



# Memorandum of Understanding

This document represents an agreement between the **Water Corporation** and **Department of Water and Shire of York**

INITIALS	WT.WSP
DATE	22 NOV 2012
INITIALS	1/28/86
DATE	17/12/12
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## Purpose

The purpose of this Memorandum of Understanding (MoU) is to detail the organisations' commitment to build a co-operative working relationship so they may more effectively and efficiently service mutual customers while promoting water efficiency.

## Term

This MoU will guide the working relationship between the parties to achieve the MoU's intent for a 3 year period from the date of its signing. At the end of that time, the working relationship between the parties will be reviewed.

## Background

The Water Corporation and the, Department of Water, with support from ICLEI – Local Government for Sustainability, have developed a Waterwise Council program. The aim of this program is to build a cooperative working relationship with local governments to promote sound water management and improve water use efficiency in local government and their communities.

Climate change and predictions of reduced water availability present significant challenges to those planning and managing our water resources. The State Water Plan provides a strategic framework to secure our water future. The plan highlights the importance of water use efficiency as well as securing new water supply sources.

The partnership with local governments through the Waterwise Council program will be an essential component of the effort to achieve water savings at both corporate and community level in the longer-term. It will assist councils to improve water management for public open space and to reduce overall water use. It will also support behavioural changes in the community by encouraging participation in waterwise programs and the use of products and services designed to maximise efficient water use.

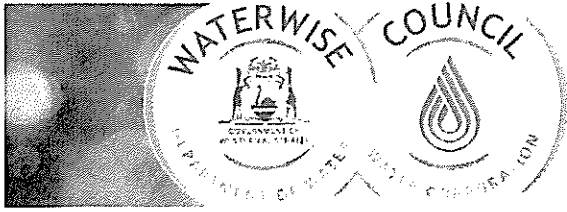
The Waterwise Council program has achieved substantial water savings. The program has saved over 11 gegalitres of water since the start of the program in 2009.

## Recognition

On completing the Waterwise Council criteria a local government authority will be presented with an official acknowledgement of the council's achievement – a Waterwise Council certificate.

Additionally, local government authorities achieving the Waterwise Council endorsement will be provided with waterwise branding for use on newsletters, signs and other promotional materials to promote themselves as a Waterwise Council. This can instill further pride in council's residents and employees who will see the council's waterwise intentions on display.





## Shire of York Support

The Shire of York will work with the Corporation and Department of Water to support water conservation, take part in appropriate promotional activities and make all appropriate staff members undertake relevant waterwise training.

The Shire of York will recognise the partnerships and relationships with the Water Corporation and Department of Water and promote the relationship where appropriate on the Shire's website, on Shire materials and at Shire events.

## Future Commitments

1. The parties commit to:
  - a) Explore, negotiate and where appropriate enter into legal relations through written agreements to facilitate attainment of the purpose of this MoU.
  - b) Recognise and protect the intellectual property that parties may invest in the preparation of any promotion or offer.
  - c) Ensuring logos used on all promotional materials are used in accordance with the organisation's guidelines and that the appropriate approvals are received prior to use.
  - d) Establish a steering team with representatives of the organisations that will be responsible for overseeing progress towards the purpose of this MoU.
2. The parties will not:
  - a) Disclose, advertise, or publish the details of this MoU without the prior written consent of the other parties, unless required to do so under law.

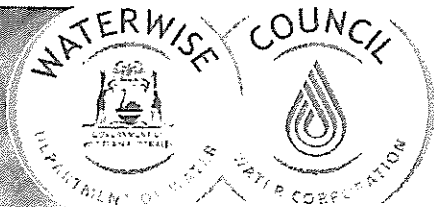
## No Obligations

The parties agree that in working towards the purpose of this MoU they will deal with each other and conduct themselves in accordance with good commercial business and industrial practice.

The relationship between the parties is limited to carrying out the purpose of the MoU and nothing in this document should be construed as constituting any form of agency or partnership for any purpose whatsoever.

This MoU does not preclude either organisation from developing similar mutually beneficial understandings with other parties.





**For Water Corporation**

By: \_\_\_\_\_

Name: Ben Jarvis

Title: Water Efficiency Projects  
Branch Manager

Date:

**For Department of Water**

By: \_\_\_\_\_

Name:

Title:

Date:

**For Shire of York**

By: \_\_\_\_\_

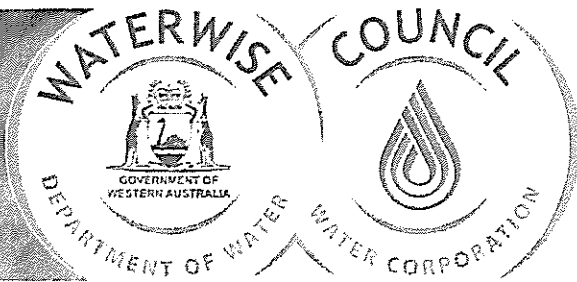
Name: Ray Hooper

Title: CEO

Date:







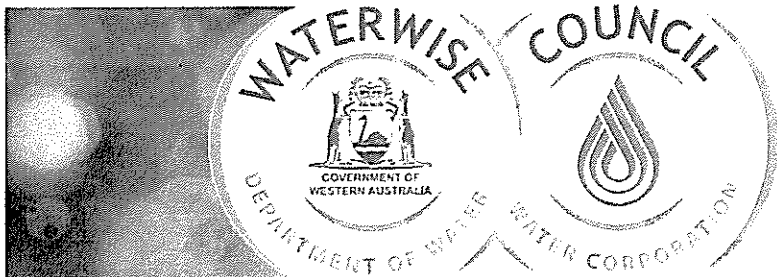
# Waterwise Councils Program Assessment

Non-ICLEI Water Campaign™ participants

## Criteria for Shire of York to be recognised

Requirement	Evidence	Provided (by LGA) Yes / No	Criteria met Yes / No
<b>Criteria 1</b> <b>Sign a Memorandum of Understanding (MoU) with the Water Corporation to commit to participation in the Waterwise Councils Program.</b>	✓ Signed MoU received by the Water Corporation		
<b>1.1</b> Nominate an employee/position as a point of contact for water related issues.	✓ Provide name and contact details to Water Corporation		
<b>1.2 Review council water consumption</b> <ul style="list-style-type: none"> <li>• Identify and audit one of the top water using sites owned by the council.</li> <li>• Include the water auditing of the other top water using sites in the Council's action plan.</li> <li>• Use best endeavours to implement at least 50% of recommendations from the audit.</li> </ul>	✓ Copy of water audit report		
<b>1.3 Complete an action plan</b> Plan must include all the mandatory corporate and community actions as listed in the program guidelines including: <ul style="list-style-type: none"> <li>• Waterwise verge policy.</li> <li>• Waterwise purchasing policy.</li> <li>• Promote the use of waterwise vegetation and irrigation within council properties.</li> <li>• Interact with households and business ratepayers to promote water efficiency.</li> <li>• Encourage community involvement in other WW Programs.</li> </ul>	✓ Provide a copy of the Council's endorsed action plan. Must include the mandatory actions ✓ Provide evidence that mandatory actions have been addressed in the action plan.		
<b>1.4 Report progress</b> Demonstrate substantial progress towards implementation of actions identified in the council's action plan.	✓ Provide a copy of the annual report which includes progress on actions to date and demonstrates ongoing commitment to water efficiency		





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<p>Criteria 2</p> <p><b>Ensure all appropriate staff members attend Water Corporation's Waterwise Specialist training sessions.</b></p>	<p>✓ List of Council attendees.</p>	<p>WC has list</p>	
<p>Criteria 3</p> <p><b>Review irrigation of council grounds and public open space.</b></p> <p>3.1 Demonstrate that irrigation systems using scheme water are operating effectively and efficiently. Apply only the appropriate volume of water the site requires; water budgeting.</p>	<p>✓ Copy of maintenance schedule for irrigation (scheme).</p>		
<p>3.2 Submit a water conservation plan to the Department of Water where required.</p>	<p>✓ Copy of advice from DoW of receipt of water conservation plan.</p>		
<p>Criteria 4</p> <p><b>No breaches of water licence terms or conditions set by the Department of Water in the past 12 months.</b></p>	<p>✓ Copy of advice from DoW that no breaches have occurred.</p>		
<p>Criteria 5</p> <p><b>No breach notice issued to council in the past 6 months from the Water Corporation (i.e. compliance with watering day rosters and daytime sprinkler bans)</b></p>	<p>✓ No breaches issued to Council in past 6 months.</p>	<p>WC has report</p>	

