

# **MINUTES**

## **Ordinary Council Meeting Monday, 27 May 2019**

**Date: Monday, 27 May 2019**

**Time: 5.01pm**

**Location: Council Chambers, York Town Hall, York**

## Order Of Business

<b>1</b>	<b>Opening .....</b>	<b>4</b>
1.1	Declaration of Opening.....	4
1.2	Disclaimer .....	4
1.3	Standing Orders .....	4
1.4	Announcement of Visitors .....	4
1.5	Declarations of Interest that Might Cause a Conflict .....	4
1.6	Declaration of Financial Interests .....	4
1.7	Disclosure of Interests that May Affect Impartiality .....	4
<b>2</b>	<b>Attendance .....</b>	<b>4</b>
2.1	Members .....	4
2.2	Staff .....	5
2.3	Apologies .....	5
2.4	Leave of Absence Previously Approved .....	5
2.5	Number of People in the Gallery at Commencement of Meeting .....	5
<b>3</b>	<b>Questions From Previous Meetings .....</b>	<b>5</b>
3.1	Response to Previous Questions Taken on Notice.....	5
3.2	Response to Unasked Questions from the Previous Meeting .....	5
<b>4</b>	<b>Public Question Time .....</b>	<b>6</b>
4.1	Written Questions – Current Agenda.....	7
4.2	Public Question Time .....	7
<b>5</b>	<b>Applications For Leave of Absence .....</b>	<b>7</b>
<b>6</b>	<b>Presentations .....</b>	<b>7</b>
6.1	Petitions .....	7
6.2	Presentations .....	7
6.3	Deputations.....	7
<b>7</b>	<b>Confirmation of Minutes of Previous Meetings .....</b>	<b>7</b>
<b>8</b>	<b>Announcements by Presiding Member without Discussion.....</b>	<b>7</b>
<b>9</b>	<b>Officer's Reports .....</b>	<b>8</b>
SY062-05/19	Minutes of the Access and Inclusion Advisory Committee Meeting held on 7 May 2019 .....	8
SY063-05/19	Development Application: Overheight Shed for storage of Private Assets (Use Not Listed): Lot 130 (12) Plaudit Street, York.....	53
SY064-05/19	Wheatbelt Secondary Freight Route.....	70
SY065-05/19	Staff Parking at Shire Administration Building.....	76
SY066-05/19	Community Funding Applications .....	99
SY067-05/19	Delegates & Attendees to the 2019 WA Local Government Convention.....	104
SY068-05/19	Councillor Professional Development.....	123
SY069-05/19	Age Friendly Community Plan - Progress Report .....	128

	SY070-05/19	Progress Report on the YRCC Management Transition Process.....	142
	SY071-05/19	Outstanding Rates and Sundry Debts - Debt Recovery .....	145
	SY072-05/19	Financial Report for April 2019 .....	150
	SY073-05/19	Investments - April 2019.....	195
<b>10</b>		<b>Motions of Which Previous Notice Has Been Given .....</b>	<b>200</b>
<b>11</b>		<b>Questions from Members without Notice .....</b>	<b>200</b>
<b>12</b>		<b>Business of an Urgent Nature Introduced by Decision of the Meeting.....</b>	<b>201</b>
	SY076-05/19	RFT 05-18/19 Knotts Road Widening.....	201
<b>13</b>		<b>Meeting Closed to the Public .....</b>	<b>205</b>
	13.1	Matters for which the Meeting may be closed.....	205
	SY074-05/19	- Confidential - Rates and Charges - Interest Write Off Request.....	205
	SY075-05/19	- Confidential - Nomination for Honorary Freeman of the Shire of York .....	206
	13.2	Public Reading of resolutions to be made public .....	206
<b>14</b>		<b>Closure .....</b>	<b>206</b>

**MINUTES OF SHIRE OF YORK  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, YORK TOWN HALL, YORK  
ON MONDAY, 27 MAY 2019 AT 5.01PM**

The York Shire Council acknowledges the traditional owners of the land on which this meeting is held.

**1 OPENING**

1.1 Declaration of Opening

*Cr David Wallace, Shire President, declared the meeting open at 5.01pm.*

1.2 Disclaimer

The Shire President advised the following:

*"I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995.*

*Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material."*

1.3 Standing Orders

*Nil*

1.4 Announcement of Visitors

*Nil*

1.5 Declarations of Interest that Might Cause a Conflict

*Nil*

1.6 Declaration of Financial Interests

*Nil*

1.7 Disclosure of Interests that May Affect Impartiality

*Cr Denis Warnick - SY066-05/19 – Community Funding Applications*

**2 ATTENDANCE**

2.1 Members

*Cr David Wallace, Shire President; Cr Kevin Trent, Deputy Shire President  
Cr Jane Ferro; Cr Pam Heaton; Cr Heather Saint; Cr Denese Smythe; Cr Denis Warnick*

## 2.2 Staff

*Suzie Haslehurst, Executive Manager Corporate & Community Services; Darren Wallace, Executive Manager, Infrastructure & Development Services; Helen D'Arcy-Walker, Council & Executive Support Officer*

## 2.3 Apologies

*Paul Martin, Chief Executive Officer*

## 2.4 Leave of Absence Previously Approved

*Nil*

## 2.5 Number of People in the Gallery at Commencement of Meeting

*There was one person in the Gallery at the commencement of the meeting.*

**3 QUESTIONS FROM PREVIOUS MEETINGS**

## 3.1 Response to Previous Questions Taken on Notice

*Nil*

## 3.2 Response to Unasked Questions from the Previous Meeting

**Ms Tricia Walters****Question 1 – SY047-04/19 – Sale of Land by Tender**

The Shire of York has spent \$37,465 on putting three properties out for tender with no tender being received by close of business and currently no decision has been made on the CEO's Recommendations. Should Council vote to accept the CEO's Recommendation in its entirety (rather than delete notes (4) (5) & (6), would Council please explain why they consider it to be good governance to sell of any assets below market value rather than retain them unless Council consider that the Shire is bankrupt?

**Response provided by the Chief Executive Officer:**

This matter was considered by Council on the night.

**Question 2 – SY052-04/19 – York Recreation and Convention Centre (YRCC)**

Once again the Minutes of the Meeting held by the Sporting Bodies have been provided and contain demands than an Agreement be entered into prior to any Associated Body being formed. My understanding is that the Shire of York (a) hold the Tavern Licence; (b) provide staffing; (c) subsidies on food, alcohol and Conferences, (d) run the business at a loss in competition with all other food/liquor outlet in York and (e ) provided the services of a Project Officer to help with the process of forming an Incorporated Body, So why are Council not prepared to close the Restaurant before 01 July 2019 and insist that an Incorporated Associated body must be formed before any discussion can take place to take over the YRCC?

**Response provided by the Executive Manager Corporate & Community Services:**

If an arrangement for an incorporated association to manage the hospitality facilities at the YRCC is to succeed, it is important that the parties (ie the Shire and the sporting bodies) can work together to achieve a successful outcome. Council has previously resolved that should an agreement not be reached by 30 June, the YRCC will put the management out for tender. Since then, several meetings have taken place and officers believe that there is now an intention by all parties to engage in the process of establishing an incorporated association to progress the matter further.

**Question 3: SY018-04/19 – Upgrade of the Swimming Pool**

The upgrade of the Swimming Pool has been on the books for over 10 years. It is stated that the Swimming Club have requested a new 25m pool. Should Council go back and read the previous Council Resolutions they will find that the cost for a new 25m swimming pool (approximately \$4.5M) was well in excess of the proposed \$1.5M to fix the current pool. Are the Swimming Club aware that closure of the current pool could mean the loss of a swimming pool in York due to Planning Regulations relating to water restrictions and who is advising them to the contrary?

**Response provided by the Chief Executive Officer:**

Officers are not recommending closure of the existing swimming pool.

**4 PUBLIC QUESTION TIME**

Public Question Time is conducted in accordance with the Act and Regulations. In addition to this the Shire's Council Meetings Local Law 2016 states –

**6.7 Other procedures for question time for the public**

- (1) A member of the public who wishes to ask a question during question time must identify themselves and register with a Council Officer immediately prior to the meeting.
- (2) A question may be taken on notice by the Council for later response.
- (3) When a question is taken on notice the CEO is to ensure that—
  - (a) a response is given to the member of the public in writing; and
  - (b) a summary of the response is included in the agenda of the next meeting of the Council.
- (4) Where a question relating to a matter in which a relevant person has an interest is directed to the relevant person, the relevant person is to—
  - (a) declare that he or she has an interest in the matter; and
  - (b) allow another person to respond to the question.
- (5) Each member of the public with a question is entitled to ask up to 2 questions before other members of the public will be invited to ask their questions.
- (6) Where a member of the public provides written questions then the Presiding Member may elect for the questions to be responded to as normal business correspondence.
- (7) The Presiding Member may decide that a public question shall not be responded to where—
  - (a) the same or similar question was asked at a previous meeting, a response was provided and the member of the public is directed to the minutes of the meeting at which the response was provided;
  - (b) the member of the public uses public question time to make a statement, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the statement as a question; or
  - (c) the member of the public asks a question that is offensive or defamatory in nature, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the question in a manner that is not offensive or defamatory.
- (8) A member of the public shall have 2 minutes to submit a question.
- (9) The Council, by resolution, may agree to extend public question time.

- (10) Where any questions remain unasked at the end of public question time they may be submitted to the CEO who will reply in writing and include the questions and answers in the agenda for the next ordinary Council meeting.
- (11) Where an answer to a question is given at a meeting, a summary of the question and the answer is to be included in the minutes.

Public Question Time Commenced at: 5.03pm.

4.1 Written Questions – Current Agenda

**Ms Tricia Walters**

*As Ms Walters was not in attendance at the Council meeting the submitted questions will be placed in the following month's Agenda with the Responses to the questions.*

4.2 Public Question Time

*Nil*

As there were no questions received from the Gallery, Public Question Time concluded at: 5.04pm.

**5 APPLICATIONS FOR LEAVE OF ABSENCE**

*Nil*

**6 PRESENTATIONS**

6.1 Petitions

*Nil*

6.2 Presentations

*Nil*

6.3 Deputations

*Ms Gail Aurisch – SY063-05/19 – Development Application: Overheight Shed for Storage of Private Assets (Use Not Listed): Lot 130 (12) Plaudit Street, York*

**7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**RESOLUTION**

**010519**

**Moved: Cr Kevin Trent**

**Seconded: Cr Jane Ferro**

**That the minutes of the Ordinary Council Meeting held on 29 April 2019 be confirmed.**

***CARRIED: 7/0***

**8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

*Nil*

## 9 OFFICER'S REPORTS

### SY062-05/19 MINUTES OF THE ACCESS AND INCLUSION ADVISORY COMMITTEE MEETING HELD ON 7 MAY 2019

**File Number:** OR.CMA.9.1

**Author:** Suzie Haslehurst, Executive Manager, Corporate & Community Services

**Authoriser:** Suzie Haslehurst, Executive Manager, Corporate & Community Services

**Previously before Council:** Nil

**Appendices:** 1. Minutes of the Access and Inclusion Advisory Committee Meeting held on 14 May 2019

### NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

### PURPOSE OF REPORT

To receive the minutes and endorse the recommendations of the Access and Inclusion Advisory Committee (AIAC) Meeting held on Tuesday 14 May 2019.

### BACKGROUND

The minutes of the AIAC meetings are provided for Council and community information.

The meeting was scheduled for Tuesday 7 May 2019. However, due to apologies received, it was evident that a quorum would not be achieved so the meeting was re-scheduled to 14 May with the same agenda.

### COMMENTS AND DETAILS

#### Announcements by the Presiding Member

The Chairperson announced the following upcoming events:

1. Living Well in the Avon Seniors' Expo and Forum (held 8 May) – well received and advertised widely.
2. Volunteer Morning Tea to be held Friday 24 May at 10am in the Lesser Hall
3. Cancer Morning Tea to be held at Tinetti Purslowe Funeral Home Northam on Thursday 23 May at 10am
4. Voice of the Avon Classical and Opera Music Concert to be held at the CRC this Saturday 18 May 2019 at 7.30pm. Attendees are asked to bring a plate of food.

#### Reports of Officers

Three Officer reports were considered by the AIAC:

- Outcomes of the Access and Inclusion Audit – Priorities for Action
- Balladong Lodge – Residents' Access to York CBD
- Disability Access and Inclusion Plan Progress Report 2018/19

*Outcomes of the Access and Inclusion Audit – Priorities for Action*

Following a workshop with members of the AIAC, Councillors and access consultants O'Brien Harrop Access, the AIAC was presented with the high priority outcomes from the Access and Inclusion audit identified for immediate and short-term action. It was agreed that the medium and low priorities identified in the Access and Inclusion audit would be considered by the AIAC and outcomes presented to the next meeting of the AIAC.

**Balladong Lodge – Residents' Access to York CBD**

At the Ordinary Council Meeting held 25 March 2019, it was resolved:

*That Council:*

*Requests the Chief Executive Officer to present a report to the next Access and Inclusion Advisory Committee meeting regarding access issues for residents of Balladong Lodge travelling to the York CBD.*

This matter was investigated by officers and a recommendation made to encourage the owners of Balladong Lodge (Global Care Inc) to modify the Balladong Street exit to provide safe egress for pedestrians.

***Disability Access and Inclusion Plan Progress Report 2018/19***

The AIAC was presented with the Shire of York's Disability Access and Inclusion Plan Progress Report for 2018/19. The Committee considered the progress made to date and is recommending Council adopts the Progress Report for submission to the Department of Communities.

**Questions from Members without Notice**

There were several questions from members which are included in the minutes along with the responses provided.

**OPTIONS**

Council could choose not to accept the recommendations of the Access and Inclusion Advisory Committee. However, the AIAC was established to provide recommendations to Council on matters relating to access and inclusion.

**IMPLICATIONS TO CONSIDER**

**Consultative**

Nil

**Strategic**

*Theme 5: Strong Leadership and Governance*

5.1 The Council supported by the administration of the Shire of York, is effective and informed in its decision-making and exhibits good practice in its governance role.

**Policy Related**

G2.5 Reference Groups

**Financial**

The cost to address the improvements recommended in the Access and Inclusion Audit immediate priority items is approximately \$15,000 and can be considered within existing budgets. Other core focus areas are proposed for consideration as part of the 2019/2020 budget process.

**Legal and Statutory**

***Local Government Act 1995***

***5.22. Minutes of council and committee meetings***

- (1) *The person presiding at a meeting of a council or a committee is to cause minutes to be kept of the meeting's proceedings.*
- (2) *The minutes of a meeting of a council or a committee are to be submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.*
- (3) *The person presiding at the meeting at which the minutes are confirmed is to sign the minutes and certify the confirmation.*

### **Risk Related**

There is a financial risk and a reputational risk if Council chooses not to accept the recommendation of the AIAC to determine immediate priorities for action as identified in the Access and Inclusion Audit. These risks are considered Moderate (8) and High (12) consecutively.

### **Workforce**

Nil

### **VOTING REQUIREMENTS**

**Absolute Majority: Yes**

#### **RESOLUTION 020519**

**Moved: Cr Denese Smythe**

**Seconded: Cr Jane Ferro**

**That Council receives the Minutes of the Access and Inclusion Advisory Committee meeting held on 14 May 2019 and adopts the recommendations of the Committee as follows:**

**That Council:**

- 1. Adopts the minutes of the Access and Inclusion Advisory Committee held on 12 March 2019 as a true and correct record; and**
- 2. Requests the Chief Executive Officer to:**
  - a) Implement the 'quick wins' outlined in this report as soon as is practicable;**
  - b) Include the core focus recommendations identified during a workshop held on 26 March 2019 in the 2019/20 budget process for Council's consideration; and**
  - c) Ensure the Access and Inclusion Audit Report is considered during the major review of the Shire's Strategic Community Plan and Long Term Financial Plan to take place in early 2020.**
- 3. Notes the correspondence received from Global Care Inc. in response to concerns raised regarding access and safety issues for Balladong residents; and**
- 4. Requests the Chief Executive Officer to write to Global Care Inc. to:**
  - a) Encourage the modification of the Balladong Street exit from Balladong Lodge to provide safe egress for pedestrian residents; and**
  - b) Offer to work with Balladong Lodge to advocate for a pedestrian crossing once these modifications have been made.**
- 5. Adopts the 2018/19 DAIP Progress Report noting the progress made to date; and**
- 6. Requests the Chief Executive Officer to submit the 2018/19 DAIP Progress Report to the Department of Communities by 1 July 2019.**

**CARRIED BY ABSOLUTE MAJORITY: 7/0**



# **MINUTES**

## **Access and Inclusion Advisory Committee Meeting Tuesday, 14 May 2019**

**Date: Tuesday, 14 May 2019**

**Time: 10.31am**

**Location: Council Chambers, York Town Hall, York**

## Access and Inclusion Advisory Committee Meeting Minutes

14 May 2019

**Order Of Business**

<b>1</b>	<b>Opening .....</b>	<b>3</b>
1.1	Declaration of Opening .....	3
1.2	Disclaimer .....	3
1.3	Standing Orders .....	3
1.4	Announcement of Visitors .....	3
1.5	Declarations of Interest that Might Cause a Conflict .....	3
1.6	Declaration of Financial Interests .....	3
1.7	Disclosure of Interests that May Affect Impartiality .....	3
<b>2</b>	<b>Attendance .....</b>	<b>3</b>
2.1	Members .....	3
2.2	Staff .....	3
2.3	Apologies .....	4
2.4	Leave of Absence Previously Approved .....	4
<b>3</b>	<b>Applications For Leave of Absence .....</b>	<b>4</b>
<b>4</b>	<b>Presentations .....</b>	<b>4</b>
<b>5</b>	<b>Confirmation of Minutes of Previous Meetings .....</b>	<b>4</b>
<b>6</b>	<b>Announcements by Presiding Member Without Discussion .....</b>	<b>4</b>
<b>7</b>	<b>Officer's Reports.....</b>	<b>5</b>
7.1	Outcomes of the Access and Inclusion Audit - Priorities for Action .....	5
7.2	Balladong Lodge - Residents' Access to York CBD .....	18
7.3	Disability Access and IncLusion Plan Progress Report 2018/19 .....	24
<b>8</b>	<b>Questions from Members without Notice .....</b>	<b>42</b>
<b>9</b>	<b>Business of an Urgent Nature Introduced by Decision of the Meeting.....</b>	<b>42</b>
<b>12</b>	<b>Next Meeting .....</b>	<b>42</b>
<b>13</b>	<b>Closure .....</b>	<b>42</b>

**MINUTES OF SHIRE OF YORK  
ACCESS AND INCLUSION ADVISORY COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBERS, YORK TOWN HALL, YORK  
ON TUESDAY, 14 MAY 2019 AT 10.31AM**

The York Shire Council acknowledges the traditional owners of the land on which this meeting will be held.

**1 OPENING**

1.1 Declaration of Opening

Ms Bev Penny, Chairperson, declared the meeting open at 10.31am.

1.2 Disclaimer

The Shire President advised the following:

*"I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995.*

*Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material."*

1.3 Standing Orders

Nil

1.4 Announcement of Visitors

Nil

1.5 Declarations of Interest that Might Cause a Conflict

Nil

1.6 Declaration of Financial Interests

Nil

1.7 Disclosure of Interests that May Affect Impartiality

Nil

**2 ATTENDANCE**

2.1 Members

Bev Penny, Chairperson; Cr Denese Smythe; Liz Christmas; Rosemary Parker;  
Cr Jane Ferro; Marie Forster

2.2 Staff

Suzie Haslehurst, Executive Manager Corporate Community Services

## Access and Inclusion Advisory Committee Meeting Minutes

14 May 2019

## 2.3 Apologies

Wendy Hoare; Teagan Walsh

## 2.4 Leave of Absence Previously Approved

Nil

**3 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**4 PRESENTATIONS**

Nil

**5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS****COMMITTEE RECOMMENDATION****Moved: Cr Jane Ferro****Seconded: Cr Denese Smythe****That the minutes of the Access and Inclusion Advisory Committee Meeting held on 12 March 2019 be confirmed.*****CARRIED: 6/0*****6 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

The Chairperson raised the following matters:

1. Living Well in the Avon Seniors' Expo and Forum (held 8 May) – well received and advertised widely.
2. Volunteer Morning Tea to be held Friday 24 May at 10am in the Lesser Hall
3. Cancer Morning Tea to be held at Tinetti Purslowe Funeral Home Northam on Thursday 23 May at 10am
4. Voice of the Avon Classical and Opera Music Concert to be held at the CRC this Saturday 18 May 2019 at 7.30pm. Attendees are asked to bring a plate of food.

## 7 OFFICER'S REPORTS

### 7.1 OUTCOMES OF THE ACCESS AND INCLUSION AUDIT - PRIORITIES FOR ACTION

**File Number:** OR.CMA.9, CS.SSP.1

**Author:** Suzie Haslehurst, Executive Manager, Corporate & Community Services

**Authoriser:** Suzie Haslehurst, Executive Manager, Corporate & Community Services

**Previously before Council:** SY025-03/19

**Appendices:** 1. Access & Inclusion Audit Workshop Outputs

### NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

### PURPOSE OF REPORT

This report presents the priorities for action identified in the Shire's Access and Inclusion Audit and at a subsequent, facilitated workshop with Councillors, Shire staff and members of the Access and Inclusion Advisory Committee (AIAC).

### BACKGROUND

One of the actions in the Shire's York Disability Access and Inclusion Plan 2018-2023 (DAIP) is to undertake an accessibility audit of Shire buildings and the York CBD and make recommendations to Council.

O'Brien Harrop Access was engaged to undertake the Shire of York's Disability Access and inclusion Audit. The findings of the audit were presented to the AIAC and then Council in March 2019 where it was resolved:

#### ***That Council:***

- 1. Receives the Access and Inclusion Audit 2018 Report attached as appendices to this report.***
- 2. Requests the Chief Executive Officer to:***
  - (a) conduct a workshop with the Access and Inclusion Advisory Committee, Councillors and senior officers to determine a timeline and action plan to implement agreed priorities; and***
  - (b) present the results to Council for consideration as part of the annual budget process.***

A facilitated workshop was held on 26 March 2019 where members of the AIAC, senior staff and four Councillors worked through the recommendations that were considered by the consultants to be high priority actions in relation to:

- York CBD
- Shire Administration Building
- York Town Hall and Visitor Centre
- York Residency Museum
- YRCC
- York Memorial Swimming Pool
- Old Recreation Stadium
- Shire of York Depot

## Access and Inclusion Advisory Committee Meeting Minutes

14 May 2019

Avon Park was not considered at the workshop as it is agreed that the recommendations will be referred to the Avon Park Upgrade project.

Given the estimated costs required to address all of the recommendations made in the audit, only those rated as high priority (based on standards, legislation and risk) were considered at the workshop. A report on the outcomes of the workshop is attached at Appendix 1.

**COMMENTS AND DETAILS**

The following 'quick win' recommendations were made by the group.

Asset	Recommendation	Amount
Avon Terrace / CBD	Avon Terrace 7A and 7B – midblock crossing TGSIs	\$1,250
Administration Centre	Door threshold - front door - raven ramp	\$250
	Counter top hearing augmentation system & signage	\$750
YRCC	Maintenance of drinking fountains	
	Parents room UAT – knob and signage	\$400
	UAT – Convention Centre: • Reposition sanitary bin • Coat hooks and shelf • Backrest	\$750
	UAT – Gym • Shelf • Backrest • Coat hooks	\$750
Residency Museum	Main entrance threshold (raven ramp)	\$250
	Access to reference desk - circulation space	
Town Hall	York Visitor Centre Toilets - Door handles and signage	\$1,025
	Stairs - Management - use internal stairs	
	Main Hall: Supply and install egress ramps x 2	\$1,000
	Town Hall lift – regular servicing	
	Railing, holders - minor improvements to existing facilities	\$1,250
	Signage - Main Hall, Lesser hall, Toilets and egress doors	\$500
	Mezzanine level access. Management Solution	
	Audio Loops - Chambers and York Visitor Centre	\$1,695
Swimming Pool	Unisex Toilet: • Reduce length of internal bench • Pathway and signage	\$1,400
	Service and maintain Hoist - provide training for staff and advertise availability.	
Old Recreation Centre	Accessible parking marking & signage	\$1,850
	Male & Female Signage for toilets	\$450
	Wayfinding signage \$1,000	\$1,000
	Egress doors - signage to wheelchair accessible egress exit inside hall \$150	\$150
	Directional signage at gates & processes \$950	\$950

Item 7.1

Page 6

## Access and Inclusion Advisory Committee Meeting Minutes

14 May 2019

	<b>Total Quick Wins</b>	<b>\$15,670</b>
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Note: There were no immediate recommendations for the Depot. The mid-block crossing on Avon Terrace has been installed since the workshop took place. All other recommendations above have been referred to the relevant Shire officer for action.

The group identified the following as core focus areas for short term implementation. These will be considered as part of the 2019/20 budget process.

<b>Asset</b>	<b>Core focus recommendations</b>	<b>Amount</b>
CBD	Avon Terrace	\$38,950
	Howick and Macartney Streets Kerb Ramps and TGSIs	\$5,250
	Howick Street Footpath	\$6,500
	Joaquina Street Intersection - Consultant	\$8,000
	Adjoining footpath from Avon Park to Avon terrace	\$3,250
	Macartney Street Footpath Connectivity	\$10,000
YRCC	Directional signage – road side	\$1,000
	Destination signage – front of building	\$450
Residency Museum	Accessible parking - change sign to accessible not disabled (install new bay and signage)	\$10,000
	Men's toilet - accessible path of travel and steps and signage from main building and compliant	\$3,350
Town Hall	Improve York Visitor Centre counter - drop down section	\$3,500
Pool	Steps and ramps to entry	\$6,250
	Kerb ramp from carpark to footpath	\$1,750
Old Recreation Centre	Entrance external - double glass doors - landing with a ramp to brick paving	\$4,025
	Inside of glass doors - raven ramp required	\$275
<b>Total high priority actions</b>		<b>\$102,550</b>

It is proposed that the remainder of the actions identified are advertised for public feedback as part of the Strategic Community Planning process to be undertaken early in 2020.

#### OPTIONS

The Committee could choose to advertise the above actions for public feedback prior to implementation. However, these have been identified by the specialist consultants, Councillors, staff and the AIAC as actions for immediate and short-term attention. Therefore, officers are proposing that, in order to progress some of these actions, they are accepted by the AIAC and Council for consideration as part of the 2019/20 budget process.

#### IMPLICATIONS TO CONSIDER

##### Consultative

O'Brien Harrop Access

##### Strategic

*Theme 1: A Place to Live*

## Access and Inclusion Advisory Committee Meeting Minutes

14 May 2019

- 1.4 There are few barriers to people moving safely, freely and easily around the town of York and rural townships and to other communities.

*Theme 4: Built for Resilience*

- 4.6 The town of York has a network of well-maintained and well-integrated, safe and reliable, roads, footpaths and cycle paths.

**Policy Related**

Nil

**Financial**

The total cost of only the high priority actions identified by the consultants is approximately \$500,000. Officers are proposing that the above actions are considered in the upcoming budget process and that the remainder of the actions are considered as part of the Strategic Community Planning process to be undertaken early in 2020.

**Legal and Statutory*****Local Government Act 1995***

The Access and Inclusion Committee is established under Part 5 – Division 2 (Subdivision 2) of the *Local Government Act 1995 – Committees and their meetings*. No authority is delegated to the Committee and all recommendations made by the Committee will be brought to Council for decision.

The reports reference the following legislation and standards;

*Disability Discrimination Act 1992*

*Building Code of Australia*

*Australian Standards on Access and Mobility*

**Risk Related**

There is a high reputational risk to the Shire should the actions recommended in the Access and Inclusion audit are not implemented in a structured and timely manner. The proposed recommendation is aimed at mitigating this risk.

**Workforce**

It is anticipated that workforce resources will be required to implement the actions identified. It is proposed that this is considered as part of the annual budget process.

**VOTING REQUIREMENTS**

Not applicable.

**COMMITTEE RECOMMENDATION****Moved: Cr Denese Smythe****Seconded: Liz Christmas****That the Committee recommends:****That Council requests the Chief Executive Officer to:**

- 1. Implement the 'quick wins' outlined in this report as soon as is practicable;**
- 2. Include the core focus recommendations identified during a workshop held on 26 March 2019 in the 2019/20 budget process for Council's consideration; and**
- 3. Ensure the Access and Inclusion Audit Report is considered during the major review of the Shire's Strategic Community Plan and Long Term Financial Plan to take place in early 2020.**

***CARRIED: 6/0***

## SHIRE OF YORK

### ACCESS AND INCLUSION AUDIT

### WORKSHOP OUTPUTS REPORT

March 2019



## Background

This brief report summarises the key outputs from a workshop held with members of the Shire of York Access and Inclusion Advisory Committee, Councillors and staff.

The purpose of the workshop was to identify achievable priorities to be included within the Access and Inclusion Plan and the Shire's forward financial planning.

The intended outcomes of the workshops were:

- Immediate, Medium and Long-term priorities are agreed
- Council has direction for implementation of the A&I Plan
- Next steps in the process are clear.

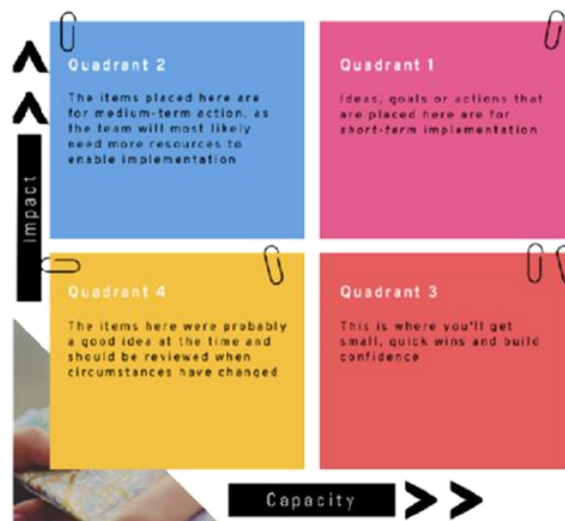
Fifteen participants attended the workshop, comprised of four community members of the Access and Inclusion Committee, four Shire Councillors and five staff. The two consultants that undertook the audit and reporting attended and provided technical input to participants throughout the workshop.

The workshop focused on the following topics:

- Snapshot of the audit report
- The Shire's operating environment
- Prioritisation of audit recommendations.

## Outputs

Participants worked in five break-out groups to review and prioritise the audit report recommendations. Each group reviewed one-two separate Shire asset classes and prioritised recommendations using an Impact vs Capacity grid.



Access and Inclusion Audit Prioritisation Workshop

2

Access and Inclusion Advisory Committee Meeting Minutes

14 May 2019

**Summary**

The recommendations prioritised as 'Core focus' for short-term action and 'Quick wins' to build momentum are outlined below.

Asset	Core focus recommendations	Quick win recommendations
CBD	Avon Terrace \$38,950	
	Howick and Macartney Streets Kerb Ramps and TGSIs \$5,250	
	Howick Street Footpath \$6,500	
	Joaquina Street Intersection - Consultant \$8,000	
	Adjoining footpath from Avon Park to Avon terrace \$3,250	
	Macartney Street Footpath Connectivity	
		Avon Terrace 7A and 7B – midblock crossing TGSIs \$1,250
Administration Centre		Door threshold - front door - raven ramp \$250
		Counter top hearing augmentation system & signage \$750
New Recreation and Convention Centre	Directional signage – road side \$1,000	Maintenance on drinking fountains
	Destination signage – front of building \$450	Parents room UAT – knob and signage \$400
		UAT – Convention Centre \$750: <ul style="list-style-type: none"> <li>• Reposition sanitary bin</li> <li>• Coat hooks and shelf</li> <li>• Backrest</li> </ul>
		UAT – Gym \$750 <ul style="list-style-type: none"> <li>• Shelf</li> <li>• Backrest</li> <li>• Coathooks</li> </ul>
Residency Museum	Accessible parking - change sign to accessible not disabled \$10,000 (install new bay and signage)	Main entrance threshold \$250
	Men's toilet - accessible path of travel and steps and signage from main building and compliant \$3,350	Access to reference desk - circulation space
Town Hall	Improve YVC counter - drop down section	YVC Toilets - Door handles and signage
		Stairs - Management - use internal stairs

Access and Inclusion Advisory Committee Meeting Minutes

14 May 2019

		Supply band install egress ramps x 2
		Town hall lift - regular servicing
		Railing, holders - minor improvements to existing facilities
		Signage - Main Hall, Lesser hall, Toilets and egress doors

Asset	Core focus recommendations	Quick win recommendations
Town Hall		Mezzanine level access. Management Solution
		Audio Loops - Chambers and YVC
Pool	Steps and ramps to entry	Unisex Toilet: <ul style="list-style-type: none"> <li>• Reduce length of internal bench</li> <li>• Pathway and signage</li> </ul>
	Kerb ramp from carpark to footpath	Service and maintain - provide training for staff. ADVERTISE
Old Recreation Centre	Entrance external - double glass doors - landing with a ramp to brick paving \$4,025	Accessible parking marking & signage \$1,850
	Inside of glass doors - raven ramp required \$275	Male & Female Signage for toilets \$450
		Wayfinding signage \$1,000
		Egress doors - signage to wheelchair accessible egress exit inside hall \$150
		Directional signage at gates & processes \$950

Access and Inclusion Audit Prioritisation Workshop

4

## Asset prioritisation

### Prioritisation of CBD recommendations



### Comments

#### Adjoining footpath from Avon Park to Avon Terrace:

- Signage will be a priority, to identify ACROD parking
- As the pathway from Avon Terrace gets to the car park at the end, there is a driveway coming onto the pathway. This does not give access to Avon Park as there is no driveway.

#### Howick and Macartney Streets:

- Signage for all ACROD parking
- This issue along with all the paving, parking bays and the slope of the road heading into the road and no continuous pathway, will be discussed with an engineer.

#### Avon Terrace

- Signage for all ACROD parking
- All access to kerbing will be addressed being all five issues which are the same issues as McCartney St

#### Howick Street

- Kerb ramp crossing point, at Doctors Surgery to receiving footpath (currently parallel parking) on eastern side and footpath into pharmacy.

#### Joaquina Street

- Crossing connecting both sides of Joaquina St and address parking bays, width slope and kerb ramps

#### Avon Terrace 7A and 7B

- An engineer needs to implement this as part of 5A and 5B and 6A and 6B

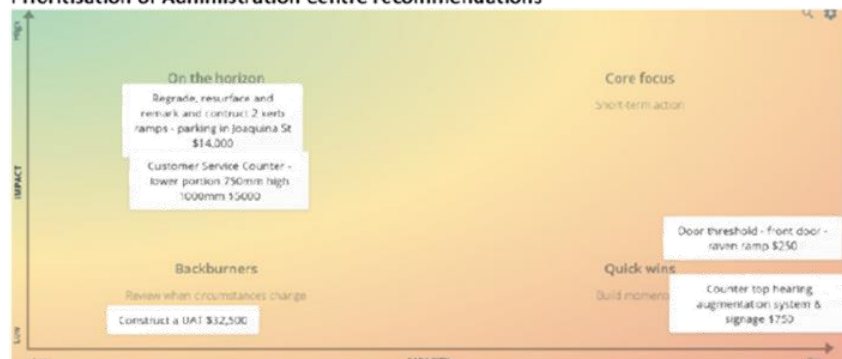
#### South Street and Avon Terrace

- Investigation is needed here and requires an engineer to access this area

Access and Inclusion Advisory Committee Meeting Minutes

14 May 2019

Prioritisation of Administration Centre recommendations



Prioritisation of New Recreation and Convention Centre recommendations



Prioritisation of Residency Museum recommendations



Access and Inclusion Audit Prioritisation Workshop

6

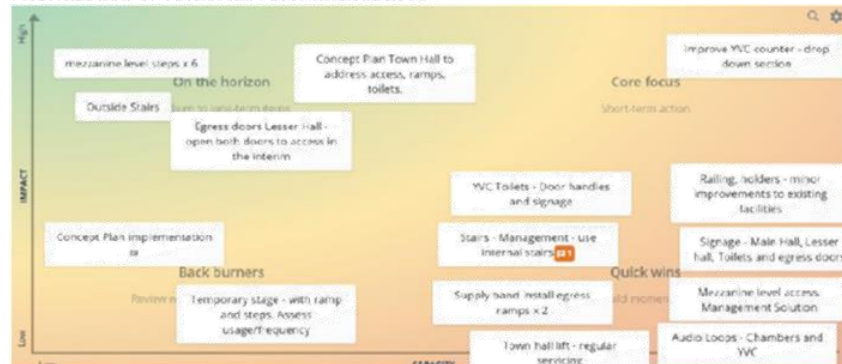
Access and Inclusion Advisory Committee Meeting Minutes

14 May 2019

Prioritisation of Pool recommendations



Prioritisation of Town Hall recommendations



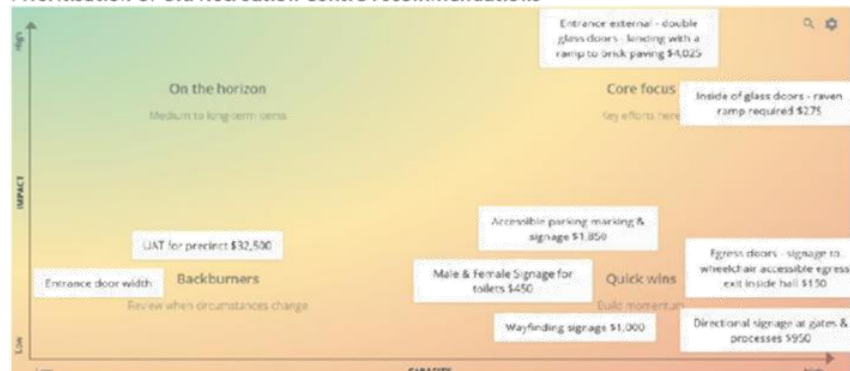
Comments

Stairs - Management - use internal stairs – suggest light grey strips and signage

Access and Inclusion Advisory Committee Meeting Minutes

14 May 2019

Prioritisation of Old Recreation Centre recommendations



Access and Inclusion Audit Prioritisation Workshop

8

## 7.2 BALLADONG LODGE - RESIDENTS' ACCESS TO YORK CBD

<b>File Number:</b>	<b>CS.SSP.1</b>
<b>Author:</b>	<b>Suzie Haslehurst, Executive Manager, Corporate &amp; Community Services</b>
<b>Authoriser:</b>	<b>Suzie Haslehurst, Executive Manager, Corporate &amp; Community Services</b>
<b>Previously before Council:</b>	<b>Not applicable</b>
<b>Appendices:</b>	<ol style="list-style-type: none"> <li>1. Concerns raised</li> <li>2. Response from Global Care Inc.</li> </ol>

### NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

### PURPOSE OF REPORT

This report details concerns raised regarding safety of residents at Balladong Lodge when exiting the complex on Balladong Street and their access to the York CBD.

### BACKGROUND

At the meeting of the Access and Inclusion Advisory Committee (AIAC) held on 12 March 2019, the Committee made the following recommendation which was adopted by Council at the Ordinary Council Meeting held 25 March 2019:

*That Council:*

*Requests the Chief Executive Officer to present a report to the next Access and Inclusion Advisory Committee meeting regarding access issues for residents of Balladong Lodge travelling to the York CBD.*

This report addresses the above resolution. An email outlining the specific concerns raised is attached at Appendix 1.

### COMMENTS AND DETAILS

The Chairperson of the AIAC met with the Facility Administrator of Balladong Lodge to discuss the issues raised. Subsequently, the Chairperson and officers spoke to the Chief Executive Officer of Global Care Inc. to whom the matter was referred. Global Care Inc is the organisation that owns and operates Balladong Lodge.

The CEO, while receptive, was surprised to hear of these concerns and pointed out that the exit referred to is intended as a vehicle exit only and that she had received no complaints from residents regarding this matter. She followed up this conversation with an email response which is attached at Appendix 2.

Officers have also reviewed the issue of Balladong residents traversing Redmile Road for access into the York CBD. Redmile Road does not currently have a formalised footpath. While the intent is to install footpaths on every street in York, it is unlikely that this will occur on Redmile Road in the short term, given the volume of foot and vehicular traffic involved and other priority areas for footpaths.

In addition, while a footpath would assist residents to reach the intersection of Balladong Street and Avon Terrace, from a safety perspective, this is not an ideal place for pedestrians to cross Balladong Street.

## Access and Inclusion Advisory Committee Meeting Minutes

14 May 2019

Finally, Main Roads WA has indicated that unless the volume of pedestrians crossing Balladong Street reaches a much higher level, it is unlikely that a pedestrian crossing would be installed.

Given the above and the fact that Balladong Lodge is privately owned and operated, officers are proposing that the Shire writes to Global Care Inc. to encourage the modification of the Balladong Street exit to provide safe egress for residents. Should this occur, then the Shire could work with Balladong Lodge to advocate for a safe crossing point on Balladong Street.

**OPTIONS**

The AIAC could recommend that Council prioritises the formalisation of a footpath on Redmile Road. However as outlined above, encouraging pedestrians to cross at the Balladong Street / Avon Terrace intersection is not considered the safest option from a traffic management perspective. In addition, there are other higher priority footpaths to be installed in the short term.

**IMPLICATIONS TO CONSIDER****Consultative**

Balladong Lodge  
Global Care Inc.  
Main Roads WA

**Strategic**

*The Place to Live*  
*1.4 Few barriers to safe easy movement*

**Policy Related**

Nil

**Financial**

Nil

**Legal and Statutory**

Nil

**Risk Related**

There is a risk that the Shire would be seen to be responsible for ensuring safe crossing of Balladong Street. However, as the road is owned by Main Roads WA and Balladong Lodge is privately owned and operated, the proposed recommendation could be considered a reasonable risk mitigation strategy.

**Workforce**

Nil

**VOTING REQUIREMENTS**

**Not applicable.**

## Access and Inclusion Advisory Committee Meeting Minutes

14 May 2019

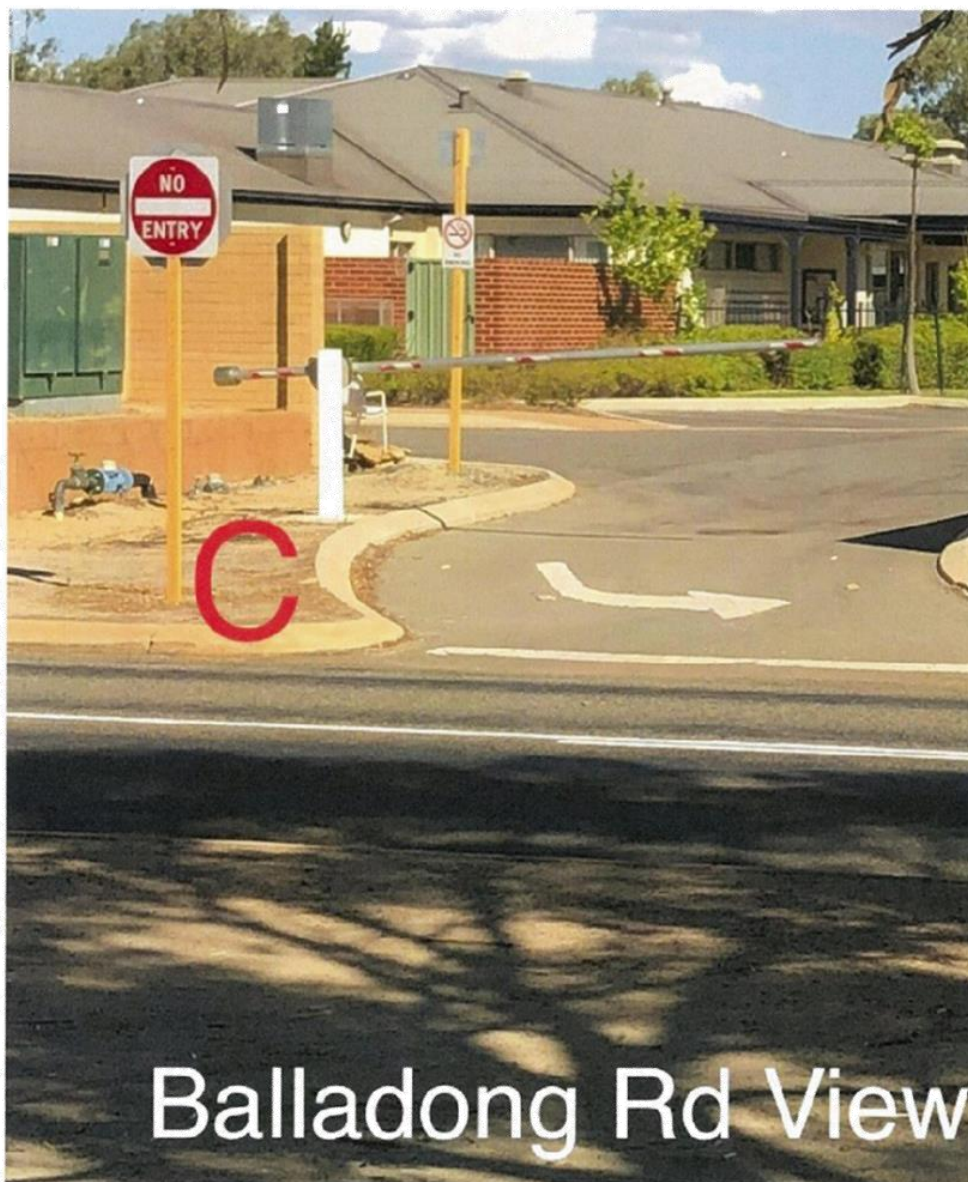
**COMMITTEE RECOMMENDATION****Moved: Cr Denese Smythe****Seconded: Marie Forster****That the Committee recommends:****That Council:**

- 1. Notes the correspondence received from Global Care Inc. in response to concerns raised regarding access and safety issues for Balladong residents; and**
- 2. Requests the Chief Executive Officer to write to Global Care Inc. to:**
  - a) Encourage the modification of the Balladong Street exit from Balladong Lodge to provide safe egress for pedestrian residents; and**
  - b) Offer to work with Balladong Lodge to advocate for a pedestrian crossing once these modifications have been made.**

***CARRIED: 6/0***

**Suzie Haslehurst**

**From:** [REDACTED]  
**Sent:** Sunday, 17 March 2019 1:53 PM  
**To:** Bev Penny; Suzie Haslehurst; Joanna Bryant; Darren Wallace  
**Subject:** Balladong exit and proposed crossing to address safety concerns.



## Access and Inclusion Advisory Committee Meeting Minutes

14 May 2019

Dear Bev, Suzie, Jo and Darren.

This is the matter that I highlighted at the last AIAC meeting regarding safety concerns of residents at Balladong travelling into town.

I wish to draw your attention to a significant matter that has remained unresolved for a number of years which potentially presents a high safety risk to residents of Balladong Lodge. As such, there is an inherent obligation and duty of care to address it, mitigate harm and ensure that the facility has adequate and safe accessibility for all. Please consider the attached photo and summary of the identified hazard and suggested possible solutions.

Balladong lodge is a mixed facility incorporating both high and low level residential care as well as independent living units. Many residents journey into the town CBD independantly either on foot or with the assistance of mobility aids such as rollators or gophers. However there has been a major access/safety issue not sufficiently addressed to date, and it appears, not adequately planned for as should be considered for an aged care facility. The official Redmile Rd access point has no sealed paths along the road side to connect it with the main Rd into town (Avon Tce) which means that should residents travel this way, they would have to either do so on the Road itself or on the loose gravel shoulder both options presenting a totally unacceptable risk to the individual. The only other access point along Balladong Rd, is an official ambulance exit with a boom gate and a non-continuous footpath. Consequently these issues presents a foreseeable safety risk to a particularly vulnerable population some of whom may also have sensory impairments (such as vision and hearing loss) affecting judgment. Local Government are responsible for road/footpath infrastructure and as such have a duty of care to the residents of York. In order to prevent foreseeable harm arising from a breach of this duty and a case of civil negligence, it would be necessary to act on the highlighted risks by prioritising works to rectify the situation as soon as possible. Staff, residents, some members of the community and the Access and Inclusion Committee support the need for action on this matter.

A. Foot path pinches at corner cutting off continuity of footpath and hindering access into town.

B. Suggested pedestrian crossing site along busy Balladong Rd serving as a visual cue to drivers (including heavy trucks) signalling the need for slower speed and caution, and a visual, way-finding aid to residents of Balladong Village highlighting a designated safe, sealed place to cross.

C. Potential site of corner modification to allow room for continuation of footpath around the corner on the opposite side for residents to safely use.

Thank you for your consideration of this important matter,

Kind Regards

[Redacted Signature]

## Access and Inclusion Advisory Committee Meeting Minutes

14 May 2019



1A North Street  
Midland WA 6056  
PO Box 1240 Midland WA 6936  
  
Phone: 1300 812 790  
Fax: 9274 5060  
reception@glovalcareinc.com.au  
www.globalcareinc.com.au

29/04/2019

Bev Penny  
York Access and Inclusion Committee  
[REDACTED]

Dear Bev,

**Re: Safety concerns raised by [REDACTED] in relation to Balladong Country Estate, York**

Thank you for forwarding [REDACTED] email, received on behalf of the York Access and Inclusion Committee.

[REDACTED] has outlined in the email what [REDACTED] believes to be concerns relating to safety at the Balladong Country Estate exit. While we appreciate [REDACTED] taking an interest in our (private) estate and our residents, we have reviewed the details provided and cannot validate the suggested risk/ hazard to consumers.

Residents, staff and family members of Balladong Country Estate are our key stakeholders and I can confirm that we have not had these concerns raised by any said party to date. If this was to change and risk or a hazard was identified as a result, I can assure the committee that we would take the appropriate steps to review, consider solutions and action these accordingly.

If you have any further questions, please do not hesitate to contact me directly.

Regards,

Krystal Laurentsch  
Chief Executive Officer  
Global Care Group Inc.

CC:  
Suzie Haslehurst- Shire of York, Executive Manager Corporate & Community Services  
Bonnie Dryden- Balladong Lodge, Facility Manager  
Amanda Millington- Balladong Country Estate, Village Administrator

**7.3 DISABILITY ACCESS AND INCLUSION PLAN PROGRESS REPORT 2018/19**

**File Number:** CS.SSP.1

**Author:** Suzie Haslehurst, Executive Manager, Corporate & Community Services

**Authoriser:** Suzie Haslehurst, Executive Manager, Corporate & Community Services

**Previously before Council:** Not applicable

**Appendices:** 1. DAIP Progress Report 2018/19

**NATURE OF COUNCIL'S ROLE IN THE MATTER**

Legislative

Executive

**PURPOSE OF REPORT**

A review of the Shire's Disability Access and Inclusion Plan (DAIP) has been conducted by officers and the draft 2018/19 Progress Report is presented for the Committee's recommendation to Council before submission to the Department of Communities Disability Services team. (Note that the Disability Services Commission has been incorporated into the Department of Communities).

**BACKGROUND**

In accordance with the *Disability Services Act 1993 (amended 2004)*, public authorities are required to develop and implement a DAIP that identifies barriers to access and to propose solutions to ensure equitable access to services and facilities for people with disabilities. The Shire of York adopted its current DAIP 2018-23 on 25 June 2018.

Local governments are required to report no later than 1 July each year on their progress in implementing their Disability Access and Inclusion Plans (DAIPs). The Minister for Disability Services uses the information provided to develop a report that showcases the work being done by public authorities across Western Australia, highlighting examples of best practice and demonstrating the value of DAIPs. This report is tabled in Parliament and made publicly available by the Department of Communities.

**COMMENTS AND DETAILS**

The Shire is required to develop and implement strategies under 7 key outcome areas;

Outcome 1: Services and Events  
Outcome 2: Buildings and Other Facilities  
Outcome 3: Information  
Outcome 4: Level and Quality of Service  
Outcome 5: Complaints  
Outcome 6: Consultation  
Outcome 7: Employment

The DSC provides an on-line reporting template via Survey Monkey that officers are required to complete. The draft 2018/19 Progress Report is attached at Appendix 1 for the Committee's consideration.

Activities undertaken during 2018/19 to address the Shire's DAIP include the following;

## Access and Inclusion Advisory Committee Meeting Minutes

14 May 2019

- A review of the Shire's event approvals process and inclusion of the Accessible Events Checklist included in the guidelines provided to event organisers
- Increased library resources for sight impaired people
- Becoming a Companion Card affiliate
- A partnership with Alzheimers WA to promote York as a dementia-friendly town
- Undertaking an access and inclusion audit of Shire owned and operated buildings and the York CBD
- Update of the Shire's Customer Service Charter and other Shire documents to promote their availability in alternative formats upon request
- Encouraging staff and Councillors to undertake online Disability Awareness Training during Disability Awareness Week
- Initiating regular staff information sessions that include refresher training on the Shire's DAIP
- Including a question in the community survey regarding disability, access and inclusion.

**OPTIONS**

The AIAC could choose not to recommend the DAIP Progress Report for 2018/19 for acceptance by Council. However, the Shire is required by legislation, to submit a report no later than 1 July. Therefore, officers are seeking the Committee's recommendation of the report as attached. Once approved, officers will submit the report to the Department of Communities via the online portal.

**IMPLICATIONS TO CONSIDER****Consultative**

Department of Communities Disability Services team

**Strategic****Theme 1: A Place to Live**

- 1.4 *There are few barriers to people moving safely, freely and easily around the town of York and rural townships and to other communities.*
- 1.5 *Health, disability and family support services are accessible and locally provided wherever possible.*

**Policy Related**

G 4.1 *Integrated Planning and Reporting: (Planning)*

G 4.2 *Integrated Planning and Reporting: (Reporting)*

**Financial**

Implementation of the DAIP is considered as part of the annual budget process.

**Legal and Statutory****Disability Services Act 1993****29C. Annual report by Commission about plans**

- (1) *As soon as practicable after each 1 July the Commission must give the Minister a report on the effectiveness of disability access and inclusion plans, and the extent to which they have been complied with, during the year that ended on the preceding 30 June.*
- (2) *The Minister must cause the report received under subsection (1) to be laid before each House of Parliament within 14 sitting days after the Minister receives it.*

## Access and Inclusion Advisory Committee Meeting Minutes

14 May 2019

**Risk Related**

While it is not legislated that the Shire must submit a Progress Report, it is a requirement of the Disability Services Commission for that agency to meet its own statutory obligations. Failure to submit a Progress Report will result in a reputational risk to the Shire.

**Workforce**

The development and administration of the Shire's DAIP is led by the Corporate & Community Services directorate as access and inclusion falls within this portfolio. However, responsibility for implementing the actions within the DAIP lies with relevant officers across the organisation.

**VOTING REQUIREMENTS**

Not applicable.

**COMMITTEE RECOMMENDATION**

Moved: Cr Jane Ferro

Seconded: Rosemary Parker

That the Committee recommends:

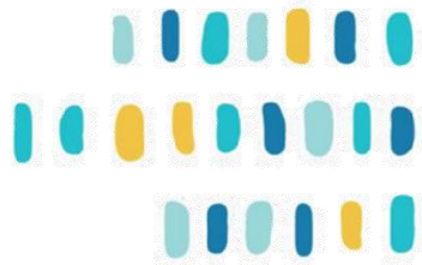
That Council:

1. Adopts the 2018/19 DAIP Progress Report noting the progress made to date; and
2. Requests the Chief Executive Officer to submit the 2018/19 DAIP Progress Report to the Department of Communities by 1 July 2019.

**CARRIED: 6/0**



Government of Western Australia  
Department of Communities



# Disability Access and Inclusion Plan (DAIP) Progress Report 2018–19

## Table of contents

<b>Introduction.....</b>	<b>1</b>
<b>Important notes.....</b>	<b>1</b>
<b>Your details .....</b>	<b>2</b>
<b>About your Disability Access Inclusion Plan .....</b>	<b>3</b>
<b>Reporting your DAIP activities .....</b>	<b>5</b>
<b>1. General services and events .....</b>	<b>5</b>
DAIP Outcome 1: People with disability have the same opportunities as other people to access the services of, and any events organised by, a public authority. ....	5
<b>2. Buildings and facilities .....</b>	<b>6</b>
DAIP Outcome 2: People with disability have the same opportunities as other people to access the buildings and other facilities of a public authority. ....	6
<b>3. Information and Communication.....</b>	<b>7</b>
DAIP Outcome 3: People with disability receive information from a public authority in a format that will enable them to access the information as readily as other people are able to access it.....	7
<b>4. Quality of service .....</b>	<b>8</b>
DAIP Outcome 4: People with disability receive the same level and quality of service from the staff of a public authority as other people receive from the staff of that public authority. ....	8
<b>5. Complaints and safeguarding .....</b>	<b>9</b>
DAIP Outcome 5: People with disability have the same opportunities as other people to make complaints to a public authority. ....	9
<b>6. Consultation and engagement.....</b>	<b>10</b>
DAIP Outcome 6: People with disability have the same opportunities as other people to participate in any public consultation by a public authority. ....	10
<b>7. Employment, people and culture.....</b>	<b>11</b>
DAIP Outcome 7: People with disability have the same opportunities as other people to obtain and maintain employment with a public authority. ....	11
<b>Agents and contractors.....</b>	<b>12</b>
<b>Feedback about our access and inclusion services.....</b>	<b>13</b>

## Introduction

Welcome to Disability Access and Inclusion Plan (DAIP) reporting for 2018-19.

Public authorities have a unique role in driving the inclusion of people with disability within their organisations and within their communities. Their ability to include people with disability in civic life reduces disadvantage and progresses WA's economic and social potential. Inclusion through public authorities helps ensure that all people are welcomed, valued and included in all aspects of their organisation, services and facilities.

Collecting information about the extent of the effectiveness of DAIPs through a Progress Report is an important part of the Disability Services Act 1993. The information is used by the Minister for Disability Services to report to Parliament.

Your contribution is greatly appreciated.

Once you have approval from your organisation, please send your completed report to [access@dsc.wa.gov.au](mailto:access@dsc.wa.gov.au).

Please complete your DAIP progress report by Monday 1 July 2019.

Help in completing your Progress Report is available online, or you can contact the Access and Inclusion Team:

Email: [access@dsc.wa.gov.au](mailto:access@dsc.wa.gov.au)

Sue Henson: 08 9222 4580

Richard Struik: 08 6217 6263

Christopher Cable: 08 9440 2251

## Important notes

1. Changes to this year's format are designed to encourage public authorities to reflect on the role of the DAIP itself, and on the narratives of your DAIP activities.
  - With regards to activities, we are asking for your narratives to highlight the challenges, learnings and outcomes. The level of detail may vary depending on the activity. It may include how the issue arose and the responsiveness required; who was involved or helped inform the activity; what the activity was and whether it was successful or not.
  - How your narrative describes the involvement, impact and outcomes for people with disability is very important, the experiences and challenges and achievements demonstrate how we progress inclusive organisations and communities.
2. For the purposes of the report, the use of the term 'activity' is designed to capture specifically what has happened or is happening, rather than a broader strategy or objective.
  - Photographs are welcome, they may be used in the Minister for Disability Services' yearly report on DAIPs. You can upload a photograph for each outcome area, or if you have a series of photographs for one outcome area, upload a document file with the photographs inside. Captions and photo descriptions can be provided in the text box for each outcome area, in the file name, or in the file itself.
3. Note that photos of people cannot be featured in the Minister's report without written permission from the person or their guardian. A sample permission form is [available](#).

## Your details

1. Name of public authority: [Shire of York](#)

2. Type of public authority (local or State): [Local Government Authority](#)

3. Name of contact person: [Suzie Haslehurst – Executive Manager, Corporate & Community](#)

4. Phone number: [9641 0505](#)

5. Email: [records@york.wa.gov.au](mailto:records@york.wa.gov.au)

Please forward to the Department of Communities by Monday 1 July 2019.

Page 2

## About your Disability Access Inclusion Plan

6. Which part of your organisation leads the implementation of your DAIP, and how this aligns best for your organisation's structure and objectives? (Pick the category that best describes, along with a brief reason)

Corporate & Community Services leads the Shire's DAIP implementation as access and inclusion falls within this portfolio.	
---	--

7. In 2018-19, which of the following mechanisms helped your organisation respond to new and existing access and inclusion issues? (Please tick single or multiple options)

DAIP Implementation plan	✓
Internal working group or committee	
External working group or committee	✓
Community feedback and/or co-design mechanisms	✓
Other Click or tap here to enter text.	

8. In 2018-19, which strategy or strategies were adopted within your organisation to raise awareness of your DAIP and/or general access and inclusion? (Please tick single or multiple options)

All new staff receive a copy of the DAIP	
Workshops/seminars/training/events	✓
DAIP is referenced in internal policies and procedures	✓
DAIP planning is integrated into other organisational commitments	✓
Other Click or tap here to enter text.	

9. In 2018-19, did your organisation plan activities in your DAIP that were not implemented? (Please tick a single option)

Yes	✓
-----	---

10. If Yes, what were the main reason(s)? (Please tick single or multiple options)

Change in budget resources	
Change in staffing capacity/leadership	
Change of priority	✓
Loss of engagement with stakeholders	
Other Click or tap here to enter text.	

## Access and Inclusion Advisory Committee Meeting Minutes

14 May 2019

11. The [State Disability Plan](#) will be the 10-year vision driven by the aspirations of people with disability. It will build and expand upon current initiatives to ensure people with disability are empowered to participate in full civic life in their local communities.

From your organisation's experiences in implementing your DAIP, please advise of any actions, ideas or key priority areas that you want to see included in the State Disability Plan. You may also have insights into creating positive change around that action/idea and the players (organisations, departments etc) that might be involved to create that change.

[To be discussed with AIAC](#)

Page 4

## Reporting your DAIP activities

### 1. General services and events

**DAIP Outcome 1: People with disability have the same opportunities as other people to access the services of, and any events organised by, a public authority.**

Ensuring all people can access your organisations public events and general services is fundamental to good customer service.

12. For this Outcome, how many new activities were commenced in 2018-19?

Four

13. For this Outcome, how many activities were progressed (but not new) in 2018-19?

Three

Please describe a maximum of four activities your organisation implemented in 2018-19 (whether successful or not) related to DAIP Outcome 1. As requested in the introduction, we are seeking a narrative about the activity and its outcomes.

14. Activity 1

*The Shire's Events Committee undertook a full review of its event application forms and event approval processes with a specific focus on inclusion. The Accessible Events Checklist is now included in the event information package given to potential event organisers and is also available on the Shire's shared network, website and is referenced as part of the event approvals process by the events committee when processing applications.*

15. Activity 2

*The Library has increased shelving area to accommodate more large print and audio items. We have increased numbers in this area which now includes a selection of MP3's which are much easier to use by sight impaired patrons.*

16. Activity 3

*The Shire of York is now a Companion Card Affiliate. All Shire buildings and Shire supported events now accept Companion cards.*

17. Activity 4

*The Shire of York entered into a partnership with Alzheimers WA to promote dementia-awareness and contribute to the redevelopment of toilets at Avon Park. York is acknowledged as a dementia-friendly town. This has resulted in the establishment of a monthly Forget-Me-Not Café for people living with dementia and their carers which was the subject of a report on Channel 7's "Today Tonight".*

18. Please attach any photographs you have of the activities, and if there are people in your photo, please included signed permission.

Page 5

## 2. Buildings and facilities

**DAIP Outcome 2: People with disability have the same opportunities as other people to access the buildings and other facilities of a public authority.**

This outcome area is about how your organisation has ensured and safeguarded accessibility in the planning, design, and improvement of built infrastructure.

20. For this Outcome, how many new activities were commenced in 2018-19?

Three

21. For this Outcome, how many activities were progressed (but not new) in 2018-19?

Three

Please describe a maximum of four activities your organisation implemented in 2018-19 (whether successful or not) related to DAIP Outcome 2. As requested in the introduction, we are seeking a narrative about the activity and its outcomes.

22. Activity 1

*An allocation was included in the 2018/19 budget to undertake an Access and Inclusion Audit of Shire owned and operated buildings and the York CBD. O'Brien Harrop Access Consultants were engaged to undertake the audit following a procurement process in accordance with the Shire's Purchasing Policy. A comprehensive report was received by Council in March 2019 followed by a workshop with members of the Access and Inclusion Advisory Committee, Councillors and senior staff to work through the recommendations rated as a high priority by the consultants based on standards, legislation and risk. This has informed the 2019/20 budget process and will inform future annual budgeting and the Shire's Long Term Financial Plan. One challenge is that as a heritage town, a significant number of the Shire's buildings are heritage listed and were built to the standards of the day. Often the cost of bringing the buildings to current standards is prohibitive.*

23. Activity 2

*Applications for Building Permits are assessed against the National Construction Codes (NCC) to determine compliance Access to Premises Standards (The Standards). Where a certified application is received by the Council the private Certifier must ensure that the design is compliant and where an uncertified application is received it is the Council's role to ensure compliance. The Standards are applied to all new buildings except for a single dwelling (Class 1a building). For existing buildings, the Standards are not applied retrospectively, however they may be applied where building works are being proposed (depending on the extent of the works).*

24. Activity 3

*The Shire of York is currently developing a Trails Master Plan. Common Ground has been engaged with the principles of access and inclusion to be considered as part of any upgrades or development of new trails.*

25. Activity 4

Click or tap here to enter text.

26/27. Please attach any photographs you have of the activities, and if there are people in your photo, please included signed permission.

Page 6

### 3. Information and Communication

**DAIP Outcome 3: People with disability receive information from a public authority in a format that will enable them to access the information as readily as other people are able to access it.**

Good practice in this area involves considering your target audience: language and terminology; format; location and sensory access for physical signage; technology and customer service delivery.

28. For this Outcome, how many new activities were commenced in 2018-19?

*Three*

29. For this Outcome, how many activities were progressed (but not new) in 2018-19?

*One*

Please describe a maximum of four activities your organisation implemented in 2018-19 (whether successful or not) related to DAIP Outcome 3. As requested in the introduction, we are seeking a narrative about the activity and its outcomes.

30. Activity 1

*Staff have been provided with access to the State Government Access Guidelines for Information, Services and Facilities and encouraged to review the guidelines.*

31. Activity 2

*All Shire documents have been amended to include a statement about documents being made available in alternative formats upon request and the Shire's Customer Service Charter was updated.*

32. Activity 3

*The Shire's website complies with W3C web content guidelines and assistive tool are available.*

33. Activity 4

Click or tap here to enter text.

34/35. Please attach any photographs you have of the activities, and if there are people in your photo, please included signed permission.

#### 4. Quality of service

**DAIP Outcome 4: People with disability receive the same level and quality of service from the staff of a public authority as other people receive from the staff of that public authority.**

This outcome area involves the safeguards and initiatives which ensure that your services and processes are consistent, inclusive or readily adjust to people's needs.

36. For this Outcome, how many new activities were commenced in 2018-19?

**Two.**

37. For this Outcome, how many activities were progressed (but not new) in 2018-19?

**Nil**

Please describe a maximum of four activities your organisation implemented in 2018-19 (whether successful or not) related to DAIP Outcome 4. As requested in the introduction, we are seeking a narrative about the activity and its outcomes.

38. Activity 1

*All staff and Councillors were encouraged to undertake online Disability Awareness Training as part of Disability Awareness Week and the Chairperson of the Access and Inclusion Advisory Committee presented certificates of completion at a morning tea held in the Shire's Library. Over 75% of staff and Councillors participated.*

39. Activity 2

*An all staff training session was held which included a presentation on the Shire's DAIP and information about how employees can implement the outcomes of the DAIP. A staff training policy has been adopted which includes mandatory annual refresher training on the Shire's DAIP.*

40. Activity 3

Click or tap here to enter text.

41. Activity 4

Click or tap here to enter text.

42/43. Please attach any photographs you have of the activities, and if there are people in your photo, please included signed permission.

## 5. Complaints and safeguarding

**DAIP Outcome 5: People with disability have the same opportunities as other people to make complaints to a public authority.**

Equitable complaints mechanisms can effectively receive and address complaints from all members of the community and play a fundamental role in making sure that services meet the needs of intended consumers.

44. For this Outcome, how many new activities were commenced in 2018-19?

*Two.*

45. For this Outcome, how many activities were progressed (but not new) in 2018-19?

*Nil.*

Please describe a maximum of four activities your organisation implemented in 2018-19 (whether successful or not) related to DAIP Outcome 5. As requested in the introduction, we are seeking a narrative about the activity and its outcomes.

46. Activity 1

*The Shire's Customer Service Charter was updated and distributed with the 2018/19 rates notices. The Shire is currently in the process of developing a page on its website to enable people to report barriers to access and inclusion.*

47. Activity 2

Click or tap here to enter text.

48. Activity 3

Click or tap here to enter text.

49. Activity 4

Click or tap here to enter text.

50/51. Please attach any photographs you have of the activities, and if there are people in your photo, please included signed permission.

## 6. Consultation and engagement

**DAIP Outcome 6: People with disability have the same opportunities as other people to participate in any public consultation by a public authority.**

Good consultation and engagement strategies consider the ways in which all people are encouraged and supported to engage or participate with information, strategies or decision-making processes of an organisation. This in turn can provide public authorities with more inclusive outcomes and potentially awareness of different perspectives.

52. For this Outcome, how many new activities were commenced in 2018-19?

Two

53. For this Outcome, how many activities were progressed (but not new) in 2018-19?

One

Please describe a maximum of four activities your organisation implemented in 2018-19 (whether successful or not) related to DAIP Outcome 6. As requested in the introduction, we are seeking a narrative about the activity and its outcomes.

54. Activity 1

*The Shire engaged Catalyse to undertake the Shire's biennial community survey. A question was included in the survey regarding facilities for people living with disability and the survey was made available in hard copy and electronic copy and phone and in-person surveys were available upon request.*

55. Activity 2

*The Shire has used a range of venues during the year for community consultation to ensure equitable access, including Balladong Lodge and the York Community Resource Centre.*

56. Activity 3

Click or tap here to enter text.

57. Activity 4

Click or tap here to enter text.

58/59. Please attach any photographs you have of the activities, and if there are people in your photo, please included signed permission.

## 7. Employment, people and culture

**DAIP Outcome 7: People with disability have the same opportunities as other people to obtain and maintain employment with a public authority.**

This outcome is focused on your organisation's activity in directly employing people with disability; including considering the environment, culture and processes which support the maintenance of employment.

60. For this Outcome, how many new activities were commenced in 2018-19?

Three

61. For this Outcome, how many activities were progressed (but not new) in 2018-19?

Nil

Please describe a maximum of four activities your organisation implemented in 2018-19 (whether successful or not) related to DAIP Outcome 7. As requested in the introduction, we are seeking a narrative about the activity and its outcomes.

62. Activity 1

*Officers worked with Hays Recruitment to engage a temporary Technical Officer with a disability.*

63. Activity 2

*All staff and Councillors were encouraged to undertake online Disability Awareness Training as part of Disability Awareness Week and the Chairperson of the Access and Inclusion Advisory Committee presented certificates of completion at a morning tea held in the Shire's Library.*

64. Activity 3

*An all staff training session was held which included a presentation on the Shire's DAIP and information about how employees can implement the outcomes of the DAIP. A staff training policy has been adopted which includes mandatory annual refresher training on the Shire's DAIP.*

65. Activity 4

Click or tap here to enter text.

66/67. Please attach any photographs you have of the activities, and if there are people in your photo, please included signed permission.

### Agents and contractors

The Disability Services Act 1993 requires practicable measures to implement DAIPs through agents and contractors. Engaging key agents and contractors about your DAIP helps to make sure that services delivered to the public on your organisation's behalf share the values and reputation associated with your commitment to access and inclusion. This can often help encourage awareness and activity across the private and community sectors.

Agents and contractors can include non-government and not-for-profit organisations and businesses that undertake work on behalf of your organisation. Public authorities are responsible for determining which of their agents and contractors have a role in the DAIP. Often this is based on the importance of the service, its level of public interaction or level of risk management. Employees employed by a public authority under a contract should not be considered as contractors for this report.

In this section you will be asked about how your organisation links its DAIP commitments with the work of its agents and contractors.

68. Which of the following methods are used by your organisation to support your DAIP? (Please tick single or multiple options)

Inform agents and contractors about the DAIP through contracts or agreements	<input checked="" type="checkbox"/>
Require agents and contractors to implement a DAIP or have access and inclusion policies and procedures	<input type="checkbox"/>
Require an annual report on DAIP related activities	<input type="checkbox"/>
Provide training or resources	<input type="checkbox"/>
We have no identified agents and contractors	<input type="checkbox"/>
Other Click or tap here to enter text.	<input type="checkbox"/>

69. Please provide a description of any significant DAIP activities driven or led by your organisation's agents and contractors in 2018-19.

*Applications for Building Permits are assessed against the National Construction Codes (NCC) to determine compliance Access to Premises Standards (The Standards). Where a certified application is received by the Council the private Certifier must ensure that the design is compliant and where an uncertified application is received it is the Council's role to ensure compliance. The Standards are applied to all new buildings except for a single dwelling (Class 1a building). For existing buildings, the Standards are not applied retrospectively, however they may be applied where building works are being proposed (depending on the extent of the works).*

70. How many of your agents or contractors were considered to have a role in your DAIP? (please tick one box)

1-20	<input checked="" type="checkbox"/>
------	-------------------------------------

### Feedback about our access and inclusion services

71. In 2018-19, did your organisation use any of the access and inclusion resources on [www.disability.wa.gov.au](http://www.disability.wa.gov.au)? (please tick one)

Yes	<input checked="" type="checkbox"/>
No	<input type="checkbox"/>

72. If Yes, were you satisfied with the resources? (please tick one)

Very satisfied	<input type="checkbox"/>
Satisfied	<input checked="" type="checkbox"/>
Neither satisfied nor dissatisfied	<input type="checkbox"/>
Dissatisfied	<input type="checkbox"/>
Very dissatisfied	<input type="checkbox"/>

Comments [Click or tap here to enter text.](#)

73. In 2018-19, has your organisation contacted the Access and Inclusion team? (please tick one)

Yes	<input checked="" type="checkbox"/>
No	<input type="checkbox"/>

74. If Yes, were you satisfied with the service provided? (please tick one)

Very satisfied	<input type="checkbox"/>
Satisfied	<input checked="" type="checkbox"/>
Neither satisfied nor dissatisfied	<input type="checkbox"/>
Dissatisfied	<input type="checkbox"/>
Very dissatisfied	<input type="checkbox"/>

Comments [Click or tap here to enter text.](#)

75. Do the changes to the DAIP Progress Reporting template for 2018-19 better suit your organisations approach to managing access and inclusion?

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>
No Difference	<input type="checkbox"/>

Thank you for completing the 2018-19 DAIP Progress Report.

**8 QUESTIONS FROM MEMBERS WITHOUT NOTICE**

**Ms Marie Forster**

Can the meetings of the AIAC be open to the public and publicly advertised?

**Response provided by the Executive Manager, Corporate & Community Services:**

Officers will review the Terms of Reference and make a recommendation to the AIAC at a future meeting. Meanwhile, an agenda briefing will be held for half an hour prior to formal AIAC meetings to enable members to seek clarification and ask questions about matters relating to the contents of the agenda.

It is recommended that the public be encouraged to contact the Shire directly with any access and inclusion issues for presentation to the AIAC and Council.

**Ms Marie Forster**

Can the Shire's website be updated as the Access and Inclusion information currently on the website is not current?

**Response provided by the Executive Manager, Corporate & Community Services:**

Officers are working on a dedicated page for Access and Inclusion on the Shire's website including the ability to report access barriers and are currently researching examples from other Shires.

**Ms Marie Forster**

Should the AIAC discuss the priorities for expenditure of funds reallocated by Council from the Avon Terrace Revitalisation Grants?

**Response provided by the Executive Manager, Corporate & Community Services:**

The priorities identified in the workshop on 26 March have informed decisions regarding this expenditure with some works (mid-crossing of Avon Terrace) already undertaken.

**9 BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

Nil

**10 NEXT MEETING**

The next Access and Inclusion Advisory Committee Meeting will be held on Tuesday, 6 August 2019 at 10.30am in Council Chambers, York Town Hall, York.

**11 CLOSURE**

The Chairperson thanked everyone for their attendance and closed the meeting at 11.07am.

**SY063-05/19 DEVELOPMENT APPLICATION: OVERHEIGHT SHED FOR STORAGE OF PRIVATE ASSETS (USE NOT LISTED): LOT 130 (12) PLAUDIT STREET, YORK**

**File Number:** PL1.60551

**Author:** Carly Rundle, Senior Planner

**Authoriser:** Darren Wallace, Executive Manager, Infrastructure & Development Services

**Previously before Council:** Nil.

**Appendices:**

1. Site Plan
2. Site Photo
3. Development Application

**NATURE OF COUNCIL'S ROLE IN THE MATTER**

Quasi-judicial.

**PURPOSE OF REPORT**

For Council to make a determination on a development application for an overheight shed for storage of private assets (use not listed) at Lot 130 (Hse 12) Plaudit Street, York.

**BACKGROUND**

Lot 130 (12) Plaudit Street, York is 1,178m<sup>2</sup> in area. The property is zoned Residential with a density code of R10/30 and is surrounded by properties similarly zoned. The land is relatively flat, with a gentle slope downwards to the south east and is vacant of development, with the exception of an 3m by 2.5m (7.5m<sup>2</sup>) garden shed. Aerial photography indicates that the shed was placed on the property between 1999 and 2000, which is the same time it appears the structures were placed on the adjoining lot 101 to the west. The historical subdivision pattern in relation to the sheds, and whether these were placed on vacant land at the time is not known.

A Site Plan is provided in **Appendix 1** and site photo in **Appendix 2**.

A development application has been received to construct a shed on the property which is proposed to:

- be used for the storage of a 1961 Massey Ferguson tractor (used for display in shows), box trailer used for disposal of green waste and ride on mower for use on both Lot 130 and Lot 83 Plaudit Street, York (both lots are currently owned by the applicant). No dwelling construction is proposed on Lot 130.
- have dimensions of 9m by 11m (99m<sup>2</sup>).
- be of barn style shed design, with a minimum wall height of 2.41m and maximum wall height of 3.65m from the finished floor level (FFL). A ridge height of 4.19m from FFL is proposed. The FFL is proposed to be raised 300mm from natural ground level (ngl) (200mm sand pad and 100mm concrete pad). The height of the shed from ngl is therefore proposed to have a minimum wall height 2.71m, maximum wall height 3.95m and ridge height of 4.49m.
- be setback 2m from the rear lot boundary, a minimum of 6.8m from the side lot boundary and 28m from Plaudit Street.
- have external materials of colorbond, in either evening haze or dune.

A copy of the development application cover letter and plans submitted is provided in **Appendix 3**.

In accordance with the Shire of York Town Planning Scheme No. 2 (Scheme) and *Planning and Development (Local Planning Schemes) Regulations 2015*, the development is not exempt from requiring development approval.

## COMMENTS AND DETAILS

The application is required to be assessed in accordance with the Scheme and *Planning and Development (Local Planning Schemes) Regulations 2015* – Schedule 2 Deemed Provisions (Regulations).

### Land Use Permissibility

The property is zoned 'Residential' with a density code of R10/30 by the Scheme. In accordance with clause 4.4 and 4.8.4 of the Scheme, the lower coding of R10 applies to development as the property is not able to be connected to a reticulated sewer.

An outbuilding, defined in the Residential Design Codes as *"an enclosed non – habitable structure that is detached from any dwelling, but not a garage"*, would normally be considered ancillary development to a 'single house' which is a permitted use/development and be exempt from planning consent, except where the development requires variation under the Scheme or Local Planning Policy.

The development application proposes the construction of a shed for the storage of private assets on land which is not ancillary to a dwelling or residential use on the property.

Officers did consider if the proposed use involving premises used for the storage of goods, equipment, plant or materials would be consistent with the land use of 'warehouse/storage' (which is an 'X' (prohibited) use in the Residential zone and all other zones except the 'Industry' zone)) which is defined as:

*"means premises including indoor or outdoor facilities used for –  
(a) The storage of goods, equipment, plant or materials; or  
(b) The display or sale by wholesale of goods".*

Although it was considered that this land use contemplated a situation which may be more commercial in nature by reference to the use being able to include display or sale by wholesale of goods. As such officers consider it is more appropriate, that in accordance with clause 3.2.4 of the Scheme, the use be considered as not reasonably falling within a land use mentioned in the Zoning Table. In this instance the local government may:

- a) Determine that the use is consistent with the objectives and purposes of the particular zone and is therefore permitted;*
- b) Determine that the use may be consistent with the objectives and purpose of the zone and thereafter follow the advertising procedures of clause 7.2 in considering an application for planning consent;*
- c) Determine that the use is not consistent with the objectives and purposes of the particular zone and is therefore not permitted.*

The objectives of the Residential zone in clause 4.8.1 of the Scheme are:

- (a) To encourage single houses as the predominant form of residential development.*
- (b) To require infill residential development in Heritage Precincts to be in accordance with Design Guidelines adopted by the local government.*
- (c) To achieve a high standard of development and residential amenity.*

The property is not within a heritage precinct where objective b) would apply. The Shire of York Council has also adopted a draft new Local Planning Scheme No. 3 (draft Scheme) for public

advertising, which is currently being undertaken. The draft Scheme proposes the following modified objectives for the Residential zone:

- *“To provide for a range of housing and a choice of residential densities to meet the needs of the community.*
- *To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.*
- *To provide for a range of non-residential uses, in particular tourism and cultural activities, which are compatible with and complementary to residential development.*
- *To achieve a high standard of development and residential amenity that complements the heritage character of York.”*

The construction of a shed for the storage of private assets on land is considered inconsistent with objective a) and c) of the Scheme as it:

- allows for the predominant form of development to be of sheds, particularly when there is no commitment or timeframe established for when a dwelling will be constructed on the property. This is also considered inconsistent with objective c) as it does not achieve a high standard of development consistent with the established amenity and streetscape being single dwellings which have a frontage, clearly defined entrances/front doors and address the streetscape.
- Historical similar examples in the Shire of sheds on vacant land have resulted in properties being used for warehousing and storage of goods on a long term basis, not associated with a residential use of the property, being used as ‘weekenders’, or being converted for ‘habitable purposes’ which results in compliance issues for the Shire and does not encourage the establishment of a single house.
- Approval of the development would set an undesirable precedent, which is likely to result in further applications being received, detracting from the objectives of the Residential zone for single houses being the predominant form of development and achieving a high standard of development and residential amenity.
- For the reasons listed above, the use/development is also considered inconsistent with the residential objectives of the draft scheme as it is not related to housing (residential uses), does not facilitate and encourage high quality design, built form and streetscapes throughout residential areas.
- The draft scheme specifies that non-residential uses may be considered where they are compatible and complementary to residential development. In absence of a residential use on site or construction of a dwelling, the use would not be considered complementary to residential development.

The applicant’s justification for the shed is noted and does present an uncommon situation where they own two lots on the same street, separated by one lot in different ownership. The use of the property is also to store materials for maintenance and use on both lots (and other personal goods) where there is a dwelling on one of the lots. The Shire’s annual firebreak notice does require that on or before 25 October each year and maintained up to and including 14 April the following year, that land within a townsite from 1020m<sup>2</sup> up to 4000m<sup>2</sup> must have a firebreak 2.1 metres wide and be slashed or hazard reduced to ensure inflammable materials are less than 150mm high. Maintenance of vacant blocks is typically undertaken by owners who live locally (with ability to store equipment for maintenance on the property with a dwelling) or by contractors.

The ownership of both lots whilst uncommon, is not considered exceptional justification, as the situation consisting of two separate lots (on separate titles) means that the shed on vacant land could be sold at any time thereby removing any link to the residential dwelling on the separate lot and therefore is likely to establish a precedent for similar undesirable developments. There are

numerous vacant lots within the Shire able to be maintained to a standard compliant with firebreak notices without a need to store materials onsite, and it is also noted there is an existing garden shed available for the small scale need of materials to maintain the property.

It is recommended that the application be refused because it is inconsistent with objectives a) and c) of the Residential zone.

#### Planning and Development (Local Planning Schemes) Regulations 2015

The Regulations require that due regard be given to relevant matters listed in clause 67 of Schedule 2 – Deemed Provisions. The following are those most relevant to the application and not covered above:

*(c) any approved State planning policy & (g) any local planning policy for the Scheme area;*

State Planning Policy 3.1 Residential Design Codes (R-Codes) and Local Planning Policy Outbuildings in Residential Zones (policy) apply to development on Residential zoned land.

Although the building is not technically an outbuilding within the definition of the R-Codes as referred above or ancillary to residential land uses, its scale, size and siting has been considered against the R-Codes and policy provisions relating to outbuildings.

The policy provides that outbuildings on vacant sites (that do not have a dwelling constructed or being constructed) require planning approval to be granted, and that it will be assessed against the Scheme, R-Codes and any relevant local planning policy, including this policy.

The proposed development complies with setbacks and policy requirements in terms of size and siting that would be considered for an outbuilding ancillary to a dwelling with the exception of the following:

- The policy permits a maximum wall height of 3.5m and ridge height of 4.2m from ngl. A 5% variation to the height is permitted provided that affected adjoining property owners have indicated that there is no objection to the proposed outbuilding. The development was referred to adjoining landowners in proximity to the site, with no objections received. The 5% variation permits a wall height of 3.675 and 4.41m from ngl.

The proposed shed is of a barn style design construction, which involves a (minimum and maximum wall height of 2.41m and 3.65m from finished floor level (FFL). A ridge height of 4.19m from FFL is proposed. The FFL is proposed to be raised 300mm from natural ground level (ngl) (200mm sand pad and 100mm concrete pad). The height of the shed from ngl is therefore proposed to have a minimum wall height 2.71m, maximum wall height 3.95m and ridge height of 4.49m.

This represents a variation of 0.275m for the wall height and 0.08m for the ridge height from what the policy permits.

When assessing against this policy the shed would require a variation to the permitted height of outbuildings and in accordance with the Scheme and R-Codes, the Shire is then to have due regard to the objectives which the policy was designed to achieve and whether the proposal meets the design principles of the R-Codes. The relevant objectives of the Local Planning Policy No. 5 Outbuildings in Residential zones and the R-Codes require consideration as to *“ensuring that outbuildings are constructed and located in such a way as to minimise their impact on the amenity of the locality, and that they outbuildings that do not detract from the streetscape or the visual amenity of residents or neighbouring properties”*.

The proposed variation of the ridge height is minor (0.08m). The variation to the wall height is a result of the barn style design of the shed, rather than a traditional gabled end design) which results in two

wall heights. The overall scale and bulk of the development is no more than would be anticipated from an outbuilding that complies with the policy and as such if the use and development of the shed on vacant land was supported by Council, it would be recommended that the building be approved as proposed. Although it is noted that in absence of a dwelling, the shed would be the dominant form of development, rather than being ancillary to a dwelling which could make the building appear more bulky and dominant than was anticipated by the policy.

*(d) any submissions received on the application*

The application was referred to adjoining landowners for comment. One submission was received on the proposal from the landowner of Lot 141 and 140 to the north of the property advising no objections to the proposal provided there were no windows in the northern wall of the shed. The development plans do not propose any windows on the northern elevation.

## **OPTIONS**

Should Council disagree with the officer's recommendation, the following options are available:

1. Approve the development application subject to conditions;
2. Refuse development application and list alternate reasons why.

## **IMPLICATIONS TO CONSIDER**

### **Consultative**

The development was advertised in accordance with requirements of the Shire of York Town Planning Scheme No. 2 and the *Planning and Development (Local Planning Schemes) Regulations 2015*. One submission was received which is discussed above.

### **Strategic**

The Shire of York 2018-2028 Strategic Community Plan provides the following desired outcome for development: 2.10 The scale, form and timing of development (including the release of development stages and the construction of infrastructure) is to an appropriate standard and minimises and avoids adverse effects and costs on the community and the natural and built environment.

### **Policy Related**

The recommendation does not result in any policy implications for the Shire.

### **Financial**

There are no financial implications associated with this proposal for the Shire.

### **Legal and Statutory**

The proposal has been assessed in accordance with the statutory framework set by the Scheme and Regulations.

### **Risk Related**

A risk assessment of the proposal has been undertaken, and there were no medium to high risks identified with the proposal that warrant further discussion.

Standard appeal rights to the State Administrative Tribunal are available to the applicant.

### **Workforce**

No implications.

**VOTING REQUIREMENTS****Absolute Majority: No****RECOMMENDATION**

That Council refuses to grant Development Approval for the erection of an Over Height Shed for Storage of Private Assets (Use Not Listed) on Lot 130 (12) Plaudit Street, York for the following reasons:

1. The proposed development does not encourage single houses as the predominant form of residential development, which is inconsistent with clause 4.8.1 (a) of the Shire of York Town Planning Scheme.
2. The proposed development does not achieve a high standard of development and residential amenity and is inconsistent with clause 4.8.1 (c) of the Shire of York Town Planning Scheme.
3. Approval of the application would set an undesirable precedent.

**ADVICE NOTES:**

Note 1: If an applicant is aggrieved by this determination there is a right of appeal under the Planning & Development Act 2005. An appeal must be lodged within 28 days of the determination.

**MOTION****Moved: Cr Kevin Trent****Seconded: Cr Jane Ferro****That Council:**

**Approves the planning application for an Over Height Shed for Storage of Private Assets (Use Not Listed) on Lot 130 (12) Plaudit Street, York, subject to the following conditions:**

- 1. The development hereby approved shall be substantially commenced within two years of the date of this decision notice.**
- 2. The development hereby approved shall be undertaken in accordance with the signed and stamped, Approved Development Plan(s) (enclosed), including any notes placed thereon in red by the Shire and except as may be modified by the following conditions.**
- 3. The shed is not to be used for habitable purposes.**
- 4. The shed is not to be used for commercial and/or industrial purposes.**
- 5. The use of any second-hand materials in the construction/external appearance of the outbuilding shall be in a good condition to ensure a consistent finish and requires prior approval of the Shire**
- 6. Stormwater is to be managed on site by the landowner to the satisfaction of the local government.**
- 7. The storage of private assets on the property (including any equipment or materials) shall only be undertaken within an enclosed approved building.**
- 8. The shed is not to be connected to internal plumbing, water or sewerage.**
- 9. The shed is to be screened by suitable planting.**

**LOST: 1/6**

**RESOLUTION  
030519****Moved: Cr Jane Ferro****Seconded: Cr Denese Smythe****That Council:**

**Approves the planning application for an Over Height Shed for Storage of Private Assets (Use Not Listed) on Lot 130 (12) Plaudit Street, York, subject to the following conditions:**

- 1. The development hereby approved shall be substantially commenced within two years of the date of this decision notice.**
- 2. The development hereby approved shall be undertaken in accordance with the signed and stamped, Approved Development Plan(s) (enclosed), including any notes placed thereon in red by the Shire and except as may be modified by the following conditions.**
- 3. The shed is not to be used for habitable purposes.**
- 4. The shed is not to be used for commercial and/or industrial purposes.**
- 5. The use of any second-hand materials in the construction/external appearance of the outbuilding shall be in a good condition to ensure a consistent finish and requires prior approval of the Shire**
- 6. Stormwater is to be managed on site by the landowner to the satisfaction of the local government.**
- 7. The storage of private assets on the property (including any equipment or materials) shall only be undertaken within an enclosed approved building.**
- 8. The shed is not to be connected to internal plumbing, water or sewerage.**

***CARRIED: 6/1***

Reason – To preserve the rural nature of large properties in the town by allowing construction of a garage that has a barn look.





View of property from Plaudit Street

Gail Aurisch  
8 Plaudit Street  
York W.A. 6302

15 APRIL 2019

Slavie of York,  
Joaguna Street,  
York W.A. 6302.

TO THE CHIEF EXECUTIVE OFFICER and COUNCILLORS.

I GAIL LUCILLE AURISCH of 8 PLAUDIT STREET, YORK have an application for PLANNING CONSENT to build on my vacant block at 12 PLAUDIT STREET a colourbond shed.

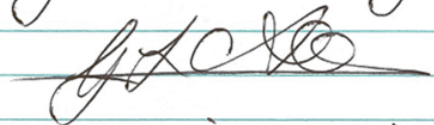
The shed is for storage of a 1961 MASSEY FERGUSON 135hp tractor. I have restored my tractor with money and time spent on it. This tractor has been on display at THE OLD TIME MOTOR SHOW at BROOKTON in 2016 and also at the YORK MOTOR SHOW on the 26 AUGUST 2018. Also in the shed there will also be a 6'x4' BOX TRAILER which is connected to the TRACTOR that I take my green waste to the rubbish tip a distance of 6 kilometres from my house (NO 8) to the rubbish tip. Including this I have a 21 hp BOX RIDE ON MOWER which I use to mow the vacant block ie NO 12 PLAUDIT STREET.

My proposed colourbond shed will be at the rear of my vacant block and there will be a large area for a house to be built in front of this shed, sometime in the future.

Enclosed is a picture of the shed and also the colours I have chosen to blend into the area.

The shed would be very beneficial to me for the storage and security of my equipment and will only be used for this purpose.

I trust my application will be considered and I hope I will be granted planning consent to have a shed built on my vacant block.

Yours sincerely,  


GAIL AURISCH.

VER.	AMENDMENT	AUTHORISED BY	DATE					TYPE	FREEHOLD	S.S.A.	NO		
								PURPOSE	SUBDIVISION				
								PLAN OF			LOT 130		
								FORMER TENURE			SEE TABLE		
								LOCAL AUTHORITY			SHIRE OF YORK		
								LOCALITY			YORK		
								D.O.L. FILE					
								FIELD RECORD			COMPILED		
								SURVEYOR'S CERTIFICATE - Compiled					
								I, WM SCANLAN hereby certify that this compiled plan - (a) is a correct and accurate representation of the survey(s) of the subject land; and (b) is in accordance with the relevant law in relation to which it is lodged.					
								2018.08.23 2018.08.23 00:56:54 +0900 DATE					
								LICENSED SURVEYOR			DATE		
								23.8.2018					
								DATE			FEE PAID		
								I.S.C.					
								EXAMINED			13.12.2018		
								MM			DATE		
								WESTERN AUSTRALIAN PLANNING COMMISSION					
								FILE 166648					
								Delegated under S.16 P&O Act 2005.					
								10-Jan-2019					
								DATE					
								IN ORDER FOR DEALINGS					
								SUBJECT TO					
								11.1.2019					
								FOR INSPECTOR OF PLANS AND SURVEYS					
								DATE					
								APPROVED					
								INSPECTOR OF PLANS AND SURVEYS					
								DATE					
								S.16 Licensed Surveyors Act 1905 / AUTHORIZED LAND OFFICER					
								DEPOSITED PLAN					
								414994					
								SHEET 1 OF 1 SHEET					
								VERSION 1					

SCANLAN SURVEYS PTY LTD  
 LICENSED SURVEYORS  
 P O BOX 429 MIDLAND 61/36  
 PH: 08 9250 2261 FAX: 08 9274 9206  
 Email: bill@scanlansurveys.com.au  
 804718/2 LP

SCALE: 1:400 @ A3  
 ALL DISTANCES ARE IN METRES

0m 4m 8m 16m 24m

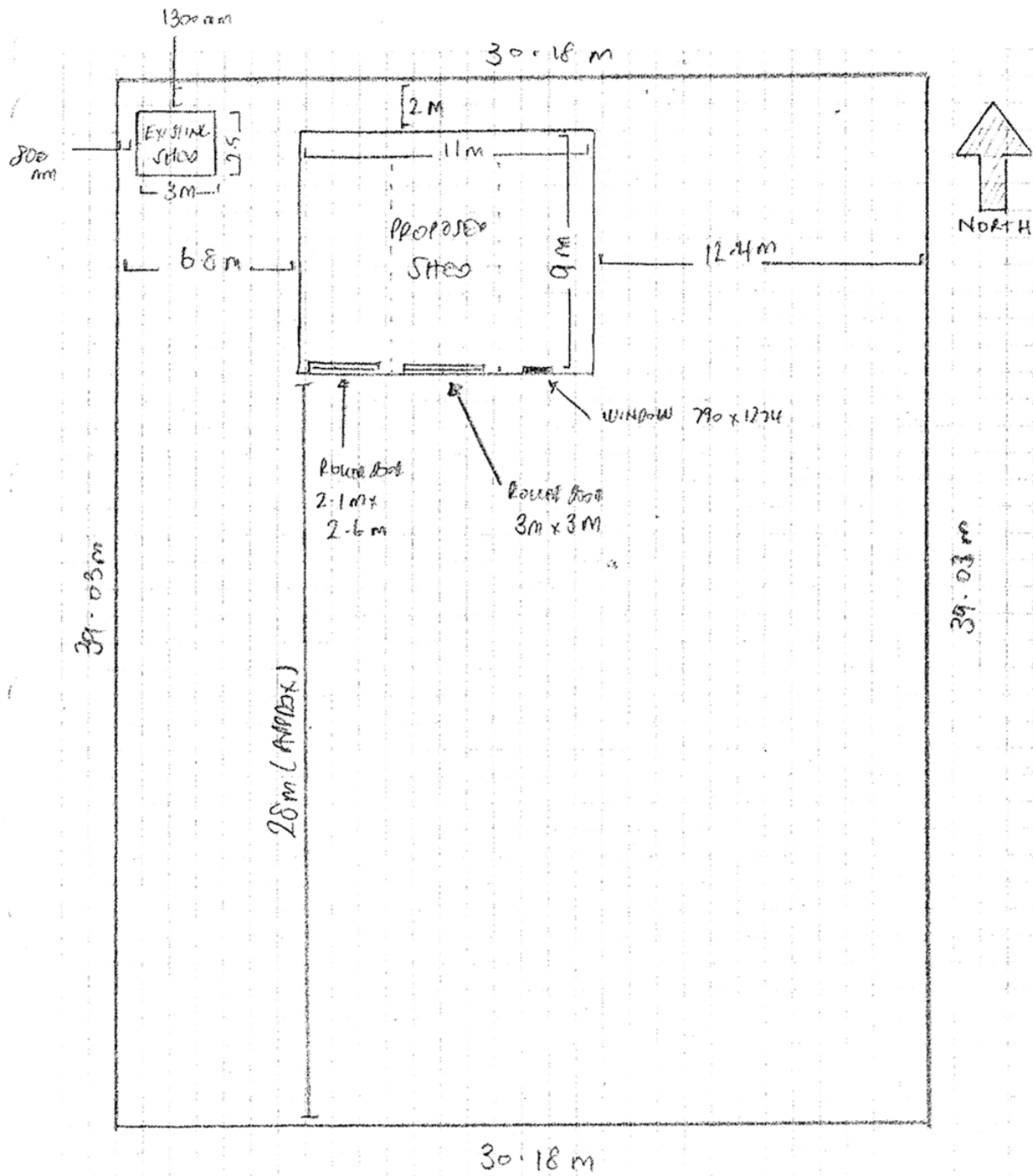
HELD BY LANDGATE IN DIGITAL FORMAT ONLY

COMPILED FROM P 725, D 67216 & D 77709

LOT	FORMER TENURE	ON PLAN/DIAGRAM	TITLE
130	LOT 138	P 725	2004/742
	LOT 139	P 725	2004/742

INTERESTS AND NOTIFICATIONS

SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENTS

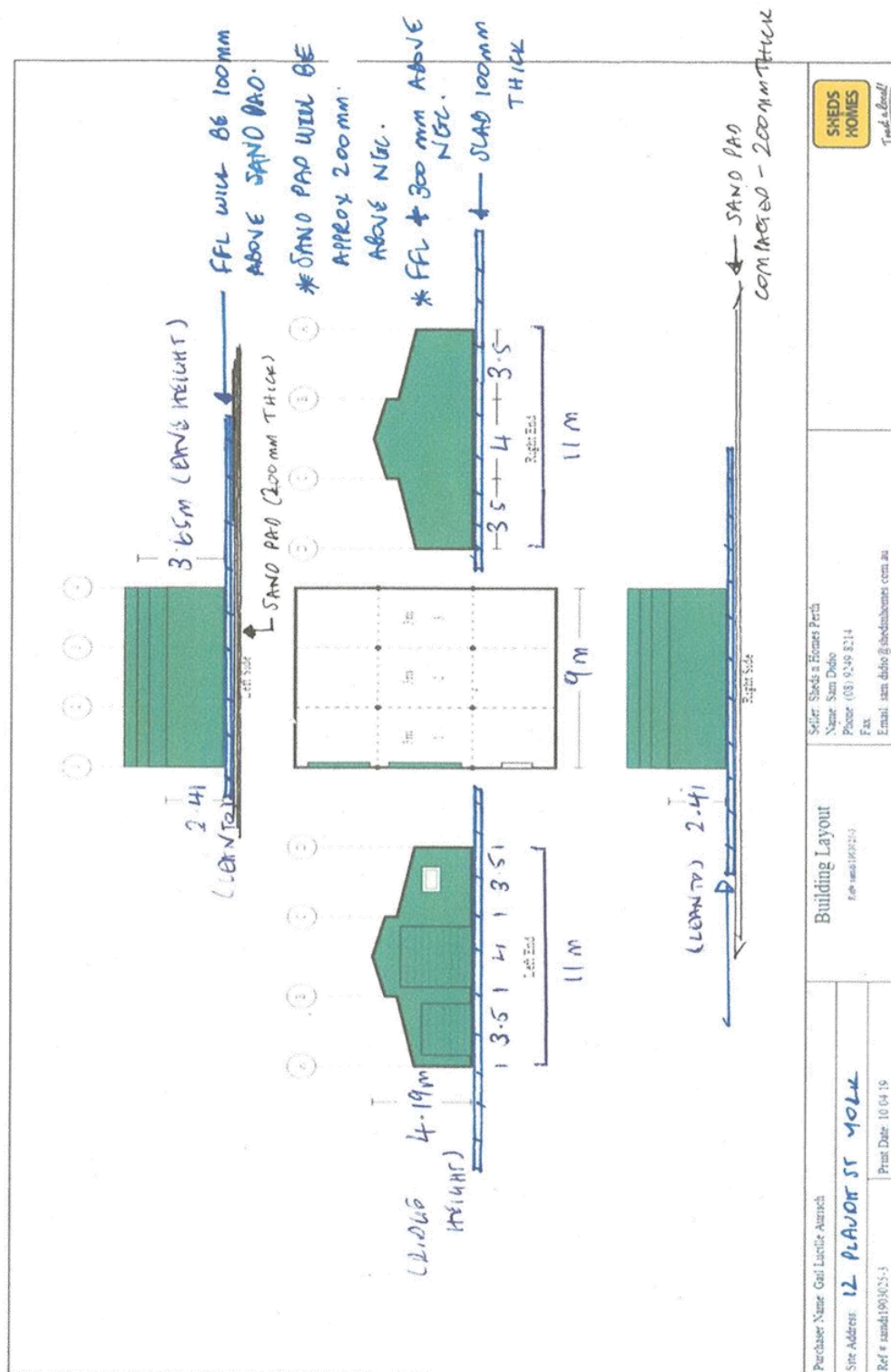


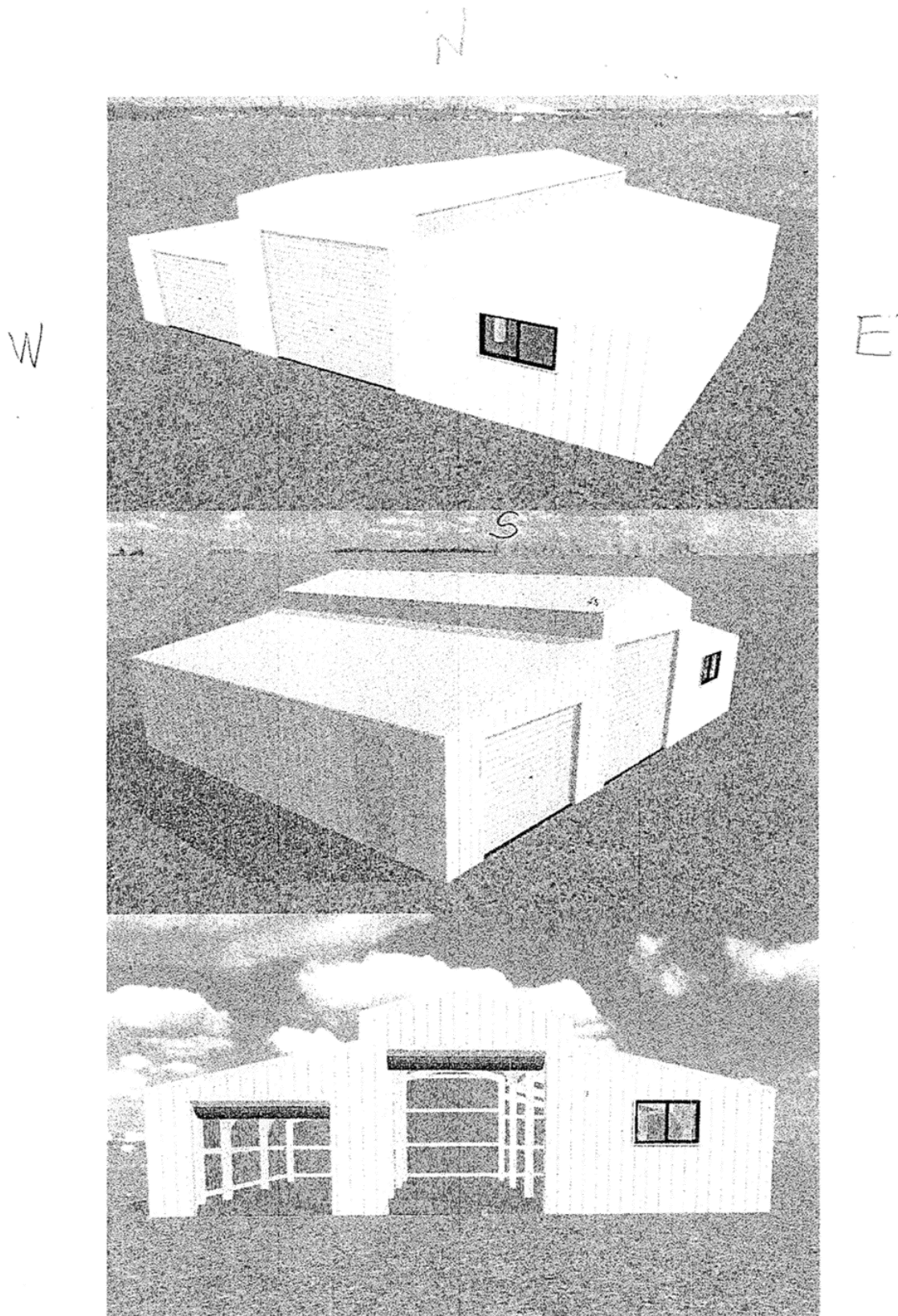
1112 RANDOLPH STREET  
YORK E302

NOTES SCALE 1" = 200

\* SHED SLAB WILL BE 100 mm &  
ABOVE 200 mm SAND / GRAVEL  
DUST PAD.

\* FFL WILL BE 300mm ABOVE  
GROUND





COLOURS CHOSEN FOR SHED.



**SY064-05/19 WHEATBELT SECONDARY FREIGHT ROUTE**

**File Number:** TR.RDT.3

**Author:** Darren Wallace, Executive Manager, Infrastructure & Development Services

**Authoriser:** Darren Wallace, Executive Manager, Infrastructure & Development Services

**Previously before Council:** 27 August 2018

**Appendices:** Nil

**NATURE OF COUNCIL'S ROLE IN THE MATTER**

Executive

**PURPOSE OF REPORT**

For Council to consider support for the Wheatbelt Secondary Freight Route project by reallocation of funds from Building Better Regions fund co-contribution to role of Lead Consultant Project Management in support of successful Regional Economic Development grant.

**BACKGROUND**

At the Ordinary Council meeting held on 27 August 2018, it was resolved:

*"That Council:*

- 1. Notes the Briefing Note: Wheatbelt Secondary Freight Routes;*
- 2. Supports the strategic intent of the Secondary Freight Routes project;*
- 3. Authorises the Chief Executive Officer to prepare and sign a letter of support in favour of an application for Federal Government Funding under the Building Better Regions Program to develop the Secondary Freight Routes project; and*
- 4. Endorses in principle, an allocation of \$6,000 in 2019/20 as a contribution to the Secondary Freight Routes Project development subject to a successful Building Better Regions Program application."*

The Wheatbelt Secondary Freight Route (WSFR) comprises 4,400km of Local Government managed roads that connect with State and National highways to provide access for heavy vehicles into the region. These roads are intended to enable large, high productivity trucks safe and cost effective access to business.

The project is being driven by local government authorities with a Working Group established consisting of representatives from the following organisations:

- Wheatbelt North Regional Road Group (WN RRG)
- Wheatbelt South Regional Road Group (WS RRG)
- WA Local Government Association (WALGA)
- Regional Development Australia - Wheatbelt (RDA-W)
- Main Roads WA - Wheatbelt Region (MRWA-WR)
- Wheatbelt Development Commission (WDC)

Over the last 2 years, 42 Local Government authorities across the region have collaborated to identify priority routes and have also participated in a technical data collection process, preparation

of a pre-feasibility business case and a cost benefit analysis of the planning process. The in-kind investment by local government to date is estimated to be in excess of \$750,000. The process has been an excellent example of a large number of local governments working together on a common strategic regional priority. The key undertakings of the project so far are:

1. Identification of nominated WSFR roads based upon a simple criteria developed by RRG.
2. Determination of basic project framework and minimum design standards.
3. Road condition assessment against minimum design standards.
4. High level scope of works and order of magnitude costs for upgrades required.
5. A summary of data collection and assessment across the 42 local of governments is:

	<b>Route Length (km)</b>	<b>Proposed Works (km)</b>	<b>Proposed Length (%)</b>	<b>Indicative Costs (\$)</b>
<b>TOTAL</b>	4,337	2,851	66	\$ 493,000,000

This initial approach was to assist the Working Group to work towards an Infrastructure Australia Stage 3/4 submission for inclusion of the WSFR project on the Infrastructure Australia (1A) Infrastructure Priority List (IPL). The long term goal is to obtain funding support for a broadly estimated, \$500 million capital works program over a 10 – 20 year timeframe to bring the network up to a fit for purpose standard for current and anticipated future needs. The group is working towards submitting an IA Stage 4 Business Case submission for the WSFR. The project development costs associated with the business case submission are estimated to be \$5M, which is in the order of 1% of the estimated capital investment.

The following provides an outline of the proposed budget and funding applications that were submitted to assist with the development and planning stages the WSFR project.

<b>Stages</b>	<b>Budget and Funding Sources</b>
<b>Stage 1 – Strategic Planning</b>	<b>\$1,000,000</b>
Design Criteria and Objectives	BBRF (\$750K)
Options Assessment	LGA co-contribution (\$250K)
Collated Data Review	
Multiple Criteria Assessment	
Staging Plan	
<b>Stage 2 – Detailed Planning</b>	<b>\$3,600,000</b>
Concept Design Investigations	Commodity Route (\$1M)
Preliminary Design Investigations	LGA in-kind
<b>Stage 3 – IA Stage 3/4 Submission</b>	<b>\$400,000</b>
Project Management	REDS (\$100K)
Governance Plan	LGA in-kind
Business Case Development	
<b>TOTAL</b>	<b>\$5,000,000</b>

**Building Better Regions Fund (BBRF) submission**

The Building Better Regions Fund (BBRF) submission is only intended to contribute towards funding activities associated with Stage 1 – Strategic Planning at an estimated budget of \$1M.

Funding and the associated BBRF application can be summarised as follows:

- Budget
  - Total Cash \$1M
- Funding
  - BBRF \$750K
  - LGA cash co-contribution \$250K.

This strategic planning work will inform the strategic allocation of road capital works funding provided to LGAs in the region, the economically optimal sequence for developing the route and ensure that roads are designed and constructed to an optimal standard from a 'whole-of-life' asset management perspective. The detailed planning exercise is expected to achieve a net benefit in the order of \$20 million based solely on the benefits gained from freight route prioritisation.

**Commodity Freight Roads Fund (CFRF)**

The Commodity Freight Roads Fund submission is intended to contribute towards funding of activities associated with Stage 2 – Detailed Planning. This will specifically entail \$1M for consultants to undertake Preliminary Design Investigations. The remainder of Stage 2 is intended to be undertaken via in-kind by local governments and other funding sources currently being investigated, should they become available.

**Regional Economic Development (RED) Grant**

The Regional Economic Development (RED) Grants submission is intended to contribute towards funding activities associated with Stage 3 – IA Stage 3/4 Submission. This will specifically entail \$100K for a Lead Consultant to undertake project management. The remainder of Stage 3 is intended to be undertaken via in-kind by local governments and other funding sources being investigated should they become available.

**Major Project Business Case Fund (MPBCF) Initiative**

The Australian Government is investing \$100 billion over 10 years from 2019–20 through its rolling infrastructure plan to help manage our growing population, meet our national freight challenge and get Australians home sooner and safer. This includes \$250 million allocated to the Major Project Business Case Fund (MPBCF) initiative. Eligible projects are those with clear strategic merit that:

- Include engagement in the project planning stage
- Have a view of future priorities
- Are ready to invest to enable economic activity
- Address nationally significant deficits in the transport system
- Will drive economic productivity growth and liveability in cities and regions through transport infrastructure investment

The WSFR Working Group sees the \$5M sought for the Stage 4 IA submission for this regionally significant project as an ideal candidate for the MPBCF.

**Roads of Strategic Importance (ROSI) Initiative**

The Australian Government will invest \$4.5 billion, including \$1 billion of additional funding committed in the 2019-20 Budget, to the Roads of Strategic Importance (ROSI) initiative to help connect regional businesses to local and international markets, and better connect regional communities. ROSI has the following principles:

- Key freight corridors that connect primary agricultural areas and mining resource regions to ports and other transport hubs.

- Support communities along the corridors and provide better access for tourists and other road users
- Characterised by narrow sections of road, low capacity bridges and deteriorating pavements,
- Constrains the productivity and efficiency of freight movements.
- Catalyse economic activity and improve access to communities and tourist attractions.

From an estimated total of \$500M in funding, the Working Group sought \$125M over the next 3 years for the delivery of the first stage of capital works.

The Working Group put in separate funding submissions to each of the abovementioned funding sources for the various stages of the project. The project has been successful in obtaining funding from the following sources:

- ROSI initiative funding
  - Stage 1 Priority Works – Wheatbelt Secondary Freight Route.
  - The Australian Government has committed \$70 million towards the project. This is budgeted and committed, not an election promise. It is unlikely that a new Government will reallocate these funds. However, if they do the Local Governments funding will not be required.

“Upgrades will be prioritised based on linkages to state and national roads and highways and the rail network. Consideration will also be given to links to six ports and two livestock centres, as well as regional and metro grain receival sites, accessed by the producers of the Wheatbelt region.

Benefits of the project include:

- improve road safety
- improve freight efficiency, connectivity and travel time
- ensure consistent Restricted Access Vehicles (RAVs) ratings across the network, which will provide improved access for agricultural and mining regions to transport hubs”

- RED Grants (Supported by the WA State Government’s Royalties for Regions Program)
  - Lead Consultant Project Coordinator – Wheatbelt Secondary Freight Route.

\$100,000.

“The Lead Consultant will form part of the Project Management Team and work with the member organisation Working Group.

The Lead Consultant - Project Management is an integral key to successful project delivery. The complexity and scale of this project is significant and well beyond the technical and financial capabilities of the Wheatbelt shires on an individual basis. Engaging a Lead Consultant – Project Management with the skills and expertise required to work with all technical consultants and the PMT will ensure a cohesive collaborative environment is established for optimum outputs.

The project is planned to be managed via oversight from the WSFR Steering Committee with a nominated Project Manager and the Project Management Team (PMT) representing the WSFR.

Lead Consultant – Project Management will direct the work of the external technical consultants and will be the main contact for communication between the Project Management Team and external consultants.

The WSFR Project will require the specialised skills of a range of external technical consultants. Key areas of technical expertise identified for the project are:

- Civil Design
- Surveying
- Environmental
- Economic Assessment"

## COMMENTS AND DETAILS

Previously 42 local governments were asked to financially contribute to the WSFR project via a budget allocation of \$6,000 which was proposed to be part of a co-contribution towards BBRF. With the unsuccessful BBRF bid, it is proposed that the \$6,000 in financial contributions from each of the 42 local governments totalling \$252,000 be allocated to combine with the RED funding of \$100,000 to become a project management pool of approximately \$350,000. This would contribute towards the overall project management requirements associated with the delivery of Stage 1 Priority Works over the course of an estimated 3 year delivery timeframe. Funding would contribute towards the following nominal requirements:

- Project Coordinator
  - Nominal \$60,000 per annum (\$180,000 across 3 years)
- Project Administration and Communications Officer.
  - Nominal \$20,000 per annum (\$60,000 across 3 years)
- Technical Consultancy Resources
  - Nominal \$100,000.

## OPTIONS

The Shire of York and its residents do not benefit directly from the project. The Shire would therefore have some justification in not financially supporting the project.

## IMPLICATIONS TO CONSIDER

### Consultative

Main Roads WA, The Wheatbelt Regional Roads Group and in particular the Local Governments affected have been involved in consultation.

### Strategic

The project will add to the economic sustainability of the region which in turn helps York become a financially sustainable Shire.

### Policy Related

There are no policy related implications arising from this report.

### Financial

Council has previously endorsed, in principle, an allocation of \$6,000 in 2019/20 as a contribution to the Secondary Freight Routes Project development subject to a successful Building Better Regions Program application. This report recommends that, as requested, the funds be reallocated to fund the role of Lead Consultant Project Management in support of successful Regional Economic Development grant.

### Legal and Statutory

There are no Legal or Statutory implications arising from this report.

**Risk Related**

There is a minor reputational risk in alienating the other Local Governments in the Wheatbelt if the Council does not agree to contribute to this project.

This may result in the Shire not getting their support when requested in the future.

**Workforce**

There are no Shire workforce implications as a result of this report.

**VOTING REQUIREMENTS**

**Absolute Majority: Yes**

**RESOLUTION****040519****Moved: Cr Denese Smythe****Seconded: Cr Denis Warnick****That Council:**

- 1. Continues to support the strategic intent of the Wheatbelt Secondary Freight Route Project;**
- 2. Authorises the Chief Executive Officer to prepare and sign a letter of support that endorses the allocation of \$6,000 in the 2019/20 budget to co-fund the project management of the Wheatbelt Secondary Freight Route in combination with the WA State Government's \$100,000 of Regional Economic Development Grant funding, as part of the delivery of its Stage 1 Priority Works.**

***CARRIED BY ABSOLUTE MAJORITY: 7/0***

**SY065-05/19 STAFF PARKING AT SHIRE ADMINISTRATION BUILDING**

**File Number:** JO1A14280

**Author:** Paul Martin, Chief Executive Officer

**Authoriser:** Paul Martin, Chief Executive Officer

**Previously before Council:** 26 November 2018 – SY 161-11/18

- Appendices:**
1. Map of Administration Building site and surrounds
  2. Proposed land use arrangements
  3. Legal Advice - Confidential
  4. New boundary fencing installed
  5. Copy of Invoice for fence installed between Lot 7 and Lot 202
  6. Correspondence from the owners of Lot 202 regarding fence
  7. Preliminary Building Condition Report - Old Infant Health Centre
  8. Parking layout with Old Infant Health Clinic/CRC Building retained
  9. Parking layout with Old Infant Health Clinic/CRC demolished
  10. Copy of Invoice for fence between Lot 202 and Lot 203

**NATURE OF COUNCIL'S ROLE IN THE MATTER**

Executive

**PURPOSE OF REPORT**

This report presents Council with the options for staff carparking at the Administration Building in response to the Council consideration of this matter at the November 2018 OCM.

**BACKGROUND**

Council considered this matter at the November 2018 OCM and resolved the following:

**RESOLUTION**

011118

**Moved:** Cr Kevin Trent

**Seconded:** Cr Pam Heaton

**That Council:**

1. Requests the Chief Executive Officer to develop options regarding access, carparking, contributions to shared fencing between the new owners of Lot 3 Joaquina Street and the Shire and present them to Council for consideration.
2. Notes that the Chief Executive Officer has engaged the City of Nedlands to assess any Development Applications required for the development of Lot 3 Joaquina Street and that any development application(s) will be presented to Council for consideration.

Since this time Officers have met on a number of occasions with the owners of Lot 3 Joaquina Street and have obtained legal advice.

The City of Nedlands completed the assessment of the Development Application. This matter was considered by Council at the February OCM and Officers now believe the matter of carparking can be considered by Council.

## COMMENTS AND DETAILS

This report will consider the following matters:

- Access
- Carparking requirements and options
- Contributions to shared fencing
- Future of the Old Infant Health Building
- Other strategic matters for consideration

The current map of the lots involved in this matter are identified on the plan attached at Appendix 1. The Shire owns all lots shaded green in Freehold title. Lot 202 is owned by Stephen and Janine Muhleisen.

### Access from the Administration Building to the carpark on Joaquina Street

Shire staff currently access parking for the administration building by entering behind the Town Hall on Avon Terrace, driving behind the administration building, across Lot 202 onto the land owned by the Shire being Lot 7 Joaquina Street.

There are several options regarding how staff access the parking which are outlined below:

#### OPTIONS:

##### 1. Do not use Lot 202 for access to Lot 7.

Lot 7 could be used as a car park, with access only from Joaquina Street.

#### Implications:

- Crossover to be installed.
- Demarcation of parking bays may be required to guide parking in an efficient manner given that parking space is being lost by ceasing use of Lot 202.
- No issues with removal of front fence of Lot 7.
- Access to skip bin and delivery vehicles – may not be sufficient turnaround space to leave site in a forward gear.

##### 2. Boundary Re-alignment

Realign Lot boundaries between the landowner of Lot 202 and the Shire.

Task/Step	Cost Estimate	Timing
1. Obtain landowners consent	Depends on what is negotiated	Not known
2. Subdivision Application to WAPC	Approx \$3,500 application fee	3 months processing time for decision.
3. Subdivision Clearance	Approx. \$400 clearance fees <ul style="list-style-type: none"> <li>• Likely that sewer will need to be extended to maintain connection to Lot 202 – approx. \$7,000 headworks, \$1,500+ plumbing fees. Cost estimate only, costs won't</li> </ul>	Depends on conditions, approx 6 – 18 months

	be confirmed until quotation from WC can be sought. <ul style="list-style-type: none"> <li>It is not known where power connection to lot is. Should any works be required allow +\$4,000</li> </ul>	
4. Licenced Surveyor Survey and deposited plan preparation. Potential management of clearance of conditions	\$5,500 Feature Survey, drafting, lodgement fees landgate.	
<b>Total</b>	Approx. \$17,900 to \$21,900 excluding any other arrangements with landowner.	

### 3. Public Access Easement

Provides a benefit to the public to cross Lot 202.

Task/Step	Cost Estimate	Timing
1. Obtain landowners consent	Depends on what is negotiated	In principle support provided.
2. Easement Plan created. No survey required, interest only deposited plan to be prepared by licenced surveyor. Landowners consent required.	\$1,400 including lodgement fees at landgate.  Should additional easements on other lots be negotiated, it would be \$1,400 per lot.	Not long – approx. 2 months
3. Easement document costs Prepared by lawyers	Anticipated to be around \$1,500 to \$2,000	Not long – approx. 2 months.
<b>Total</b>	Approx. \$2,900 to \$3,400 excluding any other arrangements with landowner.	

Officers believe that whilst an easement along the rear of Lot 202 Joaquina Street York would be beneficial, this only needs to be a pedestrian access rather than suitable for vehicle traffic. Council could make it suitable for vehicle traffic if required.

Officers are recommending:

- that access be provided on the Shire owned Lot 203 to Lot 7 by a 4-metre-wide easement on the rear of Lot 202 as depicted upon the plan at Attachment 2. Council could lease this land from the owners of Lot 202 however the recommendation from legal advice is an easement is more suitable (refer to confidential attachment 3).
- In exchange for use of the land, the Shire leases part of the easement along Lot 203 as depicted upon Appendix 2 to the owners of Lot 202 Joaquina Street York.

The owners of Lot 202 Joaquina Street are happy with this arrangement however they requesting Council pays the costs of establishing an easement.

Attached at Appendix 6 is a copy of correspondence from the owners of Lot 202 regarding this matter, and the length of time a fence has been in place at the property for Councillors' reference.

This is considered a disposal in accordance with *Section 3.58(3) of the Local Government Act 1995*. A local public notice period needs to be undertaken to provide an opportunity for the community to make any comments on the proposed disposal prior to a decision of Council.

Officers will need to obtain a market valuation for this land to be included in the advertising and consideration of this matter by Council. This valuation has not been obtained as yet until direction for this course is obtained by Council as part of this report.

It is recommended that the Council pays the costs of establishing the easement, however the costs of establishing a lease between the parties for part of the easement on Lot 203 be shared equally between the Shire and owners of Lot 202.

### **Carparking requirements for the Shire Administration Building**

In considering options and numbers for carparking for the Administration Building, Officers recommend Council is aware and attempts to comply as much as possible with the Shire's Local Planning Scheme.

There are no specific car parking requirements for a public building in the current Scheme. An office building would require 5 per 100sqm net lettable area (NLA).

In the new Scheme, which is currently being advertised and therefore should be considered, car parking for an office is reduced to 1 bay per 25sqm NLA.

Officers estimate the NLA for the Shire Administration Building is approximately 600sqm, therefore carparking for an this office space would require:

- 30 bays under TPS2;
- 24 under the new LPS3.

The new scheme provides that where a use is proposed with no specific car parking requirements it is to consider:

- Nature of proposed development;
- Number of employees;
- Anticipated demand for visitor parking;
- Parking requirements for similar land uses in the table (i.e office parking requirements).

Two carparking designs for Lot 7 have been prepared; one with the retention of the Old Infant Health /CRC Building, the other with it removed. These are attached at Appendix 8 and 9 respectively.

The parking layout with the building retained provides for 23 carparking bays (including one ACROD bay) and 2 motorbike bays. There is capacity to park three cars at the rear of the Administration building. Therefore, this design would comply with the requirements under LPS3 which as it is now being advertised, should be seriously considered. However as can be seen this option (even considering three bays at the rear of the Administration Building) is 4 bays short of the requirements of TPS2.

The second option with the removal of the Old Infant Health /CRC building provides for 42 carparking bays (including one ACROD bay) and 2 motorbike bays. This option meets the requirements of both TPS2 and LPS3.

It should be noted that both options require removal of 4 trees to achieve the required number of carparking bays as indicated on the plans.

Initially Officers were considering demolition of the Old Infant Health/CRC Building to achieve the required parking on the site. However, given the parking requirements can be achieved with the

building being retained this is now not being considered. The options for the future of this building are discussed later in the report.

Therefore, from a carparking perspective Officers are recommending option 1 with the Old Infant Health/CRC Building being retained. At this stage a detailed costing has not been prepared for this option. If Council is happy with this option, it is proposed the following be costed and considered as part of the budget process:

- I. Sealing the carpark area behind the Shire Administration which will be used for short term parking and deliveries;
- II. Designing and constructing a gravel carpark for staff parking on Lot 7 Joaquina Street including access, lighting and drainage with the Old Infant Health/CRC Building being retained in accordance with Appendix 8;
- III. Removal of trees required to construct the carpark as identified on the attached plan.

### **Contributions to shared fencing**

The plan attached at Appendix 4 indicates two fences which have been installed by the owners of Lot 202 Joaquina Street on either side of their lot adjoining the Shire's two lots.

Both fences have been installed by the owners of Lot 202. Although Officers are comfortable with the fence which has been installed between Lot 202 and Lot 7, the fence between Lot 202 and Lot 203 should not have been installed until Council has fully considered the proposed land disposal. However, Officers acknowledge there may have been some confusion in regards to this matter as this fence was identified on the plans when Council considered the Development Application for this property. As the fence is not negatively impacting upon the Shire at this stage, Officers have not asked for it to be removed, but advised the owners that should Council not agree to lease portion of this easement to them the owners of Lot 202 will need to relocate the fence to their boundary.

Officers believe that in the interests of being responsible neighbours the Shire should contribute 50% of the costs of both fences. Copies of the invoices received by the owners of Lot 202 are attached at Appendix 5. Therefore, Officers are recommending that Council:

1. Reimburses the owners of Lot 202 for 50% of the costs of constructing the fence between Lot 202 and Lot 7 Joaquina Street for \$1,347.50 (50% of invoice at Attachment 5).
2. Reimburses the owners of Lot 202 for 50% of the costs of constructing the fence between Lot 202 and Lot 203 Joaquina Street for \$1,493.50(50% of invoice at Attachment 10).

### **Future of the Old Infant Health/CRC Building**

Officers have undertaken a preliminary assessment of the condition of the Old Infant Health/CRC Building. A copy of this is attached at Appendix 7 for reference. It should be noted that this assessment is very preliminary and further assessment should be undertaken prior to Council making a determination about the future of the building.

At this stage, an external structural assessment has not been undertaken. If Council wanted to consider the future of this building further, Officers would recommend funds be allocated to investigate the condition of the building.

The Shire is currently reviewing its Municipal Heritage Inventory and Heritage List. This process will provide the opportunity to determine the Heritage significance of the building and also provide an opportunity for the community to have comment on the importance and retention of the building.

The building is not currently on the Shire of York's Heritage Register. However, in this process, it is likely this building will appear as either a category 2 or 3 building.

Officers are not recommending any changes to the building currently but acknowledge that its purpose needs to be determined in the future.

In the meantime, Officers consider the construction of a gravel carpark around the building will not impact on future uses of this building.

### **Other Strategic matters for consideration**

There are three other matters Council should be mindful of when considering this matter, namely:

- The Shire currently has very limited storage space and appropriate records storage. Records are currently stored in a “temporary” converted sea container at the Depot. This is only supposed to be a temporary solution. In the 2019/20 financial year Officers will be preparing a Records Strategic Plan which in part will consider if a permanent records storage facility should be provided at the Administration Centre site, either in a purpose-built building or in the Old Infant Health/CRC building (if converted).
- \$30,000 is identified in the Council’s Corporate Business Plan for inclusion in the 2019/20 financial year budget to prepare a concept plan for future upgrades of the Town Hall including back stage facilities.
- The requirements for universally accessible toilets for both the Town Hall and the Shire Administration building were identified in the recently completed Access and Inclusion Audit. Officers believe that there may be an opportunity with some appropriate site planning to construct a suitable facility that can meet the needs of both buildings.

Whilst Officers believe that Council needs to be aware of these matters, Officers don’t believe that anything proposed as part of this report limits options for a future Council or Administration to consider as part of development of the site.

### **OPTIONS**

Council could progress with one of the above options or ask for further investigation to be undertaken into another option.

Council could choose not to provide an easement on the rear of Lot 202 Joaquina Street requiring staff to traverse around the front of the building.

Council could also not approve the lease of the easement to the owners of Lot 202 Joaquina Street. This would require renegotiation with the owners of Lot 202.

### **IMPLICATIONS TO CONSIDER**

#### **Consultative**

In preparation of these options Officers have consulted with:

- The new owners of Lot 202 Joaquina Street
- McLeods Barristers and Solicitors

#### **Strategic**

This matter is not reflected in the Council’s Corporate Business Plan and has arisen due to the sale of Lot 202 Joaquina Street.

However, obtaining a suitable long-term solution for staff parking for the Administration Building is in the organisation’s best long-term interests and probably should have been resolved in previous years.

#### **Policy Related**

Nil.

#### **Financial**

There are a number of financial implications associated with this matter, namely:

- Advertising costs associated with the proposed disposal process. These can be accommodated with the Shires existing advertising budget.
- Costs of shared fencing (\$2,841) can be accommodated within Administration Building Maintenance GL 42176.
- Valuation costs are expected to be Approximately \$1,500 and can be accommodated in Property Settlement Costs GL 144181
- Easement costs at rear of lot 202 as outlined in the report can be accommodated in Property Settlement Costs GL 144181.
- Lease costs for part of the easement between Lot 202 and 203 – to be shared 50% with the landowners. Estimated to be a total cost of \$1,500 of which 50% of these costs can be accommodated in legal fees.
- Carparking construction costs are not known at this stage but an estimate will be prepared and included in the draft 2019/20 financial year budget for Council's consideration.

### Legal and Statutory

If the Council wanted to dispose (including lease) any part of its land to the owners of Lot 202 Joaquina Street York it would need to comply with the requirements of Section 3.58 of the *Local Government Act 1995* which states:

#### **3.58. Disposing of property**

(1) *In this section —*

**dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;

**property** includes the whole or any part of the interest of a local government in property, but does not include money.

(2) *Except as stated in this section, a local government can only dispose of property to —*

(a) *the highest bidder at public auction; or*

(b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

(3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*

(a) *it gives local public notice of the proposed disposition —*

(i) *describing the property concerned; and*

(ii) *giving details of the proposed disposition; and*

(iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*

*and*

(b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*

(4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*

(a) *the names of all other parties concerned; and*

(b) *the consideration to be received by the local government for the disposition; and*

(c) *the market value of the disposition —*

- (i) *as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*
- (ii) *as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.*

(5) *This section does not apply to —*

- (a) *a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or*
- (b) *a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or*
- (c) *anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or*
- (d) *any other disposition that is excluded by regulations from the application of this section.*

*[Section 3.58 amended by No. 49 of 2004 s. 27; No. 17 of 2009 s. 10.]*

In this case the owners of Lot 202 would not be exempt in accordance with Regulation 30 of the *(Functions and General) Regulations* and therefore the Shire would need to act in accordance with Sections 3 and 4 above.

### **Risk Related**

There is a risk that the community will not support the proposed land disposal. This is mitigated by meeting the requirements of the *Local Government Act 1995* and providing an opportunity for comment prior to a decision being made.

There is a risk that the Shire cannot afford to construct the car parking for the Shire Administration building to the desired standard. This risk will need to be considered as part of the 2019/20 budget process.

### **Workforce**

The organisation does not have the capacity to implement any of the construction actions in the current financial year given the existing workload requirements.

There would be capacity to undertake non-capital related actions resulting from this matter within the current financial year.

On this basis Officers are recommending that if Council provides some in principle direction, further costings and a refinement can be prepared over the coming months and included in the 2019/20 financial year budget for implementation.

### **VOTING REQUIREMENTS**

**Absolute Majority: Yes**

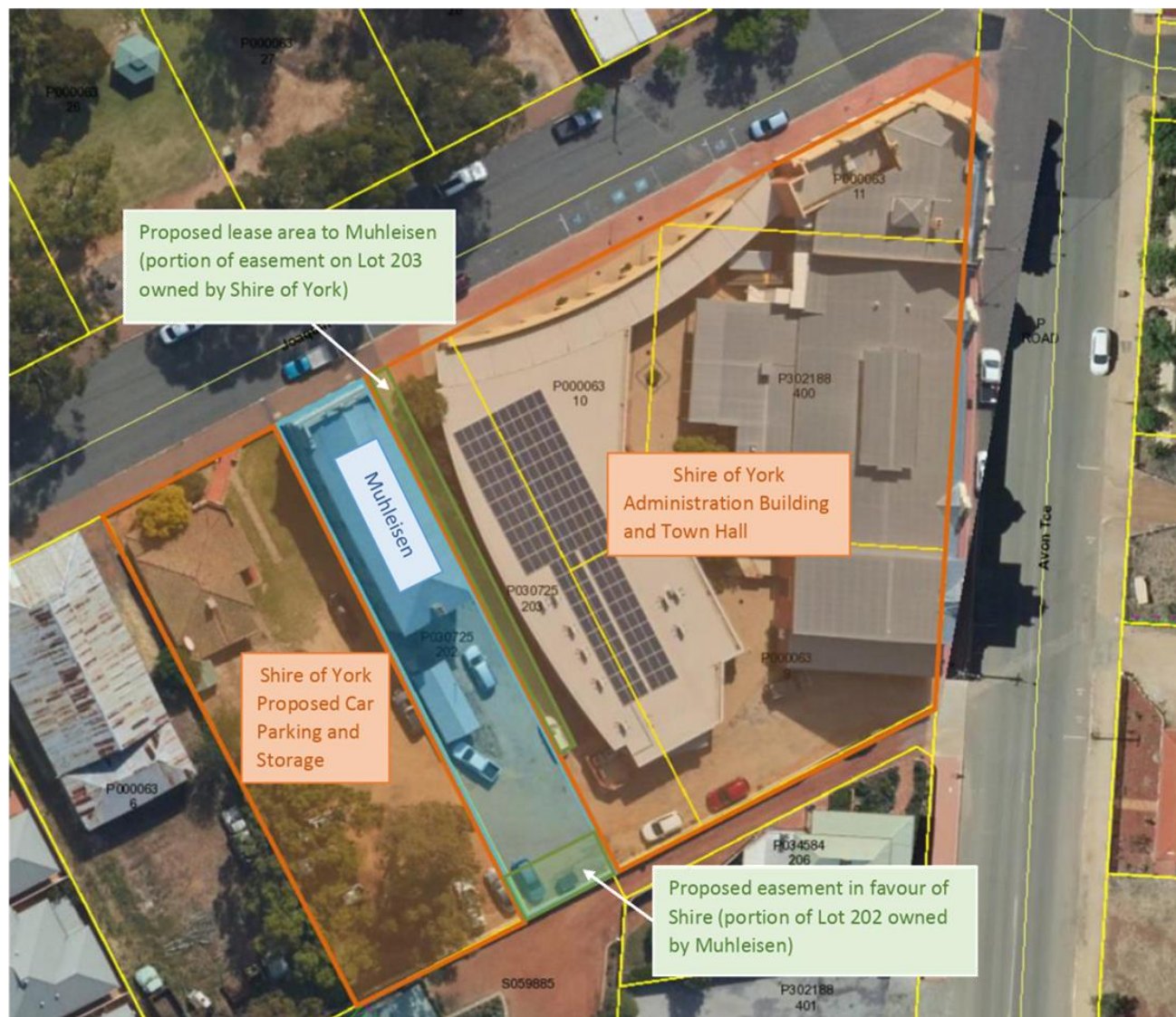
**RESOLUTION  
050519****Moved: Cr Heather Saint****Seconded: Cr Kevin Trent****That Council:**

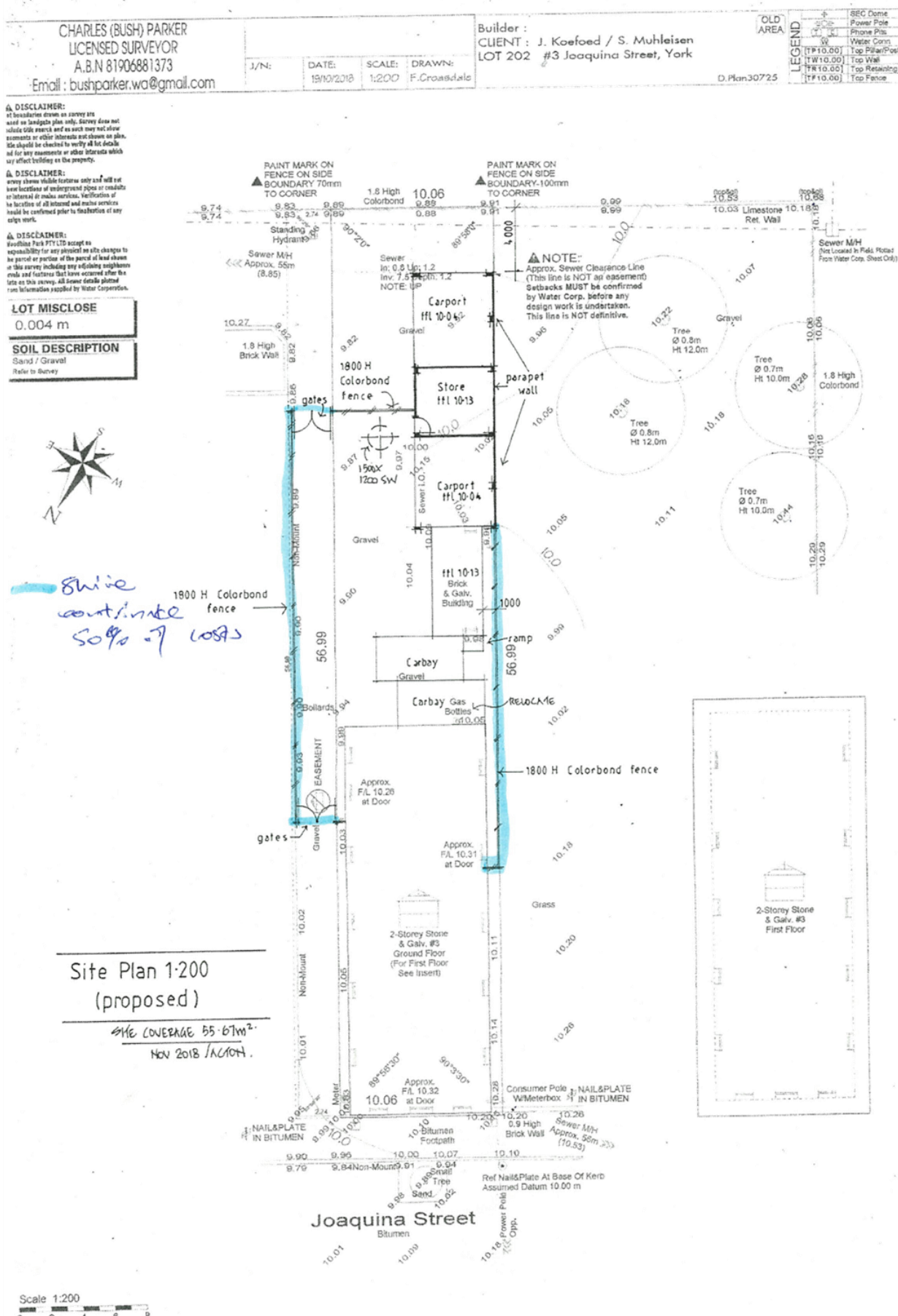
1. In accordance with Section 3.58 (3) of the Local Government Act 1995, requests the Chief Executive Officer to give local public notice including inviting submissions from the community for a period of 4 weeks on the proposed disposition described as follows:
  - a. Shire of York leasing of part of Lot 203 Joaquina Street York (as identified in Attachment 2) to Stephen MUHLEISEN & Janine KOEFOED for a period of 10 years with the following conditions:
    1. The Shire and the owners of Lot 202 share 50/50 the costs of preparing this lease.
    2. No assignment of the lease will be allowed without the approval of the Shire
    3. There will be no annual rental for the lease or the easement between the parties.
  - b. Establishing an easement over part of Lot 202 Joaquina Street York (as identified in Attachment 2) for a period of 10 years for the benefit of the Shire of York. The Shire is responsible for costs of establishing the easement.
2. Notes the Chief Executive Officer will need to obtain a valuation of this land in accordance with the requirements of Section 3.58(3) of the Local Government Act 1995.
3. Requests the Chief Executive Officer to present a report to Council following this period of local public notice with any submissions received in accordance with Section 3.58 (3) (b).
4. Requests the Chief Executive Officer to include an amount in the draft 2019/20 financial year budget for carparking for Shire staff on Lot 7 Joaquina Street York which will include:
  - i. Sealing the carpark area behind the Shire Administration which will be used for short term parking and deliveries;
  - ii. Designing and constructing a gravel carpark for staff parking on Lot 7 Joaquina Street including access, lighting and drainage; and
  - iii. Removal of trees required to construct the carpark as identified on the attached plan.
5. Agrees to reimburse Stephen MUHLEISEN & Janine KOEFOED half the costs of constructing the fence on the boundary between Lot 7 and Lot 202 Joaquina Street for \$1,347.50 (50% of invoice at Attachment 5) and half the costs of constructing the fence between Lots 202 and Lot 203 Joaquina Street for \$1,493.50 (50% of invoice at Attachment 10).

***CARRIED BY ABSOLUTE MAJORITY: 7/0***

Area Relating to Shire of York Administration Buildings







Received over front counter - 21/11/18.



Northam Area Agent for Trusty Sheds

# Northam Home Maintenance Services

*Patios, Decking, Fencing, Sheds, Ceilings, Renovations, General Building Maintenance*

ABN 15 984 837 577

## Tax Invoice

Ph: 96225827 Mob: 0407499988

Email: nhms@westnet.com.au

To: Janine Muhleisen Joaquina St York 6302	<b>RECEIVED</b> 21 NOV 2018 SHIRE OF YORK
--	---

Invoice No.	E1140
Invoice Date	21-11-2018
Account Number	1
Order No.	

Qty.	Description	Unit ExPrice	Tax	Total
	Supply and erect 22m Fence as Quoted	\$2200.00	10%	\$2,420.00
	Supply and install Pa Gate	\$250.00	10%	\$275.00

GST Total	\$245.00
Total With GST	\$2,695.00

<b>PAYMENT TERMS DUE NOW</b>	
Invoice No. = E1140 Account No. = 1 Account Name = Muhleisen <b>No Statements issued Please pay on Invoice</b>	

Ex-GST Total	\$2,450.00
GST Total	\$245.00
Total With GST	\$2,695.00
Invoice Total	\$2,695.00



Direct Deposit  
CBA Northam  
BSB 066-524 Act. 10068511



MAIL  
Po Box 455 Northam  
6401



PayPal + 2.75%  
grantr@wn.com.au

To:

SHIRE OF YORK	
THE	Lot A14280
OFFICER	INITIALS
Paul	
30 JAN 2019	
5171368	
REFERRED TO COUNCIL	
DATE	INITIALS

30<sup>th</sup> Jan 2019

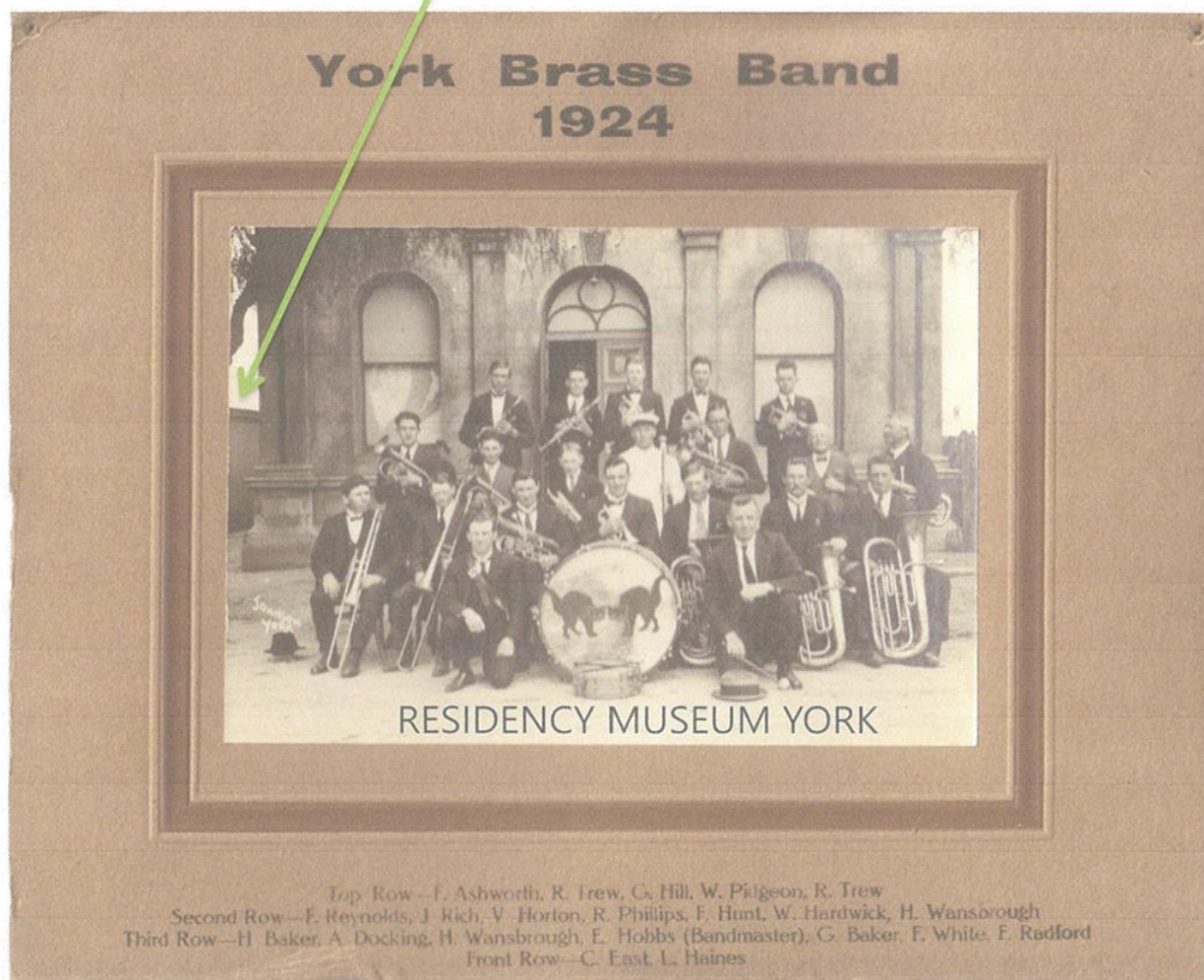
To CEO Paul Martin and York Councillors,

I would like to bring to your attention some facts you may not be aware of in respect to the driveway and fence which ran along the side of this driveway and existed for aprox 100 years on lot 8 which later became lots 202 and 203 Joaquina St.

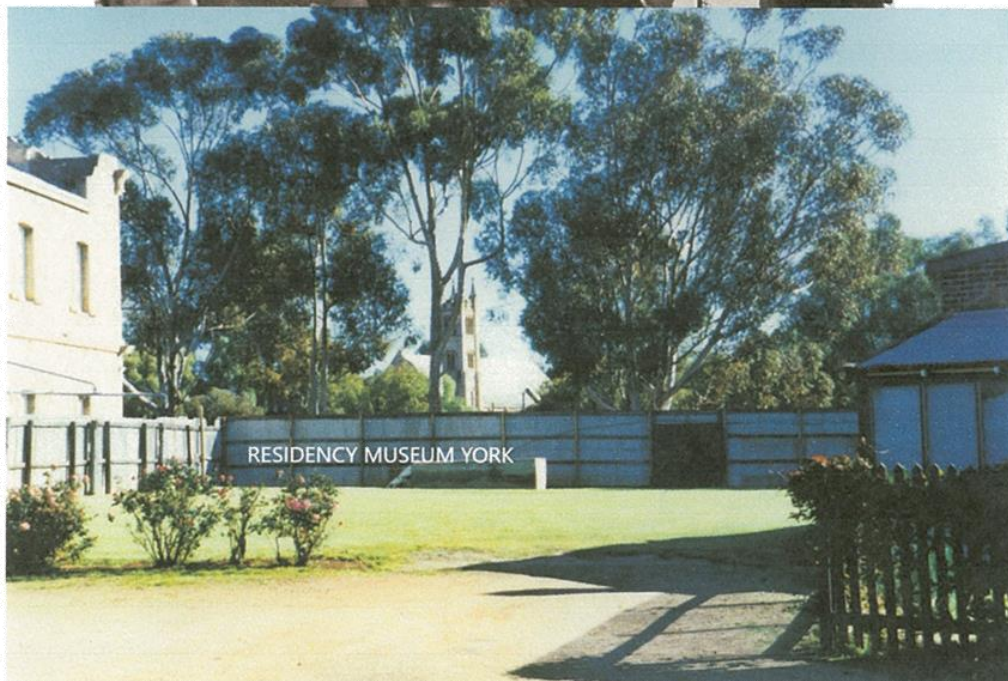
Since the day of construction of the then Oddfellows Hall in 1887 the driveway access to the rear of the block has always been on the left hand side as seen below.



Shortly after construction was completed a fence was erected on the edge of the driveway as seen below in this pic from approx. 1924.



This fence remained as a privacy screen for the Hall through the years even when the site adjacent was a picture garden right up until the Shire built their new Shire offices .....seen clearly in these pics below prior to and during preparation for construction of the new offices.





We believe that the previous owners were not consulted when the fence was removed and that its removal creates substantial privacy issues especially considering the design of the new Council offices and the fact that the west wall is a complete wall of windows and anyone working or members of the public going to the library can see straight onto the east side of the Masonic building. We are unable to even leave our side door open as people can see straight through the stair well into our kitchen.

It is for this reason that we respectfully request the reinstatement of a 29 mtr section of this fence in order to create a privacy screen for our side door and back yard. We are happy to organize this reinstatement and pay our share of costs.

We are also happy to allow the Shire staff continued access from the side path and across the back 4mts section of our block to enable them to park on the adjoining land on the west side of our property either by means of a lease or gentleman's agreement.

Yours faithfully,

A handwritten signature in black ink, appearing to be "Stephen &amp; Janine Muhleisen".

Stephen & Janine Muhleisen

**Paul Martin**

---

**From:** Darren Wallace  
**Sent:** Thursday, 2 May 2019 11:48 AM  
**To:** Paul Martin  
**Subject:** FW: LOT 7 (5) JOAQUINA STREET, YORK – INSPECTION OF COMMUNITY BUILDING

PAUL

Copy of Toms report below

Regards

**Darren Wallace**  
**Executive Manager**  
**Infrastructure and Development Services**



**Shire of York**  
PO Box 22, York WA 6302  
Phone: (08) 9641 0513 / Fax: (08) 9641 2202  
Email: [emids@york.wa.gov.au](mailto:emids@york.wa.gov.au)  
Website: [www.york.wa.gov.au](http://www.york.wa.gov.au)



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---

**From:** Shire of York Building Inspector  
**Sent:** Thursday, 31 January 2019 11:27 AM  
**To:** Darren Wallace <[emids@york.wa.gov.au](mailto:emids@york.wa.gov.au)>  
**Cc:** Sharla Simunov <[tso@york.wa.gov.au](mailto:tso@york.wa.gov.au)>  
**Subject:** LOT 7 (5) JOAQUINA STREET, YORK – INSPECTION OF COMMUNITY BUILDING

Darren

As requested I inspected the Community Building located at the above mentioned address to determine its structural soundness.

The building has a memorial stone adjacent to the front entrance which states that the building was constructed in 1953 as a child health centre

The inspection revealed the following:

**External Walls**

On the Northern, Eastern and a portion of the Western sides of the building it appears that there was a verandah which at some stage has been enclosed with masonry dado walls with windows above. The

masonry walls have been poorly constructed and have resulted in significant fretting of the mortar joints, and cracking in the brickwork up to 10mm in width.

The remainder of the external walls (Those of the original building) do have cracking over window and door openings, however they are considered to be minor. There are also parts of the external brickwork where mortar fretting has occurred.

RECOMMENDATION: It is recommended that the external walls and the ceiling of the enclosed verandah are removed and rebuilt. Furthermore, where mortar fretting has occurred the external walls are repointed.

#### **External Timbers**

Exposed painted timber on the roof (eg: Barge boards) and the timber door and window frames have not been maintained and are at different stages of deterioration (Timber rot).

RECOMMENDATION: It is recommended that, where required, exposed timber is removed and replaced with new timber. Furthermore, all new and existing exposed timber is painted.

#### **Internal Walls**

As the building is used for storage several of the internal walls could not be inspected, however there is minor cracking on most internal walls typically above doors and windows.

RECOMMENDATION: Minor patching and painting required.

#### **Floors**

The floors throughout the building appear to be solid.

RECOMMENDATION: Nil

**Roof Frame**

The roof frame appears (External inspection only) to be straight.

RECOMMENDATION: Nil

**Roof Cover (Tiles)**

The roof tiles appear to be intact, however they require cleaning.

**Other Items**

- Rear Verandah – The concrete floor of the verandah requires removal and replacement (This includes the masonry dado wall around the external had basin.
- Toilet – Could not gain access to the toilet to inspect.
- Ceiling to verandah – The ceiling in the verandah is sagging and should be removed and replaced.

In conclusion the main building structure appears to be well built and structurally sound with minor defects primarily caused by a lack of maintenance. The external walls of the enclosed verandah are poorly built and should be removed and rebuilt. It is estimated that the approximate cost of the repairs would be \$80,000 - \$100,000 (GST exclusece).

During the inspection I took a number of photographs and these are located at:

<H:\Infrastructure & Development\Planning,Building,Health\Building\Accredit\Community Building\photos>

If you have any queries or require additional information please do not hesitate to contact me.

Regards



Tom Reilly  
**BUILDING SURVEYOR**

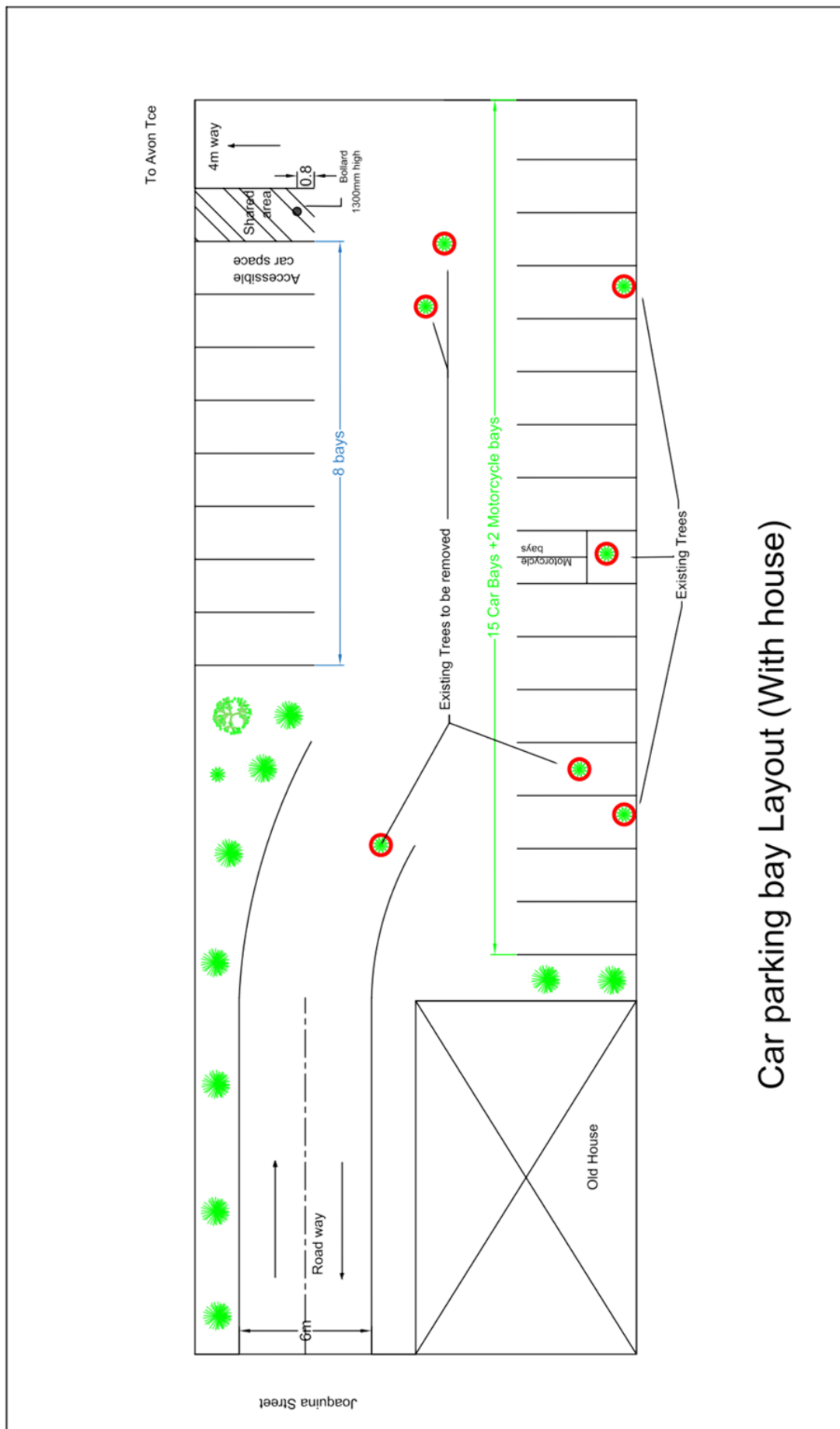
*Tom Reilly*  
**Building Surveyor**



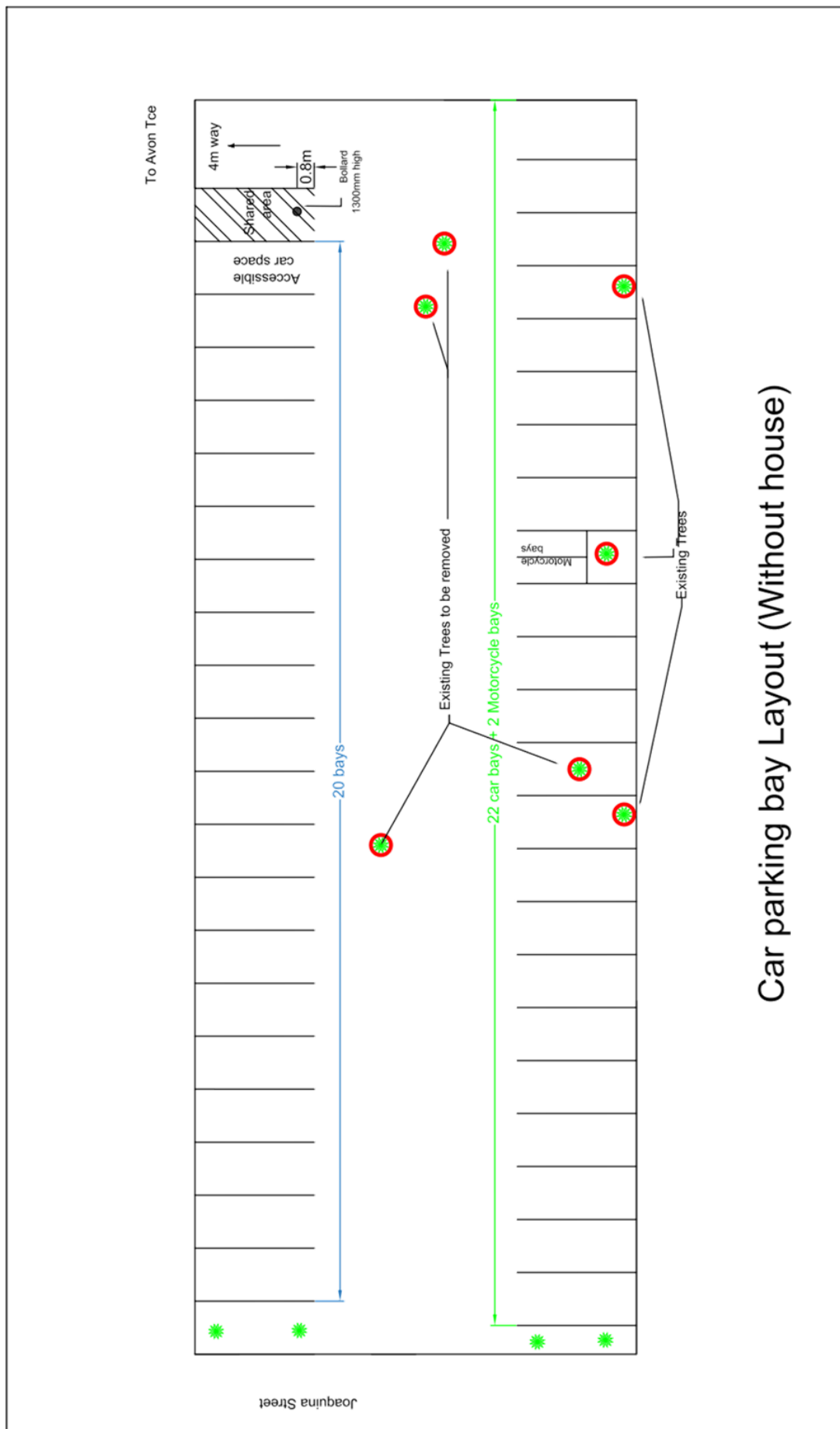
Shire of York  
PO Box 22, York WA 6302  
Direct Phone Line: (08) 9641 0522 / Fax: (08) 9641 2202  
Email: [building@york.wa.gov.au](mailto:building@york.wa.gov.au)  
Website: [www.york.wa.gov.au](http://www.york.wa.gov.au)

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Car parking bay Layout (With house)



Car parking bay Layout (Without house)



Northam Area Agent for Trusty Sheds

# Northam Home Maintenance Services

*Patios, Decking, Fencing, Sheds, Ceilings, Renovations, General Building Maintenance*

ABN 15 984 837 577

## Tax Invoice

Ph: 96225827 Mob: 0407499988

Email: nhms@westnet.com.au

To: S & J Muhleisen  
Joaquina St  
York 6302

Invoice No.	E1183
Invoice Date	11-03-2019
Account Number	1
Order No.	

Qty.	Description	Unit ExPrice	Tax	Total
2	Color Fence 1800mm high 26m Gate Posts  Will Invoice Gates Separately	\$2600.00 \$58.00	10% 10%	\$2,860.00 \$127.60

*Paid 11/3*

GST Total \$271.60  
Total With GST \$2,987.60

PAYMENT TERMS DUE NOW	
Invoice No. = E1183	Account No. = 1
Account Name = Muhleisen	
No Statements issued Please pay on Invoice	

Ex-GST Total \$2,716.00  
GST Total \$271.60  
Total With GST \$2,987.60

Invoice Total \$2,987.60



Direct Deposit  
CBA Northam  
BSB 066-524 Act. 10068511



MAIL  
Po Box 455 Northam  
6401



PayPal + 2.75%  
grantr@wn.com.au

To:

***Disclosure of Interest – Cr Warnick – Impartial – I am a member of the Talbot Brook Community Group.***

***Cr Warnick read the Impartiality Declaration - ... With regard to SY066-05/19 – Community Funding Application I disclose that I have an association with the applicant (or person seeking a decision). The association is I am a member of the Talbot Brook Community Group. As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.***

## **SY066-05/19 COMMUNITY FUNDING APPLICATIONS**

**File Number:** CS.CEV / FI.DON.2

**Author:** Esmeralda Harmer, Events and Economic Development Officer

**Authoriser:** Paul Martin, Chief Executive Officer

**Previously before Council:** Not Applicable

**Appendices:**

1. Community Funding Applications - Confidential
2. Schedule of Requests & Recommendations - Confidential

## **NATURE OF COUNCIL'S ROLE IN THE MATTER**

Executive

## **PURPOSE OF REPORT**

Council is requested to consider funding applications received in the recent round of Community Funding to support community events and activities occurring from 1 July, 2019.

Council is also requested to consider the financial obligations of the requests and determine the budget allocations required as part of the 2019/20 financial year budgeting process.

## **BACKGROUND**

The Shire of York supports the collective and economic benefit of its community and businesses and provides financial assistance through the Community Funding; Grants & Sponsorship Program to consider these proposals.

Grant funding rounds are offered twice yearly and are open for a four-week application period to all eligible organisations.

Council's policies *C1.3 Community Funding; Grants & Sponsorship* and *C1.4 Sponsorship of Tourism Events* policies are designed to set out the parameters for Council's support of one off community activities and events in an equitable and accountable way.

At Council's Ordinary Meeting held in November 2018 fifteen applications totalling \$53,320 were received and Council resolved:

***“THAT COUNCIL***

1. *Approves the following Community Funding requests to be funded from the Community Funding Pool as detailed in Appendix B to this report:*
  - *GKR Karate* *\$900 of cash*
  - *York Wildflower Society* *\$3,000 of cash*
  - *York Garden Club* *\$500 of cash*
  - *York Patchwork & Quilters* *\$700 of cash*
  - *York District High School* *\$2,000 of cash*
  - *York Bowling Club* *\$540 of in kind*
  - *York Men’s Shed* *\$1,640 of cash*
  - *Wheatbelt Volunteer Hub* *\$1,400 of cash*
  - *Comfort Quilts Against Cancer* *\$500 of in kind*
  - *York Swimming Club* *\$3,000 of cash and in kind*
2. *Approves the following applications to be funded from existing budgets as detailed in Appendix B to this report:*
  - *Wheatbelt Women’s Health Hub* *\$2,000 of cash*
  - *River Conservation Society* *\$5,500 of cash*
3. *Requests the Chief Executive Officer to negotiate the in-kind balances where required”*

This report seeks Council’s consideration of the applications received through the most recent round of community funding and to determine the merits of each application and the existing budgets available to support such requests

**COMMENTS AND DETAILS**

The Shire’s recent round of Community Funding; Grants & Sponsorship opened 1 April for a period of four weeks. The grant round was advertised utilising the following methods;

- Community Newspaper
- Shire’s website
- Email database distribution
- Shire’s social media
- Face to face communications with potential applicants
- Grant funding workshop
- Noticeboard advertising

At the closing date, eight applications totalling \$32,448 were received. Officers have used the following criteria to assess each application in accordance with Council’s *C1.3 Community Funding: Grants & Sponsorship Policy and Community Funding guidelines* and provided a rating score based on this assessment;

- Benefits arising from the activity to the Shire of York community and/or environment
- Level of investment and in-kind contribution from the applicant
- Ability of the applying body to financially manage the grant monies
- Proposed projects reach and participation levels
- Level of dedication and proven commitment demonstrated by the applicant (previous funding acquittals, matched funding contributions, project’s reach and participation levels)

A summary of the requests received is included below;

Applicant	Request	Funding
Veteran Car Club – York Branch	Assistance to deliver the 2019 York Motor Show	\$8,000
York True Country Scooters	Assistance to deliver two-line dancing workshops in Sept & Nov 2019	\$500
Talbot Brook Community Group	Purchase of durable equipment for Talbot Hall	\$948
York Christmas Festival Inc	Assistance to deliver the 2019 Christmas Festival	\$14,000
York Friendship Club	Assistance to deliver the 2019 York Medieval Fayre	\$5,000
Triumph Riders Association	Assistance to deliver the 2019 Triumph Run & Logo Ride	\$1,500
York Boot Scooters	Assistance with Town Hall Hire fees for the 2019/20 boot scooting season	\$1,500
Wheatbelt Endurance Riders	Assistance to deliver the 2019 Talbot & Greenhills Endurance Rides	\$1,000

Officers note the application received from the York Christmas Festival was considered under *Council's C1.4 Sponsorship of Tourism Events policy* due to the amount requested, however on further assessment of the application, Officers propose the event aligns to *Council's C1.3 Community Funding; Grants & Sponsorship Policy* and therefore has been included in this report for consideration by Council.

Officers have included all applications received as a confidential document for Council's review at **Appendix 1**. Officers have prepared a schedule of requests and recommendations as a confidential attachment for Council's review as attached at **Appendix 2**

The schedule includes details of the funding requests and comment from Officers on the merits of considering each request in accordance with Council's *C 1.3 Community Funding; Grants & Sponsorship Policy*, *C1.4 Sponsorship of Tourism Events Policy* & associated guidelines.

## IMPLICATIONS TO CONSIDER

### Consultative

Further to the advertising methods used to announce the funding pool opening, Officers have engaged with applicants where required or detailed in this report. It is proposed that further consultation with each proponent will take place following Council's resolution.

### Strategic

Strategic Community Plan 2018 – 2028

*The Council's strategic priorities over the next ten years are:*

- *Advancing selected community partnership-based projects*
- *Achieving change via strong community networks and action*

### Policy Related

*C1.3 Community Funding; Grants & Sponsorship Policy*

*Clause 3.1 The Council will consider applications made under the following general headings for projects which:*

- *encourage general involvement in local activities including sport.*
- *assist a community group to expand their ability to provide support for community and individual health and wellbeing.*
- *events which have been developed for local community enjoyment. Note: these are events not developed to leverage tourism or economic development benefit but having more of a purely community enjoyment focus.*

## **Financial**

The total eligible community funding requests received through this round is \$32,448.

With all activities occurring in the new 2019/20 financial year, Council will need to consider through the budgeting process an allocation to include specific amounts to honour the requests recommended.

Applications can be considered from the following Community Funding pools:

Budget	GL Account	Pool Allocation	Funding Requested
Youth	109158	\$8,500	
Sporting	113167	\$10,000	\$3,000
Area Promotion	132145	\$22,500	\$2,448
Festivals Assistance	132150	\$29,000	\$27,000
Education & Welfare	69101	\$3,000	
Totals		\$73,000	\$32,448

## **Legal and Statutory**

All Council supported events would still need to comply with and be assessed against any statutory policies and legislations.

## **Risk Related**

Should Council resolve to support the proposed Officer recommendation, a minor amount of funding for festivals and events will remain in the community funding pool for the next round offered later this year in November. This could impact the Shire's reputational risk and its ability to fund significant projects that may be presented in the second round of funding later in the year.

Officers consider this reputational risk as low in consideration of the significant support Council provides to a range of community activities and projects across the year.

Officers acknowledge in future years, work could be undertaken to potentially offer a major and a minor round of community funding each year. This could lower the perceived risk by assisting to inform all potential applicants of the intentions of each funding round prior to the application period.

## **Workforce**

Some works assistance may be required to support some of the requests received to prepare sites for event use however can be managed within recommended funding amounts detailed in this report.

## **VOTING REQUIREMENTS**

**Absolute Majority: Yes**

**RESOLUTION  
060519****Moved: Cr Kevin Trent****Seconded: Cr Jane Ferro****That Council:**

- 1. Approves the following funding requests as cash contributions as part of the 2019/20 financial year:**

<input type="checkbox"/> York Veteran Car Club	<b>\$6,000</b>
<input type="checkbox"/> York True Country Scooters	<b>\$500</b>
<input type="checkbox"/> Talbot Brook Community Group	<b>\$948</b>
<input type="checkbox"/> York Christmas Festival	<b>\$12,000</b>
<input type="checkbox"/> York Friendship Club	<b>\$5,000</b>
<input type="checkbox"/> Triumph Riders Group	<b>\$1,500</b>
<input type="checkbox"/> York Boot Scooters	<b>\$1,500</b>
<input type="checkbox"/> Wheatbelt Endurance Riders	<b>\$1,000</b>
- 2. Notes all activities funded will be delivered after July 1, 2019;**
- 3. Requests the Chief Executive Officer to negotiate the terms of the cash & in-kind balances with applicants where required.**

***CARRIED BY ABSOLUTE MAJORITY: 7/0***

**SY067-05/19 DELEGATES & ATTENDEES TO THE 2019 WA LOCAL GOVERNMENT CONVENTION**

**File Number:** OR.IGR.5.2

**Author:** Helen D'Arcy -Walker, Council and Executive Support Officer

**Authoriser:** Paul Martin, Chief Executive Officer

**Previously before Council:** 28 May 2018

**Appendices:** 1. WA Local Government Convention Programme

**NATURE OF COUNCIL'S ROLE IN THE MATTER**

Executive

**PURPOSE OF REPORT**

To advise Council of the 2019 WA Local Government Convention to be held from Wednesday, 7 August to Friday, 9 August 2019 for determination of attendees and enabling the appointment of voting delegates for the WALGA Annual General Meeting.

**BACKGROUND**

The WA Local Government Convention is held each year in August at the Perth Convention and Exhibition Centre and is presented specifically for those engaged in the Local Government sector.

The conference sessions aim to support and inform Mayors, Presidents, Elected Members and Chief Executive Officers.

**COMMENTS AND DETAILS**

The Convention and Trade Exhibition is presented specifically for those engaged in the Local Government Sector.

The theme for the 2019 WA Local Government Convention is *Local Government: Renewal Practical*. A copy of the programme is attached.

**IMPLICATIONS TO CONSIDER****Consultative**

Nil

**Strategic**

Nil

**Policy Related**

G1.2 – Councillors: Professional Development

C1.3 – Councillors: Travel and Accommodation

**Financial**

The Convention Registration cost for a full delegate is \$1,475 per delegate for 1-4 Registrations or \$1,300 for 5+ Registrations. Further costs may be incurred for parking, attendance of the WALGA Annual General Meeting and the Convention Opening Welcome reception to be held at the Perth Convention and Exhibition Centre. Accommodation is \$190 per night per room with a maximum of

two nights' accommodation required for each delegate and the Shire President requiring a maximum of three nights' accommodation. Parking at or near accommodation for delegates is also to be paid for by the Shire for the duration of the Convention. Reimbursement of travel expenses to Perth and return to attend the Convention is also payable by the Shire.

The Chief Executive Officer does not require accommodation, however will require parking at the Convention Centre for the duration of the Convention.

Meals associated with the convention will be payable by the Shire in accordance with Policy G1.3. However, Officers do not recommend that the Shire pays for any evening meal. The cost of alcohol will not be covered by the Shire.

It is proposed that all additional optional extras such as the Gala Dinner and all partner activities are an extra cost to be borne by the Elected Member and their partner in accordance with Policy G1.3. The cost of alcohol is excluded.

### **Legal and Statutory**

Nil

### **Risk Related**

Nil

### **Workforce**

The Chief Executive Officer is proposing to attend the Convention.

### **VOTING REQUIREMENTS**

**Absolute Majority: No**

**RESOLUTION****070519****Moved: Cr Kevin Trent****Seconded: Cr Pam Heaton****That Council**

- 1. Authorises the following Elected Members and the Chief Executive Officer to attend the 2019 Local Government Convention as Full Delegates:**  
**Cr David Wallace – Shire President**  
**Cr Kevin Trent – Deputy Shire President (WALGA Life Member)**  
**Cr Denese Smythe**  
**Cr Heather Saint**  
**Cr Pam Heaton**  
**Cr Jane Ferro**  
**Cr Denis Warnick**  
**Mr Paul Martin – Chief Executive Officer**
- 2. Agrees to cover the following costs for each Elected Member**
  - **Full Delegate registration fee**
  - **ALGWA Breakfast**
  - **Convention Breakfast**
  - **Accommodation including breakfast at the hotel**
  - **Parking**
  - **Travel expenses to Perth and return to attend the Convention**
- 3. Agrees to cover the following costs for the Chief Executive Officer**
  - **Full Delegate registration fee**
  - **Parking**
- 4. Will not pay for the following:**
  - **Alcohol**
  - **Evening Meals**
  - **Optional extras including Gala Dinner and partner activities**
- 5. Appoints the following two delegates to vote on behalf of the Shire at the WALGA Annual General Meeting - Cr David Wallace and Cr Denese Smythe.**

**CARRIED: 7/0**

# Local Government **RENEWAL PRACTICAL**

Information and Registration



## **2019 WA Local Government Convention**

Wednesday 7 - Friday 9 August 2019  
Perth Convention and Exhibition Centre,  
21 Mounts Bay Road, Perth

# Event partners



## Founding Corporate Partner

LGIS is proud to partner with WALGA at the WA Local Government Convention. We understand the importance of this major annual event and the exceptional opportunities it delivers for the WA Local Government sector.

LGIS is focused on the long term protection of Western Australian Local Government through a member-owned industry based self-insurance scheme. A comprehensive risk management support program is provided as a complimentary benefit of LGIS membership in the areas of professional risks, liability risks, property risks, occupational safety and health, human resource risks, and allied health services.

The local LGIS team look forward to meeting Local Government representatives at the conference to talk about how we might be able to support the Sector in delivering services and protecting communities, with a range of protection solutions that go beyond just insurance.



## Principal Sponsor

Civic Legal is pleased to be the Principal Sponsor of the WA Local Government Convention again this year. We are looking forward to another excellent conference organised by WALGA.

This is the second year of Civic Legal's unique governance support service, Project Aware, which aims to build capacity within Local Governments. This is a response to the new auditing regime under the Office of the Auditor General.

Drop by our booth to find out more, and to chat with our specialist Local Government team. They are all trained in using clear legal English and can help you with planning, litigation, complex contracts, or any other issue your Local Government may face.

Enjoy the conference, and see you soon!

Best regards

**Anthony Quahe**  
Managing Principal

## Supporting Sponsors



## Convention Breakfast Sponsor



2019 WA Local Government Convention

Information and Registration 01

# An invitation

It is my pleasure to invite all Elected Members, CEOs and Senior Managers to attend the 2019 WA Local Government Convention, scheduled for Wednesday, 7 – Friday, 9 August at the Perth Convention & Exhibition Centre (PCEC).

The theme for the 2019 Convention is Local Government: ReNEWal PrACTical and will take place against the backdrop of the development of the new Local Government Act for WA – new legislation for Local Government that will enable the sector to reach its full potential and deal with the vast and diverse range of wants and needs of our communities.

A stimulating line up awaits us, with Lord Sebastian Coe, President of the International Association of Athletics Federations (IAAF) and Olympic Gold Medalist, our Opening Keynote Speaker. The concurrent sessions will discuss contemporary and sometimes controversial topics, while the overarching conference format provides opportunity to converse, debate, discuss and share ideas in a welcoming and professional forum.

The event gets underway with WALGA's AGM, followed by two days of plenary and concurrent sessions. We are again offering a number of field trips alongside our concurrent sessions, and this year are introducing a plenary session dedicated to showcasing WA Local Government initiatives.

A significant contingent of industry suppliers will make up the trade exhibition to demonstrate their latest offerings to the Local Government sector. I encourage you to take this once a year opportunity to meet with these valuable suppliers and be updated on what is currently available.

This year, I am pleased to announce that we have introduced a discount for Councils registering more than four (4) Full Delegates. Registrants 1-4 will be charged the standard Full Delegate rate, and each registrant thereafter (5+) will be eligible for the discounted Full Delegate registration fee. Any applicable discounts will be applied to the final invoice, following the event.

Finally, I would like to express appreciation for the valuable support provided by the Convention Founding Partner, LGIS, and Principal Sponsor, Civic Legal. I also wish to thank our Supporting Sponsors Synergy and the Department of Local Government, Sport and Cultural Industries.

I look forward to seeing you in August.



Cr Lynne Craigie OAM  
President



# About the event

## Who should attend?

The WA Local Government Convention and Trade Exhibition is presented specifically for those engaged in the Local Government sector:

The conference sessions aim to support and inform Mayors, Presidents, Elected Members and Chief Executive Officers. Additional attendance by Executive Directors and other senior managers is also highly recommended. Available options include full conference participation and daily registration.

## Optional events

### Thursday, 8 August

- Australian Local Government Women's Association (ALGWA) AGM and Breakfast (\$60pp)
- Local Government Policy Awards Breakfast – visit [phaiwa.org.au](http://phaiwa.org.au) for more information
- Gala Dinner (\$140pp – Full Delegates and their Partners)

### Friday, 9 August

- Convention Breakfast with Rodney Eade (\$88pp)

## Social activities

The Partner Program offers an interesting range of options for accompanying guests, including a full day tour of the Swan Valley. Social networking functions include the Opening Welcome Reception on Wednesday evening and the Gala Dinner on Thursday evening.

## Elected Member training

WALGA Training has scheduled a selection of its Elected Member training opportunities prior and post-Convention for your convenience. Full details are available at [walga.asn.au/Training](http://walga.asn.au/Training)



## 2019 #shoWcAse in Pixels Competition:

### 2018 Overall Winner - Shire of Harvey

Formerly known as the Banners in the Terrace Competition, the annual exhibition of artwork from Local Governments will be displayed in a new format and venue this year – on the iconic digital tower at the heart of Yagan Square in Perth City. Traditionally, the artwork, in the form of physical banners, were hung on the poles along St Georges and Adelaide Terrace. This year, WALGA has the opportunity to display digital artwork designs on the 45-metre high tower at Yagan Square, which features a circular screen with 14 columns, representing the 14 Noongar language groups.

- Artwork will be displayed in Yagan Square from Monday, 29 July to Sunday, 18 August.

# Opening keynote speaker



## Lord Sebastian Coe CH, KBE

President of the International Association of Athletics Federations (IAAF) and the Executive Chairman of CSM Sport & Entertainment

Lord Coe is the President of the International Association of Athletics Federations (IAAF) and the Executive Chairman of CSM Sport and Entertainment. As an athlete he won Olympic gold medals in the 1500 meters in 1980 and 1984 and set 12 middle-distance world records. He went on to become the Member of Parliament for Falmouth and Camborne and later chaired the London Organising Committee of the Olympic and Paralympic Games (LOCOG).

Sebastian Coe was born in London in 1956 and then his family moved to Sheffield. It was there that he joined the athletics team at Hallamshire Harriers, specialising in middle distance events. On leaving school, Coe studied Economics and Social History at Loughborough University and in 1977 made his first mark as athlete, winning the 800m at the European Indoor Championship.

The following year he set a new United Kingdom 800m record and in 1979 he broke the 800m, 1500m and mile world records in the space of 41 days. At the Olympic Games in Moscow in 1980, Coe won the gold medal in the 1500m, having won silver in the 800m. Four years later in Los Angeles he also won silver in the 800m before becoming the only man to successfully defend the 1500m title.

Coe retired from athletics in 1990 and two years later was elected as Member of Parliament for Falmouth and Camborne, a seat he held until 1997, when he became Private Secretary to William Hague, the Leader of the Opposition. In 2000 he was appointed a life peer and took the title of Lord Coe of Ranmore.

In 2004 Coe took over as Chairman of the London bid to host the 2012 Olympic and Paralympic Games. London was appointed as host city in July 2005 and Coe chaired LOCOG, which successfully delivered the Games in the summer of 2012. Following the London Games Coe became Chairman of the British Olympic Association and Executive Chairman of CSM Sport & Entertainment. He was elected President of the IAAF in 2015, having been a Vice President since 2007.

Coe has received numerous honours throughout his career. He was the BBC's sports personality of the year in 1979 and in 1982 he was appointed a Member of the Order of the British Empire (MBE). Eight years later he was promoted to Officer of the same order (OBE). Following his appointment as a life peer, Coe was promoted to Knight Commander of the Order of the British Empire (KBE) for his services to sport and in the 2013 New Year's Honours List he was appointed to the Order of the Companions of Honour (CH).

*Lord Sebastian Coe CH, KBE appears by arrangement with Michael Cassel Group, represented by Saxton Speakers Bureau.*

# Plenary speakers



## Professor Roberta Ryan

**Institute for Public Policy and Governance, Centre for Local Government, UTS**

Professor Roberta Ryan is a leading public policy, evaluation and research analyst with over 30 years' experience. An expert in a range of public policy areas including Local Government, she has worked with and for over 100 Local Governments in NSW, nationally and internationally.

Specialising in new approaches in the application of research to policy, community engagement and sustainability, social and strategic planning, Roberta was formerly Director of the UTS Institute for Public Policy and Governance and the UTS Centre for Local Government and a partner in a national professional services firm.

Roberta is actively engaged with all levels of government, academia, the private sector and the non-government sector across all major arenas of public policy, with particular experience and expertise in Local Government, disability, planning cities, citizen engagement and sustainability. She has strong partnerships and client relationships and is a trusted advisor to all three levels of government.

## Hugh Riminton

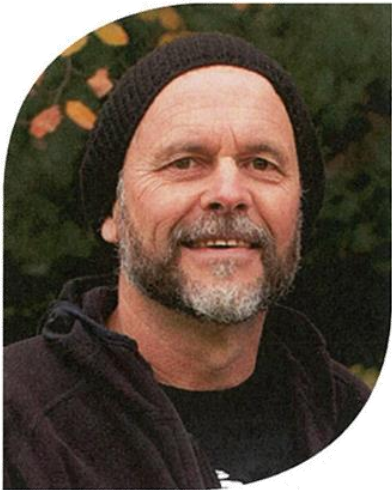
**Author, television news presenter and radio broadcaster**

Hugh's career includes more than twenty years as a foreign correspondent for CNN and the Nine Network. Hugh has reported from numerous war and conflict zones, from Afghanistan and Iraq to Somalia, Rwanda, South Sudan, East Timor, the Balkans and Israel's wars with its neighbours, among others. He reported the Port Arthur massacre, the Thredbo disaster, China's Sichuan earthquake, and once bought hundreds of slaves in Africa in order to set them free. He was also the Canberra-based political editor for the TEN Network.

He is currently Senior Journalist and Presenter for TEN, frequently presenting TEN Eyewitness News, The Project and Studio 10 as well as contributing to TEN Daily and other print and online outlets. Hugh also presents "Sunday Extra" – a radio current affairs show heard every week on ABC RN.



*Hugh Riminton appears by arrangement with Saxton Speakers Bureau.*



## Dale Williams ONZM JP

Porirua City Councillor Northern Ward (New Zealand);  
Chair, Porirua Youth to Work Movement AG

Dale began his career in the New Zealand Motor Industry, serving an apprenticeship after leaving school. A very proud Trade Certified Motorcycle Engineer by profession, he began his first franchised dealership in Otorohanga aged 23, owning several successful businesses, employing and training many young people.

Dale served 18 years on Otorohanga District Council including three terms as Mayor (re-elected unopposed), during which he led community initiatives to support young people transition from school to work, which achieved full youth employment and a vibrant local economy.

Dale chaired the NZ Mayors Taskforce for Jobs for six years which released a Youth to Work Strategy based on the Otorohanga experience, for all communities to follow.

He is currently an elected representative on Porirua City Council and Chair of the Porirua Youth to Work Movement. His experience, passion and practical approach resonates with industry, employers and communities facing skills and labour shortages, and aging population pressures.

## Gary Adshead

Award winning journalist, broadcaster,  
former State Political Editor - The West Australian

Gary Adshead has been a journalist in print, radio and television for the past 30 years including ten years with The West Australian as one of WA's leading investigative journalists. He joined Radio 6PR as host of their morning current affairs program for three years before returning to The West Australian as their State Political Editor in 2016.

His regular columns pull together more than three decades of experience. Gary often uses humour to dissect current affairs, but takes no prisoners on either side of politics in finding the truth.

He began his career after finishing at Balcatta Senior High School and moving to New Zealand where he worked voluntarily for an Auckland radio station. During the same year (1984) he was employed at a regional newspaper and after almost 12 months he moved back to Auckland where he joined the Sunday News.

He returned to Perth via an eventful yacht trip in 1986 and went to work for Community Newspapers and then The West Australian.

In 1990, he began a television career that included Channel 10, Channel 9 and Channel 7, both as a reporter and Chief of Staff.

Over almost three decades Gary has won numerous awards for breaking exclusive stories about organised crime, politics, sport and business in Western Australia.

In 2014, he was part of The West Australian's team of reporters to win the WA Media Awards Print Prize for their exclusive on the identity of the man whose head was found inside a plastic bag on Rottnest Island.





## Andy Dexterity

### Performer and Sign-Dancer

Andy Dexterity is a Green Room Award-nominated performer specialising in a truly unique concept; a fusion of dance, theatre and sign language. Fascinated by the way people interact and communicate, he's created works that empower and delight audiences through creative choreography. Andy has performed in award-winning shows for the Melbourne Theatre Company, Sydney Theatre Company, Opera Australia and Belvoir Street Theatre.

Passionate about making the world a more inclusive place, his 'sign dancing' is giving people new tools to express themselves, encouraging conversation that transcends linguistic barriers. His performance at TEDxSydney left audiences in awe of his unique ability to communicate through body language.

*Andy Dexterity appears by arrangement with Saxton Speakers Bureau.*

## Convention Breakfast – Rodney Eade

### Former AFL Player and Coach

Rodney's longevity as a senior coach at the highest level of Australian Rules Football for 17 years is a testament not only to his talent, people management, and strategic prowess, but his ability to transform culture. Amongst his many achievements, Rodney is a four time premiership player and was awarded AFL Coach of the year in 1996.

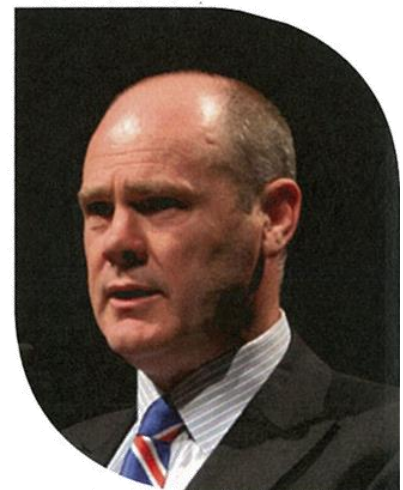
Inducted as an inaugural legend in Tasmanian Football's official Hall of Fame in 2005, Rodney Eade began his football career with Glenorchy in 1975, where he made an immediate impact, catching the eye of mainland talent scouts and being voted the best first year player in the Tasmanian Football League.

The following year, Eade moved to Hawthorn where he remained until 1987 for a return of 229 games with 46 goals. During this time he played in the 1978 premiership win over North Melbourne, and also figured prominently in the 1983 grand final win over Essendon. It was in 1983 that Rodney was made a life member of the Hawthorn Football Club.

In 1996, Rodney took over the reins from Ron Barassi as Head Coach at Sydney, and was the most successful coach of the Swans since Jack Bissett in the 1930's. During his tenure the club made the finals in 1996-1999 and again in 2001, losing the grand final in 1996 to the Kangaroos.

2003 saw Rodney serve as media writer and commentator for the Western Bulldogs before being appointed Coach for the 2005 season. In his first season, he took an under-achieving Bulldogs team within a goal of the finals series, having finished with less than five wins in the previous two years. In 2006 Rodney then took the team to a final series for the first time since Terry Wallace in 2000.

Rodney remained with the Bulldogs until 2011 when he was appointed Football and Coaching Strategist by the Collingwood Football Club, replacing outgoing coach Mick Malthouse. Eade coached the Australian International Rules football team in October/November 2011. He was appointed Gold Coast Suns coach in October 2014 until the end of 2017.



# The program

## Tuesday, 6 August (Pre-Convention)

- 9.00am – 3.30pm** **Local Government Forum: Engaging with Aboriginal Communities**  
([separate registration](#))
- 9.00am – 12.00pm** **Workshop: Emergency Management: Before-During-After**  
([separate registration](#))
- 3.30pm – 5.30pm** **Mayors and Presidents' Forum** (separate registration – by invitation only)
- 5.30pm – 7.00pm** **Mayors and Presidents' Reception** (separate registration – by invitation only)

## Wednesday, 7 August (Pre-Convention)

- 7.30am – 8.45am** **Breakfast with Hon David Templeman MLA, Minister for Local Government; Heritage; Culture and the Arts** ([separate registration](#))  
Join Minister Templeman over breakfast to explore the importance of diversity in Local Government.
- 9.00am – 11.00am** **State & Local Government Forum** ([separate registration](#))
- 10.00am** **Delegate Service Desk open for Convention Registration (PCEC Level 2)**
- 12.00pm – 1.15pm** **Luncheon for 2019 WALGA Honours Recipients**
- 1.30pm – 5.00pm** **WALGA Annual General Meeting** (includes presentation of Honours Awards)
- 5.00pm – 6.30pm** **Convention Opening Welcome Reception**  
A welcoming space to network your way through an evening of food, beverages, music and friendly conversation. Included in Full Delegate Registration.

## Thursday, 8 August

- 7.00am** **Delegate Service Desk open for Registration (PCEC Level 2)**
- 7.00am – 8.30am** **ALGWA (WA) AGM and Breakfast**  
Register online via Delegate Registration. Other enquiries to Cr Karen Wheatland, City of Melville on M: 0401 335 642 or E: CRKaren.Wheatland@melville.wa.gov.au
- 7.00am – 8.45am** **Local Government Policy Awards: Children – Health – Environment**  
For more information or to register for this breakfast please visit [www.phaiwa.org.au](http://www.phaiwa.org.au).  
Other enquiries to [lg-reportcard@curtin.edu.au](mailto:lg-reportcard@curtin.edu.au)
- 9.00am** **SESSION 1 Opening Keynote Presentation**  
**Lord Sebastian Coe CH, KBE**  
President of the International Association of Athletics Federations (IAAF) and the Executive Chairman of CSM Sport & Entertainment  
*Lord Sebastian Coe CH, KBE appears by arrangement with Michael Cassel Group, represented by Saxton Speakers Bureau*

10.30am – 11.15am Refreshments

11.15am

## SESSION 2 Strengthening Local Government

A brief look at Local Government's role from federation through to the modern era, having progressed from traditional roads, rates and rubbish to providing a multitude of community services; and how do you frame legislation that has the flexibility to move forward to meet the pace of change in the 21st Century?

### Professor Roberta Ryan

Institute for Public Policy and Governance, Centre for Local Government, UTS

### Panel Discussion

**Professor Roberta Ryan** Institute for Public Policy and Governance,  
Centre for Local Government, UTS

**Hon David Templeman MLA** Minister for Local Government; Heritage;  
Culture and the Arts

**Hon Cr Paul Omodei** President, Shire of Manjimup

**Anthony Quahe** Managing Principal, Civic Legal

**Moderated by Liam Bartlett** 60 Minutes reporter, award winning broadcaster and journalist.  
*Liam Bartlett appears by arrangement with Cheri Gardiner & Associates*

12.30pm – 1.30pm

Lunch

1.30pm

## SESSION 3 CONCURRENT SESSIONS

### Community Opportunity on Common Ground

Sporting clubs and facilities can be the backbone to social cohesion in any community. Local Government is a key stakeholder for local recreation and sporting clubs, therefore better understanding the strategic and funding environment will assist Councils in continuing to provide low or no cost facilities and assist in supporting and developing the range of programs available for recreation organisations.

This session will include information from peak representative groups on guidelines, sports tourism, events and visitor activation, economic development for sporting associations, employment pathways, and working in remote communities.

### Outcomes Measurement and Cultural Infrastructure

Strategic investment in cultural infrastructure leads to a vibrant State, empowered communities and stronger economies. The relationship between vibrancy and economic development is intimately linked through people, place and value. State Government has produced the first Cultural Infrastructure Strategy for Western Australia providing a framework to Local Government for effective planning and investment. Measuring the outcomes of creative place making provides tangible analysis on the impact to community and return on investment to Council.

This session will provide the audience with the latest information on high level strategic frameworks and key projects, recent developments to Lotterywest funding streams as aligned to measuring these outcomes, and a showcase of a digital measurement platform for measuring cultural impact to enable Council to succeed in delivering facilities and services to community.

### Embracing the Future of Transport: Mobility as a Service

A revolution in transport modes and services are upon us and Local Governments need to prepare. Mobility as a Service focuses on individuals' needs to get quickly and conveniently from place to place without the need to personally own any particular transport device. Technology is the driving force behind these new transport services.

This session will provide an overview of Mobility as a Service and the important role Local Governments will play in developing supporting policies and local laws to embrace these services. The ways in which Local Governments worldwide are rapidly introducing these services to their communities will offer sound examples of learnings for WA Local Governments.

### Field Trip: City of Perth Surveillance Centre

(Maximum 15 participants)\*\*

Perth is a very safe and liveable city, but like any city, Perth can be affected by antisocial and criminal activity. In an effort to address these concerns, the City of Perth has developed an extensive CCTV system as part of its overall crime prevention strategy. This tour will provide a behind-the-scenes look at the City of Perth's Surveillance Centre, the largest public CCTV centre run by a Local Government in Australia.

### Field Trip: MRWA Road Network Operations Centre

(Maximum 15 participants)\*\*

The Road Network Operations Centre (RNOC) is a purpose-built, world-class facility designed to optimise road network safety, performance and congestion management. It enables close collaboration with critical first responders to manage real-time operations, emergency incidents and events on the road network.

This tour provides the opportunity to observe the new nerve centre for Perth's road network, which manages traffic across 18,500km of WVA roads - one of the largest road networks in the world.

*\*\*Due to limited space, registration for field trips will be conducted using a ballot system. Following the close of registration on Tuesday, 16 July, all registered delegates interested in attending a Field Trip(s), will be placed into a draw and notified.*

3.00pm – 3.45pm Refreshments

3.45pm SongDivision

4.00pm SESSION 4 Local Government Showcase

Presentation on a number of WA Local Government initiatives.

7:00pm – 11:00pm Pre-Dinner Drinks and Gala Dinner, PCEC BelleVue Ballroom

Put aside business for the night and enjoy a three-course meal, beverages, dancing, and after-dinner entertainment.

## Friday, 9 August

7.00am Delegate Service Desk open

7.45am – 9.00am Convention Breakfast with Rodney Eade (\$88)

9.15am SESSION 5 State and Federal Political Insights

A conversation centred on the landscape post the Federal Election; key insights from the campaign; and challenges for the new Government as well as State Government's performance mid-way through the term; the state of opposition; and emerging issues.

**Hugh Riminton** Author, Television News Presenter and Radio Broadcaster

*Hugh Riminton appears by arrangement with Saxton Speakers Bureau*

**Gary Adshead** former State Political Editor, The West Australian

10.15am

**SESSION 6 Local Solutions for Local Issues****Dale Williams** Porirua City Councillor (New Zealand)

11.00am – 11.45am

**Refreshments**

11.45am

**SESSION 7 CONCURRENT SESSIONS****Collaboration for Prosperity**

What is the key to the success of local economic development initiatives? While there are many factors that can lead to success, studies have consistently recognised the importance of collaboration between all levels of Government, business and the community to delivering favourable economic outcomes.

However, in Western Australia, collaboration is often occurring in an ad hoc or piecemeal fashion, and in some cases, it is not happening at all.

This session will focus on the opportunities for Local Governments to work with the State Government to drive positive economic outcomes for their local community, and showcase practical examples of Local Governments working with others to deliver on their economic development program.

**Reframing Rural Fire**

This session will explore the role of the new Rural Fire Division, which was established following recommendations from the Special Enquiry into the Waroona Harvey bushfire.

Speakers will include Executive Director Murray Carter who will share the division's achievements to date, including the establishment of the Bushfire Centre of Excellence and ongoing funding for the Bushfire Risk Management Program that directly works with Local Governments in bushfire prone areas.

With Local Government playing a significant role in bushfire management this is your opportunity to hear directly from this key State partner.

**Integrity and Local Law-Making**

This Parliamentary function of scrutinising delegated legislation which includes Local Laws, has been delegated by Parliament to the Joint Standing Committee on Delegated Legislation. Accordingly Parliament has established functions and powers for the operation of the Committee and scrutiny of Local Laws. In addition to scrutiny, both the Committee and Local Governments share equal responsibility for ensuring that integrity is evident in the local law-making process. But what is integrity, why is it important and how do we know it has been applied in making a local law?

Former Chief Justice of New South Wales The Honourable James Spigelman AC QC has defined 'integrity' as:

"...the maintenance of fidelity to the public purpose for the pursuit of which the institution is created and the application of public values, including procedural values, which the institution was expected to obey."

A particular Local Law is most likely to fail the integrity test for reasons of unreasonableness, improper purpose, misapplication of local law-making powers and compliance with local law-making procedures. The Delegated Legislation Committee will provide commentary on its role and past issues identified with the integrity of local laws, and provide guidance on how Local Governments can learn from these experiences to ensure integrity is evident in the local law-making process.

**Field Trip: Sustainable Infill**

(Maximum 30 participants)\*\*

In recent years, the redevelopment of existing residential areas has seen an increase in density, but the significant clearing of the land has generally resulted in a massive loss of tree canopy in the suburbs. Many developers indicate that this method of redevelopment is 'what the market wants', so they provide the clear site on which to build. Is it time that this method of redevelopment is challenged? Is there a better way of retaining trees and still achieving an increase in density?

This tour will provide insights in the planning process for a medium density (R40) sustainable development as Perth sustainability expert, Chris Ferreira, opens his renowned sustainable home in Hamilton Hill and is on hand to share his plans for sustainable infill development, showcasing how he plans to have four homes & 40 trees all on the one site.

### Field Trip: City of Perth Surveillance Centre

(Maximum 15 participants)\*\*

Perth is a very safe and liveable city, but like any city, Perth can be affected by antisocial and criminal activity. In an effort to address these concerns, the City of Perth has developed an extensive CCTV system as part of its overall crime prevention strategy. This tour will provide a behind-the-scenes look at the City of Perth's Surveillance Centre, the largest public CCTV centre run by a Local Government in Australia.

*\*\*Due to limited space, registration for field trips will be conducted using a ballot system. Following the close of registration on Tuesday, 16 July, all registered delegates interested in attending a Field Trip(s), will be placed into a draw and notified.*

1.15pm – 2.00pm

Lunch

2.00pm

## SESSION 8 CONCURRENT SESSIONS

### Government's WARR on Waste

In early 2019, the Government released the Waste Avoidance and Resource Recovery (WARR) Strategy and Action Plan outlining the pathway for improvements to waste management in WA. The Strategy is a first in that it requires action from State and Local Government, industry, producers and the community to achieve the Targets.

This session will focus on key implementation challenges and solutions for the Strategy, with industry and government experts sharing knowledge and expertise. Find out what the Strategy will mean for your Local Government and community.

### More on Community Engagement

Community engagement a key principle of good governance, with a significant focus on this area being developed through legislative reform. This session aims to enhance public leaders' capacities to activate their communities, and promote and improve the practice of public participation in an environment that has been tainted with a high level of risk aversion. Learn more on the values, tools and quality assurance standards required to achieve successful outcomes in a safe and effective manner, and how to drive these processes through a simple digital platform that provides tactical and effective methods for online social engagement.

### Social Media and Local Government: How to Balance the Risks and Rewards!

Using social media can be an overwhelming experience. Whilst it presents incredible opportunities for Local Governments and Elected Members to better connect and engage with their communities, the dark side of social media means online forums can be places where criticism, negativity, mistruths and even bullying is the norm, often without any accountability.

This session will provide the audience with insights into the power of social media (the good, bad and ugly) and tips on how to manage interaction with communities and residents who might not always play by the rules!

3.00pm

## SESSION 9

3.00pm

### #shoWcAse in Pixels Winners Announced

3.15pm

### SongDivision

3.25pm

### Closing Speaker: Andy Dexterity

*Andy Dexterity appears by arrangement with Saxton Speakers Bureau*

4.00pm

### Official Close of the 2019 Local Government Convention and Refreshments

# Partner activities

Registration is required for all activities – prices include GST. Please contact WALGA for more information should your partner be interested in attending a particular conference session.

## Wednesday, 7 August

### High Tea at C-Restaurant

1.30pm – 4.00pm

There is always time for High Tea and especially in a venue where location, location and location is the key.

**Includes:** High Tea and guide

**\$95** (minimum 15 – maximum 30)

### Opening Welcome Reception in the Trade Exhibition (at the PCEC)

5.00pm – 6.30pm

**\$70**

## Thursday, 8 August

### Swan Valley Gourmet Degustation

8.45am – 4.00pm

Time to savour more delights of the Swan Valley. We will introduce you to some hidden gems of the Swan Valley that you may not know about.

**Includes:** Coach, morning tea, various tastings around the valley, lunch and guide.

**\$170** (minimum 10 – maximum 12)

### Progressive Mystery Lunch in the CBD

11.00am – 2.30pm

Your chance to wine and dine in some of Perth's divine restaurants.

**Includes:** Guide, entrée, main course, a glass of wine or beer, dessert; and tea or coffee.

**\$120** (minimum 10 – maximum 30)

### Gala Dinner Hair & Makeup (at the PCEC)

2.00pm – 4.30pm

Take the fuss out of getting ready for the Convention Gala Dinner by allowing the Makeup and Hair students (fully supervised) from Perth College of Beauty take care of you.

**Includes:** Hair and Make-up (Ladies must come with clean hair & no makeup on)

**\$65** (minimum 10 – maximum 35)

### Convention Gala Dinner (at the PCEC)

7.00pm – 11.00pm

**\$140** for partners of Full Delegates and Life Members

**\$190** for all other guests

## Friday, 9 August

### Breakfast with Rodney Eade (at the PCEC)

7.45am – 9.00am

**\$88**

### I Sentence You To...

9.15am – 11.15am

Step back in time to the original Law Courts, the first court house built when WA was settled. Hear amazing tales and explore the new exhibition about Dom Rosendo Salvado, a well-known old monk from New Norcia Monastery.

**Includes:** Walking tour and morning tea.

**\$40** (minimum 10 – maximum 30)

2019 WA Local Government Convention

Information and Registration 13

# General information

## Online Convention Registrations

Visit [www.walga.asn.au/lgc19](http://www.walga.asn.au/lgc19) to complete your registration online.

Full Delegate fees cover the daily conference program, lunches, refreshments, and the Opening Reception on **Wednesday, 7 August**. The Convention Gala Dinner on Thursday evening and Convention Breakfast on Friday morning are optional, and a ticket fee applies.

## Convention fees

Prices are per person and are all inclusive of GST.  
Deadline for all Registrations is **Tuesday, 16 July 2019**.

### Convention Registration

Full Delegate - Local Government	
1-4 Registrations	\$1,475
5+ Registrations	\$1,300
Full Delegate - Corporate	\$1,800
WALGA Life Members	Complimentary

### Day Delegate Registration

Thursday, 8 August	
Local Government	\$845
Friday, 9 August	
Local Government	\$720

### Optional Extras

#### Gala Dinner

Full Delegate & Partner	\$140 each
WALGA Life Member & Partner	\$140 each
Gala Dinner Only	\$190 each

#### Breakfast

ALGWA Breakfast (Thursday)	\$60
Convention Breakfast with Rodney Eade (Friday)	\$88

### Partners/Guests

Opening Reception (Wednesday)	\$70
Lunch (Thursday)	\$50
Lunch (Friday)	\$50
Partner Tours	Individual tour fees as listed

Please contact WALGA for more information should your partner like to attend a particular conference session.

## Changes to your registration

You can modify your online booking at any time before the close of registrations. Once you have completed your registration, an email with your confirmation number will be emailed to you. Click on the link and enter your confirmation number to make any changes or additions to your reservation.

Registration cancellations must be advised in writing prior to the deadline date of **Tuesday, 16 July 2019**. Thereafter full fees are payable. Alternatively, a registration may be transferred to another member of the Council.

## Special requirements

Special dietary requirements, mobility or any other special needs should be indicated when registering – WALGA will use its best endeavours to meet these requests.

## Accommodation

Hotel information and booking forms are available at [www.walga.asn.au/lgc19](http://www.walga.asn.au/lgc19). Reservations are to be made direct with hotel. Please note that city hotels have limited guest parking so clarify these arrangements when booking.

## Inter-venue transfers

Due to low take up, there will be no private bus transfer service available from the PCEC this year.

The convenient, free and frequent bus services operating within the CBD are recommended for transfers between city hotels and the PCEC – for detailed information on these services go to [www.transperth.wa.gov.au](http://www.transperth.wa.gov.au) – and hotel staff can offer some local advice to guests.

## PCEC Parking

For those requiring daily parking, WALGA can arrange for a multi-entry (24 hour access) parking space in the underground car park at the PCEC at a daily cost of \$39. Parking space requests must be indicated when registering – please note the non-extendable deadline for these requests is **Tuesday, 9 July 2019**.



## Enquiries

Ulla Prill, WALGA Marketing and Events Officer

T 08 9213 2043

E [registration@walga.asn.au](mailto:registration@walga.asn.au)

Information in this brochure is correct at time of printing but may be subject to change.

Local Government  
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**WALGA**

WORKING FOR LOCAL GOVERNMENT

**ONE70** LV1, 170 Railway Parade, West Leederville WA 6007

**T** (08) 9213 2000 | **F** (08) 9213 2077 | **E** [info@walga.asn.au](mailto:info@walga.asn.au)

[www.walga.asn.au](http://www.walga.asn.au)

**SY068-05/19 COUNCILLOR PROFESSIONAL DEVELOPMENT**

<b>File Number:</b>	<b>OR.CLR.2</b>
<b>Author:</b>	<b>Helen D'Arcy -Walker, Council and Executive Support Officer</b>
<b>Authoriser:</b>	<b>Paul Martin, Chief Executive Officer</b>
<b>Previously before Council:</b>	<b>Not Applicable</b>
<b>Appendices:</b>	<b>1. Report on Infrastructure Asset Management 2. Report on CEO Performance Appraisals</b>

**NATURE OF COUNCIL'S ROLE IN THE MATTER**

Review

**PURPOSE OF REPORT**

The purpose of this report is to formally present Council with reports from Councillors on any Professional Development events attended within the last 6 months.

**BACKGROUND**

Council policy *G 1.2 Councillors: Professional Development* requires the following:

6. *Report Back*
- 6.1 *Within 30 days of attending a Professional Development event of more than one day duration, the Councillor must submit an individual or combined report for inclusion on the Council agenda. It must identify major points of interest for the Shire and where relevant comment on any future relevance for the training program.*

**COMMENTS AND DETAILS**

Attached to this report is a copy of the report received by the Chief Executive Officer from Cr Trent following his attendance at the WALGA Elected Member Training – Infrastructure Asset Management held on 9 April 2019.

**OPTIONS**

Nil

**IMPLICATIONS TO CONSIDER****Consultative**

Nil

**Strategic**

Nil

**Policy Related**

This item addresses the report requirements of Council Policy G1.2 Councillors: Professional Development.

**Financial**

Nil

**Legal and Statutory**

Nil

**Risk Related**

Nil

**Workforce**

Nil

**VOTING REQUIREMENTS**

**Absolute Majority: No**

**RESOLUTION  
080519**

**Moved: Cr Heather Saint**

**Seconded: Cr Denese Smythe**

**That Council notes the report received from Cr Trent attached to this item in accordance with Policy G1.2 Councillors: Professional Development.**

***CARRIED: 7/0***

### Report on Infrastructure Asset Management presented by WALGA Training

On Tuesday 9 April I attended the Elected Member Training, presented by Ross Moody at WALGA's offices at 170 Railway Road in Leederville on. Infrastructure Asset Management

The unit is one of a series forming stage 3 of the Diploma in Local Government and training is conducted on a face to face basis lasting a day.

While the Minister for Local Government has not made training a requirement for serving as a Councillor, I believe that the Diploma will improve my ability to serve the community of York.

The course covered

- *Understanding your stewardship responsibilities*
- *Knowing what your community can afford*
- *The need to move from annual budgeting to long term budgeting.*

The learning outcomes were

- Identify the risks associated with the management of infrastructure assets
- Understand the life cycle costs of infrastructure assets
- Identify the revenue gap and
- Develop a plan for financial sustainability

The key elements of infrastructure asset management are:-

- Taking a life cycle approach
- Developing cost effective management strategies for the long term
- Providing a defined level of service and monitoring performance
- Understanding and meeting the impact of growth through demand management and infrastructure investment
- Managing risks associated with assets
- Sustainable use of physical resources, and
- Continuous improvement in asset management practices.

ABS Government Finance Statistics 2013-14 reports that Australian Local Governments infrastructure represents a huge social investment of \$352 Billion invested in land and fixed assets.

Councillor Kevin Trent

4 May 2019

### Report on CEO Performance Appraisals Planning presented by WALGA Training

CEO Performance Appraisals is a unit in the Diploma of Local Government conducted by the Western Australian Local Government Association at their offices at 170 Railway Road in Leederville and was presented by Len Kosona, former CEO of the Town of Vincent.

The unit is one of a series forming stage 2 of the Diploma. Training is conducted on a face to face basis lasting a day with post course assessment of knowledge gained.

CEO Performance Appraisals is an important aspect in the relationship between the Council, the CEO's Employer and the community, represented by the elected members of Council and the CEO, the head of the Council's administration.

The Local Government Act 1995 (s.5.38) provides that key performance indicators are set and the performance of each employee who is employed for a term of more than one year. This includes the CEO and each senior employee, is to be reviewed at least annually. The CEO is the only person employed by the local government and it is up to the Council to evaluate their performance.

The actual timelines involved and the procedures to be followed are incorporated into the employment contract.

It is important when assessing the CEO's performance that the CEO is assessed against Key Performance Indicators that have been established following the previous assessment or when the CEO starts their employment with the Local Government. This way the CEO knows what is expected of him/her and has the opportunity to perform as expected by the Councillors.

The KPI's are developed using the SMART method:

1. **Specific** - clear and unambiguous
2. **Measurable** - capable of being judged as failed or partially met the KPI
3. **Achievable** - the task must be capable of being met
4. **Resourced** - the CEO must have the resources to complete the task, and
5. **Timely** - the KPI must have realistic timelines. The KPI may take several years to achieve and it should have significant milestones to assist in rating the CEO.

The method of rating the CEO can be done by a small committee from within Council or by using the 360 degrees method where by the subordinate staff are asked for comment and members of the community are also asked for their opinion. In most cases the Council will engage a consultant to work through the process of assessing the CEO.

Following the evaluation the group carrying out the assessment should provide effective feedback to the CEO so he can judge how he/she is performing. Effective feedback is to embrace the following points:-

- Objective and specific
- Constructive
- Take a corporate approach

- Problem solving and
- Use effective communication skills

Overcoming pitfalls during appraisal meetings

- Avoid showing bias
- Avoid attribution error
- Expectancy
- Avoid biased sampling and
- Avoid similar to me effect

Action to be taken after the appraisal meeting includes:-

- Consider whether all contractual matters have been met and what contractual changes are required, if any.
- Set objectives and agree measures for the next review period
- Confirm the CEO Professional Development Plan
- Complete the CEO remunerative review
- Report to the Council including recommendations on review outcomes, and
- Carry out an evaluation of the appraisal process

It is important to reinforce positive aspects of the CEO's performance and to provide support when areas require improvement i.e. attendance at professional development training courses.

Should disciplinary action be required it is the responsibility of the Council as a whole to initiate this action, not the President/Mayor or an individual Councillor. Advice is obtained by the President from the Local Government Department.

It is useful if the Council develops a policy on the CEO's Annual Performance Review, setting out the Objective, Background, the Policy Statement including the Performance Review Panel, the Appointment of a Consultant, and the roles and responsibilities of all involved and finally the KPI Review Period.

The overall objective is to obtain good value for the community.

Councillor Kevin Trent

16 May 2019

**SY069-05/19 AGE FRIENDLY COMMUNITY PLAN - PROGRESS REPORT**

<b>File Number:</b>	<b>OR.CMA.2.7</b>
<b>Author:</b>	<b>Suzie Haslehurst, Executive Manager, Corporate &amp; Community Services</b>
<b>Authoriser:</b>	<b>Suzie Haslehurst, Executive Manager, Corporate &amp; Community Services</b>
<b>Previously before Council:</b>	<b>SY125-10/17 OCM 30 October 2017</b>
<b>Appendices:</b>	<b>1. AFC Plan Progress Report as at May 2019 2. Request for Discount - Confidential</b>

**NATURE OF COUNCIL'S ROLE IN THE MATTER**

Executive

**PURPOSE OF REPORT**

This report presents the progress of the Shire's Age-Friendly Community Plan and makes recommendations regarding the provision of facilities for seniors' activities in York for Council's consideration.

**BACKGROUND**

The Shire of York Age Friendly Community Plan (AFCP) was adopted on 30 October 2017 following input from Council, an Age Friendly Community Planning Reference Group and the community.

Since then, the Shire has received requests from community groups seeking relief for hire of Shire facilities for seniors' activities.

**COMMENTS AND DETAILS**

Since adoption of the AFCP, the Shire has:

- Established an Access and Inclusion Advisory Committee to provide advice to Council on matters relating to access and inclusion in York;
- Entered into a partnership with Alzheimers WA to promote York as a Dementia-Friendly town;
- Developed and submitted to the Department of Communities a new Disability Access and Inclusion Plan 2018-2023 (DAIP);
- Undertaken a second biennial community satisfaction survey;
- Undertaken an Access and Inclusion audit of Shire owned and operated buildings.

All of the above complement the Shire's AFCP and there is significant crossover between actions in the AFCP and the DAIP.

In addition, the following actions contained in the Shire's AFCP have been progressed (see full report at Appendix 1):

- On-going advocacy by the Shire President and CEO for HACC services in York.
- Agreement with the National Trust to make Courthouse toilets available during peak periods.
- Parking, signage and wayfinding considered as part of the Access & Inclusion Audit undertaken early in 2019 and recommendations made for action.
- Additional seating installed in Avon Terrace.

- Footpath connectivity gaps identified as part of the Access and Inclusion audit and Asset Management Planning.
- Review of the Shire's community bus undertaken to determine whether a new bus is needed.
- New Town Planning Scheme includes sufficient land supply zoned to allow for a diversity of housing options to be developed including affordable and retirement housing.
- Shire documents made available in large print or alternative formats upon request.
- Living Well in the Avon Region Senior Residents Expo held 8 May 2019 to provide information about services and activities available for seniors.
- Free transport provided on request for Shire events.
- Consideration now given to age-friendly principles during development of events and promotional materials.

There is still some work to do in this area, however the progression of the high priority actions identified in the Access and Inclusion audit will assist in addressing actions in the AFCP.

One issue that was not identified in the AFCP was access to Shire facilities. In the past, Council maintained a list of approved community groups and provided discounted hire fees for facilities like the Town Hall and Old Stadium. Indeed, officers understand there is at least one group still operating under a years-old agreement to use the Old Stadium free of charge.

Last year, officers reviewed the Shire's Fees and Charges to ensure that as far as is practicable, hire charges are reflective of cost recovery. This resulted in increases to a number of hire charges for Shire facilities. In addition, the fees were reviewed to provide "commercial" and "not-for-profit" hire charges with the notion of 'approved community group' becoming obsolete. The following fees apply for the use of the Town Hall and Lesser Hall for not-for-profit community groups:

ITEM	Condition/ Frequency	2017/18	2018/19
Town Hall - Not-for-Profit / community group	per day including set up on same day	-	400.00
Town Hall - Not-for-Profit / community group	half day (6hrs max.)	89.00	200.00
Setting up/rehearsals, decorating, clean up etc (prior to day of function and day after, if there are no other bookings)	(6hrs max - eg: 3 hrs set up prior & 3 hrs pack up after.)	78.00	100.00
Not-for-Profit / Community Groups - Annual hire fee up to 12 bookings	per financial year up to 3 hrs per booking	-	1000.00
Town Hall - Additional bookings in excess of 12 bookings in the financial year	per booking up to 3 hrs	22.00	40.00
Lesser Hall - Not-for-Profit / Community Groups - Annual hire fee up to 12 bookings	per financial year up to 3 hrs per booking	437.00	500.00
Lesser Hall - Additional bookings in excess of 12 bookings in the financial year	per booking up to 3 hrs	22.00	25.00

The shire has received a request from a community group that provides recreational activities for seniors (Confidential Appendix B), requesting a reduction in the hire rates for their activities which take place in the Town Hall.

Officers are also aware that other groups operate in the Old Recreation Stadium. The following is an excerpt from Council's adopted Fees and Charges for 2018/19:

ITEM	Condition/ Frequency	2017/18	2018/19
<b>Indoor Stadium</b>			
<b>Group Classes - Not-for-Profit/Community groups</b>			
Adults	per hour	20.70	21.00
Mixed - Adults and Juniors	per hour	14.10	15.00
Juniors (school age)	per hour	9.60	12.00

Council should be aware that at least one group has been operating at the Old Stadium free of charge since 2000 when the Shire waived fees in recognition of the 'Stay on Your Feet' movement. The original agreement was for one year but appears to have been on-going since then.

Officers now seek Council's direction regarding the fees charged for seniors' activities taking place in Shire owned facilities.

### OPTIONS

1. Council could choose not to provide any hire discount to seniors for activities taking place in Shire-owned buildings based on the fact that there is already in place a not-for-profit rate included in Council's adopted Fees and Charges.
2. For the Town Hall, the annual not-for profit rate could apply to a greater number of bookings ie \$1,000 annual hire fee for up to 24 bookings. As similar model could be applied to other facilities.
3. Council could choose to offer a percentage discount on the not-for-profit hire rate for groups whose membership consists primarily of seniors from the York community and whose purpose is to contribute to the well-being of seniors.
4. Or, Council could offer facilities free of charge for groups whose membership consists primarily of seniors from the York community and whose purpose is to contribute to the well-being of seniors.

Officers are recommending that in recognition of the importance of providing opportunities for seniors to participate, socialise, recreate and exercise, Council offers a 20% discount on the not-for-profit hire rate for the Town Hall where it can be demonstrated that the hire is primarily for the benefit of seniors from the York community. It is proposed that the 20% discount is applied to the adult rate for the hire of the Old Recreation Stadium.

This would mean that a group using the Town Hall twice per week for 40 weeks would pay the following:

Item	Current Hire Fees	Proposed 20% discount
Annual hire fee for up to 12 bookings	\$1,000	\$800
Bookings in excess of 12 (up to 3 hours per session) x 28 session	\$1,232	\$986
<b>TOTAL</b>	<b>\$2,232</b>	<b>\$1,786</b>

A group using the Old Recreation Stadium for seniors' classes of two hours' duration once per week for 40 weeks would therefore pay \$1,344 annually.

Officers recognise that the imposition of the above fees on a group that has been provided free use of the facility for 19 years could be contentious. However, officers are also aware that unless Council chose to provide free use of facilities for all groups providing activities for seniors, there would be an issue of inequity amongst users.

## IMPLICATIONS TO CONSIDER

### Consultative

It is proposed that the AFCP Progress Report is made publicly available on the Shire's website and in hard copy at the Shire office.

Should Council agree with offering a discount, it is proposed that the CEO writes to all groups to inform them of Council's decision and that the decision will take effect from 1 August 2019 after the 2019/20 Fees and Charges are adopted.

### Strategic

The Age-Friendly Community Plan aims to address the following outcomes in the Shire's Strategic Community Plan 2016-2026.

#### **Theme 1: A Place to Live**

- 1.2 *Older citizens feel valued, safe and included, and that their wealth of knowledge and skills is useful to the community's future.*
- 1.4 *There are few barriers to people moving safely, freely and easily around the town of York and rural townships and to other communities.*
- 1.5 *Health, disability and family support services are accessible and locally provided wherever possible.*
- 1.6 *There is affordable and appropriate housing choice which allows people to stay in the Shire throughout their lives.*

### Policy Related

Nil

### Financial

The officer recommendation would result in a limited reduction in revenue generated from the hire of Shire facilities for seniors' activities. This amount is estimated to be immaterial.

However, should Council choose to provide free use of facilities for all groups providing activities that contribute to the health and well-being of seniors, the financial impact could be in the vicinity of \$5,000 - \$10,000.

### Legal and Statutory

#### **Local Government Act 1995**

##### **6.17. Setting level of fees and charges**

- (1) *In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —*
  - (a) *the cost to the local government of providing the service or goods; and*
  - (b) *the importance of the service or goods to the community; and*
  - (c) *the price at which the service or goods could be provided by an alternative provider.*

### Risk Related

There is a risk of creating a precedent should Council agree with the officer's recommendation. However, the recommendation is made with consideration for both the importance of providing affordable opportunities for seniors but also financial responsibility.

There is a reputational risk should Council choose not to provide a discount for hires for seniors' activities. Again, the officer recommendation balances financial responsibility with the provision of services.

**Workforce**

Nil

**VOTING REQUIREMENTS****Absolute Majority: No****RESOLUTION****090519****Moved: Cr Kevin Trent****Seconded: Cr Denis Warnick****That Council:**

- 1. Accepts the Age-Friendly Plan Progress Report as attached at Appendix 1 to this report and;**
  - (a) Notes the progress made to date; and**
  - (b) Requests the Chief Executive Officer to make the report available on the Shire's website and in alternative formats upon request.**
- 2. In recognition of the importance of providing affordable opportunities for York seniors, requests the Chief Executive Officer to:**
  - (a) include a 20% discount for the hire of Shire facilities for activities relating to seniors in the draft 2019/20 Fees and Charges for Council's consideration;**
  - (b) write to users of Shire facilities to inform them that should Council adopt the proposed discounted fees, they will apply;**
    - (i) to all groups whose membership consists primarily of seniors from the York community and whose purpose is to contribute to the well-being of seniors as determined by the Chief Executive Officer;**
    - (ii) as from 1 August 2019.**

***CARRIED: 7/0***



## SHIRE OF YORK - Age Friendly Community Plan – Progress Report

### Health and Community Services

#### Goal

An age-friendly community that helps seniors to stay healthy, active and independent through health and community services.

HEALTH AND COMMUNITY SERVICES				
Objectives	Actions	Priority	Shire Role/s	Comment
Improve the provision of medical services	<ul style="list-style-type: none"> <li>Council will actively support the availability of a doctor resident at the hospital. The cost of housing and a vehicle has been included in the budget.</li> </ul>	HIGH	Influence and Advocacy	The Shire President attends meetings of the York Health Advisory Group.
Improve affordable transport options for health services	<ul style="list-style-type: none"> <li>See Transport and Movement</li> </ul>	MED	Facilitation Influence and Advocacy	HACC currently provides transport for medical appointments. Shire Community bus available for group transport.
Improve health and community services to support ageing in place	<ul style="list-style-type: none"> <li>Identify priority gaps and advocate for services to support aging in place</li> <li>Work with the school and other relevant organisations/groups to encourage volunteering for seniors by young people</li> <li>Advocacy to maintain and improve HACC services (or equivalent)</li> </ul>	MED	Influence and Advocacy Facilitation	Shire President and CEO continue to advocate for HACC services. To be progressed.



## SHIRE OF YORK - Age Friendly Community Plan – Progress Report

### Outdoor Spaces and Buildings

#### Goal

An age-friendly community where seniors live in an environment that includes open spaces and buildings that are safe and easy to navigate.

OUTDOOR SPACES AND BUILDINGS				
Objectives	Actions	Priority	Shire Role/s	Comment
Improve the provision of public toilets in the CBD	<ul style="list-style-type: none"> <li>Explore opportunity for funding of a universal access toilet facility (eg: Changing Places)</li> <li>Avon Terrace Revitalisation Plan to consider universal access toilet facility</li> <li>Liaise with landowners and other stakeholders to identify and access potential location for toilets</li> <li>Ensure clear signage to public toilets where applicable</li> </ul>	HIGH	Delivery of Facilities and Services	<p>Changing Places funding no longer available.</p> <p>Agreement with the National Trust to make Courthouse toilets available during peak periods.</p> <p>Signage and wayfinding considered as part of the Access &amp; Inclusion Audit undertaken early 2019 and recommendations made.</p>
Improve shade and seating in parks and the CBD	<ul style="list-style-type: none"> <li>Consider improvements as part of the capital works program, and incorporate the senior's requirements (eg accessible seating) into standards.</li> </ul>	MED	Delivery of Facilities and Services	<p>Additional seating installed in Avon Terrace with consideration given to seniors' requirements (ie height and armrests). Alfresco areas with trees installed in Avon Terrace.</p>



## SHIRE OF YORK - Age Friendly Community Plan – Progress Report

### Transport and Movement

#### Goal

An age-friendly community where seniors can get out and about, using a range of affordable, user-friendly transport services; and safe, accessible paths.

TRANSPORT AND MOVEMENT				
Objectives	Actions	Priority	Shire Role/s	Comment
Progressively improve quality of footpaths to increase accessibility to services	<ul style="list-style-type: none"> <li>Consider the needs of seniors in planning for maintenance and upkeep of existing footpaths</li> </ul>	HIGH	Delivery of Facilities and Services	Footpaths and connectivity considered as part of the Access & Inclusion Audit undertaken early 2019 and recommendations made. Footpath program being developed as part of Asset Management Plans.
Improve affordable transport options for healthcare, recreation, social inclusion and civic participation	<ul style="list-style-type: none"> <li>Investigate expanded/more effective volunteering for community transport provision, which might have both telephone and App technology enabled functionality such as a "Yorber" ("York Uber"). Alternatively, this could be part of a community time bank initiative or similar.</li> </ul>	MED	Facilitation Influence and Advocacy	Shire promotes the availability of the community bus for Shire events. Transport offered for attendance at Living Well in the Avon Region Senior Residents Forum and Expo held 8 May 2019. Further investigation to take place.
Increase ACROD parking near services	<ul style="list-style-type: none"> <li>Undertake a review of ACROD parking in the town centre as part of the DAIP review</li> <li>Consider increased ACROD parking on the main street as part of the DAIP review</li> <li>Review time restrictions on parking</li> </ul>	HIGH	Delivery of Facilities and Services	ACROD parking considered as part of the Access & Inclusion Audit undertaken early 2019 and recommendations made. Time restrictions reviewed.

Page 3/9



## SHIRE OF YORK - Age Friendly Community Plan – Progress Report

### Housing

#### Goal

An age-friendly community where seniors' housing options are affordable, accessible and close to transport and community services.

HOUSING				
Objectives	Actions	Priority	Shire Role/s	Comment
Enable affordable housing options to meet future needs	<ul style="list-style-type: none"> <li>Ensure the Town Planning Scheme review provides for a diversity of housing options</li> </ul>	HIGH	Regulation	A range of residential densities are provided for in the current Town Planning Scheme No. 2 and draft Local Planning Scheme No. 3 ensuring that there is sufficient land supply zoned to allow for a diversity of housing options to be developed.
Encourage the housing-related awareness and services to support ageing in place	<ul style="list-style-type: none"> <li>Liaise with York Business Association to raise awareness of the potential business opportunities for the provision of services (eg maintenance and modifications) for seniors in their homes</li> <li>Publicise the Wheatbelt Development Commission's list of housing features to consider for seniors' accessibility</li> <li>Advocate with Housing Authority regarding allocation of designated public housing for local seniors</li> </ul>	MED	Influence and Advocacy	Living Well in the Avon Region Senior Residents' Forum and Expo held 8 May 2019.



## SHIRE OF YORK - Age Friendly Community Plan – Progress Report

### ***Sport and Recreation***

#### **Goal**

An age-friendly community supports seniors to be active in sport and recreation activities within their communities.

SPORT AND RECREATION				
Objectives	Actions	Priority	Shire Role/s	Comment
Improve affordable transport options for sport and recreation	<ul style="list-style-type: none"> <li>See Transport and Movement</li> </ul>	MED	Facilitation Influence and Advocacy	Shire Community bus available for group transport.
Consider the provision of a heated swimming pool	<ul style="list-style-type: none"> <li>Investigate feasibility, potential funding opportunities for construction, and community willingness to pay the high ongoing operating and renewal costs through rates.</li> <li>Investigate whether there is an opportunity for a private operator to build a heated therapy pool working in conjunction with the hospital and allied health services</li> </ul>	LOW	Delivery of Facilities and Services	Feasibility being considered as part of Pool upgrades project due for commencement in 2020.



## SHIRE OF YORK - Age Friendly Community Plan – Progress Report

### Social Participation

#### Goal

An age-friendly community where seniors are supported to be active in their community doing the things they enjoy including a wide range of leisure, social, cultural, and spiritual activities.

SOCIAL PARTICIPATION				
Objectives	Actions	Priority	Shire Role/s	Comment
Improve accessibility of Council Chambers	<ul style="list-style-type: none"> <li>Publicise that the lift is now operating smoothly and promote its use</li> <li>Paint a yellow line on the ground where people should not stand</li> <li>Investigate video link facilities for meetings</li> </ul>	HIGH	Delivery of Facilities and Services	Lift regularly serviced. Statement regarding availability of lift to be added to agenda template. Yellow line installed in lift. Video facilities investigated – barriers exist due to heritage nature of building.
Improve affordable transport options for community activities and events	<ul style="list-style-type: none"> <li>See Transport and Movement</li> </ul>	MED	Facilitation Influence and Advocacy	Shire Community bus available for group transport. Transport provided upon request for Shire events.



## SHIRE OF YORK - Age Friendly Community Plan – Progress Report

### ***Respect and Inclusion***

#### **Goal**

An age-friendly community where seniors from all backgrounds are valued and appreciated and they contribute to local decisions and issues. No one is excluded based on race, geography, culture, language, gender, sexuality, ability or socioeconomic status.

RESPECT AND SOCIAL INCLUSION				
Objectives	Actions	Priority	Shire Role/s	Comment
Improve accessibility of Council Chambers	Ensure seniors are engaged in Shire decisions and issues	HIGH	Delivery of Facilities and Services Civic Leadership	A range of venues now used for community consultation to ensure accessibility. Lift to Chambers to be promoted.
Improve affordable transport options for community activities and events	Utilise seniors' skills as a community resource	MED	Facilitation	To be progressed.



## SHIRE OF YORK - Age Friendly Community Plan – Progress Report

### ***Civic Participation and Employment***

#### **Goal**

An age-friendly community where seniors participate in employment, training, lifelong learning and volunteering.

CIVIC PARTICIPATION AND EMPLOYMENT				
Objectives	Actions	Priority	Shire Role/s	Comment
Increase and promote opportunities for volunteering	<ul style="list-style-type: none"> <li>Coordinate with relevant organisations/groups to increase and promote opportunities for volunteering by seniors</li> </ul>	HIGH	Facilitation	Living Well in the Avon Region Senior Residents Forum and Expo held 8 May 2019.
Improve affordable transport options for civic participation	<ul style="list-style-type: none"> <li>See Transport and Movement</li> </ul>	MED	Facilitation Influence and Advocacy	Shire Community bus available for group transport. Transport provided upon request for Shire events.



## SHIRE OF YORK - Age Friendly Community Plan – Progress Report

### Communication and Information

#### Goal

An age-friendly community that assists seniors to access the information they need in a variety of formats to stay informed and connected with their communities, families and friends.

COMMUNICATION AND INFORMATION				
Objectives	Actions	Priority	Shire Role/s	Comment
Access to information in paper formats	<ul style="list-style-type: none"> <li>Use noticeboards (large poster format), update more regularly/frequently</li> <li>Explore the installation of a Council noticeboard on the main street</li> <li>Continue to utilise the Community Newspaper and the local Community Radio Station to promote and communicate Shire news in a timely manner</li> </ul>	HIGH	Delivery of Facilities and Services	<p>The Shire uses a range of media for promotion and advertising. All Shire documents are now available in alternative formats upon request.</p> <p>Consideration is now given to age friendly design of Shire promotional materials.</p>
Improve digital access for seniors	<ul style="list-style-type: none"> <li>Collaborate with the CRC to provide computer literacy training and education for community members</li> </ul>	HIGH	Facilitation	To be progressed in 2019/20
Ensure feedback is given on the results of community engagement	<ul style="list-style-type: none"> <li>Create a 1 page summary of key points (eg: this AFC Strategy) for the newspaper, posters, the website so people can get a quick snapshot of what was said/decided</li> <li>Put signs on projects that are outputs of consultation – ie if a Universal Access Toilet gets built, signage saying “brought to you by the York Age Friendly Community Plan” or similar.</li> </ul>	HIGH	Delivery of Facilities and Services  Civic Leadership	<p>Copies of the Age Friendly Plan made available at the Living Well in the Avon Region Senior Residents Forum and Expo held 8 May 2019.</p> <p>Plaques being investigated for Avon Terrace seating.</p>

**SY070-05/19 PROGRESS REPORT ON THE YRCC MANAGEMENT TRANSITION PROCESS**

**File Number:** CCP.7.1.

**Author:** Suzie Haslehurst, Executive Manager, Corporate & Community Services

**Authoriser:** Suzie Haslehurst, Executive Manager, Corporate & Community Services

**Previously before Council:** OCM 28 November 2016 SY141-11/16  
OCM 27 February 2017 SY14-02/17  
OCM 24 April 2017 SY039-04/17  
OCM 26 June 2017 SY069-06/17  
OCM 18 September 2017 SY113-09/17  
OCM 30 October 2017 SY000-10/17  
OCM 17 December 2018 SY184-12/18  
OCM 25 February 2019 SY014-02/19  
OCM 25 March 2019 SY034-03/19  
OCM 29 April 2019 SY052-04/19

**Appendices:** Nil

**NATURE OF COUNCIL'S ROLE IN THE MATTER**

Executive

**PURPOSE OF REPORT**

This report presents a progress report regarding the YRCC Management Steering Group as per Resolution 141218 from the OCM held on 17 December 2018.

**BACKGROUND**

At the Ordinary Council Meeting held on 29 April 2019, it was resolved:

*That Council;*

1. *Notes the discussion paper attached to this report that outlines the delegates' response to the initial proposed management contract issued by the Shire for the management of the hospitality facilities at the YRCC.*
2. *Agrees to the following commitments to be provided to an incorporated association established to manage the hospitality facilities at the YRCC;*
  - a) *\$80,000 cash support to be provided under a sponsorship agreement to be paid over two consecutive financial years of which \$40,000 is a loan to be repaid according to terms agreed by both parties;*
  - b) *Payment of utilities costs for the first year and commitment to have sub-meters installed within that time;*
  - c) *Provision of stock, furniture and fittings at no cost. Furniture and fittings to be returned to the Shire at the expiry of the agreement/lease;*
  - d) *Coverage of legal costs to a maximum of \$5,000; and*
  - e) *Provision of YRCC Project Officer's time for a maximum of one day per week for a maximum of one year to assist with the establishment of the association, good governance, policies and procedures and human resources recruitment and management.*

3. *Requests the Chief Executive Officer to;*

- a) *Communicate Council's position to the YRCC Management Steering Group and seek agreement with the proposed terms as outlined above;*
- b) *If agreement is reached,*
  - (i) *assist with the development of draft rules for an incorporated association and the incorporation process;*
  - (ii) *draft a formal lease in consultation with McLeods Barristers and Solicitors for consideration by the incorporated association; and*
  - (iii) *include the financial implications of Council's decision in the 2019/20 budget process.*

The resolution above was communicated to the members of the YRCC Management Steering Group (MSG) on Wednesday 8 May 2019 once the minutes of the OCM were made public.

### **COMMENTS AND DETAILS**

A club/community delegates only (delegates) meeting is planned to be held on 14 May 2019 to discuss the resolution. A meeting with Councillors and the MSG is scheduled for 21 May at 7pm.

Therefore, at the time of writing this report, no agreement has yet been reached.

### **OPTIONS**

Nil

### **IMPLICATIONS TO CONSIDER**

#### **Consultative**

YRCC Management Steering group

#### **Strategic**

A review of the YRCC Management was included as a strategic priority in Year One of the *Corporate Business Plan 2016-2020* adopted by Council in May 2016. This action was changed to reflect implementations of the new management model in the *Corporate Business Plan 2018 – 2022* adopted February 2018.

This matter also relates to the following in the Council's Corporate Plan 2018-2022;

*The Place to Live*

*1.7 Positive, active and involved community*

*Strong and Effective Leadership*

*5.1 Effective and informed governance and decision-making*

#### **Policy Related**

There are no policy implications as a result of the recommendations of this report.

#### **Financial**

Nil

#### **Legal and Statutory**

Nil

#### **Risk Related**

Nil

**Workforce**

Nil

**VOTING REQUIREMENTS****Absolute Majority: No****RECOMMENDATION**

That Council notes that a meeting of delegates will take place on 14 May and a meeting with the YRCC Management Steering Group and Councillors will take place on 21 May 2019, the outcomes of which will be presented to Council at the June Ordinary Council Meeting.

**RESOLUTION****100519****Moved: Cr Heather Saint****Seconded: Cr Denis Warnick**

**That Council notes that a meeting of delegates took place on 14 May and a meeting with the YRCC Management Steering Group and Councillors took place on 21 May 2019, the outcomes of which will be presented to Council at the June Ordinary Council Meeting.**

***CARRIED: 7/0***

Reason – To reflect that the meetings had already taken place at the time of the Ordinary Council Meeting

**SY071-05/19 OUTSTANDING RATES AND SUNDRY DEBTS - DEBT RECOVERY**

**File Number:** FI.DRS.2, FI.DRS.3, FI.DRS.4, FI.DRS.5

**Author:** Anneke Birleson, Finance Officer (Rates & Debtors)

**Authoriser:** Suzie Haslehurst, Executive Manager, Corporate & Community Services

**Previously before Council:** 22 October 2018

**Appendices:**

1. Outstanding Rates and Charges as at 3 April 2019 - Confidential
2. Outstanding Sundry Debts as at 30 April 2019 - Confidential

**NATURE OF COUNCIL'S ROLE IN THE MATTER**

Executive

**PURPOSE OF REPORT**

The purpose of this report is to provide Council with an update regarding current outstanding rates, charges and sundry debts for the period ending 30 April 2019.

This report seeks confirmation and direction from Council regarding the recommended courses of action to be taken against defaulting rate payers and sundry debtors.

**BACKGROUND**

Council has a significant number of outstanding rates and sundry debts.

Council's Policy *F1.1 Revenue Collection* adopted on 27 June 2016, outlines the legal recovery process. A number of instances have been identified when Council is to be informed and to approve the officer's recommended step for debt recovery.

On 18 September 2017, Council awarded the tender for debt collection services to CLI Lawyers Pty Ltd (previously Milton Graham Lawyers). Debts are initially referred to Milton Graham (previously Dun and Bradstreet) for pre-legal steps including phone calls, emails and a demand letter. There is no cost to the Shire or the debtor for this stage.

Where all pre-legal collection efforts result in no success, debts are then referred to CLI Lawyers for their recommendation, usually resulting in the commencement of legal action. The legal process can take time, therefore it is important for officers to be able to refer these as soon as possible for action.

**COMMENTS AND DETAILS**

Attached to this report is a confidential summary of all outstanding sundry debts and outstanding rates and charges. The documents include recommended strategies for implementation to recover amounts owing for Council's consideration and approval.

***Sundry Debts***

There is one (1) significant and longstanding outstanding sundry debt where an internal review of the recovery options available has led officers to consider the best option is to present a report to Council recommending the amount be written off.

There are two (2) outstanding sundry debt amounts that are currently in the process of legal action.

There are three (3) outstanding sundry debts that are recommended to be referred for pre-legal debt collection.

The remaining outstanding sundry debts either have a payment arrangement in place, require officer action or require further contact attempts by officers prior to debt collection being recommended.

### **Rates and Charges**

Pursuant to Section 6.64 of the *Local Government Act 1995* (the Act), there are currently three (3) properties in the sale of land process. Officers are expecting a further 32 properties are at the stage where taking action under the Act is Council's only option. Officers will be presenting a report to Council recommending the best course of action, which may be either to take possession to rent the properties or attempt sale of the properties to recover at least a portion of the outstanding amounts.

Since the last report in October 2018, one property has been sold and two have been successfully transferred to the Shire.

There are 22 debts where legal action has commenced and the recommendation is to continue with legal action, based on recommendations from CLI Lawyers. One (1) additional property is now being recommended for legal action to commence.

There are 11 properties where searches are required to establish the owner's whereabouts, the status of probate for deceased estates or the status of a company. Legal action cannot be taken until this information is established.

There are at least three (3) properties where the mortgagee is now in possession and legal action has been commenced. Once a mortgagee is in possession there is not much the Shire can do other than wait for sale or payment by the mortgagee. There may be circumstances where the Shire can proceed under Section 6.64 of the Act but requires approval of the mortgagee to do so.

There are 74 properties where pre-legal action is recommended to continue or commence. The majority of these are where some payments have been made or the instalment plan commenced, but a balance remains of more than \$500.00. Not all of these may require referral as the balances may be paid prior to this report being considered and in some cases, contact from an officer may prompt payment. They have been flagged for pre-legal so officers can refer them if required after 1 June 2019.

Officers have included a list of outstanding rates for pensioners, for Councillor's information. Officers have identified three (3) properties where the ratepayer has a registered pension card but is not eligible to defer and is not making any payments. Officers are recommending pre-legal debt collection is commenced after the 2019/20 rates are issued, on the arrears only.

There are 52 properties with current payment arrangements, approved under Delegation 3-3 or by Council Resolution. Officers continue to monitor the payments made and contact debtors if they default on the arrangements.

In accordance with Council Policy F1.1, once legal action is initiated the Chief Executive Officer will monitor the process and make decisions regarding courses of action, unless there is an issue that requires Council input, such as actions taken under Section 6.64 of the Act.

### **OPTIONS**

Council could choose to alter the recommended course of action for any of the properties listed. However, officers have made the recommendations based on the level of debt and knowledge of the ratepayer's history and likelihood of payment without legal action being initiated.

## IMPLICATIONS TO CONSIDER

### Consultative

CLI Lawyers (previously Milton Graham Lawyers)  
Milton Graham (Previously Dun and Bradstreet)  
AMPAC Debt Recovery  
Price Sierakowski  
Baycorp

### Strategic

Theme 5: Strong Leadership and Governance

5.3 The Shire's public finances are sustainable in the short and long-term.

5.4 There is a major focus on systems which improve and maintain accountability and transparency.

### Policy Related

#### *F1.1 Revenue Collection*

Shire of York Finance Policy *F1.1 Revenue Collection*, identifies that the Shire is to ensure timely cashflow and minimise bad debts. In addition, the Shire must ensure that appropriate measures are undertaken to recover outstanding amounts. The recovery of these outstanding debts must be fair, consistent and transparent.

### Financial

As at 30 April 2019 the amount of outstanding rates debt was \$1,383,788.47 not including payments in advance. This includes those on instalments and pensioners.

As at 30 April 2019 the amount of outstanding sundry debts was \$303,380.08.

### Legal and Statutory

#### **Local Government Act 1995**

#### ***Subdivision 5 — Recovery of unpaid rates and service charges***

##### ***6.55. Recovery of rates and service charges***

- (1) *Subject to subsection (2) and the Rates and Charges (Rebates and Deferments) Act 1992 rates and service charges on land are recoverable by a local government from —*
  - (i) *the owner at the time of the compilation of the rate record; or*
  - (ii) *a person who whilst the rates or service charges are unpaid becomes the owner of the land.*
- (2) *A person who, by virtue of an Act relating to bankruptcy or insolvency or to the winding up of companies, has become the owner of land in the capacity of a trustee or liquidator, is not on that account personally liable to pay, out of the person's own money, rates or service charges which are already due on, or become due on that land while that person is the owner in that capacity.*

##### ***6.56. Rates or service charges recoverable in court***

- (1) *If a rate or service charge remains unpaid after it becomes due and payable, the local government may recover it, as well as the costs of proceedings, if any, for that recovery, in a court of competent jurisdiction.*
- (2) *Rates or service charges due by the same person to the local government may be included in one writ, summons, or other process.*

**Subdivision 6 — Actions against land where rates or service charges unpaid**

## 6.64. Actions to be taken

- (1) *If any rates or service charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this Subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and —*
  - (a) *from time to time lease the land; or*
  - (b) *sell the land; or*
  - (c) *cause the land to be transferred to the Crown; or*
  - (d) *cause the land to be transferred to itself.*
- (2) *On taking possession of any land under this section, the local government is to give to the owner of the land such notification as is prescribed and then to affix on a conspicuous part of the land a notice, in the form or substantially in the form prescribed.*
- (3) *Where payment of rates or service charges imposed in respect of any land is in arrears the local government has an interest in the land in respect of which it may lodge a caveat to preclude dealings in respect of the land, and may withdraw caveats so lodged by it.*

**Risk Related**

The current situation can be assessed as follows:

The Financial Impact is Extreme (5)

The Likelihood of Recurrence is currently likely (4).

This results in an Extreme (20) Risk to the Shire of York.

This assessment may be significantly reduced depending on the success of the debt recovery process. The risk is mitigated by having a debt recovery policy and procedures in place. Engaging CLI Lawyers also ensures the Shire has relevant legal advice. Unfortunately, despite the Shire's best efforts to recover debts there are often factors outside of the Shire's control resulting in some debt becoming unrecoverable.

**Workforce**

Due to the current level of debt, the debt recovery process has a significant impact on the existing workforce. However, being able to refer debts for pre-legal collection action and subsequent legal action reduces this demand to ongoing monitoring and decision making.

**VOTING REQUIREMENTS**

**Absolute Majority: No**

**RESOLUTION****110519****Moved: Cr Denese Smythe****Seconded: Cr Kevin Trent****That Council:**

- 1. Receives the updated summary of Outstanding Rates and Sundry Debtors as at 30 April 2019 as attached to this report as Confidential Appendices 1 and 2 and notes the work undertaken by officers to date to recover outstanding monies owed to the Shire.**
- 2. Approves the recommendations contained in Confidential Appendix 1 – Outstanding Rates noting that;**
  - (a) in three instances, the Shire will continue with actions in accordance with Section 6.64 of the Local Government Act 1995;**
  - (b) officers will present a report to Council in the coming months regarding thirty two (32) properties that action may need to be taken under Section 6.64 of the Local Government Act 1995;**
  - (c) in thirty eight (38) instances, the Shire will continue or commence legal action;**
  - (d) in seventy four (74) instances, the debts are to be referred for pre-legal debt collection, if the balance is greater than \$500.00 after 1 June 2019.**
- 3. Approves the recommendations contained in Confidential Appendix 2 – Outstanding Sundry Debtors noting that in three (3) instances the debtor is to be referred for pre-legal debt collection.**

***CARRIED: 7/0***

**SY072-05/19 FINANCIAL REPORT FOR APRIL 2019**

<b>File Number:</b>	<b>FI.FRP</b>
<b>Author:</b>	<b>Tabitha Bateman, Finance Manager</b>
<b>Authoriser:</b>	<b>Suzie Haslehurst, Executive Manager, Corporate &amp; Community Services</b>
<b>Previously before Council:</b>	<b>Not Applicable</b>
<b>Appendices:</b>	<ol style="list-style-type: none"><li><b>1. Monthly Financial Report - April 2019</b></li><li><b>2. List of Creditor Payments</b></li><li><b>3. Business Credit Card Statement and Transaction Summary</b></li></ol>

**NATURE OF COUNCIL'S ROLE IN THE MATTER**

- Legislative
- Review

**PURPOSE OF REPORT**

The purpose of financial reporting and the preparation of monthly financial statements is to communicate information about the financial position and operating results of the Shire of York to Councillors and the community and monitors the local government's performance against budgets.

**BACKGROUND**

Local governments are required to prepare general purpose financial reports in accordance with the *Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996* and the *Australian Accounting Standards*.

A statement of financial activity and any accompanying documents are to be presented to the Council at an ordinary meeting of the Council within two months after the end of the month to which the statement relates. The Statement of Financial Activity summarises the Shire's operating activities and non-operating activities.

**COMMENTS AND DETAILS**

The Financial Report for the period ending 26 April 2019 is presented for Council's consideration and includes the following;

- Monthly Statements for the period ended 26 April 2019
- List of Creditor Payments
- Business Card Statement and Transaction Summary

The following information provides balances for key financial areas for the Shire of York's financial position as at 26 April 2019;

Outstanding Rates and Services

The total outstanding rates were \$1,340,133 compared to \$1,428,780 as at 31 March 2019.

Current Year	Properties	25/04/2019	%	Properties	30/04/2018	%
3 years and over	67	\$377,204.29	28%	47	\$263,213.28	20%
2 years and over	94	\$202,350.82	15%	76	\$240,476.67	19%
1 year and over	138	\$252,344.29	19%	142	\$283,444.49	22%
<b>Total Prior Years outstanding</b>		<b>\$831,899.40</b>	62%		<b>\$787,134.44</b>	61%
Current Rates	702	\$508,233.49	38%	676	\$510,442.73	39%
<b>Total Rates Outstanding</b>		<b>\$1,340,132.89</b>			<b>\$1,297,577.17</b>	

Officers continue to work with ratepayers to reduce the outstanding balance and are currently managing approximately 50 payment arrangements. Since 1 July 2018, the balance of the 3 years and over category has been reduced by \$103,753.

Once rates become outstanding for 3 years or more a local government can take possession of the property under the Local Government Act and sell the property, however this process is time-consuming and complex in nature. Officers continue to liaise with ratepayers, mortgagees and liquidators in relation to a number of properties and are actively seeking payment of outstanding rates and charges.

Outstanding Sundry Debtors

Total outstanding sundry debtors as at 26 April 2019 were \$312,346 compared to \$316,283 as at 31 March 2019. Included in the outstanding balance is \$252,000 reported in the 90 days and over category which relates to a single debt. A contingent liability for this amount has been included in the Balance Sheet. Officers have sought legal advice regarding this debt and will be presenting a report to Council in coming months detailing options moving forward.

Current Year	25/04/2019	%	31/03/2018	%
90 days and over	\$274,754.88	88%	\$273,367.60	86%
60 days and over	\$4,506.93	1%	\$5,520.80	2%
30 days and over	\$7,927.42	3%	\$2,519.38	1%
Current	\$25,156.52	8%	\$35,788.55	11%
<b>Total Debtors Outstanding</b>	<b>\$312,345.75</b>		<b>\$317,196.33</b>	

**OPTIONS**

Not applicable

**IMPLICATIONS TO CONSIDER****Consultative**

Not applicable

**Strategic**

Theme 5: Strong and Effective Leadership

5.1 Effective and informed governance and decision-making

5.3 A financially sustainable Shire

## 5.4 Open and accountable systems

### Policy Related

Policy F1.2 Procurement

Policy F1.5 Authority to make payments from Trust and Municipal Funds

DE 3.1 Authority to make Payments from Trust and Municipal Funds

### Financial

This report and its appendices provides a summary of the financial position of the Shire at the end of the reporting period.

### Legal and Statutory

- **Legal and Statutory**

#### **Local Government Act 1995**

6.10. *Financial Management Regulations may provide for —*

- (a) *the security and banking of money received by a local government; and*
- (b) *the keeping of financial records by a local government; and*
- (c) *the management by a local government of its assets, liabilities and revenue; and*
- (d) *the general management of, and the authorisation of payments out of —*
  - (i) *the municipal fund; and*
  - (ii) *the trust fund, of a local government.*

#### **Local Government (Financial Management) Regulations 1996**

13. *Payments from municipal fund or trust fund by CEO (Act s. 6.10)*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
  - (a) *the payee's name; and*
  - (b) *the amount of the payment; and*
  - (c) *the date of the payment; and*
  - (d) *sufficient information to identify the transaction.*

34. *Financial activity statement required each month (Act s. 6.4)*

(1A) *In this regulation —*

**committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
  - (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
  - (b) *budget estimates to the end of the month to which the statement relates; and*

- (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
  - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*
  - (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
  - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
  - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown —*
  - (a) *according to nature and type classification; or*
  - (b) *by program; or*
  - (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
  - (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
  - (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

*[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50; amended in Gazette 20 Jun 2008 p. 2724.]*

### **Risk Related**

It is a requirement of the *Local Government (Financial Management) Regulations 1996* that local governments prepare a Statement of Financial Activity within two months after the end of the reporting period. This report mitigates the risk of non-compliance with the regulations.

### **Workforce**

Not applicable

### **VOTING REQUIREMENTS**

**Absolute Majority: No**

**RESOLUTION  
120519****Moved: Cr Kevin Trent****Seconded: Cr Denese Smythe**

**That Council receives the Monthly Financial Report and the list of payments drawn from the Municipal and Trust accounts for the period ending 26 April 2019 as summarised below:**

**26 April 2019**

<b>MUNICIPAL FUND</b>	<b>AMOUNT</b>
Cheque Payments	69,268.26
Electronic Funds Payments	283,634.30
Payroll Debits	198,886.70
Payroll Debits - Superannuation	42,699.34
Bank Fees	1,724.36
Corporate Cards	1,354.46
Fuji Xerox Equipment Rental	161.41
Fire Messaging Service	-
<b>TOTAL</b>	<b>597,728.83</b>
<b>TRUST FUND</b>	
Electronic Funds Payments	1,751.94
Cheque Payments	-
Direct Debits Licensing	84,967.05
<b>TOTAL</b>	<b>86,718.99</b>
<b>TOTAL DISBURSEMENTS</b>	<b>684,447.82</b>

**CARRIED: 7/0**





**SHIRE OF YORK**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 26 APRIL 2019**

This statement analyses the movements in assets, liabilities and equity between years.

	Actual 30/06/2018 \$	Actual 26/04/2019 \$
<b>Current assets</b>		
Cash and cash equivalents	4,261,327	5,109,608
Rates Outstanding	1,091,760	1,250,946
Sundry Debtors	146,970	14,322
Inventories/Stock	40,923	49,813
<b>Total current assets</b>	<b>5,540,980</b>	<b>6,424,688</b>
<b>Non-current assets</b>		
Trade and other receivables	100,134	100,134
Property, plant and equipment	36,958,781	34,127,028
Infrastructure	100,746,143	103,447,955
<b>Total non-current assets</b>	<b>137,805,058</b>	<b>137,675,118</b>
<b>Total assets</b>	<b>143,346,037</b>	<b>144,099,806</b>
<b>Current liabilities</b>		
Trade and other payables	843,371	237,760
Provisions	743,148	743,148
Interest-bearing loans and borrowings	223,922	67,741
<b>Total current liabilities</b>	<b>1,810,441</b>	<b>1,048,650</b>
<b>Non-current liabilities</b>		
Interest-bearing loans and borrowings	2,103,317	2,103,317
Provisions	63,318	63,318
<b>Total non-current liabilities</b>	<b>2,166,635</b>	<b>2,166,635</b>
<b>Total liabilities</b>	<b>3,977,076</b>	<b>3,215,285</b>
<b>Net assets</b>	<b>139,368,961</b>	<b>140,884,521</b>
<b>Equity</b>		
Accumulated surplus	31,453,675	32,165,798
Change in net assets resulting from operations	203,109	1,515,560
Asset revaluation reserve	105,085,450	104,545,343
Other reserves	2,626,728	2,657,820
<b>Total equity</b>	<b>139,368,961</b>	<b>140,884,521</b>



**SHIRE OF YORK**  
**INCOME AND EXPENDITURE STATEMENT BY PROGRAMME**  
**FOR THE PERIOD ENDED 26 APRIL 2019**

	2018/19 ANNUAL BUDGET	2018/19 CURRENT BUDGET	2018/19 APRIL BUDGET	2018/19 YTD ACTUAL
				\$
<b>REVENUE</b>				
General Purpose Funding	6,707,509	6,760,670	6,467,913	6,458,898
Governance	8,400	8,400	5,343	5,907
Law, Order, Public Safety	93,611	330,811	51,541	171,408
Health	17,800	17,800	16,300	20,170
Education and Welfare	35,287	35,286	30,166	32,807
Community Amenities	710,938	715,938	698,019	695,361
Recreation and Culture	1,119,024	1,169,160	655,387	682,402
Transport	1,425,786	1,518,042	574,109	596,552
Economic Services	129,050	129,050	114,069	105,169
Other Property & Services	24,900	27,900	17,296	31,885
	<b>10,272,306</b>	<b>10,713,057</b>	<b>8,630,144</b>	<b>8,800,559</b>
<b>EXPENDITURE</b>				
General Purpose Funding	(318,766)	(318,766)	(223,531)	(261,491)
Governance	(719,604)	(747,104)	(535,898)	(537,114)
Law, Order, Public Safety	(472,887)	(733,088)	(353,053)	(569,359)
Health	(243,087)	(233,087)	(190,472)	(162,128)
Education and Welfare	(138,589)	(138,589)	(89,827)	(82,744)
Community Amenities	(1,158,384)	(1,174,847)	(850,351)	(824,110)
Recreation and Culture	(3,434,525)	(3,366,525)	(2,561,709)	(2,240,566)
Transport	(2,498,661)	(2,546,528)	(1,619,529)	(1,807,004)
Economic Services	(974,239)	(949,375)	(719,690)	(652,859)
Other Property and Services	(119,141)	(132,537)	(130,314)	(141,984)
	<b>(10,077,884)</b>	<b>(10,340,446)</b>	<b>(7,274,373)</b>	<b>(7,279,358)</b>
<i>Increase/(Decrease)</i>	<b>194,422</b>	<b>372,612</b>	<b>1,355,771</b>	<b>1,521,201</b>
<b>DISPOSAL OF ASSETS</b>				
Plant and Equipment	(416,011)	(394,584)	(78,630)	(5,641)
Land	-	-	-	-
Furniture and Equipment	-	-	-	-
<i>Gain/(Loss) on Disposal</i>	<b>(416,011)</b>	<b>(394,584)</b>	<b>(78,630)</b>	<b>(5,641)</b>
<b>ABNORMAL ITEMS</b>				
Prior Years Adjustment	-	-	-	-
Rounding	-	-	-	-
<i>Total Abnormal Items</i>	-	-	-	-
<i>Change in net assets resulting from operations</i>				
<i>Gain/(Reduction)</i>	<b>(221,589)</b>	<b>(21,972)</b>	<b>1,277,142</b>	<b>1,515,560</b>

**SHIRE OF YORK****INCOME AND EXPENDITURE STATEMENT BY NATURE OR TYPE  
FOR THE PERIOD ENDED 26 APRIL 2019**

	<b>2018/19 ANNUAL BUDGET</b>	<b>2018/19 YTD ACTUAL</b>
<b>REVENUE</b>		
General Rates	5,733,179	5,669,825
Operating Grants, Subsidies and Contributions	1,200,999	1,124,891
Subsidies and Contributions		432,691
Fees and Charges	1,438,904	1,271,379
Interest Earnings	198,000	182,703
Other Revenue	69,900	49,548
	<b>8,640,982</b>	<b>8,298,345</b>
<b>EXPENDITURE</b>		
Employee Costs	(4,012,855)	(2,949,289)
Materials and Contracts	(2,611,185)	(1,869,046)
Utility Charges	(409,588)	(328,585)
Depreciation	(2,441,786)	(1,458,821)
Interest Expense	(115,058)	(54,427)
Insurance	(189,398)	(247,252)
Other Expenditure	(302,514)	(371,939)
	<b>(10,082,384)</b>	<b>(7,279,358)</b>
<i>Increase/(Decrease)</i>	<b>(1,441,402)</b>	<b>1,018,987</b>
Non-operating Grants and Subsidies	1,631,324	502,214
Profit on Asset Disposal		
Loss on Asset Disposal	(416,011)	(5,641)
Loss on Revaluation of Fixed Assets		
	<b>1,215,313</b>	<b>496,574</b>
<b>NET RESULT</b>	<b>(226,089)</b>	<b>1,515,560</b>
<b>Other Comprehensive Income</b>		
Changes on Revaluation of Non-current assets	-	-
Total Other Comprehensive Income	-	-
Total Comprehensive Income	<b>(226,089)</b>	<b>1,515,560</b>



**SHIRE OF YORK**  
**SUMMARY OF CURRENT ASSETS AND LIABILITIES**  
**FOR THE PERIOD ENDED 26 APRIL 2019**

<b>CURRENT ASSETS</b>	<b>PREVIOUS YEAR 30/04/2018</b>	<b>LY ACTUAL 30/06/2018</b>	<b>YTD ACTUAL 26/04/2019</b>
Cash at Bank	\$4,303,213	\$4,261,327	\$5,109,608
Sundry Debtors	\$1,247,533	\$1,238,730	\$1,261,020
Stock on Hand	\$40,135	\$40,923	\$49,813
<b>SUB-TOTAL</b>	<b>\$5,590,881</b>	<b>\$5,540,980</b>	<b>\$6,420,440</b>
<b>LESS CURRENT LIABILITIES</b>			
Sundry Creditors	(\$75,388)	(\$843,371)	(\$233,512)
Loan Liability	(\$64,628)	(\$223,922)	(\$67,741)
Leave Provisions	(\$707,093)	(\$743,148)	(\$743,148)
	<b>(\$847,109)</b>	<b>(\$1,810,441)</b>	<b>(\$1,044,402)</b>
Cash Backed Reserves	<b>(\$2,122,622)</b>	<b>(\$2,626,728)</b>	<b>(\$2,657,820)</b>
Rates Received in Advance	(\$49,962)	(\$59,121)	(\$52,690)
Add Back Loan Liability	\$64,628	\$223,922	\$67,741
Add Back Leave Reserve 6	\$453,552	\$481,548	\$487,547
<b>SUB-TOTAL</b>	<b>(\$2,501,513)</b>	<b>(\$3,790,820)</b>	<b>(\$3,199,623)</b>
<b>NET CURRENT ASSETS - SURPLUS/(DEFICIT) \$</b>	<b>3,089,368</b>	<b>\$ 1,750,160</b>	<b>\$ 3,220,817</b>



**SHIRE OF YORK**  
**FINANCIAL ACTIVITY STATEMENT**  
**FOR THE PERIOD ENDED 26 APRIL 2019**

	2018/19 ANNUAL BUDGET	2018/19 CURRENT BUDGET	2018/19 APRIL BUDGET	2018/19 YTD ACTUAL	VAR TO YTD BUDGET \$	VAR TO YTD BUDGET %
<b>OPERATING REVENUE</b>					\$	%
General Purpose Funding	6,707,509	6,760,670	6,467,913	6,458,898	(9,015)	0%
Governance	8,400	8,400	5,343	5,907	564	11%
Law, Order Public Safety	93,611	330,811	51,541	171,408	119,867	233%
Health	17,800	17,800	16,300	20,170	3,870	24%
Education and Welfare	35,287	35,287	30,166	32,807	2,641	9%
Community Amenities	710,938	715,938	698,019	695,361	(2,658)	0%
Recreation and Culture	1,119,024	1,169,160	655,387	682,402	27,015	4%
Transport	1,425,786	1,518,042	574,109	596,552	22,443	4%
Economic Services	129,050	129,050	114,069	105,169	(8,900)	-8%
Other Property and Services	24,900	27,900	17,296	31,885	14,589	84%
	<b>10,272,306</b>	<b>10,713,058</b>	<b>8,630,144</b>	<b>8,800,559</b>	<b>170,415</b>	<b>2%</b>
<b>LESS OPERATING EXPENDITURE</b>						
General Purpose Funding	(318,766)	(318,766)	(223,531)	(261,491)	(37,960)	17%
Governance	(724,104)	(747,104)	(535,898)	(537,114)	(1,216)	0%
Law, Order, Public Safety	(472,888)	(733,088)	(353,053)	(569,359)	(216,306)	61%
Health	(243,087)	(233,087)	(190,472)	(162,128)	28,344	-15%
Education and Welfare	(138,589)	(138,589)	(89,827)	(82,744)	7,083	-8%
Community Amenities	(1,158,384)	(1,174,847)	(850,351)	(824,110)	26,240	-3%
Recreation and Culture	(3,434,525)	(3,366,525)	(2,561,709)	(2,240,566)	321,143	-13%
Transport	(2,498,661)	(2,546,528)	(1,619,529)	(1,807,004)	(187,475)	12%
Economic Services	(974,239)	(949,375)	(719,690)	(652,859)	66,831	-9%
Other Property & Services	(119,141)	(132,537)	(130,314)	(141,984)	(11,670)	9%
	<b>(10,082,385)</b>	<b>(10,340,446)</b>	<b>(7,274,373)</b>	<b>(7,279,358)</b>	<b>(4,985)</b>	<b>0%</b>
<b>Increase/(Decrease)</b>	<b>189,921</b>	<b>372,613</b>	<b>1,355,771</b>	<b>1,521,201</b>	<b>165,430</b>	<b>12%</b>
<b>ADD</b>						
Profit/Loss on sale of assets	(416,011)	(394,584)	(78,630)	-	78,630	-100%
Net Change in LSL Reserve	-	-	-	5,999	5,999	
Depreciation Written Back	2,441,786	2,441,786	1,220,893	1,458,821	237,928	19%
Sold Assets Written Back	1,481,011	1,227,584	238,630	81,364	(157,266)	-66%
	<b>3,506,786</b>	<b>3,274,786</b>	<b>1,380,893</b>	<b>1,546,183</b>	<b>165,290</b>	<b>12%</b>
<b>Sub Total</b>	<b>3,696,707</b>	<b>3,647,399</b>	<b>2,736,664</b>	<b>3,067,384</b>	<b>330,720</b>	<b>12%</b>



**SHIRE OF YORK**  
**FINANCIAL ACTIVITY STATEMENT**  
**FOR THE PERIOD ENDED 26 APRIL 2019**

	2018/19 ANNUAL BUDGET	2018/19 CURRENT BUDGET	2018/19 APRIL BUDGET	2018/19 YTD ACTUAL	VAR TO YTD BUDGET \$	VAR TO YTD BUDGET %
<b>LESS CAPITAL PROGRAMME</b>						
Purchase Tools						
Purchase Land & Buildings	(876,330)	(987,626)	(84,708)	(139,067)	(54,359)	64%
Infrastructure Assets - Roads	(2,562,901)	(2,334,054)	(1,687,451)	(856,563)	830,888	-49%
Infrastructure Assets - Recreation	(350,000)	(314,000)	(324,500)	(247,954)	76,547	-24%
Infrastructure Assets - Other	(25,000)	(60,000)	(10,000)	(17,492)	(7,492)	75%
Purchase Plant and Equipment	(410,000)	(400,000)	(296,320)	(145,811)	150,509	-51%
Purchase Furniture and Equipment	(79,000)	(69,864)	(14,500)	(8,998)	5,502	-38%
Repayment of Debt - Loan Principal	(873,922)	(873,922)	(93,995)	(156,181)	(62,186)	66%
Transfer to Reserves	(638,752)	(399,752)	(16,000)	(31,092)	(15,092)	94%
	<b>(5,815,905)</b>	<b>(5,439,218)</b>	<b>(2,527,474)</b>	<b>(1,603,158)</b>	<b>924,316</b>	<b>-37%</b>
<b>Sub Total</b>	<b>(2,119,198)</b>	<b>(1,791,819)</b>	<b>209,190</b>	<b>1,464,227</b>	<b>1,255,036</b>	<b>600%</b>
<b>LESS FUNDING FROM</b>						
Reserves	25,000	41,660	-	-	-	
Rates paid in advance	-	-		6,431	6,431	
Opening Funds	2,094,198	1,750,159	2,094,198	1,750,159	(344,039)	-16%
Closing Funds	-	-	-	-	-	
	<b>2,119,198</b>	<b>1,791,819</b>	<b>2,094,198</b>	<b>1,756,591</b>	<b>(337,607)</b>	<b>-16%</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>0</b>	<b>(0)</b>	<b>2,303,388</b>	<b>3,220,817</b>	<b>917,429</b>	<b>40%</b>

**SHIRE OF YORK  
VARIANCE REPORT  
FOR THE PERIOD ENDED 26 APRIL 2019**

Local Government (Financial Management) Regulations 1996 Financial reports — s. 6.4

34. Financial activity statement required each month (Act s. 6.4)

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

(a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and

(b) budget estimates to the end of the month to which the statement relates; and

(c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and

(d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and

(e) the net current assets at the end of the month to which the statement relates.

<b>OPERATING REVENUE</b>	<b>YTD BUDGET</b>	<b>YTD ACTUALS</b>	<b>VAR TO YTD BUDGET \$</b>	<b>VAR TO YTD BUDGET %</b>
<b>General Purpose Funding</b>	\$6,467,913	\$6,458,898	-\$9,015	0%
No material variance to report.				
<b>Governance</b>	\$5,343	\$5,907	\$564	11%
No material variance to report.				
<b>Law, Order Public Safety</b>	\$51,541	\$171,408	\$119,867	233%
Permanent variance - Bushfire Risk Mitigation funding of \$128,600 being 50% of approved funding raised in accordance with Council Resolution 270918.				
<b>Health</b>	\$16,300	\$20,170	\$3,870	24%
No material variance to report.				
<b>Education and Welfare</b>	\$30,166	\$32,807	\$2,641	9%
No material variance to report.				
<b>Community Amenities</b>	\$698,019	\$695,361	-\$2,658	0%
No material variance to report - Rubbish charges raised in July.				
<b>Recreation and Culture</b>	\$655,387	\$682,402	\$27,015	4%
Town Hall Grant funding for Stage 2 upgrades received \$103,136 however, income is down in the following areas; \$38,000 for YRCC facilities, insurance claims for the bowling green turf replacement and lights were less than budgeted which was offset by reduced expenditure of \$22,000. Arts and Cultural Plan was deferred as part of the second quarter FACR therefore reducing estimated budget by \$20,000.				
<b>Transport</b>	\$574,109	\$596,552	\$22,443	4%
Permanent variance - MRWA funding claimed September 2018 - Notification received late-August that actual direct road grant would be \$141,024 compared to budget of \$82,762 - increasing revenue by \$58,262. Additionally, Blackspot funding of \$44,300 was confirmed after budget adoption of which \$17,720 has been claimed to date. Timing of progress claims from MRWA and Roads to Recovery dependant on timing of road construction.				
<b>Economic Services</b>	\$114,069	\$105,169	-\$8,900	-8%
No material variance to report.				
<b>Other Property and Services</b>	\$17,296	\$31,885	\$14,589	84%
All Shire houses tentanted - additional rent income received than budgeted by \$7,000. Fuel tax credits higher than YTD budget by \$3,000				
	<b>\$8,630,144</b>	<b>\$8,800,559</b>	<b>\$170,415</b>	<b>2%</b>

**SHIRE OF YORK  
VARIANCE REPORT  
FOR THE PERIOD ENDED 26 APRIL 2019**

<b>OPERATING EXPENDITURE</b>	<b>YTD BUDGET</b>	<b>YTD ACTUALS</b>	<b>VAR TO BUDGET</b>	<b>VAR TO BUDGET</b>
<b>General Purpose Funding</b>	\$223,531	\$261,491	\$37,960	17%
Rates write offs processed in March. A provision for this is held on the balance sheet.				
<b>Governance</b>	\$535,898	\$537,114	\$1,216	0%
No material variance to report.				
<b>Law, Order, Public Safety</b>	\$353,053	\$569,359	\$216,306	61%
Permanent variance - Bushfire Risk Mitigation project expenditure to date of \$210,842 in accordance with Council Resolution 270918 - offset in full by DFES funding yet to be claimed. YTD costs for engagement of contract ranger higher than budgeted due to additional hours for Shire Ranger at weekend events. This was reported with the FACR Qtr 2.				
<b>Health</b>	\$190,472	\$162,128	-\$28,344	-15%
Timing variance - Agreement for budgeted medical services not entered into to date - YTD budget \$19,200				
<b>Education and Welfare</b>	\$89,827	\$82,744	-\$7,083	-8%
No material variance to report.				
<b>Community Amenities</b>	\$850,351	\$824,110	-\$26,240	-3%
No material variance to report.				
<b>Recreation and Culture</b>	\$2,561,709	\$2,240,566	-\$321,143	-13%
YTD actuals for Parks and Reserves lower than YTD budget by \$100,000 (lower staff allocation offset by higher YTD allocation to road maintenance). YTD actuals for YRCC and Forrest Oval Precinct down by \$93,000. Timing for swimming pool expenses which are down on year to date budget by \$41,000.				
<b>Transport</b>	\$1,619,529	\$1,807,004	\$187,475	12%
Timing variance - extensive road maintenance undertaken to date. Capital construction underway.				
<b>Economic Services</b>	\$719,690	\$652,859	-\$66,831	-9%
Savings in Building Control of \$45,000 due to timing of recruitment of Development Services Coordinator.				
<b>Other Property &amp; Services</b>	\$130,314	\$141,984	\$11,670	9%
Timing variance - YTD recovery for plant operation costs down on YTD budget - expected to increase during periods of road construction. YTD depreciation higher than budget due to fair value of plant and equipment.				
	<b>\$7,274,373</b>	<b>\$7,279,358</b>	<b>\$4,985</b>	<b>0%</b>

<b>CAPITAL PROGRAMME</b>	<b>YTD BUDGET</b>	<b>YTD ACTUALS</b>	<b>VAR TO BUDGET</b>	<b>VAR TO BUDGET</b>
<b>Land &amp; Buildings</b>	\$84,708	\$139,067	\$54,359	64%
Permanent variances addressed in FACR Qtr1. Town Hall Painting costs to date \$25,336. Pioneer Memorial Lodge renewals to be funded from Reserve 25 \$12,660. Museum renewals YTD expenditure is \$15,000. Replacement of Forrest Oval Water Tanks completed. Relocation of Dog Park almost complete - within budget.				
<b>Infrastructure Assets - Roads</b>	\$1,687,451	\$856,563	-\$830,888	-49%
Timing Variance - Road construction works underway.				
<b>Infrastructure Assets - Recreation Facilities</b>	\$324,500	247,954	-\$76,547	-24%
Preliminary designs for the Swimming Pool project underway - actuals down \$53,000 on year to date budget. It is expected that unspent funds for this project will be carried forward in the 19/20 budget. Replacement of Bowling Greens are complete within budget - awaiting final invoices. Works yet to commence for YRCC lighting and security. Year to date budget is \$30,000.				
<b>Infrastructure Assets - Other</b>	\$10,000	\$17,492	\$7,492	100%
Year to date RV Relocation costs to date plus Avon Tce Alfresco project adopted with the first quarter FACR - works continuing.				
<b>Plant and Equipment</b>	\$296,320	\$145,811	-\$150,509	-51%
Four vehicle purchases to date including an administration pool vehicle as reported with the FACR Qtr 2.				
<b>Furniture and Equipment</b>	\$14,500	\$8,998	-\$5,502	-38%
Actual cost of Christmas decorations lower than budgeted by \$5,000.				
	<b>\$2,417,479</b>	<b>\$1,415,885</b>	<b>-\$1,001,594</b>	<b>-41%</b>



**YORK RECREATION AND CONVENTION CENTRE  
OPERATING STATEMENT  
FOR THE PERIOD ENDED 26 APRIL 2019**

	2017/18 ADOPTED BUDGET	2017/18 ACTUAL 30/06/2018	2017/18 YTD COMPARISON 30/04/2018	2018/19 ADOPTED BUDGET	2018/19 CURRENT BUDGET	2018/19 YTD ACTUAL 26/04/2019	% OF BUDGET	2018/19 YTD ACTUAL 31/03/2019	MOVEMENT MAR-APR
<b>REVENUES</b>									
FORREST OVAL LIGHTS INCOME	2,100	3,021	1,621	2,000	2,000	982	49%	982	0
YRCC INCOME - HIRE	6,000	9,236	4,927	5,000	5,000	2,164	43%	2,073	91
YRCC INCOME - GYM	22,000	20,999	17,471	22,000	22,000	20,682	94%	18,574	2,108
YRCC INCOME - CONFERENCES	35,000	46,825	38,710	35,000	27,000	21,800	81%	17,482	4,318
YRCC INCOME - BAR	190,000	186,855	162,669	190,000	170,000	132,857	78%	115,932	16,925
YRCC INCOME - CAFE/RESTAURANT	133,900	112,090	93,532	110,000	110,000	81,506	74%	75,240	6,267
YRCC INCOME - CANTEEN	30,900	18,806	11,714	30,000	30,000	10,146	34%	10,146	0
YRCC INCOME - GREEN FEES - BOWLS	8,000	7,050	6,531	7,000	7,000	1,336	19%	2,040	(704)
YRCC INCOME - GREEN FEES - TENNIS	1,500	1,502	1,201	1,500	1,500	500	33%	471	29
	<b>429,400</b>	<b>406,383</b>	<b>338,376</b>	<b>402,500</b>	<b>374,500</b>	<b>271,973</b>	<b>73%</b>	<b>242,939</b>	<b>29,034</b>
<b>COST OF SALES</b>									
YRCC EXPENDITURE - GYM	10,485	10,019	7,890	11,198	11,198	6,233	56%	4,994	1,239
YRCC EXPENDITURE - CONFERENCES	37,668	32,702	23,948	33,308	25,308	19,200	76%	15,510	3,691
YRCC EXPENDITURE - BAR	192,241	128,935	92,106	148,701	128,701	96,939	75%	87,000	9,939
YRCC EXPENDITURE - CAFE/RESTAURANT	138,863	135,402	95,692	145,659	145,659	114,305	78%	102,830	11,475
YRCC EXPENDITURE - CANTEEN	21,589	20,303	9,060	21,335	21,335	10,513	49%	9,969	543
YRCC EXPENDITURE - BOWLS	13,415	8,787	6,912	12,009	12,009	6,318	53%	6,318	0
YRCC EXPENDITURE - TENNIS	8,661	718	641	12,009	12,009	445	4%	445	0
	<b>422,922</b>	<b>336,867</b>	<b>236,249</b>	<b>384,219</b>	<b>356,219</b>	<b>253,953</b>	<b>71%</b>	<b>227,065</b>	<b>26,888</b>
<b>GROSS PROFIT</b>	<b>6,478</b>	<b>69,516</b>	<b>102,127</b>	<b>18,281</b>	<b>18,281</b>	<b>18,021</b>	<b>99%</b>	<b>15,875</b>	<b>2,146</b>
<b>CENTRE COSTS</b>									
FORREST OVAL CONVENTION CENTRE	116,320	111,920	79,256	121,417	121,417	79,436	65%	71,728	7,708
YRCC MARKETING & PROMOTIONS	3,595	1,091	1,091	3,600	3,600	1,409	39%	1,409	0
RECREATION - SALARIES	48,314	48,985	28,163	100,104	100,104	64,537	64%	59,661	4,876
RECREATION - SUPERANNUATION	41,782	26,896	19,759	43,951	43,951	21,063	48%	18,876	2,187
YRCC OPERATIONAL & MARKETING PLAN	10,000	8,000	8,000	0	0	0		0	0
	<b>220,010</b>	<b>196,892</b>	<b>136,269</b>	<b>269,072</b>	<b>269,072</b>	<b>166,444</b>	<b>62%</b>	<b>151,674</b>	<b>14,771</b>
<b>PROFIT/(LOSS)</b>	<b>(213,532)</b>	<b>(127,376)</b>	<b>(34,142)</b>	<b>(250,791)</b>	<b>(250,791)</b>	<b>(148,424)</b>	<b>59%</b>	<b>(135,799)</b>	<b>(12,625)</b>

Date: 02/05/2019  
Time: 2:24:20PM

Shire of York  
CREDITOR PAYMENTS LISTING - APRIL 2019

USER: KRISTY LIVINGSTONE  
PAGE: 1

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT21757	02/04/2019 BUSH CONTRACTING PTY LTD	DRY HIRE OF WATER TRUCK FOR VARIOUS JOBS	1		8,558.00
INV 5986	17/03/2019 BUSH CONTRACTING PTY LTD	FLOAT THE MULTI ROLLER FROM THE SHIRE DEPOT TO QUELLINGTON 14/3/19 - WANDRRA STORM DAMAGE	1	396.00	
INV 5982	07/03/2019 BUSH CONTRACTING PTY LTD	REMOVE LARGE BRIDGE LOGS FROM SIX MILE CREEK AND TRANSPORT TO THE SHIRE DEPOT 28/2/19, FLOAT STEEL ROLLER FROM MILLS ROAD TO NORTHBOURNE ROAD - STORM DAMAGE 25/2/19 - WANDRRA, FLOAT SMOOTH DRUM ROLLER FROM NORTHBOURNE ROAD TO NARRALOGGIN ROAD 28/2/19 - STORM DAMAGE - WANDRRA	1	1,562.00	
INV 5985	17/03/2019 BUSH CONTRACTING PTY LTD	DRY HIRE OF WATER TRUCK 11-14/3/19 WARDING ROAD & QUELLINGTON RD - STORM DAMAGE - WANDRRA AND ROADS TO RECOVERY	1	2,200.00	
INV 5984	17/03/2019 BUSH CONTRACTING PTY LTD	DRY HIRE OF WATER TRUCK FOR WORK ON NARRALOGGAN ROAD STORM DAMAGE 5-7/3/19 - WANDRRA & DRY HIRE OF WATER TRUCK FOR WORK ON WARDING ROAD STORM DAMAGE 11/3/19 - WANDRRA	1	2,200.00	
INV 5983	07/03/2019 BUSH CONTRACTING PTY LTD	DRY HIRE OF WATER TRUCK FOR DAYS 25-28/2/19 - PICCADILLY RD RTR, NORTHBOURNE RD STORM DAMAGE - WANDRRA, GWAMBYGINE EAST RD RTR & TOP BEVERLEY RD	1	2,200.00	
EFT21758	02/04/2019 DAVID THOMAS WALLACE	COUNCILLOR ALLOWANCES - MARCH 2019	1		3,325.27
INV CRS PMT	02/04/2019 DAVID THOMAS WALLACE	COUNCILLOR ALLOWANCES - MARCH 2019	1	3,325.27	
EFT21759	02/04/2019 DENESE EILEEN SMYTHE	COUNCILLOR ALLOWANCES - MARCH 2019	1		1,278.50
INV CRS PMT	02/04/2019 DENESE EILEEN SMYTHE	COUNCILLOR ALLOWANCES - MARCH 2019	1	1,278.50	
EFT21760	02/04/2019 DENIS CHARLES WARNICK	COUNCILLOR ALLOWANCES - MARCH 2019	1		1,278.50
INV CRS PMT	02/04/2019 DENIS CHARLES WARNICK	COUNCILLOR ALLOWANCES - MARCH 2019	1	1,278.50	
EFT21761	02/04/2019 HEATHER TRUDY SAINT	COUNCILLOR ALLOWANCES - MARCH 2019	1		1,278.50
INV CRS PMT	02/04/2019 HEATHER TRUDY SAINT	COUNCILLOR ALLOWANCES - MARCH 2019	1	1,278.50	
EFT21762	02/04/2019 JANE ELISE FERRO	COUNCILLOR ALLOWANCES - MARCH 2019	1		1,278.50
INV CRS PMT	02/04/2019 JANE ELISE FERRO	COUNCILLOR ALLOWANCES - MARCH 2019	1	1,278.50	
EFT21763	02/04/2019 KEVIN RICHARD TRENT	COUNCILLOR ALLOWANCES - MARCH 2019	1		1,634.11
INV CRS PMT	02/04/2019 KEVIN RICHARD TRENT	COUNCILLOR ALLOWANCES - MARCH 2019	1	1,634.11	

Date: 02/05/2019  
Time: 2:24:20PM

Shire of York  
CREDITOR PAYMENTS LISTING - APRIL 2019

USER: KRISTY LIVINGSTONE  
PAGE: 2

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT21764	02/04/2019 PAMELA HELEN HEATON	COUNCILLOR ALLOWANCES - MARCH 2019	1		1,278.50
INV CRS PMT	02/04/2019 PAMELA HELEN HEATON	COUNCILLOR ALLOWANCES - MARCH 2019	1	1,278.50	
EFT21765	02/04/2019 REGIONAL BRIDGING PTY LTD	BRIDGE MAINTENANCE & REPAIRS - BRIDGE 4156 BURGESS SIDING ROAD	1		3,164.06
INV 00000172	30/01/2019 REGIONAL BRIDGING PTY LTD	BRIDGE MAINTENANCE & REPAIRS - BRIDGE 4156 BURGESS SIDING ROAD	1	3,164.06	
EFT21766	02/04/2019 SUZIE HASLEHURST	REIMBURSEMENT - PURCHASE OF GET WELL FLOWERS FOR SHIRE EMPLOYEE	1		100.00
INV	01/04/2019 SUZIE HASLEHURST	REIMBURSEMENT - PURCHASE OF GET WELL FLOWERS FOR SHIRE EMPLOYEE	1	100.00	
EFT21767	12/04/2019 BUILDING COMMISSION	BSL REIMBURSEMENT FOR MARCH 2019	2		720.01
INV T6	02/04/2019 BUILDING COMMISSION	BSL REIMBURSEMENT FOR MARCH 2019	2	720.01	
EFT21768	12/04/2019 CONSTRUCTION TRAINING FUND	CTF COLLECTION FOR MARCH 2019	2		553.01
INV T9	02/04/2019 CONSTRUCTION TRAINING FUND	CTF COLLECTION FOR MARCH 2019	2	553.01	
EFT21769	17/04/2019 AIDAN FOTHERINGHAM	RETURN OF BUS BOND #233100	2		200.00
INV T33	02/04/2019 AIDAN FOTHERINGHAM	RETURN OF BUS BOND #233100	2	200.00	
EFT21770	17/04/2019 ANGELA BARTLETT	PORTION OF CAT TRAP BOND - USE NOT PAID AS TRAP COLLECTED BY RANGER - REMAINDER TO SOY	2		9.00
INV T1	04/04/2019 ANGELA BARTLETT	PORTION OF CAT TRAP BOND - USE NOT PAID AS TRAP COLLECTED BY RANGER - REMAINDER TO SOY	2	9.00	
EFT21771	17/04/2019 SHIRE OF YORK	BONDS, BSL & CTF COLLECTION	2		219.92
INV T6	02/04/2019 SHIRE OF YORK	BSL COLLECTION - AGENCY FEE FOR MARCH 2019	2	40.00	
INV T9	02/04/2019 SHIRE OF YORK	CTF COLLECTION - AGENCY FEE FOR MARCH 2019	2	16.50	
INV T47	04/04/2019 SHIRE OF YORK	REFUND SOY RETURNED CARD DAMAGED - REPLACEMENT COST TO COME FROM BOND	2	50.00	
INV T1	04/04/2019 SHIRE OF YORK	REMAINDER OF BOND RECEIPT TO GL 52285 230020	2	80.00	
INV T47	04/04/2019 SHIRE OF YORK	REFUND REMAINING PORTION TO SOY CARD NOT RETURNED, PRESUMED DESTROYED IN FIRE	2	33.42	

Date: 02/05/2019  
Time: 2:24:20PM

Shire of York  
CREDITOR PAYMENTS LISTING - APRIL 2019

USER: KRISTY LIVINGSTONE  
PAGE: 3

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT21772	17/04/2019 WILSON EARTHWORKS PTY LTD (IN LIQUIDATION)	REFUND STANDPIPE BOND # 218684	2		50.00
INV T47	04/04/2019 WILSON EARTHWORKS PTY LTD (IN LIQUIDATION)	REFUND STANDPIPE BOND # 218684	2	50.00	
EFT21773	17/04/2019 A D ENGINEERING INTERNATIONAL PTY LTD	SAM TRAILER WAN CONNECTION QUARTERLY CHARGES 1/4/19-30/6/19	1		132.00
INV 22046	03/04/2019 A D ENGINEERING INTERNATIONAL PTY LTD	SAM TRAILER WAN CONNECTION QUARTERLY CHARGES 1/4/19-30/6/19	1	132.00	
EFT21774	17/04/2019 ALL-WAYS FOODS	YRCC - FOOD SUPPLIES	1		361.50
INV 41926	27/03/2019 ALL-WAYS FOODS	YRCC - FOOD SUPPLIES	1	361.50	
EFT21775	17/04/2019 ALLISON BOWMAN	POLICE CLEARANCE REIMBURSEMENT - ALLISON BOWMAN (YVC)	1		50.65
INV	09/04/2019 ALLISON BOWMAN	POLICE CLEARANCE REIMBURSEMENT - ALLISON BOWMAN (YVC)	1	50.65	
EFT21776	17/04/2019 ANDREW HUFFER AND ASSOCIATES PTY LTD	FACILITATION OF ACCESS & INCLUSION PRIORITIES WORKSHOP 26/3/19 - EXECUTIVE MANAGERS & ACCESS AND INCLUSION WORKING COMMITTEE	1		2,585.00
INV AH00971	28/03/2019 ANDREW HUFFER AND ASSOCIATES PTY LTD	FACILITATION OF ACCESS & INCLUSION PRIORITIES WORKSHOP 26/3/19 - EXECUTIVE MANAGERS & ACCESS AND INCLUSION WORKING COMMITTEE	1	2,585.00	
EFT21777	17/04/2019 AUSTRALIAN SERVICES UNION	UNION FEES	1		155.40
INV	09/04/2019 AUSTRALIAN SERVICES UNION	UNION FEES		155.40	
EFT21778	17/04/2019 AUSTRALIAN TAXATION OFFICE	BAS - MARCH 2019	1		54,123.00
INV	16/04/2019 AUSTRALIAN TAXATION OFFICE	BAS - MARCH 2019	1	54,123.00	
EFT21779	17/04/2019 AUSTRALIAN TRAINING MANAGEMENT	TRAINEESHIP FEES - MARCH 2019 - JETHRO SLEER	1		1,705.80
INV 00014244	28/03/2019 AUSTRALIAN TRAINING MANAGEMENT	TRAINEESHIP FEES - MARCH 2019 - JETHRO SLEER	1	1,705.80	
EFT21780	17/04/2019 AVON PAPER SHRED	PROVIDE PAPER SHRED SERVICE FOR 240 LITRE BIN 28/3/19	1		75.00
INV 1292	28/03/2019 AVON PAPER SHRED	PROVIDE PAPER SHRED SERVICE FOR 240 LITRE BIN 28/3/19	1	75.00	
EFT21781	17/04/2019 AVON WASTE	RUBBISH/ RECYCLING COLLECTION - 29/3/19	1		21,057.84
INV 00033220	29/03/2019 AVON WASTE	RUBBISH/ RECYCLING COLLECTION - 29/3/19	1	21,057.84	
EFT21782	17/04/2019 BENARA NURSERIES	SUPPLY GREENLIFE FOR AVON TERRACE	1		412.50
INV 511848	03/04/2019 BENARA NURSERIES	SUPPLY GREENLIFE FOR AVON TERRACE	1	412.50	

Date: 02/05/2019  
Time: 2:24:20PM

Shire of York  
CREDITOR PAYMENTS LISTING - APRIL 2019

USER: KRISTY LIVINGSTONE  
PAGE: 4

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT21783	17/04/2019 BITUTEK PTY LTD	SUPPLY 2 X 200LT DRUMS OF EMULSION - TOP BEVERLEY ROAD RRG - DRUMS WILL BE SUPPLIED	1		352.00
INV 00004332	29/03/2019 BITUTEK PTY LTD	SUPPLY 2 X 200LT DRUMS OF EMULSION - TOP BEVERLEY ROAD RRG - DRUMS WILL BE SUPPLIED	1	352.00	
EFT21784	17/04/2019 BLING DESIGN	GRAPHIC DESIGN AND ARTWORK FOR (2) 900X2400 CORFLUTE PANELS 2019 CARAVAN AND CAMPING EXPO - YORK PROMOTIONS	1		320.00
INV 1730	23/03/2019 BLING DESIGN	GRAPHIC DESIGN AND ARTWORK FOR (2) 900X2400 CORFLUTE PANELS 2019 CARAVAN AND CAMPING EXPO - YORK PROMOTIONS	1	320.00	
EFT21785	17/04/2019 BLUE FORCE PTY LTD	ALARM MONITORING 1/4/19-30/4/19 - YVC	1		19.07
INV 91268	01/04/2019 BLUE FORCE PTY LTD	ALARM MONITORING 1/4/19-30/4/19 - YVC	1	19.07	
EFT21786	17/04/2019 BOC GASES	SUPPLY VARIOUS GAS & CONTAINER SERVICE RENTAL 26/2/19-28/3/19	1		62.21
INV	29/03/2019 BOC GASES	SUPPLY VARIOUS GAS & CONTAINER SERVICE RENTAL 26/2/19-28/3/19	1	62.21	
EFT21787	17/04/2019 BURGESS RAWSON (WA) PTY LTD	WATER RATES 1/3/19-30/4/19 & WATER USAGE 21/1/19-26/3/19	1		62.74
INV 4143	03/04/2019 BURGESS RAWSON (WA) PTY LTD	WATER RATES 1/3/19-30/4/19 & WATER USAGE 21/1/19-26/3/19	1	62.74	
EFT21788	17/04/2019 BUSH CONTRACTING PTY LTD	PLANT HIRE DEMOB INCLUDED	1		3,366.00
INV 5989	23/03/2019 BUSH CONTRACTING PTY LTD	DRY HIRE OF 4.5T MINI EXCAVATOR 21/3/19 FOR DRAINAGE WORK ON REDMILE ROAD NO MOB & DEMOB	1	495.00	
INV 5987	23/03/2019 BUSH CONTRACTING PTY LTD	WET HIRE OF LOADER 6.5HRS 19/3/19 - QUELLINGTON RD (WANDRRA)	1	1,287.00	
INV 5988	23/03/2019 BUSH CONTRACTING PTY LTD	WET HIRE OF LOADER TO LOAD GRAVEL AT GOLDFIELDS PIT FOR QUELLINGTON ROAD 20/3/19 - STORM DAMAGE - WANDRRA DEMOB INCLUDED	1	1,584.00	
EFT21789	17/04/2019 CARLTON UNITED BREWERS	YRCC - ALCOHOL SUPPLIES	1		2,520.45
INV	04/04/2019 CARLTON UNITED BREWERS	YRCC - ALCOHOL SUPPLIES	1	2,520.45	
EFT21790	17/04/2019 CATALYSE PTY LTD	FINAL 50% OF FEES FOR MARKYT BIENNIAL COMMUNITY SURVEY	1		6,770.50
INV 0992	31/03/2019 CATALYSE PTY LTD	FINAL 50% OF FEES FOR MARKYT BIENNIAL COMMUNITY SURVEY	1	6,770.50	
EFT21791	17/04/2019 CENTRAL DISTRICTS AIRCONDITIONING (CDA)	YRCC GYM - REPLACE FAULTY CRANK CASE HEATER ON GYM DUCTED AIRCONDITIONING UNIT	1		197.00

Date: 02/05/2019  
Time: 2:24:20PM

Shire of York  
CREDITOR PAYMENTS LISTING - APRIL 2019

USER: KRISTY LIVINGSTONE  
PAGE: 5

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 00006195	25/03/2019 CENTRAL DISTRICTS AIRCONDITIONING (CDA)	YRCC GYM - REPLACE FAULTY CRANK CASE HEATER ON GYM DUCTED AIRCONDITIONING UNIT	1	197.00	
EFT21792	17/04/2019 CINDY REA KEEBLE	REIMBURSEMENT - STORYTIME SUPPLES & LIBRARY ITEMS	1		424.26
INV	10/04/2019 CINDY REA KEEBLE	REIMBURSEMENT - STORYTIME SUPPLES & LIBRARY ITEMS	1	424.26	
EFT21793	17/04/2019 COMMERCIAL LITIGATION & INSOLVENCY LAWYERS	DEBT COLLECTION - MARCH 2019	1		941.20
INV B343397	29/03/2019 COMMERCIAL LITIGATION & INSOLVENCY LAWYERS	DEBT COLLECTION - MARCH 2019	1	171.20	
INV B343292	28/03/2019 COMMERCIAL LITIGATION & INSOLVENCY LAWYERS	DEBT COLLECTION - MARCH 2019	1	770.00	
EFT21794	17/04/2019 CONCEPT MEDIA PTY LTD	HAVE A GO NEWS - ADVERT 8/5/19 - SENIOR EXPO	1		480.15
INV 51802	08/04/2019 CONCEPT MEDIA PTY LTD	HAVE A GO NEWS - ADVERT 8/5/19 - SENIOR EXPO	1	480.15	
EFT21795	17/04/2019 COOL CLEAR WATER GROUP LIMITED	MONTHLY RENTAL FOR WATER FILTRATION UNIT - APRIL 2019	1		66.00
INV 01775844	01/04/2019 COOL CLEAR WATER GROUP LIMITED	MONTHLY RENTAL FOR WATER FILTRATION UNIT - APRIL 2019	1	66.00	
EFT21796	17/04/2019 CREDIT MANAGEMENT AUSTRALIA POST	POSTAGE - MARCH 2019	1		542.52
INV	03/04/2019 CREDIT MANAGEMENT AUSTRALIA POST	POSTAGE - MARCH 2019	1	542.52	
EFT21797	17/04/2019 CRIMEA GROWERS MARKET	YRCC - FOOD SUPPLIES	1		297.61
INV 00001329	03/04/2019 CRIMEA GROWERS MARKET	YRCC - FUNCTION FOOD SUPPLIES	1	155.11	
INV 00001281	27/03/2019 CRIMEA GROWERS MARKET	YRCC - FOOD SUPPLIES	1	142.50	
EFT21798	17/04/2019 DARRYS PLUMBING AND GAS	PLUMBING SERVICES	1		1,369.50
INV 5975	28/03/2019 DARRYS PLUMBING AND GAS	YRCC - QUARTERLY CLEANING OF GREASE TRAP AS PER DEPT HEALTH STANDARDS (APRIL 2019)	1	385.00	
INV 5980	28/03/2019 DARRYS PLUMBING AND GAS	PUMP OUT SEPTIC AND LEACH DRAINS AT THE DOG POUND	1	984.50	
EFT21799	17/04/2019 ERIC DAVID ROUS	ELECTRICAL SERVICES	1		653.70
INV 00001752	29/03/2019 ERIC DAVID ROUS	INVESTIGATE REPORTED FAULTY POWER POINTS AT LESSER HALL, CHECK POINTS AND SWITCH BOARD - NO FAULTS FOUND	1	150.00	

Date: 02/05/2019  
Time: 2:24:20PM

Shire of York  
CREDITOR PAYMENTS LISTING - APRIL 2019

USER: KRISTY LIVINGSTONE  
PAGE: 6

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 00001751	29/03/2019 ERIC DAVID ROUS	REMOVE BURNT OUT PARTS & INSTALL NEW POWER BOARD IN ASPIRE MODEL KIOSK TOUCHSCREEN (INSTRUCTION GUIDE & POWER BOARD AT VISITORS CENTRE) - VISITORS CENTRE	1	192.50	
INV 00001662	21/02/2019 ERIC DAVID ROUS	YRCC - INSPECT AND REPAIR 2 X FAULTY STIHL VACUUM CLEANERS	1	311.20	
EFT21800	17/04/2019 EXAMINER NEWSPAPER (WA)	YORK VISITOR CENTRE ADVERTISING 28/3/19 - HOME AND ABROAD AUTUMN EDITION - 1/4 PAGE SIZE	1		660.00
INV 00024772	28/03/2019 EXAMINER NEWSPAPER (WA)	YORK VISITOR CENTRE ADVERTISING 28/3/19 - HOME AND ABROAD AUTUMN EDITION - 1/4 PAGE SIZE	1	660.00	
EFT21801	17/04/2019 FOCUS NETWORKS	COMPUTER SUPPORT - BACKUP/ ANTIVIRUS/ FIREWALL & RECOVERY - APRIL 2019	1		4,978.51
INV	05/05/2019 FOCUS NETWORKS	COMPUTER SUPPORT - BACKUP/ ANTIVIRUS/ FIREWALL & RECOVERY - APRIL 2019	1	1,890.81	
INV	08/04/2019 FOCUS NETWORKS	COMPUTER SUPPORT - BACKUP/ ANTIVIRUS/ FIREWALL & RECOVERY - APRIL 2019	1	3,087.70	
EFT21802	17/04/2019 FRONTLINE FIRE & RESCUE EQUIPMENT	SUPPLY 1 - 3" X 6MTR PVC GREY SUCTION HOSE, C/W 3" M/M CAMLOCKS, FULLY ASSEMBLED & 1 - 3" X 10MTR LAYFLAT HOSE, C/W 3" M/M CAMLOCKS, FULLY ASSEMBLED - BURGESS SIDING FIRE BRIGADE	1		440.01
INV 63648	28/03/2019 FRONTLINE FIRE & RESCUE EQUIPMENT	SUPPLY 1 - 3" X 6MTR PVC GREY SUCTION HOSE, C/W 3" M/M CAMLOCKS, FULLY ASSEMBLED & 1 - 3" X 10MTR LAYFLAT HOSE, C/W 3" M/M CAMLOCKS, FULLY ASSEMBLED - BURGESS SIDING FIRE BRIGADE	1	440.01	
EFT21803	17/04/2019 FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER CHARGES 1/3/19-31/3/19 - ADMIN	1		2,037.99
INV CS544508	31/03/2019 FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER CHARGES 1/3/19-31/3/19 - ADMIN	1	2,037.99	
EFT21804	17/04/2019 GALAXY EMBROIDERY & PRINTING	SUPPLY 100 X BLANK TEA TOWELS	1		314.93
INV 00002809	19/03/2019 GALAXY EMBROIDERY & PRINTING	SUPPLY 100 X BLANK TEA TOWELS	1	314.93	
EFT21805	17/04/2019 GAME ON CONTRACTING	WET HIRE 2 X SEMI SIDE TIPPER HIRE FOR CARTING GRAVEL 19-20/3/19 - QUELLINGTON RD (WANDRRRA)	1		3,162.50
INV 0811	27/03/2019 GAME ON CONTRACTING	WET HIRE 2 X SEMI SIDE TIPPER HIRE FOR CARTING GRAVEL 19-20/3/19 - QUELLINGTON RD (WANDRRRA)	1	3,162.50	
EFT21806	17/04/2019 H J SCHAUER & J S SCHAUER (CHRIS CLEAN)	CLEANING - MARCH 2019	1		765.00
INV MARCH	01/04/2019 H J SCHAUER & J S SCHAUER (CHRIS CLEAN)	CLEANING - MARCH 2019	1	765.00	
EFT21807	17/04/2019 HILLSEAFOOD WHOLESALE FOOD MERCHANTS	YRCC - FOOD SUPPLIES	1		1,128.12

Date: 02/05/2019  
Time: 2:24:20PM

Shire of York  
CREDITOR PAYMENTS LISTING - APRIL 2019

USER: KRISTY LIVINGSTONE  
PAGE: 7

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 63402	03/04/2019 HILLSEAFOOD WHOLESALE FOOD MERCHANTS	YRCC - FOOD SUPPLIES	1	814.98	
INV 63194	27/03/2019 HILLSEAFOOD WHOLESALE FOOD MERCHANTS	YRCC - FOOD SUPPLIES	1	313.14	
EFT21808	17/04/2019 HOST AUTO REPAIRS	SERVICE & REPAIRS OF TALBOT 2.4 FIRE TRUCK (1CMQ210) - EMERGENCY SERVICES	1		1,815.00
INV 63148	13/03/2019 HOST AUTO REPAIRS	SERVICE & REPAIRS OF TALBOT 2.4 FIRE TRUCK (1CMQ210) - EMERGENCY SERVICES	1	1,815.00	
EFT21809	17/04/2019 IMAGESOURCE DIGITAL SOLUTIONS	PRINT PRODUCTION 2 X CORFLUTE SIGNS WITH VELCRO ADHESIVE FOR EVENTS	1		154.00
INV 444986	20/03/2019 IMAGESOURCE DIGITAL SOLUTIONS	PRINT PRODUCTION 2 X CORFLUTE SIGNS WITH VELCRO ADHESIVE FOR EVENTS	1	154.00	
EFT21810	17/04/2019 IMPERIAL HOSPITALITY PTY LTD	PROMOTIONAL GIVEAWAY VOUCHER FOR 2019 CARAVAN AND CAMPING SHOW – ONE (1) NIGHT ACCOMODATION FOR TWO PEOPLE INCLUDES BREAKFAST	1		250.00
INV 46	19/03/2019 IMPERIAL HOSPITALITY PTY LTD	PROMOTIONAL GIVEAWAY VOUCHER FOR 2019 CARAVAN AND CAMPING SHOW – ONE (1) NIGHT ACCOMODATION FOR TWO PEOPLE INCLUDES BREAKFAST	1	250.00	
EFT21811	17/04/2019 INGS ENGINEERING	PARTS FOR SHIRE VERTIMOWER P122	1		231.00
INV 37197	01/03/2019 INGS ENGINEERING	PARTS FOR SHIRE VERTIMOWER P122	1	231.00	
EFT21812	17/04/2019 INK STATION	SUPPLY TONER X 3 - ADMIN	1		344.61
INV NS1264007	07/03/2019 INK STATION	SUPPLY TONER X 3 - ADMIN	1	344.61	
EFT21813	17/04/2019 IT VISION	MONTHLY PAYROLL SERVICES - MARCH 2019	1		1,885.40
INV 31142	31/03/2019 IT VISION	MONTHLY PAYROLL SERVICES - MARCH 2019	1	1,885.40	
EFT21814	17/04/2019 IXOM OPERATIONS PTY LTD	CHLORINE SERVICE FEE - 1/3/19-31/3/19 SWIMMING POOL	1		169.14
INV 6093965	31/03/2019 IXOM OPERATIONS PTY LTD	CHLORINE SERVICE FEE - 1/3/19-31/3/19 SWIMMING POOL	1	169.14	
EFT21815	17/04/2019 JASON SIGNMAKERS	SIGNAGE	1		2,547.82
INV 195289	26/03/2019 JASON SIGNMAKERS	SUPPLY 2 X 900 X 600 BOXED EDGE TEMPORARY SIGNS BLACK ON YELLOW CLASS 1 "TREE LOPPING AHEAD"	1	126.50	
INV 195534	29/03/2019 JASON SIGNMAKERS	SUPPLY 6 X DANGER SIGNS TO BE PLACED ALONG THE RIVER WARNING OF AMOEBIC MENINGITIS	1	551.10	
INV 195614	05/04/2019 JASON SIGNMAKERS	SUPPLY 2 X "TOURIST" AND 2 X "GWAMBYGINE 3" DIRECTIONAL SIGNS	1	1,046.10	
INV 195613	05/04/2019 JASON SIGNMAKERS	SUPPLY SIGNAGE MATERIALS AND "MOUNT BROWN RESERVE" SIGNS X 6	1	824.12	
EFT21816	17/04/2019 KEN DESIGNS	SCREEN PRINTING 95 X TEA TOWELS FOR RESALE STOCK - YORK VISITOR CENTRE	1		380.00

Date: 02/05/2019  
Time: 2:24:20PM

Shire of York  
CREDITOR PAYMENTS LISTING - APRIL 2019

USER: KRISTY LIVINGSTONE  
PAGE: 8

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 797192	10/04/2019 KEN DESIGNS	SCREEN PRINTING 95 X TEA TOWELS FOR RESALE STOCK - YORK VISITOR CENTRE	1	380.00	
EFT21817	17/04/2019 KLEENHEAT GAS	BULK GAS 174.9L - GWAMBYGINE PARK & BULK GAS 996L - YRCC	1		2,376.34
INV 21934775	31/03/2019 KLEENHEAT GAS	BULK GAS 174.9L - GWAMBYGINE PARK & BULK GAS 996L - YRCC	1	2,376.34	
EFT21818	17/04/2019 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1		320.38
INV 00037261	27/03/2019 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1	320.38	
EFT21819	17/04/2019 KLK FARMS PTY LTD	SUPPLY 2032M <sup>3</sup> OF GRAVEL FROM LENNARD ROAD GRAVEL PIT TO BE USED ON DUCK POOL ROAD FOR STORM DAMAGE - WANDRRA	1		6,705.60
INV 0219	30/03/2019 KLK FARMS PTY LTD	SUPPLY 2032M <sup>3</sup> OF GRAVEL FROM LENNARD ROAD GRAVEL PIT TO BE USED ON DUCK POOL ROAD FOR STORM DAMAGE - WANDRRA	1	6,705.60	
EFT21820	17/04/2019 LANDGATE	RURAL UV'S R2019/2 2/2/19-1/3/19 & 14/2/19-15/3/19	1		66.50
INV	28/03/2019 LANDGATE	RURAL UV'S R2019/2 2/2/19-1/3/19 & 14/2/19-15/3/19	1	66.50	
EFT21821	17/04/2019 LAURA GRAY	HERITAGE ADVISORY SERVICES	1		11,698.50
INV 8/4/19	08/04/2019 LAURA GRAY	HERITAGE ADVISORY SERVICES (HERITAGE INVENTORY) - 1/1/19-31/3/19	1	2,640.00	
INV 31/1/19	31/01/2019 LAURA GRAY	HERITAGE ADVISORY SERVICES (HERITAGE INVENTORY) - 1/10/18-31/12/18	1	7,920.00	
INV 8/4/19	08/04/2019 LAURA GRAY	MHI HERITAGE REVIEW & HERITAGE ADVISER SERVICES - 1/1/19-31/3/19	1	1,138.50	
EFT21822	17/04/2019 LIQUID MIX (WA) PTY LTD	YRCC - BEVERAGE SUPPLIES	1		3,408.83
INV 000398123	02/04/2019 LIQUID MIX (WA) PTY LTD	YRCC - BEVERAGE SUPPLIES	1	3,408.83	
EFT21823	17/04/2019 MAL AUTOMOTIVES	VEHICAL SUPPLIES & SERVICES	1		1,016.05
INV 23491	27/03/2019 MAL AUTOMOTIVES	SUPPLY INSTALL DRIVERS SIDE WINDOW TO GARDENERS TRUCK Y3777	1	598.95	
INV 23522	02/04/2019 MAL AUTOMOTIVES	SERVICE 75,000KM SUZU D-MAX - 1EUY-303/ Y347 - RANGER VEHICLE	1	417.10	
EFT21824	17/04/2019 MARKETFORCE PTY LTD	ADVERTISING IN AVON VALLEY ADVOCATE 27/03/2019 - PROPOSED PARTIAL CLOSURE OF NEEDLING HILLS ROAD, MALEBELLING	1		180.93
INV 27089	26/03/2019 MARKETFORCE PTY LTD	ADVERTISING IN AVON VALLEY ADVOCATE 27/03/2019 - PROPOSED PARTIAL CLOSURE OF NEEDLING HILLS ROAD, MALEBELLING	1	180.93	
EFT21825	17/04/2019 MAYDAY EARTHMOVING	DRY HIRE OF A WATER TRUCK 18-22/3/19 QUELLINGTON ROAD - STORM DAMAGE (WANDRRA) & RED SWAMP ROAD	1		2,970.00

Date: 02/05/2019  
Time: 2:24:20PM

Shire of York  
CREDITOR PAYMENTS LISTING - APRIL 2019

USER: KRISTY LIVINGSTONE  
PAGE: 9

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 00071678	18/03/2019 MAYDAY EARTHMOVING	DRY HIRE OF A WATER TRUCK 18-22/3/19 QUELLINGTON ROAD - STORM DAMAGE (WANDRRA) & RED SWAMP ROAD	1	1,925.00	
INV 00071730	25/03/2019 MAYDAY EARTHMOVING	DRY HIRE OF 1.5T EXCAVATOR FOR 25-29/3/19 - TALBOT WEST RD, RED SWAMP RD & MOKINE RD	1	1,045.00	
EFT21826	17/04/2019 MEALS BY MEGHAN	EVENING MEAL FOR COUNCILLORS & EMG FOLLOWING THE MARCH 2019 ORDINARY COUNCIL MEETING	1		120.00
INV 023	28/03/2019 MEALS BY MEGHAN	EVENING MEAL FOR COUNCILLORS & EMG FOLLOWING THE MARCH 2019 ORDINARY COUNCIL MEETING	1	120.00	
EFT21827	17/04/2019 MEETING MASTERS	REGISTRATION - CAROL LITTLEFAIR TO STATE HERITAGE AND HISTORY CONFERENCE 29-30 APRIL 2019	1		445.00
INV 173	27/03/2019 MEETING MASTERS	REGISTRATION - CAROL LITTLEFAIR TO STATE HERITAGE AND HISTORY CONFERENCE 29-30 APRIL 2019	1	445.00	
EFT21828	17/04/2019 MJB INDUSTRIES PTY LTD	SUPPLY CONCRETE PIPE AND RUBBER RINGS INCLUDING FREIGHT - TALBOT HALL RD R2R	1		4,021.60
INV 00002574	02/04/2019 MJB INDUSTRIES PTY LTD	SUPPLY CONCRETE PIPE AND RUBBER RINGS INCLUDING FREIGHT - TALBOT HALL RD R2R	1	4,021.60	
EFT21829	17/04/2019 MOTORCYCLING WESTERN AUSTRALIA	2019 VINTAGE HILL CLIMB SPONSORSHIP	1		300.00
INV 00048537	08/04/2019 MOTORCYCLING WESTERN AUSTRALIA	2019 VINTAGE HILL CLIMB SPONSORSHIP	1	300.00	
EFT21830	17/04/2019 O'BRIEN HARROP ACCESS PTY LTD	DISABILITY ACCESS CONSULTANCY SERVICES (COMPLETED 26/3/19)	1		21,890.00
INV 10740077	27/03/2019 O'BRIEN HARROP ACCESS PTY LTD	DISABILITY ACCESS CONSULTANCY SERVICES (COMPLETED 26/3/19)	1	21,890.00	
EFT21831	17/04/2019 OFFICEWORKS	OFFICE SUPPLIES	1		350.97
INV 42511938	14/03/2019 OFFICEWORKS	SUPPLY PERPETUAL YEAR PLANNER INCLUDING DELIVERY	1	81.90	
INV 42754207	04/04/2019 OFFICEWORKS	STATIONERY SUPPLIES - ADMIN	1	31.21	
INV 42664244	27/03/2019 OFFICEWORKS	SUPPLY JB602MAG - J BURROWS MAGNETIC WHITEBOARD - YVC	1	35.91	
INV 42665305	28/03/2019 OFFICEWORKS	SUPPLY NEWBURY PADDED CHAIR - BLACK X 4 INCLUDING FREGHT - YVC	1	201.95	
EFT21832	17/04/2019 PERTH ENERGY	ELECTRICITY 5/3/19-4/4/19 - YRCC, ADMIN, TOWN HALL & YVC	1		5,269.04
INV 2164545	05/04/2019 PERTH ENERGY	ELECTRICITY 5/3/19-4/4/19 - YRCC, ADMIN, TOWN HALL & YVC	1	5,269.04	
EFT21833	17/04/2019 PETTY CASH	PETTY CASH RECOUP	1		314.95

Date: 02/05/2019  
Time: 2:24:20PM

Shire of York  
CREDITOR PAYMENTS LISTING - APRIL 2019

USER: KRISTY LIVINGSTONE  
PAGE: 10

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV PETTY	29/03/2019 PETTY CASH	PETTY CASH RECOUP	1	314.95	
EFT21834	17/04/2019 PFD FOOD SERVICES PTY LTD	YRCC - FOOD SUPPLIES	1		1,234.05
INV KO758046	05/04/2019 PFD FOOD SERVICES PTY LTD	YRCC - FOOD SUPPLIES	1	793.20	
INV KO681237	29/03/2019 PFD FOOD SERVICES PTY LTD	YRCC - FOOD SUPPLIES	1	440.85	
EFT21835	17/04/2019 PUMA ENERGY AUSTRALIA PTY LTD	FUEL CARD - MARCH 2019	1		1,354.97
INV	15/03/2019 PUMA ENERGY AUSTRALIA PTY LTD	FUEL CARD - MARCH 2019	1	1,354.97	
EFT21836	17/04/2019 QUICK CORPORATE AUSTRALIA PTY LTD	STATIONERY SUPPLIES	1		1,267.18
INV 01072490	03/04/2019 QUICK CORPORATE AUSTRALIA PTY LTD	STATIONERY SUPPLIES - ADMIN & MUSEUM	1	645.54	
INV 01069631	27/03/2019 QUICK CORPORATE AUSTRALIA PTY LTD	OFFICE STORAGE SUPPLIES FOR VISITOR CENTRE OFFICE	1	186.53	
INV 01062798	07/03/2019 QUICK CORPORATE AUSTRALIA PTY LTD	STATIONERY SUPPLIES	1	424.19	
INV 01063223	08/03/2019 QUICK CORPORATE AUSTRALIA PTY LTD	A4 SHEET PROTECTORS 100PK X 3 - MUSEUM	1	10.92	
EFT21837	17/04/2019 RAY WHITE COMMERCIAL (WA)	MARKETING	1		13,449.00
INV 1840	06/03/2019 RAY WHITE COMMERCIAL (WA)	MARKETING - LOTS 2, 3, 4, 5 & 6 AVON TCE & 13 REDMILE ROAD, YORK	1	4,527.00	
INV 1839	06/03/2019 RAY WHITE COMMERCIAL (WA)	MARKETING - 25 & 27 SOUTH STREET, YORK	1	4,395.00	
INV 1838	06/03/2019 RAY WHITE COMMERCIAL (WA)	MARKETING - 7 GLEBE STREET, YORK	1	4,527.00	
EFT21838	17/04/2019 RSEA PTY LTD	STAFF UNIFORM & WORK BOOTS	1		333.35
INV 6860356A	01/04/2019 RSEA PTY LTD	SUPPLY BISLEY NAVY WORK PANTS X 3 - LINDSAY SLATER	1	139.79	
INV 6860356	28/03/2019 RSEA PTY LTD	SUPPLY STEEL BLUE SAFETY WORK BOOTS - LINDSAY SLATER	1	193.56	
EFT21839	17/04/2019 SCREAIGHS	YRCC - BEVERAGE FREIGHT 4/4/19	1		313.32
INV 00309535	12/03/2019 SCREAIGHS	YRCC - BEVERAGE FREIGHT 7/3/19	1	111.38	
INV 00309597	09/04/2019 SCREAIGHS	YRCC - BEVERAGE FREIGHT 4/4/19	1	201.94	
EFT21840	17/04/2019 SHAZMAC PLUMBING	PLUMBING SERVICES	1		675.00
INV 2986	04/04/2019 SHAZMAC PLUMBING	INSTALL MOTORIZED VALVE - RAILWAY RD STANDPIPE	1	261.00	
INV 2987	04/04/2019 SHAZMAC PLUMBING	INSTALLATION OF WALL MOUNTED DRINKING FOUNTAIN IN AVON PARK NEAR FEMALE TOILET	1	414.00	

Date: 02/05/2019  
Time: 2:24:20PM

Shire of York  
CREDITOR PAYMENTS LISTING - APRIL 2019

USER: KRISTY LIVINGSTONE  
PAGE: 11

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT21841	17/04/2019 SKC ENGINEERING & METAL FABRICATION	PARTS & REPAIRS TO LOADER BUCKET Y600	1		632.50
INV 104	05/04/2019 SKC ENGINEERING & METAL FABRICATION	PARTS & REPAIRS TO LOADER BUCKET Y600	1	632.50	
EFT21842	17/04/2019 SMITHS SHELL SERVICE	PARTS & LABOUR - MINOR PLANT	1		522.50
INV 234	01/04/2019 SMITHS SHELL SERVICE	PARTS & LABOUR - MINOR PLANT	1	522.50	
EFT21843	17/04/2019 T-QUIP	SUPPLIES	1		254.10
INV 82250#5	08/03/2019 T-QUIP	SUPPLY GFP00.75.00.0012 FUEL TANK CAP 10 AND 25L - MOWER GIANNI FERRARI - 1ERM759	1	48.60	
INV 83049#7	26/03/2019 T-QUIP	SUPPLY 1 X HAP88001254 BROOM-SIDE POLY BLACK 3300307 FOR HAKO SWEEPER MACHINE	1	205.50	
EFT21844	17/04/2019 TALIS CONSULTANTS	DESIGN & TENDER SPECIFICATIONS FOR WIDENING & RESEALS - KNOTTS RD, GREENHILLS SOUTH ROAD, TENTH ROAD & AVON TCE/SPENCERS BROOK RD STAGE 1	1		26,554.21
INV 18222	28/02/2019 TALIS CONSULTANTS	DESIGN & TENDER SPECIFICATIONS FOR WIDENING & RESEALS - KNOTTS RD, GREENHILLS SOUTH ROAD, TENTH ROAD & AVON TCE/SPENCERS BROOK RD STAGE 1	1	26,554.21	
EFT21845	17/04/2019 THE FARM SHOP (YORK) PRIMARIES OF WA	SUPPLIES	1		33.01
INV 408214945	04/04/2019 THE FARM SHOP (YORK) PRIMARIES OF WA	SUPPLY POLY ELBOW - RAILWAY RD STANDPIPE	1	9.09	
INV 408227870	08/04/2019 THE FARM SHOP (YORK) PRIMARIES OF WA	MATERIALS FOR REPAIRS - DEPOT STANDPIPE AND ADAPTOR FOR TRUCK SWEEPER	1	23.92	
EFT21846	17/04/2019 THE NOSH & NOD	ACCOMMODATION (1 X NIGHT) 26/11/18 FOR 2 PEOPLE FROM O'BRIEN HARROP ACCESS	1		130.00
INV 2316-428	09/04/2019 THE NOSH & NOD	ACCOMMODATION (1 X NIGHT) 26/11/18 FOR 2 PEOPLE FROM O'BRIEN HARROP ACCESS	1	130.00	
EFT21847	17/04/2019 THE WORKWEAR GROUP	18/19 STAFF UNIFORM - TAMARA HOOPER	1		79.20
INV 11275510	01/04/2019 THE WORKWEAR GROUP	18/19 STAFF UNIFORM - TAMARA HOOPER	1	79.20	
EFT21848	17/04/2019 THE YORK SOCIETY (INC)	SUPPLY 2 X BOOKS - 'YORK WESTERN AUSTRALIAN A DOCUMENTARY HISTORY' BY PAMELA STATHAM DREW - FOR PRESENTATION TO NEW CITIZENS	1		140.00
INV 0081	27/03/2019 THE YORK SOCIETY (INC)	SUPPLY 2 X BOOKS - 'YORK WESTERN AUSTRALIAN A DOCUMENTARY HISTORY' BY PAMELA STATHAM DREW - FOR PRESENTATION TO NEW CITIZENS	1	140.00	
EFT21849	17/04/2019 ULLRICH ALUMINIUM	SUPPLY OF F1006MI4L UA1186 6060TS 4.0M FLAT BAR 100 X 6MM MILL FINISH - FORREST OVAL	1		138.91

Date: 02/05/2019  
Time: 2:24:20PM

Shire of York  
CREDITOR PAYMENTS LISTING - APRIL 2019

USER: KRISTY LIVINGSTONE  
PAGE: 12

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV	28/03/2019 ULLRICH ALUMINIUM	SUPPLY OF F1006MI4L UA1186 6060TS 4.0M FLAT BAR 100 X 6MM MILL FINISH - FORREST OVAL	1	138.91	
EFT21850	17/04/2019 WATERMAN IRRIGATION	SUPPLY & FIT MOTERISED SOLENOID VALVE - RAILWAY RD STANDPIPE & SUPPLY AND REPLACE CONTROLLER - LINCOLN STREET STANDPIPE	1		5,685.54
INV 13579	08/04/2019 WATERMAN IRRIGATION	SUPPLY & FIT MOTERISED SOLENOID VALVE - RAILWAY ROAD STANDPIPE	1	3,678.04	
INV 13578	08/04/2019 WATERMAN IRRIGATION	SUPPLY & REPLACE PLC ON STANDPIPE CONTROLLER - LINCOLN STREET STANDPIPE	1	2,007.50	
EFT21851	17/04/2019 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	TRAINING - CR TRENT	1		2,060.00
INV I3075633	27/03/2019 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	TRAINING - INFRASTRUCTURE ASSET MANAGEMENT 9/4/19 - CR KEVIN TRENT	1	515.00	
INV I3075662	27/03/2019 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	TRAINING - CEO PERFORMANCE APPRAISAL 8/4/19 - CR KEVIN TRENT	1	515.00	
INV I3075660	27/03/2019 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	TRAINING - PLANNING PRACTICES 28/3/19 - CR KEVIN TRENT	1	515.00	
INV I3075661	27/03/2019 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	TRAINING - INTEGRATED STRATEGIC PLANNING 29/3/19 - CR KEVIN TRENT	1	515.00	
EFT21852	17/04/2019 WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES 14/2/19-12/3/19 - YVC	1		61.69
INV 207310	12/03/2019 WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES 14/2/19-12/3/19 - YVC	1	61.69	
EFT21853	17/04/2019 WINC.	STATIONERY SUPPLIES	1		951.91
INV	03/04/2019 WINC.	STATIONERY SUPPLIES	1	409.98	
INV	07/03/2019 WINC.	STATIONERY SUPPLIES	1	541.93	
EFT21854	17/04/2019 WREN OIL	OIL WASTE DISPOSAL & ADMIN / COMPLIANCE FEE 4/4/19 - TRANSFER STATION	1		16.50
INV 67088	09/04/2019 WREN OIL	OIL WASTE DISPOSAL & ADMIN / COMPLIANCE FEE 4/4/19 - TRANSFER STATION	1	16.50	
EFT21855	17/04/2019 YORK & DISTRICT CO-OPERATIVE LTD	SUPPLIES & REFRESHMENTS	1		1,332.30
INV 641205928	31/03/2019 YORK & DISTRICT CO-OPERATIVE LTD	SUPPLIES & REFRESHMENTS (ADMIN, YVC, & DEPOT) - MARCH 2019	1	449.45	
INV 641201031	31/03/2019 YORK & DISTRICT CO-OPERATIVE LTD	SUPPLIES & REFRESHMENTS - MARCH 2019 - RESIDENCY MUSEUM	1	98.49	
INV 641204921	31/03/2019 YORK & DISTRICT CO-OPERATIVE LTD	SUPPLIES & REFRESHMENTS - MARCH 2019 - YRCC	1	784.36	
EFT21856	17/04/2019 YORK & DISTRICTS COMMUNITY MATTERS	ADVERTISING & COMMUNITY UPDATE PAGE - APRIL 2019	1		2,047.00

Date: 02/05/2019  
Time: 2:24:20PM

Shire of York  
CREDITOR PAYMENTS LISTING - APRIL 2019

USER: KRISTY LIVINGSTONE  
PAGE: 13

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 00011369	31/03/2019 YORK & DISTRICTS COMMUNITY MATTERS	ADVERTISING & COMMUNITY UPDATE PAGE - APRIL 2019	1	2,047.00	
EFT21857	17/04/2019 YORK ARTS & EVENTS INC	MULTIYEAR AGREEMENT 2019 YORK FESTIVAL - PROGRESS PAYMENT ONE (40% OF \$22,000)	1		9,680.00
INV 00043	20/02/2019 YORK ARTS & EVENTS INC	MULTIYEAR AGREEMENT 2019 YORK FESTIVAL - PROGRESS PAYMENT ONE (40% OF \$22,000)	1	9,680.00	
EFT21858	17/04/2019 YORK BUILDING SUPPLIES	MONTHLY MAINTENANCE SUPPLIES (DEPOT, ADMIN, YVC, YRCC & MUSEUM) - MARCH 2019	1		1,243.82
INV MARCH	31/03/2019 YORK BUILDING SUPPLIES	MONTHLY MAINTENANCE SUPPLIES (DEPOT, ADMIN, YVC, YRCC & MUSEUM) - MARCH 2019	1	1,243.82	
EFT21859	17/04/2019 YORK CONCRETE	SUPPLY AND LAYING OF CONCRETE (2 CUB M) FOOTINGS FOR FOUR SETTINGS - CANDICE BATEMAN PARK	1		770.00
INV 00001479	01/04/2019 YORK CONCRETE	SUPPLY AND LAYING OF CONCRETE (2 CUB M) FOOTINGS FOR FOUR SETTINGS - CANDICE BATEMAN PARK	1	770.00	
EFT21860	17/04/2019 YORK GARDEN CLUB	COMMUNITY FUNDING CASH SPONSORSHIP - COUNCIL RESOLUTION #141118 ASSISTANCE TO SUPPORT THE 2019 GARDEN CLUB OPEN DAY	1		500.00
INV 1	02/04/2019 YORK GARDEN CLUB	COMMUNITY FUNDING CASH SPONSORSHIP - COUNCIL RESOLUTION #141118 ASSISTANCE TO SUPPORT THE 2019 GARDEN CLUB OPEN DAY	1	500.00	
EFT21861	17/04/2019 YORK GENERAL PRACTICE	PRE-EMPLOYMENT MEDICALS	1		298.50
INV 148026	01/03/2019 YORK GENERAL PRACTICE	PRE-EMPLOYMENT MEDICAL - ALLISON BOWMAN (YVC)	1	150.00	
INV 149428	26/03/2019 YORK GENERAL PRACTICE	PRE-EMPLOYMENT MEDICAL 26/3/19 - MEG GRAY (YVC)	1	148.50	
EFT21862	17/04/2019 YORK HOME HARDWARE	MONTHLY MAINTENANCE SUPPLIES (DEPOT, ADMIN, YVC, YRCC & MUSEUM) - MARCH 2019	1		2,526.48
INV YSHIRE	31/03/2019 YORK HOME HARDWARE	MONTHLY MAINTENANCE SUPPLIES (DEPOT, ADMIN, YVC, YRCC & MUSEUM) - MARCH 2019	1	2,526.48	
EFT21863	17/04/2019 YORK HOSES & HYDRAULICS	SUPPLY AND REPLACE HYDRAULIC HOSE ON THE LOADER Y600	1		317.25
INV 00000182	31/03/2019 YORK HOSES & HYDRAULICS	SUPPLY AND REPLACE HYDRAULIC HOSE ON THE LOADER Y600	1	317.25	
EFT21864	17/04/2019 YORK LANDSCAPE SUPPLIES	SUPPLIES	1		1,466.90
INV 00004964	07/03/2019 YORK LANDSCAPE SUPPLIES	SUPPLY 25MM SOLENOID & 17 X SHRUBBLERS - PARKS & GARDENS	1	47.50	

Date: 02/05/2019  
Time: 2:24:20PM

Shire of York  
CREDITOR PAYMENTS LISTING - APRIL 2019

USER: KRISTY LIVINGSTONE  
PAGE: 14

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 00004989	25/03/2019 YORK LANDSCAPE SUPPLIES	SUPPLY BRICKIES SAND 6.5M <sup>3</sup> INCLUDING DELIVERY - DOG PARK	1	529.00	
INV 00004998	01/04/2019 YORK LANDSCAPE SUPPLIES	SUPPLY AND DELIVERY OF SAND - 7M <sup>3</sup> (USE FOR ALFRESCO AREA 139 AVON TERRACE AND PEDESTRAIN CROSSING NEAR JULES CAFE)	1	491.00	
INV 00005001	02/04/2019 YORK LANDSCAPE SUPPLIES	SUPPLY AND DELIVERY OF CAUTIONAL TECTILE PAVERS (400X400X60) X 16 (USE FOR ALFRESCO AREA 139 AVON TERRACE AND PEDESTRAIN CROSSING NEAR JULES CAFE)	1	399.40	
EFT21865	17/04/2019 YORK NEWSAGENCY	STATIONERY & VOUCHER PRIZE FOR CHRISTMAS WALK TRAIL	1		203.75
INV 35124	31/03/2019 YORK NEWSAGENCY	STATIONERY SUPPLIES	1	60.90	
INV 34898	28/02/2019 YORK NEWSAGENCY	STATIONERY & VOUCHER PRIZE FOR CHRISTMAS WALK TRAIL	1	142.85	
EFT21866	17/04/2019 YORK PAVING SERVICES	BRICK PAVING AT PROPOSED ALFRESCO AREA IN FRONT OF 139 AVON TERRACE (LABOUR ONLY) & BRICK AND TACTILE PAVING AT PEDESTRIAN CROSSING NEAR JULES CAFE, AVON TERRACE (LABOUR ONLY)	1		2,180.00
INV 11/4/19	11/04/2019 YORK PAVING SERVICES	BRICK PAVING AT PROPOSED ALFRESCO AREA IN FRONT OF 139 AVON TERRACE (LABOUR ONLY) & BRICK AND TACTILE PAVING AT PEDESTRIAN CROSSING NEAR JULES CAFE, AVON TERRACE (LABOUR ONLY)	1	2,180.00	
EFT21867	17/04/2019 YORK QUALITY BUTCHERS	YRCC - MEAT SUPPLIES	1		185.10
INV 1085	28/03/2019 YORK QUALITY BUTCHERS	YRCC - MEAT SUPPLIES	1	185.10	
EFT21868	30/04/2019 MARK GODDARD	REFUND TOGGLE BOND #231715	2		50.00
INV T67	24/04/2019 MARK GODDARD	REFUND TOGGLE BOND #231715	2	50.00	
EFT21869	30/04/2019 WELLHOLE PTY LTD	REFUND BUS BOND #233200	2		200.00
INV T33	24/04/2019 WELLHOLE PTY LTD	REFUND BUS BOND #233200	2	200.00	
EFT21870	30/04/2019 YORK SENIOR FOOTBALL CLUB	REFUND PAV BOND #234440	2		150.00
INV T83	24/04/2019 YORK SENIOR FOOTBALL CLUB	REFUND PAV BOND #234440	2	150.00	
EFT21871	30/04/2019 ALL-WAYS FOODS	YRCC - FOOD SUPPLIES	1		194.54
INV 42258	17/04/2019 ALL-WAYS FOODS	YRCC - FOOD SUPPLIES	1	194.54	
EFT21872	30/04/2019 APPLE PTY LTD	SUPPLY IPAD 128GB WIFI + CELLULAR X 2 & IPHONE 8 PLUS 64GB - DEPOT	1		2,692.80
INV	23/04/2019 APPLE PTY LTD	SUPPLY IPAD 128GB WIFI + CELLULAR X 2 & IPHONE 8 PLUS 64GB - DEPOT	1	2,692.80	

Date: 02/05/2019  
Time: 2:24:20PM

Shire of York  
CREDITOR PAYMENTS LISTING - APRIL 2019

USER: KRISTY LIVINGSTONE  
PAGE: 15

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT21873	30/04/2019 AUSTRALIAN SERVICES UNION	UNION FEES	1		155.40
INV	23/04/2019 AUSTRALIAN SERVICES UNION	UNION FEES		155.40	
EFT21874	30/04/2019 AVON EXPRESS	COLLECTION OF SWIMMING POOL CHEMICALS FROM SIGMA & IXOM - YORK SWIMMING POOL	1		407.00
INV A E7278	23/04/2019 AVON EXPRESS	COLLECTION OF SWIMMING POOL CHEMICALS FROM SIGMA & IXOM - YORK SWIMMING POOL	1	407.00	
EFT21875	30/04/2019 AVON VALLEY TYRE SERVICE	SUPPLY & FIT TYRES & BATTERY	1		1,070.00
INV 00014627	23/04/2019 AVON VALLEY TYRE SERVICE	2 X 12V BATTERIES FOR COMMUNITY BUS P145	1	460.00	
INV 00014628	11/04/2019 AVON VALLEY TYRE SERVICE	SUPPLY & 4 X FIT TYRES AND A WHEEL ALIGNMENT -1GJJ337/ Y86	1	610.00	
EFT21876	30/04/2019 AVON WASTE	RUBBISH/RECYCLING COLLECTION	1		11,551.32
INV 00033574	23/04/2019 AVON WASTE	SUPPLY OF ADDITIONAL BINS - YORK MOTORCYCLE FESTIVAL 14/4/19	1	198.00	
INV 33573	23/04/2019 AVON WASTE	RUBBISH/RECYCLING COLLECTION - 12/4/19	1	11,353.32	
EFT21877	30/04/2019 BENT NAIL BUILDING & MAINTENANCE	PICK UP & DISPOSE ILLEGALLY DUMPED ASBESTOS - NEWCASTLE ST & GWAMBYGINE POOL RESERVE	1		528.55
INV BN1915A	23/04/2019 BENT NAIL BUILDING & MAINTENANCE	PICK UP & DISPOSE ILLEGALLY DUMPED ASBESTOS - NEWCASTLE ST & GWAMBYGINE POOL RESERVE	1	528.55	
EFT21878	30/04/2019 BGC QUARRIES	28T GR700 GRANITE SPALLS DELIVERED TO YORK SHIRE DEPOT - TALBOT HALL ROAD ROADS TO RECOVERY AS PER QUOTE S31535	1		857.21
INV IQ16291	23/04/2019 BGC QUARRIES	28T GR700 GRANITE SPALLS DELIVERED TO YORK SHIRE DEPOT - TALBOT HALL ROAD ROADS TO RECOVERY AS PER QUOTE S31535	1	857.21	
EFT21879	30/04/2019 BUSH CONTRACTING PTY LTD	FLOAT MULTI ROLLER	1		792.00
INV 5992	23/04/2019 BUSH CONTRACTING PTY LTD	FLOAT MULTI ROLLER FROM TALBOT HALL ROAD TO MOUNT BROWN	1	396.00	
INV 5990	23/04/2019 BUSH CONTRACTING PTY LTD	FLOAT MULTI ROLLER FROM QUELLINGTON ROAD TO TALBOT HALL ROAD FOR WORK ON TALBOT HALL ROAD - ROADS TO RECOVERY	1	396.00	
EFT21880	30/04/2019 CENTRAL DISTRICTS AIRCONDITIONING (CDA)	SERVICE AIR CONDITIONING UNITS, CLEAN FILTERS & SET TIMERS - SHIRE ADMIN BUILDING	1		720.00

Date: 02/05/2019  
Time: 2:24:20PM

Shire of York  
CREDITOR PAYMENTS LISTING - APRIL 2019

USER: KRISTY LIVINGSTONE  
PAGE: 16

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 00005969	23/04/2019 CENTRAL DISTRICTS AIRCONDITIONING (CDA)	SERVICE AIR CONDITIONING UNITS, CLEAN FILTERS & SET TIMERS - SHIRE ADMIN BUILDING	1	720.00	
EFT21881	30/04/2019 COCA-COLA AMATIL	YRCC - DRINK SUPPLIES	1		859.82
INV 219804836	10/04/2019 COCA-COLA AMATIL	YRCC - DRINK SUPPLIES	1	859.82	
EFT21882	30/04/2019 COMMERCIAL LITIGATION & INSOLVENCY LAWYERS	DEBT COLLECTION COSTS - APRIL 2019	1		185.00
INV B343563	23/04/2019 COMMERCIAL LITIGATION & INSOLVENCY LAWYERS	DEBT COLLECTION COSTS - APRIL 2019	1	185.00	
EFT21883	30/04/2019 CRIMEA GROWERS MARKET	YRCC - FOOD SUPPLIES	1		203.59
INV 00001385	10/04/2019 CRIMEA GROWERS MARKET	YRCC - FOOD SUPPLIES	1	128.51	
INV 00001423	17/04/2019 CRIMEA GROWERS MARKET	YRCC - FOOD SUPPLIES	1	75.08	
EFT21884	30/04/2019 CUTTING EDGES PTY LTD	SUPPLY CUTTING EDGE, PLOW BOLTS & PLOW NUTS - Y299 TRACTOR KUBOTA	1		365.51
INV 3241818	11/01/2019 CUTTING EDGES PTY LTD	SUPPLY CUTTING EDGE, PLOW BOLTS & PLOW NUTS - Y299 TRACTOR KUBOTA	1	365.51	
EFT21885	30/04/2019 DARRYS PLUMBING AND GAS	PLUMBING SERVICES	1		1,924.46
INV 6005	23/04/2019 DARRYS PLUMBING AND GAS	SUPPLY AND INSTALLATION OF DRAINAGE PIT CONNECTING TO EXISTING STORM WATER DRAINAGE - ALFRESCO AREA 139 - AVON TERRACE	1	1,203.50	
INV 6000	23/04/2019 DARRYS PLUMBING AND GAS	SUPPLY AND INSTALLATION OF STORM WATER EXTENSIONS THROUGH KERB NEAR JULES CAFE AVON TERRACE AND SETTLERS ENTRY	1	610.96	
INV 5999	23/04/2019 DARRYS PLUMBING AND GAS	TO REPAIR STORM WATER PIPE IN DEPOT YARD - DAMAGED IN EXCAVATION FOR DEPOT GATE	1	110.00	
EFT21886	30/04/2019 DAVID THOMAS WALLACE	COUNCILLOR ALLOWANCES - ARPIL 2019	1		3,216.97
INV CRS PMT	30/04/2019 DAVID THOMAS WALLACE	COUNCILLOR ALLOWANCES - ARPIL 2019	1	3,216.97	
EFT21887	30/04/2019 DENESE EILEEN SMYTHE	COUNCILLOR ALLOWANCES - APRIL 2019	1		1,236.23
INV CRS PMT	30/04/2019 DENESE EILEEN SMYTHE	COUNCILLOR ALLOWANCES - APRIL 2019	1	1,236.23	
EFT21888	30/04/2019 DENIS CHARLES WARNICK	COUNCILLOR ALLOWANCES - APRIL 2019	1		1,236.23
INV CRS PMT	30/04/2019 DENIS CHARLES WARNICK	COUNCILLOR ALLOWANCES - APRIL 2019	1	1,236.23	
EFT21889	30/04/2019 ECHO NEWSPAPER	ADVERTISING IN ECHO NEWSPAPER - YORK SENIOR EXPO 8 MAY 2019	1		440.00

Date: 02/05/2019  
Time: 2:24:20PM

Shire of York  
CREDITOR PAYMENTS LISTING - APRIL 2019

USER: KRISTY LIVINGSTONE  
PAGE: 17

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 00002331	20/04/2019 ECHO NEWSPAPER	ADVERTISING IN ECHO NEWSPAPER - YORK SENIOR EXPO 8 MAY 2019	1	440.00	
EFT21890	30/04/2019 EMERGENCY MANAGEMENT PRODUCTS PTY LTD	1 X MANUAL FILL AIR HORN, 1 X SAFETY HELMET CHIEF WARDEN, 2 X SAFETY HELMETS WARDEN, 1 X SAFETY VEST CHIEF WARDEN & 2 X SAFETY VEST WARDEN - DEPOT	1		1,033.20
INV 0664	23/04/2019 EMERGENCY MANAGEMENT PRODUCTS PTY LTD	1 X MANUAL FILL AIR HORN, 1 X SAFETY HELMET CHIEF WARDEN, 2 X SAFETY HELMETS WARDEN, 1 X SAFETY VEST CHIEF WARDEN & 2 X SAFETY VEST WARDEN - DEPOT	1	1,033.20	
EFT21891	30/04/2019 FIRE MITIGATION SERVICES PTY LTD	FIRE MITIGATION WORK	1		105,950.96
INV 00000334	23/04/2019 FIRE MITIGATION SERVICES PTY LTD	FIRE MITIGATION PROJECT ALONG AVON RIVER OLD FENCE LINE REMOVED, ACCESS GATES X 4	1	10,450.00	
INV 00000333	23/04/2019 FIRE MITIGATION SERVICES PTY LTD	FIRE MITIGATION WORKS TO BOTH SIDES OF AVON RIVER & PARTS OF MT BROWN - AS PER COUNCIL RESOLUTION #270918	1	95,500.96	
EFT21892	30/04/2019 FLEET FITNESS	GYM - QUARTERLY SERVICING AND REPAIRS TO GYM EQUIPMENT, REPLACEMENT ROWER CONSOLE, SHORT BAR AND HEX DUMBBELL 25KG	1		724.90
INV SRF10730	23/04/2019 FLEET FITNESS	GYM - QUARTERLY SERVICING AND REPAIRS TO GYM EQUIPMENT, REPLACEMENT ROWER CONSOLE, SHORT BAR AND HEX DUMBBELL 25KG	1	724.90	
EFT21893	30/04/2019 FOCUS NETWORKS	ADDITIONAL COMPUTER SUPPORT MARCH 2019 - UPS OUTAGE / NEW PC AT VISITORS CENTRE / INFOCOUNCIL UPDATE / EXCHANGE BASED DIVERSIONS	1		914.87
INV 8182	23/04/2019 FOCUS NETWORKS	ADDITIONAL COMPUTER SUPPORT MARCH 2019 - UPS OUTAGE / NEW PC AT VISITORS CENTRE / INFOCOUNCIL UPDATE / EXCHANGE BASED DIVERSIONS	1	914.87	
EFT21894	30/04/2019 GEOGRAPHE TREE SERVICES PTY LTD	WESTERN POWER TREE TRIMMING - VARIOUS LOCATIONS	1		2,277.00
INV 122	23/04/2019 GEOGRAPHE TREE SERVICES PTY LTD	WESTERN POWER TREE TRIMMING - VARIOUS LOCATIONS	1	2,277.00	
EFT21895	30/04/2019 HEATHER TRUDY SAINT	COUNCILLOR ALLOWANCES - APRIL 2019	1		1,236.23
INV CRS PMT	30/04/2019 HEATHER TRUDY SAINT	COUNCILLOR ALLOWANCES - APRIL 2019	1	1,236.23	
EFT21896	30/04/2019 HILLSEAFOOD WHOLESALE FOOD MERCHANTS	YRCC - FOOD SUPPLIES	1		959.87
INV 63891	17/04/2019 HILLSEAFOOD WHOLESALE FOOD MERCHANTS	YRCC - FOOD SUPPLIES	1	425.43	
INV 63650	10/04/2019 HILLSEAFOOD WHOLESALE FOOD MERCHANTS	YRCC - FOOD SUPPLIES	1	534.44	

Date: 02/05/2019  
Time: 2:24:20PM

Shire of York  
CREDITOR PAYMENTS LISTING - APRIL 2019

USER: KRISTY LIVINGSTONE  
PAGE: 18

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT21897	30/04/2019 HOLCIM AUSTRALIA PTY LTD	CONCRETE TO COVER ELECTRICAL CONDUIT FOR DEPOT GATE	1		361.90
INV	23/04/2019 HOLCIM AUSTRALIA PTY LTD	CONCRETE TO COVER ELECTRICAL CONDUIT FOR DEPOT GATE	1	361.90	
EFT21898	30/04/2019 INK STATION	SUPPLY TONERS - ADMIN	1		1,071.63
INV NS1303030	03/04/2019 INK STATION	SUPPLY TONERS - ADMIN	1	1,071.63	
EFT21899	30/04/2019 INVARION RAPIDPLAN PTY LTD	RAPIDPLAN SINGLE USER SOFTWARE LICENCE TO CREATE TRAFFIC MANAGEMENT PLANS	1		1,864.50
INV 2719	20/03/2019 INVARION RAPIDPLAN PTY LTD	RAPIDPLAN SINGLE USER SOFTWARE LICENCE TO CREATE TRAFFIC MANAGEMENT PLANS	1	1,864.50	
EFT21900	30/04/2019 IXOM OPERATIONS PTY LTD	1 X 70KG CHLORINE GAS CYLINDER - YORK SWIMMING POOL	1		480.70
INV 6098580	23/04/2019 IXOM OPERATIONS PTY LTD	1 X 70KG CHLORINE GAS CYLINDER - YORK SWIMMING POOL	1	480.70	
EFT21901	30/04/2019 JANE ELISE FERRO	COUNCILLOR ALLOWANCES - APRIL 2019	1		1,236.23
INV CRS PMT	30/04/2019 JANE ELISE FERRO	COUNCILLOR ALLOWANCES - APRIL 2019	1	1,236.23	
EFT21902	30/04/2019 JASON SIGNMAKERS	SUPPLY 30 X 900MM ORANGE REFLECTIVE CONES / 4 X ROLLS OF 50MTR ORANGE BARRIER MESH	1		957.55
INV 195872	23/04/2019 JASON SIGNMAKERS	SUPPLY 30 X 900MM ORANGE REFLECTIVE CONES / 4 X ROLLS OF 50MTR ORANGE BARRIER MESH	1	957.55	
EFT21903	30/04/2019 JR & A HERSEY	SUPPLY 10 X CODE SS125.50 SUNSCREEN / 12 X 350G SPOT MARKING SPRAY / BOX 200 DISPOSABLE EARPLUGS	1		244.97
INV 45024	23/04/2019 JR & A HERSEY	SUPPLY 10 X CODE SS125.50 SUNSCREEN / 12 X 350G SPOT MARKING SPRAY / BOX 200 DISPOSABLE EARPLUGS	1	244.97	
EFT21904	30/04/2019 KEVIN RICHARD TRENT	COUNCILLOR ALLOWANCES - APRIL 2019	1		1,580.37
INV CRS PMT	30/04/2019 KEVIN RICHARD TRENT	COUNCILLOR ALLOWANCES - APRIL 2019	1	1,580.37	
EFT21905	30/04/2019 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1		2,287.23
INV 00037546	23/04/2019 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1	1,324.07	
INV 00037576	10/04/2019 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1	349.91	
INV 0037825	24/04/2019 KLEENWEST DISTRIBUTORS	CLEANING & SANITARY PRODUCTS	1	613.25	
EFT21906	30/04/2019 LANDGATE	RURAL UV GENERAL REVALUATION 18/19	1		10,893.80

Date: 02/05/2019  
Time: 2:24:20PM

**Shire of York**  
**CREDITOR PAYMENTS LISTING - APRIL 2019**

USER: KRISTY LIVINGSTONE  
PAGE: 19

Cheque /EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV	09/04/2019 LANDGATE	RURAL UV GENERAL REVALUATION 18/19	1	10,893.80	
EFT21907	30/04/2019 LG PEOPLE AND CULTURE	PROVIDE TWO (2) ONSITE STAFF WORKSHOPS TO COMMUNICATE RELEVANT HUMAN RESOURCE AND SAFETY POLICES TO ALL SHIRE STAFF - PDS LG135 6/3/19	1		1,925.00
INV LG140	29/03/2019 LG PEOPLE AND CULTURE	PROVIDE TWO (2) ONSITE STAFF WORKSHOPS TO COMMUNICATE RELEVANT HUMAN RESOURCE AND SAFETY POLICES TO ALL SHIRE STAFF - PDS LG135 6/3/19	1	1,925.00	
EFT21908	30/04/2019 MAL AUTOMOTIVES	REPAIRS TO TRUCK Y711 - P104 INCLUDING PARTS AND LABOUR	1		259.10
INV 23562	23/04/2019 MAL AUTOMOTIVES	REPAIRS TO TRUCK Y711 - P104 INCLUDING PARTS AND LABOUR	1	259.10	
EFT21909	30/04/2019 MARK GODDARD	REFUND PORTION OF GYM MEMBERSHIP - UNABLE TO USE DUE TO MEDICAL	1		90.50
INV	04/04/2019 MARK GODDARD	REFUND PORTION OF GYM MEMBERSHIP - UNABLE TO USE DUE TO MEDICAL	1	90.50	
EFT21910	30/04/2019 MCLEODS BARRISTERS AND SOLICITORS	DISPOSAL OF PROPERTY - SECTION 3.58 OF LG ACT INCLUDING ASSISTANCE LODGING LEASES WITH LANDGATE - MATTER 42027	1		119.68
INV 107716	29/03/2019 MCLEODS BARRISTERS AND SOLICITORS	DISPOSAL OF PROPERTY - SECTION 3.58 OF LG ACT INCLUDING ASSISTANCE LODGING LEASES WITH LANDGATE - MATTER 42027	1	119.68	
EFT21911	30/04/2019 MEGAFIX PTY LTD	MCHI200 TAP HAND HSS MC INTER 20 X 2.5 MZG109B2060 2 X 25 MET G10.9 SET SCREW ZINC M20 X 60 - LOADER Y600	1		97.87
INV 74710	23/04/2019 MEGAFIX PTY LTD	MCHI200 TAP HAND HSS MC INTER 20 X 2.5 MZG109B2060 2 X 25 MET G10.9 SET SCREW ZINC M20 X 60 - LOADER Y600	1	97.87	
EFT21912	30/04/2019 MJB INDUSTRIES PTY LTD	SUPPLY AND DELIVERY OF 450MM HEADWALLS X 4 - RIVER STREET DRAINAGE	1		1,474.00
INV 00002638	23/04/2019 MJB INDUSTRIES PTY LTD	SUPPLY AND DELIVERY OF 450MM HEADWALLS X 4 - RIVER STREET DRAINAGE	1	1,474.00	
EFT21913	30/04/2019 PAMELA HELEN HEATON	COUNCILLOR ALLOWANCES - APRIL 2019	1		1,236.23
INV CRS PMT	30/04/2019 PAMELA HELEN HEATON	COUNCILLOR ALLOWANCES - APRIL 2019	1	1,236.23	
EFT21914	30/04/2019 PERTS PANTRY	SUPPLY CHUTNEYS & JAMS FOR RESALE STOCK - YVC	1		156.00
INV 8	23/04/2019 PERTS PANTRY	SUPPLY CHUTNEYS & JAMS FOR RESALE STOCK - YVC	1	156.00	
EFT21915	30/04/2019 PETTY CASH	PETTY CASH RECOUP - RESIDENCY MUSEUM	1		114.80
INV PETTY	23/04/2019 PETTY CASH	PETTY CASH RECOUP - RESIDENCY MUSEUM	1	114.80	

Date: 02/05/2019  
Time: 2:24:20PM

Shire of York  
CREDITOR PAYMENTS LISTING - APRIL 2019

USER: KRISTY LIVINGSTONE  
PAGE: 20

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT21916	30/04/2019 PFD FOOD SERVICES PTY LTD	YRCC - FOOD SUPPLIES	1		698.20
INV K0835481	12/04/2019 PFD FOOD SERVICES PTY LTD	YRCC - FOOD SUPPLIES	1	310.10	
INV K0903988	18/04/2019 PFD FOOD SERVICES PTY LTD	YRCC - FOOD SUPPLIES	1	388.10	
EFT21917	30/04/2019 QUICK CORPORATE AUSTRALIA PTY LTD	STATIONERY - VISITORS CENTRE	1		9.15
INV	11/04/2019 QUICK CORPORATE AUSTRALIA PTY LTD	STATIONERY - VISITORS CENTRE	1	9.15	
EFT21918	30/04/2019 RENTOKIL INITIAL PTY LTD	ANNUAL FEE FOR ADDITIONAL SANITARY BIN - RESIDENCY MUSEUM	1		289.36
INV 96336915	27/03/2019 RENTOKIL INITIAL PTY LTD	ANNUAL FEE FOR ADDITIONAL SANITARY BIN - RESIDENCY MUSEUM	1	289.36	
EFT21919	30/04/2019 RSEA PTY LTD	WORK UNIFORM - LINDSAY SLATER	1		284.00
INV 6887490	23/04/2019 RSEA PTY LTD	WORK UNIFORM - LINDSAY SLATER	1	284.00	
EFT21920	30/04/2019 RYLAN PTY LTD	CONCRETE KERB CONSTRUCTION - VARIOUS LOCATIONS	1		2,530.00
INV 2110	23/04/2019 RYLAN PTY LTD	CONCRETE KERB CONSTRUCTION - VARIOUS LOCATIONS	1	2,530.00	
EFT21921	30/04/2019 SCREAGHS	YRCC - BEVERAGE FREIGHT 31/1/19	1		190.01
INV 00309467	05/02/2019 SCREAGHS	YRCC - BEVERAGE FREIGHT 31/1/19	1	190.01	
EFT21922	30/04/2019 SHIRE OF BEVERLEY	CESM TROY GRANVILLE RECOUP - 1/1/19-31/3/19	1		4,248.87
INV 4712	09/04/2019 SHIRE OF BEVERLEY	CESM TROY GRANVILLE RECOUP - 1/1/19-31/3/19	1	4,248.87	
EFT21923	30/04/2019 SHIRE OF NORTHAM	TIPPING FEES - FEBRUARY 2019	1		15,310.55
INV 21619	08/04/2019 SHIRE OF NORTHAM	TIPPING FEES - FEBRUARY 2019	1	7,804.75	
INV 21740	18/04/2019 SHIRE OF NORTHAM	TIPPING FEES - MARCH 2019	1	7,505.80	
EFT21924	30/04/2019 SIGMA CHEMICALS	SUPPLY 1 X 40KG GRANULATED CHLORINE, 1 X 45KG CYANURIC ACID QUICK DISSOLVE & 2 X 20LT BLACK SPOT ALGAECIDE - YORK SWIMMING POOL	1		718.61
INV 128201/01	23/04/2019 SIGMA CHEMICALS	SUPPLY 1 X 40KG GRANULATED CHLORINE, 1 X 45KG CYANURIC ACID QUICK DISSOLVE & 2 X 20LT BLACK SPOT ALGAECIDE - YORK SWIMMING POOL	1	718.61	
EFT21925	30/04/2019 SMITHS SHELL SERVICE	MATERIALS & LABOUR (AIR FILTERS, BEARINGS, BELT, IDLER ETC) BOWLING CLUB TURF MAINTENANCE EQUIPMENT	1		1,105.41
INV 18146735	23/04/2019 SMITHS SHELL SERVICE	MATERIALS & LABOUR (AIR FILTERS, BEARINGS, BELT, IDLER ETC) BOWLING CLUB TURF MAINTENANCE EQUIPMENT	1	1,105.41	

Date: 02/05/2019  
Time: 2:24:20PM

**Shire of York**  
**CREDITOR PAYMENTS LISTING - APRIL 2019**

USER: KRISTY LIVINGSTONE  
PAGE: 21

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
EFT21926	30/04/2019 STATE LAW PUBLISHERS	ADVERTISING GOVERNMENT GAZETTE - FRIDAY 5 APRIL 2019 - SHIRE OF YORK LOCAL GOVERNMENT PROPERTY AMENDMENT LOCAL LAW 2019	1		1,185.24
INV 162242	10/04/2019 STATE LAW PUBLISHERS	ADVERTISING GOVERNMENT GAZETTE - FRIDAY 5 APRIL 2019 - SHIRE OF YORK LOCAL GOVERNMENT PROPERTY AMENDMENT LOCAL LAW 2019	1	1,185.24	
EFT21927	30/04/2019 STEPHEN EDWARD MUHLEISEN	REFUND FOOD BUSINESS - ANNUAL SURVEILLANCE & MONITORING FEE	1		180.00
INV REFUND	23/04/2019 STEPHEN EDWARD MUHLEISEN	REFUND FOOD BUSINESS - ANNUAL SURVEILLANCE & MONITORING FEE	1	180.00	
EFT21928	30/04/2019 THE GELO COMPANY	FAMOUS SHARRON BOOKING - 8 MAY 2019 (PROGRESS PAYMENT - 50% DEPOSIT) - YORK SENIORS EXPO	1		1,787.50
INV 6922	15/04/2019 THE GELO COMPANY	FAMOUS SHARRON BOOKING - 8 MAY 2019 (PROGRESS PAYMENT - 50% DEPOSIT) - YORK SENIORS EXPO	1	1,787.50	
EFT21929	30/04/2019 THE OLIVE PEOPLE (AUST.) PTY LTD	SUPPLY OLIVE OILS & JAMS FOR RESALE STOCK - YVC	1		252.50
INV 00024879	26/04/2019 THE OLIVE PEOPLE (AUST.) PTY LTD	SUPPLY OLIVE OILS & JAMS FOR RESALE STOCK - YVC	1	252.50	
EFT21930	30/04/2019 THE WORKWEAR GROUP	STAFF UNIFORM 2018/19 - ANNEKE BIRLESON	1		226.95
INV 11283700	23/04/2019 THE WORKWEAR GROUP	STAFF UNIFORM 2018/19 - ANNEKE BIRLESON	1	226.95	
EFT21931	30/04/2019 WA KARATE INC	COMMUNITY FUNDING SPONSORSHIP FOR GKR KARATE (YORK) - COUNCIL RESOLUTION #141118	1		900.00
INV	14/03/2019 WA KARATE INC	COMMUNITY FUNDING SPONSORSHIP FOR GKR KARATE (YORK) - COUNCIL RESOLUTION #141118	1	900.00	
EFT21932	30/04/2019 WARD PACKAGING	YRCC - PLASTIC DISPOSAL SUPPLIES	1		384.78
INV 0514295	17/04/2019 WARD PACKAGING	YRCC - PLASTIC DISPOSAL SUPPLIES	1	384.78	
EFT21933	30/04/2019 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	MANAGEMENT OF ROADSIDE VEGETATION WORKSHOP - 3/5/19 DARREN WALLACE	1		88.00
INV I3075874	23/04/2019 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	MANAGEMENT OF ROADSIDE VEGETATION WORKSHOP - 3/5/19 DARREN WALLACE	1	88.00	
EFT21934	30/04/2019 WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN REPAYMENTS	1		105,487.64
INV 66	30/04/2019 WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN REPAYMENTS - LOAN 66 - PLANT PURCHASES		26,841.40	

Date: 02/05/2019  
Time: 2:24:20PM

Shire of York  
CREDITOR PAYMENTS LISTING - APRIL 2019

USER: KRISTY LIVINGSTONE  
PAGE: 22

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV 63	30/04/2019 WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN REPAYMENTS - LOAN 63 - FORREST OVAL REDEVELOPMENT		7,688.57	
INV 64	30/04/2019 WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN REPAYMENTS - LOAN 64 - FORREST OVAL REDEVELOPMENT		11,993.09	
INV 62	30/04/2019 WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN REPAYMENTS - LOAN 62 - FORREST OVAL REDEVELOPMENT		58,964.58	
EFT21935	30/04/2019 WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES	1		409.89
INV 207494	23/04/2019 WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES 12/3/19 - 16/4/19 DEPOT	1	199.78	
INV 207496	16/04/2019 WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES 9/1/19-16/4/19 - RESIDENCY MUSEUM	1	77.14	
INV 207495	16/04/2019 WHEATBELT OFFICE & BUSINESS MACHINES	PHOTOCOPIER CHARGES 12/3/19-16/4/19 - YVC	1	132.97	
EFT21936	30/04/2019 WINC.	ARNOS SWINGA 5 PANEL WALL DISPLAY - VISITOR CENTRE	1		68.71
INV	24/04/2019 WINC.	ARNOS SWINGA 5 PANEL WALL DISPLAY - VISITOR CENTRE	1	68.71	
EFT21937	30/04/2019 YORK COMMUNITY RESOURCE CENTRE INC	REFRESHMENTS FOR THE ACCESS & INCLUSION AUDIT WORKSHOP HELD TUESDAY 26 MARCH 2019	1		240.00
INV 4851	23/04/2019 YORK COMMUNITY RESOURCE CENTRE INC	HIRE OF FUNCTION ROOM FOR THE ACCESS & INCLUSION AUDIT WORKSHOP HELD TUESDAY 26 MARCH 2019	1	110.00	
INV 4852	23/04/2019 YORK COMMUNITY RESOURCE CENTRE INC	REFRESHMENTS FOR THE ACCESS & INCLUSION AUDIT WORKSHOP HELD TUESDAY 26 MARCH 2019	1	130.00	
EFT21938	30/04/2019 YORK GENERAL PRACTICE	MEDICAL CONSULTATION - RETURN TO WORK JOANNA BRYANT	1		143.00
INV 150671	23/04/2019 YORK GENERAL PRACTICE	MEDICAL CONSULTATION - RETURN TO WORK JOANNA BRYANT	1	143.00	
EFT21939	30/04/2019 YORK QUALITY BUTCHERS	YRCC - MEAT SUPPLIES	1		345.71
INV 1100	11/04/2019 YORK QUALITY BUTCHERS	YRCC - MEAT SUPPLIES	1	303.88	
INV 1077	17/03/2019 YORK QUALITY BUTCHERS	YRCC - MEAT SUPPLIES	1	41.83	
31758	17/04/2019 SYNERGY	ELECTRICITY	1		8,253.40
INV 696999050	21/03/2019 SYNERGY	ELECTRICITY 16/10/18-13/2/19 - PEACE PARK	1	508.80	
INV 467568350	01/04/2019 SYNERGY	ELECTRICITY 25/2/19-24/3/19 - STREETLIGHTS	1	5,867.55	
INV 785488350	01/04/2019 SYNERGY	ELECTRICITY 1/2/19-31/3/19 - POWERWATCH LIGHTING	1	1,877.05	

Date: 02/05/2019  
Time: 2:24:20PM

Shire of York  
CREDITOR PAYMENTS LISTING - APRIL 2019

USER: KRISTY LIVINGSTONE  
PAGE: 23

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
31759	17/04/2019 WATER CORPORATION OF WA	WATER CHARGES	1		61,014.86
INV	03/04/2019 WATER CORPORATION OF WA	WATER CHARGES 7/2/19-2/4/19 - 75 OSNABURG RD	1	308.59	
INV	28/03/2019 WATER CORPORATION OF WA	WATER CHARGES 29/11/18-27/3/19 - RES 3481 SOUTH ST	1	571.36	
INV	03/04/2019 WATER CORPORATION OF WA	WATER CHARGES 8/2/19-2/4/19 - 17 FORBES ST	1	206.40	
INV	29/03/2019 WATER CORPORATION OF WA	WATER SERVICE CHARGES 1/3/19-30/4/19 - RADIO STATION	1	43.10	
INV	29/03/2019 WATER CORPORATION OF WA	WATER CHARGES 2/2/19-28/3/19 - OLD INFANT HEALTH	1	57.40	
INV	03/04/2019 WATER CORPORATION OF WA	WATER CHARGES 7/2/19-2/4/19 - 51 ROE ST	1	166.60	
INV	29/03/2019 WATER CORPORATION OF WA	WATER CHARGES 2/2/19-28/3/19 - OLD CONVENT SCHOOL	1	164.59	
INV	26/03/2019 WATER CORPORATION OF WA	WATER CHARGES FROM RAILWAY RD STANDPIPE - 23/1/19-25/3/19	1	14,328.09	
INV	29/03/2019 WATER CORPORATION OF WA	WATER CHARGES 2/2/19-28/3/19 - SHOWGROUNDS	1	44.73	
INV	29/03/2019 WATER CORPORATION OF WA	WATER CHARGES 2/2/19-28/3/19 - YRCC	1	1,207.38	
INV	29/03/2019 WATER CORPORATION OF WA	WATER CHARGES 2/2/19-28/3/19 - AVON PARK & PEACE PARK	1	7,207.00	
INV	29/03/2019 WATER CORPORATION OF WA	WATER CHARGES 2/2/19-28/3/19 - WAR MEMORIAL GARDENS	1	1,069.35	
INV	29/03/2019 WATER CORPORATION OF WA	WATER CHARGES 2/2/19-28/3/19 - OLD TENNIS COURTS	1	4.78	
INV	29/03/2019 WATER CORPORATION OF WA	WATER CHARGES 2/2/19-28/3/19 - RESIDENCY MUSEUM	1	516.94	
INV	29/03/2019 WATER CORPORATION OF WA	WATER CHARGES 2/2/19-28/3/19 - OLD CEMETERY	1	1,865.02	
INV	29/03/2019 WATER CORPORATION OF WA	WATER CHARGES 5/2/19-28/3/19 - DEPOT	1	524.54	
INV	29/03/2019 WATER CORPORATION OF WA	WATER CHARGES 2/2/19-28/3/19 - FORREST OVAL TANK	1	22,507.44	
INV	29/03/2019 WATER CORPORATION OF WA	WATER CHARGES 2/2/19-28/3/19 - SKATE PARK	1	5.07	
INV	28/03/2019 WATER CORPORATION OF WA	WATER CHARGES 1/2/19-27/3/19 - BALLADONG GARDENS	1	17.74	
INV	28/03/2019 WATER CORPORATION OF WA	WATER USE FROM LINCOLN ST STANDPIPE 31/1/19-26/3/19	1	60.72	
INV	28/03/2019 WATER CORPORATION OF WA	WATER CHARGES 23/1/19-27/3/19 - GWAMBYGINE TOILETS	1	70.95	
INV	28/03/2019 WATER CORPORATION OF WA	WATER USE FROM HAMERSLEY SIDING STANDPIPE - 22/1/19-26/3/19	1	74.77	
INV	28/03/2019 WATER CORPORATION OF WA	WATER CHARGES 30/1/19-26/3/19 - CANDICE BATEMAN PARK	1	1,183.45	
INV	28/03/2019 WATER CORPORATION OF WA	WATER USE FROM GWAMBYGINE RD STANDPIPE 24/1/19-27/3/19	1	1,757.34	
INV	28/03/2019 WATER CORPORATION OF WA	WATER CHARGES 1/2/19-27/3/19 - AVON PARK TOILETS	1	676.31	
INV	28/03/2019 WATER CORPORATION OF WA	WATER CHARGES 22/1/19-26/3/19 - TRANSFER STATION	1	15.20	
INV	28/03/2019 WATER CORPORATION OF WA	WATER CHARGES 1/2/19-27/3/19 - CEMETERY	1	217.92	

Date: 02/05/2019  
Time: 2:24:20PM

Shire of York  
CREDITOR PAYMENTS LISTING - APRIL 2019

USER: KRISTY LIVINGSTONE  
PAGE: 24

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV	02/04/2019 WATER CORPORATION OF WA	WATER CHARGES 2/2/19-1/4/19 - TOWN HALL & ADMIN	1	404.66	
INV	02/04/2019 WATER CORPORATION OF WA	WATER CHARGES 5/2/19-1/4/19 - FORD/ GREY ST ARBORETUM	1	12.67	
INV	02/04/2019 WATER CORPORATION OF WA	WATER CHARGES 5/2/19-1/4/19 - CENT UNITS	1	378.81	
INV	02/04/2019 WATER CORPORATION OF WA	WATER SERVICE CHARGES 1/3/19-30/4/19 - 24 FORD ST	1	43.10	
INV	02/04/2019 WATER CORPORATION OF WA	WATER CHARGES 5/2/19-1/4/19 - 2 DINSDALE RD	1	46.66	
INV	02/04/2019 WATER CORPORATION OF WA	WATER CHARGES 5/2/19-1/4/19 - 38 FRASER ST	1	94.78	
INV	02/04/2019 WATER CORPORATION OF WA	WATER CHARGES 5/2/19-1/4/19 - SWIMMING POOL	1	4,178.21	
INV	02/04/2019 WATER CORPORATION OF WA	WATER CHARGES 5/2/19-1/4/19 - HOWICK ST TOILETS/ JOHANNA WHITELY PARK	1	983.19	
31760	30/04/2019 SYNERGY	ELECTRICITY	1		9,231.30
INV 108761310	23/04/2019 SYNERGY	ELECTRICITY - 12/2/19 - 15/4/19 SWIMMING POOL	1	4,800.55	
INV 108761310	23/04/2019 SYNERGY	ELECTRICITY - 15/4/19 - 15/4/19 SWIMMING POOL	1	605.15	
INV 254322430	23/04/2019 SYNERGY	ELECTRICITY - 11/2/19 - 11/4/19 DEPOT	1	1,079.80	
INV 102393870	23/04/2019 SYNERGY	ELECTRICITY - 12/2/19 - 12/4/19 ULSTER RD DAM	1	118.75	
INV 640233070	23/04/2019 SYNERGY	ELECTRICITY - 12/2/19 - 12/4/19 WAR MEMORIAL GARDENS	1	111.55	
INV 981500720	23/04/2019 SYNERGY	ELECTRICITY - 12/2/19 - 12/4/19 CENT UNITS	1	107.20	
INV 512901920	23/04/2019 SYNERGY	ELECTRICITY - 12/2/19 - 12/4/19 FORREST OVAL BORE PUMP	1	111.55	
INV 749237470	23/04/2019 SYNERGY	ELECTRICITY - 13/2/19 - 15/4/19 MT BAKEWELL REPEATER STATION	1	115.95	
INV 584238150	17/04/2019 SYNERGY	ELECTRICITY - 15/2/19 - 17/4/19 AVON PARK RETIC PUMP	1	111.15	
INV 468663930	17/04/2019 SYNERGY	ELECTRICITY - 15/2/19 - 17/4/19 SECURITY LIGHTING	1	283.85	
INV 240740670	17/04/2019 SYNERGY	ELECTRICITY - 19/2/19 - 17/4/19 OLD CONVENT SCHOOL	1	270.15	
INV 522515390	17/04/2019 SYNERGY	ELECTRICITY - 15/2/19 - 17/4/19 AVON PARK	1	564.95	
INV 369981610	17/04/2019 SYNERGY	ELECTRICITY - 15/2/19 - 17/4/19 CANDICE BATEMAN PARK	1	151.40	
INV 214919920	17/04/2019 SYNERGY	ELECTRICITY - 14/2/19 - 17/4/19 OLD INFANT HEALTH	1	107.40	
INV 314003710	18/04/2019 SYNERGY	ELECTRICITY - 16/2/19 - 16/4/19 CEMETERY	1	106.30	
INV 573203950	18/04/2019 SYNERGY	ELECTRICITY - 16/2/19 - 16/4/19 RESIDENCY MUSEUM	1	378.60	
INV 696999050	17/04/2019 SYNERGY	ELECTRICITY - 14/2/19 - 12/4/19 PEACE PARK	1	207.00	
31761	30/04/2019 TELSTRA	SHIRE MOBILE PHONES 11/4/19-10/5/19	1		1,077.64

Date: 02/05/2019  
Time: 2:24:20PM

Shire of York  
CREDITOR PAYMENTS LISTING - APRIL 2019

USER: KRISTY LIVINGSTONE  
PAGE: 25

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV	11/04/2019 TELSTRA	SHIRE MOBILE PHONES 11/4/19-10/5/19	1	1,077.64	
31762	30/04/2019 WATER CORPORATION OF WA	WATER CHARGES 8/2/19-3/4/19 - CARTER RD (MENS SHED)	1		65.88
INV	04/04/2019 WATER CORPORATION OF WA	WATER CHARGES 8/2/19-3/4/19 - CARTER RD (MENS SHED)	1	65.88	
DD14167.1	09/04/2019 WA SUPER	SUPERANNUATION CONTRIBUTIONS	1		13,111.28
INV SUPER	09/04/2019 WA SUPER	SUPERANNUATION CONTRIBUTIONS	1	10,178.31	
INV	09/04/2019 WA SUPER	SUPERANNUATION CONTRIBUTIONS	1	2,118.53	
INV	09/04/2019 WA SUPER	SUPERANNUATION CONTRIBUTIONS	1	136.13	
INV	09/04/2019 WA SUPER	SUPERANNUATION CONTRIBUTIONS	1	129.91	
INV	09/04/2019 WA SUPER	SUPERANNUATION CONTRIBUTIONS	1	408.40	
INV	09/04/2019 WA SUPER	SUPERANNUATION CONTRIBUTIONS	1	140.00	
DD14167.2	09/04/2019 CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	1		482.91
INV SUPER	09/04/2019 CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	1	482.91	
DD14167.3	09/04/2019 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		1,645.47
INV SUPER	09/04/2019 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1	1,362.60	
INV	09/04/2019 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1	262.87	
INV	09/04/2019 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1	20.00	
DD14167.4	09/04/2019 SUPER PSH ATF THE SUPERMAX FUND	SUPERANNUATION CONTRIBUTIONS	1		1,050.00
INV SUPER	09/04/2019 SUPER PSH ATF THE SUPERMAX FUND	SUPERANNUATION CONTRIBUTIONS	1	780.77	
INV	09/04/2019 SUPER PSH ATF THE SUPERMAX FUND	SUPERANNUATION CONTRIBUTIONS	1	269.23	
DD14167.5	09/04/2019 MERCER SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	1		76.59
INV SUPER	09/04/2019 MERCER SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	1	76.59	
DD14167.6	09/04/2019 AMP RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1		183.64
INV SUPER	09/04/2019 AMP RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1	183.64	
DD14167.7	09/04/2019 AMP FLEXIBLE LIFETIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		59.36
INV SUPER	09/04/2019 AMP FLEXIBLE LIFETIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1	59.36	

Date: 02/05/2019  
Time: 2:24:20PM

Shire of York  
CREDITOR PAYMENTS LISTING - APRIL 2019

USER: KRISTY LIVINGSTONE  
PAGE: 26

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
DD14167.8	09/04/2019 ASGARD	SUPERANNUATION CONTRIBUTIONS	1		1,064.74
INV	09/04/2019 ASGARD	SUPERANNUATION CONTRIBUTIONS	1	750.00	
INV SUPER	09/04/2019 ASGARD	SUPERANNUATION CONTRIBUTIONS	1	314.74	
DD14167.9	09/04/2019 CARE SUPER	SUPERANNUATION CONTRIBUTIONS	1		478.87
INV	09/04/2019 CARE SUPER	SUPERANNUATION CONTRIBUTIONS	1	122.79	
INV SUPER	09/04/2019 CARE SUPER	SUPERANNUATION CONTRIBUTIONS	1	356.08	
DD14185.1	23/04/2019 WA SUPER	SUPERANNUATION CONTRIBUTIONS	1		12,620.55
INV SUPER	23/04/2019 WA SUPER	SUPERANNUATION CONTRIBUTIONS	1	9,842.24	
INV	23/04/2019 WA SUPER	SUPERANNUATION CONTRIBUTIONS	1	2,103.92	
INV	23/04/2019 WA SUPER	SUPERANNUATION CONTRIBUTIONS	1	135.50	
INV	23/04/2019 WA SUPER	SUPERANNUATION CONTRIBUTIONS	1	131.41	
INV	23/04/2019 WA SUPER	SUPERANNUATION CONTRIBUTIONS	1	267.48	
INV	23/04/2019 WA SUPER	SUPERANNUATION CONTRIBUTIONS	1	140.00	
DD14185.2	23/04/2019 CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	1		488.39
INV SUPER	23/04/2019 CBUS SUPER	SUPERANNUATION CONTRIBUTIONS	1	488.39	
DD14185.3	23/04/2019 HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	1		77.46
INV SUPER	23/04/2019 HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	1	77.46	
DD14185.4	23/04/2019 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		1,696.08
INV SUPER	23/04/2019 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1	1,411.65	
INV	23/04/2019 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1	264.43	
INV	23/04/2019 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1	20.00	
DD14185.5	23/04/2019 SUPER PSH ATF THE SUPERMAX FUND	SUPERANNUATION CONTRIBUTIONS	1		1,050.00
INV SUPER	23/04/2019 SUPER PSH ATF THE SUPERMAX FUND	SUPERANNUATION CONTRIBUTIONS	1	780.77	
INV	23/04/2019 SUPER PSH ATF THE SUPERMAX FUND	SUPERANNUATION CONTRIBUTIONS	1	269.23	
DD14185.6	23/04/2019 MERCER SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	1		128.56

Date: 02/05/2019  
Time: 2:24:20PM

Shire of York  
CREDITOR PAYMENTS LISTING - APRIL 2019

USER: KRISTY LIVINGSTONE  
PAGE: 27

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	23/04/2019 MERCER SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	1	128.56	
DD14185.7	23/04/2019 AMP RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1		209.02
INV SUPER	23/04/2019 AMP RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1	209.02	
DD14185.8	23/04/2019 AMP FLEXIBLE LIFETIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		72.38
INV SUPER	23/04/2019 AMP FLEXIBLE LIFETIME SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1	72.38	
DD14185.9	23/04/2019 ASGARD	SUPERANNUATION CONTRIBUTIONS	1		1,042.64
INV SUPER	23/04/2019 ASGARD	SUPERANNUATION CONTRIBUTIONS	1	292.64	
INV	23/04/2019 ASGARD	SUPERANNUATION CONTRIBUTIONS	1	750.00	
DD14167.10	09/04/2019 BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	1		754.63
INV	09/04/2019 BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	1	400.00	
INV SUPER	09/04/2019 BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	1	354.63	
DD14167.11	09/04/2019 PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1		437.53
INV	09/04/2019 PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	112.19	
INV SUPER	09/04/2019 PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	325.34	
DD14167.12	09/04/2019 PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		640.39
INV	09/04/2019 PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1	152.13	
INV SUPER	09/04/2019 PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1	488.26	
DD14167.13	09/04/2019 RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	1		1,176.54
INV SUPER	09/04/2019 RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	1	1,176.54	
DD14167.14	09/04/2019 IOOF LIFETRACK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		244.32
INV SUPER	09/04/2019 IOOF LIFETRACK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1	244.32	
DD14167.15	09/04/2019 BT SUPER FOR LIFE - MICHAEL BECTON	SUPERANNUATION CONTRIBUTIONS	1		47.59
INV SUPER	09/04/2019 BT SUPER FOR LIFE - MICHAEL BECTON	SUPERANNUATION CONTRIBUTIONS	1	47.59	
DD14185.10	23/04/2019 CARE SUPER	SUPERANNUATION CONTRIBUTIONS	1		478.87

Date: 02/05/2019  
Time: 2:24:20PM

Shire of York  
CREDITOR PAYMENTS LISTING - APRIL 2019

USER: KRISTY LIVINGSTONE  
PAGE: 28

Cheque / EFT No	Date Name	Invoice Description	Bank Code	INV Amount	Amount
INV	23/04/2019 CARE SUPER	SUPERANNUATION CONTRIBUTIONS	1	122.79	
INV SUPER	23/04/2019 CARE SUPER	SUPERANNUATION CONTRIBUTIONS	1	356.08	
DD14185.11	23/04/2019 BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	1		761.11
INV	23/04/2019 BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	1	400.00	
INV SUPER	23/04/2019 BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	1	361.11	
DD14185.12	23/04/2019 PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1		445.53
INV	23/04/2019 PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	114.24	
INV SUPER	23/04/2019 PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	331.29	
DD14185.13	23/04/2019 PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		675.71
INV	23/04/2019 PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1	152.13	
INV SUPER	23/04/2019 PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1	523.58	
DD14185.14	23/04/2019 RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	1		1,205.92
INV SUPER	23/04/2019 RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	1	1,205.92	
DD14185.15	23/04/2019 IOOF LIFETRACK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		244.32
INV SUPER	23/04/2019 IOOF LIFETRACK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1	244.32	
DD14185.16	23/04/2019 BT SUPER FOR LIFE - MICHAEL BECTON	SUPERANNUATION CONTRIBUTIONS	1		48.94
INV SUPER	23/04/2019 BT SUPER FOR LIFE - MICHAEL BECTON	SUPERANNUATION CONTRIBUTIONS	1	48.94	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNICIPAL FUND BANK	711,246.52
2	TRUST FUND BANK	2,151.94
<b>TOTAL</b>		<b>713,398.46</b>

**SHIRE OF YORK****BUSINESS CARD SUMMARY  
MARCH 2019**

Total purchases March 2019 \$1,354.46

- 19 Mar 19 Aloft Perth – Accommodation – Moore Stephens Budgeting Workshop and Local Government Finance Professionals Conference 13-15 March 2019 - Finance Manager
- 26 Mar 19 Australian Museum & Galleries Association WA – Training – Open the Doors: York Digitising Residency Museum collections – Museum Volunteers
- 27 Mar 19 Australian Museum & Galleries Association WA - Meeting Masters - State Heritage and History Conference 29-30 April 2019 - Museum Curator

[www.bendigobank.com.au](http://www.bendigobank.com.au)



[www.bendigobank.com.au](http://www.bendigobank.com.au)



009670



SHIRE OF YORK  
PO BOX 22  
YORK WA 6302

### Card summary

Account number

**Card number**

**Customer number**

Statement period

Statement number

[illegible]

**Any questions?**

Contact Graham Edmonds at 114 Avon Tce, York 6302 on **08 9641 2609**, or call **1300 BENDIGO** (1300 236 344).

## Bendigo Business Credit Card (continued)

Date	Transaction	Withdrawals	Payments
19 Mar 19	Aloft Perth FDI, Riv ervale AUS	601.90	
26 Mar 19	EB *Open the Doors s t,RICHMOND AUS	257.56	
27 Mar 19	MEETING MASTERS, DOU BLEVIEW AUS	495.00	
	<b>TOTALS</b>	<b>\$1,354.46</b>	<b>\$0.00</b>

Bendigo Bank suggests you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions are to be promptly reported to your branch. It is important that you notify Bendigo Bank of any disputed transactions as soon as possible as Bendigo Bank's ability to investigate disputed transactions and to subsequently process a chargeback in your favour is restricted by the time limits imposed under the operating rules of the applicable credit card scheme. If you wish to obtain further information about this product (including your chargeback rights) or you have a question or concern about your account or its operation please contact your local Bendigo Bank Branch (details supplied on the front of the statement).

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

Bendigo and Adelaide Bank Limited ABN 11 068 049 178 AFSL/Australian Credit Licence 237879

**SY073-05/19 INVESTMENTS - APRIL 2019****File Number:** FI.FRP**Author:** Tabitha Bateman, Finance Manager**Authoriser:** Suzie Haslehurst, Executive Manager, Corporate & Community Services**Previously before Council:** Not applicable**Appendices:** 1. Investment Summary - April 2019**NATURE OF COUNCIL'S ROLE IN THE MATTER**

- Legislative
- Review

**PURPOSE OF REPORT**

To report to Council the balance and distribution of investments held by the Shire of York as at 29 April 2019.

**BACKGROUND**

Council's policy F1.4 - *Investment* requires Council to review the performance of its investments on a monthly basis. In accordance with the policy, a report of investments is presented to Council to provide a summary of investments held by the Shire of York.

**COMMENTS AND DETAILS**

The Shire of York Investment Portfolio includes the following items that highlight Council's investment portfolio performance:

- a) Council's Investments as at 29 April 2019
- b) Application of Investment Funds
- c) Investment Performance

**OPTIONS**

Not applicable

**IMPLICATIONS TO CONSIDER****Consultative**

Standard and Poor's Australia - Global ratings

Financial institutions

**Strategic**

Not applicable

**Policy Related**

Policy F1.4 *Investment*

DE 3-2 Invest Money Held in Municipal and Trust Funds

## Financial

Revenue from investments is a funding source for the Shire and assists in maintaining the value of reserve funds. Policies and procedures are in place to ensure appropriate, responsible and accountable measures are in place to protect the Shire's funds.

## Legal and Statutory

### *Local Government Act 1995*

#### **6.14. Power to invest**

- (1) *Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the Trustees Act 1962 Part III.*
- (2A) *A local government is to comply with the regulations when investing money referred to in subsection (1).*
- (2) *Regulations in relation to investments by local governments may —*
  - (a) *make provision in respect of the investment of money referred to in subsection (1); and*
  - [(b) deleted]*
  - (c) *prescribe circumstances in which a local government is required to invest money held by it; and*
  - (d) *provide for the application of investment earnings; and*
  - (e) *generally provide for the management of those investments.*

### *Local Government (Financial Management) Regulations 1996*

#### **19. Investments, control procedures for**

- (1) *A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.*
- (2) *The control procedures are to enable the identification of —*
  - (a) *the nature and location of all investments; and*
  - (b) *the transactions related to each investment.*

#### **19C. Investment of money, restrictions on (Act s. 6.14(2)(a))**

- (1) *In this regulation —*
  - authorised institution** *means —*
    - (a) *an authorised deposit-taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or*
    - (b) *the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;*
  - foreign currency** *means a currency except the currency of Australia.*
- (2) *When investing money under section 6.14(1), a local government may not do any of the following —*
  - (a) *deposit with an institution except an authorised institution;*
  - (b) *deposit for a fixed term of more than 3 years;*

- (c) *invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;*
- (d) *invest in bonds with a term to maturity of more than 3 years;*
- (e) *invest in a foreign currency.*

**Risk Related**

Funds are invested with various financial institutions in accordance with the global credit framework outlined in the Shire's investment policy to reduce risk.

**Workforce**

Not applicable

**VOTING REQUIREMENTS**

**Absolute Majority: No**

**RESOLUTION****130519****Moved: Cr Heather Saint****Seconded: Cr Pam Heaton**

**That Council receives and notes the Shire of York Investment Portfolio attached to this report.**

***CARRIED: 7/0***

SHIRE OF YORK INVESTMENT PORTFOLIO									
29 April 2019									
Deposit Institution	S & P's	Investment Date	Maturity Date		Investment Value	% of total portfolio	Investment Rate	Value at maturity	Total Interest to be paid at maturity
MUNICIPAL - Interest Bearing NCDs/TDs									
Westpac Bank	A1+	Wednesday, 3 April 2019	Thursday, 3 October 2019	183	506,407.40	9%	2.55%	512,881.78	6,474.38
National Australia Bank	A1+	Thursday, 11 April 2019	Tuesday, 14 May 2019	33	506,825.86	9%	1.75%	507,627.76	801.90
National Australia Bank	A1+	Thursday, 31 January 2019	Thursday, 2 May 2019	91	504,326.17	9%	2.65%	507,658.18	3,332.01
MUNICIPAL - Interest Bearing NCDs/TDs					1,517,559.43	27%	2.32%	1,528,167.72	10,608.29
MUNICIPAL - Other funds									
Municipal Account 118630623	A2		Monday, 29 April 2019		724,977.53	13%		724,977.53	0.00
AMP Banking At call	A1		Monday, 29 April 2019		1,210.60	0%		1,210.60	0.00
AMP Banking Notice	A1		Monday, 29 April 2019		271,081.53	5%		271,081.53	0.00
Westpac Flex-i	A1+		Monday, 29 April 2019		5,368.05	0%		5,368.05	0.00
MUNICIPAL - Other					1,002,637.71	18%		1,002,637.71	0.00
RESERVE - Interest Bearing NCDs/TDs									
Bendigo Bank	A2	Friday, 29 June 2018	Saturday, 29 June 2019	365	559,070.66	10%	2.75%	574,445.10	15,374.44
Westpac Bank	A1+	Wednesday, 22 August 2018	Thursday, 22 August 2019	365	543,573.86	10%	2.65%	557,978.57	14,404.71
National Australia Bank	A1+	Tuesday, 2 October 2018	Wednesday, 2 October 2019	365	467,000.00	8%	2.70%	479,609.00	12,609.00
Westpac Bank	A1+	Monday, 3 December 2018	Tuesday, 3 December 2019	365	842,893.91	15%	2.71%	865,736.33	22,842.42
RESERVE - Interest Bearing NCDs/TDs					2,412,538.43	43%	2.70%	2,477,769.01	65,230.58
RESERVE - Other funds									
Reserve Acct 119521748	A2		Monday, 29 April 2019		245,281.24	4%		245,281.24	0.00
RESERVE - Other					245,281.24	4%		245,281.24	0.00

TRUST - Interest Bearing NCDs/TDs										
T2 PREISIG 2509	Bendigo Bank	A2	Friday, 30 November 2018	Tuesday, 30 April 2019	151	32,976.41	1%	2.40%	33,303.83	327.42
T40 I/SECTIONS 2513	Bendigo Bank	A2	Friday, 30 November 2018	Tuesday, 30 April 2019	151	30,937.24	1%	2.40%	31,244.41	307.17
T77 C/OVERS 2514	Bendigo Bank	A2	Friday, 30 November 2018	Tuesday, 30 April 2019	151	59,518.67	1%	2.40%	60,109.62	590.95
									0.00	0.00
TRUST - Interest Bearing NCDs/TDs						123,432.32	2%	2.40%	124,657.85	1,225.53
TRUST - Other funds										
Trust Acct 118630649			A2	Monday, 29 April 2019		316,697.17	6%		316,697.17	0.00
TRUST - Other						316,697.17	6%		316,697.17	0.00

<b>TOTALS</b>						<b>5,618,146</b>	<b>100%</b>	<b>2.47%</b>	<b>5,695,211</b>	<b>77,064</b>
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Reconciliation by rating	Value of Investments/Bank accounts	
A1+	3,376,395.25	60%
A1	272,292.13	5%
A2	1,969,458.92	35%
<b>TOTAL</b>	<b>5,618,146.30</b>	<b>100%</b>

TD's by bank	Summary of Amount		Bank Accounts - Bendigo Bank	
Bendigo Bank	682,502.98	17%	Muni	724,977.53
AMP Banking	0.00	0%	Reserve	245,281.24
ME Bank	0.00	0%	Trust	316,697.17
National Australia B:	1,478,152.03	36%	AMP At call	1,210.60
Westpac Bank	1,892,875.17	47%	AMP Notice	271,081.53
			Westpac Flex-i	5,368.05
	<b>4,053,530.18</b>	<b>100%</b>	<b>29-Apr-19</b>	<b>\$ 1,564,616.12</b>

**Interest Earnings**

Fund	Adopted Budget	Year to Date Actual
Municipal	\$ 30,000.00	\$ 23,184.00
Reserve	\$ 40,000.00	\$ 15,907.80
<b>Total</b>	<b>\$ 70,000.00</b>	<b>\$ 39,091.80</b>

**10 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

*Nil*

**11 QUESTIONS FROM MEMBERS WITHOUT NOTICE**

*Cr Trent - Are Council and Officers aware that the YRCC Management Steering Group has approached Glen Scott to talk with them about the IGA as a co-operative structure?*

*The Executive Manager Community & Corporate Services responded:*

*Officers are aware of this and understand that Mr Scott has agreed, and that the MSG is currently trying to find a convenient date for a meeting.*

## 12 BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

### MOTION

#### RESOLUTION 140519

Moved: Cr David Wallace

Seconded: Cr Kevin Trent

That Council agrees to accept the Late Report – RFT 05-18/19 Knotts Road Widening.

**CARRIED: 7/0**

### SY076-05/19 RFT 05-18/19 KNOTTS ROAD WIDENING

File Number: AS.TEN.68

Author: Darren Wallace, Executive Manager, Infrastructure & Development Services

Authoriser: Darren Wallace, Executive Manager, Infrastructure & Development Services

Previously before Council: 17 April 2019

Appendices: 1. RFT 05-18/19 Evaluation - Confidential (under separate cover)

### NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

### PURPOSE OF REPORT

This report presents the Tenders received for RFT 05-18/19 Knotts Road Widening for consideration.

### BACKGROUND

The Shire advertised RFT 04-18/19, 18/19 Roads Capital Works Program through the WALGA Equotes system in February 2019, the projects in the Tender were;

- Tenth Road Widening,
- Greenhills South Road Construction,
- Avon Terrace / Spencer Brook Road Widening
- Knots Road Widening.

Council Resolved at its special meeting of 17 April 2019;

*That Council;*

1. *Not accept any Tenders for RFT 04-18/19, 18/19 Roads Capital Works Program, because the prices offered were significantly higher than the project budgets.*
2. *Approves the undertaking of the Tenth Road project in house with an increase of the project budget from \$73,905 to \$115,000 within the existing Roads to Recovery funding.*
3. *Approves the undertaking of Stage 1 of the Greenhills South Road by inhouse works crew. The scope to include installation of drainage and pavement sheeting. Stage 2 sealing component to be completed by 1st December 2019.*

4. *Requests the Chief Executive Officer to call a tender for a rescope of Knotts Road widening with no change to the project budget.*
5. *Approves the deletion of the Avon Terrace-Spencers Brook Road widening project from the 2018/19 works program and reallocate the project budget to the Greenhills South Road project.*
6. *Requests the Chief Executive Officer to amend the 2018/19 Budget accordingly, noting no additional cost to the Shire.*

The Knotts Road Project has been retendered through the WALGA Equotes system with a revised scoped, reduced length, as per the Council item and resolution of 17 April 2019.

Tenders were posted on WALGA Equotes on Thursday 23 April 2019 and closed Thursday 9 May 2019.

A total of 10 WALGA preselected Contractors were selected and sent the Request for Tender (RFT), including the three who responded to previously tendered RFT 04 – 1819, 18/19 Roads Capital Works Program.

## COMMENTS AND DETAILS

Four Tenders were received via the WALGA Equotes system at the close of Tenders.

All Tenders meet the Compliance criteria as set out in the RFT as would be expected given the Tenderers are part of the WALGA prequalified Contractors panel.

The Tenders have been evaluated by the following criteria as detailed in the Tender documents.

- Relevant Experience. 15%
- Key Resources. 15%
- Proposed Methodology. 15%
- OSHE Management. 5%
- Price. 50%

A summary of the evaluations are below the full evaluation is confidential attachment A.

CONTRACTOR	WEIGHTED SCORE	PRICE Exc GST
Dowsing Group	6.45	\$429,657.62
GMF Civil Pty Ltd	6.00	\$485,228.69
Tracc Civil Pty Ltd	5.00	\$646,672.47
WCP Civil Pty Ltd	5.50	\$527,049.30
BUDGET		\$339,000.00

The works are relatively straightforward civil works with a clear design and specification and with clear testing and hold points to ensure the works meet the specified standards. Therefore, it was considered appropriate that only have one person need undertake the Tender evaluation.

All Tenderers were assessed by the Executive Manager Infrastructure and Development Services as having the Relevant Experience, Key Resources, Proposed Methodology and OSHE Management required to successfully complete the works. The main difference between the Tender offers is the price offered.

Based on the weighting score, the Dowsing Group is considered the preferred Tenderer.

However, although the lowest price, their price is approximately \$90,000 greater than the Shire's current budget.

The *Local Government (Functions and General) Regulations 1996* allows for Local Governments to negotiate with the successful Tenderer and make minor variations to the tender before entering into a contract. It is intended that the project scope and design not be changed significantly and therefore given the prices tendered only the Dowsing Group would be in a position to negotiate to an acceptable price. All Tenderers have indicated that they would be willing to negotiate the project scope and therefore project budget.

It is therefore recommended that the Dowsing Group be appointed the successful Tenderer and that the Chief Executive Officer be authorised to negotiate a reduced scope of works and appropriately reduced Tender price, before entering into a contract. This is likely that a variation to the project budget will be required for next year.

It is now not possible to have these works fully delivered in the 2018/19 financial year. Therefore it is recommended that the outcome of the negotiations be referred back to the 26 June Council meeting for consideration. Alternatively the Chief Executive Officer could be delegated authority to accept a negotiated tender scope and price.

The project is a Regional Roads Group project and as such, two thirds is funded by the State Government. Any expenditure above the project budget is at full cost to the Shire.

## **OPTIONS**

Options available to Council include;

- Accepting the preferred Tender as is and allowing for the extra cost in the 2019/20 Budget. Potentially drawing funds from the road reserve.
- Accepting the successful Tender and negotiating a reduced scope and Tender price. With delegated authority for the Chief Executive Officer to accept the revised Tender or for the revised Tender to be the subject of a report to Council for consideration.
- Not accepting any Tenders and retendering for a rescope project.

## **IMPLICATIONS TO CONSIDER**

### **Consultative**

No consultation has been undertaken

### **Strategic**

Roads and Bridges are part of the Corporate Themes of; The Place to Live & Driving the Economy Forward. More specifically these projects fall under, Building Resilience; 4.4 Rural roads are safe and easy to use. 4.6 Town network of safe easily used roads, footpaths, trails and cycle ways.

### **Policy Related**

F 1.2 Procurement.

### **Financial**

This project is 2/3 funded by the State Government as an Regional Road Project. Any expenditure greater than the \$339,000 budgeted will be at full cost to the Shire.

It is unlikely that any of the works will be invoiced this financial year. Therefore, the funds (expenditure and income) for this project will need to be carried over to next year's budget.

The preferred Tenderers Price is \$90,000 greater than the current budget. It is however, anticipated that this can be significantly reduced with negotiation.

### **Legal and Statutory**

Section 3.57 of the *Local Government Act 1995* requires a Local Government to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods and services.

Part 4 (Tenders) of the *Local Government (Functions and General) Regulations 1996* require that tenders are to be publicly invited for such contracts where the estimated costs of providing the total service exceeds \$150,000. Part 11(2) of the *Local Government (Functions and General) Regulations 1996* provides that, Tenders do not have to be publicly invited according to the requirements of this division if;

- the good and service is to be obtained through the WALGA Preferred Supplier Program.

It also states in Part 4, Section 20(1) *"If, after it has invited tenders for the supply of goods or services and chosen a successful tenderer but before it has entered into a contract for the supply of the goods or services required, the local government wishes to make a minor variation in the goods or services required, it may, without again inviting tenders, enter into a contract with the chosen tenderer for the supply of the varied requirement subject to such variations in the tender as may be agreed with the tenderer."*

### **Risk Related**

There is a high reputational risk if the Shire does not proceed with projects that the community expects it to deliver. There is also a high reputational risk if the Shire does not spend its funding wisely.

### **Workforce**

There are no Workforce implications resulting from this report.

### **VOTING REQUIREMENTS**

**Absolute Majority: No**

#### **RESOLUTION**

**150519**

**Moved: Cr Kevin Trent**

**Seconded: Cr Denese Smythe**

**That Council**

- 1. Selects the Dowsing Group as the successful Tenderer, but not enter into a contract at this time.**
- 2. Authorises the Chief Executive Officer to negotiate with the Dowsing Group to obtain an acceptable project scope and Tender Price for the Knotts Road Widening works.**
- 3. Requests the Chief Executive Officer prepare a further report on the outcomes of the negotiation back to Council for consideration before entering into a contract for the Knotts Road Widening works.**

**CARRIED: 7/0**

**13 MEETING CLOSED TO THE PUBLIC****13.1 Matters for which the Meeting may be closed****RESOLUTION****160519****Moved: Cr Heather Saint****Seconded: Cr Denis Warnick**

**That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995:**

**SY074-05/19 - Confidential - Rates and Charges - Interest Write Off Request**

**This matter is considered to be confidential under Section 5.23(2) - e(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government.**

**SY075-05/19 - Confidential - Nomination for Honorary Freeman of the Shire of York**

**This matter is considered to be confidential under Section 5.23(2) - b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the personal affairs of any person.**

***CARRIED: 7/0***

The Gallery left the meeting at 5.52pm and the doors were closed.

**SY074-05/19 - CONFIDENTIAL - RATES AND CHARGES - INTEREST WRITE OFF REQUEST****RESOLUTION****170519****Moved: Cr Jane Ferro****Seconded: Cr Heather Saint**

**That Council, approves the write off the interest accrued based on the reasons provided in the report, on the following properties:**

- **A1430 (write off amount of \$17.02 as at 3 May 2019)**
- **A1440 (write off amount of \$17.36 as at 3 May 2019)**

***CARRIED BY ABSOLUTE MAJORITY: 7/0***

**SY075-05/19 - CONFIDENTIAL - NOMINATION FOR HONORARY FREEMAN OF THE SHIRE OF YORK**

**RESOLUTION  
180519**

**Moved: Cr Denese Smythe**

**Seconded: Cr Heather Saint**

**That Council agrees with the recommendation of the York Honours Reference Group for the Freeman of the Shire nomination.**

***CARRIED BY ABSOLUTE MAJORITY: 7/0***

**MOTION**

**RESOLUTION  
190519**

**Moved: Cr Kevin Trent**

**Seconded: Cr Pam Heaton**

**That Council opens the meeting to the public at 5.55pm.**

***CARRIED: 7/0***

13.2 Public Reading of resolutions to be made public

*As no-one from the Gallery returned to the meeting, Resolutions were not read out.*

**14 CLOSURE**

*The Shire President thanked everyone for their attendance and closed the meeting at 5.56pm.*