



# SHIRE OF YORK

**MINUTES OF THE  
HERITAGE ADVISORY  
COMMITTEE MEETING  
HELD ON 31 JULY, 2014  
COMMENCING AT 5.05PM  
IN THE YORK RECREATION &  
CONVENTION CENTRE**



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## SHIRE OF YORK

THE HERITAGE ADVISORY COMMITTEE MEETING  
HELD ON THURSDAY, 31 JULY 2014, COMMENCING AT  
5.05PM IN THE YORK RECREATION & CONVENTION CENTRE

The York Shire Council acknowledges the traditional owners of the land on which this meeting will be held.

### 1. OPENING

#### 1.1 Declaration of Opening by the Chief Executive Officer

Michael Keeble, Chief Executive Officer, opened the meeting at 5.05pm.

#### 1.2 Election of a Chairman

Michael Keeble, Chief Executive Officer declared the chair vacant and called for nominations.

There being only one nomination Prof Duncan Steed was elected as chairperson of this committee and he took the chair at 5.07pm.

The Heritage Advisory Committee elected Prof Duncan Steed as the Presiding Member as per the Local Government Act 1995 Section 5.12 which states:

#### **Local Government Act 1995 -**

#### **5.12. Presiding members and deputies, election of**

(1) *The members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1 as if the references in that Schedule —*

- (a) *to “office” were references to “office of presiding member”; and*
- (b) *to “council” were references to “committee”; and*
- (c) *to “councillors” were references to “committee members”.*

### **1.3 Disclaimer**

The Committee Chairperson advised the following:

*"I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995.*

*Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material."*

### **1.4 Announcement of Visitors**

*Nil*

### **1.5 Declarations of Interest that Might Cause a Conflict**

#### **Financial Interests**

*Nil*

#### **Disclosure of Interest that May Affect Impartiality**

*Nil*

## **2. ATTENDANCE**

### **2.1 Committee Members – (Voting)**

Professor Duncan Steed, Simon Neville, Frank Ralph, Lois Ralph,  
Cr Matthew Reid, Cathy Clarke, Liz Christmas, Sheryl Russo, Cr Denese Smythe,  
Sandra McKenzie.

Committee members (Non-Voting)

Laura Gray

### **2.2 Staff**

Michael Keeble, Chief Executive Officer; Kira Strange, Planning Officer; Carol Littlefair,  
Curator York Residency Museum

### **2.3 Apologies**

*Nil*

### **2.4 Leave of Absence Previously Approved**

*Nil*

### **2.5 Number of People in Gallery at Commencement of Meeting**

There were nil people in the Galley at the commencement of the meeting.

## **3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

*Nil*

## **4. PUBLIC QUESTION TIME**

### **4.1 Written Questions – Current Agenda**

*Nil*

### **4.2 Public Question Time**

*Nil*

**5. APPLICATIONS FOR LEAVE OF ABSENCE**

*Nil*

**6. PETITIONS / PRESENTATIONS / DEPUTATIONS**

*Nil*

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

*Nil*

**8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

*Nil*

**9. MATTERS FOR DISCUSSION**

*Nil*

**10. PRESENTATIONS**

The Chief Executive Officer gave the following presentations:

- The Status of the Committee
- The Background
- The Purpose
- The Functions
- Powers of the Committee
- Tenure of the Committee and Membership
- Remuneration
- Insurance
- Media Contact

**11. OTHER BUSINESS**

11.1 The members of the committee introduced themselves

11.2 The following items were proposed for future meetings

11.2.1 Does the Council have a street scape protection policy on entry roads?

11.2.2 Can this committee have a copy of the municipal inventory?

11.2.3 Can this committee discuss signage policy in keeping with the heritage character of the town?

11.2.4 Can this committee have a copy of the Shire of York development guided?

11.2.5 Should the committee clarify with the wider aboriginal community concerning the naming of specific sites?

11.2.6 Does the Shire have a policy on consistency of footpaths?

11.2.7 Heritage areas of York

11.2.8 Aboriginal cultural areas

11.2.9 Need to prioritise tasks

11.2.10 Laura Gray to table Heritage Strategy which was produced in September or October 2013

11.2.11 Where is York going and how do we protect our heritage?

11.2.12 Heritage interpretation plan consultants should present to the next meeting of this committee.

## 12. CLOSURE OF MEETING

### RECOMMENDATION

That this committee meets on the first Tuesday of each month at 5 PM and that the time and date are reviewed after the first three meetings.

Date of the next meeting: 2<sup>nd</sup> of September 2014

Place: York Recreation & Convention Centre

Time: 5.00pm

Moved: Sheryl Russo

Seconded: Denese Smythe

CARRIED 10/0