

ADDENDUM

SY0136-10/23 - ADOPTION OF FEES AND CHARGES FOR THE COMMUNITY RESOURCE CENTRE SERVICE

Additional Information

Following the release of the Agenda, it was identified that additional services in the form of poster printing were available at the CRC. As the equipment is still in place at 89 Avon Terrace, the Shire will be able to offer these services as well, subject to the appropriate Fees and Charges.

Appendix 1 has been altered to include these proposed fees and charges (as highlighted) in line with former CRC charging.

The amended Appendix follows.



Fees and Charges 2023/24

COA/T#	ITEM	Condition/ Frequency	CRC	2023/24	Incl GST
ADMINISTRATION CHARGES					
Administration Charges - Other					
138201	Computer Access	per hour	6.60	7.00	*
138201	Student Computer Access	flat fee	2.50	3.00	*
Poster Printing					
138201	- per single sided A3 page b/w gloss		20.00	20.00	
138201	- per single sided A2 page b/w gloss		25.00	25.00	
138201	- per single sided A1 page b/w gloss		35.00	35.00	
138201	- per single sided A3 page colour gloss		25.00	25.00	
138201	- per single sided A2 page colour gloss		30.00	30.00	
138201	- per single sided A1 page colour gloss		45.00	45.00	
138201	- per single sided A3 page b/w canvas		35.00	35.00	
138201	- per single sided A2 page b/w canvas		50.00	50.00	
138201	- per single sided A1 page b/w canvas		65.00	65.00	
138201	- per single sided A3 page colour canvas		50.00	50.00	
138201	- per single sided A2 page colour canvas		65.00	65.00	
138201	- per single sided A1 page colour canvas		80.00	80.00	
138201	- per single sided A3 page b/w plain		8.00	8.00	
138201	- per single sided A2 page b/w plain		8.00	8.00	
138201	- per single sided A1 page b/w plain		10.00	10.00	
138201	- per single sided A3 page colour plain		10.00	10.00	
138201	- per single sided A2 page colour plain		10.00	10.00	
138201	- per single sided A1 page colour plain		12.00	12.00	
COUNCIL FACILITIES					
Companion Card Holders receive free entry to Shire venues and Shire-run events					
A 20% reduction will apply to all bookings relating primarily to Seniors activities (subject to approval).					



Fees and Charges 2023/24

COA/T#	ITEM	Condition/ Frequency	CRC	2023/24	Incl GST
COMMUNITY RESOURCE CENTRE					
Function Room, Boardroom and Hot Offices					
Function Room					
Hire includes crockery, cutlery, furniture (including trestles) and equipment (including urn). Approx. 70 people					
T83	Bond - Events, Commercial & Private (includes key bond)		-	135.00	
T83	Bond - Not-for-Profit / Community Groups (includes key bond)		-	100.00	
138201	Function Room - Private or Commercial	per day	135.00	135.00	*
138201	Function Room - Private or Commercial	half day (6hrs max.)	85.00	85.00	*
138201	Function Room - Private or Commercial	3 hours (max)	-	50.00	*
138201	Function Room - Not-for-Profit/Community Group	per day	100.00	100.00	*
138201	Function Room - Not-for-Profit/Community Group	half day (6hrs max.)	60.00	60.00	*
138201	Function Room - Not-for-Profit/Community Group	3 hours (max)	-	35.00	*
138201	Function Room - Not-for-Profit/Community Group Setting up/rehearsals, decorating, clean up etc (prior to day of function and day after, if there are not other bookings)	(6hrs max - eg: 3 hrs set up prior & 3 hrs pack up after.)	-	35.00	*
Other Function Room Fees and Charges					
138201	Additional Cleaning charge if required (to be taken from Bond)	per hour	38.00	40.00	*
138201	Permission for liquor to be served	per application	40.00	40.00	*
Damage and Breakages					
138201	Replacement or repair of any item		at cost	at cost	*
138201	Additional loading to cover admin cost of arranging replacement or repair		20%	20%	*
Boardroom					
Hire includes crockery, cutlery, furniture (including trestles) and equipment (including urn). Approx. 10 people					
T83	Bond - Events, Commercial & Private		-	100.00	
T83	Bond - Not-for-Profit / Community Groups		-	70.00	
138201	Boardroom - Private or Commercial	per day	85.00	85.00	*
138201	Boardroom - Private or Commercial	half day (6hrs max.)	55.00	55.00	*
138201	Boardroom - Private or Commercial	3 hours (max)	-	30.00	*
138201	Boardroom - Not-for-Profit/Community Group	per day	70.00	70.00	*
138201	Boardroom - Not-for-Profit/Community Group	half day (6hrs max.)	50.00	50.00	*
138201	Boardroom - Not-for-Profit/Community Group	3 hours (max)	-	25.00	*
138201	Boardroom - Not-for-Profit/Community Group Setting up/rehearsals, decorating, clean up etc (prior to day of function and day after, if there are not other bookings)	(6hrs max - eg: 3 hrs set up prior & 3 hrs pack up after.)	-	25.00	*
Other Boardroom Fees and Charges					
138201	Additional Cleaning charge if required (to be taken from Bond)	per hour		40.00	*
Damage and Breakages					
138201	Replacement or repair of any item		at cost	at cost	*
138201	Additional loading to cover admin cost of arranging replacement or repair		20%	20%	*
Hot Office					
138201	Hot Office - Private or Commercial	per day	85.00	85.00	*
138201	Hot Office - Private or Commercial	half day (6hrs max.)	55.00	55.00	*
138201	Hot Office - Private or Commercial	3 hours (max)	-	30.00	*
138201	Hot Office - Not-for-Profit/Community Group	per day	70.00	70.00	*
138201	Hot Office - Not-for-Profit/Community Group	half day (6hrs max.)	50.00	50.00	*
138201	Hot Office - Not-for-Profit/Community Group	3 hours (max)	-	25.00	*
Other Boardroom Fees and Charges					
138201	Additional cleaning charge if required	per hour		40.00	*
Damage and Breakages					
138201	Replacement or repair of any item		at cost	at cost	*



Fees and Charges 2023/24

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138201	Additional loading to cover admin cost of arranging replacement or repair		20%	20%	*