



PLANNING – SUBDIVISION CLEARANCE GUIDELINES

The preparation and submission of the Clearance Application Form and Approval Condition Checklist will assist in ensuring that the appropriate information is submitted to the Shire to enable it to consider and process clearance in a timely manner.

Where an application for clearance is lodged in accordance with these guidelines, the Shire will endeavour to issue clearance within fourteen (14) days of lodgement. Clearances are however likely to be delayed. Where the application is not made in accordance with these guidelines, the Shire reserves the right to return incomplete application.

What do I need to submit?

To enable the Shire to consider clearance requests and to assist in early processing, the Shire requires the request in writing and the submission of two (2) copies of all of the following:

- List of conditions to be cleared
- Fees and Charges are to be paid
- Details of the Application are to include an Approval Condition Checklist demonstrating how each of the WAPC's subdivision approval conditions have been complied with
- Deposited Plan;
- Staging Plans, where a subdivision approval is proposed to be staged including identification of the Deposited Plan (i.e. highlighted) on the WAPC approved plan of subdivision and details of the proposed staging and conditions to be cleared at each stage.

More Information...

For further information please contact the Shire of York on (08) 96 41 2233 or records@york.wa.gov.au.

DISCLAIMER

This Information Note is a guide only.
The Shire of York accepts no responsibility for errors or omissions.

SHIRE OF YORK
1 Joaquina Street, York
PO Box 22, YORK WA 6302
Ph: 9641 2233 | Fax: 9641 2202
Email: records@york.wa.gov.au
Web: www.york.wa.gov.au