Strategy provides a structured framework to guide Council's planning, service delivery, partnerships and infrastructure decisions in support of older residents ageing well in place. It is underpinned by extensive community consultation, demographic evidence, and alignment with state and international frameworks governing age-friendly practice.

BACKGROUND

The Shire of York has a long-standing commitment to supporting its ageing community. The first York Age Friendly Community Plan was released in 2017, developed in response to the Shire's above-average proportion of residents aged 65 and over. At the time of that plan, the 2016 Census recorded 26.5% of York's population as aged over 65. By the 2021 Census, this figure had risen to 32.5%, a figure that is nearly double the Western Australian State average of 17%. Population forecasting data from [WA Tomorrow 12 \(April 2025 release\)](#) projects this proportion to approach 42% by 2036, with the largest growth concentrated in the 70 and above cohorts.

This demographic profile reflects broader trends across rural and regional Western Australia, where older adults are increasingly choosing to remain in regional communities and, in many cases, relocating from metropolitan areas for retirement. York's appeal, including its proximity to Perth, historic character, strong sense of community and natural environment, makes it an attractive destination for retirees. However, this also places increasing demand on local infrastructure, health services, transport networks, and social support systems.

The WA State Government's [An Age-Friendly WA: State Seniors Strategy 2023-2033](#), developed by the Department of Communities, establishes a whole-government framework to support older West Australians to live their best lives as they age. Local governments are identified as key partners in the delivery of that vision. The Shire of York's Age Friendly Strategy and Action Plan has been developed to align with and respond to this framework.

The Strategy is also grounded in the [World Health Organisation's \(WHO\) Age-Friendly Cities and Communities Framework](#) which promotes healthy ageing across eight key domains: transport,

housing, social participation, respect and inclusion, civic participation, communication and information, community support and health services, and outdoor spaces and building.

Importantly, this Strategy reflects not only the challenges of ageing in a regional setting including risks of social isolation, gaps in healthcare access, limited age-appropriate housing and transport barriers, but also the unique strengths of York's community such as strong social ties, intergenerational connection, cultural bonds to country, and an active and engaged volunteer base.

This strong community basis helps provide a large variety and number of sporting and community groups that help residents stay involved, stay active and provide the ability for new residents to meet others in the area.

COMMENTS AND DETAILS

The Age Friendly Strategy and Action Plan 2026-2031 was developed over the course of 2025 placing community voice at the centre.

The strategy development commenced with a review of the existing evidence base including:

- A review of the WA State Seniors Strategy 2023-2033 and associated action plan, establishing the strategic expectations for local government participation
- The WHO Age-Friendly Cities and Communities Framework and its eight domains, which provided a structured lens through which York's existing strengths and gaps could be assessed
- Prior community consultation findings captured through the development of the Council Plan 2025-2035, Access and Inclusion Plan 2024-2029 and Wellbeing Plan 2024-2028, which provided additional insight into community needs across age groups and supported the feedback obtained in the current community consultation.
- A review of York's previous 2017 Age Friendly Community Plan
- A high number of adopted Local Government strategies from across Australia were collated and reviewed to establish a best practice baseline.
- The 2021 Australian Bureau of Statistics (ABS) Census data for York, which confirmed 32.5% of residents were aged 65 and over, with a median age of 56 years, 35% of residents living with one or more long-term health conditions, and 5.7% requiring assistance with core activities.
- Population forecast data from WA Tomorrow 12 (April 2025), projecting significant growth in the 70+ age groups by 2036 and a relative decline in working-age and younger resident populations.

Throughout mid-2025, the Shire undertook an extensive consultation process designed to engage with residents aged over 65, their families and carers, local community organisations, service providers, and health practitioners. The consultation was intentionally designed to be accessible and to reach residents who have not typically engaged with previous community consultations.

The consultation methods included:

- In-person visits to local community groups, sporting clubs, and service providers, enabling Shire staff to hear directly from residents in familiar and comfortable settings.
- Women's and Men's group sessions, attending spaces for candid conversation about the challenges and needs of older residents.
- Engagement with local Aboriginal representatives, recognising the unique cultural context of York's Ballardong Noongar.
- One-on-one meetings with individuals and group representatives, some speaking on behalf of their respective community groups.
- Community-wide surveys distributed both digitally and in hard copy format to maximise accessibility across different literacy levels and technology choices.

- Suggestion boxes placed at the Shire administration centre and Community Resource Centre (CRC).
- Street conversations and drop-in sessions to capture the views of residents who may not seek out formal consultation opportunities.

Across these methods, approximately 250 resident voices were heard directly and through their representatives, generating over 1,000 individual ideas and feedback points, needs, and aspirations. Participants were asked to reflect on what makes York a great place to live and to identify what would make it even better for older residents.

The overarching theme that emerged from consultation was a desire to 'preserve what we have and build to what we need'. Specific community priorities included:

- Better promotion of existing community groups and activities to ensure older residents are aware of and able to access available opportunities.
- Continued and expanded engagement with York's Aboriginal community, including shared cultural learning and intergenerational programs.
- Improved bus transport within York and to surrounding areas, particularly for medical appointments.
- Increased access to on-site medical care, including a resident doctor at York Hospital rather than reliance on telehealth video consultations.
- More interactive and accessible walking trails, parks and public spaces, including additional seating and shaded rest areas.
- Encouragement for residential developers to build age-appropriate and retirement living options close to the town centre for those wanting to downsize.
- Establishment of an arts hub or dedicated arts officer to support ongoing programs and workshops.

Following the conclusion of the community consultation, the feedback was combined with the evidence base to identify four overarching themes that best reflect both community priorities and the Shire's areas of influence. These themes were tested against the WHO Age-Friendly Framework domains and the WA State Seniors Strategy pillars to confirm alignment.

The four themes identified are:

- *Theme 1 – Healthy, Active and Independent Living*: Enabling older residents to remain physically and mentally well, with access to exercise options, recreation facilities, healthcare, and in-home support.
- *Theme 2 – Connected, Inclusive and Engaged Community*: Reducing isolation and loneliness through social connection, volunteering, intergenerational activities, cultural participation and neighbourhood support.
- *Theme 3 – Safe, Accessible and Well-Designed Environments*: Ensuring physical spaces, transport, and infrastructure are safe, welcoming and accessible for people of all ages and abilities.
- *Theme 4 – Information, Support and Advocacy*: Ensuring older residents can find help, obtain information in accessible formats, and know the Shire advocates on their behalf at local, regional and national levels.

The strategy has been designed as a dual-purpose document. One that articulates the vision, context, community evidence, and strategic themes; and also a practical Action Plan that translates each theme into concrete, accountable actions for the period 2026 to 2031.

For clarity on Action delivery, the Shire drew on an established local government practice to identify their specific function in delivering action. Each action in the Action Plan identifies the Shire's specific function in delivering that action. These are:

- Provide – where the Shire delivers the service, program, or infrastructure.

- Facilitate – where the Shire coordinates, enables, or supports others to deliver outcomes.
- Advocate – where the Shire uses its position and relationships to influence other levels of government or decision-makers.
- Fund – where the Shire allocated monetary or in-kind support to external stakeholders
- Regulate – where the Shire applies its statutory planning and compliance powers to shape outcomes.

This role classification supports transparency in how the Council's resources and influence will be applied and sets realistic expectations around what falls within the Shire's direct control versus what requires partnership, advocacy or facilitation.

The Strategy is designed to be a living document. The Action Plan will be reviewed and updated as community priorities evolve, with annual progress reports to Council and a formal mid-term review scheduled for 2028. This approach ensures the Strategy remains relevant and responsive across the full five-year period.

Implementation of the Strategy will be led by the Community and Place Team, with cross-departmental input from Infrastructure, Development Services, Executive and Communications.

Partnerships with community organisations, health providers, volunteer groups, and other government agencies will be maintained and developed to strengthen deliver, share resources and build local capacity. Community stakeholder communication will be maintained throughout the life of the Strategy to ensure transparency and continued engagement.

The draft strategy and action plan was sent for review to those community members who nominated to stay involved and also presented at an Access & Inclusion Advisory Group meeting for their feedback. Any feedback received has been incorporated.

OPTIONS

Council has the following options:

Option 1: Council could choose to adopt the proposed Age Friendly Strategy and Action Plan 2026-2031.

Option 2: Council could choose not to adopt the proposed Age Friendly Strategy and Action Plan 2026-2031.

Option 3: Council could choose to suggest other modifications to the Age Friendly Strategy and Action Plan 2026-2031 and identify what those modifications are.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Executive Leadership Team

Manager Community and Place

Community Groups

Manager Finance

Access & Inclusion Advisory Group

Strategic

Council Plan 2025-2035

Pillar 1: Community and cultural vitality

A strong, inclusive community supporting all cultures and generations

Pillar 5: Strong governance, responsive leadership

Community-informed, responsive leadership and strong governance.

Policy Related

Policies should be reviewed at least every three (3) years to ensure compliance and relevance.

Financial

Budget considerations will be required as each Action is implemented over the five-year period.

Legal and Statutory

Section 2.7(2)(b) and 2.7(2)(c) of the *Local Government Act 1995* is applicable to Council’s role in relation to policies and planning and states:

“2.7. Role of council

- (1) *The council governs the local government’s affairs and, as the local government’s governing body, is responsible for the performance of the local government’s functions.*
- (2) *The council’s governing role includes the following —*
 - (a) *overseeing the allocation of the local government’s finances and resources;*
 - (b) *determining the local government’s policies;*
 - (c) *planning strategically for the future of the district;*
 - (d) *determining the services and facilities to be provided by the local government in the district;*
 - (e) *selecting the CEO and reviewing the CEO’s performance;*
 - (f) *providing strategic direction to the CEO.*
- (3) *For the purpose of ensuring proper governance of the local government’s affairs, the council must have regard to the following principles —*
 - (a) *the council’s governing role is separate from the CEO’s executive role as described in section 5.41;*
 - (b) *it is important that the council respects that separation.*
- (4) *The council must make its decisions —*
 - (a) *on the basis of evidence, on the merits and in accordance with the law; and*
 - (b) *taking into account the local government’s finances and resources.*
- (5) *The council must have regard to the need to support an organisational culture for the local government that promotes the respectful and fair treatment of the local government’s employees.*
- (6) *The council has the other functions given to it under this Act or any other written law.”*

Risk Related

There is a moderate risk to Council if it does not implement policies to maintain progress against its Council Plan, align with State policies, and manage community aspirations in line with the forecast demographics of York.

Description	Likelihood	Consequence	Mitigation
Failure to adopt an age-friendly strategy in line with State obligations	Low (if adopted)	Moderate – reputational and advocacy impact	Adoption of Strategy as presented
Community expectations not met due to under-resourcing of actions	Possible	Moderate – loss of community trust	Annual reviews and grant funding pursuit

Demographic change outpaces planned service delivery capacity	Possible	High – increased unmet need	Mid-term 2028 review; 2026 Census data integration
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Workforce

The scope of this report can be managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

<p>RESOLUTION 070526</p> <p>Moved: Cr Elaine Ashford Seconded: Cr Monique Hutchinson</p> <p>That, with regard to New Strategy - Age Friendly Strategy and Action Plan 2026-2031, Council:</p> <ol style="list-style-type: none"> 1. Adopts the new strategy and action plan ‘Age Friendly Strategy and Action Plan 2026-2031’, as presented in Appendix 1. 2. Authorises the Temporary Chief Executive Officer to make any minor formatting and typographical changes to the Strategy and Action Plan prior to publication. <p><u>In Favour:</u> Crs Chris Gibbs, Denese Smythe, Elaine Ashford, Monique Hutchinson, Kevin Trent and Melissa Welsh</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><i>CARRIED 6/0</i></p>

Supporting York's Residents to Age Well in Place



**AGE FRIENDLY STRATEGY
& ACTION PLAN
2026-2031**

Acknowledgement of Country

The Shire of York acknowledges the Ballardong people of the Noongar Nation who are the Traditional Owners of this country and recognise their continuing connection to land, water, sky and culture. We pay our respects to all these people and their Elders past, present and emerging.



Shire of York
 Age Friendly Strategy
 & Action Plan 2026-2031

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Shire of York
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& Action Plan 2026-2031



FOREWORD

As the Shire of York plans for the future, it is increasingly important that we take deliberate steps to support our ageing population. Our older residents bring a wealth of knowledge, experience, and joy to the community. The Shire is committed to enabling people of all ages and cultural backgrounds to live well with dignity, independence, and a strong sense of connection to place and community.

This Age Friendly Strategy outlines our shared vision for creating an inclusive and liveable community where people of all ages are valued and supported to live fulfilling lives. The Strategy accompanies a five-year Action Plan developed with input from community consultation, service providers, and local stakeholders.

By embedding age-friendly practices into our planning, partnerships and service delivery, we can ensure that York remains a place where people not only choose to age in place but are supported to do so.

For the purpose of this strategy, the term ‘senior’ refers to those aged 65 and over, or any Aboriginal person aged 55 years and over, as outlined in the *An Age-Friendly WA: State Seniors Strategy 2023-2033*.



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Executive Summary

The Shire of York’s Age Friendly Strategy and Action Plan 2026–2031 reflects a shared commitment to supporting residents to age well in place, with dignity, independence and connection. As York’s population continues to age, it is essential that our community remains inclusive, accessible and responsive to the needs, strengths and contributions of older people and Elders.

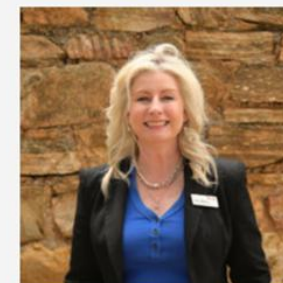
This Strategy provides a clear framework to guide planning, partnerships, services and infrastructure that support healthy ageing and meaningful participation in community life. It recognises both the challenges and opportunities associated with ageing in a regional setting, including access to housing, healthcare, transport, information and social connection, alongside the strong community ties, local knowledge and cultural connections that make York a unique place to live.

Informed by community feedback and aligned with the WA State Seniors Strategy and the World Health Organisation’s Age-Friendly Cities and Communities Framework, the Strategy is structured around four key themes. These focus on supporting healthy, active and independent living, strengthening social connection and inclusion, creating safe and accessible environments, and improving access to information, support and advocacy.

Through its roles as provider, facilitator, advocate and partner, the Shire will embed age-friendly principles across Council decision-making and service delivery. This Strategy represents an ongoing commitment to working alongside older residents, service providers and community organisations to ensure York remains a place where people feel respected, supported and able to live well at every stage of life.



*Cr Chris Gibbs
Shire President*



*Alina Behan
Temporary CEO*

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INTRODUCTION

Ageing is a natural and valuable stage of life. As individuals live longer and healthier lives, communities are presented with both opportunities and challenges to ensure residents can age well. In regional areas like York, older adults often face specific barriers related to social isolation, housing, healthcare access and transport.

However, regional towns also offer unique strengths such as strong community ties, local knowledge, recognised cultural bonds to country and intergenerational connection.

This Strategy is underpinned by both the WA State Seniors Strategy 2023-2033 and the World Health Organisation’s (WHO) Age-Friendly Cities and Communities Framework, which promotes healthy ageing through eight key domains, shown to the right.



- | | |
|-------------------------|--|
| 1) Transport | 6) Communication & Information |
| 2) Housing | 7) Community Support & Health Services |
| 3) Social Participation | 8) Outdoor Spaces & Buildings |
| 4) Respect & Inclusion | |
| 5) Civic Participation | |

Image 1: World Health Organisation Age Friendly Cities and Communities Eight (8) Domains

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VISION



*To enable a vibrant and inclusive Shire
where older people and Elders are respected, supported,
and able to age well in place*



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STRATEGIC ALIGNMENT

This strategy aligns with key strategic documents that guide the Shire of York’s commitment to inclusion, wellbeing, accessibility, and age-friendliness.

It has been shaped to support the priorities of the Council Plan 2025-2035, the Access and Inclusion Plan, and the Wellbeing Plan, ensuring consistency across all areas of planning, service delivery, and community development.

It also responds directly to the WA State Seniors Strategy 2023-2033 and its accompanying Action Plan, reflecting the broader State Government vision for connected, respected, and empowered older people. Additionally, the strategy incorporates the principles of the World Health Organisation Age-Friendly Cities and Communities Framework, providing an internationally recognised foundation for making York a place where people of all ages can thrive.

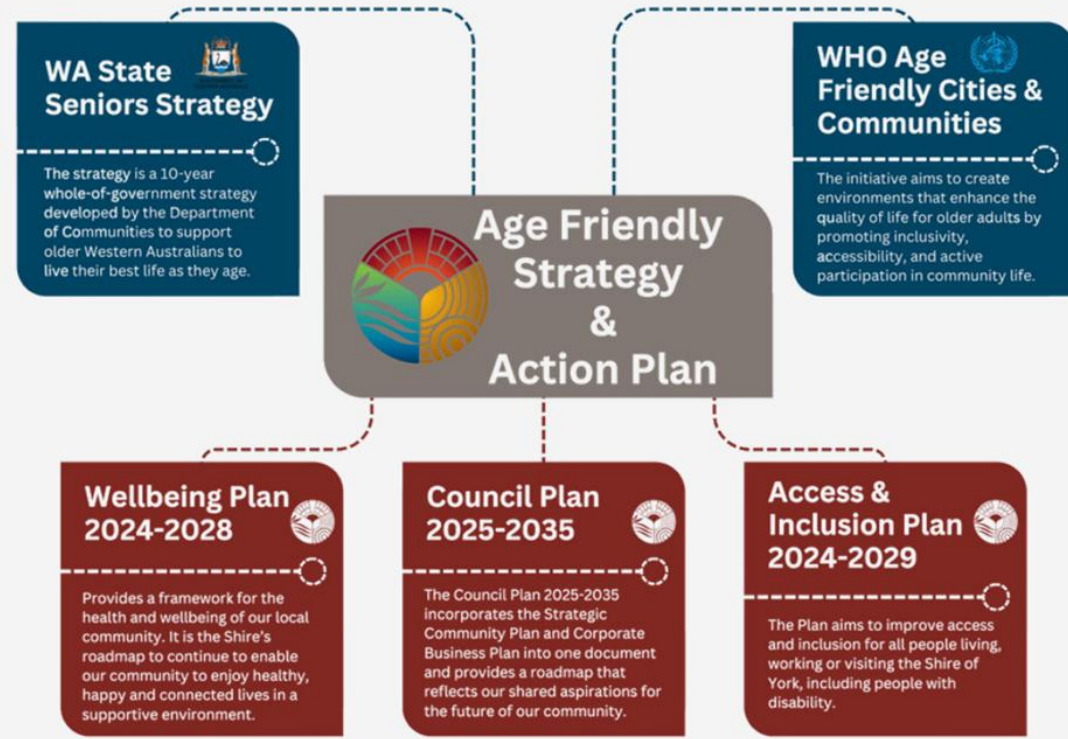


Image 2: Contribution and alignment of existing plans and strategies

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COMMUNITY SNAPSHOT



3649
Population



213,159
Hectares in Shire

65+

33%
Aged over 65



52%
% in the labour force



21.9%
Volunteering rate



3.9%
Speaks language other than English



4.1%
Indigenous



35%
Has 1 or more long term conditions



5.7%
Needs help with care activities



56
Median Age



\$1,127
Median Household Weekly Income

Source: Australian Bureau of Statistics (2025) York 2021 Census All Person QuickStats

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York’s demographic profile is shifting. Like many rural and regional areas across Australia, the proportion of residents aged 65 years and over continues to grow. Older people are choosing to remain in the region and others are choosing to move here for retirement, attracted by the peaceful environment, proximity to Perth, historic charm and sense of community.

As a small regional town, some challenges exist. These include an increased risk of social isolation, limited age-appropriate housing, gaps in healthcare services, and transport barriers.

An age-friendly York is one where people are supported to age well with choice, purpose, and connection. A place where ongoing cultural connection to country is enabled and supported. It is a town where people can access support and services, participate in meaningful activities, live in safe and accessible environments, and feel respected and included.

WHY AN AGE FRIENDLY



STRATEGY FOR YORK



The first York *Age Friendly Community Plan* was released in 2017. At the time, according to the 2016 census data, the percentage of York's population aged over 65 was 26.5%. By the 2021 census it had climbed to 32.5% and it is estimated to approach 42% by 2036.

York has one of the Western Australia's highest percentage of residents aged over 65, nearly doubling the State's 17%. The Shire is committed to ensure our community facilities, services, and inclusion opportunities extend through all demographics that choose to call York home.

The Age Friendly Strategy and Action Plan provide a framework to work towards common goals and become a reference point when advocating for outcomes with external stakeholders. These stakeholders can include all levels of government, healthcare providers, community groups, local sporting clubs or local businesses.

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POPULATION FORECAST

The York population forecast pyramid (bottom right) highlights a clear trend towards an ageing community. By 2036, the largest population increases are projected in the 70+ age groups reflecting longer life expectancy.

The younger age groups (0-14) are projected to remain relatively small and with a slight reduction, with the average working-age population showing little growth. *NOTE: 2026 will bring the next Australia wide Census and provide updated and current data.*

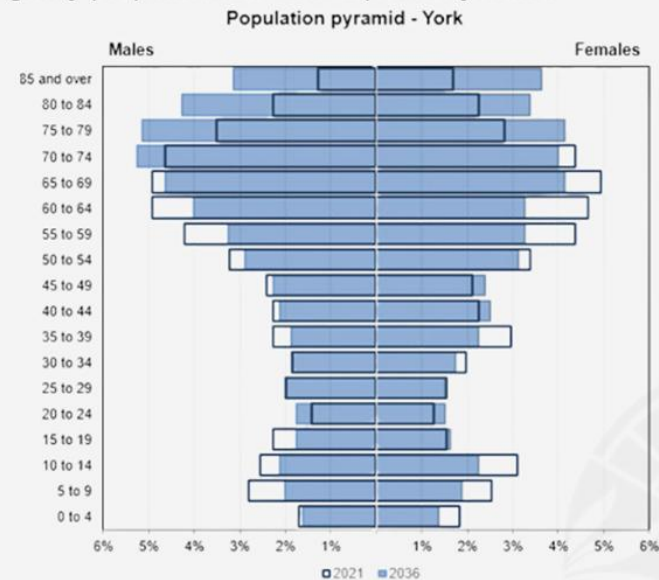
This shift raises important planning considerations such as increased demand for accessible housing, retirement living options, and age-appropriate infrastructure which will be necessary to support older residents.

Health services, including general practitioners, allied health, and home care will need to expand, alongside investment in transport options that reduce reliance on private vehicles. Public spaces, community facilities, and footpaths should align with age-friendly design principles to promote safety, inclusion, and mobility for seniors.

Retaining and engaging younger residents will be critical to maintaining a sustainable workforce and ongoing community vitality. Investment in education, childcare, recreation, digital connectivity, and employment pathways will help make York attractive to families and young adults.

Supporting older residents who wish to remain in the workforce with flexible employment opportunities may also help ease potential labour shortages.

Programs that address isolation, encourage volunteering, and promote connection will become increasingly important. Local emergency planning will need to account for the specific vulnerabilities of an older population, ensuring that communication, mobility, and health needs are built into all emergency preparedness and response systems.



Graph 1: Current and forecast population displayed by age bracket and sex. Source: [WA Tomorrow 12 – April 2025 release](#)

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HOW WE BUILT THIS PLAN

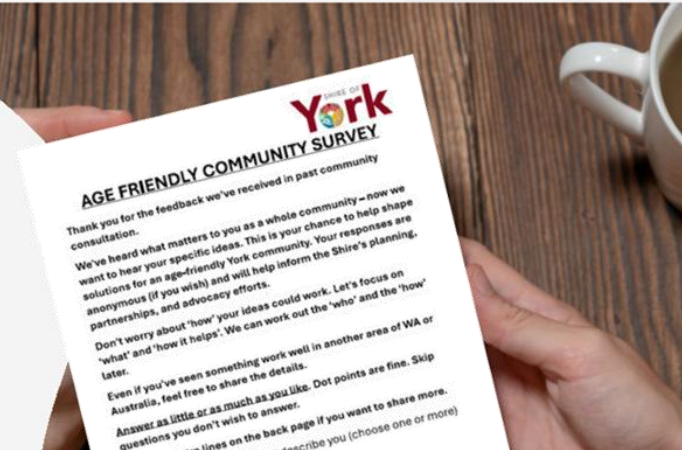
The Age-Friendly Strategy and Action Plan has been developed through the voices, experiences, and aspirations of our local people and our community as a whole.

Throughout mid-2025, the Shire undertook an extensive consultation process, engaging directly with residents, community groups and service providers.

This included health services, sports clubs, women’s groups, men’s groups, one-on-one conversations, suggestion boxes, street conversations and front counter drop-ins.

To strengthen our understanding, we visited local groups, sports clubs, community gatherings and service providers.

Attending these in-person sessions enabled us to hear varying points of view and provided invaluable insight into the everyday experiences of residents. It confirmed the important role that local networks, volunteers, and organisations play in shaping a connected and inclusive York.



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HOW WE BUILT THIS PLAN

We accompanied these in-person sessions with community-wide surveys that invited individuals to share their ideas, challenges, and hopes for how the Shire could better support its older residents both directly and indirectly.

This information was combined with other recommendations obtained through previous community consultation processes for the Council Plan, Access and Inclusion Plan and Wellbeing Plan.

Importantly, every piece of feedback has helped shape the priorities and actions in this strategy.

Whether it was a story shared in a survey, a concern raised at a meeting, or a practical idea put forward during a group visit, the strategy reflects what we heard and what matters most to our community.



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WHAT WE HEARD

“ The community consultation process revealed insights from residents, service providers and families in the Shire of York to “preserve what we have and build to what we need”.

Participants gave constructive and practical suggestions as well as reflections on what makes York a great place to live but expanded on what would make it even better. ”

250

The number of residents voices heard through group meetings, from organisational representatives and through surveys



Over
1000
individual
ideas,
feedback,
wants and
needs shared

WHAT WE HEARD

Older residents emphasised the importance of remaining independent, active, and socially connected as they age. Many highlighted the value of local infrastructure, transport, access to local health and support services, and opportunities to continue contributing through volunteering and intergenerational activities. There was a clear desire to see the Shire lead in creating inclusive environments ranging from the physical layout of our town to the way information is shared and continuing its engagement with local Aboriginal groups, promoting shared learning practices.

Some respondents identified the need to better promote the existing community groups and opportunities in town in a way that reaches the intended participants.

By studying the wide range of feedback ideas and assessing how the Shire can deliver as much value as possible, four strategy themes have been developed.



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STRATEGY THEMES

Based on community feedback and targeted research, the Strategy outcomes have been expressed through four main themes that reflect the values of the York community and demonstrate alignment with the WA State Seniors Strategy and the WHO Age Friendly Framework.

Theme 1 – Healthy, Active & Independent Living



Theme 1 focuses on enabling older residents to stay physically and mentally well including access to exercise options, recreation facilities, health care, and maintaining independence at home for longer.

It is supported through actions such as the provision of sports facilities, health support services, and age-friendly housing.

STRATEGY THEMES

Theme 2 – Connected, Inclusive & Engaged Community

Theme 2 aims to reduce isolation and loneliness by creating opportunities for social connection, volunteering, intergenerational activities, sharing cultural knowledge and neighbourhood support.

York has a strong community spirit with a high number of volunteer run groups such as the Mens Shed, CWA, York Mobility Group (pictured) and many more.

Theme 2 will be delivered through actions like intergenerational events, engagement programs, volunteering support, and promoting cultural and social participation from all York residents.



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STRATEGY THEMES

Theme 3 – Safe, Accessible & Well-Designed Environments



Theme 3 ensures that physical spaces, transport, and infrastructure are safe, welcoming, and accessible for people of all ages and abilities.

Actions for Theme 3 include footpath improvements, increased seating, accessible public spaces, transport advocacy, wayfinding and adaptive local emergency planning.

STRATEGY THEMES

Theme 4 – Information, Support & Advocacy

Theme 4 ensures older residents know where to find help, how to access information in clear and friendly formats, and are confident that the Shire advocates on local, regional, state and national matters on their behalf.



Theme 4 actions include better promotion of Shire and community services, advocacy for transport and health services, age-friendly communication channels, and digital literacy programs.

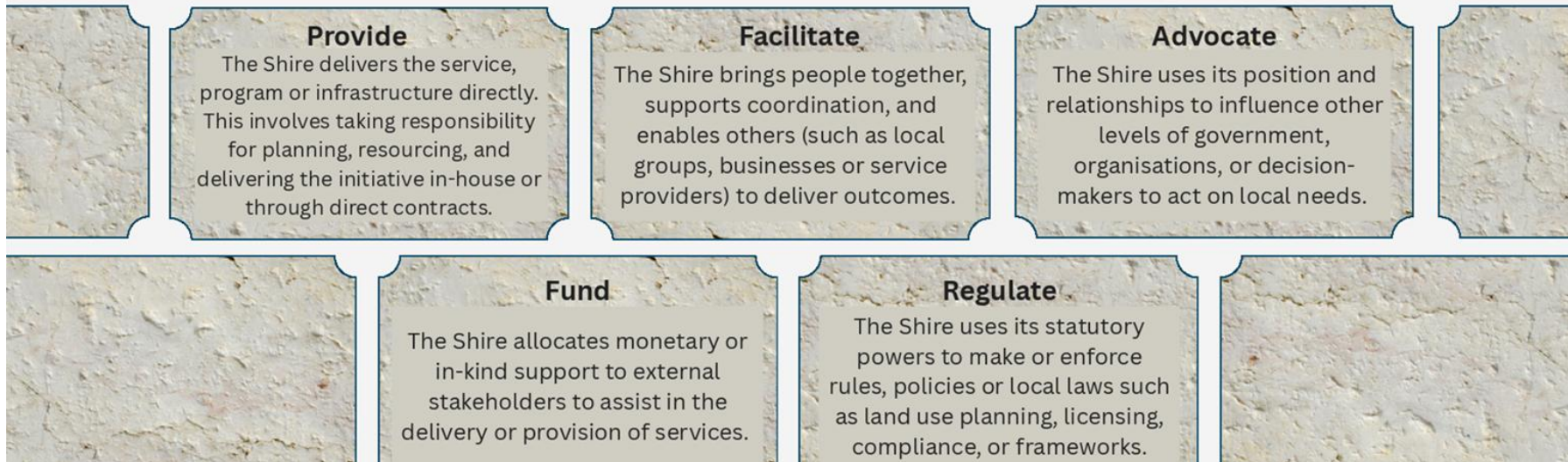


AGE FRIENDLY ACTION PLAN 2026-2031

The Age Friendly Action Plan has been developed in alignment with the Shire of York Age Friendly Strategy, other Shire informing plans, the identified themes and clarified by ongoing community consultation with organisations, community groups, health care providers and individuals who are aged 65 and over, or support and care for those who are.

Each table will describe the actions identified to deliver the outcomes of each theme.

Each action will also display the Shire’s role in completing the action. These roles can be Provide, Facilitate, Advocate, Fund and/or Regulate as described below.



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THEME 1 - ACTIONS

THEME 1 - Healthy, Active & Independent Living

	Actions	Shire's Function	Department / Partners
1.1	Explore options to make trails and river walks more interactive and accessible.	Provide	Community & Place / Infrastructure
1.2	Work with local health providers to ensure seniors are more informed of local preventative health and wellbeing initiatives.	Facilitate	Community & Place
1.3	Advocate for increased health services and more regional transport for medical appointments and emergencies.	Advocate	Executive
1.4	Ensure future planning schemes and approvals encourage age-friendly housing and facilities close to town and services	Regulate	Development Services
1.5	Promote existing local community groups who provide a range of active and healthy activities accessible to those aged over 65	Facilitate	Communications / Community & Place
1.6	Ensure ongoing relationships and consultation with local Aboriginal representatives to maintain and improve outcomes	Facilitate	Community & Place
1.7	Coordinate community events in collaboration with libraries, CRC, and service providers	Provide / Facilitate	Community & Place

THEME 2 - ACTIONS

THEME 2 - Connected, Inclusive & Engaged Community

	Actions	Shire's Function	Department / Partners
2.1	Encourage a broad range of artistic endeavours to enable residents to discover personal expression and connectivity	Facilitate / Advocate	Community & Place
2.2	Facilitate intergenerational events in partnership with schools, childcare centres and aged care facilities	Provide / Facilitate	Community & Place
2.3	Develop a program initiative to strengthen informal networks of support, particularly for isolated older residents	Facilitate	Community & Place
2.4	Provide small grants or in-kind support for community-led projects that benefit older residents	Fund	Executive / Community & Place
2.5	Support events like NAIDOC, intergenerational cultural arts, and other Aboriginal enterprises	Facilitate	Community & Place
2.6	Investigate and trial outdoor games and activity tables in parks for informal engagement and use.	Provide	Community & Place / Infrastructure

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THEME 3 - ACTIONS

THEME 3 - Safe, Accessible & Well-Designed Environments

	Actions	Shire's Function	Department / Partners
3.1	Advocate for improved regional transport access for appointments, shopping and group outings.	Advocate	Executive / Community & Place
3.2	Develop an Age Friendly awareness program to encourage local businesses to improve accessibility, customer service, and age awareness	Provide / Facilitate	Community & Place / Business Association
3.3	Continue audit of public seating, lighting, footpaths and shaded rest areas in the town centre and along popular walking tracks	Provide	Infrastructure / Community & Place
3.4	Ensure communications, mobility and health needs of older residents are built into all emergency preparedness, response and recovery systems	Facilitate	Development / Community & Place

THEME 4 - ACTIONS

THEME 4 - Information, Support & Advocacy

	Actions	Shire's Function	Department / Partners
4.1	Create and maintain an accessible "Directory of Services and Activities for Seniors" in York.	Provide / Facilitate	Community & Place
4.2	Ensure Shire communications are age friendly including both digital and physical versions	Provide / Facilitate	Communications
4.3	Advocate for a dedicated seniors hub location	Advocate	Executive / Community & Place
4.4	Promote local and visiting agencies and providers by sharing information and available services with the community	Facilitate	Community & Place
4.5	Facilitate digital literacy and connection classes for older residents wanting to learn or improve their digital skills	Facilitate	Community & Place

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GOVERNANCE, IMPLEMENTATION & MEASURING SUCCESS

The Shire of York Age Friendly Strategy will be led by the Community and Place Team, with input from other Shire departments, community groups, residents, service providers, and key partners. This collaborative approach ensures the strategy remains responsive to the needs and aspirations of older people while embedding age-friendly principles into Council planning and service delivery.

Implementation will be integrated across the Shire's key strategic frameworks, including the Council Plan, Access and Inclusion Plan, Wellbeing Plan, and Local Planning Strategy to ensure coordinated outcomes. Partnerships with local organisations and community services will be encouraged to strengthen delivery, share resources, and build local capacity to support healthy, connected ageing.

Progress will be tracked through the Age Friendly Action Plan, which outlines specific initiatives and responsibilities.

The Action Plan will remain a living document, reviewed and updated as community priorities evolve.

Success will be measured through the completion of key actions, improved accessibility, and increased opportunities for participation and connection among older residents. Progress will be reported when milestones are reached, with annual updates to Council and a mid-term review in 2028 to assess achievements and refine priorities.

Regular communication with the community and stakeholders will ensure transparency and maintain momentum toward making York a welcoming, inclusive, culturally aware and age-friendly place for all.



FINAL WORD

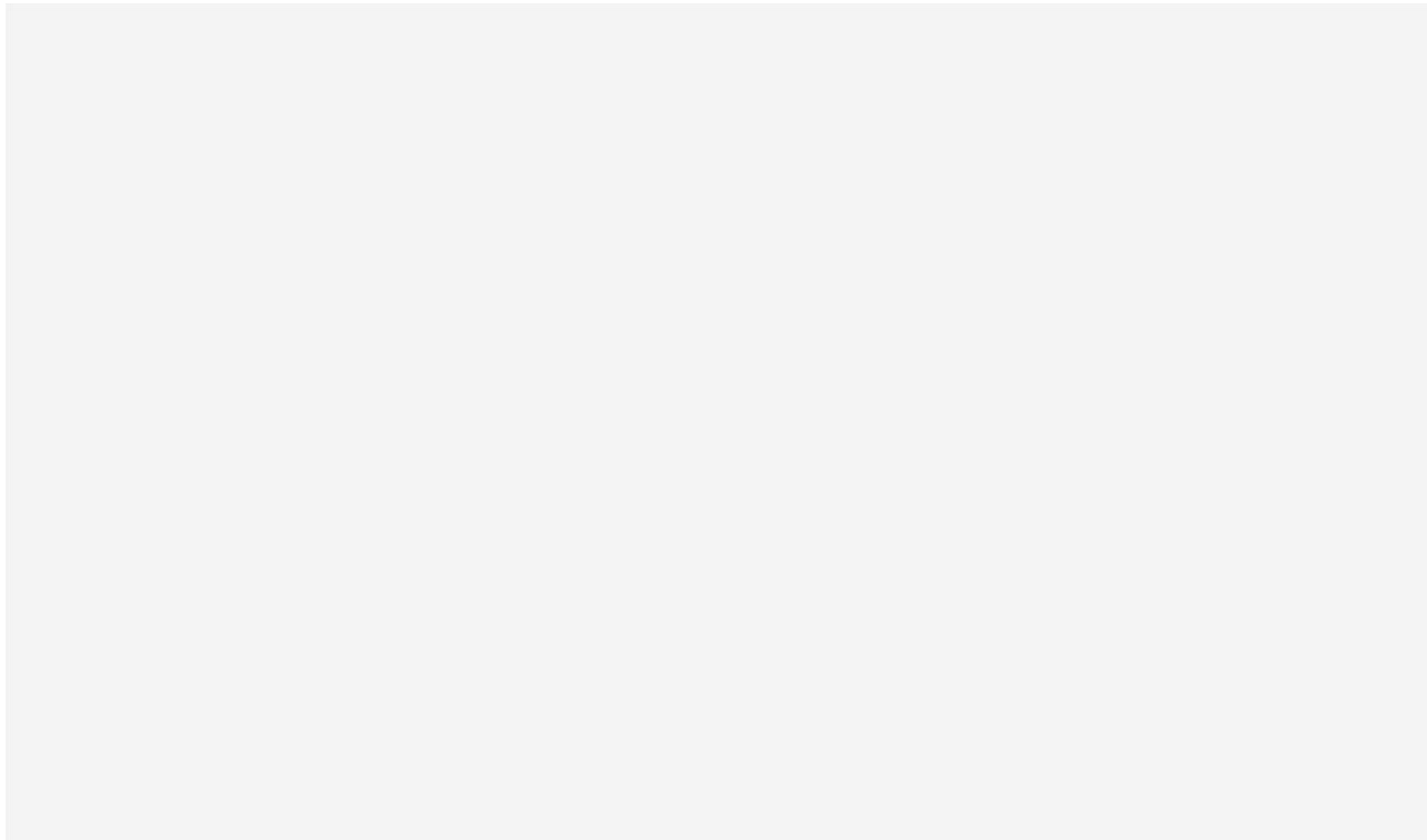
As York continues to grow and evolve, this strategy stands as both a commitment and an invitation. A commitment by the Shire to prioritise the wellbeing of older residents, and an invitation for our whole community to play a role in building a place where everyone can age well.

The coming years will bring both challenges and opportunities, but York's greatest strength lies in its people. In the way neighbours look out for one another, volunteers give their time, and local groups create belonging and connection.

The Shire recognises that becoming truly age friendly is not achieved through a single document, but through continued listening, learning, and partnership. Each project, service and decision will reflect our shared belief that every resident deserves to feel valued, included, and supported to live well at every stage of life.

With this strategy we look ahead with optimism, confident that by working together, York will remain a welcoming, safe and connected community for all generations, now and into the future





Shire of York
Age Friendly Strategy
& Action Plan 2026-2031

SY040-05/26 NEW STRATEGY - YOUTH DEVELOPMENT STRATEGY AND ACTION PLAN 2026-2031

File Number:	4.9687
Author:	Gemma John, CEO Support & Projects
Authoriser:	Anneke Birleson, Acting Executive Manager Corporate & Community Services
Previously before Council:	Nil
Disclosure of Interest:	Nil
Appendices:	1. DRAFT - Youth Development Strategy and Action Plan

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative / Strategic

Council is responsible for determining the policies and strategic direction of the Shire of York in accordance with section 2.7(2)(b) and (c) of the *Local Government Act 1995*. The adoption of the Youth Development Strategy and Action Plan 2026-2031 is a strategic decision that reflects Council's commitment to supporting children and young people aged zero (0) to twenty-four (24) as active and valued contributors to the Shire's present day and future.

PURPOSE OF REPORT

The purpose of this report is to present the Shire of York's draft Youth Development Strategy and Action Plan 2026-2031 (Appendix 1) to Council for consideration and adoption.

The Strategy provides a whole-of-community framework to guide the Shire's planning, service delivery, partnerships and infrastructure decisions in support of children and young people from early childhood through to young adulthood. It is underpinned by targeted community engagement, demographic evidence, sector research and alignment with state frameworks governing child and youth wellbeing.

BACKGROUND

The Shire of York does not have a prior standalone youth development strategy. While the needs and aspirations of young people have been captured in broader community planning and documents including the Council Plan 2025-2035, the Wellbeing Plan 2024-2028 and Access and Inclusion Plan 2024-2029, the development of a dedicated Youth Development Strategy was identified as a priority action to ensure a more focused, structured and accountable response to the needs of York's younger population.

According to the 2021 ABS Census, young people aged zero (0) to twenty-four (24) represent approximately 20% of York's population. While the Shire's overall demographic profile is characterised by an ageing population with a median age of fifty-six (56) and 32.5% of residents aged over sixty five (65), the needs of younger residents are equally important to the long-term viability, sustainability and social fabric of the community.

Population forecast data from [Tomorrow 12 \(April 2025 release\)](#) indicates that the younger age cohorts (zero (0) – nineteen (19) years) are projected to remain relatively stable or decline slightly as a proportion of the overall population. This trend underscores the importance of investing in youth wellbeing and retention to ensure York remains an attractive and liveable community for families and young adults into the future.

Like other regional towns, York's young people face specific challenges, including limited public transport, fewer education and vocational training options, housing insecurity, limited access to youth-specific services and mental health support, and reduced after-school and holiday activities. These challenges can be compounded for young Aboriginal people who represent 4.1% of the Shire's population and face additional barriers to cultural connection, service access and opportunity.

At the same time, York's young people benefit from strong family and community ties, a connection to the natural environment, and involvement in local sport and recreation. A wide variety of sporting pursuits are available to York's youth which enjoys several junior teams as well as connection opportunities such as Story Time and playgroup.

The Strategy is aligned with the WA Youth Action Plan, which established the State Government's vision and priorities for young West Australians. It also reflects the Shire's broader Council Plan objectives, particularly in relation to inclusive community, healthy and active living, and strong governance.

COMMENTS AND DETAILS

The Youth Development Strategy and Action Plan 2026-2031 was developed over the course of 2025 through combined community engagement, demographic analysis and sector research.

Development of the Strategy commenced with a comprehensive review of the available evidence base including:

- A desktop review of youth development strategies and best practice frameworks from other local governments across WA and Australia encompassing both small regional and larger metropolitan examples to identify approaches relevant to York's scale and context.
- 2021 ABS Census data for York confirming that approximately 20% of residents are aged twenty-four (24) and under with 4.1% identifying as Aboriginal or Torres Strait Islander and 3.9% speaking a language other than English at home.
- Population forecast data from WA Tomorrow 12 (April 2025), providing projections by age bracket and sex to 2036, highlighting trends relevant to youth population planning.
- A review of the [WA Youth Action Plan](#) and its strategic priorities for children and young people across Western Australia establishing the state policy context for local government participation.
- Prior community consultation findings from the Council Plan 2025-2035, Wellbeing Plan 2024-2028, and Access and Inclusion Plan 2024-2029 processes, which provided additional youth-relevant insights and supported continuity across the Shire's strategic planning suite.
- Evidence from developmental and public health literature confirming the compounding long-term returns of early childhood investment and the importance of age-appropriate support across all youth life stages.

In mid-2025, the Shire undertook a dedicated engagement process designed to hear directly from young people, families and the organisations that support them. Consultation methods included community-wide surveys distributed in both digital and hard copy formats, one-on-one conversations, school visits, meeting with early childhood groups, in-person discussions during community events and drop-in opportunities at Shire facilities. Stakeholder responses were collected from:

- Children and young people aged to twenty-four (24).
- Parents and carers.
- Local school staff and educators including those from York District High School and early childhood education providers.
- Early childhood networks and childcare providers.
- Representatives of local Aboriginal youth and community groups.
- WA Police

- Sporting clubs and recreation group representatives
- Community Resource Centre staff

The key community priorities that emerged from consultation for each age cohort were:

- For early childhood (zero (0) – nine (9) years), priorities centred on accessible play infrastructure, expanded and more flexible childcare options, structured early childhood programs, and stronger connections between families, childcare providers and local schools
- For youth (ten (10) – seventeen (17) years), the community called for safe social spaces and drop-in facilities, more after-school and holiday activities, expanded sport and recreation options, better access to mental health support and mentoring, improved local education pathways and genuine opportunities for youth voice and leadership.
- For young adults (eighteen (18) – twenty-four (24) years), key priorities were local employment and training pathways, affordable housing, improved public transport to Northam and Perth, more social and lifestyle opportunities, further education access and better support for young families choosing to stay in York.

Across all age groups, ten overarching themes emerged from consultation:

- Safe and inclusive spaces
- Connection and belonging
- Activities and things to do
- Environment and outdoor spaces
- Affordability and access to services
- Transport and accessibility
- Community voice and participation
- Learning and pathways
- Supportive adults and role models
- Health and wellbeing

Following consultation, the Strategy was structured around three youth focus sectors reflecting distinct developmental cohorts rather than themes alone.

- *Focus Sector 1 – Safe Supportive Starts (Ages 0-9) – Focussing on early childhood wellbeing, play based learning, accessible programs and strong family and community support.*
- *Focus Sector 2 – Empowered and Connected Youth (Ages 10-17) – Focussing on safe spaces, social connection, mental health, education pathways, sport and recreations, and youth voice.*
- *Focus Sector 3 – Strong Futures – Young Adults (Ages 18-24) – Focussing on employment, housing, transport, further education, social participation, and support for young families.*

The three (3)-sector model was selected because it allows actions to be targets, age-appropriate and accountable while still acknowledging that many initiatives will deliver outcomes across multiple cohorts.

The Strategy was designed in alignment with the WA Youth Action Plan, the Shire's Council Plan 2025-2035, Wellbeing Plan 2024-2028, and Access and Inclusion Plan 2024-2029. This suite of alignment ensures the Youth Development Strategy is not a standalone document but an integrated component of the Shire's broader community planning framework.

As with the Age Friendly Strategy, the Youth Development Strategy uses the same role classification framework to define how the Shire will deliver each action. Each action in the Action Plan identifies the Shire's function as one or more of the following:

- Provide – where the Shire delivers the service, program or infrastructure directly.

- Facilitate – where the Shire coordinates, enables, or supports others to deliver outcomes.
- Advocate – where the Shire uses its position and relationships to influence other levels of government or decision makers
- Fund – where the Shire allocates monetary or in-kind support to external stakeholders.
- Regulate – where the Shire applies its statutory planning and compliance powers to shape outcomes.

This classification supports transparency in how Council's resources and sphere of influence will be applied and sets realistic expectations around what falls within the Shire's direct control versus what requires partnership, advocacy, or facilitation with other levels of government and community partners.

The Action Plan is designed as a living document. It will be updated annually as priorities evolve, with form progress updates to Council and a mid-term review in 2028.

Implementation of the Strategy will be led by the Community and place Team, with cross-departmental input from Infrastructure, Development Services, Executive, Communications, Economic Development and Tourism.

A key governance mechanism established through the Strategy is the introduction of a Youth Leadership Advisory Group, which will guide Council decisions and ensure youth perspectives are embedded in Shire planning on an ongoing basis. This group will be established and operational within the first year of the Strategy's implementation.

The draft strategy and action plan has been sent for review to those community members who nominated to stay involved and also presented at an Access & Inclusion Committee meeting for their feedback. Any feedback received has been incorporated.

OPTIONS

Council has the following options:

- Option 1:** Council could choose to adopt the proposed Youth Development Strategy and Action Plan 2026-2031 as presented in Appendix 1.
- Option 2:** Council could choose not to adopt the proposed Youth Development Strategy and Action Plan 2026-2031 as presented in Appendix 1.
- Option 3:** Council could choose to suggest other modifications to the Youth Development Strategy and Action Plan 2026-2031 as presented in Appendix 1 and identify what those modifications are.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Executive Leadership Team

Manager Finance

Manager Community and Place

Local Community Groups

Strategic

Council Plan 2025-2035

Pillar 1: Community and cultural vitality

A strong, inclusive community supporting all cultures and generations.

Pillar 5: Strong governance, responsive leadership

Community-informed, responsive leadership and strong governance.

Policy Related

Policies should be reviewed at least every three (3) years to ensure compliance and relevance.

Financial

Nil in relation to the adoption of the Strategy however there will be a requirement for budget considerations relating to the implementation of the Action Plan over the five (5)-year period.

Legal and Statutory

Section 2.7(2)(b) of the *Local Government Act 1995* is applicable to Council's role in relation to policies and planning for the future of the district and states:


"2.7. Role of council

- (1) The council governs the local government's affairs and, as the local government's governing body, is responsible for the performance of the local government's functions.*
- (2) The council's governing role includes the following —*
 - (a) overseeing the allocation of the local government's finances and resources;*
 - (b) determining the local government's policies;*
 - (c) planning strategically for the future of the district;*
 - (d) determining the services and facilities to be provided by the local government in the district;*
 - (e) selecting the CEO and reviewing the CEO's performance;*
 - (f) providing strategic direction to the CEO.*
- (3) For the purpose of ensuring proper governance of the local government's affairs, the council must have regard to the following principles —*
 - (a) the council's governing role is separate from the CEO's executive role as described in section 5.41;*
 - (b) it is important that the council respects that separation.*
- (4) The council must make its decisions —*
 - (a) on the basis of evidence, on the merits and in accordance with the law; and*
 - (b) taking into account the local government's finances and resources.*
- (5) The council must have regard to the need to support an organisational culture for the local government that promotes the respectful and fair treatment of the local government's employees.*
- (6) The council has the other functions given to it under this Act or any other written law."*

SHIRE OF
York
YOUTH
DEVELOPMENT
STRATEGY
and
ACTION PLAN
2026-2031



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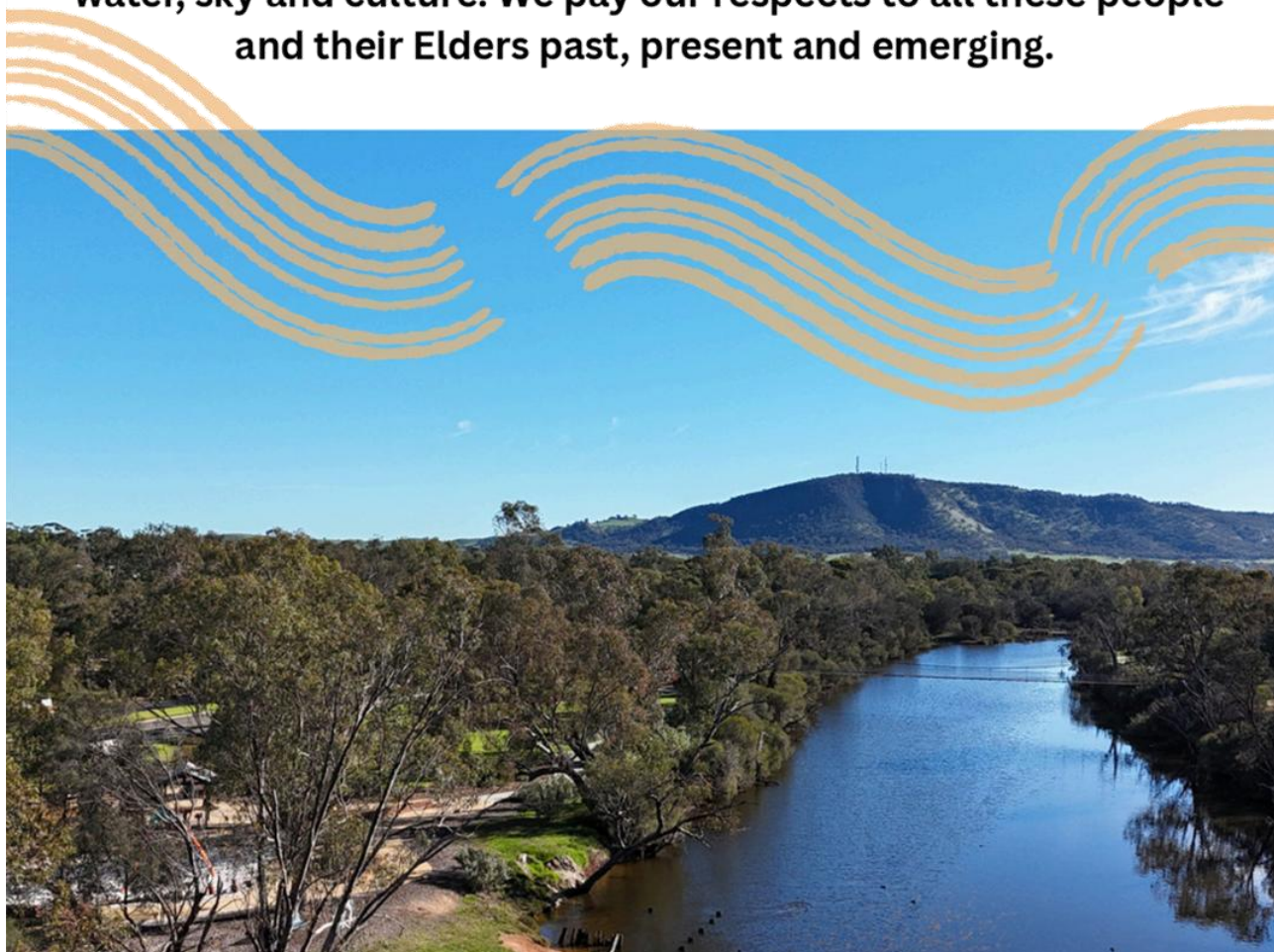
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1



Acknowledgement of Country

The Shire of York acknowledges the Ballardong people of the Noongar Nation who are the Traditional Owners of this country and recognise their continuing connection to land, water, sky and culture. We pay our respects to all these people and their Elders past, present and emerging.



2

Shire of York
 Youth Development Strategy
 & Action Plan 2026-2031

FOREWORD

In the Shire of York, our young people are at the heart of the region’s future and their voices, ambitions and wellbeing are vital to our shared success.

This Youth Development Strategy is a five-year plan that reflects our deep commitment to supporting children and young people aged 0 to 24 across their diverse life stages from early childhood to young adulthood.

We know that strong beginnings, community connection and meaningful participation build strong futures. That’s why this strategy was shaped by the experiences and insights of young people, families, educators, local services and community leaders.

The strong community spirit present in York provides many existing community and sporting groups catering to our young people for activities including various sports, playgroup, dance, story-time and many more.

We are proud to present this strategy as a guiding framework for positive change, and we look forward to working with our community to create an inclusive, inspiring and youth-friendly Shire for all.



Shire of York
 Youth Development Strategy
 & Action Plan 2026-2031

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EXECUTIVE SUMMARY

The Shire of York’s Youth Development Strategy and Action Plan 2026–2031 reflects a shared commitment to creating a connected, inclusive and vibrant Shire where children and young people are safe, supported, valued and empowered to thrive. Young people are central to York’s future, and their wellbeing, participation and opportunities matter at every stage of life, from early childhood through to young adulthood.

This Strategy takes a whole-of-community approach to supporting young people aged 0 to 24, recognising that different life stages bring different needs, aspirations and challenges. It provides a clear framework to guide planning, services, infrastructure and partnerships that respond to those needs in meaningful and practical ways. Actions are organised across three focus areas that support safe early starts, empowered adolescence and strong futures for young adults.

The Strategy has been informed by engagement with young people, families, educators, service providers and community organisations across the Shire. While engagement has shaped the direction of this work, the focus of the Strategy is firmly on outcomes, action and long-term impact.

Through its roles as provider, facilitator and advocate, the Shire will embed a youth lens across Council decision-making and community life. This Strategy represents an ongoing commitment to working alongside young people to ensure York remains a place where they can grow, contribute and build confident futures.



Cr Chris Gibbs
Shire President



Alina Behan
Temporary CEO

INTRODUCTION

The Shire of York's Youth Development Strategy is a whole-of-community plan that seeks to create an environment where every young person can thrive.

It recognises the important role young people play in shaping our community today and in the future.

It is about every child and young adult having the opportunity to grow without barriers and strive for what they want for their own lives.



This strategy covers the full developmental arc of childhood and youth including early childhood (0–9 years), youth (10–17 years) and young adults (18–24 years).

Each stage is marked by different needs, challenges and aspirations, and requires age-appropriate responses in services, infrastructure, programs and support systems.

A connected, inclusive and vibrant Shire where young people from all backgrounds and cultures are safe, supported, valued and empowered to reach their full potential

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Shire of York
Youth Development Strategy
& Action Plan 2026-2031

STRATEGIC ALIGNMENT

The Strategy captures the voices of young people, families, and local organisations who shared their perspectives through surveys, one-on-one conversations, and engagement with youth-focused community groups. Their lived experiences, ideas, and aspirations have directly shaped the priorities and actions outlined in this plan.

This Strategy has been designed to meet the needs of the community, to support other Shire plans and goals, and to align with the WA Youth Action Plan.



Image 2: Contribution and alignment of existing plans and strategies

WHY A YOUTH DEVELOPMENT STRATEGY FOR YORK

Young people want to be heard, understood and included in the decisions that affect them. This strategy gives structure to that aspiration, guiding how the Shire, community services, education providers, local Aboriginal groups and other partners can work together to deliver real outcomes.



It also supports the Shire’s broader community vision and Council Plan 2025-2035 goals by embedding a youth lens across planning, design, engagement and delivery



The strategy aligns with state and national frameworks supporting child and youth wellbeing, while focusing locally on the unique strengths, needs and aspirations of the York region.

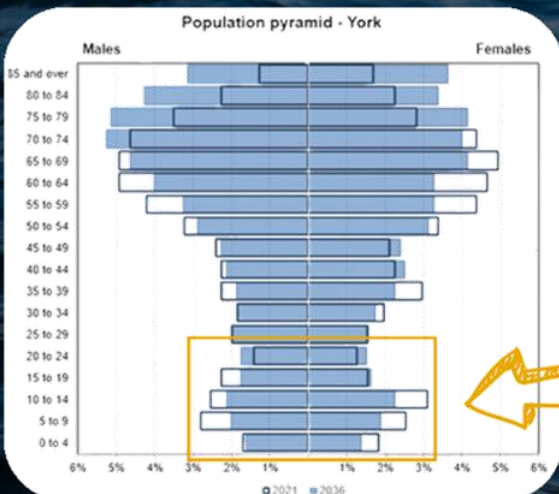


OUR YOUNG PEOPLE

The Shire of York is home to a diverse group of young people representing approximately 20% of the population. From babies and toddlers learning to understand the world, to young people navigating their path into work, study and adult life, our youth population is dynamic.



Many young people in York enjoy strong ties to family and community, Indigenous culture, participation in sport and recreation, and access to nature. However, like other regional towns they also face challenges such as limited transport, fewer education and training options, housing insecurity, mental health pressures, and reduced access to youth-specific services.



4.1% Indigenous

3649 Population

3.9% Speaks language other than English

24 AGE GROUP
20% aged 24 & under

213,159 Hectares in Shire

Graph 1: Current and forecast population displayed by age bracket and sex. Source: WA Tomorrow 12 – April 2025 release

Source: Australian Bureau of Statistics (2025) York 2021 Census All Person QuickStat

Shire of York
Youth Development Strategy
& Action Plan 2026-2031

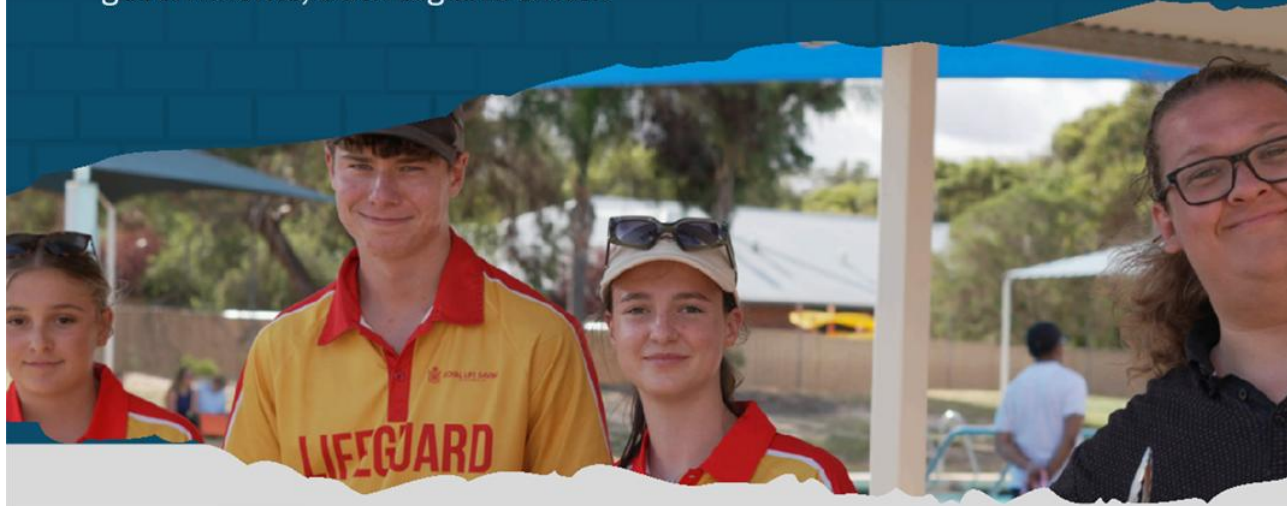
HOW WE BUILT THIS PLAN

The Shire of York’s Youth Development Strategy has been shaped through conversations and engagement with young people, families, service providers and community organisations who support youth across our region.

In mid-2025, the Shire launched a dedicated engagement process to hear directly from young people aged 0 to 24, as well as parents, WA Police, educators, early childhood networks, representatives of local Aboriginal youth, sporting clubs and other key voices in the community.

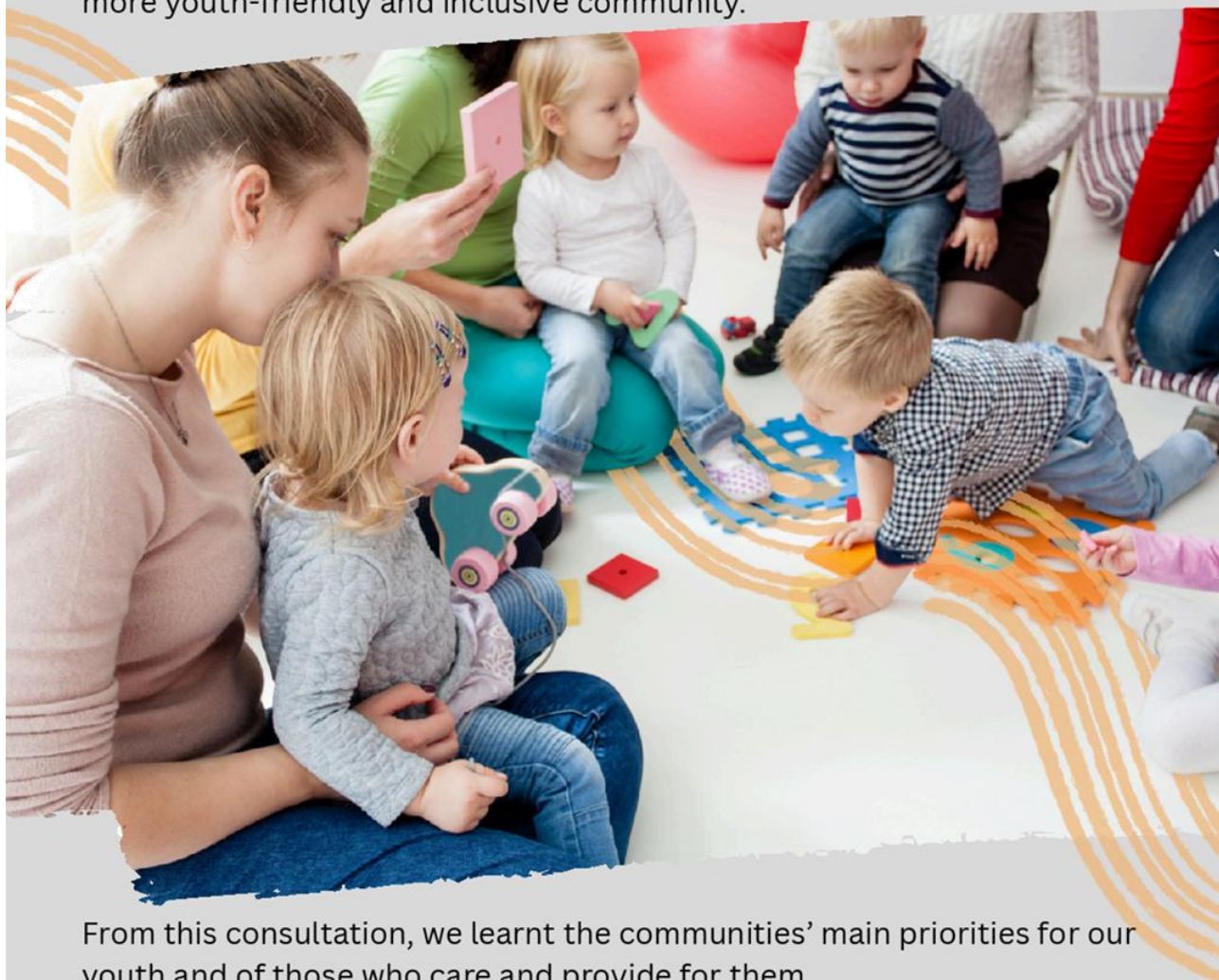
Surveys were distributed to gather a broad range of ideas, concerns and aspirations, while one-on-one conversations and visits to schools, early learning centres and service agencies allowed for deeper insight into the day-to-day experiences of our younger population and their families. This information was then combined with other community consultation responses received from the recent Shire of York Council Plan, the Wellbeing Plan and the Access and Inclusion Plan.

To ensure we delivered the most effective strategy, in-depth research was undertaken across the state and Australia to discover industry best practice and encompass ideas that have work for other local governments, both big and small.



HOW WE BUILT THIS PLAN

During the community consultation period, we were welcomed into people’s homes and community spaces, and grateful for the candid feedback received. The process has helped the Shire better understand what supports are working, where the gaps are, and how we can create a more youth-friendly and inclusive community.



From this consultation, we learnt the communities’ main priorities for our youth and of those who care and provide for them. This included the want for more support for children under the age of 5 to access important early learning, more childcare and play based opportunities; increased Aboriginal culture sharing; school aged children having a wider range of activities outside of school hours; job opportunities, training & transport options for young adults; and affordable sports and artistic activities for all ages.

WHAT WE HEARD

Across all age groups, the following themes and desires underpinned the responses we received during consultation:

Safe and Inclusive Spaces

An expressed desire for welcoming, accessible places where children and young people feel safe, respected, and included.

Connection and Belonging

Emphasis on strong community ties, friendships, and opportunities to connect with others, reducing isolation.

Activities and Things to Do

Consistent calls for more local events, recreation options, youth spaces, and creative or outdoor activities.

Environment and Outdoor Spaces

Appreciation for York's natural surroundings and a wish to protect and activate outdoor areas for play, recreation, and connection.

Affordability and Access to Services

Concern about costs of programs, limited service availability, and access barriers for families.

Learning and Pathways

Interest in learning through real-world experiences, local traineeships, creative learning, and mentoring opportunities.

Transport and Accessibility

Limited public or youth transport options affecting access to higher learning, sport, social, and employment opportunities.

Community Voice and Participation

Strong desire for children and young people to be heard, included, and involved in community decision-making.

Supportive Adults and Role Models

Recognition that caring, trustworthy adults such as coaches, teachers, youth workers, and community members play a vital role in supporting confidence and resilience.



Health and Wellbeing

Recognition of the need for mental health support, healthy lifestyles, and access to wellbeing programs.

YOUTH FOCUS SECTORS

Based on the feedback and ideas received, this Strategy and it’s resulting actions have been expressed through three youth focus sectors that help provide clear and impactful deliverables to specific age groups.





Some deliverables will provide outcomes across multiple age groups whilst others will be age specific. These focus sectors are:

- 
SAFE, SUPPORTIVE STARTS - EARLY CHILDHOOD
AGES 0 TO 9
- 
EMPOWERED AND CONNECTED YOUTH
AGES 10 TO 17
- 
STRONG FUTURES - YOUNG ADULTS
AGES 18 TO 24

INCLUSION, RESPECT AND REPRESENTATION

Across all age groups, youth want their views to be respected, not dismissed. They want the opportunity to participate in community life and shape where they live.

Across all youth focus sectors, the Shire will:

- 
 Develop a Shire-wide youth engagement framework that does not impede other deliverables
- 
 Ensure Shire events, projects and policies actively include young people’s voices
- 
 Promote diversity, inclusion and anti-discrimination across youth services
- 
 Showcase and celebrate local youth achievements in media and public spaces

SAFE, SUPPORTIVE STARTS



YOUTH FOCUS SECTOR 1 - AGES 0 TO 9

Children in their early years benefit from nurturing environments, play-based learning, and strong relationships with caring adults. Families in York emphasised the need for accessible early childhood programs, opportunities for outdoor and creative play, and stronger links between schools, community groups, and local services to support children’s wellbeing and development from the earliest years.

Some key concerns and needs identified by the community were:

Safe, and engaging playgrounds with more variety, shade, seating, and equipment suitable for different ages and abilities.

Referenced studies confirming that focused time, funding and opportunities provided in early childhood provides compounding returns

More and varied childcare options with concerns over waiting lists and inadequate capacity for different working arrangements.

Wanting more activities such as rhyme time, messy play, kinder gym, art/craft sessions, toddler swimming lessons, and indoor play for winter.

An expressed desire for community spaces, shared family-friendly hubs combining playgroup, youth group, seniors’ groups on different days.

Increased and ongoing connection and involvement between childcare, after school care, early years groups and local schools

EMPOWERED AND CONNECTED YOUTH


YOUTH FOCUS SECTOR 2 - AGES 10 TO 17

Adolescents are navigating identity, independence and new responsibilities. They expressed the need for safe gathering spaces, more youth events and better access to mental health support locally.

As they leave early childhood and move into upper primary and high school, it is important they are allowed the opportunity to discover who they are and explore who they want to be.

Some key concerns and needs identified by the community were:


A youth drop-in or activity centre as a safe, social place to hang out, with games, music, arts, and mentoring. 

 More things to do after school and during holidays like drama, music, Lego club, Dungeons & Dragons, PCYC-style programs.

Expanded sport and recreation options and improved rec centre, indoor facilities, gymnastics, jungle gyms, pump/BMX track. 

 Mental health and resilience support for youth mentoring, inclusion programs, and activities that build confidence and belonging.

Better education access with calls to extend York DHS to Year 12 or expand TAFE options and support in town. 

 More youth involvement and youth voice opportunities to contribute to ideas and projects, leadership roles, and creative expression in town.

STRONG FUTURES - YOUNG ADULTS



YOUTH FOCUS SECTOR 3 - AGES 18 TO 24

Young adults are making critical life decisions around study, work, relationships and housing. Many feel disconnected once they leave school and are seeking more opportunity and belonging. Whilst this age group are the most likely to leave town for work, education or expanded life experiences, those wanting to stay are looking for more local opportunities.

Some key concerns and wants identified by the community were:

Job creation & local employment pathways like traineeships, apprenticeships, mentoring & incentives for local businesses to hire.

Affordable housing options with a critical concern over limited rentals and lack of starter housing to help young adults stay in York.

Improved public transport especially to Northam, Perth, and other training or work centres.

Social and lifestyle opportunities such as more events, live music, family dining, and spaces for young people to gather.

Further education and training access locally with clearer pathways to Uni / TAFE, local study spaces, and CRC-based learning options.

Support for young families such as childcare, flexible work options, and community events that make York a place to build a future.

YOUTH DEVELOPMENT ACTION PLAN 2026-2031



The Youth Development Action Plan has been developed in alignment with the Youth Development strategy and by ongoing community consultation.

The following pages will outline the actions chosen to best deliver the future outcomes of each focus sector.

Each action will display the responsible Shire department involved and the Shire’s role in fulfilling the action.

The Shire’s roles are Provide, Facilitate, Advocate, Fund and Regulate.



The Shire delivers the service, program or infrastructure directly.



The Shire uses its statutory powers to make or enforce rules, policies or local laws.



The Shire uses its position and relationships to influence other levels of government, organisations, or decision-makers.

The Shire allocates budget towards Council approved projects and funding to support local projects by local groups



The Shire brings people together, supports coordination, and enables others to deliver outcomes.

FOCUS SECTOR 1 - ACTIONS

Safe Supportive Starts - Ages 0-9

#	Action	Shire's Role	Responsible Department
1.1	Explore options to improve playground accessibility and safety	Provide	Infrastructure
1.2	Support early years service providers to deliver parenting workshops, play-based learning programs and family support services	Advocate / Facilitate	Community & Place
1.3	Provide school holiday programming for early childhood with a focus on variety (creative, active and social) and co-design with youth input	Provide / Facilitate	Community & Place
1.4	Support diversified and alternative services and facilities to meet community demand	Advocate	Community & Place / Executive
1.5	Continue to provide weekly Story Time at the Shire library	Provide	Community & Place
1.6	Support new and existing childcare providers in expanding and/or providing alternative care options in York	Advocate / Facilitate	Community & Place / Executive



FOCUS SECTOR 2 - ACTIONS

Empowered & Connected Youth - Ages 10-17

#	Action	Shire's Role	Responsible Department
2.1	Provide school holiday programming for upper primary and high school ages with a focus on variety (creative, active, social) and co-design with youth input	Provide / Facilitate	Community & Place
2.2	Support the development of a youth space for young people to connect, and co-deliver activities such as music gigs, skate meets, and movie sessions	Facilitate / Advocate	Community & Place / Tourism
2.3	Support qualified mental wellness and mental health providers and organisations to provide workshops and ongoing programs in York for school aged youth	Facilitate / Advocate	Community & Place / Tourism
2.4	Introduce a Youth Leadership Advisory Group to guide decisions and inform Council on youth needs	Provide / Facilitate	Community & Place / Executive
2.5	Partner with schools, training providers and local businesses to increase exposure to TAFE, trade, and future career pathways	Advocate	Community & Place
2.6	Advocate for youth-friendly public transport options for school, work, training and social needs	Advocate	Executive / Community & Place
2.7	Promote the free access to Lumen Study Hub at the Community Resource Centre for all higher education and training needs	Provide	Community & Place



FOCUS SECTOR 3 - ACTIONS

Strong Futures, Young Adults - Ages 18-24

#	Action	Shire's Role	Responsible Department
3.1	Facilitate mentoring for young people to start their own creative projects or business opportunities	Facilitate	Community & Place / Economic Development
3.2	Advocate for affordable housing options for young adults and families	Advocate	Executive
3.3	Support qualified mental wellness and mental health providers and organisations to provide workshops and ongoing programs in York for young adults	Facilitate / Advocate	Community & Place / Tourism
3.4	Improve communication with youth by using platforms they already use or altering our messaging to reach them with local updates	Provide	Communications
3.5	Support and co-deliver regular local youth events such as music gigs, skate jams, open mic nights and movie sessions	Facilitate / Advocate	Community & Place
3.6	Introduce a Youth Leadership Advisory Group to guide decisions and inform Council on youth needs	Provide / Facilitate	Community & Place / Executive
3.7	Partner with schools, training providers and local businesses to increase exposure to TAFE, trade, and future career and study pathways	Advocate	Community & Place



GOVERNANCE, IMPLEMENTATION & MEASURING SUCCESS

The Shire of York Youth Development Strategy will be led by the Shire’s Community and Place Team, in partnership with other Shire departments, local schools, youth-serving organisations, community groups, young people, parents and carers, and key service providers. The Shire will take a whole-of-community implementation approach, ensuring that youth voices are actively included in planning, delivery, and review processes.

Implementation of the Strategy will be aligned with the Shire’s broader strategic and operational frameworks, including the Council Plan, Access and Inclusion Plan, Age-Friendly Strategy, Wellbeing Plan, and Local Planning Strategy. This alignment will ensure that actions supporting children and young people are integrated across Council functions and community initiatives and using Shire resources efficiently.

Success will be measured through the delivery of the Youth Action Plan and the achievement of outcomes that strengthen opportunities, wellbeing, and participation for young people across the Shire. The Action Plan will remain a living document, updated as priorities evolve and informed by ongoing consultation with young people and community stakeholders.

Progress reporting will occur as key milestones are reached, with formal updates provided annually to Council and shared with the community through appropriate communication channels such as the Shire website, youth networks, community groups and social media. A mid-term review in 2028 will evaluate achievements, identify emerging needs, and refine the Strategy to ensure it remains relevant and responsive.



FINAL WORD

The Youth Development Strategy and Action Plan 2026–2031 marks a shared commitment to nurturing the youngest members of our community through every stage of their journey. It recognises that young people are not only the leaders, creators and change-makers of tomorrow, they are valued contributors of York today.

Throughout this process, we listened. We heard from children discovering their world, teenagers exploring identity and independence, young adults carving out their future, and the families, educators, services and community members who support them.

Their voices have shaped this Strategy, reminding us all that strong foundations, meaningful opportunities and a sense of belonging are essential for every young person to thrive.

The Shire of York is proud to stand alongside our community in championing the ideas, energy and potential of young people. As this Strategy comes to life through programs, partnerships, infrastructure and continuous engagement we will work to ensure our community remains a place where young people are safe, supported, confident and empowered.

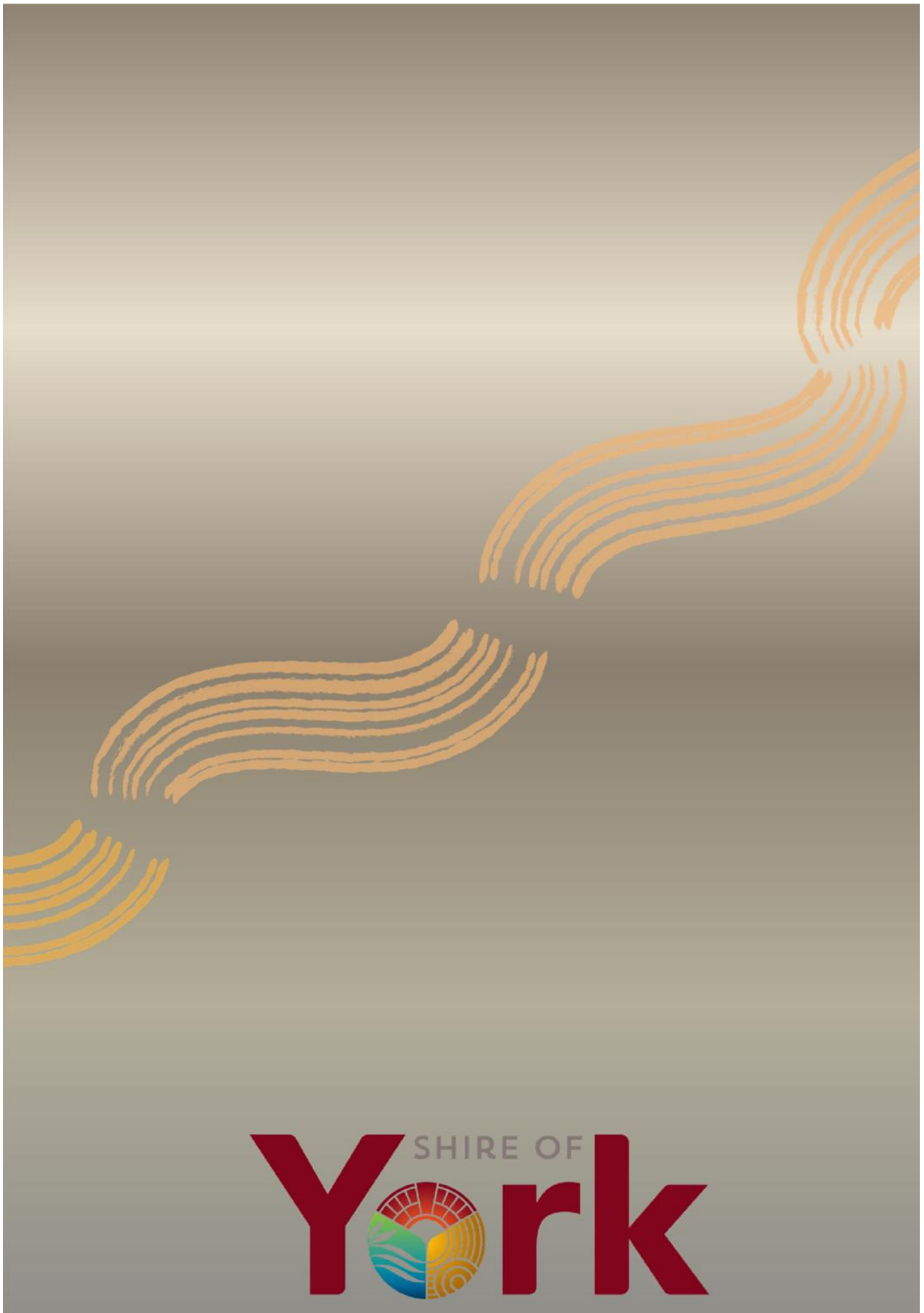
This is not a final step, but the beginning of a renewed focus on youth wellbeing and participation. Over the next five years, we will continue learning from and with our young people, adapting as needs evolve and celebrating achievements along the way.

Together, we can build a future where every young person in the Shire of York has the opportunity to grow, contribute, dream boldly and succeed.





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SY041-05/26 NEW POLICY - PRIVACY

File Number:	4.9680
Author:	Abi Parker, Governance Officer
Authoriser:	Alina Behan, Temporary Chief Executive Officer
Previously before Council:	Nil
Disclosure of Interest:	Nil
Appendices:	1. Draft - Privacy Policy

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative

PURPOSE OF REPORT

The purpose of this report is to present a proposed new policy relating to the Shire's commitment to privacy and the ethical, transparent and proper handling of personal information. This report seeks Council adoption of this draft Policy, presented in Appendix 1.

BACKGROUND

The *Information Commissioner Act 2024* (IC Act) and the *Privacy and Responsible Information Sharing Act 2024* (PRIS Act) received Royal Assent on 6 December 2024. The IC Act establishes the new Information Commissioner, who is responsible for overseeing the *Freedom of Information Act 1992* (FOI Act) and privacy matters in WA.

The PRIS Act establishes a privacy regulatory framework that aims to protect personal information handled by the WA public sector, which comes into effect on 1 July 2026. Under the PRIS Act, a Privacy Policy is required for government organisations handling personal information.

COMMENTS AND DETAILS

The adoption of the proposed Policy will support organisational readiness for the PRIS Act and will be in accordance with the Information Privacy Principles (IPPS). These principles outline how IPP entities must handle personal information, as detailed in the proposed Policy.

It endeavours to provide clear guidance regarding how the Shire collects, uses, stores and discloses personal information and the rights of individuals in relation to their information.

The Policy will also provide details on how individuals may submit privacy complaints if they feel that their information has been mismanaged, in accordance with the IPPS.

OPTIONS

Council has the following options:

Option 1: Council could choose to adopt the proposed Privacy Policy, as presented in Appendix 1.

Option 2: Council could choose to suggest further changes to the Privacy Policy and identify what those changes are.

Option 3: Council could choose not to adopt the Privacy Policy.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Executive Leadership Team

Administration

WALGA

PRIS Reference Group

Strategic

Council Plan 2025-2035

Pillar 5: Strong governance, responsive leadership

Community-informed, responsive leadership and strong governance.

Policy Related

Policies should be reviewed at least every three (3) years to ensure relevance and compliance.

Financial

Nil in relation to the adoption of a policy.

Legal and Statutory

Section 2.7(2)(b) of the *Local Government Act 1995* is applicable and states:

“2.7. Role of council

- (1) The council governs the local government’s affairs and, as the local government’s governing body, is responsible for the performance of the local government’s functions.*
- (2) The council’s governing role includes the following —*
 - (a) overseeing the allocation of the local government’s finances and resources;*
 - (b) determining the local government’s policies;*
 - (c) planning strategically for the future of the district;*
 - (d) determining the services and facilities to be provided by the local government in the district;*
 - (e) selecting the CEO and reviewing the CEO’s performance;*
 - (f) providing strategic direction to the CEO.*
- (3) For the purpose of ensuring proper governance of the local government’s affairs, the council must have regard to the following principles —*
 - (a) the council’s governing role is separate from the CEO’s executive role as described in section 5.41;*
 - (b) it is important that the council respects that separation.*
- (4) The council must make its decisions —*
 - (a) on the basis of evidence, on the merits and in accordance with the law; and*
 - (b) taking into account the local government’s finances and resources.*
- (5) The council must have regard to the need to support an organisational culture for the local government that promotes the respectful and fair treatment of the local government’s employees.*
- (6) The council has the other functions given to it under this Act or any other written law.”*

Risk Related

A Privacy Policy is required under the *Privacy and Responsible Information Sharing Act 2024*. Due to this, there is a risk of non-compliance if a Privacy Policy is not in effect before 1 July 2026.

Workforce

The scope of this report can be managed within current operational capacity. However, this legislation has had, and will continue to have an impact on resources.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION**090526****Moved: Cr Denese Smythe****Seconded: Cr Kevin Trent****That, with regard to New Policy - Privacy , Council:**

- 1. Adopts the Governance Policy 'Privacy', as presented in Appendix 1.**
- 2. Authorises the Temporary Chief Executive Officer to make any minor formatting and typographical changes to the Policy prior to publication.**

In Favour: Crs Chris Gibbs, Denese Smythe, Elaine Ashford, Monique Hutchinson, Kevin Trent and Melissa Welsh

Against: Nil

CARRIED 6/0

GOVERNANCE POLICIES

Privacy



Policy Number:	G30
Relevant Delegation:	Not Applicable
Adoption Details:	TBC
Last Review Details:	Not Applicable

POLICY OBJECTIVE:

To outline the Shire of York's (Shire) commitment to the responsible and secure management of personal information. This policy establishes the framework for how the Shire collects, uses and manages personal information, while protecting individual privacy and supporting effective public administration.

POLICY SCOPE:

This policy applies to everyone who works with or for the Shire, including:

- Elected Members;
- Employees;
- Contractors;
- Consultants and service providers;
- Volunteers; and
- External partners.

POLICY STATEMENT:

INTRODUCTION

The Shire values and respects the privacy of residents, customers, employees, and stakeholders. The Shire is committed to ensuring that personal and sensitive information is handled with integrity and transparency.

The Shire will manage personal information in accordance with the Information Privacy Principles (IPPs) under the *Privacy and Responsible Information Sharing Act 2024* (the PRIS Act) and other relevant legislation. These principles govern the way in which we collect, use, disclose, store and dispose of your personal information.

In implementing this policy, the Shire will ensure that:

- Personal information is collected only where necessary for the performance of the Shire's functions and activities;
- Personal and sensitive information is handled, stored and protected in a responsible and secure manner;
- Access to personal information is limited to authorised personnel in the course of performing their duties;
- Personal information is retained and disposed of in accordance with approved records management practices and the General Retention and Disposal Authority for Local Government Records; and

-
- Individuals' privacy rights are respected and protected in the delivery of Shire services.

COLLECTION OF INFORMATION

PERSONAL INFORMATION COLLECTED

The Shire collects personal and sensitive information where it is necessary to perform its statutory functions, deliver services, and administer local government activities. Personal information is collected in a lawful and appropriate manner in accordance with the PRIS Act.

Types of personal information collected include:

- Name and address;
- Phone number and email;
- Signatures;
- Multimedia information (e.g. photographs or video recordings);
- Financial information (e.g. bank account or credit card details); and
- Identity documents (e.g. passport or driver's licence).

In some circumstances the Shire may also collect sensitive personal information, such as:

- Racial or ethnic origin;
- Health (e.g. disability or injury records)
- Criminal history; and
- Biometric data (e.g. CCTV).

The Shire, on occasion receives unsolicited personal or sensitive personal information. While efforts will be made to avoid collecting unnecessary information, any such information received will be handled in accordance with this Policy.

HOW PERSONAL INFORMATION IS COLLECTED

The Shire collects personal information that is directly provided by an individual, their representative or an authorised third party.

This may occur when an individual:

- Completes electronic or paper-based forms;
- Contacts the Shire via phone, email, post or in-person;
- Makes a complaint, request or enquiry;
- Applies for permits, grants, licences or services; or
- Attends community events and Council meetings.

When the Shire collects personal information a privacy collection notice will be made available, where reasonably practicable. The notice will explain the purpose of collection and the parties or organisation to whom the Shire typically discloses the information.

AUTOMATICALLY COLLECTED INFORMATION

The Shire's website may use Cookies to collect standard internet log information and visitor behaviour information in an anonymous form. This information is used to evaluate visitors use of the website and to compile statistical reports on website activity for the Shire of York.

The Shire will not use the information collected to track or to collect any Personally Identifiable Information (PII) of visitors to our site. We will not link, or seek to link, an IP address with the identity of a computer user.

SHARING INFORMATION

Information may be shared if:

- Required under the *Freedom of Information Act 1992* (the FOI Act);
- Ordered by a court;
- Required or authorised by law;
- Needed to complete the purpose for which it was collected;
- Needed to recover money owed to the Shire; or
- You have given consent.

The Shire does not share personal information outside Australia unless required by law.

REMAINING ANONYMOUS

You may remain anonymous when dealing with the Shire unless the law requires your identity or it is impractical to proceed without it.

UPDATING OR CORRECTING INFORMATION

Under the FOI Act, individuals have the right to access and correct their personal information. Property owners, residents, and business operators within the Shire are responsible for notifying the Shire of any changes to their contact details, either by using the prescribed form or by submitting a written request.

MANAGING ACCESS TO PERSONAL INFORMATION

Access to personal information is restricted based on operational need and is regularly reviewed to ensure compliance with the PRIS Act.

- Access to the Shire's records by employees and contractors is regulated according to role-based security classifications.
- Access to the Shire's records by the general public is in accordance with the FOI Act and in accordance with Part 5 Division 7 of the *Local Government Act 1995* (the LG Act).
- Access to the Shire's records by Elected Members is through the CEO, in accordance with the LG Act and this Policy.

COMPLAINTS

The Shire's Privacy Officer can be contacted using the following methods:

Email: records@york.wa.gov.au

Post: PO Box 22
York WA 6302

To make a complaint about how the Shire handles personal information, you should complete the designated complaints form on the Shire's website or contact the Privacy Officer. The Shire will endeavour to respond within 30 days of receiving the complaint.

Commented [AB1]: Are we modifying the complaints form? Or is there separate privacy complaints form?

Commented [AB2]: Is there a legislated timeframe?

As soon as reasonably practicable.

KEY TERMS/DEFINITIONS:

Term	Definition
Cookies	Small files stored on your device to help websites remember your visits and activity.
Personal Information	<p>(a) means information or an opinion, whether true or not, and whether recorded in a material form or not, that relates to an individual, whether living or dead, whose identity is apparent or can reasonably be ascertained from the information or opinion; and</p> <p>(b) includes information of the following kinds to which paragraph (a) applies —</p> <ul style="list-style-type: none"> (i) a name, date of birth or address; (ii) a unique identifier, online identifier or pseudonym; (iii) contact information; (iv) information that relates to an individual’s location; (v) technical or behavioural information in relation to an individual’s activities, preferences or identity; (vi) inferred information that relates to an individual, including predictions in relation to an individual’s behaviour or preferences and profiles generated from aggregated information; (vii) information that relates to one (1) or more features specific to the physical, physiological, genetic, mental, behavioural, economic, cultural or social identity of an individual; <p><i>Privacy and Responsible Information Sharing Act 2024 (WA)</i></p>
Sensitive Personal Information	<p>means personal information —</p> <p>(a) that relates to an individual’s —</p> <ul style="list-style-type: none"> (i) racial or ethnic origin; or (ii) gender identity, in a case where the individual’s gender identity does not correspond with their designated sex at birth; or (iii) sexual orientation or practices; or (iv) political opinions; or (v) membership of a political association; or (vi) religious beliefs or affiliations; or (vii) philosophical beliefs; or (viii) membership of a professional or trade association; or (ix) membership of a trade union; or

	(x) criminal record; or (b) that is health information; or (c) that is genetic or genomic information (other than health information); or (d) that is biometric information; or (e) from which information of a kind referred to in any of paragraphs (a) to (d) can reasonably be inferred; <i>Privacy and Responsible Information Sharing Act 2024 (WA)</i>
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Responsible Officer: Chief Executive Officer
 Contact Officer: Manager Governance and People
 Relevant Legislation: Privacy and Responsible Information Sharing Act 2024 (WA)
 Information Commissioner Act 2024 (WA)
 Freedom of Information Act 1992 (WA)
 Local Government Act 1995 (WA)
 State Records Act 2000 (WA)

Review History				
<i>Former Policy No.:</i> N/A				
Council Adoption	Date		Resolution No.	
Reviewed	Date		Resolution No.	
Reviewed	Date		Resolution No.	
Reviewed	Date		Resolution No.	

SY042-05/26 INVESTMENTS - APRIL 2026

File Number:	4.9726
Author:	Denise Gobbart, Manager Finance
Authoriser:	Anneke Birleson, Acting Executive Manager Corporate & Community Services
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	1. Investment Register - April 2026

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative

PURPOSE OF REPORT

This report presents the balance and distribution of investments held by the Shire of York to Council.

BACKGROUND

Policy F4 - Investment requires Council to review the performance of its investments monthly. In accordance with the Policy, a report of investments is presented to Council to provide a summary of investments held by the Shire of York.

COMMENTS AND DETAILS

The Shire of York Investment Portfolio includes the following items that highlight Council's investment portfolio performance:

1. Council's Investments
2. Application of Investment Funds
3. Investment Performance

Details of the Shire's current term deposits and bank balances are presented in Appendix 1.

There were two (2) maturing municipal investments, that were reinvested with NAB as follows:

- (NAB TD LC293868) the interest was drawn down and the balance of \$1,500,000 was reinvested for 60 days at 4.40%.
- (NAB TD LC293869) of the original \$2,500,000 investment, \$500,000 plus the interest was drawn down and the remaining balance of \$2,000,000 was reinvested for 30 days at 3.95%.

2025/26 Year to Date (YTD) Municipal interest totalling \$61,540.75 has been received and receipted as at 30 April 2026.

As reported at the November Ordinary Meeting, Officers had planned to undertake a review of Policy F4 – Investments and present it to the Audit, Risk and Improvement Committee at its December 2025 meeting. Unfortunately, resources have been directed towards other key priorities. The review will be undertaken prior to the Audit, Risk and Improvement Committee Meeting to be held in June 2026.

OPTIONS

Not applicable

IMPLICATIONS TO CONSIDER**Consultative**

Standard and Poor's Australia - Global ratings

Financial institutions

StrategicCouncil Plan 2025-2035

Pillar 5: Strong governance, responsive leadership

Community-informed, responsive leadership and strong governance.

The Shire's public finances are sustainable in the short and long-term.

Policy Related

F4 Investment

Delegation 1.1.19 - Power to Invest and Manage Investments

Financial

Revenue from investments is a funding source for the Shire and assists in maintaining the value of reserve funds. Policies and procedures are in place to ensure appropriate, responsible, and accountable measures protect the Shire's funds.

Legal and Statutory

Section 6.14 of the *Local Government Act 1995* is applicable and states:

“6.14. Power to invest

- (1) *Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the Trustees Act 1962 Part III.*
- (2A) *A local government is to comply with the regulations when investing money referred to in subsection (1).*
- (2) *Regulations in relation to investments by local governments may —*
 - (a) *make provision in respect of the investment of money referred to in subsection (1); and*
 - [(b) deleted]*
 - (c) *prescribe circumstances in which a local government is required to invest money held by it; and*
 - (d) *provide for the application of investment earnings; and*
 - (e) *generally provide for the management of those investments.”*

Regulations 19 and 19C of the *Local Government (Financial Management) Regulations 1996* are applicable and state:

“19. Investments, control procedures for

- (1) *A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.*
- (2) *The control procedures are to enable the identification of —*
 - (a) *the nature and location of all investments; and*
 - (b) *the transactions related to each investment.*

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

- (1) *In this regulation —*

authorised institution means —

- (a) *an authorised deposit-taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or*
- (b) *the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;*

foreign currency means a currency except the currency of Australia.

- (2) *When investing money under section 6.14(1), a local government may not do any of the following —*
 - (a) *deposit with an institution except an authorised institution;*
 - (b) *deposit for a fixed term of more than 3 years;*
 - (c) *invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;*
 - (d) *invest in bonds with a term to maturity of more than 3 years;*
 - (e) *invest in a foreign currency.”*

Risk Related

Funds are invested with various financial institutions in accordance with the global credit framework outlined in the Shire’s investment policy to reduce risk.

A review of Policy F4 – Investments will be undertaken to update credit rating requirements and the spread of investments, ensuring compliance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

Workforce

The scope of this report can be managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION
100526

Moved: Cr Monique Hutchinson Seconded: Cr Denese Smythe

That, with regard to Investments - April 2026, Council:

1. Receives and notes the Shire of York Investment Portfolio, as presented in Appendix 1.

In Favour: Crs Chris Gibbs, Denese Smythe, Elaine Ashford, Monique Hutchinson, Kevin Trent and Melissa Welsh

Against: Nil

CARRIED 6/0



SHIRE OF YORK INVESTMENT PORTFOLIO
30 April 2026

Reference	Deposit Institution	S & P's	Investment Date	Maturity Date		Investment Value	% of total portfolio	Investment Rate	Value at maturity	Total Interest to be paid at maturity
MUNICIPAL - Interest Bearing NCDs/TDs										
LIA Funding	Westpac Banking Corp	AA-	Thursday, 20 November 2025	Saturday, 20 June 2026	212	3,000,000.00	27%	4.40%	3,076,668.49	76,668.49
Muni	National Australia Bank	AA-	Tuesday, 28 April 2026	Thursday, 28 May 2026	30	2,000,000.00	18%	3.95%	2,006,493.15	6,493.15
Muni	National Australia Bank	AA-	Friday, 27 March 2026	Tuesday, 26 May 2026	60	1,500,000.00	13%	4.40%	1,510,849.32	10,849.32
MUNICIPAL - Interest Bearing NCDs/TDs						6,500,000.00	58%	4.25%	6,594,010.96	94,010.96
MUNICIPAL - Other funds										
Flex-i	Municipal Account 118630623	A-				1,383,045.07	12%	0.00%	1,383,045.07	0.00
	Westpac	AA-				32,349.50	0%	0.15%	32,349.50	0.00
	AMP Business Saver	BBB+				25.92	0%	2.00%	25.92	0.00
MUNICIPAL - Other						1,415,420.49	13%		1,415,420.49	0.00
RESERVE - Interest Bearing NCDs/TDs										
	Westpac Banking Corp	AA-	Friday, 12 December 2025	Tuesday, 9 June 2026	179	1,051,127.91	9%	4.46%	1,074,118.53	22,990.62
	Westpac Banking Corp	AA-	Wednesday, 21 January 2026	Tuesday, 21 July 2026	180	633,599.63	6%	4.49%	647,629.09	14,029.46
	Westpac Banking Corp	AA-	Thursday, 20 November 2025	Saturday, 20 June 2026	212	1,015,000.00	9%	4.40%	1,040,939.51	25,939.51
RESERVE - Interest Bearing NCDs/TDs						2,699,727.54	24%	4.48%	2,762,687.12	62,959.58
RESERVE - Other funds										
	Reserve Acct 119521748	A-				6,151.87	0%	0.00%	6,151.87	0.00
RESERVE - Other						6,151.87	0%		6,151.87	0.00

TRUST - Interest Bearing NCDs/TDs										
T2/SUBDIVISIONS	Bendigo Bank	A-	Thursday, 29 January 2026	Friday, 29 May 2026	120	39,370.01	0.35%	3.05%	39,764.79	394.78
T40 I/SECTIONS 2513	Bendigo Bank	A-	Thursday, 29 January 2026	Friday, 29 May 2026	120	36,935.48	0.33%	3.05%	37,305.85	370.37
T77 C/OVERS 2514	Bendigo Bank	A-	Thursday, 29 January 2026	Friday, 29 May 2026	120	45,573.16	0.41%	3.05%	46,030.14	456.98
TRUST - Interest Bearing NCDs/TDs						121,878.65	1%	3.05%	123,100.78	1,222.13
TRUST - Other funds										
Trust Acct 118630649		A-				391,462.64	4%	0.00%	391,462.64	0.00
TRUST - Other						391,462.64	4%		391,462.64	0.00
TOTALS						11,134,641.19	100%	3.93%	11,292,833.85	158,192.66

Reconciliation

by rating	Value of Investments/Bank accounts	
AA-	9,232,077.04	83%
A-	1,902,538.23	17%
BBB+	25.92	0%
TOTAL	11,134,641.19	100%

Summary of Amounts				
TD's by bank		Bank Accounts - Bendigo Bank		
Bendigo Bank	121,878.65	1%	Municipal	1,383,045.07
AMP Banking	0.00	0%	Reserve	6,151.87
National Australia Bar	3,500,000.00	38%	Trust	391,462.64
Westpac Banking Corp	5,699,727.54	61%	AMP At call	0.00
			AMP Notice	25.92
			Wespac Flex-i	32,349.50
	9,321,606.19	100%	30-Apr-26	\$ 1,813,035.00

Total Cash 11,134,641.19

Interest Earnings			Total Cash by Fund	
Fund	Adopted Budget	Year to Date Actual	Fund	
Municipal	\$ 50,000.00	\$ 61,540.75	Municipal	7,915,420.49
Reserve	\$ 100,000.00	\$ 59,736.10	Reserve	2,705,879.41
Trust	\$ -	\$ -	Trust	513,341.29
Total	\$ 150,000.00	\$ 121,276.85	Total	11,134,641.19

SY043-05/26 FINANCIAL REPORT - APRIL 2026

File Number:	4.9726
Author:	Denise Gobbart, Manager Finance
Authoriser:	Anneke Birleson, Acting Executive Manager Corporate & Community Services
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	1. Monthly Financial Report - April 2026 2. Creditor Payments - April 2026 3. Business & Purchase Card Transactions - April 2026

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative

PURPOSE OF REPORT

This report presents the statement of financial activity, creditors payment listing and purchasing card transactions to Council for noting.

BACKGROUND

Local governments are required to prepare general purpose financial reports in accordance with the *Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996* and the Australian Accounting Standards.

A statement of financial activity and any accompanying documents are to be presented to the Council at an ordinary meeting of the Council within two (2) months after the end of the month to which the statement relates. The Statement of Financial Activity summarises the Shire's operating activities and non-operating activities. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid is to be presented to Council and be recorded in the minutes of the meeting at which the list was presented.

COMMENTS AND DETAILS

This report is presented for Council's consideration and provides information for the period ending 30 April 2026 and includes the following:

1. Monthly Statements
2. List of Creditor Payments
3. List of Business & Purchasing Card Transactions

The following information provides balances for key financial areas for the Shire of York's financial position as at 30 April 2026.

List of Payments for April 2026

A list of accounts paid from the Municipal Fund and Trust Fund under the Temporary Chief Executive Officer's delegated authority for the month of April 2026 is presented to Council for noting.

Outstanding Rates and Services

The total outstanding rates balance as at 30 April 2026 was \$2,413,137 compared to \$2,463,519 as at 30 April 2025. Final notices were sent out in October 2025.

TABLE 1.

CURRENT YEAR	PROPERTIES	30/04/2026	%		PROPERTIES	30/04/2025	%
3 years and over	101	\$959,765	38%		96	\$886,598	36%
2 years and over	145	\$284,362	11%		125	\$259,100	11%
1 year and over	208	\$383,340	15%		223	\$437,963	18%
Total Aged		\$1,627,467	64%			\$1,583,661	64%
Current Rates	1043	\$785,670	36%		1043	\$879,857	36%
Total Rates Outstanding		\$2,413,137	100%			\$2,463,519	100%

**Minor differences in percentage calculations are due to rounding errors as percentages are displayed as whole numbers.*

715 properties are on an instalment plan and represent approximately 5.5% of the total rates outstanding.

An appropriately qualified and experienced debt collection contractor has been appointed to assist in resolving outstanding debts. Officers continue to administer payment arrangements outside of the ordinary payment options in line with the current Policy F1 - Revenue Collection.

Outstanding Sundry Debtors

The figure for total outstanding sundry debtors as at 30 April 2026 was \$160,689.92 compared to \$1,116,079.74 as at 30 April 2025.

Aged sundry debtors greater than ninety (90) days amount is mainly due to three (3) debtors being a BAS refund, a final claim on a road project (paid in May), and the other is a project contribution where further information is to be provided prior to payment being made.

The greater than sixty (60) days are made up of smaller debts with no single-issue dominating.

Current aged debtors is mainly due to two (2) debtors being a funding reimbursement of \$11,519 and standpipe water use totalling \$27,201.

Generally, the aged debts are made up of smaller debts with no single-issue dominating.

TABLE 2.

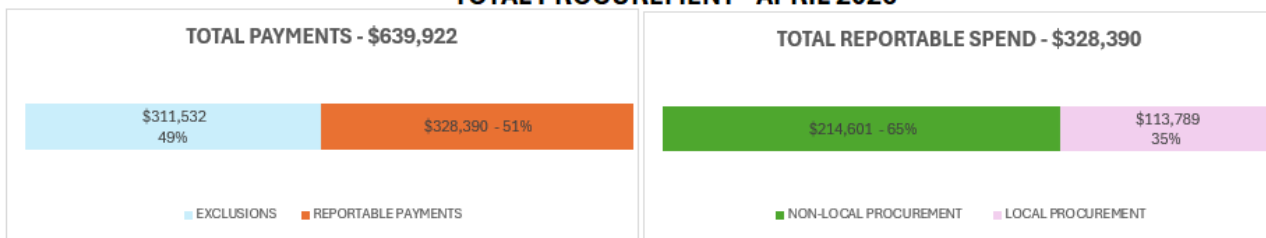
CURRENT YEAR	30/04/2026	%		30/04/2025	%
90 days and over	\$93,114.58	56%		\$24,804.65	2%
60 days and over	\$10,040.24	6%		\$629.50	0%
30 days and over	\$0.00	0%		\$1,595.17	0%
Current	\$62,065.10	38%		\$1,093,124.07	98%
Total Debtors Outstanding	\$165,219.92	100%		\$1,120,153.39	100%
Credits	-\$4,530.00			-\$4,073.65	
Total Including Credits	\$160,689.92			\$1,116,079.74	

**Minor differences in percentage calculations are due to rounding errors as percentages are displayed as whole numbers.*

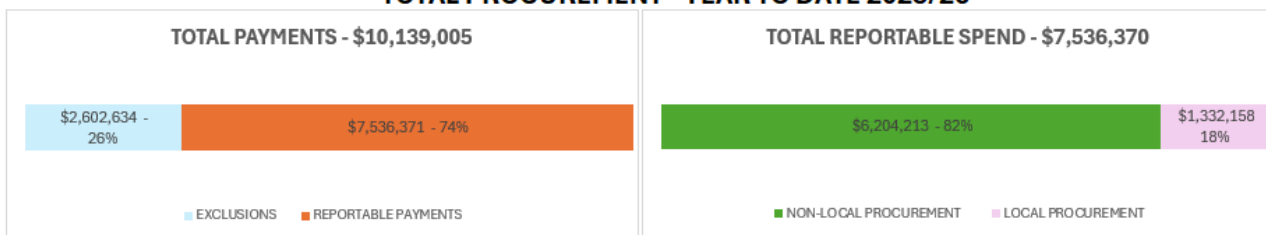
Local Procurement

To support the local economy, Council commits to spending locally where possible and reasonably practicable. For the month of April 2026, Officers report the following in relation to local procurement, noting that 35% of payments were made to local businesses by the end of April with the year-to-date (YTD) figure currently standing at 18%.

TOTAL PROCUREMENT - APRIL 2026



TOTAL PROCUREMENT - YEAR TO DATE 2025/26



The above figures provide an indication of the levels of local procurement as a percentage of reportable payments. It is important to note that in the development of the above tables, several exclusions apply and are not included in the reportable totals. These include, but are not limited to, payments made for the following:

1. Superannuation
2. Goods and Services Tax
3. Department of Fire and Emergency Services
4. Local Government Insurance Services
5. WA Local Government Association
6. WA Treasury Corporation
7. Office of the Auditor General
8. Utilities (Synergy, Telstra, Water Corporation)
9. Placement of Shire term deposits
10. Elected Member Allowances

OPTIONS

Not applicable

IMPLICATIONS TO CONSIDER

Consultative

Not applicable

Strategic

Council Plan 2025-2035

Pillar 5: Strong governance, responsive leadership
 Community-informed, responsive leadership and strong governance

Policy Related

- F2 Procurement
- F6 Credit Cards

F5 Authority to make payments from Trust and Municipal Funds

DL 1.1.17 Payments from the Municipal or Trust Funds

Financial

This report and its appendices provide a summary of the financial position of the Shire at the end of the reporting period. The prior year figures reported are an actual following the finalisation of the 2024/25 Annual Financial Report.

Legal and Statutory

Section 6.10 of the *Local Government Act 1995* is applicable and states:

“6.10. Financial management regulations

Regulations may provide for —

- (a) *the security and banking of money received by a local government; and*
- (b) *the keeping of financial records by a local government; and*
- (c) *the management by a local government of its assets, liabilities and revenue; and*
- (d) *the general management of, and the authorisation of payments out of —*
 - (i) *the municipal fund; and*
 - (ii) *the trust fund,**of a local government.”*

Regulations 13, 13A, 34 and 35 of the Local Government (Financial Management) Regulations 1996 are applicable and state:

“13. Payments from municipal fund or trust fund by CEO, CEO’s duties as to etc.

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee’s name; and*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing —*
 - (a) *for each account which requires council authorisation in that month —*
 - (i) *the payee’s name; and*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction;**and*
 - (b) *the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under subregulation (1) or (2) is to be —*
 - (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

13A. Payments by employees via purchasing cards

- (1) *If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —*
 - (a) *the payee's name;*
 - (b) *the amount of the payment;*
 - (c) *the date of the payment;*
 - (d) *sufficient information to identify the payment.*
- (2) *A list prepared under subregulation (1) must be —*
 - (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

34. Financial activity statement required each month (Act s. 6.4)

- (1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for the previous month (the **relevant month**) in the following detail —*
 - (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
 - (b) *budget estimates to the end of the relevant month; and*
 - (c) *actual amounts of expenditure, revenue and income to the end of the relevant month; and*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.*
- (1B) *The detail included under subregulation (1)(e) must be structured in the same way as the detail included in the annual budget under regulation 31(1) and (3)(a).*
- (1C) *Any information relating to exclusions from the calculation of a budget deficiency that is included as part of the budget estimates referred to in subregulation (1)(a) or (b) must be structured in the same way as the corresponding information included in the annual budget.*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*
 - [(a) deleted]*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity must be shown according to nature classification.*
- (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
 - (a) *presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*

- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

35. Financial position statement required each month

- (1) *A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month (the previous month) and —*
 - (a) *the financial position of the local government as at the last day of the previous financial year; or*
 - (b) *if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.*
- (2) *A statement of financial position must be —*
 - (a) *presented at an ordinary meeting of the council within 2 months after the end of the previous month; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.”*

Risk Related

It is a requirement of the *Local Government (Financial Management) Regulations 1996* that local governments prepare a Statement of Financial Activity within two (2) months after the end of the reporting period. This report mitigates the risk of non-compliance with the Regulations.

Workforce

The scope of this report can be managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION	
110526	
Moved: Cr Melissa Welsh	Seconded: Cr Denese Smythe
That, with regards to the Financial Report - April 2026, Council:	
1. Receives the Monthly Financial Report and the list of payments drawn from the Municipal and Trust accounts for the period ending 30 April 2026 as summarised below:	
March 2026	
MUNICIPAL FUND	AMOUNT (\$)
Electronic Payments	511,573.03
Cheque Payments	10,534.10
Direct Debits	117,814.40
Sub Total	639,921.53
Payroll Net Salaries	438,612.64
Total - Municipal	1,078,534.17

TRUST FUND	
Electronic Funds Payments	0.00
Cheque Payments	0.00
Direct Debits Licensing	106,673.60
Total - Trust	106,673.60
TOTAL DISBURSEMENTS	1,185,207.77
<u>In Favour:</u>	Crs Chris Gibbs, Denese Smythe, Elaine Ashford, Monique Hutchinson, Kevin Trent and Melissa Welsh
<u>Against:</u>	Nil
	<i>CARRIED 6/0</i>

SHIRE OF YORK
MONTHLY FINANCIAL REPORT
(Containing the required statement of financial activity and statement of financial position)
For the period ended 30 April 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF YORK
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2026

Note	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %	Var.
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	8,944,151	8,944,151	8,917,868	(26,283)	(0.29%)	
Grants, subsidies and contributions	1,505,372	1,384,185	1,384,877	692	0.05%	
Fees and charges	2,154,233	1,866,551	1,766,606	(99,945)	(5.35%)	
Interest revenue	284,000	247,798	254,955	7,157	2.89%	
Other revenue	179,800	278,620	423,998	145,378	52.18%	▲
Profit on asset disposals	102,748	85,620	33,112	(52,508)	(61.33%)	▼
	13,170,304	12,806,925	12,781,416	(25,509)	(0.20%)	
Expenditure from operating activities						
Employee costs	(6,859,454)	(5,653,190)	(5,505,047)	148,143	2.62%	
Materials and contracts	(4,792,706)	(4,124,698)	(2,876,377)	1,248,321	30.26%	▲
Utility charges	(560,711)	(467,074)	(456,037)	11,037	2.36%	
Depreciation	(6,812,097)	(5,676,680)	(5,862,341)	(185,661)	(3.27%)	
Finance costs	(40,709)	(33,920)	(23,627)	10,293	30.34%	▲
Insurance	(295,817)	(295,817)	(264,115)	31,702	10.72%	▲
Other expenditure	(474,695)	(504,935)	(381,640)	123,295	24.42%	▲
Loss on asset disposals	(28,802)	(119,368)	(125,888)	(6,520)	(5.46%)	
	(19,864,991)	(16,875,682)	(15,495,072)	1,380,610	8.18%	
Non cash amounts excluded from operating activities	2(c) 6,758,285	5,710,428	5,955,117	244,689	4.28%	
Amount attributable to operating activities	63,598	1,641,671	3,241,461	1,599,790	97.45%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	2,181,238	1,263,278	502,404	(760,874)	(60.23%)	▼
Proceeds from disposal of assets	436,000	197,000	169,545	(27,455)	(13.94%)	▼
	2,617,238	1,460,278	671,949	(788,329)	(53.98%)	
Outflows from investing activities						
Acquisition of property, plant and equipment	(2,142,130)	(1,005,130)	(866,098)	139,032	13.83%	▲
Acquisition of infrastructure	(2,857,348)	(317,000)	(207,809)	109,191	34.45%	▲
	(4,999,478)	(1,322,130)	(1,073,907)	248,223	18.77%	
Amount attributable to investing activities	(2,382,240)	138,148	(401,958)	(540,106)	(390.96%)	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	75,000	0	0	0	0.00%	
	75,000	0	0	0	0.00%	
Outflows from financing activities						
Repayment of borrowings	(155,947)	(95,326)	(95,326)	0	0.00%	
Transfer to reserves	(807,223)	0	(59,736)	(59,736)	0.00%	
	(963,170)	(95,326)	(155,062)	(59,736)	(62.66%)	
Amount attributable to financing activities	(888,170)	(95,326)	(155,062)	(59,736)	(62.66%)	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 3,227,052	3,227,052	3,360,563	133,511	4.14%	
Amount attributable to operating activities	63,598	1,641,671	3,241,461	1,599,790	97.45%	▲
Amount attributable to investing activities	(2,382,240)	138,148	(401,958)	(540,106)	(390.96%)	▼
Amount attributable to financing activities	(888,170)	(95,326)	(155,062)	(59,736)	(62.66%)	▼
Surplus or deficit after imposition of general rates	20,240	4,911,545	6,045,004	1,133,459	23.08%	▲

KEY INFORMATION

- ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
 - ▲ Indicates a variance with a positive impact on the financial position.
 - ▼ Indicates a variance with a negative impact on the financial position.
- Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF YORK
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 APRIL 2026**

	Actual 30 June 2025	Actual as at 30 April 2026
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	7,767,912	5,865,393
Trade and other receivables	1,713,080	1,984,608
Other financial assets	1,028,433	5,188,006
Inventories	7,962	20,189
Other assets	1,762,468	96,890
TOTAL CURRENT ASSETS	12,279,855	13,155,086
NON-CURRENT ASSETS		
Trade and other receivables	252,455	252,455
Other financial assets	79,620	79,620
Property, plant and equipment	46,429,183	45,884,896
Infrastructure	136,828,337	132,345,239
Right-of-use assets	947,265	923,895
TOTAL NON-CURRENT ASSETS	184,536,860	179,486,105
TOTAL ASSETS	196,816,715	192,641,191
CURRENT LIABILITIES		
Trade and other payables	2,846,755	966,204
Contract liabilities	3,281,890	3,309,064
Borrowings	155,947	60,621
Employee related provisions	658,020	642,842
TOTAL CURRENT LIABILITIES	6,942,612	4,978,731
NON-CURRENT LIABILITIES		
Borrowings	556,708	556,708
Employee related provisions	360,257	360,257
TOTAL NON-CURRENT LIABILITIES	916,965	916,965
TOTAL LIABILITIES	7,859,577	5,895,696
NET ASSETS	188,957,138	186,745,495
EQUITY		
Retained surplus	22,569,963	20,298,584
Reserve accounts	2,646,143	2,705,879
Revaluation surplus	163,741,032	163,741,032
TOTAL EQUITY	188,957,138	186,745,495

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF YORK
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2026**

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 08 May 2026

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits

**SHIRE OF YORK
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2026**

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Adopted Budget Opening 1 July 2025	Actual as at 30 June 2025	Actual as at 30 April 2026
Current assets	\$	\$	\$
Cash and cash equivalents	8,190,980	7,767,912	5,865,393
Trade and other receivables	1,572,271	1,713,080	1,984,608
Other financial assets	666,106	1,028,433	5,188,006
Inventories	5,000	7,962	20,189
Contract assets	1,762,468	0	0
Other assets	39,391	1,762,468	96,890
	<u>12,236,216</u>	<u>12,279,855</u>	<u>13,155,086</u>
Less: current liabilities			
Trade and other payables	(2,822,244)	(2,846,755)	(966,204)
Other liabilities	(3,281,890)	(3,281,890)	(3,309,064)
Borrowings	(155,947)	(155,947)	(60,621)
Employee related provisions	(725,584)	(658,020)	(642,842)
Other provisions	(46,819)	0	0
	<u>(7,032,484)</u>	<u>(6,942,612)</u>	<u>(4,978,731)</u>
Net current assets	5,203,732	5,337,243	8,176,355
Less: Total adjustments to net current assets	2(b) (1,976,680)	(1,976,680)	(2,131,351)
Closing funding surplus / (deficit)	3,227,052	3,360,563	6,045,004

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets			
Less: Reserve accounts	(2,665,339)	(2,646,143)	(2,705,879)
Less: Current assets not expected to be received at end of year			
- Current financial assets at amortised cost - self supporting loans			
- Rates receivable	0	0	(11,288)
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of borrowings	155,947	155,947	60,621
- Current portion of employee benefit provisions held in reserve	532,712	513,516	525,195
Total adjustments to net current assets	2(a) (1,976,680)	(1,976,680)	(2,131,351)

(c) Non-cash amounts excluded from operating activities

	Adopted Budget Estimates 30 June 2026	YTD Budget Estimates 30 April 2026	YTD Actual 30 April 2026
	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	(102,748)	(85,620)	(33,112)
Add: Loss on asset disposals	28,802	119,368	125,888
Add: Depreciation	6,812,097	5,676,680	5,862,341
Movement in current employee provisions associated with restricted cash	20,134		
Total non-cash amounts excluded from operating activities	6,758,285	5,710,428	5,955,117

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

**SHIRE OF YORK
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2026**

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2025-26 year is \$10,000 and 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Other revenue	145,378	52.18%	▲
Containers for Change revenue \$13,210 higher than expected. Macartney St and carpark reimbursement for consultancy costs for traffic engineering \$27,000 not budgeted. Licensing commission \$9,539 higher than anticipated. Insurance claim \$7,781 Forbes St not anticipated. York CRC Charges Other \$53,643, higher than expected. Refund BT Equipment \$18,122 over payment.			
Profit on asset disposals	(52,508)	(61.33%)	▼
Vehicles are yet to be traded.			
Expenditure from operating activities			
Materials and contracts	1,248,321	30.26%	▲
Tree pruning \$190,172, Bridge Mtc \$40,652, Refuse Collection \$31,819, Waste Management \$38,380, Economic Grant Funding \$27,515, Mount Brown Park Mtc \$15,825, Pool Kiosk \$11,176, Legal Expenses \$66,008 lower than anticipated. Incorrect IE Code used for PWOH \$302,705. Rate recovery expenses not yet applied. CESM expenses \$12,067, Projects & Assets expenses \$101,284 lower than expected. Festivals & Events \$27,948 allocated to the wrong IE code.			
Finance costs	10,293	30.34%	▲
Timing of loan repayments due in May 2026.			
Insurance	31,702	10.72%	▲
Insurance paid in full, plant and vehicle insurance has been incorrectly allocated.			
Other expenditure	123,295	24.42%	▲
Incorrect IE code used for elected member payments of \$15,464. Rate Write Off's \$15,030, Office Exepnes - Sundry \$10,285, Conservation Projects \$15,955, Festivals & Events \$19,290, Multi-Year Funding \$19,160 & Area Promotion \$27,580 lower than expected. Container for Change refunds \$12,931 Higher than anticipated. \$15,694 credit to elected member payments due reversal of stale cheques.			
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(760,874)	(60.23%)	▼
Roads to Recovery yet to make a claim. Regional Road Group first 40% claimed.			
Proceeds from disposal of assets	(27,455)	(13.94%)	▼
Vehicles are yet to be traded.			
Outflows from investing activities			
Acquisition of property, plant and equipment	139,032	13.83%	▲
Timing of plant purchase.			
Acquisition of infrastructure	109,191	34.45%	▲
MRWA payment for Talbot Road West disputed and credit of \$108,005 received. Swimming pool, Blackspot and Light Industrial Area projects lower than anticipated. RRG Road project has commenced, to claim has been made by the contractor.			
Surplus or deficit after imposition of general rates	1,133,459	23.08%	▲

SHIRE OF YORK
SUPPLEMENTARY INFORMATION
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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2026

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$3.23 M	\$3.23 M	\$3.36 M	\$0.13 M
Closing	\$0.02 M	\$4.91 M	\$6.05 M	\$1.13 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$8.35 M	75.5%
Restricted Cash	\$2.71 M	24.5%

Refer to 3 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.23 M	
0 to 30 Days		58.7%
Over 30 Days		41.3%
Over 90 Days		33.8%

Refer to 9 - Payables

Receivables		
	\$	%
Rates Receivable	(\$0.26 M)	79.5%
Trade Receivable	(\$0.26 M)	64.4%
Over 30 Days		64.4%
Over 90 Days		58.1%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.06 M	\$1.64 M	\$3.24 M	\$1.60 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$8.92 M	
YTD Budget	\$8.94 M	(0.3%)

Grants and Contributions		
	\$	% Variance
YTD Actual	\$1.38 M	
YTD Budget	\$1.38 M	0.0%

Refer to 12 - Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$1.77 M	
YTD Budget	\$1.87 M	(5.4%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.38 M)	\$0.14 M	(\$0.40 M)	(\$0.54 M)

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.17 M	
Adopted Budget	\$0.44 M	(61.1%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$0.21 M	
Adopted Budget	\$2.86 M	(92.7%)

Refer to 5 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$0.50 M	
Adopted Budget	\$2.18 M	(77.0%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.89 M)	(\$0.10 M)	(\$0.16 M)	(\$0.06 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.10 M)
Interest expense	(\$0.02 M)
Principal due	\$0.62 M

Refer to 10 - Borrowings

Reserves	
Reserves balance	\$2.71 M
Net Movement	\$0.06 M

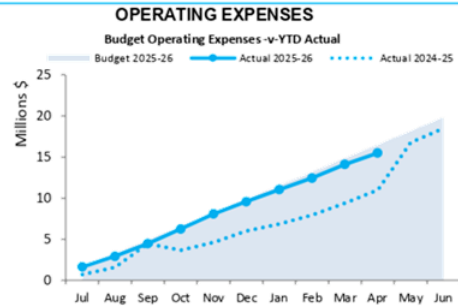
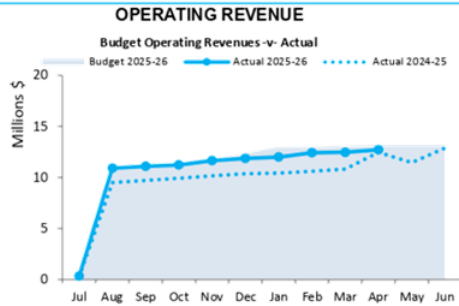
Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

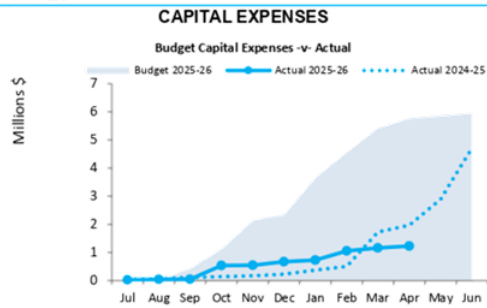
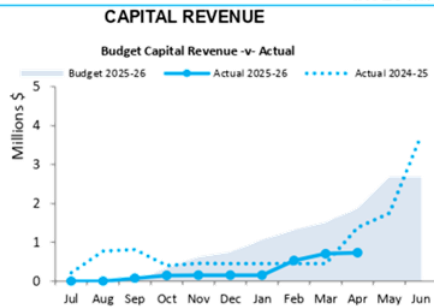
SHIRE OF YORK
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 30 APRIL 2026

2 KEY INFORMATION - GRAPHICAL

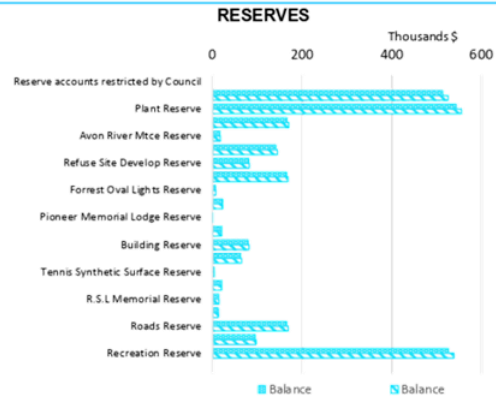
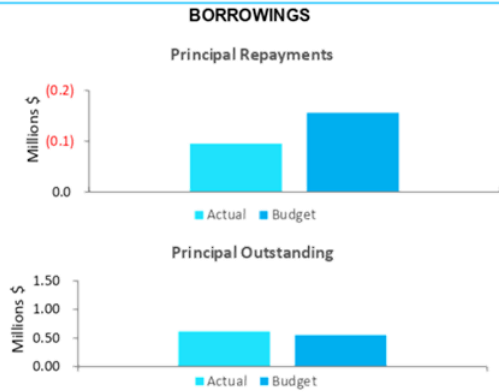
OPERATING ACTIVITIES



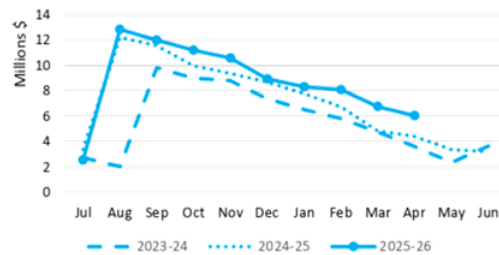
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2026

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on Hand	Cash and cash equivalents	6,330	0	6,330	0		Nil	On Hand
Muni Bank	Cash and cash equivalents	850,610	0	850,610	0	Bendigo	Nil	Cheque Acc.
Westpac Flexi	Cash and cash equivalents	32,349	0	32,349	0	Westpac	Variable	N/A
AMP Business Saver	Cash and cash equivalents	26	0	26	0	AMP	Variable	N/A
Westpac - LIA Term Deposit	Financial assets at amortised cost	3,000,000	0	3,000,000	0	Westpac	4.40%	18/06/2026
NAB - Term Deposit	Cash and cash equivalents	2,500,000	0	2,500,000	0	NAB	4.10%	28/04/2026
NAB - Term Deposit	Cash and cash equivalents	1,500,000	0	1,500,000	0	NAB	3.60%	27/03/2026
Trust Bank	Cash and cash equivalents	336,327	0	336,327	0	Bendigo	Nil	Cheque Acc.
Trust Bank	Cash and cash equivalents	0	0	0	58,422	Bendigo	Nil	Cheque Acc.
Bendigo Trust Term Deposit	Financial assets at amortised cost	39,370	0	39,370	0	Bendigo	3.05%	29/05/2026
Bendigo Trust Term Deposit	Financial assets at amortised cost	36,935	0	36,935	0	Bendigo	3.05%	29/05/2026
Bendigo Trust Term Deposit	Financial assets at amortised cost	45,573	0	45,573	0	Bendigo	3.05%	29/05/2026
Reserves Bank	Cash and cash equivalents	0	6,151	6,151	0	Bendigo	Variable	N/A
Reserves Term Deposits	Financial assets at amortised cost	0	1,051,128	1,051,128	0	Westpac	4.46%	09/06/2026
Reserves Term Deposits	Cash and cash equivalents	0	633,600	633,600	0	Westpac	4.49%	21/07/2026
Reserves Term Deposits	Financial assets at amortised cost	0	1,015,000	1,015,000	0	Westpac	4.40%	18/06/2026
Total		8,347,520	2,705,879	11,053,399	58,422			
Comprising								
Cash and cash equivalents		5,225,642	639,751	5,865,393	58,422			
Financial assets at amortised cost - Term Deposits		3,121,878	2,066,128	5,188,006	0			
		8,347,520	2,705,879	11,053,399	58,422			

KEY INFORMATION

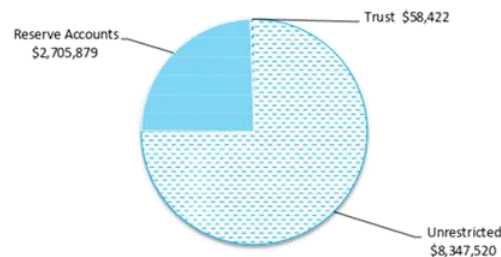
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



**SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2026**

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by Council								
Leave Reserve	532,712	20,134		552,846	513,516	11,679	0	525,195
Plant Reserve	542,970	70,522		613,492	542,970	12,349	0	555,319
Land & Infrastructure Reserve	166,146	43,549		209,695	166,146	3,779	0	169,925
Avon River Mtce Reserve	16,211	613		16,824	16,211	369	0	16,580
Industrial Land Reserve	140,826	5,323		146,149	140,827	3,202	0	144,029
Refuse Site Develop Reserve	79,360	2,999		82,359	79,360	1,805	0	81,165
Centennial Gardens Reserve	164,105	6,203		170,308	164,105	3,732	0	167,837
Forrest Oval Lights Reserve	6,474	245		6,719	6,474	147	0	6,621
Bowls Synthetic Surface Reserve	21,485	812		22,297	21,484	489	0	21,973
Pioneer Memorial Lodge Reserve	560	60,021		60,581	560	13	0	573
Carparking Reserve	19,570	740		20,310	19,570	445	0	20,015
Building Reserve	79,215	147,994		227,209	79,215	1,801	0	81,016
Disaster Reserve	62,296	2,355	0	64,651	62,296	1,417	0	63,713
Tennis Synthetic Surface Reserve	3,316	125	0	3,441	3,316	75	0	3,391
Tied Grant Funds Reserve	19,557	0	0	19,557	19,557	0	0	19,557
R.S.L Memorial Reserve	13,241	500	0	13,741	13,241	301	0	13,542
Greenhills Townsite Development Reserve	11,792	446	0	12,238	11,792	268	0	12,060
Roads Reserve	164,864	6,230	0	171,094	164,864	3,750	0	168,614
Swimming Pool Reserve	94,578	298,529	0	393,107	94,578	2,151	0	96,729
Recreation Reserve	526,061	19,883	(75,000)	470,944	526,061	11,964	0	538,025
Bridge Reserve	0	120,000	0	120,000	0	0	0	0
	2,665,339	807,223	(75,000)	3,397,562	2,646,143	59,736	0	2,705,879

**SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2026**

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land	31,500	0	0	0
Buildings - specialised	539,630	123,130	73,434	(49,696)
Furniture and equipment	90,000	0	0	0
Plant and equipment	1,481,000	882,000	792,664	(89,336)
Acquisition of property, plant and equipment	2,142,130	1,005,130	866,098	(139,032)
Infrastructure - roads	1,977,712	210,000	72,254	(137,746)
Infrastructure - other	879,636	107,000	135,555	28,555
Acquisition of infrastructure	2,857,348	317,000	207,809	(109,191)
Total capital acquisitions	4,999,478	1,322,130	1,073,907	(248,223)
Capital Acquisitions Funded By:				
Capital grants and contributions	2,181,238	1,263,278	502,404	(760,874)
Other (disposals & C/Fwd)	436,000	197,000	169,545	(27,455)
Recreation Reserve	75,000		0	0
Contribution - operations	2,307,240	(138,148)	401,958	540,106
Capital funding total	4,999,478	1,322,130	1,073,907	(248,223)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

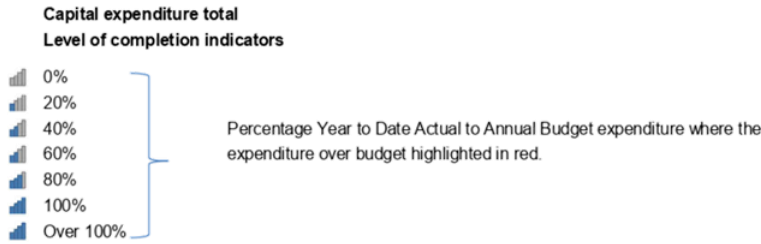
In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2026

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED



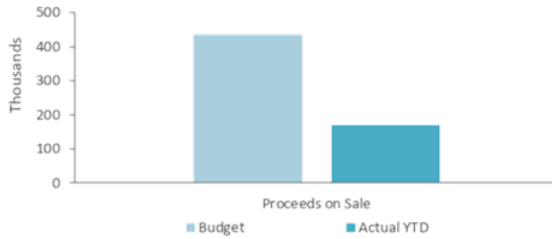
	Account Description	Adopted		YTD Actual	Variance (Under)/Over
		Budget	YTD Budget		
		\$	\$	\$	\$
042339	ADMINISTRATION VEHICLES	55,000	0	0	0
043142	FURNITURE & EQUIPMENT ADMIN	90,000	0	0	0
053035	RANGER VEHICLE PURCHASE CAPITAL	52,000	0	0	0
077305	PLANT AND EQUIPMENT CAPITAL	32,000	32,000	28,146	3,854
068302	PML BUILDING CAPITAL	23,130	23,130	732	22,398
109389	CBD UPGRADE	294,234	70,000	64,809	5,191
112302	SWIMMING POOL CAPITAL (STAGE 1) - BUILDINGS	300,000	100,000	72,702	27,298
112308	INFRASTRUCTURE OTHER - SWIMMING POOL	12,000	12,000	10,700	1,300
113029	TOWN HALL BUILDING	200,000	0	0	0
113314	CANDICE BATEMAN PARK - INFRASTRUCTURE	58,422	0	0	0
113335	HERITAGE TRAILS INFRASTRUCTURE	259,960	0	0	0
113346	OFF ROAD VEHICLE TRACK INFRASTRUCTURE	255,020	25,000	31,399	(6,399)
123804	EV CHARGING STATION	0	38,367	28,647	9,720
122400	ROADS TO RECOVERY PROJECTS	685,821	30,000	35,247	(5,247)
122401	REGIONAL ROAD GROUP PROJECTS	677,326	30,000	22,373	7,627
122407	BLACKSPOT PROJECTS	314,565	50,000	39,738	10,262
122414	MUNICIPAL ROAD CONSTRUCTION RRSP PROJECTS	0	(108,005)	(108,005)	0
122416	LIGHT INDUSTRIAL AREA - CAPEX	300,000	100,000	82,901	17,099
127304	PLANT PURCHASES CAPITAL	1,287,000	850,000	764,518	85,482
133319	PLANT & EQUIP - VEHICLE (Y000)	55,000	0	0	0
143304	DEPOT - BUILDINGS CAPITAL	16,500	0	0	0
146303	LAND PURCHASE AND DEVELOPMENT	31,500	0	0	0
053306	BACKUP POWER GENERATOR UPGRADE	94,254	0	0	0
		5,093,732	1,252,492	1,073,907	178,585

SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2026

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
12016	P147 - Volvo G930	103,978	77,000	0	(26,978)	100,510	70,000	0	(30,510)
12178	P170 - ASV Posi Track Skidsteer	29,232	40,000	10,768	0	0	0	0	0
11820	P104 - Hino 700S 10T Side Tipper	53,682	92,000	38,318	0	51,181	83,636	32,455	0
12051	P161 - Isuzu 7T Side Tipper	38,199	80,000	41,801	0	0	0	0	0
	Sweeper Trailer	0	7,000	7,000	0	0	0	0	0
	Graffiti Trailer	0	3,000	3,000	0	0	0	0	0
12244	P166 - Isuzu D-Max D/Cab 4x4	31,387	32,000	613	0	0	0	0	0
12226	P175 - Ford Ranger D/Cab 4x4	21,964	22,000	36	0	0	0	0	0
12235	P167 - Ford Ranger D/Cab 4x4	25,298	25,000	0	(298)	0	0	0	0
12200	P138 - Isuzu D-Max	10,788	12,000	1,212	0	0	0	0	0
12243	P173 - Mazda CX5	29,176	28,000	0	(1,176)	15,252	15,909	657	0
12242	P133 - Hyundai Venue	18,350	18,000	0	(350)	0	0	0	0
				0	0			0	0
	Assets Under \$5,000 Threshold	0	0	0	0	95,378	0	0	(95,378)
		362,054	436,000	102,748	(28,802)	262,321	169,545	33,112	(125,888)



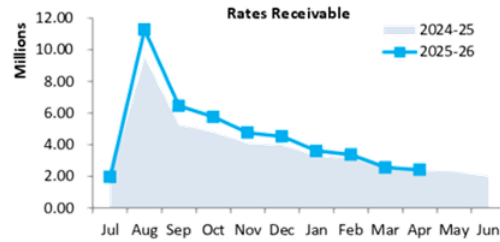
**SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2026**

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable

	30 June 2025	30 Apr 2026
	\$	\$
Opening arrears previous year	1,691,658	2,022,534
Levied this year	8,045,641	8,917,868
Less - collections to date	(7,714,765)	(8,694,439)
Net rates collectable	2,022,534	2,245,963
% Collected	79.2%	79.5%



Receivables - general

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(5,030)	62,065	0	10,040	93,115	160,190
Percentage	(3.1%)	38.7%	0.0%	6.3%	58.1%	
Balance per trial balance						
Sundry Debtors	(5,030)	62,065	0	10,040	93,115	160,190
Other receivables	0	264,989	0	0	0	264,989
GST receivable	0	109,660	0	0	0	109,660
Receivables for employee related provisions	0	51,976	0	0	0	51,976
Allowance for impairment of receive	0	(848,144)	0	0	0	(848,144)
Other Receivables - Accrued Debto	0	(26)	0	0	0	(26)
Total receivables general outstanding						(261,355)

Amounts shown above include GST (where applicable)

KEY INFORMATION

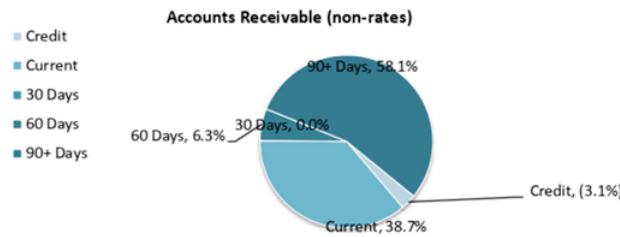
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2026**

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 30 April 2026
	\$	\$	\$	\$
Other current assets				
Financial assets at amortised cost - term deposits	1,028,433	4,159,573	0	5,188,006
Inventory				
Fuel	7,962	115,294	(103,067)	20,189
Other assets				
Contract assets	1,762,468	0	(1,665,578)	96,890
Total other current assets	2,798,863	4,274,867	(1,768,645)	5,305,085
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2026**

OPERATING ACTIVITIES

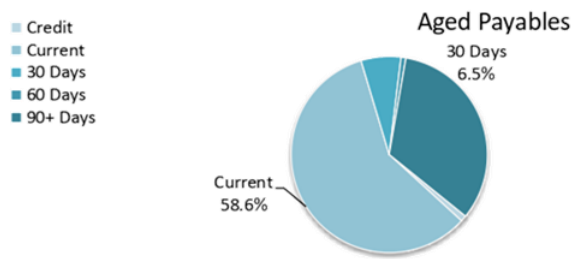
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(2,280)	136,630	15,283	1,853	77,295	228,781
Percentage	(1.0%)	59.7%	6.7%	0.8%	33.8%	
Balance per trial balance						
Sundry creditors	(2,280)	136,630	15,283	1,853	77,295	228,781
ATO liabilities	0	41,144	0	0	0	41,144
Receipts in Advance - Excess Rates	0	201,303	0	0	0	201,303
Bonds and Deposits	0	464,548	0	0	0	464,548
Other Payables - ESL	0	30,428	0	0	0	30,428
Total payables general outstanding						966,204

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2026

FINANCING ACTIVITIES

10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2025 \$	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Forrest Oval Stage 1	62	581,713	0	0	(40,641)	(82,561)	541,072	499,152	(19,014)	(35,368)
Forrest Oval Stage 2	63	51,152	0	0	(21,362)	(28,668)	29,790	22,484	(1,802)	(2,086)
Forrest Oval Stage 3	64	79,790	0	0	(33,323)	(44,718)	46,467	35,072	(2,811)	(3,255)
Total		712,655	0	0	(95,326)	(155,947)	617,329	556,708	(23,627)	(40,709)
Current borrowings		155,947					60,621			
Non-current borrowings		556,708					556,708			
		712,655					617,329			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

**SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2026**

OPERATING ACTIVITIES

11 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2025 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 30 April 2026 \$
Other liabilities						
Contract liabilities		3,281,890	0	177,980	(150,806)	3,309,064
Total other liabilities		3,281,890	0	177,980	(150,806)	3,309,064
Employee Related Provisions						
Provision for annual leave		408,324	0	0	0	408,324
Provision for long service leave		202,877	0	0	(15,178)	187,699
Provision for Sick Leave		46,819	0	0	0	46,819
Total Provisions		658,020	0	0	(15,178)	642,842
Total other current liabilities		3,939,910	0	177,980	(165,984)	3,951,906

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2026

OPERATING ACTIVITIES

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD
	1 July 2025	Liability	Liability	30 Apr 2026	Liability	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$
Grants and subsidies								
Grant Funds (Untied)	0	0	0	0	0	616,681	462,510	462,510
Grant Local Road (Untied)	0	0	0	0	0	414,198	310,647	310,647
Australia Day Council	0	0	0	0	0	15,000	15,000	12,000
LGGS Grants	0	0	0	0	0	59,300	59,300	65,941
Other Grants	0	0	0	0	0	9,596	0	9,852
Grant RRG - Direct	0	0	0	0	0	231,444	231,444	231,444
Government Grants - Waugal Rises Project	48,033	0	(29,961)	18,072	18,072	48,033	116,079	98,025
Operating Grants - Waste Management	0	0	0	0	0	0	0	(386)
York CRC Charges Other Tax Supply (13)	0	0	0	0	0	0	81,000	93,615
Grants Income - Welfare	0	0	0	0	0	0	0	6,000
	48,033	0	(29,961)	18,072	18,072	1,394,252	1,275,980	1,289,648
Contributions								
Rates Debt Recovery Taxable (3)	0	0	0	0	0	50,000	41,660	(232)
Reimbursements Taxable Supply (03)	0	0	0	0	0	2,000	1,660	109
Charges Other Non Tax Supply (03)	0	0	0	0	0	0	0	2
Reimbursements Non Tax Supply (04)	0	0	0	0	0	3,000	2,500	7,161
Fire Break Contractor Costs (05)	0	0	0	0	0	3,200	2,660	4,550
Contributions to Rural Numbers (05)	0	0	0	0	0	500	410	455
Reimbursements Non Taxable - Welfare (08)	0	0	0	0	0	1,000	830	0
Contributions & Donations PML (08)	0	0	0	0	0	23,130	19,270	24,464
Reimbursements - Advertising (10)	0	0	0	0	0	0	0	588
Contributions/Reimbursements - Taxable (11)	0	0	0	0	0	350	290	0
Charges - Lost Books (11)	0	0	0	0	0	(20)	(10)	50
Library Interlibrary Freight Reimbursements (11)	0	0	0	0	0	(200)	(160)	494
Donations Heritage (11)	0	0	0	0	0	150	120	6,072
Reimbursements Taxable Supply Heritage (11)	0	0	0	0	0	10	0	0
Contributions & Donations (13)	0	0	0	0	0	0	0	(400)
Reimbursements - Non Taxable (13)	0	0	0	0	0	0	0	5
York CRC Charges Other Tax Supply (13)	0	0	0	0	0	0	15,645	21,955
Reimbursements Non Tax Supply (14)	0	0	0	0	0	28,000	23,330	391
Reimbursements - Workers Comp (14)	0	0	0	0	0	0	0	29,565
	0	0	0	0	0	111,120	108,205	95,229
TOTALS	48,033	0	(29,961)	18,072	18,072	1,505,372	1,384,185	1,384,877

SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2026

INVESTING ACTIVITIES

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					contributions revenue		
	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Apr 2026	Current Liability 30 Apr 2026	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	
Capital grants and subsidies								
Grant Town Hall Heritage	0	0	0	0	0	200,000	12,000	12,000
Recreation Grants - Taxable	0	77,980	0	77,980	0	309,960	180,000	92,400
Road to Recovery - Grants	0	0	0	0	0	685,821	544,243	0
Grant - RRG - Roads	0	0	0	0	0	417,392	417,392	268,290
Grant Govt - Black Spot Funding	83,857	0	(37,945)	45,912	83,857	209,643	9,643	46,925
Light Industrial Area - Grants	3,150,000	0	(82,901)	3,067,099	3,150,000	300,000	100,000	82,901
Grants - LRCIP	0	0	0	0	0	0	0	(112)
Grants- Other (OCA)	0	100,000	0	100,000	0	0	0	0
	3,233,857	177,980	(120,846)	3,290,991	3,233,857	2,122,816	1,263,278	502,404
Capital contributions								
POS Funds - Candice Bateman Park	0	0	0	0	0	58,422	0	0
	0	0	0	0	0	58,422	0	0
TOTALS	3,233,857	177,980	(120,846)	3,290,991	3,233,857	2,181,238	1,263,278	502,404

**SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2026**

14 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2025	Amount Received	Amount Paid	Closing Balance 30 April 2026
	\$	\$	\$	\$
Cash in Lieu - Public Open Space	58,422	0	0	58,422
	58,422	0	0	58,422

SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 APRIL 2026

15 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
Budget adoption						20,240
Opening Surplus after Audit Sign off		Opening surplus(deficit)		133,510		153,750
EV Charging Station	191225	Capital expenses			(45,000)	108,750
Election Expenses	100326	Operating expenses		32,000		140,750
Election Expenses	100326	Operating expenses			(6,940)	133,810
Office Exp - Computer Expenses	100326	Operating expenses			(20,000)	113,810
Furniture & Equipment Admin	100326	Capital expenses			(33,000)	80,810
Rates non Payment Penalty	100326	Operating revenue		50,000		130,810
Consultants Fees	100326	Operating expenses			(65,000)	65,810
CITS Book Grant Project	100326	Operating expenses			(54,064)	11,746
Grants - Arts & Cultural Heritage	100326	Operating revenue		68,064		79,810
Operational & Marketing Plan	100326	Operating expenses		5,000		84,810
York CRC Charges Other Tax Supply	100326	Operating revenue		111,092		195,902
York CRC Charges Other Tax Supply	100326	Operating revenue		20,860		216,762
York CRC Charges Other Tax Supply	100326	Operating revenue		33,753		250,515
York CRC Charges Other Tax Supply	100326	Operating revenue			(165,705)	84,810
Land & Building Mtc	100326	Operating expenses			(7,000)	77,810
Forrest Oval Convention Centre	100326	Operating expenses			(8,000)	69,810
Forrest Oval Pavilion	100326	Operating expenses			(9,000)	60,810
Town Hall	100326	Operating expenses			(40,000)	20,810
Reimbursements - Public Halls	100326	Operating revenue		39,000		59,810
Animal Control Expenditure	100326	Operating expenses		30,000		89,810
Health Control Expenses	100326	Operating expenses			(27,000)	62,810
Skip Bins Verge Collection	100326	Operating expenses		6,000		68,810
Charges Liquid Waste Removal	100326	Operating revenue			(10,000)	58,810
Building Control Expenses - Other	100326	Operating expenses			(16,000)	42,810
Charges - Building Permits	100326	Operating revenue		15,000		57,810
Containers for Change - Refund Expense	100326	Operating expenses			(120,000)	(62,190)
Containers for Change - Income	100326	Operating revenue		120,000		57,810
Heritage Consultant Fees	100326	Operating expenses			(11,000)	46,810
Land Purchase & Development	100326	Capital expenses		25,750		72,560
Control Expenses - Other	100326	Operating expenses		18,000		90,560
Review Town Planning Strategy/Scheme	100326	Operating expenses			(20,000)	70,560
Gwamby/Avon Ascent Mtc	100326	Operating expenses			(6,000)	64,560
Moto Cross Track Mtc	100326	Operating expenses		10,000		74,560
Forrest Oval Turf Mtc	100326	Operating expenses		12,000		86,560
Street Cleaning	100326	Operating expenses		40,000		126,560
Traffic Signs	100326	Operating expenses			(18,000)	108,560
Traffic Signs	100326	Operating expenses			(40,000)	68,560
Weed Control	100326	Operating expenses		10,000		78,560
Road Mtc General	100326	Operating expenses			(30,000)	48,560
Plant Purchases Capital	100326	Capital expenses			(15,000)	33,560
Admin Vehicles	100326	Capital expenses			(15,000)	18,560
Ranger Vehicle Purchase Capital	100326	Capital expenses			(15,000)	3,560
Plant & Equipment Capital	100326	Capital expenses			(15,000)	(11,440)
Plant & Equip - Vehicle (BUI)	100326	Capital expenses			(15,000)	(26,440)
Road Safety Audits	100326	Operating expenses		20,000		(6,440)
Regional Road Group Projects	100326	Capital expenses			(45,065)	(51,505)
Grant - MRWA RRG	100326	Operating revenue		253,333		201,828
CBD Upgrade	100326	Capital expenses			(70,000)	131,828
Main Street Bins - Mtc	100326	Operating expenses			(20,000)	111,828
Environmental Control Expenses	100326	Operating expenses			(30,000)	81,828
Roads to Recovery Grant	100326	Operating revenue			(27,125)	54,703
Roads to Recovery Projects	100326	Capital expenses		27,125		81,828
Projects & Assets	100326	Operating expenses		75,000		156,828
Projects & Assets	100326	Operating expenses			(75,000)	81,828
Admin Building Mtc	100326	Operating expenses			(10,000)	71,828
Arts & Cultural Heritage Planning	100326	Operating expenses			(14,000)	57,828
Legal Expenses	100326	Operating expenses			(33,000)	24,828
Control Expenses - Legal Fees	100326	Operating expenses			(10,000)	14,828
Backup Power Generator Upgrade	100326	Capital expenses			(94,254)	(79,426)
Disaster Ready Fund	100326	Operating revenue		67,250		(12,176)
Graduate Engineer Program	100326	Operating expenses			(130,000)	(142,176)
Muni Road Construction RRSP Projects	100326	Capital expenses		108,005		(34,171)
Transfer From Reserve Plant Replacement	100326	Capital revenue		50,000		15,829
Loss on Disposal of Assets	100326	Non cash item	(95,378)			15,829
				1,380,742	(1,385,153)	15,829

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Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
31950	09/04/2026 SHIRE OF YORK - PAY CASH	CFC REIMBURSEMENT 09/04/2026	1		3,975.90
INV CFC REIMBURS	09/04/2026 SHIRE OF YORK - PAY CASH	CFC REIMBURSEMENT 09/04/2026	1	3,975.90	
31950	16/04/2026 SHIRE OF YORK - PAY CASH	CFC REIMBURSEMENT 16/04/2026	1		3,305.30
INV CFC REIMBURS	16/04/2026 SHIRE OF YORK - PAY CASH	CFC REIMBURSEMENT 16/04/2026	1	3,305.30	
31952	23/04/2026 SHIRE OF YORK - PAY CASH	CFC REIMBURSEMENT 23/04/2026	1		3,252.90
INV CFC REIMBURS	23/04/2026 SHIRE OF YORK - PAY CASH	CFC REIMBURSEMENT 23/04/2026	1	3,252.90	
EFT35903	07/04/2026 SYNERGY	ELECTRICITY USAGE 11/02/2026-10/03/2026 - YRCC	1		7,175.55
INV 2078630729	12/03/2026 SYNERGY	ELECTRICITY USAGE 11/02/2026-10/03/2026 - YRCC	1	4,376.60	
INV 2328002712	12/03/2026 SYNERGY	ELECTRICITY USAGE 11/02/2026-10/03/2026 - ADMIN, TOWN HALL, VC	1	2,798.95	
EFT35904	07/04/2026 WATER CORPORATION OF WA	WATER USAGE 21/01/2026-13/03/2026 & SERVICE CHARGES 01/03/2026-30/04/2026 - MANNAVALE RD STANDPIPE	1		716.70
INV 90 07951 69 4	16/03/2026 WATER CORPORATION OF WA	WATER USAGE 21/01/2026-13/03/2026 & SERVICE CHARGES 01/03/2026-30/04/2026 - MANNAVALE RD STANDPIPE	1	716.70	
EFT35905	09/04/2026 ASH & RAIN PTY LTD THE JAHAYA REIGN FAMILY TRUST (IMPRINT PLASTIC)	EMPLOYEE NAME BADGES	1		259.60
INV INV 6696	25/03/2026 ASH & RAIN PTY LTD THE JAHAYA REIGN FAMILY TRUST (IMPRINT PLASTIC)	EMPLOYEE NAME BADGES	1	259.60	
EFT35906	09/04/2026 ASV SALES & SERVICE	REPAIRS ON POSITRACK SKIDSTEER - P170	1		8,375.19
INV INV421014	16/03/2026 ASV SALES & SERVICE	REPAIRS ON POSITRACK SKIDSTEER - P170	1	8,375.19	
EFT35907	09/04/2026 AUSTRALIAN AND NEW ZEALAND RECYCLING PLATFORM LIMITED	E-WASTE CONTAINER HIRE FEBRUARY 2026	1		148.50
INV INV 0143	13/03/2026 AUSTRALIAN AND NEW ZEALAND RECYCLING PLATFORM LIMITED	E-WASTE CONTAINER HIRE FEBRUARY 2026	1	148.50	
EFT35908	09/04/2026 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS	1		259.00
INV 145	02/04/2026 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS		26.50	
INV 145	02/04/2026 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS		26.50	

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INV 145	02/04/2026 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS		26.50	
INV 145	02/04/2026 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS		26.50	
INV 145	02/04/2026 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS		26.50	
INV 145	02/04/2026 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS		20.50	
INV 145	02/04/2026 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS		26.50	
INV 145	02/04/2026 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS		26.50	
INV 145	02/04/2026 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS		26.50	
INV 145	02/04/2026 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS		26.50	
EFT35909	09/04/2026 AUSTRALIAN TAXATION OFFICE - PAYG	ATO PAYG PPE 31/03/2026	1		42,790.00
INV PAYG PPE 31/C	07/04/2026 AUSTRALIAN TAXATION OFFICE - PAYG	ATO PAYG PPE 31/03/2026	1	42,790.00	
EFT35910	09/04/2026 AVON VALLEY AG	RGD CAMLOCKS - P174	1		32.29
INV Y148658	31/03/2026 AVON VALLEY AG	RGD CAMLOCKS - P174	1	32.29	
EFT35911	09/04/2026 BASICS APPROVAL SERVICES	BUILDING SURVEYING SERVICES - 31 ALFRED ST	1		660.00
INV 2025756	30/03/2026 BASICS APPROVAL SERVICES	BUILDING SURVEYING SERVICES - 31 ALFRED ST	1	330.00	
INV 2025757	30/03/2026 BASICS APPROVAL SERVICES	BUILDING SURVEYING SERVICES - 59 MACARTNEY ST	1	330.00	
EFT35912	09/04/2026 BRYAN LING	RATES REFUND A12210 101 PANMURE RD YORK 6302	1		804.00
INV A12210	07/04/2026 BRYAN LING	RATES REFUND A12210 101 PANMURE RD YORK 6302		804.00	
EFT35913	09/04/2026 CONSTRUCTION TRAINING FUND	CTF COLLECTION FOR MARCH 2026	1		591.75
INV T9	01/04/2026 CONSTRUCTION TRAINING FUND	CTF COLLECTION FOR MARCH 2026	1	591.75	
EFT35914	09/04/2026 CREDIT MANAGEMENT AUSTRALIA POST	POSTAGE CHARGES MARCH 2026 - ADMIN	1		280.72
INV 1014657643	03/04/2026 CREDIT MANAGEMENT AUSTRALIA POST	POSTAGE CHARGES MARCH 2026 - ADMIN	1	280.72	
EFT35915	09/04/2026 DAMIAN ARTHUR ARGENTA	RATES REFUND A3480 7 PENNY ST KAURING WA 6302	1		2,000.00
INV A3480	07/04/2026 DAMIAN ARTHUR ARGENTA	RATES REFUND A3480 7 PENNY ST KAURING WA 6302		2,000.00	
EFT35916	09/04/2026 DARRYS PLUMBING AND GAS	REPAIRS TO IRRIGATION PUMP - PEACE PARK	1		3,782.54
INV IV03646	24/03/2026 DARRYS PLUMBING AND GAS	REPAIRS TO IRRIGATION PUMP - PEACE PARK	1	1,034.74	

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INV IV03650	24/03/2026 DARRYS PLUMBING AND GAS	REPLACED FILTER & HOUSING ON WATER FOUNTAIN - DEPOT	1	477.58	
INV IV03654	24/03/2026 DARRYS PLUMBING AND GAS	REPAIRS TO WILBERFORCE RD STANDPIPE	1	471.74	
INV IV03639	24/03/2026 DARRYS PLUMBING AND GAS	REPAIRS TO OVAL RETICULATION - FORREST OVAL	1	427.21	
INV IV03641	24/03/2026 DARRYS PLUMBING AND GAS	ADJUSTMENTS TO WATER TANK FLOAT VALVE - AVON PARK	1	148.50	
INV IV03642	24/03/2026 DARRYS PLUMBING AND GAS	REPLACED FLEXI PIG TAILS ON BARBECUE - MOTO CROSS TRACK	1	247.89	
INV IV03643	24/03/2026 DARRYS PLUMBING AND GAS	REPLACED FLANGE ON BURGES SIDING RD STANDPIPE	1	259.88	
INV IV03679	27/03/2026 DARRYS PLUMBING AND GAS	REBUILD VALVE ON MANNAVALE RD STANDPIPE	1	715.00	
EFT35917	09/04/2026 DPEARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY	BSL COLLECTION FOR MARCH 2026	1		2,652.71
INV T6	01/04/2026 DPEARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY	BSL COLLECTION FOR MARCH 2026	1	2,652.71	
EFT35918	09/04/2026 ELECT TRAINING AND CONSULTING ELECT GROUP PTY LTD	INJURY MANAGEMENT COORDINATOR TRAINING - A HANNINGTON AND P ARMSTRONG	1		2,200.00
INV INV 0815	27/01/2026 ELECT TRAINING AND CONSULTING ELECT GROUP PTY LTD	INJURY MANAGEMENT COORDINATOR TRAINING - A HANNINGTON AND P ARMSTRONG	1	2,200.00	
EFT35919	09/04/2026 ENVIRONEX INTERNATIONAL PTY LTD	POOL CHLORINE	1		830.50
INV 341884	18/03/2026 ENVIRONEX INTERNATIONAL PTY LTD	POOL CHLORINE	1	830.50	
EFT35920	09/04/2026 ESTATE OF GRANT HOWARD EVANS	RATES REFUND A5931 3039 NORTHAM-YORK RD YORK 6302	1		804.00
INV A5931	17/02/2026 ESTATE OF GRANT HOWARD EVANS	RATES REFUND A5931 3039 NORTHAM-YORK RD YORK 6302		804.00	
EFT35921	09/04/2026 FOCUS NETWORKS	REMOTE SUPPORT WORK FEBRUARY 2026	1		422.40
INV 15514	17/03/2026 FOCUS NETWORKS	REMOTE SUPPORT WORK FEBRUARY 2026	1	422.40	
EFT35922	09/04/2026 FUEL DISTRIBUTORS OF WESTERN AUSTRALIA PTY LTD	DIESEL - DEPOT	1		18,558.50
INV 59102777	03/03/2026 FUEL DISTRIBUTORS OF WESTERN AUSTRALIA PTY LTD	DIESEL - DEPOT	1	13,758.50	
INV 753082	11/03/2026 FUEL DISTRIBUTORS OF WESTERN AUSTRALIA PTY LTD	SELF DUNDED TANK WITH BOWS HIRE 23/12/2025-22/12/2026	1	4,800.00	
EFT35923	09/04/2026 GATE BOYS PTY LTD	50% DEPOSIT FOR ORV TRACK ENTRY GATE WORKS	1		13,183.91

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INV 13853D	01/04/2026 GATE BOYS PTY LTD	50% DEPOSIT FOR ORV TRACK ENTRY GATE WORKS	1	12,281.91	
INV 13970D	02/04/2026 GATE BOYS PTY LTD	50% DEPOSIT ORV TRACK ENTRY GATE GSM UNIT	1	902.00	
EFT35924	09/04/2026 HARCHER	KIOSK STOCK - SWIMMING POOL	1		226.70
INV 1179394	09/03/2026 HARCHER	KIOSK STOCK - SWIMMING POOL	1	176.75	
INV 1179395	09/03/2026 HARCHER	KIOSK STOCK - SWIMMING POOL	1	12.35	
INV 1179396	09/03/2026 HARCHER	KIOSK STOCK - SWIMMING POOL	1	72.90	
EFT35925	09/04/2026 IT VISION (READYTECH ON INVOICE)	SYNERGYSOFT SERVER MIGRATION	1		2,750.00
INV INITV042895	23/03/2026 IT VISION (READYTECH ON INVOICE)	SYNERGYSOFT SERVER MIGRATION	1	2,750.00	
EFT35926	09/04/2026 JIBRALEA PTY LTD T/A YORK NEWSAGENCY	OFFICE SUPPLIES - CRC	1		48.94
INV 296000078331	09/09/2025 JIBRALEA PTY LTD T/A YORK NEWSAGENCY	STATIONERY - ADMIN	1	22.00	
INV 42800000272£	09/09/2025 JIBRALEA PTY LTD T/A YORK NEWSAGENCY	OFFICE SUPPLIES - CRC	1	26.94	
EFT35927	09/04/2026 KLEENWEST DISTRIBUTORS	BATHROOM SUPPLIES	1		718.08
INV 121659	18/03/2026 KLEENWEST DISTRIBUTORS	BATHROOM SUPPLIES - ADMIN, TOWN HALL, DEPOT, AVON PARK & HOWICK ST TOILETS	1	718.08	
EFT35928	09/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS	1		75.00
INV 145	02/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 145	02/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 145	02/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 145	02/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 145	02/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 145	02/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 145	02/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 145	02/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 145	02/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 145	02/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 145	02/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 145	02/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 145	02/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 145	02/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	

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INV 145	02/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 145	02/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 145	02/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
EFT35929	09/04/2026 LUCINDAS EVERLASTINGS	EVERLASTING STOCK FOR RESALE - VC	1		251.00
INV 18336	24/03/2026 LUCINDAS EVERLASTINGS	EVERLASTING STOCK FOR RESALE - VC	1	251.00	
EFT35930	09/04/2026 MAL AUTOMOTIVES	30,000 KM SERVICE ON Y8804 - P183	1		383.38
INV 33144	20/03/2026 MAL AUTOMOTIVES	30,000 KM SERVICE ON Y8804 - P183	1	383.38	
EFT35931	09/04/2026 METRO COUNT	ROAD MAINTENANCE MATERIALS	1		1,941.50
INV INV034422	16/03/2026 METRO COUNT	ROAD MAINTENANCE MATERIALS	1	1,941.50	
EFT35932	09/04/2026 NORTHAM FAMILY PRACTICE	PRE EMPLOYMENT MEDICAL - CHELSEA HARRIES	1		198.00
INV 294496	31/03/2026 NORTHAM FAMILY PRACTICE	PRE EMPLOYMENT MEDICAL - CHELSEA HARRIES	1	198.00	
EFT35933	09/04/2026 OARS ACROSS THE WATERS PTY LTD	PHONE SUPPORT COUNSELLING SERVICES MARCH 2026	1		445.31
INV 9127	11/03/2026 OARS ACROSS THE WATERS PTY LTD	PHONE SUPPORT COUNSELLING SERVICES MARCH 2026	1	445.31	
EFT35934	09/04/2026 OFFICEWORKS	IPHONE 13 & SAMSUNG A56 MOBILES, CASES, SCREEN PROTECTORS	1		2,159.41
INV 628395982	13/03/2026 OFFICEWORKS	IPHONE 13 & SAMSUNG A56 MOBILES, CASES, SCREEN PROTECTORS	1	1,562.95	
INV 628525683	19/03/2026 OFFICEWORKS	A4 COPY PAPER AND SHEET PROTECTORS - CRC	1	596.46	
EFT35935	09/04/2026 REBECCA LEE-ANNE ATKINSON	REIMBURSEMENT FOR EXPENSES AT CARAVAN AND CAMPING SHOW	1		236.52
INV 26032026	26/03/2026 REBECCA LEE-ANNE ATKINSON	REIMBURSEMENT FOR EXPENSES AT CARAVAN AND CAMPING SHOW	1	236.52	
EFT35936	09/04/2026 RJD CONTRACTING (WA) PTY LTD	HIRE OF 55 TONNE TRUCK FOR GRAVEL CARTING FROM GOLDFIELDS GRAVEL PIT TO WAMBYN RD	1		21,879.00
INV INV 2649	19/03/2026 RJD CONTRACTING (WA) PTY LTD	HIRE OF 55 TONNE TRUCK FOR GRAVEL CARTING FROM GOLDFIELDS GRAVEL PIT TO WAMBYN RD	1	13,915.00	
INV INV 2650	19/03/2026 RJD CONTRACTING (WA) PTY LTD	HIRE OF 12T SINGLE DRUM VIBRATION ROLLER & SIX WHEELER WATER CART - WAMBYN RD	1	7,964.00	
EFT35937	09/04/2026 SHIRE OF YORK	BSL COLLECTION - AGENCY FEE MARCH 2026	1		83.25
INV T6	01/04/2026 SHIRE OF YORK	BSL COLLECTION - AGENCY FEE MARCH 2026	1	75.00	

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INV 145	02/04/2026 SHIRE OF YORK SOCIAL CLUB - LOTTO INSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 145	02/04/2026 SHIRE OF YORK SOCIAL CLUB - LOTTO INSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
EFT35939	09/04/2026 TARRAN NELSON PTY LTD T/A YORK AUTO ELECTRICS	REPAIRED FAULTY BEACON - P156	1		563.04
INV INV 5091	23/03/2026 TARRAN NELSON PTY LTD T/A YORK AUTO ELECTRICS	REPAIRED FAULTY BEACON - P156	1	563.04	
EFT35940	09/04/2026 TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES - ITR PACIFIC	1		810.70
INV 620 5337610	15/03/2026 TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES - ITR PACIFIC	1	745.65	
INV 621 5337610	22/03/2026 TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES - METRO COUNT	1	65.05	
EFT35941	09/04/2026 WATERLOGIC AUSTRALIA PTY LTD	WATER FILTRATION UNIT RENTAL AND SERVICE APRIL 2026	1		81.39
INV 5355440	01/04/2026 WATERLOGIC AUSTRALIA PTY LTD	WATER FILTRATION UNIT RENTAL AND SERVICE APRIL 2026	1	81.39	
EFT35942	09/04/2026 YORK & DISTRICT CO-OPERATIVE LTD (IGA)	REFRESHMENTS - ADMIN	1		6.98
INV 01 1053	30/03/2026 YORK & DISTRICT CO-OPERATIVE LTD (IGA)	REFRESHMENTS - ADMIN	1	6.98	
EFT35943	09/04/2026 YORK AND DISTRICT CO-OPERATIVE LIMITED	LAND TAX - LEASE PORTION OF 142 AVON TCE 2025/2026	1		1,738.99
INV 8	16/10/2025 YORK AND DISTRICT CO-OPERATIVE LIMITED	LAND TAX - LEASE PORTION OF 142 AVON TCE 2025/2026	1	1,678.99	
INV 10	16/12/2025 YORK AND DISTRICT CO-OPERATIVE LIMITED	ADMIN FEE - OVERDUE AMOUNT	1	30.00	
INV 13	28/02/2026 YORK AND DISTRICT CO-OPERATIVE LIMITED	ADMIN FEE - OVERDUE ACCOUNT	1	30.00	
EFT35944	09/04/2026 YORK GENERAL PRACTICE	PRE-EMPLOYMENT MEDICAL - EMMA MCGANN	1		148.50
INV 39344	26/03/2026 YORK GENERAL PRACTICE	PRE-EMPLOYMENT MEDICAL - EMMA MCGANN	1	148.50	
EFT35945	09/04/2026 YORK MITRE 10	DRY POOL CHLORINE	1		341.44
INV 10104731	13/03/2026 YORK MITRE 10	DRY POOL CHLORINE	1	145.90	
INV 10105733	19/03/2026 YORK MITRE 10	POLY BUSHES - CANDICE BATEMAN PARK	1	8.15	
INV 10105799	20/03/2026 YORK MITRE 10	5L JUG, BATTERIES - DEPOT	1	128.40	
INV 10106855	26/03/2026 YORK MITRE 10	9L WATERING CAN - DEPOT	1	23.95	
INV 10107013	27/03/2026 YORK MITRE 10	MONKEY GRIP OCCY STRAP - DEPOT	1	9.50	
INV 10107096	27/03/2026 YORK MITRE 10	50L STORAGE CONTAINER - DEPOT	1	10.64	

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INV 10107516	30/03/2026 YORK MITRE 10	SILICONE - CEMETERY	1	14.90	
EFT35946	15/04/2026 WATER CORPORATION OF WA	WATER USAGE 31/01/2026-24/03/2026 & SERVICE CHARGES 01/03/2026-30/04/2026 - RAILWAY RD STANDPIPE	1		28,779.13
INV 90 07879 10 0	25/03/2026 WATER CORPORATION OF WA	WATER USAGE 22/01/2026-24/03/2026 - CEMETERY	1	1,018.06	
INV 90 07946 74 8	25/03/2026 WATER CORPORATION OF WA	WATER USAGE 31/01/2026-24/03/2026 & SERVICE CHARGES 01/03/2026-30/04/2026 - GWAMBYGINE RD STANDPIPE	1	5,820.99	
INV 90 07946 88 7	25/03/2026 WATER CORPORATION OF WA	WATER USAGE 31/01/2026-24/03/2026 & SERVICE CHARGES 01/03/2026-30/04/2026 - RAILWAY RD STANDPIPE	1	21,735.42	
INV 90 07947 16 9	25/03/2026 WATER CORPORATION OF WA	WATER USAGE 31/01/2026-24/03/2026 - GWAMBYGINE TOILETS	1	105.42	
INV 90 07881 67 3	27/03/2026 WATER CORPORATION OF WA	SERVICE CHARGES 01/03/2026-30/04/2026 - RADIO STATION	1	99.24	
EFT35947	17/04/2026 WATER CORPORATION OF WA	WATER USAGE 28/01/2026-26/03/2026 - 51 SOUTH ST FORREST OVAL TANK	1		56,230.53
INV 90 07879 95 2	26/03/2026 WATER CORPORATION OF WA	WATER USAGE 27/01/2026-25/03/2026 - MUSEUM	1	1,084.32	
INV 90 07880 66 2	26/03/2026 WATER CORPORATION OF WA	WATER USAGE 28/01/2026-25/03/2026 - DEPOT	1	68.16	
INV 90 07890 50 2	26/03/2026 WATER CORPORATION OF WA	WATER USAGE 27/01/2026-25/03/2026 - LINCOLN ST STANDPIPE	1	1,611.42	
INV 90 23508 71 3	26/03/2026 WATER CORPORATION OF WA	WATER USAGE 27/01/2026-25/03/2026 - RV DUMP POINT	1	734.93	
INV 90 07946 37 7	26/03/2026 WATER CORPORATION OF WA	WATER USAGE 02/02/2026-25/03/2026 - BURGESS SIDING STANDPIPE	1	1,039.14	
INV 90 14664 93 3	26/03/2026 WATER CORPORATION OF WA	WATER USAGE 02/02/2026-25/03/2026 - CANDICE BATEMAN PARK	1	2,502.01	
INV 90 07876 05 7	27/03/2026 WATER CORPORATION OF WA	WATER USAGE 28/01/2026-26/03/2026 - RAILWAY ST WAR MEMORIAL	1	1,460.82	
INV 90 07882 51 0	27/03/2026 WATER CORPORATION OF WA	WATER USAGE 28/01/2026-26/03/2026 & SERVICE CHARGES 01/03/2026-30/04/2026 - SHOWGROUNDS	1	56.19	
INV 90 07882 53 7	27/03/2026 WATER CORPORATION OF WA	WATER USAGE 28/01/2026-26/03/2026 & SERVICE CHARGES 01/03/2026-30/04/2026 - 51 SOUTH ST YRCC	1	1,727.29	
INV 90 07882 54 5	27/03/2026 WATER CORPORATION OF WA	WATER USAGE 28/01/2026-26/03/2026 - 51 SOUTH ST FORREST OVAL TANK	1	34,806.67	
INV 90 07876 06 5	27/03/2026 WATER CORPORATION OF WA	WATER USAGE 28/01/2026-26/03/2026 & SERVICE CHARGES 01/03/2026-30/04/2026 - AVON PARK TOILETS	1	6,658.00	
INV 90 07880 26 7	27/03/2026 WATER CORPORATION OF WA	WATER USAGE 28/01/2026-26/03/2026 - OLD CEMETERY	1	1,882.50	
INV 90 07881 92 1	27/03/2026 WATER CORPORATION OF WA	SERVICE CHARGES 01/03/2026-30/04/2026 - TOWN HALL & ADMIN	1	456.81	
INV 90 07882 16 6	27/03/2026 WATER CORPORATION OF WA	WATER USAGE 28/01/2026-26/03/2026 & SERVICE CHARGES 01/03/2026-30/04/2026 - CRC	1	385.01	
INV 90 07890 25 4	27/03/2026 WATER CORPORATION OF WA	WATER USAGE 29/01/2026-26/03/2026 - 25 SOUTH ST PEACE PARK	1	1,472.87	

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INV 90 07965 28 7	27/03/2026 WATER CORPORATION OF WA	WATER USAGE 03/02/2026-26/03/2026 - TRANSFER STATION	1	27.11	
INV 90 07884 26 8	31/03/2026 WATER CORPORATION OF WA	WATER USAGE 29/01/2026-30/03/2026 & SERVICE CHARGES 01/03/2026-30/04/2026 - 38 FRASER ST	1	109.13	
INV 90 07884 30 5	31/03/2026 WATER CORPORATION OF WA	WATER USAGE 29/01/2026-30/03/2026 & SERVICE CHARGES 01/03/2026-30/04/2026 - 2 DINSDALE ST	1	98.87	
INV 90 07884 52 4	31/03/2026 WATER CORPORATION OF WA	SERVICE CHARGES 01/03/2026-30/04/2026 - 24 FORD ST	1	49.28	
EFT35948	20/04/2026 YORK COMMUNITY FINANCIAL SERVICES - BENDIGO BANK	EMCCS CREDIT CARD MARCH 2026	1		2,005.15
INV M202MAR202	31/03/2026 YORK COMMUNITY FINANCIAL SERVICES - BENDIGO BANK	EMIDS CREDIT CARD MARCH 2026	1	286.20	
INV M203MAR202	31/03/2026 YORK COMMUNITY FINANCIAL SERVICES - BENDIGO BANK	EMCCS CREDIT CARD MARCH 2026	1	1,718.95	
EFT35949	21/04/2026 (WA DIVISION) ENVIRONMENTAL HEALTH AUSTRALIA	WEBSITE ADVERTISING - ENVIRONMENTAL HEALTH OFFICER	1		220.00
INV 111386	19/02/2026 (WA DIVISION) ENVIRONMENTAL HEALTH AUSTRALIA	WEBSITE ADVERTISING - ENVIRONMENTAL HEALTH OFFICER	1	220.00	
EFT35950	21/04/2026 AFGRI EQUIPMENT AUSTRALIA PTY LTD	4000HR SERVICE ON 2021 JOHN DEERE 620G GRADER - P143	1		10,512.71
INV 3075486	18/03/2026 AFGRI EQUIPMENT AUSTRALIA PTY LTD	500HR SERVICE ON JOHN DEERE TRACTOR - P181	1	750.98	
INV 3076254	20/03/2026 AFGRI EQUIPMENT AUSTRALIA PTY LTD	4000HR SERVICE ON 2021 JOHN DEERE 620G GRADER - P143	1	9,761.73	
EFT35951	21/04/2026 ALL HOURS PROPERTY MAINTENANCE & GLASS REPAIRS PTY LTD AFT SAARON TRUST T/A AVON GLAZING	REPLACED GLASS TO TOWN HALL LESSER HALL WINDOW	1		394.58
INV INV 0972	12/04/2026 ALL HOURS PROPERTY MAINTENANCE & GLASS REPAIRS PTY LTD AFT SAARON TRUST T/A AVON GLAZING	REPLACED GLASS TO TOWN HALL LESSER HALL WINDOW	1	394.58	
EFT35952	21/04/2026 ANNIE QUINN MEDLEY	REIMBURSEMENT FOR FOAM CORE FOR MOUNTING MUSEUM EXHIBITS	1		95.03
INV 14042026	14/04/2026 ANNIE QUINN MEDLEY	REIMBURSEMENT FOR FOAM CORE FOR MOUNTING MUSEUM EXHIBITS	1	95.03	
EFT35953	21/04/2026 ARCHIVAL SURVIVAL	EXHIBITION SUPPORT SUPPLIES - MUSEUM	1		499.43
INV 84002	20/03/2026 ARCHIVAL SURVIVAL	EXHIBITION SUPPORT SUPPLIES - MUSEUM	1	499.43	

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EFT35954	21/04/2026 AUSCO MODULAR PTY LTD	HIRE OF MULTIPURPOSE UNIT APRIL 2026	1		943.49
INV 7527127	01/04/2026 AUSCO MODULAR PTY LTD	HIRE OF MULTIPURPOSE UNIT APRIL 2026	1	943.49	
EFT35955	21/04/2026 AUSTRALIA DAY COUNCIL OF SA INC	CITIZENSHIP GIFTS	1		240.20
INV INV 4637	26/02/2026 AUSTRALIA DAY COUNCIL OF SA INC	CITIZENSHIP GIFTS	1	240.20	
EFT35956	21/04/2026 AUSTRALIAN AND NEW ZEALAND RECYCLING PLATFORM LIMITED	40FT CONTAINER HIRE MARCH 2026	1		148.50
INV INV 0196	31/03/2026 AUSTRALIAN AND NEW ZEALAND RECYCLING PLATFORM LIMITED	40FT CONTAINER HIRE MARCH 2026	1	148.50	
EFT35957	21/04/2026 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS	1		259.00
INV 146	16/04/2026 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS		26.50	
INV 146	16/04/2026 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS		26.50	
INV 146	16/04/2026 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS		26.50	
INV 146	16/04/2026 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS		26.50	
INV 146	16/04/2026 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS		26.50	
INV 146	16/04/2026 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS		26.50	
INV 146	16/04/2026 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS		20.50	
INV 146	16/04/2026 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS		26.50	
INV 146	16/04/2026 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS		26.50	
INV 146	16/04/2026 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS		26.50	
EFT35958	21/04/2026 AUSTRALIAN TAXATION OFFICE - PAYG	ATO PAYG PPE 14/04/2026	1		39,353.00
INV PAYG PPE 14/C	17/04/2026 AUSTRALIAN TAXATION OFFICE - PAYG	ATO PAYG PPE 14/04/2026	1	39,353.00	
EFT35959	21/04/2026 AVON WASTE	GENERAL WASTE & RECYCLING SERVICES	1		42,623.26
INV 75655	20/03/2026 AVON WASTE	GENERAL WASTE & RECYCLING SERVICES	1	27,805.02	
INV 75656	20/03/2026 AVON WASTE	MONTHLY RENTAL OF MATTRESS HOOK BIN - MARCH 2026	1	132.00	
INV 76011	03/04/2026 AVON WASTE	GENERAL WASTE AND RECYCLING SERVICES	1	14,686.24	
EFT35960	21/04/2026 BAKERS CREEK PTY LTD	MAINTENANCE & REPAINT WORKS TO GABLES & POSTS - MACARTNEY ST UNITS	1		17,543.00

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INV 643	11/04/2026 BAKERS CREEK PTY LTD	GRIND FLOR, APPLY 2 PACK SEALER & 2 PACK TOP COATS TO FLOOR - HOWICK ST DISABLED TOILET	1	3,652.00	
INV 643	11/04/2026 BAKERS CREEK PTY LTD	REPLACED SKIRTING & SPLASH BACK TILES, INSTALLED MIRROR - LOWE ST DISABLED TOILET	1	4,037.00	
INV 644	11/04/2026 BAKERS CREEK PTY LTD	MAINTENANCE & REPAINT WORKS TO GABLES & POSTS - MACARTNEY ST UNITS	1	9,854.00	
EFT35961	21/04/2026 BASICS APPROVAL SERVICES	BUILDING SURVEYING SERVICES - 17 FRASER ST YORK	1		330.00
INV 2025793	13/04/2026 BASICS APPROVAL SERVICES	BUILDING SURVEYING SERVICES - 17 FRASER ST YORK	1	330.00	
EFT35962	21/04/2026 BELLISSIMO YORK	CATERING FOR ANNUAL LEGISLATED FIRE WARDEN TRAINING	1		1,373.25
INV 351	10/03/2026 BELLISSIMO YORK	CATERING FOR COUNCIL OCM FEBRUARY 2026	1	200.00	
INV 351	10/03/2026 BELLISSIMO YORK	CATERING FOR ANNUAL LEGISLATED FIRE WARDEN TRAINING	1	561.25	
INV 359	14/04/2026 BELLISSIMO YORK	CATERING FOR CULTURAL PROGRAM 31/03/2026	1	362.00	
INV 359	14/04/2026 BELLISSIMO YORK	CATERING FOR MARCH OCM	1	250.00	
EFT35963	21/04/2026 BLING DESIGN	FAIRY DOORS FLYER & KIDS EXPLORER PASSPORT UPDATES 2026	1		200.00
INV 2082	01/04/2026 BLING DESIGN	FAIRY DOORS FLYER & KIDS EXPLORER PASSPORT UPDATES 2026	1	200.00	
EFT35964	21/04/2026 BLUE ASSIST MONITORING PTY LTD	ALARM MONITORING SUBSCRIPTION 13/04/2026-12/05/2026 - VC	1		20.00
INV INV 1049	13/04/2026 BLUE ASSIST MONITORING PTY LTD	ALARM MONITORING SUBSCRIPTION 13/04/2026-12/05/2026 - VC	1	20.00	
EFT35965	21/04/2026 BOC GASES	GAS & CONTAINER RENT 26/02/2026-28/03/2026	1		43.31
INV 5006856167	29/03/2026 BOC GASES	GAS & CONTAINER RENT 26/02/2026-28/03/2026	1	43.31	
EFT35966	21/04/2026 BUSH CONTRACTING	WET HIRE OF WATER CART 09/03/2026-19/03/2026 - BERRYBROW RD	1		13,860.00
INV INV 0704	05/04/2026 BUSH CONTRACTING	WET HIRE OF WATER CART 23/03/2026-27/03/2026 - WAMBYN RD	1	4,950.00	
INV INV 0706	05/04/2026 BUSH CONTRACTING	WET HIRE OF WATER CART 09/03/2026-19/03/2026 - BERRYBROW RD	1	8,910.00	
EFT35967	21/04/2026 Bernie Arron NARKLE	PHASE 4 ARTWORK COMMISSION	1		750.00
INV 20260411	11/04/2026 Bernie Arron NARKLE	PHASE 4 ARTWORK COMMISSION	1	750.00	
EFT35968	21/04/2026 CALTEX AUSTRALIA PTY LTD	FUEL CARD PURCHASES MARCH 2026	1		2,585.58
INV 141 718 338 9	31/03/2026 CALTEX AUSTRALIA PTY LTD	FUEL CARD PURCHASES MARCH 2026	1	2,585.58	

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EFT35969	21/04/2026 CARTER ROAD FARM	HIAR TIES & CLIPS, EARRINGS, HEADBANDS, COSMETIC BAGS, PURSES FOR RESALE - VC	1		623.00
INV 50	10/04/2026 CARTER ROAD FARM	HIAR TIES & CLIPS, EARRINGS, HEADBANDS, COSMETIC BAGS, PURSES FOR RESALE - VC	1	623.00	
EFT35970	21/04/2026 CHELSEA HARRIES	REIMBURSEMENT FOR WWCC	1		151.90
INV 31032026	31/03/2026 CHELSEA HARRIES	REIMBURSEMENT FOR WWCC	1	87.00	
INV 310320262	31/03/2026 CHELSEA HARRIES	REIMBURSEMENT FOR POLICE CLEARANCE	1	64.90	
EFT35971	21/04/2026 CHG-MERIDIAN AUSTRALIA PTY LTD	GYM EQUIPMENT RENTAL 01/04/2026-30/06/2026 - YRCC	1		1,342.02
INV 690044621	09/03/2026 CHG-MERIDIAN AUSTRALIA PTY LTD	GYM EQUIPMENT RENTAL 01/04/2026-30/06/2026 - YRCC	1	1,342.02	
EFT35972	21/04/2026 CIRCUITWEST INC	PRESENTER FEE - PWA DRIP DROP PLAY	1		3,300.00
INV INV 1482	02/04/2026 CIRCUITWEST INC	PRESENTER FEE - PWA DRIP DROP PLAY	1	3,300.00	
EFT35973	21/04/2026 CLASSIC HOME & GARAGE INNOVATIONS	REFUND OF KERB BOND - LOT 10 (39) GREY ST, YORK - PAID ON 18/12/2024 - RECEIPT 275573	1		3,000.00
INV T4	13/04/2026 CLASSIC HOME & GARAGE INNOVATIONS	REFUND OF KERB BOND - LOT 10 (39) GREY ST, YORK - PAID ON 18/12/2024 - RECEIPT 275573	1	1,500.00	
INV T4	13/04/2026 CLASSIC HOME & GARAGE INNOVATIONS	REFUND OF KERB BOND - LOT 11 (41) GREY ST, YORK - PAID ON 18/12/2024 - RECEIPT 275574	1	1,500.00	
EFT35974	21/04/2026 CLINIPATH PATHOLOGY	DRUG & ALCOHOL TESTING	1		150.00
INV 134549	31/03/2026 CLINIPATH PATHOLOGY	DRUG & ALCOHOL TESTING	1	150.00	
EFT35975	21/04/2026 COUNTRY COPIERS	COPY COSTS 03/03/2026-01/04/2026 - DEPOT	1		237.14
INV 228478	01/04/2026 COUNTRY COPIERS	COPY COSTS 03/03/2026-01/04/2026 - VC	1	95.13	
INV 228477	01/04/2026 COUNTRY COPIERS	COPY COSTS 03/03/2026-01/04/2026 - DEPOT	1	142.01	
EFT35976	21/04/2026 CROMMELIN AIR & POWER PTY LTD T/A AIR & POWER	SERVICE OF AIR COMPRESSOR & AIR RECEIVER INSPECTION - P122	1		924.63
INV 85597	21/03/2026 CROMMELIN AIR & POWER PTY LTD T/A AIR & POWER	SERVICE OF AIR COMPRESSOR & AIR RECEIVER INSPECTION - P122	1	924.63	
EFT35977	21/04/2026 CSSTECH	CLOUD SMS TOP-UP X1000 CREDIT	1		2,640.00

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INV I0005388	03/04/2026 CSSTECH	CLOUD SMS TOP-UP X1000 CREDIT	1	2,640.00	
EFT35978	21/04/2026 DAIMLER TRUCKS PERTH	TRANSMISSION OIL - P174	1		118.79
INV XA980092425	01/04/2026 DAIMLER TRUCKS PERTH	TRANSMISSION OIL - P174	1	118.79	
EFT35979	21/04/2026 DARRYS PLUMBING AND GAS	REPAIR MACERATOR PIT - HOCKEY CLUB	1		1,203.40
INV IV03651	24/03/2026 DARRYS PLUMBING AND GAS	TEST & REPAIR BARBECUES - GWAMBYGINE PARK	1	297.00	
INV IV03680	27/03/2026 DARRYS PLUMBING AND GAS	REPAIR MACERATOR PIT - HOCKEY CLUB	1	757.90	
INV IV03732	16/04/2026 DARRYS PLUMBING AND GAS	REPAIRED MALE TOILET INLET VALVE - HOWICK ST	1	148.50	
EFT35980	21/04/2026 DRACO AIR	SERVICE SPLIT SYSTEM AIR CONS IN OFFICE AND KITCHEN - DEPOT	1		894.76
INV 18910	07/04/2026 DRACO AIR	SERVICE SPLIT SYSTEM AIR CONS IN OFFICE AND KITCHEN - DEPOT	1	894.76	
EFT35981	21/04/2026 EMMA HELENE MCGANN	REIMBURSEMENT FOR WWCC	1		87.00
INV 10042026	10/04/2026 EMMA HELENE MCGANN	REIMBURSEMENT FOR WWCC	1	87.00	
EFT35982	21/04/2026 FIRE AND SAFETY AUSTRALIA PTY LTD	FIRE WARDEN / CHIEF WARDEN TRAINING	1		2,300.00
INV INV 2129	23/03/2026 FIRE AND SAFETY AUSTRALIA PTY LTD	FIRE WARDEN / CHIEF WARDEN TRAINING	1	2,300.00	
EFT35983	21/04/2026 FOCUS NETWORKS	MONTHLY MPS DEVICE SUPPORT CHARGE	1		7,389.80
INV MPSD 15530	07/04/2026 FOCUS NETWORKS	MONTHLY MPS DEVICE SUPPORT CHARGE	1	7,389.80	
EFT35984	21/04/2026 GRAHAM STUART & CHRISTINE MARIA EDMONDS	RATES REFUND A5500 98 GEORGIANA ST YORK 6302	1		43.33
INV A5500	15/04/2026 GRAHAM STUART & CHRISTINE MARIA EDMONDS	RATES REFUND A5500 98 GEORGIANA ST YORK 6302		43.33	
EFT35985	21/04/2026 HAILEY JAYNE OSBORNE	REIMBURSEMENT FOR PRE-EMPLOYMENT MEDICAL	1		130.00
INV 30032026	30/03/2026 HAILEY JAYNE OSBORNE	REIMBURSEMENT FOR PRE-EMPLOYMENT MEDICAL	1	130.00	
EFT35986	21/04/2026 HAMES SHARLEY (WA) PTY LTD	FORREST OVAL PRECINT VISION PLAN	1		26,345.00
INV WA018976	31/03/2026 HAMES SHARLEY (WA) PTY LTD	SITE INVESTIGATION & DESIGN BRIEF - AQUATIC FACILITY	1	9,845.00	
INV WA018976	31/03/2026 HAMES SHARLEY (WA) PTY LTD	FORREST OVAL PRECINT VISION PLAN	1	16,500.00	
EFT35987	21/04/2026 HATWORLD PTY LTD	HAT, SCARVES AND GLOVES FOR RESALE - VC	1		514.64

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INV INV 6010	31/03/2026 HATWORLD PTY LTD	HAT, SCARVES AND GLOVES FOR RESALE - VC	1	514.64	
EFT35988	21/04/2026 HAYS SPECIALIST RECRUITMENT PTY LTD	CONTRACT PROJECT MANAGER - WEEK ENDING 29/03/2026	1		7,345.88
INV 53224934	02/04/2026 HAYS SPECIALIST RECRUITMENT PTY LTD	CONTRACT PROJECT MANAGER - WEEK ENDING 15/03/2026	1	661.16	
INV 53224935	02/04/2026 HAYS SPECIALIST RECRUITMENT PTY LTD	CONTRACT OF PROJECT MANAGER - WEEK ENDING 22/03/2026	1	3,334.87	
INV 53224936	02/04/2026 HAYS SPECIALIST RECRUITMENT PTY LTD	CONTRACT PROJECT MANAGER - WEEK ENDING 29/03/2026	1	3,349.85	
EFT35989	21/04/2026 IT VISION (READYTECH ON INVOICE)	SYNERGYSOFT EASY BUDGETING TOOL & ANNUAL LICENCE FEE 04/02/2026-30/06/2026	1		2,847.68
INV INITV042921	25/03/2026 IT VISION (READYTECH ON INVOICE)	SYNERGYSOFT EASY BUDGETING TOOL & ANNUAL LICENCE FEE 04/02/2026-30/06/2026	1	2,847.68	
EFT35990	21/04/2026 ITR PACIFIC PTY LTD	GRADER PARTS - P143	1		5,157.90
INV 868757	04/03/2026 ITR PACIFIC PTY LTD	GRADER PARTS - P143	1	5,157.90	
EFT35991	21/04/2026 JASON SIGNMAKERS	TENNIS COURTS SIGN AND BRACKETS	1		265.01
INV 55193	07/04/2026 JASON SIGNMAKERS	TENNIS COURTS SIGN AND BRACKETS	1	265.01	
EFT35992	21/04/2026 KARINA MICHELE MCROBERTS	BOOKS FOR RESALE AT THE VC	1		102.00
INV 240326	24/03/2026 KARINA MICHELE MCROBERTS	BOOKS FOR RESALE AT THE VC	1	102.00	
EFT35993	21/04/2026 KLEENWEST DISTRIBUTORS	BATHROOM SUPPLIES - DEPOT, CRC	1		172.98
INV 122264	31/03/2026 KLEENWEST DISTRIBUTORS	BATHROOM SUPPLIES - DEPOT, CRC	1	172.98	
EFT35994	21/04/2026 KLK FARMS PTY LTD T/A JONLORRIE FARMS	24M3 OF GRAVEL FOR WORKS ON WAMBYN RD	1		92.40
INV INV 0443	01/04/2026 KLK FARMS PTY LTD T/A JONLORRIE FARMS	24M3 OF GRAVEL FOR WORKS ON WAMBYN RD	1	92.40	
EFT35995	21/04/2026 LLOYD INVESMENT - COMMUNITY MATTERS	COMMUNITY UPDATE PAGE IN APRIL 2026 NEWSPAPER	1		1,652.70
INV 4404	29/03/2026 LLOYD INVESMENT - COMMUNITY MATTERS	COMMUNITY UPDATE PAGE IN APRIL 2026 NEWSPAPER	1	1,652.70	
EFT35996	21/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS	1		75.00
INV 146	16/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 146	16/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 146	16/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	

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INV 146	16/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 146	16/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 146	16/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 146	16/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 146	16/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 146	16/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 146	16/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 146	16/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 146	16/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 146	16/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 146	16/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 146	16/04/2026 LOTTO - OUTSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
EFT35997	21/04/2026 MAL AUTOMOTIVES	GENERAL SERVICE AND PUNCTURE REPAIR - P133	1		827.07
INV 33198	10/04/2026 MAL AUTOMOTIVES	QUARTERLY INSPECTION & SAFETY CHECK - EWP P125	1	300.00	
INV 33205	13/04/2026 MAL AUTOMOTIVES	GENERAL SERVICE AND PUNCTURE REPAIR - P133	1	527.07	
EFT35998	21/04/2026 MCDOWALL AFFLECK PTY LTD T/A MAD3 ENGINEERING	GREENHILLS RD PRELIMINARY INVESTIGATION AND CONCEPT DESIGN	1		4,091.18
INV INV 6333	31/03/2026 MCDOWALL AFFLECK PTY LTD T/A MAD3 ENGINEERING	GREENHILLS RD PRELIMINARY INVESTIGATION AND CONCEPT DESIGN	1	4,091.18	
EFT35999	21/04/2026 MCLEODS LAWYERS	LEGAL SERVICES MARCH 2026 - TEMPORARY ACCOMMODATION	1		3,079.56
INV 151059	31/03/2026 MCLEODS LAWYERS	ADVICE ON RECOVERY OF UNPAID RATES RELATING TO DISCLAIMED ONEROUS PROPERTY - MARCH 2026	1	574.20	
INV 150799	31/03/2026 MCLEODS LAWYERS	LEGAL SERVICES MARCH 2026 - TEMPORARY ACCOMMODATION	1	1,734.48	
INV 150928	31/03/2026 MCLEODS LAWYERS	LEGAL SERVICES MARCH 2026 - SAT REVIEW CC 357/2025	1	770.88	
EFT36000	21/04/2026 METAL ARTWORK BADGES	DESK NAME PLAQUE - SHONA, SONIA	1		43.56
INV 37728	24/03/2026 METAL ARTWORK BADGES	DESK NAME PLAQUE - SHONA, SONIA	1	43.56	
EFT36001	21/04/2026 MINT COLLABORATIVE	DELIVERY OF WORKSHOP 4 - CULTURAL PROGRAM	1		5,775.00

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INV INV 2026408	08/04/2026 MINT COLLABORATIVE	DELIVERY OF WORKSHOP 4 - CULTURAL PROGRAM	1	5,775.00	
EFT36002	21/04/2026 OFFICEWORKS	SAMSUNG 50" SMART TV	1		763.70
INV 628664772	26/03/2026 OFFICEWORKS	HDMI CABLE	1	37.95	
INV 628681823	26/03/2026 OFFICEWORKS	PULL UP BANNER - TOWN HALL DISPLAY	1	97.00	
INV 628666573	27/03/2026 OFFICEWORKS	SAMSUNG 50" SMART TV	1	571.00	
INV 628734149	30/03/2026 OFFICEWORKS	HANGSELL TABS FOR STOCK DISPLAY - VC	1	12.75	
INV 628734576	30/03/2026 OFFICEWORKS	PVC MAT FOR STOCK DISPLAY - VC	1	20.00	
INV 628730442	30/03/2026 OFFICEWORKS	POSTER BOARDS - TOWN HALL	1	25.00	
EFT36003	21/04/2026 OMNICOM MEDIA GROUP AUSTRALIA (OMGA)	IMPOSITION OF FEES & CHARGES (TEMP ACCOM APP FEE) ADVERTISED IN WEST AUSTRALIAN	1		396.06
INV 1932411	31/03/2026 OMNICOM MEDIA GROUP AUSTRALIA (OMGA)	IMPOSITION OF FEES & CHARGES (TEMP ACCOM APP FEE) ADVERTISED IN WEST AUSTRALIAN	1	396.06	
EFT36004	21/04/2026 PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA	TRANSWA TICKET SALES MARCH 2026	1		49.22
INV 3999340 MAR	02/04/2026 PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA	TRANSWA TICKET SALES MARCH 2026	1	49.22	
EFT36005	21/04/2026 REBECCA MAY REID	REBECCA REID CT TRAP REFUND # 285007	1		160.00
INV 07042026	07/04/2026 REBECCA MAY REID	REIMBURSEMENT FOR UNIFORM - SHOES	1	60.00	
INV T1	16/04/2026 REBECCA MAY REID	REBECCA REID CT TRAP REFUND # 285007	1	100.00	
EFT36006	21/04/2026 ROUS ELECTRICAL	REPLACED 2 EXIT SIGNS & OUTDOOR GPO ON SUB BOARD - FORREST OVAL	1		4,998.95
INV 4515	02/04/2026 ROUS ELECTRICAL	REPAIR LIGHT - CRC	1	285.00	
INV 4516	02/04/2026 ROUS ELECTRICAL	REPLACED 2 SMOKE ALARMS - 75 OSNABURG RD	1	418.00	
INV 4517	02/04/2026 ROUS ELECTRICAL	REPLACED 5 EXTERNAL LIGHTS - YRCC	1	1,045.00	
INV 4518	02/04/2026 ROUS ELECTRICAL	REPAIRED HOT WATER SYSTEM - 24 FORD ST	1	374.00	
INV 4519	02/04/2026 ROUS ELECTRICAL	REPLACED 3 RCD'S - ADMIN	1	848.00	
INV 4520	02/04/2026 ROUS ELECTRICAL	REPLACED 2 EXIT SIGNS & OUTDOOR GPO ON SUB BOARD - FORREST OVAL	1	1,093.95	
INV 4529	15/04/2026 ROUS ELECTRICAL	REPAIRS TO RCD - DEPOT	1	319.00	
INV 4530	15/04/2026 ROUS ELECTRICAL	REPAIRED LIGHTING IN DOG POUND	1	418.00	

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INV 146	16/04/2026 SHIRE OF YORK SOCIAL CLUB - LOTTO INSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 146	16/04/2026 SHIRE OF YORK SOCIAL CLUB - LOTTO INSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 146	16/04/2026 SHIRE OF YORK SOCIAL CLUB - LOTTO INSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 146	16/04/2026 SHIRE OF YORK SOCIAL CLUB - LOTTO INSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 146	16/04/2026 SHIRE OF YORK SOCIAL CLUB - LOTTO INSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 146	16/04/2026 SHIRE OF YORK SOCIAL CLUB - LOTTO INSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 146	16/04/2026 SHIRE OF YORK SOCIAL CLUB - LOTTO INSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 146	16/04/2026 SHIRE OF YORK SOCIAL CLUB - LOTTO INSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 146	16/04/2026 SHIRE OF YORK SOCIAL CLUB - LOTTO INSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 146	16/04/2026 SHIRE OF YORK SOCIAL CLUB - LOTTO INSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 146	16/04/2026 SHIRE OF YORK SOCIAL CLUB - LOTTO INSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 146	16/04/2026 SHIRE OF YORK SOCIAL CLUB - LOTTO INSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		2.50	
INV 146	16/04/2026 SHIRE OF YORK SOCIAL CLUB - LOTTO INSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
INV 146	16/04/2026 SHIRE OF YORK SOCIAL CLUB - LOTTO INSIDE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		5.00	
EFT36012	21/04/2026 SHRED-X PTY LTD	SECURITY BIN HIRE 01/02/2026-30/04/2026	1		39.01
INV 2501791	31/03/2026 SHRED-X PTY LTD	SECURITY BIN HIRE 01/02/2026-30/04/2026	1	39.01	
EFT36013	21/04/2026 SONIA MCKEIVER	REIMBURSEMENT FOR TRAVEL EXPENSES	1		148.31
INV 02042026	02/04/2026 SONIA MCKEIVER	REIMBURSEMENT FOR TRAVEL EXPENSES	1	148.31	
EFT36014	21/04/2026 ST JOHN AMBULANCE ASSOCIATION - YORK	COUNTRY HALL HIRE - CULTURAL PROGRAM WORKSHOPS	1		1,200.00
INV FAINV013945€	31/03/2026 ST JOHN AMBULANCE ASSOCIATION - YORK	COUNTRY HALL HIRE - CULTURAL PROGRAM WORKSHOPS	1	1,200.00	
EFT36015	21/04/2026 STANDARDS AUSTRALIA LTD	STANDARDS AUSTRALIA SUBSCRIPTION 08/04/2026-07/04/2027	1		2,887.50
INV INV SA 00003€	26/03/2026 STANDARDS AUSTRALIA LTD	STANDARDS AUSTRALIA SUBSCRIPTION 08/04/2026-07/04/2027	1	2,887.50	
EFT36016	21/04/2026 STEPHEN CARRICK ARCHITECTS PTY LTD	HERITAGE ADVISORY SERVICES MARCH 2026	1		1,650.00
INV 2157	31/03/2026 STEPHEN CARRICK ARCHITECTS PTY LTD	HERITAGE ADVISORY SERVICES MARCH 2026	1	1,650.00	
EFT36017	21/04/2026 Sanokil WA	MONTHLY SERVICE OF SANITARY WASTE BINS	1		508.75
INV W00001069	01/04/2026 Sanokil WA	MONTHLY SERVICE OF SANITARY WASTE BINS	1	508.75	

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EFT36018	21/04/2026 TARRAN NELSON PTY LTD T/A YORK AUTO ELECTRICS	REPLACED COMPRESSOR, SERVICE VALVES & RECEIVER DRIER AND REGAS AIR CON - P174	1		2,289.18
INV INV 5104	07/03/2026 TARRAN NELSON PTY LTD T/A YORK AUTO ELECTRICS	REPLACED COMPRESSOR, SERVICE VALVES & RECEIVER DRIER AND REGAS AIR CON - P174	1	1,774.95	
INV INV 5138	08/04/2026 TARRAN NELSON PTY LTD T/A YORK AUTO ELECTRICS	REPLACED UHF UNIT - P161	1	514.23	
EFT36019	21/04/2026 VOCUS PTY LTD	VOICE CALL CHARGES - ADMIN	1		1,029.41
INV P1435012	01/04/2026 VOCUS PTY LTD	UC ACCESS - APRIL 2026	1	385.00	
INV 81021 020426	02/04/2026 VOCUS PTY LTD	VOICE CALL CHARGES - ADMIN	1	644.41	
EFT36020	21/04/2026 WA LIBRARY SUPPLIES	WIRE BASKET TROLLEY - LIBRARY	1		636.00
INV 145025	01/04/2026 WA LIBRARY SUPPLIES	WIRE BASKET TROLLEY - LIBRARY	1	636.00	
EFT36021	21/04/2026 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	MEETING PRACTICES FOR GOOD GOVERNANCE OUTCOMES ATTENDANCE - EMMA HANNINGTON	1		682.00
INV SI 017880	27/03/2026 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	MEETING PRACTICES FOR GOOD GOVERNANCE OUTCOMES ATTENDANCE - EMMA HANNINGTON	1	682.00	
EFT36022	21/04/2026 WESTERN AUSTRALIAN POLICE FORCE	VOLUNTEER POLICE CLEARANCE CHECK MARCH 2026	1		17.60
INV 127095433	07/04/2026 WESTERN AUSTRALIAN POLICE FORCE	VOLUNTEER POLICE CLEARANCE CHECK MARCH 2026	1	17.60	
EFT36023	21/04/2026 WHEATBELT OFFICE & BUSINESS MACHINES	COPY COSTS 03/03/2026-01/04/2026 - ADMIN	1		995.93
INV 228479	01/04/2026 WHEATBELT OFFICE & BUSINESS MACHINES	COPY COSTS 03/03/2026-01/04/2026 - ADMIN	1	995.93	
EFT36024	21/04/2026 WINC AUSTRALIA PTY LIMITED	STATIONARY - ADMIN	1		1,160.48
INV 9050004118	05/03/2026 WINC AUSTRALIA PTY LIMITED	STATIONARY - ADMIN	1	1,083.06	
INV 9050095007	18/03/2026 WINC AUSTRALIA PTY LIMITED	HEADPHONES - ADMIN	1	10.76	
INV 9050112637	20/03/2026 WINC AUSTRALIA PTY LIMITED	POST IT NOTES - ADMIN	1	66.66	
EFT36025	21/04/2026 WOODSLANE PTY LTD	BIRDS OF WA & GUIDE TO WILDFLOWERS OF WA BOOKS FOR RESALE AT VC	1		263.93
INV 5400556	01/04/2026 WOODSLANE PTY LTD	BIRDS OF WA & GUIDE TO WILDFLOWERS OF WA BOOKS FOR RESALE AT VC	1	263.93	
EFT36026	21/04/2026 WOOLWORTHS GROUP LIMITED	PURCHASE OF BOOKS FOR LIBRARY	1		364.00

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Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV TI 018B2 1790	28/03/2026 WOOLWORTHS GROUP LIMITED	PURCHASE OF BOOKS FOR LIBRARY	1	248.00	
INV TI 018B2 1790	04/04/2026 WOOLWORTHS GROUP LIMITED	PURCHASE OF BOOKS - LIBRARY	1	116.00	
EFT36027	21/04/2026 YORK & DISTRICT CO-OPERATIVE LTD (IGA)	CITIZENSHIP GIFTS	1		298.73
INV 02 9884	04/03/2026 YORK & DISTRICT CO-OPERATIVE LTD (IGA)	MILK - CRC	1	3.49	
INV 02 2959	10/03/2026 YORK & DISTRICT CO-OPERATIVE LTD (IGA)	REFRESHMENTS - CRC	1	39.64	
INV 01 7665	13/03/2026 YORK & DISTRICT CO-OPERATIVE LTD (IGA)	REFRESHMENTS - MUSEUM	1	10.39	
INV 01 9897	23/03/2026 YORK & DISTRICT CO-OPERATIVE LTD (IGA)	REFRESHMENTS - MUSEUM	1	4.69	
INV 05 4629	30/03/2026 YORK & DISTRICT CO-OPERATIVE LTD (IGA)	FAREWELL MORNING TEA FOR SAM GOOD - CRC	1	41.16	
INV 04 1186	01/04/2026 YORK & DISTRICT CO-OPERATIVE LTD (IGA)	REFRESHMENTS - ADMIN	1	9.99	
INV 02 6230	09/04/2026 YORK & DISTRICT CO-OPERATIVE LTD (IGA)	REFRESHMENTS - ADMIN	1	13.48	
INV 01 3735	13/04/2026 YORK & DISTRICT CO-OPERATIVE LTD (IGA)	REFRESHMENTS - ADMIN	1	9.99	
INV 03 5266	14/04/2026 YORK & DISTRICT CO-OPERATIVE LTD (IGA)	REFRESHMENTS - ADMIN	1	31.82	
INV 02 9504	16/04/2026 YORK & DISTRICT CO-OPERATIVE LTD (IGA)	CITIZENSHIP GIFTS	1	63.00	
INV 03 5677	16/04/2026 YORK & DISTRICT CO-OPERATIVE LTD (IGA)	REFRESHMENTS - ADMIN	1	55.98	
INV 03 5920	17/04/2026 YORK & DISTRICT CO-OPERATIVE LTD (IGA)	REFRESHMENTS, AIR FRESHNER - ADMIN	1	15.10	
EFT36028	21/04/2026 YORK AND DISTRICT CO-OPERATIVE LIMITED	WATER USAGE 28/01/2026-26/03/2026 & SERVICE CHARGES 01/03/2026-30/04/2026	1		270.51
INV 14	30/03/2026 YORK AND DISTRICT CO-OPERATIVE LIMITED	WATER USAGE 28/01/2026-26/03/2026 & SERVICE CHARGES 01/03/2026-30/04/2026	1	270.51	
EFT36029	21/04/2026 YORK BOWLING CLUB INC	WAGE CONTRIBUTION FOR APRIL 2026	1		5,000.00
INV INV 0135	02/04/2026 YORK BOWLING CLUB INC	WAGE CONTRIBUTION FOR APRIL 2026	1	5,000.00	
EFT36030	21/04/2026 YORK BRANCH THE WILDFLOWER SOCIETY OF WA	COMMUNITY GRANT FUNDING FIRST MILESTONE PAYMENT	1		1,760.00
INV 17042026	17/04/2026 YORK BRANCH THE WILDFLOWER SOCIETY OF WA	COMMUNITY GRANT FUNDING FIRST MILESTONE PAYMENT	1	1,760.00	
EFT36031	21/04/2026 YORK MITRE 10	PAINT BRUSH, TRUE GRIP, BLUE PAINT - TOWN HALL	1		335.97
INV 10106683	25/03/2026 YORK MITRE 10	DOWEL, SCREWS - FORREST OVAL	1	34.10	
INV 10107080	27/03/2026 YORK MITRE 10	9V BATTERIES - 75 OSNABURG	1	13.40	

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INV 10107615	30/03/2026 YORK MITRE 10	BOLTS AND NUTS - ADMIN	1	27.90	
INV 10107946	01/04/2026 YORK MITRE 10	HOOKS, PICTURE WIRE - TOWN HALL	1	29.95	
INV 10108891	07/04/2026 YORK MITRE 10	ROLLER KIT & COVER, PAINT BRUSH - PEACE PARK	1	23.65	
INV 10108996	07/04/2026 YORK MITRE 10	POWERBOARD - DEPOT	1	35.95	
INV 10109079	08/04/2026 YORK MITRE 10	25L GARBAGE BAGS, PICK UP TOOL - RUBBISH COLLECTION	1	22.30	
INV 10109518	10/04/2026 YORK MITRE 10	BOLTS - HOCKEY OVAL	1	5.55	
INV 10110231	13/04/2026 YORK MITRE 10	NUTS AND BOLTS - FORREST OVAL	1	13.60	
INV 10110232	13/04/2026 YORK MITRE 10	NUTS - FORREST OVAL	1	-2.27	
INV 10110230	13/04/2026 YORK MITRE 10	PAINT BRUSH, TRUE GRIP, BLUE PAINT - TOWN HALL	1	102.04	
INV 10110312	14/04/2026 YORK MITRE 10	TOILET SEAT - AVON PARK	1	20.10	
INV 10110599	15/04/2026 YORK MITRE 10	NO SMOKING SELF ADHESIVE SIGN - CFC	1	9.70	
EFT36032	21/04/2026 WATER CORPORATION OF WA	WATER USAGE 02/02/2026-30/03/2026 & SERVICE CHARGES 01/03/2026-30/04/2026 - SWIMMING POOL	1		5,750.96
INV 90 07882 25 4	31/03/2026 WATER CORPORATION OF WA	WATER USAGE 02/02/2026-30/03/2026 - HOWICK ST TOILETS & PARK	1	512.04	
INV 90 07882 56 1	31/03/2026 WATER CORPORATION OF WA	WATER USAGE 02/02/2026-30/03/2026 & SERVICE CHARGES 01/03/2026-30/04/2026 - SWIMMING POOL	1	2,866.99	
INV 90 07890 85 2	31/03/2026 WATER CORPORATION OF WA	WATER USAGE 29/01/2026-30/03/2026 & SERVICE CHARGES 01/03/2026-30/04/2026 - CENTENNIAL UNITS	1	1,594.83	
INV 90 07891 75 9	31/03/2026 WATER CORPORATION OF WA	WATER USAGE 29/01/2026-30/03/2026 - 27 GREY ST ARBORETUM	1	777.10	
DD19244.1	02/04/2026 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL ENDING 31/03/2026	1		32,783.20
INV SUPERANNUA'	02/04/2026 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL ENDING 31/03/2026	1	32,783.20	
DD19273.1	07/04/2026 NODE1 INTERNET	NETWORK ACCESS APRIL 2026	1		1,631.70
INV 6697241	01/04/2026 NODE1 INTERNET	NETWORK ACCESS APRIL 2026	1	1,631.70	
DD19273.2	13/04/2026 BOSLEY HOLDINGS PTY LTD (SWOOP NO REGISTERED)	NETWORK ACCESS 06/04/2026-05/05/2026 - YRCC & CRC	1		193.00
INV 6709775	06/04/2026 BOSLEY HOLDINGS PTY LTD (SWOOP NO REGISTERED)	NETWORK ACCESS 06/04/2026-05/05/2026 - YRCC & CRC	1	193.00	

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DD19273.3	24/04/2026 SYNERGY	ELECTRICITY USAGE 01/03/2026-31/03/2026 - POWERWATCH 1000 MH WP	1		1,184.47
INV 2596004846	02/04/2026 SYNERGY	ELECTRICITY USAGE 01/03/2026-31/03/2026 - POWERWATCH 1000 MH WP	1	1,184.47	
DD19273.4	28/04/2026 SYNERGY	ELECTRICITY USAGE 25/08/2025-24/03/2026 - STREET LIGHTING	1		7,043.62
INV 2716005669	07/04/2026 SYNERGY	ELECTRICITY USAGE 25/08/2025-24/03/2026 - STREET LIGHTING	1	7,043.62	
DD19273.5	17/04/2026 WATER CORPORATION OF WA	WATER USAGE 10/02/2026-31/03/2026 & SERVICE CHARGES 01/03/2026-30/04/2026 - 75 OSNABURG RD	1		582.82
INV 90 07890 03 5	01/04/2026 WATER CORPORATION OF WA	WATER USAGE 02/02/2026-31/03/2026 & SERVICE CHARGES 01/03/2026-30/04/2026 - 17 FORBES ST	1	158.98	
INV 90 16178 46 1	01/04/2026 WATER CORPORATION OF WA	WATER USAGE 10/02/2026-31/03/2026 & SERVICE CHARGES 01/03/2026-30/04/2026 - EMCCS RESIDENCE	1	366.01	
INV 90 16178 48 8	01/04/2026 WATER CORPORATION OF WA	WATER USAGE 10/02/2026-31/03/2026 & SERVICE CHARGES 01/03/2026-30/04/2026 - 75 OSNABURG RD	1	57.83	
DD19276.1	17/04/2026 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL ENDING 14/04/2026	1		31,142.56
INV SUPERANNUA	17/04/2026 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL ENDING 14/04/2026	1	31,142.56	
DD19278.1	01/04/2026 YORK COMMUNITY FINANCIAL SERVICES - BENDIGO BANK	BANK FEES, FTS DE PROCESS GST, TYRO FEES	1		614.19
INV 01042026	01/04/2026 YORK COMMUNITY FINANCIAL SERVICES - BENDIGO BANK	BANK FEES, FTS DE PROCESS GST, TYRO FEES	1	614.19	
DD19278.2	02/04/2026 YORK COMMUNITY FINANCIAL SERVICES - BENDIGO BANK	BANK FEES	1		11.40
INV 02042026	02/04/2026 YORK COMMUNITY FINANCIAL SERVICES - BENDIGO BANK	BANK FEES	1	11.40	
DD19278.3	07/04/2026 COMMONWEALTH BANK - CLIENT SUPPORT	CBA EFTPOS MERCHANT FEES	1		1,160.57
INV 07042026	07/04/2026 COMMONWEALTH BANK - CLIENT SUPPORT	CBA EFTPOS MERCHANT FEES	1	1,160.57	
DD19278.4	09/04/2026 YORK COMMUNITY FINANCIAL SERVICES - BENDIGO BANK	BANK FEES	1		6.15

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INV 09042026	09/04/2026 YORK COMMUNITY FINANCIAL SERVICES - BENDIGO BANK	BANK FEES	1	6.15	
DD19278.5	16/04/2026 YORK COMMUNITY FINANCIAL SERVICES - BENDIGO BANK	BANK FEES	1		11.40
INV 16042026	16/04/2026 YORK COMMUNITY FINANCIAL SERVICES - BENDIGO BANK	BANK FEES	1	11.40	
DD19279.1	29/04/2026 EXETEL PTY LTD	MONTHLY INTERNET CHARGES MAY 2026 - ADMIN	1		105.00
INV E84620427	14/04/2026 EXETEL PTY LTD	MONTHLY INTERNET CHARGES MAY 2026 - ADMIN	1	105.00	
DD19279.2	30/04/2026 SYNERGY	ELECTRICITY USAGE 11/03/2026-07/04/2026 - YRCC	1		5,563.76
INV 2264006361	09/04/2026 SYNERGY	ELECTRICITY USAGE 11/03/2026-07/04/2026 - ADMIN, TOWN HALL, VC	1	2,188.92	
INV 2328005281	09/04/2026 SYNERGY	ELECTRICITY USAGE 11/03/2026-07/04/2026 - YRCC	1	3,374.84	
DD19279.3	30/04/2026 TELSTRA	MOBILE PHONE SERVICE 11/04/2026-10/05/2026 AND CALLS TO 10/04/2026	1		1,680.61
INV 333 4864 703 .	11/04/2026 TELSTRA	MOBILE PHONE SERVICE 11/04/2026-10/05/2026 AND CALLS TO 10/04/2026	1	1,680.61	
DD19279.4	16/04/2026 TELSTRA	LAND LINE PHONE RENTAL 25/03/2026-24/04/2026	1		834.25
INV 943 4282 000 .	01/04/2026 TELSTRA	LAND LINE PHONE RENTAL 25/03/2026-24/04/2026	1	834.25	
DD19298.1	22/04/2026 YORK COMMUNITY FINANCIAL SERVICES - BENDIGO BANK	BANK FEES	1		12.45
INV 22042026	22/04/2026 YORK COMMUNITY FINANCIAL SERVICES - BENDIGO BANK	BANK FEES	1	12.45	
DD19298.2	30/04/2026 YORK COMMUNITY FINANCIAL SERVICES - BENDIGO BANK	BANK FEES	1		11.70
INV 30042026	30/04/2026 YORK COMMUNITY FINANCIAL SERVICES - BENDIGO BANK	BANK FEES	1	11.70	
DD19302.1	30/04/2026 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL ENDING 28/04/2026	1		32,806.90
INV SUPERANNUA'	30/04/2026 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL ENDING 28/04/2026	1	32,806.90	

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DD19309.1	17/04/2026 WATER CORPORATION OF WA	WATER USAGE 28/01/2026-26/03/2026 & SERVICE CHARGES 01/03/2026-30/04/2026 - CARRIAGE DINER	1		434.65
INV 90 07876 02 2	27/03/2026 WATER CORPORATION OF WA	WATER USAGE 28/01/2026-26/03/2026 & SERVICE CHARGES 01/03/2026-30/04/2026 - CARRIAGE DINER	1	434.65	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL FUND BANK	639,921.53
TOTAL		639,921.53



MONTHLY LIST OF FUEL CARD TRANSACTIONS
April 2026

DATE	SUPPLIER	REGO	MODEL	ODOMETER	AMOUNT (\$)
CARD: 5418 0780					
6/04/2026	Puma Energy York Roadhouse	1HSA231	2022 Mazda CX5 Auto AWD SUV	69235	76.01
					76.01
CARD: 5983 4647					
14/04/2026	Puma Energy York Roadhouse	1HSZ886	2022 Hyundai Venue Sedan	15163	122.00
					122.00
CARD: 8598 1586					
9/03/2026	Puma Energy York Roadhouse	1HSZ886	2022 HYUNDAI VENUE SEDAN	-	53.38
					53.38
CARD: 5260 5069					
3/04/2026	Dunnings Northam	1IBY541	SUBARU OUTBACK WAGON	61683	72.57
3/04/2026	Wex Australia	1IBY541	SUBARU OUTBACK WAGON		0.50
7/04/2026	BP The Lakes 1903	1IBY541	SUBARU OUTBACK WAGON	61991	0.96
7/04/2026	BP The Lakes 1903	1IBY541	SUBARU OUTBACK WAGON	61991	60.00
7/04/2026	Wex Australia	1IBY541	SUBARU OUTBACK WAGON		0.50
10/04/2026	BP The Lakes 1903	1IBY541	SUBARU OUTBACK WAGON	62296	0.96
10/04/2026	BP The Lakes 1903	1IBY541	SUBARU OUTBACK WAGON	62296	60.05
10/04/2026	Wex Australia	1IBY541	SUBARU OUTBACK WAGON		0.50
18/04/2026	Dunnings Northam	1IBY541	SUBARU OUTBACK WAGON	62684	79.93
18/04/2026	Wex Australia	1IBY541	SUBARU OUTBACK WAGON		0.50
27/04/2026	Dunnings Northam	1IBY541	SUBARU OUTBACK WAGON	62952	58.08
27/04/2026	Wex Australia	1IBY541	SUBARU OUTBACK WAGON		0.50
					335.05
CARD: 6245 1553					
5/04/2026	BP The Lakes 1903	1ICQ468	MAZDA CX-8 SPORT AUTO	71419	1.80
5/04/2026	BP The Lakes 1903	1ICQ468	MAZDA CX-8 SPORT AUTO	71419	113.03
5/04/2026	Wex Australia	1ICQ468	MAZDA CX-8 SPORT AUTO		0.50
12/04/2026	BP The Lakes 1903	1ICQ468	MAZDA CX-8 SPORT AUTO	71859	1.24
12/04/2026	BP The Lakes 1903	1ICQ468	MAZDA CX-8 SPORT AUTO	71859	77.88
12/04/2026	Wex Australia	1ICQ468	MAZDA CX-8 SPORT AUTO		0.50
19/04/2026	BP The Lakes 1903	1ICQ468	MAZDA CX-8 SPORT AUTO	72543	1.68
19/04/2026	BP The Lakes 1903	1ICQ468	MAZDA CX-8 SPORT AUTO	72543	105.12
19/04/2026	Wex Australia	1ICQ468	MAZDA CX-8 SPORT AUTO		0.50
27/04/2026	BP The Lakes 1903	1ICQ468	MAZDA CX-8 SPORT AUTO	73180	1.42
27/04/2026	BP The Lakes 1903	1ICQ468	MAZDA CX-8 SPORT AUTO	73180	88.89
27/04/2026	Wex Australia	1ICQ468	MAZDA CX-8 SPORT AUTO		0.50
					393.06
CARD: 7445 3878					
2/04/2026	Dunnings Northam	Y8804	MG ZS SEDAN	34909	72.25
2/04/2026	Wex Australia	Y8804	MG ZS SEDAN		0.50
17/04/2026	Dunnings Northam	Y8804	MG ZS SEDAN	35274	77.34
17/04/2026	Wex Australia	Y8804	MG ZS SEDAN		0.50
24/04/2026	Dunnings Northam	Y8804	MG ZS SEDAN	35873	74.55
24/04/2026	Wex Australia	Y8804	MG ZS SEDAN		0.50
					225.64
CARD: 7554 1960					
2/04/2026	Puma Energy York Roadhouse	1HMZ024	2021 Ford Ranger Utility Dual Cab	111326	154.91
3/04/2026	Puma Energy York Roadhouse	1HMZ024	2021 Ford Ranger Utility Dual Cab	111422	108.89
3/04/2026	Puma Energy York Roadhouse	1HMZ024	2021 Ford Ranger Utility Dual Cab	111798	154.91
8/04/2026	Puma Energy York Roadhouse	1HMZ024	2021 Ford Ranger Utility Dual Cab	112269	159.91
15/04/2026	Puma Energy York Roadhouse	1HMZ024	2021 Ford Ranger Utility Dual Cab	112885	159.95
21/04/2026	Puma Energy York Roadhouse	1HMZ024	2021 Ford Ranger Utility Dual Cab	113170	155.10
29/04/2026	Puma Energy York Roadhouse	1HMZ024	2021 Ford Ranger Utility Dual Cab	113914	142.46
					1,036.13
				TOTAL	2,134.51



MONTHLY LIST OF BUSINESS CREDIT CARD TRANSACTIONS
April 2026

DATE	TRANSACTIONS	AMOUNT (\$)
CARD: M203 Executive Manager Corporate & Community Services		
6/03/2026	Intuit Mailchip - E-newsletter	20.88
15/04/2026	Canva - Annual Subscription	405.00
29/04/2026	Card Fee	4.00
		429.88
	TOTAL	429.88



MONTHLY LIST OF WOOLWORTHS CARD TRANSACTIONS
April 2026

DATE	INVOICE NUMBER	BRANCH	PURCHASE	AMOUNT (\$)
4/04/2023	TI-018B2-179042	BIG W Midland Gate	Books for Library	116.00
			TOTAL	116.00

10 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

12 BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

13 MEETING CLOSED TO THE PUBLIC

13.1 Matters for which the Meeting may be closed

RESOLUTION**120526****Moved: Cr Chris Gibbs****Seconded: Cr Kevin Trent**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995:

SY044-05/26 - Confidential - Operational Management of the York Recreation & Convention Centre

This matter is considered to be confidential under Section 5.23(4)(b) of the Local Government Act 1995, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information relating to the personal affairs of an individual.

In Favour: Crs Chris Gibbs, Denese Smythe, Elaine Ashford, Monique Hutchinson, Kevin Trent and Melissa Welsh

Against: Nil

CARRIED 6/0

The Gallery left the meeting at 6:20pm and the doors were closed.

SY044-05/26 - CONFIDENTIAL - OPERATIONAL MANAGEMENT OF THE YORK RECREATION & CONVENTION CENTRE

**RESOLUTION
130526**

Moved: Cr Kevin Trent

Seconded: Cr Melissa Welsh

That, with regard to Operational Management of the York Recreation & Convention Centre, Council:

- 1. Receives the financial statement from York Bowling Club Inc for the 2024/25 financial year.**
- 2. Accepts the monthly reports provided and notes the ongoing management outcomes by the York Bowling Club Inc with regard to the agreed management areas of the York Recreation and Convention Centre.**
- 3. Directs the Temporary Chief Executive Officer to provide Council with an operational management update at its August 2026 Ordinary Meeting.**

In Favour: Crs Chris Gibbs, Denese Smythe, Elaine Ashford, Monique Hutchinson, Kevin Trent and Melissa Welsh

Against: Nil

CARRIED 6/0

RESOLUTION**140526****Moved: Cr Chris Gibbs****Seconded: Cr Denese Smythe****That Council opens the meeting to the public at 6:21 pm.****In Favour: Crs Chris Gibbs, Denese Smythe, Elaine Ashford, Monique Hutchinson, Kevin Trent and Melissa Welsh****Against: Nil****CARRIED 6/0**

13.2 Public Reading of resolutions to be made public

The Shire President read aloud the resolution made Behind Closed Doors for the purpose of the audio recording.

14 CLOSURE

The Shire President thanked everyone for their attendance and closed the meeting at 6:22 pm.