

SHIRE OF YORK PROJECT STATUS REPORT AS AT 30 June 2014

Project Name	Sort financia I year	Project Number	Asset/ Function	Current Status	Project records completed	Project practically completed	Project Overall Health	Project to spec?	Project on budget?	Project on Sched?	Description and comments
Construction - Roads - 2012/13	1212										
Qualen West Rd	1213	20	road	Cancelled	✓	V	•	•	•	•	Edge repairs/upgrades, check section to be done, funds reallocated in mid year review 1/1/14, works being done as part of Shire wide maintenance in Winter 2014
Qualen West Rd and Ovens Rd Intersection	1213	11	road	Final complete and acquitted		✓	•	•	•	•	Completed and acquitted in 2012/13; remedial works as constructed info required 4/2/14; additional costs of \$8,156.61 in 2013/14.
York-Tammin Rd RRG 11.68-16.84	1213	29	road	Final complete and acquitted		✓	0	•	0	•	Carry over 2012/13, carry forward amount to be updated; drainage, SLK 11.68 to 16.48; Expenses fine & recoup grants required & explanation for overspend required 4/2/14
York-Tammin Rd RRG 7.50 to 11.00	1213	208	road	Final complete and acquitted		✓	•	•	•	0	Works completed and invoiced in 2012/13; grant acquittal and documentation incomplete and completed in 2013/14; income received in 2013/14
Construction - Roads - 2013/14	1313										
Ashworth Rd	1314	1	road	Carry forward			•	•	<u> </u>	0	Section to be resealed not yet identified.
Ashworth Rd	1314	2	road	Cancelled	✓	✓	•	•	•	•	Extend seal carry fwd 12/13; environmental issues an unable to proceed this year; cancellation reported to Council in mid year review; funds reallocated to land acquisition -ashworth road (\$6,000) and Morse Stree drainage (\$28,000)
Avon Tce	1314	202	road	Carry forward							Budget inadequate; Kerbing and associated works in 2013/14; reseal deferred to 2014/15; requires plan an community consultation; deferred pending appointment of Cardno for Streetscape (1/2/14); Cardno not appointed, waiting design in house (1/3/14) Project unlikely to be completed in 2013/14
Avon Terrace Motorcycle parking	1314	57	road	Cancelled	V	✓	•	•	•	•	Supply motorcycle parking bays around town, originally intended for Saints Diner, cancelled - Saints diner closed
Bland Rd	1314	5	road	Cancelled	✓	✓	•	•	•	•	Widen seal and kerb; project cancelled and funds reallocated to York Tammin Road in mid year review; black spot funding sought in 2014/15
Chamberlin St	1314	6	road	Final complete and acquitted		✓	•	•	•	•	Final Seal, works completed, costs of approx \$1,300 currently billed to Newcastle Street; additional kerbing ordered and implemented
Georgiana St Pavement repairs	1314	60	road	Final complete and acquitted		✓	•	•	•	•	Unplanned - urgent repairs, works completed, charged to maintenance account. Job part of townsite pavements. Journal costs to correct account.
Gravel sheeting school bus routes 2013	1314	7	road	Final complete and acquitted		✓	•	•	•	•	Resheeting completed to Lueffs Road, Mackie Road, Hammersley Siding Road but charged to maintenance account. Corrective journal entry required.

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Project Name	Sort financia I year	Project Number	Asset/ Function	Current Status	Project records completed	Project practically completed	Project Overall Health	Project to spec?	Project on budget?	Project on Sched?	Description and comments
Greenhills South Rd - R2R	1314	8	road	Carry forward			0		•	•	Extend seal to boundary; check length; need to source gravel supply; Gordon Marwick?; use surplus R2R funds from Talbot and Quellington here. Project 50% complete; grant extension to 31 December confirmed
Greenhills Townsite works (Boyles Road ford)	1314	9	road	Final complete and acquitted	✓	✓	0	•	•	•	Repairs to Boyles Road culvert and watercourse.
Henrietta Street Power pole relocation	1314	243	street light	Carry forward			0	0	0	<u> </u>	
Kauring Townsite	1314	15	road	Cancelled	V	✓	•	•	•	•	Unable to identify any required capital works; discussed with CEO - no specific purpose for funds identified; allocated at bequest of local Kauring community.
Kerbing replacement	1314	164	road	Carry forward			•	•	•	•	Multiple townsite locations require replacement of broken, damaged and missing kerbs, allocate under Townsite pavement budget.
Mokine Rd	1314	16	road	Final complete and acquitted	✓	✓	•	•	•	•	Extend seal; pavement works completed (31/1/14); waiting sealing contractor (31/1/14); completed 31/3/14
Mokine Rd	1314	17	road	Final complete and acquitted	✓	✓	•	•	•	•	Final Seal. Waiting sealing contractor; completed (31/3/14); additional works identified but no budget funds remaining - list for 2014/15
Morse PI	1314	18	road	Final complete and acquitted	✓	✓	•	•	•	•	Drainage, Gravel and seal, works completed 31/12/13, drainage work not budgetted for; waiting sealing contractor 31/12/13; kerbing required; budget increased in mid year review.
Newcastle St	1314	19	road	Final complete and acquitted	✓	✓	•	•	•	•	Final seal completed, approx \$1,300 of costs to be allocated to Chamberlain Street reseal
Newcastle Street Pavement and drain repairs	1314	61	road	Final complete and acquitted	✓	✓	•	•	•	•	NEW PROJECT. Unplanned - urgent repairs, works completed, needs budget allocation in mid year review
Northam-Cranbrook Rd and Ovens Rd Intersection Stage 1	1314	10	road	Final complete and acquitted	✓	✓	•	•	•	•	Stage 1 blackspot works, extend culvert, clearing, earthworks; completed 30/4/14
Ovens Road School bus stop	1314	207	school bus route	Final complete and acquitted	✓	✓	•	•	•	•	Construct new bus stop and turning area, fund from school bus route resheeting program
Quellington Rd - R2R SLK 0.10 to 2.00	1314	22	road	Final complete and acquitted	✓	✓	•	•	•	•	Widen Seal. SLK 0.10 to 2.00; pavement ready & waiting seal 1/12/13
Quellington Rd and Mannavale Rd Intersection	1314	12	road	Final complete and acquitted	✓	✓	•	•	•	•	Staged black spot; Preliminary Works in progress 4/2/14; survey and design required
Quellington Rd Pavement repairs	1314	63	road	Final complete and acquitted	V	✓	•	•	•	•	NEW PROJECT; Unplanned - urgent repairs, works completed, needs budget allocation in mid year review; check actual construction dates; costs currently billed to project 22 Quellington Rd R2R
Quellington Rd SLK 2.00 to 2.40	1314	21	road	Final complete and acquitted	✓	✓	•	•	•	•	Final Seal.
Redmile Rd	1314	23	road	Final complete and acquitted	✓	✓	•	•	•	•	Pavement works completed 31/10/13; sealed 31/12/13; waiting kerbing contractor; kerb backfilling in progress

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Spencers Brook Rd and Wilberforce Rd Intersection Stage 1	1314	13	road	Final complete and acquitted	~	✓	•	•	•	•	Blackspot stage 1; vegetation clearing survey and design.
Spencers Brook Rd RRG SLK 16.63-17.42	1314	25	road	Final complete and acquitted	, ~	✓	•	•	•	•	Widen Seal, SLK 16.63-17.42; pavement complete & wait for seal 30/11/13; costs seem very low - check expenses
Spencers Brook Rd RRG SLK5.75 to 7.47	1314	24	road	Carry forward			•	•	0	•	Widen seal, SLK 11.32-13.34, Incorrect SLKs corrected with MRWA,
Talbot Rd - R2R - SLK 6.00 - 10.00	1314	26	road	Final complete and acquitted	✓	~	•	•	•	•	Widen Seal; pavement complete & waiting seal (1/12/13); primer seal only
Talbot West Rd	1314	27	road	Carry forward			•	•	•	•	Construct and seal over bridge when bridge complete; bridge can't be completed this financial year; carry forward to 2014/15
Talbot West Rd and Qualen West Rd Intersection	1314	14	road	Cancelled	✓	✓	•	•	•	•	Works for 2013/14 cancelled; planning and design in 2014/15; MRWA notified and funding returned.
Town streets	1314	28	road	Carry forward			O	<u> </u>	•	0	Reseals, kerbing and drainage various streets - works to be identified and budgeted
Ulster Rd & Trews Road Street light installation	1314	242	street light	Carry forward			0	•	0	<u> </u>	Western Power paid, waiting for works to be done
York CBD car park line marking	1314	4	car parking	Final complete and acquitted	~	✓	•	•	•	•	Contract awarded, works 50% complete 1/2/14, contractor booked to return and complete 1/2/14
York-Tammin Rd RRG 29.90-31.52	1314	30	road	Final complete and acquitted	✓	✓	•	•	•	•	Widen and Seal SLK 29.90-31.52. Project incorrectly described in Shire budget as "Final Seal, SLK 7.50-11.00". Pavement complete and waiting seal 4/2/14;practically complete 31/3/14; check for outstanding invoices
Construction - Roads - 2014/15	1414										
Knotts Road bridge seal	1415	247	road	Carry forward			0	0	<u> </u>	0	
Lennards Road upgrade	1415	131	road	Carry forward			•	•	•	•	COuncillor instruction to resheet and upagrade Lennards Road. Report to Council required and funding to be allocated
Mokine Road final seal Hammersley Siding to Boyercutty	1415	248	road	Carry forward			0	0	0	0	
Regional road centreline marking and advisory signs	1415	55	road	Carry forward			<u> </u>	0	0	0	Safety requirement; MRWA carrying out assessment; list for budget in 2014/15
Safety railings - multiple sites	1415	186	road	Carry forward			0	0	0	0	Mokine rd, Talbot Rd, near swim pool, River St, Qualen West Rd, Gwambygyne Rd
Construction - Bridges - 2013/14	1313										
Greenhills South Rd Bridge	1314	31	bridge	Carry forward			•	•	•	•	Surplus funds from previous years to be used for specific maintenance; hold funds pending completion of other bridge projects as possible contingency.
Knotts Rd Bridge	1314	32	bridge	Final complete and acquitted	~	~	•	•	0	•	Bridge 4676. Replace with box culverts, construction complete except for road pavement seal 1/5/14 Allocate sum to seal road in summer 2014/15
Mackies Siding Rd Bridge	1314	34	bridge	Carry forward			•	•	•	•	Surplus funds from previous years to be used for specific maintenance; hold funds pending completion of other bridge projects as possible contingency.
Talbot West Rd Bridge	1314	33	bridge	Carry forward			•	•	•	•	Bridge 4708. Replace with box culverts, unable to obtain access from DER; reschedule to Feb 2015 with road closure plan

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Warding Rd Bridge	1314	35	bridge	Final complete and acquitted	V	✓	•	•	•	•	Bridge 4170 substructure repairs; carry fwd; delivered by MRWA
York-Tammin Rd Bridge	1314	36	bridge	Final complete and acquitted	✓	✓	•	•	•	•	Bridge 4151 substructure repairs; carry fwd; delivered by MRWA
Construction - footpaths - 2013/14	1313										
Developer funded footpaths	1314	37	path	Cancelled	✓	V	•	•	•	•	No identified developer funded works this year. 6/2/14
New Street Footpath construction	1314	188	path	Final complete and acquitted	✓	✓	•	•	•	•	Completion of minor outstanding works from 2012/13 financial year.
Path survey and data update	1314	189	path	Carry forward			•	•	•	•	NEW PROJECT. Survey all existing paths in York town site and enter into ROMAN; allocation not approved by Council 5/2/14 Expected completion 31 July
Pathway Avon Tce, East Side, South St to Stephen St, Dual use path	1314	191	path	Carry forward			•	0	•	•	NEW PROJECT. Remove existing brick path, level ground and lay coloured concrete including various traffic nibs and islands
Radnor Road East	1314	38	path	Final complete and acquitted	✓	✓	•	•	•	•	Works completed and invoiced. Need to update asset register.
Retrofit disabled access various pathways	1314	190	path	Carry forward			•	•	•	•	NEW PROJECT. Fit pram ramps, hand rails and other improvements to various pathways
South Street footpath construction	1314	187	path	Final complete and acquitted	✓	✓	•	•	•	•	Completion of minor outstanding works from 2012/13 financial year.
York Estates footpaths	1314	39	path	Cancelled	✓	✓	0	•	•	•	No identified York Estates footpaths this financial year 6/2/14
York townsite footpaths	1314	40	path	Carry forward			0	•	•	•	Specific list of projects to be identified for Council endorsement.
York townsite footpaths	1314	41	path	Cancelled	✓	✓	•	•	0	0	Carried forward funds from 12/13 combined with project 40
Construction - footpaths - 2014/15	1414										
Pathway Avon Tce, East Side, Henrietta St to Redmile Rd, dual use path	1516	193	path	Cancelled	V	V	•	•	•	•	NEW PROJECT. Level ground and lay coloured concrete including various traffic nibs and islands Unfunded in draft 1415 budget. add to footpath strategy
Pathway Avon Tce, West Side, Broome St to Henrietta St, 1.2m path	1516	192	path	Cancelled	✓	✓	•	•	•	•	NEW PROJECT. Remove existing brick path, level ground and lay coloured concrete including various traffic nibs and islands. Unfunded in draft 1415 budget. add to footpath strategy
Pathway Avon Tce, West Side, Henrietta St to Wheeler St	1516	183	path	Cancelled	V	V					NEW PROJECT. level ground and lay coloured concrete including various traffic nibs and islands Unfunded in draft 1415 budget. add to footpath strategy
Construction - Drainage - 2013/14	1313										
Drainage study urban stormwater management plan (supertowns funding)	1314	42	drain	Cancelled	✓	✓	•	•	•	•	Supertowns funding not available.
Monger Street urban stormwater plan	1314	43	drain	Carry forward		~	•	•	•	•	Construction by contractor; Pipes pre purchased, Referred to CEO 31/10/13; referred to consultants by CEO; Consultant need to prepare design obtain quotes for construction

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Project Name	Sort financia	Project	Asset/	Current	Project records	Project practically	Project Overall	Project to		Project on	Description and comments
	I year	Number	Function	Status	completed	completed	Health	spec?	budget?	Sched?	
Railway to river drainage system (supertowns funding)	1314	44	drain	Cancelled	✓	V	•	•	0	0	Supertowns funding not available.
West Boundary to Railway drainage system (supertowns funding)	1314	45	drain	Cancelled	✓	✓	•	•	0	0	Supertowns funding not available.
Construction - Drainage - 2014/15	1414										
Herbert Road Drainage	1415	231	drain	Carry forward			<u> </u>	<u> </u>	<u> </u>	0	Property flooded out along blocked drainage easemer
Newcastle Street Drainage	1415	158	drain	Carry forward			•	•	•	•	Flooding of private property. Need to cut open drain around rear of property. Land owners in principle agreement. Need formal agreement. Requires Councapproval.
Construction - Reserves - 2013/14	1313										
Bowling Greens remedial works	1314	58	reserve	Carry forward			0	•	•	0	Repair collapsed drain between rinks, need to identify funding in mid year review; additional problems identified May 2014
CCTV installation	1314	209	community	Carry forward			0	0	0	0	Installl CCTV conduits in Avon Tce; Gordon Tester project manager
Cemetery Upgrade	1314	46	cemetery	Carry forward			0	0	0	•	Works to be defined. Kerbing, pavement, etc
Forrest oval - new water supply dam	1314	47	reserve	Carry forward			•	0	0	•	Construct new water supply dam, pump station and ancillaries.
Forrest oval - wastewater reuse scheme	1314	48	reserve	Carry forward			•	•	•	•	Renew water reuse scheme with Water corporation including address quality issues; Agreement in principle with Water Corp; Requirements sent to Wate Crop; Water Corp chasing additional catchment information; Waiting on Water Corp, overflow risks, Water Corp flows stopped
Forrest Oval turf rehabilitation	1314	50	reserve	Final complete and acquitted	✓	~	•	•	0	•	rehabilitate forrest oval
Hockey Field - new	1314	157	reserve	Practical complete		~	•	•	•	•	Works completed by Hockey club, formal acceptance and project close out required. May require Council approval.
Peace park improvements	1314	62	reserve	Final complete and acquitted	✓	✓	•	•	•	•	Unplanned reticulation work. Special allocation for Tidy Towns
York regional recreation centre car park	1314	51	reserve	Carry forward			•	•	•	•	Construct to seal standard car park, funding withdrawn; Discussing alternate works with Council. Need to identify and confirm requirements, access point, budget and scope with stakeholders
Construction - Reserves - 2014/15	1414										
Depot internet and synergy connection	1415	146	depot	Carry forward			<u> </u>	0	0	0	Funding in Rangers budget and managed by rangers; referred to IT department
Depot Security system	1415	171	depot	Carry forward			0	0	0	0	New project. No funding approval or project plan
Forrest Oval -exist water supply dam	1415	49	reserve	Carry forward			0	0	0	0	Identify contamination source in existing catchment, quotes sought for budget consideration
Forrest Oval and Recreation Centre "as constructed" plan	1415	147	reserve	Carry forward			0	0	0	0	Requires funding and approval to proceed
York Regional Recreation Centre lawn reticulation	1415	201	reserve	Carry forward			0	0	0	0	Identify budget and requirements
Specific Maintenance Projects	1313										

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Bitumen edge reinstatements 2013	1314	153	road	Final complete and acquitted	~	✓	•	•	•	•	
Bridge Insurances	1314	197	bridge	Final complete and acquitted	✓	✓	•	•	•	•	
Bridge Mainteance	1314	195	bridge	Carry forward			•	()	()	•	
Crossovers	1314	205	roads	Final complete and acquitted	✓	✓	•	•	•	•	Need to update records and invoice
Depot Maintenance 13/14	1314	198	depot	Final complete and acquitted	✓	✓	•	•	•	•	
Drain clearing 2014	1314	53	drain	Carry forward			0	()	3	•	Clear drains for the 2014 winter
Fire extinguisher checks 2013	1314	54	depot	Final complete and acquitted	✓	✓	•	•	•	•	
Fire extinguisher checks 2014	1314	234	depot	Final complete and acquitted	V	✓	•	•	•	•	Safety requirement identified in annual audit - multiple fire extinguishers missing, no budget allocation; not to proceed per CEO instruction; mid year budget review
Gravel Road winter maintenance Grade 2014	1314	162	road	Final complete and acquitted	✓	✓	•	•	•	•	
Guide post replacement	1314	163	road	Practical complete	V	✓	•	•	0	•	
Lennards Road wash out repairs	1314	230	road	Carry forward			0	0	0	<u> </u>	Road washed out twice in 2013/14. Options to replace ford and or upgarde culverts to be considered
Minor Pavement failure repairs	1314	165	road	Carry forward			0	0	0	0	Multiple locations around shire. List in 2014/15 budget.
Roadside verge collection 2013	1314	119	community	Final complete and acquitted	✓	~	•	•	•	•	Two collections per year in November and March; 1s collection completed Nov 2013
Spencers Brook Rd collapsed culvert	1314	64	unplanned	Final complete and acquitted	✓	✓	•	•	•	0	Unplanned - urgent repairs; requires Council approva
Street sweeping 2013	1314	152		Final complete and acquitted	✓	✓	•	•	•	•	
Traffic Count program 2013	1314	149	new	Final complete and acquitted	~	✓	•	•	•	•	
Verge spraying	1314	56	verge	Final complete and acquitted	✓	✓	•	•	•	•	
Swimming Pool Opening 1/10/14	1415	156	reserve	Final complete and acquitted	✓	✓	•	•	0	•	Miscellaneous preparation works and assistance required.
Land Acquisition 13/14	1313										
Ashworth Road Land Acquisition	1314	185	land	Carry forward			•	•	•	•	Acquire road land and rationalise property boundaries budget allocated in mid year review
Cowring Road	1314	232	land	Carry forward						0	Road constructed on rail reserve, investigate options

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Myanara Road Land Acquisition	1314	184	land	Carry forward			•	•	0	0	Land acquisition for road widening; requires Council approval; budget allocated in mid year review
Skydive express rail crossing	1314	233	land	Carry forward			0	0	0	0	Dedicate rail reserve crossing as road by PTA
Talbot West Rd and Qualen West Rd Intersection	1314	204	land	Carry forward			0	•	0	0	Land acquisition for road widening; requires Council approval; budget allocated in mid year review
Procurement	1313										
Bituminous surfacing - procure	1314	65	road	Final complete and acquitted	✓	✓	•	•	•	•	Called tenders 10/13; assessed and awarded to Boral 11/13 (approx. 8 weeks late)
Building maintenance utility	1314	224	plant	Final complete and acquitted	✓	✓	•	•	•	•	Catastrophic engine failure; propose disposal of old vehicle requires Council approval
Car sale - building and health inspector	1314	182	plant	Final complete and acquitted	✓	✓	•	•	•	•	New project added; tenders called no offers; tenders called second time
Car sale - doctors wagon	1314	225	plant	Final complete and acquitted	✓	✓	•	•	•	•	New project added, tenders called
Cherry picker repair	1314	226	plant	Carry forward			•	•	•	•	Cherry picker jamms in upright postion; referred to mechanic and allegedly fixed; breakdowns continue (24/12/13); refer back to mechanic and have fixed at no charge
Community Bus - procure	1314	66	plant	Carry forward			0	•	0	0	Replace community bus, disabled access required, estimates required for grant application
Community Bus - sale	1314	67	plant	Carry forward			•	•	•	•	Replace community bus, grant application
Disposal of depot junk	1314	172	plant	Carry forward			0	•	•	0	Sale and or disposal of scrap machinery and junk, clean up of yard
Grader - procure	1314	68	plant	Final complete and acquitted	✓	✓	•	•	•	•	Tender complete, within budget, report to Council
Grader - sale	1314	69	plant	Final complete and acquitted	✓	✓	•	•	•	•	Tender complete, within budget, report to Council
Minor plant - procure	1314	72	plant	Final complete and acquitted	✓	✓	•	•	•	•	brushcutters, chainsaws, etc
Minor plant - sale	1314	73	plant	Final complete and acquitted	✓	✓	•	•	•	•	brushcutters, chainsaws, etc
Mulcher - sale	1314	74	plant	Cancelled	∀	✓	•	•	0	0	Budget anomaly - Selling mulcher but no replacement budgeted for; not to proceed
Radio tests and fixes - various	1314	150	plant	Final complete and acquitted	✓	✓	•	•	•	•	Urgent need to fix multiple radios and install missing radios various vehicles. Budget estimate required for consideration in mid year review.
Spray utility - procure	1314	75	plant	Final complete and acquitted	✓	~	•		•	•	RFQ for replacement (20/11); quoted prices exceed budget (6/12); on instruction investigated second hand (12/12); on instruction investigated rental and non replacement (20/12) on instruction specification downgraded (31/12); quotes recalled (3/1); purchase order placed 30/1/14
Spray utility - sale	1314	76	plant	Final complete and acquitted	✓	✓	•	•	•	•	Presumed no sale income; advertised for sale 30/1/14; no offers; readvertised 1/4/14

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Street sweeper -sale	1314	77	plant	Cancelled	✓	✓	•	•	•	0	Replace Mach 6; Instructed by CEO to hold action on this item - Nov 13; not to proceed 31/1/14
Street Sweeper - procure	1314	78	plant	Cancelled	✓	✓	9	•	9	•	Replace Mach 6; Instructed by CEO to hold action on this item - Nov 13;not to proceed 31/1/14
Traffic counters - procure	1314	79	plant	Cancelled	✓	V	•	•	•	0	Traffic counters. Quoted cost exceeds available budget.
Traffic counters - sale	1314	80	plant	Cancelled	✓	✓	9	•	9	•	Traffic counters, insufficient funds in budget. residual value of counter \$0
Trailer - sale	1314	81	plant	Cancelled	✓	✓	•	•	•	•	Sale advertised. no offers
Truck 5T - procure	1314	82	plant	Cancelled	✓	✓	•	•	•	•	Budget anomaly -Selling truck 1660 but no replacement budgeted; referred to CEO 1/11/13; cancelled 14/1/14
Truck 5T - sale	1314	83	plant	Cancelled	✓	✓	•	•	•	•	Budget anomaly -Selling truck 1660 but no replacement budgeted; referred to CEO 1/11/13; cancelled 14/1/14
Truck 8T sale "old harry"	1314	170	plant	Final complete and acquitted			•	•	•	•	New project added 14/1/31; check if Council approval required; approved in mid year review; quotes called; no offers; tenders recalled
Truck 8T Y641 - sale	1314	84	plant	Carry forward			•	•	•	•	Replace truck Y641; instructed by CEO to defer action on this item 1/11/13; sale proceeding; tenders non compliant sale cancelled; tenders to be recalled; tenders recalled; carry forward - too late in financial year
Truck 9T Y641 - procure	1314	85	plant	Carry forward			•	•	•	•	Replace truck Y641; instructed by CEO to defer action on this item 1/11/13; proceeding, speci to be written 31/1/14; tedners called and received; waiting assessment 1/5/14; carry forward - too late in financial year
Vibrating roller - Procure	1314	86	plant	Final complete and acquitted	~	✓	•	•	•	•	delivered July 2013
Vibrating roller - sale	1314	87	plant	Final complete and acquitted	· ·	✓	•	•	•	•	Sold in 2012/13 financial year
Water tanks for utilities	1314	88	plant	Cancelled	✓	✓	9	•	9	•	Project requirements to be identified and assessed; cancelled at mid year review
Works Manager car - procure	1314	89	plant	Final complete and acquitted	· •	✓	•	•	•	•	Sold Sedan purchased utility
Works Manager car - sale	1314	90	plant	Final complete and acquitted	~	✓	•	•	•	•	Sold Sedan purchased utility
Construct - private works	1313										
Eighth Road Estate	1314	91	private works	Cancelled	V	✓		•		•	Residents requesting quotation to construct driveway - approx 500m length. Discussed with CEOI and decided this project not suited to Shire works crew. Job refused
Knotts Road intersection reconstruction	1314	221	private works	Cancelled	✓	✓	0	•	•	0	Waiting on specification from Main Roads WA;cancelled MRWA doing in house 6/14
Lot 12 Newcastle St	1314	92	private works	Final complete and acquitted	✓	✓					Private driveway - 180m length; works completed send invoice; remedial works required

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Project Name	Sort financia I year	Project Number	Asset/ Function	Current Status	Project records completed	Project practically completed	Project Overall Health		Project on budget?	Project on Sched?	Description and comments
No name access Road 10km west of Town	1314	93	private works	Carry forward			•	•	•	0	Residents requesting quotation to provide annual maintenance and gravel - Approx 4.5km length
Private works - various minor jobs 2013/14	1314	94	private works	Final complete and acquitted	✓	✓	•	•	•	•	Various minor private works jobs grading driveways, etc; tracked in private works book; invoiving complete 22/6/14
Redmile Road intersection reconstruction	1314	220	private works	Cancelled	✓	Y	•	•	0	0	Waiting on specification from Main Roads WA; cancelled MRWA doing in house 6/14
Skydive express airfield - part 1	1314	95	private works	Final complete and acquitted	✓	✓	•	•	•	•	Grade and gravel air strip, works completed, check invoicing completed
Skydive express airfield - part 2	1314	179	private works	Final complete and acquitted	~	~	•	•	•	•	Grade and gravel air strip, works completed, check invoicing completed
Skydive express airfield - part 3	1314	219	private works	Final complete and acquitted	✓	✓	•	•	•	•	
York Racing Club	1314	222	private works	Cancelled	V	V	•	•	0	•	Unable to offer assistance due to scheduling conflicts
York-Merredin Road 2012/13	1314	96	private works	Final complete and acquitted	✓	✓			•	•	Main roads construction job completed in 2012/13; various remedial works completed; MRWA final acceptance November 2013; final invoice to be sent; final invoice sent 1/4/14
York-Merredin Road 2013/14	1314	97	private works	Cancelled	✓	✓	•	•	•	•	Main roads construction job proposed for 2013/14; waiting MRWA instructions
Asset valuations 2012/13	1213	99	budget 1213	Final complete and acquitted		✓	•	•	•	•	Completed by CEO, Talis Consultants
Budget/Financial	1313										
Asset updates 2013/14 and prior years	1314	98	budget 1314	Carry forward			•	•	<u> </u>	•	Waiting quotes from Talis Consultants (Dale Hughes); Matt Giraudo to be appointed to do drainage; expected completion 31/7/14
Asset valuations 2013/14	1314	100	budget 1314	Carry forward			•	•	•	0	Requires asset updates to be completed. expected completion 30/8/14
Blackspot funding applications 2014/15	1314	145	budget 1415	Final complete and acquitted	✓	✓	•	•	•	•	
Bridge Grants acquittal - Knotts Rd Bridge	1314	196	budget 1314	Final complete and acquitted		✓	•	•	•	•	Knotts Rd And Talbot West Rd bridges
Bridge Grants acquittal - Talbot West Rd Bridge	1314	3		Carry forward			•	•	•	•	Project unable to proceed. No access to state forrest, rescheduled to Feb 2015
Budget 2014/15	1314	101	budget 1415	Practical complete		✓	•	0	•	•	Need to finalise roads program
Developer Contributions	1314	194	budget 1415	Final complete and acquitted		✓	•	•	•	•	\no developer contribution projects in 2013/14
End of year financial acquittal	1314	102	budget 1314	Final complete and acquitted	✓	~	•	•	•	•	Review all costs and accounts, check validity, journal costs known to be accrued to incorrect accounts - see job list above
Grant Recoups - Direct Grant	1314	200	budget 1314	Final complete and acquitted		~	•	•	•	•	
Grant Recoups - RRG 2013/14	1314	103	budget 1314	Carry forward			0	•	•	0	Finalise outstanding claims; final claim Spencers Brook Road deferred - works incomplete

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Project Name	Sort financia I year	Project Number	Asset/ Function	Current Status	Project records completed	Project practically completed	Project Overall Health	Project to spec?	Project on budget?	Project on Sched?	Description and comments
Grant Recoups - RTR 2013/14	1314	104	budget 1314	Final complete and acquitted	~	✓	•	•	•	•	
Mid year budget review 2013/14	1314	105	budget 1314	Final complete and acquitted	✓	✓	•	•	•	•	
Plant and Construction rates	1314	106	budget 1415	Carry forward			•	•	•	•	
Private works income	1314	199	budget 1415	Final complete and acquitted	✓	✓	•	•	•	•	Follow up Newcastle Street job invoice
Project Plans 2013/14	1314	108	budget 1314	Practical complete	✓	✓	•	•	0	0	Prepare detailed project plans for every project; unable to properly project plan in 2013/14 due to overwhelming workload and lack of resources
Regional Road Group funding applications 2014/15	1314	109	budget 1415	Final complete and acquitted	✓	✓	•	•	•	•	Applications lodged for Spencers Brook Rd widen, Spencers Brook Rd Final Seal and York Tammin Rd Final Seal
Community 2013/14	1313										
Antique Fair ?/4/14	1314	110	community	Final complete and acquitted	✓	✓	•	•	•	•	
Anzac Day 25/4/2014	1314	111	community	Final complete and acquitted	✓	✓	•	•	•	•	
Australia Day 26/1/2014	1314	113	community	Final complete and acquitted	✓	✓	•	•	•	•	
Childrens Christmas Party 8/12/13	1314	114	community	Final complete and acquitted	✓	✓	•	•	•	•	Traffic control to close South Street.
Christmas Decorations 1/11/13	1314	115	community	Final complete and acquitted	✓	✓	•	•	•	•	Decorations to be up by 1 December.
Country Swimming Pennants 2/3/14	1314	174	community	Final complete and acquitted	✓	✓	•	•	•	•	
London Sydney Car Rally	1314	218	community	Final complete and acquitted	✓	✓	•	•	•	•	
Medieval Fair 1/11/13	1314	116	community	Final complete and acquitted	✓	✓	•	•	•	•	
Mothers Day weekend ?/5/14	1314	117	community	Final complete and acquitted	✓	✓	•	•	•	•	Need to identify responsible Shire officer and obtain requirements
Motorcycle festival 12-13/4/14	1314	59	community	Final complete and acquitted	✓	✓	•	•	•	•	Annual motorcycle festival
National Skydive championship 12-13/4/14	1314	176	community	Final complete and acquitted	✓	✓	•	•	•	•	
Rememberance Day 11/11/13	1314	118	community	Final complete and acquitted	✓	✓	•	•	•	•	

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Project Name	Sort financia I year	Project Number	Asset/ Function	Current Status	Project records completed	Project practically completed	Project Overall Health	Project to spec?	Project or budget?	Project on Sched?	Description and comments
Swimming Pool opening 1/10/13	1314	121	community	Final complete and acquitted	~	✓	•	•	•	•	Tree removal, car park and other clean up works
Tidy Towns 2013	1314	122	community	Final complete and acquitted	~	~	•	•	•	•	
Veterans Car Rally ?/?/14	1314	123	community	Final complete and acquitted	~	~	•	•	•	•	
York Easter Fair 18/4/14	1314	178	community	Final complete and acquitted	✓	✓	•	•	•	•	
York Show ?/?/13	1314	124	community	Final complete and acquitted	✓	✓	•	•	•	•	
Community 2014/15	1414										
Art and Craft Awards 4/10/2014	1415	112	community	Carry forward			<u> </u>	<u> </u>	<u> </u>	<u> </u>	Unknown requirements
Australia Day 26/1/2015	1415	168	community	Carry forward			0		0	0	
Childrens Christmas Party 2014	1415	169	community	Carry forward			0		0	0	
Christmas Decorations 2014	1415	159	community	Carry forward			0		0	0	Need to purchase new decorations for next year.
Medieval Fair ?/11/14	1415	160	community	Carry forward			0	0	0	0	
Rememberence Day 11/11/14	1415	155	community	Carry forward			0	0	0	0	ТВА
Tidy Towns ?/8/14	1415	161	community	Carry forward			0	0	0	0	Nominations called.
York Pony Club 1 day event - ?/10/14	1415	180	community	Carry forward			0	0	0	0	Unknown requirements
York Show 6/9/2014	1415	154	community	Carry forward			0	0	0	0	Unknown requirements
Strategic Planning	1313										
10 year program update - roads	1314	125	road	Carry forward			0	<u> </u>	<u> </u>	<u> </u>	
Bridge Program	1314	126	bridges	Practical complete		~	•	•	•	•	
Depot plan and strategy	1314	52	depot	Carry forward			0	<u> </u>	0	0	Safety and operational requirement; not endorsed; required for 2014 budget
Footpath Strategic Plan	1314	127	footpath	Carry forward			0	0	0	0	
Gravel Supplies	1314	70	gravel pits	Carry forward			•	0	0	•	Identify and secure gravel supplies, negotiate access agreements, various locations
Plant replacement program review	1314	107	plant	Carry forward			0	0	0	0	agreemente, various isolations
Truck fleet replacement business case	1314	128	plant	Carry forward			0	0	0	0	
Workforce plan	1314	134	human resources	Carry forward		√	0	0	0	0	
YRCC Precinct development plan	1314	151	reserves	Carry forward			0	0	0	0	
Management	1313										

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Project Name	Sort financia I vear	Project Number	Asset/ Function	Current Status	Project records completed	Project practically completed	Project Overall Health	Project to spec?	Project on budget?	Project on Sched?	Description and comments
Induction training	1314	166	manage	Carry forward			0	9	9	9	
Light vehicle fleet management processes set up	1314	217	plant	Carry forward			<u> </u>	0	0	0	
Outside employees award - review	1314	129	manage	Carry forward			<u> </u>	•	•	0	First meeting set for 24 June
Performance appraisals 2013/14	1314	143	manage	Carry forward			<u> </u>	0	0	0	Due 30 June 2014
Plant operator start up checks	1314	167	manage	Carry forward			<u> </u>	0	0	0	ProceDUre and checklist books
Position descriptions	1314	130	manage	Carry forward			<u> </u>	0	0	0	
Sunsmart workers policy	1314	181	manage	Carry forward			<u> </u>	0	0	0	
Training Plan	1314	132	manage	Carry forward			<u> </u>	0	<u> </u>	0	
Workers Comp claim 1	1314	173	manage	Practical complete			0	•	0	3	Fully recovered and returned to work; final medical certificate required
Workers Comp claim 2	1314	133	manage	Carry forward			0	•	•	•	Disputed claim; settlement offer made by LGIS
Policy, Community education and lobbying	1313										
Alcohol and Drugs policy	1314	135	policy	Carry forward			<u> </u>	<u> </u>	<u> </u>	<u> </u>	
Avon Terrace works forensic investigation	1314	228	lobby	Carry forward			0	0	<u> </u>	<u> </u>	Requested to investigate all construction records and discussions.
Bowling Greens construction forensic investigation	1314	211	lobby	Carry forward			0	0	0	0	Requested to investigate all construction records and discussions.
Crossover Policy and specification	1314	136	policy	Carry forward			<u> </u>	0	0	0	
Customer service standards	1314	137	policy	Carry forward			<u> </u>	0	<u> </u>	<u> </u>	
Design and survey policy	1314	229	policy	Carry forward			<u> </u>	0	0	<u> </u>	
Drainage policy	1314	138	policy	Carry forward			0	0	0	<u> </u>	
Gravel roads policy	1314	139	policy	Carry forward			0	0	0	0	Adopt a maintenance strategy for gravel roads and educate public
Light vehicle fleet policy	1314	216	policy	Carry forward			<u> </u>	<u> </u>	<u> </u>	<u> </u>	
Private works policy	1314	140	policy	Carry forward			0	0	<u> </u>	<u> </u>	
Review RAV netowrk approvals	1314	223	policy	Carry forward			0	0	<u> </u>	<u> </u>	
State Roads through York Townsite - lobby	1314	141	policy	Carry forward			0	<u> </u>	<u> </u>	<u> </u>	Lobby MRWA and State Government about highways
Use of Shire equipment by private people policy	1314	175	policy	Carry forward			0	<u> </u>	<u> </u>	<u> </u>	
York-Quairrading Road Private works forensic project report	1314	71	lobby	Carry forward			0	0	0	0	
Compliance and approvals 13/14	1313										
Annual audit return 2012/13	1314	142	compliance	Final complete and acquitted			•	•	•	•	Annual compliance audit. Need to obtain instruction on what Works is accountable for and ensure reporting and record keeping in place.

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Project Name	Sort financia I year	Project Number	Asset/ Function	Current Status	Project records completed	Project practically completed	Project Overall Health	Project to spec?	Project on budget?	Project on Sched?	Description and comments
Heavy Haulage permits	1314	206	heavy haulage	Final complete and acquitted	✓	✓	•	•	•	•	
School bus routes	1314	120	school bus	Final complete and acquitted	✓	✓	•	•	•	•	Assess various referrals by PTA, 12 referrals to 1/5/14
Vegetation clearing permits 13/14	1314	144	compliance	Final complete and acquitted	✓	✓	•	•	•	•	Annual report in progress by Jen Vincent
Planning and Subdivision	1313										
Subdivision approval Crawford Ct Precinct	1314	177	subdivision	Carry forward			•	•	•	•	Assessed and amendemnt requested 9/13; reassessed and amendement requested 1/14; reassessed and meet with consultant and DOP; amendemnt requested 3/14; waiting developer 5/14
Cole subdivision assessment	1415	245	subdivision	Carry forward			0	0	0	<u> </u>	
Daliak Structure Plan assessment	1415	246	subdivision	Carry forward			0	0	0	0	
Committees	1313										
Roads Advisory Group	1314	148	policy	Cancelled	V	V	•	•	•	•	Original Shire road advisory group; works committee appointed instead with broader policy directives
Safety Committee	1314	227	safety	Carry forward	V	✓	•	•	•	•	
Sport and recreation Centre Committee	1314	241	reserve	Carry forward	V	V	•	3	•	•	
Tidy Towns Committee	1314	203	policy	Carry forward	V	✓	•	•	•	•	Tidy towns committee in voluntary abeyance until Council appoints a Gardener.
Works Committee	1314	215	road	Carry forward	✓	✓	•	()	0	()	
Safety Issues	1313										
Asbestos on Work site Works Order	1314	213	depot	Final complete and acquitted	✓	✓	•	•	•	•	Gordon following up.
Chemical storage rationalisation and MSDS sheets	1314	238	safety	Carry forward			0	0	0	0	Identified safety hazard
Cleaning chemicals cupboard and lifting hazard	1314	235	safety	Final complete and acquitted	✓	✓	•	•	•	•	Identified safety hazard
Depot Clean up	1314	210	depot	Practical complete	✓	✓	0	•	0	0	
Depot Evacuation plans and signage	1314	237	safety	Carry forward			0	<u> </u>	0	0	Identified safety hazard
Depot Safety records, MSDS sheets and other documentation	1314	236	safety	Carry forward			0	0	0	0	Identified safety hazard
Fuel Bowser Works Order	1314	212	depot	Final complete and acquitted	~	✓	•	•	•	•	
PPE racks, signage and storage	1314	239	safety	Carry forward			0	<u> </u>	()	0	Identified safety hazard
Refurbish depot toilets to health standards	1314	240	safety	Carry forward			0	0	0	0	Identified safety hazard

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Project Name	Sort financia I year	Project Number	Asset/ Function	Current Status	Project records completed	Project practically completed	Project Overall Health	Project to spec?	Project on budget?	Project on Sched?	Description and comments
Roadworks traffic management	1314	214	safety	Final complete and acquitted	~	✓	•	•	•	•	
Legend	1313										
Cancelled projects highlighted orange	1314									<u> </u>	Risks/watch this item
Carried forward projects highlighted pink	1314									•	project flaw or problem
Completed projects in italic grey	1314									•	All OK
Project name	1314										
Projects in red have not been updated	1314										
New projects added	1313										
unused		244									
NEXT PROJECT NUMBER	9999	244									

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