



# SHIRE OF YORK

**MINUTES OF THE  
WORKS COMMITTEE MEETING  
HELD ON 4 SEPTEMBER, 2014  
COMMENCING AT 5.04PM  
AT THE YORK RECREATION &  
CONVENTION CENTRE, YORK**



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## SHIRE OF YORK

### THE WORKS COMMITTEE MEETING OF THE COUNCIL HELD ON THURSDAY, 4 SEPTEMBER, 2014, COMMENCING AT 5.04PM AT THE YORK RECREATION & CONVENTON CENTRE, YORK

The York Shire Council acknowledges the traditional owners of the land on which this meeting will be held.

#### 1. OPENING

##### 1.1 Declaration of Opening

*Cr Matthew Reid, Shire President, declared the meeting open at 5.04pm.*

##### 1.2 Disclaimer

The Committee Chairperson advised the following:

*"I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995.*

*Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material."*

##### 1.3 Suspension of Standing Orders

Clause 3.2 – Order of Business

Moved: Cr Boyle

Seconded: Ron MacKay

Carried: 8/0

##### 1.4 Announcement of Visitors

*Nil*

##### 1.5 Declarations of Interest that Might Cause a Conflict

*Members of the Committee and Staff are reminded of the requirements of s5.65 of the Local Government Act 1995, to disclose any interest during the meeting when the matter is discussed and also of the requirement to disclose an interest affecting impartiality under the Shire of York's Code of Conduct.*

**Financial Interests**

*Nil*

**Disclosure of Interest that May Affect Impartiality**

*Nil*

**2. ATTENDANCE****2.1 Committee Members**

*Cr Matthew Reid (Chair), Cr Mark Duperouzel; Cr Tony Boyle, Cr David Wallace, Mike Gill; Ron MacKay; Ian Crombie; Don Randell*

**2.2 Staff**

*Michael Keeble, Chief Executive Officer; Keith Dickerson, Works Manager*

**2.3 Apologies**

*Nil*

**2.4 Leave of Absence Previously Approved**

*Nil*

**2.5 Number of People in Gallery at Commencement of Meeting**

There was 1 person in the Gallery at the commencement of the meeting.

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

*Nil*

**4. PUBLIC QUESTION TIME****4.1 Written Questions – Current Agenda**

*Nil*

**4.2 Public Question Time**

*Nil*

**5. APPLICATIONS FOR LEAVE OF ABSENCE**

*Nil*

**6. PETITIONS / PRESENTATIONS / DEPUTATIONS**

*Nil*

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

*Nil*

**8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

*Nil*

**REPORTS****9. MATTERS FOR RESOLUTON****10. OTHER BUSINESS****11. CLOSURE**

**9. MATTERS FOR RESOLUTON**

*Nil*

**10. OTHER BUSINESS**

1. Ian Crombie gave a verbal report on Council's open space issues. Key Issues were:

- Problem with caravans at Avon Park. Interfering with reticulation.
- Concerns have been raised the RV park is next to the children's play ground.
- Soil compaction has occurred in Peace Park primarily due to the Peace Park Markets.
- A letter has also been received regarding the Avon Walk Trail regarding pruning and spraying programme. Cr Reid offered to speak with the York Volunteer Workers and request their assistance with a joint busy bee with the Shire of York Works crew to rectify this situation.
- Pruning of verge trees on Qualen West Road – positive feedback has been received.

**RESOLUTION**

**WC 010914**

**Moved:** Ian Crombie

**Seconded:** Don Randell

***"The Works Committee request that Council:***

***Investigate other possible locations for free RV parking and RV Dump Point and the conditions of the use of each."***

**CARRIED: 8/0**

**RESOLUTION**

**WC 020914**

**Moved:** Ian Crombie

**Seconded:** Cr Wallace

***"The Works Committee request that Council:***

***Investigate alternative locations for the monthly markets currently held in Peace Park."***

**CARRIED: 8/0**

2. Mike Gill re-presented his Risk presentation and highlighted a need for a risk assessment to be done on the Shire of York's entire road network. There is also a need for an Incident Report process to record any incidents that may occur while pruning of vegetation by staff or contractors.
3. General discussion took place and the following resolution was formulated.

**RESOLUTION**

**WC 030914**

**Moved: Mike Gill**

**Seconded: Don Randell**

***"That the Works Committee request:***

***That the CEO and Works Manager organise a Risk Assessment of the Shire of York's entire road network and present the report to the Works Committee meeting to be held in February 2015."***

**CARRIED: 8/0**

After discussion Ian Crombie agreed to prepare a water budget for the Shire's Public Open Space and to present it to the November Works Committee Meeting.

Cr Boyle raised that York Racing is using new filter technology to purify the ground water that they are reticulating the Race track with. This is proving to be cost effective and the technology should be investigated to purify the water in the town dam. Contact person at York Racing is Pat Flynn.

Keith Dickerson – Works Manager – stated he has submitted the Shire of York's Road Grant applications and was working with Cr Duperouzel to follow up on the approval of our RAV 3 & 4 roads.

## **11. CLOSURE OF MEETING**

*Cr Reid thanked everyone for their attendance and declared the meeting closed at 6.44pm*