



CONFIRMED MINUTES

Ordinary Council Meeting Tuesday, 26 November 2024

Date: Tuesday, 26 November 2024

Time: 5:00pm

Location: Council Chambers, York Town Hall, York

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**MINUTES OF SHIRE OF YORK
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, YORK TOWN HALL, YORK
ON TUESDAY, 26 NOVEMBER 2024 AT 5:00PM**

1 OPENING

1.1 Declaration of Opening

Cr Kevin Trent, Shire President, declared the meeting open at 5.00pm.

1.2 Acknowledgement / Disclaimer

The Shire President advised the following:

"The York Shire Council acknowledges the Ballardong people of the Noongar Nation who are the Traditional Owners of this country and recognise their continuing connection to land, water, sky and culture. We pay our respects to all these people and their Elders past, present and emerging.

This meeting is being recorded on a digital audio and visual device to assist with minute taking purposes. The public is reminded that in accordance with Section 6.16 of the Shire of York Local Government (Council Meetings) Local Law 2016 that nobody shall use any visual or vocal recording device or instrument to record the proceedings of Council without the written permission of the presiding member.

I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995.

Therefore, members of the public should not rely on any decisions until formal notification in writing from the Shire has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material."

1.3 Standing Orders

Nil

1.4 Announcement of Visitors

Nil

1.5 Declaration of Proximity Interest

Nil

1.6 Declaration of Financial Interests

Cr Peter Wright - SY118-11/24 - Operational Management of The York Recreation & Convention Centre and Request for Budget Adjustment

1.7 Disclosure of Impartiality Interest

Cr Peter Wright - SY114-11/24 - Site Selection for new Aquatic Facility

2 ATTENDANCE

2.1 Members

Cr Kevin Trent, Shire President; Cr Denis Warnick, Deputy Shire President

Cr Chris Gibbs; Cr Kevin Pyke; Cr Denese Smythe; Cr Peter Wright

In accordance with Regulation 14C of the Local Government (Administration) Regulations 1996, the Shire President has authorised Cr Denis Warnick to attend this meeting via electronic means, having given consideration to the location from which Cr Warnick is attending the meeting and the equipment used to attend the meeting, confirming they are suitable to enable effective engagement in deliberations and communications.

2.2 Staff

Chris Linnell, Chief Executive Officer; Lindon Mellor, Executive Manager Infrastructure & Development Services; Paula Armstrong, Executive Support & Safety Officer

2.3 Apologies

Alina Behan, Executive Manager Corporate & Community Services; Vanessa Green, Council & Executive Support Officer

2.4 Leave of Absence Previously Approved

Nil

2.5 Number of People in the Gallery at Commencement of Meeting

There were twenty-one (21) people in the Gallery at the commencement of the meeting.

3 QUESTIONS FROM PREVIOUS MEETINGS

3.1 Response to Previous Public Questions Taken on Notice

Nil

3.2 Response to Unasked Questions from the Previous Meeting

Nil

4 PUBLIC QUESTION TIME

Public Question Time is conducted in accordance with the *Local Government Act 1995* and Regulations. In addition to this the Shire's *Local Government (Council Meetings) Local Law 2016* states:

6.7 Other procedures for question time for the public

- (1) A member of the public who wishes to ask a question during question time must identify themselves and register with a Council Officer immediately prior to the meeting.
- (2) A question may be taken on notice by the Council for later response.
- (3) When a question is taken on notice the CEO is to ensure that—
 - (a) a response is given to the member of the public in writing; and

- (b) a summary of the response is included in the agenda of the next meeting of the Council.
- (4) Where a question relating to a matter in which a relevant person has an interest is directed to the relevant person, the relevant person is to—
 - (a) declare that he or she has an interest in the matter; and
 - (b) allow another person to respond to the question.
- (5) Each member of the public with a question is entitled to ask up to 2 questions before other members of the public will be invited to ask their questions.
- (6) Where a member of the public provides written questions then the Presiding Member may elect for the questions to be responded to as normal business correspondence.
- (7) The Presiding Member may decide that a public question shall not be responded to where—
 - (a) the same or similar question was asked at a previous meeting, a response was provided and the member of the public is directed to the minutes of the meeting at which the response was provided;
 - (b) the member of the public uses public question time to make a statement, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the statement as a question; or
 - (c) the member of the public asks a question that is offensive or defamatory in nature, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the question in a manner that is not offensive or defamatory.
- (8) A member of the public shall have 2 minutes to submit a question.
- (9) The Council, by resolution, may agree to extend public question time.
- (10) Where any questions remain unasked at the end of public question time they may be submitted to the CEO who will reply in writing and include the questions and answers in the agenda for the next ordinary Council meeting.
- (11) Where an answer to a question is given at a meeting, a summary of the question and the answer is to be included in the minutes.

Public Question Time commenced at 5.05pm.

4.1 Written Questions – Current Agenda

Nil

4.2 Public Question Time

MRS M GOOD

Mrs Good submitted sixteen (16) questions relating to the Off-Road Vehicle (ORV) track.

It has been agreed these questions will be Taken on Notice for presentation to Council's December 2024 Ordinary Meeting.

MS LINDA REIS

What is the Shire's plan for closing the Motorcross when there are total fire bans in place? There was a total fire ban in place earlier in November but there were bikes running on the track. I understand that area is a designated fire zone.

Response provided by Executive Manager Infrastructure & Development Services

Under the Motorcross track rules, displayed on site, it is outlined that the track is closed during a Total Fire Ban. The Shire has recently installed gates to the site so the track can

be formally closed during these events. The site is being regularly monitored by the Shire Ranger for compliance of the site rules by users.

MS KATHERINE DAVIES

Question 1

In the business case proposed in the resolution, will the cost of relocating the basketball courts and playgroup be included? If not, where will the budget come from for replacement or relocation?

Response from Chief Executive Officer

The business case is yet to be prepared. One of the first key steps is for Council to identify a site. Once a site has been determined, a business case will be developed and all costs would be included in that business case, including infrastructure which may need to be relocated or reconstructed.

Question 2

If site B is chosen, where would the basketball courts and Early Years Hub be relocated to? What timeframe might the basketball courts and Hub building be out of operation for?

Response from Chief Executive Officer

This is unknown at the moment as there are a few key decisions yet to be made which may impact the timeframe. I can assure that along this journey there will be engagement with affected user groups, and the Shire will work with them to identify how their needs can be encapsulated into a new facility.

MR KEITH SCHEKKERMAN

Has the site next to the School, which belongs to the Education Department, been considered as one of the sites? And if not, why not?

Response from Chief Executive Officer

It has not been considered because it is not Shire-owned land. To use that land, the Shire would have to acquire it, and there would be a cost to purchase the land. The Shire already has land available within the recreation precinct and at the current site.

MS KAREN THOMAS

ON BEHALF OF THE YORK BUSINESS ASSOCIATION

In view of the recent damage caused to Sargent's Chemist verandah, is there any way an area in the light industrial area could be used so truck drivers staying overnight in York can unhitch and leave their loads there to avoid a recurrence of this unfortunate event?

Response from Chief Executive Officer

The Light Industrial Area Project does have that in its scope. However, that is being considered in Stage 2 due to the costs of developing this parking area.

Currently trucks can drive down the main street as it is a Main Roads WA approved route.

As part of the CBD Revitalisation, the Shire has considered the installation of street furniture, similar to wombat crossings, which may deter heavy vehicles from using the streets closest to the CBD.

MS AUDREY SOLE

I refer to a letter sent from the Port Hedland Shire Council to the Chief Executive Officer and Councillors asking that you consider supporting their motion to address serious concerns about DNA contamination as presented in information received from the Australian Medical Professionals Society.

Question 1

Is the Shire taking this request seriously?

Response from Chief Executive Officer

The Shire is not required to take direction from other local governments which pass a resolution. The information from the Town of Port Hedland has been received following the last Ordinary Council Meeting and that has been shared with Council.

However, I am expecting to receive a Notice of Motion from a Councillor, requesting the matter be presented to Council's December 2024 Ordinary Meeting for consideration.

Question 2

How many letters have the Shire of York received from the York community asking if you will support the Port Hedland Council motion?

Response from Chief Executive Officer

The Shire has received around three (3) requests.

MS JANE FERRO**Question 1**

At the October OCM I asked a question about the letter sent to all local gov'ts in Australia from the Council of Port Hedland to inform the CEOs and the Councillors about finding high levels of synthetic DNA contamination in the Pfizer and the Moderna COVID genetically engineered injections. which has resulted in untold serious adverse reactions as well as millions of deaths worldwide.

Because the letter had not yet been received, I asked if the response would be taken on notice (ie, once the letter was received). Although I was told my question would be taken on notice, this was not minuted, therefore the October OCM minutes must be amended.

I am aware the letter from Port Hedland Council has been received, I am also aware that all Councillors in Australia were sent the letter thanks to the efforts of Cr Blanco from Port Hedland.

Therefore, when am I going to receive the response to my question taken on notice asking whether this critical matter will be addressed at the next OCM – which is, unfortunately, nearly a month away – or better still, at a Special Council Meeting as soon as possible?

Response from Chief Executive Officer

The audio for the October 2024 Ordinary Meeting has been reviewed and while you state that you presume the question will be Taken on Notice, there was no response or agreement from Council for that to occur hence it was not included in the Minutes.

However, as mentioned prior, the information from the Town of Port Hedland has been received following the last Ordinary Council Meeting and that has been shared with Council. I am expecting to receive a Notice of Motion from a Councillor, requesting the matter be presented to Council's December 2024 Ordinary Meeting for consideration.

Question 2

We have become aware that some, if not most, of our Councillors don't feel they have a duty of care to our community because they don't have to follow advice of the Port Hedland Special Council Meeting motions. You might be interested to learn that an Australian lawyer, Julian Gillespie, known for his COVID-19 research and advocacy, wrote the motions, so it wasn't simply a few caring Councillors who put pen to paper. Even though for several years a group of us who DO CARE about this matter and have attempted to inform everyone through our local newspaper – which by the way, has cost us many thousands of dollars – we were not taken seriously.

What actions does Council propose taking to inform the wider community, most of whom have no idea that informed consent was not provided before they took genetically engineered injections multiple times?

Response from Chief Executive Officer

The question will be Taken on Notice for a written response at the December 2024 Ordinary Meeting.

MOTION**RESOLUTION****011124****Moved: Cr Peter Wright****Seconded: Cr Chris Gibbs****That Public Question Time be extended for a period of five (5) minutes.**

In Favour: Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright

Against: Nil

CARRIED 6/0

Public Question Time was extended at 5.22pm.

MS KAREN MARWICK**Question 1**

I wrote an email to the Shire on 11 November 2024 advising the Council they will be getting a letter and information from the Port Hedland Shire. What is the Shire going to do?

Response from Shire President

An answer to that question has been provided earlier.

Question 2

Can you do something to upgrade the communication between the people who send emails and the Shire as it took eleven (11) days to receive a response to my email from 11 November 2024 which is disappointing.

Response from Shire President

I believe we are communicating and a response was provided to you based on your original letter.

As there were no further questions Public Question Time concluded at 5.25pm.

5 APPLICATIONS FOR LEAVE OF ABSENCE*Nil***6 PRESENTATIONS****6.1 Petitions***Nil***6.2 Presentations***Nil***6.3 Deputations****6.3.1 Ms Jane Ferro**

Ms Ferro presented a video by British Oncologist, Professor Angus Dalgeish, who relates his experiences with the effects of mRNA vaccines. A copy of the deputation is presented in Appendix 6.3.1A, available at the end of these Minutes.

6.3.2 Ms Julie-Anne Elkins

Ms Elkins presented a deputation detailing her concerns around the impact of the recommended site selection for the new swimming pool as outlined in Report SY114-11/24. A copy of the deputation is presented in Appendix 6.3.2A, available at the end of these Minutes.

6.4 Delegates' reports**6.4.1 Cr Denese Smythe**

Cr Denese Smythe advised she had attended the following meetings and events during September and October 2024:

DAY	MEETING/EVENT DESCRIPTION	VENUE
06/09/2024	Met with Curtin University students	Girl Guides
07/09/2024	York Show Shire Stall	YRCC
10/09/2024	Concept Forum	Council Chambers
16/09/2024	York Business Association Meeting	CRC
17/09/2024	Agenda Briefing	Council Chambers
24/09-/2024	Ordinary Council Meeting	Greenhills Hall
8-10/10/2024	WALGA Conference	Perth Convention Centre
14/10/2024	York Business Association Meeting	CRC
15/10/2024	Agenda Briefing & Concept Forum	Chambers
22/10/2024	OCM	Chambers

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RESOLUTION
021124

Moved: Cr Denese Smythe

Seconded: Cr Chris Gibbs

That the minutes of the Ordinary Council Meeting held on 22 October 2024 be confirmed as a correct record of proceedings.

In Favour: Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright

Against: Nil

CARRIED 6/0

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

8.1 Meetings and Events Attended

The Shire President advised he had attended the following meetings and events during October 2024:

DAY	MEETING/EVENT DESCRIPTION	VENUE
01/10/2024	Meeting with CEO	Shire Administration
04/10/2024	Opening York Society Arts & Craft Exhibition	Town Hall
07/10/2024	Meeting with Mia Davies, Lachlan Hunter & CEO	Shire Administration
8-10/10/2024	WALGA Conference	Perth Convention Centre
11/10/2024	Citizenship Ceremony	Town Hall
15/10/2024	Agenda Briefing	Council Chambers
15/10/2024	Concept Forum	Council Chambers
17/10/2024	Meeting with Trish Cook & CEO	Shire Administration
22/10/2024	Meeting with CEO	Shire Administration
22/10/2024	Ordinary Council Meeting	Council Chambers
23/10/2024	Meeting with Matt Moran & CEO	Shire Administration
29/10/2024	Meeting with CEO	Shire Administration

9 OFFICER'S REPORTS

SY113-11/24 WHEATBELT SECONDARY FREIGHT NETWORK FUNDING APPLICATION

File Number:	4.8046
Author:	Lindon Mellor, Executive Manager Infrastructure & Development Services
Authoriser:	Chris Linnell, Chief Executive Officer
Previously before Council:	27 August 2018 (060818) 27 May 2019 (040519)
Disclosure of Interest:	Nil
Appendices:	1. Current WSNF current program 2024 ↓ 2. WSNF Proposal Route Plan ↓ 3. WSNF Route Overlay ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

For Council to consider an application to the Wheatbelt Secondary Freight Network (WSFN) Steering Committee for two (2) Shire of York roads to be added to the WSNF program which includes Quellington Road and Goldfields (York-Tammin) Road and seek funding towards these projects.

BACKGROUND

The WSNF is a jointly funded program between the Commonwealth, State and forty-two (42) Wheatbelt Local Governments working together to strategically improve the regional road freight safety and efficiency across the key transport routes that support the region's major industries.

The scope of the WSNF Program is to upgrade local roads that play a key role in the movement of primarily agricultural freight in the Wheatbelt Region of Western Australia. The Secondary Freight Network in the Wheatbelt region currently comprises some 4,400km of Local Government roads upgraded in a rolling program. An overview of the current routes included in the WSNF program is included in Attachment 1.

The WSNF program and associated funding is overseen by a Steering Committee comprised of the representatives from the Wheatbelt North and Wheatbelt South Regional Road Groups, Main Roads Western Australia, the WA Local Government Association, Wheatbelt Development Commission and Regional Development Australia Wheatbelt. All road projects are delivered by Local Government members.

Along key freight routes within the Wheatbelt region of Western Australia the outcomes being sought from the WSNF are to:

- Improve road infrastructure assets suitable to accommodate increased heavy vehicle numbers;
- Increase freight efficiency and productivity;
- Reduce vehicle operating costs; and
- Improve road safety.

The Shire of York is currently part of the WSNF program after participating in the original business case developed for funding towards the program. Council has previously been supportive of being a part of this program, through the following resolutions of Council:

At the Ordinary Council meeting held on 27 August 2018 (060818), it was resolved:

“That Council:

- 1. Notes the Briefing Note: Wheatbelt Secondary Freight Routes;***
- 2. Supports the strategic intent of the Secondary Freight Routes project;***
- 3. Authorises the Chief Executive Officer to prepare and sign a letter of support in favour of an application for Federal Government Funding under the Building Better Regions Program to develop the Secondary Freight Routes project; and***
- 4. Endorses in principle, an allocation of \$6,000 in 2019/20 as a contribution to the Secondary Freight Routes Project development subject to a successful Building Better Regions Program application.”***

At the Ordinary Council meeting held on 27 May 2019 (040519), it was resolved:

“That Council:

- 1. Continues to support the strategic intent of the Wheatbelt Secondary Freight Route Project;***
- 2. Authorises the Chief Executive Officer to prepare and sign a letter of support that endorses the allocation of \$6,000 in the 2019/20 budget to co-fund the project management of the Wheatbelt Secondary Freight Route in combination with the WA State Government’s \$100,000 of Regional Economic Development Grant funding, as part of the delivery of its Stage 1 Priority Works.”***

Although the Shire of York is a project member of the program, the Shire is the only Local Government involved who does not currently have any projects nominated within the prioritised project list.

COMMENTS AND DETAILS

In May 2023 the Administration began discussions with WSNF Projects Manager and Program Director about the opportunity of the Shire of York being able to add new projects in the program. It was noted at the time that criteria were being developed by the WSNF Steering Committee for the application process and some early indication was provided what this might include.

In preparation of a future application, the administration developed possible routes and discussed with Council in the August 2024 Concept forum. The Administration also had initial discussions to gauge support from the Avon Sub Regional Road members and sent letters to the Shire of Northam, Shire of Cunderdin and Shire of Quairading, also seeking their input. The Shire received support from the Avon Sub Regional Road Group for its application.

In September 2024 the WSNF Steering Committee endorsed new road assessment criteria for any Council who is seeking to add or amend a road to the current network.

The assessment criteria are as follows:

- Each route/road should connect to the Main Roads WA or State network.
- Parallel routes/roads should be at least 20 kms apart.
- Roads and/or routes should not duplicate State roads or routes.
- The road should be listed on the Mainroads Roads 2040 list.
- Shires who are applying to change across the whole route/road within their shire should provide Council resolution in writing.

Based on the criteria, Quellington Rd and Goldfields Rd (York-Tammin Rd) are seen to be as suitable routes to be nominated for the program for the following reasons:

1. Quellington Road:

- Connects the Northam-York Road to Great Eastern Highway which are both Mainroads WA networks.
- Is not parallel to an existing route.
- Is listed as a Roads 2040 road.
- Connects York to the existing WSNF Route 8 - Lancelin to Meckering Route/Aglime Route 2.

2. Goldfields (York-Tammin) Road

- Connects the Northam-York Road to Great Eastern Highway which are both Mainroads WA networks.
- Is over 20km from what could be considered a parallel route.
- Is listed as a Roads 2040 road.
- Provides a strategic connection from York to Tammin
- Connects York to the existing WSNF route 13 Cunderdin to Corrigin Route

A localised map showing the proposed routes are included as Attachment 2. A map showing the connections to the existing WSNF routes is included as Attachment 3.

Council's support of the proposal is required to progress the application further, understanding there will be a financial commitment from the Shire that comes with this funding. More details regarding the funding are noted in the Financial section of this report.

Additionally, before the proposed routes can be confirmed, support will be required from surrounding Councils confirming they endorse the parts of the routes being proposed which fall within their boundaries. These Councils include the Shires of Cunderdin, Northam, Quairading and Tammin.

It is worth noting if the Shire is successful in the proposal, the projects proposed will still need to be prioritised within the WSNF existing projects program. The current 5-year program is already agreed, with funds already allocated, so it isn't guaranteed that these roads will be funded. This proposal is seen as a long-term approach to be proactive about seeking funding for the future to help improve the Shire's road network.

OPTIONS

Council has following options:

- Option 1:** Council could choose to support the application to the WSNF Steering Committee for two (2) roads to be added to the WSNF program which include Quellington Road and Goldfields (York-Tammin) Road.
- Option 2:** Council could choose not to support the application to the WSNF Steering Committee for two (2) roads to be added to the WSNF program which include Quellington Road and Goldfields (York-Tammin) Road.
- Option 3:** Council could choose to support an application to the WSNF Steering Committee for one (1) road to be added to the WSNF program and identify which road that is.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER**Consultative**

Mainroads WA

Avon Sub Regional Road Group

Shire of Northam

Shire of Cunderdin
Shire of Quairading
Shire of Tammin

Strategic

Strategic Community Plan 2020-2030

Goal 4: Built for Lifestyle and Resilience

To have a built environment which supports community, economy and the environment, respects the past, and creates a resilient future.

Policy Related

Nil

Financial

The WSNF program is currently a jointly funded program which includes 80% Federal government contribution, 13.3% State Government contribution and 6.67% Local Government contribution. Compared to grant funding sources it requires a very low commitment from the Shire to fund the projects. With that in mind, it will still require an additional allocation in the budget and the funding cannot be combined with other State and Federal grant funds.

There has also been discussion that the LG contribution may increase in future funding rounds of the program, which may increase the required funds the Shire may need to allocate to these projects.

Both Quellington Rd and Goldfields Rd are part of the Shire's Regional Road Group (RRG) funding program currently. By having these projects funded through the WSNF funding program, this will allow RRG funds to be allocated to other projects, increasing the Shire's ability to renew the rest of the existing road network.

Legal and Statutory

Nil

Risk Related

As the proposed projects include sections of road within other council boundaries, if those Councils were not supportive of these roads being included in the WSNF program this may negatively impact the result of the Shires application.

If Council chose not to take this opportunity to seek funding, it may be seen negatively by the community given the on-going cost maintaining the roads proposal will cost the community.

Workforce

It is believed additional road projects which will come through the WSNF program can be achieved within existing workforce provisions and incorporated with other road upgrade projects being completed through RRG funds.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION 031124

Moved: Cr Denese Smythe

Seconded: Cr Peter Wright

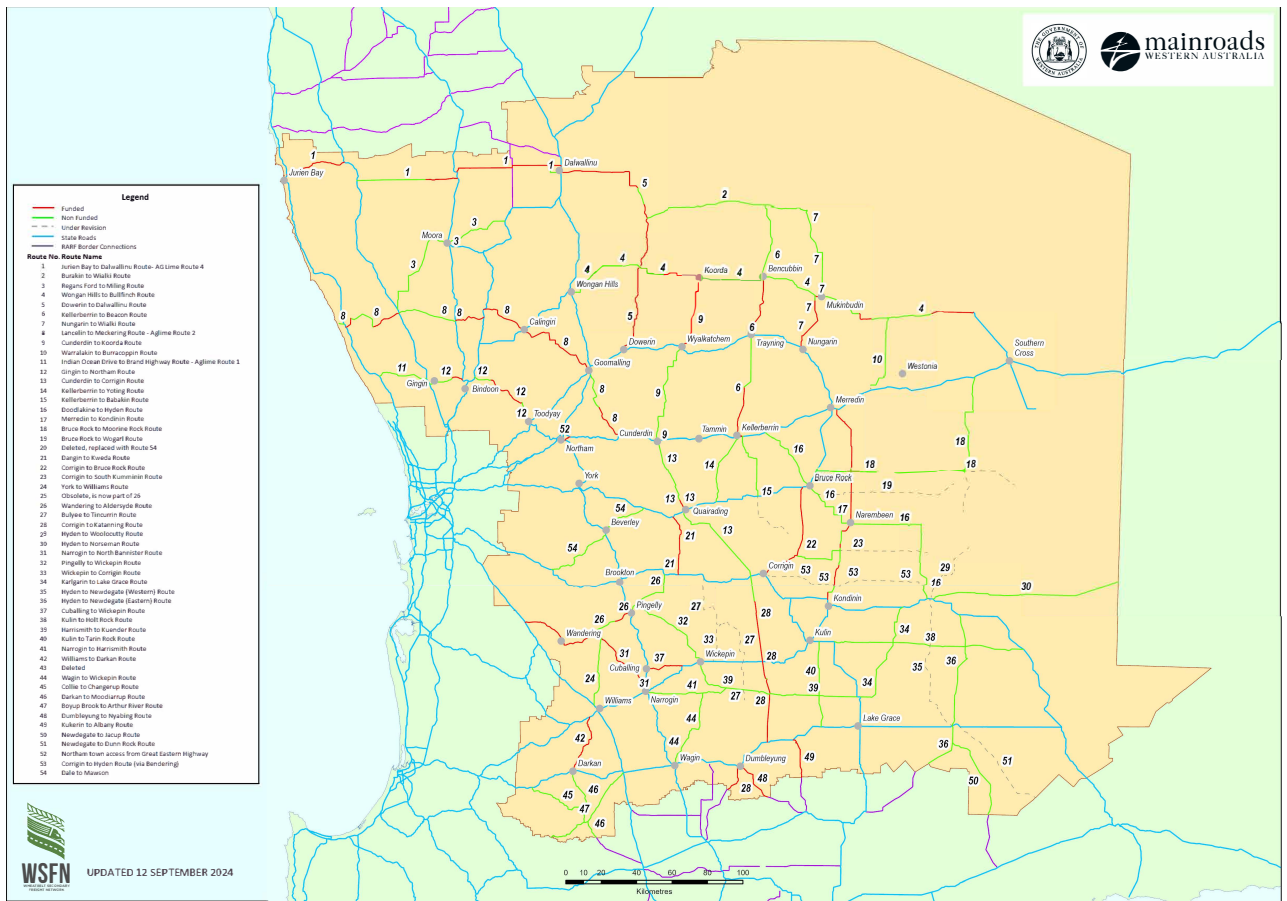
That, with regard to Wheatbelt Secondary Freight Network Funding Application, Council:

1. **Resolves to support Quellington Road and Goldfields (York-Tammin) Road to be included in the Wheatbelt Secondary Freight Network program.**
2. **Authorises the Chief Executive Officer to write to the Shires of Cunderdin, Northam, Quairading and Tammin to seek their formal support towards the proposal.**

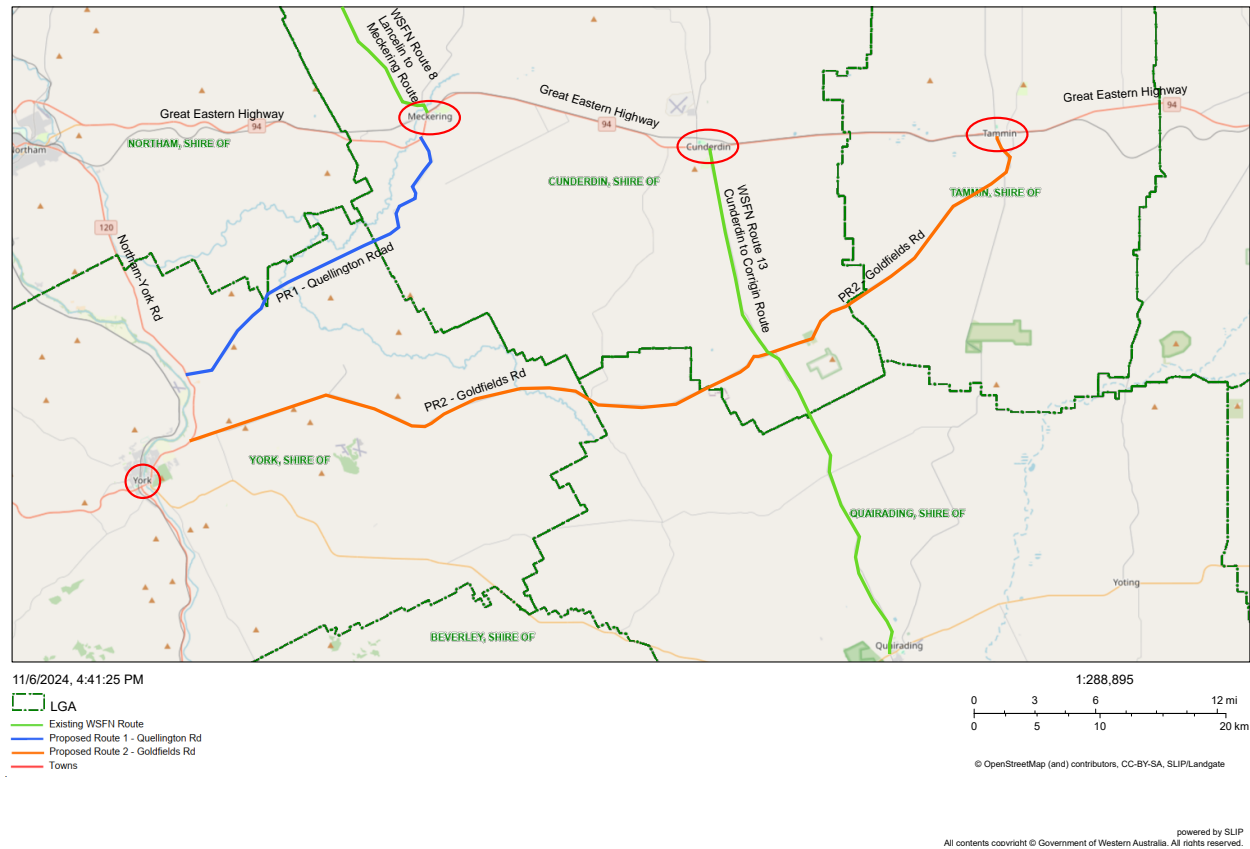
In Favour: Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright

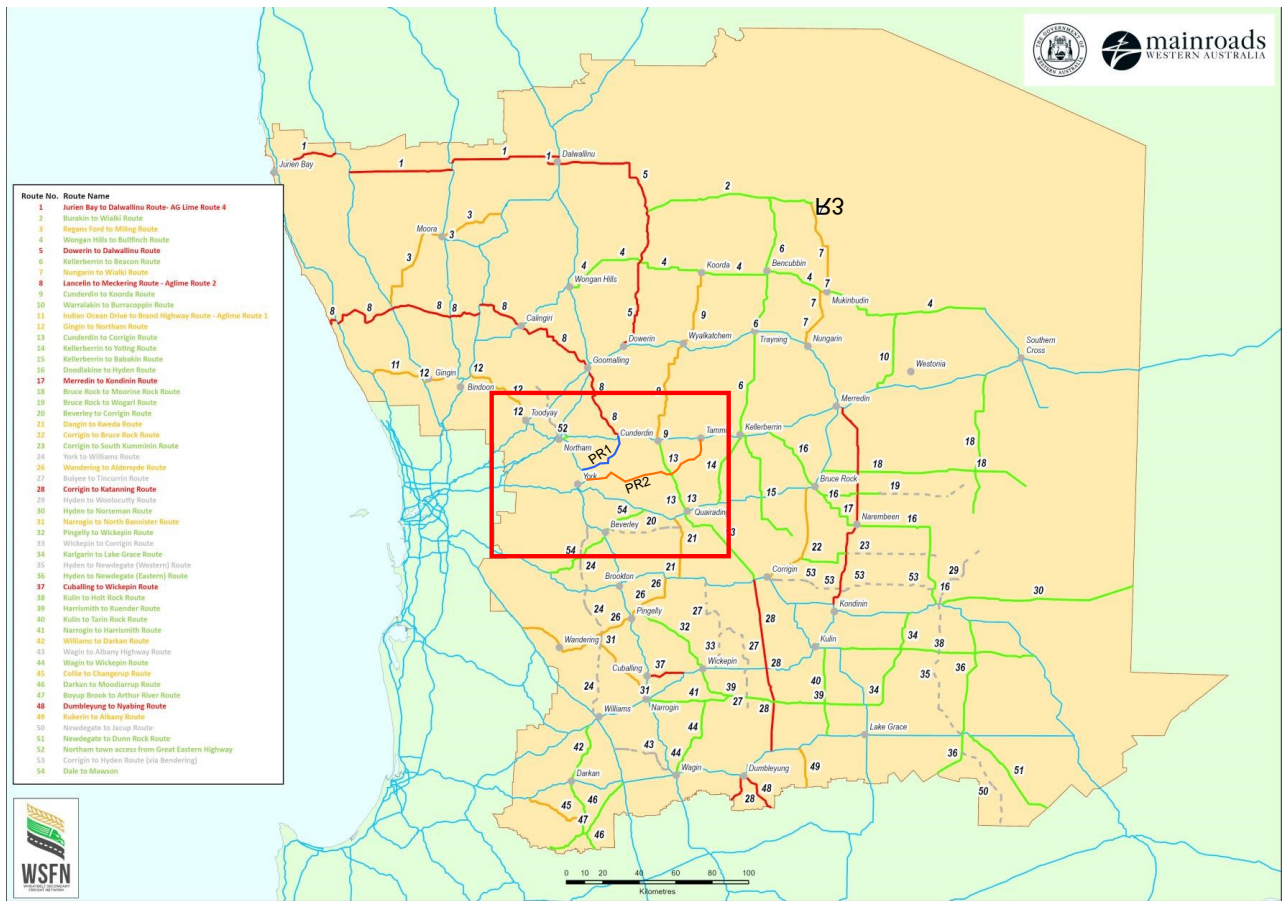
Against: Nil

CARRIED 6/0



Shire of York - WSN Proposed Roads





SY114-11/24 SITE SELECTION FOR NEW AQUATIC FACILITY**Disclosure of Interest – Cr Wright – Impartial – SY114-11/24 Site Selection for new Aquatic Facility**

Cr Wright read the Impartiality Declaration - ... With regard to Site Selection for new Aquatic Facility, the matter in Item SY114-11/24, I disclose that I have an association with the applicant (or person seeking a decision). The association is I am a member of the Bowling Club. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.

File Number:	4.8046
Author:	Rebecca Palumbo, Manager Projects & Assets
Authoriser:	Lindon Mellor, Executive Manager Infrastructure & Development Services
Previously before Council:	17 March 2008 (030811) 21 March 2016 (050316) 26 June 2017 (150617) 29 April 2019 (100419) 28 September 2021 (060921) 23 April 2024 (090424)
Disclosure of Interest:	Nil
Appendices:	1. Site Locations ↓ 2. Geotechnical Report ↓ 3. SWOT Decision Support Matrix ↓ 4. Recommended Site ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

For Council to select a site for the location for the planning of a new aquatic facility.

BACKGROUND

Council has been considering the future of the York Swimming Pool for some years.

At its April 2024 Ordinary Meeting Council considered the pool renewal and resolved (090424):

“That, with regard to the York Swimming Pool Renewal, Council:

- 1. Receives the Feasibility Study report, as presented in Appendix 9.***
- 2. Resolves to proceed with planning for a new aquatic facility which includes a fifty (50) metre pool.***
- 3. Directs the Chief Executive Officer to undertake site geotechnical investigations at sites as outlined in the Feasibility Study.***
- 4. Directs the Chief Executive Officer to prepare a business case for the new facility and develop a proposal for detailed design work to be considered in the 2024/25 budget.***
- 5. Directs the Chief Executive Officer to investigate sourcing external funding for two-thirds of the expected costs of a new aquatic facility.***

- 6. Directs the Chief Executive Officer to investigate a Shire contribution to a maximum of one-third of the project costs for the construction of a new aquatic facility.**
- 7. Resolves to approve the transfer of \$10,000 from the Swimming Pool Reserve to GL: 112302 - Swimming Pool Capital for initial site investigations.**
- 8. Notes further community consultation will occur during the detailed design phase.”**

COMMENTS AND DETAILS

Three (3) sites have been identified as potential locations for a new aquatic facility. They are:

Site A – Recreation Precinct South-west Corner Site – 44 (Lot 100) Henrietta Street

Site B – Recreation Precinct North-west Corner Site – 51 (Lot 292) South Street

Site C – Existing site – 5 (Lot 593) Georgiana Street

Appendix 1 shows the site locations.

Following the direction from Council, a scope of works for site geotechnical investigations was developed. Through a Request for Quote (RFQ) process, in June 2024 the consultant, Local Geotechnics, was appointed to assess subsurface conditions at the three (3) identified sites.

The methodology for the site assessments included drilling test pits to a depth of four (4) metres to visually assess the subsurface material and to take soil samples for laboratory testing.

A range of standard soil tests were carried out in a National Association of Testing Authorities (NATA) approved laboratory and a report was prepared for each site to identify:

- Subsurface conditions and groundwater levels (if encountered)
- Site classification in accordance with Australian Standard AS2870
- Site excavation conditions;
- Site preparation requirements (earthworks) and construction considerations including the suitability of site materials for re-use as fill and compaction requirements for fill and subgrade materials;
- Foundation design criteria and advice on suitable foundation options;
- Geotechnical parameters for retaining wall design, and
- Soil permeability and suitability of sites for on-site disposal of stormwater (if granular soils are encountered).

The site assessment report included a recommendation as follows:

“7.11 Recommendation on Site Selection

Local Geotechnics is given to understand that one of the sites will be selected for the proposed construction. Based on our findings and in geotechnical point of view, LG is of the opinion that the Site B – Recreation Centre (northwest corner) – 45 South Street will be a better site compare to other two sites for the proposed construction.”

The geotechnical report is attached as Appendix 2.

To progress the site selection, a decision support matrix was prepared using a standard SWOT (Strengths, Weaknesses, Opportunities, Threats) Analysis. The purpose of this was to consider the strengths and weaknesses of each of the identified sites.

The SWOT Decision Support Matrix is attached at Appendix 3, with key considerations discussed below.

Site A – The corner site in the Recreation precinct adjacent to Henrietta Street is a vacant site with minimal demolition costs, allowing the existing facility to remain operational during construction. While it provides an attractive entry statement, there are limited services to the site and it offers little integration with existing recreational facilities. It is not the preferred site based on geotechnical results.

Site B – The corner of South Street in the recreation precinct offers the best outcomes regarding integration with other recreation facilities. The existing pool can remain operational during construction, and it would provide Workplace Health and Safety (WHS) improvements for staff working in isolation. It is located close to the school providing safer access for students and is preferred based on geotechnical results. The existing outdoor basketball courts would need to be relocated, but a new location to the south of the proposed pool site would accommodate new courts. The disposal of the obsolete infrastructure is a benefit, although the relocation of the Early Years Hub/Play Group usage would need to be considered.

Site C – The existing site on Georgiana Street holds some community sentiment due to its history. However, the geotechnical results revealed highly reactive clays, making it the least desirable site. Constructing a new facility on this site would result in the swimming pool being unusable for one to two seasons, significantly impacting key users such as the swimming club, in-term and Vacswim learning programs, and the school. All school programs, including in-term lessons and the water safety components of the Emergency Services Cadets, would cease during this period. The impact on the swimming club would be lasting, with a potential loss of members and activity. This site offers no integration with existing recreational uses, and all infrastructure would require demolition.

The Administration proposes the best location for a new aquatic facility is Site B – the South Street site as part of the recreation centre. This was also the recommendation from the recent Feasibility Study. Additionally, the geotechnical investigation recommends this site as being the most suitable. The recommended site is shown in Appendix 4.

The reasons for this recommendation include:

- The advantages of having the pool in proximity to other recreation facilities would increase the benefit for the community by offering shared facilities and maximising usage including:
 - Shared use of existing facilities such as the gym and meeting rooms.
 - Ability for current users of the recreation site for other activities can use the pool facility without leaving the site.
 - Increased activation and vibrancy of the recreation centre site including patronage to the restaurant/bar facilities.
 - WHS improvements and resourcing efficiencies for staff in supervising the recreation facilities and the swimming pool together on the same site.
- The location close to the York District High School would provide better access to the site for swimming lessons and other events with safe walking access.
- Having the pool at the Recreation Centre would allow access to the existing facility while construction was in progress:
 - If the new facility was to be built at the existing site, access to a pool may be lost for up to two (2) seasons during the construction phase.
 - Keeping access to a pool during the construction phase will support a range of water safety programs and the Swimming Club ensuring swimming competitions remain in York.
- Existing basketball/ netball courts can be moved and rebuilt on the site:
 - Current courts show cracking and damage which would need to be renewed in the near future, new courts would resolve this issue.
 - There is space for new courts to be located to the south of the proposed aquatic facility site.
- The Early Years Hub is used on a limited basis and this usage can be moved to another site, which is yet to be identified:
 - Other community owned buildings can be considered

- Vacating the existing site may provide opportunities for further community uses, including a relocated Play Group
- Current usage can be accommodated in shared facilities
- It is recognised that relocation would have an impact on this community group and planning for this should commence once the site decision has been made
- The old Bowling Club building is nearing the end of its useful life and while it has been converted for use as a playgroup it is not really fit for that purpose
 - The building is aged and has not been upgraded in many years
 - It is designed as a bar and this is a poor fit for the current usage
 - Occupancy by the Early Years Hub was originally planned as a temporary arrangement
 - In situ non-friable asbestos material was recently found in the Old bowl green site which needs to be removed. By developing this site, the contamination can be resolved improving safety for all users of the site.
- The new aquatic facility is a long-term investment and the decision should consider not just the here and now but what will meet the community's needs for the next 50 years. The old bowling club building and basket-ball courts have a much shorter usable life and should not be seen as a drawback to this location.

OPTIONS

Council has the following options:

Option 1: Council could choose to locate the new aquatic facility on the recommended site.

Option 2: Council could choose to decide that one of the other sites is preferred.

Option 3: Council could choose to make a different decision.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Following on from previous community consultation on the future of the swimming pool, targeted consultation was carried out to inform this report.

The Principal of the York District High School, Trent Lockyer, advised that losing the facility for up to two (2) years would result in water safety programs being cancelled. Time and the cost of travel would prevent relocation to another facility. Water safety also forms a large part of the Emergency Cadets program and this also would be cancelled.

He requested that if the Site B, in the recreation centre, was chosen that consideration be given to safe pedestrian pathways for the school to enter the site. It is worth noting that this site location would reduce the number of roads children would be required to cross to access the pool.

Long term coordinator of the various York water safety programs, Shelley Ashworth, was consulted. Not only was the loss of organised swimming lessons for a period of time a great concern but in her experience reduced access to casual swimming opportunities resulted in poor swimming outcomes for children. Her belief was that this one (1) to two (2) year cancellation would have flow on affects in regard to child water safety.

The York Family Play Group committee was consulted, and they are concerned about losing their current site. They discussed what a new location would need to include. They highlighted the service they provide on Show Day. Their priority is to stay where they are, but they are open to exploring alternative options if an equivalent site could be found. They believe it sends a poor message for a pool to *'be prioritised over a Playgroup that provides essential services year-round, not just for the swimming season'*.

Strategic**Strategic Community Plan 2020-2030**

Goal 1: The Place to be.

To be a close-knit community, full of life, in a welcoming and accessible place for all.

Goal 4: Built for Lifestyle and Resilience

To have a built environment which support community, economy and the environment, respects the past and creates a resilient future.

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

Nil

Financial

The 2024/25 budget includes \$200,000 for the development of Detailed Designs and a Business Case for a new Aquatic Facility.

Following procurement, consultants will draft a business case assessing the facility's benefits and value, as well as a funding strategy to identify external funding sources.

The design consultancy will collaborate with the Shire and community to create concept plans, taking into account key elements and functions, before progressing to the detailed design stage.

Council has resolved to investigate sourcing external funding for the construction of a new aquatic facility.

Legal and Statutory

Nil

Risk Related

Choosing a new facility's location will affect the community. Whichever site is chosen, some community members will need to adapt and change. As change can be difficult and mishandling it may cause reputational harm, engaging with affected stakeholders early and addressing their needs is crucial.

Workforce

Managing the pool renewal project can be undertaken utilising existing internal resources.

VOTING REQUIREMENTS

Absolute Majority: No

RECOMMENDATION

That, with regard to Site Selection for new Aquatic Facility, Council:

1. Resolves to select site B - Recreation Precinct North-west Corner Site, specifically 44 Forrest Street (Lot 292), for the proposed new aquatic centre as shown in Appendix 4.
2. Directs the Chief Executive Officer to continue to prepare a business case and commence concept design for a new aquatic centre utilising the chosen site.
3. Notes that consultation with impacted community groups will be required to plan for relocation of current uses.
4. Notes that this is a small step in the planning for a new facility and is not a decision to proceed with construction.

Cr Wright moved an Alternate Motion.

RESOLUTION

041124

Moved: Cr Peter Wright

Seconded: Cr Denese Smythe

That, with regard to Site Selection for new Aquatic Facility, Council:

1. Resolves to select site A - Recreation Precinct South-west Corner Site, specifically 44 Henrietta Street (Lot 100), for the proposed new aquatic centre as shown in Appendix 1.
2. Directs the Chief Executive Officer to continue to prepare a business case and commence concept design for a new aquatic centre utilising the chosen site.
3. Notes that consultation with impacted community groups will be required to plan for relocation of current uses.
4. Notes that this is a small step in the planning for a new facility and is not a decision to proceed with construction.

In Favour: Crs Kevin Trent and Peter Wright

Against: Crs Denis Warnick, Chris Gibbs, Kevin Pyke and Denese Smythe

LOST 2/4

Cr Gibbs moved the Officer's Recommendation with an amendment to Point 3.

RESOLUTION

051124

Moved: Cr Chris Gibbs

Seconded: Cr Denis Warnick

That, with regard to Site Selection for new Aquatic Facility, Council:

1. Resolves to select site B - Recreation Precinct North-west Corner Site, specifically 44 Forrest Street (Lot 292), for the proposed new aquatic centre as shown in Appendix 4.
2. Directs the Chief Executive Officer to continue to prepare a business case and commence concept design for a new aquatic centre utilising the chosen site.
3. Notes that consultation with impacted community groups will be required to plan for relocation of current uses and/or integration into detailed Site B plans.

4. Notes that this is a small step in the planning for a new facility and is not a decision to proceed with construction.

In Favour: Crs Denis Warnick and Chris Gibbs

Against: Crs Kevin Trent, Kevin Pyke, Denese Smythe and Peter Wright

LOST 2/4

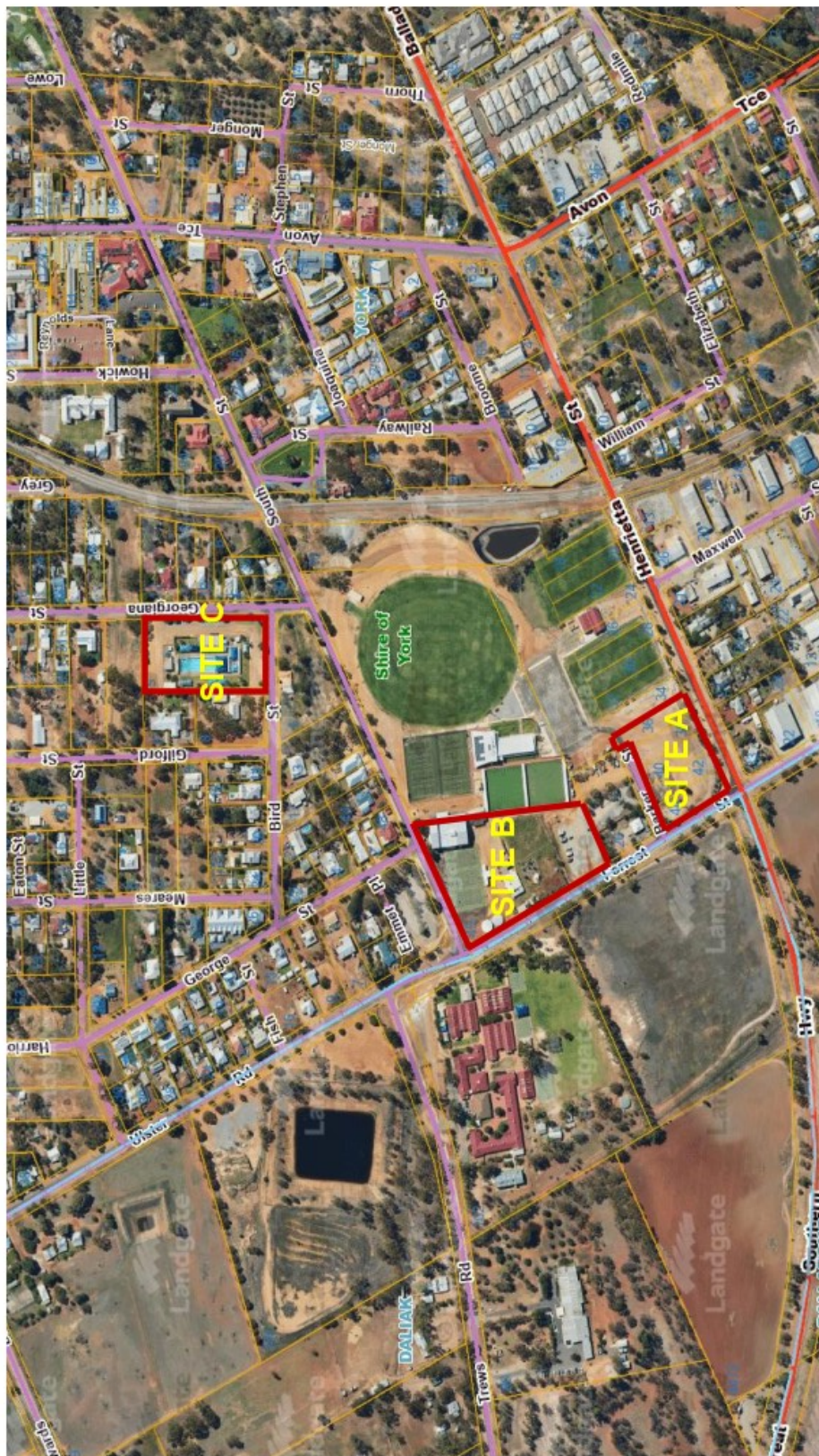


Figure 1. Aerial view of the site location (Source: Landgate)



LOCAL GEOTECHNICS

Report on Aquatic Facility, York WA

9 August 2024

Project:
LG7532024GI
REV_0

Client:
Shire of York

Geotech

Civil

Pavement

Drainage

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9 August 2024

To
Shire of York

Dear Sir/Madam,

RE: Geotechnical site investigation for Aquatic Facility, York WA.

This letter presents our report on a geotechnical site classification carried out at *Aquatic Facility, York WA*. The report must be thoroughly read and implemented in full, no partial implementation of this report is allowed.

If you have any questions in regards to the geotechnical site investigation or we can be of further assistance, please do not hesitate to contact Local Geotechnics.

Sincerely yours

A handwritten signature in blue ink, appearing to read 'Harun Meer', is written over a light blue circular stamp.

Dr. Harun Meer

Ph.D.(Geotech), M. Eng. (Geotech), B. Eng. (Civil)
MIEAust, CPEng, EngExec, NER, APEC Engineer, IntPE(Aust)

Director

Local Geotechnics

PROJECT INFORMATION

Project	LG7532024GI REV_0 Geotechnical Site Investigation			
Site Location	Aquatic Facility, York WA			
Rev	Description	Date	Prepared by	Approved by
0	Issued to client	9 August 2024	Y Chen	H Meer

Project: LG7532024GI REV_0
Geotechnical Site Investigation
Site: Aquatic Facility, York WA
Client: Shire of York



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- Appendix A:** Site Sketch
Appendix B: Test Pit Logs, FPT and DCP Test Certificates
Appendix C: Site Photos
Appendix D: Laboratory Test Certificates

EXECUTIVE SUMMARY

Shire of York commissioned Local Geotechnics to prepare a geotechnical site classification report for Aquatic Facility, York WA. The proposed construction will be a new aquatic facility. The functional elements have been identified as essential for a new facility are: 50-metre competition pool; Program/leisure pool; Toddlers pool; Plant room; Meeting rooms/office and first aid room; Change room.

Three sites were selected by the client for investigation, which are: Recreation Precinct Corner Site – 36-44 Henrietta Street; Recreation Centre (northwest corner) – 45 South Street and The existing site – 5 Georgianna Street.

In this report, the sites will be denoted as follows:

Site A: Recreation Precinct Corner Site - 36-44 Henrietta Street;
Site B: Recreation Centre (northwest corner) – 45 South Street; and,
Site C: The existing site – 5 Georgianna Street.

The objectives of the site class investigation were to obtain information on the subsurface conditions in order to classify the site in accordance with the definitions provided in Australian Standard AS2870 – 2011.

Field works were conducted on 3 July 2024 and 4 July 2024 in fine and sunny weather conditions. The investigation work consisted of field observation, documentation, sub-surface probing, soil profile logging and conducting of penetrometer testing alongside the boreholes.

The findings of the site classifications are presented in the following sections

Twelve boreholes (A1, A2, A3, A4; B1, B2, B3, B4; C1, C2, C3, C4) were conducted at Site A, Site B and Site C respectively, by using a drill rig. Borehole locations are shown in the site sketch in Appendix A.

Site A:

consists of a similar soil profile as described below:

- Gravelly SAND (SP), followed by clayey SAND (SC), followed by Gravelly CLAY (CL).

Site B:

B1-B3 consists of a similar soil profile as described below:

- Sandy GRAVEL (GP) followed by Gravelly CLAY (CL) or Clayey GRAVEL (GC) followed by Sandy CLAY (CL)

Site C:

Consists of a similar soil profile as described below:

- Sandy GRAVEL (GP) followed by Sandy CLAY (CL), followed by gravelly or sandy clay.

No water table was encountered at any of the boreholes during the time of investigation. Boreholes logs are attached in Appendix B.

It is observed from the DCP test that the site soil is in medium dense to very dense, stiff to hard condition. Based on the DCP results, we recommend that the foundation material is not capable of sustaining an allowable bearing pressure of 100 kPa in its current condition.

Site Classification

Provided earthworks are completed as per the recommendation in Section 7.7.2 of this report, based on the site soil profile and surrounding condition, the sites can be classified as follows:

Site A: Recreation Precinct Corner Site - 36-44 Henrietta Street

“**CLASS M**” in accordance with the definitions provided in Australian Standard AS2870 - 2011. The characteristics surface movement **Ys** is considered to be 35 mm.

Site B: Recreation Centre (northwest corner) – 45 South Street

“**CLASS M**” in accordance with the definitions provided in Australian Standard AS2870 - 2011. The characteristics surface movement **Ys** is considered to be 30 mm.

Site C: The existing site – 5 Georgianna Street

“**CLASS H1**” in accordance with the definitions provided in Australian Standard AS2870 - 2011. The characteristics surface movement **Ys** is considered to be 45 mm.

Stormwater Drainage

Offsite disposal of roof runoff and stormwater is recommended. However, if council allowed and a qualified drainage designer can consider the disposal of roof runoff and stormwater via onsite and offsite disposal system. The drainage system must be designed by a qualified engineer as per the requirements of the local government authority.

Ground water table was not encountered at any of the test pits during the investigation. Recommended field permeability for Site A is 2.2 m/day, for **Site B is 2.9 m/day** and for Site C is 1.7 m/day.

Recommendation on Site Selection

LG is given to understand that one of the sites will be selected for the proposed construction. Based on our findings and in geotechnical point of view, LG is of the opinion that the **Site B – Recreation Centre (northwest corner) – 45 South Street** will be a better site compare to other two sites for the proposed construction.

Details of engineering recommendations are presented in Section 7.0.

It is highly recommended that a competent geotechnical engineer should supervise earthworks and construction to ensure that all organic, roots, demolition debris, loose material have been adequately removed from the area and that the fill material is adequately compacted.

1.0 INTRODUCTION

Shire of York commissioned Local Geotechnics (LG) to prepare a geotechnical site investigation report for Aquatic Facility, York WA (the project).

Three sites were selected by the client for investigation, which are: Recreation Precinct Corner Site – 36-44 Henrietta Street; Recreation Centre (northwest corner) – 45 South Street and The existing site – 5 Georgianna Street.

In this report, the sites will be denoted as follows:

Site A: Recreation Precinct Corner Site - 36-44 Henrietta Street;

Site B: Recreation Centre (northwest corner) – 45 South Street; and,

Site C: The existing site – 5 Georgianna Street.

The site locations are shown in Figure 1.



Figure 1. Aerial view of the site location (Source: Landgate)

The objectives of the investigation are to obtain information on the sub-surface conditions to classify the site in accordance with the definitions provided in Australian Standard AS2870 – 2011 and to provide recommendations on stormwater drainage system for the site. Field works were conducted on 3 July 2024 and 4 July 2024. Weather condition on the day of field investigation was fine and sunny.

The scope of the investigation did not include compaction control, bearing capacity, wind force calculations or classifications, slope stability checking, and settlement calculation. Environmental issues were not considered in this report.

2.0 PROPOSED DEVELOPMENT

The proposed construction will be a new aquatic facility. The functional elements have been identified as essential for a new facility are: 50-metre competition pool; Program/leisure pool; Toddlers pool; Plant room; Meeting rooms/office and first aid room; Change room.

Project: LG7532024GI REV_0
Geotechnical Site Investigation
Site: Aquatic Facility, York WA
Client: Shire of York

 **LOCAL GEOTECHNICS**

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3.0 SCOPE AND OBJECTIVES

The scope and objectives of the investigation are as follows:

- Preparation of a Job Safety and Environmental Analysis (JSEA) document for the geotechnical investigation and implementation of the JSEA register during the fieldworks.
- Identifying any underground services crossing the proposed field investigation locations by conducting “Before You Dig Australia (BYDA)” search.
- Conducting of up to twelve (12) Boreholes (BH) (4 BHs at each site) by using a Meridith Sampler Drill Rig up to 4.0 m or refusal;
- Conducting of Dynamic Cone Penetrometer (DCP) tests alongside the boreholes up to a depth of 3.0 m or refusal;
- Conducting of up to three (03) Field Permeability Test (FPT), one FPT at each site) as per ASTM D5126 – 90;
- Conducting of laboratory tests at NATA accredited laboratory which included:
 - Particle Size Distribution Test (AS 1289 3.6.1);
 - Plasticity Index - Atterberg Limit Test (AS 1289 3.1.2, 3.2.1, 3.3.1, 3.4.1);
 - Shrink/Swell Index.
- Logging of site soil profile as per Australian Standard AS1726;
- Groundwater recording as per test pit observation;
- Submit a factual report on findings to classify the site in accordance with the Australian Standard AS2870 - 2011;
- Provide recommendation on earthworks; and
- Provide recommendation on stormwater drainage.

4.0 SITE CONDITIONS

4.1 Surface Condition

Site A and Site C are located within the York Recreation and Convention Centre, Site B is the existing site of York Swimming Pool. The surface condition and overall topography of the site are generally flat. There are small to large sizes trees can be observed during the time of investigation. Site A was observed to be a vacant lot. There are existing buildings and large paving within the proposed construction area of Site B and Site C. Utility overhead poles can also be observed within Site B and Site C.

Water ponding was not observed at the site during the time of investigation. Site photos taken during the field investigation are shown in Appendix C.

4.2 Subsurface Condition

A review of Environmental Geological Western Australia survey Map of Perth 1:250,000 (Sheet SH 50-14 and Part of Sheet SH 50-13) was conducted before site investigation. Environmental Geological map of Perth revealed that **Site A** and **Site C** is consisted of Am – Migmatite – banded and nebulitic, often strongly contorted; **Site B** is consisted of Qra – Alluvium – clay, sand and loam.

4.3 Water Table and Drainage

No information about ground water levels could be found when reviewing ‘Perth Ground Water Atlas’ of the Department of Water.

5.0 FIELD INVESTIGATION

The field investigation consists of boreholes by using a Meridith Sampler Drill Rig at twelve (12) locations, taking photograph and conducting of Dynamic Cone Penetrometer (DCP) testing alongside the boreholes.

5.1 Borehole Logs

Twelve boreholes (A1, A2, A3, A4; B1, B2, B3, B4; C1, C2, C3, C4) were conducted at Site A, Site B and Site C by using a drill rig. Borehole locations are shown in the site sketch in Appendix A.

Borehole (BH) A1 to A4 were conducted at Site A, BH B1 to B4 were conducted at Site B and BH C1 to C4 were conducted at Site C. During sub-surface probing, the spoil was stockpiled adjacent to the test location. The subsurface profiles exposed in the boreholes were logged in accordance with AS1726 and were photographed to provide a visual record of subsurface conditions encountered. Following these activities, each test location was progressively backfilled in the reverse order of excavation works.

Site A (BH A1 to A4):

A1-A4 consist of a similar soil profile as described below:

- **Gravelly SAND (SP)** – fine to medium grained, brown, with sub-angular gravel up to 10 mm in size, slightly moist, dense to very dense;
- **SAND (SP)** – fine to medium grained, pale brown, slightly moist, dense to very dense;
- **Clayey SAND (SC)** – fine to medium grained, pale brown, with low plasticity clay, slightly moist, very dense.

A3 contains a soil profile as described below:

- **Gravelly CLAY (CL)** – low plasticity clay, grey brown, with sub-angular gravel up to 10 mm in size, slightly moist, very stiff to hard, from a depth of 0.2 m to 0.5 m.

Site B (BH B1 to B4):

B1-B3 consist of a similar soil profile as described below:

- **Topsoil, Sandy GRAVEL (GP)** – sub-rounded gravel up to 20 mm in size, brown, with fine to medium grained sand, slightly moist, dense to very dense;
- **Gravelly CLAY (CL)** – low plasticity clay, dark brown, with sub-rounded gravel up to 20 mm in size, moist, very stiff to hard;
- **Clayey GRAVEL (GC)** – sub-rounded gravel up to 10 mm in size, red brown, with low plasticity clay, moist, very dense.

B2-B4 contain a soil profile as described below:

- **Sandy CLAY (CL)** – low plasticity clay, brown to red brown, with fine to medium grained sand, slightly moist, hard.

B4 contain a soil profile as described below:

- **Gravelly SAND (SP)** – fine to medium grained, pale brown, with sub-angular gravel up to 20 mm in size, with low plasticity clay, slightly moist, very dense.

Site C (BH C1 to C4):

C1-C2 consist of a similar soil profile as described below:

- **Topsoil, Sandy GRAVEL (GP)** – sub-angular gravel up to 20 mm in size, brown grey, with fine to medium grained sand, slightly moist, very dense;
- **Sandy CLAY (CL)** – low plasticity clay, brown, with fine to medium grained sand, slightly moist, hard;
- **CLAY (CL)** – low plasticity, brown, moist, hard.

C1 contain a soil profile as described below:

- **Gravelly CLAY (CL)** – low plasticity clay, brown, with sub-angular gravel up to 20 mm in size, moist, hard.

C2 contain a soil profile as described below:

- **Clayey GRAVEL (GC)** – sub-angular gravel up to 20 mm in size, brown, with low plasticity clay, slightly moist, very dense.

C3-C4 consist of a similar soil profile as described below:

- **Topsoil, Clayey SAND (SC)** – fine to medium grained, red brown/brown, with low plasticity clay, tree roots, moist, medium dense to dense;
- **Clayey SAND (SC)** – fine to medium grained, brown, with low plasticity clay, dense to very dense;
- **CLAY (CL)** – low plasticity clay, brown, moist, very stiff to hard;
- **Sandy CLAY (CL)** – low plasticity clay, brown, with fine to medium grained sand, moist, very stiff to hard;
- **Gravelly CLAY (CL)** – low plasticity clay, brown, with sub-angular gravel up to 20 mm in size, moist, very stiff to hard.

A3 and A4 were terminated at a depth of 1.5 m and 1.1 m due to refusal on hard layer; B1, B2 and B3 were terminated at a depth of 2.5 m, 2.2 m and 2.8 m respectively, due to refusal on gravel; C1 and C2 were terminated at a depth of 3.5 m and 3.3 m respectively, due to refusal on gravel. A1, A2, B4, C3 and C4 were terminated at the target depth of 2.5 m.

No water table was encountered at any of the boreholes during the time of investigation. Boreholes logs are attached in Appendix B.

5.2 Dynamic Cone Penetrometer (DCP) Tests

DCP tests were conducted alongside the test pits. DCP test indicates soil density of the site as per Standard Australia HB 160-2006, Table 6.4.6.1(A) & (B).

DCP1 to DCP4 were conducted at Site A, DCP5 to DCP8 were conducted at Site B and DCP9 to DCP12 were conducted at Site C.

DCP data are presented in Table 1. DCP test certificates are attached in Appendix B.

Table 1. Summary of DCP test data

DCP No.	DCP1		DCP2		DCP3		DCP4	
Depth (mm)	Penetration Resistance / Density Classification - Blows/100mm							
0 - 100	23	VD	6	D	7	D	22	VD
100 - 200	>25	R	8	D	9	VD	22	VD
200 - 300	-	-	8	D	8	VSt	>25	R
300 - 400	-	-	8	D	12	H	-	-
400 - 500	-	-	>25	R	>25	R	-	-

DCP No.	DCP5		DCP6		DCP7		DCP8	
Depth (mm)	Penetration Resistance / Density Classification - Blows/100mm							
0 - 100	>25	R	5	D	6	D	7	D
100 - 200	-	-	4	D	7	D	9	VD
200 - 300	-	-	5	VSt	6	VSt	18	H
300 - 400	-	-	4	St	9	VSt	>25	R
400 - 500	-	-	3	St	6	VSt	-	-
500 - 600	-	-	4	St	8	VSt	-	-

Project: LG7532024GI REV_0
Geotechnical Site Investigation
Site: Aquatic Facility, York WA
Client: Shire of York



DCP No.	DCP5		DCP6		DCP7		DCP8	
Depth (mm)	Penetration Resistance / Density Classification - Blows/100mm							
600 - 700	-	-	4	St	20	H	-	-
700 - 800	-	-	9	VSt	>25	R	-	-
800 - 900	-	-	10	VSt	-	-	-	-
900 - 1000	-	-	7	VSt	-	-	-	-
1000 - 1100	-	-	16	VD	-	-	-	-
1100 - 1200	-	-	>25	R	-	-	-	-

DCP No.	DCP9		DCP10		DCP11		DCP12	
Depth (mm)	Penetration Resistance / Density Classification - Blows/100mm							
0 - 100	>25	R	>25	R	19	VD	3	MD
100 - 200	-	-	-	-	16	VD	5	D
200 - 300	-	-	-	-	20	VD	4	D
300 - 400	-	-	-	-	>25	R	6	D
400 - 500	-	-	-	-	-	-	4	D
500 - 600	-	-	-	-	-	-	6	D
600 - 700	-	-	-	-	-	-	7	D
700 - 800	-	-	-	-	-	-	6	D
800 - 900	-	-	-	-	-	-	5	D
900 - 1000	-	-	-	-	-	-	7	D
1000 - 1100	-	-	-	-	-	-	5	VSt
1100 - 1200	-	-	-	-	-	-	7	VSt
1200 - 1300	-	-	-	-	-	-	10	VSt
1300 - 1400	-	-	-	-	-	-	9	VSt
1400 - 1500	-	-	-	-	-	-	6	VSt
1500 - 1600	-	-	-	-	-	-	7	VSt
1600 - 1700	-	-	-	-	-	-	8	VSt
1700 - 1800	-	-	-	-	-	-	8	VSt
1800 - 1900	-	-	-	-	-	-	8	VSt
1900 - 2000	-	-	-	-	-	-	7	VSt
Note: Density Classification is obtained based on Number of blows required for 100 mm penetration of DCP (Table A) Very Soft (VS) < 1; Firm (F) 1 – 2; Stiff (St) 3 – 4; Very Stiff (VSt) 5 – 10; Hard (H) > 10; R= Refusal (Table B) Very Loose (VL) < 1; Loose (L) 1 – 2; Medium Dense (MD) 2 – 3; Dense (D) 4 – 8; Very Dense (VD) > 8								

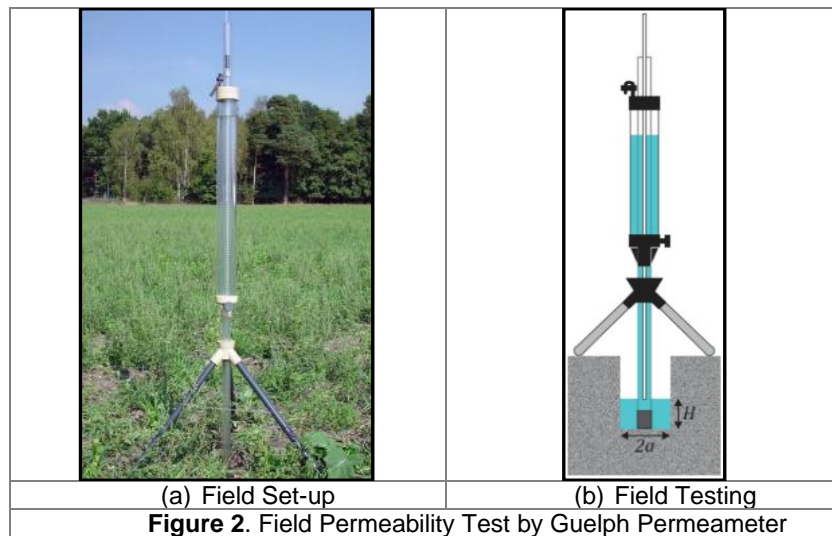
It is observed from the DCP test that the site soil is in medium dense to very dense, stiff to hard condition.

5.3 Field Permeability Test

Three Field Permeability Test (FPT) were conducted as per ASTM D5126 – 90 by using a Guelph Permeameter. FPT1 was conducted at Site A, FPT2 was conducted at Site B and FPT3 was conducted at Site C.

5.3.1 Testing Equipment: Guelph Permeameter

Guelph Permeameter is a constant head device that operates on the Mariotte siphon principle. The method involves measuring the steady-state rate of water recharge into unsaturated soil from a cylindrical well hole, in which a constant head of water is maintained. The Guelph Permeameter is capable of measuring hydraulic conductivity in sands and clays. It consists of a tripod to hold the apparatus vertical, the reservoir tube and the inner air tube. A typical test set-up is shown in Figure 2.



5.3.2 Testing Procedure

The field permeability test was conducted as per ASTM D5126 – 90. The following steps were followed during testing by using the Guelph Permeameter:

- The testing well (radius = a) was prepared using an auger. Rough auger followed by sizing auger were used to make the hole for permeability test as shown in Figure 2 (b).
- The depth of auger was selected based on head depth to be used in the test.
- Soil around the testing well was saturated by pouring extra water into the test hole. Water pouring was performed a few times to ensure the surrounding area of the hole becomes fully saturated.
- The Guelph Permeameter was then assembled as shown in Figure 2 (a) and both inner and outer reservoirs were filled with water.
- A head (H) was used in the testing by slowly lifting the air tube.
- The outflow from the reservoirs was recorded for a certain time interval. The timing of the reading was determined based on soil type.
- Reading was taken until at least three steady readings were observed during testing.

5.3.3 Test Results

The soil at the test locations comprised sand. It is assumed that site soil was fully saturated during the field permeability test. Permeability test results are summarised in Table 2 and the test certificates are presented in Appendix B.

Table 2. Summary of Field Permeability Test Data

Test ID	Permeability		Test Depth (m)	Observed Soil type
	m/sec	m/day		
FPT1 (Site A)	2.5×10^{-5}	2.2	0.5	SAND/CLAY/GRAVEL
FPT2 (Site B)	3.4×10^{-5}	2.9	0.5	SAND/CLAY/GRAVEL
FPT3 (Site C)	1.9×10^{-5}	1.7	0.5	SAND/CLAY/GRAVEL

It is found from the field test that the average permeability rate of in situ soil varies from **1.7 to 2.9 m/day**.

Soil permeability is a function of water potential and water content of the soil. The decrease in conductivity as the soil dries is due primarily to the movement of air into the soil to replace the water. As the air moves in, the pathways for water flow between soil particles becomes smaller and more tortuous, and flow becomes more difficult, which causes low permeability rate of the soil. Therefore, it is recommended that designers should use a reduction factor in using field permeability test data.

6.0 LABORATORY TEST

Laboratory tests were conducted at Local Geotechnic Laboratory and E-Precision Laboratory, NATA accredited testing laboratories in WA. The following laboratory tests were undertaken:

- Particle Size Distribution Test (AS 1289 3.6.1),
- Plasticity Index - Atterberg Limit Test (AS 1289 3.1.2, 3.2.1, 3.3.1, 3.4.1)
- Shrink/Swell Index.

The laboratory test results are summarised in Table 3. Laboratory test data show that the site soil is slightly reactive. The laboratory test certificates are attached in Appendix D.

Table 3. Summary of Laboratory Test Data

Sample	PSD			Atterberg Limits Tests				Shrink Swell Index Tests		
Location	G (%)	S (%)	Fines < 75µm (%)	LL (%)	PL (%)	PI (%)	LS (%)	Swell (%)	Shrinkage (%)	I _{ss} (%)
BH A1 (1.2-2.0m)	3	63	34	25	18	7	0.5	0.147	2.04	1.17
BH A2 (0.7-1.5m)	16	49	35	-	-	-	-	-	-	-
BH A3 (0.2-1.0m)	14	51	35	33	10	23	9.0	-	-	-
BH A4 (0.7-1.1m)	9	48	43	-	-	-	-	0.200	1.58	0.93
BH B1 (0.4-1.5m)	17	50	33	-	-	-	-	0.913	5.75	3.45
BH B2 (0.6-1.3m)	17	48	35	30	11	19	5.5	-	-	-
BH B3 (0.6-1.3m)	24	48	28	22	14	8	2.0	-	-	-
BH B4 (3.0-4.0m)	16	57	27	-	-	-	-	-	-	-
BH C1 (1.0-1.3m)	8	51	41	-	-	-	-	-	-	-
BH C2 (1.0-1.8m)	22	39	39	31	16	15	6.5	-	-	-
BH C3 (1.8-2.5m)	3	42	55	-	-	-	-	0.756	5.44	3.23
BH C4 (1.0-1.5m)	10	40	50	43	13	30	11.5	-	-	-

Notes: PSD = Particle Size Distribution; G = Gravel; S = Sand; LL = Liquid Limit; PL = Plastic Limit; PI = Plasticity Index; LS = Linear Shrinkage; I_{ss} = Shrink Swell Index

7.0 ENGINEERING CONSIDERATIONS AND RECOMMENDATIONS

7.1 Inferred soil profile

Twelve boreholes (A1, A2, A3, A4; B1, B2, B3, B4; C1, C2, C3, C4) were conducted at Site A, Site B and Site C by using a drill rig. Borehole locations are shown in the site sketch in Appendix A.

Borehole (BH) A1 to A4 were conducted at Site A, BH B1 to B4 were conducted at Site B and BH C1 to C4 were conducted at Site C

Site A:

A1-A4 consist of a similar soil profile as described below:

- **Gravelly SAND (SP)** – fine to medium grained, brown, with sub-angular gravel up to 10 mm in size, slightly moist, dense to very dense;
- **SAND (SP)** – fine to medium grained, pale brown, slightly moist, dense to very dense;
- **Clayey SAND (SC)** – fine to medium grained, pale brown, with low plasticity clay, slightly moist, very dense.

A3 contains a soil profile as described below:

- **Gravelly CLAY (CL)** – low plasticity clay, grey brown, with sub-angular gravel up to 10 mm in size, slightly moist, very stiff to hard, from a depth of 0.2 m to 0.5 m.

Site B:

B1-B3 consist of a similar soil profile as described below:

- **Topsoil, Sandy GRAVEL (GP)** – sub-rounded gravel up to 20 mm in size, brown, with fine to medium grained sand, slightly moist, dense to very dense;
- **Gravelly CLAY (CL)** – low plasticity clay, dark brown, with sub-rounded gravel up to 20 mm in size, moist, very stiff to hard;
- **Clayey GRAVEL (GC)** – sub-rounded gravel up to 10 mm in size, red brown, with low plasticity clay, moist, very dense.

B2-B4 contain a soil profile as described below:

- **Sandy CLAY (CL)** – low plasticity clay, brown to red brown, with fine to medium grained sand, slightly moist, hard.

B4 contain a soil profile as described below:

- **Gravelly SAND (SP)** – fine to medium grained, pale brown, with sub-angular gravel up to 20 mm in size, with low plasticity clay, slightly moist, very dense.

Site C:

C1-C2 consist of a similar soil profile as described below:

- **Topsoil, Sandy GRAVEL (GP)** – sub-angular gravel up to 20 mm in size, brown grey, with fine to medium grained sand, slightly moist, very dense;
- **Sandy CLAY (CL)** – low plasticity clay, brown, with fine to medium grained sand, slightly moist, hard;
- **CLAY (CL)** – low plasticity, brown, moist, hard.

C1 contain a soil profile as described below:

- **Gravelly CLAY (CL)** – low plasticity clay, brown, with sub-angular gravel up to 20 mm in size, moist, hard.

C2 contain a soil profile as described below:

- **Clayey GRAVEL (GC)** – sub-angular gravel up to 20 mm in size, brown, with low plasticity clay, slightly moist, very dense.

C3-C4 consist of a similar soil profile as described below:

- **Topsoil, Clayey SAND (SC)** – fine to medium grained, red brown/brown, with low plasticity clay, tree roots, moist, medium dense to dense;
- **Clayey SAND (SC)** – fine to medium grained, brown, with low plasticity clay, dense to very dense;
- **CLAY (CL)** – low plasticity clay, brown, moist, very stiff to hard;

- **Sandy CLAY (CL)** – low plasticity clay, brown, with fine to medium grained sand, moist, very stiff to hard;
- **Gravelly CLAY (CL)** – low plasticity clay, brown, with sub-angular gravel up to 20 mm in size, moist, very stiff to hard.

A3 and A4 were terminated at a depth of 1.5 m and 1.1 m due to refusal on hard layer; B1, B2 and B3 were terminated at a depth of 2.5 m, 2.2 m and 2.8 m respectively, due to refusal on gravel; C1 and C2 were terminated at a depth of 3.5 m and 3.3 m respectively, due to refusal on gravel. A1, A2, B4, C3 and C4 were terminated at the target depth of 2.5 m.

No water table was encountered at any of the boreholes during the time of investigation. Boreholes logs are attached in Appendix B.

It is observed from the DCP tests that the site soil is in medium dense to very dense, stiff to hard condition. Based on the DCP results, we recommend that the foundation material is capable of sustaining an allowable bearing pressure of 100 kPa in its current condition.

7.2 Groundwater

No water table was encountered at any of the test pits during the time of investigation.

7.3 Suitability of Excavated Materials for use as Fill

The majority of the soils encountered within the site comprises of clayey and are not considered to be suitable for reuse as structural fill material.

7.4 Structural Fill

Suitable materials for structural fill shall be a clean sand fill. The fill material at compaction should comprise sand that is free from oversized material (i.e. material > 75 mm in any dimension), contains less than 5% fines (material passing 0.075 mm sieve), and free from foreign material, organic material or other deleterious material. It should also be free from industrial waste, solid waste, or construction and demolition debris.

7.5 Earthquake Design Factor

Australian Standard AS1170.4-2007 Structural design actions Part 4 “Earthquake actions in Australia” is recommended for earthquake consideration. AS1170.4-2007 outlines the design criteria required for a structure in consideration of the risk of being subjected to earthquake loads. Earthquake design factors are summarised in Table 4.

Table 4. Earthquake Design Factors

Factor/Class	Value/Name	Ref. AS1170.4- 2007
Hazard Factor (z)	0.15	Figure 3.2 (D)

7.6 Site Sub-Soil Classification

The earthquake site sub-soil class was assessed based on the requirements of Australian Standard AS1170.4-2007, available geological maps and subsurface conditions encountered at the site. The sub-soil class for the site has been assessed as Class “**Ce - Shallow Soil Site**”.

7.7 Earthworks

7.7.1 Suitability of Excavated Materials for use as Fill

The majority of the soils encountered within the site comprises sand and are considered to be suitable for reuse as structural fill material.

7.7.2 Site Preparation

Earthworks should be carried out in general accordance with the Australian Standard AS 3798-2007 "Guidelines on Earthworks for Commercial and Residential Developments".

The following are general guidelines to be followed during the preparation of the site areas within the proposed development footprints:

- Remove any uncontrolled fill, cobbles and boulders, paved materials, demolition debris, green waste, organic matter or other deleterious material, if any and stockpile them separately.
- **Prepare a sand pad of 600 mm.**
- Compact the sub-grade of built area to dense condition up to depth of 600 mm from final surface level, 8 PSP Blows per 300 mm of penetration. *No compaction will be required if there is solid limestone layer at the base.*
- Backfilling layer thickness should not be more than 300 mm in loose condition. Any backfilled layer must be compacted to a dense condition as per AS 3798-2007.
- The site should be prepared in such a way that surrounding stormwater does not pass through the building envelope.
- Care needs to be given to the existing or adjacent structures to avoid any damage from the excavation may require for the earthworks and excessive vibrations during compaction.
- For site maintenance, it is recommended to follow the CSIRO publication "Guide to Home Owners on Foundation Maintenance and Footing Performance" in Building Technology File Number 18. This document provides important information on the implications of plumbing, property maintenance, site classification on foundation design, drainage and performance expectations.
- *It is highly recommended that a competent geotechnical engineer should supervise earthworks and construction to ensure that all organic, roots, demolition debris, loose material have been adequately removed from the area and that the fill material is adequately compacted.*

7.8 Cut and Fill Batters

Temporary excavation up to 1 m depth can be conducted with a maximum dry slope angle of 1V: 2H. Cut and fill batters above groundwater table will be generally stable at 1V: 2H. Intermediate benches have to be created if excavation is deeper than 1m. However, batters constructed at 1V: 3H will enable re-establishment of vegetation and be less prone to damage from wetting, drying and erosion.

7.9 Site Classification

Provided earthworks are completed as per the recommendation in Section 7.7.2 of this report, based on the site soil profile and surrounding condition, the sites can be classified as follows:

Site A: Recreation Precinct Corner Site - 36-44 Henrietta Street

"**CLASS M**" in accordance with the definitions provided in Australian Standard AS2870 - 2011. The characteristics surface movement **Ys** is considered to be 35 mm.

Site B: Recreation Centre (northwest corner) – 45 South Street

"**CLASS M**" in accordance with the definitions provided in Australian Standard AS2870 - 2011. The characteristics surface movement **Ys** is considered to be 30 mm.

Site C: The existing site – 5 Georgianna Street

"**CLASS H1**" in accordance with the definitions provided in Australian Standard AS2870 - 2011. The characteristics surface movement **Ys** is considered to be 45 mm.

An assumption of soil suction change of 2.5 m is made in this case. General definition of 'Site Class' is shown in Table 5 (Source: AS 2870-2011).

Table 5. General Definition of Site Class (Source: AS 2870-2011)

Site Class	Soil Description	Characteristic Surface Movement (mm)
A	Most SAND and ROCK sites with little or no ground movement due to moisture content variation	little or no ground movement
S	Slightly reactive clayey or silty SAND, which will cause slight ground movement due to moisture content variation	$0 < Y_s \leq 20$
M	Moderately reactive clayey or silty soil which will cause moderate ground movement due to moisture content variation	$20 < Y_s \leq 40$
H1	Highly reactive clayey or silty soil which will cause high ground moved due to moisture content variation	$40 < Y_s \leq 60$
H2	Highly reactive clayey or silty soil which will cause high ground moved due to moisture content variation	$60 < Y_s \leq 75$
E	Extremely reactive clayey or silty soil which will cause extreme ground movement due to moisture content variation	$Y_s > 75$
P	Problematic sites, sites consisted of soft soils, soft clay or silt or loose sand; landfills, mine subsidence, collapsing soils, very reactive soils, subjected to erosion and sites which cannot be classified as A to E.	-

7.10 Stormwater Drainage

Offsite disposal of roof runoff and stormwater is recommended. However, if council allowed and a qualified drainage designer can consider the disposal of roof runoff and stormwater via onsite and offsite disposal system. The drainage system must be designed by a qualified engineer as per the requirements of the local government authority.

Ground water table was not encountered at any of the test pits during the investigation. Recommended field permeability for Site A is 2.2 m/day, for **Site B is 2.9 m/day** and for Site C is 1.7 m/day.

7.11 Recommendation on Site Selection

LG is given to understand that one of the sites will be selected for the proposed construction. Based on our findings and in geotechnical point of view, LG is of the opinion that the **Site B – Recreation Centre (northwest corner) – 45 South Street** will be a better site compare to other two sites for the proposed construction.

8.0 LIMITATION OF USE

The ground is a product of continuing natural and man-made processes and therefore exhibits characteristics and properties which may vary from place to place and can change with time. Geotechnical site investigation involves gathering and assimilating limited facts about these characteristics and properties in order to better understand or predict the behaviour of the ground at a particular site under certain conditions.

This site investigation has been carried out by inspection, using a limited amount of pit excavations, sampling, testing or other means of investigation. Achieving a full coverage of the site to ensure all variations is not practical and is seldom done due to cost constraints as well as the impracticality.

It should be noted that the subsurface conditions encountered by the limited number of pit excavation as part of this geotechnical site investigation represents the ground conditions at the locations where the samples were taken and where tests have been undertaken and as such are an extremely small proportion of the site to be developed.

The facts reported in this document are directly relevant only to the ground at the place where, and time when, the investigation was carried out and are believed to be reported accurately. Given the limited number of test pits and limited field and laboratory testing carried out with respect to the overall site area, variations between investigation locations is likely and ground conditions different to those presented in this report may be present within the subject site area. The risk associated with this variability and the impact it will have on the proposed development should be carefully considered.

The level of geotechnical investigation that has been completed to date is considered appropriate for the project objectives. If the above mentioned client, its subcontractors, agents or employees use this factual information for any other purpose for which it was not intended, then the client, its subcontractors, agents or employees does so at its own risk and Local Geotechnics will not and cannot accept liability in respect of the advice, whether under law of contract, tort or otherwise.

Any interpretation or recommendation given in this report is based on judgement and experience and not on greater knowledge of the facts reported. Local Geotechnics does not represent that the information or interpretation contained in this report addresses completely the existing features, subsurface conditions or ground behaviour at the subject site.

9.0 REFERENCES

- Australian Standard AS1170.4-2007, *"Earthquake Actions in Australia"*.
- Australian Standard AS 1726-1993 *"Geotechnical Site Investigations"*.
- Australian Standard AS 2870-2011, *"Residential Slabs and Footings"*.
- Australian Standard AS 3798-2007, *"Guidelines on Earthworks for Commercial and Residential Developments"*.
- CSIRO publication *"Guide to Home Owners on Foundation Maintenance and Footing Performance"* in Building Technology File Number 18.
- Environmental Geological Western Australia survey Map of Perth 1:250,000 (Sheet SH 50-14 and Part of Sheet SH 50-13)
- Standards Australia, Hand Book HB 160-2006 *"Soil Testing"*.




APPENDIX A

SITE SKETCH






Site Sketch : Borehole (BH), Field Permeability Test (FPT) and Dynamic Cone Penetrometer (DCP) Test Locations

Reference:	LG7532024GI	<div> Unit 12, 8 Production Road Canning Vale WA 6155 PO Box 5050, Canning Vale South WA 6155 Phone: 08 9457 3517 E-mail: admin@localgeotechnics.com.au Web: www.localgeotechnics.com.au</div>
Client:	Shire of York	
Project:	Geotechnical Site Investigation Site A: 36-44 Henrietta Street, York WA	



Site Sketch : Borehole (BH), Field Permeability Test (FPT) and Dynamic Cone Penetrometer (DCP) Test Locations		
Reference:	LG7532024GI	<div> LOCAL GEOTECHNICS Unit 12, 8 Production Road Canning Vale WA 6155 PO Box 5050, Canning Vale South WA 6155 Phone: 08 9457 3517 E-mail: admin@localgeotechnics.com.au Web: www.localgeotechnics.com.au</div>
Client:	Shire of York	
Project:	Geotechnical Site Investigation Site B: 45 South Street, York (northwest corner)	



Site Sketch : Borehole (BH), Field Permeability Test (FPT) and Dynamic Cone Penetrometer (DCP) Test Locations

Reference:	LG7532024GI	<div> Unit 12, 8 Production Road Canning Vale WA 6155 PO Box 5050, Canning Vale South WA 6155 Phone: 08 9457 3517 E-mail: admin@localgeotechnics.com.au Web: www.localgeotechnics.com.au</div>
Client:	Shire of York	
Project:	Geotechnical Site Investigation Site C: 5 Georgianna Street, York WA	



APPENDIX B

BOREHOLE LOGS, FPT AND DCP TEST CERTIFICATES

ENGINEERING LOG

RESULT OF TEST HOLES/PITS



LOCAL GEOTECHNICS

ABN:61 737 984 867

12/8 Production Road, Canning Vale WA 6155

PO Box 5050 Canning Vale South WA 6155

admin@localgeotechnics.com.au

Reference	: LG7532024GI	Test Pit/BH No.:	A1
Client	: Shire of York	Date Excavated:	3-Jul-2024
Project	: Geotechnical Site Investigation	Date completed:	3-Jul-2024
Location	: 36-44 Henrietta Street, York WA	Equipment Type:	Drill Rig, DCP and FPT
GPS Zone 50	: Northing: 6 471 199 Easting: 477 622	Water Table:	Not encountered

Depth (m)	RL (m)	Method	Penetration resistance	Sampling Type	Graphic Log	Classification Symbol	Description of Soil Strata	Additional observations	Dynamic Cone Penetrometer Test (Blows/100mm)
0.0						SP	Topsoil, Gravelly SAND - fine to medium grained, brown, with sub-angular gravel up to 10 mm in size, slightly moist, very dense		0
0.2						SP	SAND - fine to medium grained, pale brown, slightly moist, very dense		5
1.0									10
1.2						SC	Clayey SAND - fine to medium grained, pale brown, with low plasticity clay, slightly moist, very dense		15
1.7							colour changes to red brown		20
2.0									25
2.2							colour changes to pale brown		
2.7							colour changes to red brown		
3.0									
4.0							Terminated at the target depth of 4.0 m		
5.0									

Notes:

Sampling Type:

B - Bulk/Disturbed Sample,
UD - Undisturbed Sample

Method:

HA - Hand Auger
E - Excavator
BH - Backhoe Bucket

Moisture:

D - Dry
M - Moist
W - Wet

Symbols:

W_L - Plastic Limit
W_P - Plastic Limit

Logged:

YC/AL

Checked:

H Meer

ENGINEERING LOG

RESULT OF TEST HOLES/PITS



LOCAL GEOTECHNICS

ABN:61 737 984 867

12/8 Production Road, Canning Vale WA 6155

PO Box 5050 Canning Vale South WA 6155

admin@localgeotechnics.com.au

Reference	: LG7532024GI	Test Pit/BH No.:	A2
Client	: Shire of York	Date Excavated:	3-Jul-2024
Project	: Geotechnical Site Investigation	Date completed:	3-Jul-2024
Location	: 36-44 Henrietta Street, York WA	Equipment Type:	Drill Rig, DCP and FPT
GPS Zone 50	: Northing: 6 471 142 Easting: 477 645	Water Table:	Not encountered

Depth (m)	RL (m)	Method	Penetration resistance	Sampling Type	Graphic Log	Classification Symbol	Description of Soil Strata	Additional observations	Dynamic Cone Penetrometer Test (Blows/100mm)
0.0						SP	Topsoil, Gravelly SAND - fine to medium grained, brown, with sub-angular gravel up to 10 mm in size, slightly moist, dense		0
0.2						SP	SAND - fine to medium grained, pale brown, slightly moist, dense		5
0.7						SC	Clayey SAND - fine to medium grained, pale brown, with low plasticity clay, dry, very dense		10
1.0						SP	SAND - fine to medium grained, pale brown, dry, very dense		15
1.4							colour changes to red brown		20
2.0						SC	Clayey SAND - fine to medium grained, pale brown, with low plasticity clay, slightly moist, very dense		25
2.5							colour changes to red brown		
3.0									
4.0							Terminated at the target depth of 4.0 m		
5.0									

Notes:

Sampling Type:

B - Bulk/Disturbed Sample,
UD - Undisturbed Sample

Method:

HA - Hand Auger
E - Excavator
BH - Backhoe Bucket

Moisture:

D - Dry
M - Moist
W - Wet

Symbols:

W_L - Plastic Limit
W_P - Plastic Limit

Logged : YC/AL
Checked: H Meer

ENGINEERING LOG

RESULT OF TEST HOLES/PITS



LOCAL GEOTECHNICS

ABN:61 737 984 867

12/8 Production Road, Canning Vale WA 6155

PO Box 5050 Canning Vale South WA 6155

admin@localgeotechnics.com.au

Reference	: LG7532024GI	Test Pit/BH No.:	A3
Client	: Shire of York	Date Excavated:	3-Jul-2024
Project	: Geotechnical Site Investigation	Date completed:	3-Jul-2024
Location	: 36-44 Henrietta Street, York WA	Equipment Type:	Drill Rig, DCP and FPT
GPS Zone 50	: Northing: 6 471 156 Easting: 477 619	Water Table:	Not encountered

Depth (m)	RL (m)	Method	Penetration resistance	Sampling Type	Graphic Log	Classification Symbol	Description of Soil Strata	Additional observations	Dynamic Cone Penetrometer Test (Blows/100mm)
0.0						SP	Topsoil, Gravelly SAND - fine to medium grained, brown, with sub-angular gravel up to 10 mm in size, slightly moist, dense		0
0.2						CL	Gravelly CLAY - low plasticity clay, grey brown, with sub-angular gravel up to 10 mm in size, slightly moist, very stiff to hard		5
0.5						SP	Gravelly SAND - fine to medium grained, grey brown, with sub-angular gravel up to 15 mm in size, with low plasticity clay, slightly moist, very dense		10
1.0						SC	Clayey SAND - fine to medium grained, pale brown, with low plasticity clay, dry, very dense		15
1.5							Terminated at a depth of 1.5 m due to refusal on hard layer		20
2.0									25
3.0									
4.0									
5.0									

Notes:

Sampling Type:

B - Bulk/Disturbed Sample,
UD - Undisturbed Sample

Method:

HA - Hand Auger
E - Excavator
BH - Backhoe Bucket

Moisture:

D - Dry
M - Moist
W - Wet

Symbols:

W_L - Plastic Limit
W_P - Plastic Limit

Logged:

YC/AL

Checked:

H Meer

ENGINEERING LOG

RESULT OF TEST HOLES/PITS



LOCAL GEOTECHNICS

ABN:61 737 984 867

12/8 Production Road, Canning Vale WA 6155

PO Box 5050 Canning Vale South WA 6155

admin@localgeotechnics.com.au

Reference	: LG7532024GI	Test Pit/BH No.:	A4
Client	: Shire of York	Date Excavated:	3-Jul-2024
Project	: Geotechnical Site Investigation	Date completed:	3-Jul-2024
Location	: 36-44 Henrietta Street, York WA	Equipment Type:	Drill Rig, DCP and FPT
GPS Zone 50	: Northing: 6 471 123 Easting: 477 603	Water Table:	Not encountered

Depth (m)	RL (m)	Method	Penetration resistance	Sampling Type	Graphic Log	Classification Symbol	Description of Soil Strata	Additional observations	Dynamic Cone Penetrometer Test (Blows/100mm)
0.0						SP	Topsoil, Gravelly SAND - fine to medium grained, brown, with sub-angular gravel up to 10 mm in size, slightly moist, very dense		0
0.2						SC	Clayey SAND - fine to medium grained, grey, with low plasticity clay, trace of sub-angular gravel up to 10 mm in size, dry, very dense		5
1.0									10
1.1							Terminated at a depth of 1.1 m due to refusal on hard layer		15
2.0									20
3.0									25
4.0									
5.0									

Notes:

Sampling Type:

B - Bulk/Disturbed Sample,

UD - Undisturbed Sample

Method:

HA - Hand Auger

E - Excavator

BH - Backhoe Bucket

Moisture:

D - Dry

M - Moist

W - Wet

Symbols:

W_L - Plastic LimitW_P - Plastic Limit

Logged: YC/AL

Checked: H Meer

ENGINEERING LOG

RESULT OF TEST HOLES/PITS



LOCAL GEOTECHNICS

ABN:61 737 984 867

12/8 Production Road, Canning Vale WA 6155

PO Box 5050 Canning Vale South WA 6155

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Reference	: LG7532024GI	Test Pit/BH No.:	B1
Client	: Shire of York	Date Excavated:	4-Jul-2024
Project	: Geotechnical Site Investigation	Date completed:	4-Jul-2024
Location	: 45 South Street, York (northwest corner)	Equipment Type:	Drill Rig, DCP and FPT
GPS Zone 50	: Northing: 6 471 241 Easting: 477 527	Water Table:	Not encountered

Depth (m)	RL (m)	Method	Penetration resistance	Sampling Type	Graphic Log	Classification Symbol	Description of Soil Strata	Additional observations	Dynamic Cone Penetrometer Test (Blows/100mm)					
0.0						GP	Topsoil, Sandy GRAVEL - sub-angular gravel up to 20 mm in size, brown grey, with fine to medium grained sand, slightly moist, very dense		0	5	10	15	20	25
0.2						CL	Sandy CLAY - low plasticity clay, brown, with fine to medium grained sand, slightly moist, hard							
1.0														
1.5						CL	CLAY - low plasticity, brown, moist, hard							
2.0														
2.5						CL	Sandy CLAY - low plasticity clay, brown, with fine to medium grained sand, slightly moist, hard							
2.9														
3.0						CL	Gravelly CLAY - low plasticity clay, brown, with sub-angular gravel up to 20 mm in size, moist, hard							
3.5							Terminated at a depth of 3.5 m due to refusal on gravel							
4.0														
5.0														

Notes:

Sampling Type:

B - Bulk/Disturbed Sample,

UD - Undisturbed Sample

Method:

HA - Hand Auger

E - Excavator

BH - Backhoe Bucket

Moisture:

D - Dry

M - Moist

W - Wet

Symbols:

W_L - Plastic Limit

W_P - Plastic Limit

Logged :

YC/AL

Checked:

H Meer

Notes:

Sampling Type:

B - Bulk/Disturbed Sample,

UD - Undisturbed Sample

Method:

HA - Hand Auger

E - Excavator

BH - Backhoe Bucket

Moisture:

D - Dry

M - Moist

W - Wet

Symbols:

W_L - Plastic LimitW_p - Plastic Limit

Logged : YC/AL

Checked: H Meer

ENGINEERING LOG

RESULT OF TEST HOLES/PITS



LOCAL GEOTECHNICS

ABN:61 737 984 867

12/8 Production Road, Canning Vale WA 6155

PO Box 5050 Canning Vale South WA 6155

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Reference	: LG7532024GI	Test Pit/BH No.:	B2
Client	: Shire of York	Date Excavated:	4-Jul-2024
Project	: Geotechnical Site Investigation	Date completed:	4-Jul-2024
Location	: 45 South Street, York (northwest corner)	Equipment Type:	Drill Rig, DCP and FPT
GPS Zone 50	: Northing: 6 471 277 Easting: 477 538	Water Table:	Not encountered

Depth (m)	RL (m)	Method	Penetration resistance	Sampling Type	Graphic Log	Classification Symbol	Description of Soil Strata	Additional observations	Dynamic Cone Penetrometer Test (Blows/100mm)
0.0						GP	Topsoil, Sandy GRAVEL - sub-angular gravel up to 20 mm in size, brown grey, with fine to medium grained sand, slightly moist, very dense		0
0.2						CL	Sandy CLAY - low plasticity clay, brown, with fine to medium grained sand, slightly moist, hard		5
0.8						GC	Clayey GRAVEL - sub-angular gravel up to 20 mm in size, brown, with low plasticity clay, slightly moist, very dense		10
1.0						CL	Sandy CLAY - low plasticity clay, red brown, with fine to medium grained sand, slightly moist, hard		15
1.3						CL	CLAY - low plasticity clay, brown, moist, hard		20
1.6						CL	Sandy CLAY - low plasticity clay, brown, with fine to medium grained sand, slightly moist, hard		25
2.0									
2.3									
3.0									
3.3							Terminated at a depth of 3.3 m due to refusal on gravel		
4.0									
5.0									

Notes:

Sampling Type:	Method:	Moisture:	Symbols:	Logged:	YC/AL
B - Bulk/Disturbed Sample,	HA - Hand Auger	D - Dry	W _L - Plastic Limit	Checked:	H Meer
UD - Undisturbed Sample	E - Excavator	M - Moist	W _P - Plastic Limit		
	BH - Backhoe Bucket	W - Wet			

ENGINEERING LOG

RESULT OF TEST HOLES/PITS



LOCAL GEOTECHNICS

ABN:61 737 984 867
 12/8 Production Road, Canning Vale WA 6155
 PO Box 5050 Canning Vale South WA 6155
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Reference	: LG7532024GI	Test Pit/BH No.:	B3
Client	: Shire of York	Date Excavated:	4-Jul-2024
Project	: Geotechnical Site Investigation	Date completed:	4-Jul-2024
Location	: 45 South Street, York (northwest corner)	Equipment Type:	Drill Rig, DCP and FPT
GPS Zone 50	: Northing: 6 471 345 Easting: 477 531	Water Table:	Not encountered

Depth (m)	RL (m)	Method	Penetration resistance	Sampling Type	Graphic Log	Classification Symbol	Description of Soil Strata	Additional observations	Dynamic Cone Penetrometer Test (Blows/100mm)
0.0						SC	Topsoil, Clayey SAND - fine to medium grained, red brown, with low plasticity clay, sub-angular gravel up to 10 mm in size, slightly moist, very dense		0
0.2						SC	Clayey SAND - fine to medium grained, red brown, with low plasticity clay, slightly moist, very dense colour changes to brown		5
0.4									10
1.0									15
1.3							colour changes to dark brown		20
1.8									25
2.0						CL	CLAY - low plasticity clay, brown, moist, hard		
2.8									
3.0						CL	Sandy CLAY - low plasticity clay, brown, with fine to medium grained sand, moist, hard		
						CL	Gravelly CLAY - low plasticity clay, brown, with sub-angular gravel up to 20 mm in size, moist, hard		
4.0									
5.0							Terminated at the target depth of 4.0 m		

Notes:

Sampling Type:

B - Bulk/Disturbed Sample,
 UD - Undisturbed Sample

Method:

HA - Hand Auger
 E - Excavator
 BH - Backhoe Bucket

Moisture:

D - Dry
 M - Moist
 W - Wet

Symbols:

W_L - Plastic Limit
 W_P - Plastic Limit

Logged: YC/AL
 Checked: H Meer

ENGINEERING LOG

RESULT OF TEST HOLES/PITS



LOCAL GEOTECHNICS

ABN:61 737 984 867

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Reference	: LG7532024GI	Test Pit/BH No.:	B4
Client	: Shire of York	Date Excavated:	4-Jul-2024
Project	: Geotechnical Site Investigation	Date completed:	4-Jul-2024
Location	: 45 South Street, York (northwest corner)	Equipment Type:	Drill Rig, DCP and FPT
GPS Zone 50	: Northing: 6 471 378 Easting: 477 456	Water Table:	Not encountered

Depth (m)	RL (m)	Method	Penetration resistance	Sampling Type	Graphic Log	Classification Symbol	Description of Soil Strata	Additional observations	Dynamic Cone Penetrometer Test (Blows/100mm)
0.0						SC	Topsoil, Clayey SAND - fine to medium grained, brown, with low plasticity clay, tree roots, moist, medium dense		0
0.2						SC	Clayey SAND - fine to medium grained, brown, with low plasticity clay, moist, dense		5
1.0						CL	Sandy CLAY - low plasticity clay, brown, with fine to medium grained sand, moist, very stiff		10
2.0						CL	CLAY - low plasticity clay, brown, moist, very stiff		15
2.6						CL	Gravelly CLAY - low plasticity clay, brown, with sub-angular gravel up to 20 mm in size, moist, very stiff		20
3.0									25
4.0							Terminated at the target depth of 4.0 m		Refusal
5.0									

Notes:

Sampling Type:

B - Bulk/Disturbed Sample,

UD - Undisturbed Sample

Method:

HA - Hand Auger

E - Excavator

BH - Backhoe Bucket

Moisture:

D - Dry

M - Moist

W - Wet

Symbols:

W_L - Plastic LimitW_p - Plastic Limit

Logged: YC/AL

Checked: H Meer

ENGINEERING LOG

RESULT OF TEST HOLES/PITS



LOCAL GEOTECHNICS

ABN:61 737 984 867

12/8 Production Road, Canning Vale WA 6155

PO Box 5050 Canning Vale South WA 6155

admin@localgeotechnics.com.au

Reference	: LG7532024GI	Test Pit/BH No.:	C1
Client	: Shire of York	Date Excavated:	4-Jul-2024
Project	: Geotechnical Site Investigation	Date completed:	4-Jul-2024
Location	: Site B: 45 South Street, York (northwest corner)	Equipment Type:	Drill Rig, DCP and FPT
GPS Zone 50	: Northing: 6 471 616 Easting: 477 690	Water Table:	Not encountered

Depth (m)	RL (m)	Method	Penetration resistance	Sampling Type	Graphic Log	Classification Symbol	Description of Soil Strata	Additional observations	Dynamic Cone Penetrometer Test (Blows/100mm)
0.0						GP	Topsoil, Sandy GRAVEL - sub-rounded gravel up to 20 mm in size, brown, with fine to medium grained sand, slightly moist, very dense		0
0.4						CL	Gravelly CLAY - low plasticity clay, dark brown, with sub-rounded gravel up to 20 mm in size, moist, hard		5
1.0									10
1.5						GC	Clayey GRAVEL - sub-rounded gravel up to 10 mm in size, red brown, with low plasticity clay, moist, very dense		15
2.0									20
2.5							Terminated at a depth of 2.5 m due to refusal on gravel		25
3.0									
4.0									
5.0									

Notes:

Sampling Type:

B - Bulk/Disturbed Sample,
UD - Undisturbed Sample

Method:

HA - Hand Auger
E - Excavator
BH - Backhoe Bucket

Moisture:

D - Dry
M - Moist
W - Wet

Symbols:

W_L - Plastic Limit
W_P - Plastic Limit

Logged:

YC/AL

Checked:

H Meer

ENGINEERING LOG

RESULT OF TEST HOLES/PITS



LOCAL GEOTECHNICS

ABN:61 737 984 867

12/8 Production Road, Canning Vale WA 6155

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Reference	: LG7532024GI	Test Pit/BH No.:	C2
Client	: Shire of York	Date Excavated:	4-Jul-2024
Project	: Geotechnical Site Investigation	Date completed:	4-Jul-2024
Location	: Site B: 45 South Street, York (northwest corner)	Equipment Type:	Drill Rig, DCP and FPT
GPS Zone 50	: Northing: 6 471 681 Easting: 477 717	Water Table:	Not encountered

Depth (m)	RL (m)	Method	Penetration resistance	Sampling Type	Graphic Log	Classification Symbol	Description of Soil Strata	Additional observations	Dynamic Cone Penetrometer Test (Blows/100mm)
0.0						GP	Topsoil, Sandy GRAVEL - sub-rounded gravel up to 20 mm in size, brown, with fine to medium grained sand, slightly moist, dense		0
0.2						CL	Sandy CLAY - low plasticity clay, brown, with fine to medium grained sand, slightly moist, very stiff		5
0.6						CL	Gravelly CLAY - low plasticity clay, red brown, with sub-rounded gravel up to 20 mm in size, moist, very stiff		10
1.0						GC	Clayey GRAVEL - sub-rounded gravel up to 10 mm in size, red brown, with low plasticity clay, moist, very dense		15
2.0									20
2.2							Terminated at a depth of 2.2 m due to refusal on gravel		25
3.0									
4.0									
5.0									

Notes:

Sampling Type:

B - Bulk/Disturbed Sample,

UD - Undisturbed Sample

Method:

HA - Hand Auger

E - Excavator

BH - Backhoe Bucket

Moisture:

D - Dry

M - Moist

W - Wet

Symbols:

W_L - Plastic LimitW_P - Plastic Limit

Logged: YC/AL

Checked: H Meer

ENGINEERING LOG

RESULT OF TEST HOLES/PITS



LOCAL GEOTECHNICS

ABN:61 737 984 867

12/8 Production Road, Canning Vale WA 6155

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Reference	: LG7532024GI	Test Pit/BH No.:	C3
Client	: Shire of York	Date Excavated:	4-Jul-2024
Project	: Geotechnical Site Investigation	Date completed:	4-Jul-2024
Location	: Site B: 45 South Street, York (northwest corner)	Equipment Type:	Drill Rig, DCP and FPT
GPS Zone 50	: Northing: 6 471 728 Easting: 477 712	Water Table:	Not encountered

Depth (m)	RL (m)	Method	Penetration resistance	Sampling Type	Graphic Log	Classification Symbol	Description of Soil Strata	Additional observations	Dynamic Cone Penetrometer Test (Blows/100mm)
0.0						GP	Topsoil, Sandy GRAVEL - sub-rounded gravel up to 20 mm in size, brown, with fine to medium grained sand, slightly moist, dense		0
0.2						CL	Sandy CLAY - low plasticity clay, brown, with fine to medium grained sand, slightly moist, very stiff		5
0.7						GC	Clayey GRAVEL - sub-angular gravel up to 10 mm in size, red brown, with low plasticity clay, moist, very dense		10
1.0									15
1.5						CL	Sandy CLAY - low plasticity clay, red brown, with fine to medium grained sand, slightly moist, hard		20
2.0									25
2.5						GP	Sandy GRAVEL - sub-angular gravel up to 10 mm in size, brown, with fine to medium grained sand, slightly moist, very dense		
2.8							Terminated at a depth of 2.8 m due to refusal on gravel		
3.0									
4.0									
5.0									

Notes:

Sampling Type:

B - Bulk/Disturbed Sample,

UD - Undisturbed Sample

Method:

HA - Hand Auger

E - Excavator

BH - Backhoe Bucket

Moisture:

D - Dry

M - Moist

W - Wet

Symbols:

W_L - Plastic LimitW_P - Plastic Limit

Logged: YC/AL

Checked: H Meer

ENGINEERING LOG

RESULT OF TEST HOLES/PITS



LOCAL GEOTECHNICS

ABN:61 737 984 867

12/8 Production Road, Canning Vale WA 6155

PO Box 5050 Canning Vale South WA 6155

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Reference	: LG7532024GI	Test Pit/BH No.:	C4
Client	: Shire of York	Date Excavated:	4-Jul-2024
Project	: Geotechnical Site Investigation	Date completed:	4-Jul-2024
Location	: Site B: 45 South Street, York (northwest corner)	Equipment Type:	Drill Rig, DCP and FPT
GPS Zone 50	: Northing: 6 471 730 Easting: 477 688	Water Table:	Not encountered

Depth (m)	RL (m)	Method	Penetration resistance	Sampling Type	Graphic Log	Classification Symbol	Description of Soil Strata	Additional observations	Dynamic Cone Penetrometer Test (Blows/100mm)
0.0						GP	Topsoil, Sandy GRAVEL - sub-rounded gravel up to 20 mm in size, brown, with fine to medium grained sand, slightly moist, dense		0
0.2						CL	Sandy CLAY - low plasticity clay, brown, with fine to medium grained sand, slightly moist, hard		5
0.9							colour changes to red brown		10
1.0									15
2.0									20
2.1						SP	Gravelly SAND - fine to medium grained, pale brown, with sub-angular gravel up to 20 mm in size, with low plasticity clay, slightly moist, very dense		25
3.0									
4.0							Terminated at the target depth of 4.0 m		
5.0									

Notes:

Sampling Type:	Method:	Moisture:	Symbols:	Logged:
B - Bulk/Disturbed Sample,	HA - Hand Auger	D - Dry	W _L - Plastic Limit	YC/AL
UD - Undisturbed Sample	E - Excavator	M - Moist	W _P - Plastic Limit	Checked:
	BH - Backhoe Bucket	W - Wet		H Meer



ABN: 61 737 984 867
PO Box 5050
Canning Vale South, WA 6155

DYNAMIC CONE PENETROMETER (DCP) TEST CERTIFICATES

(AS 1289.6.3.2)

Density Correlation - Table 6.4.6.1 (A) & (B) HB 160 - 2006

Reference LG7532024GI
Client Shire of York
Project Geotechnical Site Investigation
Site 36-44 Henrietta Street, York WA

Test ID DCP1-4
Date Tested 3-4 Jul 2024
Tested by YC/AL
Checked by H Meer

DCP No.	DCP1		DCP2		DCP3		DCP4	
Depth (mm)	Penetration Resistance/Density Classification - Blows/100mm							
0 - 100	23	VD	6	D	7	D	22	VD
100 - 200	>25	VD	8	D	9	VD	22	VD
200 - 300	-	-	8	D	8	VSt	>25	VD
300 - 400	-	-	8	D	12	H	-	-
400 - 500	-	-	>25	VD	>25	H	-	-
500 - 600	-	-	-	-	-	-	-	-
600 - 700	-	-	-	-	-	-	-	-
700 - 800	-	-	-	-	-	-	-	-
800 - 900	-	-	-	-	-	-	-	-
900 - 1000	-	-	-	-	-	-	-	-
1000 - 1100	-	-	-	-	-	-	-	-
1100 - 1200	-	-	-	-	-	-	-	-
1200 - 1300	-	-	-	-	-	-	-	-
1300 - 1400	-	-	-	-	-	-	-	-
1400 - 1500	-	-	-	-	-	-	-	-
1500 - 1600	-	-	-	-	-	-	-	-
1600 - 1700	-	-	-	-	-	-	-	-
1700 - 1800	-	-	-	-	-	-	-	-
1800 - 1900	-	-	-	-	-	-	-	-
1900 - 2000	-	-	-	-	-	-	-	-

VS = Very Soft to Soft <1	F = Firm 1 - 2	St = Stiff 3 - 4	VSt = Very Stiff 5 - 10	H = Hard >10
VL = Very Loose <1	L = Loose 1 - 2	MD = Medium Dense 2 - 3	D = Dense 4 - 8	VD = Very Dense >8



ABN: 61 737 984 867
PO Box 5050
Canning Vale South, WA 6155

DYNAMIC CONE PENETROMETER (DCP) TEST CERTIFICATES

(AS 1289.6.3.2)

Density Correlation - Table 6.4.6.1 (A) & (B) HB 160 - 2006

Reference LG7532024GI
Client Shire of York
Project Geotechnical Site Investigation
Site 5 Georgianna Street, York WA

Test ID DCP5-8
Date Tested 3-4 Jul 2024
Tested by YC/AL
Checked by H Meer

DCP No.	DCP5		DCP6		DCP7		DCP8	
Depth (mm)	Penetration Resistance/Density Classification - Blows/100mm							
0 - 100	>25	VD	5	D	6	D	7	D
100 - 200	-	-	4	D	7	D	9	VD
200 - 300	-	-	5	VSt	6	VSt	18	H
300 - 400	-	-	4	St	9	VSt	>25	H
400 - 500	-	-	3	St	6	VSt	-	-
500 - 600	-	-	4	St	8	VSt	-	-
600 - 700	-	-	4	St	20	H	-	-
700 - 800	-	-	9	VSt	>25	VD	-	-
800 - 900	-	-	10	VSt	-	-	-	-
900 - 1000	-	-	7	VSt	-	-	-	-
1000 - 1100	-	-	16	VD	-	-	-	-
1100 - 1200	-	-	>25	VD	-	-	-	-
1200 - 1300	-	-	-	-	-	-	-	-
1300 - 1400	-	-	-	-	-	-	-	-
1400 - 1500	-	-	-	-	-	-	-	-
1500 - 1600	-	-	-	-	-	-	-	-
1600 - 1700	-	-	-	-	-	-	-	-
1700 - 1800	-	-	-	-	-	-	-	-
1800 - 1900	-	-	-	-	-	-	-	-
1900 - 2000	-	-	-	-	-	-	-	-

VS = Very Soft to Soft <1	F = Firm 1 - 2	St = Stiff 3 - 4	VSt = Very Stiff 5 - 10	H = Hard >10
VL = Very Loose <1	L = Loose 1 - 2	MD = Medium Dense 2 - 3	D = Dense 4 - 8	VD = Very Dense >8



ABN: 61 737 984 867
PO Box 5050
Canning Vale South, WA 6155

DYNAMIC CONE PENETROMETER (DCP) TEST CERTIFICATES

(AS 1289.6.3.2)

Density Correlation - Table 6.4.6.1 (A) & (B) HB 160 - 2006

Reference LG7532024GI
Client Shire of York
Project Geotechnical Site Investigation
Site 5 Georgianna Street, York WA

Test ID DCP5-8
Date Tested 3-4 Jul 2024
Tested by YC/AL
Checked by H Meer

DCP No.	DCP9		DCP10		DCP11		DCP12	
Depth (mm)	Penetration Resistance/Density Classification - Blows/100mm							
0 - 100	>25	VD	>25	VD	19	VD	3	MD
100 - 200	-	-	-	-	16	VD	5	D
200 - 300	-	-	-	-	20	VD	4	D
300 - 400	-	-	-	-	>25	VD	6	D
400 - 500	-	-	-	-	-	-	4	D
500 - 600	-	-	-	-	-	-	6	D
600 - 700	-	-	-	-	-	-	7	D
700 - 800	-	-	-	-	-	-	6	D
800 - 900	-	-	-	-	-	-	5	D
900 - 1000	-	-	-	-	-	-	7	D
1000 - 1100	-	-	-	-	-	-	5	VSt
1100 - 1200	-	-	-	-	-	-	7	VSt
1200 - 1300	-	-	-	-	-	-	10	VSt
1300 - 1400	-	-	-	-	-	-	9	VSt
1400 - 1500	-	-	-	-	-	-	6	VSt
1500 - 1600	-	-	-	-	-	-	7	VSt
1600 - 1700	-	-	-	-	-	-	8	VSt
1700 - 1800	-	-	-	-	-	-	8	VSt
1800 - 1900	-	-	-	-	-	-	8	VSt
1900 - 2000	-	-	-	-	-	-	7	VSt

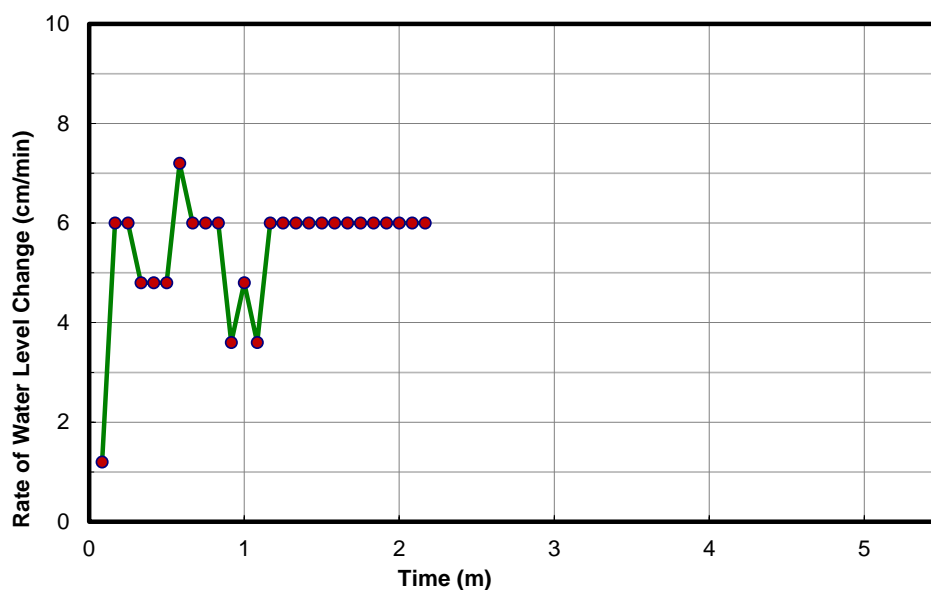
VS = Very Soft to Soft <1	F = Firm 1 - 2	St = Stiff 3 - 4	VSt = Very Stiff 5 - 10	H = Hard >10
VL = Very Loose <1	L = Loose 1 - 2	MD = Medium Dense 2 - 3	D = Dense 4 - 8	VD = Very Dense >8



INFILTRATION TEST CERTIFICATES (AS1547)


ABN: 61 737 984 867
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Reference	LG7532024GI		Test ID	FPT1
Client	Shire of York		Date Tested	03-Jul-24
Project	Geotechnical Site Investigation		Date Completed	03-Jul-24
Location	Site A: 36-44 Henrietta Street, York WA		Instrument Type	Guelph Permeameter
Position	Northing: 6 471 123	Easting: 477 603	Tested by	YC/AL



Notes: Test was conducted at a depth of 0.5 m from the existing surface level

Water Hydraulic conductivity K_{fs} : **2.5E-05** m/sec
 2.2E+00 m/day

Signatory: 
 Dr. Harun Meer

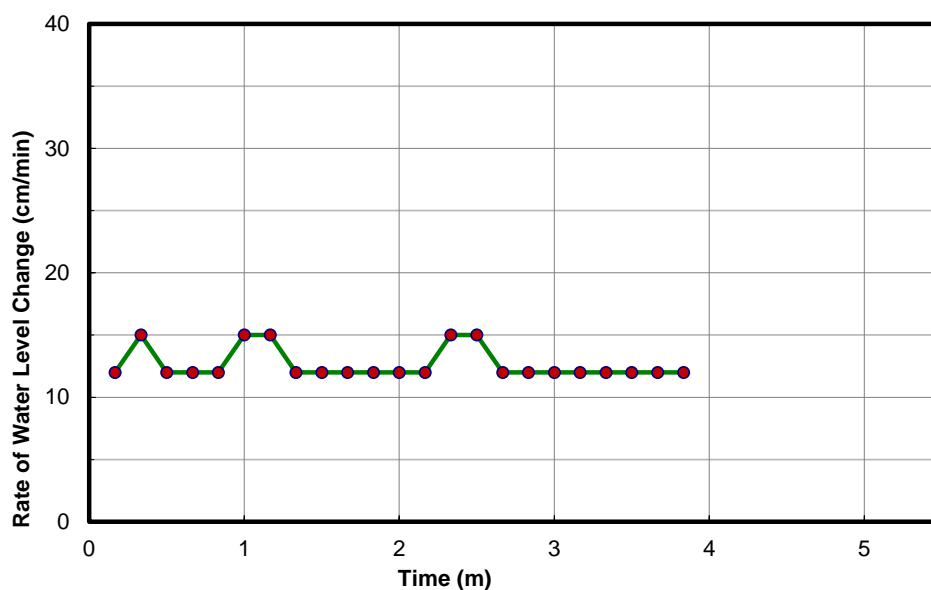
Date: 03 July 2024



INFILTRATION TEST CERTIFICATES (AS1547)

ABN: 61 737 984 867
PO Box 5050 Canning Vale South
WA 6155
admin@localgeotechnics.com.au

Reference	LG7532024GI		Test ID	FPT2
Client	Shire of York		Date Tested	04-Jul-24
Project	Geotechnical Site Investigation		Date Completed	04-Jul-24
Location	Site B: 45 South Street, York (northwest corner)		Instrument Type	Guelph Permeameter
Position	Northing: 6 471 345	Easting: 477 531	Tested by	YC/AL



Notes: Test was conducted at a depth of 0.5 m from the existing surface level

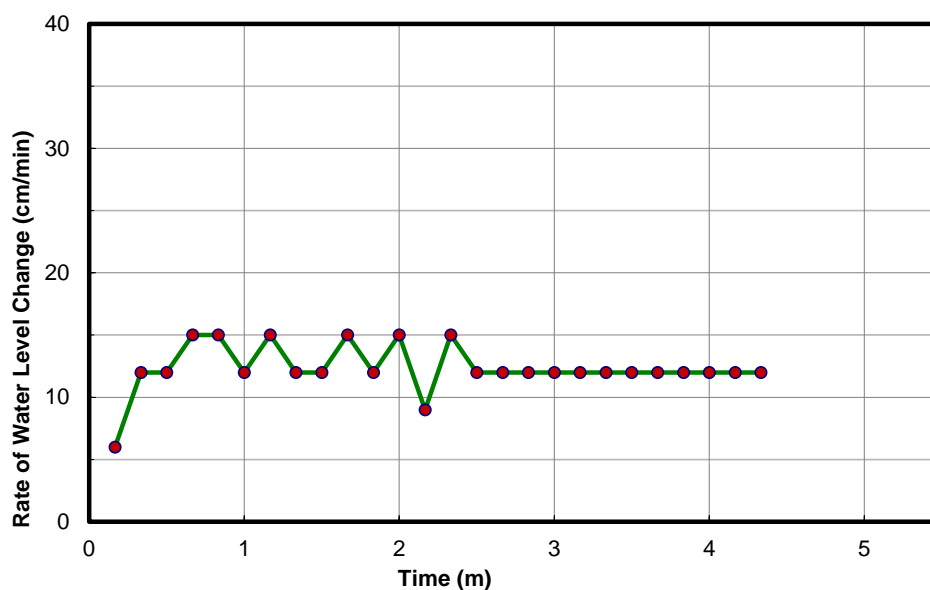
Water Hydraulic conductivity K_{fs} : **3.4E-05** m/sec
 2.9E+00 m/day

Signatory: 
 Dr. Harun Meer

Date: 04 July 2024




Reference	LG7532024GI		Test ID	FPT3
Client	Shire of York		Date Tested	04-Jul-24
Project	Geotechnical Site Investigation		Date Completed	04-Jul-24
Location	Site C: 5 Georgianna Street, York WA		Instrument Type	Guelph Permeameter
Position	Northing: 6 471 616	Easting: 477 690	Tested by	YC/AL



Notes: Test was conducted at a depth of 0.5 m from the existing surface level

Water Hydraulic conductivity K_{fs} :	1.9E-05	m/sec
	1.7E+00	m/day

Signatory: 
Dr. Harun Meer

Date: 04 July 2024



APPENDIX C

SITE PHOTOS





Photo 1. Site A, view from Barker Street



Photo 2. Site C, view from Bird Street

Project: LG7532024GI
 Geotechnical Site Investigation
 Site: 36-44 Henrietta Street, York WA
 Client: Shire of York

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Photo 3. Site C, view from Forrest Street



Photo 4. General Site Condition (Site A)

Project: LG7532024GI
 Geotechnical Site Investigation
 Site: 36-44 Henrietta Street, York WA
 Client: Shire of York

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Photo 5. Test Location C1, Sub-surface Probing by Using a Drill Rig



Photo 6. Soil from Test Location C2

Project: LG7532024GI
 Geotechnical Site Investigation
 Site: 36-44 Henrietta Street, York WA
 Client: Shire of York

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Photo 7. Test Location 8 (DCP8), Testing by Using a Dynamic Cone Penetrometer



Photo 8. Field Permeability Test (FPT) at Site B

Project: LG7532024GI
 Geotechnical Site Investigation
 Site: 36-44 Henrietta Street, York WA
 Client: Shire of York

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APPENDIX D

LABORATORY TEST CERTIFICATES



Material Test Report

Report Number: LG/670-1
Issue Number: 1
Date Issued: 19/07/2024
Client: Local Geotechnics
 U12/8 Production Road, Canning Vale WA 6155
Contact: Harun Meer
Project Number: LG/670
Project Name: Shire of York
Project Location: Aquatic facility, York, WA
Client Reference: LG7532024Gi
Work Request: 485
Sample Number: S24485A
Date Sampled: 08/07/2024
Dates Tested: 08/07/2024 - 10/07/2024
Sampling Method: Sampled by Client

The results apply to the sample as received

Preparation Method: In accordance with the test method
Remarks: All Project and sampling details are provided by the Client. Local Geotechnics Laboratory is not responsible for the accuracy of these Details. Results apply to the sample as received.

Site Selection: Selected by Client

Sample Location: 5 Georgianna st BH1, Depth: (0.4 - 1.5m)

Particle Size Distribution (AS1289 3.6.1)		
Sieve	Passed %	Passing Limits
19 mm	100	
13.2 mm	99	
9.5 mm	97	
6.7 mm	94	
4.75 mm	90	
2.36 mm	83	
1.18 mm	77	
0.6 mm	66	
0.425 mm	59	
0.3 mm	53	
0.15 mm	41	
0.075 mm	33	



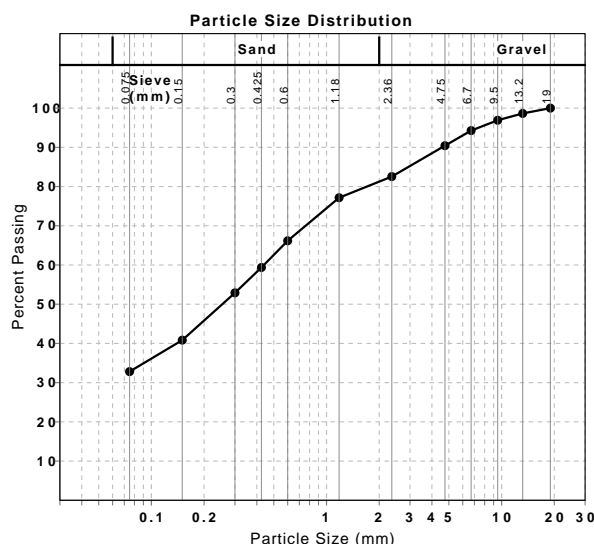
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 Unit 9/8 Production Road Canning Vale WA 6155
 Phone: (08) 9457 3517
 Email: admin@localgeotechnics.com.au



Accredited for compliance with ISO/IEC 17025 - Testing

Approved Signatory: Mark Matthews
 Laboratory Manager

Laboratory Accreditation Number: 20038



Material Test Report

Report Number: LG/670-1
Issue Number: 1
Date Issued: 19/07/2024
Client: Local Geotechnics
 U12/8 Production Road, Canning Vale WA 6155
Contact: Harun Meer
Project Number: LG/670
Project Name: Shire of York
Project Location: Aquatic facility, York, WA
Client Reference: LG7532024Gi
Work Request: 485
Sample Number: S24485B
Date Sampled: 08/07/2024
Dates Tested: 08/07/2024 - 15/07/2024
Sampling Method: Sampled by Client

The results apply to the sample as received

Preparation Method: In accordance with the test method

Remarks: All Project and sampling details are provided by the Client. Local Geotechnics Laboratory is not responsible for the accuracy of these Details. Results apply to the sample as received.

Site Selection: Selected by Client

Sample Location: 5 Georgianna st BH2, Depth: (0.6 - 1.3m)

Particle Size Distribution (AS1289 3.6.1)		
Sieve	Passed %	Passing Limits
19 mm	100	
13.2 mm	100	
9.5 mm	98	
6.7 mm	94	
4.75 mm	90	
2.36 mm	83	
1.18 mm	76	
0.6 mm	69	
0.425 mm	63	
0.3 mm	58	
0.15 mm	44	
0.075 mm	35	

Atterberg Limit (AS1289 3.1.2 & 3.2.1 & 3.3.1)			Min	Max
Sample History	Air Dried			
Preparation Method	Dry Sieve			
Liquid Limit (%)	30			
Plastic Limit (%)	11			
Plasticity Index (%)	19			

Linear Shrinkage (AS1289 3.4.1)			Min	Max
Moisture Condition Determined By	AS 1289.3.1.2			
Linear Shrinkage (%)	5.5			
Cracking Crumbling Curling	Cracking			



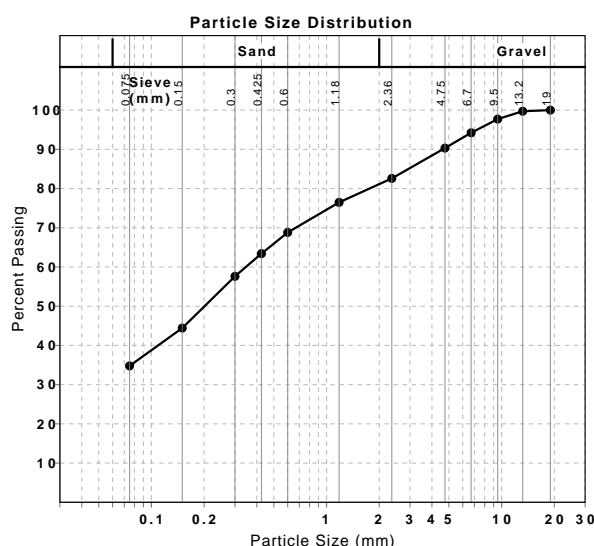
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 Laboratory Manager

Laboratory Accreditation Number: 20038



Material Test Report

Report Number: LG/670-1
Issue Number: 1
Date Issued: 19/07/2024
Client: Local Geotechnics
 U12/8 Production Road, Canning Vale WA 6155
Contact: Harun Meer
Project Number: LG/670
Project Name: Shire of York
Project Location: Aquatic facility, York, WA
Client Reference: LG7532024Gi
Work Request: 485
Sample Number: S24485C
Date Sampled: 08/07/2024
Dates Tested: 08/07/2024 - 15/07/2024
Sampling Method: Sampled by Client

The results apply to the sample as received

Preparation Method: In accordance with the test method

Remarks: All Project and sampling details are provided by the Client. Local Geotechnics Laboratory is not responsible for the accuracy of these Details. Results apply to the sample as received.

Site Selection: Selected by Client

Sample Location: 5 Georgianna st BH3, Depth: (0.6 - 1.3m)

Particle Size Distribution (AS1289 3.6.1)		
Sieve	Passed %	Passing Limits
26.5 mm	100	
19 mm	100	
13.2 mm	98	
9.5 mm	95	
6.7 mm	91	
4.75 mm	86	
2.36 mm	76	
1.18 mm	70	
0.6 mm	62	
0.425 mm	56	
0.3 mm	50	
0.15 mm	37	
0.075 mm	28	

Atterberg Limit (AS1289 3.1.2 & 3.2.1 & 3.3.1)			Min	Max
Sample History	Oven Dried			
Preparation Method	Dry Sieve			
Liquid Limit (%)	22			
Plastic Limit (%)	14			
Plasticity Index (%)	8			

Linear Shrinkage (AS1289 3.4.1)			Min	Max
Moisture Condition Determined By	AS 1289.3.1.2			
Linear Shrinkage (%)	2.0			
Cracking Crumbling Curling	Cracking			



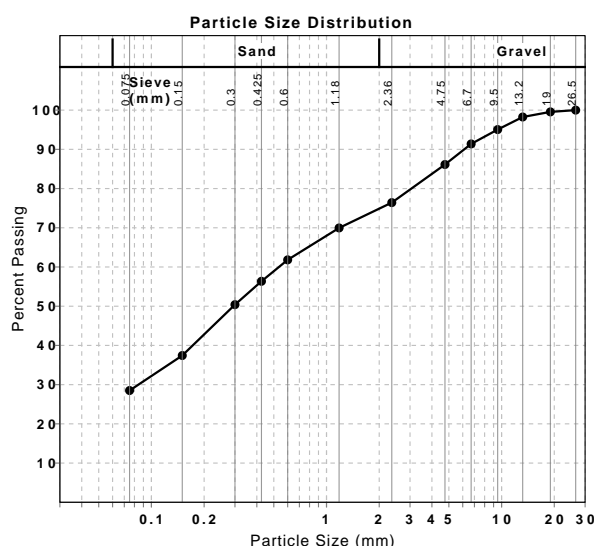
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Laboratory Accreditation Number: 20038



Material Test Report

Report Number: LG/670-1
Issue Number: 1
Date Issued: 19/07/2024
Client: Local Geotechnics
 U12/8 Production Road, Canning Vale WA 6155
Contact: Harun Meer
Project Number: LG/670
Project Name: Shire of York
Project Location: Aquatic facility, York, WA
Client Reference: LG7532024Gi
Work Request: 485
Sample Number: S24485D
Date Sampled: 08/07/2024
Dates Tested: 08/07/2024 - 09/07/2024
Sampling Method: Sampled by Client

The results apply to the sample as received

Preparation Method: In accordance with the test method

Remarks: All Project and sampling details are provided by the Client. Local Geotechnics Laboratory is not responsible for the accuracy of these Details. Results apply to the sample as received.

Site Selection: Selected by Client

Sample Location: 5 Georgianna st BH4, Depth: (3.0 - 4.0m)

Particle Size Distribution (AS1289 3.6.1)		
Sieve	Passed %	Passing Limits
19 mm	100	
13.2 mm	99	
9.5 mm	99	
6.7 mm	97	
4.75 mm	94	
2.36 mm	84	
1.18 mm	74	
0.6 mm	60	
0.425 mm	53	
0.3 mm	46	
0.15 mm	34	
0.075 mm	27	



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Phone: (08) 9457 3517

Email: admin@localgeotechnics.com.au

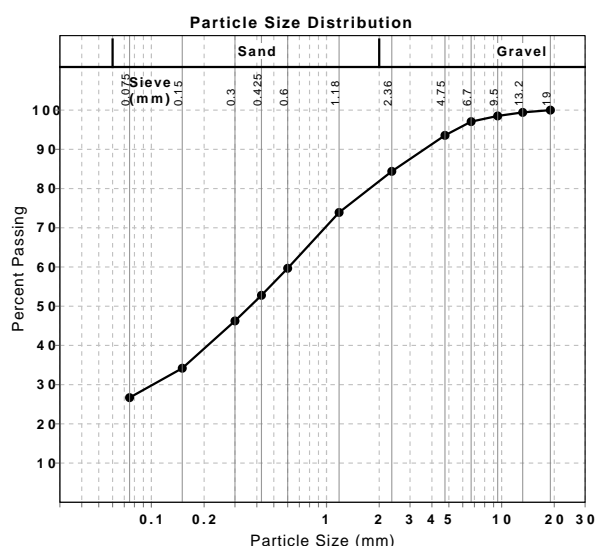


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Approved Signatory: Mark Matthews

Laboratory Manager

Laboratory Accreditation Number: 20038



Material Test Report

Report Number: LG/670-1
Issue Number: 1
Date Issued: 19/07/2024
Client: Local Geotechnics
 U12/8 Production Road, Canning Vale WA 6155
Contact: Harun Meer
Project Number: LG/670
Project Name: Shire of York
Project Location: Aquatic facility, York, WA
Client Reference: LG7532024Gi
Work Request: 485
Sample Number: S24485E
Date Sampled: 08/07/2024
Dates Tested: 08/07/2024 - 15/07/2024
Sampling Method: Sampled by Client

The results apply to the sample as received

Preparation Method: In accordance with the test method
Remarks: All Project and sampling details are provided by the Client. Local Geotechnics Laboratory is not responsible for the accuracy of these Details. Results apply to the sample as received.

Site Selection: Selected by Client

Sample Location: 36-44 Henrietta street, York BH1, Depth: (1.2-2.0m)

Particle Size Distribution (AS1289 3.6.1)		
Sieve	Passed %	Passing Limits
19 mm	100	
13.2 mm	100	
9.5 mm	100	
6.7 mm	99	
4.75 mm	99	
2.36 mm	97	
1.18 mm	91	
0.6 mm	77	
0.425 mm	68	
0.3 mm	59	
0.15 mm	44	
0.075 mm	34	

Atterberg Limit (AS1289 3.1.2 & 3.2.1 & 3.3.1)			Min	Max
Sample History	Air Dried			
Preparation Method	Dry Sieve			
Liquid Limit (%)	25			
Plastic Limit (%)	18			
Plasticity Index (%)	7			

Linear Shrinkage (AS1289 3.4.1)			Min	Max
Moisture Condition Determined By	AS 1289.3.1.2			
Linear Shrinkage (%)	0.5			
Cracking Crumbling Curling	Cracking			



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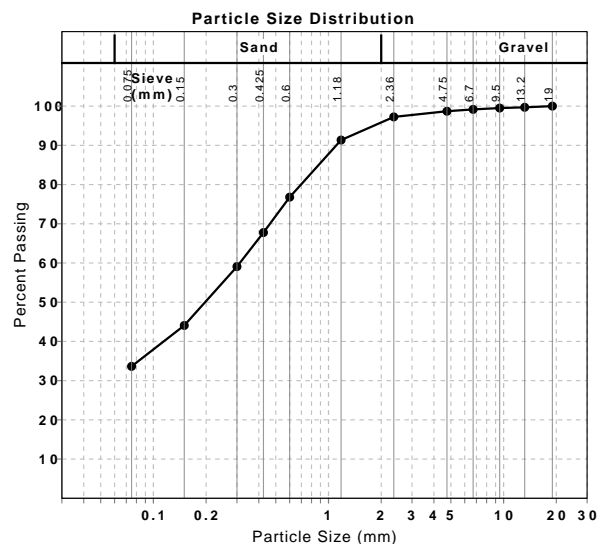


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Laboratory Manager

Laboratory Accreditation Number: 20038



Material Test Report

Report Number: LG/670-1
Issue Number: 1
Date Issued: 19/07/2024
Client: Local Geotechnics
 U12/8 Production Road, Canning Vale WA 6155
Contact: Harun Meer
Project Number: LG/670
Project Name: Shire of York
Project Location: Aquatic facility, York, WA
Client Reference: LG7532024Gi
Work Request: 485
Sample Number: S24485F
Date Sampled: 08/07/2024
Dates Tested: 08/07/2024 - 10/07/2024
Sampling Method: Sampled by Client

The results apply to the sample as received

Preparation Method: In accordance with the test method
Remarks: All Project and sampling details are provided by the Client. Local Geotechnics Laboratory is not responsible for the accuracy of these Details. Results apply to the sample as received.

Site Selection: Selected by Client

Sample Location: 36-44 Henrietta street, York BH2, Depth: (0.7-1.5m)

Particle Size Distribution (AS1289 3.6.1)		
Sieve	Passed %	Passing Limits
13.2 mm	100	
9.5 mm	99	
6.7 mm	97	
4.75 mm	93	
2.36 mm	84	
1.18 mm	75	
0.6 mm	63	
0.425 mm	57	
0.3 mm	51	
0.15 mm	42	
0.075 mm	35	



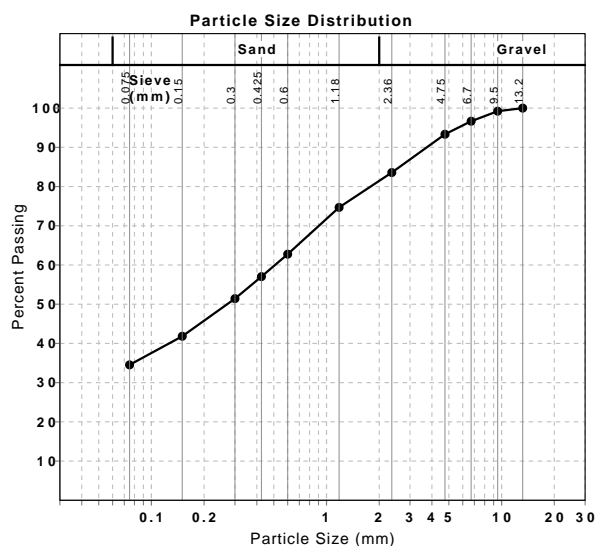
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 Laboratory Manager

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Material Test Report

Report Number: LG/670-1
Issue Number: 1
Date Issued: 19/07/2024
Client: Local Geotechnics
 U12/8 Production Road, Canning Vale WA 6155
Contact: Harun Meer
Project Number: LG/670
Project Name: Shire of York
Project Location: Aquatic facility, York, WA
Client Reference: LG7532024Gi
Work Request: 485
Sample Number: S24485G
Date Sampled: 08/07/2024
Dates Tested: 08/07/2024 - 12/07/2024
Sampling Method: Sampled by Client

The results apply to the sample as received

Preparation Method: In accordance with the test method

Remarks: All Project and sampling details are provided by the Client. Local Geotechnics Laboratory is not responsible for the accuracy of these Details. Results apply to the sample as received.

Site Selection: Selected by Client

Sample Location: 36-44 Henrietta street, York BH3, Depth: (0.2-1.0m)

Particle Size Distribution (AS1289 3.6.1)		
Sieve	Passed %	Passing Limits
19 mm	100	
13.2 mm	100	
9.5 mm	99	
6.7 mm	97	
4.75 mm	95	
2.36 mm	86	
1.18 mm	77	
0.6 mm	59	
0.425 mm	52	
0.3 mm	46	
0.15 mm	39	
0.075 mm	35	

Atterberg Limit (AS1289 3.1.2 & 3.2.1 & 3.3.1)			Min	Max
Sample History	Air Dried			
Preparation Method	Dry Sieve			
Liquid Limit (%)	33			
Plastic Limit (%)	10			
Plasticity Index (%)	23			

Linear Shrinkage (AS1289 3.4.1)			Min	Max
Moisture Condition Determined By	AS 1289.3.1.2			
Linear Shrinkage (%)	9.0			
Cracking Crumbling Curling	None			



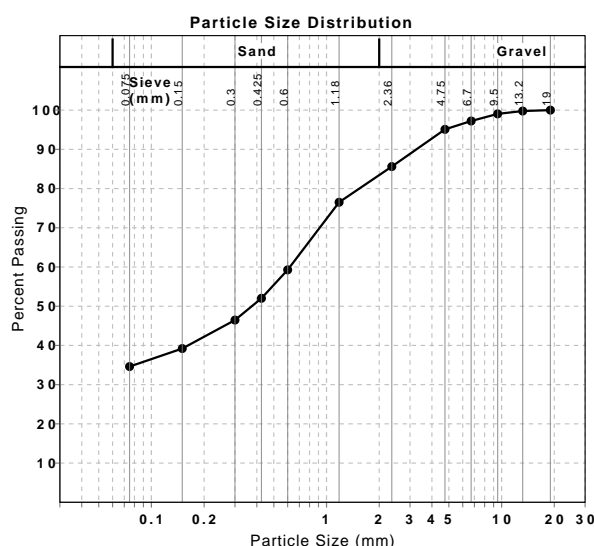
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Material Test Report

Report Number: LG/670-1
Issue Number: 1
Date Issued: 19/07/2024
Client: Local Geotechnics
 U12/8 Production Road, Canning Vale WA 6155
Contact: Harun Meer
Project Number: LG/670
Project Name: Shire of York
Project Location: Aquatic facility, York, WA
Client Reference: LG7532024Gi
Work Request: 485
Sample Number: S24485H
Date Sampled: 08/07/2024
Dates Tested: 08/07/2024 - 11/07/2024
Sampling Method: Sampled by Client

The results apply to the sample as received

Preparation Method: In accordance with the test method
Remarks: All Project and sampling details are provided by the Client. Local Geotechnics Laboratory is not responsible for the accuracy of these Details. Results apply to the sample as received.

Site Selection: Selected by Client

Sample Location: 36-44 Henrietta street, York BH4, Depth: (0.7-1.1m)

Particle Size Distribution (AS1289 3.6.1)		
Sieve	Passed %	Passing Limits
19 mm	100	
13.2 mm	100	
9.5 mm	98	
6.7 mm	96	
4.75 mm	95	
2.36 mm	91	
1.18 mm	83	
0.6 mm	71	
0.425 mm	65	
0.3 mm	60	
0.15 mm	50	
0.075 mm	43	



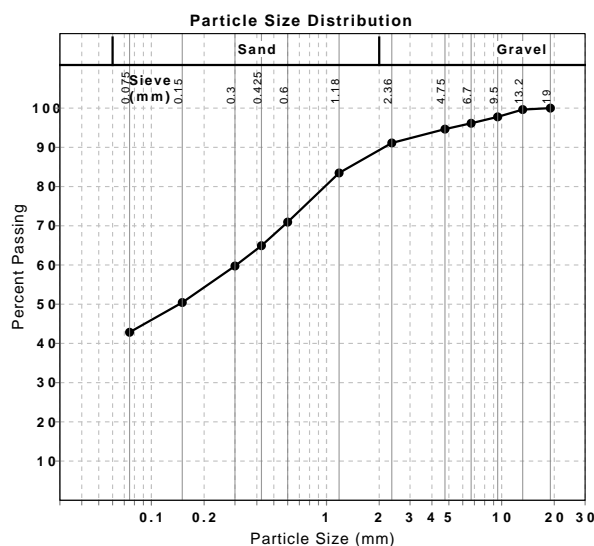
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 Email: admin@localgeotechnics.com.au



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Approved Signatory: Mark Matthews
 Laboratory Manager

Laboratory Accreditation Number: 20038



Material Test Report

Report Number: LG/670-1
Issue Number: 1
Date Issued: 19/07/2024
Client: Local Geotechnics
 U12/8 Production Road, Canning Vale WA 6155
Contact: Harun Meer
Project Number: LG/670
Project Name: Shire of York
Project Location: Aquatic facility, York, WA
Client Reference: LG7532024Gi
Work Request: 485
Sample Number: S24485I
Date Sampled: 08/07/2024
Dates Tested: 08/07/2024 - 09/07/2024
Sampling Method: Sampled by Client

The results apply to the sample as received

Preparation Method: In accordance with the test method
Remarks: All Project and sampling details are provided by the Client. Local Geotechnics Laboratory is not responsible for the accuracy of these Details. Results apply to the sample as received.

Site Selection: Selected by Client

Sample Location: 45 South Street, York (NW Corner) BH1, Depth: (1.0 - 1.3m)

Particle Size Distribution (AS1289 3.6.1)		
Sieve	Passed %	Passing Limits
19 mm	100	
13.2 mm	99	
9.5 mm	97	
6.7 mm	96	
4.75 mm	95	
2.36 mm	92	
1.18 mm	85	
0.6 mm	73	
0.425 mm	67	
0.3 mm	61	
0.15 mm	49	
0.075 mm	41	



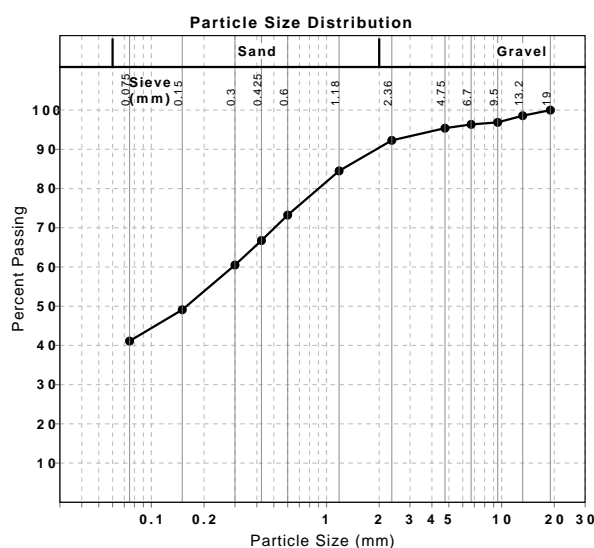
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Material Test Report

Report Number: LG/670-1
Issue Number: 1
Date Issued: 19/07/2024
Client: Local Geotechnics
 U12/8 Production Road, Canning Vale WA 6155
Contact: Harun Meer
Project Number: LG/670
Project Name: Shire of York
Project Location: Aquatic facility, York, WA
Client Reference: LG7532024Gi
Work Request: 485
Sample Number: S24485J
Date Sampled: 08/07/2024
Dates Tested: 08/07/2024 - 12/07/2024
Sampling Method: Sampled by Client

The results apply to the sample as received

Preparation Method: In accordance with the test method

Remarks: All Project and sampling details are provided by the Client. Local Geotechnics Laboratory is not responsible for the accuracy of these Details. Results apply to the sample as received.

Site Selection: Selected by Client

Sample Location: 45 South Street, York (NW Corner) BH2, Depth: (1.0 - 1.8m)

Particle Size Distribution (AS1289 3.6.1)		
Sieve	Passed %	Passing Limits
26.5 mm	100	
19 mm	99	
13.2 mm	96	
9.5 mm	95	
6.7 mm	93	
4.75 mm	90	
2.36 mm	78	
1.18 mm	69	
0.6 mm	59	
0.425 mm	55	
0.3 mm	51	
0.15 mm	44	
0.075 mm	39	

Atterberg Limit (AS1289 3.1.2 & 3.2.1 & 3.3.1)		Min	Max
Sample History	Air Dried		
Preparation Method	Dry Sieve		
Liquid Limit (%)	31		
Plastic Limit (%)	16		
Plasticity Index (%)	15		

Linear Shrinkage (AS1289 3.4.1)		Min	Max
Moisture Condition Determined By	AS 1289.3.1.2		
Linear Shrinkage (%)	6.5		
Cracking Crumbling Curling	None		



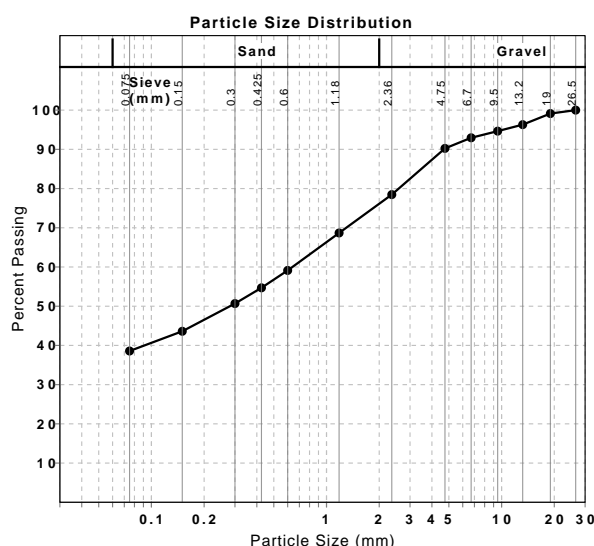
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 Laboratory Manager

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Material Test Report

Report Number: LG/670-1
Issue Number: 1
Date Issued: 19/07/2024
Client: Local Geotechnics
 U12/8 Production Road, Canning Vale WA 6155
Contact: Harun Meer
Project Number: LG/670
Project Name: Shire of York
Project Location: Aquatic facility, York, WA
Client Reference: LG7532024Gi
Work Request: 485
Sample Number: S24485K
Date Sampled: 08/07/2024
Dates Tested: 08/07/2024 - 11/07/2024
Sampling Method: Sampled by Client

The results apply to the sample as received

Preparation Method: In accordance with the test method
Remarks: All Project and sampling details are provided by the Client. Local Geotechnics Laboratory is not responsible for the accuracy of these Details. Results apply to the sample as received.

Site Selection: Selected by Client

Sample Location: 45 South Street, York (NW Corner) BH3, Depth: (1.8 - 2.5m)

Particle Size Distribution (AS1289 3.6.1)		
Sieve	Passed %	Passing Limits
13.2 mm	100	
9.5 mm	100	
6.7 mm	100	
4.75 mm	99	
2.36 mm	97	
1.18 mm	93	
0.6 mm	83	
0.425 mm	78	
0.3 mm	72	
0.15 mm	62	
0.075 mm	55	



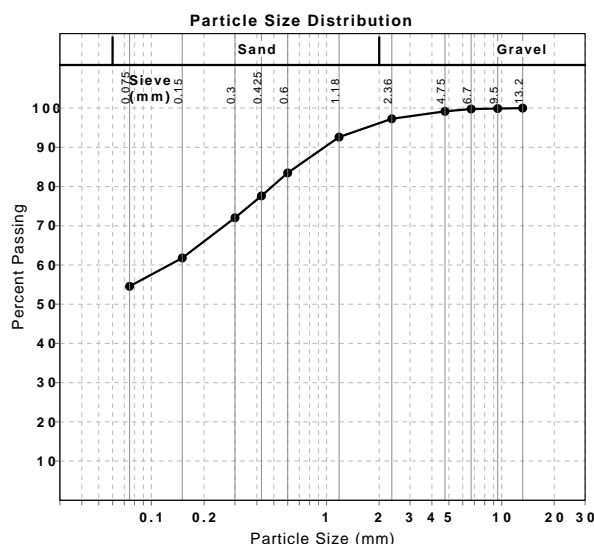
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Material Test Report

Report Number: LG/670-1
Issue Number: 1
Date Issued: 19/07/2024
Client: Local Geotechnics
 U12/8 Production Road, Canning Vale WA 6155
Contact: Harun Meer
Project Number: LG/670
Project Name: Shire of York
Project Location: Aquatic facility, York, WA
Client Reference: LG7532024Gi
Work Request: 485
Sample Number: S24485L
Date Sampled: 08/07/2024
Dates Tested: 08/07/2024 - 12/07/2024
Sampling Method: Sampled by Client

The results apply to the sample as received

Preparation Method: In accordance with the test method

Remarks: All Project and sampling details are provided by the Client. Local Geotechnics Laboratory is not responsible for the accuracy of these Details. Results apply to the sample as received.

Site Selection: Selected by Client

Sample Location: 45 South Street, York (NW Corner) BH4, Depth: (1.0 - 1.5m)

Particle Size Distribution (AS1289 3.6.1)		
Sieve	Passed %	Passing Limits
13.2 mm	100	
9.5 mm	99	
6.7 mm	98	
4.75 mm	96	
2.36 mm	90	
1.18 mm	85	
0.6 mm	76	
0.425 mm	72	
0.3 mm	67	
0.15 mm	58	
0.075 mm	50	

Atterberg Limit (AS1289 3.1.2 & 3.2.1 & 3.3.1)		Min	Max
Sample History	Air Dried		
Preparation Method	Dry Sieve		
Liquid Limit (%)	43		
Plastic Limit (%)	13		
Plasticity Index (%)	30		

Linear Shrinkage (AS1289 3.4.1)		Min	Max
Moisture Condition Determined By	AS 1289.3.1.2		
Linear Shrinkage (%)	11.5		
Cracking Crumbling Curling	None		



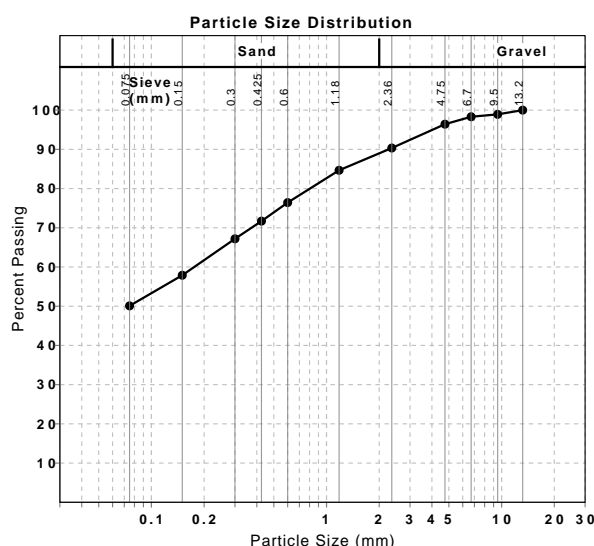
Local Geotechnics Pty Ltd
 Canning Vale Laboratory
 Unit 9/8 Production Road Canning Vale WA 6155
 Phone: (08) 9457 3517
 Email: admin@localgeotechnics.com.au



Accredited for compliance with ISO/IEC 17025 - Testing

Approved Signatory: Mark Matthews
 Laboratory Manager

Laboratory Accreditation Number: 20038



Perth
16 Gympie Way, Willetton
WA 6155
Ph: (08) 9418 8742
E-mail: Phillip.li@eprecisionlab.com



E-PRECISION LABORATORY

SHRINK SWELL INDEX TEST REPORT

Test Method: AS1289 7.1.1

Client:	Local Geotechnics	Date Tested:	17/07/2024
Project:	Yorke, WA Samples	Date Reported:	19/07/2024
		EP Lab Job Number:	LOCAL

Tested by:	Phil	5 Georgianna	36-44	36-44	45 South
Checked by:	Phil	Street, York	Henrietta	Henrietta	Street, York
			Street, York	Street, York	

Lab ID:	BH1_SW	BH1_SW	BH4_SW	BH3_SW		
Client ID:	BH1	BH1	BH4	BH3		
Depth (m):	0.40 - 1.50	1.20 - 2.00	0.70 - 1.10	1.80 - 2.50		
Preparation:	Remolded	Remolded	Remolded	Remolded		
Bulk Density (t/m ³):	-	-	-	-		
Moisture Content (%):	20.23	12.04	9.33	23.31		
Thickness (mm):	40.51	40.69	39.97	41.02		
Diameter (mm):	61.8	61.8	61.8	61.8		
Surcharge (kPa):	12.5	12.5	12.5	12.5		
Swell (%):	0.913	0.147	0.200	0.756		
Swell Moisture Content (%) before	20.23	12.04	9.33	23.31		
Swell Moisture Content (%) after	32.96	20.88	17.36	35.87		
Shrinkage (%):	5.75	2.04	1.58	5.44		
Shrink Swell Index I_{ss} (%)	3.45	1.17	0.93	3.23		

Notes: Sample sieved passed 2.36mm for testing

Stored and Tested the Sample as received

Samples supplied by the Client

Authorised Signatory (Geotechnical Engineer):

The results of tests performed apply only to the specific sample at time of test unless otherwise clearly stated. Reference should be made to E-Precision Laboratory's "Standard Terms and Conditions" E-Precision Laboratory ABN 431 559 578 87

Perth
16 Gympie Way, Willetton
WA 6155
Ph: (08) 9418 8742
E-mail: Phillip.li@eprecisionlab.com



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Notes: Sample sieved passed 2.36mm for testing

Stored and Tested the Sample as received

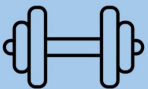
Samples supplied by the Client

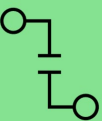
Authorised Signatory (Geotechnical Engineer):

The results of tests performed apply only to the specific sample at time of test unless otherwise clearly stated. Reference should be made to E-Precision Laboratory's "Standard Terms and Conditions" E-Precision Laboratory ABN 431 559 578 87

AQUATIC FACILITY RENEWAL – SITE SELECTION


DECISION SUPPORT MATRIX – SWOT ANALYSIS

	Site A – Henrietta Street	Site B – South Street	Site C – Georgiana Street
STRENGTHS 	<ul style="list-style-type: none"> • Vacant site – low demolition costs • Can keep existing pool operational while construction occurs • Space to fit new facility 	<ul style="list-style-type: none"> • Can keep existing pool operational while construction occurs. No loss of service • Preferred site based on geotechnical results and site classification • Co locate and integrate with existing recreation facilities • WHS improvements for staff working in isolation • Located close to School. Reduces travel time and safety concerns with walking to swimming lessons • Available space will fit new facility 	<ul style="list-style-type: none"> • Community sentiment for history of site

	Site A – Henrietta Street	Site B – South Street	Site C – Georgiana Street
WEAKNESSES 	<ul style="list-style-type: none"> • Little value in co-location. No integration with existing facilities • Not preferred site based on geotechnical results • Access to power and water. No connection on site 	<ul style="list-style-type: none"> • Demolition costs of existing infrastructure • Need to relocate existing uses 	<ul style="list-style-type: none"> • Would require closing the pool for up to two swimming seasons • No integration with other recreational facilities • Would require demolition, including removal of entire pool shell • Geotechnical results revealed highly reactive clay site classification. Least desirable of all sites, compared to other options.


AQUATIC FACILITY RENEWAL – SITE SELECTION

DECISION SUPPORT MATRIX – SWOT ANALYSIS

	Site A – Henrietta Street	Site B – South Street	Site C – Georgiana Street
OPPORTUNITIES 	<ul style="list-style-type: none"> • Attractive entry statement to town 	<ul style="list-style-type: none"> • Has room for relocation of basketball courts to the south of the site. • Upgrade to basketball courts, current courts require renewal • Is located close to school, reduced travel for swimming lessons, safer for students walking along roads • Allows for disposal of obsolete infrastructure • No need to 'double up' on some facilities such as gym, café and playground. • Increased site activation and patronage for café • Opportunities for developing a water use efficiency project in conjunction with school., which would provide alternative sources of water for ovals. • Frees up existing site for consideration for other community use. Potential for variety of multi-generational spaces and uses. Opportunity to recognise history as a pool site. • Demolition of existing site – might not need to remove shell and demolition could occur over time. • Redevelopment of site could incorporate removal of Asbestos material found at old bowling green site, reducing risk. 	

AQUATIC FACILITY RENEWAL – SITE SELECTION

DECISION SUPPORT MATRIX – SWOT ANALYSIS

	Site A – Henrietta Street	Site B – South Street	Site C – Georgiana Street
THREATS 	<ul style="list-style-type: none"> • Access to power and water. No connections on site • Change adverse elements in community 	<ul style="list-style-type: none"> • Change adverse elements in community • Relocation of Early Years Hub/ Play Group will need to be considered 	<ul style="list-style-type: none"> • Loss of facility for at least one season, maybe two • Potential for lasting damage to swimming club if pool was closed for a season • Community travel to Northam for swimming, don't return • Economic loss if people travel to Northam, likely to combine trip with shopping etc. Spend leaves town • Loss of school swimming lessons as travel is not possible (cost and time) • Negative impact on Emergency Service Cadet program – Loss of Bronze Medallion, water safety program • Impact on Vac Swim as loss of a season reduces enrolments • Lack of accessibility increases poor swimming outcomes for children



Proposed Site

SY115-11/24 PREMIERE EVENTS, YORK MOTORCYCLE FESTIVAL 2024 - SPONSORSHIP ACQUITTAL

File Number:	4.8687
Author:	Rebecca Atkinson, Manager Tourism & Economic Development
Authoriser:	Alina Behan, Executive Manager Corporate & Community Services
Previously before Council:	25 May 2021 (080521) 23 May 2023 (070523)
Disclosure of Interest:	Nil
Appendices:	1. YMF 2024 Final Budget Report Signed - Confidential 2. YMF 2024 Acquittal ↓ 3. YMF 2024 Event Report ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This report presents the recurrent sponsorship acquittal received from Premiere Events to Council for consideration.

BACKGROUND

Council has historically provided support for activities, organisations and events that contribute to the Shire's community, social and economic objectives through the Community Funding Program.

In certain circumstances, where Council sees significant benefit to the community of maintaining support for a project or activity on an on-going basis it may resolve to consider, via the Integrated Planning and Reporting Framework review cycle or the Annual Budget process, inclusion as a recurrent sponsorship.

At its 25 May 2021 Ordinary Meeting Council resolved to enter into a Multiyear Funding Agreement with Premiere Events to ensure its activities were supported with recurrent funding, resolving (080521):

"That Council:

- 1. Authorises the Chief Executive Officer to renew multi-year funding agreements for the following activities and events that occur on an annual basis to commence following the adoption of the 2021/22 financial budget:***
 - York Agricultural Society – York Show (\$11,000)***
 - Premiere Events – York Motorcycle Festival (\$22,500)***
- 2. Authorises the Chief Executive Officer to negotiate new funding agreements for the following activities and events that occur on an annual basis to commence following the adoption of the 2021/22 financial budget:***
 - York Veteran Car Club – York Motor Show (\$10,000)***
 - York RSL – ANZAC day (\$3,000)***
- 3. Authorises the Chief Executive Officer to make any necessary minor typographical and formatting changes to the funding agreements.***

4. ***Approves the Shire President and Chief Executive Officer to engross the final agreements.***
5. ***Requests the Chief Executive Officer to include the above amounts in the 2022/23 and 2023/24 financial years budgeting process."***

Acquittal reporting is a requirement of sponsorship, to be received no later than ninety (90) days following the delivery of the event. Dependant on the size, scale and frequency of funding, acquittal reporting detail varies.

This report provides the York Motorcycle Festival Budget 2024 submitted by Premiere Events as presented in Appendix 1.

This report provides a summary of the recurrent sponsorship acquittal submitted by Premiere Events as presented in Appendix 2.

This report provides an event report submitted by Premiere Events as presented in Appendix 3.

As a minimum the acquittal report must provide:

1. Scope of activities undertaken
2. Details of advertising undertaken
3. Pre-activity registrations
4. Actual attendance numbers
5. Expenditure detailing how Shire funding was spent.

COMMENTS AND DETAILS

In certain circumstances, where Council sees significant benefit to the community of maintaining support for a project or activity on an on-going basis it may resolve to consider, via the Integrated Planning and Reporting Framework review cycle or the Annual Budget process, inclusion as a recurrent sponsorship.

The following table summarises the community funding recipient acquittals received:

TABLE 1.

ORGANISATION	PURPOSE	PROVISION	ACQUITTAL SUMMARY
Premiere Events	To engage with local businesses, increase participation for locals and tourists, raise money for a nominated charity and for 2024 this was the Black Dog Ride.	\$22.500 ex GST	<p>The 2024 York Motorcycle Festival was held on Sunday 7 April 2024.</p> <p>The event was launched on the afternoon/evening of Saturday 6 April with a new "Launch Party in the Park" in Avon Park. This was extremely successful and well-attended.</p> <p>An estimate of more than 6,500 visitors in attendance on the Sunday, and another 500 in attendance on Saturday evening.</p>

			<p>The York Motorcycle Festival serves as a charity event, raising funds for <i>Black Dog Ride</i>.</p> <p>The event was redesigned slightly to allow more room for stunts and for visitors to view the activity. Stunt riders and FMX demos were held along South Street and attracted plenty of attention throughout the day.</p> <p>Over thirty (30) exhibitors took place at this event.</p> <p>The Black Dog Charity ride activation attracted 188 riders.</p> <p>Forty (40) Volunteers assist over the event.</p> <p>Lessons learnt from this event include the activation of Avon Park the night before was highly successful and will be built on in future years. That the ground works on Avon Park are not ideal for bumping onto when wet. That event holders need to liaise more with Shire of York and local business to ensure everyone makes the most of the festival.</p> <p>The Shire of York was acknowledged in the following ways, posters, social media marketing, press releases and in the events official opening.</p>
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OPTIONS

Council has the following options:

Option 1: Council could choose to accept the acquittal as presented.

Option 2: Council could choose not to accept the acquittal as presented.

Option 3: Council could choose to seek further details.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

In preparation of this report:

1. Face to face debrief meetings with Premiere Events.
2. Internal events team assessment.
3. Review of received acquittal documents as per appendices.

Strategic

Strategic Community Plan 2020-2030

Goal 1: The Place to Be

To be a close-knit community, full of life, in a welcoming and accessible place for all.

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

C3 Community Funding Grants Sponsorship
C4 Sponsorship of Tourism Events

Financial

The financial implications have been detailed earlier in this report and are included in the acquittal budget presented in Appendix 1. Council could request more detailed financial reporting and/or audited financial statements from funded organisations. However, this approach would need to be provided as part of a review of the overall community funding program and engagement options to consult with the community identified as part of this process prior to the inclusions being implemented.

Legal and Statutory

Nil in relation to the receipt of the acquittal.

Risk Related

Should Council choose not to accept the acquittal, this poses a reputational and compliance risk which is considered moderate (6) and a potential financial risk which is also rated moderate (6). Regular reporting in accordance with multiyear and policy requirements including acceptance of acquittals through resolution provides acceptable treatment controls to manage the risks identified.

Workforce

The scope of this report can be managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION**061124****Moved: Cr Denese Smythe****Seconded: Cr Chris Gibbs****That, with regard to Premiere Events, York Motorcycle Festival 2024 - Sponsorship Acquittal, Council:**

- 1. Accepts the acquittal report received from Premiere Events, as presented in Appendices 1, 2 and 3 respectively.**

In Favour: Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright

Against: Nil

CARRIED 6/0



ACQUITTAL REPORT

Please complete this form no later than 90 days following the conclusion of your sponsored event / project and return to the Shire.

Please attach expenditure budget if you require more space than provided below and ensure it is signed by a duly authorised officer of your organisation (i.e. Treasurer, Accountant or Executive Office bearer)

Expenditure receipts are not required however Council can request copies of this expenditure at anytime.

Type of Project Funded (Sporting, Tourism Festival, Community based event/workshop): 2024 York Motorcycle Festival

Organisation Name (name of group funded): Premiere Events

Date funding was granted: 2023/2024

Date project was delivered: 7 April 2024

Describe the key outcomes of your project:

1. To increase participation at the event

The success of an event is largely measured by participation. In 2024, the York Motorcycle Festival welcomed more than 30 exhibitors/ businesses to the event, and an estimated 6,500 visitors. The event was busy with visitors throughout the day and exhibitor feedback was positive.

2. To engage with local businesses

Premiere Events welcomes participation from local businesses. We take into consideration their requests from previous years and design the event accordingly. We welcome their participation on the day and will leave room within the Festival layout for any business that wishes to take part. We speak to local hospitality businesses where possible and promote their activities on the weekend through our social media. We also utilise local businesses ourselves across the weekend for accommodation and food for staff and volunteers.

3. To raise money for the nominated charity

The York Motorcycle Festival was excited to announce a new partnership with the Black Dog Ride this year. Black Dog Ride began in 2009 as a ride to raise awareness of depression, evolving into a national charity involving thousands of Australians who have raised millions for mental health programs and fostered mental health awareness around the nation. As part of the 2024 York Motorcycle Festival, Black Dog Ride hosted a ride from Midland Gate Shopping Centre carpark to York for the Festival, plus they had their dog Winston on display around the Festival and sold merch and collected donations during the Festival.

Stats from Black Dog Ride:

- 188 riders paying \$4,725.00 in ticket sales
- \$180 in online donations
- Donation Tins: \$138.80
- Merchandise sales and others from Square Reader: \$4545.00

What were the key lessons your organisation learned while delivering the project?

Avon Park

Using Avon Park was highly successful for the event and as such the activations will be built on in future years. However Avon Park may need extra ground works in the lead up to the Festival as driving on the wet grounds was not ideal.

Working with local businesses



There is a greater need for Festival organisers to liaise with Shire of York and work with local businesses to ensure everyone makes the most out of the Festival.

Camping

Camping areas need to be available close to the Town. The York Recreation Centre is ideal as it allows patrons to leave their bikes/cars there, walk into town to enjoy the pubs and restaurants, and then walk back to their campsite to avoid the need for driving. Camping is something that needs to be offered each year close to town.

How many people benefited from your project?

Attendance numbers: Estimated 7000 +

Club / Group membership increases (if applicable): TBC

Community engagement undertaken (school incursions, pre or post event workshops, drop in sessions)

Other:

Below is a list of key groups/organisations who assisted in the event:

Festival Management: Premiere Events Staff and Volunteers

Festival Build:

- Marquees supplied by Reece's Hire
- Fencing and barriers supplied by Coates hire
- PA supplied by Smoke and Mirrors
- Portable toilets provided by Instant Toilets
- Road closures/Traffic Management by Taborda

Camping and York Recreation Centre:

- Managed by Premiere Events volunteers

Show and Shine:

- Managed by volunteers and staff from Motorcycle Panel and Paint

Charity Ride:

- Managed by Black Dog Ride volunteers

Rubbish Removal:

- Supplied by Avon Waste

Parking:

- Managed by Black Dog Ride volunteers

Community Groups involvement:

- Helmet Check at York Town Hall managed by Women Riders Association of WA

Vintage Collective Markets

- Managed by Michelle Kolk, VCM Events Perth

Other

- York St John Ambulance (Northam): Providing first aid at the event.
- York Information Services: Promotions and event assistance.
- Shire of York: Support for the running of the Festival.
- York Police Department: Policing the event.

How was the Shire of York acknowledged throughout this project?

- Posters
- Social media posts
- Press Releases
- Official opening



- Website
- Community consultation meeting

Please include copies of the relevant promotional material acknowledging the Shire's sponsorship.

See link:

Festival Images:

https://www.dropbox.com/scl/fo/ri5a9mdrd7j43mz4ha8x6/ALR7dU0z8k_z_evdXVVgx0g?rlkey=lpx1a54re2ogw752upa4yibhq&st=xu5je7k6&dl=0

Did your organisation spend all sponsorship funds granted? YES

Did your club or organisations derive revenue from the sponsorship? NO

Please list the income and expenditure relating to your project:

Budget attached.

Declaration

In affixing my name to this form my organisation is making the following declarations:

- ☒ We declare to the best of our knowledge that the statements made in this report are true.
- ☒ We have recorded and retained original invoices and receipts in accordance with the Funding Agreement. We acknowledge that Shire of York may audit the organisation to verify the accuracy of the information contained in this acquittal.
- ☒ The information contained within the Statement of Expenditure or Explanation is complete and accurate and does not contain any misleading or fraudulent information.
- ☒ Relevant statutes, regulations, by-laws and requirements on any Federal, State or Local Government have been complied with.

Acquittal report duly authorised by:

Name: Julie Edey

Position Held: Accounts Manager

Date: 19-06-2024

(must be signed by a duly authorised officer i.e. Treasurer, Chief Executive Officer or similar)

2024 York Motorcycle Festival

.YORK.
MOTORCYCLE FESTIVAL



Final Event Report

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Event Description

The 2024 York Motorcycle Festival was held on Sunday 7th April 2024. The event was launched on the afternoon/evening of Saturday 6th April with a new “Launch Party in the Park” in Peace Park. This was extremely successful and well-attended, and will be an activation that we will build in in future. The event was well attended in 2024 with an estimate of more than 6,500 visitors in attendance on the Sunday, and another 500 in attendance on Saturday evening. The York Motorcycle Festival serves as a charity event, raising funds for *Black Dog Ride*.

Activities as part of the 2024 York Motorcycle Festival included:

Saturday night music: The Imperial Hotel hosted the official Festival's concert which featured a rock band called Minutes to Midnight.

NEW York Motorcycle Festival Launch Party in Avon Park: This free activity included a licensed area and bar, stage with live music, food trucks, sideshow alley, kids' fun, live music, market stalls and fire entertainers in Avon Park. Thanks to VCM Events Perth.

Sunday Trade Expo: York Motorcycle Festival had more than 30 exhibitors displaying everything from new bikes, helmets, jackets, clothing, and motorbike tour information.

Markets and Family activity in Avon Park: In addition to the trade displays along Avon Terrace, the popular Markets were held in Avon Park, offering market stalls as well as food trucks, showbags, live music, licensed area and bar and kids entertainment.

Show & Shine display: The Show and Shine display in the Town Hall was popular as usual, with visitors crowding in to see the unique bikes on display and voting for the People's Choice.

Official opening: The event was officially opened by Shire of York President Kevin Trent. The acknowledgement of country was given by stage MC Keith Williams. Festival Director Peter Woods spoke at the official opening. Special guest was Darren West MLC who also spoke at the opening.

Motorbike stunts: The event was redesigned slightly to allow more room for stunts and for visitors to view the activity. Stunt riders and FMX demos were held along South Street and attracted plenty of attention throughout the day. The stunt track is sponsored by Eni Oils Australia.

Charity Ride: The Black Dog Ride charity began in 2009 as a ride to raise awareness of depression, evolving into a national charity involving thousands of Australians who have raised millions for mental health programs and fostered mental health awareness around the nation. As part of the 2024 York Motorcycle Festival, Black Dog Ride hosted a ride from Midland Gate Shopping Centre carpark to York on the morning of April 7. This activation attracted 188 riders.

Event Management, Planning and Objectives

- State your events vision/purpose and describe how this vision was achieved and the outcomes; include any new initiatives undertaken.

1. To increase participation at the event

The success of an event is largely measured by participation. In 2024, the York Motorcycle Festival welcomed more than 30 exhibitors/ businesses to the event, and an estimated 6,500 visitors. The event was busy with visitors throughout the day and exhibitor feedback was positive.

2. To trial the new activation at Avon Park

In order to keep the event fresh for visitors, we changed the location of the “markets” from Peace Park to Avon Park. This allowed extra space for activities and it was extremely successful. The Park was ready for visitors

Page 3

for the Saturday evening, and many locals and visitors to the town came to enjoy the licensed area, food trucks, live music, carnival rides and market stalls. The inclusion of Avon Park in the overall event layout worked well on the Sunday also, with visitors able to watch the stunt shows from the park.

3. To raise money for the nominated charity

The York Motorcycle Festival was excited to announce a new partnership with the Black Dog Ride this year. Black Dog Ride began in 2009 as a ride to raise awareness of depression, evolving into a national charity involving thousands of Australians who have raised millions for mental health programs and fostered mental health awareness around the nation. As part of the 2024 York Motorcycle Festival, Black Dog Ride hosted a ride from Midland Gate Shopping Centre carpark to York for the Festival, plus they had their dog Winston on display around the Festival and sold merch and collected donations during the Festival.

Stats from Black Dog Ride:

- 188 riders paying \$4,725.00 in ticket sales
- \$180 in online donations
- Donation Tins: \$138.80
- Merchandise sales and others from Square Reader: \$4545.00

Key People / Volunteers

The event was managed by Premiere Events staff and volunteers, with assistance from local community groups, local businesses and suppliers.

Festival Management

- Premiere Events Staff and Volunteers

Festival Build

- Premiere Events Staff and Volunteers
- Marquees supplied by Reece's Hire
- Fencing and barriers supplied by Coates hire
- PA supplied by Smoke and Mirrors
- Portable toilets provided by Instant
- Road closures/Traffic Management by Taborda
- Volunteers from Black Dog Ride assisted in building the fencing for the stunt track.

Camping and York Recreation Centre

- Managed by Premiere Events volunteers.

Show and Shine

- Managed by volunteers from Adventure Offroad Training.

Charity Ride

- Black Dog Ride volunteers.

Rubbish Removal

- Supplied by Avon Waste.

Parking

- Black Dog Ride volunteers.

Community Groups involvement

- Helmet Check at York Town Hall managed by Women Riders Association of WA
- Black Dog Ride fundraising team

Vintage Collective Markets

- Managed by Michelle Kolk, VCM Events Perth

Other

- York St John Ambulance (Northam): Providing first aid at the event.
- York Information Services: Promotions and event assistance.
- Shire of York: Support for the running of the Festival.
- York Police Department: Policing the event.

Total number of volunteers was in excess of 40 people.

Event Funding

Funding went largely toward the Saturday activities, as well as for the general Festival build. This included:

- Fees for entertainers: Band for the concert, Musicians and kid's entertainment in Avon Park.
- Management fees for the Saturday activation.
- Fee for entertainment on stage on the Sunday.
- Audio / Visual throughout the Festival.

State how your event was improved by the funding received:

The funding enabled an extended activation on the Saturday which was of benefit to locals and visitors to the town. The new activity in Avon Park on the Saturday allowed local residents to come out and enjoy the festivities with this families. It was designed for young children and families, with family-friendly activities, rides and entertainment. Food trucks allowed families to buy a meal and enjoy the atmosphere of the event. This activation was kept free for people to enjoy.

Attendance Numbers

Estimated total number of attendees: 6500 people over the weekend.

Estimates total number of (if applicable):

- Artists/Performers: 35
- Exhibitors: 30 individual businesses/organisations, each with average 4 staff: 120
- Show and Shine participants/organisers: 100
- Vendors: Food/coffee stalls staff: 10
- Event Staff and volunteers: 50
- Vintage Collective Markets vendors/staff/entertainers: 100
- Activities: 100
- Camping: 150
- Charity Ride: 150

Total number of attendees will always be an estimate, as the event is free and therefore no actual attendance figures are recorded.

Economic Impact

Table 1: Economic Impact

	Locals	Intrastate visitors (non-local area)	Interstate visitors	International visitors	Totals
Visiting specifically	2400	4000	100	0	(total must equal total number of attendees above)
Average daily spend (accommodation, food, activities costs)	n/a	\$30	\$200	-	n/a
Average length of stay (number of days)	n/a	1	2	-	n/a
Totals	n/a	\$120,000	\$20,000	-	n/a
Grand total		\$140,000			n/a

How are these figures obtained (ie: Event holder estimates, surveys, ticket sales)

These figures are estimates based on previous years' information.

Marketing

- Detail the marketing activities undertaken to promote your event using the below table.
Identify specific publications.

Marketing				
Marketing	Local	State	National	International

undertaken:				
Print – Magazines				
Print – Newspapers	Echo News – adverts and editorial			
Radio	Triple M Northam – advert campaign			
Television advertising				
Other: Brochures/flyers, mail out, posters, outdoor signage. Identify quantities and distribution of the above if applicable.	<ul style="list-style-type: none"> • Brochures and posters printed and distributed locally. Approx 1000 • Flyers and posters printed and distributed in Metro Area by Premiere Events. Approx 100 posters and 1000 flyers. • Signage around York in the 3 weeks leading up to the event. Approx 10 signs 			
Online: Event website, online banner advertising, search engine optimization/marketing and online event listings.	<ul style="list-style-type: none"> • Website promotions yorkmotorcyclefestival.com.au • E-newsletters sent to York Motorcycle Festival databases • Promotions on Shire of York website, flyers and social media • Promotions via York Visitor Centre e-newsletter 			
Social media: Facebook, Twitter, YouTube etc	<ul style="list-style-type: none"> • Facebook @yorkmotorcyclefestival.com.au • Facebook Event • Instagram: @yorkmotorcyclefestival 			
Public Relations: Media releases, invite and/or host journalist, event launch, radio interviews and media opportunities / stunts				

Media Impact

- Detail the media impact the event achieved using the below table. Media impact includes all news/ editorial coverage of your event; the media coverage that results from your event and public relations activities

Please note this is **not** paid advertising e.g. Newspaper ads.

Achieved media impact (unpaid media coverage):	Local	State	National	International
Print - Magazines				
Print - Newspapers				
Radio		Mentions in KRC 102.5FM's "Around the Bend" program		
Television coverage				
Other:				

Community Support

Local Business Support: Businesses along Avon Terrace in York are highly supportive of the York Motorcycle Festival. All businesses were approached to help publicise the event by putting up posters, and there were no objections to the road closures. In particular, the Imperial Homestead is extremely supportive of the event and helps in any way they can. The new Settler's Café participated in the event by including tables and chairs on the road outside their café for partons to use on the day.

During the Festival weekend, food outlets participated by staying open later, offering special menus, and having tables outside. Similarly on the Sunday of the Festival, tables were set up outside food outlets and many offered special menus and entertainment.

Local business Avon Waste provided all rubbish removal services at reduced fee.

The local Home Timber and Hardware store provided free use of a forklift to assist in Festival build.

WA Women Rider's Group held the Helmet Check post as a fundraiser for their group.

Black Dog Ride volunteers assisted with Festival build including erecting fencing, setting up the track, and pack down.

Local Government Authorities: The Shire of York supported the Festival by providing financial and in-kind sponsorship for Town Hall Hire, Avon Park Hire, Peace Park Hire and waiving fees.

Visitor Centre: The York Visitor Centre provided promotional assistance prior to the event; stocked and sold Festival merchandise; and was open on the day of the Festival to assist in town enquiries.

York Community Resource Centre: Provided the venue for the Helmet Check at the Festival.

Black Dog Ride: Provided volunteers to help in parking; and provided volunteers to run the Charity Ride.

Regional Social Impact

Economic Growth

The Festival brings people, and therefore business, to the town for the Festival weekend. Via establishing the event into a large trade expo, visitors come to the town for the purpose of making purchases. In addition, local businesses, especially those in the accommodation and hospitality industries, benefit from extra trade. The Festival brings a substantial influx of people, and therefore money, to the town.

The Shire of York has a strong focus on presenting Festivals and activities that serve to bring the culture, the vibrancy, and the high levels of tourism to the town. The York Motorcycle Festival is well-established and is a recognised and well supported event within the town. Local businesses enjoy the extra business they receive from the Festival as well as the opportunity to encourage tourism growth through repeat visits. The York Motorcycle Festival is valuable in retaining benefits for the local community.

Local businesses in York are seeing how the Festival affects them each year and are growing and changing their own business practices to accommodate. The Festival is continually bringing opportunities for local businesses in York to expand. One area that is enjoying the economic benefits of the Festival is local accommodation – most establishments have introduced a 2-night minimum stay on the York Motorcycle Festival weekend as demand for accommodation is so high. Accommodation is booked out weeks in advance throughout the town centre. Food outlets also benefit from the extra trade over the Festival weekend, putting on extra staff and ordering extra food to serve the crowds.

Tourism is important for York, and the York Motorcycle Festival encourages tourism both on the Festival weekend and in future.

Regional Aboriginal Events Scheme (RAES)

Not applicable

Attendance

The event was officially opened by Shire of York President Denese Smythe. In attendance was Darren West MLC, Parliamentary Secretary to the Minister for Environment; Climate Action; Racing and Gaming.

Signage

Signage was displayed alongside the Stage at the Imperial Hotel for the Saturday night concert, as well as fencing banners along the fence outside Imperial Hotel. This marked the entrance to the Festival.

Banners also put up at the stage area on Avon Terrace. Fence signage was placed along the Stunt Track.

Signage was put up on the Saturday afternoon prior to the concert on Saturday night and remained in place until pack up of Festival on Sunday afternoon.

Welcome to Country

There was no Welcome to Country at the event. An acknowledgement to country was given at the official opening both by Stage MC prior to welcoming special guests, and again by Kevin Trent.

Budget

Attached

Event Budget Declaration

Attached

Evaluation

Thousands of motorcycles came to York for the annual York Motorcycle Festival, which was held on Sunday 7 April 2024.

Page 9

The Festival, which is a free event that serves to raise money for charity, attracted around 6500 people this year, many who arrived the day prior for the kick off of the Festival. Local accommodation was completely booked out and many people took up the cheap camping option at the York Recreation Centre.

The York Motorcycle Festival is managed by Premiere Events and sponsored by the Shire of York, Harley-Davidson, Department of Tourism, Shannons Insurance, Motorcycle Panel and Paint and Eni Oils and Lubricants.

The York Motorcycle Festival attracts motorbike enthusiasts from across WA and interstate, who head to York to enjoy the unique ride that the Avon Valley has to offer. The Festival offers a free attractions and entertainment for the whole family, trade stalls with displays from the motorbike industry, Show and Shine display, stunt riders and Markets in the Park.

Highlights and Key Achievements include:

- The Saturday afternoon activations.
- Extra attendance across the weekend.
- Local businesses participation.
- Participation by top brands at the Festival.
- Attracting new sponsor Eni Oils.
- Partnership with Black Dog Ride

Outline any issues with administration, legal, operations and/or risk management. Include any highlights or key achievements of your event.

None to report.

Describe any new initiatives and comment on their outcomes?

This year, trade displays within the Festival were spaced out strategically to include of Avon Terrace, plus for the first time we used Avon Park for sideshow alley, kids activities, food trucks and Market stalls. This allowed for less congestion and better foot traffic flow.

VCM Events Perth put on a free activation in Avon Park on Saturday from 5pm-9pm with food trucks, rides and activities, entertainment and market stalls, all free and family friendly. This gave something for locals and visitors to do on Saturday afternoon.

As part of the 2024 York Motorcycle Festival, Black Dog Ride hosted a ride from Midland Gate Shopping Centre carpark to York for the Festival, plus they had their dog Winston on display around the Festival and sold merchandise and collected donations during the Festival. This relationship is highly valuable for promotional purposes.

Images/Event Footage

2024 Festival Images available here:

https://www.dropbox.com/scl/fo/ri5a9mdrd7j43mz4ha8x6/ALR7dU0z8k_z_evdXVVqx0g?rlkey=lpXla54re2ogw752upa4yibhq&st=its5rhrw&dl=0

SY116-11/24 FUNDING ACQUITTAL - YORK & DISTRICT ARCHERY CLUB INC.

File Number: 4.7711

Author: Rebecca Atkinson, Manager Tourism & Economic Development
Sam Good, Manager Community & Place

Authoriser: Alina Behan, Executive Manager Corporate & Community Services

Previously before Council: 25 June 2024 (050624)

Disclosure of Interest: NIL

Appendices: 1. York & Districts Archery Club Inc - Acquittal [↓](#)

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This report presents the acquittal from York & District Archery Club Inc, received from funded activities and projects delivered between June 2024– November 2024 for Council's review.

BACKGROUND

Policy C3 - Community Funding: Grants and Sponsorship and Policy C4 - Sponsorship of Tourism Events provide the parameters for considering applications for Shire financial and in-kind support. Two (2) rounds of sponsorship are opened to the community each year for a minimum four (4) week period. Applications are considered against the criteria contained in Council policies and guidelines and recommendations approved by Council at its next available meeting.

Historically, the Shire has provided support for activities, infrastructure improvements for facilities and funding for events that contribute to the Shire's community, social and economic objectives.

In certain circumstances, where Council sees significant benefit to the community of maintaining support for a project or activity on an on-going basis it may resolve to consider, via the Integrated Planning and Reporting Framework review cycle or the Annual Budget process, inclusion as a Multiyear Funding Agreement (MFA).

In both instances, acquittal reporting is a requirement of sponsorship. Dependant on the size, scale and frequency of funding, acquittal reporting detail varies. At minimum acquittal reports must include:

1. Key outcomes
2. Lessons learned.
3. Community benefits
4. How the Shire was acknowledged
5. Budget detailing how the monies were spent.

At its June 2024 Ordinary Meeting Council considered the applications received through the Community Funding program and resolved (050624):

“That, with regard to Community Funding Applications, Council:

- 1. Approves the following community funding requests, as presented in confidential Appendix 2, totalling \$17,120 to be funded from budget allocations:***

	APPLICANT	APPROVED AMOUNT
a.	WestCycle 2024 Canola Classic	\$9,000
c.	Wildflower Society of York	\$3,000
d.	York & Districts Archery Club	\$2,000
e.	Perth Gospel Choir of Curate Arts	\$3,120

2. *Requests the Chief Executive Officer to consider the amounts recommended as part of the 2024/25 financial year budgeting process."*

COMMENTS AND DETAILS

The following table summarises the community funding recipient acquittal received.

TABLE 1.

ORGANISATION	PURPOSE	PROVISION	ACQUITTAL SUMMARY
York & Districts Archery Club Inc.	Purchase of a box trailer to securely store and transport the Club's archery equipment to outreach events, education, and festivals; to promote the sport of archery as a new experience available in York and encourage new members.	\$2,000	<p>With the purchase of the new 7x4 Loadstar Box trailer the York & Districts Archery Club Inc is now able to safely secure its growing range of archery equipment.</p> <p>Having a transportable equipment trailer allows York & Districts Archery Club Inc to take archery to public events, creating continued awareness of the group and sport, and creating more engagement opportunities, including high school students' free archery lessons.</p> <p>Due to the trailer, attendance at the Medieval Fayre was possible, with 66+ participants who would otherwise not have had the experience.</p> <p>Since the archery in the community events have begun an additional 17 new members have joined, this includes 6 youth members.</p> <p>Lessons that have been learnt, include the importance of consultation between the club president and committee. The importance of due diligence in sourcing the correct trailer for requirements and security of the trailer at its inception and ongoing.</p> <p>York & Districts Archery Inc acknowledged the Shire of York for its sponsorship in signage acknowledgement on the trailer, this is constantly visible when the trailer is in use, at events and in social media postings.</p>

In Summary:

1. Council invested a funding total of \$2,000 to support purchase of the box trailer.
2. The purchase of the trailer has significantly increased the community engagement opportunities.
3. Funded events continue to support delivery of Council's strategic, economic and community objectives.

OPTIONS

Council has the following options:

Option 1: Council could choose to accept the acquittal as presented.

Option 2: Council could choose not to accept the acquittal as presented.

Option 3: Council could choose to seek further details from the funded organisation.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER**Consultative**

In preparation of this report:

1. Face to face debrief meeting with each funded organisation.
2. Debrief meetings with the Shire events team.
3. Review of received acquittal document.

StrategicStrategic Community Plan 2020-2030

Goal 1: The Place to Be

To be a close-knit community, full of life, in a welcoming and accessible place for all.

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

C3 Community Funding; Grants & Sponsorship

C4 Sponsorship of Tourism Events

Financial

The financial implications have been detailed earlier in this report and are included in the acquittal report. Council could request more detailed financial reporting and/or audited financial statement from funded organisation. However, this approach would need to be provided as part of a review of the overall community funding program and engagement options to consult with the community identified as part of this process prior to the inclusions being implemented.

Legal and Statutory

Nil in relation to the receipt of the acquittal.

Risk Related

Should Council choose not to accept the acquittal, this poses a reputational and compliance risk which is considered moderate and a potential financial risk which is also rated moderate. Regular

reporting in accordance with funding agreements and policy requirements including acceptance of acquittals through resolution provides acceptable treatment controls to manage the risks identified.

Workforce

Time to review and monitor the acquittal reporting process is managed within existing resources.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION**071124****Moved: Cr Chris Gibbs****Seconded: Cr Denis Warnick****That, with regard to Funding Acquittal - York & District Archery Club Inc, Council:**

- 1. Accepts the acquittal report from York & Districts Archery Club Inc, as presented in Appendix 1.**

In Favour: Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright

Against: Nil

CARRIED 6/0



(1)

COMMUNITY FUNDING; GRANTS & SPONSORSHIP ACQUITTAL FORM

Please complete this form no later than 90 days following the conclusion of your sponsored event / project and return to the Shire. Please attach an expenditure budget should you need more space than provided below and ensure it is signed by a duly authorised officer of your organisation (i.e. Treasurer, Accountant or Executive Office bearer)

Expenditure receipts are not required however Council can request copies of this expenditure at anytime.

Type of Project Funded(Sporting, Tourism Festival, Community based event/workshop):

Sporting

Organisation Name (name of group funded):

York & District Archery Club Inc.

Date funding was granted:

6/08/2024

Date project was delivered:

15/09/2024

Describe the key outcomes of your project: _____

see attached appendix

What were the key lessons your organisation learned while delivering the project?

see attached appendix

How many people benefited from your project?

Attendance numbers Medieval Fayre brought 66 people from the community and Perth visitors

to come and try archery

Club / Group membership increases (if applicable) Since archery in the community events have began 17 new members have joined the club with 6 being juniors.

Community engagement undertaken (school incursions, pre or post event workshops, drop in sessions) see attached appendix

Other

see attached appendix

2

How was the Shire of York acknowledged throughout this project?

- ☐ Annual report
 ☒ Social Media
 ☐ Letters to supporters
- ☒ Media release
 ☐ Newsletter, flyers, brochures
 ☒ Signage
- ☐ Website
 ☐ Speeches
- ☒ Other

Community Funding Program - OCTOBER 2024



York free school holiday 3/10/24 Monger's Reserv

Please include copies of the relevant promotional material acknowledging the Shire's sponsorship

Did you organisation spend all sponsorship funds granted? If not, why?

Yes

Did your club or organisations derive revenue from the sponsorship?

If yes, what is the derived revenue being spent on?

No

Please list the income and expenditure relating to your project:

INCOME	AMOUNT (\$)
ITEM/PROGRAM/PROJECT COSTS	
see attached appendix	
SUBTOTAL	\$
In Kind Support	
SUBTOTAL	\$
FUNDING AMOUNT FROM SHIRE OF YORK	\$
TOTAL INCOME	\$

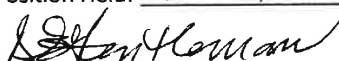
ITEM/PROGRAM/PROJECT COSTS	
see attached appendix	
SUBTOTAL	\$
In Kind Support	
SUBTOTAL	\$
TOTAL EXPENDITURE	\$

(3)

Declaration

In affixing my name to this form my organisation is making the following declarations:

- ☒ We declare to the best of our knowledge that the statements made in this report are true.
- ☒ We have recorded and retained original invoices and receipts in accordance with the Funding Agreement. We acknowledge that Shire of York may audit the organisation to verify the accuracy of the information contained in this acquittal.
- ☒ The information contained within the Statement of Expenditure or Explanation is complete and accurate and does not contain any misleading or fraudulent information.
- ☒ Relevant statutes, regulations, by-laws and requirements on any Federal, State or Local Government have been complied with.

Acquittal report duly authorised by:Name: Deborah GentlemanPosition Held: Treasurer, YDACDate: 4/11/2024


(must be signed by a duly authorised officer i.e. Treasurer, Chief Executive Officer or similar)



**2024 York & Districts Archery Inc.
Shire of York Community Funding & Grants
Acquittal Appendix**



④

Acquittal input: 4/11/2024

Describe key outcomes of project:

- With the purchase of a new 7x4 Loadstar boxed trailer, YDAC is now able to store its growing archery equipment securely. This equipment is used for hire rental for beginner lessons at the archery range and for those members who are waiting on buying their own equipment. The Club's equipment is also used for scheduled free community events where the archery equipment is used for free.
- The trailer houses all bow equipment. This allows us to have on hand all bows of different poundages and lengths to give to both children and adults to use ensuring they have the correct equipment to use.
- Having a transportable equipment trailer allows YDAC to take archery to public community events in York, such as the Medieval Fayre and free archery sessions during school holidays. It allows archery to be brought to town ovals and communities in nearby districts such as Northam, Beverley and Brookton. Being able to go out into the community, bringing archery to the people, helps promote the sport of archery as a recreational and leisure sport and encourages new members and participants to our club shoots and special events at the Club.
- Thus, having a storage/mobile transportable unit would make it much easier to go to different local events and surrounding districts to promote archery for a healthy lifestyle. All equipment would already be housed in one secure place, ready to be hitched and transported to scheduled fortnightly events at the range, special events; thus allowing easier access to transport equipment to public events in public localities when arranged or requested.
- Some people and families are time sensitive and so may not have time to drive out to the range and so being able to come to the local ovals or parks located within the towns allows people easier access to come out and have-a-go at a new challenging sport with all the equipment available at their doorstep.

Community Funding Program - OCTOBER 2024



Community Funding - Grant and Sponsorship Program

Lessons learned while delivering the project:

- It was important for the YDAC Club president in consultation with YDAC Committee members researched with due diligence in sourcing the best price and quality for an enclosed boxed trailer to house the Club's archery equipment.
- Discussing the right size, the right tare weight for the cars that will be transporting the trailer, the correct size of the box that the equipment will be stored leaving room for upcoming equipment needs, and the need for ventilation in the box frame so the archery equipment would have no damage from heat or sun.
- Security of the trailer was discussed within the Committee and knowledgeable members to prevent any future unknowns of keeping both the equipment and trailer safe and secure from outside intruders.

How many people benefitted from your project

Attendance Numbers Medieval Fayre brought in 66+ people locally and from Perth as visitors.

Club members/membership increases (if applicable)

Since archery in the community events have begun 17 new members have joined the club with 6 being juniors.

Community Engagement undertaken

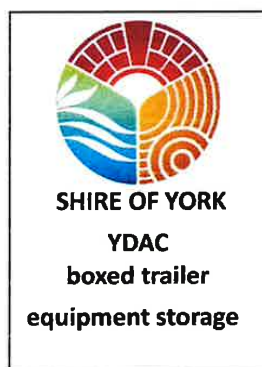
- Since receiving the trailer late in the year, the Club was able to use it at York's 2024 Medieval Fayre 22 September and for the September school holidays in conjunction with Avon Communities, Northam, to

bring all equipment to York's Mongers Reserve for 3rd of October. All equipment is stored in the trailer allowing archer participants to try different sizes and strengths of bows to. High School students from 10 to 17 were offered free archery lessons for a morning session. ⑤

Other:

- The trailer was used for YDAC Interclub Fun Shoot scheduled for 7/8 September 2024 to transport all 24 targets and bow equipment to the Talbot Archery Range. 30 archers from 5 surrounding archery clubs participated bringing awareness to York and its surroundings and some attended the York Show in the afternoon.
- YDAC has had 4 club scheduled shoots since procuring and readying the equipment trailer and was able to transport all necessary targets and bow equipment needed for the shoots. This includes tables, chairs, registration items, an Ezyup for shelter and 3D targets. There are 3-4 more scheduled shoots for this year where the trailer again, fully loaded with club equipment, will be hitched up and taken out to the range.
- The trailer being mobile and transportable enabled other members of the club to bring the equipment to the archery range when other members of the club were absent.
- Local YDAC members and members from districts such as Beverley, Mundaring, Northam and Toodyay come out on the average of 10-15 per fortnightly shoot. Visitors are always welcomed and included in the sport as well as the beginners from the beginner lessons that the Club holds monthly.
- 'Archery in the Community' events in local and district ovals began from March to September 2024. 43+ people and families have attended the free archery sessions overall encompassing 4 district towns. The trailer was used for the last event in York in September.

Relevant Promotional materials acknowledging the York Shire's Sponsorship



Signage displayed at 7/8 September YDAC Interclub Events and Community Archery Events.



Community Funding Program - OCTOBER 2024



Signage displayed on back of mobile equipment trailer and during York free school holiday archery session at Monger's Reserve.



YDAC Facebook page 28/09/24 and acknowledgement 3/10/24



Going out to the range fortnightly and at the range.

Income and Expenditure relating to Project

6

York & Districts Archery Club Inc. A1043899J											
Shire of York Grant 08/24 Trailer Funded Expense Tracking											
Purchase order 15814 Initial \$1800, \$200 upon acquittal											
Date	Company	Customer invoice	Item	Total Cost \$	Bendigo Bank Grant Acquired	Remaining Cost to Cover	Shire of York Grant Contribution	Expenses	Left to Spend	Shire of York Invoice	
23-Jul-24	Loadstar Trailer Welshpool	2124	7x4 Deep sided Tradesman Trailer	\$4,257.00	\$2,500.00	\$1,757.00					Inv 008 14/08/24
21-Aug-24	Direction Design Print Malaga	45854	2 Trailer YDAC signage magnets			\$220.00		\$1,977.00			
21-Aug-24	Bunnings		main padlock and chain								
13-Sep-24	Shire of York	8					\$1,800.00	\$177.00			
18-Sep-24	Direction Design Print Malaga	46201	3 signage magnets YDAC, Bendigo, Shire of York					\$154.00	\$23.00		
24-Sep-24	Bunnings, Joondalup	cash from petty cash	3 square vents@\$14.16								
								\$42.50	-\$19.50		
5-Sep-24	York Mitre 10	BT to AG 2/10	2 padlocks for trailer side doors					\$112.00	-\$131.50		
25-Sep-24	York Mitre 10	BT to AG 2/10	punch centre, screw hex metal for trailer vents					\$13.40	-\$144.90		
16-Sep-24	Bunnings, Northam	cash from petty cash	tie down stretch cords, pull tie downx2 for ydac trailer					\$22.40	-\$167.30		
3-Sep-24	York Mitre 10	cash from petty cash	monkey grip tie down for trailer for ydac trailer					\$13.10	-\$180.40		
3-Sep		cash from petty cash									
	York Mitre 10	cash from petty cash	Trailer-monkey grip tie down x2					\$13.10	-\$193.50		
16-Sep		cash from petty cash									
	Bunnings, Northam	cash from petty cash	Trailer - tie down grunt, pull tie downx2					\$22.40	-\$215.90		
24-Sep	Bunnings, Joondalup	cash from petty cash	Trailer - vent aluminum wall haronx3					\$42.50	-258.4		
2-Oct	BP Malaga	BT to AG	Petrol for boxed trailer pickup					\$54.23	-\$312.63		
2-Oct	YDAC BT for trailer needs	BT to AG	YDAC BT to A Gentleman re trailer accessory needs over and above grants					\$125.40	-\$438.03		
			Grant amount left to receive upon acquittal				\$200.00				
			Once YDAC receives acquittal remainder YDAC in kind supported						-\$238.03	\$238	

SY117-11/24 FUNDING ACQUITTAL - FLOUR MILL EMPORIUM

File Number:	4.7711
Author:	Rebecca Atkinson, Manager Tourism & Economic Development Sam Good, Manager Community & Place
Authoriser:	Alina Behan, Executive Manager Corporate & Community Services
Previously before Council:	28 November 2023 (111123)
Disclosure of Interest:	Nil
Appendices:	1. Flour Mill Emporium - Acquittal ↓ 2. Meet the Makers March 2024 Advertising ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This report presents the acquittal from Flour Mill Emporium – Meet the Makers Workshops, received from funded activities and projects delivered between December 2023 – June 2024 for Council's review.

BACKGROUND

Policy C3 - Community Funding: Grants and Sponsorship and Policy C4 - Sponsorship of Tourism Events provide the parameters for considering applications for Shire financial and in-kind support. Two (2) rounds of sponsorship are opened to the community each year for a minimum four (4) week period. Applications are considered against the criteria contained in Council policies and guidelines and recommendations approved by Council at its next available meeting.

Historically, the Shire has provided support for activities, infrastructure improvements for facilities and funding for events that contribute to the Shire's community, social and economic objectives.

In certain circumstances, where Council sees significant benefit to the community of maintaining support for a project or activity on an on-going basis it may resolve to consider, via the Integrated Planning and Reporting Framework review cycle or the Annual Budget process, inclusion as a Multiyear Funding Agreement (MFA).

In both instances, acquittal reporting is a requirement of sponsorship. Dependant on the size, scale and frequency of funding, acquittal reporting detail varies. At minimum acquittal reports must include:

1. Key outcomes
2. Lessons learned.
3. Community benefits
4. How the Shire was acknowledged
5. Budget detailing how the monies were spent.

At its November 2023 Ordinary Meeting Council considered the applications received through the Community Funding program and resolved (111123):

"That, with regard to Community Funding Applications, Council:

1. Approves the following community funding requests totalling \$9,000 to be funded from budget allocations as presented in confidential Appendix 2:

APPLICANT	PURPOSE OF FUNDING	REQUEST
Flour Mill Emporium Inc	Meet the Maker Workshops and drop-in sessions (December 2023 to June 2024)	\$2,000
York Family Playgroup on behalf of Paint York REaD	Assistance to deliver the Paint York REaD 2024 Hatching Event	\$2,000
York Golf Club	To improve the appearance of the club house and amenities facilities	\$2,000
Wheatbelt Wolves	To consult and provide specialised training with the West Australian Football Academy aimed at creating opportunities for young girls and women in York to participate in Australian Rules Football	\$3,000

COMMENTS AND DETAILS

The following table summarises the community funding recipient acquittal received.

TABLE 1.

ORGANISATION	PURPOSE	PROVISION	ACQUITTAL SUMMARY
Flour Mill Emporium	Deliver Meet the Maker Workshops and drop-in sessions between December 2023 to June 2024.	\$2,000	<p>Delivered Meet the Maker workshops, engaging 380+ visitors.</p> <p>Built confidence and a sense of worth in participating art & crafts people.</p> <p>Supported artists, musicians, and artisan viability.</p> <p>Lessons learnt through the workshops, identified that working together has helped to improve the sense of community, confidence, and communication. Continuing to diversify in advertising and promotion helps to raise the profile, with consistency and regularity being a key component.</p> <p>The Shire of York has been acknowledged for its sponsorship through social media marketing and advertising materials.</p>

In Summary:

1. Council invested a funding total of \$2,000 to support the delivery of Meet the Makers Workshops and drop-in sessions.
2. The Meet the Makers workshop and drop-ins engaged attendance numbers of 380 plus.
3. Funded events continue to support delivery of Council's strategic, economic and community objectives.

OPTIONS

Council has the following options:

Option 1: Council could choose to accept the acquittal as presented.

Option 2: Council could choose not to accept the acquittal as presented.

Option 3: Council could choose to seek further details from the funded organisation.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

In preparation of this report:

1. Face to face debrief meeting with funded organisation.
2. Debrief meetings with the Shire events team.
3. Review of received acquittal document.

Strategic

Strategic Community Plan 2020-2030

Goal 1: The Place to Be

To be a close-knit community, full of life, in a welcoming and accessible place for all.

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

C3 Community Funding; Grants & Sponsorship

C4 Sponsorship of Tourism Events

Financial

The financial implications have been detailed earlier in this report and are included in the acquittal report. Council could request more detailed financial reporting and/or audited financial statement from funded organisation. However, this approach would need to be provided as part of a review of the overall community funding program and engagement options to consult with the community identified as part of this process prior to the inclusions being implemented.

Legal and Statutory

Nil in relation to the receipt of the acquittal.

Risk Related

Should Council choose not to accept the acquittal, this poses a reputational and compliance risk which is considered moderate and a potential financial risk which is also rated moderate. Regular reporting in accordance with funding agreements and policy requirements including acceptance of acquittals through resolution provides acceptable treatment controls to manage the risks identified.

Workforce

Time to review and monitor the acquittal reporting process is managed within existing resources.

VOTING REQUIREMENTS

Absolute Majority: No

**RESOLUTION
081124**

Moved: Cr Peter Wright

Seconded: Cr Chris Gibbs

That, with regard to Funding Acquittal - Flour Mill Emporium, Council:

- 1. Accepts the following acquittal report from the Flour Mill Emporium, as presented in Appendices 1 and 2 respectively.**

In Favour: Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright

Against: Nil

CARRIED 6/0



COMMUNITY FUNDING; GRANTS & SPONSORSHIP ACQUITTAL FORM

Please complete this form no later than 90 days following the conclusion of your sponsored event / project and return to the Shire. Please attach an expenditure budget should you need more space than provided below and ensure it is signed by a duly authorised officer of your organisation (i.e. Treasurer, Accountant or Executive Office bearer)

Expenditure receipts are not required however Council can request copies of this expenditure at anytime.

Type of Project Funded(Sporting, Tourism Festival, Community based event/workshop):

Community - Art & Craft Working In Residence & Workshops

Organisation Name (name of group funded):

Flour Mill Emporium Inc.

Date funding was granted:

1st January 2024

Date project was delivered:

30 June 2024

Describe the key outcomes of your project: Improved vibrancy to the Old York Mill to add to good visitor

experiences & interactions. Improved advertising promotion. Supported artists, musicians & artisans viability.

Built confidence & a sense of worth in our participating art & crafts people. Promoted community participation & awareness of the York art & crafts environment.

What were the key lessons your organisation learned while delivering the project?

Working together, has helped to improve our sense of community, confidence, team building & communication skills. Continuing to diversify in advertising & promotion helps to raise our profile, and consistency & regularity are key component requirements. We can make a difference by applying ourselves to the best of our abilities.

How many people benefited from your project?

Attendance numbers approx 380 plus visitors & sidelines outside of Meet The Makers event times.

Club / Group membership increases (if applicable) 1

Community engagement undertaken (school incursions, pre or post event workshops, drop in sessions)

Other

Meet The Makers, including working in residence, free drop in workshops, instructionals & free music events.

4 5 6

How was the Shire of York acknowledged throughout this project?

- ☐ Annual report x ☐ Social Media ☐ Letters to supporters
x ☐ Media release x ☐ Newsletter, flyers, brochures ☐ Signage
☐ Website ☐ Speeches
☐ Other

Please include copies of the relevant promotional material acknowledging the Shire's sponsorship

Did your organisation spend all sponsorship funds granted? If not, why?

Yes

Did your club or organisations derive revenue from the sponsorship?

If yes, what is the derived revenue being spent on?

Yes

Please list the income and expenditure relating to your project:

INCOME	AMOUNT (\$)
ITEM/PROGRAM/PROJECT COSTS	
Shire of York Community Funding Grant	\$2,000.00
SUBTOTAL	\$ 2000.00
In Kind Support	
FME Members & Musicians	\$4000.00
SUBTOTAL	\$
FUNDING AMOUNT FROM SHIRE OF YORK	\$ 2000.00
TOTAL INCOME	\$ 6000.00

ITEM/PROGRAM/PROJECT COSTS	
Advertising	\$1065.00
Working in residence & workshops	335.00
Musicians	600.00
SUBTOTAL	\$ 2000.00
In Kind Support	
Flour Mill Emporium Members & Musicians	4405.00
SUBTOTAL	\$ 4405.00
TOTAL EXPENDITURE	\$ 6405.00

Declaration

In affixing my name to this form my organisation is making the following declarations:

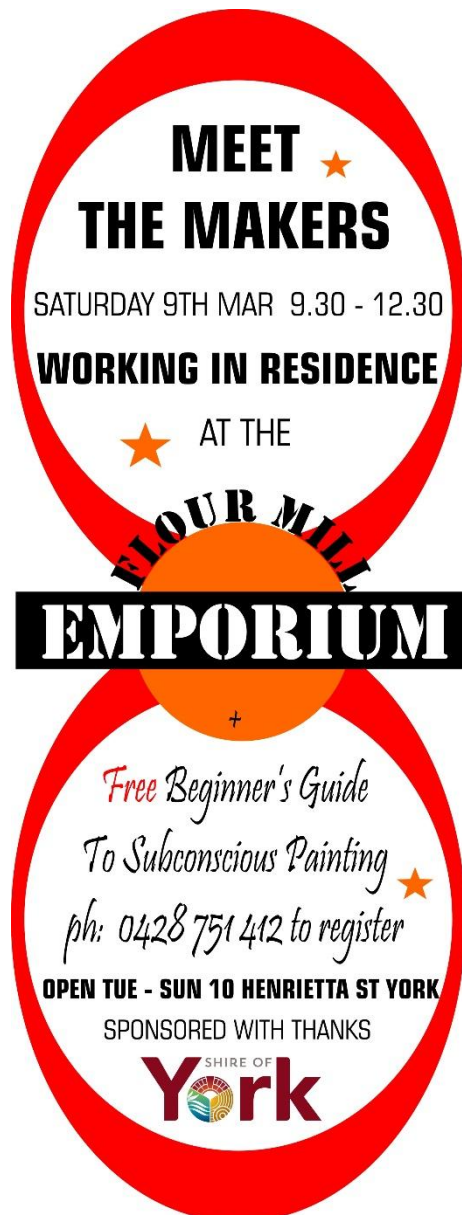
- ☒ We declare to the best of our knowledge that the statements made in this report are true.
- ☒ We have recorded and retained original invoices and receipts in accordance with the Funding Agreement. We acknowledge that Shire of York may audit the organisation to verify the accuracy of the information contained in this acquittal.
- ☒ The information contained within the Statement of Expenditure or Explanation is complete and accurate and does not contain any misleading or fraudulent information.
- ☒ Relevant statutes, regulations, by-laws and requirements on any Federal, State or Local Government have been complied with.

Acquittal report duly authorised by:

Name: Sharon Ellis  Position Held: President

Date: 22/10/24

(must be signed by a duly authorised officer i.e. Treasurer, Chief Executive Officer or similar)



SY118-11/24 OPERATIONAL MANAGEMENT OF THE YORK RECREATION & CONVENTION CENTRE AND REQUEST FOR BUDGET ADJUSTMENT**Disclosure of Interest – Cr Wright – Financial – Operational Management of the York Recreation & Convention Centre and Request for Budget Adjustment**

Cr Wright read the Financial Declaration - ... With regard to Operational Management of the York Recreation & Convention Centre and Request for Budget Adjustment, the matter in Item SY118-11/24, I disclose that I have an association with the applicant (or person seeking a decision). The association is I am a member of the Bowling Club. As a consequence, I will leave the meeting.

At 6:24pm, Cr Peter Wright left the meeting.

File Number: 4.8288

Author: Alina Behan, Executive Manager Corporate & Community Services
Sam Good, Manager Community & Place

Authoriser: Chris Linnell, Chief Executive Officer

Previously before Council: 27 April 2021 (080421)
22 June 2021 (070621)
28 September 2021 (010921)
19 December 2023 (081223)
26 March 2024 (040324)
25 June 2024 (160624)
25 September 2024 (050924)

Disclosure of Interest: Nil

Appendices:

1. York Bowling Club - Wages Statement September and October 2024 - Confidential
2. York Bowling Club - Supporting Information - Confidential

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This report presents details of actions taken since the request from the York Bowling Club (YBC) to run a bar and kitchen service at the York Recreation and Convention Centre (YRCC) to Council for noting. Council is also requested to consider an adjustment to the 2024/25 budget to complete capital works and purchases at the YRCC.

BACKGROUND

At its June 2024 Ordinary Meeting, Council resolved (010924):

“That, with regard to the Operational Management of the York Recreation & Convention Centre, Council:

- 1. Notes the actions taken with regard to the establishment of the Club Management Model and implementation of the York Bowling Club management arrangement for the bar and kitchen service at the York Recreation & Convention Centre.***
- 2. Directs the Chief Executive Officer to provide Council with an update on progress at its November 2024 Ordinary Meeting.”***

COMMENTS AND DETAILS

In accordance with point 2, the following actions have been undertaken since September 2024:

1. Legal and Contractual

The YBC has been trading since the 7 September 2024 under the Protection order issued by the Department of Local Government, Sport, and Cultural Industries' (DLGSCI) Liquor, Racing and Gaming Division. YBC representatives are scheduled to meet with DLGSCI on the week commencing 18 November 2024 to discuss their options for licensing directly.

2. Management Agreement/Licence for the YBC

The completion of the management agreement has been delayed due to the changing requirements of the YBC, the draft agreement has had to undergo changes and is not yet ready. Shire Officers are now preparing a lease agreement which allows the YBC to have exclusive use of the function area and ancillary spaces at the YRCC. This will include all licenced areas such as the Function Area, Bar, Kitchen and Committee Room as well as toilets, storage, office and laundry facilities.

The YBC will take responsibility for cleaning these areas as well as coordinating all bookings. As with other leased facilities, the YBC will determine the fees and charges for the use of these spaces. Licence agreements already in place with other YRCC clubs will still be honoured for the use of areas such as the Committee Room.

This new agreement will include a schedule of responsibilities for the YBC, YRCC clubs, casual hirers, and the Shire to avoid any confusion moving forward. The schedule of responsibilities will cover items such as maintenance and repair. The agreement will also cover acquittal requirements, and a template will be provided to the YBC to ensure consistency of information. Attached at Confidential Appendix 1 and 2 is acquittal information detailing expenditure for September and October against the salaries and wages grant.

Once resolved, community will be notified of the completed lease arrangement.

3. Budget

Since commencing operation of the YRCC items integral to food and beverage service have been discovered to be beyond their operational life and require replacement. Further upgrades have been made to the building to ensure operational efficiency under the new arrangements. To ensure there is appropriate funding for these upgrades and replacements Officers seek a budget adjustment as shown in the table below:

Table 1

GL	DESCRIPTION	CURRENT BUDGET	PROPOSED AMENDMENT	REVISED BUDGET	COMMENTS
113329	Recreation Centre	\$15,000	+\$40,000	\$65,000	Original \$15K to support planning for a generator at the YRCC to service evac centre
132145	Area Promotion	\$120,500	-\$40,000	\$70,500	Over allowance made due to inclusion of Runt funding from 23/24 FY

OPTIONS

Council has the following options:

- Option 1:** Council could choose to note progress towards the establishment of the Club Management Model, implementation of the YBC management arrangement for the bar and kitchen service and approve the budget adjustment as detailed at Table 1.
- Option 2:** Council could choose to note progress towards the establishment of the Club Management Model, implementation of the YBC management arrangement for the bar and kitchen service and refuse the budget adjustment as detailed at Table 1.
- Option 3:** Council could choose to request additional detail regarding the establishment of the Club Management Model and implementation of the YBC management arrangement for the bar and kitchen service and approve the budget adjustment as detailed at Table 1.
- Option 4:** Council could choose to request additional detail regarding the establishment of the Club Management Model and implementation of the YBC management arrangement for the bar and kitchen service and reject the budget adjustment as detailed at Table 1.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

As part of the transition back to Shire management the following groups have been consulted:

1. YBC
2. YRCC Sporting Clubs
3. McLeod's Barristers & Solicitors
4. DLGSCI

Strategic

Strategic Community Plan 2020-2030

Goal 1: The Place to Be

To be a close-knit community, full of life, in a welcoming and accessible place for all.

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

G13 Community Engagement and Consultation

G23 Commissioning Legal Advice

Financial

The budget adjustment proposed has been balanced through identified surplus funds in operating GLs resulting in no net change to the existing budget position in terms of surplus or deficit funds.

By reallocating these funds Council can provide the YBC with an operational facility that is fit for purpose, providing an increased likelihood of success for the club management model.

Legal and Statutory

Section 6.8 of the *Local Government Act 1995* is applicable and states:

“6.8. Expenditure from municipal fund not included in annual budget

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
- (a) *is incurred in a financial year before the adoption of the annual budget by the local government; or*
 - (b) *is authorised in advance by resolution*; or*
 - (c) *is authorised in advance by the mayor or president in an emergency.*

** Absolute majority required.*

- (1a) *In subsection (1) —*

additional purpose *means a purpose for which no expenditure estimate is included in the local government’s annual budget.*

- (2) *Where expenditure has been incurred by a local government —*

- (a) *pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and*
- (b) *pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.”*

Risk Related

Outlined below are the identified risks related to the Officer’s recommendations.

TABLE 1.

IDENTIFIED RISK	RISK TYPE	LEVEL OF RISK	MITIGATION
Community criticism of new in-house management model & YBC license	Reputational	Moderate/ High	There is a reputational risk to the Shire relating to the reduction in service levels. This will be mitigated by staff support and thorough regular reporting to Council during the first twelve (12) months of operation.
Financial burden created by new in-house management model	Financial	Low	The proposed Club Development Model requires a high level of support from the Shire in the first year. However, this expected to reduce in future years.
Operational risk during transition	Operational	Moderate	There is an operational risk associated with maintaining an acceptable level of service during the transition period. The timing of the transition could affect clear communications. This will be mitigated by club/user engagement and a robust transition plan.

Workforce

Support for the operations and licencing requirements of this request can be accommodated by the current workforce.

VOTING REQUIREMENTS

Absolute Majority: Yes

RESOLUTION**091124****Moved: Cr Denese Smythe****Seconded: Cr Chris Gibbs**

That, with regard to the Operational Management of the York Recreation & Convention Centre, Council:

- 1. Notes the actions taken with regard to the establishment of the Club Management Model and implementation of the York Bowling Club management arrangement for the bar and kitchen service at the York Recreation & Convention Centre.**
- 2. Resolves to approve the budget adjustments as listed below:**

GL	DESCRIPTION	CURRENT BUDGET	PROPOSED AMENDMENT	REVISED BUDGET
113329	Recreation Centre	\$15,000	+\$40,000	\$65,000
132145	Area Promotion	\$120,500	-\$40,000	\$70,500

- 3. Receives the Wages Statement for September and October 2024 and supporting information from the York Bowling Club.**
- 4. Directs the Chief Executive Officer to provide a template for the reporting of financial progress against Shire of York grants, which is to be completed by the York Bowling Club monthly.**
- 5. Directs the Chief Executive Officer to provide Council with an update on progress at its February 2025 Ordinary Meeting.**

In Favour: Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke and Denese Smythe

Against: Nil

CARRIED 5/0 BY ABSOLUTE MAJORITY

At 6:25pm, Cr Peter Wright returned to the meeting.

SY119-11/24 REPORTS ON COUNCILLOR ATTENDANCE AT THE 2024 WALGA LOCAL GOVERNMENT CONVENTION

File Number: 4.7712

Author: Vanessa Green, Council & Executive Support Officer
Paula Armstrong, Executive Support & Safety Officer

Authoriser: Chris Linnell, Chief Executive Officer

Previously before Council: 25 June 2024 (100624)

Disclosure of Interest: Nil

Appendices:

1. Cr Trent's Report [↓](#)
2. Cr Smythe's Report [↓](#)
3. Cr Wright's Report [↓](#)

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This item presents the reports from the Shire President, Cr Denese Smythe, and Cr Peter Wright on their attendance at the 2024 WALGA Local Government Convention (the Convention).

BACKGROUND

Council considered attendance and voting delegates for the Convention at its June 2024 Ordinary Meeting and resolved (100624):

“That, with regard to the Delegates to the 2024 WA Local Government Association Convention, Council:

1. ***Authorises Councillors Kevin Trent, Denese Smythe and Peter Wright to attend the 2024 WALGA Local Government Convention as Full Delegates, noting Councillor Trent is a WALGA Life Member.***
2. ***Agrees to cover the following costs for each attendee:***
 - a. ***Full Delegate registration fee (where applicable)***
 - b. ***Gala Function***
 - c. ***Australian Local Government Women's Association (WA) Breakfast (female Councillors only)***
 - d. ***Convention Breakfast***
 - e. ***Accommodation including breakfast at the hotel (where applicable)***
 - f. ***Travel expenses to Perth and return to attend the Convention***
3. ***Will not pay for the following:***
 - a. ***Alcohol and mini bar expenses***
 - b. ***Evening meals (not associated with the Convention Program)***
 - c. ***Partner Activities***

4. *Appoints Councillor Kevin Trent and Councillor Denese Smythe as voting delegates for the Shire of York, with Councillor Peter Wright listed as the proxy voting delegate, at the WALGA Annual General Meeting to be held during the Convention.*

The necessary registrations and reservations were subsequently made, with the Convention held at the Perth Convention & Exhibition Centre from Tuesday 8 October 2024 to Thursday 10 October 2024 inclusive.

COMMENTS AND DETAILS

In accordance with Clause 7.1 of Policy E2 – Councillors: Training and Continual Professional Development, within thirty (30) days of attending a professional development event of more than one (1) day duration, Councillors must submit an individual or combined report for inclusion on the Council agenda.

The reports received from Cr Kevin Trent, Cr Denese Smythe and Cr Peter Wright are presented in Appendices 1, 2 and 3 respectively.

The Councillors may wish to make further comment at the Meeting.

OPTIONS

Council has the following options:

Option 1: Council could choose to note the reports provided by Cr Kevin Trent, Cr Denese Smythe and Cr Peter Wright.

Option 2: Council could choose to reject the reports provided by Cr Kevin Trent, Cr Denese Smythe and Cr Peter Wright.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Cr Kevin Trent, Cr Denese Smythe and Cr Peter Wright

Strategic

Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

- E1 Code of Conduct – Council Members, Committee Members and Candidates
- E2 Councillors - Training and Continuing Professional Development
- E3 Councillors - Travel - Accommodation

Financial

The 2024/25 budget includes an allocation for Councillor training and professional development at GL: 041102. Costs to attend the Convention were attributed to this GL.

Legal and Statutory

Nil

Risk Related

Nil

Workforce

The scope of this report is managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

**RESOLUTION
101124**

Moved: Cr Denese Smythe

Seconded: Cr Denis Warnick

That, with regard to the Reports on Councillor Attendance at the 2024 WALGA Local Government Convention, Council:

- 1. Notes the reports provided by Cr Kevin Trent, Cr Denese Smythe and Cr Peter Wright, as presented in Appendices 1, 2 and 3 respectively, on their attendance at the 2024 WALGA Local Government Convention in accordance with Policy E2 – Councillors: Training and Continual Professional Development.**

In Favour: Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright

Against: Nil

CARRIED 6/0

Report on 2024 WALGA Conference by Cr Trent OAM RFD JP

Over the period Tuesday 8 to 10 October Cr Smythe, Cr Wright, the CEO, Mr Linnell and I attended various functions associated with the 2024 WALGA Conference at the Convention and Exhibition Centre in Perth.

On Tuesday afternoon I attended the Mayors and Presidents Forum where we were welcomed by Cr Karen Chappell AM JP WALGA President, who introduced the Australian Local Government Association President Cr Matt Burnett. Cr Burnett is from Gladstone in Queensland and was making his first visit to Perth as the recently elected ALGA President.

Nick Sloan then introduced the key note speaker, Mark Reed who spoke on the top issues in the coming election cycle. These were cost of living, inflation, housing, the economy and environment/climate change and migration. Cost of living is ranked as the highest priority with many experiencing perceived cases of reduction in the family budget with less for the basics of living and the expectation of interest rate cuts which have not come due to the Reserve Banks desire to reduce inflation.

Mark informed the audience of Mayors and Presidents that these are the issues that those facing a Federal Election, sometime before May 2025, that candidates will have to address. He considered that the candidates need to attach their priorities to the people's expectations and act as advocates for the community, talking loudly on these issues. To achieve this, he advised that politicians need to feel the heat and be placed in an uncomfortable place.

He advised that a successful campaign ensures that the public must feel they aren't being ignored, the candidates doesn't give mixed messages, they must be credible and avoid swamping the voter with all the items on the political agenda, rather sell a simple message that has an emotional ring, "I am one of you, I feel your issues, they are my mine also".

He predicted that the Labor Party will be re-elected in WA but with a reduced majority as voters realise that the Cook Government doesn't have the McGowan charisma.

He could not predict the outcome in Bullwinkel as there is no incumbent member although Mia Davies has a track record but it will be a case of convincing the voters who come from the Hills suburbs and the eastern edges of the metropolitan area that she can represent them. He felt that the Labor Party had to convince those in the rural parts of the electorate that they had not been forgotten under the current regime.

This was followed by a question and answer session. President of WALGA, Cr Karen Chappell AM JP then addressed the gathering before closing remarks were made by the CEO of WALGA Nick Sloan.

Early on Wednesday morning the CEO and I attended the Heads of Government Breakfast. I had breakfast with the Mr Alastair Jones, Head of Department of Water and Environmental Regulation and along with the CEO of the Shire of Corrigin expressed our displeasure about the time taken to obtain Clearing Permits, explaining that the cost of delays trying to obtain a clearing permit amounted to \$110, 000 on the Goldfields Road, money which could be spent realigning the Road, making it safer and capable of being used by B Doubles to carry farm produce as well as the School Buses. The CEO had prepared a summary of the steps taken to date to obtain the Clearing Permit including the vegetation survey for plants and trees growing in the Road Reserve where if removed would enable the poor alignment to be improved. Mr Jones said that the comment on the belief that black cockatoos existed in the area preventing the felling of trees was not an issue that he could solve, being the responsibility of the Federal Government's Department of Climate Change, Energy,

the Environment and Water. I did point out to him that Main Roads were constantly requesting that the Shire get on and spend the funds made available to the Shire to carry out the work.

The Mr Jones was quite impressed with the case study produced to demonstrate our case.

Wednesday morning with all the Delegates began with the traditional welcome to Country presented by Barry Winmar and his dance group, introduced by the Conference Master of Ceremonies, Di Darmody. Cr Winmar is a member of the WALGA State Council representing the South East Metropolitan Region.

The Conference was opened by the State Governor The Hon Chris Dawson AC APM. Karen Chappel, WALGA President then welcomed delegates from across the State to the 2024 Conference, advising that the role of WALGA was to advocate for Local Governments whether they be large or small, Metropolitan or Regional Councils. To this end the staff at WALGA have produced a document "The West at its Best" stating WALGA's State Election Priorities.

Michael McQueen then addressed the Conference on the five key trends in Local Government and the three forms that disruption will take in the coming decade. He went on to speak on AI (Artificial Intelligence) and the impact on all aspects of our lives, whether it is using AI to carry out mundane tasks or more complicated tasks.

AI is being used to generate images of persons, thus deceiving the viewer into believing that they are dealing with a genuine person. Similarly gathering information for use in future, especially on voting trends in elections.

Generation Z are heavily into AI, relying on it to generate the leisure time activities on the I-Phone. He believes that Generation Z rely on the parents, even taking Mum or Dad to their job interview. They are purpose focussed, wear recycled clothing, their values are aligned with their life style, and are praise driven and don't like the competitive environment. They are obsessed with their phones, relying on tik tok rather than Facebook to gather information.

Their thinking processes are driven by curiosity, not working from certainty, enabling a task to be viewed with fresh eyes, this way they can revise processes, removing unnecessary tasks from the schedule of activities.

Following morning tea, held in the exhibition hall, Di Darmody hosted a panel discussion with past leaders of all parties represented. Past leader of the Liberal Party, Hon Colin Barnett, Hon Allannah McTiernan former Politician in the Federal, State and Councillor on the City of Perth, of the Labor Party and Hon Brendan Grylls, former National Party member of the Legislative Assembly.

Colin Barnett wants to see clearer boundaries between each tier of Government and suggests that Local Councils adopt the strategy of taking bold steps to achieve the community's requirements.

Allannah McTiernan reminded delegates that Local Governments faced Challenges, requiring skilled personnel to overcome the issues and suggests the cult of complaints needs to change.

Brendon Grylls then spoke reminding Councillors of the days when amalgamation was talked about as a means of increase efficiency in Local Government.

the Hon Minister for Local Government Youth, Minister Assisting the Minister for Training and Workforce Development Hon Hannah Beasley MLA addressed the Conference outlining Tranche 2 of the reforms to the Local Government Act and the appointment of the Inspector of Local Government

and Monitors, whose roles will be to assist dysfunctional Councils to quickly settle down before the local government becomes un-workable.

Other topics covered included the establishment of a central Cat register and controls on puppy farming.

The Minister recognised the need for housing for key workers, promising land releases to enable social housing to be built in rural areas.

The next speaker was Jacinta Hartley speaking on change coming about due to technology and the speed with which change is taking place. She believes that local communities are best at solving local problems and we should measure what matters to the community. Jacinta then spoke of the 5 principles to solving problems. They are:

- a. North Star Need a clear idea of the destination, the why, how and what.
- b. Strategic Bet What if it succeeds, need a yes culture, be prepared to be innovative.
- c. Experiment, rewards come at the end, take time and do it slowly to gain public support.
- d. Understand the problem, be aware that future citizens may have different values.
- e. Scale of the issue to be solved, does it require a solution to be State wide or is it local. This will determine the funding required to implement the solution.

It may require that the conditions that exist at the time have to be accepted. It is essential that responsibility for the change is accepted by the proponents.

The afternoon session ended with the WALGA Annual General Meeting where members motions were debated and voted on. At the conclusion of the AGM awards were handed out and Cr Smythe received her Diploma of Local Government

Wednesday evening saw delegates catch up over the Cocktail Gala before turning in at our hotel Citadines

Thursday saw Delegates view a presentation by the Mayor of Albany and the CEO explain how they went about organising the 200th Anniversary of the City of Albany, starting as an outpost of the New South Wales Colony to claim the Western side of Australia and deny any thoughts the French might have had about settling. Their method of engaging with the community was noted and a worthwhile method of attracting funds to hold the celebrations.

The Albany story was followed by Kendall Terrell who spoke on the action taken by the Town Teams to motivate citizens to bring life back into areas which have been passed over by time and work as a community to achieve this.

Stephanie Goodrich then spoke on the Eco Food Community Project. Another community driven activity ensuring that food was available to those less fortunate persons in the community.

The leader of the Opposition, The Hon Shayne Love then addressed the delegates, explaining that the Opposition members were extremely busy due to the fact that there were so few in the Western Australian Parliament. He then outlined the Oppositions intentions on various areas of Government.

Following morning tea in the exhibition hall delegates then went to concurrent sessions. While at morning tea I visited the Local Government Department Stand and collected several Fact Sheets, on the following: Reforms to Governance, Temporary Accommodation and Camping outside of caravan Parks, New Breach System, Reforms to Governance and Committees, Local Government Inspector and Monitors.

I attended the session on Renewable Technologies, which was most interesting. Steve Atkinson spoke on the switch to EV's

While the speakers were advocating alternative methods of generating electricity via solar farms and wind farms, there is a conflict if the development will take large tracts of quality agricultural land. Charging stations will be required across the land along major roads and in isolated areas wind and solar farms will be required to provide the energy to propel the vehicles once they have recharged their batteries. As an alternative an opportunity exists for a business to set up so the motorist can swap batteries at the fuel station.

As time goes by the price of electric cars will reduce, the durability of batteries will increase and the cost of batteries will fall, making it more attractive to switch from liquid fuel to electric vehicles. It is estimated that 60% of the fleet will be powered by EVs. Apart from installing quick charging fuel stops some slow charging points will be required for the motorist who may be staying over for a night. Grants are available to assist setting up a charging station.

Nat Prendegast then spoke on the work done on the Geraldton airport to recycle the bitumen used on the runways.

The last speaker, Andrew Murphy suggested that Western Power were slow in stretching out the distribution system to accommodate the rising demand for charging Stations especially since it is predicted that the price of batteries will fall and their reliability will increase.

He believes that fear of change is restricting the switch to EVs. With an increase in sales of EVs and a reduction in liquid fuel the Government will be required to adjust the pricing of energy to ensure revenue of road works is maintained.

The final speaker was Dr Chadden Hunter who began his working career studying baboons as part of his PhD, through his work in the Ethiopian highlands he was able to convince the farmers not to shoot the baboons to save their crops since these baboons were rare and endangered. From his work he developed an interest in photographing animals in the wild which resulted in David Attenborough's Planet Earth.

With advanced technology and greatly improved cameras and film they were able to make Planet Earth 2. Dr Hunter related some of experiences during the production of the tapes.

He said the use of the film was meant to highlight the issues facing the planet, either by entertaining people but raising an awareness of the issues, exposing the environmental truth or paralyse viewers with despair, with the intention of creating a planet that provides for all creatures.

This was an excellent speaker and topic to end the Conference.

The President of WALGA then closed the Conference, thanking all who attended, all the speakers and Di Darmody who was a great MC.

Cr Chapell announced the 2025 Conference would be held 22 – 24 September 2025.

In conclusion I thank the York Shire Council for the opportunity to attend the Conference and trust some gain benefit from this report.

WALGA Conference 2024

By Cr Denese Smythe



The 2024 WALGA Convention saw delegates from across the state come together, and I was honoured to represent the Shire of York.

One key takeaway for me was how rapidly the future is accelerating. For instance, Netflix took 216 months to reach 100 million users, Facebook 54 months, TikTok 9 months, and ChatGPT just 2 months. It's clear we must be prepared for the pace of change.

This year's theme for the WALGA Local Government Week was the "Innovation Ecosystem," and I attended the welcome reception on Tuesday after registering and exploring the trade booths.

Day two, Wednesday, October 9th, began with a Welcome to Country ceremony featuring Katy Steele and Barry Winmar, with Di Darmody as the MC. His Excellency the Honourable Chris Dawson AC APM, Governor of WA, delivered the opening address, followed by WALGA President Karen Chappel, who introduced keynote speaker Michael McQueen.

Michael spoke about the key trends in local government and the impact of accelerating technologies like artificial intelligence, highlighting examples such as driverless cars. He stressed the importance of effective communication and how younger generations prioritise working for companies that align with their social and environmental values. Interestingly, research shows that Gen Z craves frequent praise from their supervisors and are purpose-driven, praise-oriented, and technology-obsessed. He recommended Jonathan Haidt's book *The Anxious Generation* and noted how much time young people spend on platforms like TikTok, at least 2 hours daily and they no longer use Facebook.

During the "State of Play" session, moderated by Gareth Parker, Alannah MacTiernan, Colin Barnett, and Brendan Grylls reflected more on the past than on the future.

The Hon. Hannah Beazley MLA, Minister for Local Government, Youth, and Minister Assisting the Minister for Training and Workforce Development, also addressed the attendees. She presented three awards for placemaking achievements, which recognised innovative projects that have revitalised public spaces. The awards went to the City of Melville for Outstanding Achievement, the City of Subiaco for Metropolitan Perth & Peel, and the Shire of Carnarvon for Regional Western Australia.

Lucinda Hartley, an urban designer and co-founder of Neighbourlytics, was another keynote speaker. She spoke on "The Power of Place and Future Living," discussing how technology can shape the future of work and living. Lucinda challenged local governments to embrace dynamic change for the benefit of WA.

After lunch, the WALGA AGM took place, where I received my Diploma of Local Government along with ten other local government councillors. The AGM minutes will be shared with local governments soon.

Cr Trent and I attended the Cocktail Gala that evening, a great opportunity for networking with fellow councillors and politicians.

Day three, Thursday, October 10th, began with the "Showcase in Pixels" and a performance by Joel Jackson. This was followed by a panel session, "Community Brains Trust," featuring Stephanie Godrich from ECU's Food Community Project, who spoke about food security and equitable access to nutritious food. Andrew Sharp and Mayor Greg Stocks from the City of Albany discussed their vision for the 2026 Albany bicentenary celebration. Kendall Terrell from the Town Teams Movement also spoke on current projects and collaborations with the Department of Local Government.

The day continued with an address by Shane Love, Leader of the Opposition, who discussed the Nationals' goals.

Later, I attended a breakout session with Alannah MacTiernan titled "In Case of Emergency." The session covered the 2024 Regional Telecommunications Review and highlighted the work of the Regional Tech Hub in providing advice and support for rural communities, as well as ongoing efforts to address mobile coverage black spots.

The closing speaker was Dr. Chadden Hunter, an Australian wildlife biologist and filmmaker. He shared insights from his work, including his 20 years of collaboration with Sir David Attenborough, and showed remarkable footage from his wildlife documentaries.

Some of the key trends highlighted during the 2024 WALGA Convention where:

1. **Acceleration of Technology:** The rapid adoption of technologies like artificial intelligence (AI) is transforming society. Examples include the swift rise in users for platforms like ChatGPT, TikTok, and others, emphasising the need for preparedness in adapting to technological change.
2. **Impact of Artificial Intelligence:** AI is influencing various sectors, from driverless cars to everyday processes. Governments need to anticipate how these advancements will shape future communities.
3. **Changing Workforce Dynamics:** Younger generations, particularly Gen Z, prioritise working for companies that align with their social and environmental values. They also seek frequent praise and are highly focused on purpose-driven work.
4. **Innovation in Public Spaces:** Local governments are being recognised for their role in transforming under-utilised spaces into vibrant community hubs. Innovation in placemaking is critical to improving quality of life in public areas.
5. **Future of Work and Living:** There is a growing focus on how technology and design can reshape the future of living and working. Planning should incorporate dynamic changes to meet the needs of future generations.
6. **Sustainability and Local Governance:** Local governments are challenged to think creatively and sustainably about how to address issues like food security, regional connectivity, and community well-being in a rapidly changing world.

These trends highlight the importance of forward-thinking leadership, adaptability to technological advances.

AI offers local councils opportunities to increase efficiency, make data-driven decisions, and improve public services. However, it also requires councils to adapt to new technologies, address ethical considerations, and ensure staff are equipped to handle the changes brought about by AI adoption.

I would like to suggest that the SOY Council should create a AI strategy that aligns with our overall goals and addresses the specific needs of our community. This strategy could have the objective of identifying the key areas where AI can improve services for our community.

2024 WA Local Government Convention and Trade Exhibition

Fellow Councillors and Administration Staff, I am pleased to inform you that I attended the 2024 WA Local Government Convention and Trade Exhibition held at the Perth Convention Centre from the 8th of October to the 10th of October 2024.

Wow! Again I have learnt so much about local government through the discussions I had with so many people, regarding why I have chosen a local government path and why I am determined not to take my eye off the ball in working towards having better roads, better facilities that aren't in private hands, and for the residents of York to have a better understanding why councillors make the decisions they make.

Innovation Ecosystems was the theme of the conference. It makes you think about what we can do better to improve the lives of our residents and to put long term measures in place to achieve those tasks that will be important in the future. Innovation is going to be important if we wish to be relevant as a local government authority and the way we think about innovation and the risks involved is going to guide how local government will do business in the future. As for the Shire of shire, what can we do better to achieve this for a prosperous future?

All the guest speakers, spoke on different topics about their perceptions of Innovation Ecosystems. The highlight for me was the idea that we need to bring our community with the decisions we make as local government representatives, and at the same time as councillors and administration staff need to leave a positive footprint in enhancing our community for future generation.

I was fascinated by the talk the CEO and the President of Albany about their bicentenary. They talked about the grants they have achieved and the program over the year of their bicentenary. They have been working on this project since 2016, ten years before the event by put funds in a reserve account and had great communication with all the stake holders including First Peoples, so the whole story could be told. Information about this upcoming event were actively given to the community for their feedback by asking what events they would consider as a part of the bicentenary celebrations. Many organisations gave feedback in wanting to be a part of this year long adventure. The Council decided on two types of events, Flagship Events which are the highlight events and other smaller community events. They are still working out the year program. I have already suggested to WALGA that the 2026 WALGA Convention to be held in Albany. My question would be what is the Shire of York going to do about our bicentenary and what measures are we putting in place to make it the biggest events York has seen? Are we going to be like Albany and have the celebration over the 12 months?

Alongside of the convention, there was a trade exhibition which was very interesting to know what is out there to help local government. There was a highlight which I would like to share. By using electronic speed signs to help with road safety.

The best part of the conference was the breakfast on Day 3. Layne Beachley and Kirk Pengilly gave inspired speeches about their lives and what they had to do to reach their goals in life. It wasn't easy to get there but through determination and true grit they achieved their goals in their chosen fields.

I must thank the Shire of York for the chance to represent our community at such an occasion and would like to opportunity to be able to attend next year's conference.

Cheers Cr Peter Wright

SY120-11/24 POLICY REVIEW - POLICY G2 - ORGANISATION STRUCTURE AND DESIGNATION OF SENIOR EMPLOYEES AND POLICY G4 - APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER

File Number: 4.8484

Author: Vanessa Green, Council & Executive Support Officer

Authoriser: Chris Linnell, Chief Executive Officer

Previously before Council: 25 November 2019 (191119)

Disclosure of Interest: Nil

Appendices:

1. Policy G2 - Review [↓](#)
2. Policy G4 - Review [↓](#)

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative

PURPOSE OF REPORT

This report presents a review of Policy G2 – Organisation Structure and Designation of Senior Employees and Policy G4 – Appointment of Acting Chief Executive Officer to Council for consideration.

BACKGROUND

As part of a significant review of Council's Governance policies, a review of Policy G2 – Organisation Structure and Designation of Senior Employees and Policy G4 – Appointment of Acting Chief Executive Officer has been undertaken.

A tracked-changes copy of the review is presented in Appendix 1 and Appendix 2 respectively.

COMMENTS AND DETAILS

The policy reviews have considered current sector standards with the policies benchmarked across other similar local governments. Overall, changes have been made to improve clarity and readability and, in some circumstances, have removed references to requirements which are necessary for legislative compliance.

Specific amendments include:

TABLE 1.

Policy G2 - Organisation Structure and Designation of Senior Employees	<ol style="list-style-type: none">1. Removal of reference to the organisation structure as this is addressed in the Workforce Plan and is the responsibility of the Chief Executive Officer.2. Naming the internal roles which are to be considered as Senior Employees.
Policy G4 - Appointment of Acting Chief Executive Officer	<ol style="list-style-type: none">1. Inclusion of references to a Temporary Chief Executive Officer.2. Providing definitions of Acting Chief Executive Officer and Temporary Chief Executive Officer.3. Referencing the legislative requirement for Council to have a policy.

	<ol style="list-style-type: none"> 4. Defining the internal roles which are considered suitable to be appointed as an Acting or Temporary Chief Executive Officer. 5. Defining parameters on how appointments will be made and within what timeframes. 6. Including references to remuneration and benefits.
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The reviews are designed to provide clarity on which roles are considered Senior Employees, and how and when appointments of an Acting Chief Executive Officer and/or Temporary Chief Executive Officer are made. The expanded Policy G4 – Appointment of Acting or Temporary Chief Executive Officer also provides further transparency to the community on who can be considered for appointment and the remuneration applicable to that appointment.

In accordance with the Chief Executive Officer's 2024/25 Key Performance Indicators the following policies have also been considered and are currently under internal review:

1. Policy C1 - Honorary Freeman of the Shire of York
2. Policy E4 - Council Delegates – Roles and Responsibilities
3. Policy E6 - Provision of Governance Services
4. Policy E8 - Payment of Legal Costs for Councillors
5. Policy G3 - Civic Functions and Hospitality
6. Policy G7 - Disruptive Behaviour at Council Meetings
7. Policy G8 - Petitions
8. Policy G9 - Reference Groups
9. Policy G20 - Legislative Compliance

These will be presented to Council at a future meeting for consideration.

OPTIONS

Council has the following options:

- Option 1:** Council could choose to accept the review of Policy G2 – Organisation Structure and Designation of Senior Employees and Policy G4 – Appointment of Acting Chief Executive Officer.
- Option 2:** Council could choose to suggest further changes to the review of Policy G2 – Organisation Structure and Designation of Senior Employees and Policy G4 – Appointment of Acting Chief Executive Officer and identify what those changes are.
- Option 3:** Council could choose to reject the review of Policy G2 – Organisation Structure and Designation of Senior Employees and Policy G4 – Appointment of Acting Chief Executive Officer.
- Option 4:** Council could choose to reject the review one policy and accept the review of another policy, identifying the relevant policy for each scenario.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

WALGA Governance Team

Executive Leadership Team

Strategic

Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

The Shire of York website will be updated if the policy reviews are adopted.

Financial

Nil in respect of the policy reviews.

The 2024/25 budget includes an allocation for salaries of the positions referenced in the policies.

Legal and Statutory

Section 2.7(2)(b) of the *Local Government Act 1995* is applicable to Council's role in relation to policies and states:

"2.7. Role of council

- (1) *The council —*
 - (a) *governs the local government's affairs; and*
 - (b) *is responsible for the performance of the local government's functions.*
- (2) *Without limiting subsection (1), the council is to —*
 - (a) *oversee the allocation of the local government's finances and resources; and*
 - (b) *determine the local government's policies."*

Section 5.37 of the *Local Government Act 1995* is applicable to Senior Employees and states:

"5.37. Senior employees

- (1) *A local government may designate employees or persons belonging to a class of employee to be senior employees.*
- (2) *The CEO is to inform the council of each proposal to employ or dismiss a senior employee, other than a senior employee referred to in section 5.39(1a), and the council may accept or reject the CEO's recommendation but if the council rejects a recommendation, it is to inform the CEO of the reasons for its doing so.*
- (3) *Unless subsection (4A) applies, if the position of a senior employee of a local government becomes vacant, it is to be advertised by the local government in the manner prescribed, and the advertisement is to contain such information with respect to the position as is prescribed.*
- (4A) *Subsection (3) does not require a position to be advertised if it is proposed that the position be filled by a person in a prescribed class.*
- (4) *For the avoidance of doubt, subsection (3) does not impose a requirement to advertise a position where a contract referred to in section 5.39 is renewed."*

Section 5.39C of the *Local Government Act 1995* is applicable to the policy for the temporary employment or appointment of a Chief Executive Officer and states:

"5.39C. Policy for temporary employment or appointment of CEO

- (1) *A local government must prepare and adopt* a policy that sets out the process to be followed by the local government in relation to the following —*
 - (a) *the employment of a person in the position of CEO for a term not exceeding 1 year;*
 - (b) *the appointment of an employee to act in the position of CEO for a term not exceeding 1 year.*

** Absolute majority required.*

- (2) *A local government may amend* the policy.*

** Absolute majority required.*

- (3) *When preparing the policy or an amendment to the policy, the local government must comply with any prescribed requirements relating to the form or content of a policy under this section.*
- (4) *The CEO must publish an up-to-date version of the policy on the local government's official website."*

Risk Related

There is a moderate risk to Council if it does not regularly review its Policies.

Workforce

The scope of this report, related to policy review, is managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: Yes

RESOLUTION

111124

Moved: Cr Denese Smythe

Seconded: Cr Chris Gibbs

That, with regard to Policy Review - Policy G2 - Organisation Structure and Designation of Senior Employees and Policy G4 - Appointment of Acting Chief Executive Officer, Council:

- 1. Resolves to adopt the review of Policy G2 – Organisation Structure and Designation of Senior Employees, as presented in Appendix 1.**
- 2. Resolves to adopt the review of Policy G4 – Appointment of Acting Chief Executive Officer, as presented in Appendix 2.**
- 3. Authorises the Chief Executive Officer to make any minor formatting and typographical changes to the Policies prior to publication.**

In Favour: Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright

Against: Nil

CARRIED 6/0 BY ABSOLUTE MAJORITY

GOVERNANCE POLICIES

~~Organisation Structure and~~ Designation of Senior Employees

Policy Number:	G2
Relevant Delegation:	Not Applicable
Adoption Details:	22 February 2016
Last Review Details:	25 November 2019

POLICY OBJECTIVE:

To ~~set out the process for Council to discharge its responsibilities in relation to the organisation and senior employees under the Local Government Act 1995 (LG Act).~~ nominate the positions within the Shire of York that are designated 'Senior Employees' in accordance with Section 5.37 of the Local Government Act 1995 (the Act).

POLICY SCOPE:

This policy applies to the ~~discharge of responsibilities by the Council and the Chief Executive Officer under the Local Government Act 1995 Sections 5.2 and 5.37-5.39.~~ Executive Manager positions within the Shire of York.

POLICY STATEMENT:**INTRODUCTION**

~~Section 5.2 of the Local Government Act requires the Shire of York Council to ensure that there is an appropriate structure for administering the local government.~~

Section 5.37 ~~of the Act~~ provides that the Council may designate selected employees or classes of employees as 'Senior ~~e~~mployees' ~~under the LG Act~~. ~~This then has the effect of requiring T~~the Chief Executive Officer (CEO) is required to inform ~~the~~ Council of a proposal to appoint a person to such a position or to terminate the employment of a person occupying ~~this such a~~ position. ~~The~~ Council may reject or accept the CEO's proposal but if ~~the~~ Council rejects a recommendation, it must provide reasons to the ~~Chief Executive Officer~~ CEO for doing so.

~~This policy sets out the process to be followed in order for Council to be informed of organisation structure and to determine how it wishes to proceed in relation to designation of senior employees.~~

PRINCIPLES

- ~~(a) The Council has a clear process available to it for the discharge of its responsibilities under Section 5.2 and 5.37 of the Local Government Act 1995.~~
- ~~(b) Any designation of a position as a 'senior employee' will be by resolution of Council after receipt of a formal report and recommendations by the CEO.~~

PROVISIONS**~~1. ORGANISATION STRUCTURE~~**

~~1.1 The organisation structure will be set out on the Workforce Plan which will be presented to Council for its information. The Workforce Plan will be reviewed on a two-year cycle as provided for in the Local Government Act regulations.~~

2.1. SENIOR EMPLOYEES

~~2.1.1 In accordance with Section 5.37(1) of the LG Act, Council designates the following positions as 'Senior Employees'. The CEO will provide a report with recommendations to Council on the designation of positions as a 'Senior Employee' under S 5.37 (1) of the LG Act in the following circumstances:~~

~~(a) when a position designated as a 'Senior Employee' becomes vacant. Executive Manager Corporate & Community Services~~

~~(b) Executive Manager Infrastructure & Development Services~~

~~(a) 1.2 In accordance with Section 5.37, the Chief Executive Officer will exercise the right to extend or renegotiate existing employment contracts for Senior Employees.~~

~~(b) within one month of the completion of any organisation restructure involving a restructure of second-tier positions and/or responsibilities.~~

~~(c) in any other circumstance where the Chief Executive Officer considers it necessary for the Council to consider the matter.~~

~~2.2 The CEO is responsible for fulfilling the Shire's obligations for the management of senior employees as follows:~~

~~(a) provide a recommendation to the Council to employ, dismiss, or create a new Senior Employee position (LG Act s 37.(2).~~

~~(b) review the performance of each senior employee on an annual basis (LG Act S5.38).~~

~~(c) make determinations to exercise contract renewal options or re-negotiate existing employment contracts in accordance with the LG Act s 5.37.~~

~~2.3 Appointment of a person to a designated senior employee position on a temporary or acting basis will be in accordance with LG Act s 5.39 (1a).~~

PENALTIES:

Not applicable.

KEY TERMS/DEFINITIONS:

Not applicable.

Responsible Officer: Chief Executive Officer

Contact Officer: ~~Chief Executive Officer~~ Council & Executive Support Officer

Relevant Legislation: ~~Sections 5.2 and 5.37-5.39, Local Government Act 1995~~ [Sections 5.37, 5.38 & 5.39](#)

Review History:

Date Review Adopted:	Resolution Number
Date Adopted – 22 February 2016	
Reviewed - 24 October 2016	

Reviewed – 25 November 2019	291119
Former Policy No:	G1.11

GOVERNANCE POLICIES

Appointment of Acting or Temporary Chief Executive Officer

Policy Number:	G4
Relevant Delegation:	<u>Replaces DE2-1 Appointment of Acting Chief Executive Officer (For Periods of 10 Working Days or Less) Nil</u>
Adoption Details:	3 July 2019
Last Review Details:	25 November 2019

POLICY OBJECTIVE:

To ~~provide for the appointment of one the Shire's designated senior employees define the process and requirements for the appointment of an -as~~ Acting or Temporary Chief Executive Officer (CEO) during ~~limited planned and unplanned~~ absences of the ~~Chief Executive Officer (CEO).~~

POLICY SCOPE:

This policy applies to the ~~discharge of responsibilities by the Council under the Local Government Act 1995 (the Act) Sections 5.2 and 5.36 position of CEO of the Shire of York.~~

POLICY STATEMENT:**INTRODUCTION**

Section 5.2 of the Local Government Act 1995 (the Act) requires the ~~Shire of York~~ Council to ensure ~~that~~ there is an appropriate structure for administering the local government.

Section 5.36(1) provides that the Council is to employ a person to be the CEO of ~~the~~ local government and such other persons necessary to ensure Council's and the Shire's functions are performed, ~~and -~~

~~Section 5.36(2) requires~~ that Council must be satisfied that the person employed as CEO is suitably qualified for the position.

Section 5.39C requires Council to prepare and adopt a policy that sets out the process to be followed by the local government in relation to the employment of a person in the position of CEO for a term not exceeding one (1) year, and the appointment of an employee to act in the position of CEO for a term not exceeding (1) year.

This policy sets out the process to be followed ~~in order for for~~ the CEO to appoint an Acting or Temporary CEO to fulfil the functions of the CEO during periods of planned and unplanned absences. ~~-~~

PRINCIPLES

- ~~(a) Only a designated senior employee will be eligible to be appointed as Acting CEO.~~
- ~~(b) Any designation of a position as a 'senior employee' will in accordance with Council's policy G2 Organisation Structure and Designation of Senior Employees.~~

PROVISIONS

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1. 1. —When the CEO is on planned or unplanned leave, or the CEO's employment with the Shire has ended, an Acting or Temporary CEO is to be appointed in accordance with this policy to fulfil the functions and perform the duties of CEO as detailed in Section 5.41 of the Act, Regulations or any other written law.
2. Through this policy, and in accordance with Section 5.36(2)(a) of the Act, Council determines that any employee appointed to the substantive position of Executive Manager is considered suitably qualified to perform the role of Acting or Temporary CEO.
3. A person appointed to act in the position of an Executive Manager is not considered to be suitably qualified to perform the role of Acting or Temporary CEO.
4. The CEO is authorised to appoint in writing one of the employees identified in clause 2 as Acting CEO where the CEO is on planned or unplanned leave for periods not exceeding six (6) weeks, subject to the CEO's consideration of that employee's performance, availability, operational requirements and where appropriate, the equitable access to the professional development opportunity.
5. The CEO must appoint an Acting CEO for any planned or unplanned leave periods of more than two (2) consecutive working days and up to six (6) weeks.
6. Nothing in clause 4 prevents the CEO from appointing more than one (1) employee detailed in clause 2 to share the duties of Acting CEO during the planned or unplanned leave period.
7. Appointment to the role of Acting CEO shall be made in writing for a defined period that does not exceed six (6) weeks. A Council resolution is required for periods exceeding six (6) weeks, but not exceeding a term of one (1) year.
8. Following an appointment under clause 1, the CEO is to advise Councillors which employee (or employees) has been appointed as Acting CEO and for what duration, as soon as possible.
9. If the CEO is unavailable or unable to make the decision to appoint an Acting CEO in accordance with clause 1, then the following line of succession shall apply:
 - a. The Executive Manager Corporate & Community Services will be appointed as Acting CEO; or
 - b. If the Executive Manager Corporate & Community Services is unable or unwilling to act, the Executive Manager Infrastructure & Development Services will be appointed as Acting CEO.
10. Unless Council otherwise resolves, the CEO is authorised to pay the Acting CEO 'higher duties' remuneration, with the amount of higher duties being 100% of the cash component only of the substantive CEO's total reward package at the time of making the appointment.
11. Council may, by resolution, extend an Acting CEO period under clause 1 beyond thirty (30) consecutive working days if the substantive CEO remains unavailable or unable to perform their functions and duties.
12. Council will determine, by resolution, the remuneration and benefits to be offered to a Temporary CEO when entering into a contract in accordance with Section 5.39(1) and (2)(a) of the Act.
13. Subject to relevant advice, Council retains the right to terminate or change, by resolution, any Acting or Temporary CEO appointment.

Appointing an Acting CEO for extended leave periods greater than six (6) weeks but less than twelve (12) months

1. This clause applies to the following periods of extended leave:
 - a. Substantive CEO's extended planned leave which may include accumulated annual leave, long service leave or personal leave; and

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- b. Substantive CEO's extended unplanned leave which may include any disruption to the substantive CEO's ability to continuously perform their functions and duties.
2. The Council will, by resolution, appoint an Acting CEO for periods greater than six (6) weeks but less than one (1) year as follows:
3. Appoint one (1) employee, or multiple employees for separate defined periods, as Acting CEO to ensure the CEO position is filled continuously for the period of extended leave; or
4. Conduct an external recruitment process in accordance with the principles of merit and equality prescribed in the Local Government Act 1995.
5. The Shire President will liaise with the CEO, or in their unplanned absence, with the Executive Manager specified in clause 9 to coordinate Council reports and resolutions necessary to facilitate an Acting CEO appointment.
6. Subject to Council's resolution, the Shire President will execute in writing the Acting CEO appointment with administrative assistance from the Council & Executive Support Officer.

Appointing Temporary CEO – Substantive Vacancy

1. In the event that the substantive CEO's employment with the Shire of Yorks is ending, the Council when determining to appoint a Temporary CEO may either:
 - a. by resolution, appoint an Executive Manager as the Temporary CEO for the period of time until the substantive CEO has been recruited and commences their employment with the Local Government; or
 - b. by resolution, appoint an Executive Manager as the interim Temporary CEO for the period of time until an external recruitment process for a Temporary CEO can be completed; or
 - c. following an external recruitment process, in accordance with the principles of merit and equity prescribed in section 5.40 of the Act, appoint a Temporary CEO for the period of time until the substantive CEO has been recruited and commences employment with the Shire.
2. The President will liaise with the Council & Executive Support Officer to coordinate Council reports and resolutions necessary to facilitate a Temporary CEO appointment.
3. The President is authorised to execute in writing the appointment of a Temporary CEO in accordance with Council's resolution/s, with administrative assistance from the Council & Executive Support Officer.

In accordance with the requirements of the Local Government Act 1995, section 5.36(2)(a), the Council has determined that the persons appointed as the permanent incumbent to the position of a senior employee are suitably qualified to perform the role of Acting CEO.

2. Senior Employees will be appointed to the role of Acting CEO at the discretion of the CEO, subject to performance and dependent on availability and operational requirements.
3. Appointment to the role of Acting CEO shall be made in writing for a defined period that does not exceed 10 working days. A Council resolution is required for periods exceeding 10 working days.

PENALTIES:

Not applicable.

KEY TERMS/DEFINITIONS:

Not applicable.

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1. Acting CEO means a person employed or appointed to fulfil the statutory position of CEO during a period where the substantive CEO remains employed but is on planned or unplanned leave.
2. Temporary CEO means a person employed or appointed to fulfil the statutory position of CEO for the period of time between the end of the substantive CEO's employment and the appointment and commencement of a newly appointed substantive CEO.

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Responsible Officer: Chief Executive Officer

Contact Officer: Chief Executive Officer

Relevant Legislation: Local Government Act 1995- Sections 5.52 and 5.36

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s.5.36 Local government employees

s.5.39 Contracts for CEO and senior employees

s.5.39C Policy for temporary employment or appointment of CEO

s.5.40 Principles affecting employment by Local Governments

s.5.41 Functions of CEO

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Relevant Policy: G2- Organisation Structure and Delegation of Senior Employees-

Review History:

Date Review Adopted:	Resolution Number
Date Adopted – 3 July 2019	
Reviewed - 25 November 2019	191119
Former Policy No:	G1.14
Former Delegation No:	DE2.1

SY121-11/24 2025 COUNCIL MEETING DATES

File Number:	4.8686
Author:	Vanessa Green, Council & Executive Support Officer
Authoriser:	Chris Linnell, Chief Executive Officer
Previously before Council:	23 November 2021 (381121) 25 October 2022 (031022) 28 November 2023 (131123)
Disclosure of Interest:	Nil
Appendices:	1. 2025 Meeting Dates ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative

PURPOSE OF REPORT

This report seeks Council approval for advertising the proposed dates and times for Ordinary Council Meetings, Agenda Briefings and Audit & Risk Committee Meetings to be held during 2025.

BACKGROUND

Council has previously held its Ordinary Meetings on the fourth Tuesday of each month with an Agenda Briefing held prior, on the third Tuesday of each month. The agenda is generally distributed between ten (10) days but no later than one (1) week prior to the meeting. The dates for the Ordinary Council Meetings are to be advertised in accordance with the requirements for Local Public Notice.

Since May 2016, Council has conducted a monthly Concept Forum to provide Officers the opportunity to bring to Council's attention any emerging issues and to seek guidance regarding Council's strategic direction in accordance with the Strategic Community Plan and Corporate Business Plan. In 2023/24 Concept Forums were held on the second Tuesday of the month.

Council has historically held a meeting once a year at Talbot in April and at Greenhills in September. For the last several years Council has not held an Ordinary Council Meeting in January.

With the Act Reform amendments to the *Local Government Act 1995* and *Local Government (Administration) Regulations 1996* from 1 January 2025 all Band 3 local governments are required to audio record Ordinary Council and Committee Meetings and publish that recording on their website.

COMMENTS AND DETAILS

Officers propose that Concept Forums, Agenda Briefings and Ordinary Council Meetings are held monthly with the following schedule for 2025:

1. Concept Forum – second Tuesday of every month commencing at 5:00pm
2. Council Agenda Briefing – third Tuesday of every month commencing at 5:00pm
3. Ordinary Meeting of Council – fourth Tuesday of every month commencing at 5:00pm
4. Audit & Risk Committee – quarterly on the second Tuesday of the month commencing March at 3:00pm

The exceptions to this are:

1. January, where no Ordinary Meetings of Council are held.

2. December, where due to Christmas Concept Forum will be held on the first Tuesday, Agenda Briefing will be held on the second Tuesday and the Ordinary Council Meeting will be held on the third Tuesday of the month.

As mentioned above, the Act Reform requirements mean Council can no longer conduct its Ordinary Meeting at Greenhills or Talbot as both facilities do not contain the necessary infrastructure to enable a suitable recording to be made in accordance with those requirements. It would also be unfeasible for Council to spend the amount required, approximately \$30,000 per venue, to have the necessary infrastructure installed at those locations for meetings which are only held once a year. However, to continue with the engagement opportunity provided by attending each venue Council could conduct its Agenda Briefings at both locations as these are not required to be recorded. It would be anticipated a general Q&A session could be held with the community either prior to or following the Agenda Briefing.

In organising this year's Ordinary Meetings at both Talbot and Greenhills, the community have requested consideration to move the month of the meetings as it conflicts with seeding for Talbot and school holidays for Greenhills. Officers have taken this on board and propose that Talbot be visited in March and Greenhills in August from 2025.

As has been the case previously it is proposed that, aside from the Ordinary Council Meeting, the following are opened to the public:

1. Agenda Briefing
2. Audit & Risk Committee Meetings

Presented in Appendix 1 is a 2025 calendar indicating the proposed dates for:

1. Concept Forums
2. Close and release of agendas for Ordinary Council Meetings
3. Agenda Briefings
4. Ordinary Council Meetings
5. Audit & Risk Committee Meetings

OPTIONS

Council has the following options:

- Option 1:** Council could accept the scheduled dates, times, and locations for 2025 as presented in Appendix 1.
- Option 2:** Council could select another day, date and/or time to hold Council meetings. However, the meeting dates and times have been proposed in consultation with Council and in accordance with what appears to be convenient for the community and incoming legislative requirements.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Concept Forum 15 October 2024

The dates of Council meetings and Committee meetings that are open to the public are required to be advertised publicly in accordance with Regulation 12(2) of the *Local Government (Administration) Regulations 1996*.

Strategic

Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

- E1 Code of Conduct – Council Members, Committee Members and Candidates
- G10 Public Question Time
- G11 Conduct of Council Forums

Financial

Funds are included in the 2024/25 budget to cover the costs of advertising and promoting the Council Meeting dates.

Legal and Statutory

Sections 5.23, 5.23A and 5.25 of the *Local Government Act 1995* are applicable and state:

“5.23. Meetings generally open to public

- (1) *Subject to subsection (2), the following are to be open to members of the public —*
 - (a) *all council meetings; and*
 - (b) *all meetings of any committee to which a local government power or duty has been delegated.*
- (2) *If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —*
 - (a) *a matter affecting an employee or employees; and*
 - (b) *the personal affairs of any person; and*
 - (c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and*
 - (d) *legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and*
 - (e) *a matter that if disclosed, would reveal —*
 - (i) *a trade secret; or*
 - (ii) *information that has a commercial value to a person; or*
 - (iii) *information about the business, professional, commercial or financial affairs of a person,**where the trade secret or information is held by, or is about, a person other than the local government; and*
 - (f) *a matter that if disclosed, could be reasonably expected to —*
 - (i) *impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or*
 - (ii) *endanger the security of the local government’s property; or*
 - (iii) *prejudice the maintenance or enforcement of a lawful measure for protecting public safety;**and*
 - (g) *information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and*

(h) *such other matters as may be prescribed.*

- (3) *A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.*

5.23A. Electronic broadcasting and video or audio recording of council meetings

- (1) *In this section —*

council meeting *means a meeting of a council or committee;*

electronic broadcasting *means broadcasting by way of the Internet or other electronic means;*

recording *means a video recording or an audio recording.*

- (2) *Regulations may require, regulate or otherwise make provision in relation to any of the following —*

- (a) *the electronic broadcasting of council meetings (either live or with a delay);*
- (b) *the making or retaining of recordings of council meetings;*
- (c) *the making of recordings of council meetings publicly available;*
- (d) *the provision of, or otherwise making available of, recordings of council meetings to any person (on the person's request or otherwise).*

- (3) *Regulations made for the purposes of subsection (2) cannot require or authorise —*

- (a) *the electronic broadcasting of any part of a council meeting that is closed to members of the public; or*
- (b) *a recording of any such part of a council meeting —*
 - (i) *to be made publicly available; or*
 - (ii) *to be provided to, or otherwise made available to, any person other than the Departmental CEO or a person authorised by the Departmental CEO.*

- (4) *Without limiting section 9.57A(2) or subsection (2), regulations made for the purposes of subsection (2) may provide for a local government, or any other person, to be not liable to an action for defamation in prescribed circumstances.*

5.25. Regulations about council and committee meetings and committees

- (1) *Without limiting the generality of section 9.59, regulations may make provision in relation to —*

- (a) *the matters to be dealt with at ordinary or at special meetings of councils; and*
- (b) *the functions of committees or types of committee; and*
- (ba) *the holding of council or committee meetings by telephone, video conference or other electronic means; and*
- (c) *the procedure to be followed at, and in respect of, council or committee meetings; and*
- (d) *methods of voting at council or committee meetings; and*
- (e) *the circumstances and manner in which a decision made at a council or a committee meeting may be revoked or changed (which may differ from the manner in which the decision was made); and*
- (f) *the content and confirmation of minutes of council or committee meetings and the keeping and preserving of the minutes and any documents relating to meetings; and*
- (g) *the giving of public notice of the date and agenda for council or committee meetings; and*

- (h) *the exclusion from meetings of persons whose conduct is not conducive to the proper conduct of the meetings and the steps to be taken in the event of persons refusing to leave meetings; and*
- (i) *the circumstances and time in which the unconfirmed minutes of council or committee meetings are to be made available for inspection by members of the public; and*
- (j) *the circumstances and time in which notice papers and agenda relating to any council or committee meeting and reports and other documents which could be —*
 - (i) *tabled at a council or committee meeting; or*
 - (ii) *produced by the local government or a committee for presentation at a council or committee meeting,**are to be made available for inspection by members of the public.*

- (2) *Regulations providing for meetings to be held by telephone, video conference or other electronic means may modify the application of this Act in relation to those meetings to the extent necessary or convenient to facilitate the holding of those meetings in that way.”*

Regulations 12(2), 14 and 14I of the Local Government (Administration) Regulations 1996 are also applicable and state:

“12. Publication of meeting details (Act s. 5.25(1)(g))

- (1) *In this regulation —*
meeting details, *for a meeting, means the date and time when, and the place where, the meeting is to be held.*
- (2) *The CEO must publish on the local government’s official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be held —*
 - (a) *ordinary council meetings;*
 - (b) *committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public.*
- (3) *Any change to the meeting details for a meeting referred to in subregulation (2) must be published on the local government’s official website as soon as practicable after the change is made.*
- (4) *If a local government decides that a special meeting of the council is to be open to members of the public, the CEO must publish the meeting details for the meeting and the purpose of the meeting on the local government’s official website as soon as practicable after the decision is made.*

14. Notice papers, agenda etc., public inspection of (Act s. 5.25(1)(j))

- (1) *A local government is to ensure that notice papers and agenda relating to any council or committee meeting and reports and other documents which —*
 - (a) *are to be tabled at the meeting; or*
 - (b) *have been produced by the local government or a committee for presentation at the meeting,**and which have been made available to members of the council or committee for the meeting are available for inspection by members of the public and published on the local government’s official website from the time the notice papers, agenda or documents were made available to the members of the council or committee.*
- (2) *Subregulation (1) does not apply if, in the CEO’s opinion, the meeting or that part of the meeting to which the information refers is likely to be closed to members of the public under section 5.23(2).*

14I. Local governments to make recordings of council meetings

- (1) *A local government must —*
 - (a) *make a recording of every meeting of its council in accordance with subregulation (2); and*
 - (b) *make the recording publicly available —*
 - (i) *within 14 days after the meeting day; and*
 - (ii) *until, at least, the end of the period of 5 years after the meeting day;**and*
 - (c) *retain the recording until, at least, the end of the period of 5 years after the meeting day; and*
 - (d) *provide a copy of the recording to the Departmental CEO if the Departmental CEO requests a copy under subregulation (11)(a) during —*
 - (i) *the period of 5 years after the meeting day; or*
 - (ii) *any longer period during which the local government retains the recording or any copy of it.*
- (2) *For the purposes of subregulation (1)(a) —*
 - (a) *if the meeting is a meeting of the council of a class 1 local government or class 2 local government — the recording must be a video recording (with audio), except that the recording may be an audio only recording —*
 - (i) *if the meeting is not held at the council's usual meeting place and is not an electronic meeting; or*
 - (ii) *to the extent that the recording is of closed proceedings of the council;**and*
 - (b) *if, or to the extent that, the recording is a video recording (with audio) — the quality of the recording must be sufficient to allow persons effectively to watch and listen to the deliberations and communications that are part of the meeting's proceedings; and*
 - (c) *if, or to the extent that, the recording is an audio only recording — the quality of the recording must be sufficient to allow persons effectively to listen to the deliberations and communications that are part of the meeting's proceedings.*
- (3) *Subregulation (4) applies to a council's meeting, or a part of a council's meeting, if, because of a technological failure beyond the control of the local government, it is not possible for a recording of the meeting or part (as the case requires) to be made by means of the local government's recording technology.*
- (4) *Despite subregulation (1)(a), the meeting or part may be held so long as the local government does everything that is reasonably practicable to make a recording (an **improvised recording**) of the meeting or part by means other than the local government's recording technology.*
- (5) *An improvised recording must —*
 - (a) *cover as much of the meeting or part as it is reasonably practicable to cover; and*
 - (b) *meet the requirement of subregulation (2)(b) or (c) (as applicable) to the extent reasonably practicable.*
- (6) *If a meeting or part is held under subregulation (4) and an improvised recording is made —*
 - (a) *subregulation (1)(b) to (d) apply to the improvised recording; and*

- (b) *the local government must publish on its official website, for the period during which it makes the improvised recording publicly available under subregulation (1)(b), a notice that does the following in effect —*
 - (i) *states that it was not possible for a recording of the meeting or part to be made by means of the local government's recording technology and explains why that was the case;*
 - (ii) *states that the improvised recording was made by means other than the local government's recording technology;*
 - (iii) *states the means by which the improvised recording was made;*
 - (iv) *states any deficiencies in the improvised recording and explains the reasons for them.*

Examples for this subparagraph:

- 1. *The improvised recording is deficient if it does not cover the whole of the meeting or part.*
 - 2. *The improvised recording is deficient if it does not meet the requirement of subregulation (2)(b) or (c) (as applicable).*
- (7) *Subregulation (8) applies if —*
 - (a) *a meeting or part is held under subregulation (4); but*
 - (b) *no improvised recording is made because it is not reasonably practicable for the local government to make any improvised recording.*
 - (8) *The local government must publish on its official website, in accordance with the timings in subregulation (1)(b)(i) and (ii), a notice that does the following in effect —*
 - (a) *states that it was not possible for a recording of the meeting or part to be made by means of the local government's recording technology and explains why that was the case;*
 - (b) *states that no improvised recording was made;*
 - (c) *states that it was not reasonably practicable for the local government to make any improvised recording and explains why that was the case.*
 - (9) *If a part of a meeting is held under subregulation (4) —*
 - (a) *the local government must make a recording of the rest of the meeting under subregulation (1)(a) by means of the local government's recording technology; and*
 - (b) *subregulation (1)(b) to (d) apply to that recording accordingly.*
 - (10) *Despite subregulation (1)(b), a local government must not make a recording publicly available to the extent that the recording is of closed proceedings of its council.*

Note for this subregulation:

This subregulation does not affect a local government's duty to make a recording under subregulation (1)(a) of any closed proceedings of its council, to retain the recording under subregulation (1)(c) and to provide a copy of the recording to the Departmental CEO under subregulation (1)(d) if requested under subregulation (11)(a).

- (11) *For the purposes of subregulation (1)(d) —*
 - (a) *the Departmental CEO may request a copy of the recording for the purpose of obtaining information about a matter concerning the local government or its operations or affairs; and*
 - (b) *the quality of the copy provided to the Departmental CEO —*
 - (i) *must be substantially the same as the quality of the recording; and*

- (ii) *without limiting subparagraph (i), must meet the requirement of subregulation (2)(b) or (c) (as applicable), subject to subregulation (5)(b) if the recording is an improvised recording.*

Risk Related

Outlined below are the identified risks related to the Officer recommendations.

TABLE 1.

Identified Risk	Risk type	Level of Risk	Mitigation
Community criticism regarding transparency	Reputational	Moderate/High	To increase the opportunity for community input, public distribution of meeting agendas is at least seven (7) days prior to Ordinary Council Meetings and at least seventy-two (72) hours prior to meetings of Committees.
Contravention of Department of Local Government Guidelines	Compliance	Low	The Department's guidelines state that local governments should implement a system that best suits their needs. Policy G11 - Conduct of Council Forums outlines the Shire's framework for conducting Council Forums.

Workforce

The scope of this report is managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION 121124

Moved: Cr Denese Smythe

Seconded: Cr Chris Gibbs

That, with regard to the 2025 Council Meeting Dates, Council:

- Adopts the following dates for the 2025 Ordinary Council Meetings to be held in Council Chambers commencing at 5.00pm:

Tuesday 25 February 2025	Tuesday 26 August 2025
Tuesday 25 March 2025	Tuesday 23 September 2025
Tuesday 22 April 2025	Tuesday 28 October 2025
Tuesday 27 May 2025	Tuesday 25 November 2025
Tuesday 24 June 2025	Tuesday 16 December 2025
Tuesday 22 July 2025	

- Opens to the public and adopts the following dates for the 2025 Council Agenda Briefings to be held in Council Chambers (unless otherwise stated) commencing at 5.00pm:

Tuesday 18 February 2025	Tuesday 19 August 2025 (Greenhills)
Tuesday 18 March 2025 (Talbot)	Tuesday 16 September 2025
Tuesday 15 April 2025	Tuesday 21 October 2025

Tuesday 20 May 2025	Tuesday 18 November 2025
Tuesday 17 June 2025	Tuesday 9 December 2025
Tuesday 15 July 2025	

3. Opens to the public and adopts the following dates for the 2025 Audit and Risk Committee Meetings to be held in Council Chambers commencing at 3.00pm:

Tuesday 11 March 2025	Tuesday 9 September 2025
Tuesday 10 June 2025	Tuesday 2 December 2025

4. Notes that Agendas for Ordinary Council Meetings will generally be distributed ten (10) days, but no later than one (1) week, prior to the Ordinary Council Meeting.

5. Requests the Chief Executive Officer to advertise the above meeting dates in accordance with Regulation 12(2) of the *Local Government (Administration) Regulations 1996*.

In Favour: Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright

Against: Nil

CARRIED 6/0

SHIRE OF York

Meeting Dates 2025

JANUARY						
S	M	T	W	T	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

FEBRUARY						
S	M	T	W	T	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	1
2	3	4	5	6	7	8

MARCH Agenda Briefing Talbot Hall						
S	M	T	W	T	F	S
23	24	25	26	27	28	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30		1	2	3	4	5

APRIL						
S	M	T	W	T	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3
4	5	6	7	8	9	10

MAY						
S	M	T	W	T	F	S
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

JUNE						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5
6	7	8	9	10	11	12

JULY						
S	M	T	W	T	F	S
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

AUGUST Agenda Briefing Greenhills Hall						
S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

SEPTEMBER						
S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4
5	6	7	8	9	10	11

OCTOBER						
S	M	T	W	T	F	S
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

NOVEMBER						
S	M	T	W	T	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

DECEMBER						
S	M	T	W	T	F	S
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

LEGEND

 Concept Forum	 Ordinary Meeting of Council	 Audit & Risk Committee Meeting
 Agenda Close - staff	 Public Holiday	 School Holidays
 Agenda Briefing		 Agenda Distribution

SY122-11/24 FINANCIAL REPORT - OCTOBER 2024

File Number:	4.7714
Author:	Codey Redmond, Manager Finance
Authoriser:	Alina Behan, Executive Manager Corporate & Community Services
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	<ol style="list-style-type: none">1. Monthly Financial Statement - October 2024 ↓2. Creditors Payments Listing - October 2024 ↓3. Credit Card Report - September 2024 ↓4. Fuel Card Transaction Listing September 2024 ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative

PURPOSE OF REPORT

The purpose of financial reporting and the preparation of monthly financial statements is to communicate information about the financial position and operating results of the Shire of York to Council and the community as well as monitor the local government's performance against budgets.

BACKGROUND

Local governments are required to prepare general purpose financial reports in accordance with the *Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996* and the *Australian Accounting Standards*.

A statement of financial activity and any accompanying documents are to be presented to the Council at an ordinary meeting of the Council within two (2) months after the end of the month to which the statement relates. The Statement of Financial Activity summarises the Shire's operating activities and non-operating activities.

In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid is to be presented to Council and be recorded in the minutes of the meeting at which the list was presented.

COMMENTS AND DETAILS

This report is presented for Council's consideration and provides information for the period ending 31 October 2024 and includes the following:

1. Monthly Statements
2. List of Creditor Payments
3. Business Card Statement and Transaction Summary
4. List of Purchasing Card Transactions

The following information provides balances for key financial areas for the Shire of York's financial position as at 31 October 2024.

List of Payments for October 2024

A list of accounts paid from the Municipal Fund and Trust Fund under the Chief Executive Officer's delegated authority for the month of October 2024 is presented to Council for noting.

Outstanding Rates and Services

The total outstanding rates balance at the end of October 2024 was \$4,247,962 compared to \$4,547,335 at the end of October 2023. Earlier budget adoption meant rates were levied in August this year compared to September last year resulting in earlier payments.

TABLE 1.

Current Year	Properties	31/10/2024	%		Properties	31/10/2023	%
3 years and over	99	\$574,683	14%		87	\$751,370	18%
2 years and over	132	\$184,220	4%		118	\$222,157	5%
1 year and over	248	\$372,607	9%		256	\$405,884	10%
Total Aged		\$1,131,510	27%			\$1,379,411	32%
Current Rates	1251	\$3,116,452	73%		1471	\$3,167,924	75%
Total Rates Outstanding		\$4,247,962				\$4,547,335	

Officers will be seeking an appropriately qualified and experienced debt collection contractor to assist in resolving both younger and older outstanding debts in the 2024/25 financial year. In addition, Officers continue to administer payment arrangements outside of the ordinary payment options in line with the current Policy F1 - Revenue Collection.

Outstanding Sundry Debtors

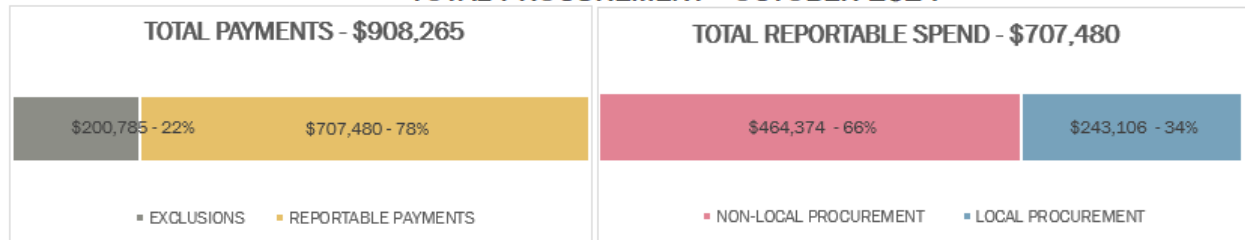
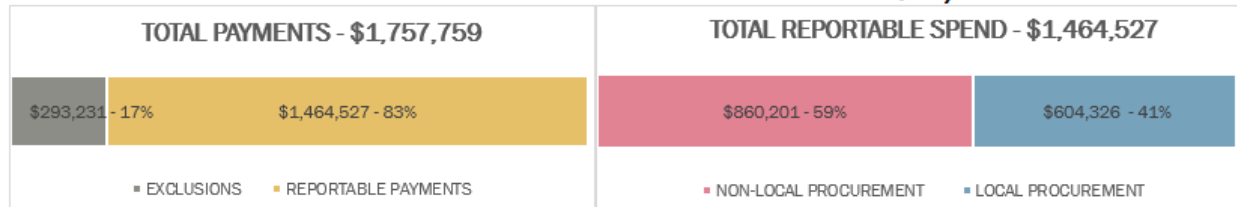
As of 31 October 2024, the total outstanding sundry debtors stood at \$164,400.40, reflecting a significant increase from \$63,019.67 on the same date last year. This rise is primarily a timing issue with large invoices pending at the end of the month with payments already having been received into November.

TABLE 2.

Current Year	31/10/2024	%		31/10/2023	%
90 days and over	\$26,513.63	16%		\$10,023.12	24%
60 days and over	\$27,957.00	17%		\$1,246.75	0%
30 days and over	\$39,217.18	23%		\$50,04.60	18%
Current	\$73,415.76	44%		\$43,240.69	58%
Total Debtors Outstanding	\$167,103.57	100%		\$63,019.67	100%
Credits	-\$2,703.53				
Total Including Credits	\$164,400.04				

Local Procurement

To support the local economy, Council commits to spending locally where possible and reasonably practicable. For the month of October 2024, Officers report the following in relation to local procurement, noting that 41% of payments were made to local businesses by the end of October.

TOTAL PROCUREMENT - OCTOBER 2024**TOTAL PROCUREMENT - YEAR TO DATE 2024/25**

The above figures provide an indication of the levels of local procurement as a percentage of reportable payments. It is important to note that in the development of the above tables, several exclusions apply and are not included in the reportable totals. These include, but are not limited to, payments made for the following:

1. Superannuation
2. Goods and Services Tax
3. Department of Fire and Emergency Services
4. Local Government Insurance Services
5. WA Local Government Association
6. WA Treasury Corporation
7. Office of the Auditor General
8. Utilities (Synergy, Telstra, Water Corporation)
9. Placement of Shire term deposits

OPTIONS

Not applicable

IMPLICATIONS TO CONSIDER**Consultative**

Not applicable

StrategicStrategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

- F2 Procurement
- F6 Credit Cards
- F5 Authority to make payments from Trust and Municipal Funds
- DL 1.1.17 Payments from the Municipal or Trust Funds

Financial

This report and its appendices provide a summary of the financial position of the Shire at the end of the reporting period. The figures reported are an estimate only and are subject to adjustments prior to finalisation of the 2024/25 annual financial report.

Legal and Statutory

Section 6.10 of the *Local Government Act 1995* is applicable and states:

“6.10. Financial management regulations

Regulations may provide for —

- (a) the security and banking of money received by a local government; and*
- (b) the keeping of financial records by a local government; and*
- (c) the management by a local government of its assets, liabilities and revenue; and*
- (d) the general management of, and the authorisation of payments out of —*
 - (i) the municipal fund; and*
 - (ii) the trust fund,**of a local government.”*

Regulations 13, 13A, 34 and 35 of the *Local Government (Financial Management) Regulations 1996* are applicable and state:

“13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) the payee's name; and*
 - (b) the amount of the payment; and*
 - (c) the date of the payment; and*
 - (d) sufficient information to identify the transaction.*
- (2) A list of accounts for approval to be paid is to be prepared each month showing —*
 - (a) for each account which requires council authorisation in that month —*
 - (i) the payee's name; and*
 - (ii) the amount of the payment; and*
 - (iii) sufficient information to identify the transaction;**and*
 - (b) the date of the meeting of the council to which the list is to be presented.*
- (3) A list prepared under subregulation (1) or (2) is to be —*
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) recorded in the minutes of that meeting.*

13A. Payments by employees via purchasing cards

- (1) *If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —*
 - (a) *the payee's name;*
 - (b) *the amount of the payment;*
 - (c) *the date of the payment;*
 - (d) *sufficient information to identify the payment.*
- (2) *A list prepared under subregulation (1) must be —*
 - (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

34. Financial activity statement required each month (Act s. 6.4)

- (1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for the previous month (the **relevant month**) in the following detail —*
 - (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
 - (b) *budget estimates to the end of the relevant month; and*
 - (c) *actual amounts of expenditure, revenue and income to the end of the relevant month; and*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.*
- (1B) *The detail included under subregulation (1)(e) must be structured in the same way as the detail included in the annual budget under regulation 31(1) and (3)(a).*
- (1C) *Any information relating to exclusions from the calculation of a budget deficiency that is included as part of the budget estimates referred to in subregulation (1)(a) or (b) must be structured in the same way as the corresponding information included in the annual budget.*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*
 - [(a) deleted]*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity must be shown according to nature classification.*
- (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
 - (a) *presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and*

- (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

35. Financial position statement required each month

- (1) *A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month (the **previous month**) and —*
- (a) *the financial position of the local government as at the last day of the previous financial year; or*
- (b) *if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.*
- (2) *A statement of financial position must be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the previous month; and*
- (b) *recorded in the minutes of the meeting at which it is presented.”*

Risk Related

It is a requirement of the *Local Government (Financial Management) Regulations 1996* that local governments prepare a Statement of Financial Activity within two (2) months after the end of the reporting period. This report mitigates the risk of non-compliance with the Regulations.

Workforce

The scope of this report can be managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION

131124

Moved: Cr Peter Wright

Seconded: Cr Chris Gibbs

That, with regards to the Financial Report - October 2024, Council:

- 1. Receives the Monthly Financial Report and the list of payments drawn from the Municipal and Trust accounts for the period ending 31 October 2024 as summarised below:**

Oct-24

MUNICIPAL FUND	AMOUNT
Cheque Payments	-
Payroll Debits	452,843.25
Electronic Funds Payments	997,668.53
Payroll Debits - Superannuation	106,503.54
Bank Fees	5,914.46
Corporate Cards	5,511.42

Sub total - Municipal	1,568,441.20
TRUST FUND	
Electronic Funds Payments	2,413.48
Cheque Payments	-
Direct Debits Licensing	116,294.90
Sub total - Trust	118,708.38
TOTAL DISBURSEMENTS	1,687,149.58
<u>In Favour:</u>	Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright
<u>Against:</u>	Nil
	<i>CARRIED 6/0</i>

SHIRE OF YORK
MONTHLY FINANCIAL REPORT
(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 October 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF YORK
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2024

	Amended Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/ (b)	Var.
Note						
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	8,077,313	2,707,048	8,037,809	5,330,761	196.92%	▲
Grants, subsidies and contributions	621,696	207,220	101,861	(105,359)	(50.84%)	▼
Fees and charges	1,915,379	638,392	1,482,694	844,302	132.25%	▲
Interest revenue	301,362	100,444	102,258	1,814	1.81%	▲
Other revenue	272,700	97,732	199,013	101,281	103.63%	▲
Profit on asset disposals	162,456	162,456	0	(162,456)	(100.00%)	▼
	11,350,906	3,913,292	9,923,635	6,010,343	153.59%	
Expenditure from operating activities						
Employee costs	(6,771,772)	(2,257,060)	(2,057,327)	199,733	8.85%	▲
Materials and contracts	(4,533,983)	(1,510,880)	(1,077,352)	433,528	28.69%	▲
Utility charges	(508,499)	(169,424)	(69,763)	99,661	58.82%	▲
Depreciation	(6,817,295)	(2,272,408)	0	2,272,408	100.00%	▲
Finance costs	(49,335)	(16,444)	(2,584)	13,860	84.29%	▲
Insurance	(324,955)	(324,946)	(386,790)	(61,844)	(19.03%)	▼
Other expenditure	(610,559)	(224,932)	(111,645)	113,287	50.36%	▲
Loss on asset disposals	(4,645)	(1,548)	0	1,548	100.00%	▲
	(19,621,043)	(6,777,642)	(3,705,461)	3,072,181	45.33%	
Non cash amounts excluded from operating activities	2(c) 6,659,484	2,111,500	0	(2,111,500)	(100.00%)	▼
Amount attributable to operating activities	(1,610,653)	(752,850)	6,218,174	6,971,024	925.95%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	3,652,340	1,109,908	404,204	(705,704)	(63.58%)	▼
Proceeds from disposal of assets	879,000	0	0	0	0.00%	
	4,531,340	1,109,908	404,204	(705,704)	(63.58%)	
Outflows from investing activities						
Payments for property, plant and equipment	(1,850,000)	(462,492)	(29,095)	433,397	93.71%	▲
Payments for construction of infrastructure	(3,630,940)	(1,018,350)	(97,432)	920,918	90.43%	▲
	(5,480,940)	(1,480,842)	(126,527)	1,354,315	91.46%	
Amount attributable to investing activities	(949,600)	(370,934)	277,677	648,611	174.86%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	75,000	0	0	0	0.00%	
	75,000	0	0	0	0.00%	
Outflows from financing activities						
Repayment of borrowings	(147,320)	(17,098)	(17,098)	0	0.00%	
Transfer to reserves	(560,000)	0	0	0	0.00%	
	(707,320)	(17,098)	(17,098)	0	0.00%	
Amount attributable to financing activities	(632,320)	(17,098)	(17,098)	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 3,652,527	3,652,527	3,501,990	(150,537)	(4.12%)	▼
Amount attributable to operating activities	(1,610,653)	(752,850)	6,218,174	6,971,024	925.95%	▲
Amount attributable to investing activities	(949,600)	(370,934)	277,677	648,611	174.86%	▲
Amount attributable to financing activities	(632,320)	(17,098)	(17,098)	0	0.00%	
Surplus or deficit after imposition of general rates	459,954	2,511,645	9,980,743	7,469,098	297.38%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF YORK
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 OCTOBER 2024

	Actual 30 June 2024	Actual as at 31 October 2024
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	5,720,661	9,616,990
Trade and other receivables	1,699,869	4,781,707
Inventories	52,481	73,205
TOTAL CURRENT ASSETS	7,473,011	14,471,902
NON-CURRENT ASSETS		
Trade and other receivables	219,021	219,021
Other financial assets	83,171	83,171
Property, plant and equipment	47,465,148	47,494,241
Infrastructure	138,257,475	138,354,909
Right-of-use assets	1,003,382	1,003,382
TOTAL NON-CURRENT ASSETS	187,028,197	187,154,724
TOTAL ASSETS	194,501,208	201,626,626
CURRENT LIABILITIES		
Trade and other payables	918,301	1,438,439
Other liabilities	267,734	267,734
Borrowings	147,320	130,222
Employee related provisions	754,640	754,640
TOTAL CURRENT LIABILITIES	2,087,995	2,591,035
NON-CURRENT LIABILITIES		
Borrowings	712,655	712,655
Employee related provisions	306,398	306,398
TOTAL NON-CURRENT LIABILITIES	1,019,053	1,019,053
TOTAL LIABILITIES	3,107,048	3,610,088
NET ASSETS	191,394,160	198,016,538
EQUITY		
Retained surplus	25,115,857	31,738,235
Reserve accounts	2,537,273	2,537,273
Revaluation surplus	163,741,030	163,741,030
TOTAL EQUITY	191,394,160	198,016,538

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF YORK
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2024

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 06 November 2024

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease

SHIRE OF YORK
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2024

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents
Trade and other receivables
Inventories

Less: current liabilities

Trade and other payables
Other liabilities
Borrowings
Employee related provisions
Other provisions

Net current assets

Less: Total adjustments to net current assets

Closing funding surplus / (deficit)

Note	Amended Budget Opening 1 July 2024	Actual as at 30 June 2024	Actual as at 31 October 2024
	\$	\$	\$
	5,771,069	5,720,661	9,616,990
	1,722,299	1,699,869	4,781,707
	52,481	52,481	73,205
	7,545,849	7,473,011	14,471,902
	(863,213)	(918,301)	(1,438,439)
	(267,735)	(267,734)	(267,734)
	(147,320)	(147,320)	(130,222)
	(680,904)	(754,640)	(754,640)
	(51,124)	0	0
	(2,010,296)	(2,087,995)	(2,591,035)
	5,535,553	5,385,016	11,880,867
2(b)	(1,883,026)	(1,883,026)	(1,900,124)
	3,652,527	3,501,990	9,980,743

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets

Less: Reserve accounts
Add: Current liabilities not expected to be cleared at the end of the year
- Current portion of borrowings
- Current portion of employee benefit provisions held in reserve

Total adjustments to net current assets

	(2,537,273)	(2,537,273)	(2,537,273)
	147,320	147,320	130,222
	506,927	506,927	506,927
2(a)	(1,883,026)	(1,883,026)	(1,900,124)

(c) Non-cash amounts excluded from operating activities

Adjustments to operating activities

Less: Profit on asset disposals
Add: Loss on asset disposals
Add: Depreciation

Total non-cash amounts excluded from operating activities

Amended Budget Estimates 30 June 2025	YTD Budget Estimates 31 October 2024	YTD Actual 31 October 2024
\$	\$	\$
(162,456)	(162,456)	0
4,645	1,548	0
6,817,295	2,272,408	0
6,659,484	2,111,500	0

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

AASB 101.10(e) **SHIRE OF YORK**
AASB 101.51 **NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**
AASB 101.112 **FOR THE PERIOD ENDED 31 OCTOBER 2024**

FM Reg 34 (2)(b) **3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2024-25 year is \$10,000 or 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
General rates	5,330,761	196.92%	▲
Budget apportioned 4/12th		Timing	
Rates Due 18/09/2024			
Grants, subsidies and contributions	(105,359)	(50.84%)	▼
Budget apportioned 4/12th		Timing	
Fees and charges	844,302	132.25%	▲
Budget not adopted until 06/08/2024, yearly and quarterly charges received		Timing	
	(162,456)	(100.00%)	▼
Profit on asset disposals			
Budget apportioned 3/12th capital acquisitions process timing			
Expenditure from operating activities	199,733	8.85%	▲
Employee costs		Permanent	
Under budget in Admin salaries due to timing of employment engagement			
	433,528	28.69%	▲
Materials and contracts		Timing	
Under budget in maintenance expenditure and consultant fees			
	99,661	58.82%	▲
Utility charges		Timing	
Budget apportioned 4/12th			
	2,272,408	100.00%	▲
Depreciation		Timing	
Depreciation not to start until annual report approved			
	13,860	84.29%	▲
Finance costs		Timing	
Timing of payments			
Budget apportioned 4/12th	(61,844)	(19.03%)	▼
Insurance		Timing	
Insurances paid in August second instalment due October			
	113,287	50.36%	▲
Other expenditure		Timing	
Under budget in Community Resource Centre contribution and Rates write offs due to timing			
	1,548	100.00%	▲
Loss on asset disposals			
Budget apportioned 4/12th			
	(2,111,500)	(100.00%)	▼
Non cash amounts excluded from operating activities		Timing	
Depreciation not to start until annual report approved			
Inflows from investing activities	(705,704)	(63.58%)	▼
Proceeds from capital grants, subsidies and contributions		Timing	
Timing of term deposit maturity			
Budget apportioned 4/12th			
Outflows from investing activities	433,397	93.71%	▲
Payments for property, plant and equipment		Timing	
Budget apportioned 4/12th			
	920,918	90.43%	▲
Payments for construction of infrastructure		Timing	
Budget apportioned 4/12th capital acquisitions process timing			
	7,469,098	297.38%	▲
Surplus or deficit after imposition of general rates			
Budget apportioned 4/12th			
Rates levied in August			

SHIRE OF YORK
SUPPLEMENTARY INFORMATION
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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

**SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024**

1 KEY INFORMATION

Funding Surplus or Deficit Components

	Funding surplus / (deficit)			
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$3.65 M	\$3.65 M	\$3.50 M	(\$0.15 M)
Closing	\$0.46 M	\$2.51 M	\$9.98 M	\$7.47 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$9.62 M	% of total
Unrestricted Cash	\$7.08 M	73.6%
Restricted Cash	\$2.54 M	26.4%

Refer to 3 - Cash and Financial Assets

Payables	
	\$1.44 M
Trade Payables	\$0.08 M
0 to 30 Days	18.2%
Over 30 Days	81.8%
Over 90 Days	0.0%

Refer to 9 - Payables

Receivables	
	\$0.50 M
Rates Receivable	\$4.28 M
Trade Receivable	\$0.50 M
Over 30 Days	57.0%
Over 90 Days	16.1%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.61 M)	(\$0.75 M)	\$6.22 M	\$6.97 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$8.04 M	% Variance
YTD Budget	\$2.71 M	196.9%

Grants and Contributions		
YTD Actual	\$0.10 M	% Variance
YTD Budget	\$0.21 M	(50.8%)

Refer to 12 - Grants and Contributions

Fees and Charges		
YTD Actual	\$1.48 M	% Variance
YTD Budget	\$0.64 M	132.3%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.95 M)	(\$0.37 M)	\$0.28 M	\$0.65 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.00 M	%
Amended Budget	\$0.88 M	(100.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$0.10 M	% Spent
Amended Budget	\$3.63 M	(97.3%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$0.40 M	% Received
Amended Budget	\$3.65 M	(88.9%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.63 M)	(\$0.02 M)	(\$0.02 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.02 M)
Interest expense	(\$0.00 M)
Principal due	\$0.84 M

Refer to 10 - Borrowings

Reserves	
Reserves balance	\$2.54 M
Net Movement	\$0.00 M

Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

2 KEY INFORMATION - GRAPHICAL



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024**

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on Hand	Cash and cash equivalents	1,330	0	1,330	0	N/A	N/A	N/A
Muni Bank		5,427,422	0	5,427,422	0	N/A	N/A	N/A
Westpac Flexi	Cash and cash equivalents	5,402	0	5,402	0	Westpac	Variable	N/A
AMP	Cash and cash equivalents	28,796	0	28,796	0	AMP	Variable	N/A
AMP at Call	Cash and cash equivalents	301,890	0	301,890	0	AMP	Variable	N/A
Municipal Term Deposit	Cash and cash equivalents	500,312	0	500,312	0	AMP	5.40%	Aug 24
Reserves Bank	Cash and cash equivalents	37,484	2,537,273	2,574,757	0	NAB	Variable	Dec 24
Trust Bank	Cash and cash equivalents	777,081	0	777,081	58,422	N/A	N/A	N/A
Total		7,079,717	2,537,273	9,616,990	58,422			
Comprising								
Cash and cash equivalents		7,079,717	2,537,273	9,616,990	58,422			
		7,079,717	2,537,273	9,616,990	58,422			

KEY INFORMATION

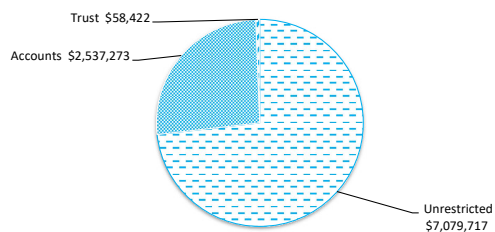
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening	Transfers	Transfers	Closing	Opening	Transfers	Transfers	Closing
	Balance	In (+)	Out (-)	Balance	Balance	In (+)	Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by Council								
Leave Reserve	506,927	0	0	506,927	506,927	0	0	506,927
Plant Reserve	516,688	85,046	0	601,734	516,688			516,688
Avon River Mtce Reserve	15,426	0	0	15,426	15,426			15,426
Industrial Land Reserve	134,010	0	0	134,010	134,010			134,010
Refuse Site Develop Reserve	75,519	0	0	75,519	75,519			75,519
Centennial Gardens Reserve	156,162	0	0	156,162	156,162			156,162
Pioneer Memorial Lodge Reserve	533	60,000	0	60,533	533			533
Carparking Reserve	18,623	0	0	18,623	18,623			18,623
Building Reserve	75,380	100,000	0	175,380	75,380			75,380
Disaster Reserve	59,281	0	0	59,281	59,281			59,281
Tied Grant Funds Reserve	19,557	0	0	19,557	19,557			19,557
R.S.L Memorial Reserve	12,600	0	0	12,600	12,600			12,600
Greenhills Townsite Development Reserve	11,221	0	0	11,221	11,221			11,221
Roads Reserve	156,884	0	0	156,884	156,884			156,884
Land & Infrastructure Reserve	158,104	0	0	158,104	158,104			158,104
Forrest Oval Lights Reserve	6,161	0	0	6,161	6,161			6,161
Bowls Synthetic Surface Reserve	20,444	0	0	20,444	20,445			20,445
Tennis Synthetic Surface Reserve	3,155	0	0	3,155	3,155			3,155
Recreation Reserve	500,598	0	(75,000)	425,598	500,597			500,597
Bridge Reserve	0	100,000	0	100,000	0			0
Swimming Pool Reserve	90,000	214,954	0	304,954	90,000			90,000
	2,537,273	560,000	(75,000)	3,022,273	2,537,273	0	0	2,537,273

SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

Capital acquisitions	Amended		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land - freehold land	31,500	7,875	0	(7,875)
Buildings - specialised	237,500	59,373	22,538	(36,835)
Furniture and equipment	152,000	37,998	0	(37,998)
Plant and equipment	1,429,000	357,246	6,557	(350,689)
Acquisition of property, plant and equipment	1,850,000	462,492	29,095	(433,397)
Infrastructure - Roads	3,139,740	895,554	23,899	(871,655)
Infrastructure - Bridges			173	173
Infrastructure - Other	440,000	109,998	27,740	(82,258)
Infrastructure - Drainage	51,200	12,798	45,620	32,822
Acquisition of infrastructure	3,630,940	1,018,350	97,432	(920,918)
Total of PPE and Infrastructure.	5,480,940	1,480,842	126,527	(1,354,315)
Total capital acquisitions	5,480,940	1,480,842	126,527	(1,354,315)
Capital Acquisitions Funded By:				
Capital grants and contributions	3,652,340	1,109,908	404,204	(705,704)
Lease liabilities	0	0	(1,364,969)	(1,364,969)
Other (disposals & C/Fwd)	879,000	0	0	0
Reserve accounts				
Recreation Reserve	75,000		0	0
Contribution - operations	874,600	370,934	1,087,292	716,358
Capital funding total	5,480,940	1,480,842	126,527	(1,354,315)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

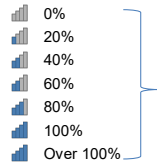
Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total
Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

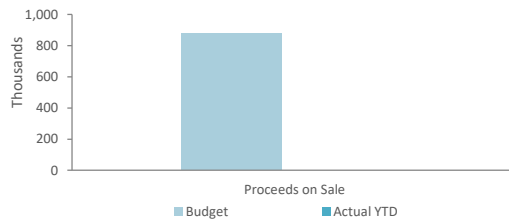
		Amended		YTD Actual	Variance (Under)/Over
Account Description		Budget	YTD Budget		
					0
068302	PML BUILDING CAPITAL	22,500	1,875	0	1,875
112302	SWIMMING POOL CAPITAL (STAGE 1) - BUILDINGS	200,000	16,666	16,880	(214)
113029	TOWN HALL BUILDING	0	0	1,123	(1,123)
143304	DEPOT BUILDING CAPITAL	0	0	4,535	(4,535)
113329	FORREST OVAL REC CENTRE BUILDINGS	15,000	1,250	0	1,250
109383	CEMETRY INFRASTRUCTURE	0	0	17,859	(17,859)
113346	MOTOCROSS TRACK INFRASTRUCTURE	0	0	262	(262)
042339	ADMINISTRATION VEHICLES	52,000	4,333	0	4,333
051339	RANGER VEHICLE FIRE CONTROL	52,000	4,333	6,156	(1,823)
127304	PLANT PURCHASES CAPITAL	1,221,000	101,750	0	101,750
133319	PLANT & EQUIP - VEHICLE (Y000)	52,000	4,333	0	4,333
143301	DEPOT PLANT CAPITAL PURCHASE	52,000	4,333	0	4,333

**SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024**

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Plant and equipment	396,248	879,000	487,397	(4,645)	0	0	0	0
		396,248	879,000	487,397	(4,645)	0	0	0	0

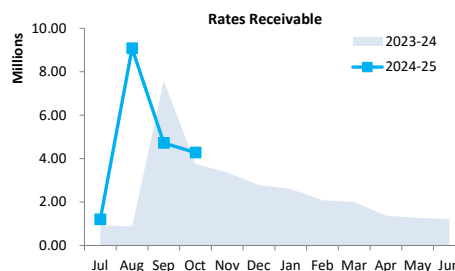


**SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024**

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable	30 Jun 2024	31 Oct 2024
	\$	\$
Opening arrears previous year	1,057,710	1,169,401
Levied this year	8,100,167	8,037,809
Less - collections to date	(7,467,037)	(4,400,632)
Gross rates collectable	1,690,840	4,806,578
Allowance for impairment of rates receivable	(521,439)	(525,272)
Net rates collectable	1,169,401	4,281,306
% Collected	81.5%	47.8%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(2,704)	73,416	39,217	27,957	26,514	164,400
Percentage	(1.6%)	44.7%	23.9%	17.0%	16.1%	
Balance per trial balance						
Trade receivables						164,400
Other receivables						203,345
GST receivable						90,451
Receivables for employee related provisions						45,187
Allowance for credit losses of trade receivables						(2,982)
Total receivables general outstanding						500,401

Amounts shown above include GST (where applicable)

KEY INFORMATION

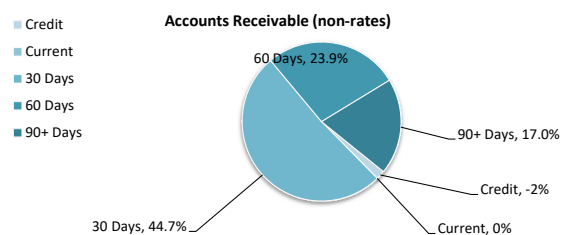
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024**

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 31 October 2024
Other current assets	\$	\$	\$	\$
Inventory				
Fuel	52,481	53,380	(32,656)	73,205
Total other current assets	52,481	53,380	(32,656)	73,205

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024**

OPERATING ACTIVITIES

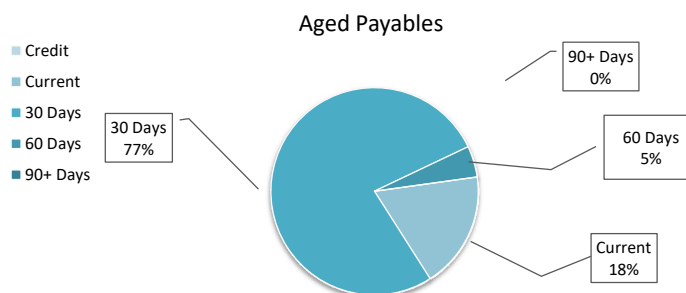
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	14,363	60,742	3,839	0	78,944
Percentage	0.0%	18.2%	76.9%	4.9%	0.0%	
Balance per trial balance						
Sundry creditors						78,944
ATO liabilities						226,186
Other payables						114,159
Bonds & Deposits						1,019,150
Total payables general outstanding						1,438,439

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

FINANCING ACTIVITIES

10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2024	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Forrest Oval Stage 1	62	659,307	0	0	0	(77,596)	659,307	581,711	0	(40,333)
Forrest Oval Stage 2	63	78,390	0	0	(6,679)	(27,237)	71,711	51,153	(1,010)	(3,517)
Forrest Oval Stage 3	64	122,278	0	0	(10,419)	(42,487)	111,859	79,791	(1,574)	(5,485)
Total		859,975	0	0	(17,098)	(147,320)	842,877	712,655	(2,584)	(49,335)
Current borrowings		147,320					130,222			
Non-current borrowings		712,655					712,655			
		859,975					842,877			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

OPERATING ACTIVITIES

11 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 31 October 2024 \$
Other current liabilities						
Other liabilities						
Contract liabilities		267,734	0	0	0	267,734
Total other liabilities		267,734	0	0	0	267,734
Employee Related Provisions						
Provision for annual leave		509,194	0	0	0	509,194
Provision for long service leave		201,442	0	0	0	201,442
Other employee leave provisions		44,004	0	0	0	44,004
Total Provisions		754,640	0	0	0	754,640
Total other current liabilities		1,022,374	0	0	0	1,022,374

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

OPERATING ACTIVITIES

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue					YTD Revenue Actual
	Liability 1 July 2024	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Oct 2024	Current Liability 31 Oct 2024	Amended Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies											
GRANT FUNDS (UNTIED)	0	0	0	0	0	182,210	60,736			0	55,767
GRANT LOCAL ROAD (UNTIED)	0	0	0	0	0	131,459	43,816			0	18,774
AUSTRALIA DAY COUNCIL	0	0	0	0	0	15,000	5,000			0	(3,000)
LGGS GRANTS	0	0	0	0	0	46,990	15,660			0	30,320
OTHER GRANTS	0	0	0	0	0	8,500	2,832			0	0
GRANT RRG - DIRECT	0	0	0	0	0	237,537	79,176		322,587	322,587	0
	0	0	0	0	0	621,696	207,220	0	322,587	322,587	101,861
Contributions											
Contributions to Rural Numbers				0	0	500				0	
	0	0	0	0	0	500	0	0	0	0	0
TOTALS	0	0	0	0	0	622,196	207,220	0	322,587	322,587	101,861

SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024

INVESTING ACTIVITIES

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Amended Budget	YTD	YTD
	1 July 2024		(As revenue)	31 Oct 2024	31 Oct 2024	Revenue	Budget	Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
CEMETERY GRANT INCOME	0	0	0	0	0	9,000	3,000	0
RECREATION GRANTS - TAXABLE	0	0	0	0	0	135,000	45,000	0
ROAD TO RECOVERY GRANTS	0	0	0	0	0	701,427	233,809	0
GRANT - RRG - ROADS	224,431	0	0	224,431	34,801	1,883,783	627,928	366,572
GRANT GOVT-BLACK SPOT FUNDING	0	0	0	0	0	437,240	145,747	90,274
GRANT - RRSP - ROADS	34,801	0	0	34,801	34,801	34,801	11,600	
GRANTS - LRCIP	8,502	0	0	8,502	8,502	128,502	42,824	0
DFES LGGS CAPITAL GRANTS				0				(52,642)
	267,734	0	0	267,734	78,104	3,329,753	1,109,908	404,204

**SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024**

14 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2024	Amount Received	Amount Paid	Closing Balance 31 October 2024
	\$	\$	\$	\$
Cash in Lieu - Public Open Space	58,422	0	0	58,422
	58,422	0	0	58,422

**SHIRE OF YORK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2024**

15 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
Budget adoption						459,954
122300 - York Tammin Road	020924	Capital expenses		125,000		584,954
122300 - Quellington Road	020924	Capital expenses		111,294		696,248
122401 - Quellington Road RRG	020924	Operating expenses		322,587		1,018,835
122407 - Spencers Brook Road Black Spot	020924	Capital expenses		16,125		1,034,960
125203 - RRG Grant Income	020924	Capital revenue			322,587	1,357,547
122400 - RTR Road Renewals	020924	Capital expenses			132,511	1,490,058
13350 - Building Reserve	020924	Non cash item			45,000	1,535,058
127308 - Plant Reserve	020924	Non cash item			54,908	1,589,966
122506 - Bridge Reserve	020924	Non cash item			20,000	1,609,966
				575,006	575,006	1,150,012

Date: 08/11/2024
Time: 4:31:28PM

Shire of York

USER: Susan Krousecky
PAGE: 1

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT32731	04/10/2024 ATI-MIRAGE TRAINING AND BUSINESS SOLUTIONS PTY LTD TRADING AS ATI-MIRAGE	STAFF TRAINING - HEALTH AND SAFETY REPRESENTATIVES COURSE 2/9-6/9/2024 - PAULA ARMSTRONG	1		1,155.00
INV INV-7938	06/09/2024 ATI-MIRAGE TRAINING AND BUSINESS SOLUTIONS PTY LTD TRADING AS ATI-MIRAGE	STAFF TRAINING - HEALTH AND SAFETY REPRESENTATIVES COURSE 2/9-6/9/2024 - PAULA ARMSTRONG	1	1,155.00	
EFT32732	04/10/2024 AVON VALLEY TYRE SERVICE	SUPPLY 2 X NS70 BATTERY FOR PLANT P144 - SOFT ROLLER DRUM	1		720.00
INV IV0000008001	20/09/2024 AVON VALLEY TYRE SERVICE	SUPPLY N7OZZ CENTURY BATTERY - PLANT P158 - WOODCHIPPER	1	260.00	
INV IV0000008038	30/09/2024 AVON VALLEY TYRE SERVICE	SUPPLY 2 X NS70 BATTERY FOR PLANT P144 - SOFT ROLLER DRUM	1	460.00	
EFT32733	04/10/2024 BLOCK 275	SUPPLY 25 X 200ML TASTERS, 12 X 500ML BOTTLES AND 6 X 1LT SQUEALER OF COLD PRESSED CANOLA OIL FOR THE VISITORS CENTRE	1		476.75
INV INV-0774	25/09/2024 BLOCK 275	PURCHASE OF STOCK FOR RESALE AT THE YORK VISITOR CENTRE - COLD PRESSED CANOLA OIL - 200ML TASTER BOTTLES (25 IN A PACK), PURCHASE OF STOCK FOR RESALE AT THE YORK VISITOR CENTRE - COLD PRESSED CANOLA OIL - 500ML BOTTLES (12 IN A PACK), PURCHASE OF STOCK FOR RESALE AT THE YORK VISITOR CENTRE - COLD PRESSED CANOLA OIL - 1000ML SQUEALER BOTTLES (6 IN A PACK)	1	476.75	
EFT32734	04/10/2024 BUNNINGS WAREHOUSE	PURCHASE 2 X INDICATOR BOLTS SYNECO CHROME 724800210L	1		19.96
INV 2182/0030656	19/08/2024 BUNNINGS WAREHOUSE	PURCHASE 2 X INDICATOR BOLTS SYNECO CHROME 724800210L - GWAMY/AVON ASCENT	1	19.96	
EFT32735	04/10/2024 DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)	DEPARTMENT OF FIRE AND EMERGENCY SERVICES - ESLB 1ST QUARTER CONTIBUTION	1		87,330.31
INV 157900	21/08/2024 DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)	DEPARTMENT OF FIRE AND EMERGENCY SERVICES - ESLB 1ST QUARTER CONTIBUTION	1	87,330.31	
EFT32736	04/10/2024 DKM WORKPLACE SOLUTIONS PTY LTD	DEVELOPMENT OF CONTRACT VARIATION FOR CEO IN ACCORDANCE WITH COUNCIL RESOLUTION AUGUST 2024 (200824)	1		253.00
INV 674	09/09/2024 DKM WORKPLACE SOLUTIONS PTY LTD	DEVELOPMENT OF CONTRACT VARIATION FOR CEO IN ACCORDANCE WITH COUNCIL RESOLUTION AUGUST 2024 (200824)	1	253.00	
EFT32737	04/10/2024 DRACO AIR	TECHNICIAN CALL OUT TO RECREATION CENTRE 26/08/2024 FOR COOL ROOM - FANS AND COMPRESSOR WERE TURNED OFF	1		1,541.38
INV 17256	29/08/2024 DRACO AIR	TECHNICIAN CALL OUT TO RECREATION CENTRE 26/08/2024 FOR COOL ROOM - FANS AND COMPRESSOR WERE TURNED OFF	1	1,541.38	

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EFT32738	04/10/2024 FARMING CHAMPIONS INC	FARMER ON YOUR PLATE EXPO ATTENDANCE - SITE HIRE INCLUDING MARQUEE, TABLE AND CHAIRS - 26/10/2024	1		278.00
INV 2443	01/10/2024 FARMING CHAMPIONS INC	FARMER ON YOUR PLATE EXPO ATTENDANCE - SITE HIRE INCLUDING MARQUEE, TABLE AND CHAIRS - 26/10/2024	1	278.00	
EFT32739	04/10/2024 FOCUS NETWORKS	MICROSOFT WINDOWS SERVER 2022 STANDARD - 8 CORE LICENSE PACK 1 YEAR	1		34,571.15
INV INV-10820G	28/08/2024 FOCUS NETWORKS	MICROSOFT WINDOWS SERVER 2022 STANDARD - 8 CORE LICENSE PACK 1 YEAR, MICROSOFT WINDOWS SERVER 2022 CAL - 1 USER - 1 YEAR, MICROSOFT WINDOWS SERVER 2022 REMOTE DESKTOP SERVICES - 1 USER CAL 1 YEAR, MICROSOFT SQL SERVER STANDARD - 2 CORE LICENSE PACK - 1 YEAR, SHIPPING	1	13,422.08	
INV INV-10842G	28/08/2024 FOCUS NETWORKS	VMWARE LICENSE RENEWAL - VSPHERE STANDARD - 1 YEAR SUBSCRIPTION - MINIMUM 16 CORES	1	1,323.70	
INV INV-10843G	28/08/2024 FOCUS NETWORKS	PROJECT MANAGEMENT TASKS - REVIEW EXISTING VMWARE VERSIONS TO CONFIRM EXPOSURE- ARRANGE OUTAGE WINDOW AND SEND ALL STAFF EMAIL-PREPARE CHANGE CONTROL, NETWORK PROJECT (BUSINESS HOURS), - RUN UPGRADE ON VCENTRE SERVER, DURING BUSINESS HOURS WITH NO DOWNTIME, - POST UPGRADE CONFIRMATION TESTING, NETWORK PROJECT (AFTER HOURS), - UPGRADE PHYSICAL ESXI HOST (SERVER) TO THE REQUIRED PATCH LEVEL), - SHUTDOWN ALL VIRTUAL SERVERS AND PLACE HOST INTO MAINTENANCE MODE, - APPLY VMWARE SECURITY UPDATE TO HOST, - RESTART HOST REQUIRED AND CONFIRM SUCCESSFUL BOOT OF ALL VIRTUAL SERVERS, - CHECK VMWARE TOOLS ON ALL VIRTUAL SERVERS	1	924.00	
INV INV-10875G	03/09/2024 FOCUS NETWORKS	SUPPLY 1 X TELSTRA 4G DONGLE - 1 X 4G ANTENNA 28DBI - 3 X TELSTRA SIM SUPPLIED BY SOY ON CORPORATE DATA PLAN, 4G EXTERNAL ANTENNA, SOY TO ORGANISE TELSTRA SIM (TO PIN NUMBER) ON CORPORATE DATA PLAN., SYSTEMS ADMIN TO REMOVE EXETEL CONFIGURATION FROM DEPOT FIREWALL., SYSTEMS ADMIN TO CONFIGURE 4G FAILOVER AND CONFIGURE WAN FAILOVER GROUP., SOY TO CANCEL EXETEL INTERNET PLAN FOR DEPOT	1	885.50	
INV MPD-14224	04/09/2024 FOCUS NETWORKS	JULY 2024 THROUGH JUNE 2025 - AGREEMENT MONTHLY MPS DEVICE - 4/9/2024	1	6,139.10	
INV SAAS-14249	10/09/2024 FOCUS NETWORKS	AGREEMENT MONTHLY SAAS (SOFTWARE AS A SERVICE) - 12/12/2023 - 01/10/2024 DATED 10/09/2024	1	7,580.88	
INV INV-8873	12/09/2024 FOCUS NETWORKS	JULY 2024 THROUGH JUNE 2025 - AGREEMENT MONTHLY MPS DEVICE - 4 DAYS INTEREST CHARGE ON INVOICE MPD-14157	1	1.31	
INV INV-8880	18/09/2024 FOCUS NETWORKS	AGREEMENT MONTHLY SAAS (SOFTWARE AS A SERVICE) - 4 DAYS INTEREST CHARGED ON INVOICE SAAS-14179	1	1.82	

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INV INV-8885	18/09/2024 FOCUS NETWORKS	JULY 2024 THROUGH JUNE 2025 - AGREEMENT MONTHLY MPS DEVICE - 7 DAYS INTEREST ON INVOICE MPSD-14157	1	2.29	
INV INV-10810G	27/09/2024 FOCUS NETWORKS	FOCUS NETWORKS ON SITE AT YORK VISITORS CENTRE SUPPORT CONFIGURATION OF NETWORK AND INSTALLATION OF SEOFWARE NEWORK PROJECT, TROUBLE SHOOTING, CONFIGURATION OF NETWORK, INSTALLATION OF SOFTWARE AND SETUP, POST SETUP SUPPORT AND TROUBLESHOOTING, EATON LINE-INTERACTIVE UPS - 700 VA/420W, ARUBA INSTAND ON 1930 24 PORTS MANAGEABLE ETHERNET SWITCH - GIGABIT ETHERNET, MISCELLANEOUS CONSUMABLES - REPLACEMENT CABLES	1	2,005.30	
INV INV-10806G	27/09/2024 FOCUS NETWORKS	PROOF-POINT CYBER AWARENESS TRAINING PER USER - 3 MONTH TRAINING CAMPAIGN, PROOF-POINT CYBER AWARENESS TRAINING FOR STAFF	1	2,281.40	
INV INV-8894	02/10/2024 FOCUS NETWORKS	MICROSOFT WINDOWS SERVER 2022 STANDARD - 8 CORE LICENSE PACK 1 YEAR - 4 DAYS INTEREST CHARGED ON INV-10820G	1	3.23	
INV INV-8892	02/10/2024 FOCUS NETWORKS	PROJECT MANAGEMENT TASKS - REVIEW EXISTING VMWARE VERSIONS TO CONFIRM EXPOSURE - ARRANGE OUTAGE WINDOW AND SEND ALL STAFF EMAIL -PREPARE CHANGE CONTROL - 4 DAYS INTEREST CHARGED ON INV-10843G	1	0.22	
INV INV-8893	02/10/2024 FOCUS NETWORKS	VMWARE LICENSE RENEWAL - VSPHERE STANDARD - 1 YEAR SUBSCRIPTION - MINIMUM 16 CORES - 4 DAYS INTEREST CHARGES INV-10842G	1	0.32	
EFT32740	04/10/2024 JULES SHOPPE	LUNCH CATERING FOR ADVANCED BUSHFIRE & CREW LEADER COURSE 11&12-09-24	1		592.00
INV INV0109	13/09/2024 JULES SHOPPE	LUNCH CATERING FOR ADVANCED BUSHFIRE & CREW LEADER COURSE 11&12-09-24	1	592.00	
EFT32741	04/10/2024 KLEENHEAT GAS	SUPPLY OF BULK LPG GAS FOR RECREATION AND CONVENTION CENTRE	1		2,571.89
INV 66303646	21/09/2024 KLEENHEAT GAS	SUPPLY OF BULK LPG GAS FOR RECREATION AND CONVENTION CENTRE	1	2,571.89	
EFT32742	04/10/2024 KLEENWEST DISTRIBUTORS	1 X SOAP DISPENSER, 1 X HAND TOWEL DISPENSER	1		96.59
INV 00098418	21/08/2024 KLEENWEST DISTRIBUTORS	PURCHASE OF P2 RESPIRATORY MASKS PACK OF 10 FOR CHEMICAL CLEANING	1	27.23	
INV 00099561	18/09/2024 KLEENWEST DISTRIBUTORS	1 X SOAP DISPENSER, 1 X HAND TOWEL DISPENSER	1	69.36	
EFT32743	04/10/2024 LLOYD FAMILY TRUST - AVON ARC TEST & TAG	RCD TESTING, PORTABLE ELECTRICAL APPLIANCE TESTING AND TAGGING, EMERGENCY AND EXIT LIGHT INSPECTION AND TESTING, INFRARED SWITCHBOARD TESTING FOR ALL SHIRE SITES	1		2,785.20

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INV 3741	26/09/2024 LLOYD FAMILY TRUST - AVON ARC TEST & TAG	YORK SWIMMING POOL - RCD TESTING, PORTABLE ELECTRICAL APPLIANCE TESTING AND TAGGING, INFRARED SWITCHBOARD TESTING AND TAGGING, RESIDENCY MUSEUM - SMOKE ALARM TESTING, PORTABLE ELECTRICAL APPLIANCE TESTING AND TAGGING, INFRARED SWITCHBOARD TESTING, CONTAINERS FOR CHANGE SHED - RCD TESTING AND PORTABLE ELECTRIC APPLICANCE TESTING AND TAGGING	1	2,785.20	
EFT32744	04/10/2024 LLOYD FAMILY TRUST - YORK COMMUNITY MATTERS	NEWSLETTER IN COMMUNITY MATTERS - SEPTEMBER 2024	1		3,925.20
INV 3713A	03/09/2024 LLOYD FAMILY TRUST - YORK COMMUNITY MATTERS	NEWSLETTER IN COMMUNITY MATTERS - SEPTEMBER 2024	1	1,652.70	
INV 3713B	03/09/2024 LLOYD FAMILY TRUST - YORK COMMUNITY MATTERS	ADVERTISEMENT FOR SHIRE OF YORK - TENDER 40FT SEA CONTAINER	1	247.40	
INV 3744A	28/09/2024 LLOYD FAMILY TRUST - YORK COMMUNITY MATTERS	SHIRE OF YOUR NEWLETTER COMMUNITY MATTERS FOR OCTOBER 2024	1	1,652.70	
INV 3744B	28/09/2024 LLOYD FAMILY TRUST - YORK COMMUNITY MATTERS	ADVERTISEMENT FOR THE SHIRE OF YORK - PROPOSED SHIRE OF YORK BUSH FIRE BRIGADES LOCAL LAW 2024	1	372.40	
EFT32745	04/10/2024 LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	FINANCE FOR NON-FINANCE PEOPLE TRAINING - FACILITATION FEE X 1 DAY PLUS TRAVEL	1		4,587.00
INV 41155	16/09/2024 LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	FINANCE FOR NON-FINANCE PEOPLE TRAINING - FACILITATION FEE X 1 DAY PLUS TRAVEL, FINANCE FOR NON-FINANCE PEOPLE TRAINING - TRAVEL 200KM X 0.85C	1	4,587.00	
EFT32746	04/10/2024 MOORE AUSTRALIA	8. PREPARATION OF 24.25 STATUTORY BUDGET	1		46,694.00
INV 436656	30/06/2024 MOORE AUSTRALIA	6. ASSISTANCE WITH MID YEAR REVIEW REPORT, 8. ASSISTANCE WITH 24/25 ANNUAL BUDGET (ASSUME 21 HOURS), 8. PREPARATION FOR COUNCIL WORKSHOPS (ASSUME 7 HOURS), 8. PRESENTATION TO COUNCIL WORKSHOP (ASSUME 1 HOUR PRESENTATION INC TRAVEL TO YORK), 9. BANK RECONCILIATIONS - 1 DAY WORKSHOP INC TRAVEL TO YORK, 9. 2 HOUR REVIEW SESSION, 10. PROVIDE GUIDANCE ON RATES REVIEW - PREPARATION FOR WORKSHOP, 10. 1 DAY RATE BOOK REVIEW WORKSHOP INC TRAVEL TO YORK, 10 1 DAY DIFFERENTIAL RATING WORKSHOP INC TRAVEL TO YORK	1	36,244.00	
INV 437378	31/08/2024 MOORE AUSTRALIA	8. PREPARATION OF 24.25 STATUTORY BUDGET	1	10,450.00	
EFT32747	04/10/2024 OZTROLOGY PTY LTD	OZTROLOGY CARDS FOR RESALE AT THE YORK VISITOR CENTRE - AS PER ATTACHED LIST	1		162.15

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INV ORDER NO ; #1	04/09/2024 OZTROLOGY PTY LTD	OZTROLOGY CARDS FOR RESALE AT THE YORK VISITOR CENTRE - AS PER ATTACHED LIST, POSTAGE FEES	1	162.15	
EFT32748	04/10/2024 PETER BAILEY	DEPOSIT FOR PAINTING OF INTERNAL AND EXTERNAL SURFACES AT AVON PARK TOILETS	1		5,800.00
INV 08	09/09/2024 PETER BAILEY	SUPPLY SERVICES FOR REPAIR OF WATER DAMAGE TO BATHROOM ANBD DAMAGED BEDROOM - MCCARTNEY STREET	1	2,800.00	
INV 09	30/09/2024 PETER BAILEY	DEPOSIT FOR PAINTING OF INTERNAL AND EXTERNAL SURFACES AT AVON PARK TOILETS	1	3,000.00	
EFT32749	04/10/2024 ROUS ELECTRICAL	SUPPLY SERVICES TO REPLACE LIGHT SENSOR AND TUBEES IN VISITORS CHANGEROOMS	1		462.00
INV 00004006	31/08/2024 ROUS ELECTRICAL	SUPPLY SERVICES TO REPLACE LIGHT SENSOR AND TUBEES IN VISITORS CHANGEROOMS	1	462.00	
EFT32750	04/10/2024 RURAL & REGIONAL ECONOMIC SOLUTIONS P/L (JULIET GRIST)	CONSULTANCY COSTS FOR INVOLVEMENT IN WHEATBELT COLLABORATIVE HOUSING PROJECT (RPPP) IN COLLABORATION WITH RDA WHEATBELT AND SHIRES OF NORTHAM & NARROGIN	1		9,064.00
INV 24150702	15/07/2024 RURAL & REGIONAL ECONOMIC SOLUTIONS P/L (JULIET GRIST)	CONSULTANCY COSTS FOR INVOLVEMENT IN WHEATBELT COLLABORATIVE HOUSING PROJECT (RPPP) IN COLLABORATION WITH RDA WHEATBELT AND SHIRES OF NORTHAM & NARROGIN	1	9,064.00	
EFT32751	04/10/2024 SAFETYQUIP WA PTY LTD	SUPPLY 3 SETS OF 12 PVC FOAM PROSENSE STINGA COATED NYLON BLACK GLOVES - MEDIUM, LARGE AND EXTRA LARGE	1		156.87
INV 016-202524	18/09/2024 SAFETYQUIP WA PTY LTD	SUPPLY 3 SETS OF 12 PVC FOAM PROSENSE STINGA COATED NYLON BLACK GLOVES - MEDIUM, LARGE AND EXTRA LARGE	1	156.87	
EFT32752	04/10/2024 T-QUIP	SUPPLY AND DELIVER VIA THE SHIRE OF YORK TOLL ACCOUNT 2X GFP01.90.00.0150 - ASSY BLADE BOLT X4 IN KIT AS PER QUOTE 27529	1		91.40
INV 132853#32	01/10/2024 T-QUIP	SUPPLY AND DELIVER VIA THE SHIRE OF YORK TOLL ACCOUNT 2X GFP01.90.00.0150 - ASSY BLADE BOLT X4 IN KIT AS PER QUOTE 27529	1	91.40	
EFT32753	04/10/2024 THE FLOUR MILL CAFE YORK	CATERING STAFF WORKSHOP - 2 OCTOBER 2024	1		289.90
INV INV 15274	29/09/2024 THE FLOUR MILL CAFE YORK	CATERING STAFF WORKSHOP - 2 OCTOBER 2024	1	289.90	
EFT32754	04/10/2024 THE YORK SOCIETY (INC)	PURCHASE OF PUBLICATION - ORIGINS OF THE YORK TOWN HALL - FOR RESALE AT YORK VISITOR CENTRE	1		70.00

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INV ARCH10061	14/09/2024 THE YORK SOCIETY (INC)	PURCHASE OF PUBLICATION - ORIGINS OF THE YORK TOWN HALL - FOR RESALE AT YORK VISITOR CENTRE	1	70.00	
EFT32755	04/10/2024 TREE TECH AUSTRALIA	MOBILISE EQUIPMENT AND COMPLETE SAFETY INSPECTIONS PRIOR TO REMOVING WITH THE ASSISTANCE OF THE SHIRE OF YORK 3X TREES ON ALFRED ST	1		825.00
INV INV-0211	01/09/2024 TREE TECH AUSTRALIA	MOBILISE EQUIPMENT AND COMPLETE SAFETY INSPECTIONS PRIOR TO REMOVING WITH THE ASSISTANCE OF THE SHIRE OF YORK 3X TREES ON ALFRED ST	1	825.00	
EFT32756	04/10/2024 VISIMAX SAFETY PRODUCTS	PURCHASE OF DECALS FOR RANGER VEHICLE - 2X SKU 40306 WA RANGER EMBLEMS GREEN \$28 EA, 2X SKU 40303 RANGER LETTERING GREEN \$39 EA AND FREIGHT	1		135.08
INV INV-1262	05/08/2024 VISIMAX SAFETY PRODUCTS	PURCHASE OF DECALS FOR RANGER VEHICLE - 2X SKU 40306 WA RANGER EMBLEMS GREEN \$28 EA, 2X SKU 40303 RANGER LETTERING GREEN \$39 EA AND FREIGHT	1	135.08	
EFT32757	04/10/2024 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	DIPLOMA OF LOCAL GOVERNMENT - ELECTED MEMBER - CR DENESE SMYTHE	1		9,400.40
INV LGC24-243	14/08/2024 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	REGISTRATION FOR COUNCILLORS TRENT, SMYTHE & WRIGHT TO ATTEND WALGA LOCAL GOVERNMENT CONVENTION - OCTOBER 2024 IN ACCORDANCE WITH COUNCIL RESOLUTION 100624	1	4,315.40	
INV 27223	18/08/2024 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	50% COST FOR 2024/25 - DIPLOMA OF LOCAL GOVERNMENT - ELECTED MEMBER - CR DENESE SMYTHE	1	5,085.00	
EFT32758	04/10/2024 WOOLWORTHS GROUP LIMITED	PURCHASE OF NEW RELEASES AND REQUESTED ITEMS FOR THE LIBRARY	1		137.00
INV TI-018B2-1790	01/10/2024 WOOLWORTHS GROUP LIMITED	PURCHASE OF NEW RELEASES AND REQUESTED ITEMS FOR THE LIBRARY	1	137.00	
EFT32759	05/10/2024 YORK COMMUNITY FINANCIAL SERVICES - BENDIGO BANK	PAYMENT OF CREDIT CARD ACCOUNT - AUGUST 2024 - EMCCS AND EMIDS	1		3,317.42
INV 690774575	31/08/2024 YORK COMMUNITY FINANCIAL SERVICES - BENDIGO BANK	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION - CLEARING PERMIT APPLICATION QUELLINTON ROAD YORK, MAYA MAYA AT MANDOOON ESTATE - ACCOMMODATION FOR RANGERS CONFERENCE 28/8/2024-30/8/2024 - ANGELA PLICHOTA, BENDIGO BANK CARD FEE - AUGUST	1	882.00	
INV 691046619	31/08/2024 YORK COMMUNITY FINANCIAL SERVICES - BENDIGO BANK	ADOBE - SUBSCRIPTION 1YR ADOBE PREMIER PRO FOR VIDEO EDITING - ALAN BRADY, ME-QR.COM LONDON- SUBSCRIPTION TO AD FREE QR CODES - ALAN BRADY, QUEST INNALOO - ACCOMMODATION FOR STAFF TRAINING WITH THE DEPARTMENT OF TRANSPORT AND TRELS FOR REBECCA REID - 6/10-11/10/2024, DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES - APPLICATION FOR PROTECTION ORDER AT YRCC., IOTA24 - INDIAN OCEAN CRAFT TRIENNIAL INC. - CONFERENCE REGISTRATION FOR FUTURING CRAFT 3/9 - 6/9/2024 - ANNIE MEDLEY	1	2,435.42	

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EFT32760	09/10/2024 3 MONKEYS AUDIOVISUAL PTY LTD	SERVICE VISIT - COUNCIL CHAMBERS AUDIO VISUAL TECH - TUESDAY 13 AUGUST 2024	1		616.00
INV 23766	19/09/2024 3 MONKEYS AUDIOVISUAL PTY LTD	SERVICE VISIT - COUNCIL CHAMBERS AUDIO VISUAL TECH - TUESDAY 13 AUGUST 2024	1	616.00	
EFT32761	09/10/2024 ALEX ASHWORTH	STAFF REIMBURSEMENT - PRE-MEDICAL AND POLICE CLEARANCE - ALEX ASHWORTH	1		282.70
INV 16092024	16/09/2024 ALEX ASHWORTH	STAFF REIMBURSEMENT OF POLICE CLEARANCE - ALEX ASHWORTH - SWIMMING POOL DUTY MANAGER, STAFF REIMBURSEMENT OF PRE-MEDICAL - ALEX ASHWORTH - SWIMMING POOL DUTY MANAGER	1	282.70	
EFT32762	09/10/2024 ASH & RAIN PTY LTD THE JAHAYA REIGN FAMILY TRUST (IMPRINT PLASTIC)	NAME BADGES X 4 STAFF MEMBERS - FINANCE OFFICER – CREDITORS, CONTAINER DEPSIT SITE SUPERVISOR, SAFETY OFFICER AND CLUB DEVELOPMENT OFFICER INCLUDING FREIGHT.	1		75.35
INV INV-3091	14/08/2024 ASH & RAIN PTY LTD THE JAHAYA REIGN FAMILY TRUST (IMPRINT PLASTIC)	NAME BADGES X 4 STAFF MEMBERS - FINANCE OFFICER – CREDITORS, CONTAINER DEPSIT SITE SUPERVISOR, SAFETY OFFICER AND CLUB DEVELOPMENT OFFICER INCLUDING FREIGHT., FREIGHT	1	75.35	
EFT32763	09/10/2024 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS	1		204.00
INV 102	03/10/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000029 NEIL THOMAS		26.50	
INV 102	03/10/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000033 ROBERT WINDSOR		26.50	
INV 102	03/10/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000076 TREVOR BARRATT		26.50	
INV 102	03/10/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000106 LINDY DEWAR		26.50	
INV 102	03/10/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000118 CLINT STRICKLAND		26.50	
INV 102	03/10/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000279 GEORGE JOHNSON		24.50	
INV 102	03/10/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000433 JAYDEN STRAHAN		26.50	
INV 102	03/10/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000442 IAN ROGERS		20.50	
EFT32764	09/10/2024 AVON WASTE	FORTNIGHTLY WASTE CHARGES FORTNIGHT ENDING 23/8/2024	1		81,092.68

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INV 00064463	09/08/2024 AVON WASTE	2002 GENERAL WASTE SERVICES PER WEEK, 10 GENERAL WASTE ONLY SERVICES PER WEEK - A60739, A2300, A3029, A50051, A682, A4950, A6503 AND A680, 30 TALBOT GENERAL WASTE SERVICES PER WEEK, 10 QUELLINGTON GENERAL WASTE ONLY SERVICES PER WEEK A60663, A60423, A60205, A2704, A3271, A2301, A3618, A60244 AND A3110, 1976RECYCLING SERVICES PER FORTNIGHT, ADDITIONAL RECYCLE ONLY SERVICE X 1 A390, 30 TALBOT RECYCLE SERVICES PER FORTNIGHT, 8 X 1.5M3 BIN PER WEEK, 2 X 3.0M3 BIN PER WEEK, 4 X 4.5M3 BIN PER WEEK, 67 STREET BINS PER WEEK, 38 WEIGHTED BASE STREET BINS PER WEEK, SHIRE DEPOT 1.5M3 BULK BIN PER WEEK, RESIDENTIAL VERGE SIDE BULK BIN SERVICES, SERVICE SHIRE OFFICE CARDBOARD ONLY BIN PER FORTNIGHT, SERVICE CONTAINER DEPOSIT CARDBOARD ONLY BIN X 2 - SERVICED FORTNIGHTLY, PROCESSING CHARGES - KERBSIDE RECYCLING PER FORTNIGHT, PROCESSING CHARGES - FRONTLIFT RECYCLING PER FORTNIGHT	1	13,796.46	
INV 00064484	23/08/2024 AVON WASTE	2002 GENERAL WASTE SERVICES PER WEEK, 10 GENERAL WASTE ONLY SERVICES PER WEEK - A60739, A2300, A3029, A50051, A682, A4950, A6503 AND A680, 30 TALBOT GENERAL WASTE SERVICES PER WEEK, 10 QUELLINGTON GENERAL WASTE ONLY SERVICES PER WEEK A60663, A60423, A60205, A2704, A3271, A2301, A3618, A60244 AND A3110, 1974 RECYCLING SERVICES PER FORTNIGHT, ADDITIONAL RECYCLE ONLY SERVICE X 1 A390, 30 TALBOT RECYCLE SERVICES PER FORTNIGHT, 8 X 1.5M3 BIN PER WEEK, 2 X 3.0M3 BIN PER WEEK, 4 X 4.5M3 BIN PER WEEK, 67 STREET BINS PER WEEK, 38 WEIGHTED BASE STREET BINS PER WEEK, SHIRE DEPOT 1.5M3 BULK BIN PER WEEK, RESIDENTIAL VERGE SIDE BULK BIN SERVICES - 4 X 13/8 AND 4 X 20/8, SERVICE SHIRE OFFICE CARDBOARD ONLY BIN PER FORTNIGHT, SERVICE CONTAINER DEPOSIT CARDBOARD ONLY BIN X 2 - SERVICED FORTNIGHTLY, PROCESSING CHARGES - KERBSIDE RECYCLING PER FORTNIGHT, PROCESSING CHARGES - FRONTLIFT RECYCLING PER FORTNIGHT, TRANSFER STATION MANAGEMENT	1	26,804.53	

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INV 00065014	06/09/2024 AVON WASTE	2002 GENERAL WASTE SERVICES PER WEEKENDING 6/9/2024, 440 GENERAL WASTE ONLY SERVICES PER WEEK - A60739, A2300, A3029, A50051, A682, A4950, A6503 AND A680 - WEEK ENDING 6/9/2024, 30 TALBOT GENERAL WASTE SERVICES PER WEEK ENDING 6/9/2024, 10 QUELLINGTON GENERAL WASTE ONLY SERVICES PER WEEK A60663, A60423, A60205, A2704, A3271, A2301, A3618, A60244 & A3110 - WEEK ENDING 6/9/2024, 1979 RECYCLING SERVICES PER FORTNIGHT - WEEK ENDING 6/9/2024, ADDITIONAL RECYCLING ONLY SERVICE - A390 - WEEK ENDING 6/9/2024, 30 TALBOT RECYCLING PER FORTNIGHT - WEEK ENDING 6/9/2024, 8 X 1.5M3 BIN PER WEEK - WEEK ENDING 6/9/2024, 2 X 3.0M3 BIN PER WEEK - WEEK ENDING 6/9/2024, 3 X 4.5M3 BIN PER WEEK - WEEK ENDING 6/9/2024, 67 STREET BINS PER WEEK - WEEK ENDING 6/9/2024, 38 WEIGHTED BASE STREET BINS PER WEEK - WEEK ENDING 6/9/2024, SHIRE DEPOT 1.5M3 BULK BIN PER WEEK - WEEK ENDING 6/9/2024, RESIDENTIAL VERGE SIDE BULK BIN SERVICE - WEEK ENDING 6/9/2024, SERVICE SHIRE OFFICE CARDBOARD ONLY BIN PER FORTNIGHT - WEEK ENDING 6/9/2024, SERVICE CONTAINER DEPOSIT CARDBOARD ONLY BIN X 2 - SERVICED FORTNIGHTLY - WEEK ENDING 6/9/2024, PROCESSING CHARGES - KERBSIDE RECYCLING PER FORTNIGHT - WEEK ENDING 6/9/2024, PROCESSING CHARGES - FRONTLIFT RECYCLING PER FORTNIGHT - WEEK ENDING 6/9/2024	1	13,733.34	
INV 00065046	20/09/2024 AVON WASTE	2002 GENERAL WASTE SERVICES PER WEEK - WEEKENDING 20/9/2024, 440 GENERAL WASTE ONLY SERVICES PER WEEK - A60739, A2300, A3029, A50051, A682, A4950, A6503 AND A6802002 - WEEKENDING 20/9/2024, 30 TALBOT GENERAL WASTE SERVICES PER WEEK - WEEKENDING 20/9/2024, 10 QUELLINGTON GENERAL WASTE ONLY SERVICES PER WEEK A60663, A60423, A60205, A2704, A3271, A2301, A3618, A60244 & A3110 - WEEKENDING 20/9/2024, 1979 RECYCLING SERVICES PER FORTNIGHT - WEEKENDING 20/9/2024, ADDITIONAL RECYCLING ONLY SERVICE - A390 - WEEKENDING 20/9/2024, 30 TALBOT RECYCLING PER FORTNIGHT, 8 X 1.5M3 BIN PER WEEK - WEEKENDING 20/9/2024, 2 X 3.0M3 BIN PER WEEK - WEEKENDING 20/9/2024, 3 X 4.5M3 BIN PER WEEK - WEEKENDING 20/9/2024, 67 STREET BINS PER WEEK - WEEKENDING 20/9/2024, 38 WEIGHTED BASE STREET BINS PER WEEK - WEEKENDING 20/9/2024, SHIRE DEPOT 1.5M3 BULK BIN PER WEEK - WEEKENDING 20/9/2024, RESIDENTIAL VERGE SIDE BULK BIN SERVICE - WEEKENDING 20/9/2024, SERVICE SHIRE OFFICE CARDBOARD ONLY BIN PER FORTNIGHT - WEEKENDING 20/9/2024, SERVICE CONTAINER DEPOSIT CARDBOARD ONLY BIN X 2 - SERVICED FORTNIGHTLY - WEEKENDING 20/9/2024, PROCESSING CHARGES - KERBSIDE RECYCLING PER FORTNIGHT - WEEKENDING 20/9/2024, PROCESSING CHARGES - FRONTLIFT RECYCLING PER FORTNIGHT - WEEKENDING 20/9/2024, TRANSFER STATION MANAGEMENT - WEEKENDING 20/9/2024	1	26,758.35	

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EFT32765	09/10/2024 BILL MARWICK	SUPPLY OF HISTORICAL BOOKS - THE MARWICKS OF YORK AND MARY MARWICK OF YORK - FOR RESALE AT THE YORK RESIDENCY MUSEUM	1		144.00
INV AUGUST 2024	01/08/2024 BILL MARWICK	SUPPLY OF HISTORICAL BOOKS - THE MARWICKS OF YORK - FOR RESALE AT THE YORK RESIDENCY MUSEUM, SUPPLY OF HISTORICAL BOOKS - MARY MARWICK OF YORK - FOR RESLAE AT THE YORK RESIDENCY MUSEUM	1	144.00	
EFT32766	09/10/2024 BLUE FORCE PTY LTD	ANNUAL ALARM MONITORING SERVICES - YORK VISITOR CENTRE - FOR SEPTEMBER 2024	1		22.71
INV 212242	02/09/2024 BLUE FORCE PTY LTD	ANNUAL ALARM MONITORING SERVICES - YORK VISITOR CENTRE - FOR SEPTEMBER 2024	1	22.71	
EFT32767	09/10/2024 COTERRA PTY LTD T/A COTERRA ENVIRONMENT	POST SUBMISSION TECHNICAL SUPPORT - ALLOWANCE AS REQUESTED	1		778.25
INV 10005434	06/09/2024 COTERRA PTY LTD T/A COTERRA ENVIRONMENT	POST SUBMISSION TECHNICAL SUPPORT - ALLOWANCE AS REQUESTED	1	778.25	
EFT32768	09/10/2024 CREDIT MANAGEMENT AUSTRALIA POST	MONTHLY POSTAGE CHARGES - 2024/25 (ADMIN OFFICE) - SEPTEMBER 2024	1		879.12
INV 1313544311A	03/10/2024 CREDIT MANAGEMENT AUSTRALIA POST	POSTAGE COSTS AND RELATED ITEMS - YORK VISITOR CENTRE - SEPTEMBER 2024	1	164.98	
INV 1013544311	03/10/2024 CREDIT MANAGEMENT AUSTRALIA POST	MONTHLY POSTAGE CHARGES - 2024/25 (ADMIN OFFICE) - SEPTEMBER 2024	1	714.14	
EFT32769	09/10/2024 IAN CHRISTOPHER ROGERS	STAFF REIMBURSEMENT OF POLICE CLEARANCE - IAN ROGERS - CFC SUPERVISOR	1		80.00
INV 25092024	25/09/2024 IAN CHRISTOPHER ROGERS	STAFF REIMBURSEMENT OF POLICE CLEARANCE - IAN ROGERS - CFC SUPERVISOR	1	80.00	
EFT32770	09/10/2024 INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALIA LTD (NSW)	ANNUAL SUBSCRIPTION TO NAMS+ 2024/25	1		1,069.00
INV 84144-NP0524	27/05/2024 INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALIA LTD (NSW)	ANNUAL SUBSCRIPTION TO NAMS+ 2024/25	1	1,069.00	
EFT32771	09/10/2024 JENNIFER BARNARD	RATES REFUND FOR ASSESSMENT A9380 13 AVON TCE YORK 6302	1		455.00
INV A9380	12/08/2024 JENNIFER BARNARD	RATES REFUND FOR ASSESSMENT A9380 13 AVON TCE YORK 6302		455.00	
EFT32772	09/10/2024 LEISURE INSTITUTE OF WESTERN AUSTRALIA AQUATICS INC	1 X SEMINAR AND TWELVE MONTH MEMBERSHIP @ LEISURE INSTITUTE OF WA - FIONA JACKSON	1		520.00
INV 4554	05/09/2024 LEISURE INSTITUTE OF WESTERN AUSTRALIA AQUATICS INC	1 X SEMINAR AND TWELVE MONTH MEMBERSHIP @ LEISURE INSTITUTE OF WA - FIONA JACKSON	1	260.00	

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INV 4555	05/09/2024 LEISURE INSTITUTE OF WESTERN AUSTRALIA AQUATICS INC	1 X SEMINAR AND TWELVE MONTH MEMBERSHIP @ LEISURE INSTITUTE OF WA - GEOFFREY HEATON	1	260.00	
EFT32773	09/10/2024 NICOLA GORS	STAFF REIMBURSEMENT ACCOMMODATION AND MEALS - READYTECH -RATES ESSENTIALS - NIKKI GORRS	1		364.00
INV 03102024	03/10/2024 NICOLA GORS	STAFF REIMBURSEMENT ACCOMMODATION AND MEALS - READYTECH -RATES ESSENTIALS - NIKKI GORRS	1	364.00	
EFT32774	09/10/2024 PUREWATER POOL SERVICES	MAINTENANCE SUPPLIES FOR YORK SWIMMING POOL - DISINFECTION CONTROLLER AND DOSING PUMPS AND MAIN PUMP DISCHARGE CONTROL BUTTERFLY VALVE REPLACEMENT	1		4,068.90
INV 2865	30/08/2024 PUREWATER POOL SERVICES	MAINTENANCE SUPPLIES FOR YORK SWIMMING POOL - DISINFECTION CONTROLLER AND DOSING PUMPS AND MAIN PUMP DISCHARGE CONTROL BUTTERFLY VALVE REPLACEMENT	1	4,068.90	
EFT32775	09/10/2024 ROUS ELECTRICAL	SUPPLY PARTS AND REPAIR BOWLING GREEN LIGHTS AND FIT CAGES TO PREVENT DAMAGE PRICE TO INCLUDE ALL MATERIALS AND EWP HIRE - FIRST STAGE	1		13,799.50
INV 00004009	03/09/2024 ROUS ELECTRICAL	RELOCATE AND DUPLICATE LIGHT SWITCHES FOR BAR AREA, INSTALL SENSOR LIGHT TO ENTRY	1	5,285.50	
INV 00004014	13/09/2024 ROUS ELECTRICAL	SUPPLY PARTS AND REPAIR BOWLING GREEN LIGHTS AND FIT CAGES TO PREVENT DAMAGE PRICE TO INCLUDE ALL MATERIALS AND EWP HIRE - FIRST STAGE	1	8,514.00	
EFT32776	09/10/2024 SAMANTHA MARY GOOD	STAFF REIMBURSEMENT OF STATIONARY FOR THE YORK CRC - SAM GOOD	1		61.85
INV 30092024	30/09/2024 SAMANTHA MARY GOOD	STAFF REIMBURSEMENT OF STATIONARY YORK NEWSAGENCY FOR THE YORK CRC - SAM GOOD	1	61.85	
EFT32777	09/10/2024 SHIRE OF NORTHAM	OLD QUARRY ROAD TIPPING FEES FOR JUNE 2024	1		14,681.54
INV 30520	12/07/2024 SHIRE OF NORTHAM	OLD QUARRY ROAD TIPPING FEES FOR JUNE 2024	1	14,681.54	
EFT32778	09/10/2024 THE YORK SOCIETY (INC)	PURCHASE OF ART PRIZE - 2024 YORK ART & CRAFT AWARDS - LYN FRANKE'S 'COASTAL MELALEUCAS'	1		1,100.00
INV A&C10066	09/10/2024 THE YORK SOCIETY (INC)	PURCHASE OF ART PRIZE - 2024 YORK ART & CRAFT AWARDS - LYN FRANKE'S 'COASTAL MELALEUCAS'	1	1,100.00	
EFT32780	09/10/2024 WHEATBELT ARTS & EVENTS	WHEATBELT ARTS AND EVENTS INC. - MULTIYEAR FUNDING (YEAR 2) 2024/25 - 1ST DRAWDOWN 80% OF \$28,500.00 + GST	1		25,080.00

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INV 00000099	08/10/2024 WHEATBELT ARTS & EVENTS	WHEATBELT ARTS AND EVENTS INC. - MULTIYEAR FUNDING (YEAR 2) 2024/25 - 1ST DRAWDOWN 80% OF \$28,500.00 + GST	1	25,080.00	
EFT32781	11/10/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - SWIMMING POOL - 31/7/2024 - 31/10/2024	1		23,770.20
INV 9007951694	24/09/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - MANNAVALE STANDPIPE - 31/7/2024 - 31/10/2024	1	1,004.40	
INV 9007890502	27/09/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - LINCON STREET STANDPIPE - 31/7/2024 - 31/10/2024	1	1,461.93	
INV 9023598713	30/09/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - RV DUMP POINT - 31/7/2024 - 31/19/2024	1	149.89	
INV 9007879952	30/09/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - RESIDENCY MUSEUM - 31/7/2024 - 31/10/2024	1	179.28	
INV 9007879100	30/09/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - CEMETERY - 31/7/2024 - 31/10/2024	1	173.40	
INV 9007890254	03/10/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - PEACE PARK - 31/7/2024 - 31/10/2024	1	803.65	
INV 9007882545	03/10/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - FORREST OVAL WATER TANK - 31/7/2024 - 31/10/2024	1	1,848.05	
INV 9007882537	03/10/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - YRCC - 31/7/2024 - 31/10/2024	1	1,481.28	
INV 9007882510	03/10/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - SHOWGROUNDS - 31/7/2024 - 31/10/2024	1	110.41	
INV 9007881964	03/10/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - ADMIN BUILDING CARPARK - 31/7/2024 - 31/10/2024	1	110.48	
INV 9007881921	03/10/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - SHIRE ADMINISTRATION - 31/7/2024 - 31/10/2024, WATER RATES AND CHARGES - TOWN HALL - 31/7/2024 - 31/10/2024	1	616.73	
INV 9007881673	03/10/2024 WATER CORPORATION OF WA	WATER RATES - AVON RADIO STATION - 31/7/2024 - 31/10/2024	1	195.22	
INV 9007880267	03/10/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - OLD CEMETERY - 31/7/2024 - 31/10/2024	1	545.21	
INV 9007876065	03/10/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - AVON PARK TOILETS - 31/7/2024 - 31/10/2024	1	1,681.96	
INV 9007876057	03/10/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - WAR MAMORIAL GARDENS - 31/7/2024 - 31/10/2024	1	499.91	
INV 9007876022	03/10/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - DEBT COLLECTIONS FOR CARRIAGE DINER - 31/7/2024 - 31/10/2024	1	2,280.32	
INV 9007946721	03/10/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - HAMERSLEY SIDING STANDPIPE - 31/7/2024 - 31/10/2024	1	975.68	
INV 9007946377	03/10/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - BURGESS SIDING STANDPIPE - 31/7/2024 - 31/10/2024	1	49.96	
INV 9007884524	04/10/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - 24 FORD STREET YORK - 31/7/2024 - 31/10/2024	1	97.61	
INV 9007884305	04/10/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - 2 DINSDALE STREET YORK - 31/7/2024 - 31/10/2024	1	97.61	
INV 9007882561	04/10/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - SWIMMING POOL - 31/7/2024 - 31/10/2024	1	6,852.75	

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INV 9007882254	04/10/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - JOHANNA WHITELY PARK - 31/7/2024 - 31/10/2024, WATER RATES AND CHARGES - HOWICKS ST TOILETS - 31/7/2024 - 31/10/2024	1	996.79	
INV 9007891759	04/10/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - FORD-GREY ST ARBORE - 31/7/2024 - 31/10/2024	1	183.15	
INV 9007884268	07/10/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - 38 FRASER STREET YORK - 31/7/2024 - 31/10/2024	1	97.61	
INV 9016178488	07/10/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - 75 OSNABURG ROAD YORK - 31/7/2024 - 31/10/2024	1	97.61	
INV 9016178461	07/10/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - ROE STREET YORK - 31/7/2024 - 31/10/2024	1	97.61	
INV 9007890852	07/10/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - CENTENNIAL UNITS - 31/7/2024 - 31/10/2024	1	639.14	
INV 9007890035	08/10/2024 WATER CORPORATION OF WA	WATER RATES AND CHARGES - 17 FORBES STREET YORK - 31/7/2024 - 31/10/2024	1	442.56	
EFT32782	11/10/2024 AVON VALLEY TYRE SERVICE	SUPPLY, INSTALL AND BALANCE 4X GOODYEAR CARGO 215/65R16C TYRES FOR THE VAN 1HJB866	1		2,015.00
INV IV0000000079	06/09/2024 AVON VALLEY TYRE SERVICE	COMPLETE A 90,000KM SERVICE Y397 - 2017 ISUZU CREW CAB TRUCK - AND ALSO INSPECT THE PASSENGER TAILIGHT ISSUE FOR POSSIBLE REPAIRS - ON FRIDAY 06.09.2024	1	715.00	
INV IV0000000079	06/09/2024 AVON VALLEY TYRE SERVICE	SUPPLY, INSTALL AND BALANCE 4X GOODYEAR CARGO 215/65R16C TYRES FOR THE VAN 1HJB866	1	1,300.00	
EFT32783	11/10/2024 EASTERN HILLS CHAINSAWS AND MOWERS PTY LTD	SUPPLY FOR COLLECTION - 1X STP4242 710 6003 BLADES 600/24INCH - 3X STP0781 120 1109 GREASE MULTI LUBE - 80G - AS PER QUOTE 2966	1		166.50
INV 52310#5	13/08/2024 EASTERN HILLS CHAINSAWS AND MOWERS PTY LTD	SUPPLY FOR COLLECTION - 1X STP4242 710 6003 BLADES 600/24INCH - 3X STP0781 120 1109 GREASE MULTI LUBE - 80G - AS PER QUOTE 2966	1	166.50	
EFT32784	11/10/2024 MOORE AUSTRALIA	2024 FINANCIAL REPORTING WORKSHOP 27/5/2024	1		2,200.00
INV 4267	18/04/2024 MOORE AUSTRALIA	2024 FINANCIAL REPORTING WORKSHOP 27/5/2024	1	2,200.00	
EFT32785	11/10/2024 ROUS ELECTRICAL	ATTENDANCE AT 38 FRASER ST YORK TO INVESTIGATE HWS TRIPPING POWER	1		311.08
INV 00003978	05/08/2024 ROUS ELECTRICAL	ATTENDANCE AT 38 FRASER ST YORK TO INVESTIGATE HWS TRIPPING POWER	1	311.08	
EFT32786	11/10/2024 SAFETYQUIP WA PTY LTD	SUPPLY AND DELIVER VIA THE SHIRE OF YORK'S TOLL ACCOUNT 100X TCONE700R CONE TRAFFIC HI VIS PROCHOICE 700MM - ORANGE C/W REFLECTIVE COLLAR AS PER QUOTE 9649	1		3,579.29
INV 016-202511	08/09/2024 SAFETYQUIP WA PTY LTD	SUPPLY AND DELIVER VIA THE SHIRE OF YORK'S TOLL ACCOUNT 100X TCONE700R CONE TRAFFIC HI VIS PROCHOICE 700MM - ORANGE C/W REFLECTIVE COLLAR AS PER QUOTE 9649	1	3,579.29	

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EFT32787	11/10/2024 VANESSA JAYDE GREEN	STAFF REIMBURSEMENT - PURCHASE OF WATER FOR COUNCIL - VANESSA GREEN	1		100.35
INV 09102024	09/10/2024 VANESSA JAYDE GREEN	STAFF REIMBURSEMENT - PURCHASE OF WATER FOR COUNCIL - VANESSA GREEN	1	100.35	
EFT32788	11/10/2024 WINC AUSTRALIA PTY LIMITED	PURCHASE COMBO BOARD WHITEBOARD/CK 1200X900MM INCLUDING FREIGHT	1		420.83
INV 9046066320	27/08/2024 WINC AUSTRALIA PTY LIMITED	OFFICE STATIONERY SUPPLIES FOR ADMINISTRATION - 4X STAPLER REMOVERS, 10 X SPIRAL BOUND NOTEBOOKS A5 200 PAGES, 2X 6 PACK OF HIGHLIGHTERS ASSORTED, 5 SHORTHAND NOTEPAPERS 100 PAGES, 4 X DUAL ANGLE CORRECTION TAPE AND WALL MOUNTED BROCHURE HOLDER A4 3 TIER	1	134.72	
INV 9046067405	28/08/2024 WINC AUSTRALIA PTY LIMITED	PURCHASE COMBO BOARD WHITEBOARD/CK 1200X900MM INCLUDING FREIGHT	1	286.11	
EFT32789	11/10/2024 YORK GENERAL PRACTICE	PRE-EMPLOYMENT MEDICAL - CAMERON HEPBURN	1		148.50
INV 7227	23/08/2024 YORK GENERAL PRACTICE	PRE EMPLOYMENT MEDICAL - CAMERON HEPBURN	1	148.50	
EFT32790	18/10/2024 ARTISTRALIA	LICENCING FOR MOVIES SWEET AS AND BRAN NUE DAE TO BE SCREENED IN THE CRC FOR LICENCING FOR MOVIES SWEET AS AND BRAN NUE DAE TO BE SCREENED IN THE CRC FOR NAIDOC WEEK	1		330.00
INV 00012982	21/06/2024 ARTISTRALIA	LICENCING FOR MOVIES SWEET AS AND BRAN NUE DAE TO BE SCREENED IN THE CRC FOR NAIDOC WEEK	1	330.00	
EFT32791	18/10/2024 ASH & RAIN PTY LTD THE JAHAYA REIGN FAMILY TRUST (IMPRINT PLASTIC)	NAME BADGES X 4. NICOLE PARKER CUSTOMER SERVICE & LIBRARY OFFICER, AMI HANNINGTON GOVERNANCE OFFICER , REBECCA REID CUSTOER SERVICE OFFICER AND MING ZHUO ENVIROMENTAL HEALTH OFFICER	1		75.35
INV INV-3207	03/09/2024 ASH & RAIN PTY LTD THE JAHAYA REIGN FAMILY TRUST (IMPRINT PLASTIC)	NAME BADGES X 4. NICOLE PARKER CUSTOMER SERVICE & LIBRARY OFFICER, AMI HANNINGTON GOVERNANCE OFFICER , REBECCA REID CUSTOER SERVICE OFFICER AND MING ZHUO ENVIROMENTAL HEALTH OFFICER, FREIGHT	1	75.35	
EFT32792	18/10/2024 AUSCO MODULAR PTY LTD	HIRE OF MULTIPURPOSE DONGA 6.0M X 3.M FROM 1/09/2024-30/09/2024 - CONTRACT 0060006565	1		1,778.74
INV 7452248	01/09/2024 AUSCO MODULAR PTY LTD	HIRE OF MULTIPURPOSE DONGA 6.0M X 3.M FROM 1/09/2024-30/09/2024 - CONTRACT 0060006565	1	889.37	
INV 7456540	01/10/2024 AUSCO MODULAR PTY LTD	HIRE OF MULTIPURPOSE DONGA 6.0M X 3.M FROM 1/10/2024-31/10/2024 - CONTRACT 0060006565	1	889.37	
EFT32793	18/10/2024 AUSTRALIAN INSTITUTE OF MANAGEMENT	FRONTLINE MANAGEMENT AND SUPERVISOR COURSE - STAFF MARK APPLETON - 15-16 OCTOBER 2024	1		1,520.00

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INV 7165847	16/08/2024 AUSTRALIAN INSTITUTE OF MANAGEMENT	FRONTLINE MANAGEMENT AND SUPERVISOR COURSE - STAFF MARK APPLETON - 15-16 OCTOBER 2024	1	1,520.00	
EFT32794	18/10/2024 AUTOPRO NORTHAM	SUPPLY AND DELIVER 1X GT75GN 75PC GREASE NIPPLE ASSORTMENT AS PER QUOTE 36253	1		20.10
INV 1171249	08/10/2024 AUTOPRO NORTHAM	SUPPLY AND DELIVER 1X GT75GN 75PC GREASE NIPPLE ASSORTMENT AS PER QUOTE 36253	1	20.10	
EFT32795	18/10/2024 AVON VALLEY AG	1X WHEAT 20KG BAG FOR COLLECTION - ANNIMAL CONTROL	1		24.20
INV Y136086	02/09/2024 AVON VALLEY AG	1X WHEAT 20KG BAG FOR COLLECTION - ANNIMAL CONTROL	1	24.20	
EFT32796	18/10/2024 AVON VALLEY TYRE SERVICE	OMplete A 46,000KM SERVICE ON THE 2022 DUAL CAB ISUZU UTE - Y96 ON THURSDAY 10.10.2024	1		556.00
INV IV0000008062	10/10/2024 AVON VALLEY TYRE SERVICE	COMPLETE A 46,000KM SERVICE ON THE 2022 DUAL CAB ISUZU UTE - Y96 ON THURSDAY 10.10.2024	1	556.00	
EFT32797	18/10/2024 BELLISSIMO YORK	CATERING - JULY 2024 ORDINARY COUNCIL MEETING	1		460.00
INV 00000227	21/08/2024 BELLISSIMO YORK	CATERING - JULY 2024 ORDINARY COUNCIL MEETING	1	280.00	
INV 00000229	02/09/2024 BELLISSIMO YORK	COUNCIL CATERING - AUGUST 2024 ORDINARY MEETING	1	180.00	
EFT32798	18/10/2024 BGC QUARRIES	SUPPLY AND DELIVER 54 TONNE OF DUST GRANITE COARSE DU002 TO THE SHIRE OF YORK WORKS DEPOT 15 MAXWELL ST YORK	1		691.67
INV IQ48693	18/08/2024 BGC QUARRIES	SUPPLY AND DELIVER 54 TONNE OF DUST GRANITE COARSE DU002 TO THE SHIRE OF YORK WORKS DEPOT 15 MAXWELL ST YORK	1	691.67	
EFT32799	18/10/2024 BOC GASES	SUPPLY VARIOUS GAS & CONTAINER RENTAL 24/25 - DEPOT AND SWIMMING POOL - SEPTEMBER 2024	1		39.46
INV 5006478351	21/10/2024 BOC GASES	SUPPLY VARIOUS GAS & CONTAINER RENTAL 24/25 - DEPOT - SEPTEMBER 2024, SUPPLY VARIOUS GAS & CONTAINER RENTAL 24/25 - SWIMMING POOL - SEPTEMBER 2024	1	39.46	
EFT32800	18/10/2024 BROLLY AUSTRALASIA PTY LTD	SOCIAL MEDIA ARCHIVING SOFTWARE FLYING SOLO - ANNUAL SUBSCRIPTION 28/09/2024 TO 28/09/2025	1		1,425.60
INV INV-2024506	03/10/2024 BROLLY AUSTRALASIA PTY LTD	SOCIAL MEDIA ARCHIVING SOFTWARE FLYING SOLO - ANNUAL SUBSCRIPTION 28/09/2024 TO 28/09/2025	1	1,425.60	
EFT32801	18/10/2024 BUNNINGS WAREHOUSE	SUPPLY MARINE CARPET FOR RANGER VEHICLE P138	1		293.82

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INV 2440/9984882	18/08/2024 BUNNINGS WAREHOUSE	SUPPLY MARINE CARPET FOR RANGER VEHICLE P138	1	293.82	
EFT32802	18/10/2024 CALTEX AUSTRALIA PTY LTD	STAR CARD PURCHASE FOR SEPTEMBER 2024	1		1,621.89
INV 141718338-9	30/09/2024 CALTEX AUSTRALIA PTY LTD	STAR CARD PURCHASE FOR SEPTEMBER 2024 - LINDON MELLOR, STAR CARD PURCHASE FOR SEPTEMBER 2024 - GEORGE JOHNSON, STAR CARD PURCHASE FOR SEPTEMBER 2024 - CHRIS LINNEL, STAR CARD PURCHASE FOR SEPTEMBER 2024 - CHRIS LINNEL - GST FREE, , STAR CARD PURCHASE FOR SEPTEMBER 2024 - CODEY REDMOND, STAR CARD PURCHASE FOR SEPTEMBER 2024 - ALINA BEHAN, STAR CARD PURCHASE FOR SEPTEMBER 2024 - ALINA BEHAN - GST FREE	1	1,621.89	
EFT32803	18/10/2024 CAROL LITTLEFAIR	STAFF REIMBURSEMENT - REFRESHMENTS FOR CULTURAL BELONG 7/10/2024 DAY AND ABORIGINAL ADVISORY GROUP MEETING 12/9/2024 - CAROL LITTLFAIR	1		140.50
INV 09102024	09/10/2024 CAROL LITTLEFAIR	STAFF REIMBURSEMENT - REFRESHMENTS FOR CULTURAL BELONG 7/10/2024 DAY AND ABORIGINAL ADVISORY GROUP MEETING 12/9/2024 - CAROL LITTLFAIR	1	140.50	
EFT32804	18/10/2024 CENTRAL REGIONAL TAFE - NORTHAM	STAFF FORK LIFT TRAINING IAN ROGERS SUPERVISOR CONTAINERS FOR CHANGE	1		110.57
INV I0029135	20/09/2024 CENTRAL REGIONAL TAFE - NORTHAM	STAFF FORK LIFT TRAINING IAN ROGERS SUPERVISOR CONTAINERS FOR CHANGE	1	110.57	
EFT32805	18/10/2024 CONPLANT PTY LTD	SUPPLY HIRE OF A 18T MULTI TYRE ROLL - 13/9/2024 - 30/09/2024 - BOYERCUTTY ROAD	1		5,544.00
INV 446920	30/09/2024 CONPLANT PTY LTD	SUPPLY HIRE OF A 18T MULTI TYRE ROLL - 01/09/2024 - FORREST OVAL, SUPPLY HIRE OF A 18T MULTI TYRE ROLL - 03/9/2024 - MORRIS EDWARDS DRIVE, SUPPLY HIRE OF A 18T MULTI TYRE ROLL - 04/9/2024 - LITTLE STREET, SUPPLY HIRE OF A 18T MULTI TYRE ROLL - 05/9/2024 - TWELTH ROAD, SUPPLY HIRE OF A 18T MULTI TYRE ROLL - 09/9/2024 - 12/09/2024 - WATERFALL ROAD, SUPPLY HIRE OF A 18T MULTI TYRE ROLL - 13/9/2024 - 30/09/2024 - BOYERCUTTY ROAD	1	5,544.00	
EFT32806	18/10/2024 CROWN EQUIPMENT PTY LIMITED	ANNUAL SERVICE ON CROWN WALK-LIFT LOCATED AT YORK RECREATION & CONVENTION CENTRE	1		617.76
INV P42218	28/08/2024 CROWN EQUIPMENT PTY LIMITED	ANNUAL SERVICE ON CROWN WALK-LIFT LOCATED AT YORK RECREATION & CONVENTION CENTRE	1	617.76	

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EFT32807	18/10/2024 DARRYS PLUMBING AND GAS	SUPPLY ALL THE ITEMS FOR THE INSTALLATION OF THE 30X40M SOCKED SUB SOIL DRAINAGE TO INCLUDE TURF CUTTING, EXCAVATION OF CLAY MATERIALS, REMOVAL OF CLAY AND STOCK PILE, DRAINAGE, BACKFILLING WITH STONE AND SAND MATERIALS REINSTATING OF TURF TO TRENCH LINES AND CONNECTION OF SUBSOIL DRAINAGE TO PVC DRAIN AND DISCHARGE INTO EXISTING STORM WATER DRAINAGE PIT	1		50,751.87
INV IV01823	14/08/2024 DARRYS PLUMBING AND GAS	WET HIRE BACK HOE FOR DIGGING A GRACE (SIMS AB216)	1	495.00	
INV IV01979	02/10/2024 DARRYS PLUMBING AND GAS	SUPPLY ALL THE ITEMS FOR THE INSTALLATION OF THE 30X40M SOCKED SUB SOIL DRAINAGE TO INCLUDE TURF CUTTING, EXCAVATION OF CLAY MATERIALS, REMOVAL OF CLAY AND STOCK PILE, DRAINAGE, BACKFILLING WITH STONE AND SAND MATERIALS REINSTATING OF TURF TO TRENCH LINES AND CONNECTION OF SUBSOIL DRAINAGE TO PVC DRAIN AND DISCHARGE INTO EXISTING STORM WATER DRAINAGE PIT	1	49,940.00	
INV IV02012	07/10/2024 DARRYS PLUMBING AND GAS	REPAIR LEAK AND PUMP VALVE AT THE EARLY YEARS HUB AS DISCUSSED WITH ROB	1	316.87	
EFT32808	18/10/2024 FOCUS NETWORKS	AGREEMENT MONTHLY SAAS (SOFTWARE AS A SERVICE) - OCTOBER 2024	1		7,551.07
INV SAAS-14312	04/10/2024 FOCUS NETWORKS	AGREEMENT MONTHLY SAAS (SOFTWARE AS A SERVICE) - OCTOBER 2024	1	7,551.07	
EFT32809	18/10/2024 FUEL DISTRIBUTORS	SUPPLY AND DELIVER 10000LITRES OF DISTILLATE TO THE SHIRE OF YORK 11/10/2024	1		17,225.00
INV 63103921	11/10/2024 FUEL DISTRIBUTORS	SUPPLY AND DELIVER 10000LITRES OF DISTILLATE TO THE SHIRE OF YORK 11/10/2024	1	17,225.00	
EFT32810	18/10/2024 FULTON HOGAN INDUSTRIES PTY LTD	SUPPLY FOR COLLECTION ON WEDNESDAY 13.08.2024 - 10TONNE CM07 170 GR - PRODUCT CODE 128518 AS PER QUOTE	1		1,964.60
INV 19377567	14/08/2024 FULTON HOGAN INDUSTRIES PTY LTD	SUPPLY FOR COLLECTION ON WEDNESDAY 13.08.2024 - 10TONNE CM07 170 GR - PRODUCT CODE 128518 AS PER QUOTE	1	1,964.60	
EFT32811	18/10/2024 HATWORLD PTY LTD	52 X HATS - VARIOUS STYLES - REFER ATTACHED - PURCHASE OF RETAIL STOCK FOR RESALE AT YORK VISITOR CENTRE INCLUDING FREIGHT	1		828.96
INV INV-3805	13/09/2024 HATWORLD PTY LTD	52 X HATS - VARIOUS STYLES - REFER ATTACHED - PURCHASE OF RETAIL STOCK FOR RESALE AT YORK VISITOR CENTRE INCLUDING FREIGHT, FREIGHT - APPROXIMATE RATE	1	828.96	
EFT32812	18/10/2024 ILLION TENDERLINK	YORK-1081233: MACKIE SIDING CROSSING - CULVERT CONSTRUCTION PUBLIC TENDER ADVERTISING - CREDIT TAKEN PREVIOUSLY INVOICE 595245 NOT PAID TENDER WAS WITHDRAWN	1		190.30

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INV 3242315	05/12/2023 ILLION TENDERLINK	YORK-1081233: MACKIE SIDING CROSSING - CULVERT CONSTRUCTION PUBLIC TENDER ADVERTISING - CREDIT TAKEN PREVIOUSLY INVOICE 595245 NOT PAID TENDER WAS WITHDRAWN	1	190.30	
EFT32813	18/10/2024 IT VISION	STAFF TRAINING - SYNERGYSOFT RATES AND PROPERTY ESSENTIALS - NIKKI GORS	1		1,929.40
INV INITV41583	28/08/2024 IT VISION	ALTUS AWARD CHANGES - WORKERS COMP AND LONG SERVICE LEAVE - NEW REGULATIONS	1	554.40	
INV INITV41710	07/10/2024 IT VISION	STAFF TRAINING - SYNERGYSOFT RATES AND PROPERTY ESSENTIALS - NIKKI GORS	1	1,375.00	
EFT32814	18/10/2024 KLEENWEST DISTRIBUTORS	SUPPLY CLEANING PRODUCTS TO ADMINISTRATION BUILDING, TOWN HALL, AVON PARK, HOWICKS TOILETS, MUSEUM AND FORREST OVAL	1		5,157.25
INV 00098121	21/08/2024 KLEENWEST DISTRIBUTORS	1 X KWD 2PLY TOILET ROLLS 6001, 1 X SLIMLINE HAND TOWELS, 1 X CARTON OF 200ML SINGLE WALL COLD PAPER CUPS, 3.66M COBWEB HANDLE EXTENSION, 3 X KWD 2PLY TOILET ROLLS 6001, 1 X SLIMLINE HANDTOWELS, 2 X SLIMLINE HAND TOWELS, 4 X JUMBO TOILET ROLLS PREMIUM AU300, 1 X 240L BIN LINERS, 1 X SLIMLINE HAND TOWELS, 1 X JUMBO TOILET ROLLS PREMIUM AU300, 1 X TOILET KLEEN 20L, 1 X SLIMLINE HANDTOWELS, 10 KWD 2PLY TOILET ROLLS, 10 X SLIMLINE HAND TOWELS, 1 X NEUTRA KLEEN 20L, 1 X TILE & GROUT CLEANER 20L, 1 X PACK OF 50 FACE MASKS	1	2,250.22	
INV 00099515	18/09/2024 KLEENWEST DISTRIBUTORS	5 X KWD TOILET ROLLS 2PLY (CTN 48), 1 X KWD HAND SOAP 20L, 6 X SPRAY BOTTLE & TRIGGER 750ML, 2 X 80L BIN LINERS, 3 X NITRILE BLUE PF LARGE GLOVES, 1 X WASHING DETERGENT LIQUID 20L (EVERYDAY DISH WASHING), 1 X KWD 2PLY TOILET ROLLS (CTN 48), 1 X SLIMLINE HAND TOWELS, 1 X NITRILE BLUE PF LARGE GLOVES (100 PACK), 2 X KWD 2PLY TOILET ROLLS 6001, 2 X SLIMLINE HAND TOWELS, 1 X MOP STICK/HANDLE, 3 X SLIMLINE HAND TOWELS, 3 X JUMBO TOILET ROLLS PREMIUM AU300, 1 X NITRILE BLUE PF LARGE GLOVES (100 PACK), 1 X SLIMLINE HAND TOWELS, 2 X JUMBO TOILET ROLLS PREMIUM AU300, 1 X 240L BIN LINERS, 1 X SLIMLINE HAND TOWELS, 1 X KWD 2PLY TOILET ROLLS (CTN 48), 1 X NITRILE BLUE PF LARGE GLOVES (100 PACK), 1 X LONG HANDLE DUSTPAN AND BRUSH	1	1,561.40	
INV 00100085	02/10/2024 KLEENWEST DISTRIBUTORS	1 X KWD 2PLY TOILET ROLLS 6001 (CTN 48), 1 X SLIMLINE HAND TOWELS, 2 X SCREW IN MOP HEADS, 1 X 80L BIN LINERS, 3 X KWD 2PLY TOILET ROLLS 6001 (CTN 48), 3 X SLIMLINE HAND TOWELS, 1 X CHUX ROLL, 1 X NEUTRA KLEEN 20L, 4 X SLIMLINE HAND TOWELS, 4 X JUMBO TOILET ROLLS PREMIUM AU300, 1 X KWD HAND SOAP 20L, 1 X CHUX ROLL, 1 X NEUTRA KLEEN 20L, 1 X SLIMLINE HAND TOWELS, 1 X JUMBO TOILET ROLLS PREMIUM AU300, 1 X CHUX ROLL, 1 X KWD 2PLY TOILET ROLLS 6001 (CTN 48), 1 X CHUX ROLL	1	1,345.63	

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EFT32815	18/10/2024 LANDGATE	CUSTOM EXTRACT OF SHIRE OF YORK IMAGERY FOR SYNERGYSOFT MAPPING - 2024	1		638.80
INV 1409448	02/09/2024 LANDGATE	CUSTOM EXTRACT OF SHIRE OF YORK IMAGERY FOR SYNERGYSOFT MAPPING - 2024	1	607.20	
INV 1409448	02/09/2024 LANDGATE	CERTIFICATE OF TITLE - LOT 18 (116) AVON TERRACE, YORK (DEVELOPMENT APPLICATION P1524 - YORK MOTOR MUSEUM)	1	31.60	
EFT32816	18/10/2024 LEIGH BROWNNYN BARRETT	CONSULTING OF HERITAGE ADVISOR SERVICES FOR NOVEMBER 2023 TO JUNE 2024	1		626.25
INV SOY28	03/09/2024 LEIGH BROWNNYN BARRETT	CONSULTING OF HERITAGE ADVISOR SERVICES FOR NOVEMBER 2023 TO JUNE 2024	1	626.25	
EFT32817	18/10/2024 LGIS WA	LGIS INSURANCE 2024/2024 SECOND INSTALMENT	1		212,470.59
INV 100-159778	13/09/2024 LGIS WA	EAP FOR 53 EMPLOYEES AND 237 BUSHFIRE VOLUNTEERS FROM 01/07/2024 - 30/06/2025	1	8,690.00	
INV 100-158542-0;	01/10/2024 LGIS WA	LGIS INSURANCE 2024/2024 SECOND INSTALMENT	1	203,780.59	
EFT32818	18/10/2024 LINDON MELLOR	STAFF REIMBURSEMENT - PARKING FOR AFPA ROADS TRAINING - LINDON MELLOR	1		72.50
INV 14102024	14/10/2024 LINDON MELLOR	STAFF REIMBURSEMENT - PARKING FOR AFPA ROADS TRAINING - LINDON MELLOR	1	72.50	
EFT32819	18/10/2024 LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	CEO ATTENDANCE AT THE LG PROFESSIONALS WA STATE CONFERENCE - NOVEMBER 2024	1		1,550.00
INV 41174	17/09/2024 LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	CEO ATTENDANCE AT THE LG PROFESSIONALS WA STATE CONFERENCE - NOVEMBER 2024	1	1,550.00	
EFT32820	18/10/2024 MAL AUTOMOTIVES	SERVICE OF HYUNDAI VENUE 1HSZ886 - STAFF GEORGE JOHNSON	1		659.72
INV 30995	21/08/2024 MAL AUTOMOTIVES	SERVICE OF HYUNDAI VENUE 1HSZ886 - STAFF GEORGE JOHNSON	1	659.72	
EFT32821	18/10/2024 MCDOWALL AFFLECK PTY LTD	60% OF DESIGN COMPLETED OF ADMINISTRATION CARPARK	1		5,478.00
INV 614308	30/09/2024 MCDOWALL AFFLECK PTY LTD	60% OF DESIGN COMPLETED OF ADMINISTRATION CARPARK	1	5,478.00	
EFT32822	18/10/2024 MINT COLLABORATIVE	PREPERATION OF ELT START UP MEETINGS OF 2024/25 STAFF CULTURAL PROGRAM IN ACCORDANCE WITH RFP02-2425	1		2,161.50
INV INV-20241010	10/10/2024 MINT COLLABORATIVE	PREPERATION OF ELT START UP MEETINGS OF 2024/25 STAFF CULTURAL PROGRAM IN ACCORDANCE WITH RFP02-2425	1	2,161.50	
EFT32823	18/10/2024 MINUTEMAN PRESS MIDLAND	BUSINESS CARDS FOR STAFF ENVIRONMENTAL OFFICER - MING ZHUO	1		159.50
INV 25772	10/10/2024 MINUTEMAN PRESS MIDLAND	BUSINESS CARDS FOR STAFF ENVIRONMENTAL OFFICER - MING ZHUO	1	159.50	
EFT32824	18/10/2024 NICOLE PARKER	STAFF REMBURSEMENT - NATIONAL POLICE CLEARANCE - NICOLE PARKER	1		63.80

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INV 15102024	15/10/2024 NICOLE PARKER	STAFF REMBURSEMENT - NATIONAL POLICE CLEARANCE - NICOLE PARKER	1	63.80	
EFT32825	18/10/2024 OFFICEWORKS	STATIONERY SUPPLIES FOR CRC	1		258.23
INV 616549235	17/09/2024 OFFICEWORKS	SUPPLY OF A3 LAMINATING POUCHES 100 PKT, SUPPLY OF A5 LAMINATING POUCHES, SUPPLY OF A4 LAMINATING POUCHES 100 PKT, SUPPLY OF A4 NOTEBOOKS 120 PAGES (PKT 5), SUPPLY OF A4 SHEET PROTECTORS, SUPPLY OF A4 LBACK BINDING COVERS (CLEAR) PLUS DELIVERY NOT INCLUDED ON PO	1	258.23	
EFT32826	18/10/2024 POOLSHOP ONLINE	POOL SUPPLIES SULFURIC ACID AND LIQUID CHLORINE FOR USE AT YORK SWIMMING POOL	1		1,150.10
INV INV-2241	13/08/2024 POOLSHOP ONLINE	POOL SUPPLIES SULFURIC ACID AND LIQUID CHLORINE FOR USE AT YORK SWIMMING POOL, POOL SUPPLIES LIQUID POOL CHLORINE FOR USE AT YORK SWIMMING POOL	1	1,150.10	
EFT32827	18/10/2024 PROTON PROMOTIONAL ADVERTISING PTY LTD	50% FINAL PAYMENT - 250X 2.00MM THICKER METAL KEY RING SQUARE 40 X 36.5MM - FULL COLOUR WITH EPOXY RESIN TWO SIDES - 'REPORT IT' QR CODE	1		1,214.13
INV ZK08019A	02/10/2024 PROTON PROMOTIONAL ADVERTISING PTY LTD	50% FINAL PAYMENT - 250X 2.00MM THICKER METAL KEY RING SQUARE 40 X 36.5MM - FULL COLOUR WITH EPOXY RESIN TWO SIDES - 'REPORT IT' QR CODE	1	1,214.13	
EFT32828	18/10/2024 ROYAL LIFE SAVING	POOL LIFE GUARD LICENCE RENEWAL TRAINING COURSES - STAFF FIONA JACKSON	1		175.00
INV AX-6238	22/08/2024 ROYAL LIFE SAVING	POOL LIFE GUARD LICENCE RENEWAL TRAINING COURSES - STAFF FIONA JACKSON	1	175.00	
EFT32829	18/10/2024 SANOKIL	MONTHLY SUPPLY AND SERVICE OF SANITARY WASTE DISPOSAL UNITS - INDOOR STADIUM AND PAVILLION (TEA ROOMS) - JULY 2024	1		244.20
INV 20164460	02/10/2024 SANOKIL	MONTHLY SUPPLY AND SERVICE OF SANITARY WASTE DISPOSAL UNITS - INDOOR STADIUM, MONTHLY SUPPLY AND SERVICE OF SANITARY WASTE DISPOSAL UNITS - PAVILLION (TEA ROOMS)	1	81.40	
INV 20164461	02/10/2024 SANOKIL	MONTHLY SUPPLY AND SERVICE OF SANITARY WASTE DISPOSAL UNITS - INDOOR STADIUM - AUGUST, MONTHLY SUPPLY AND SERVICE OF SANITARY WASTE DISPOSAL UNITS - PAVILLION (TEA ROOMS) AUGUST	1	81.40	
INV 20164462	02/10/2024 SANOKIL	MONTHLY SUPPLY AND SERVICE OF SANITARY WASTE DISPOSAL UNITS - INDOOR STADIUM - SEPTEMBER 2024, MONTHLY SUPPLY AND SERVICE OF SANITARY WASTE DISPOSAL UNITS - PAVILLION (TEA ROOMS) - SEPTEMBER 2024	1	81.40	
EFT32830	18/10/2024 SEEK LIMITED	SEEK ADVERT - ENVIRONMENTAL HEALTH OFFICER INTERN	1		466.40
INV 700781487	17/09/2024 SEEK LIMITED	SEEK ADVERT - ENVIRONMENTAL HEALTH OFFICER INTERN	1	466.40	

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EFT32831	18/10/2024 SHIRE OF QUAIRADING	SUPPLY TRAINING ONSITE AT THE SHIRE OF QUAIRADING LESSOR HALL FOR 3X SHIRE OF YORK EMPLOYESS -) LINDON MELLOR, GRAHAM WILKES AND CAMERON HEPBURN FROM TUESDAY 01.10.2024 TO THURSDAY 03.10.2024 - THE BASIC WORKSITE TRAFFIC MANAGEMENT AND TRAFFIC CONTROL COURSE	1		2,160.00
INV 20100	27/09/2024 SHIRE OF QUAIRADING	SUPPLY TRAINING ONSITE AT THE SHIRE OF QUAIRADING LESSOR HALL FOR 3X SHIRE OF YORK EMPLOYESS -) LINDON MELLOR, GRAHAM WILKES AND CAMERON HEPBURN FROM TUESDAY 01.10.2024 TO THURSDAY 03.10.2024 - THE BASIC WORKSITE TRAFFIC MANAGEMENT AND TRAFFIC CONTROL COURSE	1	2,160.00	
EFT32832	18/10/2024 SLIMLINE WAREHOUSE DISPLAY SHOPS	SUPPLYOF A4 ACRYLIC POS SIGN HOLDERS FOR USE AT YRCC	1		172.95
INV 494571	22/07/2024 SLIMLINE WAREHOUSE DISPLAY SHOPS	SUPPLYOF A4 ACRYLIC POS SIGN HOLDERS FOR USE AT YRCC, DELIVERY OF A4 ACRYLIC POS SIGN HOLDERS FOR USE AT YRCC (ESTIMATE)	1	172.95	
EFT32833	18/10/2024 T-QUIP	SUPPLY AND DELIVER 4X HAP99113202 - BRUSH POLY-WIRE CM600 (1770)	1		1,405.55
INV 132151 #38	04/09/2024 T-QUIP	SUPPLY AND DELIVER VIA THE SHIRE OF YORK TOLL ACCOUNT AS PER QUOTE 27154 #36 - 1X HAP01471350 CABLE CM600 BROOM RETURN	1	252.23	
INV 132579 #36	19/09/2024 T-QUIP	SUPPLY FOR DELIVERY 2X GFP01.90.00.0162 - BLADE KIT NEW 150RCA	1	285.38	
INV 132702 #32	25/09/2024 T-QUIP	SUPPLY DRIVE SHAFT NUTS FOR P150	1	23.14	
INV 133113 #32	09/10/2024 T-QUIP	SUPPLY AND DELIVER 4X HAP99113202 - BRUSH POLY-WIRE CM600 (1770)	1	844.80	
EFT32834	18/10/2024 TALBOT BROOK COMMUNITY GROUP INC	TALBOT HALL - ANNUAL SPONSORSHIP 2024/25	1		2,000.00
INV 0003	01/10/2024 TALBOT BROOK COMMUNITY GROUP INC	TALBOT HALL - ANNUAL SPONSORSHIP 2024/25	1	2,000.00	
EFT32835	18/10/2024 TEAM GLOBAL EXPRESS PTY LTD	ANNUAL STANDING ORDER 24/25 - FREIGHT CHARGES - DEPOT	1		902.25
INV 0565-S337610	06/10/2024 TEAM GLOBAL EXPRESS PTY LTD	ANNUAL STANDING ORDER 24/25 - FREIGHT CHARGES - DEPOT	1	902.25	
EFT32836	18/10/2024 THE GOOD LIFE STORE	GIFTS FOR CITIZENSHIP CEREMONY	1		56.49
INV INV - 1032	09/10/2024 THE GOOD LIFE STORE	GIFTS FOR CITIZENSHIP CEREMONY	1	56.49	
EFT32837	18/10/2024 THE OLIVE PEOPLE (AUST.) PTY LTD	SUPPLY OF YORK VARIOUS OLIVE OIL - 250ML - FOR RESALE AT THE YORK VISITOR CENTRE	1		582.60

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INV 00025402	13/09/2024 THE OLIVE PEOPLE (AUST.) PTY LTD	SUPPLY OF YORK OLIVE OIL - 250ML EXTRA VIRGIN PLAIN - FOR RESALE AT THE YORK VISITOR CENTRE, SUPPLY OF YORK OLIVE OIL - 500ML EXTRA VIRGIN PLAIN - FOR RESALE AT THE YORK VISITOR CENTRE, SUPPLY OF YORK OLIVE OIL - 250ML LEMON INFUSED - FOR RESALE AT THE YORK VISITOR CENTRE, SUPPLY OF YORK OLIVE OIL - 500ML LEMON INFUSED - FOR RESALE AT THE YORK VISITOR CENTRE, SUPPLY OF YORK OLIVE OIL - 250ML CHILLI INFUSED - FOR RESALE AT THE YORK VISITOR CENTRE, SUPPLY OF YORK OLIVE OIL - 500ML CHILLI INFUSED - FOR RESALE AT THE YORK VISITOR CENTRE	1	582.60	
EFT32838	18/10/2024 TUTT BRYANT EQUIPMENT	COMPLETE A 1000HR SERVICE ON THE BOMAG ROLLER - SITE TO BE CONFIRMED - SEAT TO BE REPAIRED AS IT DOES NOT SLIDE	1		3,331.09
INV 008912476	20/09/2024 TUTT BRYANT EQUIPMENT	COMPLETE A 1000HR SERVICE ON THE BOMAG ROLLER - SITE TO BE CONFIRMED - SEAT TO BE REPAIRED AS IT DOES NOT SLIDE	1	3,331.09	
EFT32839	18/10/2024 WATERLOGIC AUSTRALIA PTY LTD	WATER FILTRATION UNIT 2024/25 - 1/10/2024 - 31/10/2024	1		78.45
INV 10648423	04/10/2024 WATERLOGIC AUSTRALIA PTY LTD	WATER FILTRATION UNIT 2024/25 - 1/10/2024 - 31/10/2024	1	78.45	
EFT32840	18/10/2024 WESTCYCLE INC	COMMUNITY FUNDING GRANT - WESTCYCLE CANOLA CLASSIC - FIRST STAGE 90%	1		8,910.00
INV 3622	16/08/2024 WESTCYCLE INC	COMMUNITY FUNDING GRANT - WESTCYCLE CANOLA CLASSIC - FIRST STAGE 90%	1	8,910.00	
EFT32841	18/10/2024 WINC AUSTRALIA PTY LIMITED	OFFICE STATIONERY SUPPLIES ADMINISTRATION 20 X ENVIRO COMPACT ARCHIVE BOXES, 1 X HPCF226X BLACK TONER, 3 35029F DIVIDERS JAN-DEC, 2 X SPIRAL 701 THINGS TO DO A5 AND 3 X 37912F DIVIDERS A4 12 TABS	1		1,886.25
INV 9046116650	03/09/2024 WINC AUSTRALIA PTY LIMITED	OFFICE STATIONERY SUPPLIES ADMINISTRATION 20 X ENVIRO COMPACT ARCHIVE BOXES, 1 X HPCF226X BLACK TONER, 3 35029F DIVIDERS JAN-DEC, 2 X SPIRAL 701 THINGS TO DO A5 AND 3 X 37912F DIVIDERS A4 12 TABS	1	758.34	
INV 9046131186	05/09/2024 WINC AUSTRALIA PTY LIMITED	OFFICE STATIONERY SUPPLIES ADMINISTRATION - 1 X ESSELTE CASH BOX 300 X 230 X 900MM, 2 X WINC WET N DRY SCREEN WIPES PAK 20 AND 10 X WINC PREMIUM A4 80GSM	1	408.39	
INV 9046245403	20/09/2024 WINC AUSTRALIA PTY LIMITED	OFFICE STATIONERY SUPPLIES ADMINISTRATION - 6 X WINC 5MM X 8 M DUAL ANGLE TAPE, 5 X HP MULTIPUPOST A4 80GSM WHITE, 4 X WINC DIVIDERS A4 PAPER 5 TAB, 4 X WINC DIVIDERS A4 10 TAB, 1 X WINC BALLPOINT BLUE .7MM PACK OF 12, 1 X WINC BALLPOINT BLACK .7MM PACK OF 12, 1 X WINC HIGHLIGHTERS ASSORTED PACK OF 6, 1 X WINC WHITEBOARD MARKERS SET OF 6 AND 4 X WINC GLUE STICKS 40G	1	646.06	

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INV 9046352666	08/10/2024 WINC AUSTRALIA PTY LIMITED	OFFICE STATIONERY SUPPLIES ADMINISTRATION - 4 X ENVIROMAILTUBS 90 X 85MM AND MLNG TABS WITH LIDS 60MM X 720MM WHITE PACK OF 4	1	73.46	
EFT32842	18/10/2024 WOODSLANE PTY LTD	SUPPLY AND DELIVERY OF PUBLICATION - GUIDE TO THE WILDFLOWERS OF WESTERN AUSTRALIA FOR RESALE AT YORK VISITOR CENTRE	1		209.94
INV 04739781	13/09/2024 WOODSLANE PTY LTD	SUPPLY AND DELIVERY OF PUBLICATION - GUIDE TO THE WILDFLOWERS OF WESTERN AUSTRALIA FOR RESALE AT YORK VISITOR CENTRE	1	209.94	
EFT32843	18/10/2024 YORK & DISTRICT CO-OPERATIVE LTD	MONTHLY SUPPLIES & REFRESHMENTS (ADMIN) - SEPTEMBER 2024	1		341.32
INV 000641205928	30/09/2024 YORK & DISTRICT CO-OPERATIVE LTD	MONTHLY SUPPLIES & REFRESHMENTS (ADMIN) - SEPTEMBER 2024	1	341.32	
EFT32844	18/10/2024 YORK BOWLING CLUB	PROVIDE 80% OF THE 'START UP' GRANT TO THE YORK BOWLING CLUB.	1		32,000.00
INV INV-0038	14/10/2024 YORK BOWLING CLUB	PROVIDE 80% OF THE 'START UP' GRANT TO THE YORK BOWLING CLUB.	1	32,000.00	
EFT32845	18/10/2024 YORK BRANCH THE WILDFLOWER SOCIETY OF WA	PURCHASE OF STOCK - YORK WILDFLOWER SOCIETY CALICO BAGS - FOR RESALE AT THE YORK VISITOR CENTRE	1		160.00
INV 16092024	16/09/2024 YORK BRANCH THE WILDFLOWER SOCIETY OF WA	PURCHASE OF STOCK - YORK WILDFLOWER SOCIETY CALICO BAGS - FOR RESALE AT THE YORK VISITOR CENTRE	1	80.00	
INV 16092024	16/09/2024 YORK BRANCH THE WILDFLOWER SOCIETY OF WA	PURCHASE OF STOCK - YORK WILDFLOWER SOCIETY - WILDFLOWER PLACEMATS - FOR RESALE AT THE YORK VISITOR CENTRE	1	80.00	
EFT32846	21/10/2024 AUSTRALIAN TAXATION OFFICE	BUSINESS ACTIVITY STATEMENT - AUGUST 2024	1		78,675.00
INV 54076636641	31/08/2024 AUSTRALIAN TAXATION OFFICE	BUSINESS ACTIVITY STATEMENT - AUGUST 2024, BUSINESS ACTIVITY STATEMENT - AUGUST 2024, BUSINESS ACTIVITY STATEMENT - AUGUST 2024, BUSINESS ACTIVITY STATEMENT - AUGUST 2024, ROUNDING BUSINESS ACTIVITY STATEMENT - AUGUST 2024	1	78,675.00	
EFT32847	22/10/2024 ADAMA AUSTRALIA PTY LTD	ADAMA REFUND YRCC BOND FUNCTION ROOM #272022	2		450.00
INV T83	17/10/2024 ADAMA AUSTRALIA PTY LTD	ADAMA- YRCC FUNCTION ROOM	2	450.00	
EFT32848	22/10/2024 BUILDING AND ENERGY	BSL COLLECTION FOR OCTOBER 2024	2		887.34
INV T6	08/10/2024 BUILDING AND ENERGY	BSL COLLECTION FOR OCTOBER 2024	2	887.34	
EFT32849	22/10/2024 CONSTRUCTION TRAINING FUND	CTF COLLECTION FOR OCTOBER 2024	2		280.89
INV T9	08/10/2024 CONSTRUCTION TRAINING FUND	CTF COLLECTION FOR OCTOBER 2024	2	280.89	
EFT32850	22/10/2024 KIRSTY VINCE	KRISTY VINCE REFUND BUS BOND #271844	2		212.00

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INV T83	15/10/2024 KIRSTY VINCE	KIRSTY VINCE BUS BOND WEDDING 1898	2	212.00	
EFT32851	22/10/2024 PETER FEDERICK CROWHURST	PETER CROWHURST REFUND CAT TRAP # 273739	2		100.00
INV T1	14/10/2024 PETER FEDERICK CROWHURST	CAT TRAP BOND PETER CROWHURST	2	100.00	
EFT32852	22/10/2024 SHIRE OF YORK	BSL COLLECTION - AGENCY FEE FOR OCTOBER 2024	2		33.25
INV T6	08/10/2024 SHIRE OF YORK	BSL COLLECTION - AGENCY FEE FOR OCTOBER 2024	2	25.00	
INV T9	08/10/2024 SHIRE OF YORK	CTF COLLECTION - AGENCY FEE OCTOBER 2024	2	8.25	
EFT32853	22/10/2024 WESTCYCLE INC	CANOLA CLASSIC REFUND BOND # 272093	2		450.00
INV T83	04/10/2024 WESTCYCLE INC	CANOLA CLASSIC - JOSH CURULLI	2	450.00	
EFT32854	30/10/2024 ARCHIVAL SURVIVAL	TEMPU 03 TEMP & DATA LOGGER	1		175.95
INV 00075112	08/10/2024 ARCHIVAL SURVIVAL	TEMPU 03 TEMP & DATA LOGGER	1	175.95	
EFT32855	30/10/2024 AUSCOINSWEST	PURCHASE OF SOUVENIR COINS AND COVERS FOR RESALE AT YORK VISITOR CENTRE INCLUDING FREIGHT	1		1,155.00
INV 3595	11/09/2024 AUSCOINSWEST	PURCHASE OF SOUVENIR COINS FOR RESALE AT YORK VISITOR CENTRE, PURCHASE OF SOUVENIR COIN COVERS FOR RESALE AT YORK VISITOR CENTRE, POSTAGE AND HANDLING	1	1,155.00	
EFT32856	30/10/2024 AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS/CONTRIBUTIONS	1		204.00
INV 103	17/10/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000029 NEIL THOMAS		26.50	
INV 103	17/10/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000033 ROBERT WINDSOR		26.50	
INV 103	17/10/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000076 TREVOR BARRATT		26.50	
INV 103	17/10/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000106 LINDY DEWAR		26.50	
INV 103	17/10/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000118 CLINT STRICKLAND		26.50	
INV 103	17/10/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000279 GEORGE JOHNSON		24.50	
INV 103	17/10/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000433 JAYDEN STRAHAN		26.50	
INV 103	17/10/2024 AUSTRALIAN SERVICES UNION	UNION FEE - ASU 000442 IAN ROGERS		20.50	
EFT32857	30/10/2024 BLUE FORCE PTY LTD	WORK REQUEST - CALLOUT TO YORK RESIDENCY MUSEUM 01/10/2024 - MULTIPLE ISSUES ON SITE AS PER ATTACHED INVOICE 215158	1		961.25

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INV 213691	30/09/2024 BLUE FORCE PTY LTD	WORK REQUEST - CALLOUT TO YORK RESIDENCY MUSEUM 26/09/2024 - MULTIPLE ISSUES ON SITE AS PER ATTACHED INVOICE 213691	1	938.53	
INV 216587	10/10/2024 BLUE FORCE PTY LTD	ALARM MONITORING SERVICES - YORK VISITOR CENTRE OCTOBER 2024	1	22.72	
EFT32858	30/10/2024 CARTER ROAD FARM	PURCHASE OF STOCK FOR RESALE AT THE YORK VISITOR CENTRE - HEADBANDS, BOW HAIR TIES AND COSMETIC BAGS	1		634.00
INV #26	20/10/2024 CARTER ROAD FARM	PURCHASE OF STOCK FOR RESALE AT THE YORK VISITOR CENTRE - HEADBANDS, PURCHASE OF STOCK FOR RESALE AT THE YORK VISITOR CENTRE - MINI BOW HAIR TIES, PURCHASE OF STOCK FOR RESALE AT THE YORK VISITOR CENTRE - MINI BUTTON HAIR TIES, PURCHASE OF STOCK FOR RESALE AT THE YORK VISITOR CENTRE - MINI BUTTON CLIPS, PURCHASE OF STOCK FOR RESALE AT THE YORK VISITOR CENTRE - COSMETIC BAGS - SMALL, PURCHASE OF STOCK FOR RESALE AT THE YORK VISITOR CENTRE - COSMETIC BAGS - MEDIUM, PURCHASE OF STOCK FOR RESALE AT THE YORK VISITOR CENTRE - COSMETIC BAGS - LARGE	1	634.00	
EFT32859	30/10/2024 CEMETERIES & CREMATORIA ASSOCIATION OF WA	CEMETERY MEMBERSHIP 2024-25	1		130.00
INV 1717	06/08/2024 CEMETERIES & CREMATORIA ASSOCIATION OF WA	CEMETERY MEMBERSHIP 2024-25	1	130.00	
EFT32860	30/10/2024 COTERRA PTY LTD T/A COTERRA ENVIRONMENT	YORK-TAMMIN ROAD (GOLDFIELDS ROADS) RRG - PROJECT MEETINGS AND TECHNICAL SUPPORT	1		4,274.91
INV 10005477	08/10/2024 COTERRA PTY LTD T/A COTERRA ENVIRONMENT	PROJECT MEETINGS - ALLOWANCE FOR MEETINGS AS REQUIRED., POST SUBMISSION TECHNICAL SUPPORT - ALLOWANCE AS RERQUESTED	1	4,274.91	
EFT32861	30/10/2024 DARRYS PLUMBING AND GAS	TOWN HALL - UNBLOCK SEWER LINE - WEEKEND CALL OUT	1		2,554.48
INV IV01891	11/09/2024 DARRYS PLUMBING AND GAS	REPLACE ADMINISTRATION OFFICE KITCHEN TAP DUE TO IT NOT TURNING OFF	1	352.11	
INV IV01897	12/09/2024 DARRYS PLUMBING AND GAS	REPAIR HOT WATER SYSTEM ADMIN BUILDING	1	352.66	
INV IV01909	13/09/2024 DARRYS PLUMBING AND GAS	TOWN HALL - UNBLOCK SEWER LINE - WEEKEND CALL OUT	1	675.07	
INV IV01902	13/09/2024 DARRYS PLUMBING AND GAS	WET HIRE DIGGER FOR PRE DIGGING OF GRAVES (COLLINS)	1	231.00	
INV IV01943	18/09/2024 DARRYS PLUMBING AND GAS	REPAIR TOWN HALL'S OVEN AND DISHWASHER	1	613.64	
INV IV01972	26/09/2024 DARRYS PLUMBING AND GAS	SUPPLY AND INSTALLATION OF 1/2 BOTTLE OF DRAINAGE ACID TO EACH URINAL A THE TOWN HALL MALE TOILET	1	330.00	
EFT32862	30/10/2024 DENNIS FREDERICK KICKETT	ELDERS CONSULTATION FEE CULTURAL BURNING EVENT MONDAY 7 OCTOBER 2024 - DENNIS KICKETT	1		309.00

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INV 21	09/10/2024 DENNIS FREDERICK KICKETT	ELDERS CONSULTATION FEE CULTURAL BURNING EVENT MONDAY 7 OCTOBER 2024 - DENNIS KICKETT	1	309.00	
EFT32863	30/10/2024 DEPARTMENT OF CLIMATE CHANGE, ENERGY, THE ENVIRONMENT AND WATER	EPBC ACT COST RECOVERY FEES - YORK TAMMIN ROAD WIDENING. EPBC NO 2023/09446 - STAGE 4	1		6,098.00
INV 18055232	23/10/2024 DEPARTMENT OF CLIMATE CHANGE, ENERGY, THE ENVIRONMENT AND WATER	EPBC ACT COST RECOVERY FEES - YORK TAMMIN ROAD WIDENING. EPBC NO 2023/09446	1	6,098.00	
EFT32864	30/10/2024 E-QUAL DISABILITY CONSULTANTS	DEVELOP AND PRESENT FINAL DAIP	1		2,420.00
INV INV-008270	10/10/2024 E-QUAL DISABILITY CONSULTANTS	START UP MEETING INCLUDING TRAVEL TO YORK, COMMUNITY CONSULTATION INCLUDING REPORT ON REVIEW AND CONSULTATION, DEVELOP AND PRESENT FINAL DAIP	1	2,420.00	
EFT32865	30/10/2024 EXURBAN RURAL & REGIONAL PLANNING	PLANNING CONSULTANT SERVICES FOR 2024/2025 (RFQ 01-2324) - SEPTEMBER 2024	1		1,399.36
INV URP-4567	06/10/2024 EXURBAN RURAL & REGIONAL PLANNING	PLANNING CONSULTANT SERVICES FOR 2024/2025 (RFQ 01-2324) - SEPTEMBER 2024	1	1,399.36	
EFT32866	30/10/2024 FOCUS NETWORKS	IT AGREEMENT MONTHLY MPS DEVICE - 4/10/2024	1		6,495.06
INV 14265	30/09/2024 FOCUS NETWORKS	AGREEMENT BILLING MONTHLY VISIT 3 HRS	1	122.76	
INV MPSD-14288	04/10/2024 FOCUS NETWORKS	IT AGREEMENT MONTHLY MPS DEVICE - 4/10/2024	1	6,372.30	
EFT32867	30/10/2024 GOOLARRI MEDIA ENTERPRISES PTY LTD	REGISTRATION FOR ORAL HISTORY TRAINING WORKSHOP FOR CAROL LITTLEFAIR	1		395.00
INV G106817	13/09/2024 GOOLARRI MEDIA ENTERPRISES PTY LTD	REGISTRATION FOR ORAL HISTORY TRAINING WORKSHOP FOR CAROL LITTLEFAIR	1	395.00	
EFT32868	30/10/2024 ILLION TENDERLINK	YORK-1110408 TENDER 062425 PREQUALIFIED SUPPLY PANEL PLANT HIRE SERVICES PUBLIC TENDER ADVERTISING	1		190.30
INV YORK-653811	14/10/2024 ILLION TENDERLINK	YORK-1110408 TENDER 062425 PREQUALIFIED SUPPLY PANEL PLANT HIRE SERVICES PUBLIC TENDER ADVERTISING	1	190.30	
EFT32869	30/10/2024 IONA SHEEHAN-LEE	STAFF REIMBURSEMENT - PARKING FOR TRAINING IN LOCAL GOVERNMENT DEBT COLLECTION - IONA SHEEHAN-LEE	1		13.00
INV 18102024	18/10/2024 IONA SHEEHAN-LEE	STAFF REIMBURSEMENT - PARKING FOR TRAINING IN LOCAL GOVERNMENT DEBT COLLECTION - IONA SHEEHAN-LEE	1	13.00	
EFT32870	30/10/2024 JAMES BENNETT PTY LTD	PURCHASE OF REQUEST ITEMS NOT ABLE TO SUPPLY THROUGH STATE LIBRARY - MURDER BY CANDLELIGHT	1		27.99

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INV 4831987	09/09/2024 JAMES BENNETT PTY LTD	PURCHASE OF REQUEST ITEMS NOT ABLE TO SUPPLY THROUGH STATE LIBRARY - MURDER BY CANDLELIGHT	1	27.99	
EFT32871	30/10/2024 KAREN THOMAS	SUPPLY AND INSTALL CUSTOM MADE ROLLER BLIND TO OFFICE IN YORK TOWN HALL	1		615.00
INV KT12	21/10/2024 KAREN THOMAS	SUPPLY AND INSTALL CUSTOM MADE ROLLER BLIND TO OFFICE IN YORK TOWN HALL	1	615.00	
EFT32872	30/10/2024 KEVIN RICHARD TRENT	COUNCILLOR REIMBURSEMENT - TRAVEL FOR THE 8TH AND 10TH OCTOBER 193.40KM@68.66 CENTS PER KM - CR KEVIN TRENT	1		132.78
INV 25102024	08/10/2024 KEVIN RICHARD TRENT	COUNCILLOR REIMBURSEMENT - TRAVEL FOR THE 8TH AND 10TH OCTOBER 193.40KM@68.66 CENTS PER KM - CR KEVIN TRENT	1	132.78	
EFT32873	30/10/2024 KLEENWEST DISTRIBUTORS	SUPPLY TOILET ROLLS, HAND TOWELS, GLEAM CLEAN AND 80LT BIN LINERS TO ADMINISTRATION BUILDING, TOWN HALL, AVON PARK, HORWICK TOILETS AND DEPOT	1		1,551.88
INV 000100613	16/10/2024 KLEENWEST DISTRIBUTORS	KWD 2PLY TOILET ROLLS 6001 (CTN 48), SLIMLINE HAND TOWELS, GLEAM KLEEN 20L, SLIMLINE HAND TOWELS, SLIMLINE HAND TOWELS, JUMBO TOILET ROLLS PREMIUM AU300, SLIMLINE HAND TOWELS, JUMBO TOILET ROLLS PREMIUM AU300, KWD 2PLY TOILET ROLLS 6001 (CTN 48), SLIMLINE HAND TOWELS, 80L BIN LINERS	1	989.01	
INV 000100617	16/10/2024 KLEENWEST DISTRIBUTORS	KWD TOILET PAPER ROLLS 6001 (CTN 48), SLIMLINE HAND TOWELS, CHUX ROLL, 240L BIN LINERS ROLLS, SOAP DISPENSERS, KWD LIQUID HAND SOAP 20L	1	562.87	
EFT32874	30/10/2024 LUCAS CHARLES NARKLE	ELDERS CONSULTATION FEE CULTURAL BURNING EVENT MONDAY 7 OCTOBER 2024 - LUCAS NARKLE	1		309.00
INV 23	10/10/2024 LUCAS CHARLES NARKLE	ELDERS CONSULTATION FEE CULTURAL BURNING EVENT MONDAY 7 OCTOBER 2024 - LUCAS NARKLE	1	309.00	
EFT32876	30/10/2024 MIDLAND DISPOSALS	SUPPLY FLY HEAD NETS FOR RESALE AT THE YORK VISITOR CENTRE	1		97.50
INV 00731868	10/10/2024 MIDLAND DISPOSALS	SUPPLY FLY HEAD NETS FOR RESALE AT THE YORK VISITOR CENTRE, POSTAGE FEES	1	97.50	
EFT32877	30/10/2024 MOORE AUSTRALIA	ADDITIONAL WORKS FOR ANNUAL REPORT AND LONG SERVICE LEAVE	1		1,237.50
INV 438282	30/09/2024 MOORE AUSTRALIA	ADDITIONAL WORKS FOR ANNUAL REPORT AND LONG SERVICE LEAVE	1	1,237.50	
EFT32878	30/10/2024 PHILLIP JOHN BATEMAN	ELDERS CONSULTATION FEE CULTURAL BURNING EVENT MONDAY 7 OCTOBER 2024 - PHILLIP BATEMAN	1		309.00
INV 63	14/10/2024 PHILLIP JOHN BATEMAN	ELDERS CONSULTATION FEE CULTURAL BURNING EVENT MONDAY 7 OCTOBER 2024 - PHILLIP BATEMAN	1	309.00	

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EFT32879	30/10/2024 PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA	TRANSWA BOOKING FARES FOR APRIL 2024 - \$145.35 LESS \$30.58 COMMISSION	1		417.80
INV 3999340	30/04/2024 PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA	TRANSWA BOOKING FARES FOR APRIL 2024 - \$145.35 LESS \$30.58 COMMISSION	1	114.77	
INV 3999340	30/06/2024 PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA	TRANSWA BOOKINGS FOR JUNE 2024 \$133.85 LESS COMMISSION \$41.50	1	92.35	
INV 3999340	31/07/2024 PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA	TRANSWA BOOKING FEES JULY 2024 - \$128.00 LESS COMMISSION \$24.52	1	103.48	
INV 3999340	30/09/2024 PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA	TRANSWA BOOKING FEES SEPTEMBER 2024 - \$160.80 LESS COMMISSION \$42.00	1	107.20	
EFT32880	30/10/2024 READYTECH USERS GROUP WA INC.	READYTECH USER GROUP WA ANNUAL MEMBERSHIP FEE 24/25	1		847.00
INV 00001038	09/08/2024 READYTECH USERS GROUP WA INC.	READYTECH USER GROUP WA ANNUAL MEMBERSHIP FEE 24/25	1	847.00	
EFT32881	30/10/2024 RK MEDIA T/A LEONARDS ADVERTISING	QUELLINGTON ROAD PUBLICATION OF RFT FOR ROAD UPGRADES ADVERTISEMENT IN WEST AUSTRALIAN NEWSPAPER FOR 14 AND 17 AUGUST. PRICE PROVIDED AFTER THE PROOF REVIEW VIA EMAIL.	1		711.70
INV 71031	31/08/2024 RK MEDIA T/A LEONARDS ADVERTISING	QUELLINGTON ROAD PUBLICATION OF RFT FOR ROAD UPGRADES ADVERTISEMENT IN WEST AUSTRALIAN NEWSPAPER FOR 14 AND 17 AUGUST. PRICE PROVIDED AFTER THE PROOF REVIEW VIA EMAIL.,	1	711.70	
EFT32882	30/10/2024 SANOKIL	MONTHLY SUPPLY OF SANITARY WASTE UNITS AND SERVICING FOR SEPTEMBER 2024	1		1,355.20
INV 20160509	01/09/2024 SANOKIL	MONTHLY SUPPLY OF SANITARY WASTE UNITS AND SERVICING FOR - YORK MUSEUM - SEPTEMBER 2024, MONTHLY SUPPLY OF SANITARY WASTE UNITS AND SERVICING FOR - TOWN HALL - SEPTEMBER 2024, MONTHLY SUPPLY OF SANITARY WASTE UNITS AND SERVICING FOR - AVON PARK - SEPTEMBER 2024, MONTHLY SUPPLY OF SANITARY WASTE UNITS AND SERVICING FOR - ADMIN - SEPTEMBER 2024, MONTHLY SUPPLY OF SANITARY WASTE UNITS AND SERVICING FOR - DEPOT - SEPTEMBER 2024, MONTHLY SUPPLY OF SANITARY WASTE UNITS AND SERVICING FOR - HOWICK STREET TOILETS - SEPTEMBER 2024, MONTHLY SUPPLY OF SANITARY WASTE UNITS AND SERVICING FOR - CANDICE BATEMAN PARK TOILETS - SEPTEMBER 2024, MONTHLY SUPPLY OF SANITARY WASTE UNITS AND SERVICING FOR - GWAMBYGINE PARK TOILETS - SEPTEMBER 2024, MONTHLY SUPPLY OF SANITARY WASTE UNITS AND SERVICING FOR - SWIMMING POOL SEPTEMBER 2024	1	336.60	

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INV 20162489	19/09/2024 SANOKIL	MONTHLY SUPPLY AND SERVICE OF SANITARY WASTE DISPOSAL UNITS - INDOOR STADIUM - AUGUST 2024, MONTHLY SUPPLY AND SERVICE OF SANITARY WASTE DISPOSAL UNITS - PAVILLION (TEA ROOMS) - AUGUST 2024	1	170.50	
INV 20162490	19/09/2024 SANOKIL	MONTHLY SUPPLY AND SERVICE OF SANITARY WASTE DISPOSAL UNITS - INDOOR STADIUM - SEPTEMBER 2024, MONTHLY SUPPLY AND SERVICE OF SANITARY WASTE DISPOSAL UNITS - PAVILLION (TEA ROOMS) - SEPTEMBER 2024	1	170.50	
INV 20162488	19/09/2024 SANOKIL	MONTHLY SUPPLY AND SERVICE OF SANITARY WASTE DISPOSAL UNITS - INDOOR STADIUM - JULY 2024, MONTHLY SUPPLY AND SERVICE OF SANITARY WASTE DISPOSAL UNITS - PAVILLION (TEA ROOMS) - JULY 2024	1	170.50	
INV 20162730	01/10/2024 SANOKIL	MONTHLY SUPPLY OF SANITARY WASTE UNITS AND SERVICING FOR - YORK MUSEUM - OCTOBER 2024, MONTHLY SUPPLY OF SANITARY WASTE UNITS AND SERVICING FOR - TOWN HALL - OCTOBER 2024, MONTHLY SUPPLY OF SANITARY WASTE UNITS AND SERVICING FOR - AVON PARK - OCTOBER 2024, MONTHLY SUPPLY OF SANITARY WASTE UNITS AND SERVICING FOR - ADMIN - OCTOBER 2024, MONTHLY SUPPLY OF SANITARY WASTE UNITS AND SERVICING FOR - DEPOT - OCTOBER 2024, MONTHLY SUPPLY OF SANITARY WASTE UNITS AND SERVICING FOR - HOWICK STREET TOILETS - OCTOBER 2024, MONTHLY SUPPLY OF SANITARY WASTE UNITS AND SERVICING FOR - CANDICE BATEMAN PARK TOILETS - OCTOBER 2024, MONTHLY SUPPLY OF SANITARY WASTE UNITS AND SERVICING FOR - GWAMBYGINE PARK TOILETS - OCTOBER 2024, MONTHLY SUPPLY OF SANITARY WASTE UNITS AND SERVICING FOR - SWIMMING POOL - OCTOBER 2024	1	336.60	
INV 20162730	01/10/2024 SANOKIL	MONTHLY SUPPLY AND SERVICE OF SANITARY WASTE DISPOSAL UNITS - INDOOR STADIUM - OCTOBER 2024, MONTHLY SUPPLY AND SERVICE OF SANITARY WASTE DISPOSAL UNITS - PAVILLION (TEA ROOMS) - OCTOBER 2024	1	170.50	
EFT32883	30/10/2024 SEEK LIMITED	RECRUITMENT ADVERTISEMENT FOR CLEANER PART TIME	1		390.50
INV 700836746	17/10/2024 SEEK LIMITED	RECRUITMENT ADVERTISEMENT FOR CLEANER PART TIME	1	390.50	
EFT32884	30/10/2024 SHRED-X PTY LTD	SUPPLY 240L SECURITY BIN AT ADMINSTATION OFFICE RENTAL AND DISPOSAL FOR SHREDDING FOR SEPTEMBER AND OCTOBER 2024	1		670.28
INV 02249801	14/08/2024 SHRED-X PTY LTD	SUPPLY 240L SECURITY BIN AT ADMINSTATION OFFICE RENTAL AND DISPOSAL FOR SHREDDING FOR JULY AND AUGUST 2024	1	122.96	
INV 02275957	30/09/2024 SHRED-X PTY LTD	SUPPLY 240L SECURITY BIN AT ADMINSTATION OFFICE RENTAL AND DISPOSAL FOR SHREDDING FOR SEPTEMBER AND OCTOBER 2024	1	547.32	
EFT32885	30/10/2024 SMITHS SHELL SERVICE	SUPPLY 1 X 20LT OIL TELLUS 68 - SMITHS SHELL 17/10/2024	1		171.98

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Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 18277045	03/10/2024 SMITHS SHELL SERVICE	SUPPLY 1 X GASKET MAKER BLUE - PERMATEx - SMITHS SHELL 3/10/2024	1	22.18	
INV 18278059	17/10/2024 SMITHS SHELL SERVICE	SUPPLY 1 X 20LT OIL TELLUS 68 - SMITHS SHELL 17/10/2024	1	149.80	
EFT32886	30/10/2024 TALIS CONSULTANTS	PROVISION OF CONSULTANCY SERVICES FOR THE PERIOD ENDING 30TH SEPTEMBER 2024 - STAGE 4 - TECHNICAL CONSULTATION	1		1,179.75
INV 32735	30/09/2024 TALIS CONSULTANTS	PROVISION OF CONSULTANCY SERVICES FOR THE PERIOD ENDING 30TH SEPTEMBER 2024 - STAGE 4 - TECHNICAL CONSULTATION	1	1,179.75	
EFT32887	30/10/2024 TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES FOR DEPOT - TOTALLY WORKWEAR, NUTRIEN AG, WOODLANDS AND T-QUIP 13/10/2024	1		488.42
INV 0566-S337610	13/10/2024 TEAM GLOBAL EXPRESS PTY LTD	FREIGHT FOR THE USED EXCHANGES TO STATE LIBRARY NORTHBRIDGE	1	85.80	
INV 0566-S337610	13/10/2024 TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES FOR DEPOT - TOTALLY WORKWEAR, NUTRIEN AG, WOODLANDS AND T-QUIP 13/10/2024	1	362.73	
INV 0567-S337610	20/10/2024 TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGE FOR WATER SAMPLES TO PATHWEST NEDLANDS	1	39.89	
EFT32888	30/10/2024 THE FLOUR MILL CAFE YORK	YORK BIKE WEEK EVENT 15 OCTOBER 2024 - CATERING 150 MUFFINS	1		375.00
INV #15275	04/10/2024 THE FLOUR MILL CAFE YORK	YORK BIKE WEEK EVENT 15 OCTOBER 2024 - CATERING 150 MUFFINS	1	375.00	
EFT32889	30/10/2024 TITE SECURITY	GPRS SECURITY MONITORING QUARTER 4: 1 OCTOBER - 31 DECEMBER 2024	1		271.70
INV 617860	03/09/2024 TITE SECURITY	GPRS SECURITY MONITORING QUARTER 4: 1 OCTOBER - 31 DECEMBER 2024	1	271.70	
EFT32890	30/10/2024 TOTALLY WORK WEAR	SUPPLY AND DELIVER VIA THE SHIRE OF YORK TOLL ACCOUNT THE UNIFORM ORDER FOR THE WORKS DEPOT - AS PER QUOTE 3856 - LIST OF ITEMS, SIZES AND EMBROIDERY DETAILS HAVE BEEN PROVIDED AND THE UNIFORMS MUST BE DELIVERED WITHIN A 2 MONTH PERIOD FROM RECEIVING THE ORDER	1		9,878.60
INV MD46791.D1	02/10/2024 TOTALLY WORK WEAR	SUPPLY AND DELIVER VIA THE SHIRE OF YORK TOLL ACCOUNT THE UNIFORM ORDER FOR THE WORKS DEPOT - AS PER QUOTE 3856 - LIST OF ITEMS, SIZES AND EMBROIDERY DETAILS HAVE BEEN PROVIDED AND THE UNIFORMS MUST BE DELIVERED WITHIN A 2 MONTH PERIOD FROM RECEIVING THE ORDER	1	9,878.60	
EFT32891	30/10/2024 VOCUS PTY LTD	VOCUS PTY LTD - MONTHLY LANDLINE PHONE SERVICE - OCTOBER 2024	1		385.00
INV P1209965	01/10/2024 VOCUS PTY LTD	VOCUS PTY LTD - MONTHLY LANDLINE PHONE SERVICE - OCTOBER 2024	1	385.00	
EFT32915	31/10/2024 PETTY CASH	PETTY CASH REIMBURSEMENT - RESIDENCY MUSEUM 10/09/2024	1		150.00

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Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 10092024	10/09/2024 PETTY CASH	BUNNINGS - CLEANING PRODUCTS 10/8/2024 - PETTY CASH, KMART - QUOITS OUTDOOR SET - 13/8/2024 - PETTY CASH, WANNEROO LIBRARY - FAMILY HISTORY BOOK SET - 14/8/2024 - PETTY CASH, OFFICE WORKS - STATIONERY - 17/8/2024 - PETTY CASH, THE GOOD LIFE STORE - SOAPS - 10/9/2024 - PETTY CASH	1	150.00	
DD17412.1	03/10/2024 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL ENDING 01/10/2024	1		34,497.21
INV SUPERANNUA	03/10/2024 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL ENDING 01/10/2024	1	34,497.21	
DD17436.1	17/10/2024 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL ENDING 15/10/24	1		35,700.39
INV SUPERANNUA	17/10/2024 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL ENDING 15/10/24	1	35,700.39	
DD17452.1	31/10/2024 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS PPE 29.10.24	1		36,305.94
INV SUPERANNUA	31/10/2024 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS PPE 29.10.24	1	36,305.94	
DD17454.5	31/10/2024 TELSTRA	TELSTRA MOBILE PHONE AND INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024	1		1,258.90

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Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 3334864703	11/10/2024 TELSTRA	TELSTRA MOBILE PHONE AND INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - PHILLIPA GAILBRAITH, TELSTRA MOBILE PHONE AND INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - ROBERT MACKENZIE, TELSTRA INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - AVON PARK RETICULATION, TELSTRA INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - NEW, TELSTRA INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - I-PAD CHRISTOPHER LINELL, TELSTRA MOBILE PHONE AND INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - SAMANTHA GOOD, TELSTRA MOBILE PHONE AND INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - ANGELA PLICHOTA, TELSTRA MOBILE PHONE AND INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - AFTER HOURS CALL OUT PHONE, TELSTRA MOBILE PHONE AND INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - JACK NUNN, TELSTRA INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - I-PAD CR DENESE SMYTHE, TELSTRA INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - I-PAD CR WARNICK, TELSTRA MOBILE PHONE AND INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - KYLIE WILLIAMS, TELSTRA INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - I-PAD ALINA BEHAN, TELSTRA MOBILE PHONE AND INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - WORKS DEPOT GATE, TELSTRA INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - I-PAD ROBERT MACKENZIE, TELSTRA MOBILE PHONE AND INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - CAROL LITTLEFAIR, TELSTRA MOBILE PHONE AND INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - LINDON MELLOR, TELSTRA MOBILE PHONE AND INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - CHRISTOPHER LINELL, TELSTRA INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - I-PAD CR KEVIN TRENT, TELSTRA MOBILE PHONE AND INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - ALINA BEHAN, TELSTRA INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - CFC LAPTOP IAN ROGERS, TELSTRA MOBILE PHONE AND INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - REBECCA PALUMBO, TELSTRA MOBILE PHONE AND INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - MING ZHUO 50% PROJECTS, TELSTRA INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - WORKS DEPOT, TELSTRA INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - WORKS DEPOT, TELSTRA MOBILE PHONE AND INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - ALLAN BRADY, TELSTRA MOBILE PHONE AND INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - I-PAD GEOFF HEATON, TELSTRA MOBILE PHONE AND INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - MARK APPLETON, TELSTRA INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - RESIDENCY MUSEUM ANNIE MEDLEY, TELSTRA INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - I-PAD CR JAMES ADAMINI, TELSTRA INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - I-PAD CR PETER WRIGHT, TELSTRA	1	1,258.90	

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Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
		INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - I-PAD CR KEVIN PIKE, TELSTRA INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - I-PAD CR CHRIS GIBBS, , TELSTRA INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - I-PAD CAROL LITTLEFAIR, TELSTRA MOBILE PHONE AND INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - NOT IN USE, TELSTRA MOBILE PHONE AND INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - CLAIRE REGENT, TELSTRA MOBILE PHONE AND INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - REBECCA ATKINSON, TELSTRA MOBILE PHONE AND INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - SHANE FEWSTER, TELSTRA MOBILE PHONE AND INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - ROBERT MACEY, TELSTRA MOBILE PHONE AND INTERNET - 11TH OCTOBER TO 10TH NOVEMBER 2024 - MING ZHUO 50% EHO			

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL FUND BANK	1,013,449.05
2	TRUST FUND BANK	2,413.48
TOTAL		1,015,862.53



SHIRE OF YORK
BUSINESS CREDIT CARD SUMMARY
October 2024

BUSINESS CARD 1 (M202) – EXECUTIVE MANAGER INFRASTRUCTURE AND DEVELOPMENT SERVICES

Total purchases September 2024 \$4,247.82

04.09.24	Department of Water & Environmental Regulation – Application for clearing permit Quellington road Construction	\$2,000.00
06.09.24	Hire King Party – Hire of Red Carpet for Runt Premier	\$393.82
16.09.24	Australian Local Government Association – National Local Roads, Transport & Infrastructure Congress – Cr K Trent	\$925.00
18.09.24	Australian Local Government Association – National Local Roads, Transport & Infrastructure Congress – Lindon Mellor	\$925.00
30.08.24	Monthly Card Fee – Bendigo Bank	\$4.00

BUSINESS CARD 2 (M203) – EXECUTIVE MANAGER CORPORATE AND COMMUNITY SERVICES

Total balance September 2024 \$1,263.60

13.09.24	Quest Innaloo – Staff accommodation Nicole Parker – DOT Training	\$1,008.50
13.09.24	Quest Innaloo – Extra Night Nicole Parker – Trelis Training	\$251.10
29.09.24	Monthly Card Fee – Bendigo Bank	\$4.00



**MONTHLY LIST OF FUEL CARD TRANSACTIONS
30 SEPTEMBER 2024**

DATE	SUPPLIER	REGO	VEHICLE	ODOMETEF	AMOUNT
2/09/2024	PUMA ENERGY YORK ROADHOUSE	1HSA231	SEDAN 2022 MAZDA CX5 WAGON W	43520	\$ 76.49
2/09/2024	PUMA ENERGY YORK ROADHOUSE	1HIF924	SEDAN 2021 MAZDA 3 TOURING G20 A	4620	\$ 72.78
3/09/2024	BP CONNECT NORTH PERTH	1ICQ468	MAZDA CX-8 SPORT RED AUTO ASPO	23294	\$ 90.49
3/09/2024	CALTEX WOOROLOO	1HSZ886	SEDAN 2022 HYUNDAI ELITE SUV BL	55967	\$ 66.86
3/09/2024	BP CONNECT WEMBLEY	1IBY541	SUBARU OUTBACK TOURING XT	20984	\$ 88.64
9/09/2024	CALTEX GLEN FORREST	1ICQ468	MAZDA CX-8 SPORT RED AUTO ASPO	21844	\$ 76.03
9/09/2024	BP CONNECT WEMBLEY	1IBY541	SUBARU OUTBACK TOURING XT	21462	\$ 92.65
9/09/2024	PUMA ENERGY YORK ROADHOUSE	1HIF924	SEDAN 2021 MAZDA 3 TOURING G20 A	5118	\$ 66.54
10/09/2024	S24 SAWYERS VALLEY	1HSA231	SEDAN 2022 MAZDA CX5 WAGON W	44103	\$ 85.11
10/09/2024	PUMA ENERGY YORK ROADHOUSE	1HSZ886	SEDAN 2022 HYUNDAI ELITE SUV BL	56622	\$ 75.13
14/09/2024	BP CONNECT WEMBLEY	1IBY541	SUBARU OUTBACK TOURING XT	22075	\$ 101.20
16/09/2024	S24 SAWYERS VALLEY	1HSA231	SEDAN 2022 MAZDA CX5 WAGON W	44540	\$ 63.54
17/09/2024	PUMA ENERGY YORK ROADHOUSE	1HIF924	SEDAN 2021 MAZDA 3 TOURING G20 A	5605	\$ 74.08
19/09/2024	CALTEX MUNDARING	1HSA231	SEDAN 2022 MAZDA CX5 WAGON W	45029	\$ 73.80
19/09/2024	BP CONNECT WEMBLEY	1IBY541	SUBARU OUTBACK TOURING XT	22562	\$ 90.54
20/09/2024	CALTEX MUNDARING	1ICQ468	MAZDA CX-8 SPORT RED AUTO ASPO	22437	\$ 80.01
23/09/2024	BP CONNECT WEMBLEY	1IBY541	SUBARU OUTBACK TOURING XT	23023	\$ 75.48
24/09/2024	BP THE LAKES 1903	1ICQ468	MAZDA CX-8 SPORT RED AUTO ASPO	24192	\$ 64.16
24/09/2024	CALTEX WOOROLOO	1HSZ886	SEDAN 2022 HYUNDAI ELITE SUV BL	57854	\$ 60.48
26/09/2024	PUMA ENERGY YORK ROADHOUSE	1HIF924	SEDAN 2021 MAZDA 3 TOURING G20 A	6092	\$ 62.52
27/09/2024	BP CONNECT WEMBLEY	1IBY541	SUBARU OUTBACK TOURING XT	23504	\$ 85.36
					\$ 1,621.89

SY123-11/24 INVESTMENTS - OCTOBER 2024

File Number:	4.7714
Author:	Codey Redmond, Manager Finance
Authoriser:	Alina Behan, Executive Manager Corporate & Community Services
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	1. Investment Register - October 2024 ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative

PURPOSE OF REPORT

This report presents the balance and distribution of investments held by the Shire of York to Council.

BACKGROUND

Policy F4 - Investment requires Council to review the performance of its investments monthly. In accordance with the Policy, a report of investments is presented to Council to provide a summary of investments held by the Shire of York.

COMMENTS AND DETAILS

The Shire of York Investment Portfolio includes the following items that highlight Council's investment portfolio performance:

1. Council's Investments
2. Application of Investment Funds
3. Investment Performance

There was one (1) Maturing Term deposit in October. The AMP Muni Term deposit funds of \$570,783 matured 25 October 2024. These funds were reinvested in the month of October 2024 with an interest rate of 4.65% for a three-month term.

Municipal interest earned totalling \$29,475.89 was received for the month of October 2024 which was reinvested with the initial deposit resulting in a total of \$600,259.56 being reinvested for a further three-month term.

2024/25 Year to Date (YTD) Municipal and Trust interest totalling \$56,566.74 has been received and receipted or reinvested as of 31 October 2024.

Further details of the Shire's current term deposits and bank balances is presented in Appendix 1.

OPTIONS

Not applicable

IMPLICATIONS TO CONSIDER

Consultative

Standard and Poor's Australia - Global ratings

Financial institutions

Strategic

Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

The Shire's public finances are sustainable in the short and long-term.

Policy Related

F4 Investment

Delegation 1.1.19 - Power to Invest and Manage Investments

Financial

Revenue from investments is a funding source for the Shire and assists in maintaining the value of reserve funds. Policies and procedures are in place to ensure appropriate, responsible, and accountable measures protect the Shire's funds.

Legal and Statutory

Section 6.14 of the *Local Government Act 1995* is applicable and states:

“6.14. Power to invest

- (1) *Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the Trustees Act 1962 Part III.*
- (2A) *A local government is to comply with the regulations when investing money referred to in subsection (1).*
- (2) *Regulations in relation to investments by local governments may —*
 - (a) make provision in respect of the investment of money referred to in subsection (1); and*
 - [(b) deleted]*
 - (c) prescribe circumstances in which a local government is required to invest money held by it; and*
 - (d) provide for the application of investment earnings; and*
 - (e) generally provide for the management of those investments.”*

Regulations 19 and 19C of the *Local Government (Financial Management) Regulations 1996* are applicable and state:

“19. Investments, control procedures for

- (1) *A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.*
- (2) *The control procedures are to enable the identification of —*
 - (a) the nature and location of all investments; and*

(b) *the transactions related to each investment.*

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

(1) *In this regulation —*

authorised institution means —

(a) *an authorised deposit-taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or*

(b) *the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;*

foreign currency means a currency except the currency of Australia.

(2) *When investing money under section 6.14(1), a local government may not do any of the following —*

(a) *deposit with an institution except an authorised institution;*

(b) *deposit for a fixed term of more than 3 years;*

(c) *invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;*

(d) *invest in bonds with a term to maturity of more than 3 years;*

(e) *invest in a foreign currency.”*

Risk Related

Funds are invested with various financial institutions in accordance with the global credit framework outlined in the Shire's investment policy to reduce risk.

Workforce

The scope of this report can be managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION

141124

Moved: Cr Denese Smythe

Seconded: Cr Chris Gibbs

That, with regard to Investments - October 2024, Council:

- 1. Receives and notes the Shire of York Investment Portfolio, as presented in Appendix 1.**

In Favour: Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright

Against: Nil

CARRIED 6/0



SHIRE OF YORK INVESTMENT PORTFOLIO

31 October 2024

Reference	Deposit Institution	S & P's	Investment Date	Maturity Date	Investment Value	% of total portfolio	Investment Rate	Value at maturity	Total Interest to be paid at maturity	
MUNICIPAL - Interest Bearing NCDs/TDs										
	AMP Banking	BBB	Friday, 16 August 2024	Monday, 13 January 2025	150	500,311.65	5%	5.15%	510,900.44	10,588.79
MUNICIPAL - Interest Bearing NCDs/TDs					500,311.65	5%	5.15%	510,900.44	10,588.79	
MUNICIPAL - Other funds										
	Municipal Account 118630623	BBB+				5,402,168.00	58%	5,402,168.00	0.00	
	Westpac Flex-i	AA-				5,402.13	0%	5,402.13	0.00	
	AMP Banking At call	BBB				28,795.86	0%	28,795.86	0.00	
	AMP Banking Notice	BBB				301,889.89	3%	301,889.89	0.00	
MUNICIPAL - Other					5,738,255.88	61%		5,738,255.88	0.00	
RESERVE - Interest Bearing NCDs/TDs										
	AMP Banking	BBB	Tuesday, 12 December 2023	Thursday, 12 December 2024	366	1,003,684.94	11%	5.40%	1,058,032.49	54,347.55
	AMP Banking	BBB	Friday, 25 October 2024	Thursday, 23 January 2025	90	600,259.56	6%	4.65%	607,141.99	6,882.43
	Bendigo Reserve TD		Friday, 17 May 2024	Monday, 17 February 2025	276	509,573.65	5%	4.00%	524,986.51	15,412.86
RESERVE - Interest Bearing NCDs/TDs					2,113,518.15	23%	5.03%	2,190,160.98	76,642.83	
RESERVE - Other funds										
	Reserve Acct 119521748	BBB+				550,116.01	6%	550,116.01	0.00	
RESERVE - Other					550,116.01	6%		550,116.01	0.00	
TRUST - Interest Bearing NCDs/TDs										
T2/SUBDIVISIONS	Bendigo Bank	BBB+	Monday, 29 January 2024	Wednesday, 29 January 2025	366	36,000.36	0.38%	4.75%	37,715.06	1,714.70
T40 I/SECTIONS 2513	Bendigo Bank	BBB+	Monday, 29 January 2024	Wednesday, 29 January 2025	366	33,774.20	0.36%	4.75%	35,382.87	1,608.67
T77 C/OVERS 2514	Bendigo Bank	BBB+	Monday, 29 January 2024	Wednesday, 29 January 2025	366	64,976.56	0.69%	4.75%	68,071.40	3,094.84
TRUST - Interest Bearing NCDs/TDs					134,751.12	1%	4.75%	141,169.33	6,418.21	

TRUST - Other funds					
	Trust Acct 118630649	BBB+	330,332.43	4%	330,332.43 0.00
TRUST - Other			330,332.43	4%	330,332.43 0.00
TOTALS			9,367,285	100%	4.98% 9,460,935 93,650
Reconciliation					
by rating			Value of Investments/Bank accounts		
AA-	5,402.13	0%			
BBB+	6,417,367.56	72%			
BBB	2,434,941.90	27%			
TOTAL			8,857,711.59	100%	

Summary of Amounts					
TD's by bank			Bank Accounts - Bendigo Bank		
Bendigo Bank	134,751.12	6%	Municipal	2,597,181.77	
AMP Banking	2,104,256.15	94%	Reserve	550,116.01	
National Australia Ban	0.00	0%	Trust	330,332.43	
Westpac Bank	0.00	0%	AMP At call	28,795.86	
			AMP Notice	301,889.89	
			Wespac Flex-i	5,402.13	
2,239,007.27			31-Oct-24 \$ 3,813,718.09		
			Total Cash 6,052,725.36		

Interest Earnings			Total Cash by Fund	
Fund	Adopted Budget	Year to Date Actual	Fund	
Municipal	\$ 70,000.00	\$ -	Municipal	6,238,567.53
Reserve	\$ 47,000.00	\$ -	Reserve	2,663,634.16
Trust	\$ -	\$ -	Trust	465,083.6
Total	\$ 117,000.00	\$ -	Total	\$ 9,367,285.24

10 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Cr Chris Gibbs

May I please have an update on roadworks for Doodenanning Road?

Response from Executive Manager Infrastructure & Development Services

Recent works completed on Doodenanning Road include:

- 1. Shoulder grading works were completed last Friday from SLK3.89 to SLK4.69. New guideposts were installed as part of the works.*
- 2. Patching works were completed at the end of August 2024.*
- 3. Winter grading was completed at the beginning of September 2024.*
- 4. Tree pruning was completed for 3.98km between SLK6.07 to SLK10.05 in July 2024.*

The Shire has a current request for more guideposts to be installed. However, the ones we had have been used in the Shoulder Works Program. More guideposts are on order and we are waiting for them to arrive.

Traffic counters are currently in place to capture harvest traffic to assist in future decision making with regard to a request for sealing the road.

These items have been noted in the Weekly Updates provided to Councillors.

Cr Peter Wright

Question 1

Why is the bitumen section of this road only wide enough to fit my school bus? Will the road be widened?

Response from Chief Executive Officer

This will be determined with the data obtained from the traffic counters.

Question 2

When are the counters going to be put on Great Southern Highway?

Response from Chief Executive Officer

That would be a question for Main Roads WA as the State agency responsible for the road.

12 BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**MOTION****RESOLUTION**

151124

Moved: Cr Peter Wright

Seconded: Cr Chris Gibbs

That Council agrees to accept and consider the Late Report:

1. SY126-11/24 - York District High School - Request for new Multiyear Funding Agreement.

In Favour: Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright

Against: Nil

CARRIED 6/0

SY126-11/24 YORK DISTRICT HIGH SCHOOL - REQUEST FOR NEW MULTIYEAR FUNDING AGREEMENT

File Number: 4.8469

Author: Sam Good, Manager Community & Place

Authoriser: Alina Behan, Executive Manager Corporate & Community Services

Previously before Council: 26 May 2020 (050520)

Disclosure of Interest: Nil

Appendices: 1. Multiyear Funding Application 2024-2026 - Confidential

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This report presents a request for the renewal of the multiyear funding agreement (MFA) for York District High School (YDHS) to Council for consideration.

BACKGROUND

Most local governments in Western Australia provide a mechanism for the support of community, business and economic activities. Policies C3 - Community Funding: Grants and Sponsorship and C4 - Sponsorship of Tourism Events provide the parameters for considering applications for support.

In certain circumstances Council has resolved to provide multi-year funding to organisations and/or events that have a demonstrated capacity to contribute to the Shire's objectives annually, and over an extended period.

In accordance with the above policies, multiyear funding agreements can be offered for a maximum of three (3) years and formalised through a written multiyear funding agreement which outlines the obligations of each of the parties.

Eligible applications are assessed against the following criteria:

1. Compliance with guideline and policy
2. Value for investment
3. Community, social and sporting benefit
4. Alignment to the Strategic Community Plan and Corporate Business Plan aspirations and outcomes

5. Level of dedication and proven commitment demonstrated by the applicant (previous funding acquittals, matched funding contributions, project's reach and participation levels)

At its May 2020 Ordinary Meeting, Council received YDHS's application for a MYA and resolved (050520):

"That Council:

1. ***Requests the Chief Executive Officer to negotiate multi-year funding agreements for the following activities and events that occur on an annual basis to commence following the adoption of the 2020/21 annual budget;***
 - ***York District High School - Book Awards (\$2,000)***
 - ***York Motor Show (\$3,000)***
 - ***York Christmas Festival (\$12,000)***
2. ***Authorises the Shire President and Chief Executive Officer to engross the final agreements."***

COMMENTS AND DETAILS

YDHS's previous agreement, which expired on 30 June 2024, provided funding as outlined below.

TABLE 1.

RECIPIENT	START	EXPIRY	PROVISIONS (All amounts are ex GST)
YDHS	1 July 2021	30 June 2024	\$2,000 per annum To deliver: <ol style="list-style-type: none"> a. one (1) End of Year Award Presentation event in each year of the agreement and to b. recognise the Shire as a major sponsor of the End of Year Award Presentations

A report acquitting the final year of the expiring MFA was submitted and approved by Council at its May 2024 Ordinary Meeting (Resolution 050524). Shire Officers have been working with YDHS staff to prepare and submit this application for Council's consideration, acknowledging that 2024's End-of-Year Presentations are scheduled for early December.

The Award Ceremonies are a vital component in building a positive school culture and align to community aspirations as outlined in the Strategic Community Plan by engaging children and young people in their place and future. The events recognise the success of YDHS students, acknowledge the quality of teaching within the learning environment and promote the positive partnership of the school with the Shire of York.

In 2024, the Award Ceremonies will be held over three (3) days within the last week of the school year, as follows:

TABLE 2.

DATE	CEREMONY
Monday 9 December 2024	Kindy – Year 3 ceremony
Tuesday 10 December 2024	Years 4 – 6, including Year 6 graduation from primary
Wednesday 11 December 2024	Years 7 – 10, including secondary valedictory celebration and ceremony

Dates for future years would be confirmed at the commencement of each Calendar year.

The ceremonies are the highlight event on the YDHS calendar and provide opportunity to celebrate the diversity of student achievements with parents, grandparents and broader members of the school

and local community. Acquittal reports from previous years have indicated regular attendances of approximately 400 people.

Sponsorship from the Shire of York specifically funds the Year 10 Dux Award and the Year 10 Graduation sashes, as well as contributing to outgoing expenditure for medallions, trophies, engraving and refreshments for dignitaries, Year 10 graduates and their parents following the Graduation ceremony on 11 December 2024.

The Shire of York is acknowledged in the program as a sponsor and in the Award recipients lists. The Shire of York logo is printed onto the Graduation sashes that are given to every Year 10 student.

The Shire President is invited to attend the Senior Graduation Ceremony to present the Shire of York Year 10 Dux Award annually.

The following outlines the proposed funding schedule for the next three (3) years, commencing December 2024 and concluding June 2027 or earlier upon successful acquittal, for Council's consideration.

TABLE 3.

YDHS PROPOSED MFA 2024 - 2027			
FINANCIAL YEAR	SPONSORSHIP	FIRST PROGRESS PAYMENT (80%)	FINAL PAYMENT ON ACQUITTAL (20%)
2024/25	\$2,500 ex GST	1 December 2024	1 June 2025 or earlier upon successful acquittal
2025/26	\$2,500 ex GST	1 July 2025	1 June 2026 or earlier upon successful acquittal
2026/27	\$2,500 ex GST	1 July 2026	1 June 2027 or earlier upon successful acquittal

YDHS are seeking an increase in annual funding from \$2,000 per annum to \$2,500 per annum, due to the rising costs associated with delivering the event since the previous application for multiyear funding in 2021. The Shire's contribution would represent 20% of the total event budget. YDHS has provided a breakdown of expenses to support its application, which is presented in confidential Appendix 1.

OPTIONS

Council has the following options:

Option 1: Council could choose to support the request for multiyear funding from YDHS and request the Chief Executive Officer to negotiate a new MFA with the YDHS.

Option 2: Council could choose to reduce the amount of funding provided and request the Chief Executive Officer to negotiate a new MFA with the YDHS.

Option 4: Council could choose to reject the application for funding as presented.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Officers have engaged with the YDHS and provided opportunity to discuss the proposal prior to the application being submitted.

Strategic

Strategic Community Plan 2020-2030

Goal 1: The Place to Be

To be a close-knit community, full of life, in a welcoming and accessible place for all.

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

C3 Community Funding; Grants & Sponsorship

Financial

An amount of \$3,000 is available in GL: 069101 - Education Expenses Sponsorship Funding Pool to support this request in the 2024/25 budget.

TABLE 4.

BUDGET ALLOCATION	GL ACCOUNT	AVAILABLE FUNDING
Education Expenses – Sponsorship Funding Pool	069101	\$3,000
Total Funding Pool Available		\$3,000

Annual acquittal reporting is a mandatory requirement of all multiyear funding agreements in accordance with Policy C3 – Community Funding Grants Sponsorship.

Legal and Statutory

All Council supported events need to comply and be assessed against any statutory policies and legislation. Events funded through the community funding round still require applications and assessment in accordance with the Shire's events approvals process ahead of the event occurring.

Risk Related

Should Council choose not to enter into MFAs for recurring activities and event, this poses a reputational risk which is considered moderate to high in this instance and a potential financial risk which is rated moderate. Entering into MFAs ensures that the expectations on both parties are clear and reduces the risk to ratepayer funds.

Workforce

The scope of this report can be managed utilising existing resources.

VOTING REQUIREMENTS

Absolute Majority: No

**RESOLUTION
161124**

Moved: Cr Denese Smythe

Seconded: Cr Chris Gibbs

That, with regard to the York District High School - Request for new Multiyear Funding Agreement, Council:

- 1. Receives the request for multiyear funding from York District High School as presented in confidential Appendix 1.**
- 2. Requests the Chief Executive Officer to negotiate a multiyear funding agreement with York District High School under the following conditions:**
 - a. The Agreement will commence on 1 December 2024 and expire on 30 June 2027.**

b. The amount of sponsorship will be provided in accordance with the table below:

FINANCIAL YEAR	SPONSORSHIP	FIRST PROGRESS PAYMENT (90%)	FINAL PAYMENT ON ACQUITTAL (10%)
2024/25	\$2,500 ex GST	1 December 2024	1 June 2025
2025/26	\$2,500 ex GST	1 July 2025	1 June 2026
2026/27	\$2,500 ex GST	1 July 2026	1 June 2027

c. Payment will be subject to all milestone conditions of the Agreement being met on an annual basis.

- 3. Authorises the Chief Executive Officer to make any necessary minor typographical and formatting changes to the multiyear funding agreement prior to signing.**
- 4. Authorises the Shire President and Chief Executive Officer to endorse the final multiyear funding agreement.**
- 5. Directs the Chief Executive Officer to include the above agreed amounts in the 2025/26 and 2026/27 budgeting process.**

In Favour: Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright

Against: Nil

CARRIED 6/0

13 MEETING CLOSED TO THE PUBLIC

13.1 Matters for which the Meeting may be closed

RESOLUTION

171124

Moved: Cr Denese Smythe

Seconded: Cr Kevin Pyke

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the *Local Government Act 1995*:

SY124-11/24 - Confidential - Outstanding Rates and Charges - Payment Agreement

This matter is considered to be confidential under Section 5.23(2)e(iii) of the *Local Government Act 1995*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government.

SY125-11/24 - Confidential - Recommendations of the York Honours Reference Group Meeting - Australia Day 2025 Award Recipients

This matter is considered to be confidential under Section 5.23(2)b of the *Local Government Act 1995*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the personal affairs of any person.

In Favour: Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright

Against: Nil

CARRIED 6/0

The Gallery left the meeting at 6.37pm and the doors were closed.

SY124-11/24 - CONFIDENTIAL - OUTSTANDING RATES AND CHARGES - PAYMENT AGREEMENT

RESOLUTION

181124

Moved: Cr Denese Smythe

Seconded: Cr Chris Gibbs

That, with regard to the Outstanding Rates and Charges – Payment Agreements, Council:

1. Approves the application for a payment agreement, as presented in confidential Appendix 1.
2. Notes that any default on the agreement may result in debt recovery action.

In Favour: Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and Peter Wright

Against: Nil

CARRIED 6/0

**SY125-11/24 - CONFIDENTIAL - RECOMMENDATIONS OF THE YORK HONOURS
REFERENCE GROUP MEETING - AUSTRALIA DAY 2025 AWARD
RECIPIENTS**

RESOLUTION

191124

Moved: Cr Peter Wright

Seconded: Cr Kevin Pyke

**That, with regard to the Recommendations of the York Honours Reference Group Meeting
- Australia Day 2025 Award Recipients, Council:**

- 1. Receives the Notes of the York Honours Reference Group Meeting held on Thursday
7 November 2024 as presented in confidential Appendix 1.**
- 2. Accepts the recommendations of the York Honours Reference Group for the 2025
Australia Day Award Recipients, as detailed in confidential Appendix 1, for the
following categories:**
 - a. Community Citizen of the Year Award**
 - b. Senior Community Citizen of the Year Award**
 - c. Active Citizenship Award (Group or Event)**
- 3. Waives the entrance fee for the York Swimming Pool and York Residency Museum for
all patrons on Australia Day, 26 January 2025.**

**In Favour: Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and
Peter Wright**

Against: Nil

CARRIED 6/0

RESOLUTION

201124

Moved: Cr Denese Smythe

Seconded: Cr Chris Gibbs

That Council opens the meeting to the public at 6.39pm.

**In Favour: Crs Kevin Trent, Denis Warnick, Chris Gibbs, Kevin Pyke, Denese Smythe and
Peter Wright**

Against: Nil

CARRIED 6/0

13.2 Public Reading of resolutions to be made public

*As no members of the public returned to the Gallery, the two (2) Resolutions made Behind
Closed Doors were not read aloud.*

14 CLOSURE

The Shire President thanked everyone for their attendance and closed the meeting at 6.39pm.

Deputation – OCM 26.11.24

The video we are about to view [Links Below] is a 10 minute presentation by renowned British oncologist, Professor Angus Dalglish, who relates his firsthand experiences with the effects of the modified messenger RNA inoculations.

This testimony from Professor Angus Dalglish was presented to the Councillors and Administration at the Town of Port Hedland's Special Council Meeting on 11 October 2024.

<https://www.facebook.com/BlancoforHedland/videos/the-video-that-council-watched-by-professor-angus-george-dalglish-is-uploaded-f/479712355056606/>

<https://rumble.com/v5ioto3-port-hedland-council-dr-angus-dalglish-covid.html>

Deputation 26 Nov 2024

Good evening chairman and council, my name is Julie-Anne Elkins and I am speaking today to express York Family Playgroup's views on the pool site selection. I am the President of York Family Playgroup, a swimming teacher and a regular 4-day a week visitor to the York Swimming Pool.

Community groups are the heart of York, and children are its future.

It is critical to support, maintain and develop our community groups, especially those involving children if we want York to thrive in years to come.

The York Family Playgroup has been a cornerstone of our community, operating from the York Early Years Hub building for the past 10 years, providing essential early childhood services and support to families in York, Northam, and Beverley.

York Family Playgroup currently has 31 registered families consisting of 39 children. Playgroup sessions are held each Monday and Friday throughout the year, except Christmas holidays where we have a break from sessions but conduct building maintenance. We offer a unique blend of educational and social activities, for both the children and the parents, along with workshops and community events that align with local values.

The loss of the current building would be severely detrimental to Playgroup's ability to offer these services into the future, especially if a new location is not able to offer the same space and facilities. Not only may this mean a loss for Playgroup, but other early years related activities such as Prindy, Toy Library and the Child Health Nurse. Selecting this site also has severe ramifications for the York Basketball and Netball clubs.

The current building and securely fenced grounds provide a safe place for young children to play independently, as their guardians can watch from afar and know the children are safe. The large, open playground provides opportunities for children to practice gross motor skills on obstacles courses, bikes and swings, in addition to imaginative play on the musical wall (kindly built and installed by York Men's Shed), and cubby houses (kindly donated by York Child Care Centre). The large indoor area provides space for play no matter the weather, with dedicated areas for babies and older children to play separately, in addition to a large craft area with ample storage.

The current location within the recreation precinct also allows Playgroup to open on York Show day, enabling parents of small children a safe space to use the facilities, feed children and have time out from the busy show within the safety of a secured playground. On show day, 2024, the building was utilised by 20 families consisting of 34 children throughout the day. This would no longer be possible if the building was demolished and Playgroup relocated off site.

Many volunteer hours have been put into making the old bowling club building the family friendly playgroup it is today. Volunteer hours have also been accompanied by local community funding grants as well as generous donations from other community groups, private businesses and individuals over that time. This has created a facility that attracts not only York locals to join, but also members from Northam and Beverley, as they are so impressed with our playgroup. The loss of the building and grounds would negate all the volunteer hours, donations and grants. Membership will suffer, and our financial viability put at risk if an equivalent site is not found.

We have thoroughly searched for a new space within York that meets our essential requirements, equivalent to the facilities we have now. Unfortunately, we have been unable to identify a suitable site that meets all these criteria. The Shire of York has not proposed any suitable alternative locations and have told us in previous question time that alternative locations will not be considered until the pool location is decided. We are a not-for-profit group servicing the local community, as such, possible relocation and refurbishment of an alternative site to bring it up to requirements would have a significant financial impact on the group, and without significant external funding will affect the group's future viability.

The SWOT analysis provided by the Shire fails to adequately address the cost and impact of losing these facilities, the costs to rebuild courts and indeed doesn't show any commitment to rebuild or relocate the York Early Years Hub. The analysis also lists many key points for the Shire's preferred site B, however many of these key points are also applicable to the south-west corner, Site A, but they were not listed. The suggestion that Playgroup can be simply moved to a shared facility fails to show any understanding of the current set up and the value of the indoor and outdoor playspaces available at the current site.

Without a clear, funded plan in place to replace these facilities like-for-like, a vote for Site B will severely impact York Family Playgroup, as well as the York Basketball and Netball clubs. Our town has not had a regular parent's group/mother's group for many years now and this is often cited as a big hole in our community support networks. In the absence of this, Playgroup has filled this void by providing connection to community for new parents. If Playgroup were to diminish due to the lack of an adequate home, the impact on families in our community would be immense.

Lack of certainty around our future has already affected Playgroup. In 2023, the Shire of York approved us to commence planting a community garden on the other old bowling green. This project would have had added benefits for our children, as well as engaging other members of the community outside of Playgroup. This project has been on hold as we do not have any certainty about our location going forward. The Shire of York had also approved installation of reverse cycle air conditioners to further improve the building. This project, including grant funding applications, is also on hold.

The feasibility study focussed on the needs of the older population, however the Shire must also address the critical needs of our youngest generation. By removing our Playgroup from its current location, the Shire risks devastating our community, fracturing our relationship, and hindering future opportunities for young people. The Shire seems to have overlooked the significant impact that demolishing our Playgroup would have on young families in York.

The community survey also voted by majority for the pool to be located at the current site. The recommendation proposed today ignores the voice of the community. A majority is a majority. Ideally, the community should have had the option to vote on all 3 sites, rather than just the 2 presented.

We believe the alternative site on the South-West corner of the recreation precinct should be the location of the new pool. This location would also keep all community groups happy – the swimming club can remain swimming during construction, Playgroup can remain at our current building, and the basketball and netball clubs using the outside courts would also be accommodated. The south-west site would provide an attractive feature at the main entrance to town, making use of vacant space, encouraging full utilisation of the recreation precinct, with the benefit of reducing demolition and rebuild or relation costs.

Selecting site B, the north-west corner, without the ability to secure a suitable new location for Playgroup and Toy Library, would see a significant reduction in membership, financial security and viability going forward, meaning that the services we can provide to the early years community would diminish.

As the Shire of York Council Minutes from August 24, 2021 noted, our playgroup provides a valuable service to families and government agencies. We believe that continuing to operate within the recreation precinct is not only compatible but also aligns with the Shire's commitment to supporting early childhood education and community engagement.

In choosing the site for the new swimming pool, I am asking that you consider the impact of your choice on three important community hubs: The York Basketball Club, the York netball teams and, importantly, the York Family Playgroup. A vote for the site which requires the demolition of these facilities leaves all these groups in peril.

Every group, club or service that is lost or severely disrupted leads our York residents to seek these opportunities elsewhere. This then leads to them shopping elsewhere, building connections and friendships elsewhere and educating their children elsewhere. The detrimental long term impact of this on our town is immense.

I am asking the Shire councillors to please consider the impact of demolishing these facilities in your decision making tonight, and ensure that the value of these services to our community are accounted for.