



SHIRE OF YORK

**MINUTES OF THE SPECIAL
MEETING OF THE COUNCIL
HELD ON 30 JULY, 2012
COMMENCING AT 4.30pm
IN COUNCIL CHAMBERS,
YORK TOWN HALL, YORK**

SHIRE OF YORK
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RAY HOOPER
CHIEF EXECUTIVE OFFICER

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SHIRE OF YORK

THE SPECIAL MEETING OF THE COUNCIL
HELD ON MONDAY, 30 JULY 2012, COMMENCING AT
4.300PM IN COUNCIL CHAMBERS, YORK TOWN HALL, YORK

The York Shire Council acknowledges the traditional owners of the land on which this meeting will be held.

1. OPENING

- 1.1 Declaration of Opening
Cr Tony Boyle, Shire President, declared the meeting open at 4.30pm
- 1.2 Chief Executive Officer to read the disclaimer
Ray Hooper, Chief Executive Officer, read the disclaimer
- 1.3 Announcement of Visitors
Gordan Marwick, Freeman of York
- 1.4 Announcement of any Declared Financial Interests
Nil

2. ATTENDANCE

- 2.1 Members
*Cr Tony Boyle, Shire President; Cr Roy Scott, Deputy Shire President;
Cr Brian Lawrance; Cr Pat Hooper; Cr Mark Duperouzel; Cr Denese Smythe*
- 2.2 Staff
Ray Hooper, Chief Executive Officer; Tyhscha Cochrane, Deputy Chief Executive Officer; Helen D'Arcy-Walker, Executive Support Officer
- 2.3 Apologies
Nil
- 2.4 Leave of Absence Previously Approved
Nil
- 2.5 Number of People in Gallery at Commencement of Meeting
There were 3 people in the Gallery at the commencement of the meeting.

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

- 3.1 Previous Public Questions Taken on Notice
Nil

4. PUBLIC QUESTION TIME

- 4.1 Written Questions – Current Agenda
Nil

- 4.2 Public Question Time

Ms P Walters
27 Henrietta Street
York WA 6302

Question 1:

What is the gross cost to York Ratepayers for the Recreation Centre including salaries, repayments of loans, running costs, etc?

Response:

All required information is detailed in the 2012/13 budget and previous budget. Information was also detailed in public question time of the July Ordinary Council Meeting.

Question 2:

July Minutes did not show actuals or have a break-down of figures.

Response:

Figures provided in Shire of York financial statements are actual expenditures and revenues which undergo a full and formal financial management and independent audit process. All of the information requested is and has been available through Business Plans, Budgets, Annual Statements and Monthly Financial Statements and no false accusations will be accepted as to the process.

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. PETITIONS / PRESENTATIONS / DEPUTATIONS

Nil

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Nil

8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

This year's Budget has increased by 7.2%, additional costs of energy, water and insurance consumed 3.2% of the increase. The Town Hall has been valued at \$28 million and the Shire of York must pay for the full cost of insuring this iconic building. Overall the budget increase is lower than in previous years.

9. OFFICER'S REPORTS

9.1 Development Services

9.2 Administration Reports

9.3 Works Reports

9.4 Financial Reports

9. OFFICER'S REPORTS

9.4 FINANCE REPORTS

9.4.1 Adoption of Annual Budget 2012/13 (Part 1)

FILE NO:	FI.BUD1213
COUNCIL DATE:	30 July 2012
REPORT DATE:	17 July 2012
LOCATION/ADDRESS:	N/A
APPLICANT:	Shire of York
SENIOR OFFICER:	R Hooper, CEO
REPORTING OFFICER:	T Cochrane, DCEO
DISCLOSURE OF INTEREST:	Nil
APPENDICES:	Appendix A – Draft Annual Budget 2012/13
DOCUMENTS TABLED:	Nil

Summary:

The purpose of this report is for Council to consider and adopt the 2012/13 Annual Budget.

Background:

The 2012/13 Annual Budget has been prepared in accordance with Section 6.2 of the Local Government Act 1995 and the Financial Management Regulations Part 3, Regulations 22 to 33.

Consultation:

Budget submissions were requested from the public in a notice in the Avon Valley Advocate, a newspaper circulating within the district free of charge, on the 17th March 2012.

The submission period closed on Friday, 13th April 2012.

Meetings have been held with Councillors.

Statutory Environment:

Local Government Act 1995 – Section 6.2; and
Financial Management Regulations Part 3 Regulations 22 – 33.

Policy Implications:

Shire of York - Accounting Policy.

Financial Implications:

The 2012/13 Annual Budget comprises the following information:

Budget Statement of Comprehensive Income
Budget Statement of Financial Activity
Budget Rate Setting Statement
Budget Statement of Cashflows
Statement of Rating Information
Schedule of Fees and Charges
Detailed Budget Schedules

Notes to the Annual Budget

1. Significant Accounting Policies
2. Operating, Revenues and Expenses
3. Descriptions of Functions/Activities
4. Operating, Revenues and Expenses
5. Cash
6. Disposal of Assets
7. Borrowings Information

8. Reserves
9. Cash Flow Information
10. Trust Fund Information
11. Comparison with Rate Setting Budget
12. Rating Information
13. Service Charges
14. Information about Discounts, Incentives, Concessions and Write Offs
15. Interest Charges for the Late Payment of Rate Charges
16. Fees and Charges Information
17. Investments
18. Council Members - Fees, Expenses and Allowances
19. Depreciation on Non-Current Assets
20. Major Land Transactions
21. Joint Venture
22. Trading Undertakings
23. Capital and Leasing Commitments
24. Financial Instruments
25. Position at Commencement of Financial Year

Strategic Implications:

Council considers the Strategic Implications for the Shire of York when adopting the Annual Budget.

Voting Requirements:

Absolute Majority Required: Yes

Site Inspection:

Site Inspection Undertaken: Not applicable

Comment:

That Council adopts the 2012/13 Annual Budget.

Minor changes and the following deletions were made after discussion with Cr Smythe prior to adopting the Resolution.

- 1. Page 11 – Recreation & Culture delete ‘art gallery and maintenance of courthouse and dead finish’.***
- 2. Page 12 – delete Key Strategic Activities – carry over from Forward Capital Works Plan/2011/12 Budget.***

**RESOLUTION
110712**

Moved: Cr Scott

Seconded: Cr Boyle

“That Council:

Pursuant to Section 6.2 of the Local Government Act and Financial Management Regulation Part 3, Regulations 22 to 33, Council adopt the following Annual Budget as attached and included in Appendix A:

***Budget Statement of Comprehensive Income
Budget Statement of Financial Activity
Budget Rate Setting Statement
Budget Statement of Cashflows
Statement of Rating Information
Schedule of Fees and Charges
Detailed Budget Schedules***

Notes to the Annual Budget

- 1. Significant Accounting Policies***
- 2. Operating, Revenues and Expenses***
- 3. Descriptions of Functions/Activities***
- 4. Operating, Revenues and Expenses***
- 5. Cash***
- 6. Disposal of Assets***
- 7. Borrowings Information***
- 8. Reserves***
- 9. Cash Flow Information***
- 10. Trust Fund Information***
- 11. Comparison with Rate Setting Budget***
- 12. Rating Information***
- 13. Service Charges***
- 14. Information about Discounts, Incentives, Concessions and Write Offs***
- 15. Interest Charges for the Late Payment of Rate Charges***
- 16. Fees and Charges Information***
- 17. Investments***
- 18. Council Members – Fees, Expenses and Allowances***
- 19. Depreciation on Non-Current Assets***
- 20. Major Land Transactions***
- 21. Joint Venture***
- 22. Trading Undertakings***
- 23. Capital and Leasing Commitments***
- 24. Financial Instruments***
- 25. Position at Commencement of Financial Year”***

CARRIED: 6/0

Item 9.4.1 Appendices

9. OFFICER'S REPORTS

9.4 FINANCE REPORTS

9.4.2 General Rate – Annual Budget 2012/13 (Part 2)

FILE NO:	FI.BUD1213
COUNCIL DATE:	30 July 2012
REPORT DATE:	17 July 2012
LOCATION/ADDRESS:	N/A
APPLICANT:	Shire of York
SENIOR OFFICER:	R Hooper, CEO
REPORTING OFFICER:	T Cochrane, DCEO
DISCLOSURE OF INTEREST:	Nil
APPENDICES:	Nil
DOCUMENTS TABLED:	Nil

Summary:

The purpose of this report is for Council to give consideration to adopting the general rate on rateable property.

Background:

The rate in the dollar for the 2011/12 year for Gross Rental Values was 7.5177 and for Unimproved Values it was 0.5300.

Consultation:

Councillors.

Statutory Environment:

In accordance with the Local Government Act 1995, Section 6.32 states the following:

“6.32. Rates and service charges

(1) *When adopting the annual budget, a local government —*

(a) *in order to make up the budget deficiency, is to impose* a general rate on rateable land within its district, which rate may be imposed either —*
(i) *uniformly; or*

(ii) *differentially;*

(b) *may impose* on rateable land within its district*

(i) *a specified area rate; or*

(ii) *a minimum payment;*

and

(c) *may impose* a service charge on land within its district.*

** Absolute majority required.*

(2) *Where a local government resolves to impose a rate it is required to —*

(a) *set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and*

(b) *set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.”*

Policy Implications:

Not applicable.

Financial Implications:

This report forms part of the 2012/2013 Annual Budget and information is disclosed in the Statement of Rating Information.

Strategic Implications:

Council considers the Strategic Implications when considering the services and infrastructure required for the Shire of York when setting the rate.

Voting Requirements:

Absolute Majority Required: Yes

Site Inspection:

Site Inspection Undertaken: Not applicable

Comment:

The rate in the dollar for Gross Rental Value (GRV) will increase from 7.5177 cents to 8.1500 cents for the 2012/13 financial year. The rate in the dollar for Unimproved Value (UV) will increase from 0.5300 cents to 0.5700 cents for the 2012/2013 financial year.

Landgate: *Shire of York – Rural Assessments – Summary of the General Valuation 2012/2013:*

The following is a brief summary of changes occurring in the level of value and relativities in the 2012/13 general revaluation.

Total Valuation \$279,812,500

Overall Change (Reduction) Negligible

Note: This figure could change slightly due to the effect of interim values.

1. *Overall Variation to Unimproved Valuations*

There have been no significant changes to unimproved values effective 30 June 2012. This is a reflection of the depressed market for properties across all size ranges in the period leading up to the valuation.

The increase in amounts levied from 2011/12 to 2012/13 amounts to \$251,276 which represents a 7.23% increase in revenue raised.

Council is requested to give consideration to and adopt the above general rates on rateable property.

**RESOLUTION
120712**

Moved: Cr Hooper

Seconded: Cr Lawrance

“That Council, by an absolute majority, pursuant to Section 6.32 of the Local Government Act 1995, impose the following general rate on:

- 1. *gross rental values of property***
- \$0.081500 Rate in the Dollar
- 2. *unimproved values of property***
- \$0.005700 Rate in the Dollar”

CARRIED: 6/0

9. OFFICER'S REPORTS

9.4 FINANCE REPORTS

9.4.3 Minimum Rate – Annual Budget 2012/13 (Part 3)

FILE NO:	FI.BUD1213
COUNCIL DATE:	30 July 2012
REPORT DATE:	17 July 2012
LOCATION/ADDRESS:	N/A
APPLICANT:	Shire of York
SENIOR OFFICER:	R Hooper, CEO
REPORTING OFFICER:	T Cochrane, DCEO
DISCLOSURE OF INTEREST:	Nil
APPENDICES:	Nil
DOCUMENTS TABLED:	Nil

Summary:

The purpose of this report is for Council to consider and impose the Minimum Rate for the 2012/2013 financial year.

Background:

The Minimum Rate for Gross Rental Value for 2011/12 was \$810.00 p.a.

The Minimum Rate for Unimproved Value for 2011/12 was \$1030.00 p.a.

Consultation:

Councillors.

Statutory Environment:

In accordance with the Local Government Act 1995, Section 6.32 and 6.35 states the following:

“6.35. Minimum payment

- (1) Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.*
- (2) A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.*
- (3) In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —*
 - (a) 50% of the total number of separately rated properties in the district; or*
 - (b) 50% of the number of properties in each category referred to in subsection (6), on which a minimum payment is imposed.*
- (4) A minimum payment is not to be imposed on more than the prescribed percentage of —*
 - (a) the number of separately rated properties in the district*
or
 - (b) the number of properties in each category referred to in subsection (6)”*

Policy Implications:

N/A

Financial Implications:

The minimum rate to be imposed for the 2012/2013 financial year is:

- \$830.00 per gross rental value (GRV), representing approximately 2.4% increase on the 2011/12 Minimum Rate levied and this will affect a total of 690 assessments.

- \$1,030.00 per unimproved value (UV), no change from the 2011/12 Minimum Rate levied and this will affect a total of 213 assessments.

The minimum rates are set at \$830.00 GRV pa and \$1030.00 UV pa and will yield \$792,090.00.

Strategic Implications:

Council considers the Strategic Implications when considering the services and infrastructure required for the Shire of York when setting the rate.

Voting Requirements:

Absolute Majority Required: Yes

Site Inspection:

Site Inspection Undertaken: Not applicable

Comment:

That Council adopts the minimum rate of \$830.00 for gross rental value properties and \$1,030.00 for unimproved value properties for the 2012/2013 financial year.

**RESOLUTION
130712**

Moved: Cr Hooper

Seconded: Cr Duperouzel

“That Council, by an absolute majority, pursuant to Section 6.32 and 6.35 of the Local Government Act 1995, adopts the general Minimum rate as follows:

- 1. \$830.00 per gross rental value; and***
- 2. \$1,030.00 per unimproved value.”***

CARRIED: 6/0

9. OFFICER'S REPORTS

9.4 FINANCE REPORTS

9.4.4 Payment of Rate Charge – Annual Budget 2012/13 (Part 4)

FILE NO:	FI.BUD1213
COUNCIL DATE:	30 July 2012
REPORT DATE:	17 July 2012
LOCATION/ADDRESS:	N/A
APPLICANT:	Shire of York
SENIOR OFFICER:	R Hooper, CEO
REPORTING OFFICER:	T Cochrane, DCEO
DISCLOSURE OF INTEREST:	Nil
APPENDICES:	Nil
DOCUMENTS TABLED:	Nil

Summary:

The purpose of this report is for Council to consider and impose a rate of interest on overdue rates and service charges for the 2012/2013 financial year.

Background:

During 2011/12 Council imposed an interest charge of 11% on overdue rates and service charges.

During 2011/12 Council imposed an instalment interest charge of 5.5% for all rates and service charges made by the instalment method.

During 2011/12 Council imposed an administration charge per instalment of rates of \$8.00.

Consultation:

The Department tried to amend the interest charges and this was overturned.

Statutory Environment:

Section 6.45 of the Local Government Act 1995 states that Rates charged may be made by single payment or a person may elect to make payment by 4 equal or nearly equal instalments. A local government may impose an additional charge (including an amount by way of interest) where payment of a rate charge is made by instalments.

Financial Management Regulation 67 and 68 permits a Council to impose the following additional charge where payment of rates is by instalments:

- Additional Cost of Administration
- Interest component to a maximum of 5.5%.

Section 6.51 of the Local Government Act permits the Council to impose interest on a rate or service charge that remains unpaid (including instalment):

- (a) Where no election has been made to pay the rate charge by instalments due
 - (i) after it becomes due and payable;
 - or
 - (ii) 35 days after the date of issue of the rate noticewhichever is the later.
- (b) Where an election has been made to pay the rate charge by instalments and an instalment remains unpaid after it is due and payable.

Policy Implications:

Not applicable.

Financial Implications:

Financial Management Regulation 70 states that the maximum rate of interest on overdue rates to be imposed under Section 6.51 of the Local Government Act is 11%.

If a late payment interest charge of 11% was imposed the estimated revenue would amount to \$60,000.00.

If an instalment interest charge of 5.5% was imposed the estimated revenue would amount to \$16,000.00.

If an administration charge of \$8.00 was imposed the estimated revenue would amount to \$16,000.00.

Financial Management Regulation 71 details the method of calculation of interest on overdue rates.

- (1) Interest on rates and service charges and the cost of any proceedings to recover such charges, that remain unpaid after the date of becoming due and payable ("**the due date**") is to be calculated on a simple interest basis for the number of days from the due date until the day before the day on which a payment is received by the local government.
- (2) The principal sum on which interest is calculated for a financial year may include interest accrued but not paid in a previous financial year but is not to include interest accrued in the current financial year.
- (3) If payment is received by the local government during the period from 1st July in a financial year until the annual budget for that financial year is adopted, interest referred to in subregulation (1) for that period is to be at the rate of interest imposed under section 6.51 (1) for the previous financial year.

Strategic Implications:

Not applicable.

Voting Requirements:

Absolute Majority Required: Yes

Site Inspection:

Site Inspection Undertaken: Not applicable

Comment:

It is recommended that Council impose an 11% rate of interest on overdue rates and service charges that remain unpaid after the 35 days. The revenue estimated from the imposition of the interest charge amounts to \$60,000.00 for the 2012/2013 financial year.

It is recommended that Council impose a 5.5% rate of interest to apply on instalment payments for rates and rubbish charges and an administration charge. The revenue estimated from the imposition of the interest charge amounts to \$16,000.00 for the 2012/2013 financial year.

It is recommended that Council impose an additional administration charge where payment of rates is made by instalments. The revenue estimated from the imposition of the administration charge amounts to \$16,000.00 for the 2012/2013 financial year.

Section 6.50 of the Local Government Act 1995 permits a Council to determine when a rate charge becomes due and payable, but can not be earlier than 35 days after the date noted on the rate notice as the date the rate notice was issued. Where a person elects to pay a rate charge by instalments the second and each subsequent instalment does not become due and payable at intervals of less than 2 months.

The due date of each instalment for the 2012/2013 financial year based on the rate notices being distributed on the 2nd August 2012 is as follows:

- | | |
|------------------|---------------------------------|
| - 1st Instalment | 11 th September 2012 |
| - 2nd Instalment | 13 th November 2012 |
| - 3rd Instalment | 15 th January 2013 |
| - 4th Instalment | 12 th March 2013 |

RESOLUTION

140712

Moved: Cr Lawrance

Seconded: Cr Smythe

“That Council, by an absolute majority, pursuant to Section 6.45 and 6.51 of the Local Government Act 1995, resolves to impose the following charges for the 2012/13 financial year:

(a) for the late payment of rates, 11%; and

(b) charges for the payment of rates by instalment:

- i Additional Cost of Administration - \$8.00 per instalment***
- ii Interest component of 5.5%.”***

CARRIED: 6/0

9. OFFICER'S REPORTS

9.4 FINANCE REPORTS

9.4.5 Imposition of Fees and Charges – Inclusive of Rubbish Removal – Annual Budget 2012/13 (Part 5)

FILE NO:	FI.BUD1213
COUNCIL DATE:	30 July 2012
REPORT DATE:	17 July 2012
LOCATION/ADDRESS:	N/A
APPLICANT:	Shire of York
SENIOR OFFICER:	R Hooper, CEO
REPORTING OFFICER:	T Cochrane, DCEO
DISCLOSURE OF INTEREST:	Nil
APPENDICES:	Nil
DOCUMENTS TABLED:	Nil

Summary:

The purpose of this report is for Council to consider the Schedule of Fees and Charges for the 2012/2013 financial year, inclusive of the Rubbish Removal Charge.

Background:

The information was considered by Council at its Ordinary Council meeting held on the 11th June 2012. Some new charges were imposed through this process, however a further review prior to budget consideration has been undertaken.

Consultation:

Councillors;
Avon Waste; and
Staff.

Statutory Environment:

Pursuant to Section 6.16 of the Local Government Act 1995 and Financial Management Regulation 25, a Local Government may impose and recover a fee or a charge for any goods or services it provides or proposes to provide other than a service for which a service charge is imposed.

Policy Implications:

N/A

Financial Implications:

Notes to the Annual Budget No 16 - Fees and Charges Information, details total Revenue for fees and charges for each program as required by Financial Management Regulation 25. In accordance with Financial Management Regulation 25, the estimates of total revenue from Fees and Charges for each program is summarised as follows:

Adopted Budget 2011/12		Actual 2011/12	Adopted Budget 2012/13
\$		\$	\$
27,700	General Purpose Funding	109,115	26,100
5,550	Governance	5,424	5,650
33,825	Law, Order, Public Safety	38,288	80,010
60,500	Health	62,773	82,000
21,210	Education and Welfare	20,549	29,000
0	Housing	0	0
	Community		
736,963	Amenities	881,271	612,737
207,435	Recreation and Culture	136,372	559,059
0	Transport	63	0
138,614	Economic Services	113,109	174,654
93,334	Other Property and Services	45,802	74,679
1,325,131	TOTAL FEES AND CHARGES	1,412,766	1,643,889

Incorporated into these fees and charges are the following Rubbish Removal Charges for the 2012/2013 financial year:

WASTE MANAGEMENT LEVY

Levy being to provide for the proper performance of services as mentioned in S66 of the Waste Avoidance and Resource Recover Act (2007).

Waste Management Levy (Transfer Station)

Fee per assessment/residence

Townsite properties

Charge per bin service

Each additional pickup of a 1.1m³ litre bin

Charge per 1.5m³ bin service

Each additional pickup of a 1.5m³ litre bin

Charge per 3.0 m³ bin service

Charge per 4.5 m³ bin service
Purchase additional bin/s through
Contractors

Rural properties

Charge per bin service

Charge per 1.5m³ litre bin service

Charge per 3.0 m³ bin service

Charge per 4.5 m³ bin service

All above costs to be charged for delivery

50.00	-	50.00
220.00		220.00
28.50		28.50
1,475.00		1,475.00
28.50		28.50
3,200.00		3,200.00
4,480.00		4,480.00
220.00		220.00
1,475.00		1,475.00
3,200.00		3,200.00
4,480.00		4,480.00
at cost	at cost	at cost

Strategic Implications:

N/A

Voting Requirements:

Absolute Majority Required: Yes

Site Inspection:

Site Inspection Undertaken: Not applicable

Comment:

That Council adopts the Fees and Charges as outlined in Report 9.4.1 for the 2012/2013 financial year.

OFFICER RECOMMENDATION

"That Council, by an absolute majority, pursuant to Section 6.16 of the Local Government Act 1995, resolves to adopt the:

1. *Fees and Charges detailed in the "Schedule of Fees and Charges" as detailed in Report 9.4.1 – Adoption of Annual Budget 2012/13 (Part 1); and*
2. *Rubbish removal charges and waste management levy as detailed in Report 9.4.1 – Adoption of Annual Budget 2012/13 (Part 1) under the "Schedule of Fees and Charges."*

RESOLUTION

150712

Moved: Cr Scott

Seconded: Cr Lawrance

"That Council, by an absolute majority, pursuant to Section 6.16 of the Local Government Act 1995, resolves to adopt the:

1. ***Fees and Charges detailed in the "Schedule of Fees and Charges" as detailed in Report 9.4.1 – Adoption of Annual Budget 2012/13 (Part 1) subject to the following;***
 - (a) ***Additional charge for re-printing of Rates Notice - \$15.00 inclusive of GST.***
 - (b) ***Rate in \$ to be changed in the Fees and Charges to reflect Council's Resolution 120712 – GRV - 0.081500 and UV - 0.005700 rate in the dollar.***
 - (c) ***Junior Coaching Clinic – free of charge – all Junior Sports Clubs – Free Facility use for Junior York Recreation and Convention Centre members only.***
 - (d) ***Lights to have a separate heading and delete 'at Forrest Oval' as the charge applies to all lights.***
2. ***Rubbish removal charges and waste management levy as detailed in Report 9.4.1 – Adoption of Annual Budget 2012/13 (Part 1) under the "Schedule of Fees and Charges.***

CARRIED: 6/0

Officer Recommendation was changed to include additional information.

9. OFFICER'S REPORTS

9.4 FINANCE REPORTS

9.4.6 Rates Incentive Scheme – Annual Budget 2012/13 (Part 6)

FILE NO:	FI.BUD1213
COUNCIL DATE:	30 July 2012
REPORT DATE:	17 July 2012
LOCATION/ADDRESS:	N/A
APPLICANT:	Shire of York
SENIOR OFFICER:	R Hooper, CEO
REPORTING OFFICER:	T Cochrane, DCEO
DISCLOSURE OF INTEREST:	Nil
APPENDICES:	Nil
DOCUMENTS TABLED:	Nil

Summary:

The purpose of this report is to inform Council on the information being issued with the 2012/2013 Rates Notice and the Rate Incentive Scheme Prizes to Ratepayers.

Background:

Council has had a Rate Incentive Scheme in past years and the 2012/2013 financial year also has incentives for Ratepayers to pay their rates by the due date in one lump sum.

Consultation:

Various organisations.

Statutory Environment:

N/A

Policy Implications:

Not applicable.

Financial Implications:

Council donates \$500.00 towards first prize.

Strategic Implications:

Not applicable.

Voting Requirements:

Absolute Majority Required: No

Site Inspection:

Site Inspection Undertaken: Not applicable

Comment:

The following prizes have been donated by the sponsors and the Shire of York of the Rate Payment Incentive Scheme:

FIRST PRIZE

A \$1,000 bank account provided by the Shire of York in conjunction with the York & Districts Community Bank Branch of Bendigo Bank

SECOND PRIZE

\$200 litres of unleaded petrol donated by Fuel Distributors of WA Pty Ltd

THIRD PRIZE

One night's accommodation in a standard family cabin in any WA park (resorts excluded) to the maximum value of \$200 supplied by Aspen Parks

FOURTH PRIZE

Four (4) tickets to the West Australian Symphony Orchestra for Orchestra for Rachmaninov & The Ring on Saturday, 1st December, 2012, 7.30pm at the Perth Concert Hall

The Draw will be conducted through the Random Prize Draw on Council's Synergy Program on the 12th September 2012.

and the winners will be notified and presented with their prize at the Ordinary Council meeting to be held on the 17th September 2012.

The following conditions apply to all Prizes:

- All outstanding rates must be received on or before Tuesday 11th September 2012.
- Councillors and Employees of the Shire of York and their immediate families are ineligible to enter.

The 2012/2013 rate notice package will include the following:

- Shire of York Information Booklet that contains matters relating to the following:

Shire Office Opening Hours

Shire Contacts

Rates Information – Your Property

Building Control

Health

Parking

Responsible Dog Ownership – Your Responsibilities

Waste & Recycling Information

Rubbish & Recycling Collection Calendar

Bushfires Information

- FESA Insert
- Firebreak Notice
- Community Newsletter

That Council receive the information provided in this report.

**RESOLUTION
160712**

Moved: Cr Hooper

Seconded: Cr Duperouzel

“That Council:

- 1. endorse the Report 9.4.6 - Rate Payment Incentive Scheme for 2012/2013; and***
- 2. authorise the Draw to be conducted through the Random Prize Draw on Council's Synergy Program on the 11th September 2012 and the winners will be notified and presented with their prize at the Ordinary Council meeting to be held on the 17th September 2012.***

Advice Note:

All outstanding rates must be received on or before Tuesday, 11th September 2012.

Councillors and Employees of the Shire of York and their immediate families are ineligible to enter.”

CARRIED: 6/0

9. OFFICER'S REPORTS

9.4 FINANCE REPORTS

9.4.7 2012/13 Budget Statement of Financial Activity Statement (Part 7)

FILE NO:	FI.BUD1213
COUNCIL DATE:	30 July 2012
REPORT DATE:	17 July 2012
LOCATION/ADDRESS:	N/A
APPLICANT:	Shire of York
SENIOR OFFICER:	R Hooper, CEO
REPORTING OFFICER:	T Cochrane, DCEO
DISCLOSURE OF INTEREST:	Nil
APPENDICES:	Refer Item 9.4.1 – Budget Financial Activity Statement
DOCUMENTS TABLED:	Nil

Summary:

The Local Government (Financial Management) Regulations 1996 require a local government to prepare a Financial Activity Statement Report.

Background:

N/A

Consultation:

Staff

Statutory Environment:

Regulation 34 of the Local Government (Financial Management) Regulations 1996 require the following in relation to the Financial Activity Statement:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail-
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8.
 - (b) budget estimates to the end of the month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each Statement of Financial Activity to is to be accompanied by documents containing-
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d);
and
 - (c) such other supporting information as is considered relevant by the local government.

- (3) The information in a Statement of Financial Activity may be shown-
 - (a) according to nature and type classification;
 - (b) by program; or
 - (c) by business unit.
- (4) A Statement of Financial Activity and the accompanying documents referred to in subregulation (2), are to be
 - (a) presented to the Council –
 - (i) at the next ordinary meeting of the Council following the end of the month to which the Statement relates; or
 - (ii) if the Statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the Council after that meeting;and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in Statements of Financial Activity for reporting material variances.
- (6) In this regulation –

“committed assets” means revenue unspent but set aside under the annual budget for a specific purpose;

“restricted assets” has the same meaning as in AAS 27.

Policy Implications:

N/A

Financial Implications:

Detailed in the attached document.

Strategic Implications:

N/A

Voting Requirements:

Absolute Majority Required: No

Site Inspection:

Site Inspection Undertaken: Not applicable

Comment:

Accordingly, in order to meet the reporting requirements of the statement of financial activity, a twelve month Budget has been prepared for the 2012/2013 financial year in the required format.

It is recommended that Council adopts the 2012/2013 Budget Statement of Financial Activity.

**RESOLUTION
170712**

Moved: Cr Smythe

Seconded: Cr Duperouzel

“That Council, by a simple majority:

- 1. In accordance with Regulation 34(5) of the Local Government (Financial Management) Regulations 1996 and Australian Accounting Standard Number 5, adopt the percentage of 10% or \$10,000 whichever is the greater for reporting material variances in the Statement of Financial Activity.”***

CARRIED: 6/0

9.5 Late Reports

9.6 Confidential Reports

10. NEXT MEETING

**RESOLUTION
180712**

Moved: Cr Duperouzel

Seconded: Cr Hooper

“That Council:

hold the next Ordinary Meeting of the Council on August 20, 2012 at 3.00pm in the Council Chambers, York Town Hall, York.”

CARRIED: 6/0

11. CLOSURE

Cr Boyle thanked everyone for their attendance and declared the meeting closed at 5.14pm