

PERMIT TO CONSUME ALCOHOL ON SHIRE OF YORK PROPERTY

File No: _____

Record No: _____

APPLICANT

Name:			Telephone:	
Address:				
Email:				
Location of Function:				
Date of Function:		Start Time:		Finish Time:
Type of Function:			Expected No:	

ALCOHOL

Method of Distribution:	☐ Supply	☐ Sale	☐ Bring Your Own
What type of drinks will be available:	☐ Non-Alcoholic ☐ Wine	☐ Low Alcoholic ☐ Beer	☐ Full Strength ☐ Spirits
If selling alcohol, have you applied for a Liquor Licence?	☐ Yes ☐ No	Liquor Licence No:	
Have you liaised with local police about your event?	☐ Yes		☐ No

SECURITY AND SAFETY

What security/safety measures will be undertaken to protect Council property and members of the public?

Availability of Security person:	☐ Yes	☐ No
Restriction of alcohol to underage persons:	☐ Yes	☐ No
Minimum of 1 Security Person per 100 guests:	☐ Yes	☐ No
Adequate lighting around the bar and site:	☐ Yes	☐ No
Adequate security around the bar and site:	☐ Yes	☐ No
Licensed Public Building:	☐ Yes	☐ No
		Max Patrons:

FOOD

What type of food do you intend to make available?	
What times will food be available?	
\$45 Application Fee Paid:	☐ Yes ☐ No

ACKNOWLEDGEMENT

I, _____ as the event organiser, accept full responsibility of the facility and/or reserve during the specified hire period and will ensure compliance with the Shire's conditions of hire and local laws. I will indemnify the Shire of York against any action, suit or proceeding caused by my failure to observe all statutory and other requirements or as a result of my negligence or wilful actions. I will ensure the appropriate liability and other insurances are in place for the activities to be conducted.

Signed: _____

Date: _____

OFFICE USE ONLY

Approved:	☐ Yes	☐ No
Officer Authorisation:	Signature:	Date:
Letter Completed:	☐ Yes	☐ No
Date Sent:		
GL: 111218		
Fee Paid: \$45.00	☐ Yes	☐ No
Receipt No:		