

# SHIRE OF YORK

**MINUTES OF THE ORDINARY  
MEETING OF THE COUNCIL  
HELD ON 23<sup>rd</sup> MARCH 2007  
COMMENCING AT 3.00PM IN THE  
PAVILION FORREST OVAL, YORK**

**SHIRE OF YORK**

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**RAY HOOPER**  
**CHIEF EXECUTIVE OFFICER**

**SHIRE OF YORK**  
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**23<sup>rd</sup> MARCH 2007**

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## **SHIRE OF YORK**

**A SPECIAL MEETING OF THE COUNCIL  
HELD ON MONDAY, 23<sup>RD</sup> MARCH 2007, COMMENCING AT  
3.00 PM IN THE PAVILION, YORK**

### **1. OPENING**

#### **1.1 DECLARATION OF OPENING AND THE CEO READS THE DISCLAIMER**

The Deputy Shire President, Cr Brian Lawrance declared the meeting open at 3.10 pm and the Chief Executive Officer read the disclaimer.

#### **1.2 ANNOUNCEMENT OF VISITORS**

Nil

#### **1.3 ANNOUNCEMENT OF ANY DECLARED FINANCIAL INTERESTS**

COUNCILLOR/OFFICER	ITEM	NATURE OF INTEREST
Cr Ashley Fisher	9.1.1	Proximity – Adjoining landowner

### **2. ATTENDANCE**

#### **2.1 MEMBERS**

Cr Brian Lawrance	Deputy President
Cr Michael Delich	
Cr Trevor Randell	
Cr Tony Boyle	
Cr Ashley Fisher	

## **2.2     STAFF**

Mr Ray Hooper	Chief Executive Officer
Mr Graham Stanley	Deputy Chief Executive Officer
Mrs Alison Emin	Executive Support Officer

## **2.3     APOLOGIES**

Mr Pat Hooper  
Mrs Tyhscha Cochrane  
Mr Peter Stevens

## **2.4     LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Mr Pat Hooper

## **2.5     NUMBER OF PEOPLE IN GALLERY PRESENT AT COMMENCEMENT OF MEETING**

The Shire President welcomed the (8) eight people present at the commencement of the meeting.

## **3.     RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

## **4.     PUBLIC QUESTION TIME**

Mrs Geraldine Osgood

### Question 1

Can we as affected landowners of property in this precinct (Crawford Court Precinct) be advised as to what “the further research” is that has been revealed.

### Response

In discussions with the Department of Planning & Infrastructure the objectives of the Local Planning Strategy for this locality were reviewed and it was identified that items 2 & 3 of the Council Resolution may pre-empt the adoption of the LPS & the actions to follow the adoption.

It was also identified that rezoning and Scheme Amendment processes should only be initiated after the formal advertising period when all submissions have been assessed and any necessary modifications are made.

## **5.     APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

6. **PETITIONS/PRESENTATIONS/DEPUTATIONS**

Nil

7. **CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

Not Applicable.

8. **ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil.

**9.1     Development Reports**

9.  
9.1  
9.1.1

**OFFICER'S REPORTS  
DEVELOPMENT – SPECIAL MEETING  
DRAFT OUTLINE DEVELOPMENT PLAN  
CRAWFORD COURT PRECINCT**

FILE NO:	PS.PPD.4.1
COUNCIL DATE:	23 MARCH 2007
REPORT DATE:	16 MARCDH 2007
LOCATION/ADDRESS:	CRAWFORD COURT PRECINCT - RESCIND
APPLICANT	SHIRE OF YORK
SENIOR OFFICER	RAY HOOPER - CEO
REPORTING OFFICER	TYHSCHA COCHRANE - SAO
DISCLOSURE OF INTEREST:	CR. ASHLEY FISHER - FINANCIAL
APPENDICES:	Nil
DOCUMENTS TABLED:	Nil

***When acting as a planning authority in accordance with the powers conferred by the Planning and Development Act 2005 and any relevant scheme, the Council of the Shire is entitled to make decisions based only on proper planning considerations.***

**Summary:**

It is considered necessary to rescind parts of the resolution of Council at its Ordinary Council Meeting held on the 19<sup>th</sup> February 2007.

The process, whilst can be run concurrently, may result in advertising a scheme amendment prematurely, as new information may come to light and Council will need to commence the process of advertising the scheme amendment again.

**Background:**

Council at its Ordinary Council Meeting held on the 19<sup>th</sup> February 2007 resolved as follows:

*"That Council:*

- 1. Modify the Crawford Court Precinct documentation with the acceptable submissions and formally advertise the revised document for a period of 28 days;*
- 2. Rezone those western portions of lots 279 – 283 as Residential R5, as a transitional buffer between Herbert Road development and the 1 hectare lots; and*
- 3. Initiate Scheme Amendment No. 18 to amend the requirements of Schedule 6 of Town Planning Scheme No. 2 in relation to lots identified in the Crawford Court Outline Development Plan and amend the Scheme Amendment taking into account the changes proposed in Condition 2."*

**Consultation:**

Planning Consultant.

**Statutory Environment:**

Planning and Development Act 2005.

**Financial Implications:**



Administration time to prepare this report, however it may save additional advertising fees should there be modifications, which need to be incorporated into the Amendment document.

**Voting Requirements:**

**Absolute Majority Required:** Yes

**Site Inspection:** Yes

**Triple Bottom Line Assessment:**

**Economic Implications:**

N/A

**Social Implications:**

N/A

**Environmental Implications:**

N/A

**Comment:**

N/A

Cr Fisher declared a Proximity Interest in Agenda item 9.1.1 and left the meeting at 3.16pm.

Three Councillors indicated support for the rescinding motion.

**OFFICER RECOMMENDATION**

Resolution

170307

MOVED Cr Boyle

Seconded Cr Delich

***That Council:***

***A. Rescinds motions 2 & 3 of report 9.1.3 of the Ordinary Council Meeting held on the 19<sup>th</sup> February 2007:***

***2. Rezone those western portions of lots 279 – 283 as Residential R5, as a transitional buffer between Herbert Road development and the 1 hectare lots; and***

***3. Initiate Scheme Amendment No. 18 to amend the requirements of Schedule 6 of Town Planning Scheme No. 2 in relation to lots identified in the Crawford Court Outline Development Plan and amend the Scheme Amendment taking into account the changes proposed in Condition 2.***

***B. Proceeds only with motion 1 at this time, which reads:***

***1. Modify the Crawford Court Precinct documentation with the acceptable submissions and formally advertise the revised document for a period of 28 days.***

**Advice Note:**

***Further research has revealed that it may not be appropriate for all of this land to be more densely developed.***

***It is considered beneficial to wait for the Outline Development Plan for the Crawford area to be considered in its entirety, as information has gone out to government departments and new submissions through the formal advertising period may be received.”***

***CARRIED (4-0)***

Cr Fisher returned to the meeting at 3.19pm

9.  
9.1  
9.1.2

**OFFICER'S REPORTS  
DEVELOPMENT REPORTS  
GROUPED DWELLING – R & L DAVIES**

**FILE NO:** AV 1.60201  
**COUNCIL DATE:** 23 MARCH 2007  
**REPORT DATE:** 20 MARCH 2007  
**LOCATION/ADDRESS:** LOT 2 (227) AVON TERRACE, YORK  
**APPLICANT:** WA COUNTRY BUILDERS (R & L DAVIES)  
**SENIOR OFFICER:** RAY HOOPER, CEO  
**REPORTING OFFICER:** TYHSCHA COCHRANE, SAO  
**DISCLOSURE OF INTEREST:** NIL  
**APPENDICES:** APPENDIX A – UNIT 1 DETAILS – 16742 AVO  
APPENDIX B – UNIT 2 DETAILS – 16758 AVO  
APPENDIX C – STRUCTERRE CONSULTING  
GROUP REPORT  
**DOCUMENTS TABLED:** NO

*When acting as a planning authority in accordance with the powers conferred by the Planning and Development Act 2005 and any relevant scheme, the Council of the Shire is entitled to make decisions based only on proper planning considerations.*

**Summary:**

The applicant is requesting approval from Council to establish (2 residences) grouped dwellings at Lot 2 Avon Terrace, York.

**Background:**

The land is zoned Residential R5 under the Shire of York Town Planning Scheme No. 2 and the total area is approximately 2,367m<sup>2</sup>.

**Consultation:**

The following submissions were received through the formal advertising periods:

- “\_\_\_\_\_ and myself have a few concerns regarding this proposal.
1. Sewage (Drainage)
  2. Drainage (Rainwater)
  3. Fire Hazard (The trees on the access road)
  4. The wording of grouped dwelling.

*Does this mean there is a chance that there can be more than 2 houses built on the property. ...very aware of the drainage problems with the clay soil. Some answers to our concerns would be good.”*

**Statutory Environment:**

Shire of York Town Planning Scheme No.2.

**Policy Implications:**

Nil.

**Financial Implications:**

Nil to Council.

**Strategic Implications:**

Nil.

**Voting Requirements:**

**Absolute Majority Required:** No

**Site Inspection:**

**Site Inspection Undertaken:** Yes - CEO

**Triple bottom Line Assessment:****Economic Implications:**

Nil.

**Social Implications:**

Provide further housing for York, which may prove beneficial for its growth.

**Environmental Implications:**

There are issues relating to drainage, sewerage and fire that have been identified through a submission.

**Comment:**

The concept is supported however a few issues need to be addressed such as effluent disposal. This property lies within a residential density coding of R5 and the requirements under the Country Sewerage Policy does not allow development to this density without the availability of deep sewer, therefore it has been requested that further information be received in regards to a geotechnical report to ensure the land is capable of disposing of effluent.

The concerns raised will be dealt with through the conditions of approval. The issue of a fire hazard needs to be addressed separately and will be done through consultation with the owner.

If this was a subdivision application the normal requirement would be for the developer to meet all costs associated with the drainage, upgrading of roads etc and this is the stance Council is taking with grouped dwelling proposals, built stratas and other multiple buildings.

This application has been assessed in accordance with Clause 7.11, which allows further information to be submitted at a later date, within a 2 year period.

**OFFICER RECOMMENDATION**

Resolution  
180307

MOVED Cr Randell

Seconded Cr Boyle

***“That Council advise the applicant that the proposed grouped dwelling development for the property is approved in accordance with Clause 7.11, subject to the following:***

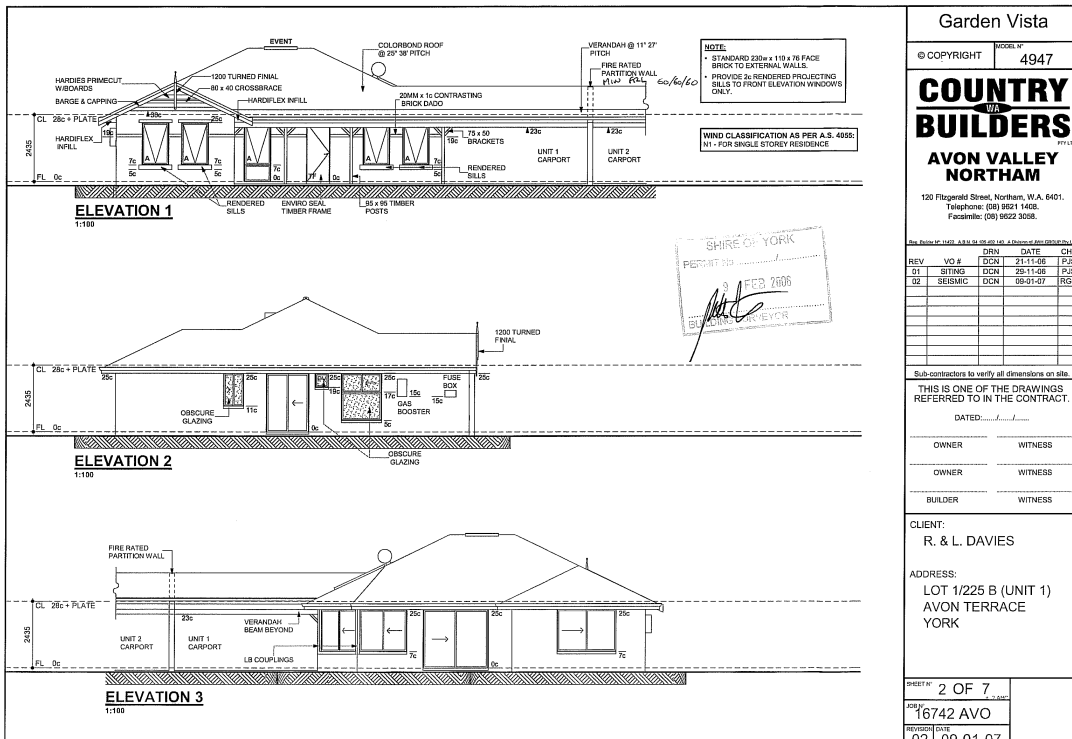
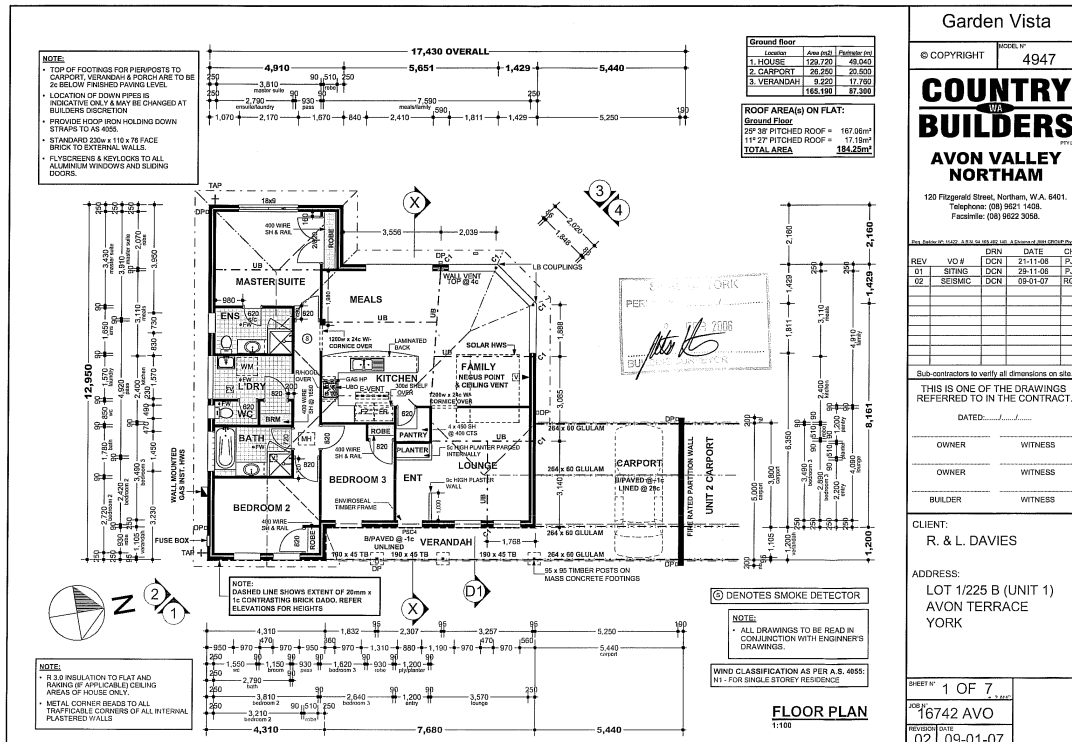
- 1. A building licence being issued in accordance with the Building Codes of Australia;***
- 2. The access to the proposed dwellings to be upgraded to a sealed standard to avoid dust nuisances to surrounding neighbours;***
- 3. Floor level is to be 300mm above the centre of Avon Terrace;***
- 4. A geotechnical report being provided to ensure that the soils are capable of disposing effluent through a conventional effluent system. If the soils are not capable of disposing effluent through a conventional effluent system then effluent is to be disposed of by an approved alternative treatment unit;***
- 5. All stormwater is to be retained on the property or disposed of to the satisfactory of the Chief Executive Officer.***
- 6. Delegated authority being given to the Chief Executive Officer to approve this application once further information is received.***

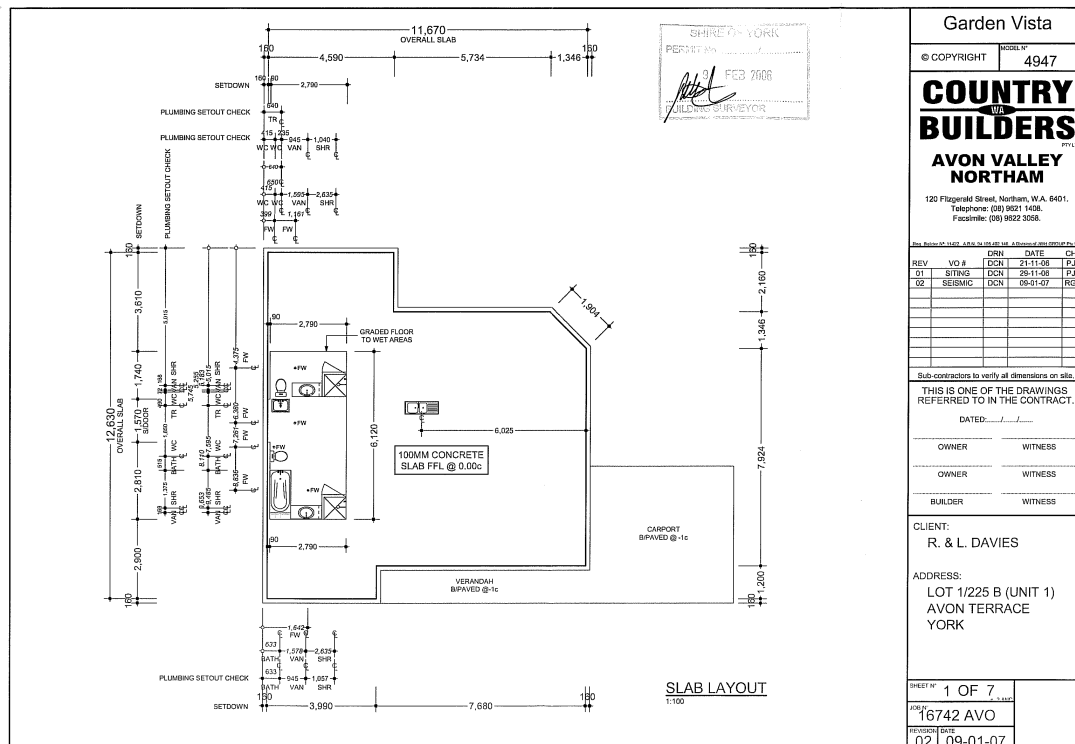
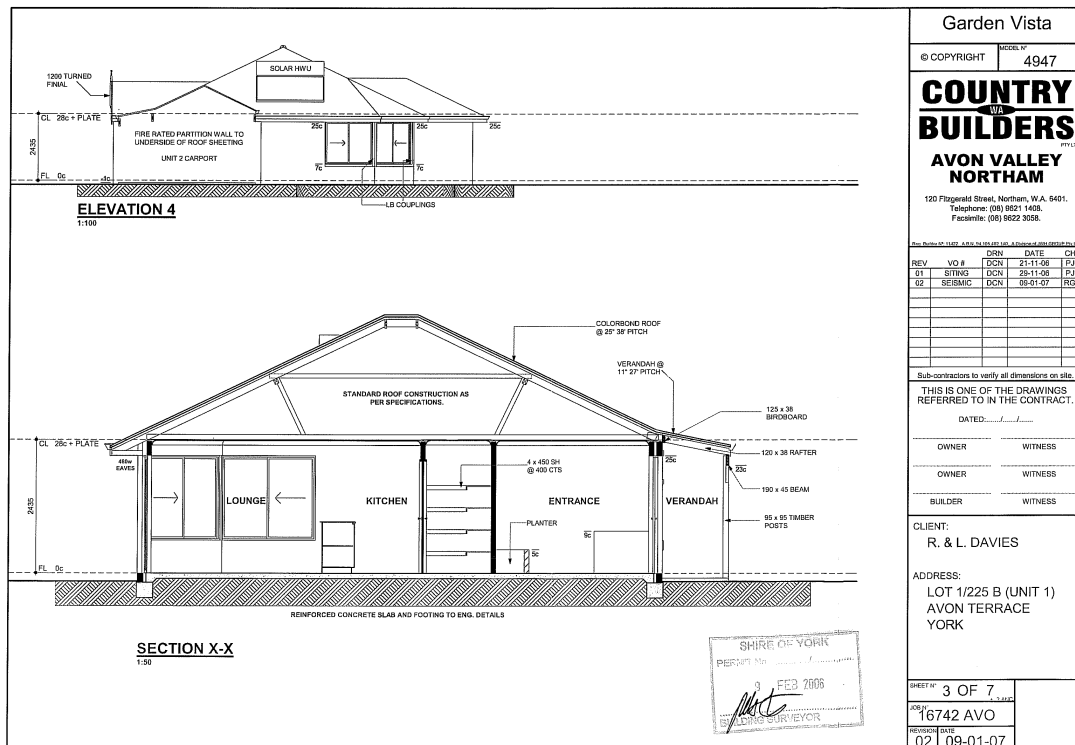
**Advice Note:**

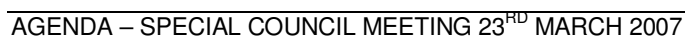
- a. This development approval does not constitute a building licence or a septic system licence.”***

**CARRIED (5-0)**

# APPENDIX "A" 9.1.2

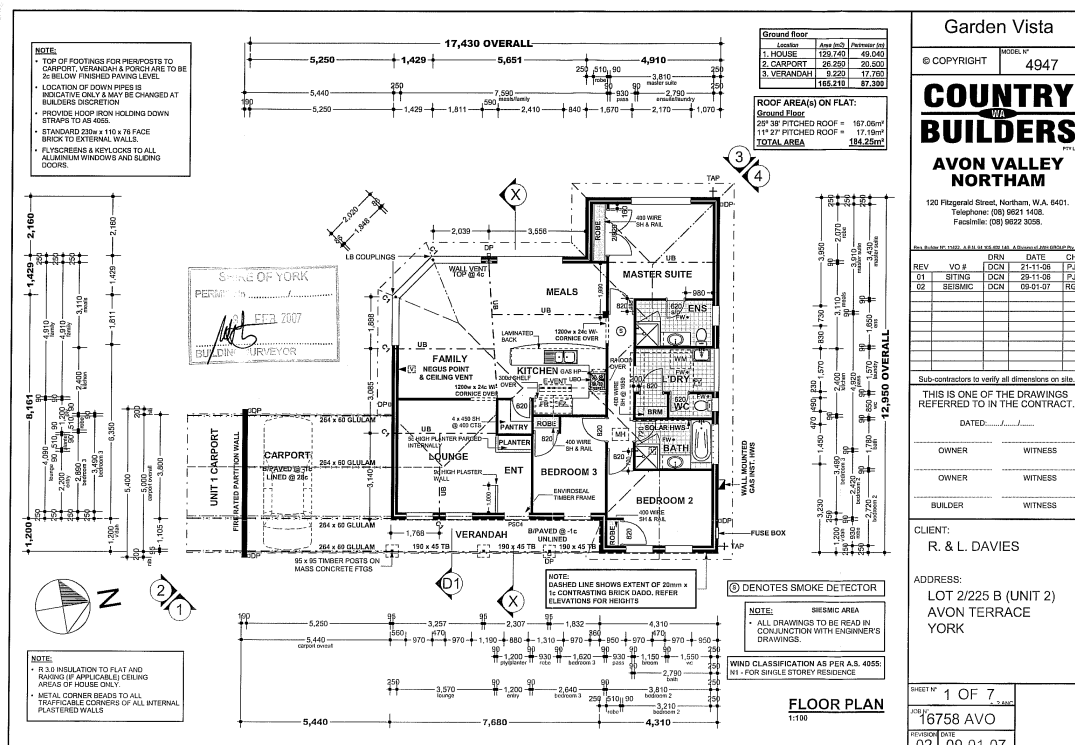








# APPENDIX "B" 9.1.2



Garden Vista

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**COUNTRY BUILDERS**

**AVON VALLEY NORTHAM**

120 Fitzgerald Street, Northam, W.A. 6401.  
Telephone: (08) 9821 1408.  
Facsimile: (08) 9822 3058.

REV	VO #	DCN	DATE	CHK
01	SITING	DCN	29-11-06	PJS
02	SEISMIC	DCN	09-01-07	RGS

Sub-contractors to verify all dimensions on site.

THIS IS ONE OF THE DRAWINGS REFERRED TO IN THE CONTRACT.

DATED: / /

OWNER: WITNESS:

OWNER: WITNESS:

BUILDER: WITNESS:

CLIENT: R. & L. DAVIES

ADDRESS: LOT 2/225 B (UNIT 2)

AVON TERRACE

YORK

SHEET NO. 1 OF 7

16758 AVO

02 09-01-07

Garden Vista

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**COUNTRY BUILDERS**

**AVON VALLEY NORTHAM**

120 Fitzgerald Street, Northam, W.A. 6401.  
Telephone: (08) 9821 1408.  
Facsimile: (08) 9822 3058.

REV	VO #	DCN	DATE	CHK
01	SITING	DCN	29-11-06	PJS
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Sub-contractors to verify all dimensions on site.

THIS IS ONE OF THE DRAWINGS REFERRED TO IN THE CONTRACT.

DATED: / /

OWNER: WITNESS:

OWNER: WITNESS:

BUILDER: WITNESS:

CLIENT: R. & L. DAVIES

ADDRESS: LOT 2/225 B (UNIT 2)

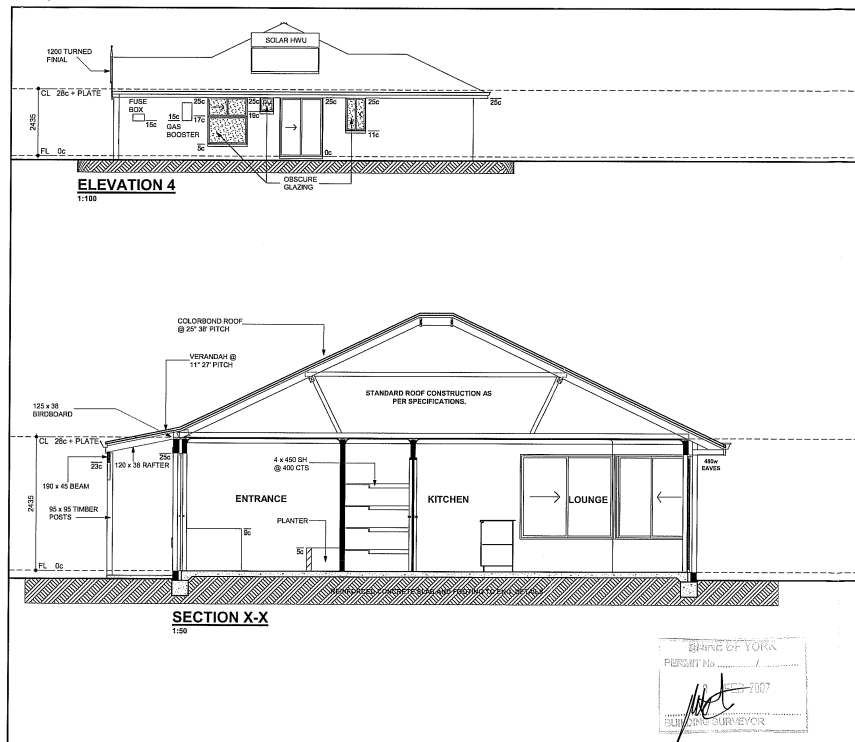
AVON TERRACE

YORK

SHEET NO. 2 OF 7

16758 AVO

02 09-01-07



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**COUNTRY BUILDERS**  
AVON VALLEY NORTHAM

120 Fitzgerald Street, Northam, W.A. 6401.  
Telephone: (08) 9621 1408.  
Facsimile: (08) 9622 3058.

REV	VO #	DCN	DATE	CHK
01	SITING	DCN	29-11-06	PJS
02	SEISMIC	DCN	09-01-07	REGD

Sub-contractors to verify all dimensions on site.

THIS IS ONE OF THE DRAWINGS REFERRED TO IN THE CONTRACT.

DATED: 09-01-07

OWNER: R. & L. DAVIES

WITNESS:

OWNER: R. & L. DAVIES

WITNESS:

BUILDER: R. & L. DAVIES

WITNESS:

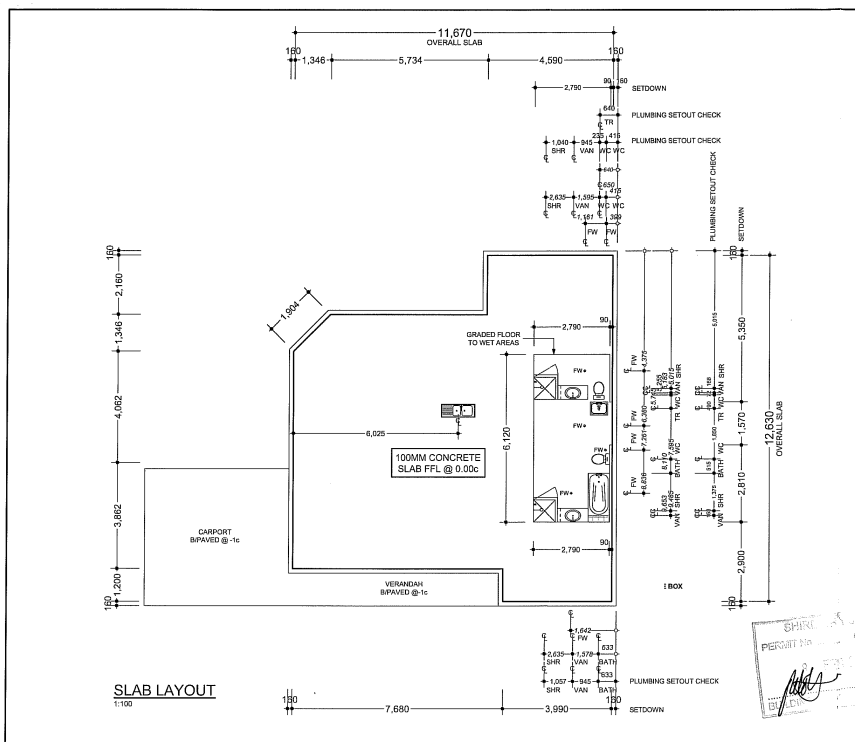
CLIENT: R. & L. DAVIES

ADDRESS: LOT 2/225 B (UNIT 2) AVON TERRACE YORK

SHEET NO. 3 OF 7

PROJECT NO. 16758 AVO

REVISION DATE 02/09-01-07



Garden Vista

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**COUNTRY BUILDERS**  
AVON VALLEY NORTHAM

120 Fitzgerald Street, Northam, W.A. 6401.  
Telephone: (08) 9621 1408.  
Facsimile: (08) 9622 3058.

REV	VO #	DCN	DATE	CHK
01	SITING	DCN	29-11-06	PJS
02	SEISMIC	DCN	09-01-07	REGD

Sub-contractors to verify all dimensions on site.

THIS IS ONE OF THE DRAWINGS REFERRED TO IN THE CONTRACT.

DATED: 09-01-07

OWNER: R. & L. DAVIES

WITNESS:

OWNER: R. & L. DAVIES

WITNESS:

BUILDER: R. & L. DAVIES

WITNESS:

CLIENT: R. & L. DAVIES

ADDRESS: LOT 2/225 B (UNIT 2) AVON TERRACE YORK

SHEET NO. 1 OF 2

PROJECT NO. 16758 AVO

REVISION DATE 02/09-01-07





Chartered Consulting Engineers  
 Site Services • Geotechnics • Residential • Commercial • Civil  
 Regional Offices • Bunbury • Geraldton

## SITE ASSESSMENT

<b>LOT NO</b>	1 OF 225B	<b>CLIENT</b>	W.A. COUNTRY BLDS-NORTHAM
<b>STREET</b>	AVON TCE	<b>JOB NO</b>	16742
<b>SUBURB</b>	YORK	<b>OWNER</b>	DAVIES

This is to certify that the above mentioned site has been assessed to determine footing requirements for the proposed development. The site has been assessed as a **Class 'M'** site on completion of the works being carried out as noted below. As such, it is recommended to use the attached slab and footing detail as depicted on our **Project No: '33425'** upon normal earthworks, ensuring compliance with the notes and information on the drawing.

Normal earthworks include but are not limited to:

- Removal of all rubbish, organic material and deleterious fill such as clay fill from the pad area.
- Grubbing out of any trees and ensuring the remaining holes are compacted satisfactorily.
- Notifying the engineer of any unusual features or discrepancies which may become evident during earthworks, prior to proceeding.

**The sand pad is to be a minimum 800mm above cut level.**

BOREHOLE 1: 0-400 sand; 400-700 clayey sand; 700-1500 sandy clay; 1500+ refusal  
 BOREHOLE 2: 0-400 sand; 400-650 clayey sand; 650-1500 sandy clay; 1500+ refusal (with 16% linear shrinkage and 72% fines passing the 0.425mm sieve)  
 BOREHOLE 3: 0-300 sand; 300+ hard sand refusal

This site is in a seismic zone and a full seismic design will be required. Footing details can not be issued until a seismic design is carried out.

The base is to be inspected and approved by an Engineer from this office.

Refer to the CSIRO Brochure Ref No 10-91, our clay facts sheets #1 and #2 and a crack classification for the expected maintenance and performance requirements, and the expectations of the proposed residence.

Waterproof membrane will be required over the entire cut base.

If the earthworks are to be carried out during winter the site may become waterlogged and unworkable, it may therefore be recommended to leave the site to dry out prior to proceeding.

"As this site is a re-active clay site all stormwater should be discharged a minimum of 5m away from the residence, either into soakwells or into the council drain, with the preference being into the council drain. If these conditions are not able to be met, the design should be referred back to the engineer for specific consideration."

This report has been prepared using the Sample Retrieval Probe, with borehole 1(one) located in the front left hand portion of the staked building envelope to the rear of the house and borehole 2(two) located in the rear right hand portion of the staked building envelope to the rear of the house.

Certificate: 33739 Date: 20/11/2008

3/10 Gibberd Road, Balcatta, Western Australia 6021 PO Box 792, Balcatta, Western Australia 6914  
 Site Office: Telephone (+618) 9345 3788 Facsimile (+618) 9240 2398 Email siteservices@structerre.com.au  
 ABN 71 349 772 837 Zemla Pty Ltd ACN 008 966 283 as trustee for the Young Purich and Higham Unit Trust trading as Structerre

Borehole 3 (three) has been excavated by hand towards the centre of the staked building envelope to the rear of the house.

This site may experience up to 35mm of surface movement. This figure has been calculated from the results of the laboratory tests carried out on the soil sampled. If more reactive soil is encountered during earthworks the footing detail and sand pad requirements may need to be upgraded, this will be determined by the Engineer at the time of Base Inspection.

The level of Compaction is to be tested by a Representative from this office prior to concrete pour.

The footing details and wind classification on this certificate have been assessed from the information that was available to this office at the time of inspection. If further information relating to the site or development become available after the initial site inspection the footing detail and wind classification are subject to a final assessment and may change.

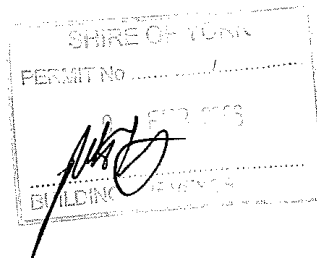
This site has been classified in accordance with AS 4055, and on that basis, the site is considered to fall within a wind region "N1" for any single storey section residence, and "N2" for any two storey section of the residence. If the proposed residence is to be greater than a double storey residence, please refer back to this office for recommendations.

In some cases the suitability of material and or the extent of material, such as the level of organic material/limestone rubble or clay fill cannot be determined on site until earth works have started on the site due to the variable nature of the material, which sometimes can not be detected during the initial investigation. The builder is to inform their client of this and the fact that due to unforeseen circumstances earth work variations may occur.

Signed: \_\_\_\_\_



Date: 20 November 2006



**9.2     Administration Reports**

Nil

9.  
9.2  
9.2.1

**OFFICER'S REPORTS  
ADMINISTRATION REPORTS  
2006 STATUTORY COMPLIANCE RETURN  
FILE - FI.FRP.5**

<b>COUNCIL DATE:</b>	<b>23 March 2007</b>
<b>REPORT DATE:</b>	<b>20 March 2007</b>
<b>LOCATION/ADDRESS:</b>	<b>N/A</b>
<b>APPLICANT:</b>	<b>N/A</b>
<b>OFFICER:</b>	<b>Graham Stanley, DCEO</b>
<b>SENIOR OFFICER:</b>	<b>Ray Hooper, CEO</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>No</b>
<b>APPENDICES:</b>	<b>2006 Statutory Compliance Return</b>
<b>DOCUMENTS TABLED:</b>	<b>Nil</b>

**Summary:**

The Local Government Act (1995) requires all Western Australian Local Authorities to complete a Statutory Compliance Return distributed by the Department of Local Government and Regional Development in December of each year, in relation to activities undertaken by the local authority in the preceding calendar year.

**Background:**

In 1994 a Working Group was established by the then Minister for Local Government, the Hon. Paul Omodei, MLC, to look at the implementation of a Compliance Assessment program for Western Australian local authorities.

As a result of the Working Group's determinations, a voluntary self-assessment Statutory Compliance Return Program was introduced by the Department for completion by Local Governments on an annual basis. Although voluntary, a majority of Councils (including the Shire of York) participated in the program.

In 2000, participation in the program was made compulsory for all local authorities.

**Consultation:**

Not applicable.

**Statutory Environment:**

Local Government Act 1995 (as amended).

Local Government (Audit Regulations), 1995 (as amended), Clause 14 and 15.

**Policy Implications:**

Not applicable.

**Financial Implications:**

Nil at this stage.

**Strategic Implications:**

Nil.

**Voting Requirements:**

**Absolute Majority Required:** No

**Site Inspection:**

**Site Inspection Undertaken:** Not applicable

**Triple bottom Line Assessment:**

**Economic Implications:**

Nil.

**Social Implications:**

Nil.

**Environmental Implications:**

Nil.

**Comment:**

Issue's of significance that have been identified as a result of the completion of the Return are as follows:

#### **Section: Disclosure of Interest**

Item 1 s5.67 If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).

#### **Comment on Item**

On one occasion a councillor was inadvertently present when an item that he had previously declared an interest in was included in a block vote. The item was reported to the Department at the time and it was deemed minor and no action was taken.

#### **Section: Finance**

24 FM Reg 51(2) Was the annual financial report submitted to the Department of Local Government and Regional Development sent by the CEO within 30 days after receiving the Auditor's report.

#### **Comment on Item**

The Annual Report containing the Annual Financial Report was forwarded a number of organisations within 30 days of receiving the Auditor's report however a clerical oversight resulted in the Department's copy not being sent. Once it came to our attention a copy was forwarded. Relevant staff have been notified of the requirement and a checking procedure has been put in place to ensure that future reports are forwarded within the required timeframes.

This year's Statutory Compliance Return was the first year that it could be completed on-line making it easier to deal with than in previous years however is a time consuming affair that has required a large amount of staff time to complete. Its value is questioned by Senior Staff as there appears to be little follow up by the



Department of Local Government and Regional Development into areas of non compliance and it appears to be using a sledge hammer approach to crack a walnut.

**OFFICER RECOMMENDATION**

Resolution  
190307

MOVED Cr Delich

Seconded Cr Fisher

***“That Council:***

***Adopts the Statutory Compliance Return, as presented, for the period 1 January 2006 to 31 December 2006.***

***CARRIED (5-0)***



## York - Compliance Audit Return 2006

### Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government and Regional Development together with a copy of section of relevant minutes.

Caravan Parks and Camping Grounds					
No	Reference	Question	Response	Comments	Respondent
1	s21(1) Caravan Parks and Camping Grounds Act 1995	Did the local government inspect each caravan park or camping ground in its district within the period 1 July 2005 to 30 June 2006.	Yes		Graham Stanley

Cemeteries					
No	Reference	Question	Response	Comments	Respondent
1	s40(1)(a), (b) Cemeteries Act 1986	Has a register been maintained which contains details of all burials in the cemetery, including details of the names and descriptions of the deceased persons and location of the burial.	Yes		Graham Stanley
2	s40(1)(a), (b) Cemeteries Act 1986	Has a register been maintained which contains details of all grants of right of burial in the cemetery, including details of assignments or bequests of grants.	Yes		Graham Stanley
3	s40(2) Cemeteries Act 1986	Have plans been kept and maintained showing the location of all burials registered in 2 above.	Yes		Graham Stanley

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) Functions & General Regulation 7,9	Has the local government prepared a business plan for each major trading undertaking in 2006.	N/A		Graham Stanley
2	s3.59(2)(a)(b)(c) Functions & General Regulation 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2006.	N/A		Graham Stanley
3	s3.59(2)(a)(b)(c) Functions & General Regulation 7,11	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2006.	N/A		Graham Stanley
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2006.	N/A		Graham Stanley
5	s3.59(5)	Did the Council, during 2006, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Graham Stanley



Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	N/A		Graham Stanley
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	N/A		Graham Stanley
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	N/A		Graham Stanley
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	N/A		Graham Stanley
5	s5.18	Has Council reviewed delegations to its committees in the 2005/2006 financial year.	Yes		Graham Stanley
6	s5.42(1), 5.43 Administration Regulation 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Graham Stanley
7	s5.42(1)(2) Admin Reg 18	Were all delegations to the CEO resolved by an absolute majority.	Yes		Graham Stanley
8	s5.42(1)(2) Admin Reg 18	Were all delegations to the CEO in writing.	Yes		Graham Stanley
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Graham Stanley
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	N/A		Graham Stanley
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Graham Stanley
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2005/2006 financial year.	Yes		Graham Stanley
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Graham Stanley
Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	No	On one occasion a councillor was inadvertently present when an item that he had previously declared an interest was included in a block vote. The item was reported to the Department at the time and it was deemed minor and no action was taken.	Graham Stanley



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No	Reference	Question	Response	Comments	Respondent
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	Yes		Graham Stanley
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Graham Stanley
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	Yes		Graham Stanley
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	Yes		Graham Stanley
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2006.	N/A		Graham Stanley
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2006.	Yes		Graham Stanley
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Graham Stanley
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Graham Stanley
10	s5.88(1)(2) Admin Reg 2	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Graham Stanley
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Graham Stanley
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Graham Stanley
13	s5.103 Admin Reg 34C	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		Graham Stanley



Disposal of Property					
No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was any property that was not disposed of by public auction or tender, given local public notice prior to disposal (except where excluded by Section 3.58(5)).	Yes		Graham Stanley
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	Yes		Graham Stanley
Finance					
No	Reference	Question	Response	Comments	Respondent
1	s5.53, Admin Reg19B	Has the local government prepared an annual report for the financial year ended 30 June 2006 that contained the prescribed information under the Act and Regulations.	Yes		Graham Stanley
2	s5.54(1), (2)	Was the annual report accepted by absolute majority by the local government by 31 December 2006.	Yes		Graham Stanley
3	s5.54(1), (2)	If the Auditor's report was not available in time for acceptance by 31 December, will it be accepted no more than two months after the Auditor's report is made available.	N/A		Graham Stanley
4	s5.55	Did the CEO give local public notice of the availability of the annual report as soon as practicable after the local government accepted the report.	Yes		Graham Stanley
5	S5.56 Admin Reg 19C(2)	Has the local government made a plan for the future of its district in respect of the period specified in the plan (being at least 2 financial years).	Yes		Graham Stanley
6	Admin Reg 19D	After a plan for the future, or modifications to a plan were adopted under regulation 19C, did the local government give public notice in accordance with subsection (2).	Yes		Graham Stanley
7	s5.98 Admin Reg 30	Was the fee made available to elected members for attending meetings within the prescribed range.	Yes		Graham Stanley
8	s5.98 Admin Reg 31	Was the reimbursement of expenses to elected members within the prescribed ranges or as prescribed.	Yes		Graham Stanley
9	s5.98A Admin Reg 33A	Where a local government decided to pay the deputy mayor or the deputy president an allowance, was it resolved by absolute majority.	Yes		Graham Stanley



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No	Reference	Question	Response	Comments	Respondent
10	s5.98A Admin Reg 33A	Where a local government decided to pay the deputy mayor or the deputy president an allowance, was it up to (or below) the prescribed percentage of the annual local government allowance to which the mayor or president is entitled under section 5.98 (5).	Yes		Graham Stanley
11	s5.99 Admin Reg 34	Where a local government decided to pay Council members an annual fee in lieu of fees for attending meetings, was it resolved by absolute majority.	Yes		Graham Stanley
12	s5.99 Admin Reg 34	Where a local government decided to pay Council members an annual fee in lieu of fees for attending meetings, was it within the prescribed range.	Yes		Graham Stanley
13	s5.99A Admin Reg 34A, AA, AB	Where a local government decided to pay Council members an allowance instead of reimbursing telephone, facsimile machine rental charges and other telecommunication, information technology, travelling and accommodation expenses, was it resolved by absolute majority.	Yes		Graham Stanley
14	s5.99A Admin Reg 34A, AA, AB	Where a local government decided to pay Council members an allowance instead of reimbursing telephone, facsimile machine rental charges and other telecommunication, information technology, travelling and accommodation expenses, was it within the prescribed range.	Yes		Graham Stanley
15	s5.100 (1)	Did the local government pay a fee for attending committee meetings only to a committee member who was a council member or employee.	N/A		Graham Stanley
16	s5.100 (2)	Where the local government decided to reimburse a committee member, who was not a council member or employee, for an expense incurred by the person in relation to a matter affecting the local government, was it within the prescribe range.	N/A		Graham Stanley
17	s6.2	Did Council, prior to 31 August in the review period, adopt by absolute majority, a budget in the form and manner prescribed by Financial Management (FM) Reg 22 and the Act. (Please enter the date of the Council Resolution in the "Comments" column)	Yes		Graham Stanley
18	s6.2	If 'no', was Ministerial approval sought for an extension.	N/A		Graham Stanley
19	Financial Management Reg 33	Was the 2006/2007 budget forwarded to the Department of Local Government and Regional Development within 30 days of its adoption. (Please enter the date sent in the "Comments" column).	Yes		Graham Stanley
20	s6.4(1) FM Reg 34	Did the local government prepare an annual financial report as prescribed.	Yes		Graham Stanley



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No	Reference	Question	Response	Comments	Respondent
21	s6.4(1) FM Reg 34	Did the local government prepare other financial reports as prescribed.	Yes		Graham Stanley
22	FM Reg 34	If the local government prepared other financial reports as prescribed in s6.4 (1) FM Reg 34, were they presented to Council and recorded in the minutes of the meetings in which they were submitted.	Yes		Graham Stanley
23	s6.4(3)(b)	Was the annual financial report, prepared for the financial year ended 30 June 2006, submitted to the Auditor by 30 September 2006 or by the extended time allowed by the Minister or his delegate.	Yes		Graham Stanley
24	FM Reg 51(2)	Was the annual financial report submitted to the Department of Local Government and Regional Development sent by the CEO within 30 days after receiving the Auditor's report.	No	The Annual Report containing the Annual Financial Report was forwarded to a number of organisations within 30 days of receiving the Auditor's report however a clerical oversight resulted in the Department's copy not being sent. Once it came to our attention a copy was forwarded. Relevant staff have been notified of the requirement and a checking procedure has been put in place to ensure that future reports are forwarded within the required timeframes.	Graham Stanley
25	s6.8	Was expenditure that the local government incurred from its municipal fund, but not included in its annual budget, authorised in advance on all occasions by absolute majority resolution.	Yes		Graham Stanley
26	s6.8	In relation to expenditure that the local government incurred from its municipal fund that was authorised in advance by the mayor or president in an emergency, was it reported on all occasions to the next ordinary meeting of council.	N/A		Graham Stanley
27	s6.9 (1)	Does the local government's trust fund consist of all money (or the value of assets) that are required by the Local Government Act 1995 or any other written law to be credited to the fund.	Yes		Graham Stanley
28	s6.9 (1)	Does the local government's trust fund consist of all money or the value of assets held by the local government in trust.	Yes		Graham Stanley
29	s6.9(2)	Has the local government's trust fund been applied for the purposes of and in accordance with the trusts affecting it.	Yes		Graham Stanley



No	Reference	Question	Response	Comments	Respondent
30	s6.9(3)	Has money held in the trust fund, been paid to the person entitled to it, together with, if the money has been invested, any interest earned from that investment.	Yes		Graham Stanley
31	s6.9(3)	Has property held in trust been delivered to the persons entitled to it.	Yes		Graham Stanley
32	s6.11(2)	Have all decisions to change the use or purpose of money held in reserve funds been by absolute majority.	N/A		Graham Stanley
33	s6.11(2) FM Reg 18	Did the local government give one months public notice of the proposed change of purpose or proposed use of money held in reserve funds . (Notice not required where the local government has disclosed the change of purpose or proposed use of reserve funds in its annual budget or where the money was used to meet expenditure authorised under s6.8(1) (c) of the Act or where the amount to be used did not exceed \$5,000).	N/A		Graham Stanley
34	s6.12, 6.13, 6.16 (1),(3)	Did Council at the time of adopting its budget, determine the granting of a discount or other incentive for early payment by absolute majority.	Yes		Graham Stanley
35	s6.12, 6.13, 6.16 (1),(3)	Did Council determine the setting of an interest rate on money owing to Council by absolute majority.	Yes		Graham Stanley
36	s6.12, 6.13, 6.16 (1),(3)	Did Council determine to impose or amend a fee or charge for any goods or services provided by the local government by absolute majority. (Note: this applies to money other than rates and service charges).	Yes		Graham Stanley
37	s6.17(3)	Were the fees or charges imposed for a copy of information available under section 5.96, limited to the cost of providing the service or goods.	Yes		Graham Stanley
38	s6.17(3)	Were the fees or charges imposed for receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate, limited to the cost of providing the service or goods.	Yes		Graham Stanley
39	s6.17(3)	Were the fees or charges imposed for any other service prescribed in section 6.16 (2)(f), limited to the cost of providing the service or goods.	Yes		Graham Stanley
40	s6.19	After the budget was adopted, did the local government give local public notice for all fees and charges stating its intention to introduce the proposed fees or charges and the date from which it proposed to introduce the fees or charges.	Yes		Graham Stanley





No	Reference	Question	Response	Comments	Respondent
41	s6.20(2) FM Reg 20	On each occasion where the local government exercised the power to borrow and details of the proposal were not included in the annual budget for that financial year, did the local government give one month's local public notice of the proposal (except where the proposal was of a kind prescribed in FM Regulation 20).	N/A		Graham Stanley
42	s6.20(2) FM Reg 20	On each occasion where the local government exercised the power to borrow, was the Council decision to exercise that power by absolute majority (Only required where the details of the proposal were not included in the annual budget for that financial year).	N/A		Graham Stanley
43	s6.20(3) FM Reg 21	On each occasion where the local government changed the use of borrowings, did the local government give one month's local public notice of the change in purpose. (Only required if the details of the change of purpose were not included in the annual budget or were of the kind prescribed in FM Regulation 21).	N/A		Graham Stanley
44	s6.20(3) FM Reg 21	On each occasion where the local government changed the use of borrowings, was the decision on the change of use by absolute majority. (Only required if the details of the change of purpose were not included in the annual budget or were of the kind prescribed in FM Regulation 21)	N/A		Graham Stanley
45		Did Council determine by absolute majority to impose a general rate on rateable land within its district .	Yes		Graham Stanley
46		Did Council determine by absolute majority to impose a specified area rate on rateable land within its district .	N/A		Graham Stanley
47		Did Council determine by absolute majority to impose a minimum payment on rateable land within its district .	Yes		Graham Stanley
48		Did Council determine by absolute majority to impose a service charge on rateable land within its district .	N/A		Graham Stanley
49	s6.33(3)	Did Council obtained the approval of the Minister or his delegate before it imposed a differential general rate that was more than twice the lowest differential rate imposed.	N/A		Graham Stanley
50	s6.34	Did Council obtain the approval of the Minister or his delegate before it adopted a budget with a yield from general rates that was plus or minus 10% of the amount of the budget deficiency.	N/A		Graham Stanley



No	Reference	Question	Response	Comments	Respondent
51	s6.35(4) FM Reg 53	Did the local government ensure that it did not impose a minimum payment on more than 50% of the number of separately rated properties in the district (unless the general minimum did not exceed \$200).	Yes		Graham Stanley
52	s6.35(4) FM Reg 53	Did the local government ensure that it did not impose a minimum payment on more than 50% of the number of separately rated properties, rated on gross rental value (unless the general minimum did not exceed \$200).	Yes		Graham Stanley
53	s6.35(4) FM Reg 53	Did the local government ensure that it did not impose a minimum payment on more than 50% of the number of separately rated properties rated on unimproved value (unless the general minimum did not exceed \$200).	Yes		Graham Stanley
54	s6.35(4) FM Reg 53	Did the local government ensure that it did not impose a minimum payment on more than 50% of the number of separately rated properties in each differential rating category (unless the general minimum did not exceed \$200).	N/A		Graham Stanley
55	s6.36	Did the local government before imposing any differential general rate, or a minimum payment applying to a differential rate category, give local public notice of its intention to do so containing details of each rate or minimum proposed.	N/A		Graham Stanley
56	s6.36	Did the local government, before imposing any differential general rate or a minimum payment applying to a differential rate category, give local public notice of its intention to do so by extending an invitation for a period of 21 days or longer for submissions.	N/A		Graham Stanley
57	s6.36	Did the local government before imposing any differential general rate or a minimum payment applying to a differential rate category, give local public notice of its intention to do so, detailing the time and place where the document describing the objects and reasons for each proposed rate and minimum payment may be inspected.	N/A		Graham Stanley
58	s6.38(1) FM Reg 54	Where a local government imposed a service charge was it only imposed for a prescribed purposes of television and radio rebroadcasting, volunteer bush fire brigades, underground electricity, water, property surveillance and security.	N/A		Graham Stanley
59	s6.38	Was money received from the imposition of a service charge applied in accordance with the provisions of s6.38 of the Act.	N/A		Graham Stanley



No	Reference	Question	Response	Comments	Respondent
60	s6.46	Did Council, in granting a discount or other incentive for early payment of any rate or service charge, do so by absolute majority.	N/A		Graham Stanley
61	s6.47	When a local government resolved to waive a rate or service charge or grant other concessions did it do so by absolute majority.	Yes		Graham Stanley
62	s6.51	Did Council, in setting an interest rate on a rate or service charge that remained unpaid, do so by absolute majority.	Yes		Graham Stanley
63	S6.76(6)	Was the outcome of an objection under section 6.76(1) promptly conveyed to the person who made the objection including a statement of the local government's decision on the objection and its reasons for that decision.	Yes		Graham Stanley
64	FM Reg 11(1)	Has the local government developed procedures for the authorisation of, and the payment of, accounts to ensure that there is effective security for and properly authorised use of cheques, credit cards, computer encryption devices and passwords, purchasing cards and other devices or methods by which goods, services, money or other benefits may be obtained.	Yes		Graham Stanley
65	FM Reg 11(1)	Has the local government developed procedures for the authorisation of, and the payment of, accounts to ensure that there is effective security for and properly authorised use of petty cash systems.	Yes		Graham Stanley
66	FM Reg 11(2)	Has the local government developed procedures that ensure a determination is made that the debt was incurred by a person who was properly authorised, before any approval for payment of an account is made.	Yes		Graham Stanley
67	FM Reg 11(2)	Has the local government developed procedures that ensure a determination is made that the goods or services to which each account relates were provided in a satisfactory condition or to a satisfactory standard, before payment of the account.	Yes		Graham Stanley
68	FM Reg 12	Have payments from the Municipal or Trust fund been made under the appropriate delegated authority.	Yes		Graham Stanley
69	FM Reg 12	When Council are presented with a list detailing the accounts to be paid, have payments from the Municipal or Trust fund been authorised in advance by resolution of Council.	Yes		Graham Stanley



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No	Reference	Question	Response	Comments	Respondent
70	FM Reg 13	Did the list of payments made or accounts for approval to be paid from the Municipal or Trust fund that were recorded in the minutes of the relevant meeting include the payee's name.	Yes		Graham Stanley
71	FM Reg 13	Did the list of payments made or accounts for approval to be paid from the Municipal or Trust fund, that were recorded in the minutes of the relevant meeting, include the amount of the payment.	Yes		Graham Stanley
72	FM Reg 13	Did the list of payments made or accounts for approval to be paid from the Municipal or Trust fund that were recorded in the minutes of the relevant meeting, include sufficient information to identify the transaction.	Yes		Graham Stanley
73	FM Reg 13	Did the list of accounts for approval to be paid from the Municipal or Trust fund that were recorded in the minutes of the relevant meeting, include the date of the meeting of Council.	Yes		Graham Stanley
74	FM Reg 19	Do the internal control procedures over investments established and documented by the local government enable the identification of the nature and location of all investments.	Yes		Graham Stanley
75	FM Reg 19	Do the internal control procedures over investments, established and documented by the local government, enable the identification of the transactions related to each investment.	Yes		Graham Stanley
76	FM Reg 55	Does the local government's rate record include all particulars set out in the FM Regulations.	Yes		Graham Stanley
77	FM Reg 56,57	Are the contents of the local government's rate notice in accordance with the FM Regulations.	Yes		Graham Stanley
78	FM Reg 56,57	Are the contents of the local government's reminder notice for instalment payments in accordance with the FM Regulations.	Yes		Graham Stanley
79	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		Graham Stanley
80	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	N/A		Graham Stanley
81	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		Graham Stanley
82	s7.3	Was the person(s) appointed by the local government to be its auditor, an approved auditor.	Yes		Graham Stanley



No	Reference	Question	Response	Comments	Respondent
83	s7.3	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes		Graham Stanley
84	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2006 received by the local government within 30 days of completion of the audit.	Yes		Graham Stanley
85	s7.9(1)	Was the Auditor's report for 2005/2006 received by the local government by 31 December 2006.	Yes		Graham Stanley
86	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken.	N/A		Graham Stanley
87	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A		Graham Stanley
88	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A		Graham Stanley
89	A Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes		Graham Stanley
90	A Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes		Graham Stanley
91	A Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes		Graham Stanley
92	A Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes		Graham Stanley
93	A Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes		Graham Stanley
94	FM Reg 33A	Did the local government, between 1 January and 31 March 2006, carry out a review of its annual budget for the year ended 30 June 2006.	Yes		Graham Stanley



Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	s9.59, Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position was advertised.	N/A		Graham Stanley
2	s5.36(4), 5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and for designated senior employees advertised.	Yes		Graham Stanley
3	s5.36(4), 5.37(3), Admin Reg 18A	Did the local government advertise for the position of CEO and for designated senior employees in a newspaper circulated generally throughout the State.	Yes		Graham Stanley
4	s5.36(4), 5.37(3), Admin Reg 18A	Did all advertisements for the position of CEO and for designated senior employees contain details of the remuneration and benefits offered.	Yes		Graham Stanley
5	s5.36(4), 5.37(3), Admin Reg 18A	Did all advertisements for the position of CEO and for designated senior employees contain details of the place where applications for the position were to be submitted.	Yes		Graham Stanley
6	s5.36(4), 5.37(3), Admin Reg 18A	Did all advertisements for the position of CEO and for designated senior employees detail the date and time for closing of applications.	Yes		Graham Stanley
7	s5.36(4), 5.37(3), Admin Reg 18A	Did all advertisements for the position of CEO and for designated senior employees indicate the duration of the proposed contract.	Yes		Graham Stanley
8	s5.36(4), 5.37(3), Admin Reg 18A	Did all advertisements for the position of CEO and for designated senior employees provide contact details of a person to contact for further information.	Yes		Graham Stanley
9	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	Yes		Graham Stanley
10	s5.38	Was the performance of each employee, employed for a term of more than one year, (including the CEO and each senior employee), reviewed within the most recently completed 12 months of their term of employment.	Yes		Graham Stanley
11	Admin Reg 18D	When the Council considered the CEO's performance review did it decide to accept the review ( with or without modification).	Yes		Graham Stanley
12	Admin Reg 18D	When the Council considered the CEO's performance review did it decide to reject the review.	No		Graham Stanley
13	s5.39	During the period covered by this Return, were written performance based contracts in place for the CEO and all designated senior employees who were employed since 1 July 1996.	Yes		Graham Stanley



No	Reference	Question	Response	Comments	Respondent
14	s5.39 Admin Reg 18B	Does the contract for the CEO and all designated senior employees detail the maximum amount of money payable if the contract is terminated before the expiry date. This amount is the lesser of the value of one year's remuneration under the contract.	Yes		Graham Stanley
15	s5.39 Admin Reg 18B	Does the contract for the CEO and all designated senior employees detail the maximum amount of money payable if the contract is terminated before the expiry date and this amount is the lesser of the value of the remuneration they would be entitled to had the contract not been terminated.	Yes		Graham Stanley
16	s5.50(1)	Did Council adopt a policy relating to employees whose employment terminates, setting out the circumstances in which council would pay an additional amount to that which the employee is entitled under a contract or award.	Yes		Graham Stanley
17	s5.50(1)	Did Council adopt a policy relating to employees whose employment terminates, setting out the manner of assessment of an additional amount.	Yes		Graham Stanley
18	s5.50(2)	Did the local government give public notice on all occasions where council made a payment that was more than the additional amount set out in its policy.	N/A		Graham Stanley
19	S5.53(2)(g) Admin Reg 19B	For the purposes of section 5.53(2)(g) did the annual report of a local government for a financial year contain the number of employees of the local government entitled to an annual salary of \$100,000 or more.	Yes		Graham Stanley
20	S5.53(2)(g) Admin Reg 19B	For the purposes of section 5.53(2)(g) did the annual report of a local government for a financial year contain the number of those employees with an annual salary entitlement that falls within each band of \$10,000 and over \$100,000.	Yes		Graham Stanley
21	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A		Graham Stanley
22	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true. (Applicable if staff engaged in 2006)	Yes		Graham Stanley



Local Government Grants Commission					
No	Reference	Question	Response	Comments	Respondent
1	s12(4) Local Government Grants Act 1978	Did the local government supply to the Grants Commission such financial and other information as to its affairs as specified and required by the Commission.	Yes		Graham Stanley

Local Laws					
No	Reference	Question	Response	Comments	Respondent
1	s3.12(2) F&G Reg 3	On each occasion that Council resolved to make a local law, did the person presiding at the Council meeting give notice of the purpose and effect of each proposed local law in the manner prescribed in Functions and General Regulation 3.	N/A		Graham Stanley
2	s3.12(3)(a)	On each occasion that Council proposed to make a local law, did the local government give Statewide and local public notice stating the purpose and effect of the proposed local law	N/A		Graham Stanley
3	s3.12(3)(a)	Did the local government give Statewide and local public notice stating details of where a copy of the local law may be inspected or obtained.	N/A		Graham Stanley
4	s3.12(3)(b)	On all occasions, as soon as a Statewide and local public notice was published, did the local government provide a copy of the proposed law, together with a copy of the notice, to the Minister for Local Government and Regional Development	N/A		Graham Stanley
5	s3.12(3)(b)	On all occasions, as soon as a Statewide and local public notice was published, did the local government provide a copy of the proposed law, together with a copy of the notice where applicable, to the Minister who administers the Act under which the local law was made.	N/A		Graham Stanley
6	s3.12(4)	Have all Council's resolutions to make local laws been by absolute majority.	N/A		Graham Stanley
7	s3.12(4)	Have all Council's resolutions to make local laws been recorded as such in the minutes of the meeting.	N/A		Graham Stanley
8	s3.12(5)	After making the local law, did the local government publish the local law in the Gazette.	N/A		Graham Stanley
9	s3.12(5)	After making the local law, did the local government give a copy to the Minister for Local Government and Regional Development and where applicable to the Minister who administers the Act under which the local law was made.	N/A		Graham Stanley





No	Reference	Question	Response	Comments	Respondent
10	s3.12(6)	After the local law was published in the Gazette, did the local government give local public notice stating the title of the local law.	N/A		Graham Stanley
11	s3.12(6)	After the local law was published in the Gazette, did the local government give local public notice summarising the purpose and effect of the local law and the day on which it came into operation.	N/A		Graham Stanley
12	s3.12(6)	After the local law was published in the Gazette, did the local government give local public notice advising that copies of the local law may be inspected or obtained from its office.	N/A		Graham Stanley
13	s3.16(1)	Have all reviews of local laws under section 3.16(1) of the Act been carried out within a period of 8 years.	Yes		Graham Stanley
14	s3.16(1)(2)	If the local government carried out a review of a local law under section 3.16 of the Act, to determine whether or not the local law should be repealed or amended, did it give Statewide public notice stating that it intended to review the local law.	N/A		Graham Stanley
15	s3.16(1)(2)	If the local government carried out a review of a local law under section 3.16 of the Act, to determine whether or not the local law should be repealed or amended, did it give Statewide public notice advising that a copy of the local law could be inspected or obtained at the place specified in the notice.	N/A		Graham Stanley
16	s3.16(1)(2)	If the local government carried out a review of a local law under section 3.16 of the Act, to determine whether or not the local law should be repealed or amended, did it give Statewide public notice detailing the closing date for submissions about the local law.	N/A		Graham Stanley
17	s3.16(3)	Did the local government (after the last day for submissions) prepare a report of the review and have it submitted to Council.	N/A		Graham Stanley
18	s3.16(4)	Was the decision to repeal or amend a local law determined by absolute majority on all occasions.	N/A		Graham Stanley
<b>Meeting Process</b>					
No	Reference	Question	Response	Comments	Respondent
1	s2.25(1)(3)	Where Council granted leave to a member from attending 6 or less consecutive ordinary meetings of Council was it by Council resolution.	N/A		Graham Stanley



No	Reference	Question	Response	Comments	Respondent
2	s2.25(1)(3)	Where Council granted leave to a member from attending 6 or less consecutive ordinary meetings of Council, was it recorded in the minutes of the meeting at which the leave was granted.	N/A		Graham Stanley
3	s2.25(3)	Where Council refused to grant leave to a member from attending 6 or less consecutive ordinary meetings of Council, was the reason for refusal recorded in the minutes of the meeting.	N/A		Graham Stanley
4	s2.25(2)	Was Ministerial approval sought (on all occasions) before leave of absence was granted to an elected member in respect of more than 6 consecutive ordinary meetings of council.	N/A		Graham Stanley
5	s5.4	On all occasions when the mayor or president called an ordinary or special meeting of Council, was it done by notice to the CEO setting out the date and purpose of the proposed meeting;	Yes		Graham Stanley
6	s5.5	On all occasions when councillors called an ordinary or special meeting of Council was it called by at least 1/3 (one third) of the councillors, by notice to the CEO setting out the date and purpose of the proposed meeting.	Yes		Graham Stanley
7	s5.5(1)	Did the CEO give each council member at least 72 hours notice of the date, time, place and an agenda for each ordinary meeting of Council.	Yes		Graham Stanley
8	s5.5(2)	Did the CEO give each council member notice before the meeting, of the date, time, place and purpose of each special meeting of Council.	Yes		Graham Stanley
9	s5.7	Did the local government seek approval (on each occasion as required) from the Minister or his delegate, for a reduction in the number of offices of member needed for a quorum at a Council meeting	N/A		Graham Stanley
10	s5.7	Did the local government seek approval (on each occasion as required) from the Minister or his delegate, for a reduction in the number of offices of member required for absolute majorities.	N/A		Graham Stanley
11	s5.8	Did the local government ensure all Council committees (during the review period) were established by an absolute majority.	Yes		Graham Stanley
12	s5.10(1)(a)	Did the local government ensure all members of Council committees, during the review period, were appointed by an absolute majority (other than those persons appointed in accordance with section 5.10 (1)(b)).	Yes		Graham Stanley



No	Reference	Question	Response	Comments	Respondent
13	s5.10(2)	Was each Council member given their entitlement during the review period, to be appointed as a committee member of at least one committee, as referred to in section 5.9(2)(a) & (b) of the Act.	Yes		Graham Stanley
14	s5.12(1)	Were Presiding members of committees elected by the members of the committees (from amongst themselves) in accordance with Schedule 2.3, Division 1 of the Act.	Yes		Graham Stanley
15	s5.12(2)	Were Deputy presiding members of committees elected by the members of the committees (from amongst themselves) in accordance with Schedule 2.3 Division 2 of the Act.	Yes		Graham Stanley
16	s5.15	Where the local government reduced a quorum of a committee meeting, was the decision made by absolute majority on each occasion.	N/A		Graham Stanley
17	s5.21 (4)	When requested by a member of Council or committee, did the person presiding at a meeting ensure an individual vote or the vote of all members present, were recorded in the minutes.	Yes		Graham Stanley
18	s5.22(1)	Did the person presiding at a meeting of a Council or a committee ensure minutes were kept of the meeting's proceedings.	Yes		Graham Stanley
19	s5.22(2)(3)	Were the minutes of all Council and committee meetings submitted to the next ordinary meeting of Council or committee, as the case requires, for confirmation.	Yes		Graham Stanley
20	s5.22(2)(3)	Were the minutes of all Council and committee meetings signed to certify their confirmation by the person presiding at the meeting at which the minutes of Council or committee were confirmed.	Yes		Graham Stanley
21	s5.23 (1)	Were all council meetings open to members of the public (subject to section 5.23(2) of the Act).	Yes		Graham Stanley
22	s5.23 (1)	Were all meetings of committees to which a power or duty had been delegated open to members of the public (subject to section 5.23(2) of the Act).	N/A		Graham Stanley
23	s5.23(2)(3)	On all occasions, was the reason, or reasons, for closing any Council or committee meeting to members of the public, in accordance with the Act.	Yes		Graham Stanley
24	s5.23(2)(3)	On all occasions, was the reason, or reasons, for closing any Council or committee meeting to members of the public recorded in the minutes of that meeting.	Yes		Graham Stanley



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No	Reference	Question	Response	Comments	Respondent
25	s5.24 (1) AR 5&6	Was a minimum time of 15 minutes allocated for questions to be raised by members of the public and responded to at every ordinary meeting of Council.	Yes		Graham Stanley
26	s5.24 (1) AR 5&6	Was a minimum time of 15 minutes allocated for questions to be raised by members of the public and responded to at every special meeting of Council.	Yes		Graham Stanley
27	s5.24 (1) AR 5&6	Was a minimum time of 15 minutes allocated for questions to be raised by members of the public and responded to at every meeting of a committee to which the local government has delegated a power or duty.	N/A		Graham Stanley
28	Admin Reg 8	Was a period of 30 minutes allowed from the advertised commencement time before any Council or committee was adjourned due to the lack of a quorum.	N/A		Graham Stanley
29	Admin Reg 9	Was voting at Council or committee meetings conducted so that no vote was secret.	Yes		Graham Stanley
30	Admin Reg 10(1)	Were all motions to revoke or change decisions at Council or committee meetings supported in the case where an attempt to revoke or change the decision had been made within the previous 3 months but failed, by an absolute majority.	N/A		Graham Stanley
31	Admin Reg 10(1)	Were all motions to revoke or change decisions at Council or committee meetings supported in any other case, by at least one third of the number of officers of member (whether vacant or not) of the Council or committee.	Yes		Graham Stanley
32	Admin Reg 10(2)	Were all decisions to revoke or change decisions made at Council or committee meetings made (in the case where the decision to be revoked or changed was required to be made by an absolute majority or by a special majority), by that kind of majority.	Yes		Graham Stanley
33	Admin Reg 10(2)	Were all decisions to revoke or change decisions made at Council or committee meetings made in any other case, by an absolute majority.	Yes		Graham Stanley
34	Admin Reg 11	Did the contents of minutes of all Council or committee meetings include the names of members present at the meeting.	Yes		Graham Stanley
35	Admin Reg 11	Did the contents of minutes of all Council or committee meetings include where a member entered or left the meeting, the time of entry or departure, as the case requires, in the chronological sequence of the business of the meeting.	Yes		Graham Stanley



No	Reference	Question	Response	Comments	Respondent
36	Admin Reg 11	Did the contents of minutes of all Council or committee meetings include details of each motion moved at the meeting, including details of the mover and outcome of the motion.	Yes		Graham Stanley
37	Admin Reg 11	Did the contents of minutes of all Council or committee meetings include details of each decision made at the meeting.	Yes		Graham Stanley
38	Admin Reg 11	Did the contents of the minutes of all Council or committee meetings include, where the decision was significantly different from written recommendation of a committee or officer, written reasons for varying that decision.	Yes		Graham Stanley
39	Admin Reg 11	Did the contents of minutes of all Council or committee meetings include a summary of each question raised by members of the public and a summary of the response given.	Yes		Graham Stanley
40	Admin Reg 11	Did the contents of minutes of all Council or committee meetings include in relation to each disclosure made under sections 5.65 or 5.70, where the extent of the interest has been disclosed, the extent of the interest.	Yes		Graham Stanley
41	Admin Reg 12(1)	Did the local government, at least once during the period covered by this return, give local public notice for the next twelve months of the date, time and place of ordinary Council meetings.	Yes		Graham Stanley
42	Admin Reg 12(1)	Did the local government, at least once during the period covered by this return, give local public notice for the next twelve months of the date, time and place of those committee meetings that were required under the Act to be open to the public or that were proposed to be open to the public.	N/A		Graham Stanley
43	Admin Reg 12(2)	Did the local government give local public notice of any changes to the dates, time or places referred to in the question above.	N/A		Graham Stanley
44	Admin Reg 12(3) (4)	In the CEO's opinion, where it was practicable, were all special meetings of Council (that were open to members of the public) advertised via local public notice.	Yes		Graham Stanley
45	Admin Reg 12(3) (4)	Did the notice referred to in the question above include details of the date, time, place and purpose of the special meeting.	Yes		Graham Stanley
46	Admin Reg 13	Did the local government make available for public inspection unconfirmed minutes of all Council meetings within 10 business days after the Council meetings.	Yes		Graham Stanley



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No	Reference	Question	Response	Comments	Respondent
47	Admin Reg 13	Did the local government make available for public inspection unconfirmed minutes of all committee meetings within 5 business days after the committee meetings.	Yes		Graham Stanley
48	Admin Reg 14(1) (2)	Were notice papers, agenda and other documents relating to any Council or committee meeting, (other than those referred to in Admin Reg 14(2)) made available for public inspection.	Yes		Graham Stanley
49	Admin Reg 14A	On all occasions where a person participated at a Council or committee meeting by means of instantaneous communication, (by means of audio, telephone or other instantaneous contact) as provided for in Administration Regulation 14A, did the Council approve of the arrangement by absolute majority.	N/A		Graham Stanley
50	Admin Reg 14A	On all occasions where a person participated at a Council or committee meeting by means of instantaneous communication, (as provided for in Administration Regulation 14A) was the person in a suitable place as defined in Administration Regulation 14A(4)	N/A		Graham Stanley
51	s5.27(2)	Was the annual general meeting of electors held within 56 days of the local government's acceptance of the annual report for the previous financial year.	Yes		Graham Stanley
52	s5.29	Did the CEO convene all electors' meetings by giving at least 14 days local public notice and each Council member at least 14 days notice of the date, time, place and purpose of the meeting.	Yes		Graham Stanley
53	s5.32	Did the CEO ensure the minutes of all electors' meetings were kept and made available for public inspection before the Council meeting at which decisions made at the electors' meeting were first considered.	Yes		Graham Stanley
54	s5.33(1)	Were all decisions made at all electors' meetings considered at the next ordinary Council meeting, or, if not practicable, at the first ordinary Council meeting after that, or at a special meeting called for that purpose.	Yes		Graham Stanley
55	s5.33(2)	Were the reasons for Council decisions in response to decisions made at all electors' meetings recorded in the minutes of the appropriate Council meeting.	Yes		Graham Stanley
56	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all token gifts received by Council members and employees.	Yes		Graham Stanley



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No	Reference	Question	Response	Comments	Respondent
57	s5.103	Has the local government reviewed its code of conduct in the 12 months immediately following each ordinary election day. (Please advise of the Date of Review in the comments column. If the review has not been done please indicate when the review will be undertaken).	Yes		Graham Stanley

#### Miscellaneous Provisions

No	Reference	Question	Response	Comments	Respondent
1	s9.4	Has each person who received an unfavourable decision from Council, or from an employee of the local government exercising delegated authority, (that is appealable under Part 9 of the Act) been informed of his or her right to object and appeal against the decision.	Yes		Graham Stanley
2	s9.29(2)(b)	On all occasions, were those employees who represented the local government in court proceedings, appointed in writing by the CEO.	Yes		Graham Stanley

#### Swimming Pools

No	Reference	Question	Response	Comments	Respondent
1	s245A(5)(aa) LG (MiscProv) Act 1960	Have inspections of known private swimming pools, either been, or are proposed to be, carried out as required by section 245A(5)(aa) of the Local Government (Miscellaneous Provisions) Act 1960.	Yes		Graham Stanley

#### Tenders for Providing Goods and Services

No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than \$50,000. (Subject to Functions and General Regulation 11(2))	Yes		Graham Stanley
2	F&G Reg 12	Is the local government aware of any occasion in which it entered into 2 or more contracts to avoid the requirements to call tenders in accordance with F&G Reg 11(1).	No		Graham Stanley
3	F&G Reg 14(1)	Did the local government invite tenders via Statewide public notice.	Yes		Graham Stanley



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No	Reference	Question	Response	Comments	Respondent
4	F&G Reg 14(3)	Did all the local government's invitations to tender include a brief description of the goods and services required and contact details for a person from whom more detailed information could be obtained about the tender.	Yes		Graham Stanley
5	F&G Reg 14(3)	Did all the local government's invitations to tender include information as to where and how tenders could be submitted.	Yes		Graham Stanley
6	F&G Reg 14(3)	Did all the local government's invitations to tender include the date and time after which tenders would not be accepted.	Yes		Graham Stanley
7	F&G Reg 14(3)(4)	Did the local government ensure information was made available to all prospective tenderers concerning detailed specifications of the goods or services required.	Yes		Graham Stanley
8	F&G Reg 14(3)(4)	Did the local government ensure information was made available to all prospective tenderers of the criteria for deciding which tender would be accepted.	Yes		Graham Stanley
9	F&G Reg 14(3)(4)	Did the local government ensure information was made available to all prospective tenderers about whether or not the local government had decided to submit a tender.	N/A		Graham Stanley
10	F&G Reg 14(3)(4)	Did the local government ensure information was made available to all prospective tenderers on whether or not tenders were allowed to be submitted by facsimile or other electronic means and if so, how tenders were to be submitted.	Yes		Graham Stanley
11	F&G Reg 14(3)(4)	Did the local government ensure all prospective tenderers had any other information that should be disclosed to those interested in submitting a tender.	Yes		Graham Stanley
12	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes		Graham Stanley
13	F&G Reg 15	Following the publication of the notice inviting tenders, did the local government allow a minimum of 14 days for tenders to be submitted.	Yes		Graham Stanley
14	F&G Reg 16(1)	Did the local government ensure that tenders submitted, (including tenders submitted by facsimile or other electronic means) were held in safe custody.	Yes		Graham Stanley





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No	Reference	Question	Response	Comments	Respondent
15	F&G Reg 16(1)	Did the local government ensure that tenders submitted, (including tenders submitted by facsimile or other electronic means) remained confidential.	Yes		Graham Stanley
16	F&G Reg 16 (2)& (3)(a)	Did the local government ensure all tenders received were not opened, examined or assessed until after the time nominated for closure of tenders.	Yes		Graham Stanley
17	F&G Reg 16 (2)& (3)(a)	Did the local government ensure all tenders received were opened by one or more employees of the local government or a person authorised by the CEO.	Yes		Graham Stanley
18	F&G Reg 16 (3)(b)	Did the local government ensure members of the public were not excluded when tenders were opened.	Yes		Graham Stanley
19	F&G Reg 16 (3)(c)	Did the local government record all details of the tender (except the consideration sought) in the tender register immediately after opening.	Yes		Graham Stanley
20	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	Yes		Graham Stanley
21	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Graham Stanley
22	F&G Reg 17 (2) & (3)	Does the local government's Tender Register include (for each invitation to tender) a brief description of the goods or services required.	Yes		Graham Stanley
23	F&G Reg 17 (2) & (3)	Does the local government's Tender Register include (for each invitation to tender) particulars of the decision made to invite tenders and if applicable the decision to seek expressions of interest under Regulation 21(1).	Yes		Graham Stanley
24	F&G Reg 17 (2) & (3)	Does the local government's Tender Register include (for each invitation to tender) particulars of any notice by which expressions of interest from prospective tenderers were sought and any person who submitted an expression of interest.	Yes		Graham Stanley
25	F&G Reg 17 (2) & (3)	Does the local government's Tender Register include (for each invitation to tender) any list of acceptable tenderers that was prepared under regulation 23(4)	N/A		Graham Stanley
26	F&G Reg 17 (2) & (3)	Does the local government's Tender Register include (for each invitation to tender) a copy of the notice of invitation to tender.	Yes		Graham Stanley



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No	Reference	Question	Response	Comments	Respondent
27	F&G Reg 17 (2) & (3)	Does the local government's Tender Register include (for each invitation to tender) the name of each tenderer whose tender was opened.	Yes		Graham Stanley
28	F&G Reg 17 (2) & (3)	Does the local government's Tender Register include (for each invitation to tender) the name of the successful tenderer.	Yes		Graham Stanley
29	F&G Reg 17 (2) & (3)	Does the local government's Tender Register include (for each invitation to tender) the amount of consideration or the summary of the amount of the consideration sought in the accepted tender.	Yes		Graham Stanley
30	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Graham Stanley
31	F&G Reg 21(3)	On each occasion that the local government decided to invite prospective tenderers to submit an expression of interest for the supply of goods or services, did the local government issue a Statewide public notice.	N/A		Graham Stanley
32	F&G Reg 21(4)	Did all public notices inviting an expression of interest, include a brief description of the goods and services required.	N/A		Graham Stanley
33	F&G Reg 21(4)	Did all public notices inviting an expression of interest, include particulars of a person from whom more detailed information could be obtained.	N/A		Graham Stanley
34	F&G Reg 21(4)	Did all public notices inviting an expression of interest, include information as to where and how expressions of interest could be submitted.	N/A		Graham Stanley
35	F&G Reg 21(4)	Did all public notices inviting an expression of interest, include the date and time after which expressions of interest would not be accepted.	N/A		Graham Stanley
36	F&G Reg 22	Following the publication of the notice inviting expressions of interest, did the local government allow a minimum of 14 days for the submission of expressions of interest.	N/A		Graham Stanley
37	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A		Graham Stanley
38	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A		Graham Stanley



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No	Reference	Question	Response	Comments	Respondent
39	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A		Graham Stanley
40	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government prepare a proposed regional price preference policy (only if a policy had not been previously adopted by Council).	N/A		Graham Stanley
41	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government give Statewide public notice of its intention to have a regional price preference policy and include in that notice the region to which the policy is to relate (only if a policy had not been previously adopted by Council).	N/A		Graham Stanley
42	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government include in the notice details of where a complete copy of the proposed policy may be obtained (only if a policy had not been previously adopted by Council).	N/A		Graham Stanley
43	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government include in the notice a statement inviting submissions commenting on the proposed policy, together with a closing date of not less than 4 weeks for those submissions (only if a policy had not been previously adopted by Council).	N/A		Graham Stanley
44	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government make a copy of the proposed regional price preference policy available for public inspection in accordance with the notice (only if a policy had not been previously adopted by Council).	N/A		Graham Stanley

I certify this Compliance Audit return has been adopted by Council at its meeting on \_\_\_\_\_

\_\_\_\_\_  
Signed Mayor / President, York

\_\_\_\_\_  
Signed CEO, York

### **9.3     Finance Reports**

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**OFFICER'S REPORTS  
FINANCE REPORTS  
ANNUAL BUDGET REVIEW**

<b>FILE NO:</b>	<b>FI.FRP</b>
<b>COUNCIL DATE:</b>	<b>23 MARCH 2007</b>
<b>REPORT DATE:</b>	<b>20 MARCH 2007</b>
<b>LOCATION/ADDRESS:</b>	<b>N/A</b>
<b>APPLICANT:</b>	<b>N/A</b>
<b>SENIOR OFFICER:</b>	<b>RAY HOOPER, CEO</b>
<b>REPORTING OFFICER:</b>	<b>GRAHAM STANLEY, DCEO</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>APPENDICES:</b>	<b>BUDGET REVIEW</b>
<b>DOCUMENTS TABLED:</b>	<b>NIL</b>

**Summary:**

The Local Government Act 1995 requires the Council to undertake a review of the Annual Budget.

The attached worksheet details variations of greater than \$300 between the 2006/2007 budget for the period ended 31 December 2006 and projected to 30 June 2007.

The worksheet reveals that the Council could end the 2006/2007 financial year with a surplus of approximately \$87,900.

It is anticipated that a further Budget review will be undertaken for the 2006/2007 financial year at the end of April and be submitted to Council.

**Background:**

Council's 2006/07 annual budget was prepared by acting Deputy CEO Gary Gregan in collaboration with accounting staff from the City of Canning. The budget was adopted prior to the completion of the Annual Financial Report and as a result there was a favourable variation of \$13,235, between the budgeted and actual opening funds.

**Consultation:**

Council staff and City of Canning Accounting Staff.

**Statutory Environment:**

Local Government (Financial Management) Regulation 33A states the following:

- (1) *Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.*
- (2) *Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.*

- (3) *A council is to consider a review submitted to it and is to determine\* whether or not to adopt the review, any parts of the review or any recommendations made in the review.*

*\*Absolute majority required.*

- (4) *Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.*

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Not applicable.

**Voting Requirements:**

**Absolute Majority Required:** Yes

**Site Inspection:**

**Site Inspection Undertaken:** Not applicable

**Triple bottom Line Assessment:**

**Economic Implications:**

The Shire of York is on track for an end of financial year surplus, which will provide a sound basis for the 2007/08 and future budgets. The actual surplus may increase but if this is the case it will most likely result from ongoing projects not being completed by June 30 rather than additional savings being made.

**Social Implications:**

A zero balance or surplus end of year financial position will increase community confidence and cohesion and provide an opportunity for community benefits in 2007/08 and future years.

**Environmental Implications:**

Nil

**Comment:**

The attached worksheets show accounts where it is anticipated that there will be variations of greater than \$300 between what is budgeted and the forecast balances at June 30 2007. Information provided on the worksheets shows the account numbers, an account description and the area or program within the budget that it relates to; the adopted income and expenditure budgets for 2006/07; the projected year end balances for income and expenditure for 2006/07; the current balances as at 31<sup>st</sup> December 2006; a comment on reasons for the variances; and the whether the variance between budget and actual is a favourable or unfavourable projection in

regards to the end of year position. At the bottom of the last worksheet the favourable and unfavourable variances are tallied, the total of minor variations below \$300 in all of the other accounts, which totals \$1,250 in surplus, is added as is the increase in the brought forward funds, to give the projected surplus of \$87,900.

There is no requirement for Council to make variations to the budget as a result of this review. The purpose of the review is to ensure that the Council is informed of the likely financial position of the Shire at June 30<sup>th</sup> 2007 in terms of its adopted budget. I do not propose to make recommendations to Council to make amendments to the budget where there are items that were included in the adopted budget but variances are anticipated. However where significant items have arisen where there previously wasn't a budget I have recommended that the budget be amended to include these items.

For purposes of annual reporting Council is required to report against the adopted budget and making multiple changes to the budget leads to confusion when people refer to the adopted budget document and not to any subsequently amended document. This may mean that where there are anticipated variations they will continue to show up on the monthly variance report that is prepared for Council however I believe that it is better to comment on those variances each month than make wholesale amendments to the budget and run the risk of people relying on the wrong document.

It is suggested that the following amendments be made to the adopted budget for 2006/07:

ACCOUNT NUMBER	DESCRIPTION	INCOME	EXPENDITURE
144New	Sale of lots 299 & 301 Avon Terrace	\$395,000	
91New	Construction of Housing Osnaburg Rd		\$395,000
41240	SEAVROC Grants	\$24,750	
41127	SEAVROC Expenditure (increase by)		\$24,750
109159	YAC Projects		\$4,500
109266	Youth Development Grants	\$4,500	

With regard to the sale of lots 299 & 301 Avon Terrace and the construction of housing on Osnaburg Road; Council agreed to put the proceeds of the sale of this land toward the construction of the houses on Lot 229 Osnaburg Road along with the proceeds of the sale of land on Redmile Road. The proceeds of the sale of Redmile Road were included in the budget and the funds were to be transferred into a reserve for future use. The cost of constructing the houses has not been finalised yet but it will be over \$520,000 when the homes are fitted out and landscaped. However, the construction will not be completed this financial year. Expenditure equalling the proceeds has been indicated as it is proposed that any unspent funds from the sale proceeds will be transferred to a reserve to be utilised next financial year to complete the works.

The SEAVROC and YAC Projects expenditure are to be offset by grants that were not budgeted for but have since been received.

<b>OFFICER RECOMMENDATION</b>	
<u>Resolution</u> 200307	
MOVED Cr Boyle	Seconded Cr Randell
<b><i>“That Council:</i></b>	
<b><i>Adopts the Mid Year Budget Review and approves the following budget amendments:</i></b>	

ACCOUNT NUMBER	DESCRIPTION	INCOME	EXPENDITUR E
144New	Sale of lots 299 & 301 Avon Terrace	\$395,000	
91New	Construction of Housing Osnaburg Rd		\$395,000
41240	SEAVROC Grants	\$24,750	
41127	SEAVROC Expenditure (increase by)		\$24,750
109159	YAC Projects		\$4,500
109266	Youth Development Grants	\$4,500	

<b><i>CARRIED (5-0)</i></b>			
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**APPENDIX**  
**“A”**  
**9.3.1**

**Shire of York - Budget Review as at 31/12/06**

Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		Adopted Budget 2006-07		Projected Year End 2006-07		Current Year Actual 2006-07		Favourable Projection	Unfavourable Projection
		Income	Expenditure	Income	Expenditure	Income	Expenditure		
GAINLOSS ON DISPOSAL OF ASSET									
Proceeds Sale of Assets									
042232	Proceeds From Sale Of Assets	-230,000	0	-140,000	0	(\$45,455)	\$0		90,000
077276	Proceeds Sale Of Asset	-50,000	0	-40,000	0	(\$18,182)	\$0		10,000
108210	Proceeds Sale Of Asset	-25,000	0	0	0	\$0	\$0		25,000
144297	Proceeds - Sale Of Land Assets	-375,000	0	-225,000	0	\$0	\$0		150,000
144new	Proceeds - Sale Of Land Assets/Lots 299 & 301	0	0	-395,000	0	\$0	\$0	-395,000	
GENERAL PURPOSE FUNDING									
RATES									
OPERATING EXPENDITURE									
031122	Cash Discrepancy	0	15	0	389	0	388		374
031126	Rates Concession	0	6,000	0	7,128	\$0	\$7,128		1,128
031131	Other Expenses-Rates	0	500	0	2,745	\$0	\$240		2,245
OPERATING INCOME									
031212	Rates	-2,449,933	0	-2,456,306	0	(\$2,456,306)	\$0		-6,373
031213	Ex Gratia Rates	-2,300	0	-4,223	0	(\$4,223)	\$0		-1,923
031218	Interim Rates	-45,000	0	-68,000	0	(\$55,816)	\$0		-23,000
031219	Interest On Rates Instalments	-8,750	0	-11,000	0	(\$9,831)	\$0		-2,250
031220	Instalment Admin Fee	-12,000	0	-14,000	0	(\$13,016)	\$0		-2,000
031231	Rate Debt Recovery Non Taxable	-5,000	0	-9,000	0	(\$7,593)	\$0		-4,000
OTHER GENERAL PURPOSE FUNDING									
OPERATING INCOME									
032260	Grant Funds (Unlied)	-488,484	0	-471,359	0	(\$235,680)	\$0		-2,875
032270	Grant Local Road (Unlied)	-489,344	0	-451,603	0	(\$225,801)	\$0		37,741
GOVERNANCE									
MEMBERS OF COUNCIL									
OPERATING EXPENDITURE									
041101	Meeting Expenses - General	0	37,810	0	33,480	\$0	\$12,990		-4,330
041104	Presidential Allowance	0	9,375	0	7,875	\$0	\$3,750		-1,500
041113	Community Projects	0	30,000	0	35,000	\$0	\$5,000		5,000
041117	It Allowance	0	6,000	0	5,000	\$0	\$2,500		-1,000
041127	SEAVROC Expenditure	0	72,500	0	92,750	\$0	\$5,141		24,750

**Shire of York – Budget Review as at 31/12/06**

Details By function Under The Following Programme Titles And Type Of Activities Within The Programme		Adopted Budget 2006-07		Projected Year End 2006-07		Current Year Actual 2006-07		Favourable Projection	Unfavourable Projection
		Income	Expenditure	Income	Expenditure	Income	Expenditure		
<b>OPERATING INCOME</b>									
041237	Contributions And Donations	0	0	-1,450	0	(\$1,450)	\$0	-1,450	
041240	Seavrac Grants	0	0	-24,750		(\$24,750)		-24,750	
<b>GOVERNANCE - GENERAL</b>									
<b>OPERATING EXPENDITURE</b>									
042107	Insurance	0	55,260	0	64,885	\$0	\$67,200		11,940
042176	Admin Building Maintenance	0	61,675	0	55,000	\$0	\$23,431		
042185	Office Expenses-Advertising	0	10,000	0	13,000	\$0	\$6,671		
042186	Office Exp-Office Equip Mice	0	23,000	0	25,000	\$0	\$10,817		3,000
042188	Office Exp-Computer Expenses	0	40,500	0	45,500	\$0	\$27,649		2,000
042189	Office Exp-Postage/Freight	0	8,200	0	11,000	\$0	\$5,482		5,000
042193	Audit Fees	0	7,500	0	9,000	\$0	\$7,660		2,800
042195	Legal Expenses	0	8,000	0	30,000	\$0	\$27,709		1,500
									22,000
<b>OPERATING INCOME</b>									
042221	Reimbursements Taxable Supply	-2,800	0	-4,000	0	(\$3,388)	\$0	-1,200	
042228	Reimbursements Non Tax Supply	0	0	-3,000	0	(\$1,919)	\$0	-3,000	
<b>LAW ORDER &amp; PUBLIC SAFETY</b>									
<b>FIRE PREVENTION</b>									
<b>OPERATING INCOME</b>									
051217	Fines & Penalties Charges	-3,000	0	-6,500	0	(\$5,500)	\$0	-3,500	
<b>ANIMAL CONTROL</b>									
<b>OPERATING INCOME</b>									
052284	Charges-Dog Registration	-5,000	0	-6,000	0	(\$4,958)	\$0	-1,000	
<b>HEALTH</b>									
<b>HEALTH ADMINISTRATION &amp; INSPECTION</b>									
<b>OPERATING EXPENDITURE</b>									
077155	Health - Salaries	0	69,180	0	80,000	\$0	\$34,669		10,820
077156	Health - Superannuation	0	9,335	0	10,205	\$0	\$4,453		870
<b>OPERATING INCOME</b>									
077274	Septic Tank App Fee Chrgs \$75	-2,160	0	-4,000	0	(\$2,688)	\$0	-1,840	
077275	Septic Inspection Fee \$50	-4,000	0	-6,000	0	(\$4,600)	\$0	-2,000	
077277	Health Act -Charges	-4,000	0	-7,000	0	(\$5,242)	\$0	-3,000	

	Favourable Projection	Unfavourable Projection
1. The probability of a recession occurring in the next 12 months is	10%	15%
2. The probability of a recession occurring in the next 18 months is	15%	20%
3. The probability of a recession occurring in the next 24 months is	20%	25%
4. The probability of a recession occurring in the next 30 months is	25%	30%
5. The probability of a recession occurring in the next 36 months is	30%	35%
6. The probability of a recession occurring in the next 42 months is	35%	40%
7. The probability of a recession occurring in the next 48 months is	40%	45%
8. The probability of a recession occurring in the next 54 months is	45%	50%
9. The probability of a recession occurring in the next 60 months is	50%	55%
10. The probability of a recession occurring in the next 66 months is	55%	60%
11. The probability of a recession occurring in the next 72 months is	60%	65%
12. The probability of a recession occurring in the next 78 months is	65%	70%
13. The probability of a recession occurring in the next 84 months is	70%	75%
14. The probability of a recession occurring in the next 90 months is	75%	80%
15. The probability of a recession occurring in the next 96 months is	80%	85%
16. The probability of a recession occurring in the next 102 months is	85%	90%
17. The probability of a recession occurring in the next 108 months is	90%	95%
18. The probability of a recession occurring in the next 114 months is	95%	100%
19. The probability of a recession occurring in the next 120 months is	100%	100%

	Favourable Projection	Unfavourable Projection
1. <i>Estimated</i> 2008-2009	10.0	10.0
2. <i>Revised</i> 2008-2009	10.0	10.0
3. <i>Revised</i> 2009-2010	10.0	10.0
4. <i>Revised</i> 2010-2011	10.0	10.0
5. <i>Revised</i> 2011-2012	10.0	10.0
6. <i>Revised</i> 2012-2013	10.0	10.0
7. <i>Revised</i> 2013-2014	10.0	10.0
8. <i>Revised</i> 2014-2015	10.0	10.0
9. <i>Revised</i> 2015-2016	10.0	10.0
10. <i>Revised</i> 2016-2017	10.0	10.0
11. <i>Revised</i> 2017-2018	10.0	10.0
12. <i>Revised</i> 2018-2019	10.0	10.0
13. <i>Revised</i> 2019-2020	10.0	10.0
14. <i>Revised</i> 2020-2021	10.0	10.0
15. <i>Revised</i> 2021-2022	10.0	10.0
16. <i>Revised</i> 2022-2023	10.0	10.0
17. <i>Revised</i> 2023-2024	10.0	10.0
18. <i>Revised</i> 2024-2025	10.0	10.0
19. <i>Revised</i> 2025-2026	10.0	10.0
20. <i>Revised</i> 2026-2027	10.0	10.0
21. <i>Revised</i> 2027-2028	10.0	10.0
22. <i>Revised</i> 2028-2029	10.0	10.0
23. <i>Revised</i> 2029-2030	10.0	10.0
24. <i>Revised</i> 2030-2031	10.0	10.0
25. <i>Revised</i> 2031-2032	10.0	10.0
26. <i>Revised</i> 2032-2033	10.0	10.0
27. <i>Revised</i> 2033-2034	10.0	10.0
28. <i>Revised</i> 2034-2035	10.0	10.0
29. <i>Revised</i> 2035-2036	10.0	10.0
30. <i>Revised</i> 2036-2037	10.0	10.0
31. <i>Revised</i> 2037-2038	10.0	10.0
32. <i>Revised</i> 2038-2039	10.0	10.0
33. <i>Revised</i> 2039-2040	10.0	10.0
34. <i>Revised</i> 2040-2041	10.0	10.0
35. <i>Revised</i> 2041-2042	10.0	10.0
36. <i>Revised</i> 2042-2043	10.0	10.0
37. <i>Revised</i> 2043-2044	10.0	10.0
38. <i>Revised</i> 2044-2045	10.0	10.0
39. <i>Revised</i> 2045-2046	10.0	10.0
40. <i>Revised</i> 2046-2047	10.0	10.0
41. <i>Revised</i> 2047-2048	10.0	10.0
42. <i>Revised</i> 2048-2049	10.0	10.0
43. <i>Revised</i> 2049-2050	10.0	10.0
44. <i>Revised</i> 2050-2051	10.0	10.0
45. <i>Revised</i> 2051-2052	10.0	10.0
46. <i>Revised</i> 2052-2053	10.0	10.0
47. <i>Revised</i> 2053-2054	10.0	10.0
48. <i>Revised</i> 2054-2055	10.0	10.0
49. <i>Revised</i> 2055-2056	10.0	10.0
50. <i>Revised</i> 2056-2057	10.0	10.0
51. <i>Revised</i> 2057-2058	10.0	10.0
52. <i>Revised</i> 2058-2059	10.0	10.0
53. <i>Revised</i> 2059-2060	10.0	10.0
54. <i>Revised</i> 2060-2061	10.0	10.0
55. <i>Revised</i> 2061-2062	10.0	10.0
56. <i>Revised</i> 2062-2063	10.0	10.0
57. <i>Revised</i> 2063-2064	10.0	10.0
58. <i>Revised</i> 2064-2065	10.0	10.0
59. <i>Revised</i> 2065-2066	10.0	10.0
60. <i>Revised</i> 2066-2067	10.0	10.0
61. <i>Revised</i> 2067-2068	10.0	10.0
62. <i>Revised</i> 2068-2069	10.0	10.0
63. <i>Revised</i> 2069-2070	10.0	10.0
64. <i>Revised</i> 2070-2071	10.0	10.0
65. <i>Revised</i> 2071-2072	10.0	10.0
66. <i>Revised</i> 2072-2073	10.0	10.0
67. <i>Revised</i> 2073-2074	10.0	10.0
68. <i>Revised</i> 2074-2075	10.0	10.0
69. <i>Revised</i> 2075-2076	10.0	10.0
70. <i>Revised</i> 2076-2077	10.0	10.0
71. <i>Revised</i> 2077-2078	10.0	10.0
72. <i>Revised</i> 2078-2079	10.0	10.0
73. <i>Revised</i> 2079-2080	10.0	10.0
74. <i>Revised</i> 2080-2081	10.0	10.0
75. <i>Revised</i> 2081-2082	10.0	10.0

Shire of York -- Budget Review as at 31/12/06									
Details By function Under The Following Programme Titles And Type Of Activities Within The Programme									
	Adopted Budget 2006-07		Projected Year End 2006-07		Current Year Actual 2006-07		Favourable Projection	Unfavourable Projection	
	Income	Expenditure	Income	Expenditure	Income	Expenditure			
OTHER COMMUNITY AMENITIES									
OPERATING EXPENDITURE									
109155	Yac Fundraising Expenses	0	3,000	0	4,000	\$0	\$3,569		1,000
109159	YAC Projects	0	0	0	4,500	0	0		4500
OPERATING INCOME									
109255	Cemetary Monument Permit	-600	0	-1,500	0	(\$1,320)	\$0	-900	
109266	Youth Development Grants	0	0	-4,500	0	(\$3,727)	\$0	-4,500	
109269	Charges Liquid Waste Removal	-5,000	0	-4,000	0	(\$1,886)	\$0		1,000
RECREATION & CULTURE									
PUBLIC HALL & CIVIC CENTRES									
OPERATING EXPENDITURE									
111101	Old Fire Station	0	6,840	0	10,000	\$0	\$9,477		3,160
OPERATING INCOME									
111219	Grant Income - Collocation Facility	-500,000	0	0	0	\$0	\$0		500,000
111224	Tenant Charges Olde York Fire Station	0	0	-1,500	0	(\$1,350)	\$0	-1,500	
SWIMMING AREAS AND BEACHES									
OPERATING EXPENDITURE									
112157	Chemicals	0	5,500	0	6,600	\$0	\$3,369		1,100
112158	General Maintenance Pool	0	14,345	0	19,345	\$0	\$15,407		5,000
OTHER RECREATION & SPORT									
OPERATING EXPENDITURE									
113100	Avon Park Maintenance	0	74,305	0	63,000	\$0	\$15,947	-11,305	
113101	Johanna Whitley Park Maintenance	0	8,270	0	6,000	\$0	\$1,119	-2,270	
113102	Peace Grove Maintenance	0	18,700	0	15,000	\$0	\$1,942	-3,700	
113103	War Memorial Gardens Maintenance	0	11,580	0	8,000	\$0	\$893	-3,580	
113116	Mt Brown Park Maintenance	0	23,020	0	18,000	\$0	\$5,990	-5,020	
113117	Candice Bateman Park Maintenance	0	7,405	0	10,000	\$0	\$5,872		2,595
113121	Bowling Club Maintenance	0	5,000	0	0	\$0	\$0	-5,000	
113168	Contribution To Hockey Club	0	0	0	7,273	\$0	\$7,273		7,273
OPERATING INCOME									
113221	Stadium Hire Charges	-2,500	0	-1,500	0	(\$816)	\$0		1,000
113226	Bowling Club - Power Reimb Gst Incl	-1,000	0	-2,000	0	(\$1,292)	\$0	-1,000	

Increased activity  
Offsetting Grant GL a/c 109266

Increased activity  
Not budgeted  
Reduced activity

Additional repair work required

Not Proceeding  
Incorrect budgeting

Under budgeted  
Under budgeted

Re-allocation of salaries & wages  
Re-allocation of salaries & wages  
Re-allocation of salaries & wages  
Re-allocation of salaries & wages  
Under budgeted \$1700 pump replaced  
Budget amendment - community grants  
Actual cost re-allocated fro 113328

Reduced bookings  
Increased usage

222

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**Shire of York - Budget Review as at 31/12/06**

Details By Function Under The Following Programme Titles And Type Of Activities Within The Programme		Adopted Budget 2006-07		Projected Year End 2006-07		Current Year Actual 2006-07		Favourable Projection		Unfavourable Projection	
		Income	Expenditure	Income	Expenditure	Income	Expenditure				
132271	Contributions & Donations Non Taxable	0	0	0	-3,166	0	(\$3,166)	\$0	Underbudgeted 175th Income	-3,166	
	<b>BUILDING CONTROL</b>										
	<b>OPERATING EXPENDITURE</b>										
133160	Building - Salaries	0	82,220	0	30,000	\$0	\$5,000		Builder Surveyor not appointed	-52,220	
133161	Building - Superannuation	0	10,650	0	3,900	\$0	\$650		Builder Surveyor not appointed	-6,750	
133192	Control Expenses-Other	0	11,360	0	8,000	\$0	\$3,260		Over budgeted - Accommodation Exp.	-3,360	
	<b>OPERATING INCOME</b>										
133210	Building Fees Taxable	-1,475	0	-2,800	0	(\$1,447)	\$0		Increased Activity	-1,325	
	<b>ECONOMIC DEVELOPMENT</b>										
	<b>OPERATING INCOME</b>										
138202	Telecentre Reimbursements	0	0	-1,200	0	(\$1,010)	\$0		Telecentre reimbursements	-1,200	
	<b>OTHER ECONOMIC SERVICES</b>										
	<b>OPERATING INCOME</b>										
	<b>PUBLIC WORKS OVERHEADS</b>										
	<b>OPERATING EXPENDITURE</b>										
143161	Superannuation Of Workmen	0	65,500	0	82,000	\$0	\$39,307		Underbudgeted	16,500	
143162	Sick/Holiday Pay	0	62,500	0	82,000	\$0	\$33,029		Underbudgeted	19,500	
143171	Staff Training	0	14,340	0	22,940	\$0	\$15,127		Reallocation of wages (underbudgeted)	8,600	
143178	Long Service Leave	0	12,600	0	15,800	\$0	\$14,656		Unbudgeted termination payments	3,000	
143179	Insurance	0	41,120	0	51,120	\$0	\$32,222		Unbudgeted workers comp insurance	10,000	
	<b>OPERATING INCOME</b>										
143293	Reimbursements Non-Taxable Supply	0	0	-15,500	0	(\$10,559)	\$0		Budget alloc'n error + increased app rebates	-15,500	
143294	Reimbursement Taxable Supply	-36,000	0	-1,430	0	(\$1)	\$0		Eng salary 25,000 + reallocations to non tax	34,570	
	<b>PLANT OPERATION COSTS</b>										
	<b>OPERATING EXPENDITURE</b>										
014205	Parts And Repairs	0	58,050	0	82,000	\$0	\$57,966		Additional repairs to roller	23,950	
	<b>RESERVE FUND TRANSFERS</b>										
	<b>EXPENDITURE</b>										
144381	Transfer To Reserve	0	359,000	0	209,000	\$0	\$0		Howick st land - sale not finalised	-150,000	

<b>Shire of York - Budget Review as at 31/12/06</b>									
Details By Function Under The Following Programme Titles And Type Of Activities Within The Programme									
		Adopted Budget 2006-07		Projected Year End 2006-07		Current Year Actual 2006-07		Favourable Projection	Unfavourable Projection
		Income	Expenditure	Income	Expenditure	Income	Expenditure		
	<b>INCOME</b>								
118301	Transfer From Res Museum Res	-12,386	0	-12,936	0	\$0	\$0	-540	
	<b>NON CURRENT LIABILITIES</b>								
	<b>LIABILITY LOANS</b>								
	<b>INCOME</b>								
111403	Loan Proceeds - Collocation Facility	-200,000	0	0	0	\$0	\$0		200,000
	<b>FURNITURE AND EQUIPMENT EXPENDITURE</b>								
	<b>RECREATION AND CULTURE</b>								
118302	Furniture & Equipment	0	17,500	0	2,500	\$0	\$0	-15,000	
	<b>Tourism &amp; Promotion</b>								
132301	Furniture & Equipment	0	0	0	1,000	\$0	\$1,000		1,000
	<b>LAND AND BUILDINGS EXPENDITURE</b>								
New	<b>STAFF HOUSING</b>	0	0	385,000	0	0	0		385000
	<b>RECREATION AND CULTURE</b>								
111306	Co-Location Facility	0	700,000	0	0	\$0	\$0	-700,000	
113326	Pavilion Building Capital	0	15,000	0	8,000	\$0	\$7,937	-7,000	
113328	Hockey Clubroom Building	0	8,000	0	0	\$0	\$0	-8,000	
113315	Forrest Oval Water Supply	0	50,000	0	0	\$0	\$0	-50,000	
	<b>ECONOMIC SERVICES</b>								
138302	Land Purchase	0	0	0	3,200	\$0	\$3,106		3,200
	<b>PLANT AND EQUIPMENT EXPENDITURE</b>								
	<b>GOVERNANCE</b>								
042339	Vehicles Cao/Dceo	0	240,000	0	160,000	\$0	\$64,302	-80,000	
	<b>Health</b>								
\$77,375	Vehicle EHO	0	59,000	0	55,126	0	26,126	-2,874	
	<b>COMMUNITY AMENITIES</b>								
106302	Plant & Equipment	0	60,000	0	30,000	\$0	\$0	-30,000	
	<b>Brought Forward Surplus</b>	(\$211,385)	\$0	(\$224,620)	\$0	(\$224,620)	\$0	(1,852,063) (1,250) (13,235)	1,778,648

AGENDA – SPECIAL COUNCIL MEETING 23<sup>RD</sup> MARCH 2007

Details By function Under The Following Programme Titles And Type Of Activities Within The Programme	Adopted Budget 2006-07		Projected Year End 2006-07		Current Year Actual 2006-07		Favourable Projection	Unfavourable Projection
	Income	Expenditure	Income	Expenditure	Income	Expenditure		
								\$ (87,900)
							Projected Surplus	



	Surplus straight from Annette Spreadsheet	92,192.00	Surplus
143301-E	Engineers Vehicle	(30,000.00)	Carry Forward to Next Year
125219-I	waler corp reinstatements	(5,000.00)	Could not see matching expenditure
113171-E	Developer cash in lieu income #106207	105,496.00	These 3 transactions don't balance (1)
106197-E	Developer Bond to Trust	59,028.00	These 3 transactions don't balance (2)
106207-I	Palmbrook	(136,262.00)	These 3 transactions don't balance (2)
041240-I	Seavroc	(75,000.00)	Could not see matching expenditure
106302-E	Planners Vehicle	(30,000.00)	Carry Forward to Next Year
	Reverse Budgeted Surplus	(211,385.00)	
	Bring to Account Audited Surplus	224,619.00	
	Closing Surplus Less Carryforwards	(6,312.00)	Deficit

You might like to have a look at the following;  
 Operating accounts that are underspent and what they are to be used for eg  
 (Planners Wages going to under budget on Works Overheads instead of one off capital - will cause budget pressure next year)  
 Budget increases that are going to be recurrent  
 Account 143294 - Original Budget \$36,000 no income as yet  
 Admin Allocations appear to be higher than budget  
 Overhead rate may need to be increased for last half of year  
 Private Works Profit may not be achieved if large project is not done  
 It may be difficult to achieve the Cash Profit/(Loss) targets for light vehicle trade-ins and purchases  
 I know we talked about not removing Capital works but I noticed Bridge works in at account 122404 still in the account although the grant was removed

There may be other areas in your operations which will also generate a surplus/deficit which will contribute to your end of year position.

You may wish to have a look at sheet 3 which includes my suggested changes and has allowed for a column to determine whether recurrent items are increasing  
 My very rough estimate is that you will need a further \$60,000 next year just to maintain current operations at today's value excluding any CPI or Other increases  
 This sheet also groups like items together so that you can see if there is matching expenditure or not. Once again, I have only done this roughly as I don't know your operations well enough to be confident with the figures.

31 QGA	Description	Original Budget	Budget Amends	YTD Budget	YTD Actual	Variance (\$)	Variance (%)	Estimated Year End	Notes	Variance
03110	03110-E Rates - Salaries	\$48,820.00	\$0.00	\$23,309.00	\$23,309.00	-\$25,511.00	-52.25%	\$48,820.00		\$25,511.00
03110	03110-E Rates - Supervision	\$5,350.00	\$0.00	\$2,368.00	\$2,368.00	-\$2,982.00	-55.83%	\$5,350.00		\$2,982.00
03120	03120-E Admin Off-High & Labor Costs	\$50,470.00	\$0.00	\$28,230.00	\$28,230.00	-\$22,240.00	-44.06%	\$50,470.00		\$22,240.00
03121	03121-E Long Service Leave	\$1,970.00	\$0.00	\$534.00	\$534.00	-\$1,436.00	-73.00%	\$1,970.00		\$1,436.00
03122	03122-E Cash Disbursements	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00	0.00%	\$15,000.00		\$0.00
03125	03125-E Bulkhead Concessions (Rates)	\$6,000.00	\$0.00	\$2,091.00	\$2,091.00	-\$3,909.00	-65.15%	\$6,000.00		\$3,909.00
03127	03127-E Data Expenses	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00	0.00%	\$500.00		\$0.00
03128	03128-E Map Purchases	\$1,000.00	\$0.00	\$408.00	\$408.00	-\$592.00	-59.20%	\$1,000.00		\$592.00
03129	03129-E Valuation Expenses	\$25,000.00	\$0.00	\$1,002.00	\$1,002.00	-\$23,998.00	-96.08%	\$25,000.00		\$23,998.00
03130	03130-E Value Ctr	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00	0.00%	\$15,000.00		\$0.00
03131	03131-E Other Expenses-Rates	\$300.00	\$0.00	\$522.00	\$522.00	\$222.00	74.00%	\$300.00		-\$222.00
03132	03132-E Rates Debt Recovery Cost	\$15,000.00	\$0.00	\$6,252.00	\$6,252.00	-\$8,748.00	-58.32%	\$15,000.00		\$8,748.00
03132	03132-E Rates	\$2,446,933.00	\$0.00	\$2,446,933.00	\$2,446,933.00	\$0.00	0.00%	\$2,446,933.00		\$0.00
03133	03133-E Ea Grava Rates	\$2,300.00	\$0.00	\$2,300.00	\$2,300.00	\$0.00	0.00%	\$2,300.00		\$0.00
03134	03134-E Plan Non Payment Penalty	\$21,000.00	\$0.00	\$10,500.00	\$10,500.00	-\$10,500.00	-50.00%	\$21,000.00		\$10,500.00
03137	03137-E Rates Rounding Adjustment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00		\$0.00
03138	03138-E Intern Rates	\$45,000.00	\$0.00	\$5,000.00	\$5,000.00	-\$40,000.00	-88.89%	\$45,000.00		\$40,000.00
03139	03139-E Interest On Rates Instalments	\$8,750.00	\$0.00	\$4,375.00	\$4,375.00	-\$4,375.00	-50.00%	\$8,750.00		\$4,375.00
03140	03140-E Instalment Admin Fee	\$12,000.00	\$0.00	\$12,000.00	\$12,000.00	\$0.00	0.00%	\$12,000.00		\$0.00
03141	03141-E Pensioned Deferred Rate Interest	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	0.00%	\$1,000.00		\$0.00
03142	03142-E Property Expense Fee	\$25,000.00	\$0.00	\$12,488.00	\$12,488.00	-\$12,512.00	-50.05%	\$25,000.00		\$12,512.00
03143	03143-E Rates Debt Recovery Non Taxable	\$5,000.00	\$0.00	\$2,500.00	\$2,500.00	-\$2,500.00	-50.00%	\$5,000.00		\$2,500.00
03144	03144-E Rates Debt Recovery Taxable	\$5,000.00	\$0.00	\$2,500.00	\$2,500.00	-\$2,500.00	-50.00%	\$5,000.00		\$2,500.00
03145	03145-E Grant Funds (Indirect)	\$488,484.00	\$0.00	\$234,242.00	\$234,242.00	-\$254,242.00	-52.05%	\$488,484.00		\$254,242.00
03146	03146-E Grant Local Road (Unsett)	\$488,484.00	\$0.00	\$234,242.00	\$234,242.00	-\$254,242.00	-52.05%	\$488,484.00		\$254,242.00
03147	03147-E Sundry Expenses	\$3,000.00	\$0.00	\$1,500.00	\$1,500.00	-\$1,500.00	-50.00%	\$3,000.00		\$1,500.00
03148	03148-E Debt Recovery	\$2,000.00	\$0.00	\$1,000.00	\$1,000.00	-\$1,000.00	-50.00%	\$2,000.00		\$1,000.00
03149	03149-E Villa Ctr	\$23,000.00	\$0.00	\$11,500.00	\$11,500.00	-\$11,500.00	-50.00%	\$23,000.00		\$11,500.00
03150	03150-E Depreciation	\$500.00	\$0.00	\$250.00	\$250.00	-\$250.00	-50.00%	\$500.00		\$250.00
03151	03151-E Charges Legal Costs	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	0.00%	\$1,000.00		\$0.00
03152	03152-E Interest Earned Maint & Trust	\$40,000.00	\$0.00	\$23,445.00	\$23,445.00	-\$16,555.00	-41.39%	\$40,000.00		\$16,555.00
03153	03153-E Interest Earned Reserve Funds	\$102,000.00	\$0.00	\$51,000.00	\$51,000.00	-\$51,000.00	-50.00%	\$102,000.00		\$51,000.00
04101	04101-E Meeting Expenses - General	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	0.00%	\$1,000.00		\$0.00
04102	04102-E Conference Expenses	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00	0.00%	\$200.00		\$0.00
04103	04103-E Election Expenses	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00	0.00%	\$200.00		\$0.00
04104	04104-E Statistical Allowance	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	0.00%	\$1,000.00		\$0.00
04105	04105-E Subsidies & Allowances	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00	0.00%	\$2,000.00		\$0.00
04107	04107-E Citizenship & Presentations	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00	0.00%	\$250.00		\$0.00
04108	04108-E Printing & Stationery	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00	0.00%	\$200.00		\$0.00
04109	04109-E Communication Allowance	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00	0.00%	\$200.00		\$0.00
04110	04110-E Insurance	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00	0.00%	\$250.00		\$0.00
04111	04111-E Publications	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04112	04112-E Public Relations	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00	0.00%	\$200.00		\$0.00
04113	04113-E Community Projects	\$300.00	\$0.00	\$300.00	\$300.00	\$0.00	0.00%	\$300.00		\$0.00
04114	04114-E Other Grants	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00	0.00%	\$200.00		\$0.00
04115	04115-E Legal Fees	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00	0.00%	\$200.00		\$0.00
04116	04116-E Subsidies & Allowances	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00	0.00%	\$200.00		\$0.00
04117	04117-E Allowance	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00	0.00%	\$200.00		\$0.00
04121	04121-E Maintenance - Chambers	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00	0.00%	\$200.00		\$0.00
04122	04122-E Admin Off-High & Labor Cost	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	0.00%	\$1,000.00		\$0.00
04124	04124-E Strategic Planning	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00	0.00%	\$200.00		\$0.00
04127	04127-E Publications	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04130	04130-E Depreciation Expense	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00	0.00%	\$200.00		\$0.00
04131	04131-E Contributions And Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00		\$0.00
04132	04132-E Reimbursements Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04133	04133-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04134	04134-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04135	04135-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04136	04136-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04137	04137-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04138	04138-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04139	04139-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04140	04140-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04141	04141-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04142	04142-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04143	04143-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04144	04144-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04145	04145-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04146	04146-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04147	04147-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04148	04148-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04149	04149-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04150	04150-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04151	04151-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04152	04152-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04153	04153-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04154	04154-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04155	04155-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04156	04156-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04157	04157-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04158	04158-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04159	04159-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04160	04160-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04161	04161-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04162	04162-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04163	04163-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04164	04164-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04165	04165-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04166	04166-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04167	04167-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04168	04168-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04169	04169-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04170	04170-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04171	04171-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04172	04172-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04173	04173-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04174	04174-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04175	04175-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04176	04176-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04177	04177-E Reimbursements Non Taxable Supply	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	0.00%	\$100.00		\$0.00
04178	04178-E Reimbursements Non Taxable Supply	\$100.								

068109	068109-E	Depreciation	15750	0	7478	8696.1	812.1	0.10304539	15,750.00	15,750.00	0.00	0	
068201	068201-E	Contributions & Donations Priv	48250	0	-44124	-15534.20	28559.74	-0.8474854	68,250	(88,250.00)	0.00	0	
068204	068204-E	Grants Income	-153200	0	0	0	37500	-	1,530.00	(75,000.00)	0.00	0	
068301	068301-E	Transfer To Reserve Fund	16030	0	4010	8700.08	744.68	0.03228922	18,250.00	18,250.00	0.00	0	
068302	068302-E	Pool Barriers/Access	150000	0	0	0	0	0	150,000.00	150,000.00	0.00	0	
069101	069101-E	Emergency Expenses	7150	0	357	845	487	0.26437362	9,000.00	Additional contribution playgroup	-1,850.00	-1850	
071001	071001-E	Loss On Sale Of Assets	2330	0	1164	3345.58	2881.58	2.33376237	4,000.00	4,000.00	Loss Y000 X I	-1,870.00	-1870
072301	072301-E	Profit From Sale Of Assets	-6500	0	-3250	-812.5	-230	-0.287	0.00	0.00	0.00	0	
077105	077105-E	Health - Salaries	69180	0	34592	39680.29	5077.20	0.14877422	80,000.00	80,000.00	Additional EHO	-10,820.00	-10820
077106	077106-E	Health - Superannuation	8333	0	4667	5102.66	435.98	0.27349446	10,205.00	10,205.00	Additional EHO	-470.00	-470
077107	077107-E	Admin O&M&L Labour Costs	2520	0	54339	27326.73	2270.15	0.15237417	49,870.00	49,870.00	0.00	0	
077108	077108-E	Long Service Leave	1440	0	720	0	-720	-	1,440.00	1,440.00	0.00	0	
077109	077109-E	Control Expenses	2520	0	1449	87	-39	-0.20128205	2,500.00	2,500.00	0.00	0	
077110	077110-E	Staff Training Etc	3000	0	1500	2590	590	0.39333333	3,000.00	3,000.00	0.00	0	
077120	077120-E	Vehicle Operating Expenses	6700	0	3354	3586.65	204.85	0.09547698	7,500.00	7,500.00	-7420.00	-7420	
077160	077160-E	Health Promotions	1100	0	652	0	-652	-	1,100.00	1,100.00	0.00	0	
077162	077162-E	Depreciation Expense	2500	0	1002	277.28	-724.04	-0.72316261	2,500.00	2,500.00	0.00	0	
077190	077190-E	Depreciation Expense	2500	0	1002	277.28	-724.04	-0.72316261	2,500.00	2,500.00	0.00	0	
077214	077214-E	Synthetic Tank App Fee City \$75	-2160	0	-1080	-2668	-1558	-1.47020337	4,300	(6,040.00)	Increased activity	1,840.00	1840
077215	077215-E	Synthetic Inspection Fee \$50	-4000	0	-1968	-4620.37	-2592.97	-1.38233737	8,000	(6,000.00)	Increased activity	2,000.00	2000
077216	077216-E	Procedures Sale Of Asset	-50000	0	-50002	-18181.82	6820.18	-0.27785536	40,000	(40,000.00)	Less than budgeted	-16,000.00	-16000
077217	077217-E	Health Act - Charing Of Assets	-4000	0	-1908	-5042.05	-2344.55	-1.02348649	7,000	(7,000.00)	Increased activity	2,000.00	2000
077218	077218-E	Trading Public Places - Charges	-350	0	-174	-1180	-1906	-0.781809105	1,200	(1,200.00)	Increased activity	830.00	830
077230	077230-E	Refundation On Sale Of Assets	0	0	0	18181.82	18181.82	0.00	40,000	40,000.00	He budget provided	-40,000.00	-40000
077236	077236-E	Plant And Equipment Capital	53000	0	22930	28125.82	-2572.18	-0.08664702	50,000.00	50,000.00	One of two vehicle Y000	0.00	0
078113	078113-E	Analysis Expenses	1500	0	750	474.75	-275.25	-0.287	1,500.00	1,500.00	0.00	0	
079100	079100-E	Medical Pract Vendors Expenses	8500	0	4248	3953.65	-564.65	-0.13770029	8,500.00	8,500.00	0.00	0	
079100	079100-E	Housing Maintenance Meet 24 Ford 0	5800	0	2934	1333	-1801	-0.54567144	5,800.00	5,800.00	0.00	0	
079101	079101-E	Housing Maintenance - 2 Divulge 51	12430	0	6222	3919.85	-2924.14	-0.237	10,430.00	10,430.00	Decrease in Expenditure	2,890.00	2890
079102	079102-E	Medical Pract Sundry Expenses	600	0	302	0	-302	-	500.00	500.00	0.00	0	
079103	079103-E	Medical Expense Other	500	0	252	0	-252	-	500.00	500.00	0.00	0	
079109	079109-E	Depreciation	2000	0	1002	3330	-2374.8	-0.27451866	2,000.00	2,000.00	0.00	0	
101001	101001-E	Admin O&M&L Labour Costs	38735	0	19360	21455.39	2455.29	0.12731310	38,735.00	38,735.00	0.00	0	
101002	101002-E	Admin O&M&L Labour Costs	200	0	100	15	-105	-	350.00	350.00	0.00	0	
101100	101100-E	Waste Management Facility Mfcs	20460	0	10228	8216.06	-3016.64	-0.12733885	20,460.00	20,460.00	0.00	0	
101107	101107-E	Advertising	1500	0	750	0	-750	-	1,500.00	1,500.00	0.00	0	
101109	101109-E	Avon Water - Transfer Sln Dip	90000	0	45000	45900.35	-4500.35	-0.102077704	100,000.00	100,000.00	Increased activity	-10,000.00	-10000
101109	101109-E	Refuse Collection (Contractor)	160000	0	80000	84369.85	-4530.85	-0.52787824	160,000.00	160,000.00	0.00	0	
101110	101110-E	Refuse Collection (Contractor)	30000	0	15000	22400.00	-0.78040040	0.00	30,000.00	30,000.00	0.00	0	
101113	101113-E	Drum Mfcs Collection	4040	0	2019	837.26	-1181.74	-0.56530956	4,040.00	4,040.00	0.00	0	
101114	101114-E	Ship Bn Vnls Collection	19100	0	9552	8200.12	-1361.88	-0.14471034	19,100.00	19,100.00	0.00	0	
101109	101109-E	Depreciation	3000	0	1776	2803.24	-230.74	-0.12744638	3,000.00	3,000.00	0.00	0	
101214	101214-E	Charges-Rubbish Service	-170000	0	-85002	-107838.09	-82338.09	0.074818552	170,000	(170,000.00)	0.00	0	
101215	101215-E	Charges-Additional Services	-45000	0	-22500	-44150.91	-22649.91	-1.05046040	45,000	(45,000.00)	Increased activity	0.00	0
101216	101216-E	Waste Management Levy	-105000	0	-52500	-107838.21	-3169.21	0.020781795	105,000	(105,000.00)	Increased activity	4,800.00	4800
101219	101219-E	Reimbursements Non Taxable	-1000	0	-458	0	458	-	1,000	(1,000.00)	0.00	0	
101215	101215-E	Transfer To Reserve	7000	0	3500	5123.16	1157.18	0.29177045	7,000.00	7,000.00	0.00	0	
102147	102147-E	Refuse Collection (Sewer Staff	12430	0	6210	2654.2	-3555.8	-0.57592820	10,000.00	10,000.00	2,420.00	4420	
102148	102148-E	Refuse Collection (Sewer Staff	20460	0	10230	405.15	-2568.85	-0.06344021	20,460.00	20,460.00	0.00	0	
102199	102199-E	Depreciation Expense	1500	0	750	77.22	-77.22	-0.01	1,500.00	1,500.00	0.00	0	
103101	103101-E	Maintenance Exp Tree Planter	250	0	125	85	-41	-0.32526663	250.00	250.00	0.00	0	
103102	103102-E	Roadside Conservation	1000	0	498	0	-498	-	1,000.00	1,000.00	0.00	0	
103103	103103-E	Wood Control Programme	1000	0	498	0	-498	-	1,000.00	1,000.00	0.00	0	
105104	105104-E	Environmental Control Expenses	3000	0	1500	0	-1500	-	3,000.00	3,000.00	0.00	0	
105105	105105-E	Rural Towns -Community Ewee	35000	0	17500	5000	-5000	-	35,000.00	35,000.00	0.00	0	
105204	105204-E	Charges - Tree Planter	-2000	0	-24	0	24	-	50	(50.00)	0.00	0	
105205	105205-E	Reimbursements	-100	0	-48	-100	-	0	100	(100.00)	0.00	0	
106100	106100-E	Planning - Salaries	7000	0	3500	15415.10	-1954.31	-0.54313743	60,000.00	60,000.00	20,000.00	20000	
106101	106101-E	Planning - Superannuation	600	0	300	1002	-1217	-0.38044921	600.00	600.00	3,000.00	3300	
106102	106102-E	Planning - Long Service Leave	340	0	168	0	-168	-	340.00	340.00	0.00	0	
106104	106104-E	Admin O&M&L Labour Costs	119500	0	59750	64944.93	6024.00	0.11200671	119,500.00	119,500.00	0.00	0	
106105	106105-E	Control Exp-Tree Consultant	3000	0	1500	3399	-609	-0.62132448	3,000.00	3,000.00	25,000.00	28000	
106106	106106-E	Control Expenses-Advertising	3500	0	2748	1069.66	-778.34	-0.28332732	5,500.00	5,500.00	0.00	0	
106107	106107-E	Control Expenses-Legal Fees	500	0	250	0	-250	-	500.00	500.00	-5,000.00	-7000	
106108	106108-E	Control Expenses-Sundry	500	0	252	609.73	357.73	1.419933492	500.00	500.00	0.00	0	
106102	106102-E	Vehicle Operating Expenses Planner	6700	0	3354	0	-3354	-	1,000.00	1,000.00	3,760.00	5760	
106104	106104-E	Healthcare Review Guidelines	1000	0	512	4290	-874	-0.17056980	1,000.00	1,000.00	0.00	0	
106107	106107-E	Transfer To Trust Defects Liability Co	0	0	0	50028	50028	0.00	50,028.00	50,028.00	Developer Bond to Trust	-50,028.00	-50028
106200	106200-E	Reimbursements-Advertising	-1000	0	-500	-1000	-	0	1,000.00	1,000.00	Increased advertising	0.00	0
106201	106201-E	Sale Of Text Schema Tests	-500	0	-252	-25	-227	-0.00076345	500	(500.00)	0.00	0	
106202	106202-E	Appl Planning Consent Charges	-16000	0	-7800	-2813	-1113	0.1484	15,000	(15,000.00)	0.00	0	
106203	106203-E	Reimbursement Charges	-1000	0	-500	0	500	-	1,000.00	1,000.00	0.00	0	
106204	106204-E	Sub Div-Maintenance Clearance	-2000	0	-1000	-700	800	-0.33333333	2,000	(2,000.00)	0.00	0	
106204	106204-E	Sub Div-Maintenance Clearance	-11000	0	-5500	-8336.03	-3191.03	-0.62243300	11,000	(11,000.00)	0.00	0	
106207	106207-E	Donations, Contributions & Donations (It	-50496	0	-25248	-16815.82	-12682.2	-0.260475127	168,158	(168,158.00)	Plainsbrook	-168,158.00	-168158
106210	106210-E	Other Planning Income - Taxable	1000	0	500	-500	-	0	1,000	(1,000.00)	0.00	0	
106210	106210-E	Procedures Sale Of Asset	-25000	0	-12498	0	12498	-	25,000	(25,000.00)	Planner not appointed	1,000.00	1000
106211	106211-E	Sale Planning Services To Service	-4000	0	-1998	0	1998	-	4,000	(4,000.00)	Planner not appointed	-4,000.00	-4000
106201	106201-E	Transfer To Reserve	42318	0	21159	2737.34	816.33	0.260471276	4,231.00	4,231.00	0.00	0	
106302	106302-E	Plant & Equipment	60000	0	30000	0	-30000	-	60,000	(60,000.00)	Planner not appointed	60,000.00	30000
106104	106104-E	Admin O&M&L Labour Costs	1028	0	514	1230.87	-1230.87	-0.0121307	2,000.00	2,000.00	0.00	0	
106107	106107-E	Cemetery Maintenance	44160	0	22080	16887.77	-5169.22	-0.2350313	44,160.00	44,160.00	0.00	0	
106144	106144-E	Steel Furniture Maintenance	4075	0	2034	252.88	-204.12	-0.89165361	4,075.00	4,075.00	0.00	0	
106144	106144-E	Service Furniture Maintenance	2000	0	1000	477.3	-477.3	-0.6031371	2,000.00	2,000.00	0.00	0	
106149	106149-E	Youth Development Contribution	3000	0	1500	1031.95	-658.04	-0.31202657	3,000.00	3,000.00	0.00	0	
106152	106152-E	Leisure Youth Schooling Prog	2000	0	1000	110	-109	-0.04	2,000.00	2,000.00	0.00	0	
106154	106154-E	Leisure Youth Schooling Prog	6158	0	3079	3134.66	0.45	0.00014559	6,158.00	6,158.00	0.00	0	
106155	106155-E	Yac Fundraising Expenses	2000	0	1000	3589.37	2069.37	1.37958	4,000.00	4,000.00	-1,900.00	-1900	
106156	106156-E	Leisure Youth Schooling Prog	2000	0	1000	1031.95	-6						

131367	131367-E	Forest Owl Water Supplies	23320	0	11656	6955.13	-5162.97	-0.43771402	23,320.00	23,320.00	Summer watering	0.00	0
131368	131368-E	Recreation - Superannuation	2930	0	1461	1300.38	-160.52	-0.109354	2,930.00	2,930.00		0.00	0
131369	131369-E	Contribution To Hockey Club	0	0	0	7272.73	7272.73		7,272.00	7,272.00		-7,272.00	-7272
131370	131370-E	Alake Purpose Owl Maintenance	1900	0	9522	4761	-4761	-0.521506	19,000.00	19,000.00		0.00	0
131371	131371-E	Regional Recreation Study	5000	0	2502	0	-2502	-1	5,000.00	5,000.00	Developer cash in sub income #109257	0.00	0
131372	131372-E	Tireless To Public Open Space	0	0	105496	105496	105496		105,496.00	105,496.00		-105,496.00	X
131369	131369-E	Depreciation Expense	2550	0	12919	12918.68	-269.32	-0.22278204	25,500.00	25,500.00		0.00	0
131320	131320-E	Reimbursements Taxable Supply	-1500	0	-750	-258.68	481.12	-0.21426597	1,500.00	1,500.00		0.00	0
131321	131321-E	Student Home Charges	-2500	0	-1250	-1248	-416.51	-0.34654647	1,250.00	1,250.00	Reduced bookings	-1,302.00	-1302
131322	131322-E	Avon Park - Charges	0	0	0	-18.18	18.18	50	0.00	0.00		0.00	0
131324	131324-E	Lease - Charges	-17000	0	-8502	-8037.76	2414.24	-0.40185930	17,000.00	17,000.00	Cricket club?	0.00	0
131326	131326-E	Bowling Club - Power Remb Owl Incl	-1000	0	-498	-1292.03	-704.03	-1.594437751	2,000.00	2,000.00		1,008.00	1008
131329	131329-E	Operating Grants	-50000	0	-25000	0	0	0	50,000.00	50,000.00	Not receiving grant	-50,000.00	-50000
131330	131330-E	Squash & Gym-Hire Fees	-2000	0	-1000	-1035	-31	0.032934132	2,000.00	2,000.00		0.00	0
131331	131331-E	Paidon - Hire Charges	-1000	0	-488	-360	128	-0.27710843	1,000.00	1,000.00		0.00	0
131332	131332-E	Trusting Track - Hire Charges	-550	0	-275	-44.18	231.84	-0.54	550.00	550.00	Less tol meetings	-335.00	-335
131355	131355-E	Trusting Club - Power Remb	-800	0	-402	-108.5	203.5	-0.50621891	600.00	600.00	Less tol meetings	-380.00	-380
131353	131353-E	Hal Memorial Park Upgrade	19000	0	9500	0	-9500	-1	19,000.00	19,000.00		0.00	0
131304	131304-E	Transfer To Reserve	12205	0	6102	6079.54	-2978.54	0.4222451807	12,205.00	12,205.00		0.00	0
131303	131303-E	Avon Park Totals	2500	0	1250	0	-1250	-1	2,500.00	2,500.00	Skylights	0.00	0
131315	131315-E	Forest Owl Water Supply	50000	0	25002	0	-25002	-1	50,000.00	50,000.00	Gravel not received	50,000.00	50000
131328	131328-E	Falcon Building Capital	15000	0	0	7337.27	7337.27		0.00	0.00	Project completed	8,000.00	7000
131327	131327-E	Cardinal Barmen Park Capital	50498	0	25249	0	-25249	-1	50,498.00	50,498.00		0.00	0
131325	131325-E	Hockey Chateau Building	8000	0	4000	0	-4000	-1	8,000.00	8,000.00	not capital expenditure	8,000.00	8000
131402	131402-E	Traka From Reserves	-33590	0	0	0	0	0	33,590.00	33,590.00		0.00	0
131510	131510-E	Admin Office And Labour Costs	45340	0	24170	23660.73	-31367.97	0.12977824	45,340.00	45,340.00		0.00	0
131511	131511-E	Library Operating-Stationery	1500	0	750	174.47	-575.53	-0.76737333	1,500.00	1,500.00		0.00	0
131512	131512-E	Library Operating-Freight	800	0	400	62.25	-116.75	-0.58465988	800.00	800.00		0.00	0
131513	131513-E	Office Expenses	2200	0	1099	194.89	-620.68	0.33377871	2,200.00	2,200.00		0.00	0
131514	131514-E	Lost Books	4500	0	2250	424.65	-65	-0.98498088	8,500.00	8,500.00	Written off books # \$3085	0.00	0
131515	131515-E	Liquor/Wine/Supplies	500	0	250	12	-119.75	-0.71321420	500.00	500.00		0.00	0
131516	131516-E	Stationery-Library	500	0	250	270.87	-27.87	0.11056238	500.00	500.00		0.00	0
131517	131517-E	Books-Library	1750	0	875	811.5	-84.5	-0.37020414	1,750.00	1,750.00		0.00	0
131520	131520-E	Library - Salaries	42175	0	20087	10268.17	-40388.83	-0.493261	42,175.00	42,175.00		0.00	0
131524	131524-E	Library Equipment	1500	0	750	26.32	-713.68	-0.95157333	1,500.00	1,500.00		0.00	0
131525	131525-E	Library Staff	1000	0	500	0	-500	-1	1,000.00	1,000.00		0.00	0
131527	131527-E	Loan Redemption Interest	1508	0	756	690.23	-243.23	0.32173204	1,508.00	1,508.00		0.00	0
131590	131590-E	Depreciation Expense	6250	0	3125	144.85	-1653.12	-0.5384281	6,250.00	6,250.00		0.00	0
131529	131529-E	Charger Loan Books	-200	0	-100	-216.72	216.72	0.10331607	200.00	200.00		0.00	0
131530	131530-E	Surplus Income Taxable Supply	-500	0	-250	-24	-231.82	-227.62	500.00	500.00	Work for the debt reimbursement	330.00	250
131541	131541-E	Loan Redemption Principal	20000	0	10000	12245.48	-6025.52	-0.07120673	20,000.00	20,000.00		0.00	0
131655	131655-E	Attendance Fees	1000	0	498	0	-498	-1	1,000.00	1,000.00		0.00	0
131656	131656-E	Secretary's Fees	300	0	150	0	-150	-1	300.00	300.00		0.00	0
131657	131657-E	Postcards-Books	300	0	150	200.40	-110.40	0.7364	300.00	300.00		0.00	0
131672	131672-E	Building Maintenance -Shire	10290	0	5145	2050.51	-3035.49	-0.59411228	10,290.00	10,290.00		0.00	0
131673	131673-E	Building Expenses	2000	0	1000	832.30	-249.84	-0.45843132	2,000.00	2,000.00		0.00	0
131675	131675-E	Advertising	2500	0	1250	0	-1250	-1	2,500.00	2,500.00		0.00	0
131676	131676-E	Telephone And Internet	1000	0	500	1000.00	-1000.00	-1	1,000.00	1,000.00		0.00	0
131677	131677-E	Stationery/Postage	600	0	300	442.45	-142.45	0.474533333	600.00	600.00		0.00	0
131678	131678-E	Membership Fees	300	0	150	204.55	-54.55	0.363666667	300.00	300.00		0.00	0
131679	131679-E	Stationery/Postage	250	0	125	0	-125	-1	250.00	250.00		-150.00	-150
131681	131681-E	Refreshments	250	0	125	303.58	-177.58	1.41015873	400.00	400.00		-150.00	-150
131682	131682-E	Equipment	1000	0	498	48.45	-448.45	-0.90070281	1,000.00	1,000.00		0.00	0
131683	131683-E	Conference/Traveling	500	0	250	7.81	-244.19	-0.86051111	500.00	500.00		0.00	0
131684	131684-E	Research Projects	500	0	250	24.90	-227.10	-0.90404376	500.00	500.00		0.00	0
131685	131685-E	Research Projects	250	0	125	7.27	-64.73	-0.94250000	250.00	250.00		0.00	0
131686	131686-E	Residency Museum Garden-Site	5700	0	2850	2551.33	-28.67	-0.00958498	5,700.00	5,700.00		0.00	0
131687	131687-E	Integration Plan Expenditure	1000	0	500	0	-500	-1	1,000.00	1,000.00	From TIF Res	0.00	0
131688	131688-E	Depreciation Expense	2700	0	1350	11549.72	-15938.28	-0.14513165	27,000.00	27,000.00		0.00	0
131689	131689-E	Depreciation Expense	3760	0	1880	438.58	-2610.58	-1.35897051	3,760.00	3,760.00		0.00	0
131690	131690-E	General Entry	1000	0	500	-2310.83	1310.83	0.156474171	1,000.00	1,000.00		0.00	0
131692	131692-E	Sale Postcards/Books	-300	0	-150	-300.74	-159.74	1.054933333	400.00	400.00	See #18167	180.00	180
131693	131693-E	Donations	-400	0	-200	-101	-91	-0.900909091	400.00	400.00		180.00	180
131694	131694-E	Grant Income	-5000	0	-2500	-4068.38	-609.62	-0.24	5,000.00	5,000.00	Grant?	1,070.00	1070
131695	131695-E	Building Capital	10000	0	4998	0	-4998	-1	10,000.00	10,000.00	To be transferred to Reserve for 07405	0.00	0
131696	131696-E	Transfer From Reserve/Reserve	-4100	0	-2050	4100.00	-4100.00	-1	4,100.00	4,100.00	Increased budget figure	540.00	540
131697	131697-E	Furniture & Equipment	17500	0	8750	0	-8750	-1	17,500.00	17,500.00	Increased budget figure	15,000.00	15000
131698	131698-E	Transfer To Reserve	800	0	400	134.18	-134.18	0.04600096	800.00	800.00		0.00	0
131699	131699-E	DM Council - South Street	11752	0	5876	806.91	-5070.09	-0.86277041	11,752.00	11,752.00		0.00	0
131700	131700-E	Rail Station Maintenance - Baker St	3230	0	1615	1038.34	-1376.66	-0.60345357	3,230.00	3,230.00		0.00	0
131701	131701-E	DM Council - York Station	1000	0	500	499	-499	-1	1,000.00	1,000.00		0.00	0
131702	131702-E	Other Culture - Study Income	0	0	0	-1022.32	-1022.32	-1	1,022.32	1,022.32	Rail station reimbursements	1,022.00	1022
131703	131703-E	Grant To Recover Grants	-25500	0	-12750	0	12750	1	25,500.00	25,500.00		0.00	0
131704	131704-E	Grant To Recover Grants	-40000	0	-20000	0	20000	1	40,000.00	40,000.00		0.00	0
131705	131705-E	Grant To Recover Grants	-40000	0	-20000	0	20000	1	40,000.00	40,000.00		0.00	0
131706	131706-E	Grant To Recover Grants	-40000	0	-20000	0	20000	1	40,000.00	40,000.00		0.00	0
131707	131707-E	Grant To Recover Grants	-40000	0	-20000	0	20000	1	40,000.00	40,000.00		0.00	0
131708	131708-E	Grant To Recover Grants	-40000	0	-20000	0	20000	1	40,000.00	40,000.00		0.00	0
131709	131709-E	Grant To Recover Grants	-40000	0	-20000	0	20000	1	40,000.00	40,000.00		0.00	0
131710	131710-E	Grant To Recover Grants	-40000	0	-20000	0	20000	1	40,000.00	40,000.00		0.00	0
131711	131711-E	Grant To Recover Grants	-40000	0	-20000	0	20000	1	40,000.00	40,000.00		0.00	0
131712	131712-E	Grant To Recover Grants	-40000	0	-20000	0	20000	1	40,000.00	40,000.00		0.00	0
131713	131713-E	Grant To Recover Grants	-40000	0	-20000	0	20000	1	40,000.00	40,000.00		0.00	0
131714	131714-E	Grant To Recover Grants	-40000	0	-20000	0	20000	1	40,000.00	40,000.00		0.00	0
131715	131715-E	Grant To Recover Grants	-40000	0	-20000	0	20000	1	40,000.00	40,000.00		0.00	0
131716	131716-E	Grant To Recover Grants	-40000	0	-20000	0	20000	1	40,000.00	40,000.00		0.00	0
131717	131717-E	Grant To Recover Grants	-40000	0	-20000	0	20000	1	40,000.00	40,000.00		0.00	0
131718	131718-E	Grant To Recover Grants	-40000	0	-20000	0	20000	1	40,000.00	40,000.00		0.00	0
131719	131719-E	Grant To Recover Grants	-40000										



**Shire of York**

Details By function Under The Following Programme Titles And Type Of Activities Within The Programme	Manual Budget			
	Adopted Budget		Amended Budget	
	2006-07		2006-07	
	Income	Expenditure	Income	Expenditure

**GAIN/LOSS ON DISPOSAL OF ASSET**

Proceeds Sale of Assets					
077276	Proceeds Sale Of Asset	-50,000	0	-40,000	0

**GENERAL PURPOSE FUNDING**

**RATES**

**OPERATING EXPENDITURE**

031126	Rates Concession	0	6,000	0	7,128
031131	Other Expenses-Rates	0	500	0	2,745

**OPERATING INCOME**

031212	Rates	-2,449,933	0	-2,456,306	0
031213	Ex Gratia Rates	-2,300	0	-4,223	0
031218	Interim Rates	-45,000	0	-65,000	0
031219	Interest On Rates Instalments	-8,750	0	-11,000	0
031220	Instalment Admin Fee	-12,000	0	-14,000	0
031231	Rate Debt Recovery Non Taxable	-5,000	0	-9,000	0

**OTHER GENERAL PURPOSE FUNDING**

**OPERATING INCOME**

032260	Grant Funds (Untied)	-468,484	0	-471,359	0
032270	Grant Local Road (Untied)	-489,344	0	-451,603	0
039222	Interest Earned Muni & Trust	-57,200	0	-40,000	0

**GOVERNANCE**

**MEMBERS OF COUNCIL**

**OPERATING EXPENDITURE**

041101	Meeting Expenses - General	0	31,810	0	33,480
041104	Presidential Allowance	0	9,375	0	7,875
041117	It Allowance	0	6,000	0	5,000
041113	Community Projects	0	30,000	0	35,000
113121	Bowling Club Maintenance	0	5,000	0	0

**OPERATING INCOME**

041237	Contributions And Donations	0	0	-1,450	0
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**GOVERNANCE - GENERAL**

**OPERATING EXPENDITURE**

042107	Insurance	0	55,260	0	82,000
042176	Admin Building Maintenance	0	61,675	0	55,000
042180	Admin Build - Internet Expense	0	8,000	0	10,000
042183	Office Expense - Printing	0	5,500	0	8,000
042185	Office Expenses-Advertising	0	10,000	0	11,000
042186	Office Exp-Office Equip Mtce	0	23,000	0	25,000
042188	Office Exp-Computer Expenses	0	40,500	0	45,500
042189	Office Exp-Postage/Freight	0	8,200	0	11,000
042193	Audit Fees	0	7,500	0	9,000
042195	Legal Expenses	0	8,000	0	30,000

**OPERATING INCOME**

042221	Reimbursements Taxable Supply	-2,800	0	-4,000	0
042228	Reimbursements Non Tax Supply	0	0	-3,000	0

**LAW ORDER & PUBLIC SAFETY**

**FIRE PREVENTION**

**OPERATING INCOME**

051217	Fines & Penalties Charges	-3,000	0	-6,500	0
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**ANIMAL CONTROL**

**OPERATING INCOME**

052284	Charges-Dog Registration	-5,000	0	-6,005	0
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**HEALTH**

**HEALTH ADMINISTRATION & INSPECTION**

**OPERATING EXPENDITURE**

077155	Health - Salaries	0	69,180	0	80,000
077156	Health - Superannuation	0	9,335	0	10,205
077162	Vehicle Operating Expenses	0	6,760	0	7,500

**OPERATING INCOME**

077274	Septic Tank App Fee Chgs \$75	-2,160	0	-4,000	0
077275	Septic Inspection Fee \$50	-4,000	0	-6,000	0
077277	Health Act -Charges	-4,000	0	-7,000	0
077278	Trading Public Places -Charges	-350	0	-1,200	0

**OTHER HEALTH**

**OPERATING EXPENDITURE**

079161	Housing Maintenance - 2 Dinsdale St	0	12,430	0	10,430
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**OTHER WELFARE**

**OPERATING EXPENDITURE**

068101	Maintenance Pml	0	9,995	0	30,000
069101	Education Expenses	0	7,150	0	9,000

**COMMUNITY AMENITIES**

**SANITATION - HOUSEHOLD REFUSE****OPERATING EXPENDITURE**

101108	Avon Waste - Transfer Strn Op	0	90,000	0	100,000
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**OPERATING INCOME**

101215	Bin Service-Additional Bins	-85,000	0	-90,000	0
101216	Waste Management Levy	-105,000	0	-109,000	0

**SANITATION OTHER****OPERATING EXPENDITURE**

102147	Refuse Collection (Shire Staff	0	12,425	0	10,000
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**TOWN PLANNING AND REGIONAL DEVELOPMENT****OPERATING EXPENDITURE**

106180	Planning - Salaries	0	70,000	0	50,000
106181	Planning - Superannuation	0	6,300	0	3,000
106211	Sale Planning Services To Seavroc	-4,000	0	0	0
106185	Control Exp-Plan Consultant	0	28,000	0	25,000
106187	Control Expenses-Legal Fees	0	5,000	0	10,000
106194	Heritage Review Guidelines	0	10,250	0	6,760
106192	Vehicle Operating Expenses Planner	0	6,760	0	1,000

**OPERATING INCOME**

106200	Reimbursements-Advertising	-2,500	0	-3,000	0
106209	Other Planning Income - Taxable	0	0	-1,500	0

**OTHER COMMUNITY AMENITIES****OPERATING EXPENDITURE**

109155	Yac Fundraising Expenses	0	3,000	0	4,000
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**OPERATING INCOME**

109255	Cemetery Monument Permit	-600	0	-1,500	0
109266	Youth Development Grants	0	0	-4,500	0
109269	Charges Liquid Waste Removal	-5,000	0	-4,000	0

**RECREATION & CULTURE****PUBLIC HALL & CIVIC CENTRES****OPERATING EXPENDITURE**

111101	Old Fire Station	0	6,840	0	10,000
111107	Talbot Hall	0	9,400	0	4,200

**OPERATING INCOME**

111224	Tenant Charges Olde York Fire Station	0	0	-1,500	0
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**SWIMMING AREAS AND BEACHES****OPERATING EXPENDITURE**

112157	Chemicals	0	5,500	0	6,600
112158	General Maintenance Pool	0	14,345	0	19,345



**OTHER RECREATION & SPORT****OPERATING EXPENDITURE**

113100	Avon Park Maintenance	0	74,305	0	60,000
113101	Johanna Whitely Park Maintenance	0	8,270	0	6,000
113102	Peace Grove Maintenance	0	18,700	0	15,000
113103	War Memorial Gardens Maintenance	0	11,580	0	8,000
113116	Mt Brown Park Maintenance	0	23,020	0	18,000
113117	Candice Bateman Park Maintenance	0	7,405	0	10,000

**OPERATING INCOME**

113221	Stadium Hire Charges	-2,500	0	-1,500	0
113226	Bowling Club - Power Reimb Gst Incl	-1,000	0	-2,000	0

**HERITAGE****OPERATING INCOME**

118223	Donations	-100	0	-1,100	0
118228	Grant Income	-5,000	0	-6,070	0

**OTHER CULTURE****OPERATING INCOME**

119220	Other Culture - Sundry Income	0	0	-1,022	0
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**PARKING FACILITIES****OPERATING EXPENDITURE**

128103	Howick St Car Park	0	4,000	0	10,000
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**AERODROMES****OPERATING INCOME**

129201	Hangar Lease	-50	0	-550	0
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**TOURISM AND AREA PROMOTION****OPERATING EXPENDITURE**

132149	Tourist Bureau-Bldg Mtce	0	2,550	0	5,500
132158	Avon Tourism Study	0	7,500	0	20,000

**OPERATING INCOME**

132270	Contributions & Donations Taxable	-18,500	0	-10,000	0
132271	Contributions & Donations Non Taxable	0	0	-3,166	0

**BUILDING CONTROL****OPERATING EXPENDITURE**

133160	Building - Salaries	0	82,220	0	30,000
133161	Building - Superannuation	0	10,650	0	3,900
133192	Control Expenses-Other	0	11,360	0	8,000

<b>OPERATING INCOME</b>					
133210	Building Fees Taxable	-1,475	0	-2,800	0
<b>ECONOMIC DEVELOPMENT</b>					
<b>OPERATING INCOME</b>					
138202	Bec Reimbursements	0	0	-1,200	0
<b>OTHER ECONOMIC SERVICES</b>					
<b>OPERATING INCOME</b>					
139255	Charges-Extractive Industry Li	-2,000	0	0	0
139256	Charges-Sale Water	-10,000	0	-7,500	0
139259	Community Bus Income	-9,500	0	-11,000	0
<b>PUBLIC WORKS OVERHEADS</b>					
<b>OPERATING EXPENDITURE</b>					
143161	Superannuation Of Workmen	0	65,500	0	80,000
143162	Sick/Holiday Pay	0	62,500	0	66,000
143171	Staff Training	0	14,340	0	18,000
143178	Long Service Leave	0	12,600	0	15,600
143179	Insurance	0	41,120	0	33,000
<b>OPERATING INCOME</b>					
143293	Reimbursements Non-Taxable Supply	0	0	-1,450	0
143294	Reimbursement Taxable Supply	-36,000	0	-34,550	0
<b>PLANT OPERATION COSTS</b>					
<b>OPERATING EXPENDITURE</b>					
014205	Parts And Repairs	0	58,050	0	80,000
<b>RESERVE FUND TRANSFERS</b>					
<b>EXPENDITURE</b>					
144381	Transfer To Reserve	0	359,000	0	209,000
144297	Proceeds - Sale Of Land Assets	-375,000	0	-225,000	0
<b>INCOME</b>					
118301	Transfer From Res Museum Res	-12,396	0	-12,936	0
<b>NON CURRENT LIABILITIES</b>					
<b>LIABILITY LOANS</b>					
<b>INCOME</b>					
<b>FURNITURE AND EQUIPMENT</b>					
<b>EXPENDITURE</b>					
<b>RECREATION AND CULTURE</b>					
118302	Furniture & Equipment	0	17,500	0	2,500
<b>TRANSPORT</b>					
132301	Furniture & Equipment	0	0	0	1,000

<b>LAND AND BUILDINGS</b>					
<b>EXPENDITURE</b>					
<b>RECREATION AND CULTURE</b>					
111306	Co-Location Facility	0	700,000	0	0
111219	Grant Income	-500,000	0	0	0
111403	Loan Proceeds	-200,000	0	0	0
113326	Pavilion Building Capital	0	15,000	0	9,000
113328	Hockey Clubroom Building	0	8,000	0	0
113168	Contribution To Hockey Club	0	0	0	7,273
113315	Forrest Oval Water Supply	0	50,000	0	0
113229	Operating Grant	-50,000	0	0	0
<b>ECONOMIC SERVICES</b>					
138302	Land Purchase	0	0	0	3,200
<b>PLANT AND EQUIPMENT</b>					
<b>EXPENDITURE</b>					
<b>GOVERNANCE</b>					
042339	Vehicles Ceo/Dceo	0	240,000	0	160,000
042232	Proceeds From Sale Of Assets	-230,000	0	-150,000	0
<b>COMMUNITY AMENITIES</b>					
106302	Plant & Equipment	0	60,000	0	30,000
106210	Proceeds Sale Of Asset	-25,000	0	0	0
Small Items below \$500					

Current Year Actual  
2006-07  
Income      Expenditure

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(\\$18,182)      \\$0 Less than budgeted      10,000

\$0      \$0 Credited to ratepayers assessments      1,128      1,128  
\$0      \$240 Bill Express fees EST      2,245      2,245

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(\$2,456,306)	\$0 rates raised in August	-6,373	-6,373
(\$4,223)	\$0 CBH payments	-1,923	-1,923
(\$55,816)	\$0 Additional subdivisions	-20,000	-20,000
(\$9,831)	\$0 4th Instalment due	-2,250	
(\$13,016)	\$0 \$0	-2,000	-2,000
(\$7,593)	\$0 Summons fees - John Hay legal fees	-4,000	

(\$235,680)      \$0 Final Notification of Grant application      -2,875  
(\$225,801)      \$0 Refer to Bridge grant \$40,000 # 122404      37,741  
(\$23,845)      \$0 \$0      17,200

\$0      \$12,990 One payment not claimed      1,670  
\$0      \$3,750 \$0      -1,500  
\$0      \$2,500 One payment not claimed      -1,000

\$0      \$5,000 Only Bowling Club \$5000      5,000  
\$0      \$0 \$0      -5,000

(\$1,450)      \$0 175th Receipts      -1,450

\$0	\$81,470	Incorrect budget	26,740	26,740
\$0	\$23,431	Decrease in expenditure	-6,675	
\$0	\$5,677	\$0	2,000	2,000
\$0	\$4,630	\$0	2,500	2,500
\$0	\$6,671	\$0	1,000	1,000
\$0	\$10,817	\$0	2,000	2,000
\$0	\$27,649	\$0	5,000	5,000
\$0	\$5,462	\$0	2,800	2,800
\$0	\$7,690	\$0	1,500	1,500
\$0	\$27,709	Increased Legal advice	22,000	

(\$3,389)	\$0	\$0	-1,200	
(\$1,919)	\$0	dishonour fee repayment staff laptop	-3,000	

(\$5,500)	\$0	More Infringements issued	-3,500	-3,500
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(\$4,958)	\$0	\$0	-1,005	-1,005
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\$0	\$34,669	Additional EHO	10,820	10,820
\$0	\$4,453	Additional EHO	870	870
\$0	\$3,589	\$0	740	740

(\$2,668)	\$0	Increased activity	-1,840	
(\$4,600)	\$0	Increased activity	-2,000	
(\$5,242)	\$0	Increased activity	-3,000	-3,000
(\$1,180)	\$0	Increased activity	-850	-850

\$0	\$3,920	Decrease in Expenditure	-2,000	
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\$0	\$25,992	Water logging /roadway	20,005	
\$0	\$8,455	Additional contribution playgroup	1,850	1,850

\$0	\$49,590 Increased activity	10,000	10,000
(\$87,149)	\$0 Increased activity	-5,000	-5,000
(\$107,509)	\$0 Increased activity	-4,000	-4,000
\$0	\$2,654 \$0	-2,425	
\$0	\$15,465 \$0	-20,000	
\$0	\$1,933 \$0	-3,300	
\$0	\$0 Planner not appointed	4,000	
\$0	\$5,300 \$0	-3,000	
\$0	\$7,126 Increased legal advice	5,000	
\$0	\$4,250 \$0	-3,490	
\$0	\$0 \$0	-5,760	
(\$1,920)	\$0 Increased advertising	-500	
(\$940)	\$0 \$0	-1,500	
\$0	\$3,569 \$0	1,000	1,000
(\$1,320)	\$0 \$0	-900	
(\$3,727)	\$0 Not budgeted	-4,500	
(\$1,886)	\$0 Reduced activity	1,000	
\$0	\$9,477 Additional repair work required	3,160	
\$0	\$4,200 \$0	-5,200	
(\$1,350)	\$0 \$0	-1,500	
\$0	\$3,369 \$0	1,100	1,100
\$0	\$15,407 Under budgeted	5,000	5,000

\$0	\$15,947 \$0	-14,305
\$0	\$1,119 \$0	-2,270
\$0	\$1,942 \$0	-3,700
\$0	\$893 \$0	-3,580
\$0	\$5,990 Path disabled toilets	-5,020
\$0	\$5,872 Under budgeted \$1700 pum replaced	2,595

(\$816)	\$0 Reduced bookings	1,000
(\$1,292)	\$0 \$0	-1,000

(\$1,011)	\$0 \$0	-1,000
(\$6,068)	\$0 Grant ?	-1,070

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(\$1,022)	\$0 Radio station reimbursements	-1,022	-1,022
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\$0	\$53 \$0	6,000	6,000
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(\$550)	\$0 Lease hangar	-500	-500
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\$0	\$2,916 Increased electricity costs	2,950	2,950
\$0	\$10,452 Under budgeted	12,500	

(\$8,219)	\$0 Includes 175th income	8,500
(\$3,166)	\$0 Includes 175th income	-3,166

\$0	\$5,000 Bulder Surveyor not appointed	-52,220
\$0	\$650 \$0	-6,750
\$0	\$3,280 \$0	-3,360

(\$1,447)	\$0 \$0	-1,325
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(\$1,010)	\$0 Telecentre reimbursements	-1,200
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\$0	\$0 \$0	2,000	2,000
(\$1,898)	\$0 \$0	2,500	2,500
(\$5,956)	\$0 \$0	-1,500	

\$0	\$39,307 \$0	14,500	14,500
\$0	\$33,029 \$0	3,500	3,500
\$0	\$15,127 Additional training requirements + 2 new s	3,660	3,660
\$0	\$14,656 \$0	3,000	3,000
\$0	\$32,222 \$0	-8,120	-8,120

(\$10,559)	\$0 Non-taxed apprentice rebates	-1,450
(\$1)	\$0 Eng salary 25,000	1,450

\$0	\$57,986 Additional repairs to roller	21,950
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\$0	\$0 Howick st land - sale not finalised	-150,000
\$0	\$0 Howick st - sale not finalised	150,000

\$0	\$0 Incorrect budget figure	-540
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\$0	\$0 \$15,000 Interpretive panels purchased 06/	-15,000
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\$0	\$1,000 Model Railway	1,000
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\$0	\$0 Not proceeding	-700,000
\$0	\$0 \$0	500,000
\$0	\$0 Not proceeding	200,000
\$0	\$7,937 Project completed	-6,000
\$0	\$0 not capital expenditure	-8,000
\$0	\$7,273 \$0	7,273
\$0	\$0 Grant not received	-50,000
\$0	\$0 Grant not received	50,000
\$0	\$3,106 Final costs Avon tce/Redmile	3,200

\$0	\$64,302 \$0	-80,000	-80,000
(\$45,455)	\$0 \$0	80,000	80,000

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\$0	\$0 Planner not appointed	-30,000
\$0	\$0 Planner not appointed	25,000
		-1487
		19,546
		59,110

**10. CLOSURE**

There being no further business, the Deputy President closed the meeting at 3.28pm