



CONFIRMED MINUTES

**Ordinary Council Meeting
Tuesday, 27 September 2022**

Date: Tuesday, 27 September 2022

Time: 5.00pm

Location: Greenhills Hall, Greenhills

Order Of Business

1	Opening	4
1.1	Declaration of Opening.....	4
1.2	Acknowledgement / Disclaimer	4
1.3	Standing Orders.....	4
1.4	Announcement of Visitors	4
1.5	Declarations of Interest that Might Cause a Conflict	4
1.6	Declaration of Financial Interests	4
1.7	Disclosure of Interests that May Affect Impartiality	4
2	Attendance	5
2.1	Members	5
2.2	Staff	5
2.3	Apologies	5
2.4	Leave of Absence Previously Approved	5
2.5	Number of People in the Gallery at Commencement of Meeting	5
3	Questions From Previous Meetings	5
3.1	Response to Previous Public Questions Taken on Notice	5
3.2	Response to Unasked Questions from the Previous Meeting	6
4	Public Question Time	6
4.1	Written Questions – Current Agenda.....	7
4.2	Public Question Time	7
5	Applications For Leave of Absence	10
6	Presentations	10
6.1	Petitions	10
6.2	Presentations	10
6.3	Deputations.....	10
6.4	Delegates’ reports	11
7	Confirmation of Minutes of Previous Meetings	11
8	Announcements by Presiding Member without Discussion	11
9	Officer's Reports	12
SY094-09/22	Application to Operate a Personal Beehive - Lot 13 (30) Hoops Road, Cold Harbour.....	12
SY095-09/22	Draft Lease - York Agricultural Society Inc	15
SY096-09/22	Information Statement 2022/23	23
SY097-09/22	Shire of York Christmas Closure 2022/23.....	39
SY098-09/22	Support for the Wheatbelt Regional University Centre.....	44
SY099-09/22	Minutes and Recommendations of the Audit and Risk Committee Meeting held on 13 September 2022	50

	SY100-09/22 Request for Tender T01-22/23 - Purchase of Enterprise Resource Planning Platform.....	94
	SY101-09/22 Financial Report - July 2022.....	99
	SY102-09/22 Investments - July 2022	155
	SY103-09/22 Financial Report - August 2022	160
	SY104-09/22 Investments - August 2022.....	206
10	Motions of Which Previous Notice Has Been Given	211
11	Questions from Members without Notice	211
12	Business of an Urgent Nature Introduced by Decision of the Meeting.....	211
13	Meeting Closed to the Public	211
	13.1 Matters for which the Meeting may be closed.....	211
	SY105-09/22 - Confidential - Outstanding Rates and Charges - Payment Agreements.....	212
	SY106-09/22 - Confidential - Request for Write Off - Rates and Charges - A30150.....	212
	SY107-09/22 - Confidential - Review of Chief Executive Officer's Total Reward Package 212	
	13.2 Public Reading of resolutions to be made public	213
14	Closure	213

**MINUTES OF SHIRE OF YORK
ORDINARY COUNCIL MEETING
HELD AT THE GREENHILLS HALL, GREENHILLS
ON TUESDAY, 27 SEPTEMBER 2022 AT 5.00PM**

1 OPENING

1.1 Declaration of Opening

Cr Denese Smythe, Shire President, declared the meeting open at 5.00pm.

1.2 Acknowledgement / Disclaimer

The Shire President advised the following:

“The York Shire Council acknowledges the Ballardong people of the Noongar Nation who are the Traditional Owners of this country and recognise their continuing connection to land, water, sky and culture. We pay our respects to all these people and their Elders past, present and emerging.

As this meeting is held in Greenhills it is not recorded on a digital audio device. However, the public is reminded that in accordance with Section 6.16 of the Shire of York Local Government (Council Meetings) Local Law 2016 that nobody shall use any visual or vocal recording device or instrument to record the proceedings of Council without the written permission of the presiding member.

I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995.

Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.”

1.3 Standing Orders

Nil

1.4 Announcement of Visitors

Nil

1.5 Declarations of Interest that Might Cause a Conflict

Nil

1.6 Declaration of Financial Interests

Cr Garratt - SY098-09/22 - Support for the Wheatbelt Regional University Centre

Chris Linnell - SY107-09/22 - Confidential - Review of Chief Executive Officer's Total Reward Package

1.7 Disclosure of Interests that May Affect Impartiality

Cr Denese Smythe - SY095-09/22 - Draft Lease - York Agricultural Society Inc

Cr Pam Heaton - SY098-09/22 - Support for the Wheatbelt Regional University Centre

2 ATTENDANCE

2.1 Members

*Cr Denese Smythe, Shire President; Cr Denis Warnick, Deputy Shire President
Cr Ashley Garratt; Cr Pam Heaton; Cr Kevin Trent; Cr Peter Wright*

2.2 Staff

Chris Linnell, Chief Executive Officer; Mark Dacombe, Acting Executive Manager Corporate & Community Services; Sinead McGuire, Executive Manager Infrastructure & Development Services; Vanessa Green, Council & Executive Support Officer

2.3 Apologies

Alina Behan, Executive Manager Corporate & Community Services

2.4 Leave of Absence Previously Approved

Cr Stephen Muhleisen - 22 August 2022 to 21 December 2022 inclusive (080822)

2.5 Number of People in the Gallery at Commencement of Meeting

There were five (5) people in the Gallery at the commencement of the meeting.

3 QUESTIONS FROM PREVIOUS MEETINGS

3.1 Response to Previous Public Questions Taken on Notice

Ms Karen Thomas on behalf of the York Business Association

Question 1

Are the Council able to facilitate improvements to signage pertaining to Public Toilets in York to solve a current issue with the directions to the Avon Park toilets via the laneway at the side of the Old Court House?

The problem is that when visitors get to the toilets that belong to the Court House that are invariably locked they come back to businesses in that part of the Terrace asking for directions saying the toilets are closed. This causes considerable distress especially for pregnant ladies, the elderly and those with small children. There are other anomalies but this is the most problematic.

Response provided by the Shire President

The toilet signage is an issue that has been raised multiple times during the CBD Revitalisation engagement project. The Shire is waiting for the final engagement mid-September and Town Team Movement's concluding report to ascertain whether this has been identified as one of the areas where early improvement could be made. To alleviate this issue in the short term the Shire will investigate providing toilet maps to all CBD businesses to provide to visitors and to give them more clarity.

Ms Monique Hutchinson

Question 1

How is the census funding concern progressing between the Federal/State Government and the York Shire? Is there any resolve and if so or not will there be any impact on the residents/community, Shire, environment and/or other areas not considered?

Response provided by the Shire President

The Shire has raised the matter of inaccuracies in the data collection for the 2021 Census with Regional Development Australia (RDA) Wheatbelt.

RDA Wheatbelt will wait on the outcome of the upcoming webinar that WALGA is organising with the Australian Bureau of Statistics (ABS) to discuss the inaccuracies in the counts. We understand this is to be held sometime in the next two (2) weeks and all local governments will be invited to participate. In addition, RDA Wheatbelt have committed to continuing to work with WALGA to explore what other measures can be taken and will seek to take these issues to the Minister.

More information on any possible impacts on the community etc may be known following that webinar and WALGA/RDA Wheatbelt's discussions with the Minister.

Question 2

Is there a way that the community in collaboration can support the Shire to resolve this issue or support whilst the issue is still ongoing?

Response provided by the Shire President

It has been suggested that a survey be undertaken to identify those who, for whatever reason, have not completed the Census. This is something which can be considered. Alternatively, those people known to have not completed the Census can contact the Shire to register their details, which may be passed onto the ABS as necessary to provide a more accurate reflection of current statistics for our community.

3.2 Response to Unasked Questions from the Previous Meeting

Nil

4 PUBLIC QUESTION TIME

Public Question Time is conducted in accordance with the *Local Government Act 1995* and Regulations. In addition to this the Shire's *Local Government (Council Meetings) Local Law 2016* states:

6.7 Other procedures for question time for the public

- (1) A member of the public who wishes to ask a question during question time must identify themselves and register with a Council Officer immediately prior to the meeting.
- (2) A question may be taken on notice by the Council for later response.
- (3) When a question is taken on notice the CEO is to ensure that—
 - (a) a response is given to the member of the public in writing; and
 - (b) a summary of the response is included in the agenda of the next meeting of the Council.
- (4) Where a question relating to a matter in which a relevant person has an interest is directed to the relevant person, the relevant person is to—
 - (a) declare that he or she has an interest in the matter; and
 - (b) allow another person to respond to the question.
- (5) Each member of the public with a question is entitled to ask up to 2 questions before other members of the public will be invited to ask their questions.

- (6) Where a member of the public provides written questions then the Presiding Member may elect for the questions to be responded to as normal business correspondence.
- (7) The Presiding Member may decide that a public question shall not be responded to where—
 - (a) the same or similar question was asked at a previous meeting, a response was provided and the member of the public is directed to the minutes of the meeting at which the response was provided;
 - (b) the member of the public uses public question time to make a statement, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the statement as a question; or
 - (c) the member of the public asks a question that is offensive or defamatory in nature, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the question in a manner that is not offensive or defamatory.
- (8) A member of the public shall have 2 minutes to submit a question.
- (9) The Council, by resolution, may agree to extend public question time.
- (10) Where any questions remain unasked at the end of public question time they may be submitted to the CEO who will reply in writing and include the questions and answers in the agenda for the next ordinary Council meeting.
- (11) Where an answer to a question is given at a meeting, a summary of the question and the answer is to be included in the minutes.

Public Question Time commenced at 5.03pm.

4.1 Written Questions – Current Agenda

Nil

4.2 Public Question Time

Ms Karen Thomas on behalf of the York Business Association

Thank you for your time. I have received several expressions of concern from our members recently concerning the issue of both scooter riders and bike riders on the pavement along Avon Terrace many of them with little or no concern for the safety of fellow pavement users and the business owners especially those delivering food outside to patrons. This has all the hall marks of a catastrophe looking for some where to happen!

Can the Council in conjunction with the appropriate Shire department organise a meeting with themselves, local police and myself to look at this situation, explain the legalities of the issue and suggest an appropriate cause of action before there is a serious accident.

Response provided by the Shire President

The rise of electronic scooters, and other electric rideable devices (known as eRideables) has seen increased interaction with both them and pedestrians/vehicles. As a result, new rules have been introduced to keep eRiders and other road and path users safe.

An e-Rideable is considered:

1. *A small electric rideable device with at least one wheel*
2. *Is less than 125cm long, 70cm wide and 135cm high*
3. *Is 25kg or less and not capable of travelling faster than 25km/h on level ground*

e-Rideables can be ridden on

1. *Footpaths*
2. *Bicycle paths*

3. *Shared paths*

4. *Local roads without centre lines and a speed limit of 50km/h or less*

They may be ridden in bicycle lanes, but only on roads with a speed limit of 50km/h or less.

eRiders and cyclists no longer need to dismount at pedestrian crossings and can simply ride across. This new rule applies when the rider enters the crossing from the connected path and not the road. Riders must not exceed 10km/h and give way to any pedestrians when riding over the crossing.

Further information can be found on [eRideables \(www.wa.gov.au\)](http://www.wa.gov.au) from the Road Safety Commission.

Making every journey safe is up to all community members whether walking, cycling, driving or riding. eRider or cyclists need to be mindful and respectful of all path users by:

- 1. Complying with speed restrictions*
- 2. Giving way to pedestrians*
- 3. Keeping left unless overtaking*
- 4. Using a bell or verbal warning when approaching pedestrians or other path users*
- 5. Ensuring lights and reflectors are used when riding at night*
- 6. Not carrying animals or additional people on your device*
- 7. Using hand signals to indicate your intentions to other road users when turning*

As a Shire we can provide the information as noted by the Road Safety Commission via our regular communication channels to educate the community on their roles and responsibilities around e-Rideables and bikes. We can facilitate a meeting as requested to discuss this with the York Police and York Business Association.

Mr Kim Marwick

Question 1

Are people not covered by insurance if they are personally injured when helping to fight a fire if they have not first attended a particular Department of Fire and Emergency (DFES) course?

Response provided by the Shire President

A volunteer must meet minimum requirements to be covered for personal injury in accordance with the Shire's insurer LGIS policy.

The minimum requirements for a volunteer to meet requirements for the upcoming bush fire season include:

- 1. Complete Volunteer Registration Form*
- 2. Complete Medical Declaration form*
- 3. Complete Shire of York Work Volunteer Fire Brigade Work Health and Safety induction (as presented at the recent Bushfire Brigade Breakfasts or complete via online platform)*
- 4. DFES Training*
 - a. Bushfire Safety Awareness - facilitated by the Shire's Community Emergency Services Manger on behalf of DFES*
 - b. AIIIMS Awareness – online through DFES Volunteer Hub*
- 5. To date the Shire has run two (2) volunteer Bushfire Brigade Breakfasts to assist with the completion of the forms and inductions, and run four (4) Bushfire Safety Awareness*

training sessions. Over eighty (80) people have been in attendance at the breakfasts and/or training.

6. Two (2) additional training days for the Bushfire Safety Awareness sessions are scheduled to be undertaken in York on 18 and 25 October 2022.

Question 2

What can the Shire do to educate property owners to avoid run off from water within their private property as a result of dam overflows, constructions, etc so as to avoid damage to the surrounding roads? Or what action will the Shire take in situations where this occurs?

Response provided by the Shire President

The construction of dams are exempt in rural or rural smallholding zones from a development application as outlined in the Shire's Local Planning Scheme no. 3; except where the dam:

1. *Removes remnant vegetation; or*
2. *Impacts or alters the flow of an existing watercourse; or*
3. *Directs runoff to areas other than a watercourse on site and/or impacts adjoining properties or roads; or*
4. *Has a vertical wall height of greater than 3 metres.*

If the dam was impacting on adjacent roads or properties, the Shire could request the property owner to submit a development application for which the dam construction could be reviewed. However, this is only applicable if the construction of the dam has been undertaken after the Scheme has been gazetted.

Given that many dams within York were constructed prior to the Scheme being gazetted, the Shire is limited from a compliance perspective to enforce private property owners' dams to be reviewed or reconstructed. This may be something that the Shire looks to pursue in the future. However, it would be a Shire-wide co-ordinated multiyear process and would likely consist of education and a planned improvement works program in consultation with individual property owners.

Question 3

Can the people who transport biosolids have permission to travel through the Shire?

Response provided by the Shire President

This question would be Taken on Notice.

Ms Monique Hutchinson

Has Council, as yet, supported and endorsed Uluru Statement of the Heart, as done so by the Australian Federal government and other shires, which calls on the Australian people to walk with First Nations in a people's movement for Voice, Treaty, Truth?

Response provided by the Shire President

The Shire is working with the Reconciliation Action Plan (RAP) Working Group on Stage One of a Reconciliation Plan, being Reflect. Stage One identifies the current situation, with the Reconciliation Plan being based on the guidelines set out by Reconciliation Australia.

In consultation with the Working Group, members of which includes local Elders, the inclusion of the Uluru Statement could be considered. However, this would more likely be within in Stage Two, being Innovate, where actions identified in Stage One can be implemented.

Mr Mark Stapleton**Question 1**

Why did the Council proceed to sale without a current valuation for the St Patricks School as was required and set up in Page (9)/10 of the Business Plan? This was required with direct reference to the way in which the building was purchased to the Crime and Corruption Commission and the Public Sector Commission.

Response provided by the Chief Executive Officer

As mentioned at Council's July 2022 Ordinary Meeting, a new valuation was received and presented to Council.

To further clarify, the valuation was received in July 2021 and was presented as a confidential Appendix to Item SY131-10/21 at Council's October 2021 Ordinary Meeting, where Council noted the valuation and resolved to proceed with the disposal.

Question 2

Why did the Shire allow the real estate agent to act in the best interest of the purchaser and not the vendor by preventing members of the public viewing the tender documents resulting in a net loss of \$325,000 +/- to the community?

Response provided by the Chief Executive Officer

The property disposal was undertaken via an open public tender process in accordance with Section 3.58(2)(b) of the Local Government Act 1995. The Shire is not aware of any instances where the Real Estate Agent may have restricted participation in the tender process.

It should be noted that the advertisement for the disposal provided contact details of the Shire Officer responsible for the provision of the disposal documentation to prospective purchasers. Therefore, any members of the public could have contacted the Shire to obtain the disposal specifications.

As there were no further questions Public Question Time concluded at 5.24pm.

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 PRESENTATIONS**6.1 Petitions**

Nil

6.2 Presentations

Nil

6.3 Deputations**6.3.1 Ms Monique Hutchinson**

Ms Hutchinson made a deputation to Council regarding COVID-19 vaccines and the ongoing effect on some members of the community. A copy of the deputation is presented in Appendix 6.3A, available at the end of these Minutes.

9 OFFICER'S REPORTS**SY094-09/22 APPLICATION TO OPERATE A PERSONAL BEEHIVE - LOT 13 (30) HOOPS ROAD, COLD HARBOUR**

File Number:	4.4241
Author:	Shelley Hall, Development Services Officer George Johnson, Environmental Health Officer
Authoriser:	Sinead McGuire, Executive Manager Infrastructure & Development Services
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	Nil

NATURE OF COUNCIL'S ROLE IN THE MATTER

Quasi-Judicial

PURPOSE OF REPORT

This report presents a proposal for the keeping of one (1) beehive for personal use on a property situated at Lot 13 (30) Hoops Road, Cold Harbour to Council for consideration.

BACKGROUND

The applicant has applied for permission to place one (1) beehive for personal use on the property situated at Lot 13 (30) Hoops Road, Cold Harbour.

The property is 59,585sqm with the closest resident being approximately 100m from the proposed beehive. The applicant wishes to keep one (1) beehive on the property within close proximity to buildings.

Correspondence was sent to the seven (7) surrounding landowners on 30 November 2021 requesting any feedback. No objections to the proposal were received.

Division 7 – Bee Keeping of the *Health Local Laws 2009* states that no person shall keep or permit the keeping of bees anywhere within the district unless approval is given by Council.

COMMENTS AND DETAILS

Officers are unaware of any beehives in close proximity to this location.

As pollinators, bees play a part in every aspect of the ecosystem. They support the growth of trees, flowers and other plants which serve as food and shelter for creatures large and small. Bees contribute to complex, interconnected ecosystems that allow a diverse number of different species to co-exist.

The proposal does not present a threat to the environment, it is not detrimental to the well-being of the adjoining neighbours and has no financial impact on Council.

It is therefore recommended the applicant be granted permission to house one (1) beehive.

OPTIONS

Council has the following options:

Option 1: Council could choose to approve the application for one (1) beehive at Lot 13 (30) Hoops Road, Cold Harbour.

Option 2: Council could choose to refuse the application for one (1) beehive at Lot 13 (30) Hoops Road, Cold Harbour.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Correspondence was sent to the seven (7) adjoining landowners on 30 November 2021 giving fourteen (14) days to respond with any objections or comments. No objections were received for the keeping of a beehive at Lot 13 (30) Hoops Road, Cold Harbour.

Strategic

Strategic Community Plan 2020-2030

Goal 1: The Place to Be

To be a close-knit community, full of life, in a welcoming and accessible place for all.

Goal 4: Built for Lifestyle and Resilience

To have a built environment which supports community, economy, and the environment, respects the past, and creates a resilient future.

Policy Related

No current policy applies.

Financial

There are no financial implications for the Shire should Council approve the Officer's recommendation.

Legal and Statutory

Division 7 of the Shire of York *Health Local Laws 2009* is applicable and states:

"Interpretation

6.7.1 *In this Division, unless the context otherwise requires -*

"bees" means an insect belonging to any of the various hymenopterous insects of the super family Apoidea and commonly known as a bee.

Restrictions on keeping of Bees in Hives

6.7.2 (1) *A person shall not keep or permit the keeping of bees anywhere within the district unless approval to do so has been given by the Council.*

(2) *If, in the opinion of an Environmental Health Officer, the approved beehives are causing a nuisance, the Council may direct any bees or approved beehives to be removed.*

(3) *A person shall comply with a direction within the time specified."*

Risk Related

Bees may pose a health risk to neighbours, which is the reason neighbours are consulted. Diseases can spread from one hive to another. Officers have reviewed records to determine if any other beehives, particularly commercial hives, are in the immediate area. None were found.

Workforce

The scope of this report is managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

**RESOLUTION
030922**

Moved: Cr Peter Wright

Seconded: Cr Kevin Trent

That, with regard to the Application to Operate a Personal Beehive - Lot 13 (30) Hoops Road, Cold Harbour, Council:

- 1. Approves the application to keep one (1) beehive on Lot 13 (30) Hoops Road, Cold Harbour.**

CARRIED: 6/0

Disclosure of Interest – Cr Smythe – Impartial – Draft Lease – York Agricultural Society Inc

Cr Smythe read the Impartiality Declaration - ... With regard to Draft Lease – York Agricultural Society Inc the matter in Item SY095-09/22 I disclose that I have an association with the applicant (or person seeking a decision). The association is I am a member of the York Agricultural Society. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.

SY095-09/22 DRAFT LEASE - YORK AGRICULTURAL SOCIETY INC

File Number:	4.3739
Author:	Natasha Brennan, Administration & Governance Coordinator
Authoriser:	Alina Behan, Executive Manager Corporate & Community Services
Previously before Council:	24 November 2020 (041120)
Disclosure of Interest:	Impartiality Interest – I volunteer one (1) day per year for the York Agricultural Society Inc
Appendices:	1. Draft Lease - Confidential

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive
Review

PURPOSE OF REPORT

This report presents Council with the proposed lease between the Shire of York and the York Agricultural Society Inc (YAS) to lease land situated at Lot 3 (22) Barker Street, York.

BACKGROUND

At its November 2020 Ordinary Meeting Council approved the development application for a multi-purpose exhibition building at Lot 3 (22) Barker Street, York, resolving (041120):

“That Council resolves to:

- 1. *Waive the Development Application Fee and the Certified Application fee portion of the Building Permit.***
- 2. *Approves the revised Development Application for the Multi-Purpose Exhibition Building at Lot 3 (22) Barker Street, York, subject to the following conditions:***
 - (a) The development hereby approved shall be substantially commenced within two years of the date of this decision notice.***
 - (b) The development hereby approved shall be undertaken in accordance with the signed and stamped, Approved Development Plans (enclosed), including any notes placed thereon in red by the Shire and except as may be modified by the following conditions.***
 - (c) The keeping of animals within the building is not permitted, except during approved events.***
 - (d) Stormwater shall be managed onsite to the satisfaction of the Shire.***

- (e) ***The development hereby approved, or any works required to implement the development shall not commence until the following plans or details have been submitted to the Shire and have been approved in writing:***
- (i) ***A detailed site plan, floor plan and elevations, which shall generally be consistent with the Approved Development Plans (enclosed) to the satisfaction of the Shire.***
- (f) ***The development hereby approved, shall not be occupied or used until all plans, details or works required by conditions (b), (d) and (e) have been implemented.***
- (g) ***The works undertaken to satisfy conditions of this approval, shall be subsequently maintained for the life of the development.***

Advice Notes:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development is to be carried out without the further approval of the local government having first been sought and obtained.

Note 3: If an applicant is aggrieved by this determination there is a right of appeal under the Planning & Development Act 2005. An appeal must be lodged within 28 days of the determination.

Note 4: This approval is not a building permit. In accordance with the provisions of the Building Act 2011, an application for a building permit must be submitted to, and approval granted by the local government prior to any change of classification or prior to the commencement of any structural works within the development hereby permitted

Note 5: Further discussion with the Shire will need to occur regarding establishment of a lease or other similar agreement.”

The development application was to develop a multi-purpose exhibition building to:

1. Exhibit poultry, wool and farm produce on the York Agricultural Show Day
2. Provide storage space for the YAS throughout the year
3. Allow the building to be utilised by other sporting groups

Prior to the YAS receiving grant funding for this project, as landowners, the Shire provided written support to the YAS for the placement of the building on the land.

Council also advertised its intent to lease Lot 3, (22) Barker Street, York to the YAS to develop a multi-purpose exhibition shed. Following the close of the advertising period (18 June 2021), no submissions had been received.

COMMENTS AND DETAILS

Lot 3 (22) Barker Street, York is in freehold ownership of the Shire of York, is reserved for the purpose of Recreation and Open Space and is part of the Recreation Precinct.

This lease will formalise the agreement that has already been approved by Council.

Having a formal lease in place will assist the YAS with security of tenure and support grant applications.

The use of the land by the YAS as a multi-purpose exhibition shed is a benefit to the York community and will further enhance the improvement of the York Agricultural Show.

This use for community purposes is considered compatible within the York Recreation & Convention Centre precinct.

The Shire is recommending a five (5) year lease based on a peppercorn rental. There will be an option of three (3) further five (5) year options assessed on a case-by-case basis. This lease period is consistent with other leases recently negotiated.

Following the close of the advertising period of the 'intent to lease', no submissions were received.

A copy of the lease is presented in confidential Appendix 1.

Proposed Lease Terms

The following lease terms are proposed and have been discussed with the YAS (the Lessee):

1. Rent

A peppercorn rental of \$1 plus GST per annum is proposed for the term of the lease.

2. Term

A term of five (5) years is proposed commencing 01 July 2021 and expiring 30 June 2026 with the option of further three (3) terms of five (5) years.

3. Rates

The YAS is a not-for profit community group. Other community groups with similar leases have been granted a concession.

It is proposed through Council Resolution that rates be exempt during the term of the lease. However, the Emergency Services Levy and any other applicable charges such as rubbish collection are to be paid by the Lessee.

Note: Once Shire land is leased it is no longer not ratable in accordance with Section 6.26(2)(b) of the *Local Government Act 1995* (the Act). Therefore, unless a concession is granted by Council under Section 6.47 of the Act, rates are payable.

Granting the YAS a concession from rates will align this agreement with other community leases.

4. Development

Any development proposals would require a development approval.

It is noted that the lease has taken a significant amount of time to be finalised and presented to Council. During this time, the construction of the exhibition shed has already been approved by Council and is substantially complete.

OPTIONS

Council has the following options:

Option 1: Council could choose not to support the proposal to lease.

Option 2: Council could choose to agree to the proposal to lease and direct the Chief Executive Officer to conclude negotiations and allow the rates exemption.

Option 3: Council could choose to agree to the proposal to lease and direct the Chief Executive Officer to conclude negotiations but disallow the rates exemption.

Option 2 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Representatives from the YAS Inc

Shire Officers

McLeod's Barristers & Solicitors

Community advertising - the intent to lease was advertised on the Shire's website, public notice boards, through social media and Shire contacts and the local paper. At the close of the advertising period, no submissions had been received.

Strategic

Strategic Community Plan 2020-2030

- Goal 1: The Place to be
To be a close-knit community, full of life, in a welcoming and accessible place for all.
- Goal 5: Strong Leadership and Governance
To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

- G21 Execution of Documents and Execution of the Common Seal
G25 Compliance
G13 Community Engagement and Consultation
G19 Risk Assessment and Management
F8 Rates Exemptions for Charitable Purposes – there is currently no policy in place for Shire owned or managed land leased by community groups.

Financial

There are minor costs associated with statutory requirements of a landlord entering into a lease.

The peppercorn rental applicable to the lease has been fixed at \$1 plus GST per annum.

As the lease has been established as a development lease, (prior to the building being constructed), Council is not responsible for any building maintenance or structural repairs.

The Shire has already contributed \$99,000 inclusive of GST towards the construction of the YAS Exhibition Shed.

The Shire is also providing financial assistance with regards to the amalgamation costs, which are yet to be determined.

Community sponsorship applications can be applied for by the YAS in accordance with Policy C3 - Community Funding Grants Sponsorship.

Legal and Statutory

As a general rule, leases will be advertised for public consultation in accordance with Section 3.58 of the *Local Government Act 1995* and/or when they are considered to be of significant public interest or debate. However, Regulation 30 of the *Local Government (Functions and General) Regulations 1996* provides an exemption where the intended lessee is a not-for-profit entity.

Although the not-for-profit groups are exempt from advertising, in the interests of being open and transparent to the community, the Shire advertised its intent to enter into a lease with YAS, with submissions closing on 18 June 2021.

Local Government Act 1995

Section 3.58 of the *Local Government Act 1995* is applicable to the disposal of property and states:

“3.58. Disposing of property

(1) *In this section —*

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property but does not include money.

- (2) *Except as stated in this section, a local government can only dispose of property to —*
- (a) *the highest bidder at public auction; or*
 - (b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*
- (3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*
- (a) *it gives local public notice of the proposed disposition —*
 - (i) *describing the property concerned; and*
 - (ii) *giving details of the proposed disposition; and*
 - (iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*
- and*
- (b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*
- (4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*
- (a) *the names of all other parties concerned; and*
 - (b) *the consideration to be received by the local government for the disposition; and*
 - (c) *the market value of the disposition —*
 - (i) *as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*
 - (ii) *as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.*
- (5) *This section does not apply to —*
- (a) *a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or*
 - (b) *a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or*
 - (c) *anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or*
 - (d) *any other disposition that is excluded by regulations from the application of this section.”*

Regulation 30 of the *Local Government (Functions and General) Regulations 1996* is also applicable to property disposals and states:

“30. Dispositions of property excluded from Act s. 3.58 (Parts 1 & 2)

(1) *A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.*

(2) *A disposition of land is an exempt disposition if —*

(b) *the land is disposed of to a body, whether incorporated or not —*

(i) *the objects of which are of a charitable, benevolent, religious, cultural,*

educational, recreational, sporting or other like nature; and
(ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions."

Section 6.26 of the *Local Government Act 1995* is applicable to rateable land and states:

“6.26. Rateable land

- (1) *Except as provided in this section all land within a district is rateable land.*
- (2) *The following land is not rateable land —*
 - (a) *land which is the property of the Crown and —*
 - (i) *is being used or held for a public purpose; or*
 - (ii) *is unoccupied, except —*
 - (I) *where any person is, under paragraph (e) of the definition of owner in section 1.4, the owner of the land other than by reason of that person being the holder of a prospecting licence held under the Mining Act 1978 in respect of land the area of which does not exceed 10 ha or a miscellaneous licence held under that Act; or*
 - (II) *where and to the extent and manner in which a person mentioned in paragraph (f) of the definition of owner in section 1.4 occupies or makes use of the land;*
 - and*
 - (b) *land in the district of a local government while it is owned by the local government and is used for the purposes of that local government other than for purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the local government; and*
 - (c) *land in a district while it is owned by a regional local government and is used for the purposes of that regional local government other than for the purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the regional local government; and*
 - (d) *land used or held exclusively by a religious body as a place of public worship or in relation to that worship, a place of residence of a minister of religion, a convent, nunnery or monastery, or occupied exclusively by a religious brotherhood or sisterhood; and*
 - (e) *land used exclusively by a religious body as a school for the religious instruction of children; and*
 - (f) *land used exclusively as a non-government school within the meaning of the School Education Act 1999; and*
 - (g) *land used exclusively for charitable purposes; and*
 - (h) *land vested in trustees for agricultural or horticultural show purposes; and*
 - (i) *land owned by Co-operative Bulk Handling Limited or leased from the Crown or a statutory authority (within the meaning of that term in the Financial Management Act 2006) by that co-operative and used solely for the storage of grain where that co-operative has agreed in writing to make a contribution to the local government; and*
 - (j) *land which is exempt from rates under any other written law; and*
 - (k) *land which is declared by the Minister to be exempt from rates.*
- (3) *If Co-operative Bulk Handling Limited and the relevant local government cannot reach an agreement under subsection (2)(i) either that co-operative or the local government may*

refer the matter to the Minister for determination of the terms of the agreement and the decision of the Minister is final.

- (4) *The Minister may from time to time, under subsection (2)(k), declare that any land or part of any land is exempt from rates and by subsequent declaration cancel or vary the declaration.*
- (5) *Notice of any declaration made under subsection (4) is to be published in the Gazette.*
- (6) *Land does not cease to be used exclusively for a purpose mentioned in subsection (2) merely because it is used occasionally for another purpose which is of a charitable, benevolent, religious or public nature.”*

Section 6.47 of the *Local Government Act 1995* is applicable to rates concessions and states:

“6.47. Concessions

Subject to the Rates and Charges (Rebates and Deferments) Act 1992, a local government may at the time of imposing a rate or service charge or at a later date resolve to waive a rate or service charge or resolve to grant other concessions in relation to a rate or service charge.*

** Absolute majority required.”*

Risk Related

There is a moderate risk to Council if it does not have a lease in place.

The Shire does not have a plan for the use of this area of land or surrounding land into the future. The risks associated with entering a lease is that without a plan, any future uses cannot be considered. In addressing this risk, Officers are proposing a five (5) year lease with the option to renew for further three (3) terms of five (5) years, which is consistent with the Shire’s current direction.

The Shire is currently seeking legal advice regarding buildings constructed on Shire land and whether the ownership defaults to the local government. There is a financial risk associated with the inclusion of the building on the Shire’s asset register relating to depreciation and insurance.

Workforce

The scope of this report is managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: Yes

RESOLUTION**040922****Moved: Cr Kevin Trent****Seconded: Cr Denis Warnick****That, with regard to the Draft Lease - York Agricultural Society Inc, Council:**

- 1. Resolves to lease the area of land located at Lot 3 (22) Barker Street, York to the York Agricultural Society Inc (the Lessee) for a period of five (5) years from 01 July 2021 to 30 June 2026, with the option of three (3) further five (5) year term increments, in accordance with the lease as presented in confidential Appendix 1.**
- 2. Approves the grant of a rates concession under Section 6.47 of the Local Government Act 1995 for the period of the lease, noting the Emergency Services Levy and any other applicable charges, such as rubbish collection, are payable by the Lessee and incorporates this into the annual budget process.**
- 3. Authorises the Shire President and Chief Executive Officer to engross the lease documentation and apply the Common Seal as per the terms and conditions of the lease.**
- 4. Notes any development proposals will require development approval in accordance with the permitted use.**
- 5. Authorises the Chief Executive Officer to make any necessary minor typographical and formatting changes to the lease prior to signing.**

CARRIED BY ABSOLUTE MAJORITY: 6/0

SY096-09/22 INFORMATION STATEMENT 2022/23

File Number:	4.4257
Author:	Natasha Brennan, Administration & Governance Coordinator
Authoriser:	Alina Behan, Executive Manager Corporate & Community Services
Previously before Council:	22 December 2020 (081220) 28 September 2021 (070921)
Disclosure of Interest:	Nil
Appendices:	1. Draft Information Statement 2022-23 ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive
Legislative
Review

PURPOSE OF REPORT

This report presents the annual review of the Information Statement to Council for consideration.

BACKGROUND

The *Freedom of Information Act 1992* requires that each year Council is to publish an up-to-date Information Statement.

The last Information Statement was endorsed by Council at its September 2021 Ordinary Meeting (070921).

COMMENTS AND DETAILS

The purpose of the Information Statement is to provide information to the community about the structure and functions of the local government, how decisions made by Council affect the community and how members of the community can participate in the decision-making process and in the formulation of policies of the local government.

The Information Statement also lists documents held by the Shire and how those documents can be inspected, which documents can be purchased, and what types of documents can only be requested for access through application under the *Freedom of Information Act 1992*.

A comprehensive review was undertaken in 2017/18 with assistance provided from the Office of the Information Commissioner. Only minor changes have been required in the annual reviews undertaken since then.

A copy will be sent to the Information Commissioner once it has been endorsed by Council.

Appendix 1 presents the current Information Statement, with the proposed changes indicated in red and blue text.

OPTIONS

Council has the following options:

Option 1: Council could choose not to adopt the proposed amendments.

Option 2: Council could choose to seek advice from the Office of the Information Commissioner prior to adopting the Information Statement.

Option 3: Council could choose to adopt the proposed changes to the Information Statement.

Option 3 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Shire Officers

Strategic

Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

G6 Community Access to Information

Financial

Nil

Legal and Statutory

Section 94 of the *Freedom of Information Act 1992* is applicable and states:

“94. Term used: information statement

*A reference in this Act to an **information statement**, in relation to an agency, is a reference to a statement that contains —*

- (a) a statement of the structure and functions of the agency;*
- (b) a description of the ways in which the functions (including, in particular, the decision-making functions) of the agency affect members of the public;*
- (c) a description of any arrangements that exist to enable members of the public to participate in the formulation of the agency’s policy and the performance of the agency’s functions;*
- (d) a description of the kinds of documents that are usually held by the agency including —*
 - (i) which kinds of documents can be inspected at the agency under a written law other than this Act (whether or not inspection is subject to a fee or charge); and*
 - (ii) which kinds of documents can be purchased; and*
 - (iii) which kinds of documents can be obtained free of charge;*
- (e) a description of the agency’s arrangements for giving members of the public access to documents mentioned in paragraph (d)(i), (ii) or (iii) including details of library facilities of the agency that are available for use by members of the public;*
- (f) a description of the agency’s procedures for giving members of the public access to the documents of the agency under Part 2 including —*
 - (i) the designation of the officer or officers to whom initial inquiries as to access to documents can be made; and*
 - (ii) the address or addresses at which access applications can be lodged;*

- (g) *a description of the agency's procedures for amending personal information in the documents of the agency under Part 3 including —*
- (i) *the designation of the officer or officers to whom initial inquiries as to amendment of personal information can be made; and*
 - (ii) *the address or addresses at which applications for amendment of personal information can be lodged."*

Risk Related

There is a moderate risk to Council if it does not update and review its Information Statement on an annual basis. Failure to do so exposes the Shire to a compliance risk.

Workforce

The scope of this report is managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION**050922****Moved: Cr Ashley Garratt****Seconded: Cr Pam Heaton****That, with regard to the Information Statement 2022/23, Council:**

- 1. Adopts the Shire of York Information Statement 2022/23, as presented in Appendix 1.**
- 2. Requests the Chief Executive Officer to:**
 - a. Forward the adopted Information Statement to the Office of the Information Commissioner.**
 - b. Make the Information Statement available on the Shire's website and in hard copy upon request.**
- 3. Authorises the Chief Executive Officer to make any necessary minor typographical and formatting changes prior to publication and submission.**

CARRIED: 6/0



Freedom of Information Statement

202~~1~~/22/23

Published by Council in accordance with the
Freedom of Information Act
1992

This document is available in alternative formats upon request

Adopted ~~28-September-2021~~

Table of Contents

FREEDOM OF INFORMATION LEGISLATION	3
COMMUNITY VISION.....	3
THE COUNCIL AND COUNCILLORS	4
PUBLIC PARTICIPATION	4
Public Notices & Advertising	5
Council Agendas & Minutes.....	5
Agendas	5
Minutes.....	5
Council Meetings	5
Current Shire Committees	6
Council Committees - (within the Shire).....	6
Council Committees – Other	6
Council Representation – External Committees.....	6
Local Government (Council Meetings) Local Law 2016	6
Delegated Authority	<u>76</u>
THE LOCAL GOVERNMENT ACT	7
POLICIES OF THE LOCAL GOVERNMENT	7
LOCAL GOVERNMENT LOCAL LAWS.....	7
PUBLICATIONS	8
PUBLICATIONS AVAILABLE	8
APPLYING FOR DOCUMENTS UNDER THE FREEDOM OF INFORMATION ACT.....	9
REQUIREMENTS FOR AN ACCESS APPLICATION UNDER THE FREEDOM OF.....	9
INFORMATION ACT	9
Document Definition	<u>1140</u>
Notice of Decision.....	<u>1140</u>
Fees & Charges.....	<u>1140</u>
Access Arrangements.....	<u>1140</u>
Appeals for Review	<u>1140</u>
Internal Review by the Shire of York.....	<u>1244</u>
External Review by the Information Commissioner	<u>1244</u>
Appeals to the Supreme Court.....	<u>1342</u>
Amending Personal Information.....	<u>1342</u>

INTRODUCTION

This Information Statement is published by the Shire of York in accordance with the requirements of Part 5 of the *Freedom of Information Act 1992 (the FOI Act)*.

The purpose of this document is to provide information to the community about the structure and functions of the local government, how decisions made by the Council affect the community and how members of the community can participate in the decision-making process and in the formulation of policies of the local government.

This statement describes the kinds of documents that are held by the Shire and the ways access may be given to those documents.

A review of the Information Statement will take place every twelve months.

FREEDOM OF INFORMATION LEGISLATION

Further information about Freedom of Information can be found at the Office of the Freedom of Information Commissioner's website at: www.foi.wa.gov.au. A copy of the *Freedom of Information Act 1992* and associated regulations can also be viewed here.

This Information Statement can also be accessed through the Shire of York's website at www.york.wa.gov.au.

THE COMMUNITY'S VISION AND PRIORITIES

COMMUNITY VISION

We are WA's first inland community.

The treasured Avon River is at our heart.

The Shire is easy to get around for everyone.

Our tourism and agricultural based economy is thriving, providing jobs for all and a future for our young people.

The town centre is renowned for its iconic heritage and hosts festivals and events that draw thousands of visitors per year.

The natural environment replenishes the soul and we embrace the culture and history of the Ballardong people as an integral part of life and the future.

Shire of York Community Aspirations:

- **Goal 1: The Place to Be**
To be a close-knit community, full of life, in a welcoming and accessible place for all.
- **Goal 2: Driving the York Economy Forward**
To have a vibrant, diverse and prosperous local economy which creates local jobs, business opportunities and a positive image for the Shire.
- **Goal 3: A Leader in Sustainable Environment**
To be a place which is renowned for the quality of its natural environment, the astounding beauty of the landscape, and the care taken by the community.
- **Goal 4: Build for Lifestyle and Resilience**
To have a built environment which supports community, economy and the environment, respects the past and creates a resilient future.
- **Goal 5: Strong Leadership and Governance**
To have effective and responsible leadership and governance, where a sense of collective purpose and shared direction combine to work together.

THE COUNCIL AND COUNCILLORS

Council is the governing body of the local government and is made up of seven Elected Members (Councillors). The role of the Council is defined in the *Local Government Act 1995*:

- To direct and control the local government's affairs; and
- To be responsible for the performance of the local government's functions.

Generally, Councillors do not have an authority to act or make decisions as individuals. They are members of an elected body that makes decisions on behalf of the local government through a formal meeting process.

The role of each Councillor is to:

- Represent the interests of electors, ratepayers and residents of the district.
- Provide leadership and guidance to the community in the district.
- Facilitate communication between the community and the Council.
- Participate in the local government's decision-making processes at Council meetings; and
- Perform such other functions as are given to a Councillor by the *Local Government Act 1995* or any other written law.

Your elected Councillors are ratepayers or residents who have volunteered to work for the community and provide an avenue for public participation and input on important decisions that affect the way you live.

Local Government elections take place every second year on the third Saturday in October, with approximately half the Council retiring at each election. Retiring Council members are eligible for re-election. After each election, Elected Members elect a Shire President and Deputy Shire President amongst themselves.

More information relating to your elected members can be found on the Shire of York website at www.york.wa.gov.au.

OFFICE OF THE CHIEF EXECUTIVE

Each local government employs a Chief Executive Officer (CEO) to advise Council members on matters under discussion, administer the day-to-day operations of the local government, carry out the policies of Council and implement its decisions.

The CEO is responsible to Council for the implementation of Council policies, decisions and budgeted works, the provision of accurate and timely advice to Council, the employment and management of staff and the efficient administration of the Shire.

PUBLIC PARTICIPATION

Council consults the community to seek its views on a number of projects in which it is involved in. **Council** seeks these views in ~~a number of several~~ ways including advertising ~~online and~~ in local papers, calling public meetings and seeking responses to surveys and questionnaires.

Public Notices & Advertising

The *Local Government Act 1995* and other legislation may require the Shire to provide notice of its intention to take a particular course of action or decision. The Shire may also advertise certain proposed courses of action or decisions ~~in order to~~ provide the community with an opportunity to make submissions. These notices and advertisements generally appear within The West Australian or York & District Community Matters or other local newspapers within the district. Notices are also placed on the Shire of York, noticeboards, website, social media pages and distributed via relevant email contact lists.

Council Agendas & Minutes

To facilitate public participation and awareness of Council meetings, the Shire of York advertises the dates, times and places of meetings that are open to members of the public. The advertisements are placed in the local newspapers, on Council's website and also on the public notice boards located at ~~the Post Office~~ and the Shire Office.

Agendas

Agendas relating to any Council meetings are made available for public inspection at the Shire Office, on Council's website ~~and~~ at the same time that they are issued to members of Council, which is on the Thursday (sometimes Friday) prior to the Agenda Briefing.

In certain circumstances, members of the public are not entitled to inspect notice papers or agendas which in the Chief Executive Officer's opinion, relate to a meeting or part of a meeting which is likely to be closed to members of the public in accordance with Section 5.23(2) of the *Local Government Act 1995*.

Minutes

Council meeting minutes are available on the Shire's website and for inspection at the Shire Office within ten (10) business days after the meeting.

Council Meetings

An Agenda Briefing for Councillors is held on the third Tuesday of each month at 5.00pm and is open to the public.

The Ordinary Council meeting takes place on the fourth Tuesday of each month at 5.00pm. ~~At this meeting, all Councillors attend. They Council consider~~ ~~examine~~ the recommendations made by staff, debate and ~~generally approve~~ ~~resolve~~ the recommendations before them.

Council Meetings are open to the public and are conducted in accordance with the Shire of York *Local Government (Council Meetings) Local Law 2016*.

Current Shire Committees

Local governments may appoint committees to share in the decision-making workload as well as to utilise expertise effectively. Committees include Council members, staff from the local government and can also include members of the public.

Council Committees - (within the Shire)

~~Access & Inclusion Advisory Committee~~
 Audit & Risk Committee
 Local Emergency Management Committee (LEMC)

Council ~~Committees~~ Working Groups – Other

York Honours Reference Group
[Earthquake Building Mitigation Project Working Group](#)
[Reconciliation Action Plan \(RAP\) Working Group](#)

Council Representation – External Committees

Avon Midland Country Zone of WA Local Government Association
 Avon Regional Roads Sub-Group
 Avon Regional Organisation of Councils (AROC)
 Development Assessment Panel
~~Earthquake Building Mitigation Project Working Group~~
~~Paint York REaD~~
~~River Conservation Society~~
 Rural Water Council
~~York Community Resource Centre~~
 York District High School Board
~~York Health Advisory Group~~

It is noted Council committees are subject to change and the above lists are accurate, at the date of adoption.

The Shire of York publishes an up-to-date list of all Council Committees and representatives, which can be viewed here. [insert link](#)

Local Government (Council Meetings) Local Law 2016

This Local Law relates to the way in which Council and committee meetings are run, particularly the conduct of proceedings of the business of the Council and committee meetings. In governing the proceedings of a meeting, standing orders specifically detail issues such as the order of business, conduct of meetings with regard to determinations by the chairperson, rules of debate, voting, motions and amendments to motions and various miscellaneous matters.

A copy of the comprehensive Local Law relating to Council Meetings is available for perusal or purchase at the Shire Office. It can also be found on the Shire Website.

Delegated Authority

The Council of a local government may delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties. For this to occur an absolute majority decision is required. There are some limits on powers or duties that can be delegated to the Chief Executive Officer. Comprehensive detail describing such limitations can be found in Section 5.43 of the *Local Government Act 1995*.

THE LOCAL GOVERNMENT ACT

Local Government's power is derived from legislation.

The *Local Government Act 1995* provides for a system of local government by creating a constitution for elected local government in the State, describing the functions of local governments, providing for the conduct of elections and providing a framework for the administration and financial management of local governments and for the scrutiny of their affairs.

Other important statutes include the *Bush Fires Act*, the *Cemeteries Act*, the *Dog Act*, the *Cat Act* and the *Environmental Protection Act*.

Local governments also derive powers from other Acts. Of these, the most important are the *Health Act*, which vests wide ranging powers in local governments to ensure the health of each community is safeguarded, and the *Town Planning and Development Act*, which gives local governments the power to prepare local planning schemes and ensure orderly development.

POLICIES OF THE LOCAL GOVERNMENT

In order to provide guidance for the officers of the local government, the Council adopts policies that define the structure under which the local government operates.

A manual of the policies of the local government is available for public perusal on request at the Shire Office and also on the Shire of York Website.

LOCAL GOVERNMENT LOCAL LAWS

The powers of local governments to provide services and facilities and make local laws are derived from legislation passed in State Parliament. The principal Act from which local governments gain power is the *Local Government Act 1995*.

Local Laws were previously called By-laws. The terminology change was implemented by the *Local Government Act 1995*. The terminology change does not in any way change the intent of the original By-law.

There are two types of Local Laws that are the 'law' in any local government area. The first type are local laws made by the Governor which may be applicable to a single local government or even to every local government in the State. There are a few such local laws that are statewide applying to this local government and these have been identified as such in their headings.

The second type of local law is adopted by this local government. These local laws apply only to ratepayers and residents of the Shire of York. The power to make a local law and the extent to which it may be applied must be clearly set out in an Act of Parliament. This is sometimes described as the "Head of Power". Several different Acts give such powers with perhaps the most important to Council, being the *Local Government Act*, the *Health Act* and the *Bush Fires Act*.

A comprehensive Local Laws manual is available for perusal on request at the Shire Office and on the Shire of York Website.

PUBLICATIONS

Where the Shire of York is required or has decided to make certain documents available to the public, then those documents will be available in their most recent format at the Shire of York Website <http://www.york.wa.gov.au>

The Shire of York will ensure that as much information as possible is made available through the Shire of York website; alternatively, these documents can be made available by attending the Shire of York Administration Office in person or telephoning 9641 0500.

Charges may apply for hard copies of certain documents as per the Council's adopted Fees and Charges.

PUBLICATIONS AVAILABLE

Document Description	Inspection Only	Website
Aged Friendly Community Plan		X
Agenda & Minutes (excluding sections closed to the public)		X
Annual Budgets		X
Annual Reports		X
Business Plans		X
Business Continuity Plan COVID-19		X
Business Continuity Plan		X
Code of Conduct – (located in the Policy Manual)		X
Committee BookletRepresentation		X
Community Scorecards		X
Complaints Register (minor breach)		X
Corporate Business Plan		X
Customer Service Charter		X
Delegated Authority Register		X
Disability Access & Inclusion Plan		X
Election Candidates Details and Profiles (in an election year)		X
Schedule of Fees and Charges		X
Freedom of Information Statement		X
Gift & Contributions to Travel Register		X
Local Laws Manual		X
Long Term Financial Plan		X
News & Events – Media Released		X
Policy ManualPolicies		X
Record Keeping Plan		X

Register of Councillor Training		X
Register of Gifts & Travel Declarations		X
Register of Annual & Primary Returns		
Register of Declarations of Interest		X
Register – Tender		X
Statement of Business Ethics		X
Strategic Community Plan		X
Trails Masterplan & related documents		X

Requests for information of a general nature may be made in writing to the Chief Executive Officer. Requests for information that is not otherwise listed as available in this statement will be considered in accordance with the *Freedom of Information (FOI) Act 1992*.

APPLYING FOR DOCUMENTS UNDER THE FREEDOM OF INFORMATION ACT

The *Freedom of Information Act 1992* gives people the right of access to documents held by Ministers, State Government departments, Local Governments and other statutory authorities subject to some limitations. These bodies are called agencies.

People have the right to apply for access to the documents of an agency or a local government. This right is not affected by any reasons the person has for wishing to obtain access or the local government's belief as to what the reasons are for wishing to obtain access.

However, you cannot apply to access documents under the FOI Act if those documents are available for purchase or free distribution to the public or available for inspection under an enactment.

The FOI Act also provides that certain documents or information are exempt. The exemptions in the FOI Act protect some documents from disclosure because their release would have an adverse effect on the private and business interests of individuals or would hinder the proper functioning of government.

Sometimes access to only part of a document will be provided if it contains information considered to be exempt.

REQUIREMENTS FOR AN ACCESS APPLICATION UNDER THE FREEDOM OF INFORMATION ACT

Application forms are available at the Shire Office. The use of application forms is not mandatory, however access applications must:

- be in writing;
- give an Australian address to which notices can be sent;
- give enough information so that the documents requested can be identified; and

An application fee of \$30 is payable if the applicant is seeking more than their own personal information.

Applications may be lodged at the Shire Offices or in person or mailed direct to the:

FOI Coordinator
Shire of York
PO Box 22
YORK WA 6302

Document Definition

A document includes any record or part of a record, and any copy or reproduction. It therefore covers files, computer printouts, maps, plans, photographs, tape recording, films, video tapes or electronically stored information.

Notice of Decision

Applicants will be given a written "Notice of Decision" by the Decision Maker, of the Shire of York. The "Notice of Decision" will provide reasons if you are refused access or only given partial access to the document, which you requested. Your rights of review will be included in the "Notice of Decision".

Fees & Charges

A scale of fees and charges is set under the *Freedom of Information Regulations 1993*. Apart from the application fee for non-personal information, all charges are discretionary, meaning that it is left to the Shire's discretion whether a charge will apply or not. Straightforward applications usually incur only the application fee. The charges are as follows:

Application - personal information about the applicant	Free of charge
Application Fee non-personal information	\$30
Charge for time taken by staff dealing with the application	\$30/hour or pro-rata
Charge for access time supervised by staff	\$30/hour or pro-rata
Charge for photocopying - staff time	\$30/hour or pro-rata
Charge for photocopying - per copy	\$0.20
Charge for transcribing from tape, film or computer	\$30/hour or pro-rata
Charge for duplicating a tape, file or computer information	At cost
Charge for delivery, packaging and postage	At cost
Deposits	
Advanced deposit may be required of the estimated charges	25%

An estimate of charges will be provided if the cost is expected to exceed \$25.00.

For financially disadvantaged applicants, or those issued with prescribed pensioner concession cards, the charges payable are reduced by 25%.

No charges apply for searching, identifying or collating the documents.

Access Arrangements

Access to documents can be granted by way of inspection, a copy of a document, a copy of an audio or video tape, a thumb drive, a transcript of a recorded, shorthand or encoded document from which words can be reproduced.

Appeals for Review

If you are not satisfied with the decision made in relation to your request, you can request a review of the Shire's decision.

Internal Review by the Shire of York

If you are dissatisfied with the Shire's decision, you can seek an internal review of the decision from the Shire. If the initial decision was made by the CEO you cannot apply for an internal review but you can seek an external review with the Office of the Information Commissioner

To apply for an internal review:

- You must submit a letter or complete an "internal review application form" and lodge it with the Shire within 30 days after being given the Shire's notice of decision.
- The lodgement must give details of the decision you wish to have reviewed and give an address in Australia to which notices can be sent.
- The Shire is required to provide you with a notice of its internal review decision within 15 days of you lodging your application for review.

External Review by the Information Commissioner

If after an internal review has been completed or if the Chief Executive Officer was the issuing officer of the Notice of Decision and you are still dissatisfied with the Shire's decision, you can make a complaint to the Information Commissioner.

The complaint must be made in writing to the Information Commissioner and you must supply an address to which notices may be sent to you.

You must also give particulars of the decision you want reviewed and attach a copy of the Shire's notice decision on internal review or the decision of the Chief Executive Officer if internal review is not available.

If you are seeking access to documents or an amendment of personal information, your complaint must be lodged within 60 days after being given written notice of the Shire's decision. If you are a third party to an application for access to personal or commercial or business information concerning yourself, your complaint must be lodged within 30 days after being given written notice of the Shire's decision. There is no charge for review by the Information Commissioner.

Further details and brochures can be obtained at the Shire Office.

The Information Commissioner can be contacted at the following:

The Office of the Information Commissioner
Albert Facey House
469 Wellington Street
PERTH WA 6000
Telephone: 6551 7888

Country WA Callers: 1800 621 244 (toll free)
Facsimile: 6551 7889

Email: info@foi.wa.gov.au
Internet: www.foi.wa.gov.au

Appeals to the Supreme Court

Section 85 of the FOI Act provides that any party to a complaint may appeal to the Supreme Court on any question of law arising out of a decision of the Information Commissioner, except for a decision as to the deferral of access to a document, the charges to be imposed for dealing with an access application and the payment of a deposit on account of charges.

Amending Personal Information

The right to amend personal information held by the Shire ensures information does not unfairly harm the person referred to, misrepresent facts about them or give a misleading impression. An application can be made to the Executive Manager Corporate & Community Services or the Chief Executive Officer to correct or amend any documents containing an individual's personal information.

The application must be in writing, providing details and if necessary, documentation to support claims that the information the applicant seeks to have amended is inaccurate, incomplete, out of date or misleading.

The Shire will inform the applicant of its decision and its reasons and will advise the applicant of their right of review should they be dissatisfied with the Shire's decision.

SY097-09/22 SHIRE OF YORK CHRISTMAS CLOSURE 2022/23

File Number: 4.0459

Author: Natasha Brennan, Administration & Governance Coordinator

Authoriser: Alina Behan, Executive Manager Corporate & Community Services

Previously before Council: 23 September 2019 (180919)
29 September 2020 (090920)
28 September 2021 (080921)

Disclosure of Interest: Nil

Appendices: Nil

NATURE OF COUNCIL’S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This report presents the proposed closure of Shire facilities and services during the 2022 Christmas and 2023 New Year period for Council’s consideration.

BACKGROUND

Each year, Council considers and approves the days on which each of the Shire’s facilities and services will be closed during the Christmas and New Year period.

COMMENTS AND DETAILS

Officers are proposing the following closures:

TABLE 1:

Facility/Service	Proposed Closure Period	Comments
Administration Office and Library	Closed 4.30pm Friday 23 December 2022, reopening Tuesday 3 January 2023	This is the same as last year. However, the closure will be less one (1) day. The Administration Office will be closed the standard public holidays, plus three (3) days. Last year it was four (4) days as Christmas eve fell on a weekday
Shire Depot	Closed Thursday 23 December 2022, reopening Tuesday 3 January 2023	The on-call service will continue to operate over this period, including Ranger services
Containers for Change	Closed Wednesday 28 December 2022, Saturday 31 December 2022, reopening Wednesday 4 January 2023	Same as last year. Closure is based on the Depot hours
Swimming Pool	Closed Christmas Day and New Year’s Day	This is the same as last year, with the pool being closed for the standard public holidays

York Recreation and Convention Centre	Closed Saturday 24 December 2022, reopening Wednesday 4 January 2023 as advised by Belgravia Leisure	Similar to previous years in line with public holidays and normal operating hours
Residency Museum	Closed 4.30pm Friday 23 December 2022, reopening Friday 6 January 2023	This is similar to last year. The Museum closed in line with the Administration Office closure and is proposing to close on Friday 23 December due to previous years being low visitation numbers
Visitors Centre	Closed 4pm Friday 23 December 2022, reopening Tuesday 3 January 2023	Visitor numbers are generally low during the Christmas / New Year period, and staff availability is limited to support opening during this time

The Chief Executive Officer will ensure the on-call service will be active during the Christmas/New Year period and a skeleton staff (Depot-based) will be available to address any issues that arise. Staff will take leave for those days the organisation is closed which are not public holidays.

The proposed closures have been based on previous year's, which seemed to work well with the public and visitors. Following the Have Your Say Day sessions, feedback indicated the preference for the Pool to be open on Boxing Day, hence this will be implemented for this year.

OPTIONS

Council has the following options:

- Option 1:** Council could choose to accept the proposed closures.
- Option 2:** Council could choose to change any of the proposed closures. However, Officers have consulted with staff and taken into consideration historical precedence when proposing the recommended closures.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Stakeholders, including Belgravia Leisure, have been consulted to develop this list of Christmas Closures.

The public will be advised of the closures agreed upon by Council.

Avon Waste is yet to advise details of the waste collection service during this period. Once the information becomes available it will be advertised accordingly.

Strategic

Strategic Community Plan 2020-2030

- Goal 5: Strong Leadership and Governance
To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

Nil

Financial

Nil

Legal and Statutory

Nil

Risk Related

The main risk during this time is responding to emergencies or undertaking emergency maintenance and/or essential services. The Chief Executive Officer will ensure the on-call service will be active during the Christmas/New Year period and a skeleton staff (Depot-based) will be available to address any issues that arise. The Chief Executive Officer will also ensure a Senior Officer is contactable on any given day during the period.

Workforce

The proposed closures allow staff to take the gazetted public holidays and accrued leave. Approval may be given for Officers to work during the week between Christmas and New Year upon request. Requests will be considered on a case-by-case basis by Senior Officers.

VOTING REQUIREMENTS

Absolute Majority: No

MOTION

Moved: Cr Kevin Trent

Seconded: Cr Denis Warnick

That, with regard to the Shire of York Christmas Closure 2022/23, Council:

1. Approves the closure of the Shire of York facilities and services for the 2022 Christmas and 2023 New Year period as follows:

Facility/Service	Proposed Closure Period
Administration Office and Library	Closed 4.30pm Friday 23 December 2022, reopening Tuesday 3 January 2023
Shire Depot	Closed Thursday 23 December 2022, reopening Tuesday 3 January 2023
Containers for Change	Closed Wednesday 28 December 2022, Saturday 31 December 2022, reopening Wednesday 4 January 2023
Swimming Pool	Closed Christmas Day and New Year's Day
York Recreation and Convention Centre	Closed Saturday 24 December 2022, reopening Wednesday 4 January 2023 as advised by Belgravia Leisure
Residency Museum	Closed 4.30pm Friday 23 December 2022, reopening Friday 6 January 2023
Visitors Centre	Closed 4pm Friday 23 December 2022, reopening Tuesday 3 January 2023

2. Notes the Chief Executive Officer will ensure the on-call service will be active during the Christmas/New Year period and a skeleton staff (Depot-based) will be available to address any issues that arise. The Chief Executive Officer will also ensure a Senior Officer is contactable on any given day during the period.
3. Notes the Chief Executive Officer will publicise these closures widely to the community.

**RESOLUTION
060922**

Moved: Cr Kevin Trent

Seconded: Cr Peter Wright

AMENDMENT

That the Visitors Centre hours be amended as follows:

Visitors Centre	Closed 4pm Friday 23 December 2022, reopening on reduced hours on Wednesday 28 December 2022 until Friday 30 December 2022, closed 31 December 2022 to reopen Tuesday 3 January 2023
-----------------	--

CARRIED: 6/0

**RESOLUTION
070922**

Moved: Cr Ashley Garratt

Seconded: Cr Denis Warnick

AMENDMENT

Disclosure of Interest – Cr Ashley Garratt – Financial – Support for the Wheatbelt Regional University Centre

Cr Garratt read the Declaration - ... With regard to Support for the Wheatbelt Regional University Centre the matter in Item SY098-09/22 I disclose that I have Financial Interest in the matter as I am the husband of the York Community Resource Centre Coordinator and I will leave the meeting.

At 5.46pm, Cr Ashley Garratt left the meeting.

Disclosure of Interest – Cr Pam Heaton – Impartial – Support for the Wheatbelt Regional University Centre

Cr Heaton read the Impartiality Declaration - ... With regard to Support for the Wheatbelt Regional University Centre the matter in Item SY098-09/22 I disclose that I have an association with the applicant (or person seeking a decision). The association is I am secretary on the Management Committee of the Community Resource Centre. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.

SY098-09/22 SUPPORT FOR THE WHEATBELT REGIONAL UNIVERSITY CENTRE

File Number:	4.0458
Author:	Alina Behan, Executive Manager Corporate & Community Services
Authoriser:	Chris Linnell, Chief Executive Officer
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	1. Request for Support ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This report presents a proposal to Council to consider providing financial support for the Wheatbelt Regional University Centre (RUC).

BACKGROUND

Regional Development Australia (RDA) - Wheatbelt WA has requested support for the Wheatbelt RUC to be established in York. A copy of the request is presented in Appendix 1. The request is for the Shire of York to consider being a delivery partner to provide a study space at the York Community Resource Centre (CRC) by paying the rental fees for a period of three (3) years, being 2022 to 2025.

The CRC have indicated to RDA Wheatbelt WA that it can provide a permanent, exclusive study hub for the RUC at a cost of \$18,000 (including GST) per year.

The RUC program overcomes barriers of cost of living, travel costs and living away from family and community networks during tertiary study. RUCs provide:

1. Infrastructure including study spaces, break out areas, video conferencing, computer facilities and high-speed internet access

2. Administrative and academic support services such as developing writing and research skills and managing administrative processes
3. Student support services including Pastoral support, study advice and help accessing student services

COMMENTS AND DETAILS

The establishment of a RUC in York is an important initiative and can be considered a great boost for our community. However, no allocation has been included in the 2022/23 budget to support the proposal.

The letter of request cites the Shire of Wongan-Ballidu and the Shire of Merredin are considering waiving the fees for the use the CRC facilities in those towns. However, it should be noted that the CRCs in those towns are in Shire-owned buildings, which is not the case in York hence it the waiving of fees is not an available option.

RDA Wheatbelt has an allocated budget for utility costs, printing and internet connection and some capital works (such as upgrades to internet infrastructure, security cameras and swipe cards for 24hr access). RDA Wheatbelt are also able to meet the employment/contract costs of the student support staff and Director positions and has indicated it will work with the CRC to identify what investment would benefit the RUC, as well as the CRC in the long term.

The matter was discussed informally with Council at its August 2022 Concept Forum. The importance of such a facility being established in York is recognised and the Shire is keen to work with the project delivery partners where possible. At the same time Council needs to be assured that a best value for money approach is being achieved for the ratepayers and community.

Subject to further investigation, it may be possible for the Shire to provide financial support for the RUC as requested. As mentioned in Background, the request for support is for a three (3) year period. The Shire could explore a set amount each year or a sliding scale over the three (3) years.

OPTIONS

Council has the following options:

- Option 1:** Council could choose to negotiate with the York CRC a funding amount which more accurately reflects current usage of the space proposed for the RUC.
- Option 2:** Council could choose to reallocate funds in the 2022/23 budget to service the full \$18,000 request and make an allowance for future years.
- Option 3:** Council could choose to offer a reducing contribution of \$18,000 for Year 1, reducing on a gradual scale as the RUC becomes established and self-supporting.
- Option 4:** Council could choose to reject providing financial support for the RUC.
- Option 5:** Council could choose to provide a different avenue of support for the RUC, which is yet to be identified.

Option 1 is the recommended option. In all options where funding is agreed, Council would need to identify where the allocation could be taken from.

IMPLICATIONS TO CONSIDER

Consultative

Council Concept Forum Tuesday 9 August 2022

RDA Wheatbelt WA

Strategic

Strategic Community Plan 2020-2030

Goal 1: The Place to be

To be a close-knit community, full of life, in a welcoming and accessible place for all.

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

F11 Financial Planning and Sustainability

Financial

The 2022/23 budget does not include an allocation to support the RUC. However, subject to a Council resolution, funds may be reallocated from other project areas (yet to be identified) to enable the support request to be endorsed.

Council may wish to reconsider the financial support request at the mid-year budget review where a clearer indication of the Shire's financial position is known.

Legal and Statutory

Section 6.8 of the *Local Government Act 1995* is applicable and states:

“6.8. Expenditure from municipal fund not included in annual budget

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
- (a) *is incurred in a financial year before the adoption of the annual budget by the local government; or*
 - (b) *is authorised in advance by resolution*; or*
 - (c) *is authorised in advance by the mayor or president in an emergency.*

** Absolute majority required.*

- (1a) *In subsection (1) —*

additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.

- (2) *Where expenditure has been incurred by a local government —*
- (a) *pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and*
 - (b) *pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.”*

Risk Related

There is a reputational risk to Council should it choose not to provide support for what could be considered an important initiative and service to the community.

There is a financial risk to Council should it choose to provide support for the RUC if the RUC's objectives and purpose are not fully realised.

Workforce

The scope of this report can be managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION**090922****Moved: Cr Kevin Trent****Seconded: Cr Denis Warnick****That, with regard to Support for the Wheatbelt Regional University Centre, Council:**

- 1. Provides support for the establishment of a Wheatbelt Regional University Centre (RUC) in York.**
- 2. Requests the Chief Executive Officer to negotiate a funding amount which more accurately reflects current usage of the space proposed for the RUC with the York Community Resource Centre.**
- 3. Requests the Chief Executive Officer to identify possible funding sources within the 2022/23 budget once an amount has been established and present this adjustment to Council for approval by no later than the mid-year budget review.**

CARRIED: 5/0

At 5.50pm, Cr Ashley Garratt returned to the meeting.

Mr Chris Linnell
Chief Executive Officer
Shire of York
PO Box 22
York WA 6302

E: [REDACTED]

17th June 2022



RDA Wheatbelt Inc
3 Constable Street,
Gingin, WA, 6503

Tel: 08 9575 1888

Fax: 08 9575 1999

Email: admin@rdawheatbelt.com.au

Web: www.rdawheatbelt.com.au

ABN: 30 580 026 380

Dear Chris

RE: LUMEN, THE WHEATBELT REGIONAL UNIVERSITY CENTRE

I am writing to seek formal support for Lumen, a co-working space for university students in the Wheatbelt of WA funded through the Federal Regional University Centre. Regional Development Australia (RDA) Wheatbelt has been successful in securing funds to staff Lumen across four Wheatbelt sites, Merredin, Wongan Hills, York and Narrogin. Now we are looking for partners to assist with operational costs such as hub location rental costs.

RDA Wheatbelt has been in discussions with the York Community Resource Centre (CRC) who have indicated that they can provide a permanent, exclusive study hub for Lumen York students for a cost of \$18,000 (inc GST) per year.

The RUC funding although not formally signed via a Grant Agreement, has been promised for a period of three years. Our submission to the Department of Education, Skills and Employment was predicated on us being able to secure local partners to support our operational costs. Our request of the Shire of York is to consider being our delivery partner to provide a study space at the York CRC for Lumen York by paying the rental fees for the study space at the CRC for a period of three years (2022-2025). In a similar arrangement, the Shire of Wongan Hills Ballidu has committed to waive fees to use their CRC facility for Lumen Wongan Hills, and the Shire of Merredin is considering the same request.

We are able to meet the employment/contract costs of the student support staff and Director position however we are relying on support from our partners to meet location costs. Student support services have also been offered by the CRC staff on a contract basis which will provide Lumen with a consistent support presence at the hub as well as building local social capital.

The RUC program is known for providing regionally based students with the opportunity to overcome the barriers of cost of living, travel costs and living away from family and community networks when it comes to successfully completing tertiary studies. A Deloitte Access Economics report commissioned by the Department of Education, Skills and Employment ranked York/Beverley within the top 15 sites across Australia as being ready and suitable for investment.

RUCs take an innovative approach to improving access to tertiary education for regional and remote students. Regional students can study tertiary courses locally delivered by distance from any Australian institution. Centres provide:

- Infrastructure, including:
 - Study spaces

- Break out areas
- Video conferencing
- Computer facilities
- High-speed internet access
- Administrative and academic support services such as:
 - Developing writing and research skills
 - Managing administrative processes
- Student support services, including:
 - Pastoral support
 - Study advice
 - Help accessing student services

RDA Wheatbelt has an allocated budget for operational items such utility costs, printing and internet connection as well as some capital works such as upgrades to internet infrastructure, security cameras and swipe cards for 24hr access. We will work with the CRC to identify what investment would not only benefit Lumen York but also the CRC in the long term.

I appreciate your consideration of this matter and am happy to meet with your Council members to answer questions about Lumen and its operation in the Wheatbelt.

Yours sincerely



Mandy Walker
Director Regional Development
M: 0428 372 179
E: mandy.walker@rdawheatbelt.com.au



An Australian Government Initiative

SY099-09/22 MINUTES AND RECOMMENDATIONS OF THE AUDIT AND RISK COMMITTEE MEETING HELD ON 13 SEPTEMBER 2022

- File Number:** 4.0464
- Author:** Vanessa Green, Council & Executive Support Officer
- Authoriser:** Chris Linnell, Chief Executive Officer
- Previously before Council:** Not Applicable
- Disclosure of Interest:** Nil
- Appendices:** 1. **Unconfirmed Meeting Minutes - 13 September 2022** [↓](#)

NATURE OF COUNCIL’S ROLE IN THE MATTER

Legislative
 Executive

PURPOSE OF REPORT

For Council to receive the Unconfirmed Minutes of the Audit and Risk Committee (the Committee) Ordinary Meeting held on Tuesday 13 September 2022 and consider the Committee’s Recommendations.

BACKGROUND

At its Ordinary Meeting held on Tuesday 13 September 2022, the Committee was presented with information relating to:

1. Road Risk Register
2. Risk Management Update
3. Status on the Appointment of an External Member

The Unconfirmed Minutes of the Committee’s Meeting are presented in Appendix 1.

COMMENTS AND DETAILS

Further details and the implications of these reports are identified within the Committee’s Minutes hence are not duplicated here, although the Committee’s recommendations were:

TABLE 1:

Item	Recommendation
Road Risk Register	That, with regard to the Road Risk Register, the Audit and Risk Committee recommend to Council that it: <ol style="list-style-type: none"> 1. Resolves to receive the Road Risk Register, as presented in Appendix 1, with the understanding that it is a living document that will be updated on an as needs basis. 2. Notes that Officers will review the current system and provide options for future reporting. 3. Requests the Chief Executive Officer to present the next review of the Road Risk Register to the Audit and Risk Committee at its March 2023 Ordinary Meeting.

<p>Risk Management Update as at 31 August 2022</p>	<p>That, with regard to the Risk Management Update as at 31 August 2022, the Audit and Risk Committee recommends that Council:</p> <ol style="list-style-type: none"> 1. Receives the Shire of York Risk Register Dashboard Report as at 31 August 2022, as presented in Appendix 1. 2. Notes the progress made to date regarding the actions contained in the Risk Register and that Officers will review the current system and provide options for future reporting. 3. Requests the Chief Executive Officer to present the next review of the Risk Register to the Audit and Risk Committee at its December 2022 Ordinary Meeting.
<p>Status Update on the Appointment of an External Committee Member</p>	<p>That, with regard to the Status Update on the Appointment of an External Member Representative to the Audit and Risk Committee, the Audit and Risk Committee recommends to Council that it:</p> <ol style="list-style-type: none"> 1. Notes that Expressions of Interest for an external representative to the Audit and Risk Committee are currently open with a closing date of Friday 30 September 2022. 2. Notes that all applications received for external membership will be presented to the Audit and Risk Committee's December 2022 Meeting for consideration.

OPTIONS

Council has the following options:

- Option 1:** Council could choose to accept the Committee's recommendations.
- Option 2:** Council could choose to reject the Committee's recommendations.
- Option 3:** Council could choose to resolve differently to the Committee's recommendations.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Audit and Risk Committee Meeting Ordinary Meeting 13 September 2022

Executive Leadership Team

Strategic

Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Goal 4: Built for Lifestyle and Resilience

To have a built environment which supports community, economy, and the environment, respects the past, and creates a resilient future.

Policy Related

G19 Risk Assessment and Management

G25 Compliance

Financial

The financial impact of the items considered by the Committee is detailed within the meeting minutes and the individual appendices to each report.

Legal and Statutory

Section 7.1A of the *Local Government Act 1995* is applicable and states:

“7.1A. Audit committee

- (1) *A local government is to establish an audit committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.*
- (2) *The members of the audit committee of a local government are to be appointed* by the local government and at least 3 of the members, and the majority of the members, are to be council members.*

** Absolute majority required.*

- (3) *A CEO is not to be a member of an audit committee and may not nominate a person to be a member of an audit committee or have a person to represent the CEO as a member of an audit committee.*
- (4) *An employee is not to be a member of an audit committee.”*

Regulation 16 and 17 of the *Local Government (Audit) Regulations 1996* are applicable to the functions of an audit committee and state:

“16. Functions of audit committee

An audit committee has the following functions —

- (a) *to guide and assist the local government in carrying out —*
 - (i) *its functions under Part 6 of the Act; and*
 - (ii) *its functions relating to other audits and other matters related to financial management;*
- (b) *to guide and assist the local government in carrying out the local government’s functions in relation to audits conducted under Part 7 of the Act;*
- (c) *to review a report given to it by the CEO under regulation 17(3) (the **CEO’s report**) and is to —*
 - (i) *report to the council the results of that review; and*
 - (ii) *give a copy of the CEO’s report to the council;*
- (d) *to monitor and advise the CEO when the CEO is carrying out functions in relation to a review under —*
 - (i) *regulation 17(1); and*
 - (ii) *the Local Government (Financial Management) Regulations 1996 regulation 5(2)(c);*
- (e) *to support the auditor of the local government to conduct an audit and carry out the auditor’s other duties under the Act in respect of the local government;*
- (f) *to oversee the implementation of any action that the local government —*
 - (i) *is required to take by section 7.12A(3); and*
 - (ii) *has stated it has taken or intends to take in a report prepared under section 7.12A(4)(a); and*

- (iii) *has accepted should be taken following receipt of a report of a review conducted under regulation 17(1); and*
- (iv) *has accepted should be taken following receipt of a report of a review conducted under the Local Government (Financial Management) Regulations 1996 regulation 5(2)(c);*
- (g) *to perform any other function conferred on the audit committee by these regulations or another written law.*

17. CEO to review certain systems and procedures

- (1) *The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —*
 - (a) *risk management; and*
 - (b) *internal control; and*
 - (c) *legislative compliance.*
- (2) *The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.*
- (3) *The CEO is to report to the audit committee the results of that review.”*

Risk Related

The Committee plays a key role in overseeing the local government's responsibilities in relation to financial reporting, internal controls, risk management and legislative compliance. This report mitigates the risk of non-compliance.

Workforce

The scope of this report is managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION**100922****Moved: Cr Pam Heaton****Seconded: Cr Denis Warnick**

That, with regard to the Minutes and Recommendations of the Audit and Risk Committee Meeting held on 13 September 2022, Council:

- 1. Receives the Unconfirmed Minutes of the Audit and Risk Committee (the Committee) Meeting held on 13 September 2022, as presented in Appendix 1, and adopts the following recommendations of the Committee:**
 - a. Resolves to receive the Road Risk Register with the understanding that it is a living document that will be updated on an as needs basis.**
 - b. Notes that Officers will review the current system and provide options for future reporting.**
 - c. Requests the Chief Executive Officer to present the next review of the Road Risk Register to the Audit and Risk Committee at its March 2023 Ordinary Meeting.**
 - d. Receives the Shire of York Risk Register Dashboard Report as at 31 August 2022.**
 - e. Notes the progress made to date regarding the actions contained in the Risk Register and that Officers will review the current system and provide options for future reporting.**
 - f. Requests the Chief Executive Officer to present the next review of the Risk Register to the Audit and Risk Committee at its December 2022 Ordinary Meeting.**
 - g. Notes that Expressions of Interest for an external representative to the Audit and Risk Committee are currently open with a closing date of Friday 30 September 2022.**
 - h. Notes that all applications received for external membership will be presented to the Audit and Risk Committee's December 2022 Meeting for consideration.**

CARRIED: 6/0



UNCONFIRMED MINUTES

Audit and Risk Committee Meeting Tuesday, 13 September 2022

Date: Tuesday, 13 September 2022

Time: 3.00pm

Location: Council Chambers, York Town Hall, York

Order Of Business

1	Opening	3
1.1	Declaration of Opening	3
1.2	Acknowledgement / Disclaimer	3
1.3	Attendance via Electronic Means	3
1.4	Standing Orders	3
1.5	Announcement of Visitors	3
1.6	Declarations of Interest that Might Cause a Conflict	3
1.7	Declaration of Financial Interests	3
1.8	Disclosure of Interests that May Affect Impartiality	3
2	Attendance	4
2.1	Members	4
2.2	Staff	4
2.3	Apologies	4
2.4	Leave of Absence Previously Approved	4
2.5	Number of People in the Gallery at Commencement of Meeting	4
3	Questions from Previous Meetings	4
4	Public Question Time	4
4.1	Written Questions – Current Agenda	5
4.2	Public Question Time	5
5	Applications For Leave of Absence	5
6	Presentations	5
7	Confirmation of Minutes of Previous Meetings	5
8	Announcements by Presiding Member Without Discussion	5
9	Officer's Reports	6
9.1	Road Risk Register	6
9.2	Risk Management Update as at 31 August 2022.....	12
9.3	Status Update on the Appointment of an External Member Representative to the Audit and Risk Committee.....	32
10	Motions of which Previous Notice has been given	39
11	Questions from Members without Notice	39
12	Business of an Urgent Nature Introduced by Decision of the Meeting	39
13	Closure	39

**MINUTES OF SHIRE OF YORK
AUDIT AND RISK COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBERS, YORK TOWN HALL, YORK
ON TUESDAY, 13 SEPTEMBER 2022 AT 3.00PM**

1 OPENING

1.1 Declaration of Opening

Cr Denese Smythe, Presiding Member, declared the meeting open at 3.01pm.

1.2 Acknowledgement / Disclaimer

The Presiding Member advised the following:

"The York Shire Council acknowledges the Ballardong people of the Noongar Nation who are the Traditional Owners of this country and recognise their continuing connection to land, water, sky and culture. We pay our respects to all these people and their Elders past, present and emerging.

This meeting is being recorded on a digital audio device to assist with minute taking purposes. The public is reminded that in accordance with Section 6.16 of the Shire of York Local Government (Council Meetings) Local Law 2016 that nobody shall use any visual or vocal recording device or instrument to record the proceedings without the written permission of the presiding member.

I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995.

Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material."

1.3 Attendance via Electronic Means

Nil

1.4 Standing Orders

Nil

1.5 Announcement of Visitors

Nil

1.6 Declarations of Interest that Might Cause a Conflict

Nil

1.7 Declaration of Financial Interests

Nil

1.8 Disclosure of Interests that May Affect Impartiality

Nil

2 ATTENDANCE

2.1 Members

Cr Denese Smythe, Presiding Member; Cr Denis Warnick; Cr Pam Heaton; Mr Peter Carden

2.2 Staff

Chris Linnell, Chief Executive Officer; Alina Behan, Executive Manager Corporate & Community Services; Sinead McGuire, Executive Manager Infrastructure & Development Services; Vanessa Green, Council & Executive Support Officer

2.3 Apologies

Nil

2.4 Leave of Absence Previously Approved

Nil

2.5 Number of People in the Gallery at Commencement of Meeting

There were zero (0) people in the Gallery at the commencement of the meeting.

3 QUESTIONS FROM PREVIOUS MEETINGS

Nil

4 PUBLIC QUESTION TIME

Public Question Time is conducted in accordance with the Act and Regulations. In addition to this the Shire's *Local Government (Council Meetings) Local Law 2016* states –

6.7 Other procedures for question time for the public

- (1) A member of the public who wishes to ask a question during question time must identify themselves and register with a Council Officer immediately prior to the meeting.
- (2) A question may be taken on notice by the Council for later response.
- (3) When a question is taken on notice the CEO is to ensure that—
 - (a) a response is given to the member of the public in writing; and
 - (b) a summary of the response is included in the agenda of the next meeting of the Council.
- (4) Where a question relating to a matter in which a relevant person has an interest is directed to the relevant person, the relevant person is to—
 - (a) declare that he or she has an interest in the matter; and
 - (b) allow another person to respond to the question.
- (5) Each member of the public with a question is entitled to ask up to 2 questions before other members of the public will be invited to ask their questions.
- (6) Where a member of the public provides written questions then the Presiding Member may elect for the questions to be responded to as normal business correspondence.
- (7) The Presiding Member may decide that a public question shall not be responded to where—

Audit and Risk Committee Meeting Minutes

13 September 2022

- (a) the same or similar question was asked at a previous meeting, a response was provided and the member of the public is directed to the minutes of the meeting at which the response was provided;
 - (b) the member of the public uses public question time to make a statement, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the statement as a question; or
 - (c) the member of the public asks a question that is offensive or defamatory in nature, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the question in a manner that is not offensive or defamatory.
- (8) A member of the public shall have 2 minutes to submit a question.
 - (9) The Council, by resolution, may agree to extend public question time.
 - (10) Where any questions remain unasked at the end of public question time they may be submitted to the CEO who will reply in writing and include the questions and answers in the agenda for the next ordinary Council meeting.
 - (11) Where an answer to a question is given at a meeting, a summary of the question and the answer is to be included in the minutes.

Public Question Time commenced at 3.04pm.

4.1 Written Questions – Current Agenda

Nil

4.2 Public Question Time

Nil

As there were no questions asked Public Question Time concluded at 3.04pm.

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

COMMITTEE RECOMMENDATION

Moved: Cr Pam Heaton

Seconded: Mr Peter Carden

That the minutes of the Audit and Risk Committee Meeting held on 14 June 2022 be confirmed as a correct record of proceedings.

CARRIED: 4/0

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9 OFFICER'S REPORTS

9.1 ROAD RISK REGISTER

File Number:	4.0466
Author:	Sinead McGuire, Executive Manager Infrastructure & Development Services
Authoriser:	Chris Linnell, Chief Executive Officer
Previously before Council:	23 March 2021 (060321) 22 June 2021 (030621) 28 September 2021 (040921) 23 March 2022 (020322)
Disclosure of Interest:	Nil
Appendices:	1. Road Risk Register ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This report provides a review of the Road Risk Register (the Register) through regular reporting of the Register to Council through the Audit and Risk Committee (the Committee).

BACKGROUND

A key element in the Talis Report - 'Review of Delivery Against Road Design and Construction Guideline Standards, 2016' previously presented to Council, referenced road risk management in its Summary of Findings, as below:

"4. Assessment of Risks to Road Users

The failures to implement appropriate road management practices, particularly given the shortfall in required funding, has the potential to pose risks to road users associated with the failure to use detailed design when necessary, appropriate construction methods and a risk based maintenance strategy to make best use of the available funds. The risks to road users relate to the potential for increased crashes and increased vehicle operating costs associated with lower levels of service from the road system."

Taking on board the Talis comments and previous commitments, Officers developed the Register to assist in tracking road safety risks.

At its March 2021 meeting Council first considered the Register and resolved in part (060321):

"That Council:

- 1. Resolve to adopt the "Road Risk Register", with the understanding that it is a living document that will be updated on an as needs basis.***
- 2. Endorse the use of the Road Risk Register as a method of informing the budget process of the importance of road safety projects.***
- 3. Requests the CEO to present the first formal Road Risk Register to the Audit and Risk Committee in June 2021 and then every six months, commencing with the September 2021 Audit and Risk Committee meeting."***

Most recently, at its March 2022 meeting Council again considered the Register and resolved (020322):

“That, with regard to the Minutes and Recommendations of the Audit and Risk Committee Meetings held on 8 February 2022 and 8 March 2022, Council:

- 1. Receives the Confirmed Minutes of the Audit and Risk Committee Special Meeting held on 8 February 2022, as presented in Appendix 1, noting the recommendations were dealt with at Council’s Special Meeting held on Tuesday 15 February 2022.***
- 2. Receives the Unconfirmed Minutes of the Audit and Risk Committee Meeting held on 8 March 2022, as presented in Appendix 2, and adopts the following recommendations of the Committee:***
 - a. Notes the progress made to date regarding the actions contained in the Risk Register.***
 - b. Requests the Chief Executive Officer to report progress against the Risk Register quarterly to the Audit and Risk Committee.***
 - c. Receives the Road Risk Register with the understanding that it is a living document that will be updated on an as needs basis.***
 - d. Requests the Chief Executive Officer to present the next review of the Road Risk Register to the Audit and Risk Committee in September 2022.***
 - e. Adopts the completed 2021 Compliance Audit Return for certification by the Shire President and the Chief Executive Officer in accordance with Regulation 15(2) of the Local Government (Audit) Regulations 1996.***
 - f. Requests the Chief Executive Officer to submit the 2021 Compliance Audit Return to the Departmental CEO of the Department of Local Government, Sport and Cultural Industries prior to 31 March 2022 in accordance with Regulation 15(1) of the Local Government (Audit) Regulations 1996.***
 - g. Resolves not to advertise for a second External Member of the Audit and Risk Committee at this time.***
 - h. Requests the Chief Executive Officer to readvertise for an external member in six (6) months’ time and report back within nine (9) months to the following Audit and Risk Committee Meeting.***
- 3. Notes the Mid Year Budget Review will be further reviewed and presented to a future Special Audit and Risk Committee Meeting then to Council for consideration before the end of April 2022.”***

In accordance with point 2d of Council’s March 2022 resolution, the Register is presented to the Committee for consideration.

COMMENTS AND DETAILS

As part of a comprehensive review of the Shire’s infrastructure asset management practises, a detailed assessment has been undertaken of the road and drainage asset classes. To date this includes video capture of the entire road network and visual inspections of a sample size of drainage assets. This has informed a subsequent assessment of the roads and drainage condition. This data will advise the Shire’s road and drainage asset management plans. These asset management plans will identify how roads and drainage assets can optimise performance, risks and costs. The asset management plans will provide the Shire with a comprehensive overview of the road and drainage network, identifying risks and associated actions for the Committee’s consideration and recommendation to Council.

As a result of this review, the Register information and format is expected to be significantly updated, integrated closely with the new road and drainage asset management plans. Due to the impending procurement of a new Enterprise Resource Planning platform is timely to undertake a review of the

current risk identification and reporting system. Officers will review the current system and provide options to the Committee through a Workshop for future reporting.

The current Register is presented in Appendix 1.

OPTIONS

The Committee has the following options:

Option 1: The Committee could recommend to Council that it receives the review of the Register and its operation and reporting.

Option 2: The Committee could recommend to Council that it not receive the review of the Register.

Option 3: The Committee could recommend to Council that it not receive the review of the Register and request the Chief Executive Officer to include additional information (which is to be identified).

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Whilst no formal consultation process has been undertaken in relation to development of the Register, the feedback and complaints received by the Shire relating to roads has been included in the Register, and this will continue to occur.

Strategic

Strategic Community Plan 2020-2030

Goal 4: Built for Lifestyle and Resilience

To have a built environment which supports community, economy, and the environment, respects the past, and creates a resilient future.

Policy Related

G19 Risk Assessment and Management

While a Road Risk Register is not specifically mentioned in the Policy, the Policy principals apply.

Financial

The timely management of road risks will reduce the Shire's exposure to civil action regarding road conditions. It will also assist in the forward planning of works to ensure the most efficient use of Shire resources.

Legal and Statutory

Civil Liabilities Act 2002

Risk Related

If no formal Register is kept there is a risk that road risks will not be enacted on in a timely and efficient manner.

Workforce

The scope of this report is managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

COMMITTEE RECOMMENDATION**Moved: Cr Pam Heaton****Seconded: Cr Denis Warnick**

That, with regard to the Road Risk Register, the Audit and Risk Committee recommend to Council that it:

- 1. Resolves to receive the Road Risk Register, as presented in Appendix 1, with the understanding that it is a living document that will be updated on an as needs basis.**
- 2. Notes that Officers will review the current system and provide options for future reporting.**
- 3. Requests the Chief Executive Officer to present the next review of the Road Risk Register to the Audit and Risk Committee at its March 2023 Ordinary Meeting.**

CARRIED: 4/0

Shire of York Road Risk Register							
Damage Parameters				Timing Parameters			
1 Damage to road				1 within 6 months			
2 Severe/Minor				2 from 6-12 months			
3 Overgrown vegetation				3 from 12-24 months			
4 Drainage				4 from 24-36 months			
5 Severe							
Type of Damage	Road Name	ROAD number	SK From	SK To	Damage Description	Proposed Remediation	Level
4	Allen Road	4330040	5	1.5	Wind row needs to be pulled across road		1
4	Allen Road	4330040	4.08	4.08	Culverts need cleaned up LHS only	Clean up culverts	1
4	Allen Road	4330040	3.34	3.34	LHS Drainage needs cleared out to allow for flow of water	Clear out drain on LHS	1
4	Allen Road	4330040	2.08	2.13	LHS Drainage needs cleared out to allow for flow of water	Clear out drain on LHS	1
4	Allen Road	4330040	1.85	1.88	LHS Drainage needs cleared out to allow for flow of water	Clear out drain on LHS	1
4	Ashworth Road	4330051	5.95	4.08	RHS of road entire road needs to be lifted	Lift entire road running course so that drain can be inserted	3
4	Ashworth Road	4330051	5.6	5.95	RHS needs drain	Grade a drain into RHS shoulder	3
1	Ashworth Road	4330051	2.72	1.6	Requires seal	Road to have design and sealed	4
1	Ashworth Road	4330051	1.23	1.24	Requires seal	Road to have design and sealed	3
4	Beging Road	4330026	2.35	1.35	Drainage scouring due to storm event	Reform drains. To be address by November 2022	1
4	Beging Road	4330026	0.84	0.84	Storm damage to culvert crossing	Major repairs and upgrade of drainage required (multiple years). Requires redesign. Structural engineering assessment undertaken	3
4	Bowercuffs Road	4330015	4.15	1.25	LHS drain needs material brought back across road	Remove material to middle of road	1
3	Cameron Road	4330042	6.68	1.62	Requires to be built up with the rock at a ACP culvert	Increase height of material to not allow water to surge over top of road	4
1	Carter Road	4330108	0.54	0.54	RHS drainage needs to be cleared out to allow for flow of water	Clear vegetation	4
4	Crawford Court	4330184	0.14	0.14	Drainage scouring due to storm event	Reform and clear out drains	1
4	Cut Hill Road	4330020	0.25	0.46	Drainage LHS	Requires cleaning / Possible rock protection	3
4	Cut Hill Road	4330020	0.29	0.29	Crossover full	Requires cleaning	3
4	Cut Hill Road	4330020	0.46	0.46	Culvert RHS	Requires extension	1
4	Cut Hill Road	4330020	0.57	0.57	Culvert both sides	Requires Extension/ Headwall added	1
4	Cut Hill Road	4330020	1.4	1.75	Shoulder scour	Requires cleaning / Possible rock protection	3
1	Cubine Road	4330038	0.2	1.6	Widening and resal (currently 3.6m wide) Shoulder eross at SK 1.51 Lip on edge of seal	Reseal and widen, upgrade drainage. Tree clearance required. Shoulder works have been undertaken by internal crews Nov 2021	4
1	Cubine Road	4330038	2.28	1.68	Widening and resal (currently 3.6m wide) Lip on edge of seal	Reseal and widen, upgrade drainage. Tree clearance required. Shoulder works have been undertaken by internal crews Nov 2021	4
1	Doodenanning Road	4330008	12	12.75	Sealed & mup	Nothing needed	4
1	Doodenanning Road	4330008	7.35	10.05	Sealed-Old	Reseal in 5 years	4
1	Doodenanning Road	4330008	4.7	7.35	Sealed	Nothing needed	4
1	Doodenanning Road	4330008	3.9	4.7	Sealed-Old	Reseal in 5 years	4
1	Doodenanning Road	4330008	1.77	3.9	Sealed	Nothing needed	4
1	Doodenanning Road	4330008	0	1.77	Sealed	Nothing needed	4
1	Flea Pool Road	4330061	6	7.07	Storm damage to road	Structural assessment has been undertaken by independent engineer. Remedial works to be undertaken by November 2022	1
2	Knotts Road	4330028	0	1.648	Drainage not constructed to satisfaction	Construct drainage to standard	1
2	Knotts Road	4330028	0	1.648	Shoulders need to be uniform both sides	Construct shoulders	2
2	Knotts Road	4330028	0	0.2	Water in the stopping zone	Need to review to ensure that water is either drained away/the stopping zone needs to be built up to ensure stability of raising	2
1	Knotts Road	4330028	3.65	4.65	Shoulders need to be uniform both sides	Construct and seal shoulders (Death on road)	2
4	Markie Tiding	4330027	0.48	0.48	Significant damage to river crossing as a result of storm event	Major repairs and upgrade of drainage required (multiple years). Requires redesign	4
1	Minihavale Road	4330002	6.35	12.4	Widening and resal	Widen road by including shoulders and resal entire road (multiple years)	3
3	Minihavale Road	4330002	5.92	5.92	Reduced sight lines due to vegetation	Tree pruning	2
0	Murwick Road	4330069	0	0	N/A	N/A	0
4	Mokine Road	4330010	0	0.85	Drain needs to be cleared	Clear drain on RHS only	4
1	Mokine Road	4330010	11.09	11.26	Pavement failure	Dip in road has been temporarily addressed by shire roads team. Section of road to be correct stabilised by Dec 2022	1
4	Moore Road	4330063	0	1.6	Drainage needs cleared out	Requires cleaning	4
4	Moore Road	4330063	1.95	1.95	Culvert needs cleaning/Extension	Clean/ Extend	3
4	Moore Road	4330063	1.74	1.74	Culvert needs cleaning/Extension	Clean/ Extend	3
4	Quater West Road	4330019	10.49	10.49	Drainage scouring due to storm event	Reform drain and shoulder	2
4	Quellington Road	4330006	1.64	1.81	LHS drain needs to clear the vegetation	Requires cleaning	3

Shire of York Road Risk Register							
Damage Parameters			Timing Parameters				
1 Damage to Road			1 within 6 months				
2 Geometric/Design			2 From 6-12 months				
3 Overgrown vegetation			3 From 12-24 months				
4 Drainage			4 From 24-36 months				
5 Signage							
Type of Damage	Road Name	ROAD number	SK From	SK to	Damage Description	Proposed Remediation	Level
4	Queerington Road	43.30006	1.88	1.21	LHS drain needs to clear the vegetation	Requires clearing	3
4	Queerington Road	43.30006	3.6	3.63	LHS drain needs to clear the vegetation	Requires clearing	3
4	Queerington Road	43.30006	4.3	4.3	Culvert needs cleaning/extension	Requires clearing	2
1	Queerington Road	43.30006	10.04	11.09	Seal needs replacement Shoulder build-up	Road widening needs to go ahead	2
1	Queerington Road	43.30006	11.15	14.38	Seal needs replacement Shoulder build-up	Road widening needs to go ahead	2
1	Queerington Road	43.30006	14.73	16.46	Seal needs replacement Shoulder build-up	Road widening needs to go ahead	2
1	Queerington Road	43.30006	16.85	17.6	Shoulders need to be uniform-both side	Road widening needs to go ahead	2
3	Queerington Road	43.30006	17.6	19.34	Tree-trimming requires RHS	Trim trees	2
4	Spencers Brook York Road	43.30004	18.42	18.42	Drainage occurring due to storm event	Clear out drain on LHS	2
2	Talbot Road	43.30003	4.4	4.4	Geometric issue LHS	Requires Redesign	4
2	Talbot Road	43.30003	4.53	4.53	Flat road surface/ slick surface	Requires Redesign	1
3	Talbot Road	43.30003	4.71	4.71	Incorrect super-elevation/ transition LHS	Requires Redesign	1
4	Talbot Road	43.30003	4.8	4.8	No crossover LHS	Install crossover	3
4	Talbot Road	43.30003	4.92	4.92	No drainage LHS	Requires clearing	3
3	Talbot Road	43.30003	5.1	5.1	Incorrect camber RHS	Return to correct camber	1
2	Talbot Road	43.30003	5.1	5.1	Shoulder narrow	Increase shoulder	1
2	Talbot Road	43.30003	5.1	5.1	Embankment steep	Increase embankment	1
2	Talbot Road	43.30003	9.77	10.12	Narrowing of Road on hand and crest	Increase seal width to 7.2 metres	1
2	Talbot Road	43.30003	10.12	10.36	Narrowing of culvert	Increase culvert width	1
2	Talbot Road	43.30003	10.16	11.32	Narrowing of Road	Increase seal width to 7.2 metres	1
2	Talbot West Road	43.30012	30.85	30.85	Intersection redesign	Redesign intersection to current standards	1
4	Talbot West Road	43.30012	0	1	Vegetation overgrown	Clear vegetation Both Sides. Works scheduled to be complete by May 2023	4
4	Talbot West Road	43.30012	6.5	12-6	LHS shoulder needs extension	Build up and seal shoulder. Works scheduled to be complete by May 2023	3
4	Talbot West Road	43.30012	16-6	16-7	LHS shoulder needs extension	Build up and seal shoulder. Works scheduled to be complete by May 2023	3
4	Talbot West Road	43.30012	18-4	18-4	Vegetation overgrown	Clear vegetation LHS. Works scheduled to be complete by May 2023	4
4	Talbot West Road	43.30012	22-4	22-7	Vegetation overgrown	Clear vegetation LHS. Works scheduled to be complete by May 2023	3
4	Trigg Road	43.30201	0	0-22	Insufficient drainage causing damage to road	Design drainage system, reconstruct road where required	4
4	Walaby Road	43.30030	0.2	0.2	Culverts needs to be cleaned out	Clear out drain	1
4	Wimbryn Road	43.30014	3.18	1.22	LHS drain needs to clear the vegetation	Clear vegetation	2
1	Wimbryn Road	43.30014	5.33	3.6	Roads jutting through road	Re-seat road to higher level, or redesign	3
4	Wilberforce Road	43.30049	0.91	0.91	Road crossing still submerged as a result of August 2021 storm event	Structural assessment to be undertaken by independent engineer to assess damage and water levels subside to inhibit works	3
3	York-Tamman Road	43.30001	33.2	33.5	Both sides vegetation clearing	Clear vegetation	4
1	York-Tamman Road	43.30001	32.15	33.2	Both sides edge line seal	Extend shoulders and seal	3
1	York-Tamman Road	43.30001	31.15	31.5	Both shoulders require rework and seal extension	Extend shoulders and seal	3
1	York-Tamman Road	43.30001	31.1	31.3	Footway needs work. Has small patches throughout the area	Rework pavement and resal	4
1	York-Tamman Road	43.30001	29.3	29.6	Stripping of seal section	Reseal	4

9.2 RISK MANAGEMENT UPDATE AS AT 31 AUGUST 2022

File Number:	4.4274
Author:	Alina Behan, Executive Manager Corporate & Community Services
Authoriser:	Chris Linnell, Chief Executive Officer
Previously before Council:	28 June 2022 (020622)
Disclosure of Interest:	Nil
Appendices:	1. Risk Dashboard ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This report provides the Audit and Risk Committee (the Committee) with an update regarding progress on the Shire's Risk Management.

BACKGROUND

The Shire of York's Risk Assessment and Management Policy, in conjunction with the Risk Management Framework, sets out the Shire's approach to the identification, assessment, management and monitoring of risks.

Appropriate governance of risk management within the Shire provides:

1. Transparency of decision making
2. Clear identification of the roles and responsibilities of the risk management functions
3. An effective governance structure to support the Risk Management Framework

The Committee's role and responsibilities include:

1. Regular review of the appropriate and effectiveness of the Risk Management Framework
2. Support Council to provide effective corporate governance
3. Oversight of all matters that relate to the conduct of external audits
4. Must be independent, objective and autonomous in deliberations

It is essential to monitor and review the management of risks as changing circumstances may result in some risks increasing or decreasing in significance. By regularly reviewing the effectiveness and efficiency of controls and appropriateness of treatment/action options selected, it can be determined if the organisation's resources are being put to the best use possible.

An internal Risk Working Group (RWG) has been formed to enable Officers from across the organisation to meet regularly and monitor the progress against the Risk Improvement Plan, Risk Management Framework and Register. Further, the RWG is responsible for implementation of timely and effective remedial measures to address risk management deficiencies.

This report presents an update of risks identified and addressed across the organisation for consideration and recommendation to Council. The Committee last considered the Risk Management Update at its June 2022 meeting which was endorsed by Council at its June 2022 Ordinary Meeting where it resolved (020622):

“That, with regard to the Minutes and Recommendations of the Audit and Risk Committee Meeting held on 14 June 2022, Council:

- 1. Receives the Unconfirmed Minutes of the Audit and Risk Committee (the Committee) Meeting held on 14 June 2022, as presented in Appendix 1, and adopts the following recommendations of the Committee:***
 - a. Accepts the third quarter Finance and Costing Review Summary.***
 - b. Notes the supporting information to the third quarter Finance and Costing Review.***
 - c. Requests the Chief Executive Officer to amend the budget in accordance with the variations.***
 - d. Receives the Shire of York Risk Register Dashboard Report as at 12 May 2022.***
 - e. Notes the progress made to date regarding the actions contained in the Risk Register and that Officers will continue to work through the remaining issues and report back to the next Audit and Risk Committee Meeting in September 2022.”***

In accordance with point 1e of Council's June 2022 resolution, the Register is presented to the Committee for consideration.

COMMENTS AND DETAILS

The RWG meets regularly to review and update the risk register and prioritise actions considering potential organisational opportunities and the adverse effects that could result. The RWG monitors these risks so that organisational objectives can be achieved considering the Shire's appetite for risk.

A comprehensive RWG review for this quarter was held on 10 August and 31 August 2022 and the risk dashboard was updated. The dashboard report details a total of seventy-two (72) actions that are still in progress or ongoing or are new actions to be completed. The updated Risk Dashboard is presented in Appendix 1.

Asset Sustainability

The Open Space Asset Management Plan has been completed and the findings presented to the Executive Leadership Team on 19 August 2022. Results show significant expenditure is likely to be required into future years. This will be confirmed with condition surveys later in 2022/23 to inform budget processes. On completion of all Asset Management Plans, the results will be brought to a Council Concept Forum for discussion of ongoing service levels against budget.

Business Continuity Disruption

Staffing – Illness, Attraction and Retention continues to be an ongoing risk to operations. This is being mitigated by wider advertising with the inclusion of full salary package and wellness information. A flexible working policy will be developed to capture the practices already in place, which will be made visible to all future employees. Retention of employees continues to be less of an issue than in other Shires.

IT Disaster Testing was completed on 26 August 2022, which identified that further testing of new software packages will be required in a live environment.

Compliance

The risk for compliance with mandatory training for Bushfire Volunteers under the new *Work Health and Safety Act 2020* has significantly reduced with a major uptake in training in the August sessions. Over eighty (80) volunteers attended sessions across two (2) days.

A new training calendar to refresh staff on all compliance obligations has been prepared in draft format for consideration by the Executive Leadership Team.

Employment Practices

A new Draft Equal Opportunity Policy and Management Plan has been developed for Council adoption.

Engagement

A new Community Scorecard will be undertaken to test the community's perception of the Shire's programs and practices. Community engagement rated poorly on the 2020/21 survey. However, new engagement techniques have been trialed throughout 2022 and if these techniques result in an improvement in perception in the 2022/23 Scorecard, they will be embedded in the new Engagement Framework.

Environment Management

Alterations in the regulations pertaining to pigeon excreta have required external contracts to be put in place to remove faeces build up. Both pigeons and corella management remain reactive at this stage. Measures suggested by visiting experts are too onerous with current resourcing and a whole of Avon region response is being considered by regional Local Government Authorities (LGA).

External Theft and Fraud/Misconduct

Cybersecurity remains an increasing and ongoing risk for all LGAs. Measures are in place through our Strategic IT Plan, Disaster Recovery, and Audit processes. However, these will be examined for completeness by the Office of the Auditor General in its 2021/22 final audit and recommendations made.

IT and Communications Systems

Ongoing failure of services at outstations will be addressed this financial year with budget being provided for fibre to the node for the Administration Office, Residency Museum and Depot. The York Recreation and Convention Centre (YRCC) was recently upgraded with satellite NBN provision.

Safety and Security

Thirteen (13) safety and security items were refreshed or are new items including:

1. Alarm and access upgrades at major facilities
2. Evacuation testing
3. Security measures at Administration Office front counter
4. Bushfire safety

This represents the area with the most outstanding items, of which many are new and emerging and for which mitigation is being sought. Since the register update, progress has been made on many including a large uptake in training and safety inductions for volunteer bushfire fighters which will greatly improve safety on the fire ground and protect the Shire from risk.

New actions

A number of new items have been brought to the Shire's attention during 2022 which have been added to the Risk Register. These include:

1. Recent event issues have highlighted bookings clashes at the YRCC. Investigation is being undertaken to ascertain the issues behind this and to ensure remedies are in place to prevent recurrence.
2. To limit the risk associated with the large volume of cash being handled through the Containers for Change Facility (CFC), cashless measures are being investigated. This will need to be reviewed against the current contract to ensure compliance with CFC agreements.
3. Review of cybersecurity measures (as mentioned above).
4. A review of how conflict of interest declarations can be conducted for staff attending contractor meetings where a prior relationship exists.
5. The need for training to educate staff on new or existing compliance procedures across several fields will be mitigated by the production of an annual training schedule.
6. A potential financial risk where grant funding may be lost when projects are delayed due to difficulties finding contractors, staff or stock items.

7. A review will be conducted to ascertain what additional terms and conditions need to be developed for the Shire Purchase Orders to reduce the Shire's contractual risk.

Ongoing/Superseded Actions

A full list of all complete, superseded, ongoing and new items is presented in Appendix 1.

Going Forward

Due to the impending procurement of a new Enterprise Resource Planning platform is timely to undertake a review of the current risk identification and reporting system. Officers will review the current system and provide options to the Committee through a Workshop for future reporting.

OPTIONS

The Committee has the following options:

Option 1: The Committee could recommend that Council requests the Chief Executive Officer to ensure all issues have been dealt with within a certain timeframe. However, Officers have focused on those issues that present the highest risk to the Shire for immediate action within current resources and will continue to work through the remaining issues on the same basis.

Option 2: The Committee could recommend that the Council accepts the Shire of York Risk Register Dashboard Report as at 31 August 2022.

Option 2 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

LGIS

RWG

Office of the Auditor General

Strategic

Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

G19 Risk Assessment and Management

Financial

Financial implications of the proposed risk mitigation strategies are presented to Council as they emerge and inform the annual budget process.

Legal and Statutory

Regulation 17 of the *Local Government (Audit) Regulations 1996* is applicable and states:

"17. CEO to review certain systems and procedures

- (1) *The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —*

(a) *risk management; and*

- (b) *internal control; and*
 - (c) *legislative compliance.*
- (2) *The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.*
- (3) *The CEO is to report to the audit committee the results of that review."*

Risk Related

The development and regular update of an organisational Risk Register is a risk management tool.

Workforce

It is proposed that risk mitigation actions are undertaken within current resources. Where additional resources are required, this will be identified and submitted as part of the annual budget process.

VOTING REQUIREMENTS

Absolute Majority: No

COMMITTEE RECOMMENDATION

Moved: Mr Peter Carden

Seconded: Cr Denis Warnick

That, with regard to the Risk Management Update as at 31 August 2022, the Audit and Risk Committee recommends that Council:

- 1. Receives the Shire of York Risk Register Dashboard Report as at 31 August 2022, as presented in Appendix 1.**
- 2. Notes the progress made to date regarding the actions contained in the Risk Register and that Officers will review the current system and provide options for future reporting.**
- 3. Requests the Chief Executive Officer to present the next review of the Risk Register to the Audit and Risk Committee at its December 2022 Ordinary Meeting.**

CARRIED: 4/0



Asset Sustainability practices		Risk	Control
		Moderate	Adequate
Failure or reduction in service of infrastructure assets, plant, equipment or machinery. These include fleet, buildings, roads and playgrounds and all other assets during their lifecycle from procurement to disposal.			
Actions	Due Date	Responsibility	
Maintenance and repairs to be documented as part of AMP's to be redone	Oct-22	EMIDS	
Develop asset replacement program for capital equipment and vehicles	Apr-23	EMIDS	
Review Asset Management Plans and present to Council for noting	Jun-23	EMIDS	
Develop and implement asset management processes	Jun-23	EMIDS	
Prepare Asset Disposal Policy for adoption by Council	Jun-23	FM/EMIDS	

Shire of York Risk Dashboard Report August 2022

Business & Community disruption		Risk	Control
		High	Effective
Failure to adequately prepare and respond to events that cause disruption to the local community and / or normal business activities. This could be a natural disaster, weather event, or an act carried out by an external party (e.g. sabotage / terrorism).			
Actions	Due Date	Responsibility	
<i>COVID Work Plan</i>	<i>Ongoing</i>	<i>EMCCS</i>	
<i>Staffing - Illness, Attraction & Retention</i>	<i>Ongoing</i>	<i>EMCCS</i>	
<i>IT Disaster Recovery Testing</i>	<i>Aug-22</i>	<i>EMCCS</i>	



Failure to fulfil Compliance requirements (statutory, regulatory)		Risk	Control
		Moderate	Effective
Failure to correctly identify, interpret, assess, respond and communicate laws and regulations as a result of an inadequate compliance framework. This includes, new or proposed regulatory and legislative changes, in addition to the failure to maintain updated internal & public domain legal documentation.			
Actions	Due Date	Responsibility	
Review the Risk Register quarterly	Ongoing	EMCCS	
Undertake training for staff that includes refresher training on policies and procedures including changes to the Local Government Act.	Ongoing	EMCCS	
Bushfire Compliance - WHS Procedures	Sep-22	EMIDS	
Review and refresh Compliance Calendar and report to AARC	Aug-22	EMCCS	
Increasing number of dog attacks and compliance issues. Ranger absence. Risk to Level of Service	Sep-22	EMIDS	
DMIRS new requirements for asbestos reporting	Ongoing	EMIDS	



Document Management processes		Risk	Control
		Moderate	Effective
Failure to adequately capture, store, archive, retrieve, provide or dispose of documentation.			
Actions	Due Date	Responsibility	
<i>Prepare project brief for records digitisation and disposal for consideration in 2023/24 budget</i>	<i>Mar-23</i>	<i>AGC</i>	
<i>Develop a culture of good record-keeping</i>	<i>Ongoing</i>	<i>ELT</i>	
<i>Develop succession planning strategies</i>	<i>Ongoing</i>	<i>EMCCS</i>	
<i>iAuditor App being examined for storage and collection of WHS issues to promote ease of use and encourage compliance</i>	<i>Dec-23</i>	<i>EMDS</i>	
<i>Additional applications for compliance, WHS etc will dilute the 'one source of truth' record keeping system</i>	<i>Ongoing</i>	<i>AGC</i>	

Shire of York Risk Dashboard Report August 2022

Employment practices	Risk	Control
	Moderate	Adequate
Failure to effectively manage and lead human resources (full-time, part-time, casuals, temporary and volunteers).		
Actions	Due Date	Responsibility
<i>Review Performance Management Process</i>	<i>Ongoing</i>	<i>EMCCS</i>
<i>Ensure annual budget allocation to subscribe to WALGA HR assistance services</i>	<i>Ongoing</i>	<i>EMCCS</i>
<i>Implement annual training program for staff that includes refresher training on policies and procedures</i>	<i>Ongoing</i>	<i>EMCCS</i>
<i>Review Workforce Plan - informed gap analysis project</i>	<i>Dec-22</i>	<i>EMCCS</i>
<i>Training needs identified as part of annual budget process</i>	<i>Ongoing</i>	<i>Executive & Supervisors</i>
<i>Complete Employee Manual for inclusion in employee inductions</i>	<i>Ongoing</i>	<i>ESO/HR</i>
<i>Include Employee Assistance Program in Employee Manual</i>	<i>Ongoing</i>	<i>EMCCS</i>



Engagement practices		Risk	Control
		Low	Effective
Failure to maintain effective working relationships with the Community (including local Media), Stakeholders, Key Private Sector Companies, Government Agencies and / or Elected Members. This includes activities where communication, feedback or consultation is required and where it is in the best interests to do so.			
Actions	Due Date	Responsibility	
<i>Implement the actions contained in the Disability Access & Inclusion Plan</i>	<i>Jun-22</i>	<i>EMCCS</i>	
<i>Develop new Engagement Framework</i>	<i>Jun-23</i>	<i>EMCCS</i>	
<i>Undertake Community Scorecard 2022/23</i>	<i>Jun-23</i>	<i>EMCCS</i>	



Environment management		Risk	Control
		Moderate	Adequate
Inadequate prevention, identification, enforcement and management of environmental issues.			
Actions	Due Date	Responsibility	
Conduct a recycling education program once new waste collection contract is signed	Jun-23	EHO	
Develop a strategy to manage corrella control in the Shire of York	Ongoing	DSC/EHO	
Develop and implement procedures for the use of hazardous chemicals to include strategies for community consultation	Jun-23	EMIDS	
Identification of new and review of current hockey stick locations for endangered flora on roadsides	Ongoing	EMIDS	

Shire of York Risk Dashboard Report August 2022

Errors, omissions & delays		Risk	Control
		Moderate	Effective
Errors, omissions or delays in operational activities as a result of unintentional errors or failure to follow due process including incomplete, inadequate or inaccuracies in advisory activities to customers or internal staff.			
Actions	Due Date	Responsibility	
<i>Implement a staff training program that includes refresher training on procurement</i>	<i>Ongoing</i>	<i>EMCCS</i>	
<i>Review Procurement Policy and Procedures</i>	<i>Reinstated</i>	<i>FM</i>	
<i>Works delayed by stock items</i>	<i>Ongoing</i>	<i>EMIDS</i>	



External theft & fraud (Including Cyber)		Risk	Control
		High	Adequate
Loss of funds, assets, data or unauthorised access, (whether attempted or successful) by external parties, through any means (including electronic).			
Actions	Due Date	Responsibility	
<i>Document clear internal processes and systems to report any potential fraud, that include anonymous reporting (Fraud & Corruption)</i>	<i>Jun-23</i>	<i>EMCCS</i>	
<i>Investigate cashless operations at CFC facility</i>	<i>Jun-23</i>	<i>EMIDS</i>	
<i>Review cybersecurity measures</i>	<i>Jun-23</i>	<i>EMCCS/FM</i>	
<i>Review procedures and provide refresher training on cash handling</i>	<i>Mar-22</i>	<i>FM</i>	

Shire of York Risk Dashboard Report August 2022

IT or communication systems and infrastructure	Risk	Control
	Moderate	Adequate
Disruption, financial loss or damage to reputation from a failure of information technology systems. Instability, degradation of performance, or other failure of IT or communication system or infrastructure causing the inability to continue business activities and provide services to the community. This may or may not result in IT Disaster Recovery Plans being invoked.		
Actions	Due Date	Responsibility
<i>Investigate and implement transition to new communications provider</i>	<i>Jun-19</i>	<i>IT/P</i>
<i>Improve levels of service at Shire outstations (Museum, Pool, Depot, YRCC)</i>	<i>Jun-23</i>	<i>IT/P</i>
<i>Implement regular testing regime for effectiveness of IT Disaster Recovery Plan</i>	<i>Ongoing</i>	<i>IT/P</i>
<i>Hot water system leak in server room to be rectified</i>	<i>Ongoing</i>	<i>EMIDS</i>



Management of Facilities / Venues / Events		Risk	Control
		Low	Adequate
Failure to effectively manage the day to day operations of facilities, venues and / or events.			
Actions	Due Date	Responsibility	
Social distancing measures and signage to be displayed in all Shire facilities	Ongoing	DSC	
Maintain and record COVID-19 cleaning regime	Ongoing	EHO	
Events Committee to undertake desktop review of event management procedures	Ongoing	EEDO	
Develop procedures for facility bookings and feedback - events especially	Ongoing	AGC/EMIDS ESO	
Review signage for all venues giving consideration to the Access and Inclusion Audit	Ongoing	DSC/PMO	
YRCC sharing of information with teams re bookings	Sep-22	EMCCS	
Investigate online booking system to be integrated into Shire website for community bookings	Jun-23	AGC	
Booking forms to include details of Evacuation Plans for all facilities	Dec-19	EMIDS ESO/AGC	



Misconduct	Risk	Control
	Moderate	Adequate
Intentional activities intended to circumvent the Code of Conduct or activities in excess of authority, which circumvent endorsed policies, procedures or delegated authority.		
Actions	Due Date	Responsibility
<i>Review Delegation Authority Register to ensure details of sub-delegations are accurate</i>	<i>Ongoing</i>	<i>AGC</i>
<i>Develop a Fraud and Corruption Framework for review every 2 years</i>	<i>Ongoing</i>	<i>ELT</i>
<i>Develop and implement a periodic fraud awareness training program for all staff</i>	<i>Ongoing</i>	<i>EMCCS</i>
<i>Undertake training for all staff on HR policies and procedures</i>	<i>Jun-19</i>	<i>EMCCS</i>
<i>Develop and implement an annual staff training program that includes refresher training in HR policies and procedures</i>	<i>Jun-19</i>	<i>EMCCS</i>
<i>Review cash handling procedures for outstations</i>	<i>Dec-22</i>	<i>FM</i>
<i>Review stocktaking procedures for minor plant and equipment, portable and attractive items</i>	<i>Feb-23</i>	<i>FM</i>
<i>Declarations of conflict of interest when staff attend meetings with contractors where they could influence the work</i>	<i>Ongoing</i>	<i>EMIDS</i>



Project / Change management		Risk	Control
		Moderate	Adequate
Inadequate analysis, design, delivery and / or status reporting of change initiatives, resulting in additional expenses, time delays or scope changes.			
Actions	Due Date	Responsibility	
<i>Develop and implement procedures around Grants Management</i>	<i>Jun-23</i>	<i>FM/EMDS</i>	
<i>Incorporate review of grants register into quarterly FACR processes</i>	<i>Incomplete</i>	<i>FM/EMDS</i>	
<i>Implement new contractor/project management procedures and forms and train all relevant staff. Include this in annual refresher training</i>	<i>Jun-23</i>	<i>EMDS</i>	
<i>Financial risk in completing projects in time to acquit against grants</i>	<i>Dec-23</i>	<i>EMDS</i>	

Shire of York Risk Dashboard Report August 2022

Safety and Security practices		Risk	Control
		Moderate	Adequate
<p>Non-compliance with the Occupation Safety & Health Act, associated regulations and standards. It is also the inability to ensure the physical security requirements of staff, contractors and visitors. Other considerations are negligence or carelessness.</p>			
Actions	Due Date	Responsibility	
<i>CCTV to be installed at all buildings</i>	<i>Jun-18</i>	<i>IT/P</i>	
<i>Update Evacuation Plans for the Depot to include new security gates and undertake emergency exercise</i>	<i>Dec-22</i>	<i>EMIDS</i>	
<i>Access register to be developed and maintained for Depot</i>	<i>Sep-22</i>	<i>OAD</i>	
<i>Adopt OSH Policy and Safety Manuals for staff</i>	<i>Jun-23</i>	<i>EMCCS</i>	
<i>Review Safety Wardens at outstations and provide training</i>	<i>Ongoing</i>	<i>ESO EMIDS</i>	
<i>MSDS for Depot missing - sheets and register to be updated</i>	<i>Oct-22</i>	<i>SO</i>	
<i>Undertake access and alarm upgrades at Administration, YRCC and Museum</i>	<i>Jun-23</i>	<i>EMIDS</i>	
<i>Undertake Emergency Evacuation testing at all facilities</i>	<i>Dec-22</i>	<i>EMIDS</i>	
<i>Front counter replacement to consider upgraded security measures</i>	<i>Jun-23</i>	<i>EMIDS</i>	
<i>Mechanism for flagging aggressive customers and properties</i>	<i>Jun-23</i>	<i>ELT</i>	
<i>Bushfire volunteer safety inductions and training</i>	<i>Oct-22</i>	<i>EMIDS ESO</i>	
<i>Update procedure to reflect LGIS requirements for fire ground attendance</i>	<i>Oct-22</i>	<i>EMIDS ESO</i>	
<i>Clarification from LGIS on private vehicle attendance to a fire ground</i>	<i>Oct-22</i>	<i>EMIDS ESO</i>	
<i>Undertake training in OSH policies</i>	<i>Ongoing</i>	<i>EMIDS</i>	



Supplier / Contract management		Risk	Control
		Moderate	Adequate
Inadequate management of external Suppliers, Contractors, IT Vendors or Consultants engaged for core operations. This includes issues that arise from the ongoing supply of services or failures in contract management & monitoring processes.			
Actions	Due Date	Responsibility	
<i>Seek explanations for non-compliance and provide information on PO before authorisation</i>	<i>Ongoing</i>	<i>ELT</i>	
<i>Develop Statement of Business Ethics</i>	<i>Paused</i>	<i>EMCCS</i>	
<i>Implement regular monitoring of contracts register</i>	<i>Ongoing</i>	<i>EMIDS</i>	
<i>Purchase orders need review to include terms and conditions to form a more comprehensive contract</i>	<i>Feb-22</i>	<i>FM</i>	
<i>Contractor Management Procedures</i>	<i>Dec-22</i>	<i>EMIDS</i>	

9.3 STATUS UPDATE ON THE APPOINTMENT OF AN EXTERNAL MEMBER REPRESENTATIVE TO THE AUDIT AND RISK COMMITTEE

File Number:	4.4175
Author:	Vanessa Green, Council & Executive Support Officer
Authoriser:	Chris Linnell, Chief Executive Officer
Previously before Council:	22 June 2021 (140621) 28 September 2021 (040921) 23 November 2021 (331121) 22 March 2022 (020322)
Disclosure of Interest:	Nil
Appendices:	Nil

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

Review

PURPOSE OF REPORT

This report provides an update to the Audit and Risk Committee (the Committee) on the status to appoint a second external member.

BACKGROUND

At its October 2020 Ordinary Meeting Council considered the membership of the Committee and resolved, in part, that the Chief Executive Officer be requested to prepare a report that would include independent members onto the Committee.

At its May 2021 Concept Forum Council were presented with an update on the report and the proposal to include external, independent members on the Committee. The general direction given by Council was to proceed with the process. Therefore, Officers developed documentation to include:

- Expression of Interest (EOI)
- EOI Advertisement
- EOI Application Form
- Review of Terms of Reference (ToR)

That documentation was presented to Council at its June 2021 Ordinary Meeting where Council resolved (140621):

"That, with regard to the Audit & Risk Committee - Review of Terms of Reference and External Representation, Council:

- 1. Adopts the Terms of Reference, as presented in Appendix 1.***
- 2. Requests the Chief Executive Officer to conduct an advertising process of not less than 14 days calling for expressions of interest from suitably qualified and skilled persons to be appointed as external representatives to the Shire of York Audit & Risk Committee, utilising the documentation presented in Appendix 2.***

3. ***Requests the Chief Executive Officer to present all applications received to the next available meeting of the Audit & Risk Committee for consideration and recommendation to Council.***
4. ***Authorises the Chief Executive Officer to make any necessary minor typographical and formatting changes to the documentation prior to publication.***

Subsequently, Local Public Notice calling for EOIs was published from 1 July 2021 with the closing date for applications being Thursday 29 July 2021. Three requests for the EOI documentation were received and following the close of applications, two (2) applications had been submitted. One of the applicants withdrew their application for personal reasons, leaving one (1) application received.

The application was presented to the Committee at its September 2021 Meeting, with the recommendation subsequently considered by Council at its September 2021 Meeting where it resolved (040921):

“That, with regard to the Minutes of the Audit & Risk Committee Meeting held on 7 September 2021, Council:

1. ***Receives the minutes of the Audit & Risk Committee Meeting held on 7 September 2021, as presented in Appendix 1, and adopts the following recommendations of the Committee:***
 - (a) ***Selects Mr Peter Carden as the proposed external member of the Audit & Risk Committee, noting the appointment of the external Audit & Risk Committee member will be formally determined by Council at its Ordinary Council Meeting on 23 November 2021 following the 2021 Ordinary Elections.***
 - (b) ***Receives the Road Risk Register with the understanding that it is a living document that will be updated on an as needs basis and requests the Chief Executive Officer to present the next review of the Road Risk Register to the Audit and Risk Committee in March 2022.***

In accordance with point 1(a) of the resolution, Council considered the appointment of Mr Carden at its November 2021 Meeting where it resolved (331121):

“That, with regard to the Appointment of Delegates to Council Committees, and in accordance with Section 7.1A of the Local Government Act 1995, Council:

1. ***Appoints Cr Denese Smythe, Cr Denis Warnick and Cr Kevin Trent to the Shire of York Audit and Risk Committee, with all other Councillors appointed as Deputies.***
2. ***Appoints Mr Peter Carden as the external member of the Audit and Risk Committee.***
3. ***Requests the Chief Executive Officer to conduct an advertising process of not less than 14 days calling for expressions of interest from suitably qualified and skilled persons to be appointed as the second external representative to the Shire of York Audit & Risk Committee, utilising the documentation previously developed.***
4. ***Requests the Chief Executive Officer to present all applications received to the March 2022 meeting of the Audit & Risk Committee for consideration and recommendation to Council.***
5. ***Authorises the Chief Executive Officer to make any necessary minor typographical and formatting changes to the documentation prior to publication.***

In accordance with point 3 of the above resolution Local Public Notice calling for EOIs was published from 3 December 2021 with the closing date for applications being 12pm WST Friday 28 January 2022. The advertising consisted of a notice in the York & District Community Matters, on the Shire's website, noticeboards and via social media.

During the advertising period there were no requests for the application package and at the close of applications, none had been received. At its March 2022 Meeting Council again considered the matter and resolved (020322):

“That, with regard to the Minutes and Recommendations of the Audit and Risk Committee Meetings held on 8 February 2022 and 8 March 2022, Council:

- 1. Receives the Confirmed Minutes of the Audit and Risk Committee Special Meeting held on 8 February 2022, as presented in Appendix 1, noting the recommendations were dealt with at Council’s Special Meeting held on Tuesday 15 February 2022.***
- 2. Receives the Unconfirmed Minutes of the Audit and Risk Committee Meeting held on 8 March 2022, as presented in Appendix 2, and adopts the following recommendations of the Committee:***
 - a. Notes the progress made to date regarding the actions contained in the Risk Register.***
 - b. Requests the Chief Executive Officer to report progress against the Risk Register quarterly to the Audit and Risk Committee.***
 - c. Receives the Road Risk Register with the understanding that it is a living document that will be updated on an as needs basis.***
 - d. Requests the Chief Executive Officer to present the next review of the Road Risk Register to the Audit and Risk Committee in September 2022.***
 - e. Adopts the completed 2021 Compliance Audit Return for certification by the Shire President and the Chief Executive Officer in accordance with Regulation 15(2) of the Local Government (Audit) Regulations 1996.***
 - f. Requests the Chief Executive Officer to submit the 2021 Compliance Audit Return to the Departmental CEO of the Department of Local Government, Sport and Cultural Industries prior to 31 March 2022 in accordance with Regulation 15(1) of the Local Government (Audit) Regulations 1996.***
 - g. Resolves not to advertise for a second External Member of the Audit and Risk Committee at this time.***
 - h. Requests the Chief Executive Officer to readvertise for an external member in six (6) months’ time and report back within nine (9) months to the following Audit and Risk Committee Meeting.***
- 3. Notes the Mid Year Budget Review will be further reviewed and presented to a future Special Audit and Risk Committee Meeting then to Council for consideration before the end of April 2022.”***

COMMENTS AND DETAILS

In accordance with point 2(h) of Council's March 2022 resolution an EOI is currently being advertised via the Shire's website, Facebook, notice boards and in the September 2022 edition of the York & District Community Matters with a closing date of Friday 30 September 2022.

At the time of writing this report, three (3) requests for the EOI documentation had been received and one (1) application submitted.

All applications received will be presented to the Committee's December 2022 Ordinary Meeting. Alternatively, the Committee may wish to conduct a Special Meeting to consider the applications earlier.

OPTIONS

The Committee has the following options:

- Option 1:** The Committee could recommend that Council notes EOIs are currently open for external membership to the Committee, with all applications received being presented to the Committee's December 2022 Meeting for consideration.

Option 2: The Committee could recommend that Council notes EOIs are currently open for external membership to the Committee and call a Special Meeting to consider the applications received.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Audit and Risk Committee Meetings

Council Concept Forums and Meetings

Executive Leadership Team

Community advertising period from 2 July 2021 to 29 July 2021

Community advertising period from 3 December 2021 to 28 January 2022

Strategic

Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

E1 Code of Conduct – Council Members – Committee Members – Candidates

Financial

Section 5.100(1) of the *Local Government Act 1995* prohibits a person who is a committee member but who is not a council member or an employee to be paid a fee for attending any committee meeting. However, subject to an appropriate resolution of Council, upon submission of receipts, reimbursement of reasonable expenses in accordance with Section 5.100(2) of the *Local Government Act 1995* may be provided to the external representatives. Should that occur, an allocation for an amount considered suitable would need to be included in future annual budgets for that purpose. Such reasonable expenses would include travel, childcare, information technology/data as specified in Regulation 31 of the *Local Government (Administration) Regulations 1996*.

Legal and Statutory

Sections 5.10, 5.11 and 5.100 of the *Local Government Act 1995* are applicable and state:

“5.10. Committee members, appointment of

- (1) A committee is to have as its members —
 - (a) persons appointed* by the local government to be members of the committee (other than those referred to in paragraph (b)); and
 - (b) persons who are appointed to be members of the committee under subsection (4) or (5).

* Absolute majority required.

- (2) At any given time each council member is entitled to be a member of at least one committee referred to in section 5.9(2)(a) or (b) and if a council member nominates himself or herself to be a member of such a committee or committees, the local government is to include that council member in the persons appointed under subsection (1)(a) to at least one of those committees as the local government decides.

- (3) *Section 52 of the Interpretation Act 1984 applies to appointments of committee members other than those appointed under subsection (4) or (5) but any power exercised under section 52(1) of that Act can only be exercised on the decision of an absolute majority of the council.*
- (4) *If at a meeting of the council a local government is to make an appointment to a committee that has or could have a council member as a member and the mayor or president informs the local government of his or her wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.*
- (5) *If at a meeting of the council a local government is to make an appointment to a committee that has or will have an employee as a member and the CEO informs the local government of his or her wish —*
 - (a) *to be a member of the committee; or*
 - (b) *that a representative of the CEO be a member of the committee,**the local government is to appoint the CEO or the CEO's representative, as the case may be, to be a member of the committee."*

“5.11. Committee membership, tenure of

- (1) *Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until —*
 - (a) *the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be; or*
 - (b) *the person resigns from membership of the committee; or*
 - (c) *the committee is disbanded; or*
 - (d) *the next ordinary elections day,**whichever happens first.*
- (2) *Where a person is appointed as a member of a committee other than under section 5.10(4) or (5), the person's membership of the committee continues until —*
 - (a) *the term of the person's appointment as a committee member expires; or*
 - (b) *the local government removes the person from the office of committee member or the office of committee member otherwise becomes vacant; or*
 - (c) *the committee is disbanded; or*
 - (d) *the next ordinary elections day,**whichever happens first.*

5.100. Payments for certain committee members

- (1) *A person who is a committee member but who is not a council member or an employee is not to be paid a fee for attending any committee meeting.*
- (2) *Where —*
 - (a) *a local government decides that any person who is a committee member but who is not a council member or an employee is to be reimbursed by the local government for an expense incurred by the person in relation to a matter affecting the local government; and*
 - (b) *a maximum amount for reimbursement of expenses has been determined for the purposes of section 5.98(3)(b),**the local government must ensure that the amount reimbursed to that person does not exceed that maximum."*

Section 7.1A of the *Local Government Act 1995* is also applicable and states:

“7.1A. Audit committee

- (1) *A local government is to establish an audit committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.*
- (2) *The members of the audit committee of a local government are to be appointed* by the local government and at least 3 of the members, and the majority of the members, are to be council members.*

** Absolute majority required.*

- (3) *A CEO is not to be a member of an audit committee and may not nominate a person to be a member of an audit committee or have a person to represent the CEO as a member of an audit committee.*
- (4) *An employee is not to be a member of an audit committee.”*

Regulation 16 and 17 of the *Local Government (Audit) Regulations 1996* are applicable to the functions of an audit committee and state:

“16. Functions of audit committee

An audit committee has the following functions —

- (a) *to guide and assist the local government in carrying out —*
 - (i) *its functions under Part 6 of the Act; and*
 - (ii) *its functions relating to other audits and other matters related to financial management;*
- (b) *to guide and assist the local government in carrying out the local government's functions in relation to audits conducted under Part 7 of the Act;*
- (c) *to review a report given to it by the CEO under regulation 17(3) (the **CEO's report**) and is to —*
 - (i) *report to the council the results of that review; and*
 - (ii) *give a copy of the CEO's report to the council;*
- (d) *to monitor and advise the CEO when the CEO is carrying out functions in relation to a review under —*
 - (i) *regulation 17(1); and*
 - (ii) *the Local Government (Financial Management) Regulations 1996 regulation 5(2)(c);*
- (e) *to support the auditor of the local government to conduct an audit and carry out the auditor's other duties under the Act in respect of the local government;*
- (f) *to oversee the implementation of any action that the local government —*
 - (i) *is required to take by section 7.12A(3); and*
 - (ii) *has stated it has taken or intends to take in a report prepared under section 7.12A(4)(a); and*
 - (iii) *has accepted should be taken following receipt of a report of a review conducted under regulation 17(1); and*
 - (iv) *has accepted should be taken following receipt of a report of a review conducted under the Local Government (Financial Management) Regulations 1996 regulation 5(2)(c);*

- (g) *to perform any other function conferred on the audit committee by these regulations or another written law.*

17. CEO to review certain systems and procedures

- (1) *The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —*
 - (a) *risk management; and*
 - (b) *internal control; and*
 - (c) *legislative compliance.*
- (2) *The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.*
- (3) *The CEO is to report to the audit committee the results of that review."*

Risk Related

As one (1) external member has already been appointed to the Committee it can be considered the level of risk is reduced due to their provision of independent transparency and oversight.

Workforce

The time to administer the Committee is managed within existing resources.

VOTING REQUIREMENTS

Absolute Majority: No

COMMITTEE RECOMMENDATION

Moved: Cr Pam Heaton **Seconded:** Cr Denis Warnick

That, with regard to the Status Update on the Appointment of an External Member Representative to the Audit and Risk Committee, the Audit and Risk Committee recommends to Council that it:

- 1. Notes that Expressions of Interest for an external representative to the Audit and Risk Committee are currently open with a closing date of Friday 30 September 2022.**
- 2. Notes that all applications received for external membership will be presented to the Audit and Risk Committee's December 2022 Meeting for consideration.**

CARRIED: 4/0

10 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

12 BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

13 CLOSURE

The Presiding Member thanked everyone for their attendance and closed the meeting at 3.15pm.

SY100-09/22 REQUEST FOR TENDER T01-22/23 - PURCHASE OF ENTERPRISE RESOURCE PLANNING PLATFORM

File Number:	4.4175
Author:	Vanessa Green, Council & Executive Support Officer
Authoriser:	Chris Linnell, Chief Executive Officer
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	1. Combined Panel Evaluation - Confidential

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

Council is requested to consider the tenders received in response to the Request for Tender (RFT) T01-22/23 Provision of Enterprise Resource Planning (ERP) Platform.

BACKGROUND

The Administration is looking to implement a web-based software platform to track, monitor and report against strategic, operational and governance activities including:

1. Strategic Community Plan / Corporate Business Plan
2. Executive Leadership Team Corporate Objectives
3. Projects / Capital Works
4. Human Resources / Performance Management
5. Community Engagement / Consultation
6. Risk
7. Policy
8. Audit
9. Council Meeting Resolutions / Requests
10. Process Mapping / Reporting

The ERP Platform will be fully customisable for the local government sector enabling complex planning, process mapping, automation and reporting through one easy user-friendly system.

The above-mentioned modules' functionality will enable delivery of the following:

Strategic Planning

Tools to monitor and evaluate progress on strategies and actions identified in the Strategic Community Plan and Corporate Business Plan, along with the goals and objectives/outcomes, with the ability for single updates to inform multiple interconnected plans. This also includes the ability to register and track community engagement and consultation in accordance with the IAP2 Framework to inform the Strategic Plans.

Executive Leadership Team Corporate Objectives

Tools to monitor and evaluate progress on financial sustainability and organisational efficiency, with the ability for single updates to inform multiple interconnected plans.

Projects and Capital Works

Tools capable of managing multiple parallel projects, grouped into portfolios and assigned to individual owners through a role-based database, along with visible project completion through dashboards and snapshots, and the ability to update expenditure and budget metrics automatically.

Human Resources and Performance Management

Tools to manage the ongoing assessment and results of the staff performance appraisal process, linked to the actions identified in Strategic Planning and the works in Projects via a continuous process of managing performance as well as a formal end-of-period review process.

Risk

A fully integrated, flexible and adaptive risk management solution aligned to the Shire's risk management framework as a tool to prevent and manage critical risks including finance, legal, regulatory compliance, enterprise, operational and reputational risks. Risks will be linked to roles (Projects) creating ownership, with risk actions integrated into individual and team dashboards and include automatic notifications, reminders and escalations. Thorough and clear reporting will be presentable to both Council and the community, enabling risks to be tracked and managed.

Policy

A robust scheduling tool to ensure policies are reviewed regularly, with automatic notifications, reminders and escalations. The tool will enable reviews and modifications to be tracked with full version history with approval routing and tracking.

Audit

A tool to plan, capture, track and monitor both internal and external audits and audit actions with the ability to integrate into individual and team dashboards as well as automatic notifications and escalations. The tool will integrate directly with the Risk module.

Process Mapping

A role based tool to map operational processes and work instructions required to complete Council and Corporate objectives to improve productivity and deliver predictable outcomes. The tool will reflect the Shire of York's organisational structure and work flow processes.

Reporting

The platform will enable reports to be exported in different formats including PDF, Word and Excel to enable integration with other internal systems and public facing reporting through the Shire's website, Council and the community.

Outcomes and Benefits

The outcomes and benefits the Shire expects to realise through the implementation of the ERP Platform include:

1. Increased transparency through available reporting
2. Increased accountability through the allocation of actions and strategies as well as the tracking of performance
3. Elimination of multiple separate systems into one easy to use, user-friendly interface
4. Any time, any where, any device capability being a web-based platform
5. Time savings through the reduction in duplication across multiple business functions and directorates

COMMENTS AND DETAILS

In accordance with Policy F2 - Procurement, the RFT was advertised on 11 July 2022 via WALGA eQuotes (Vendor Panel) under the category of Information and Communication Technologies. Tenders closed on 1 August 2022.

The RFT was presented to three (3) potential suppliers. At the close of tenders, submissions were received from two (2) respondents, with the other declining to submit an offer. This is summarised in the table below:

TABLE 1:

SUPPLIER	YEAR 1 (Including Setup Cost) (Excluding GST)	YEAR 2 (Excluding GST)	YEAR 3 (Excluding GST)
Tenderer A	\$92,983	\$59,983	\$59,983
Tenderer B	\$172,240	\$75,000	\$75,000
Tenderer C	Declined to submit		

The tenders were evaluated by a panel consisting of three (3) Officers being the Chief Executive Officer, Executive Manager Corporate & Community Services and Executive Manager Infrastructure & Development Services using the following criteria:

TABLE 2:

CRITERIA	WEIGHTING
Price	40%
Relevant & Prior Experience	25%
Service Delivery & Support	25%
References	10%

A copy of the Panel's combined evaluation is presented in confidential Appendix 1.

Based upon the average weighted score obtained from the evaluation panel, Tenderer A is considered the preferred tenderer.

Introducing the ERP Platform will give structure to process improvements rather than an ad hoc approach. It will provide an intuitive mechanism through which to understand current processes therefore enhancing the Shire's ability to make small day-to-day enhancements or organisation-wide changes as and when needed, in a consistent and efficient way.

OPTIONS

Council has the following options:

- Option 1:** Council could accept Tenderer A as the preferred tenderer for RFT T01-22/23 Provision of ERP Platform and authorise the Chief Executive Officer (CEO) to execute the contract documents.
- Option 2:** Council could nominate another Tenderer as the preferred tenderer for RFT T01-22/23 Provision of ERP Platform and authorise the CEO to execute the contract documents.
- Option 3:** Council could decline to enter into an arrangement with any tenderer and direct the CEO to reject all tenders.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Evaluation Panel

WALGA eQuotes (Vendor Panel)

Strategic

Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

F2 Procurement

Include excerpt from policy - eQuotes

Although the *Local Government (Functions and General) Regulations 1996* requires tenders to be called for works and services over \$250,000, as a risk reduction measure Policy F2 requires tenders to be called for works and services over \$150,000.

Financial

The 2022/23 budget includes an allocation of \$84,350 (excluding GST) for the procurement of the ERP Platform.

Both tenderers are above the budget allocation. However, Tenderer A is cheaper regarding both implementation and the ongoing costs. A budget adjustment will be made at the mid-year budget review.

An annual licence fee is applicable for the ERP Platform which will need to be included in future budgets.

Legal and Statutory

Section 3.57 of the *Local Government Act 1995* requires a local government to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods and/or services.

Part 4 (Tenders) of the *Local Government (Functions and General) Regulations 1996* requires that tenders are to be publicly invited for such contracts where the estimated costs of providing the total service exceeds \$250,000.

Risk Related

The ERP Platform will support the objectives of initiatives across the organisation including the project management framework, continuous improvement, internal audit review, procurement and all other organisation processes.

Workforce

Implementation of the ERP Platform will be managed within current operational capacity.

The ERP Platform is expected to bring about operational efficiencies with clear reporting and a reduction in duplication of processes across the organisation.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION**110922****Moved: Cr Kevin Trent****Seconded: Cr Denis Warnick****That, with regard to the Request for Tender T01-22/23 - Purchase of Enterprise Resource Planning Platform, Council:**

- 1. Resolves to nominate Government Frameworks as the successful tenderer, in accordance with the evaluation as presented in confidential Appendix 1.**
- 2. Authorises the Chief Executive Officer to execute the contract documents.**
- 3. Requests the Chief Executive Officer to adjust the budget allocation during the mid-year budget review to fund the financial shortfall.**
- 4. Authorises the Chief Executive Officer to make any necessary minor typographical and formatting changes to the contract documents prior to signing.**

CARRIED: 6/0

SY101-09/22 FINANCIAL REPORT - JULY 2022

File Number:	4.0463
Author:	Kristy Livingstone, Finance Manager
Authoriser:	Alina Behan, Executive Manager Corporate & Community Services
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	1. Monthly Financial Statements - July 2022 ↓ 2. Creditor's Payments Listing - July 2022 ↓ 3. Credit Card Transaction Summary - June 2022 ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative
Review

PURPOSE OF REPORT

The purpose of financial reporting and the preparation of monthly financial statements is to communicate information about the financial position and operating results of the Shire of York to Council and the community as well as monitor the local government's performance against budgets.

BACKGROUND

Local governments are required to prepare general purpose financial reports in accordance with the *Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996* and the *Australian Accounting Standards*.

A statement of financial activity and any accompanying documents are to be presented to the Council at an ordinary meeting of the Council within two months after the end of the month to which the statement relates. The Statement of Financial Activity summarises the Shire's operating activities and non-operating activities.

COMMENTS AND DETAILS

This report is presented for Council's consideration and provides information for the period ended 31 July 2022 and includes the following:

1. Monthly Statements
2. List of Creditor Payments
3. Business Card Statement and Transaction Summary

The following information provides balances for key financial areas for the Shire of York's financial position as at 31 July 2022.

Outstanding Rates and Services

The total outstanding rates balance at the end of July 2022 was \$1,096,001 compared to \$7,949,123 at the end of July 2021. The substantial difference to previous year is due to billing process in financial year 2021/22.

TABLE 1:

Current Year	Properties	31/7/2022	%		Properties	31/7/2021	%
3 years and over	94	\$ 667,239	61%		90	\$ 524,515	7%
2 years and over	114	\$ 185,956	17%		113	\$ 226,529	3%
1 year and over	657	\$ 328,938	30%		496	\$ 419,090	5%
Total Aged		\$1,182,133	108%			\$1,170,134	15%
Current Rates	289	\$ -86,132	-8%		2658	\$6,778,989	85%
Total Rates Outstanding		\$1,096,001				\$7,949,123	

Officers continue to work with the Shire’s debt collection agency, CS Legal, to resolve some long outstanding debts in the two (2) years and over categories. In addition, Officers continue to administer payment arrangements outside of the ordinary payment options in line with the current Policy F1 - Revenue Collection.

Outstanding Sundry Debtors

The figure for total outstanding sundry debtors as at 31 July 2022 was \$70,050 compared to \$129,824 as at 31 July 2021.

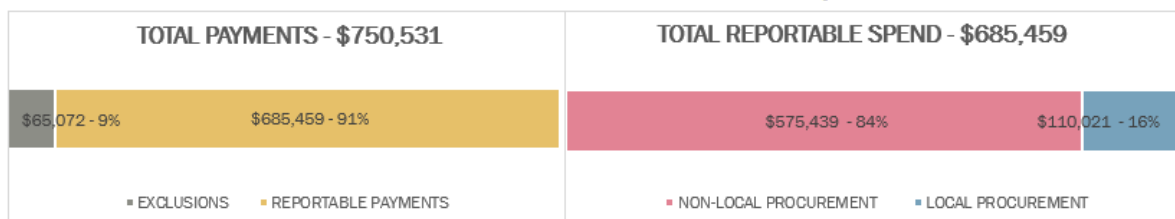
TABLE 2:

Current Year	31/7/2022	%		31/7/2021	%
90 days and over	\$12,883	18%		\$17,760	14%
60 days and over	\$2,264	3%		\$29,682	23%
30 days and over	\$37,039	53%		\$23,704	18%
Current	\$17,864	26%		\$58,678	45%
Total Debtors Outstanding	\$70,050			\$129,824	

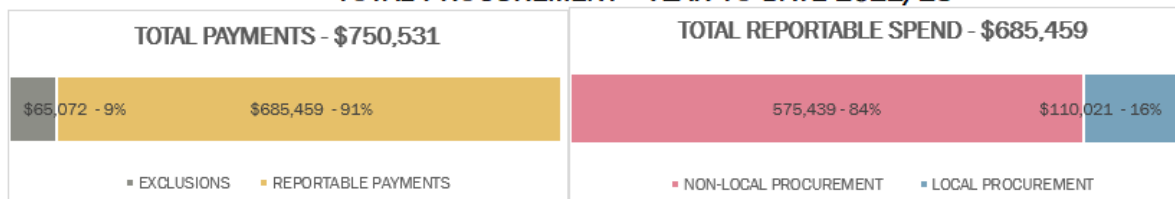
Local procurement

To support the local economy, Council commits to spending locally where possible and reasonably practicable. For the month of July, Officers report the following in relation to local procurement, noting that 16% of payments were made to local businesses during the month. Officers further report the overall average of reportable local spend for the 2022/23 financial year to date was 16% at the end of July 2022.

TOTAL PROCUREMENT - JULY 2022



TOTAL PROCUREMENT - YEAR TO DATE 2022/23



The above figures provide an indication of the levels of local procurement as a percentage of reportable payments. It is important to note that in development of the above tables, several exclusions apply and are not included in the reportable totals. These include, but are not limited to, payments made for the following:

1. Superannuation
2. Goods and Services Tax
3. Department of Fire and Emergency Services
4. Local Government Insurance Services
5. WA Local Government Association
6. WA Treasury Corporation
7. Office of the Auditor General
8. Utilities (Synergy, Telstra, Water Corporation)
9. Placement of Shire term deposits

OPTIONS

Not applicable

IMPLICATIONS TO CONSIDER

Consultative

Not applicable

Strategic

Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

- F2 Procurement
- F6 Credit Cards
- F5 Authority to make payments from Trust and Municipal Funds
- Delegation DE3.1 Authority to make Payments from Trust and Municipal Funds

Financial

This report and its appendices provide a summary of the financial position of the Shire at the end of the reporting period. The figures reported are an estimate only and are subject to adjustments prior to finalisation of the 2020/21 annual financial report.

Legal and Statutory

Local Government Act 1995

“6.10. Financial Management Regulations may provide for —

- (a) the security and banking of money received by a local government; and*
- (b) the keeping of financial records by a local government; and*
- (c) the management by a local government of its assets, liabilities and revenue; and*
- (d) the general management of, and the authorisation of payments out of —*
 - (i) the municipal fund; and*
 - (ii) the trust fund, of a local government.*

Local Government (Financial Management) Regulations 1996

13. *Payments from municipal fund or trust fund by CEO (Act s. 6.10)*

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is*

to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.”

Risk Related

It is a requirement of the *Local Government (Financial Management) Regulations 1996* that local governments prepare a Statement of Financial Activity within two (2) months after the end of the reporting period. This report mitigates the risk of non-compliance with the Regulations.

Workforce

The scope of this report is managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION	
120922	
Moved: Cr Pam Heaton	Seconded: Cr Ashley Garratt
That, with regards to the Financial Report - July 2022, Council:	
1. Receives the Monthly Financial Report and the list of payments drawn from the Municipal and Trust accounts for the period ending 31 July 2022 as summarised below:	
July 22	
MUNICIPAL FUND	AMOUNT (\$)
Cheque Payments	0.00
Payroll Debits	208,822.15
Electronic Funds Payments	744,236.41
Payroll Debits - Superannuation	48,186.86
Bank Fees	745.21
Corporate Cards	5,342.25
Exetel NBN Fees	198.00
Fuji Xerox Equipment Rental	0.00
Fire Messaging Service	0.00
Subtotal - Municipal	1,007,530.88
TRUST FUND	
Electronic Funds Payments	5,870.14
Cheque Payments	0.00
Direct Debits Licensing	70,749.10
Subtotal - Trust	76,619.24
TOTAL DISBURSEMENTS	1,084,150.12
	CARRIED: 6/0

SHIRE OF YORK**MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 July 2022**

*LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

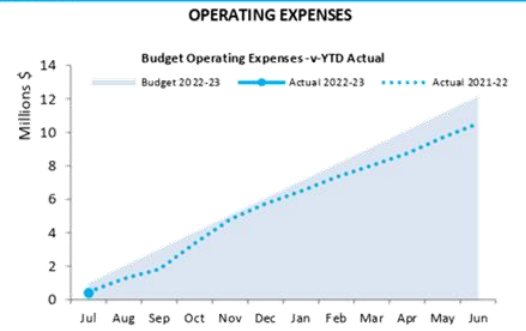
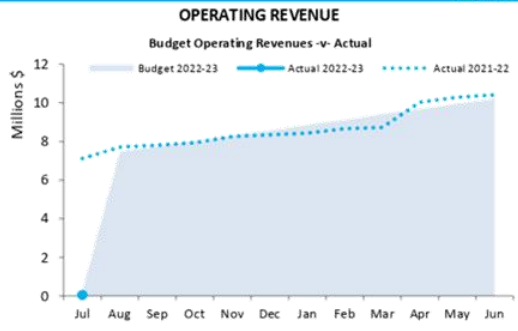
TABLE OF CONTENTS

Statement of Financial Activity by Nature or Type	5
Basis of Preparation	6
Note 1 Statement of Financial Activity Information	7
Note 2 Cash and Financial Assets	8
Note 3 Receivables	9
Note 4 Other Current Assets	10
Note 5 Payables	11
Note 6 Disposal of Assets	12
Note 7 Capital Acquisitions	13
Note 8 Borrowings	15
Note 9 Reserve Accounts	16
Note 10 Other Current Liabilities	17
Note 11 Operating grants and contributions	18
Note 12 Non operating grants and contributions	19
Note 13 Explanation of Material Variances	20

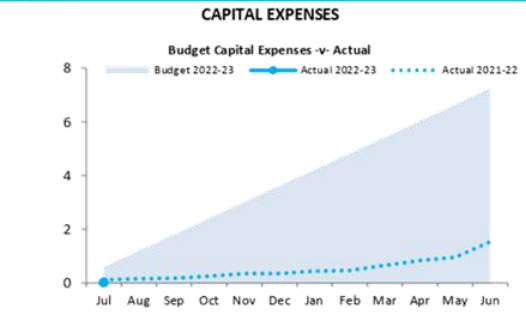
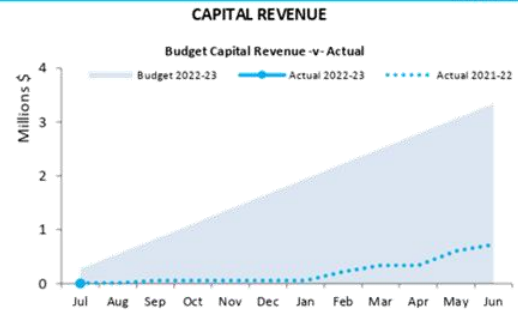
**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JULY 2022**

SUMMARY INFORMATION - GRAPHS

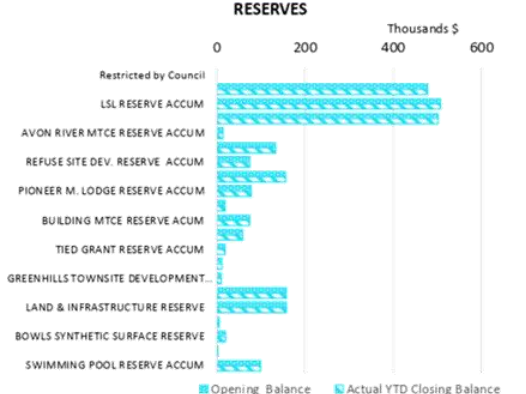
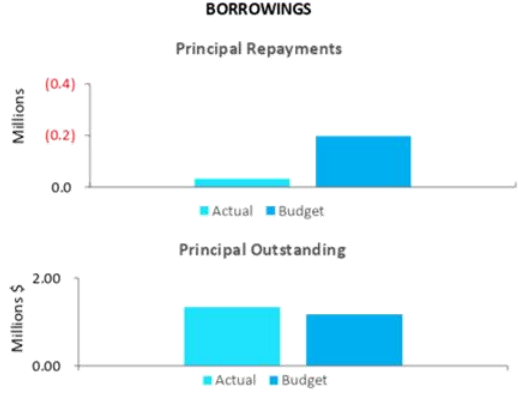
OPERATING ACTIVITIES



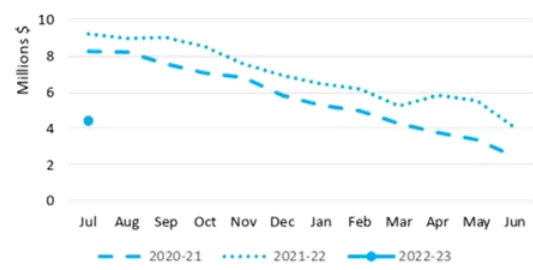
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JULY 2022**

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$4.10 M	\$4.10 M	\$4.84 M	\$0.74 M
Closing	\$0.00 M	\$2.69 M	\$4.42 M	\$1.73 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$4.35 M	62.7%
Restricted Cash	\$2.59 M	37.3%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.12 M	
0 to 30 Days		59.5%
Over 30 Days		40.5%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$1.09 M	1.2%
Trade Receivable	(\$0.15 M)	
Over 30 Days		74.7%
Over 90 Days		18.5%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.97 M	(\$0.51 M)	(\$0.36 M)	\$0.14 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$0.00 M	
YTD Budget	\$0.00 M	0.0%

Refer to Statement of Financial Activity

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$0.01 M	
YTD Budget	\$0.15 M	(96.3%)

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.03 M	
YTD Budget	\$0.10 M	(72.9%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$3.92 M)	\$0.25 M	(\$0.02 M)	(\$0.27 M)

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.00 M	
Adopted Budget	\$0.63 M	(100.0%)

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$0.02 M	
Adopted Budget	\$7.26 M	(99.7%)

Refer to Note 7 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$0.00 M	
Adopted Budget	\$2.71 M	(100.0%)

Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.16 M)	(\$1.16 M)	(\$0.03 M)	\$1.12 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.03 M
Interest expense	\$0.00 M
Principal due	\$1.34 M

Refer to Note 8 - Borrowings

Reserves	
Reserves balance	\$2.59 M
Interest earned	\$0.00 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 JULY 2022**

NATURE OR TYPE DESCRIPTIONS

REVENUE

EXPENSES

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets. Excluding Land.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

BY NATURE OR TYPE

Ref	Adopted Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
Note	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
	\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c) 4,104,232	4,104,232	4,839,932	735,700	17.93%	▲
Revenue from operating activities						
Rates	6,932,156	0	0	0	0.00%	
Operating grants, subsidies and contributions	11 1,822,396	151,863	5,594	(146,269)	(96.32%)	▼
Fees and charges	1,152,656	96,030	26,016	(70,014)	(72.91%)	▼
Interest earnings	91,093	7,589	8,809	1,220	16.08%	
Other revenue	224,718	18,707	1,005	(17,702)	(94.63%)	▼
Profit on disposal of assets	6 24,775	2,062	0	(2,062)	(100.00%)	
	10,247,794	276,251	41,424	(234,827)	(85.00%)	
Expenditure from operating activities						
Employee costs	(4,767,290)	(397,217)	(271,600)	125,617	31.62%	▲
Materials and contracts	(3,438,737)	(297,792)	(92,589)	205,203	68.91%	▲
Utility charges	(395,851)	(32,967)	(693)	32,274	97.90%	▲
Depreciation on non-current assets	(2,619,336)	(218,265)	0	218,265	100.00%	▲
Interest expenses	(72,601)	(6,048)	(4,519)	1,529	25.28%	
Insurance expenses	(257,424)	(21,423)	0	21,423	100.00%	▲
Other expenditure	(324,229)	(27,006)	(36,247)	(9,241)	(34.22%)	
Loss on disposal of assets	6 (308,148)	(25,673)	0	25,673	100.00%	▲
	(12,183,616)	(1,026,391)	(405,648)	620,743	(60.48%)	
Non-cash amounts excluded from operating activities	1(a) 2,903,493	241,876	0	(241,876)	(100.00%)	▼
Amount attributable to operating activities	967,671	(508,264)	(364,224)	144,040	(28.34%)	
Investing activities						
Proceeds from non-operating grants, subsidies and contributions	12 2,714,448	226,199	0	(226,199)	(100.00%)	▼
Proceeds from disposal of assets	6 633,727	633,727	0	(633,727)	(100.00%)	▼
Payments for property, plant and equipment and infrastructure	7 (7,264,383)	(605,333)	(18,822)	586,511	96.89%	▲
Amount attributable to investing activities	(3,916,208)	254,593	(18,822)	(273,415)	(107.39%)	
Financing Activities						
Transfer from reserves	9 185,000	185,000	0	(185,000)	(100.00%)	▼
Repayment of debentures	8 (197,907)	(197,907)	(32,408)	165,499	83.62%	▲
Transfer to reserves	9 (1,142,788)	(1,142,788)	0	1,142,788	100.00%	▲
Amount attributable to financing activities	(1,155,695)	(1,155,695)	(32,408)	1,123,287	(97.20%)	
Closing funding surplus / (deficit)	1(c) 0	2,694,866	4,424,478	1,729,612	(64.18%)	▲

KEY INFORMATION

pq Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 13 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JULY 2022**

BASIS OF PREPARATION

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 July 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$
Non-cash items excluded from operating activities				
Adjustments to operating activities				
Less: Profit on asset disposals	6	(24,775)	(2,062)	0
Less: Movement in liabilities associated with restricted cash		784	0	0
Add: Loss on asset disposals	6	308,148	25,673	0
Add: Depreciation on assets		2,619,336	218,265	0
Total non-cash items excluded from operating activities		2,903,493	241,876	0

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Adopted Budget Opening	Last Year Closing	Year to Date
		30 June 2022	31 July 2022
Adjustments to net current assets			
Less: Reserves - restricted cash	9	(3,543,061)	(2,585,273)
Add: Borrowings	8	(198,440)	197,374
Add: Provisions employee related provisions	10	507,711	506,927
Total adjustments to net current assets		(3,233,790)	(1,880,972)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	4,466,861	7,613,300	6,937,247
Rates receivables	3	1,284,943	1,101,311	1,087,590
Receivables	3	0	185,383	(147,554)
Other current assets	4	81,716	81,716	84,048
Less: Current liabilities				
Payables	5	(893,323)	(954,226)	(349,301)
Borrowings	8	198,440	(197,374)	(164,966)
Contract liabilities	10	(996,572)	(996,572)	(996,572)
Provisions	10	(908,275)	(112,634)	(112,634)
Less: Total adjustments to net current assets	1(b)	(3,233,790)	(1,880,972)	(1,913,380)
Closing funding surplus / (deficit)		0	4,839,932	4,424,478

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022**

**OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
MUNICIPAL FUND BANK	Cash and cash equivalents	3,878,488	0	3,878,488	0	n/a	n/a	n/a
CASH AT BANK-P/CASH & CHANGE	Cash and cash equivalents	1,250	0	1,250	0	n/a	n/a	n/a
Term Deposits	Cash and cash equivalents	0	500,000	500,000	0	AMP	1.10%	14/12/2022
Term Deposits	Cash and cash equivalents	0	500,312	500,312	0	NAB	0.49%	18/08/2022
Term Deposits	Cash and cash equivalents	0	1,003,685	1,003,685	0	NAB	1.32%	12/12/2022
Term Deposits	Cash and cash equivalents	0	482,728	482,728	0	WESTPAC	0.20%	8/11/2022
Term Deposits	Cash and cash equivalents	472,236	98,548	570,784	0	WESTPAC	0.40%	22/10/2022
Total		4,351,974	2,585,273	6,937,247	0			
Comprising								
Cash and cash equivalents		4,351,974	2,585,273	6,937,247	0			
		4,351,974	2,585,273	6,937,247	0			

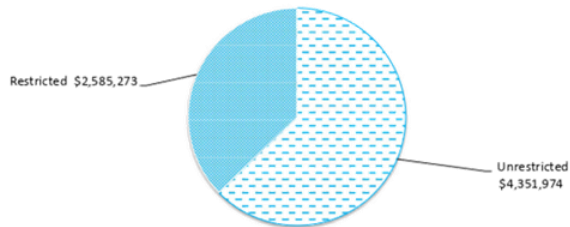
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at a amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

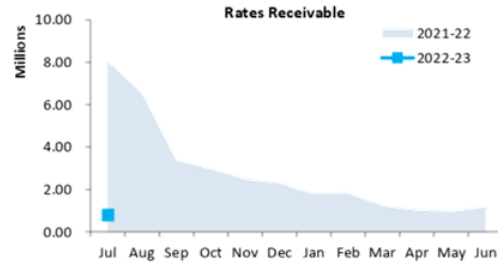
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at a amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022**

**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

Rates receivable	30 Jun 2022	31 Jul 2022
	\$	\$
Opening arrears previous years	1,025,412	1,101,311
Levied this year	6,283,408	0
Less - collections to date	(6,207,509)	(13,721)
Net rates collectable	1,101,311	1,087,590
% Collected	84.9%	1.2%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(228)	17,864	37,039	2,264	12,883	69,822
Percentage	(0.3%)	25.6%	53%	3.2%	18.5%	
Balance per trial balance						
Sundry debtors						69,822
GST receivable						9,263
Allowance for impairment of receivables from contracts with customers						(290,999)
Other debtors						52,080
Long Service Owed By Other L G						12,280
Total receivables general outstanding						(147,554)

Amounts shown above include GST (where applicable)

KEY INFORMATION

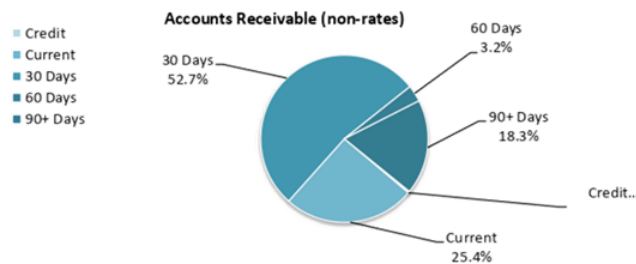
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 31 July 2022
	\$	\$	\$	\$
Other current assets				
Inventory				
Fuel	81,716	12,207	(9,875)	84,048
Total other current assets	81,716	12,207	(9,875)	84,048

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022**

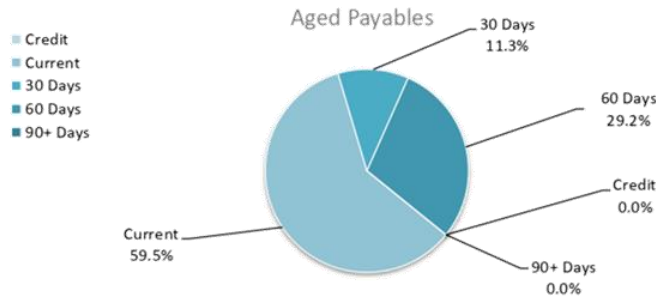
**OPERATING ACTIVITIES
NOTE 5
PAYABLES**

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	54,788	10,365	26,854	0	92,007
Percentage	0%	59.5%	11.3%	29.2%	0%	
Balance per trial balance						
Sundry creditors						122,817
ATO liabilities						63,580
Accrued interest						(8)
Prepaid rates						165,604
Other payables						(2,692)
Total payables general outstanding						349,301

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Governance								
	EMIDS Vehicle 1HEW489	30,856	23,000	0	(7,856)	0	0	0	0
	Law, order, public safety								
	Ranger Vehicle 1GRZ	21,000	18,000	0	(3,000)	0	0	0	0
	Health								
	Environmental Health Officer Vehicle	18,699	14,000	0	(4,699)	0	0	0	0
	Transport								
	Multi Tyre Roller Y830	57,250	55,000	0	(2,250)	0	0	0	0
	John Deere Loader Y600	73,000	68,000	0	(5,000)	0	0	0	0
	Skid- Multi Tyre 1GJZ237	56,744	54,000	0	(2,744)	0	0	0	0
	Road Main Sup Ford Ranger 1GTN498	26,250	36,000	9,750	0	0	0	0	0
	Parks and Gardens Truck Y3777	14,975	20,000	5,025	0	0	0	0	0
	Mitsubishi Canter Y4099	20,795	15,000	0	(5,795)	0	0	0	0
	Town Crew Utility Y211	10,280	5,000	0	(5,280)	0	0	0	0
	Replace Y6947	1,500	2,000	500	0	0	0	0	0
	Spray Utility Y770	16,095	10,000	0	(6,095)	0	0	0	0
	Grader Utility Y482	8,993	5,000	0	(3,993)	0	0	0	0
	John Deere Mower Y7320	4,500	14,000	9,500	0	0	0	0	0
	Other property and services								
	Construction Leading Hand	37,663	22,000	0	(15,663)	0	0	0	0
	Old Convent School - Building	283,500	272,727	0	(10,773)	0	0	0	0
	Old Convent School - Land	235,000	0	0	(235,000)	0	0	0	0
		917,100	633,727	24,775	(308,148)	0	0	0	0



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022**

**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land	31,500	2,625	0	(2,625)
Buildings	475,177	39,593	1,257	(38,336)
Furniture & Equipment	283,053	23,583	0	(23,583)
Plant & Equipment	1,197,690	99,799	0	(99,799)
Infrastructure	5,276,963	439,733	17,565	(422,168)
Payments for Capital Acquisitions	7,264,383	605,333	18,822	(586,511)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	2,714,448	226,199	0	(226,199)
Other (disposals & C/Fwd)	633,727	633,727	0	(633,727)
Cash backed reserves				
PIONEER M. LODGE RESERVE ACCUM	60,000	0	0	0
BUILDING MTCE RESERVE ACUM	25,000	0	0	0
ROADS RESERVE	100,000	0	0	0
Contribution - operations	3,731,208	(254,593)	18,822	273,415
Capital funding total	7,264,383	605,333	18,822	(586,511)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

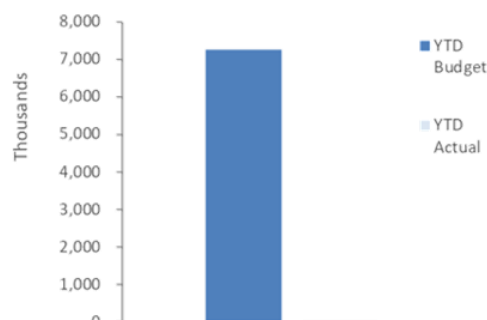
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)



Level of completion indicator, please see table at the end of this note for further detail.

		Adopted			Variance (Under)/Over
Account Description		Current Budget	Year to Date Budget	Year to Date Actual	
Capital Expenditure					
Land					
	146303	31,500	2,625	0	(2,625)
	Land Total	31,500	2,625	0	(2,625)
Buildings					
	043141	95,000	7,916	0	(7,916)
	067304	25,000	2,083	0	(2,083)
	068302	125,000	10,416	0	(10,416)
	101371	12,000	1,000	0	(1,000)
	112302	99,000	8,249	0	(8,249)
	112303	9,600	800	0	(800)
	113029	17,000	1,416	1,257	(159)
	113327	6,500	541	0	(541)
	118300	36,077	3,006	0	(3,006)
	143304	50,000	4,166	0	(4,166)
	Buildings Total	475,177	39,593	1,257	(38,336)
Furniture & Equipment					
	041352	21,212	1,767	0	(1,767)
	043142	234,341	19,526	0	(19,526)
	077304	12,500	1,041	0	(1,041)
	113301	5,000	416	0	(416)
	113349	10,000	833	0	(833)
	Furniture & Equipment Total	283,053	23,583	0	(23,583)
Plant & Equipment					
	042339	38,000	3,166	0	(3,166)
	051339	36,000	3,000	0	(3,000)
	077305	25,000	2,083	0	(2,083)
	127304	1,040,690	86,718	0	(86,718)
	139303	20,000	1,666	0	(1,666)
	143301	38,000	3,166	0	(3,166)
	Plant & Equipment Total	1,197,690	99,799	0	(99,799)
Infrastructure					
	043145	37,000	3,083	0	(3,083)
	109383	145,000	12,083	0	(12,083)
	113331	185,000	15,414	0	(15,414)
	113335	152,000	12,666	0	(12,666)
	113346	135,000	11,250	0	(11,250)
	113367	15,000	1,250	0	(1,250)
	122300	0	0	1,010	1,010
	122400	396,868	33,071	58	(33,013)
	122401	2,116,307	176,358	14,943	(161,415)
	122402	438,500	36,540	1,555	(34,985)
	122403	8,000	666	0	(666)
	122404	70,000	5,833	0	(5,833)
	122407	295,650	24,637	0	(24,637)
	122409	890,638	74,217	0	(74,217)
	122411	242,000	20,165	0	(20,165)
	122412	150,000	12,500	0	(12,500)
	Infrastructure Total	5,276,963	439,733	17,565	(422,168)
	Grand Total	7,264,383	605,333	18,822	(586,511)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

FINANCING ACTIVITIES
NOTE 8
BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
Recreation and culture										
Forrest Oval Stage 1	62	800,779	0	0	0	(68,543)	800,779	732,236	0	(49,386)
Forrest Oval Stage 2	63	128,857	0	0	0	(24,588)	128,857	104,269	0	(6,166)
Forrest Oval Stage 3	64	200,998	0	0	0	(38,353)	200,998	162,645	0	(9,619)
Old Convent School	67	241,748	0	0	(32,408)	(66,423)	209,340	175,325	(4,519)	(7,430)
Total		1,372,382	0	0	(32,408)	(197,907)	1,339,974	1,174,475	(4,519)	(72,601)
Current borrowings		197,907					164,966			
Non-current borrowings		1,174,475					1,175,008			
		1,372,382					1,339,974			

All debenture repayments were financed by general purpose revenue.

The Shire has no unspent debenture funds as at 30th June 2021, nor is it expected to have unspent funds as at 30th June 2022.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

OPERATING ACTIVITIES
NOTE 9
RESERVE ACCOUNTS

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council									
PLANT RESERVE ACCUM	476,688	0	0	300,738	0	0	0	777,426	476,688
LSL RESERVE ACCUM	506,927	0	0	784	0	0	0	507,711	506,927
REC COMPLEX RESERVE ACCUM	500,598	0	0	772	0	0	0	501,370	500,598
AVON RIVER MTCE RESERVE ACCUM	15,426	0	0	24	0	0	0	15,450	15,426
INDUSTRIAL LAND RESERVE ACCUM	134,010	0	0	207	0	0	0	134,217	134,010
REFUSE SITE DEV. RESERVE ACCUM	75,519	0	0	117	0	0	0	75,636	75,519
CENTENNIAL GDNS RESERVE ACCUM	156,162	0	0	242	0	0	0	156,404	156,162
PIONEER M. LODGE RESERVE ACCUM	78,533	0	0	122	0	(60,000)	0	18,655	78,533
CARPARKING RESERVE ACCUMULAT	18,623	0	0	29	0	0	0	18,652	18,623
BUILDING MTCE RESERVE ACUM	75,380	0	0	117	0	(25,000)	0	50,497	75,380
DISASTER RESERVE ACCUMULATION	59,281	0	0	92	0	0	0	59,373	59,281
TIED GRANT RESERVE ACCUM	19,557	0	0	30	0	0	0	19,587	19,557
R.S.L. MEMORIAL RESERVE	12,600	0	0	19	0	0	0	12,619	12,600
GREENHILLS TOWNSITE DEVELOPMENT	11,221	0	0	17	0	0	0	11,238	11,221
ROADS RESERVE	156,884	0	0	100,243	0	(100,000)	0	157,127	156,884
LAND & INFRASTRUCTURE RESERVE	158,104	0	0	300,245	0	0	0	458,349	158,104
FORREST OVAL LIGHTS RESERVE	6,161	0	0	10	0	0	0	6,171	6,161
BOWLS SYNTHETIC SURFACE RESERVE	20,444	0	0	32	0	0	0	20,476	20,444
TENNIS SYNTHETIC SURFACE RESERVE	3,155	0	0	5	0	0	0	3,160	3,155
SWIMMING POOL RESERVE ACCUM	100,000	0	0	388,943	0	0	0	488,943	100,000
BRIDGE RESERVE	0	0	0	50,000	0	0	0	50,000	0
	2,585,273	0	0	1,142,788	0	(185,000)	0	3,543,061	2,585,273

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

OPERATING ACTIVITIES
NOTE 10
OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2022	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 July 2022
		\$		\$	\$	\$
Other current liabilities						
Other liabilities						
- Contract liabilities		996,572	0	0	0	996,572
Total other liabilities		996,572	0	0	0	996,572
Employee Related Provisions						
Annual leave		507,559	0	0	0	507,559
Long service leave		77,384	0	0	0	77,384
Total Employee Related Provisions		584,943	0	0	0	584,943
Other Provisions						
- Provision for sick leave		112,634	0	0	0	112,634
Total Other Provisions		112,634	0	0	0	112,634
Total other current liabilities		1,694,149	0	0	0	1,694,149
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

NOTE 11
OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue			
	Liability 1 July 2022	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jul 2022	Current Liability 31 Jul 2022	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual	Forecast 30 June Closing
	\$	\$	\$	\$	\$	\$	\$	\$	
Operating grants and subsidies									
Governance									
AUSTRALIA DAY COUNCIL	0	0	0	0	0	10,000	833	0	9,167
General purpose funding									
GRANT FUNDS (UNTIED)	0	0	0	0	0	650,205	54,183	0	596,022
GRANT LOCAL ROAD (UNTIED)	0	0	0	0	0	569,684	47,473	0	522,211
Law, order, public safety									
ESL GRANTS	0	0	0	0	0	68,000	5,666	5,594	67,928
Community amenities									
GOVERNMENT GRANTS - PLANNING	0	0	0	0	0	135,000	11,250	0	123,750
Transport									
OTHER GRANTS	0	0	0	0	0	90,687	7,557	0	83,130
GRANT RRG - DIRECT	0	0	0	0	0	173,820	14,485	0	159,335
Economic services									
EARTHQUAKE BUILDING MITIGATION PROJECT INCOME	0	0	0	0	0	125,000	10,416	0	114,584
	0	0	0	0	0	1,822,396	151,863	5,594	1,676,127

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022

NOTE 12
NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Non operating grants, subsidies and contributions revenue			
	Liability 1 July 2022	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jul 2022	Current Liability 31 Jul 2022	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual	Forecast 30 June Closing
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies									
Recreation and culture									
RECREATION GRANTS - TAXABLE	0	0	0	0	0	95,000	7,916	0	87,084
GRANT INCOME	0	0	0	0	0	15,899	1,324	0	14,575
Transport									
ROAD TO RECOVERY GRANTS	0	0	0	0	0	396,868	33,072	0	363,796
OTHER GRANTS	0	0	0	0	0	95,000	7,916	0	87,084
GRANT - RRG - ROADS	0	0	0	0	0	1,102,783	91,897	0	1,010,886
GRANT GOVT-BLACK SPOT FUNDING	0	0	0	0	0	118,260	9,855	0	108,405
GRANTS - R&LCIP	0	0	0	0	0	890,638	74,219	0	816,419
	0	0	0	0	0	2,714,448	226,199	0	2,488,249

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2022**

**OPERATING ACTIVITIES
NOTE 13
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$10,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Opening funding surplus / (deficit)	735,700	17.93%	▲			
Revenue from operating activities						
Operating grants, subsidies and contributions	(146,269)	(96.32%)			▼	
Fees and charges	(70,014)	(72.91%)			▼	
Other revenue	(17,702)	(94.63%)			▼	
Expenditure from operating activities						
Employee costs	125,617	31.62%	▲			
Materials and contracts	205,203	68.91%	▲			
Utility charges	32,274	97.90%	▲			
Depreciation on non-current assets	218,265	100.00%	▲			
Insurance expenses	21,423	100.00%	▲			
Loss on disposal of assets	25,673	100.00%	▲			
Non-cash amounts excluded from operating activities	(241,876)	(100.00%)			▼	
Investing activities						
Proceeds from non-operating grants, subsidies and contributions	(226,199)	(100.00%)			▼	
Proceeds from disposal of assets	(633,727)	(100.00%)			▼	
Payments for property, plant and equipment	586,511	96.89%	▲			
Financing activities						
Transfer from reserves	(185,000)	(100.00%)			▼	
Repayment of debentures	165,499	83.62%	▲			
Transfer to reserves	1,142,788	100.00%	▲			
Closing funding surplus / (deficit)	1,729,612	(64.18%)	▲			

Date: 21/08/2022
Time: 8:57:19PM

Shire of York
CREDITOR PAYMENTS LISTING - JULY 2022

USER: Kristy Livingstone
PAGE: 1

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT28094	01/07/2022 AIR POWER PTY LTD	PROVIDE COMPRESSOR SERVICE ONSITE AT THE SHIRE OF YORK DEPOT	1		830.01
INV 70985	01/06/2022 AIR POWER PTY LTD	PROVIDE COMPRESSOR SERVICE ONSITE AT THE SHIRE OF YORK DEPOT	1	830.01	
EFT28095	01/07/2022 ALLWEST PLANT HIRE AUSTRALIA PTY LTD	GRADER HIRE FOR ROAD WORK RTR PROJECT -16/3/22 - WATERFALL RD	1		4,609.99
INV 24744	30/04/2022 ALLWEST PLANT HIRE AUSTRALIA PTY LTD	GRADER HIRE FOR ROAD WORK RTR PROJECT 1-16/3/22 - WATERFALL RD	1	4,609.99	
EFT28096	01/07/2022 ARROW BRONZE	NICHE WALL PLAQUES, VASES	1		748.50
INV 721925	29/03/2022 ARROW BRONZE	NICHE WALL PLAQUES, VASES	1	748.50	
EFT28097	01/07/2022 ASHLEY ROBERT GARRATT	COUNCILLOR ALLOWANCES - JUNE 2022	1		1,255.93
INV CRS PMT	30/06/2022 ASHLEY ROBERT GARRATT	COUNCILLOR ALLOWANCES - JUNE 2022	1	1,255.93	
EFT28098	01/07/2022 AVON VALLEY AG	SUPPLY AND DELIVER 48 X BAILEYS BRILLIANCE GRANULAR 20KG	1		1,584.00
INV Y117392	28/03/2022 AVON VALLEY AG	SUPPLY AND DELIVER 48 X BAILEYS BRILLIANCE GRANULAR 20KG	1	1,584.00	
EFT28099	01/07/2022 AVON VALLEY TYRE SERVICE	SUPPLY & FIT TYRES	1		2,365.00
INV	14/06/2022 AVON VALLEY TYRE SERVICE	SUPPLY AND FIT AND BALANCE DUNLOP FRONT TYRES X 2 - CREW CAB TRUCK Y397	1	715.00	
INV 3913	24/06/2022 AVON VALLEY TYRE SERVICE	SUPPLY & FIT DOUBLE COIN TYRES - Y205	1	1,650.00	
EFT28100	01/07/2022 AVON WASTE	PROVISION OF 1800 X 2022/23 RECYCLING CALENDARS - 12 PAGES	1		2,695.00
INV 00050634	27/06/2022 AVON WASTE	PROVISION OF 1800 X 2022/23 RECYCLING CALENDARS - 12 PAGES	1	2,695.00	
EFT28101	01/07/2022 AWESOME ARTS AUSTRALIA LTD	LICENSE FEE FOR EVENT PROGRAM - YORKIDS 2022	1		550.00
INV 1366	07/06/2022 AWESOME ARTS AUSTRALIA LTD	LICENSE FEE FOR EVENT PROGRAM - YORKIDS 2022	1	550.00	
EFT28102	01/07/2022 BELLISSIMO YORK	LUNCH CATERING - WA GRANTS COMMISSION VISIT 24/6/22	1		225.00
INV 00000083	25/06/2022 BELLISSIMO YORK	LUNCH CATERING - WA GRANTS COMMISSION VISIT 24/6/22	1	225.00	
EFT28103	01/07/2022 BITUMEN DISTRIBUTORS PTY LTD	SUPPLY CRS EMULSION INCLUDING DRUMS - TOWN AND RURAL ROADS	1		1,056.00
INV 0000496	22/06/2022 BITUMEN DISTRIBUTORS PTY LTD	SUPPLY CRS EMULSION INCLUDING DRUMS - TOWN AND RURAL ROADS	1	1,056.00	
EFT28104	01/07/2022 BLING DESIGN	YORKIDS 2022 QR CODE AND LICENSE FEE	1		100.00

Date: 21/08/2022
Time: 8:57:19PM

Shire of York
CREDITOR PAYMENTS LISTING - JULY 2022

USER: Kristy Livingstone
PAGE: 2

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 1897	10/06/2022 BLING DESIGN	YORKIDS 2022 QR CODE AND LICENSE FEE	1	100.00	
EFT28105	01/07/2022 CENTRAL DISTRICTS AIRCONDITIONING (CDA)	ANNUAL WINTER CLOSEDOWN OF EVAPORATIVE AIR CONDITIONERS - 2 DINSDALE ST	1		95.00
INV 00015971	30/05/2022 CENTRAL DISTRICTS AIRCONDITIONING (CDA)	ANNUAL WINTER CLOSEDOWN OF EVAPORATIVE AIR CONDITIONERS - 2 DINSDALE ST	1	95.00	
EFT28106	01/07/2022 CJD EQUIPMENT PTY LTD	2013 VOLVO G930 GRADER Y205 - 8000HR SERVICE ONSITE	1		5,903.78
INV 006419250	20/06/2022 CJD EQUIPMENT PTY LTD	2013 VOLVO G930 GRADER Y205 - 8000HR SERVICE ONSITE	1	5,903.78	
EFT28107	01/07/2022 CREDIT MANAGEMENT AUSTRALIA POST	ANNUAL POSTAGE - MAY 2022	1		465.08
INV	03/06/2022 CREDIT MANAGEMENT AUSTRALIA POST	ANNUAL POSTAGE - MAY 2022	1	465.08	
EFT28108	01/07/2022 DARRYS PLUMBING AND GAS	PLUMBING SERVICES	1		4,993.76
INV 9675	13/06/2022 DARRYS PLUMBING AND GAS	REPAIRS TO TWO LEAKING TOILETS IN THE FEMALE TOILETS - SWIMMING POOL	1	181.12	
INV 9759	13/06/2022 DARRYS PLUMBING AND GAS	SUPPLY AND REPLACE URINAL UNIT & REPAIR LEAKING CISTERN IN MALE CHANGE ROOM - SWIMMING POOL	1	329.29	
INV 8870	13/06/2022 DARRYS PLUMBING AND GAS	INVESTIGATION & REPAIR OF UNDERGROUND WATER LEAK AT YRCC - 9/03/2022	1	420.20	
INV 8860	13/06/2022 DARRYS PLUMBING AND GAS	REPAIR 2 X GAS BBQ'S 16/3/22 - MT BROWN PARK	1	110.00	
INV 8861	13/06/2022 DARRYS PLUMBING AND GAS	REPAIR TO RESIDENCY MUSEUM - LEAKING WATER SERVICE INSTALLED SUPPORTS FOR THE TAP	1	118.80	
INV 8833	13/06/2022 DARRYS PLUMBING AND GAS	BACKFILL GRAVE SITE 13/6/22 - CEMETERY	1	379.50	
INV 8877	13/06/2022 DARRYS PLUMBING AND GAS	AVON PARK REPAIR TO TAP - CALL OUT 11.6.2022	1	429.00	
INV 8876	13/06/2022 DARRYS PLUMBING AND GAS	REPAIR THE RETIC, SUPPLY AND REPLACE SOLENOIDS AND LIFT MANIFOLDS 13/6/22 - CEMETERY	1	553.30	
INV 8871	13/06/2022 DARRYS PLUMBING AND GAS	REPAIR DRAINS - SWIMMING POOL	1	350.00	
INV 8873	13/06/2022 DARRYS PLUMBING AND GAS	DIG AND PREPARE ANGLICAN SECTION B GRAVE 183 MONDAY 15/10/2021	1	500.00	
INV 8868	13/06/2022 DARRYS PLUMBING AND GAS	JOHANNA WHITELY PARK REPAIRS TO RETIC PIPE 2/12/21	1	266.82	
INV 8872	13/06/2022 DARRYS PLUMBING AND GAS	REPAIR BROKEN TAP 5/1/22 - EXTERIOR OF AVON PARK TOILETS	1	200.00	
INV 8866	13/06/2022 DARRYS PLUMBING AND GAS	REPAIR BATHROOM MINI STOP & CISTERN & SERVICE 4 X TAPS 3/3/22 - 17 FORBES ST	1	484.01	
INV 8869	13/06/2022 DARRYS PLUMBING AND GAS	DRAINAGE & DOWNPIPE WORKS 3/3/22 - TOWN HALL	1	671.72	

Date: 21/08/2022
Time: 8:57:19PM

Shire of York
CREDITOR PAYMENTS LISTING - JULY 2022

USER: Kristy Livingstone
PAGE: 3

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT28109	01/07/2022 DENESE EILEEN SMYTHE	COUNCILLOR ALLOWANCES - JUNE 2022	1		3,256.48
INV CRS PMT	30/06/2022 DENESE EILEEN SMYTHE	COUNCILLOR ALLOWANCES - JUNE 2022	1	3,256.48	
EFT28110	01/07/2022 DENIS CHARLES WARNICK	COUNCILLOR ALLOWANCES - JUNE 2022	1		1,603.51
INV CRS PMT	30/06/2022 DENIS CHARLES WARNICK	COUNCILLOR ALLOWANCES - JUNE 2022	1	1,603.51	
EFT28111	01/07/2022 DEPARTMENT OF WATER & ENVIRONMENT REGULATION	ANNUAL LICENCING FEE 22/23 - L7307/1998/10 - SEPTIC PONDS	1		1,218.00
INV	28/06/2022 DEPARTMENT OF WATER & ENVIRONMENT REGULATION	ANNUAL LICENCING FEE 22/23 - L7307/1998/10 - SEPTIC PONDS	1	1,218.00	
EFT28112	01/07/2022 ESERALDA HARMER	REIMBURSEMENT FOR PARKING AND MEAL ALLOWANCES FOR TRAINING AT PERTH CONVENTION CENTRE 21-23/6/22	1		175.77
INV	28/06/2022 ESERALDA HARMER	REIMBURSEMENT FOR PARKING AND MEAL ALLOWANCES FOR TRAINING AT PERTH CONVENTION CENTRE 21-23/6/22	1	175.77	
EFT28113	01/07/2022 FOCUS NETWORKS	ANNUAL COMPUTER SUPPORT - JUNE 2022	1		1,373.68
INV 9634G	09/06/2022 FOCUS NETWORKS	ANNUAL COMPUTER SUPPORT - CONFIGURE ACCESS RULE WITH FIREWALL FOR ITVISION TRAINING	1	187.00	
INV 9676G	27/06/2022 FOCUS NETWORKS	ALTUSECM PROJECT - FTP SITE FOR RELATED APPS REQUIRED TO INTEGRATE EXISTING SYNERGY MODULES WITH ALTUSECM AS PER PROJECT DOCUMENTATION	1	583.00	
INV 12592	28/06/2022 FOCUS NETWORKS	ANNUAL COMPUTER SUPPORT - MANAGED PROACTIVE PC & SERVER SERVICES (JUNE 2022)	1	603.68	
EFT28114	01/07/2022 HAWKE VIEW KENNELS	DOG IMPOUNDING FEES IMP #22029 IN-2/6/22 OUT-7/6/22	1		150.00
INV 2933	02/06/2022 HAWKE VIEW KENNELS	DOG IMPOUNDING FEES IMP #22029 IN-2/6/22 OUT-7/6/22	1	150.00	
EFT28115	01/07/2022 IT VISION	END OF YEAR RATES WORKSHOP FULL DAY 20 MAY 2022	1		825.00
INV 36911	31/05/2022 IT VISION	END OF YEAR RATES WORKSHOP FULL DAY 20 MAY 2022	1	825.00	
EFT28116	01/07/2022 IXOM OPERATIONS PTY LTD	SWIMMING POOL - CHEMICALS IXOM SERVICE FEE 1/05/2022 - 31/05/2022	1		169.14
INV 6533168	31/05/2022 IXOM OPERATIONS PTY LTD	SWIMMING POOL - CHEMICALS IXOM SERVICE FEE 1/05/2022 - 31/05/2022	1	169.14	
EFT28117	01/07/2022 JAMES BENNETT PTY LTD	PURCHASE OF LATEST RELEASES FOR LIBRARY	1		304.37
INV 4773494	16/06/2022 JAMES BENNETT PTY LTD	PURCHASE OF LATEST RELEASES FOR LIBRARY	1	84.66	

Date: 21/08/2022
Time: 8:57:19PM

Shire of York
CREDITOR PAYMENTS LISTING - JULY 2022

USER: Kristy Livingstone
PAGE: 4

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 4773889	22/06/2022 JAMES BENNETT PTY LTD	PURCHASE OF LATEST RELEASES FOR LIBRARY	1	125.25	
INV 3144068	27/06/2022 JAMES BENNETT PTY LTD	PURCHASE OF LATEST RELEASES FOR LIBRARY	1	94.46	
EFT28118	01/07/2022 JASON SIGNMAKERS	SUPPLY AND DELIVER - MR-GS-4A-AGF STREET NAME TAG - NINTH RD	1		37.38
INV 229371	14/06/2022 JASON SIGNMAKERS	SUPPLY AND DELIVER - MR-GS-4A-AGF STREET NAME TAG - NINTH RD	1	37.38	
EFT28119	01/07/2022 JAYCAR PTY LTD	MOTOR CROSS TRACK BBQ AND MT BROWN BBQ 12V BATTERIES			188.70
INV 2293643	24/05/2022 JAYCAR PTY LTD	MOTOR CROSS TRACK BBQ AND MT BROWN BBQ 12V BATTERIES	1	188.70	
EFT28120	01/07/2022 KEVIN RICHARD TRENT	COUNCILLOR ALLOWANCES - JUNE 2022	1		1,255.93
INV CRS PMT	30/06/2022 KEVIN RICHARD TRENT	COUNCILLOR ALLOWANCES - JUNE 2022	1	1,255.93	
EFT28121	01/07/2022 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1		931.10
INV 00069199	25/05/2022 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1	931.10	
EFT28122	01/07/2022 LANDGATE	MINING TENEMENT ROLL, GROSS RENTAL & RURAL UV REVALUATIONS 21/22	1		66,446.15
INV 374611	17/05/2022 LANDGATE	RURAL UV GENERAL REVALUATIONS 21/22	1	11,717.40	
INV 374727	20/05/2022 LANDGATE	CONSOLIDATED MINING TENEMENTS ROLL 21/22	1	385.75	
INV 375670	14/06/2022 LANDGATE	GROSS RENTAL VALUES REVALUATION 21/22 - COUNTRY REGION	1	54,343.00	
EFT28123	01/07/2022 LG BEST PRACTICES PTY LTD	CREDITORS PREPARTION, CREDITORS PROCESSING - MAY 2022 AND 22/23 BUDGET PREP/REVIEW AND TRAINING	1		12,787.50
INV 168	31/05/2022 LG BEST PRACTICES PTY LTD	CREDITORS PREPARTION, CREDITORS PROCESSING - MAY 2022 AND 22/23 BUDGET PREP/REVIEW AND TRAINING	1	12,787.50	
EFT28124	01/07/2022 LGIS RISK MANAGEMENT	REGIONAL RISK CO-ORDINATOR FEE 21/22 - SECOND INSTALMENT	1		5,444.47
INV	21/06/2022 LGIS RISK MANAGEMENT	REGIONAL RISK CO-ORDINATOR FEE 21/22 - SECOND INSTALMENT	1	5,444.47	
EFT28125	01/07/2022 LISA NICOLE IMAGERY	PHOTOGRAPHY FOR HAVE YOUR SAY DAY - 27 MAY 2022	1		200.00
INV 171	01/06/2022 LISA NICOLE IMAGERY	PHOTOGRAPHY FOR HAVE YOUR SAY DAY - 27 MAY 2022	1	200.00	
EFT28126	01/07/2022 MAL AUTOMOTIVES	SEDAN 2020 HYUNDAI AUTO PD2 I30 SERVICE 87,000KMS	1		354.13
INV 28103	13/06/2022 MAL AUTOMOTIVES	SEDAN 2020 HYUNDAI AUTO PD2 I30 SERVICE 87,000KMS	1	354.13	

Date: 21/08/2022
Time: 8:57:19PM

Shire of York
CREDITOR PAYMENTS LISTING - JULY 2022

USER: Kristy Livingstone
PAGE: 5

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT28127	01/07/2022 MARION BATEMAN	REVIEW OF DOCUMENTATION, DRAFT ACCESS & INCLUSION WORKING GROUP TERMS OF REFERENCE, DRAFT EQUAL EMPLOYMENT OPPORTUNITY POLICY	1		1,800.00
INV Q19-2122	29/06/2022 MARION BATEMAN	REVIEW OF DOCUMENTATION, DRAFT ACCESS & INCLUSION WORKING GROUP TERMS OF REFERENCE, DRAFT EQUAL EMPLOYMENT OPPORTUNITY POLICY	1	1,800.00	
EFT28128	01/07/2022 NORTHAM BEARINGS SALES	SUPPLY AND DELIVER 2&3 MTR ONE TONNE ROUND SLING & 10MM 2M X 5T DOUBLE LEG CHAIN SLING	1		532.18
INV 6957026	20/06/2022 NORTHAM BEARINGS SALES	SUPPLY AND DELIVER 2&3 MTR ONE TONNE ROUND SLING & 10MM 2M X 5T DOUBLE LEG CHAIN SLING	1	532.18	
EFT28129	01/07/2022 PAMELA HELEN HEATON	COUNCILLOR ALLOWANCES - JUNE 2022	1		1,255.93
INV CRS PMT	30/06/2022 PAMELA HELEN HEATON	COUNCILLOR ALLOWANCES - JUNE 2022	1	1,255.93	
EFT28130	01/07/2022 PETER ALLAN WRIGHT	COUNCILLOR ALLOWANCES - JUNE 2022	1		1,255.93
INV CRS PMT	30/06/2022 PETER ALLAN WRIGHT	COUNCILLOR ALLOWANCES - JUNE 2022	1	1,255.93	
EFT28131	01/07/2022 ROBYN STAMENKOVIC	REIMBURSEMENT FOR PRE-EMPLOYMENT POLICE CLEARANCE	1		57.60
INV	24/06/2022 ROBYN STAMENKOVIC	REIMBURSEMENT FOR PRE-EMPLOYMENT POLICE CLEARANCE	1	57.60	
EFT28132	01/07/2022 RURAL RANGER SERVICES	RANGER SERVICES 1-15/6/22	1		1,667.16
INV 2234	15/06/2022 RURAL RANGER SERVICES	RANGER SERVICES 1-15/6/22	1	1,667.16	
EFT28133	01/07/2022 SAFE AVON VALLEY	IMPOUNDING OF CATS ON BEHALF OF SHIRE OF YORK 10-26/5/22	1		525.00
INV YORK2203	14/06/2022 SAFE AVON VALLEY	IMPOUNDING OF CATS ON BEHALF OF SHIRE OF YORK 10-26/5/22	1	525.00	
EFT28134	01/07/2022 SANDSCULPTURE WA	FACILITATOR FEE - YORKIDS 2022 - CONCEPT DESIGNS AND INSTALL OF SAND SCULPTURE INCLUDE ACCOMODATION, LABOUR, SAND DELIVERY & WORKSHOPS	1		5,124.90
INV	31/05/2022 SANDSCULPTURE WA	FACILITATOR FEE - YORKIDS 2022 - CONCEPT DESIGNS AND INSTALL OF SAND SCULPTURE INCLUDE ACCOMODATION, LABOUR, SAND DELIVERY & WORKSHOPS	1	5,124.90	
EFT28135	01/07/2022 SANITY MUSIC STORES	PURCHASE OF NEW DVD'S FOR THE LIBRARY	1		337.46
INV 104875	29/05/2022 SANITY MUSIC STORES	PURCHASE OF NEW DVD'S FOR THE LIBRARY	1	337.46	
EFT28136	01/07/2022 SANOKIL	SANITARY WASTE DISPOSAL UNITS - JUNE 2022	1		272.28
INV 20102275	01/06/2022 SANOKIL	SANITARY WASTE DISPOSAL UNITS - JUNE 2022	1	272.28	

Date: 21/08/2022
Time: 8:57:19PM

Shire of York
CREDITOR PAYMENTS LISTING - JULY 2022

USER: Kristy Livingstone
PAGE: 6

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT28137	01/07/2022 SINEAD MCGUIRE	REIMBURSEMENT FOR RELOCATION COSTS, PAYMENT OF MBA COURSE FEES, FLIGHTS, ACCOMMODATION AND CONFERENCE FOR INTERNATIONAL PUBLIC WORKS CONFERENCE FEES 1-7 MAY 2022	1		6,347.20
INV	24/06/2022 SINEAD MCGUIRE	REIMBURSEMENT FOR RELOCATION COSTS, PAYMENT OF MBA COURSE FEES, FLIGHTS, ACCOMMODATION AND CONFERENCE FOR INTERNATIONAL PUBLIC WORKS CONFERENCE FEES 1-7 MAY 2022	1	6,347.20	
EFT28138	01/07/2022 STEPHEN EDWARD MUHLEISEN	COUNCILLOR ALLOWANCES - JUNE 2022	1		1,255.93
INV CRS PMT	30/06/2022 STEPHEN EDWARD MUHLEISEN	COUNCILLOR ALLOWANCES - JUNE 2022	1	1,255.93	
EFT28139	01/07/2022 SUNNY SIGNS COMPANY PTY LTD	SIGNAGE SUPPLIES	1		4,919.53
INV 471457	12/01/2022 SUNNY SIGNS COMPANY PTY LTD	FREIGHT OF 50 YELLOW SANDBAGS	1	82.50	
INV 474462	03/03/2022 SUNNY SIGNS COMPANY PTY LTD	CONTAINERS FOR CHANGE AND MOTO CROSS TRACK - SIGNS INCLUDING FREIGHT	1	254.65	
INV 476175	05/04/2022 SUNNY SIGNS COMPANY PTY LTD	SUPPLY AND DELIVER BRACKET C/W BOLT & WASHER X 50 & POST CAP ALUM 50NB X 50	1	162.25	
INV 476717	14/04/2022 SUNNY SIGNS COMPANY PTY LTD	TAYLOR ROAD SIGNS INCLUDING FREIGHT	1	168.85	
INV 476886	21/04/2022 SUNNY SIGNS COMPANY PTY LTD	FREIGHT FOR SIGNAGE	1	54.45	
INV 47774	06/05/2022 SUNNY SIGNS COMPANY PTY LTD	SUPPLY AND DELIVER LEFT TURN AND RIGHT TURN SIGNS - CAMERON ROAD	1	124.30	
INV 477859	09/05/2022 SUNNY SIGNS COMPANY PTY LTD	FIRE EXTINGUISHER SIGNS - DEPOT	1	40.70	
INV 478165	13/05/2022 SUNNY SIGNS COMPANY PTY LTD	TALBOT WEST ROAD VARIOUS SIGNS	1	3,975.73	
INV 478538	20/05/2022 SUNNY SIGNS COMPANY PTY LTD	CLIFFORD STREET VARIOUS SIGNS	1	56.10	
EFT28140	01/07/2022 SYNERGY	ELECTRICITY CHARGES	1		2,438.88
INV 254322430	16/06/2022 SYNERGY	ELECTRICITY 13/4/22-16/6/22 - DEPOT	1	968.36	
INV 512901920	21/06/2022 SYNERGY	ELECTRICITY 27/4/22-21/6/22 - FORREST OVAL BORE PUMP	1	112.23	
INV 981500720	21/06/2022 SYNERGY	ELECTRICITY 20/4/22-24/6/22 - CENT UNITS	1	176.00	
INV 640233070	21/06/2022 SYNERGY	ELECTRICITY 20/4/22-21/6/22 - WAR MEMORIAL GARDENS	1	124.24	
INV 102393870	21/06/2022 SYNERGY	ELECTRICITY 20/4/22-21/6/22 - ULSTER RD DAM	1	125.08	
INV 389964180	22/06/2022 SYNERGY	ELECTRICITY 18/5/22-22/6/22 - 2 DINSDALE ST	1	77.01	
INV 468663930	22/06/2022 SYNERGY	ELECTRICITY 21/4/22-22/6/22 - AVON PARK TOILETS	1	177.17	
INV 749237470	22/06/2022 SYNERGY	ELECTRICITY 22/4/22-22/6/22 - MT BAKEWELL REPEATER STATION	1	142.54	

Date: 21/08/2022
Time: 8:57:19PM

Shire of York
CREDITOR PAYMENTS LISTING - JULY 2022

USER: Kristy Livingstone
PAGE: 7

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 108761310	22/06/2022 SYNERGY	ELECTRICITY 23/5/22-22/6/22 - SWIMMING POOL	1	296.39	
INV 333626240	22/06/2022 SYNERGY	ELECTRICITY 22/4/22-22/6/22 - 17 FORBES ST	1	239.86	
EFT28141	01/07/2022 TALIS CONSULTANTS	DESIGN OF STORMWATER DRAINAGE INFRASTRUCTURE TO RESOLVE FLOODING ISSUES ON NEVILLE ST PTOJECT TC21044	1		1,881.00
INV 24769	28/02/2022 TALIS CONSULTANTS	DESIGN OF STORMWATER DRAINAGE INFRASTRUCTURE TO RESOLVE FLOODING ISSUES ON NEVILLE ST PTOJECT TC21044	1	1,881.00	
EFT28142	01/07/2022 THE UNIVERSITY OF ADELAIDE	YORK EARTHQUAKE BUILDING MITIGATION IMPLEMENTATION PROJECT AWARD ID UA204917 MILESTONE PAYMENT YEAR 3	1		29,700.00
INV	26/05/2022 THE UNIVERSITY OF ADELAIDE	YORK EARTHQUAKE BUILDING MITIGATION IMPLEMENTATION PROJECT AWARD ID UA204917 MILESTONE PAYMENT YEAR 3	1	29,700.00	
EFT28143	01/07/2022 THE WORKWEAR GROUP	21/22 STAFF UNIFORMS	1		627.92
INV 13940042	13/04/2022 THE WORKWEAR GROUP	21/22 STAFF UNIFORM - VANESSA GREEN	1	95.20	
INV 13979703	03/05/2022 THE WORKWEAR GROUP	21/22 STAFF UNIFORM - CINDY KEEBLE	1	374.32	
INV 10432462	25/05/2022 THE WORKWEAR GROUP	21/22 STAFF UNIFORM - TAMARA HOOPER	1	158.40	
EFT28144	01/07/2022 TOTALLY WORK WEAR	PURCHASE OF PROTECTIVE CLOTHING - OUTSIDE STAFF	1		987.19
INV	26/05/2022 TOTALLY WORK WEAR	PURCHASE OF PROTECTIVE CLOTHING - OUTSIDE STAFF	1	815.72	
INV	02/06/2022 TOTALLY WORK WEAR	RGH RIDER STRCH DEN JEANS 102R BLUE REPLACEMENT	1	171.47	
EFT28145	01/07/2022 VALUE OFFICE FURNITURE PTY LTD	OFFICE EQUIPMENT FOR SHIRE OFFICES	1		2,501.00
INV V15981	06/06/2022 VALUE OFFICE FURNITURE PTY LTD	OFFICE EQUIPMENT FOR SHIRE OFFICES	1	2,501.00	
EFT28146	01/07/2022 VOICE OF THE AVON	PURCHASE - VOICE OF THE AVON - ANZAC CD'S FOR SALE IN MUSEUM SHOP	1		50.00
INV 220407	16/04/2022 VOICE OF THE AVON	PURCHASE - VOICE OF THE AVON - ANZAC CD'S FOR SALE IN MUSEUM SHOP	1	50.00	
EFT28147	01/07/2022 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	RATES IN LOCAL GOVERNMENT - CLERICAL COURSE 8-9 JUNE 2022 - RATES OFFICER	1		990.00
INV I3093255	17/05/2022 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	RATES IN LOCAL GOVERNMENT - CLERICAL COURSE 8-9 JUNE 2022 - RATES OFFICER	1	990.00	
EFT28148	01/07/2022 WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES 2/5/22-6/6/22 - ADMIN	1		810.75
INV 214041.	06/06/2022 WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES 2/5/22-6/6/22 - ADMIN	1	810.75	

Date: 21/08/2022
Time: 8:57:19PM

Shire of York
CREDITOR PAYMENTS LISTING - JULY 2022

USER: Kristy Livingstone
PAGE: 8

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT28149	01/07/2022 WITHERS & ASSOCIATES PTY LTD	PREPARATION OF THE SHIRE OF YORK HEALTH & WELL BEING PLAN - STAGE 2	1		4,400.00
INV 20	07/06/2022 WITHERS & ASSOCIATES PTY LTD	PREPARATION OF THE SHIRE OF YORK HEALTH & WELL BEING PLAN - STAGE 2	1	4,400.00	
EFT28150	01/07/2022 WOOLWORTHS GROUP LIMITED	PURCHASE OF NEW MATERIAL FOR STORYTIME	1		478.15
INV	01/06/2022 WOOLWORTHS GROUP LIMITED	PURCHASE OF NEW MATERIAL FOR STORYTIME	1	478.15	
EFT28151	01/07/2022 YORK & DISTRICTS COMMUNITY MATTERS	MONTHLY COMMUNITY UPDATE PAGE - JUNE 2022	1		1,574.00
INV 2670	30/05/2022 YORK & DISTRICTS COMMUNITY MATTERS	MONTHLY COMMUNITY UPDATE PAGE - JUNE 2022	1	1,574.00	
EFT28152	01/07/2022 YORK AUTO ELECTRICS	AUTO ELCTRIC SERVICES	1		3,020.60
INV 17910	16/05/2022 YORK AUTO ELECTRICS	TOYOTA WORKMATE HILUX 2014 SUPPLY AND INSTALL 2 X LED BEACONS Y482	1	440.00	
INV 17937	23/05/2022 YORK AUTO ELECTRICS	SKIDSTEER LOADER -1GJZ237 SUPPLY & INSTALL LED LIGHTS X 6 AND BATTERY	1	374.00	
INV 17940	24/05/2022 YORK AUTO ELECTRICS	HINO TRUCK 2008 REPLACE HEATER CORE Y3777	1	1,155.00	
INV 17992	07/06/2022 YORK AUTO ELECTRICS	HINO 700 12T SIDE TIPPER BATTERIES X 2 Y345	1	721.60	
INV 18069	27/06/2022 YORK AUTO ELECTRICS	REPAIR TO BEACONS - ONSITE AT TALBOT WEST RD - Y830 MULTI TYRE ROLLER	1	330.00	
EFT28153	01/07/2022 YORK CROQUET CLUB	FACILITATION OF OPEN DAY AS PART OF YORKIDS 2022	1		500.00
INV YCC01	27/06/2022 YORK CROQUET CLUB	FACILITATION OF OPEN DAY AS PART OF YORKIDS 2022	1	500.00	
EFT28154	01/07/2022 YORK GENERAL PRACTICE	PRE-EMPLOYMENT MEDICALS & STAFF FLU VACCINATIONS	1		1,251.00
INV 207311	27/04/2022 YORK GENERAL PRACTICE	PRE-EMPLOYMENT MEDICAL 27/4/22 - MELODY PAMPLING	1	148.50	
INV 208309	19/05/2022 YORK GENERAL PRACTICE	FLU CLINIC 1.5 HRS	1	495.00	
INV 208320	19/05/2022 YORK GENERAL PRACTICE	STAFF FLU VACCINATIONS X 27	1	459.00	
INV 208806	26/05/2022 YORK GENERAL PRACTICE	PRE-EMPLOYMENT MEDICAL 24/5/22 - BREE ROUSE	1	148.50	
EFT28155	01/07/2022 YORK MITRE 10	MONTHLY MAINTENANCE SUPPLIES (DEPOT, ADMIN, YVC, YRCC & MUSEUM) - MAY 2022	1		1,308.85
INV MAY 2022	31/05/2022 YORK MITRE 10	MONTHLY MAINTENANCE SUPPLIES (DEPOT, ADMIN, YVC, YRCC & MUSEUM) - MAY 2022	1	1,308.85	
EFT28156	14/07/2022 ALESSANDRO NOCIFORA	ALESSANDRO NOCIFORA REFUND STANDPIPE CARD RETURNED	2		50.00
INV T47	12/07/2022 ALESSANDRO NOCIFORA	ALESSANDRO NOCIFORA REFUND STANDPIPE CARD RETURNED	2	50.00	
EFT28157	14/07/2022 BUILDING AND ENERGY	BSL REIMBURSEMENT FOR JUNE 2022	2		4,344.53

Date: 21/08/2022
Time: 8:57:19PM

Shire of York
CREDITOR PAYMENTS LISTING - JULY 2022

USER: Kristy Livingstone
PAGE: 9

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV T6	08/07/2022 BUILDING AND ENERGY	BSL REIMBURSEMENT FOR JUNE 2022	2	4,344.53	
EFT28158	14/07/2022 CONSTRUCTION TRAINING FUND	CTF COLLECTION FOR JUNE 2022	2		577.11
INV T9	08/07/2022 CONSTRUCTION TRAINING FUND	CTF COLLECTION FOR JUNE 2022	2	577.11	
EFT28159	14/07/2022 GUILDFORD GRAMMAR SCHOOL	GUILDFORD GRAMMAR BOND REFUNDS	2		550.00
INV T83	04/07/2022 GUILDFORD GRAMMAR SCHOOL	GUILDFORD GRAMMAR REFUND KEY BOND #257607	2	50.00	
INV T83	04/07/2022 GUILDFORD GRAMMAR SCHOOL	GUILDFORD GRAMMAR REFUND TOWN HALL BOND #257607	2	500.00	
EFT28160	14/07/2022 KEVIN RICHARD TRENT	KEVIN TRENT TRAP REFUND #257721	2		89.00
INV T1	04/07/2022 KEVIN RICHARD TRENT	KEVIN TRENT TRAP REFUND #257721	2	89.00	
EFT28161	14/07/2022 PETER ALEXANDER WYATT	PETER WYATT REFUND GYM TOG BOND #246133	2		50.00
INV T67	16/06/2022 PETER ALEXANDER WYATT	PETER WYATT REFUND GYM TOG BOND #246133	2	50.00	
EFT28162	14/07/2022 SHIRE OF YORK	BSL, CTF COLLECTION - AGENCY FEE FOR JUNE 2022 & TOGGLE NOT RETURNED BOND PAID TO SHIRE OF YORK	2		209.50
INV T67	16/06/2022 SHIRE OF YORK	BIANCA MORGAN TOG NOT RETURNED PAY SOY #249802	2	50.00	
INV T6	08/07/2022 SHIRE OF YORK	BSL COLLECTION - AGENCY FEE FOR JUNE 2022	2	110.00	
INV T9	08/07/2022 SHIRE OF YORK	CTF COLLECTION - AGENCY FEE FOR JUNE 2022	2	49.50	
EFT28163	14/07/2022 ADVANCED TRAFFIC MANAGEMENT	PROVIDE TRAFFIC CONTROL FOR A MAXIMUM OF BUSINESS DAYS (WEATHER PENDING) NO NIGHTS OR WEEKENDS REQUIRED 6AM-3PM COMMENCING WEDNESDAY 22.06.2022 3 TRAFFIC CONTROLLERS PLUS 1 VEHICLE WITH MESSAGE BOARD TRAFFIC MANAGEMENT PLANS PROVIDED BY THE SHIRE OF YORK	1		1,956.90
INV 00157457	28/06/2022 ADVANCED TRAFFIC MANAGEMENT	PROVIDE TRAFFIC CONTROL FOR A MAXIMUM OF BUSINESS DAYS (WEATHER PENDING) NO NIGHTS OR WEEKENDS REQUIRED 6AM-3PM COMMENCING WEDNESDAY 22.06.2022 3 TRAFFIC CONTROLLERS PLUS 1 VEHICLE WITH MESSAGE BOARD TRAFFIC MANAGEMENT PLANS PROVIDED BY THE SHIRE OF YORK	1	1,956.90	
EFT28164	14/07/2022 AUSTRALIA DAY COUNCIL	GOLD MEMBERSHIP TO AUSPIRE 2022/23	1		685.00
INV INV-1208	31/05/2022 AUSTRALIA DAY COUNCIL	GOLD MEMBERSHIP TO AUSPIRE 2022/23	1	685.00	

Date: 21/08/2022
Time: 8:57:19PM

Shire of York
CREDITOR PAYMENTS LISTING - JULY 2022

USER: Kristy Livingstone
PAGE: 10

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT28165	14/07/2022 AUSTRALIAN SERVICES UNION	UNION FEES	1		129.50
INV 13	30/06/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 13	30/06/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 13	30/06/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 13	30/06/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 13	30/06/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
EFT28166	14/07/2022 AVON ARC TEST & TAG	SUPPLY APPLICANCE ELECTRICAL AUDIT - VARIOUS SHIRE OF YORK LOCATIONS	1		1,546.88
INV 2680	29/06/2022 AVON ARC TEST & TAG	SUPPLY APPLICANCE ELECTRICAL AUDIT - VARIOUS SHIRE OF YORK LOCATIONS	1	1,546.88	
EFT28167	14/07/2022 AVON CIVIL ENGINEERING PTY LTD	COMPLETE ENGINEERING ASSESSMENT OF GRAVE DIGGING AND PROVIDE SHORING DETAILS & COMPLETE ENGINEERING DETAIL FOR MT BROWN DEFIBRILLATOR	1		550.00
INV 2301	27/06/2022 AVON CIVIL ENGINEERING PTY LTD	COMPLETE ENGINEERING ASSESSMENT OF GRAVE DIGGING AND PROVIDE SHORING DETAILS & COMPLETE ENGINEERING DETAIL FOR MT BROWN DEFIBRILLATOR	1	550.00	
EFT28168	14/07/2022 AVON WASTE	RUBBISH/ RECYCLING COLLECTION - 17/6/22	1		24,235.74
INV 0050633	17/06/2022 AVON WASTE	RUBBISH/ RECYCLING COLLECTION - 17/6/22	1	24,235.74	
EFT28169	14/07/2022 BELLISSIMO YORK	CATERING JUNE 2022 COUNCIL MEETING	1		180.00
INV 00000086	09/07/2022 BELLISSIMO YORK	CATERING JUNE 2022 COUNCIL MEETING	1	180.00	
EFT28170	14/07/2022 BEN PARKIN & HAIDEE VANDENBERGHE	RATES REFUND A3913 164 STATION RD MOUNT HARDEY WA 6302	1		26.33
INV A3913	07/07/2022 BEN PARKIN & HAIDEE VANDENBERGHE	RATES REFUND A3913 164 STATION RD MOUNT HARDEY WA 6302		26.33	
EFT28171	14/07/2022 BUNNINGS WAREHOUSE	SUPPLY AND DELIVER 2 X WELDING ACC BOSSWELD CURTAIN & FRAME KIT	1		335.10
INV	04/07/2022 BUNNINGS WAREHOUSE	SUPPLY AND DELIVER 2 X WELDING ACC BOSSWELD CURTAIN & FRAME KIT	1	335.10	
EFT28172	14/07/2022 CANDESSA JANE ASHBURY	REFUND APPLICATION FOR CAT PERMIT AND INSPECTION FEE #254544	1		160.00
INV REFUND	29/06/2022 CANDESSA JANE ASHBURY	REFUND APPLICATION FOR CAT PERMIT AND INSPECTION FEE #254544	1	160.00	
EFT28173	14/07/2022 CENTRAL DISTRICTS AIRCONDITIONING (CDA)	ANNUAL WINTER CLOSE DOWN OF EVAPORATIVE AIR CONDITIONS - TOWN HALL	1		380.00
INV 00016178	28/06/2022 CENTRAL DISTRICTS AIRCONDITIONING (CDA)	ANNUAL WINTER CLOSE DOWN OF EVAPORATIVE AIR CONDITIONS - TOWN HALL	1	380.00	

Date: 21/08/2022
Time: 8:57:19PM

Shire of York
CREDITOR PAYMENTS LISTING - JULY 2022

USER: Kristy Livingstone
PAGE: 11

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT28174	14/07/2022 COLAS WEST AUSTRALIA PTY LTD	PROVIDE SEALING WORKS TO VARIOUS SHIRE ROADS	1		113,408.19
INV	24/06/2022 COLAS WEST AUSTRALIA PTY LTD	PROVIDE SEALING WORKS TO VARIOUS SHIRE ROADS	1	113,408.19	
EFT28175	14/07/2022 COUNTRY COPIERS NORTHAM	SERVICE COST - PHOTOCOPIER DEPOT 6/1/22-2/6/22	1		340.56
INV S09903	17/06/2022 COUNTRY COPIERS NORTHAM	SERVICE COST - PHOTOCOPIER DEPOT 6/1/22-2/6/22	1	340.56	
EFT28176	14/07/2022 CREATIVE SPACES	REPLACEMENT VINYL FOR RESIDENCY MUSEUM EXTERIOR SIGNS	1		221.65
INV 00001964	06/06/2022 CREATIVE SPACES	REPLACEMENT VINYL FOR RESIDENCY MUSEUM EXTERIOR SIGNS	1	221.65	
EFT28177	14/07/2022 CS LEGAL	PROPERTY DISPUTE FEES & LGA SALES FEES	1		2,832.50
INV 031176	29/06/2022 CS LEGAL	PROPERTY DISPUTE FEES FILE 21103	1	2,365.00	
INV 031166	29/06/2022 CS LEGAL	LGA SALE OF A4470 FEES - 26 ALFRED STREET	1	467.50	
EFT28178	14/07/2022 DARRYS PLUMBING AND GAS	PLUMBING SERVICES	1		924.61
INV 8859	13/06/2022 DARRYS PLUMBING AND GAS	REPAIR AND REPLACE TAP ON THE DRINKING FOUNTAIN AT AVON PARK	1	594.61	
INV 8955	28/06/2022 DARRYS PLUMBING AND GAS	SERVICE BACK FLOW DEVICES HAMERSLEY SIDING STANDPIPE	1	220.00	
INV 8954	28/06/2022 DARRYS PLUMBING AND GAS	UNBLOCK RV DUMP POINT	1	110.00	
EFT28179	14/07/2022 DEPARTMENT OF HUMAN SERVICES (CHILD SUPPORT)	SUPPORT PAYMENT	1		304.11
INV 13	30/06/2022 DEPARTMENT OF HUMAN SERVICES (CHILD SUPPORT)	SUPPORT PAYMENT		304.11	
EFT28180	14/07/2022 ECHO1 PTY LTD	TONERS FOR OFFICE PRINTERS	1		330.96
INV SI-176159	06/07/2022 ECHO1 PTY LTD	TONERS FOR OFFICE PRINTERS	1	330.96	
EFT28181	14/07/2022 EXURBAN RURAL & REGIONAL PLANNING	PLANNING CONSULTANCY SERVICES - JUNE 2022	1		710.21
INV URP-4213	30/06/2022 EXURBAN RURAL & REGIONAL PLANNING	PLANNING CONSULTANCY SERVICES - JUNE 2022	1	710.21	
EFT28182	14/07/2022 FOCUS NETWORKS	MONTHLY COMPUTER SUPPORT	1		1,158.23
INV QU-6308G	30/06/2022 FOCUS NETWORKS	VMWARE SERVER SUBSCRIPTION V6S - 2022/2023	1	223.23	
INV INV-9657G	30/06/2022 FOCUS NETWORKS	RESTORE SYNERGY DATA AND REFRESH PLAY ACCOUNT	1	935.00	
EFT28183	14/07/2022 FUEL DISTRIBUTORS	SUPPLY FOR DELIVERY 5500L OF DISTILLATE	1		12,316.98

Date: 21/08/2022
Time: 8:57:19PM

Shire of York
CREDITOR PAYMENTS LISTING - JULY 2022

USER: Kristy Livingstone
PAGE: 12

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 63100969	04/07/2022 FUEL DISTRIBUTORS	SUPPLY FOR DELIVERY 5500L OF DISTILLATE	1	12,316.98	
EFT28184	14/07/2022 FULTON HOGAN INDUSTRIES PTY LTD	SUPPLY 10 TONNE OF COLD MIX - TALBOT WEST RD - RRG PROJECT	1		2,035.00
INV 16543571	28/06/2022 FULTON HOGAN INDUSTRIES PTY LTD	SUPPLY 10 TONNE OF COLD MIX - TALBOT WEST RD - RRG PROJECT	1	2,035.00	
EFT28185	14/07/2022 HAWKE VIEW KENNELS	DOG IMPOUNDING FEES	1		1,900.00
INV 2936	23/06/2022 HAWKE VIEW KENNELS	DOG IMPOUNDING FEES IMP 22032 & 22033 IN-23/6/22 OUT-26/6/22	1	200.00	
INV 2937	28/06/2022 HAWKE VIEW KENNELS	DOG IMPOUNDING FEES IMP 22034, 22035, 22036, 22037, 22038, 22039 IN-28/6/22 OUT-6/7/22	1	900.00	
INV 2935	30/06/2022 HAWKE VIEW KENNELS	DOG IMPOUNDING FEES IMP 22030 & 22031 IN-20/6/22 OUT-5/7/22	1	800.00	
EFT28186	14/07/2022 HERSEYS SAFETY PTY LTD	SUPPLIES	1		792.00
INV 0995	24/06/2022 HERSEYS SAFETY PTY LTD	SUPPLY AND DELIVER 1 X M99-66 SILVAN BOOMLESS NOZZLE KIT - UTILITY 2014 MAZDA BT50 4X2 SINGLE CAB 2.2 DIESEL Y211	1	231.00	
INV 1006	30/06/2022 HERSEYS SAFETY PTY LTD	SUPPLY AND DELIVER OC NOZZLE 80 TYPE 4418-3/4-2TOCWITH 3/4" NPT (F) PIPE CONNECTION BRASS - UTILITY ISUZU 4X4 SPACE CAB WORKS Y770	1	561.00	
EFT28187	14/07/2022 IMPERIAL HOSPITALITY PTY LTD	ONE NIGHT ACCOMODATION - SATURDAY 4 JUNE - YORKIDS @ THREE PERFORMERS	1		180.00
INV 88261-2	04/06/2022 IMPERIAL HOSPITALITY PTY LTD	ONE NIGHT ACCOMODATION - SATURDAY 4 JUNE - YORKIDS @ THREE PERFORMERS	1	180.00	
EFT28188	14/07/2022 INFOCOUNCIL PTY LTD	INFOCOUNCIL ANNUAL LICENSE AND HELPDESK FEE 2022/23	1		11,275.00
INV	16/06/2022 INFOCOUNCIL PTY LTD	INFOCOUNCIL ANNUAL LICENSE AND HELPDESK FEE 2022/23	1	11,275.00	
EFT28189	14/07/2022 IXOM OPERATIONS PTY LTD	CHLORINE SERVICE FEE 1/6/22-30/6/22 - SWIMMING POOL	1		163.68
INV 6543669	30/06/2022 IXOM OPERATIONS PTY LTD	CHLORINE SERVICE FEE 1/6/22-30/6/22 - SWIMMING POOL	1	163.68	
EFT28190	14/07/2022 JAMES BENNETT PTY LTD	PURCHASE BOOKS - LIBRARY	1		24.49
INV 4775239	12/07/2022 JAMES BENNETT PTY LTD	PURCHASE BOOKS - LIBRARY	1	24.49	
EFT28191	14/07/2022 JASON SIGNMAKERS	SUPPLY & DELIVER 500 X FLEXIBLE GUIDEPOSTS - TALBOT WEST RD RRG PROJECT	1		6,897.00
INV 227467	25/03/2022 JASON SIGNMAKERS	SUPPLY & DELIVER 500 X FLEXIBLE GUIDEPOSTS - TALBOT WEST RD RRG PROJECT	1	6,897.00	
EFT28192	14/07/2022 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1		489.72
INV 00070232	24/06/2022 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1	489.72	

Date: 21/08/2022
Time: 8:57:19PM

Shire of York
CREDITOR PAYMENTS LISTING - JULY 2022

USER: Kristy Livingstone
PAGE: 13

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT28193	14/07/2022 LANDGATE	GROSS RENTAL VALUATIONS G2022/09 14/5/22-27/5/22 AND G2022/10 28/5/22-10/6/22	1		278.22
INV 375881	23/06/2022 LANDGATE	GROSS RENTAL VALUATIONS G2022/09 14/5/22-27/5/22 AND G2022/10 28/5/22-10/6/22	1	278.22	
EFT28194	14/07/2022 LEIGH BARRETT HERITAGE	HERITAGE ADVISORY SERVICES	1		936.87
INV SOY21	16/06/2022 LEIGH BARRETT HERITAGE	HERITAGE ADVISORY SERVICES - OCT 21, JAN - MAY 22	1	495.99	
INV SOY20	16/06/2022 LEIGH BARRETT HERITAGE	HERITAGE ADVISOR SERVICES FOR SEPTEMBER 2021 - PLANNING	1	440.88	
EFT28195	14/07/2022 MAL AUTOMOTIVES	CAR SERVICE - 1HNW727 MAZDA CX-8 (EMCCS VEHICLE)	1		266.53
INV 28174	07/07/2022 MAL AUTOMOTIVES	CAR SERVICE - 1HNW727 MAZDA CX-8 (EMCCS VEHICLE)	1	266.53	
EFT28196	14/07/2022 MATTHEW FRANK DAVIES	22/23 STAFF UNIFORM ALLOWANCE - WORK PANTS	1		180.00
INV 11/7/22	11/07/2022 MATTHEW FRANK DAVIES	22/23 STAFF UNIFORM ALLOWANCE - WORK PANTS	1	180.00	
EFT28197	14/07/2022 NATIONAL COLLEGE OF MANAGEMENT	ESSENTIAL SKILLS FOR EXECUTIVE SECRETARY & PERSONAL ASSISTANT TRAINING 29 JULY & 5 AUGUST - TAMARA HOOPER	1		395.00
INV 0012579	21/06/2022 NATIONAL COLLEGE OF MANAGEMENT	ESSENTIAL SKILLS FOR EXECUTIVE SECRETARY & PERSONAL ASSISTANT TRAINING 29 JULY & 5 AUGUST - TAMARA HOOPER	1	395.00	
EFT28198	14/07/2022 PREMIERE EVENTS	BALANCE PAYMENT 21/22 SPONSORSHIP AGREEMENT - PREMIERE EVENTS ANNUAL DELIVERY OF YORK MOTORCYCLE FESTIVAL	1		4,950.00
INV 02022025	25/05/2022 PREMIERE EVENTS	BALANCE PAYMENT 21/22 SPONSORSHIP AGREEMENT - PREMIERE EVENTS ANNUAL DELIVERY OF YORK MOTORCYCLE FESTIVAL	1	4,950.00	
EFT28199	14/07/2022 RURAL RANGER SERVICES	RANGER SERVICES - 16/5/22-24/5/22	1		1,498.20
INV 2231	31/05/2022 RURAL RANGER SERVICES	RANGER SERVICES - 16/5/22-24/5/22	1	1,498.20	
EFT28200	14/07/2022 SAFE AVON VALLEY	IMPOUNDING OF CATS ON BEHALF OF SHIRE OF YORK 1/6/22 - 30/6/22	1		675.00
INV YORK2204	30/06/2022 SAFE AVON VALLEY	IMPOUNDING OF CATS ON BEHALF OF SHIRE OF YORK 1/6/22 - 30/6/22	1	675.00	
EFT28201	14/07/2022 SEEK LIMITED	ADVERTISE IN SEEK 5/7/22 - SENIOR FINANCE OFFICER	1		335.50
INV 502400294	05/07/2022 SEEK LIMITED	ADVERTISE IN SEEK 5/7/22 - SENIOR FINANCE OFFICER	1	335.50	
EFT28202	14/07/2022 SHIRE OF NORTHAM	TIPPING FEES - MAY 2022	1		6,916.28
INV 26831	24/06/2022 SHIRE OF NORTHAM	TIPPING FEES - MAY 2022	1	6,916.28	

Date: 21/08/2022
Time: 8:57:19PM

Shire of York
CREDITOR PAYMENTS LISTING - JULY 2022

USER: Kristy Livingstone
PAGE: 14

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT28203	14/07/2022 SHRED-X PTY LTD	PROVIDE PAPER SHRED SERVICE 240 LITRE BIN LOCATED IN PHOTOCOPY ROOM	1		854.06
INV 01837093	30/06/2022 SHRED-X PTY LTD	PROVIDE PAPER SHRED SERVICE 240 LITRE BIN LOCATED IN PHOTOCOPY ROOM	1	854.06	
EFT28204	14/07/2022 SIGNARAMA MIDLAND CENTRAL	SIGNS FOR RANGER VEHICLE	1		578.92
INV 5175	30/06/2022 SIGNARAMA MIDLAND CENTRAL	SIGNS FOR RANGER VEHICLE	1	578.92	
EFT28205	14/07/2022 SMITHS SHELL SERVICE	SUPPLY 4 X HEADS FOR THE LINE TRIMMER STIHL FS260-C	1		198.00
INV 18225844	28/06/2022 SMITHS SHELL SERVICE	SUPPLY 4 X HEADS FOR THE LINE TRIMMER STIHL FS260-C	1	198.00	
EFT28206	14/07/2022 SOPHIE LOUISE CRAWFORD FIELDER	REIMBURSEMENT FOR POLICE CLEARANCE AND PRE-MEDICAL EMPLOYMENT	1		208.70
INV 11/7/22	11/07/2022 SOPHIE LOUISE CRAWFORD FIELDER	REIMBURSEMENT FOR POLICE CLEARANCE AND PRE-MEDICAL EMPLOYMENT	1	208.70	
EFT28207	14/07/2022 SOUTHERN CROSS AUSTEREO PTY LTD	RADIO BROADCASTING PURCHASE - YORKIDS 2022 PROMOTIONS - 40 X 30 SECOND SPOT FILLS - 1 X INTERVIEW - BROADCASTING VIA TRIPLE M AND HIT FM	1		682.00
INV 27128	26/06/2022 SOUTHERN CROSS AUSTEREO PTY LTD	RADIO BROADCASTING PURCHASE - YORKIDS 2022 PROMOTIONS - 40 X 30 SECOND SPOT FILLS - 1 X INTERVIEW - BROADCASTING VIA TRIPLE M AND HIT FM	1	682.00	
EFT28208	14/07/2022 SPECIALISED TREE SERVICE	ARBORIST TREE SERVICES	1		3,610.00
INV 3887	08/07/2022 SPECIALISED TREE SERVICE	ARBORIST TREE SERVICES - 2 DINSDALE ST AND 11 CLIFFIRD ST	1	1,900.00	
INV 3888	08/07/2022 SPECIALISED TREE SERVICE	SAFELY REMOVE 2 MAJOR LIMBS AND 2 BRANCHES SOUTH SIDE OF TREE THAT OVERHANG SCHOOL CARPARK AREA.	1	1,710.00	
EFT28209	14/07/2022 SYNERGY	ELECTRICITY CHARGES	1		2,834.61
INV 108761310	24/06/2022 SYNERGY	ELECTRICITY 19/5/22 - 19/6/22 - SWIMMING POOL	1	278.18	
INV 584238150	24/06/2022 SYNERGY	ELECTRICITY 23/4/22 - 21/6/22 - AVON PARK RETIC PUMP	1	113.82	
INV 522515390	24/06/2022 SYNERGY	ELECTRICITY 23/4/22 - 21/6/22 - AVON PARK	1	275.64	
INV 573203950	27/06/2022 SYNERGY	ELECTRICITY 28/4/22 - 22/6/22 - RESIDENCY MUSEUM	1	363.65	
INV 314003710	27/06/2022 SYNERGY	ELECTRICITY 27/4/22 - 21/6/22 - CEMETERY	1	106.32	
INV 114094980	28/06/2022 SYNERGY	ELECTRICITY 29/4/22 - 27/6/22 - HOWICK STREET TOILETS	1	155.27	
INV 430153700	28/06/2022 SYNERGY	ELECTRICITY 14/4/22 - 27/6/22 - OLD CEMETERY	1	142.24	
INV 696999050	28/06/2022 SYNERGY	ELECTRICITY 29/4/22 - 27/6/22 - PEACE PARK	1	159.36	
INV 240740670	28/06/2022 SYNERGY	ELECTRICITY 4/5/22 - 27/6/22 - OLD SCHOOL CONVENT	1	104.44	

Date: 21/08/2022
Time: 8:57:19PM

Shire of York
CREDITOR PAYMENTS LISTING - JULY 2022

USER: Kristy Livingstone
PAGE: 15

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 369981610	29/06/2022 SYNERGY	ELECTRICITY 27/4/22 - 20/6/22 - CANDICE BATEMAN PARK	1	109.69	
INV 785488350	30/06/2022 SYNERGY	ELECTRICITY 1/6/22 - 30/6/22 - POWERWATCH LIGHTING	1	1,026.00	
EFT28210	14/07/2022 THE YORK SOCIETY (INC)	BALANCE PAYMENT 2021/22 MULTIYEAR SPONSORSHIP TO SUPPORT ART & CRAFT AWARDS	1		1,300.00
INV 00000055	28/06/2022 THE YORK SOCIETY (INC)	BALANCE PAYMENT 2021/22 MULTIYEAR SPONSORSHIP TO SUPPORT ART & CRAFT AWARDS	1	1,300.00	
EFT28211	14/07/2022 TOLL IPEC PTY LTD	FREIGHT 24/5/22 & 26/5/22	1		150.83
INV	05/06/2022 TOLL IPEC PTY LTD	FREIGHT 24/5/22 & 26/5/22	1	150.83	
EFT28212	14/07/2022 TRISET BOSS BUSINESS FORMS	RATES NOTICE PAPER - A4 90GSM UNCOATED LASER BOND, PRINTED BLACK ON ONE SIDE, PERFORATIONS 80MM FROM THE FOOT OF PAGE	1		683.57
INV 183941	24/06/2022 TRISET BOSS BUSINESS FORMS	RATES NOTICE PAPER - A4 90GSM UNCOATED LASER BOND, PRINTED BLACK ON ONE SIDE, PERFORATIONS 80MM FROM THE FOOT OF PAGE	1	683.57	
EFT28213	14/07/2022 VETERAN CAR CLUB OF W.A. INC - YORK BRANCH	MULTIYEAR FUNDING CONTRIBUTION 21/22 - FUNDING TO SUPPORT DELIVERY OF 2021 YORK MOTOR SHOW - COUNCIL RESOLUTION 080521	1		2,200.00
INV 29-6-2022	29/06/2022 VETERAN CAR CLUB OF W.A. INC - YORK BRANCH	MULTIYEAR FUNDING CONTRIBUTION 21/22 - FUNDING TO SUPPORT DELIVERY OF 2021 YORK MOTOR SHOW - COUNCIL RESOLUTION 080521	1	2,200.00	
EFT28214	14/07/2022 WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN REPAYMENTS 67 - OLD CONVENT SCHOOL	1		36,926.05
INV 67	14/07/2022 WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN REPAYMENTS 67 - OLD CONVENT SCHOOL		36,926.05	
EFT28215	14/07/2022 YORK GENERAL PRACTICE	PRE-EMPLOYMENT MEDICALS	1		297.00
INV 210289	29/06/2022 YORK GENERAL PRACTICE	PRE-EMPLOYMENT MEDICAL 29/6/22 - FINANCE MANAGER KRISTY LIVINGSTONE	1	148.50	
INV 210589	06/07/2022 YORK GENERAL PRACTICE	PRE-EMPLOYMENT MEDICAL 6/7/22 - DSO SHELLEY HALL	1	148.50	
EFT28216	14/07/2022 YORK LANDSCAPE SUPPLIES	TURF & RAPIDSET SUPPLIES	1		947.00
INV 00008881	15/06/2022 YORK LANDSCAPE SUPPLIES	SUPPLY 6.5M3 TURF MIX FOR COLLECTION BY SHIRE STAFF	1	420.00	
INV 00008897	05/07/2022 YORK LANDSCAPE SUPPLIES	SUPPLY AND DELIVER 1 PALLET OF RAPIDSET (60) BAGS - TALBOT WEST RD - RRG PROJECT	1	527.00	
EFT28217	14/07/2022 YORK MENS SHED INC	REPAINTING OF KRUPP GUN TO MAINTENANCE SPECIFICATIONS SUPPLIED	1		1,000.00

Date: 21/08/2022
Time: 8:57:19PM

Shire of York
CREDITOR PAYMENTS LISTING - JULY 2022

USER: Kristy Livingstone
PAGE: 16

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 18/6/22	18/06/2022 YORK MENS SHED INC	REPAINTING OF KRUPP GUN TO MAINTENANCE SPECIFICATIONS SUPPLIED	1	1,000.00	
EFT28218	20/07/2022 AUSTRALIAN SERVICES UNION	UNION FEES	1		129.50
INV 14	14/07/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 14	14/07/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 14	14/07/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 14	14/07/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 14	14/07/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
EFT28219	20/07/2022 AVON VALLEY AG	PURCHASE 2 X SPRAY HOSES - PARKS & GARDENS	1		11.00
INV Y119543	29/06/2022 AVON VALLEY AG	PURCHASE 2 X SPRAY HOSES - PARKS & GARDENS	1	11.00	
EFT28220	20/07/2022 BOC GASES	SUPPLY VARIOUS GAS & MONTHLY CONTAINER RENTAL 29/5/22-27/6/22	1		41.01
INV	28/06/2022 BOC GASES	SUPPLY VARIOUS GAS & MONTHLY CONTAINER RENTAL 29/5/22-27/6/22	1	41.01	
EFT28221	20/07/2022 BUNNINGS WAREHOUSE	PURCHASE OF 3 X WHIRLYBIRD ROOF VENTS - AVON PARK TOILETS	1		359.10
INV	29/06/2022 BUNNINGS WAREHOUSE	PURCHASE OF 3 X WHIRLYBIRD ROOF VENTS - AVON PARK TOILETS	1	359.10	
EFT28222	20/07/2022 DARRYS PLUMBING AND GAS	GRAVE EXCAVATION 24/6/22& RETURN 27/6/22 OF LARGER EXCAVATION - CEMETERY	1		684.75
INV 8956	28/06/2022 DARRYS PLUMBING AND GAS	GRAVE EXCAVATION 24/6/22 & RETURN 27/6/22 OF LARGER EXCAVATION - CEMETERY	1	684.75	
EFT28223	20/07/2022 DEPARTMENT OF HUMAN SERVICES (CHILD SUPPORT)	SUPPORT PAYMENT	1		304.11
INV 14	14/07/2022 DEPARTMENT OF HUMAN SERVICES (CHILD SUPPORT)	SUPPORT PAYMENT		304.11	
EFT28224	20/07/2022 FOCUS NETWORKS	STANDARD SSL CERTIFICATE FOR ALTUS SERVER EXPIRES 26/6/2022 & RENEWAL CERTIFICATE LABOUR	1		363.00
INV 9682G	30/06/2022 FOCUS NETWORKS	STANDARD SSL CERTIFICATE FOR ALTUS SERVER EXPIRES 26/6/2022 & RENEWAL CERTIFICATE LABOUR	1	363.00	
EFT28225	20/07/2022 HAWKE VIEW KENNELS	DOG IMPOUNDING FEES #22028 IN-24/5/22 OUT-30/5/22	1		175.00
INV 2932	24/05/2022 HAWKE VIEW KENNELS	DOG IMPOUNDING FEES #22028 IN-24/5/22 OUT-30/5/22	1	175.00	

Date: 21/08/2022
Time: 8:57:19PM

Shire of York
CREDITOR PAYMENTS LISTING - JULY 2022

USER: Kristy Livingstone
PAGE: 17

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT28226	20/07/2022 LG BEST PRACTICES PTY LTD	FINANCIAL CONSULTANCY SERVICES - MAY & JUNE 2022	1		31,102.50
INV 173	30/06/2022 LG BEST PRACTICES PTY LTD	FINANCIAL SUPPORT & TRAINING - FACR 3-10/6/22	1	1,567.50	
INV 176	30/06/2022 LG BEST PRACTICES PTY LTD	ADDITIONAL FINANCE CONSULTANCY SERVICES FOR PAYROLL ASSISTANCE - PREPARE AND PROCESS (21-30/6/22)	1	2,970.00	
INV 175	30/06/2022 LG BEST PRACTICES PTY LTD	FINANCIAL CONSULTANCY SERVICES - MAY 2022	1	12,540.00	
INV 172	30/06/2022 LG BEST PRACTICES PTY LTD	FINANCIAL CONSULTANCY SERVICES - BUDGET PREPARATION, STATUTORY BUDGET & TRAINING SERVICES (8-29/6/22)	1	12,870.00	
INV 174	30/06/2022 LG BEST PRACTICES PTY LTD	FINANCIAL CONSULTANCY SERVICES - PAYROLL WITH OAG, GENERAL QUERIES AND BUDGET ASSISTANCE (8-24/6/22)	1	1,155.00	
EFT28227	20/07/2022 OFFICEWORKS	SUPPLY IPHONE 11 128 GB BLACK - WORKS MAINTENANCE SUPERVISOR	1		832.95
INV 601248298	13/06/2022 OFFICEWORKS	SUPPLY IPHONE 11 128 GB BLACK - WORKS MAINTENANCE SUPERVISOR	1	832.95	
EFT28228	20/07/2022 PETER BAILEY BUILDING SERVICES	INSTALLATION OF TRACKS AND CURTAINS AT 2 DINSDALE ST, YORK	1		734.11
INV 12429	21/06/2022 PETER BAILEY BUILDING SERVICES	INSTALLATION OF TRACKS AND CURTAINS AT 2 DINSDALE ST, YORK	1	734.11	
EFT28229	20/07/2022 PUMA ENERGY AUSTRALIA PTY LTD	FUEL CARD - JUNE 2022	1		2,288.48
INV	24/06/2022 PUMA ENERGY AUSTRALIA PTY LTD	FUEL CARD - JUNE 2022	1	2,288.48	
EFT28230	20/07/2022 RURAL RANGER SERVICES	RURAL RANGER SERVICES 20-28/6/22	1		1,613.04
INV 2238	30/06/2022 RURAL RANGER SERVICES	RURAL RANGER SERVICES 20-28/6/22	1	1,613.04	
EFT28231	20/07/2022 SANITY MUSIC STORES	PURCHASE OF NEW DVD'S FOR THE LIBRARY	1		61.99
INV 105014	19/06/2022 SANITY MUSIC STORES	PURCHASE OF NEW DVD'S FOR THE LIBRARY (PRODUCT 2672770)	1	20.00	
INV 105153	10/07/2022 SANITY MUSIC STORES	PURCHASE OF NEW DVD'S FOR THE LIBRARY (PRODUCT 2672772)	1	21.99	
INV 105152	10/07/2022 SANITY MUSIC STORES	PURCHASE OF NEW DVD'S FOR THE LIBRARY (PRODUCT 2665376)	1	20.00	
EFT28232	20/07/2022 THE OLIVE PEOPLE (AUST.) PTY LTD	PURCHASE OF STOCK FOR RESALE AT YORK VISITOR CENTRE	1		435.00
INV 00025218	04/07/2022 THE OLIVE PEOPLE (AUST.) PTY LTD	PURCHASE OF STOCK FOR RESALE AT YORK VISITOR CENTRE	1	435.00	
EFT28233	20/07/2022 VICKI HELEN ROBINSON	RATES REFUND A11470 151 NORTH RD YORK WA 6302	1		300.50
INV A11470	18/07/2022 VICKI HELEN ROBINSON	RATES REFUND A11470 151 NORTH RD YORK WA 6302		300.50	

Date: 21/08/2022
Time: 8:57:19PM

Shire of York
CREDITOR PAYMENTS LISTING - JULY 2022

USER: Kristy Livingstone
PAGE: 18

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT28234	20/07/2022	WESTERN AUSTRALIAN TREASURY CORPORATION	GUARANTEE FEE - JUNE 2022	1		5,094.33
INV GFEE JUN	30/06/2022	WESTERN AUSTRALIAN TREASURY CORPORATION	GUARANTEE FEE - JUNE 2022	1	5,094.33	
EFT28235	20/07/2022	WOOLWORTHS GROUP LIMITED	PURCHASE OF BOOKS FOR STORYTIME	1		514.15
INV	30/06/2022	WOOLWORTHS GROUP LIMITED	PURCHASE OF BOOKS FOR STORYTIME	1	514.15	
EFT28236	20/07/2022	YORK COMMUNITY RESOURCE CENTRE INC	ACQUITTAL PAYMENT - YORK COMMUNITY RESOURCE CENTRE - 2021/22FY MULTIYEAR AGREEMENT COUNCIL RES 120921	1		2,640.00
INV 00006166	27/05/2022	YORK COMMUNITY RESOURCE CENTRE INC	ACQUITTAL PAYMENT - YORK COMMUNITY RESOURCE CENTRE - 2021/22FY MULTIYEAR AGREEMENT COUNCIL RES 120921	1	2,640.00	
EFT28237	27/07/2022	ADVANCED TRAFFIC MANAGEMENT	PROVIDE TRAFFIC CONTROL	1		7,846.58
INV 00157374	24/06/2022	ADVANCED TRAFFIC MANAGEMENT	PROVIDE TRAFFIC CONTROL	1	3,568.68	
INV 00157585	30/06/2022	ADVANCED TRAFFIC MANAGEMENT	PROVIDE TRAFFIC CONTROL	1	1,196.25	
INV 00157556	30/06/2022	ADVANCED TRAFFIC MANAGEMENT	PROVIDE TRAFFIC CONTROL	1	3,081.65	
EFT28238	27/07/2022	ARROW BRONZE	NICHE WALL PLAQUES, VASES	1		662.20
INV 725907	22/07/2022	ARROW BRONZE	NICHE WALL PLAQUES, VASES	1	662.20	
EFT28239	27/07/2022	AUSTRALASIAN PERFORMING RIGHT ASSOC LTD. (APRA)	22/23 FINANCIAL YEAR COPYRIGHT MUSIC LICENSING RENEWAL FEES FOR ALL COUNCIL FACILITIES 1/7/22-30/9/22	1		129.76
INV 261597	02/07/2022	AUSTRALASIAN PERFORMING RIGHT ASSOC LTD. (APRA)	22/23 FINANCIAL YEAR COPYRIGHT MUSIC LICENSING RENEWAL FEES FOR ALL COUNCIL FACILITIES 1/7/22-30/9/22	1	129.76	
EFT28240	27/07/2022	AVON VALLEY AG	SUPPLIES	1		12,127.50
INV 10203	12/07/2022	AVON VALLEY AG	SUPPLY FOR COLLECTION 4X ATRAZINE 20LITRE - PARKS & GARDENS	1	748.00	
INV 10202	12/07/2022	AVON VALLEY AG	SUPPLY FOR COLLECTION 15 X OF KELPIE PROMIX 550 SINOCEM - 20L 1 X ENAHNCE 20L	1	11,379.50	
EFT28241	27/07/2022	AVON VALLEY TYRE SERVICE	SUPPLY AND FIT 6 X KUMHO TYRES Y641	1		3,783.50
INV 3914	24/06/2022	AVON VALLEY TYRE SERVICE	TYRE REPAIR P116 - TRACTOR KUBOTA 2013 WITH LOADER ASSEMBLY Y299	1	110.00	
INV 3917	24/06/2022	AVON VALLEY TYRE SERVICE	REPAIR TRUCK TYRE & SWAP BACK P152 Y345 - SIDE TIPPER	1	71.50	

Date: 21/08/2022
Time: 8:57:19PM

Shire of York
CREDITOR PAYMENTS LISTING - JULY 2022

USER: Kristy Livingstone
PAGE: 19

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 3916	24/06/2022 AVON VALLEY TYRE SERVICE	FULL TYRE SERVICE, ROTATE, BALANCE & ALIGNMENT - FORD RANGER 1HHY308 - P175	1	154.00	
INV 3915	24/06/2022 AVON VALLEY TYRE SERVICE	3 MONTH COMPULSORY SAFETY INSPECTION P125 - EWP HAULOTTE 2017 HA120PX ARTICULATING DIESEL BOOM Y466	1	88.00	
INV	07/07/2022 AVON VALLEY TYRE SERVICE	SUPPLY & FIT 6 X TYRES Y641	1	3,360.00	
EFT28242	27/07/2022 AVON WASTE	RUBBISH/ RECYCLING COLLECTION - 3/6/22	1		12,192.82
INV 00050626	03/06/2022 AVON WASTE	RUBBISH/ RECYCLING COLLECTION - 3/6/22	1	12,192.82	
EFT28243	27/07/2022 BELGRAVIA HEALTH & LEISURE GROUP PTY LTD	YRCC MANAGEMENT FEE - JULY 2022	1		29,942.64
INV B034437	09/07/2022 BELGRAVIA HEALTH & LEISURE GROUP PTY LTD	YRCC MANAGEMENT FEE - JULY 2022	1	29,942.64	
EFT28244	27/07/2022 BLUE FORCE PTY LTD	ALARM MONITORING (JULY 2022) - YVC	1		20.20
INV 151472	01/07/2022 BLUE FORCE PTY LTD	ALARM MONITORING (JULY 2022) - YVC	1	20.20	
EFT28245	27/07/2022 BOC GASES	SUPPLY VARIOUS GAS & MONTHLY RENTAL 28/4/22-28/5/22	1		42.37
INV	21/06/2022 BOC GASES	SUPPLY VARIOUS GAS & MONTHLY RENTAL 28/4/22-28/5/22	1	42.37	
EFT28246	27/07/2022 BROOKS HIRE SERVICE PTY LTD	PLANT HIRE	1		2,581.73
INV 205638	30/06/2022 BROOKS HIRE SERVICE PTY LTD	MULTI TYRE ROLLER HIRE 30/6/22 ROAD MAINTENANCE - PICCADILLY ROAD - GRAVEL	1	226.64	
INV 206749	30/06/2022 BROOKS HIRE SERVICE PTY LTD	MOBILSE TO SITE HIRE FEE 30/6/22 ROAD MAINTNENANCE - PICCADILLY ROAD - GRAVEL	1	985.18	
INV 206739	30/06/2022 BROOKS HIRE SERVICE PTY LTD	DEMOB OF MULTI TYRE ROLLER 30/6/22 - PICCADILLY ROAD - GRAVEL	1	985.18	
INV 207122	07/07/2022 BROOKS HIRE SERVICE PTY LTD	FUEL, LABOUR, AND CLEANING OF MULTITYRE ROLLER FOR ROAD MAINTENANCE WORK - PICCADILY RD	1	384.73	
EFT28247	27/07/2022 BURKE ELECTRICAL SERVICE PTY LTD	REPAIR CABLING AND REPLACE CONDUIT WITH ANACONDA /METAL CONDUIT WITH GLAND FITTINGS OF ALL HOCKEY FIELD LIGHTS INCLUDES MOBILISATION OF 20M EWP TO SITE TEST OPERATION ON COMPLETION	1		16,225.00
INV 8111	07/07/2022 BURKE ELECTRICAL SERVICE PTY LTD	REPAIR CABLING AND REPLACE CONDUIT WITH ANACONDA /METAL CONDUIT WITH GLAND FITTINGS OF ALL HOCKEY FIELD LIGHTS INCLUDES MOBILISATION OF 20M EWP TO SITE TEST OPERATION ON COMPLETION	1	13,585.00	

Date: 21/08/2022
Time: 8:57:19PM

Shire of York
CREDITOR PAYMENTS LISTING - JULY 2022

USER: Kristy Livingstone
PAGE: 20

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 8112	08/07/2022 BURKE ELECTRICAL SERVICE PTY LTD	DECOMMISSIONING OF OLD BOWLING CLUB SPORTING LIGHTING TOWERS	1	2,640.00	
EFT28248	27/07/2022 BUSH CONTRACTING	PLANT HIRE	1		3,542.00
INV 6356	17/07/2022 BUSH CONTRACTING	DRY HIRE 4TONNE EXCAVATOR 22/6/22-29/6/22 - TALBOT WEST RD RRG PROJECT	1	2,750.00	
INV 6355	17/07/2022 BUSH CONTRACTING	FLOAT HIRE ROLLER FROM THE SHIRE DEPOT TO PICADILLY RD 10/6/22	1	792.00	
EFT28249	27/07/2022 CABCHARGE PAYMENTS PTY LTD	CEO CAB CHARGES FOR ALGA	1		236.08
INV	11/07/2022 CABCHARGE PAYMENTS PTY LTD	CEO CAB CHARGES FOR ALGA	1	236.08	
EFT28250	27/07/2022 CREDIT MANAGEMENT AUSTRALIA POST	POSTAGE - JUNE 2022	1		790.34
INV	03/07/2022 CREDIT MANAGEMENT AUSTRALIA POST	POSTAGE - JUNE 2022	1	790.34	
EFT28251	27/07/2022 DARRYS PLUMBING AND GAS	PLUMBING SERVICES	1		1,779.25
INV 8862	13/06/2022 DARRYS PLUMBING AND GAS	REPAIR BELOW GROUND LEAK 27/1/22 - COMBINATION DOG BOWL/DRINK FOUNTAIN AT AVON PARK (LOCATED NEAR TOILET BLOCK & SKATE PARK)	1	121.77	
INV 8878	13/06/2022 DARRYS PLUMBING AND GAS	REPLACE URINAL CISTERN AND FLEXI CONNECTION 10/2/22 - YORK SWIMMING POOL	1	689.48	
INV 8867	13/06/2022 DARRYS PLUMBING AND GAS	GRAVE EXCAVATION 17/2/22 - CEMETERY	1	297.00	
INV 8940	20/06/2022 DARRYS PLUMBING AND GAS	FORREST OVAL URGENT TAP REPAIR AT CRICKET CLUB SHED	1	121.00	
INV IV00001	11/07/2022 DARRYS PLUMBING AND GAS	GRAVE SITE EXCAVATION - CEMETERY	1	550.00	
EFT28252	27/07/2022 FOCUS NETWORKS	MONTHLY COMPUTER SUPPORT - MANAGED PROACTIVE SERVICES - JULY 2022	1		8,989.39
INV	07/07/2022 FOCUS NETWORKS	MONTHLY COMPUTER SUPPORT - MANAGED PROACTIVE SERVICES - JULY 2022	1	4,701.40	
INV	08/07/2022 FOCUS NETWORKS	MONTHLY COMPUTER SUPPORT - HOSTED & RECOVERY SERVICES - JULY 2022	1	4,287.99	
EFT28253	27/07/2022 FUJIFILM BUSINESS INNOVATIONS AUSTRALIA PTY TLD	ANNUAL LICENSE FEE SCAN TO PC SOFTWARE 2022/2023 - ADMIN PHOTOCOPIER	1		264.00
INV CU892887	26/04/2022 FUJIFILM BUSINESS INNOVATIONS AUSTRALIA PTY TLD	ANNUAL LICENSE FEE SCAN TO PC SOFTWARE 2022/2023 - ADMIN PHOTOCOPIER	1	264.00	
EFT28254	27/07/2022 GATHER YORK	SUPPLY 7 X GRAZING BOXES WITH GLUTEN FREE SWEETS - YVC TRAINING DAY 21/7/22	1		105.00
INV 0173	21/07/2022 GATHER YORK	SUPPLY 7 X GRAZING BOXES WITH GLUTEN FREE SWEETS - YVC TRAINING DAY 21/7/22	1	105.00	

Date: 21/08/2022
Time: 8:57:19PM

Shire of York
CREDITOR PAYMENTS LISTING - JULY 2022

USER: Kristy Livingstone
PAGE: 21

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT28255	27/07/2022 HAWKE VIEW KENNELS	DOG IMPOUNDING FEES	1		450.00
INV 2938	02/07/2022 HAWKE VIEW KENNELS	DOG IMPOUNDING FEES #22040 IN 2/7/22 OUT 11/7/22	1	250.00	
INV 2939	14/07/2022 HAWKE VIEW KENNELS	DOG IMPOUNDING FEES #22041 - IN 14/7/22 - OUT 21/7/22	1	200.00	
EFT28256	27/07/2022 HERSEYS SAFETY PTY LTD	SUPPLY & DELIVER 12X CGL41NL PRO RIGGER GLOVE LGE (CGL41NL) & 12X CGL41NXL XL RIGGERS GLV COW GRAIN NATURAL	1		191.74
INV INV-1032	22/07/2022 HERSEYS SAFETY PTY LTD	SUPPLY & DELIVER 12X CGL41NL PRO RIGGER GLOVE LGE (CGL41NL) & 12X CGL41NXL XL RIGGERS GLV COW GRAIN NATURAL	1	191.74	
EFT28257	27/07/2022 HOLY TRINITY ANGLICAN CHURCH	COMMUNITY FUNDING SPONSORSHIP - COUNCIL RESOLUTION 271121 - HOLY TRINITY CHURCH SUSTAINABLE LIVING COURSES	1		2,198.90
INV 0001	09/12/2021 HOLY TRINITY ANGLICAN CHURCH	COMMUNITY FUNDING SPONSORSHIP - COUNCIL RESOLUTION 271121 - HOLY TRINITY CHURCH SUSTAINABLE LIVING COURSES	1	2,198.90	
EFT28258	27/07/2022 ILLION TENDERLINK.COM	YORK 1023654 - PIONEER MEMORIAL LODGE KITCHEN UPGRADE PUBLIC TENDER ADVERTISING	1		190.30
INV	27/06/2022 ILLION TENDERLINK.COM	YORK 1023654 - PIONEER MEMORIAL LODGE KITCHEN UPGRADE PUBLIC TENDER ADVERTISING	1	190.30	
EFT28259	27/07/2022 ITR PACIFIC PTY LTD	SUPPLY & DELIVER GRADER BLADES, BOLTS & NUTS Y130	1		2,533.30
INV 509750	24/06/2022 ITR PACIFIC PTY LTD	SUPPLY & DELIVER GRADER BLADES, BOLTS & NUTS Y130	1	2,533.30	
EFT28260	27/07/2022 JASON SIGNMAKERS	SIGNAGE SUPPLIES	1		863.18
INV 229499	20/06/2022 JASON SIGNMAKERS	SUPPLY AND DELIVER SIGNS - BROOK ST	1	768.95	
INV 230321	18/07/2022 JASON SIGNMAKERS	SUPPLY AND DELIVER CUSTOM PARKING SIGNS - AVON TERRACE CBD	1	94.23	
EFT28261	27/07/2022 JOBFIT HEALTH GROUP PTY LTD	21/22 ONSITE RANDOM DRUG & ALCOHOL SCREENING X 10 SHIRE EMPLOYEES & TRAVEL	1		1,122.00
INV	30/06/2022 JOBFIT HEALTH GROUP PTY LTD	21/22 ONSITE RANDOM DRUG & ALCOHOL SCREENING X 10 SHIRE EMPLOYEES & TRAVEL	1	1,122.00	
EFT28262	27/07/2022 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1		1,463.09
INV 00070089	22/06/2022 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1	309.68	
INV 00070864	22/07/2022 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1	1,153.41	

Date: 21/08/2022
Time: 8:57:19PM

Shire of York
CREDITOR PAYMENTS LISTING - JULY 2022

USER: Kristy Livingstone
PAGE: 22

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT28263	27/07/2022 LANDGATE	RURAL UV'S INTERIM VALUATIONS R2022/3 19/2/22-27/5/22 & R2022/4 28/5/22-10/6/22	1		217.35
INV 375932	24/06/2022 LANDGATE	RURAL UV'S INTERIM VALUATIONS R2022/3 19/2/22-27/5/22 & R2022/4 28/5/22-10/6/22	1	217.35	
EFT28264	27/07/2022 LEIGH BARRETT HERITAGE	HERITAGE ADVICE - JUNE 2022	1		156.14
INV SOY22	10/07/2022 LEIGH BARRETT HERITAGE	HERITAGE ADVICE - JUNE 2022	1	156.14	
EFT28265	27/07/2022 LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	MEMBERSHIP FEES 22/23	1		2,731.00
INV 27165	01/07/2022 LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	CEO MEMBERSHIP 2022/23 LG PROFESSIONALS WA AS PER EMPLOYMENT CONTRACT	1	531.00	
INV 27393	01/07/2022 LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	SILVER CORPORATE MEMBERSHIP LG PROFESSIONALS WA 2022/23	1	2,200.00	
EFT28266	27/07/2022 MAL AUTOMOTIVES	VEHICLES SERVICE & REPAIRS	1		860.00
INV 28162	04/07/2022 MAL AUTOMOTIVES	COMPLETE A REPAIR ON Y-211 MAZDA BRAVO UTE - COOLANT LEAK	1	498.20	
INV 28157	04/07/2022 MAL AUTOMOTIVES	SCHEDULED SERVICE - P176 2021 FORD TR CUSTOM VAN 1HJB866	1	361.80	
EFT28267	27/07/2022 MARION BATEMAN	DRAFT EQUAL EMPLOYMENT OPPORTUNITY MANAGEMENT PLAN	1		900.00
INV Q19-2122-1	19/07/2022 MARION BATEMAN	DRAFT EQUAL EMPLOYMENT OPPORTUNITY MANAGEMENT PLAN	1	900.00	
EFT28268	27/07/2022 MCLEODS BARRISTERS AND SOLICITORS	LEGAL EXPENSES	1		7,520.63
INV 124751	31/05/2022 MCLEODS BARRISTERS AND SOLICITORS	PROVIDE LEGAL ADVICE IN RELATION TO BAYLY RD - DOG KENNEL - MATTER 49438	1	636.09	
INV 124942	29/06/2022 MCLEODS BARRISTERS AND SOLICITORS	PRELIMINARY LEGAL ADVICE ON RATES CLAIM FOR LOT 494 SECOND ROAD YORK - MATTER 37752	1	2,200.00	
INV 125172	30/06/2022 MCLEODS BARRISTERS AND SOLICITORS	PROVIDE SHIRE OF YORK WITH LEGAL ADVICE - LOT 494 SECOND AVE - MATTER 47276	1	4,684.54	
EFT28269	27/07/2022 MORRIS PEST & WEED CONTROL	PEST CONTROL	1		6,961.50
INV INV-2121	21/06/2022 MORRIS PEST & WEED CONTROL	SUPPLY SPRAY AND CONDUCT THE WEED SPRAYING OF SHIRE OF YORK BLOCKS AS PER LIST SUPPLIED WITH QUOTE REQUEST OVER THE COURSE OF 7 DAYS	1	6,534.00	
INV INV-2167	14/07/2022 MORRIS PEST & WEED CONTROL	REMOVE BEES FROM A TREE - 3 EMMETT PL YORK IN PREPARATION FOR REMOVAL/ TRIMMING	1	427.50	
EFT28270	27/07/2022 NUTRIEN AG SOLUTIONS	SUPPLY 10 X HEAVY DUTY GALV STEEL POST - DOG POUND	1		108.35

Date: 21/08/2022
Time: 8:57:19PM

Shire of York
CREDITOR PAYMENTS LISTING - JULY 2022

USER: Kristy Livingstone
PAGE: 23

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 907054273	04/06/2022 NUTRIEN AG SOLUTIONS	SUPPLY 10 X HEAVY DUTY GALV STEEL POST - DOG POUND	1	108.35	
EFT28271	27/07/2022 OFFICE OF THE AUDITOR GENERAL	AUDIT FEE FOR YEAR ENDED 30 JUNE 2021	1		52,470.00
INV INV-0286	20/06/2022 OFFICE OF THE AUDITOR GENERAL	AUDIT FEE FOR YEAR ENDED 30 JUNE 2021	1	52,470.00	
EFT28272	27/07/2022 QUAIRADING EARTHMOVING CO	PUSH UP 10000M ³ OF GRAVEL INCLUDING MOB/DEMOB - TALBOT WEST RD	1		18,722.00
INV 00019080	02/06/2022 QUAIRADING EARTHMOVING CO	PUSH UP 10000M ³ OF GRAVEL INCLUDING MOB/DEMOB - TALBOT WEST RD	1	18,722.00	
EFT28273	27/07/2022 RICOH AUSTRALIA PTY LTD	PRINTER CARTRIDGE FOR DOT PRINTER	1		191.40
INV 14264188	09/06/2022 RICOH AUSTRALIA PTY LTD	PRINTER CARTRIDGE FOR DOT PRINTER	1	191.40	
EFT28274	27/07/2022 RURAL RANGER SERVICES	RANGER CONTRACT SERVICES 4-13/7/22	1		975.48
INV 2241	15/07/2022 RURAL RANGER SERVICES	RANGER CONTRACT SERVICES 4-13/7/22	1	975.48	
EFT28275	27/07/2022 RURAL TRAFFIC SERVICES	HIRE OF TRAFFIC CONTROL / EQUIPMENT FROM 28/6/22-30/6/22 - BROOK ST	1		1,393.81
INV 00003916	30/06/2022 RURAL TRAFFIC SERVICES	HIRE OF TRAFFIC CONTROL / EQUIPMENT FROM 28/6/22-30/6/22 - BROOK ST	1	1,393.81	
EFT28276	27/07/2022 SANOKIL	SANITARY WASTE DISPOSAL UNITS - JULY 2022	1		272.28
INV 20104664	01/07/2022 SANOKIL	SANITARY WASTE DISPOSAL UNITS - JULY 2022	1	272.28	
EFT28277	27/07/2022 SEEK LIMITED	ADVERTISE IN SEEK 19/7/22 - RECORDS/ ADMINISTRATION OFFICER	1		313.50
INV 502435140	19/07/2022 SEEK LIMITED	ADVERTISE IN SEEK 19/7/22 - RECORDS/ ADMINISTRATION OFFICER	1	313.50	
EFT28278	27/07/2022 SHIRE OF BEVERLEY	REIMBURSEMENT - CESM RECOUP 1/4/22-30/6/22 - TROY GRANVILLE	1		4,103.24
INV 8514	30/06/2022 SHIRE OF BEVERLEY	REIMBURSEMENT - CESM RECOUP 1/4/22-30/6/22 - TROY GRANVILLE	1	4,103.24	
EFT28279	27/07/2022 SNAP PRINTING MIDLAND	PRINTING OF MUSEUM FLYERS TO REFLECT NEW HOURS	1		250.00
INV	31/05/2022 SNAP PRINTING MIDLAND	PRINTING OF MUSEUM FLYERS TO REFLECT NEW HOURS	1	250.00	
EFT28280	27/07/2022 SPICE DIGITAL IMAGING PTY LTD	SUPPLY 1 X SIGN INCLUDING POSTAGE FOR WONGBOREL / MT BROWN	1		137.50
INV INV-8672	01/07/2022 SPICE DIGITAL IMAGING PTY LTD	SUPPLY 1 X SIGN INCLUDING POSTAGE FOR WONGBOREL / MT BROWN	1	137.50	
EFT28281	27/07/2022 STATE LIBRARY OF WESTERN AUSTRALIA	ANNUAL BETTER BEGINNING FEE 22/23	1		170.50
INV RI032787	13/07/2022 STATE LIBRARY OF WESTERN AUSTRALIA	ANNUAL BETTER BEGINNING FEE 22/23	1	170.50	

Date: 21/08/2022
Time: 8:57:19PM

Shire of York
CREDITOR PAYMENTS LISTING - JULY 2022

USER: Kristy Livingstone
PAGE: 24

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT28282	27/07/2022 SUNNY SIGNS COMPANY PTY LTD	SUPPLY AND DELIVER SIGNS - TALBOT WEST RD RRG ROJECT	1		107.00
INV 481807	18/07/2022 SUNNY SIGNS COMPANY PTY LTD	SUPPLY AND DELIVER SIGNS - TALBOT WEST RD RRG ROJECT	1	107.00	
EFT28283	27/07/2022 SYNERGY	ELECTRICITY CHARGES	1		10,471.74
INV 467568350	04/07/2022 SYNERGY	ELECTRICITY 25/5/22 - 24/6/22 - STREETLIGHTS	1	7,133.95	
INV 335462800	13/07/2022 SYNERGY	ELECTRICITY 8/6/22 - 12/7/22 - ADMIN / TOWN HALL / YVC	1	2,963.11	
INV 389964180	18/07/2022 SYNERGY	ELECTRICITY 19/6/22-11/7/22 - DINSDALE ST	1	374.68	
EFT28284	27/07/2022 THE FOREVER PROJECT	LANDSCAPE PRESENTATION RESIDENCY MUSEUM	1		3,355.00
INV INV-0840	17/07/2022 THE FOREVER PROJECT	LANDSCAPE PRESENTATION RESIDENCY MUSEUM	1	3,355.00	
EFT28285	27/07/2022 THE OLIVE PEOPLE (AUST.) PTY LTD	PURCHASE OLIVE OIL FOR RESALE STOCK - RESIDENCY MUSEUM	1		360.00
INV 00025199	31/05/2022 THE OLIVE PEOPLE (AUST.) PTY LTD	PURCHASE OLIVE OIL FOR RESALE STOCK - RESIDENCY MUSEUM	1	360.00	
EFT28286	27/07/2022 TITE SECURITY	SECURITY ALARM MONITORING 1/7/22-30/9/22 - ADMINISTRATION OFFICE	1		257.40
INV 616525	05/06/2022 TITE SECURITY	SECURITY ALARM MONITORING 1/7/22-30/9/22 - ADMINISTRATION OFFICE	1	257.40	
EFT28287	27/07/2022 TOLL IPEC PTY LTD	FREIGHT	1		481.73
INV	19/06/2022 TOLL IPEC PTY LTD	FREIGHT - 10/15-6/22	1	145.59	
INV	03/07/2022 TOLL IPEC PTY LTD	FREIGHT - 21-24/6/22	1	336.14	
EFT28288	27/07/2022 TOTALLY WORK WEAR	SUPPLY AND DELIVER BY TOLL X 1 K55015-YNA-S KING GEE HIVIS TAPED PUFFER JACKET S YELLOW / NAVY - ALINA BEHAN	1		130.06
INV	06/07/2022 TOTALLY WORK WEAR	SUPPLY AND DELIVER BY TOLL X 1 K55015-YNA-S KING GEE HIVIS TAPED PUFFER JACKET S YELLOW / NAVY - ALINA BEHAN	1	130.06	
EFT28289	27/07/2022 TOWN TEAM MOVEMENT	CBD ENGAGEMENT	1		7,392.00
INV 00000537	30/06/2022 TOWN TEAM MOVEMENT	CBD ENGAGEMENT	1	7,392.00	
EFT28290	27/07/2022 VOCUS COMMUNICATIONS	INTERNET SERVICES - JUNE & JULY 2022	1		1,713.80
INV P869716	01/06/2022 VOCUS COMMUNICATIONS	INTERNET SERVICES - JUNE 2022	1	856.90	
INV P882101	01/07/2022 VOCUS COMMUNICATIONS	INTERNET SERVICES - JULY 2022	1	856.90	
EFT28291	27/07/2022 VOCUS PTY LTD	SIP VOICE SERVICES - MAY & JUNE 2022	1		2,834.11

Date: 21/08/2022
Time: 8:57:19PM

Shire of York
CREDITOR PAYMENTS LISTING - JULY 2022

USER: Kristy Livingstone
PAGE: 25

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV	04/05/2022 VOCUS PTY LTD	SIP VOICE SERVICES - MAY 2022	1	934.87	
INV	04/06/2022 VOCUS PTY LTD	SIP VOICE SERVICES - JUNE 2022	1	950.01	
INV 81021	04/07/2022 VOCUS PTY LTD	SIP VOICE SERVICES - JULY 2022	1	949.23	
EFT28292	27/07/2022 WATERLOGIC AUSTRALIA PTY LTD	WATER FILTRATION UNIT (JULY 2022) - SHIRE ADMINISTRATION	1		74.09
INV	01/07/2022 WATERLOGIC AUSTRALIA PTY LTD	WATER FILTRATION UNIT (JULY 2022) - SHIRE ADMINISTRATION	1	74.09	
EFT28293	27/07/2022 WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES - 6/6/22-4/7/22	1		842.76
INV 214213	04/07/2022 WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES - 6/6/22-4/7/22	1	842.76	
EFT28294	27/07/2022 YORK & DISTRICT CO-OPERATIVE LTD	MONTHLY SUPPLIES & REFRESHMENTS - JUNE 2022	1		202.26
INV 02/4443	21/06/2022 YORK & DISTRICT CO-OPERATIVE LTD	MONTHLY SUPPLIES & REFRESHMENTS (RESIDENCY MUSEUM) - JUNE 2022	1	26.34	
INV 641205928	30/06/2022 YORK & DISTRICT CO-OPERATIVE LTD	MONTHLY SUPPLIES & REFRESHMENTS (ADMIN, YVC, & DEPOT) - JUNE 2022	1	175.92	
EFT28295	27/07/2022 YORK AUTO ELECTRICS	AUTO ELCTRICAL SERVICES	1		723.80
INV 16951	20/10/2021 YORK AUTO ELECTRICS	SUPPLY AND REPAIR THERMOSTAT ON THE GRAFFITI TRAILER	1	74.80	
INV 18126	11/07/2022 YORK AUTO ELECTRICS	MULTI TYRE ROLLER RADIO REPAIR - ROLLER MULTI TYRED MULTIPAC Y830	1	51.70	
INV 18168	21/07/2022 YORK AUTO ELECTRICS	SUPPLY 10W PANEL CHARGES - DEPOT	1	110.00	
INV 18175	22/07/2022 YORK AUTO ELECTRICS	REPAIR THE ELECTRICS ON TWO OF THE TRAILERS	1	487.30	
EFT28296	27/07/2022 YORK MITRE 10	MONTHLY MAINTENANCE SUPPLIES (DEPOT, ADMIN, YVC) - JUNE 2022	1		617.11
INV YSHIRE	30/06/2022 YORK MITRE 10	MONTHLY MAINTENANCE SUPPLIES (DEPOT, ADMIN, YVC) - JUNE 2022	1	617.11	
EFT28297	27/07/2022 YORK VOLUNTEER EMERGENCY SERVICES	GREEN WASTE CONTROLLED BURN / CONTROLLED BURN OLD TIP SITE	1		800.00
INV 26072022	26/07/2022 YORK VOLUNTEER EMERGENCY SERVICES	GREEN WASTE CONTROLLED BURN / CONTROLLED BURN OLD TIP SITE	1	800.00	
DD15865.1	12/07/2022 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL 12 JULY 2022	1		23,417.39
INV	12/07/2022 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL 12 JULY 2022	1	23,417.39	
DD15883.1	12/07/2022 WATER CORPORATION OF WA	22/23 TRADE WASTE PERMIT 62459 200 JANET MILLETT LANE - RV PARK	1		240.16
INV	12/07/2022 WATER CORPORATION OF WA	22/23 TRADE WASTE PERMIT 62459 200 JANET MILLETT LANE - RV PARK	1	240.16	

Date: 21/08/2022
Time: 8:57:19PM

Shire of York
CREDITOR PAYMENTS LISTING - JULY 2022

USER: Kristy Livingstone
PAGE: 26

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
DD15885.1	26/07/2022 WEST AUSTRALIAN NEWSPAPERS	NEWSPAPERS 22/6/22-20/7/22 - LIBRARY	1		106.80
INV 100187	26/07/2022 WEST AUSTRALIAN NEWSPAPERS	NEWSPAPERS 22/6/22-14/9/22 - LIBRARY	1	106.80	
DD15885.2	22/07/2022 WATER CORPORATION OF WA	WATER CHARGES	1		77.69
INV	22/07/2022 WATER CORPORATION OF WA	WATER CHARGES 19/5/22-21/7/22 - HAMMERSLEY SIDING STANDPIPE	1	20.38	
INV	22/07/2022 WATER CORPORATION OF WA	WATER CHARGES 19/5/22-21/7/22 - TRANSFER STATION	1	57.31	
DD15895.1	26/07/2022 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL 26 JULY 2022	1		24,769.47
INV	26/07/2022 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL 26 JULY 2022	1	24,769.47	
DD15900.1	02/07/2022 TELSTRA	SHIRE PHONES 25/6/22-24/07/22	1		323.69
INV	02/07/2022 TELSTRA	SHIRE PHONES 25/6/22-24/07/22	1	323.69	
DD15900.2	11/07/2022 TELSTRA	MOBILE PHONES 11/06/22-10/07/22	1		732.62
INV	11/07/2022 TELSTRA	MOBILE PHONES 11/06/22-10/07/22	1	732.62	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL FUND BANK JULY 22 BPAY POSTED AUG 22	792,847.92 1056.31
2	TRUST FUND BANK	5,870.14
TOTAL		799,774.37

**SHIRE OF YORK****BUSINESS CARD SUMMARY**

June 2022

BUSINESS CARD 2 – EXECUTIVE MANAGER CORPORATE AND COMMUNITY SERVICESTotal purchases June 2022 \$ 5346.25

1.6.22	The Good Guys – 2 x Dyson cordless vacuum (YRCC & 17 Forbes Street)
1.6.22	The Good Guys – 1 x Omega Dishwasher (24 Ford Street)
2.6.22	Zoom – 22/23 Annual Licence
5.6.22	WA Police – Firearm Licence Renewal (Ranger Services)
10.6.22	WA Newspaper – Death notice (Peter Briggs)
11.6.22	DWER – Purpose permit for area of land less than one hectare within prescribed intensive land use area – Talbot west Road
16.6.22	Main Roads WA – Road Safety Engineering Training (EMIDS)
23.6.22	Shire of York – Bulk licensing
29.6.22	Tenderlink – Public Tender advertising PML kitchen upgrade
29.6.22	MAL Autos – Annual Inspection of York Community Bus
29.6.22	Card fee

Business Credit Card



009670

 SHIRE OF YORK
 PO BOX 22
 YORK WA 6302

Your details at a glance

BSB number	xxxxxxx
Account number	xxxxxxxxx
Customer number	
Account title	SHIRE OF YORK SHIRE OF YORK

Account summary

Statement period	1 Jun 2022 - 30 Jun 2022
Statement number	169
Opening balance on 1 Jun 2022	\$2,004.98
Payments & credits	\$4,004.98
Withdrawals & debits	\$5,342.25
Interest charges & fees	\$4.00
Closing Balance on 30 Jun 2022	\$3,346.25

Account details

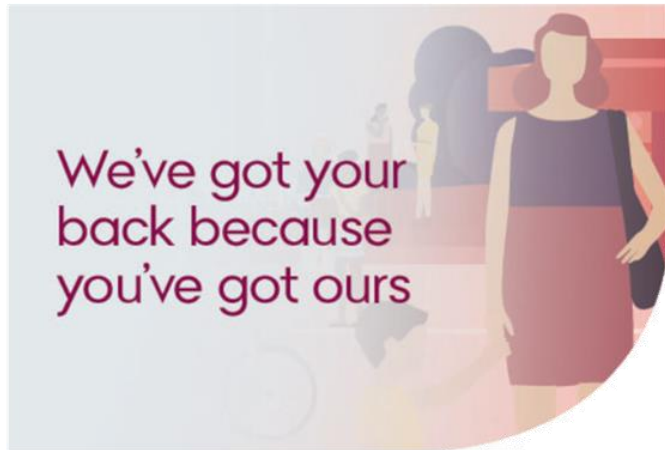
Credit limit	\$5,000.00
Available credit	\$1,653.75
Annual purchase rate	13.990%
Annual cash advance rate	13.990%

Payment details

Minimum payment required	\$100.38
Payment due	14 Jul 2022

Any questions?

Contact Graham Edmonds at 114 Avon Tce, York 6302 on **08 9641 2609**, or call **1300 BENDIGO** (1300 236 344).



555BH103 / E-0 / S-2608 / 1-2608 / 001307417400196-1

Business Credit Card

Minimum Payment Warning. If you make only the minimum payment each month, you will pay more interest and it will take you longer to pay off your balance.

If you make no additional charges using this card and each month you pay the minimum payment	You will pay off the Closing Balance shown on this statement in about 14 years	And you will pay an estimated total of interest charges of \$2,006.62
If you make no additional charges using this card and each month you pay \$160.64	You will pay off the Closing Balance shown on this statement in about 2 years	And you will pay an estimated total of interest charges of \$509.11, a saving of \$1,497.51

Having trouble making payments?

If you are having trouble making credit card repayments, please contact our Mortgage Help Centre on 1300 652 146.



Account number xxxx
Statement period 01/06/2022 to 30/06/2022
Statement number 169 (page 2 of 4)

Business Credit Card

Date	Transaction	Withdrawals	Payments	Balance
Opening balance				\$2,004.98
1 Jun 22	THE GOOD GUYS WEB ST ,SOUTHBANK AUS RETAIL PURCHASE 31/05 CARD NUMBER 552638XXXXXXXX214 1	548.00		2,552.98
1 Jun 22	THE GOOD GUYS WEB ST ,SOUTHBANK AUS RETAIL PURCHASE 31/05 CARD NUMBER 552638XXXXXXXX214 1	798.00		3,350.98
2 Jun 22	ZOOM.US 888-799-9666 , SAN JOSE AUS RETAIL PURCHASE-INTERNATIONAL 31/05 CARD NUMBER 552638XXXXXXXX214 1	209.90		3,560.88
5 Jun 22	WESTERN AUSTRALI, EA ST PERTH AUS RETAIL PURCHASE 03/06 CARD NUMBER 552638XXXXXXXX214 1	137.00		3,697.88
9 Jun 22	E-BANKING TFR 00130741741201 0297867644 Clearing Payment		2,000.00	1,697.88
10 Jun 22	WANEWSADV, OSBORNE P ARK AUS RETAIL PURCHASE 09/06 CARD NUMBER 552638XXXXXXXX214 1	185.70		1,883.58
11 Jun 22	DWER - WATER, PERTH AUS RETAIL PURCHASE 09/06 CARD NUMBER 552638XXXXXXXX214 1	2,400.00		4,283.58
14 Jun 22	PERIODIC TFR 00130741741201 00000000000		2,004.98	2,278.60
16 Jun 22	MAIN ROADS WA DON A, EAST PERTH AUS RETAIL PURCHASE 14/06 CARD NUMBER 552638XXXXXXXX214 1	198.00		2,476.60

555BH103 / E-0 / S:2609 / I:2609 / 0013074174001961

Date Paid ____ / ____ / ____ Amount \$ _____

Business Credit Card - Payment options



Pay in person: Visit any **Bendigo Bank** branch to make your payment.



Internet banking: Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au



Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.



Pay by post: Mail this slip with your cheque to -
**PO Box 480
 Bendigo VIC 3552.**
 If paying by cheque please complete the details below.



Biller code:
Ref:

Bank@Post™ Pay at any Post Office by **Bank@Post™** using your credit card.
Agency Banking



Business Credit Card

BSB number 633-000
Account number xxxxxxxxx
Customer name SHIRE OF YORK
Minimum payment required \$100.38
Closing Balance on 30 Jun 2022 \$3,346.25
Payment due 14 Jul 2022

Date _____ Payment amount _____

Drawer	Chq No	BSB	Account No	\$	¢

*Fees will apply for payments made using Bank@Post. Refer to Bendigo Bank Schedule of Fees & Charges and Transaction Account Rebates.



Account number **xxxx**
Statement period 01/06/2022 to 30/06/2022
Statement number 169 (page 3 of 4)

Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments	Balance
23 Jun 22	SHIRE OF YORK TRUST, YORK AUS RETAIL PURCHASE 21/06 CARD NUMBER 552638XXXXXXXX214 1	479.95		2,956.55
29 Jun 22	TENDERLINK COM, MELB OURNE AUS RETAIL PURCHASE 28/06 CARD NUMBER 552638XXXXXXXX214 1	190.30		3,146.85
29 Jun 22	M.A.L Automotive, YO RK AUS RETAIL PURCHASE 28/06 CARD NUMBER 552638XXXXXXXX214 1	195.40		3,342.25
29 Jun 22	CARD FEE 1 @ \$4.00	4.00		3,346.25
Transaction totals / Closing balance		\$5,346.25	\$4,004.98	\$3,346.25

AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED FOR YOUR ACCOUNT.

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit bendigobank.com.au/mycard for all card related information. Business customers visit mybusinesscard.

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

Card Security

For information on how to securely use your card and account please visit bendigobank.com.au/mycard for all card related information. Business customers visit mybusinesscard.

Resolving Complaints

If you have a complaint, please contact us on 1300 361 911 to speak to a member of our staff. If the matter has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers. You can contact AFCA at:

Website: www.afca.org.au
 Telephone: 1800 931 678 (free call)
 Email: info@afca.org.au
 In writing to: Australian Financial Complaints Authority, GPO Box 3, Melbourne VIC 3001

Making great things happen
in your community.



555BH103 / E-0 / S:2610 / I:2610 / 001307474001961



009670

 SHIRE OF YORK
 PO BOX 22
 YORK WA 6302

Card summary

Account number XXXX
Card number 552638XXXXXXXX214
Customer number M203
 Statement period 01/06/2022 to 30/06/2022
 Statement number 169 (page 4 of 4)

Any questions?

Contact Graham Edmonds at 114 Avon Tce, York 6302 on **08 9641 2609**, or call **1300 BENDIGO** (1300 236 344).

Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments
1 Jun 22	THE GOOD GUYS WEB ST ,SOUTHBANK AUS	548.00	
1 Jun 22	THE GOOD GUYS WEB ST ,SOUTHBANK AUS	798.00	
2 Jun 22	ZOOM.US 888-799-9666 , SAN JOSE AUS	209.90	
5 Jun 22	WESTERN AUSTRALI, EA ST PERTH AUS	137.00	
10 Jun 22	WANEWSADV, OSBORNE P ARK AUS	185.70	
11 Jun 22	DWER - WATER, PERTH AUS	2,400.00	
16 Jun 22	MAIN ROADS WA DON A, EAST PERTH AUS	198.00	
23 Jun 22	SHIRE OF YORK TRUST, YORK AUS	479.95	
29 Jun 22	TENDERLINK COM, MELB OURNE AUS	190.30	
29 Jun 22	M.A.L Automotive, YO RK AUS	195.40	
TOTALS		\$5,342.25	\$0.00

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit bendigobank.com.au/mycard for all card related information. Business customers visit mybusinesscard.

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

555BH103 / E-0 / S:2611 / 1:2611 / 001307474001961

SY102-09/22 INVESTMENTS - JULY 2022

File Number:	4.0463
Author:	Kristy Livingstone, Finance Manager
Authoriser:	Alina Behan, Executive Manager Corporate & Community Services
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	1. Investment Register - July 2022 ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative
Review

PURPOSE OF REPORT

To report to Council the balance and distribution of investments held by the Shire of York.

BACKGROUND

Policy F4 - Investment requires Council to review the performance of its investments monthly. In accordance with the Policy, a report of investments is presented to Council to provide a summary of investments held by the Shire of York.

COMMENTS AND DETAILS

The Shire of York Investment Portfolio includes the following items that highlight Council's investment portfolio performance:

1. Council's Investments
2. Application of Investment Funds
3. Investment Performance

There were no maturing municipals deposits during the month of July 2022.

Further details of the Shire's current term deposits and bank balances are presented in Appendix 1.

OPTIONS

Not applicable

IMPLICATIONS TO CONSIDER**Consultative**

Standard and Poor's Australia - Global ratings

Financial institutions

Strategic

Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

The Shire's public finances are sustainable in the short and long-term.

Policy Related

F4 Investment

Delegation DE3-2 Invest Money Held in Municipal and Trust Funds

Financial

Revenue from investments is a funding source for the Shire and assists in maintaining the value of reserve funds. Policies and procedures are in place to ensure appropriate, responsible and accountable measures protect the Shire's funds.

Legal and Statutory

Local Government Act 1995

“6.14. Power to invest

- (1) *Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the Trustees Act 1962 Part III.*
- (2A) *A local government is to comply with the regulations when investing money referred to in subsection (1).*
- (2) *Regulations in relation to investments by local governments may —*
 - (a) *make provision in respect of the investment of money referred to in subsection (1); and*
 - [(b) deleted]*
 - (c) *prescribe circumstances in which a local government is required to invest money held by it; and*
 - (d) *provide for the application of investment earnings; and*
 - (e) *generally provide for the management of those investments.*

Local Government (Financial Management) Regulations 1996

“19. Investments, control procedures for

- (1) *A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.*
- (2) *The control procedures are to enable the identification of —*
 - (a) *the nature and location of all investments; and*
 - (b) *the transactions related to each investment.*

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

- (1) *In this regulation —*

authorised institution means —

- (a) *an authorised deposit-taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or*
- (b) *the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;*

foreign currency means a currency except the currency of Australia.

- (2) *When investing money under section 6.14(1), a local government may not do any of the following —*
- (a) *deposit with an institution except an authorised institution;*
 - (b) *deposit for a fixed term of more than 3 years;*
 - (c) *invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;*
 - (d) *invest in bonds with a term to maturity of more than 3 years;*
 - (e) *invest in a foreign currency.”*

Risk Related

Funds are invested with various financial institutions in accordance with the global credit framework outlined in the Shire’s investment policy to reduce risk.

Workforce

The scope of this report is managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION**130922****Moved: Cr Kevin Trent****Seconded: Cr Pam Heaton****That, with regards to Investments - July 2022, Council:**

- 1. Receives and notes the Shire of York Investment Portfolio, as presented in Appendix 1.**

CARRIED: 6/0



SHIRE OF YORK INVESTMENT PORTFOLIO

31 July 2022

Reference	Deposit Institution	S & P's	Investment Date	Maturity Date		Investment Value	% of total portfolio	Investment Rate	Value at maturity	Total Interest to be paid at maturity
MUNICIPAL - Interest Bearing NCDs/TDs										
	National Australia Bank	AA-	Monday, 14 February 2022	Monday, 15 August 2022	182	500,311.65	7%	0.49%	501,534.06	1,222.41
	AMP Banking	BBB	Tuesday, 14 December 2021	Wednesday, 14 December 2022	365	500,000.00	7%	1.10%	505,500.00	5,500.00
MUNICIPAL - Interest Bearing NCDs/TDs						1,000,311.65	14%		1,007,034.06	6,722.41
MUNICIPAL - Other funds										
	Municipal Account 118630623	BBB+				2,994,761.93	40%		2,994,761.93	0.00
	Westpac Flex-i	AA-				5,361.20	0%		5,361.20	0.00
	AMP Banking At call	BBB				1,166.04	0%		1,166.04	0.00
	AMP Banking Notice	BBB				281,364.31	4%		281,364.31	0.00
MUNICIPAL - Other						3,282,653.48	44%		3,282,653.48	0.00
RESERVE - Interest Bearing NCDs/TDs										
	National Australia Bank	AA-	Tuesday, 12 April 2022	Monday, 12 December 2022	244	1,003,684.94	14%	1.32%	1,012,541.64	8,856.70
	Westpac Bank	AA-	Friday, 8 April 2022	Tuesday, 8 November 2022	214	482,727.73	7%	0.20%	483,293.78	566.05
	Westpac Bank	AA-	Wednesday, 22 December 2021	Saturday, 22 October 2022	304	570,783.67	8%	0.40%	572,685.24	1,901.57
RESERVE - Interest Bearing NCDs/TDs						2,057,196.34	28%	0.64%	2,068,520.65	11,324.31
RESERVE - Other funds										
	Reserve Acct 119521748	BBB+				613,076.47	8%		613,076.47	0.00
RESERVE - Other						613,076.47	8%		613,076.47	0.00
TRUST - Interest Bearing NCDs/TDs										
T2/SUBDIVISIONS	Bendigo Bank	BBB+			0	34,447.90	0%	0.30%	34,447.90	0.00
T40 I/SECTIONS 2513	Bendigo Bank	BBB+			0	32,317.74	0%	0.30%	32,317.74	0.00
T77 C/OVERS 2514	Bendigo Bank	BBB+			0	62,174.55	1%	0.30%	62,174.55	0.00
TRUST - Interest Bearing NCDs/TDs						128,940.19	2%	0.30%	128,940.19	0.00

TRUST - Other funds						
	Trust Acct 118630649	BBB+	325,981.31	4%	325,981.31	0.00
TRUST - Other			325,981.31	4%	325,981.31	0.00
TOTALS			7,408,159	100%	7,426,206	18,047

Reconciliation

by rating	Value of Investments/Bank accounts	
AA-	2,562,869.19	35%
BBB+	4,062,759.90	55%
BBB	782,530.35	11%
TOTAL	7,408,159.44	100%

Summary of Amounts					
TD's by bank			Bank Accounts - Bendigo Bank		
Bendigo Bank	128,940.19	4%	Municipal	2,994,761.93	
AMP Banking	500,000.00	16%	Reserve	613,076.47	
National Australia Bar	1,503,996.59	47%	Trust	325,981.31	
Westpac Bank	1,053,511.40	33%	AMP At call	1,166.04	
			AMP Notice	281,364.31	
			Wespac Flex-i	5,361.20	
	3,186,448.18	100%	31-Jul-22 \$	4,221,711.26	
Total Cash				7,408,159.44	

Interest Earnings			Total Cash by Fund	
Fund	Adopted Budget	Year to Date Actual	Fund	
Municipal	\$ 3,000.00	\$ 7,447.10	Municipal	4,282,965.13
Reserve	\$ 8,000.00	\$ 2,109.36	Reserve	2,670,272.81
Trust	\$ -	\$ -	Trust	454,921.5
Total	\$ 11,000.00	\$ 9,556.46	Total	\$ 7,408,159.44

SY103-09/22 FINANCIAL REPORT - AUGUST 2022

File Number:	4.0463
Author:	Kristy Livingstone, Finance Manager
Authoriser:	Alina Behan, Executive Manager Corporate & Community Services
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	1. Monthly Financial Statements - August 2022 ↓ 2. Creditor's Payments Listing - August 2022 ↓ 3. Credit Card Transaction Summary - July 2022 ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative
Review

PURPOSE OF REPORT

The purpose of financial reporting and the preparation of monthly financial statements is to communicate information about the financial position and operating results of the Shire of York to Council and the community as well as monitor the local government's performance against budgets.

BACKGROUND

Local governments are required to prepare general purpose financial reports in accordance with the *Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996* and the *Australian Accounting Standards*.

A statement of financial activity and any accompanying documents are to be presented to the Council at an ordinary meeting of the Council within two months after the end of the month to which the statement relates. The Statement of Financial Activity summarises the Shire's operating activities and non-operating activities.

COMMENTS AND DETAILS

This report is presented for Council's consideration and provides information for the period ended 31 August 2022 and includes the following:

1. Monthly Statements
2. List of Creditor Payments
3. Business Card Statement and Transaction Summary

The following information provides balances for key financial areas for the Shire of York's financial position as at 31 August 2022.

Outstanding Rates and Services

The total outstanding rates balance at the end of August 2022 was \$7,964,601 compared to \$6,401,647 at the end of August 2021.

TABLE 1:

Current Year	Properties	31/8/2022	%		Properties	31/8/2021	%
3 years and over	93	\$ 665,936	8%		87	\$ 565,454	9%
2 years and over	106	\$ 179,697	2%		117	\$ 226,401	4%
1 year and over	354	\$ 355,789	5%		294	\$ 337,753	5%
Total Aged		\$1,201,422	15%			\$1,129,608	18%
Current Rates	2316	\$6,763,179	85%		1988	\$5,272,039	82%
Total Rates Outstanding		\$7,964,601				\$6,401,647	

Officers continue to work with the Shire’s debt collection agency, CS Legal, to resolve some long outstanding debts in the two (2) years and over categories. In addition, Officers continue to administer payment arrangements outside of the ordinary payment options in line with the current Policy F1 - Revenue Collection.

Outstanding Sundry Debtors

The figure for total outstanding sundry debtors as at 31 August 2022 was \$279,857 compared to \$398,338 as at 31 August 2021.

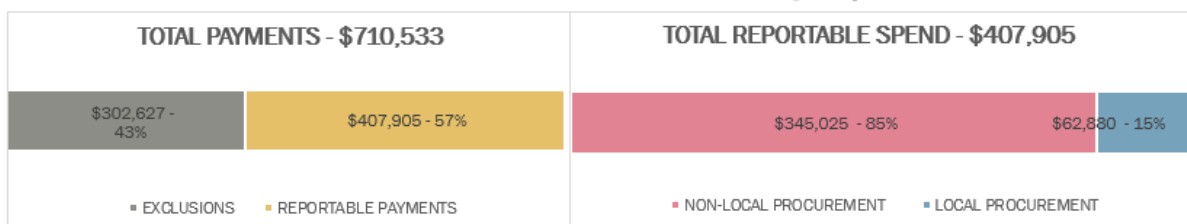
TABLE 2:

Current Year	31/8/2022	%		31/8/2021	%
90 days and over	\$12,089	4%		\$18,692	5%
60 days and over	\$6,785	2%		\$23,774	6%
30 days and over	\$2,100	1%		\$228	0%
Current	\$258,883	93%		\$355,645	89%
Total Debtors Outstanding	\$279,857			\$398,338	

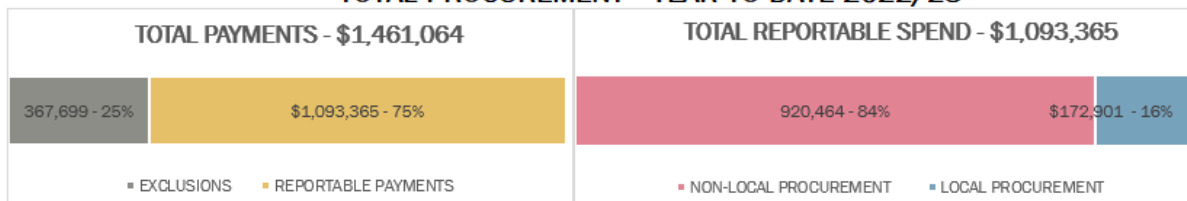
Local procurement

To support the local economy, Council commits to spending locally where possible and reasonably practicable. For the month of August, Officers report the following in relation to local procurement, noting that 15% of payments were made to local businesses during the month. Officers further report the overall average of reportable local spend for the 2022/23 financial year to date was 16% at the end of August 2022.

TOTAL PROCUREMENT - AUGUST 2022



TOTAL PROCUREMENT - YEAR TO DATE 2022/23



The above figures provide an indication of the levels of local procurement as a percentage of reportable payments. It is important to note that in development of the above tables, several

exclusions apply and are not included in the reportable totals. These include, but are not limited to, payments made for the following:

1. Superannuation
2. Goods and Services Tax
3. Department of Fire and Emergency Services
4. Local Government Insurance Services
5. WA Local Government Association
6. WA Treasury Corporation
7. Office of the Auditor General
8. Utilities (Synergy, Telstra, Water Corporation)
9. Placement of Shire term deposits

OPTIONS

Not applicable

IMPLICATIONS TO CONSIDER

Consultative

Not applicable

Strategic

Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

- F2 Procurement
- F6 Credit Cards
- F5 Authority to make payments from Trust and Municipal Funds
- Delegation DE3.1 Authority to make Payments from Trust and Municipal Funds

Financial

This report and its appendices provide a summary of the financial position of the Shire at the end of the reporting period. The figures reported are an estimate only and are subject to adjustments prior to finalisation of the 2020/21 annual financial report.

Legal and Statutory

Local Government Act 1995

“6.10. Financial Management Regulations may provide for —

- (a) the security and banking of money received by a local government; and*
- (b) the keeping of financial records by a local government; and*
- (c) the management by a local government of its assets, liabilities and revenue; and*
- (d) the general management of, and the authorisation of payments out of —*
 - (i) the municipal fund; and*
 - (ii) the trust fund, of a local government.*

Local Government (Financial Management) Regulations 1996

13. *Payments from municipal fund or trust fund by CEO (Act s. 6.10)*

(1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*

- (a) the payee's name; and*
- (b) the amount of the payment; and*
- (c) the date of the payment; and*
- (d) sufficient information to identify the transaction.*

34. *Financial activity statement required each month (Act s. 6.4)*

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

(1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
- (b) budget estimates to the end of the month to which the statement relates; and*
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) the net current assets at the end of the month to which the statement relates.*

(2) *Each statement of financial activity is to be accompanied by documents containing —*

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and*
- (c) such other supporting information as is considered relevant by the local government.*

(3) *The information in a statement of financial activity may be shown —*

- (a) according to nature and type classification; or*
- (b) by program; or*
- (c) by business unit.*

(4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- (b) recorded in the minutes of the meeting at which it is presented.*

(5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.”*

Risk Related

It is a requirement of the *Local Government (Financial Management) Regulations 1996* that local governments prepare a Statement of Financial Activity within two (2) months after the end of the reporting period. This report mitigates the risk of non-compliance with the Regulations.

Workforce

The scope of this report is managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

**RESOLUTION
140922**

Moved: Cr Ashley Garratt

Seconded: Cr Pam Heaton

That, with regards to the Financial Report - August 2022, Council:

- 1. Receives the Monthly Financial Report and the list of payments drawn from the Municipal and Trust accounts for the period ending 31 August 2022 as summarised below:**

August 2022

MUNICIPAL FUND	AMOUNT (\$)
Cheque Payments	0.00
Payroll Debits	210,302.89
Electronic Funds Payments	1,195,031.27
Payroll Debits - Superannuation	48,704.43
Bank Fees	628.80
Corporate Cards	2058.44
Exetel NBN Fees	198.00
Fuji Xerox Equipment Rental	0.00
Fire Messaging Service	165.00
Subtotal - Municipal	1,457,088.83
TRUST FUND	
Electronic Funds Payments	2,282.95
Cheque Payments	0.00
Direct Debits Licensing	89,193.70
Subtotal - Trust	91,476.65
TOTAL DISBURSEMENTS	1,548,565.48

CARRIED: 6/0

SHIRE OF YORK**MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 August 2022**

*LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

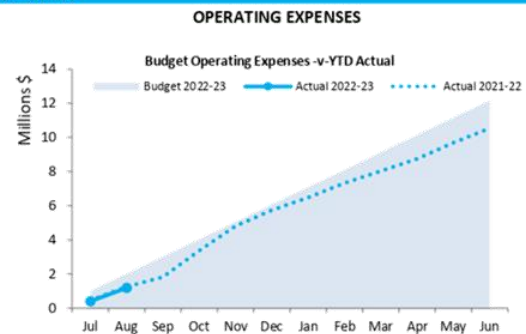
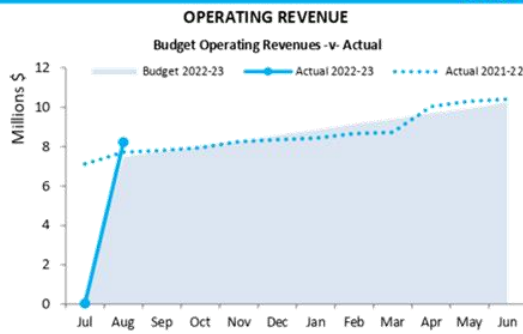
TABLE OF CONTENTS

Statement of Financial Activity by Nature or Type	6
Basis of Preparation	7
Note 1 Statement of Financial Activity Information	8
Note 2 Cash and Financial Assets	9
Note 3 Receivables	10
Note 4 Other Current Assets	11
Note 5 Payables	12
Note 6 Disposal of Assets	13
Note 7 Capital Acquisitions	14
Note 8 Borrowings	15
Note 9 Reserve Accounts	16
Note 10 Other Current Liabilities	17
Note 11 Operating grants and contributions	18
Note 12 Non operating grants and contributions	19
Note 13 Explanation of Material Variances	20

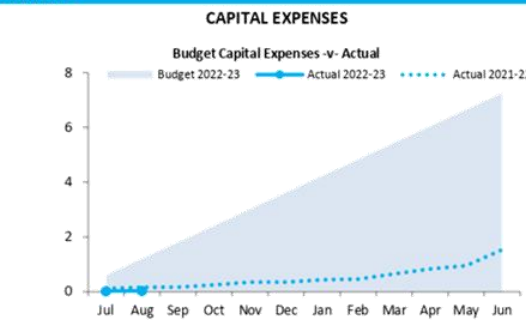
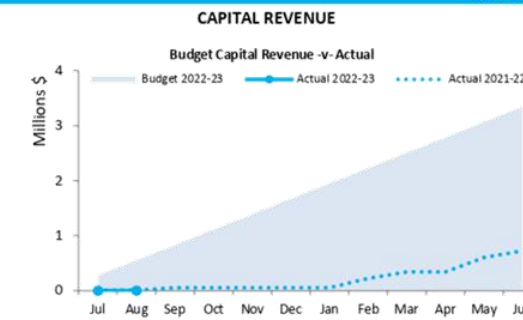
**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2022**

SUMMARY INFORMATION - GRAPHS

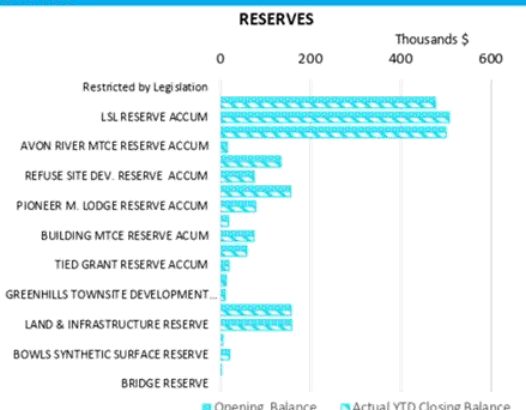
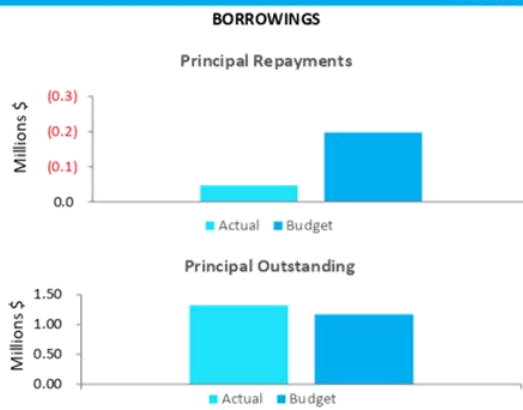
OPERATING ACTIVITIES



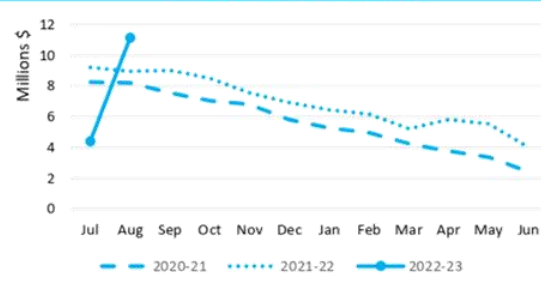
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2022**

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$4.10 M	\$4.10 M	\$4.24 M	\$0.14 M
Closing	\$0.00 M	\$8.94 M	\$11.20 M	\$2.26 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$4.70 M	64.5%
Restricted Cash	\$2.59 M	35.5%

Refer to Note 2 - Cash and Financial Assets

Payables		% Outstanding
	\$	
Trade Payables	\$0.08 M	
0 to 30 Days		88.3%
Over 30 Days		11.7%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$7.61 M	6.3%
Trade Receivable	\$0.20 M	% Outstanding
Over 30 Days		7.5%
Over 90 Days		4.3%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.97 M	\$5.92 M	\$7.04 M	\$1.12 M

Refer to Statement of Financial Activity

Rates Revenue		
	YTD Actual	% Variance
	\$7.03 M	
	YTD Budget \$6.93 M	1.4%

Refer to Statement of Financial Activity

Operating Grants and Contributions		
	YTD Actual	% Variance
	\$0.31 M	
	YTD Budget \$0.30 M	1.5%

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges		
	YTD Actual	% Variance
	\$0.81 M	
	YTD Budget \$0.19 M	323.3%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$3.92 M)	(\$0.12 M)	(\$0.03 M)	\$0.09 M

Refer to Statement of Financial Activity

Proceeds on sale		
	YTD Actual	%
	\$0.00 M	
	Adopted Budget \$0.63 M	(100.0%)

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
	YTD Actual	% Spent
	\$0.03 M	
	Adopted Budget \$7.26 M	(99.6%)

Refer to Note 7 - Capital Acquisitions

Capital Grants		
	YTD Actual	% Received
	\$0.00 M	
	Adopted Budget \$2.71 M	(100.0%)

Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.16 M)	(\$0.96 M)	(\$0.05 M)	\$0.91 M

Refer to Statement of Financial Activity

Borrowings	
	\$
Principal repayments	\$0.05 M
Interest expense	\$0.01 M
Principal due	\$1.32 M

Refer to Note 8 - Borrowings

Reserves	
	\$
Reserves balance	\$2.59 M
Interest earned	\$0.00 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 AUGUST 2022**

NATURE OR TYPE DESCRIPTIONS

REVENUE

EXPENSES

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets. Excluding Land.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

BY NATURE OR TYPE

	Ref	Adopted Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
	Note	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	4,104,232	4,104,232	4,241,016	136,784	3.33%	
Revenue from operating activities							
Rates		6,932,156	6,932,156	7,027,952	95,796	1.38%	
Operating grants, subsidies and contributions	11	1,822,396	303,726	308,424	4,698	1.55%	
Fees and charges		1,152,656	192,060	813,039	620,979	323.33%	▲
Interest earnings		91,093	15,178	15,447	269	1.77%	
Other revenue		224,718	37,414	69,818	32,404	86.61%	▲
Profit on disposal of assets	6	24,775	4,124	0	(4,124)	(100.00%)	
		10,247,794	7,484,658	8,234,680	750,022	10.02%	
Expenditure from operating activities							
Employee costs		(4,767,290)	(794,434)	(602,465)	191,969	24.16%	▲
Materials and contracts		(3,438,737)	(595,584)	(331,070)	264,514	44.41%	▲
Utility charges		(395,851)	(65,934)	(22,683)	43,251	65.60%	▲
Depreciation on non-current assets		(2,619,336)	(436,530)	0	436,530	100.00%	▲
Interest expenses		(72,601)	(12,096)	(8,765)	3,331	27.54%	
Insurance expenses		(257,424)	(42,846)	(153,753)	(110,907)	(258.85%)	▼
Other expenditure		(324,229)	(54,012)	(79,100)	(25,088)	(46.45%)	▼
Loss on disposal of assets	6	(308,148)	(51,346)	0	51,346	100.00%	▲
		(12,183,616)	(2,052,782)	(1,197,836)	854,946	(41.65%)	
Non-cash amounts excluded from operating activities	1(a)	2,903,493	483,752	0	(483,752)	(100.00%)	▼
Amount attributable to operating activities		967,671	5,915,628	7,036,844	1,121,216	18.95%	
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	12	2,714,448	452,398	0	(452,398)	(100.00%)	▼
Proceeds from disposal of assets	6	633,727	633,727	0	(633,727)	(100.00%)	▼
Payments for property, plant and equipment and infrastructure	7	(7,264,383)	(1,210,667)	(29,934)	1,180,733	97.53%	▲
Amount attributable to investing activities		(3,916,208)	(124,542)	(29,934)	94,608	(75.96%)	
Financing Activities							
Transfer from reserves	9	185,000	185,000	0	(185,000)	(100.00%)	▼
Repayment of debentures	8	(197,907)	0	(47,842)	(47,842)	0.00%	▼
Transfer to reserves	9	(1,142,788)	(1,142,788)	0	1,142,788	100.00%	▲
Amount attributable to financing activities		(1,155,695)	(957,788)	(47,842)	909,946	(95.00%)	
Closing funding surplus / (deficit)	1(c)	0	8,937,530	11,200,084	2,262,554	(25.32%)	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 13 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2022**

BASIS OF PREPARATION

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 07 September 2022

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022**

**NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	6	(24,775)	(4,124)	0
Less: Movement in liabilities associated with restricted cash		784	0	0
Add: Loss on asset disposals	6	308,148	51,346	0
Add: Depreciation on assets		2,619,336	436,530	0
Total non-cash items excluded from operating activities		2,903,493	483,752	0

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Notes	Adopted Budget Opening 30 June 2022	Last Year Closing 30 June 2022	Year to Date 31 August 2022
Adjustments to net current assets				
Less: Reserves - restricted cash	9	(3,543,061)	(2,585,273)	(2,585,273)
Add: Borrowings	8	(198,440)	197,374	149,532
Add: Provisions employee related provisions	10	507,711	506,927	506,927
Total adjustments to net current assets		(3,233,790)	(1,880,972)	(1,928,814)

(c) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents	2	4,466,861	7,611,390	7,287,847
Financial assets at amortised cost	2	1,284,943	0	0
Rates receivables	3	0	1,102,061	7,614,677
Receivables	3	81,716	186,303	198,217
Other current assets	4		81,716	93,520

Less: Current liabilities

Payables	5	(893,323)	(953,987)	(207,710)
Borrowings	8	198,440	(197,374)	(149,532)
Contract liabilities	10	(996,572)	(996,572)	(996,572)
Provisions	10	(908,275)	(711,549)	(711,549)
Less: Total adjustments to net current assets	1(b)	(3,233,790)	(1,880,972)	(1,928,814)

Closing funding surplus / (deficit)

0 4,241,016 11,200,084

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022**

**OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
MUNICIPAL FUND BANK	Cash and cash equivalents	4,701,324	28,076	4,729,400	0	Bendigo Bank	Variable	N/A
CASH AT BANK-P/CASH & CHANGE	Cash and cash equivalents	1,250	0	1,250	0	N/A	N/A	N/A
RESERVE FUND BANK	Cash and cash equivalents	0	500,000	500,000	0	AMP	1.10%	14/12/2022
RESERVE FUND BANK	Cash and cash equivalents	0	1,003,685	1,003,685	0	NAB	1.32%	12/12/2022
RESERVE FUND BANK	Cash and cash equivalents	0	482,728	482,728	0	WESTPAC	0.20%	18/11/2022
RESERVE FUND BANK	Cash and cash equivalents	0	570,784	570,784	0	WESTPAC	0.40%	22/10/2022
Total		4,702,574	2,585,273	7,287,847	0			
Comprising								
Cash and cash equivalents		4,702,574	2,585,273	7,287,847	0			
		4,702,574	2,585,273	7,287,847	0			

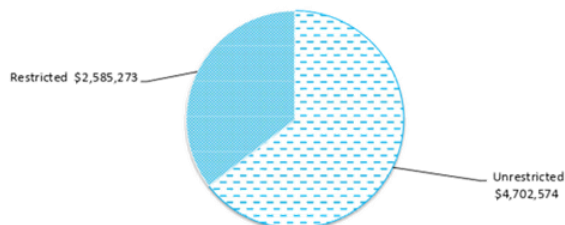
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

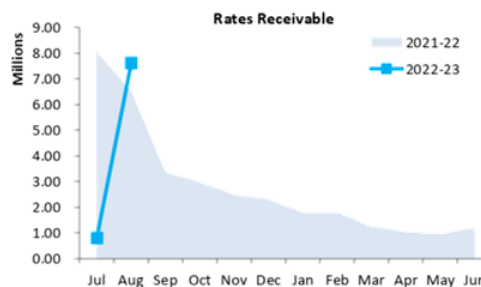
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022**

**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

Rates receivable	30 Jun 2022	31 Aug 2022
	\$	\$
Opening arrears previous years	1,025,412	1,102,061
Levied this year	6,283,408	7,027,952
Less - collections to date	(6,206,759)	(515,336)
Gross rates collectable	1,102,061	7,614,677
Net rates collectable	1,102,061	7,614,677
% Collected	84.9%	6.3%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,176)	258,882	2,100	6,786	12,089	278,681
Percentage	(0.4%)	92.9%	0.8%	2.4%	4.3%	
Balance per trial balance						
Sundry receivable						278,681
GST receivable						30,422
Allowance for impairment of receivables from contracts with customers						(290,999)
Long Service owed by other Local Governments						12,281
Other debtors						93,034
ESL						74,798
Total receivables general outstanding						198,217

Amounts shown above include GST (where applicable)

KEY INFORMATION

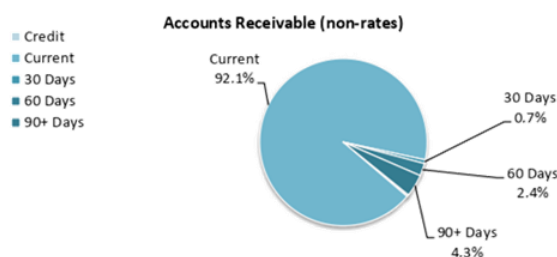
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 31 August 2022
Other current assets	\$	\$	\$	\$
Inventory				
Stock on hand - materials	81,716	20,669	(8,865)	93,520
Total other current assets	81,716	20,669	(8,865)	93,520

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

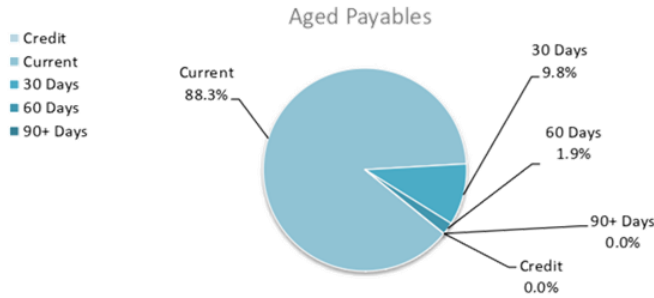
OPERATING ACTIVITIES
NOTE 5
PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	72,105	8,007	1,580	0	81,692
Percentage	0%	88.3%	9.8%	1.9%	0%	
Balance per trial balance						
Sundry creditors						81,692
ATO liabilities						64,991
Accrued creditors						28,124
Prepaid Rates						33,131
Accrued interest						(8)
Trust						(220)
Total payables general outstanding						207,710

Amounts shown above include GST (where applicable)

KEY INFORMATION

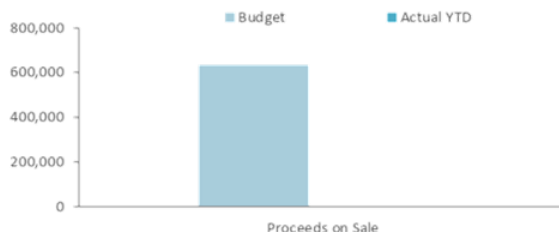
Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Governance								
	EMIDS Vehicle 1HEW489	30,856	23,000	0	(7,856)	0	0	0	0
	Law, order, public safety								
	Ranger Vehicle 1GRZ	21,000	18,000	0	(3,000)	0	0	0	0
	Health								
	Environmental Health Officer Vehicle	18,699	14,000	0	(4,699)	0	0	0	0
	Transport								
	Multi Tyre Roller Y830	57,250	55,000	0	(2,250)	0	0	0	0
	John Deere Loader Y600	73,000	68,000	0	(5,000)	0	0	0	0
	Skid- Multi Tyre 1GJZ237	56,744	54,000	0	(2,744)	0	0	0	0
	Road Main Supervisor Ford Ranger 1GTN4	26,250	36,000	9,750	0	0	0	0	0
	Parks and Gardens Truck Y3777	14,975	20,000	5,025	0	0	0	0	0
	Mitsubishi Canter Y4099	20,795	15,000	0	(5,795)	0	0	0	0
	Town Crew Utility Y211	10,280	5,000	0	(5,280)	0	0	0	0
	Replace Y6947	1,500	2,000	500	0	0	0	0	0
	Spray Utility Y770	16,095	10,000	0	(6,095)	0	0	0	0
	Grader Utility Y482	8,993	5,000	0	(3,993)	0	0	0	0
	John Deere Mower Y7320	4,500	14,000	9,500	0	0	0	0	0
	Other property and services								
	Construction Leading Hand	37,663	22,000	0	(15,663)	0	0	0	0
	Old Convent School - Building	283,500	272,727	0	(10,773)	0	0	0	0
	Old Convent School - Land	235,000	0	0	(235,000)	0	0	0	0
		917,100	633,727	24,775	(308,148)	0	0	0	0



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022**

**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land	31,500	5,250	0	(5,250)
Buildings	475,177	79,186	3,217	(75,969)
Furniture and equipment	283,053	47,166	8,500	(38,666)
Plant and equipment	1,197,690	199,598	0	(199,598)
Infrastructure - roads	5,276,963	879,467	18,217	(861,250)
Payments for Capital Acquisitions	7,264,383	1,210,667	29,934	(1,180,733)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	2,714,448	452,398	0	(452,398)
Other (disposals & C/Fwd)	633,727	633,727	0	(633,727)
Cash backed reserves				
PIONEER M. LODGE RESERVE ACCUM	(60,000)		0	0
BUILDING MTCE RESERVE ACUM	(25,000)		0	0
ROADS RESERVE	(100,000)		0	0
Contribution - operations	4,101,208	124,542	29,934	(94,608)
Capital funding total	7,264,383	1,210,667	29,934	(1,180,733)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

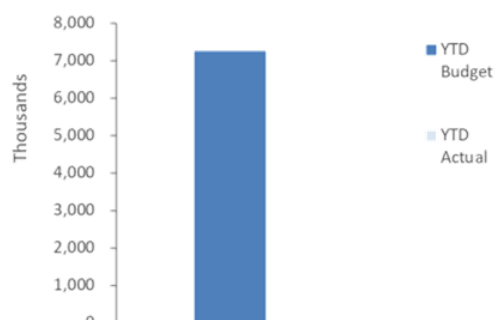
Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between

mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

FINANCING ACTIVITIES
NOTE 8
BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
Recreation and culture										
Forrest Oval Stage 1	62	800,779	0	0	0	(68,543)	800,779	732,236	0	(49,386)
Forrest Oval Stage 2	63	128,857	0	0	(6,030)	(24,588)	122,827	104,269	(1,659)	(6,166)
Forrest Oval Stage 3	64	200,998	0	0	(9,405)	(38,353)	191,593	162,645	(2,587)	(9,619)
Old Convent School	67	241,748	0	0	(32,407)	(66,423)	209,341	175,325	(4,519)	(7,430)
Total		1,372,382	0	0	-47,842	-197,907	1,324,540	1,174,475	(8,765)	(72,601)
Current borrowings		197,907					149,532			
Non-current borrowings		1,174,475					1,175,008			
		1,372,382					1,324,540			

All debenture repayments were financed by general purpose revenue.

The Shire has no unspent debenture funds as at 30th June 2021, nor is it expected to have unspent funds as at 30th June 2022.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

OPERATING ACTIVITIES
NOTE 9
RESERVE ACCOUNTS

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Legislation									
PLANT RESERVE ACCUM	476,688	738	0	300,000	0	0	0	777,426	476,688
LSL RESERVE ACCUM	506,927	784	0	0	0	0	0	507,711	506,927
REC COMPLEX RESERVE ACCUM	500,598	772	0	0	0	0	0	501,370	500,598
AVON RIVER MTCE RESERVE ACCUM	15,426	24	0	0	0	0	0	15,450	15,426
INDUSTRIAL LAND RESERVE ACCUM	134,010	207	0	0	0	0	0	134,217	134,010
REFUSE SITE DEV. RESERVE ACCUM	75,519	117	0	0	0	0	0	75,636	75,519
CENTENNIAL GDNS RESERVE ACCUM	156,162	242	0	0	0	0	0	156,404	156,162
PIONEER M. LODGE RESERVE ACCUM	78,533	122	0	0	0	(60,000)	0	18,655	78,533
CARPARKING RESERVE ACCUMULAT	18,623	29	0	0	0	0	0	18,652	18,623
BUILDING MTCE RESERVE ACUM	75,380	117	0	0	0	(25,000)	0	50,497	75,380
DISASTER RESERVE ACCUMULATION	59,281	92	0	0	0	0	0	59,373	59,281
TIED GRANT RESERVE ACCUM	19,557	30	0	0	0	0	0	19,587	19,557
R.S.L. MEMORIAL RESERVE	12,600	19	0	0	0	0	0	12,619	12,600
GREENHILLS TOWNSITE DEVELOPMENT	11,221	17	0	0	0	0	0	11,238	11,221
ROADS RESERVE	156,884	243	0	100,000	0	(100,000)	0	157,127	156,884
LAND & INFRASTRUCTURE RESERVE	158,104	245	0	300,000	0	0	0	458,349	158,104
FORREST OVAL LIGHTS RESERVE	6,161	10	0	0	0	0	0	6,171	6,161
BOWLS SYNTHETIC SURFACE RESERVE	20,444	32	0	0	0	0	0	20,476	20,444
TENNIS SYNTHETIC SURFACE RESERVE	3,155	5	0	0	0	0	0	3,160	3,155
SWIMMING POOL RESERVE ACCUM	100,000	155	0	388,788	0	0	0	488,943	100,000
BRIDGE RESERVE	0	0	0	50,000	0	0	0	50,000	0
	2,585,273	4,000	0	1,138,788	0	(185,000)	0	3,543,061	2,585,273

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

OPERATING ACTIVITIES
NOTE 10
OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2022	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 August 2022
		\$		\$	\$	\$
Other current liabilities						
Other liabilities						
- Contract liabilities		996,572	0	0	0	996,572
Total other liabilities		996,572	0	0	0	996,572
Employee Related Provisions						
Annual leave		411,515	0	0	0	411,515
Long service leave		228,078	0	0	0	228,078
Total Employee Related Provisions		639,593	0	0	0	639,593
Other Provisions						
Provision for sick leave		71,956	0	0	0	71,956
Total Other Provisions		71,956	0	0	0	71,956
Total other current liabilities		1,708,121	0	0	0	1,708,121
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled. The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

NOTE 11
OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	1 July 2022		(As revenue)	31 Aug 2022	31 Aug 2022			
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
Governance								
AUSTRALIA DAY COUNCIL	0	0	0	0	0	10,000	1,666	0
General purpose funding								
GRANT FUNDS (UNTIED)	0	0	0	0	0	650,205	108,366	125,271
GRANT LOCAL ROAD (UNTIED)	0	0	0	0	0	569,684	94,946	0
Law, order, public safety								
ESL GRANTS	0	0	0	0	0	68,000	11,332	5,594
Community amenities								
GOVERNMENT GRANTS - PLANNING	0	0	0	0	0	135,000	22,500	0
Transport								
OTHER GRANTS	0	0	0	0	0	90,687	15,114	0
GRANT RRG - DIRECT	0	0	0	0	0	173,820	28,970	177,559
Economic services								
EARTHQUAKE BUILDING MITIGATION PROJECT INCOME	0	0	0	0	0	125,000	20,832	0
	0	0	0	0	0	1,822,396	303,726	308,424

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022

NOTE 12
NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2022	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Aug 2022	Current Liability 31 Aug 2022	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Recreation and culture								
RECREATION GRANTS - TAXABLE	0	0	0	0	0	95,000	15,832	0
GRANT INCOME	0	0	0	0	0	15,899	2,648	0
Transport								
ROAD TO RECOVERY GRANTS	5,153	0	0	0	5,153	396,868	66,144	0
OTHER GRANTS	0	0	0	0	0	95,000	15,832	0
GRANT - RRG - ROADS	234,403	0	0	0	234,403	1,102,783	183,794	0
GRANT GOVT-BLACK SPOT FUNDING	0	0	0	0	0	118,260	19,710	0
GRANTS - R&LCIP	675,816	0	0	0	675,816	890,638	148,438	0
	915,372	0	0	0	915,372	2,714,448	452,398	0

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2022**

**NOTE 13
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$10,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Revenue from operating activities						
Fees and charges	620,979	323.33%	▲			
Other revenue	32,404	86.61%	▲			
Expenditure from operating activities						
Employee costs	191,969	24.16%	▲			
Materials and contracts	264,514	44.41%	▲			
Utility charges	43,251	65.60%	▲			
Depreciation on non-current assets	436,530	100.00%	▲			
Insurance expenses	(110,907)	(258.85%)	▼			22/23 First instalments processed. Second instalment due later in financial year. Budget apportioned 2/12
Other expenditure	(25,088)	(46.45%)	▼			22/23 MYF and sponsorship payments. Budget apportioned 2/12
Loss on disposal of assets	51,346	100.00%	▲			22/23 Asset disposals not processed due to 21/22 Infrastructure revaluations not finalised
Non-cash amounts excluded from operating activities	(483,752)	(100.00%)	▼			Timing - no movement as at 31/8/22
Investing activities						
Proceeds from non-operating grants, subsidies and contributions	(452,398)	(100.00%)	▼			Timing - no movement as at 31/8/22
Proceeds from disposal of assets	(633,727)	(100.00%)	▼			Timing - no movement as at 31/8/22
Payments for property, plant and equipment and infrastructure	1,180,733	97.53%	▲			Only minor capital purchases completed as at 31/8/22. F&E Purchase of Attain Compliance Management Suite 22/23, Building capital employee costs for Town Hall flooring upgrades and infrastructure employee costs for RRG and Municipal projects
Financing activities						
Transfer from reserves	(185,000)	(100.00%)	▼			Timing - transfers not processed as at 31/8/22
Repayment of debentures	(47,842)	0.00%	▼			Loan payments processed for Loan 67 (Old Convent School) and Loan 63 and 64 (Forrest Oval Redevelopment). Currently there is no budget allocation but is sitting in a pool and will be corrected for future months.
Transfer to reserves	1,142,788	100.00%	▲			Timing - transfers not processed as at 31/8/22
Closing funding surplus / (deficit)	2,262,554	(25.32%)	▲			

Date: 06/09/2022
Time: 8:06:45PM

Shire of York
CREDITOR PAYMENTS LISTING - AUGUST 2022

USER: Kristy Livingstone
PAGE: 1

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT28298	01/08/2022 AUSTRALIAN TAXATION OFFICE	BAS - JUNE 2022	1		28,625.00
INV BAS - JUNE	29/07/2022 AUSTRALIAN TAXATION OFFICE	BAS - JUNE 2022	1	28,625.00	
EFT28299	08/08/2022 APPLE PTY LTD	SUPPLY IPHONE 13 128GB X 4/ IPAD 13 64GB WIFI+CELLULAR - TOWN MAINTENANCE SUPERVISOR	1		5,987.80
INV	01/08/2022 APPLE PTY LTD	SUPPLY IPHONE 13 128GB X 4/ IPAD 13 64GB WIFI+CELLULAR - TOWN MAINTENANCE SUPERVISOR	1	5,987.80	
EFT28300	08/08/2022 ASHLEY ROBERT GARRATT	COUNCILLOR ALLOWANCES - JULY 2022	1		1,312.23
INV CRS PMT	08/08/2022 ASHLEY ROBERT GARRATT	COUNCILLOR ALLOWANCES - JULY 2022	1	1,312.23	
EFT28301	08/08/2022 AUSCOINSWEST	YORK COMMEMORATIVE COINS AND ALBUMS - PURCHASED FOR RESALE YVC	1		1,322.75
INV 2985	24/07/2022 AUSCOINSWEST	YORK COMMEMORATIVE COINS AND ALBUMS - PURCHASED FOR RESALE YVC	1	1,322.75	
EFT28302	08/08/2022 AUSTRALIAN SERVICES UNION	UNION FEES	1		129.50
INV 15	28/07/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 15	28/07/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 15	28/07/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 15	28/07/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 15	28/07/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
EFT28303	08/08/2022 BELLISSIMO YORK	CATERING	1		286.00
INV 91	29/07/2022 BELLISSIMO YORK	CATERING 26/07/2022 - COUNCIL DINNER	1	198.00	
INV 90	29/07/2022 BELLISSIMO YORK	CATERING 26/7/22 - WALGA PRESIDENT & CEO VISIT	1	88.00	
EFT28304	08/08/2022 BRITTANY MOORE - WITH, B	MONTHLY SOCIAL MEDIA MANAGEMENT EXPERIENCE YORK - JULY 22	1		990.00
INV 0171	13/07/2022 BRITTANY MOORE - WITH, B	MONTHLY SOCIAL MEDIA MANAGEMENT EXPERIENCE YORK - JULY 22	1	990.00	
EFT28305	08/08/2022 BUNNINGS WAREHOUSE	PLANTS AND GARDEN SUPPLIES FOR THE CHART GRANT PROJECT LANDSCAPING MUSEUM GARDENS	1		2,910.68
INV	01/07/2022 BUNNINGS WAREHOUSE	PLANTS AND GARDEN SUPPLIES FOR THE CHART GRANT PROJECT LANDSCAPING MUSEUM GARDENS	1	2,910.68	

Date: 06/09/2022
Time: 8:06:45PM

Shire of York
CREDITOR PAYMENTS LISTING - AUGUST 2022

USER: Kristy Livingstone
PAGE: 2

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT28306	08/08/2022 CENTRAL DISTRICTS AIRCONDITIONING (CDA)	REPLACEMENT OF 5 X FRIDGE DOOR SEALS INCLUDING LABOUR - YRCC	1		1,025.00
INV 00015470	01/08/2022 CENTRAL DISTRICTS AIRCONDITIONING (CDA)	REPLACEMENT OF 5 X FRIDGE DOOR SEALS INCLUDING LABOUR - YRCC	1	1,025.00	
EFT28307	08/08/2022 COMMISSIONER OF POLICE	VOLUNTEER POLICE CHECKS - JUNE 2022	1		16.70
INV 127085853	20/07/2022 COMMISSIONER OF POLICE	VOLUNTEER POLICE CHECKS - JUNE 2022	1	16.70	
EFT28308	08/08/2022 DENESE EILEEN SMYTHE	COUNCILLOR ALLOWANCES - JULY 2022	1		3,400.14
INV CRS PMT	08/08/2022 DENESE EILEEN SMYTHE	COUNCILLOR ALLOWANCES - JULY 2022	1	3,400.14	
EFT28309	08/08/2022 DENIS CHARLES WARNICK	COUNCILLOR ALLOWANCES - JULY 2022	1		1,674.99
INV CRS PMT	08/08/2022 DENIS CHARLES WARNICK	COUNCILLOR ALLOWANCES - JULY 2022	1	1,674.99	
EFT28310	08/08/2022 DEPARTMENT OF HUMAN SERVICES (CHILD SUPPORT)	SUPPORT PAYMENT	1		304.11
INV 15	28/07/2022 DEPARTMENT OF HUMAN SERVICES (CHILD SUPPORT)	SUPPORT PAYMENT		304.11	
EFT28311	08/08/2022 FOCUS NETWORKS	REMOVAL OF OUTLOOK ADD-IN FOR CENTRAL RECORDS	1		935.00
INV 9587G	27/07/2022 FOCUS NETWORKS	REMOVAL OF OUTLOOK ADD-IN FOR CENTRAL RECORDS	1	935.00	
EFT28312	08/08/2022 FUEL DISTRIBUTORS	SUPPLY DIESEL X 5000 LITRES - DEPOT	1		9,599.00
INV 63101073	03/08/2022 FUEL DISTRIBUTORS	SUPPLY DIESEL X 5000 LITRES - DEPOT	1	9,599.00	
EFT28313	08/08/2022 INTEGRITY MANAGEMENT SOLUTIONS PTY LTD	ATTAIN COMPLIANCE MANAGEMENT SUITE - 2022/2023	1		9,350.00
INV 0203	08/07/2022 INTEGRITY MANAGEMENT SOLUTIONS PTY LTD	ATTAIN COMPLIANCE MANAGEMENT SUITE - 2022/2023	1	9,350.00	
EFT28314	08/08/2022 IT VISION	SYNERGYSOFT & ALTUS ANNUAL LICENSE FEES - 2022/2023	1		51,024.71
INV 37216	01/07/2022 IT VISION	SYNERGYSOFT & ALTUS ANNUAL LICENSE FEES - 2022/2023	1	51,024.71	
EFT28315	08/08/2022 JAMES BENNETT PTY LTD	PURCHASE OF LATEST RELEASES - LIBRARY	1		23.09
INV 4776569	29/07/2022 JAMES BENNETT PTY LTD	PURCHASE OF LATEST RELEASES - LIBRARY	1	23.09	
EFT28316	08/08/2022 KEVIN RICHARD TRENT	COUNCILLOR ALLOWANCES - JULY 2022	1		1,312.23
INV CRS PMT	08/08/2022 KEVIN RICHARD TRENT	COUNCILLOR ALLOWANCES - JULY 2022	1	1,312.23	

Date: 06/09/2022
Time: 8:06:45PM

Shire of York
CREDITOR PAYMENTS LISTING - AUGUST 2022

USER: Kristy Livingstone
PAGE: 3

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT28317	08/08/2022 LG BEST PRACTICES PTY LTD	PROFESSIONAL FINANCIAL ACCOUNTING SERVICES	1		16,434.00
INV 188	07/07/2022 LG BEST PRACTICES PTY LTD	END OF FINANCIAL YEAR PAYROLL SERVICES - ALTUS PAYROLL BALANCING	1	1,584.00	
INV 203	31/07/2022 LG BEST PRACTICES PTY LTD	PROFESSIONAL FINANCIAL ACCOUNTING SERVICES ADDITIONAL HOURS REQUIRED TO COMPLETE 22/23 BUDGET	1	14,850.00	
EFT28318	08/08/2022 LGIS INSURANCE BROKING	MARINE CARGO INSURANCE - 2022/2023	1		721.88
INV	30/06/2022 LGIS INSURANCE BROKING	MARINE CARGO INSURANCE - 2022/2023	1	721.88	
EFT28319	08/08/2022 LORRAINE MARGARET GARGETT	REIMBURSE VOLUNTEER WORKING WITH CHILDREN CHECK - MUSEUM	1		58.70
INV	27/07/2022 LORRAINE MARGARET GARGETT	REIMBURSE VOLUNTEER WORKING WITH CHILDREN CHECK - MUSEUM	1	58.70	
EFT28320	08/08/2022 MCLEODS BARRISTERS AND SOLICITORS	REVIEW DRAFT LEASE - YORK AGRICULTURAL SOCIETY	1		1,937.91
INV 125263	28/07/2022 MCLEODS BARRISTERS AND SOLICITORS	REVIEW DRAFT LEASE - YORK AGRICULTURAL SOCIETY	1	1,937.91	
EFT28321	08/08/2022 MIDLAND RUBBER STAMPS	SELK INKING BLACK SIGNING STAMP INCLUDING FREIGHT - KRISTY LIVINGSTONE	1		61.00
INV 00041709	01/08/2022 MIDLAND RUBBER STAMPS	SELK INKING BLACK SIGNING STAMP INCLUDING FREIGHT - KRISTY LIVINGSTONE	1	61.00	
EFT28322	08/08/2022 MINUTEMAN PRESS MIDLAND	TIP PASSES X 3000	1		750.20
INV 21726	26/07/2022 MINUTEMAN PRESS MIDLAND	TIP PASSES X 3000	1	750.20	
EFT28323	08/08/2022 NETLINK GROUP PTY LTD	IP PHONE SYSTEM MITEL TECHNICIAN SUPPORT - ADMIN PHONE SYSTEM	1		181.50
INV 51655	20/06/2022 NETLINK GROUP PTY LTD	IP PHONE SYSTEM MITEL TECHNICIAN SUPPORT - ADMIN PHONE SYSTEM	1	181.50	
EFT28324	08/08/2022 OCLC (UK) LTD	AMLIB SOFTWARE & ANNUAL MAINTENANCE 01/09/2022-31/08/2023	1		2,186.67
INV	01/08/2022 OCLC (UK) LTD	AMLIB ANNUAL MAINTENANCE 01/09/2022-31/08/2023	1	1,897.92	
INV	01/08/2022 OCLC (UK) LTD	AMLIB SOFTWARE MAINTENANCE 01/09/2022-31/08/2023 - LIBRARY	1	288.75	
EFT28325	08/08/2022 OXTER SERVICES	BROWN PAPER BAG PACKAGING 50 X 2 - YORK VISITOR CENTRE	1		36.78
INV 26032	13/07/2022 OXTER SERVICES	BROWN PAPER BAG PACKAGING 50 X 2 - YORK VISITOR CENTRE	1	36.78	
EFT28326	08/08/2022 PAMELA HELEN HEATON	COUNCILLOR ALLOWANCES - JULY 2022	1		1,312.23
INV CRS PMT	08/08/2022 PAMELA HELEN HEATON	COUNCILLOR ALLOWANCES - JULY 2022	1	1,312.23	
EFT28327	08/08/2022 PETER ALLAN WRIGHT	COUNCILLOR ALLOWANCES - JULY 2022	1		1,312.23

Date: 06/09/2022
 Time: 8:06:45PM

Shire of York
 CREDITOR PAYMENTS LISTING - AUGUST 2022

USER: Kristy Livingstone
 PAGE: 4

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV CRS PMT	08/08/2022 PETER ALLAN WRIGHT	COUNCILLOR ALLOWANCES - JULY 2022	1	1,312.23	
EFT28328	08/08/2022 SEEK LIMITED	ADVERTISE IN SEEK 27/7/22 - CLEANER (PART TIME)	1		302.50
INV 502456586	27/07/2022 SEEK LIMITED	ADVERTISE IN SEEK 27/7/22 - CLEANER (PART TIME)	1	302.50	
EFT28329	08/08/2022 SINEAD MCGUIRE	REIMBURSE PURCHASE - DEPOT IPAD COVERS X 2	1		239.90
INV	01/08/2022 SINEAD MCGUIRE	REIMBURSE PURCHASE - DEPOT IPAD COVERS X 2	1	239.90	
EFT28330	08/08/2022 STEPHEN EDWARD MUHLEISEN	COUNCILLOR ALLOWANCES - JULY 2022	1		1,312.23
INV CRS PMT	08/08/2022 STEPHEN EDWARD MUHLEISEN	COUNCILLOR ALLOWANCES - JULY 2022	1	1,312.23	
EFT28331	08/08/2022 T & B MAKSIMOVIC	RATES REFUND A3291 LOT 13 COWRING ST KAURING 6302	1		400.00
INV A3291	04/08/2022 T & B MAKSIMOVIC	RATES REFUND A3291 LOT 13 COWRING ST KAURING 6302		400.00	
EFT28332	08/08/2022 VANGUARD PRESS	SUPPLY 3000 X DLX WINDOW ENVELOPES WITH TIP PASS FLASH	1		555.50
INV 00034470	30/07/2022 VANGUARD PRESS	SUPPLY 3000 X DLX WINDOW ENVELOPES WITH TIP PASS FLASH	1	555.50	
EFT28333	08/08/2022 WESTCYCLE INC	COMMUNITY FUNDING SPONSORSHIP - DELIVERY OF 2022 CANOLA CLASSIC CYCLE EVENT IN YORK	1		8,250.00
INV 3444	28/07/2022 WESTCYCLE INC	COMMUNITY FUNDING SPONSORSHIP - DELIVERY OF 2022 CANOLA CLASSIC CYCLE EVENT IN YORK	1	8,250.00	
EFT28334	08/08/2022 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	WALGA MEMBERSHIP & SUBSCRIPTIONS 2022/23 - INCLUDING PROCUREMENT, TAX, COUNCIL CONNECT, EMPLOYEE RELATIONS, LOCAL LAWS & GOVERNANCE	1		39,748.64
INV SI-000448	21/07/2022 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	WALGA MEMBERSHIP & SUBSCRIPTIONS 2022/23 - INCLUDING PROCUREMENT, TAX, COUNCIL CONNECT, EMPLOYEE RELATIONS, LOCAL LAWS & GOVERNANCE	1	39,748.64	
EFT28335	08/08/2022 WINC.	STATIONERY SUPPLIES - JULY 2022	1		872.84
INV	29/07/2022 WINC.	STATIONERY SUPPLIES - JULY 2022	1	872.84	
EFT28336	08/08/2022 WOODSLANE PTY LTD	SUPPLY 5 X BIRDS OF WESTERN AUSTRALIA BOOKS & 25 X COMMON WILDFLOWER BOOKS FOR RESALE - YORK VISITOR CENTRE	1		269.82
INV 03725448	18/07/2022 WOODSLANE PTY LTD	SUPPLY 5 X BIRDS OF WESTERN AUSTRALIA BOOKS & 25 X COMMON WILDFLOWER BOOKS FOR RESALE - YORK VISITOR CENTRE	1	269.82	
EFT28337	08/08/2022 YORK & DISTRICTS COMMUNITY MATTERS	COMMUNITY UPDATE PAGE - JULY 2022	1		1,574.00

Date: 06/09/2022
 Time: 8:06:45PM

Shire of York
 CREDITOR PAYMENTS LISTING - AUGUST 2022

USER: Kristy Livingstone
 PAGE: 5

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 2704	12/07/2022 YORK & DISTRICTS COMMUNITY MATTERS	COMMUNITY UPDATE PAGE – JULY 2022	1	1,574.00	
EFT28338	09/08/2022 A D ENGINEERING INTERNATIONAL PTY LTD	SAM TRAILER WAN CONNECTION QUARTERLY CHARGES - 01/07/22-30/09/22	1		132.00
INV 0330	01/07/2022 A D ENGINEERING INTERNATIONAL PTY LTD	SAM TRAILER WAN CONNECTION QUARTERLY CHARGES - 01/07/22-30/09/22	1	132.00	
EFT28339	09/08/2022 AVON WASTE	RUBBISH/ RECYCLING COLLECTION - 1/7/22	1		12,461.08
INV 51108	01/07/2022 AVON WASTE	RUBBISH/ RECYCLING COLLECTION - 1/7/22	1	12,461.08	
EFT28340	09/08/2022 BGC QUARRIES	ROADBASE - TOWN & RURAL ROADS GENERAL	1		791.52
INV IQ34238	24/07/2022 BGC QUARRIES	ROADBASE - TOWN & RURAL ROADS GENERAL	1	791.52	
EFT28341	09/08/2022 BUSH CONTRACTING	FLOAT ROLLER FROM TOP BEVERLEY RD TO LUELFDS RD 27/6/22 - TALBOT WEST RD	1		792.00
INV 6357	01/08/2022 BUSH CONTRACTING	FLOAT ROLLER FROM TOP BEVERLEY RD TO LUELFDS RD 27/6/22 - TALBOT WEST RD	1	792.00	
EFT28342	09/08/2022 CS LEGAL	DEBT RECOVERY SERVICE FEES	1		1,047.10
INV 031247	28/07/2022 CS LEGAL	DEBT RECOVERY SERVICE FEES - LGA SALE OF A4470	1	275.00	
INV 031248	28/07/2022 CS LEGAL	DEBT RECOVERY SERVICE FEES - LGA SALE OF A6001	1	772.10	
EFT28343	09/08/2022 DARRYS PLUMBING AND GAS	REPAIR RETICULATION PIPE - HOCKEY OVAL	1		278.12
INV 29	27/07/2022 DARRYS PLUMBING AND GAS	REPAIR RETICULATION PIPE - HOCKEY OVAL	1	278.12	
EFT28344	09/08/2022 DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)	ESL QTR 4 - 21/22	1		25,059.35
INV 153953	20/05/2022 DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)	ESL QTR 4 - 21/22	1	25,059.35	
EFT28345	09/08/2022 FUEL DISTRIBUTORS	SUPPLY AND DELIVER Kerosine X 200 LITRES	1		763.62
INV 409462	28/07/2022 FUEL DISTRIBUTORS	SUPPLY AND DELIVER Kerosine X 200 LITRES	1	763.62	
EFT28346	09/08/2022 HAWKE VIEW KENNELS	DOG IMPOUNDING FEES #22042 21-25/07/2022	1		125.00
INV 2941	21/07/2022 HAWKE VIEW KENNELS	DOG IMPOUNDING FEES #22042 21-25/07/2022	1	125.00	
EFT28347	09/08/2022 LANDGATE	GRV INTERIM VALUATIONS G2022/11 11/6/22-24/6/22	1		236.55
INV 377088	26/07/2022 LANDGATE	GRV INTERIM VALUATIONS G2022/11 11/6/22-24/6/22	1	236.55	
EFT28348	09/08/2022 MAL AUTOMOTIVES	VEHCILE SERVICE 45000 KM - Y641	1		1,472.35

Date: 06/09/2022
Time: 8:06:45PM

Shire of York
CREDITOR PAYMENTS LISTING - AUGUST 2022

USER: Kristy Livingstone
PAGE: 6

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 28079	03/06/2022 MAL AUTOMOTIVES	VEHCILE SERVICE 45000 KM - Y641	1	1,472.35	
EFT28349	09/08/2022 NUTRIEN AG SOLUTIONS	SUPPLY 20KG HEAVY DUTY GREASE - DEPOT	1		225.69
INV 907237616	06/07/2022 NUTRIEN AG SOLUTIONS	SUPPLY 20KG HEAVY DUTY GREASE - DEPOT	1	225.69	
EFT28350	09/08/2022 OFFICEWORKS	SUPPLY ACER 24 INCH MONITORS X 2 COMSOL DISPLAYPORT TO HDMI ADAPTORS X 4 - DEVELOPMENT SERVICES	1		539.87
INV 602127153	03/08/2022 OFFICEWORKS	SUPPLY ACER 24 INCH MONITORS X 2 COMSOL DISPLAYPORT TO HDMI ADAPTORS X 4 - DEVELOPMENT SERVICES	1	539.87	
EFT28351	09/08/2022 RURAL TRAFFIC SERVICES	HIRE OF MULTI MESSAGE SIGNS/ BARRIER BOARDS/ TRAFFIC CONES 1-31/7/22 - BROOK STREET	1		937.75
INV 3945	31/07/2022 RURAL TRAFFIC SERVICES	HIRE OF MULTI MESSAGE SIGNS/ BARRIER BOARDS/ TRAFFIC CONES 1-31/7/22 - BROOK STREET	1	937.75	
EFT28352	09/08/2022 SHIRE OF NORTHAM	TIPPING FEES - JUNE 2022	1		11,405.29
INV 27128	22/07/2022 SHIRE OF NORTHAM	TIPPING FEES - JUNE 2022	1	11,405.29	
EFT28353	09/08/2022 SPECIALE SMASH REPAIRS	VEHICLE EXCESS ON INSURANCE CLAIM - 1GZB450	1		300.00
INV 20704/2	27/05/2022 SPECIALE SMASH REPAIRS	VEHICLE EXCESS ON INSURANCE CLAIM - 1GZB450	1	300.00	
EFT28354	09/08/2022 SYNERGY	ELECTRICITY CHARGES	1		7,328.01
INV 108761310	22/07/2022 SYNERGY	ELECTRICITY 20/6-18/07/22 - STREETLIGHTS	1	239.41	
INV 467568350	01/08/2022 SYNERGY	ELECTRICITY 25/6-24/07/22 - STREETLIGHTS	1	7,088.60	
EFT28355	09/08/2022 THINKPROJECT AUSTRALIA PTY LTD	RAMM ANNUAL SUPPORT AND MAINTENCE FEE 2022/2023	1		10,123.18
INV RSL-18854	01/07/2022 THINKPROJECT AUSTRALIA PTY LTD	RAMM ANNUAL SUPPORT AND MAINTENCE FEE 2022/2023	1	10,123.18	
EFT28356	09/08/2022 TOLL IPEC PTY LTD	FREIGHT	1		217.86
INV	17/07/2022 TOLL IPEC PTY LTD	FREIGHT 8/07/22	1	68.09	
INV	24/07/2022 TOLL IPEC PTY LTD	FREIGHT 8-21/07/2022	1	99.97	
INV	31/07/2022 TOLL IPEC PTY LTD	FREIGHT 20 & 22/07/2022	1	49.80	
EFT28357	09/08/2022 WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN REPAYMENTS	1		19,681.66

Date: 06/09/2022
Time: 8:06:45PM

Shire of York
CREDITOR PAYMENTS LISTING - AUGUST 2022

USER: Kristy Livingstone
PAGE: 7

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 63	08/08/2022	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN REPAYMENTS - LOAN 63 FORREST OVAL REDEVELOPMENT		7,688.57	
INV 64	08/08/2022	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN REPAYMENTS - LOAN 64 FORREST OVAL REDEVELOPMENT		11,993.09	
EFT28358	09/08/2022	WOODLANDS DISTRIBUTORS & AGENCIES	SUPPLY AND DELIVER 3000 X DEGRADABLE DOG WASTE	1		638.00
INV YRK1-010	28/07/2022	WOODLANDS DISTRIBUTORS & AGENCIES	SUPPLY AND DELIVER 3000 X DEGRADABLE DOG WASTE	1	638.00	
EFT28359	09/08/2022	YORK AGRICULTURAL SOCIETY INC.	YORK AGRICULTURAL SOCIETY MULTIYEAR AGREEMENT - 22/23 FINANCIAL YEAR SPONSORSHIP - COUNCILS RES 080521 FIRST PAYMENT	1		10,890.00
INV 00002510	24/07/2022	YORK AGRICULTURAL SOCIETY INC.	YORK AGRICULTURAL SOCIETY MULTIYEAR AGREEMENT - 22/23 FINANCIAL YEAR SPONSORSHIP - COUNCILS RES 080521 FIRST PAYMENT	1	10,890.00	
EFT28360	09/08/2022	YORK LANDSCAPE SUPPLIES	SUPPLY MULCH X 1.5M ³ - JOHANNA WHITELY PARK	1		216.00
INV 8914	28/07/2022	YORK LANDSCAPE SUPPLIES	SUPPLY MULCH X 1.5M ³ - JOHANNA WHITELY PARK	1	216.00	
EFT28361	14/08/2022	ACOUSTIGUIDE OF AUSTRALIA PTY LTD	2022/23 ANNUAL APP HOSTING AND MAINTENANCE FEE - YORK TRAILS AND TOURS APPLICATION	1		440.00
INV 20220020	07/06/2022	ACOUSTIGUIDE OF AUSTRALIA PTY LTD	2022/23 ANNUAL APP HOSTING AND MAINTENANCE FEE - YORK TRAILS AND TOURS APPLICATION	1	440.00	
EFT28362	14/08/2022	LEANNE PATRICIA LEE	REIMBURSE FUEL PURCHASE VISITOR CENTRE STAFF TRAINING DAY 19/07/2022	1		102.10
INV	19/07/2022	LEANNE PATRICIA LEE	REIMBURSE FUEL PURCHASE VISITOR CENTRE STAFF TRAINING DAY 19/07/2022	1	102.10	
EFT28363	14/08/2022	LGIS WA	INSURANCE 2022/23 - FIRST INSTALMENT	1		168,345.60
INV	14/07/2022	LGIS WA	INSURANCE 2022/23 - FIRST INSTALMENT	1	168,345.60	
EFT28364	16/08/2022	AMP BANKING LTD	AMP TERM DEPOSIT 12 MONTHS @ 4.05% TO MATURE 17 AUGUST 2023	1		500,311.65
INV 19859622	16/08/2022	AMP BANKING LTD	AMP TERM DEPOSIT 12 MONTHS @ 4.05% TO MATURE 17 AUGUST 2023	1	500,311.65	
EFT28365	18/08/2022	BUILDING AND ENERGY	BSL REIMBURSEMENT FOR JULY 2022	2		169.95
INV T6	18/08/2022	BUILDING AND ENERGY	BSL REIMBURSEMENT FOR JULY 2022	2	169.95	
EFT28366	18/08/2022	CITY OF STIRLING	CITY OF STIRLING BOND REFUND WAKE #258183	2		1,050.00
INV T83	28/07/2022	CITY OF STIRLING	CITY OF STIRLING BOND REFUND WAKE #258183	2	1,050.00	

Date: 06/09/2022
 Time: 8:06:45PM

Shire of York
 CREDITOR PAYMENTS LISTING - AUGUST 2022

USER: Kristy Livingstone
 PAGE: 8

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT28367	18/08/2022 CONSTRUCTION TRAINING FUND	CTF COLLECTION FOR JULY 2022	2		39.75
INV T9	18/08/2022 CONSTRUCTION TRAINING FUND	CTF COLLECTION FOR JULY 2022	2	39.75	
EFT28368	18/08/2022 JOHN STANLEY PHILLIPS	REFUND OF KERB BOND (LOT 126 (33) NEWCASTLE STREET YORK) RECEIPT 257220 PAID ON 06/05/2022	2		500.00
INV T4	15/08/2022 JOHN STANLEY PHILLIPS	REFUND OF KERB BOND (LOT 126 (33) NEWCASTLE STREET YORK) RECEIPT 257220 PAID ON 06/05/2022	2	500.00	
EFT28369	18/08/2022 SHIRE OF YORK	BSL & CTF COLLECTION - AGENCY FEE FOR JULY 2022	2		23.25
INV T9	18/08/2022 SHIRE OF YORK	CTF COLLECTION - AGENCY FEE FOR JULY 2022	2	8.25	
INV T6	18/08/2022 SHIRE OF YORK	BSL COLLECTION - AGENCY FEE FOR JULY 2022	2	15.00	
EFT28370	18/08/2022 WA GRAVITY ENDURO	WA GRAVITY ENDURO REFUND BOND #258402	2		500.00
INV T36	09/08/2022 WA GRAVITY ENDURO	WA GRAVITY ENDURO REFUND BOND #258402	2	500.00	
EFT28371	23/08/2022 AFGRI EQUIPMENT AUSTRALIA PTY LTD	SUPPLY AND DELIVER 4 X YELLOW SPRAY PAINT - DEPOT	1		103.41
INV 2611517	01/08/2022 AFGRI EQUIPMENT AUSTRALIA PTY LTD	SUPPLY AND DELIVER 4 X YELLOW SPRAY PAINT - DEPOT	1	103.41	
EFT28372	23/08/2022 AUSTRALIAN SERVICES UNION	UNION FEES	1		129.50
INV 16	11/08/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 16	11/08/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 16	11/08/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 16	11/08/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 16	11/08/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
EFT28373	23/08/2022 AVON VALLEY AG	SUPPLY FOR COLLECTION OF 20L ATRAZINE DRUM X 40 - FORREST OVAL, HOCKEY OVAL & PARKS/GARDENS	1		7,304.00
INV Y120288	08/08/2022 AVON VALLEY AG	SUPPLY FOR COLLECTION OF 20L ATRAZINE DRUM X 40 - FORREST OVAL, HOCKEY OVAL & PARKS/GARDENS	1	7,304.00	
EFT28374	23/08/2022 AVON VALLEY WINDSCREENS	SUPPLY AND INSTALL WINDSCREEN - JOHN DEERE LOADER 624K Y600	1		715.00
INV 4111	04/08/2022 AVON VALLEY WINDSCREENS	SUPPLY AND INSTALL WINDSCREEN - JOHN DEERE LOADER 624K Y600	1	715.00	
EFT28375	23/08/2022 BELLISSIMO YORK	HAVE YOUR SAY DAY BREAKFAST 14/7/22 - CATERING	1		198.00

Date: 06/09/2022
 Time: 8:06:45PM

Shire of York
 CREDITOR PAYMENTS LISTING - AUGUST 2022

USER: Kristy Livingstone
 PAGE: 9

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 00000089	25/07/2022 BELLISSIMO YORK	HAVE YOUR SAY DAY BREAKFAST 14/7/22 - CATERING	1	198.00	
EFT28376	23/08/2022 BLUE FORCE PTY LTD	ANNUAL ALARM MONITORING 1/8/22-31/8/22 - YVC	1		20.20
INV 153407	01/08/2022 BLUE FORCE PTY LTD	ANNUAL ALARM MONITORING 1/8/22-31/8/22 - YVC	1	20.20	
EFT28377	23/08/2022 BUNNINGS WAREHOUSE	SUPPLY & DELIVER 12 X FOLDING CHAIRS INCLUDING FREIGHT - CEMETERY	1		449.76
INV	12/08/2022 BUNNINGS WAREHOUSE	SUPPLY & DELIVER 12 X FOLDING CHAIRS INCLUDING FREIGHT - CEMETERY	1	449.76	
EFT28378	23/08/2022 DARRYS PLUMBING AND GAS	PUMP OUT SEPTIC TANKS AND LEACH DRAIN - SHIRE OF YORK DEPOT	1		1,045.00
INV 00034	05/08/2022 DARRYS PLUMBING AND GAS	PUMP OUT SEPTIC TANKS AND LEACH DRAIN - SHIRE OF YORK DEPOT	1	1,045.00	
EFT28379	23/08/2022 DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)	22/23 ESL QTR 1	1		80,432.09
INV 154363	19/08/2022 DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)	22/23 ESL QTR 1	1	80,432.09	
EFT28380	23/08/2022 DEPARTMENT OF HUMAN SERVICES (CHILD SUPPORT)	SUPPORT PAYMENT	1		304.11
INV 16	11/08/2022 DEPARTMENT OF HUMAN SERVICES (CHILD SUPPORT)	SUPPORT PAYMENT		304.11	
EFT28381	23/08/2022 FOCUS NETWORKS	INITIAL SETUP MONTHLY OFFICE 365 BACKUPS - AUGUST 2022	1		1,157.20
INV INV-9727G	04/08/2022 FOCUS NETWORKS	INITIAL SETUP MONTHLY OFFICE 365 BACKUPS - AUGUST 2022	1	1,157.20	
EFT28382	23/08/2022 GARY & TRISH BYFIELD	CROSSOVER SUBSIDY FOR LOT 130 (9) HOPE STREET	1		575.00
INV 170822	17/08/2022 GARY & TRISH BYFIELD	CROSSOVER SUBSIDY FOR LOT 130 (9) HOPE STREET	1	575.00	
EFT28383	23/08/2022 HATWORLD PTY LTD	PURCHASE OF STOCK FOR RESALE AT VISITORS CENTRE	1		749.98
INV INV-138	26/07/2022 HATWORLD PTY LTD	PURCHASE OF STOCK FOR RESALE AT VISITORS CENTRE	1	749.98	
EFT28384	23/08/2022 HERSEYS SAFETY PTY LTD	SUPPLY & DELIVER 6 X LITTER PICKERS - PARKS & GARDENS	1		379.50
INV 1088	12/08/2022 HERSEYS SAFETY PTY LTD	SUPPLY & DELIVER 6 X LITTER PICKERS - PARKS & GARDENS	1	379.50	
EFT28385	23/08/2022 INDUSTRIAL AUTOMATION	DIAGNOSE & REPROGRAMME PLC'S FOR STANDPIPES - GWAMBYGINE & LINCOLN STREET	1		610.50

Date: 06/09/2022
Time: 8:06:45PM

Shire of York
CREDITOR PAYMENTS LISTING - AUGUST 2022

USER: Kristy Livingstone
PAGE: 10

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 14913	09/08/2022 INDUSTRIAL AUTOMATION	DIAGNOSE & REPROGRAMME PLC'S FOR STANDPIPES - GWAMBYGINE & LINCOLN STREET	1	610.50	
EFT28386	23/08/2022 INSTANT WEIGHING	CALIBRATE & TEST JOHN DEERE LOADER 624K Y600 624K ID Y600 C3000MKII SN 30486 NTA INCLUDING TRAVEL	1		1,485.00
INV 4061	11/08/2022 INSTANT WEIGHING	CALIBRATE & TEST JOHN DEERE LOADER 624K Y600 624K ID Y600 C3000MKII SN 30486 NTA INCLUDING TRAVEL	1	1,485.00	
EFT28387	23/08/2022 IXOM OPERATIONS PTY LTD	CHLORINE SERVICE FEE 1/7/22 - 31/7/22 - SWIMMING POOL	1		169.14
INV 6554091	31/07/2022 IXOM OPERATIONS PTY LTD	CHLORINE SERVICE FEE 1/7/22 - 31/7/22 - SWIMMING POOL	1	169.14	
EFT28388	23/08/2022 JOHN PHILLIPS CONSULTING	ANNUAL CEO PERFORMANCE REVIEW FOR 21/22	1		1,100.00
INV 00000301	04/08/2022 JOHN PHILLIPS CONSULTING	ANNUAL CEO PERFORMANCE REVIEW FOR 21/22	1	1,100.00	
EFT28389	23/08/2022 KEN DESIGNS	SUPPLY AND DELIVERY OF SCREEN PRINTED TEATOWELS FOR RESALE AT YORK VISITOR CENTRE	1		197.50
INV 3	05/08/2022 KEN DESIGNS	SUPPLY AND DELIVERY OF SCREEN PRINTED TEATOWELS FOR RESALE AT YORK VISITOR CENTRE	1	197.50	
EFT28390	23/08/2022 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1		755.04
INV 00071262	03/08/2022 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1	755.04	
EFT28391	23/08/2022 KLK FARMS PTY LTD	GRAVEL SUPPLIES	1		1,139.60
INV 0308	03/08/2022 KLK FARMS PTY LTD	SUPPLY 200M3 OF GRAVEL TO THE SHIRE OF YORK @ \$3.85 INC GST PER M3 TO BE USED ON VARIOUS SHIRE TOWN & RURAL ROADS	1	770.00	
INV 1608	16/08/2022 KLK FARMS PTY LTD	SUPPLY OF 96M3 GRAVEL @ \$3.85 TO BE USED ON VARIOUS SHIRE TOWN & RURAL ROADS	1	369.60	
EFT28392	23/08/2022 KTS - KELYN TRAINING SERVICES	PROVIDE TRAINING ONSITE AT YOUR LOCATION FOR 3 STAFF MEMBERS ROSS MEGEE, STEPHEN AGETT, ROB MACEY BASIC WORKSITE TRAFFIC MANAGEMENT AND TRAFFIC CONTROL 3 DAYS 02.08.2022 - 04.08.2022	1		1,785.00
INV 31211	19/07/2022 KTS - KELYN TRAINING SERVICES	PROVIDE TRAINING ONSITE AT YOUR LOCATION FOR 3 STAFF MEMBERS ROSS MEGEE, STEPHEN AGETT, ROB MACEY BASIC WORKSITE TRAFFIC MANAGEMENT AND TRAFFIC CONTROL 3 DAYS 02.08.2022 - 04.08.2022	1	1,785.00	

Date: 06/09/2022
Time: 8:06:45PM

Shire of York
CREDITOR PAYMENTS LISTING - AUGUST 2022

USER: Kristy Livingstone
PAGE: 11

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT28393	23/08/2022 LANDGATE	CUSTOM EXTRACT OR IMAGERY (WHOLE OF SHIRE YORK) CAPTURED 26/11/2021 FOR SYNERGY MAPPING	1		576.40
INV 1205448	01/08/2022 LANDGATE	CUSTOM EXTRACT OR IMAGERY (WHOLE OF SHIRE YORK) CAPTURED 26/11/2021 FOR SYNERGY MAPPING	1	576.40	
EFT28394	23/08/2022 MAL AUTOMOTIVES	VEHICLE SERVICES FOR BUSHFIRE BRIGADE UNITS	1		7,069.79
INV 28068	01/06/2022 MAL AUTOMOTIVES	VEHICLE SERVICE - TALBOT BUSHFIRE BRIGADE UNIT - 1CMQ210	1	1,794.85	
INV 28076	03/06/2022 MAL AUTOMOTIVES	VEHICLE SERVICE - BURGESS BUSHFIRE BRIGADE UNIT - 1DZJ487	1	1,264.50	
INV 28107	14/06/2022 MAL AUTOMOTIVES	VEHICLE SERVICE - MALEBELLING BUSHFIRE BRIGADE UNIT - 1DLX312	1	1,527.52	
INV 28109	14/06/2022 MAL AUTOMOTIVES	VEHICLE SERVICE - GREENHILLS BUSHFIRE BRIGADE UNIT - Y7971	1	2,482.92	
EFT28395	23/08/2022 MB TRAFFIC PLANNING & MANAGEMENT PTY LTD	DESIGN AND SUPPLY A TMP FOR QUALEN WEST RD TALBOT SINKHOLE APPROX. SLK13.41	1		605.00
INV 0000058	07/08/2022 MB TRAFFIC PLANNING & MANAGEMENT PTY LTD	DESIGN AND SUPPLY A TMP FOR QUALEN WEST RD TALBOT SINKHOLE APPROX. SLK13.41	1	605.00	
EFT28396	23/08/2022 MCLEODS BARRISTERS AND SOLICITORS	LEGAL EXPENSES	1		11,081.91
INV 124517	31/05/2022 MCLEODS BARRISTERS AND SOLICITORS	REVIEW OF DISPOSAL PROCESS, PREPARATION OF CONTRACT OF SALE AND SETTLEMENT FEES FOR DISPOSAL OF PROPERTY - 25-27 SOUTH STREET YORK (INCLUDING DISBURSEMENTS) - MATTER 42027	1	2,275.50	
INV 125600	29/07/2022 MCLEODS BARRISTERS AND SOLICITORS	REVIEW OF DISPOSAL PROCESS, PREPARATION OF CONTRACT OF SALE AND SETTLEMENT FEES FOR DISPOSAL OF PROPERTY - 25-27 SOUTH STREET YORK (INCLUDING DISBURSEMENTS) - MATTER 42027	1	5,176.41	
INV 125554	29/07/2022 MCLEODS BARRISTERS AND SOLICITORS	LEGAL ADVICE RELATING TO PRE-EXISTING STORMWATER MANAGEMENT INSTALLED ON SHIRE PROPERTY (ROAD VERGES) - MATTER 49367	1	3,630.00	
EFT28397	23/08/2022 MINUTEMAN PRESS MIDLAND	SUPPLY 2,800 RATES INFO BROCHURE DL	1		688.60
INV 21817	12/08/2022 MINUTEMAN PRESS MIDLAND	SUPPLY 2,800 RATES INFO BROCHURE DL	1	688.60	
EFT28398	23/08/2022 NORTHAM BEARINGS SALES	SUPPLY AND DELIVER 10 X DENSO-TAPE (50MMX10M) - TALBOT WEST RD - RRG	1		181.50
INV 6983605	03/08/2022 NORTHAM BEARINGS SALES	SUPPLY AND DELIVER 10 X DENSO-TAPE (50MMX10M) - TALBOT WEST RD - RRG	1	181.50	
EFT28399	23/08/2022 PREMIERE EVENTS	PURCHASE OF MERCHANDISE FOR RESALE IN VISITORS CENTRE - VARIOUS YORK MOTORCYCLE FESTIVAL T-SHIRT & HOODED JUMPER SIZES	1		747.45

Date: 06/09/2022
Time: 8:06:45PM

Shire of York
CREDITOR PAYMENTS LISTING - AUGUST 2022

USER: Kristy Livingstone
PAGE: 12

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 02022026	08/08/2022 PREMIERE EVENTS	PURCHASE OF MERCHANDISE FOR RESALE IN VISITORS CENTRE - VARIOUS YORK MOTORCYCLE FESTIVAL T-SHIRT & HOODED JUMPER SIZES	1	747.45	
EFT28400	23/08/2022 PUMA ENERGY AUSTRALIA PTY LTD	PUMA FUEL CARD - JULY 2022	1		2,352.38
INV	21/07/2022 PUMA ENERGY AUSTRALIA PTY LTD	PUMA FUEL CARD - JULY 2022	1	2,352.38	
EFT28401	23/08/2022 RONALD DEREK MACEY	WAIVE HALL HIRE FEE REIMBURSEMENT - DE3-13 CEO DELEGATION	1		330.00
INV 160822	17/08/2022 RONALD DEREK MACEY	WAIVE HALL HIRE FEE REIMBURSEMENT - DE3-13 CEO DELEGATION	1	330.00	
EFT28402	23/08/2022 RURAL RANGER SERVICES	RANGER SERVICES 22/7/22 & 11/8/22	1		911.46
INV 2244	15/08/2022 RURAL RANGER SERVICES	RANGER SERVICES 22/7/22 & 11/8/22	1	911.46	
EFT28403	23/08/2022 RURAL WATER COUNCIL OF WA INC	ANNUAL MEMBERSHIP 2022/23	1		300.00
INV 00000235	31/07/2022 RURAL WATER COUNCIL OF WA INC	ANNUAL MEMBERSHIP 2022/23	1	300.00	
EFT28404	23/08/2022 SANOKIL	SANITARY WASTE DISPOSAL UNITS (SERVICE AUGUST 2022) - VAIROUS SHIRE LOCATIONS	1		272.28
INV 20106886	01/08/2022 SANOKIL	SANITARY WASTE DISPOSAL UNITS (SERVICE AUGUST 2022) - VAIROUS SHIRE LOCATIONS	1	272.28	
EFT28405	23/08/2022 SEEK LIMITED	ADVERTISE IN SEEK 9/8/22 - PROPERTY MAINTENANCE OFFICER / ROAD MAINTENANCE GENERAL HAND / SENIOR FINANCE OFFICER (READVERTISE)	1		962.50
INV 502498533	09/08/2022 SEEK LIMITED	ADVERTISE IN SEEK 9/8/22 - PROPERTY MAINTENANCE OFFICER / ROAD MAINTENANCE GENERAL HAND / SENIOR FINANCE OFFICER (READVERTISE)	1	962.50	
EFT28406	23/08/2022 SHIRE OF YORK	RATES 22/23	1		32,259.67
INV A60082	22/08/2022 SHIRE OF YORK	RATES 22/23 - 40 MACARTNEY ST - CENT UNITS	1	11,325.97	
INV A50058	22/08/2022 SHIRE OF YORK	RATES 22/23 - 44 FORREST ST - YRCC	1	3,529.88	
INV A14270	22/08/2022 SHIRE OF YORK	RATES 22/23 - GRV ONLY SPENCERS BROOK RD (YORK RACING)	1	17,403.82	
EFT28407	23/08/2022 SMITHS SHELL SERVICE	MONTHLY MAINTENANCE SUPPLIES 22/23 - DEPOT	1		125.29
INV 234	31/07/2022 SMITHS SHELL SERVICE	MONTHLY MAINTENANCE SUPPLIES 22/23 - DEPOT	1	125.29	
EFT28408	23/08/2022 SYNERGY	ELECTRICITY CHARGES	1		1,582.68
INV 785488350	01/08/2022 SYNERGY	ELECTRICITY 1/7/222-31/7/22 - POWERWATCH LIGHTING	1	1,088.26	

Date: 06/09/2022
Time: 8:06:45PM

Shire of York
CREDITOR PAYMENTS LISTING - AUGUST 2022

USER: Kristy Livingstone
PAGE: 13

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 335462800	10/08/2022 SYNERGY	ELECTRICITY 13/7/22-9/8/22 - ADMIN, TOWN HALL & YVC	1	494.42	
EFT28409	23/08/2022 T-QUIP	PROVIDE A SERVICE ONSITE FOR THE SWEEPER AND REPAIR HOSE - SWEEPER RIDE ON HAKO ARMADILLO DIESEL	1		1,153.35
INV 112475	08/08/2022 T-QUIP	PROVIDE A SERVICE ONSITE FOR THE SWEEPER AND REPAIR HOSE - SWEEPER RIDE ON HAKO ARMADILLO DIESEL	1	1,153.35	
EFT28410	23/08/2022 TOLL IPEC PTY LTD	FREIGHT 29/7/22 & 3/8/22	1		22.02
INV 0480	07/08/2022 TOLL IPEC PTY LTD	FREIGHT 29/7/22 & 3/8/22	1	22.02	
EFT28411	23/08/2022 TOTALLY WORK WEAR	OUTSIDE EMPLOYEES PROTECTIVE CLOTHING - SPERVISOR STEPHEN AGETT	1		716.99
INV	02/08/2022 TOTALLY WORK WEAR	OUTSIDE EMPLOYEES PROTECTIVE CLOTHING - SPERVISOR STEPHEN AGETT	1	716.99	
EFT28412	23/08/2022 TRAVIS HAYTO PHOTOGRAPHY	VIDEO EDITING JULY 2022 SHIRE PRESIDENT	1		264.00
INV 00002981	29/07/2022 TRAVIS HAYTO PHOTOGRAPHY	VIDEO EDITING JULY 2022 SHIRE PRESIDENT	1	264.00	
EFT28413	23/08/2022 WA TRAFFIC PLANNING	SUPPLY A TRAFFIC MANAGEMENT PLAN FOR THE URGENT REPAIR WORKS AND CLOSURE OF BROOK ST/CLIFFORD ST INTERSECTION WITH A BROKEN DRAIN	1		715.00
INV 1564	01/06/2022 WA TRAFFIC PLANNING	SUPPLY A TRAFFIC MANAGEMENT PLAN FOR THE URGENT REPAIR WORKS AND CLOSURE OF BROOK ST/CLIFFORD ST INTERSECTION WITH A BROKEN DRAIN	1	715.00	
EFT28414	23/08/2022 WESTERN POWER CORPORATION	ANNUAL MAST RENTAL FEES 22/23 TELECOMMUNICATIONS SITE SHARING MOUNT BAKEWELL - C116 R120 INVOICE CORPB0619091	1		437.80
INV	25/07/2022 WESTERN POWER CORPORATION	ANNUAL MAST RENTAL FEES 22/23 TELECOMMUNICATIONS SITE SHARING MOUNT BAKEWELL - C116 R120 INVOICE CORPB0619091	1	437.80	
EFT28415	23/08/2022 YORK & DISTRICT CO-OPERATIVE LTD	MONTHLY SUPPLIES & REFRESHMENTS - JULY 2022	1		295.89
INV 641207214	31/07/2022 YORK & DISTRICT CO-OPERATIVE LTD	MONTHLY SUPPLIES & REFRESHMENTS (JULY 2022) - RESIDENCY MUSEUM	1	33.42	
INV 641205928	31/07/2022 YORK & DISTRICT CO-OPERATIVE LTD	MONTHLY SUPPLIES & REFRESHMENTS (JULY 2022) - SHIRE OF YORK	1	262.47	
EFT28416	23/08/2022 YORK & DISTRICTS COMMUNITY MATTERS	COMMUNITY UPDATE PAGE - AUGUST 2022	1		1,574.00
INV 2756	08/08/2022 YORK & DISTRICTS COMMUNITY MATTERS	COMMUNITY UPDATE PAGE - AUGUST 2022	1	1,574.00	
EFT28417	23/08/2022 YORK AUTO ELECTRICS	SUPPLY AND INSTALL SET OF BATTERIES FOR POWER PACK - MINOR PLANT	1		275.00
INV 18242	08/08/2022 YORK AUTO ELECTRICS	SUPPLY AND INSTALL SET OF BATTERIES FOR POWER PACK - MINOR PLANT	1	275.00	

Date: 06/09/2022
Time: 8:06:45PM

Shire of York
CREDITOR PAYMENTS LISTING - AUGUST 2022

USER: Kristy Livingstone
PAGE: 14

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT28418	23/08/2022 YORK BRANCH RSL	BALANCE PAYMENT 20% - YORK RSL MULTI YEAR FUNDING 21/22 TO SUPPORT ANZAC COMMEMORATIONS COUCIL RES 080521	1		600.00
INV 3592254	08/06/2022 YORK BRANCH RSL	BALANCE PAYMENT 20% - YORK RSL MULTI YEAR FUNDING 21/22 TO SUPPORT ANZAC COMMEMORATIONS COUCIL RES 080521	1	600.00	
EFT28419	23/08/2022 YORK MITRE 10	MONTHLY MAINTENANCE SUPPLIES (JULY 2022) - SHIRE OF YORK	1		904.36
INV YSHIRE	31/07/2022 YORK MITRE 10	MONTHLY MAINTENANCE SUPPLIES (JULY 2022) - SHIRE OF YORK	1	904.36	
EFT28420	26/08/2022 AUSTRALIAN SERVICES UNION	UNION FEES	1		129.50
INV 17	25/08/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 17	25/08/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 17	25/08/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 17	25/08/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 17	25/08/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
EFT28421	26/08/2022 AUSTRALIAN TAXATION OFFICE	BAS - JULY 2022	1		53,179.00
INV BAS - JULY	25/08/2022 AUSTRALIAN TAXATION OFFICE	BAS - JULY 2022	1	53,179.00	
EFT28422	26/08/2022 DEPARTMENT OF HUMAN SERVICES (CHILD SUPPORT)	SUPPORT PAYMENT	1		304.11
INV 17	25/08/2022 DEPARTMENT OF HUMAN SERVICES (CHILD SUPPORT)	SUPPORT PAYMENT		304.11	
DD15910.1	08/08/2022 WATER CORPORATION OF WA	WATER CHARGES	1		646.78
INV	08/08/2022 WATER CORPORATION OF WA	WATER CHARGES 4/4-2/6/22 - LINCOLN ST STANDPIPE	1	444.83	
INV	08/08/2022 WATER CORPORATION OF WA	WATER CHARGES 5/4-2/6/22 - RESIDENCY MUSEUM	1	201.95	
DD15910.2	01/08/2022 WATER CORPORATION OF WA	WATER CHARGES 4/4-2/6/22 - CEMETERY	1		141.91
INV	01/08/2022 WATER CORPORATION OF WA	WATER CHARGES 4/4-2/6/22 - CEMETERY	1	141.91	
DD15911.1	08/08/2022 WATER CORPORATION OF WA	WATER CHARGES	1		214.30
INV	08/08/2022 WATER CORPORATION OF WA	WATER CHARGES 20/5-25/07/2022 - GWAMBYGINE PARK TOILETS	1	133.72	
INV	08/08/2022 WATER CORPORATION OF WA	WATER CHARGES 2/6-28/07/22 - LINCOLN ST STANDPIPE	1	80.58	

Date: 06/09/2022
Time: 8:06:45PM

Shire of York
CREDITOR PAYMENTS LISTING - AUGUST 2022

USER: Kristy Livingstone
PAGE: 15

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
DD15911.2	01/08/2022 WATER CORPORATION OF WA	WATER CHARGES	1		89.37
INV	01/08/2022 WATER CORPORATION OF WA	WATER CHARGES 2/4-29/07/22 - RESIDENCY MUSEUM	1	45.71	
INV	01/08/2022 WATER CORPORATION OF WA	WATER CHARGES 3/6-19/07/22 - RV DUMP POINT	1	43.66	
DD15932.1	11/08/2022 WATER CORPORATION OF WA	WATER CHARGES	1		500.76
INV	11/08/2022 WATER CORPORATION OF WA	WATER SERVICE CHARGES 1/7/22-31/8/22 - 75 OSNABURG RD	1	49.79	
INV	11/08/2022 WATER CORPORATION OF WA	WATER CHARGES 9/6/22-10/8/22 - 17 FORBES ST	1	404.14	
INV	11/08/2022 WATER CORPORATION OF WA	WATER SERVICE CHARGES 1/7/22-31/8/22 - 51 ROE ST	1	46.83	
DD15932.2	09/08/2022 WATER CORPORATION OF WA	WATER CHARGES	1		3,346.96
INV	09/08/2022 WATER CORPORATION OF WA	WATER CHARGES 4/6/22-8/8/22 - FORREST OVAL TANK	1	998.81	
INV	09/08/2022 WATER CORPORATION OF WA	WATER CHARGES 4/6/22-8/8/22 - SHOWGROUNDS	1	61.11	
INV	09/08/2022 WATER CORPORATION OF WA	WATER SERVICE CHARGES 4/6/22-8/8/22 - OLD CONVENT SCHOOL	1	124.62	
INV	09/08/2022 WATER CORPORATION OF WA	WATER SERVICE CHARGES 4/6/22-8/8/22 - ADMIN CARPARK	1	50.19	
INV	09/08/2022 WATER CORPORATION OF WA	WATER CHARGES 4/6/22-8/8/22 - TOWN HALL & ADMIN	1	562.14	
INV	09/08/2022 WATER CORPORATION OF WA	WATER SERVICE CHARGES 1/7/22-31/8/22 - 26 BARKER ST (RADIO STATION)	1	46.83	
INV	09/08/2022 WATER CORPORATION OF WA	WATER CHARGES 4/6/22-8/8/22 - OLD SKATE PARK	1	92.79	
INV	09/08/2022 WATER CORPORATION OF WA	WATER CHARGES 8/6/22-8/8/22 - AVON PARK TANK & AVON PARK TOILETS	1	1,268.56	
INV	09/08/2022 WATER CORPORATION OF WA	WATER CHARGES 4/6/22-9/8/22 - WAR MEMORIAL GARDENS	1	141.91	
DD15932.3	10/08/2022 WATER CORPORATION OF WA	WATER CHARGES	1		959.33
INV	10/08/2022 WATER CORPORATION OF WA	WATER CHARGES 8/6/22-9/8/22 - FORD/ GREY ST ARBORETUM	1	32.75	
INV	10/08/2022 WATER CORPORATION OF WA	WATER CHARGES 9/6/22-9/8/22 - CENT UNITS	1	174.24	
INV	10/08/2022 WATER CORPORATION OF WA	WATER SERVICE CHARGES 1/7/22-31/8/22 - 24 FORD ST	1	46.83	
INV	10/08/2022 WATER CORPORATION OF WA	WATER CHARGES 9/6/22-9/8/22 - HOWICK ST TOILETS & JOHANNA WHITLEY PARK	1	180.11	
INV	10/08/2022 WATER CORPORATION OF WA	WATER CHARGES 9/6/22-9/8/22 - SWIMMING POOL	1	320.61	
INV	10/08/2022 WATER CORPORATION OF WA	WATER CHARGES 9/6/22-9/8/22 - 2 DINSDALE RD (TO BE ONCHARGED TO STEPHEN AGETT)	1	157.96	
INV	10/08/2022 WATER CORPORATION OF WA	WATER SERVICE CHARGES 1/7/22-31/8/22 - 38 FRASER ST	1	46.83	
DD15932.4	08/08/2022 WATER CORPORATION OF WA	WATER CHARGES 4/6/22-5/8/22 - OLD CEMETERY	1		499.41

Date: 06/09/2022
 Time: 8:06:45PM

Shire of York
 CREDITOR PAYMENTS LISTING - AUGUST 2022

USER: Kristy Livingstone
 PAGE: 16

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV	08/08/2022 WATER CORPORATION OF WA	WATER CHARGES 4/6/22-5/8/22 - OLD CEMETERY	1	499.41	
DD15934.1	20/08/2022 WATER CORPORATION OF WA	WATER CHARGES 20/5/22-25/7/22 - RAILWAY RD STANDPIPE	1		7,920.15
INV	20/08/2022 WATER CORPORATION OF WA	WATER CHARGES 20/5/22-25/7/22 - RAILWAY RD STANDPIPE	1	7,920.15	
DD15938.1	09/08/2022 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL 09 AUGUST 2022	1		24,665.69
INV	09/08/2022 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL 09 AUGUST 2022	1	24,665.69	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	BPAY POSTED TO OTHER MONTHS PROCESSED FOR PAYMENT IN AUGUST 2022	1056.31 (788.69)
	MUNICIPAL FUND BANK	1,234,015.93
2	TRUST FUND BANK	2,282.95
TOTAL		1,236,566.50

**SHIRE OF YORK****BUSINESS CARD SUMMARY**

July 2022

BUSINESS CARD 2 – EXECUTIVE MANAGER CORPORATE AND COMMUNITY SERVICES

Total purchases July 2022 \$ 2062.44

- 12.7.22 ACMA - Land Mobile / MT Bakewell radio licence - 22/23
- 23.7.22 Budget Rent a Car - YVC staff transfer for training within Perth CBD
- 27.7.22 Shire of York - DOT licensing 12 months Community Bus 1CAE874
- 29.7.22 Landgate - Memorial fines penalties infringement notices
- 30.7.22 **Credit for duplicate payment – Tenderlink Public Tender advertising invoice 495398 - Pioneer Memorial Lodge kitchen upgrade**
- 30.7.22 Shire of York - optional district plate conversion Y00
- 30.7.22 Shire of York - optional district plate conversion Y000
- 30.7.22 Landgate - Mortgage documents (CONFIDENTIAL)
- 30.7.22 Card Fee

Business Credit Card



009670

 SHIRE OF YORK
 PO BOX 22
 YORK WA 6302

Your details at a glance

BSB number	XXXXX
Account number	XXXXXXXX
Customer number	13074174/M203
Account title	SHIRE OF YORK SHIRE OF YORK

Account summary

Statement period	1 Jul 2022 - 31 Jul 2022
Statement number	170
Opening balance on 1 Jul 2022	\$3,346.25
Payments & credits	\$3,536.55
Withdrawals & debits	\$2,248.74
Interest charges & fees	\$4.00
Closing Balance on 31 Jul 2022	\$2,062.44

Account details

Credit limit	\$5,000.00
Available credit	\$2,937.56
Annual purchase rate	13.990%
Annual cash advance rate	13.990%

Payment details

Minimum payment required	\$61.87
Payment due	14 Aug 2022

Any questions?

Contact Graham Edmonds at 114 Avon Tce, York 6302 on **08 9641 2609**, or call **1300 BENDIGO** (1300 236 344).

Home to
 AUSTRALIA'S
MOST SATISFIED
 HOME LOAN
 CUSTOMERS

* Roy Morgan Single Source (Australia), March 2022

655BH103 / E-0 / S-2415 / 1:2415 / 0013074174001924

Business Credit Card

Minimum Payment Warning. If you make only the minimum payment each month, you will pay more interest and it will take you longer to pay off your balance.

If you make no additional charges using this card and each month you pay the minimum payment	You will pay off the Closing Balance shown on this statement in about 11 years and 9 months	And you will pay an estimated total of interest charges of \$1,190.42
If you make no additional charges using this card and each month you pay \$99.01	You will pay off the Closing Balance shown on this statement in about 2 years	And you will pay an estimated total of interest charges of \$313.80, a saving of \$876.62

Having trouble making payments?

If you are having trouble making credit card repayments, please contact our Mortgage Help Centre on 1300 652 146.



Account number XXXX
 Statement period 01/07/2022 to 31/07/2022
 Statement number 170 (page 2 of 4)

Business Credit Card

Date	Transaction	Withdrawals	Payments	Balance
Opening balance				\$3,346.25
12 Jul 22	SEC*ACMA, BELCONNEN AUS RETAIL PURCHASE 11/07 CARD NUMBER 552638XXXXXXXX214 1	1,097.00		4,443.25
14 Jul 22	PERIODIC TFR 00130741741201 00000000000		3,346.25	1,097.00
23 Jul 22	BUDGET RENT A CAR, PERTH AUS RETAIL PURCHASE 20/07 CARD NUMBER 552638XXXXXXXX214 1	252.54		1,349.54
27 Jul 22	SHIRE OF YORK TRUST, YORK AUS RETAIL PURCHASE 25/07 CARD NUMBER 552638XXXXXXXX214 1	436.40		1,785.94
29 Jul 22	LANDGATE, MIDLAND AUS RETAIL PURCHASE 26/07 CARD NUMBER 552638XXXXXXXX214 1	28.20		1,814.14
30 Jul 22	TENDERLINK COM, MELB OURNE AUS RETAIL PURCHASE RETURN 29/07 CARD NUMBER 552638XXXXXXXX214 1		190.30	1,623.84
30 Jul 22	SHIRE OF YORK TRUST, YORK AUS RETAIL PURCHASE 28/07 CARD NUMBER 552638XXXXXXXX214 1	350.00		1,973.84
30 Jul 22	LANDGATE, MIDLAND AUS RETAIL PURCHASE 27/07 CARD NUMBER 552638XXXXXXXX214 1	84.60		2,058.44
30 Jul 22	CARD FEE 1 @ \$4.00	4.00		2,062.44
Transaction totals / Closing balance		\$2,252.74	\$3,536.55	\$2,062.44

655BH103 / E-0 / S-2416 / 12416 / 0013074174001924

Date Paid ___ / ___ / ___ Amount \$ _____

Business Credit Card - Payment options



Pay in person: Visit any Bendigo Bank branch to make your payment.



Internet banking: Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au



Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.



Pay by post: Mail this slip with your cheque to -
**PO Box 480
 Bendigo VIC 3552.**
 If paying by cheque please complete the details below.



Ref: Biller code: 342949

Bank@Post™ Pay at any Post Office by Agency Banking **Bank@Post™** using your credit card.



Business Credit Card

BSB number XXXXX
 Account number XXXXXXX
 Customer name SHIRE OF YORK
 Minimum payment required \$61.87
 Closing Balance on 31 Jul 2022 \$2,062.44
Payment due 14 Aug 2022
 Date _____ Payment amount _____

Drawer	Chq No	BSB	Account No	\$	¢

*Fees will apply for payments made using Bank@Post. Refer to Bendigo Bank Schedule of Fees & Charges and Transaction Account Rebates.



Account number	XXXX
Statement period	01/07/2022 to 31/07/2022
Statement number	170 (page 3 of 4)

AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED FOR YOUR ACCOUNT.

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit bendigobank.com.au/mycard for all card related information. Business customers visit mybusinesscard.

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

Card Security

For information on how to securely use your card and account please visit bendigobank.com.au/mycard for all card related information. Business customers visit mybusinesscard.

Resolving Complaints

If you have a complaint, please contact us on 1300 361 911 to speak to a member of our staff. If the matter has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers. You can contact AFCA at:

Website: www.afca.org.au
 Telephone: 1800 931 678 (free call)
 Email: info@afca.org.au
 In writing to: Australian Financial Complaints Authority, GPO Box 3, Melbourne VIC 3001

655BH103 / E-0 / S-2417 / 1+2417 / 0013013074174001924

And Australia's most trusted bank*. Try more Bendigo.

* Roy Morgan Risk Monitor, May 2022



009670

 SHIRE OF YORK
 PO BOX 22
 YORK WA 6302

Card summary

Account number XXXXX
Card number 552638XXXXXXXX214
Customer number XXXX/M203
 Statement period 01/07/2022 to 31/07/2022
 Statement number 170 (page 4 of 4)

Any questions?

Contact Graham Edmonds at 114 Avon Tce, York 6302 on **08 9641 2609**, or call **1300 BENDIGO** (1300 236 344).

Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments
12 Jul 22	SEC*ACMA, BELCONNEN AUS	1,097.00	
23 Jul 22	BUDGET RENT A CAR, P ERTH AUS	252.54	
27 Jul 22	SHIRE OF YORK TRUST, YORK AUS	436.40	
29 Jul 22	LANDGATE, MIDLAND AUS	28.20	
30 Jul 22	TENDERLINK COM, MELB OURNE AUS		190.30
30 Jul 22	SHIRE OF YORK TRUST, YORK AUS	350.00	
30 Jul 22	LANDGATE, MIDLAND AUS	84.60	
TOTALS		\$2,248.74	\$190.30

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit bendigobank.com.au/mycard for all card related information. Business customers visit mybusinesscard.

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

SY104-09/22 INVESTMENTS - AUGUST 2022

File Number:	4.0463
Author:	Kristy Livingstone, Finance Manager
Authoriser:	Alina Behan, Executive Manager Corporate & Community Services
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	1. Investment Register - August 2022 ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative
Review

PURPOSE OF REPORT

To report to Council the balance and distribution of investments held by the Shire of York.

BACKGROUND

Policy F4 - Investment requires Council to review the performance of its investments monthly. In accordance with the Policy, a report of investments is presented to Council to provide a summary of investments held by the Shire of York.

COMMENTS AND DETAILS

The Shire of York Investment Portfolio includes the following items that highlight Council's investment portfolio performance:

1. Council's Investments
2. Application of Investment Funds
3. Investment Performance

There is one (1) National Australia Bank Term Deposit which matured on 15 August 2022. The total interest received is \$1,233.40. The investment value of \$500,311.65 was invested with AMP Banking on 16 August 2022 for twelve (12) months at an interest rate of 4.05% with \$520,574.27 value at maturity.

Further details of the Shire's current term deposits and bank balances are presented in Appendix 1.

OPTIONS

Not applicable

IMPLICATIONS TO CONSIDER**Consultative**

Standard and Poor's Australia - Global ratings

Financial institutions

Strategic

Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

The Shire's public finances are sustainable in the short and long-term.

Policy Related

F4 Investment

Delegation DE3-2 Invest Money Held in Municipal and Trust Funds

Financial

Revenue from investments is a funding source for the Shire and assists in maintaining the value of reserve funds. Policies and procedures are in place to ensure appropriate, responsible and accountable measures protect the Shire's funds.

Legal and Statutory

Local Government Act 1995

“6.14. Power to invest

- (1) *Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the Trustees Act 1962 Part III.*
- (2A) *A local government is to comply with the regulations when investing money referred to in subsection (1).*
- (2) *Regulations in relation to investments by local governments may —*
 - (a) *make provision in respect of the investment of money referred to in subsection (1); and*
 - [(b) deleted]*
 - (c) *prescribe circumstances in which a local government is required to invest money held by it; and*
 - (d) *provide for the application of investment earnings; and*
 - (e) *generally provide for the management of those investments.*

Local Government (Financial Management) Regulations 1996

“19. Investments, control procedures for

- (1) *A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.*
- (2) *The control procedures are to enable the identification of —*
 - (a) *the nature and location of all investments; and*
 - (b) *the transactions related to each investment.*

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

- (1) *In this regulation —*

authorised institution means —

 - (a) *an authorised deposit-taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or*

- (b) *the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;*

foreign currency means a currency except the currency of Australia.

- (2) *When investing money under section 6.14(1), a local government may not do any of the following —*
- (a) *deposit with an institution except an authorised institution;*
 - (b) *deposit for a fixed term of more than 3 years;*
 - (c) *invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;*
 - (d) *invest in bonds with a term to maturity of more than 3 years;*
 - (e) *invest in a foreign currency.”*

Risk Related

Funds are invested with various financial institutions in accordance with the global credit framework outlined in the Shire's investment policy to reduce risk.

Workforce

The scope of this report is managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION 150922

Moved: Cr Ashley Garratt

Seconded: Cr Denis Warnick

That, with regards to Investments - August 2022, Council:

- 1. Receives and notes the Shire of York Investment Portfolio, as presented in Appendix 1.**

CARRIED: 6/0



SHIRE OF YORK INVESTMENT PORTFOLIO

31 August 2022

Reference	Deposit Institution	S & P's	Investment Date	Maturity Date	Investment Value	% of total portfolio	Investment Rate	Value at maturity	Total Interest to be paid at maturity	
MUNICIPAL - Interest Bearing NCDs/TDs										
	AMP Banking	BBB	Tuesday, 14 December 2021	Wednesday, 14 December 2022	365	500,000.00	6%	1.10%	505,500.00	5,500.00
	AMP Banking	BBB	Tuesday, 16 August 2022	Wednesday, 16 August 2023	365	500,311.65	6%	4.05%	520,574.27	20,262.62
MUNICIPAL - Interest Bearing NCDs/TDs					1,000,311.65	13%		1,026,074.27	25,762.62	
MUNICIPAL - Other funds										
	Municipal Account 118630623	BBB+				3,278,456.35	43%		3,278,456.35	0.00
	Westpac Flex-i	AA-				5,361.24	0%		5,361.24	0.00
	AMP Banking At call	BBB				1,166.54	0%		1,166.54	0.00
	AMP Banking Notice	BBB				281,886.95	4%		281,886.95	0.00
MUNICIPAL - Other					3,566,871.08	46%		3,566,871.08	0.00	
RESERVE - Interest Bearing NCDs/TDs										
	National Australia Bank	AA-	Tuesday, 12 April 2022	Monday, 12 December 2022	244	1,003,684.94	13%	1.32%	1,012,541.64	8,856.70
	Westpac Bank	AA-	Friday, 8 April 2022	Tuesday, 8 November 2022	214	482,727.73	6%	0.20%	483,293.78	566.05
	Westpac Bank	AA-	Wednesday, 22 December 2021	Saturday, 22 October 2022	304	570,783.67	7%	0.40%	572,685.24	1,901.57
RESERVE - Interest Bearing NCDs/TDs					2,057,196.34	27%	0.64%	2,068,520.65	11,324.31	
RESERVE - Other funds										
	Reserve Acct 119521748	BBB+				613,076.47	8%		613,076.47	0.00
RESERVE - Other					613,076.47	8%		613,076.47	0.00	
TRUST - Interest Bearing NCDs/TDs										
T2/SUBDIVISIONS	Bendigo Bank	BBB+			0	34,447.90	0%	0.30%	34,447.90	0.00
T40 I/SECTIONS 2513	Bendigo Bank	BBB+			0	32,317.74	0%	0.30%	32,317.74	0.00
T77 C/OVERS 2514	Bendigo Bank	BBB+			0	62,174.55	1%	0.30%	62,174.55	0.00
TRUST - Interest Bearing NCDs/TDs					128,940.19	2%	0.30%	128,940.19	0.00	

TRUST - Other funds						
	Trust Acct 118630649	BBB+	337,200.61	4%	337,200.61	0.00
TRUST - Other			337,200.61	4%	337,200.61	0.00
TOTALS			7,703,596	100%	7,740,683	37,087

Reconciliation

by rating	Value of Investments/Bank accounts	
AA-	2,062,557.58	27%
BBB+	4,357,673.62	57%
BBB	1,283,365.14	17%
TOTAL	7,703,596.34	100%

Summary of Amounts					
TD's by bank			Bank Accounts - Bendigo Bank		
Bendigo Bank	128,940.19	4%	Municipal	3,278,456.35	
AMP Banking	1,000,311.65	31%	Reserve	613,076.47	
National Australia Bar	1,003,684.94	31%	Trust	337,200.61	
Westpac Bank	1,053,511.40	33%	AMP At call	1,166.54	
			AMP Notice	281,886.95	
			Wespac Flex-i	5,361.24	
	3,186,448.18	100%	31-Aug-22 \$	4,517,148.16	

Total Cash 7,703,596.34

Interest Earnings			Total Cash by Fund	
Fund	Adopted Budget	Year to Date Actual	Fund	
Municipal	\$ 3,000.00	\$ 7,447.10	Municipal	4,567,182.73
Reserve	\$ 8,000.00	\$ 2,109.36	Reserve	2,670,272.81
Trust	\$ -	\$ -	Trust	466,140.8
Total	\$ 11,000.00	\$ 9,556.46	Total	\$ 7,703,596.34

10 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

12 BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

13 MEETING CLOSED TO THE PUBLIC

13.1 Matters for which the Meeting may be closed

RESOLUTION**160922****Moved: Cr Ashley Garratt****Seconded: Cr Kevin Trent**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995:

SY105-09/22 - Confidential - Outstanding Rates and Charges - Payment Agreements

This matter is considered to be confidential under Section 5.23(2)e(iii) of the Local Government Act 1995, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government.

SY106-09/22 - Confidential - Request for Write Off - Rates and Charges - A30150

This matter is considered to be confidential under Section 5.23(2)e(iii) of the Local Government Act 1995, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government.

SY107-09/22 - Confidential - Review of Chief Executive Officer's Total Reward Package

This matter is considered to be confidential under Section 5.23(2)a of the Local Government Act 1995, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter affecting an employee or employees.

CARRIED: 6/0

The Gallery left the meeting at 5.55pm and the doors were closed.

SY105-09/22 - CONFIDENTIAL - OUTSTANDING RATES AND CHARGES - PAYMENT AGREEMENTS**RESOLUTION
170922****Moved: Cr Denis Warnick****Seconded: Cr Ashley Garratt****That, with regard to Outstanding Rates and Charges – Payment Agreements, Council:**

- 1. Approves the applications for payment agreements, as presented in confidential Appendix 1.**
- 2. Notes that any default on the agreements may result in debt recovery action.**

CARRIED: 6/0**SY106-09/22 - CONFIDENTIAL - REQUEST FOR WRITE OFF - RATES AND CHARGES - A30150****RESOLUTION
180922****Moved: Cr Kevin Trent****Seconded: Cr Pam Heaton****That, with regard to the Request for Write Off – Rates and Charges – A30150, Council:**

- 1. Rejects the write off request for the 2021/22 rates and charges for A30150, totalling \$1,153.80.**

CARRIED BY ABSOLUTE MAJORITY: 6/0**Disclosure of Interest – Mr Chris Linnell – Financial – Confidential – Review of Chief Executive Officer's Total Reward Package**

Mr Chris Linnell read the Declaration - ... With regard to Confidential – Review of Chief Executive Officer's Total Reward Package the matter in Item SY107-09/22 I disclose that I have Financial Interest in the matter as I am the CEO of the Shire of York and I will leave the meeting.

Mr Chris Linnell, Mr Mark Dacombe and Ms Sinead McGuire left the meeting at 5.58pm. Ms Vanessa Green remained in the room for minute-taking purposes.

SY107-09/22 - CONFIDENTIAL - REVIEW OF CHIEF EXECUTIVE OFFICER'S TOTAL REWARD PACKAGE**RESOLUTION
190922****Moved: Cr Peter Wright****Seconded: Cr Kevin Trent****That, with regard to the Review of Chief Executive Officer's Total Reward Package, Council:**

- 1. Endorses an increase of 2.85% to the Chief Executive Officer's base cash salary component effective from 1 July 2022, noting the Total Reward Package of \$266,907 remains within the range for Band 3 Chief Executive Officers as established in the Salaries and Allowances Tribunal Determination of 7 April 2022 (effective 1 July 2022).**
- 2. Endorses the provision of an additional one (1) week's leave, noting the required amendment to Clause 9.2(1) of the Contract of Employment.**

CARRIED BY ABSOLUTE MAJORITY: 6/0

Mr Chris Linnell, Mr Mark Dacombe and Ms Sinead McGuire entered the meeting at 5.59pm.

**RESOLUTION
200922**

Moved: Cr Kevin Trent

Seconded: Cr Ashley Garratt

That Council opens the meeting to the public 5.59pm.

CARRIED: 6/0

13.2 Public Reading of resolutions to be made public

The Shire President read aloud the resolutions made Behind Closed Doors to the four (4) people of the Gallery who returned to the meeting.

14 CLOSURE

The Shire President thanked everyone for their attendance and closed the meeting at 6.03pm.

The minutes were confirmed by the Council as a true and accurate record at the Council Meeting held on 22 October 2022.

SHIRE PRESIDENT
Cr Denese Smythe