

DRAFT

# MEMORANDUM OF UNDERSTANDING

---

BETWEEN

THE UNIVERSITY OF WESTERN AUSTRALIA

AND

*THE SHIRE OF YORK*

IN RELATION TO BUT NOT RESTRICTED TO ARCHAEOLOGICAL AND  
HISTORICAL RESEARCH, INDIGENOUS STUDIES, EDUCATION,  
ARCHITECTURE, INTERPRETATION AND CONSERVATION

## **1 PARTIES TO THE MEMORANDUM OF UNDERSTANDING**

The Shire of York, Joaquina Street, York, Western Australia 6302

and

The University of Western Australia, 35 Stirling Highway, Crawley, Western Australia 6009 .

## **2 DEFINITIONS**

2.1 In this memorandum of understanding, unless the contrary intention appears:

‘MoU’ means this memorandum of understanding document.

‘Projects’ means various collaborations between SOY and UWA to jointly conduct student training, public education and research in archaeology, history, Indigenous studies, heritage management, interpretation and education.

UWA refers to The University of Western Australia. SOY refers to the Shire of York.

## **3 INTERPRETATION**

3.1 This MoU is a statement of intention between the parties in relation to the issues mentioned in it. It is not intended that this MoU create any contractual relationship or that it be legally binding on the parties.

3.2 This MoU describes the relationship between SOY and UWA with respect to the Projects. This MoU supercedes all communication, negotiations, arrangements and agreements either written or verbal between the parties relating to the projects.

3.3 This MOU does not preclude the potential future development of a written signed formal agreement between the parties to cover all aspects of the relationship between the parties. Such an agreement would replace this MOU.

## **4 COMMENCEMENT AND TERM**

4.1 The MoU commences on the                      day of                      2016 and terminates on the day of                      2017 unless terminated by either party in writing, prior to this date.

4.2 The terms of this MoU may be extended beyond the initial period by agreement by both parties. This agreement must be in writing.

## **5 BACKGROUND**

- 5.1 UWA has a strong research focus and the capacity to manage collaborative research funding. As part of its broad range of responsibilities, SOY through its Cultural Heritage services, is responsible for conserving and interpreting the Shire's heritage, which includes Aboriginal, natural and historic places, buildings and projects. The MOU will strengthen existing links between SOY and UWA in areas of archaeology, history and heritage management.
- 5.2 SOY and UWA have agreed to place groups of UWA staff and students at SOY's facilities to conduct research, education and training in the fields of (but not restricted to) archaeology, history, Indigenous studies, architecture, education, and heritage management.
- 5.3 SOY has staff in heritage conservation and interpretation and UWA has staff in archaeology, architecture, Indigenous studies and history to support collaborative Projects. Further resources will be allocated as projects are developed.

## **6 RELATIONSHIP BETWEEN THE PARTIES**

- 6.1 Both parties remain independent entities operating in their own right. The relationship will be one of cooperative mutual support with a high level of integrity and mutual regard. This MoU is binding only on this basis and does not represent a legally binding commitment.

## **7 KEY RESPONSIBILITIES OF SOY**

- 7.1 SOY's responsibilities shall be to:
  - 7.1.1 Participate in Project steering groups;
  - 7.1.2 With UWA, develop Project implementation plans;
  - 7.1.3 With UWA, manage the staff and student placements including procurement of students and resources;
  - 7.1.4 With UWA, implement and co-ordinate the Project communication strategies;
  - 7.1.5 With UWA, develop Project progress reports;
  - 7.1.6 With UWA, evaluate Projects and manage the subsequent evaluation processes and report development;
  - 7.1.7 With UWA, manage research and collaborative sub-projects; and
  - 7.1.8 Support professional development of participating SOY staff.

## **8 KEY RESPONSIBILITIES OF UWA**

8.1 UWA's responsibilities shall be to:

8.1.1 Participate in Project steering groups;

8.1.2 Review UWA teaching materials for application in the Projects including, but not restricted to:

(a) any materials supporting placements for the Masters in Professional Archaeology, Honours or higher degree research.

(b) undergraduate training (eg Field Schools, Design Studios).

8.1.3 With SOY, develop Project implementation plans;

8.1.4 With SOY, manage student placements including procurement of students and resources;

8.1.5 With SOY, implement and co-ordinate Project communication strategies;

8.1.6 With SOY, develop Project progress reports;

8.1.7 With SOY, evaluate Projects and manage the subsequent evaluation process and report development;

8.1.8 With SOY, manage UWA and collaborative sub-projects; and

8.1.9 Support professional development of participating academic staff and students.

## **9 FUNDING AND PAYMENTS**

9.1 Any financial commitment of the parties will be separately documented

9.2 Any financial transactions between the parties will be subject to a separate written and signed agreement (see 3.3 above).

## **10 ASSETS**

10.1 Assets purchased for the Projects will belong to the party purchasing the asset.

10.2 Any equipment belonging to one party that is lost or damaged by the other party will be repaired or replaced (to an equal standard) by the party losing or damaging the equipment.

## **11 GOODS AND SERVICES TAX (GST)**

11.1 Consideration under this agreement is GST exempt. In the event any supply gives rise to a GST liability, this will be paid by the party under liability.

## **12 VARIATION TO THE MEMORANDUM OF UNDERSTANDING**

12.1 Either party may request a review of the Memorandum of Understanding, and or any of its Sections. Amendments will require signatures from SOY's and UWA's authorised signatories.

## **13 INTELLECTUAL PROPERTY**

13.1 Intellectual property rights in all pre-existing materials remains wholly with the party that developed the pre-existing material.

13.2 New intellectual property rights arising from the Project will be owned in accordance with applicable subproject agreements.

**SIGNED** for and on behalf of )  
**THE UNIVERSITY OF WESTERN** )  
**AUSTRALIA** by its authorised signatory: )

\_\_\_\_\_  
Representative Signature

\_\_\_\_\_  
Name (Please print)

\_\_\_\_\_  
Position (Please print)

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Witness Name (Please print)

\_\_\_\_\_  
Date

**SIGNED** for and on behalf of )  
**SHIRE OF YORK** by its authorised signatory: )

\_\_\_\_\_  
Representative Signature

\_\_\_\_\_  
Name (Please print)

\_\_\_\_\_  
Position (Please print)

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Witness Name (Please print)

\_\_\_\_\_  
Date

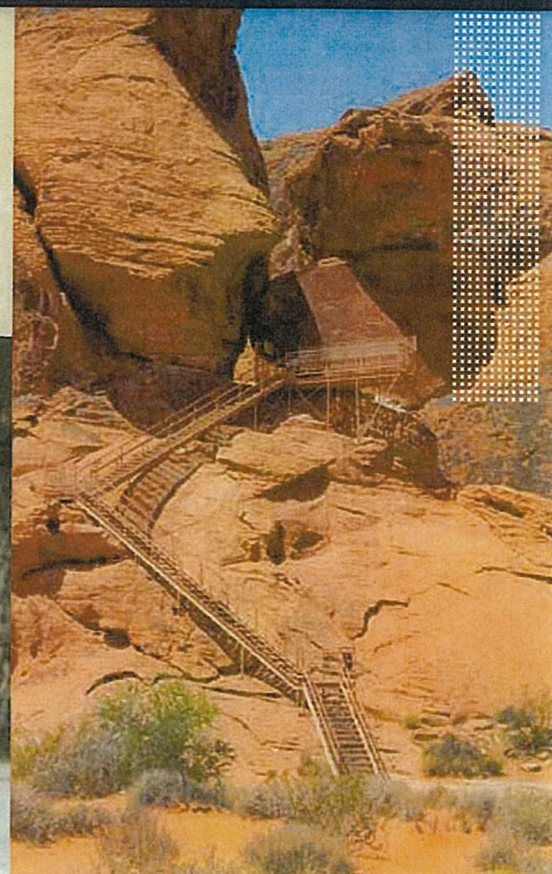
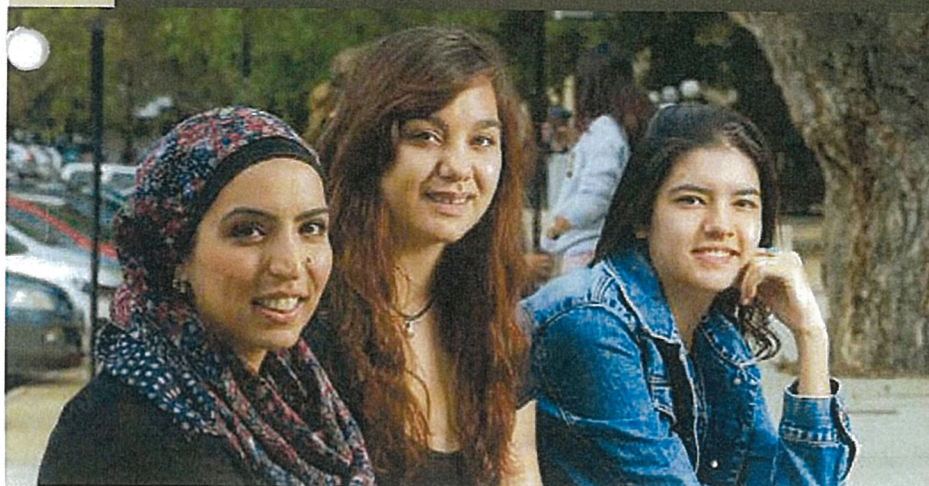




THE UNIVERSITY OF  
WESTERN AUSTRALIA

# Master of Heritage Studies

FACULTY OF ARTS / SCHOOL OF INDIGENOUS STUDIES



## About the course

The Master of Heritage Studies aims to meet the training needs of all those who wish to work in a field that intersects with heritage, be this in government, the business sector, non-governmental organisations, international organisations, museums, universities, heritage agencies, national and provincial parks and more. Two areas of specialisation are offered: Indigenous Australian heritage and international heritage.

Drawing on Australia's leadership and experience in developing socially engaged and socially responsible heritage practice, this degree covers all types of heritage and offers training in working with, caring for and sharing heritage. Issues of legislation, management, conservation, tourism, development, stewardship, presentation, sustainability, ethics and commodification are some of those covered.

Heritage Studies is an area of particular research strength at UWA. You will be taught by international experts, have the option of gaining heritage experience in China, take part in heritage study tours and undertake professional heritage work placements. Western Australia is heritage-rich, with 50,000+ years of tangible Indigenous heritage and vibrant intangible heritage traditions.

The course is taught through the Faculty of Arts and the School of Indigenous Studies. The Faculty of Arts has over 3000 students studying across a broad range of disciplines in the humanities, cultural and social studies, languages and music. The School of Indigenous Studies teaches courses in Indigenous knowledge, history and heritage to Indigenous and non-Indigenous students, and provides the cultural and academic leadership, strong Indigenous student support and quality Indigenous knowledge, teaching and research, to enable the University to fulfil its Indigenous higher education objectives.

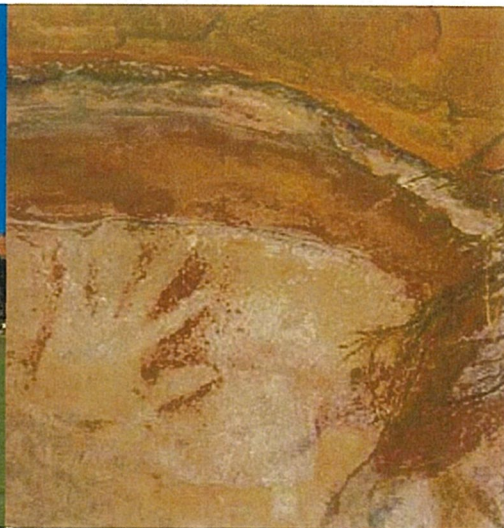
## About UWA

Located on the beautiful Swan River in Perth, Western Australia, The University of Western Australia (UWA) is proud to have scored five star rankings in the Good Universities Guide 2014 for student demand, graduate outcomes, graduate starting salaries, getting a full-time job, research intensity and research grants.

UWA is recognised internationally and is ranked in the top 100 of the highly respected Shanghai-JiaoTong University's Academic Ranking of World Universities.

UWA belongs to the Group of Eight (a coalition of the top research universities in Australia), it is one of only two Australian members of the Worldwide Universities Network and the only Australian member of the Matariki Network (a network of leading universities with long track records in research and teaching excellence).





# Course structure

This course consists of units up to a total value of 96 points.

Year 1: Take the two compulsory units plus six optional units.

Year 2: Write a dissertation, undertake a professional work placement and either (a) do a study tour or (b) take an additional two optional units.

Students who successfully complete 24 points may graduate with a Graduate Certificate in Heritage Studies, whilst those who successfully complete 48 points may graduate with a Graduate Diploma in Heritage Studies.

Students have up to 5 years to complete the Master of Heritage Studies.

Students who have completed a major in Indigenous Knowledge, History and Heritage or equivalent, as recognised by the Faculty and School, may be eligible for advanced standing for conversion units up to the value of 24 points.

## Compulsory units

### 1. Debates in Heritage Studies

Providing the theoretical underpinnings of the degree, this unit considers the history of heritage studies and provides the opportunity to engage critically with contemporary heritage debates, especially non-Western critiques of early heritage writings. It includes discussions around the definition of heritage and how people from a broad spectrum of disciplinary backgrounds, locally and globally, theorise and work with heritage.

### 2. Working with Stakeholders

Learn how to work and interact with a range of stakeholders, especially Indigenous communities, as well as the nature of Aboriginal knowledge in relation to heritage and the basic level of cultural literacy required for ethical and professional heritage practice. Experts in Indigenous world views and culture share their community experiences.

## Optional units

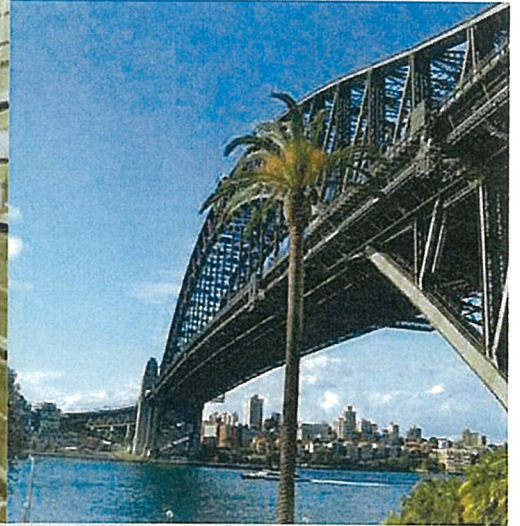
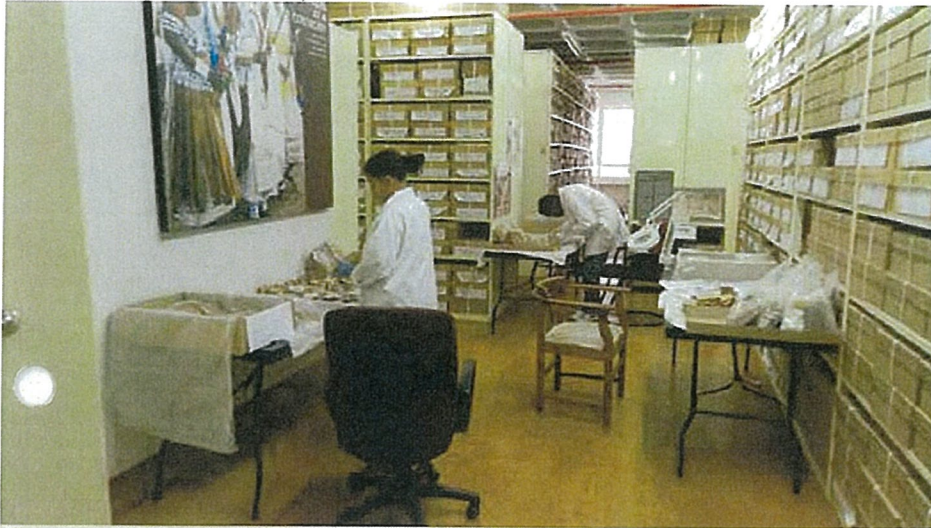
### 3. Conservation in Cultural Landscapes, Historic Towns and Urban Precincts

Investigate the processes of identification, assessment, and management of cultural significance in a range of places, globally to locally, across the three international areas of conservation: cultural landscapes, historic towns, and urban conservation areas. Using global and local case studies, examine how places have been assessed, recorded and protected, and the levels of conservation planning that have been applied to them.

### 4. Archaeological Resource Management

Archaeology has two main themes: the presentation of archaeology to the public and the public's perception of archaeology; and archaeology as heritage, including the reasons for protecting archaeological remains, the mechanisms for doing this within the existing legislative framework. Topics include ownership of archaeological heritage, repatriation, archaeology and identity and presenting archaeology.





#### 5. Foundations in Heritage Management

Investigate the shift from object-based to significance-based heritage management systems. Review types of significance and how it is determined. Consider how to build significance-based heritage management frameworks and plans.

#### 6. The Business of Sustainable Heritage

Offering a practical overview of how to run a financially sustainable heritage business, this unit probes a range of good business practices that can lay the groundwork for financial sustainability. Explore common mistakes and the practices to help avoid them. Including payroll, financial management and reporting, tax and auditing, subsidy models and grant funding options, this course is case study heavy.

#### 7. Intangible Heritage

Learn the technical and practical knowledge of what constitutes intangible cultural heritage. Explore how the relevant international conventions and operational guidelines can be applied, or require developing. Develop your ability to analyse critically and reflect on the core relationship between heritage and identity, and the meaning and role of heritage in our society.

#### 8. Heritage and Development in Asia

Address the relationship between heritage and its impact on national development, through policy, practice and issues in Asia. Examine heritage conservation case studies and explore how policy and practice interact with issues such as political change, economic development, urbanisation, migration and globalisation in specific cultural and political contexts.

#### 9. History and Heritage

Vocationally oriented, this unit explores key issues faced by historians working in the heritage industry today. It includes methods workshops and off-campus trips. Be introduced to the excitement, challenges and opportunities of working as an historian in the heritage industry.

#### 10. Heritage Governance: Global to Local

Understand the background to and concept of heritage governance, as well as the legal mechanisms, at various levels used in heritage conservation. Investigate the major international treaties for the conservation of world heritage, underwater cultural heritage, movable heritage, intangible heritage and cultural expression, as well as the translation of those legal obligations into local and national practice.

#### 11. International and Indigenous Special Topics

Custom designed to meet the particular interests of enrolled students and the availability of guest lecturers, these special units provide the opportunity for an in-depth consideration of a heritage subject not otherwise covered and that is of special topical relevance.