

MINUTES

Ordinary Council Meeting Monday, 26 November 2018

Date: Monday, 26 November 2018

Time: 5.01pm

Location: Council Chambers, York Town Hall, York

Order Of Business

1	Opening	4
1.1	Declaration of Opening.....	4
1.2	Disclaimer	4
1.3	Standing Orders	4
1.4	Announcement of Visitors	4
1.5	Declarations of Interest that Might Cause a Conflict	4
1.6	Declaration of Financial Interests	4
1.7	Disclosure of Interests that May Affect Impartiality	4
2	Attendance	5
2.1	Members	5
2.2	Staff	5
2.3	Apologies	5
2.4	Leave of Absence Previously Approved	5
2.5	Number of People in the Gallery at Commencement of Meeting	5
3	Questions From Previous Meetings	5
3.1	Response to Previous Questions Taken on Notice.....	5
3.2	Response to Unasked Questions from the Previous Meeting	6
4	Public Question Time	6
4.1	Written Questions – Current Agenda.....	7
4.2	Public Question Time	8
5	Applications For Leave of Absence	12
6	Presentations	12
6.1	Petitions	12
6.2	Presentations	12
6.3	Deputations.....	12
7	Confirmation of Minutes of Previous Meetings	13
8	Announcements by Presiding Member without Discussion.....	13
9	Reports of Committees	13
10	Officer's Reports.....	14
SY154-11/18	Development Application: Transportable Building at Rear for Storage (Ancillary to Shop): Lot 501 (117) Avon Terrace, York.....	14
SY155-11/18	Management of Reserve 33437 (Lot 28509 on Diagram 44156, Burges)	30
SY156-11/18	Development Application: Partly Retrospective Repurposed Dwelling at Lot 70 (26) Prunster Road, York.....	35
SY157-11/18	Petition Received Regarding York District High School Car Park	63
SY158-11/18	Review of Parking Time Limit Trial	84
SY159-11/18	Expiring Railway Reserve Licence (L6870) - Industrial Area	88

	SY160-11/18	Proposal to lease lots 48 - 53 Henrietta Street York (part of Forrest Oval Precinct) to Western Power for a period of 7 months.....	94
	SY161-11/18	Staff Parking at Shire Administration Building.....	104
	SY162-11/18	Council Meeting Dates 2019	108
	SY163-11/18	Australia Day Awards 2018 & Request for Free Entry to the York Memorial Swimming Pool.....	112
	SY164-11/18	York Football Club - Request for Support.....	115
	SY165-11/18	Community Funding Applications	123
	SY166-11/18	York Arts & Events Request for Support to Attend Wara Art Summit in Japan	131
	SY167-11/18	Councillor Professional Development	138
	SY168-11/18	Outstanding Rates and Charges - Payment Agreements	177
	SY169-11/18	Financial Report for October 2018.....	180
	SY170-11/18	Investments - October 2018	214
11		Motions of Which Previous Notice Has Been Given	219
12		Questions from Members without Notice	219
13		Business of an Urgent Nature Introduced by Decision of the Meeting.....	219
14		Meeting Closed to the Public	220
	14.1	Matters for which the Meeting may be closed.....	220
	SY171-11/18	- Confidential - Rates and Charges Interest Write Off.....	220
	SY172-11/18	- Confidential - Nomination for the Recognition of Freeman of the Shire.....	221
	SY173-11/18	- Confidential - Consideration of Ex-gratia Payment	221
	14.2	Public Reading of resolutions to be made public	221
15		Late Reports.....	222
16		Late Confidential Reports	222
17		Next Meeting	222
18		Closure	222

**MINUTES OF SHIRE OF YORK
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, YORK TOWN HALL, YORK
ON MONDAY, 26 NOVEMBER 2018 AT 5.01PM**

The York Shire Council acknowledges the traditional owners of the land on which this meeting will be held.

1 OPENING

1.1 Declaration of Opening

Cr David Wallace, Shire President, declared the meeting open at 5.01pm.

1.2 Disclaimer

The Shire President advised the following:

"I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995.

Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material."

1.3 Standing Orders

Nil

1.4 Announcement of Visitors

Nil

1.5 Declarations of Interest that Might Cause a Conflict

Nil

1.6 Declaration of Financial Interests

SY165-11/18 – Community Funding Applications - Cr Kevin Trent

1.7 Disclosure of Interests that May Affect Impartiality

SY165-11/18 – Community Funding Applications –

- Cr David Wallace
- Cr Kevin Trent
- Cr Pam Heaton
- Cr Pam Heaton
- Cr Pam Heaton
- Cr Denese Smythe

SY166-11/18 – York Arts & Events Request for Support to Attend WARA Art Summit in Japan - Joanne Bryant, Project Officer

SY173-11/18 – Consideration of Ex-Gratia Payment - Cr Jane Ferro

2 ATTENDANCE

2.1 Members

Cr David Wallace, Shire President; Cr Kevin Trent, Deputy Shire President; Cr Jane Ferro; Cr Pam Heaton; Cr Heather Saint; Cr Denese Smythe; Cr Denis Warnick

2.2 Staff

Paul Martin, Chief Executive Officer; Suzie Haslehurst, Executive Manager, Corporate & Community Services; Darren Wallace, Executive Manager, Infrastructure & Development Services; Helen D'Arcy-Walker, Council & Executive Support Officer

2.3 Apologies

Nil

2.4 Leave of Absence Previously Approved

Nil

2.5 Number of People in the Gallery at Commencement of Meeting

There were 10 people in the Gallery at the commencement of the meeting.

3 QUESTIONS FROM PREVIOUS MEETINGS

3.1 Response to Previous Questions Taken on Notice

Mr Mike Gill

On Behalf of Avon Civil Engineering

Question 1:

My question is to the CEO

In your response to a question taken on notice, you state that your administration failed to carry out a post construction survey nor was a set of As Constructed drawings prepared following the completion of works on Contract 01-1617. My question is what verification documentation was produced to support and validate the million dollar payment made to the Contractor for works that had specific construction requirements included as contract outcomes, for example a functioning drainage system on newly constructed roads?

Response provided by the Chief Executive Officer as acknowledged in the 22 October 2018 Minutes:

Officers can find no records of verification documentation regarding this matter however the Executive Manager Infrastructure and Development Services at the time signed the invoice to confirm works had been done to authorise payment.

Question 2:

My question is to the CEO

When your organisation makes a significant payment to a contractor do you, or another senior executive, cross check and endorse the payment certificate prepared by senior staff prior to making a payment and if so did this occur in the case of the aforementioned Contract 01-1617?

Response provided by the Chief Executive Officer as acknowledged in the 22 October 2018 Minutes:

The Shire does not currently have a process that requires a formal “payment certificate” for payments of contracts being prepared, crosschecked and signed. The requirement for such a process and payment certificate is a recommendation coming from the review of the Tender 01-16/17 which will be presented to the Audit Committee for consideration.

3.2 Response to Unasked Questions from the Previous Meeting

Nil

4 PUBLIC QUESTION TIME

Public Question Time is conducted in accordance with the Act and Regulations. In addition to this the Shire’s Council Meetings Local Law 2016 states –

6.7 Other procedures for question time for the public

- (1) A member of the public who wishes to ask a question during question time must identify themselves and register with a Council Officer immediately prior to the meeting.
- (2) A question may be taken on notice by the Council for later response.
- (3) When a question is taken on notice the CEO is to ensure that—
 - (a) a response is given to the member of the public in writing; and
 - (b) a summary of the response is included in the agenda of the next meeting of the Council.
- (4) Where a question relating to a matter in which a relevant person has an interest is directed to the relevant person, the relevant person is to—
 - (a) declare that he or she has an interest in the matter; and
 - (b) allow another person to respond to the question.
- (5) Each member of the public with a question is entitled to ask up to 2 questions before other members of the public will be invited to ask their questions.
- (6) Where a member of the public provides written questions then the Presiding Member may elect for the questions to be responded to as normal business correspondence.
- (7) The Presiding Member may decide that a public question shall not be responded to where—
 - (a) the same or similar question was asked at a previous meeting, a response was provided and the member of the public is directed to the minutes of the meeting at which the response was provided;
 - (b) the member of the public uses public question time to make a statement, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the statement as a question; or
 - (c) the member of the public asks a question that is offensive or defamatory in nature, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the question in a manner that is not offensive or defamatory.
- (8) A member of the public shall have 2 minutes to submit a question.
- (9) The Council, by resolution, may agree to extend public question time.
- (10) Where any questions remain unasked at the end of public question time they may be submitted to the CEO who will reply in writing and include the questions and answers in the agenda for the next ordinary Council meeting.

- (11) Where an answer to a question is given at a meeting, a summary of the question and the answer is to be included in the minutes.

Public Question Time Commenced at 5.05pm.

4.1 Written Questions – Current Agenda

Mr Pat Hooper

On Behalf of John Weeks

Question 1:

Is the treatment by police meted out to owners of heavy vehicles lately because of a Shire problem i.e. the road designation of Maxwell Street? Apparently, the owners/drivers were substantially fined by heavy handed police but, more than that, they were affected by not being able to conduct their legitimate business in a timely manner. Has Maxwell Street the necessary heavy haulage designation for the businesses in it and if not, has the Shire inadvertently contributed to unnecessary angst by business owners and farmers.

Maxwell Street has three businesses and a Shire Yard and by not allowing the heavy trucks and trailers used by farmers and contractors access to: 1. The owner's yard; 2. Tyre fitment business; 3. Mechanical facilities these businesses are being adversely impacted.

As the Shire Yard is in the affected area, and has road trains from BGC delivering metal, are they unaffected? Is the Shire satisfied with the road designation considering the negative effect it has had on the transport business in the industrial area. And will the Shire recompense the affected Drivers/Owners if it believes the problem was the Shire's oversight?

Response provided by the Executive Manager Infrastructure & Development Services:

Main Roads not the Police are responsible for heavy haulage compliance and designation of the heavy vehicle (RAV) use of roads. Individuals or the Shire can make application at any time to have a RAV rating on any particular road. The industrial area has never been RAV rated. Although individual vehicles may have had approval.

The Shire has made application to Main Roads to have the light industrial area roads RAV rated. It is the individuals' and/or businesses responsibility to check that roads which are being used are appropriately RAV rated for the vehicles they wish to use.

Mrs Kathy Emin

On behalf of the interested Ratepayers of York-Talbot Region

Question 1 – Reference Rubbish Run

Our question is – why have we had to be the ones to have to initiate the further contact with the Shire regarding a request which has been continuing over 10+ years and passed through a Council meeting two years ago? It was just sheer luck that I rang to enquire recently and was informed by the new employee Darren Wallace that he was in the process of finalising the Rubbish Tender and knew nothing of what I was speaking about. Then I was contacted by email to supply the documents from the past so he could get up to speed.

There seems to be no process for jobs pending for new employees. You would think that something put through a meeting would have been attended to or documented with the Rubbish Tender File. It seems every time you leave the Shire that's the last you hear from you. Until we initiate contact again. So what has happened to the Rubbish Run?

Response provided by the Chief Executive Officer:

WALGA is running the process for a new waste collection service for the Shire. Prior to Darren Wallace, Executive Manager Infrastructure & Development Services, commencing with the Shire, Officers met and liaised with WALGA regarding the preparation of the scope of works including the additional collection areas.

Response provided by the Executive Manager Infrastructure & Development Services:

The final scope of collection has been agreed upon which includes the collection for those new areas identified as an option for Council consideration. The process is being run by WALGA through the WALGA portal and is expected to be presented to Council at the February Ordinary Council Meeting.

Question 2:

There is also a lack of correspondence between the Shire and Ratepayer, there is a need for the Shire to acknowledge letters.

Response provided by the Chief Executive Officer:

We will take this question into consideration now we have a full complement of staff.

Mrs Melissa Webb

The Shire President stated that as Mrs Webb was not in attendance at the meeting, her questions and responses will be placed in the December Agenda and Minutes.

Donald & Margaret Hewitt

The Shire President stated Mr & Mrs Hewitt were not in attendance at the meeting. Their questions and responses from Officers were circulated to all Councillors for their information. The questions and responses will be placed in the December Agenda and Minutes.

4.2 Public Question Time**Ms Trisha Walters**

I refer to a letter received from Mr Paul Martin, CEO of the Shire of York dated 21 November 2018 advising that at the Ordinary Council Meeting on 26 November 2018, Council will consider a proposal to lease part of the YRCC land to Western Power as a temporary depot/lay down area for six months. Since my property is in proximity I object to this proposal on the following grounds:

Question 1:

Since the YRCC is within the designated Town Boundary, is a temporary depot/lay down area for timber poles (Light Industrial) a permitted use?

Response provided by the Chief Executive Officer:

Advice from the Senior Planner is that the proposal is considered as a public work and therefore does not require planning approval.

Question 2:

As the area is currently zoned recreational, does Council propose to make application for change of usage to Light Industrial? If not, why not?

Response provided by the Chief Executive Officer:

Council can consider this. Officers are not recommending a rezoning for this temporary use.

Question 3:

There is a legal obligation under the Town Planning Act to serve notice to residents in proximity on change of usage, so what is the normal consultation period and why does Council consider it reasonable to expect a response in a couple of days?

Response provided by the Chief Executive Officer:

I have been advised that there is no requirement to publicly advertise this proposal. However the Shire wanted to notify nearby residents of the matter, hence the letter.

Question 4:

Since revenue from tourism is important for the viability of businesses in York, how can a timber yard be considered reasonable or acceptable as part of the entry statement to York?

Response provided by the Chief Executive Office:

This is a matter for Council to consider.

Response provided by the Shire President:

Council will deliberate this today.

Mrs Tanya Richardson

Question 1:

Prior to the last election at the Meet the Candidates night I asked you (Shire President Dave Wallace) if you felt the two Executive Officer roles were good value for money and you said that you thought they were. I'd like to ask the same question of you again now but expand the question to include the value of the CEO.

Before you answer I'd like you to consider the following:

A new operating model has yet to be implemented for the YRCC; Relocation of the RV's is a failure; Avon Terrace drainage project is a failure; Joaquina Street was meant to be finished prior to April; Council resolved to have Chalkies put up for sale back in June and it is still not on the market; roads, footpaths, trails and drainage are still in a poor state; and we have more staff than ever

Response provided by the Shire President:

Yes they are value for money. Things are a little bit behind as one person had left. However, we will catch up now that person has been replaced and commenced.

Question 2:

Recent correspondence from Ms Suzie Haslehurst suggests to me the sale of the Yorkies Coffee Carriage business (as far as the Shire is concerned) has not yet been effected and Mr Cameron remains the peppercorn lessee of the land. In accordance with Council's resolution, Officers are supposedly working on a deed of agreement to ensure any outstanding debts are paid before the lease is approved to be assigned.

- (a) If so far as the Shire of York is concerned the sale is not effected then how is it that another party is operating the business and that the Shire has taken no action on what would appear to be a sublease?
- (b) If there is no sublease in place but instead a sale then why has the debt not been recovered from the proceeds of the sale and how can a new owner be operating without a valid lease?

Response provided by the Executive Manager Corporate & Community Services:

To clarify – the lease is not a peppercorn lease it is a commercial lease.

The Shire has not been informed that there has been a sale of the business. As previously explained via email, Officers are working on a Deed of Agreement to ensure all outstanding debts are paid before any assignment of the lease.

Question 3:

Can Officers please publish the two Asset Management Plans and associated Risk Assessment Plans which we paid for.

Response provided by the Chief Executive Officer:

The draft Plans are being reviewed at the present time and will be presented formally to Council when ready. Then they will be published on the website.

Ms Marie Forster**Question 1:**

Following the fatality on a road in York on Friday, can you please tell me where the Road and Access Infrastructure Asset Plan is and what does it entail for the future maintenance of our roads and footpaths and when will this document be available to the public as I note that Item 143160 of the 2017-18 Budget documents an expenditure of \$5,000 toward the development of this plan?

Response provided by the Chief Executive Officer:

This question was Taken on Notice.

Question 2:

Given that the wheatbelt has the highest rate of road fatalities in the state and as of this week we have already exceeded last years toll I draw your attention to Item 122407 of the 2017-18 Budget which identifies \$8380 to Blackspot Projects that are subject to a Safety Audit, can you please tell me where is this Safety Audit so that this money can be released to fund desperately needed solutions.

Response provided by the Chief Executive Officer:

This question was Taken on Notice.

The Shire President stated that Public Question Time has exceeded its timeframe and asked the Council if they wished to extend Public Question Time.

MOTION**RESOLUTION****011118****Moved: Cr Denese Smythe****Seconded: Cr Pam Heaton****That Council extends Public Question Time for a further 10 minutes until 5.34pm.*****CARRIED: 7/0*****Mr Mike Gill****Representing Avon Civil Engineering****Question 1:**

My question is to the CEO - What form of verification documentation does Main Roads require when the Shire seeks to accrue the State and Federal funding allocated to road construction projects completed by the Shire or its Contractors?

Response provided by the Shire President:

This question was Taken on Notice.

Question 2:

My question is to the CEO - It has been established that the roads constructed under Tender 01-1617 and 01-1718 were designed by an individual with no engineering qualifications or appropriate professional indemnity and public liability insurances. These recently constructed roads have now been found to be sub standard and are currently a risk to the road user. Has the Shire of York contacted LGIS to determine if this community is covered by insurance should an adverse event occur given that we have recently had an accident on the newly constructed section of Talbot Road?

Response provided by the Chief Executive Officer:

This question was Taken on Notice.

Question 3:

My question is to the CEO – Via information gained through Freedom of Information it has been identified that on the 21 March 2017 the Shire of York Asset Manager responded to a technical query from Stabilised Pavements Australia regarding drawing errors on the Talbot Road component of Tender 01-1617.

In the response to the technical query the Asset Manager states “As Constructed requirements are that the Shire of York would like a copy of all of the As Constructed drawings”.

Given that as a result of the failure to provide as constructed drawings as required the Shire of York has incurred significant costs conducting post construction surveys and engaging CARDNO to perform a desk top review, will compensation be sought from the contractor to recoup these costs?

Response provided by the Chief Executive Officer:

This is one of the issues that is currently being reviewed as part of Tender 01-16/17 and will be presented to Council for consideration.

Question 4:

My question is for the CEO – Tender 01-1617 clearly identifies that it is SLK 4.4 to SLK 5.9 of Talbot Road that was to be reconstructed under the terms and conditions of the contract.

Can you confirm exactly what SLK the actual reconstruction starts at and what SLK it finishes at.

Response provided by the Chief Executive Officer:

This is part of the same issue and will be reported to Council.

Mr Pat Hooper**Question 1:**

It is my understanding that the Council has had a Voluntary Advisory Road Group comprising Truck and School Bus operators and farmers since 2006 whose purpose is/was to advise and assist the Council on matters relating to the road usage system of the roads under the control of the Shire of York such as where RAV 3 and RAV 4 trucks could and couldn't drive and provide the MRD with such decisions.

Part (a) of my first question is therefore, does the Shire still have this Voluntary Advisory Road Group operating and when was its last Meeting?

Response provided by the Shire President:

No, the Voluntary Advisory Road Group stopped having meetings about 2 ½ years ago. This group was not reformed when Council was reviewing all the Advisory groups. This Advisory Group may be looked at in the future.

Question – Part (b):

Part (b) of my question is therefore, was the Group disbanded because of the suggestions/recommendations or were the suggestions/recommendations not acted upon? On whose advice was this voluntary group disbanded?

Response provided by the Chief Executive Officer:

Council was given the option when it considered all committees and advisory groups following the elections and the Council did not resolve that they wanted to formally establish this group.

Response provided by the Shire President:

Council may look at having two drop in sessions in the year at relevant times, before harvest and seeding. May be better off having the drop in sessions than an Advisory Group.

Question – Part (c):

Part (c) of my question is therefore, what actions have/has the Shire undertaken to rectify this situation where owners of properties in the Light Industrial Area are no longer permitted

to enter their premises as previously they have and how are truck operators as was exemplified by a farmer taking his unit to have tyres checked as an essential of road safety?

Response provided by the Shire President:

It is up to the RAV drivers to know.

Question – Part (d):

Part (d) of my question is – can the Shire inform me as to where the nearest ‘break down’ transition area is to the Maxwell Street complex as I believe it is near the Northam Racecourse necessitating a significant drive to break down and service both units.

Response provided by the Shire President:

There is no break down area in the Shire.

Question – Part (e):

Part (e) of my question is – are the Councillors aware that heavy metal and sand delivered to the Shire’s own Depot is being delivered by trucks that do not meet the current requirements for those roads. The Shire received materials by truck from BGC on Thursday last after two operators had been fined.

Response provided by the Shire President:

It is up to the individual truck drivers to know which roads they can travel on and which roads they cannot.

Mr Mike Gill

Question 5:

In 2014 the York Shire Works Committee passed a motion requesting the Shire Administration conduct a full Risk Assessment of the road network. Why did the Administration fail to carry out this Risk Assessment?

Response provided by the Shire President:

The Committee was not a formalised Committee of Council.

As there were no further questions - Public Question Time Concluded at 5.36pm

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 PRESENTATIONS

6.1 Petitions

Nil

6.2 Presentations

Nil

6.3 Deputations

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RESOLUTION

021118

Moved: Cr Denese Smythe

Seconded: Cr Kevin Trent

That the minutes of the Ordinary Council Meeting held on 22 October 2018 be confirmed.

CARRIED: 7/0

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9 REPORTS OF COMMITTEES

Nil

10 OFFICER'S REPORTS

SY154-11/18 DEVELOPMENT APPLICATION: TRANSPORTABLE BUILDING AT REAR FOR STORAGE (ANCILLARY TO SHOP): LOT 501 (117) AVON TERRACE, YORK

File Number: AV1.13270

Author: Carly Rundle, Senior Planner

Authoriser: Darren Wallace, Executive Manager, Infrastructure & Development Services

Previously before Council: Not Applicable

Appendices:

1. Location Plan
2. Site Plan
3. Development Plans

NATURE OF COUNCIL'S ROLE IN THE MATTER

Quasi-judicial.

PURPOSE OF REPORT

Council is requested to consider a development application received for a transportable building at rear for storage (ancillary to shop) at Lot 501 (117) Avon Terrace, York

BACKGROUND

Lot 501 (117) Avon Terrace, York is 442m² in area and zoned 'Town Centre' by Shire of York Town Planning Scheme No. 2 (Scheme). Lot 501 has a lot frontage of approximately 5.25m at the Avon Terrace frontage, which widens to 8.4m at the Reynolds Lane frontage. The eastern portion of Lot 501 contains an existing building which is used as a 'shop' by York Quality Butchers accessible to customers from Avon Terrace. Rear access to the 'shop' is from Reynolds Lane to the east of the building, which contains an existing shed and detached toilet block located over the lot boundary. The rear access to the 'shop' is gravel and unsealed. The site is surrounded by properties similarly zoned.

The property is listed on the Shire of York's Municipal Heritage List as a Category 1B building and is also located within the Shire of York Central Heritage Precinct.

A development application has been received proposing to place a transportable building on the property to be used to provide storage space for the 'shop' operating on the property for the duration of their lease.

The proposed building will be:

- 12m long by 3m wide (36m²) and have a wall height of 3m;
- setback 0.2m from the southern lot boundary, and 2.3m from the northern lot boundary;
- a 'second hand' building, which the owners are proposing to alter to improve the external appearance including repainting, addition of a pitched roof and wall trim to exterior walls. An example of the finished product has been provided.

An existing shed of approximately 3m by 3m is proposed to be removed to provide space for the new building.

COMMENTS AND DETAILS

Development applications are required to be assessed in accordance with the Shire of York Town Planning Scheme No. 2 (TPS 2) and Deemed Provisions for schemes as set out in the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Shire of York Town Planning Scheme No.2 (TPS2)

Lot 501 Avon Terrace, York is zoned 'Town Centre'. The transportable building is proposed to be used as a storage space for the existing 'shop' and will be ancillary to this use. A 'shop' is a permitted use in the Town Centre zone, although the proposed development is not exempt from requiring development approval in accordance with clause 4.2 of the Shire of York Town Planning Scheme No. 2.

The transportable building is consistent with objectives of the town centre zone which is to retain York as the principle place for retail, commercial, civic and tourist-orientated uses in the District. Other objectives for the Town Centre relate to the preservation of heritage values, compliance with design guidelines adopted for the town centre, and encouraging a high standard of commercial facilities and landscaping. Setbacks are at the discretion of the local government, and in considering an application for planning consent, the local government (as well as considered Design Guidelines adopted by the local government) shall have regard to:

- i) *the colour and texture of external building materials; (the local government may require the building façade and side walls to a building depth of 3m to be constructed in masonry);*
- ii) *building size, height, bulk, roof pitch;*
- iii) *setback and location of the building on its lot;*
- iv) *architectural style and design details of the building;*
- v) *function of the building;*
- vi) *the relationship to surrounding development having particular regard to any impact upon the heritage significance of the York Townscape, its streetscapes, and any heritage place or heritage precinct; and*
- vii) *other characteristics considered by the local government to be relevant.*

The transportable building is proposed to be located to the rear of the existing shop and will be visible from Reynolds Lane and adjoining properties. The existing amenity in this area is characterised by buildings of varying height and a mixture of gabled end and skillion roofs sloping downwards away from Avon Terrace. Colours are predominantly cream and galvanised/zincalume roofs, and walls are predominantly a mixture of painted brick, render and colorbond. The visual amenity from Reynolds Lane is that typical of service entry's where most buildings contain minimal windows or shop fronts, are fenced and contain visible structures such as bin storage areas, toilets blocks and carparking etc. It is however, noted that there are exceptions where some businesses have their primary point of entrance to the general public from Reynolds Lane.

The proposed transportable building is appropriately located to be consistent with adjoining development, and with works being undertaken to provide a pitched roof/eaves and improve external appearance such as addition of wall trim and painting in a colour to be compatible with its surrounds is considered that it won't appear out of character with existing development. It is also considered that being at the rear of the building and not visible to Avon Terrace it is sympathetic to heritage values of the precinct. A 0.2m setback is proposed to the southern lot boundary, which is considered acceptable in the context where lots are narrow, and the existing character is for development to be built up to the lot boundary.

It is noted that the plans submitted do not contain detailed dimensions, include specific actions to upgrade the building shown on the plan, or contain details of how the transportable unit will be placed on the property. Whilst the transportable unit is supported in principle, detailed scaled plans should be provided confirming the exact location, dimensions and identify the works to be undertaken in line in accordance with the plans provided. It is also common for transportable units to be placed on concrete blocks to provide level footings, as opposed to placement at natural ground level. The

existing building on Lot 501 and adjoining building to the south Lot 100 at the rear of Reynolds Lane, due to the skillion roof have relatively low wall heights at the rear (approximately 2.3 to 2.6) due to the skillion roof. The proposed building has a proposed wall height of approximately 3m.

At an individual site level, the proposed building is higher than surrounding wall heights and will protrude above. However, the proposed building will remain lower than the overall building height which slopes up to Avon Terrace and properties in proximity to the site to the south and north have wall heights varying from 2.7m, 3m and higher which the proposed building will be compatible with. On balance it is considered that the proposed scale and height is compatible with the established amenity in the immediate locality, although to reduce potential amenity impacts it is recommended that the finished floor level of the transportable building from natural ground level be kept to a minimum and the underside enclosed, which can be confirmed on submission of detailed plans as a condition of development approval.

Clause 5.1 of the Scheme relates to Heritage Precincts and Places of Cultural Significances and requires the Shire to give due regard to any heritage policy of the local government. Local Planning Policy No. 3 – Heritage Precincts and Places is discussed below.

Planning and Development (Local Planning Schemes) Regulations 2015 – Clause 67 Matters for Consideration (Deemed Provisions)

Local government is to give due regard to Clause 67 in the consideration of any development application. The following are those most relevant to the application and require consideration:

- The requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the Planning and Development (Local Planning Schemes) Regulations 2015 or any other proposed planning instrument that the local government is seriously considering adopting or approving (cl67(b)).*

The Shire of York has recently adopted a new draft Local Planning Scheme No. 3 although it has not been advertised for public comment and it is noted that there are no changes pertinent to the consideration of the subject application.

- Any local planning policy for the Scheme area (cl67(g)), the built heritage conservation of any place that is of cultural significance (cl67(k))*

Shire of York Heritage Precincts and Places Local Planning Policy 3 (LPP)

The Shire of York Heritage Precincts and Places LPP identifies Category 1B Heritage Places as places of considerable cultural heritage significance to the Shire of York that is worthy of recognition and protection. It is an objective of the LPP to maintain the heritage value of significant building and streetscapes. The LPP outlines that conservation of category 1B building is highly desirable and that any alterations or extensions should reinforce the significance of the place. The Avon Terrace frontage is significant in regard to heritage values of the property, and this development represents a detached building to the rear which is not visible to Avon Terrace.

The proposal was referred to the Shire's Heritage Advisor, who provided that the existing building in its current form was not in the character of the commercial precinct due to its box like shape without a roof form which responds to and reinforces the existing rooflines in this area. Although, the Heritage Advisor provided that given the dominant heritage values are from the Avon Terrace frontage, and it is not visible from this aspect that it is supported. Screening was suggested to be implemented to improve amenity from Howick Street, however the proposed upgrade works conditional on approval are considered to resolve these concerns.

Relevant provisions of the policy include:

Section	Comment
2.4.1. Principles of Development	
a) All development shall enhance and reinforce the historic character of precincts	Development is not anticipated to detract from historic character of precinct.

b) All new buildings in precincts shall respect their historic context and respond to the existing character, scale, form, siting, material and colours in accordance with the provisions of Burra Charter.	Complies – refer discussion above.
c) New buildings shall not be direct copies of heritage buildings and should be visually distinguishable from them.	Complies.
d) Buildings should be sited to respect the pattern of development in the Precincts with buildings set squarely on lots and front and side setbacks with mirror the scale of streets providing that the location takes into consideration energy efficient standards and requirements under the Building Code of Australia.	Complies.
e) Heritage buildings shall be retained and conserve wherever possible, as these places, in combination with the streetscape, are the main determinants of the character of the Precinct.	Complies.
f) New construction, demolition, intrusions or other changes that would adversely affect the setting or relationships within the Precinct are not appropriate.	Complies.
h) Additions to heritage places must ensure that they do not visually intrude on the existing building or street context and that they are in sympathy with the character of the existing property. Additions should be distinguishable from the original building and the distinction may be subtle if desired.	Complies – although may be altered to refer to limit on building height.
<p>4.2. Policy Objectives</p> <ul style="list-style-type: none"> To facilitate commercial development that respects the existing character of an area To ensure that the primacy and heritage significance of Avon Terrace is maintained To protect and encourage the conservation of the important heritage places within the York Central Precinct To ensure that all commercial development, including new development and the modification or extension of existing buildings respects the scale, form, siting, appearance and general fabric of existing buildings and the streetscape in the Central York Precinct. To ensure that new development is of a high architectural quality that contributes to, and enhances, the Precinct as a whole. 	<p>Complies – proposed building is not visible from Avon Terrace and being located to the rear is sympathetic to conservation of heritage values.</p> <p>The scale, form, siting and appearance (subject to works being undertaken to improve appearance as per plan provided) is considered consistent with the amenity and character when viewed from Reynolds Lane.</p>
<p>4.4.1 Scale and Size</p> <p>The scale of all commercial development must respect:</p> <ol style="list-style-type: none"> The scale of adjoining and nearby buildings in the street. The surrounding landscape; The scale of the existing building, in the cases of additions, extensions or modifications. 	<p>Refer discussion above regarding scale and size.</p> <p>The scale and size of the proposed building is considered acceptable in the context of surrounding buildings facing Reynolds Lane, although requires additional detailed plans to be provided to confirm exact dimensions and height from Natural Ground level which will be conditioned on approval.</p>
<p>4.4.2 Form</p> <p>All commercial development shall respect and maintain the traditional pattern and appearance of the commercial buildings in the Central York Precinct and shall achieve the following criteria:</p>	<p>The existing form to Reynolds Lane is predominantly characteristic of rear service entries which does not contain shop fronts, or a consistent</p>

<p>a) Commercial buildings shall consist of horizontal strips of development broken into a vertical rhythm by the component shops or tenancies and the windows to individual shop fronts or tenancies;</p> <p>e) New commercial developments should be simply treated, well proportioned and detailed, though should not endeavour to copy history types in general.</p> <p>Compatibility of Building Forms</p> <p>All commercial development shall respond to and reinforce the existing characteristics of rooflines in the Central York Precinct as follows:</p> <p>a) Plate and wall heights, roof form, ridge lines, roof slopes and parapet lines shall be consistent with the neighbouring buildings in the streetscape;</p> <p>b) Roof slopes shall achieve a minimum pitch of 25 degrees.</p>	<p>vertical rhythm/roofline as exists along the Avon Terrace frontage.</p> <p>The proposed building height and roof slope which is likely to be less than 25 degrees (and will be confirmed as a condition of approval) is considered acceptable in the broader context of development visible from Reynolds Lane.</p>
<p>4.4.3. Siting</p> <p>New buildings must be sympathetic to local streetscape and established patterns of development.</p>	<p>Complies, proposed siting of the building is compatible with the streetscape from Reynolds Lane.</p>
<p>4.4.4 Materials and Colours</p> <p>The acceptable materials for new commercial buildings and additions are as follows:</p> <p>Walls: Timber weatherboards, corrugated iron or mini orb profile walls in a galvanised, painted or colorbond finish are appropriate for side and rear walls and outbuildings</p> <p>Roofs: Roofing materials are mostly concealed behind parapets. Preferred roofing materials includes custom orb profile sheeting. Preferred sheeting is galvanised, although zincalume or colorbond in an appropriate colour are acceptable.</p> <p>The policy sets a range of criteria for colours to be match surrounds, colour palettes available from the Shire and does not permit corporate standard, monochromatic colour schemes, or brick and garish colours.</p>	<p>The policy permits the use of colorbond finish for rear and side walls and outbuildings.</p> <p>A condition of approval will require the submission of colours and materials to comply with the policy.</p>

- *The adequacy of —*
 - i) *the proposed means of access to and egress from the site; and*
 - ii) *arrangements for the loading, unloading, manoeuvring and parking of vehicles (cl67(s))*

A space of 2.25m will be kept clear on the northern side of the building to the boundary line to enable access from the western portion of the property to the shop. Sufficient space will be retained on site to allow for rear access to the shop and deliveries to be made onsite. The proposed building for storage purposes only, does not generate additional requirements for parking.

- *The amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety (cl67(t));*

No additional traffic is anticipated as a result of the development.

- *The availability and adequacy for the development of the following —*
 - i) *public transport services;*
 - ii) *public utility services;*

- iii) *storage, management and collection of waste;*
- iv) *access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities);*
- v) *access by older people and people with disability (cl67(u));*

The site has appropriate utility services for the proposed building for storage. It is not known whether the rear toilet block has been connected to reticulated sewerage (which is available to the site) or is serviced by an onsite effluent disposal system. It is recommended a standard condition of approval be included advising that no structures are to be placed over septic tanks and/or leach drains.

A skip bin is currently stored at the rear of the existing garden shed, which will be altered by the proposed development. There is sufficient space onsite for bin storage at the rear of the building which can be screened from Reynolds Lane, although it is recommended that the new location for bin storage be confirmed as a condition of approval.

- *Any submissions received on the application (cl67(y));*

The development application was advertised by way of referral to adjoining landowners, and a notice was placed in the Avon Valley Gazette inviting comments on the proposal. No public submissions were received.

OPTIONS

Officers consider that subject to appropriate conditions being implemented, the proposal is consistent with the Shire of York Town Planning Scheme No.2 and *Planning and Development (Local Planning Schemes) Regulations 2015* and have recommended that Council approves the application subject to conditions.

Should Council disagree with the officer's recommendation, the following options are available:

1. Refuse the application and list reasons; or
2. Approve the application, with modified conditions.

IMPLICATIONS TO CONSIDER

Consultative

No other consultation was undertaken other than that listed above

Strategic

The proposal and officer's recommendation is considered to be consistent with the Shire of York's 2016-2026 Strategic Community Plan and the following desired outcomes:

Theme 2: A Leader in Cultural Heritage and Environment

2.3 New development is carried out at a scale and in style which retains, is compatible with and does not overshadow, the historic feel and heritage character of the town of York and other settlements.

Policy Related

There are no policy related implications associated with consideration of the subject proposal other than those discussed above.

Financial

There are no financial related implications associated with consideration of the subject proposal.

Legal and Statutory

The proposal has been assessed and found to be in accordance with the statutory requirements of the Shire of York Town Planning Scheme No. 2 and the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Risk Related

There are no significant risk related considerations relevant to the consideration of the subject proposal.

Workforce

Nil

VOTING REQUIREMENTS

Absolute Majority: No

**RESOLUTION
031118****Moved: Cr Kevin Trent****Seconded: Cr Denis Warnick**

That Council approves the development application for transportable building at rear for storage (ancillary to shop) at Lot 501 (117) Avon Terrace, York, subject to the following conditions:

- 1. The development hereby approved shall be substantially commenced within two years of the date of this decision notice.**
- 2. The development hereby approved shall be undertaken in accordance with the signed and stamped, Approved Development Plan(s) including any notes placed in red by the Shire and except as may be modified by the following conditions.**
- 3. Stormwater is to be managed on site by the landowner to the satisfaction of the Shire.**
- 4. The development hereby approved, or any works required to implement the development, shall not commence until the following plans or details have been submitted to the Shire's Planning department and have been approved in writing:**
 - (a) A scaled detailed site plan, floor plan and elevations of the development being provided which will also:**
 - (i) Confirm that the building will not be located over any septic tanks or leach drains;**
 - (ii) Provide details of a bin storage area to the satisfaction of the Shire.**
 - (iii) Provide details of the placement of the building on site, including finished floor level and natural ground level to the satisfaction of the Shire (Advice Note 5).**
 - (b) Details of proposed colours and materials to comply with Local Planning Policy Heritage and Precincts.**
- 5. All works associated with Conditions 2, 3 and 4 shall be implemented within two months of the transportable building being placed onsite to the satisfaction of the Shire and maintained for the life of the development.**

ADVICE NOTES:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development is to be carried out without the further approval of the Shire having first been sought and obtained.

Note 3: If an applicant is aggrieved by this determination there is a right of appeal under the Planning & Development Act 2005. An appeal must be lodged within 28 days of the determination.

Note 4: In accordance with the provisions of the Building Act 2011, and Building Regulations 2012, an application for a building permit must be submitted to, and approval granted by the Shire, prior to the commencement of the development hereby permitted.

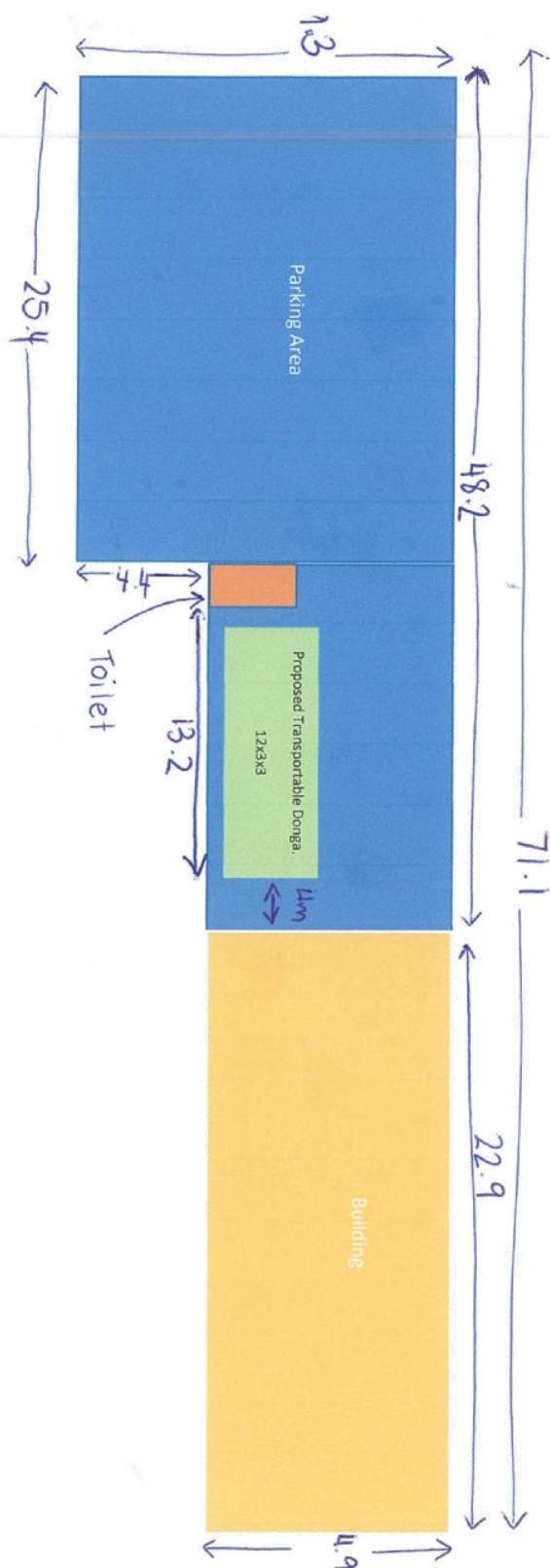
Note 5: The finished floor level of the transportable building shall be kept as close to natural ground level as possible, and the underside of the building shall be enclosed to the satisfaction of the Shire.

CARRIED: 7/0





Locality / Block Plan – 117 Avon Tce York



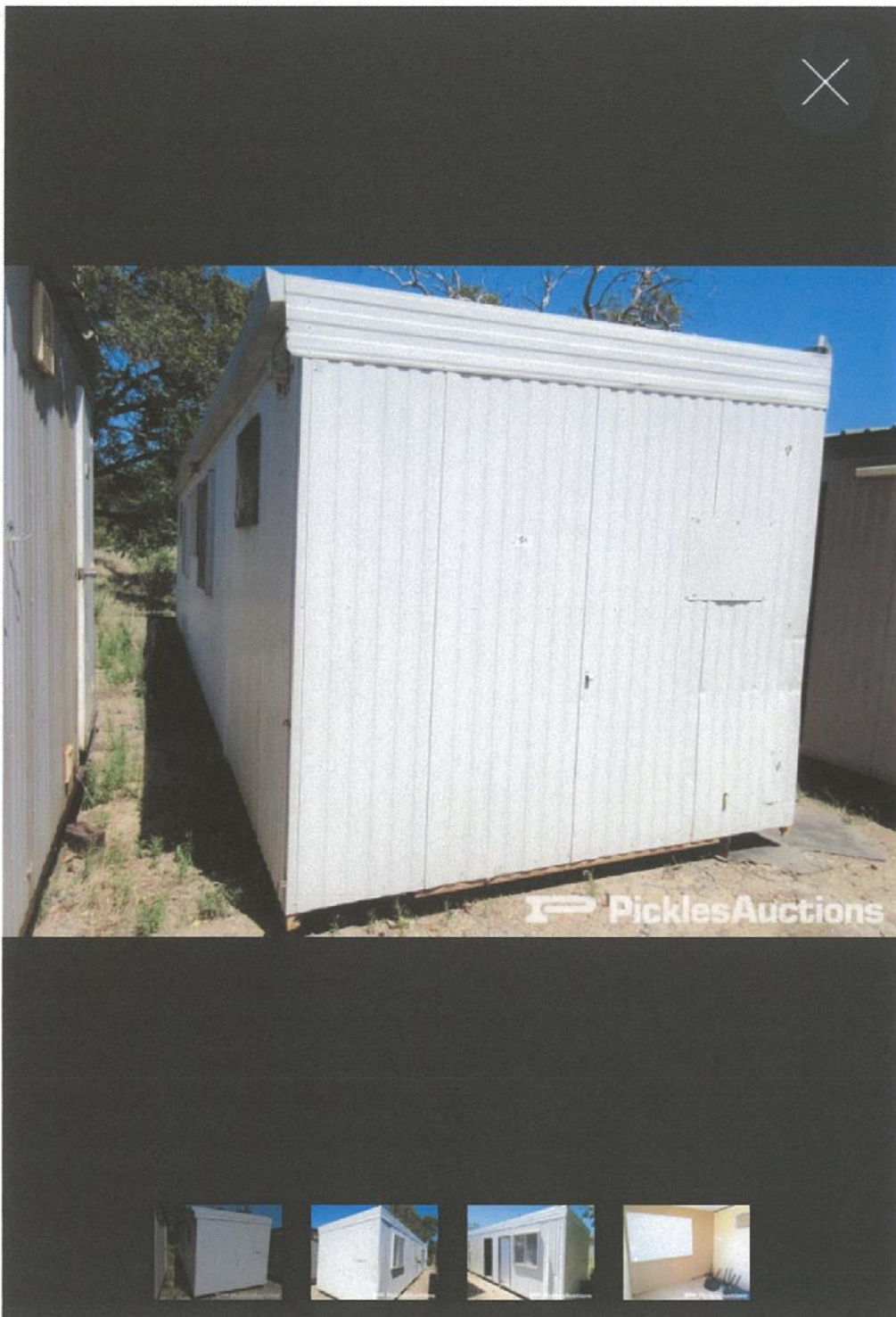
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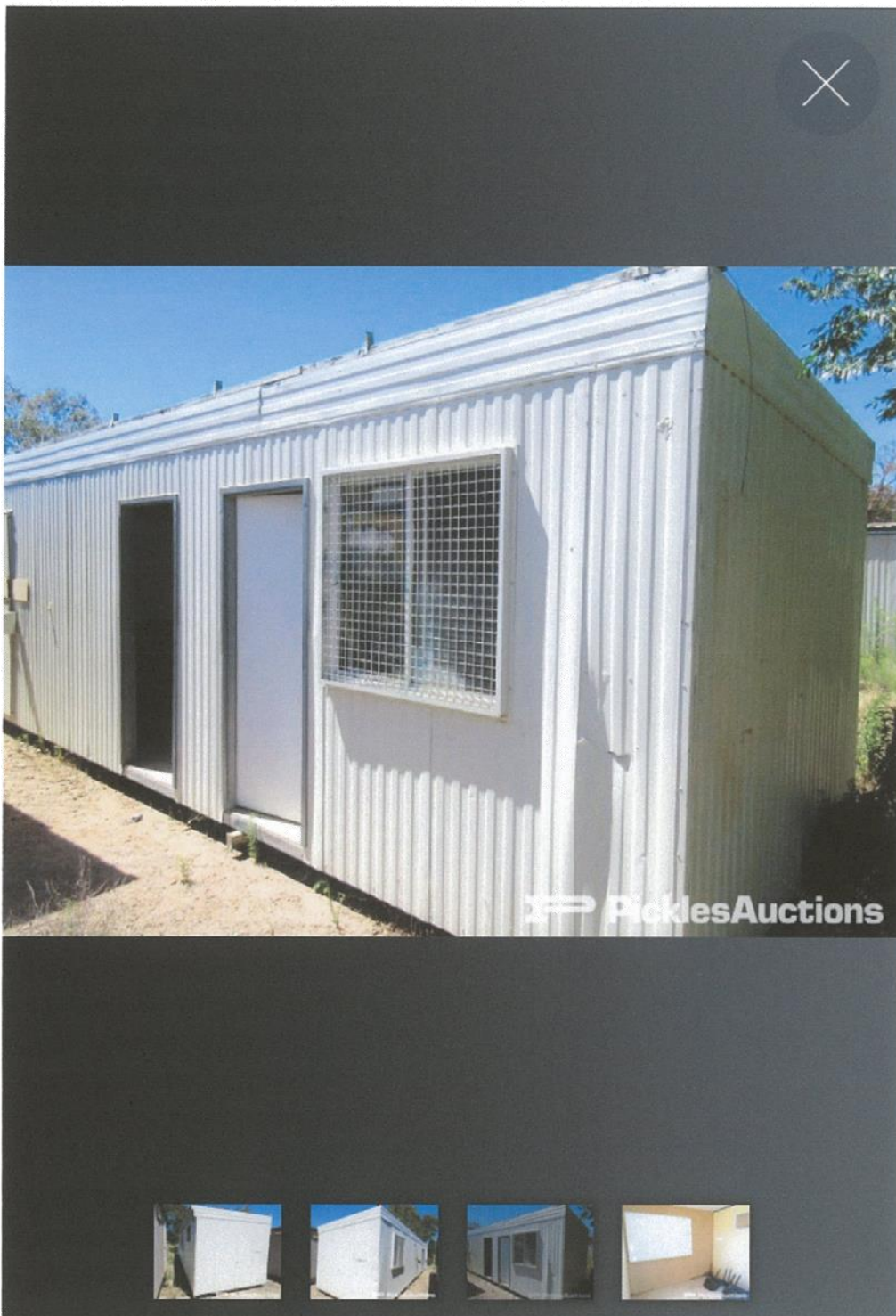
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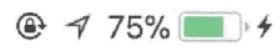


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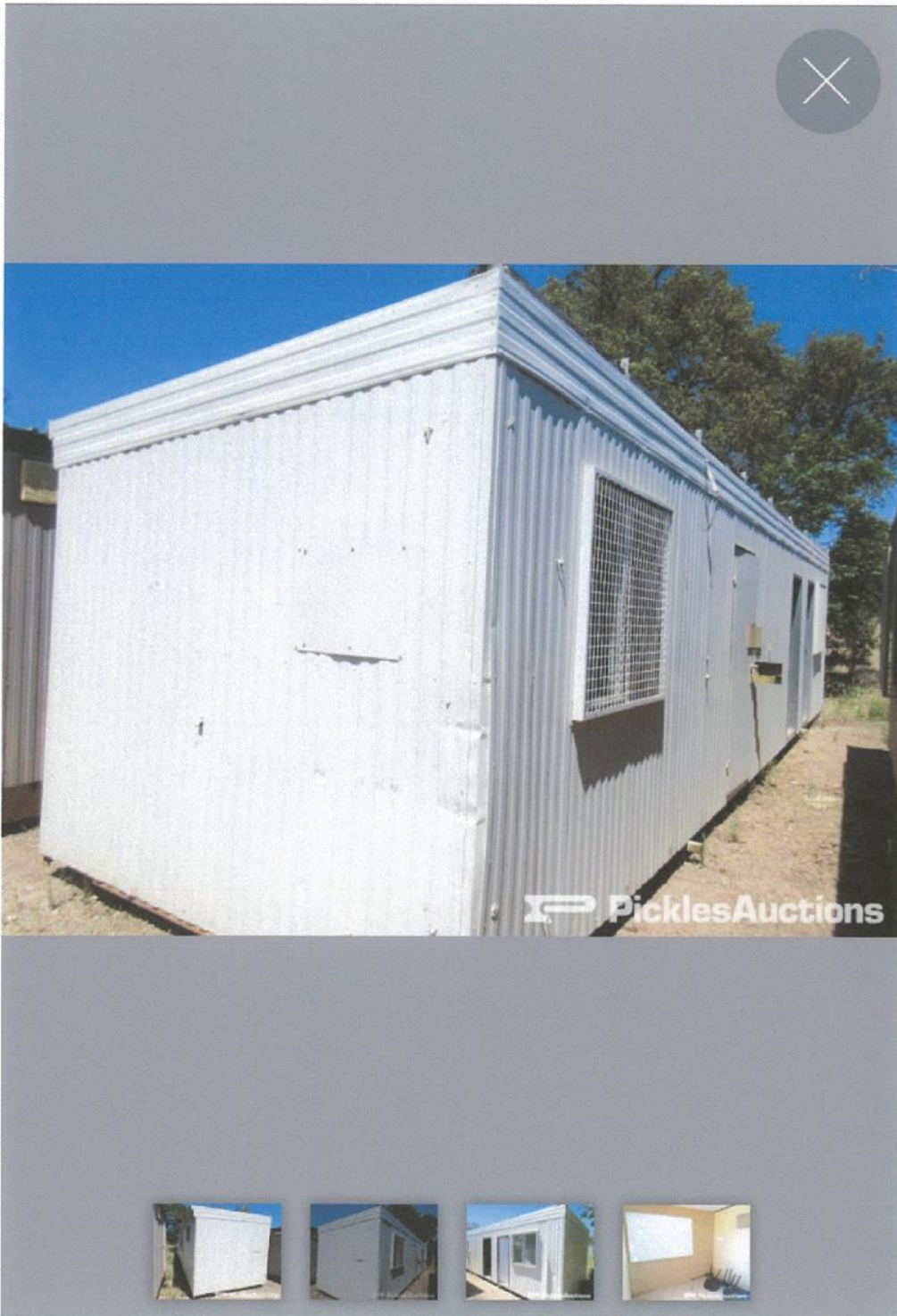




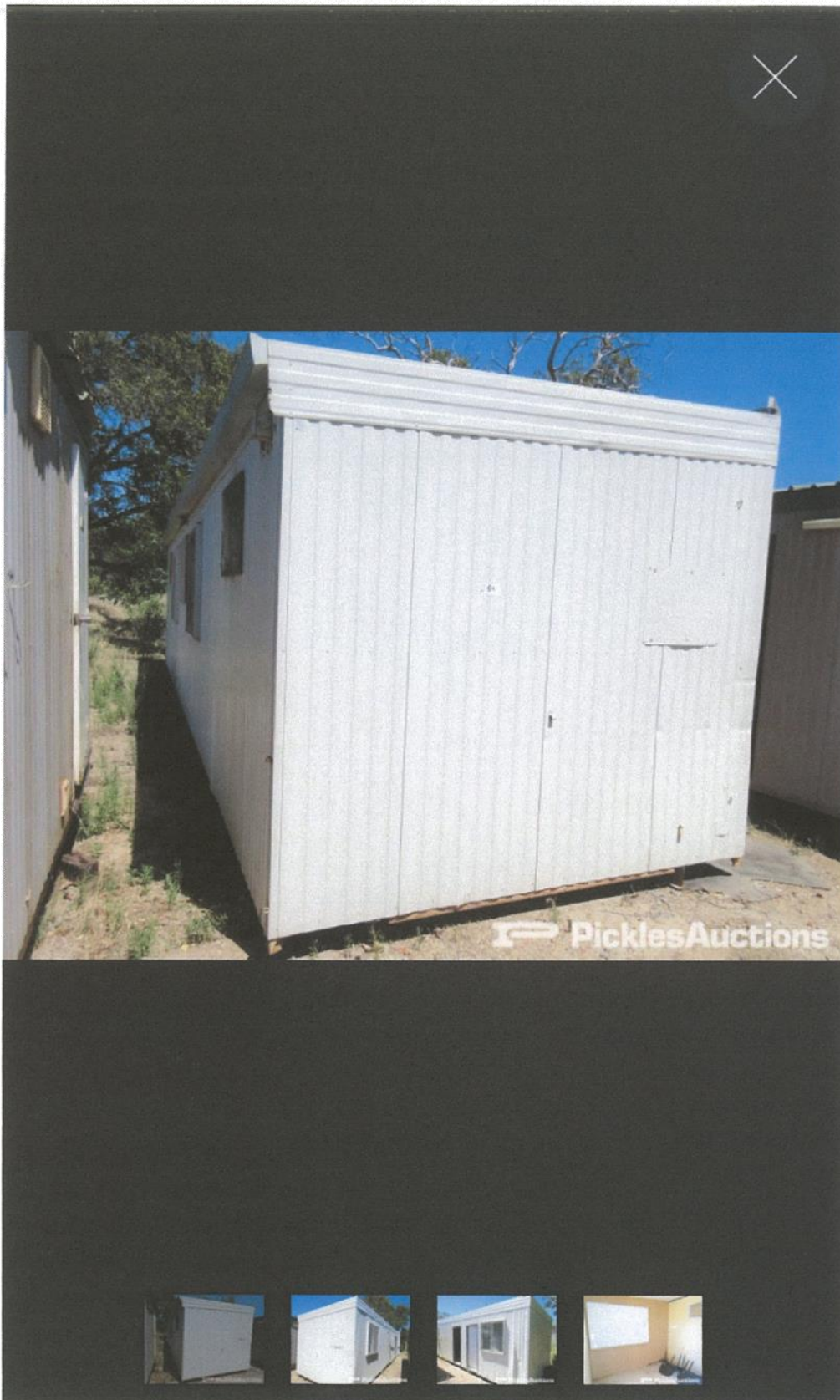
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SY155-11/18 MANAGEMENT OF RESERVE 33437 (LOT 28509 ON DIAGRAM 44156, BURGES)

File Number: SP1.31100

Author: Carly Rundle, Senior Planner

Authoriser: Darren Wallace, Executive Manager, Infrastructure & Development Services

Previously before Council: Not Applicable

Appendices: 1. Location Plan
2. Site Plan

NATURE OF COUNCIL'S ROLE IN THE MATTER

Advocative

PURPOSE OF REPORT

For Council to consider whether it will accept the management of Lot 28509 on Diagram 44156 (Reserve 33437).

BACKGROUND

Reserve 33437 located in Burges consists of Lot 28509 on Diagram 44156, is 3.6ha in area, contains scattered remnant vegetation and is identified as a 'C' class reserve. Reserve 33437 is identified in the Shire of York Town Planning Scheme No. 2 (referred herein as the Scheme) as a reserve for 'Recreation and Open Space'. Reserve 33437 adjoins land to the west held in freehold ownership, zoned 'General Agriculture' by the Scheme and contains a runway used by Skydive Express, associated buildings and a dwelling. To the east Reserve 33437 adjoins Reserve 19039, which is 47.25ha in area, zoned 'General Agriculture' by the Scheme and contains the Avon River and immediate foreshore areas from Burges Siding Road extending approximately 11km south to Ford Street in the York townsite. Reserve 19039 is vested with the Shire of York to manage, with the land use of this Reserve listed as 'Common' use and is also a 'C' class reserve. To the east of Reserve 19039 is Lot 666, Reserve 48070, a 'C' class reserve, 11.6h in area, and vested with the Shire of York to manage for the purposes of 'Public Recreation'.

A Location Plan and Site Plan is provided in **Appendices 1 and 2** respectively.

Reserve 33437 was created as a result of a freehold subdivision of adjoining land, where it was ceded to the Crown subject to section 152 of the *Planning and Development Act 2005* for the purposes of 'Public Recreation'. The Department for Planning, Lands and Heritage (DPLH) is listed as the Responsible Agency for Reserve 33437 and is not currently vested with any other authority to manage the land. The DPLH advised that inspections of the land are undertaken as required and any fire mitigation works are directed to the appropriate department to undertake, although the land is not managed for its designated purpose for 'Public Recreation'.

The Shire has received correspondence from the Department of Planning, Lands and Heritage (DPLH) asking the Shire of York to advise whether it is willing to accept the management of Reserve 33437. The matter is presented to Council, as officers do not have necessary delegations to respond to DPLH.

COMMENTS AND DETAILS

The vesting of the land and subsequent management is a desirable outcome, enabling the Shire to better meet community expectations for the management and protection of foreshore reserves, and

potentially a future public recreation use, as well as management to reduce bushfire risk in a co-ordinated manner with adjoining reserve land.

Officers recommend that the Department of Planning, Heritage and Lands be advised that the Council supports the vesting of Reserve 33437 to the Shire of York to manage.

OPTIONS

Should Council disagree with the officer's recommendation as proposed, the following options are available:

- Resolve to write to the Department of Planning, Heritage and Lands advising that that it is not willing to accept management of the proposed Reserve; and
- Should Council consider that there is a community or environmental group capable and more suited to managing the Reserve than the Shire it may direct officers to undertake further consultation with this group and DPLH to identify if there is an alternative option. Council should note that access to the Reserve is only available via privately owned land to the west or via Reserve 19039 currently managed by the Shire of York.

IMPLICATIONS TO CONSIDER

Consultative

No consultation has been undertaken. The land has already been ceded for 'Public Recreation' as a result of a previous subdivision and is identified as a Reserve for 'Recreation and Open Space' in the Scheme. Adjoining landowners and the broader community would have an expectation that Reserve land be appropriately managed and consultation is therefore not considered necessary.

Strategic

The Shire of York accepting management of Reserve 33437 is broadly consistent with the 2018 – 2028 Strategic Community Plan which places a focus on protection, conservation, rehabilitation and accessibility of the Avon River and edges. It would also mean that Reserve 33437 if adequately managed, will have a lower bushfire risk to the community which is also consistent with the Strategic Community Plan, as it is unlikely that any other authority will accept management.

However, financial and workforce implications need to be considered, so that acceptance of Reserves for the Shire to manage is not inconsistent with strategic goals to secure an infrastructure base which is affordable, financially sustainable in the short term and long term and able to be adequately managed to a level accepted by the community.

Policy Related

Nil.

Financial

The costs to the Shire associated with the vesting and acceptance of management of the Reserve are anticipated to be mainly related to fire management and weed control. The financial implications of this are anticipated to be minimal given that the Shire is already responsible for management of adjoining reserves.

Overall, it is considered that the financial implications of the recommendation will be minimal.

Legal and Statutory

The following legislation is relevant with respect to this matter:

- The *Land Administration Act 1997* – provides for the creation and administration of reserves in Crown land.

- The *Local Government Act 1995* – provides at section 3.54 that “*the local government may do anything for the purpose of controlling and managing land that it could do under section 5 of the Parks and Reserves Act 1895 if it were a board appointed under that Act*”.

Risk Related

Risks identified with the Shire of York accepting management of the Reserve are considered to be:

- Financial, should there be changes in legislation which introduce requirement for higher levels of management/maintenance of Reserve land affecting the anticipated financial implications anticipated discussed in this report above; and
- Increased public liability risk should the land not be managed adequately.

These are considered to be a ‘low’ risk. It is also noted that should the land remain unvested, and not appropriately managed, that this may not be managing a risk to the community from a bushfire perspective.

Workforce

Accepting management of Reserve 33437, which is approximately 3.6ha in area will increase the amount of land currently being managed by the Shire. However, workforce implications are anticipated to be minimal.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION

041118

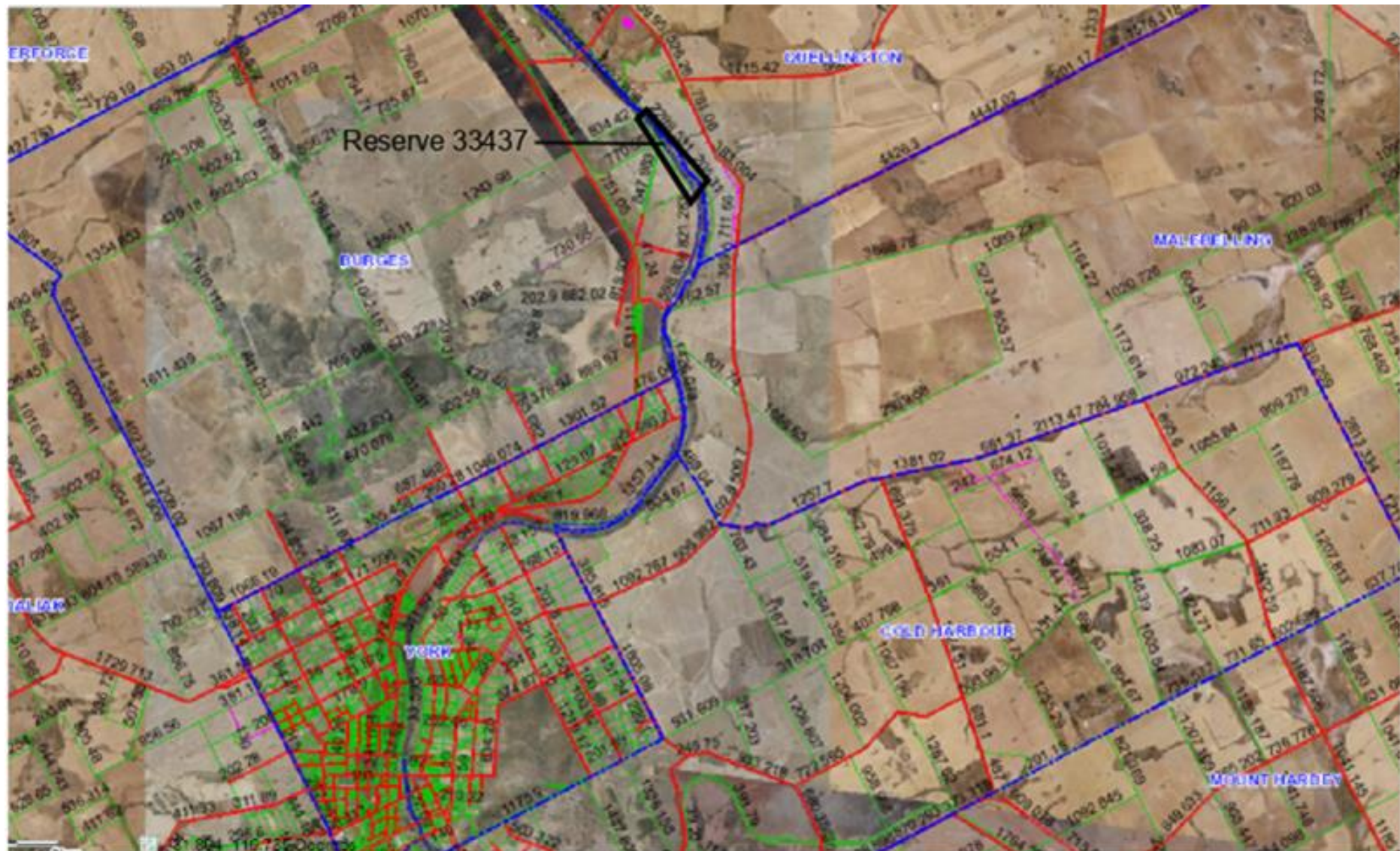
Moved: Cr Kevin Trent

Seconded: Cr Heather Saint

That Council:

1. **Advises the Department of Planning, Heritage and Lands that the Shire of York will accept management of Reserve 33437.**
2. **Authorises the Chief Executive Officer to execute documents required to accept management of Reserve 33437.**

CARRIED: 7/0





The Shire President stated that the Lot number in the heading for this Item should read Lot 710 not 70

The Shire President reminded Councillors that questions and responses regarding this Item had been circulated

SY156-11/18 DEVELOPMENT APPLICATION: PARTLY RETROSPECTIVE REPURPOSED DWELLING AT LOT 70 (26) PRUNSTER ROAD, YORK

File Number: PR1.60908

Author: Carly Rundle, Senior Planner

Authoriser: Darren Wallace, Executive Manager, Infrastructure & Development Services

Previously before Council: Not Applicable

Appendices:

1. Site Plan
2. Development Plans
3. Submission Received

NATURE OF COUNCIL'S ROLE IN THE MATTER

Quasi-judicial.

PURPOSE OF REPORT

The Council is requested to consider a partly retrospective development application received for a repurposed dwelling at Lot 710 (26) Prunster Road, York.

BACKGROUND

Lot 710 is 2ha in area and zoned Rural Residential by Shire of York Town Planning Scheme No. 2 and located within the Equine Precinct. A site plan is included at **Appendix 1**.

The site is currently vacant of development, with the exception of six sea containers (three 40ft containers and three 20ft containers) which were located on the property in June 2018. A compliance letter was sent to the owner 15 June 2018, advising of the non-compliance associated with locating the sea containers on the property without prior development approval and outlined actions which could be taken to resolve the non-compliance.

A partly retrospective development application was received 13 August 2018 proposing to construct a dwelling on the property using the sea containers. Additional information was required before the application could be processed which was received in full by 23 October 2018.

The development application proposes to re-purpose sea containers (already on site) to construct a dwelling, which includes the following:

- Two 40ft container's being repurposed for use as a dwelling where the finished building will be 18.29m by 15.08m (excluding carport), and include a bedroom/ensuite, living and kitchen area, study, laundry and bathroom. The development involves:
 - Construction of walls to create an internal living area between the two repurposed sea containers;
 - The finished floor level will be approximately 300mm to 600mm from natural ground level;
 - A new skillion roof, verandah and raised deck on all sides of the building;

- New External custom orb cladding erected on the exterior walls.
- Repurposing two 20ft sea containers and one 40ft sea container for habitable purposes. The repurposed sea containers are detached and separated from each other (with the exception of the two 20ft containers being located within 6m of each other) and the main building containing living/kitchen and laundry facilities by approximately 19m. The development involves:
 - two detached 20ft sea containers repurposed to each contain a bedroom and ensuite and outdoor living area.
 - A third detached building to be repurposed from an 40ft sea container and containing two bedrooms, each with an ensuite and outdoor living area.
 - Works involved in the repurposing of the containers includes construction of skillion roofs which will also form a verandah and create an outdoor living area for each bedroom and recladding the outside with custom org wall cladding laid horizontally.
 - The finished floor level of the repurposed sea containers will be raised no more than 150mm from natural ground level.
 - The detached bedroom/ensuite will have access to the main building by outside uncovered walkways.

A copy of the development application submission and plans is provided at **Appendix 2**.

Description of Proposed Land Use

The applicant has provided that the development will be used to provide accommodation for himself, two other family members, and the other two rooms will be kept as guest rooms for when family/friends come to stay. The rooms will not be used for short term accommodation and the applicant has provided that the design provides privacy for family members and allows for ventilation around buildings while providing a central indoor (and future outdoor garden) living space.

The detached bedroom/ensuites are not self-contained (do not contain kitchen/laundries/living spaces) to be used independently of the rest of the buildings and as such are not considered ancillary dwellings.

A single house is defined as “a dwelling standing wholly on its own green title or survey strata lot, together with any easement over adjoining land for support of a wall or for access or services and excludes dwellings on titles with areas held in common property.”

A dwelling is defined as “a building or portion of a building being used, adapted, or designed or intended to be used for the purpose of human habitation on a permanent basis by a single person, a single family, or no more than six persons who do not comprise a single family.”

Whilst it is common for dwellings to contain detached components (i.e games rooms, sleep outs etc), the design of the building representing one bedroom inside the dwelling, and four detached bedrooms/ensuite over 18m from kitchen/living facilities is unusual.

Although, the use of the dwelling by a single family is considered consistent with the definition of a ‘Single House’ referred above. A ‘Single House’ is a permitted use in the Rural Residential zone. There is however, a separate land use definition in the Scheme, which relates to ‘repurposed dwellings’ defined as “a building or structure not previously used as a single house, which has been repurposed for use as a dwelling”.

The development, using sea containers to be repurposed for a ‘single house’ more accurately fits with the definition of a ‘repurposed dwelling’.

A repurposed dwelling is an ‘AA’ use requiring development approval from the local government, and a setback variation is also proposed. An objection to the proposal was received during the advertising period, and the application is therefore presented to Council for determination.

COMMENTS AND DETAILS

Development applications are required to be assessed in accordance with the Shire of York Town Planning Scheme No. 2 (TPS 2) and Deemed Provisions for schemes as set out in the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Shire of York Town Planning Scheme No.2 (TPS2)

A Repurposed Dwelling is an 'AA' use in the Rural Residential zone, which means that the use is not permitted unless the local government has exercised discretion by granting planning consent.

The Scheme stipulates the following considerations for development in the Rural Residential zone:

4.13.1 Objectives:

- a) *To provide for closer settlement for residential use in a rural environment, and such uses as hobby farms, horse breeding, rural residential retreats.*
- b) *To make provision for retention of the rural landscape and amenity in a manner consistent with the orderly and proper planning of such areas.*

4.13.5 Proposed Development:

In considering an application for planning consent for a proposed building (including alterations and additions to existing development) the local government shall have regard to the following:

- a) *The colour and texture of external building materials;*
- b) *Building size, height, bulk, roof pitch;*
- c) *Setback and location of the building on its lot;*
- d) *Architectural style and design details of the building;*
- e) *Relationship to surrounding development; and*
- f) *Other characteristics considered by the local government to be relevant.*

The Single House land use component is permitted, although the use of sea containers and repurposed nature of the development requires consideration of the above objectives and development standards. The existing amenity in the locality consists of single houses (one building) predominantly with pitched roof construction, a variety of materials such as weatherboard, brick, colorbond, and a number of dwellings have an external appearance characteristic of a dwelling that has been transported/repurposed (i.e. donga like shape, minimal eaves, low pitch on roof). The proposed repurposed dwelling involves a skillion roof design, colorbond cladding on walls and buildings will have verandah, decking, windows and doors. Overall the architectural style, height, materials, design of buildings is considered compatible with existing development in the locality.

In considering building location, setback and relationship to surrounding development of the proposed development, the existing amenity of the locality is characterised by single houses (predominantly one building) and substantially detached structures such as outbuildings, sea containers, and ancillary dwellings are common.

Considering that existing detached nature of dwellings/ ancillary dwellings and outbuildings in this area, the proposed type of development containing detached buildings is not anticipated to be out of character with the existing amenity.

Clause 4.13.3 Site Requirements specifies a minimum building setback to lot boundaries of 20m front, 10m rear and 10m side. A minimum side setback of 7.4m to the main building, and 6.3m to a detached bedroom/ensuite is proposed to the western lot boundary which is a variation to the site requirements. Clause 4.6 of the Scheme provides discretion to modify development standards, provided that the local government is satisfied that:

- (a) *Approval of the proposed development would be consistent with the orderly and proper planning of the locality and preservation of the amenities of the locality.*

- (b) *The non-compliance will not have an adverse effect upon the occupiers or users of the development or the inhabitants of the locality or upon the likely future development of the locality.*

The proposed buildings are setback 89.3m and 119.6m from Prunster Road. The dwelling on the adjoining property to the west, Lot 709 is setback 105m to 130m, with the frontage of the dwelling orientated to face Lot 710. The reduced setback, considering the orientation of the building on Lot 709 and close proximity of development on both lots has potential to impact on the existing amenity of the adjoining property and is considered that it does not meet the criteria of Clause 4.6 of the Scheme. It is recommended that a condition on approval require amended plans being submitted which require a minimum setback of 10m be provided.

Planning and Development (Local Planning Schemes) Regulations 2015 – Clause 67 Matters for Consideration (Deemed Provisions)

Local government is to give due regard to Clause 67 in the consideration of any development application. The following are those most relevant to the application and require consideration:

- *The requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the Planning and Development (Local Planning Schemes) Regulations 2015 or any other proposed planning instrument that the local government is seriously considering adopting or approving (cl67(b)).*

The Shire has adopted a draft Local Planning Scheme No. 3 for advertising which will introduce new provisions related to re-purposed dwellings, which provides that the local government may impose conditions concerning the screening of sub-floor spaces, specify a timeframe to complete the works, landscaping and/or screening and provision of a bond or bank guarantee as surety of completion of the building to a standard of presentation acceptable to the local government within a specified time frame. These provisions will be given regard in formulating conditions, although it is noted that the draft scheme has not been advertised.

- *Any local planning policy for the Scheme area (cl67(g))*

Shire of York Local Planning Policy No. 2 (LPP 2) – Sea Containers

The purpose of LPP 2 is to outline Council's development standards in regard to the location and use of sea containers within the Shire. The policy seeks to provide for the appropriate management of the use of sea containers and avoid detrimental impacts on amenity, which is largely associated with the use of sea containers for storage and consideration relating to their visual appearance.

The policy provides in section 6.1.5 that sea containers will not be permitted for habitable use or conversion for habitable use unless it can be demonstrated that the proposal meets the provisions of the Building Code of Australia and will not detrimentally impact the amenity of the locality where the development is to be situated.

Consistency with amenity of the locality is discussed above. Subject to conditions being implemented, it is considered that the sea containers being converted for habitable uses will be consistent with the amenity of the locality. A building permit will be required following development approval demonstrating compliance with the Building Code of Australia.

- *Whether adequate provision has been made for the landscaping of the land, and whether any trees or other vegetation on the land should be preserved (cl67(p))*

In circumstances where a sea container is proposed for storage use in a residential area, additional landscaping may be required to provide screening and address considerations relating to visual appearance. With the proposed modifications to the sea containers, and conditions relating to setbacks, officers are of the opinion that the development do not give rise for a need to undertake additional landscaping of the site. However, a condition of approval is recommended to ensure the proposed modifications to the sea containers are carried out in a timely manner

The development site is vacant of existing vegetation and will not result in any trees being removed.

- *Any submissions received on the application (cl67(y))*

The application was referred to adjoining landowners and those in proximity to the site for a period of 14 days ending on the 12 November 2018. One submission was received from the owners of Lot 709 (attached in **Appendix 3**) objecting to the proposal for the reasons outlined in the table below.

Submission	Officer Comments
<ol style="list-style-type: none"> 1. The reduced setback being lesser than 10m, and that the sea containers already located on site are closer to the boundary than shown on the site plan submitted with the development application; 2. Loss of privacy from reduced distance between two dwellings from sound travelling and that living areas from the dwelling on Lot 709 face the proposed development which will have uncovered walkways used to connect to the main dwelling. 3. The design of the dwelling which is not typical or consistent with other dwelling design in the area which may negatively affect property values; 4. That the sixth sea container is not shown on the plans. 	<ol style="list-style-type: none"> 1. The applicant has provided that not all sea containers on site are not in their final location. The applicant is required to implement development in accordance with approved plans, which includes compliance with stated setbacks. 2. Conditions on approval will require an increased setback to comply with the Scheme. Concerns regarding privacy are noted, although it is considered that the development does not result in additional privacy concerns above that which would be associated with a single house of a more traditional design containing an outdoor living area. 3. Refer discussion above regarding amenity and dwelling design in accordance with Scheme provisions. Subject to conditions being implemented, it is considered the development will be consistent with the amenity of the area. 4. The applicant has provided that there is a 20ft sea container currently on site that will be removed. The Shire of York Local Planning Policy No. 2 allows sea containers to remain on site, where the container is temporarily being used in conjunction with building works. To keep the sea container on the property permanently requires development approval, which has not been applied for as part of this application. Should the sea container remain on site after building works have been completed, and without relevant approvals in place, this will become a compliance matter.

OPTIONS

Officers consider that subject to appropriate conditions being implemented, the proposal is consistent with the Shire of York Town Planning Scheme No.2 and *Planning and Development (Local Planning Schemes) Regulations 2015* and have recommended that Council approves the application subject to conditions.

Should Council disagree with the officer's recommendation, the following options are available:

1. Refuse the application and list reasons; or
2. Approve the application, with modified conditions. Officers have recommended approval subject to conditions as listed below. Although, should Council consider that the detached nature of bedroom/ensuites from the dwelling and separation distance (18-19m) is likely to be inconsistent with the existing character of the locality and have a detrimental impact on amenity, it could include a condition requiring an amended site plan to reduce the distance of the detached buildings from the main house, resulting in a more clustered form of development.

IMPLICATIONS TO CONSIDER**Consultative**

No other consultation was undertaken other than that listed above.

Strategic

The proposal and officer's recommendation is considered to be consistent with the Shire of York's 2016-2026 Strategic Community Plan and the following desired outcomes:

Theme 1: The Place to Live

1.6 There is affordable and appropriate housing choice which allows people to stay in the Shire throughout their lives.

Policy Related

There are no policy related implications associated with consideration of the subject proposal other than those discussed above.

Financial

There are no financial related implications associated with consideration of the subject proposal.

Legal and Statutory

The proposal has been assessed and found to be in accordance with the statutory requirements of the Shire of York Town Planning Scheme No. 2 and the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Risk Related

There are no significant risk related considerations relevant to the consideration of the subject proposal.

Workforce

Nil.

VOTING REQUIREMENTS

Absolute Majority: No

**RESOLUTION
051118**

Moved: Cr Jane Ferro

Seconded: Cr Heather Saint

That Council Approves the partly retrospective development application for a Repurposed Dwelling at Lot 710 (26) Prunster Road, York

- 1. The development hereby approved shall be substantially commenced within two years of the date of this decision notice.**
- 2. The development hereby approved shall be undertaken in accordance with the signed and stamped, Approved Development Plan(s) including any notes placed in red by the Shire and except as may be modified by the following conditions.**
- 3. All stormwater is to be managed on site by the landowner to the satisfaction of the Shire.**

4. The development hereby approved, or any works required to implement the development, shall not commence until the following plans or details have been submitted to the Shire's Planning department and have been approved in writing:
 - (a) Details of external colours shall be submitted to the Shire for approval.
 - (b) An amended site plan which addresses the following design requirements:
 - (i) Buildings are to be setback a minimum of 10m from side and lot boundaries;
5. Sub floor spaces below the finished floor level to finished ground level shall be screened to the satisfaction of the Shire.
6. All works associated with condition 2, 4 and 5 shall be implemented within twelve (12) months of the date of this decision, to the satisfaction of the Shire, and maintained for the life of the development.

ADVICE NOTES:

Note 1: If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval will lapse and be of no further effect.

Note 2: Where an approval has so lapsed, no development is to be carried out without the further approval of the Shire having first been sought and obtained.

Note 3: If an applicant is aggrieved by this determination there is a right of appeal under the Planning & Development Act 2005. An appeal must be lodged within 28 days of the determination.

Note 4: In accordance with the provisions of the Building Act 2011, and Building Regulations 2012, an application for a building permit must be submitted to, and approval granted by the Shire, prior to the commencement of the development hereby permitted.

Advice Note 5: The development approval for a 'repurposed dwelling' permits use of the building as a dwelling. A dwelling is defined as "a building or portion of a building being used, adapted, or designed or intended to be used for the purpose of human habitation on a permanent basis by a single person, a single family, or no more than six persons who do not comprise a single family." Use of the building outside of this definition may require further development approval.

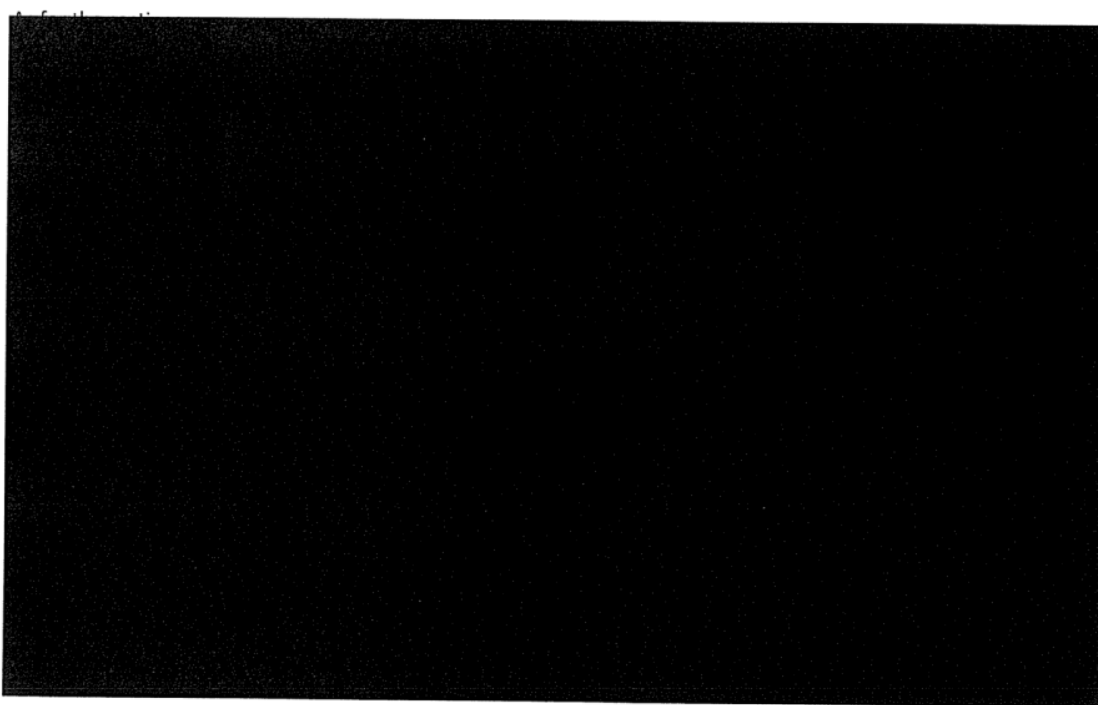
CARRIED: 6/1



From: [REDACTED]
Sent: Wednesday, 12 September 2018 9:56 PM
To: Records
Cc: [REDACTED]
Subject: I168775 - PR1 - Re 26 Prunster Rd
Attachments: Screenshot_2018-09-04-08-33-14-84.png; Screenshot_2018-09-04-08-31-40-17.png; Screenshot_2018-09-04-08-32-13-56.png; Screenshot_2018-09-04-08-33-50-93.png



The separated buildings are to be bedrooms. I lived in Bali for many years. They have all bedrooms separated from the main house. It allows people to have much more privacy and tranquility in the bedrooms but come together under the main roof for cooking and sharing time together. York and the especially the property in Prunster Road is perfect for this design. Paths will be built connecting all the building. Also eventually in the central area in front of the main building an entertainment area will be built. This area will include a gazebo, spa, BBQ, seating area, gardens and grassed area. This creates a central outdoor living area, perfect for our summer environment. All these concepts come from my time of living an one of the most chilled out environments I ever lived, Bali.

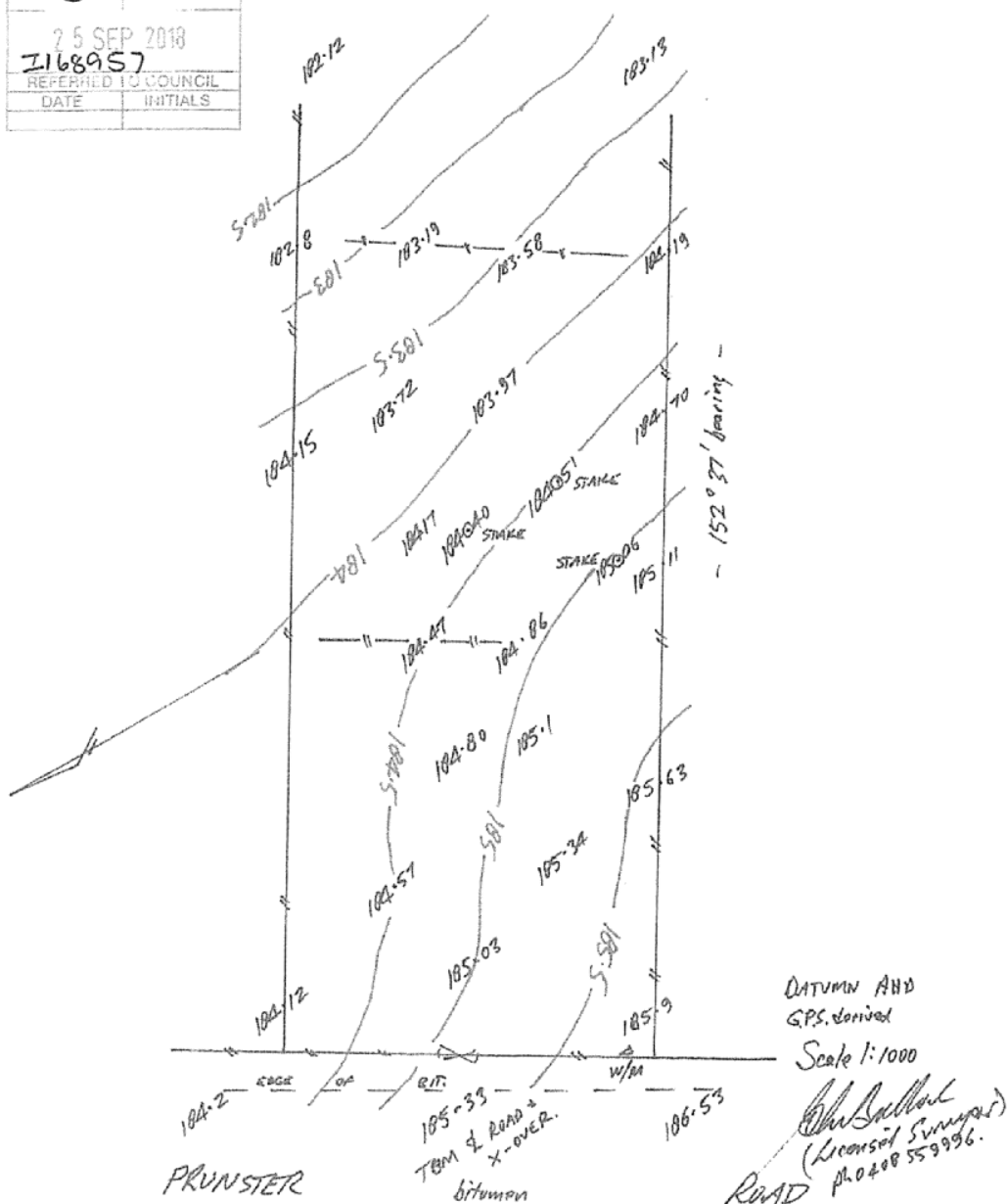


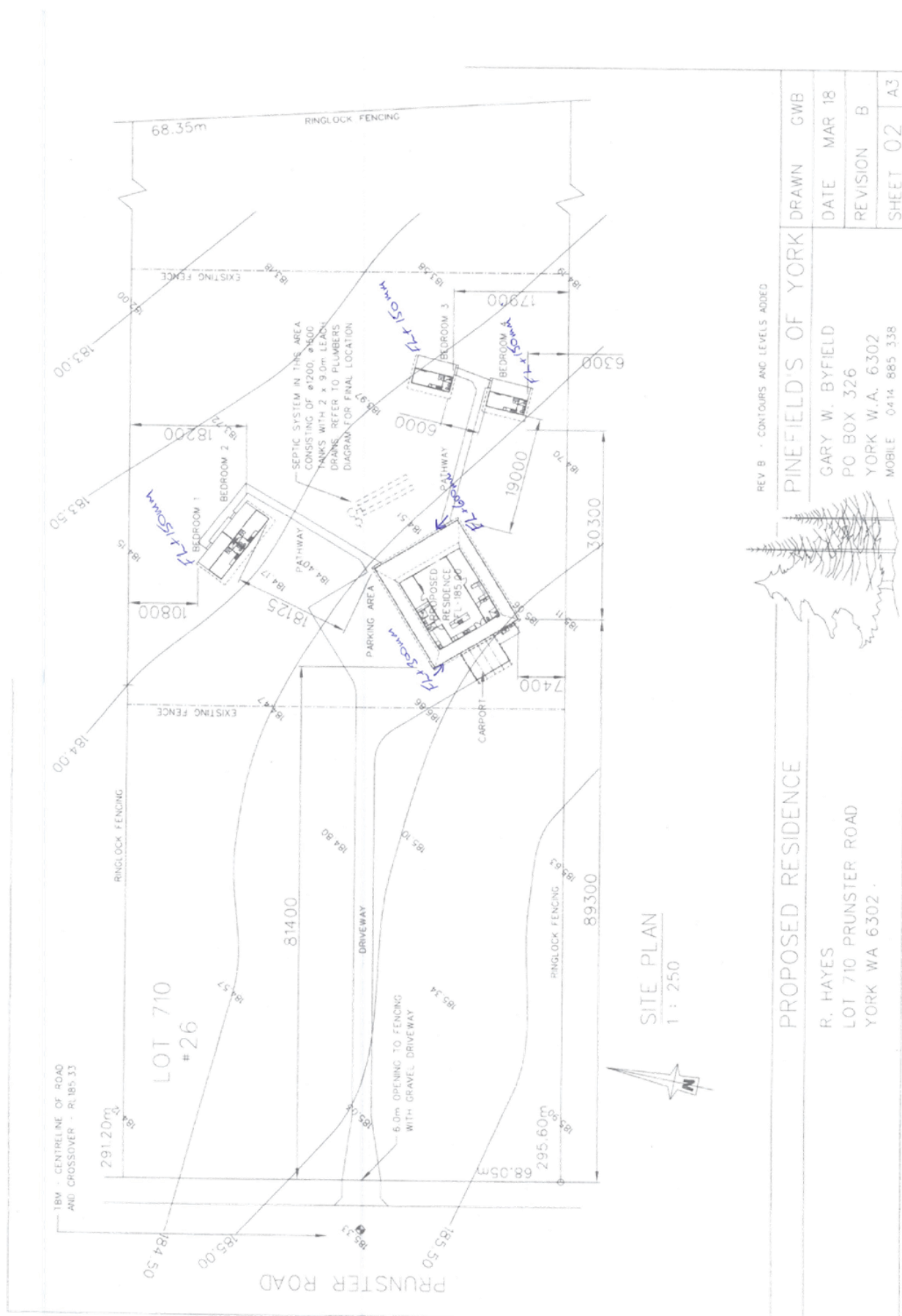
Delivered by Hand
25-7-18
Over front counter

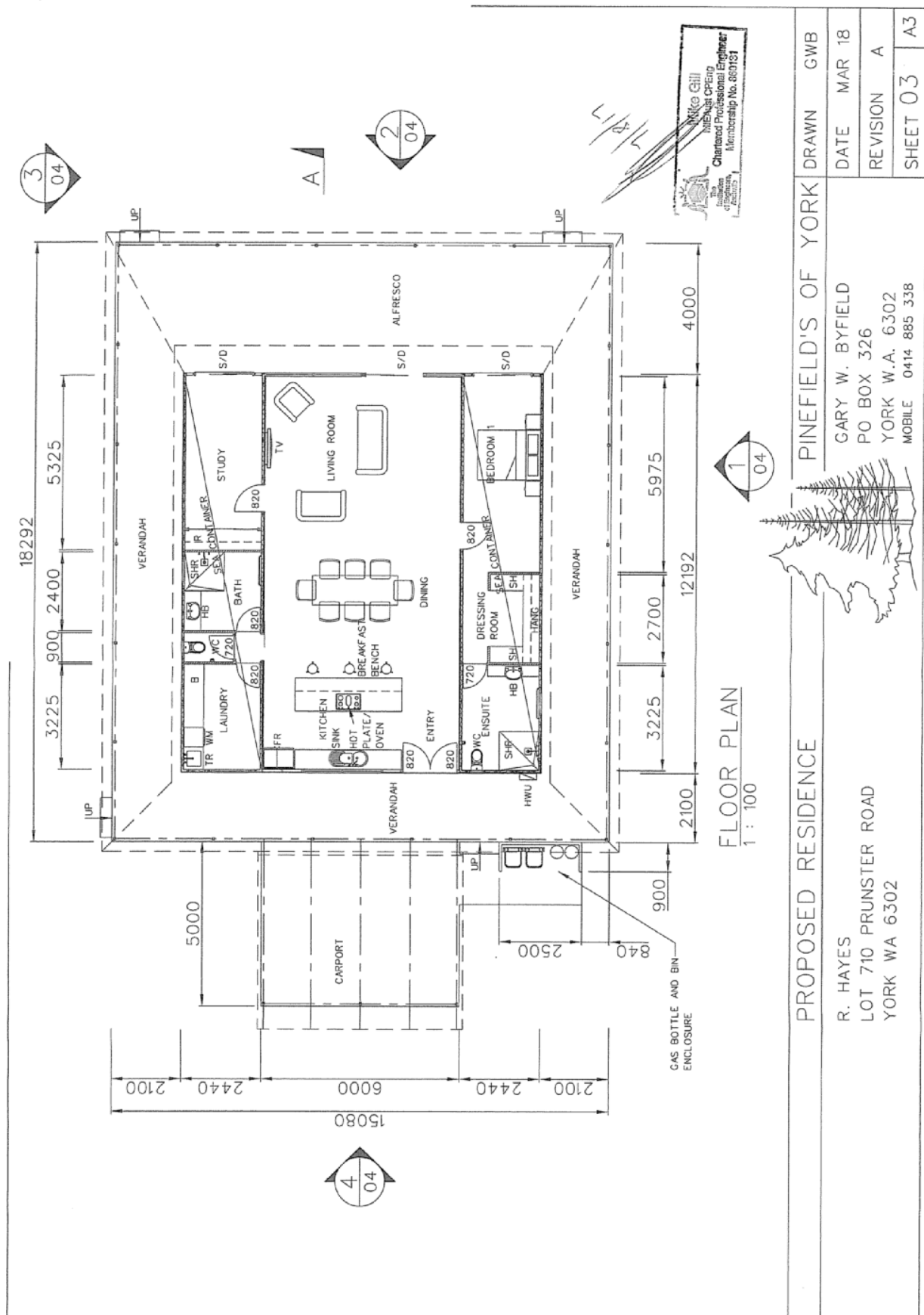
FEATURE AND CONTOUR SURVEY

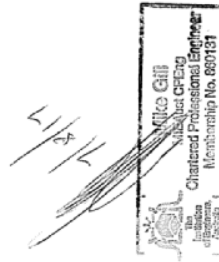
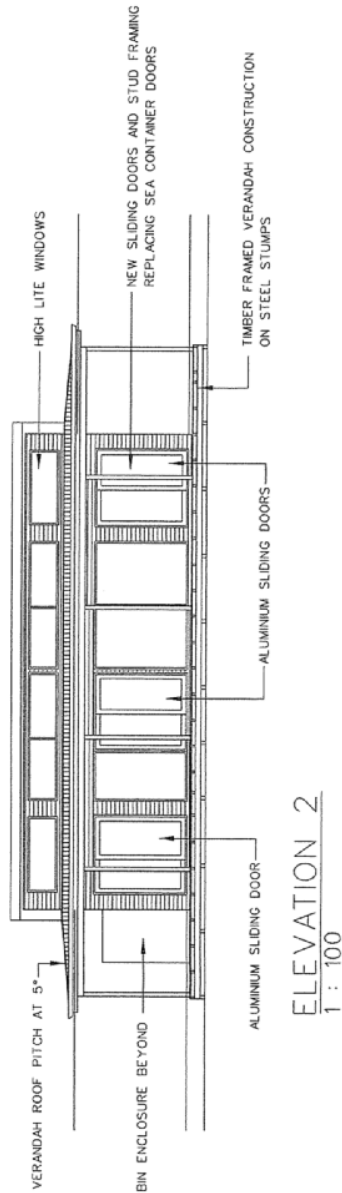
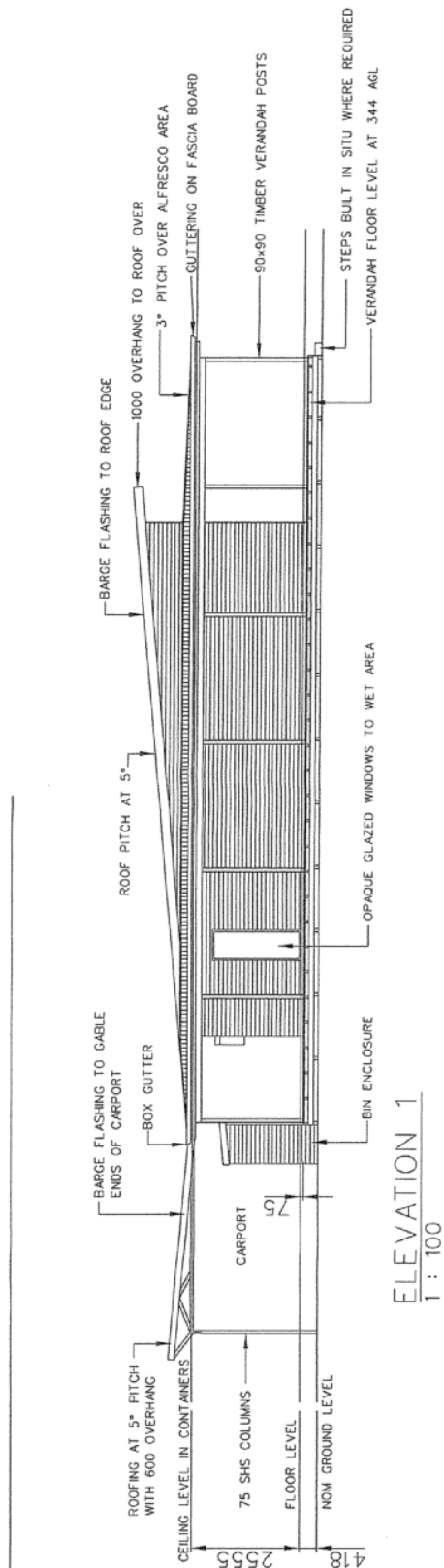
SHIRE OF YORK	
FILE	
OFFICER	INITIALS
Carly	
25 SEP 2018	
2168957	
REFERRED TO COUNCIL	
DATE	INITIALS

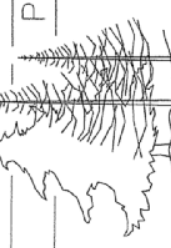
Lot 710, No 26 PRUNSTER ROAD, YORK.

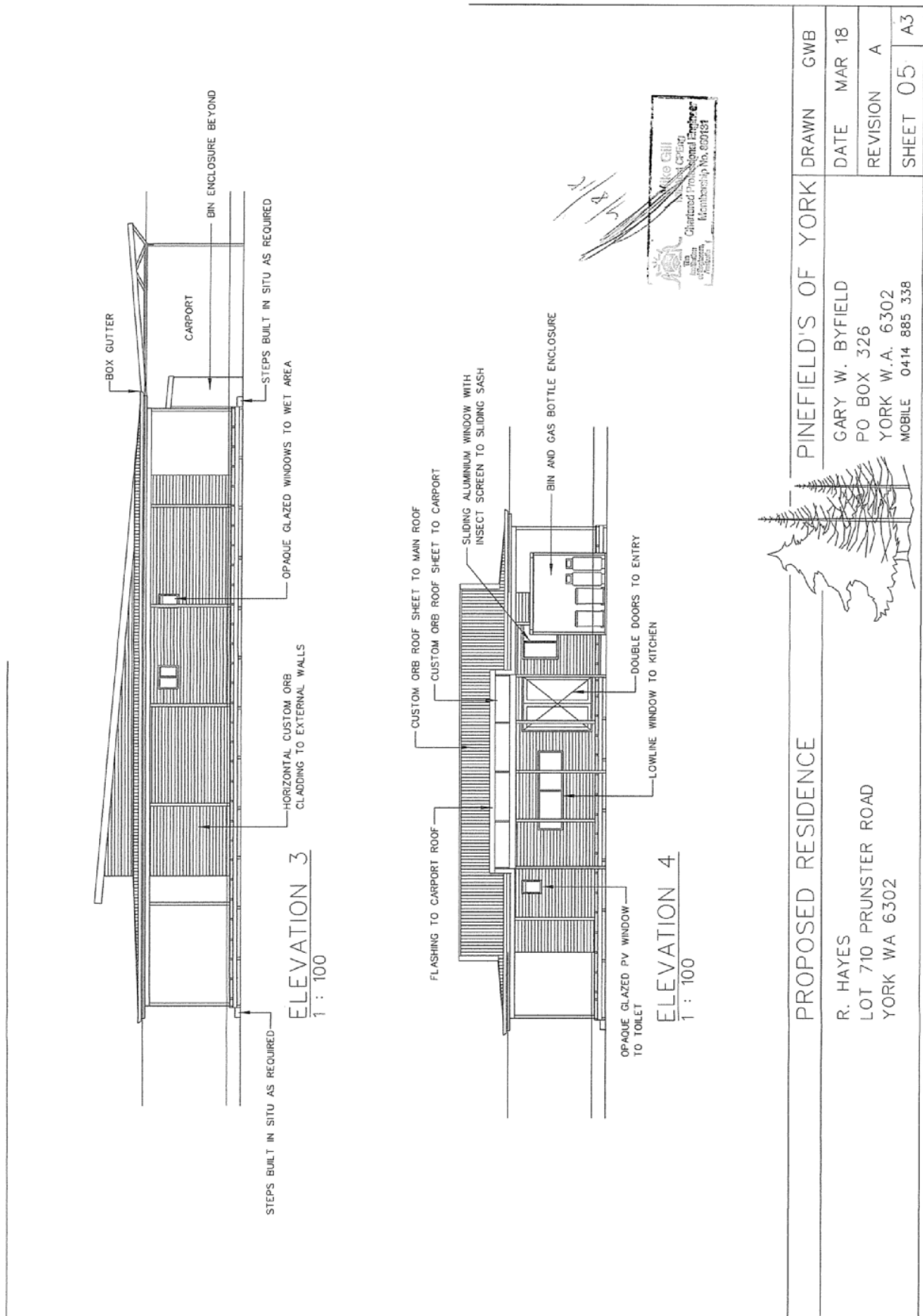


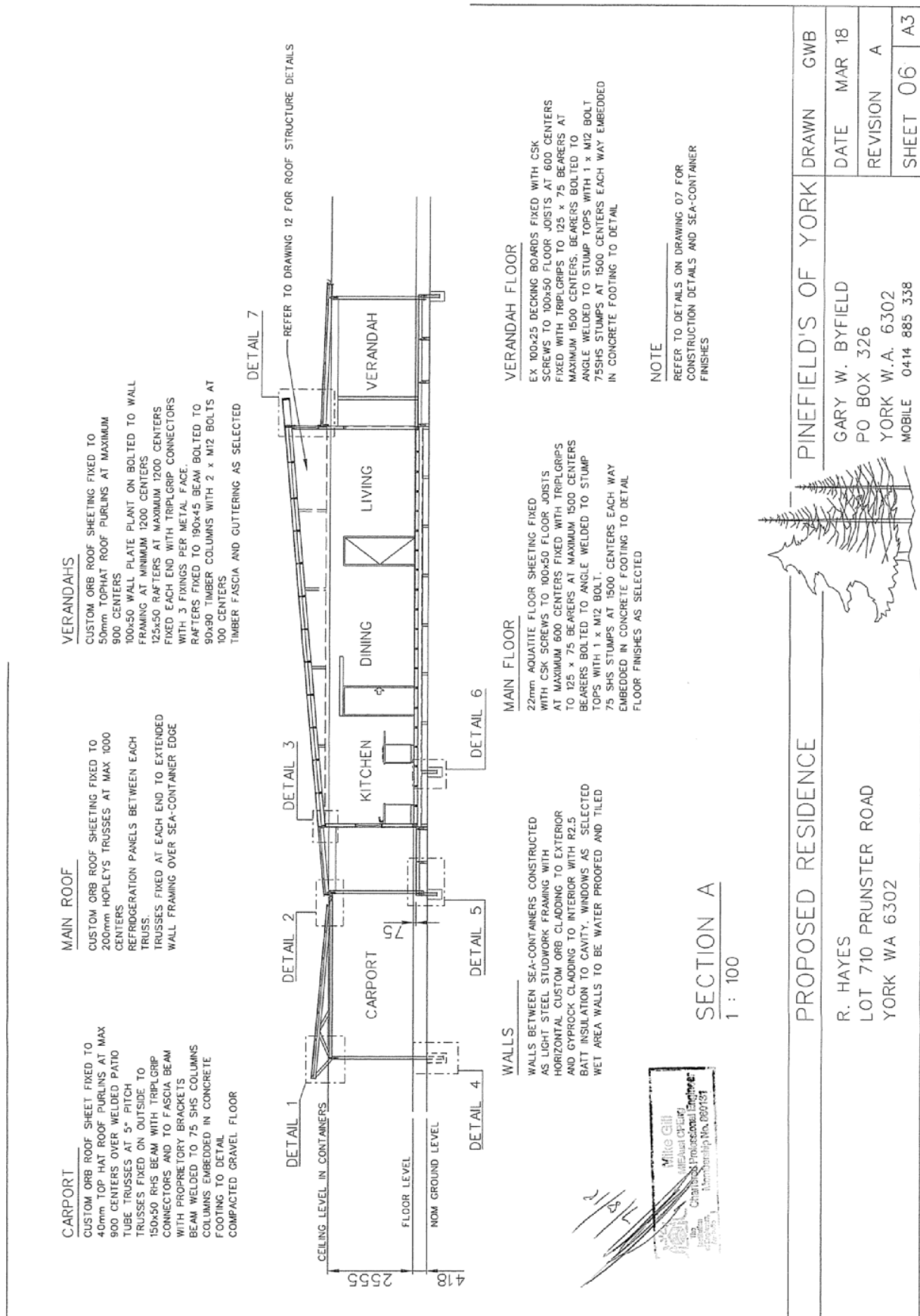


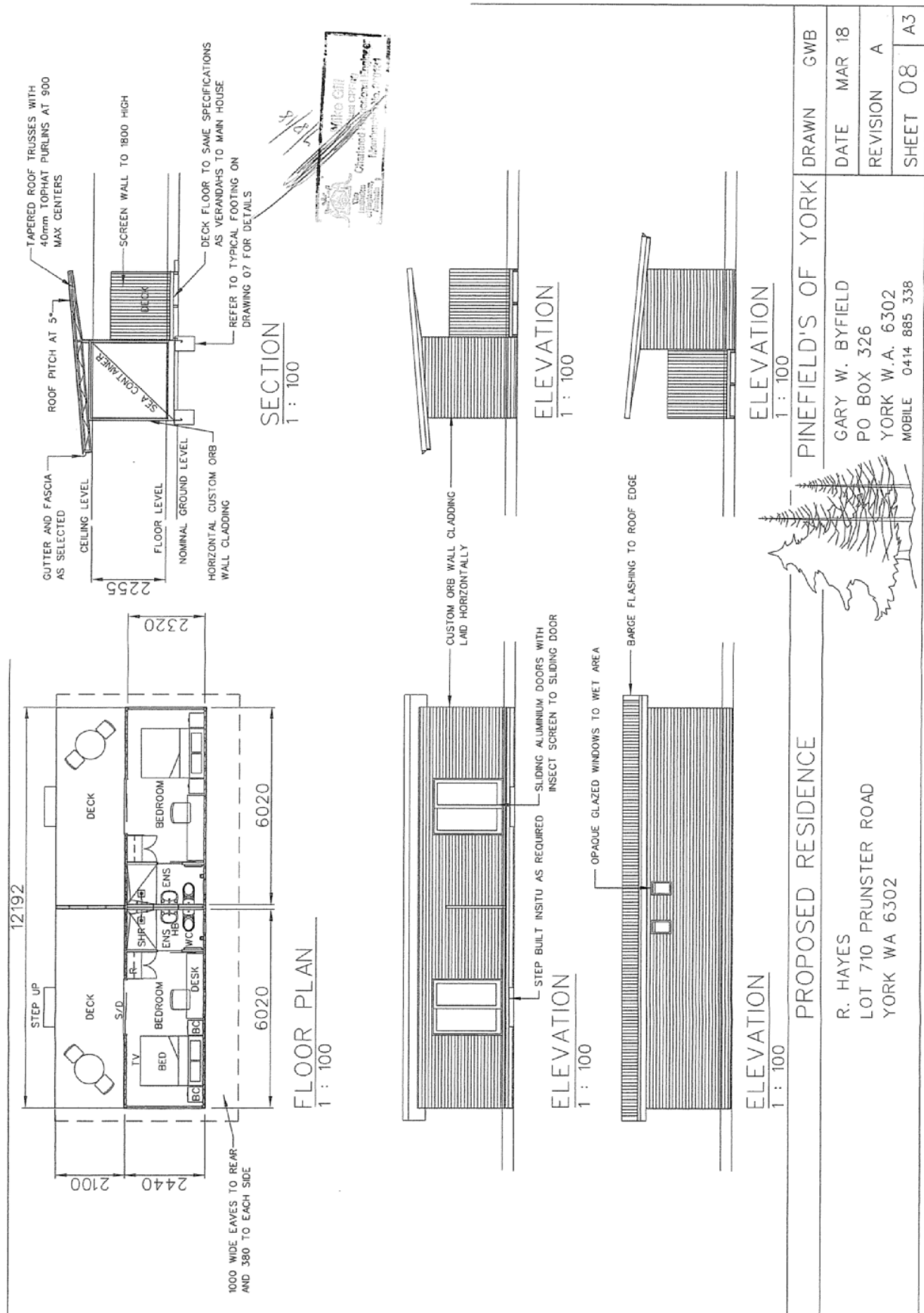


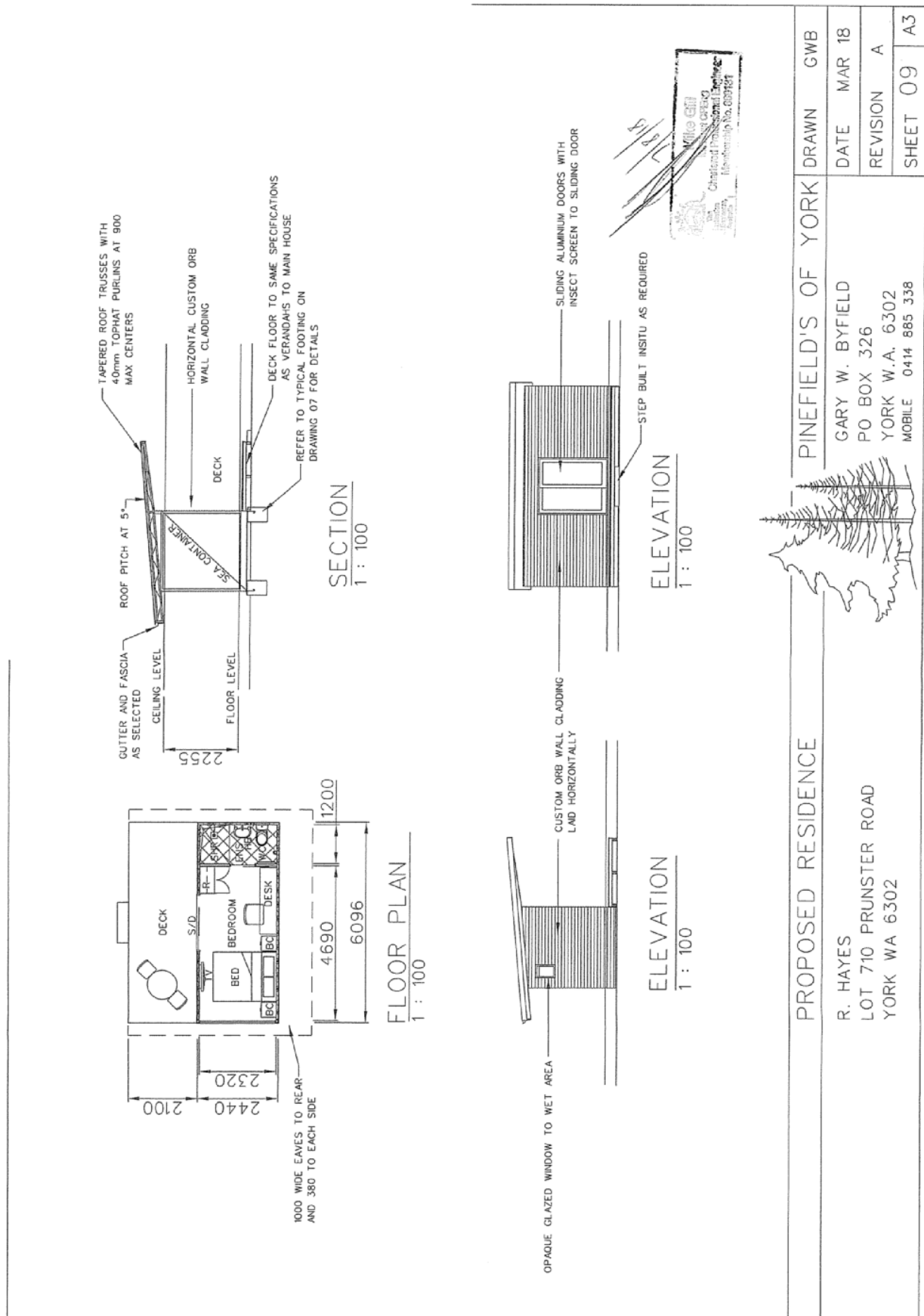


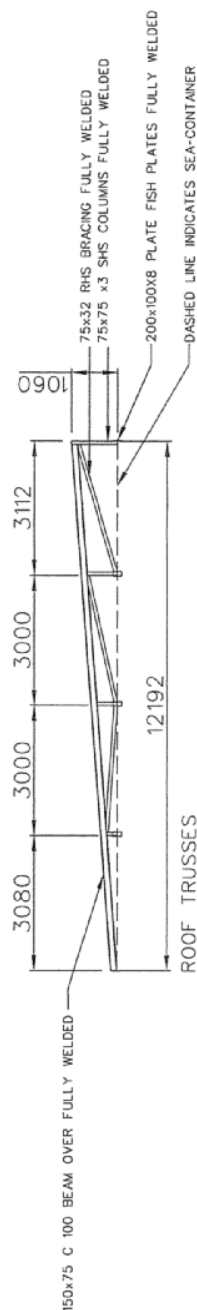
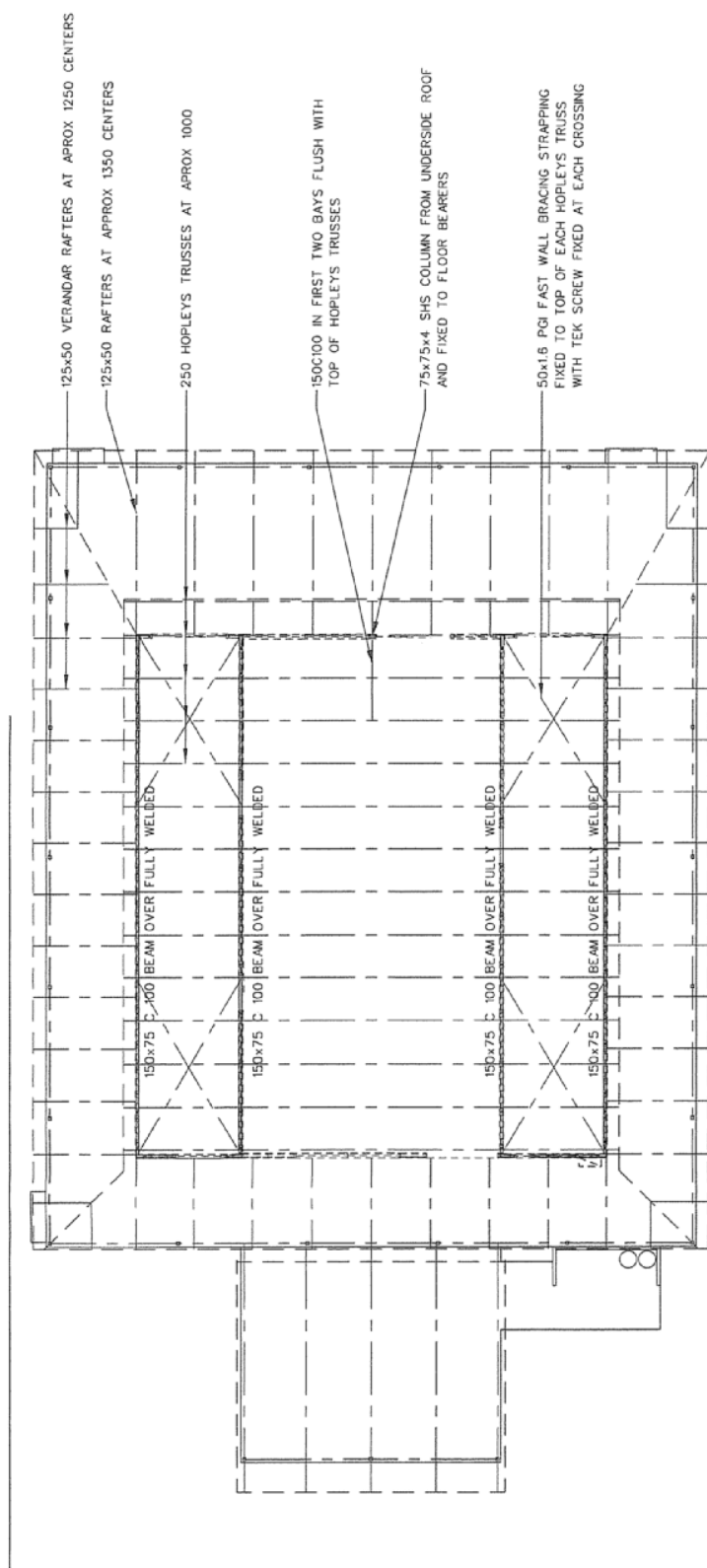
PINEFIELD'S OF YORK		DRAWN	GWB
R. HAYES LOT 710 PRUNSTER ROAD YORK WA 6302		DATE	MAR 18
GARY W. BYFIELD PO BOX 326 YORK W.A. 6302 MOBILE 0414 885 338		REVISION	A
		SHEET	04 A3









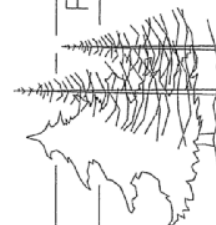


PROPOSED ROOFING DETAILS

1 : 100



PINEFIELD'S OF YORK		DRAWN	GWB
GARY W. BYFIELD		DATE	MAR 18
PO BOX 326		REVISION	A
YORK W.A. 6302		SHEET	12
MOBILE 0414 885 338			A3



PROPOSED RESIDENCE

R. HAYES
LOT 710 PRUNSTER ROAD
YORK WA 6302

Mr & Mrs D Hewitt
Lot 709 (28) Prunster Road
YORK WA 6302

8 November 2018

The Planning Officer
Shire of York
PO Box 22
YORK WA 6302

Dear Madam

**RE: PLANNING PROPOSALS FOR LOT 710 PRUNSTER ROAD YORK - PROPOSAL NO
0131397 / PR1.A60908**

Following receipt of a copy of the plans for the proposed development of Lot 710 Prunster Road, we wish to submit the following objections.

1. The position of proposed buildings on the site.

We note that the nearest point of the proposed main building veranda (pursuant to details on the plan) is a mere 7.4 m from our common boundary, whilst the nearer 20ft sea container is only 6.3m away. We believe the required statutory distance is 10m from a common boundary fence in this area of York. A 2.1m deck added to the nearer 20ft sea container brings it even closer to the boundary fence.

2. Privacy

We are extremely concerned about privacy issues, both for ourselves and for the owner of the new development. The north-eastern end of our own house is 16.5m away from the boundary fence and, at that end, we have windows facing into our main bedroom, lounge area and ensuite which we frequently have open, especially on warm nights. The main sliding doors into our living area from the veranda also face the proposed development and are also frequently open. Any sounds will carry between the two properties, possibly causing a disturbance to all concerned.

The use of our veranda for relaxation will also be curtailed, both at the side facing the proposed development and at the north-eastern end of our house. The uncovered walkways connecting the main building to the various bedrooms again give rise to privacy issues for both properties.

SHIRE OF YORK	
FILE	PR1 A60908
OFFICER	Carly
INITIALS	
09 NOV 2018	
I170664	
REFERRED TO COUNCIL	
DATE	INITIALS

3. Overall suitability of such a radical building in the context of existing developments in this area.

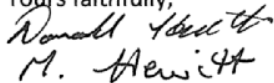
We fear that such an atypical dwelling may negatively affect the value of our own property and that of others in this area.

4. Plans

There is no mention on the plans provided of the sixth 20ft sea container which is also already on the site and is only 8m from the boundary fence.

It would be appreciated if these objections are put before the Council for consideration.

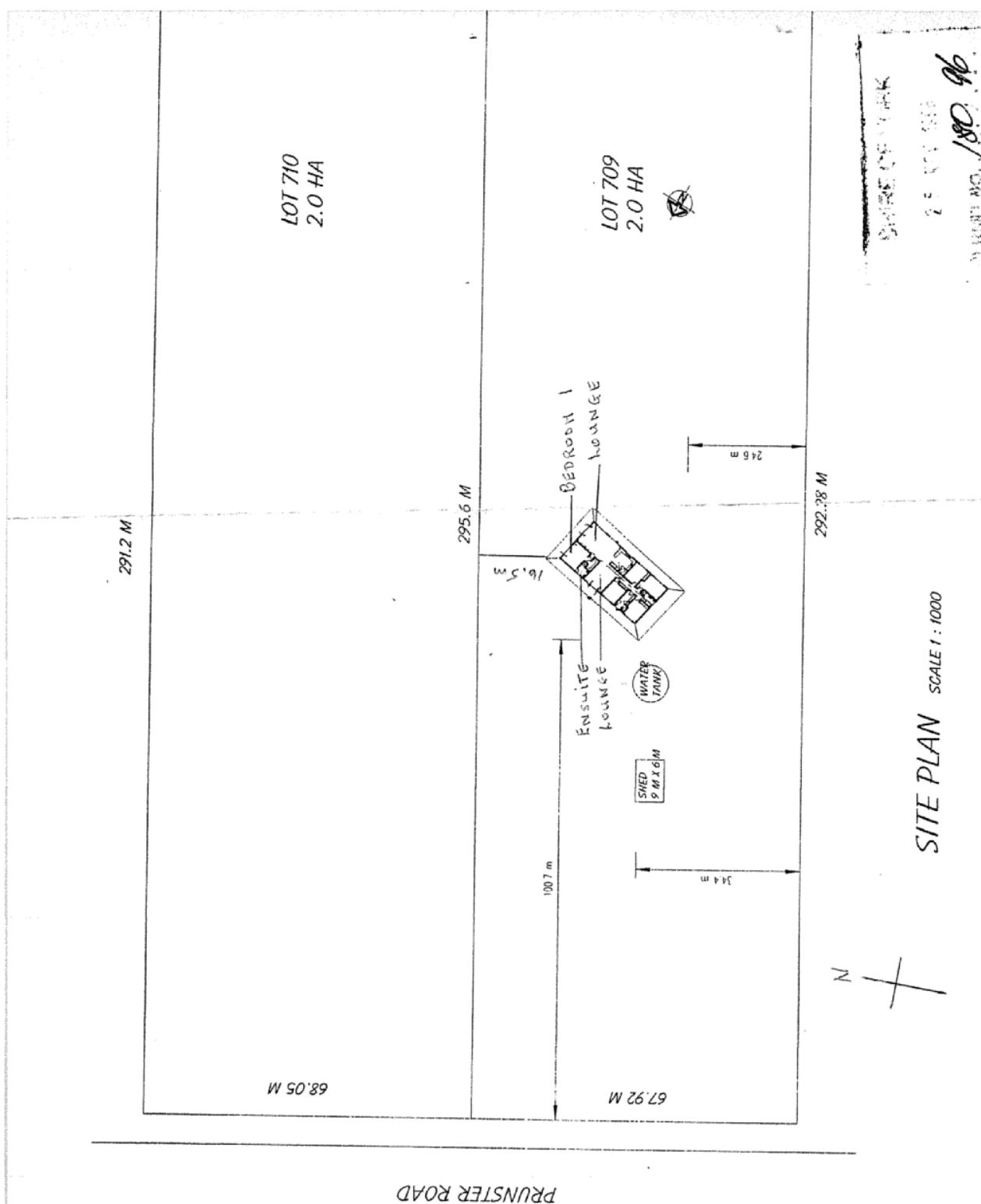
Yours faithfully,



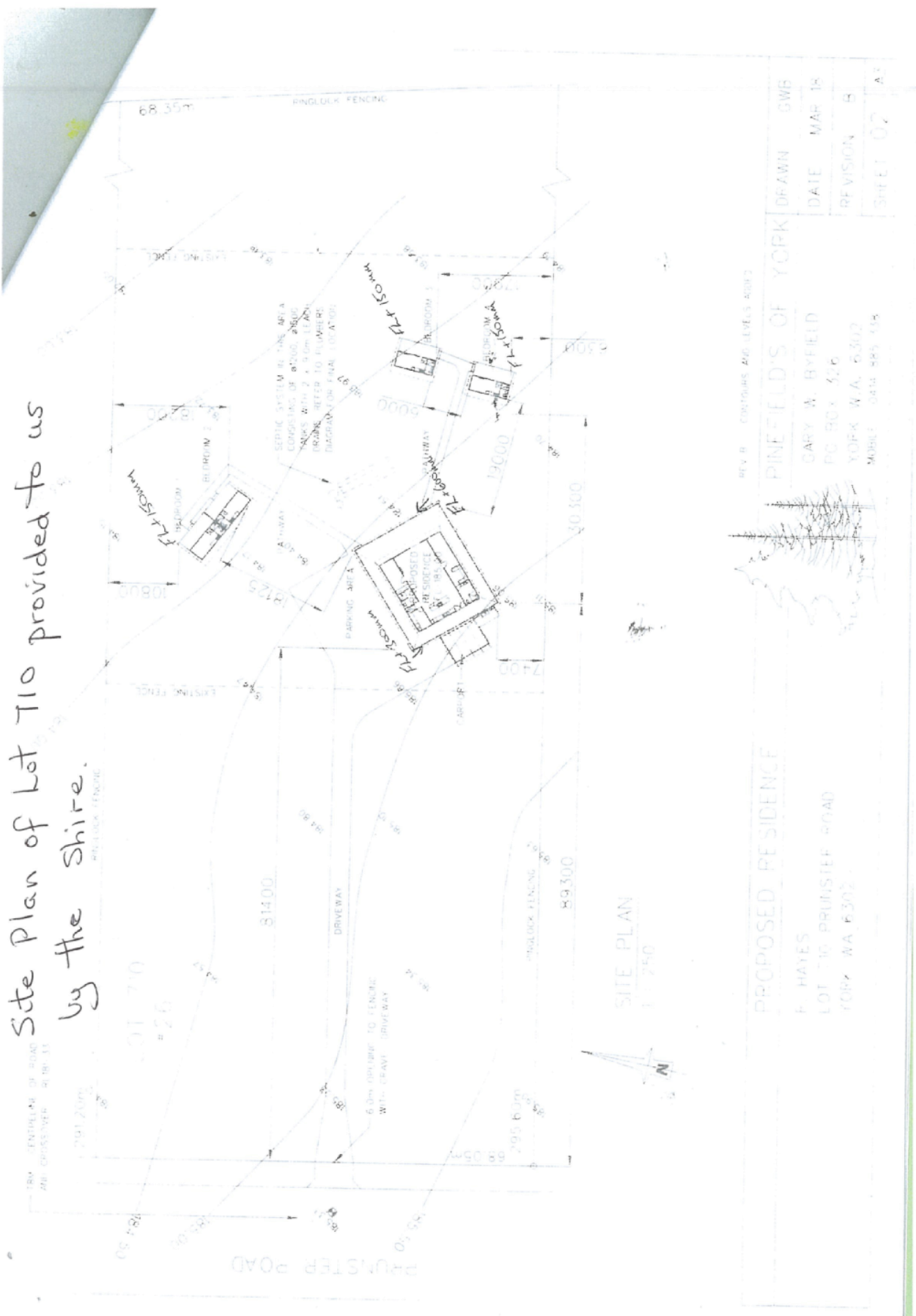
DONALD & MARGARET HEWITT

Enc.

1. Map showing relation of proposed development to our building.
2. Photo of proposed residence from our veranda.
3. Photo of proposed bedrooms from our veranda.
4. Photo showing distance from the far north-east corner of our veranda to the proposed nearer bedroom.
5. Photo showing approximate view from the proposed nearer bedroom and pathway to our main bedroom and lounge windows.
6. Photo showing approximate view from the proposed nearer bedroom and pathway to our ensuite and the main sliding doors to our living area.
7. Photo of the sixth 20ft sea container which is also already on the site and is only 8m from the boundary fence.



Site Plan of Lot 710 provided to us
by the Shire.















SY157-11/18 PETITION RECEIVED REGARDING YORK DISTRICT HIGH SCHOOL CAR PARK

File Number: TR1.50032

Author: Darren Wallace, Executive Manager, Infrastructure & Development Services

Authoriser: Darren Wallace, Executive Manager, Infrastructure & Development Services

Previously before Council: 28 May 2018

Appendices: 1. Petition Received

NATURE OF COUNCIL'S ROLE IN THE MATTER

- Executive

PURPOSE OF REPORT

This report presents Council with a petition received regarding the car park at York District High School and provides an update to Council on progress to date.

BACKGROUND

Ms Marie Forster presented a petition at the Shire Administration which was then formally presented to Council on 28 May 2018. Specifically, the petition states;

Petition Summary and Background

Currently the York Districts High School drop -off zone, adjacent to the school, is haphazard with pot holes and unsealed areas, no marked lines for parking or traffic flow. The disabled parking area is unsealed and comprises of compacted dirt which becomes muddy and flooded in winter. The teachers' car park is in a similar state and is in need of repair. These identified issues pose potential safety and access issues for our kids, parents and teachers, we as a community feel they deserve better. This petition is to raise community awareness and add weight to the request for positive action. Please help by lending your support.

Action Petitioned For

We, the undersigned, politely request the Shire of York to please upgrade the above mentioned area to become a safer more orderly, sealed school car park and drop - off zone in line with current standards elsewhere in WA schools.

The petition contains 45 signatures. Officers have not determined whether all of the signatories are electors of the district in accordance with Policy G2.4 *Petitions*. This would take some time and the results would not affect the outcome of this report.

Officers have been working towards a solution for the carpark in tandem with a process to dedicate the closed portion of Trews Road to the Department of Education. This has been and continues to be, a lengthy process due to the number of services that require approval and/or relocation (ie water, telephone, electricity). Officers have been working with the relevant authorities, Landgate and the Department of Education for over eighteen months following the realignment of Trews Road.

The Shire have completed their portion of the land transfer including surveying of the site for the inclusion of easements for the services.

The land transfer is now with the Department of Planning, Lands & Heritage for processing.

COMMENTS AND DETAILS

Officers have been in consultation with staff at the York District High School. They have indicated that they are seeking funds through the Education Department for the carpark upgrade. In particular the sealing of the drop-off/pickup drive through.

The Shire has \$5,000 in its current budget for the carpark upgrade. The cost of sealing the drop-off/pickup area would be considerably more than the \$5,000. It was therefore agreed that the

Shires funds would best be used, at this stage, in repairing potholes and a localised area of pavement failure in the carpark. The potholes will be repaired shortly and the larger repair scheduled so as to not interfere with the School operations.

Shire staff will continue to liaise with the school to assist where possible to see the carpark upgraded. For example, possibly sharing mobilisation costs for contractors such as line marking.

OPTIONS

Alternatively, the Shire could transfer its current funding to a reserve to be used in conjunction with any future funding the school may obtain.

IMPLICATIONS TO CONSIDER

Consultative

Shire Officers have consulted with the York District High School administration and will continue to do so.

Strategic

Strong and Effective Leadership

5.1 Effective and informed governance and decision-making

Policy Related

G2.4 Petitions

This policy sets out the standards for submission of petitions to the Shire of York, their receipt and response to matters raised.

Financial

The 2018/19 Budget includes an allocation of \$5,000 as a contribution to works at the car park.

Legal and Statutory

Local Government Act 1995; The "Shire of York Local Government (Council Meetings) Local Law 2016" section 6.10, details how petitions are dealt with at Council meetings.

Risk Related

While the land remains as a road reserve it may be considered that the Shire has some responsibility to maintain the area. As the carpark is solely used by the school it is considered that the Shire's responsibility is significantly reduced.

Workforce

Nil

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION

061118

Moved: Cr Denese Smythe

Seconded: Cr Kevin Trent

That Council acknowledges the petition from Ms Marie Forster regarding the York District High School car park and notes that Officers are continuing to liaise with the York District High School with the aim of upgrading the Car Park.

CARRIED: 7/0







Petition to seal YDHS school car park and drop-off zone

Petition summary and background	Currently the York Districts High School drop-off zone, adjacent to the school, is haphazard with pot holes and unsealed areas, no marked lines for parking or traffic flow. The disabled parking area is unsealed and comprises of compacted dirt which becomes muddy and flooded in winter. The teachers' car park is in a similar state and is in need of repair. These identified issues pose potential safety and access issues for our kids, parents and teachers, we as a community feel they deserve better. This petition is to raise community awareness and add weight to the request for positive action. Please help by lending your support.
Action petitioned for	We, the undersigned, politely request the Shire of York to please upgrade the above mentioned area to become a safer more orderly, sealed school car park and drop-off zone in line with current standards elsewhere in WA schools

Printed Name	Signature	Address	Comment	Date
BARRY PARDY	BYPurdy	107 North rd York	much needed	29-4-18
Stacey Ross	S.	222 MORELS EDWARDS OVE	UNSAFE	30-4-18
JANNY NARRIS	J Narris	10 PLEASANT ST	needed.	1-5-18
CHEERY LITTLE	Cherry Little	9 MORSE ST	FIX IT	1-5-18
MARIAN RAE	Marian Rae	Box 409 YORK WA 6302		1/5/18
LOWHEELER	Low Wheeler	PO Box 51 YORK		2/5/18
NATASHA PRINSWORTH	Natasha Prinsworth	33 Hope St		3/5/18
Brayle Dakan	Brayle Dakan	41 Northman Road	JUST DO IT	3-5-18
STEVE CLARK	Steve Clark	144 CARDWELL RD	IT HAS TO BE HEALTHIER	4-5-18
Clara White	Clara White	5 Lee Crescent York		4-5-18

Petition to seal YDHS school car park and drop-off zone

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Printed Name	Signature	Address	Comment	Date
MERYL ROUS	Meryl Rous	PO BOX 102 YORK		7-5-2018
Susan McEneaney	Susan McEneaney	York WA		7-5-18
GAIL AREY	G. Arey	York WA		7-5-18
MADDIE LAURENCE	M. Lawrence	P.O BOX 410 YORK WA		8-5-18
JOBI MCBAIN	Jobi McBain	18 Denison St YORK	please seal all of carpark. 8.5.18	
Audrey Mott	Audrey Mott	36 Ustard Rd YORK		
Jenny Ashworth	J. Ashworth	7 Clifford St YORK		10/5/18
MARILYN NOTTLE	Mara Nottle	5 Glass Ct YORK		11-5-18
Heather Brown	Heather Brown	P.O Box 435 YORK		11-5-18
Judy Davies	J. Davies	P.O Box 110 YORK		11-5-18











Petition to seal YDHS school car park and drop-off zone

Petition summary and background

Currently the York Districts High School drop-off zone, adjacent to the school, is haphazard with pot holes and unsealed areas, no marked lines for parking or traffic flow. The disabled parking area is unsealed and comprises of compacted dirt which becomes muddy and flooded in winter. The teachers' car park is in a similar state and is in need of repair. These identified issues pose potential safety and access issues for our kids, parents and teachers, we as a community feel they deserve better. This petition is to raise community awareness and add weight to the request for positive action. Please help by lending your support.










Action petitioned for

We, the undersigned, politely request the Shire of York to please upgrade the above mentioned area to become a safer more orderly, sealed school car park and drop-off zone in line with current standards elsewhere in WA schools.

Printed Name	Signature	Address	Comment	Date
Marie Ferster		P.O. Box 224, York, 6302	Much Needed.	26/4/18
Cheryl Billett		56 HENRY RD 6302	VERY UNSAFE	26/4/18
ANNAETH RUSSELL		94 HERBERT ST	NEEDED BADLY	27/04/18
MAUREEN TRENT		11 WILLIAM ST	Need safe say down	27/4/18
ROBERT CROWTHER		37 AVON TRL YORK	Good Stuff	27/1/18
Sharon Macdonald		P.O. Box 481 York		27/1/18
Britt Hadlow		61 Langford St		27/4/18
Dagyna Reid		03 Ford Street	Children deserve a safe drop off zone.	27/04/18
Sioma O'Brien		21 Plauditt St York.		28/4/18
Debbie Collins		14 Forbes St, York.	Safe + dry drop-off zone is expected.	28/4/18

Petition to seal YDHS school car park and drop-off zone

<p>Petition summary and background</p>	<p>Currently the York Districts High School drop-off zone, adjacent to the school, is haphazard with pot holes and unsealed areas, no marked lines for parking or traffic flow. The disabled parking area is unsealed and comprises of compacted dirt which becomes muddy and flooded in winter. The teachers' car park is in a similar state and is in need of repair. These identified issues pose potential safety and access issues for our kids, parents and teachers, we as a community feel they deserve better. This petition is to raise community awareness and add weight to the request for positive action. Please help by lending your support.</p>
<p>Action petitioned for</p>	<p>We, the undersigned, politely request the Shire of York to please upgrade the above mentioned area to become a safer more orderly, sealed school car park and drop-off zone in line with current standards elsewhere in WA schools.</p>







Printed Name	Signature	Address	Comment	Date
FRANK HUBBY		125 ARDENTREE YORK	Definitely needed, its a mess in winter and need lines for more organised parking	18/4/18
Stacey Wheeler		29 George St, YORK	I support all the mum's	20/4/18
Gael Middleton		9 Balladong St York		
M. Kerklauff		55 Langford Rd York 27 Osnaburg Road York		21/4/18
Lisa Buckingham		113 Bland Road York	Definitely needs upgrading	21/4/18
Erin Slater		1357 Quellington Road York		22/4/18
Rania Edwards		Unit 2, 1 Meares Street York	Hope this will help increase the safety of the community for students, teachers and parents.	23/4/18
Adele Henderson		Pu Boy -5 York	Yes, needs it.	23/4/18
Susan Collins		16 USIGAN ROAD		23/4/18
CHERYL EGGS				

[illegible]

Marie Forster

Petition to seal YDHS school car park and drop-off zone

Petition summary and background	Currently the York Districts High School drop-off zone, adjacent to the school, is haphazard with pot holes and unsealed areas, no marked lines for parking or traffic flow. The disabled parking area is unsealed and comprises of compacted dirt which becomes muddy and flooded in winter. The teachers' car park is in a similar state and is in need of repair. These identified issues pose potential safety and access issues for our kids, parents and teachers, we as a community feel they deserve better. This petition is to raise community awareness and add weight to the request for positive action. Please help by lending your support.
Action petitioned for	We, the undersigned, politely request the Shire of York to please upgrade the above mentioned area to become a safer more orderly, sealed school car park and drop-off zone in line with current standards elsewhere in WA schools.

Printed Name	Signature	Address	Comment	Date
Luise Macdonald		PO Box 481		30.4.18
Marayia Webb	mwebb	11 Dovey Court		30.4.18
Melanie Lawrence		126 Talbot Rd York		7.5.18
Leah Gibbons		837 Coward Rd York		7.5.18
Emily Crawford		21 Callistemon Close		14/5/18
Cheryl NARBURTON		301 BARNES RD YORK		14.5.18
Roger Ainsworth		5 THOMSON ST YORK		14.5.18











Petition to seal YDHS school car park and drop-off zone

Petition summary and background	Currently the York Districts High School drop-off zone, adjacent to the school, is haphazard with pot holes and unsealed areas, no marked lines for parking or traffic flow. The disabled parking area is unsealed and comprises of compacted dirt which becomes muddy and flooded in winter. The teachers' car park is in a similar state and is in need of repair. These identified issues pose potential safety and access issues for our kids, parents and teachers, we as a community feel they deserve better. This petition is to raise community awareness and add weight to the request for positive action. Please help by lending your support.
Action petitioned for	We, the undersigned, politely request the Shire of York to please upgrade the above mentioned area to become a safer more orderly, sealed school car park and drop-off zone in line with current standards elsewhere in WA schools.

Printed Name	Signature	Address	Comment	Date
Joyce Wheeler	<i>[Signature]</i>	37 TENTH ROAD YORK	NEEDS POOR KIDS AND PARENTS JUMPING PUDDLES	18/4/18
Liz Hetherington	<i>[Signature]</i>	MUSEUM QUADRANGLE	NECESSARY REQUIREMENT	26/4/18
Kell Hayes	<i>[Signature]</i>	13 GEORGIAN ST YORK	DISAPATELY NEEDED	27/4/18
Linda Ohini	<i>[Signature]</i>	20 Georgiana St York	Necessary	6/4/18
Jack Whove	<i>[Signature]</i>	20 Georgiana St York	Necessary	6/4/18
Leenie Kempin	<i>[Signature]</i>	63 Herbert St, York	needed	9-5-18
Linda Fouts	<i>[Signature]</i>	32 CARTER RD.	Desperately + trouble	10/5/18
ERIK ROUS	<i>[Signature]</i>	357 Munier Rd Talbot		14/5/18

Petition to seal YDHS school car park and drop-off zone

Petition summary and background	<p>Currently the York Districts High School drop-off zone, adjacent to the school, is haphazard with pot holes and unsealed areas, no marked lines for parking or traffic flow. The disabled parking area is unsealed and comprises of compacted dirt which becomes muddy and flooded in winter. The teachers' car park is in a similar state and is in need of repair. These identified issues pose potential safety and access issues for our kids, parents and teachers, we as a community feel they deserve better. This petition is to raise community awareness and add weight to the request for positive action. Please help by lending your support.</p>
Action petitioned for	<p>We, the undersigned, politely request the Shire of York to please upgrade the above mentioned area to become a safer more orderly, sealed school car park and drop-off zone in line with current standards elsewhere in WA schools.</p>



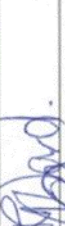




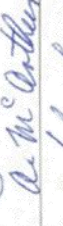



Printed Name	Signature	Address	Comment	Date
JUDYTH WOS	Judyth M. Wos	106 GEORGIANA ST, YORK	WELL OVERDUE!!	18-4-18
PETER ATKINS		61 Grey St York	"	18-4-18
MARILEE BARK		134 Alton Terrace York	"	19-4-18
Michelle Christensen		134 Kenton, York		19-4-18
DI GAULT		P.O. Box 4 York.		19-4-18
Elizabeth Davies		17 Grey St, York	"	20/4/18
Rebecca Corvick		34 Clifford St York	"	20/4/18
112 Emin	E Emin	95 Pommer Rd York	"	20/4/18
David Lavanagh		25 Maxwell St York	"	21-4-18
A Marshall		515 MacKillop York	"	21-4-18












[illegible]

[illegible]

Petition to seal YDHS school car park and drop-off zone

Petition summary and background	Currently the York Districts High School drop-off zone, adjacent to the school, is haphazard with pot holes and unsealed areas, no marked lines for parking or traffic flow. The disabled parking area is unsealed and comprises of compacted dirt which becomes muddy and flooded in winter. The teachers' car park is in a similar state and is in need of repair. These identified issues pose potential safety and access issues for our kids, parents and teachers, we as a community feel they deserve better. This petition is to raise community awareness and add weight to the request for positive action. Please help by lending your support.
Action petitioned for	We, the undersigned, politely request the Shire of York to please upgrade the above mentioned area to become a safer more orderly, sealed school car park and drop-off zone in line with current standards elsewhere in WA schools.








Printed Name	Signature	Address	Comment	Date
Lynn Brown		PO Box 84 York 6302		18/4/18
Sue Chapman		PO Box 515 York 6302		18/4/18
Rebecca Ward		PO Box 863 York 6302		18/4/18
Lana Chitty		PO Box 503 YORK		19/4/18
Stuart Chitty		PO Box 503 YORK		19/4/18
Shirley Davies		PO Box 192 York		19/4/18
Jan Haynes		3 Revett Place York		19/4/18
Annette McArthur		2/9 Jaaguna St		"
ENZOJ Cooper		PO Box 808		20-4-2018
R. Lister		1594 QUAKEN WEST.		20-4-18
K Clayton		1303 Quelling Rd. Calje.		9-5-18

Printed Name	Signature	Address	Comment	Date
R. Lockman		12 Henry Rd York		20/4/18
Sarah Dodds	S. Dodds	24 Herbert Rd, York		20/4/18
J. Terry		136 Knotts Rd York		20/4/18
C. Donovan		14 New St York		21/4/18
M. Bateman		167 Macartney St		23/4/18
H. Debest		40 Lowen Rd		23/4/18
Stephen Shroud		2 Blamp Rd York		27/4/18
MF Carroll		13 Redwile Rd York		24/4/18
G. Bowd		Avon Tce York		24-24-18
M. STRAHAN		TOP BEVERLEY ROAD YORK		26/4/18
John Lewin		CANTFIELD PLACE YORK		20/4/18
Jasmine Emin		177 Knotts Rd YORK		11/5/18
Joy Sargent		53 York Rd, ^{Gold} York ^{York}		1/5/18
James Fisher		PO Box 251 York		1/5/18
Ar. A. Dargatzis		41 NORMAN B, York		1.5.18
Kathleen Parham		20 Alfred Street, York		2/5/18
Sue Flynn		Box 377 York		2/5/18

Page 81

Petition to seal YDHS school car park and drop-off zone

<p>Petition summary and background</p>	<p>Currently the York Districts High School drop-off zone, adjacent to the school, is haphazard with pot holes and unsealed areas, no marked lines for parking or traffic flow. The disabled parking area is unsealed and comprises of compacted dirt which becomes muddy and flooded in winter. The teachers' car park is in a similar state and is in need of repair. These identified issues pose potential safety and access issues for our kids, parents and teachers, we as a community feel they deserve better. This petition is to raise community awareness and add weight to the request for positive action.</p> <p>Please help by lending your support.</p>
<p>Action petitioned for</p>	<p>We, the undersigned, politely request the Shire of York to please upgrade the above mentioned area to become a safer more orderly, sealed school car park and drop-off zone in line with current standards elsewhere in WA schools.</p>

Printed Name	Signature	Address	Comment	Date
Richard Hals		19 George St York		26/4/18
PETER WINGROVE		19 BOUVIERIE RD	SAFETY FIRST	
VAL MENEGES		PO Box 65 YORK		8/5/18
Ashlee Nardi		62 Green St		
Jan Underwood		58 Macarthy St	We lived in City of York and we don't have a car!	8/5/18
Kailee Larnham		20 Alfred Street, York	ASK!	10/5/18
Kayla Ware		66 Tenth Rd		4/5/18

[illegible]

SY158-11/18 REVIEW OF PARKING TIME LIMIT TRIAL

File Number: RS.VEC

Author: Darren Wallace, Executive Manager, Infrastructure & Development Services

Authoriser: Darren Wallace, Executive Manager, Infrastructure & Development Services

Previously before Council: SY002-01-16 January 2016
SY019-03-21 March 2016

Appendices: 1. Map

NATURE OF COUNCIL'S ROLE IN THE MATTER

Review

PURPOSE OF REPORT

For Council to review the effectiveness of the parking time limits in Avon Terrace, South Street to Macartney Street.

BACKGROUND

Council at its ordinary meeting of 21 March 2016 resolved as follows;

"That Council:

- 1. Make a determination to alter the time restricted parking hours from 1 hour to 2 hours applicable to designated parking bays from South Street to Harvey Street in Avon Terrace as indicated in designated parking stalls in Appendix 2.*
- 2. Time restricted parking hours to be 8am – 5pm Monday to Friday and 8am – 12 noon Saturday.*
- 3. Parking signs to be erected to give effect to Council's determination.*
- 4. The altered time restricted parking hours to be implemented for a 6-month trial period commencing from the date of installation of the new parking signs.*
- 5. The Chief Executive Officer to report to the Council at the October 2016 Ordinary Meeting of Council on the outcome of the 6-month trial."*

The new 2-hour park signs were installed soon after the Council resolution and the 2-hour parking has been in operation for approximately 30 months.

COMMENTS AND DETAILS

There has been no recent comment on the current 2-hour parking limit in Avon Terrace. The 2-hour limit appears to have been well accepted by the business operators and to be servicing the needs of the community and visitors well. Therefore, no new community consultation is deemed necessary.

There has been recent complaints about a general lack of parking and particularly lack of motor bike parking and disabled parking near the pharmacy. However, no complaints have been received about the 2-hour limit in Avon Terrace.

The Shire's Ranger has indicated that the 2-hour limit is working well from what he can see and the feedback he receives. He did comment that people often overstay in the small section of 10-minute parking in front of the Post Office and that this should possibly be reviewed.

It is recommended that a full review of the parking in the Town area be undertaken. The review would not only consider Avon Terrace, but areas either side of Avon Terrace. The review would consider the mix of parking, motor bikes, disabled and time limitations. The timing of the review would be best left until after the Avon Park upgrade plans are finalised so that the review can take that area into consideration. The review could be undertaken inhouse, but there are limitations on staff availability. It is therefore recommended that an allocation be considered in next year's budget for a consultant to undertake the review.

A disabled parking bay close to the pharmacy would service the southern end of Avon Terrace and complement the two bays in front of the IGA at the northern end of Avon Terrace. With York's aging population, the installation of this additional disabled parking bay is considered worthy of consideration. The issue has previously been raised in the Age Friendly plan and by the Access and Inclusion Committee. Therefore the availability of disabled parking has been included in the Access and Inclusion audit which O'Brien and Harrop Access will be undertaking shortly. A full report on the audit, including evaluation of the need for additional disabled parking, will be presented to Council for consideration.

The signage to the alternative parking areas has been recently relocated to better alert visitors to the fact that there is alternative parking to Avon Terrace. However, a complete review of the signage in the Town Centre would be beneficial. The aim being to enhance visitor experience through providing enough information, but not detracting from the overall appearance of the Town with sign overload.

OPTIONS

Council could determine;

1. not to confirm the current two-hour limit and either continue the trial pending new consultation or a complete review of the towns parking or determine to revert the 2 hour parking back to the previous one hour parking.
2. Not to consider a parking review as part of it 2019/20 budget process

IMPLICATIONS TO CONSIDER

Consultative

There was extensive consultation at the time of implementing the 2-hour limit. However as there has been no complaints about the 2 hour limit no new consultation was deemed necessary.

Strategic

Providing ample, well-located parking of the right mix that caters for the general community and visitors alike is in line with the following strategic themes and outcome;

THE PLACE TO LIVE

- 1.4 Few barriers to safe easy movement

DRIVING THE ECONOMY FORWARD

- 3.3 A resilient business community
- 3.4 Innovative growing and self-reliant tourism sector.

Policy Related

There are no policy implications.

Financial

Minor changes to signage can be funded from existing budgets. If a major review of parking is required then an allocation will be required in next year's budget.

Legal and Statutory

The Shire of York Parking Facilities Local Law 2001 and the Shire of York Parking Facilities Amendment Local Law 2013.

Risk Related

Not providing ample well-located parking of the right mix that caters for the general community and visitor alike may result in less visitors to York and locals shopping elsewhere. This would be a medium level reputational and financial risk.

Workforce

If any changes to signage are required there will be a small amount of staff time in removing and replacing signs. However, it is considered that this will be covered within existing staff allocations.

If the Shire proceeds with a review of overall parking there will be a requirement for staff to undertake/oversee the review. However, it is considered that this will be covered within existing staff allocations depending on the extend of the review.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION**071118****Moved: Cr Jane Ferro****Seconded: Cr Denese Smythe****That Council;**

- 1. Confirms, the current 2-hour parking time limit in Avon Terrace, South Street to Macartney Street.**
- 2. Refers, the undertaking of a parking review for the York town centre to the 2019/20 budget deliberations.**
- 3. Notes that the provision of disabled parking will be considered as part of the Access and Inclusion audit to be undertaken by O'Brien Harrop Access and recommendations made to Council.**

CARRIED: 6/1



TIME RESTRICTED PARKING HOURS
8am - 5pm Monday to Friday
8am - 12noon Saturday

Proposed 2 hour parking bays

SY159-11/18 EXPIRING RAILWAY RESERVE LICENCE (L6870) - INDUSTRIAL AREA

File Number: WH1.50071 / EL2.30011

Author: Natasha Brennan, Administration and Governance Coordinator

Authoriser: Suzie Haslehurst, Executive Manager, Corporate & Community Services

Previously before Council: Nil

Appendices:

1. Current Lease expiring 2019 - Confidential
2. Correspondence

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This report presents to Council the proposed licence to occupy land between Public Transport Authority of WA and the Shire of York. The parcel of land is situated along the railway line in the industrial area near Wheeler Street York.

BACKGROUND

The Shire is leasing an area of land (3,213sqm), which is part of the railway reserve in the industrial area (shaded blue on the attached map) for the purpose of Access Road / Community Purpose.

The lease was entered into on 1 March 2009, for a ten (10) year period. The Licence to Occupy this land (L6780) expires on 28 February 2019.

The Public Transport Authority has written to the Shire of York seeking the Council's expression of interest in a new Licence to Occupy over this area.

It is noted that an expression of interest will not commit the Shire of York to a new agreement. It will only give the Public Transport Authority confidence that it is carrying out the internal lease approval process for a tenant that is interested.

COMMENTS AND DETAILS

Upon review of the Shire's records, it appears that in 2005, the Council requested a variance in the area of land that was being leased to include an area of land from the Public Transport Authority WA, along the railway line, between the industrial and residential area to provide a 'buffer zone'.

The Shire intended to carry out tree planting within this area, however records indicate this has not occurred. In addition, some adjoining landowners have since fenced into the leased land and are using the land for their operations.

OPTIONS

Council could provide an expression of interest to the Public Transport Authority (PTA) in renewing the licence, however this would mean that the Shire is giving the PTA confidence that it is carrying out the internal lease approval process for a tenant that is interested.

If the Shire of York is interested in having a lease for another ten (10) years, then there are several issues that need to be considered:

- The current lease does not mention tree planting as a use, rather access and public use.

- Some of the adjoining landowners have fenced into the leased land and are using the land for their operations.
- There would be a cost to set up the lease by the licensee, of approx. \$1,000 (based on previous leases).
- There would be ongoing maintenance costs to reduce the fire hazard on the leased land.

The Council could also advise the Public Transport Authority that it does not wish to renew the lease. This would mean that the Shire would relinquish the control of this portion of land back to the Public Transport Authority.

Officers are recommending this course of action because at this point in time there appears to be no future requirements for the Shire to occupy or use this area of land.

IMPLICATIONS TO CONSIDER

Consultative

Public Transport Authority

Strategic

Theme 5: Strong Leadership and Governance

5.1 The Council supported by the administration of the Shire of York is effective and informed in its decision making and exhibits good practice in its governance role.

Policy Related

CP1.5 Compliance

G2.9 Community Engagement and Consultation

G4.6 Risk Assessment and Management

Financial

There is a legal cost involved in having the licence prepared (this could be up to \$1,000, based on previous leases).

There is an annual licence fee of \$1.00.

Shire of York would be required to:

- Take out & maintain Public Liability Insurance
- Provide Worker's compensation and employer's indemnity insurance
- Provide firebreaks
- Provide any other general maintenance as stated in the lease

Legal and Statutory

Local Government Act 1995

33.18. Performing executive functions

- (1) *A local government is to administer its local laws and may do all other things that are necessary or convenient to be done for, or in connection with, performing its functions under this Act.*
- (2) *In performing its executive functions, a local government may provide services and facilities.*
- (3) *A local government is to satisfy itself that services and facilities that it provides —*

- (a) *integrate and coordinate, so far as practicable, with any provided by the Commonwealth, the State or any public body; and*
- (b) *do not duplicate, to an extent that the local government considers inappropriate, services or facilities provided by the Commonwealth, the State or any other body or person, whether public or private; and*
- (c) *are managed efficiently and effectively.*

Risk Related

There is no foreseeable risk anticipated, if the Shire does not wish to renew the current licence.

Currently, although there is a lease in place, the Shire has not utilised this area, or done anything with it during the past ten (10) years.

If the Shire does require the use of this area of land in the future, a new lease with the Public Transport Authority could potentially be negotiated at that time.

Workforce

This lease can be accommodated within the current workforce capacity.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION**081118****Moved: Cr Kevin Trent****Seconded: Cr Jane Ferro****That Council:**

- 1. Notes that the current Licence to Occupy (L6780) land situated along the railway line in the industrial area near Wheeler Street, from the Public Transport Authority expires on 28 February 2019;**
- 2. Requests the Chief Executive Officer to advise the Public Transport Authority that:**
 - a) The Shire does not wish to renew the Licence to Occupy (L6780); and**
 - b) If the situation changes in the future, the Shire will contact the Public Transport Authority and provide an expression of interest to utilise this land.**

CARRIED: 7/0

Natasha Brennan

From: Paul Martin
Sent: Monday, 22 October 2018 8:12 AM
To: Natasha Brennan
Cc: Records
Subject: I169459 - WH1 - FW: PTA L6780 York expiring 28th Feb 2019
Attachments: L6780 Plan 2008.doc

Follow Up Flag: Follow up
Flag Status: Flagged

Hi
Can you please coordinate this.
Thanks
Paul

Paul Martin
Chief Executive Officer



Shire of York
PO Box 22, York WA 6302
Phone: (08) 9641 2233 / Fax: (08) 9641 2202
Mobile: 0417 670 047
Email: ceo@york.wa.gov.au
Website: www.york.wa.gov.au

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From: Jim Mullins <JMullins@burgessrawson.com.au>
Sent: Friday, 19 October 2018 3:51 PM
To: Paul Martin <ceo@york.wa.gov.au>
Subject: PTA L6780 York expiring 28th Feb 2019

Afternoon Paul

As you may or may not be aware, the PTA Licence to Occupy L6780 York (see attached plan) expires 28th Feb 2019.

PTA is required to carry out a full and very comprehensive Internal lease approval process before agreeing to renew any lease or licence.

PTA is seeking Shire of York's expression of interest in a new Licence to Occupy over this area – noting the Expression of Interest does not commit Shire of York to a new agreement – it only give PTA confidence that it is carrying out the Internal lease approval process for a tenant that is interested.

Look forward to the Shire's response

Regards,

Jim Mullins
Senior Property Manager (PTA)

D 08 9288 0255
E jmullins@burgessrawson.com.au
T 08 9288 0288 F 08 9481 5353

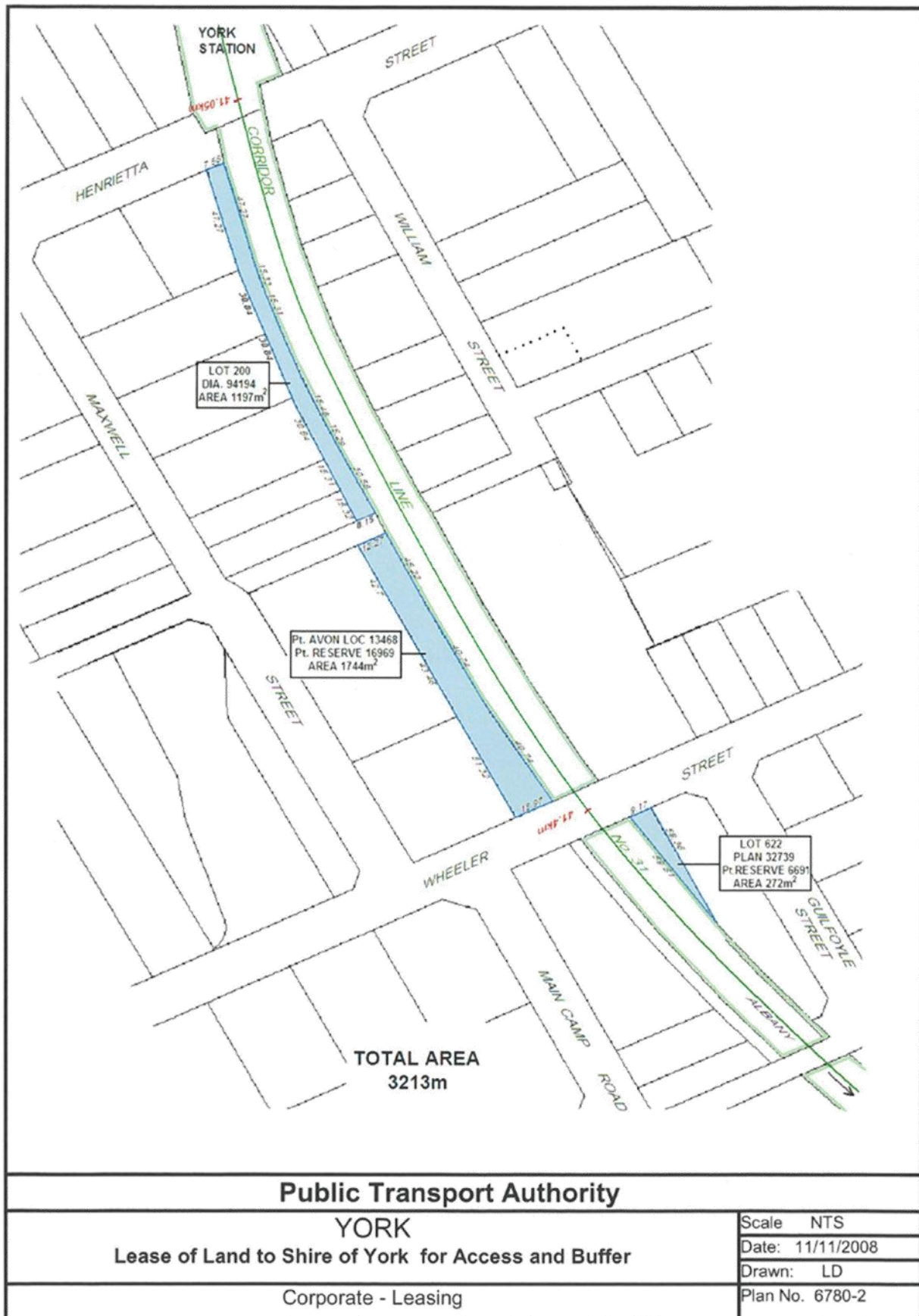


Burgess Rawson
Commercial Property Consultants
Level 10, 225 St Georges Terrace, Perth WA 6000
PO Box 7658 Cloisters Square, Perth WA 6850

burgessrawson.com.au



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C:\Users\project\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\793DW3ZW\L6780 Plan 2008.doc

The Chief Executive Officer advised that the Lot numbers should read 51-55 as per Appendix 1. A revised Officer Recommendation was forwarded to all Councillors on Thursday 22 November 2018

SY160-11/18 PROPOSAL TO LEASE LOTS 48 – 53A HENRIETTA STREET YORK (PART OF FORREST OVAL PRECINCT) TO WESTERN POWER FOR A PERIOD OF 7 MONTHS

File Number: CCP.7

Author: Natasha Brennan, Administration and Governance Coordinator

Authoriser: Paul Martin, Chief Executive Officer

Previously before Council: N/A

Appendices:

1. Proposed lease area
2. Correspondence from Western Power
3. DRAFT Lease - Confidential
4. Details on fencing upgrades to site

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This report presents a request from Western Power (ELECTRICITY NETWORKS CORPORATION) ABN 18 540 492 861) to lease Lots 48 – 53 Henrietta Street York (part of Forrest Oval Precinct) for a temporary depot facility/lay down area whilst they undertake substantial works in York and the district in the coming months.

BACKGROUND

Western Power approached the Shire of York looking for a site for a temporary depot facility/ lay down area during major upgrade works planned in York and surrounding areas in the first half of 2019.

Officers provided some initial sites for consideration which for a range of reasons did not prove suitable to Western Power.

A meeting was held between representatives of Western Power and Shire Officers to discuss options. At this meeting the site at the YRCC was suggested.

Western Power has since reviewed the site and would like to progress with leasing the land from the Shire. The site in question is advantageous to Western Power due to issues associated with access, site topography and security.

COMMENTS AND DETAILS

The opportunity to locate a temporary depot facility/lay down area at a suitable site in York will mean that a number of workers will reside in York during this time.

With the relocation of the Dog Exercise Area the land in question is not likely to be used by the Shire of York or users of the YRCC until the York Agricultural Show in September which is outside the timeframe requested for the lease. The area sometimes gets used as part of the Motorbike Festival for camping however Officers are confident other arrangements can be put in place with appropriate notice if Council agrees to this lease.

Below is a summary of the key terms in the lease:

- The land in question (as per map at Appendix 1) is provided to Western Power for a peppercorn rental which acknowledges the following:
 - The upgrade to the fencing Western Power is going to make on the site as depicted on Appendix 4.
 - Providing a lay down area at a suitable location in York will result in teams of Western Power workers staying in York during the upgrade period.
 - Western Power is a State Government instrumentality which is planning to undertake major upgrades to public infrastructure in York and the district which will benefit the community in the long term.
- Western Power are solely responsible for repairs and maintenance of the premises.
- The lease is proposed to commence on 1 December 2018 and expire on 30 June 2019. No option for extension of the term is included in the lease. Any application Western Power submits to extend the term will require to be considered by Council and will be a new lease.
- Western Power will remediate the site to the satisfaction of the Shire of York at the expiry of the lease.
- Western Power will install a new (where required) boundary fence around the perimeter of the leased area which includes the replacement of the existing perimeter fencing along part of Henrietta Street and part Forrest Street (to fence the leased area) as outlined in Appendix 4. Officers will explore being able to relocate the internal aspects of this fencing at the end of the lease to upgrade the fencing along Henrietta Street to the railway line.
- A bond of \$7,000 is to be paid by Western Power to the Shire of York upfront for any damage to Baker and Forrest Streets as a result of the lay down area. This bond can be either used for patching during the lease term or remediation at the expiry of the lease term.
- Western Power installs appropriate screening on the fence of the laydown area to the satisfaction of the Executive Manager Infrastructure and Development Services.
- Western Power needs to retain or divert the drain across Lots 51 and 52 as agreed with the Executive Manager Infrastructure and Development Services.
- Western Power is responsible for any charges that may arise as a result of its use and occupation of the premises.
- Western Power is responsible for reimbursement of legal costs incurred by the Shire associated with the development of the lease to a maximum of \$1,500.
- Western Power to provide adequate toilet facilities and arrangements if required to the satisfaction of the Shire of York.
- Although not requested at this stage, should Western Power require a fuel storage to be erected on site, or mechanical repairs carried out on the property, this will require a separate approval from the Shire of York which will include an impervious floor/bunding be installed to prevent contamination from potential fuel spills.
- Western Power to make arrangements (at their cost) for rubbish collection and removal on site to the satisfaction of the Shire of York.

Although there may be some visual amenity implications of use of this site this is proposed to be mitigated with screening. Furthermore, this works being done which require the lay down area will benefit residents of York and the district which Officers have taken into account when recommending this location.

These conditions have been agreed to by Western Power and incorporated into the draft lease attached as a confidential attachment at Appendix 3 for Councils consideration.

OPTIONS

Council has the following options in regard to this matter:

- Approve the lease with conditions as recommended.
- Not approve the lease and suggest another site be identified for a lay down area.
- Request further information or review be undertaken prior to determining the matter.

Officers are recommending the lease be granted subject to conditions.

IMPLICATIONS TO CONSIDER

Consultative

Western Power has been consulted regarding this matter.

Mc Leods has provided legal advice on the draft lease prepared by Western Power. A copy of the advice received from McLeods has been negotiated with Western Power and incorporated in the version of the lease attached to this report.

Landowners along Henrietta Street will be written to advising that a proposal to lease this parcel of land has been received and is being considered by Council this month.

Strategic

Nil.

Policy Related

Nil.

Financial

The Shire has incurred some legal costs for McLeods to review the attached draft lease which are proposed to be reimbursed by Western Power.

The lease does not provide any income to the Shire, however Western Power is proposing as part of the lease to upgrade some of the perimeter fencing around the YRCC in exchange for use of the site for 7 months.

Legal and Statutory

Section 3.58 of the *Local Government Act 1995* relates to how Council can dispose of property. A lease is considered a disposal of property. A copy of this section is outlined below:

3.58. *Disposing of property*

1. (1) *In this section —
dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;
property includes the whole or any part of the interest of a local government in property, but does not include money.*
2. (2) *Except as stated in this section, a local government can only dispose of property to —*
 - (a) *the highest bidder at public auction; or*
 - (b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*
3. (3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*
 - (a) *it gives local public notice of the proposed disposition —*
 - (i) *describing the property concerned; and*
 - (ii) *giving details of the proposed disposition; and*

- (iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*
 - and
 - (b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*
- 4. (4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*
 - (a) *the names of all other parties concerned; and*
 - (b) *the consideration to be received by the local government for the disposition; and*
 - (c) *the market value of the disposition —*
 - (i) *as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*
 - (ii) *as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.*
- 5. (5) *This section does not apply to —*
 - (a) *a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or*
 - (b) *a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or*
 - (c) *anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or*
 - (d) *any other disposition that is excluded by regulations from the application of this section.*

[Section 3.58 amended by No. 49 of 2004 s. 27; No. 17 of 2009 s. 10.]

Regulation 30 of the *Local Government Functions and General Regulations* states the following:

30. Dispositions of property excluded from Act s. 3.58

- (1) *A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.*
- (2) *A disposition of land is an exempt disposition if —*
 - (a) *the land is disposed of to an owner of adjoining land (in this paragraph called the transferee) and —*
 - (i) *its market value is less than \$5 000; and*
 - (ii) *the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;*
 - or
 - (b) *the land is disposed of to a body, whether incorporated or not —*
 - (i) *the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and*

- (ii) *the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;*
 - or*
 - (c) *the land is disposed of to —*
 - (i) *the Crown in right of the State or the Commonwealth; or*
 - (ii) *a department, agency, or instrumentality of the Crown in right of the State or the Commonwealth; or*
 - (iii) *another local government or a regional local government;*
 - or*
 - (d) *it is the leasing of land to an employee of the local government for use as the employee's residence; or*
 - (e) *it is the leasing of land for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land; or*
 - (f) *it is the leasing of land to a person registered under the Health Practitioner Regulation National Law (Western Australia) in the medical profession to be used for carrying on his or her medical practice; or*
 - (g) *it is the leasing of residential property to a person.*
- (2a) *A disposition of property is an exempt disposition if the property is disposed of within 6 months after it has been —*
- (a) *put out to the highest bidder at public auction, in accordance with section 3.58(2)(a) of the Act, but either no bid is made or any bid made does not reach a reserve price fixed by the local government; or*
 - (b) *the subject of a public tender process called by the local government, in accordance with section 3.58(2)(b) of the Act, but either no tender is received or any tender received is unacceptable; or*
 - (c) *the subject of Statewide public notice under section 3.59(4) of the Act, and if the business plan referred to in that notice described the property concerned and gave details of the proposed disposition including —*
 - (i) *the names of all other parties concerned; and*
 - (ii) *the consideration to be received by the local government for the disposition; and*
 - (iii) *the market value of the disposition as ascertained by a valuation carried out not more than 12 months before the proposed disposition.*
- (2b) *Details (see section 3.58(4) of the Act) of a disposition of property under subregulation (2a) must be made available for public inspection for at least 12 months from the initial auction or tender, as the case requires.*
- (3) *A disposition of property other than land is an exempt disposition if —*
- (a) *its market value is less than \$20 000; or*
 - (b) *the entire consideration received by the local government for the disposition is used to purchase other property, and where the total consideration for the other property is not more, or worth more, than \$75 000.*

[Regulation 30 amended in Gazette 25 Feb 2000 p. 974-5; 28 Apr 2000 p. 2041; 31 Mar 2005 p. 1055-6; 27 Sep 2011 p. 3846; 18 Sep 2015 p. 3812.]

Officers are proposing the as the lease of the land in question is to Western Power which is a State Government instrumentality, the lease is exempt from the requirements of Section 3.58 in

accordance with (c) (ii) of the Regulation 30 of the *Local Government (Functions and General) Regulations 1995*. Advice from McLeods (Appendix 4) has confirmed this exemption can be applied.

Planning and Development Act 2005 (Act), Public Works Act 1902 & Planning and Development (Local Planning Schemes) Regulations 2015 (Regulations).

The proposed use of the site as a temporary depot facility to park vehicles required to carry out public utility works to the benefit of the State are public works which are exempt from a requirement to obtain development approval. Despite the exemption, the authority/body is still required to comply with the requirements of section 6(2) and (3) of the Act, namely:

- to have regard to the purpose and intent of the local planning scheme;
- to have regard to the principles of proper and orderly planning and the amenity of the area; and
- to consult with the local government when a proposal is being formulated for any public work, or the taking of land for a public work. If a section 6 body undertakes a public work without consulting with the relevant local government under section 6(3), then it has breached the requirements of the PD Act.

In this regard, whilst the land is identified as a Reserve for Recreation and Open Space, and a transport depot facility would not normally be consistent with the reserve purpose, the Regulations allow the local government to consent to the use/works for a period of less than 12 months, and as the works are temporary to remain on site for a period of seven months and will assist in necessary public utility works being carried out which is of benefit to the Shire of York community, officers are supportive.

The temporary depot facility is appropriately located in close proximity to main roads for vehicular access and will allow for workers to be accommodated in the townsite. Whilst there are dwellings in proximity to the site south of Henrietta Street, amenity impacts are anticipated to be minimal considering that vehicular noise is already being generated from these dwellings being located adjacent a main road and being located adjacent to an industrial area.

There may be visual amenity impacts associated with the depot facility use on the land at the entrance into town, although during the day the site will mostly be vacant of vehicles, and any amenity impacts will be minimal. It is however, recommended that the Shire advises Western Power that should any fuel storage be erected on site, or mechanical repairs are proposed to be carried out on the property, an impervious floor/bunding should be provided to prevent contamination from potential fuel spills.

Risk Related

Whilst Officers have attempted to capture and address the main risks for the lease in the conditions, the main risk is that Western Power does not complete the works on time and requires use of the York Agricultural laydown area beyond 30 June 2019. This could impact upon other users of the site including the Show. The lease has a clause which requires Western Power to advise the Shire of York if they seek to have a new lease for use of the site beyond the current proposed terms. If this occurs Council will need to consider this matter at that time.

Workforce

This matter can be considered in accordance with existing workforce implications.

VOTING REQUIREMENTS

Absolute Majority: Yes

RECOMMENDATION

That Council:

1. Notes that because Western Power (ELECTRICITY NETWORKS CORPORATION ABN 18 540 492 861) is a State Government Instrumentality in accordance with Regulation 30 of the *Local Government (Functions and General) Regulations 1996* is exempt from the disposal requirements of Section 3.58 of the *Local Government Act 1995*;
2. Approves the lease of Lots 48-53 Henrietta Street York to Western Power (ELECTRICITY NETWORKS CORPORATION ABN 18 540 492 861) as attached at Appendix 3 for a 7-month period commencing on 1 December 2018 expiring on 30 June 2019 for the purposes of a temporary depot facility/ lay down area; and
3. Authorises the Shire President and Chief Executive Officer to engross the lease document.

REVISED OFFICER RECOMMENDATION

That Council:

1. Notes that because Western Power (Electricity Networks Corporation ABN 18 540 492 861) is a State Government Instrumentality in accordance with Regulation 30 of the *Local Government (Functions and General) Regulations 1996* is exempt from the disposal requirements of Section 3.58 of the *Local Government Act 1995*;
2. Approves the lease of Lots 51-55 Henrietta Street York to Western Power (Electricity Networks Corporation ABN 18 540 492 861) as attached at Appendix 3 for a 7-month period commencing on 1 December 2018 expiring on 30 June 2019 for the purposes of a temporary depot facility/ lay down area; and
3. Authorises the Shire President and Chief Executive Officer to engross the lease document.

RESOLUTION

091118

Moved: Cr Kevin Trent

Seconded: Cr Denese Smythe

That Council:

1. **Notes that because Western Power (Electricity Networks Corporation ABN 18 540 492 861) is a State Government Instrumentality in accordance with Regulation 30 of the *Local Government (Functions and General) Regulations 1996* is exempt from the disposal requirements of Section 3.58 of the *Local Government Act 1995*;**
2. **Approves the lease of Lots 51-55 Henrietta Street York to Western Power (Electricity Networks Corporation ABN 18 540 492 861) as attached at Appendix 3 for a 7-month period commencing on 1 December 2018 expiring on 30 June 2019 for the purposes of a temporary depot facility/ lay down area; and**
3. **Authorises the Shire President and Chief Executive Officer to engross the lease document.**

CARRIED BY ABSOLUTE MAJORITY: 7/0

Reason – To correct the Lot numbering relating to the lease

Proposed Lease Area – Temporary Depot Facilities - Electricity Network Corporation



Our ref: EDM#46652961
Contact: Martin Wong - (08) 9326 4814

18 October 2018

Shire of York
PO Box 22
YORK WA 6302

Attention: Paul Martin (CEO)

Dear Paul,

Letter of Intention to Lease – Lot 48 – 55 Henrietta Street, York (Short Term)

Purpose of this letter is to seek Council approval from the Shire of York to allow Western Power to lease Lots 48 – 55 Henrietta Street, York. This will be a short-term lease to commence 1 December 2018 to 30 June 2019, a total of seven (7) months.

Western Power requires the use of this site for the purpose of operating a Temporary Depot Facility on pole replacements projects scheduled around the York area.

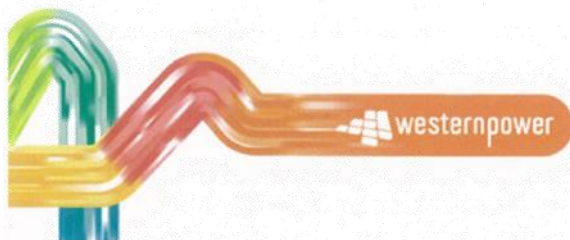
Following your site meeting with Lloyd Hewes on Monday, 15 October 2018, attached is the draft lease to reflect the pre-agreed terms. Happy for you to direct all lease queries to Martin Wong on 9326 4814.

Looking forward to the Council's decision on the completion of your next Council Meeting.

Yours sincerely



Andrew Ling
Head of Property and Fleet (acting)
Property and Fleet

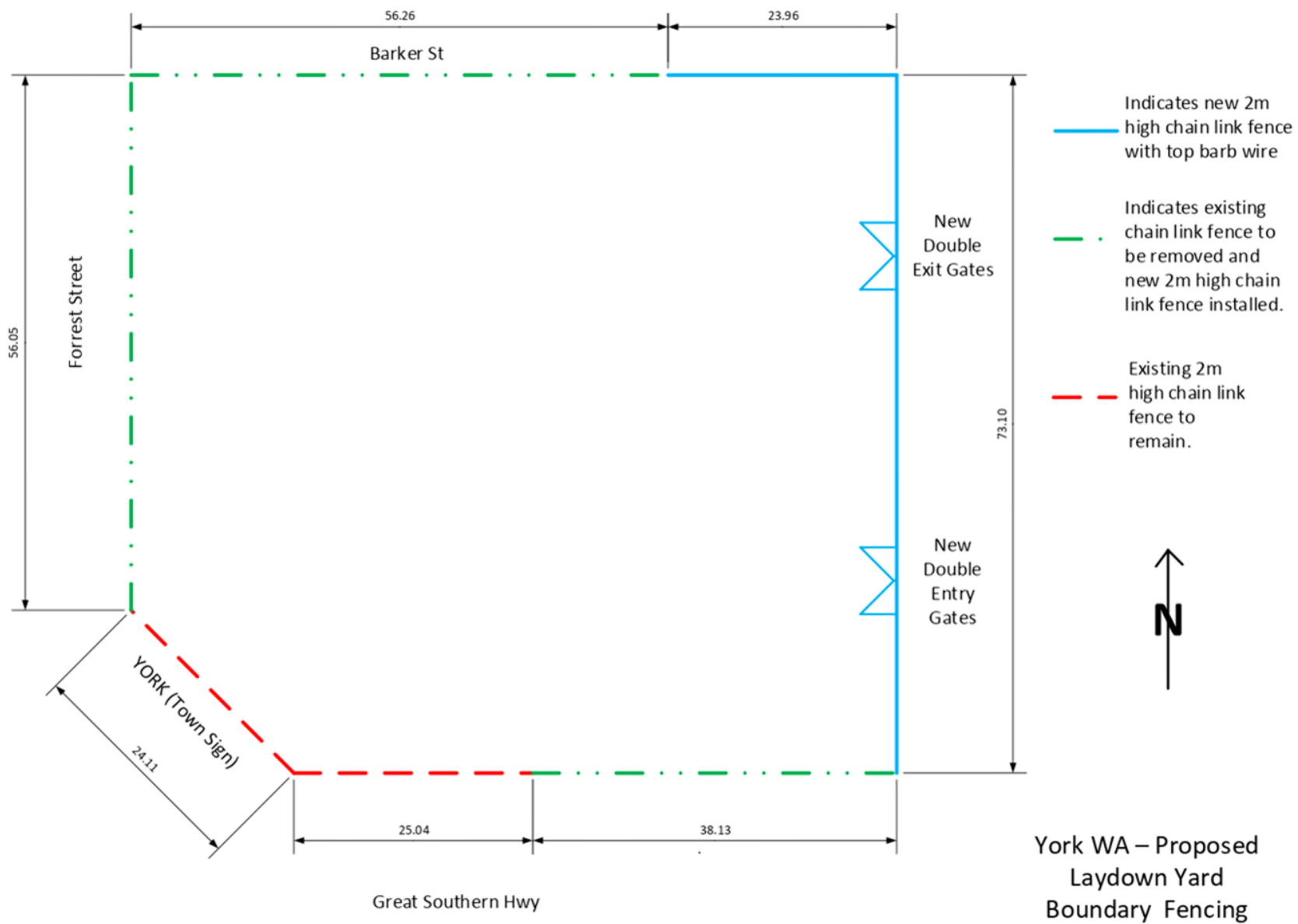


363 Wellington Street Perth 6000
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westernpower.com.au



† 13 10 67
f (08) 9225 2660
TTY 1800 13 13 51
TIS 13 14 50

Electricity Networks Corporation
ABN: 16 540 492 861



SY161-11/18 STAFF PARKING AT SHIRE ADMINISTRATION BUILDING

File Number: JO1A14280

Author: Paul Martin, Chief Executive Officer

Authoriser: Paul Martin, Chief Executive Officer

Previously before Council: Nil

Appendices: 1. Map of area involved

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This report updates Council in relation to the sale of the Masonic Hall adjacent to the Shire Administration Office which is requiring the Shire to investigate (and potentially modify) car parking arrangements for Shire staff.

The report also identifies that the Chief Executive Officer has engaged another local government to undertake the assessment of any development application received to manage any potential conflicts of interest given the Shire is an adjoining neighbour.

BACKGROUND

Officers have been advised that Lot 3 Joaquina Street (the old Masonic Hall) has been sold. Officers understand the new owners are proposing to develop the site into an Artist Studio/Centre.

Attached at Appendix 1 is a copy of the lots and buildings located near the Shire Administration Building. The Shire owns or has control over Lots 7,9,10,11,203 and 400.

Shire staff currently park at the rear of the Administration Building (Lots 9, 10 and 203) and at the rear of the Old CRC/Infant Health Building (Lot 7) which is accessed across the rear of Lot 3 Joaquina Street, York.

COMMENTS AND DETAILS

As the new owners plan to redevelop the building and site, there is a need for the Shire to ensure adequate arrangements for parking are in place for Shire staff into the future.

Officers have discussed some options with the new owners of the Masonic Hall. These options have included leasing and purchasing of land between the parties. There will also be requirements to consider contributions towards boundary fencing as an adjoining land owner.

Officers are proposing to develop options for parking and access in consultation with the new owners and present those (including any financial implications) to a future meeting for Councils consideration.

Given that the Shire is considering these matters with the new owners Officers believe there should be a separation between the Shire's role as an adjoining landowner and the statutory authority. To this end Officers have approached the City of Nedlands (Who provide this service for other local government authorities) who have agreed to undertake any liaison between the owners as the statutory authority, assess the development application and prepare a report for Council consideration on a fee for service basis.

Although the report for Development Approval will be presented to Council for consideration Officers from the Shire of York will not be involved in providing advice or comments on the application. This

separation of roles will ensure that any potential conflicts of interest between the Shires role as a neighbouring land owner and regulator are managed effectively and in a transparent manner.

OPTIONS

This report recommends some options for carparking and access be developed for consideration.

Council could choose not to engage with the new owner of Lot 3 Joaquina Street Hall at this stage and wait until they have received approvals for their proposed development.

Officers are recommending however that engagement and discussion with the new owners is in the best interests of both parties.

Council could determine that the Shire of York undertake the assessment of the Development Application and not refer it to the City of Nedlands. Alternatively, an independent consultant could undertake this work however the City of Nedlands is preferred as it is more cost effective.

IMPLICATIONS TO CONSIDER

Consultative

Owners of Lot 3 Joaquina Street York.

City of Nedlands.

Strategic

There is a need to have a strategic view of the parking requirements of the site. This will be considered as part of the options proposed to be prepared for Councils consideration.

Policy Related

Nil.

Financial

There is likely to be some financial implications resulting from this which will be explored and costed with the options for carparking and access developed. These costs are not currently included in the budget and therefore sources of funding will need to be identified as part of the report outlining options presented to Council for consideration.

The City of Nedlands is going to charge the Shire to undertake this development assessment role which is estimated to cost approximately \$1000 and therefore can be accommodated within the existing planning budget.

Legal and Statutory

Any land related matters including disposals will need to be undertaken in accordance with the *Local Government Act 1995*.

Any development of the site will be required to be assessed against all Statutory requirements. As outlined in the report this is proposed to be undertaken by the City of Nedlands to ensure probity and any conflicts of interest are managed accordingly.

Any Health and Building approvals required will remain dealt with by the Shire of York as these are less discretionary in nature.

Risk Related

The main risk is a perception that the Shire has used its statutory powers to influence and achieve an outcome in its favour as an adjoining landowner.

To address this Officers have engaged the City of Nedlands to undertake any liaison, provide advice and assess any applications for development approval, building licence or health approvals.

Workforce

The Shire has the capacity to manage the requirements within existing resources.

VOTING REQUIREMENTS

Absolute Majority: No

**RESOLUTION
101118**

Moved: Cr Kevin Trent

Seconded: Cr Pam Heaton

That Council:

- 1. Requests the Chief Executive Officer to develop options regarding access, carparking, contributions to shared fencing between the new owners of Lot 3 Joaquina Street and the Shire and present them to Council for consideration.**
- 2. Notes that the Chief Executive Officer has engaged the City of Nedlands to assess any Development Applications required for the development of Lot 3 Joaquina Street and that any development application(s) will be presented to Council for consideration.**

CARRIED: 7/0

Area Relating to Shire of York Administration Buildings



SY162-11/18 COUNCIL MEETING DATES 2019

File Number: OR.MTG

Author: Suzie Haslehurst, Executive Manager, Corporate & Community Services

Authoriser: Suzie Haslehurst, Executive Manager, Corporate & Community Services

Previously before Council: Not Applicable

Appendices: Nil

NATURE OF COUNCIL'S ROLE IN THE MATTER

- Executive
- Legislative

PURPOSE OF REPORT

This report seeks Council approval for advertising of the proposed dates and times for Ordinary Council Meetings to be held during 2019 in accordance with the *Local Government (Administration) Regulations 1996*.

BACKGROUND

Council holds its Ordinary Meetings generally on the fourth or last Monday of each month with an agenda briefing held during the week prior to the meeting. The agenda is distributed generally ten days but no later than a week prior to the meeting. The dates for the Ordinary Council Meetings are advertised via:

- Local print media
- Shire noticeboards
- Shire website

Since May 2016, Council has also met monthly at a Council forum to provide Officers with the opportunity to bring to Council's attention any emerging issues and to seek guidance regarding Council's strategic direction in accordance with the Corporate Business Plan and Strategic Community Plan. Council forums are generally held on the first Monday of the month.

Ordinary Council Meetings are usually held in Council Chambers. However, where an issue or report is likely to attract more than 16 members in the public gallery, the Shire President may determine to hold the Ordinary Council Meeting in the Lesser Hall of the York Town Hall.

Council has historically held a meeting once a year in Talbot and Greenhills respectively.

Council has also established two Committees of Council. These are:

- Audit and Risk Committee – established in accordance with Section 7.1A(1) of the *Local Government Act 1995*.
- Access and Inclusion Advisory Committee (AIAC) – established to provide advice to Council regarding matters relating to Disability Access and Inclusion.

Neither Committee has any authority delegated by Council. Therefore, meetings are not open to the public and any recommendations made by a Committee are presented to the next Ordinary Council Meeting for consideration and adoption.

COMMENTS AND DETAILS

Officers are proposing that concept forums, agenda briefings and ordinary Council meetings continue to be held monthly on Mondays in 2019. Ordinary Council Meetings are scheduled to commence at 5.00pm to give members of the public an opportunity to attend.

Historically, no Ordinary Council Meeting is held in January. This provides an opportunity for staff and Councillors to take annual leave. However, comment has been received that, given the December meeting is early, the period between the December meeting and the February meeting (10 weeks) is too long, resulting in a backlog of issues to be considered by Council in February. At this stage, officers are not proposing that an Ordinary Council Meeting is held in January.

Council has historically held an Ordinary Council Meeting in Talbot and Greenhills in May and October respectively. In 2019, it proposed that the meeting at Greenhills is held in September to avoid conflict with the local government elections and that the Talbot meeting is correspondingly held one month earlier, in April.

OPTIONS

Council could choose to choose another day, date and/or time to hold Ordinary Council Meetings. However, meeting dates and times have been proposed in accordance with what appears to be convenient for the community and current Councillors.

Council could consider holding an Ordinary Council meeting in January. However, officers are proposing no Ordinary Council Meeting is held in January and that if anything urgent arises prior to the February meeting, a Special Council Meeting is convened.

IMPLICATIONS TO CONSIDER

Consultative

Officers have sought feedback from Councillors regarding preferred dates and times for meetings.

Officers have also spoken to both the Talbot Hall Association and the Greenhills Progress Association regarding the proposed dates for meetings to be held in these locations.

Strategic

Strong and Effective Leadership

5.8 Open, smart communication between Shire and the community

Policy Related

G2.7 Conduct of Council Forums

Financial

Nil

Legal and Statutory

Local Government Act 1995

5.25 Regulations about council and committee meetings and committees

- (1) *Without limiting the generality of section 9.59, regulations may make provision in relation to —*
- (g) *the giving of public notice of the date and agenda for council or committee meetings; and*
 - (j) *the circumstances and time in which notice papers and agenda relating to any council or committee meeting and reports and other documents which could be —*
 - (i) *tabled at a council or committee meeting; or*

- (ii) *produced by the local government or a committee for presentation at a council or committee meeting,*
are to be made available for inspection by members of the public.

Local Government (Administration) Regulations 1996

12. Meetings, public notice of (Act s. 5.25(1)(g))

- (1) *At least once each year a local government is to give local public notice of the dates on which and the time and place at which —*
 (a) *the ordinary council meetings; and*
 (b) *the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public,*
are to be held in the next 12 months.

14. Notice papers, agenda etc., public inspection of (Act s. 5.25(1)(j))

- (1) *A local government is to ensure that notice papers and agenda relating to any council or committee meeting and reports and other documents which —*
 (a) *are to be tabled at the meeting; or*
 (b) *have been produced by the local government or a committee for presentation at the meeting,*

and which have been made available to members of the council or committee for the meeting are available for inspection by members of the public from the time the notice papers, agenda or documents were made available to the members of the council or committee.

- (2) *Nothing in subregulation (1) entitles members of the public to inspect the information referred to in that subregulation if, in the CEO's opinion, the meeting or that part of the meeting to which the information refers is likely to be closed to members of the public under section 5.23(2).*

Risk Related

Outlined below are the identified risks related to the Officer recommendations contained in this report.

Identified Risk	Risk type	Level of Risk	Mitigation
Community criticism regarding transparency	Reputational	Moderate/High	In order to increase the opportunity for community input, public distribution of meeting agendas is now generally ten days prior to Ordinary Council Meetings and at least 72 hours prior to meetings of Committees.
Contravention of Department of Local Government Guidelines	Compliance	Low	DLGC guidelines state that local governments should implement a system that best suits their needs. Policy G 2.7 outlines the Shire's framework for conducting Council Forums.

Workforce

Nil

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION**111118****Moved: Cr Kevin Trent****Seconded: Cr Denese Smythe****That Council;**

- 1. Adopts for the purposes of public advertising the following dates, times and venues for the 2019 Ordinary Council Meetings:**

- **25 February 2018 at 5.00pm**
- **25 March 2018 at 5.00pm**
- **29 April 2018 at 5.00pm, Talbot Hall, Talbot**
- **27 May 2018 at 5.00pm**
- **24 June 2018 at 5.00pm**
- **29 July 2018 at 5.00pm**
- **26 August 2018 at 5.00pm**
- **23 September 2018 at 5.00pm, Greenhills Hall, Greenhills**
- **28 October 2018 at 5.00pm**
- **25 November 2018 at 5.00pm**
- **16 December* 2018 at 5.00pm**

*** This meeting to be held on the third Monday of the month due to proposed Christmas closure.**

- 2. Notes that:**

- (a) Ordinary Council Meetings are generally held on Mondays except where indicated;**
- (b) All meetings of Council and Committees are held in Council Chambers, York Town Hall except where indicated;**
- (c) agendas for Ordinary Meetings of Council will generally be distributed ten days but no later than one week prior to the Ordinary Council Meeting**

- 3. Requests the Chief Executive Officer to advertise the above meeting details in accordance with Regulation 12 of the Local Government (Administration) Regulations 1996.**

CARRIED: 7/0

SY163-11/18 AUSTRALIA DAY AWARDS 2018 & REQUEST FOR FREE ENTRY TO THE YORK MEMORIAL SWIMMING POOL

File Number: CS.CCS.3

Author: Helen D'Arcy -Walker, Council and Executive Support Officer

Authoriser: Paul Martin, Chief Executive Officer

Previously before Council: Awards are Presented Each Year

Appendices: 1. Minutes of the York Honours Reference Group held on 5 November 2018 - Confidential

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

The York Honours Reference Group has assessed nominations for the Community Citizen of the Year, Community Citizen of the Year – Youth (under 25), Community Citizen of the Year – Senior (65 years or over), Active Citizenship Award (for a community group or event) and the York Community Bank Awards for Junior and Senior Sports Star. This report recommends the recipients for these awards for Council's consideration.

This report is also to request Council to approve free entry to York residents to the York Memorial Swimming Pool on Australia Day, 26 January 2019 from 10.00am.

BACKGROUND

The Awards are held every year in conjunction with Australia Day WA. The York Honours Reference Group assesses nominations received for each category of the Australia Day WA Awards and the Junior and Senior Sports Star Awards and makes recommendations to Council. The Awards Ceremony has in the past been held in Avon Park, however it has been decided that Australia Day 2019 will be held in Peace Park due to the possibility of the commencement of the upgrading to Avon Park. Opening the swimming pool from 10.00am on Australia Day will be an extension of these celebrations and residents can move from Peace Park at the conclusion of the formal presentations to the swimming pool if they desire. In previous years the swimming pool has been opened at 12noon which for anyone wishing to partake in both activities can make the day disjointed. By opening the swimming pool at 10.00am residents can move from Peace Park to the swimming pool.

COMMENTS AND DETAILS

Recognition of individuals and organisation achievements is important in the Community.

Opening the swimming pool also gives residents additional activities to do on Australia Day within the town. To improve community participation on this day, Officers are recommending Council provides free public access to the pool on Australia Day.

OPTIONS**Awards -**

Council could choose not to accept the recommendations of the York Honours Reference Group and determine to award different members of the community.

However the York Honours Reference Group was established to provide recommendations to Council regarding community awards.

Swimming Pool -

Council could choose either to not open the swimming pool on Australia Day, charge a gold coin entry fee or charge the normal entry fee.

IMPLICATIONS TO CONSIDER**Consultative**

York Honours Reference Group

Swimming Pool Manager

Strategic

Corporate Business Plan – Civic and Community Events – Direct and regular support of specified community events with a civic focus for general community enjoyment

Policy Related

Policy C1.2 – Australia Day Awards

Policy C1.3 – Community events with a civic focus for general community enjoyment

Financial

Council allocates an amount of \$10,000 each year for the Australia Day Community BBQ celebrations as part of the annual budget process. Providing free access to the pool for this day would result in loss of income for the day of approximately \$350.00.

Legal and Statutory

Nil

Risk Related

Nil

Workforce

Nil

VOTING REQUIREMENTS

Absolute Majority: Yes

OFFICER RECOMMENDATION

Moved: Cr Kevin Trent

Seconded: Cr Heather Saint

That Council:

1. Receives the Notes from the York Honours Reference Group meeting held on Monday, 5 November 2018.
2. Accepts the recommendation by the York Honours Reference Group for the Junior Sports Star of the Year Award and the Senior Sports Star of the Year Award for the Year 2018.
3. Accepts the recommendation by the York Honours Reference Group for the Australia Day WA Awards – Community Citizen of the Year, Community Citizen of the Year – Youth (under 25), Community Citizen of the Year – Senior (65 years or over), Active Citizenship Award (for a community group or event).
4. Approves the 2019 Australia Day Community BBQ Breakfast and Awards Ceremony being held in Peace Park rather than Avon Park.
5. Waives the entry fee to the York Memorial Swimming Pool on Australia Day 2019.

LOST: 1/6

RESOLUTION**121118**

Moved: Cr Denese Smythe

Seconded: Cr Heather Saint

That Council:

1. **Receives the Notes from the York Honours Reference Group meeting held on Monday, 5 November 2018.**
2. **Accepts the recommendation by the York Honours Reference Group for the Junior Sports Star of the Year Award and the Senior Sports Star of the Year Award for the Year 2018.**
3. **Accepts the recommendation by the York Honours Reference Group for the Australia Day WA Awards – Community Citizen of the Year, Community Citizen of the Year – Youth (under 25), Community Citizen of the Year – Senior (65 years or over), Active Citizenship Award (for a community group or event).**
4. **Approves the 2019 Australia Day Community BBQ Breakfast and Awards Ceremony being held in Avon Park.**
5. **Waives the entry fee to the York Memorial Swimming Pool on Australia Day 2019.**

CARRIED BY ABSOLUTE MAJORITY: 7/0*Reason – Avon Park is a more suitable location to hold this event*

SY164-11/18 YORK FOOTBALL CLUB - REQUEST FOR SUPPORT

File Number: CS.LCS.20

Author: Suzie Haslehurst, Executive Manager, Corporate & Community Services

Authoriser: Suzie Haslehurst, Executive Manager, Corporate & Community Services

Previously before Council: OCM 6 May 2010

Appendices: 1. Letter of Request - York Football Club

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This report seeks Council's consideration of a request from the York Football Club for support.

BACKGROUND

Officers have met with representatives of the York Football Club on two different occasions in the past year regarding the financial situation of the club. At a meeting held 18 June 2018, officers advised club representatives that any decision for support would be at the discretion of Council and that a request should be made in writing.

This was received on 2 July 2018 and is attached for Council's information at Appendix 1 to this report.

The letter was discussed at a meeting of the York Recreation and Convention Centre Management Steering Group on 9 August 2018 and members agreed to seek the views of their respective clubs.

COMMENTS AND DETAILS

The York Football Club (YFC) requests Council to consider a number of requests that are aimed at supporting the club's financial situation and future sustainability. These are outlined below along with officer comments.

1. *Sole rights to crop a portion of the land located at Springbett Reserve for a period of five years.* This relates to a portion of Reserves 121 and 13323. This is crown land with a management order to the Shire of York and has previously been made available for cropping by three sporting clubs as a fundraising activity. There is reference on Shire records to an entity called Ag-Star Sports formed by York Football Club, York Hockey Club and York Lawn Tennis Club for this purpose.

As the areas in question are crown land with no current lease, both properties are non-rateable. However, the Shire does pay the Emergency Services Levy on the Waste Transfer Station which is located on a portion of Reserve 121.

This land has most recently been considered by Council for light industrial use but this is not confirmed and if a determination was made in this regard, implementation would be some time away.

Officers contacted both the York Hockey Club and York Lawn Tennis Club to seek the views of members. Officers have received correspondence from the York Hockey Club and York Lawn Tennis Club indicating that they wish to continue to access the land for the purposes of share-cropping.

2. *Request to operate a bar and sausage/hamburger sizzle from midday until 5.30pm for the 2018 second semi-final.*

This request was approved under delegation.

3. *Approval to erect a club room facility for the York Football Club within the Forrest Oval precinct.*

The YFC proposes a similar situation to that of the York Hockey Club with the YFC seeking grant funding and other support to build a club room facility which would incorporate the York Junior Football Club. The YFC maintains that the YRCC doesn't provide a club atmosphere and has affected the 'fabric and ambience' of the club. The YFC also argues that YRCC does not provide the opportunity for the YFC to showcase the history and achievements of the club.

It should be noted that the YFC does currently display pennant flags in the YRCC, the changerooms are used primarily by YFC and contain fridges and an icemaker and the Shire has not previously received any requests from the YFC for further display facilities.

Officers can see the merit in this proposal from the perspective of generating strong community club interaction. However, there are still areas of operation regarding the Hockey Club facilities that need to be clarified such as hiring out of facilities and liquor licensing, plus the relationship with the YRCC building. There has never been a formal agreement in place between the Shire and the York Hockey Club which is one of the issues to be resolved as part of the discussions regarding management of the bar and kitchen facilities.

In addition, the original intent of the YRCC to bring sporting clubs together in one location was a sound one. Whether this has resulted in the desired community development outcomes has been the subject of discussion, particularly at the YRCC Steering Group meetings.

It should be noted that officers are currently working with the York Hockey Club on a proposed lease for Council's consideration and York Bowling Club has submitted a request to pay an annual sum for use of the bowling greens instead of individual green fees on a game by game basis. These will be presented to Council in due course.

Another issue that has been raised repeatedly at the YRCC Steering Group Meetings is the need for a master plan for the Forrest Oval Precinct before any decisions are made about the management of the YRCC. Officers suggest that a master plan is developed prior to any consideration of disposal of land and/or buildings.

4. *Shire to revisit light and oval fees.*

The YFC has requested that Council considers reducing the fees charged for lights and oval use.

The Shire charges an annual fee to the YFC for the use of the oval which in 2017/18 was \$1,325. This is less than the annual rates charged by both Shire Northam (\$7,700) and Shire of Beverley (\$3,561) but more than Shire of Toodyay which charges \$500 per annum. Many Shires charge a per hour rate or per session rate and many differentiate between training and competition rates. The fee applicable for 2018/19 as adopted by Council on 9 July is \$1,700 per annum based on usage. In addition, the use of lights is charged at \$12 per hour for 50 lux and \$24 per hour for 100 lux.

In 2017/18, YFC was charged \$2,322 in lighting charges, \$1,325 annual oval usage fee and \$700 for bar tab and catering for a sponsors' day.

In February 2016, the Shire provided \$5,185 in sponsorship to the YFC to fund the installation of goal fencing. In November 2016, Council approved in-kind support of \$2,916 to the YFC for waiver of usage fees as part of the community sponsorship round.

Officers recommend that in order to be consistent and not set an unsustainable precedent, fees continue to be charged in accordance with Council's annually adopted Fees and Charges schedule for oval and lights usage.

5. Use of the bar and kitchen facilities at the YRCC for home games during the 2019 season.

YFC proposes to pay wages for a manager to oversee volunteers to run the bar and kitchen facilities for the seven or eight games that will be held in York. In return, the club seeks a share of any profit made on food and beverage sales.

The provisions of the *Liquor Control Act 1988* (the Act) make particular reference to profit sharing. Section 104 of the Act provides that —

(1) *Subject to this Act, if a licensee —*

- (a) *enters into a partnership with another person in relation to the business carried on under the licence;*
 - (b) *enters into any agreement or arrangement under which another person may participate in the proceeds of the business carried on under the licence; or*
 - (c) *remunerates another person by reference to the proceeds or profits obtained from the business carried on under the licence or by reference to the quantity of liquor sold,*
- the licensee and that other person commit an offence. Penalty: \$10,000.*

This issue is being explored as part of the discussions regarding the future management of the bar and kitchen facilities at the YRCC and has not yet been resolved. While it appears the current liquor license could be transferred to another entity, the provisions of Section 104 above would still apply.

An application could be made to the Director of Liquor Licensing for approval to enter into a partnership arrangement, however the following extract from the Department's Policy on Profit Sharing and Management Agreements indicates that approval is unlikely. (<https://www.rgl.wa.gov.au/docs/default-source/rgl/profit-sharing-and-management-agreements.pdf?sfvrsn=4>)

It is the Licensing Authority's view that section 104 of the Act is not intended to be the mechanism whereby not-for-profit organisations raise funds through the promotion and sale of liquor.

Therefore, while the concept is sound and arguably aligns with the notion of clubs being able to generate income from the management of the bar and kitchen facilities at the YRCC, officers suggest there is still some way to go before the complexities surrounding liquor licensing can be resolved.

It should be noted that the YFC has been offered opportunities to fundraise such as the provision of cakes for the canteen and morning teas but has not to date, taken up the opportunity.

OPTIONS

Council could choose to agree to all, some or none of the requests made by the YFC. Officers are recommending the following courses of action.

1. Refuse to make portions of Reserves 121 and 13323 exclusively available to York Football Club given that the York Hockey Club and York Lawn Tennis Club have indicated in interest in continuing to crop the land on a share basis.
2. Work with the three clubs to formalise an agreement for the cropping of the land on a share basis.
3. Agree to explore the notion of making land available for a club room facility during the development of a master plan for the Forrest Oval precinct.
4. Determine that the fees currently charged for oval and lights usage by the YFC are appropriate.
5. Inform the YFC that the proposal to provide volunteers and a manager's wage for home games in 2019 in return for income can't be considered until the management of the bar and kitchen facility at the YRCC has been resolved.

IMPLICATIONS TO CONSIDER

Consultative

Department of Local Government, Sport & Cultural Industries – Liquor Licensing

York Hockey Club

York Lawn Tennis Club

Strategic

A review of the YRCC management was included as a strategic priority in Year One of the *Corporate Business Plan 2016-2020* adopted by Council in May 2016. This action was changed to reflect implementation of the new management model in the *Corporate Business Plan 2018-22* adopted in February 2018.

This matter also relates to the following in Council's Corporate Business Plan 2018-2022;

The Place to Live

1.7 *Positive, active and involved community*

Strong and Effective Leadership

5.3 *A financially sustainable Shire.*

Policy Related

Profit Sharing and Management Arrangements

- *A Policy of the Director of Liquor Licensing*

Financial

Should Council approve the request, the financial implications for the Shire are related to loss of bar and kitchen income generated during home games in 2019. Subsequently, depending on the final decision regarding the management of the bar and kitchen facilities at the YRCC, any decision in this regard could have an effect on the managing body.

Legal and Statutory

Liquor Control Act 1988

Section 104

(1) *Subject to this Act, if a licensee —*

- (a) *enters into a partnership with another person in relation to the business carried on under the licence;*
- (b) *enters into any agreement or arrangement under which another person may participate in the proceeds of the business carried on under the licence; or*
- (c) *remunerates another person by reference to the proceeds or profits obtained from the business carried on under the licence or by reference to the quantity of liquor sold,*
the licensee and that other person commit an offence. Penalty: \$10,000.

Risk Related

The major risks should Council choose to allow the York Football Club to build a club room at the Forrest Oval precinct are that this will potentially;

- diminish the usage of the YRCC which was established to bring clubs together;
- reinforce a precedent already set by allowing the York Hockey Club to do the same thing;
- undermine the work currently being undertaken by the YRCC Steering Group to determine the future management model of the bar and kitchen facilities at the YRCC.

These are rated as moderate risks to the Shire's reputation and financial impacts.

A further risk exists should Council choose to enter into a profit-share arrangement with the York Football Club. This is rated as a high risk in relation to compliance and financial impact.

Workforce

There will be some additional work to formalise the use of reserves which will be undertaken within existing resources.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION

131118

Moved: Cr Denese Smythe

Seconded: Cr Jane Ferro

That Council:

- 1. Refuses to make portions of Reserves 121 and 13323 exclusively available to York Football Club given that the York Hockey Club and York Lawn Tennis Club have indicated interest in continuing to crop the land on a share basis.**
- 2. Requests the Chief Executive Officer to work with the three clubs to formalise an agreement for the cropping of the land on a share basis.**
- 3. Determines that the fees currently charged for oval and lights usage by the YFC are appropriate.**
- 4. At this time, refuses the YFC's proposal to:**
 - (a) provide volunteers and a manager's wage for home games in 2019 in return for income; and**
 - (b) make land available for a club room facility;**

as in Council's view, these matters can't be considered until the management of the bar and kitchen facility at the YRCC has been resolved.
- 5. Requests the Chief Executive Officer to develop a master plan for the Forrest Oval precinct.**

CARRIED: 7/0



Suzie Haslehurst
Shire of York
York WA 6302

25th June 2018

Hi Suzie,

Thank you for making the time to talk to Dave and I last Monday, it was much appreciated.

I hope the following information assists the York Shire staff and councillors to realise the gravity of the situation the York football club currently faces and together we can find some solutions to ensure its longevity beyond the next few years.

I would like to reiterate that the York Football Club is totally committed to the current steering groups endeavours, however we are gravely concerned that we don't have the time to wait and see the outcomes of a 2-year project.

Financial Background:

As explained at the meeting, the cost of running a league football club in the Avon Football Association (AFA) is somewhere in the vicinity of \$95K to \$120K per season with a few variables thrown in. The fees and insurances alone this year will be around the \$16K mark alone. If a club has to replace jumpers, then there are 60 of those at between \$70.00 and \$80.00 each.

All clubs in the AFA pay a certain amount of outside (Perth) players to ensure skill levels are maintained at a certain level and thereby ensure continued interest for spectators as well as skill growth for our own players. York recruits and pays for far less than most other clubs. We just have a strong home grown contingent of players and have never paid out exorbitant amounts.

In the past we were able to manage our costs reasonably well and with the assistance of sponsorships and many fund-raising events the club was in a sound position. Part of that fundraising included the profits from the sale of food and beverages out of the "tea room" canteen during the home matches. After the game we able to supply food and alcoholic beverages before and during our awards presentations. This contributed anywhere from \$3K to 5K turnover per match day. With people's time and some of the food being donated it was a tremendous help in keeping the coffers ticking over profitably.

With the commissioning of the YRCC we lost the ability to raise these funds but at the same time we were lucky enough to be able to lease a block of land and grow some crop. This has kept the club going but the owners wanted the land back some two years ago. Without that source of funds, the club has been steadily going backwards. We have made every effort to undertake other fundraising and our players and members have been generous with crop donations and their time to undertake tasks such as rock picking, but despite best efforts we believe that like last year we will run at around a \$20K loss again this year. This is clearly

unsustainable, and we have to make some hard decisions before we are in a position that would force us to fold.

Recreation Centre vs convention centre / tavern:

It is our opinion that the current YRCC operating structure doesn't in any way support the ambience required by a football club to be able to utilise it as a club room.

The commissioning of the YRCC has had a detrimental effect on the entire fabric and ambience of the football club. Firstly, volunteer participation that used to occur for the coordination and running of the catering for game days and special events, now no longer exists. Secondly the social interaction of our players and members has declined substantially. The inability to have so much as a BBQ at preseason training events limits the amount of social interaction that is vital to integrate the new players and reinvigorate the old at the beginning of each season. While the YFC only hosts 7 or 8 home games a year, plus any scheduled finals, we train at the oval weekly (often twice weekly) for 7 months, and previously have had many social events during this time. This no longer occurs.

The hockey club are very understanding of our situation and we are grateful to them for allowing us to use their venue, so we can have the occasional social night during the year.

Another key issue that is close to the heart of many long-term members is the inability to showcase the history of the club, its talented players, past and present club achievements. The York Football Club has been going since 1894 and the visual history of what the club has represented to the community is highly valued by our members. We have a great deal of memorabilia in storage.

Recommendations:

The committee of the York Football Club would like council to consider the following suggestions as we believe that implementation of these will go a long way to ensure the longevity of the senior club.

- The York Senior Football Club would like to have the sole rights to crop the airstrip and block by the tip for a period of 5 years. Our goal is secure our own block and we would be happy to shorten that term if we were successful in doing so.

Discussions with the Hockey and Tennis club indicate they are in a strong financial position and don't require the same amount of money to fund their sport during a season.

- The York Football Club is to host the second semi final for the 2018 season. On a previous occasion when we hosted the Grand Final the shire **was reported to have made** more than \$21,000.00 and the football club made \$1,500.00.

For this final we would like to run a bar in a suitable position from midday until 5.30pm. We would also like to have the opportunity to cook and sell hamburgers and a sausage sizzle from the same site.

If we can not agree on the permission to proceed or the suitability of the site then we will look at our second alternative of shifting to another location and venue all together.

- We would like the shire to give us a suitable piece of ground within the complex area to erect a club room facility for the York Football Club. We would envisage a similar set up to the hockey club and would incorporate the junior football club.

For all the reasons I have outlined this is important for the survival and growth of the Football club from both a senior and junior perspective. We have a large number of talented juniors coming through and it would be a shame if they had to play their senior football for another club and town.

- We would like the shire to revisit and make an amendment to our light and oval fees. Whilst we appreciate the current support we don't feel it's in sync with current requirements
- For the 2019 season we would like to be able to have use of the kitchen and bar facilities for our seven or eight home games. We would be happy to pay a manager's wage to oversee the day with volunteers manning both bar and canteen and the club benefiting from the profits.

I appreciate your assistance in presenting these issues to Council Suzie. Please don't hesitate to contact me if you have any queries and I look forward to hearing from you soon.

Yours faithfully,

Preston Grigg
President
York Football Club.

Disclosure of Interest - Cr David Wallace – Impartial – My wife Sophia Wallace is a member of York Patchwork and Quilters

Cr Wallace read the Impartiality Declaration - ... With regard to Community Funding Application the matter in Item SY165-11/18 I disclose that I have an association with the applicant (or person seeking a decision). The association is Impartial. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.

Disclosure of Interest - Cr Kevin Trent – Impartial – My wife Maureen Trent is Chairperson of the Wheatbelt Women's Health Hub

Cr Trent read the Impartiality Declaration - ... With regard to Community Funding Application the matter in Item SY165-11/18 I disclose that I have an association with the applicant (or person seeking a decision). The association is my wife, Maureen Trent is Chairperson of the Wheatbelt Women's Health Hub who have applied for funding to the tune of \$2,000. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.

Disclosure of Interest - Cr Kevin Trent – Financial – I am President of the York Sub-Branch RSL who have made an application for funding to carry out repairs and maintenance to the RSL Hall.

Disclosure of Interest - Cr Pam Heaton – Impartial – Member of the Wheatbelt Women's Health Hub

Cr Heaton read the Impartiality Declaration - ... With regard to Community Funding Application (Hub) the matter in Item SY165-11/18 I disclose that I have an association with the applicant (or person seeking a decision). The association is Member of the Wheatbelt Women's Health Hub. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.

Disclosure of Interest - Cr Pam Heaton – Impartial – I am Secretary on the CRC Committee

Cr Heaton read the Impartiality Declaration - ... With regard to Community Funding Application the matter in Item SY165-11/18 I disclose that I have an association with the applicant (or person seeking a decision). The association is Secretary on the CRC Committee,. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.

Disclosure of Interest - Cr Pam Heaton – Impartial – I have had a working association with the organizer of the Christmas Festival.

Cr Heaton read the Impartiality Declaration - ... With regard to Community Funding Application the matter in Item SY165-11/18 I disclose that I have an association with the applicant (or person seeking a decision). The association is Chairperson of the Xmas Street Decoration Committee. . As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.

Disclosure of Interest - Cr Denese Smythe – Impartial – Life Member of WWHH

Cr Smythe read the Impartiality Declaration - ... With regard to Community Funding Application the matter in Item SY165-11/18 I disclose that I have an association with the applicant (or person seeking a decision). The association is Life Member of WWHH. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.

SY165-11/18 COMMUNITY FUNDING APPLICATIONS

File Number: CS.CEV

Author: Esmeralda Harmer, Events and Economic Development Officer

Authoriser: Paul Martin, Chief Executive Officer

Previously before Council: Nil

Appendices:

1. Community Funding Applications - Confidential
2. Schedule of Requests and Recommendations - Confidential

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

Council is requested to consider funding applications received in the recent round of Community Funding to support community events and activities occurring before June 30,2019.

Council is also requested to consider the financial obligations of such requests and determine the budget allocations required to support these applications.

A detailed schedule of requests and recommendations is attached as a confidential report at Appendix A for Council's consideration. The schedule summarises all applications received which have also been included as a confidential report at Appendix B.

BACKGROUND

The Shire of York supports the collective and economic benefit of its community and businesses and provides financial assistance through the Community Funding; Grants & Sponsorship Program to consider these proposals.

Grant funding rounds are offered twice yearly and are open for a four-week application period to all eligible community and sporting organisations.

Council's policies C1.3 Community Funding; Grants & Sponsorship and C1.4 Sponsorship of Tourism Events policies are designed to set out the parameters for Council's support of one off community activities and events in an equitable and accountable way.

At Council's Ordinary Meeting held in May 2018 eleven applications totalling \$50,629 were received and Council resolved:

That Council:

1. Approves the following funding requests:
 - Wheatbelt Endurance Riders \$1,000 of cash
 - York Business Association \$4,556 of cash
 - York Christmas Festival \$12,000 of cash
 - York Community Resource Centre \$8,277 of cash & in kind
 - Gooder Judder Corporation \$1,176 of cash
 - York Pony Club \$5,000 of cash
 - Veteran Car Club \$3,000 of cash & in kind
 - York Arts & Events \$3,000 of cash
 - York Friendship Club \$5,000 of cash

- York Croquet Club \$6,300 of cash & in kind
 - ECMMA York \$1,320 of cash
2. Requests the Chief Executive Officer to negotiate the cash & in-kind balances with applicants where required.
 3. Notes all activities funded will be delivered after July 1, 2018.”

This report seeks Council’s consideration of the applications received through the most recent round of community funding and to determine the merits of each application and the existing budgets available to support such requests

COMMENTS AND DETAILS

The Shire’s recent round of Community Funding; Grants & Sponsorship opened 1 October for a period of four weeks. The grant round was advertised utilising the following methods;

- Community Newspaper
- Shire’s website
- Email database distribution
- Shire’s social media
- Face to Face communications with potential applicants
- Noticeboard advertising

At the closing date, nineteen applications were received of which four applications were deemed ineligible under the current guidelines, with the applicants notified on the reasons why the application were unsuccessful.

Further to this, three applications received were assessed as partnership-based projects between the proponent and the Shire. Officers have contacted the applicants to discuss the reassignment of the requests received in accordance with the C1.3 Community Funding: Grants & Sponsorship Policy and have separated these requests from the Community Funding applications for this purpose.

Assessment of the eligible Community Funding applications included:

- Strategic alignment to Council priorities and Council’s C1.3 Community Funding policy
- Benefits arising from the activity to the Shire of York community and/or environment in some form
- Proposed events are open to all members of the Shire of York community
- Level of dedication and proven commitment demonstrated by the applicant (previous funding acquittals, matched funding contributions, project’s reach and participation levels)

A summary of the requests received is included below;

Applicant	Purpose of Funding	Request
GKR Karate	Purchase of Karate Mats for Club use	\$900
York Wildflower Society	Support to design and produce a Bushland Gardens Brochure	\$3000
York Garden Club	Support for the 2019 Garden Club Open Day	\$1,000
York Patchwork & Quilters	Support for the 2019 Patchwork & Quilters Open Day	\$700
York District High School	Support for the 2018 end of year school presentations	\$2,000

York Bowling Club	Support for the 2019 Men's Open Pairs Competition	\$2,400
York Men's Shed	Assistance to purchase a tyre changer for the Men's Shed	\$1,640
Wheatbelt Volunteer Hub	Assistance to recognise York volunteers as part of 2019 Volunteers week	\$1,400
Comfort Quilts Against Cancer	In kind support to hire the York Town Hall for a fundraising event in March 2019	\$500
Cycling Without Age	Assistance to purchase a Trishaw for York	\$10,000
York Community Radio	Assistance to purchase new broadcasting computers	\$8,080
York Swimming Club	Assistance for the club to attend two swim meets in 2019 in Wagin and Karratha	\$3,000
Total Funding Requested		\$34,620

Funding requests reassigned for consideration under Council's existing budgets include;

Applicant	Purpose of Funding	Request
Wheatbelt Women's Health Hub	To purchase materials to construct a disability ramp access to the WWHH building. In kind labour support to be provided by WWHH & Volunteer organisations	\$2,000
River Conservation Society	To purchase fire retardant plants to revegetate areas as part of a Community Planting Day along Avon River in June 2019.	\$5,500
Global Care Group	Financial assistance to improve the crossover from Redmile road to Balladong Lodge to enable residents caravan parking access	\$11,200
Total Funding Requested		\$18,700

Officers have included all applications received as a confidential document for Council's review at **Appendix 1**

With a limited funding pool available, applications assessed with similar ratings have undergone further applicant consultation to discuss the potential impact reduced funding is likely to have. These discussions indicate that, should a reduction in funding be offered, the proponents do not have the ability to raise the remaining capital required to finalise and acquit the project by June 30, 2019.

Officers have prepared a schedule of requests and recommendations as a confidential attachment for Council's review as attached at **Appendix 2**

This schedule includes details of the funding requests and comment from Officers on the merits of considering each request in accordance with Council's *C 1.3 Community Funding; Grants & Sponsorship Policy & Guidelines*.

IMPLICATIONS TO CONSIDER

Consultative

Further to the advertising methods used to announce the funding pool opening, Officers have engaged with applicants where required or detailed in this report. It is proposed that further consultation with each proponent will take place following Council's resolution.

Strategic

Council's Community Funding Pool provides Council with a mechanism to support the following resource allocation strategies detailed in the Strategic Community Plan:

- Achieve change via community networks and action
- Provide support for community and economic development initiatives by helping to build and maintain community action
- Advance selected community partnership-based projects
- Undertake small manageable and targeted on the ground projects with the community in areas of Council activity which might otherwise be deferred because of resource constraints, particularly in the areas of parks and amenity, river restoration, youth and elderly

Policy Related

In accordance with Council's C1.3 Community Funding; Grants & Sponsorship Policy

Clause 3.1 The Council will consider applications made under the following general headings for projects which:

- encourage general involvement in local activities including sport.
- assist a community group to expand their ability to provide support for community and individual health and wellbeing.
- events which have been developed for local community enjoyment. Note: these are events not developed to leverage tourism or economic development benefit but having more of a purely community enjoyment focus.

Financial

The total eligible community funding requests received through this round is \$31,620

The existing community funding pool available to consider the requests received is \$23,250 which is allocated from the following budgets:

Budget Allocation	GL Account	Available Funding
Youth	109158	\$1,000
Sporting	113167	\$2,000
Area Promotion	132145	\$6,000
Festivals Assistance	132150	\$12,250
Education & Welfare	69101	\$2,000
Total Funding Pool Available		\$23,250

Further to this the funding requests reassigned for consideration under Council's existing budgets total \$18,700 and can be considered from the following budget allocations:

Budget Allocation	GL Account	Available Funding
Building Maintenance	64102	\$2,400
Conservation Volunteers	13110	\$6,500
Crossover Rebate	125140	\$4,000

Should Council support the Officer recommendation, funds remaining in the funding pool available to consider one off requests, in kind assistance or waiver of fees from the budget allocations detailed will be significantly reduced for the remainder of the financial year.

Legal and Statutory

All Council supported events still need to comply and be assessed against any statutory policies and legislations. Events sponsored by Council through the funding round will also need assessment through the event approvals process ahead of the event occurring.

Risk Related

Should Council resolve to support the proposed Officer recommendation, limited funds will remain in the funding pool for the remainder of the financial year. This could impact the Shire's reputational risk and its ability to fund other projects that may present.

Officers consider this reputational risk as low in consideration of the significant support Council provides to a range of community activities and projects across the existing year.

Officers also recommend in future years the two rounds offered are advertised as major and minor rounds to lower the perceived risk by assisting to inform all potential applicants of the intentions of each funding round prior to the application period commencing.

Workforce

As the Shire has not been requested to provide any in kind labour support to these applications, implications are limited to the evaluation of the acquittal provided.

VOTING REQUIREMENTS

Absolute Majority: No

At 6.08 pm, Cr Kevin Trent left the meeting.

OFFICER RECOMMENDATION

That Council

1. Approves the following Community Funding requests to be funded from the Community Funding Pool as detailed in Appendix B to this report:
 - GKR Karate \$900 of cash
 - York Wildflower Society \$3,000 of cash
 - York Garden Club \$500 of cash
 - York Patchwork & Quilters \$700 of cash
 - York District High School \$2,000 of cash
 - York Bowling Club \$540 of in kind
 - York Men's Shed \$1,640 of cash
 - Wheatbelt Volunteer Hub \$1,400 of cash
 - Comfort Quilts Against Cancer \$500 of in kind
 - York Swimming Club \$3,000 of cash and in kind
2. Approves the following applications to be funded from existing budgets as detailed in Appendix B to this report:
 - Wheatbelt Women's Health Hub \$2,000 of cash
 - River Conservation Society \$5,500 of cash
3. Requests the Chief Executive Officer to negotiate the in-kind balances where required

RESOLUTION 141118

Moved: Cr Denis Warnick

Seconded: Cr Jane Ferro

That Council

1. Approves the following Community Funding requests to be funded from the Community Funding Pool as detailed in Appendix B to this report:
 - GKR Karate \$900 of cash
 - York Wildflower Society \$3,000 of cash
 - York Garden Club \$500 of cash
 - York Patchwork & Quilters \$700 of cash
 - York District High School \$2,000 of cash
 - York Bowling Club \$540 of in kind
 - Comfort Quilts Against Cancer \$500 of in kind
 - York Swimming Club \$3,000 of cash and in kind

- 2. Approves the following applications to be funded from existing budgets as detailed in Appendix B to this report:**
- **Wheatbelt Women's Health Hub \$2,000 of cash**
 - **River Conservation Society \$5,500 of cash**
- 3. Requests the Chief Executive Officer to negotiate the in-kind balances where required**
- CARRIED: 4/2***

Reason – Concern that the activity proposed by the Men's Shed could be considered commercial and competing with local businesses.

At 6.16 pm, Cr Kevin Trent returned to the meeting.

The Shire President advised Cr Trent of the Council Resolution

Disclosure of Interest – Joanna Bryant, YRCC Project Officer – Impartial – Chair of York Arts & Events**SY166-11/18 YORK ARTS & EVENTS REQUEST FOR SUPPORT TO ATTEND WARA ART SUMMIT IN JAPAN**

File Number: CS.CEV.8

Author: Esmeralda Harmer, Events and Economic Development Officer

Authoriser: Paul Martin, Chief Executive Officer

Previously before Council: Nil

Appendices: 1. YAE REQUEST
2. WAJ INVITATION

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

This report seeks Council's consideration of a request from York Arts & Events (YAE) for funding to attend the 2018 Wara Art Summit in Japan on 30 November 2018.

The request includes the formal invitation received, proposed travel plans, and the financial details requested.

Further details have been included as appendices to this report.

BACKGROUND

As part of the 2018 York Festival, York Arts and Events (YAE) included an international art exchange program between YAE & Wara Art Japan to create three giant straw sculptures throughout the Festival's duration. The exchange program ran for approx. eight weeks under the supervision of Wara Artist, Akira Moriya and Fremantle based fibre weavers, Fiona Gavino and Yuko Takahashi (translator).

Officers met with Festival Director post event to discuss the York Festival where YAE indicated they intended to include a Wara Art Symposium as part of the 2019 York Festival program.

In November, Officers received a request from York Arts & Events seeking funding to support Festival Director, Jenny Garroun, Japanese translator, Yuko Takahashi and a member of Council to attend the 2018 Wara Art Summit in Minokamo, Japan on 30 November 2018. The proposal included the travel plans intended and YAE's intentions to confirm the 2019 Symposium details. The request for funding and the WAJ invitation are included as **Appendix 1 & 2** to this report.

Due to the timing of the request received and the next Council meeting available to consider this request, Officers are recommending that the request for support for YAE to attend be considered by Council and not the request for a Council member to attend.

COMMENTS AND DETAILS

YAE are seeking \$2,000 in cash sponsorship to assist fund the travel arrangements from York to Japan for both Festival Director, Jenny Garroun and Japanese translator, Yuko Takahashi to attend the Summit. It is noted in the request received that external applications for further funding support have also been submitted by YAE to Country Arts WA and the Australian / Japan Foundation, although an indication of the status of these applications is not known.

Appendix 1 & 2 as attached to this report detail the itinerary and invitation extended to YAE to attend the Wara Art Summit which includes;

- A departure date of 27 November 2018
- Wara Art site visits
- Attendance and a speaking opportunity at the Wara Art Summit in Japan
- Meetings with Wara Art Japan, WA Commissioner to Japan, Australian Ambassador to Japan and the Japan Manager of WA Tourism
- An itemised budget totalling \$14,500
- External funding applications made to support the proposal

Throughout the 2018 Festival and since its conclusion, a growing connection between York and Japan has emerged with visits from the Japanese Consul - General, Australian Ambassador to Japan and Grain Industry Associations. Officers see a direct connection between the Wara Art program and the increased visitation experienced, particularly international visitation from Asian countries.

This can be evidenced through Visitor Centre statistics which indicate that visitation numbers increased from 6,167 visitors in 2017 to 11,116 in 2018, an 80% increase in visitors for the month of September. Although these numbers only reflect visitors who came through the centre and not those that attended the Festival or its activities, it is estimated that these numbers are likely to be higher. Officers have not yet received the acquittal report from the York Festival to make this determination.

Officers attributed the significant increase in numbers to;

- the interest generated by the inclusion of the Wara Art program
- an increase in chartered coach tours to view the sculptures
- an increase in volunteer numbers attending to assist create the sculptures over the month

Council currently has a multi - year agreement with YAE which provides \$22,500 per annum to assist deliver the Festival annually and also resolved support of \$3,000 in its April 2018 Community Funding round to provide youth specific activations as part of the 2018 program. Another request from YAE for additional funding could be seen as an inequitable due to the existing funding support provided, however the Shire has no capacity at this time to support the projects funded internally utilising its existing resources.

The request received for \$2,000 in comparison to the benefits York has received through the increased economic spend derived from these increased visitor numbers presents a relatively low risk investment for Council and ensures York's international relationship with Wara Art Japan is continued.

Officers are recommending support of the request received for YAE to attend the Wara Art Summit in Japan but are not recommending a Councillor or Staff member attend.

OPTIONS

Council could choose not to provide any financial support for this request based upon the significant investment already made to York Arts and Events for the York Festival. Council has already approved additional funding during this financial year for the York Festival beyond the funds included in the three-year agreement.

Furthermore, Officers note that the budget does not indicate that York Arts and Events will be making a direct financial contribution towards the visit to Japan. It is not clear who will fund the visit if grant funding is not successful. To address this Council could make any contribution it makes conditional upon a matching contribution from York Arts and Events.

The Shire has also provided hospitality towards the Wara Art for example when Hon Richard Court Australian Ambassador to Japan visited York the Shire hosted a Civic Reception. Council could determine that this type of support aligns better with our role as the local government authority and

use of ratepayer's funds rather than contributing towards a representative of York Arts and Events visiting Japan.

However, if Council does not provide financial support this could mean a reputational risk to the Shire and its existing relationships with both Wara Art Japan and YAE.

Council could choose to nominate a Councillor to attend the Summit on behalf of the Shire as requested by YAE and fund these costs separately to the request received. The costs of this could be charged to Councillors Conferences and Travel. Officers are not recommending this option due to the timing of departure dates indicated and the available travel preparation time following Council's resolution.

IMPLICATIONS TO CONSIDER

Consultative

YAE has liaised with external funding sources to submit co-funding applications to support this request.

Strategic

Driving the York Economy Forward

3.4 Visitor based economic activity is flexible, self-supporting, resilient, innovative and growing

Policy Related

No policy currently exists to consider this request; however, the objectives of the request align to Council's *C1.4 Sponsorship of Tourism Events Policy*

Financial

Council currently has a multiyear agreement with YAE until 2019 which provides \$22,500 each year for a three-year term to support the delivery of the York Festival. The funding agreement states that any additional requests for funding outside of this agreement need to be made separately.

It is proposed that funding of \$2,000 for this request is sourced from GL132102 Town Promotions

Legal and Statutory

Local Government Act 1995

6.10 Finance management regulations

Regulations may provide for:

- (d) the general management of, and the authorisation of payments out of -*
- (i) the municipal fund; and*
- (ii) the trust fund of a local government*

Risk Related

There could be a perceived risk relating to payment of funds to and sponsorship of an organisation to attend an international event on behalf of the Shire. However, YAE have sought significant funding from external sources to fund a large portion of the travel arrangements and have committed to providing a detailed report following the visit as part of the acquittal process.

Workforce

Shire staff resources are limited to the evaluation of the acquittal provided.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION**151118****Moved: Cr Denese Smythe****Seconded: Cr Jane Ferro****That Council**

- 1. Approves cash sponsorship of \$2,000 to support York Arts & Events Inc to attend the Wara Art Summit in Japan on the 30 November & 1 December 2018, to be sourced from GL 132102 Town Promotions.**
- 2. Thanks York Arts and Events Inc for the invitation for a Councillor or Staff member to attend but decline the opportunity on this occasion.**
- 3. Requests York Arts & Events to provide an acquittal report within four weeks from the event taking place.**

CARRIED: 6/1

12 November 2018

Hi Paul

I sent through the following submission soon after the Ambassador's visit to York on October 19, but am resubmitting with some additional information that impacts on this request.

I have received a formal invitation from Wara Art Japan to speak at the 2018 Wara Art Summit, being held in Minokamo in Gifu Prefecture on 30 November/1 December. The subject of the talk will be the experience of Wara Art in York. The program seems to have only been finalised in the last week so things are a little last minute. Nevertheless, the opportunity to attend the Summit in Japan is essential for the following reasons:

- To strengthen the relationship with Wara Art Japan (WAJ), which now has a new President, Tsutomu Shirahama, Professor Miyajima, Akira Moriya and other WAJ representatives.
- Ensure the program planned for the inaugural International Wara Art Summit in 2019 is achievable and serves one of the key aims, that is to build a sustainable tourism industry around Wara Art. *This will be greatly assisted by an invitation received from the World Craft Council to submit an article for its online magazine **Garland**, which services South-East Asia. The article, which is attached here, has been accepted by **Garland** who have advised they will have it translated into Japanese to help promote the Summit in York next year.*
- It provides an opportunity to report back in person to meetings held earlier this year with the WA Commissioner Craig Peacock and the Manager of WA Tourism in Japan Hideki Shoshizawa.
- The opportunity to meet again with Ambassador Court will support a funding application to the Australia-Japan Foundation.

I am finalising an application to Country Arts' Quick Response Grant will take up the offer of help from Ambassador Court to see what funding assistance might be available from other sources. Unfortunately, an application to DLGCI was unsuccessful because I didn't have the formal invitation from Wara Art Japan at the time of the deadline.

My plan is to attend the Summit with Yuko Takahashi who will act as translator, help navigate travel to Gifu Prefecture and give practical input due to her considerable experience working on the project throughout the year. Travel plans are as follows:

Itinerary

27 November: depart Australia
28 November: Arrive Tokyo, depart for Minokamo in Gifu
29 November: Wara site visits
30 November: 2018 Wara Art Summit talk by York Festival Director 4.30-5pm
1-2 December: 2018 Wara Art Summit. Meet with WAJ President Tsutomu Shirahama, Professor Miyajima (founder of Wara Art), Akira Moriya and other WAJ representatives to plan the first International Wara Art Summit in York in spring in 2019.
3 December: Meet with WA Commissioner to Japan, Craig Peacock, Australian Ambassador to Japan Mr Richard Court (TBC) and the Japan Manager of WA Tourism Hideki Yoshizawa. Return to Australia.

Budget

Airfares (x2)	\$5,800	
Perdiems (x2)	\$1,000	
Accommodation (x2)	\$1,800	
Fee (J Garroun)	\$3,000	
Fee (Translator)	\$1,700	
Land Transport	\$500	
Travel Insurance	\$500	
Communications	\$200	
Total	\$14,500	(ex gst)

Funding TBC:

Country Arts	\$4,000
Shire of York	\$2,000
AJF/Other	\$8,500

If any Councillor or Council staff is interested in accompanying myself and Yuko, they would of course be very welcome and would do much to lift the profile of York ahead of the Summit in 2019.

I am close to finalizing the number crunching for the festival this year and will report formally in due course, but at this stage attendance figures for the Festival this year have been calculated at ~56,000 over the four weeks or ~42,000 per WA Tourism's formula (which excludes locals, returning visitors etc). This excludes the two weeks from 26 August when the volunteers started coming. The calculation for economic impact is estimated at ~\$3m. Value of volunteer contribution (based on total volunteer hours) is over \$200k.

Please let me know if you need any other information.

Kind regards

Jenny

--





わらアート
JAPAN

11th November, 2018

Jenny Garroun
Director
The York Festival
York Western Australia

Dear Ms Garroun

The 2018 Wara Art Summit is being held in Minokamo, Gifu on 30 November and 1 December. Wara Art Japan would like to invite you to address the Summit on the topic of bringing Wara Art to York in Western Australia, as part of the 2018 York Festival.

The talk has been scheduled to take place on 30 November between 4:30pm – 5:00pm.

During your visit to Japan, we would also like to confirm plans to co-host the inaugural International Wara Art Symposium with Wara Art Japan in York in September/October 2019.

We would be grateful if you could please confirm your attendance as soon as practical and look forward to meeting you.

Kind Regards,

Tsutomu Shirahama
President
NPO Wara Art Japan



NPO 法人 わらアート JAPAN Wara Art Japan
〒102-0083 東京都千代田区麹町 3-5 麹町シルクビル 8F
8F 3-5 Kojimachi Chiyoda Tokyo Japan
Tel. 03-4405-9996
waraartjapan.com

SY167-11/18 COUNCILLOR PROFESSIONAL DEVELOPMENT

File Number: OR.CLR.2

Author: Helen D'Arcy -Walker, Council and Executive Support Officer

Authoriser: Paul Martin, Chief Executive Officer

Previously before Council: Nil

Appendices: 1. Professional Development Report from Cr Trent

NATURE OF COUNCIL'S ROLE IN THE MATTER

Review

PURPOSE OF REPORT

The purpose of this report is to formally present Council with reports from Councillors on any Professional Development events attended with the last 6 months.

BACKGROUND

Council policy *G 1.2 Councillors: Professional Development* requires the following:

6. *Report Back*
- 6.1 *Within 30 days of attending a Professional Development event of more than one day duration, the Councillor must submit an individual or combined report for inclusion on the Council agenda. It must identify major points of interest for the Shire and where relevant comment on any future relevance for the training program.*

COMMENTS AND DETAILS

Attached to this report is a copy of a report received by the Chief Executive Officer from Cr Trent following his attendance to the Watheroo Corella Workshops held on 12 October 2018.

OPTIONS

Nil

IMPLICATIONS TO CONSIDER

Consultative

Nil

Strategic

Nil

Policy Related

This item addresses the report requirements of Council Policy *G 1.2 Councillors: Professional Development*.

Financial

Nil

Legal and Statutory

Nil

Risk Related

Nil

Workforce

Nil

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION

161118

Moved: Cr Jane Ferro

Seconded: Cr Denis Warnick

That Council notes the report received from Cr Trent attached to this item in accordance with Policy G 1.2 Councillors: Professional Development.

CARRIED: 7/0

Chief Executive Officer

Shire of York

Attached is my report on the Watheroo Corella Workshop, organised by WALGA and held on 12 October 2018, submitted for Council's consideration.

Regards

Cr Kevin Trent OAM RFD JP

20 October 2018

Report on Watheroo Corella Workshop

WALGA called the workshop to bring information to Councils who see the Corella as a problem and to gather information from Councils who are experiencing issues with Corellas.

Mark Batty, WALGA's Executive Manager Environment and Waste convened the workshop, commencing at 10.00am at Watheroo in the Shire of Moora.

Most Shires in the Northern Central Wheatbelt were present. Invitations had been sent to neighbouring Shire in the Southern Central Wheatbelt but the Shire of York was the only Council represented. Council's Ranger John Goward attended along with Deputy Shire President Cr Kevin Trent.

A round table discussion initiated the workshop with Council's bringing forward the problem's they were having with the increasing number of Corellas migrating into the Wheatbelt. Damage to trees, damage to bowling greens and sporting ovals plus shade sails, reticulation systems and electrical installations were the main items mentioned. CBH who attended the workshop suffer damage to the grain in their storage facilities, the tarpaulins covering the grain and damage to electrical wiring at their grain receival points.

We were informed that there are several species of Corella, the Western Long Billed which has two sub species the Muir's and the Butler's Corella but the main offender is the Butler's Corella, distinguished by its long bill and orange-red colour visible on its face.

Mark Batty advised those attending that WALGA have a portal where Councils can record the incidence of corellas on their Coordinated Corella Control Program and Pest Bird Portal. Recording instances will enable WALGA to pursue action on reducing listed pest birds by having information on the damage that the birds are inflicting on the region. He stressed that it is important to keep records on flock sizes, economic costs, damage reported and information on culling programs and the results of these culls.

It was learned that the birds are intelligent, recognising rangers vehicles and persons armed and that a good source of water is in the reticulation systems and sprinklers, which are costing up to \$80.00 each to replace.

Chris Roy a Wild Life Officer from the Department of Biodiversity Conservation and Attractions (DBCAs) then spoke on the impact corellas were having, control options, licensing requirements and recovery plans. He advised that the Regulations relating to the Biodiversity Conservation Act will become operative from 1 January 2019. This will list species to be prescribed as managed fauna within Local Government areas. Bird species listed within the Shire of York are the Australian raven, the eastern long-billed corella, the galah, the little corella, the rainbow lorikeet, the sulphur-crested cockatoo.

The Regulations list birds that may be taken only when causing economic damage the Australian ringneck, Butler's corella (western corella (northern and central Wheatbelt subspecies)), western silvereye.

Applications for the destruction of these birds are made under these Regulations however the requirements of the Western Australian Fire Arms Act must be adhered to. It is recommended that the Regional Commander be contacted to clarify the requirements. There will be a transitional period before the new regulations come into effect.

Tim Thompson, Manager Biosecurity Group Development of the Department of Primary Industries and Regional Development then addressed the workshop on the Biosecurity Agriculture Management Act advising that animals and birds must be a declared pest before an active culling program can be initiated however farmers are able to eradicate the pests causing them economic damage.

Surveys of residents, seeking information on the economic loss caused by the birds can assist in developing a program to control the birds. This will also help determine the nuisance aspect of large flocks living in a area. Based on these results it is possible to assess what financial support residents are prepared to commit to culling programs. The rate is based on the property, not the rateable value of the property. The State Government will be assisting on a dollar for dollar basis.

The final speakers were from CBH, Jodie Kleyweg and Graham Penter addressed the issue of damage to CBH's infrastructure and product awaiting shipping. CBH have established a program to minimise damage to their infrastructure by reducing the grain spilt and left on the ground which attracts the birds. Uncovered grain stored in open facilities is also attractive to birds. Damage to wiring is expensive to repair and it appears CBH will be taking steps to minimise losses due to the activity of birds. The York Receival bin is experiencing high costs due to damage from corellas.

Before closing the workshop delegates went about developing a preferred approach to bring about corella control in their region.

It is recommended that Council determine if the Corellas are an economic pest, destroying infrastructure etc and if necessary conduct a survey to determine the cost borne by property owners and Council in maintaining public facilities, in the meantime providing information on corellas to the WALGA portal.

The attached documents were distributed at the Workshop.

- a. Agenda for the Watheroo Corella Workshop.
- b. DEC Fauna Notes No 19 Butler's corellas
- c. Biodiversity Conservation Regulations 2018 Information Sheet
- d. Department of Biodiversity Conservation and Attractions Fauna Notes - Corellas and other Flocking Cockatoos
- e. Department of Biodiversity Conservation and Attractions Parks and Wildlife Service Best Practice guidelines for bird scaring in orchards Version 2. - May 2017

Watheroo Corella Workshop



Date: 12 October 2018
Time: 10am to 3pm
Venue: Watheroo Sport and Recreation Centre, Shire of Moora

PROGRAM

- 10:00am** **Welcome, introductions and facilitation**
Mark Batty, Executive Manager Environment and Waste, WALGA
- 10:15am** **Roundtable discussion on corellas in the region and current control activities**
Each Local Government
- 11:00am** **WALGA corella work- Coordinated Corella Control Program and Pest Bird Portal**
Mark Batty, Executive Manager Environment and Waste, WALGA
- 11:15am** **Department of Biodiversity Conservation and Attractions (DBCA) Presentation-
corella impacts, control options, licencing and recovery plans**
Chris Roy, DBCA Wildlife Officer - Moora District
- 11:35am** **Department of Primary Industries and Regional Development (DPIRD) Presentation-
Regional Biosecurity Group (RBG) model and agricultural impacts of corellas**
Tim Thompson, Manager Biosecurity Group Development, DPIRD
- 11:55am** **Questions on presentations**
DBCA, DPIRD & WALGA
- 12:30pm** **Lunch**
- 1:00pm** **CBH – approaches to bird biosecurity**
Jodie Kleyweg, CBH
- 1.25pm** **Workshop Session- Preferred approach to corella control in the region**
All
- 2.15pm** **Report back to group**
All
- 2:45pm** **Discussion on next steps**
All
- 3:30pm** **Close**

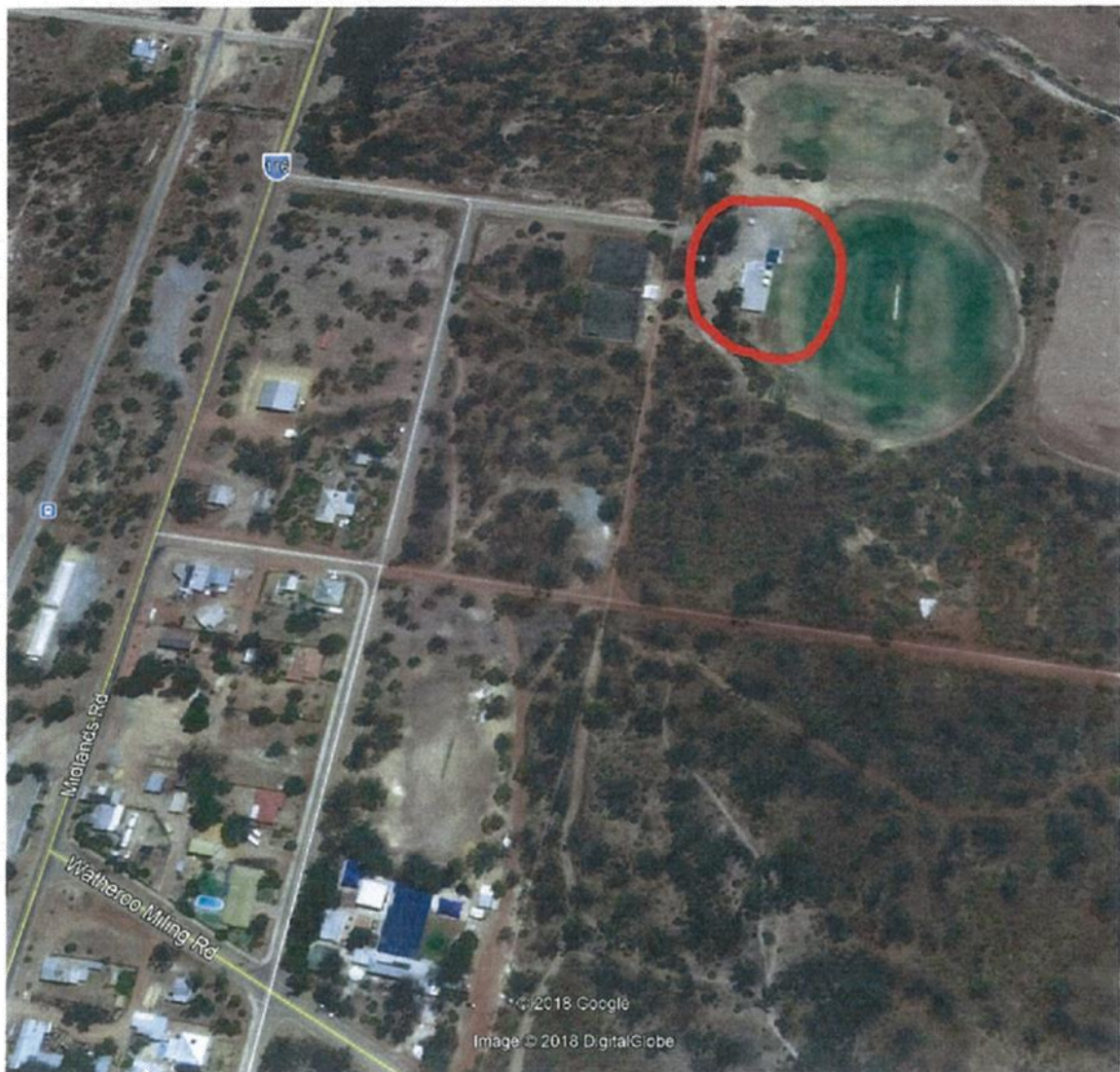
P.T.O. for Location Map

environment@walga.asn.au

www.walga.asn.au



Watheroo Sport and Recreation Grounds Pavilion, George St (aka Midlands Road),





Fauna notes

Information about Western Australia's fauna



No. 19 Butler's corella

Butler's corella

Butler's corella (*Cacatua pastinator butleri*), is one of two subspecies of western long-billed corella (*C. pastinator*) (Figure 2). It is found in the northern and central Wheatbelt of Western Australia. The other geographically isolated subspecies of the western long-billed corella, Muir's corella (*C. p. pastinator*), is found in one small population in the south-west near Lake Muir (Figure 2). Both subspecies are endemic to Western Australia and are declared pests of agriculture in selected areas.

Description

Butler's corella is a medium-sized white cockatoo 40–48 centimetres in length and 600–750 grams in weight. The white feathers of these birds are often stained or dirty because they dig most of their food out of the ground with their long bills.

The undersides of the wings and tail are mostly yellow in colour and the birds have a blue grey ring of bare skin around the eye (Figure 1). The feathers between the eye and beak, and the bases of the feathers on the head and underparts are a rich salmon-pink. This colour can be seen when the bird preens or when its feathers are ruffled by the wind. Males, females and immature birds are all similar in appearance. The birds give a variety of loud, raucous calls.

The little corella (*C. sanguinea*), and Butler's corella both occur in parts of the northern Wheatbelt (Dongara and areas to the east) and it can be difficult to distinguish between them (refer to Fauna note no. 20. little corella. DEC, Western Australia).

Distribution and habitat

Butler's corella favours lightly wooded country including farmland, because these habitats provide good food, water and trees for roosting. A large population existed between Moora and Dongara in the 1920s and has expanded east and south-east, with the provision of food and permanent water, from agricultural development.

At present, the Butler's corella population is thought to number 20,000 to 30,000 individuals and is located between Dongara, Mingenew, Morawa and Three Springs, south to Dandaragan, Cataby, Wongan Hills and Koorda. The population is continuing to spread south-east and Butler's corella has been recorded in the central Wheatbelt at Toodyay, Northam, Yotting, Quairading and Narrogin.

Diet

Butler's corella consumes large quantities of the seeds from wheat (*Triticum aestivum*), oats (*Avena sativa*), barley (*Hordeum vulgare*) and double gees (*Emex australis*). They eat smaller quantities of seeds from other plants, particularly cape weed (*Arctotheca calendula*) and insect larvae. They also consume the corms of guildford grass (*Romulea rosea*).



Figure 1 Butler's corella (*Cacatua pastinator butleri*) (Photo Tony Kirkby, Western Australian Museum).

Breeding

Butler's corella nests in the hollows of large eucalypts including salmon gum (*Eucalyptus salmonophloia*) and wandoo (*E. wandoo*). From August to October one to four eggs (average of 2.7) are laid and the incubation period is 24–29 days. Both parents incubate the eggs and feed the chicks. Young birds spend about 60 days in the nest and the number of young that fledge averages 1.6 birds per nest per year.

Fauna notes

No. 19 Butler's corella

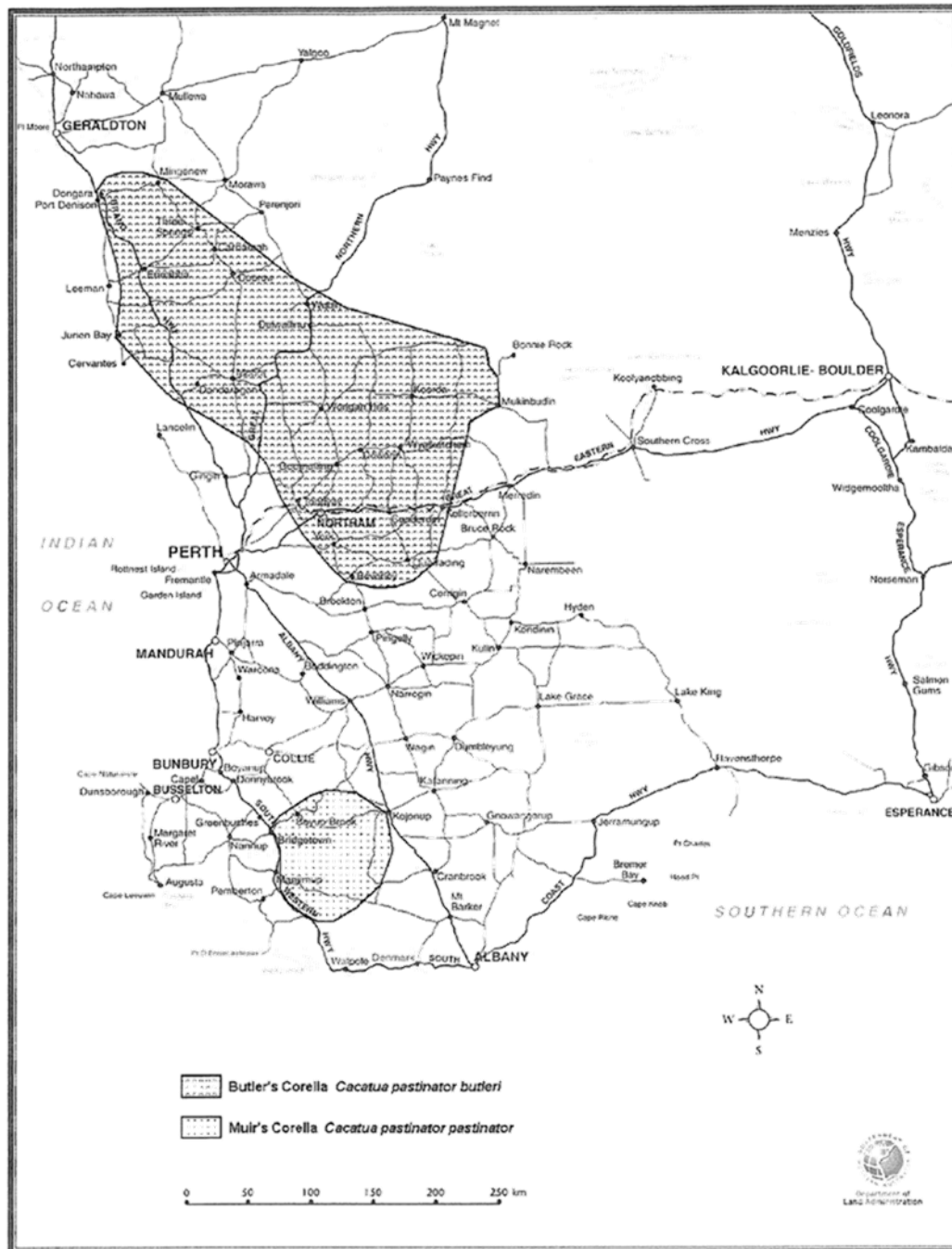


Figure 1 Distribution of Butler's corella (*Cacatua pastinator butleri*) and Muir's corella (*Cacatua pastinator pastinator*) (based on information taken from Johnstone and Storr (1998)).

Fauna notes

After fledging, the young birds move with their parents to suitable feeding and roosting areas, where they join other family groups and immature birds. Young birds are dependant on their parents for about six months after leaving the nest but begin to forage for themselves two to three weeks after leaving the nest.

Adults must reach three to five years of age before they can breed and a pair has to breed for 10 years to replace itself. The average life expectancy of adult birds is estimated to be 14 years for females and 17 years for males. One bird banded in the wild was recovered 21 years later. However, young birds have a much lower life expectancy because most die before reaching breeding age.

Hollow availability

At present there are sufficient eucalypts capable of providing hollows for Butler's corella. However, few new trees have grown in the Wheatbelt for over 50 years due to grazing by livestock and rabbits. In addition, many of those that remain are dead or dying. Establishment of new trees is urgently needed in reserves and shelter belts so that future generations of corellas and other cockatoos have hollows in which to breed.

Behaviour

Adults form long-lasting pair bonds and are rarely observed apart. The birds tend to have traditional roosting sites (usually in dense timber) from which they leave to feed in the morning and to which they return at night.

Birds breeding in the north-eastern Wheatbelt move with their offspring to the west in the summer, where large flocks of up to 7,000 individuals form (large flocks have been seen at Dalwallinu, Dongara, Geraldton and Morawa). Birds breeding further south also form summer flocks but these remain near their breeding areas. It may be that the movements of the northern birds is a relic behaviour from the times before settlement when the coastal areas offered water and soft ground for digging during the summer months.

Damage

Butler's corella eats the sprouting shoots of grain crops but this is generally of little economic concern to farmers. In some areas, the corellas can become a nuisance around settlements by defoliating trees. They also dig up the grass on ovals, race tracks and lawns and eat the roots. Around households, the corellas can chew wiring and other fittings and their loud calls can be a nuisance. They sometimes damage grain storage facilities by penetrating tarpaulins or dislodging other fixtures.

Status and damage reduction

Butler's corella is a declared pest of agriculture under the provisions of the *Agriculture and Related Resources Protection Act 1976*, administered by the Western Australian Department of Agriculture and Food. This declaration allows for the approval and implementation of a management program in various areas of the state.

As a native species, Butler's corella is protected under the provisions of the *Wildlife Conservation Act 1950*, administered by the Department of Environment and Conservation (DEC). Under this Act, Butler's corella can be shot on private land in accordance with an

No. 19 Butler's corella

open season notice without the need to obtain a damage licence from DEC. The area covered by the notice comprises the municipal districts of Dalwallinu, Irwin, Mingenew, Morawa, Mullewa, Perenjori and Three Springs. In these areas, the corella populations are secure and damage to agriculture by the birds is likely to be an ongoing problem.

Outside the open season area, a damage licence from DEC is required prior to shooting. For more information contact the DEC and refer to Fauna note no. 2. Scaring and repelling birds to reduce damage. DEC, Western Australia.

Destruction should be viewed as a last resort after all other control options have been attempted. For other management options see the notes listed under further reading. A strategy comprising a number of techniques will probably be needed to reduce damage caused by corellas.

Further reading

- Fauna note no. 2. Scaring and repelling birds to reduce damage. DEC, Western Australia.
- Fauna note no. 3. Netting to reduce bird damage. DEC, Western Australia.
- Fauna note no. 4. Muir's corella. DEC, Western Australia.
- Fauna note no. 9. Destruction of birds to reduce damage. DEC, Western Australia.
- Fauna note no. 11. Limiting access to food to reduce bird damage. DEC, Western Australia.
- Fauna note no. 13. Decoy feeding – Providing alternative food to birds to reduce damage. DEC, Western Australia.
- Fauna note no. 15. Options for corella, galah and cockatoo control. DEC, Western Australia.

References

- Johnstone, R.E. and Storr, G.M. (1998) Handbook of Western Australian Birds. Volume 1. Non-passerines. Western Australian Museum, Perth.
- Smith, G.T. and Rowley, I. (1995) Survival of adult and nestling western long-billed corellas, *Cacatua pastinator*, and Major Mitchell cockatoos, *C. leadbeateri*, in the wheatbelt of Western Australia. *Wildl. Res.* 22: 155-162.
- Smith, G.T. and Moore, L.A. (1992) Patterns of movements in the western long-billed corella *Cacatua pastinator* in the south-west of Western Australia. *Emu* 92: 19-27.
- Smith, G.T. (1991) Breeding ecology of the Western Long-billed Corella, *Cacatua pastinator pastinator*. *Wildl. Res.* 18: 91-110.
- Smith, G.T. and Moore, L.A. (1991) Foods of corellas *Cacatua pastinator* in Western Australia. *Emu* 91: 87-92.
- Saunders, D.A., Rowley, I., and Smith, G.T. (1985) The effects of clearing for agriculture on the distribution of cockatoos in the southwest of Western Australia. In 'Birds of Eucalypt Forests and Woodlands: Ecology, Conservation, Management.' (Eds. Keast, A., Ford, H. and Saunders, D.) RAOU and Surrey Beatty and Sons, NSW.

Fauna notes

No. 19 Butler's corella

Further information

Contact your local DEC office.

See the department's website for the latest information:

www.dec.wa.gov.au.

Last updated 18 June 2009


Further Information

Contact your local office of the Department of Environment and Conservation.

See the Department's website for the latest information: www.dec.wa.gov.au.



Department of
Environment and Conservation

Our environment, our future 

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INFORMATION SHEET

Biodiversity Conservation Act 2016: Managed Fauna



Introduction

The Western Australian *Biodiversity Conservation Act 2016* (BC Act) received Royal Assent on 21 September 2016. When fully proclaimed it will replace the *Wildlife Conservation Act 1950* (WC Act) and the associated Wildlife Conservation Regulations 1970. Biodiversity Conservation Regulations (BC Regulations) are currently being developed. The Biodiversity Conservation Regulations are intended to commence on 1 January 2019.

This information sheet outlines the proposed approach that will be taken with regard to Managed Fauna under the BC Act. For further information on the BC Act and Regulations please see the Department's website: <https://www.dpaw.wa.gov.au/plants-and-animals/biodiversity-conservation-act>

Why are some animals classed as Managed Fauna?

The Government recognises that some species of fauna which are protected under the BC Act, can cause significant damage or can have major negative impacts on other native species, mostly because they have established outside of their natural range or are overabundant due to human influence. Managed Fauna under the BC Act are those species that can be managed or taken in specific areas and using specific methods without the need to get a BC Act licence.

Under the *Wildlife Conservation Act 1950*, such species were declared under 'Open Season' notices and the areas where they could be taken were defined as 'Open Season Areas'. Under the BC Act, the species are now referred to as 'Managed Fauna' and the areas where they can be taken are defined as 'Managed Fauna Areas.'

The Open Season species and areas were reviewed against a set of criteria. The criteria used to determine whether a species should be listed as Managed Fauna are:

- the species must be a recognised species or sub-species;
- the fauna must be able to be easily identified and distinguished in the areas designated in the schedule;
- the fauna must be able to be taken humanely;
- listing as a managed species must not affect its conservation status within or outside of Western Australia; and
- listing of the species should align with *Biosecurity and Agriculture Management Act 2007* s22(2) declared pests, where possible;

and the species must:

- be known to be causing, or is reasonably expected to cause, economic damage to property, agricultural activity or infrastructure; or
- be reasonably expected to have a potential impact on biodiversity or biodiversity values.

Restrictions on taking Managed Fauna

Similar to the Open Season notices, Managed Fauna may only be taken in accordance with the restrictions that apply in the schedule and in the Regulations. Specifically, Managed Fauna may only be taken:

- within the local government area specified in the schedule;
- by means of a firearm;

- in accordance with any restrictions on the times that they may be taken.

In all other circumstances where fauna is causing damage, landowners or occupiers must apply for a *Fauna taking or disturbing (fauna causing damage) licence*. This includes species listed as Managed Fauna that are causing damage outside designated Managed Fauna Areas.

The use of firearms is regulated under the *Firearms Act 1973* and any further restrictions on the use of firearms under that Act will apply.

Landowners and occupiers intending to take Managed Fauna should also be aware of their responsibilities under the *Animal Welfare Act 2002*. The taking of Managed Fauna must be done in a manner that is humane with respect to the individual animal, and any young which may be dependent on that animal.

The taking of kangaroos as Managed Fauna must be in accordance with the *Code of Practice for the Humane Shooting of Kangaroos and Wallabies for Non-Commercial Purposes*. Note: please refer to *Information Sheet: Commercial taking of kangaroos* for details on the changes to the management of commercial kangaroo harvesting.

In many situations, other damage mitigation techniques, such as limiting access or visual deterrents, may be more effective or sustainable for reducing the impact of Managed Fauna in the longer term, and these should always be considered first. Advice on mitigation techniques can be found on the Department's website at: <https://www.dpaw.wa.gov.au/plants-and-animals/animals/living-with-wildlife>.

What is different under the new BC Act and Regulations?

Previously, Open Season Areas were defined using a combination of Local Government Area (LGA) boundaries and Land Division boundaries. Managed Fauna Areas are defined using only LGA boundaries. There are some minor changes to the areas that are covered where LGA boundaries and Land Division boundaries do not align.

For some Managed Fauna species, their area of impact has increased or changed and this is also reflected in the Managed Fauna Areas.

The following species that were previously the subject of Open Season notices are not considered to meet the criteria for listing as Managed Fauna:

- Red capped parrot (western king parrot) *Platycercus spurius*
- Australian crow *Corvus orru*
- Little crow *Corvus bennetti*
- Australian shelduck *Tadorna tadornoides*
- Australian wood duck (maned duck) *Chenonetta jubata*

A *Fauna taking or disturbing (fauna causing damage) licence* must be applied for where localised impacts from these species occur.

More Information

Maps showing the areas for Managed Fauna can be found on the Department's website: <https://www.dpaw.wa.gov.au/plants-and-animals/biodiversity-conservation-act>

Your feedback is encouraged:

DBCA is seeking your views on the proposed arrangements presented above. Please send your comments to: biodiversity@dbca.wa.gov.au.



25 June 2018

BIODIVERSITY CONSERVATION REGULATIONS 2018**Species to be proposed to be prescribed as managed fauna**

Common name	Scientific name	Local Government Authority
Birds		
Australian raven	<i>Corvus coronoides</i>	Albany, Armadale, Augusta-Margaret River, Bassendean, Bayswater, Belmont, Beverley, Boddington, Boyup Brook, Bridgetown-Greenbushes, Brookton, Broomehill-Tambellup, Bruce Rock, Bunbury, Busselton, Cambridge, Canning, Capel, Carnamah, Chapman Valley, Chittering, Claremont, Cockburn, Collie, Coorow, Corrigin, Cottesloe, Cranbrook, Cuballing, Cunderdin, Dalwallinu, Dandaragan, Dardanup, Denmark, Donnybrook-Balingup, Dowerin, Dumbleyung, East Fremantle, Fremantle, Gingin, Gnowangerup, Goomalling, Gosnells, Greater Geraldton, Harvey, Irwin, Jerramungup, Joondalup, Kalamunda, Katanning, Kellerberrin, Kent, Kojonup, Kondinin, Koorda, Kulin, Kwinana, Lake Grace, Mandurah, Manjimup, Melville, Merredin, Mingenew, Moora, Morawa, Mosman Park, Mount Marshall, Mukinbudin, Mundaring, Murray, Nannup, Narembreen, Narrogin, Nedlands, Northam, Northampton, Nungarin, Peppermint Grove, Perenjori, Perth, Pingelly, Plantagenet, Quairading, Ravensthorpe, Rockingham, Serpentine-Jarrahdale, South Perth, Stirling, Subiaco, Swan, Tammin, Three Springs, Toodyay, Trayning, Victoria Park, Victoria Plains, Vincent, Wagin, Wandering, Wanneroo, Waroona, West Arthur, Wickepin, Williams, Wongan-Ballidu, Woodanilling, Wyalkatchem, York
Eastern long-billed corella	<i>Cacatua tenuirostris</i>	Albany, Armadale, Ashburton, Augusta-Margaret River, Bassendean, Bayswater, Belmont, Beverley, Boddington, Boyup Brook, Bridgetown-Greenbushes, Brookton, Broome, Broomehill-Tambellup, Bruce Rock, Bunbury, Busselton, Cambridge, Canning, Capel, Carnamah, Carnarvon, Chapman Valley, Chittering, Claremont, Cockburn, Collie, Coolgardie, Coorow, Corrigin, Cottesloe, Cranbrook, Cuballing, Cue, Cunderdin, Dalwallinu, Dandaragan, Dardanup, Denmark, Derby-West Kimberley, Donnybrook-Balingup, Dowerin, Dumbleyung, Dundas, East Fremantle, East Pilbara, Esperance, Exmouth, Fremantle, Gingin, Gnowangerup, Goomalling, Gosnells, Greater Geraldton, Halls Creek, Harvey, Irwin, Jerramungup, Joondalup, Kalamunda, Kalgoorlie-Boulder, Karratha, Katanning, Kellerberrin, Kent, Kojonup, Kondinin, Koorda, Kulin, Kwinana, Lake Grace, Laverton, Leonora, Mandurah, Manjimup, Meekatharra, Melville, Menzies, Merredin, Mingenew, Moora, Morawa, Mosman Park, Mount Magnet, Mount Marshall, Mukinbudin, Mundaring, Murchison, Murray, Nannup, Narembreen, Narrogin, Nedlands, Ngaanyatjaraku, Northam, Northampton, Nungarin, Peppermint Grove, Perenjori, Perth, Pingelly, Plantagenet, Port Hedland, Quairading, Ravensthorpe, Rockingham, Sandstone, Serpentine-Jarrahdale, Shark Bay, South Perth, Stirling, Subiaco, Swan, Tammin, Three Springs, Toodyay, Trayning, Upper Gascoyne, Victoria Park, Victoria Plains, Vincent, Wagin, Wandering, Wanneroo, Waroona, West Arthur, Westonia, Wickepin, Williams, Wiluna, Wongan-Ballidu, Woodanilling, Wyalkatchem, Wyndham-East Kimberley, Yalgoo, Yilgarn, York
Galah	<i>Eolophus roseicapilla</i> (<i>Cacatua roseicapilla</i>)	Albany, Armadale, Augusta-Margaret River, Bassendean, Bayswater, Belmont, Beverley, Boddington, Boyup Brook, Bridgetown-Greenbushes, Brookton, Broomehill-Tambellup, Bruce Rock, Bunbury, Busselton, Cambridge, Canning, Capel, Carnamah, Chapman Valley, Chittering, Claremont, Cockburn, Collie, Coorow, Corrigin, Cottesloe, Cranbrook, Cuballing, Cunderdin, Dalwallinu, Dandaragan, Dardanup, Denmark, Donnybrook-Balingup, Dowerin, Dumbleyung, East Fremantle, Fremantle, Gingin, Gnowangerup, Goomalling, Gosnells, Greater Geraldton, Harvey, Irwin, Jerramungup, Joondalup, Kalamunda, Katanning, Kellerberrin, Kent, Kojonup, Kondinin, Koorda, Kulin, Kwinana, Lake Grace, Mandurah, Manjimup, Melville, Merredin, Mingenew, Moora, Morawa, Mosman Park, Mount Marshall, Mukinbudin, Mundaring, Murray, Nannup, Narembreen, Narrogin, Nedlands, Northam, Northampton, Nungarin, Peppermint Grove, Perenjori, Perth, Pingelly, Plantagenet, Quairading, Ravensthorpe, Rockingham, Serpentine-Jarrahdale, South Perth, Stirling, Subiaco, Swan, Tammin, Three Springs, Toodyay, Trayning, Victoria Park, Victoria Plains, Vincent, Wagin, Wandering, Wanneroo, Waroona, West Arthur, Westonia, Wickepin, Williams, Wongan-

25 June 2018

BIODIVERSITY CONSERVATION REGULATIONS 2018**Species to be proposed to be prescribed as managed fauna**

Common name	Scientific name	Local Government Authority
		Ballidu, Woodanilling, Wyalkatchem, Yilgarn, York
Little corella	<i>Cacatua sanguinea</i>	Albany, Armadale, Augusta-Margaret River, Bassendean, Bayswater, Belmont, Beverley, Boddington, Brookton, Bruce Rock, Bunbury, Busselton, Cambridge, Canning, Capel, Carnamah, Carnarvon, Chapman Valley, Chittering, Claremont, Cockburn, Coorow, Corrigin, Cottesloe, Cuballing, Cunderdin, Dalwallinu, Dandaragan, Dardanup, Derby-West Kimberley, Dowerin, Dumbleyung, East Fremantle, Fremantle, Gingin, Goomalling, Gosnells, Greater Geraldton, Harvey, Irwin, Jerramungup, Joondalup, Kalamunda, Katanning, Kellerberrin, Kent, Kondinin, Koorda, Kulin, Kwinana, Lake Grace, Mandurah, Melville, Merredin, Mingenew, Moora, Morawa, Mosman Park, Mount Marshall, Mukinbudin, Mundaring, Murray, Narembeen, Narrogin, Nedlands, Northam, Northampton, Nungarin, Peppermint Grove, Perenjori, Perth, Pingelly, Quairading, Ravensthorpe, Rockingham, Serpentine-Jarrahdale, South Perth, Stirling, Subiaco, Swan, Tammin, Three Springs, Toodyay, Trayning, Victoria Park, Victoria Plains, Vincent, Wagin, Wandering, Wanneroo, Waroona, Westonia, Wickpin, Williams, Wongan-Ballidu, Woodanilling, Wyalkatchem, Wyndham-East Kimberley, Yilgarn, York
Rainbow lorikeet	<i>Trichoglossus haematodus</i> (<i>Trichoglossus moluccanus</i>)	Albany, Armadale, Ashburton, Augusta-Margaret River, Bassendean, Bayswater, Belmont, Beverley, Boddington, Boyup Brook, Bridgetown-Greenbushes, Brookton, Broomehill-Tambellup, Bruce Rock, Bunbury, Busselton, Cambridge, Canning, Capel, Carnamah, Carnarvon, Chapman Valley, Chittering, Claremont, Cockburn, Collie, Coolgardie, Coorow, Corrigin, Cottesloe, Cranbrook, Cuballing, Cue, Cunderdin, Dalwallinu, Dandaragan, Dardanup, Denmark, Donnybrook-Balingup, Dowerin, Dumbleyung, Dundas, East Fremantle, Esperance, Exmouth, Fremantle, Gingin, Gnowangerup, Goomalling, Gosnells, Greater Geraldton, Harvey, Irwin, Jerramungup, Joondalup, Kalamunda, Kalgoorlie-Boulder, Karratha, Katanning, Kellerberrin, Kent, Kojonup, Kondinin, Koorda, Kulin, Kwinana, Lake Grace, Laverton, Leonora, Mandurah, Manjimup, Meekatharra, Melville, Menzies, Merredin, Mingenew, Moora, Morawa, Mosman Park, Mount Magnet, Mount Marshall, Mukinbudin, Mundaring, Murchison, Murray, Nannup, Narembeen, Narrogin, Nedlands, Ngaanyatjarraku, Northam, Northampton, Nungarin, Peppermint Grove, Perenjori, Perth, Pingelly, Plantagenet, Port Hedland, Quairading, Ravensthorpe, Rockingham, Sandstone, Serpentine-Jarrahdale, Shark Bay, South Perth, Stirling, Subiaco, Swan, Tammin, Three Springs, Toodyay, Trayning, Upper Gascoyne, Victoria Park, Victoria Plains, Vincent, Wagin, Wandering, Wanneroo, Waroona, West Arthur, Westonia, Wickpin, Williams, Wiluna, Wongan-Ballidu, Woodanilling, Wyalkatchem, Yalgoo, Yilgarn, York
Sulphur-crested cockatoo	<i>Cacatua galerita</i>	Albany, Armadale, Ashburton, Augusta-Margaret River, Bassendean, Bayswater, Belmont, Beverley, Boddington, Boyup Brook, Bridgetown-Greenbushes, Brookton, Broomehill-Tambellup, Bruce Rock, Bunbury, Busselton, Cambridge, Canning, Capel, Carnamah, Carnarvon, Chapman Valley, Chittering, Claremont, Cockburn, Collie, Coolgardie, Coorow, Corrigin, Cottesloe, Cranbrook, Cuballing, Cue, Cunderdin, Dalwallinu, Dandaragan, Dardanup, Denmark, Donnybrook-Balingup, Dowerin, Dumbleyung, Dundas, East Fremantle, East Pilbara, Esperance, Exmouth, Fremantle, Gingin, Gnowangerup, Goomalling, Gosnells, Greater Geraldton, Harvey, Irwin, Jerramungup, Joondalup, Kalamunda, Kalgoorlie-Boulder, Karratha, Katanning, Kellerberrin, Kent, Kojonup, Kondinin, Koorda, Kulin, Kwinana, Lake Grace, Laverton, Leonora, Mandurah, Manjimup, Meekatharra, Melville, Menzies, Merredin, Mingenew, Moora, Morawa, Mosman Park, Mount Magnet, Mount Marshall, Mukinbudin, Mundaring, Murchison, Murray, Nannup, Narembeen, Narrogin, Nedlands, Ngaanyatjarraku, Northam, Northampton, Nungarin, Peppermint Grove, Perenjori, Perth, Pingelly, Plantagenet, Port Hedland, Quairading, Ravensthorpe, Rockingham, Sandstone, Serpentine-Jarrahdale, Shark Bay, South Perth, Stirling, Subiaco, Swan, Tammin, Three Springs, Toodyay, Trayning, Upper Gascoyne, Victoria Park, Victoria Plains, Vincent, Wagin, Wandering, Wanneroo, Waroona, West Arthur, Westonia, Wickpin, Williams, Wiluna, Wongan-Ballidu, Woodanilling,

25 June 2018

BIODIVERSITY CONSERVATION REGULATIONS 2018**Species to be proposed to be prescribed as managed fauna**

Common name	Scientific name	Local Government Authority
		Wyalkatchem, Yalgoo, Yilgarn, York
Birds that may be taken only when causing economic damage		
Australian ringneck	<i>Barnardius zonarius (Platycercus zonarius)</i>	Albany, Armadale, Augusta-Margaret River, Bassendean, Bayswater, Belmont, Beverley, Boddington, Boyup Brook, Bridgetown-Greenbushes, Brookton, Broomehill-Tambellup, Bruce Rock, Bunbury, Busselton, Cambridge, Canning, Capel, Carnamah, Chapman Valley, Chittering, Claremont, Cockburn, Collie, Coorow, Corrigin, Cottesloe, Cranbrook, Cuballing, Cunderdin, Dalwallinu, Dandaragan, Dardanup, Denmark, Donnybrook-Balingup, Dowerin, Dumbleyung, East Fremantle, Fremantle, Gingin, Gnowangerup, Goomalling, Gosnells, Greater Geraldton, Harvey, Irwin, Jerramungup, Joondalup, Kalamunda, Katanning, Kellerberrin, Kent, Kojonup, Kondinin, Koorda, Kulin, Kwinana, Lake Grace, Mandurah, Manjimup, Melville, Merredin, Mingenew, Moora, Morawa, Mosman Park, Mount Marshall, Mukinbudin, Mundaring, Murray, Nannup, Narembeen, Narrogin, Nedlands, Northam, Northampton, Nungarin, Peppermint Grove, Perenjori, Perth, Pingelly, Plantagenet, Quairading, Ravensthorpe, Rockingham, Serpentine-Jarrahdale, South Perth, Stirling, Subiaco, Swan, Tammin, Three Springs, Toodyay, Trayning, Victoria Park, Victoria Plains, Vincent, Wagin, Wandering, Wanneroo, Waroona, West Arthur, Wickepin, Williams, Wongan-Ballidu, Woodanilling, Wyalkatchem, York
Butler's corella (western corella (northern and central Wheatbelt subspecies))	<i>Cacatua pastinator derbyi (Cacatua pastinator butleri)</i>	Armadale, Augusta-Margaret River, Bassendean, Bayswater, Belmont, Beverley, Boddington, Brookton, Bruce Rock, Bunbury, Busselton, Cambridge, Canning, Capel, Carnamah, Chittering, Claremont, Cockburn, Coorow, Corrigin, Cottesloe, Cuballing, Cunderdin, Dalwallinu, Dandaragan, Dardanup, Dowerin, Dumbleyung, East Fremantle, Fremantle, Gingin, Goomalling, Gosnells, Greater Geraldton, Harvey, Irwin, Joondalup, Kalamunda, Katanning, Kellerberrin, Kent, Kondinin, Koorda, Kulin, Kwinana, Lake Grace, Mandurah, Manjimup, Melville, Merredin, Mingenew, Moora, Morawa, Mosman Park, Mount Marshall, Mukinbudin, Mundaring, Murray, Narembeen, Narrogin, Nedlands, Northam, Nungarin, Peppermint Grove, Perenjori, Perth, Pingelly, Quairading, Rockingham, Serpentine-Jarrahdale, South Perth, Stirling, Subiaco, Swan, Tammin, Three Springs, Toodyay, Trayning, Victoria Park, Victoria Plains, Vincent, Wagin, Wandering, Wanneroo, Waroona, Westonia, Wickepin, Williams, Wongan-Ballidu, Woodanilling, Wyalkatchem, Yilgarn, York
Western silveryeye	<i>Zosterops lateralis chloranotus</i>	Albany, Armadale, Augusta-Margaret River, Bassendean, Bayswater, Belmont, Beverley, Boddington, Boyup Brook, Bridgetown-Greenbushes, Brookton, Broomehill-Tambellup, Bruce Rock, Bunbury, Busselton, Cambridge, Canning, Capel, Carnamah, Chapman Valley, Chittering, Claremont, Cockburn, Collie, Coorow, Corrigin, Cottesloe, Cranbrook, Cuballing, Cunderdin, Dalwallinu, Dandaragan, Dardanup, Denmark, Donnybrook-Balingup, Dowerin, Dumbleyung, East Fremantle, Fremantle, Gingin, Gnowangerup, Goomalling, Gosnells, Greater Geraldton, Harvey, Irwin, Jerramungup, Joondalup, Kalamunda, Katanning, Kellerberrin, Kent, Kojonup, Kondinin, Koorda, Kulin, Kwinana, Lake Grace, Mandurah, Manjimup, Melville, Merredin, Mingenew, Moora, Morawa, Mosman Park, Mount Marshall, Mukinbudin, Mundaring, Murray, Nannup, Narembeen, Narrogin, Nedlands, Northam, Northampton, Nungarin, Peppermint Grove, Perenjori, Perth, Pingelly, Plantagenet, Quairading, Ravensthorpe, Rockingham, Serpentine-Jarrahdale, South Perth, Stirling, Subiaco, Swan, Tammin, Three Springs, Toodyay, Trayning, Victoria Park, Victoria Plains, Vincent, Wagin, Wandering, Wanneroo, Waroona, West Arthur, Wickepin, Williams, Wongan-Ballidu, Woodanilling, Wyalkatchem, York
Kangaroos		
Euro	<i>Osphranter robustus</i>	Ashburton, Broome, Carnarvon, Chapman Valley, Coolgardie, Cue, Derby-West Kimberley, East Pilbara, Exmouth, Greater Geraldton, Halls Creek, Kalgoorlie-Boulder, Karratha, Laverton, Leonora,

25 June 2018

BIODIVERSITY CONSERVATION REGULATIONS 2018**Species to be proposed to be prescribed as managed fauna**

Common name	Scientific name	Local Government Authority
		Meekatharra, Menzies, Mount Magnet, Mount Marshall, Murchison, Northampton, Port Hedland, Sandstone, Shark Bay, Upper Gascoyne, Wiluna, Wyndham-East Kimberley, Yalgoo
Red kangaroo	<i>Osphranter rufus</i>	Ashburton, Broome, Carnarvon, Chapman Valley, Coolgardie, Cue, Derby-West Kimberley, East Pilbara, Exmouth, Greater Geraldton, Halls Creek, Kalgoorlie-Boulder, Karratha, Laverton, Leonora, Meekatharra, Menzies, Mount Magnet, Mount Marshall, Murchison, Northampton, Port Hedland, Sandstone, Shark Bay, Upper Gascoyne, Wiluna, Wyndham-East Kimberley, Yalgoo
Western grey kangaroo	<i>Macropus fuliginosus</i>	Albany, Augusta-Margaret River, Beverley, Boddington, Boyup Brook, Bridgetown-Greenbushes, Brookton, Broomehill-Tambellup, Bruce Rock, Busselton, Carnamah, Chapman Valley, Chittering, Collie, Coolgardie, Coorow, Corrigin, Cranbrook, Cuballing, Cunderdin, Dalwallinu, Dandaragan, Denmark, Donnybrook-Balingup, Dowerin, Dumbleyung, Dundas, Esperance, Gingin, Gnowangerup, Goomalling, Greater Geraldton, Irwin, Jerramungup, Katanning, Kellerberrin, Kent, Kojonup, Kondinin, Koorda, Kulin, Lake Grace, Manjimup, Merredin, Mingenew, Moora, Morawa, Mount Marshall, Mukinbudin, Nannup, Narembeen, Narrogin, Northam, Northampton, Nungarin, Perenjori, Pingelly, Plantagenet, Quairading, Ravensthorpe, Tammin, Three Springs, Toodyay, Trayning, Victoria Plains, Wagin, Wandering, West Arthur, Westonia, Wickepin, Williams, Wongan-Ballidu, Woodanilling, Wyalkatchem, Yilgarn, York



Department of Biodiversity,
Conservation and Attractions

FAUNA NOTES

Corellas and Other Flocking Cockatoos

Identification, Distribution and Behaviour

There are a variety of corellas and other flocking cockatoos that are native to Australia, but not all of these naturally occur in Western Australia. The western corella *Cacatua pastinator* is one of the species endemic to WA, and is made up of two subspecies: Muir's corella *Cacatua pastinator pastinator* and Butler's corella *Cacatua pastinator butleri*. Muir's corella was once widely distributed across WA but is now confined to small areas around Bridgetown and Manjimup. Butler's corella occur in the northern Wheatbelt and their range has expanded considerably since the establishment of crops and farm dams in this region. Two subspecies of the little corella, *Cacatua sanguinea westralensis* and *Cacatua sanguinea sanguinea*, naturally occur in the Pilbara and Kimberley regions of WA. Refer to www.naturemap.dpaw.wa.gov.au to find further information on the species distribution.

Several cockatoo species that are native to Australia, including the eastern long-billed corella *Cacatua tenuirostris* and eastern subspecies of the little corella *Cacatua sanguinea*, have become established in WA, despite not naturally occurring in the state. They have expanded their range through much of the Perth metropolitan area and regional towns in the past 20 years. A field guide for Australian birds can be used to differentiate between the different species of corellas and flocking cockatoos.



Eastern long-billed corellas (top) and a little corella (bottom). Photos: R. Kirkby.

Corellas and other flocking cockatoos opportunistically search for food resources, feeding on grass seeds and bulbs in paddocks and other grass areas in the spring, wheat stubble remaining after harvest in the summer, and grain from stock feed troughs, animal dung and hay bales in the late summer and autumn. They roost at night in trees in large flocks. During breeding season, pairs nest in tree hollows, laying 2-3 (occasionally 4) eggs from July to October. Parents share the incubation duties and care of the young while the nestling remains in the hollow for approximately 7 weeks. After fledging, young birds and their parents join a large nomadic foraging flock.

The information provided does not apply to the three threatened black cockatoo species. Further information on these species is available on the species webpage and information sheets on the Department's website.

Environmental Law

All fauna native to Australia are afforded protection under both State and Commonwealth legislation. Muir's corella *Cacatua pastinator pastinator* is listed as fauna that is Conservation Dependent (Specially Protected) under Western Australian legislation.

Depending on the type of fauna-related activity, a licence issued by the Department of Biodiversity, Conservation and Attractions may be required. It is an offence to intentionally or recklessly kill, injure, trade, keep or move them unless authorised by a permit. To obtain a licence, the applicant needs to demonstrate that all reasonable non-lethal methods have been attempted and environmental impacts have been assessed. Further information is available on the Department's [website](#).

Import Restrictions

Sulphur crested cockatoos and little corellas may only be imported into WA under permit and strict conditions. Importation is prohibited except where the bird is a family pet that has been owned for 2 years and the owner is permanently moving to the state. The owner must demonstrate that these criteria have been met via a statutory declaration. The bird may not be sold or given away once in WA, and strict keeping conditions must be adhered to.


FAUNA NOTES – *Corellas and Other Flocking Cockatoos*

Impacts to Biodiversity

The biodiversity impact of introduced corellas and other flocking cockatoos in south-west WA is difficult to quantify. The damage they cause to trees is a long term issue, particularly for trees that are potential nest sites for other species including the three Threatened black cockatoo species. They are also significant competitors for nesting hollows with black cockatoo species and other native hollow nesters (parrots, owls, raptors and some duck species). Corella species have also been recorded hybridising in the wild and this loss of genetic purity between the species and subspecies is considered a threatening process to WA's endemic native corellas and cockatoos.

Corella-Human Interactions

Large flocks of corellas and other cockatoos make a large amount of noise when attracted to feeding sites and congregating at roost sites, and droppings can foul trees, washing on clothes lines, buildings, recreational areas and vehicles. Flocks can also cause damage to the grass surfaces of sport fields and golf courses when they are digging for corms, bulbs and roots. Natural branch trimming behaviour while roosting can affect the health of trees when the behaviour is repeated in the same trees over time, and can lead to an increase in park and street maintenance costs. Corellas will also use artificial structures, such as telecommunication towers, as temporary roost sites and will often damage the cabling and other fixings while chewing to maintain their bills. The additional repair costs can be high for the communication operators, and ultimately the customers using those services. Corellas and other flocking cockatoos can also cause damage to homes when chewing on light fittings, aerials and roofing materials. Some of these nuisance problems originate from people deliberately feeding the birds. This is strongly discouraged. There is additional information about the negative impacts of [feeding wild animals](#) on the Department's website.

Corellas and other flocking cockatoos can also be a nuisance in agricultural areas, as they will dig up newly planted seeds of wheat and oats and feed on grain supplied for stock during the summer and autumn periods. Growers should be prepared for peak periods of activity, and should aim to address the problem before the corellas develop a habit of feeding on the crop. Corellas have also been recorded pulling up or cutting down the seedlings of blue gums, lettuce, cabbage and other root vegetable crops. They can also damage reticulation systems used for intensive horticulture. However, it should not be assumed that crops have been damaged just because birds are present. Crops should be checked for visible signs of damage, and they should be monitored throughout the region.

If you find a sick or injured corella or cockatoo contact the [Wildcare Helpline](#) on (08) 9474 9055 for information on registered wildlife rehabilitators.

Disease Risk

Like other wildlife, corellas and other flocking cockatoos can carry bacteria and viruses. Psittacosis and Chlamydia are diseases that are common in parrots and can be passed onto human through bites, scratches, contact with faeces and inhalation of feather dust. The risk of infection can be managed by following proper handling procedures, which includes wearing appropriate personal protective equipment.

Damage Prevention and Control

The key to minimising damage by corellas and other flocking cockatoos is to understand their behaviour patterns. Flocks will use regular flight paths and roost sites and will repeatedly return to favourable feeding sites. They will also opportunistically join other flocks that they see feeding. Effective damage control programs are well planned, based on an understanding of the behaviour of the birds, varied frequently, integrated with a number of different methods and persistent.

Fertility control and the use of poisons or anaesthetics are considered ineffective, impractical and inhumane methods of damage control, and the use of these methods can also present a significant risk to non-target animals. The most effective damage control methods involve limiting access to food, scaring techniques and, in some cases, population control by shooting or trapping. Ideally, one or more control measures should be undertaken before a flock becomes established in an area. The effectiveness of measures can decrease over time, as cockatoos have been known to habituate to many strategies that are employed consistently.

Limiting Access

Visual screens can be used to protect and hide newly planted seedlings, materials, small playing fields, fruit and nut orchards, vegetable crops, feed and water troughs, hay stacks and silage covers. Corellas like to have a clear view



FAUNA NOTES – Corellas and Other Flocking Cockatoos

when they are feeding, so visual screens can also make a feeding location unattractive to them.

- For newly planted seedlings, erect a screen 0.6-1m high. The screen can be a fence lined with hessian or shade cloth, or rows of native vegetation and/or tall grass. Direct seeding may also reduce the risk of plants being uprooted by the birds.
- Cover materials, such as timber, with metal or shade cloth.
- For small playing fields, such as bowling greens, erect a 2.5m high removable screen made of shade cloth of hessian.
- For orchards and crops, erect a 2.5m high visual screen of shade cloth around the crops. Netting the orchard or crops to exclude the birds may also be cost effective, particularly in areas adjacent roost sites.
- For food and water troughs, place a hood over the trough or erect shade cloth screen on three sides and above the trough.
- For hay bales and stacks, erect 2.5m high walls of shade cloth around the hay. Chicken wire can also inhibit corellas from attacking any but the outermost bales of a haystack.
- For silage covers, erect 2.5m high shade cloth or hessian walls to prevent cockatoos from perching and perforating the covers with their powerful bills.

Minimising the amount of food available in agricultural areas will help to decrease the overall corella population size, as their survival rates are linked to food availability. It is important for all farmers in an area to sow at the recommended rate, cover all grain and clean up spills, minimise residual grain in stubble, and direct drill and sow at the same time as neighbours. Locating crops away from watering points and roosting trees may also reduce the impacts of birds. Feed trails for stock should be placed out late in the day when cockatoos are returning to the roosts to allow the stock to feed through the night undisturbed. The aim should be to release just enough grain so that little residue remains in the morning. Young cockatoos are attracted to the undigested grain in cattle droppings, so regularly clear up droppings in feed lots. Removing particular plants that corellas like to feed on, such as onion grass, from agricultural areas, playing fields and other recreational areas will also make a site less attractive to the corellas.

In areas where buildings and fixtures are prone to damage by cockatoos, prudent design and material selection can prevent damage. Using hardwood or metal fixings instead of timber and replacing loose roofing nail with roofing screws will prevent damage by cockatoos. In extreme circumstances, power lines can be laid underground to prevent damage to cabling. Installing commercial wires and spikes and encasing light fittings, cables and aerials with a rotating PVC or poly-pipe can be a useful tool for preventing birds from perching and damaging homes.

Scaring Techniques

Effective scaring and decoy campaigns aimed at disturbing a cockatoo roost can often move the problem onto a neighbour who has not been employing the same level of control measures. Therefore, it is important that control programs are implemented community-wide to adequately address the problem on a larger and long-term scale. Switching between different scaring methods, and changing how the method is employed, will reduce the likelihood of the birds becoming accustomed to the techniques.

A combination of pyrotechnic cartridges and taped alarm calls, with spotlights at night roosts, is the most effective method from deterring birds from roosts. It may take a week or more for this control program to move the flock to another roost. This method requires public notification and careful management in rural towns and urban areas, as this level of noise may disturb in more heavily populated areas.

Manual scaring techniques like pyrotechnic cartridges can be expensive and time consuming, often required a farmer growing a rotation of summer and winter crops to devote 4-6 hours a day over 6-8 weeks. An alternative that is commonly used to scare flocks of birds is gas guns. They should be set to operate at long intervals, and only used when the birds are feeding on the crop early and late in the day. Gas guns are most effective if hidden by hides and should be moved every two or three days. They should also be moved out of sight when not in use.

Corellas and cockatoos are scared by birds of prey. Kites that simulate birds of prey may be effective for small paddocks but they should be shifted often.

Some potential exists to lure a flock of birds away from high value crops by supplying abundant food in an alternative location. Some farmers plough an area to expose onion grass corms to lure birds to an alternative site while sowing.

The lure should be placed at least 500m away so that scaring techniques being employed at the crop site does not



FAUNA NOTES – Corellas and Other Flocking Cockatoos

disturb the birds at the decoy site. The most effective decoy sites are those under flight paths and near trees that can be used for perching or roosting.

Population Control

Population control using lethal methods should be viewed as a last resort after all other control options have been attempted. Guidelines for approved control techniques for introduced corellas can be obtained from Parks and Wildlife upon request.

The Department has previously trialled programs to control introduced corellas in the Perth metropolitan area, and trapping has proved to be the most effective means of removing over-abundant birds and breaking up large flocks habitually feeding in an area. Trapping programs rely on understanding the daily and seasonal movements of the flocks, including knowledge of feeding habits, the number of flocks, flock structure, the presence of non-target species, roosting locations and flight paths. Such information must be determined prior to undertaking a trapping program.

Most of the introduced corella species prevalent in the Perth area usually feed in the open in public space, so trapping using walk-in cage traps will have limited use and may be difficult to manage due to interference from vandals or other members of the public. For these reasons, trapping is best applied using nets at a control site that does not have public access. Trapping must only be undertaken by fully trained and qualified personnel, and must be conducted under the conditions of a licence obtained from the Department.

It can be difficult to manage the efficient, humane and safe disposal of trapped birds, so trapping activities must be controlled through the use of specific and clear operating protocols and management procedures. Any non-target species that are trapped must be released unharmed as soon as possible, and birds must not be excessively distressed or injured in the process of trapping. Any suffering must be alleviated as quickly as possible. Frightened corellas will injure themselves and other birds, so they must be euthanased as quickly and humanely as possible after trapping.


When using a trap, shooting using a low powered licenced firearm is the most practical, quick and effective means to humanely euthanase an animal. Local police in the relevant area should be informed in advance and written permission must be obtained from the owner or occupier of the property prior to any control actions being undertaken. The reaction of members of the public should also be considered when selecting a trapping site and undertaking trapping and euthanasia methods.

Citation

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For more information see the department's website www.dbca.wa.gov.au



Department of Biodiversity,
Conservation and Attractions

10/11/2018

Corellas | Western Australian Museum

CORELLAS

There are three species and five subspecies of corella found in Western Australia. They are all medium-sized white cockatoos, often dirt stained on the underparts, have short crests, patches of blue-grey skin around the eye, brown eyes and pale yellow under the wings and tail.

The Little Corella *Cacatua sanguinea* is the common white cockatoo in the north- and mid-west of the State. It is the smallest of our corellas, has the shortest bill of all the corellas and has a narrow band of dull orange-pink below the bill and eye.



The Western Long-billed Corella *Cacatua pastinator* has a much longer bill than the Little Corella and has more extensive orange-red colour visible on the face and throat. Unfortunately this bird is no longer found around Perth where it once occurred fairly abundantly. There are two subspecies – Muir's Corella and Butler's

10/11/2018

Corellas | Western Australian Museum

Corella. Refer to the 'Western Long-billed Corella.pdf' information sheet for more details.



<http://museum.wa.gov.au/explore/online-exhibitions/cockatoo-care/western-long-billed-corella>

2/4

10/11/2018

Corellas | Western Australian Museum

The Eastern Long-billed Corella *Cacatua tenuirostris* is now well established around Perth and on the southerly Swan Coastal Plain to Busselton. It is characterised by having a very long upper bill and its whole face is bright orange-red and it has a bright red neck giving it a cut throat appearance. This introduced species (derived from aviary escapees around Perth) is a major threat to our endemic corellas and black cockatoos. The Eastern Long-billed Corella poses an environmental threat to our endemic black cockatoos by out-competing for nest sites, their ability to remove eggs from the nest hollow and to kill and maim advanced nestlings. There is now urgent management needed in the Perth region and on the Swan Coastal Plain to control this introduced pest species.



10/11/2018

Corellas | Western Australian Museum



More information on “Corellas and other flocking cockatoos” is available at the Department of Parks and Wildlife webpage.

Attachment	Size
<u>Western Long-billed Corella - English - Info Sheet.pdf</u> (http://museum.wa.gov.au/sites/default/files/Western Long-billed Corella - English - Info Sheet_1.pdf)	303.51 KB

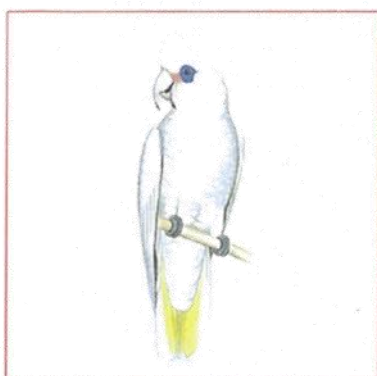
Page | Updated 7 months ago

Information Sheet

Western Long-billed Corella

Muir's Corella *Cacatua pastinator pastinator*

Butler's Corella *Cacatua pastinator butleri*



Muir's Corella



Muir's Corella

Muir's Corella

Named after Lake Muir in the south-west, an important historical breeding site.

Threatened Status:

"Specially Protected Fauna: Schedule 4 – Western Australian Wildlife Conservation Act".

"Vulnerable: under Federal *Environmental Protection and Biodiversity Conservation Act*".

Description:

Length 43–48 cm. Weight 560–815 g.

Mostly white, underparts often stained or dirty, except for orange lores (space between eye and bill) and more or less concealed orange bases of head, neck, breast and belly feathers and for much pale yellow on under wings and tail; bare skin around eye bluish grey.

Breeding:

Nesting in hollows of large trees, especially Marri, Jarrah, Flooded Gum and Yate; dead or living (preferred). Eggs laid from September to November; clutch 1–4. Incubation 26–29 days.

Distribution:

Muir's Corella is now confined to small areas from Boyup Brook and Qualeup south to the Perup River, Lake Muir and Perillup. Formerly north to the Swan and Avon River, west to Augusta and east to Broomehill – see map overleaf. At present it is locally common in farmlands, but generally uncommon and patchily distributed. Usually small flocks, sometimes large flocks up to 1,000. Total population 12,000–15,000 and increasing. Exterminated on the Swan and Vasse Rivers in the colonial times and in Broomehill and Northam districts around 1900. Endemic to Western Australia.

Habitat and food:

Farmland and river valleys, mainly partly cleared eucalypt forests. Food consists mainly of corms, especially Guildford Grass (*Romulea rosea*), and seeds of exotic plants e.g. Doublegee (*Emex australis*), wheat, oats, Cape Weed (*Arctotheca calendula*) and pumpkin.

Threats to the species:

Suffered significant reduction in range in early half of the last century due to clearing of habitat, poisoning and shooting. Main threats are killing by illegal shooting and poisoning, habitat loss, changes in land use (e.g. large areas now used for Blue Gum plantations), shortage of breeding hollows.

Call (for both subspecies):

Noisy chuckling cries and harsh shrieks.

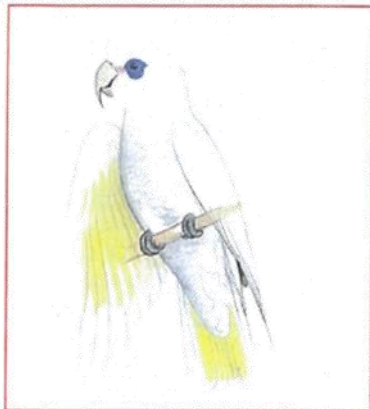
Life span (for both subspecies): over 25 years.

Ron Johnstone
Department of Terrestrial Vertebrates
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November 2012



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Butler's Corella



Butler's Corella at nest



Marri nuts chewed by Butler's Corella

Butler's Corella

Named after Western Australian naturalist W.H. (Harry) Butler.

Status:

A declared pest of agriculture under the provisions of the *Agriculture and Related Resources Protection Act 1976*.

Description:

Length 40–47.5 cm. Weight 600–750 g.

Similar to Muir's Corella but differs in its generally smaller size.

Breeding:

Nesting in hollows of large eucalypts, mainly Salmon Gum, Wandoo and Marri. Eggs laid from August to October; clutch 1–4 (mostly 2 or 3). Incubation period 24–29 days.

Distribution:

Butler's Corella, in contrast to Muir's Corella, has expanded its range south in the past 40 years due to the establishment of farm dams and the cultivation of cereal crops – see map below. Endemic to Western Australia.

Habitat and food:

Lightly wooded country and farmlands near drinkable water and tall trees. Food consists mainly of corms, including Guildford Grass (*Romulea rosea*), and seeds of exotic plants e.g. Doublegee (*Emex australis*), fallen wheat and oats and sprouting shoots of crops, seeds of Cape Weed (*Arctotheca calendula*) and in some areas Marri seeds.

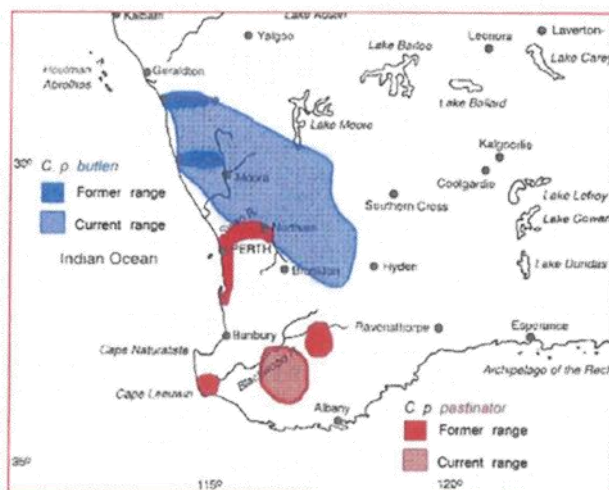
Impact:

It is a declared pest in the northern Wheatbelt damaging grain crops and storage facilities, trees, ovals, lawns, power lines and television aerials.

References:

Johnstone, R.E. and Storr, G.M. (1998). *Handbook of Western Australian Birds*. Volume 1 – Non-passerines (Emu to Dollarbird). Western Australian Museum pp. 284–285.

Images: Tony Kirkby & Claire Stevenson Layout design: Kim Sarti



Former and current distribution in south-west Western Australia



Department of Biodiversity,
Conservation and Attractions



Best practice guidelines for bird scaring in orchards

Version 2.0 – May 2017

Purpose

These guidelines are intended to help fruit and nut growers, residents and local government authorities manage environmental noise from gas guns and other noisy devices used in orchards to prevent fruit and nut damage by black cockatoos. They have been developed in accordance with a commitment to protect threatened bird species, the viability of the fruit growing industry and the welfare and amenity of residents.

These guidelines apply specifically to situations where the bird species causing damage is classed as threatened under the *Wildlife Conservation Act 1950*. There is also potential application for controlling birds for which an open season applies where no approval for shooting to kill is required and for those situations where a damage licence would usually be obtained.

All black cockatoo species that occur in WA are listed as threatened and cannot be shot or killed as a means of reducing damage to crops.

Shooting to kill is not a management option for black cockatoos that cause damage to crops.

Alternative methods need to be considered and applied.



Best practice recommendations for reducing the impacts of black cockatoos on commercial fruit crops include techniques such as visual and auditory scaring devices and physical barriers such as wires and exclusion netting. The operation of noise-generating devices can create problems for neighbours and exceed maximum levels prescribed under the *Environmental Protection (Noise) Regulations 1997*. Local governments have the delegated responsibility of administering these noise regulations.

Background

There are three species of black cockatoo native to south-west Australia, which are listed as threatened species under state and national environmental legislation. Two of these species are known to enter orchards. Carnaby's cockatoo (*Calyptrorhynchus latirostris*) has been recorded damaging nut (almond, pecan, pistachio and macadamia) and persimmon crops. Baudin's cockatoo (*Calyptrorhynchus baudinii*) has a long history of damaging apple, pear and some stone fruit crops. The forest red-tailed black cockatoo (*Calyptrorhynchus banksii naso*) has not been recorded damaging fruit or nut crops.

Damage to crops typically occurs in the first few hours after sunrise and the last few hours before sunset, but is not exclusively restricted to those periods. Peak damage is usually recorded during months of late summer and autumn, but may occur at other times during the fruit growing season.

Further information is provided in the answers to frequently asked questions in Appendix 1.



Noise and its effects

Noise is defined as unwanted sound. A fruit grower may not consider the sound of a gas gun as noise, yet a neighbour could consider it noise if it disturbs their rest or recreational activities. It would be reasonable to expect that a noise disturbance designed for birds would also disturb people.

A number of objective and subjective factors affect a person's response to noise.

Objective factors include:

- level of the noise;
- emergence of the noise above background levels;
- nature of the noise, its duration and how often it occurs;
- characteristics of the noise – tonality ('humming' or 'whining', some electronic bird scarers might contain this characteristic), modulation (regular changes in level or pitch, e.g. a siren, electronic bird scarers can fall into this category) or impulsiveness ('banging' or 'knocking', gas guns have this characteristic depending on how far the receiver is from the source); and
- time of day or week that the noise occurs.

Subjective factors include:

- activity of the person receiving the noise and their state of health or mind;
- attitude of the person receiving the noise to the noise source or noise emitter;
- information content of the source (a noise may be recognised and trigger fear, or alternatively, be familiar and comforting);
- controllability of the source (a noise source may be less annoying if it can be controlled by closing a window for example); and
- expectations of the community.

Managing noise

In some circumstances, and especially under certain weather conditions, bird scaring devices will breach noise regulations and will therefore cause problems for neighbours.

The *Environmental Protection Act 1986* defines 'unreasonable noise' in two main ways; subjectively or by breach of a prescribed standard.

1. The subjective definition looks at the nature and duration of the noise emissions, the frequency of similar emissions from the same source, the time of day at which the noise is emitted and whether the noise unreasonably interferes with the health, welfare, convenience, comfort or amenity of any person receiving the noise.
2. The *Environmental Protection (Noise) Regulations 1997* are the prescribed standard under the Act.

The noise regulations specify assigned noise levels that are the levels of noise allowed to be received at premises at a particular time of day. There are different assigned levels depending on the type of receiver. These are categorised as:

- noise-sensitive premises (residences);
- commercial premises (shops, offices); and
- industrial premises (factories, mines).

The assigned levels for noise-sensitive premises vary depending on the time of day, being lower at night when people are more sensitive to noise. For noise-sensitive premises, the assigned levels also depend on how close the house is to industrial and commercial areas and to major roads.

The noise regulations also require that the noise source be 'free' from annoying characteristics (specifically tonality, modulation and impulsiveness) and set out objective tests to assess whether the noise contains any of these characteristics. If these characteristics cannot reasonably and practicably be removed, then a series of adjustments are provided to add to the measured levels. The measured levels adjusted for the presence of annoying characteristics must then comply with the assigned levels.

The assigned noise levels are designed to provide a good level of noise amenity for occupiers of noise-sensitive, commercial and industrial premises.

Crop protection

Studies have shown that netting orchards is the best means of controlling the damage caused by black cockatoos. Netting also protects fruit from sunburn and hail damage, reduces water use and provides good quality fruit, but has a higher establishment cost (<https://www.agric.wa.gov.au/water-management/netted-apple-demonstration-final-summary>).

Scaring and repelling techniques that can be applied include the use of audible, visible, physical or chemical means to discourage or frighten birds away from crops. The birds may be frightened by something new and unusual in their environment (e.g. flashing lights or strange sounds) or by something that simulates a threat.

Early action should be taken before the birds become familiar with the orchard as a food source, as once birds are habituated to feeding on crops it is more difficult to scare them away.

Studies indicate that scaring devices used in isolation tend not to work, but when a number of devices are used in rotation, damage may be reduced. When the strategies outlined below are followed, scaring is more likely to be effective against parrots, cockatoos and other species.

It is also important that the birds associate human activity with danger. Birds lose their fear of humans if not harassed with real or simulated danger. Shooting to scare using pyrotechnic cartridges, should be initiated before using other scaring devices to establish an association between noise and real danger.

Scaring is safer in built-up areas and is a non-lethal method for dealing with bird damage. However, scaring devices are usually expensive and gas cannons and cracker cartridges can be a minor fire risk in dry conditions. Some devices may breach noise regulations and/or cause conflict between neighbours, so, if in doubt, enquiries should be made with your local government and neighbours.

Every situation is different. Scaring combinations that work at one orchard may not work in another, and not all bird species react the same way to a particular control option.

Scaring devices

There is a range of acoustic and visual bird scaring devices commercially available, including firearms, electronic noisemakers, recorded bird distress and predator calls, gas fuelled exploders (gas cannons) and motorcycles. The sound produced by stationary scaring devices can be maximised by pointing them downwind, raising them off the ground and camouflaging them so the birds do not associate the sound with the device. Gas cannons and pyrotechnic cartridges can be an effective means of dispersing birds from crops and orchards.

Gas (propane) cannons are powered by LP gas cylinders and are available in a range of configurations from mechanically controlled single-shot units to others that produce random series of single, double, and triple-shot clusters, adjustable from every 30 seconds to every 20 minutes. The gas cannon can be mounted so that it rotates to improve effectiveness. The use of a pre-set timer allows selection of activation times. Gas-cannons are safe, and cost- and time-effective, as they do not require the presence of an operator.

Pyrotechnic cartridges are used to reinforce the effect of gas cannons and are usually fired from shotguns. They either make a siren-like sound as they fly or travel 30 to 50 metres before exploding with a loud bang. Cartridges can be costly, there is some fire risk associated with their use, and they require an operator.

Electronic noisemakers broadcast synthetic electronic sounds that are claimed to be unsettling for birds and can either be distress calls or mimic the sound of birds of prey. As some devices produce sounds like real birds they may be considered less irritating to neighbours than propane cannons. Other devices produce artificial sounds.

Any human activity in orchards, such as operating vehicles or trail bikes, has been shown to be effective in displacing birds from orchards.

Hand-held lasers, visible in low light conditions, may be useful in deterring some bird species from orchards. Lasers are simple to use, require an operator and may require a licence depending on the laser type, but birds supposedly do not get used to the laser beam.

Important things to remember when using bird scaring devices

- Persistence is required. Scaring devices should be used throughout the damage period, but only during the periods of the day when the birds are likely to be feeding in the area.
- When birds causing the problem are nomadic, crops should be regularly checked for signs of damage. Early action can then be taken before the birds become reliant on the crop for food or develop a habit of coming to that crop.
- When birds are resident, scaring devices or shooting to scare should be used occasionally throughout the year to maintain a degree of wariness in birds and to indicate that the area is not safe for feeding.

- Dropped fruit should be removed promptly, and birds should not be allowed to eat fallen fruit or reside on the orchard in the non-fruiting season, as the orchard will become recognised as a food source and birds will adapt to feeding on fruit left on the ground.
- Shooting to scare only should be initiated before using other scaring devices to establish an association between noise and real danger, and only with a licence from the Department of Biodiversity, Conservation and Attractions (DBCA).
- Noise scaring devices should be introduced after the birds have developed a fear of the gun. Some shooting to scare may need to be maintained to reinforce the effect of the scaring devices.
- To maximise the effectiveness of bird scaring, noises should be irregular or random, change direction and location often and be integrated with other types of noises and bird scaring tactics.
- Once birds start to ignore a particular device, it should be removed immediately, otherwise the birds may begin to associate the device with a good food source.
- Combining a number of devices and using them in rotation maintains variety and improves effectiveness. This reduces the likelihood of birds becoming used to the devices.
- Collaboration with neighbouring growers can ensure that methods complement each other.
- Many scaring programs fail because damage usually occurs at a busy time of year and producers do not feel they can afford the time for intensive control efforts. Consideration should be given to employing someone just to run the crop protection program – a full-time person may not be required and consider sharing the cost with neighbours.

Use of firearms

The department recognises that a number of native bird species are pests in commercial fruit crops. According to the *Wildlife Conservation (Open Season for Birds Causing Damage) Notice 1998*, provision has been made for landowners, occupiers or authorised agents to shoot some pest birds in some parts of the State when they are causing damage or likely to cause damage to scare the rest of the flock. To find out more information about pest birds and their management please contact DBCA. Damage licences to shoot to scare black cockatoos can be obtained from the department but shooting to kill is illegal and is not a management option for any of the three black cockatoo species.

Only licensed firearms can be used to shoot or scare pest birds causing damage to crops. Only persons holding a licence or permit issued under the *Firearms Act 1973* may use a firearm for this purpose. The safety of the public is essential and firearms should only be used where it is safe to do so.

Best practice noise management

In the first instance, consider and adapt bird scaring methods that minimise noise impacts. Depending on the device, its orientation and surrounding topography, gas guns or other acoustic methods could comply with noise regulations if noise-sensitive receivers are at least one kilometre away from the device.

When using acoustic methods, best practice noise management needs to be followed.

1. Communication

Growers are encouraged to develop a simple communication program to ensure affected neighbours are informed of any bird scaring activities.

The communication program should include the following:

- Discuss the bird scaring alternatives and potential noise with neighbours who may be affected.
- At the beginning of the damage season, provide neighbours and local residents a letter that includes the following:
 - name and contact details of the grower;
 - location of orchard;
 - dates of the damage season; and
 - times when bird scaring devices will be operated.

A letter template is provided as Appendix 2. The *Birds in orchards Fauna Note*, available on the Parks and Wildlife website (<https://www.dpaw.wa.gov.au/plants-and-animals/animals/living-with-wildlife>) can accompany the letter to provide further information about bird scaring and noise management.

- Consider signage along the property boundary, with local government approval, that would alert nearby residents to the possibility that they may experience noise during the fruit growing season.

2. Managing early morning noise

People are more sensitive to noise in the early morning, especially noise from unattended equipment like gas guns and electronic devices.

For effective scaring and minimal noise, a grower should be present and use a manual method such as motorbikes (or similar vehicles) or shotguns (shooting to scare). This ensures that noise is only emitted when necessary. If a grower is unable to be present, consideration should be given to hiring people trained in manual scaring.

Other automatic acoustic devices should be used only after manual scaring methods have been exhausted.

3. Best practice management of using gas guns

- Use only after manual scaring has taken place for an extended period of time.
- Use no more than two continuous periods per day, and not before sunrise or after sunset.
- Best results will be achieved by preventing habituation to the device. Turn the device off when birds are not actively feeding during the day.
- Acceptance by neighbours of early morning use could be more forthcoming if the grower is in attendance while the gas guns are in operation.
- Ensure the firing rate is as low as possible to maintain the 'startle' effect. Several blasts in quick succession with 10 to 15 minutes between volleys are effective with no more than six volleys per hour. For the greatest effect, all devices around the crop and on adjacent properties should be synchronised to fire at the same time.
- Regularly move gas guns around the orchard. Ensure the gas guns are orientated in a fixed direction away from the nearest neighbour.
- Devices should be placed on the ground, ideally facing upwind. This uses the benefits of ground absorption and wind direction to reduce the noise received at greater distances. Wind direction has little effect on the noise levels received close to the gas gun.
- Attempts should be made to place barriers (such as hay bales) as close as possible to the gas gun and interrupting line-of-sight to the nearest residence. The gas gun should also be camouflaged so the birds do not associate the sound with the device.

4. Long-term strategy

Commit to reducing the impact of acoustic bird scaring devices on the nearby residents over subsequent years.

A checklist to provide guidance as to whether fruit and nut growers are following best practice methods for scaring birds is provided as Appendix 3.

Local government authority procedure

Local government authorities aim to protect the noise environment while allowing the protection of black cockatoos and fruit crops.

The recommended procedure for local government when dealing with noise complaints includes:

1. The local government should ensure both complainants and growers have the available information about bird scaring in orchards (e.g. pamphlet, Best Practice Guidelines for Bird Scaring in Orchards, Parks and Wildlife/Ag Notes).
2. Use informal mediation to achieve acceptable bird-scaring regimes based on the best practice guidelines.
3. If damage mitigation methods or compliance with noise regulations are in dispute, the local government should assess the impact of noise emission with regard to:
 - the type of scaring method and duration, time of day; and
 - the noise level, and presence of tonality or impulsiveness.
4. The local government should encourage the fruit grower to explore ways of reducing noise in accordance with the guidelines by:
 - reducing use of acoustic methods by using other methods, including both short and long term, such as using visual scarers or netting; and
 - reducing the noise emissions from acoustic methods, such as using barriers or placement to reduce the noise level or by reducing the number of blasts from gas guns.
5. The local government or an independent mediator should arrange formal mediation to develop a mutually agreed noise management plan for bird scaring for the orchard.

A Noise Management Plan for acoustic bird scaring devices is a document outlining negotiated conditions designed to minimise the impact of bird scaring devices on neighbours. A plan should be specific to one orchard (or a collection of adjacent orchards) and the surrounding neighbours.

The conditions in the plan will follow the guideline and should include:

- limits on the days and times of operation of the bird scaring devices;
- limits on the operating rate of the bird scaring devices;
- orientation and rotation of the devices;
- timing, amount and method of notification of operating times provided to neighbours;
- complaint response procedure; and
- commitment to a strategy to reduce the impact of the bird scaring devices over time.

The Noise Management Plan is not a legal document and is intended only to record the conditions considered acceptable to all parties involved.

Where best practice is not followed, the local government should insist that the grower comply with the provisions of the noise regulations. The local government retains the discretion to exercise the relevant powers under the *Environmental Protection Act 1986*.

For more information

- Visit the 'living with wildlife' section of the Parks and Wildlife website: <http://www.dpaw.wa.gov.au/plants-and-animals/animals/living-with-wildlife>.
- Contact the Department of Biodiversity, Conservation and Attractions:

State Operation Headquarters

17 Dick Perry Avenue
Technology Park, Western Precinct
KENSINGTON WA 6151
Phone: (08) 9219 9000
Email: info@dbca.wa.gov.au
Website: <https://www.dpaw.wa.gov.au>

Postal address

Department of Biodiversity, Conservation and
Attractions
Locked Bag 104
BENTLEY DELIVERY CENTRE
WA 6983

Visit <https://www.dpaw.wa.gov.au/about-us/contact-us> for regional office contact details

Acknowledgments

Previous versions of this document were prepared by the Black Cockatoo/Fruit Protection Technical Advisory Committee, comprised of representatives from state and local government and the fruit and nut grower industries.

Frequently asked questions

Appendix 1

What species of black cockatoo occur in the south-west?

There are two species of white-tailed black cockatoo and one species of red-tailed black cockatoo in south-west WA. The white-tailed black cockatoo with the short bill is Carnaby's cockatoo and the white-tailed black cockatoo with the long bill is Baudin's cockatoo. The forest red-tailed black cockatoo is the only red-tailed species in the forests of the south-west.



Comparison of the heads of a Carnaby's cockatoo (left) and a Baudin's cockatoo (right), showing the longer and finer upper bill in Baudin's cockatoo. (Image reproduced with permission from the Museum of Western Australia.)

Are our black cockatoos really threatened with extinction?

Yes. The conservation status of these cockatoos has been assessed by experts from the state and national Threatened Species Scientific Committees. All three black cockatoo species in the south-west meet the criteria for threatened species and are listed as 'rare or likely to become extinct' under the WA *Wildlife Conservation Act 1950* and are also listed as threatened under the Commonwealth *Environment Protection and Biodiversity Conservation Act 1999*.

Under the World Conservation Union (IUCN) categories, Carnaby's cockatoo and Baudin's cockatoo both meet the criteria for endangered and the forest red-tailed black cockatoo meets the criteria for vulnerable. The cockatoos fit into these categories because they have declined across a significant portion of their range during the past 50 years. The factors that caused the decline of the cockatoos include habitat loss, competition for nest hollows with feral honeybees and other birds, legal shooting (prior to 1989) and illegal shooting that has continued since then.

Which crops do white-tailed black cockatoos damage?

Carnaby's cockatoo can feed on a range of fruits and nuts, including sweet persimmons, almonds, pecans, pistachio, macadamias and pines. Baudin's cockatoo can feed on apples and pears. The forest red-tailed black cockatoo is not known to damage any commercial crops in the south-west. This species can feed on the fruits of some ornamental garden plants.

Why do white-tailed black cockatoos damage crops?

White-tailed black cockatoos damage crops because the south-west landscape has changed since European settlement. These cockatoos once roamed over larger areas of the south-west, feeding on a wide range of native plant seeds (particularly marri or red gum and jarrah). However, their natural habitat has declined as a result of clearing for agriculture and commercial timber production. As the landscape has changed, the distribution, abundance, movements, feeding and breeding behaviour of the cockatoos has also changed.

Are white-tailed black cockatoos a 'pest'?

Baudin's cockatoo is declared as a pest of agriculture under the provisions of section 22 of the *Biosecurity and Agriculture Management Act 2007* in selected local government areas because it damages apple and pear crops in commercial orchards. It is listed under Control Category C3 (Management). This means that control may be applied in accordance with any management program or requirements in place, which may outline the area and conditions under which controls may be applied. Carnaby's cockatoo is not a declared pest of agriculture, but is known to damage fruit and nut crops. The forest red-tailed black cockatoo is not a declared pest of agriculture and is not known to be a pest of any commercial crops. Regardless of the pest status, these species are protected and it is illegal to harass or harm them, without a licence.

Are white-tailed black cockatoos the only birds that cause damage in orchards?

No. Other damage-causing species in the orchards of south-west WA include the silvereye, Australian ringneck or twenty-eight parrot, red-capped parrot or western king parrot and regent parrot.

Is my fruit likely to be damaged by white-tailed black cockatoos in the future?

Yes. White-tailed black cockatoo species are known to have fed in orchards since the early 1900s and probably since the early days of European settlement. Fruit damage by white-tailed black cockatoos is likely to continue so all growers should have a damage control program in place.

How much damage do white-tailed black cockatoos cause?

In most cases, the damage level is low but it can vary widely between years and properties. Several studies have now been conducted into the amount of damage caused by Baudin's cockatoo in pome fruit orchards of south-west WA. A study between 1973 and 1975 recorded 1.4 per cent fruit loss per orchard, a study in 1984 recorded 16.9 per cent fruit loss and a survey during the 2004/2005 season recorded an estimated 6 per cent loss of farmgate income. In the majority of cases, those properties that received high levels of damage had not prepared a damage control program and the cockatoos had become habituated to the orchard.

I have heard reports that white-tailed black cockatoos can cause high levels of damage in pome fruit orchards. Is this true?

Yes. While damage across the apple and pear growing industry was low in 2004/2005, it was very high for some orchards. For example, one grower lost an estimated \$150,000 in fruit due to damage by birds (including Baudin's cockatoo). This orchard had 5000 Pink Lady apple trees and the farmgate value of the trees was approximately \$234,000. These figures show that an estimated 64 per cent of farmgate value was lost.

There may be a number of reasons why some orchards experience high losses, including orchard location and variation in natural food supply in the surrounding forests for the cockatoos. Some growers may not have prepared an effective control program in advance and the cockatoos have become habituated to feeding in their orchard. Other growers (including the one in the example above) concede the economic losses they incur. Some growers have relied on shooting in the past and have not developed an alternative damage control program. But shooting of black cockatoos is illegal, so fruit growers must use other methods to protect their crop.

Is shooting to kill black cockatoos illegal?

Yes. Shooting was permitted up until 1989, but is no longer legal because the cockatoos are now regarded as being threatened. Killing, harming or taking of white-tailed black cockatoos (or any black cockatoo) from the wild without a permit is an offence under the *Wildlife Conservation Act 1950*. Wildlife Officers investigate all reports of shooting black cockatoos in WA, and offenders face penalties of up to \$10,000 per offence.

What can I do if I know of someone who has killed or injured a black cockatoo?

Report it. Anyone who unlawfully kills or injures any black cockatoo in WA is committing an offence. Contact a Wildlife Officer at the nearest Department of Biodiversity, Conservation and Attractions (DBCA) or Parks and Wildlife Service office, and the matter will be investigated (see the last page of this booklet for contact details).

Are there any effective techniques to protect crops from damage by white-tailed black cockatoos?

Yes. Scaring and netting. Scaring techniques are effective for protecting fruit from damage by white-tailed black cockatoos. Scaring can be highly effective if a number of techniques are used together as part of a well-planned and managed program. A grower survey in 2004/2005 showed the most effective techniques were:

- Gas guns as the primary technique in combination with motorcycle (harassment) and/or shooting to scare.
- Motorcycle (harassment) as the primary technique in combination with gas guns and/or shooting to scare.

Netting orchards has been shown to be effective in reducing crop losses by protecting fruit from bird damage, sunburn and hail damage whilst reducing water use and providing good quality fruit, but has a higher establishment cost. The use of nets should also be coordinated with neighbouring industry partners as the total exclusion of birds from one orchard can result in increased pressures on neighbouring orchards. Netting should thus be considered as part of an integrated regional control strategy.

Do I need a permit/licence to scare white-tailed black cockatoos?

Yes. Growers must hold a damage licence issued by DBCA to undertake scaring of black cockatoos in orchards as this is regarded as 'taking' the birds under the legislation. These licences are free and not difficult to obtain where there is a legitimate need. Contact your local DBCA or Parks and Wildlife Service office or email wildlifelicencing@dbca.wa.gov.au for further details.

Scaring of white-tailed black cockatoos is effective, but is it expensive?

No. A survey of pome fruit growers during the 2004/2005 season showed that they spent an average of \$5041 on pest control per property, including labour and consumables. This represented 2 per cent of average farmgate income per property. The initial purchase price of equipment used to protect crops averaged around \$9000, but once purchased this equipment can be used on an ongoing basis. In addition, many growers included vehicles used to scare the cockatoos in the cost. Damage control was fairly labour intensive as it was employed for an average of two hours per day, on 83 days during the 2004/2005 season. To minimise the cost and labour dedicated to damage control, all growers in WA should develop a damage control program to prevent the cockatoos from becoming habituated to their orchards, resulting in less work in the long-term.

But, if I use scaring devices, the neighbours complain...

This is an issue that needs to be managed through consultation and planning. Information on this issue is available in the *Best practice guidelines for scaring birds in orchards*. You can also obtain advice from Wildlife Officers.

Why should I have to pay the cost of protecting my fruit from birds?

Black cockatoos are a natural part of our environment, and their potential impact on orchards has been known since the early days of colonisation. All primary producers have to spend money to manage pests and diseases. The cost of protecting fruit from birds is no different, and is an important factor that should be included in any orchard business plan.

Our black cockatoos are very important to the people of WA, because they are iconic and they occur nowhere else in the world. Managing black cockatoos in an ethical manner that does not result in the death of the birds, can also benefit the fruit and nut growing industry by maintaining its 'green' image and producing fruit sustainably for the benefit of all growers in the industry. Developing a clean, green product brand is likely to provide significant marketing benefits to fruit growers, especially in export markets.

Do I have to net my orchard to protect my fruit from white-tailed black cockatoos?

That depends on your situation. It is generally accepted by horticultural research experts that if growers are losing 30 per cent or more of their crop, they would benefit from netting in the long-term. In addition, netting has the advantage that it pays for itself (in increased harvest) in a few years, is tax deductible and the grower and their family do not have to be present in the orchard to protect the fruit. Netting can also protect fruit from sunburn and hail damage whilst reducing water use and providing good quality fruit (<https://www.agric.wa.gov.au/water-management/netted-apple-demonstration-final-summary>). However, since damage is usually low across the industry, and scaring techniques can be highly effective if used correctly, many growers may not have to net at this stage. This is provided they have developed a well-planned, executed and monitored program to prevent the cockatoos from becoming habituated to the orchard.

How much does netting cost?

This is difficult to answer because it depends on the size and topography of the orchard to be protected and the materials used. Like any capital works on the property, it is essential to get several quotes and make your own decision about the best option for you.

If I do not have a damage control program in place, where do I start and where can I get advice?

Effective bird damage management programs are those that are well planned, executed, monitored and evaluated. A good place to start is to read *Guidelines for Best Practice Bird Management* produced by the Animal and Plant Control Commission of South Australia. The guidelines provide a good summary of Australian standards for bird damage control and are available (along with a range of materials on pest bird management) on the Parks and Wildlife website (www.dpaw.wa.gov.au). You can also obtain advice from the department's Wildlife Officers.

Remember...

All sectors of the community must work together to conserve WA's unique biodiversity and ensure that fruit and nut production is ecologically sustainable. If you do not have access to the internet, the materials mentioned can be obtained from DBCA or your local Parks and Wildlife Service office.



Department of Biodiversity,
Conservation and Attractions



PARKS AND
WILDLIFE
SERVICE

Fauna notes

Information about fauna-human interactions

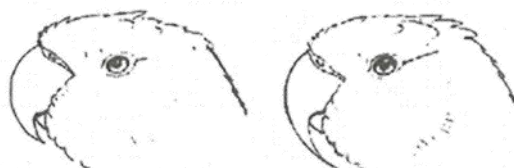
Birds in Orchards

Baudin's and Carnaby's cockatoos are native, threatened fauna. They will opportunistically feed on orchard fruit and other crops. Both species are protected under State and Commonwealth environmental legislation. Land managers impacted by this are required to use non-harming techniques, including scaring and netting, to prevent damage to their crops. The following information summarises strategies and techniques for bird management in orchards and considers the impacts of noise from these techniques on neighbours. Further information can be found in *Best Practice Guidelines for Bird Scaring in Orchards* available on the Parks and Wildlife website (<https://www.dpaw.wa.gov.au/plants-and-animals/animals/living-with-wildlife>).

Minimising the Damage to Your Crop

Black cockatoos

There are two species of white-tailed black cockatoo in south-west Western Australia. The long-billed form *Calyptorhynchus baudinii* is known as Baudin's cockatoo and the short-billed form *C. latirostris* is known as Carnaby's cockatoo. It can be difficult to distinguish between these two species (see below) and their ranges overlap, especially during the non-breeding season. One species of red-tailed black cockatoo occurs in south-west Western Australia – the forest red-tailed black cockatoo.



Comparison of the heads of a Carnaby's cockatoo (left) and a Baudin's cockatoo (right) showing the longer and finer upper mandible in Baudin's cockatoo. Image: reproduced with permission from the Western Australian Museum.

What damage do they cause?

Baudin's cockatoo is known to damage pome fruit (apple and pear) crops and Carnaby's cockatoo damages tree shoots, persimmons and nut crops (almond, pecan, pistachio and macadamia). The forest red-tailed black cockatoo is not known to damage commercial crops, but it does feed on the fruits of some ornamental garden trees.

In most years, the damage caused by white-tailed black cockatoos in individual orchards is minimal. However, localised damage can be severe in orchards where the cockatoos have become habituated to the orchard.

Why do they cause damage?

The main reason black cockatoo's damage fruit trees is likely due to a shortage of natural food availability. Damage to crops appears to be greater in years when marri trees fail to produce seed or after loss of marri trees due to clearing or fire.

Can I destroy the cockatoos?

No. Because black cockatoos are native fauna and are threatened species, it is illegal to harm them and anyone found killing or harming these birds will be prosecuted.

The Department of Biodiversity, Conservation and Attractions (DBCA) monitors shooting of birds in WA and investigate all reports of illegal shooting of black cockatoos.

If you are prosecuted for killing a black cockatoo, your firearm may be confiscated and you may face a fine of up to \$10,000 per offence.

Killing black cockatoos is not an effective means of controlling their damage. Flocks can be controlled effectively using a well-planned and managed program incorporating non-lethal techniques.

Damage control

Studies have shown that netting orchards is the best means of controlling the damage caused by black cockatoos. Netting also protects fruit from sunburn and hail damage, reduces water use and provides good quality fruit, but has a higher establishment cost.

The use of scaring devices is another effective means of controlling the damage caused by black cockatoos. The most effective is using a combination of two or three techniques which includes gas guns, motor cycle (harassment) and/or shooting to scare.

It is important not to allow the cockatoos to develop a habit of feeding at the crop. The cockatoos should be repelled as soon as they approach the crop. If using gas guns or shooting to scare, the firing interval should be changed frequently. Gas guns should be moved every two days and should be turned off at night and during the middle of the day. Cockatoos should also not be allowed to eat the fallen fruit or reside in the orchard during the non-fruiting season.



Last updated: May 2017

Page 1 of 3

Fauna notes: Birds in Orchards

Scaring methods

General points

- Plan your pest control program in advance, because damage usually occurs at the busiest time of year for orchardists.
- Check trees regularly for signs of damage. Early action can then be taken before the cockatoos become reliant on the crop for food or develop a habit of returning to the crop.
- Use scare techniques occasionally throughout the year to maintain a degree of wariness in the cockatoos and to indicate that the area is not safe for feeding.
- Be persistent. Use scaring techniques throughout the damage period, but specifically early and late in the day when the cockatoos are likely to be feeding in the area. This will increase the time taken before the cockatoos become used to the devices.
- Combine a number of techniques and use them in rotation to maintain variety. This will reduce the chances of the cockatoos becoming used to the devices.
- Cooperate with neighbours to ensure they use methods that complement yours, and inform them about potential noise.
- Remove gas guns and put them out of sight immediately if the cockatoos start to ignore them. If scaring devices are left in place, the cockatoos may begin to associate them with a good source of food.

Specific points

- Shoot to scare with pyrotechnic cartridges, before using other scaring devices to establish an association between noise and danger.
- Wear brightly-coloured clothing when shooting to scare. Similar clothing should be worn by workers and scarecrows so that the cockatoos associate the colour with danger.
- Introduce gas guns after the cockatoos have developed a fear of pyrotechnic cartridges. Some shooting to scare may be needed to reinforce the effect of other scaring devices.
- Vary the timing and frequency of gas gun use to maintain the 'startle' effect. Several blasts in very quick succession with 10 to 15 minutes between volleys is preferable. All devices around the crop, including those of your neighbours, should fire at roughly the same time.
- Point gas guns down-wind to maximise the sound produced. The gas guns should also be camouflaged so that the cockatoos do not associate the sound with the device.
- Place the gas guns near the centre of the property pointing outwards to scare the cockatoos away from the orchard rather than at the edge pointing inwards where they will scare the cockatoos further into the property.
- Don't place noise-generating devices close to neighbouring houses or operate in hours of darkness. Follow the *Best Practice Guidelines for Bird Scaring in Orchards*. The guidelines are available on the Parks and Wildlife website and from its offices.
- Remove all fruit from trees during harvest to avoid attracting the cockatoos to the orchard with surplus fruit.

Monitoring and evaluation

This is often the most forgotten aspect of a pest management program. Commercial growers should determine an acceptable level of damage, assess and record losses caused by the cockatoos and monitor how effective the program has been. The costs and benefits of damage control can then be assessed and the program can be modified to achieve better control in the following seasons.

Growers must hold a damage licence issued by the Department of Biodiversity, Conservation and Attractions to undertake scaring of black cockatoos in orchards. They are free and not difficult to obtain. Contact your local DBCA or Parks and Wildlife Service office or email wildlifelicensing@dbca.wa.gov.au for further details.

Managing noise

Excess noise can be annoying and distracting, especially if seen to be unnecessary or not controlled. If you find the noise from bird scaring in orchards near you to be unreasonable, you can contact the environmental health department in your local government authority for assistance. Western Australia's noise regulations give some guidance to local government officers in deciding 'what is a reasonable amount of noise'. In responding to complaints about noisy bird scaring methods, local government officers may take the following approach.

Step 1: Information and informal mediation

Ensure both the resident and the grower have information about bird scaring in orchards.

Step 2: Noise assessment

Assess impact of the noise (e.g. type of scaring method and duration, time of day, noise level).

Last updated: July 2017

Page 2 of 3

Fauna notes: Birds in Orchards

Step 3: Reduce noise impact

Explore ways of reducing the use of noisy methods and improving how they are set up using *Best Practice Guidelines for Bird Scaring in Orchards*.

Step 4: Formal mediation

Arrange a formal mediation based on a written Noise Management Plan for bird scaring for the orchard.

Local government officers have discretion to take action under the noise legislation if necessary.

Further reading

- *Guidelines for Best Practice Bird Management*. Animal and Plant Control Commission, South Australia.
- *Best practice guidelines for bird scaring in orchards*. Department of Biodiversity, Conservation and Attractions, Western Australia.
- *Netted Apple Demonstration: Final Summary* <<https://www.agric.wa.gov.au/water-management/netted-apple-demonstration-final-summary>>

References

Bamford, M. and Sincalir, R. (2002). Australian research on bird pests: impact, management and future directions. *Emu* 102: 29-45.

Environmental Protection (Noise) Regulation 1997

Disclaimer

This publication may be of assistance to you but the State of Western Australia and the Department of Biodiversity, Conservation and Attractions do not guarantee that this publication is without flaw of any kind or is wholly appropriate for your particular purposes and therefore disclaims all liability for any error, loss or other consequence that may arise from you relying on any information in this publication.

Citation

Department of Biodiversity, Conservation and Attractions. (2017). *Fauna notes: Birds in Orchards*. Retrieved from <http://www.dpaw.wa.gov.au/>

Further Information

Contact details for the Department of Biodiversity, Conservation and Attractions are available on the Department's website: www.dbca.wa.gov.au.

Let the Department know if you have seen a Threatened or Priority species by filling out a [Fauna Report Form](#).



SY168-11/18 OUTSTANDING RATES AND CHARGES - PAYMENT AGREEMENTS

File Number: FI.DRS.3.1

Author: Anneke Birleson, Finance Officer (Rates & Debtors)

Authoriser: Suzie Haslehurst, Executive Manager, Corporate & Community Services

Previously before Council: 22 October 2018

Appendices: 1. Details of Application for a Payment Agreement - Confidential

NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

PURPOSE OF REPORT

The purpose of this report is to provide Council with details regarding a payment arrangement application that the Shire has received, that does not qualify under Delegation DE3-3.

This report seeks Council's approval to accept the officer recommendation regarding the proposed arrangement as detailed in Confidential Appendix 1.

BACKGROUND

At the Ordinary Council Meeting held on 27 November 2017, Council resolved to accept a revised Finance Policy F1.1 Revenue Collection.

The policy and Delegation 3-3 authorises the Chief Executive Officer to accept payment arrangements, for outstanding rates and charges where there are no arrears and the balance will be paid in full by 30 June of the relevant financial year. Any applications outside this scope must be presented to Council for review and acceptance or rejection. Any application for a payment arrangement relating to sundry debtor charges must be referred to Council as there is currently no delegation.

COMMENTS AND DETAILS

Council have already considered 22 applications for the 2018/19 financial year.

The Shire has since received one (1) further application that does not qualify under DE3-3 and therefore, requires Council consideration.

The applicant is experiencing financial hardship and had a payment agreement during the 2017/18 financial year.

Confidential Appendix 1 details the current debt and a brief reason why the debtor cannot meet the standard payment options. The table also provides an officer recommendation for the application.

Applications are assessed on a case by case basis, taking into consideration people's circumstances, in accordance with policy F1.1 Principle (c).

Any application that is approved is subject to the condition where any default may result in legal action for debt recovery without further notice. Debtors (excluding pensioners and sundry debts) are also made aware that interest continues to accrue.

OPTIONS

Council could elect to approve or reject the officer recommendation. Officers have worked with the applicant regarding their current financial circumstances and ability to pay. One of the principles of the revenue collection policy is that people's circumstances are taken into account.

IMPLICATIONS TO CONSIDER**Consultative**

N/A

Strategic

Theme 5: Strong Leadership and Governance

5.3 The Shire's public finances are sustainable in the short and long-term.

Policy Related

F1.1 Revenue Collection

DE3-3 Agreement as to Payment of Rates and Service Charges

Financial

The total debt associated with the payment arrangement relating to rates and charges, as at 31 October 2018 is \$5,573.86.

This represents approximately 0.2% of the outstanding rates and charges as at 31 October 2018.

Legal and Statutory***Local Government Act 1995******6.49. Agreement as to payment of rates and service charges***

A local government may accept payment of a rate or service charge due and payable by a person in accordance with an agreement made with the person.

Risk Related

The Financial Risk is Minor (2).

The Likelihood of occurrence is Likely (4).

The overall risk rating is Moderate (8).

The risk can be considered acceptable as there is a policy in place to control and manage the risk. Should any of the debtors default on their arrangement, legal action can be taken to recover the due amounts.

Workforce

The scope of this report will have a minor impact on the workforce, relating to ongoing monitoring of payments.

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION**171118****Moved: Cr Kevin Trent****Seconded: Cr Denese Smythe****That Council:**

- 1. Approves the application for a payment agreement as detailed within Confidential Appendix 1, with the condition that any default may result in legal action.**
- 2. Requests the Chief Executive Officer to report back to Council regarding progress after 30 June 2019**

CARRIED: 7/0

SY169-11/18 FINANCIAL REPORT FOR OCTOBER 2018

File Number:	FI.FRP
Author:	Tabitha Bateman, Finance Manager
Authoriser:	Suzie Haslehurst, Executive Manager, Corporate & Community Services
Previously before Council:	Not Applicable
Appendices:	<ol style="list-style-type: none">1. Monthly Financial Report - October 20182. Creditors' Payments Listing - October 20183. Business Card Summary - September 2018

NATURE OF COUNCIL'S ROLE IN THE MATTER

- Legislative
- Review

PURPOSE OF REPORT

The purpose of financial reporting and the preparation of monthly financial statements is to communicate information about the financial position and operating results of the Shire of York to Councillors and the community and monitors the local government's performance against budgets.

BACKGROUND

Local governments are required to prepare general purpose financial reports in accordance with the *Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996* and the *Australian Accounting Standards*.

A statement of financial activity and any accompanying documents are to be presented to the Council at an ordinary meeting of the Council within two months after the end of the month to which the statement relates. The Statement of Financial Activity summarises the Shire's operating activities and non-operating activities.

It should be noted that the 2017/18 figures reflected in the following reports are an estimate of the end of year position only and are subject to audit adjustments to the 2017/18 Annual Financial Report.

COMMENTS AND DETAILS

The Financial Report for the period ending 31 October 2018 is presented for Council's consideration and includes the following;

- Monthly Statements for the period ended 31 October 2018
- List of Creditor's Payments
- Business Card Statement and Transaction Summary

The following information provides balances for key financial areas for the Shire of York's financial position as at 31 October 2018;

Outstanding Rates and Services

Rates were raised and issued in July 2018 and were due 10 September 2018. The total outstanding rates as at 31 October 2018 were \$3,510,086 compared to \$3,916,203 as at 30 September 2018.

Current Year	31/10/2018	%	31/10/2017	%
3 years and over	\$473,888.65	14%	\$281,506.56	9%
2 years and over	\$245,893.32	7%	\$262,162.93	9%
1 year and over	\$333,932.41	10%	\$384,973.77	13%
Total Prior Years outstanding	\$1,053,714.38	30%	\$928,643.26	31%
Current Rates	\$2,456,371.96	70%	\$2,083,708.36	69%
Total Rates Outstanding	\$3,510,086.34		\$3,012,351.62	

The above table shows a significant variance in the rate of collection between years which can be attributed largely to the timing of due dates for payment. Whilst the outstanding rates relating to prior years essentially captures last year's levels plus a year of accruing interest equivalent to just over \$100,000, the variation in current rates relates to the timing of the second instalment which was due 12/11/18. Last year, the second instalment fell due on 30 October. As at 15 November 2018 the total outstanding balance of rates is \$3,088,653.

Officers are working with Council's appointed debt collectors to reduce the prior years' outstanding balances and have successfully reduced the number of assessments owing rates for more than 1 year by 255 including 4 properties that were reported in the 3 years and over category.

Outstanding Sundry Debtors

Total outstanding sundry debtors as at 31 October 2018 were \$426,336 compared to \$641,623 as at 30 September 2018.

Current Year	31/10/2018	%	31/10/2017	%
90 days and over	\$267,737.47	63%	\$286,594.64	82%
60 days and over	\$3,907.53	1%	\$2,083.70	1%
30 days and over	\$4.48	0%	\$34,410.13	10%
Current	\$154,686.13	36%	\$26,049.09	7%
Total Debtors Outstanding	\$426,335.61		\$349,137.56	

During the month, payments were received for road funding claims totalling \$363,000 and a further invoice for \$128,600 was raised for the Bushfire Risk Mitigation funding which was approved after budget adoption.

OPTIONS

Not applicable

IMPLICATIONS TO CONSIDER

Consultative

Not applicable

Strategic

Not applicable

Policy Related

- **Policy**

Policy F1.2 Procurement

Policy F1.5 Authority to make payments from Trust and Municipal Funds

DE 3.1 Authority to make Payments from Trust and Municipal Funds

Financial

This report provides a summary of the financial position of the Shire at the end of the reporting period.

Legal and Statutory

- **Legal and Statutory**

Local Government Act 1995

6.10. *Financial Management Regulations may provide for —*

- (a) *the security and banking of money received by a local government; and*
- (b) *the keeping of financial records by a local government; and*
- (c) *the management by a local government of its assets, liabilities and revenue; and (d) the general management of, and the authorisation of payments out of —*
- (i) *the municipal fund; and (ii) the trust fund, of a local government.*

Local Government (Financial Management) Regulations 1996

13. *Payments from municipal fund or trust fund by CEO (Act s. 6.10)*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name; and*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*

34. *Financial activity statement required each month (Act s. 6.4)*

(1A) *In this regulation —*

committed assets *means revenue unspent but set aside under the annual budget for a specific purpose.*

- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
 - (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
 - (b) *budget estimates to the end of the month to which the statement relates; and*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*
 - (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*

- (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown —*
 - (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
 - (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50; amended in Gazette 20 Jun 2008 p. 2724.]

Risk Related

It is a requirement of the *Local Government (Financial Management) Regulations 1996* that local governments prepare a Statement of Financial Activity within two months after the end of the reporting period. This report mitigates the risk of non-compliance with the regulations.

Workforce

Not applicable

VOTING REQUIREMENTS

Absolute Majority: No

**RESOLUTION
181118**
Moved: Cr Denese Smythe
Seconded: Cr Kevin Trent

That Council receives the Monthly Financial Report and the list of payments drawn from the Municipal and Trust accounts for the period ending 31 October 2018 as summarised below:

Oct-18	
MUNICIPAL FUND	AMOUNT
Cheque Payments	515,272.03
Electronic Funds Payments	1,770,489.71
Payroll Debits	200,069.15
Payroll Debits - Superannuation	40,437.99
Bank Fees	5,395.60
Corporate Cards	484.32
Fuji Xerox Equipment Rental	311.83
Fire Messaging Service	82.50
TOTAL	2,532,543.13
TRUST FUND	
Electronic Funds Payments	2,472.91
Cheque Payments	-
Direct Debits Licensing	112,224.25
TOTAL	114,697.16
TOTAL DISBURSEMENTS	2,647,240.29

CARRIED: 7/0



SHIRE OF YORK
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 OCTOBER 2018

This statement analyses the movements in assets, liabilities and equity between years.

	Actual 30/06/2018 \$	Actual 31/10/2018 \$
Current assets		
Cash and cash equivalents	4,261,327	6,331,379
Rates Outstanding	1,091,760	3,308,666
Sundry Debtors	146,970	245,166
Inventories/Stock	40,923	57,893
Total current assets	5,540,980	9,943,104
Non-current assets		
Trade and other receivables	100,134	100,134
Investment in LG House Trust	0	0
Property, plant and equipment	36,958,781	37,022,762
Infrastructure	100,746,143	100,820,999
Total non-current assets	137,805,058	137,943,895
Total assets	143,346,037	147,886,999
Current liabilities		
Trade and other payables	843,371	593,973
Provisions	743,148	743,148
Interest-bearing loans and borrowings	223,922	116,307
Total current liabilities	1,810,441	1,453,429
Non-current liabilities		
Interest-bearing loans and borrowings	2,103,317	2,103,317
Provisions	63,318	63,318
Total non-current liabilities	2,166,635	2,166,635
Total liabilities	3,977,076	3,620,064
Net assets	139,368,961	144,266,935
Equity		
Accumulated surplus	31,453,675	32,196,890
Change in net assets resulting from operations	203,109	4,897,973
Asset revaluation reserve	105,085,450	104,545,343
Other reserves	2,626,728	2,626,728
Total equity	139,368,961	144,266,935

**SHIRE OF YORK****INCOME AND EXPENDITURE STATEMENT BY PROGRAMME
FOR THE PERIOD ENDED 31 OCTOBER 2018**

	2018/19 ANNUAL BUDGET	2018/19 OCTOBER BUDGET	2018/19 YTD ACTUAL
			\$
REVENUE			
General Purpose Funding	6,707,509	6,021,555	5,961,724
Governance	8,400	1,038	1,506
Law, Order, Public Safety	93,611	22,618	148,219
Health	17,800	14,760	16,886
Education and Welfare	35,287	11,520	10,937
Community Amenities	710,938	660,713	662,417
Recreation and Culture	1,119,024	136,357	142,562
Transport	1,425,786	301,582	375,270
Economic Services	129,050	44,551	46,061
Other Property & Services	24,900	6,135	4,904
	10,272,306	7,220,829	7,370,486
EXPENDITURE			
General Purpose Funding	(318,766)	(78,004)	(72,241)
Governance	(724,104)	(244,682)	(231,285)
Law, Order, Public Safety	(472,887)	(125,104)	(132,124)
Health	(243,087)	(76,092)	(66,177)
Education and Welfare	(138,589)	(28,923)	(30,826)
Community Amenities	(1,158,384)	(297,880)	(288,163)
Recreation and Culture	(3,434,525)	(879,868)	(702,133)
Transport	(2,498,661)	(405,921)	(621,283)
Economic Services	(974,239)	(262,002)	(230,596)
Other Property and Services	(119,141)	(129,659)	(97,684)
	(10,082,384)	(2,528,135)	(2,472,513)
<i>Increase/(Decrease)</i>	189,922	4,692,694	4,897,973
DISPOSAL OF ASSETS			
Plant and Equipment	(416,011)	(12,653)	-
Land	-	-	-
Furniture and Equipment	-	-	-
<i>Gain/(Loss) on Disposal</i>	(416,011)	(12,653)	-
ABNORMAL ITEMS			
Prior Years Adjustment	-	-	-
Rounding	-	-	-
<i>Total Abnormal Items</i>	-	-	-
<i>Change in net assets resulting from operations</i>			
<i>Gain/(Reduction)</i>	(226,089)	4,680,042	4,897,973

**SHIRE OF YORK****INCOME AND EXPENDITURE STATEMENT BY NATURE OR TYPE
FOR THE PERIOD ENDED 31 OCTOBER 2018**

	2018/19 ANNUAL BUDGET	2018/19 YTD ACTUAL
REVENUE		
General Rates	5,733,179	5,666,901
Operating Grants, Subsidies and Contributions	1,200,999	502,936
Fees and Charges	1,438,904	915,483
Interest Earnings	198,000	61,903
Other Revenue	69,900	20,934
	8,640,982	7,168,156
EXPENDITURE		
Employee Costs	(4,012,855)	(1,208,149)
Materials and Contracts	(2,611,185)	(838,520)
Utility Charges	(409,588)	(57,971)
Depreciation	(2,441,786)	-
Interest Expense	(115,058)	(38,991)
Insurance	(189,398)	(241,573)
Other Expenditure	(302,514)	(86,941)
	(10,082,384)	(2,472,145)
<u>Increase/(Decrease)</u>	<u>(1,441,402)</u>	<u>4,696,012</u>
Non-operating Grants and Subsidies	1,631,324	201,962
Profit on Asset Disposal		-
Loss on Asset Disposal	(416,011)	-
Loss on Revaluation of Fixed Assets		
	1,215,313	201,962
NET RESULT	<u>(226,089)</u>	<u>4,897,973</u>
Other Comprehensive Income		
Changes on Revaluation of Non-current assets	-	-
Total Other Comprehensive Income	-	-
Total Comprehensive Income	<u>(226,089)</u>	<u>4,897,973</u>



SHIRE OF YORK
SUMMARY OF CURRENT ASSETS AND LIABILITIES
FOR THE PERIOD ENDED 31 OCTOBER 2018

	PREVIOUS YEAR 31/10/2017	LY ACTUAL 30/06/2018	YTD ACTUAL 31/10/2018
CURRENT ASSETS			
Cash at Bank	\$5,441,726	\$4,261,327	\$6,331,379
Sundry Debtors	\$3,296,616	\$1,238,730	\$3,548,888
Stock on Hand	\$41,939	\$40,923	\$57,893
SUB-TOTAL	\$8,780,281	\$5,540,980	\$9,938,159
LESS CURRENT LIABILITIES			
Sundry Creditors	(\$215,380)	(\$843,371)	(\$589,029)
Loan Liability	(\$171,469)	(\$223,922)	(\$116,307)
Leave Provisions	(\$707,093)	(\$743,148)	(\$743,148)
	(\$1,093,942)	(\$1,810,441)	(\$1,448,485)
Cash Backed Reserves	(\$2,107,153)	(\$2,626,728)	(\$2,626,728)
Rates Received in Advance	(\$49,962)	(\$59,121)	(\$59,121)
Add Back Loan Liability	\$171,469	\$223,922	\$116,307
Add Back Leave Reserve 6	\$450,029	\$481,548	\$481,548
SUB-TOTAL	(\$2,629,558)	(\$3,790,820)	(\$3,536,478)
NET CURRENT ASSETS - SURPLUS/(DEFICIT)	\$ 6,150,723	\$ 1,750,160	\$ 6,401,682



SHIRE OF YORK
FINANCIAL ACTIVITY STATEMENT
FOR THE PERIOD ENDED 31 OCTOBER 2018

	2018/19 ANNUAL BUDGET	2018/19 OCTOBER BUDGET	2018/19 YTD ACTUAL	VAR \$	VAR %
OPERATING REVENUE					
General Purpose Funding	6,707,509	6,021,555	5,961,724	(\$59,831)	-1%
Governance	8,400	1,038	1,506	\$468	45%
Law, Order Public Safety	93,611	22,618	148,219	\$125,601	555%
Health	17,800	14,760	16,886	\$2,126	14%
Education and Welfare	35,287	11,520	10,937	(\$584)	-5%
Community Amenities	710,938	660,713	662,417	\$1,704	0%
Recreation and Culture	1,119,024	136,357	142,562	\$6,204	5%
Transport	1,425,786	301,582	375,270	\$73,688	24%
Economic Services	129,050	44,551	46,061	\$1,510	3%
Other Property and Services	24,900	6,135	4,904	(\$1,231)	-20%
	10,272,306	7,220,829	7,370,486	149,657	2%
LESS OPERATING EXPENDITURE					
General Purpose Funding	(318,766)	(78,004)	(72,241)	\$5,763	-7%
Governance	(724,104)	(244,682)	(231,285)	\$13,398	-5%
Law, Order, Public Safety	(472,888)	(125,104)	(132,124)	(\$7,020)	6%
Health	(243,087)	(76,092)	(66,177)	\$9,914	-13%
Education and Welfare	(138,589)	(28,923)	(30,826)	(\$1,903)	7%
Community Amenities	(1,158,384)	(297,880)	(288,163)	\$9,717	-3%
Recreation and Culture	(3,434,525)	(879,868)	(702,133)	\$177,734	-20%
Transport	(2,498,661)	(405,921)	(621,283)	(\$215,362)	53%
Economic Services	(974,239)	(262,002)	(230,596)	\$31,406	-12%
Other Property & Services	(119,141)	(129,659)	(97,684)	\$31,975	-25%
	(10,082,385)	(2,528,135)	(2,472,513)	55,623	-2%
Increase/(Decrease)	189,921	4,692,694	4,897,973	205,279	4%
ADD					
Principal Repayment Received - Loans					
Profit/ Loss on the disposal of assets	(416,011)	(12,653)	-	\$12,653	
Movement in Non Current Debtors	-	-	-	-	
Net Change in LSL Reserve	-	-	-	-	
Accrued NC Leave Provisions	-	-	-	-	
Depreciation Written Back	2,441,786	-	-	-	
Book Value of Assets Sold Written Back	1,481,011	53,153	23,636	(\$29,516)	
	3,506,786	40,500	23,636	(16,864)	-42%
Sub Total	3,696,707	4,733,194	4,921,610	188,416	4%



SHIRE OF YORK
FINANCIAL ACTIVITY STATEMENT
FOR THE PERIOD ENDED 31 OCTOBER 2018

	2018/19 ANNUAL BUDGET	2018/19 OCTOBER BUDGET	2018/19 YTD ACTUAL	VAR \$	VAR %
LESS CAPITAL PROGRAMME					
Purchase Tools					
Purchase Land & Buildings	(876,330)	-	(45,688)	(\$45,688)	
Infrastructure Assets - Roads	(2,562,901)	(245,266)	(58,010)	\$187,256	-76%
Infrastructure Assets - Recreation Facilities	(350,000)	(15,000)	(9,001)	5,999	
Infrastructure Assets - Other	(25,000)	-	(9,898)	(\$9,898)	
Purchase Plant and Equipment	(410,000)	(87,720)	(35,743)	\$51,977	-59%
Purchase Furniture and Equipment	(79,000)	(4,500)	(4,134)	\$366	
Proceeds from Sale of Assets	-	-	-	-	
Repayment of Debt - Loan Principal	(873,922)	(22,915)	(107,614)	(\$84,699)	
Transfer to Reserves	(638,752)	(8,000)	-	\$8,000	
	(5,815,905)	(383,401)	(270,088)	113,313	-30%
Sub Total	(2,119,197)	4,349,793	4,651,522	301,729	7%
LESS FUNDING FROM					
Reserves	25,000	-	-	-	
Loans Raised	-	-	-	-	
Rates paid in advance	-	-	-	-	
Opening Funds	2,094,197	2,094,197	1,750,159	(\$344,038)	-16%
Closing Funds	-	-	-	-	
	2,119,197	2,094,197	1,750,159	(344,038)	-16%
NET SURPLUS/(DEFICIT)	-	6,443,990	6,401,681	(42,309)	-1%

**SHIRE OF YORK
VARIANCE REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2018**

Local Government (Financial Management) Regulations 1996 Financial reports — s. 6.4

34. Financial activity statement required each month (Act s. 6.4)

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

(a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and

(b) budget estimates to the end of the month to which the statement relates; and

(c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and

(d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and

(e) the net current assets at the end of the month to which the statement relates.

OPERATING REVENUE	YTD BUDGET	YTD ACTUALS	VAR TO YTD BUDGET \$	VAR TO YTD BUDGET %
General Purpose Funding	\$6,021,555	\$5,961,724	-\$59,831	-1%
No material variance to report - Rates raised in July.				
Governance	\$1,038	\$1,506	\$468	45%
No material variance to report.				
Law, Order Public Safety	\$22,618	\$148,219	\$125,601	555%
Permanent variance - Bushfire Risk Mitigation funding of \$128,600 being 50% of approved funding raised in accordance with Council Resolution 270918.				
Health	\$14,760	\$16,886	\$2,126	14%
No material variance to report.				
Education and Welfare	\$11,520	\$10,937	-\$584	-5%
No material variance to report.				
Community Amenities	\$660,713	\$662,417	\$1,704	0%
No material variance to report - Rubbish charges raised in July.				
Recreation and Culture	\$136,357	\$142,562	\$6,204	5%
Insurance claim received for repair of oval lights \$10,450.				
Transport	\$301,582	\$375,270	\$73,688	24%
Permanent variance - MRWA funding claimed September 2018 - Notification received late-August that actual direct road grant would be \$141,024 compared to budget of \$82,762 - increasing revenue by \$58,262. Additionally, Blackspot funding of \$44,300 was confirmed after budget adoption of which \$17,720 has been claimed to date.				
Economic Services	\$44,551	\$46,061	\$1,510	3%
No material variance to report.				
Other Property and Services	\$6,135	\$4,904	-\$1,231	-20%
No material variance to report.				
	\$7,220,829	\$7,370,486	\$149,657	2%

**SHIRE OF YORK
VARIANCE REPORT
FOR THE PERIOD ENDED 31 OCTOBER 2018**

OPERATING EXPENDITURE	YTD BUDGET	YTD ACTUALS	VAR TO BUDGET	VAR TO BUDGET
General Purpose Funding	\$78,004	\$72,241	-\$5,763	-7%
No material variance to report.				
Governance	\$244,682	\$231,285	-\$13,398	-5%
No material variance to report.				
Law, Order, Public Safety	\$125,104	\$132,124	\$7,020	6%
No material variance to report.				
Health	\$76,092	\$66,177	-\$9,914	-13%
Timing variance - Agreement for budgeted medical services not entered into to date - YTD budget \$4,800				
Education and Welfare	\$28,923	\$30,826	\$1,903	7%
No material variance to report.				
Community Amenities	\$297,880	\$288,163	-\$9,717	-3%
No material variance to report.				
Recreation and Culture	\$879,868	\$702,133	-\$177,734	-20%
Timing variance - YTD actuals for Parks and Reserves lower than YTD budget by \$56,000 (seasonal and workload) - offset by higher YTD allocation to road maintenance. YTD actuals for YRCC down by \$34,000. Swimming Pool expenses to increase over the coming pool season.				
Transport	\$405,921	\$621,283	\$215,362	53%
Timing variance - Works program has been focussed on road maintenance to date. Capital program commenced in October.				
Economic Services	\$262,002	\$230,596	-\$31,406	-12%
Timing variance - Building Control expenses down \$15,000 on YTD budget.				
Other Property & Services	\$129,659	\$97,684	-\$31,975	-25%
YTD expenditure for plant operation costs down on YTD budget by \$28,000. Costs expected to increase for road construction.				
	<u>\$2,528,135</u>	<u>\$2,472,513</u>	<u>-\$55,623</u>	<u>-2%</u>
CAPITAL PROGRAMME	YTD BUDGET	YTD ACTUALS	VAR TO BUDGET	VAR TO BUDGET
Land & Buildings	-	\$45,688	\$45,688	-
Town Hall Painting costs to date \$8,020. Pioneer Memorial Lodge renewals to be funded from Reserve 25 \$12,660. Museum renewals YTD expenditure is \$15,000.				
Infrastructure Assets - Roads	\$245,266	\$58,010	-\$187,256	-76%
Timing Variance - Road Construction programme during the month.				
Infrastructure Assets - Recreation Facilities	15,000	9,001	(5,999)	-
Permanent variance - Avon Walk Trail works completed				
Infrastructure Assets - Other	-	\$9,898	\$9,898	-
Year to date RV Relocation costs				
Plant and Equipment	\$87,720	\$35,743	-\$51,977	-59%
Timing variance - One vehicle changeover to date (EMIDS).				
Furniture and Equipment	\$4,500	\$4,134	-\$366	-
No material variance to report.				
	<u>\$352,486</u>	<u>\$162,474</u>	<u>-\$190,012</u>	<u>-54%</u>



**YORK RECREATION AND CONVENTION CENTRE
OPERATING STATEMENT
FOR THE PERIOD ENDED 31 OCTOBER 2018**

	2017/18 ADOPTED BUDGET	2017/18 EST. ACTUAL 30/06/2018	2017/18 YTD COMPARISON 31/10/2017	2018/19 ADOPTED BUDGET	2018/19 YTD ACTUAL 31/10/2018	% OF BUDGET	2018/19 YTD ACTUAL 30/09/2018	MOVEMENT SEPT - OCT
REVENUES								
FORREST OVAL LIGHTS INCOME	2,100	3,021	464	2,000	0	0%	0	0
YRCC INCOME - HIRE	6,000	9,236	1,985	5,000	655	13%	273	382
YRCC INCOME - GYM	22,000	20,999	7,341	22,000	5,349	24%	3,757	1,592
YRCC INCOME - CONFERENCES	35,000	46,825	16,187	35,000	7,099	20%	4,304	2,795
YRCC INCOME - BAR	190,000	186,855	61,239	190,000	47,913	25%	36,895	11,017
YRCC INCOME - CAFE/RESTAURANT	133,900	112,090	38,495	110,000	35,242	32%	25,928	9,314
YRCC INCOME - CANTEEN	30,900	18,806	10,243	30,000	10,128	34%	10,128	0
YRCC INCOME - GREEN FEES - BOWLS	8,000	7,050	2,247	7,000	479	7%	463	16
YRCC INCOME - GREEN FEES - TENNIS	1,500	1,502	354	1,500	33	2%	4	29
	429,400	406,383	138,555	402,500	106,897	27%	81,752	25,145
COST OF SALES								
YRCC EXPENDITURE - GYM	10,485	10,019	2,502	11,198	1,700	15%	1,379	321
YRCC EXPENDITURE - CONFERENCES	37,668	32,702	9,966	33,308	5,332	16%	5,017	316
YRCC EXPENDITURE - BAR	192,241	128,935	42,190	148,701	34,782	23%	25,543	9,239
YRCC EXPENDITURE - CAFE/RESTAURANT	138,863	135,402	39,228	145,659	43,769	30%	33,950	9,818
YRCC EXPENDITURE - CANTEEN	21,589	20,303	9,035	21,335	9,865	46%	9,854	11
YRCC EXPENDITURE - BOWLS	13,415	8,787	150	12,009	596	5%	478	118
YRCC EXPENDITURE - TENNIS	8,661	718	591	12,009	0	0%	0	0
	422,922	336,867	103,662	384,219	96,044	25%	76,221	19,823
GROSS PROFIT	6,478	69,516	34,893	18,281	10,853	59%	5,531	5,322
CENTRE COSTS								
FORREST OVAL CONVENTION CENTRE	116,320	111,920	37,749	121,417	36,104	30%	24,962	11,141
YRCC MARKETING & PROMOTIONS	3,595	1,091	1,091	3,600	1,409	39%	1,409	0
RECREATION - SALARIES	48,314	48,985	14,132	100,104	26,846	27%	20,117	6,729
RECREATION - SUPERANNUATION	41,782	26,896	8,646	43,951	7,916	18%	6,142	1,774
YRCC OPERATIONAL & MARKETING PLAN	10,000	8,000	8,000	0	0		0	0
	220,010	196,892	69,618	269,072	72,273	27%	52,630	19,643
PROFIT/(LOSS)	(213,532)	(127,376)	(34,725)	(250,791)	(61,421)	24%	(47,099)	(14,321)

Date: 02/11/2018
Time: 2:34:31PM

Shire of York
CREDITOR PAYMENTS LISTING - OCTOBER 2018

USER: KRISTY LIVINGSTON
PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT20826	02/10/2018	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	MEMBERSHIP OF LG PROFESSIONALS AUSTRALIA WA FOR EMCCS - SUZIE HASLEHURST	1		531.00
INV 8835	11/07/2018	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	MEMBERSHIP OF LG PROFESSIONALS AUSTRALIA WA FOR EMCCS - SUZIE HASLEHURST	1	531.00	
EFT20827	02/10/2018	SHIRE OF YORK - NATIONAL AUSTRALIA BANK TERM DEPOSIT	MUNI TERM DEPOSIT \$500K X 2 / RESERVE TERM DEPOSIT \$467K X 1	1		1,467,000.00
INV MUNI/RH02/10/2018		SHIRE OF YORK - NATIONAL AUSTRALIA BANK TERM DEPOSIT	MUNI TERM DEPOSIT \$500K X 2 / RESERVE TERM DEPOSIT \$467K X 1	1	1,467,000.00	
EFT20828	12/10/2018	FUEL DISTRIBUTORS	SUPPLY 6498LTS OF DISTILLATE FUEL FOR THE DEPOT AT 1.58111 PER LITRE	1		10,144.09
INV 3910010605/10/2018		FUEL DISTRIBUTORS	SUPPLY 6498LTS OF DISTILLATE FUEL FOR THE DEPOT AT 1.58111 PER LITRE	1	10,144.09	
EFT20829	17/10/2018	BUILDING COMMISSION	BSL REIMBURSEMENT FOR SEPTEMBER 2018	2		1,268.61
INV T6	04/10/2018	BUILDING COMMISSION	BSL REIMBURSEMENT FOR SEPTEMBER 2018	2	1,268.61	
EFT20830	17/10/2018	CONSTRUCTION TRAINING FUND	CTF COLLECTION FOR SEPTEMBER 2018	2		664.00
INV T9	04/10/2018	CONSTRUCTION TRAINING FUND	CTF COLLECTION FOR SEPTEMBER 2018	2	664.00	
EFT20831	17/10/2018	SHIRE OF YORK	BSL COLLECTION - AGENCY FEE FOR SEPTEMBER 2018	2		53.25
INV T9	04/10/2018	SHIRE OF YORK	CTF COLLECTION - AGENCY FEE FOR SEPTEMBER 2018	2	8.25	
INV T6	04/10/2018	SHIRE OF YORK	BSL COLLECTION - AGENCY FEE FOR SEPTEMBER 2018	2	45.00	
EFT20832	17/10/2018	ST JOHN AMBULANCE ASSOCIATION - YORK	DONATIONS AUSTRALIA DAY	2		487.05
INV T24	10/10/2018	ST JOHN AMBULANCE ASSOCIATION - YORK	DONATION AUSTRALIA DAY 2017	2	53.55	
INV T24	10/10/2018	ST JOHN AMBULANCE ASSOCIATION - YORK	DONATIONS AUSTRALIA DAY 2018	2	433.50	
EFT20833	17/10/2018	ACCREDIT BUILDING SURVEYING	BUILDING SURVEYOR	1		3,960.00
INV 2906/I11	03/10/2018	ACCREDIT BUILDING SURVEYING	PROVIDE BUILDING SURVEYING CONSULTANCY SERVICES - 20/09/18 & 26/9/18	1	2,640.00	

Date: 02/11/2018
Time: 2:34:31PM

Shire of York
CREDITOR PAYMENTS LISTING - OCTOBER 2018

USER: KRISTY LIVINGSTON
PAGE: 2

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 2906/I12	08/10/2018	ACCREDIT BUILDING SURVEYING	PROVIDE BUILDING SURVEYING CONSULTANCY SERVICES - 4/10/18	1	1,320.00	
EFT20834	17/10/2018	ANALYTICAL REFERENCE LABORATORY (WA) PTY LTD	TESTING OF SEPTAGE POND SAMPLES REPORT 18-14040	1		281.60
INV 137338	09/10/2018	ANALYTICAL REFERENCE LABORATORY (WA) PTY LTD	TESTING OF SEPTAGE POND SAMPLES REPORT 18-14040	1	281.60	
EFT20835	17/10/2018	ANNE PATRICIA HEWSON	REFUND OF INCORRECTLY CHARGED FEE FOR LIFETIME STERILISED DOG REGISTRATION CONCESSION	1		75.00
INV REFUND15	15/10/2018	ANNE PATRICIA HEWSON	REFUND OF INCORRECTLY CHARGED FEE FOR LIFETIME STERILISED DOG REGISTRATION CONCESSION	1	75.00	
EFT20836	17/10/2018	AUSTRALIAN SERVICES UNION	UNION FEES	1		155.40
INV DEDUCT09	09/10/2018	AUSTRALIAN SERVICES UNION	UNION FEES		155.40	
EFT20837	17/10/2018	AVON EXPRESS	FREIGHT - 30/9/18	1		44.00
INV AE6999	30/09/2018	AVON EXPRESS	FREIGHT - 30/9/18	1	44.00	
EFT20838	17/10/2018	AVON PAPER SHRED	PROVIDE PAPER SHRED SERVICE FOR 240 LITRE BIN - 27/9/18	1		70.00
INV 1069	27/09/2018	AVON PAPER SHRED	PROVIDE PAPER SHRED SERVICE FOR 240 LITRE BIN - 27/9/18	1	70.00	
EFT20839	17/10/2018	AVON VALLEY TYRE SERVICE	REPLACE FRONT LEFT HAND TYRE ON MULTI TYRE ROLLER Y830	1		990.00
INV 0001361806	09/2018	AVON VALLEY TYRE SERVICE	REPLACE FRONT LEFT HAND TYRE ON MULTI TYRE ROLLER Y830	1	990.00	
EFT20840	17/10/2018	AVON WASTE	RUBBISH/ RECYCLING COLLECTION	1		30,953.68
INV 0003079014	09/2018	AVON WASTE	RUBBISH/ RECYCLING COLLECTION - 14/9/18	1	10,064.87	
INV 0003088728	09/2018	AVON WASTE	RUBBISH/ RECYCLING COLLECTION - 28/9/18	1	20,888.81	
EFT20841	17/10/2018	BLUE FORCE PTY LTD	ALARM MONITORING AND CAMERA REPAIRS IN AVON TERRACE	1		856.76
INV 84689	03/09/2018	BLUE FORCE PTY LTD	ALARM MONITORING1/9/18-30/9/18 - YVC	1	19.07	
INV 85504	01/10/2018	BLUE FORCE PTY LTD	ALARM MONITORING1/10/18-31/10/18 - YVC	1	19.07	

Date: 02/11/2018
Time: 2:34:31PM

Shire of York
CREDITOR PAYMENTS LISTING - OCTOBER 2018

USER: KRISTY LIVINGSTON
PAGE: 3

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 85482	01/10/2018	BLUE FORCE PTY LTD	ALARM MONITORING 1/10/18-31/12/15 - YRCC	1	234.52	
INV 85888	01/10/2018	BLUE FORCE PTY LTD	REPAIR 4 CAMERAS IN AVON TERRACE	1	584.10	
EFT20842	17/10/2018	BUSH CONTRACTING PTY LTD	FLOAT STEEL ROLLER	1		792.00
INV 5956	19/09/2018	BUSH CONTRACTING PTY LTD	FLOAT STEEL ROLLER FROM DEPOT TO SEES ROAD 17/9/18	1	396.00	
INV 5957	08/10/2018	BUSH CONTRACTING PTY LTD	FLOAT MULTI ROLLER FROM QUANAMINING ROAD TO GREENHILLS SOUTH ROAD 5/10/18	1	396.00	
EFT20843	17/10/2018	CENTRAL DISTRICTS AIRCONDITIONING (CDA)	AIRCONDITIONER ASSESSMENTS & REPAIRS	1		220.00
INV 0000422404/10/2018		CENTRAL DISTRICTS AIRCONDITIONING (CDA)	INVESTIGATE REVERSE CYCLE AIR CONDITIONER & REPORT FOR REPAIRS - 75 OSNABURG RD	1	110.00	
INV 0000428610/10/2018		CENTRAL DISTRICTS AIRCONDITIONING (CDA)	ASSESS AIR CONDITIONER (NOT WORKING) OLD TEA ROOMS AT YRCC	1	110.00	
EFT20844	17/10/2018	CJD EQUIPMENT PTY LTD	SUPPLY PARTS - Y205 & Y130	1		1,132.02
INV 1756418	28/09/2018	CJD EQUIPMENT PTY LTD	SUPPLY SHOCK ABSORBER KIT INCLUDING FREIGHT - Y205	1	649.39	
INV 1755698	27/09/2018	CJD EQUIPMENT PTY LTD	SUPPLY 1 X V17336823 EXPANSION TANK FOR GRADER Y130	1	482.63	
EFT20845	17/10/2018	COMMERCIAL FOOD EQUIPMENT SA	PURCHASE 5 X ROBINOX MODEL Z11065 1/1 STAINLESS STEEL GASTRONORM PANS & POSTAGE - TOWN HALL	1		130.68
INV 0000828024/08/2018		COMMERCIAL FOOD EQUIPMENT SA	PURCHASE 5 X ROBINOX MODEL Z11065 1/1 STAINLESS STEEL GASTRONORM PANS & POSTAGE - TOWN HALL	1	130.68	
EFT20846	17/10/2018	COOL CLEAR WATER GROUP LIMITED	MONTHLY RENTAL FOR WATER FILTRATION UNIT - 1/10/18-31/10/18	1		66.00
INV 0167271101/10/2018		COOL CLEAR WATER GROUP LIMITED	MONTHLY RENTAL FOR WATER FILTRATION UNIT - 1/10/18-31/10/18	1	66.00	
EFT20847	17/10/2018	COURIER AUSTRALIA	FREIGHT	1		248.67
INV 0332	21/09/2018	COURIER AUSTRALIA	FREIGHT - 19/9/18 & 20/9/18	1	197.46	
INV 0331	14/09/2018	COURIER AUSTRALIA	FREIGHT 12/9/18 - STATE LIBRARY	1	51.21	
EFT20848	17/10/2018	CREATIVE SPACES	NEW ADMISSION FEE SIGN - RESIDENCY MUSEUM	1		297.00

Date: 02/11/2018
Time: 2:34:31PM

Shire of York
CREDITOR PAYMENTS LISTING - OCTOBER 2018

USER: KRISTY LIVINGSTON
PAGE: 4

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0000131127/09/2018		CREATIVE SPACES	NEW ADMISSION FEE SIGN - RESIDENCY MUSEUM	1	297.00	
EFT20849	17/10/2018	CREDIT MANAGEMENT AUSTRALIA POST	POSTAGE - SEPTEMBER 2018	1		1,201.76
INV 1007880603/10/2018		CREDIT MANAGEMENT AUSTRALIA POST	POSTAGE - SEPTEMBER 2018	1	1,201.76	
EFT20850	17/10/2018	CRIMEA GROWERS MARKET	YRCC - FOOD PURCHASES	1		258.62
INV 0000028626/09/2018		CRIMEA GROWERS MARKET	YRCC - FOOD PURCHASES	1	96.06	
INV 0000032603/10/2018		CRIMEA GROWERS MARKET	YRCC - FOOD PURCHASES	1	87.41	
INV 0000035710/10/2018		CRIMEA GROWERS MARKET	YRCC - FOOD PURCHASES	1	75.15	
EFT20851	17/10/2018	CUTTING EDGES PTY LTD	SUPPLY GRADER BLADES X 12 - Y205 & Y130	1		792.00
INV 3233143	20/09/2018	CUTTING EDGES PTY LTD	SUPPLY GRADER BLADES X 12 - Y205 & Y130	1	792.00	
EFT20852	17/10/2018	DANIELS HEALTH SERVICES PTY LTD	FUTILE FEE - SHARPS CONTAINERS AVON PARK TOILETS	1		71.50
INV 1692968	30/09/2018	DANIELS HEALTH SERVICES PTY LTD	FUTILE FEE - SHARPS CONTAINERS AVON PARK TOILETS	1	71.50	
EFT20853	17/10/2018	DARREN WALLACE	REIMBURSEMENT FOR FUEL PURCHASED FOR Y6555	1		129.00
INV REIMBU04/10/2018		DARREN WALLACE	REIMBURSEMENT FOR FUEL PURCHASED FOR Y6555	1	129.00	
EFT20854	17/10/2018	DARRYS PLUMBING AND GAS	YRCC - QUARTERLY GREASE ARRESTOR CLEANING AS PER DEPT HEALTH STANDARDS	1		737.00
INV 5618	21/09/2018	DARRYS PLUMBING AND GAS	YRCC - REPLACE CISTERN BUTTON ASSEMBLY BROKEN BY PATRON IN LADIES BATHROOMS	1	352.00	
INV 5632	08/10/2018	DARRYS PLUMBING AND GAS	YRCC - QUARTERLY GREASE ARRESTOR CLEANING AS PER DEPT HEALTH STANDARDS	1	385.00	
EFT20855	17/10/2018	DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)	ESL 18/19 - SHIRE OF YORK PROPERTIES	1		5,011.49
INV 148315	02/10/2018	DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)	ESL 18/19 - SHIRE OF YORK PROPERTIES	1	5,011.49	
EFT20856	17/10/2018	ERIC DAVID ROUS	POWER POINT FOR AIR COMPRESSOR - MINOR PLANT	1		462.00
INV 0000151708/10/2018		ERIC DAVID ROUS	POWER POINT FOR AIR COMPRESSOR - MINOR PLANT	1	462.00	

Date: 02/11/2018
Time: 2:34:31PM

Shire of York
CREDITOR PAYMENTS LISTING - OCTOBER 2018

USER: KRISTY LIVINGSTON
PAGE: 5

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT20857	17/10/2018	FAIRFAX MEDIA PUBLICATIONS PTY LTD	ADVERTISE IN AVON VALLEY ADVOCATE - RATES EXEMPTION POLICY	1		311.74
INV 5437521	10/10/2018	FAIRFAX MEDIA PUBLICATIONS PTY LTD	ADVERTISE IN AVON VALLEY ADVOCATE - RATES EXEMPTION POLICY	1	311.74	
EFT20858	17/10/2018	FOCUS NETWORKS	COMPUTER SUPPORT	1		5,744.75
INV 0000791905/10/2018		FOCUS NETWORKS	ADDITIONAL COMPUTER SUPPORT - SEPTEMBER 2018	1	540.21	
INV 0000791805/10/2018		FOCUS NETWORKS	COMPUTER SUPPORT - SEPTEMBER 2018	1	3,114.10	
INV 0007850	07/09/2018	FOCUS NETWORKS	ADDITIONAL COMPUTER SUPPORT - AUGUST 2018	1	71.50	
INV 0000789204/10/2018		FOCUS NETWORKS	COMPUTER SUPPORT - OCTOBER 2018	1	1,424.94	
INV 0000782826/09/2018		FOCUS NETWORKS	SUPPLY HP M402DW PRINTER X 2 - EMCCS/ OFFICE HP	1	594.00	
EFT20859	17/10/2018	FULTON HOGAN INDUSTRIES PTY LTD	SUPPLY 2 X 1000KG BULKA BAGS EZI STREET PRE MIX FOR PATCHING POT HOLES	1		1,408.00
INV 1213784630/09/2018		FULTON HOGAN INDUSTRIES PTY LTD	SUPPLY 2 X 1000KG BULKA BAGS EZI STREET PRE MIX FOR PATCHING POT HOLES	1	1,408.00	
EFT20860	17/10/2018	H J SCHAUER & J S SCHAUER (CHRIS CLEAN)	CLEANING - SEPTEMBER 2018	1		870.00
INV SEPTEMBER 01/10/2018		H J SCHAUER & J S SCHAUER (CHRIS CLEAN)	CLEANING - SEPTEMBER 2018	1	870.00	
EFT20861	17/10/2018	HILLSEAFOOD WHOLESALE FOOD MERCHANTS	YRCC - FOOD PURCHASES	1		464.58
INV 57302	03/10/2018	HILLSEAFOOD WHOLESALE FOOD MERCHANTS	YRCC - FOOD PURCHASES	1	275.33	
INV 57552	10/10/2018	HILLSEAFOOD WHOLESALE FOOD MERCHANTS	YRCC - FOOD PURCHASES	1	189.25	
EFT20862	17/10/2018	INFOCOUNCIL PTY LTD	IMPLEMENTATION FEE FOR INFOCOUNCIL - SHIRE OF YORK	1		11,629.75
INV 0000637926/09/2018		INFOCOUNCIL PTY LTD	IMPLEMENTATION FEE FOR INFOCOUNCIL - SHIRE OF YORK	1	11,629.75	
EFT20863	17/10/2018	IT VISION	MONTHLY PAYROLL SERVICES - SEPTEMBER 2018	1		1,885.40
INV 30500	30/09/2018	IT VISION	MONTHLY PAYROLL SERVICES - SEPTEMBER 2018	1	1,885.40	

Date: 02/11/2018
Time: 2:34:31PM

Shire of York
CREDITOR PAYMENTS LISTING - OCTOBER 2018

USER: KRISTY LIVINGSTON
PAGE: 6

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT20864	17/10/2018	IXOM OPERATIONS PTY LTD	SUPPLY 4 X 70KG CHLORINE GAS & SERVICE FEE - YORK SWIMMING POOL	1		1,963.72
INV 6020444	30/09/2018	IXOM OPERATIONS PTY LTD	CHLORINE SERVICE FEE 1/9/18-30/9/18 - YORK SWIMMING POOL	1	40.92	
INV 6023299	08/10/2018	IXOM OPERATIONS PTY LTD	SUPPLY 4 X 70KG CHLORINE GAS - YORK SWIMMING POOL	1	1,922.80	
EFT20865	17/10/2018	JAMES VAN DEN AKKER	YRCC - QUARTERLY WINDOW CLEANING, OUTSIDE SURFACES OF MAIN AREA	1		600.00
INV 1	25/09/2018	JAMES VAN DEN AKKER	YRCC - QUARTERLY WINDOW CLEANING, OUTSIDE SURFACES OF MAIN AREA	1	600.00	
EFT20866	17/10/2018	JAN AND OLIVER HAYNES	REFUND GYM MEMBERSHIP DUE TO HEALTH CONDITION - TOGGLE RETURNED 9/10/18	1		307.00
INV REFUND09/10/2018		JAN AND OLIVER HAYNES	REFUND GYM MEMBERSHIP DUE TO HEALTH CONDITION - TOGGLE RETURNED 9/10/18	1	307.00	
EFT20867	17/10/2018	JOHN PHILLIPS CONSULTING	2018 CEO ANNUAL PERFORMACE REVIEW (P.MARTIN)	1		2,200.00
INV 0000019811/10/2018		JOHN PHILLIPS CONSULTING	2018 CEO ANNUAL PERFORMACE REVIEW (P.MARTIN)	1	2,200.00	
EFT20868	17/10/2018	K & S RESTORATIONS	CEILING REPAIRS - RESIDENCY MUSEUM	1		7,365.00
INV 0044	02/10/2018	K & S RESTORATIONS	CEILING REPAIRS - RESIDENCY MUSEUM	1	7,365.00	
EFT20869	17/10/2018	KLEENHEAT GAS	SUPPLY BULK GAS X 257.2L - GWAMBYGINE PARK	1		519.44
INV 2131857525/09/2018		KLEENHEAT GAS	SUPPLY BULK GAS X 257.2L - GWAMBYGINE PARK	1	519.44	
EFT20870	17/10/2018	KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1		866.75
INV 0003360225/09/2018		KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1	866.75	
EFT20871	17/10/2018	LANDGATE	INTERIM VALUATIONS & CERTIFICATE OF TITLES	1		435.01
INV 342837-10/09/2018		LANDGATE	GRV COUNTRY VALUATIONS G2018/10 25/8/18-7/9/18	1	114.31	
INV 342937-10/09/2018		LANDGATE	RURAL UV INTERIM VALUATIONS R2018/8 21/7/18-17/8/18 & R2018/9 18/8/18-31/8/18	1	164.20	
INV 6362121005/07/2018		LANDGATE	CURRENT CERTIFICATE OF TITLE & SKETCH PLUS 4 X CANCELLED CERTIFICATES OF TITLE - 1444 TALBOT ROAD, TALBOT - PLANNING / ROAD NAMING	1	156.50	

Date: 02/11/2018
Time: 2:34:31PM

Shire of York
CREDITOR PAYMENTS LISTING - OCTOBER 2018

USER: KRISTY LIVINGSTON
PAGE: 7

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT20872	17/10/2018	LANDMARK	SUPPLY 10LTS OF OXYFLUORFEN FOR WEED SPRAYING	1		377.32
INV 9010344021/09/2018		LANDMARK	SUPPLIES	1	101.71	
INV 9010567628/09/2018		LANDMARK	SUPPLY 6M X 50CM SUCTION HOSE, 1 X HOSE CLAMP, 1 X CAMLOCK FITTING FOR HINO TRUCK Y711	1	83.11	
INV 9010042813/09/2018		LANDMARK	SUPPLY 10LTS OF OXYFLUORFEN FOR WEED SPRAYING	1	192.50	
EFT20873	17/10/2018	MAYDAY EARTHMOVING	MULTI ROLLER HIRE & PUMP HIRE	1		4,686.00
INV 0007022314/09/2018		MAYDAY EARTHMOVING	HIRE OF 1 X PUMP (P2) FOR 2 DAYS 14-15/9/18 - BERRYBROW RD	1	286.00	
INV 0007016103/09/2018		MAYDAY EARTHMOVING	MULTI ROLLER HIRE 3/9/18-30/9/18 - WILBERFORCE RD, HAMMERSLEY SIDING RD & WATERFALL RD	1	4,400.00	
EFT20874	17/10/2018	MIDLAND CAMERA HOUSE	CANON POWERSHOT G5X BLACK DIGITAL CAMERA - RESIDENCY MUSEUM	1		849.00
INV 3596	13/10/2018	MIDLAND CAMERA HOUSE	CANON POWERSHOT G5X BLACK DIGITAL CAMERA - RESIDENCY MUSEUM	1	849.00	
EFT20875	17/10/2018	MILTON GRAHAM	DEBT COLLECTION - SEPTEMBER 2018	1		837.20
INV 879840	30/09/2018	MILTON GRAHAM	DEBT COLLECTION - SEPTEMBER 2018	1	837.20	
EFT20876	17/10/2018	NORTHAM MAZDA	VEHICLE SERVICE 10,000 KMS MAZDA CX5 Y00 - EMCCS	1		312.40
INV 121363	21/09/2018	NORTHAM MAZDA	VEHICLE SERVICE 10,000 KMS MAZDA CX5 Y00 - EMCCS	1	312.40	
EFT20877	17/10/2018	OFFICEWORKS	SUPPLY 1 X J BURROWS MAGNETIC ALUMINIUM FRAME WHITEBOARD 1200 X 900MM - DEPOT	1		10.99
INV 4038071818/09/2018		OFFICEWORKS	SUPPLY 1 X J BURROWS MAGNETIC ALUMINIUM FRAME WHITEBOARD 1200 X 900MM - DEPOT	1	10.99	
EFT20878	17/10/2018	PARS RURAL PTY LTD	VEHICLE DETAILING - Y000	1		100.00
INV D812	05/09/2018	PARS RURAL PTY LTD	VEHICLE DETAILING - Y000	1	100.00	
EFT20879	17/10/2018	PERTH ENERGY	ELECTRICITY 5/9/18-4/10/18 - ADMIN, YRCC, TOWN HALL & YVC	1		3,594.83
INV 2155277	05/10/2018	PERTH ENERGY	ELECTRICITY 5/9/18-4/10/18 - ADMIN, YRCC, TOWN HALL & YVC	1	3,594.83	

Date: 02/11/2018
Time: 2:34:31PM

Shire of York
CREDITOR PAYMENTS LISTING - OCTOBER 2018

USER: KRISTY LIVINGSTON
PAGE: 8

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT20880	17/10/2018	PETTY CASH	PETTY CASH RECOUP	1		333.00
INV PETTY C09/10/2018		PETTY CASH	PETTY CASH RECOUP	1	333.00	
EFT20881	17/10/2018	PFD FOOD SERVICES PTY LTD	YRCC - FOOD PURCHASES	1		405.10
INV KM4411412/10/2018		PFD FOOD SERVICES PTY LTD	YRCC - FOOD PURCHASES	1	405.10	
EFT20882	17/10/2018	PUMA ENERGY AUSTRALIA PTY LTD	FUEL CARD - SEPTEMBER 2018	1		1,577.29
INV 1417183317/09/2018		PUMA ENERGY AUSTRALIA PTY LTD	FUEL CARD - SEPTEMBER 2018	1	1,577.29	
EFT20883	17/10/2018	QUICK CORPORATE AUSTRALIA PTY LTD	STATIONERY - ADMIN	1		767.04
INV SIN-010021/09/2018		QUICK CORPORATE AUSTRALIA PTY LTD	STATIONERY - ADMIN	1	368.65	
INV SIN-010110/10/2018		QUICK CORPORATE AUSTRALIA PTY LTD	STATIONERY - ADMIN	1	398.39	
EFT20884	17/10/2018	SEEK LIMITED	ADVERTISING IN SEEK	1		1,540.00
INV 9593301	27/09/2018	SEEK LIMITED	ADVERTISING IN SEEK 27/9/18 - PLANT OPERATOR STORYTIME FACILITATOR & SWIMMING POOL DUTY MANAGER	1	924.00	
INV 9596007512/10/2018		SEEK LIMITED	ADVERTISEMENT IN SEEK 12/10/18 - SENIOR TECHNICAL OFFICER & DEVELOPMENT SERVICES COORDINATOR	1	616.00	
EFT20885	17/10/2018	SHIRE OF BEVERLEY	CESM REIMBURSEMENT 1/6/18-30/9/18 - T.GRANVILLE	1		4,431.27
INV 4047	11/10/2018	SHIRE OF BEVERLEY	CESM REIMBURSEMENT 1/6/18-30/9/18 - T.GRANVILLE	1	4,431.27	
EFT20886	17/10/2018	SHIRE OF YORK	STANDPIPE WATER USE QUARTER 1 - 1/7/18-30/9/18	1		7,223.00
INV 8611	09/10/2018	SHIRE OF YORK	STANDPIPE WATER USE QUARTER 1 - 1/7/18-30/9/18	1	7,223.00	
EFT20887	17/10/2018	SIGMA CHEMICALS	CHEMICAL SUPPLIES INCLUDING PALLET CHARGE - YORK SWIMMING POOL	1		1,292.50
INV 121628/0104/10/2018		SIGMA CHEMICALS	CHEMICAL SUPPLIES INCLUDING PALLET CHARGE - YORK SWIMMING POOL	1	1,292.50	
EFT20888	17/10/2018	SMITHS SHELL SERVICE	REMOVE ABANDONED WRECK - UNKNOWN MAKE - FROM ATTFIELD ROAD NEAR CORNER OF CHANDOS ROAD - CONVEY TO SHIRE DEPOT	1		220.00

Date: 02/11/2018
Time: 2:34:31PM

Shire of York
CREDITOR PAYMENTS LISTING - OCTOBER 2018

USER: KRISTY LIVINGSTON
PAGE: 9

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 1812935427/09/2018		SMITHS SHELL SERVICE	REMOVE ABANDONED WRECK - UNKNOWN MAKE - FROM ATTFIELD ROAD NEAR CORNER OF CHANDOS ROAD - CONVEY TO SHIRE DEPOT	1	220.00	
EFT20889	17/10/2018	T-QUIP	TRAVEL TO SITE AND CARRY OUT SMALL SERVICE AND REPLACE PTO DRIVE BELTS ON FERRARI MOWER 1EMR750	1		986.88
INV 79032	10/10/2018	T-QUIP	TRAVEL TO SITE AND CARRY OUT SMALL SERVICE AND REPLACE PTO DRIVE BELTS ON FERRARI MOWER 1EMR750	1	986.88	
EFT20890	17/10/2018	THE FARM SHOP (YORK) PRIMARIES OF WA	SUPPLY 1 X 4.2M GATE INCLUDING HINGES - NORTH RD	1		184.99
INV 2550010003/10/2018		THE FARM SHOP (YORK) PRIMARIES OF WA	SUPPLY 1 X 4.2M GATE INCLUDING HINGES - NORTH RD	1	184.99	
EFT20891	17/10/2018	THE OLIVE PEOPLE (AUST.) PTY LTD	SUPPLY OLIVE OILS FOR RESALE STOCK - YVC	1		124.00
INV 0002484912/10/2018		THE OLIVE PEOPLE (AUST.) PTY LTD	SUPPLY OLIVE OILS FOR RESALE STOCK - YVC	1	124.00	
EFT20892	17/10/2018	THE YORK SOCIETY (INC)	2018 SPONSORSHIP FUNDING & PURCHASE ART & CRAFT "ARBORESCENT"	1		2,020.00
INV 1004	08/10/2018	THE YORK SOCIETY (INC)	2018 SPONSORSHIP FUNDING FOR THE YORK SOCIETY MULTIYEAR FUNDING AGREEMENT - COUNCIL RESOLUTION #120417 40% PROGRESS PAYMENT	1	1,800.00	
INV 102044	15/10/2018	THE YORK SOCIETY (INC)	ARTS & CRAFTS SHIRE ART PURCHASE NO.39 "ARBORESCENT" BY LUKE BUTTON	1	220.00	
EFT20893	17/10/2018	TONY ENGELBERTS	PAINTING	1		2,906.00
INV 24	11/09/2018	TONY ENGELBERTS	INTERIOR PAINTING OF RESIDENCY MUSEUM CEILING & WALLS	1	1,300.00	
INV 25	16/09/2018	TONY ENGELBERTS	PAINT INTERNAL OF UNIT (& FILL DAMAGED WALL IN LAUNDRY) AS PER VERBAL QUOTE - UNIT 6, 40 MACARTNEY ST	1	1,606.00	
EFT20894	17/10/2018	VALLEY AIRCONDITIONING & REFRIGERATION	YRCC - INVESTIGATE AND REPAIR FAULTY UPRIGHT FREEZER (BERJAYA)	1		506.00
INV IV1593	02/10/2018	VALLEY AIRCONDITIONING & REFRIGERATION	YRCC - INVESTIGATE AND REPAIR FAULTY UPRIGHT FREEZER (BERJAYA)	1	506.00	
EFT20895	17/10/2018	VANGUARD PRESS	PURCHASE 5,000 DLX WINDOW FACED ENVELOPES	1		610.50

Date: 02/11/2018
Time: 2:34:31PM

Shire of York
CREDITOR PAYMENTS LISTING - OCTOBER 2018

USER: KRISTY LIVINGSTON
PAGE: 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 019671	28/09/2018	VANGUARD PRESS	PURCHASE 5,000 DLX WINDOW FACED ENVELOPES	1	610.50	
EFT20896	17/10/2018	WA CONTRACT RANGER SERVICES PTY LTD	RANGER SERVICES - 10/9/18-7/10/18	1		6,968.50
INV 01775	08/10/2018	WA CONTRACT RANGER SERVICES PTY LTD	RANGER SERVICES - 10/9/18-7/10/18	1	6,968.50	
EFT20897	17/10/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	LOCAL GOVERNMENT CONVENTIONS	1		1,642.00
INV I3073428	03/10/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	WA TRANSPORT & ROADS FORUM REGISTRATION - EMIDS D WALLACE	1	50.00	
INV I3072798	15/08/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	LOCAL GOVERNMENT CONVENTION 1-3/8/18 COUNCIL RES#050518 - CEO P.MARTIN	1	1,592.00	
EFT20898	17/10/2018	WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES	1		408.88
INV 206387	02/10/2018	WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES 3/9/18-2/10/18 - YVC	1	207.09	
INV 206386	02/10/2018	WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES 3/9/18-2/10/18 - DEPOT	1	184.86	
INV 206388	02/10/2018	WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES 3/9/18-2/10/18 - RESIDENCY MUSEUM	1	16.93	
EFT20899	17/10/2018	YORK & DISTRICT CO-OPERATIVE LTD	MONTHLY SUPPLIES & REFRESHMENTS	1		640.61
INV 6412010330	09/2018	YORK & DISTRICT CO-OPERATIVE LTD	EXHIBIT STOCK ITEMS (STOCKINGS) X 5 - MUSEUM	1	16.75	
INV 6412049230	09/2018	YORK & DISTRICT CO-OPERATIVE LTD	MONTHLY SUPPLIES & REFRESHMENTS - SEPTEMBER 2018	1	351.24	
INV 6412059230	09/2018	YORK & DISTRICT CO-OPERATIVE LTD	MONTHLY SUPPLIES & REFRESHMENTS - SEPTEMBER 2018	1	272.62	
EFT20900	17/10/2018	YORK & DISTRICTS COMMUNITY MATTERS	COMMUNITY UPDATE PAGE - OCTOBER 2018 & ADVERTISING	1		2,954.80
INV 0001098028	09/2018	YORK & DISTRICTS COMMUNITY MATTERS	COMMUNITY UPDATE PAGE - OCTOBER 2018 & ADVERTISING	1	2,954.80	
EFT20901	17/10/2018	YORK BUILDING SUPPLIES	MONTHLY MAINTENANCE SUPPLIES, SAFETY BONUS VOUCHER, STAFF UNIFORMS, BRIDGE REPAIR SUPPLIES & BULK WEED SPRAYING CHEMICALS - (DEPOT, ADMIN, YVC, YRCC & MUSEUM) - SEPTEMBER 2018	1		13,074.41

Date: 02/11/2018
Time: 2:34:31PM

Shire of York
CREDITOR PAYMENTS LISTING - OCTOBER 2018

USER: KRISTY LIVINGSTON
PAGE: 11

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SEP 201830/09/2018		YORK BUILDING SUPPLIES	MONTHLY MAINTENANCE SUPPLIES, SAFETY BONUS VOUCHER, STAFF UNIFORMS, BRIDGE REPAIR SUPPLIES & BULK WEED SPRAYING CHEMICALS - (DEPOT, ADMIN, YVC, YRCC & MUSEUM) - SEPTEMBER 2018	1	13,074.41	
EFT20902	17/10/2018	YORK FRIENDSHIP CLUB	SUPPLY 2 X RAG BAGS FOR THE DEPOT	1		30.00
INV 82	03/10/2018	YORK FRIENDSHIP CLUB	SUPPLY 2 X RAG BAGS FOR THE DEPOT	1	30.00	
EFT20903	17/10/2018	YORK HOME HARDWARE	MONTHLY MAINTENANCE SUPPLIES (DEPOT, ADMIN, YVC, YRCC) - SEPTEMBER 2018	1		309.43
INV YSHIRE	30/09/2018	YORK HOME HARDWARE	MONTHLY MAINTENANCE SUPPLIES (DEPOT, ADMIN, YVC, YRCC) - SEPTEMBER 2018	1	309.43	
EFT20904	17/10/2018	YORK LANDSCAPE SUPPLIES	SUPPLY 5 X BUCKETS OF TOPSOIL - FORREST OVAL	1		80.00
INV 0000477111/09/2018		YORK LANDSCAPE SUPPLIES	SUPPLY 5 X BUCKETS OF TOPSOIL - FORREST OVAL	1	80.00	
EFT20905	17/10/2018	YORK NEWSAGENCY	STATIONERY - ADMIN & DEPOT	1		160.10
INV 33420	02/10/2018	YORK NEWSAGENCY	STATIONERY - ADMIN & DEPOT	1	160.10	
EFT20906	17/10/2018	YORK QUALITY BUTCHERS	YRCC - MEAT SUPPLIES	1		335.44
INV 0875	11/10/2018	YORK QUALITY BUTCHERS	YRCC - MEAT SUPPLIES	1	62.54	
INV 0858	25/09/2018	YORK QUALITY BUTCHERS	YRCC - MEAT SUPPLIES	1	190.95	
INV 0869	02/10/2018	YORK QUALITY BUTCHERS	YRCC - MEAT SUPPLIES	1	81.95	
EFT20907	17/10/2018	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	ANNUAL STATE CONFERENCE - EMCCS SUZIE HASLEHURST 7-9 NOVEMBER 2018	1		1,670.00
INV 9551	27/09/2018	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	ANNUAL STATE CONFERENCE - EMCCS SUZIE HASLEHURST 7-9 NOVEMBER 2018	1	1,670.00	
EFT20908	19/10/2018	MCLEODS BARRISTERS AND SOLICITORS	SAT DR 34/2018: MATTER 42136 - AMI ENTERPRISES PTY LTD & ANOR V MID-WEST/WHEATBELT JDAP - PLANNING	1		2,106.50
INV 104662	31/08/2018	MCLEODS BARRISTERS AND SOLICITORS	SAT DR 34/2018: MATTER 42136 - AMI ENTERPRISES PTY LTD & ANOR V MID-WEST/WHEATBELT JDAP - PLANNING	1	2,106.50	

Date: 02/11/2018
Time: 2:34:31PM

Shire of York
CREDITOR PAYMENTS LISTING - OCTOBER 2018

USER: KRISTY LIVINGSTON
PAGE: 12

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT20909	19/10/2018	WALTER GRADING SERVICES	WET HIRE OF GRADER AND MULTI TYRE ROLLER HIRE FOR WINTER MAINTENANCE PROGRAM	1		55,695.32
INV 198	14/10/2018	WALTER GRADING SERVICES	WET HIRE OF GRADER AND MULTI TYRE ROLLER INCLUDING WATER CART & OPERATOR FOR THE WINTER MAINTENANCE GRADING PROGRAM	1	23,652.37	
INV 197	28/09/2018	WALTER GRADING SERVICES	1/10/18-11/10/18 - FLEA POOL RD & WALLABY RD WET HIRE OF GRADER AND MULTI TYRE ROLLER INCLUDING WATER CART, OPERATOR AND MOB TO SITE FOR THE WINTER MAINTENANCE GRADING PROGRAM 13/9/18-28/9/18- SEES RD, BOGLING RD, GRASS VALLEY RD & FLEA POOL RD	1	32,042.95	
EFT20910	19/10/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	LOCAL GOVERNMENT CONVENTIONS	1		9,314.00
INV I3072802	15/08/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	LOCAL GOVERNMENT CONVENTION TO BE HELD 1-3 AUGUST 2018 COUNCIL RES #050518 - CR WALLACE	1	1,563.00	
INV I3072799	15/08/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	LOCAL GOVERNMENT CONVENTION TO BE HELD 1-3 AUGUST 2018 COUNCIL RES #050518 - CR SAINT	1	1,475.00	
INV I3072800	15/08/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	LOCAL GOVERNMENT CONVENTION TO BE HELD 1-3 AUGUST 2018 COUNCIL RES #050518 - CR SMYTHE	1	1,514.00	
INV I3072796	15/08/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	LOCAL GOVERNMENT CONVENTION TO BE HELD 1-3 AUGUST 2018 COUNCIL RES #050518 - CR FERRO	1	1,475.00	
INV I3072797	15/08/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	LOCAL GOVERNMENT CONVENTION TO BE HELD 1-3 AUGUST 2018 COUNCIL RES #050518 - CR HEATON	1	1,475.00	
INV I3072803	15/08/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	LOCAL GOVERNMENT CONVENTION TO BE HELD 1-3 AUGUST 2018 COUNCIL RES #050518 - CR WARNICK	1	1,553.00	
INV I3072801	15/08/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	LOCAL GOVERNMENT CONVENTION TO BE HELD 1-3 AUGUST 2018 COUNCIL RES #050518 - CR TRENT	1	259.00	
EFT20911	23/10/2018	AUSTRALIAN TAXATION OFFICE	BAS - SEPTEMBER 2018	1		76,022.00
INV BAS - SE22/10/2018		AUSTRALIAN TAXATION OFFICE	BAS - SEPTEMBER 2018	1	76,022.00	
31717	02/10/2018	SHIRE OF YORK - WESTPAC TERM DEPOSIT	MUNI TERM DEPOSIT \$500k - 6 MONTHS @ 2.50%	1		500,000.00
INV MUNI TI02/10/2018		SHIRE OF YORK - WESTPAC TERM DEPOSIT	MUNI TERM DEPOSIT \$500k - 6 MONTHS @ 2.50%	1	500,000.00	
31718	17/10/2018	SHIRE OF YORK	LICENCE 2/11/18-30/6/19 - Y397	1		255.40

Date: 02/11/2018
Time: 2:34:31PM

Shire of York
CREDITOR PAYMENTS LISTING - OCTOBER 2018

USER: KRISTY LIVINGSTON
PAGE: 13

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV Y397	21/09/2018	SHIRE OF YORK	LICENCE 2/11/18-30/6/19 - Y397	1	255.40	
31719	17/10/2018	SYNERGY	ELECTRICITY	1		8,180.10
INV 2543224310/2018		SYNERGY	ELECTRICITY 8/8/18-8/10/18 - DEPOT	1	727.60	
INV 4675683502/10/2018		SYNERGY	ELECTRICITY 25/8/18-24/9/18 - STREETLIGHTS	1	6,506.10	
INV 7854883501/10/2018		SYNERGY	ELECTRICITY 1/9/18-30/9/18 - POWERWATCH LIGHTING	1	946.40	
31720	17/10/2018	TELSTRA	SHIRE PHONES 25/9/18-24/10/18	1		2,968.38
INV 9434282002/10/2018		TELSTRA	SHIRE PHONES 25/9/18-24/10/18	1	2,968.38	
31721	17/10/2018	WATER CORPORATION OF WA	WATER CHARGES	1		3,868.15
INV 9007884309/10/2018		WATER CORPORATION OF WA	WATER CHARGES 2/8/18-8/10/18 - 2 DINSDALE RD (K.BROWN)	1	64.48	
INV 9007890809/10/2018		WATER CORPORATION OF WA	WATER CHARGES 2/8/18-8/10/18 - CENT UNITS	1	196.36	
INV 9016178409/10/2018		WATER CORPORATION OF WA	WATER CHARGES 4/8/18-8/10/18 - 75 OSNABURG RD (D.WALLACE)	1	64.48	
INV 9016178409/10/2018		WATER CORPORATION OF WA	WATER CHARGES 4/8/18-8/10/18 - 51 ROE ST (S.HASLEHURST)	1	127.74	
INV 9007884509/10/2018		WATER CORPORATION OF WA	WATER CHARGES 2/8/18-8/10/18 - 24 FORD ST	1	64.48	
INV 9007884209/10/2018		WATER CORPORATION OF WA	WATER CHARGES 2/8/18-8/10/18 - 38 FRASER ST	1	46.66	
INV 9007890204/10/2018		WATER CORPORATION OF WA	WATER CHARGES 1/8/18-4/10/18 - AVON PARK & PEACE PARK	1	1,068.17	
INV 9007946825/09/2018		WATER CORPORATION OF WA	WATER CHARGES 20/7/18-21/9/18 - RAILWAY RD STANDPIPE	1	2,146.35	
INV 9007890009/10/2018		WATER CORPORATION OF WA	WATER CHARGES 4/8/18-8/10/18 - 17 FORBES ST (P.MARTIN)	1	89.43	
DD13897.1	09/10/2018	WA SUPER	SUPERANNUATION CONTRIBUTIONS	1		12,988.97
INV SUPER	09/10/2018	WA SUPER	SUPERANNUATION CONTRIBUTIONS	1	9,973.48	
INV DEDUCT09/10/2018		WA SUPER	SUPERANNUATION CONTRIBUTIONS	1	2,411.65	
INV DEDUCT09/10/2018		WA SUPER	SUPERANNUATION CONTRIBUTIONS	1	130.52	

Date: 02/11/2018
Time: 2:34:31PM

Shire of York
CREDITOR PAYMENTS LISTING - OCTOBER 2018

USER: KRISTY LIVINGSTON
PAGE: 14

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT09/10/2018		WA SUPER	SUPERANNUATION CONTRIBUTIONS	1	126.60	
INV DEDUCT09/10/2018		WA SUPER	SUPERANNUATION CONTRIBUTIONS	1	276.72	
INV DEDUCT09/10/2018		WA SUPER	SUPERANNUATION CONTRIBUTIONS	1	70.00	
DD13897.2	09/10/2018	SUPER PSH ATF THE SUPERMAX FUND	SUPERANNUATION CONTRIBUTIONS	1		1,050.00
INV SUPER	09/10/2018	SUPER PSH ATF THE SUPERMAX FUND	SUPERANNUATION CONTRIBUTIONS	1	780.77	
INV DEDUCT09/10/2018		SUPER PSH ATF THE SUPERMAX FUND	SUPERANNUATION CONTRIBUTIONS	1	269.23	
DD13897.3	09/10/2018	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		593.30
INV SUPER	09/10/2018	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1	441.17	
INV DEDUCT09/10/2018		PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1	152.13	
DD13897.4	09/10/2018	AMP RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1		183.64
INV SUPER	09/10/2018	AMP RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1	183.64	
DD13897.5	09/10/2018	ASGARD	SUPERANNUATION CONTRIBUTIONS	1		1,008.97
INV DEDUCT09/10/2018		ASGARD	SUPERANNUATION CONTRIBUTIONS	1	750.00	
INV SUPER	09/10/2018	ASGARD	SUPERANNUATION CONTRIBUTIONS	1	258.97	
DD13897.6	09/10/2018	CARE SUPER	SUPERANNUATION CONTRIBUTIONS	1		478.87
INV DEDUCT09/10/2018		CARE SUPER	SUPERANNUATION CONTRIBUTIONS	1	122.79	
INV SUPER	09/10/2018	CARE SUPER	SUPERANNUATION CONTRIBUTIONS	1	356.08	
DD13897.7	09/10/2018	BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	1		654.63
INV DEDUCT09/10/2018		BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	1	300.00	
INV SUPER	09/10/2018	BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	1	354.63	
DD13897.8	09/10/2018	PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1		430.60
INV DEDUCT09/10/2018		PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	110.41	

Date: 02/11/2018
Time: 2:34:31PM

Shire of York
CREDITOR PAYMENTS LISTING - OCTOBER 2018

USER: KRISTY LIVINGSTON
PAGE: 15

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	09/10/2018	PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	320.19	
DD13897.9	09/10/2018	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		660.11
INV DEDUCT	09/10/2018	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1	125.50	
INV SUPER	09/10/2018	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1	534.61	
DD13917.1	09/10/2018	WA SUPER	SUPERANNUATION CONTRIBUTIONS	1		383.01
INV SUPER	19/10/2018	WA SUPER	SUPERANNUATION CONTRIBUTIONS	1	383.01	
DD13917.2	19/10/2018	WA SUPER	SUPERANNUATION CONTRIBUTIONS	1		96.40
INV DEDUCT	19/10/2018	WA SUPER	SUPERANNUATION CONTRIBUTIONS	1	96.40	
DD13926.1	23/10/2018	WA SUPER	SUPERANNUATION CONTRIBUTIONS	1		12,489.74
INV SUPER	23/10/2018	WA SUPER	SUPERANNUATION CONTRIBUTIONS	1	9,482.29	
INV DEDUCT	23/10/2018	WA SUPER	SUPERANNUATION CONTRIBUTIONS	1	2,384.83	
INV DEDUCT	23/10/2018	WA SUPER	SUPERANNUATION CONTRIBUTIONS	1	130.58	
INV DEDUCT	23/10/2018	WA SUPER	SUPERANNUATION CONTRIBUTIONS	1	124.58	
INV DEDUCT	23/10/2018	WA SUPER	SUPERANNUATION CONTRIBUTIONS	1	347.46	
INV DEDUCT	23/10/2018	WA SUPER	SUPERANNUATION CONTRIBUTIONS	1	20.00	
DD13926.2	23/10/2018	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	1		455.17
INV SUPER	23/10/2018	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	1	455.17	
DD13926.3	23/10/2018	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		659.98
INV SUPER	23/10/2018	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1	534.51	
INV DEDUCT	23/10/2018	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1	125.47	
DD13926.4	23/10/2018	SUPER PSH ATF THE SUPERMAX FUND	SUPERANNUATION CONTRIBUTIONS	1		1,050.00
INV SUPER	23/10/2018	SUPER PSH ATF THE SUPERMAX FUND	SUPERANNUATION CONTRIBUTIONS	1	780.77	

Date: 02/11/2018
Time: 2:34:31PM

Shire of York
CREDITOR PAYMENTS LISTING - OCTOBER 2018

USER: KRISTY LIVINGSTON
PAGE: 16

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT	23/10/2018	SUPER PSH ATF THE SUPERMAX FUND	SUPERANNUATION CONTRIBUTIONS	1	269.23	
DD13926.5	23/10/2018	AMP RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1		183.64
INV SUPER	23/10/2018	AMP RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1	183.64	
DD13926.6	23/10/2018	ASGARD	SUPERANNUATION CONTRIBUTIONS	1		1,140.07
INV DEDUCT	23/10/2018	ASGARD	SUPERANNUATION CONTRIBUTIONS	1	750.00	
INV SUPER	23/10/2018	ASGARD	SUPERANNUATION CONTRIBUTIONS	1	390.07	
DD13926.7	23/10/2018	CARE SUPER	SUPERANNUATION CONTRIBUTIONS	1		478.87
INV DEDUCT	23/10/2018	CARE SUPER	SUPERANNUATION CONTRIBUTIONS	1	122.79	
INV SUPER	23/10/2018	CARE SUPER	SUPERANNUATION CONTRIBUTIONS	1	356.08	
DD13926.8	23/10/2018	BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	1		654.63
INV DEDUCT	23/10/2018	BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	1	300.00	
INV SUPER	23/10/2018	BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	1	354.63	
DD13926.9	23/10/2018	PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1		430.60
INV DEDUCT	23/10/2018	PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	110.41	
INV SUPER	23/10/2018	PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	320.19	
DD13897.10	09/10/2018	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	1		1,301.01
INV SUPER	09/10/2018	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	1	1,301.01	
DD13897.11	09/10/2018	IOOF LIFETRACK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		243.37
INV SUPER	09/10/2018	IOOF LIFETRACK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1	243.37	
DD13897.12	09/10/2018	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	1		483.09
INV SUPER	09/10/2018	CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	1	483.09	

Date: 02/11/2018
Time: 2:34:31PM

Shire of York
CREDITOR PAYMENTS LISTING - OCTOBER 2018

USER: KRISTY LIVINGSTON
PAGE: 17

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD13926.10	23/10/2018	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		659.73
INV DEDUCT	23/10/2018	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1	152.13	
INV SUPER	23/10/2018	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1	507.60	
DD13926.11	23/10/2018	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	1		1,345.85
INV SUPER	23/10/2018	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	1	1,345.85	
DD13926.12	23/10/2018	IOOF LIFETRACK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		243.37
INV SUPER	23/10/2018	IOOF LIFETRACK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1	243.37	
DD13926.13	23/10/2018	BT SUPER FOR LIFE - MICHAEL BECTON	SUPERANNUATION CONTRIBUTIONS	1		90.37
INV SUPER	23/10/2018	BT SUPER FOR LIFE - MICHAEL BECTON	SUPERANNUATION CONTRIBUTIONS	1	90.37	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL FUND BANK	2,326,199.73
2	TRUST FUND BANK	2,472.91
TOTAL		2,328,672.64

**SHIRE OF YORK****BUSINESS CARD SUMMARY
SEPTEMBER 2018**

Total purchases September 2018 \$484.32

1 Sept 18	Purchase eBook "Creating Cities" – Arts and Cultural Plan
7 Sept 18	Parking Fees – Chief Executive Officer - Meetings
14 Sept 18	SAI Global – Online access Australian Standards
21 Sept 18	Wood Moisture Meter – Environmental Health Services
22 Sept 18	Land Title Identification Check – Chief Executive Officer – Transfer of Land - Lot 13 Greenhills Rd, Lot 123 Horley Rd

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009670

 SHIRE OF YORK
 PO BOX 22
 YORK WA 6302

Card summary

Account number
 Card number
 Customer number
 Statement period
 Statement number

**Any questions?**

Contact Graham Edmonds at 114 Avon Tce, York 6302
 on **08 9641 2609**, or call **1300 BENDIGO**
 (1300 236 344).

Bendigo Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments
1 Sep 18	PAYPAL *DELIVEREDUC, 4029357733 AUS	13.75	
7 Sep 18	CPP CONVENTION CENTR E, PERTH AUS	18.17	
14 Sep 18	SAI GLOBAL LIMITED, NSW SYDNEY AUS	206.00	
21 Sep 18	TESTO PTY LTD, CROYD ON SOUTH AUS	158.40	
22 Sep 18	POST YORK LPO YO1, Y ORK AUS	88.00	
TOTALS		\$484.32	\$0.00

Bendigo Bank suggests you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions are to be promptly reported to your branch. It is important that you notify Bendigo Bank of any disputed transactions as soon as possible as Bendigo Bank's ability to investigate disputed transactions and to subsequently process a chargeback in your favour is restricted by the time limits imposed under the operating rules of the applicable credit card scheme. If you wish to obtain further information about this product (including your chargeback rights) or you have a question or concern about your account or its operation please contact your local Bendigo Bank Branch (details supplied on the front of the statement).

0406H303 / E-0 / S-3069 / I-3069 / 0013074174002167

Bendigo and Adelaide Bank Limited ABN 11 068 049 178 AFSL/Australian Credit Licence 237879

SY170-11/18 INVESTMENTS - OCTOBER 2018**File Number:** FI.FRP**Author:** Tabitha Bateman, Finance Manager**Authoriser:** Suzie Haslehurst, Executive Manager, Corporate & Community Services**Previously before Council:** Not applicable**Appendices:** 1. Investments - October 2018**NATURE OF COUNCIL'S ROLE IN THE MATTER**

Legislative

Review

PURPOSE OF REPORT

To report to Council the balance and distribution of investments held by the Shire of York as at 31 October 2018.

BACKGROUND

Council's policy F1.4 - *Investment* requires Council to review the performance of its investments on a monthly basis. In accordance with the policy, a report of investments is presented to Council to provide a summary of investments held by the Shire of York.

COMMENTS AND DETAILS

The Shire of York Investment Portfolio includes the following items that highlight Council's investment portfolio performance:

- a) Council's Investments as at 30 September 2018
- b) Application of Investment Funds
- c) Investment Performance

OPTIONS

Not applicable

IMPLICATIONS TO CONSIDER**Consultative**

Standard and Poor's Australia - Global ratings

Financial institutions

Strategic

Not applicable

Policy RelatedPolicy F1.4 *Investment*

DE 3-2 Invest Money Held in Municipal and Trust Funds

Financial

Revenue from investments is a funding source for the Shire and assists in maintaining the value of reserve funds. Policies and procedures are in place to ensure appropriate, responsible and accountable measures are in place to protect the Shire's funds.

Legal and Statutory

- **Legal and Statutory**

Local Government Act 1995

6.14. Power to invest

- (1) *Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the Trustees Act 1962 Part III.*
- (2A) *A local government is to comply with the regulations when investing money referred to in subsection (1).*
- (2) *Regulations in relation to investments by local governments may —*
 - (a) *make provision in respect of the investment of money referred to in subsection (1); and*
 - [(b) deleted]*
 - (c) *prescribe circumstances in which a local government is required to invest money held by it; and*
 - (d) *provide for the application of investment earnings; and*
 - (e) *generally provide for the management of those investments.*

Local Government (Financial Management) Regulations 1996

19. Investments, control procedures for

- (1) *A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.*
- (2) *The control procedures are to enable the identification of —*
 - (a) *the nature and location of all investments; and*
 - (b) *the transactions related to each investment.*

19C. Investment of money, restrictions on (Act s. 6.14(2)(a))

- (1) *In this regulation —*

authorised institution means —

 - (a) *an authorised deposit-taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or*
 - (b) *the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;*

foreign currency means a currency except the currency of Australia.

- (2) *When investing money under section 6.14(1), a local government may not do any of the following —*
 - (a) *deposit with an institution except an authorised institution;*
 - (b) *deposit for a fixed term of more than 3 years;*

- (c) *invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;*
- (d) *invest in bonds with a term to maturity of more than 3 years;*
- (e) *invest in a foreign currency.*

Risk Related

Funds are invested with various financial institutions in accordance with the global credit framework outlined in the Shire's investment policy to reduce risk.

Workforce

Not applicable

VOTING REQUIREMENTS

Absolute Majority: No

RESOLUTION 191118

Moved: Cr Heather Saint

Seconded: Cr Pam Heaton

That Council receives and notes the Shire of York Investment Portfolio attached to this report.

CARRIED: 7/0

SHIRE OF YORK INVESTMENT PORTFOLIO									
31 October 2018									
Deposit Institution	S & P's	Investment Date	Maturity Date		Investment Value	% of total portfolio	Investment Rate	Value at maturity	Total Interest to be paid at maturity
MUNICIPAL - Interest Bearing NCDs/TDs									
National Australia Bank	A1+	Tuesday, 5 June 2018	Wednesday, 7 November 2018	155	304,959.86	5%	2.68%	308,430.55	3,470.69
National Australia Bank	A1+	Tuesday, 2 October 2018	Thursday, 31 January 2019	121	500,000.00	7%	2.61%	504,326.16	4,326.16
National Australia Bank	A1+	Tuesday, 2 October 2018	Tuesday, 8 January 2019	98	500,000.00	7%	2.60%	503,490.41	3,490.41
Westpac Bank	A1+	Tuesday, 2 October 2018	Tuesday, 2 April 2019	182	500,000.00	7%	2.50%	506,232.88	6,232.88
MUNICIPAL - Interest Bearing NCDs/TDs					1,804,959.86	27%		1,822,480.01	17,520.15
MUNICIPAL - Other funds									
Municipal Account 118630623	A2		Wednesday, 31 October 2018		1,545,725.55	23%		1,545,725.55	0.00
AMP Banking At call	A1		Wednesday, 31 October 2018		1,233.93	0%		1,233.93	0.00
AMP Banking Notice	A1		Wednesday, 31 October 2018		266,445.69	4%		266,445.69	0.00
Westpac Flex-i	A1+		Wednesday, 31 October 2018		5,368.05	0%		5,368.05	0.00
MUNICIPAL - Other					1,818,773.22	27%		1,818,773.22	0.00
RESERVE - Interest Bearing NCDs/TDs									
National Australia Bank	A1+	Tuesday, 23 October 2018	Tuesday, 26 March 2019	154	242,096.91	4%	2.62%	244,773.11	2,676.20
Bendigo Bank	A2	Friday, 29 June 2018	Saturday, 29 June 2019	365	559,070.66	8%	2.75%	574,445.10	15,374.44
Westpac Bank	A1+	Wednesday, 22 August 2018	Thursday, 22 August 2019	365	529,954.04	8%	2.65%	543,997.82	14,043.78
Westpac Bank	A1+	Thursday, 3 May 2018	Monday, 3 December 2018	214	830,573.66	12%	2.45%	842,504.34	11,930.68
National Australia Bank	A1+	Tuesday, 2 October 2018	Wednesday, 2 October 2019	365	467,000.00	7%	2.70%	479,609.00	12,609.00
RESERVE - Interest Bearing NCDs/TDs					2,628,695.27	39%	2.62%	2,685,329.37	56,634.10
RESERVE - Other funds									
Reserve Acct 119521748	A2		Wednesday, 31 October 2018		249.83	0%		249.83	0.00
RESERVE - Other					249.83	0%		249.83	0.00

TRUST - Interest Bearing NCDs/TDs										
T2 PREISIG 2509	Bendigo Bank	A2	Thursday, 5 July 2018	Friday, 30 November 2018	148	32,641.19	0%	2.45%	32,965.45	324.27
T40 I/SECTIONS 2513	Bendigo Bank	A2	Thursday, 5 July 2018	Friday, 30 November 2018	148	30,622.75	0%	2.45%	30,926.96	304.21
T77 C/OVERS 2514	Bendigo Bank	A2	Thursday, 5 July 2018	Friday, 30 November 2018	148	58,910.85	1%	2.45%	59,496.08	585.23
									0.00	0.00
TRUST - Interest Bearing NCDs/TDs						122,174.78	2%	2.45%	123,388.50	1,213.71
TRUST - Other funds										
Trust Acct 118630649		A2	Wednesday, 31 October 2018			368,036.39	5%		368,036.39	0.00
TRUST - Other						368,036.39	5%		368,036.39	0.00

TOTALS						6,742,889	100%	2.54%	6,818,257	75,368
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Reconciliation by rating	Value of Investments/Bank accounts	
A1+	3,879,952.52	58%
A1	267,679.62	4%
A2	2,595,257.21	38%
TOTAL	6,742,889.35	100%

TD's by bank	Summary of Amount		Bank Accounts - Bendigo Bank	
Bendigo Bank	681,245.44	15%	Muni	1,545,725.55
AMP Banking	0.00	0%	Reserve	249.83
ME Bank	0.00	0%	Trust	368,036.39
National Australia B:	2,014,056.77	44%	AMP At call	1,233.93
Westpac Bank	1,860,527.70	41%	AMP Notice	266,445.69
			Wespac Flex-i	5,368.05
	4,555,829.91	100%	31-Oct-18	\$ 2,187,059.44

Interest Earnings

Fund	Adopted Budget	Year to Date Actual
Municipal	\$ 30,000.00	\$ 2,747.92
Reserve	\$ 40,000.00	
Trust	\$ -	\$ -
Total	\$ 70,000.00	\$ 2,747.92

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 MEETING CLOSED TO THE PUBLIC**14.1 Matters for which the Meeting may be closed****RESOLUTION
201118****Moved: Cr Kevin Trent****Seconded: Cr Denese Smythe**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995:

SY171-11/18 - Confidential - Rates and Charges Interest Write Off

This matter is considered to be confidential under Section 5.23(2) - e(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government.

SY172-11/18 - Confidential - Nomination for the Recognition of Freeman of the Shire

This matter is considered to be confidential under Section 5.23(2) - b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the personal affairs of any person.

SY173-11/18 - Confidential - Consideration of Ex-gratia Payment

This matter is considered to be confidential under Section 5.23(2) - b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the personal affairs of any person.

CARRIED: 7/0

The Gallery left the meeting at 6.25pm and the doors were closed.

SY171-11/18 - CONFIDENTIAL - RATES AND CHARGES INTEREST WRITE OFF**RESOLUTION
211118****Moved: Cr Kevin Trent****Seconded: Cr Jane Ferro**

That Council, approves the write off the interest accrued based on the reasons provided in the report, on the following properties:

- A6301 (write off amount of \$17.28)**
- A5930 (write off amount of \$ 5.98)**

CARRIED BY ABSOLUTE MAJORITY: 7/0

SY172-11/18 - CONFIDENTIAL - NOMINATION FOR THE RECOGNITION OF FREEMAN OF THE SHIRE

**RESOLUTION
221118**

Moved: Cr Jane Ferro

Seconded: Cr Denis Warnick

That Council accepts the recommendation of the York Honours Reference Group.

CARRIED BY ABSOLUTE MAJORITY: 6/1

Disclosure of Interest – Cr Jane Ferro – Impartial – I’m a Close Friend with the Applicant

At 6.30pm, Cr Jane Ferro left the meeting.

SY173-11/18 - CONFIDENTIAL - CONSIDERATION OF EX-GRATIA PAYMENT

**RESOLUTION
231118**

Moved: Cr Denese Smythe

Seconded: Cr Kevin Trent

That Council determines on this occasion not to make an ex-gratia payment to settle this matter.

CARRIED BY ABSOLUTE MAJORITY: 6/0

At 6.31pm, Cr Jane Ferro returned to the meeting.

The Shire President advised Cr Ferro of the Council decision.

**RESOLUTION
241118**

Moved: Cr Kevin Trent

Seconded: Cr Pam Heaton

That Council opens the meeting to the public at 6.32pm.

CARRIED: 7/0

14.2 Public Reading of resolutions to be made public

Nobody from the Gallery returned to the meeting so the Resolutions were not read aloud.

15 LATE REPORTS

Nil

16 LATE CONFIDENTIAL REPORTS

Nil

17 NEXT MEETING

The next Ordinary Meeting of Council will be held on Monday, 17 December 2018 at 5.00pm in Council Chambers, York Town Hall, York.

18 CLOSURE

The Shire President thanked everyone for their attendance and closed the meeting at 6.33pm.