



SHIRE OF YORK

**MINUTES OF THE
WORKS COMMITTEE MEETING
HELD ON 3 JULY, 2014
COMMENCING AT 5.00PM
IN THE YORK RECREATION &
CONVENTION CENTRE**

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SHIRE OF YORK

THE WORKS COMMITTEE MEETING
HELD ON THURSDAY, 3 JULY 2014, COMMENCING AT
5.00PM IN THE YORK RECREATION & CONVENTION CENTRE

The York Shire Council acknowledges the traditional owners of the land on which this meeting will be held.

1. OPENING

1.1 Declaration of Opening by the Chief Executive Officer

Michael Keeble, Chief Executive Officer, opened the meeting at 5.00pm and congratulated community members on their appointment to the Works Committee.

1.2 Election of a Chairman

Michael Keeble, Chief Executive Officer declared the chair vacant and called for nominations.

Moved: Cr Mark Duperouzel - to Nominate Cr Matthew Reid

Seconded: Cr Tony Boyle

CARRIED: 8/0

The Works Committee elected Cr Matthew Reid as the Presiding Member as per the Local Government Act 1995 Section 5.12 which states:

Local Government Act 1995 -

5.12. Presiding members and deputies, election of

(1) *The members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1 as if the references in that Schedule —*

- (a) *to “office” were references to “office of presiding member”; and*
- (b) *to “council” were references to “committee”; and*
- (c) *to “councillors” were references to “committee members”.*

1.3 Disclaimer

The Committee Chairperson advised the following:

"I wish to draw attention to the Disclaimer Notice contained within the agenda document and advise members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995.

Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material."

1.4 Suspension of Standing Orders –

Clause 3.2 – Order of Business

Moved: Cr Duperouzel

Seconded: Cr Wallace

CARRIED:8/0

1.5 Announcement of Visitors

Nil

1.6 Declarations of Interest that Might Cause a Conflict

Financial Interests

Nil

Disclosure of Interest that May Affect Impartiality

Nil

2. ATTENDANCE

2.1 Committee Members

Cr Matthew Reid (Chair), Cr Mark Duperouzel, Cr David Wallace, Cr Tony Boyle, Michael Gill; Ron Mackay; Ian Crombie; Donald Randall

2.2 Staff

Michael Keeble, Chief Executive Officer; Graham Lantzke, Works Manager - Engineer; Helen D'Arcy-Walker, Executive Support Officer

2.3 Apologies

Nil

2.4 Leave of Absence Previously Approved

Nil

2.5 Number of People in Gallery at Commencement of Meeting

There were 2 people in the Galley at the commencement of the meeting.

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

The Presiding Member to read the following statement in full at the commencement of Public Question Time:

Statement by the Presiding Member at the Opening of Public Question Time at Committees of Council

“Public Question Time is provided for under the provisions of Section 5.24 of the Local Government Act and the Local Government (Administration) Regulations 1996.

To provide equal opportunity for people to ask questions a limit of two (2) questions per person per time will be applied. If there is time available in Public Question Time people may be given the opportunity to ask a further two (2) questions at a time.

Procedures

- Questions submitted in writing prior to the meeting will be dealt with initially.
- Questions from the floor will be taken in the order recorded in a register.
- Statements, opinions and attachments will not be recorded in the minutes.
- Questions may be deemed inappropriate because they contain defamatory remarks or offensive language, they question the competency of elected members or staff, they relate to the personal affairs of elected members or staff, they relate to legal processes and confidential matters or they have been responded to previously and these will not be accepted or recorded in the Minutes.
- The minutes may only record a summary of the question asked and the response given.
- Where possible questions asked should be submitted in writing at the completion of question time or at the end of the meeting.
- At Special Council Meetings questions must relate to the items on the Agenda.
- Shire of York guidelines for Public Question Time are included on the meeting agenda.”

PRESIDING OFFICER

4.1 Written Questions – Current Agenda
Nil

4.2 Public Question Time

Public Question time commenced at 5.13pm

Ms Liz Christmas

Question:

How does the Works Committee work?

Response:

The Works Committee has limited powers. All members have an equal vote. Agenda items will mature over time. Going forward the Works Committee will look at the Works Programme. The Works Committee will be a learning process for all members.

No further public questions were asked and public question time was closed at 5.17pm

5. APPLICATIONS FOR LEAVE OF ABSENCE

*Cr Boyle notified the meeting he will be unavailable from the 5th to 25th August, 2014
Cr Duperouzel will be unavailable from the 23rd to 30th August, 2014*

6. PETITIONS / PRESENTATIONS / DEPUTATIONS

- *Presentation by Michael Keeble, CEO – Overview of the Committee & Roles & Responsibilities of the Committee and Members*
- *Presentation by Graham Lantzke, Works Manager – Engineer – Current Status Report*
 - Summary of Shire Assets*
 - Regulatory Environment*
 - Funding Environment*
 - Existing Strategic Plan & Budget*
 - Current Identified Strategic Issues*

A Sub-Committee for Parks & Gardens was proposed by Graham Lantzke.

Moved: Cr Tony Boyle Seconded: Michael Gill CARRIED: 8/0

That Ian Crombie be in charge of the Sub-Committee.

Ian Crombie accepted the nomination.

Graham Lantzke to supply Terms of Reference for the Sub-Committee of Parks & Garden.

Terms of Reference to be presented to the next Works Committee Meeting.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Nil

8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

9. MATTERS FOR DISCUSSION

10. PRESENTATIONS

10.1 Presentations

11. ADJOURNMENT OF MEETING

RESOLUTION

010714

As the allotted time has expired the Works Committee will adjourn until:

Date: Thursday, 17th July, 2014

Place: York Recreation and Convention Centre

Time: 5.00pm

When the Committees discussions shall resume.

Moved: Cr Wallace

Seconded: Cr Boyle

CARRIED 8/0

Meeting was adjourned at 6.50pm