



UNCONFIRMED MINUTES

**Ordinary Council Meeting
Tuesday, 28 February 2023**

Date: Tuesday, 28 February 2023

Time: 5.00pm

Location: Council Chambers, York Town Hall, York

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**MINUTES OF SHIRE OF YORK
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, YORK TOWN HALL, YORK
ON TUESDAY, 28 FEBRUARY 2023 AT 5.00PM**

1 OPENING

1.1 Declaration of Opening

Cr Denese Smythe, Shire President, declared the meeting open at 5.00pm.

1.2 Acknowledgement / Disclaimer

The Shire President advised the following:

“The York Shire Council acknowledges the Ballardong people of the Noongar Nation who are the Traditional Owners of this country and recognise their continuing connection to land, water, sky and culture. We pay our respects to all these people and their Elders past, present and emerging.

This meeting is being recorded on a digital audio and visual device to assist with minute taking purposes. The public is reminded that in accordance with Section 6.16 of the Shire of York Local Government (Council Meetings) Local Law 2016 that nobody shall use any visual or vocal recording device or instrument to record the proceedings of Council without the written permission of the presiding member.

I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995.

Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.”

1.3 Standing Orders

Nil

1.4 Announcement of Visitors

Nil

1.5 Declarations of Interest that Might Cause a Conflict

Nil

1.6 Declaration of Financial Interests

Nil

1.7 Disclosure of Interests that May Affect Impartiality

Cr Wright – Impartiality Interest – SY010-02/23 - York Recreation and Convention Centre Operations Report

2 ATTENDANCE

2.1 Members

*Cr Denese Smythe, Shire President; Cr Denis Warnick, Deputy Shire President
Cr Ashley Garratt; Cr Pam Heaton; Cr Kevin Trent; Cr Peter Wright*

2.2 Staff

Chris Linnell, Chief Executive Officer; Alina Behan, Executive Manager Corporate & Community Services; Sinead McGuire, Executive Manager Infrastructure & Development Services; Anneke Birlson, Administration & Governance Officer; Vanessa Green, Council & Executive Support Officer

2.3 Apologies

Nil

2.4 Leave of Absence Previously Approved

Nil

2.5 Number of People in the Gallery at Commencement of Meeting

There were seven (7) people in the Gallery at the commencement of the meeting.

3 QUESTIONS FROM PREVIOUS MEETINGS

3.1 Response to Previous Public Questions Taken on Notice

Ms Jane Ferro

What is the Council's bottom line for doing the right thing – not the 'recommended by agronomy experts' whom we know are following the narrative of those who do not care about our well being, based on the ever-increasing poisoning across the board which has been done to us all our lives and generations before us?

Response provided by the Shire President:

To inform Council's decision on weed management, Officers have and will continue seeking advice and information on the matter from a wide variety of sources. This includes attending the Local Government Integrated Weed Management Working Group Meeting. The purpose of this group is to share information, address knowledge gaps and help local governments with making informed decisions on weed management approaches that are most suitable for their locality.

Officers have also made enquires with the Shire of Northam and WALGA for further information and resources. This is in addition to requesting a presentation to Council at the March Concept Forum from a local agronomist. The Shire will continue to assess non-chemical options in particular for townsites areas.

This information will be presented to Council to provide further information to inform a future direction on weed management into the future.

3.2 Response to Unasked Questions from the Previous Meeting

Nil

4 PUBLIC QUESTION TIME

Public Question Time is conducted in accordance with the *Local Government Act 1995* and Regulations. In addition to this the Shire's *Local Government (Council Meetings) Local Law 2016* states:

6.7 Other procedures for question time for the public

- (1) A member of the public who wishes to ask a question during question time must identify themselves and register with a Council Officer immediately prior to the meeting.
- (2) A question may be taken on notice by the Council for later response.
- (3) When a question is taken on notice the CEO is to ensure that—
 - (a) a response is given to the member of the public in writing; and
 - (b) a summary of the response is included in the agenda of the next meeting of the Council.
- (4) Where a question relating to a matter in which a relevant person has an interest is directed to the relevant person, the relevant person is to—
 - (a) declare that he or she has an interest in the matter; and
 - (b) allow another person to respond to the question.
- (5) Each member of the public with a question is entitled to ask up to 2 questions before other members of the public will be invited to ask their questions.
- (6) Where a member of the public provides written questions then the Presiding Member may elect for the questions to be responded to as normal business correspondence.
- (7) The Presiding Member may decide that a public question shall not be responded to where—
 - (a) the same or similar question was asked at a previous meeting, a response was provided and the member of the public is directed to the minutes of the meeting at which the response was provided;
 - (b) the member of the public uses public question time to make a statement, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the statement as a question; or
 - (c) the member of the public asks a question that is offensive or defamatory in nature, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the question in a manner that is not offensive or defamatory.
- (8) A member of the public shall have 2 minutes to submit a question.
- (9) The Council, by resolution, may agree to extend public question time.
- (10) Where any questions remain unasked at the end of public question time they may be submitted to the CEO who will reply in writing and include the questions and answers in the agenda for the next ordinary Council meeting.
- (11) Where an answer to a question is given at a meeting, a summary of the question and the answer is to be included in the minutes.

Public Question Time commenced at 5.04pm.

4.1 Written Questions – Current Agenda

Nil

4.2 Public Question Time

MR JOHN WEEKS**Question 1**

Does this Council still believe that Belgravia has met Council's expectations and that the decision to pay Belgravia to run the YRCC was in the best interest of the ratepayers, sporting and general communities?

Response provided by the Shire President:

At its Ordinary Meeting in September 2021, Council resolved (Resolution 110921) to outsource the management of the YRCC to Belgravia Leisure. The Administration actioned this resolution, resulting in the Shire of York entering into a contractual arrangement with Belgravia Leisure for the management of the YRCC.

Question 2

Did staff reporting Belgravia's performance believe that all was going great, better than ever, affect or limit Council's oversight of Belgravia's performance?

Response provided by the Shire President:

Officers report to Council quarterly on the performance of Belgravia Leisure at both Concept Forum briefings and via Ordinary Council reports where both progress against KPIs and Profit and Loss are disclosed. Additionally, Officers bring to Council's attention any areas of emerging risk and investigate and report back with evidence on community and/or Council concerns. Any underperformance by Belgravia Leisure is dealt with via the mechanisms outlined in the management contract.

Question 3

Has the Shire allocated or propped-up Belgravia in any way by money or in-kind over and above the original agreement?

Response provided by the Shire President:

No. Recently, Officers have been working more closely with Belgravia Leisure to ensure expectations against the management contract and community functions are achieved.

MS ELEANOR WEEKS**Question 1**

How were Council members persuaded that the wishes of the public and the advice of the Administration, on the question of outsourcing the management and running of the YRCC, should be ignored?

Response provided by the Shire President:

This has been answered as per the response to Mr Week's first question, which was at its Ordinary Meeting in September 2021, Council resolved (Resolution 110921) to outsource the management of the YRCC to Belgravia Leisure. The Administration actioned this resolution, resulting in the Shire of York entering into a contractual arrangement with Belgravia Leisure for the management of the YRCC.

Question 2

Why was the business case that showed that there were additional costs involved for the Council not given appropriate weight in their thought processes?

Response provided by the Shire President:

Council considered the matter at its September 2021 Ordinary Council Meeting and resolved to outsource the management of the YRCC to Belgravia Leisure, as provided in response to Question 1.

Question 3

Does the CEO still stand by the statement given by Belgravia, and reinforced by himself, that the clubs would notice no difference in the day to day management of what was essentially their clubhouse, after surrendering their own for what was deemed to be the greater good?

Response provided by the Chief Executive Officer:

I do not recall the exact words used at the time. However, I'm sure I might have said something in support of Belgravia Leisure's statement that clubs should not see a reduction in service delivery.

In response to your other questions, the decision to move to a tender process began in late 2019 with the Council reports directing the Administration to explore an outsourcing option. The legislation stipulates tender processes are to be very open and transparent, with anyone participating in that process being treated the same. All that information was provided to Council, with all Councillors having a responsibility to consider and assess the information provided when making their decisions.

The decision at that time was to outsource the management of the YRCC to Belgravia Leisure. The Administration actioned this resolution, resulting in the Shire of York entering into a contractual arrangement with Belgravia Leisure for the management of the YRCC. That is a legal contract, so the Shire needs to be very pragmatic in its approach and follow due process in accordance with the contract. While the sporting clubs may not realise it, the Shire is working closely with Belgravia Leisure to alleviate some of the issues highlighted by the community and Council.

MR MARK LLOYD

Question 1

If I was to pay to have the road (Ruddal Road) sealed to the portion that runs past my property, what implications to the Shire will there be and would the Shire consider contributing either in kind or financially?

Response provided by the Shire President:

This question was Taken on Notice.

As there were no further questions Public Question Time concluded at 5.18pm.

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 PRESENTATIONS

6.1 Petitions

Nil

6.2 Presentations

Nil

6.3 Deputations

6.3.1 Ms Andra Biondi – Urbanista Town Planning

Ms Andra Biondi, Urbanista Town Planning, made a deputation to Council regarding Items SY003-02/23 - Development Application: Unauthorised Animal Establishment at Lot 159 (31) Carter Road, York and SY004-02/23 - Development Application: Unauthorised Animal Establishment at Lot 160 (78) Eleventh Road, York. A copy of the deputation is presented in Appendix 6.3.1A, available at the end of these Minutes.

6.4 Delegates' reports

6.4.1 Cr Kevin Trent

Cr Trent advised he had attended the following meetings during February 2023:

Day	Meeting/Event Description	Venue
9/2/2023	Regional Road Group Meeting	Via Zoom
10/2/2023	WALGA Avon-Midland Country Zone Meeting	York CRC
27/02/2023	Wheatbelt North Regional Road Group Meeting	Northam
27/02/2023	Road Condition Assessment Training	Northam

6.4.2 Cr Pam Heaton

Cr Heaton advised she had attended the following meetings during February 2023:

Day	Meeting/Event Description	Venue
13/02/2023	York District High School Board Meeting	YDHS

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**RESOLUTION
010223**

Moved: Cr Peter Wright

Seconded: Cr Kevin Trent

That the minutes of the Ordinary Council Meeting held on 12 February 2023 be confirmed as a correct record of proceedings.

CARRIED: 6/0

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**8.1 Apology**

The Shire of York would like to express our sincere apologies on missing the nomination of Mr Phil Jones in the Senior Sports Star of the Year Category on Australia Day and not having him participate in the Awards Ceremony as should have been the case.

The reason for the nomination being missed was due to human error. While the reason for that is unknown, we can ensure Phil and the community that there was no intent of malice or disrespect.

We take this opportunity to recognise Phil's achievements and contribution to sport in the York community and congratulate him on being nominated.

8.2 Resignation of Cr Stephen Muhleisen

As you may know, Cr Stephen Muhleisen tendered his resignation as a Councillor effective from 12 February 2023.

Council will remember its resolution from August 2022, Item SY090-08/22 – Confidential Behaviour Complaint - Alleged Breach of Code of Conduct, which required Cr Muhleisen to make a public apology to Council, the Chief Executive Officer and staff by no later than the February 2023 Ordinary Meeting. As the resignation is effective prior to this February Ordinary Meeting, the apology cannot be made.

In accordance with Policy E7 – Councillors – Recognition of Service, we anticipate making a presentation to Stephen at Council’s March Ordinary Meeting.

8.3 Meetings and Events Attended

The Shire President advised she had attended the following meetings and events during December 2022 and January 2023:

DAY	MEETING/EVENT DESCRIPTION	VENUE
December 2022		
01/12/2022	Radio Interview	101.3FM York
01/12/2022	Video Recording	York
03/12/2022	York CRC	York
03/12/2022	York Children’s Christmas Party	York
06/12/2022	CEO Meeting	Shire Administration
06/12/2022	Audit & Risk Committee Meeting	Council Chambers
06/12/2022	Concept Forum	Council Chambers
07/12/2022	Western Power Meeting	Zoom
12/12/2022	YDHS Pre-Primary Awards	YDHS
13/12/2022	YDHA Primary Awards	YDHS
13/12/2022	Catalyse Meeting	Shire Administration
13/12/2022	CEO Meeting	Shire Administration
13/12/2022	Agenda Briefing	Council Chambers
14/12/2022	YDHS High School Awards	YDHS
14/12/2022	York Ambulance	York Sub Centre
15/12/2022	Lumen Regional University Open Day	York CRC
18/12/2022	Christmas Carols	Unity Church
20/12/2022	CEO Meeting	Shire Administration
20/12/2022	Ordinary Council Meeting	Council Chambers
January 2023		
10/01/2023	CEO Meeting	Shire Administration
10/01/2023	Special Council Meeting	Council Chambers
17/01/2023	Meeting with new member Audit & Risk Committee	Shire Administration
17/01/2023	CEO Meeting	Shire Administration
21/01/2023	Ballardong Noongar Event	Sandalwood Yards
24/01/2023	CEO Meeting	Shire Administration
26/01/2023	Australia Day Celebration & Awards	YRCC
30/01/2023	CEO Meeting	Shire Administration

9 OFFICER'S REPORTS

SY003-02/23 DEVELOPMENT APPLICATION: UNAUTHORISED ANIMAL ESTABLISHMENT AT LOT 159 (31) CARTER ROAD, YORK

File Number:	4.5284
Author:	Sharla Simunov, Planner
Authoriser:	Sinead McGuire, Executive Manager Infrastructure & Development Services
Previously before Council:	23 August 2022 (120822)
Disclosure of Interest:	Nil
Appendices:	<ol style="list-style-type: none">1. Site Plan ↓2. Development Plans ↓3. Site Photos ↓4. Council Report SY081-08/22 ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Quasi-judicial.

PURPOSE OF REPORT

Council is requested to consider a development application received for an unauthorised Animal Establishment at Lot 159 (31) Carter Road, York.

BACKGROUND

Lot 159 is zoned Rural Residential with an area of 3.572 hectares and contains an existing dwelling and outbuildings. The property is partially located within a Bushfire Prone Area and is identified as RR4 within 'Schedule 8 – Rural Residential – Special Provisions' of the Shire's Local Planning Scheme No. 3 (Scheme).

A site plan is presented in Appendix 1.

An application to keep six (6) dogs at the property was presented to Council at its 23 August 2022 Ordinary Meeting. The application was refused by Council which resolved (120822):

"That, with regard to the Application to Keep Six (6) Dogs – Lot 159 (No. 31) Carter Road, York, Council:

- 1. Notes the three (3) submissions received from adjoining neighbours in objection of the application.***
- 2. Resolves to reject the application for the keeping of six (6) dogs at Lot 159 (No. 31) Carter Road, York for the following reason:***
 - a. The proposal is likely to have a negative impact on the amenity of the immediate locality due to noise which may be ongoing and cause disruption to the owners/occupiers of neighbouring and other nearby properties."***

Council Report SY081-08/22 – Application to Keep Six (6) Dogs – Lot 159 (No. 31) Carter Road, York is presented in Appendix 4.

An application was lodged with the State Administrative Tribunal (SAT) for a review of Council's decision, with a direction hearing set for 28 October 2022. Correspondence was sent by the Shire's Legal Representative on 20 October 2022 advising that as the business 'Kelstarpark Dachshund'

involves the breeding of animals for commercial purposes, it is classified as an ‘animal establishment’ under the Scheme and no development approval had been granted for this use on the property.

Furthermore, if an application for development approval was made, the Shire would not oppose the current SAT application being adjourned, pending the outcome of the application for development approval.

A development application was received on 20 December 2022 for an unauthorised Animal Establishment on the property and includes the following elements:

1. Six (6) dogs will be kept on the property for the purposes of pets and subsequently breeding
2. No employees, other than the property owner, is associated with the use
3. A maximum of five (5) visitors per month will attend the property to view the puppies. The owner’s policy is to deliver the puppies to their new owner
4. The dogs are kept in a portion of the backyard, which is sectioned off into two separate areas, as well as a large front grassed exercise yard area. Both areas have been deemed as being suitable by the Shire’s Ranger Services
5. The dogs are kept in these locations during the day and whilst unattended
6. A maximum of six (6) dogs will be kept in this area
7. The dogs are miniature dachshunds and weigh approximately 6kgs each
8. The dogs will be housed indoors during evening periods, from sunset to sunrise.
9. Bark control collars are on-hand in case they are needed

A copy of the development plans is presented in Appendix 2.

An Animal Establishment is an ‘A’ use within the Rural Residential Zone, meaning that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions. No objections to the proposal were received during the advertising period.

The application is presented to Council for determination due to the Officer’s recommendation being contrary to the intent of a previous 3 to 6 Dog Application being refused by Council on 23 August 2022.

COMMENTS AND DETAILS

The application is required to be assessed in accordance with the Scheme and the *Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions*.

An ‘animal establishment’ is defined as *“a premises used for the breeding, boarding, training or caring of animals for commercial purposes but does not include animal husbandry — intensive or veterinary centre.”*

The Scheme Aims include:

- *“Protect and enhance the amenity and health of the York community*
- *Facilitate a diversity of lifestyle and housing opportunities that reflect the rural and historic character of the Shire.”*

The objectives of the Rural Residential Zone are tabled below:

TABLE 1.

OBJECTIVE	COMMENTS
To provide for lot sizes in the range of 1 ha to 4 ha.	Not applicable. Property is existing and is within the required size range.
To provide opportunities for a range of limited rural and related ancillary pursuits on rural-residential lots where those activities will be	As noted above, an ‘animal establishment’ is an ‘A’ use within this Rural Residential zone and

consistent with the amenity of the locality and the conservation and landscape attributes of the land.	can therefore be considered subject to public advertising.
To set aside areas for the retention of vegetation and landform or other features which distinguish the land.	Not applicable. The proposal will not result in any existing vegetation being removed or modifications to existing landform.
To encourage the growth of tourism businesses and experiences in York which are compatible with the rural character of the locality.	Not applicable. The proposal is not a tourism business.
To retain and enhance the rural landscape and amenity.	The property is bound by a road reserve to the north, Eleventh Road to the west, 31 Carter Road, York to the south and bushland to the east. The proposal will retain the rural character of the locality as there are no proposed structural modifications to the property and the outdoor fenced areas for the miniature dachshunds will not be visible from the street.

Schedule 6 – Development Standards

TABLE 2.

PROVISION	REQUIREMENT	COMMENTS
Lot size and frontage	1 – 4 hectares. To be determined in accordance with a structure plan unless otherwise specified in Schedule 7.	Not applicable. Property is existing and is within the required size range.
Minimum setbacks (m)	Front: 20 metres Rear: 10 metres Side: 10 metres	Complies. The setback of the dog yard exceeds 20 metres from all property boundaries.
Maximum height	Top of external wall - 6 metres above natural ground level Top of pitched roof – 9 metres above natural ground level	Complies. The structures associated with the use do not exceed the maximum permitted height.
Maximum plot ratio	N/A	Not applicable.

Schedule 8 - Rural Residential – Special Provisions

Special Provisions Applying to Specified Rural Residential Area - RR4

1. *Subdivision shall generally be in accordance with a structure plan that has been approved by the local government and adopted by the Western Australian Planning Commission.*
2. *The structure plan is to include the requirement for a building envelope and the identification and protection of native vegetation. It shall also provide for a northern linkage to ensure public access to areas of reserve to the north of the land. The northern linkage shall comprise a 15 m wide road reserve to provide flexibility for the future construction of a road or dual use path.*
3. *Lot sizes shall be between 1 ha and 4 ha, with a mandatory requirement to connect to a reticulated potable water supply. If connection to a reticulated potable water supply is not available, the minimum lot size shall be 4 ha and dwellings shall have installed a roof catchment water tank of a capacity of no less than 120,000 litres.*
4. *In order to protect the landscape values of the area, larger lots exceeding 6 ha in area will be required on the elevated slopes of Mount Bakewell, being those areas generally above the 220*

m AHD contour line. Natural vegetation in this area is to be fenced off in order to protect it from grazing animals.

5. Subdivision south of Prunster Road is not permitted.
6. Effluent is to be disposed of through installation of Aerobic Treatment Units to the satisfaction of the appropriate State Government health agency and the local government. A dwelling shall not be occupied without the prior approval and installation of such a disposal system.
7. The developer/vendor shall inform prospective purchasers of any lot, in writing, of the provisions of the Local Planning Scheme relating to the management of the land.

None of the above special provisions apply to this proposal.

A portion of the property is located within a bushfire prone area. Notwithstanding this fact, the proposal is exempt from the provisions of State Planning Policy 3.7 – Planning in Bushfire Prone Areas, an assessment of the proposal against SPP 3.7 was undertaken by Urbanista Town Planning and is included within the development plans.

A Management Plan was submitted within the proposal which details the management of the operation, including control of noise and odour, waste management and complaints management. The Management Plan is presented in Appendix 2.

The proposal was referred to all neighbours within a 300m radius with no objections received. Three (3) letters of support were received, the details of which are provided in Table 3.

If Council proceeds with the Officer’s recommendation, the Chief Executive Officer will assess and determine the 3 to 6 Dog Application in accordance with Policy C7 - Keeping of Three to Six Dogs.

OPTIONS

Council has the following options:

- Option 1:** Council could choose to refuse the application and list reasons.
- Option 2:** Council could choose to approve the application with modified conditions.
- Option 3:** Council could choose to approve the application with conditions.

Option 3 is the recommended option.

The reporting Officer considers that subject to appropriate conditions being imposed and satisfied, the proposal is consistent with the aims, objectives and provisions of LPS No.3 and the *Planning and Development (Local Planning Schemes) Regulations 2015* and can be undertaken with minimal impact on the amenity and character of the immediate locality. As such, it is recommended that Council approve the application subject to conditions.

IMPLICATIONS TO CONSIDER

Consultative

A site visit was undertaken by the Shire’s Planner, Development Services Coordinator, Environmental Health Officer and Senior Ranger on 7 February 2023. The site and animals were found to be well maintained and looked after. Photos of the site inspection are presented in Appendix 3.

The proposal was referred to all neighbours within a 300m radius of the site for a period of fourteen (14) days ending on 24 January 2023. No objections were received. A summary of letters of support is in the below table.

TABLE 3.

SUBMISSION	COMMENTS
We are in support of this animal establishment going ahead at both properties.	Noted.
We wish to state that we have no objections whatsoever in relation to the above applications. As [REDACTED] closest neighbour we would have the greatest impact, if	Noted.

<p>any, with regards to any negative impacts of the animal establishments, were they to proceed. Indeed, we actively support the applications.</p> <p>At no time in the past have we had any problems with [REDACTED] breeding her animals. Her property is kept clean and fly free and there is no impact through any noise the animals may make during the day. The normal noise made during the day by the animals can hardly be heard even when we are outside our house and cannot be heard at all when we are inside.</p> <p>[REDACTED] has proven to be a responsible and ethical person in her animal breeding and is highly regarded by her customers and by neighbours in the immediate vicinity to her properties.</p> <p>The animals are always bright and active in their well-maintained enclosures whenever we have visited. We wish her every success in this endeavour.</p>	
<p>We have no objection with this going forward as we have had no issues with noise in the 18 months that we have been living at [REDACTED] Carter Road.</p>	<p>Noted.</p>

Strategic

Strategic Community Plan 2020-2030

Goal 1: The Place to Be

To be a close-knit community, full of life, in a welcoming and accessible place for all.

Policy Related

The recommendation does not result in any policy implications for the Shire.

Financial

There are no immediate financial implications for the Shire aside from the administrative costs associated with processing the application which are provided for in the annual budget and have been offset by the development application fee paid by the applicant, including penalty fees for unauthorised development. All costs associated with the development have and will continue to be met by the landowner.

It is significant to note should the applicant/landowner be aggrieved by Council’s final decision in this matter, they have the right to seek a formal review of that decision by the SAT. Should this occur for whatever reason the Shire would need to respond. The cost to respond to an appeal cannot be determined at this preliminary stage but could be expected, based on the recent experience of other local government authorities in Western Australia, to range anywhere from \$5,000 to \$60,000 excluding GST depending upon how far the matter proceeds through the review process.

Legal and Statutory

Local Planning Scheme No. 3

Planning and Development Act & Regulations

Deemed Provisions

Local Government Act 1995

Shire of York Health Local Laws 2007

Shire of York Dogs Local Law 2000 (as amended)

Risk Related

A risk assessment of the proposal has been undertaken, with no medium to high risks identified with the proposal. Standard appeal rights to the SAT are available to the applicant as explained above (see Financial Implications).

Workforce

The scope of this report is managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

**RESOLUTION
020223**

Moved: Cr Kevin Trent

Seconded: Cr Denis Warnick

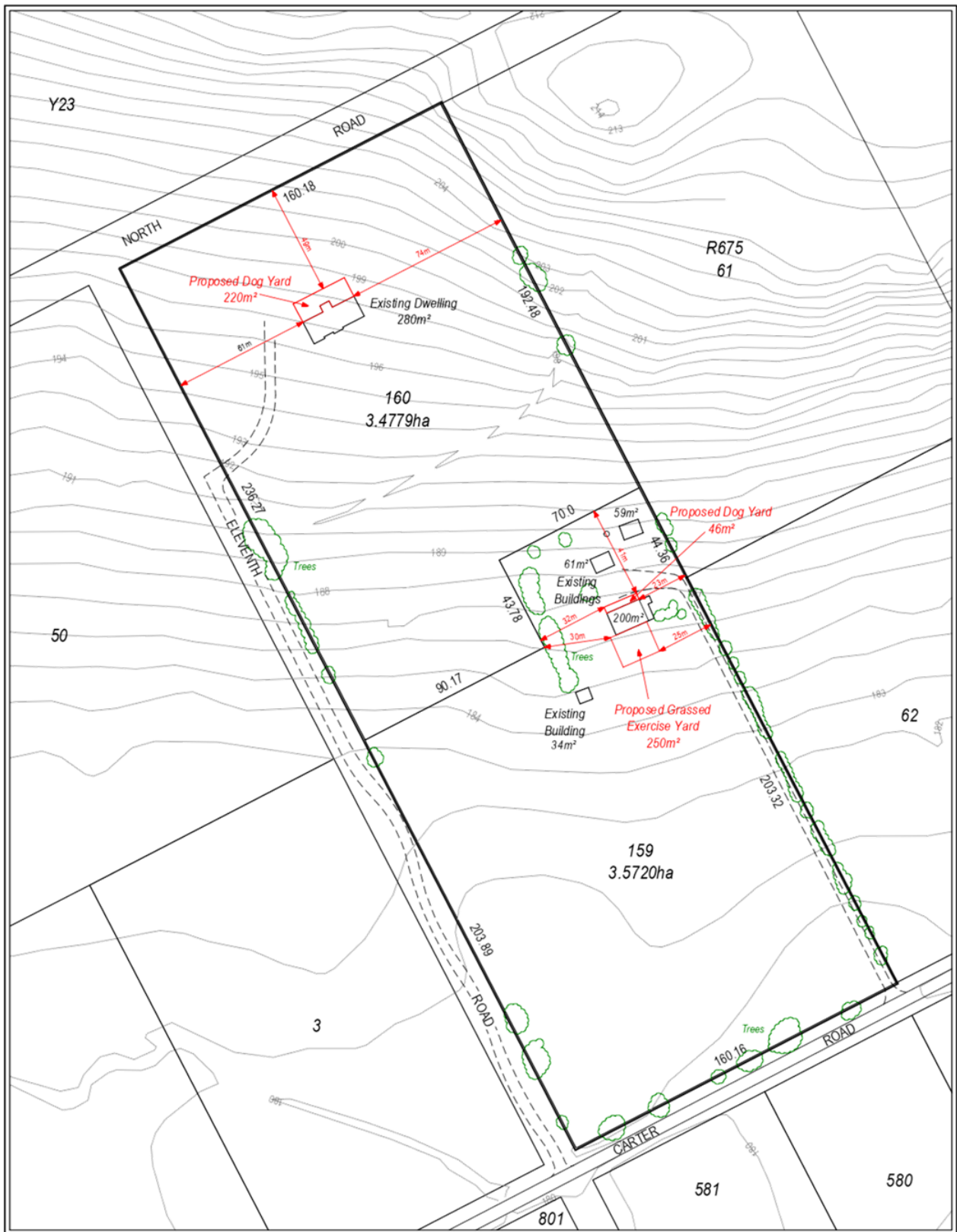
That, with regard to the Development Application: Unauthorised Animal Establishment at Lot 159 (31) Carter Road, York, Council:

- 1. Approves the development application for an unauthorised Animal Establishment at Lot 159 (31) Carter Road, York, subject to the following conditions:**
 - a. The development hereby approved shall be undertaken in accordance with the signed and stamped approved Development Plan(s) including any notes placed in red by the local government and except as may be modified by the following conditions.**
 - b. The premises shall be kept in a neat and tidy condition at all times to the specifications and satisfaction of the local government.**
 - c. No more than six (6) dogs over the age of three (3) months shall be kept on the premises at any one time.**
 - d. The development hereby approved shall be undertaken strictly in accordance with the Management Plan prepared by Urbanista Town Planning dated 19 December 2022 (Revision A) for the life of the development unless otherwise approved by the local government.**

ADVICE NOTES:

- Note 1: An application for a '3 to 6 Dog Approval' pursuant to the specific requirements of the Shire of York Dogs Local Law 2000 (as amended) must be sought from and approved by the Shire.**
- Note 2: The applicant/landowner is reminded of their obligation to ensure compliance at all times with the Shire of York Health Local Laws 2007.**
- Note 3: The landowner is reminded of their obligation to ensure compliance with the specific standards and requirements of the Shire of York Annual Fire Break Notice as it applies to all land within the municipal district.**
- Note 4: The noise generated by any activities on-site shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.**
- Note 5: If the applicant or owner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.**
- Note 6: This is a development approval of the Shire of York under its Local Planning Scheme No. 3. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.**

CARRIED: 6/0



SITE PLAN



SCALE 1:1500 @ A3

URBANIST
TOWN PLANNING

No. 31 CARTER ROAD &
No. 78 ELEVENTH ROAD, YORK

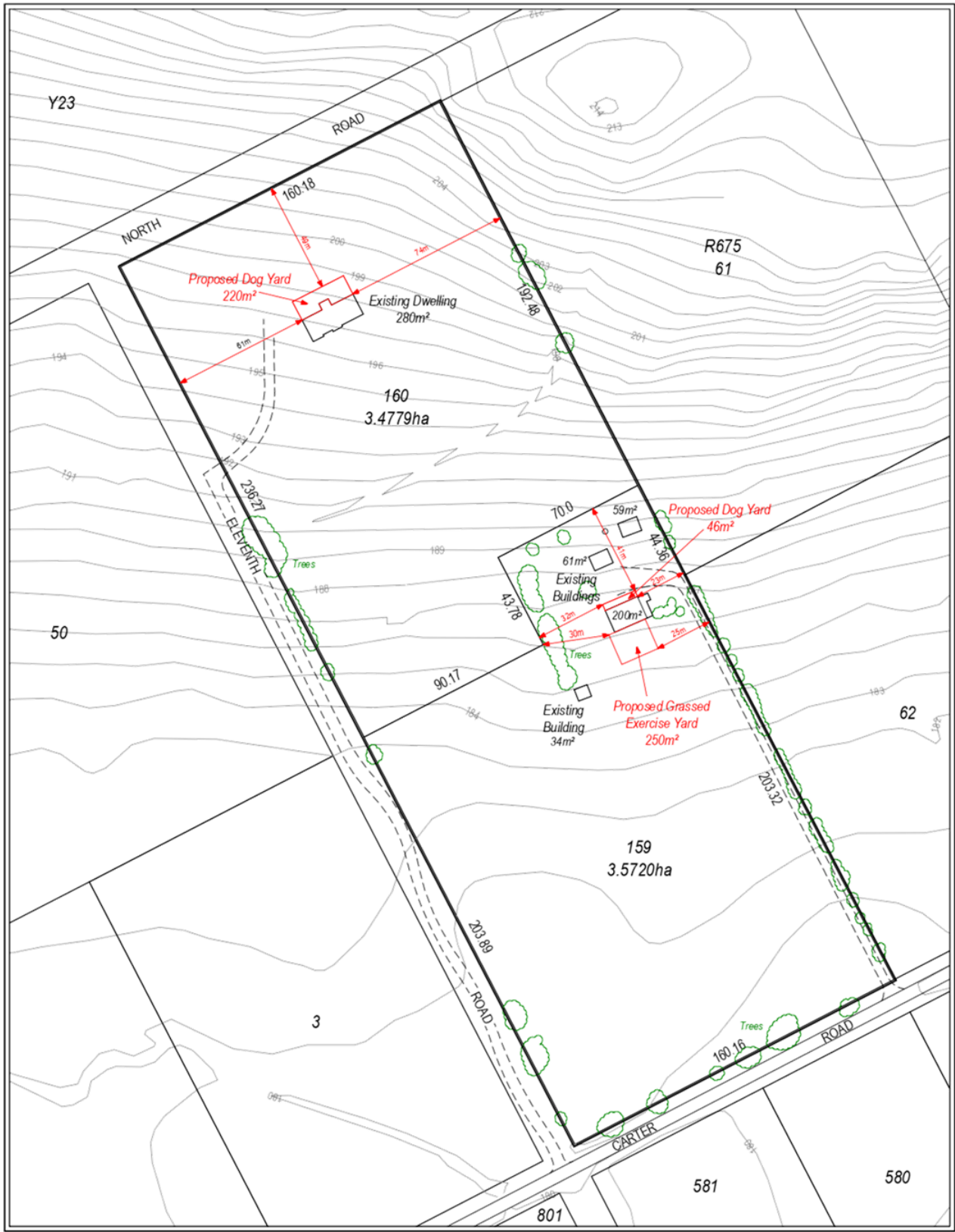
@urbanistplanning
Tel: (08) 6444 9171

admin@urbanistplanning.com.au
www.urbanistplanning.com.au

Level 1, 231 Bulwer St,
Perth, WA 6000 Australia

Urbanista Town Planning
ABN: 47 6209 657 098

MGA94
& AHD



SITE PLAN



SCALE 1:1500 @ A3

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@urbanistaplanning
Tel: (08) 6444 9171

admin@urbanistaplanning.com.au
www.urbanistaplanning.com.au

Level 1, 231 Bulwer St,
Perth, WA 6000 Australia

URBANISTA
TOWN PLANNING

Urbanista Town Planning
ABN: 47 6209 657 098

MGA94
& AHD



19 December 2022

Shire of York
1 Joaquina Street
YORK WA 6302

Dear Sir/Madam,

NO. 31 (LOT 159) CARTER ROAD, YORK ANIMAL ESTABLISHMENT

Urbanista Town Planning are acting on behalf of the landowner to obtain development approval for a proposed animal establishment at No. 31 Carter Road, York.

In support of this proposal, please find attached a copy of the following documents:

- Shire of York Development Application Form
- A current copy of the Certificates of Title.
- A site plan depicting the location of the animal establishment areas.
- A Management Plan detailing how noise, odour and waste will be managed.

An assessment against the planning framework is provided in further detail below.

THE SITE

The subject site, Lot 159 (No. 31) Carter Road, York has a total lot area of 3.572 hectares.

The subject site is bound by No. 78 Eleventh Road, York to the north, Eleventh Road to the west, Carter Road to the south and a rural lot and bushland to the east.

The northern most part of No. 78 Eleventh Road sites at approximately 200m AHD, with the southern most part of No. 31 Carter Road sitting at approximately 180m AHD. This reflects a 20m incline from the south to the north of the property.

The below image depicts an aerial of the subject site and its location within the surrounding context of the locality.

Level 1, 231 Bulwer Street, Perth, W.A. 6000
admin@urbanistaplanning.com.au | urbanistaplanning.com.au



Figure 1: Aerial of Subject Site and Surrounding Area (subject site bordered blue)

THE PROPOSAL

The proposal includes the following elements:

- Six (6) dogs will be kept at No. 31 Carter Road, York.
- The dogs will be kept on the property for the purposes of pets and subsequently breeding.
- No employees, other the property owner, is associated with the use.
- A maximum of five (5) visitors per month will attend the property to view the puppies. The owner's policy is to deliver the puppies to their new owner.
- The dogs are kept in a portion of the backyard, which is sectioned off into two separate areas, as well as a large front grassed exercise yard area. Both areas have been deemed as being suitable by the Shire's Ranger Services.
- The dogs are kept in these locations during the day and whilst unattended.
- A maximum of six dogs will be kept in this area.
- These dogs are also miniature dachshunds and weigh approximately 6kgs each.
- The dogs will be housed indoors during evening periods, from sunset to sunrise.
- Bark control collars are on-hand in case they are needed.

An assessment of the proposal against the provisions of the planning framework is provided in further detail below.

PLANNING FRAMEWORK

The subject site is zoned rural residential under the Shire of York's Local Planning Scheme No. 3 (LPS 3). The objectives of the Rural Residential zone are:

- To provide for lot sizes in the range of 1 ha to 4 ha.
- To provide opportunities for a range of limited rural and related ancillary pursuits on rural-residential lots where those activities will be consistent with the amenity of the locality and the conservation and landscape attributes of the land.
- To set aside areas for the retention of vegetation and landforms or other features which distinguish the land.
- To encourage the growth of tourism businesses and experiences in York which are compatible with the rural character of the locality.
- To retain and enhance the rural landscape and amenity.

The relevant provisions contained within LPS 3 are as follows:

- Clause 6(b) – Fencing and Screening
- Schedule 6 – Development Standards

In addition to the above, the subject site is classified as being bushfire prone, therefore the provisions of State Planning Policy 3.7 – Planning in Bushfire Prone Areas must be considered. It should be noted, that *Schedule 8 – Rural Residential – Special Provisions* does not apply to the proposal. An assessment of the proposal against the planning framework is provided in further detail below.

DEVELOPMENT ASSESSMENT & JUSTIFICATION

Land Use

It is considered the proposal is appropriately classified as 'animal establishment'. This is on the basis that it meets the following definition listed in Clause 38 of *Division 2 – Land use terms* used in the Scheme of LPS 3:

“animal establishment: means premises used for the breeding, boarding, training or caring of animals for commercial purposes but does not include animal husbandry – intensive or veterinary centre”.

It is considered the proposal aligns with the above definition for the following reasons:

- As noted in the description of the proposal, the dogs will be kept as pets and for breeding purposes which is consistent with the above definition.
- No animal husbandry – intensive (livestock) or veterinary centre is proposed.

On this basis, the proposal comfortably fits with the animal establishment land use. Further, an assessment of the proposed use against the objectives of rural residential zone is provided in the below table.



OBJECTIVE	ASSESSMENT
<i>To provide for lot sizes in the range of 1 ha to 4 ha.</i>	Not applicable, the subject site is an existing property.
<i>To provide opportunities for a range of limited rural and related ancillary pursuits on rural-residential lots where those activities will be consistent with the amenity of the locality and the conservation and landscape attributes of the land.</i>	As noted above, an animal establishment is an 'A' use in the rural residential area. This means the proposal can be considered subject to advertising to neighbouring properties in the locality.
<i>To set aside areas for the retention of vegetation and landforms or other features which distinguish the land.</i>	Not applicable – the proposal does not impact any existing vegetation or landforms at the subject property.
<i>To encourage the growth of tourism businesses and experiences in York which are compatible with the rural character of the locality.</i>	Not applicable – the proposal is not for a tourism business.
<i>To retain and enhance the rural landscape and amenity.</i>	<p>The proposal will retain the rural character of the locality as there are no proposed structural modifications to the property. Rather just a small outdoor fenced area for the miniature dachshunds. The use is generally not visible from the streetscape and will therefore not have an impact on the locality's rural amenity. Matters relative to noise, odour and waste management have been addressed within the proposed management plan.</p> <p>An assessment of the proposal satisfying the development standards is provided below.</p>

Development Assessment

An assessment of the proposed areas within the properties for the animal establishment use is provided in the below table.

PROVISION	REQUIREMENT	ASSESSMENT
Lot size & frontage	1-4 hectares. To be determined in accordance with a structure plan unless otherwise specified in Schedule 7	Not applicable – the subject site is an existing lot.
Minimum setbacks	Front: 20 metres Rear: 10 metres Side: 10 metres	The location of the dog yards are set back from the front boundary more than 20 metres and from the side boundaries by more than 10 metres. Therefore, the proposal complies.



Maximum height	Top of external wall – 6 metres above natural ground level Top of pitched roof – 9 metres above natural ground level	The structures associated with the land use do not exceed 6 metres in height. Photos provided below depict the nature of these structures.
Maximum plot ratio	N/A	Not applicable.



Figure 2: Photos of Dog Kennels and Yards

As depicted in the above table, the proposal complies with the development standards of the rural residential zone and can be supported. Additionally, Clause 6(b) of LPS 3 states that:

“(b) No fencing constructed of sheet metal, brick, stone, reinforced fibre cement or any other form of screen fencing is permitted in the rural residential zone.”

As depicted in above photos of the existing establishment, no fencing constructed of sheet metal, brick, stone or reinforced fibre cement constitutes part of the proposal.

Bushfire

A portion of the subject site falls within a bushfire prone area. The below image depicts the extent of the bushfire prone mapping affecting the subject site.



Figure 3: Portion of Property that is 'Bushfire Prone' (shaded pink)

On this basis, the provisions of State Planning Policy 3.7 – Planning in Bushfire Prone Areas and Planning Bulletin 111/2016 – Planning in Bushfire Prone Areas ('SPP 3.7').

Specifically, Planning Bulletin 111/2016 states that the deemed provisions exempt renovations, alterations, extensions, improvement or repair of a building, and incidental uses (including outbuildings, verandas, unenclosed swimming pools, carports, patios and storage sheds). SPP 3.7 does not specify these exemptions, however where the proposal is exempt under the deemed provisions or local planning scheme and does not:

- result in the intensification of development (or land use);
- result in an increase of residents or employees;
- involve the occupation of employees on site for any considerable amount of time; or
- result in an increase to the bushfire threat

the proposal may also be exempt from the provisions of SPP 3.7. On this basis, an assessment against these principles, demonstrating that this proposal is exempt, is provided in the below table.

MATTER TO BE CONSIDERED	ASSESSMENT COMMENT
<i>Result in the intensification of development (or land use)</i>	This application seeks to add an additional land use to the site 'animal establishment'. This land use is small scale less than 5% of the site being occupied with areas associated with six (6) miniature dachshunds. The land use does not require employees as the use will be operated by the occupiers and or owners of the property. The land use only attracts a maximum of five (5) visitors per week, which in our opinion is not intensive.



MATTER TO BE CONSIDERED	ASSESSMENT COMMENT
	Given the land use occupies a small portion of the site, does not require employees, attracts minimal visitors and will be managed with respect to noise and odour the land use does not result in the intensification of uses on the site.
<i>Result in an increase of residents or employees</i>	Refer to justification provided above – no increase in employees is proposed.
<i>Involve the occupation of employees on site for any considerable amount of time</i>	Refer to justification above – no employees associated with the use.
<i>Result in an increase to the bushfire threat</i>	As the owner of the subject site is the occupier and operator of the use, it is considered there is no increase to the bushfire threat at the property.

Other Matters

There are several other matters that are addressed in the Management Plan provided as Attachment 4 of this application. These matters relate to control of odour, noise and waste management.

CONCLUSION

In considering the proposed land use and the associated outdoor dog yards are considered acceptable for the following reasons:

- The land use is consistent with the objectives of the rural residential zone and the proposal meets the land use definition for animal establishment.
- The location of the kennels and yards is appropriate and will not cause any off-site impacts such as odour and noise on adjoining properties as the operations and activities will be appropriately managed in accordance with the procedures set out in the Management Plan.
- The location of the development complies with the development standards listed in Schedule 6 of LPS 3.
- The proposal is exempt under the Bushfire provisions of the planning framework.

We look forward to working with the City to finalise this matter and obtain development approval. Should you have any questions in relation to the details provided in this submission, please contact Andra Biondi on 6444 9171 or andra@urbanistaplanning.com.au.

Yours sincerely,

Andra Biondi
Senior Urban Planner

Level 1, 231 Bulwer Street, Perth, W.A. 6000
admin@urbanistaplanning.com.au | urbanistaplanning.com.au



Attachment 1: Application Forms

Level 1, 231 Bulwer Street, Perth, W.A. 6000
admin@urbanistaplanning.com.au | urbanistaplanning.com.au



Attachment 2: Certificate of Title

Level 1, 231 Bulwer Street, Perth, W.A. 6000
admin@urbanistaplanning.com.au | urbanistaplanning.com.au



Attachment 3: Site Plan

Level 1, 231 Bulwer Street, Perth, W.A. 6000
admin@urbanistaplanning.com.au | urbanistaplanning.com.au



Attachment 4: Management Plan

Level 1, 231 Bulwer Street, Perth, W.A. 6000
admin@urbanistaplanning.com.au | urbanistaplanning.com.au



MANAGEMENT PLAN
ANIMAL ESTABLISHMENT
No. 31 CARTER ROAD, YORK

This report has been prepared by Urbanista Town Planning on behalf of the landowner of Nos. 78 Eleventh Road and 31 Carter Road, York.

DOCUMENT CONTROL

REV	AUTHOR	DATE	REVIEWED	DATE
A	AB	19/12/2022	BS	19/12/2022

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1 INTRODUCTION

The purpose of this management plan is to provide information regarding the management of an 'animal establishment' and No. 31 Carter Road, York ('**subject site**').

This management plan will outline the role and responsibilities of the property owner with respect to the use of the subject site in the Shire of York.

2 OBJECTIVES OF THE MANAGEMENT PLAN

The objectives of this Management Plan are:

- To facilitate efficient daily management of the animal establishment; specifically, the dogs, the structures and the outdoor areas associated with the use.
- To ensure the management practices are in the best interests of animal welfare; and
- To minimise potential impacts of the operation on the amenity of the locality, with regard for neighbour properties.

3 PROPOSAL & OPERATION

The proposed animal establishment will operate in the following manner:

- Six (6) dogs which will be kept on the property for the purposes of pets and breeding.
- No employees, other the property owner, is associated with the use.
- A maximum of five (5) visitors per month will attend the property to view the puppies. The owner's policy is to deliver the puppies to their new owner.
- The dogs are kept in a backyard section off into two separate areas, as well as a large front grassed exercise yard area. Both areas have been deemed as being suitable by the ranger.
- The dogs are kept in these locations during the day and whilst unattended.
- A maximum of six dogs will be kept in this area.
- These dogs are also miniature dachshunds and weigh approximately 6kgs each.
- The dogs will be housed indoors during evening periods, from sunset to sunrise.
- Bark control collars are on-hand in case they are needed.

4 MANAGEMENT OF OPERATION

4.1 CONTROL OF NOISE

The following strategies will be implemented to ensure the keeping of the dogs does not cause any unnecessary noise impacts on neighbouring properties:

- The property owner lives onsite and will attend to any incident of excessive barking or noise in a timely manner.
- Visitors – is this limited to not more than five (5) per month. This will limit the amount of noise generated by the dogs as they will not be distracted by strangers visiting the properties.
- The property owner cares for the dogs through an established daily routine. This minimises stress to the dogs that might lead to barking.
- The dogs are kept in a sufficiently sized area which allows them to exercise and interact with other dogs in the kennel. This minimises anxiety that might lead to excessive barking.

- Barking collars are kept on hand for dogs that bark excessively. Muzzles are also kept on hand should any noise arise.
- All dogs will be confined to their individual cages from sunset and sunrise. The kennel areas will be securely locked and any stimulant that might disturb sleep will be removed. The dogs will also not be disturbed during evening periods unless there is an emergency.

4.2 CONTROL OF ODOUR

The following strategies will be implemented to ensure the dogs are kept at the property in a hygienic manner to minimise odour associated with the kennels:

- By virtue of the location the kennels and outdoor yards on the subject site, it is considered there will be no odour impacts on neighbouring dwellings. This is because the northern most dog yard is located approximately 100 metres west of the dwelling at No. 25 Carter Road.
- The buildings and structures associated with the housing of the dogs have been designed in a manner that allow for ease of cleaning and ventilation.
- The kennels and outdoor areas are cleaned daily. This includes hosing down of concrete floors and using disinfectant to maintain cleanliness.
- Bedding will be laundered and is checked on a regular basis.
- All feed bowls and associated utensils are washed after use.
- The dogs will be bathed on a regular basis to ensure they are kept clean, and by virtue of this, their kennels will be able to be kept clean.
- The kennels will be regularly inspected for pests. Buildings will be treated with pesticide.
- Overall, the kennels are inspected daily by the property owner, and any issues will be immediately addressed.

As noted above, it is considered that as the property owner is also the operator of the kennel, this means that any odour issues that arise can be dealt with quickly.

4.3 WASTE MANAGEMENT

Waste will be removed from the kennel and outdoor yards daily. As the property owner is also the manager of the dogs, the owner will be able to regularly inspect the outdoor yards to ensure waste is promptly removed. Manure generated from the waste will be composted and used on the fruit trees and garden.

4.4 NEIGHBOUR NOTIFICATIONS

It is anticipated that this application will be advertised to neighbouring property owners and occupiers for comment. During this period, it is expected that the development application and the associated Management Plan will be included in the advertising material to nearby owners and occupiers. As such, contact details (detailed in Part 5 below) will be provided to the respective neighbours.

Should any questions or concerns arise during the operation of the animal establishment, neighbours are able to contact the property owner listed below.

5 COMPLAINT MANAGEMENT

Due to the location of the animal establishment in the rural residential area, it is necessary to implement a complaint management procedure. This will allow neighbours with a formal avenue to make a complaint and ensure that the complaint is appropriately dealt with.

Given this, it is appropriate to provide neighbouring owners with a point of contact to enable the complaint to be dealt with. The nominated person of contact is:

Kelly Davis
Property Owner
kelstarpark@gmail.com
0455 592 413

These details can be made available to nearby property owners and managers during the development application's consultation process.

5.1 PROCEDURE

In the event a complaint is received the following steps shall be taken:

1. Creation of an entry into the register of complaints, outlining details of the issue.
2. Identification of the source of the issue and resolving any immediate impact as soon as practical.
3. Review of the circumstances which resulted in the issue occurring.
4. Determine whether any measures can be put in place to reduce likelihood of the issue reoccurring.
5. Respond to the complainant to advise of action taken to address the issue raised, and any preventative action taken to ensure likelihood of reoccurrence is minimised.
6. Complete entry details in the register of complaints.

In the event a complainant is unsatisfied with the action taken to address their issue and no further reasonable action can be taken to resolve the concerns, the matter is to be referred on to the local government for consideration.

5.2 REGISTER OF COMPLAINTS

A Register of Complaints shall be maintained by the owner(s). The register is to contain the following information for every complaint received:

A Complaint Register will be maintained in accordance with the terms set out in this management plan. Each complaint registered in the register will include the following information:

- The complainant's contact details including their name, phone number/email address.
- The date the complaint was entered into the register.
- The nature of the complaint.
- How the complaint was dealt with.
- Who dealt with the complaint.
- The date the complaint was dealt with/addressed.

Should any matter extend beyond the scope of the complaint register, the additional information will be appropriately recorded in the register.











SY081-08/22 APPLICATION TO KEEP SIX (6) DOGS - LOT 159 (NO. 31) CARTER ROAD, YORK

File Number:	4.3999
Author:	Irene Ryan, Ranger Sophie Fielder, Executive Support Officer
Authoriser:	Sinead McGuire, Executive Manager Infrastructure & Development Services
Previously before Council:	Not Applicable
Appendices:	1. Inspection Report ↓ 2. Objection Letters ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative

PURPOSE OF REPORT

This report presents an application to keep more than the prescribed number of dogs at a premises in accordance with Section 26(3) of the *Dog Act 1976* to Council for consideration.

BACKGROUND

It is a requirement of the Shire of York's Dogs Local Law that the maximum number of dogs that can be kept on a premises within a townsite is two (2), unless an exemption is granted by Council under the provisions of Section 26(3) of the *Dog Act 1976*.

On 22 May 2019 under delegation DE6-13 the Shire Ranger (Officer) granted approval for the applicant to keep six (6) dogs at Lot 159 (No. 31) Carter Road, York subject to the following conditions:

1. *"That the exemption is reviewed in twelve (12) months' time to ensure that no substantiated adverse problems have been experienced by the exemption.*
2. *The exemption may be withdrawn if prior to the review period any of the dogs approved under the exemption are in contravention of the Dog Act 1976.*
3. *Upon the death or permanent removal of any of the nominated dogs including the three (3) further Miniature Dachshunds to be acquired, the only dogs to then be kept are the remaining dogs which have been granted an exemption under this application.*
4. *Please bite [sic] that it is your responsibility to microchip and registered with the Shire of York upon acquisition of the three further Miniature Dachshund subject of this approval."*

COMMENTS AND DETAILS

On 26 April 2022 Shire Officers responded to a phone call that two (2) dogs were on the owner's property at Lot 159 (No. 31) Carter Road, York attacking their horses. When Shire Officers arrived the two (2) dogs were restrained and removed from the property. When inspecting the property to ascertain if any other animals had been attacked, Shire Officers observed ten (10) miniature Dachshunds in a small pen. The owner advised that there were an additional three (3) adult dogs with fifteen (15) puppies also located at the property. It was noted by Shire Officers that the dogs were observed to be living in small enclosures, living among faeces and urine stocked blankets, without suitable shelter and basic comforts.

On 28 April 2022 Shire Officers obtained a warrant under Section(s) 12A(2) and 29(4) of the *Dog Act 1976* to enter and inspect the premises at Lot 159 (No. 31) Carter Road, York. Officers observed thirteen (13) adult dogs and fifteen (15) puppies on the premise. During the inspection, under Section 29(4b) of the *Dog Act 1976* Officers seized a total of seven (7) adult dogs over the allowable limit.

On 3 May 2022 the Shire wrote to the applicant advising they had fourteen (14) days from date of impoundment to rehome the seven (7) impounded dogs which were seized on 28 April 2022. The letter also outlined to the applicant the conditions of the existing approval granted on 22 May 2019. Whilst approval had been given for six (6) dogs in May 2019, only five (5) dogs had been registered for the property.

On 11 May 2022 the Shire of York issued infringements totalling one thousand eight hundred dollars (\$1,800). This consisted of a two hundred dollar (\$200) fine for each of the eight (8) unregistered dogs, totalling one thousand six hundred dollars (\$1,600). In addition, a fine of two hundred dollars (\$200) was issued for having more than the five (5) registered dogs on the property. These fines were in accordance with Section 7(1)(b) of the *Dog Act 1976* - Having an unregistered dog and Section 26(4) of the *Dog Act 1976* - Keeping more than the prescribed number of dogs.

On 13 May 2022 the Shire wrote to the applicant granting an extension for the rehoming of the dogs, agreeing to hold the remaining seized dogs until Monday 16 May 2022.

On 18 May 2022 the outstanding infringement notices totalling one thousand eight hundred dollars (\$1,800) was paid by the applicant.

The applicant submitted a new 3-6 Dog Application which was received on 5 July 2022 for six (6) dogs. A new 3-6 Dog Application was also recorded on 28 July 2022 for six (6) dogs, which substituted one (1) dog for an alternative dog, the breed did not change.

Following receipt of the application dated 5 July 2022 the Shire issued twenty (20) letters to neighbouring properties in relation to the application. Three (3) submissions were received. All submissions objected to the application.

An inspection of the property was undertaken on 28 July 2022, in which Officers confirmed that six (6) adult dogs were located at the property. At the time of inspection two (2) of the dogs had puppies and eight (8) puppies were sighted. The 3-6 Dog Application was assessed at this time, with a copy of the inspection report presented in Appendix 1.

OPTIONS

Council has the following options:

Option 1: Council could choose to approve the application for six (6) dogs at Lot 159 (No. 31) Carter Road, York, subject to conditions.

Option 2: Council could choose not to approve the application for six (6) dogs at Lot 159 (No. 31) Carter Road, York.

Option 2 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

On 7 July 2022, correspondence was sent to twenty (20) neighbouring properties within a 300-metre radius, advising they could notify the Shire of their feedback within a period of twenty-one (21) days in relation to the application. Three (3) objections were received and are presented in Appendix 2.

TABLE 1.

Summary of Objections	Officer Comment
Noise	Six (6) dogs may create noise (barking) which would impact surrounding properties
Dog breeding	The number of adult dogs could increase if the applicant breeds the dogs and puppies over three (3) months remain at

	<p>the property. It was noted on the application by the applicant that they are a breeder of miniature Dachshunds.</p> <p>At the inspections conducted on 28 April and 28 July 2022, fifteen (15) and eight (8) puppies were sighted at the property respectively.</p>
--	--

Strategic

Strategic Community Plan 2020-2030

Goal 1: The Place to Be

To be a close-knit community, full of life, in a welcoming and accessible place for all.

Goal 4: Built for Lifestyle and Resilience

To have a built environment which supports community, economy, and the environment, respects the past, and creates a resilient future.

Policy Related

The property at Lot 159 (No. 31) Carter Road, York is located within a Rural Residential Four (RR4) zone. No restrictions in relation to the keeping of up to six (6) dogs apply in relation to the Local Planning Scheme No. 3.

If more than six (6) dogs were sought to be kept at the property, a kennel license could be sought by the applicant through the Planning Application process, which would be subject to Council approval following community consultation. This has not been considered as part of the 3-6 Dog Application process.

Financial

In accordance with the Schedule of Fees and Charges, \$100 is charged for the application. The cost to conduct an annual property check is \$100 each year.

If Council rejects the 3-6 Dog Application and the dogs are not removed within a seven (7) day period, the Shire may need to seize and impound the dogs at a cost of \$135 per dog. In addition, the Shire may need to provide sustenance and house the dogs at a cost of \$25 per dog per day until they can be suitably rehomed. If the impounded dogs were to be returned (from external pound) it would be at a cost of \$100.

Legal and Statutory

Section 26(3) of the *Dog Act 1976* is applicable and states:

“26. Limitation as to numbers

- (1) *A local government may, by a local law under this Act —*
 - (a) *limit the number of dogs that have reached 3 months of age that can be kept in or at premises in the local government’s district; or*
 - (b) *limit the number of dogs of a breed specified in the local law that can be kept in or at premises in the local government’s district.*
- (2) *A local law mentioned in subsection (1) —*
 - (a) *may limit the number of dogs that can be kept in or at premises to 2, 3, 4, 5 or 6 only; and*
 - (b) *cannot prevent the keeping in or at premises of one or 2 dogs that have reached 3 months of age and any pup of either of those dogs under that age; and*
 - (c) *cannot apply to dogs kept at premises that are licensed under section 27 as an approved kennel establishment; and*

- (d) cannot apply to dangerous dogs (declared) or dangerous dogs (restricted breed).
- (3) Where by a local law under this Act a local government has placed a limit on the keeping of dogs in any specified area but the local government is satisfied in relation to any premises that the provisions of this Act relating to approved kennel establishments need not be applied in the circumstances, the local government may grant an exemption in respect of those premises but any such exemption —
- (a) may be made subject to conditions, including a condition that it applies only to the dogs specified in the exemption; and
- (b) cannot authorise the keeping in or at those premises of —
- (i) more than 6 dogs that have reached 3 months of age; or
- (ii) a dog under that age unless it is a pup of a dog whose keeping is authorised by the exemption;
- and
- (c) may be revoked or varied at any time.
- (4) A person must not keep in or at any premises, not being licensed under section 27 as an approved kennel establishment —
- (a) in the case of dogs that have reached 3 months of age, other than dangerous dogs (declared) or dangerous dogs (restricted breed), more than the number of dogs than the limit imposed under —
- (i) a local law mentioned in subsection (1); or
- (ii) an exemption granted under subsection (3);
- or
- (b) more than —
- (i) 2 dangerous dogs (declared); or
- (ii) 2 dangerous dogs (restricted breed); or
- (iii) one of each of those kinds of dangerous dogs,
that have reached 3 months of age; or
- (c) any pup, of a dangerous dog (restricted breed), that is under 3 months of age.
- Penalty:
- (a) for an offence relating to a dangerous dog —
- (i) a fine of \$10 000, but the minimum penalty is a fine of \$500;
- (ii) for each separate and further offence committed by the person under the Interpretation Act 1984 section 71, a fine of \$500;
- (b) for an offence relating to a dog other than a dangerous dog —
- (i) a fine of \$5 000;
- (ii) for each separate and further offence committed by the person under the Interpretation Act 1984 section 71, a fine of \$100.
- (5) Any person who is aggrieved —
- (a) by the conditions imposed in relation to any exemption under subsection (3); or
- (b) by the refusal of a local government to grant such an exemption, or by the revocation of an exemption,
- may apply to the State Administrative Tribunal for a review of the decision.

- (6) *An application under subsection (5) cannot be made later than the expiry of a period of 28 days after the day on which a notice of the decision is served on the person affected by that decision.*

Risk Related

The keeping of six (6) dogs in this location may be assessed to be a nuisance impact due to noise concerns which may be ongoing and continue to cause disruption to neighbouring properties.

There is a risk that the owner will not comply with the application if approved. This is due to a prior application, approved on 22 May 2019 which granted approval to keep six (6) dogs which was breached.

There is a risk that when the puppies become greater than three (3) months old that they will remain at the property, taking the total number of dogs over the allowable six (6) which would be in breach of the *Dog Act 1976*. At the inspections conducted on 28 April and 28 July 2022, fifteen (15) and eight (8) puppies were sighted at the property respectively.

Workforce

As defined in Section 26(3) of the *Dog Act 1976*, the local government in approving the keeping of more than two (2) and less than six (6) dogs can apply conditions which "applies only to dogs specified therein."

Any requests to change the dogs listed on a 3-6 Dog Application would therefore require a new application to be submitted each time to the Shire of York. Following the submission and payment of the application, the same process would be undertaken, including a site inspection and community consultation (i.e. issuing of letters to neighbouring properties).

It should be noted that on the application form, the applicant states that the reason for the application is *"I am a breeder of mini Dachshunds and they form part of my taxable income"*.

The applicant advised of their intent to submit future 3-6 Dog Applications, as they expect that they will want to change the dogs nominated within the existing application in the future.

It should be noted that multiple 3-6 Dog Applications for a single property may require additional resourcing support.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION 120822

Moved: Cr Ashley Garratt

Seconded: Cr Denis Warnick

That, with regard to the Application to Keep Six (6) Dogs - Lot 159 (No. 31) Carter Road, York, Council:

- 1. Notes the three (3) submissions received from adjoining neighbours in objection to the application.**
- 2. Resolves to reject the application for the keeping of six (6) dogs at Lot 159 (No. 31) Carter Road, York for the following reason:**
 - a. The proposal is likely to have a negative impact on the amenity of the immediate locality due to noise which may be ongoing and cause disruption to the owners/occupiers of neighbouring and other nearby properties.**

CARRIED: 6/0

SY004-02/23 DEVELOPMENT APPLICATION: UNAUTHORISED ANIMAL ESTABLISHMENT AT LOT 160 (78) ELEVENTH ROAD, YORK

File Number:	4.5285
Author:	Sharla Simunov, Planner
Authoriser:	Sinead McGuire, Executive Manager Infrastructure & Development Services
Previously before Council:	23 August 2022 (130822)
Disclosure of Interest:	Nil
Appendices:	1. Site Plan ↓ 2. Development Plans ↓ 3. Site Photos ↓ 4. Council Report SY082-08/22 ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Quasi-judicial

PURPOSE OF REPORT

The Council is requested to consider a development application received for an unauthorised Animal Establishment at Lot 160 (78) Eleventh Road, York.

BACKGROUND

Lot 160 is zoned Rural Residential with an area of 3.478 hectares and contains an existing dwelling. The property is partially located within a Bushfire Prone Area and is identified as RR4 within 'Schedule 8 – Rural Residential – Special Provisions' of the Shire's Local Planning Scheme No. 3 (Scheme).

A site plan is presented in Appendix 1.

An application to keep five (5) dogs at the property was presented to Council at its 23 August 2022 Ordinary Meeting. The application was refused by Council which resolved (130822):

"That, with regard to the Application to Keep Five (5) Dogs – Lot 160 (No. 78) Eleventh Road, York, Council:

- 1. Notes the four (4) submissions received from adjoining neighbours in objection/support of the application.***
- 2. Resolves to reject the application for the keeping of five (5) dogs at Lot 160 (No. 78) Eleventh Road, York for the following reason:***
 - a. The proposal is likely to have a negative impact on the amenity of the immediate locality due to noise which may be ongoing and cause disruption to the owners/occupiers of neighbouring and other nearby properties."***

Council Report SY082-08/22 – Application to Keep Five (5) Dogs – Lot 160 (No. 78) Eleventh Road, York is presented in Appendix 4.

An application was lodged with the State Administrative Tribunal (SAT) for a review of Council's decision, with a direction hearing set for 28 October 2022. Correspondence was sent by the Shire's Legal Representative on 20 October 2022 advising that as the business 'Kelstarpark Dachshund' involves the breeding of animals for commercial purposes, it is classified as an 'animal

establishment’ under the Scheme and no development approval had been granted for this use on the property.

Furthermore, if an application for development approval was made, the Shire would not oppose the current SAT application being adjourned, pending the outcome of the application for development approval.

A development application was received on 20 December 2022 for an unauthorised Animal Establishment on the property and includes the following elements:

1. Six (6) dogs will be kept on site for the purposes of pets and breeding
2. No employees, other than the property owner, is associated with the use
3. A maximum of five (5) visitors per month will attend the property to inspect the puppies. The owner’s policy is to deliver the puppies to their new owner
4. The dogs will be kept in a large back yard area, that is undercover during the daytime period and whilst unattended
5. The dogs at this property will sleep in crates indoors during evening periods, to ensure there is no noise from sunset to sunrise
6. The dogs are miniature dachshunds and weigh approximately 6kgs each
7. The dogs are not continuous barkers and generally only bark at visitors
8. Bark control collars are on-hand in case they are needed

A copy of the development plans is presented in Appendix 2.

An Animal Establishment is a ‘A’ use within the Rural Residential Zone, meaning that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions. No objections to the proposal were received during the advertising period.

The application is presented to Council for determination due to the Officer’s recommendation being contrary to the intent of a previous 3 to 6 Dog Application being refused by Council on 23 August 2022.

COMMENTS AND DETAILS

The application is required to be assessed in accordance with the Scheme and the *Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2 Deemed Provisions*.

An ‘animal establishment’ is defined as “a premises used for the breeding, boarding, training or caring of animals for commercial purposes but does not include animal husbandry — intensive or veterinary centre.”

The Scheme Aims include:

- *“Protect and enhance the amenity and health of the York community*
- *Facilitate a diversity of lifestyle and housing opportunities that reflect the rural and historic character of the Shire.”*

The objectives of the Rural Residential Zone are tabled below:

TABLE 1.

OBJECTIVE	COMMENTS
To provide for lot sizes in the range of 1 ha to 4 ha.	Not applicable. Property is existing and is within the required size range.
To provide opportunities for a range of limited rural and related ancillary pursuits on rural-residential lots where those activities will be consistent with the amenity of the locality and the conservation and landscape attributes of the land.	As noted above, an ‘animal establishment’ is an ‘A’ use within this Rural Residential zone and can therefore be considered subject to public advertising.

To set aside areas for the retention of vegetation and landform or other features which distinguish the land.	Not applicable. The proposal will not result in any existing vegetation being removed or modifications to existing landform.
To encourage the growth of tourism businesses and experiences in York which are compatible with the rural character of the locality.	Not applicable. The proposal is not a tourism business.
To retain and enhance the rural landscape and amenity.	The property is bound by a road reserve to the north, Eleventh Road to the west, 31 Carter Road, York to the south and bushland to the east. The proposal will retain the rural character of the locality as there are no proposed structural modifications to the property and the outdoor fenced areas for the miniature dachshunds will not be visible from the street.

Schedule 6 – Development Standards

TABLE 2.

PROVISION	REQUIREMENT	COMMENTS
Lot size and frontage	1 – 4 hectares. To be determined in accordance with a structure plan unless otherwise specified in Schedule 7.	Not applicable. Property is existing and is within the required size range.
Minimum setbacks (m)	Front: 20 metres Rear: 10 metres Side: 10 metres	Complies. The setback of the dog yard exceeds 20 metres from all property boundaries.
Maximum height	Top of external wall - 6 metres above natural ground level Top of pitched roof – 9 metres above natural ground level	Complies. The structures associated with the use do not exceed the maximum permitted height.
Maximum plot ratio	N/A	Not applicable.

Schedule 8 - Rural Residential – Special Provisions

Special Provisions Applying to Specified Rural Residential Area - RR4

- 1. Subdivision shall generally be in accordance with a structure plan that has been approved by the local government and adopted by the Western Australian Planning Commission.*
- 2. The structure plan is to include the requirement for a building envelope and the identification and protection of native vegetation. It shall also provide for a northern linkage to ensure public access to areas of reserve to the north of the land. The northern linkage shall comprise a 15 m wide road reserve to provide flexibility for the future construction of a road or dual use path.*
- 3. Lot sizes shall be between 1 ha and 4 ha, with a mandatory requirement to connect to a reticulated potable water supply. If connection to a reticulated potable water supply is not available, the minimum lot size shall be 4 ha and dwellings shall have installed a roof catchment water tank of a capacity of no less than 120,000 litres.*
- 4. In order to protect the landscape values of the area, larger lots exceeding 6 ha in area will be required on the elevated slopes of Mount Bakewell, being those areas generally above the 220 m AHD contour line. Natural vegetation in this area is to be fenced off in order to protect it from grazing animals.*
- 5. Subdivision south of Prunster Road is not permitted.*
- 6. Effluent is to be disposed of through installation of Aerobic Treatment Units to the satisfaction of the appropriate State Government health agency and the local government. A dwelling shall not be occupied without the prior approval and installation of such a disposal system.*

7. *The developer/vendor shall inform prospective purchasers of any lot, in writing, of the provisions of the Local Planning Scheme relating to the management of the land.*

None of the above special provisions apply to this proposal.

A portion of the property is located within a bushfire prone area. Notwithstanding this fact, the proposal is exempt from the provisions of State Planning Policy 3.7 – Planning in Bushfire Prone Areas. An assessment of the proposal against SPP 3.7 was undertaken by Urbanista Town Planning and is included within the development plans.

A Management Plan was submitted within the proposal which details the management of the operation, including control of noise and odour, waste management and complaints management. The Management Plan is presented in Appendix 2.

The proposal was referred to all neighbours within a 300m radius with no objections received. Two (2) letters of support were received, the details of which are provided in Table 3.

If Council proceeds with the Officer’s recommendation, the Chief Executive Officer will assess and determine the 3 to 6 Dog Application in accordance with Policy C7 - Keeping of Three to Six Dogs.

OPTIONS

Council has the following options:

Option 1: Council could choose to refuse the application and list reasons.

Option 2: Council could choose to approve the application with modified conditions.

Option 3: Council could choose to approve the application with conditions.

Option 3 is the recommended option.

The reporting Officer considers that, subject to appropriate conditions being imposed and satisfied, the proposal is consistent with the aims, objectives and provisions of LPS No. 3 and the *Planning and Development (Local Planning Schemes) Regulations 2015* and can be undertaken with minimal impact on the amenity and character of the immediate locality. As such, it is recommended that Council approve the application subject to conditions.

IMPLICATIONS TO CONSIDER

Consultative

A site visit was undertaken by the Shire’s Planner, Development Services Coordinator, Environmental Health Officer and Senior Ranger on 7 February 2023. The site and animals were found to be well maintained and looked after. Photos of the site inspection are presented in Appendix 3.

The proposal was referred to all neighbours within a 300m radius of the site for a period of fourteen (14) days ending on 24 January 2023. No objections were received. A summary of letters of support is in the below table.

TABLE 3.

Submission	Comments
We are in support of this animal establishment going ahead at both properties.	Noted.
We wish to state that we have no objections whatsoever in relation to the above applications. As █████ closest neighbour we would have the greatest impact, if any, with regards to any negative impacts of the animal establishments, were they to proceed. Indeed, we actively support the applications. At no time in the past have we had any problems with █████ breeding her animals. Her property is kept clean and fly free and there is no impact through any noise the animals may make during the day. The normal noise made during the day by the	Noted.

<p>animals can hardly be heard even when we are outside our house and cannot be heard at all when we are inside.</p> <p>██████ has proven to be a responsible and ethical person in her animal breeding and is highly regarded by her customers and by neighbours in the immediate vicinity to her properties.</p> <p>The animals are always bright and active in their well-maintained enclosures whenever we have visited. We wish her every success in this endeavour.</p>	
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Strategic

Strategic Community Plan 2020-2030

Goal 1: The Place to Be

To be a close-knit community, full of life, in a welcoming and accessible place for all.

Policy Related

The recommendation does not result in any policy implications for the Shire.

Financial

There are no immediate financial implications for the Shire aside from the administrative costs associated with processing the application which are provided for in the annual budget and have been offset by the development application fee paid by the applicant, including penalty fees for unauthorised development. All costs associated with the development have and will continue to be met by the landowner.

It is significant to note should the applicant/landowner be aggrieved by Council's final decision in this matter, they have the right to seek a formal review of that decision by the SAT. Should this occur for whatever reason, the Shire would need to respond. The cost to respond to an appeal cannot be determined at this preliminary stage but could be expected, based on the recent experience of other local government authorities in Western Australia, to range anywhere from \$5,000 to \$60,000 excluding GST depending upon how far the matter proceeds through the review process.

Legal and Statutory

Local Planning Scheme No. 3

Planning and Development Act & Regulations

Deemed Provisions

Local Government Act 1995

Shire of York Health Local Laws 2007

Shire of York Dogs Local Law 2000 (as amended)

Risk Related

A risk assessment of the proposal has been undertaken, with no medium to high risks identified with the proposal. Standard appeal rights to the SAT are available to the applicant as explained above (see Financial Implications).

Workforce

The scope of this report can be managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

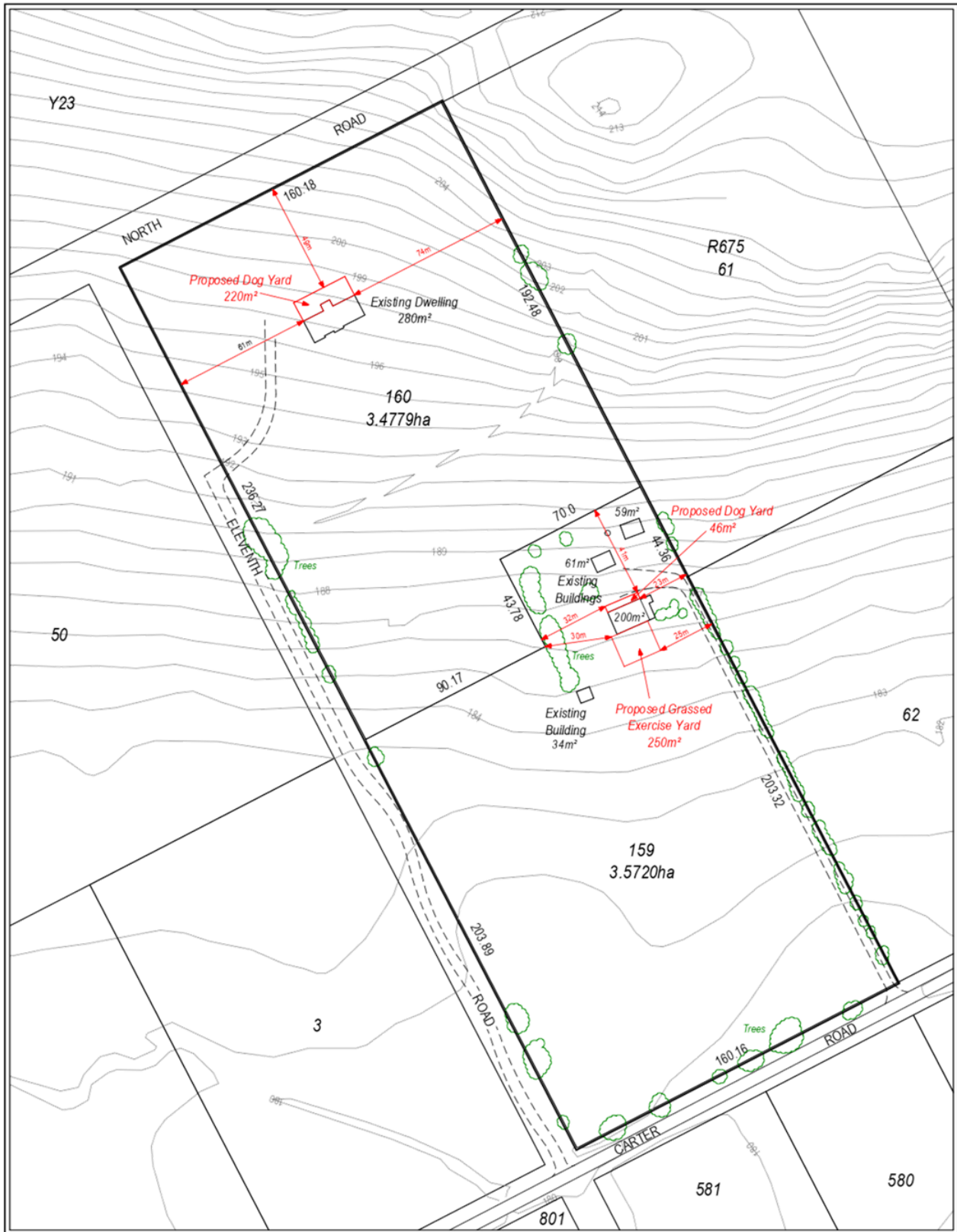
RESOLUTION**030223****Moved: Cr Peter Wright****Seconded: Cr Kevin Trent****That, with regard to the Development Application: Unauthorised Animal Establishment at Lot 160 (78) Eleventh Road, York, Council:**

- 1. Approves the development application for an unauthorised Animal Establishment at Lot 160 (78) Eleventh Road, York, subject to the following conditions:**
 - a. The development hereby approved shall be undertaken in accordance with the signed and stamped approved Development Plan(s) including any notes placed in red by the local government and except as may be modified by the following conditions.**
 - b. The premises shall be kept in a neat and tidy condition at all times to the specifications and satisfaction of the local government.**
 - c. No more than six (6) dogs over the age of three (3) months shall be kept on the premises at any one time.**
 - d. The development hereby approved shall be undertaken strictly in accordance with the Management Plan prepared by Urbanista Town Planning dated 19 December 2022 (Revision A) for the life of the development unless otherwise approved by the local government.**

ADVICE NOTES:

- Note 1:** An application for a '3 to 6 Dog Approval' pursuant to the specific requirements of the Shire of York Dogs Local Law 2000 (as amended) must be sought from and approved by the Shire.
- Note 2:** The applicant/landowner is reminded of their obligation to ensure compliance at all times with the Shire of York Health Local Laws 2007.
- Note 3:** The landowner is reminded of their obligation to ensure compliance with the specific standards and requirements of the Shire of York Annual Fire Break Notice as it applies to all land within the municipal district.
- Note 4:** The noise generated by any activities on-site shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
- Note 5:** If the applicant or owner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.
- Note 6:** This is a development approval of the Shire of York under its Local Planning Scheme No. 3. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.

CARRIED: 6/0



SITE PLAN



SCALE 1:1500 @ A3

URBANIST
TOWN PLANNING

No. 31 CARTER ROAD &
No. 78 ELEVENTH ROAD, YORK

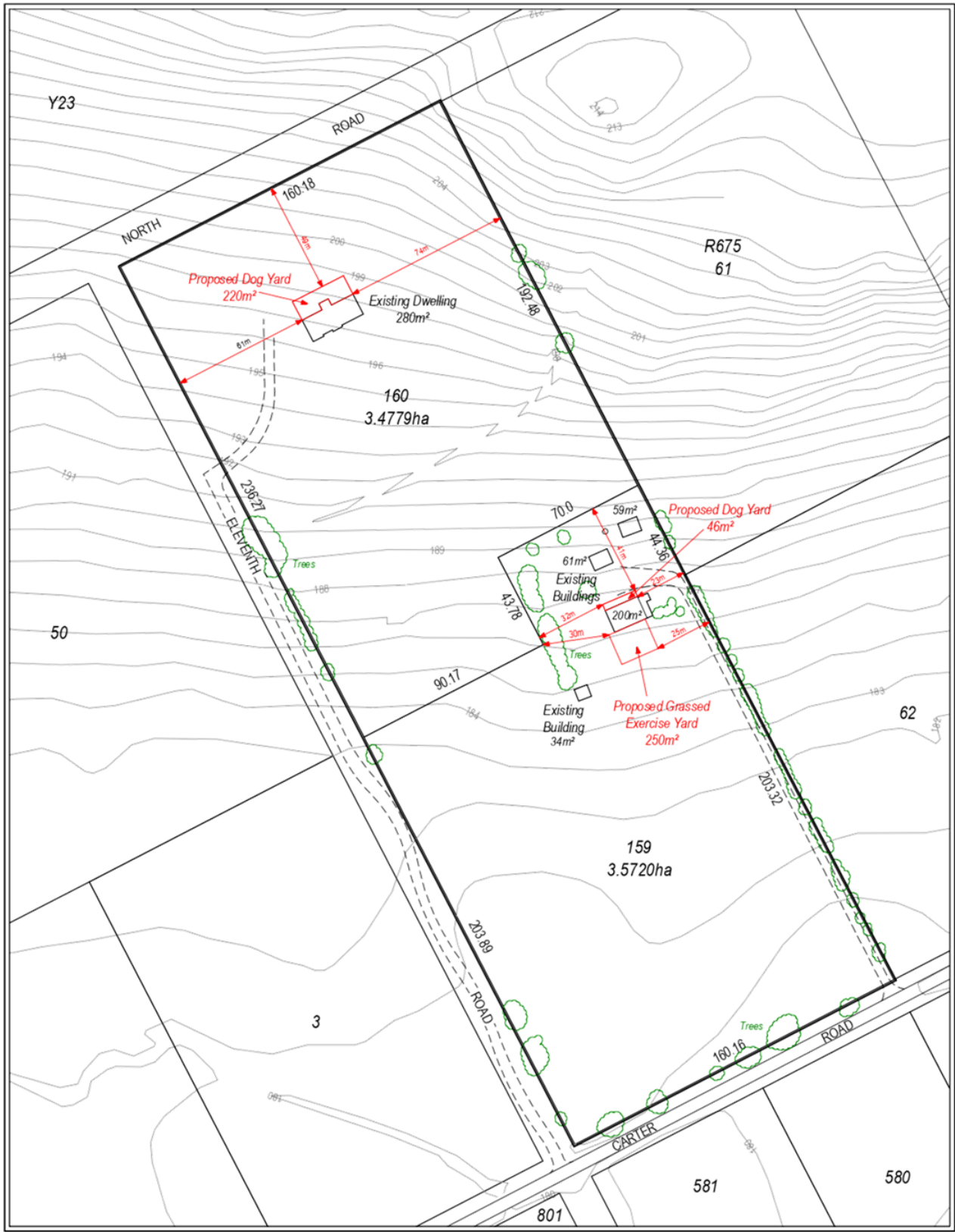
@urbanistplanning
Tel: (08) 6444 9171

admin@urbanistplanning.com.au
www.urbanistplanning.com.au

Level 1, 231 Bulwer St,
Perth, WA 6000 Australia

Urbanista Town Planning
ABN: 47 6209 657 098

MGA94
& AHD



SITE PLAN



SCALE 1:1500 @ A3

URBANISTA
TOWN PLANNING

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No. 78 ELEVENTH ROAD, YORK

@urbanistaplanning
Tel: (08) 6444 9171

admin@urbanistaplanning.com.au
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Level 1, 231 Bulwer St,
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ABN: 47 6209 657 098

MGA94
& AHD

19 December 2022

Shire of York
1 Joaquina Street
YORK WA 6302

Dear Sir/Madam,

NO. 78 (LOT 160) ELEVENTH ROAD, YORK ANIMAL ESTABLISHMENT

Urbanista Town Planning are acting on behalf of the landowner to obtain development approval for a proposed animal establishment at No. 78 Eleventh Road York.

In support of this proposal, please find attached a copy of the following documents:

- Shire of York Development Application Form
- A current copy of the Certificates of Title.
- A site plan depicting the location of the animal establishment areas.
- A Management Plan detailing how noise, odour and waste will be managed.

An assessment against the planning framework is provided in further detail below.

THE SITE

The subject site, Lot 160 (No. 78) Eleventh Road, York has a total lot area of 3.478 hectares.

The subject site is bound by a road reserve to the north, Eleventh Road to the west, No. 31 Carter Road, York to the south and bushland to the east.

The northern most part of No. 78 Eleventh Road sites at approximately 200m AHD, with the southern most part of No. 31 Carter Road sitting at approximately 180m AHD. This reflects a 20m incline from the south to the north of the property.

The below image depicts an aerial of the subject site and its location within the surrounding context of the locality.



Figure 1: Aerial of Subject Site and Surrounding Area (subject site bordered blue)

THE PROPOSAL

The proposal includes the following elements:

- Six (6) dogs will be kept on site for the purposes of pets and breeding.
- No employees, other the property owner, is associated with the use.
- A maximum of 5 visitors per month will attend the property to inspect the puppies. The owner's policy is to deliver the puppies to their new owner.
- The dogs will be kept in a large back yard area, that is undercover during the day time period and whilst unattended.
- The dogs at this property will sleep in crates indoors during evening periods, to ensure there is no noise from sunset to sunrise.
- Specifically, these dogs are miniature dachshunds and weigh approximately 6kgs each.
- These are not continuous barkers and generally only bark at visitors.
- Bark control collars are on-hand in case they are needed.

An assessment of the proposal against the provisions of the planning framework is provided in further detail below.

PLANNING FRAMEWORK

The subject site is zoned rural residential under the Shire of York's Local Planning Scheme No. 3 (LPS 3). The objectives of the Rural Residential zone are:

- *To provide for lot sizes in the range of 1 ha to 4 ha.*
- *To provide opportunities for a range of limited rural and related ancillary pursuits on rural-residential lots where those activities will be consistent with the amenity of the locality and the conservation and landscape attributes of the land.*



- To set aside areas for the retention of vegetation and landforms or other features which distinguish the land.
- To encourage the growth of tourism businesses and experiences in York which are compatible with the rural character of the locality.
- To retain and enhance the rural landscape and amenity.

The relevant provisions contained within LPS 3 are as follows:

- Clause 6(b) – Fencing and Screening
- Schedule 6 – Development Standards

In addition to the above, the subject site is classified as being bushfire prone, therefore the provisions of State Planning Policy 3.7 – Planning in Bushfire Prone Areas must be considered. It should be noted, that *Schedule 8 – Rural Residential – Special Provisions* does not apply to the proposal. An assessment of the proposal against the planning framework is provided in further detail below.

DEVELOPMENT ASSESSMENT & JUSTIFICATION

Land Use

It is considered the proposal is appropriately classified as ‘animal establishment’. This is on the basis that it meets the following definition listed in Clause 38 of *Division 2 – Land use terms* used in the Scheme of LPS 3:

“animal establishment: means premises used for the breeding, boarding, training or caring of animals for commercial purposes but does not include animal husbandry – intensive or veterinary centre”.

It is considered the proposal aligns with the above definition for the following reasons:

- As noted in the description of the proposal, the dogs will be kept as pets and for breeding purposes which is consistent with the above definition.
- No animal husbandry – intensive (livestock) or veterinary centre is proposed.

On this basis, the proposal comfortably fits with the animal establishment land use. Further, an assessment of the proposed use against the objectives of rural residential zone is provided in the below table.

OBJECTIVE	ASSESSMENT
<i>To provide for lot sizes in the range of 1 ha to 4 ha.</i>	Not applicable, the subject site is an existing property.
<i>To provide opportunities for a range of limited rural and related ancillary pursuits on rural-residential lots where those activities will be consistent with the amenity of the locality and the</i>	As noted above, an animal establishment is an ‘A’ use in the rural residential area. This means the proposal can be considered subject to advertising to neighbouring properties in the locality.



OBJECTIVE	ASSESSMENT
<i>conservation and landscape attributes of the land.</i>	
<i>To set aside areas for the retention of vegetation and landforms or other features which distinguish the land.</i>	Not applicable – the proposal does not impact any existing vegetation or landforms at the subject property.
<i>To encourage the growth of tourism businesses and experiences in York which are compatible with the rural character of the locality.</i>	Not applicable – the proposal is not for a tourism business.
<i>To retain and enhance the rural landscape and amenity.</i>	The proposal will retain the rural character of the locality as there are no proposed structural modifications to the property. Rather just a small outdoor fenced area for the miniature dachshunds. The use is generally not visible from the streetscape and will therefore not have an impact on the locality’s rural amenity. Matters relative to noise, odour and waste management have been addressed within the proposed management plan. An assessment of the proposal satisfying the development standards is provided below.

Development Assessment

An assessment of the proposed areas within the properties for the animal establishment use is provided in the below table.

PROVISION	REQUIRMENT	ASSESSMENT
Lot size & frontage	1-4 hectares. To be determined in accordance with a structure plan unless otherwise specified in Schedule 7	Not applicable – the subject site is an existing lot.
Minimum setbacks	Front: 20 metres Rear: 10 metres Side: 10 metres	The location of the dog yards are set back from the front boundary more than 20 metres and from the side boundaries by more than 10 metres. Therefore, the proposal complies.
Maximum height	Top of external wall – 6 metres above natural ground level Top of pitched roof – 9 metres above natural ground level	The structures associated with the land use do not exceed 6 metres in height. Photos provided below depict the nature of these structures.
Maximum plot ratio	N/A	Not applicable.

Level 1, 231 Bulwer Street, Perth, W.A. 6000
 admin@urbanistaplanning.com.au | urbanistaplanning.com.au



Figure 2: Photos of Dog Kennels and Yards

As depicted in the above table, the proposal complies with the development standards of the rural residential zone and can be supported. Additionally, Clause 6(b) of LPS 3 states that:

“(b) No fencing constructed of sheet metal, brick, stone, reinforced fibre cement or any other form of screen fencing is permitted in the rural residential zone.”

As depicted in above photos of the existing establishment, no fencing constructed of sheet metal, brick, stone or reinforced fibre cement constitutes part of the proposal.

Bushfire

A portion of the subject site falls within a bushfire prone area. The below image depicts the extent of the bushfire prone mapping affecting the subject site.



Figure 3: Portion of Property that is ‘Bushfire Prone’ (shaded pink)



On this basis, the provisions of State Planning Policy 3.7 – Planning in Bushfire Prone Areas and Planning Bulletin 111/2016 – Planning in Bushfire Prone Areas (**'SPP 3.7'**).

Specifically, Planning Bulletin 111/2016 states that the deemed provisions exempt renovations, alterations, extensions, improvement or repair of a building, and incidental uses (including outbuildings, verandas, unenclosed swimming pools, carports, patios and storage sheds). SPP 3.7 does not specify these exemptions, however where the proposal is exempt under the deemed provisions or local planning scheme and does not:

- result in the intensification of development (or land use);
- result in an increase of residents or employees;
- involve the occupation of employees on site for any considerable amount of time; or
- result in an increase to the bushfire threat

the proposal may also be exempt from the provisions of SPP 3.7. On this basis, an assessment against these principles, demonstrating that this proposal is exempt, is provided in the below table.

MATTER TO BE CONSIDERED	ASSESSMENT COMMENT
<i>Result in the intensification of development (or land use)</i>	<p>This application seeks to add an additional land use to the site 'animal establishment'. This land use is small scale less than 5% of the site being occupied with areas associated with six (6) miniature dachshunds. The land use does not require employees as the use will be operated by the occupiers and or owners of the property. The land use only attracts a maximum of five (5) visitors per week, which in our opinion is not intensive.</p> <p>Given the land use occupies a small portion of the site, does not require employees, attracts minimal visitors and will be managed with respect to noise and odour the land use does not result in the intensification of uses on the site.</p>
<i>Result in an increase of residents or employees</i>	Refer to justification provided above – no increase in employees is proposed.
<i>Involve the occupation of employees on site for any considerable amount of time</i>	Refer to justification above – no employees associated with the use.
<i>Result in an increase to the bushfire threat</i>	As the owner of the subject site is the occupier and operator of the use, it is considered there is no increase to the bushfire threat at the property.

Other Matters

There are several other matters that are addressed in the Management Plan provided as Attachment 4 of this application. These matters relate to control of odour, noise and waste management.



CONCLUSION

In considering the proposed land use and the associated outdoor dog yards are considered acceptable for the following reasons:

- The land use is consistent with the objectives of the rural residential zone and the proposal meets the land use definition for animal establishment.
- The location of the kennels and yards is appropriate and will not cause any off-site impacts such as odour and noise on adjoining properties as the operations and activities will be appropriately managed in accordance with the procedures set out in the Management Plan.
- The location of the development complies with the development standards listed in Schedule 6 of LPS 3.
- The proposal is exempt under the Bushfire provisions of the planning framework.

We look forward to working with the City to finalise this matter and obtain development approval. Should you have any questions in relation to the details provided in this submission, please contact Andra Biondi on 6444 9171 or andra@urbanistaplanning.com.au.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Andra Biondi", is written over a light blue, stylized triangle graphic that is part of the company branding.

Andra Biondi
Senior Urban Planner

Level 1, 231 Bulwer Street, Perth, W.A. 6000
admin@urbanistaplanning.com.au | urbanistaplanning.com.au



Attachment 1: Application Forms

Level 1, 231 Bulwer Street, Perth, W.A. 6000
admin@urbanistaplanning.com.au | urbanistaplanning.com.au



Attachment 2: Certificate of Title

Level 1, 231 Bulwer Street, Perth, W.A. 6000
admin@urbanistaplanning.com.au | urbanistaplanning.com.au



Attachment 3: Site Plan

Level 1, 231 Bulwer Street, Perth, W.A. 6000
admin@urbanistaplanning.com.au | urbanistaplanning.com.au



Attachment 4: Management Plan

Level 1, 231 Bulwer Street, Perth, W.A. 6000
admin@urbanistaplanning.com.au | urbanistaplanning.com.au



MANAGEMENT PLAN

ANIMAL ESTABLISHMENT
No. 78 ELEVENTH ROAD, YORK

This report has been prepared by Urbanista Town Planning on behalf of the landowner of Nos. 78 Eleventh Road and 31 Carter Road, York.

DOCUMENT CONTROL

REV	AUTHOR	DATE	REVIEWED	DATE
A	AB	19/12/2022	BS	19/12/2022

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1 INTRODUCTION

The purpose of this management plan is to provide information regarding the management of an 'animal establishment' at No. 78 Eleventh Road, York ('**subject site**').

This management plan will outline the role and responsibilities of the property owner with respect to the use of the subject site in the Shire of York.

2 OBJECTIVES OF THE MANAGEMENT PLAN

The objectives of this Management Plan are:

- To facilitate efficient daily management of the animal establishment; specifically, the dogs, the structures and the outdoor areas associated with the use.
- To ensure the management practices are in the best interests of animal welfare; and
- To minimise potential impacts of the operation on the amenity of the locality, with regard for neighbouring properties.

3 PROPOSAL & OPERATION

The proposed animal establishment will operate in the following manner:

- Six (6) dogs which will be kept on the property for the purposes of pets and breeding.
- No employees, other the property owner, is associated with the use.
- A maximum of five (5) visitors per month will attend the property to view the puppies. The owner's policy is to deliver the puppies to their new owner.
- The dogs will be kept in a large back yard area, that is undercover during the day time period and whilst unattended.
- The dogs at this property will sleep in crates indoors during evening periods, to ensure there is no noise from sunset to sunrise.
- Specifically, these dogs are miniature dachshunds and weigh approximately 6kgs each.
- These are not continuous barkers and generally only bark at visitors.
- Bark control collars are on-hand in case they are needed.

4 MANAGEMENT OF OPERATION

4.1 CONTROL OF NOISE

The following strategies will be implemented to ensure the keeping of the dogs does not cause any unnecessary noise impacts on neighbouring properties:

- The property owner lives onsite and will attend to any incident of excessive barking or noise in a timely manner.
- Visitors – is this limited to not more than five (5) per month. This will limit the amount of noise generated by the dogs as they will not be distracted by strangers visiting the properties.
- The property owner cares for the dogs through an established daily routine. This minimises stress to the dogs that might lead to barking.
- The dogs are kept in a sufficiently sized area which allows them to exercise and interact with other dogs in the kennel. This minimises anxiety that might lead to excessive barking.
- Barking collars are kept on hand for dogs that bark excessively. Muzzles are also kept on hand should any noise arise.

- All dogs will be confined to their individual cages from sunset and sunrise. The kennel areas will be securely locked and any stimulant that might disturb sleep will be removed. The dogs will also not be disturbed during evening periods unless there is an emergency.

4.2 CONTROL OF ODOUR

The following strategies will be implemented to ensure the dogs are kept at the property in a hygienic manner to minimise odour associated with the kennels:

- By virtue of the location the kennels and outdoor yards on the subject site, it is considered there will be no odour impacts on neighbouring dwellings. This is because the northern most dog yard is located approximately 130 metres east of the dwelling of No 77 Eleventh Road.
- The buildings and structures associated with the housing of the dogs have been designed in a manner that allow for ease of cleaning and ventilation.
- The kennels and outdoor areas are cleaned daily. This includes hosing down of concrete floors and using disinfectant to maintain cleanliness.
- Bedding will be laundered and is checked on a regular basis.
- All feed bowls and associated utensils are washed after use.
- The dogs will be bathed on a regular basis to ensure they are kept clean, and by virtue of this, their kennels will be able to be kept clean.
- The kennels will be regularly inspected for pests. Buildings will be treated with pesticide.
- Overall, the kennels are inspected daily by the property owner, and any issues will be immediately addressed.

As noted above, it is considered that as the property owner is also the operator of the kennel, this means that any odour issues that arise can be dealt with quickly.

4.3 WASTE MANAGEMENT

Waste will be removed from the kennel and outdoor yards daily. As the property owner is also the manager of the dogs, the owner will be able to regularly inspect the outdoor yards to ensure waste is promptly removed. Manure generated from the waste will be composted and used on the fruit trees and garden.

4.4 NEIGHBOUR NOTIFICATIONS

It is anticipated that this application will be advertised to neighbouring property owners and occupiers for comment. During this period, it is expected that the development application and the associated Management Plan will be included in the advertising material to nearby owners and occupiers. As such, contact details (detailed in Part 5 below) will be provided to the respective neighbours.

Should any questions or concerns arise during the operation of the animal establishment, neighbours are able to contact the property owner listed below.

5 COMPLAINT MANAGEMENT

Due to the location of the animal establishment in the rural residential area, it is necessary to implement a complaint management procedure. This will allow neighbours with a formal avenue to make a complaint and ensure that the complaint is appropriately dealt with.

Given this, it is appropriate to provide neighbouring owners with a point of contact to enable the complaint to be dealt with. The nominated person of contact is:

Kelly Davis
Property Owner
kelstarpark@gmail.com
0455 592 413

These details can be made available to nearby property owners and managers during the development application's consultation process.

5.1 PROCEDURE

In the event a complaint is received the following steps shall be taken:

1. Creation of an entry into the register of complaints, outlining details of the issue.
2. Identification of the source of the issue and resolving any immediate impact as soon as practical.
3. Review of the circumstances which resulted in the issue occurring.
4. Determine whether any measures can be put in place to reduce likelihood of the issue reoccurring.
5. Respond to the complainant to advise of action taken to address the issue raised, and any preventative action taken to ensure likelihood of reoccurrence is minimised.
6. Complete entry details in the register of complaints.

In the event a complainant is unsatisfied with the action taken to address their issue and no further reasonable action can be taken to resolve the concerns, the matter is to be referred on to the local government for consideration.

5.2 REGISTER OF COMPLAINTS

A Register of Complaints shall be maintained by the owner(s). The register is to contain the following information for every complaint received:

A Complaint Register will be always maintained in accordance with the terms set out in this management plan. Each complaint registered in the register will include the following information:

- The complainant's contact details including their name, phone number/email address.
- The date the complaint was entered into the register.
- The nature of the complaint.
- How the complaint was dealt with.
- Who dealt with the complaint.
- The date the complaint was dealt with/addressed.

Should any matter extend beyond the scope of the complaint register, the additional information will be appropriately recorded in the register.





SY082-08/22 APPLICATION TO KEEP FIVE (5) DOGS - LOT 160 (NO. 78) ELEVENTH ROAD, YORK

File Number:	4.3999
Author:	Irene Ryan, Ranger Sophie Fielder, Executive Support Officer
Authoriser:	Sinead McGuire, Executive Manager Infrastructure & Development Services
Previously before Council:	Not Applicable
Appendices:	1. Inspection Report ↓ 2. Submissions ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative

PURPOSE OF REPORT

This report presents an application to keep more than the prescribed number of dogs at a premises in accordance with Section 26(3) of the *Dog Act 1976* to Council for consideration.

BACKGROUND

It is a requirement of the Shire of York's Dogs Local Law that the maximum number of dogs that can be kept on a premises within a townsite is two (2), unless an exemption is granted by Council under the provisions of Section 26(3) of the *Dog Act 1976*.

COMMENTS AND DETAILS

An application for a 3-6 Dog permit was made by the applicant on 8 June 2022 for five (5) dogs.

Following receipt of the application dated 8 June 2022, the Shire of York issued twenty (20) letters to adjacent and adjoining properties. Four (4) responses were received, two (2) written submissions objected to the application and one (1) verbal (phone call) objection was received by two (2) Officers who diarised the feedback. One (1) written submission provided positive feedback.

An inspection of the property was undertaken on 12 July 2022, in which Officers confirmed that five (5) dogs and five (5) puppies were located at the property. It was noted by the applicant that the reason for applying on the 3-6 Dog Application was for breeding and companionship. The 3-6 Dog Application was assessed at this time, with a copy of the inspection report presented in Appendix 1.

OPTIONS

Council has the following options:

Option 1: Council could choose to approve the application for five (5) dogs at Lot 160 (No. 78) Eleventh Road, York, subject to conditions.

Option 2: Council could choose not to approve the application for five (5) dogs at Lot 160 (No. 78) Eleventh Road, York.

Option 2 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

On 15 June 2022, correspondence was sent to twenty (20) neighbouring properties, advising they could notify the Shire of their feedback within a period of twenty-one (21) days in relation to the application. Four (4) responses were received, two (2) written submissions objected to the application and one (1) verbal (phone call) objection was received by two (2) Officers who diarised the feedback. One (1) written submission provided positive feedback. The submissions are presented in Appendix 2. A summary of the objections is provided in the table below.

TABLE 1.

Summary of Objections	Officer Comment
Noise	Five (5) dogs may create noise (barking) which would impact surrounding properties.
Dog breeding	The number of adult dogs could increase if the applicant breeds the dogs and puppies over three (3) months remain at the property. The application states that the reason for applying for the five (5) dog application is for breeding and companionship. At the inspection conducted on 12 July 2022, five (5) puppies were sighted at the property.

Strategic

Strategic Community Plan 2020-2030

Goal 1: The Place to Be

To be a close-knit community, full of life, in a welcoming and accessible place for all.

Goal 4: Built for Lifestyle and Resilience

To have a built environment which supports community, economy, and the environment, respects the past, and creates a resilient future.

Policy Related

The property at Lot 160 (No. 78) Eleventh Road is located within a Rural Residential Four (RR4) zone. No restrictions in relation to the keeping of up to six (6) dogs apply in relation to the Local Planning Scheme No. 3.

If more than six (6) dogs were sought to be kept at the property, a kennel license could be sought by the applicant through the Planning Application process, which would be subject to Council approval following community consultation. This has not been considered as part of the 3-6 Dog Application process.

Financial

In accordance with the Schedule of Fees and Charges, \$100 is charged for the application. The cost to conduct an annual property check is \$100 each year.

If Council rejects the 3-6 Dog Application and the dogs are not removed within a seven (7) day period, the Shire may need to seize and impound the dogs at a cost of \$135 per dog. In addition, the Shire may need to provide sustenance and house the dogs at a cost of \$25 per dog per day until they can be suitably rehomed. If the impounded dogs were to be returned (from external pound) it would be at a cost of \$100.

Legal and Statutory

Section 26(3) of the *Dog Act 1976* is applicable and states:

“26. Limitation as to numbers

- (1) A local government may, by a local law under this Act —
 - (a) limit the number of dogs that have reached 3 months of age that can be kept in or at premises in the local government’s district; or
 - (b) limit the number of dogs of a breed specified in the local law that can be kept in or at premises in the local government’s district.
- (2) A local law mentioned in subsection (1) —
 - (a) may limit the number of dogs that can be kept in or at premises to 2, 3, 4, 5 or 6 only; and
 - (b) cannot prevent the keeping in or at premises of one or 2 dogs that have reached 3 months of age and any pup of either of those dogs under that age; and
 - (c) cannot apply to dogs kept at premises that are licensed under section 27 as an approved kennel establishment; and
 - (d) cannot apply to dangerous dogs (declared) or dangerous dogs (restricted breed).
- (3) Where by a local law under this Act a local government has placed a limit on the keeping of dogs in any specified area but the local government is satisfied in relation to any premises that the provisions of this Act relating to approved kennel establishments need not be applied in the circumstances, the local government may grant an exemption in respect of those premises but any such exemption —
 - (a) may be made subject to conditions, including a condition that it applies only to the dogs specified in the exemption; and
 - (b) cannot authorise the keeping in or at those premises of —
 - (i) more than 6 dogs that have reached 3 months of age; or
 - (ii) a dog under that age unless it is a pup of a dog whose keeping is authorised by the exemption;and
 - (c) may be revoked or varied at any time.
- (4) A person must not keep in or at any premises, not being licensed under section 27 as an approved kennel establishment —
 - (a) in the case of dogs that have reached 3 months of age, other than dangerous dogs (declared) or dangerous dogs (restricted breed), more than the number of dogs than the limit imposed under —
 - (i) a local law mentioned in subsection (1); or
 - (ii) an exemption granted under subsection (3);or
 - (b) more than —
 - (i) 2 dangerous dogs (declared); or
 - (ii) 2 dangerous dogs (restricted breed); or
 - (iii) one of each of those kinds of dangerous dogs, that have reached 3 months of age; or
 - (c) any pup, of a dangerous dog (restricted breed), that is under 3 months of age.

Penalty:

- (a) *for an offence relating to a dangerous dog —*
 - (i) *a fine of \$10 000, but the minimum penalty is a fine of \$500;*
 - (ii) *for each separate and further offence committed by the person under the Interpretation Act 1984 section 71, a fine of \$500;*
 - (b) *for an offence relating to a dog other than a dangerous dog —*
 - (i) *a fine of \$5 000;*
 - (ii) *for each separate and further offence committed by the person under the Interpretation Act 1984 section 71, a fine of \$100.*
- (5) *Any person who is aggrieved —*
- (a) *by the conditions imposed in relation to any exemption under subsection (3); or*
 - (b) *by the refusal of a local government to grant such an exemption, or by the revocation of an exemption,*
- may apply to the State Administrative Tribunal for a review of the decision.*
- (6) *An application under subsection (5) cannot be made later than the expiry of a period of 28 days after the day on which a notice of the decision is served on the person affected by that decision.”*

Risk Related

The keeping of five (5) dogs in this location may be assessed to be a nuisance impact due to noise concerns which may be ongoing and continue to cause disruption to neighbouring properties.

There is a risk that when the puppies become greater than three (3) months old that they will remain at the property, which may take the total number of dogs over the allowable six (6) which would be in breach of the *Dog Act 1976*. At the inspection conducted on 12 July 2022, five (5) puppies were sighted at the property.

Workforce

As defined in Section 26(3) of the *Dog Act 1976*, the local government in approving the keeping of more than two (2) and less than six (6) dogs can apply conditions which “applies only to dogs specified therein.”

Any requests to change the dogs listed on a 3-6 Dog Application would therefore require a new application to be submitted each time to the Shire of York. Following the submission and payment of the application, the same process would be undertaken, including a site inspection and community consultation (i.e., issuing of letters to neighbouring properties).

It should be noted that the applicant states the reason for the application is “*for breeding and companionship as I’ve just retired from running a broadacre farm and looking after a large amount of stock and pets and it will keep my mind and body active and give me something to do*”.

The applicant advised of their intent to submit future 3-6 Dog Applications, as they expect that they will want to change the dogs nominated within the existing application in the future.

It should be noted that multiple 3-6 Dog Applications for a single property may require additional resourcing support.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION**130822****Moved: Cr Ashley Garratt****Seconded: Cr Kevin Trent****That, with regard to the Application to Keep Five (5) Dogs - Lot 160 (No. 78) Eleventh Road, York, Council:**

- 1. Notes the four (4) submissions received from adjoining neighbours in objection/support of the application.**
- 2. Resolves to reject the application for the keeping of five (5) dogs at Lot 160 (No. 78) Eleventh Road, York for the following reason:**
 - a. The proposal is likely to have a negative impact on the amenity of the immediate locality due to noise which may be ongoing and cause disruption to the owners/occupiers of neighbouring and other nearby properties.**

CARRIED: 6/0

SY005-02/23 SOUTH WEST NATIVE TITLE SETTLEMENT - CONSULTATION

File Number:	4.0460
Author:	Sharla Simunov, Planner
Authoriser:	Sinead McGuire, Executive Manager Infrastructure & Development Services
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	1. Property List ↓ 2. Place Sheets ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Advocative

PURPOSE OF REPORT

For Council to consider and endorse the Shire's response to the Department of Planning, Lands and Heritage (DPLH) on crown land being considered for transfer to the Noongar Land Estate as part of the Indigenous Land Use Agreements (ILUAs) for the South West Native Title Settlement (the Settlement).

BACKGROUND

The State of Western Australia has committed to allocating up to 320,000 hectares of Crown land to the Noongar People to create the Noongar Land Estate, in accordance with the six (6) registered ILUAs for the Settlement. The ILUAs were conclusively registered, leading to the settlement commencing on 25 February 2021 after some years of delay.

Further information regarding the Settlement and the Noongar Land Estate can be found on the Department of the Premier and Cabinet Website via the following link:

<https://www.wa.gov.au/organisation/departments/departments-of-the-premier-and-cabinet/south-west-native-title-settlement>

Over the next five (5) years, DPLH will progress selected land parcels through to transfer under the Settlement, subject to all necessary consultation and approvals with stakeholders. Land eligible for inclusion in the Noongar Land Estate includes:

1. Unallocated Crown land.
2. Unmanaged reserves.
3. Land owned or held by the Aboriginal Lands Trust/Aboriginal Affairs Planning Authority.
4. Land owned or held by State agencies or Local Government Authorities, at the discretion of the State agency or Local Government Authority.

The DPLH has provided a list of Crown land parcels and unmanaged reserves being considered for possible transfer to the Noongar Land Estate and has requested the Shire answer the following questions:

1. Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?
2. Does the Shire have any interest in the land?

3. Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.
4. Is the land parcel subject to any mandatory connection to services?
5. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?
6. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?
7. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?
8. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).
9. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.

COMMENTS AND DETAILS

There are nine (9) land parcels within the Shire of York that have been identified as being considered for possible land transfer. A property list of the parcels of land is presented in Appendix 1.

The future use of the land if transferred is unknown, although it is understood the land use and development will be required to comply with zoning and land use provisions of the Shire's Local Planning Scheme No. 3 (Scheme) and Local Planning Strategy. It is also unknown, if the parcels of land prove unsuitable for transfer, whether additional parcels of land may then be identified.

Officer's responses to the DPLH's questions are presented in Appendix 2.

In summary, Officers are generally supportive of the transfer of land parcels where the zoning of land supports a change in tenure and appropriate servicing is available.

Of the nine (9) land parcels identified:

1. Two (2) parcels of land are considered as being appropriately serviced, without constraint for development and are supported for transfer.
2. Two (2) parcels of land have a section of road passing through the edge of the property instead of being located within the road reserve. These are place numbers three (3) and four (4). Transfer is supported, however there is no immediate intention to relocate the roads or widen the road reserve to locate the road within the road reserve.
3. Three (3) parcels of land do not have a constructed road frontage. Any development of these lots requires planning consent as per Schedule 4 Part 18 of the Scheme. Transfer is supported. However, where an application for development approval is made in respect of land abutting an unconstructed road or a lot which does not have frontage to a constructed road, the local government shall:
 - a. Refuse the application until the road has been constructed or access by means of a constructed road is provided; or
 - b. Grant the application subject to a condition requiring the applicant to pay a sum of money in or towards payment of the cost or estimated cost of construction of the road or part thereof, and any other conditions it deems fit to impose; or
 - c. Grant the application subject to a condition requiring other arrangements to be made for the provision of appropriate permanent access to the satisfaction of the local government.
4. Two (2) parcels of land are not supported for transfer for the following reasons:

a. Place Number 5 (Reserve 26906)

Reserve 26906 is identified as a Grade B Heritage Place on the Local Heritage Survey 2019 and contains the last remaining remnants of the Convict Road to York. It is highly significant and has only recently been discovered as a historic site. The process of applying for inclusion on the State Register of Heritage Places is due to start shortly.

Access to this infrastructure will need to be maintained.

Archaeological investigations through University of Western Australia, with which the Shire of York has a Memorandum of Understanding. For inclusion on proposed tourism Convict Trail linking Fremantle Prison with the Convict sites at Guildford, Mundaring, Toodyay and York, for which car parking will be required in the clearing. Proposal to be undertaken within 5 years.

b. Place Number 8 (Reserve 2570)

Reserve 2570 is a part of a State Registered Heritage Place (No. 2821), see:

<http://inherit.stateheritage.wa.gov.au/Public/Inventory/Details/9c55e0bb-a8cf-4f56-b8bc-19bb2c0c0a3a>

The Perth Diocesan Trust (owners of Lot 1793) carparking and access to St Andrews Church is located on Reserve 2570. Access and parking will be required to be maintained. The Church is still in use for services and is part of the Greenhills Heritage Trail. There is an historic school site also on this reserve.

A path runs between these two (2) points of interest and links to the road, access to this path will need to be maintained. See:

<https://trails.wa.com.au/trails/trail/greenhills-heritage-trail-york>

https://visit.york.wa.gov.au/Profiles/visitors/Assets/ClientData/Greenhills_Heritage_Trail_York.pdf

OPTIONS

Council has the following options:

- Option 1:** Council could choose to endorse the responses presented in Appendix 2 for submission to the DPLH.
- Option 2:** Council could choose to endorse the response with modification.
- Option 3:** Council could choose to not endorse the response. This option is not recommended as responding to the questions allows the Shire to make comment on the suitability of land for transfer, and Shire infrastructure needs before it is transferred out of Crown ownership.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Internal consultation has been undertaken. No external consultation has been undertaken by the Shire.

Strategic

The Shire's Local Planning Strategy acknowledged the Settlement and included a strategy to support actions to implement the Settlement agreement, with an associated action to work with the DPLH on initiatives to release economic opportunities associated with this.

Providing a response to the DPLH on the suitability of parcels of land identified for the possible transfer is considered consistent with the above.

Strategic Community Plan 2020-2030

Goal 4: Built for Lifestyle and Resilience

To have a built environment which supports community, economy, and the environment, respects the past, and creates a resilient future.

Policy Related

There are no policy related implications associated with the recommendation.

Financial

There are no financial implications associated with the recommendation.

Legal and Statutory

Native Title Act 1993

Responses to questions were formulated giving consideration to the requirements under the *Planning and Development Act 2005* and *Public Health Act 2016*.

Risk Related

The response reduces risk by identifying at an early stage any issues with land identified for transfer. In this respect there are no risks associated with the officer's recommendation which warrant further discussion.

Workforce

There are no workforce implications associated with the recommendation.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION 040223

Moved: Cr Kevin Trent

Seconded: Cr Denis Warnick

That, with regard to the South West Native Title Settlement - Consultation, Council:

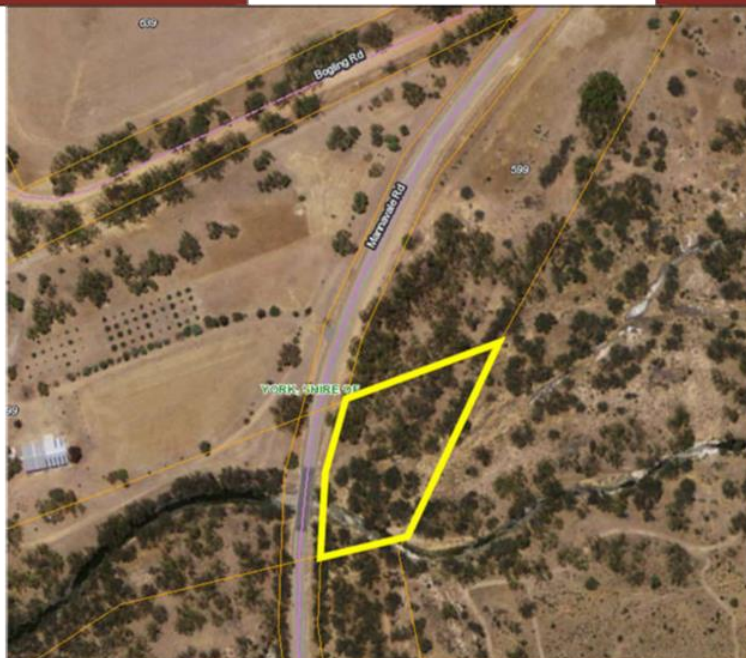
- 1. Endorses the comments on possible land for transfer under the South West Native Title Settlement, as presented in Appendix 2.**
- 2. Requests the Chief Executive Officer to inform the Department of Planning, Lands and Heritage of the Shire of York's response.**
- 3. Authorises the Chief Executive Officer to make any minor typographical and formatting changes to Appendix 2 prior to submission to the Department of Planning, Lands and Heritage.**

CARRIED: 6/0

Place No.	PIN	Usage Description	Lot No.	Survey	Property Address	Locality/Suburb	Townsite	LGA	Region	Claim Group	CLT	Reserve No.	Reserve Purpose	Reserve Class	Vesting/MO	Polygon Area (Ha)	Claimant Preferred Tenure
1	450319	Unallocated Crown Land				CALJIE		YORK(S)	Wheatbelt	BALLARDONG PEOPLE				N/A	N/A	0.48	Reserve With Power To Lease
2	1043526	Unallocated Crown Land				COLD HARBOUR, MOUNT HARDEY		YORK(S)	Wheatbelt	BALLARDONG PEOPLE				N/A	N/A	0.94	Reserve With Power To Lease
3	463077	Reserve	79	DP224692		MOUNT HARDEY		YORK(S)	Wheatbelt	BALLARDONG PEOPLE	LR3108/301	R 45078	GOVERNMENT REQUIREMENTS	C	N/A	0.56	Freehold
4	450586	Reserve	41	DP224904		CALJIE, THROSSELL		NORTHAM(S), YORK(S)	Wheatbelt	BALLARDONG PEOPLE	LR3147/258	R 826	WATER & STOPPING PLACE	C	N/A	14.77	Reserve With Power To Lease
5	11338908	Reserve	28118	DP43137		INKPEN		YORK(S)	Wheatbelt	BALLARDONG PEOPLE	LR3077/719	R 26906	WATER & CAMPING	C	N/A	4.18	Reserve With Power To Lease
6	463296	Reserve	93	DP224692		MOUNT HARDEY		YORK(S)	Wheatbelt	BALLARDONG PEOPLE	LR3041/756	R 5494	RECREATION	C	N/A	1.39	Freehold
7	450587	Reserve	64	DP127881		CALJIE		YORK(S)	Wheatbelt	BALLARDONG PEOPLE	LR3143/51	R 826	WATER & STOPPING PLACE	C	N/A	64.92	Reserve With Power To Lease
8	449012	Reserve	29644	DP253933		KAURING		YORK(S)	Wheatbelt	BALLARDONG PEOPLE	LR3129/747	R 2570	PUBLIC UTILITY	C	N/A	2.01	Reserve With Power To Lease
9	448965	Reserve	29643	DP111101		GILGERING		YORK(S)	Wheatbelt	BALLARDONG PEOPLE	LR3129/714	R 8695	WATER	C	N/A	0.4	Freehold

Proposed Transfer of Land under the South West Native Title Settlement

PIN: 450319	USAGE DESCRIPTION: Unallocated Crown Land	SURVEY: N/A
LOT NO: N/A	PROPERTY ADDRESS: Mannavale Road	LOCALITY: Caljie
RESERVE NUMBER: N/A	CLT: N/A	AREA (Ha): 0.48ha
CLAIMANT PREFERRED TENURE: Reserve with Power to Lease		PLACE NUMBER: <u>1</u>



#	QUESTION	COMMENTS
1	Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?	Yes.
2	Does the Shire have any interest in the land?	No.
3	Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.	No.
4	Is the land parcel subject to any mandatory connection to services?	No.
5	Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?	No.
6	Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?	There are no future proposals the Shire is currently aware of.
7	Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?	Nil. Property is zoned Rural within the Shire of York Local Planning Scheme No. 3.
8	Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).	Property is located in Bushfire Prone Area. Not recognised as a contaminated site on database.
9	Please provide any additional comments on the proposed transfer of this land as part of the Settlement.	Nil.

Proposed Transfer of Land under the South West Native Title Settlement

PIN:	1043526	USAGE DESCRIPTION:	Unallocated Crown Land	SURVEY:	N/A
LOT NO:	N/A	PROPERTY ADDRESS:	Cold Harbour Road	LOCALITY:	Cold Harbour
RESERVE NUMBER:	N/A	CLT:	N/A	AREA (Ha):	0.949ha
CLAIMANT PREFERRED TENURE:	Reserve with Power to Lease			PLACE NUMBER:	<u>2</u>



#	QUESTION	COMMENTS
1	Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?	Yes.
2	Does the Shire have any interest in the land?	No.
3	Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.	No.
4	Is the land parcel subject to any mandatory connection to services?	No.
5	Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?	No.
6	Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?	There are no future proposals the Shire is currently aware of.
7	Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?	Nil. Property is zoned Rural within the Shire of York Local Planning Scheme No. 3.
8	Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).	Property is located in Bushfire Prone Area. Property located in Avon River floodplain (SCA) - all development requires prior planning approval. Not recognised as a contaminated site on database.
9	Please provide any additional comments on the proposed transfer of this land as part of the Settlement.	Nil.

Proposed Transfer of Land under the South West Native Title Settlement

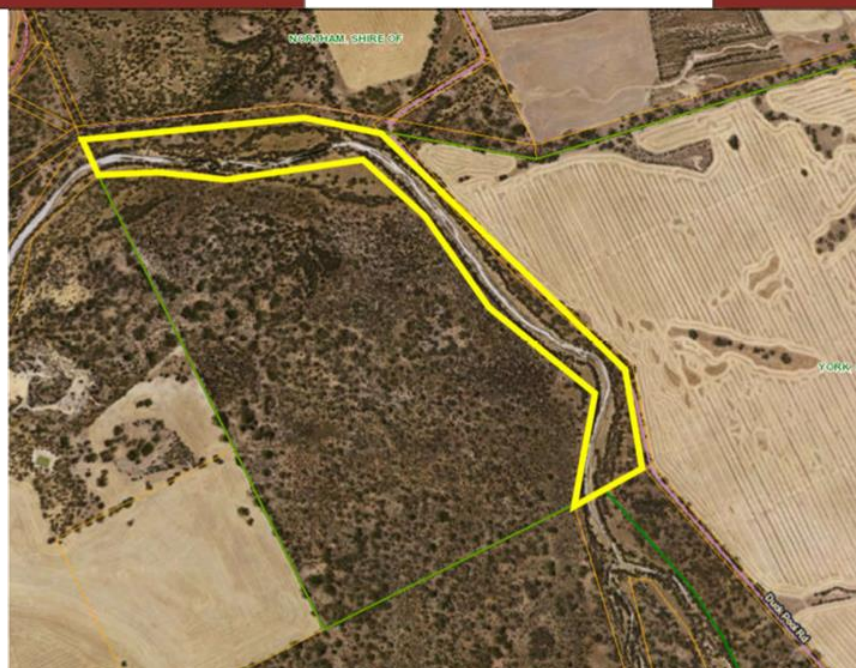
PIN: 463077	USAGE DESCRIPTION: Reserve	SURVEY: DP224692
LOT NO: 79	PROPERTY ADDRESS: Cold Harbour Road	LOCALITY: Cold Harbour
RESERVE NUMBER: R 45078	CLT: LR3108/301	AREA (Ha): 0.56ha
CLAIMANT PREFERRED TENURE:	Freehold	PLACE NUMBER: <u>3</u>



#	QUESTION	COMMENTS
1	Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?	Yes.
2	Does the Shire have any interest in the land?	No.
3	Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.	A portion of Mount Hardey Road is located in the north west corner of the property instead of the allocated road reserve.
4	Is the land parcel subject to any mandatory connection to services?	No.
5	Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?	No.
6	Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?	There are no future proposals the Shire is currently aware of.
7	Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?	Nil. Property is identified as Rural Residential (RR5) within the Shire of York Local Planning Scheme No. 3. Prior to consideration of any subdivision, a Structure Plan shall be prepared and approved by the local government and endorsed by the Western Australian Planning Commission.
8	Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).	Property is located in Bushfire Prone Area. Not recognised as a contaminated site on database.
9	Please provide any additional comments on the proposed transfer of this land as part of the Settlement.	Nil.

Proposed Transfer of Land under the South West Native Title Settlement

PIN: 450586	USAGE DESCRIPTION: Reserve	SURVEY: DP224904
LOT NO: 41	PROPERTY ADDRESS: Duck Pool Road	LOCALITY: Caljie
RESERVE NUMBER: R 826	CLT: LR3147/258	AREA (Ha): 14.77ha
CLAIMANT PREFERRED TENURE:	Reserve with Power to Lease	PLACE NUMBER: <u>4</u>



#	QUESTION	COMMENTS
1	Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?	Yes.
2	Does the Shire have any interest in the land?	No.
3	Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.	A portion of Duck Pool Road is located in the south east corner of the property instead of the allocated road reserve.
4	Is the land parcel subject to any mandatory connection to services?	No.
5	Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?	No.
6	Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?	There are no future proposals the Shire is currently aware of.
7	Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?	Nil. Property is identified as an 'Environmental Conservation Reserve' within the Shire of York Local Planning Scheme No. 3.
8	Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).	Property is located in Bushfire Prone Area. Not recognised as a contaminated site on database.
9	Please provide any additional comments on the proposed transfer of this land as part of the Settlement.	Nil.

Proposed Transfer of Land under the South West Native Title Settlement

PIN: 11338908	USAGE DESCRIPTION: Reserve	SURVEY: DP43137
LOT NO: 28118	PROPERTY ADDRESS: Great Southern Highway	LOCALITY: Inkpen
RESERVE NUMBER: R 26906	CLT: LR3077/719	AREA (Ha): 4.18ha
CLAIMANT PREFERRED TENURE:	Reserve with Power to Lease	PLACE NUMBER: <u>5</u>



#	QUESTION	COMMENTS
1	Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?	No.
2	Does the Shire have any interest in the land?	Yes.
3	Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.	Yes. Last remaining remnants of Convict Road to York, highly significant and only recently discovered historic site, the process of applying for inclusion on State Register of Heritage Places due to start shortly. Access to this infrastructure will need to be maintained.
4	Is the land parcel subject to any mandatory connection to services?	No.
5	Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?	Yes. Archaeological investigations through University of Western Australia, with which the Shire of York has a Memorandum of Understanding. Inclusion on proposed tourism Convict Trail linking Fremantle Prison with the Convict sites at Guildford, Mundaring, Toodyay and York, for which car parking will be required in the clearing. Within 5 years.

Proposed Transfer of Land under the South West Native Title Settlement

6	Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?	There are no future proposals the Shire is currently aware of.
7	Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?	Nil. Property is identified as an 'Environmental Conservation Reserve' within the Shire of York Local Planning Scheme No. 3.
8	Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).	Property is located in Bushfire Prone Area. Not recognised as a contaminated site on database.
9	Please provide any additional comments on the proposed transfer of this land as part of the Settlement.	The property is identified as Place No. 293 – Convict Road Remnants is classified as a Grade B Heritage Place on the Local Heritage Survey 2019. Place sheet to follow.

SHIRE OF YORK Local Heritage Survey 2019
PLACE No. 293 - CONVICT ROAD REMNANTS
13 Mile Brook
Great Southern Highway
GRADE B: High level of cultural heritage significance to Shire of York 'Heritage List.' TPS: Development Application. Retain & conserve.



Place name	CONVICT ROAD REMNANTS		
Address	13 Mile Brook, Great Southern Highway		
Town/Region	INKPEN		
Lot No.	28118	Plan:	43137 Certificate of Title: LR3077/719

<p>SHIRE OF YORK Local Heritage Survey 2019 PLACE No. 293 - CONVICT ROAD REMNANTS 13 Mile Brook Great Southern Highway GRADE B: High level of cultural heritage significance to Shire of York 'Heritage List.' TPS: Development Application. Retain & conserve.</p>
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STATEMENT OF SIGNIFICANCE
 The Convict road remnants are historically significant for the associations with convict period of York's development and the critical link between Perth and York where the first inland town in Western Australia was developing.

GRADE B: Shire of York 'Heritage List.' TPS: Development Application. Retain & conserve.

CONSTRUCTION DATE	
Uses	Road
CONSTRUCTION MATERIALS:	
Walls	
Roof	
Other	'Cobble' stones
ARCHITECTURAL STYLE:	
DESCRIPTION: Remnants of the road construction some evidence in formation, across the brook crossing and small random areas of the rounded 'cobble' stones.	
CONDITION:	INTEGRITY: AUTHENTICITY:
HISTORICAL NOTES The Perth to York Road was constructed by the convicts to upgrade the track between Perth and the first inland farm in WA in York. There are very few remnants remaining of the original road construction.	

LISTINGS	
Nil	

SUPPORTING INFORMATION/BIBLIOGRAPHY
Shire of York's Arts & Cultural Heritage Officer

Proposed Transfer of Land under the South West Native Title Settlement

PIN: 463296	USAGE DESCRIPTION: Reserve	SURVEY: DP224692
LOT NO: 93	PROPERTY ADDRESS: Via Top Beverley Road	LOCALITY: Mount Hardey
RESERVE NUMBER: R 5494	CLT: LR3041/756	AREA (Ha): 1.39ha
CLAIMANT PREFERRED TENURE:	Freehold	PLACE NUMBER: <u>6</u>



#	QUESTION	COMMENTS
1	Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?	Yes.
2	Does the Shire have any interest in the land?	No.
3	Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.	No.
4	Is the land parcel subject to any mandatory connection to services?	Property has no constructed road frontage. Any development requires planning consent. See Schedule 4, Pt 18 of LPS No. 3 for further information.
5	Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?	No.
6	Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?	There are no future proposals the Shire is currently aware of.
7	Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?	Nil. Property is identified as Rural Residential (RR2) within the Shire of York Local Planning Scheme No. 3. 1. Commercial horse training and breeding will not be permitted. 2. The minimum lot size shall be no less than 2 hectares.
8	Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).	Property is located in Bushfire Prone Area. Property located in Avon River floodplain (SCA) - all development requires prior planning approval. Not recognised as a contaminated site on database.
9	Please provide any additional comments on the proposed transfer of this land as part of the Settlement.	No.

Proposed Transfer of Land under the South West Native Title Settlement

PIN: 450587	USAGE DESCRIPTION: Reserve	SURVEY: DP127881
LOT NO: 64	PROPERTY ADDRESS: Via Duck Pool Road	LOCALITY: Caljie
RESERVE NUMBER: R 826	CLT: LR3143/51	AREA (Ha): 64.92ha
CLAIMANT PREFERRED TENURE:	Reserve with Power to Lease	PLACE NUMBER: 7



#	QUESTION	COMMENTS
1	Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?	Yes.
2	Does the Shire have any interest in the land?	No.
3	Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.	No.
4	Is the land parcel subject to any mandatory connection to services?	Property has no constructed road frontage. Any development requires planning consent. See Schedule 4, Pt 18 of LPS No. 3 for further information.
5	Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?	No.
6	Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?	There are no future proposals the Shire is currently aware of.
7	Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?	Nil. Property is identified as an 'Environmental Conservation Reserve' within the Shire of York Local Planning Scheme No. 3.
8	Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).	Property is located in Bushfire Prone Area. Not recognised as a contaminated site on database.
9	Please provide any additional comments on the proposed transfer of this land as part of the Settlement.	Nil.

Proposed Transfer of Land under the South West Native Title Settlement

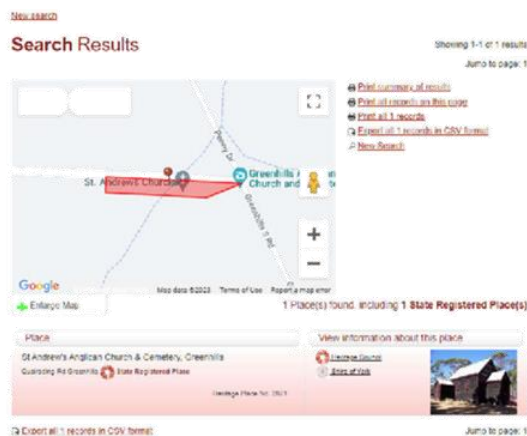
PIN:	449012	USAGE DESCRIPTION:	Reserve	SURVEY:	DP253933
LOT NO:	29644	PROPERTY ADDRESS:	Quairading-York Road	LOCALITY:	Kauring
RESERVE NUMBER:	R 2570	CLT:	LR3129/747	AREA (Ha):	2.01ha
CLAIMANT PREFERRED TENURE:	Reserve with Power to Lease			PLACE NUMBER:	<u>8</u>



#	QUESTION	COMMENTS
1	Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?	No, unless existing access is assured.
2	Does the Shire have any interest in the land?	Yes.
3	Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.	The Perth Diocesan Trust (owners of Lot 1793) carparking and access to St Andrews Church is located on Reserve 2570. Access & parking will be required to be maintained. The Church is still in use for services & is part of the Greenhills heritage trail. There is an historic school site also on this reserve [see diagram below for approximate position. A path runs between these two points of interest and links to the road, access to this path will need to be maintained. See links in Council Report.
4	Is the land parcel subject to any mandatory connection to services?	No.
5	Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?	No.
6	Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?	There are no future proposals the Shire is currently aware of.
7	Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?	Nil. Property is identified as a 'Public Purposes Reserve' within the Shire of York Local Planning Scheme No. 3.

Proposed Transfer of Land under the South West Native Title Settlement

8	Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).	Property is located in Bushfire Prone Area. Not recognised as a contaminated site on database.
9	Please provide any additional comments on the proposed transfer of this land as part of the Settlement.	The property is identified as Place No. 264 – St Andrews Anglican Church & Cemetery is classified as a Grade A Heritage Place on the Local Heritage Survey 2019. Place sheet to follow. It is a State Registered Heritage Place no. 2821, the registered place includes part of this reserve.



Approximate position of school site

SHIRE OF YORK Local Heritage Survey 2019
PLACE No. 264 - ST ANDREWS ANGLICAN CHURCH & CEMETERY
 4369 Quairading – York Road
KAURING
GRADE A: Register of Heritage Places
 Shire of York 'Heritage List.' TPS: Development Application. Retain & conserve.



Place name	ST ANDREWS ANGLICAN CHURCH & CEMETERY				
Address	4369 Quairading – York Road				
Town/Region	KAURING				
Lot No.	1793	Plan:	248792	Certificate of Title:	408/161
	29644		253933		LR3129/747

STATEMENT OF SIGNIFICANCE

St Andrew's Anglican Church & Cemetery, Greenhills is a rare example of an extant Federation Carpenter Gothic architectural style Church in a rural setting with an associated cemetery, in the Wheatbelt region of Western Australia.

It is the only remaining element of the original 1882 stone church that was central in the cemetery plot, and the fledging original settlement of Greenhills providing evidence of many families associated with the Greenhills district from the 1860s.

The cemetery evidences the first burial in 1894, and a subsequent 23 burials that are recorded until c.1980, providing a historical record of most of the pioneers of the Greenhills area.

It is significant for the considerable associations, with the original Henry Penny, who was among the earliest European settlers in the area, inaugural Chairman of the Greenhills Road Board and lent his farm 'Green Hills' name to the area, and provided the land and built the original church on this site.

Four subsequent generations of the Penny family have continued Henry Penny's tradition of care and responsibility of St Andrews Church and cemetery.

The place represents the continued association of the Anglican Church on the site since 1882, and has been an important social and religious centre for the Anglican community since its construction in 1912, with generations of funerals, baptisms and marriages celebrated in the church, which continues to the present.

St Andrew's Anglican Church & Cemetery, Greenhills is a landmark in the rural landscape of the picturesque Greenhills area and provides an historical regional aesthetic of significance.

GRADE A: REGISTER OF HERITAGE PLACES Shire of York 'Heritage List.' TPS: Development Application. Retain & conserve.

CONSTRUCTION DATE	1882 Original Church 1894 Cemetery 1895 Existing Church
Uses	Church & Cemetery
CONSTRUCTION MATERIALS:	
Walls	Timber framed. Clad with oiled shiplap weatherboards
Roof	Corrugated iron
Other	Cemetery
ARCHITECTURAL STYLE:	Federation Carpenter Gothic

SHIRE OF YORK Local Heritage Survey 2019
PLACE No. 264 - ST ANDREWS ANGLICAN CHURCH & CEMETERY
 4369 Quairading – York Road
KAURING
GRADE A: Register of Heritage Places
 Shire of York 'Heritage List.' TPS: Development Application. Retain & conserve.

DESCRIPTION:
 The dark timbered church building sits along side the road, providing glimpses of the church that are partially obscured by native Eucalyptus trees, and accessed from a gravel track off Greenhills South Road at the east end of the site. The weatherboard church with gothic windows is elevated on timber stumps with a set of stairs at the west end leading to a gabled entry porch that sits central on that gabled frontage facing the cemetery to the west. The sanctuary at the east end is faceted in shape with the roof following that same form. A vestry protrudes on then north side (road side).
 The cemetery has a central truncated gated entry off the York-Quairading Road, west of the Church. The rectangular site is fenced. A number of headstones remains as well as the foundation evidence of the original s1882 stone church.

CONDITION: Fair/good **INTEGRITY:** High degree **AUTHENTICITY:** Low/moderate degree

HISTORICAL NOTES
 The Anglican presence in Greenhills started with the pioneering Penny family; Henry Penny who established Greenhills farm, now known as Korrawilla in 1867. In 1882 he built a stone church on part of his landholding, following by an agricultural hall (1895) and school (1896). With the advent of the railway east from York to Greenhills in 1898, a private town developed around the railway siding, a considerable distance from the small settlement. As early as 1902 it was recognised that the church was inadequate for their needs, and discussion took place over the years until in 1911 when the church was condemned. The Parish decided to build a temporary church near the existing church until funds could be raised for land and a permanent structure. St Andrew's Church was dedicated on 12 September 1912. The original stone church was demolished in 1912, and the surrounding cemetery remained intact. The Church was busy during the 1920s, but declined in attendance in the early 1930s. As more women became involved in committee, by 1939 there was talk of extending the church, but wartime and the following decades were lean with sometimes only 5 in attendance for the monthly service. From 1981, services were more adhoc except for the Easter service, Blessing of the Plough and Harvest festival that always attracted a good attendance. The first recorded wedding took place in 1991, followed by several more.
 In the cemetery, most of the plots have headstones and the sites are delineated by iron railings, concrete edging and terracotta detailing or stones. The headstones record a number of families including Penny, White, Longbottom, McMullen, Fairhead, Mills and Bailey. The Penny family retain a significant role in caring for St Andrew's Anglican Church and Cemetery.

LISTINGS	
State Heritage Office inHerit database	No. 2821
Register of Heritage Places	2006
Shire of York: Municipal Heritage Inventory	1995, 2008

SUPPORTING INFORMATION/BIBLIOGRAPHY
Registration Documentation: Conservation Plan - Laura Gray 2001

Proposed Transfer of Land under the South West Native Title Settlement

4PIN: 448965	USAGE DESCRIPTION: Reserve	SURVEY: DP111101
LOT NO: 29643	PROPERTY ADDRESS: Via Gwambygine Rd East	LOCALITY: Gilgering
RESERVE NUMBER: R 8695	CLT: LR3129/714	AREA (Ha): 0.4ha
CLAIMANT PREFERRED TENURE:	Freehold	PLACE NUMBER: <u>9</u>



#	QUESTION	COMMENTS
1	Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?	Yes.
2	Does the Shire have any interest in the land?	No.
3	Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.	No.
4	Is the land parcel subject to any mandatory connection to services?	Property has no constructed road frontage. Any development requires planning consent. See Schedule 4, Pt 18 of LPS No. 3 for further information.
5	Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?	No.
6	Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?	There are no future proposals the Shire is currently aware of.
7	Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?	Nil. Property is zoned Rural within the Shire of York Local Planning Scheme No. 3.
8	Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).	Property is located in Bushfire Prone Area. Not recognised as a contaminated site on database.
9	Please provide any additional comments on the proposed transfer of this land as part of the Settlement.	Nil.

SY006-02/23 ROAD RESERVE WIDENING - MYANARRA ROAD, SAINT RONANS

File Number:	4.0466
Author:	Sharla Simunov, Planner
Authoriser:	Sinead McGuire, Executive Manager Infrastructure & Development Services
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	1. Survey Plans ↓ 2. Aerial of Myanarra Road ↓ 3. Proposed Road Widening Area ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

To seek Council's approval to evaluate the possible widening of a portion of Myanarra Road in Saint Ronans to include a section of the existing road carriageway that is located outside of the designated road reserve area.

BACKGROUND

The owners of Lot 99 (Diagram 93492) Myanarra Road, Saint Ronans engaged J.H. Towie (Licenced Surveyor 629) to conduct a re-survey of a portion of Lot 99 on 9 September 2022 for the purposes of locating the boundary line for installation of new boundary fencing. Survey plans and aerial photography of the relevant portion of Myanarra Road are presented in Appendix 1 and Appendix 2 respectively.

Upon the re-survey being undertaken it was found the Shire has previously constructed a portion of the Myanarra Road carriageway outside of the designated road reserve and within Lot 99 (i.e. approximately 105m long and up to 5.6m wide in some areas of the bend).

The owners of Lot 99 initially requested the road carriageway be reconstructed to within the existing road reserve. Officers advised the owners that reconstruction of this section of road is not the preferred option due to the likely significant cost.

Since this time Officers have met on several occasions with the owners of Lot 99 Myanarra Road to discuss options and they have indicated that widening a portion of the road reserve may be suitable. Furthermore, the owners have suggested that the road reserve be widened from Mokine Road through to the portion of the road carriageway located outside of the road reserve to alleviate any safety issues with the road carriageway being located up against the new boundary fence of Lot 99 once it is installed.

The map presented in Appendix 3 shows the recommended section for road widening.

COMMENTS AND DETAILS

Reconstruction of the road carriageway within the road reserve area is not a preferred option due to the likely significant cost.

A land swap with the owners of Lot 99 could be considered. However, the process is complicated, time consuming and expensive due to the need to engage lawyers to formulate a suitable deed of

agreement and obtain approval from the Minister of Lands to deal with the Crown land component being the current road reserve area.

The preferred option is to widen a portion of the road reserve by undertaking the following steps:

1. Engage a licenced surveyor to prepare a proposed road widening plan to include the portion of Lot 99 that needs to be acquired to include the current road carriageway within the road reserve. This plan will show all the existing and proposed new boundaries as well as the precise area to be taken from Lot 99 for road widening purposes.
2. Engage a licensed property valuer to prepare a valuation report confirming how much the land to be taken from Lot 99 for inclusion in the road reserve is worth in today's market.
3. Preparation of a further report to Council to determine whether to proceed once Officers have had another meeting with the landowners to discuss the survey plan and valuation report.
4. If Council resolves to proceed, instruct the licenced surveyor to prepare and lodge a subdivision application with the Western Australian Planning Commission (WAPC) requesting approval for the proposed road widening. Council should note there are no application fees payable to WAPC for road widenings which saves the Shire just over \$3,000 in the usual application fee payable for subdivision applications.
5. Assuming the WAPC approves the application to widen the road reserve, the licenced surveyor will then make arrangements to clear any conditions of approval and prepare a deposited plan for lodgement with the WAPC and Landgate.
6. Once the subdivision plan is 'in-order-for-dealings' at Landgate, the Shire will instruct a conveyancer/settlement agent to make application to Landgate for the issuance of a new certificate of title for Lot 99 which would exclude the land taken for road widening purposes. Finalisation of the road widening will also be contingent upon payment of the agreed compensation to the landowners by the Shire at the appropriate point in time and installation of any new boundary fencing that may form part of any negotiated agreement.

OPTIONS

Council has the following options:

- Option 1:** Council could choose to authorise the Chief Executive Officer to progress evaluation of the future possible widening of the road reserve area to account for the constructed road alignment through Lot 99, including the initial survey works and valuation report required, for further discussion with the owner of Lot 99 and subsequent consideration by Council, including the likely cost implications.
- Option 2:** Council could choose to request the Chief Executive Officer to progress with an alternate solution and advise what that solution may be.
- Option 3:** Council could choose to request the Chief Executive Officer to progress evaluation of the future possible widening of the road reserve area to account for the constructed road alignment through Lot 99, with modified wording.
- Option 4:** Council could choose to request the Chief Executive Officer to seek legal advice to ascertain Shire's responsibility if it were to not progress with the road widening.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

There has been consultation with the owners of Lot 99 who have indicated they are willing to progress with the widening of Myanarra Road reserve.

However, further consultation will be required once a new survey plan and valuation report have been received.

StrategicStrategic Community Plan 2020-2030

Goal 4: Our Built Environment

To have a built environment which support community, economy and the environment, respects the past and creates a resilient future.

Policy Related

There are no policy related implications associated with the recommendation.

Financial

The below table details the estimated cost of the proposed road reserve widening.

TABLE 1.

STEP	PRICE	TIMEFRAME
Licensed surveyor to prepare proposed road widening plan	\$500 plus GST	1 – 2 weeks
Property Valuation Report	Approximately \$1,000	1 – 2 weeks
Valuation of Land for Compensation to Landowner	Unable to quantify an indicative price at present.	To be discussed at next Council meeting
Lodge WAPC application for Road Widening	\$Nil application fee to WAPC – Road widenings are exempt from fees payable to the WAPC. Approximately \$750 plus GST to cover the cost of the surveyor preparing and lodging the required application to the WAPC.	Up to 3 months
Licence Surveyor clear any conditions of approval and prepare deposited plan for lodgement with WAPC & Landgate	<ul style="list-style-type: none"> • Survey \$4,200 plus GST (incl. Mobilisation, Survey and Marks placed) • Plan preparation \$450 plus GST • Landgate fees \$450 • WAPC endorsement \$650 	Approximately 3 to 4 months
Conveyancer/Settlement Agent – application to Landgate for issuance of new certificate of title once subdivision plan is ‘in-order-for-dealing’	Approximately \$1,000	1 – 2 weeks
Payment to Landowner for portion of Lot 99 taken for road widening.	To be confirmed following receipt of valuation advice and outcomes from discussions and negotiations with the landowner.	
Installation of new boundary fence to Lot 99 if required.	Quote received at \$9,421.50	

Legal and Statutory

Local Government Act 1995

Land Administration Act 1997

*Planning and Development Act 2005***Risk Related**

Additional road carriageways may be located outside of the designated road reserves within the Shire's municipal boundary and the Shire would consider each situation and/or request as it arises.

Workforce

There are no additional workforce implications associated with the recommendation of this report. Ongoing maintenance grading is already undertaken by the Shire.

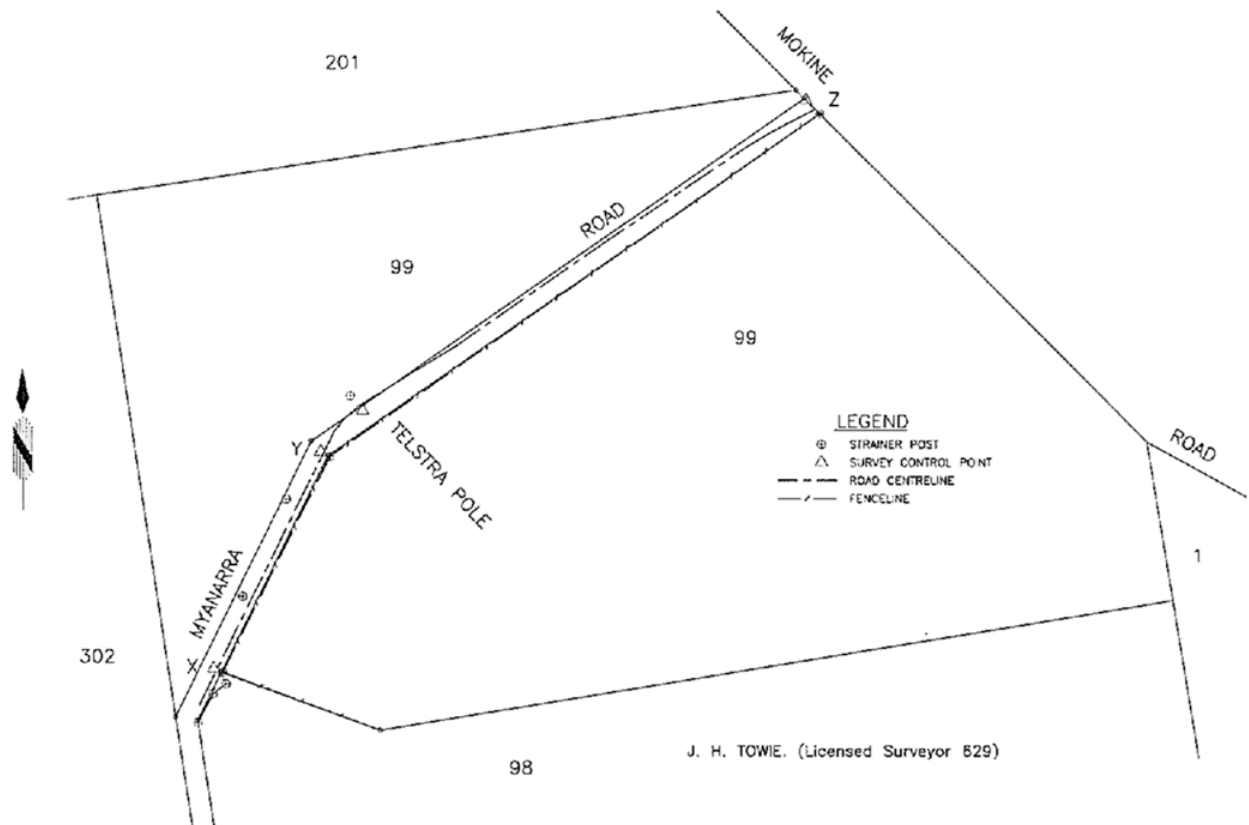
VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION**050223****Moved: Cr Kevin Trent****Seconded: Cr Pam Heaton****That, with regard to Road Reserve Widening - Myanarra Road, Saint Ronans**

- 1. Authorise the Chief Executive Officer to progress evaluation of the future possible widening of the road reserve area to account for the constructed road alignment through Lot 99 on Diagram 93492, including the initial survey works and valuation report required, for further discussion with the owner of Lot 99 and subsequent consideration by Council, including the likely cost implications.**

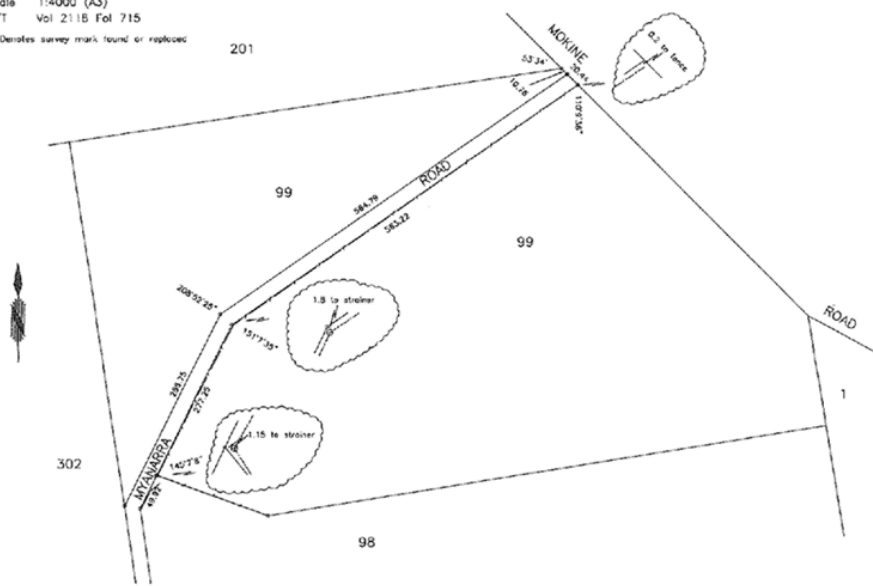
CARRIED: 6/0



RE-SURVEY of PORTION of LOT 99 on Dia. 93492, MYANARRA ROAD, YORK

Scale 1:4000 (A3)
C/T Vol 211B Fol 715

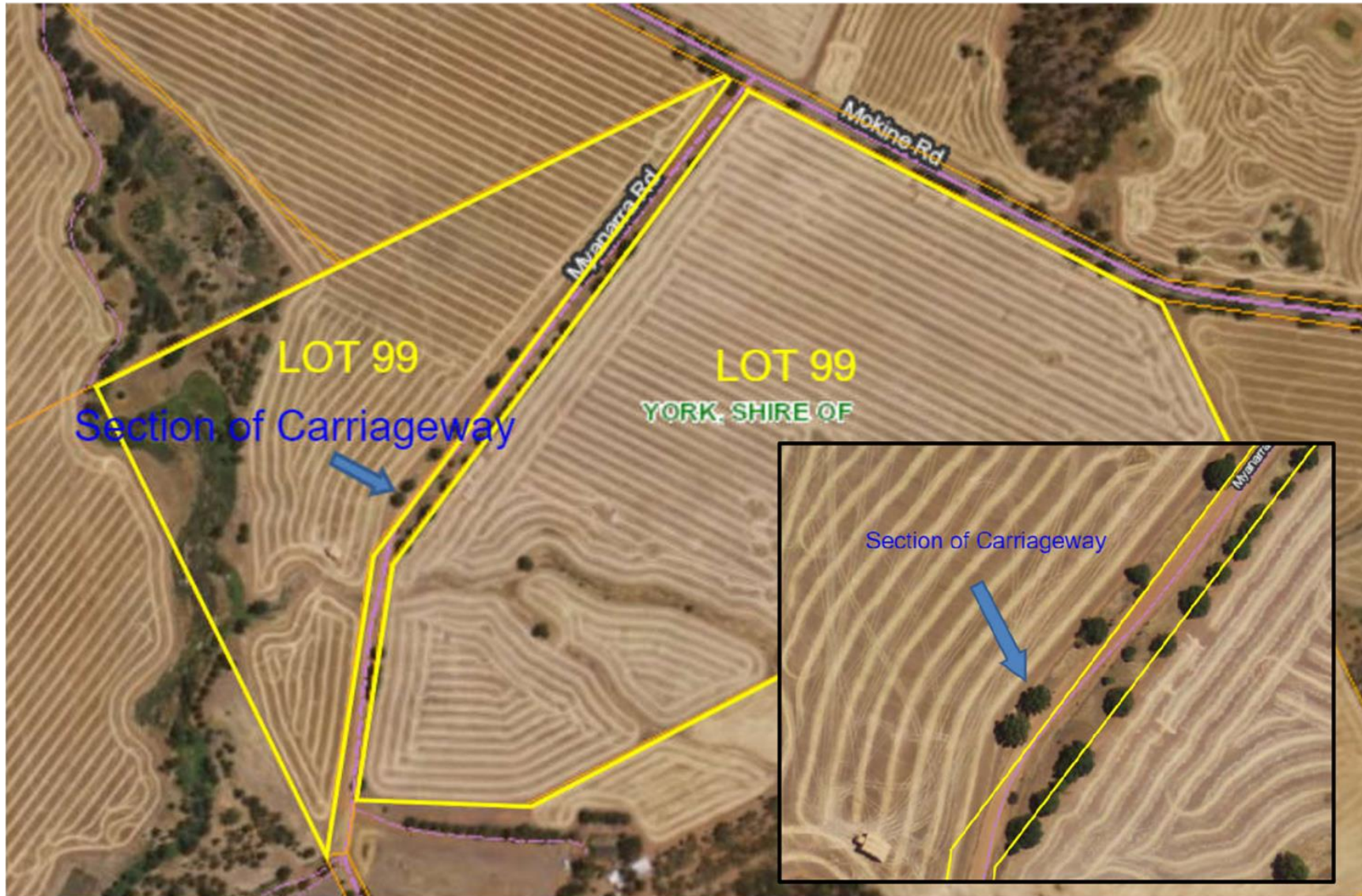
O Denotes survey mark found or replaced



This is to certify that I have executed a re-establishment survey of portion of the abovementioned lot and the survey has been done in accordance with the Licensed Surveyors (Guidance of Surveyors) Regulations 1961 and the Licensed Surveyors (Transfer of Land Act 1893) Regulations 1961.

J. H. TOWE, (Licensed Surveyor 62

DATE 9.09.2022



Proposed Road Widening – Myanarra Road, Saint Ronans



SY007-02/23 PROCLAMATION OF MODIFIED ALIGNMENT

File Number:	4.0466
Author:	Asmita Pathak, Graduate Engineer - Asset Management
Authoriser:	Sinead McGuire, Executive Manager Infrastructure & Development Services
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	1. Proclamation of Modified Alignment - Drawings ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

To provide Council with information to assist in determining Council's decision to endorse or not endorse the proclamation of the modified alignment - Chidlow York Road (M010) (Great Southern Highway) between SLK 34.90 to 37.77 within the Saint Ronan's locality.

BACKGROUND

Chidlow York Road (Great Southern Highway) is the road connecting the Shire of York to Perth. This road is owned and maintained by Main Roads WA (MRWA). A 2.8 kilometre section of this road has been realigned in the Saint Ronan's locality. This realignment location lies approximately ten (10) kilometres west of York.

COMMENTS AND DETAILS

The completed realignment works is between SLK 34.90 and 37.77. The road is an asset of MRWA and its operated and maintained by MRWA. There have been no changes of responsibilities between the Shire of York and MRWA after the completion of the realignment. The proclamation is a formal process to identify the change in the road section.

In accordance with Section 13 of the *Main Roads Act 1930*, the Commissioner of MRWA intends to make a recommendation to the Minister for Transport to proclaim the changes in alignment. The Commissioner requires endorsement of the proclamation drawings, presented in Appendix 1, before the recommendation can be made.

OPTIONS

Council has the following options:

- Option 1:** Council could choose to endorse the proclamation of modified alignment - Chidlow York Road (M010) (Great Southern Highway) between SLK 34.90 to 37.77 within the Saint Ronan's locality.
- Option 2:** Council could choose not to endorse the proclamation of modified alignment - Chidlow York Road (M010) (Great Southern Highway) between SLK 34.90 to 37.77 within the Saint Ronan's locality.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Nil

Strategic

Strategic Community Plan 2020-2030

Goal 4: Our Built Environment

To have a built environment which support community, economy and the environment, respects the past and creates a resilient future.

Policy Related

Nil

Financial

Nil

Legal and Statutory

Section 13 of the *Main Roads Act 1930* is applicable and states:

“13. Proclamation of highways and main roads

- (1) *On the recommendation of the Commissioner the Governor may by proclamation declare that any section or part of a road shall be —*
 - (a) *a highway; or*
 - (b) *a main road,*

or shall cease so to be and may by the same or a subsequent proclamation declare that the footpaths of any such road shall, or shall not, be excluded from the road.
- (2) *In considering whether to make any recommendation to the Governor that a road should be declared to be a highway, the Commissioner shall take into account —*
 - (a) *the moneys available or likely to be available for highways; and*
 - (b) *whether the road is or will be the direct connection between the capital of this and any other State; and*
 - (c) *whether the road is or will be the principal route between the capital and the major producing regions of the State; and*
 - (d) *whether the road is or will be the principal route between 2 or more of the major producing regions or major centres of population of the State; and*
 - (e) *whether the road is or will be the principal route for high volume traffic movements within large urban areas.*
- (3) *In considering whether to make any recommendation to the Governor that a road should be declared to be a main road, the Commissioner shall take into account —*
 - (a) *the moneys available or likely to be available for main roads; and*
 - (b) *whether the road is or will be the main route connecting any large producing area, or any area capable of becoming in the near future a large producing area, with its market or closest port or railway station; and*
 - (c) *whether the road is or will be the main route of intercommunication between 2 or more large producing areas, or areas capable of becoming in the near future large producing areas, or between large centres of population; and*

- (d) *whether the road is or will be a major route for high volume traffic movements within large urban areas.*

[(4) deleted]

- (5) *A declaration under this section may be revoked or varied by the Governor on the recommendation of the Commissioner."*

Risk Related

If Council chooses option 2, there is a risk of not complying with regulation.

Workforce

The scope of this report can be managed within existing resources.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION

060223

Moved: Cr Kevin Trent

Seconded: Cr Peter Wright

That, with regard to the Proclamation of Modified Alignment, Council:

- 1. Authorises Chief Executive Officer to endorse the updated drawings to support the proclamation of modified alignment, as presented in Appendix 1.**

CARRIED: 6/0

AMENDMENTS
 Proclaim M010 - Chidlow York Rd (Great Southern Hwy)
 Deproclaim M010 - Chidlow York Rd (Great Southern Hwy)

PROCLAMATION LEGEND

EXISTING PROCLAIMED ROUTE
— **H006** Highway
(^ Road Name)
— **M042** Main Road
(^ Road Name)

SECTION TO BE DEPROCLAIMED
~~— **H002**~~ ~~— **M012**~~

SECTION TO BE PROCLAIMED
— **H006** Highway
— **M042** Main Road
^ Landgate approved local usage name.

PATHWAY RESPONSIBILITY
-.- **P018** Main Roads Controlled Path
-.- Other Path
X-X-X-X-X **P018** MR Controlled Path Removed
Controlled paths (shared, pedestrian or bicycle) depicted on this drawing are those for which Main Roads Western Australia has responsibility.
 Paths, shared, pedestrian or bicycle, the responsibility of other entities are not shown.

SHIRE OF YORK

Dwg No 202221-009768-00

NOTES:

Roads and/or paths are represented by centrolines which are a notional reference line that generates and approximates the centre of the pavement extent.

Ramp intersections are shown schematically. The point at which the lines meet represents the end of the median which separates the converging or diverging carriageways.

Slip lanes where ramps intersect other roads are not shown.

This is to certify that Council endorses the proposal shown on this plan.

Council Resolution:.....of.....

Council Meeting Held On:.....

OR DELEGATED AUTHORITY
 in accordance with Section 5.41(d) of the Local Government Act 1995.

.....

Chief Executive Officer

Date:.....

Gazette:.....

Page No:.....

DATE OF ORIGINAL ISSUE:

DRAWING AMENDMENT DATE: 25 Jun 2021

THIS DRAWING SUPERSEDES: 7822-889-1

0 5 10 15 20 25
Kilometres

PROCLAMATION PLAN
 Declared Roads
 SHIRE OF YORK

SHIRE OF YORK - LG No. 433

PLANNING AND TECHNICAL SERVICES DIRECTORATE

MAIN ROADS WESTERN AUSTRALIA

DWG TYPE	FILE No	DWC NUMBER
20:00	21/8881	202221-009766-00

AMENDMENTS

PROCLAMATION LEGEND

EXISTING PROCLAIMED ROUTE
H006 Highway
(^ Road Name)
M042 Main Road
(^ Road Name)

SECTION TO BE DE-PROCLAIMED
~~H002~~ ~~M012~~

SECTION TO BE PROCLAIMED
H006 Highway
M042 Main Road
^ Landgate approved local usage name.

PATHWAY RESPONSIBILITY
P018 Main Roads Controlled Path
 Other Path
P018 MR Controlled Path Removed
Controlled paths (shared, pedestrian or bicycle) depicted on this drawing are those for which Main Roads Western Australia has responsibility.
 Paths, shared, pedestrian or bicycle, the responsibility of other entities are not shown.

This is to certify that Council endorses the proposal shown on this plan.
 Council Resolution:.....of
 Council Meeting Held On:
 OR DELEGATED AUTHORITY in accordance with Section 5.41(d) of the Local Government Act 1995.
 Chief Executive Officer
 Date:
 Gazette:
 Page No:
 DATE OF ORIGINAL ISSUE: 25 December 2021
 DRAWING AMENDMENT DATE:

NOTE:
Portion of old alignment, rippled and rehabilitated

NOTES:
 Roads and/or paths are represented by centrelines which are a notional reference line that generates and approximates the centre of the pavement extent.
 Ramp intersections are shown schematically. The point at which the lines meet represents the end of the median which separates the converging or diverging carriageways.
 Slip lanes where ramps intersect other roads are not shown.

SHIRE OF YORK

BASE MAP LEGEND
 Local Government Boundary
 Town Site Area And Boundary
 Cadastre
 Local Road

NOTE: FOR DETAIL OF TOWNSITES - REFER TO TOWNSITE DRAWINGS

<p>Signature: <i>M.P.D.M.</i> Position: M.P.D.M. Date: 29/11/2022</p>	<p>Signature: <i>E.D.P.T.S.</i> Position: E.D.P.T.S. Date: 2/12/22</p>	<p>0 100 200 400 600 800 Metres</p>	<p>PROCLAMATION PLAN Declared Roads Proclaim - M010 - Chidlow York Rd (Great Southern Hwy) Deproclaim - M010 - Chidlow York Rd (Great Southern Hwy) Approximate SLK - 34.90 to 37.77</p>	<p>MAIN ROADS WESTERN AUSTRALIA</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">DWG TYPE</td> <td style="width: 10%;">FILE No</td> <td style="width: 80%;">DWG NUMBER</td> </tr> <tr> <td>20:00</td> <td>21/881</td> <td>202221-009768-00</td> </tr> </table>	DWG TYPE	FILE No	DWG NUMBER	20:00	21/881	202221-009768-00
DWG TYPE	FILE No	DWG NUMBER								
20:00	21/881	202221-009768-00								
Planning and Technical Services Directorate SHIRE of YORK - LG No. 433			SHEET 1 of 1							

SY008-02/23 REQUEST FOR BUDGET AMENDMENT - HOCKEY

File Number:	4.3739
Author:	Sophie Fielder, Executive Support Officer
Authoriser:	Sinead McGuire, Executive Manager Infrastructure & Development Services
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	Nil

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative

PURPOSE OF REPORT

This report presents a proposal to Council to amend the 2022/23 budget allocation for undertaking scalping as part of Hockey Oval maintenance.

BACKGROUND

Since Council adopted the 2022/23 budget, material variances are now expected which are presented to Council for consideration.

COMMENTS AND DETAILS

The adopted 2022/23 budget allocated an amount of \$25,000 for GL: 113169 Hockey Oval Maintenance against Item No. 51 - Undertake Scalping (scalping works).

Since the adoption of the 2022/23 budget, Officers have worked with the York Hockey Club (YHC) to develop a scope works and approached suppliers for cost estimates who have the requisite resourcing and capability to complete the works. Officers now estimate the cost of the scalping works is \$47,273 (revised estimate). The revised estimate represents a difference to budget of \$22,273 (budget shortfall).

Officers discussed the budget shortfall for the scalping works with the YHC. In response, the YHC communicated a willingness to fund 50% of costs, up to the value of \$30,000 for the works.

On 6 February 2023, Officers wrote to the YHC seeking confirmation of the financial commitment of 50% of costs up to the value of \$30,000 for the works. Officers noted that the estimated value of the contribution was approximately \$26,000 and that subject to Officers receiving confirmation of the letter, a report would be prepared for Council to consider a budget adjustment at its February 2023 Ordinary Meeting.

On 8 February 2023, Officers received confirmation (via email) from the YHC President instructing Officers to proceed.

A budget adjustment for GL: 113169 Hockey Oval Maintenance against Item No. 51 - Undertake Scalping for the total amount of \$47,273 is proposed to fund the budget shortfall amount of \$22,273.

A matching income, based on 50% of the actual value of costs incurred for the scalping works up to \$30,000, will be realised through the YHC contribution.

This adjustment will have a net zero impact on the 2022/23 budget. However, Officers anticipate an interim shortfall to the net position until final costs for the works have been reconciled and income received from the YHC.

It is proposed that the interim shortfall be funded by the withdrawal of \$22,273 from GL: 101115 Bulk Rubbish Verge due to an underspend against this budget item. This would reflect an overall adjustment amount of \$39,136 against GL: 101115 Bulk Rubbish Verge. This is due to the adjustment of the green waste collection from April to September as previously advertised as part of the 2022/23 rates notice.

OPTIONS

Council has the following options:

Option 1: Council could choose to approve the proposed budget adjustment.

Option 2: Council could choose to reject the proposed budget adjustment.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

YHC

Strategic

Strategic Community Plan 2020-2030

Goal 4: Our Built Environment

To have a built environment which support community, economy and the environment, respects the past and creates a resilient future.

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

G19 Risk Assessment & Management

Financial

Funds for the adjusted total amount of \$47,273 against GL: 113169 Hockey Oval Maintenance, Item No. 51 - Undertake Scalping will result in an interim shortfall of \$22,273 until the income from the YHC is realised.

Funds for the shortfall amount of \$22,273 be withdrawn from GL: 101115 Bulk Rubbish Verge, resulting in adjusted total amount of \$39,136 against GL: 101115 Bulk Rubbish Verge.

The above adjustments would have a net zero impact on the 2022/23 budget.

Legal and Statutory

Section 6.8 of the *Local Government Act 1995* is applicable and states:

“6.8. Expenditure from municipal fund not included in annual budget

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
 - (a) *is incurred in a financial year before the adoption of the annual budget by the local government; or*

- (b) *is authorised in advance by resolution**; or
- (c) *is authorised in advance by the mayor or president in an emergency.*

** Absolute majority required.*

(1a) *In subsection (1) —*

additional purpose *means a purpose for which no expenditure estimate is included in the local government's annual budget.*

(2) *Where expenditure has been incurred by a local government —*

- (a) *pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and*
- (b) *pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council."*

Section 6.11 of the *Local Government Act 1995* is applicable to Reserve accounts and states:

"6.11. Reserve accounts

- (1) *Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.*
- (2) *Subject to subsection (3), before a local government —*
 - (a) *changes* the purpose of a reserve account; or*
 - (b) *uses* the money in a reserve account for another purpose,**it must give one month's local public notice of the proposed change of purpose or proposed use.*

** Absolute majority required.*

- (3) *A local government is not required to give local public notice under subsection (2) —*
 - (a) *where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or*
 - (b) *in such other circumstances as are prescribed.*
- (4) *A change of purpose of, or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.*
- (5) *Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account."*

Risk Related

The budget allocation for the scalping works to the hockey field seeks to remedy existing quality issues with the playing surface. Officers have worked closely with the YHC to ensure the proposed scope of works captures the necessary requirements to optimise the playing surface. Officers anticipate that further deterioration of the playing surface would occur if the scalping works did not proceed.

Further deterioration of the playing surface may result in increased maintenance costs alongside player and club dissatisfaction and the likelihood of reputational damage from visiting players and clubs in the region.

Workforce

The proposed scalping works is currently included in the Shire's 2022/23 budget.

The scope of works proposed will upgrade the western end of the hockey field and includes the upgrading of sprinkler heads, levelling, lawn mix and stolons which is anticipated to realise efficiencies for the Shire's future maintenance programs.

VOTING REQUIREMENTS

Absolute Majority: Yes

RESOLUTION

070223

Moved: Cr Kevin Trent

Seconded: Cr Pam Heaton

That, with regard to the Request for Budget Amendment - Hockey, Council:

- 1. Approves a budget amendment to withdraw \$22,273 from GL: 101115 Bulk Rubbish Verge and allocate it to GL: 113169 Hockey Oval Maintenance for the purpose of undertaking remedial works to the western hockey oval.**

CARRIED BY ABSOLUTE MAJORITY: 6/0

SY009-02/23 ENDORSEMENT OF REFLECT RECONCILIATION ACTION PLAN; FORMATION OF NEW RAP WORKING GROUP AND ABORIGINAL ADVISORY GROUP

File Number:	4.0457
Author:	Carol Littlefair, Arts and Cultural Heritage Officer
Authoriser:	Alina Behan, Executive Manager Corporate & Community Services
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	<ol style="list-style-type: none">1. Draft Reflect Reconciliation Action Plan ↓2. Draft Terms of Reference - Aboriginal Advisory Group ↓3. Feedback from Reconciliation Australia re composition of Groups ↓4. Reconciliation Australia RAP Group Guidelines ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

To seek Council endorsement for the 'Reflect' Reconciliation Action Plan (RAP) that has been conditionally approved by Reconciliation Australia.

To seek Council approval for disbanding the current RAP Development Working Group.

To seek Council approval for forming an Aboriginal Advisory Group, to meet quarterly, as recommended by Reconciliation Australia.

BACKGROUND

A RAP development Working group was created in 2021 to guide and assist the Shire in the creation of its first 'Reflect' Reconciliation Action Plan. The group consisted of:

- One (1) Councillor (Chair) Cr Dennis Warnick
- CEO Chris Linnell
- Three (3) Shire staff members
- Eight (8) Aboriginal local residents
- Two (2) non-Aboriginal local residents

The group has successfully created a 'Reflect' Reconciliation Action Plan, presented in Appendix 1, a draft of which has been submitted to Reconciliation Australia and received conditional approval, prior to the design and print stage.

As part of the feedback process, Reconciliation Australia recommended that we now action the 'Reflect' Reconciliation Action Plan through an internal, Shire staff RAP group and form a separate Aboriginal Advisory Group who can be consulted on matters pertaining to the RAP and any other matters of interest or concern to Aboriginal and Torres Strait Islander peoples. The feedback is presented in Appendix 3.

COMMENTS AND DETAILS

The 'Reflect' Reconciliation Action Plan now provides a structure, objectives and timelines for actions to further the reconciliation process.

The existing group has been meeting monthly, but during the latter part of 2022, attendance has dwindled and some Aboriginal members of the group find it hard to attend all meetings.

Internal staff only meetings can be convened as required and will be open to members of staff who identify as Aboriginal and Torres Strait Islander people.

The Advisory Group meetings are recommended to be held at least quarterly with the intention that meeting dates are set in advance to facilitate high attendance.

The draft Terms of Reference for the Advisory Group, as presented in Appendix 2, is a standard template supplied by Reconciliation Australia WA, with minor adjustments tailored to the Shire of York.

OPTIONS

Council has the following options:

Option 1: Council could choose to:

endorse the Reflect Reconciliation Action Plan, disband the current Reconciliation Action Plan Working Group, establish an Aboriginal Advisory Group and approve its Terms of Reference, and nominate a Council delegate as a member of the Aboriginal Advisory Group.

Option 2: Council could choose not to:

endorse the Reflect Reconciliation Action Plan, disband the current Reconciliation Action Plan Working Group, establish an Aboriginal Advisory Group and approve its Terms of Reference, and nominate a Council delegate as a member of the Aboriginal Advisory Group.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Thorough consultation has been undertaken with the local Aboriginal community throughout the monthly meetings during 2021/22 resulting in the creation of the 'Reflect' RAP. The ongoing consultation process is enshrined through the formation of the new staff RAP group consulting with the new Aboriginal Advisory Group.

Strategic

Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Also, within the Community Vision is the statement:

"The natural environment replenishes the soul and we embrace the culture and history of the Ballardong people as an integral part of life and the future."

Policy Related

G9 Reference Groups

Financial

Reconciliation Australia Guidelines, presented in Appendix 4, suggest consideration of payment for attendance at Aboriginal Advisory Group meetings. This will need to be considered in the 2023/24 budget allocations. The Shire of York does not provide payment for other Advisory Groups to Council.

Legal and Statutory

The Aboriginal Advisory Group will not be a formally constituted Committee under Section 5.8 of the *Local Government Act 1995*.

Risk Related

In accordance with the Shire's Risk Matrix, there is a high probability of reputational risk associated with not undertaking the recommendations [Consequence/Moderate, Likelihood/Almost Certain].

Workforce

The Officer's recommendations can be actioned within current operational capacity. If both the staff RAP group and Aboriginal Advisory Group meet quarterly, that will be a reduction of staff time in comparison to the current monthly RAP Working Group meetings

VOTING REQUIREMENTS

Absolute Majority: Yes

MEETING COMMENT

The Shire President advised two (2) nominations for Council's delegate to the Aboriginal Advisory Group had been received, from Cr Denis Warnick and Cr Peter Wright.

Council suspended Standing Orders while a vote via show of hands was conducted.

RESOLUTION**080223****Moved: Cr Kevin Trent****Seconded: Cr Pam Heaton****A motion was moved that Council suspend standing orders.*****CARRIED BY ABSOLUTE MAJORITY: 6/0***

On a vote of four (4) to two (2), Cr Denis Warnick was voted as Council's nominated delegate.

RESOLUTION**090223****Moved: Cr Kevin Trent****Seconded: Cr Pam Heaton****A motion was moved that Council resume standing orders.*****CARRIED BY ABSOLUTE MAJORITY: 6/0*****RESOLUTION****100223****Moved: Cr Kevin Trent****Seconded: Cr Peter Wright**

That, with regard to Endorsement of Reflect Reconciliation Action Plan; Formation of new RAP Working Group and Aboriginal Advisory Group, Council:

- 1. Endorses the Reflect Reconciliation Action Plan, as presented in Appendix 1.**
- 2. Disbands the Reconciliation Action Plan Working Group.**
- 3. Establishes an Aboriginal Advisory Group and approves its Terms of Reference, as presented in Appendix 2.**
- 4. Nominates Cr Denis Warnick as a member of the Aboriginal Advisory Group.**
- 5. Notes that an internal Shire staff RAP Working Group will be set up by the Chief Executive Officer.**
- 6. Requests the Chief Executive Officer to publicly advertise and call for nominations to the Aboriginal Advisory Group.**
- 7. Authorises the Chief Executive Officer to make any minor typographical and formatting changes to the Terms of Reference for the Aboriginal Advisory Group and the Reflect Reconciliation Action Plan prior to publication.**

CARRIED BY ABSOLUTE MAJORITY: 6/0

Cover will include



REFLECT RECONCILIATION ACTION PLAN

JANUARY 2023 – JANUARY 2024

Imagery yet to be selected

Suggestion: Waugyl Mural image to be used as cover image.

Alternatively, a landscape scene of Wongborel/Walwalying/Gogulyar Bilya



Waugyl Mural

Cotton textile, background painted blending colours of orange and greens, yellow and reds with childrens' hand prints in black. The Waugyl/Rainbow Serpent which stretches the full length of the mural is composed of small circles of patterned fabrics glued and overlapping within the black painted outline. The eyes are of blue glass, the nostrils green glass and the forked tongue red felt. 2012.55

York Residency Museum collection
Kindly donated by York District High School

The Waugyl Mural was made by Grade 2 primary students of York District High School as a NAIDOC Week 2006 project, led by artist and Aboriginal & Torres Strait Islander Education Officer Michelle Bateman and Art teacher Cass Manning. It was displayed at York Agricultural Show, at York Town Hall and won a PALS reconciliation award.

It was kindly donated to the York Residency Museum by YDHS and is a good example of how contemporary collecting items of social significance can assist an institution's role in stimulating cultural awareness.



Examples of landscape scenes

INDEX PAGE

Cultural Warning

Aboriginal and Torres Strait Islander readers are advised that this document may contain images and artwork of people who have passed.

Message from Shire President

Message from Reconciliation Australia

Reflect - Reconciliation Action Plan

Our Business

Our Reconciliation Journey to date

Our Partnerships & Current Activities

Actions:

Relationships

Respect

Opportunities

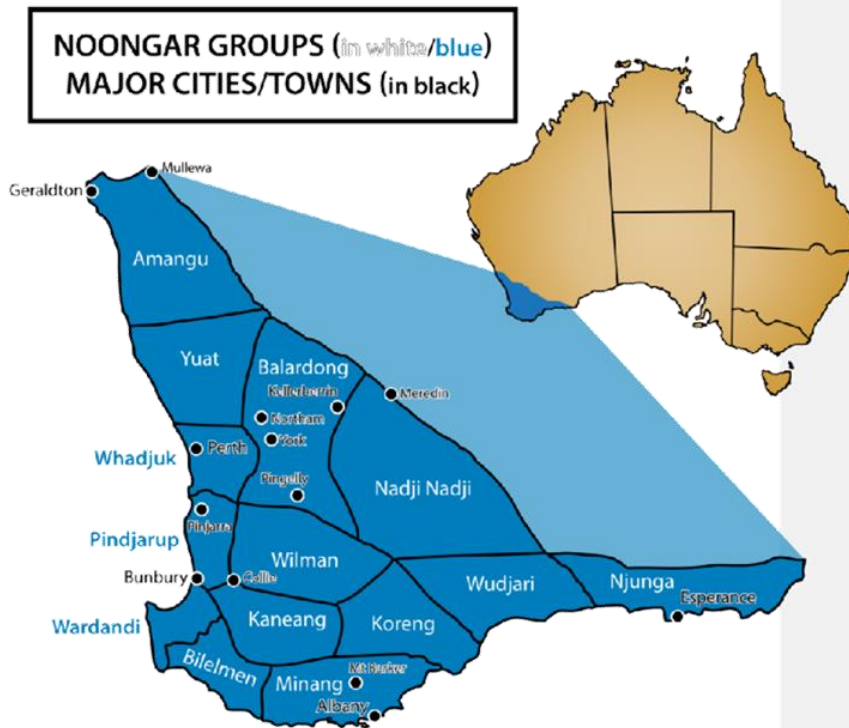
Governance

ACKNOWLEDGEMENT OF COUNTRY

The Shire of York acknowledges the Ballardong Noongar people who are the Traditional Owners of this Land and their continuing connection to land, waters and community. We pay our respect to their Elders past, present and emerging and we extend that respect to other Aboriginal and Torres Strait Islander peoples today.

The word Noongar describes people whose ancestors first occupied and now continue to occupy the South West region, illustrated in blue in the diagram below.

The Ballardong people are a specific Noongar language group north-east of Perth (The Noongar language group in the Perth area is called Whadjuk). The Ballardong region includes the towns of Northam, York, Beverley, Goomalling, Cadoux, Koorda, Wyalkatchem, Goomalling and Cunderdin.



Courtesy: 1026px-Noongar_regions_map.svg wikipedia by Brooke Ottley - Own work, CC BY-SA 3.0, <https://commons.wikimedia.org/w/index.php?curid=17662112>

MESSAGE FROM SHIRE PRESIDENT DENESE SMYTHE

Image of DS

I am delighted to present the Shire of York's first Reconciliation Action Plan (RAP), Reflect, and hope that its implementation will provide for greater inclusivity within the organisation, with flow on effects into the community as a whole.

This is a fantastic opportunity for the Shire to work with the Traditional Owners of our Local Government area, the Ballardong Noongar people, in order to create and implement actions to increase public awareness of the Aboriginal and Torres Strait Islander peoples who form an integral part of our community.

The Key Theme and aspiration for the Shire of York to be 'A Leader in Cultural Heritage and Environment' is reflected throughout this plan. This Reflect RAP is a fundamental statement of our commitment to reconciliation and effective service provision between Aboriginal and Torres Strait Islander peoples, the Shire of York community, employees and stakeholders. It is the first step on a roadmap to an inclusive environment where the unique perspectives of one of the oldest living cultures in the world are truly valued.

I look forward to the Shire delivering on the outcomes within this plan and working with the community and stakeholders to ensure the plan is successful.

I strongly encourage all Shire staff and members of the community to develop their knowledge of Aboriginal and Torres Strait Islander cultures as this will enable us to all work together in building a vibrant, effective and increasingly inclusive community.

Signature of DS

[Draft drawn from Reconciliation Australia example document]

MESSAGE FROM RECONCILIATION AUSTRALIA

[which will be supplied by RA, also image of RA Director]

INTRODUCTION**Reflect - Reconciliation Action Plan**

A Reflect Reconciliation Action Plan (RAP) clearly sets out the steps required to prepare for reconciliation initiatives in successive RAPs.

This will allow the Shire of York to spend time scoping and developing relationships with Aboriginal and Torres Strait Islander stakeholders, deciding on our vision for reconciliation and exploring our sphere of influence, prior to committing to specific actions or initiatives. As a result, this process will assist the Shire of York in producing future Reconciliation Action Plans that are meaningful, mutually beneficial and sustainable, in line with the process and frameworks set out by Reconciliation Australia.

The aim of this RAP is: To prepare the organisation for future RAPs and reconciliation initiatives

Duration: 12 months

Key Expectations:

- To establish an effective governance structure, including a RAP Working Group
- To determine the Shire of York's vision for reconciliation
- To scope and reflect on how the organisation can contribute to reconciliation
- To improve relationships with Aboriginal and Torres Strait Islander peoples and relevant stakeholders
- To build understanding of who, how, why and when to seek guidance and consultation
- To prepare business cases to senior leaders for future reconciliation initiatives
- It is not necessarily expected to make changes to policies or internal operations at this stage.

OUR BUSINESS

The Shire of York is a Local Government Authority in the Wheatbelt region of Western Australia.

It manages an area of 2,131km², and is bounded by the Shires of Northam and Cunderdin to the north and northeast respectively, Quairading to the east, Beverley to the south, and Mundaring and Kalamunda to the west. The climate is Mediterranean with warm to hot, dry summers and mild wet winters.

The Shire had a total resident population of 3,606 in 2016, at which time the male:female ratio was approximately 50:50. Aboriginal and Torres Strait Islander people made up 3.1% of the total population (ABS, 2016).

Agriculture (cropping and grazing) has historically been the cornerstone of the Shire's economy and remains the dominant industry – with 136,100ha of agricultural land holdings generating approximately \$46.2M in production value per annum. Cereal crops (particularly wheat) are the most prevalent and valuable to the economy, followed by wool production. While there is potential to diversify the agricultural industry within the Shire, the availability of water is a key challenge. Other local industries include wine and olive production. Tourism also plays an important economic role.

A number of significant Aboriginal cultural heritage features throughout the Shire contribute to its unique identity and history. An average of 172,505 tourists visit the Shire per year – with the daytrip market (79% of visitors) dominating local tourism activity and reflecting York's proximity to Perth. In addition to heritage, other key assets to York's tourism market potential comprise entrepreneurship, natural amenity and festivals.

The Shire of York currently has 62 employees (48 Full Time Equivalent) and 2 who identify as Aboriginal and/or Torres Strait Islander people.

The Administration Offices are situated in Joaquina Street, York.

The Shire Depot is situated in Wheeler Street, York.

The Swimming Pool is situated in Georgiana Street, York.

The Residency Museum is situated in Brook Street, York.

The RAP Champion for the Shire of York is Chris Linnell, Chief Executive Officer.

Our RAP

The Shire of York RAP Champion is Chris Linnell, Chief Executive Officer

The Shire of York is developing a RAP in order to fulfil its Community Vision as defined in its Strategic Community Plan 2020-2030, which can be found here:

https://www.york.wa.gov.au/Profiles/york/Assets/ClientData/York_Strategic_Community_Plan_-_adopted_June_2020.pdf

To this end, the Shire has formed a RAP Development Working Group which has met on nine occasions throughout 2022.

The group consists of:

One Councillor (Chair)

Chief Executive Officer

Three staff members, including an Aboriginal & Torres Strait Islander staff member (currently Finance Manager, Media & Engagement Officer, Arts & Cultural Heritage Officer)

Eight Aboriginal & Torres Strait Islander community members

Two Non-Aboriginal community members

For the REFLECT RAP we will be developing a RWG made up of internal staff across the organisation to oversee RAP implementation.

Community Vision

A specific reference to Aboriginal culture lies within:

THE COMMUNITY'S VISION AND PRIORITIES

As 'The natural environment replenishes the soul and we embrace the culture and history of the Ballardong people as an integral part of life and the future'

This statement, citing 'we' defines Ballardong people as 'other' by default. It is recommended that this statement is examined in any future revision of the current Strategic Community Plan.

Within Key Theme 1, THE PLACE TO BE

Objective 2 is that:

- Ballardong culture is a respected and valued part of community life.

Within Key Theme 2, DRIVING THE YORK ECONOMY FORWARD

Specific Priority 2.1 Support tourism and business development specifies:

- Work with local Ballardong people to develop cultural tourism opportunities in partnership with Bilya Koort Boodja, the South West Land and Sea Aboriginal Council, Regional Development Australia, Wheatbelt Development Commission, and others

A time-based goal of end June 2030 aspires to achieving

8

- Ballardong culture is respected and integrated into the town's experiences

Within Key Theme 3, A LEADER IN SUSTAINABLE ENVIRONMENT

Priority 3.1 Improve the ecology and enjoyment of the river

Has a time-based goal of end June 2021

- Identify where the Shire can work in partnership, facilitation or advocacy with others who also influence the health and amenity of the river (eg Ballardong leaders, Wheatbelt Natural Resource Management, River Conservation Society, Wildflower Society, Girl Guides Association, landowners, community members, etc)

And a time-based goal of end June 2024

- Explore the development of an Environmental and Cultural Discovery Centre, led by a partnership (River Conservation Society, Ballardong people, the Wildflower Society and the Shire), in conjunction with Bilya Koort Boodja. It would be a major project in terms of economic and tourism development also. If feasible, it is anticipated to be a 6-8 year process.

Within Key Theme 5, STRONG LEADERSHIP AND GOVERNANCE

Objective 2 is that:

- The Council works in partnership and mutual respect with Ballardong leaders.

HOW WE INTEND TO IMPLEMENT OUR RECONCILIATION JOURNEY

The Strategic Community Plan has as Priority 5.3 Continuous improvement of governance.

We have defined time-based goals for implementing our Reconciliation Action Plan as follows:

Has a time-based goal of end June 2023

- Stage 1 Reconciliation Action Plan undertaken (RAP)

And a time-based goal of end June 2024

- Implementation of RAP Stage 2 and working towards initiation of next stage

And a time-based goal of end June 2030

- Next RAP developed and implementation in progress

Currently, work relating to Aboriginal & Torres Strait Islander cultural heritage falls within the portfolio of the Arts & Cultural Heritage Officer for implementation.

OUR RECONCILIATION JOURNEY TO DATE

In 2002, the first professional Museum Curator was appointed at the York Residency Museum and consultation with local Ballardong Elders and residents as a basis for new exhibitions has taken place for each new display since 2004, with First Nations cultural

heritage interwoven into all new gallery exhibitions. Guidance has also been sought from Museums Australia and the WA Museum's Aboriginal Advisory committee.

Principles and protocols have been drawn from publications including: Continuous Cultures, Ongoing Responsibilities, Museums Australia Inc, (2005) Sharing Our Stories - Guidelines for Heritage Interpretation (2007) The National Trust of Australia (WA) & Museums Australia (WA) in partnership with Lotterywest and a number of publications including Ballardong Noongar Budjar 'Healthy Country – Healthy People', Ballardong NRM Working Group, A Standing Committee of the Avon Catchment Council (undated) published by Wheatbelt Natural Resource Management.

In 2006 York celebrated its 175th anniversary and it was not without some initial struggle that Ballardong Noongar culture was represented by Welcome To Country banners on the entry road- these also have become part of the Museum collection and the story of their making by a local Noongar artist has also been documented.

A play that incorporated the theme of reconciliation was performed at the 175th celebrations and a Welcome to Country given in language by a local Elder for the first time.

In 2008 a small piece of remnant bushland in the Museum grounds was transformed into a Six Seasons Garden Walk, in conjunction with the museum consultative group who all featured in an accompanying leaflet, talking about Country in their own words. Two Noongar residents joined the Museum as volunteers as a result of this and previous projects. York District High School ran an arts project to line the path with ceramic 'rocks' featuring native animals and plants and the names of the six seasons.

Initiatives in the wider sphere have occurred since 2014, such as 18 interpretive wastebins that on one side highlight features of Noongar Country using dual naming, with Noongar language as the primary text. Invitations to provide a Welcome To Country for major civic events with an honorarium payment have occurred since 2014, but on an ad hoc basis.

Focus groups that specifically invited local Elders were held in 2015 to contribute to the Shire of York Cultural Heritage Interpretation Master Plan.

Additional flagpoles that enable three flags, Aboriginal, National and State, to fly outside the Shire offices and in Avon Park were installed in 2017. That year saw the donation of two significant paintings by contemporary Ballardong artists to the Museum, Dennis Kickett Noongali and the late Saul Yarran, both as gestures of reconciliation. The Shire of York, in liaison with the Shire of Northam, organised a consultation day for local Noongar residents to have input into the planned Bilya Koort Boodja Aboriginal Cultural centre in Northam. The then CEO, Paul Martin, plus the Arts and Cultural Heritage Officer, had initial discussions about forming an MOU with the Curtin University Centre for Aboriginal Studies to involve students in placements or projects concerning Noongar culture with the Shire of York. Further action has been deferred until the formation of this RAP.

2018 saw the creation of a major Anzac Exhibition in York Town Hall which featured eleven First Nations WW1 servicemen and involved York District High School and the broader community in the creation Anzac silhouettes during a series of artist-led workshops. These were funded through CANWA and employed local Ballardong artist Dennis Kickett Noongali. A local Elder gave the Welcome to Country at the Exhibition Opening in language and English.

2020 saw the Shire of York enter into a Noongar Standard Heritage Agreement (NSHA) for its principal public open spaces, Wongborel/Mt Brown and along the Gogulyar Bilya/Avon River within York townsite.

In 2021, an outdated 1960's plaque on Wongborel/Mt. Brown that did not acknowledge Ballardong people was replaced with a more appropriate pair of plaques, the text created in consultation with the Ballardong community.

A Noongar Cultural Heritage Survey was undertaken to SWALSC/DPLH standards on the area of the NSHA.

Three community consultation sessions with facilitator Ballardong Noongar Traditional Owner Dr. Marion Kickett were held as a precursor to forming a RAP Working Group.

A RAP Working Group has been formed in 2022.

OUR PARTNERSHIPS AND CURRENT ACTIVITIES

At the point of forming the RAP Development Working group there was no formal consultation with First Nations peoples in the Shire of York, but an informal process as described below.

The Shire Arts and Cultural Heritage Officer undertakes consultation whenever any interpretation of, or matter of concern regarding Ballardong cultural heritage may be required. Information is circulated to a group of 20+ Elders and local Noongar residents in writing by email or hand delivered letters, or by post. Records are kept of this correspondence. This process has continued to inform local people who are not RAP group members.

The consultation process, although not through a formal group, is underpinned by several key documents:

The United Nations Declaration on the Rights of Indigenous Peoples (2007) which includes the:

- Right to self-determination.
- Right to full and fair participation in processes, projects and activities that impact on or portray them.
- Right to control, maintain and celebrate culture, heritage and identity.

The Shire Strategic Community Plan Within Key Theme 1, THE PLACE TO BE
Objective 2:

- Ballardong culture is a respected and valued part of community life.

In addition, the National Trust (WA) publication 'We're a Dreaming Country' Guidelines for Interpretation of Aboriginal Heritage (2012) and the Australia Council 'Protocols for producing Indigenous Australian Visual Arts' (2007) provide ethical guidelines for interpretation processes, as do 'Continuous Cultures, Ongoing Responsibilities', Museums Australia Inc, (2005), 'Sharing Our Stories - Guidelines for Heritage Interpretation' (2007) The National Trust of Australia (WA) & Museums Australia (WA) in partnership with Lotterywest; and a number of publications including 'Ballardong Noongar Budjar 'Healthy Country – Healthy People', Ballardong NRM Working Group, A Standing Committee of the Avon Catchment Council (undated) published by Wheatbelt Natural Resource Management.

Topics in 2019/20 and 20/21 included:

- Consultation about interpretation of sites of Noongar significance for a number of Trails promotional brochures and the TrailsWA website
- Informing about a UWA archaeological investigation on the site of the 1850s Gerald Mission in York and facilitating Noongar Elders participation/input to the project
- Working with one Elder to compose appropriate interpretation for signage on the planned Greenhills Heritage Trail and circulating the resultant text to others
- Support for 2019 NAIDOC event organised by York Community Resource Centre, with displays of museum artefacts and Anzac exhibition material, staff presence
- Arranging consultation/site meetings with Bushfire Risk Management Planning Co-ordinator for York, Toodyay and Northam, in regard to bushfire mitigation works on Wongborel/Mt Brown and new Ford crossing of Avon River
- Consultation and creation of wording for replacement plaque on Wongborel/Mt Brown, with formal Unveiling Ceremony by Elders
- New exhibition about the Avon River at Residency Museum, incorporating information about Ballardong Noongar cultural heritage
- Entering into a Noongar Standard Heritage Agreement between the Shire of York and the South West Aboriginal Land and Sea Council
- Undertaking of a formal Noongar Cultural Heritage Survey in regard to land identified in the Shire's Trails Master Plan [Wongborel/Mt Brown, Walwalying/Mt Bakewell and the Gogulyar Bilya/Avon River
- 3 x community consultation sessions led by Ballardong Noongar facilitator as a precursor to formulation of RAP Development Working Group
- Formulation of RAP Development Working Group in 2022
- Formulation of 'Reflect RAP' in late 2022

ACTION PLAN JANUARY 2023 – JANUARY 2024

RELATIONSHIPS

Objectives	Deliverable	Timeframe	Responsible Officer
Continue to identify Aboriginal and Torres Strait Islander stakeholders and organisations within our local area or sphere of influence. Establish and strengthen mutually beneficial relationships with Aboriginal and Torres Strait Islander stakeholders and organisations.	Meet with local Aboriginal and Torres Strait Islander stakeholders and organisations to develop guiding principles for future engagement	June 2023	ACHO [Arts & Cultural Heritage Officer]
	Research best practice and principles that support partnerships with Aboriginal and Torres Strait Islander stakeholders and organisations	June 2023	ACHO
	Continue to identify Aboriginal and Torres Strait Islander stakeholders and organisations within our local area or sphere of influence.		
Build relationships through celebrating National Reconciliation Week (NRW).	Circulate Reconciliation Australia's NRW resources and other reconciliation materials to all Shire staff.	May 2023	ACHO Tourism and Economic Development Coordinator [TEDC] and Media & Engagement Officer [MEO]
	Encourage and support Councillors, senior leaders and staff to participate in at least one external event to recognise and celebrate NRW.	27 May to 3 June 2023	Chief Executive Officer [CEO]
	RAP Working Group members to participate in an external NRW event.	27 May to 3 June 2023	Chief Executive Officer
Promote reconciliation	Communicate our commitment to reconciliation to all staff.	March 2023	Executive Manager, Corporate &

Commented [RA2]: Essential: Please allocate a timeline and responsibility for this deliverable

Commented [RA1]: Essential: Please update the Action to align with the template

Commented [RA3]: Essential: Please allocate to one individual by job title here to oversee this deliverable

through our sphere of influence			Community Services [EMCCS]
	Identify external stakeholders that our organisation can engage with on our reconciliation journey.	June 2023	ACHO
	Identify the RAP network and like-minded organisations that we could approach to collaborate with on our reconciliation journey.	June 2023	ACHO
	Encourage other organisations in York/region to create their own RAP.	December 2023	CEO & MEO
Promote positive race relations through anti-discrimination strategies	Research best practice and policies in areas of race relations and anti-discrimination Conduct a review of HR policies and procedures to identify existing anti-discrimination provisions, and future needs.	December 2023	EMCCS
	Conduct a review of HR policies and procedures to identify existing anti-discrimination provisions, and future needs.		

Commented [RA4]: Essential: Please allocate a timeline and responsibility to this deliverable

RESPECT

Objectives	Deliverable	Timeframe	Responsible Officer
Increase understanding, value and recognition of Aboriginal and Torres Strait Islander cultures, histories, knowledge and rights through cultural learning	Conduct a review of cultural learning needs within our organisation.	June 2023	EMCCS
	Implement a cultural awareness program for all staff, commencing with Councillors and Senior Management team	June 2023	EMCCS

	Develop a business case for increasing understanding, value and recognition of Aboriginal and Torres Strait Islander cultures, histories, knowledge and rights within our organisation.	March 2023	Finance Manager [FM] & ACHO
Demonstrate respect to Aboriginal and Torres Strait Islander peoples by observing cultural protocols.	Develop an understanding of the local Traditional Owners or Custodians of the lands and waters within our organisation's operational area.	June 2023	CEO [Chief Executive Officer]
	Increase staff's understanding of the purpose and significance behind cultural protocols, including Acknowledgement of Country and Welcome to Country protocols.	June 2023	CEO
	Include a public, appropriate Acknowledgment of Traditional Owners and Country in the Shire Offices and Chambers.	June 2023	ECCMS /ACHO
	Develop and implement Welcome to Country and Acknowledgement of Country Protocols	June 2023	ECCMS /ACHO

	for events, meetings and documentation		
	Incorporate an Acknowledgement of Country on roadside signage, where appropriate	June 2023	ACHO/MEO
Build respect for Aboriginal and Torres Strait Islander cultures and histories by celebrating NAIDOC Week.	Raise awareness and share information amongst our staff about the meaning of NAIDOC Week.	June 2023	ACHO
	Introduce our staff to NAIDOC Week by promoting events in our local area.	June 2023	ACHO & MEO
	RAP Working Group to participate in an external NAIDOC Week event.	4-11 July 2023	Participation of RAP Working Group will be overseen by the RAP Champion-CEO
	Display promotional material during NAIDOC week.	4-11 July 2023	MEO
	Promote greater Shire participation in NAIDOC related activities.	4-11 July 2023	ACHO & MEO
	Visibly promote Aboriginal and Torres Strait Islander cultures within our local area	Continue to display the Aboriginal Flag on a daily basis at the Shire Administration Building as appropriate	January 2023
	Include information on the Shire and visitor centre's website regarding Traditional Owner connection to Country with a link to appropriate websites.	June 2023	ACHO & MEO
	Develop a strategy to increase levels of	June 2023	ACHO

Commented [RAS]: Essential: please allocate to one individual by job title who will oversee this deliverable (e.g. CEO)

	recognition and celebration of Aboriginal and Torres Strait Islander cultures throughout the Shire.		
	Investigate opportunities to increase visibility of First Nations cultures in public spaces through artwork and interpretative materials	June 2023	ACHO
	Incorporate and acknowledge Noongar peoples' stories in the history of York, including through signage, memorials, plaques and public information.		

Commented [RA6]: Essential: Please allocate a timeline and responsibility for this deliverable

OPPORTUNITIES

Objectives	Deliverable	Timeframe	Responsible Officer
Improve employment outcomes by increasing Aboriginal and Torres Strait Islander recruitment, retention and professional development.	Develop an employment strategy to increase Aboriginal and Torres Strait Islander employment within our organisation.	December 2023	ECCMS
	Build understanding of current Aboriginal and Torres Strait Islander staffing to inform	October 2023	ECCMS

	future employment and professional development opportunities.		
Increase Aboriginal and Torres Strait Islander supplier diversity to support improved economic and social outcomes.	Amend Procurement Policy to include information regarding procurement from Aboriginal and Torres Strait Islander owned businesses.	June 2023	ECCMS & Finance Manager [FM]
	Investigate Supply Nation membership and local First Nations suppliers of products and services.	June 2023	FM
Negotiate land access, heritage protection, joint management agreement with Traditional Owners	Investigate developing a framework for Traditional Owner consultation for Shire led 'on Country' work.	June 2023	Executive Manager Infrastructure & Development Services [EMIDS] & ACHO
	Investigate joint management opportunities with Traditional Owners for culturally sensitive areas.	June 2023	EMIDS
	Assist with promotion and increased awareness of Traditional Owners' Native Title rights and interests through the wider community.	June 2023	EMIDS & ACHO
	Investigate increasing opportunities for	June 2023	Community and Place Coordinator [CPC]

	Aboriginal and Torres Strait Islander peoples within Council's programs and services		
	Increase opportunities for Aboriginal and Torres Strait Islander peoples inclusion into the Shire Community Grants Program.	June 2023	CPC & MEO

GOVERNANCE

Objectives	Deliverable	Timeframe	Responsible Officer
Establish and maintain an effective RAP Working Group (RWG) to drive governance of the RAP.	Maintain a RWG to govern RAP implementation.	March 2023	CEO, ACHO
	Review and update the Terms of Reference for the RWG.	March 2023	ACHO
	Maintain Aboriginal and Torres Strait Islander representation on the RWG.	March 2023	ACHO
Provide appropriate support for effective implementation of RAP commitments.	Define resource needs for RAP implementation.	March 2023	FM, ACHO
	Continue to engage senior management in the delivery of RAP commitments.	January 2023	CEO
	Implement appropriate systems and capability to track, measure and report on RAP commitments	September- 2023	ACHO

Build accountability and transparency through reporting RAP achievements, challenges and learnings both internally and externally.	Complete and submit the annual RAP Impact Measurement Questionnaire to Reconciliation Australia.	September 2023	ACHO
Continue our reconciliation journey by developing our next RAP.	Register via Reconciliation Australia's website to begin developing our next RAP.	March 2023	ACHO

Commented [RA7]: Essential: please allocate to three months before RAP expiry

CONTACT DETAILS:

NAME: Carol Littlefair
 POSITION: Arts & Cultural Heritage Officer
 PHONE: 08 9641 0500
 EMAIL: records@york.wa.gov.au



Terms of Reference—Aboriginal Advisory Group (AAG)

The group will provide strategic direction and leadership to ensure:

A link between Council, the local government and the York community.

Advice regarding the implementation of the Shire's reconciliation Action Plan and any other matters of interest or concern to the Aboriginal and Torres Strait Islander community.

The group will be formed in line with Council Governance Policy G9 – Reference Groups.

Membership

- Membership of the group will be limited to 17 people. To be included are:
- One Shire of York Councillor.
- Three members of staff, preferably including one Aboriginal staff member.
- Up to 10 members of the community, 8 Aboriginal and 2 Non-Aboriginal.
- Up to two student representatives from York District High School.
- The membership of the group will be for a period of two years and terminates when an Ordinary Local government election occurs every two years in October.
- Nominations should be submitted via email to records@york.wa.gov.au marked 'Nomination for Aboriginal Advisory Group'.
- Final selection will be made by the CEO plus the Councillor nominated.
- Any Aboriginal person may attend and speak as a guest.

Structure

- The AAG will comprise of 3 staff members who have nominated for the group.
- It will also include the RAP Champion from the Executive level of the organisation as nominated in the 'Reflect' RAP document.
- The roles to be divided among the AAG include:
 - Taking and disseminating minutes to the AAG.
 - Planning up-coming meetings.
 - Locating and sharing research or other documents as determined by the AAG members.
 - Facilitating consultation with interested staff, external stakeholders (as decided by the AAG), and Reconciliation Australia.

Agenda

- Members of the AAG can ask for any item relating to the core business of the group to be placed on any agenda.

Draft AAG Terms of Reference

Meetings

- Meetings will be held four times per annum.
- Decisions made at the meetings will only be valid if there is Aboriginal and Torres Strait Islander representation of 2 persons at the meeting or 2 persons input into the decision prior to the meeting.
- Meetings will be held at Shire of York premises, unless otherwise agreed to.
- The annual calendar of meetings will be distributed to members by the Shire's relevant Administration Officer at the beginning of the calendar year.
- Meetings may only be called by Shire Officers and a minimum of one Shire Officer must be present.

Reporting

- The RAP Champion will report to the AAG on the progress of the RAP development and implementation.
The AAG is responsible for advising on and providing relevant information to:
- Enable implementation of the Reflect RAP.
- Enable the Shire to respond in a culturally appropriate manner to matters of interest or concern to the Aboriginal and Torres Strait Islander community.

No Delegation of Powers

- The Shire of York has the discretion to review the role of, re-organisation or disbandment of the AAG.
- Advisory groups act in an advisory capacity only and have no delegated authority.
- The Group must not:
 - enter into contractual relationships on behalf of the Shire of York.
 - issue a media release on behalf of the AAG or the Shire of York.
 - use the Shire branding or logo for external purposes.

Please note: The members of the AAG must agree to these Terms of Reference (TOR) before they come into effect.

Draft AAG Terms of Reference

Feedback from Reconciliation Australia re makeup of RAP group

[y_Plan_-_adopted_June_2020.pdf](#)

To this end, the Shire has formed a RAP Working Group which has met on six occasions throughout 2022.
The group consists of:

- One Councillor (Chair)
- Chief Executive Officer
- Three staff members, including an Aboriginal & Torres Strait Islander staff member if possible (currently Finance Manager, Media & Engagement Officer, Arts & Cultural Heritage Officer)
- Eight Aboriginal & Torres Strait Islander community members
- Two Non-Aboriginal community members

highlight your RAP Champion by name or by job title.

Reconciliation Australia

Essential: Your RWG should be made up of majority internal staff and is in charge of overseeing the implementation and governance of your RAP. Please see our guide attached in this email.

Please reword this section to make clear that this group was your RAP development working group. Then include below that you will be developing a RWG made up of internal staff across the organisation to oversee RAP implementation.

Reconciliation Australia

Essential: Please remove

At the point of forming the RAP Working group there was no formal consultative group dealing with Shire of York First Nations cultural matters.

The Shire Arts and Cultural Heritage Officer undertakes consultation whenever any interpretation of, or matter of concern regarding Ballardong cultural heritage may be required. Information is circulated to a group of 20+ Elders and local Noongar residents in writing by email or hand delivered letters, or by post. Records are kept of this correspondence. This process has continued to inform local people who are not RAP group

Reconciliation Australia

Essential: please reword this sentence. The focus of your RAP Working Group is not to provide consultation on First Nations cultural matters. It is to oversee governance and implementation of the RAP internally. You could potentially set up a First Nations advisory committee with community members to help advise with this work (see the resource attached to the email to help with this).

Please reword this sentence to make the above clear for external readers.



Establishing and maintaining an effective RAP Working Group

The RAP Working Group (RWG) is considered the governing body of the RAP. The RWG is ultimately responsible for the development, implementation and reporting phases of a RAP. It is therefore important to establish an effective RWG in order to develop a RAP.

RAP Working Group requirements

For RAPs to receive Reconciliation Australia’s endorsement, they must include the following minimum requirements with respect to their RWG.

Mandatory RAP Working Group requirements for RAP endorsement	
Reflect	<ul style="list-style-type: none"> Optional to establish a RAP Working Group to oversee development of the RAP. Must commit to establishing a RWG as an action within the RAP.
Innovate	<ul style="list-style-type: none"> Must establish or have an existing RWG to oversee development of the RAP. Must demonstrate how Aboriginal and Torres Strait Islander peoples are represented. Must commit to identifying a RAP Champion/s as an action within the RAP. Must commit to meet <u>at least</u> four times per year as an action within the RAP. Must commit to develop a Terms of Reference as an action within the RAP.
Stretch & Elevate	<ul style="list-style-type: none"> Must have an existing RWG to oversee development of the RAP. Must demonstrate how Aboriginal and Torres Strait Islander peoples are represented. Must have an identified RAP Champion/s from senior management. Must have representation from senior management across different areas of the organisation. Must commit to meeting <u>at least</u> four times per year as an action within the RAP. Must commit to reviewing and maintaining a Terms of Reference as an action within the RAP.

Last updated September 2018

RAP Working Group structure

Membership

Beyond the minimum requirements of the RWG for RAP endorsement, it is important that a RWG consist of employees from across an organisation, including senior leadership and Aboriginal and Torres Strait Islander staff. The ideal members for a RWG will vary according to your organisation's size, geographic reach and core business, however, broadly membership should comprise of:

RAP Working Group membership	
Who?	Why?
Staff that represent a wide range of departments, locations and levels.	<ul style="list-style-type: none"> To promote a whole-of-organisation approach to the RAP. To ensure the RAP does not sit with a single team (e.g. the HR department). To ensure the responsibility for implementing the RAP does not fall to Aboriginal and Torres Strait Islander staff or departments. Reconciliation is everyone's responsibility.
Aboriginal and Torres Strait Islander representatives (staff or external).	<ul style="list-style-type: none"> To ensure the RAP is guided by Aboriginal and Torres Strait Islander knowledge and perspectives. To ensure Aboriginal and Torres Strait Islander people are involved in decision-making. To build a culturally appropriate approach to RAP development, implementation and reporting. To assist the RWG and organisation work through areas that can be complex or sensitive. Demonstrated Aboriginal and/or Torres Strait Islander representation is a minimum requirement for Innovate, Stretch and Elevate RAPs. <p>NB: Aboriginal and Torres Strait Islander staff and RWG representatives should not be expected to drive the RAP, but rather guide the RAP.</p>
Key decision makers	<ul style="list-style-type: none"> To ensure the RWG can resolve roadblocks to RAP implementation.
RAP Chair/Co-chairs	<ul style="list-style-type: none"> To coordinate RWG meetings and take responsibility for holding other members of the group accountable and on track. To provide a primary contact for other staff, community members, organisations and Reconciliation Australia when they have enquiries about the RAP.
RAP Champion/s	<ul style="list-style-type: none"> To raise the profile of reconciliation as an organisational priority internally and externally. To lead by example by actioning the commitments in the RAP.
No more than 10 – 15 members	<ul style="list-style-type: none"> To ensure a manageable, and hence sustainable, sized group.

Roles and responsibilities (Terms of Reference)

Many organisations find it useful to consolidate RWG membership, roles, responsibilities, meeting details, agendas and reporting requirements in a set of guidelines such as a Terms of Reference (TOR) document.

A typical RWG terms of reference document should include:

- Overarching purpose and outcomes of the RWG.
- The term the RWG will operate for i.e. from [month, year] to [month, year].
- Membership requirements of the RWG, including the size of the group, how often membership will be reviewed and the process for selecting members.
- Roles and responsibilities of members, including expected time commitment from members and expected input i.e. providing ideas, reviewing and commenting on drafts, assisting with implementation of RAP deliverables.
- Meeting requirements, including how often meetings will be held, who will chair the meetings, and who needs to be present to make decisions.
- Meeting agenda requirements, including how the agenda will be collated, when the agenda will be distributed and who will take minutes of the meeting.
- Reporting requirements, including who the RWG reports to—i.e. Executive Leadership or Board—how often the RWG will report and the various reporting products i.e. RAP Impact Questionnaire, internal reporting, and public reporting.

Aboriginal and Torres Strait Islander Advisory Committees

Although not required for RAP endorsement, another way to facilitate ongoing input from Aboriginal and Torres Strait Islander stakeholders in the planning and governance processes for your organisation is to establish an Aboriginal and Torres Strait Islander advisory committee or reference group.

This committee or group could be made up of Aboriginal and Torres Strait Islander stakeholders, business partners, local Elders, and key representatives of the local community.

The role of an Aboriginal and Torres Strait Islander advisory committee is generally to provide advice, as requested by your organisation, on matters including (but not limited to):

- Embedding Aboriginal and Torres Strait Islander perspectives into operations.
- Locally appropriate reconciliation initiatives.
- Policy and consultation strategies.
- Ensuring better access and engagement for Aboriginal and Torres Strait Islander employees, clients and community members.

Appropriate remuneration

If you are considering establishing an Aboriginal and Torres Strait Islander advisory committee, it is important to be sensitive to the commitment involved for advisory group members and the cost of their time. Appropriate remuneration for travel and time should be a central part of any discussion when establishing and inviting members to join your advisory group. If you are regularly inviting community members to provide advice or assist with delivering RAP actions, you could consider engaging a community member in an ongoing paid role, such as an Elder-in-residence or Aboriginal and Torres Strait Islander liaison officer.

Still unsure?

Please email us at rap.team@reconciliation.org.au.

Disclosure of Interest – Cr Wright – Impartial – York Recreation and Convention Centre Operations Report

Cr Wright read the Impartiality Declaration - ... With regard to York Recreation and Convention Centre Operations Report, the matter in Item SY010-02/23, I disclose that I have an association with the applicant (or person seeking a decision). The association is I am a member of the Bowling Club. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.

SY010-02/23 YORK RECREATION AND CONVENTION CENTRE OPERATIONS REPORT

File Number: 4.3168

Author: Marcus Whelan, Community & Place Coordinator

Authoriser: Alina Behan, Executive Manager Corporate & Community Services

Previously before Council: 22 February 2022 (080222)
24 May 2022 (050522)
23 August 2022 (170822)
22 November 2022 (101122)

Appendices:

1. YRCC Operational Report November 2022 - Confidential
2. YRCC Operational Report December 2022 - Confidential
3. YRCC Operational Report January 2023 - Confidential
4. YRCC Profit and Loss Statement October 2022 - Confidential
5. YRCC Profit and Loss Statement November 2022 - Confidential
6. YRCC Profit and Loss Statement December 2022 - Confidential
7. YRCC Profit and Loss Statement January 2023 - Confidential

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This report presents the quarterly report on operations at the York Recreation and Convention Centre (YRCC) following the appointment of Belgravia Leisure (BL) as management service providers.

BACKGROUND

BL assumed control of the YRCC in November 2021.

Performance Criteria and Key Performance Indicators (KPIs) are documented in the Management Contract and monthly reports are provided by BL against these criteria. Use of the building is contingent on the KPIs in the Management Agreement being achieved. The Shire reports progress against these KPIs quarterly to Council.

COMMENTS AND DETAILS**1. Staffing**

A new cleaner has been appointed and an induction has taken place. A Group fitness instructor has been appointed and plans are in place to recommence spin classes with a date yet to be confirmed. Additional staff were deployed from other BL facilities to support the Interleague Ladies events.

The Shire of York continue to provide support and guidance to BL staff to assist in the successful delivery of community led events.

2. Performance

Presented in confidential Appendices 1, 2, 3, 4, 5, 6 and 7 are the Monthly Operational Reports for November 2022, December 2022, January 2023 and the Profit and Loss for October 2022, November 2022, December 2022, January 2023. Key aspects of the reports include:

2.1 Forrest Bar and Grill

Covers for the month of November 2022 were up which was attributed to the lead up to the Christmas break and school holidays.

TABLE 1.

MONTH	MAIN MEALS	KIDS MEALS / MISC	DESSERTS	TOTAL
January 2023	100	29	1	130
December 2022	217	58	10	285
November 2022	293	64	18	375

Events

1. The De Stash, De Clutter, De Stress indoor market was booked for 21 January 2023 but was postponed due to a lack of bookings
2. IDPwD (International Day People with Disability) Expo held on 2 December 2022
3. Probus Christmas Function held on 9 November 2022
4. Two (2) Wakes held on 11 November and 22 November 2022
5. Shire of York Christmas Function held on 9 December 2022

December 2022 was a truncated month for the YRCC. December is well known as the month that harvest takes place and businesses begin closing for the festive season.

During the reporting period the menu for the Forrest Bar and Café was finalised and now allows diners to select from a range of set items with weekly “Blackboard Specials”.

On 2 December 2022 the Access and Inclusion Officer hosted a Disabilities Expo with exhibitors coming from Perth and Northam. The event attracted twelve (12) participants and all exhibitors requested a repeat of the expo soon when the town is busier.

BL invested in paid social media marketing during this period to promote the new nights and menus and the January 2023 social media stats show:

1. New page likes: 4
2. Total Page Reach: 1,799
3. Post Reach: 2,545
4. Ad Campaign Reach: 0
5. Ad Campaign Spend: \$0

2.2 Programs

BL has been in conversation with two (2) prospective group fitness instructors, both local York residents. There is a likelihood that the RPM classes will return in March 2023.

Note that BL is paying for one (1) of the candidates to undertake the Les Mills RPM training in February 2023. This will ensure that the venue secures the services of a local instructor for a minimum of eighteen (18) months. The second candidate is willing to undertake the training in April 2023.

Gym statistics

Additional gym memberships during the reporting period totalled nine (9) new memberships plus two (2) Shire of York employees taking up the offer. There are currently seventy (70) active members.

2.3 Safety and Maintenance

There have been several complaints to the Shire about the cleanliness of the facilities. Feedback has been acknowledged by BL in meetings with the Shire's CPC and actions have been taken to implement a cleaning checklist for the amenity's spaces. It has been suggested that this management practice be adopted for all cleaning locations.

BL raised an issue with freezer operation, BL are investigating options for remedy or replacement.

Key work health and safety items have been addressed by the Shire of York. Testing and tagging of YRCC items was completed prior to the end of December addressing this critical risk item. All push bar doors were inspected and an issue identified. The Shire of York is addressing the issue. Hazchem cabinets were received on 12 January 2023 and have been installed. Installation of a fire extinguisher for LPG storage tank and safety chain have been completed by the Shire of York. The Shire and BL will continue to address any outstanding items.

2.4 Engagement and Club Development

During the reporting period the Forest Bar and Café was closed for two (2) weeks to accommodate staff leave and coincide with school holidays. During this period, both lawn bowls and cricket were on hiatus for the summer break.

OPTIONS

Council has the following options:

Option 1: Council can choose to receive Monthly Operational Reports for November 2022, December 2022, January 2023 and the Profit and Loss for October 2022, November 2022, December 2022 and January 2023.

Option 2: Council can choose not to receive the Monthly Operational Reports for November 2022, December 2022, January 2023 and the Profit and Loss for October 2022, November 2022, December 2022 and January 2023.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

BL

Strategic

Strategic Community Plan 2020-2030

Goal 1: The Place to Be

To be a close-knit community, full of life, in a welcoming and accessible place for all.

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

Not applicable

Financial

Not applicable

Legal and Statutory

Not applicable

Risk Related

TABLE 2.

IDENTIFIED RISK	RISK TYPE	LEVEL OF RISK	MITIGATION
Failure of new management model	Financial/Operational/Reputational	Medium	<p>There is financial, operational and reputational risk to the Shire should the transition to a management organisation not be successful.</p> <p>The Shire will mitigate this through sound contract management, clear KPIs and regular contractor reporting.</p>
Basic cleanliness of the YRCC	Operational /reputational (KPI Safety and Compliance 2022/23 target not being achieved)	Medium	<p>Recommendations have been made by the Shire’s CPC to manage the cleaning with better accountabilities using checklists for all spaces. The Environmental Health Officer has inspected the premises on a number of occasions and can confirm no hygiene standards have been breached.</p>
Lack of communication between the venue manager and community groups	Operational / reputational (KPI Customer Satisfaction 2022/23 target no being achieved)	Medium	<p>Recommendations have been made by the Shire’s CPC to adopt a better bookings system. BL has made provisions to better manage this area.</p>

Workforce

The current risks identified at the YRCC are increasing the level of contract management required as the Administration works closely with BL to resolve.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION

110223

Moved: Cr Ashley Garratt

Seconded: Cr Pam Heaton

That, with regard to the York Recreation and Convention Centre Operations Report, Council:

- 1. Receives the Monthly Operations Report for November 2022, December 2022, January 2023 and the Profit and Loss for October 2022, November 2022, December 2022 and January 2023.**

CARRIED: 6/0

SY011-02/23 REPORT OF COUNCILLOR ATTENDANCE AT THE 2022 NATIONAL ROADS AND TRANSPORT CONGRESS

File Number:	4.4175
Author:	Vanessa Green, Council & Executive Support Officer
Authoriser:	Chris Linnell, Chief Executive Officer
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	1. Cr Trent's Report ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This item presents the report from the Cr Kevin Trent on his attendance at the 2022 National Roads and Transport Congress (the Congress).

BACKGROUND

The Congress was held in Tasmania over the period Tuesday 1 November to Thursday 3 November 2022.

In late September 2022, Cr Kevin Trent requested that he and the Executive Manager Infrastructure & Development Services (EMIDS) attend the Congress in person. The matter was discussed at Council's October 2022 Concept Forum where it was identified that, due to other work commitments, the EMIDS would be unable to attend and the timeframe to book flights and accommodation for Cr Kevin Trent to attend was too tight. Hence registrations to attend the Congress were not made.

In late October 2022 notice was provided that a virtual registration option was available, enabling attendees to view the Congress presentations via an online portal. As Cr Kevin Trent had indicated his interest in attending, the Shire took up the option of virtual registration. Cr Kevin Trent viewed the presentations in Council Chambers over two (2) days.

COMMENTS AND DETAILS

In accordance with Clause 7.1 of Policy E2 – Councillors: Training and Continual Professional Development, within thirty (30) days of attending a professional development event of more than one (1) day duration, Councillors must submit an individual or combined report for inclusion on the Council agenda.

The report received from Cr Kevin Trent is presented in Appendix 1.

Cr Kevin Trent may wish to make further comment at the Meeting.

OPTIONS

Council has the following options:

Option 1: Council could choose to note the report provided by Cr Kevin Trent.

Option 2: Council could choose to reject the reports provided by Cr Kevin Trent.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Concept Forum 11 October 2022

Cr Kevin Trent

Strategic

Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

E1 Code of Conduct – Council Members, Committee Members and Candidates

E2 Councillors - Training and Continuing Professional Development

E3 Councillors - Travel - Accommodation

Financial

The 2022/23 budget includes an allocation for Councillor training and professional development at GL: 041102. Costs of \$275 for Cr Kevin Trent to virtually attend the Congress were attributed to this GL.

Legal and Statutory

Section 5.128 of the *Local Government Act 1995* is applicable and states:

“5.128. Policy for continuing professional development

(1) *A local government must prepare and adopt* a policy in relation to the continuing professional development of council members.*

** Absolute majority required.*

(2) *A local government may amend* the policy.*

** Absolute majority required.*

(3) *When preparing the policy or an amendment to the policy, the local government must comply with any prescribed requirements relating to the form or content of a policy under this section.*

(4) *The CEO must publish an up-to-date version of the policy on the local government’s official website.*

(5) *A local government —*

(a) must review the policy after each ordinary election; and

(b) may review the policy at any other time.”

Risk Related

Nil

Workforce

The scope of this report is managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION

120223

Moved: Cr Denis Warnick

Seconded: Cr Ashley Garratt

That, with regard to the Report of Councillor Attendance at the 2022 National Roads and Transport Congress, Council:

- 1. Notes the report provided by Cr Kevin Trent, as presented in Appendix 1, on his virtual attendance at the 2022 National Roads and Transport Congress in accordance with Policy E2 – Councillors: Training and Continual Professional Development.**

CARRIED: 6/0

Report to the York Shire Council**Subject - National Local Roads and Transport Congress 2 - 3 November 2022**

Over the period 2 - 3 November 2022 I attended the National Local Roads and Transport Congress in the Wrest Point Hotel in Hobart Tasmania. My attendance was via ZOOM, costing \$275

The Federal Minister opened the Conference.

Sessions were presented by:-

Marcus Spiller Principal and Partner SCS Economics and Planning

Marion Terrill of the Gratton Institute

Steve Verity Principal Advisor of the IPWEA

Scott Greenow From Transport for NSW

Dianne Spenser-Scarr from the Australian Institute for Road Safety

Assoc Professor Jeremy Wooley from the Centre for Automotive Safety Research

Simon Baxter from the Department of State Growth.

Scott Nargar from the Hyundai Motor Company.

As a delegate I receive copies of the papers and slides presented by these speakers.

Of interest was the presentation by Scott Nargar from Hyundai, he spoke of the future of motor vehicles. Most major car manufacturers are producing electric vehicles using energy stored in batteries placed under the floor of the car, he predicted that heavy vehicles will be powered by hydrogen. This include busses, trucks, earth moving equipment and ships.

I also noted that Federal grants are available to Local Governments to carry out works on local roads and community infrastructure projects.

The first session was chaired Cr Linda Scott, President of Australian Local Government Association. Another Session was chaired by Cr Karen Chappell, President of WALGA in Western Australia.

Council make a major contribution to National Productivity, for example 1/3 of Australian Public are cared for by Local Government. Improving the roads that service the community will help the movement of goods and services.

Marcus Spiller spoke on the subject of better deals from the Commonwealth Government.

Local Government is a key to infrastructure, Local Government roads account for 77% of the total road length in Australia and 36% of the total Kilometres travelled in Australia are on local roads.

Productivity benefits comes from land use planning, Local Governments have a vital role in land use planning providing urban infrastructure, land for housing and businesses allowing for improved labour markets and place making.

Despite the benefits provided by Local Government, restrictions are heavily applied to Councils. Tied grants versus untied grants limit Councils from providing the services their residents require. One of the major issues is the practice of cost shifting and the reduction in the portion of national revenue allocated to local government, down to 0.52%. Amongst the Councils in the rural and remote areas many are having to provide facilities and services that metropolitan residents take for granted. Engaging a local doctor or pharmacist, child care facilities and staff.

As a result 1 in 10 of all local governments assets across the nation need significant attention and 3 in 10 of the assets need replacement. It is estimated that replacing poor quality infrastructure will require \$51 billion. 50% of Councils report that prohibitive costs are a barrier to taking up digital technology.

He sees a three phase approach, firstly investigate means of increasing revenue through rate capping reform, land tax and parking fines, secondly fixing Federal Assistance Grants. FAGs declined from 1.2% of Commonwealth revenue in 93/94 to 0.53% in 21/22. This has been brought about by Federal and State Governments using this revenue for targeted road grants. Finally he believes that Constitutional recognition and fiscal independence will assist Councils maintain their assets.

Steve Verity produced information on the value of the assets that local government is responsible for, \$342 bn in infrastructure and \$127 bn in land, plant and equipment is valued at \$6 bn with other non financial infrastructure valued at \$4 bn.

Of the \$342 bn (65%) of the total assets roads amount to \$133 bn, storm water infrastructure \$65 bn, waste water \$62bn, buildings and infrastructures \$55 Bn, bridges \$14 bn, parks and recreation \$10 bn, airports and aerodromes \$3 bn.

ALGA Grouping of Councils indicate that 222 or 41% of Local Governments are in the Rural Agricultural area while 75 Councils, 14% are in the Rural Remote area and 134 Councils, 25% are in the Urban Metropolitan area and 106 Councils, 20% are in the Urban Regional area.

By population 183 Councils or 34% have a population less than 5,000, and are classified as very small, Local Governments with populations in the range 5,000 - 30,000 (33%) are classified as being small, and medium sized Councils with a population 30,000 - 70,000 (16%) number 84 and large Councils have a population greater than 70,000 (17%) total 92.

The value of Local Government infrastructure has risen at a steady rate of 6.4% per annum with an estimated replacement cost of \$535 bn. Assets are being consumed at a rate of 1.1% or \$7.7 bn per year the equivalent of \$304 per person across Australia.

The remaining service life of much of Local Government infrastructure has decreased and will cost a considerable amount of money to replace. Councils in the Rural Agricultural regions are more likely to be holding an increased amount of aging infrastructure. This is further complicated by diminishing numbers of residents in these areas hence a reduced number of persons wanting to use a new facility.

Local Government assets in poor condition will need \$51 bn worth of intervention to bring them up to a serviceable standard. \$46 bn will be required to upgrade infrastructure to improve the assets and \$48 bn will be required in the future to keep current assets to a serviceable standard.

The 678,000 km of national local road requirements grow at 4% per annum, while sealed roads grow at a rate of 0.8% and unsealed roads growth rate is 0.2%.

Expenditure on the national local road network was \$6.6 Bn in 2021 representing a 5% growth rate with a greater amount of funds being spent on sealed roads.

Expenditure on roads represent 39% or \$204 bn of total infrastructure replacement costs. Of the 678,000 km of local roads 61% is spent on unsealed roads. Outside urban areas, rural local governments are responsible for 86% or 585,000 km of road. Bridges represent 4% of expenditure or 26 bn of total infrastructure replacement costs.

Planning for the Future.

In summary planning for the future must be strategic and rely on asset management plans to prepare for the future supported by a long term financial plan. A good asset management plan provides the opportunity for informed decision making.

Women in Road Safety.

Dr Diane Spencer-Scarr spoke on the opportunities for women to become involved analysis in road safety issues and thus assist to reduce crashes on local roads.

Marion Terrill Transport and Cities Program Director of the Gratten Institute discussed the impact large infrastructure projects was having on funding, with the premature announcements of projects not being properly costed, resulting in less funding being available for smaller projects since the large infrastructure projects attract more publicity.

While major projects achieve greater capital funds the question must be asked is there any funds left for maintenance of other projects.

The speaker noted that spending on roads across all local governments is on the increase but spending is not being equally spread across all local governments. Rising expenditure does not appear to bring rising expenditure on maintenance because the quality of work is not up to standard.

Marion Terrill for saw looming challenges brought about by natural disasters and the management of increasing debt.

This presentation was followed by a panel discussion on national road safety.

The strategy requires all levels of Government to work in collaboration.

The national safety strategy is to reduce deaths as a result of road crashes by 50% and injuries by 30%. This strategy will be met by (a) improving the road network, (b) improving intersections that are not built to the standard fitting the speed of motorists using the roads, (c) improving automotive design to increase the turnover of vehicles, resulting in lesser unsafe older vehicles on the roads.

Factors to be implemented to improve road safety (a) Speed of vehicles, (b) alcohol/drug consumption by drivers, (c) distractions (mobile phone usage while driving) (d) Fatigue and (e) failure to restrain persons in the vehicle using seatbelts.

Panel members highlighted the need for local governments to prepare asset management plans in order to plan for the replacement of road infrastructure damaged by heavy vehicles or flooding.

Infrastructure needs to be considered as a whole of life cost. Consideration regional collaboration for resource sharing. The replacement of and asset improvement must take road safety into consideration by removing poorly placed intersections built in the days when large vehicles did not use the roads and heavy good were moved by rail.

Commonwealth Financial Assistance Grants, it was noted that the amount allocated as a percentage has reduced, while the amount spent on major infrastructure has increased as a result.

In conclusion attendance at the National Local Roads and Transport Congress, even though it was by zoom, was worthwhile and is to be encouraged as the time spent is of benefit to elected members.

Kevin Trent

Councillor

Shire of York

SY012-02/23 REQUEST FOR BUDGET ALLOCATION - CORELLA MANAGEMENT

File Number:	4.3999
Author:	Vanessa Green, Council & Executive Support Officer
Authoriser:	Chris Linnell, Chief Executive Officer
Previously before Council:	20 December 2022 (161222)
Disclosure of Interest:	Nil
Appendices:	Nil

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This report presents a proposal to Council for an allocation of between \$5,000-\$10,000 per annum to be made for three (3) years towards the appointment of a Corella Management Coordinator for the Wheatbelt region, as identified in the Wheatbelt NRM Corella Management Proposal.

BACKGROUND

Since May 2021 member local governments from the Avon Regional Organisation of Councils (AROC), consisting of the Shires of Goomalling, Northam, Toodyay, Victoria Plains and York have been developing strategies for Corella management across the region. In September AROC commissioned Wheatbelt NRM to undertake field work on its behalf to inform those strategies.

The subsequent Wheatbelt NRM Corella Management Proposal was received in June/July 2022 and identifies a range of short-term mitigation strategies and long-term solutions which will take time and resources to implement. The report is being used as a basis for discussions with potential stakeholders to support a proposal for a Wheatbelt Corella Management Coordinator.

At its December 2022 Ordinary Meeting Council considered AROC's Strategic Priorities and resolved (161222):

“That, with regard to the Request for Budget Allocation - Corella Management, Council:

- 1. Resolves to endorse the updated Memorandum of Understanding between Avon Regional Organisation of Councils member local governments dated November 2022, as presented in Appendix 1, which will be signed by the Shire President and Chief Executive Officer on behalf of the Shire of York.***
- 2. Resolves to endorse the Avon Regional Organisation of Councils Strategic Priorities, as presented in Appendix 2.”***

One of the Environment Strategic Priorities is to *“work collaboratively to implement corella management strategies to reduce the negative impacts of corella activities on our communities.”*

COMMENTS AND DETAILS

The report highlighted the need for a Wheatbelt wide coordination to reduce the negative impact of corellas in the long term, involving input from CBH and the Department of Primary Industries and Regional Development (DPIRD) amongst others.

The proposal is to appoint a Corella Coordinator for three (3) years to work with stakeholders to assist in the development and evaluation of management strategies outlined in the report. It is

envisaged the Program would be managed by Wheatbelt NRM and be guided by a steering committee with costs shared amongst the participating organisations.

At the AROC Officers Group Meeting held on Monday 6 February 2023 the matter was discussed with the consensus being that financial support would be provided by each AROC member and discussions were being held with CBH and the Wheatbelt East Regional Organisation of Councils (consisting of the Shires of Bruce Rock, Kellerberrin, Merredin, Westonia and Yilgarn) who have also indicated support for the proposal. Through DPIRD there is also the possibility of State Government support/funding for implementation of the strategy across the Wheatbelt.

OPTIONS

Council has the following options:

- Option 1:** Council could choose to request the Chief Executive Officer to adjust the 2022/23 budget to a total of \$8,000 (being \$5,000 to support this initiative and \$3,000 for operational response) and allocate \$13,000 in the 2023/24 and 2024/25 budgets for the purpose of Corella management and advise the AROC Executive Officer accordingly.
- Option 2:** Council could choose to reject the proposal to adjust the 2022/23 budget and allocate funding in the 2023/24 and 2024/25 budgets for the purpose of Corella management and request the Chief Executive Officer to advise the AROC Executive Officer accordingly.
- Option 3:** Council could choose to request the Chief Executive Officer to allocate a different amount in the 2022/23, 2023/24 and 2024/25 budgets for the purpose of Corella management and request the Chief Executive Officer to advise the AROC Executive Officer accordingly.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

AROC Members

Wheatbelt NRM

CBH

Wheatbelt East Regional Organisation of Councils

Strategic

Strategic Community Plan 2020-2030

Goal 1: The Place to be

To be a close-knit community, full of life, in a welcoming and accessible place for all.

Goal 4: Our Built Environment

To have a built environment which support community, economy and the environment, respects the past and creates a resilient future.

Policy Related

G24 Local Government Resource Sharing

Financial

The 2022/23 budget includes an allocation of \$5,000 at GL: 052169 – Animal Control specifically for Corella management. It is proposed to increase this allocation to \$8,000 at the mid-year budget review (being \$5,000 to support this initiative and \$3,000 for operational response) and allow a further \$13,000 per annum in the 2023/24 and 2024/25 budgets.

Indicative costings suggest approximately \$190,000 per annum would be required to employ a Corella Coordinator, or \$600,000 in total over the three (3) years, with those costs to be shared amongst participating organisations and agencies.

AROC have been investigating opportunities for grant funding which as yet have not identified.

AROC members have suggested an allocation of between \$10,000-\$12,000 per member could be applicable.

Legal and Statutory

AROC is a voluntary regional organisation of Councils, and not a regional entity as stipulated in Division 4 of Part 3 of the *Local Government Act 1995*.

Section 6.8 of the *Local Government Act 1995* is applicable and states:

“6.8. Expenditure from municipal fund not included in annual budget

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
 - (a) *is incurred in a financial year before the adoption of the annual budget by the local government; or*
 - (b) *is authorised in advance by resolution*;* or
 - (c) *is authorised in advance by the mayor or president in an emergency.*

** Absolute majority required.*

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* is applicable and states:

“33A. Review of budget

- (1) *Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.*
- (2A) *The review of an annual budget for a financial year must —*
 - (a) *consider the local government’s financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and*
 - (b) *consider the local government’s financial position as at the date of the review; and*
 - (c) *review the outcomes for the end of that financial year that are forecast in the budget.*
- (2) *Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.*
- (3) *A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.*

**Absolute majority required.*
- (4) *Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.”*

Risk Related

There would be a reputational risk to Council if it chose to reject the allocation as these have already been discussed and accepted at the regional level with member local governments.

There would be reputational risk to Council from both sides of the community, being those who wish to see something done to reduce/remove the Corellas and those who wish to see them protected.

There is a minor financial risk to Council due to the damage Corellas cause to infrastructure and the costs to repair or replace such.

Workforce

The scope of this report is managed within current resources.

VOTING REQUIREMENTS

Absolute Majority: Yes

**RESOLUTION
130223**

Moved: Cr Denis Warnick

Seconded: Cr Ashley Garratt

That, with regard to the Request for Budget Allocation - Corella Management, Council:

- 1. Requests the Chief Executive Officer to adjust the 2022/23 budget to a total of \$8,000 (being \$5,000 to support this initiative and \$3,000 for operational response) and allocate \$13,000 in the 2023/24 and 2024/25 budgets for the purpose of Corella management and advise the Avon Regional Organisation of Councils' Executive Officer accordingly.**

CARRIED BY ABSOLUTE MAJORITY: 6/0

SY013-02/23 COUNCIL - ELECTED MEMBER VACANCY

File Number:	4.4175
Author:	Vanessa Green, Council & Executive Support Officer
Authoriser:	Chris Linnell, Chief Executive Officer
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	1. Correspondence from the WA Electoral Commission ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative

PURPOSE OF REPORT

This report requests Council to resolve enabling the vacancy created by the resignation of Councillor Stephen Muhleisen to remain unfilled until the October 2023 Ordinary Elections.

BACKGROUND

At its August 2022 Ordinary Meeting Council granted Leave of Absence to Cr Muhleisen from Monday 22 August 2022 to Wednesday 21 December 2022 inclusive.

Cr Muhleisen provided the Chief Executive Officer with written notice of his resignation from Council effective from 12 February 2023.

Subsequently, in accordance with Sections 4.17(2) and (3) of the *Local Government Act 1995*, the Chief Executive Officer wrote to the WA Electoral Commission (WAEC) requesting that the vacancy created by Cr Muhleisen be allowed to remain unfilled until the local government elections scheduled for 21 October 2023.

COMMENTS AND DETAILS

Correspondence has been received from the WAEC providing approval for the vacancy to remain unfilled. A copy of the correspondence is presented in Appendix 1.

Now that approval from the Electoral Commissioner has been provided, in accordance with Sections 4.17(3) and 4A(a) of the *Local Government Act 1995*, an Absolute Majority resolution of Council is required to allow the vacancy to remain unfilled as the Shire of York does not have wards and at least 80% of the number of offices on Council are still filled.

OPTIONS

Council has the following options:

- Option 1:** Council could choose to resolve to allow the vacancy created by the resignation of Cr Muhleisen to remain unfilled until the local government ordinary elections scheduled for 21 October 2023.
- Option 2:** Council could choose not to resolve to allow the vacancy created by the resignation of Cr Muhleisen to remain unfilled until the local government ordinary elections scheduled for 21 October 2023.

Option 1 is the recommended option.

IMPLICATIONS TO CONSIDER

Consultative

Shire President

WAEC

Strategic

Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

E7 Councillors: Recognition of Service

Financial

Nil if Council resolves to enable the vacancy to remain unfilled.

Should Council resolve otherwise, costs would be incurred for the conduct of an extra-ordinary election which could be in the vicinity of \$14,000-\$30,000. A budget adjustment would be required for that process to occur.

Legal and Statutory

Sections 2.31, 2.32 and 4.17 of the *Local Government Act 1995* are applicable and state:

“2.31. Resignation

- (1) *An elector mayor or president may resign from the office of mayor or president.*
- (2) *A councillor may —*
 - (a) *resign from the office of councillor;*
 - (b) *resign from the office of councillor mayor or president, deputy mayor or deputy president.*
- (3) *Written notice of resignation is to be signed and dated by the person who is resigning and delivered to the CEO.*
- (4) *The resignation takes effect from the date of delivery of the notice or from a later day specified in the notice.*

2.32. How extraordinary vacancies occur in offices elected by electors

The office of a member of a council as an elector mayor or president or as a councillor becomes vacant if the member —

- (a) *dies; or*
- (b) *resigns from the office; or*
- (c) *does not make the declaration required by section 2.29(1) within 2 months after being declared elected to the office; or*
- (d) *advises or accepts under section 2.27 that he or she is disqualified, or is declared to be disqualified by the State Administrative Tribunal acting on an application under section 2.27; or*
- (da) *is disqualified by an order under section 5.113, 5.117 or 5.119 from holding office as a member of a council; or*

- (db) *is dismissed under section 8.15L or 8.25(2); or*
- (e) *becomes the holder of any office or position in the employment of the local government; or*
- (f) *having been elected to an office of councillor, is elected by the electors to the office of mayor or president of the council.*

4.17. Cases in which vacant offices can remain unfilled

- (1) *If a member's office becomes vacant under section 2.32 on or after the third Saturday in July in the election year in which the term of the office would have ended under the Table to section 2.28, the vacancy is to remain unfilled and the term of the member who held the office is to be regarded in section 4.6 as ending on the day on which it would have ended if the vacancy had not occurred.*
- (2) *If a member's office becomes vacant under section 2.32 —*
 - (a) *after the third Saturday in January in the election year in which the term of the office would have ended under the Table to section 2.28; but*
 - (b) *before the third Saturday in July in that election year,*
the council may, with the approval of the Electoral Commissioner, allow the vacancy to remain unfilled and, in that case, the term of the member who held the office is to be regarded in section 4.6 as ending on the day on which it would have ended if the vacancy had not occurred.
- (3) *If a councillor's office becomes vacant under section 2.32 and under subsection (4A) this subsection applies, the council may, with the approval of the Electoral Commissioner, allow* the vacancy to remain unfilled and, subject to subsection (4), in that case, the term of the member who held the office is to be regarded in section 4.6 as ending on the day on which it would have ended if the vacancy had not occurred.*

** Absolute majority required.*

- (4A) *Subsection (3) applies —*
 - (a) *if —*
 - (i) *the office is for a district that has no wards; and*
 - (ii) *at least 80% of the number of offices of member of the council in the district are still filled;*
 - or*
 - (b) *if —*
 - (i) *the office is for a ward for which there are 5 or more offices of councillor; and*
 - (ii) *at least 80% of the number of offices of councillor for the ward are still filled.*
- (4) *If an ordinary or an extraordinary election is to be held in a district then an election to fill any vacancy in the office of councillor in that district that was allowed to remain unfilled under subsection (3) is to be held on the same election day and Division 9 applies to those elections as if they were one election to fill all the offices of councillor for the district or ward that need to be filled.”*

Risk Related

If Council chooses Option 2, there is a risk of not complying with the legislative requirements.

Workforce

The scope of this report is managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: Yes

RESOLUTION

140223

Moved: Cr Kevin Trent

Seconded: Cr Pam Heaton

That, with regard to the Council - Elected Member Vacancy, Council:

- 1. Resolves to allow the vacancy created by the resignation of Cr Stephen Muhleisen effective from 12 February 2023 to remain unfilled until the local government ordinary elections scheduled for 21 October 2023, in accordance with the approval provided by the Electoral Commissioner, as presented in Appendix 1.**

CARRIED BY ABSOLUTE MAJORITY: 6/0



WESTERN AUSTRALIAN
Electoral Commission

LGE 282

Mr Chris Linnell
Chief Executive Officer
Shire of York
PO Box 22
YORK WA 6302

Dear Mr Linnell

Councillor vacancy remain unfilled

I refer to your letter dated 13 February 2023 advising of the resignation of a Councillor, creating a vacancy on the council.

You indicated that council will be requesting permission for the vacancy to remain unfilled until the next ordinary election in October 2023.

Approval is given under section 4.17(3) of the *Local Government Act 1995* to defer filling this vacancy until the next ordinary local government elections.

If you have any further queries please contact Mr Phil Richards, Manager, Election Events on 9214 0443.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Kennedy', written over a light blue horizontal line.

Robert Kennedy
ELECTORAL COMMISSIONER

16 February 2023

181380

Level 2, 111 St Georges Terrace PERTH WA 6000
GPO Box F316 PERTH WA 6841

T | (08) 9214 0400
F | (08) 9226 0577

E | waec@waec.wa.gov.au
W | www.elections.wa.gov.au



SY014-02/23 FINANCIAL REPORT - DECEMBER 2022

File Number:	4.0463
Author:	Kristy Livingstone, Finance Manager
Authoriser:	Alina Behan, Executive Manager Corporate & Community Services
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	1. Monthly Financial Statements - December 2022 ↓ 2. Creditor's Payments Listing - December 2022 ↓ 3. Credit Card Transaction Summary - November 2022 ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative
Review

PURPOSE OF REPORT

The purpose of financial reporting and the preparation of monthly financial statements is to communicate information about the financial position and operating results of the Shire of York to Council and the community as well as monitor the local government's performance against budgets.

BACKGROUND

Local governments are required to prepare general purpose financial reports in accordance with the *Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996* and the *Australian Accounting Standards*.

A statement of financial activity and any accompanying documents are to be presented to the Council at an ordinary meeting of the Council within two (2) months after the end of the month to which the statement relates. The Statement of Financial Activity summarises the Shire's operating activities and non-operating activities.

COMMENTS AND DETAILS

This report is presented for Council's consideration and provides information for the period ended 31 December 2022 and includes the following:

1. Monthly Statements
2. List of Creditor Payments
3. Business Card Statement and Transaction Summary

The following information provides balances for key financial areas for the Shire of York's financial position as at 31 December 2022.

Outstanding Rates and Services

The total outstanding rates balance at the end of December 2022 was \$2,933,258 compared to \$2,594,701 at the end of December 2021. While figure outstanding appears higher due to the increase in total rates for 2022/23, it still represents a similar percentage of outstanding rates at this time in the previous year.

TABLE 1.

Current Year	Properties	31/12/2022	%		Properties	31/12/2021	%
3 years and over	91	\$ 651,420	22%		81	\$ 546,147	21%
2 years and over	95	\$ 162,291	6%		96	\$ 185,286	7%
1 year and over	170	\$ 282,228	10%		155	\$ 244,169	9%
Total Aged		\$1,095,939	37%			\$ 975,602	38%
Current Rates	1378	\$1,837,319	63%		1219	\$1,619,099	62%
Total Rates Outstanding		\$2,933,258				\$2,594,701	

Officers continue to work with the Shire’s debt collection agency, CS Legal, to resolve some long outstanding debts in the two (2) years and over categories. In addition, Officers continue to administer payment arrangements outside of the ordinary payment options in line with the current Policy F1 - Revenue Collection.

Outstanding Sundry Debtors

The figure for total outstanding sundry debtors as at 31 December 2022 was \$14,899 compared to \$37,001 as at 31 December 2021. The total outstanding is higher than in the prior year due to the billing of 2022/23.

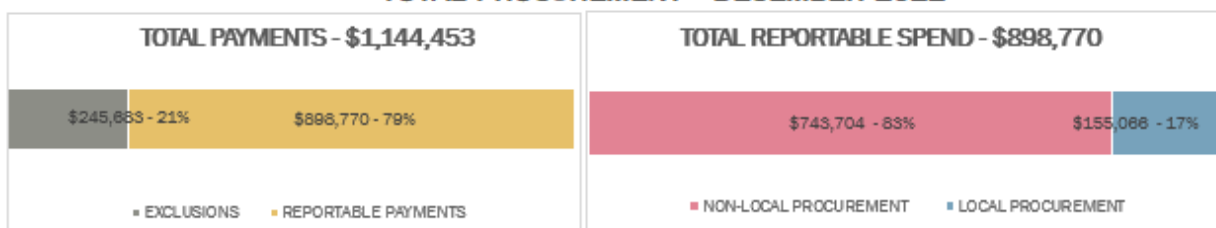
TABLE 2.

Current Year	31/12/2022	%		31/12/2021	%
90 days and over	\$5,035	33%		\$14,730	40%
60 days and over	\$396	3%		\$0	0%
30 days and over	\$7,409	50%		\$11,587	31%
Current	\$2,059	14%		\$10,684	29%
Total Debtors Outstanding	\$14,899	100%		\$37,001	100%
Credits	-\$228				
Total Including Credits	\$14,671				

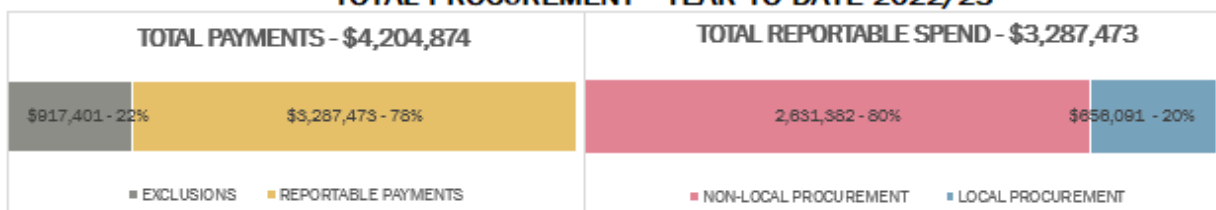
Local procurement

To support the local economy, Council commits to spending locally where possible and reasonably practicable. For the month of December 2022, Officers report the following in relation to local procurement, noting that 17% of payments were made to local businesses during the month. Officers further report the overall average of reportable local spend for the 2022/23 financial year to date was 20% at the end of December 2022.

TOTAL PROCUREMENT - DECEMBER 2022



TOTAL PROCUREMENT - YEAR TO DATE 2022/23



The above figures provide an indication of the levels of local procurement as a percentage of reportable payments. It is important to note that in development of the above tables, several exclusions apply and are not included in the reportable totals. These include, but are not limited to, payments made for the following:

1. Superannuation
2. Goods and Services Tax
3. Department of Fire and Emergency Services
4. Local Government Insurance Services
5. WA Local Government Association
6. WA Treasury Corporation
7. Office of the Auditor General
8. Utilities (Synergy, Telstra, Water Corporation)
9. Placement of Shire term deposits

OPTIONS

Not applicable

IMPLICATIONS TO CONSIDER

Consultative

Not applicable

Strategic

Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

F2 Procurement

F6 Credit Cards

F5 Authority to make payments from Trust and Municipal Funds

Delegation DE3.1 Authority to make Payments from Trust and Municipal Funds

Financial

This report and its appendices provide a summary of the financial position of the Shire at the end of the reporting period. The figures reported are an estimate only and are subject to adjustments prior to finalisation of the 2020/21 annual financial report.

Legal and Statutory

Local Government Act 1995

“6.10. Financial Management Regulations may provide for —

- (a) the security and banking of money received by a local government; and*
- (b) the keeping of financial records by a local government; and*
- (c) the management by a local government of its assets, liabilities and revenue; and*
- (d) the general management of, and the authorisation of payments out of —*
 - (i) the municipal fund; and*
 - (ii) the trust fund, of a local government.*

Local Government (Financial Management) Regulations 199613. *Payments from municipal fund or trust fund by CEO (Act s. 6.10)*

(1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*

- (a) the payee's name; and*
- (b) the amount of the payment; and*
- (c) the date of the payment; and*
- (d) sufficient information to identify the transaction.*

34. *Financial activity statement required each month (Act s. 6.4)*

(1A) *In this regulation —*

committed assets *means revenue unspent but set aside under the annual budget for a specific purpose.*

(1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
- (b) budget estimates to the end of the month to which the statement relates; and*
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) the net current assets at the end of the month to which the statement relates.*

(2) *Each statement of financial activity is to be accompanied by documents containing —*

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and*
- (c) such other supporting information as is considered relevant by the local government.*

(3) *The information in a statement of financial activity may be shown —*

- (a) according to nature and type classification; or*
- (b) by program; or*
- (c) by business unit.*

(4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- (b) recorded in the minutes of the meeting at which it is presented.*

- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.”*

Risk Related

It is a requirement of the *Local Government (Financial Management) Regulations 1996* that local governments prepare a Statement of Financial Activity within two (2) months after the end of the reporting period. This report mitigates the risk of non-compliance with the Regulations.

Workforce

The scope of this report is managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

**RESOLUTION
150223**

Moved: Cr Kevin Trent

Seconded: Cr Pam Heaton

That, with regards to the Financial Report - December 2022, Council:

- 1. Receives the Monthly Financial Report and the list of payments drawn from the Municipal and Trust accounts for the period ending 31 December 2022 as summarised below:**

December 2022

MUNICIPAL FUND	AMOUNT (\$)
Cheque Payments	0.00
Payroll Debits	240,738.13
Electronic Funds Payments	1,089,786.49
Payroll Debits - Superannuation	54,268.79
Bank Fees	1,446.81
Corporate Cards	3,543.42
Exetel NBN Fees	198.00
Fuji Xerox Equipment Rental	0.00
Fire Messaging Service	962.06
Subtotal - Municipal	1,390,943.70
TRUST FUND	
Electronic Funds Payments	3,380.65
Cheque Payments	0.00
Direct Debits Licensing	86,295.35
Subtotal - Trust	89,676.00
TOTAL DISBURSEMENTS	1,480,619.70

CARRIED: 6/0

SHIRE OF YORK
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 December 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

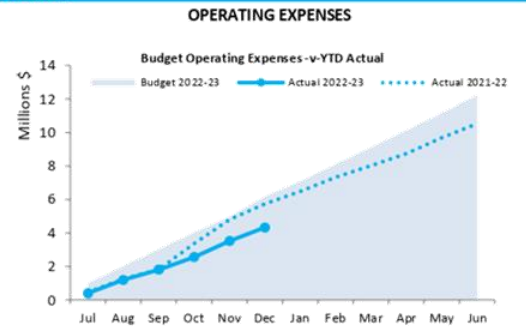
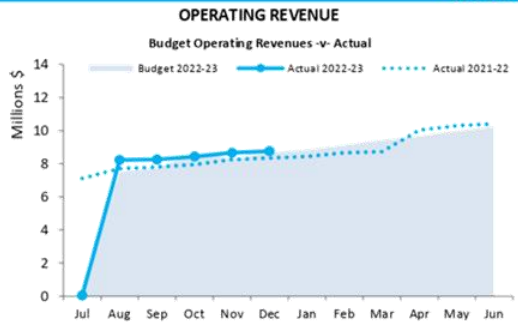
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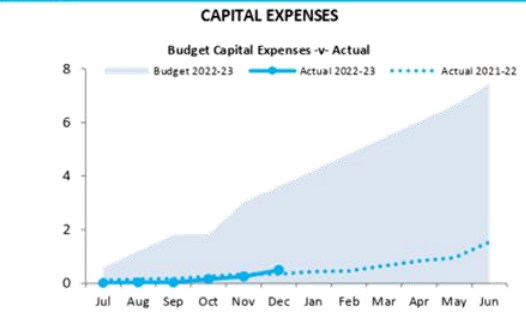
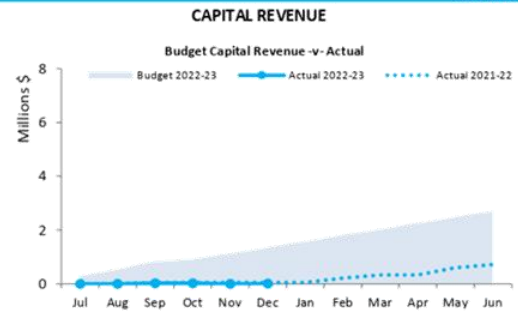
**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 DECEMBER 2022**

SUMMARY INFORMATION - GRAPHS

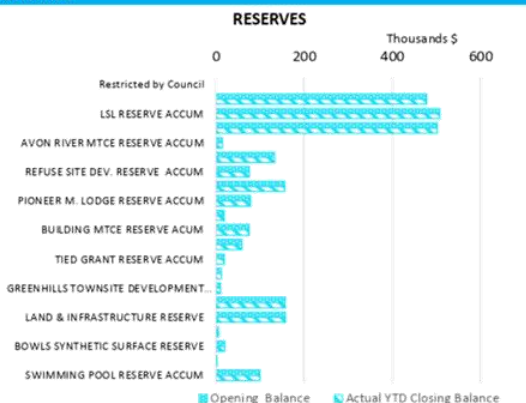
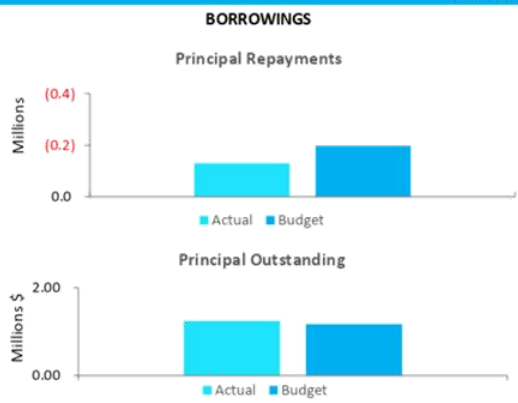
OPERATING ACTIVITIES



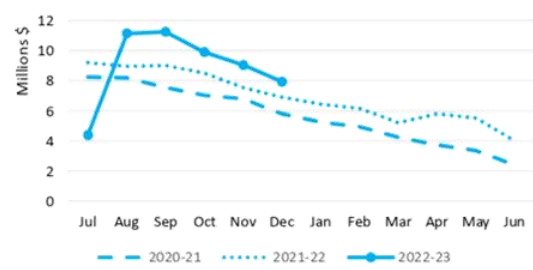
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 DECEMBER 2022**

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$4.10 M	\$4.10 M	\$4.12 M	\$0.02 M
Closing	\$0.00 M	\$5.71 M	\$7.96 M	\$2.24 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$7.20 M	73.6%
Restricted Cash	\$2.59 M	26.4%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.00 M	
0 to 30 Days		32.2%
Over 30 Days		67.9%
Over 90 Days		46.5%

Refer to Note 5 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$0.23 M	64.5%
Trade Receivable	\$0.23 M	% Outstanding
Over 30 Days		87.5%
Over 90 Days		34.3%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.89 M	\$3.90 M	\$4.43 M	\$0.54 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$7.00 M	
YTD Budget	\$6.98 M	0.2%

Refer to Statement of Financial Activity

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$0.49 M	
YTD Budget	\$0.91 M	(46.8%)

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.98 M	
YTD Budget	\$0.58 M	69.8%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$4.09 M)	(\$2.24 M)	(\$0.47 M)	\$1.77 M

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.03 M	
Amended Budget	\$0.63 M	(95.7%)

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$0.50 M	
Amended Budget	\$7.44 M	(93.3%)

Refer to Note 7 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$0.01 M	
Amended Budget	\$2.72 M	(99.8%)

Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.90 M)	(\$0.05 M)	(\$0.13 M)	(\$0.08 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.13 M
Interest expense	\$0.04 M
Principal due	\$1.24 M

Refer to Note 8 - Borrowings

Reserves	
Reserves balance	\$2.59 M
Interest earned	\$0.00 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 DECEMBER 2022

NATURE OR TYPE DESCRIPTIONS

REVENUE

EXPENSES

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets. Excluding Land.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022

BY NATURE OR TYPE

	Ref	Amended Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
	Note	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	4,104,232	4,104,232	4,120,366	16,134	0.39%	
Revenue from operating activities							
Rates		6,932,156	6,982,100	6,996,702	14,602	0.21%	
Operating grants, subsidies and contributions	11	1,896,045	911,178	485,131	(426,047)	(46.76%)	▼
Fees and charges		1,152,656	576,180	978,597	402,417	69.84%	▲
Interest earnings		91,093	45,534	84,649	39,115	85.90%	▲
Other revenue		151,069	112,242	224,027	111,785	99.59%	▲
Profit on disposal of assets	6	24,775	12,372	0	(12,372)	(100.00%)	▼
		10,247,794	8,639,606	8,769,106	129,500	1.50%	
Expenditure from operating activities							
Employee costs		(4,837,290)	(2,393,302)	(2,218,552)	174,750	7.30%	
Materials and contracts		(3,438,737)	(1,786,752)	(1,406,516)	380,236	21.28%	▲
Utility charges		(395,851)	(197,802)	(110,664)	87,138	44.05%	▲
Depreciation on non-current assets		(2,619,336)	(1,309,590)	0	1,309,590	100.00%	▲
Interest expenses		(72,601)	(36,288)	(41,482)	(5,194)	(14.31%)	▼
Insurance expenses		(257,424)	(128,538)	(306,738)	(178,200)	(138.64%)	▼
Other expenditure		(333,189)	(189,534)	(250,173)	(60,639)	(31.99%)	▼
Loss on disposal of assets	6	(308,148)	(154,038)	0	154,038	100.00%	▲
		(12,262,576)	(6,195,844)	(4,334,125)	1,861,719	(30.05%)	
Non-cash amounts excluded from operating activities	1(a)	2,903,493	1,451,256	0	(1,451,256)	(100.00%)	▼
Amount attributable to operating activities		888,711	3,895,018	4,434,981	539,963	13.86%	
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	12	2,721,448	1,357,194	6,364	(1,350,830)	(99.53%)	▼
Proceeds from disposal of assets	6	633,727	27,273	27,273	0	0.00%	
Payments for property, plant and equipment and infrastructure	7	(7,443,892)	(3,620,994)	(499,067)	3,121,927	86.22%	▲
Amount attributable to investing activities		(4,088,717)	(2,236,527)	(465,430)	1,771,097	(79.19%)	
Financing Activities							
Transfer from reserves	9	255,000	0	0	0	0.00%	
Repayment of debentures	8	(197,907)	(47,842)	(130,698)	(82,856)	(173.19%)	▼
Transfer to reserves	9	(961,319)	0	0	0	0.00%	
Amount attributable to financing activities		(904,226)	(47,842)	(130,698)	(82,856)	173.19%	
Closing funding surplus / (deficit)	1(c)	0	5,714,881	7,959,219	2,244,338	(39.27%)	▲

KEY INFORMATION

pq Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 DECEMBER 2022**

BASIS OF PREPARATION

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to these financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 02 February 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$
Non-cash items excluded from operating activities				
Adjustments to operating activities				
Less: Profit on asset disposals	6	(24,775)	(12,372)	0
Less: Movement in liabilities associated with restricted cash		784	0	0
Add: Loss on asset disposals	6	308,148	154,038	0
Add: Depreciation on assets		2,619,336	1,309,590	0
Total non-cash items excluded from operating activities		2,903,493	1,451,256	0

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Amended Budget Opening 30 June 2022	Last Year Closing 30 June 2022	Year to Date 31 December 2022
Adjustments to net current assets			
Less: Reserves - restricted cash	9 (3,543,061)	(2,585,273)	(2,585,273)
Add: Borrowings	8 (198,440)	197,907	67,209
Add: Provisions employee related provisions	10 507,711	506,927	506,927
Total adjustments to net current assets	(3,233,790)	(1,880,439)	(2,011,137)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	4,466,861	8,004,170	6,725,625
Financial assets at amortised cost	2	0	0	3,058,077
Rates receivables	3	1,284,943	745,899	2,350,340
Receivables	3	0	447,690	225,388
Other current assets	4	81,716	34,223	39,972
Less: Current liabilities				
Payables	5	(893,323)	(1,388,325)	(716,892)
Borrowings	8	198,440	(197,907)	(67,209)
Contract liabilities	10	(996,572)	(812,944)	(812,944)
Provisions	10	(908,275)	(832,001)	(832,001)
Less: Total adjustments to net current assets	1(b)	(3,233,790)	(1,880,439)	(2,011,137)
Closing funding surplus / (deficit)		0	4,120,366	7,959,219

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
MUNICIPAL FUND BANK	Cash and cash equivalents	5,899,969	0	5,899,969	0	n/a	Variable	n/a
CASH AT BANK-P/CASH & CHANGE	Cash and cash equivalents	1,300	0	1,300	0	n/a	n/a	n/a
RESERVE FUND BANK	Cash and cash equivalents	0	527,508	527,508	0	n/a	variable	n/a
Westpac flex	Cash and cash equivalents	5,402	0	5,402	0	n/a	variable	n/a
AMP	Cash and cash equivalents	291,446	0	291,446	0	n/a	variable	n/a
MUNICIPAL TERM DEPOSIT	Financial assets at amortised cost	500,000	0	500,000	0	AMP	4.35%	Dec 23
MUNICIPAL TERM DEPOSIT	Financial assets at amortised cost	500,312	0	500,312	0	AMP	4.05%	Aug-23
RESERVE TERM DEPOSIT	Financial assets at amortised cost	0	1,003,685	1,003,685	0	NAB	4.22%	Dec 23
RESERVE TERM DEPOSIT	Financial assets at amortised cost	0	483,294	483,294	0	Westpac	3.29%	Jun-23
RESERVE TERM DEPOSIT	Financial assets at amortised cost	0	570,786	570,786	0	AMP	4.85%	Oct-23
TRUST FUND BANK	Cash and cash equivalents	0	0	0	58,422	n/a	n/a	n/a
Total		7,198,429	2,585,273	9,783,702	58,422			
Comprising								
Cash and cash equivalents		6,198,117	527,508	6,725,625	58,422			
Financial assets at amortised cost		1,000,312	2,057,765	3,058,077	0			
		7,198,429	2,585,273	9,783,702	58,422			

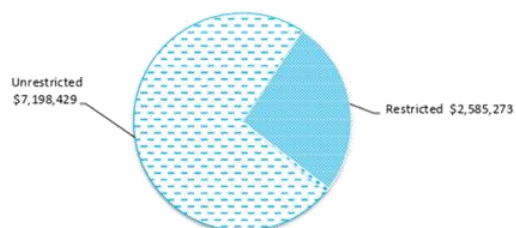
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

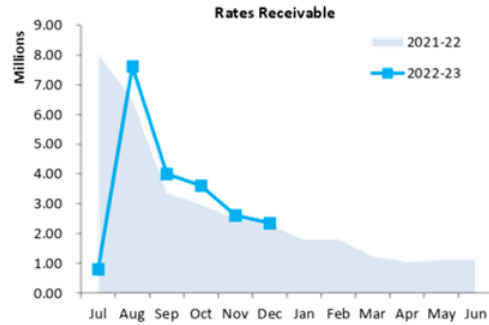
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

Rates receivable	30 Jun 2022	31 Dec 2022
	\$	\$
Opening arrears previous years	1,025,412	745,899
Levied this year	6,283,408	6,996,702
Less - collections to date	(6,165,429)	(4,994,769)
Gross rates collectable	1,143,391	2,747,832
Allowance for impairment of rates receivable	(397,492)	(397,492)
Net rates collectable	745,899	2,350,340
% Collected	84.4%	64.5%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(228)	2,059	7,409	396	5,035	14,671
Percentage	(1.6%)	14%	50.5%	2.7%	34.3%	
Balance per trial balance						
Sundry debtors						14,671
GST receivable						48,635
Allowance for impairment of receivables from contracts with customers						(851)
Other debtors						116,094
Long Service Owed By Other L G						46,839
Total receivables general outstanding						225,388

Amounts shown above include GST (where applicable)

KEY INFORMATION

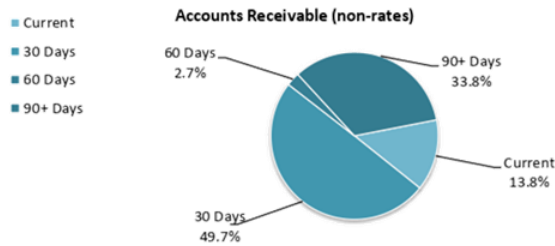
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 31 December 2022
	\$	\$	\$	\$
Other current assets				
Inventory				
Fuel	34,223	79,585	(73,836)	39,972
Total other current assets	34,223	79,585	(73,836)	39,972

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022

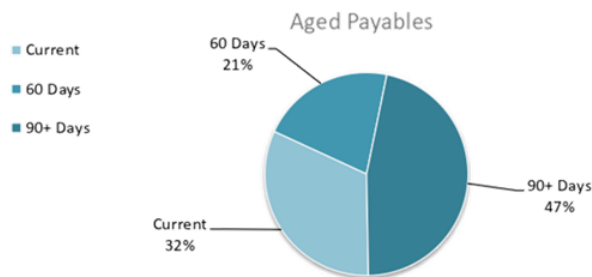
OPERATING ACTIVITIES
NOTE 5
PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	527	0	350	762	1,639
Percentage	0%	32.2%	0%	21.4%	46.5%	
Balance per trial balance						
Sundry creditors						1,639
ATO liabilities						74,812
Accrued interest						11,396
Prepaid rates						65,048
Bonds & deposits						416,410
Accrued creditors						39,220
ESL						108,367
Total payables general outstanding						716,892

Amounts shown above include GST (where applicable)

KEY INFORMATION

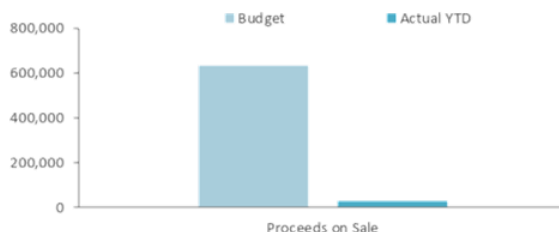
Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022

OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Governance								
	EMIDS Vehicle 1HEW489	30,856	23,000	0	(7,856)	0	0	0	0
	Law, order, public safety								
	Ranger Vehicle 1GRZ	21,000	18,000	0	(3,000)	0	0	0	0
	Health								
	Environmental Health Officer Vehicle	18,699	14,000	0	(4,699)	0	0	0	0
	Transport								
	Multi Tyre Roller Y830	57,250	55,000	0	(2,250)	0	0	0	0
	John Deere Loader Y600	73,000	68,000	0	(5,000)	0	0	0	0
	Skid- Multi Tyre 1GJZ237	56,744	54,000	0	(2,744)	0	0	0	0
	Road Main Sup Ford Ranger 1GTN498	26,250	36,000	9,750	0	0	0	0	0
	Parks and Gardens Truck Y3777	14,975	20,000	5,025	0	0	0	0	0
	Mitsubishi Canter Y4099	20,795	15,000	0	(5,795)	0	0	0	0
	Town Crew Utility Y211	10,280	5,000	0	(5,280)	0	0	0	0
	Replace Y6947	1,500	2,000	500	0	0	0	0	0
	Spray Utility Y770	16,095	10,000	0	(6,095)	0	0	0	0
	Grader Utility Y482	8,993	5,000	0	(3,993)	0	0	0	0
	John Deere Mower Y7320	4,500	14,000	9,500	0	0	0	0	0
	Other property and services								
	Construction Leading Hand	37,663	22,000	0	(15,663)	0	0	0	0
	Old Convent School - Building	283,500	272,727	0	(10,773)	0	0	0	0
	Old Convent School - Land	235,000	0	0	(235,000)	27,273	27,273	0	0
		917,100	633,727	24,775	(308,148)	27,273	27,273	0	0



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS**

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	506,677	197,965	31,433	(166,532)
Furniture & Equipment	290,053	124,915	124,448	(467)
Plant & Equipment	1,379,159	624,718	219,129	(405,589)
Infrastructure	5,268,003	2,673,396	124,057	(2,549,339)
Payments for Capital Acquisitions	7,443,892	3,620,994	499,067	(3,121,927)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	2,721,448	1,357,194	6,364	(1,350,830)
Other (disposals & C/Fwd)	633,727	27,273	27,273	0
Cash backed reserves				
INDUSTRIAL LAND RESERVE ACCUM	70,000		0	0
PIONEER M. LODGE RESERVE ACCUM	60,000	0	0	0
BUILDING MTCE RESERVE ACUM	25,000	0	0	0
ROADS RESERVE	100,000	0	0	0
Contribution - operations	3,833,717	2,236,527	465,430	(1,771,097)
Capital funding total	7,443,892	3,620,994	499,067	(3,121,927)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

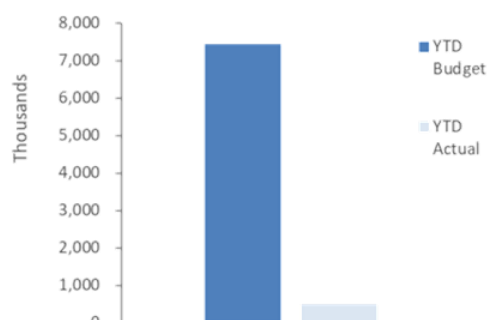
Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between

mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022

FINANCING ACTIVITIES
NOTE 8
BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
Recreation and culture										
Forrest Oval Stage 1	62	800,779	0	0	(33,740)	(68,543)	767,039	732,236	(25,225)	(49,386)
Forrest Oval Stage 2	63	128,857	0	0	(12,137)	(24,588)	116,720	104,269	(3,240)	(6,166)
Forrest Oval Stage 3	64	200,998	0	0	(18,931)	(38,353)	182,067	162,645	(5,055)	(9,619)
Old Convent School	67	241,748	0	0	(65,890)	(66,423)	175,858	175,325	(7,963)	(7,430)
Total		1,372,382	0	0	(130,698)	(197,907)	1,241,684	1,174,475	(41,483)	(72,601)
Current borrowings		197,907					67,209			
Non-current borrowings		1,174,475					1,174,475			
		1,372,382					1,241,684			

All debenture repayments were financed by general purpose revenue.

The Shire has no unspent debenture funds as at 30th June 2022, nor is it expected to have unspent funds as at 30th June 2023.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**OPERATING ACTIVITIES
NOTE 9
RESERVE ACCOUNTS**

Reserve name	Opening Balance	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$
Restricted by Council							
PLANT RESERVE ACCUM	476,688	119,269	0	0	0	595,957	476,688
LSL RESERVE ACCUM	506,927	784	0	0	0	507,711	506,927
REC COMPLEX RESERVE ACCUM	500,598	772	0	0	0	501,370	500,598
AVON RIVER MTCE RESERVE ACCUM	15,426	24	0	0	0	15,450	15,426
INDUSTRIAL LAND RESERVE ACCUM	134,010	207	0	(70,000)	0	64,217	134,010
REFUSE SITE DEV. RESERVE ACCUM	75,519	117	0	0	0	75,636	75,519
CENTENNIAL GDNS RESERVE ACCUM	156,162	242	0	0	0	156,404	156,162
PIONEER M. LODGE RESERVE ACCUM	78,533	122	0	(60,000)	0	18,655	78,533
CARPARKING RESERVE ACCUMULAT	18,623	29	0	0	0	18,652	18,623
BUILDING MTCE RESERVE ACUM	75,380	117	0	(25,000)	0	50,497	75,380
DISASTER RESERVE ACCUMUALATION	59,281	92	0	0	0	59,373	59,281
TIED GRANT RESERVE ACCUM	19,557	30	0	0	0	19,587	19,557
R.S.L. MEMORIAL RESERVE	12,600	19	0	0	0	12,619	12,600
GREENHILLS TOWNSITE DEVELOPMENT	11,221	17	0	0	0	11,238	11,221
ROADS RESERVE	156,884	100,243	0	(100,000)	0	157,127	156,884
LAND & INFRASTRUCTURE RESERVE	158,104	300,245	0	0	0	458,349	158,104
FORREST OVAL LIGHTS RESERVE	6,161	10	0	0	0	6,171	6,161
BOWLS SYNTHETIC SURFACE RESERVE	20,444	32	0	0	0	20,476	20,444
TENNIS SYNTHETIC SURFACE RESERVE	3,155	5	0	0	0	3,160	3,155
SWIMMING POOL RESERVE ACCUM	100,000	388,943	0	0	0	488,943	100,000
BRIDGE RESERVE	0	50,000	0	0	0	50,000	0
	2,585,273	961,319	0	(255,000)	0	3,291,592	2,585,273

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022

OPERATING ACTIVITIES
NOTE 10
OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2022	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 December 2022
		\$		\$	\$	\$
Other current liabilities						
Other liabilities						
- Contract liabilities		812,944	0	0	0	812,944
Total other liabilities		812,944	0	0	0	812,944
Employee Related Provisions						
Annual leave		449,878	0	0	0	449,878
Long service leave		310,167	0	0	0	310,167
Total Employee Related Provisions		760,045	0	0	0	760,045
Other Provisions						
- Provision for sick leave		71,956	0	0	0	71,956
Total Other Provisions		71,956	0	0	0	71,956
Total other current liabilities		1,644,945	0	0	0	1,644,945

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022

NOTE 11
OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	1 July 2022		(As revenue)	31 Dec 2022	31 Dec 2022			
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
Governance								
AUSTRALIA DAY COUNCIL	0	0	0	0	0	10,000	4,998	24,000
General purpose funding								
GRANT FUNDS (UNTIED)	0	0	0	0	0	650,205	325,098	131,230
GRANT LOCAL ROAD (UNTIED)	0	0	0	0	0	569,684	284,838	119,310
Law, order, public safety								
ESL GRANTS	0	0	0	0	0	68,000	33,996	26,673
Community amenities								
GOVERNMENT GRANTS - PLANNING	0	0	0	0	0	135,000	67,500	0
Recreation and culture								
GRANT INCOME	0	0	0	0	0	0	0	6,359
Transport								
OTHER GRANTS	0	0	0	0	0	90,687	45,342	0
GRANT RRG - DIRECT	0	0	0	0	0	173,820	86,910	177,559
Economic services								
EARTHQUAKE BUILDING MITIGATION PROJECT INCOME	0	0	0	0	0	125,000	62,496	0
	0	0	0	0	0	1,822,396	911,178	485,131

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022

NOTE 12
NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Non operating grants, subsidies and contributions revenue			
	Liability 1 July 2022	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Dec 2022	Current Liability 31 Dec 2022	Amended Budget Revenue	YTD Budget	YTD Revenue Actual	Forecast 30 June Closing
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies									
Recreation and culture									
RECREATION GRANTS - TAXABLE	0	0	0	0	0	95,000	47,496	0	47,504
GRANT INCOME	0	0	0	0	0	15,899	7,944	0	7,955
Transport									
ROAD TO RECOVERY GRANTS	0	0	0	0	0	396,868	198,432	0	198,436
OTHER GRANTS	0	0	0	0	0	102,000	47,496	6,364	60,868
GRANT - RRG - ROADS	0	0	0	0	0	1,102,783	551,382	0	551,401
GRANT GOVT-BLACK SPOT FUNDING	0	0	0	0	0	118,260	59,130	0	59,130
GRANTS - R&LCIP	0	0	0	0	0	890,638	445,314	0	445,324
	0	0	0	0	0	2,721,448	1,357,194	6,364	1,370,618

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**NOTE 13
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1 July 2022	Received	Paid	31 Dec 2022
	\$	\$	\$	\$
Cash in Lieu - Public Open Space	58,422	0	0	58,422
	58,422	0	0	58,422

Please refer to the compilation report

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**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**NOTE 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption						0
113320	PEACE PARK LIGHTS & FURNITURE CAPITAL	061122	Capital Expenses			(7,000)	(7,000)
113335	HERITAGE TRAILS INFRASTRUCTURE	061022	Capital Expenses		8,960		1,960
122413	LIGHT INDUSTRIAL AREA PROJECT	051022	Capital Expenses			(70,000)	(68,040)
125201	OTHER GRANTS	061122	Capital Revenue		7,000		(61,040)
127304	PLANT PURCHASES CAPITAL	061122	Capital Expenses			(181,469)	(242,509)
127308	TRANSFER TO RESERVE - PLANT RESERVE	061122	Capital Revenue		181,469		(61,040)
138151	WHEATBELT REGIONAL UNIVERSITY CENTRE	061022	Capital Expenses			(8,960)	(70,000)
002025	TRANSFER FROM INDUSTRIAL LAND RESERVE	051022	Capital Revenue		70,000		0
				0	267,429	(267,429)	0

Please refer to the compilation report

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**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**OPERATING ACTIVITIES
NOTE 15
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.
The material variance adopted by Council for the 2022-23 year is \$10,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
Revenue from operating activities						
Operating grants, subsidies and contributions	(426,047)	(46.76%)	▼		Timing - grants received at 31/12/22. Budget apportioned 6/12	
Fees and charges	402,417	69.84%	▲			
Interest earnings	39,115	85.90%	▲			
Other revenue	111,785	99.59%	▲			
Profit on disposal of assets	(12,372)	(100.00%)	▼		Various plant items not disposed by sale to date. Budget apportioned 6/12	
Expenditure from operating activities						
Materials and contracts	380,236	21.28%	▲			
Utility charges	87,138	44.05%	▲			
Depreciation on non-current assets	1,309,590	100.00%	▲			
Insurance expenses	(178,200)	(138.64%)	▼		22/23 First instalment processed. Second instalment due last quarter of financial year. Budget apportioned 6/12	
Other expenditure	(60,639)	(31.99%)	▼			Budget uploaded with Materials and Contract IE code. All contributions actuals posted to other expenditure. Budget reallocation required to correct IE codes
Loss on disposal of assets	154,038	100.00%	▲		Timing - no movement as at 31/12/22	
Non-cash amounts excluded from operating activities	(1,451,256)	(100.00%)	▼		Timing - no movement as at 31/12/22	
Investing activities						
Proceeds from non-operating grants, subsidies and contributions	(1,350,830)	(99.53%)	▼		Timing - minimal movement as at 31/12/22. Budget apportioned 6/12	
Payments for property, plant and equipment and infrastructure	3,121,927	86.22%	▲		Only minor capital purchases and road construction completed as at 31/12/22. Budget apportioned 6/12	
Financing activities						
Repayment of debentures	(82,856)	(173.19%)	▼		Timing - repayments of Western Treasury loans. Budget apportioned 6/12	
Closing funding surplus / (deficit)	2,244,338	(39.27%)	▲			

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Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT28910	01/12/2022 ALLAN PETER CARTER	RATES REFUND FOR ASSESSMENT - A10700 9 FRASER ST YORK WA 6302	1		332.07
INV A10700	17/11/2022 ALLAN PETER CARTER	RATES REFUND FOR ASSESSMENT - A10700 9 FRASER ST YORK WA 6302		332.07	
EFT28911	01/12/2022 ANNEKE BIRLESON	REIMBURSEMENT UNIFORM ALLOWANCE - ANNEKE BIRLESON	1		191.27
INV	23/11/2022 ANNEKE BIRLESON	REIMBURSEMENT UNIFORM ALLOWANCE - ANNEKE BIRLESON	1	191.27	
EFT28912	01/12/2022 ARROW BRONZE	NICHE WALL PLAQUES, VASES	1		704.75
INV 729955	27/10/2022 ARROW BRONZE	NICHE WALL PLAQUES, VASES	1	459.64	
INV 730564	10/11/2022 ARROW BRONZE	NICHE WALL PLAQUES, VASES	1	245.11	
EFT28913	01/12/2022 AVON CIVIL ENGINEERING PTY LTD	ENGINEERING CONSULTING SERVICES FOR THE INSTALLATION OF ST JOHN DEFIBRILLATOR AT MT BROWN	1		275.00
INV 2340	15/11/2022 AVON CIVIL ENGINEERING PTY LTD	ENGINEERING CONSULTING SERVICES FOR THE INSTALLATION OF ST JOHN DEFIBRILLATOR AT MT BROWN	1	275.00	
EFT28914	01/12/2022 AVON WASTE	GENERAL WASTE AND RECYCLING SERVICES - OCTOBER/ NOVEMBER 2022	1		39,387.72
INV 00053198	04/11/2022 AVON WASTE	GENERAL WASTE AND RECYCLING SERVICES - OCTOBER 2022	1	13,540.58	
INV 00053213	18/11/2022 AVON WASTE	GENERAL WASTE AND RECYCLING SERVICES - NOVEMBER 2022	1	25,847.14	
EFT28915	01/12/2022 BELGRAVIA HEALTH & LEISURE GROUP PTY LTD	YRCC MANAGEMENT FEES - NOVEMBER 2022	1		28,741.76
INV B035028	18/11/2022 BELGRAVIA HEALTH & LEISURE GROUP PTY LTD	YRCC MANAGEMENT FEES - NOVEMBER 2022	1	28,741.76	
EFT28916	01/12/2022 BELLISSIMO YORK	CATERING FOR BUSHFIRE BRIGADE TRAINING - 11TH OCTOBER 2022	1		462.50
INV 00000109	30/10/2022 BELLISSIMO YORK	CATERING FOR BUSHFIRE BRIGADE TRAINING - 11TH OCTOBER 2022	1	462.50	
EFT28917	01/12/2022 BLING DESIGN	FEES TO COLLATE, DESIGN AND PRODUCE A PRINT READY (8) PAGE YORK CHRISTMAS GIFT GUIDE - INCLUDES WEB VERSION ASSETS AND STOCK IMAGE PURCHASES WHERE REQUIRED	1		1,160.00
INV 1919	28/11/2022 BLING DESIGN	FEES TO COLLATE, DESIGN AND PRODUCE A PRINT READY (8) PAGE YORK CHRISTMAS GIFT GUIDE - INCLUDES WEB VERSION ASSETS AND STOCK IMAGE PURCHASES WHERE REQUIRED	1	1,160.00	
EFT28918	01/12/2022 BLUE FORCE PTY LTD	ANNUAL ALARM MONITORING NOVEMBER 2022 - YVC	1		21.43
INV 160573	01/11/2022 BLUE FORCE PTY LTD	ANNUAL ALARM MONITORING NOVEMBER 2022 - YVC	1	21.43	

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EFT28919	01/12/2022 BRITTANY MOORE - WITH, B	MONTHLY SOCIAL MEDIA MANAGEMENT 22/23 EXPERIENCE YORK - NOVEMBER 2022	1		990.00
INV INV-0186	13/11/2022 BRITTANY MOORE - WITH, B	MONTHLY SOCIAL MEDIA MANAGEMENT 22/23 EXPERIENCE YORK - NOVEMBER 2022	1	990.00	
EFT28920	01/12/2022 CS LEGAL	LGA SALE 26 ALFRED ST YORK - A4470	1		1,210.00
INV 031458	31/10/2022 CS LEGAL	LGA SALE 26 ALFRED ST YORK - A4470	1	1,210.00	
EFT28921	01/12/2022 CUTTING EDGES PTY LTD	SUPPLY AND DELIVER - GRADER BLADE HT CURVE GREEN AND RED WITH FITTINGS	1		3,910.53
INV 3336700	15/11/2022 CUTTING EDGES PTY LTD	SUPPLY AND DELIVER - GRADER BLADE HT CURVE GREEN AND RED WITH FITTINGS	1	3,910.53	
EFT28922	01/12/2022 D & A PLUMBING & GAS SERVICES	REPLACEMENT AND INSTALLATION OF HOT WATER SYSTEM AT 2 DINSDALE STREET YORK	1		3,190.00
INV 00001073	07/11/2022 D & A PLUMBING & GAS SERVICES	REPLACEMENT AND INSTALLATION OF HOT WATER SYSTEM AT 2 DINSDALE STREET YORK	1	3,190.00	
EFT28923	01/12/2022 DESTINATION PERTH	2 NIGHTS ACCOMODATION IN YORK TO RESEARCH AND DEVELOP A STARGAZING AND HIKING TOUR PRODUCT FOR YORK IN PARTNERSHIP WITH OFF THE BEATEN TRACK TOURS AND EXPERIENCES	1		451.00
INV INV-9259	29/11/2022 DESTINATION PERTH	2 NIGHTS ACCOMODATION IN YORK TO RESEARCH AND DEVELOP A STARGAZING AND HIKING TOUR PRODUCT FOR YORK IN PARTNERSHIP WITH OFF THE BEATEN TRACK TOURS AND EXPERIENCES	1	451.00	
EFT28924	01/12/2022 DIRT TRACK DESIGNS	PURCHASE OF TOWN HALL MAGNETS FOR RE-SALE AT YORK VISITOR CENTRE	1		412.50
INV 85	13/11/2022 DIRT TRACK DESIGNS	PURCHASE OF TOWN HALL MAGNETS FOR RE-SALE AT YORK VISITOR CENTRE	1	412.50	
EFT28925	01/12/2022 EASTERN HILLS CHAINSAWS AND MOWERS PTY LTD	SUPPLY & DELIVERY VIA TOLL 1X STP4404 680 2012 AUGER 120MM 1X STP4404 680 2015 AUGER 150MM	1		931.50
INV 49639 #5	09/11/2022 EASTERN HILLS CHAINSAWS AND MOWERS PTY LTD	SUPPLY & DELIVERY VIA TOLL 1X STP4404 680 2012 AUGER 120MM 1X STP4404 680 2015 AUGER 150MM	1	931.50	
EFT28926	01/12/2022 ECHO1 PTY LTD T/AS PRINTER SUPERMARKET	TONER & PHOTOCOPIER CONSUMABLES - NOVEMBER 2022	1		1,270.84
INV SI-178077	21/11/2022 ECHO1 PTY LTD T/AS PRINTER SUPERMARKET	TONER & PHOTOCOPIER CONSUMABLES - NOVEMBER 2022	1	1,270.84	

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EFT28927	01/12/2022 FOCUS NETWORKS	MONTHLY COMPUTER SUPPORT - MANAGED PROACTIVE SERVICES AND HOSTED & RECOVERY SERVICES AND PATCH UPDATES - OCTOBER/NOVEMBER 2022	1		10,518.77
INV	02/11/2022 FOCUS NETWORKS	MONTHLY COMPUTER SUPPORT - MANAGED PROACTIVE SERVICES - OCTOBER 2022	1	4,701.40	
INV	07/11/2022 FOCUS NETWORKS	MONTHLY COMPUTER SUPPORT - HOSTED & RECOVERY SERVICES - NOVEMBER 2022	1	4,906.39	
INV INV-9799G	08/11/2022 FOCUS NETWORKS	HPE SERVER SECURITY PATCH UPDATE	1	880.00	
INV INV-9858G	17/11/2022 FOCUS NETWORKS	LEGACY MICROSOFT CSPOFFICE 365 ENTERPRISE E3 MTH SUB	1	30.98	
EFT28928	01/12/2022 HARTLEAP COTTAGES	ACCOMMODATION FOR ACTING EXECUTIVE MANAGER CORPORATE & COMMUNITY SERVICES (COUNCIL RES 010922) INCLUDING SERVICING & ELECTRICITY	1		2,053.00
INV 11221	17/11/2022 HARTLEAP COTTAGES	ACCOMMODATION FOR ACTING EXECUTIVE MANAGER CORPORATE & COMMUNITY SERVICES (COUNCIL RES 010922) INCLUDING SERVICING & ELECTRICITY	1	2,053.00	
EFT28929	01/12/2022 JAMES BENNETT PTY LTD	PURCHASE OF LATEST RELEASES FOR LIBRARY	1		25.90
INV 4784210	21/11/2022 JAMES BENNETT PTY LTD	PURCHASE OF LATEST RELEASES FOR LIBRARY	1	25.90	
EFT28930	01/12/2022 JIMS HAZARDOUS MATERIAL REMOVAL	REMOVAL AND DISPOSAL OF ASBESTOS CONTAINING MATERIALS FROM THE SHED AT THE CORNER OF CLIFFORD AND GLEBE STREETS YORK	1		550.00
INV INV-0216	01/11/2022 JIMS HAZARDOUS MATERIAL REMOVAL	REMOVAL AND DISPOSAL OF ASBESTOS CONTAINING MATERIALS FROM THE SHED AT THE CORNER OF CLIFFORD AND GLEBE STREETS YORK	1	550.00	
EFT28931	01/12/2022 LEIGH BARRETT HERITAGE	PROVISION OF HERITAGE ADVISOR SERVICES - JULY TO OCTOBER 2022	1		1,848.91
INV SOY23	16/11/2022 LEIGH BARRETT HERITAGE	PROVISION OF HERITAGE ADVISOR SERVICES - JULY TO OCTOBER 2022	1	1,848.91	
EFT28932	01/12/2022 LGIS WA	INSURANCE 2022/2023 - SECOND INSTALMENT	1		166,536.48
INV	03/10/2022 LGIS WA	INSURANCE 2022/2023 - SECOND INSTALMENT	1	166,536.48	
EFT28933	01/12/2022 LISA NICOLE IMAGERY	PHOTOGRAPHY FEE - PRODUCT SHOTS FOR YORK CHRISTMAS GIFT GUIDE - INCLUDES HIGH RES AND WEB RES IMAGES	1		400.00
INV 100	29/05/2022 LISA NICOLE IMAGERY	PHOTOGRAPHY FEE - PRODUCT SHOTS FOR YORK CHRISTMAS GIFT GUIDE - INCLUDES HIGH RES AND WEB RES IMAGES	1	400.00	
EFT28934	01/12/2022 LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	IGNITE LEADERSHIP PROGRAM 14-16 NOVEMBER 2022 - SHANE FEWSTER	1		2,790.00
INV 34498	21/09/2022 LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	IGNITE LEADERSHIP PROGRAM 14-16 NOVEMBER 2022 - SHANE FEWSTER	1	2,790.00	

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EFT28935	01/12/2022 MARK CHRISTOPHER APPLETON	PRE-EMPLOYMENT POLICE CLEARANCE PROPERTY MAINTENANCE OFFICER - MARK APPLETON	1		99.00
INV	22/11/2022 MARK CHRISTOPHER APPLETON	PRE-EMPLOYMENT POLICE CLEARANCE PROPERTY MAINTENANCE OFFICER - MARK APPLETON	1	99.00	
EFT28936	01/12/2022 MARK ONE VISUAL PROMOTIONS PTY LTD	CHRISTMAS DECORATIONS AVON TERRACE - ALASKAN PINE GARLANDS	1		2,068.00
INV 02200107	19/10/2022 MARK ONE VISUAL PROMOTIONS PTY LTD	CHRISTMAS DECORATIONS AVON TERRACE - ALASKAN PINE GARLANDS	1	2,068.00	
EFT28937	01/12/2022 METRO COUNT	ROADPOD VT 5900 (INCLUDES FREE 12 MONTH WARRANTY)	1		22,643.50
INV INV031325	21/11/2022 METRO COUNT	ROADPOD VT 5900 (INCLUDES FREE 12 MONTH WARRANTY)	1	22,643.50	
EFT28938	01/12/2022 MOORE AUSTRALIA	PROGRESSIVE BILLING FOR MENTORING AND SUPPORT SERVICES OCTOBER 2022	1		594.00
INV 427007	31/10/2022 MOORE AUSTRALIA	PROGRESSIVE BILLING FOR MENTORING AND SUPPORT SERVICES OCTOBER 2022	1	594.00	
EFT28939	01/12/2022 OFFICEWORKS	PURCHASE AND DELIVERY OFFICE DESKS AND OFFICE DRAWERS FOR FINANCE DEPARTMENT REFIT FOR ADDITIONAL STAFF MEMBER	1		2,182.95
INV 603918767	16/11/2022 OFFICEWORKS	PURCHASE AND DELIVERY OFFICE DESKS AND OFFICE DRAWERS FOR FINANCE DEPARTMENT REFIT FOR ADDITIONAL STAFF MEMBER	1	2,182.95	
EFT28940	01/12/2022 OXTER SERVICES	SUPPLY AND DELIVERY OF BROWN PAPER GIFT BAGS FOR YORK VISITORS CENTRE	1		98.37
INV 26565	09/11/2022 OXTER SERVICES	SUPPLY AND DELIVERY OF BROWN PAPER GIFT BAGS FOR YORK VISITORS CENTRE	1	98.37	
EFT28941	01/12/2022 PALUMBO, REBECCA LOUISE	PRE-EMPLOYMENT POLICE CLEARANCE - REBECCA PALUMBO SENIOR PROJECT MANAGER	1		58.70
INV	29/11/2022 PALUMBO, REBECCA LOUISE	PRE-EMPLOYMENT POLICE CLEARANCE - REBECCA PALUMBO SENIOR PROJECT MANAGER	1	58.70	
EFT28942	01/12/2022 PARKER PRINT	PURCHASE OF BOOK 'ROAD TO YORK' FOR RE-SALE AT YOR VISITOR CENTRE	1		100.00
INV 422	15/11/2022 PARKER PRINT	PURCHASE OF BOOK 'ROAD TO YORK' FOR RE-SALE AT YOR VISITOR CENTRE	1	100.00	
EFT28943	01/12/2022 PAULINE ANNE WALKER	PRE-EMPLOYMENT POLICE CLEARANCE AND MEDICAL TEMP MUSEUM ASSISTANT - PAULINE WALKER	1		223.70
INV	23/11/2022 PAULINE ANNE WALKER	PRE-EMPLOYMENT POLICE CLEARANCE AND MEDICAL TEMP MUSEUM ASSISTANT - PAULINE WALKER	1	223.70	
EFT28944	01/12/2022 PETTY CASH	PETTY CASH RECOUP – RESIDENCY MUSEUM	1		115.20

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INV PETTY	21/11/2022 PETTY CASH	PETTY CASH RECOUP – RESIDENCY MUSEUM	1	115.20	
EFT28945	01/12/2022 ROBYN STAMENKOVIC	REIMBURSEMENT POLICE CLEARANCE ROBYN STAMENKOVIC - TRELIS TRAINING REQUIREMENT	1		58.70
INV	16/11/2022 ROBYN STAMENKOVIC	REIMBURSEMENT POLICE CLEARANCE ROBYN STAMENKOVIC - TRELIS TRAINING REQUIREMENT	1	58.70	
EFT28946	01/12/2022 ROUS ELECTRICAL	COMPLETE ELECTRICAL WORKS ON HOT WATER SYSTEM AT 2 DINSDALE STREET YORK	1		438.57
INV 00003457	15/11/2022 ROUS ELECTRICAL	COMPLETE ELECTRICAL WORKS ON HOT WATER SYSTEM AT 2 DINSDALE STREET YORK	1	438.57	
EFT28947	01/12/2022 RURAL RANGER SERVICES	RANGER CONTRACT SERVICES FOR THE MONTH OF OCTOBER/ NOVEMBER 2022	1		4,883.34
INV 2209	31/10/2022 RURAL RANGER SERVICES	RANGER CONTRACT SERVICES FOR THE MONTH OF OCTOBER 2022	1	2,537.04	
INV 2213	14/11/2022 RURAL RANGER SERVICES	RANGER CONTRACT SERVICES FOR THE MONTH OF NOVEMBER 2022	1	2,346.30	
EFT28948	01/12/2022 SEEK LIMITED	SEEK ADVERTISEMENTS	1		1,309.00
INV 502753696	08/11/2022 SEEK LIMITED	SEEK ADVERT - CLEANER (PART TIME) 8/11/2022	1	324.50	
INV 502756398	09/11/2022 SEEK LIMITED	SEEK ADVERT - MUSEUM ASSISTANT 9/11/2022	1	313.50	
INV 502796732	28/11/2022 SEEK LIMITED	SEEK ADVERT - SENIOR RANGER AND RANGER 28/11/2022	1	671.00	
EFT28949	01/12/2022 SHIRE OF NORTHAM	OLD QUARRY ROAD NORTHAM TIPPING FEES - AUGUST 2022	1		14,492.41
INV 27585	14/11/2022 SHIRE OF NORTHAM	OLD QUARRY ROAD NORTHAM TIPPING FEES - AUGUST 2022	1	14,492.41	
EFT28950	01/12/2022 STEPHEN AGETT	REIMBURSEMENT TO STEPHEN AGETT - 2 DINSDALE ST EXCESSIVE POWER BILL AS AGREED	1		300.00
INV	24/11/2022 STEPHEN AGETT	REIMBURSEMENT TO STEPHEN AGETT - 2 DINSDALE ST EXCESSIVE POWER BILL AS AGREED	1	300.00	
EFT28951	01/12/2022 SYNERGY	ELECTRICITY 12/10-9/11/22 ADMIN, TOWN HALL & YVC	1		1,043.69
INV 335462800	16/11/2022 SYNERGY	ELECTRICITY 12/10-9/11/22 ADMIN, TOWN HALL & YVC	1	1,043.69	
EFT28952	01/12/2022 TALIS CONSULTANTS	INFRASTRUCTURE - TALIS PROJECT NO: TA22017 YORK RDC, VALUATION AND AMP	1		28,738.73
INV 26373	31/08/2022 TALIS CONSULTANTS	INFRASTRUCTURE - TALIS PROJECT NO: TA22017 YORK RDC, VALUATION AND AMP	1	28,738.73	

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EFT28953	01/12/2022 TOTALLY WORK WEAR	SUPPLY AND EMBROID - FOR DELIVERY BY TOLL DEPOT STAFF UNIFORMS	1		435.37
INV	10/11/2022 TOTALLY WORK WEAR	SUPPLY AND EMBROID - FOR DELIVERY BY TOLL DEPOT STAFF UNIFORMS	1	435.37	
EFT28954	01/12/2022 TRAVIS HAYTO PHOTOGRAPHY	VIDEO EDITING - OCTOBER 2022	1		297.00
INV 00003229	11/11/2022 TRAVIS HAYTO PHOTOGRAPHY	VIDEO EDITING - OCTOBER 2022	1	297.00	
EFT28955	01/12/2022 VANGUARD PRESS	SUPPLY 3000 DLX WINDOW BRANDED ENVELOPES	1		555.50
INV 00035867	07/11/2022 VANGUARD PRESS	SUPPLY 3000 DLX WINDOW BRANDED ENVELOPES	1	555.50	
EFT28956	01/12/2022 VISIT BRANDS PTY LTD	PURCHASE OF VISIT BRANDED FACE/FLY NETS FOR RESALE AT YORK VISITOR CENTRE	1		232.21
INV	14/11/2022 VISIT BRANDS PTY LTD	PURCHASE OF VISIT BRANDED FACE/FLY NETS FOR RESALE AT YORK VISITOR CENTRE	1	232.21	
EFT28957	01/12/2022 VOCUS COMMUNICATIONS	INTERNET SERVICES - NOVEMBER 2022	1		856.90
INV P929900	01/11/2022 VOCUS COMMUNICATIONS	INTERNET SERVICES - NOVEMBER 2022	1	856.90	
EFT28958	01/12/2022 WATERLOGIC AUSTRALIA PTY LTD	WATER FILTRATION UNIT (21/22) - SHIRE ADMINISTRATION BUILDING	1		70.62
INV	01/06/2022 WATERLOGIC AUSTRALIA PTY LTD	WATER FILTRATION UNIT (21/22) - SHIRE ADMINISTRATION BUILDING	1	70.62	
EFT28959	01/12/2022 WATTLE & DAUB FLORISTRY	WREATH FOR 2022 REMEMBRANCE DAY SERVICE AND BEST DECORATED BUSINESS AWARDS	1		240.00
INV 23112022	23/11/2022 WATTLE & DAUB FLORISTRY	WREATH FOR 2022 REMEMBRANCE DAY SERVICE	1	160.00	
INV 45	23/11/2022 WATTLE & DAUB FLORISTRY	PURCHASE OF WREATHS/FLOWERS FOR 2022 BEST DECORATED BUSINESS AWARD RECIPIENTS	1	80.00	
EFT28960	01/12/2022 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	ENROLMENT - ECONOMIC DEVELOPMENT ESSENTIALS FOR ELECTED MEMBERS - CR DENESE SMYTHE	1		583.00
INV SI-003003	10/11/2022 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	ENROLMENT - ECONOMIC DEVELOPMENT ESSENTIALS FOR ELECTED MEMBERS - CR DENESE SMYTHE	1	583.00	
EFT28961	01/12/2022 WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES AUGUST AND OCTOBER 2022 - ADMIN	1		3,151.45
INV 214544	05/09/2022 WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES 2/8/22-5/9/22 - ADMIN	1	1,745.12	
INV 214840	01/11/2022 WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES 3/10/22-1/11/22 - ADMIN	1	1,406.33	
EFT28962	01/12/2022 WINC.	STATIONERY SUPPLIES	1		670.09
INV	02/11/2022 WINC.	STATIONERY SUPPLIES	1	12.87	

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INV	03/11/2022 WINC.	STATIONERY SUPPLIES	1	657.22	
EFT28963	01/12/2022 WOOLWORTHS GROUP LIMITED	PURCHASE OF NEW RELEASE LIBRARY AND STORYTIME ITEMS	1		199.40
INV	11/11/2022 WOOLWORTHS GROUP LIMITED	PURCHASE OF NEW RELEASE LIBRARY ITEMS	1	151.40	
INV	13/11/2022 WOOLWORTHS GROUP LIMITED	PURCHASE OF STORYTIME EXPENSES	1	48.00	
EFT28964	01/12/2022 YORK COMMUNITY RESOURCE CENTRE INC	MULTIYEAR AGREEMENT 2022/23 FY - YORK COMMUNITY RESOURCE CENTRE & SHIRE OF YORK - 40% OF \$24,000 IN NOVEMBER 2022	1		10,560.00
INV 00006251	01/11/2022 YORK COMMUNITY RESOURCE CENTRE INC	MULTIYEAR AGREEMENT 2022/23 FY - YORK COMMUNITY RESOURCE CENTRE & SHIRE OF YORK - 40% OF \$24,000 IN NOVEMBER 2022	1	10,560.00	
EFT28965	01/12/2022 YORK GENERAL PRACTICE	PRE-EMPLOYMENT MEDICAL - MARK APPLETON	1		148.50
INV 217901	10/11/2022 YORK GENERAL PRACTICE	PRE-EMPLOYMENT MEDICAL - MARK APPLETON	1	148.50	
EFT28966	01/12/2022 ASHLEY ROBERT GARRATT	COUNCILLOR ALLOWANCES - NOVEMBER 2022	1		1,269.18
INV CRS PMT	01/12/2022 ASHLEY ROBERT GARRATT	COUNCILLOR ALLOWANCES - NOVEMBER 2022	1	1,269.18	
EFT28967	01/12/2022 DENESE EILEEN SMYTHE	COUNCILLOR ALLOWANCES - NOVEMBER 2022	1		3,289.73
INV CRS PMT	01/12/2022 DENESE EILEEN SMYTHE	COUNCILLOR ALLOWANCES - NOVEMBER 2022	1	3,289.73	
EFT28968	01/12/2022 DENIS CHARLES WARNICK	COUNCILLOR ALLOWANCES - NOVEMBER 2022	1		1,620.23
INV CRS PMT	01/12/2022 DENIS CHARLES WARNICK	COUNCILLOR ALLOWANCES - NOVEMBER 2022	1	1,620.23	
EFT28969	01/12/2022 KEVIN RICHARD TRENT	COUNCILLOR ALLOWANCES - NOVEMBER 2022	1		1,269.18
INV CRS PMT	01/12/2022 KEVIN RICHARD TRENT	COUNCILLOR ALLOWANCES - NOVEMBER 2022	1	1,269.18	
EFT28970	01/12/2022 PAMELA HELEN HEATON	COUNCILLOR ALLOWANCES - NOVEMBER 2022	1		1,269.18
INV CRS PMT	01/12/2022 PAMELA HELEN HEATON	COUNCILLOR ALLOWANCES - NOVEMBER 2022	1	1,269.18	
EFT28971	01/12/2022 PETER ALLAN WRIGHT	COUNCILLOR ALLOWANCES - NOVEMBER 2022	1		1,269.18
INV CRS PMT	01/12/2022 PETER ALLAN WRIGHT	COUNCILLOR ALLOWANCES - NOVEMBER 2022	1	1,269.18	
EFT28972	01/12/2022 STEPHEN EDWARD MUHLEISEN	COUNCILLOR ALLOWANCES - NOVEMBER 2022	1		1,269.18
INV CRS PMT	01/12/2022 STEPHEN EDWARD MUHLEISEN	COUNCILLOR ALLOWANCES - NOVEMBER 2022	1	1,269.18	

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EFT28973	02/12/2022	CHRISTOPHER HERON ROBINSON T/AS ROBINSON SPORTS LAND	REPAIR SYNTHETIC TURF WHERE DAMAGED FROM BURST WATER PIPE - YORK TENNIS COURTS	1		14,520.00
INV PROGRESS	18/10/2022	CHRISTOPHER HERON ROBINSON T/AS ROBINSON SPORTS LAND	REPAIR SYNTHETIC TURF WHERE DAMAGED FROM BURST WATER PIPE - YORK TENNIS COURTS	1	14,520.00	
EFT28974	02/12/2022	THE YORK CHRISTMAS FESTIVAL INC	22/23 PROGRESS PAYMENT (1) YORK CHRISTMAS FESTIVAL MULTIYEAR AGREEMENT AMENDED FOR COUNCIL RESOLUTION 050520 - 22/23 FINANCIAL YEAR SPONSORSHIP OF 90% OF \$12,750	1		11,475.00
INV 249	21/11/2022	THE YORK CHRISTMAS FESTIVAL INC	22/23 PROGRESS PAYMENT (1) YORK CHRISTMAS FESTIVAL MULTIYEAR AGREEMENT AMENDED FOR COUNCIL RESOLUTION 050520 - 22/23 FINANCIAL YEAR SPONSORSHIP OF 90% OF \$12,750	1	11,475.00	
EFT28975	02/12/2022	THOMAS MEWHOR	THOMAS MEWHOR REFUND TOWN HALL BOND #258418	2		1,050.00
INV T83	22/11/2022	THOMAS MEWHOR	THOMAS MEWHOR REFUND TOWN HALL BOND #258418	2	1,050.00	
EFT28976	15/12/2022	BUILDING AND ENERGY	BSL COLLECTION FOR NOVEMBER 2022	2		650.10
INV T6	05/12/2022	BUILDING AND ENERGY	BSL COLLECTION FOR NOVEMBER 2022	2	650.10	
EFT28977	15/12/2022	CONSTRUCTION TRAINING FUND	CTF COLLECTION FEE NOVEMBER 2022	2		749.05
INV T9	05/12/2022	CONSTRUCTION TRAINING FUND	CTF COLLECTION FEE NOVEMBER 2022	2	749.05	
EFT28978	15/12/2022	DAVID THOMAS WALLACE	DAVID WALLACE REUND STANDPIPE BOND #172206	2		50.00
INV T47	08/12/2022	DAVID THOMAS WALLACE	DAVID WALLACE REUND STANDPIPE BOND #172206	2	50.00	
EFT28979	15/12/2022	FULTON HOGAN INDUSTRIES PTY LTD	FULTON HOGAN STANDPIPE BOND REFUND #249204	2		50.00
INV T47	08/12/2022	FULTON HOGAN INDUSTRIES PTY LTD	FULTON HOGAN STANDPIPE BOND REFUND #249204	2	50.00	
EFT28980	15/12/2022	JOANNE MAE BURGESS	JOANNE BURGESS REFUND CAT TRAP BOND #261103	2		95.00
INV T1	08/12/2022	JOANNE MAE BURGESS	JOANNE BURGESS REFUND CAT TRAP BOND #261103	2	95.00	
EFT28981	15/12/2022	LOUIS FRENDO ESTATE	LOUIS FRENDO ESTATE REFUND STANDPIPE BOND #223690	2		50.00
INV T47	08/12/2022	LOUIS FRENDO ESTATE	LOUIS FRENDO ESTATE REFUND STANDPIPE BOND #223690	2	50.00	
EFT28982	15/12/2022	PARKER, IH & LM	I PARKER REFUND STANDPIPE BOND #172455	2		50.00
INV T47	08/12/2022	PARKER, IH & LM	I PARKER REFUND STANDPIPE BOND #172455	2	50.00	

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EFT28983	15/12/2022 RIVER CONSERVATION SOCIETY INC	RIVER CONSERVATION SOCIETY BUS BOND REFUND #258202	2		50.00
INV T33	08/12/2022 RIVER CONSERVATION SOCIETY INC	RIVER CONSERVATION SOCIETY BUS BOND REFUND #258202	2	50.00	
EFT28984	15/12/2022 SHARON COWLEY	SHARON COWLEY REFUND STANDPIPE BOND #255090	2		50.00
INV T47	17/11/2022 SHARON COWLEY	SHARON COWLEY REFUND STANDPIPE BOND #255090	2	50.00	
EFT28985	15/12/2022 SHIRE OF YORK	STANDPIPE LOST CARD REFUNDS TO SHIRE OF YORK MUNI AND BSL & CTF COLLECTION AGENCY FEES NOVEMBER 2022	2		136.50
INV T47	22/11/2022 SHIRE OF YORK	H & S KAY LOST STANDPIPE CARD #204556	2	50.00	
INV T47	22/11/2022 SHIRE OF YORK	ALFONS KURTOVIC LOST STANDPIPE CARD #221195	2	50.00	
INV T6	05/12/2022 SHIRE OF YORK	BSL COLLECTION - AGENCY FEE NOVEMBER 2022	2	20.00	
INV T9	05/12/2022 SHIRE OF YORK	CTF COLLECTION - AGENCY FEE NOVEMBER 2022	2	16.50	
EFT28986	15/12/2022 VALENTINE PATRICK DAVIN TRADING AS BREAKAWAY ENTERPRISES	VALENTINE PATRICK DAVIN T/A BREAKAWAY ENTERPRISES STANDPIPE REFUND #204892	2		50.00
INV T47	08/12/2022 VALENTINE PATRICK DAVIN TRADING AS BREAKAWAY ENTERPRISES	VALENTINE PATRICK DAVIN T/A BREAKAWAY ENTERPRISES STANDPIPE REFUND #204892	2	50.00	
EFT28987	15/12/2022 YORK SENIORS MOBILITY GROUP	YORK SENIORS MOBILITY REFUND KEY BOND #227705	2		50.00
INV T8	08/12/2022 YORK SENIORS MOBILITY GROUP	YORK SENIORS MOBILITY REFUND KEY BOND #227705	2	50.00	
EFT28988	15/12/2022 3 MONKEYS AUDIOVISUAL PTY LTD	CHAMBERS VIDEO CONFERENCING/LIVESTREAM SYSTEM	1		26,227.81
INV 21649	30/11/2022 3 MONKEYS AUDIOVISUAL PTY LTD	CHAMBERS VIDEO CONFERENCING/LIVESTREAM SYSTEM	1	26,227.81	
EFT28989	15/12/2022 AFGRI EQUIPMENT AUSTRALIA PTY LTD	PROVIDE A SERVICE FOR Y8496 - JOHN DEERE GRADER ONSITE AT THE SHIRE OF YORK FRIDAY 02.12.2022	1		2,779.01
INV 2663881	07/12/2022 AFGRI EQUIPMENT AUSTRALIA PTY LTD	PROVIDE A SERVICE FOR Y8496 - JOHN DEERE GRADER ONSITE AT THE SHIRE OF YORK FRIDAY 02.12.2022	1	2,779.01	
EFT28990	15/12/2022 ARROW BRONZE	NICHE WALL PLAQUES, VASES	1		403.61
INV 731060	21/11/2022 ARROW BRONZE	NICHE WALL PLAQUES, VASES	1	403.61	
EFT28991	15/12/2022 AUSTRALIAN SERVICES UNION	UNION FEES	1		284.90
INV 23	03/11/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 26	17/11/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	

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INV 26	17/11/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 26	17/11/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 26	17/11/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 26	17/11/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 28	01/12/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 28	01/12/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 28	01/12/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 28	01/12/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 28	01/12/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
EFT28992	15/12/2022 AVON GLAZING	REPLACE BROKEN LAMINATE LOW LIGHT GLASS WINDOW AT 2 DINSDALE STREET YORK	1		242.00
INV INV-0045	30/11/2022 AVON GLAZING	REPLACE BROKEN LAMINATE LOW LIGHT GLASS WINDOW AT 2 DINSDALE STREET YORK	1	242.00	
EFT28993	15/12/2022 AVON MIDLAND COUNTRY ZONE WA LGA	MEMBERSHIP SUBSCRIPTION 2022/2023	1		1,760.00
INV 00000375	31/10/2022 AVON MIDLAND COUNTRY ZONE WA LGA	MEMBERSHIP SUBSCRIPTION 2022/2023	1	1,760.00	
EFT28994	15/12/2022 AVON VALLEY AG	SUPPLY OF RETICULATION MATERIALS AND FERTLISER FOR SHIRE GARDENS AND PPE	1		3,999.16
INV Y121336	03/10/2022 AVON VALLEY AG	SUPPLY FOR COLLECTION 1 X SELECT XTRA 20LITRE, 1 X SOLENOID VALVE 1/2' AND VARIOUS PIPE FITTINGS	1	1,024.98	
INV Y121416	07/10/2022 AVON VALLEY AG	SUPPLY FOR COLLECTION 2 X ENHANCE 20LITRE	1	278.30	
INV Y121749	25/10/2022 AVON VALLEY AG	STEEL CAPPED MEN'S WORKBOOT- SIZE 10 OR 10.5 FOR GEORGE JOHNSON - SHIRE OF YORK	1	148.50	
INV Y121863	31/10/2022 AVON VALLEY AG	SUPPLY FOR COLLECTION QTY 50 20KG BAGS BAILEYS BRILLIANCE GRANULATED	1	1,980.00	
INV Y122228	21/11/2022 AVON VALLEY AG	SUPPLY FOR COLLECTION GALVANISED FENCE DROPPERS 94CM QTY 2	1	253.00	
INV Y122487	05/12/2022 AVON VALLEY AG	SUPPLY FOR COLLECTION 2 X CAMLOCK 3" X 2"ALUMINIUM, 1 X SOLENOID VALVE 1/2"	1	314.38	
EFT28995	15/12/2022 AVON VALLEY TYRE SERVICE	SERVICE AND MAINTENANCE SERVICES FOR SHIRE OF YORK VEHICLES AND PLANT	1		5,305.37
INV	24/10/2022 AVON VALLEY TYRE SERVICE	COMPLETE A SERVICE FOR 2X SHIRE OF YORK VEHICLES Y-211 MAZDA BRAVO (P169) - Q312312	1	882.20	
INV	01/11/2022 AVON VALLEY TYRE SERVICE	COMPLETE A SERVICE (P147) GRADER VOLVO G930 2013 Y205	1	1,326.50	

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INV	05/11/2022 AVON VALLEY TYRE SERVICE	SUPPLY AND INSTALL 2 STRUTS FOR THE GRADER DOOR (P147) Y205	1	258.50	
INV	23/11/2022 AVON VALLEY TYRE SERVICE	DIAGNOSE AND REPAIR AIR CLEANER IN CREW CAB AXLE TRUCK P157 - Y397	1	1,356.37	
INV	28/11/2022 AVON VALLEY TYRE SERVICE	COMPLETE 166,000KM SERVICE FOR (P155) - Y3777	1	733.20	
INV	01/12/2022 AVON VALLEY TYRE SERVICE	SUPPLY PARTS AND REPAIR SWEEPER TRAILER AND IDLER REPAIRS	1	748.60	
EFT28996	15/12/2022 BELGRAVIA HEALTH & LEISURE GROUP PTY LTD	YRCC MANAGEMENT FEES - DECEMBER 2022	1		27,540.88
INV B035128	07/12/2022 BELGRAVIA HEALTH & LEISURE GROUP PTY LTD	YRCC MANAGEMENT FEES - DECEMBER 2022	1	27,540.88	
EFT28997	15/12/2022 BELLISSIMO YORK	CATERING COUNCIL MEETING TUESDAY 22 NOVEMBER 2022	1		180.00
INV 00000113	01/12/2022 BELLISSIMO YORK	CATERING COUNCIL MEETING TUESDAY 22 NOVEMBER 2022	1	180.00	
EFT28998	15/12/2022 BETTA CANVAS	REPAIR AND REPLACE SHADE SAILS - YORK SWIMMING POOL	1		10,560.00
INV 00004209	04/12/2022 BETTA CANVAS	REPAIR AND REPLACE SHADE SAILS - YORK SWIMMING POOL	1	10,560.00	
EFT28999	15/12/2022 BLUE FORCE PTY LTD	SUPPLY AND INSTALLATION OF NEW NVR FOR CCTV - SWIMMING POOL AND ALARM MONITORING YVC	1		529.63
INV 162607	01/12/2022 BLUE FORCE PTY LTD	ALARM MONITORING (DECEMBER 2022) - YVC	1	21.43	
INV 163002	12/12/2022 BLUE FORCE PTY LTD	SUPPLY AND INSTALLATION OF NEW NVR FOR CCTV - SWIMMING POOL	1	508.20	
EFT29000	15/12/2022 BOC GASES	SUPPLY VARIOUS GAS & CONTAINER RENTAL OCTOBER/NOVEMBER 2022 - DEPOT AND SWIMMING POOL	1		83.38
INV	29/10/2022 BOC GASES	SUPPLY VARIOUS GAS & CONTAINER RENTAL (OCTOBER 2022) – DEPOT & POOL	1	42.37	
INV	28/11/2022 BOC GASES	SUPPLY VARIOUS GAS & CONTAINER RENTAL (NOVEMBER 2022) – DEPOT & POOL	1	41.01	
EFT29001	15/12/2022 BROOKS HIRE SERVICE PTY LTD	CONTINUATION OF SUPPLY FOR OCTOBER 03/10/2022 - 06/10/2022 AND 07/10/2022 IS DEMOB FROM CAMERON RD - BETWEEN DOODENANNING RD AND ALLEN RD 1X 20T MULTI TYRE ROLLER FOR THE WEEK OF OCTOBER	1		1,316.02
INV 214282	10/10/2022 BROOKS HIRE SERVICE PTY LTD	CONTINUATION OF SUPPLY FOR OCTOBER 03/10/2022 - 06/10/2022 AND 07/10/2022 IS DEMOB FROM CAMERON RD - BETWEEN DOODENANNING RD AND ALLEN RD 1X 20T MULTI TYRE ROLLER FOR THE WEEK OF OCTOBER	1	1,316.02	

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EFT29002	15/12/2022 BURKE ELECTRICAL SERVICE PTY LTD	REPAIR LIGHT ON SW CORNER DAMAGED BY CORELLAS YORK BOWLING GREEN. SUPPLY AND INSTALLATION ELECTRONIC DRIVER UNIT	1		5,434.00
INV 8142	18/11/2022 BURKE ELECTRICAL SERVICE PTY LTD	REPAIR LIGHT ON SW CORNER DAMAGED BY CORELLAS YORK BOWLING GREEN. SUPPLY AND INSTALLATION ELECTRONIC DRIVER UNIT	1	5,434.00	
EFT29003	15/12/2022 CHRISTOPHER DAVID ARCHER	RATES REFUND FOR ASSESSMENT - A5390 1 CRAIG ST YORK 6302	1		407.64
INV A5390	08/12/2022 CHRISTOPHER DAVID ARCHER	RATES REFUND FOR ASSESSMENT - A5390 1 CRAIG ST YORK 6302		407.64	
EFT29004	15/12/2022 CREDIT MANAGEMENT AUSTRALIA POST	ANNUAL POSTAGE - NOVEMBER 2022	1		245.25
INV	03/12/2022 CREDIT MANAGEMENT AUSTRALIA POST	ANNUAL POSTAGE - NOVEMBER 2022	1	245.25	
EFT29005	15/12/2022 DARRYS PLUMBING AND GAS	REPAIRS AND MAINTENANCE PLUMBING ISSUES WITHIN SHIRE OF YORK SITES	1		5,764.19
INV IV00233	29/11/2022 DARRYS PLUMBING AND GAS	SUPPLY WET HIRE OF MINI EXCAVATOR ON MONDAY 07/11/2022 @ \$120 PLUS P/H - 3 HOURS - YORK TAMMIN RD	1	396.00	
INV IV00236	30/11/2022 DARRYS PLUMBING AND GAS	REPAIR FLUSHING ISSUE WITH MENS URINAL AT AVON PARK TOILETS	1	385.00	
INV IV00239	30/11/2022 DARRYS PLUMBING AND GAS	PIPE REPAIRS FOR THE RETIC - YORK SWIMMING POOL	1	285.27	
INV IV00235	05/12/2022 DARRYS PLUMBING AND GAS	INVESTIGATE AND REPAIR WATER LEAK AT 51 ROE STREET	1	603.03	
INV IV00253	05/12/2022 DARRYS PLUMBING AND GAS	CAMERA INSPECTION FOR QUALEN WEST RD	1	330.00	
INV IV00272	06/12/2022 DARRYS PLUMBING AND GAS	REPAIR URINAL CISTERN AT DEPOT	1	165.00	
INV IV00234	07/12/2022 DARRYS PLUMBING AND GAS	INVESTIGATE AND REPAIR, IF POSSIBLE, WATER LEAK AT THE YORK RECREATION AND CONVENTION CENTRE	1	500.00	
INV IV00234	07/12/2022 DARRYS PLUMBING AND GAS	FURTHER INVESTIGATION OF LEAK AND REPLACE NEW PIPE, NEW BALL VALVE AND REINSTALL HOT WATER AT YRCC	1	1,027.57	
INV IV00232	07/12/2022 DARRYS PLUMBING AND GAS	REPAIR TAP IN LADIES HAND BASIN AT AVON PARK TOILETS	1	176.00	
INV IV00231	07/12/2022 DARRYS PLUMBING AND GAS	INVESTIGATE AND REPAIR, IF POSSIBLE, WATER LEAK AT THE YORK RECREATION AND CONVENTION CENTRE	1	258.84	
INV IV00237	07/12/2022 DARRYS PLUMBING AND GAS	INVESTIGATE AND CLEAR BLOCKAGE - GWAMBYGINE ASCENT PARK	1	1,287.00	
INV IV00238	07/12/2022 DARRYS PLUMBING AND GAS	AFTER HOURS CALL OUT 09.10.2022 - 10.10.2022 AVON PARK - VANDALISED DRINK FOUNTAIN REPAIRS	1	350.48	
EFT29006	15/12/2022 DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)	2022/2023 ESL QUARTER 2 IN ACCORDANCE WITH THE DFES OF WA ACT 1998 PART 6A	1		81,789.75

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INV 154880	21/11/2022	DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)	2022/2023 ESL QUARTER 2 IN ACCORDANCE WITH THE DFES OF WA ACT 1998 PART 6A	1	81,789.75	
EFT29007	15/12/2022	DEPARTMENT OF HUMAN SERVICES (CHILD SUPPORT)	SUPPORT PAYMENT	1		593.96
INV 26	17/11/2022	DEPARTMENT OF HUMAN SERVICES (CHILD SUPPORT)	SUPPORT PAYMENT		296.98	
INV 28	01/12/2022	DEPARTMENT OF HUMAN SERVICES (CHILD SUPPORT)	SUPPORT PAYMENT		296.98	
EFT29008	15/12/2022	DIVERSIFIED CONTRACTING	SUPPLY GRADER PLANT AND OPERATOR FOR GRADING AND ROLLING OVENS ROAD	1		2,220.57
INV DC1688	16/11/2022	DIVERSIFIED CONTRACTING	SUPPLY GRADER PLANT AND OPERATOR FOR GRADING AND ROLLING OVENS ROAD	1	2,220.57	
EFT29009	15/12/2022	EXURBAN RURAL & REGIONAL PLANNING	PLANNING CONSULTANT SERVICES - NOVEMBER 2022	1		617.81
INV URP-4288	03/12/2022	EXURBAN RURAL & REGIONAL PLANNING	PLANNING CONSULTANT SERVICES - NOVEMBER 2022	1	617.81	
EFT29010	15/12/2022	FIND THE FUN PTY LTD	PROMOTIONAL APP DEVELOPMENT FOR SHIRE OF YORK - 25% DEPOSIT	1		9,925.50
INV INV-0002	08/12/2022	FIND THE FUN PTY LTD	PROMOTIONAL APP DEVELOPMENT FOR SHIRE OF YORK - 25% DEPOSIT	1	9,925.50	
EFT29011	15/12/2022	FOCUS NETWORKS	MONTHLY COMPUTER SUPPORT - HOSTED & RECOVERY SERVICES - DECEMBER 2022	1		18,229.96
INV	01/12/2022	FOCUS NETWORKS	MONTHLY COMPUTER SUPPORT - MANAGED PROACTIVE AND HOSTED & RECOVERY SERVICES AND SUPPLY OF LAPTOP AND SCREENS	1	3,725.14	
INV	06/12/2022	FOCUS NETWORKS	MONTHLY COMPUTER SUPPORT - HOSTED & RECOVERY SERVICES - DECEMBER 2022	1	5,232.38	
INV	06/12/2022	FOCUS NETWORKS	MONTHLY COMPUTER SUPPORT - MANAGED PROACTIVE SERVICES - NOVEMBER 2022	1	4,777.30	
INV INV-9757G	13/12/2022	FOCUS NETWORKS	MIGRATION TO NEW NBN SERVICE - FIREWALL CHANGES, FOC SITE TO YRKA SITE VPN CHANGES, YRKA CLIENT SITE TO OTHER YRK SITES, CLIENT VPN CHANGES TO POINT TO VPN.YORK.WA.GOV.AU, EXTERNAL DNS AND SPF RECORD CHANGES, O365 SCAN TO EMAIL CHANGES	1	770.00	
INV	13/12/2022	FOCUS NETWORKS	SUPPLY HP LAPTOPS/ SCREENS X 2 - SENIOR PROJECT MANAGER - COMMUNITY & PLACE COORDINATOR	1	3,725.14	
EFT29012	15/12/2022	FUEL DISTRIBUTORS	SUPPLY FOR DELIVERY 7500 LITRES OF DISTILLATE TO THE SHIRE OF YORK WORKS DEPOT	1		15,012.23
INV 38103816	02/12/2022	FUEL DISTRIBUTORS	SUPPLY FOR DELIVERY 7500 LITRES OF DISTILLATE TO THE SHIRE OF YORK WORKS DEPOT	1	15,012.23	

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EFT29013	15/12/2022 GOVERNMENTFRAMEWORKS.COM	IMPLEMENTATION AND PROVISION OF ENTERPRISE RESOURCE PLANNING PLATFORM - RFQ04-22/23 - TENDER T01-22/23 - COUNCIL RESOLUTION 110922 - PROGRESS PAYMENTS	1		40,000.00
INV 7072651.2	30/11/2022 GOVERNMENTFRAMEWORKS.COM	IMPLEMENTATION AND PROVISION OF ENTERPRISE RESOURCE PLANNING PLATFORM - RFQ04-22/23 - TENDER T01-22/23 - COUNCIL RESOLUTION 110922 - PROGRESS PAYMENT #2	1	20,000.00	
INV 7072651.3	13/12/2022 GOVERNMENTFRAMEWORKS.COM	IMPLEMENTATION AND PROVISION OF ENTERPRISE RESOURCE PLANNING PLATFORM - RFQ04-22/23 - PROGRESS PAYMENT #3	1	20,000.00	
EFT29014	15/12/2022 HAWKE VIEW KENNELS	DOG IMPOUNDING OCTOBER/NOVEMBER 2022	1		975.00
INV 2960	02/11/2022 HAWKE VIEW KENNELS	DOG IMPOUNDING IN 17/10/22 OUT 1/11/22 (16 DAYS)	1	400.00	
INV 2964	02/11/2022 HAWKE VIEW KENNELS	DOG IMPOUNDING IN 21/10/22 OUT 1/11/22 (12 DAYS)	1	300.00	
INV 2968	21/11/2022 HAWKE VIEW KENNELS	DOG IMPOUNDING IN 6/11/22 OUT 16/11/22 (11 DAYS)	1	275.00	
EFT29015	15/12/2022 HERSEYS SAFETY PTY LTD	SUPPLY TO THE SHIRE OF YORK SAFETY MATERIALS AND EQUIPMENT	1		906.74
INV 48278	15/11/2022 HERSEYS SAFETY PTY LTD	SUPPLY TO THE SHIRE OF YORK SAFETY MATERIALS AND EQUIPMENT	1	906.74	
EFT29016	15/12/2022 IMPRINT PLASTIC	SUPPLY AND DELIVER STAFF NAME BADGES	1		174.35
INV 00029243	01/12/2022 IMPRINT PLASTIC	SUPPLY AND DELIVER STAFF NAME BADGES QTY X 7	1	135.30	
INV 00029313	08/12/2022 IMPRINT PLASTIC	STAFF NAME BADGES QTY 2 - ESMERALDA HARMER & REBECCA PALUMBO	1	39.05	
EFT29017	15/12/2022 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1		1,812.26
INV 00074886	23/11/2022 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1	933.08	
INV 00075355	05/12/2022 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1	879.18	
EFT29018	15/12/2022 KYLIE DEL FANTE - DEL BOTANICS	SURVEY ALL TREES AND THREATENED FLORA SEARCH	1		3,750.00
INV 08112022	08/11/2022 KYLIE DEL FANTE - DEL BOTANICS	THREATENED FLORA SEARCH FOR LECHENAULTIA LARICINA ALONG BERRY BROW ROAD - 800M BOTH SIDES FROM INTERSECTION WITH GREAT SOUTHERN HWY	1	480.00	
INV 08112022	08/11/2022 KYLIE DEL FANTE - DEL BOTANICS	SURVEY ALL TREES BETWEEN 1 AND 7 (SLK 12.12 TO SLK 13.15) WITHIN A TWO-METRE DISTANCE FROM THE ROAD EDGE	1	3,270.00	
EFT29019	15/12/2022 LANDGATE	LANDGATE - INTERIM VALUATION REQUESTS 2022/23 GRV, RURAL UV, URBAN UV & MINING TENEMENTS (UV) OCTOBER/NOVEMBER 2022 AND TITLE CHECKS	1		377.57

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INV 1030303	03/08/2020 LANDGATE	TITLE CHECK - 13 MAXWELL ST, YORK	1	26.70	
INV 380003	25/11/2022 LANDGATE	LANDGATE - INTERIM VALUATION REQUESTS 2022/23 GRV, RURAL UV, URBAN UV & MINING TENEMENTS (UV) G2022/18 15/10/22-28/10/22, G2022/19 15/10/22-8/11/22	1	263.93	
INV 380040	28/11/2022 LANDGATE	LANDGATE - INTERIM VALUATION REQUESTS 2022/23 GRV, RURAL UV, URBAN UV & MINING TENEMENTS (UV) R2022/8 15/10/22-28/10/22	1	86.94	
EFT29020	15/12/2022 LEISURE INSTITUTE OF WESTERN AUSTRALIA AQUATICS INC	LEISURE INSTITUTE OF WA - ANNUAL MEMBERSHIP (GEOFF HEATON)	1		132.00
INV 4087	06/12/2022 LEISURE INSTITUTE OF WESTERN AUSTRALIA AQUATICS INC	LEISURE INSTITUTE OF WA - ANNUAL MEMBERSHIP (GEOFF HEATON)	1	132.00	
EFT29021	15/12/2022 LYDIA A HIGHFIELD	SUPPLY OF HR CONSULTANCY SERVICES AS PER RFQ Q01-2223	1		7,250.00
INV LHC026	07/11/2022 LYDIA A HIGHFIELD	SUPPLY OF HR CONSULTANCY SERVICES AS PER RFQ Q01-2223	1	7,250.00	
EFT29022	15/12/2022 M.G. ASPHALT & BITUMEN SERVICES	SUPPLY ASPHALT FOR A PATCH REPAIR ON YORK TAMMIN RD (GOLDFIELDS RD) AT APPROX 36SQM 10MM ASPHALT TO BE SUPPLIED AND 30MM COMPACTED THICKNESS	1		2,112.00
INV 00554	21/11/2022 M.G. ASPHALT & BITUMEN SERVICES	SUPPLY ASPHALT FOR A PATCH REPAIR ON YORK TAMMIN RD (GOLDFIELDS RD) AT APPROX 36SQM 10MM ASPHALT TO BE SUPPLIED AND 30MM COMPACTED THICKNESS	1	2,112.00	
EFT29023	15/12/2022 MAL AUTOMOTIVES	SERVICES FOR SHIRE OF YORK VEHICLES	1		1,135.65
INV 28608	08/11/2022 MAL AUTOMOTIVES	SERVICE FOR FORD RANGER 1HMZ024 - P167	1	531.19	
INV 28716	05/12/2022 MAL AUTOMOTIVES	VEHICLE SERVICE 30,000KM - 1HIF924	1	300.08	
INV 28759	13/12/2022 MAL AUTOMOTIVES	VEHICLE SERVICE 20,000KM - 1HNW727	1	304.38	
EFT29024	15/12/2022 MARSH PTY LTD	FRAUD & CORRUPTION RISK ADVISORY SERVICES	1		19,538.20
INV	06/12/2022 MARSH PTY LTD	FRAUD & CORRUPTION RISK ADVISORY SERVICES	1	19,538.20	
EFT29025	15/12/2022 MCLEODS BARRISTERS AND SOLICITORS	LEGAL EXPENSES	1		1,944.79
INV 127359	30/11/2022 MCLEODS BARRISTERS AND SOLICITORS	MATTER 50106 - LEGAL EXPENSES COMMUNITY SUB LEASE TEMPLATE	1	1,540.00	
INV 127360	30/11/2022 MCLEODS BARRISTERS AND SOLICITORS	MATTER 50206 - LEGAL EXPENSES ADMIN PARKING	1	404.79	

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EFT29026	15/12/2022 MOORE AUSTRALIA	MENTORING AND ASSISTANCE - BANK RECONCILIATIONS OF THE MUNICIPAL, TRUST AND RESERVE ACCOUNTS AND MONTHLY MENTORING NOVEMBER 2022	1		35,382.83
INV 427094	24/11/2022 MOORE AUSTRALIA	MENTORING AND ASSISTANCE - BANK RECONCILIATIONS OF THE MUNICIPAL, TRUST, AND RESERVE ACCOUNTS	1	30,800.00	
INV 427537	30/11/2022 MOORE AUSTRALIA	MENTORING AND SUPPORT SERVICES - PROGRESSIVE BILLING NOVEMBER 2022	1	4,582.83	
EFT29027	15/12/2022 OFFICEWORKS	ARNOS SWINGA 5 PANEL DISPLAY - COMMUNITY & PLACE COORDINATOR	1		95.56
INV 604407614	07/12/2022 OFFICEWORKS	ARNOS SWINGA 5 PANEL DISPLAY - COMMUNITY & PLACE COORDINATOR	1	95.56	
EFT29028	15/12/2022 PETER BAILEY BUILDING SERVICES	REPAIRS AT AVON PARK TOILETS - NOVEMBER 2022	1		500.00
INV 24112022	24/11/2022 PETER BAILEY BUILDING SERVICES	REPAIRS AT AVON PARK TOILETS - NOVEMBER 2022	1	500.00	
EFT29029	15/12/2022 PUMA ENERGY AUSTRALIA PTY LTD	FUEL CARD - NOVEMBER 2022	1		2,029.41
INV 98	30/11/2022 PUMA ENERGY AUSTRALIA PTY LTD	FUEL CARD - NOVEMBER 2022	1	2,029.41	
EFT29030	15/12/2022 ROUS ELECTRICAL	POWER POINT INSTALLATION AND REPAIRS SHIRE SITES	1		335.06
INV 00003458	15/11/2022 ROUS ELECTRICAL	INSTALLATION OF POWERPOINT IN TOWN HALL KITCHEN	1	168.08	
INV 00003473	07/12/2022 ROUS ELECTRICAL	REPAIR DAMAGED POWER POINT AT 4 GILFORD STREET, WOMENS WHEATBELT HUB	1	166.98	
EFT29031	15/12/2022 RURAL TRAFFIC SERVICES	ROAD TRAFFIC SIGN HIRE JOB N350 - BROOK STREET OCTOBER/NOVEMBER 2022	1		1,845.25
INV 00004089	31/10/2022 RURAL TRAFFIC SERVICES	ROAD TRAFFIC SIGN HIRE JOB N350 - BROOK STREET OCTOBER 2022	1	937.75	
INV 00004117	30/11/2022 RURAL TRAFFIC SERVICES	ROAD TRAFFIC SIGN HIRE JOB N350 - BROOK STREET NOVEMBER 2022	1	907.50	
EFT29032	15/12/2022 SAFE AVON VALLEY	CAT IMPOUNDING FEES 12/10/22-16/11/22	1		325.00
INV YORK2207	03/11/2022 SAFE AVON VALLEY	CAT IMPOUNDING FEES 12/10/22-16/11/22	1	325.00	
EFT29033	15/12/2022 SANEMINDS	PROVISION OF STAFF WORKSHOPS - PROFESSIONAL DEVELOPMENT - 23 NOVEMBER & 30 NOVEMBER 2022 AS PER RFQ Q10-2223	1		2,740.00
INV 0006/02	30/11/2022 SANEMINDS	PROVISION OF STAFF WORKSHOPS - PROFESSIONAL DEVELOPMENT - 23 NOVEMBER & 30 NOVEMBER 2022 AS PER RFQ Q10-2223	1	2,740.00	
EFT29034	15/12/2022 SANOKIL	SANITARY WASTE DISPOSAL UNITS - NOVEMBER & DECEMBER 2022	1		544.56
INV 20113866	01/11/2022 SANOKIL	SANITARY WASTE DISPOSAL UNITS - NOVEMBER 2022	1	272.28	
INV 20114923	01/12/2022 SANOKIL	SANITART WASTE DISPOSAL UNITS - DECEMBER 2022	1	272.28	

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EFT29035	15/12/2022 SEEK LIMITED	SEEK ADVERTISEMENT - VISITOR CENTRE INFORMATION OFFICER AND POOL LIFEGUARD DECEMBER 2022	1		616.00
INV 502812670	01/12/2022 SEEK LIMITED	SEEK - SWIMMING POOL LIFEGUARD 01/12/2022	1	280.50	
INV 502831076	12/12/2022 SEEK LIMITED	SEEK ADVERT - VISITOR CENTRE INFORMATION OFFICER	1	335.50	
EFT29036	15/12/2022 SHERIDANS	TROPHIES FOR 2023 CITIZEN OF THE YEAR AWARDS	1		184.04
INV INV-0976	01/12/2022 SHERIDANS	TROPHIES FOR 2023 CITIZEN OF THE YEAR AWARDS	1	184.04	
EFT29037	15/12/2022 SHIRE OF NORTHAM	OLD QUARRY ROAD NORTHAM TIPPING FEES - SEPTEMBER 2022	1		13,586.60
INV 27679	12/12/2022 SHIRE OF NORTHAM	OLD QUARRY ROAD NORTHAM TIPPING FEES - SEPTEMBER 2022	1	13,586.60	
EFT29038	15/12/2022 SHRED-X PTY LTD	PROVIDE ANNUAL PAPER SHREDDING SERVICE 24/11/22 - 240 LITRE BIN	1		88.13
INV 01922198	30/11/2022 SHRED-X PTY LTD	PROVIDE ANNUAL PAPER SHREDDING SERVICE 24/11/22 - 240 LITRE BIN	1	88.13	
EFT29039	15/12/2022 SMITHS SHELL SERVICE	MAINTENANCE SUPPLIES FOR DEPOT OCTOBER/NOVEMBER 2022	1		488.80
INV 18233441	20/10/2022 SMITHS SHELL SERVICE	MONTHLY MAINTENANCE SUPPLIES 22/23 - DEPOT	1	39.60	
INV 18235246	16/11/2022 SMITHS SHELL SERVICE	SUPPLY FOR COLLECTION 3 X HEADS FOR FS250 - BRUSHCUTTER HEADS	1	195.00	
INV 18235261	16/11/2022 SMITHS SHELL SERVICE	SUPPLY FOR COLLECTION X 3 AUTOCUT HEADS FOR STIHL FS260C BRUSHCUTTER	1	144.20	
INV 18235260	16/11/2022 SMITHS SHELL SERVICE	REMOVAL OF ABANDONED CAR FROM 11 NEW STREET	1	110.00	
EFT29040	15/12/2022 STATE LIBRARY OF WESTERN AUSTRALIA	FREIGHT FOR INTERLIBRARY LOANS	1		520.60
INV R1034055	23/11/2022 STATE LIBRARY OF WESTERN AUSTRALIA	FREIGHT FOR INTERLIBRARY LOANS	1	520.60	
EFT29041	15/12/2022 TITE SECURITY	SECURITY ALARM MONITORING - ADMINISTRATION OFFICE - JANUARY - MARCH 2023	1		257.40
INV 616840	05/12/2022 TITE SECURITY	SECURITY ALARM MONITORING - ADMINISTRATION OFFICE - JANUARY - MARCH 2023	1	257.40	
EFT29042	15/12/2022 TOLL IPEC PTY LTD	FREIGHT - OCTOBER/NOVEMBER 2022	1		132.97
INV	06/11/2022 TOLL IPEC PTY LTD	FREIGHT - OCTOBER 2022	1	62.13	
INV	13/11/2022 TOLL IPEC PTY LTD	FREIGHT - NOVEMBER 2022	1	70.84	
EFT29043	15/12/2022 TOTALLY WORK WEAR	SUPPLY AND EMBROID UNIFORM SHIRE DEPOT EMPLOYEES	1		624.03

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INV	27/10/2022 TOTALLY WORK WEAR	SUPPLY AND EMBROID UNIFORM SHIRE DEPOT EMPLOYEES	1	551.07	
INV	27/10/2022 TOTALLY WORK WEAR	SUPPLY AND EMBROID UNIFORM SHIRE DEPOT EMPLOYEES	1	11.40	
INV	02/11/2022 TOTALLY WORK WEAR	SUPPLY AND EMBROID UNIFORM SHIRE DEPOT EMPLOYEES	1	61.56	
EFT29044	15/12/2022 TOWN TEAM MOVEMENT	CBD ENGAGEMENT WITH ALL STAFF AND FACILITATION OF A WORKSHOP PANEL 15/08/2022	1		7,854.00
INV 0000606	04/11/2022 TOWN TEAM MOVEMENT	CBD ENGAGEMENT WITH ALL STAFF AND FACILITATION OF A WORKSHOP PANEL 15/08/2022	1	7,854.00	
EFT29045	15/12/2022 TRAVIS HAYTO PHOTOGRAPHY	VIDEO EDITING MONTHLY VIDEO - DECEMBER 2022	1		297.00
INV 00003330	05/12/2022 TRAVIS HAYTO PHOTOGRAPHY	VIDEO EDITING MONTHLY VIDEO - DECEMBER 2022	1	297.00	
EFT29046	15/12/2022 VANGUARD PRESS	SUPPLY, PRINT PRODUCTION AND DELIVERY OF 8,000 COPIES - 2022 YORK CHRISTMAS GIFT GUIDE - 8PP GLOSS ART 80GSM - 274MM X 217MM	1		1,364.00
INV 00036149	29/11/2022 VANGUARD PRESS	SUPPLY, PRINT PRODUCTION AND DELIVERY OF 8,000 COPIES - 2022 YORK CHRISTMAS GIFT GUIDE - 8PP GLOSS ART 80GSM - 274MM X 217MM	1	1,364.00	
EFT29047	15/12/2022 VOCUS COMMUNICATIONS	MONTHLY INTERNET SERVICES - DECEMBER 2022	1		856.90
INV P942034	01/12/2022 VOCUS COMMUNICATIONS	MONTHLY INTERNET SERVICES - DECEMBER 2022	1	856.90	
EFT29048	15/12/2022 VOCUS PTY LTD	MONTHLY SIP VOICE SERVICES - NOVEMBER/ DECEMBER 2022	1		1,893.37
INV	04/11/2022 VOCUS PTY LTD	MONTHLY SIP VOICE SERVICES - NOVEMBER 2022	1	941.16	
INV	03/12/2022 VOCUS PTY LTD	MONTHLY SIP VOICE SERVICES - DECEMBER 2022	1	952.21	
EFT29049	15/12/2022 WATERLOGIC AUSTRALIA PTY LTD	WATER FILTRATION UNIT RENTAL AND SERVICE DECEMBER 2022	1		74.09
INV	01/12/2022 WATERLOGIC AUSTRALIA PTY LTD	WATER FILTRATION UNIT RENTAL AND SERVICE DECEMBER 2022	1	74.09	
EFT29050	15/12/2022 WATTLE & DAUB FLORISTRY	PURCHASE OF WREATHS/FLOWERS FOR 2022 BEST DECORATED BUSINESS AWARD RECIPIENTS	1		180.00
INV 02122022	02/12/2022 WATTLE & DAUB FLORISTRY	PURCHASE OF WREATHS/FLOWERS FOR 2022 BEST DECORATED BUSINESS AWARD RECIPIENTS	1	180.00	
EFT29051	15/12/2022 WATTLEUP TRACTORS	SUPPLY AND DELIVER 1 X HWHO-78728 - BEAM ASSY EHD15, HDC, HDB QUOTE 1290527	1		761.48
INV 1290527	08/11/2022 WATTLEUP TRACTORS	SUPPLY AND DELIVER 1 X HWHO-78728 - BEAM ASSY EHD15, HDC, HDB QUOTE 1290527	1	761.48	

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EFT29052	15/12/2022 WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES SEPTEMBER AND NOVEMBER 2022 - ADMIN	1		1,881.34
INV 214694	03/10/2022 WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES 5/9/22-3/10/22 - ADMIN	1	1,173.41	
INV 214968	01/12/2022 WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES 1/11/22-1/12/22 - ADMIN	1	707.93	
EFT29053	15/12/2022 WINC.	20 X INSTANT ANTIBACTERIAL HAND SANITISER PUMP BOTTLE 500ML SUPPLIED PREVIOUSLY ON BACKORDER	1		9.86
INV	24/01/2022 WINC.	20 X INSTANT ANTIBACTERIAL HAND SANITISER PUMP BOTTLE 500ML SUPPLIED PREVIOUSLY ON BACKORDER	1	9.86	
EFT29054	15/12/2022 WOOLWORTHS GROUP LIMITED	STORYTIME EXPENSES	1		64.00
INV	05/12/2022 WOOLWORTHS GROUP LIMITED	STORYTIME EXPENSES	1	64.00	
EFT29055	15/12/2022 YORK & DISTRICT CO-OPERATIVE LTD	MONTHLY SUPPLIES & REFRESHMENTS NOVEMBER 2022 AND STAFF SAFETY BONUSES	1		896.34
INV	30/11/2022 YORK & DISTRICT CO-OPERATIVE LTD	MONTHLY SUPPLIES & REFRESHMENTS (ADMIN, YVC & DEPOT) - NOVEMBER 2022	1	396.34	
INV	30/11/2022 YORK & DISTRICT CO-OPERATIVE LTD	SAFETY BONUS 28.07.2022 - 27.10.2022 (EBA 2022) 14.8 SAFETY BONUS INCENTIVE FOR OUTSIDE STAFF - VOUCHERS @ \$100 EACH	1	500.00	
EFT29056	15/12/2022 YORK & DISTRICTS COMMUNITY MATTERS	COMMUNITY UPDATE PAGE & ADVERTISING - DECEMBER 2022	1		1,907.20
INV 2907	04/12/2022 YORK & DISTRICTS COMMUNITY MATTERS	BUSHFIRE SEASON NOTICE	1	333.20	
INV 2907	04/12/2022 YORK & DISTRICTS COMMUNITY MATTERS	COMMUNITY MONTHLY UPDATE PAGE - DECEMBER 2022	1	1,574.00	
EFT29057	15/12/2022 YORK AGRICULTURAL SOCIETY INC.	YORK AGRICULTURAL SOCIETY MULTIYEAR AGREEMENT - 2023 FINANCIAL YEAR SPONSORSHIP - COUNCIL RESOLUTION 080521 - 10 % MILESTONE PAYMENT	1		1,210.00
INV 00002588	31/10/2022 YORK AGRICULTURAL SOCIETY INC.	YORK AGRICULTURAL SOCIETY MULTIYEAR AGREEMENT - 2023 FINANCIAL YEAR SPONSORSHIP - COUNCIL RESOLUTION 080521 - 10 % MILESTONE PAYMENT	1	1,210.00	
EFT29058	15/12/2022 YORK COMMUNITY RESOURCE CENTRE INC	DONATION TO INTERNATIONAL DAY OF PEOPLE WITH DISABILITIES EVENT - 3 DECEMBER 2022	1		300.00
INV 00006267	22/11/2022 YORK COMMUNITY RESOURCE CENTRE INC	DONATION TO INTERNATIONAL DAY OF PEOPLE WITH DISABILITIES EVENT - 3 DECEMBER 2022	1	300.00	
EFT29059	15/12/2022 YORK DISTRICT HIGH SCHOOL	MULTIYEAR FUNDING AGREEMENT SPONSORSHIP FOR 21/22 AND 22/23	1		2,000.00

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INV 6868	25/10/2022 YORK DISTRICT HIGH SCHOOL	MULTIYEAR FUNDING AGREEMENT SPONSORSHIP FOR 22/23 - 80% MILESTONE PAYMENT	1	1,800.00	
INV 6867	25/10/2022 YORK DISTRICT HIGH SCHOOL	20/21 MULTIYEAR SPONSORSHIP FUNDING CONTRIBUTION FINAL 10% - TO SUPPORT THE DELIVERY OF THE 2021 YORK DISTRICT HIGH SCHOOL END OF YEAR AWARDS - COUNCIL RESOLUTION 080521	1	200.00	
EFT29060	15/12/2022 YORK GENERAL PRACTICE	PRE-EMPLOYMENT MEDICALS	1		297.00
INV 218943	05/12/2022 YORK GENERAL PRACTICE	PRE-EMPLOYMENT MEDICAL - DEBORAH HUNT	1	148.50	
INV 219203	09/12/2022 YORK GENERAL PRACTICE	PRE-EMPLOYMENT MEDICAL - STELLA MANNING	1	148.50	
EFT29061	15/12/2022 YORK LANDSCAPE SUPPLIES	SUPPLY FOR COLLECTION TORO SPRINKLER NOZZLES AND ULTRA S/S ADJUSTABLE SPRINKLERS	1		546.21
INV 00008962	03/11/2022 YORK LANDSCAPE SUPPLIES	SUPPLY FOR COLLECTION TORO SPRINKLER NOZZLES AND ULTRA S/S ADJUSTABLE SPRINKLERS	1	546.21	
EFT29062	15/12/2022 YORK MITRE 10	MONTHLY MAINTENANCE SUPPLIES - SHIRE OF YORK NOVEMBER 2022	1		1,601.48
INV 9-1101416	08/11/2022 YORK MITRE 10	SUPPLY FOR COLLECTION QTY 1 - GREASE GUN 18V MAKITA DGP18ZBK - 88381886833	1	579.00	
INV 9-1105290	30/11/2022 YORK MITRE 10	SUPPLY QTY 1 - LEVEL DIGITAL WITH LASER 600MM E160L	1	280.00	
INV YSHIRE	30/11/2022 YORK MITRE 10	MONTHLY MAINTENANCE SUPPLIES - SHIRE OF YORK NOVEMBER 2022	1	742.48	
EFT29063	21/12/2022 AMY FARMER	AMY FARMER REFUND STANDPIPE BOND #256355	2		50.00
INV T47	08/12/2022 AMY FARMER	AMY FARMER REFUND STANDPIPE BOND #256355	2	50.00	
EFT29064	21/12/2022 BAPTISTCARE WA LIMITED	BAPTISTCARE WA- BOND REFUND- #260526	2		150.00
INV T83	16/12/2022 BAPTISTCARE WA LIMITED	BAPTISTCARE WA- BOND REFUND- #260526	2	150.00	
EFT29065	21/12/2022 RUSSELL GRUNDLINGH	RUSSELL GRUNDLINGH - STANDPIPE REFUND - #242428	2		50.00
INV T47	16/12/2022 RUSSELL GRUNDLINGH	RUSSELL GRUNDLINGH - STANDPIPE REFUND - #242428	2	50.00	
EFT29066	21/12/2022 SHIRE OF YORK	STEVE PARKER STANDPIPE REFUND - SOY TO RATES A4279	2		50.00
INV T47	16/12/2022 SHIRE OF YORK	STEVE PARKER STANDPIPE REFUND - SOY TO RATES A4279	2	50.00	
EFT29067	21/12/2022 ABCORP AUSTRALASIA PTY LTD	BARCODES FOR PROCESSING LIBRARY ITEMS	1		649.00
INV 34526	08/12/2022 ABCORP AUSTRALASIA PTY LTD	BARCODES FOR PROCESSING LIBRARY ITEMS	1	649.00	

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EFT29068	21/12/2022 ANNIE QUINN MEDLEY	REIMBURSEMENT - RESIDENCY MUSEUM VOLUNTEER DINNER YORK IMPERIAL 14/12/2022	1		293.50
INV	15/12/2022 ANNIE QUINN MEDLEY	REIMBURSEMENT - RESIDENCY MUSEUM VOLUNTEER DINNER YORK IMPERIAL 14/12/2022	1	293.50	
EFT29069	21/12/2022 APPLE PTY LTD	SUPPLY APPLE IPHONE 12 64GB X 2 - SENIOR PROJECT MANAGER/ COMMUNITY & PLACE COORDINATOR	1		2,057.00
INV	15/12/2022 APPLE PTY LTD	SUPPLY APPLE IPHONE 12 64GB X 2 - SENIOR PROJECT MANAGER/ COMMUNITY & PLACE COORDINATOR	1	2,057.00	
EFT29070	21/12/2022 AUSTRALIAN SERVICES UNION	UNION FEES	1		129.50
INV 32	15/12/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 32	15/12/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 32	15/12/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 32	15/12/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
INV 32	15/12/2022 AUSTRALIAN SERVICES UNION	UNION FEES		25.90	
EFT29071	21/12/2022 AVON ARC TEST & TAG	TEST AND TAG ELECTRICAL APPLIANCES & FIRE EXTINGUISHERS & SHIRE OF YORK SITES	1		8,837.00
INV 2889	15/11/2022 AVON ARC TEST & TAG	TEST AND TAG ELECTRICAL APPLIANCES & FIRE EXTINGUISHERS - DEPOT	1	2,958.00	
INV 2897	01/12/2022 AVON ARC TEST & TAG	TEST AND TAG ELECTRICAL AND FIRE EXTINGUISHERS - PAVILLION	1	224.00	
INV 2898	01/12/2022 AVON ARC TEST & TAG	TAG AND TEST ELECTRICAL AND FIRE EXTINGUISHER - FOREST OVAL STADIUM	1	218.00	
INV 2899	01/12/2022 AVON ARC TEST & TAG	TEST AND TAG ELECTRICAL AND FIRE EXTINGUISHER - RADIO STATION	1	240.00	
INV 2895	01/12/2022 AVON ARC TEST & TAG	TEST AND TAG ELECTRICAL AND FIRE EXTINGUISHERS - SWIMMING POOL	1	752.00	
INV 2896	01/12/2022 AVON ARC TEST & TAG	TEST AND TAG ELECTRICAL AND FIRE EXTINGUISHERS - YORK RECREATION CENTRE	1	2,930.00	
INV 2900	01/12/2022 AVON ARC TEST & TAG	TEST AND TAG ELECTRICAL AND FIRE EXTINGUISHERS - RESIDENCY MUSEUM	1	748.00	
INV 2901	01/12/2022 AVON ARC TEST & TAG	TEST AND TAG ELECTRICAL AND FIRE EXTINGUISHERS - SCOUT HALL	1	149.00	
INV 2902	01/12/2022 AVON ARC TEST & TAG	TEST AND TAG ELECTRICAL AND FIRE EXTINGUISHERS - EARLY CHILDHOOD HUB	1	518.00	
INV 2903	08/12/2022 AVON ARC TEST & TAG	TEST AND TAG ELECTRICAL AND FIRE EXTINGUISHERS - WOMEN'S HEALTH HUB	1	100.00	
EFT29072	21/12/2022 AVON CONCRETE	T05-2021 - DRAINAGE WORK ON COWAN ROAD AND ANDREWS AVENUE	1		5,424.49
INV 2076	15/11/2022 AVON CONCRETE	T05-2021 - DRAINAGE WORK ON COWAN ROAD AND ANDREWS AVENUE	1	5,424.49	

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EFT29073	21/12/2022 AVON GLAZING	REGLAZE FRONT DOOR OF PAVILLION AFTER BREAK-IN SUNDAY 6/02/2022	1		312.40
INV INV-0046	30/11/2022 AVON GLAZING	REGLAZE FRONT DOOR OF PAVILLION AFTER BREAK-IN SUNDAY 6/02/2022	1	312.40	
EFT29074	21/12/2022 AVON VALLEY TOYOTA AVN NORTHAM PTY LTD	VEHICLE PURCHASES WITH TRADE IN - SHIRE OF YORK VEHICLES	1		100,823.80
INV	18/08/2022 AVON VALLEY TOYOTA AVN NORTHAM PTY LTD	SUPPLY ISUZU D-MAX 4X2 SPACE CAB SX AUTO TRADE-IN ASSET12019 1HLI659 HILUX 4X2 WORKMATE PETROL SINGLE CAB	1	34,540.00	
INV	06/10/2022 AVON VALLEY TOYOTA AVN NORTHAM PTY LTD	SUPPLY 2022 ISUZU D-MAX 4X2 SPACE CAB AUTO - TRADE IN 2012 GREAT WALL 4X2 MANUAL ASSET 11917 - DEPOT POOL VEHICLE 1HSA194	1	42,816.70	
INV	10/11/2022 AVON VALLEY TOYOTA AVN NORTHAM PTY LTD	SUPPLY 2022 ISUZU D-MAX 4X4 CREW CAB CHASSIS SX AUTO - TRADE ASSET12201 1HQH109 2018 FORD RANGER XL 2.2 4X4 AUTO DOUBLE CAB	1	23,467.10	
EFT29075	21/12/2022 AVON VALLEY TYRE SERVICE	VEHICLE SERVICE - RANGER UTE 64,000KM ISUZU DMAX 1GRZ894	1		377.35
INV	13/12/2022 AVON VALLEY TYRE SERVICE	VEHICLE SERVICE - RANGER UTE 64,000KM ISUZU DMAX 1GRZ894	1	377.35	
EFT29076	21/12/2022 COUNTRY COPIERS NORTHAM	ANNUAL SERVICE CHARGES COLOUR COPIER METER READING - DEPOT	1		569.21
INV S10238	07/12/2022 COUNTRY COPIERS NORTHAM	ANNUAL SERVICE CHARGES COLOUR COPIER METER READING - DEPOT	1	569.21	
EFT29077	21/12/2022 D & A PLUMBING & GAS SERVICES	INSTALLATION OF HOT WATER SYSTEM AT 2 DINSDALE STREET	1		1,039.50
INV 00001136	09/12/2022 D & A PLUMBING & GAS SERVICES	INSTALLATION OF HOT WATER SYSTEM AT 2 DINSDALE STREET	1	1,039.50	
EFT29078	21/12/2022 DARRYS PLUMBING AND GAS	SERVICES SEPTIC TANK PUMPING AND GRAVE EXCAVATION	1		2,594.19
INV IV00257	05/12/2022 DARRYS PLUMBING AND GAS	PUMP SEPTIC TANKS & INVESTIGATE SLOW DRAINS - 2 DINSDALE ST, YORK	1	1,996.06	
INV IV00306	14/12/2022 DARRYS PLUMBING AND GAS	GRAVE EXCAVATION - ND11 14/12/22	1	598.13	
EFT29079	21/12/2022 DEBORAH WENDY HUNT	REIMBURSEMENT - PRE-EMPLOYMENT POLICE CLEARANCE DEBORAH HUNT	1		99.00
INV	05/12/2022 DEBORAH WENDY HUNT	REIMBURSEMENT - PRE-EMPLOYMENT POLICE CLEARANCE DEBORAH HUNT	1	99.00	
EFT29080	21/12/2022 DEPARTMENT OF HUMAN SERVICES (CHILD SUPPORT)	SUPPORT PAYMENT	1		296.98
INV 32	15/12/2022 DEPARTMENT OF HUMAN SERVICES (CHILD SUPPORT)	SUPPORT PAYMENT		296.98	
EFT29081	21/12/2022 HAIRITAGE HAIR BY LISA	CHRISTMAS BEST DECORATED BUSINESS RUNNER UP AND PUBLIC VOTE 2022	1		400.00
INV CHRISTMAS	19/12/2022 HAIRITAGE HAIR BY LISA	CHRISTMAS BEST DECORATED BUSINESS RUNNER UP AND PUBLIC VOTE 2022	1	400.00	

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EFT29082	21/12/2022 HAWKE VIEW KENNELS	DOG IMPOUNDING NOVEMBER/ DECEMBER 2022	1		650.00
INV 2970	05/12/2022 HAWKE VIEW KENNELS	DOG IMPOUNDING IN 17/11/22 OUT 1/12/22 IMP22052	1	375.00	
INV 2972	12/12/2022 HAWKE VIEW KENNELS	DOG IMPOUNDING IN 1/12/22 OUT 11/12/22 IMP CHASE	1	275.00	
EFT29083	21/12/2022 LEIGH BARRETT HERITAGE	PROVISION OF HERITAGE ADVISOR SERVICES NOVEMBER 2022	1		385.00
INV SOY24	14/12/2022 LEIGH BARRETT HERITAGE	PROVISION OF HERITAGE ADVISOR SERVICES NOVEMBER 2022	1	385.00	
EFT29084	21/12/2022 MCLEODS BARRISTERS AND SOLICITORS	LEGAL EXPENSES	1		3,478.22
INV 127456	30/11/2022 MCLEODS BARRISTERS AND SOLICITORS	MATTER 50060 - LEGAL EXPENSES PLANNING	1	659.45	
INV 127361	30/11/2022 MCLEODS BARRISTERS AND SOLICITORS	MATTER 50207 - LEGAL EXPENSES PLANNING	1	2,399.12	
INV 127455	30/11/2022 MCLEODS BARRISTERS AND SOLICITORS	MATTER 49438 - LEGAL EXPENSES PLANNING	1	419.65	
EFT29085	21/12/2022 MINUTEMAN PRESS MIDLAND	PRINTING OF CUSTOMER SERVICE CHARTER	1		449.10
INV 22250	20/10/2022 MINUTEMAN PRESS MIDLAND	PRINTING OF CUSTOMER SERVICE CHARTER	1	449.10	
EFT29086	21/12/2022 OFFICEWORKS	SUPPLY AND DELIVERY OF QTY 4 PROFESSIONAL ERGONOMIC EXTRA-HEAVY-DUTY-MESH, CHAIR BLACK- JBPROFMBBK	1		1,535.95
INV 604340839	06/12/2022 OFFICEWORKS	SUPPLY AND DELIVERY OF QTY 4 PROFESSIONAL ERGONOMIC EXTRA-HEAVY-DUTY-MESH, CHAIR BLACK- JBPROFMBBK	1	1,535.95	
EFT29087	21/12/2022 ROBYN STAMENKOVIC	REIMBURSEMENT ROBYN STAMENKOVIC - TRELIS TRAINING 21/11 - 25/11/22	1		168.82
INV	29/11/2022 ROBYN STAMENKOVIC	REIMBURSEMENT ROBYN STAMENKOVIC - TRELIS TRAINING 21/11 - 25/11/22	1	168.82	
EFT29088	21/12/2022 RURAL RANGER SERVICES	RANGER CONTRACT SERVICES - NOVEMBER/ DECEMBER 2022	1		3,251.82
INV 2217-1	28/11/2022 RURAL RANGER SERVICES	RANGER CONTRACT SERVICES - NOVEMBER 2022	1	1,599.18	
INV 2221	12/12/2022 RURAL RANGER SERVICES	RANGER CONTRACT SERVICES - DECEMBER 2022	1	1,652.64	
EFT29089	21/12/2022 RURAL TRAFFIC SERVICES	SUPPLY TC AND GENERIC TMP FOR SHOULDER REPAIRS ON GOLDFIELDS RD 3 TRAFFIC CONTROLLERS, 2 VEHICLES AND SIGNAGE AS PER DISCUSSION WITH STEVE AGETT - ROADS SUPERVISOR	1		18,648.63
INV 00004140	13/12/2022 RURAL TRAFFIC SERVICES	SUPPLY TC AND GENERIC TMP FOR SHOULDER REPAIRS ON GOLDFIELDS RD 3 TRAFFIC CONTROLLERS, 2 VEHICLES AND SIGNAGE AS PER DISCUSSION WITH STEVE AGETT - ROADS SUPERVISOR	1	18,648.63	
EFT29090	21/12/2022 SINEAD MCGUIRE	REIMBURSEMENT - IPHONE COVERS	1		107.91

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INV	12/12/2022 SINEAD MCGUIRE	REIMBURSEMENT - IPHONE COVERS	1	107.91	
EFT29091	21/12/2022 SPECIALISED TREE SERVICE	COMPLETE THE LIST PROVIDED OF WESTERN POWER TREE TRIMMING LIST FOR SHIRE OF YORK COMPLIANCE WITH WESTERN POWER - MOBILISE EQUIPMENT TO SITE AND CARRY OUT ALL SAFETY CHECKS AND CARRY OUT STREET SAFETY CHECKS PRIOR TO COMMENCING AND REMOVE ALL MATERIAL FROM SITE	1		6,000.00
INV 3980	24/11/2022 SPECIALISED TREE SERVICE	COMPLETE THE LIST PROVIDED OF WESTERN POWER TREE TRIMMING LIST FOR SHIRE OF YORK COMPLIANCE WITH WESTERN POWER - MOBILISE EQUIPMENT TO SITE AND CARRY OUT ALL SAFETY CHECKS AND CARRY OUT STREET SAFETY CHECKS PRIOR TO COMMENCING AND REMOVE ALL MATERIAL FROM SITE	1	6,000.00	
EFT29092	21/12/2022 STELLA MANNING	REIMBURSEMENT - PRE-EMPLOYMENT POLICE CLEARANCE - STELLA MANNING	1		58.70
INV	14/12/2022 STELLA MANNING	REIMBURSEMENT - PRE-EMPLOYMENT POLICE CLEARANCE - STELLA MANNING	1	58.70	
EFT29093	21/12/2022 SYNERGY	ELECTRICITY CHARGES	1		3,565.60
INV 108761310	21/11/2022 SYNERGY	ELECTRICITY 17/10 - 14/11/22 - SWIMMING POOL	1	2,737.97	
INV 254322430	12/12/2022 SYNERGY	ELECTRICITY 13/10 - 09/12/2022 DEPOT	1	827.63	
EFT29094	21/12/2022 T-QUIP	PROVIDE A SERVICE AND REPLACE HOSE AT THE SHIRE OF YORK WORKS DEPOT	1		1,045.25
INV 115661	06/12/2022 T-QUIP	PROVIDE A SERVICE AND REPLACE HOSE AT THE SHIRE OF YORK WORKS DEPOT	1	1,045.25	
EFT29095	21/12/2022 TOLL IPEC PTY LTD	MONTHLY MAINTENANCE SUPPLIES NOVEMBER 2022 - DEPOT - FREIGHT CHARGES	1		630.03
INV	27/11/2022 TOLL IPEC PTY LTD	MONTHLY MAINTENANCE SUPPLIES NOVEMBER 2022 - DEPOT - FREIGHT CHARGES	1	630.03	
EFT29096	21/12/2022 VANESSA JAYDE GREEN	22/23 UNIFORM REIMBURSEMENT - VANESSA GREEN	1		489.95
INV	05/12/2022 VANESSA JAYDE GREEN	22/23 UNIFORM REIMBURSEMENT - VANESSA GREEN	1	489.95	
EFT29097	21/12/2022 WILLIAM NUNN	STAFF REIMBURSEMENTS - WILLIAM NUNN	1		1,392.48
INV BUILDING	22/11/2022 WILLIAM NUNN	REIMBURSEMENT - BUILDING SURVEYORS REGISTRATION AND POLICE CLEARANCE - WILLIAM NUNN	1	1,129.70	
INV	22/11/2022 WILLIAM NUNN	REIMBURSEMENT - ACCOMMODATION CONTAINERS FOR CHANGE TRAINING 4TH NOVEMBER 2022 - WILLIAM NUNN	1	164.00	
INV FUEL CARD	22/11/2022 WILLIAM NUNN	REIMBURSEMENT FUEL FOR CFC TRAINING - FUEL CARD DIDN'T WORK	1	98.78	
EFT29098	21/12/2022 WOODLANDS DISTRIBUTORS & AGENCIES	SUPPLY AND DELIVERY OF WOODLANDS PICNIC TABLE SETTING	1		7,884.80

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INV YRK1-012	22/11/2022 WOODLANDS DISTRIBUTORS & AGENCIES	SUPPLY AND DELIVERY OF WOODLANDS PICNIC TABLE SETTING	1	7,884.80	
EFT29099	21/12/2022 YORK & DISTRICT CO-OPERATIVE LTD	MONTHLY SUPPLIES & REFRESHMENTS (ADMIN, YVC & DEPOT) - OCTOBER 2022	1		436.48
INV 641205928	31/10/2022 YORK & DISTRICT CO-OPERATIVE LTD	MONTHLY SUPPLIES & REFRESHMENTS (ADMIN, YVC & DEPOT) - OCTOBER 2022	1	436.48	
EFT29100	21/12/2022 YORK AUTO ELECTRICS	SUPPLY FOR GIANNI FERRARI MOWER (P150) 1 X FLASHER	1		51.70
INV 18781	09/12/2022 YORK AUTO ELECTRICS	SUPPLY FOR GIANNI FERRARI MOWER (P150) 1 X FLASHER	1	51.70	
EFT29101	21/12/2022 YORK COMMUNITY FINANCIAL SERVICES - BENDIGO BANK	CHRISTMAS BEST THEME 2022 BEST DECORATED BUSINESS	1		150.00
INV CHRISTMAS	19/12/2022 YORK COMMUNITY FINANCIAL SERVICES - BENDIGO BANK	CHRISTMAS BEST THEME 2022 BEST DECORATED BUSINESS	1	150.00	
EFT29102	21/12/2022 YORK COMMUNITY RESOURCE CENTRE INC	CHRISTMAS BEST DECORATED BUSINESS WINNER 2022	1		500.00
INV CHRISTMAS	19/12/2022 YORK COMMUNITY RESOURCE CENTRE INC	CHRISTMAS BEST DECORATED BUSINESS WINNER 2022	1	500.00	
EFT29103	21/12/2022 YORK EMBROIDERY	SUPPLY EMBROID AND DELIVER THE SHIRE OF YORK UNIFORMS - OUTSIDE STAFF	1		9,635.41
INV 1164	21/11/2022 YORK EMBROIDERY	SUPPLY EMBROID AND DELIVER THE SHIRE OF YORK UNIFORMS - OUTSIDE STAFF	1	9,635.41	
EFT29104	21/12/2022 WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN REPAYMENTS – LOAN 67 OLD CONVENT SCHOOL	1		36,926.05
INV 67	19/12/2022 WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN REPAYMENTS – LOAN 67 OLD CONVENT SCHOOL		36,926.05	
EFT29105	21/12/2022 AUSTRALIAN TAXATION OFFICE	BAS NOVEMBER 2022	1		67,705.00
INV NOVEMBER	30/11/2022 AUSTRALIAN TAXATION OFFICE	BAS NOVEMBER 2022	1	67,705.00	
EFT29106	21/12/2022 DAVID FRANKLIN NICHOLSON	CAT TRAP BOND REFUND REC #260522	1		95.00
INV T1 CAT	21/10/2022 DAVID FRANKLIN NICHOLSON	CAT TRAP BOND REFUND REC #260522	1	95.00	
EFT29107	21/12/2022 KIMBERLEY STUART LODER	CAT TRAP BOND REFUND REC #260303	1		89.00
INV T1 CAT	07/10/2022 KIMBERLEY STUART LODER	CAT TRAP BOND REFUND REC #260303	1	89.00	
EFT29108	21/12/2022 ASHLEY ROBERT GARRATT	COUNCILLOR ALLOWANCES - DECEMBER 2022	1		1,312.23
INV CRS PMT	21/12/2022 ASHLEY ROBERT GARRATT	COUNCILLOR ALLOWANCES - DECEMBER 2022	1	1,312.23	

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EFT29109	21/12/2022 DENESE EILEEN SMYTHE	COUNCILLOR ALLOWANCES - DECEMBER 2022	1		3,400.14
INV CRS PMT	21/12/2022 DENESE EILEEN SMYTHE	COUNCILLOR ALLOWANCES - DECEMBER 2022	1	3,400.14	
EFT29110	21/12/2022 DENIS CHARLES WARNICK	COUNCILLOR ALLOWANCES - DECEMBER 2022	1		1,674.99
INV CRS PMT	21/12/2022 DENIS CHARLES WARNICK	COUNCILLOR ALLOWANCES - DECEMBER 2022	1	1,674.99	
EFT29111	21/12/2022 KEVIN RICHARD TRENT	COUNCILLOR ALLOWANCES - DECEMBER 2022	1		1,312.23
INV CRS PMT	21/12/2022 KEVIN RICHARD TRENT	COUNCILLOR ALLOWANCES - DECEMBER 2022	1	1,312.23	
EFT29112	21/12/2022 PAMELA HELEN HEATON	COUNCILLOR ALLOWANCES - DECEMBER 2022	1		1,312.23
INV CRS PMT	21/12/2022 PAMELA HELEN HEATON	COUNCILLOR ALLOWANCES - DECEMBER 2022	1	1,312.23	
EFT29113	21/12/2022 PETER ALLAN WRIGHT	COUNCILLOR ALLOWANCES - DECEMBER 2022	1		1,312.23
INV CRS PMT	21/12/2022 PETER ALLAN WRIGHT	COUNCILLOR ALLOWANCES - DECEMBER 2022	1	1,312.23	
EFT29114	21/12/2022 STEPHEN EDWARD MUHLEISEN	COUNCILLOR ALLOWANCES - DECEMBER 2022	1		1,312.23
INV CRS PMT	21/12/2022 STEPHEN EDWARD MUHLEISEN	COUNCILLOR ALLOWANCES - DECEMBER 2022	1	1,312.23	
DD16153.1	12/12/2022 SYNERGY	ELECTRICITY 17/10 - 14/11/2022 SWIMMING POOL	1		2,737.97
INV 108761310	12/12/2022 SYNERGY	ELECTRICITY 17/10 - 14/11/2022 SWIMMING POOL	1	2,737.97	
DD16153.2	12/12/2022 WATER CORPORATION OF WA	WATER CHARGES	1		10,580.27
INV	12/12/2022 WATER CORPORATION OF WA	WATER CHARGES 1/10/22 - 23/11/22 - HAMERSLEY SIDING STANDPIPE	1	668.48	
INV	12/12/2022 WATER CORPORATION OF WA	WATER CHARGES 3/10 - 24/11/22 - GWAMBYGINE TOILETS	1	141.26	
INV	12/12/2022 WATER CORPORATION OF WA	WATER CHARGES 25/07 - 3/10/22 - GWAMBYGINE TOILETS	1	153.84	
INV	12/12/2022 WATER CORPORATION OF WA	WATER CHARGES 3/10 - 23/11/22 - RAILWAY STANDPIPE	1	4,438.47	
INV	12/12/2022 WATER CORPORATION OF WA	WATER CHARGES 9/08 - 5/10/22 - SWIMMING POOL	1	4,732.13	
INV	12/12/2022 WATER CORPORATION OF WA	WATER CHARGES 9/08 - 5/10/22 - CENT UNITS	1	158.00	
INV	12/12/2022 WATER CORPORATION OF WA	WATER CHARGES 9/08 - 5/10/22 - HOWICK ST TOILETS & JOHANNA WHITELY PARK	1	288.09	
DD16154.1	12/12/2022 WATER CORPORATION OF WA	WATER CHARGES	1		1,156.74
INV	12/12/2022 WATER CORPORATION OF WA	WATER CHARGES 8/8/22-5/12/22 - 5 JOAQUINA ST	1	98.76	
INV	12/12/2022 WATER CORPORATION OF WA	WATER CHARGES 4/10 - 5/12/2022 - TOWN HALL AND ADMIN	1	606.88	

Date: 04/01/2023
 Time: 12:15:54PM

Shire of York
 CREDITOR PAYMENTS LISTING - DECEMBER 2022

USER: Lorraine Daly
 PAGE: 27

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV	12/12/2022 WATER CORPORATION OF WA	WATER CHARGES 5/10 - 5/12/22 - HOWICK ST TOILETS & JOHANNA WHITELY PARK	1	451.10	
DD16154.2	06/12/2022 WATER CORPORATION OF WA	WATER CHARGES	1		14,292.54
INV	06/12/2022 WATER CORPORATION OF WA	WATER CHARGES 8/8/22-5/12/22 - WAR MEMORIAL GARDENS	1	1,015.31	
INV	06/12/2022 WATER CORPORATION OF WA	WATER CHARGES 8/8/22-5/12/22 - PEACE PARK	1	1,230.69	
INV	06/12/2022 WATER CORPORATION OF WA	WATER CHARGES 5/10/22- 5/12/22 - SWIMMING POOL	1	3,496.47	
INV	06/12/2022 WATER CORPORATION OF WA	WATER CHARGES 4/10 - 5/12/22 - FORREST OVAL TANK	1	6,969.39	
INV	06/12/2022 WATER CORPORATION OF WA	WATER CHARGES 4/10 - 5/12/22 - SHOWGROUNDS	1	63.37	
INV	06/12/2022 WATER CORPORATION OF WA	WATER SERVICE CHARGES 1/9/22-31/12/22 - 26 BARKER ST (RADIO STATION)	1	92.16	
INV	06/12/2022 WATER CORPORATION OF WA	WATER CHARGES 8/8/22-5/12/22 - OLD CONVENT SCHOOL	1	301.99	
INV	06/12/2022 WATER CORPORATION OF WA	WATER CHARGES 4/10 - 5/12/22 - OLD SKATE PARK 471 BARKER ST	1	250.49	
INV	06/12/2022 WATER CORPORATION OF WA	WATER CHARGES 5/8/22-5/12/22 - OLD CEMETERY	1	872.67	
DD16154.3	02/12/2022 WATER CORPORATION OF WA	WATER CHARGES	1		562.20
INV	02/12/2022 WATER CORPORATION OF WA	WATER CHARGES 29/7/22-1/12/22 - RESIDENCY MUSEUM	1	288.09	
INV	02/12/2022 WATER CORPORATION OF WA	WATER CHARGES 29/7/22-1/12/22 - CEMETERY	1	81.11	
INV	02/12/2022 WATER CORPORATION OF WA	WATER CHARGES 3/10 - 1/12/22 - RV DUMP POINT	1	170.62	
INV	02/12/2022 WATER CORPORATION OF WA	WATER CHARGES 4/10 - 1/12/22 - BALLADONG GARDENS	1	22.38	
DD16154.4	01/12/2022 WATER CORPORATION OF WA	WATER CHARGES 30/9 - 30/11/22 LINCOLN ST STANDPIPE	1		352.42
INV	01/12/2022 WATER CORPORATION OF WA	WATER CHARGES 30/9 - 30/11/22 LINCOLN ST STANDPIPE	1	352.42	
DD16154.5	05/12/2022 WATER CORPORATION OF WA	WATER CHARGES 4/10 - 2/12/22 - AVON PARK TOILETS	1		5,045.83
INV	05/12/2022 WATER CORPORATION OF WA	WATER CHARGES 4/10 - 2/12/22 - AVON PARK TOILETS	1	5,045.83	
DD16154.6	07/12/2022 WATER CORPORATION OF WA	WATER CHARGES	1		507.89
INV	07/12/2022 WATER CORPORATION OF WA	WATER SERVICE CHARGES 1/9/22-31/12/22 - 24 FORD ST YORK	1	92.16	
INV	07/12/2022 WATER CORPORATION OF WA	WATER CHARGES 5/10 - 6/12/22 - 2 DINDSDALE ST YORK	1	106.88	
INV	07/12/2022 WATER CORPORATION OF WA	WATER CHARGES 9/8/22-6/12/22 - FORD/GREY ST ARBORETUM	1	170.61	
INV	07/12/2022 WATER CORPORATION OF WA	WATER SERVICE CHARGES 1/9/22-31/12/22 - 38 FRASER ST	1	92.16	
INV	07/12/2022 WATER CORPORATION OF WA	WATER SERVICE CHARGES 1/11 - 31/12/22 - 51 ROE ST	1	46.08	

Date: 04/01/2023
 Time: 12:15:54PM

Shire of York
 CREDITOR PAYMENTS LISTING - DECEMBER 2022

USER: Lorraine Daly
 PAGE: 28

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
DD16156.3	02/12/2022 SYNERGY	ELECTRICITY 25/10 - 24/11/2022 - STREETLIGHTS	1		7,335.60
INV 467568350	02/12/2022 SYNERGY	ELECTRICITY 25/10 - 24/11/2022 - STREETLIGHTS	1	7,335.60	
DD16161.1	13/12/2022 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL 13 DECEMBER 2022	1		27,151.71
INV	13/12/2022 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL 13 DECEMBER 2022	1	27,151.71	
DD16166.1	07/12/2022 WEST AUSTRALIAN NEWSPAPERS	NEWSPAPERS 7 DECEMBER 2022 - 1 MARCH 2023	1		106.80
INV 01001874	07/12/2022 WEST AUSTRALIAN NEWSPAPERS	NEWSPAPERS 7 DECEMBER 2022 - 1 MARCH 2023	1	106.80	
DD16169.1	08/12/2022 WATER CORPORATION OF WA	WATER CHARGES 6/10 - 7/12/2022 - 17 FORBES ST	1		169.91
INV	08/12/2022 WATER CORPORATION OF WA	WATER CHARGES 6/10 - 7/12/2022 - 17 FORBES ST	1	169.91	
DD16169.2	13/12/2022 WATER CORPORATION OF WA	WATER CHARGES 5/10 - 6/12/22 CENT UNITS	1		308.25
INV	13/12/2022 WATER CORPORATION OF WA	WATER CHARGES 5/10 - 6/12/22 CENT UNITS	1	308.25	
DD16184.1	27/12/2022 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL 27 DECEMBER 2022	1		27,117.08
INV	27/12/2022 PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM SUPER)	SUPERANNUATION CONTRIBUTIONS FOR PAYROLL 27 DECEMBER 2022	1	27,117.08	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL FUND BANK	1,187,211.70
	JAN 2023 BPAY POSTED TO DEC 2022	8,129.42
2	TRUST FUND BANK	3,380.65
TOTAL		1,198,721.77



SHIRE OF YORK
BUSINESS CARD SUMMARY
 November 2022

BUSINESS CARD 1 (M202) – EXECUTIVE MANAGER INFRASTRUCTURE AND DEVELOPMENT SERVICES

Total purchases November 2022 \$ 2459.92

- 1.11.22 ARRB Online Training Road Design 101 - Anneke Birleson
- 10.11.22 Try Booking LGISWA WHS & Volunteer Bushfire Fighters - Chris Linnell
- 17.11.22 RAC Business Roadside Assistance for 10 x Shire Vehicles
- 26.11.22 Quest Innaloo - Robyn Stamenkovic Trelis training 20-25 November 2022
- 29.11.22 Card Fee

BUSINESS CARD 2 (M203) – EXECUTIVE MANAGER CORPORATE AND COMMUNITY SERVICES

Total purchases November 2022 \$ 1091.50

- 6.11.22 Shire of York – DOT vehicle registration of Hako Citymaster Road Sweeper Y6742
- 17.11.22 AIM Staff training Time Management Course – Matthew Davies
- 24.11.22 Standards Australia – 2018 Risk Management Standards
- 29.11.22 Card Fee

Business Credit Card



009670

 SHIRE OF YORK
 PO BOX 22
 YORK WA 6302

Your details at a glance

BSB number	XXXXX
Account number	XXXXXXXX
Customer number	M202
Account title	SHIRE OF YORK

Account summary

Statement period	1 Nov 2022 - 30 Nov 2022
Statement number	193
Opening balance on 1 Nov 2022	\$470.62
Payments & credits	\$470.62
Withdrawals & debits	\$2,455.92
Interest charges & fees	\$4.00
Closing Balance on 30 Nov 2022	\$2,459.92

Account details

Credit limit	\$5,000.00
Available credit	\$2,540.08
Annual purchase rate	13.990%
Annual cash advance rate	13.990%

Payment details

Minimum payment required	\$73.79
Payment due	14 Dec 2022

Any questions?

Contact Graham Edmonds at 114 Avon Tce, York 6302 on **08 9641 2609**, or call **1300 BENDIGO** (1300 236 344).

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 Avoid a scam.**

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Business Credit Card

Minimum Payment Warning. If you make only the minimum payment each month, you will pay more interest and it will take you longer to pay off your balance.

If you make no additional charges using this card and each month you pay the minimum payment	You will pay off the Closing Balance shown on this statement in about 12 years and 7 months	And you will pay an estimated total of interest charges of \$1,443.18
If you make no additional charges using this card and each month you pay \$118.09	You will pay off the Closing Balance shown on this statement in about 2 years	And you will pay an estimated total of interest charges of \$374.24, a saving of \$1,068.94

Having trouble making payments?

If you are having trouble making credit card repayments, please contact our Mortgage Help Centre on 1300 652 146.



Account number XXXXXXXX
 Statement period 01/11/2022 to 30/11/2022
 Statement number 193 (page 2 of 4)

Business Credit Card

Date	Transaction	Withdrawals	Payments	Balance
Opening balance				\$470.62
1 Nov 22	ARRB IMPACT, PORT ME LBOURN AUS RETAIL PURCHASE 31/10 CARD NUMBER 552638XXXXXXXX770 1	285.00		755.62
10 Nov 22	TRYBOOKING* LGIS, ONL INE PURCHA AUS RETAIL PURCHASE 09/11 CARD NUMBER 552638XXXXXXXX770 1	33.50		789.12
14 Nov 22	PERIODIC TFR 00130741741201 00000000000		470.62	318.50
17 Nov 22	RAC MEMBERSHIP, WEST PERTH AUS RETAIL PURCHASE 15/11 CARD NUMBER 552638XXXXXXXX770 1	1,225.00		1,543.50
26 Nov 22	Quest Innaloo, Innal oo AUS RETAIL PURCHASE 24/11 CARD NUMBER 552638XXXXXXXX770 1	912.42		2,455.92
29 Nov 22	CARD FEE 1 @ \$4.00	4.00		2,459.92
Transaction totals / Closing balance		\$2,459.92	\$470.62	\$2,459.92

AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED FOR YOUR ACCOUNT.

040BH103 / E-0 / S:2340 / 1+2340 / 0013074174001885

Date Paid ___ / ___ / ___ Amount \$ _____

Business Credit Card - Payment options



Pay in person: Visit any Bendigo Bank branch to make your payment.



Internet banking: Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au



Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.



Pay by post: Mail this slip with your cheque to -
PO Box 480 Bendigo VIC 3552.
 If paying by cheque please complete the details below.



Biller code:
Ref:

Bank@Post™ Pay at any Post Office by Agency Banking **Bank@Post[®]** using your credit card.



Business Credit Card

BSB number XXXXX
Account number XXXXXXXX
Customer name SHIRE OF YORK
Minimum payment required \$73.79
Closing Balance on 30 Nov 2022 \$2,459.92
Payment due 14 Dec 2022
Date _____ **Payment amount** _____

Drawer	Chq No	BSB	Account No	\$	¢

*Fees will apply for payments made using Bank@Post. Refer to Bendigo Bank Schedule of Fees & Charges and Transaction Account Rebates.

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Continued overleaf..



Account number	XXXXXXX
Statement period	01/11/2022 to 30/11/2022
Statement number	193 (page 3 of 4)

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit bendigobank.com.au/mycard for all card related information. Business customers visit mybusinesscard.

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

Card Security

For information on how to securely use your card and account please visit bendigobank.com.au/mycard for all card related information. Business customers visit mybusinesscard.

Resolving Complaints

If you have a complaint, please contact us on 1300 361 911 to speak to a member of our staff. If the matter has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers. You can contact AFCA at:

Website: www.afca.org.au
 Telephone: 1800 931 678 (free call)
 Email: info@afca.org.au
 In writing to: Australian Financial Complaints Authority, GPO Box 3, Melbourne VIC 3001

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Learn more about the latest scams at bendigobank.com.au/security/scams/alerts



009670

 SHIRE OF YORK
 PO BOX 22
 YORK WA 6302

Card summary

Account number XXXXXXXX
Card number 552638XXXXXXXX770
Customer number M202
 Statement period 01/11/2022 to 30/11/2022
 Statement number 193 (page 4 of 4)

Any questions?

Contact Graham Edmonds at 114 Avon Tce, York 6302 on **08 9641 2609**, or call **1300 BENDIGO** (1300 236 344).

Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments
1 Nov 22	ARRB IMPACT, PORT ME LBOURN AUS	285.00	
10 Nov 22	TRYBOOKING* LGIS,ONL INE PURCHA AUS	33.50	
17 Nov 22	RAC MEMBERSHIP, WEST PERTH AUS	1,225.00	
26 Nov 22	Quest Innaloo, Innaloo AUS	912.42	
TOTALS		\$2,455.92	\$0.00

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit bendigobank.com.au/mycard for all card related information. Business customers visit mybusinesscard.

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

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Business Credit Card



009670

 SHIRE OF YORK
 PO BOX 22
 YORK WA 6302

Your details at a glance

BSB number	XXXXXX
Account number	XXXXXXXXXX
Customer number	M203
Account title	SHIRE OF YORK SHIRE OF YORK

Account summary

Statement period	1 Nov 2022 - 30 Nov 2022
Statement number	174
Opening balance on 1 Nov 2022	\$196.42
Payments & credits	\$196.42
Withdrawals & debits	\$1,087.50
Interest charges & fees	\$4.00
Closing Balance on 30 Nov 2022	\$1,091.50

Account details

Credit limit	\$5,000.00
Available credit	\$3,908.50
Annual purchase rate	13.990%
Annual cash advance rate	13.990%

Payment details

Minimum payment required	\$32.74
Payment due	14 Dec 2022

Any questions?

Contact Graham Edmonds at 114 Avon Tce, York 6302 on **08 9641 2609**, or call **1300 BENDIGO** (1300 236 344).

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Business Credit Card

Minimum Payment Warning. If you make only the minimum payment each month, you will pay more interest and it will take you longer to pay off your balance.

If you make no additional charges using this card and each month you pay the minimum payment	You will pay off the Closing Balance shown on this statement in about 8 years and 11 months	And you will pay an estimated total of interest charges of \$573.12
If you make no additional charges using this card and each month you pay \$52.40	You will pay off the Closing Balance shown on this statement in about 2 years	And you will pay an estimated total of interest charges of \$166.10, a saving of \$407.02

Having trouble making payments?

If you are having trouble making credit card repayments, please contact our Mortgage Help Centre on 1300 652 146.



Account number XXXXXX
 Statement period 01/11/2022 to 30/11/2022
 Statement number 174 (page 2 of 4)

Business Credit Card

Date	Transaction	Withdrawals	Payments	Balance
Opening balance				\$196.42
6 Nov 22	SHIRE OF YORK TRUST, YORK AUS RETAIL PURCHASE 04/11 CARD NUMBER 552638XXXXXXXX214 1	62.55		258.97
14 Nov 22	PERIODIC TFR 00130741741201 00000000000		196.42	62.55
17 Nov 22	A I M QLD AND NT, SY DNEY AUS RETAIL PURCHASE 16/11 CARD NUMBER 552638XXXXXXXX214 1	895.00		957.55
24 Nov 22	STANDARDS AUSTRALIA, SYDNEY AUS RETAIL PURCHASE 23/11 CARD NUMBER 552638XXXXXXXX214 1	129.95		1,087.50
29 Nov 22	CARD FEE 1 @ \$4.00	4.00		1,091.50
Transaction totals / Closing balance		\$1,091.50	\$196.42	\$1,091.50

AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED FOR YOUR ACCOUNT.

040BH103 / E-0 / S:2344 / 1:2344 / 0013074174001885

Date Paid ___ / ___ / ___ Amount \$ _____

Business Credit Card - Payment options



Pay in person: Visit any Bendigo Bank branch to make your payment.



Internet banking: Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au



Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.



Pay by post: Mail this slip with your cheque to -
**PO Box 480
 Bendigo VIC 3552.**
 If paying by cheque please complete the details below.



Biller code:
Ref:

Bank@Post™ Pay at any Post Office by Agency Banking **Bank@Post** using your credit card.



Business Credit Card

BSB number XXXXX
Account number XXXXXXXX
Customer name SHIRE OF YORK
Minimum payment required \$32.74
Closing Balance on 30 Nov 2022 \$1,091.50
Payment due 14 Dec 2022
Date _____ **Payment amount** _____

Drawer	Chq No	BSB	Account No	\$	¢

*Fees will apply for payments made using Bank@Post. Refer to Bendigo Bank Schedule of Fees & Charges and Transaction Account Rebates.

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Continued overleaf..



Account number	691046619
Statement period	01/11/2022 to 30/11/2022
Statement number	174 (page 3 of 4)

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit bendigobank.com.au/mycard for all card related information. Business customers visit mybusinesscard.

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

Card Security

For information on how to securely use your card and account please visit bendigobank.com.au/mycard for all card related information. Business customers visit mybusinesscard.

Resolving Complaints

If you have a complaint, please contact us on 1300 361 911 to speak to a member of our staff. If the matter has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers. You can contact AFCA at:

Website: www.afca.org.au
 Telephone: 1800 931 678 (free call)
 Email: info@afca.org.au
 In writing to: Australian Financial Complaints Authority, GPO Box 3, Melbourne VIC 3001

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 SHIRE OF YORK
 PO BOX 22
 YORK WA 6302

Card summary

Account number XXXXXX
Card number 552638XXXXXXXX214
Customer number /M203
 Statement period 01/11/2022 to 30/11/2022
 Statement number 174 (page 4 of 4)

Any questions?

Contact Graham Edmonds at 114 Avon Tce, York 6302 on **08 9641 2609**, or call **1300 BENDIGO** (1300 236 344).

Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments
6 Nov 22	SHIRE OF YORK TRUST, YORK AUS	62.55	
17 Nov 22	A I M QLD AND NT, SY DNEY AUS	895.00	
24 Nov 22	STANDARDS AUSTRALIA, SYDNEY AUS	129.95	
TOTALS		\$1,087.50	\$0.00

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit bendigobank.com.au/mycard for all card related information. Business customers visit mybusinesscard.

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

040BH103 / E.O. / S.2346 / 1+2346 / 0013074174001885

SY015-02/23 INVESTMENTS - DECEMBER 2022

File Number:	4.0463
Author:	Kristy Livingstone, Finance Manager
Authoriser:	Alina Behan, Executive Manager Corporate & Community Services
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	1. Investment Register - December 2022 ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative

Review

PURPOSE OF REPORT

This report presents the balance and distribution of investments held by the Shire of York to Council.

BACKGROUND

Policy F4 - Investment requires Council to review the performance of its investments monthly. In accordance with the Policy, a report of investments is presented to Council to provide a summary of investments held by the Shire of York.

COMMENTS AND DETAILS

The Shire of York Investment Portfolio includes the following items that highlight Council's investment portfolio performance:

1. Council's Investments
2. Application of Investment Funds
3. Investment Performance

There were two (2) maturing term deposits during the month of December 2022. NAB Term Deposit matured on 12 December 2022 with total interest received of \$8,856.70. The investment value of \$1,003,684.94 was re-invested with NAB for twelve (12) months at an interest rate of 4.22% with a value of \$1,046,040.51 at maturity.

AMP Term Deposit matured on 14 December 2022 with total interest received of \$5,500. The investment value of \$500,000 was re-invested with AMP for twelve (12) months at an interest rate of 4.35% with a value of \$521,750 at maturity.

Total combined interest amount to be received in December 2023 is \$64,105.57.

Further details of the Shire's current term deposits and bank balances are presented in Appendix 1.

OPTIONS

Not applicable

IMPLICATIONS TO CONSIDER**Consultative**

Standard and Poor's Australia - Global ratings

Financial institutions

StrategicStrategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

The Shire's public finances are sustainable in the short and long-term.

Policy Related

F4 Investment

Delegation DE3-2 Invest Money Held in Municipal and Trust Funds

Financial

Revenue from investments is a funding source for the Shire and assists in maintaining the value of reserve funds. Policies and procedures are in place to ensure appropriate, responsible and accountable measures protect the Shire's funds.

Legal and Statutory**Local Government Act 1995****"6.14. Power to invest**

- (1) *Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the Trustees Act 1962 Part III.*
- (2A) *A local government is to comply with the regulations when investing money referred to in subsection (1).*
- (2) *Regulations in relation to investments by local governments may —*
 - (a) *make provision in respect of the investment of money referred to in subsection (1); and*
 - [(b) deleted]*
 - (c) *prescribe circumstances in which a local government is required to invest money held by it; and*
 - (d) *provide for the application of investment earnings; and*
 - (e) *generally provide for the management of those investments.*

Local Government (Financial Management) Regulations 1996**"19. Investments, control procedures for**

- (1) *A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.*
- (2) *The control procedures are to enable the identification of —*
 - (a) *the nature and location of all investments; and*
 - (b) *the transactions related to each investment.*

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

(1) *In this regulation —*

authorised institution means —

- (a) *an authorised deposit-taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or*
- (b) *the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;*

foreign currency means *a currency except the currency of Australia.*

(2) *When investing money under section 6.14(1), a local government may not do any of the following —*

- (a) *deposit with an institution except an authorised institution;*
- (b) *deposit for a fixed term of more than 3 years;*
- (c) *invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;*
- (d) *invest in bonds with a term to maturity of more than 3 years;*
- (e) *invest in a foreign currency.”*

Risk Related

Funds are invested with various financial institutions in accordance with the global credit framework outlined in the Shire's investment policy to reduce risk.

Workforce

The scope of this report is managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION**160223****Moved: Cr Denis Warnick****Seconded: Cr Peter Wright****That, with regards to Investments - December 2022, Council:**

- 1. Receives and notes the Shire of York Investment Portfolio, as presented in Appendix 1.**

CARRIED: 6/0



SHIRE OF YORK INVESTMENT PORTFOLIO

31 December 2022

Reference	Deposit Institution	S & P's	Investment Date	Maturity Date	Investment Value	% of total portfolio	Investment Rate	Value at maturity	Total Interest to be paid at maturity	
MUNICIPAL - Interest Bearing NCDs/TDs										
	AMP Banking	BBB	Wednesday, 14 December 2022	Thursday, 14 December 2023	365	500,000.00	5%	4.35%	521,750.00	21,750.00
	AMP Banking	BBB	Tuesday, 16 August 2022	Wednesday, 16 August 2023	365	500,311.65	5%	4.05%	520,574.27	20,262.62
MUNICIPAL - Interest Bearing NCDs/TDs						1,000,311.65	10%		1,042,324.27	42,012.62
MUNICIPAL - Other funds										
	Municipal Account 118630623	BBB+				5,507,655.44	56%		5,507,655.44	0.00
	Westpac Flex-i	AA-				5,401.53	0%		5,401.53	0.00
	AMP Banking At call	BBB				6,647.20	0%		6,647.20	0.00
	AMP Banking Notice	BBB				284,798.85	3%		284,798.85	0.00
MUNICIPAL - Other						5,804,503.02	59%		5,804,503.02	0.00
RESERVE - Interest Bearing NCDs/TDs										
	National Australia Bank	AA-	Monday, 12 December 2022	Tuesday, 12 December 2023	365	1,003,684.94	10%	4.22%	1,046,040.51	42,355.57
	Westpac Bank	AA-	Tuesday, 8 November 2022	Thursday, 8 June 2023	212	483,293.78	5%	3.29%	492,529.06	9,235.28
	AMP Banking	BBB	Tuesday, 25 October 2022	Wednesday, 25 October 2023	365	570,783.67	6%	4.85%	598,466.68	27,683.01
RESERVE - Interest Bearing NCDs/TDs						2,057,762.39	21%	3.76%	2,137,036.25	79,273.86
RESERVE - Other funds										
	Reserve Acct 119521748	BBB+				528,076.47	5%		528,076.47	0.00
RESERVE - Other						528,076.47	5%		528,076.47	0.00
TRUST - Interest Bearing NCDs/TDs										
T2/SUBDIVISIONS	Bendigo Bank	BBB+	Wednesday, 29 June 2022	Saturday, 28 January 2023	213	34,447.90	0%		34,599.38	151.48
T40 I/SECTIONS 2513	Bendigo Bank	BBB+	Wednesday, 29 June 2022	Saturday, 28 January 2023	213	32,317.74	0%		32,459.85	142.11
T77 C/OVERS 2514	Bendigo Bank	BBB+	Wednesday, 29 June 2022	Saturday, 28 January 2023	213	62,174.55	1%		62,447.95	273.40
TRUST - Interest Bearing NCDs/TDs						128,940.19	1%		129,507.18	566.99

TRUST - Other funds						
	Trust Acct 118630649	BBB+	328,921.14	3%	328,921.14	0.00
TRUST - Other			328,921.14	3%	328,921.14	0.00
TOTALS			9,848,515	100%	9,970,368	121,853

Reconciliation			
by rating	Value of Investments/Bank accounts		
AA-	1,492,380.25		15%
BBB+	6,493,593.24		66%
BBB	1,862,541.37		19%
TOTAL	9,848,514.86		100%

Summary of Amounts				
TD's by bank		Bank Accounts - Bendigo Bank		
Bendigo Bank	128,940.19	4%	Municipal	5,507,655.44
AMP Banking	1,571,095.32	49%	Reserve	528,076.47
National Australia Bar	1,003,684.94	31%	Trust	328,921.14
Westpac Bank	483,293.78	15%	AMP At call	6,647.20
			AMP Notice	284,798.85
			Wespac Flex-i	5,401.53
	3,187,014.23	100%	31-Dec-22	\$ 6,661,500.63

Total Cash 9,848,514.86

Interest Earnings			Total Cash by Fund	
Fund	Adopted Budget	Year to Date Actual	Fund	
Municipal	\$ 8,500.00	\$ 12,514.93	Municipal	6,804,814.67
Reserve	\$ 4,000.00	\$ 566.05	Reserve	2,585,838.86
Trust	\$ -	\$ -	Trust	457,861.3
Total	\$ 12,500.00	\$ 13,080.98	Total	\$ 9,848,514.86

SY016-02/23 DEFERMENT OF FINANCIAL REPORT FOR JANUARY 2023

File Number:	4.0463
Author:	Kristy Livingstone, Finance Manager
Authoriser:	Alina Behan, Executive Manager Corporate & Community Services
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	Nil

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative

PURPOSE OF REPORT

For Council to note the deferment of the Financial Report for January 2023.

BACKGROUND

Due to continued workload relating to the 2021/22 audit there is a requirement to defer the presentation of the Financial for January 2023 to Council.

COMMENTS AND DETAILS

In accordance with Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996* the Financial Report for the month of January 2023 will be presented to Council at its March 2023 meeting. This is within the legislative timeframe allowed.

OPTIONS

Not applicable

IMPLICATIONS TO CONSIDER**Consultative**

Executive Leadership Team

Finance Manager

Strategic

Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

Policy Related

Nil

Financial

Nil

Legal and Statutory

Regulation 34(4) of the *Local Government (Financial Management) Regulations 1996* is applicable and states:

34. Financial activity statement required each month (Act s. 6.4)

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
 - (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
 - (b) *budget estimates to the end of the month to which the statement relates; and*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*
 - (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown —*
 - (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
 - (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.”*

Risk Related

Nil

Workforce

Nil

VOTING REQUIREMENTS

Absolute Majority: No

**RESOLUTION
170223**

Moved: Cr Kevin Trent

Seconded: Cr Denis Warnick

That, with regard to the Deferment of Financial Report for January 2023, Council:

- 1. Notes the Financial Report for January 2023 will be presented to its March 2023 Ordinary Meeting.**

CARRIED: 6/0

SY017-02/23 INVESTMENTS - JANUARY 2023

File Number:	4.0463
Author:	Kristy Livingstone, Finance Manager
Authoriser:	Alina Behan, Executive Manager Corporate & Community Services
Previously before Council:	Not Applicable
Disclosure of Interest:	Nil
Appendices:	1. Investment Register - January 2023 ↓

NATURE OF COUNCIL'S ROLE IN THE MATTER

Legislative

Review

PURPOSE OF REPORT

This report presents the balance and distribution of investments held by the Shire of York to Council.

BACKGROUND

Policy F4 - Investment requires Council to review the performance of its investments monthly. In accordance with the Policy, a report of investments is presented to Council to provide a summary of investments held by the Shire of York.

COMMENTS AND DETAILS

The Shire of York Investment Portfolio includes the following items that highlight Council's investment portfolio performance:

1. Council's Investments
2. Application of Investment Funds
3. Investment Performance

There are three (3) Bendigo trust deposit accounts which matured on 28 January 2023. Total interest amount received is \$566.99. Funds totalling \$129,507.18 reinvested with Bendigo for twelve (12) months at 4.00% with maturity date 15 February 2024.

Further details of the Shire's current term deposits and bank balances are presented in Appendix 1.

OPTIONS

Not applicable

IMPLICATIONS TO CONSIDER**Consultative**

Standard and Poor's Australia - Global ratings

Financial institutions

Strategic

Strategic Community Plan 2020-2030

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

The Shire's public finances are sustainable in the short and long-term.

Policy Related

F4 Investment

Delegation DE3-2 Invest Money Held in Municipal and Trust Funds

Financial

Revenue from investments is a funding source for the Shire and assists in maintaining the value of reserve funds. Policies and procedures are in place to ensure appropriate, responsible and accountable measures protect the Shire's funds.

Legal and Statutory

Section 6.14 of the *Local Government Act 1995* is applicable and states:

“6.14. Power to invest

- (1) *Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the Trustees Act 1962 Part III.*
- (2A) *A local government is to comply with the regulations when investing money referred to in subsection (1).*
- (2) *Regulations in relation to investments by local governments may —*
 - (a) *make provision in respect of the investment of money referred to in subsection (1); and*
 - [(b) deleted]*
 - (c) *prescribe circumstances in which a local government is required to invest money held by it; and*
 - (d) *provide for the application of investment earnings; and*
 - (e) *generally provide for the management of those investments.”*

Regulations 19 and 19C of the *Local Government (Financial Management) Regulations 1996* are applicable and state:

“19. Investments, control procedures for

- (1) *A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.*
- (2) *The control procedures are to enable the identification of —*
 - (a) *the nature and location of all investments; and*
 - (b) *the transactions related to each investment.*

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

- (1) *In this regulation —*

authorised institution means —

 - (a) *an authorised deposit-taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or*

(b) *the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;*

foreign currency means a currency except the currency of Australia.

(2) *When investing money under section 6.14(1), a local government may not do any of the following —*

(a) *deposit with an institution except an authorised institution;*

(b) *deposit for a fixed term of more than 3 years;*

(c) *invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;*

(d) *invest in bonds with a term to maturity of more than 3 years;*

(e) *invest in a foreign currency.”*

Risk Related

Funds are invested with various financial institutions in accordance with the global credit framework outlined in the Shire's investment policy to reduce risk.

Workforce

The scope of this report is managed within current operational capacity.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION 180223

Moved: Cr Kevin Trent

Seconded: Cr Peter Wright

That, with regard to Investments - January 2023, Council:

- 1. Receives and notes the Shire of York Investment Portfolio, as presented in Appendix 1.**

CARRIED: 6/0



SHIRE OF YORK INVESTMENT PORTFOLIO

31 January 2023

Reference	Deposit Institution	S & P's	Investment Date	Maturity Date		Investment Value	% of total portfolio	Investment Rate	Value at maturity	Total Interest to be paid at maturity
MUNICIPAL - Interest Bearing NCDs/TDs										
	AMP Banking	BBB	Wednesday, 14 December 2022	Thursday, 14 December 2023	365	500,000.00	5%	4.35%	521,750.00	21,750.00
	AMP Banking	BBB	Tuesday, 16 August 2022	Wednesday, 16 August 2023	365	500,311.65	5%	4.05%	520,574.27	20,262.62
MUNICIPAL - Interest Bearing NCDs/TDs						1,000,311.65	11%	4.20%	1,042,324.27	42,012.62
MUNICIPAL - Other funds										
	Municipal Account 118630623	BBB+				5,145,624.92	54%		5,145,624.92	0.00
	Westpac Flex-i	AA-				5,401.57	0%		5,401.57	0.00
	AMP Banking At call	BBB				6,655.67	0%		6,655.67	0.00
	AMP Banking Notice	BBB				285,657.54	3%		285,657.54	0.00
MUNICIPAL - Other						5,443,339.70	57%		5,443,339.70	0.00
RESERVE - Interest Bearing NCDs/TDs										
	National Australia Bank	AA-	Monday, 12 December 2022	Tuesday, 12 December 2023	365	1,003,684.94	11%	4.22%	1,046,040.51	42,355.57
	Westpac Bank	AA-	Tuesday, 8 November 2022	Thursday, 8 June 2023	212	483,293.78	5%	3.29%	492,529.06	9,235.28
	AMP Banking	BBB	Tuesday, 25 October 2022	Wednesday, 25 October 2023	365	570,783.67	6%	4.85%	598,466.68	27,683.01
RESERVE - Interest Bearing NCDs/TDs						2,057,762.39	22%	4.12%	2,137,036.25	79,273.86
RESERVE - Other funds										
	Reserve Acct 119521748	BBB+				528,076.47	6%		528,076.47	0.00
RESERVE - Other						528,076.47	6%		528,076.47	0.00
TRUST - Interest Bearing NCDs/TDs										
T2/SUBDIVISIONS	Bendigo Bank	BBB+	Wednesday, 29 June 2022	Saturday, 28 January 2023	213	34,447.90	0%		34,599.38	151.48
T40 /SECTIONS 2513	Bendigo Bank	BBB+	Wednesday, 29 June 2022	Saturday, 28 January 2023	213	32,317.74	0%		32,459.85	142.11
T77 C/OVERS 2514	Bendigo Bank	BBB+	Wednesday, 29 June 2022	Saturday, 28 January 2023	213	62,174.55	1%		62,447.95	273.40
TRUST - Interest Bearing NCDs/TDs						128,940.19	1%		129,507.18	566.99

TRUST - Other funds							
	Trust Acct 118630649	BBB+	338,971.46	4%	338,971.46	0.00	
TRUST - Other			338,971.46	4%	338,971.46	0.00	
TOTALS			9,497,402	100%	4.16%	9,619,255	121,853

Reconciliation			Summary of Amounts				
by rating	Value of Investments/Bank accounts		TD's by bank		Bank Accounts - Bendigo Bank		
AA-	1,492,380.29	16%	Bendigo Bank	128,940.19	4%	Municipal	5,145,624.92
BBB+	6,141,613.04	65%	AMP Banking	1,571,095.32	49%	Reserve	528,076.47
BBB	1,863,408.53	20%	National Australia Bar	1,003,684.94	31%	Trust	338,971.46
			Westpac Bank	483,293.78	15%	AMP At call	6,655.67
						AMP Notice	285,657.54
						Wespac Flex-i	5,401.57
TOTAL	9,497,401.86	100%		3,187,014.23	100%	31-Jan-23	\$ 6,310,387.63

Interest Earnings			Total Cash by Fund	
Fund	Adopted Budget	Year to Date Actual	Fund	
Municipal	\$ 8,500.00	\$ 13,949.12	Municipal	6,443,651.35
Reserve	\$ 4,000.00	\$ 566.05	Reserve	2,585,838.86
Trust	\$ -	\$ -	Trust	467,911.7
Total	\$ 12,500.00	\$ 14,515.17	Total	\$ 9,497,401.86

10 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11 QUESTIONS FROM MEMBERS WITHOUT NOTICE**11.1 Cr Kevin Trent****Question 1**

In relation to the corella's, has the Avon Regional Organisation of Councils provided some information on how the matter will be dealt with?

Response provided by the Chief Executive Officer

About a year ago Edith Cowan University were commissioned to report on the matter. That report details the short, medium and long term strategies identified as potential solutions and is being used as the process of the forward program.

12 BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

13 MEETING CLOSED TO THE PUBLIC**13.1 Matters for which the Meeting may be closed****RESOLUTION****190223****Moved: Cr Denis Warnick****Seconded: Cr Kevin Trent**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the *Local Government Act 1995*:

SY018-02/23 - Confidential - Rates and Charges - Requests for Minor Write Offs

This matter is considered to be confidential under Section 5.23(2)e(iii) of the *Local Government Act 1995*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government.

SY019-02/23 - Confidential - Outstanding Rates and Sundry Debts - Debt Recovery

This matter is considered to be confidential under Section 5.23(2)e(iii) of the *Local Government Act 1995*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government.

CARRIED: 6/0

The Gallery had left the meeting and the doors were closed at 5.51pm.

SY018-02/23 - CONFIDENTIAL - RATES AND CHARGES - REQUESTS FOR MINOR WRITE OFFS**RESOLUTION
200223****Moved: Cr Kevin Trent****Seconded: Cr Pam Heaton****That, with regard to Rates and Charges - Requests for Minor Write Offs, Council:**

- 1. Approves the request for write off relating to accrued interest on the basis that the payments have been received on time for both instalment payments but have been assigned to the incorrect assessment, for the following properties:**
 - a. A3180 (\$6.83)**
 - b. A3240 (\$13.19)**
- 2. Approves the request for write off relating to accrued interest on the basis that the ratepayer was genuinely unaware that the cheque had been dishonoured and prompt payment was made.**
- 3. Approves the requests for write off relating to accrued interest on the basis that settlement funds were delayed, for the following properties:**
 - a. A60464 (\$0.24)**
 - b. A11800 (\$3.53)**
 - c. A4840 (\$4.71)**
 - d. A61064 (\$0.72)**

CARRIED BY ABSOLUTE MAJORITY: 6/0

SY019-02/23 - CONFIDENTIAL - OUTSTANDING RATES AND SUNDRY DEBTS - DEBT RECOVERY**RESOLUTION
210223****Moved: Cr Kevin Trent****Seconded: Cr Ashley Garratt****That, with regard to Outstanding Rates and Sundry Debts - Debt Recovery, Council:**

- 1. Receives the current summary of Outstanding Rates and Sundry Debtors as at 31 January 2023, as presented in confidential Appendices 1, 2 and 3.**
- 2. Approves the recommendations as presented in confidential Appendix 1 for debts greater than three (3) years noting that:**
 - a. In forty-seven (47) instances the Shire of York will continue or commence actions in accordance with Section 6.64 of the Local Government Act 1995.**
 - b. In eight (8) instances the Shire of York will refer debts for debt recovery and commence legal action.**
- 3. Approves the recommendations as presented in confidential Appendix 1 for debts less than three (3) years, upon the appointment of a new debt recovery agency, noting that:**
 - a. In forty-nine (49) instances the debts are to be referred for debt recovery action**
 - b. In eighty-nine (89) instances the current debts are to be referred for debt recovery action if the balance is greater than \$500 and no alternative payment arrangements are in place.**
- 4. Notes the intention for two (2) sundry debts to be reversed by issuing a credit note totalling \$570.**

CARRIED: 6/0**RESOLUTION
220223****Moved: Cr Peter Wright****Seconded: Cr Denis Warnick****That Council opens the meeting to the public at 5.53pm.****CARRIED: 6/0**

- 13.2 Public Reading of resolutions to be made public

As no members of the public returned to the Gallery, the Resolutions made Behind Closed Doors were not read aloud.

14 CLOSURE

The Shire President thanked everyone for their attendance and closed the meeting at 5.54pm.

ATTACHMENT 6.3.1A

Deputation – 31 Carter Road & 78 Eleventh Road, YORK

Shire of York Council Meeting, 28 February 2023, 5:00pm

INTRODUCTION

Good evening, Shire President, Deputy Shire President, and Councillors. My name is Andra Biondi from Urbanista Town Planning, and I am speaking on behalf of the property owner of No. 31 Carter Road and 78 Eleventh Road, York in relation to two development applications for an Animal Establishment for each respective property.

In the first instance, I wish to thank the Shire's CEO for approving my deputation request, and the assessing officer, Sharla Simunov, for her assistance during the assessment of the development applications.

BACKGROUND

By way of background, these applications seek to respond to the concerns raised in an application made to ranger services under the *Dog Act 1976* for a 3-6 Dog Permit for each property that were previously rejected on the basis that there would be an impact on the amenity to the immediate locality.

Subsequently, an application was lodged with the State Administrative Tribunal for review of Council's decision. The owner's lawyer advised the Shire that as the business involves the breeding of animals for commercial purposes, it is classified as an 'animal establishment' under the Scheme and would require development approval.

As a result of this, two development applications for an animal establishment were then lodged for each property on 20 December 2022.

PROPOSAL

The **proposal** includes the following for each property:

- A maximum of six dogs will be kept on each property.
- The dogs will be kept on the property for the purposes of pets and breeding.
- No employees are associated with the use, other than the property owner.
- A maximum of five visitors per month will be permitted to each property to view the puppies. The owner's policy is to deliver the puppies.
- The dogs are kept in their respective backyard at each property, in a sectioned off area and the dogs will be kept here during the daytime period. The dogs will be kept indoors during evening periods.

A **Management Plan** was prepared for each application to address matters such as noise, management of the animals and waste management. The management plans include the following measures:

- **NOISE:** Ensuring the number of visitors to the property are limited, providing an established daily routine for the dogs, keeping the dogs in a sufficiently sized area to allow for exercise and interaction, keeping the dogs in their individual cages at night and ensuring barking collars are kept on hand – all of which will reduce anxiety to the dogs and keeping barking to a minimum.
- **ODOUR:** the dog kennels are kept as far away as possible from neighbour boundaries, the design of the kennels allow for ease of cleaning and ventilation, the kennels are cleaned daily, bedding is

regularly changed, feed bowls are washed after use, the dogs are bathed on a regular basis, the kennels are regularly inspected for pests.

The key factor in ensuring the animal establishments are appropriately managed is that the fact that this is Kelly's primary place of residence, so she can respond to matters as they arise. Proposed Condition 1d. of the approval recommendation ensures that the land use operate in accordance with the parameters set out in the Management Plan.

PLANNING FRAMEWORK & ADVERTISING

The proposal complies with the provisions of the Shire of York's LPS 3; specifically, the setback requirements listed for the rural residential zone. As an 'Animal Establishment' is classified an 'A' use within the rural residential, it must be advertised. Accordingly, the proposal was advertising to nearby landowners and **received only submissions of support, no objections.**

Given this, it is considered the proposal is entirely appropriate and can be approved at each property.

CONCLUSION

Accordingly, I can advise we are supportive of the Officer's recommendation for approval, and welcome the proposed conditions attached to the approval. Thank you for your time, Kelly and I are available to take questions.