

SHIRE OF YORK

**MINUTES OF THE SPECIAL
MEETING OF THE COUNCIL
HELD ON 14 JANUARY 2008
COMMENCING AT 3.04PM IN THE
LESSER HALL, YORK**

SHIRE OF YORK
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RAY HOOPER
CHIEF EXECUTIVE OFFICER

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SHIRE OF YORK

MINUTES OF THE SPECIAL MEETING OF THE COUNCIL
HELD ON MONDAY, 14TH JANUARY 2008, COMMENCING AT
3.04PM IN THE LESSER HALL, YORK.

1. OPENING

1.1 Declaration of Opening

The Shire President, Cr Pat Hooper declared the meeting open at 3.04pm.

1.2 The Chief Executive Officer read the disclaimer

1.3 Announcement of Visitors

Nil.

1.4 Announcement of any Declared Financial Interests

Nil.

2. ATTENDANCE

2.1 Members

Cr Pat Hooper	President
Cr Brian Lawrance	Deputy President
Cr Ashley Fisher	
Cr Tricia Walters	
Cr Tony Boyle	

2.2 Staff

Mr Ray Hooper	Chief Executive Officer
Mr Graham Stanley	Deputy Chief Executive Officer
Mrs Tyhscha Cochrane	Senior
Mr Peter Stevens	Environmental Health Officer / Building Officer
Mrs Natasha Brennan	Executive Assistant
Mrs Julieanne Treloar	Executive Support Officer

2.3 Apologies

Nil.

2.4 Leave of Absence Previously Approved

Cr Trevor Randell

- 2.5 Number of People in Gallery at Commencement of Meeting
The Shire President welcomed the twelve (12) people present at the commencement of the meeting.

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

- 3.1 Previous Public Questions Taken on Notice
Nil.

- 3.2 Written Questions – Current Agenda

Ken Emberson – York Society
Representative: Geoffrey Barker

Report 9.2.4 Sale of the Convent & Relocation of Archives

The York Society Inc. acknowledges the generosity of the ratepayers of York, who through their Council have provided the Society with free accommodation for its archival collection. This collection is owned and managed by the Society for the benefit of all researchers, whether professional or not, and is not restricted to members of the Society. It is a public facility in the same way as the Residency Museum and Library are.

With reference to the report before Council on the sale of the Old Convent, the last sentence of *Comment* reads; “All of this process will add to the time taken before any settlement of the property takes place enabling the plans for the Archive Centre to be well advanced.” The Society seeks clarification and an assurance on the proposed time lapse between the sale of the Old Convent and the completion of the new Archive Centre.

Question 1

What is the maximum period prior to the completion and/or fit-out of the proposed Archive Centre that the Council will allow settlement to take place?

Response

Subject to the tenders received and the conditions attached a negotiated settlement period will be set which allows for the construction of a new facility, the existing use of the building and a period for the relocation of archival material.

It is proposed that the use of new and innovative building products will significantly reduce the construction time for a new facility.

Prospective purchasers have already indicated a willingness for the York Society to remain in tenure for an extended period as restoration and upgrading works are undertaken on other parts of the buildings and the land.

Question 2

Will the purchaser be able to gain vacant possession of the Convent upon settlement?

Response

Unless acceptable conditions are negotiated as per item 1, vacant possession will not be offered until the new facility is constructed and fitted out and materials are relocated.

Question 3

If "No", What inducement will the purchaser receive to encourage him to take possession of the building with an incumbent tenant, especially as that tenant does not pay any rent?

Response

Council by calling and accepting tenders for the sale of the property can impose conditions relevant to community needs. The retention of occupancy by the York Society until a definitive location is developed is a condition which will be imposed.

Question 4

If "Yes", How does council propose to store the archive material and equipment until the new Archive Centre is ready for occupation? On previous occasions, the use of sea-containers has been proposed, but this has been deemed unacceptable by the relevant professional bodies.

Response

The intent of Council would be to facilitate a transfer of materials from the existing site to a new facility with no interim storage requirements.

4. PUBLIC QUESTION TIME

Mrs Roma Paton

Report 9.2.4 Sale of the Convent

Question 1

Has the York Shire obtained a sworn valuation for the Convent, if not – why not?

To maximise sale price for ratepayers this value would possibly be far greater than the value listed in the projected budget.

Response

The Shire President confirmed that the Council had received a sworn valuation.

The Chief Executive Officer advised that the figure in the Budget was a sworn valuation based on the condition, age, location and potential for development of the building at the time of valuation.

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

6. PETITIONS / PRESENTATIONS / DEPUTATIONS

Nil.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Not applicable.

8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Replacement Executive Support Officer

The Shire President welcomed Mrs Julieanne Treloar to the position of Executive Support, being replacement for Natasha Brennan who will be leaving at the end of the month.

Public Relations 6PR – Radio Station

The Shire President advised that he recently was invited to speak on the Perth Radio Station 6PR to promote York.

9. OFFICER'S REPORTS

9.1 Development Services

9. OFFICER'S REPORTS

9.1 DEVELOPMENT REPORTS

9.1.1 Variation to approved land use – Lot 209 & 210 Maxwell Street, York

When acting as a planning authority in accordance with the powers conferred by the Planning and Development Act 2005 and any relevant scheme, the Council of the Shire is entitled to make decisions based only on proper planning considerations.

FILE NO:	Ma 9.60207
COUNCIL DATE:	14 January 2008
REPORT DATE:	7 January 2008
LOCATION/ADDRESS:	Lots 209 & 210 Maxwell Street, York
APPLICANT:	Mr J Krieg
SENIOR OFFICER:	Ray Hooper, Chief Executive Officer
REPORTING OFFICER:	Peter Stevens, Environmental Health Officer
DISCLOSURE OF INTEREST:	Nil
APPENDICES:	Appendix A – Map of Site
DOCUMENTS TABLED:	Yes – Site Details and Layout

Summary:

Council received correspondence from a prospective purchaser (Mr Julian Krieg) of Lots 209 & 210 Maxwell Street (**Appendix A**), York after he was informed of a number of outstanding development compliance issues that had not been attended to by the vendor of the property.

The applicant wishes to clear up any non-compliant issues regarding the development and alter the original approved use to a tyre retailer.

Background:

Approval was originally granted for a shed on the property with the use listed as an auto restoration workshop. A number of conditions were attached to the development approval and building licence many of which have not been completed including;

- *No car parking bays provided*
- *Landscaping not undertaken*
- *Amalgamation of lots and issue of Certificate of Title not complete*
- *Fire hydrant and hose reel not in place*

Following discussions with Shire staff regarding the outstanding issues the applicant submitted the following letter dated 12 December 2007;

“As you are aware Avon Tyre Service is being asked to vacate their current premises and I have offered to purchase the above properties as a suitable place for tyre service to relocate within the industrial area of the town.

It has been drawn to my attention that the property in question has a number of outstanding shire requirements, which must be met to gain an amalgamated title for the property (See separate letter). I am informed that a new approval to use the building for other than its current designated purpose will need Council approval.

The new proposed use for the building will be a multipurpose facility covering three main operations in the automotive industry.

1. *Tyre retailing and repair: including the storage of some new tyres and some second hand tyres. Old tyres will be disposed of in accordance with current EPA regulations as is the current practice by Avon Tyre Service.*
2. *Windscreen replacement this would include the storage of some new screens and the appropriate disposal of broken glass.*
3. *Vehicle Recovery Service this would also include the storage of damaged vehicle and vehicle impounded by police.*
4. *It is anticipated that the same three employees will transfer to the new premises.*

As there is a degree of urgency to relocate the tyre service I request that the Shire give urgent consideration to this change of use request to allow the property and premises to be used as specified. Any changes needed to the property to accommodate this change in use to be specified at your earliest convenience.”

Another letter Dated 12 December 2007 was also received.

“It has been drawn to my attention that the property in question has a number of outstanding Shire requirements which must be met to gain an amalgamated title for the property and access to operate a business.

There also seems to be no verification that the work completed so far is in harmony with the shire building bylaws and therefore I request Shire confirmation that this building has been constructed within the constraints of the approval process and meets current industry standards and approvals at the various stages of construction.

I also seek clarification on the outstanding issues regarding the amalgamation of the titles. Issues that include, but may not be limited to

- *Storm water disposal*
- *Septic & toilet system requirements*
- *Unfinished building works*
- *Car parking and landscaping*
- *Fire suppression requirements*
- *Electrical connection*

I would also like clarification on the Shire stormwater system which is located on the property and appears to drain Maxwell Street with piping that appears to go under the new building. Nothing in the way of easements is shown on the plans I have observed and I presumed it was stormwater control for the property.

If I purchase this property I will be completing the front verandah area and seeking approval to convert this area into office and staff amenities as well as a waiting area for business clients.

As there is a degree of urgency to relocate the tyre service I request that the Shire give urgent consideration to these matters to allow the sale to proceed as quickly as practicable.

I am also aware of a road easement next to the property, which I have been told will not be developed by the Shire. As this extra land would enhance the

two lots in question can you inform me of the process to acquire this land if it is available.”

Discussions have been undertaken with the applicant during which he has indicated he wishes to complete all of the outstanding issues as soon as possible.

The applicant also submitted an application for planning consent advising of the alternative use to the original approval and construction of offices in the near future. The applicant has also submitted a traffic management plan (Tabled) which states that some trucks will reverse from or into Maxwell Street to enter and exit the property, while trucks are manoeuvring there will be 3 persons stationed to direct traffic.

Consultation:

Mr Julian Krieg
Shire of York Councillors

Statutory Environment:

Shire of York Town Planning Scheme No. 2.

“motor vehicle repair: means any land or buildings used for or in connection with electrical and mechanical repairs and overhauls to motor vehicles. The term includes repairs to tyres but does not include recapping or retreading of tyres, panel beating, spray painting, or chassis reshaping. (A.3).”

Policy Implications:

Nil

Financial Implications:

Administration costs associated with staff time.

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority Required: No

Site Inspection:

Site Inspection Undertaken: Yes - EHO

Triple bottom Line Assessment:

Economic Implications:

Nil to Council.

Social Implications:

Approval of development will allow an existing business to relocate and be retained in Town.

Environmental Implications:

Tyres are a controlled waste under the Environmental Protection Act however tyre storage does not require a Licence if numbers are contained to under 500 tyres when associated with a retail tyre business.

Poor storage of used tyres may create habitats for vermin and mosquitoes as well as being a potential fire hazard.

Stormwater from development may adversely affect surrounding property and infrastructure if not adequately controlled on site.

Comment:

A previous approval for development was granted for this property however the conditions of approval have not been met. When the settlement enquiry was submitted to the Shire the applicant was advised of the outstanding requirements and of the need to apply for planning consent for the alternative use as a tyre retailer.

The applicant has been informed of the outstanding conditions of approval and is willing to undertake all necessary works to complete the development.

The shed has been inspected and the main concern for the new use is access for large trucks, trailers and other machinery when having tyres repaired. The way in which the shed has been constructed on the Lots does not allow semi trailers or larger trucks to turn around on the property. The only way trucks may enter the property without turning around is by reversing from or into Maxwell Street, which may cause problems with passing traffic in the area.

Problems may also occur with the limited room on the Lots for large vehicles to park during busy times such as harvest and seeding the applicant has been advised that no obstruction of Maxwell or Elizabeth Street will be tolerated.

OFFICER RECOMMENDATION

Resolution

010108

MOVED Cr Fisher seconded Cr Boyle

“The Council grants a variation to the approved landuse for the purpose of motor repairs (in accordance with Development Application dated 12 December 2007) at Lots 209 & 210 Maxwell Street, York, subject to the following:

- A. Compliance with the requirement to amalgamate the lots and meet the associated subdivision conditions imposed by the Western Australian Planning Commission, Reference Number 132192;***
- B. Compliance with FESA requirements for the type of industry and the class of building located on the lots;***
- C. Provision of an amended building application to meet the requirements of the new planning consent;***
- D. Provision of a Traffic Management Plan acceptable to the Chief Executive Officer to clearly show how vehicles will enter and exit the premises for tyre services (vehicles will not be allowed to block traffic in Maxwell or Elizabeth Streets);***

- E. Carparking bays to be provided onsite in accordance with the Shire of York Town Planning Scheme No. 2 titled "Minimum Dimensions of Parking Spaces to a standard determined by the Chief Executive Officer;**
- F. Landscaping to be provided in accordance with the plans tabled. Screening to be provided to the East side of the property and to the satisfaction of the Chief Executive Officer;**
- G. Storage of new and used tyres is limited to a maximum of 500 standard car tyres or equivalent;**
- H. Disposal and storage of tyres is to be in accordance with the Environmental Protection (Controlled Waste) Regulations 2004;**
- I. No retreading or recapping operations are to take place at the premises without further planning consent from Council;**
- J. Operation of business is to comply with the Environmental Protection (Noise) Regulations 1997.**

Advice note:

- 1. Please note that it is a requirement of Council that stormwater is retained on the property and as such it is recommended that you provide a water tank with the minimum capacity of 20,000 litres storage and two (2) soakwells 1800 x 1800. If for any reason the approved system fails you will need to manage stormwater effectively so as not to impinge on surrounding properties.**
- 2. In relation to Condition E please note further consideration needs to be given to the provision of four additional carparking bays.**
- 3. The occupation of the shed cannot occur until a Classification Certificate is issued in accordance with the Part 5 of the Building Regulations 1989."**

CARRIED (5-0)

9. OFFICER'S REPORTS

9.1 DEVELOPMENT REPORTS

9.1.2 Outline Development Plan – North West Residential Precinct

When acting as a planning authority in accordance with the powers conferred by the Planning and Development Act 2005 and any relevant scheme, the Council of the Shire is entitled to make decisions based only on proper planning considerations.

FILE NO:	PS.PPD.4.2
COUNCIL DATE:	14 January 2008
REPORT DATE:	7 January 2008
LOCATION/ADDRESS:	North Western Residential Precinct - ODP
APPLICANT:	Shire of York
SENIOR OFFICER:	Ray Hooper, Chief Executive Officer
REPORTING OFFICER:	David Lawn, Planning Consultant
DISCLOSURE OF INTEREST:	Nil
APPENDICES:	Yes
DOCUMENTS TABLED:	Nil

Summary:

The Outline Development Plan (ODP) for the North Western Residential Precinct was prepared in early 2007 and circulated in the community.

The Department for Planning and Infrastructure has reviewed the draft ODP and recommended minor modifications. These modifications, mainly to the road network and some variations to the Residential Coding, have been carried out.

The R30 Coding has been deleted from areas where there is no short to mid term potential for deep sewerage connection. The remainder of the properties will have R5 Coding (2000m²) and R2.5 (4000m²) lots. The lots fronting Carter Road, closest to the racecourse and Equine Precinct will have 1.0 ha minimum lot areas.

The ODP Report has also been modified in accordance with the changes.

Background:

The North Western Residential Precinct ODP was prepared to run concurrently with the Draft Local Planning Strategy, prepared by the WAPC.

The Local Planning Strategy has obtained final approval and is now in operation.

Consultation:

The ODP has had wide advertising and public consultation. There has been wide acceptance of the ODP and many affected land holders are now ready for subdivision. The WAPC is deferring decisions on these subdivision applications until the ODP and the Scheme Amendment are submitted to the Commission for approval.

Statutory Environment:

Under the current Town Planning Scheme No. 2 the land in this precinct is a combination of Residential and Rural Residential. The Amendment seeks to change most of the properties to a Residential Zone.

The Scheme Maps require modification and this will be undertaken through the Scheme Amendment documentation when the relevant mapping is available.

Financial Implications:

The costs of revising the ODP are to be borne by the Council.

Subdividers will be required to contribute to public open space provision, mainly as a cash-in-lieu payment.

Voting Requirements:

Absolute Majority Required: Yes

Site Inspection:

Site Inspection Undertaken: Several site inspections have been carried out during the course of the preparation and review of the ODP. On site discussions with all prospective subdivider/developers have taken place.

Triple Bottom Line Assessment:

Economic Implications:

Most road and drainage improvements are to be the responsibility of the subdivider/developer. Council may contribute to some road and drain upgrading.

Social Implications:

Additional residential lots will result in an increase in the residential population and may increase the demand on existing recreational and community facilities.

Environmental Implications:

The dedication of the main drainage system and protection of the natural vegetation associated with it will enhance the landscape. As new residents move in more vegetation is more than likely to follow, thus taking up excess nutrients and improving land management.

Comment:

The process of preparing and adopting the ODP has been relatively long but worthwhile as it provides some certainty for the landholders as well as providing a guide to the future overall development of the area.

OFFICER RECOMMENDATION

Resolution
020108

MOVED Cr Boyle seconded Cr Lawrance

“That Council:

- a) ***Adopt the final Outline Development Plan for the North Western Residential Precinct; and***

- b) *Forward a copy to the Western Australian Planning Commission to enable consideration of planning approvals.***

CARRIED (5-0)

SHIRE OF YORK
NORTHWEST RESIDENTIAL PRECINCT
OUTLINE DEVELOPMENT PLAN

**APPENDIX
"A"
9.1.2**

Final Version January 2008

SUMMARY

The North West Residential Precinct has the potential for higher population accommodation, however it is constrained by service delivery and capacity and it is largely controlled for zoning density by the Draft Country Town Sewerage Policy, which restricts subdivision to a minimum of 2000m² (R 5 zoning).

Since the original Outline Development Plan was prepared and advertised, several modifications have been made as a result of public submissions and consultation with the Department of Planning and Infrastructure. These modifications include the relocation and additional roads required to provide access to future lots.

Unless a reticulated sewerage system is available much of the land in the precinct is limited to R 5 development under the Draft Country Towns Sewerage Policy. The higher densities of R10/30 zoned will depend on sewerage connection.

Although this Residential Precinct has potential for large expansion, without proper servicing, particularly with sewerage reticulation and storm water management, no further broad rezoning for densities above R 5 is recommended.

Stormwater management and drainage planning is a major factor in the design stages.

The current land drainage system is disorganised and inefficient, and in parts non-existent.

The costs of retrofitting these services would be high and beyond the capacity of the Local Authority to sustain if ad hoc dense development occurs. Only with high levels of external funding, or changes to government policies are in place could higher density development be accomplished. The more recent Water Corporation program for infill does not include any of the land within this precinct.

With changing climatic factors extreme storm events will only pose more threats to land uses in the lower areas. Surface water management is a major consideration in this Outline Development Plan.

The existing traffic circulation pattern is more than adequate to cater for an increase in development and occupation; however, a roads inventory and assessment by a qualified engineer is needed to determine those roads in most need of repair.

The condition of the majority of roads, indicate a program of reconstruction is needed now. This cost will inevitably fall upon the Council to fund even with modest contributions from developers.

In any proposed development for lots of 2000m² or more, Council shall require an overlay plan depicting how the land can be further subdivided into R10/30 when adequate services can be provided.

Any proposed subdivision for R 5 lots shall include a building envelope to allow for further subdivision to R10.

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INTRODUCTION

1: ENABLEMENT

The Council has the power to prepare, adopt and implement a Planning Policy as enabled under Clause 8.8 of the Town Planning Scheme providing all advertising and public participation provisions are adhered to.

8.8 *Planning Policies*

- (a) *generally or in a particular class of matter or in particular classes of matters; and*
- (b) *throughout the Scheme area or in one or 8.8.1 The local government may prepare a planning policy (hereinafter called "a Policy") which may make provision for any matter related to the planning or development of the Scheme area and which may be prepared so as to apply.*

2: BACKGROUND

2.1 Avon Arc Sub Regional Study (AASRS)

The future development structure of York was studied and promoted by the initial Avon Arc Sub Regional Study in 1997. The participating Local Authorities included all of the municipalities surrounding the Perth Metropolitan Region.

Where expertise in the departments was lacking specialist consultancies were engaged to carry out the assessments of the elements inter alia landscape, servicing, heritage, urban infrastructure and community services.

This regional assessment and consequential recommendations were adopted by the Minister for Planning and the Western Australian Planning Commission and published in September 1999.

Amongst the recommendations and commitments by servicing authorities was the requirement by each Local Authority to pay due regard to the Strategy.

For York, there was a strong emphasis on protection of agricultural proactive land, urban consolidation, peripheral rural residential component and the Avon River Greenway System with vegetation protection and botanical linkages. The designated floodway was also a major consideration for York.

2. Local Planning Strategy (LPS) and Town Planning Scheme (TPS)

The York Local Planning Strategy followed the AASRS recommendations but provided more detail for forward planning on the local scale.

Town Planning Scheme No 2 is in place, however all-rezoning and planning policies are expected to comply with the intent and directions of the LPS.

For the urban consolidation component of the LPS, there are succinct Strategies and Actions. (Refer to Section 2.3.2 of the LPS)

“2.3.2 Future Residential Development - (long term)

Objective:

- *To provide timely, co-ordinated and sustainable residential development in the north western sector (Area A) and the western corridor (Area B) of the townsite.*

Strategies:

- Ensure that residential development is appropriately planned for to avoid ad hoc development through addressing issues including the need for structure planning, land assembly, developer contributions, infrastructure provision, transport networks, open space, urban water management and identification and retention of native vegetation.*
- Long term residential development to be catered for within two areas, Areas A and B as indicated on Map 2, within the following context:*
 - An Outline Development Plan (ODP) is to be prepared for both areas prior to supporting residential development.*
 - Priority is to be given to Area A, particularly the preparation of an ODP, given that a large portion of this is already zoned residential.*
- Ensure that a variety of lot sizes are provided to allow for the development of a mix of housing types to cater for various households needs.*
- Promote the flexible implementation of the draft Country Towns Sewerage Policy and, where necessary, request exemptions due to wider economic and social considerations.*
- Encourage the investigation of innovative alternative sewerage treatment systems that promote sustainable residential development and in particular, by minimising potential long-term environmental impacts.*

Actions:

42. *Undertake a structure planning exercise for the ODP areas to identify opportunities and constraints and provide guidance for future servicing and development including urban water management and identification and retention of native vegetation and any other matter deemed relevant by the Shire. Priority should be given to Area A in this regard*
43. *Amend the scheme to make provision for such planning when development is proposed including provisions for the preparation of an Outline Development Plan and developer contributions.*
44. *Prepare a recreation and open space strategy for the York townsite.*
45. *Continue to liaise with the Water Corporation to seek outcomes that will meet the townsite's long-term residential requirements.*
46. *Undertake high-level consultation with the Health Department and the Water Corporation to identify circumstances in which exemptions will be made to the Country Towns Sewerage Policy.*
47. *Investigate the Shire's capability to pre-fund essential infrastructure such as sewerage and roads and should the need dictate, be a sewerage service provider."*

3.0 Study Area (Figure 1)

3.1 Precinct Planning

The Local Planning Strategy proposes development guidance by precinct planning. This entails the segregation of areas of like or compatible land uses which assists in proper provision of servicing as well protecting the amenity of each land use so as not to have adverse affects on the occupiers.

These precincts generally reflect the existing land uses and include, amongst others, residential, industry, recreation, community uses and town center.

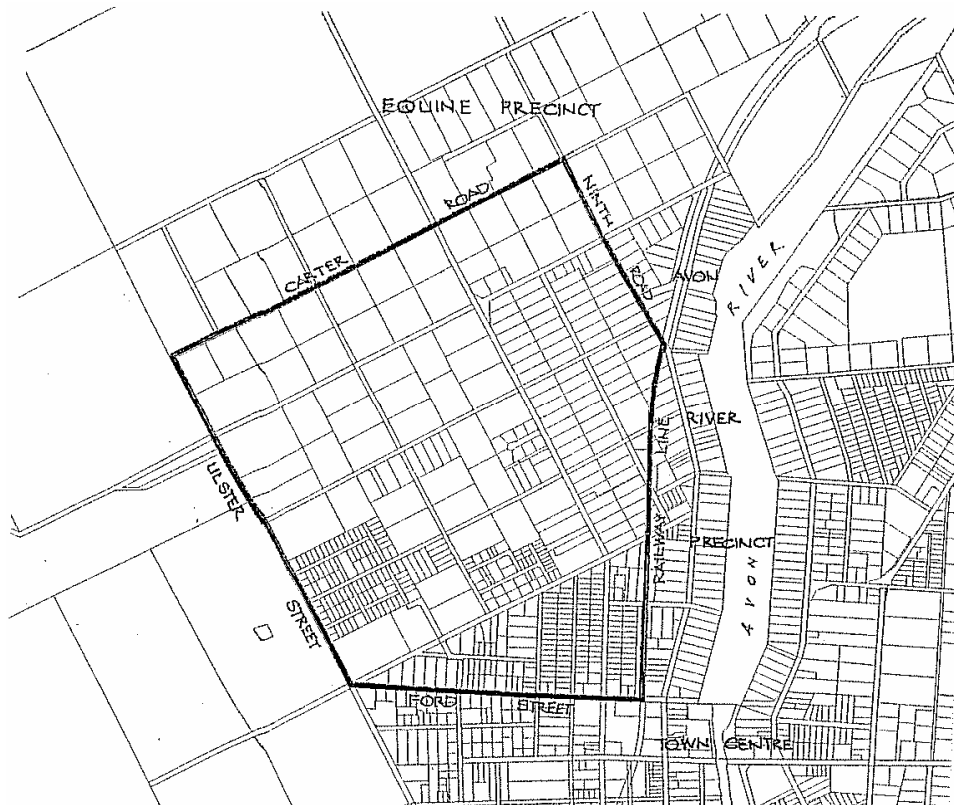


Figure 1: Study Area

3.2 North -West Residential Precinct

The North-West Residential Precinct is located east of the broad acre farming land uses abutting Ulster Street, west of the railway line, north of Ford Street and south of Carter Road. The future equine precinct lies north of Carter Road. The Town Centre Precinct lies to the southeast.

3.3 Existing Development

The Precinct is predominantly residential but intermittent in density, reflective of small rezonings for landholders willing to subdivide, leaving large tracts of vacant or underutilized land in between.

Sporadic Residential Codings are also reflective of spot scheme amendments for small and isolated land holdings for higher density residential development. Within these locations, there are few small residential lots available indicating a demand for conventional residential lots.

There is, effectively, a minimal land bank of accessible lots for sale, and, as a consequence, a higher value of a limited commodity is maintained.

The standard of housing is high in these higher density locations and to maintain this ideal, strong development controls need to be encouraged. The landscaping of private properties is also of a high standard particularly the front presentations and maintenance of the verges.

This random development spread makes for uneconomic servicing in roads and drainage as well as for sewerage reticulation. In particular is land drainage, as increased development will certainly correspondingly increase the volume of storm water, requiring efficient disposal.

4.0 SERVICES

4.1 Roads

The existing road network is based on the traditional gridiron pattern. Most of the roads are sealed, most with roadside swale drains but some without drainage control by kerbing where private properties are below road levels.

In essence, this is a sound system although with an increase in road traffic from new development some calming measures may be required at the many four-way intersections. The gridiron pattern also lends itself to further subdivision with only minor additional roads for traffic circulation.

The road system provides efficient access to the main attractors, mainly the town center and the community/recreation precinct to the south.

As development progresses and the traffic volumes increase, consideration for pedestrian and cycles should be applied given the predetermined destinations as mentioned.

Some of the existing road infrastructure will soon need refurbishment due to the lack of definition of the carriageway and apparent fracturing of road surfaces at the edges.

The road reservations are adequate providing proper allowances for roadside drainage are taken into account.

4.2 Land Drainage

4.2.1 Existing Urban Drainage

Land and road drainage is an essential component in any residential development area.

In this particular Precinct, the land drainage system is at best elementary with only open roadside swale drains with some subsurface piping taking storm water from one side of the road to the other, and into downstream open drains. Most of the subsurface piping is undersized and of PVC material. Problems of erosion and ponding are the result of a poorly integrated drainage system.

Shallow roadside verge spoon drains appear to be inadequate, poorly maintained and unable to cater for extreme storm events.

All of the road runoff runs eastwards to be discharged into the Avon River. The barrier provided by the railway line means interruption to the natural flow and hence high concentrations into some discharge pipes beneath the railway. As a result, the inefficient drainage system backs up and ponding occurs creating temporary wetlands on the lower lands, most of which is privately owned.

In the lower reaches of the Bland Road Catchment there are several existing lots subject to inundation from flooding of the Avon River.

These lots are exempt from development due to this fact. Instead they should be converted to public ownership for drainage purposes. In the event of a serious storm event this land could be used for a compensating basin for both volume arrest and nutrient stripping prior to discharge into the Avon River.

In other cases, storm water from road runoff discharges onto private land holdings making the use of the land for housing unviable. Examples of this are in the vicinity of Osnaburg and Eleventh Roads in the northern and eastern parts of the Precinct. There is evidence of minor soil erosion where higher volumes and velocities of storm water are concentrated.

As the vacant land in the Precinct is released for additional housing, the coefficient of stormwater runoff is increased to over 50%, due to the intensification of hard sealed surfaces (roofing, driveways, sealed outdoor areas and more roads).

The pressures on the existing drainage system will increase and it will not be able to cope with such increases of runoff resulting in further adversity to downstream properties.

There is an urgent need for a comprehensive drainage study to service the residential development areas and to protect property and the prevention of discharge of unwanted debris and nutrients into the Avon River.

4.2.2 Catchments (Figure 2)

There are three distinct catchments affecting the Precinct. The smallest of these, as a pair of minor catchments in terms of affecting the residential area is in the south of the Precinct with the direction of flow towards McCartney Street.

The second is undefined extending westwards into the agricultural land uses west of Ulster Street, north of Henry Street reaching the ridgeline between Ninth and Tenth Roads, and may be referred to as the Bland Road Catchment.

The third catchment centers on Brunswick Road as a defined catchment between Ford Street and just north of Henry Street, containing approximately 120 hectares.

The Brunswick Road Catchment is more densely developed and therefore has a relatively high coefficient of runoff. The two main discharge points are where Brunswick and Ford Streets meet with the railway line embankment. At these places local inundation occurs during times of high concentration of runoff.

There is an urgent need for a comprehensive drainage management plan that encompasses adequate street drainage to arrest storm damage (and

costly remediation works) and taking into consideration the impact on the downstream discharge towards the Avon River.

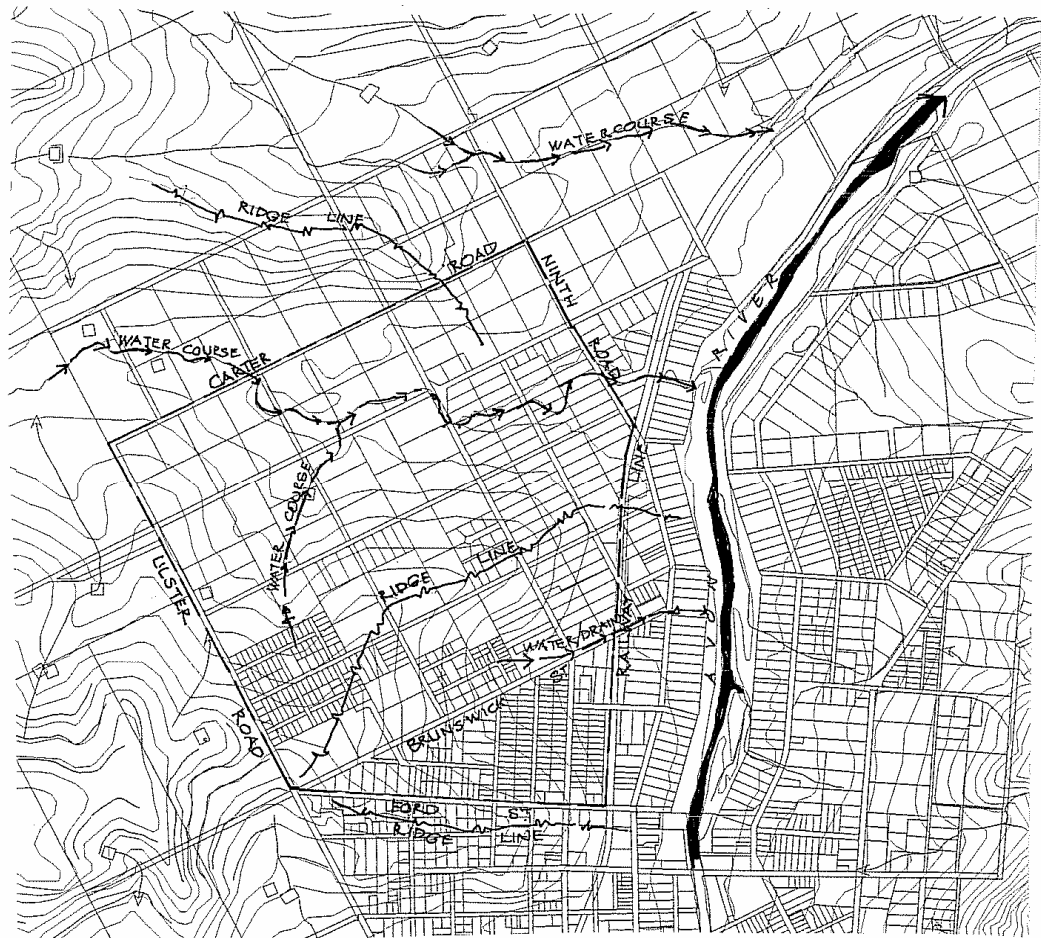


Figure 2: Catchments

Excessive discharge of silt, debris and nutrients only adds to the deterioration of the health of the riverine system. There needs to be a systematic approach with intercepting compensating basins and nutrient stripping/debris capture prior to any storm water entering the river.

4.3 Water

Scheme water is available for nearly the whole town. Only the northern margins of the Residential Precinct, abutting the Equine Precinct, are without this service.

This is a remarkable benefit considering the costs of water reticulation and the availability of it.

Nevertheless, water sensitive design in future subdivision and development is essential to minimise its use.

4.4 Sewerage

The only sewerage reticulation service in the town is for the Town Centre Precinct with some proposed infill connections planned. Elsewhere, the residential properties have conventional on-site septic disposal systems.

The Water Corporation produced an infill sewerage program for 2001/02 on a plan (Reference Number not provided) where priority areas for the eastern and southern parts of the Residential areas were depicted with priority status. No works have been carried out in this vicinity.

The Local Planning Strategy recommended that this Precinct be given priority with the possibility of pre-funding by the Local Authority or alternatively that other means of sewerage treatment by high performance on-site systems be discussed.

A decision for the Local Authority to agree to pre-fund the installation of sewerage reticulation and/or operation of it, without government underwriting, may very well result in the local community holding a long-term debt, adversely affecting the expenditure of rates income on other community needs.

An alternative is for the Local Authority to press for exemption of deep sewerage provision for low density housing i.e. for development under the R 10 code where on-site higher performance systems can be installed. This should also apply to unit housing at densities of R30 where a shared septic disposal system could be used.

There are four options that the Council may consider:

- a) To gain a firm commitment from the Water Corporation for the provision of a comprehensive (staged) sewer system at the earliest possible date for all current and future residential precincts;
- b) To allow for residential development under an R10/R30 Code with conventional septic disposal systems providing that 'dormant sewerage pipes are installed at the time of subdivision (for later connection to an operating service);
- c) To forgo a reticulated system but enforce the installation in individual lot development of a high performance septic disposal system;
- d) To only permit subdivision for 2000m² lots with conventional septic systems.

4.5 Electricity

All of the properties in this Precinct are serviced with electricity from the state grid.

4.6 Communications

Both ground telephone lines and mobile telephone coverage service York. TV and Radio services are provided. Aerial services are from communication towers on Mt Bakewell.

5.0 ENVIRONMENTAL MANAGEMENT

5.1 Soils

There is no detailed soil analysis available at present however; several rudiments of the characteristics and profiles are to be had by on-site inspections.

The basic soils type consists of a deep gray to black coarse constitution. Water penetration is relatively high excepting where there is an accumulation of storm water in localized drainage lines. This is evident by very small instances of erosion and wetness and greenness even during the summer season.

Excavation is relatively easy but for the sub-surface rock, which occurs as 'floaters', i.e. free boulders of varying sizes loose in the soil. This could make significant excavation expensive in some places when installing underground service lines and for house pads.

The porosity of the soil raises questions as to its ability to retain phosphates (measured by a phosphate retention index, or PRI) from conventional septic systems. Similarly, it is not known of the soils capacity to arrest or contain microbiological input from the same source.

This could raise health problems if phosphates and biological materials are allowed to reach the surface downstream as springs or soaks.

Discharge of either the phosphates or human waste material without interception will certainly cause problems for the health of the Avon River.

5.2 Climate Change Impacts

The impacts of climate change are already being experienced throughout the region. It is well documented that since the mid 1970's rainfall has declined by 25%, but more alarming is that runoff has dropped by 40%.

Summers are predicted to become hotter with more frequent thunderstorms.

Annual rainfall regimes are also changing with more severe storm events with heavy downpours making up the annual rainfall total for the drier winter falls.

As the density of development occurs, stormwater runoff will increase and together with sudden storms, flash flooding is likely to occur.

These factors have major impacts on the manner in which development should take place. Two main features should be taken into account for protection of residences and for the Avon River.

Firstly, is the need for a floodways to be set-aside in any subdivision layout. These floodways should be constructed on the natural drainage lines. They should be constructed at the least possible gradient and include riffles to retard high velocity and volumes of storm water.

At optimum intervals, retarding basins are required to both arrest large volumes of water and to filter out nutrients and debris before being allowed to discharge in the Avon River. In particular, are the locations at the concentration points of the flow lines being mainly near the railway line.

These mechanisms could be paid for by the developer contributions, especially in the acquisition of land. This is the only way that such services could be afforded and later managed by the local authority.

6.0 PROPOSALS and RECOMMENDATIONS

6.1 Outline Development Plan

An Outline Development Plan (ODP) is essentially the manner in which further subdivision is to be both encouraged and organized for the benefit of the whole Precinct.

In the case of this Residential Precinct the framework is already there by virtue of the existing grid pattern of roadways and existing residential development.

However, without a comprehensive drainage and sewerage program there is a distinct threat in pursuing extensive rezoning to allow for higher density development than currently exists.

In the event of such services being provided the land acquisition for drainage purposes is necessary to mitigate storm water flows.

6.2 Options for Future Development

There are, realistically only two options.

OPTION 1

With effective servicing the Precinct can be developed further for housing with a variety of densities to suit the preferences of the new inhabitants.

A mixture of low and medium density according to landform and location could produce much needed housing lots. This would also entail the setting aside of land for stormwater mitigation and floodways to protect private property. This could be achieved under the provisions of public open space contributions and act as landscaped public access pathways.

Careful design to slow down the volumes and velocities of severe storm events would be required.

The larger lots should be located on the margins particularly on the northern common boundary with the equine precinct and the low lands adjacent to the railway line embankment.

A variety of blocks could be provided in accordance with the Residential Planning Codes ranging from R 2.5 (4000m²) to R 10/30 (500m² to 1000m²).

OPTION 2

In the absence of the essential services mentioned, the land development should be limited to R 2.5 to R 5 (2000m² – 4000m²) with effective on-site effluent disposal systems.

There still remains the need for adequate drainage works and floodway implementation.

Preferred Option

The preferred Option, even without definitive costing of the retrofitting of sewers and proper drains, is for the second Option.

Only with high levels of external funding could the Shire afford the costs of such an exercise should the Council consider higher density development over R5.

6.3 Localised Modifications

- a) The existing Pony Club occupies part of an overall complex of small and larger lots bounded by Dinsdale Ford and Ulster Streets. In the event of the Pony Club being relocated to the Equine Precinct this land should be retained as Public Open Space.

The various lots and unused road reserves should be amalgamated and the northeastern corner rationalised to have the existing carriageway retained in a formal road reserve.

- b) Possible Additional Roads. The ODP indicates options for future roading to be applied to subdivision plans. These roads are not fixed but are indicative of the manner in which roading could be applied to affect the optimum economy of development costs whilst bringing on more lots.

6.4 Conditions of Development

- a) In any proposed subdivision for lots of 2000m² or more, Council shall require an overlay plan depicting how the land can be further subdivided into R10/30 when adequate services can be provided.
- b) Any proposed subdivision for R 5 lots shall include a building envelope to allow for further subdivision.
- c) Council may reduce the front setback requirements to effect the capability for further subdivision
- d) The developer shall install 'dormant sewers in the road reserves with the intent of connection of all lots to a full reticulation system being constructed in the future.
- e) Stormwater from all dwellings, outbuildings and sealed surfaces shall be retained on-site and not cause, without Council consent, discharge water off the lot onto the street or onto neighbouring properties.

6.5 ZONING

Current zoning and scheme provisions are included in Town Planning No 2, which is due for review.

The zoning for the majority of this Precinct is Residential Zone with Residential Coding ranging in density from R 2.5 to R 30. There does not appear to be any logical reason why the zoning and R Coding is the way it is. More intense development on the upper landform only means more drainage difficulties for the lower landholders.

Rezoning to allow for further subdivision and development should be made for lower density development only.

Specific provisions for development are required to provide for high standard of housing and land management.

7.0 OUTLINE DEVELOPMENT GUIDELINES

It must be stressed that the following development layouts are guidelines only and not definitive or enforceable solutions. Rather the solutions offered are to plan for the Precinct as a whole and discourage *ad hoc* subdivisions, which do not take into account the overall road or drainage patterns.

Wherever possible, equity has been applied to the suggested plan for future subdivision, to ensure that there is no disadvantage to landholders and where development costs may equally shared.

Developers have rights under the Town Planning and Development Act to retrieve costs from later developers, where initial expenses are made which may advantage the latter.

Through roads are preferred to cul-de-sacs to provide better traffic circulation and drainage.

In the event that there is a requirement for contributions towards land acquisition for roads and drainage the Local Authority shall act as the banker/financier using funds from developer contributions held in Trust for the benefit of this Precinct. (Refer to Part 8 – Developer Contributions).

The R Code ratings (Residential Planning Codes) has been applied to guide lot size design.

For the benefit of landowners/ developers the following is an abbreviated guide to the R Code ratings.

R 30 - Minimum lot area – 330 m²

R 10 - Minimum lot area - 1000m²

R 5 - Minimum lot area - 2000m²

R 2.5 -Minimum lot area - 4000m²

R Coding of R10/30 means that the higher density (R 30) applies only where land areas permit and there is deep sewerage or higher performing septic disposal systems are installed.

On the sketches for each sub-precinct solid black lines depict existing lot boundaries and roads. The suggested lot boundaries and new roads are depicted in broken black lines.



Figure 3: Outline Development Plan

Figure 3: Outline Development Plan

8.0 DEVELOPER CONTRIBUTIONS

8.1 Roads and Drainage

The WAPC (Western Australian Planning Commission) applies conditions on developers to contribute to the infrastructure.

The developer directly provides new roads, according to the Shire's Roads and Drainage Policies.

Where existing roads front the subdivision there is normally a requirement for the developer to contribute towards the upgrading of the road to a satisfactory standard. This also includes road and land drainage.

All internal or new roads are the responsibility for the developer.

8.2 Recreation and Open Space

Contributions by developers towards the provision of open space or recreation areas are set at 10% of the net sub dividable area. Generally, land given up for such purposes is ceded to the Crown free of cost and vested in the Local Authority.

Where there are multiple landowners subdividing at different times it is not realistic for developers to provide multiple small parcels of land. The Town Planning and Development Act provides for the contributions to be made to the Local Authority as a cash-in-lieu payment based on the value of the 10% of the value assessed prior to the subdivision.

The local authority must account for cash contributions, usually in a designated trust account with the proviso that the moneys are expended in the immediate area. Such expenditure may include the purchase of land or improvements to localized existing open spaces. Approval for the expenditure must be gained from the WAPC. This is to ensure that the contributions benefit the locality from which the contributions were made.

8.6 Street Lighting and Footpaths

Council shall require contributions from developers, on an equitable basis, for other improvements to the locality. These include street lighting, footpaths (one side of the street) and signage.

8.7 Crossovers

Crossovers and rural numbering shall be installed at the developer's cost as to every lot created.

8.8 Fencing

All created lots shall require dividing fences to be erected to a standard prevailing in the immediate locality.

9.0 PRIORITY STAGING

The Brunswick and McCartney Catchments are the preferred priority areas for sewerage infill and comprehensive drainage, not only to cater for the existing residential development, but also for the conversion of the Residential Coding to higher densities.

The Brunswick Road Catchment should follow when funding is available to provide these services.

For the remainder of the Precinct there is no favouring for a specific area to take priority. The R Coding and suggested design layouts allow for development, which will not adversely affect long-term management of development.

References

Liveable Neighbourhoods - Western Australian Planning Commission

Residential Planning Codes - Western Australian Planning Commission

Infill Sewerage Series – York 2001/2002 to 2003/2004

Water Corporation (Un-numbered Plan)

*Avon arc Sub Regional Planning Strategy –
January 2001- Western Australian Planning Commission*

Adopted Local Planning Strategy - Western Australian Planning Commission – 2006

Water Conservation through Good Design – Western Australian Water Resources Council – Perth - 1986

9.2 Administration Reports

9. OFFICER'S REPORTS
9.2 ADMINISTRATION REPORTS
9.2.1 Permit Vehicle Routes

FILE NO: TR.RDT.1 / WK.RDM
COUNCIL DATE: 14 January 2008
REPORT DATE: 2 January 2008
LOCATION/ADDRESS: Various Roads
APPLICANT: Main Roads WA
REPORTING OFFICER: Ray Hooper, Chief Executive Officer
DISCLOSURE OF INTEREST: Nil
APPENDICES: Main Roads WA – Road Assessment
DOCUMENTS TABLED: Permit Vehicle Standards

Summary:

Main Roads WA has carried out an assessment of various roads to allow restricted access vehicles to operate on low traffic volume roads under specific conditions.

Background:

A series of roads in the Shire of York have been assessed previously for use by restricted access vehicles and these are detailed on the MRWA network.

Consultation:

Main Roads WA.

Statutory Environment:

Main Roads Act.

Policy Implications:

Not applicable.

Financial Implications:

There will be some administration costs to process applications.

Strategic Implications:

Not applicable.

Voting Requirements:

Absolute Majority Required: No

Site Inspection:

Site Inspection Undertaken: Not applicable

Triple bottom Line Assessment:

Economic Implications:

The use of restricted access vehicles may assist the viability of agricultural production on the roads approved for use.

Social Implications:

There should be minimal social impact providing that permit holders comply with the conditions.

Environmental Implications:

No adverse environmental impacts are envisaged at this stage.

Comment:

The road assessments indicate a need to upgrade specific roads to a minimum standard (Type B) to allow expanded use of permit vehicles to provide a common standard of access to farming properties.

OFFICER RECOMMENDATION

Amendment

MOVED Cr Lawrance seconded Cr Boyle

“That Council include an Item 4 to read:

That type A & B be referred to the School Bus Committee for assessment for curfew conditions.”

CARRIED (5-0)

The Amendment was then put and carried.

Resolution

030108

MOVED Cr Walters seconded Cr Lawrance

“That Council:

- Approve the use of restricted access vehicles on the following roads, subject to strict compliance with the listed conditions and details:***

Type A

<u>Road Number</u>	<u>Road Name</u>	<u>Comments</u>
4330145	Yarra Road	Type A – 60kph
43300078	Corner Well Road	Type A – 60kph
4330038	Cubbine Road	Type A – 60kph
4330063	Moore Road	Type A – 40kph
4330061	Flea Pool Road	Type A – 60kph from Mannavale Road to Wallaby Road

Type B

<u>Road Number</u>	<u>Road Name</u>	<u>Comments</u>
4330047	Williams Road	
4330030	Wallaby Road	
4330037	Badgin Road	
4330036	Quonamining Road	Type B can only enter and exit from York-Tammin Road

4330081	Rickeys Siding	
4330079	Keebles Road	
4330080	Halbert Road	
4330025	Lennard Road	Type B – 40kph
4330061	Flea Pool Road	Type B – 40kph From Wallaby to end. No right turn from Flea Pool Road to Mannavale Road or left turn from Mannavale Road into Flea Pool Road

2. Approve the following conditions for the use of restricted access vehicles on the roads listed in item (1):

Roads which are classed as Low Volume (with AADT of less than 75VPD) will have the following conditions:

Type A Roads,

- * A current written approval from Local Government, permitting use of the road, must be carried and produced on demand;
- * Operation only during day light hours;
- * Headlights to be switched on at all times;
- * No operation on unsealed road segment when visibly wet;
- * School bus curfews, as specified in the local government approval letter, must be observed;
- * Direct radio contact must be maintained with other RAV's to establish their position on or near the road (suggest UHF Ch40);
- * A speed limitation of either 40, 60 or 80km/h

Type B Roads will have the additional conditions:

- * Single lane road. Road not to be entered until driver has established by radio contact that there is no other RAV on the road travelling in the oncoming direction;
- * A speed limitation of 40km/h

3. Include the following roads in future road programmes for upgrading to a minimum of Type B standard and request a re-assessment when works completed.

<u>Road Number</u>	<u>Road Name</u>	<u>Comments</u>
4330023	Sees Road	Does not meet Type B road requirements
4330076	Naraloggan Road	Intersection geometry at both intersections
4330147	Surveyor Road	Road width
4330148	Booma Road	Road width
4330146	Nockine Road	Road width
4330229	Near Warding Road	Road width
4330046	Hamersley Siding Road	Does not meet Type B road requirements

4330026	Bogling Road	Does not meet Type B road requirements
4330029	Warding Road	Intersection geometry
4230024	Grass Valley South Road	Sight Distance

- 4. That type A & B be referred to the School Bus Committee for assessment for curfew conditions.”**

CARRIED (5-0)

**APPENDIX
"A"
9.2.1**



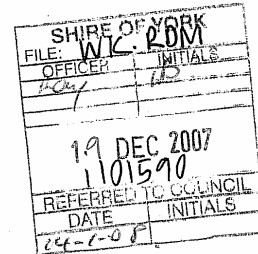
Enquiries: Meagan Roediger on 08 93118450
Our Ref: 04/11384
Your Ref:



ABN: 50 860 676 021

17th December 2007

Mr R Hooper
Chief Executive Officer
Shire of York
PO Box 22
YORK WA 6302



Dear Mr Hooper

Attached are the recommendations that I am proposing to your council for consideration and agreement of the recent Road Assessments that was carried out in the York Shire.

Each road has been assessed against a standard that allows Category 2 to 4 Restricted Access Vehicle to operate on low traffic volume roads. In accordance with your request, all approved roads will be approved for category 1 to 4 RAV's only. These have a maximum length of 27.5m and maximum mass of 87.5 tonnes.

Roads which are classed as Low Volume (with and AADT of less than 75VPD) will have the following conditions:

Type A Roads,

- A current written approval from Local Government, permitting use of the road, must be carried and produced on demand,
- Operation only during day light hours,
- Headlights to be switched on at all times,
- No operation on unsealed road segment when visibly wet,
- School bus curfews, as specified in the LG approval letter, must be observed,
- Direct radio contact must be maintained with other RAV's to establish their position on or near the road (suggest UHF Ch40),
- A speed limitation of either 40, 60 or 80km/h,

Type B roads will have the additional conditions:

- Single lane road. Road not to be entered until driver has established by radio contact that there in no other RAV on the road travelling in the oncoming direction,
- A speed limitation of 40km/h.

This will give the York Council control over which vehicles/operators can use the road/s. this means that the vehicle operators must approach your council for an approval letter before road access can be gained. Your approval letter may contain other local conditions/restrictions which you see fit. For example you nay wish to approve access only during grain harvest season ect.



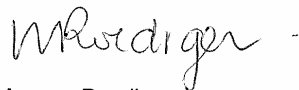
Australian Business
Excellence Awards
Bronze Award 2007

Email: hvo@mainroads.wa.gov.au Website: www.mainroads.wa.gov.au
Heavy Vehicle Operations, Ground Floor, 2 Adams Drive, Welshpool WA 6106
or PO Box 374, Welshpool Delivery Centre 6986
Telephone: (08) 9311 8450; Facsimile: (08) 9311 8455
Don Aitken Centre, Waterloo Crescent, East Perth or PO Box 6202
EAST PERTH Western Australia 6892
Telephone: 138 138 Facsimile: (08) 9323 4430 TTY: (08) 9428 2230
Email: enquiries@mainroads.wa.gov.au Website: www.mainroads.wa.gov.au

Road Numer	Road Name	Comments
4330047	Williams Road	Type B
4330023	Sees Road	Fail – does not meet type B road requirements.
4330145	Yarra Road	Type A – 60kph
4330030	Wallaby Road	Type B
4330037	Badgin Road	Type B
4330036	Quonaming Road	Type B can only enter and exit from York-Tammin Road
4330081	Rickeys Siding	Type B
43300078	Corner Well Road	Type A – 60kph
4330038	Cubbine Road	Type A – 60kph
4330079	Keebles Road	Type B
4330076	Narraloggan Road	Fail – intersection Geometry at both intersections
4330080	Halbert Road	Type B
4330063	Moroe Road	Type A -40kph
4330147	Surveyor Road	Fail – road width
4330148	Booma Road	Fail – road width
4330146	Nockine Road	Fail – road width
4330229	Near Warding Road	Fail - road width
4330025	Lennard Road	Type B – 40kph
4330046	Hamersley Siding Road	Fail – does not meet type B road requirements.
4330026	Bogling Rod	Fail – does not meet type B road requirements.
4330061	Flea Pool Road	Type A – 60kph from Mannavale Road to Wallaby Road, Type B – 40kph From Wallaby to end. No right turn from Flea Pool road to Mannavale Road or Left turn from Mannavale Road into Flea Pool Road
4330029	Warding Road	Fail intersection geometry
4230024	Grass Valley South Road	Fail – sight distance.

Please let us know as soon as possible so that we can start getting these registered onto the networks.

Yours sincerely



Meagan Roediger
A/HEAVY VEHICLE PLANNING OFFICER

9. OFFICER'S REPORTS
9.2 ADMINISTRATION REPORTS
9.2.2 Annual Report & Electors Meeting

FILE: FR.FRP.2
COUNCIL DATE: 14 January 2008
REPORT DATE: 7 January 2008
LOCATION/ADDRESS: N/A
APPLICANT: N/A
OFFICER: Graham Stanley, Deputy CEO
SENIOR OFFICER: Ray Hooper, Chief Executive Officer
DISCLOSURE OF INTEREST: Nil
APPENDICES: Nil
DOCUMENTS TABLED: 2006/07 Annual Report

Summary:

This report recommends that the Annual Report for the Shire of York for the Year Ended 30th June 2007 be accepted and that the Annual General Meeting of Electors' be held on 18th February 2008.

Background:

The Council prepares an annual report for each financial year ending 30 June. Items to be included in the annual report are prescribed in the Local Government Act 1995.

It includes a summary of the Council's annual activities, including the audited annual financial statements and Independent Audit Report. Where the Council hasn't received the Auditor's report in time for the Annual Report to be accepted by 31st December it is required to accept the Annual Report within 2 months of receiving the Auditor's Report.

Consultation:

Not Applicable.

Statutory Environment:

Local Government Act, 1995 (As Amended)

The following sections of the Act are relevant to the receipt of the Annual Report and the convening of the Annual Electors Meeting:

Section 5.53	Annual Report
Section 5.54	Acceptance of Annual Report
Section 5.55	Notice of Annual Report
Section 5.27	Electors' general meeting "...within 56 days after the Local Government accepts the Annual Report for the previous financial year."
Section 5.29	Convening electors' meetings

Policy Implications:

Nil.

Financial Implications:

Nil.

Strategic Implications:

Nil.

Voting Requirements:

Absolute Majority Required: Yes

Site Inspection:

Site Inspection Undertaken: Not applicable

Triple bottom Line Assessment:

Economic Implications:

Nil

Social Implications:

Nil

Environmental Implications:

Nil

Comment:

The Audit Report was without qualification and in the opinion of the Auditor:

“the financial report of the Shire of York:

- (a) presents fairly the financial position of the Shire of York as at June 30 2007 and the results of its operations and its cash flows for the year then ended in accordance with applicable Accounting Standards; and
- (b) is prepared in accordance with the requirements of the Local Government Act 1995 (as amended) and Regulations under that Act, and the Australian Accounting Standards (including the Australian Accounting Interpretations).

The Statutory period for holding the Annual Electors Meeting is within 56 days of receiving the annual report, in this instant 3rd March 2008. To minimise disruption to both Councillors and staff it is suggested that the Electors' Meeting be held at 5.00pm on Monday 18th February 2008 to follow on from the February Council meeting.

OFFICER RECOMMENDATION

Resolution

040108

MOVED Cr Walters seconded Cr Fisher

“That Council

1. ***receive the Annual Report, incorporating the Annual Financial Report and the Audit Report for the year ended June 2007;***

- 2. give local public notice of the availability of the Annual Report;**
- 3. authorise the Chief Executive Officer to convene the Annual Electors' Meeting, providing a minimum of 14 days' local public notice, to be held on Monday 18th February 2008 at 5.00pm."**

CARRIED (5-0)



ANNUAL REPORT
FOR THE YEAR ENDED
30TH JUNE 2007

MISSION STATEMENT

To build on our history to create our future

SHIRE OF YORK

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PART B – ANNUAL FINANCIAL REPORT

Yellow pages

ANNUAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2007

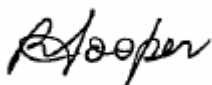
Introduction

The Annual Report of the Council is produced in accordance with the requirements of the Local Government Act 1995 and provides a valuable record of the work of the Local Government over the reporting period.

The format of the Annual Report seeks to provide information in a way that is easy to read, interesting and informative.

As a part of our history it is designed to record the successes and challenges the Council faced and to demonstrate how the community and the Council faced those challenges.

The second part of the report provides the statement by the Auditor and the financial reports showing the statutory information in the format required by the Local Government Act.



Ray Hooper
Chief Executive Officer

12 December 2007

President's Report



It is my pleasure, as Shire President to present the Shire of York Annual Report for 2006-2007.

The past twelve months has seen York begin to come to grips with the concept that York is a town of choice by not only current residents but as the “tree-change” demographics begin to swell, a town of choice by many others. Demand for real estate in 2006-2007 has been unprecedented with both vacant land and houses being snapped up by an eager public who wish to live or invest in York.

This demand has to be managed and as requested by the Department of Planning and Infrastructure the Council has prepared and ratified a number of “precinct plans”. Without the Council adopting this process, people wishing to either sub-divide or develop property would be unable to proceed with their plans. These Outline Development Plans set the parameters for present and future developments within the designated areas. The Outline Development Plans do not, however, require anyone to sub-divide or plan for sub-division. The process is simply put into place to enable orderly and structured planning.

In my last Report I wrote about several projects that were nearing commencement. These projects included the ILI Abattoir and a new Medical Centre. Unfortunately the wheels of progress are not as quick as Council thought they would be. Bureaucracy ensures that nothing is as simple as it may appear and progress has not occurred. However, I can report that both projects are still listed for commencement in 2008 after approval from all Government Departments.

I wish to make comment about SEAVROC (South East Avon Voluntary Regional Organization of Councils). York along with Cunderdin, Quairading, Beverley and Brookton have chosen to look at voluntarily organising issues such as tendering for road base, tendering for replacement machinery, working together of specific road building tasks, applying for combined grants for projects such as “Safer Communities” as well as investigating a number of other ways to make all Shires more effective and save costs. The Minister for Local Government has praised the organisation in a number of forums and this augers well for York and the other Shires should there be moves by State or Federal Governments to create larger local government bodies. Your Council will continue to work through this process and keep you informed of future developments.

Thanks and gratitude is extended to the whole Shire staff. They had to continue to provide the services and maintain facilities that as a community we expect while working in an environment of not knowing where the future is headed. York is lucky that we have a dedicated group of Shire staff working for us. Special thanks are extended to Peter Atkins our Works Supervisor. Peter has continued to give the community 110% effort in an increasingly difficult environment. Thanks Pete, the community appreciates your efforts.

Finally on behalf of the Councillors I thank the many people who have taken the time to write, phone or talk to all councillors. We value your input and while we will never please everyone we certainly are striving to make York a better place for all.

A handwritten signature in black ink, appearing to read 'Pat Hooper', with a large, stylized initial 'P'.

Pat Hooper
President
Shire of York

Mission Statement

To build on our history

to create our future

Our Vision

Community, Councillors and Council staff all contributed to the vision and stated that they wanted the Shire of York to be:

A proud community, which values and preserves its history, heritage, rural character and country lifestyle.

A cohesive and vibrant community, respecting diversity and working together with a strategic vision.

A friendly and safe place with strong community spirit.

An economically strong community, with growth in employment, businesses, agriculture and tourism.

A place with easy access to a full range of social services, including medical, education, and law and order.

A unique and beautiful place, attractive to residents, businesses and visitors – a town where people can come to learn and experience different things, away from the City.

A place with hope for the next generation, where heritage, the natural environment, farming and new developments are in balance.

A place of opportunity where our young people have a sense of what it means to belong to a community and be included.

A community recognised locally, nationally and internationally for its heritage, arts and crafts, and approach to tourism.

A Council, which provides leadership and vision, and is committed to working with all the diverse elements of the community to create a future of promise.

Council's Values

The following values characterise the style, beliefs and guiding principles of the councillors and staff of the Shire of York:

Commitment to providing good government for the people of York, in an open and accountable way.

Leadership and partnership in achieving the strategic direction for York, and encouragement of leadership and empowerment within the community.

Cooperation, consultation, communication and cohesiveness between council and community.

Mutual respect between councillors, council staff and community.

Acknowledgement of the views of others.

Recognition of initiative and achievement.

Determination to succeed.

Willingness to change.

Customer focus in all we do.

Fostering responsibility, responsiveness, teamwork, caring and compassion.

Passion for the Shire of York.

Appreciating a sense of humour.

Staff of the York Shire

Senior Staff

Chief Executive Officer

Mr Ray Hooper

Deputy Chief Executive Officers

Mr Graham Stanley

Works Supervisor

Mr Peter Atkins

Manager Administration & Technical Services

Ms Tyhscha Cochrane

Environmental Health Officer/Building Inspector

Mr Peter Stevens

Human Resources

The organisation would be unable to function without the support of its administration staff and I would like to pay tribute to the following staff and identify their role in our operations:

Tabitha Bateman	Officer Payroll
Natasha Brennan	Executive Assistant
Les Burrows	Building Maintenance
Matthew Davies	Development Services Officer
Alison Emin	Executive Support Officer
Kate Hooper	Records Officer/Customer Service
Annette Hunt	Finance Officer
Cindy Keeble	Library Officer
Carol Littlefair	Museum Curator
Bill Livingstone	Swimming Pool Manager
Hayley McNamara	Customer Service Officer / Library
Pat Mogridge	Rates/Cemetery/Payroll Officer
Kim Crawford	Youth Co-ordinator
Angela Plichota	Ranger
Norma Woods	Recreation Supervisor

ADMINISTRATION AND CORPORATE SERVICES SECTOR

The 2006/2007 Financial Year has again proved to be an extremely busy period for Council staff, predominantly as a result of increased property and land transactions, new council and more accounting reforms required as a result of amendments to the Local Government Act and associated Regulations.

There has also been a number of new staff employed by the Shire to replace staff who have either retired or pursued alternative careers. These new staff are:

Graham Stanley	Deputy Chief Executive Officer
Kate Hooper	Customer Service Officer and Records Officer
Paula Flinn	Community Recreation Officer
Kim Crawford	Youth Officer
Nicole McNamara	School Trainee

Elections

There were no Local Government Elections during the 2006/07 financial year. Following amendments to the Local Government Act in early 2007 the dates for Ordinary Council Elections were changed from the first Saturday in May to the 3rd Saturday in October of odd numbered years. This meant that the Council Election for 2007 was held in the 2007/08 financial year on Saturday, 20 October 2007 and is not in the timeframe covered by this report.

The Shire of York Council for 2006/07 was as follows:

<u>Councillors</u>	<u>Expiry of Term</u>
Tony Boyle	Oct 2009
Ashley Fisher	Oct 2009
Brian Lawrance – Deputy Shire President	Oct 2009
Pat Hooper – Shire President	20 Oct 2007
Michael Delich	20 Oct 2007
Trevor Randell	20 Oct 2007



Left to right – Cr Mick Delich, Cr Brian Lawrance, Shire President Pat Hooper, Cr Trevor Randell, Cr Ashley Fisher, Cr Tony Boyle.

End of Year Financial Situation

The York Shire Council recorded a surplus of \$483,399 for the 2006/2007 Financial Year. The surplus included approximately \$173,000 worth of Council road works that were not completed due to staff shortages and difficulties in obtaining contractors. All of these non-completed works have been included in the 2007/2008 budget. A further \$165,000 of the surplus is due to funds for various grant projects that were in progress at the end of the financial year not being spent. These unspent grant funds have been placed into a Reserve to be drawn upon in the new financial year.



Mr Bill Vincent presented cheques to each of the SEAVROC Councils, being a rebate of premiums. This was due to the self insurance schemes exceeding their targeted cash holding

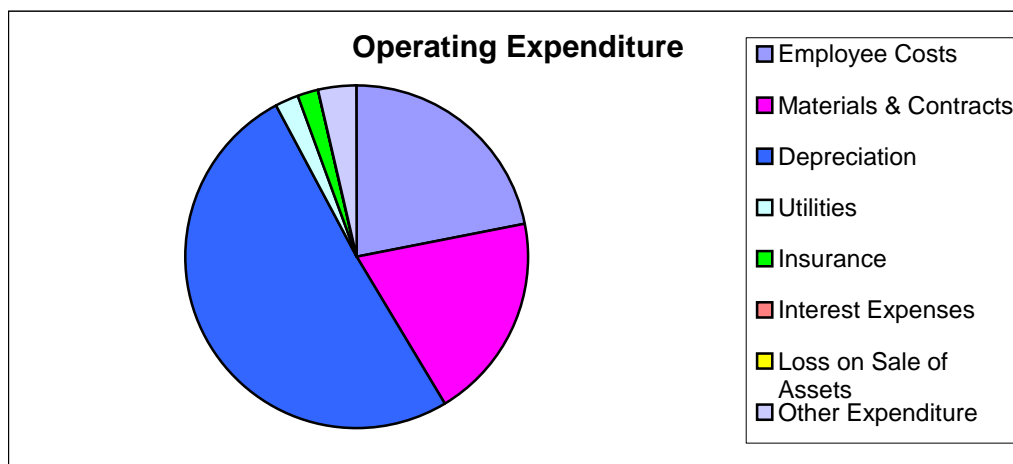
Valuations

Rural land was re-valued during the period in accordance with the requirements of the Department of Land Information to value rural land on an annual basis with there being a significant increase in the valuation of properties. A town revaluation, conducted every five years, was undertaken during the year and the new valuations came into effect for the 2007/08 financial year.

Revenue and Expenditure

Operating Expenditure

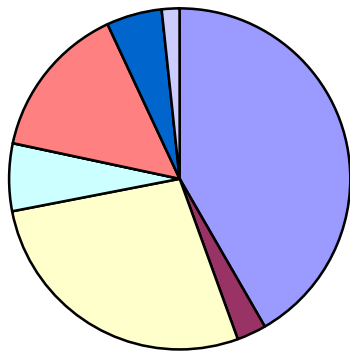
Employee Costs	\$1,687,329	21.82%
Materials & Contracts	\$1,509,903	19.52%
Depreciation	\$3,928,244	50.79%
Utilities	\$175,329	2.27%
Insurance	\$145,389	1.88%
Interest Expenses	\$12,537	0.16%
Loss on Sale of Assets	\$0	0.00%
Other Expenditure	\$275,272	3.56%
TOTAL	\$7,734,003	100.00%



Operating Income

Rates	\$2,527,396	41.63%
Interest Earned	\$168,390	2.77%
Grants & Subsidies	\$1,678,591	27.65%
Contributions, Donations & Reimbursements	\$388,275	6.40%
Service Charges	\$0	0.00%
Fees & Charges	\$893,320	14.71%
Profit on Sale of Assets	\$311,487	5.13%
Other Revenue/Income	\$104,078	1.71%
TOTAL	\$6,071,537	100.00%

Operating Income



- Rates
- Interest Earned
- Grants and Subsidies
- Contributions, Reimbursements & Donations
- Service Charges
- Fees & Charges
- Profit on Sale of Assets
- Other Revenue /Income

Rates Incentive Prize

SHIRE OF YORK RATES INCENTIVE PRIZE

WINNERS

FIRST PRIZE

The Shire of York, in conjunction with the York & Districts Community Bank ®
Branch of Bendigo Bank, a \$1,000 bank account

Winner

Daniel Ryan, York

SECOND PRIZE

200 litres of Unleaded Petrol donated by Fuel Distributors of WA Pty Ltd

Winner

Cheryl Mitchell, York

THIRD PRIZE

One (1) night's accommodation in Standard Family Cabin compliments of Aspen
Parks Quality Resort Parks

Winner

William & Debra Brandsma, Kalamunda

FOURTH PRIZE

Four (4) tickets to the Western Australian Symphony Orchestra

Winner

Ian & Dawn McLeod, Maylands

The Shire of York gratefully acknowledges the support of the York & Districts Community Bank ® Branch of Bendigo Bank, Fuel Distributors of Western Australia PTY Ltd, Aspen Parks and Western Australia Symphony, for their contributions to the 2007/2008 rates incentive prizes.



Please Note: The draw was selected randomly by computer selection

Community Assistance & Support

Once again community organisations were provided with financial assistance through direct sponsorship and donations. The Council allocated \$37,273 to sponsorship requests.

Community Sponsorship applications approved for 2006/2007:

COMMUNITY GROUP	PURPOSE	AMOUNT
York Agricultural Society Inc	Contribution towards staging of York Show	\$500
York District High School	Crosswalk Attendant Service	\$2,000
York District High School	Book Award – School Presentation Night	\$150
York Motor Museum	Contribution to 2006 Motoring Festival	\$1,000
York Society	Archives & Historical Research	\$750
York Society	Photographic Awards	\$500
York Society	New Residents Pack	\$500
York Society	Contribution towards Blandstown Village Conservation Plan	\$2,500
Greenhills Progress Association	Contribution towards Hall upgrade and maintenance	\$4,200
Talbot Youth and Recreation Group	Contribution towards Hall upgrade and maintenance	\$4,200
Northern Districts Cycle Club	Contribution towards York Cycle Event	\$2,000
York Rotary Club	Contribution to Australia Day Breakfast	\$350
Combined Churches Commission on Education	Contribution to Chaplaincy Program	\$5,000
York Beverley Turf Club	Sponsorship of Race Meeting	\$1,000
York Toy Library	Upgrade of the Community Centre (new shed and lawn)	\$1,213
Friends of Mount Brown	Purchase herbicides and sugar for Mount Brown Weed Project	\$300
Olive Festival Organising Committee	York Olive Festival 2006/07	\$2,000
York Masonic Lodge	Replacement of front entrance doors	\$1,500
York Art Craft & Theatre Group	Street Theatre Production "Tie the Knot"	\$1,000
York FM	Refurbishment of the internal rooms	\$1,000
York Football Club	Refurbishment of the clubrooms	\$3,000
York Playgroup	Installation of new lawn and reticulation	\$1,305
York Writers Club	Printing and publication of anthology to celebrate the 175th Anniversary	\$900
Talbot Brook Land Management	To monitor salt affect waterways and existing Piezometer within the Talbot area	\$405
TOTAL		\$37,273

It should be noted that the above contributions do not include in-kind assistance provided to many community organisations and contributions paid to organisations towards the development of Council owned facilities.

Youth

The Council has again reaffirmed it's commitment to this vital community initiative with the continued employment of a Part-Time Youth Co-ordinator (Elaine then Kim) who have engaged our youth and progressed many initiatives over the life of this program.

This year has brought many accomplishments for youth in our district, the highlights of which are summarised as follows:



Youth Officer

- Facilitating and coordinating Youth Advisory Council
- Shire of York Leeuwin Youth Sponsorship Program
- Attended the Investing in Communities and Roadwise Committee meetings
- ARYN Avon Region Youth Network – continued facilitation and involvement.
- Training, completed Seniors First Aid Certificate and renewal of F Endorsed license
- Assisted with the partnership between York District High School Cadets and the Shire of York to initiate community projects such as the restoration of the York cemetery, tourist information bay and the tourist signage.
- Local Government Week - Banner in the Terrace, completed by the York District High Year 7's
- Attended Small Town Survival Conference and follow-up workshops
- Organised the transportation and advertising for the Town of Northam Summer Fiesta Series

Youth Advisory Council Projects

- Y BASE Project -Youth Centre, the completion of the structural design and the initiated partnership with the Bendigo Bank and Apex.
- Y Culture Dreamtime Tanks Art Project, the completion at the Candice Bateman Recreational Park
- YAC OUT- networking between rural youth advisory councils

- Supporting excursions to Northam for York youth to attend local bands
- El Caballo Leadership Day
- Kids in Cars – Network between Directions WA and the Shire of York
- July School Holiday Program – Develop and implement for children in the York community aged 6-12 years

Community Service

- Bring It On Festival – Two YAC representatives played an integral role on the organising committee of this festival in March 2007
- York YAC Radio Programs, three programs initiated by members – (Six members)
- York Agricultural Show –Ute Muster
- York YAC assisted AVRYN with youth opinions on future planning.



York Youth Advisory Council Holiday Programs

Holiday Program conducted in partnership with Shire of Northam Youth Advisory Council

- Jurien Bay – Three day camp
- Darklight Indoor laser games
- Bring it On (Band) Festival – Northam
- July School Holiday Program
- Cardinal Sailing

Fundraising

- York Olive Festival - Olive Pip Spitting Competition
- Car Wash
- York Agricultural Show – Ute Muster



July School Holiday Program – Circus Training



Leeuwin Sailing Ship



Youth Drug Week

Library

The operations of the Shire Library were restructured during 2004/2005 to improve the overall levels of service delivery available for all aspects of the Shire's front counter operations which has been proved successful with our latest statistic results from the Public Library Statistical Return showing that 60% of the York's population are library members.

The library membership has increased by 144 new members giving a total of 1465 adult members in the 2006/2007 financial year.

This year the library has extended the shelving gaining much needed space for the ever increasing book stock. This is thanks to the generous donations that we received from our community. We have also used funds from the Shire to purchase some of the latest bestsellers so that our readers do not have to wait months to read their favourite authors.

We have also had a display of wonderful art work form the York District High School Year 8 and Year 9 Students. The display was enjoyed by all.

Annual Statistics of the York Library 06/07

Items Issued -	Adult Non Fiction	5,713
	Adult Fiction	11,092
	Junior Library	4,795
	Paperbacks, magazines	<u>999</u>
Total		22,599
Membership	Adults	1465
	Family	297
	Junior	224
	From other libraries	125
The Library was open for		2,123 hrs
Books issued per hour		10.64
Items requested by other libraries		271

Items requested from other libraries	1076
Requests for information	647

Community Bus

The Community Bus was purchased in July 2005 and it continues to be a popular facility used by youth, aged, school and other community organisations.

The Toyota Coaster Bus was purchased with a combination of Reserve Funds set aside specifically for that purpose and Municipal Funds.

Record Keeping

Our Record Keeping Officers, Stephen Clitheroe and Kate Hooper have revised and updated the Record Keeping Plan as follows:

A copy of the Shire of York's Recordkeeping Plan (RKP) Revision 2 dated 18 January 2006, and supporting documentation, was forwarded to the State Records Commission (SRC) on 25 January 2006. On 27 January 2006, SRC acknowledged that the Shire had met the requirements to submit a revised RKP.

Council adopted Revision 2 of the RKP at its meeting of 20 February 2006.

On 27 March 2006, SRC approved the Shire of York's RKP for a period of three years, acknowledging progress towards the minimum requirements of SRC Standard 2: Recordkeeping Plans. There is further work required for full compliance; however considerable progress has been made in the preparation of procedures and a new computerised records keeping system will be installed in 2007/08.

The Shire of York, which is renowned for its heritage values and its commitment to preserving local history, supports the principles of the State Records Act and recognises the importance of establishing and maintaining a reliable and credible Record Keeping System.

Freedom of Information

It is this local government's intention to provide access to requested documents, wherever possible, in the ordinary course of daily work provided that in so doing no harm is inflicted upon the rights or interests of private individuals or commercial organisations.

Where requested documents are of a sensitive nature the application will be dealt with under the provisions of the Freedom of Information Act taking into account all parties concerned.

It is our belief that this strategy will facilitate the provision of information to the public in a prompt and cost effective manner whilst still observing the need to preserve the confidentiality of classified information.

In 2006/07 there was only one formal Freedom of Information application received. That request was for information of a non-personal nature and edited access was granted.

Planning for the Future

On 10 August 2006, Council adopted a Plan for the Future for the District with the following objectives:

- To obtain Federal and State grant monies that allow the provision of works and services for the growing district
- Maintain Rates and Charges increases that are commensurate with regional and State growth and rate of inflation
- Where practical and necessary, obtain new loans borrowings that allow capital and infrastructure development
- Incorporate the programs and activities proposed in the Plan for the future in the Annual Budget
- Expend 95% of Capital Works by 30 June each year.

Major initiatives include:

➤ Co-location facility	\$ 700,000
➤ Roads construction	\$1,500,421
➤ Proposed Major Plant and Equipment Purchases	\$ 620,000
➤ Pioneer Memorial Lodge Sunroom	\$ 150,000

Planning for the Co-location facility is well underway. Despite some early hold-ups with proposed sites for the facility not being available for a variety of reasons a site has been chosen being in Joaquina Street adjacent to the St John Ambulance sub-centre. The Pioneer Memorial Lodge Sunroom was not proceeded with as the Wheatbelt Health Service has now taken over management responsibility for the Lodge. Both road construction and plant replacement form significant parts of Council's annual budgets and these items have proceeded in line with Council's long-term plans. The Plan for the Future will be updated in 2008 and residents will be given the opportunity to provide input into the updated plan.

**HEALTH, BUILDING, TOWN PLANNING,
FIRE PREVENTION & REGULATORY
SERVICES SECTOR**

The Development Services Section of the Council is jointly managed by Ms Tyhscha Woolcock and Mr Peter Stevens and the areas of responsibility involve Environmental Health, Building Control, Building Maintenance, Town Planning and Ranger Services.

Health

The Environmental Health Officer, Peter Stevens is responsible for monitoring aspects of public health within the Shire. This includes the inspection of food premises to ensure compliance with the relevant legislation, public building inspections, swimming pool inspections and offensive trade monitoring.

Council continued to monitor the structural and operational aspects of all premises to ensure compliance with the requirements of relevant legislation.

60 effluent disposal systems were approved for installation.

The following health related industries are currently operating in the Shire.

Offensive Trades:	4
Public Buildings:	11
Food Premises	23
Public Accommodation (incl B & B)	26
Public Swimming Pools	11

Swimming Pools

The York Public War Memorial Swimming Pool was inspected and sampled regularly.

Inspection and sampling of public swimming pools as defined by the Health Act was undertaken throughout the season; these include Hotels, B & B's, and Lodging Houses etc. Samples of the swimming pool water are sent for analysis to a Perth laboratory to ensure they meet the required standards.

The swimming pool underwent some repairs to the bowls and which were then repainted as part of the long term maintenance of the pool. This year also saw the installation of a new disabled toilet facility which included a baby change area. This facility was built with funding assistance from the Disability Services Commission.

Public Buildings

Public Buildings within the Shire are inspected annually to ensure compliance with maximum accommodation numbers, fire safety, access and egress requirements. The Imperial Hotel reopened during the year after renovations and inspections by Shire staff and the Fire and Emergency Services Authority (FESA).

Building

In 2006/07 the Building Control Section of the Council processed 191 building applications. These applications were split into the following categories:

	2006/07	2005/06	2004/05	2003/04	2002/03	2001/02	2000/01
Dwellings	42	44	31	36	28	27	34
Additions	60	59	35	46	32	43	37
Outbuildings	75	78	65	60	48	54	53
S/ Pools	10	7	8	6	7	44	7
Commercial	4	8	7	17	1	9	11

The Council's Officers audit building works to ensure compliance with the approved plans and to ensure that all work is carried out to the necessary standard.

The approximate value of building works in the Shire was \$8.8million.

Town Planning

Mr David Lawn was appointed as Shire Planner. David works on a part-time basis and the Chief Executive Officer and the Manager Administration and Technical Services perform much of the Statutory Planning function.

The Council continues to utilise Town Planning Scheme No. 2 to guide development within the Shire in association with the Local Planning Strategy and a series of outline development plans for defined precincts. The Local Planning Strategy, CBD, Equine Precinct and Industrial Areas have all been the subject of continuous research and development and as the Council develops its various precinct plans it will consult widely with the community and other interested parties.

During the year a total of 64 development applications were considered by Council.

Heritage is an important part of development in York and Council utilises the services of Kris Bizzaca, the Regional Heritage Advisor for the Avon Arc.

Waste Collection & Disposal

The Council again participated in the "drumMUSTER" program. This nation wide program provides for the collection and disposal of used farm chemical containers. A new collection yard was located adjacent to the transfer station and collections are held regularly. Approximately 4606 drums were collected under the program this year.

Recycling Services collected all the drums from the drumMUSTER program.

Council continued with its participation in the Mobile Muster program. This program was commenced to ensure that mobile phones and their accessories are recycled. Collection points for mobiles are located at the Shire Administration Office and the waste transfer station.

A total of 2086.5 tonnes of waste were transported to the Shire of Northam landfill site for the 2006/2007 financial year. A total of approximately 276 tonnes of materials were recycled during the year.

The skip bin service offered to residents with a bin service continues to be popular. A total of 284 bins were used this year.

Building Maintenance

The Council continues to maintain and improve its assets. This year major projects included:

- Fencing at Forrest Oval playground was installed.
- Risk assessment of all play equipment in the Shire
- Repairs and upgrade to the Pioneer Memorial Lodge
- Shade sails were replaced at Avon Park.
- Repairs and Upgrade to the Old Fire Station Community Centre.
- 2 Shire houses were commenced.

Ranger Services

Council's Ranger Ms Angela Plichota has been kept extremely busy in all aspects of her role.

Fire control remains a primary responsibility. During the fire season the Ranger takes on co-ordination of the approximate 350 members of the Shire's Bush Fire Brigades through a network of three base stations and 80 mobile units. Whilst Angela was in the Ranger seat she has ensured that the public will be well informed when there is a Total Vehicle Movement Ban by organising a Harvest Ban Hotline.

Animal Control has also been a priority with educating people on the responsibilities of animal ownership. The occurrence of dogs wandering from their properties or not kept on a lead in public is still steady.

There were approximately 650 dogs registered in the Shire.

Straying stock on the roads has also been a contentious issue with owners needing to ensure their fencing is adequate to keep their stock within.

The RSPCA York Auxillary continues to give Ranger Services great support on their vigilance of Animal Cruelty and their overall contribution.

Disability Services and You're Welcome WA Access Initiative Support Grants

A joint project between the Shire of York, SEAVROC the Disability Services Commission and CY O'Connor College of Tafe will have York business owners and service operators rolling out a mat for people with disabilities.

You're Welcome WA Access Initiative is an exciting project developed in response to a need for information about accessible businesses and community services and facilities.

In WA, one in five people have a disability and, with the ageing population, this number could rise by nineteen percent over the next 15 years.

The "You're Welcome Project" collects information about businesses and promotes them to the public and especially to people with disabilities with clear access information about their local facilities and amenities.

Information about a service, facility, or tourist attraction is collected and recorded and uploaded to the information intranet for everyone to read The project is due to be completed in February 2008.

Disability Access and Inclusion Plan

During 2007 the Shire of York prepared a Disability Access and Inclusion Plan (DAIP) which was adopted by Council on 16th July 2007. The DAIP followed on from a review of Council's Disability Services Plan. A series of objectives and strategies were included in the DAIP along with a list of 10 recommendations for the delivery and monitoring of initiatives and strategies included in the plan. Council staff will work on an ongoing basis over the coming years to implement those recommendations.

Community Safety & Crime Prevention

The Community Safety and Crime Prevention Partnerships bring together local communities with Local Government and State Government agencies to identify community safety and crime prevention issues and priorities. The Partnership group works with the relevant Local Government to develop and implement action plans to tackle crime and improve safety in the community.

The five key goals to achieve the vision to make our communities safer are:

- Supporting families, children and young people
- Strengthening communities and revitalising neighbourhoods
- Targeting priority offences
- Reducing repeat offending
- Designing out crime and using technology

The Shires of Beverley, Brookton, Cunderdin, Quairading and York have entered into a Community Safety and Crime Prevention Partnership. The scope of the partnership is within the boundaries of these shires.

Each Shire sent out surveys to the community and each shire developed their own Community Safety and Crime Prevention Plan that identify regional issues along with local issues.

Car Body Removal

Council made available the area adjacent to the Transfer Station for residents to dispose of their vehicles. Sims Metals continued to provide the contract for the removal of any vehicles that were placed at Council's site.

WORKS & SERVICES SECTOR

Staff

The Council's works staff continues to undertake various work activities ranging from mowing grassed areas to constructing and sealing a regional road.

Mr Peter Atkins
Joe Collins
Robbie Windsor
Richard Smith
Adam Hooper
Trevor Barrett
George Seredynski

Neil Thomas
Robbie Mackenzie
Les Burrows
Clint Mackenzie
Chris McLellan
Donald Randell
Michael Ashworth



Plant

The Council purchased/replaced the following plant items in this reporting period.

- Volvo Grader
- Multi Tyred Roller
- Vibration Rammer

Capital Works

Roads to Recovery

2006/07 was the second year of Stage 2 of the Federally Funded Roads to Recovery Programmes. \$1,021,000 will be provided over four (4) years for local road projects. In addition to this an additional one-off special grant of \$255,300 was received at the end of the 2005/06 financial year and the work was carried out in 2006/07. In total \$513,524 was spent on Roads to Recovery funded in 2006/07.

Specific roadworks undertaken through Roads to Recovery Funding in 2006/07 include the following:

- York Townsite – resealing of streets
- Top Beverley Road
- Quellington Road
- East Gwambygine Road
- Mokine Road
- Cut Hill Road
- Hamersley Siding Road

Regional Roads

The Western Australian Government provided \$170,977 for works on designated regional roads and Council provided an additional contribution of \$131,856.

Works were undertaken on:

- Spencers Brook Road
- York Tammin Road
- West Talbot Road
- Talbot Road

Municipal Fund

Council expended \$1,881,859 on transport based works and services which included street cleaning, tree lopping, road & bridge maintenance, road construction, gravel purchases, sealing and re-sealing, culverts & drainage.

It is programmed that similar levels of expenditure will be in place for the next four (4) years with some increased funding for regional roads and bridges.

Over the past few years the Council has significantly increased its expenditure on asset preservation for roads and this preservation effort must be continued if the road network is to be sustainable.

Private Works

Private works income generated in response to works requests amounted to \$30,582. The Council is conscious that its involvement in private works will not be at a detriment to its own works program and of our local contractors.

Parks & Gardens

Council continues to improve the Parks and Gardens in the York Shire and continues to provide infrastructure. Council has been pleased to be able to take advantage of labour provided by Green Corps trainees and have work done to upgrade a number of Council reserves such as Mt Brown for the cost of the materials. Green Corps Trainees will be continuing to do work for the Shire in 2007/08.

Unfortunately vandalism has become a problem and funds that could have been used to provide new and improved facilities have been diverted to replacing property damaged by vandals such as the playground shade sail at Avon Park. Residents who see anybody damaging Council facilities are requested to report it immediately to the Police or the Shire Office.

Gravel Reserves

The sourcing of gravel to undertake our works programme is a continual struggle as locating quality gravel supplies within close proximity to the job reduces our cartage lead time and overall job cost. Council has implemented a royalty system for gravel which may provide access to gravel supplies.

Signs

The large signs "Welcome to the Shire of York" have been erected on all major roads at the Shire boundaries and are receiving positive feedback.

Signage upgrading and opportunities closer to town are currently under review and implementation.

York 175th Anniversary



The year 2006 marked the 175th anniversary of the State's oldest inland town of when it was first settled by Europeans in 1831.

Ensign Robert Dale a 21-year-old officer of the 63rd Regiment first surveyed York when Governor Stirling had sent the expedition over the Darling Ranges in the winter of 1830 to find suitable land for agricultural purposes to sustain the new colony.

York was named after the City of York in Northern England as the first explorers saw a resemblance between the landscape and the valleys of Yorkshire. The Aboriginal name of the area is "Balladong", which is now preserved in the main road through York as Balladong Street.

This celebration however was not just the recognition of York as a country town steeped in heritage, but also the recognition of early settlement expansion beyond the bounds of the upper Swan River Colony, the expansion of rural Western Australia and the staging of activities leading to the Goldfields Development.

There is little doubt that York is one of the best preserved and restored nineteenth century town's in Australia with 146 locally listed historic buildings, 23 State registered buildings and is 1 of 7 registered historical towns in Western Australia.

York is truly the cradle of Western Australia agriculture. The town and its farmlands were formally established before Victoria, South Australia, Queensland and the Northern Territory. York also played a significant role in 19th century development of the gold industry as the key forwarding post of all provisions for that area prior to the railway line being constructed. Today it's continuing role in the States agricultural scene as a reliable lamb, wheat and hay producing area while become a strong focus for those with a quality of life objective in a peri urban environment. Its significance to the State and Nation is unquestionable.

To mark this important historical occasion the York held a year of celebrations and a wide variety of cultural and community events. On the 16 & 17 September 2006, the official weekend of the Anniversary York celebrated the event with an re-enactment of York's history called "The York History Revue". A theatrical concert and street parade were also organised for the big event along with street markets, old machinery displays and musical performances throughout the day.

The Council would like to take this opportunity to thank those members of the community who put in countless hours of effort in volunteer groups and as individuals. Their contribution is invaluable and we are a richer community because of them.



Australia Day Breakfast

The Council would like to acknowledge the effort of the York Rotary Club in again presenting the Australia Day Breakfast in Avon Park. This is a fantastic community event. Rotary and the other service providers are congratulated on their community spirit.

Mr Rhys Turton from the York Rotary Club cooking up a storm for the Australia Day Breakfast.



Citizen of the Year



In 2007 the Citizen of the Year was presented to Mr John Weeks for his dedicated contribution to FESA, SES Cadets, Bowling Club and the community of York, by the Hon Judi Moylan MP, Member for Pearce.

Congratulations to all of the York Community members who were nominated for the Citizen of the Year.

Mrs Joy Pottage	Nominated
Mr Tony Clack	Nominated
Veronica Sherwood	Nominated
Margaret Hewitt	Nominated
Mr David Wallace	Nominated

Sports Star of the Year

The Sports Star of the Year Award – no nominations

Junior Sports Star of the Year

Junior Sports Star of the Year was awarded to Catherine Britza for the second year in a row for her outstanding involvement and achievement in Horse riding. Catherine is junior B grade state champion in the Pony Club of WA and a member of the Northam Senior High School team that came second in the Interschool Equestrian State Championships.



A special thank you to the following people / organisations who also volunteered their time at the Australia Day Breakfast in Avon Park:

Rotary Club
Apex Club
Salvation Army

Country Women's Association
Masonic Lodge
Frank Dols
York Honours Committee
Sean Roche & Peter Lambert

Green Corps

The Shire of York has been extremely privileged to have the Green Corps Team participate in various projects for a six-month term. Terri Watson is the Supervisor of the team and under her control are 9 young adults who we should all be very proud of for the efforts that they have put in to the projects. Some of the work is not the easiest and it is a real credit that the team works so well together.

Terri has been providing a monthly report of some of the activities carried out is provided:

Avon River - South African Boxthorn (plant) grows along the banks, which is a very difficult weed to control as they are very prickly and can grow quite large. The team under the direction of Terri learnt about the cut and paint method of eradication of these weeds using chemicals.

The banks on the east side of the Avon River have been prepared to enable a walk trail. The team are planning the walkway with some assistance from the locals ensuring that the habitat of local fauna is not disturbed and that local plants are able to flourish. It is essential that when using the walk trail that people do not venture off the track to avoid any further disturbance of the area eg erosion.

Grey Street Park – A lot of mulch has been spread and the removal of weeds.

There is much more to look forward to: works at Mt Brown, Gwambygine Park, Nursery re-establishment, fencing of reserves, St Ronan's Well and much much more.

If anyone sees a white bus with people decked out in green uniforms, give them a wave and thank them for their efforts. A big thank you to the whole team from the Shire of York.

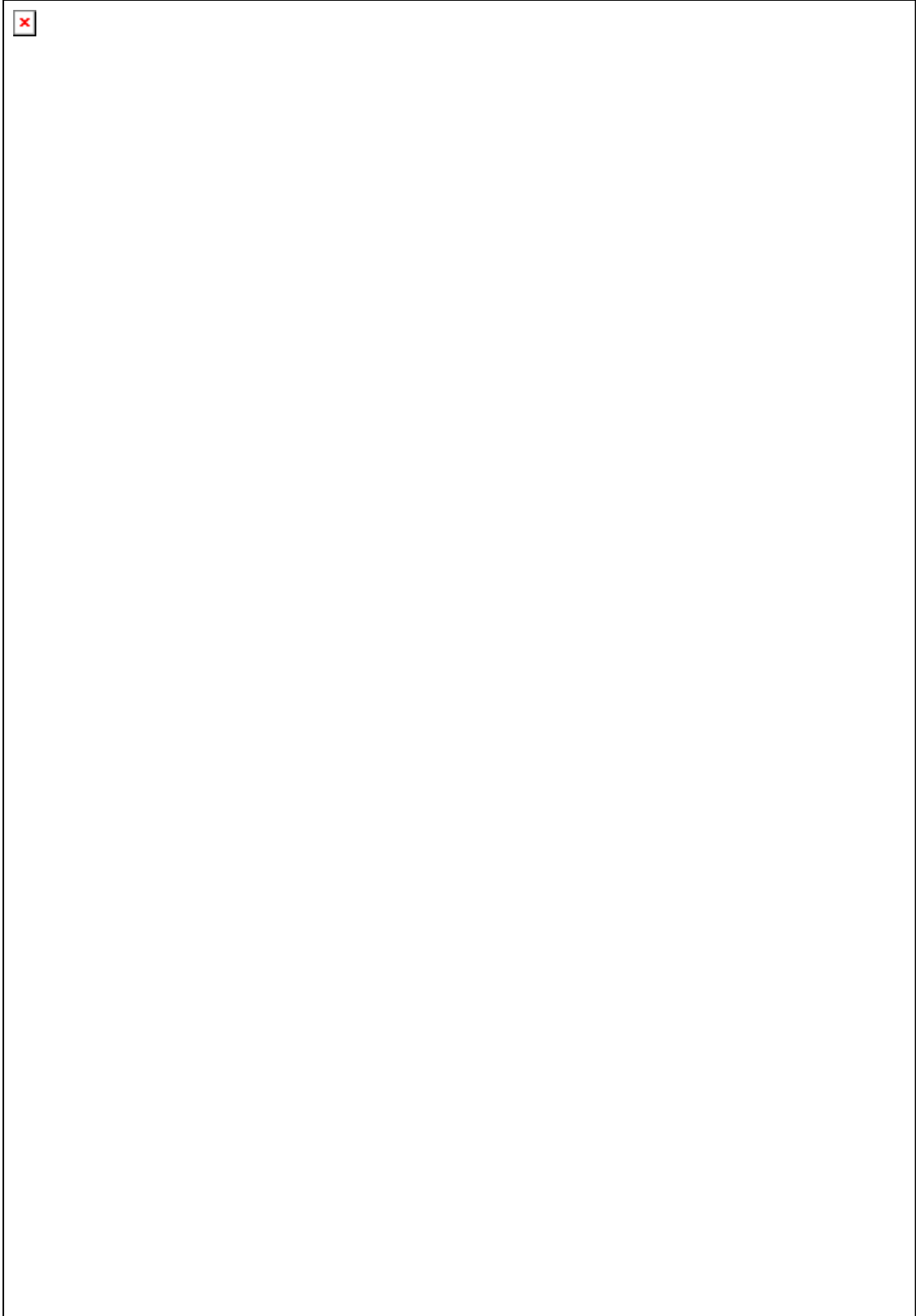


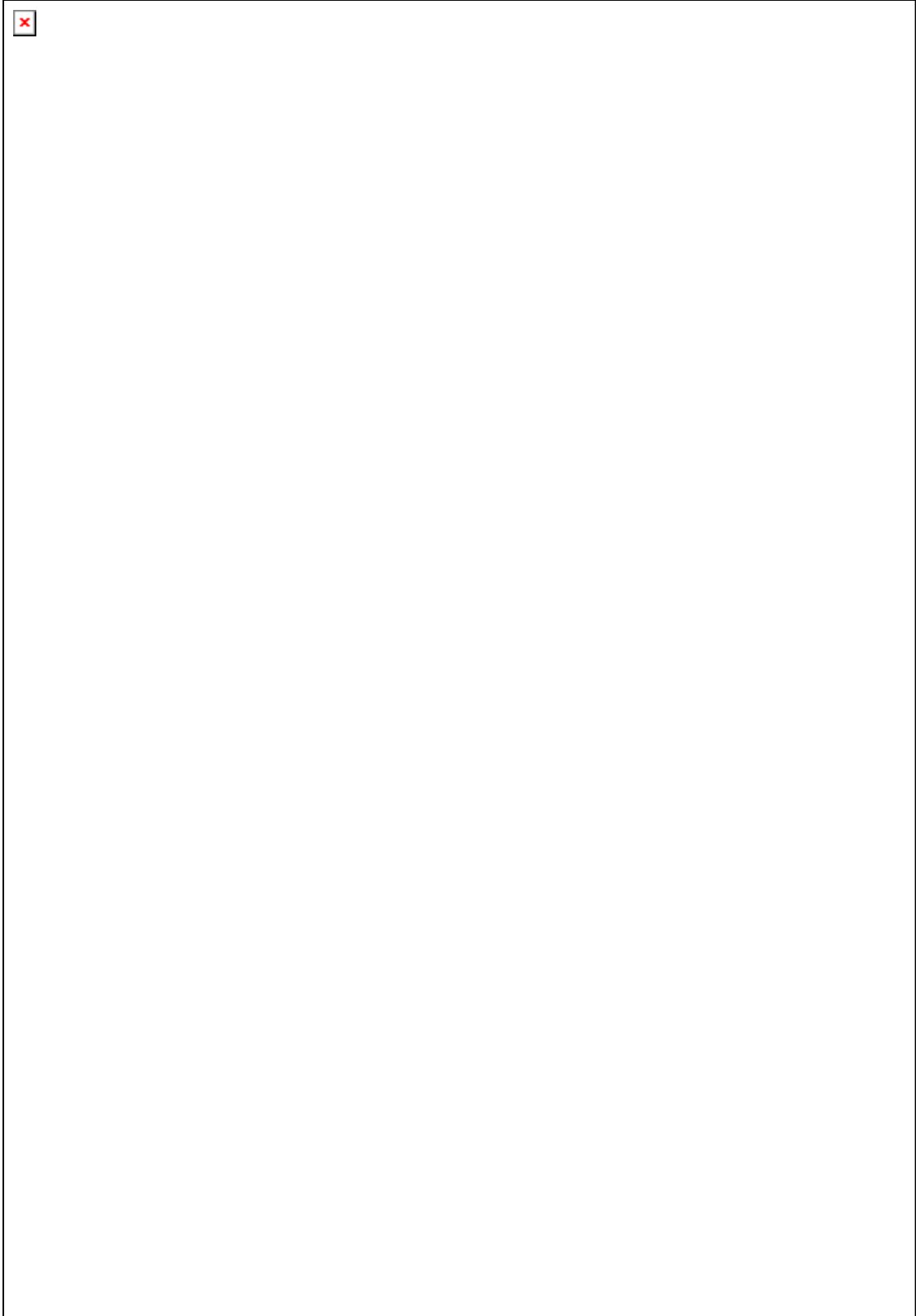
Green Corps Team Members with Judi Moylan, MP

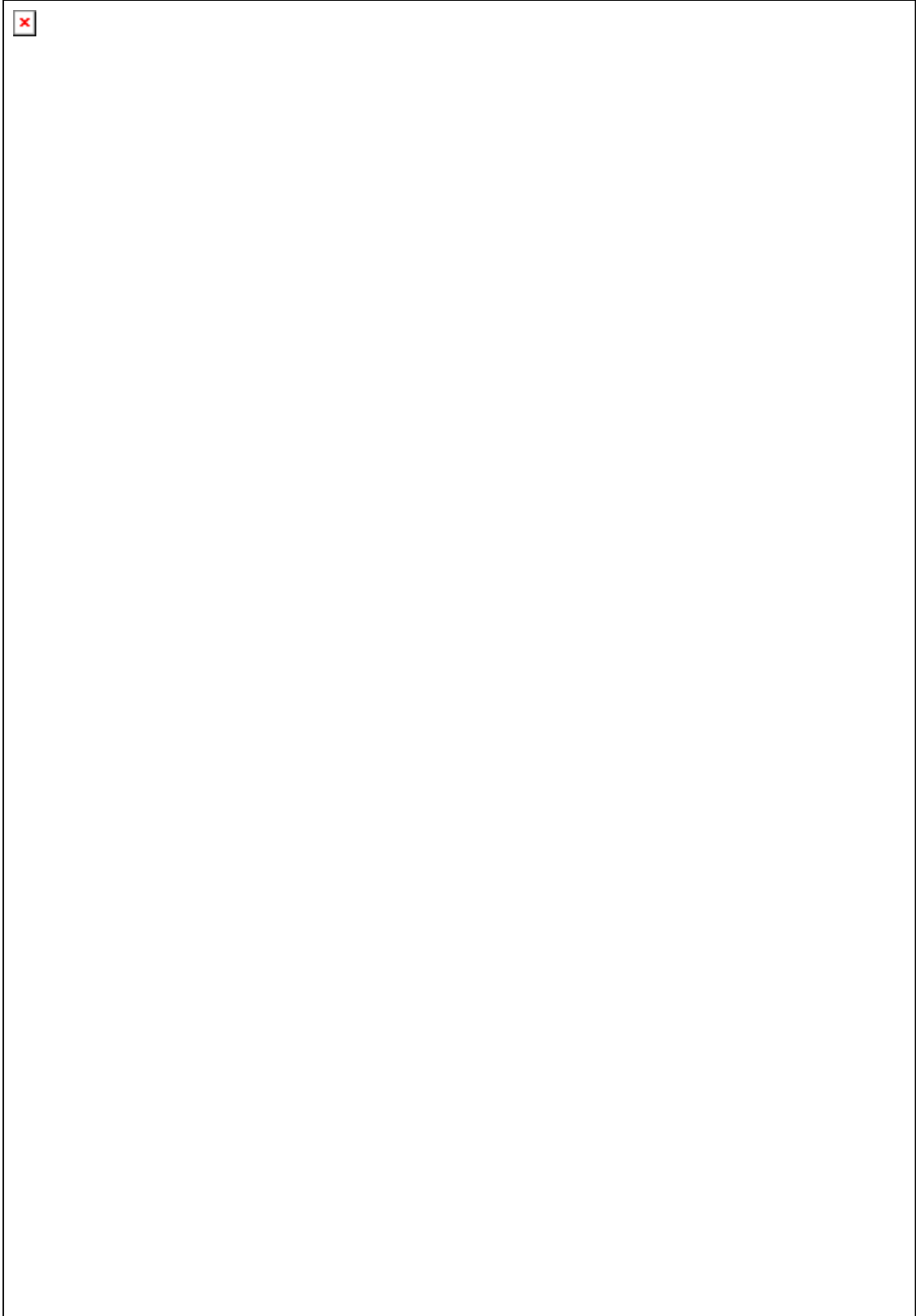
Appreciation

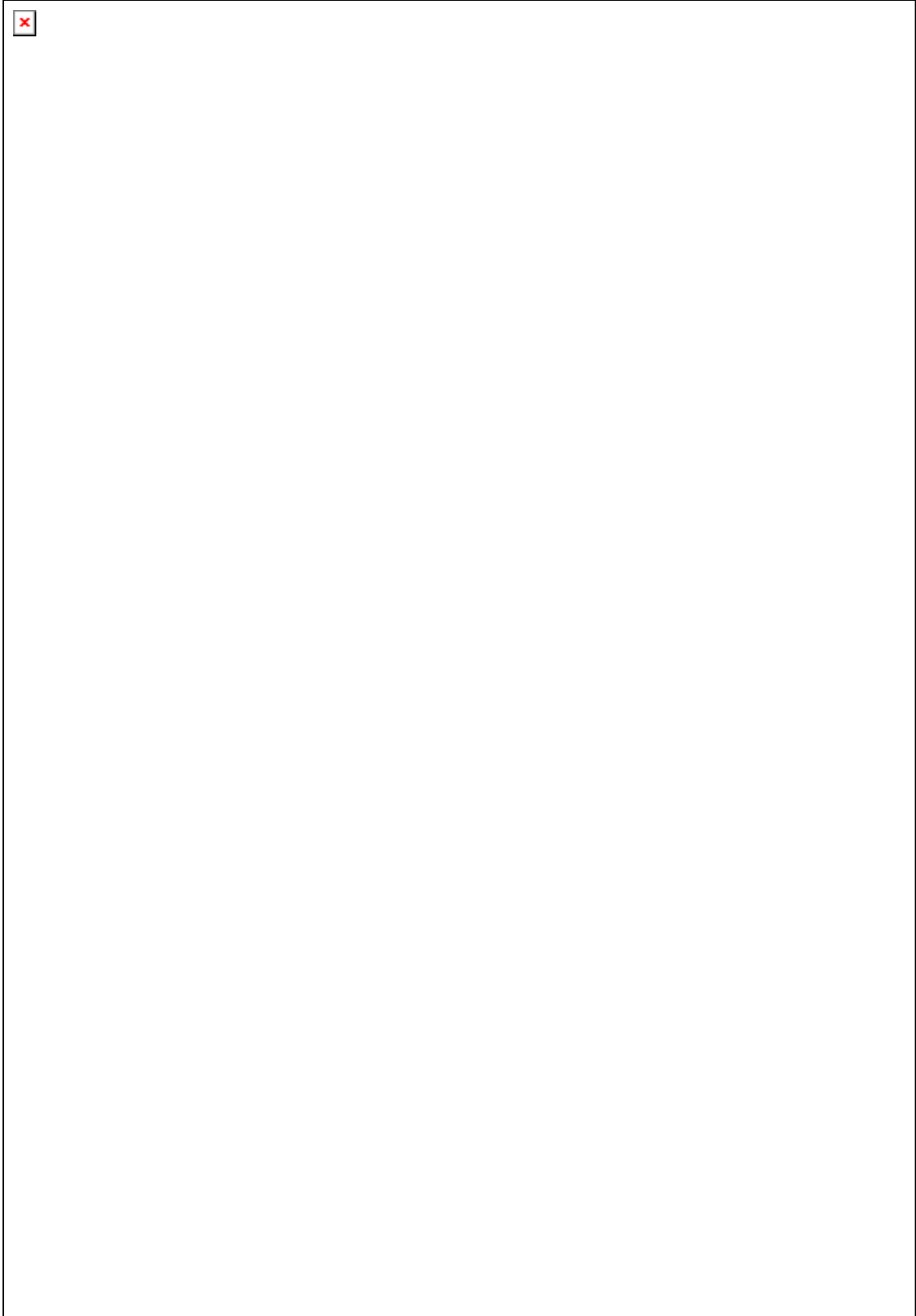
I would like to thank all of my staff for their loyal and dedicated service during the period under review. I believe the Shire and its residents are well served by their employees many of who go to great lengths to provide services to the public in their role as a Council officer.

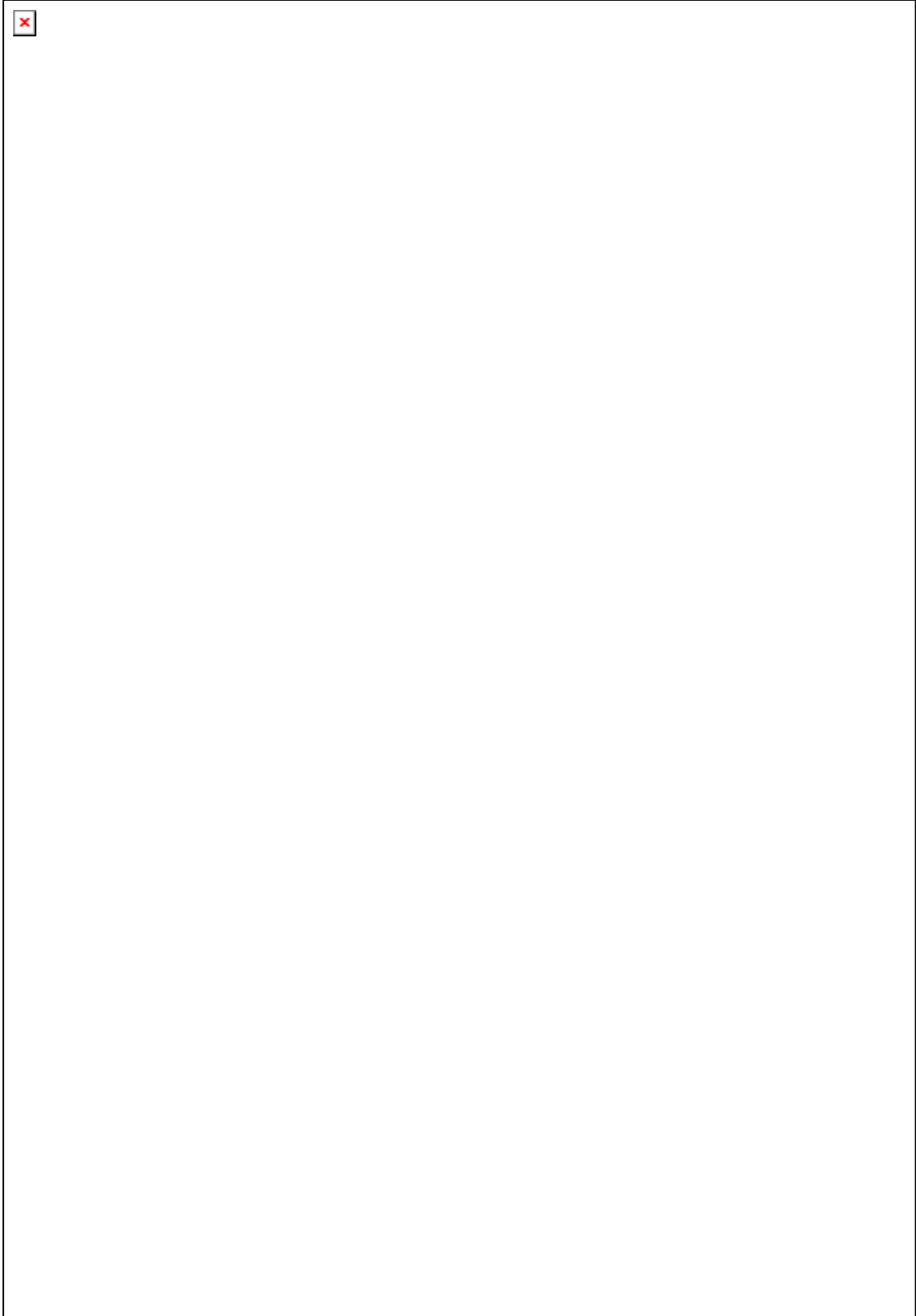
RAY HOOPER
Chief Executive Officer

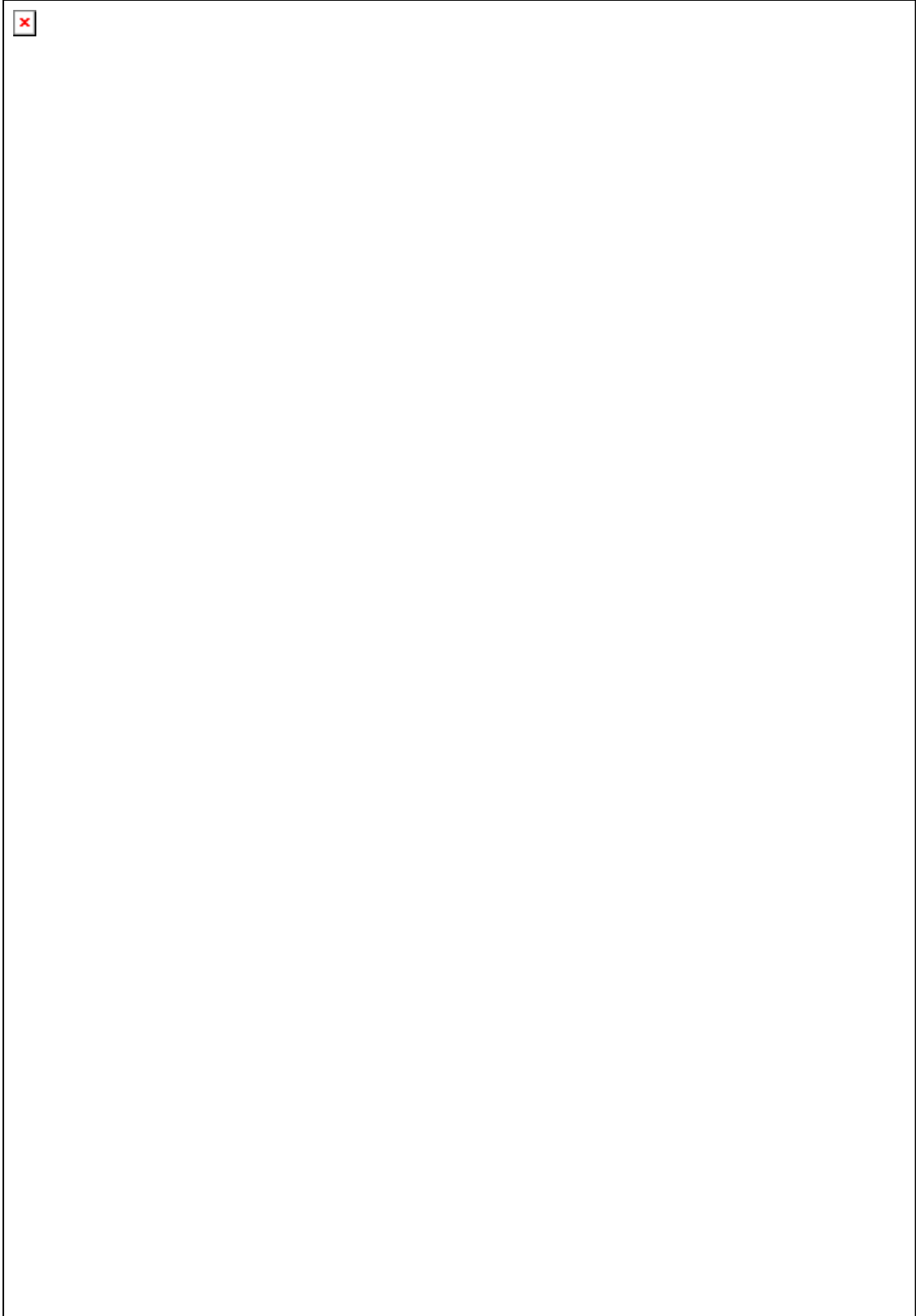


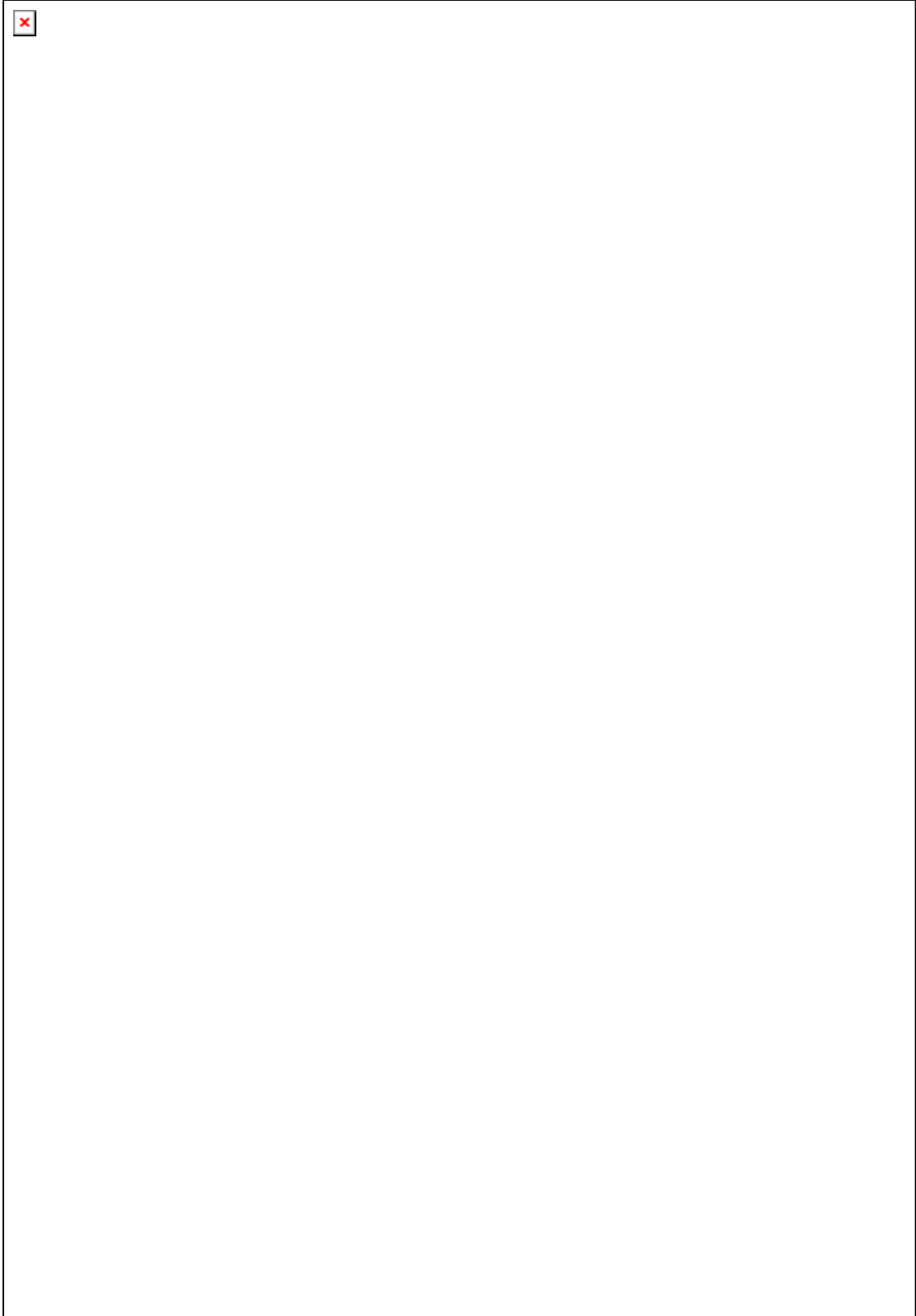


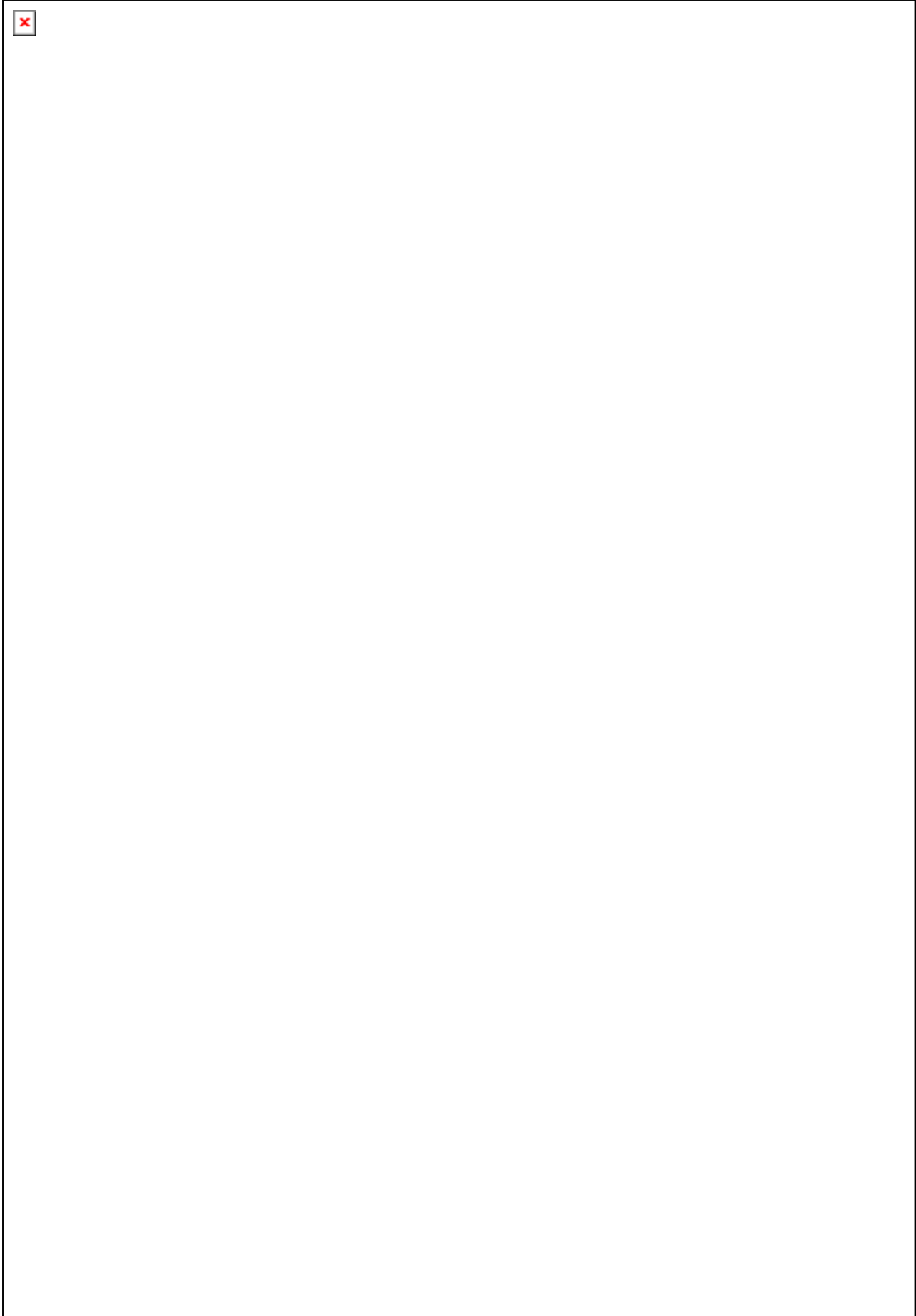


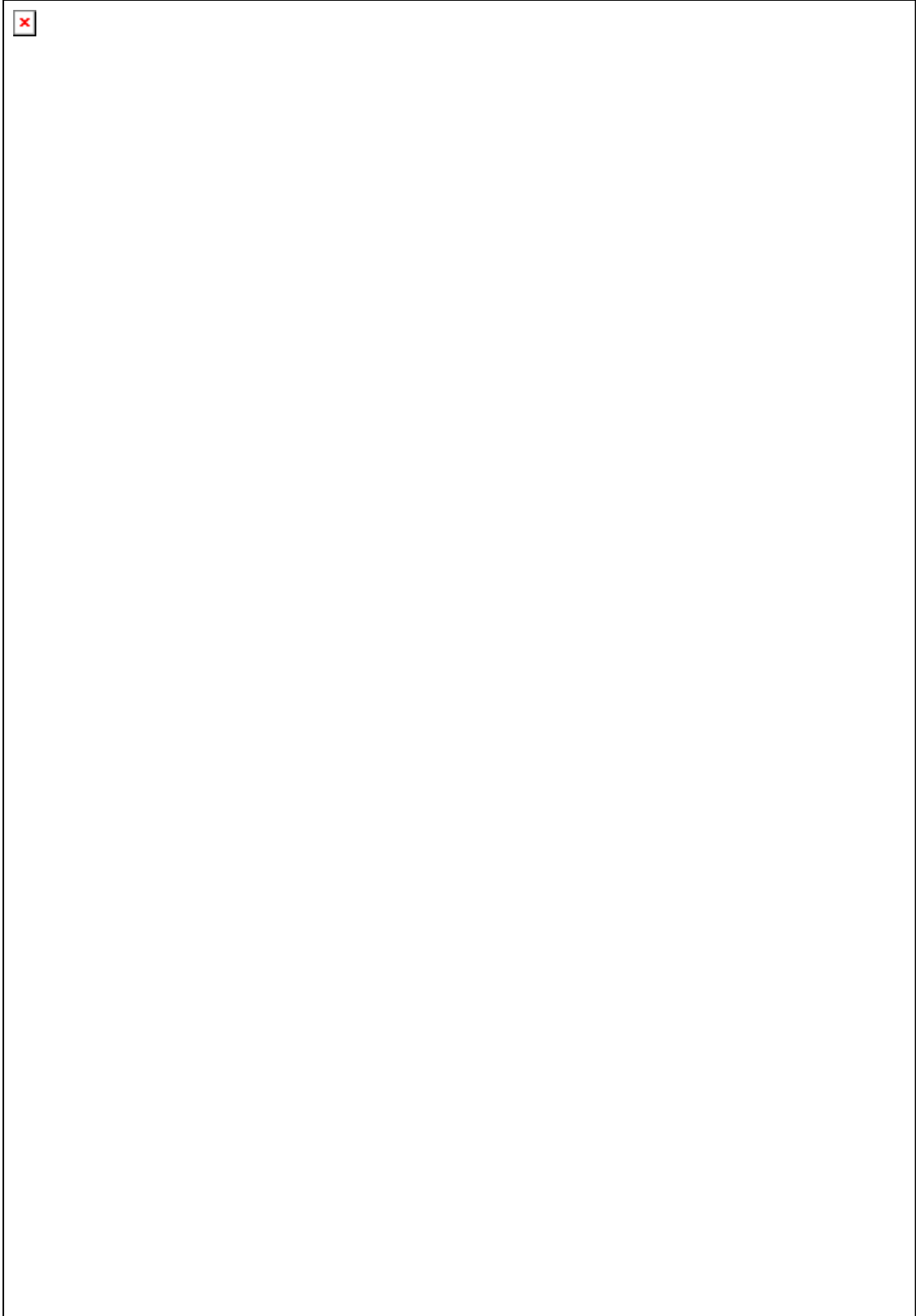


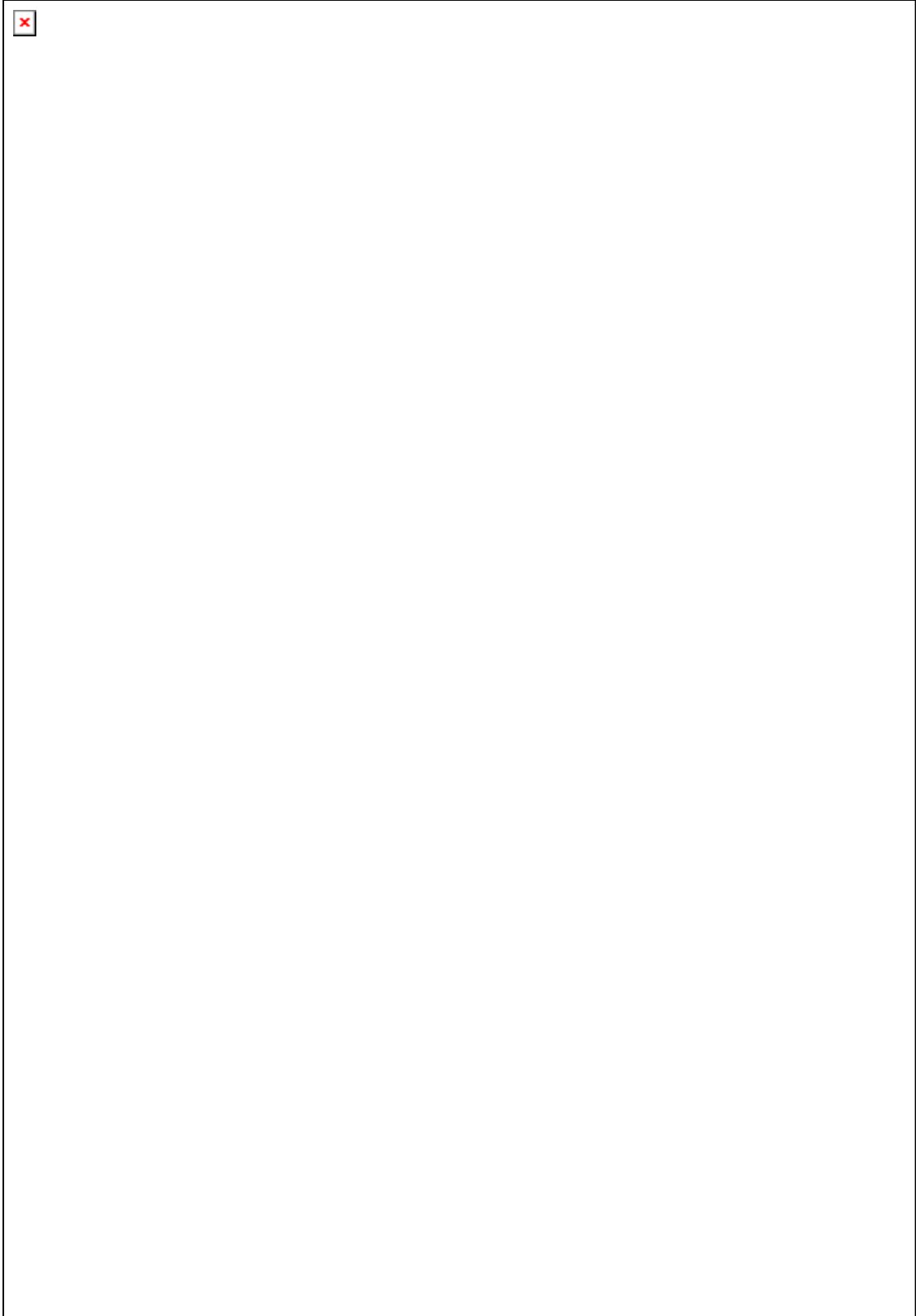


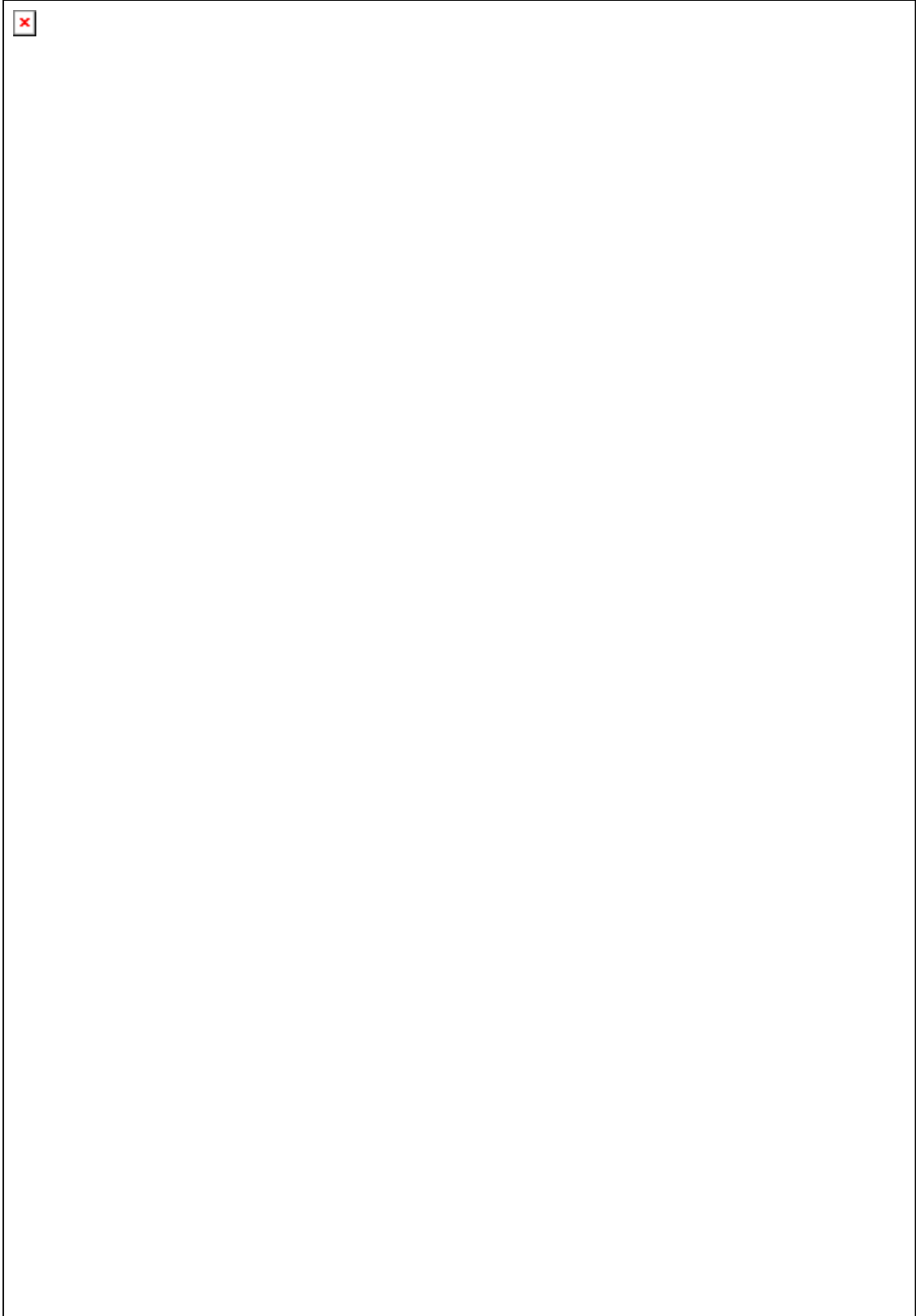


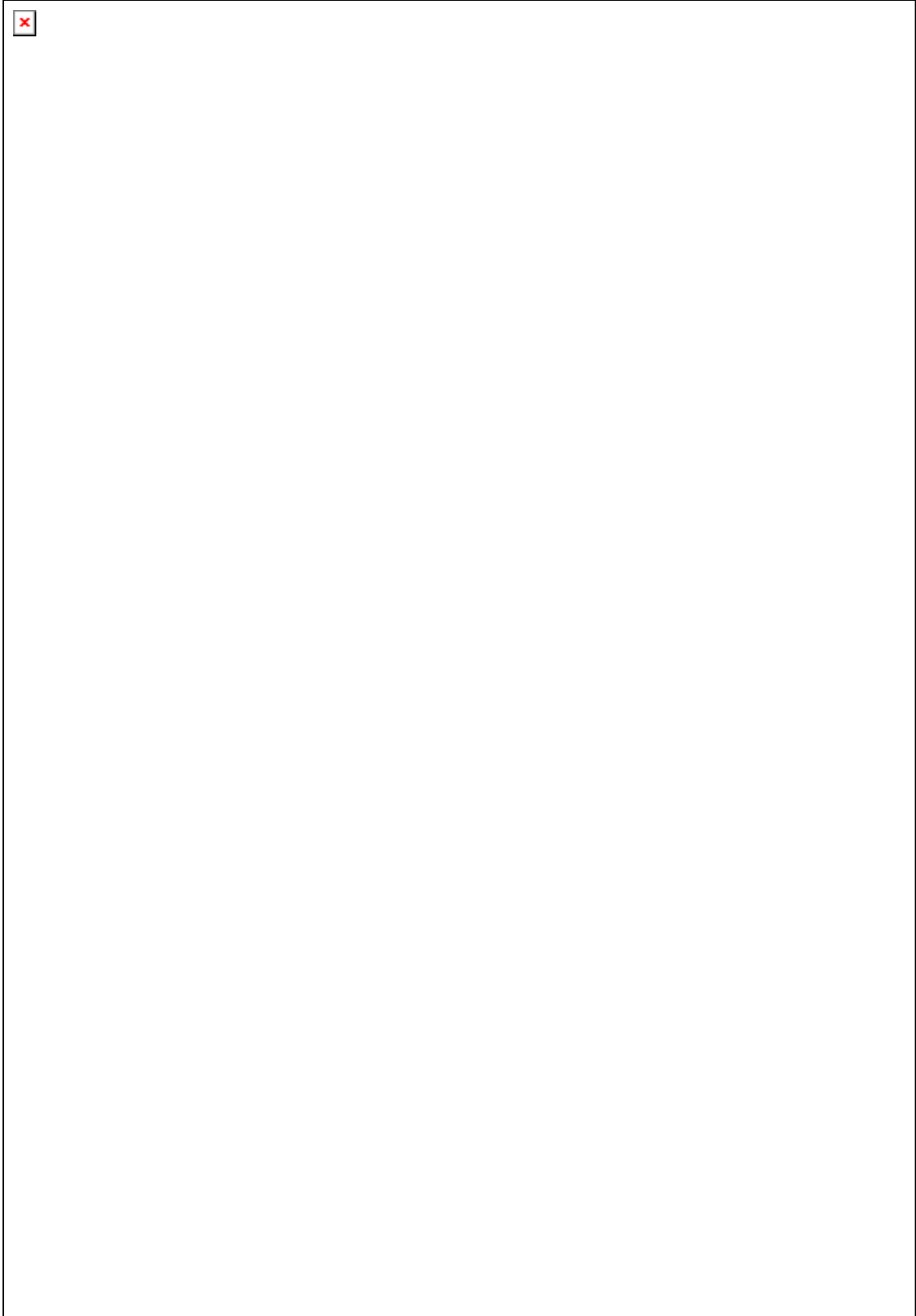


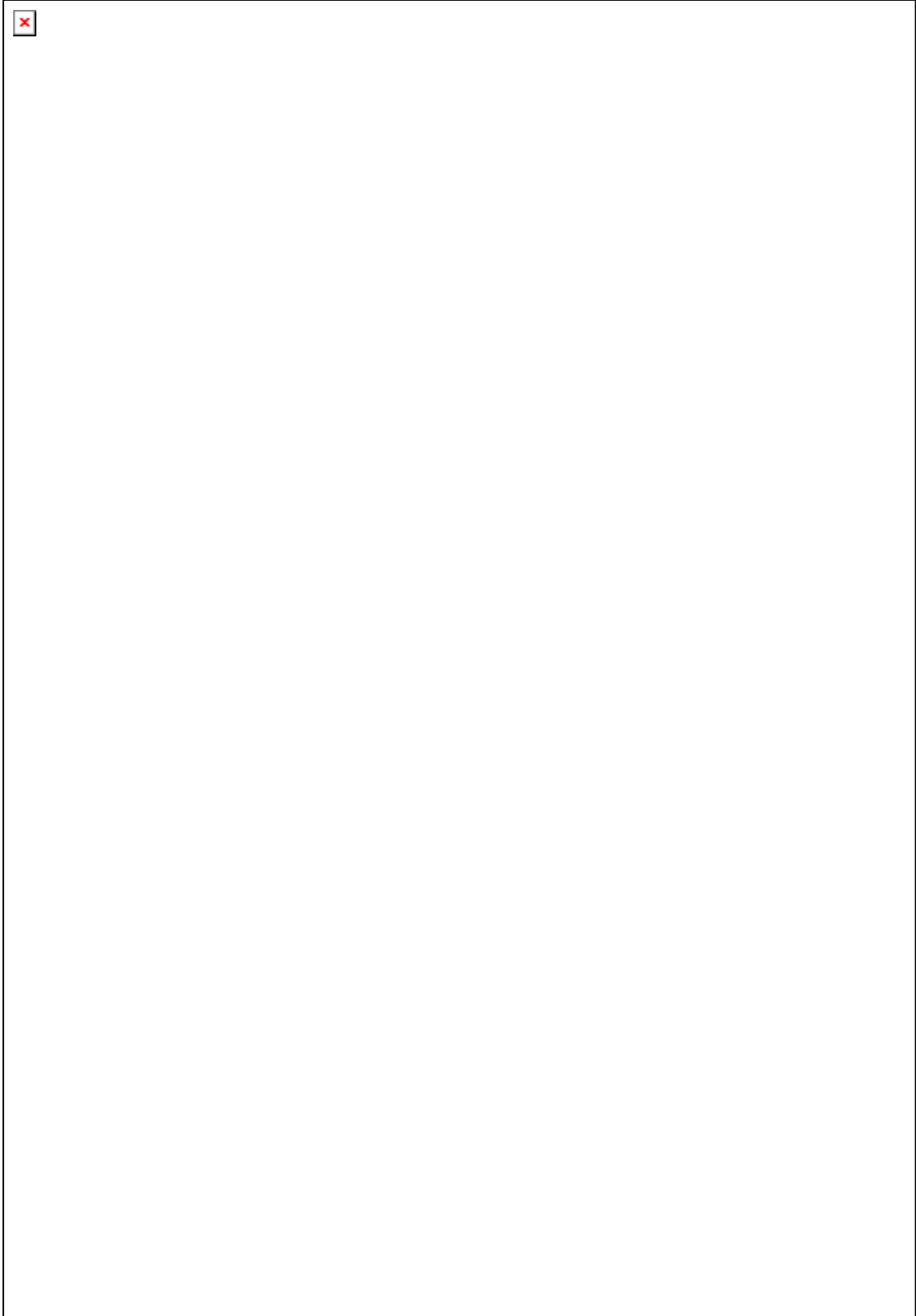


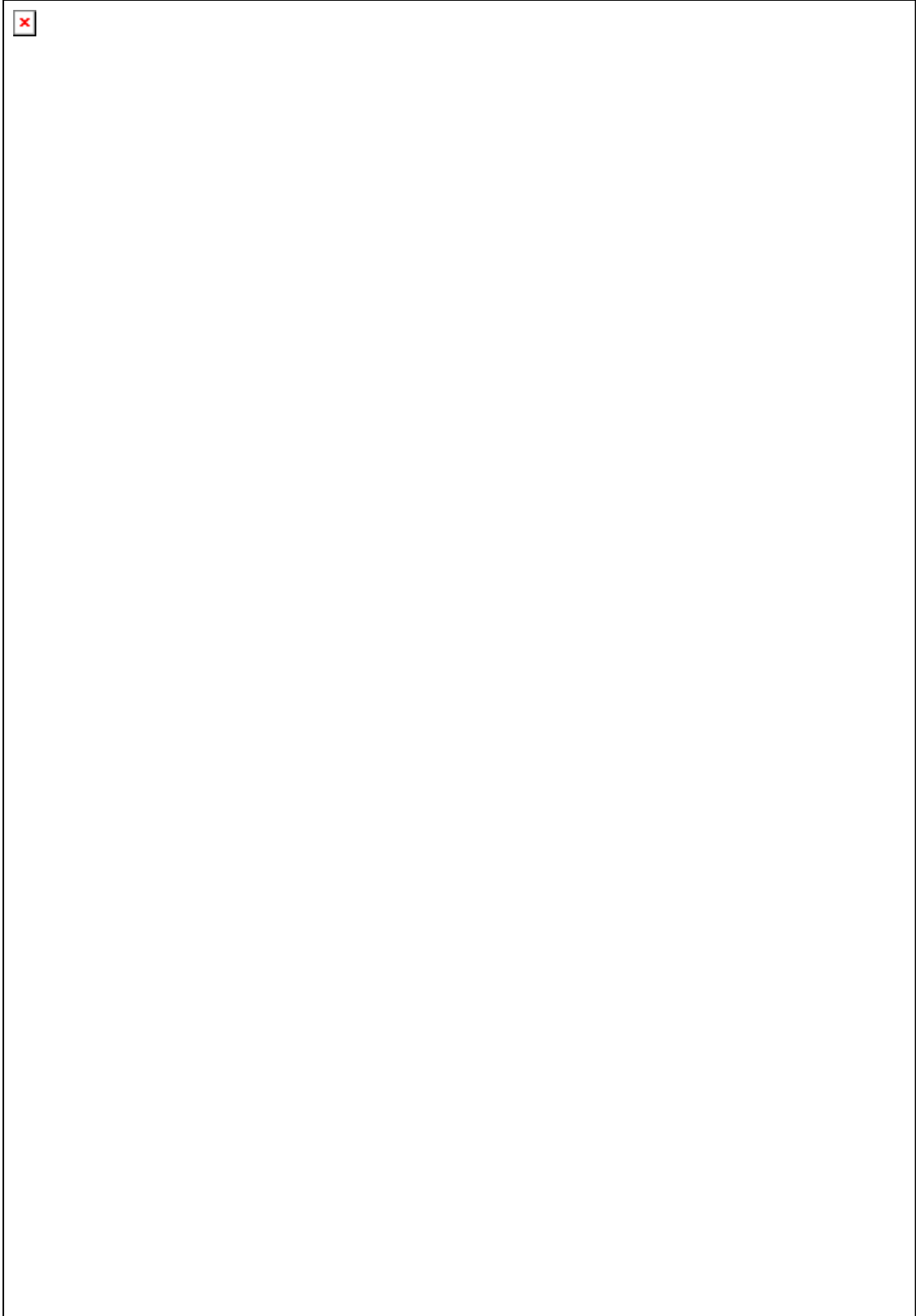


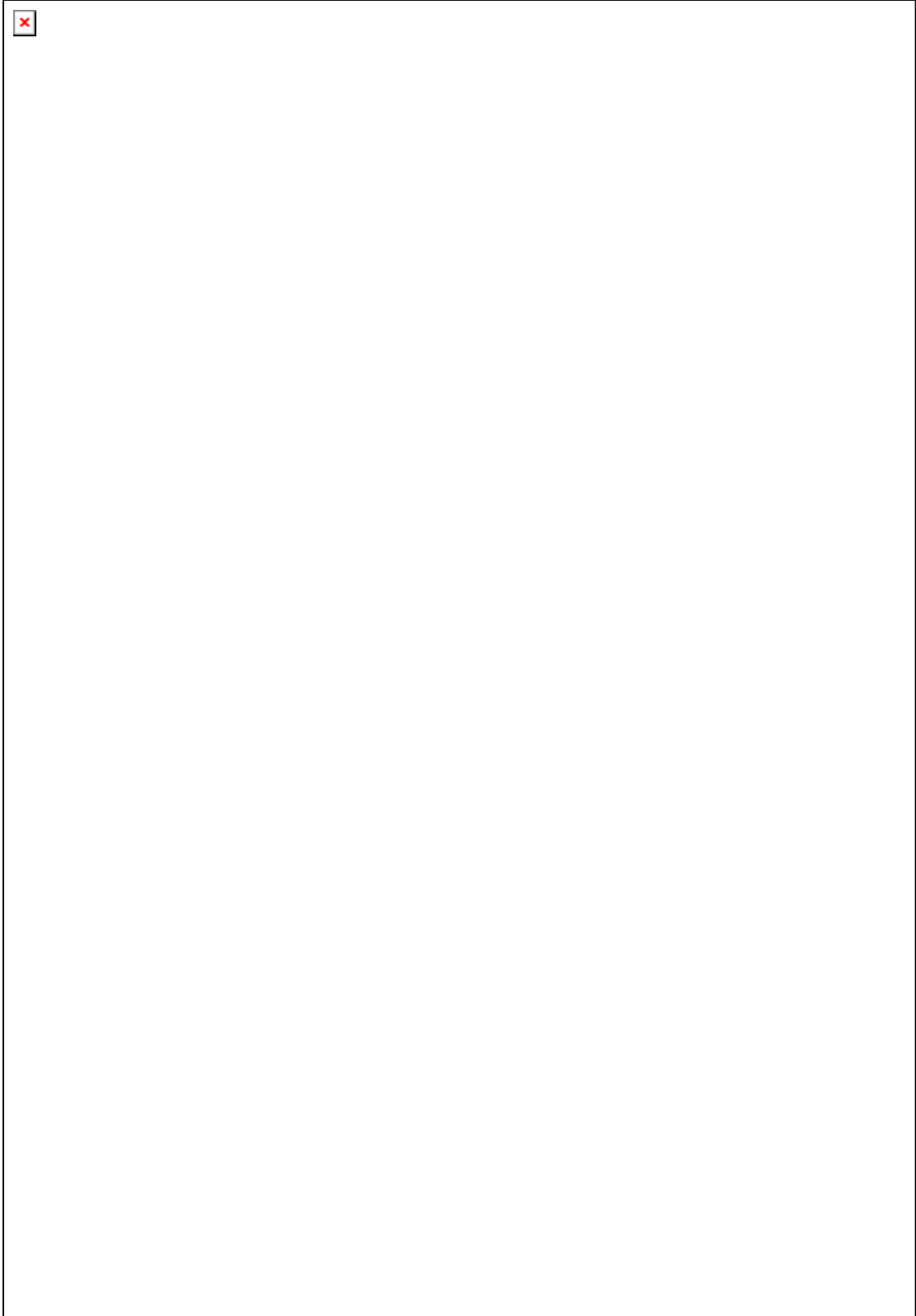


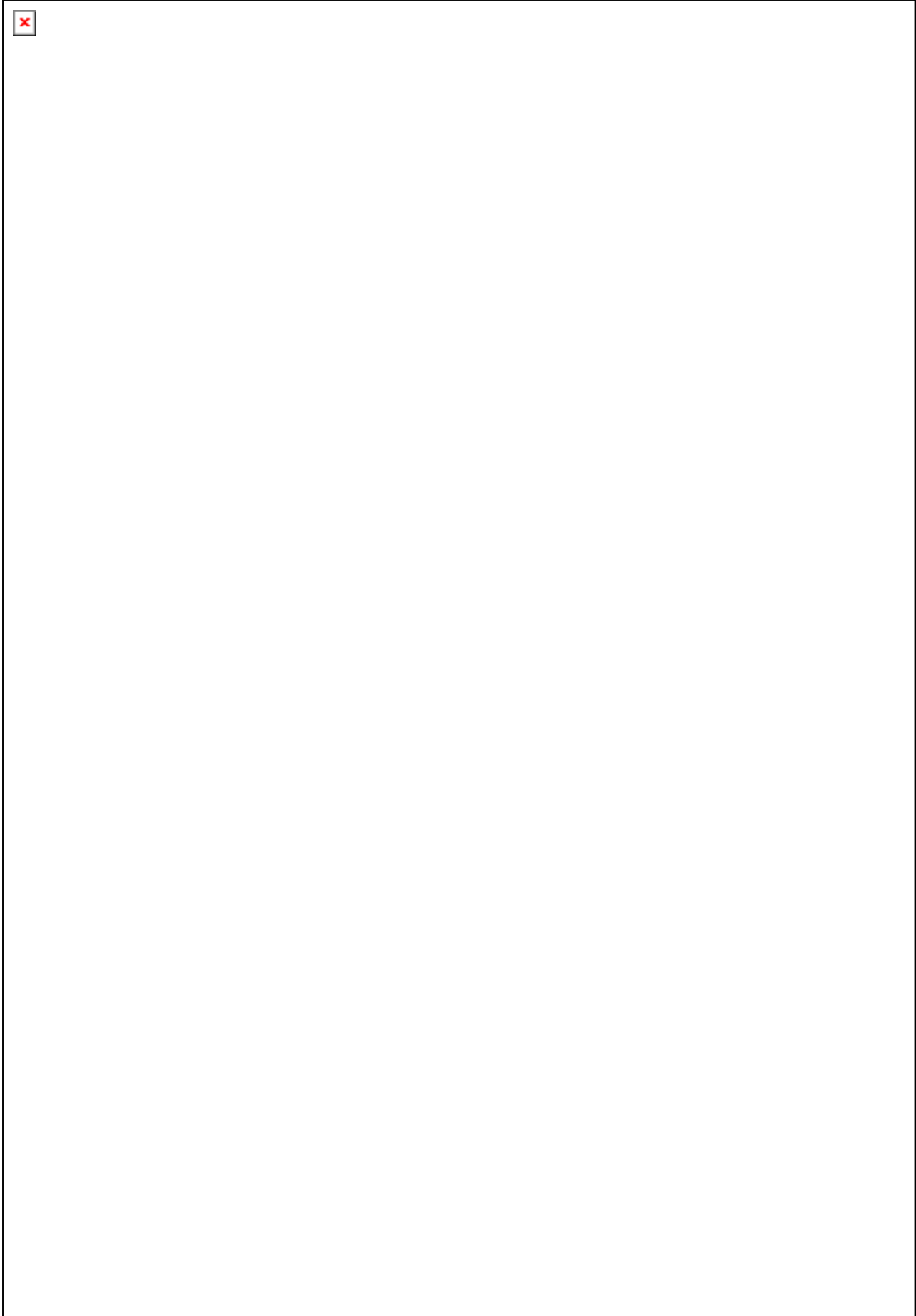


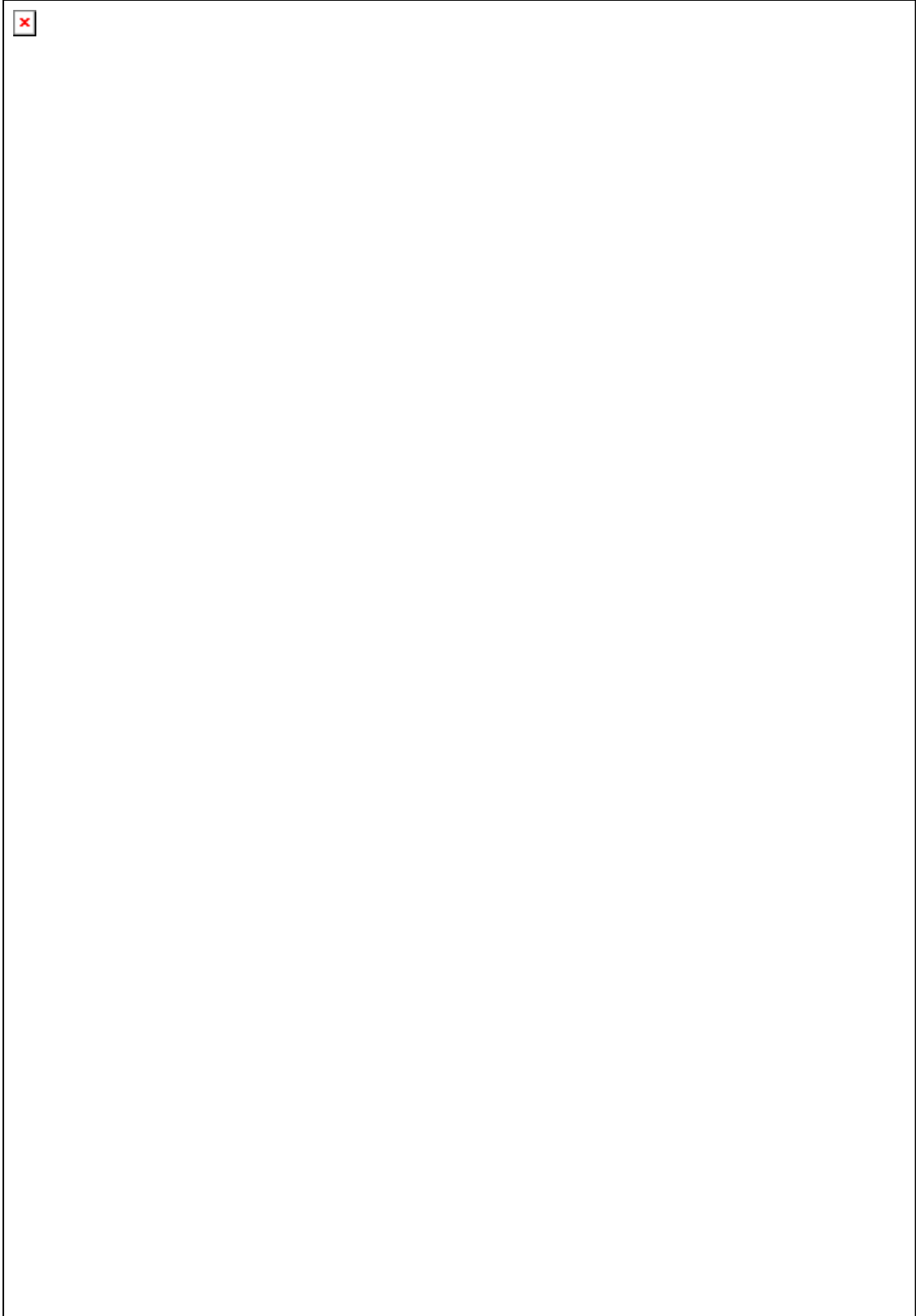


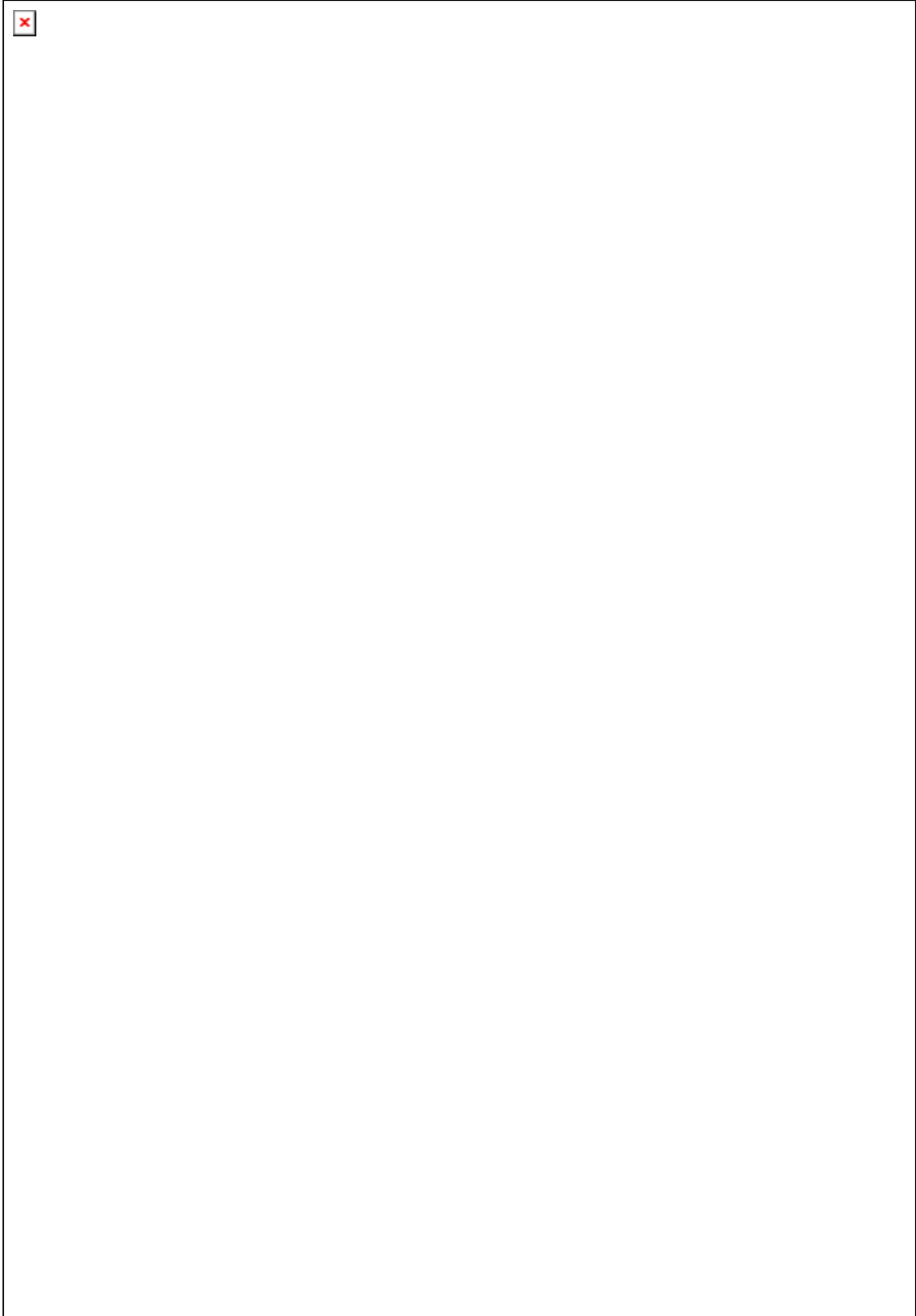


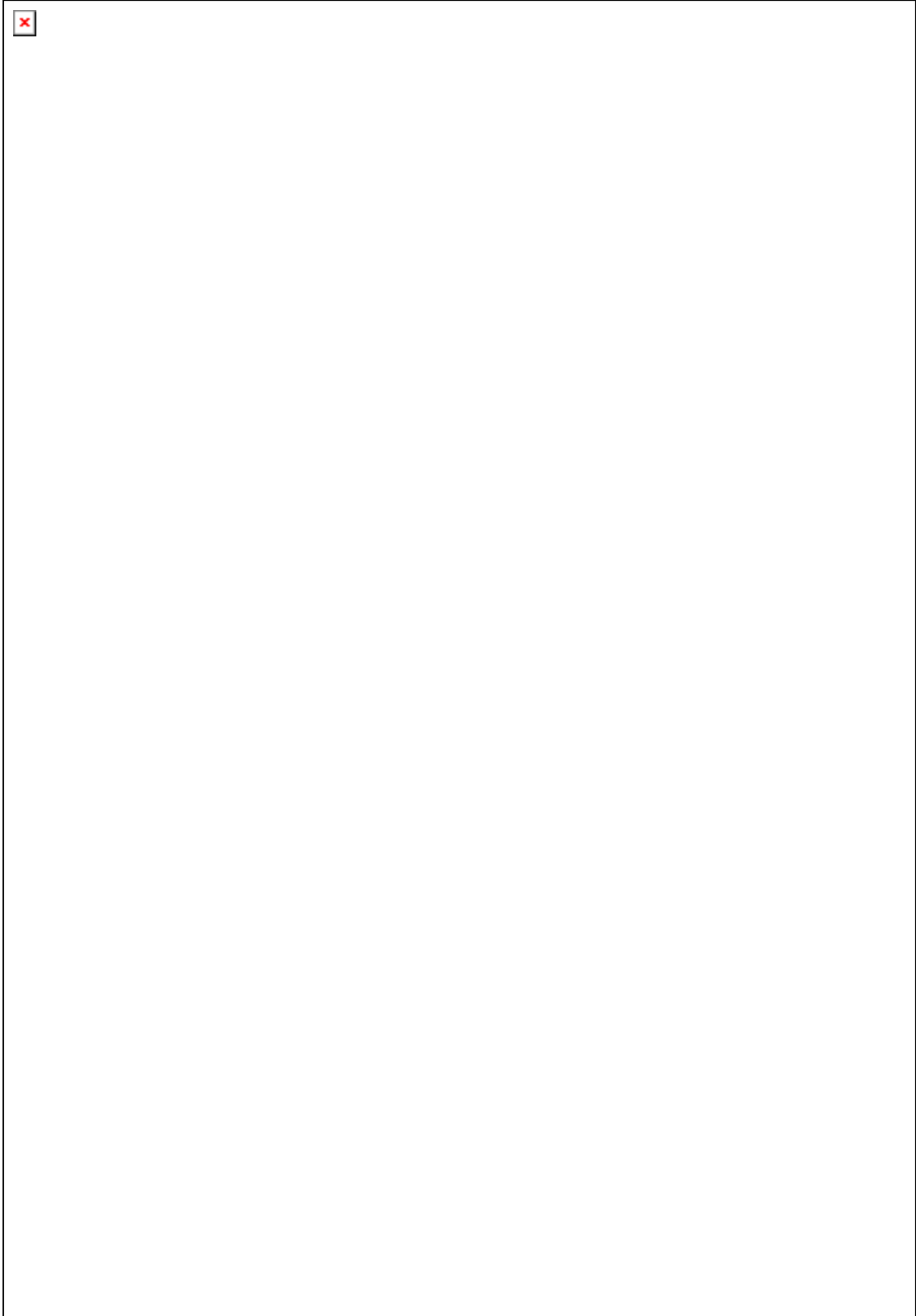


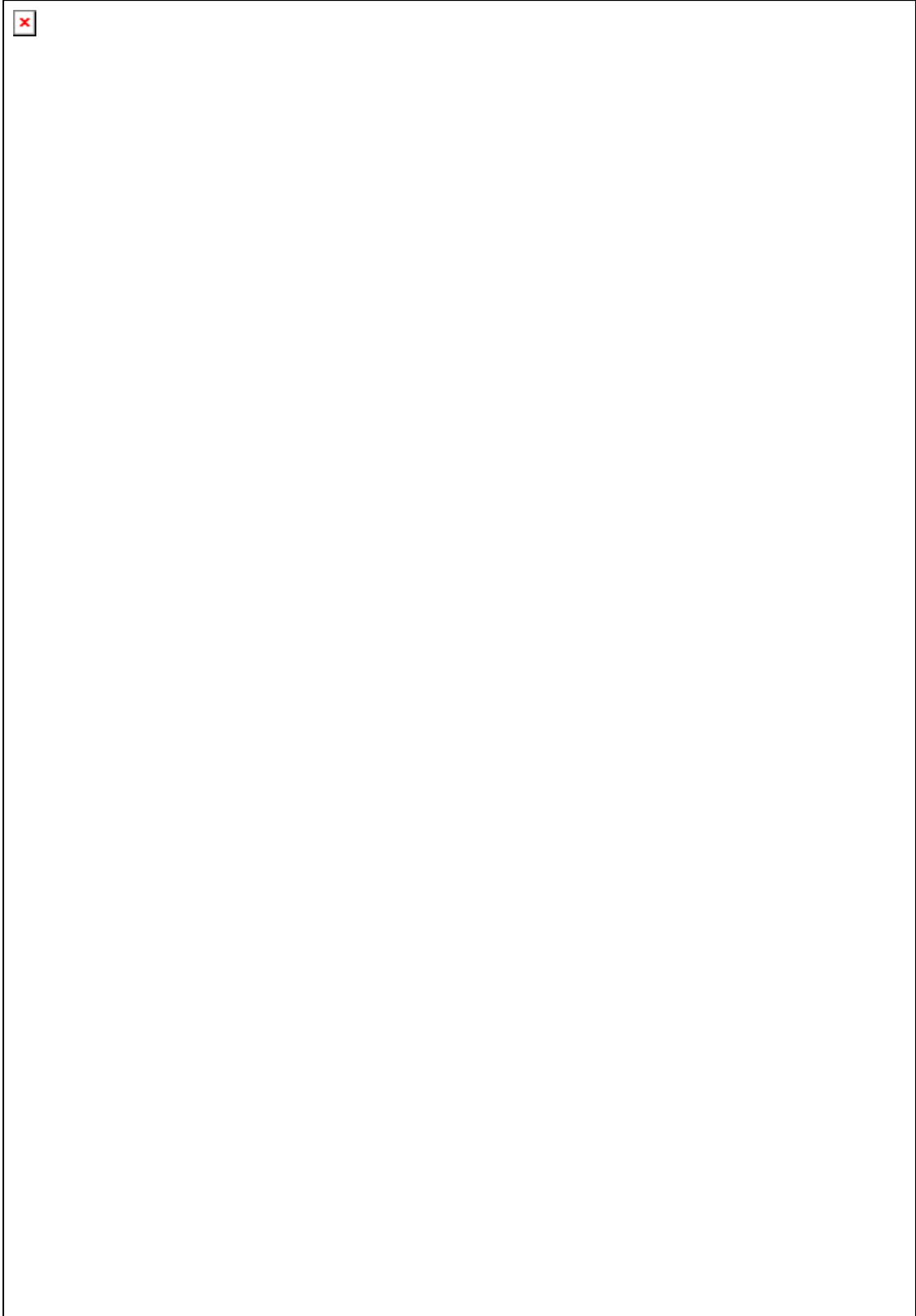


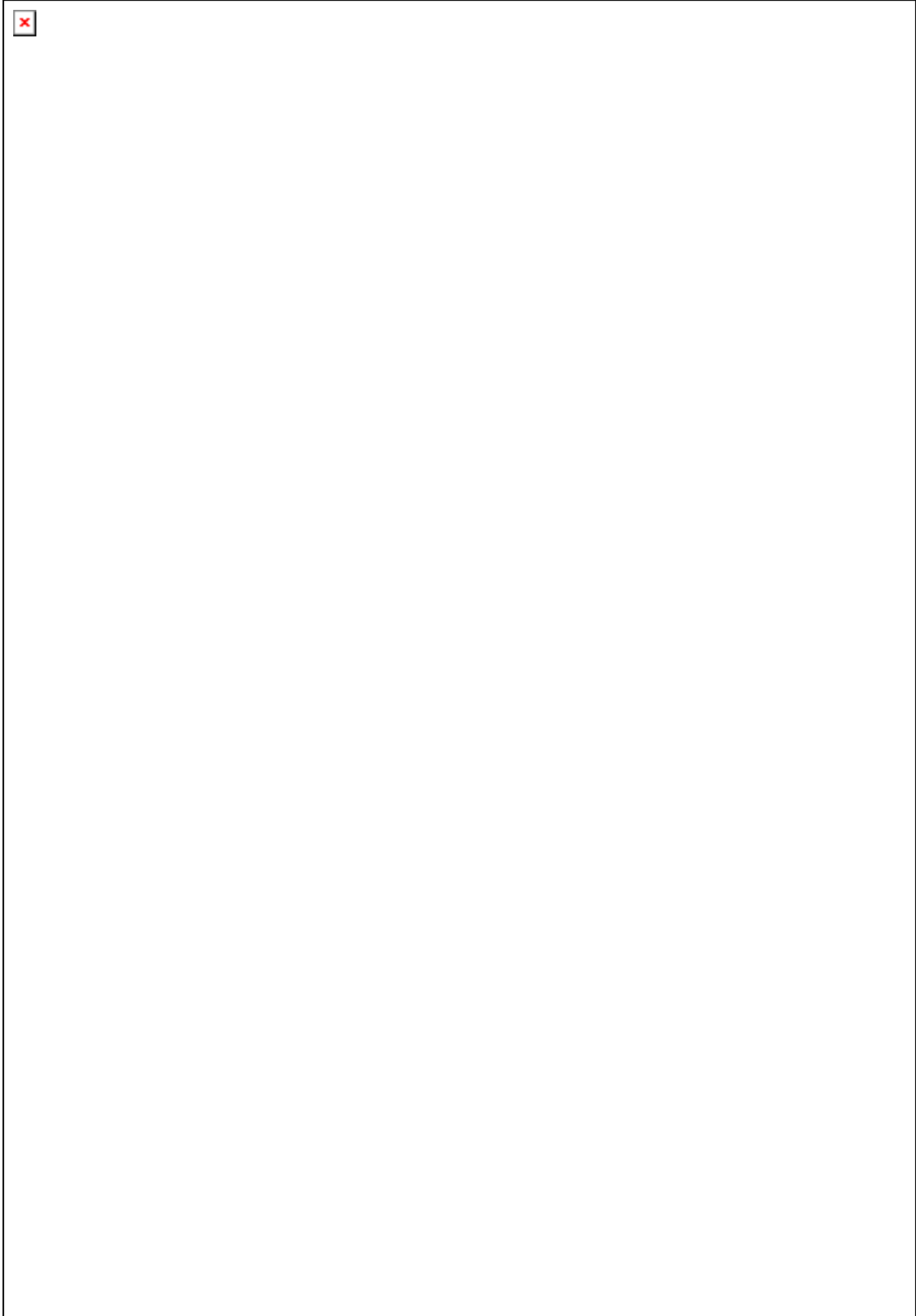


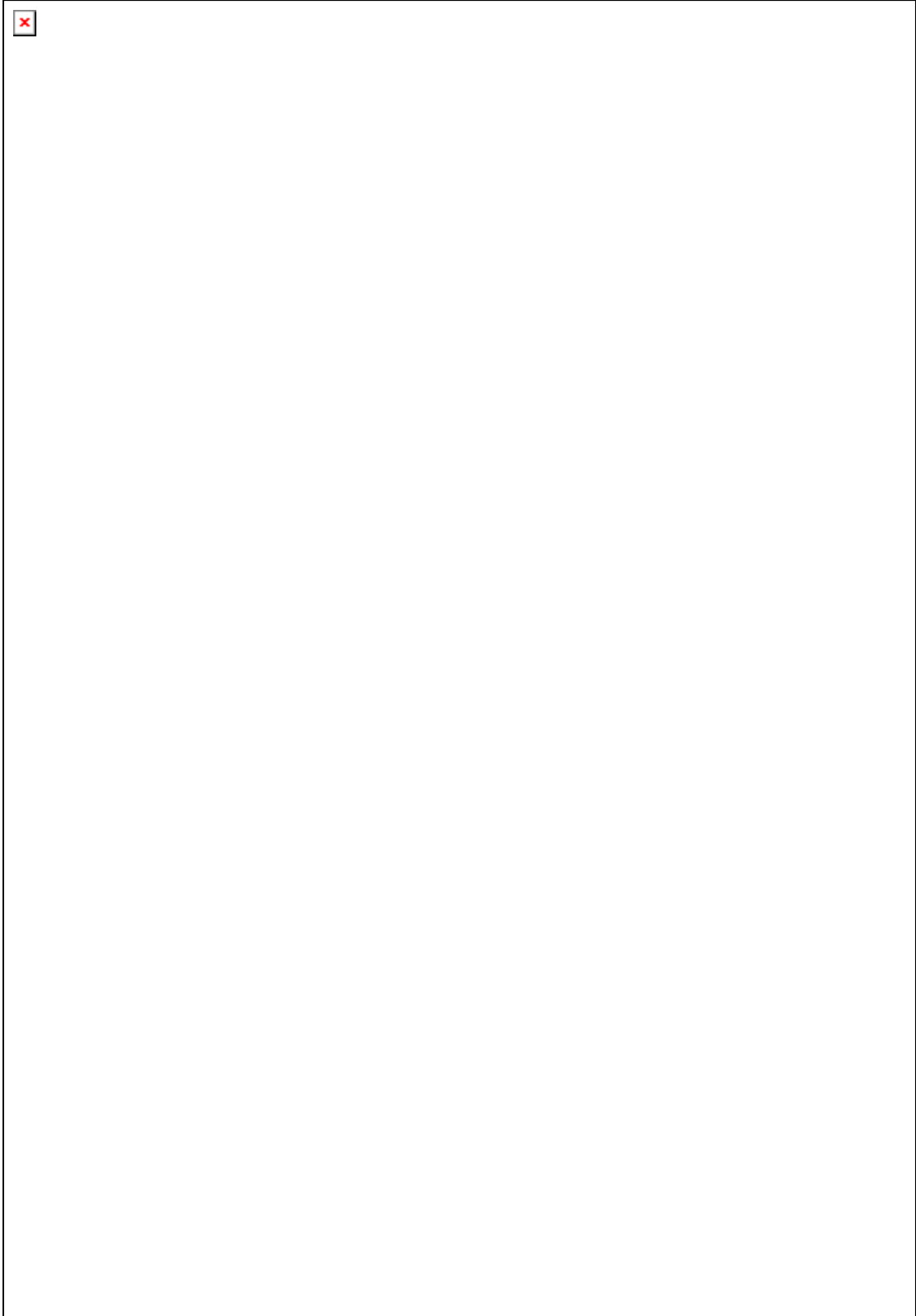


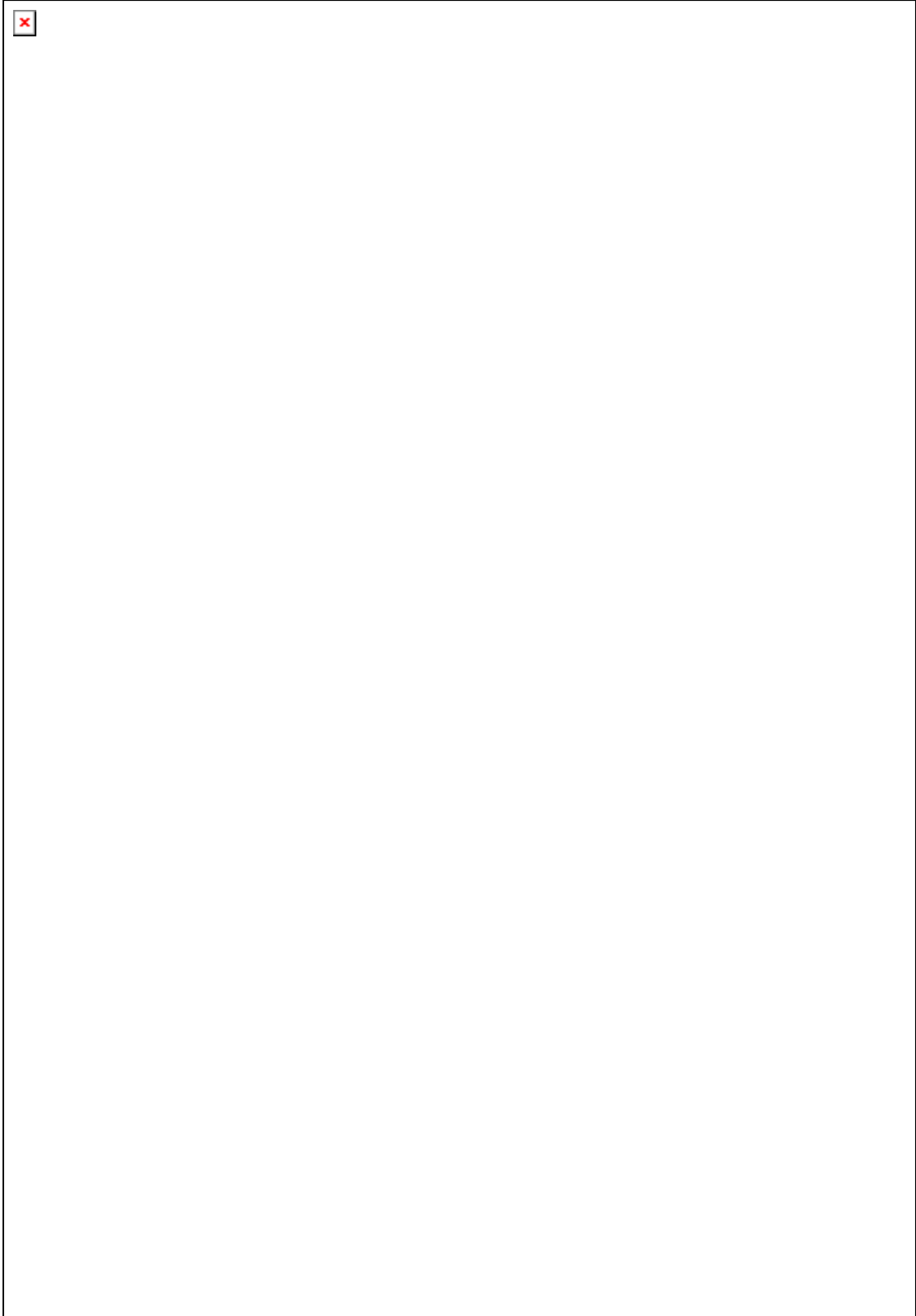


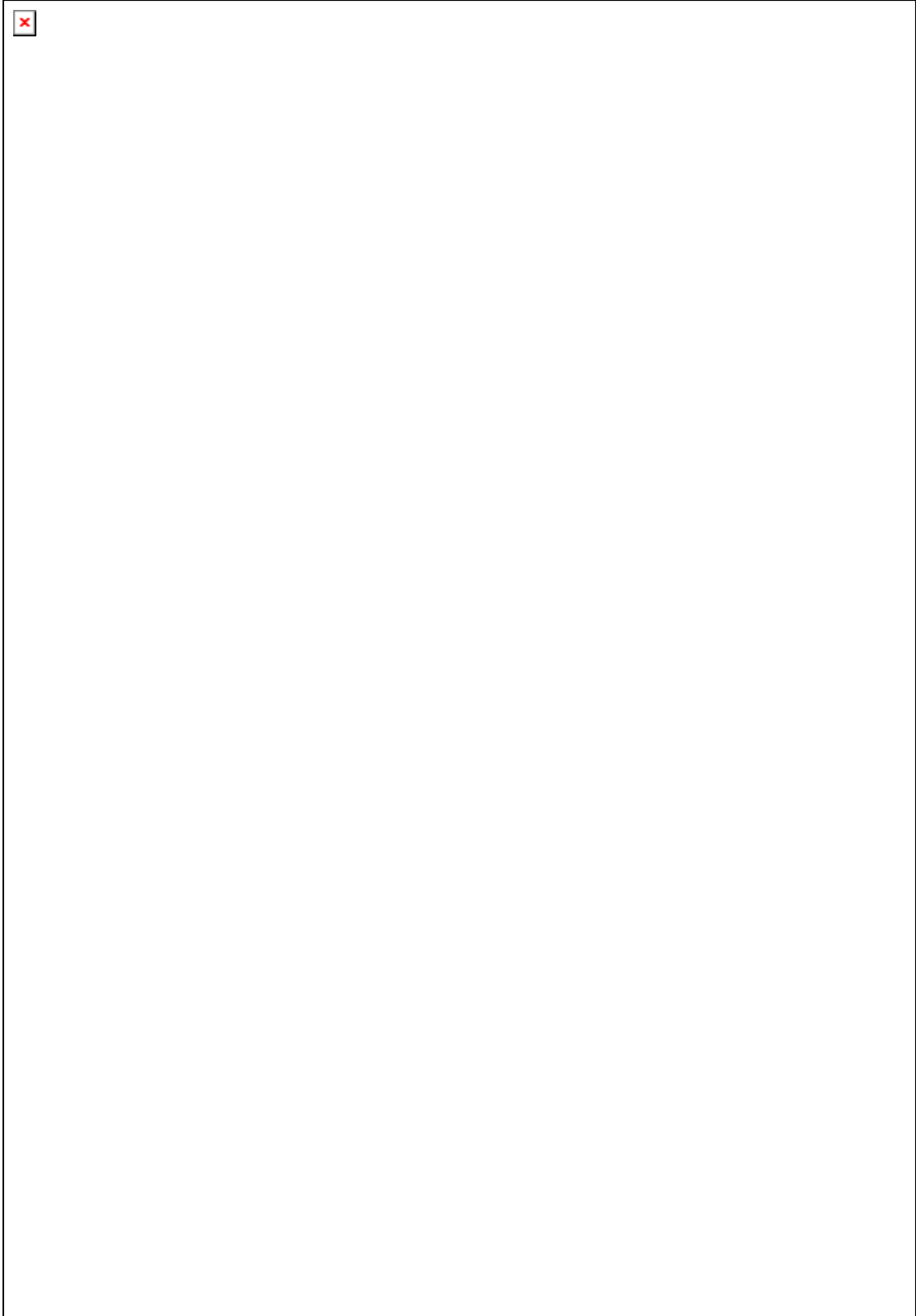


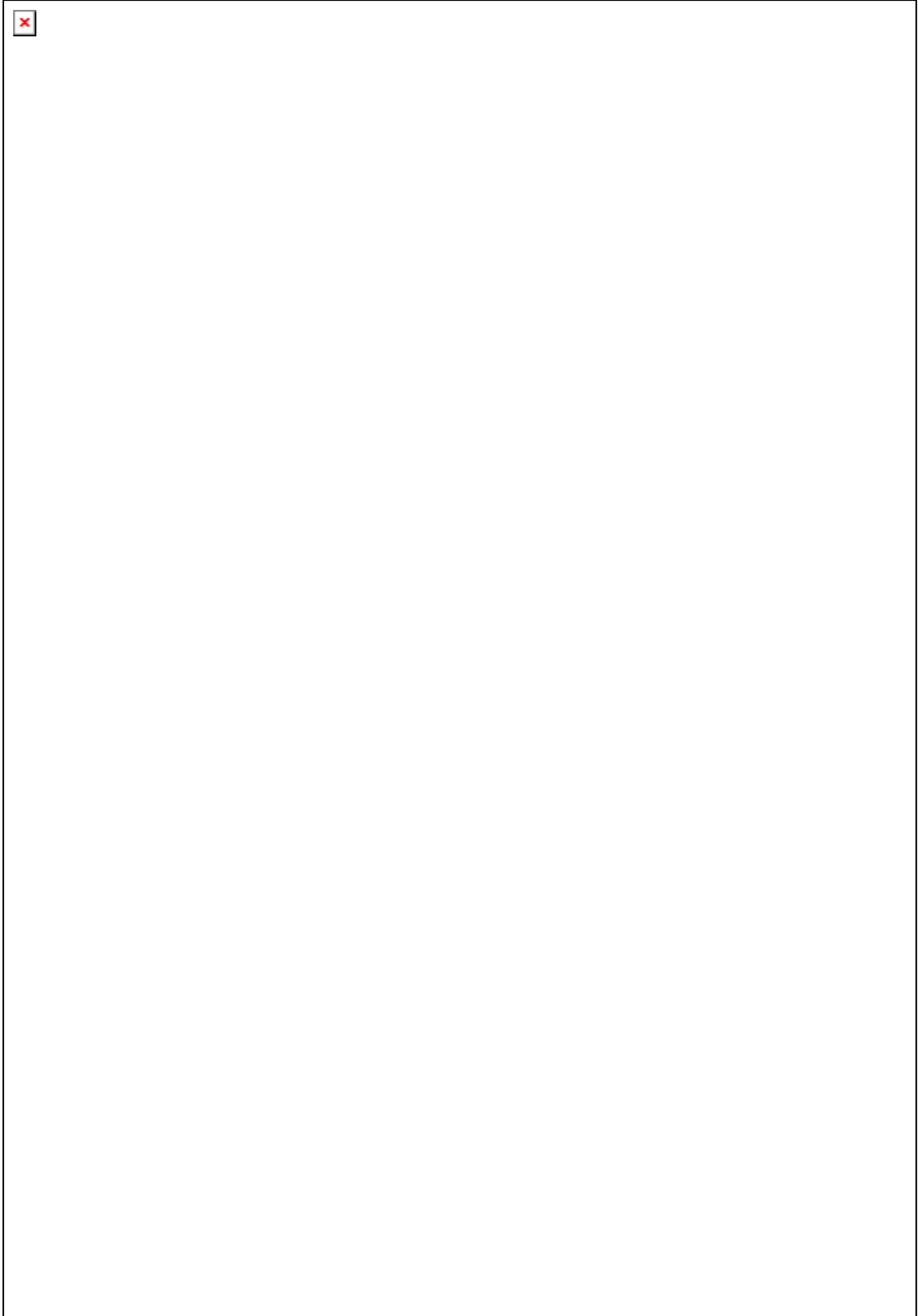


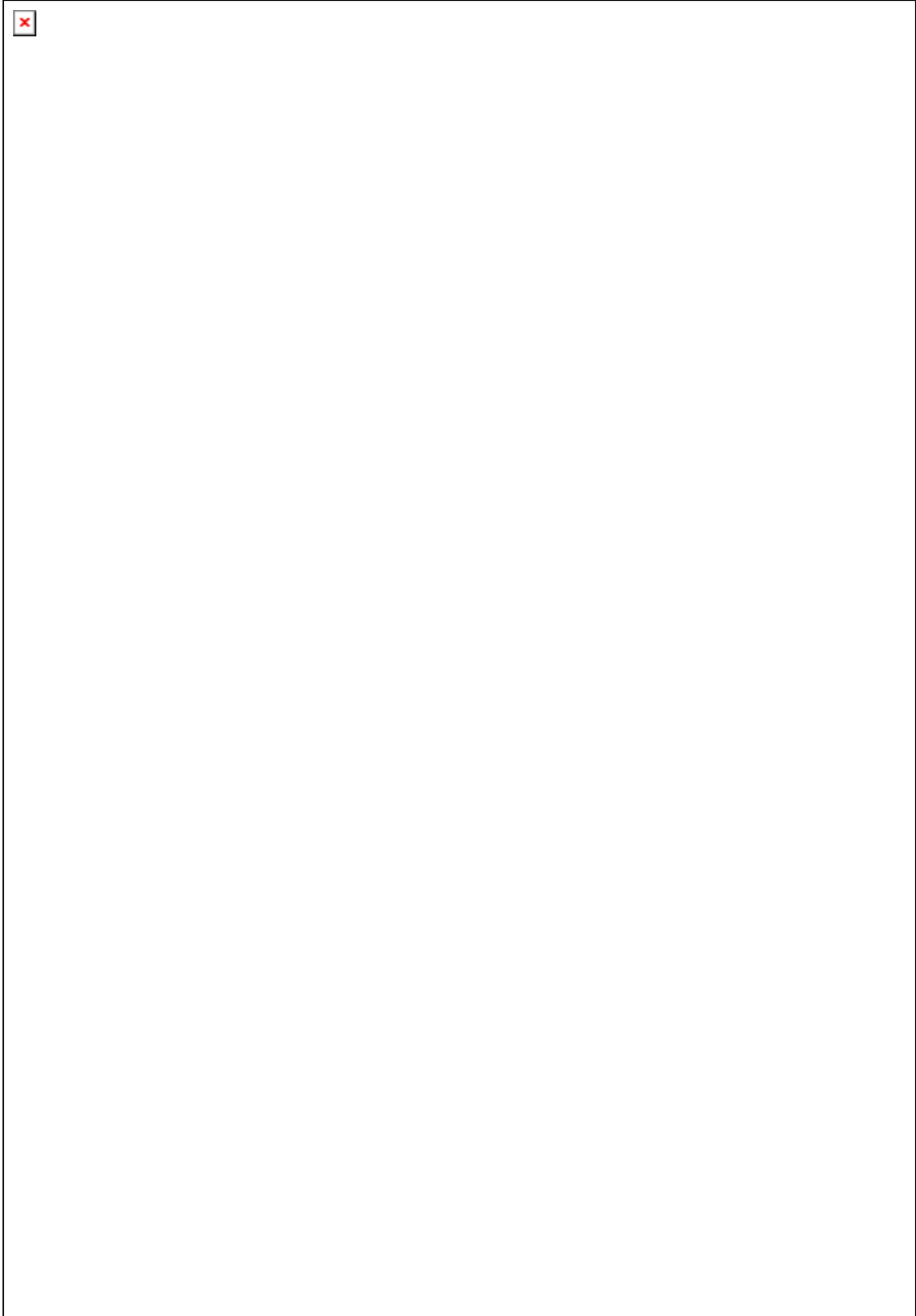


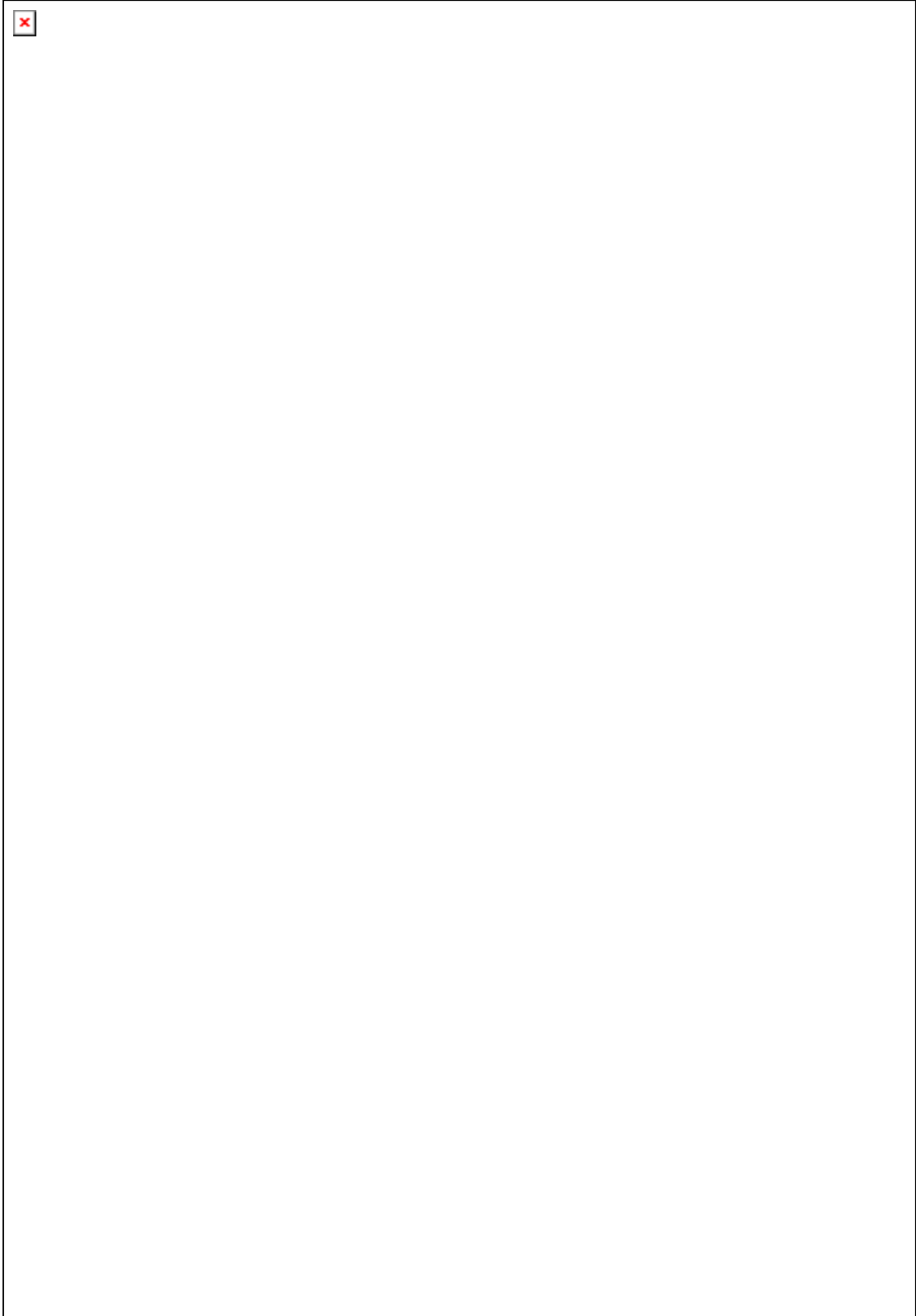


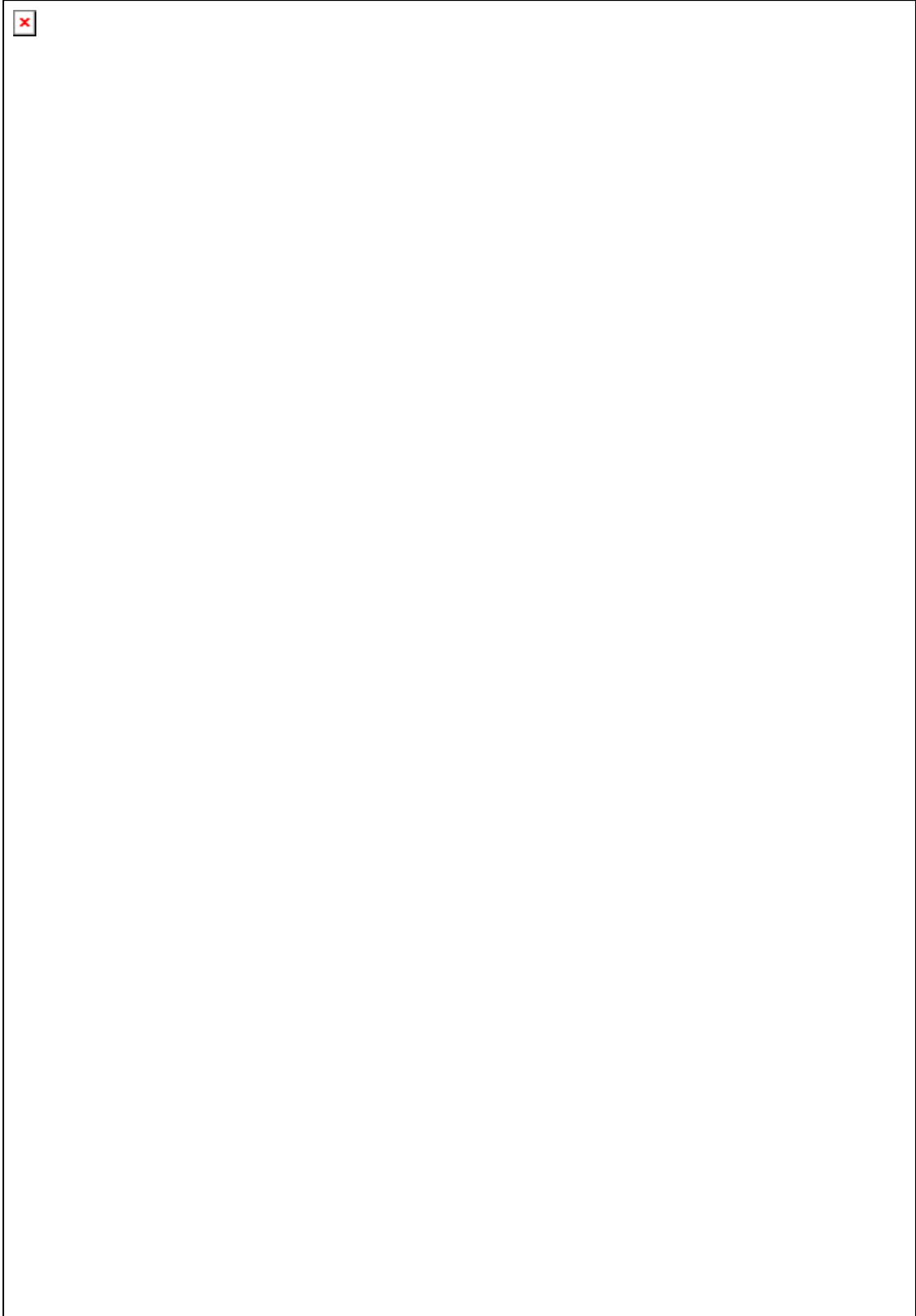


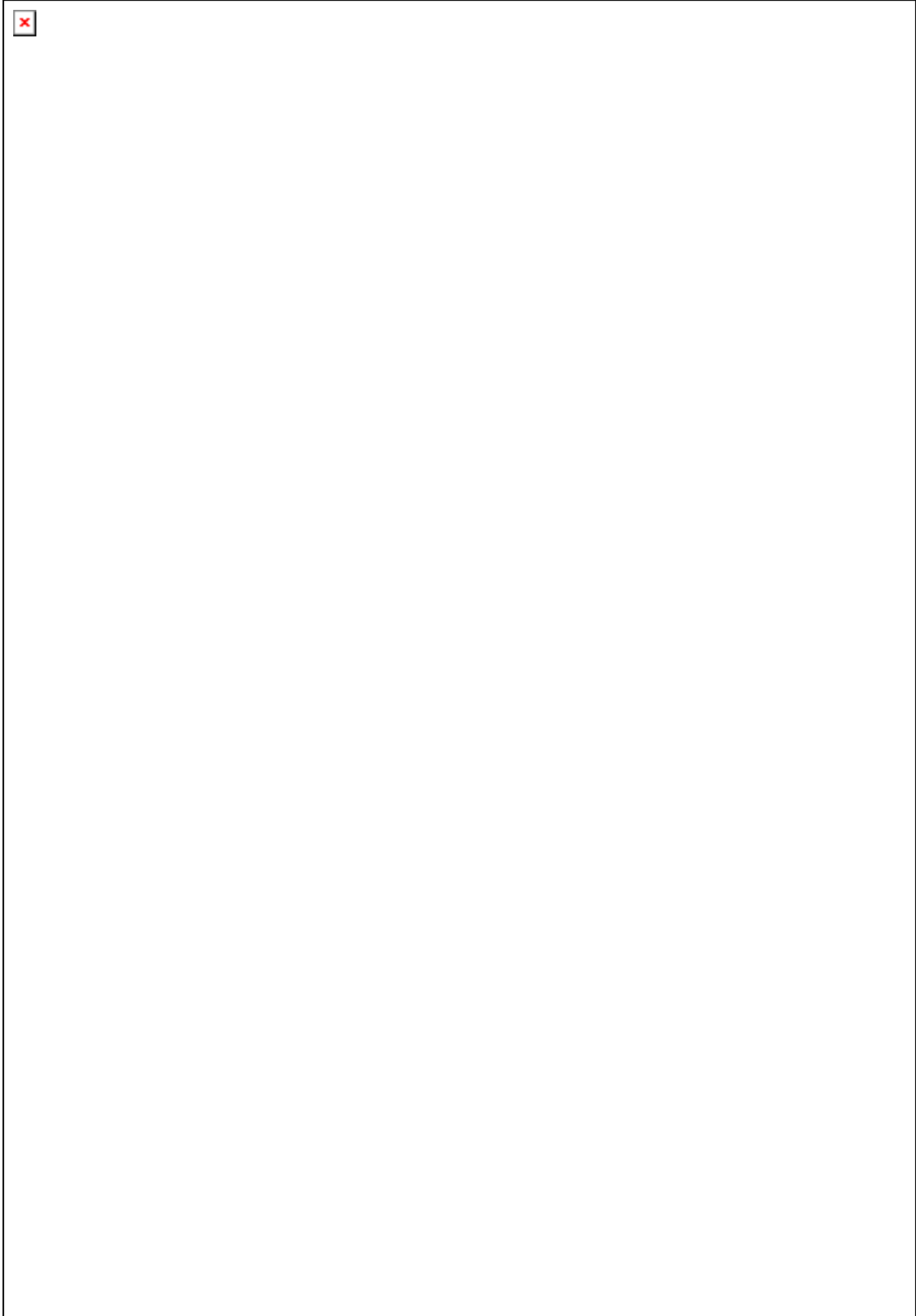


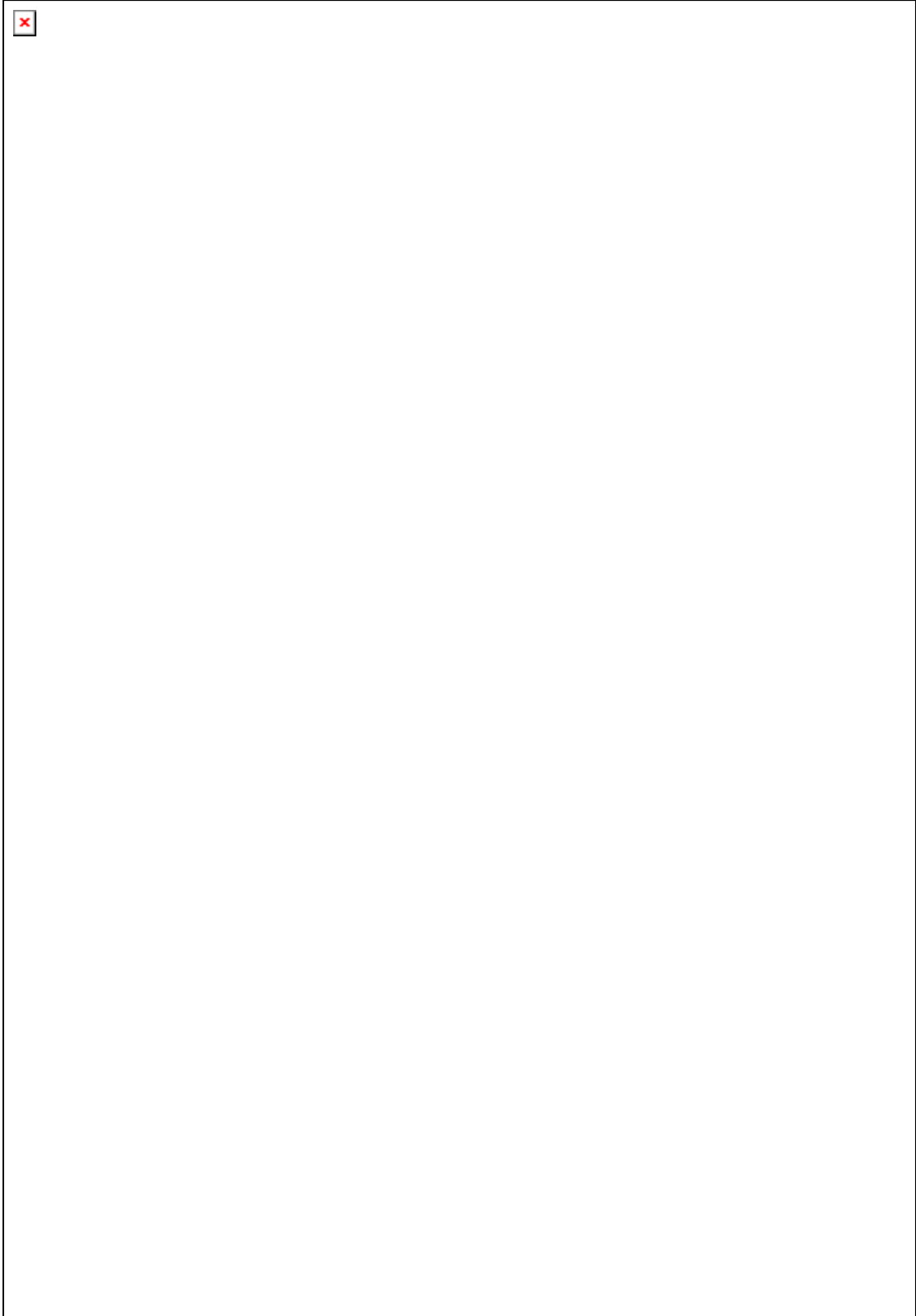


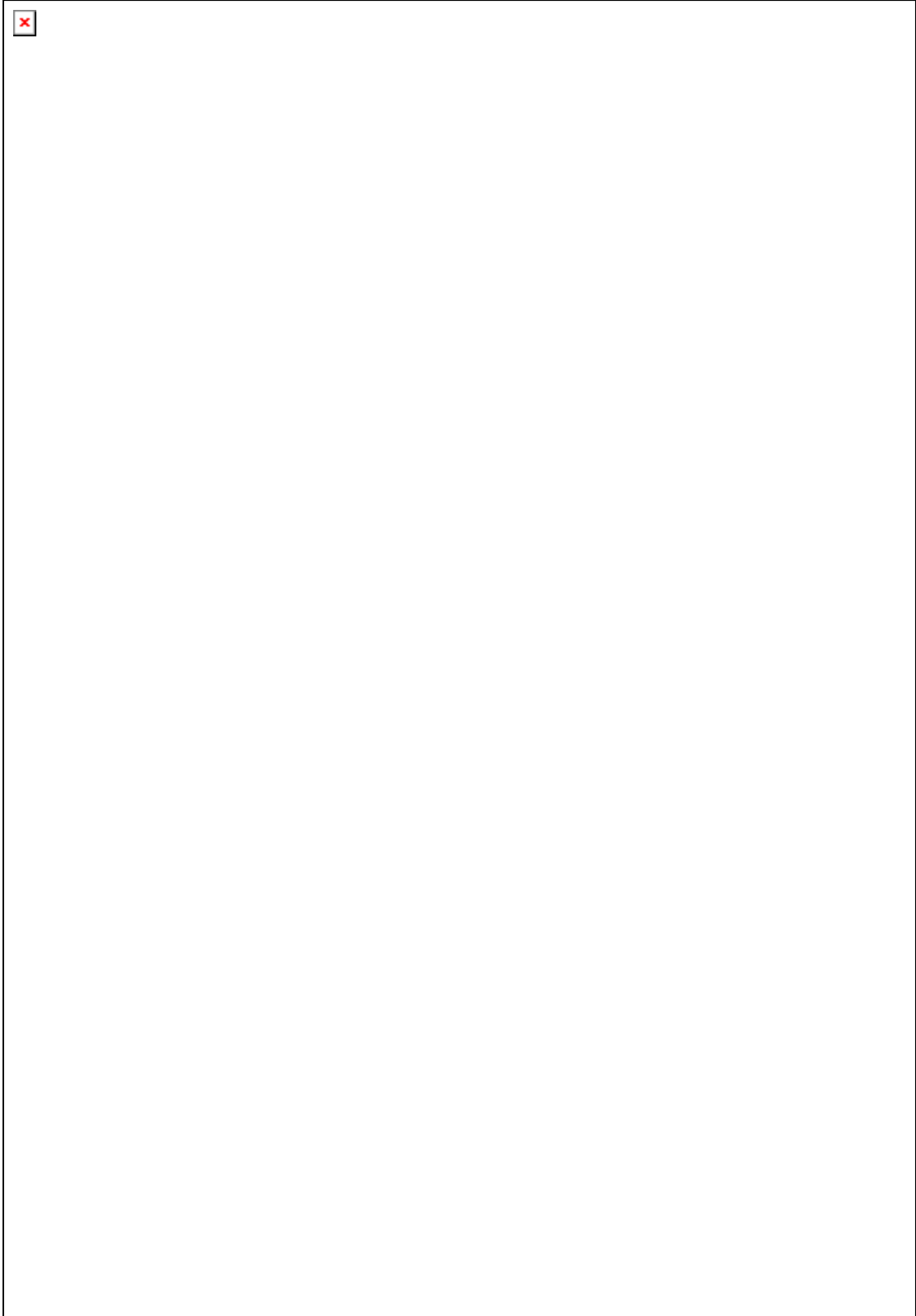


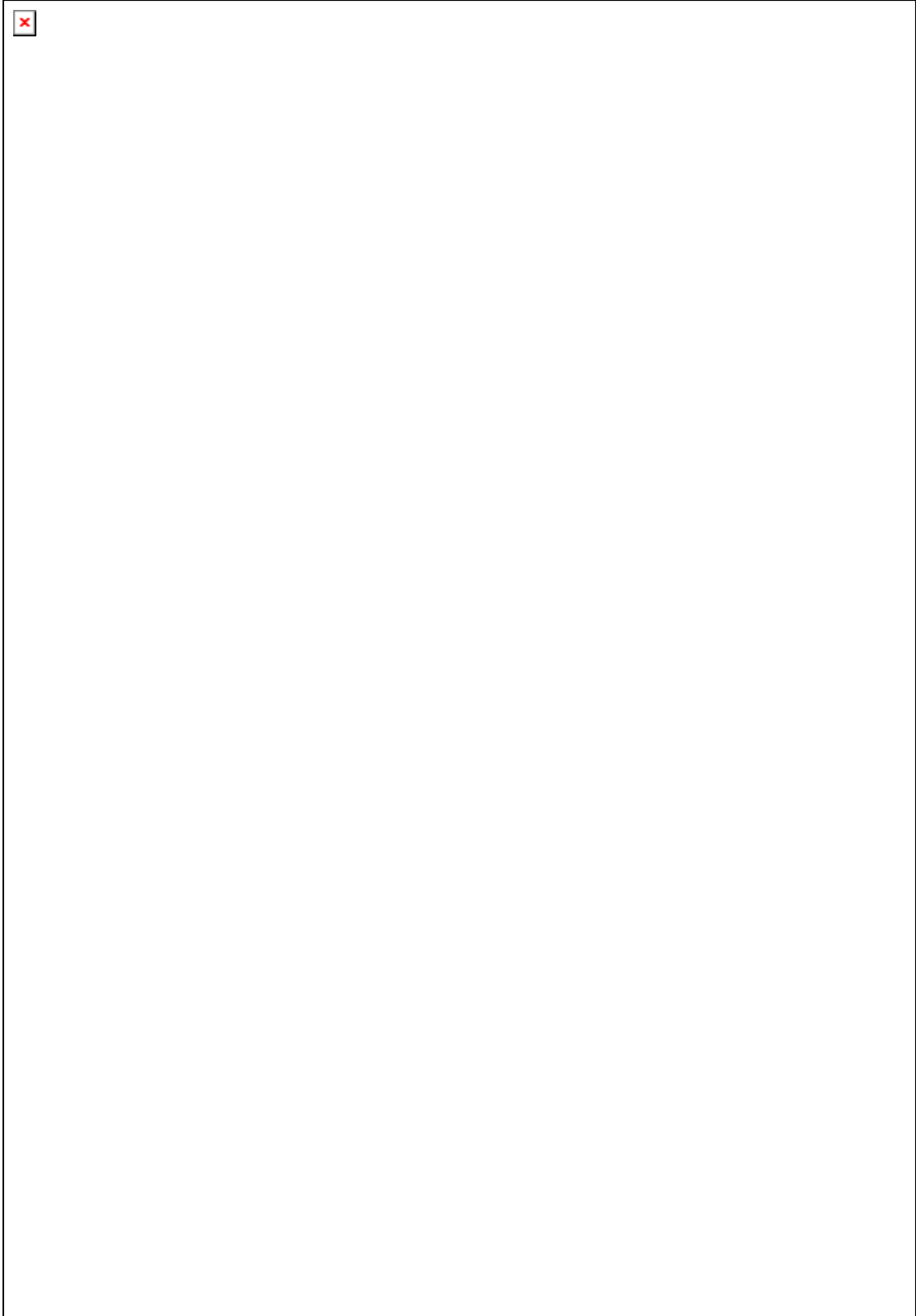


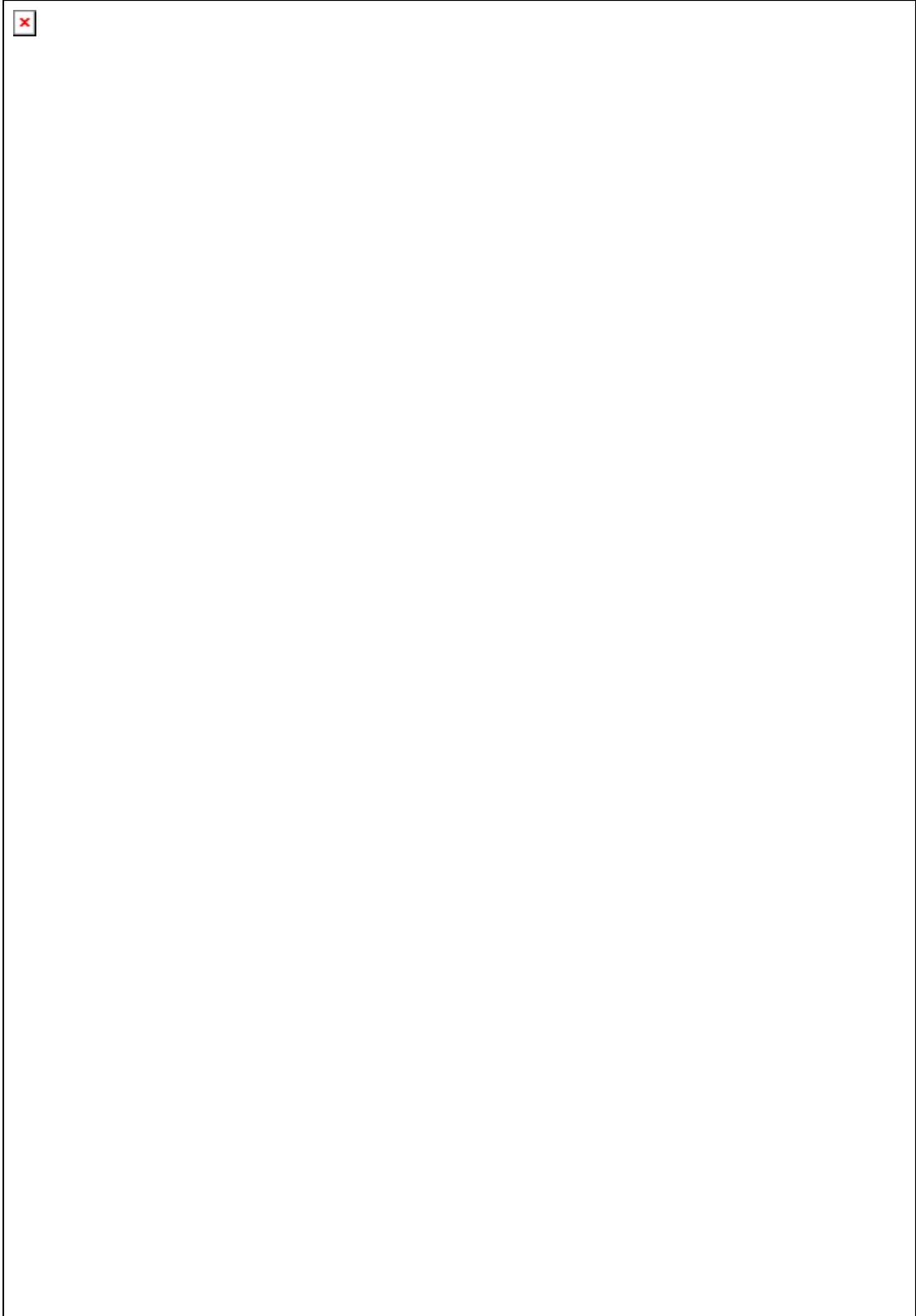


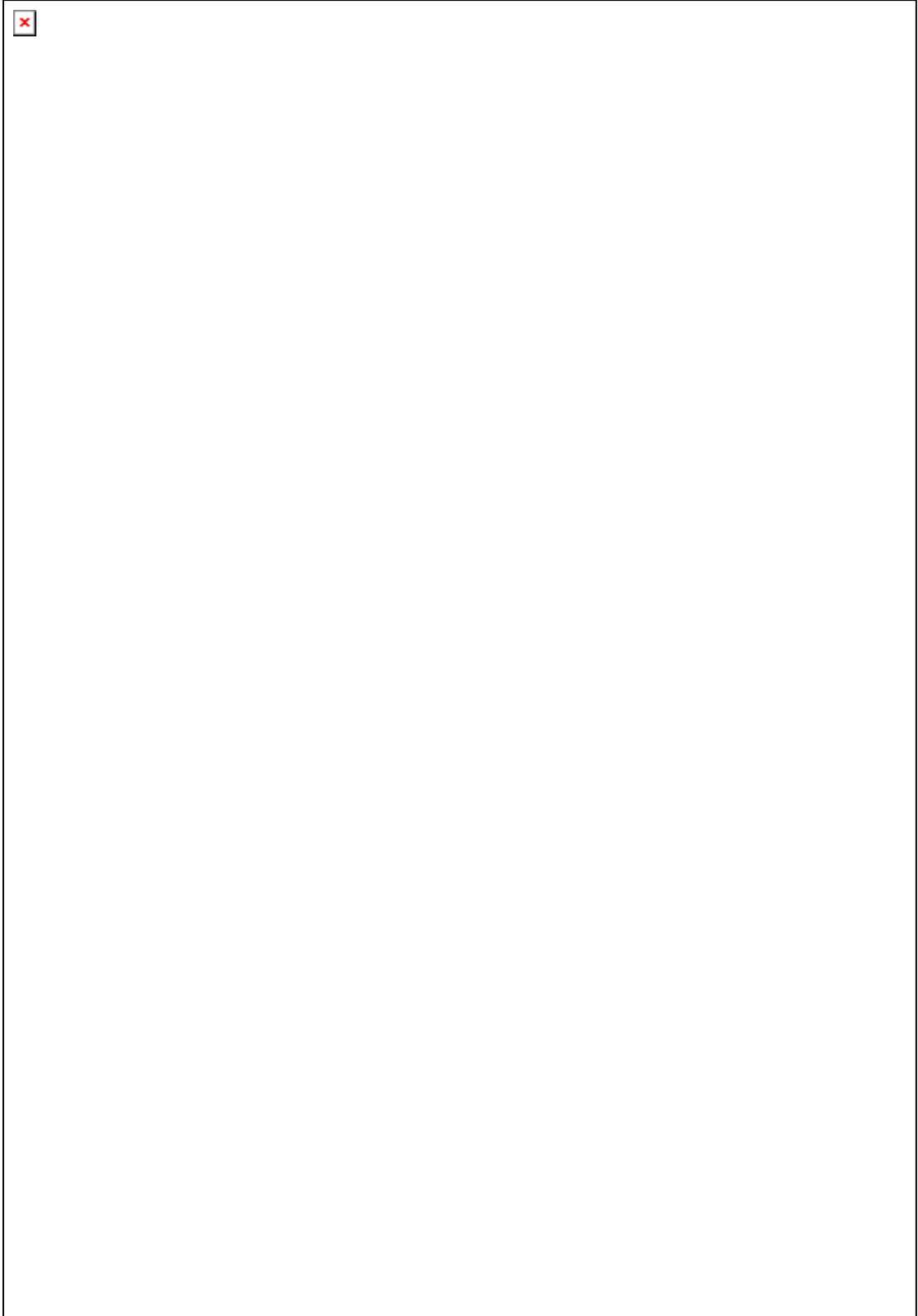


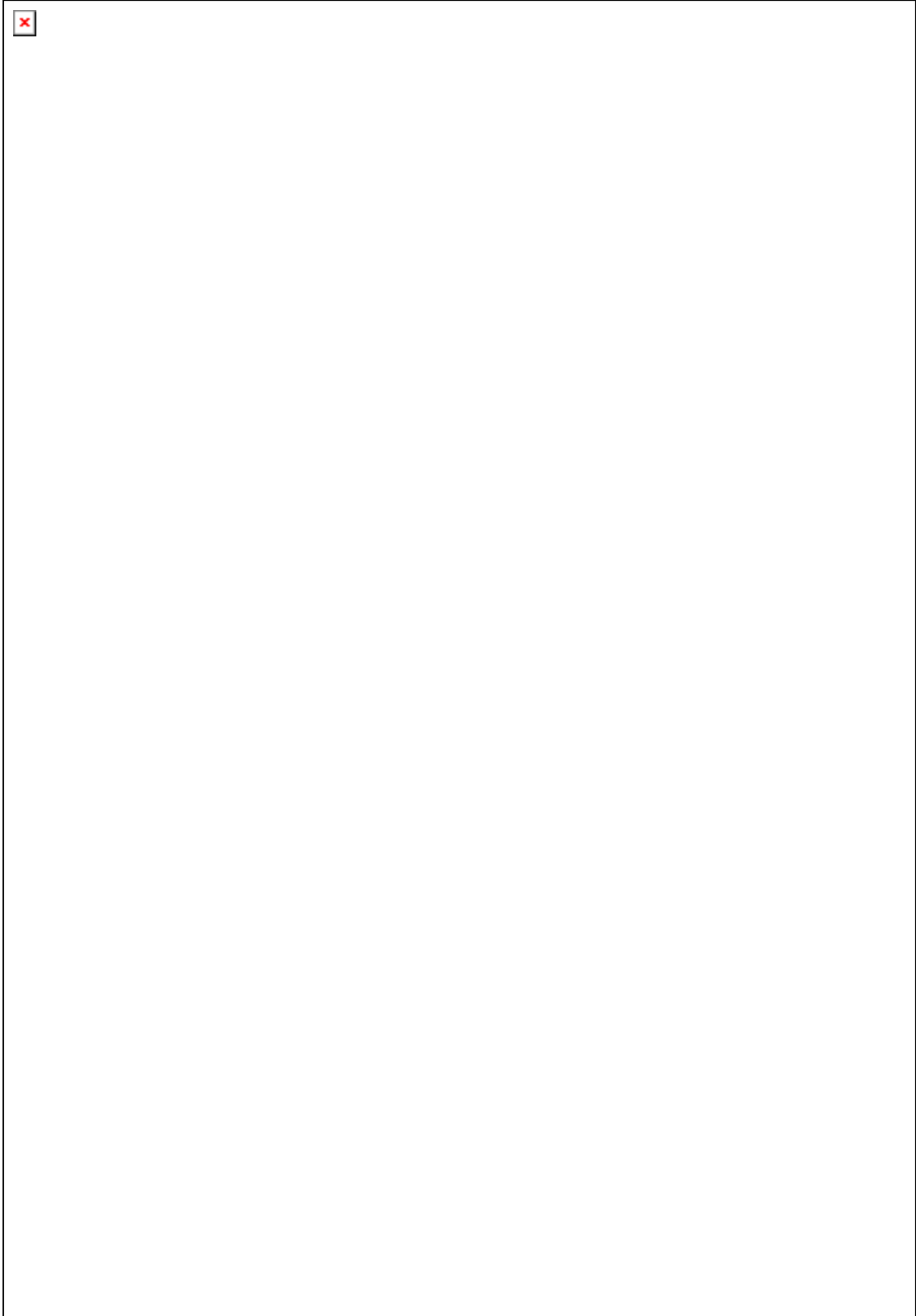


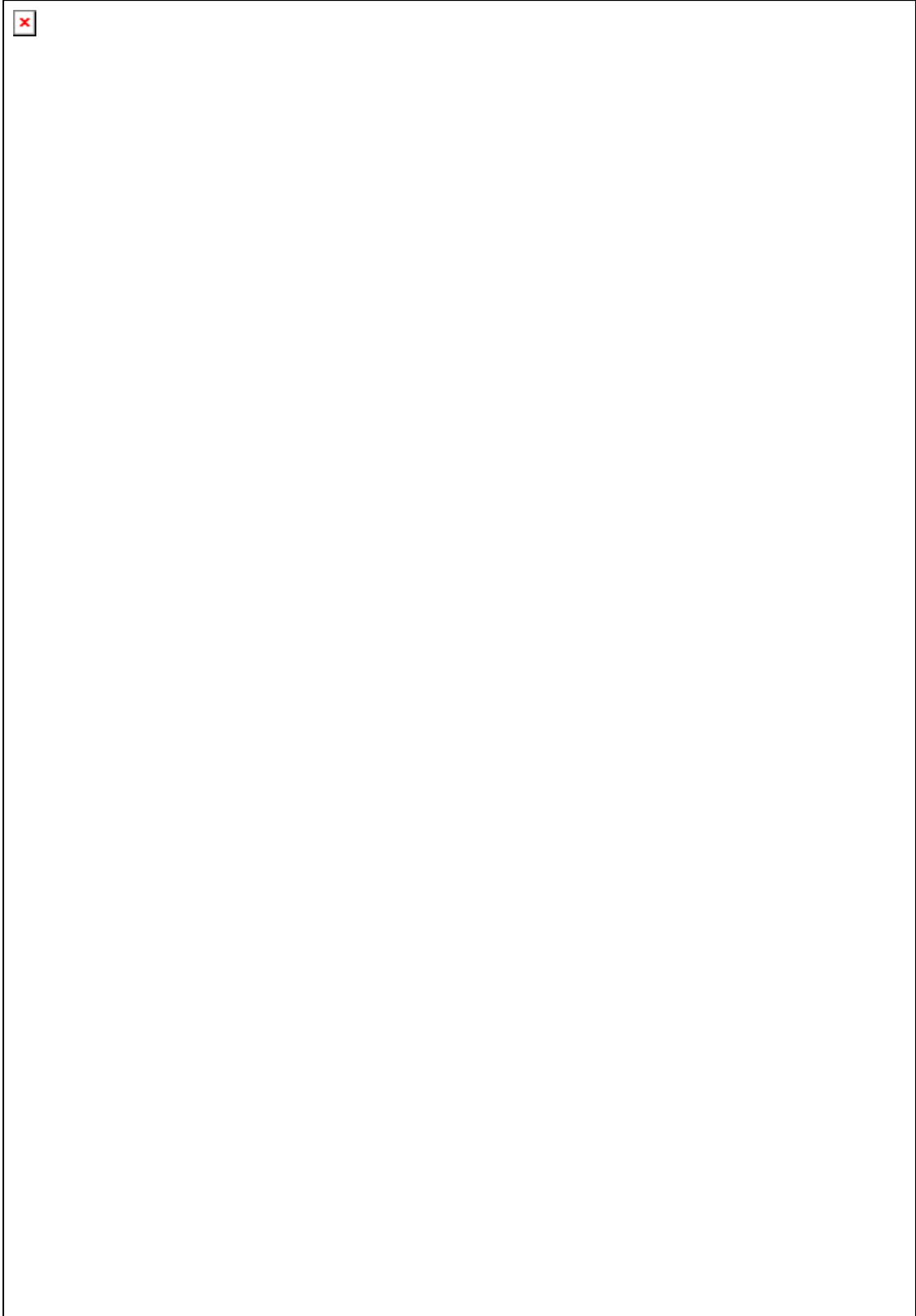












9. OFFICER'S REPORTS
9.2 ADMINISTRATION REPORTS
9.2.3 Tender 03-07/08 - Tandem Axle Tip Truck

FILE NO:	AS.TEN.015
COUNCIL DATE:	14th January 2008
REPORT DATE:	8th January 2008
LOCATION/ADDRESS:	Not Applicable
APPLICANT:	Not Applicable
SENIOR OFFICER:	Ray Hooper, Chief Executive Officer
REPORTING OFFICER:	Graham Stanley, Deputy CEO
DISCLOSURE OF INTEREST:	Nil
APPENDICES:	Yes – Pricing Spreadsheet
DOCUMENTS TABLED:	No

Summary:

Tenders were called for the supply and delivery of a tandem axle tip truck and the trade or outright purchase of Council's existing 2002 Hino Tip Truck. This report recommends the acceptance of one of the tenders.

Background:

Tender 03-07/08 for the supply and delivery of a tandem axle tip truck and the trade or outright purchase of Council's existing 2002 Hino Tip Truck closed at noon on Tuesday 11th December 2007. The replacement of the truck is in accordance with Council's plant replacement program and the 2007/08 budget.

Tenders were received from WA Hino for a Hino, Major Motors for two models of Isuzu and Skipper Trucks for a Mitsubishi Fuso. A tender was also received from Brigold Pty Ltd, an Eastern States firm for the outright purchase of the trade vehicle. Their price offered for the trade was well below the trade prices offered by the 3 suppliers who tendered.

All trucks tendered quoted the same price to supply Howard Porter/SFM Engineering tip bodies and associated options. The body is a side tip/end tip body and all of the options quoted are recommended by Council's Works Supervisor.

Of the trucks tendered the Hino comes in at the lowest net of GST changeover being over \$10,000 cheaper than the next lowest priced truck. It is also the only truck whose net tendered price is within the budget changeover allowance of \$89,000.

The Hino has the most powerful engine of the four trucks tendered with a maximum output of 305 kW at 1800 rpm compared with the Isuzu Giga (287 kW @ 1800rpm), Isuzu FVZ 1400 (221kW @2400rpm) and Mitsubishi Fuso (257kW @ 2200rpm)

Consultation:

Mark Burges – Rural Road Services.

Statutory Environment:

Local Government Act 1995 Section 3.57 and Local Government (Functions and General) Regulations Part 4.

Policy Implications:

Tenders were called in accordance with Council’s purchasing policy and the Local Government Act tender requirements.

Financial Implications:

Within budget. The budget made an allowance for a net changeover of \$89,000.

Strategic Implications:

Nil.

Voting Requirements:

Absolute Majority Required: Yes

Site Inspection:

Site Inspection Undertaken: Not applicable

Triple bottom Line Assessment:

Economic Implications:

The purchase of the truck is within budget and the side tipping facility will facilitate greater efficiencies especially when road widening and shoulder improvement works are being carried out. It also will make gravel spreading operations on road construction projects easier and more efficient.

Social Implications:

Not applicable.

Environmental Implications:

The new truck meets much higher fuel emissions standards than the truck being replaced.

Comment:

The Hino truck meets Council’s needs and considering it is clearly the most powerful truck tendered represents good value at a price of approximately \$10,000 less than its nearest competitor. Council has had good service from the truck being replaced and there is no reason to suspect that the vehicle being tendered will not perform satisfactorily.

OFFICER RECOMMENDATION

Resolution

050108

MOVED Cr Fisher seconded Cr Boyle

“That Council:

Accepts the tender from WA Hino for a 4150 700 Series FS1ELPD Hino Tandem Axle Tip Truck with side tip/end tip body for a change over of:

	\$87,608.80 inc. GST
plus the following options: Hot Shift PTO	\$ 1,980.00 inc. GST
Tyre Carrier	\$ 539.00 inc. GST
Air Tail Gate Switch	\$ 594.00 inc. GST
Air/Hyd Diverter Valve & Line Coupling	\$ 1,540.00 inc. GST
Total Changeover	\$92, 261.80 inc. GST”
	CARRIED (5-0)

SHIRE OF YORK

TENDER 03-07/08

**SUPPLY & DELIVERY OF TANDEM AXLE TIP TRUCK AND TRADE OR OUTRIGHT PURCHASE OF
EXISTING TRUCK**

Supplier	Make	Model	Price Tendered (ex GST)	GST Component	Price Tendered (Inc GST)	Less Trade (Inc GST)	Change-over (Inc GST)	Change - over (Net of GST)
WA Hino Options	Hino	4150 700 Series (FS1ELPD)	\$ 176,008.00	\$ 17,600.80	\$ 193,608.80	\$ 106,000.00	\$ 87,608.80	\$ 79,644.36
		Hot Shift PTO	\$ 1,800.00	\$ 180.00	\$ 1,980.00		\$ 1,980.00	\$ 1,800.00
		Tyre Carrier	\$ 490.00	\$ 49.00	\$ 539.00		\$ 539.00	\$ 490.00
		Extra Switch for Air Tail Gate on Pig	\$ 540.00	\$ 54.00	\$ 594.00		\$ 594.00	\$ 540.00
		24 to 12 volt Reducer for Two-ways (Inc in Price)	\$ -	\$ -	\$ -		\$ -	\$ -
		AirHyd Diverter Valve to rear with line coupling for Tip/Pig trailer	\$ 1,400.00	\$ 140.00	\$ 1,540.00		\$ 1,540.00	\$ 1,400.00
			Net Changeover including all options				\$ 92,261.80	\$ 83,874.36
Major Motors Options	Isuzu	FVZ 1400 Long	\$ 169,480.00	\$ 16,948.00	\$ 186,428.00	\$ 88,000.00	\$ 98,428.00	\$ 89,480.00
		Hot Shift PTO	\$ 1,800.00	\$ 180.00	\$ 1,980.00		\$ 1,980.00	\$ 1,800.00
		Tyre Carrier	\$ 490.00	\$ 49.00	\$ 539.00		\$ 539.00	\$ 490.00
		Extra Switch for Air Tail Gate on Pig	\$ 540.00	\$ 54.00	\$ 594.00		\$ 594.00	\$ 540.00
		24 to 12 volt Reducer for Two-ways	\$ 350.00	\$ 35.00	\$ 385.00		\$ 385.00	\$ 350.00
		AirHyd Diverter Valve to rear with line coupling for Tip/Pig trailer	\$ 1,400.00	\$ 140.00	\$ 1,540.00		\$ 1,540.00	\$ 1,400.00
			Net Changeover including all options				\$ 103,466.00	\$ 94,060.00

Major Motors	Isuzu	2007 CXZ 385 GIGA 18 Sp	\$ 181,760.00	\$ 18,176.00	\$ 199,936.00	\$ 88,000.00	\$ 111,936.00	\$ 101,760.00
Options		Hot Shift PTO	\$ 1,800.00	\$ 180.00	\$ 1,980.00		\$ 1,980.00	\$ 1,800.00
		Tyre Carrier	\$ 490.00	\$ 49.00	\$ 539.00		\$ 539.00	\$ 490.00
		Extra Switch for Air Tail Gate on Pig	\$ 540.00	\$ 54.00	\$ 594.00		\$ 594.00	\$ 540.00
		24 to 12 volt Reducer for Two-ways	\$ 350.00	\$ 35.00	\$ 385.00		\$ 385.00	\$ 350.00
		Air/Hyd Diverter Valve to rear with line coupling for Tip/Pig trailer	\$ 1,400.00	\$ 140.00	\$ 1,540.00		\$ 1,540.00	\$ 1,400.00
				Net Changeover including all options			\$ 116,974.00	\$ 106,340.00
Skipper Trucks	Mitsubishi	FV51JKD2RFAA	\$ 178,380.00	\$ 17,838.00	\$ 196,218.00	\$ 97,000.00	\$ 99,218.00	\$ 90,188.18
Options		Hot Shift PTO	\$ 1,800.00	\$ 180.00	\$ 1,980.00		\$ 1,980.00	\$ 1,800.00
		Tyre Carrier	\$ 490.00	\$ 49.00	\$ 539.00		\$ 539.00	\$ 490.00
		Extra Switch for Air Tail Gate on Pig	\$ 540.00	\$ 54.00	\$ 594.00		\$ 594.00	\$ 540.00
		24 to 12 volt Reducer for Two-ways	\$ 350.00	\$ 35.00	\$ 385.00		\$ 385.00	\$ 350.00
		Air/Hyd Diverter Valve to rear with line coupling for Tip/Pig trailer	\$ 1,400.00	\$ 140.00	\$ 1,540.00		\$ 1,540.00	\$ 1,400.00
				Net Changeover including all options			\$ 104,256.00	\$ 94,778.18
Brigold Pty Ltd		Outright Purchase of Trade Vehicle						\$ 82,311.00

9. OFFICER'S REPORTS
9.2 ADMINISTRATION REPORTS
9.2.4 Sale of Old Convent

FILE NO:	CCP.12
COUNCIL DATE:	14th January 2008
REPORT DATE:	8th January 2008
LOCATION/ADDRESS:	Lot 41 (29) South Street York
APPLICANT:	Not Applicable
SENIOR OFFICER:	Ray Hooper, Chief Executive Officer
REPORTING OFFICER:	Graham Stanley, Deputy CEO
DISCLOSURE OF INTEREST:	Nil
APPENDICES:	Nil
DOCUMENTS TABLED:	Nil

Summary:

This report recommends that tenders for the sale of the land and buildings at Lot 41 South Street York be called, to close in time for a report to be prepared and submitted to enable the tenders to be considered at the March 2008 meeting of Council.

Background:

Council has made provision in the 2007/08 budget to sell the Old Convent land and buildings at Lot 41 South Street and to put these funds into a Reserve that will then be drawn upon to help fund the construction of a new "state of the art" archives facility adjacent to the Residency Museum.

Currently the convent is used to house the York Society's Archives Collection and as a storage base for the Council's old records. The buildings are very old, are not really suitable for the purpose for which they are currently being used and will require a large amount of maintenance and renovation to bring them back into a suitable condition.

Over the past year the Shire has received a large number of enquiries from parties who have expressed an interest in purchasing the property with a view to renovating the buildings and putting them to various uses. It is suggested that Tenders be sought with consideration of the tenders to be based on two components – price and proposed use for the buildings and that Council's determination of a successful tenderer, if any, be based on what Council deems to give the greatest benefit to the York community.

Consultation:

Nil.

Statutory Environment:

Local Government Act 1995 Section 3.58.

Policy Implications:

Nil.

Financial Implications:

Funds to be used to assist with the provision of a new Archives Facility in line with Council's 2007/08 Budget. Potential for rate income from the new owner.

Strategic Implications:

The possibility that the Convent may be used for a commercial or tourism based purpose such as accommodation is consistent with Council's strategic objectives in relation to tourism and economic development.

Voting Requirements:

Absolute Majority Required: No

Site Inspection:

Site Inspection Undertaken: Not applicable

Triple bottom Line Assessment:

Economic Implications:

Funds from the sale of the Convent are required to help fund the new archives facility and there is potential for economic benefit, should a business be established on the site. Disposing of the property will relieve Council of an ongoing maintenance liability and should see the buildings restored – something that could only be done by the Shire at great cost to the ratepayers.

Social Implications:

Restoration of the buildings would improve the visual amenity of the area helping to create the perception that York people care for their town.

Environmental Implications:

Nil.

Comment:

Lot 41 South Street is zoned "Town Centre" and this zoning allows for a wide range of uses that may result in some innovative proposals being put forward. The calling of tenders will enable Council to determine the true level of interest in the Convent and requesting that tenderers outline their proposals for the development of the property will enable Council to make a decision based on the best outcome for York. Evaluation of any tenders received may take some time and Council in its deliberations may require further information. All of this process will add to the time taken before any settlement of the property takes place enabling the plans for the Archive Centre to be well advanced.

OFFICER RECOMMENDATION

Resolution

060108

MOVED Cr Boyle seconded Cr Lawrance

"That Council:

1. ***Calls Tenders for the sale of the land and buildings contained on Lot 41 South Street York to close in time for a report on the tenders to be prepared and submitted to the March 2008 Meeting of Council; and***
2. ***That the tender specifications require details of the price offered and information on the proposed development of the site.”***

CARRIED (4-1)

Cr Walters was recorded as voting against the motion.

9.3 Finance Reports

9.4 Confidential Reports

9.5 Late Reports

10. NEXT MEETING

The next Ordinary Meeting of Council will be held on Monday 18th February 2008 at 3.00pm in the Lesser Hall York.

The Annual Electors Meeting will be held on Monday 18th February 2008 at 5.00pm in the Lesser Hall York.

11. CLOSURE

There being no further business, the Shire President closed the meeting at 3.45pm.

Certification of Minutes

The minutes were confirmed by the Council as a true and accurate record of the Council Meeting.

PRESIDENT

Date